AGENDA
CITY COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, AUGUST 10, 2015 6:00 PM

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

I. Call to Order

II. Roll Call

	Present	Absent
Councilwoman Buschman	______	______
Councilwoman Lewis Ward	______	______
Mayor Pro Tem Thomas	______	______
Mayor Thompson	______	______
Councilman Ford	______	______
Councilwoman Gantt	______	______

III. Invocation

IV. Pledge of Allegiance

V. Adoption of the Agenda

VI. Adopt Minutes of 4/23/15, 6/8/15, 6/9/15, 6/22/15, 6/23/15, 6/24/15

PRESENTATIONS

Stockbridge High School Football Booster Club partnership presentation $500.00
Presented by: Councilman Anthony S. Ford

Community Pinning Ceremony
Presented by: Alphonso Thomas, Mayor Pro Tem

OLD BUSINESS

Item #1 – Item for Council Consideration - Annual Short-Term Work Program and Capital Improvements Element Annual Update
Presented by: Dale Hall, Administration & Community Services Director

NEW BUSINESS

PUBLIC HEARING
Item #2 – Conditional Use Request
Presented by: Henry County Planning & Zoning
Case Number: CU-15-08-S
Applicant: Zhu ZR Chao & Li Quang Mark X of Stockbridge, GA request a conditional use for property located at 1961 Highway 42 North in Land Lot 34 of the 7th District. The property consists of 0.04 +\- acres, and the request is for a church expansion in the C-2 (General Commercial) zoning district.

PUBLIC HEARING
Item #3 – Variance Request
Presented by: Henry County Planning & Zoning
Case Number: VR-15-05-S
Applicant: Zhu ZR Chao & Li Quang Mark X of Stockbridge, GA request a variance from Section 3-7-212 to reduce the minimum number of parking spaces for a shopping center from ninety three (93) to seventy three (73)
Location: Eagle's East Commercial Condominium Development
1945-1965 Highway 42 North Land Lot 34 of the 7th District Lot size 2.6 +\- acres
Parcel ID: 071K-01-001-947; 071K-01-001-949; 071K-01-001-951; 071K-01-001-953; 071K-01-001-955; 071K-01-001-957; 071K-01-001-959; 071K-01-001-961; 071K-01-001-963; 071K-01-001-965

Item #4 – Item for Council Consideration – City's Cleaning Services
Presented by: Dale Hall, Administration & Community Services Director

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

CITY MANAGER'S COMMENTS
Michael Harris

COUNCIL'S COMMENTS

Councilwoman Buschman
Public Works Committee 2nd Qtr. Update

Councilwoman Lewis Ward
Public Safety Committee 2nd Qtr. Update

Mayor Pro Tem Thomas
Community Relations Committee 2nd Qtr. Update

Councilman Ford
Building Committee 2nd Qtr. Update

Councilwoman Gantt
Finance Committee 2nd Qtr. Update

MAYOR'S COMMENTS
Mayor Thompson

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS
All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

- Community Relations Committee Meeting – Wednesday, August 12, 2015 6pm – City Hall Levi Meeting Room – Councilman Alphonso Thomas, Committee Chair.
- Public Works Committee Meeting – Wednesday, August 12, 2015 7pm – City Hall Levi Meeting Room – Councilwoman Robin Buschman, Committee Chair.
- Main Street Meet & Greet – Thursday, August 20, 2015 6:30pm – Merle Manders Conference Center – Main Street Manager, Kira Harris-Braggs
- Public Safety Committee Meeting – Friday, August 21, 2015 12:30pm – Merle Manders Conference Center – Lunch Provided- Councilwoman Lewis Ward, Committee Chair.
- Lunch and Learn – Series 3 Thursday, August 27, 2015 - City Hall Levi Meeting Room 12:30pm – 2:00pm; sponsored by Councilwoman Regina Lewis Ward

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

- ☐ **A.** Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was [identify the case or claim discussed but not the substance of the attorney-client discussion].

- ☐ **B.** Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).

- ☐ **C.** Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).

- ☐ **D.** Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).

- ☐ **E.** Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).

- ☐ **F.** Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).

- ☐ **G.** Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).

- ☐ H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was [identify the matter but not the substance of the discussion].

- ☐ I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a) (1).

Motion to Adjourn.

MINUTES
4/23/2015

ACTION MINUTES
COUNCIL RETREAT I
CITY OF STOCKBRIDGE

THURSDAY, APRIL 23, 2015 8:00 AM

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman - ABSENT
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis. Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk

Michael Williams, City Attorney

The meeting was called to order by Mayor Tim L. Thompson at 8:20 a.m. City Clerk, Vanessa Holiday proceeded with the verbal roll call; a quorum was not confirmed. The Agenda called for retreat to begin with breakfast and an Ice Breaker activity.

Following the Ice Breaker activity, Mayor Tim L. Thompson called for a second roll call; all members of the Council were present with the exception of Councilwoman Buschman; a quorum was confirmed.

Invocation was provided by Mayor Thompson.

Pledge of allegiance was recited in unison.

Councilman Ford motioned to adopt the Agenda; second by Councilwoman Gantt; the motion passed 3/0.

Public Works Director, Kevin Walter, presented a Public Works Update that included the proposed outsourcing of sanitation services, sidewalk repair analysis, LMIG road repair/resurfacing priority list, staffing levels, ROW grass cutting by zones, pump station replacement in the Willow Springs subdivision (SPLOST IV Project), Gold Award for 2014 perfect NPDES Permit Compliance for WWTP, RFP for Water Replacement (SPLOST IV Project), negotiations for Site Antennas on Old Atlanta Rd water tank and two new proposed groundwater source wells (SPLOST IV Project).

The Council thanked Mr. Walter for his presentation and he was directed to compile a priority list for sidewalk repairs; review staffing levels to maintain right-a-ways; find source to clean under N. Henry Bridge; and to meet with City Manager to schedule town hall for proposed privatization of sanitation services.

City Clerk, Vanessa Holiday, presented an update of the Clerk's Office that included Online Forms submission, updating the Automated Agenda, forwarding all public records to the Clerk's Office, improving the Business License culture and full execution of the Records Retention program.

The Council thanked Ms. Holiday for her presentation and she was directed to include more information regarding new business reporting such as the types of businesses.

City Attorney, Michael Williams, noted that all documents received by the City are public records and that the Clerk shall have access to all public records.

Administration & Community Services Director, Dale Hall, presented an update that included the cost and process of annexations, an overview of the procurement process, referenced the RFP's in process, reviewed the Main Street development area, spoke about rebranding, referenced the zoning ordinance update, the approved LCI and GIS updating. Future projects include Park Connectivity Plan, Merle Manders Outdoor Garden, Directional Marketing, and Community Center.

The Council thanked Mr. Hall for his presentation and he was directed to obtain a feasibility study regarding the Annexation Process and Costs.

Kira Harris-Braggs, Main Street Manager, gave an update of the Main Street Program; noted that the program received official designation in January 2015 at Mayor's Day, Atlanta; spoke about developing the downtown area and the benefit of the Main Street Program relocating to either the "Old Fire Station" on Berry Street or the "Old Police Station" on Burke Street to become more a part of Downtown Main Street.

The Council thanked Ms. Harris-Braggs for obtaining the Main Street Designation, and would support the efforts of develop the downtown district.

City Manager, Michael Harris, reviewed the notes from the August 2014 Retreat that included: Use of the Hotel Motel Tax for Marketing, Charter amendments, MultiPlex facility repairs, Fiber Optics Project (Community Broadband), Staffing, New Zoning & Building Code, LCI implementation, Tactical Plan for both the MMCC and TSCC, attain Main Street designation, Re-establish the GIS Dept.; Solidify the Code Enforcement Dept. and Rebranding.

Councilwoman Gantt motioned to convene Executive Session for Item F; second by Councilman Ford; the motion passed 4/0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Ford; the motion passed 4/0.

Councilwoman Gantt motioned to reconvene the Retreat meeting; second by Councilman Ford; the motion passed 4/0.

City Manager, Michael Harris presented an update of the following Discussion Topic Issues: City Manager's Report, Council's Communication Policy and Procedures to Staff and Administrators, Open Meetings, Clarification of Roles for City Manager and City Council, Role of the Executive Assistant to Mayor & Council, Charitable Giving Guidelines, Council Initiatives/Use of City Facilities, Designation of Council Office Space, Future Retreat Date Off-Site.

The Council directed staff to provide a Timeline of Completion on various projects that had been presented. A consensus of the Council was to move forward with the new Agenda package and the Online Documents System, bring a Public Relations firm on board, and to meet again at a later date to continue the Retreat.

Councilwoman Lewis Ward exited the meeting at 3:10 p.m.

Councilwoman Gantt made a motion to adjourn at 3:35 p.m.; second by Councilman Ford; the motion passed 3/0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Timothy L. Thompson, Mayor

MINUTES
6/8/2015

DRAFT MINUTES
COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, JUNE 8 2015 6:00 PM

<u>Mayor & City Council</u>
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis Ward, Councilwoman

<u>Administration</u>
Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The Council meeting was called to order by Mayor Tim L. Thompson at 6:00PM. City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Invocation was provided by Mildred Reed.

Pledge of allegiance was recited in unison.

Councilman Ford motion to adopt the Agenda; second by Councilwoman Gantt; the motion passed 5/0.

Councilman Ford motion to adopt the Minutes of 4/2/15, 4/13/15, 4/28/15, 4/28/15; second by Councilwoman Gantt; the motion passed 5/0.

Letters of Commendation were presented by Mayor Pro Tem, Alphonso Thomas
Presented to Gates Millennium Scholars: Sahid Kebe, Chidera Osuji, Hasan Qadri of (Dutchtown high school); and Carly Johnson Stockbridge High School). Mayor Pro Tem Thomas also recognized Principal Shaw of Dutchtown High School and Chidera Osuji of Dutchtown High School as the Henry County Star Student award recipient.

Jack Dozier of the Georgia Association of Water Professionals presented the Gold Award to Sewer Superintendent, Brad Holtsinger. Mr. Dozier noted that the City of Stockbridge has gone (4) four years without any violations of its permits; and he would like to recognize the staff and community. Mr. Dozier mentioned, the GAWP (Georgia Association of Water Professionals) has designated the first Monday in May as Water Professionals Day.

Wendell Strickland, of Strongside Solutions presented the 2015 – 2016 Health Insurance Renewal and stated that in 2011 Strongside Solutions was able to save $431,906 of hard dollar savings.

In 2014, the City wanted to renegotiate with United Health Care for a second year rate cap of 13.7%. United Healthcare came back with a 13.7% rate cap and a $56,207 increase. Mr. Strickland stated they were able to reduce the rate to 8.7% with the same plan as 2014-2015.

Mr. Strickland noted that there are a lot of changes in the upcoming year with the Healthcare Act bringing in Community Rating in January 2016. Community Rating gives you a rating that's not indicative of claims and population. Mr. Strickland stated in order to push the rates out another year, the services were extended until October 2015.

Mr. Strickland recommends the City maintain insurance with United Healthcare and take the extended the plan until October 2016.

Dale Hall, Administration and Community Development Director stated in 2004, Henry County approved a Residential Growth Regulation Resolution which would control the amount of single family, multi-family and mobile home development. Mr. Hall explained to Mayor and Council they would have to reconsider the Residential Growth Regulations limitations every 10 years.

Councilman Ford inquired if any long term annexation was considered. Mr. Hall replied at the time it was written, it did not take in long term annexation or growth boundaries; it took the data and boundaries of the City of Stockbridge as it existed during that time.

Councilman Ford asked Mr. Hall if it was still at 7%. Mr. Hall responded he does not know the exact percentage at the moment.

Councilman Thomas stated he noticed the document reads multi-family and indicates the max and current and it appears the City may be over the max, and wanted to know what future development would impact where the City is as far as being in compliance. Mr. Hall replied the way the codes were written, there was a max cap of 70% for detached family homes, 29% for multi-family homes, and 1% for mobile homes. The last report that is on file with the City was conducted in 2008 and those numbers were; 68% for single family homes, 30% for multi-family homes and 2% for mobile homes.

Councilman Thomas asked if the Public Hearing item would impact on the Ordinance. Mr. Hall responded it would impact the multi-family homes, but would not impact the homes that have been annexed in.

City Manager, Michael Harris added this is based on the properties that were zoned and not on the ground.

Councilwoman Gantt motioned to approve the Consent Agenda City Travel Policy and 2015 – 2016 Business Insurance Renewal; second by Councilman Ford; the motion passed 5/0.

Michael Harris, City Manager presented the Ordinance for Georgia House Bill #294 that increased the Hotel/Motel Tax from 5% to 8%. Mr. Harris stated the Hotel/Motel tax was approved by the legislative delegation and signed by Governor Deal, and majority of the adjacent jurisdictions are already at 8%. Mr. Harris stated the City is anticipating to collect between $60-80,000 in revenue; if Council approves, they would like to have an effective date of August 1, 2015.

Councilman Ford motioned to approve the Hotel/Motel Tax Increase from %5 to 8%, with an effective date of August 1, 2015; second by Councilman Thomas; the motion passed 5/0.

PUBLIC HEARING

Rezoning – Presented by: Dale Hall, Administration & Community Development Director
RZ-15-06-S - Applicant: S3 Capital Investments, LLC Agent: Andy Welch
Location: West side of Highway 42 North Land Lot 31, 32 & 34 of the 7th District
Request: Rezoning from M-1 (Light Manufacturing) to OI (Office Industrial)
Parcel ID: 071-01-034-014 Lot size: 22.042 +/- acres

1. In addition to those permitted uses allowed by ordinance, an assisted living facility or similar institution devoted primarily to the diagnosis and treatment of the sick or injured shall be allowed. Any assisted living facility shall be a state-licensed use in which domiciliary care is provided to adults who are provided with food, shelter, and personal services with independent living units which could include individual kitchen facilities. In no case shall a multi-family dwelling be permitted.
2. The City of Stockbridge shall have architectural control over the development of the subject property.
3. No direct access shall be permitted to Highway 42 North. The existing driveway shall be shared with the existing campus or access may be provided from Technology Parkway. If the subject property is owned by a different owner than the owner of the existing campus, an access easement shall be recorded at the Henry County courthouse with a copy provided to the City of Stockbridge.
4. Landscaping shall exceed the minimum required by the landscape and buffer ordinance as determined by the City.

Speakers in favor: None

Speakers in Opposition: None

Councilwoman Buschman motioned to approve the four (4) conditions along with the rezoning; second by Councilman Ford; the motion passed 5/0.

PUBLIC HEARING

Annexation/Rezoning – Presented by: Dale Hall, RZ-15-08-S / AX-15-01-S - Toni C. Frey, et al Agent: Shi Shailendra
Location: East side of the intersection of Rock Quarry Road and Red Oak Road
Land Lots 29 & 30 of the 12th District
Request: Rezoning from M-1 (Light Manufacturing) to City RM-1 (Multiple-Family Residence- Apartments) & City M-1 (Light Manufacturing)
Parcel ID: 050-01002005 & 050-01-003-004 Lot size: 19.664 +/- acres

1. The RM-1 portion of the subject property shall be developed as a sixty-two (62) and older community meeting the requirements of the Fair Housing Act. A restrictive covenant shall be recorded for the RM-1 portion of the subject property accomplishing the sixty-two (62) and older limitation and including a civil penalty provision benefiting the City of Stockbridge with a copy provided to the City of Stockbridge.
2. The RM-1 portion of the subject property shall be limited to no more than ten (10) acres. There shall be no more than seventy-two (72) dwelling units on the RM-1 portion of the subject property.
3. A minimum of fifty feet (50') of additional right-of-way shall be preserved all along the site's frontage along Rock Quarry Road. The required setbacks will be oriented from the preserved right-of-way line (i.e. measured from the preserved right-of-way line which will be no less than 50' for the current right-of-way line from Rock Quarry Road as of June 1st, 2015).
4. Access to the RM-1 portion of the site will be limited to one (1) driveway.
5. The developer shall work with the HCDOT/HCSPLOST to align the entrance to the RM-1 portion of the property with the anticipated location of the intersection of Red Oak Road with Rock Quarry Road.
6. The applicant shall design and construct a deceleration lane/acceleration taper to HCDOT standards.
7. A left turn lane on Rock Quarry Road into the RM-1 portion of the property may be required by HCDOT if it is determined that it is warranted by GDOT-equivalent standards. However the requirement for the left turn lane may be waived so long as all necessary construction funding for the Rock Quarry Road widening project has been secured and the Construction phase is programmed to begin within three (3) years of the issuance of the Land Disturbance Permit for the full build-out of the RM-1 portion of the site.
8. Amenities shall be centrally located to all residential units where feasible and designed for those residents sixty-two (62) older. Amenities shall be approved by the mayor and city council during site plan approval and shall be consistent with the number of amenities required for RM-1 based on the density of the development. In lieu of the required amenities listed under the RM-1 zoning provisions, the developer may substitute the following:
   - Clubhouse and/or community room with a minimum of one thousand three-hundred (1,300) square feet of heated space;
   - Senior recreational sized pool with approximate dimensions of 14'x30' at 4' depth with a deck approximately 35'x54';
   - A children's play area.

The Mayor and City Council may consider the following amenities in addition to those additional required amenities listed under the RM-1 zoning provisions of the Ordinance:

- Covered pavilion with picnic/barbeque facilities;
- Community garden area;
- Furnished and equipped library of at least two hundred and fifty (250) square feet of heated space with computer center that incorporates broadband internet service;
- Furnished and equipped wellness/fitness center;
- Furnished interior gathering areas of at least two hundred and fifty (250) square feet of heated space;
- Any other amenity similar in nature and size to those listed above that is acceptable and approved by the city council at the time of site plan review.

9. The one (1) bedroom units shall not be less than 700 heated square feet and two (2) bedroom units less than 900 heated square feet. No units with three bedrooms or more will be permitted.
10. Attached residential parking garages will not be required but may be added as an amenity selected by the developer.

Mayor Thompson inquired for the record if there were any changes. City Attorney, Michael Williams responded the only three changes that were made were: the change in age, Principle of Universal Designs and some façade language.

Speakers in Favor: Elton Alexander, Joseph Rivera

Speakers in Opposition: Mildred Reed, Judy Neal, Gordon Gilbert, Kathryn Gilbert

Councilman Ford motioned to approve the rezoning along with the ten (10) conditions; second by Councilwoman Buschman; the motion passed 3-1-1 with Councilwoman Gantt opposed and Councilman Thomas abstained.

Dale Hall Administration & Community Development Director and Renee Wheeler, Human Resource Manager presented the New Job Description – Conference Center Coordinator.

Mr. Hall stated that Council had a few questions about the major duties assigned at the last Council meeting and informed Council that before them was Version B with slight variations and adjustments of the duties from the original.

Councilwoman Gantt motioned to approve the Resolution; second by Councilman Ford was provided.

City Clerk, Vanessa Holiday informed Council that there are two versions; version A and B. and asked that the motion specify the version being approved.

Mr. Hall stated version B has a clarification of major duties and additional duties as assigned.

Mr. Harris stated that staff was asked to separate the duties and make a more distinction of what the major duties will be.

Councilwoman Gantt withdrew her original motion.

Councilman Ford motioned to approve Version B; second by Councilwoman Lewis Ward; the motion passed 5/0.

Dale Hall Administration & Community Development Director and Renee Wheeler, Human Resource Manager presented the amendment to the Pay Scale and Classification to include Conference Center Coordinator position.

Councilwoman Gantt motioned to approve and amend the Pay Scale and Classification to include Conference Center Coordinator position with the corrected title; second by Councilman Ford; the motion passed 5/0.

Dale Hall Administration & Community Development Director and Renee Wheeler, Human Resource Manager presented the Ordinance to amend the Organizational Chart to include Conference Center Coordinator position.

Councilwoman Gantt stated that in previous years, there were split coordinator duties. One would work on the commercial side, while the other worked on the wedding side. Councilwoman Gantt inquired if that will take place with this position or be similar as the older position. Mr. Harris responded this positon will focus more on the administrative duties.

Councilman Ford motioned to approve the Organizational Chart to include the Conference Center Coordinator position; second by Councilwoman Gantt; the motion passed 5/0.

Kevin Walter, Public Works Director presented the Resolution for Public Works Equipment Purchase (State Contract) – 2015 International Truck with a Tandem Axle Roll-Off Hoist. Estimated cost $211,000 from SPLOST III funds.

Mr. Walter stated that this item was presented to Council at a previous Work Session to request a new Roll- Off truck with a Roll-Off Hoist and grab wire which will assist the waste water department and that this is under a state contract with Rush Trucking for a total of $211,432.

Mr. Walter referenced that a member of Council inquired at the previous meeting if both the truck and attachments are under the state contract. Mr. Walter informed Council the vehicle is under the state contract, while the two pieces are not.

Mr. Walter further stated the vendor dealer of the state contract was able to solicit two additional bids for the equipment; it was determined the original bid by Consolidated Equipment company was the lowest bidder of the three. The other two bidders where: Step Equipment Co. who would have charged the City and additional $96,910; and Amik Equipment Co. would have also charged the City an additional $95,780.

Councilwoman Buschman stated a citizen, she was concerned if this would fall under S.P.L.O.S.T. III funds. Mr. Harris stated this will be covered under the SPLOST III funds.

Councilwoman Lewis Ward stated she believes what was presented in front of Council is not consistent with what was described; also, there is no indication on who is supplying other than Rush Trucking Co. Councilwoman Lewis Ward also stated she believes Council should do their own bidding and not rely on an outside company to bid for the City. Mr. Harris informed Councilwoman Lewis Ward that the vehicle itself is a state contract vehicle and staff sought out Rush Trucking as far as the specs were concerned to make sure the components are installed and attached correctly to the equipment, and also asked Rush Trucking to provide additional quotes.

Mayor Thompson asked if the additional equipment was under the state contract, and could the City get equipment at a state contract price. Mr. Walter replied no.

Councilwoman Buschman motioned to approve the Resolution for the Public Works Equipment Purchase (State Contract) – 2015 International Truck with a Tandem Axle Roll-Off Hoist with SPLOST III funds; second by Councilwoman Gantt; the motion pass 4/1 with Councilwoman Lewis Ward opposing.

Disciplinary Hearing – Councilwoman Robin Buschman

City Attorney, Michael Williams stated that Council had previously decided to reschedule the hearing for further deliberation and today is that date; and that Council has the discretion to enter into Executive Session to discuss further as there is no further evidence to present. Mr. Williams also informed the Council that if they choose to enter into Executive Session, item F would be the reasoning.

Mayor Thompson asked if there were any other items for Executive Session where City Manager noted there is another item, however, that items was also under Item F.

Councilwoman Gantt motioned to enter into executive session for items F; second by Councilman Ford;

City Clerk, Vanessa Holiday asked to confer with City Attorney, Michael Williams who then noted that there was an additional item to be discussed in Executive Session under Item A.

Councilwoman Gantt amended her motion for Executive Session to include Item A & F; second by Councilman Ford; motion passed 5/0.

Councilman Ford motioned to adjourn Executive Session; second by Councilwoman Gantt; the motion passed 5/0.

Councilman Ford made a motion to reconvene the Regular meeting; second by Councilwoman Gantt; the motion passed 5/0.

Councilman Ford made a motion to authorize the Mayor, on behalf of the City of Stockbridge, to execute Mutual Release Settlement Agreements with several defendants concerning claims in pending litigation; second by Councilwoman Gantt; the motion passed 4-0 (Councilwoman Buschman recused herself).

Councilwoman Ford motioned to approve the Resolution reprimanding Council Member Robin Buschman and read the Resolution in its entirety into the record:

RESOLUTION REPRIMANDING COUNCIL MEMBER ROBIN BUSCHMAN; REQUESTING HER RESIGNATION FROM THE BOARD OF THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF STOCKBRIDGE; PROVIDING FOR SEVERABILITY, REPEALING INCONSISTENT RESOLUTIONS, PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, Council Member Buschman was elected to serve the citizens of the City;

WHEREAS, Council Member Buschman swore an oath, that among other things, he would perform the duties of the office of Mayor in the best interest of the City of Stockbridge;

WHEREAS, Council Member Buschman has admitted that on March 30, 2015, in a special called meeting of the Downtown Development Authority of the City of Stockbridge (hereinafter, the "DDA"), she voted as a member of the Board of the DDA on matters pertaining to the ongoing litigation between the DDA and the City;

WHEREAS, Council Member Buschman has admitted that, again, on April 3, 2015, in a special called meeting of the DDA, she voted as a member of the Board of the DDA on matters pertaining to the ongoing litigation between the DDA and the City;

WHEREAS, Council Member Buschman has stated that she believed she had an equal duty to both the DDA and the City and such belief is counter to the oath she took;

WHEREAS, Council Member Buschman's actions constituted a violation of Section 2.16(a)(1) of the Charter inasmuch as they were incompatible with the proper discharge of her official duties as a sitting Council;

WHEREAS, Council Member Buschman's actions also constituted a violation of her oath of office;

WHEREAS, pursuant to Section 3.17(b)(1) of the Charter of the City of Stockbridge (hereinafter, the "Charter"), an investigative hearing was held to determine, among other things, whether Council Member Buschman's actions constituted a knowing violation of Section 2.16 of the Charter;

WHEREAS, Council Member Buschman has admitted that, due to the litigation between the DDA and the City and the fact that a conflict of interest existed, she was advised by various legal counsel that she should recuse herself from voting on all matters pertaining to the ongoing litigation between the DDA and the City in both her capacities as a Council Member and a member of the Board of the DDA; and

WHEREAS, Council Member Buschman claims that at the time of each vote she did not realize that the votes she made pertained to the ongoing litigation between the DDA and the City and thus (a) her actions did not constitute a knowing violation of Section 2.16 of the Charter and (b) were not in contravention of the legal advice given to her by legal counsel;

NOW THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES AS FOLLOWS;

Section 1. **Findings.** – The Mayor and Council of the City of Stockbridge find as follows:

a. Council Member Buschman's actions constituted a violation of Section 2.16(a)(1) of the Charter inasmuch as they were incompatible with the proper discharge of her official duties as a sitting Council;

b. Council Member Buschman's actions also constituted a violation of her oath of office;

c. Council Member Buschman should have known that her actions were in violation of Section 2.16(a)(1) of the Charter;

d. Council Member Buschman should have known that her actions also constituted a violation of her oath of office;

e. While the Council finds Ms. Buschman's stated motivations unconvincing, there is sufficient doubt as to whether Council Member Buschman knew that her actions were in violation of the Charter or her oath of office;

f. Council Member Buschman's failure to recognize that (a) her votes pertained to the pending litigation between the DDA and the City and (b) her votes were a violation of the Charter and her oath of office amounts to near incompetence and shows extremely poor judgment;

g. Council Member Buschman's actions have hampered the City's efforts to settle the pending litigation with the DDA and have only served to extend the litigation, costing the City more time and expense; and

h. Council Member Buschman's actions have brought great discredit and shame upon the City.

Section 2. **Censure.** – Council Member Buschman is hereby formally censured and reprimanded for her unacceptable and inexcusable behavior in making votes in violation of the Charter and against the advice of counsel at the March 30, 2015 and April 3, 2015 meetings of the DDA. Should she continue to vote on matters pertaining to the litigation between the DDA and the City, such actions will constitute knowing violations of the Charter and subject Council

Member Buschman to removal from the City Council.

Section 3. **Request for Resignation from DDA Board.** – In light of her exercise of poor judgment and in order to remove the potential for continued violation of the Charter, Council Member Buschman is hereby requested to immediately, but in no event less than 5 days, resign her position on the Board of the DDA.

Section 4. **Approval of Execution** - The Mayor is hereby authorized to sign all documents and to perform all other acts necessary to effectuate this Resolution on behalf of the City of Stockbridge. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 6. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 7. **Effective Date** - This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the _________ day of ________________, 2015.

CITY OF STOCKBRIDGE, GEORGIA

____

TIM THOMPSON, MAYOR

____

ANTHONY S. FORD, COUNCIL MEMBER

____

LAKEISHA GANTT, COUNCIL MEMBER

____

ALPHONSO THOMAS, MAYOR PRO TEMPORE

____

REGINA LEWIS WARD, COUNCIL MEMBER

ATTEST: APPROVED AS TO FORM

VANESSA HOLIDAY, CITY CLERK MICHAEL WILLIAMS, CITY ATTORNEY

Councilwoman Gantt seconded the motion; Mayor Thompson asked Legal Counsel what would happen if he finds the Resolution is in violation of the City Charter. Mr. Williams responded that he was not aware of any situation in which when the Mayor does not sign a Resolution for that stated purpose; and was not sure if the Mayor Pro Tem could sign instead.

Mayor Thompson stated he will make a public statement stating he will not sign the Resolution, and other arrangements will have to be made. Mr. Williams informed the Mayor, that Council could amend the Resolution to have the Mayor Pro Tem sign instead. Mayor Thompson inquired if the Resolution is signed, will it still become a law. Mr. Williams noted that the Mayor has no power to veto Resolutions per the City Charter.

Mayor Thompson stated for the Record he would not sign the Resolution.

Councilwoman Buschman requested and received a copy of the Resolution.

Councilwoman Buschman stated she finds it amazing that as a member of Council she is allowed to vote tonight and have the Council keep her there and not be good enough to be a member of the DDA. She further stated that what the Council is misunderstanding is that she has always been allowed to enter into Executive Session, there's nothing wrong with that, and she cannot strategize with litigation.

Councilwoman Buschman continued by stating that she wants to make it clear that you can fight evil, but you can't fight ignorance and there's nothing in the Charter that states she violated any oath of office or any Charter violation and she expressed that she was shocked and surprised and would presume since the Council is asking her to remove herself from the DDA, that they would also be going to the Attorney General's office since they sided with the vote that she made to keep, and wanted to make it clear for the media, everyone on the DDA is a new member and was placed on the board by this Council and not by her; and If she treated the new DDA members like this Council has treating her, she should have looked at every one of them and said that she's not working and dealing, or emailing any of them.

Councilwoman Buschman further stated that she has the right to vote due to the First Amendment and that is State law that a Council Member be placed on the DDA board, and asked if she was removed from the board, who from the Council would replace her; and that it would have to be one of them, and that she hopes no other member of Council would do to each other what has been done to her and that they were acting like a pack of jackals as you have to watch every move you make for inconsistencies.

Councilwoman Buschman stated that she has treated every member of the DDA with respect just as she has with each member of the Council through this mess, and this is what she gets.

Councilwoman Buschman went on to say that Stockbridge will never grow or be anything; and she referred to Councilman Ford's statements about his recent bus tour remarks; and noted that every member of the Council wants what Suwanee and Gwinnett has and but don't want to achieve it because of the fighting and worrying about who will sit on what board.

Councilwoman Buschman stated that she is sorry for herself and the City and she is sorry that an election would have to do this and that she hopes that in November the other members of Council do not find themselves in her position because it could very well happen.

Mayor Thompson called for a vote on the Resolution. Councilwoman Gantt and Councilman Ford voted in favor; Councilman Thomas, Councilwoman Lewis Ward and Councilwoman Buschman voted in opposition.

Mayor Thompson asked City Attorney, Michael Williams if Councilwoman Buschman could vote on the Resolution. Mr. Williams replied that he strongly suggests that Councilwoman Buschman recuse herself. Citing conflict of interest. Councilwoman Buschman stated for the record Mr. Williams works for the law firm that brought the charges against her and have not represented her at all; and asked what could it do to her. Councilwoman Buschman stated she was unaware of the hearing until she was served papers. Mr. Williams replied there is an inherit conflict because as the matter pertains to her and his advice stands. Councilwoman Buschman withdrew her vote.

Mayor Thompson called for a vote to approve the Resolution reprimanding Council Member Robin Buschman; requesting her resignation from the board of the Downtown Development Authority of the City of Stockbridge; Ford and Gantt voted in favor; Thomas, Lewis Ward and Mayor Thompson opposed. The Resolution was not approved by a vote of 2-3. (Councilwoman Buschman recused herself from the vote).

Attorney Michael Williams informed the Mayor that with the Council voting for the Resolution still has to be a Finding with respect to the charges; and at some point Council will have to make a decision and take action to do what it might have done tonight by not knowingly find a violation or find otherwise that there was a violation; there must be a finding and the Council has not done so yet.

Mayor Thompson asked if this item would be pushed off to another meeting for a future date.

Councilwoman Gantt as Attorney Michael Williams if they can vote on the finding tonight or wait until another meeting. Mr. Williams stated Council can go back into Executive Session to discuss the finding or at the dais.

Mayor Thompson stated to Councilwoman Gantt the motioned failed; however, there could be more motions made.

Councilwoman Buschman made a request to the Council to resolve and vote tonight.

Mayor Thompson asked if the hearing to continue or table the investigation to another night.

Councilwoman Lewis Ward motioned to end the investigation of Councilwoman Buschman; second by Councilman Ford

Councilman Thomas stated he wants to make it clear about his vote tonight and that he has a problem with the Resolution on how it was worded and prepared. His vote of "No" is based on the wording of the Resolution and is not in favor of it. Councilman Thomas further stated he will stay steadfast to the oath that he took to abide by the Charter and that the document indicates there were some wrong doings; and he knows Ms. Buschman indicated that she did not examine those two sections in the Charter which states it clearly.

Councilman Thomas went on to state that he was reminded of a case that took place a couple of years ago where a citizen came forward and brought before the Ethics Board against former Mayor, Lee Stuart, and she referenced the Charter and was very adamant and during that time, there were charges brought forward that Mayor Stuart violated the Charter. Councilman Thomas stated that both he and Councilwoman Buschman were members of the Council during that time and the theme of that hearing was "Violation of the Charter". That Council abided by that Charter and was very adamant about abiding by the Charter and now this Council is again faced with abiding by the Charter.

Councilman Thomas continued by stating that he is not one to pick and choose and really hates that Ms. Buschman, who is a very good friend of his, while not seeing eye to eye on issues, and some voting together on, have remained friends; however, his leadership is about courage and that he leads with courage and that is his reason for voting no on the Resolution.

Councilman Thomas then asked if they are ending the investigation, or voting in support of the Resolution. Mayor Thompson clarified the vote to end the investigation; this too would have no findings or no fault.

Councilwoman Lewis Ward stated they asked for a motion, and her motion was to end the investigation tonight; the motion passed 4/0 (Councilwoman Buschman recused herself).

City Manager, Michael Harris noted that the City has contracted with the Carl Vinson Institute for Annexation Plan; and provided an update on the Carriage Lakes Annexation.

Councilman Ford wished Happy Father's Day to all of the fathers and have a great day with your families.

Councilwoman Gantt thanked everyone for coming out and for attending Sounds of Summer; looking forward to the remainder of the City's Summer Events.

Mayor Thompson asked the DDA to return the eight properties that were deeded over from the City by the previous administration to the DDA and to return the taxpayer's money. Mayor Thompson also read from the Minutes of 4/2/2015, regarding statements from Mr. Carlos Smith regarding trust and equity in the Board. Mayor Thompson also made a recommendation to rename the Multiplex after Martin Luther King, Jr. and referenced the DDA lease payment of the Multiplex was only $10 per year.

Houston Nelson – spoke regarding DDA litigation and meeting with City officials.

Response – Mayor Thompson – will schedule a meeting to move forward.

Response – City Clerk, Vanessa Holiday –stated the names of the DDA members (Houston Nelson and Raoul Clarke) who called the DDA meeting of the 3/17/15.

Wendell Moore spoke regarding parking on the street and noise complaints and is looking forward to resolutions.

Elton Alexander commended the City's Sound of Summer Event; and commented on the Buschman hearing.

Mayor Thompson read the following news and announcements:

- Community Relations Committee Meeting – Wednesday, June 10, 2015 6pm – City Hall Levi Meeting Room – Councilman Alphonso Thomas, Committee Chair. **CANCELLED**
- Screen on the Green Movie (Penguins of Madagascar), Saturday, June 13, 2015 at 7:30pm – City Hall Lawn – Bring your blankets/lawn chairs
- Building Committee Meeting – Monday, June 15, 2015 6pm – City Hall Levi Meeting Room – Councilman Anthony S. Ford, Committee Chair.
- Work Session – Tuesday, June 23, 2015 – City Hall Council Chamber- 6pm

Councilman Thomas motioned to adjourn the City Council Meeting; second by Councilman Ford; the motion passed 5/0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Timothy L. Thompson, Mayor

MINUTES
6/9/2015

DRAFT MINUTES
RETREAT PART II
CITY OF STOCKBRIDGE

TUESDAY, JUNE 9, 2015 9:00 AM

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis. Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk

Michael Williams, City Attorney

The meeting was called to order by Mayor Tim L. Thompson at 9:07 a.m. City Clerk, Vanessa Holiday proceeded with the verbal roll call; all members of the Council were present with the exception of Councilwoman Buschman and Councilwoman Gantt; a quorum was confirmed.

Invocation was provided by Mayor Thompson.

Pledge of allegiance was recited in unison.

Councilman Ford motioned to adopt the Agenda; second by Councilman Thomas; the motion passed 3/0.

City Manager, Michael Harris reviewed the discussion of Retreat Part I held on April 23, 2015 and asked for directives from Council regarding the prioritization of projects.

Treasurer, Linda Nabers provided and update of the City's S.P.L.O.S.T. projects and funds and noted that S.P.L.O.S.T. was exhausted; S.P.L.O.S.T. III was overstated at $32 million and the City actually received $18 million and $3.786 million is available and includes Roads, Buildings, Sidewalks, Transportation, Facilities and Construction; S.P.L.O.S.T. IV is estimated at $26 million; to date $3.4 million has been collected, and $189,803 has been spent (Roads Assessment $11,950 Parks/Recreation $167,910 and Gym Equipment for the North Precinct Police Department $9,943). Pump Station/Public Works Design and Wastewater Design; Water meters are being changed out throughout the city. Ms. Nabers asked the Council to be mindful of ongoing costs related to projects that involve continuous labor and/or maintenance.

Mayor Thompson proposed a connectivity plan and to look at City Park network needs for sidewalks and create a Master Comprehensive Trail Plan. Mayor Thompson charged staff to look at tapping into other funding sources as an option.

The consensus of the Council was to move forward with a Master Comprehensive Trail Plan.

Mitch Leff and Barkley Russell of Leff & Associates, the City's Public Relations firm advised the Mayor and Council to work from facts and continue to keep a positive message for the City. Focus on the City's positive programs such as the Main Street Movies, Smart Kids, Playground Equipment, Summer Concert Series, Memorial March, Back to School Kick-Off and Citizens Academy. Designate a person to speak to the media and continue to move the City forward with economic development.

Shannon Sagnot, Henry County CDBG Manager presented an overview of the county's CDBG program, the criteria for projects, current City of Stockbridge projects and funding allocations, and provided information for available funding.

The consensus of the Council was to request CDBG funding for ADA playground equipment for Memorial Park and if approved, Phase II Berry Street sidewalks and to use S.P.L.O.S.T. funding for ADA playground equipment for Clark Park.

City Hall lawns did not meet the CDBG funding criteria for the Ice Skating Rink/Splash Pad; however, S.P.L.O.S.T. could be used; feasibility study would be required. Other projects discussed for consideration were replacing existing playground equipment in the parks and resurfacing the tennis courts; basketball goals.

The consensus of the Council was to reallocate Creek Restoration for Gardner Park and Clark Park from S.P.L.O.S.T. to Stormwater Fees; move forward with expanding parking and erect pavilion at Memorial Park.

City Manager, Michael Harris, continued with the City Manager's Discussion Topic Issues presentation from the previous Retreat I beginning with the frequency of the City Manager's report and the consensus of the Council was to reduce the reporting to monthly rather than bi-weekly and to include Public Works emergency call info and continue with Occupational Tax new business info adding the number of employees to the reporting.

Mr. Harris brought forward the discussion of Council Initiatives. Members of Council view the coordination and organization of City events separate from Council Initiatives as City Events are budgeted under a specific line item, likewise for Council Initiatives. Mr. Harris' take on the role of the Executive Assistant to Mayor and Council to absorb the City Events, whereas Councilman Thomas asked for a separation of duties; and Councilman Ford noted the role as being able to assist in those areas where needed in what would be considered a secondary role.

Council reviewed the proposed roles and responsibilities and the consensus of the Council was to direct the Clerk to reach out the Governing Body for availability on June 22, 2015 and June 24, 2015 for a Special Called Meeting on both dates, and ask the HR Manager to contact top candidates and schedule interviews.

Mr. Harris brought forward the discussion of Charitable Contributions. Councilman Ford asked for clarification regarding a partnership with Stockbridge High School's Football Booster Club. Michael Williams, City Attorney, noted that Council should partner and not donate with the return that services are provided to residents of the City and recommended that the Council adopt an overall policy relating to partnerships.

Mr. Harris brought forward the discussion of an off-site Retreat with an outside facilitator. Locations such as Rome, Dahlonega and Woodstock were mentioned. The consensus of the Council was to move forward with the Off-Site Retreat August 26 -28, 2015; location to be determined.

Mr. Harris gave updates on Incode noting that issues are being resolved; staff in procurement and finance have enhanced the department. Mr. Harris also noted that the City had made a request to the State for another Audit Extension and that the extensions could affect the City's bond rating. If approved, the extension would likely be six months. The 2014 audit has been completed but not finalized due to the previous outstanding year's audit information being incomplete. Payroll processing is now paperless to streamline the process. RFP process and procedures now has the boilerplates for ease. IT RFP will include off-site backup, monitoring usage and restrictions from certain sites and tighter hold on equipment. CTG is still making repairs to the A/C unit and audio visual equipment where the failures are too often and the age of the equipment is a factor. IT and audio/visual assessment is underway. Council made a suggestion of Intranet access. Mr. Harris noted that training is on-going and when the auction is completed, the City will moved toward asset management and phone payments in addition to online payments.

Mr. Harris brought forward the discussion of Facilities use by elected officials. Council shared various thoughts and suggestions. No particular policy is in place, and Counsel noted that this is typically gratas and if Initiative was done off-site, there would be a cost for that location. Mr. Williams noted that this was a policy that Council would need to make and it was his experience that the department would need to be reimbursed. Item was noted for further discussion.

Motion to adjourn made by Ford; second by Lewis Ward. Motion was approved 3/0.

Respectfully submitted by:

Vanessa Holiday, City Clerk	Tim L. Thompson, Mayor

MINUTES
6/22/2015

DRAFT MINUTES
SPECIAL CALLED COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, JUNE 22, 2015 3:30 P.M.

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman - ABSENT
Regina Lewis. Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The Council meeting was called to order by Mayor Tim L. Thompson at 3:30PM. City Clerk, Vanessa Holiday proceeded with the verbal roll call; all members of Council were present with the exception of Councilwoman LaKeisha Gantt, and a quorum was confirmed.

All members of the Council were present Invocation was provided by Mayor Thompson.

Pledge of allegiance was recited in unison.

Councilwoman Lewis Ward motioned to adopt the Agenda; second by Councilman Ford; the motion passed 4/0.

Councilman Ford motioned to convene Executive Session for Item F; second by Councilwoman Buschman; the motion passed 4/0.

Councilwoman Buschman motioned to adjourn Executive Session; second by Councilman Thomas; the motion passed 4/0.

Councilman Thomas motioned to reconvene the Special Called meeting; second by Councilman Ford; the motion passed 4/0.

Councilman Thomas motioned to adjourn the Special Called meeting; second by Councilman Ford; the motion passed 4/0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Timothy L. Thompson, Mayor

MINUTES
6/23/2015

DRAFT MINUTES
WORK SESSION
CITY OF STOCKBRIDGE

TUESDAY, JUNE 23, 2015 6:00 PM

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Absent - Michael Williams, City Attorney
Bryan A. Downs, Attorney

Mayor Thompson called the Work Session meeting to order at 6:00pm. City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present in which a quorum was confirmed. Mayor Pro Tem Thomas arrived at 6:02pm following the roll call.

Invocation by Councilwoman Buschman.

Pledge of Allegiance was recited in unison.

Councilman Ford made a motion to adopt the Agenda; second by Councilwoman Gantt; the motion passed 5/0.

Mr. Mike Moon presented Stockbridge History and referenced the Camp Creek train wreck (the worse train wreck in the State of Georgia) and noted that the two fatalities from Henry County were from Stockbridge.

Michael Harris, City Manager & Renee Wheeler, Human Resources Manager presented a Resolution to ratify the 2015 – 2016 Health Insurance Benefits package. Mr. Harris noted that this item was discussed at the last meeting and is more of a ratification to what was previously discussed. He further mentioned that the City will continue to use United HealthCare and that during negotiations last year, the maximum percentage increase was 13.7%; and the City was able to negotiate it down to 12.9%.

Michael Harris, City Manager & Mayor Pro Tem Alphonso Thomas presented the Street Renaming – Martin Luther King, Sr. Historic Trail. Mr. Harris stated that Councilman Alphonso Thomas brought fourth this initiative to rename a City Street in honor of Martin Luther King, Sr. and that Council convened a committee to look into what it would take to locate a street and the associated cost.

Councilman Thomas expressed he would like to honor the King family in the City of Stockbridge seeing this is their ancestral home. Councilman Thomas stated he recently toured the City with the Main Street Program and discovered several historical landmarks here in the City.

Councilman Thomas noted that the committee has decided to identify North and South Berry Street as the potential name change. This street runs through the heart of downtown Stockbridge and has the least resistance. Councilman Thomas stated there is protocol to consider when trying to rename a street, and some reimbursements that would go to businesses who would have to change their signage.

Councilman Thomas stated the reason that the committee chose a street that runs through the heart of downtown is because of the Main Street program. The Main Street mission is to design and identify the historic downtown district that will promote economic development and will help encourage cultural enrichment.

Councilman Thomas noted that letters were being drafted for the business who could be affected by the name change. Mr. Thomas also stated that addressed in the letter would be a proposal for a Town Hall Meeting so the businesses could voice their opinions and/or concerns and noted that he would like to work with the rest of the Council and the Main Street program on this initiative.

Councilman Thomas identified the proposed name for the street change would be the M.L. King Sr. Historic Trail and he further explained that the trail would start on Love Street at the old fire station, down North and South Berry Street and will end on Rock Quarry Road, which will lead you to downtown Stockbridge.

Councilman Ford inquired about the process. Councilman Thomas replied it will not have to go to the State and reiterated the businesses that will be effected will have some type of reimbursement or compensation; and that the hope is to have to businesses on board and to have them aware of what the City is proposing; and would like to hear feedback from them.

Councilman Ford inquired on what type of expenses the City may incur when it comes to changing information (i.e.: Post office boxes, stationary use). Councilman Thomas as far as stationary, an address change would solve that.

Mayor Thompson asked Councilman Thomas if he knew what the cost would be. Councilman Thomas stated it will depend on whether or not the business push the City to do it.

Councilwoman Gantt inquired if the letters would be sent out before or after the Town Hall meeting and Councilman Thomas advised that the letters would be sent out prior to the Town Hall meeting.

Michael Harris, City Manager presented an update to the Intergovernmental Agreement for Police Services with Henry County and stated that at the Board of Commissioners meeting that was held last week; there was a discussion on the extension of the City's agreement for police services.

Mr. Harris noted that in 2014 the City was told on numerous occasions that the Police Services would remain the same. Mr. Harris further noted that the City decided to move forward with adopting a 2015 Operating Budget; and, on the same day as adopting the budget, the City was notified that the County would like to increase the police services.

Mr. Harris stated that he met with the County Manager, who provided proposed figures on what the County thinks the City should pay. Mr. Harris expressed the County provided the City with estimates to show why they would like to increase the rates. Mr. Harris then spoke with Mr. Buddy Welch, the City's legal representative for the SDS agreement and issued a response to the county that was based on data from the Counties budget.

Mr. Harris stated he met with representatives for the County in April 2015 and presented them with a detailed document on how there figures where flawed and also included the proposal that Council discussed along with a settlement proposal agreement based on the figures that were presented. A week later, the County requested the City's figures which indicated the justification of the proposed agreement, the information was provided to them in May 2015. Mr. Harris stated the City has not heard anything back in regards to the proposed agreement. Mr. Harris spoke with the County manager prior to the deadline date; they both were under the assumption an extension would be granted. Since then, the extension was granted until July 7th and they would not extend beyond that time frame. Mr. Harris expressed it is the City's intent to continue to work with the county and met with the Interim County Manager, Cheri Matthews earlier this week to discuss the different options and also wanted to inform the public that the City would not go without police services.

Councilwoman Buschman inquired if there would be a press release for the citizens. Mr. Harris replied the City issued press releases with the local organs.

Legal Counsel, Buddy Welch stated it is important to realize that both the City and County pays taxes and are entitled to police services. Mr. Welch further stated the City has be provided County records they have not been able to refute showing the City paying over $100 per person, per service; where as in the Unincorporated areas, they are paying only $74 per person, per service.

Councilwoman Gantt requested the dollar amount the County pays for police services. Mr. Welch replied for the FY 2015, the County's total budget was $19,511,812 for police services.

Michael Harris, City Manager presented the City's S.P.L.O.S.T. Project List Update and distributed the updated version of the S.P.L.O.S.T. list that was discussed at the previous council retreat.

Mr. Harris noted that projects were broken down into categories (i.e.: Transportation, Public Works Facilities, Parks and Recreation, Public Safety, etc.). Mr. Harris mentioned some of the things discussed at the retreat were projects and the utilization of the funds for those projects. Mr. Harris stated Parks and Rec allotment was divided out and money was set aside for the Multi-Plex, Monument Park, Recreation and water feasibility study and new park equipment totaling $1 million dollars.

Mr. Harris mentioned he met with the Public Works Department to identify some of the needs at each individual park. Gardner Park needs new picnic tables, and the playground area adjacent to the tennis courts needs to be replaced. Also, the tennis courts have been resurfaced, now it's time to replace them as the tennis courts are continuously used by the public and is a great feature.

Mr. Harris noted that there has been much discussion between himself, the Treasurer, Linda Nabers and the Public Works Director, Kevin Walter to utilize the Storm Water funds for the bank restoration at Gardner and Clarke parks.

Mr. Harris also noted that the City currently has $150,000 of CDBG funds allocated for a pool.

Councilwoman Gantt stated she met with Sunrise Builders, and the one thing that people would like to see is the City actually move forward with a project, like the LCI Study.

Councilman Thomas stated one of the things discussed at the retreat was planning and preparing a design to move forward and encouraged staff to move forward with planning and design.

Mr. Harris stated that he would like to get directive from Council to obtain quotes for design, which will help dictate the costs that will be associated.

Councilwoman Buschman inquired if the ice rink or splash pad would be incorporated with the LCI and also wanted to know if an amphitheater could be included. Mr. Harris responded yes it would be include and as far as the amphitheater, it would be a challenge because of the fountain located at City Hall.

Mr. Harris noted that the next big step would be to solidify a master plan for the area which will show exactly where the proposed splash pad and amphitheater would go.

Councilwoman Buschman inquired if they were going to do two or three things at a time instead of doing just the splash pad and ice rink and then will be reimbursed? Mr. Harris replied with the design and building it out, yes. However, it will depend on what is in the budget, or they will utilize S.P.L.O.S.T. funds.

Councilwoman Buschman wished everyone a safe Fourth of July Holiday.

Mayor Pro Tem Thomas asked for support of the Street Renaming and the concept of the King Legacy for Stockbridge.

Councilman Ford asked everyone to enjoy your Fourth of July Holiday, and remind yourself you still live in the greatest country on earth, and God bless.

Councilwoman Gantt thanked everyone for coming out and enjoy the holiday.

Mayor Thompson thanked everyone for coming out and noted that he likes the new Work Session intimate setting and asked all to remember those in Charleston, South Carolina and that we are thankful that the City of Charleston did not render the same results as Baltimore.

Mildred Reed thanked Mayor Pro Tem Alphonso Thomas for organizing the Prayer Vigil; thanked staff and liked the phrase "One City, One Dream, One Team" as new branding idea for the City.

Jonas Ho, business owner, opposed LED light enforcement.

Michael Souze, business owner, opposed LED light enforcement.

Mr. Patel (Eco Friendly Dry Cleaner) opposed LED light enforcement.

Louis Goglip spoke about speeding on Rock Quarry Rd.

Motion to convene into Executive Session for item H made By Councilwoman Gantt; second by Councilman Thomas; the motion passed; 5/0.

Motion to adjourn Executive Session made by Councilwoman Bushman; second by Councilman Ford; the motion passed 5/0.

Motion to reconvene the Work Session meeting made by Councilwoman Gantt; second by Councilman Ford; the motion passed 5/0.

Motion to adjourn made by Councilwoman Buschman; second by Councilwoman Gantt; the motion passed 5/0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Tim L. Thompson, Mayor

MINUTES
6/24/2015

DRAFT MINUTES
SPECIAL CALLED COUNCIL MEETING
CITY OF STOCKBRIDGE

WEDNESDAY, JUNE 24, 2015 3:30 P.M.

Mayor & City Council
Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman- ABSENT
Regina Lewis. Ward, Councilwoman

Administration
Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The Council meeting was called to order by Mayor Tim L. Thompson at 3:30PM. City Clerk, Vanessa Holiday proceeded with the verbal roll call; all members of Council were present with the exception of Councilwoman LaKeisha Gantt, and a quorum was confirmed.

All members of the Council were present Invocation was provided by Mayor Thompson.

Pledge of allegiance was recited in unison.

Councilman Ford motioned to adopt the Agenda; second by Councilwoman Lewis Ward; the motion passed 4/0.

Councilman Ford motioned to convene Executive Session for Item F; second by Councilwoman Buschman; the motion passed 4/0.

Councilman Thomas motioned to adjourn Executive Session; second by Councilman Ford; the motion passed 3/0. (Councilwoman Lewis Ward was not present for the vote).

Councilman Thomas motioned to reconvene the Special Called meeting; second by Councilman Ford; the motion passed 3/0. (Councilwoman Lewis Ward was not present for the vote).

Councilman Thomas motioned to adjourn the Special Called meeting; second by Councilman Ford; the motion passed 3/0. (Councilwoman Lewis Ward was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk

Timothy L. Thompson, Mayor

PRESENTATION STOCKBRIDGE HIGH SCHOOL PARTNERSHIP

City of Stockbridge

4640 North Henry Blvd. • Stockbridge, GA 30281
City Hall: (770) 389-7900 • Fax: (770) 389-7912

July 23, 2015

Ms. Michelle Eady
Sponsorship Director
Stockbridge High School Football Booster Club
Stockbridge, Georgia

Re: Agreement to Provide and Support Certain Recreational Activities on Behalf of the City of Stockbridge, Georgia

Dear Ms. Eady:

Councilmember Anthony S. Ford has initiated a program to partner with your organization in the provision and support of certain recreational services to the Stockbridge High School football program (the "Football Program") pursuant to the authority provided in Sections 1.12(b)(26) and 1.12(b)(41) of the City Charter. I understand that the Stockbridge High School Football Booster Club (hereinafter, "City Partner") has agreed to assist Councilman Ford in carrying out the Football Program. We have been informed by the City Attorney that in order comply with applicable law regarding utilization of City funds for the Football Program, we must enter into this letter agreement with the City Partner.

The City agrees to provide $500 for the Football Program and to authorize the City Partner to assist in the Football Program subject to the following terms and conditions:

1. City Partner agrees to provide the following services on behalf of the City:
    - Provide financial and programmatic support for the Stockbridge High School football program
2. All services provided by the City Partner shall be done so in a non-discriminatory manner.
3. No eligible Stockbridge residents shall be turned away from the Football Program.
4. The City Partner shall not be entitled to reimbursement for any expenses or costs associated with the program.

5. Representatives of the City shall be entitled to be in attendance and monitor compliance with this agreement.

6. The City shall be entitled to all other benefits that City Partner provides to other individuals and/or entities that provide similar levels of assistance to City Partner.

If you are in agreement with these terms and conditions, please sign where indicated below.

We look forward to the success of this project. Please do not hesitate to contact me should you have any questions.

Sincerely,

Michael Harris
City Manager

Approved as to Form:

By: ______________________
Michael Williams
City Attorney

Date: 7/23/15

Acknowledged and agreed to:

Stockbridge High School Football Program

By: Michelle E[illegible]

Date: 7/24/2015

On behalf of the Stockbridge Mayor and Council, we would like to wish the Stockbridge Tigers a safe and outstanding season!

GO TIGERS!

SEE YOU AT THE DOME!

City of Stockbridge Inc. 1920
Henry County, Georgia

City of Stockbridge
4640 N. Henry Blvd I Stockbridge, GA 30281
(770) 389-7900
www.cityofstockbridge.com

COMMUNITY PINNING CEREMONY

ANNUAL SHORT-TERM WORK PROGRAM CAPITAL IMPROVEMENT ENHANCEMENTS UPDATE

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. ________________

CITY OF STOCKBRIDGE, GEORGIA

SHORT TERM WORK PROGRAM AND CAPITAL IMPROVEMENTS ELEMENT ANNUAL UPDATE TRANSMITTAL

WHEREAS, the City of Stockbridge, Georgia has prepared an annual update to its Short Term Work Program and Capital Improvements Element; and

WHEREAS, the annual update of the Short Term Work Program and Capital Improvements Element was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, as amended; and a Public Hearing was held on August 10, 2015, in the Stockbridge City Council Chambers; and

NOW, THEREFORE BE IT RESOLVED THAT the Stockbridge City Council does hereby authorize the Henry County Planning and Zoning Department to transmit the annual update of the Short Term Work Program and Capital Improvements Element covering the five-year period 2015-2019, and this resolution to the Atlanta Regional Commission and Georgia Department of Community Affairs as required by the Georgia Planning Act.

BE IT SO RESOLVED this 10th day of August, 2015.

____
Tim Thompson, Mayor

ATTEST:

____
Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

____
Michael Williams, City Attorney

Short-Term Work Program Update
2015-2019
CITY OF STOCKBRIDGE, GEORGIA

Contents

Community Facilities						
Item	**Activity**	**Years**	**Responsible Party**	**Cost Estimate**	**Funding Source**	**Status**
1.	Multiplex Renovation	2015-2017	Henry County, City of Stockbridge	$500,000	SPLOST III & IV	Underway
2.	Swimming Pool/Splash Pad Feasibility Study	2015-2016	Public Works	$50,000	General Fund	
3.	Wastewater Treatment Plant Upgrade Plans/Engineering	2015-2017	Public Works	$2,000,000	General Fund, SPLOST III, IV	
4.	Water supply source development	2015-2018	Public Works	$3,600,000	SPLOST III, IV	Permitting/Engineering
5.	City water meter replacement – intelligent meters & SCADA Replacement	2015-2018	Public Works	2,250,000	SPLOST III, IV, General Fund	Planning & Procurement
6.	Water main and service line replacement	2016-2019	Public Works	$250,000	SPLOST IV	Ongoing
7.	New water Treatment facility	2016-2019	Public Works	$3,000,000	SPLOST IV	Planning stages
8.	New water main construction	2015-2018	Public Works	$250,000	SPLOST IV	Ongoing
9.	GIS - Infrastructure inventory and detailed mapping	2016-2019	Public Works	$250,000	SPLOST IV	
10	Sewer – infiltration and inflow study	2016-2017	Public Works	$750,000	SPLOST IV	
11	Sewer reconstruction & Pump Station replacement	2015-2019	Public Works	$1,000,000	SPLOST IV, General Fund	
12	New Maintenance shop	2016-2019	Public Works	$3,000,000	SPLOST IV	
13	Parks Improvements including handicap play equip	2015-2019	Public Works	$1,000,000	SPLOST IV	
Subtotal				**$17,900,000**		

Economic Development						
Item	**Activity**	**Years**	**Responsible Party**	**Cost Estimate**	**Funding Source**	**Status**
14.	Establish Stockbridge Business Assoc.	2015-2016	City of Stockbridge	$50,000	DDA	Underway
15.	Create Economic Development Marketing Plan	2016-2017	City of Stockbridge	$100,000	Hotel/ Motel	
16.	Apply for an Opportunity Zone designation	2015-2016	City of Stockbridge	$25,000	General Fund	Underway
17.	Create a Citywide Marketing Plan	2016-2018	City of Stockbridge	$25,000	General Fund	
18.	Technical College Expansion	2015-2018	City of Stockbridge	$250,000	General Fund	
Subtotal				**$450,000**		

Land Use						
Item	**Activity**	**Years**	**Responsible Party**	**Cost Estimate**	**Funding Source**	**Status**
19.	Update City Code including zoning and construction codes	2015-2017	City of Stockbridge and Henry County	$100,000	General Funds	Underway
20.	Overlay District feasibility	2015-2016	City of Stockbridge	$40,000	SPLOST IV	
21.	Comprehensive Plan Update	2016-2019	City of Stockbridge and Henry County	$100,000	General Fund	
22.	LCI Implementation	2015-2019	City of Stockbridge	$250,000	General Fund	On-Going
Subtotal				**$490,000**		

Transportation						
Item	**Activity**	**Years**	**Responsible Party**	**Cost Estimate**	**Funding Source**	**Status**
23.	Update Comprehensive Transportation Plan	2015-2016	City of Stockbridge and Henry County	$20,000	General Fund	Underway
24.	Rock Quarry Road Extension Engineering and ROW Acquisition	2016-2018	City of Stockbridge and Henry County	$3,000,000	SPLOST IV	
25.	Road Assessment and Pavement Analysis	2016-2018	Public Works	$50,000	SPLOST IV	Ongoing
26.	Sidewalk – repair and reconstruction	2015-2016	Public Works	$500,000	SPLOST IV	
27.	Burke Street - Streetscape	2016-2018	Public Works	$1,500,000	General Fund, TE, CDBG	Nearing Completion
28.	Davis Road from Clark Park to Highway 42 (Sidewalks and Streetscape)	2015-2018	City of Stockbridge	$500,000	SPLOST, TE General Fund	
29.	Davidson Parkway to Flippen Road By-Pass (Design and ROW Acquisition)	2015-2018	Public Works	$5,000,000	SPLOST	
Subtotal				**$11,270,000**		

Completed Projects						
1.	Update Sign Ordinance	2013	City of Stockbridge	In-Kind	General Fund	Complete
2.	Multiuse trail for Reeves Creek Phase 2: From Dabney-Hunter-Simmons Park to Tye Street	2015	City of Stockbridge	$700,000	General Funds, LCI, TE	Complete

CITY OF STOCKBRIDGE, GEORGIA
CAPITAL IMPROVEMENTS ELEMENT UPDATE 2015-2019

PUBLIC FACILITY: **CITY OF STOCKBRIDGE**
SERVICE AREA: **PUBLIC WORKS**

PROJECT DESCRIPTION	START DATE	END DATE	ESTIMATED COST	PORTION CHARGEABLE TO IMPACT FEES	OTHER FUNDING SOURCES	TOTAL EXPENDITURES FOR THE YEAR 2014	IMPACT FEE EXPENDITURES FOR THE YEAR 2014	IMPACT FEES ENCUMBERED THROUGH THE YEAR 2014	STATUS/ REMARKS
Water Supply Source Development									
Flippen Road Well Exploration	2015	2017	$ 1,125,000	$0	SPLOST	$0	$0	$0	
Flippen Road Well	2015	2017	$ 750,000	$0	SPLOST	$0	$0	$0	
Pinehurst/Rustic Road Well	2015	2017	$ 625,000	$0	SPLOST	$0	$0	$0	
Wastewater Plant Upgrade	2015	2019	$ 1,000,000	$0	SPLOST	$0	$0	$0	
New Water Treatment Facility	2015	2019	$ 3,000,000	$0	SPLOST	$0	$0	$0	
New Maintenance Shop	2015	2019	$ 3,000,000	$0	SPLOST	$0	$0	$0	
TOTAL			**$ 9,500,000**	**$0**		**$0**	**$0**	**$0**	

City of Stockbridge

Annual Impact Fee Financial Report 2014

Public Facility Service Area:	Water		Sewer
Impact Fee Fund Balance from 2013	$63,921		$102,028
Impact Fees Collected in 2014			$3,696
Accrued Interest 2014	$32		$51
Administrative/Other Costs			
Impact Fee Refunds			
Project Expenditures			
Impact Fee Fund Balance Ending 2014	$63,953		$105,775
Impact Fees Encumbered	$63,953		$105,775
TOTAL			$169,728

PUBLIC HEARING CONDITIONAL USE REQUEST

City of Stockbridge

EXECUTIVE SUMMARY

CITY COUNCIL MEETING

Meeting Date: August 10, 2015

Department Requesting Agenda Item: Planning & Zoning

Action Type:

[X] *Action requested by City Council*

[ ] *For informational purposes only*

Attachments/Exhibits for Agenda Item:

1. Executive Summary
2. Legal Ad
3. Sign Photo
4. ZAB Minutes (July 9, 2015)
5. Staff Report with Attachments
6. Application
7. Letter of Intent

Presenter: Planning Staff

Applicant: Zhu ZR Chao & Li Quang Mark X

Case Number: CU-15-08-S

Agenda Item: Zhu ZR Chao and Li Quang Mark X of Stockbridge, GA request a conditional use for property located at 1961 Highway 42 North in Land Lot 34 of the 7th District The property consists of 0.04+\- acres, and the request is for a church expansion in the C-2 (General Commercial) zoning district.

Background:

See attached staff report.

Recommendation:

The Zoning Advisory Board heard the request on July 9, 2015, and made a recommendation for approval with the following conditions:

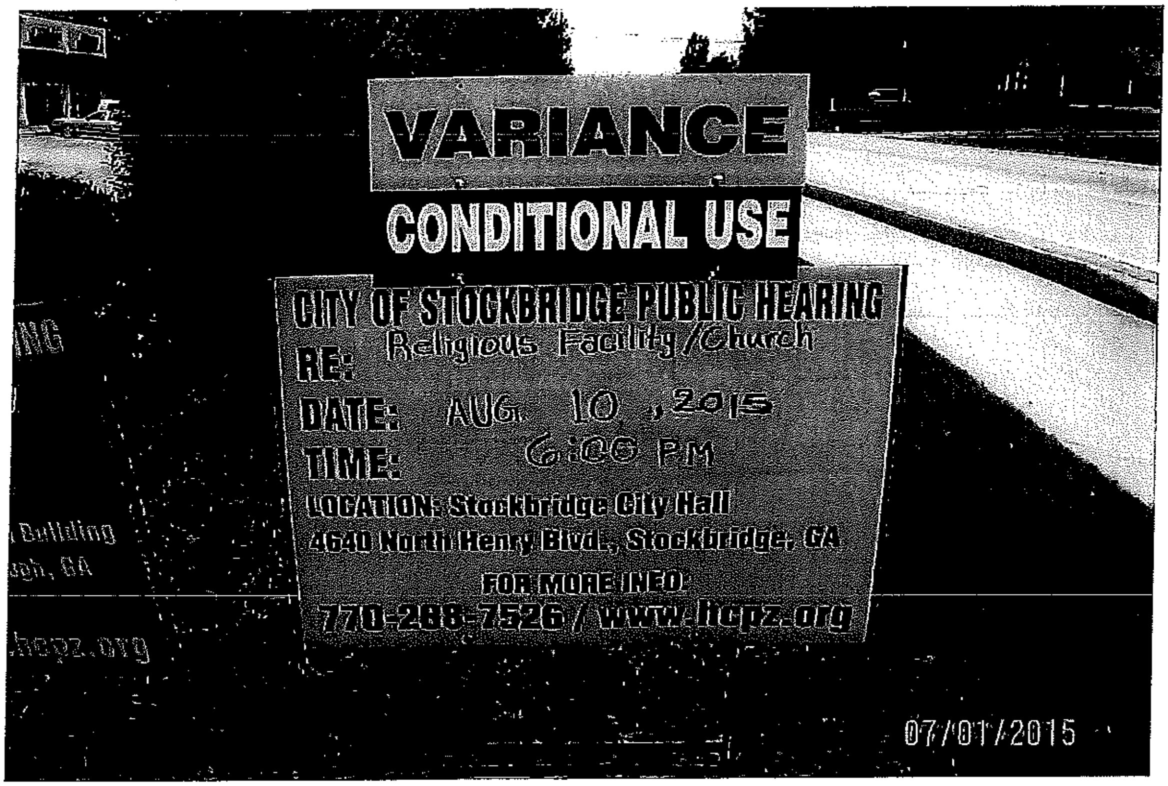
1. Applicant shall receive approval of Variance Request VR-09-05-S.
2. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

PUBLIC HEARING NOTICE
Stockbridge City Council

Date: Monday, August 10, 2015
Location: Stockbridge City Hall
4640 North Henry Boulevard, Stockbridge, GA 30281
Public Hearing: 6:00 P.M.

CONDITIONAL USE
CU-15-00-S
Zhu Zr Chao and Li Quang Mark X of Stockbridge, GA requests a conditional use for property located at 1961 Highway 42 North, In Land Lot 34 of the 7th District. The property consists of 0.04+/- acres and the request is for a church in the C-2 (General Commercial) zoning district. City of Stockbridge

VARIANCE
VR-15-05-S
Zhu Zr Chao and Li Quang Mark X of Stockbridge, GA requests a variance from development regulations for property located at 1961 Highway 42 North and the surrounding common area, In Land Lot 34 of the 7th District. The property consists of 0.04+/- acres and the request is for a reduction in the parking requirements and a reduction in the required buffer. City of Stockbridge
928-263745, 7/15


VARIANCE
CONDITIONAL USE
CITY OF STOCKBRIDGE PUBLIC HEARING
RE: Religious Facility/Church
DATE: AUG. 10, 2015
TIME: 6:00 PM
LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA
FOR MORE INFO:
770-288-7526 / www.hcpz.org
07/01/2015

CONDITIONAL USE
CU-15-08-S

Zhu Zr Chao and Li Quang Mark X of Stockbridge, GA requests a conditional use for property located at 1961 Highway 42 North, in Land Lot 34 of the 7th District. The property consists of 0.04+/- acres and the request is for a church in the C-2 (General Commercial) zoning district. ***City of Stockbridge***

Ms. Senter called the case.
Mr. Jordan presented the case.

Mr. Jordan stated that the applicant is requesting a conditional use to expand an existing church in a commercial strip center from Units 1951-1959 into Unit 1961. The subject property is zoned C-2 (General Commercial), and the tenant space is approximately 1,680 square feet. Due to the fact the subject property is a commercial condominium development where ownership is unit-specific, the Conditional Use will only apply to 1961 Highway 42 North. The City of Stockbridge Code allows church facilities to be located within any zoning district subject to the approval of a Conditional Use.

Mr. Jordan stated that the Conditional Use may be granted on the basis that the church facilities meet the requirements set forth in *Section 3-7-292* according to the City of Stockbridge Code and barring any finding by the Stockbridge City Council of health or safety issues which would advise against the conditional use. The Applicant has a variance request running concurrently with this request to reduce the required number of parking spaces (VR-15-05-S).

Mr. Jordan stated that on July 13, 2009, the Stockbridge City Council approved a temporary six month special permit (CU-09-11-S) to allow a religious facility for Units 1951-1959 with three conditions:

1. All building, fire, and accessibility codes shall be met.
2. Applicant shall obtain approval of Variance request VR-09-05-S.
3. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

Variance request VR-09-05-S was approved by the Stockbridge City Council on the same date. This variance reduced the planted buffer requirement from twenty feet (20') to zero feet (0') and reduced the setback requirement from fifty feet (50') to zero feet (0'). The question of parking spaces was not addressed because the applicant at the time stated that there was room to install additional parking. This additional parking has not been installed.

In addition, a letter dated April 8, 2015, from the City of Stockbridge states that the applicant received a temporary special permit approval to use Unit 1961 as a religious facility with three conditions:

1. All permits and approvals required for development by Henry County Building & Plan Review must be obtained prior to final Certificate of Occupancy.
2. All applicable building, fire, and accessibility codes for assembly use are met.

3. A completed application for a Conditional Use must be submitted to Henry County Planning & Zoning for consideration by the Stockbridge City Council by June 2015. At which time there is a decision on the application, the temporary use of the subject property location shall proceed according to the resolution of the City Council.

The Planning and Zoning Staff recommends approval of the request with the following two (2) conditions:

1. Applicant shall receive approval of Variance request VR-09-05-S.
2. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

Chairman Consiglio called for questions from the Board for staff.

Chairman Consiglio called the applicant forward.

Gary Anderson, 6125 Mountlake Avenue, McDonough, GA.

Chairman Consiglio called for any questions from the Board for the applicant.

Chairman Consiglio called for those wishing to speak in favor of the case. There were none.

Chairman Consiglio called for those wishing to speak in opposition of the case. There were none.

Chairman Consiglio called the applicant forward and called for any questions from the Board.

Chairman Consiglio asked staff to call the case.

Mr. Alexander made a motion to approve the application with the conditions recommended by staff. **Mr. Head** seconded the motion. The motion was approved. (7-0)

HENRY COUNTY PLANNING & ZONING

Conditional Use Evaluation Report
Henry County Zoning Advisory Board

CU-15-08-S

City of Stockbridge:
Advisory Board Member: Elton Alexander, (678) 571-2477
Staff Report Prepared by: Stacey Jordan, Planner II

Applicant: Zhu ZR Chao and Li Quang Mark X
325 Kerrith Drive
Stockbridge, Georgia 30281
(678) 860-1503

Location: 1961 Highway 42 North
Land Lot 34 of the 7th District

Parcel Number: 071K-01-001-961

Request: Conditional Use

Proposed Use/ Purpose: Church/Religious Facility

Current Land Use: Commercial Strip Center (Eagle's East)

Future Land Use: Commercial

Sign Posted: June 18, 2015

ZAB Meeting: **July 9, 2015**

Lot Size: 1,680+/- square feet (0.04 +/- acres)

Road Access: Highway 42 North (major arterial)

Zoning History:

The subject property is zoned C-2 (General Commercial) as illustrated on the City of Stockbridge Official Zoning Map. A review of the zoning files indicates that the subject property was rezoned from M-1 (Light Manufacturing) to C-2 (General Commercial) on August 9, 2004, with the following condition:

- There shall be no outside storage facilities.

On July 13, 2009, the Stockbridge City Council approved a temporary six month special permit (CU-09-11-S) to allow a religious facility for Units 1951-1959 with three conditions:

1. All building, fire, and accessibility codes shall be met.
2. Applicant shall obtain approval of Variance request VR-09-05-S.
3. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

Variance request VR-09-05-S was approved by the Stockbridge City Council on the same date. This variance reduced the planted buffer requirement from twenty feet (20') to zero feet (0') and reduced the setback requirement from fifty feet (50') to zero feet (0'). The question of parking spaces was not addressed because the applicant at the time stated that there was room to install additional parking. This additional parking has not been installed.

A letter dated April 8, 2015, from the City of Stockbridge states that the applicant received a temporary special permit approval to use Unit 1961 as a religious facility with three conditions:

1. All permits and approvals required for development by Henry County Building & Plan Review must be obtained prior to final Certificate of Occupancy.
2. All applicable building, fire, and accessibility codes for assembly use are met.
3. A completed application for a Conditional Use must be submitted to Henry County Planning & Zoning for consideration by the Stockbridge City Council by June 2015. At which time there is a decision on the application, the temporary use of the subject property location shall proceed according to the resolution of the City Council.

Table 1.0 lists current zoning and land uses of adjacent properties.

Table 1.0 Current Zoning & Land Use of Adjacent Properties

	Current Zoning	Land Use
North	RM (Multiple-Family Residences)	The Magnolias at Eagle's Landing Subdivision
East	RA (Residential-Agricultural)	Single-Family Residence
South	M-1 (Light Manufacturing)	Vacant
West	RM (Multiple-Family Residences)	The Magnolias at Eagle's Landing Subdivision

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The Applicant is requesting a conditional use to expand an existing church in a commercial strip center from Units 1951-1959 into Unit 1961. The subject property is zoned C-2 (General Commercial), and the tenant space is approximately 1,680 square feet. Due to the fact the subject property is a commercial condominium development where ownership is unit-specific, the Conditional Use will only apply to 1961 Highway 42 North. The City of Stockbridge Code allows church facilities to be located within any zoning district subject to the approval of a Conditional Use. The Conditional Use may be granted on the basis that the church facilities meet the requirements set forth in *Section 3-7-292* according to the City of Stockbridge Code and barring any finding by the Stockbridge City Council of health or safety issues which would advise against the conditional use. The Applicant has a variance request running concurrently with this request to reduce the required number of parking spaces (VR-15-05-S).

Development Regulations Relevant to Request:

- *Ordinance No. 03-76* allowing a conditional use for religious facilities in commercial zoning districts
- *Section 3-7-292. Application procedure; evaluation*

Section 3-7-292. Application procedure; evaluation

Criteria Point 1. The proposed use shall not cause traffic congestion or conditions that will adversely affect other nearby properties in the area.

The subject property currently has road access from Highway 42 North which is classified as major arterial Henry County Functional Road Plan. The conditional use may be approved with conditions placed by the Stockbridge City Council to help mitigate any effects the proposed uses may have on surrounding properties.

Criteria Point 2. The physical conditions of the site, including topography, drainage and size and shape are suitable for the proposed development.

The subject property has approximately 1,680 square feet and requires a variance from parking requirements for the expansion of church/religious facilities within the existing commercial strip center. No additional buildings or modification which would require a development permit is requested at this time.

Criteria Point 3. ***There are adequate public facilities to serve the proposed use.***

There is adequate water and sewer service available to the subject property for the proposed uses, as outlined in a letter from the Henry County Water & Sewerage Authority, dated April 27, 2015.

According to the Henry County Tax Assessor's Office the commercial strip center is comprised of eleven units at 1,680 square feet of heated space each for a total of 18,480 square feet. The parking standards for a shopping center, outlined in *Section 3-7-212*, is five (5) spaces per 1,000 square feet. The required parking for the commercial strip center containing the subject property would be ninety three parking spaces (93). Staff estimates seventy three (73) striped parking spaces currently provided, including handicap spaces. At full occupancy, Staff estimates that a variance will be required for at least twenty (20) parking spaces.

The Henry County DOT notes that the site plan contains inaccuracies. There is no secondary access onto Grandiflora Drive. Also, the approximately twenty seven parking spaces in the rear parking area does not exist.

Criteria Point 4. ***The applicant has made a binding agreement for any specific limitations or conditions necessary to protect the public interest and assure the continued beneficial use and enjoyment of nearby properties or that no special limitations are necessary to protect the public.***

Staff is not aware of any binding agreements for specific limitations or conditions. If approved, the Applicant will be required to comply with any zoning conditions placed on the request by the Stockbridge City Council.

Criteria Point 5. ***That the conditional use or conditional exception with specific limitations and design features as may have been required will further the aims of the land use plan and will not be unduly detrimental to nearby properties.***

The request is to allow for church/religious facilities to be located within a C-2 zoning district, which is allowed subject to an approved Conditional Use. The proposed use should have minimal impacts on off-site properties.

Recommendation:

The Planning and Zoning Staff recommends **Approval** of the request with the following two (2) conditions:

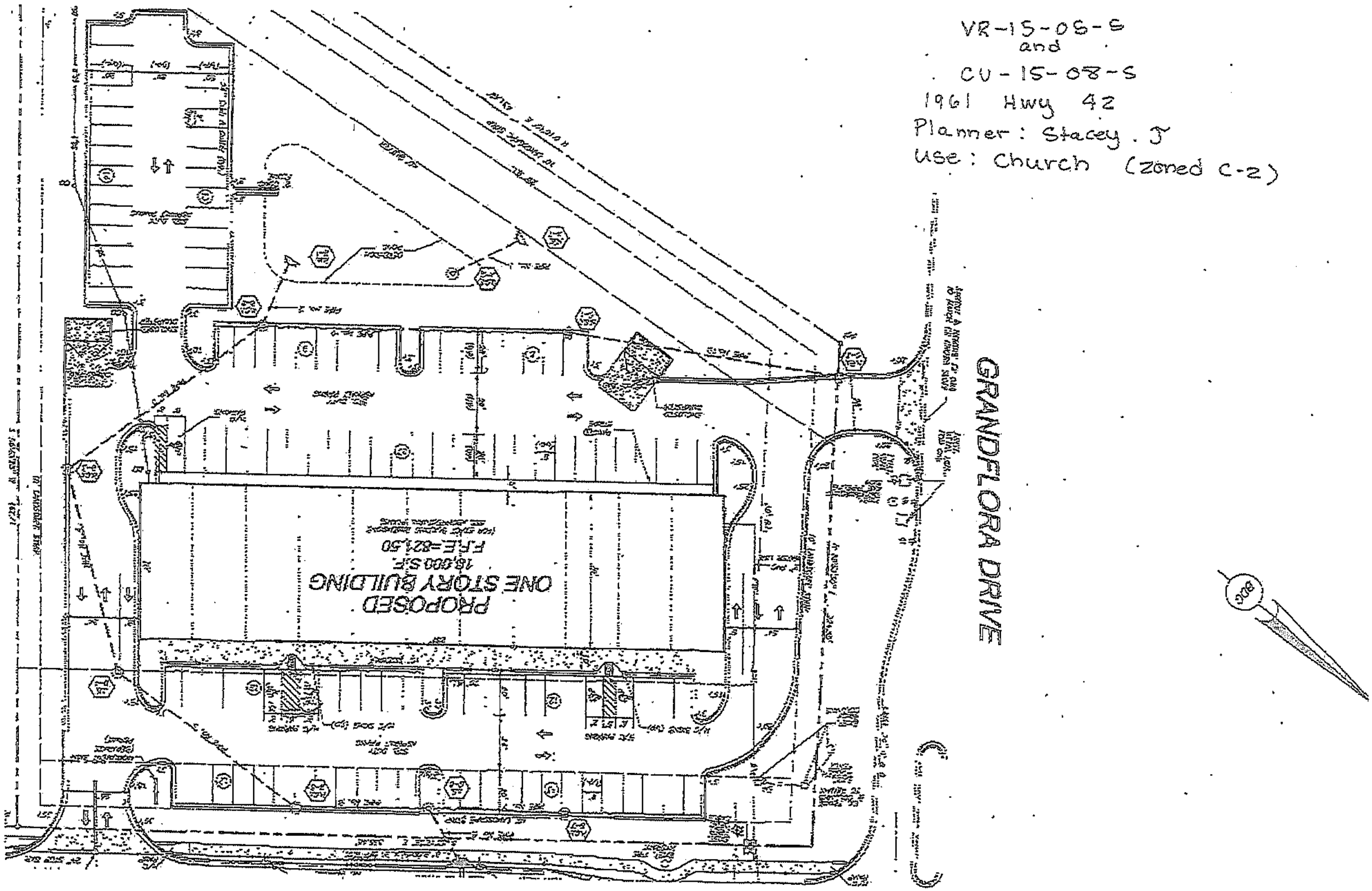
1. Applicant shall receive approval of Variance request VR-09-05-S.
2. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

Attachments:

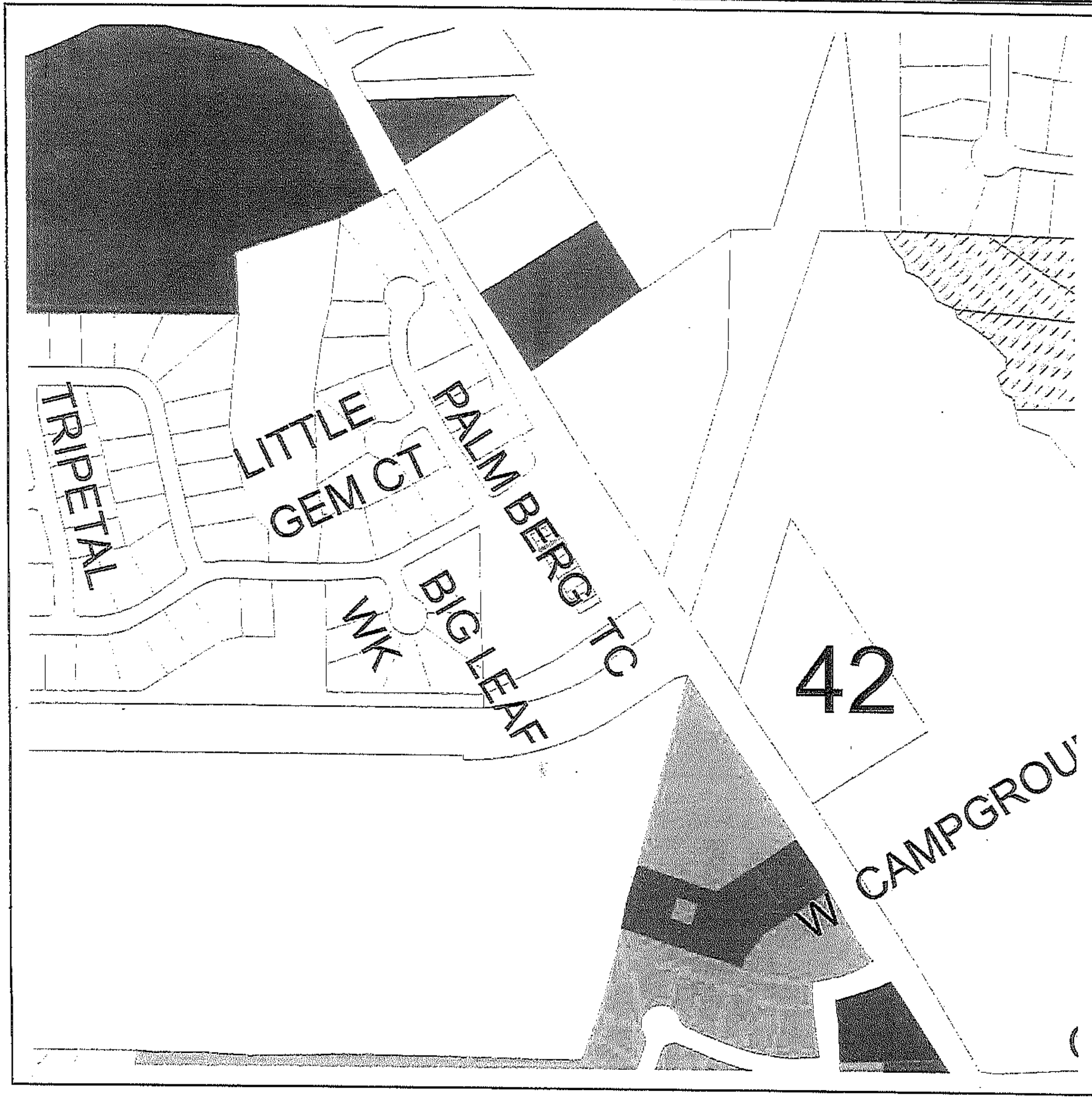
- Site Plan/Survey
- Sign Photo
- Site Photos
- Tax Map
- Zoning Map
- Aerial Map

D71K01001

VR-15-08-S
and
CU-15-08-S
1961 Hwy 42
Planner: Stacey J
Use: Church (Zoned C-2)



404-435-9003
770-205-2600
06/18/2015



Legend

Request

- CU-15-08-S
- RA
- R-1
- R-2
- R-3
- R-4
- RD
- RM
- RMH
- OI
- C-1
- C-2
- C-3
- M-1
- M-2
- PD
- CITY

Scale: 1"= 400'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.

Legend

Request

CU-15-08-S

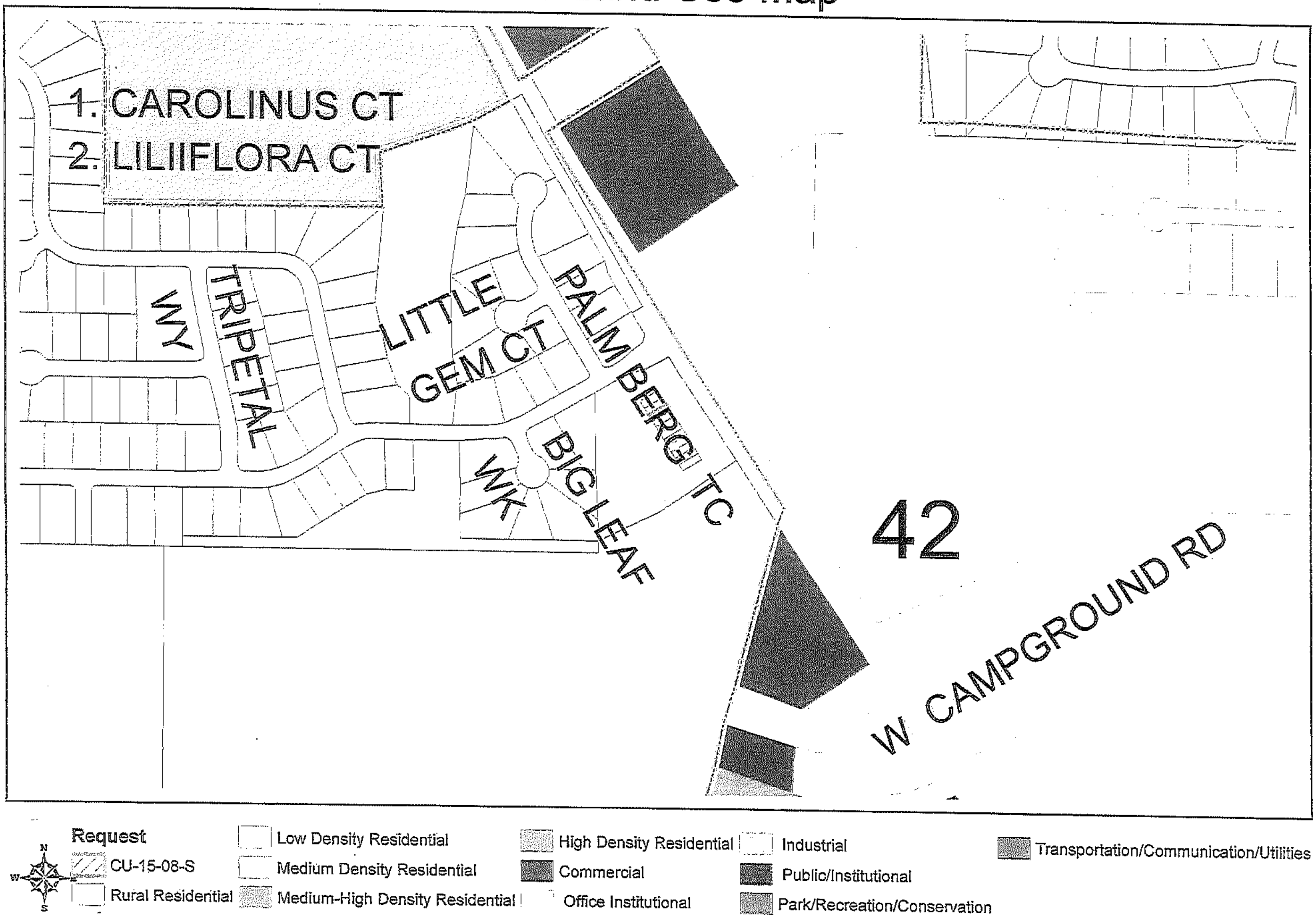
TAX MAP

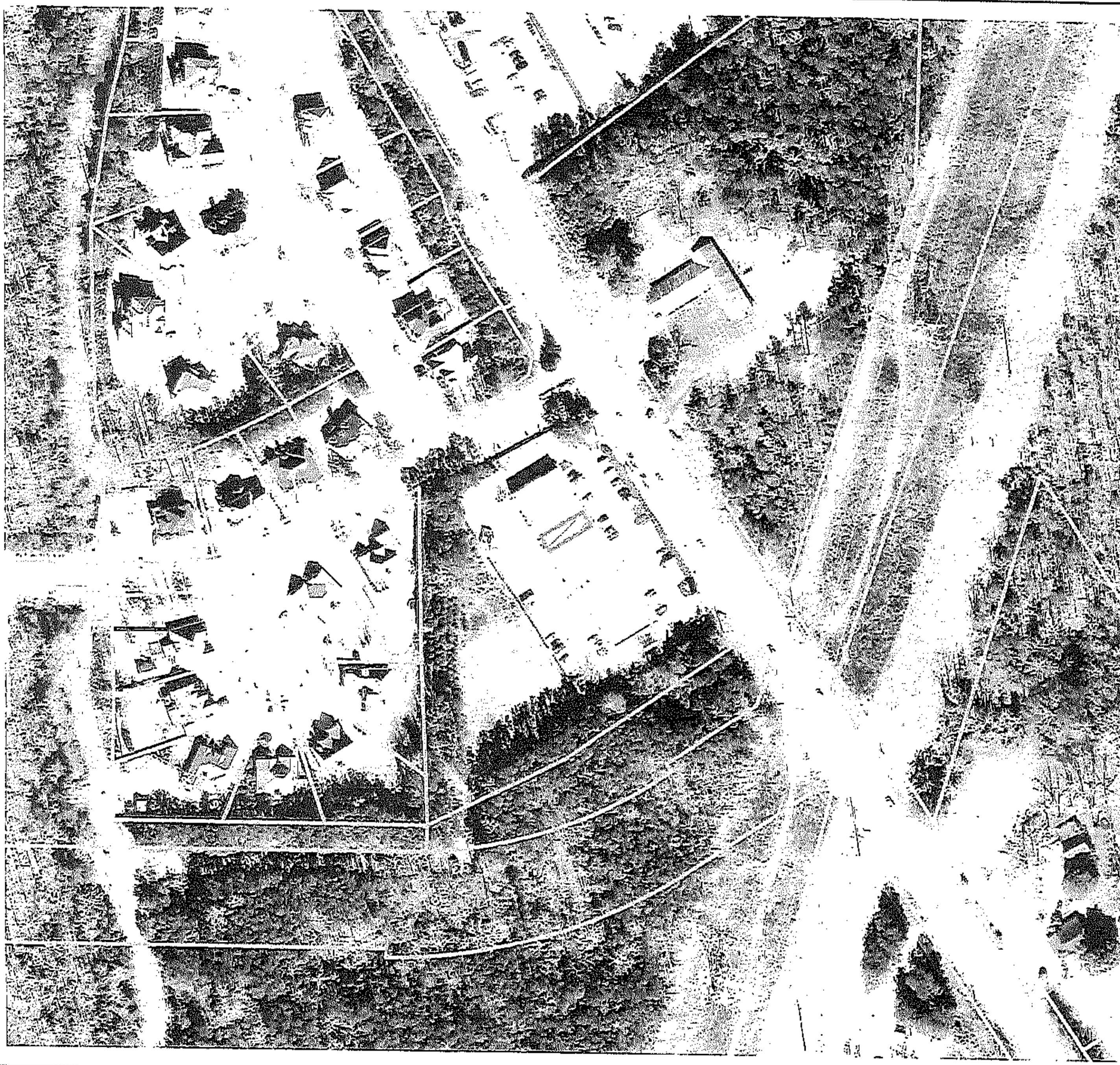
Scale: 1" = 400'

N W E S

This map is for graphical representation only. It is not a legal document.

Future Land Use Map





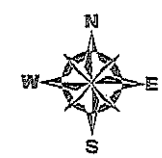
Legend

Request

CU-15-08-S

AERIAL MAP

Scale: 1"= 800'



This map is for graphical representation only. It is not a legal document.

Henry County Planning & Zoning

Conditional Use Request Application

Name of Applicant Zhu ZR Chao ; Li Quang Mark X Phone: ______ Date: 4/23/15

Address Applicant: 325 Kenith DR. Fax 770 460 9969 Pager/Cell # 678-860-1503

City: Stockbridge State: GA Zip: 30281 E-mail: ZRChaozhu@gmail.Com

Name of Agent ______ Phone: ______ Date: 4/23/15

Address Agent: ______ Fax ______ Pager/Cell # ______

City: ______ State: ______ Zip: ______ E-mail: ______

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Conditional use being requested Church (CU) and VR (Buffer Reduction) & Parking Variance

Address of Property: 1961 Highway 42 (Street Address) Nearest intersection to the property: Jodeco Rd.

Size of Tract: 0.04 acre(s), Land Lot Number(s): 34 District(s): 7th

Property Tax Parcel Number: 071-K01-001-961 (Required)

Witness' Signature ______ Signature of Applicant ______

Miriam Roland
Printed Name of Witness

Zhu ZR Chao / Li Quang Mark X
Printed Name of Applicant

Parveen Khan
Notary

Zhu ZR Chao / Li
Signature of Agent

NOTARY STAMP: PARVEEN KHAN NOTARY PUBLIC Henry County State of Georgia My Comm. Expires July 17, 2017

(For Office Use Only)

Total Amount Paid $______ Cash ______ Check # ______ Received by: ______ (*FEES ARE NON-REFUNDABLE*)

Application checked by: ______ Date: ______ Map Number(s): ______

Pre-application meeting: ______ Date: ______

Zoning Advisory Board Decision: ______

BOC Decision: ______

Planning Director's Signature: ______ Date: ______

C:\Users\jasonmorrison\Documents\New Folder\Conditional Use App 2006

TRINITY CHAPEL
SOUTH
1957 Hwy 42 North
McDonough, Georgia
30253

678.568.3159
trinitychapel.org

May 28, 2015

From: Trinity Chapel South

To: Henry County Planning and Zoning Department

This letter is to inform you that Trinity Chapel plans to use the property located at 1961 Hwy 42 for church purposes. We plan to use the space as an adult classroom.

Sincerely,

Justin Harley

Justin Harley
Senior Pastor
Trinity Chapel South

PUBLIC HEARING
VARIANCE
REQUEST

City of Stockbridge:
Advisory Board Member: Elton Alexander, (678) 571-2477
Staff Report Prepared by: Stacey Jordan, Planner II

Applicant: Zhu ZR Chao and Li Quang Mark X
325 Kerrith Drive
Stockbridge, Georgia 30281
(678) 860-1503

Location: Eagle's East Commercial Condominium Development
1945-1965 Highway 42 North
Land Lot 34 of the 7th District

Parcel ID: 071K-01-001-945, 071K-01-001-947, 071K-01-001-949, 071K-01-001-951, 071K-01-001-953, 071K-01-001-955, 071K-01-001-957, 071K-01-001-959, 071K-01-001-961, 071K-01-001-963, 071K-01-001-965

Request: Variance from *Section 3-7-212* to reduce the minimum number of parking spaces for a shopping center from ninety three (93) to seventy three (73).

Proposed Use /Purpose: Commercial Shopping Center, including Religious Facilities where approved

Current Land Use: Commercial Strip Center (Eagle's East)

Future Land Use: Commercial

Sign Posted: July 15, 2015

City Meeting: **August 10, 2015**

Lot Size: 2.6 +/- acres

Road Access: Highway 42 North

Zoning History:

The subject property is zoned C-2 (General Commercial) as illustrated on the City of Stockbridge Official Zoning Map. A review of the zoning files indicates that the subject property was rezoned from M-1 (Light Manufacturing) to C-2 (General Commercial) on August 9, 2004 with following condition:

1. There shall be no outside storage facilities.

On July 13, 2009, the Stockbridge City Council approved a temporary six month special permit (CU-09-11-S) to allow a religious facility for Units 1951-1959 with three conditions:

1. All building, fire, and accessibility codes shall be met.
2. Applicant shall obtain approval of Variance request VR-09-05-S.
3. Notwithstanding anything to the contrary herein, no zoning conditions imposed herein shall be interpreted or applied in such a manner so as to require any violation of any existing building, development, stormwater and/or any other applicable codes.

Variance request VR-09-05-S was approved by the Stockbridge City Council on the same date. This variance reduced the planted buffer requirement from twenty feet (20') to zero feet (0') and reduced the setback requirement from fifty feet (50') to zero feet (0'). The question of parking spaces was not addressed because the applicant at the time stated that there was room to install additional parking. This additional parking has not been installed.

A letter dated April 8, 2015, from the City of Stockbridge states that the applicant received a temporary special permit approval to use Unit 1961 as a religious facility with three conditions:

1. All permits and approvals required for development by Henry County Building & Plan Review must be obtained prior to final Certificate of Occupancy.
2. All applicable building, fire, and accessibility codes for assembly use are met.
3. A completed application for a Conditional Use must be submitted to Henry County Planning & Zoning for consideration by the Stockbridge City Council by June 2015. At which time there is a decision on the application, the temporary use of the subject property location shall proceed according to the resolution of the City Council.

Table 1.0 lists current zoning and land uses of adjacent properties.

Table 1.0 Current Zoning & Land Use of Adjacent Properties

	Current Zoning	Land Use
North	RM (Multiple-Family Residences)	The Magnolias at Eagle's Landing Subdivision
East	RA (Residential-Agricultural)	Single-Family Residence
South	M-1 (Light Manufacturing)	Vacant
West	RM (Multiple-Family Residences)	The Magnolias at Eagle's Landing Subdivision

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The Applicant is requesting a variance from *Section 3-7-212* of the City Code to reduce the minimum number of parking spaces from ninety three (93) spaces to seventy three (73) spaces. A Conditional Use request (CU-15-08-S) is running concurrent with this variance request to allow church/religious facilities (Trinity Chapel South) to be expanded within an existing commercial strip center (Eagle's East Commercial Condominium Development) from Units 1951-1959 to Unit 1961. The subject property is zoned C-2 (General Commercial) and is approximately 2.6 acres in area. Due to the fact the subject property is a commercial condominium development where each unit is individually owned, the Conditional Use will be unit-specific. The City of Stockbridge Code allows church facilities to be located within any zoning district subject to the approval of a Conditional Use

Criteria for Granting a Variance per *Section 3-7-273:*

***Criteria 1:** There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography that are not applicable to other lands or structures in the same district.*

There are no extraordinary or exceptional conditions pertaining to the subject property with regard to size, shape, or topography.

***Criteria 2:** A literal interpretation of the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties of the district.*

A literal interpretation of the chapter would not deprive the Applicant of rights commonly enjoyed by other properties in the district. Variance procedures are in place to consider proposed deviations from established standards. Other property owners may request a variance from the Mayor and Council for the City of Stockbridge.

<u>Criteria 3</u>: Granting the variance requested will not confer upon the property of the applicant any special privileges that are denied to other properties of the district in which the applicant's property is located.

Granting the variances as requested would confer upon the property of the Applicant special privileges denied to other properties within the district; however, other property owners may request a variance from the Mayor and Council for the City of Stockbridge.

<u>Criteria 4</u>: The requested variance will be in harmony with the purpose and intent of this chapter and will not be injurious to the neighborhood or to the general public.

The requested variances are not in harmony with the intent of the chapter. *Section 3-7-212* of the City of Stockbridge Code requires a shopping center to have a minimum of five (5) spaces per 1,000 square feet.

<u>Criteria 5</u>: The special circumstances are not the result of the actions of the applicant.

The special circumstances are not the result of the actions of the Applicant. The Applicant is requesting to utilize an existing commercial strip center for church/religious facilities which currently does not meet all the development standards as outlined in the City Code.

<u>Criteria 6</u>: The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.

The requested variances are the minimum necessary to make possible the legal use of the property.

<u>Criteria 7</u>: The variance is not a request to permit a use of land, buildings, or structures, which is not permitted by right in the district involved.

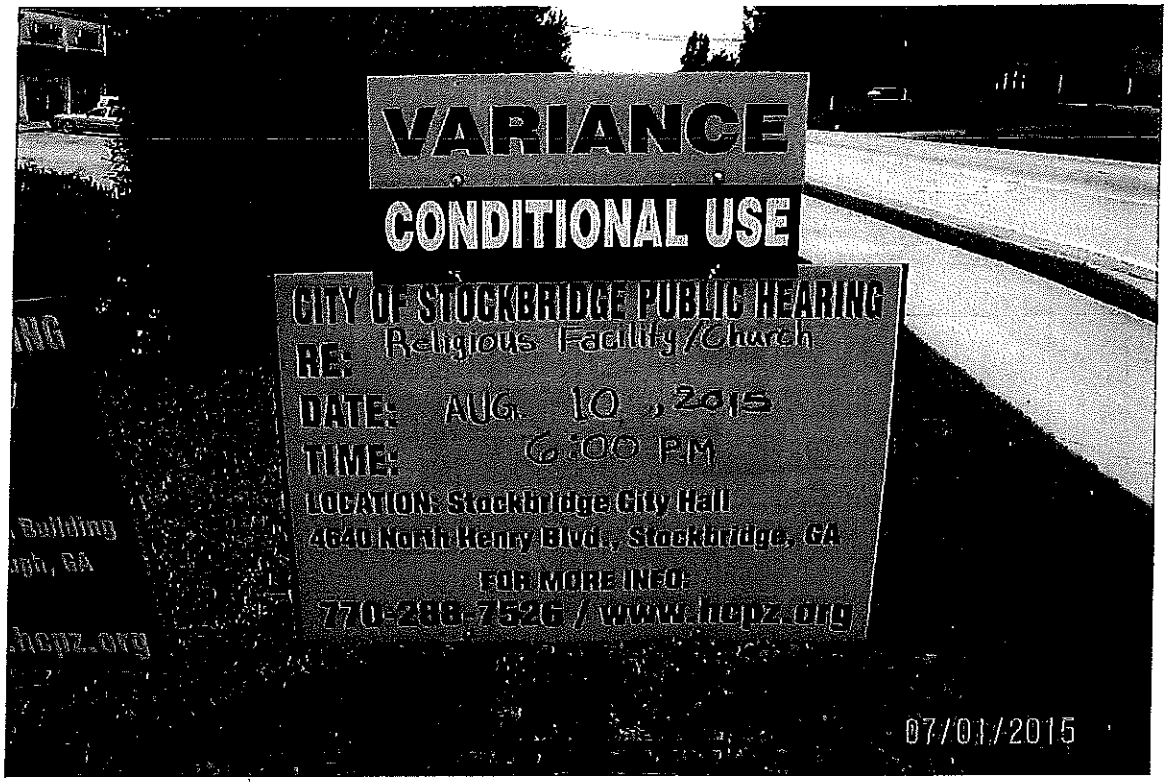
The variance requested is not intended to permit a use of land, buildings, or structures, which is not permitted by right in the C-2 zoning district. If approved, the variance requested will not permit a use otherwise not permitted in the C-2 zoning district.

Recommendation:

Planning staff recommends **Approval** of the request.

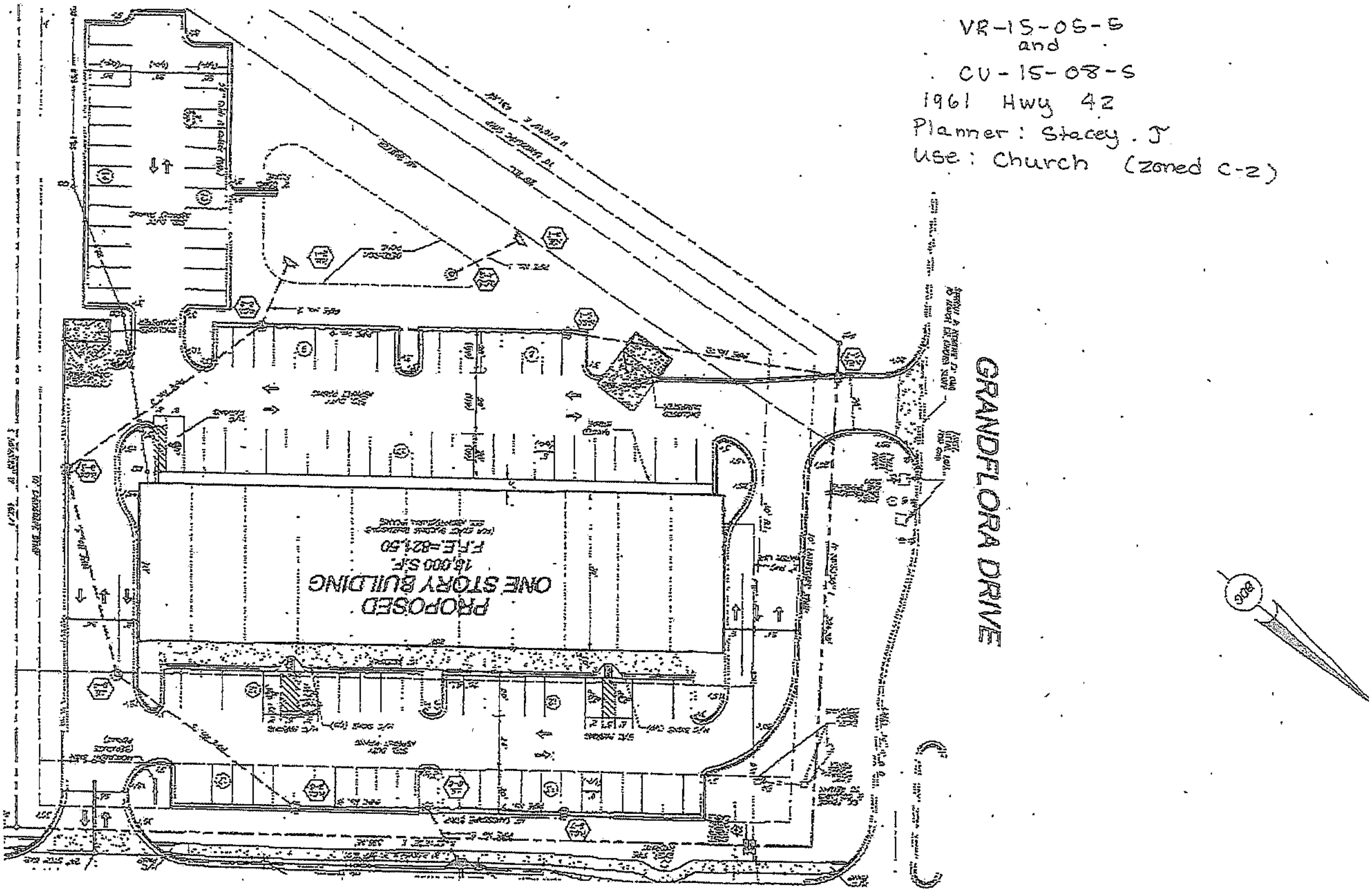
Attachments

- Site Plan/Survey
- Sign Photo
- Site Photos
- Tax Map
- Zoning Map
- Aerial Map


VARIANCE
CONDITIONAL USE
CITY OF STOCKBRIDGE PUBLIC HEARING
RE: Religious Facility/Church
DATE: AUG. 10, 2015
TIME: 6:00 PM
LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA
FOR MORE INFO:
770-288-7526 / www.hcpz.org
07/01/2015

07IK01001

VR-15-05-5
and
CU-15-08-5
1961 Hwy 42
Planner: Stacey. J
Use: Church (Zoned C-2)



404 455 9083
Trinity Chapel
770-367-1153
KW
770-205-2600
06/18/2015

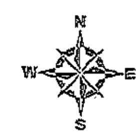
Legend

Request

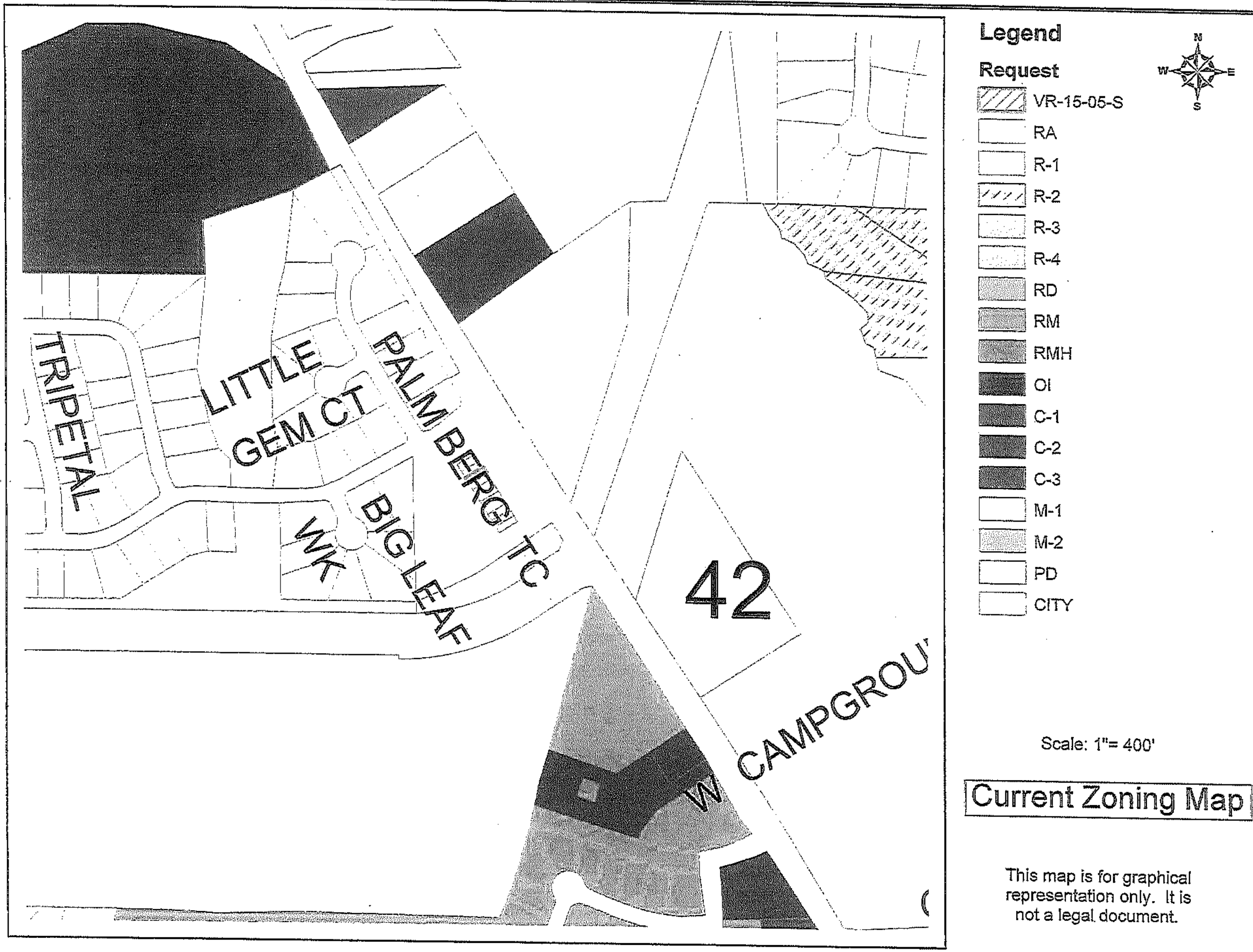
VR-15-05-S

TAX MAP

Scale: 1" = 400'

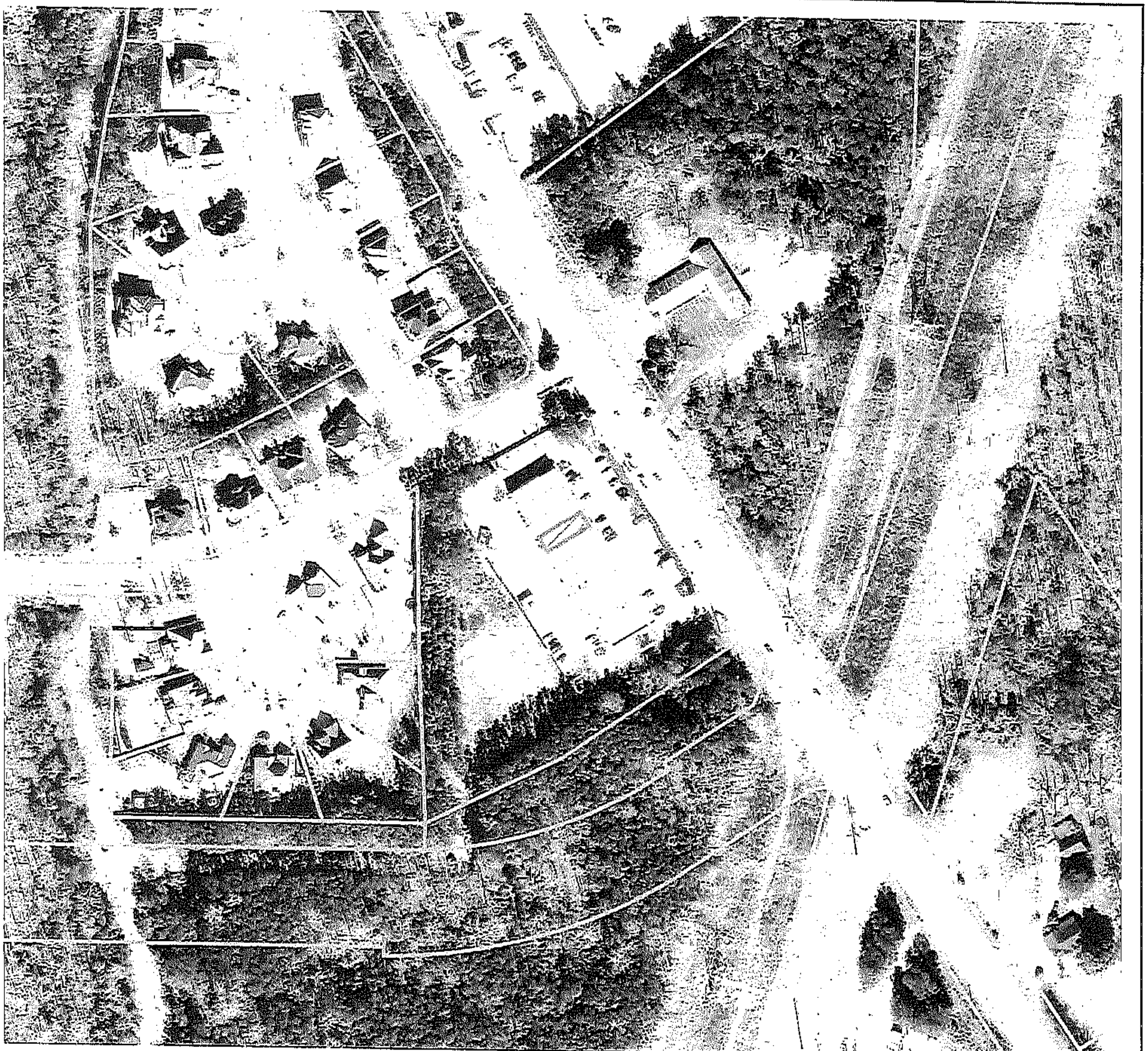


This map is for graphical representation only. It is not a legal document.



Current Zoning Map

This map is for graphical representation only. It is not a legal document.



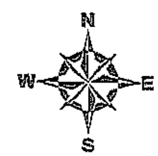
Legend

Request

VR-15-05-S

AERIAL MAP

Scale: 1"= 800'



This map is for graphical representation only. It is not a legal document.

RFP

CLEANING SERVICES

Bidding Form Directions

Each Bidding Firm has a tab on the bottom of this spreadsheet
The spreadsheet includes set formulas - DO NOT enter any values in any column except for the "Evaluator Rating" column

1. Fill in your name as the evaluator
2. Fill in the date
3. Except for "Cost" rate the individual proposal from 0 to 5 (with five being the highest) and place that score in the appropriate cell in the

The categories are as follows:
Quality Control Specifications - - Rate only by what is proposed in the written proposal
Vender Qualifications - Rate only by what is included in the written proposal
References - Heidi will assign this score for each company
Cost - Rank the lowest cost a five (5) to the highest cost recieving a zero (0)
Relevant Work Experience - Rate only by what is included in the written proposal

Scoring Summary **Dale**

RFP #201504-01

Rank	Firm	Total Weighted Score
1	ICS, Inc.	*4.05*
6	All Bright Janitorial	*1.4*
3	Imagann Cleaning Services	*3.3*
4	Executive Cleaning	*1.55*
5	Rick's Cleaning Service	*1.45*
2	American Facility Services	*3.95*

RFP #201504-01

Evaluator:

Date:

Firm: ICS, Inc.

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	3	15%	0.45
Vendor Qualifications	5	25%	1.25
References	4	15%	0.6
Cost	3	25%	0.75
Relevant Work Experience	5	20%	1
		100%	
Total Score	*20*		
Total Weighted Score			**4.05**

Ratings are on a 0 to 5 scale with 5 being the highest

Notes:
+ Shirts
- 6 Copies of Diagrams (QCS Issue)
- Cut/Paste Issues - references schools
+ Assigned Staff

RFP #201504-01

Evaluator:

Date:

Firm: All Bright Janitorial

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	0	15%	0
Vendor Qualifications	0	25%	0
References	1	15%	0.15
Cost	5	25%	1.25
Relevant Work Experience	0	20%	0
		100%	
Total Score	*6*		
Weighted Evaluation Score			1.4

Ratings are on a 0 to 5 scale with 5 being the highest

Notes:
- only submitted required documents
- no related work experience listed

RFP #201504-01

Evaluator:

Date:

Firm: Imagann Cleaning Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	5	25%	1.25
References	2	15%	0.3
Cost	0	25%	0
Relevant Work Experience	5	20%	1
		100%	
Total Score	*17*		
Weighted Evaluation Score			**3.30**

Ratings are on a 0 to 5 scale with 5 being the highest

Notes: + very detailed QC
+ Acknowledged sensitive areas

RFP #201504-01

Evaluator:

Date:

Firm: Executive Cleaning

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	1	25%	0.25
References	2	15%	0.3
Cost	1	25%	0.25
Relevant Work Experience	0	20%	0
		100%	
Total Score	9		
Weighted Evaluation Score			1.55

Ratings are on a 0 to 5 scale with 5 being the highest

Notes:

+ detailed company overview

- no work experience listed

- no resumes listed

RFP #201504-01

Evaluator:

Date:

Firm: Rick's Cleaning Service

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	0	15%	0
Vendor Qualifications	0	25%	0
References	3	15%	0.45
Cost	4	25%	1
Relevant Work Experience	0	20%	0
		100%	
Total Score	7		
Weighted Evaluation Score			**1.45**

Ratings are on a 0 to 5 scale with 5 being the highest

Notes:
- Stockbirdge office is po box
- Standard is <3 complaints/month
- fragment sentences in proposal
- no work experience listed

RFP #201504-01

Evaluator:

Date:

Firm: American Facility Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	5	25%	1.25
References	3	15%	0.45
Cost	2	25%	0.5
Relevant Work Experience	5	20%	1
		100%	
Total Score	*20*		
Total Weighted Score			**3.95**

Ratings are on a 0 to 5 scale with 5 being the highest

Notes: + listed contract renewals
+ very detailed

:tom of this spreadsheet

- *DO NOT enter any values in any column except for the "Evaluator Rating" column*

! proposal from 0 to 5 (with five being the highest) and place that score in the appropriate cell in the "Evaluator Rating" column

only by what is proposed in the written proposal

hat is included in the written proposal

e for each company

ɔ the highest cost recieving a zero (0)

by what is included in the written proposal

Scoring Summary **Ben**

RFP #201504-01

Rank	**Firm**	**Total Weighted Score**
1	ICS, Inc.	*4.15*
6	All Bright Janitorial	*1.4*
5	Imagann Cleaning Services	*1.65*
2	Executive Cleaning	*3.3*
3	Rick's Cleaning Service	*2.85*
4	American Facility Services	*2.7*

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/10/15

Firm: ICS, Inc.

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	5	25%	1.25
References	4	15%	0.6
Cost	3	25%	0.75
Relevant Work Experience	4	20%	0.8
		100%	
Total Score	*21*		
Total Weighted Score			**4.15**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/10/15

Firm: All Bright Janitorial

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	0	15%	0
Vendor Qualifications	0	25%	0
References	1	15%	0.15
Cost	5	25%	1.25
Relevant Work Experience	0	20%	0
		100%	
Total Score	6		
Weighted Evaluation Score			1.4

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/13/15

Firm: Imagann Cleaning Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	3	15%	0.45
Vendor Qualifications	2	25%	0.5
References	2	15%	0.3
Cost	0	25%	0
Relevant Work Experience	2	20%	0.4
		100%	
Total Score	9		
Weighted Evaluation Score			1.65

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/13/15

Firm: Executive Cleaning

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	4	25%	1
References	2	15%	0.3
Cost	1	25%	0.25
Relevant Work Experience	5	20%	1
		100%	
Total Score	*17*		
Weighted Evaluation Score			**3.3**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/10/15

Firm: Rick's Cleaning Service

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	2	15%	0.3
Vendor Qualifications	2	25%	0.5
References	3	15%	0.45
Cost	4	25%	1
Relevant Work Experience	3	20%	0.6
		100%	
Total Score	*14*		
Weighted Evaluation Score			**2.85**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Ben Hopkins

Date: 7/10/15

Firm: American Facility Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	0	25%	0
References	3	15%	0.45
Cost	2	25%	0.5
Relevant Work Experience	5	20%	1
		100%	
Total Score	*15*		
Total Weighted Score			**2.7**

Ratings are on a 0 to 5 scale with 5 being the highest

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References - Heidi will assign this score for each company
Cost - Rank the lowest cost a five (5) to the highest cost recieving a zero (0)
Relevant Work Experience - Rate only by what is included in the written proposal

Scoring Summary **Kevin**

RFP #201504-01

Rank	Firm	Total Weighted Score
4	ICS, Inc.	*2.9*
6	All Bright Janitorial	*1.4*
5	Imagann Cleaning Services	*2.7*
2	Executive Cleaning	*3.15*
3	Rick's Cleaning Service	*3.05*
1	American Facility Services	*3.95*

RFP #201504-01

Evaluator: Kevin Walter
Date: 7/15/15

Firm: ICS, Inc.

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	3	15%	0.45
Vendor Qualifications	2	25%	0.5
References	4	15%	0.6
Cost	3	25%	0.75
Relevant Work Experience	3	20%	0.6
		100%	
Total Score	*15*		
Total Weighted Score			**2.9**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Kevin Walter

Date: 7/15/15

Firm: All Bright Janitorial

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	0	15%	0
Vendor Qualifications	0	25%	0
References	1	15%	0.15
Cost	5	25%	1.25
Relevant Work Experience	0	20%	0
		100%	
Total Score	6		
Weighted Evaluation Score			1.4

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Kevin Walter

Date: 7/15/15

Firm: Imagann Cleaning Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	4	15%	0.6
Vendor Qualifications	4	25%	1
References	2	15%	0.3
Cost	0	25%	0
Relevant Work Experience	4	20%	0.8
		100%	
Total Score	*14*		
Weighted Evaluation Score			**2.70**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Kevin Walter

Date: 7/15/15

Firm: Executive Cleaning

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	4	15%	0.6
Vendor Qualifications	4	25%	1
References	2	15%	0.3
Cost	1	25%	0.25
Relevant Work Experience	5	20%	1
		100%	
Total Score	*16*		
Weighted Evaluation Score			**3.15**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Kevin Walter

Date: 7/15/15

Firm: Rick's Cleaning Service

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	3	15%	0.45
Vendor Qualifications	3	25%	0.75
References	3	15%	0.45
Cost	4	25%	1
Relevant Work Experience	2	20%	0.4
		100%	
Total Score	*15*		
Weighted Evaluation Score			**3.05**

Ratings are on a 0 to 5 scale with 5 being the highest

RFP #201504-01

Evaluator: Kevin Walter

Date: 7/15/15

Firm: American Facility Services

Evaluation Criteria	Evaluator Rating	Weight	Weighted Score
Quality Control Specifications	5	15%	0.75
Vendor Qualifications	5	25%	1.25
References	3	15%	0.45
Cost	2	25%	0.5
Relevant Work Experience	5	20%	1
Total Score	*20*	100%	
Total Weighted Score			**3.95**

Ratings are on a 0 to 5 scale with 5 being the highest