



City of Stockbridge Bringing People Together

STOCKBRIDGE CITY COUNCIL

Mayor Judy Neal

Mayor Pro Tem Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

Council Meeting Agenda December 19, 2017 6:00 PM



Michael Williams

Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, DECEMBER 19, 2017 6:00 PM

Mayor & City Council

Judy Neal, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- | | | | |
|------|--|---------|--------|
| I. | Call to Order | | |
| II. | Invocation | | |
| III. | Pledge of Allegiance | | |
| IV. | Roll Call | Present | Absent |
| | Mayor Pro Tem Ford | _____ | _____ |
| | Mayor Neal | _____ | _____ |
| | Councilman Alexander | _____ | _____ |
| | Councilman Blount | _____ | _____ |
| | Councilwoman Gantt | _____ | _____ |
| | Councilwoman Robinson | _____ | _____ |
| V. | Adoption of the Agenda | | |
| VI. | Review Minutes of the following meetings: 11/13/17 and Work Session 11/28/17 | | |

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

OLD BUSINESS

Item # 1 - City Hall HVAC Update

Presented by: Decius Aaron, Randy Knighton

Item # 2 - Municipal Court Renovations Update

Presented by: Decius Aaron, Randy Knighton

Item # 3 - Council Consideration to approve 2018 Water/Sewer Rates

Presented by: Decius Aaron

Item # 4 - Council Consideration to approve Development Projects Policy

Presented by: Michael Williams

PUBLIC HEARING

Item # 5 -

RZ-17-25-S

STKR Investments, LLC of Fort Lauderdale, FL requests a rezoning from RA (Residential Agricultural) to MUND (Mixed-Use Neighborhood Development) for the property located on Campground Road Extension at the intersection with Highway 42 North, in Land Lot 97 of the 7th District. The property consists of 64.27 +/- acres, and the request is for a mixed-use neighborhood development.

Presented by: Camilla Moore

Item # 6 - Final Public Hearing and Adoption – Proposed FY2018 Operating Budget

Presented by: Rashonda Favors, Randy Knighton

NEW BUSINESS

Item # 7 - Council Consideration to approve the City's credit card cumulative limit.

Presented by: Randy Knighton

Item # 8 - Ordinance - to amend the City's Procurement Policy.

Presented by: Randy Knighton

Item # 9 - Council Consideration to approve 2018 Workers Compensation Policy with provider J. Smith Lanier

Presented by: Renee Wheeler

Item # 10 - Council Consideration to approve use of the Ted Strickland Community Center for a Youth Council event to be held on December 22, 2017

Presented by: Kelli Crews- Youth Council Chair

DISCUSSION

Item # 11 - Embracing Diversity

Presented by: Councilwoman Gantt

Item # 12 - Partnership between the City of Stockbridge and K-Piano

Presented by: Councilwoman Gantt

CITY MANAGER'S COMMENTS

Randy Knighton

CITY CLERK'S COMMENTS

Vanessa Holiday

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Judy Neal

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, January 3, 2018 at 5:30 P.M. at City Hall in the Patrick Henry Meeting Room
- Youth Council Advisory Committee Meeting, Wednesday, January 3, 2018 at 5:30 P.M. at City Hall in the Levi Meeting Room
- Municipal Court Arraignment, Monday, January 8, 2018 at 9:00 A.M. at City Hall in the Council Chamber
- Council Meeting, Monday, January 8, 2018 at 6:00 P.M. at City Hall in the Council Chamber
- Main Street Advisory Board Meeting, Friday, January 12, 2018 at 9:00 A.M. at City Hall in the Levi Meeting Room
- All City Offices will be closed on Monday, January 15, 2018 in observance of the Martin Luther King, Jr. holiday.
- Planning Commission Meeting, Thursday, January 18, 2018 at 6:00 P.M. at City Hall in the
December 19, 2017 6:00 PM 4640 N. Henry Stockbridge, GA 30281 Phone: (770) 389-7900

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, NOVEMBER 13, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Neal. Mayor Neal congratulated Mayor-Elect Anthony Ford and Councilwoman LaKeisha Gantt on their re-election victories.

Invocation by Senior Pastor Robert G. Willy, Trinity Lakeside Church.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present, and a quorum was confirmed.

Councilwoman Gantt motioned to amend the Agenda to remove Item #2,13,14,15 and to add Items 8A Health & Wellness vendor selection and 8B Youth Council Advisory Committee; second by Mayor Pro Tem Ford. The motion passed 5-0.

Mayor Pro Tem Ford motioned to adopt the Minutes of the following meetings: 9/7/2017, 9/14/2017 and 9/25/2017; second by Councilwoman Robinson. The motion passed 5-0.

There were no Public Comments.

OLD BUSINESS

1. Municipal Court Building Renovation Update

Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr. Mr. Aaron gave an update noting the analysis of the Municipal Court building and renovations was still ongoing. There was no action by the Council.

2. Council Consideration to approve Facilities Use Policy

Presented by: Michael Williams, City Attorney.

Item was removed from the Agenda.

3. Rezoning- RZ-17-19-S

Prasartporn and William Lenix of Jonesboro, GA requests a rezoning from RM (Multifamily Residential) to R-3 (Single-Family Residence) for the property located at 121 Rock Quarry Road, in Land Lot 62 of the 12th District. The property consists of 0.504 +/- acres, and the request is for a single-family residence.

Ms. Moore explained the applicant is requesting rezoning from RM (Multifamily Residential) to R-3 (Single-Family Residence) and follows the Future Land Use Map. Ms. Moore also noted the Henry County Planning and Zoning Department staff recommends approval with no conditions; however, City staff and the City's Planning Commission recommends approval with conditions the following conditions:

1. To the owner's agreement to abide by the following:

a. To the site plan received by the Department of Community Development on August 17, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.

PUBLIC HEARING

In Favor: William Lenix (applicant)

Opposed: None

Councilwoman Gantt motioned for approval of RZ-17-19-S with conditions as recommended by staff and the Planning Commission; second by Councilman Alexander. The motion passed 5-0.

4. Rezoning - RZ-17-20-S

Diane Miller of Stockbridge, GA requests a rezoning from R-3 (Single-Family Residence) to C-2 (General Commercial) for the property located at 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres, and the request is for a restaurant.

Ms. Moore explained this is a companion case with VR-17-19-S and the applicant is requesting rezoning from R-3 (Single-Family Residence) to C-2 (General Commercial). Ms. Moore noted the Henry County Planning & Zoning Department staff recommends approval from R-3 to C-2; however, staff and the City's Planning

Commission does not agree citing spot zoning as unfavorable. Ms. Moore further noted staff and the City's Planning Commission recommends rezoning from R-3 to R-3 with a Conditional Use Permit which would allow the facility to operate as a restaurant in a historic area, and adding that staff recommends approval of the variance VR-17-19-S as well.

CONDITIONS:

R3 TO R3 WITH A CONDITIONAL USE PERMIT. Approval of the subject site for C-2 would lead to "SPOT ZONING". Staff recommends that a request be approved as a "Use Permit" that would enable the Applicant to achieve their intended goal without changing the Current and Future Land Use Maps for the City of Stockbridge.

Should the ZAB and Mayor/Council APPROVE the Application, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development on July 3, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. Registration as an historic site by the state of Georgia within three years from approval
3. If the historic structure is torn down, the Conditional Use Permit allowing the zoning exception will be removed and the property will revert to its current use as R-3 (Single- Family Residence).
4. Variance from development regulations:
 - 1) Reduce the minimum front yard setback from required 50'.
 - 2) Reduce the minimum lot width requirement from 100 feet to 83.50 +/- feet for "Parcel 1".
 - 3) Reduce the minimum side yard setback for corner lots from 30 feet to 24.98 +/- feet for "Parcel 1".
 - 4) Eliminate the buffer on " Parcel 1" to accommodate the existing structure and parking area.
 - 5) Allow accessory structure to be located in required buffer on rear property line of "Parcel 1".

- 6) Reduce accessory structure setback from 10 feet to 3 feet on "Parcel 2".
- 7) Reduce front setback for "Parcel 2" from 50 feet to 40 +/- feet.
- 8) Reduce accessory structure side setback on "Parcel 2" from 10 feet to 1 +/- feet.
- 9) Allow accessory dwelling on "Parcel 2" to be located in the front yard.
- 10) Allow accessory dwelling on "Parcel 2" to be located on a lot served by City sewer less than 18,000 square feet in size.

PUBLIC HEARING

In Favor: Diane Miller (applicant)

Opposed: None

Councilwoman Gantt motioned to approve RZ-17-20-S with Conditions and Variance VR-17-19-S; second by Councilman Blount. The motion passed 5-0.

5. Rezoning - RZ-17-21-S

C&C Fence of McDonough, GA requests a rezoning from C-2 (General Commercial) to C-3 (General Commercial) for the property located at Hwy 42 near East Lake Parkway, in Land Lot 1 of the 11th District. The property consists of 10.63 +/- acres, and the request is for a trade shop with outside storage.

Ms. Moore expressed the applicant is requesting a rezoning from C-2 (General Commercial) to C-3 (General Commercial); the County recommends approval, while the Planning Commission and staff recommends denial. Ms. Moore explained the parcel is surrounded by residential development and the residents' concerns are: the 18 wheelers turning around in their subdivision and the noises that comes.

PUBLIC HEARING

In Favor: Brent Moye & Linda Clark

Opposed: Jane Howard

Councilman Alexander motioned to deny the request; there was no second. The motion failed for lack of a 2nd.

The applicant withdrew the request.

6. Variance- VR-17-19-S

Diane Miller of Stockbridge, GA requests a variance from development standards for the property located at 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres, and the request is for a restaurant. The item was heard and approved in combination with Item # 4.

7. First Public Hearing – Proposed FY2018 Budget

Presented by: Rashonda Favors, Lead Accountant- Randy Knighton, City Manager

Mr. Knighton noted the proposed FY2018 Operating Budget had been presented to Council in accordance of the Charter and that this would be the First reading.

Mr. Knighton further noted copies of the Proposed FY2018 Operating Budget was available online and in City Hall. Mr. Knighton highlighted newly proposed positions in the Planning Dept. and an Asst. City Manager.

PUBLIC HEARING

In Favor: None

Opposed: None

There was no action by Council. The proposed FY2018 Operating Budget will be Presented for a Second reading on Tuesday, November 28, 2017 at 6:00 P.M.

NEW BUSINESS

8. Council Consideration to approve Resolution urging the Georgia General Assembly to oppose De-Annexation Legislation to create new municipalities. Presented by: Michael Williams, City Attorney.
Attorney Williams explained the Resolution calls for the Georgia General Assembly not to allow new cities to be created with property of established cities (de-annexation of property); and he also noted all Georgia cities have received the Resolution requesting of adopting such Resolution.

Councilman Alexander motion to approve the Resolution urging the Georgia General Assembly to oppose De-Annexation Legislation to create new municipalities; second by Mayor Pro Tem Ford. The motion passed 5-0.

- 8A. Council Consideration to approve a Resolution for the City's Health and Wellness Program in the amount of \$35,000.00
Presented by: Michael Williams, City Attorney
Attorney Williams noted that when the policy was adopted at the beginning of the year, the vendor was not named and recommends Council formally approve the City's vendor Atlanta Health Systems for the wellness program.

Councilwoman Gantt motioned to approve the Resolution to name Atlanta Health Systems as the City's vendor for Health and Wellness program in the amount of \$35,000; second by Mayor Pro Tem Ford. The motion passed 5-0.

- 8B. Ordinance to establish a Youth Council Advisory Committee
Presented by: Michael Williams, City Attorney
Attorney Williams noted the City Council previously voted earlier this year to adopt and establish a nine-person Youth Council Advisory Committee with one member of staff to help establish the program, develop a curriculum and adopt a budget. Attorney Williams noted this ordinance is being brought forward to address staffing concerns, formalize the committee, and formally establish a member of Council to serve as the Council Representative on the Committee. Attorney Williams noted the terms of the Committee will be (2) two years and will not be staggered, further noting, applicants must be a resident of the City and pass a criminal background check. Attorney Williams recommended appointing Councilwoman Robinson to serve as the Council Representative and have all current members of the committee remain in place.

Mayor Pro Tem Ford motioned to approve the Ordinance to establish Youth Council Advisory Committee with all members and Councilwoman Robinson as the Council appointee; second by Councilman Blount. The motion passed 4-0-1 (Councilwoman Gantt abstained).

9. Council Consideration to approve Development Projects Policy

Presented by: Michael Williams, City Attorney

Michael Williams, City Attorney stated there have been discussions on what could be done to help avoid any in averted release of information pertaining to developmental projects or avoid political arguments during the development process. Mr. Williams included the policy would state city staff is to not release any information to Council pertaining to pending development applications or inquiries, unless a vote is made by Council.

No action- item will be placed on the 11/28/17 mtg.

10. Council Consideration to fill vacancies on the Planning Commission (formerly known as the Zoning Advisory Board).

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted the board should have 6 members appointed representative of the Mayor & Council members, and recommends appointing Harold Thibodeaux and Kimberly Bragg to the Planning Commission.

Councilman Blount motioned to approve the recommendation of appointing Harold Thibodeaux and Kimberly Bragg to the Planning Commission; second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to approve Stockbridge 2017 LMIG - Project Quantities – SPLOST \$693,438.80 and GDOT \$265,676.20

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted adoption of the 2017 LMIG list tonight would put the City of Stockbridge back in GDOT'S (Georgia Department of Transportation) LMIG cycle.

Councilwoman Gantt motioned to approve the Stockbridge 2017 LMIG - Project Quantities – SPLOST \$693,438.80 and GDOT \$265,676.20; second by Mayor Pro Tem Ford. The motion passed 5-0.

12. Council Consideration for approval to select the Collaborative Firm, LLC and Pond Co., LLC to complete City's the Comprehensive Plan Update in the amount of \$97,500.00

Presented by: Donald Riley, Procurement Specialist

Mr. Riley noted staff has recommended approval to award Collaborative Firm, LLC and Pond LLC to complete the City Comprehensive Plan Update in the amount of \$97,500.00.

Councilman Alexander motioned to approve the Collaborative Firm, LLC. and Pond LLC for Professional Services and Comprehensive Plan Update 17RFP-071717-DRR; second by Mayor Pro Tem Ford. The motion passed 5-0.

DISCUSSION

13. Building/Street honoring former President Barack Obama
Presented by: Councilman Alexander
Item was removed from the Agenda.
14. Building/Statue/Monument honoring M. L. King, Sr.
Presented by: Councilman Alexander
Item was removed from the Agenda.
15. Supplier Diversity Policy
Presented by: Councilman Alexander
Item was removed from the Agenda.
16. Leader in Me Program
Presented by: Steve Cash, Henry Council for Quality Growth
Councilwoman Robinson has recused herself from the discussion.

Mr. Steve Cash came before Council requesting \$5,500 for the Leader in Me Program, referencing the decline in disciplinary issues, and an overall positive environment at Cotton Indian Elementary school since the implementation of the Leader in Me Program. Mr. Cash noted the request to expand the program to other schools in the area.

No Action by the Council

COMMENTS FROM THE CITY MANAGER

None

COMMENTS FROM THE CITY CLERK

None

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for tuning in and referenced the meeting that recently took place at the State Capitol regarding the proposed city of Eagles Landing and thanked citizens for attending and supporting the City of Stockbridge and commended staff for an excellent presentation; noted he has heard the citizens from the area and wants to work together to make Stockbridge a great community.

Councilman Blount invited everyone to attend the Noel in November toy drive on Saturday, November 18th at the Merle Manders Conference Center from 6:00 – 8:30 PM, bring an unwrapped toy to help make a child smile.

Mayor Pro Tem Ford echoed the sentiments previously stated regarding the citizens who came out to support the City and keeping Stockbridge together; noted the City's outstanding Veterans Day Parade and Luncheon with over 650 participants, the largest to date; stated he was humbled by his recent election as the City's next Mayor, noting he is up for the task and thanked everyone for their support; and wished everyone a Happy Thanksgiving and safe travels.

Councilwoman Gantt thanked everyone who supported her and is honored to serve another four years; and wished everyone a Happy Thanksgiving.

Councilwoman Robinson noted she too is listening to all constituents and that she is here to serve all City of Stockbridge citizens; referenced the meeting at the State Capitol and commended staff; asked for prayers as the Youth Council travels to National League of Cities Conference in North Carolina; thanked staff for their efforts; and welcomed the Executive Assistant, LaQuinda Jackson to the staff

COMMENTS FROM THE MAYOR

None

EXECUTIVE SESSION (if necessary)-

Councilwoman Gantt motioned to convene Executive Session for Personnel, Real Estate and Litigation; second by Councilman Alexander. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

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- Shop Small Saturday "Ideas Smash", Monday, November 13, 2017 at 6:00 P.M. in the Levi Meeting Room.
- RSVP Overview Community Meeting, Tuesday, November 14, 2017 at 6:00 P.M. at the Merle Manders Conference Center.
- Let's Keep Stockbridge Together Town Hall Meeting/Winslow Subdivision HOA Meeting, Wednesday, November 15, 2017 at 6:30 P.M. City Hall Chamber.
- Special Called Planning Commission Meeting, Thursday, November 16, 2017 at 6:00 P.M.- City Hall.
- Shop Small Saturday, November 25, 2017
- Work Session Meeting, Tuesday, November 28, 2017 at 6:00 P.M. at City Hall. Public Budget Hearing FY2018 Operating Budget for the City.
- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget Adoption of FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Noel in November, Friday, November 18, 2017 at 6:00 P.M. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Mayor Pro Tem Ford motioned to adjourn Executive Session; second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilman Blount. The motion passed 5-0.

ADJOURN

Councilman Alexander motioned to adjourn the meeting at 10:00pm; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk



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SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, NOVEMBER 28, 2017 6:00 P.M.

Mayor & City Council

Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Call to Order made by Mayor Neal.

Invocation by Tamarlon Carter, Executive Pastor of Grace Baptist Church.

Pledge of Allegiance was recited in unison by all in attendance

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present; a quorum was confirmed.

Councilwoman Gantt motioned to amend the Agenda to remove Item #1, Item #6 and Item #14; second by Mayor Pro Tem Ford. The motion passed 5-0.

Review of Minutes of the following meetings: 10/9/2017, SCM 10/24/2017 and Work Session 10/24/2017 – No Action

There were no Public Comments.

OLD BUSINESS

1. City Hall HVAC Update

Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr.
Mr. Aaron gave an update on the City Hall HVAC repairs, noting staff is still going through the scope process in which Carter & Sloope are preparing, and should be

completed within the next 30 days where upon completion, will be available to bid out. No action was taken by the Council.

PUBLIC HEARING

2. Second Public Hearing – Proposed FY2018 Budget
Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr.
Ms. Favors presented the Departmental Summary of the proposed budget vs. FY2017 as follows:

Governing Body-	\$293,275	\$271,001 (2017)
Executive-	\$1,004,400	\$739,200 (2017)
Administration-	\$1,724,480	\$1,683,000 (2017)
Business Services-	\$209,680	*New Division Created for OT Dept.2018*
Information Technology-	\$215,800	\$195,000 (2017)
Events-	\$199,135	\$203,815 (2017)
General Gov't Bldg. Svcs. -	\$738,525	\$702,750 (2017)
Municipal Court-	\$149,225	\$265,275 (2017)
Parks-	\$203,500	\$65,500 (2017)
Planning Administration -	\$177,900	*New Department 2018*
Police Services-	\$350,000	\$400,000 (2017) * services moved/state*
Public Works-	\$2,445,230	\$2,134,380 (2017)
Code Enforcement-	\$151,285	\$192,840 (2017)
Main Street-	\$204,950	\$ 205,445 (2017)
Community Development -	\$145,600	\$351,900 (2017)
Financial Services-	\$1,542,915	\$1,490,645 (2017)

Total proposed 2018 Budget= \$9,755,900

Public Hearing

Lee Stuart noted he had dropped off a list of questions regarding the proposed FY2018 Operating Budget.

Public Hearing Closed

No Action taken by the Council.

Next Public Hearing scheduled for December 11, 2017 at 6:00 P.M.

NEW BUSINESS

3. Council Consideration to approve the City of Stockbridge Annual S.P.L.O.S.T. Report as required for publishing by O.C.G.A. 48-8-122).
Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr.
Ms. Favors noted this is the 2017 Annual S.P.L.O.S.T list that has to be published in the Legal Organ annual before the end of the year.

Mayor Pro Tem Ford motioned to approve the Stockbridge Annual S.P.L.O.S.T Report as required by O.C.G.A. 48-8-122; second by Councilwoman Gantt. The motion passed 5-0.

4. Council Consideration to approve 2017 Bad Debt Write-Offs of \$24,266.23.
Presented by: Rashonda Favors Lead Accountant
Ms. Favors noted this is an annual audit exercise recommended by the auditors where fees that have not been paid to the City, noting the Finance office will continue to make efforts to collect the monies due.

Councilwoman Gantt motioned to approve the 2017 Bad Debt Write-Offs in the amount of \$24,266.23; second by Mayor Pro Tem Ford. The motion passed 5-0.

5. Council Consideration to approve the 2018 Meeting Schedule for the City Council.
Presented by: Vanessa Holiday, City Clerk
Ms. Holiday noted the 2018 meeting schedule must be published in the legal organ prior to January and referenced the meeting schedule options that had been presented to the Council.

Mayor Pro Tem Ford motioned to maintain the current meeting schedule; second by Councilman Alexander. The motion failed.

Councilwoman Robinson referenced the County's 9:00 A.M. meeting, and Council should make meetings convenient for all citizens.

Councilman Alexander noted a scheduling conflict for the 4:00 P.M. meeting.

Councilwoman Gantt noted she was not prepared to vote, and needed more time to make a decide.

Councilwoman Robinson motioned to approve the 2018 Meeting Schedule as follows: 2nd Monday at 6:00 PM in the Council Chamber – Work Session Meeting, last Tuesday (or as otherwise noted) at 4:00 PM at City Hall in the Levi Meeting Room; second by Mayor Pro Tem Ford. The motion passed 3-1-1 (Alexander Opposed/Gantt Abstained)

6. Council Consideration to approve Change Order for Vault Installations (148 Rock Quarry Road, Best Value Inn and 555 Davis Road) Net change in contract price \$53,778.75 Ferguson Waterworks (SPLOST FUNDING)
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the Change Order would be for the last three (3) locations to install the long arch water meters with vaults with SPLOST funding and the vendor would be Ferguson Waterworks with a contract price of \$53,778.75.

Councilwoman Robinson motioned to approve Change Order for Vault Installations (148 Rock Quarry Road, Best Value Inn and 555 Davis Road) Net change in contract price \$53,778.75 Ferguson Waterworks (SPLOST FUNDING); second by Mayor Pro Tem Ford. The motion passed 5-0.

7. Council Consideration to approve selection of an Architect for the City(TSW) Tunnel-Spangler Walsh
Presented by: Donald Riley, Procurement Specialist
Mr. Riley noted staff is recommending Tunnel-Spangler Walsh for the Professional Architectural & Engineering Services, noting a 1-year contract with a 2-year renewal; funding will come out of the Professional Services budget and is to be determined.

Mayor Pro Tem Ford motioned to approve the Architect for the City (TSW) Tunnel-Spangler Walsh; second by Councilwoman. The motion passed 5-0.

8. Council Consideration to approve 2017 Surplus List for auction on GovDeals.
Presented by: Donald Riley, Procurement Specialist
Mr. Riley noted the Surplus List consists of equipment that has been replaced or damaged and needs to be placed on GovDeals to be auctioned off.

Councilwoman Gantt motioned to approve the 2017 Surplus List for auction on GovDeals; second by Mayor Pro Tem Ford. The motion passed 5-0.

9. Council Consideration to approve selection of vendor for Wage & Salary Survey (Evergreen Solutions).
Presented by: Donald Riley, Procurement Specialist
Mr. Riley recommended Evergreen Solutions, LLC. to complete the Wage & Salary Survey not to exceed in the amount of \$15,500. Mr. Riley further noted a one (1) year contract to help allow the City to retain qualified workers with a fair salary.

Councilman Alexander motioned to approve selection of vendor for Wage & Salary Survey (Evergreen Solutions) not to exceed \$15,500; second by Mayor Pro Tem Ford. The motion passed 5-0.

10. Council Consideration to approve proposed compensation for Stockbridge Planning Commission members \$50.00 per meeting – Chairperson \$75 per meeting.
Presented by: Camilla Moore, Community Development Director
Ms. Moore stated the compensation would bring the City's Planning Commission in compliance with other Planning Commissions across the region. Ms. Moore further noted that while the City has voluntary boards and committees, the Planning Commission is a mandated board that is statutorily required by State law.

Councilwoman Robinson motioned to approve the proposed compensation for Stockbridge Planning Commission members \$50.00 per meeting – Chairperson \$75 per meeting; second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to approve Model Ordinance for the Environmental Protection Department (EPD) Soil Conservation
Presented by: Camilla Moore, Community Development Director
Ms. Moore noted for clarifications, this is a request for the model Ordinance according to EPD, the MOA will be presented to the Council for adoption on a later date.

Mayor Pro Tem Ford motioned to approve the Model Ordinance for the Environmental Protection Department (EPD) Soil Conservation; second by Councilman Alexander. The motion passed 5-0.

DISCUSSION/INFORMATIONAL

12. Reeves Creek Trail additional 10 – 15 parking spaces (SPLOST Funding)
Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted the lack of parking off Flippen Rd. at the Reeves Creek trail entrance and estimates 10-15 additional parking spaces can be added with an estimated cost of \$50,000 - \$75,0000 using SPLOST funding.

Mr. Aaron further stated staff would like to plan and start finalizing the project and will come back before Council for approval. Mr. Aaron also noted landscaping maintenance information would also be brought back before Council.

No action was taken by the Council.

13. Municipal Court Renovations Update

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted his commitment to submit an RFP to Council for renovations to be submitted to the Council during the 1st or 2nd month of 2018.

No action was taken by Council.

COMMENTS FROM THE CITY MANAGER

Randy Knighton invited the public to access the City's website for news and information on upcoming meetings and events and noted staff was available for any questions and/or concerns from all citizens.

COMMENTS FROM THE CITY CLERK

Vanessa Holiday noted the City of Stockbridge was participating in the Henry County "Fill the Bus" campaign where the bus will be stopping in various locations throughout the county to load the bus with toy donations for the Henry County Community Cares Toy Shop, and noted the bus will be at Stockbridge City Hall to pick up unwrapped toys on Monday, December 4th from 11:00 AM to 2:00 PM.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander offered condolences to the family of the victim who lost his life in Hampton, GA during an internet sale and reminded citizens of the free "Safe Internet" site located at the Henry County North Precinct 4545 North Henry Blvd.; noted the importance of celebrating an honoring our veterans; thanked staff for all they do; commended the City's holiday decorations and looks forward to the expansion throughout the City; wished everyone Happy Holidays!

Councilman Blount thanked everyone for participating in the Noel in November program with a special thanks to Susan Crumbley with Connecting Henry; wished everyone Happy Holidays!

Mayor Pro Tem Ford introduced the newly appointed Executive Assistant to Mayor & Council, LaQuinda Jackson; thanked everyone for continuing to be engaged, and wished everyone a wonderful holiday season!

Councilwoman Gantt thanked everyone for coming out; offered a special thanks to staff; commended Main Street staff for the success of "Shop Small Saturday" and asked everyone to continue to support small businesses as they are major contributors the community; wished everyone a safe and Happy Holiday; and is looking forward to the City's free upcoming Holiday Gala on Friday, December 7th.

Councilwoman Robinson thanked staff for all they do; noted the recent trip by three members of the Youth Council who were able to attend the National League of Cities Youth Conference in Charlotte, NC as an opportunity for experience on a national level, not just local experiences; agrees with staff to partner with businesses and commends the Community Development Director, Camilla Moore with spearheading the revamped Stockbridge Association of Businesses; thanked the City Attorney, Michael Williams for volunteering his time and transporting the Youth Council to/from the conference in Charlotte; thanked colleagues for granting the Youth Council the opportunity to attend and will report back to the Council; noted the desire to expand the Youth Council and asked for everyone to support the Youth Council's ongoing Popcorn Fundraiser to reimburse the City of expenses; and wished everyone Happy Holidays!

COMMENTS FROM THE MAYOR

No Comments

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Mayor Pro Tem Ford. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Holiday Festival, Thursday, December 7, 2017 from 5:00 PM to 9:00 PM at the Merle Manders Conference Center 111 Davis Road, Stockbridge, GA
FREE Shuttle service begins pickup from City Hall at 4:30 PM
- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget Hearing of Proposed FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0

Councilwoman Robinson motioned to reconvene the meeting; second by Councilwoman Gantt. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn the meeting at 10:10PM; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Mayor Pro Tem Ford motioned to adjourn Executive Session; second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilman Blount. The motion passed 5-0.

ADJOURN

Councilman Alexander motioned to adjourn the meeting at 10:00pm; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

City of Stockbridge

Task Release No. 6 - Revised Under
Master Engineering Services Agreement
Between the City of Stockbridge and
Carter & Sloope, Inc.

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of Master Agreement for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.

h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid, on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.

k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

l. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.

m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
	Total Budget =	\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 Reimbursable Expenses: Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 Additional Services: Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

- 5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

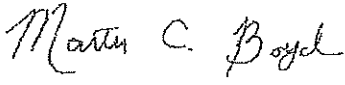
Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

- 5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
 _____ Signature By: <u>Martin C. Boyd, PE.</u> Title: <u>Senior Engineer</u> Date: <u>September 7</u> , 2017	_____ Signature By: _____ Title: <u>City Manager</u> Date: _____, 2017

City of Stockbridge

Task Release No. 6 - Revised Under
Master Engineering Services Agreement
Between the City of Stockbridge and
Carter & Sloope, Inc.

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of Master Agreement for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

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Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.

h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid, on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.

k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

l. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.

m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
	Total Budget =	\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
 _____ Signature By: <u>Martin C. Boyd, PE.</u> Title: <u>Senior Engineer</u> Date: <u>September 7</u> , 2017	_____ Signature By: _____ Title: <u>City Manager</u> Date: _____, 2017

Task Release

THIS ____ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

- 1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

- 2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
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4. Fee Summary:

Fee Basis

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4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.

4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.

4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:

- a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
- b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
- c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

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 Name Phone
mboyd@cartersloope.com
 Email

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 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017

Municipal Court Renovations Update Presented by: Decius Aaron, Public Works Director

December 6, 2017

MEMORANDUM

TO: Randy Knighton
City Manager

FROM: Decius T. Aaron
Public Works Director

DATE: December 6, 2017

REFERENCE: FY2018 Water and Sewer Rate Increase

The Henry County Water Authority is proposing a 2% rate increase in FY2018 for its water and sewer customers. The proposed FY2018 Water and Sewer Budget is **\$3,727,675** and is a **12%** increase in funding when compared to the FY2017 Budget (**\$3,265,018**). In order to insure the City's water and sewer system continues to operate as enterprise funds should (**Enterprise Funds** - these funds are used to account for operations that are financed and operated in a manner similar to business enterprises (water, sewer, sanitation), I'm recommending the City increase its rates 5%. The additional 3% increase will help offset increases in chemical costs, electrical costs, maintenance agreement costs for the AMI metering system and the overall maintenance of a system that is over sixty (**60**) years old. I have attached some budget highlights for your review.

If additional information is needed, please advise.

DTA:da

WATER FY 2018 BUDGET HIGHLIGHTS

<i>ITEM</i>	<i>FY17 BUDGET</i>	<i>FY18 BUDGET</i>	<i>% DIFFERENCE</i>
<i>Maintenance Agreements</i>	<i>\$75,000</i>	<i>\$115,000</i>	<i>35%</i>
<i>Maintenance and Cleaning</i>	<i>\$4,000</i>	<i>\$15,000</i>	<i>73%</i>
<i>Street Repairs/Maintenance</i>	<i>\$5,000</i>	<i>\$23,500</i>	<i>79%</i>
<i>Computer Expense</i>	<i>\$5,000</i>	<i>\$10,000</i>	<i>50%</i>
<i>Hand Tools and Small Equipment</i>	<i>\$5,000</i>	<i>\$20,000</i>	<i>75%</i>
TOTAL	\$94,000	\$183,500	49%

SEWER FY 2018 BUDGET HIGHLIGHTS

<i>ITEM</i>	<i>FY17 BUDGET</i>	<i>FY18 BUDGET</i>	<i>% DIFFERENCE</i>
<i>Equipment</i>	<i>\$5,000</i>	<i>\$90,000</i>	<i>94%</i>
<i>Maintenance Agreements</i>	<i>\$2,500</i>	<i>\$17,500</i>	<i>86%</i>
<i>Engineering Fees</i>	<i>\$10,000</i>	<i>\$15,000</i>	<i>33%</i>
<i>Retirement Contributions</i>	<i>\$64,000</i>	<i>\$72,500</i>	<i>12%</i>
<i>Chemicals</i>	<i>\$43,900</i>	<i>\$50,000</i>	<i>12%</i>
<i>Computer Expense</i>	<i>\$0</i>	<i>\$7,500</i>	<i>100%</i>
TOTAL	\$125,400	\$252,500	50%

**2018 WATER AND SEWER RATE SCHEDULE
WORK SHEET**

Monthly Minimum Base Charge

<u>Meter Size</u>	<u>Current Water Rate</u>	<u>1/1/2018 Rate</u>	<u>Current Sewer Rate</u>	<u>1/1/2018 Rate</u>
3/4"	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
1"	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
1.5"	\$ 37.00	\$ 37.00	\$ 37.00	\$ 37.00
2"	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
3"	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
4"	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00
6"	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
8"	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
10"	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00

Gallons of Water Metered

<u>Residential</u>	<u>Current Water Rate</u>	<u>1/1/2018 Rate</u>	<u>Current Sewer Rate</u>	<u>1/1/2018 Rate</u>
0 through 4,000 gallons	\$5.82	\$ 6.11	\$5.82	\$ 6.11
4,001 through 9,000 gallons	\$8.94	\$ 9.39	\$8.94	\$ 9.39
9,001 gallons and up	\$12.02	\$ 12.62	\$12.02	\$ 12.62

Commercial, Apartments and Mobile Home Parks

	<u>Current Water Rate</u>	<u>1/1/2018 Rate</u>	<u>Current Sewer Rate</u>	<u>1/1/2018 Rate</u>
0 through 10,000 gallons	\$ 7.37	\$ 7.74	\$ 7.37	\$ 7.74
10,001 gallons and up	\$ 8.85	\$ 9.29	\$ 8.85	\$ 9.29

Irrigation

	<u>Current Water Rate</u>	<u>1/1/2018 Rate</u>
Per Thousand Gallons	\$ 11.82	\$ 12.41

Hydrant Meter

	<u>Current Water Rate</u>	<u>1/1/2018 Rate</u>
Per Thousand Gallons	\$ 11.82	\$ 12.41

* Total Amount Billed Includes Monthly Minimum Base Charge Plus Usage.

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING AN INFORMATION POLICY WITH
RESPECT TO CERTAIN ECONOMIC DEVELOPMENT MATTERS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the City Council desires to avoid the inadvertent release of information related to economic development projects;

WHEREAS, the City Council further desires to limit the potential for undue or inappropriate political involvement in economic development projects;

WHEREAS, the City Council specifically finds that the proposed policy promotes and protects the safety, health, peace, security, good order, comfort, convenience, and general welfare of the city and its inhabitants;

WHEREAS, the Mayor and Council believe that the proposed procedure is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Establishment of Policy** – The Mayor and Council of the City of Stockbridge hereby direct the City Manager (or any person acting in such capacity) to adhere to the following:

The City staff is requested to not release any information to any council members pertaining to pending development applications or economic development inquiries unless a vote on such matters is required of the Mayor and Council. In such cases, all information shall be conveyed to the entire Mayor and Council concurrently.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the _____ day of _____, 2017.

CITY OF STOCKBRIDGE, GEORGIA

JUDY NEAL, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY



Rezoning Evaluation Report
City of Stockbridge Zoning Advisory Board

Henry County Planning & Zoning

RZ-17-25-S

City of Stockbridge

Report Prepared By: Justin Kilgore, Planner I

Applicant: STKR Investments, LLC
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Agent: Rob Stiegele
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Location: Campground Road Extension and Highway 42 N
Land Lots 33 & 34 of the 7th District

Request: Rezoning from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

Parcel IDs: 071-01034001 and 071-01034019

Proposed Use
/Purpose: Commercial and Residential Development

Current Land Use: Undeveloped

Future Land Use: High Density Residential

Sign Posted: October 30, 2017

ZAB Meeting: November 16, 2017

Council Meeting: December 11, 2017

Lot Size: 64.27 +/- acres

Road Access: Campground Road Extension (Major Arterial)

Zoning History:

The subject property is zoned **M-1 (Light Manufacturing)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. The subject property was originally zoned as an industrial part of the larger Eagles Landing planned development and annexed into the City of Stockbridge on April 13, 1998. Table 1.0 illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

Current Zoning		Current Land Use
North	RM (Residential Multifamily)	Single-family Residences
East	RM (Residential Multifamily) and C-1 (Neighborhood Commercial)	Single-family Residences and Commercial Offices
South	RM (Residential Multifamily)	Single-family Residences
West	PD (Planned Development)	Single-family Residences

Source: City of Stockbridge Official Zoning Map, Henry County Official Zoning Map

Executive Summary:

The applicant intends to rezone 64.27+/- acres on Campground Road Extension adjacent to Highway 42 from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development) consisting of single-family detached residences, single-family attached residences, and commercial pods.

Development Regulations Relevant to Request:

- City of Stockbridge Unified Development Code.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Analysis of Request (Sec. 12.02.09.C.2):**Criteria point 1: Consistency with the Comprehensive Plan.**

The proposed zoning change is consistent with the Future Land Use Map (FLUM) of the Henry County/Cities Joint 2030 Comprehensive Plan (Comp Plan). It should not have a negative effect on the character of the existing neighborhoods as the neighboring properties are currently zoned for similar uses. This area is comprised of residential and a small amount of commercial uses.

Criteria point 2: The relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code.

The proposed rezoning meets all of the minimum development regulations of the MUND (Mixed Use Neighborhood Development) as described in the City of Stockbridge UDC.

Criteria Point 3: Potential positive effects of the amendment on the character of the proposed zoning district, a particular piece of property, neighborhood, a particular area, or community.

Rezoning the subject property will not affect the character of the area as it is comprised of a mixture of residential and commercial/industrial uses along a new road extension that is currently undeveloped.

Criteria Point 4: The physical conditions of the site relative to its capability to be developed as requested, including topography, drainage, access, and size and shape of the property.

The site appears to be suitable for the proposed rezoning. Any issues with regard to physical conditions will be addressed during the development plan review process. Issues regarding buffering, topography, drainage, access, size and shape of the property will be addressed through the development plan review phase.

Criteria Point 5: The impact upon adjacent property owners should the request be granted.

The subject property is currently undeveloped, surrounding uses are largely Single-family residential subdivisions. An increase in light, noise and traffic will be associated with the development of the subject properties.

Criteria Point 6: The potential impact of the rezoning on City infrastructure including water and sewage system.

Water and Sewer – The letter from the Henry County Water Authority Engineering Division dated September 28, 2017, states: “Water is currently available to only a portion of the property. *A water line extension will be required from Highway 42 to the furthest point of the property at the developer’s expense.*” “Sewage treatment and sewer line capacity are presently available to the property.” The site falls within the Walnut Creek Sewer Basin and the Big Cotton Indian Watershed Basin.

Schools – The letter from the Henry County School Board dated October 3, 2017, states the proposed rezoning will have an impact on Henry County Schools in the following manner: The schools that will serve this development are Walnut Creek Elementary or Flippen Elementary, Eagle’s Landing Middle, and Eagle’s Landing High. Currently none of these schools have trailers. The projected number of students at two children per home is 376 students. This would equate to fifteen new classrooms, if modular they would cost \$25,000 per classroom, and if permanent they would cost \$300,000 per classroom.

Criteria Point 7: The impact of the proposed amendment on adjacent thoroughfares and pedestrian and vehicular circulation and traffic volumes.

Streets and Sidewalks – The concept plan shows a full access entrance from the Campground Road Extension into the commercial portion of the site (eastern portion). The proposed full access entrance would conflict with the Campground Road Extension left turn lane approach to Highway 42. Any access into the eastern portion of the site along Campground Road Extension between the creek and Highway 42 should be a right-in/right-out access with no median openings along Campground Road Extension.

West of the creek, the two proposed entrances to the site could possibly be full access openings so long as the minimum spacing requirements between median openings are met, and all intersection sight distance requirements are met for a future four lane with a median footprint. For any median opening the owner/developer would be responsible for the design and construction of the median opening work including placement of the left turn lanes. Additionally, to allow for U-turn movements to access the commercial portion of the site to the east of the creek, a U-turn bulb meeting Georgia Department of Transportation (GDOT) standards should be designed and constructed.

All access locations shall be required to have a deceleration lane/acceleration taper, be located to meet the minimum spacing requirements per the Henry County Code and shall meet the minimum intersection sight distance requirements. The site should be developed in such a way to allow room for placement of a future deceleration lane into the site upon the widening of the Campground Road Extension to a four lane section (so that the future deceleration lane would not be in conflict with parking, lighting, landscaping, etc).

The City may want to consider providing for an additional access, even if it is simply emergency access (where it may be closed to public use, unless necessary), to The Magnolias at White Petal Cove since it is a large subdivision with only one way in and out with the majority of the subdivision behind a creek crossing.

For access into the site from the West Campground Road extended right-of-way there should be a public turnaround inside of dedicated public right-of-way prior to entering into the private property of the development.

Criteria Point 8: *The merits of the requested change in zoning relative to any other guidelines and policies for development, which the Zoning Advisory Board and Board of Commissioners may use in furthering the objective of the comprehensive plan.*

Approval of the request would be consistent with the Future Land Use Map.

Criteria Point 9: *The ability of the subject land to be developed as it is presently zoned.*

The subject property can be developed as presently zoned under M-1 (Light Manufacturing).

A report from the Community Development Director of Stockbridge would be required for the development of RM zoned properties in compliance with *Section 2.11.01(B)-Residential Growth Limitation* and *Section 2.11.01(C)-Administration*.

Recommendation:

Staff recommends **Approval** of the applicant's request with the following conditions:

1. Development plans shall require the approval of HCDOT.
2. Owner/Developer shall coordinate with HCDOT for access and median openings.
3. All access locations shall be required to have a deceleration lane/acceleration taper, be located to meet the minimum spacing requirements per the Henry County Code and shall meet the minimum intersection sight distance requirements.
4. The site shall be developed in such a way to allow room for placement of a future deceleration lane into the site upon the widening of the Campground Road Extension to a four lane section.
5. For access into the site from the extended West Campground Road & Right of Way, there shall be a public turnaround inside of dedicated public right-of-way prior to entering into the private property of the development.
6. To allow for U-turn movements to access the commercial portion of the site to the east of the creek, a U-turn bulb meeting GDOT standards shall be designed and constructed.
7. Only and emergency entrance shall provide access to the portion of the subject property north of the Campground Road Extension from the Campground Road Extension which shall be included on the approved development plans.

Attachments:

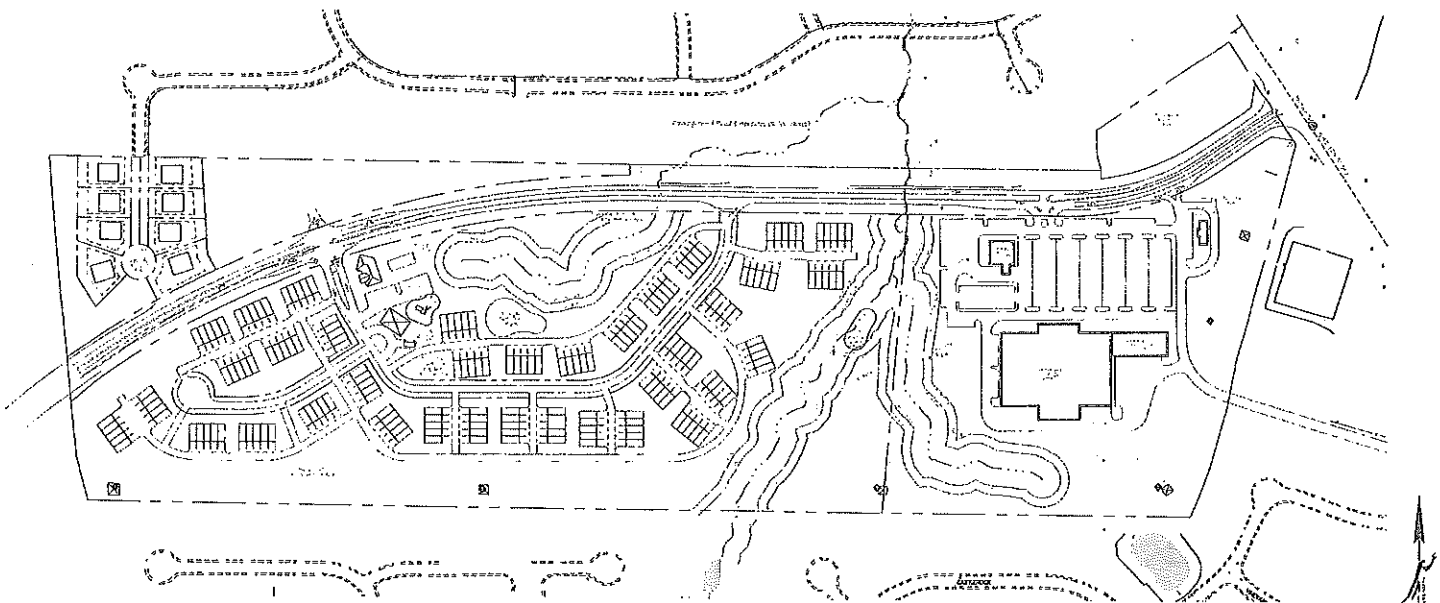
- Application
- Letter of Intent
- Survey/Site Plan
- Site Photos
- Exhibit Maps

Concept 2 - Master Development Plan for:

Campground Ext. at Eagles Landing

Land Lots 33 & 34 / District 7
City of Stockbridge / Henry County, Georgia

prepared for:
TDON Development
201 SE 12th Street / Suite 100
Fort Lauderdale, FL 33316



Land Use Map 2030

Future Land Use: Medium-High Density Residential
(3.6-4.0 Units/Acre)

Zoning Classification

Existing Zoning: M1 (Light Manufacturing)
Proposed Zoning: IM1D

Land Use Summary

Total Site Acres: +/- 64.37

Single family - Detached

IM1D Developmental Standards

Minimum lot area: 10,890 square feet
Minimum lot width: 75 ft.
Minimum front yard setback: 30 ft.
Minimum side yard setback: 10 ft.
Minimum rear yard setback: 30 ft.
Max. height unlimited for new development
75 ft. for all other situations

Note: zero lot line development is allowed by right as an optional development pattern for single family attached uses in the IM1D zoning district.

Single family - Attached

IM1D-2 development standards

Total lots/houses: 164
Density: 3.73 units/acre
Max. Density: 5 units/acre* (outside 100' floodplain)
Min. Lot Width: 100 ft.
Min. Lot Width: 50 ft.
Front Setback: 20 ft.
Min. Distance between buildings: 40 ft.
Min. Rear Yard Setback: 30 ft.
Max. Bldg. Hgt: 45' or 4 stories
Min. Heated Floor Area: 1 bedroom (1,000 sf)
2 bedroom (1,300 sf)
3 bedroom (1,400 sf)
Max. Units per Building: 5 units
Private Alley required in rear yard
4' store fronts required both sides of street
(*Density bonus up to 8 units with conditions)

Commercial

Minimum lot area: 10,000 sq. ft.
Minimum lot width: 100 ft.
Minimum front yard setback: 70 ft.
Minimum side yard setback: None, except corner lots
shall have a minimum street side yard of 30 feet
Minimum rear yard setback: 20 ft.
Maximum height: 6 stories

GRAPHIC SCALE



Proposed by:



ENGINEERING ARCHITECT SURVEYING
1000 W. 10th Street, Suite 100
Fort Lauderdale, FL 33311
(954) 571-1234

REZONING

CITY OF STOCKBRIDGE PUBLIC HEARING

RE: MI 10 MUND

DATE: NOV-16, 2017

TIME: 6:00 pm

LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA

FOR MORE INFO:

770-288-7526 / www.hcpz.org

10/30/2017



Legend

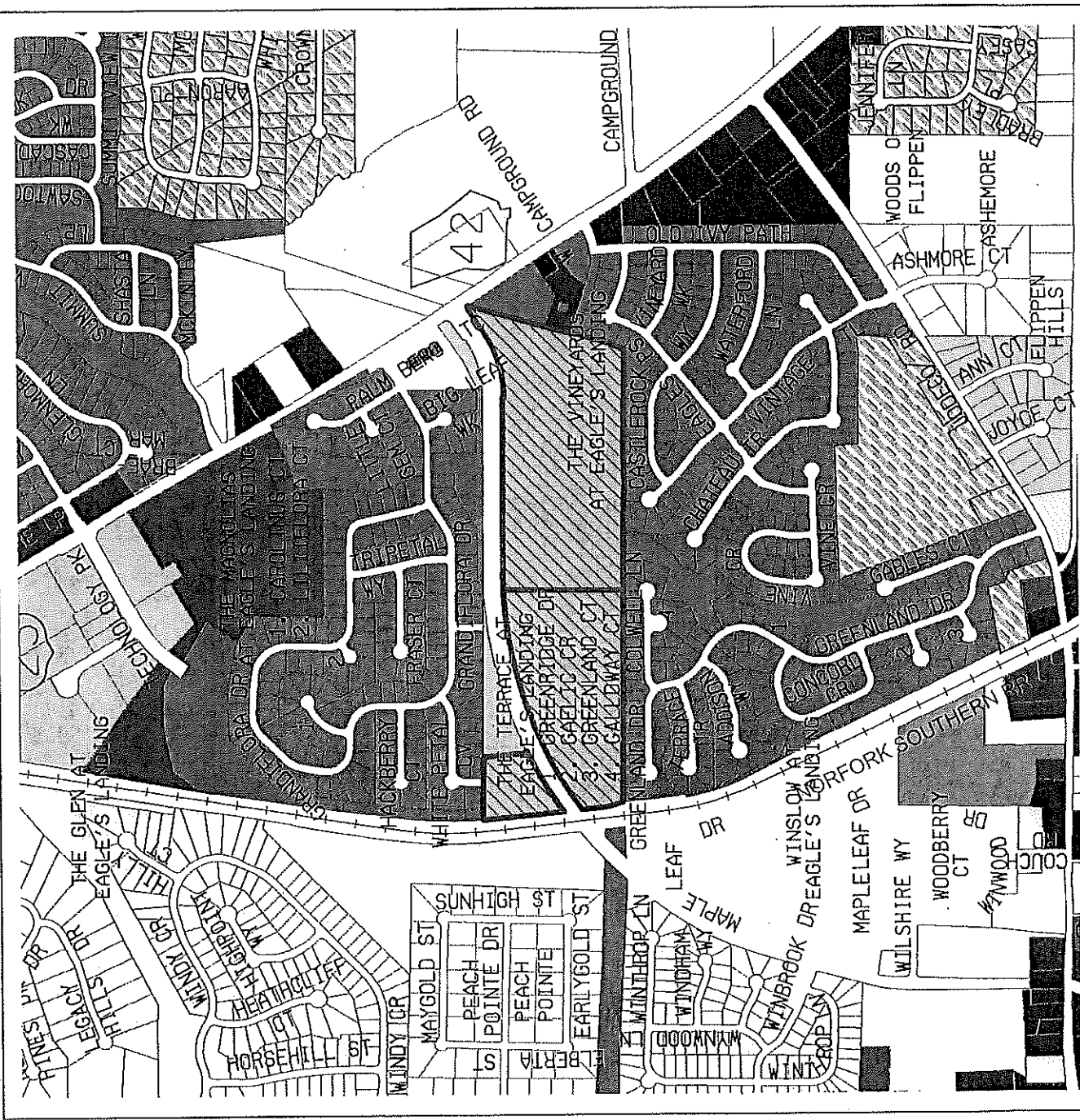
Request

	RZ-17-25-S
	RA
	R-1
	R-2
	R-3
	R-4
	RD
	RM
	RMH
	OI
	C-1
	C-2
	C-3
	M-1
	M-2
	PD
	CITY

Scale: 1"= 1000'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.





FLU0606

RR - Rural Residential

MD - Medium Density Residential

HD - Medium-High Density Residential

OI - Office Institutional

INDUS - Industrial

PRC - Park/Recreation/Conservation

TCU - Transportation/Communication/Utilities

Legend

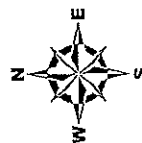
Request



RZ-17-25-S

AERIAL MAP

Scale: 1"= 1000'



This map is for graphical representation only. It is not a legal document.



Request

RZ-17-25-S

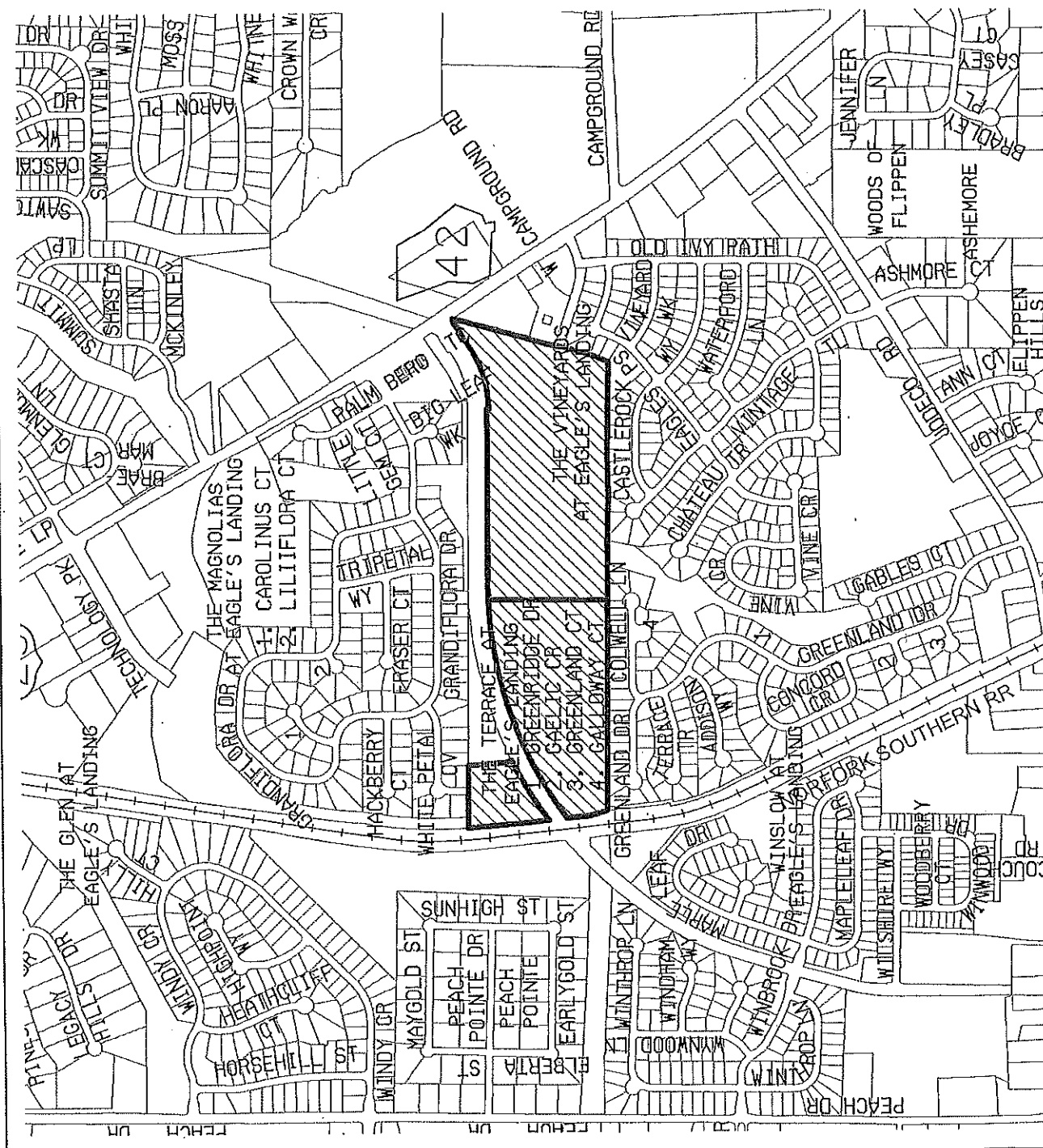


TAX MAP

Scale: 1" = 1000'



This map is for graphical representation only. It is not a legal document.



FALCON DESIGN CONSULTANTS

ENGINEERING • SURVEYING • LAND PLANNING

WWW.FALCONDESIGNCONSULTANTS.COM

Stockbridge Office
235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281
Ph: 770-389-8666 * Fax 770-389-8656

Cumming Office
500 Pirkle Ferry Rd., Suite C
Cumming, GA 30040
Ph: 678-807-7100

Letter of Intent

October 2, 2017

Mr. Daunte Gibbs
Director-Henry County Planning & Zoning
140 Henry Parkway
McDonough, GA 30253

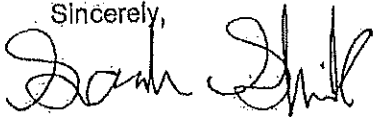
Re: Rezoning – 64.27 acres located on the Campground Road Extension at the intersection with Highway 42 N in Land Lot 33 & 34 / 7th District / Parcel ID No.: 071-01034019 & 071-01034001

Please accept this as our letter of intent for the above referenced property.

We are requesting a rezoning from M-1 Light Manufacturing to MUND (Mixed-Use Neighborhood Development) in the City of Stockbridge. The property is located on Campground Road Extension at the intersection with Highway 42 N and consists of +/- 64.276 acres. The request consists of +/- 20.0 acres of commercial zoning, +/- 39.78 acres of single-family attached and +/- 4.49 acres single-family detached units.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

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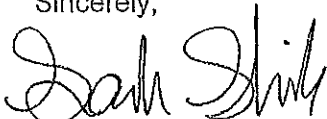
Re: Rezoning - 64.27 acres located on the Campground Road Extension at the intersection with Highway 42 N in Land Lot 97 / 7th District / Parcel ID No. 073-01010000, 073-01009000, 073-01008000, 073-01007000, 073-01006001 & 073-01006000

Please accept this as our letter of intent for the above referenced property.

We are requesting a rezoning from RA Residential Agricultural to MUND (Mixed-Use Neighborhood Development) in the City of Stockbridge. The property is located on Campground Road Extension at the intersection with Highway 42 N and consists of +/- 64.276 acres. The request consists of +/- 20.0 acres of commercial zoning, +/- 39.78 acres of single-family attached and +/- 4.49 acres single-family detached units.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

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Letter of Intent

October 2, 2017

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Director-Henry County Planning & Zoning
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McDonough, GA 30253

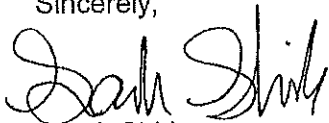
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If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

COS

**Henry County Planning & Zoning
Rezoning Request Application**

Name of Applicant STKR Investments, LLC Phone: _____ Date: _____
Address Applicant: _____ Fax _____ Pager/Cell # _____
City: _____ State: _____ Zip: _____ E-mail: _____
Name of Agent Rob Stiegele Phone: _____ Date: _____
Address Agent: 201 SE 12th St., STE 100 Fax _____ Pager/Cell # _____
City: Fort Lauderdale State: FL Zip: 33316 E-mail: rstiegele@tdondevelopment.com

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Request from M-1 (Present Zoning) to MUND (Requested Zoning)

For the Purpose of _____
(Type of Development)

Address of Property: Highway 42 N (Street Address) Nearest intersection to the property: New Campground Road Extension

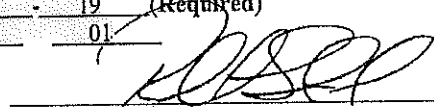
Size of Tract: +/- _____ acre(s), Land Lot Number(s): 33 & 34, District(s): 7

Gross Density: _____ units per acre Net Density: _____ units per acre

Property Tax Parcel Number: 071 - 010 - 340 - 19 (Required)
071 010 340 01


Witness Signature

Peter Osterman
Printed Name of Witness

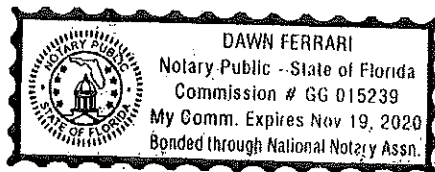

Signature of Applicant/s

Rob Stiegele
Printed Name of Applicant/s

Dawn Ferrari
Notary

*
Signature of Agent

NOTARY STAMP:



(For Office Use Only)

** Received partial payment. \$669 outstanding **
Total Amount Paid \$ 4,800 - Cash _____ Check # 1013 Received by: SJR (FEES ARE NON-REFUNDABLE)
Requires Owner Letter & Full Application Fee
Application checked by: SJR Date: 10-5-17 Map Number(s): 71

Pre-application meeting: SK Date: 10-3-17

Recommendation of Zoning Advisory Board: _____

BOC Decision: _____

Planning Director's Signature: _____ Date: _____

Letter of Ownership

October 9, 2017

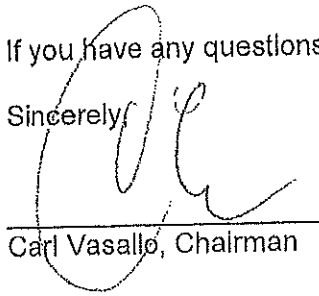
Henry County Planning & Zoning Department
140 Henry Parkway
McDonough, GA 30253

Re: Rezoning Application – Jodeco Road
+/- 62.42 acres; 7th District / LL 33 & 34

I, Carl Vasallo, am the Chairman of the Board of Directors for Warrior to Citizen Foundation, Inc., a Georgia non-profit corporation. I am granting authorization to Falcon Design Consultants, LLC to act on my behalf for all aspects of rezoning of the above-referenced property in conjunction with this application.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Carl Vasallo, Chairman

201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

STKR INVESTMENTS, LLC
201 S.E. 12th St., Suite 100
Fort Lauderdale, FL 33316

September 29, 2017

Via Federal Express

Henry County Planning & Zoning Department
140 Henry Parkway
McDonough, GA 30253

Re: Rezoning Application – Highway 42 N
+/- 62.42 Acres; 7th District / LL 33 & 34

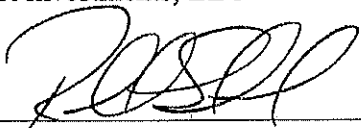
To whom it may concern:

The undersigned, Robert B. Stiegele, Jr., a Managing Member of STKR Investments, LLC (“Applicant”), a Florida limited liability company, hereby authorizes Falcon Design Consultants, LLC, to act on behalf of Applicant for all aspects of the rezoning of the above-referenced property in connection with the application submitted to Henry County by Applicant.

Applicant is the contract purchaser for the subject property, under a contract entered into with the owner of the property, Warrior to Citizens Foundation, Inc. If you have any questions or should need additional information, please do not hesitate to contact me.

Sincerely,

STKR Investments, LLC

By: 

Robert B. Stiegele, Jr.

Rezoning RZ-17-25-S

Campground Road Ext and Hwy 42 N

M-1 (Light Manufacturing) to MU-ND (Mixed Use
Neighborhood)

Aerial View



Site View looking to the North



Site View looking to the South



Zoning Map



PUBLIC HEARING NOTICE
Planning Commission

Date: November 16, 2017
Location: Stockbridge City Hall
4640 North Henry Boulevard, Stockbridge, GA 30281
Public Hearing: 6:00 P.M.

PUBLIC HEARING NOTICE
Stockbridge City Council

Date: December 11, 2017
Location: Stockbridge City Hall
4640 North Henry Boulevard, Stockbridge, GA 30281
Public Hearing: 6:00 P.M. Council Chamber

REZONING:
RZ-17-25-S

STKR Investments, LLC of Fort Lauderdale, FL requests a rezoning from RA (Residential Agricultural) to MUND (Mixed-Use Neighborhood Development for the property located on Campground Road Extension at the intersection with Highway 42 North, in Land Lot 97 of the 7th District. The property consists of 64.27 +/- acres, and the request is for a mixed use neighborhood development.

VARIANCE:
VR-17-20-S

Deborah Ross of Stockbridge, Ga requests a variance from development standards for the property located on 107 Wexford Court, in Land Lot 15 of the 6th District. The property consists of 0.139 +/- acres, and the request is reduction in setbacks.

Please run a Legal ad in *The Daily Herald* on October 25, 2017.

Edited by: _____ Date: _____
Checked by: _____ Date: _____
Approved by: _____ Date: _____
Received at *The Daily Herald* by: _____
Date: _____ Time: _____
Please Bill: _____ 7040—Planning and Zoning Department

CITY OF STOCKBRIDGE GENERAL FUND MULTI-YEAR COMPARISON						
		Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017	Proposed Budget 2018
General Fund Departments						
Governing Body	11100	\$255,318	\$229,720	\$246,192	\$271,100	\$293,275
Executive	13000	\$432,498	\$627,055	\$614,500	\$739,200	\$1,004,400
Administration	15100	\$2,219,443	\$1,783,738	\$1,580,315	\$1,683,000	\$1,724,480
Business Services	15160					\$209,680
IT Services / Support	15350		\$73,000	\$93,000	\$190,500	\$215,800
General Government Buildings & Services	15650	\$333,450	\$488,751	\$722,500	\$702,750	\$738,525
Municipal Court	25000	\$778,080	\$657,903	\$782,878	\$265,675	\$149,225
Police	32100	\$185,000	\$755,000	\$755,000	\$400,000	\$350,000
Public Works	42200	\$2,531,897	\$2,334,262	\$2,236,192	\$2,134,380	\$2,445,230
City Events	61900	\$170,150	\$112,000	\$110,500	\$203,815	\$201,135
Parks	62200	\$125,000	\$95,000	\$56,000	\$65,500	\$203,500
Planning Administration	74100					\$177,900
Code Enforcement	74500		\$173,260	\$209,435	\$192,840	\$151,285
Main Street Program	75500		\$144,510	\$181,580	\$205,445	\$204,950
Planning and Development	75700	\$194,751		\$89,900	\$351,900	\$145,600
Other Financing Uses (Debt Service & Transfers)	90000	\$1,212,904	\$1,256,293	\$1,379,686	\$1,490,645	\$1,542,915
		<u>\$8,438,491</u>	<u>\$8,730,492</u>	<u>\$9,057,678</u>	<u>\$8,896,750</u>	<u>\$9,757,900</u>

CITY OF STOCKBRIDGE
GENERAL FUND

Account	2014		2015		2016		2017		2018	
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget
100-00000-311500										
INTANGIBLE RECORDING TAX										
100-00000-311600										
REAL ESTATE TRANSFER										
100-00000-311710										
FRANCHISE TAX-ELECTRIC										
100-00000-311715										
FRANCHISE TAX-EMC										
100-00000-311720										
FRANCHISE TAX-COLLEGE PK.										
100-00000-311730										
FRANCHISE TAX-GAS										
100-00000-311750										
FRANCHISE TAX-TELV CABLE										
100-00000-311760										
FRANCHISE TAX-TELEPHONE										
100-00000-311790										
FRANCHISE TAX-OTHER										
100-00000-313100										
LOCAL OPTION SALES/USE TX										
100-00000-313110										
HCTC - AVT TAX										
100-00000-314201										
BEER TAX										
100-00000-314202										
LIQUOR TAX-PACKAGE SALES										
100-00000-314203										
WINE TAX										
100-00000-314204										
CONSUMPTION TAX - LIQUOR										
100-00000-316100										
OCCUPATIONAL TAX										
100-00000-316112										
GA MUNICIPAL LICENSE FEE										
100-00000-316113										
MISC BUSINESS TAX										
100-00000-316150										
OCCUPATIONAL TAX ADMIN.										
100-00000-316200										
INSURANCE PREMIUM TAX										
100-00000-316300										
FINANCIAL INSTITUTION TAX										
100-00000-319111										
FORECLOSED/VACANT-REG FEE										
100-00000-321110										
OT ALCOHOLIC BEV-BEER										
100-00000-321120										
OT ALCOHOLIC BEV-WINE										
100-00000-321130										
OT ALCOHOLIC BEV-LIQUOR										
100-00000-321141										
OT HOTEL LOUNGE POURING										
100-00000-321150										
OT APPLICATION FEE										
100-00000-321200										
OT REGULATORY FEE										
100-00000-323100										
OCCUPATIONAL TAX PENALTY										
100-00000-323400										
OCCUPATIONAL TAX-INTEREST										
100-00000-334311										
GRANTS FOR STREETS										
100-00000-341400										
PRINTING & DUPLICATING SERVICES										
100-00000-341910										
OTHER - ELECTION QUALIFYING FEES										
100-00000-343400										
RIGHT OF WAY PERMIT FEE										
100-00000-349300										
BAD CHECK FEE										
100-00000-351140										
FINES & FORFEITURES										
100-00000-351145										
CODE ENFORCEMENT FINES										
100-00000-361000										
INTEREST REVENUES										

Revenues

CITY OF STOCKBRIDGE GENERAL FUND						
		2014	2015	2016	2017	2018
	Account Name	Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-00000-381015	PENALTY & INT ALCOHOL TAX		-\$650	-\$2,775		
100-00000-381100	SPRINT COM - RENT	-\$30,966	-\$45,140	-\$43,421	-\$40,000	-\$40,000
100-00000-381200	PARK PAVILION RENTAL	-\$17,144	-\$21,485	-\$22,200	-\$30,000	-\$34,000
100-00000-381300	T-MOBILE TOWER LEASE	-\$34,908	-\$39,331	-\$37,773	-\$35,000	-\$35,000
100-00000-383000	INS.REIM.DAM./STOLEN PROP	-\$29,538	-\$13,310	-\$4,000	-\$2,500	-\$2,500
100-00000-389013	CITY EVENTS REVENUES	-\$8,460	-\$10,995	-\$24,121	-\$8,500	-\$8,000
100-00000-389016	PROCEEDS FROM LAWSUIT			-\$20,000		
100-00000-389030	MISCELLANEOUS	-\$153,908	-\$2,929	-\$10,107	-\$5,000	-\$5,000
100-00000-389038	MAIN STREET SPONSORS		-\$700		-\$600	-\$500
100-00000-389040	FROM RESERVES	\$0			-\$417,750	-\$318,000
100-00000-392100	SALE OF FIXED ASSETS		-\$18,587			
100-00000-391100	OPERATING TRANSFER IN	\$0		-\$113,510	-\$111,000	-\$120,000
100-00000-392100	SALE OF FIXED ASSETS				-\$68,441	
		-\$9,439,156	-\$9,880,195	-\$9,864,612	-\$9,372,941	-\$9,757,900

**CITY OF STOCKBRIDGE
GENERAL FUND**

Accounts	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-11100-511120	MAYOR	\$10,800	\$10,800	\$735	\$14,400	\$14,400
100-11100-511121	COUNCIL	\$42,000	\$42,000	\$60,000	\$60,000	\$60,000
100-11100-512100	GRP INSRNC MEDICAL/DENTAL	\$33,508	\$35,274	\$45,887	\$65,700	\$65,700
100-11100-512110	GROUP INSURANCE LIFE	\$129	\$152	\$134	\$300	\$300
100-11100-512111	GROUP INSURANCE VISION	\$373	\$418	\$565	\$500	\$500
100-11100-512200	MEDICARE 1.45%	\$742	\$740	\$828	\$1,200	\$1,200
100-11100-512400	PENSION	\$6,046	\$4,967	\$4,791	\$10,800	\$10,800
100-11100-512700	WORKER'S COMPENSATION		\$1,235	\$1,514	\$2,000	\$2,300
100-11100-512851	HRA, \$1,000 DEDUCTIBLE	\$2,625			\$6,000	\$6,000
100-11100-521101	OFFICIAL/ADMINISTRATIVE	\$0	\$1,330	\$10,464	\$12,000	\$12,000
100-11100-521210	ACCOUNTING/ANNUAL AUDIT	\$4,629	\$3,000	\$4,500	\$5,000	\$5,000
100-11100-521217	LEGAL					
100-11100-521222	IT TOTAL TECH	\$23,435				
100-11100-521301	CODIFICATION	\$5,177	\$5,035	\$11,584	\$10,500	\$10,000
100-11100-523231	CELL PHONES	\$9,802	\$7,052	\$4,699	\$6,000	\$3,000
100-11100-523310	PUBLIC NOTICES	\$2,497	\$1,608	\$2,321	\$5,000	\$5,000
100-11100-523400	PRINTING & BINDING	\$3,089	\$1,346	\$923	\$4,000	\$4,000
100-11100-523500	TRAVEL	\$8,712	\$10,346	\$11,293	\$15,500	\$15,500
100-11100-523600	DUES & FEES	\$700	\$46	\$46	\$500	\$500
100-11100-523700	EDUCATION & TRAINING	\$11,055	\$10,655	\$16,922	\$17,500	\$20,000
100-11100-523860	P O SALARIES - EXTRA DUTY	\$15,890				
100-11100-523910	COUNCIL INITIATIVE	\$5,946	\$5,019	\$9,512	\$12,500	\$12,500
100-11100-531110	COMPUTER EXPENSE	\$8,934	\$11,060	\$5,168	\$5,500	\$5,500
100-11100-531130	OFFICE SUPPLIES	\$1,610	\$1,011	\$1,245	\$1,500	\$1,500
100-11100-531132	COMMITTEE SUPPLIES	\$0	\$65	\$169	\$2,000	\$2,000
100-11100-531270	ENERGY-GASOLINE/DIESEL	\$0	\$26			
100-11100-531700	MISCELLANEOUS EXPENSE	\$3,996	\$8,838	\$5,974	\$3,500	\$3,500
100-11100-531701	HOSPITALITY/FOOD/BEVERAGE	\$1,625	\$2,013	\$1,180	\$3,000	\$3,000
100-11100-531747	CIVIC EVENTS		\$2,596	\$2,990	\$9,000	\$9,000
100-11100-531748	YOUTH ADVISORY COUNCIL				\$10,000	\$18,275
100-11100-531750	UNIFORMS	\$373	\$325	\$688	\$800	\$1,800
		\$203,493	\$166,956	\$204,132	\$284,700	\$293,275

Governing Body

CITY OF STOCKBRIDGE GENERAL FUND						
		2014	2015	2016	2017	2018
		Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
Account	Account Name	Actual	Actual	Actual		
100-13000-511100	REGULAR EMPL. SALARIES	\$235,218	\$394,147	\$440,274	\$507,100	\$703,500
100-13000-512100	GRP INSRNC MEDICAL/DENTAL	\$29,091	\$36,099	\$42,476	\$81,000	\$140,000
100-13000-512110	GROUP INSURANCE LIFE	\$772	\$1,458	\$1,533	\$2,000	\$4,000
100-13000-512111	GROUP INSURANCE VISION	\$324	\$535	\$599	\$900	\$900
100-13000-512200	MEDICARE 1.45%	\$3,388	\$5,834	\$6,298	\$7,400	\$10,000
100-13000-512400	PENSION	\$31,298	\$42,300	\$33,928	\$65,000	\$71,000
100-13000-512401	RETIREMENT CONTRIBUTION	\$8,275	\$11,562	\$12,453	\$12,500	\$18,500
100-13000-512600	UNEMPLOYMENT INSURANCE	\$3,234	\$0		\$3,600	\$3,600
100-13000-512700	WORKER'S COMPENSATION	\$1,201	\$2,130	\$3,434	\$4,200	\$4,200
100-13000-512850	HRA REIMBURSEMENT	\$0	\$141	\$1,257	\$5,000	\$5,000
100-13000-521222	IT TOTAL TECH	\$7,108				
100-13000-522210	MAINTENANCE AGREEMENTS	\$0	\$0			
100-13000-522250	AUTO & TRUCK REPAIR	\$0	\$0	\$96		
100-13000-522320	RENTAL OF EQUIP & VEHICLE	\$1,872	\$2,249	\$2,166	\$2,500	\$2,500
100-13000-523231	CELL PHONES	\$2,513	\$3,251	\$2,737	\$3,500	\$2,500
100-13000-523400	PRINTING & BINDING	\$228	\$49		\$1,200	\$1,200
100-13000-523500	TRAVEL	\$1,443	\$5,560	\$4,473	\$6,000	\$7,000
100-13000-523600	DUES & FEES	\$553	\$2,189	\$2,307	\$2,500	\$2,500
100-13000-523700	EDUCATION & TRAINING	\$1,662	\$6,220	\$4,046	\$8,000	\$9,000
100-13000-531110	COMPUTER EXPENSE	\$2,054	\$7,089	\$6,181	\$10,000	\$10,000
100-13000-531130	OFFICE SUPPLIES	\$2,146	\$3,255	\$3,587	\$4,500	\$4,500
100-13000-531270	ENERGY-GASOLINE/DIESEL	\$1,047				
100-13000-531700	MISCELLANEOUS EXPENSE	\$2,220	\$1,536	\$367	\$2,500	\$2,500
100-13000-531701	HOSPITALITY/FOOD/BEVERAGE	\$157	\$91	\$712	\$1,500	\$1,500
100-13000-531750	UNIFORMS	\$153	\$101	\$176	\$300	\$500
		\$335,957	\$525,796	\$569,090	\$731,200	\$1,004,400

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014	2015	2016	2017	2018
		Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-15100-511100	REGULAR EMPL. SALARIES	\$543,366	\$402,586	\$398,527	\$482,650	\$467,000
100-15100-511300	OVERTIME	\$2,434	\$1,258	\$810	\$3,000	\$3,000
100-15100-512100	GRP INSRNC MEDICAL/DENTAL	\$76,621	\$69,857	\$87,445	\$115,000	\$130,000
100-15100-512101	FEES GRP INS	\$900	\$952	\$1,182	\$3,000	\$3,000
100-15100-512103	COMMUNITY HEALTH NETWORK					
100-15100-512110	GROUP INSURANCE LIFE	\$1,393	\$1,427	\$1,710	\$1,800	\$1,800
100-15100-512111	GROUP INSURANCE VISION	\$769	\$697	\$765	\$900	\$900
100-15100-512200	MEDICARE 1.45%	\$7,873	\$6,665	\$5,793	\$6,600	\$7,000
100-15100-512400	PENSION	\$86,017	\$53,124	\$43,495	\$63,500	\$65,380
100-15100-512600	UNEMPLOYMENT INSURANCE	\$14,520	\$503	-\$192	\$10,900	\$6,000
100-15100-512700	WORKER'S COMPENSATION	\$4,765	\$2,742	\$3,794	\$5,000	\$5,000
100-15100-512800	EMPLOYEE ASSISTANCE PROG.	\$1,256	\$1,326	\$1,338	\$1,100	\$1,500
100-15100-512851	HRA, \$1,000 DEDUCTIBLE	\$0	\$2,149	\$3,334	\$9,000	\$9,000
100-15100-521100	CONSULTANT FEES	\$0	\$56,087	\$29,870	\$175,000	\$100,000
100-15100-521210	ACCOUNTING,ANNUAL AUDIT	\$68,466	\$62,500	\$40,500	\$65,000	\$60,000
100-15100-521217	LEGAL	\$114,973	\$305,640	\$242,895	\$200,000	\$200,000
100-15100-521218	LEGAL - OTHER	\$467,292	\$59,989		\$60,000	\$50,000
100-15100-521219	LEGAL, SMITH WELCH WHITE		\$71,648	\$28,754		
100-15100-521222	IT TOTAL TECH	\$26,958				
100-15100-521223	PAYROLL FEES	\$45,190	-\$17,021	\$10,852	\$14,000	\$15,000
100-15100-521230	ENGINEERING FEES	\$5,000				
100-15100-521240	APPRAISALS	\$800				
100-15100-521335	SHREDING	\$672	\$476	\$1,263	\$2,800	\$2,000
100-15100-522210	MAINTENANCE AGREEMENTS	\$60,264	\$31,055	\$38,084	\$55,000	\$55,000
100-15100-522214	FACILITY CLEANING, 4640	\$32,832				
100-15100-522219	LANDSCAPING					
100-15100-522220	MAINTENANCE & CLEANING	\$1,801				
100-15100-522230	EQUIPMENT REPAIRS	\$331	\$82	\$370	\$500	\$500
100-15100-522250	AUTO & TRUCK REPAIR	\$1,169	\$1,200	\$400	\$1,500	\$1,500
100-15100-522320	RENTAL OF EQUIP & VEHICLE	\$13,004	\$5,871	\$5,178	\$10,000	\$10,000
100-15100-523110	INSURANCE GEN. LIABILITY	\$235,471	\$244,685	\$161,150	\$174,500	\$185,000
100-15100-523111	INS. POLLUTION CONTROL	\$8,545	\$0	\$0	\$0	
100-15100-523231	CELL PHONES	\$3,439	\$241	\$913	\$800	\$800
100-15100-523240	AT&T CLUB SERVICE	\$5,740	\$7,137	\$6,438	\$8,000	\$8,000
100-15100-523246	TELECOMMUNICATION	\$24,105	\$24,849	\$26,366	\$27,000	\$30,000
100-15100-523300	ADVERTISING	\$300	\$175		\$1,500	\$1,500
100-15100-523305	NEWSLETTER	\$10,046	\$21,255			
100-15100-523310	PUBLIC NOTICES	\$874	\$352	\$466	\$100	\$100

Administration

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014	2015	2016	2017	2018
		Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-15100-523400	PRINTING & BINDING	\$2,444	\$1,585	\$49	\$2,500	\$2,500
100-15100-523450	SECURITY ASSESSMENT					
100-15100-523500	TRAVEL	\$2,156	\$1,822	\$2,819	\$6,000	\$7,000
100-15100-523600	DUES & FEES	\$25,561	\$6,712	\$9,827	\$15,000	\$15,000
100-15100-523700	EDUCATION & TRAINING	\$3,558	\$3,912	\$6,655	\$10,000	\$10,000
100-15100-523850	PERSONNEL SERVICE	\$112,240	\$51,771	\$28,774	\$58,300	\$40,000
100-15100-523851	INTERN HELP			\$12,191	\$10,000	\$10,000
100-15100-523855	CONTRACT SERVICES	\$2,250		\$8,120	\$17,000	\$14,000
100-15100-523858	CODE ENFORCEMENT					
100-15100-523901	BANK CHARGES	\$4,678	\$1,354	\$1,109	\$10,000	\$8,000
100-15100-523909	CREDIT CARD EXPENSES	\$13,096	\$3,040	\$4,882	\$10,000	\$8,000
100-15100-523930	DRUG TESTING, VACCINES	\$3,470	\$860	\$1,336	\$6,000	\$5,000
100-15100-523936	HR EXPENSES	\$3,141	\$4,053	\$1,035	\$8,000	\$8,000
100-15100-523937	HEALTH & WELLNESS	\$13,887	\$35,467	\$37,742	\$35,000	\$35,000
100-15100-523940	POSTAGE	\$8,030	\$5,117	\$5,688	\$10,000	\$10,000
100-15100-523945	WEB SITE	\$0	\$1		\$5,000	\$5,000
100-15100-531110	COMPUTER EXPENSE	\$25,573	\$38,184	\$17,230	\$40,000	\$40,000
100-15100-531120	ELECTION EXPENSE		\$7,627	\$7,834	\$24,000	\$8,000
100-15100-531130	OFFICE SUPPLIES	\$16,626	\$17,592	\$16,907	\$18,000	\$20,000
100-15100-531140	SUPPLIES & MATERIALS					
100-15100-531142	HAND TOOLS & SMALL EQUIPMENT		\$3,948			
100-15100-531270	ENERGY-GASOLINE/DIESEL	\$2,520				
100-15100-531290	CABLE	\$950	\$0		\$100	
100-15100-531700	MISCELLANEOUS EXPENSE	-\$466	\$7,877	\$7,766	\$10,000	\$10,000
100-15100-531701	HOSPITALITY/FOOD/BEVERAGE	\$5,282	\$5,936	\$5,747	\$5,000	\$5,000
100-15100-531709	CITY REBRANDING INITIATIVE				\$70,000	
100-15100-531710	CHRISTMAS DECORATIONS	\$650	\$3,179	\$372	\$5,000	\$5,000
100-15100-531720	SIGNS	\$98	\$0		\$1,000	\$1,000
100-15100-531750	UNIFORMS	\$364	\$1,363	\$108	\$1,000	\$1,000
100-15100-541406	STORM WATER/PROPERTY TAX	\$7,466	\$8,381	\$9,968	\$9,000	\$10,000
100-15100-542300	FURNITURE & FIXTURES	\$0	\$0		\$5,000	\$5,000
100-15100-542400	COMPUTER SOFTWARE					
100-15100-542500	EQUIPMENT	\$0	\$0			
100-15100-542512	LIVABLE COMM INITIATIVE	\$3,401	\$3,184		\$10,000	\$16,000
100-15100-572065	TRANSFER TO LIBRARY			\$10,080		
100-15100-573200	LIABILITY INSURANCE DEDUCT	\$10,324	\$6,805	\$1,000	\$7,000	\$7,000
100-15100-573500	SETTLEMENT - LEGAL FEES			\$6,758		
		\$2,134,485	\$1,639,017	\$1,351,692	\$1,906,050	\$1,724,480

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014	2015	2016	2017	2018
		Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-15160-511100	REGULAR EMPLOYEE SALARIES					\$76,500
100-15160-512100	GRP INSRNC MEDICAL/DENTAL					\$35,000
100-15160-512110	GROUP INSURANCE LIFE					\$550
100-15160-512111	GROUP INSURANCE VISION					\$180
100-15160-512200	MEDICARE 1.45%					\$1,200
100-15160-512400	PENSION					\$12,500
100-15160-512600	UNEMPLOYMENT INSURANCE					\$2,000
100-15160-521700	WORKER'S COMPENSATION					\$2,000
100-15160-512851	HRA, \$1,000 DEDUCTIBLE					\$2,000
100-15160-521200	PROFESSIONAL FEES					\$1,000
100-15160-521300	TECHNICAL SERVICES					\$1,000
100-15160-521310	SOFTWARE					\$1,000
100-15160-522210	MAINTENANCE AGREEMENT					\$1,500
100-15160-523231	CELL PHONES					\$1,000
100-15160-523245	TELECOMMUNICATIONS					\$1,000
100-15160-523300	ADVERTISEMNT					\$1,000
100-15160-523400	PRINTING & BINDING					\$2,000
100-15160-523500	TRAVEL					\$1,500
100-15160-523501	S B A TRAVEL					\$1,000
100-15160-523600	DUES & FEES					\$750
100-15160-523700	EDUCATION & TRAINING					\$2,000
100-15160-523701	SBA EDUCATION & TRAINING					\$10,000
100-15160-523940	POSTAGE					\$6,000
100-15160-531132	S B A SUPPLIES					\$20,000
100-15160-531140	SUPPLIES & MATERIALS					\$3,000
100-15160-531600	SMALL EQUIPMENT - NON CAPITAL					\$2,500
100-15160-531701	HOSPITALITY/FOOD					\$20,000
100-15160-531725	PROMOTIONAL SUPPLIES					\$1,000
100-15160-531750	UNIFORMS					\$500
						\$209,680

Business Services

IT Services

CITY OF STOCKBRIDGE GENERAL FUND						
Account	Account Name	2014	2015	2016	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
		Actual	Actual	Actual		
100-15350-521211	IT TOTAL TECH GOVERNING		\$16,562	\$22,639	\$22,000	\$22,000
100-15350-521212	IT TOTAL TECH EXECUTIVE		\$8,042	\$11,306	\$15,000	\$15,000
100-15350-521213	IT TOTAL TECH ADMINISTRATION		\$25,377	\$38,845	\$39,000	\$39,000
100-15350-521214	IT TOTAL TECH GOVT BUILDINGS		\$3,203	\$4,522	\$5,000	\$5,000
100-15350-521215	IT TOTAL TECH COURTS		\$8,250	\$11,306	\$10,000	\$10,000
100-15350-521216	IT TOTAL TECH PUBLIC WORKS		\$6,647	\$11,306	\$13,500	\$13,500
100-15350-521217	IT TOTAL TECH CODE ENFORCE		\$1,602	\$2,261	\$3,000	\$3,000
100-15350-521218	IT TOTAL TECH MAIN STREET		\$2,008	\$8,064	\$8,000	\$8,000
100-15350-531110	COMPUTER EXPENSE				\$75,000	\$100,300
100-15350-541400	FIBER NETWORK INFRASTRUCTURE				\$150,000	
		\$0	\$71,691	\$110,249	\$340,500	\$215,800

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-15650-511100	REGULAR EMPL. SALARIES			\$132,106	\$100,250	\$119,000
100-15650-511300	OVERTIME			\$2,805	\$5,000	\$5,000
100-15650-512100	GRP INSRNC MEDICAL/DENTAL			\$28,153	\$42,600	\$45,000
100-15650-512110	GROUP INSURANCE LIFE			\$495	\$1,500	\$1,500
100-15650-512111	GROUP INSURANCE VISION			\$309	\$1,400	\$1,400
100-15650-512200	MEDICARE 1.45%			\$1,945	\$2,100	\$2,175
100-15650-512400	PENSION			\$17,866	\$14,946	\$21,750
100-15650-512700	WORKER'S COMPENSATION			\$1,665	\$2,500	\$2,500
100-15650-512851	HRA, \$1,000 DEDUCTIBLE			\$1,284	\$2,000	\$3,000
100-15650-521222	IT TOTAL TECH	\$5,232				
100-15650-521230	ENGINEERING FEES	\$1,850		\$1,700	\$50,000	\$50,000
100-15650-522210	MAINTENANCE AGREEMENTS	\$15,126	\$18,631	\$15,485	\$25,000	\$30,000
100-15650-522214	FACILITY CLEANING, 4640		\$29,288	\$22,200	\$50,000	\$50,000
100-15650-522216	LANDSCAPING/PLANTS NEW CH	\$32,590	\$20,600	\$21,606	\$11,000	\$25,000
100-15650-522218	CLEANING COURT		\$17,812	\$11,400	\$15,000	\$15,000
100-15650-522219	LANDSCAPING		\$43,231	\$53,035	\$145,000	\$135,500
100-15650-522220	MAINTENANCE & CLEANING	\$18,774	\$31,523	\$26,764	\$25,000	\$25,000
100-15650-522222	STREETSCAPE - LANDSCAPING	\$22,216		\$4,732		
100-15650-522224	FOUNTAIN MAINTENANCE	\$8,595	\$2,560	\$2,988	\$4,000	\$5,000
100-15650-522230	EQUIPMENT REPAIRS	\$12,127	\$7,726	\$13,938	\$10,000	\$15,000
100-15650-522310	RENTAL OF LAND & BUILDING	\$50	\$600	\$610	\$1,000	\$1,000
100-15650-522320	RENTAL OF EQUIP & VEHICLE			\$3,429	\$1,000	\$1,000
100-15650-522321	CELL PHONES					\$1,000
100-15650-531110	COMPUTER EXPENSE	\$35,742	\$3,302	\$2,006	\$5,000	\$5,000
100-15650-531140	SUPPLIES & MATERIALS	\$6,887	\$459	\$8,265	\$10,000	\$10,000
100-15650-531142	HAND TOOLS & SMALL EQUIP.	\$2,000	\$293		\$18,500	\$10,500
100-15650-531143	SECURITY UPGRADE	\$944			\$30,000	\$30,000
100-15650-531222	GA POWER ELECTRICITY (Muh)	\$17,278	\$17,513	\$16,710	\$18,000	\$18,000
100-15650-531224	GA PWR,LIGHTS,TAG OFFICE	\$2,399	\$2,410	\$2,343	\$3,000	\$3,000
100-15650-531225	GA PWR,4640 CITY HALL	\$66,073	\$65,690	\$60,578	\$65,000	\$65,000
100-15650-531271	ADMIN VEHICLES		\$6,273	\$3,696	\$6,500	\$6,500
100-15650-531280	CABLE		\$831	\$857	\$1,500	\$1,500
100-15650-531700	MISCELLANEOUS EXPENSE	\$1,075	\$1,500		\$3,000	\$3,000
100-15650-531720	SIGNS		\$0	\$317	\$2,500	\$2,500
100-15650-531750	UNIFORMS					\$1,200
100-15650-541100	SITES	\$2,771				
100-15650-541103	CITY HALL LIGHTING					
100-15650-541302	ADMIN BUILDING REPAIRS		\$0			

Buildings & Facilities

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
Account	Account Name	Actual	Actual	Actual		
100-15650-542400	COMPUTER SOFTWARE					\$7,500
100-15650-542500	EQUIPMENT	\$4,145		\$9,940	\$35,200	\$20,000
		\$255,864	\$270,242	\$466,216	\$707,496	\$738,525

**CITY OF STOCKBRIDGE
GENERAL FUND**

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-25000-511140	JUDGE	\$37,397	\$41,800	\$16,800	\$14,700	\$4,800
100-25000-511141	SOLICITOR	\$28,040	\$31,150	\$15,400	\$11,200	\$4,200
100-25000-511142	COURT CLERK & ASSISTANTS	\$145,140	\$142,402	\$144,638	\$115,200	\$47,300
100-25000-511300	OVERTIME					
100-25000-512100	GRP INSRNC MEDICAL/DENTAL	\$27,253	\$14,199	\$10,478	\$6,500	\$6,500
100-25000-512110	GROUP INSURANCE LIFE	\$538	\$557	\$604	\$1,020	\$1,020
100-25000-512111	GROUP INSURANCE VISION	\$329	\$151	\$110	\$360	\$360
100-25000-512200	MEDICARE 1.45%	\$3,043	\$3,082	\$2,651	\$2,045	\$2,045
100-25000-512400	PENSION	\$17,044	\$21,500	\$14,710	\$19,800	\$7,900
100-25000-512600	UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$1,000	\$1,000
100-25000-512700	WORKER'S COMPENSATION	\$2,042	\$1,853	\$2,271	\$3,000	\$3,000
100-25000-512851	HRA, \$1,000 DEDUCTIBLE	\$0	\$2,000	\$3,000	\$3,000	\$3,000
100-25000-521221	LEGAL - INDIGENT	\$39,778	\$53,515	\$14,550	\$10,000	\$5,000
100-25000-521222	IT TOTAL TECH	\$7,408				
100-25000-521225	INTERPRETER	\$263	\$140	\$25	\$100	\$100
100-25000-521226	ZSI PROBATION	\$9,501	\$12,234	\$12,549	\$10,000	\$5,000
100-25000-521301	CODIFICATION	\$631	\$578	\$606	\$800	\$800
100-25000-521310	COURT SOFTWARE	\$11,349	\$16,752	\$7,715	\$1,500	\$1,500
100-25000-521335	SHREDING	\$808	\$447	\$686	\$700	\$700
100-25000-522210	MAINTENANCE AGREEMENTS	\$5,519	\$4,424	\$2,770	\$5,000	\$5,000
100-25000-522218	CLEANING - COURT	\$24,654				
100-25000-522219	LANDSCAPING	\$6,984				
100-25000-522220	MAINTENANCE & CLEANING	\$1,869				
100-25000-522230	EQUIPMENT REPAIRS	\$1,544	\$0		\$1,500	\$1,500
100-25000-522320	RENTAL OF EQUIP & VEHICLE	\$1,458	\$1,129	\$1,294	\$2,000	\$2,000
100-25000-523220	GEORGIA TECHNOLOGY AUTH.	\$113	\$124	\$147	\$150	\$150
100-25000-523245	TELECOMMUNICATIONS	\$8,484	\$8,550	\$8,591	\$10,000	\$10,000
100-25000-523310	PUBLIC NOTICE	\$100		\$50		
100-25000-523400	PRINTING & BINDING	\$1,129	\$1,128	\$619	\$100	\$100
100-25000-523500	TRAVEL	\$901	\$1,250	\$1,918	\$2,000	\$2,000
100-25000-523600	DUES & FEES	\$840	\$160	\$800	\$800	\$800
100-25000-523700	EDUCATION & TRAINING	\$1,350	\$1,000	\$675	\$2,000	\$2,000
100-25000-523860	P O SALARIES - EXTRA DUTY	\$45,480		\$22,680	\$11,500	\$5,000
100-25000-523902	CREDIT CARD EXPENSES	\$2,939	\$2,305	\$1,436	\$3,000	\$1,600
100-25000-523940	POSTAGE	\$400	\$400	\$14	\$250	\$250
100-25000-531110	COMPUTER EXPENSE	\$1,545	\$4,972	\$2,737	\$2,500	\$2,500
100-25000-531130	OFFICE SUPPLIES	\$1,639	\$1,665	\$799	\$1,000	\$1,000
100-25000-531140	SUPPLIES & MATERIALS					

Municipal Court

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014	2015	2016	2017	2018
		Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-25000-531142	HAND TOOLS					
100-25000-531211	NTRL GAS,4545 MUNI COURT	\$2,751	\$2,202	\$1,969	\$2,000	\$2,000
100-25000-531227	GA PWR,4602 MUNICIPAL CRT	\$10,668	\$11,041	\$11,567	\$10,500	\$10,500
100-25000-531280	CABLE COURTS	\$800	\$831	\$858	\$750	\$1,000
100-25000-531700	MISCELLANEOUS EXPENSE	\$324	\$562	\$802	\$5,000	\$3,000
100-25000-531710	CHRISTMAS DECORATIONS	\$250	\$0		\$250	\$250
100-25000-531720	SIGNS	\$68	\$0		\$250	\$250
100-25000-531750	UNIFORMS	\$225	\$0		\$700	\$700
100-25000-542300	FURNITURE & FIXTURES		\$564		\$1,000	\$1,000
100-25000-542400	COMPUTER SOFTWARE	\$39,314	\$0	\$2,109	\$2,000	\$2,000
100-25000-573001	BRAIN & SPINAL INJURY	\$1,805	\$1,835	\$960		
100-25000-573002	STATE PROBATION SYS FUND	\$1,069	\$1,150	\$913		
100-25000-573003	FINES 10% JAIL			\$31,921		
100-25000-573004	VICTIMS ASSIST FUND			\$15,734		
100-25000-573005	BOND REFUND	\$67,700	\$41,842	\$7,860		
100-25000-573006	GA CRIME VICTIMS FUND	\$582	\$706	\$292		
100-25000-573007	CTY DRUG ABUSE TR AND EDU	\$9,374	\$9,611	\$3,984		
100-25000-573008	P. O. A&B FUND	\$42,204	\$38,325	\$15,074		
100-25000-573009	P. O. TRAINING FUND	\$63,965	\$58,263	\$23,356		
100-25000-573010	INDIGENT DEFENSE FUND	\$78,854	\$71,082	\$29,543		
100-25000-573011	DRIVERS ED/TRAINING FUND	\$9,276	\$7,964	\$3,207		
100-25000-573020	WITNESS FEES	\$150	\$150		\$500	\$500
100-25000-573100	RESTITUTION	\$823	\$447			
		\$767,734	\$615,842	\$437,762	\$265,675	\$149,225

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-32100-521201	PROFESSIONAL FEES					
100-32100-523215	PAYMENT TO HENRY COUNTY	\$500,000	\$500,000			
100-32100-523600	DUES & FEES					
100-32100-523860	P O SALARIES - EXTRA DUTY	\$67,395	\$76,860	\$71,415	\$350,000	\$300,000
100-32100-523861	P O SALARIES - COURTS		\$48,860			
100-32100-523862	P O SALARIES - PARKS		\$66,765	\$64,845	\$50,000	\$50,000
100-32100-531600	SMALL EQUIPMENT		\$0	\$113		
100-32100-542200	VEHICLES		\$0			
100-32100-573003	FINES 10% JAIL	\$69,977	\$65,838			
100-32100-573004	VICTIMS ASSIST. FUND	\$34,343	\$32,652			
		\$671,715	\$790,475	\$136,373	\$400,000	\$350,000

Police Services

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-42200-511100	REGULAR EMPL. SALARIES	\$742,402	\$775,174	\$594,041	\$712,600	\$687,000
100-42200-511300	OVERTIME	\$10,366	\$6,019	\$6,537	\$20,000	\$30,000
100-42200-512100	GRP INSRNC MEDICAL/DENTAL	\$162,205	\$180,721	\$139,413	\$200,000	\$150,000
100-42200-512110	GROUP INSURANCE LIFE	\$3,367	\$3,192	\$2,656	\$3,610	\$3,800
100-42200-512111	GROUP INSURANCE VISION	\$1,940	\$1,830	\$1,318	\$1,880	\$1,975
100-42200-512200	MEDICARE 1.45%	\$10,560	\$10,961	\$8,585	\$11,000	\$10,400
100-42200-512400	PENSION	\$120,580	\$129,743	\$72,252	\$98,800	\$100,360
100-42200-512600	UNEMPLOYMENT INSURANCE	\$4,950		\$3,136	\$5,000	\$5,000
100-42200-512700	WORKER'S COMPENSATION	\$34,104	\$30,940	\$35,555	\$39,500	\$40,500
100-42200-512851	HRA, \$1,000 DEDUCTIBLE	\$6,532	\$5,850	\$4,000	\$15,000	\$15,000
100-42200-521201	PROFESSIONAL	\$0	\$0	\$2,125	\$10,000	\$10,000
100-42200-521222	IT TOTAL TECH	\$6,274				
100-42200-521230	ENGINEERING FEES	\$9,050	\$29,875	\$7,498	\$25,000	\$25,000
100-42200-522210	MAINTENANCE AGREEMENTS	\$2,344	\$4,365	\$3,531	\$5,000	\$6,000
100-42200-522220	MAINTENANCE & CLEANING	\$2,289	\$1,909	\$4,205	\$5,000	\$5,000
100-42200-522230	EQUIPMENT REPAIRS	\$14,658	\$14,726	\$15,936	\$15,000	\$25,000
100-42200-522241	LMIG S013642-PRC,3 STRTS	\$54,562	\$72,471	\$56,910	\$35,000	\$265,675
100-42200-522242	STREET/TRACK MAIN. & REP.	\$3,960	\$7,140	\$2,425	\$5,000	\$20,000
100-42200-522250	AUTO & TRUCK REPAIR	\$11,436	\$53,873	\$8,780	\$40,000	\$40,000
100-42200-522253	DAMAGE TO CITIZEN VEHICLE	\$998	\$232	\$30	\$2,500	\$2,500
100-42200-522320	RENTAL OF EQUIP & VEHICLE	\$1,280	\$2,055	\$1,790	\$4,000	\$7,500
100-42200-523231	CELL PHONES	\$8,471	\$8,752	\$6,900	\$8,000	\$8,000
100-42200-523245	TELECOMMUNICATIONS	\$13,394	\$10,050	\$9,221	\$12,000	\$12,000
100-42200-523400	PRINTING & BINDING	\$98	\$0	\$500		\$500
100-42200-523500	TRAVEL	\$1,105	\$408	\$352	\$3,000	\$3,000
100-42200-523600	DUES & FEES	\$1,085	\$516	\$930	\$2,000	\$2,000
100-42200-523700	EDUCATION & TRAINING	\$1,792	\$574	\$150	\$7,500	\$10,000
100-42200-523848	SEASONAL/SUMMER EMPLOY					
100-42200-523800	LICENSES	\$0	\$0		\$2,500	\$2,500
100-42200-523850	PERSONNEL SERVICE	\$110,559	\$101,775	\$74,660	\$130,000	\$100,000
100-42200-523851	UTILITY PROTECTION SERV.	\$2,152	\$2,400	\$2,188	\$4,000	\$5,000
100-42200-523852	INSPECTOR - CONTRACTOR					\$60,000
100-42200-523930	DRUG TESTING, VACCINES	\$290	\$115		\$3,000	\$3,500
100-42200-523935	DRIVERS LICENSES	\$0	\$0			\$1,000
100-42200-523940	POSTAGE	\$22	\$59	\$65	\$1,000	\$1,000
100-42200-523960	REIMBURSEMENT/REPAIRS	\$13,310			\$2,500	\$2,500
100-42200-531110	COMPUTER EXPENSE	\$2,831	\$2,964	\$2,203	\$3,000	\$3,500
100-42200-531114	PIN POINT		\$0			

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-42200-531130	OFFICE SUPPLIES	\$4,058	\$1,097	\$662	\$5,000	\$5,000
100-42200-531140	SUPPLIES & MATERIALS	\$33,054	\$21,367	\$21,064	\$20,000	\$20,000
100-42200-531142	HAND TOOLS & SMALL EQUIP.	\$16,000	\$11,473	\$10,937	\$15,000	\$20,000
100-42200-531145	MOSQUITO SPRAYING		\$0		\$1,000	\$1,000
100-42200-531211	NTRL GAS, 4545 MUNI COURT	\$10,186	\$9,445	\$10,242	\$10,000	\$10,000
100-42200-531222	GA POWER ELECTRICITY	\$14,773	\$14,678	\$14,251	\$18,000	\$18,000
100-42200-531233	STREET LIGHTS, OUTSIDE	\$358,027	\$364,582	\$362,626	\$465,000	\$415,000
100-42200-531240	ENERGY-BOTTLED GAS		\$0		\$1,000	\$1,000
100-42200-531270	ENERGY-GASOLINE/DIESEL	\$45,791	\$33,411	\$25,085	\$40,000	\$40,000
100-42200-531700	MISCELLANEOUS EXPENSE	\$2,397	\$1,571	\$231	\$5,000	\$5,000
100-42200-531710	CHRISTMAS DECORATIONS	\$2,078	\$5,795	\$14,434	\$15,000	\$15,000
100-42200-531720	SIGNS	\$223	\$1,765	\$3,435	\$2,500	\$2,500
100-42200-531740	TIRE EXPENSE	\$5,893	\$5,619	\$6,571	\$8,000	\$15,000
100-42200-531750	UNIFORMS	\$11,240	\$11,189	\$10,785	\$20,000	\$20,000
100-42200-541403	PAVING	\$9,933	\$0	\$0	\$10,000	\$10,000
100-42200-542200	VEHICLES	\$29,526	\$0	\$32,921	\$80,785	\$125,000
100-42200-542400	COMPUTER SOFTWARE		\$0			\$7,500
100-42200-542500	EQUIPMENT	\$15,910	\$0	\$66,081	\$12,000	\$50,000
		\$1,916,857	\$1,940,681	\$1,646,717	\$2,163,175	\$2,445,230

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-61900-511100	REGULAR EMPL. SALARIES			\$11,827	\$43,100	\$44,500
100-61900-512100	GRP INSRNC MEDICAL/DENTAL			\$873	\$19,800	\$6,500
100-61900-512110	GROUP INSURANCE LIFE			\$29	\$1,100	\$1,155
100-61900-512111	GROUP INSURANCE VISION			\$5	\$680	\$715
100-61900-512200	MEDICARE 1.45%			\$144	\$685	\$645
100-61900-512400	PENSION				\$6,700	\$6,230
100-61900-512600	UNEMPLOYMENT INSURANCE				\$1,650	\$1,735
100-61900-512700	WORKER'S COMPENSATION				\$1,100	\$1,155
100-61900-512851	HRA, \$1,000 DEDUCTIBLE				\$1,000	\$1,000
100-61900-523231	CELL PHONES			\$148	\$1,000	\$500
100-61900-523245	TELECOMMUNICATIONS			\$259		
100-61900-523300	ADVERTISING	\$421	\$0	\$3,895	\$4,000	\$4,000
100-61900-523500	TRAVEL					
100-61900-523700	EDUCATION & TRAINING					
100-61900-531110	COMPUTER EXPENSE			\$922		
100-61900-531705	HOLIDAY GALA	\$15,067	\$16,451	\$14,443	\$20,000	\$20,000
100-61900-531710	CHRISTMAS DECORATIONS	\$10,698	\$0	\$5,774	\$10,000	\$10,000
100-61900-531712	MAIN STREET PROGRAM	\$24,581				
100-61900-531727	MEMORIAL DAY MARCH	\$7,342	\$5,120	\$3,316	\$6,000	\$6,000
100-61900-531729	SOUNDS OF SUMMER	\$8,664	\$26,819	\$33,780	\$30,000	\$30,000
100-61900-531731	PRETTY IN PINK				\$5,000	\$5,000
100-61900-531732	CAREER FAIRS				\$1,500	\$1,500
100-61900-531733	911 CEREMONY				\$500	\$500
100-61900-531734	BRIDGEFEST	\$21,884	\$26,836	\$27,514	\$35,000	\$35,000
100-61900-531736	FOOD TRUCKS			\$967	\$15,000	\$15,000
100-61900-531737	VETERAN'S DAY PARADE	\$7,252	\$8,742	\$8,608	\$10,000	\$10,000
100-61900-531746	CITY/COUNTY ANNUAL DINNER	\$1,320	\$2,692	\$1,807		
		\$97,229	\$86,660	\$114,311	\$213,816	\$201,135

City Events

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-62200-522224	FOUNTAIN MAINTENANCE				\$30,000	\$30,000
100-62200-522225	BRIDGE MAINTENANCE		\$0	\$1,641	\$5,000	\$20,000
100-62200-522230	EQUIPMENT REPAIRS	\$526	\$2,695	\$2,472	\$3,000	\$3,000
100-62200-522250	AUTO & TRUCK REPAIR	\$0	\$0		\$2,500	\$2,500
100-62200-523220	GEORGIA TECHNOLOGY AUTH.	\$232	\$220	\$250	\$1,000	\$1,000
100-62200-523240	AT&T CLUB SERVICE	\$2,072	\$2,744	\$2,866	\$3,500	\$3,500
100-62200-523860	P O SALARIES - EXTRA DUTY	\$63,045				
100-62200-523902	CREDIT CARD EXPENSES	\$2,027	\$0			
100-62200-523935	DRIVERS LICENSES		\$0		\$500	
100-62200-531140	SUPPLIES & MATERIALS	\$21,211	\$9,977	\$12,505	\$15,000	\$15,000
100-62200-531222	GA POWER ELECTRICITY	\$16,203	\$19,025	\$19,930	\$20,000	\$20,000
100-62200-531270	ENERGY-GASOLINE/DIESEL	\$0	\$0		\$4,000	
100-62200-531720	SIGNS					
100-62200-541209	IMPROVEMENTS					\$73,500
100-62200-542300	FURNITURE & FIXTURES	\$18,620	\$1,886	\$2,190	\$1,000	\$25,000
100-62200-542400	COMPUTER SOFTWARE		\$0	\$333	\$5,000	\$5,000
100-62200-542500	EQUIPMENT	\$10,455	\$1,561	\$11,290	\$25,000	\$5,000
		\$134,391	\$38,110	\$53,477	\$115,500	\$203,500

Parks

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-74100-511100	REGULAR EMPLOYEE SALARIES					\$73,500
100-74100-512100	GRP INSRNC MEDICAL/DENTAL					\$19,000
100-74100-512110	GROUP INSURANCE LIFE					\$550
100-74100-512111	GROUP INSURANCE VISION					\$200
100-74100-512200	MEDICARE 1.45%					\$1,100
100-74100-512400	PENSION					\$10,300
100-74100-512600	UNEMPLOYMENT INSURANCE					\$2,000
100-74100-512700	WORKER'S COMPENSATION					\$2,000
100-74100-512850	HRA REIMBURSEMENT					\$2,000
100-74100-521150	ZONING BOARD STIPEND					\$5,000
100-74100-521200	PROFESSIONAL FEES					
100-74100-521300	TECHNICAL SERVICES					\$1,000
100-74100-521310	SOFTWARE					\$1,000
100-74100-522210	MAINTENANCE AGREEMENTS					\$2,000
100-74100-522250	AUTO & TRUCK REPAIR					\$3,000
100-74100-523231	CELL PHONES					\$2,000
100-74100-523245	TELECOMMUNICATIONS					\$3,000
100-74100-523300	ADVERTISEMNT					\$3,000
100-74100-523400	PRINTING & BINDING					\$3,000
100-74100-523500	TRAVEL					\$3,000
100-74100-523501	ZONING ADVISORY TRAVEL					\$2,750
100-74100-523600	DUES & FEES					\$1,500
100-74100-523700	EDUCATION & TRAINING					\$5,000
100-74100-523701	ZONING ADVISORY ED & TRAINING					\$3,000
100-74100-523850	CONTRACT SERVICES					
100-74100-523940	POSTAGE					\$3,000
100-74100-531110	COMPUTER EXPENSE					\$10,000
100-74100-531140	SUPPLIES & MATERIALS					\$7,500
100-74100-531270	ENERGY-GASOLINE/DIESEL					\$2,500
100-74100-531600	SMALL EQUIPMENT - NON CAPITAL					\$3,000
100-74100-531701	HOSPITALITY/FOOD/BEVERAGE					\$2,000
100-74100-531750	UNIFORMS					\$1,000
						\$177,900

Planning Administration

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-74500-511100	REGULAR EMPLOYEE SALARIES		\$97,305	\$105,338	\$87,805	\$88,000
100-74500-511300	OVERTIME		\$53	\$90		
100-74500-512100	GRP INSRNC MEDICAL/DENTAL		\$10,618	\$10,889	\$13,905	\$13,905
100-74500-512110	GROUP INSURANCE LIFE		\$409	\$412	\$550	\$550
100-74500-512111	GROUP INSURANCE VISION		\$157	\$160	\$180	\$180
100-74500-512200	MEDICARE 1.45%		\$1,404	\$1,510	\$1,600	\$1,250
100-74500-512400	PENSION		\$12,974	\$9,863	\$11,000	\$12,400
100-74500-512700	WORKER'S COMPENSATION		\$123	\$1,514	\$2,100	\$2,100
100-74500-512850	HRA REIMBURSEMENT				\$2,000	\$2,000
100-74500-521201	PROFESSIONAL FEES			\$430		\$500
100-74500-521300	TECHNICAL SERVICES					\$1,000
100-74500-521310	SOFTWARE					\$1,000
100-74500-522210	MAINTENANCE AGREEMENT					\$1,500
100-74500-522250	AUTO & TRUCK REPAIR			\$765		\$1,000
100-74500-523231	CELL PHONES			\$1,205	\$1,800	\$2,000
100-74500-523245	TELECOMMUNICATIONS		\$1,474		\$3,500	\$3,500
100-74500-523500	TRAVEL		\$1,110	\$1,072	\$1,000	\$1,500
100-74500-523600	DUES & FEES		\$0	\$632	\$200	\$200
100-74500-523700	EDUCATION & TRAINING		\$720	\$765	\$2,500	\$2,500
100-74500-531110	COMPUTER EXPENSE		\$0	\$172	\$2,000	\$5,000
100-74500-531140	SUPPLIES & MATERIALS		\$2,243	\$236	\$2,000	\$2,000
100-74500-531270	ENERGY-GASOLINE/DIESEL			\$882	\$2,700	\$2,700
100-74500-531600	SMALL EQUIPMENT - NON CAPITAL					\$1,000
100-74500-531740	TIRE EXPENSE					\$500
100-74500-531750	UNIFORMS		\$282	\$265	\$1,000	\$1,000
100-74500-542200	VEHICLES			\$24,192	\$30,000	
100-74500-542300	FURNITURE & FIXTURES				\$1,000	\$1,000
100-74500-542500	EQUIPMENT					\$3,000
		\$0	\$128,872	\$160,392	\$166,940	\$151,285

Code Enforcement

CITY OF STOCKBRIDGE
GENERAL FUND

Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-75500-511100	REGULAR EMPLOYEE SALARIES		\$57,327	\$82,696	\$101,500	\$104,500
100-75500-512100	GRP INSRNC MEDICAL/DENTAL		\$12,693	\$14,832	\$26,550	\$24,000
100-75500-512110	GROUP INSURANCE LIFE		\$233	\$311	\$120	\$620
100-75500-512111	GROUP INSURANCE VISION		\$134	\$189	\$350	\$350
100-75500-512200	MEDICARE 1.45%		\$718	\$1,166	\$1,500	\$1,500
100-75500-512400	PENSION		\$6,561	\$7,299	\$14,300	\$13,800
100-75500-512600	UNEMPLOYMENT INSURANCE		\$0		\$600	\$600
100-75500-521700	WORKER'S COMPENSATION		\$346	\$833	\$1,100	\$1,155
100-75500-512851	HRA, \$1,000 DEDUCTIBLE		\$0		\$2,000	\$2,000
100-75500-521200	PROFESSIONAL FEES			\$3,725	\$4,000	\$4,000
100-75500-523231	CELL PHONES		\$528	\$406	\$1,000	\$1,000
100-75500-523245	TELECOMMUNICATIONS				\$3,000	\$3,000
100-75500-523400	PRINTING & BINDING		\$539	\$195	\$3,000	\$3,000
100-75500-523500	TRAVEL		\$1,203	\$2,027	\$3,000	\$3,000
100-75500-523600	DUES & FEES		\$1,500	\$800	\$1,200	\$1,200
100-75500-523700	EDUCATION & TRAINING		\$2,000	\$2,030	\$3,000	\$4,000
100-75500-523851	INTERN HELP				\$2,100	\$2,100
100-75500-523940	POSTAGE		\$406	\$450	\$1,000	\$500
100-75500-523945	WEB SITE				\$3,000	\$3,000
100-75500-531110	COMPUTER EXPENSE			\$1,490	\$1,500	\$1,500
100-75500-531140	SUPPLIES & MATERIALS		\$4,791	\$8,216	\$7,500	\$6,000
100-75500-531701	HOSPITALITY/FOOD		\$3,110	\$5,456	\$5,000	\$5,000
100-75500-531725	PROMOTIONAL SUPPLIES		\$15,732	\$15,417	\$14,000	\$14,000
100-75500-531750	UNIFORMS				\$125	\$125
100-75500-542300	FURNITURE & FIXTURES			\$325	\$5,000	\$5,000
		\$0	\$107,821	\$147,863	\$205,445	\$204,950

Main Street Program

CITY OF STOCKBRIDGE GENERAL FUND						
		2014	2015	2016	2017	2018
	Account Name	Actual	Actual	Actual	AMENDED BUDGET	PROPOSED BUDGET
100-75700-511100	REGULAR EMPLOYEE SALARIES			\$25,314	\$63,750	\$60,500
100-75700-512100	GRP INSRNC MEDICAL/DENTAL			\$3,061	\$7,600	\$5,000
100-75700-512110	GROUP INSURANCE LIFE			\$77	\$100	\$150
100-75700-512111	GROUP INSURANCE VISION			\$37	\$300	\$150
100-75700-512200	MEDICARE 1.45%			\$338	\$600	\$900
100-75700-512400	PENSION			\$2,663	\$9,300	\$8,500
100-75700-512600	UNEMPLOYMENT INSURANCE			\$67	\$500	\$500
100-75700-521700	WORKER'S COMPENSATION				\$1,000	\$1,000
100-75700-512851	HRA, \$1,000 DEDUCTIBLE				\$134,000	\$50,000
100-75700-521200	PROFESSIONAL FEES					
100-75700-521300	TECHNICAL SERVICES			\$6,000		
100-75700-522210	MAINTENANCE AGREEMENTS			\$91		
100-75700-523231	CELL PHONES			\$230	\$1,000	\$1,000
100-75700-523245	TELECOMMUNICATIONS					
100-75700-523500	TRAVEL				\$1,000	\$1,000
100-75700-523600	DUES & FEES			\$491	\$1,200	\$1,200
100-75700-523700	EDUCATION & TRAINING			\$3,645	\$3,500	\$3,500
100-75700-531110	COMPUTER EXPENSE			\$4,625	\$45,000	\$5,000
100-75700-531140	SUPPLIES & MATERIALS			\$1,210	\$6,000	\$6,000
100-75700-531701	HISTORIC PRESERVATION				\$7,500	
100-75700-531702	ZONING ADVISORY BOARD				\$2,750	
100-75700-531750	UNIFORMS			\$66	\$500	\$500
100-75700-541100	LAND ACQUISITION / SITES				\$95,500	
		\$0		\$48,115	\$381,800	\$145,600

CITY OF STOCKBRIDGE GENERAL FUND						
Account	Account Name	2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-90000-611200	TRANSFER TO MMCC	\$143,239	\$67,389	\$168,236	\$231,785	\$282,065
100-90000-611276	TRANSFER TO CEMETERY					\$6,850
100-90000-611300	TRANSFER TO SDDA				\$45,000	\$45,000
100-90000-611350	TRANSFER TO TE					
100-90000-611501	TRANSFER TO SPLOST II					
100-90000-612000	TRANSFER TO URA	\$1,211,595	\$1,210,951	\$1,208,951	\$1,213,860	\$1,209,000
100-90000-612005	TRANSFER TO TSOC					
Totals		\$7,872,548	\$7,660,405	\$6,823,576	\$9,372,941	\$9,757,900
Other Financing Uses						
		-\$1,566,607	-\$2,219,791	-\$2,841,035	\$0	\$0

CITY OF STOCKBRIDGE						
SPECIAL REVENUE FUND AND OTHER ENTERPRISE FUNDS						
MULTI-YEAR COMPARISON						
		Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017	Proposed Budget 2018
Hotel / Motel	275	\$87,500	\$112,500	\$120,000	\$225,000	\$375,000
Capital Projects - CDBG	340			\$150,000	\$150,000	\$150,000
Urban Redevelopment Agency	350	\$1,211,456	\$1,212,904	\$1,211,451	\$1,213,859	\$1,209,000
Downtown Development Authority	355			\$35,000	\$45,000	\$45,000
Cemetery Fund	495	\$350	\$350	\$350	\$350	\$6,850
Water & Sewer	505	\$2,689,156	\$2,689,156	\$3,088,275	\$3,265,016	\$3,727,675
Stormwater	510	\$544,641	\$817,215	\$766,615	\$1,057,450	\$1,013,865
Sanitation Solid Waste Collection	540	\$1,183,370	\$1,169,000	\$1,621,033	\$1,344,355	\$1,483,050
Merle Manders Conference Center	555	\$218,219	\$218,897	\$339,365	\$407,785	\$458,065
Ted Strickland Community Cener	560	\$16,750	\$35,000	\$34,250	\$34,250	\$36,750
		<u>\$5,951,442</u>	<u>\$6,255,022</u>	<u>\$7,366,339</u>	<u>\$7,743,065</u>	<u>\$8,505,275</u>

Account Name	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET

Fund: 275 - HOTEL/MOTEL FUND

	Revenue					
275-00000-314100						
HOTEL/MOTEL TAX	\$87,052	\$92,580	\$130,588	\$120,000	\$150,000	\$375,000
275-00000-389040						
FROM RESERVES	\$87,052	\$92,580	\$130,588	\$120,000	\$150,000	\$375,000

275-15100-523310						
PUBLIC NOTICES	\$841			\$825	\$825	\$825
275-15100-523600						
DUES & FEES	\$2,800			\$2,800	\$2,800	\$2,800
275-15100-531700						
CITY REBRANDING INITIATIVE						\$62,000
275-15100-531710						
RSVP Program for Main Street						\$56,000
275-15100-531720						
CITY QUARTERLY NEWSLETTER					\$25,000	\$25,000
275-15100-531730	\$47,685	\$25,646	\$16,753	\$63,575	\$55,750	\$40,000
TOURISM					\$75,000	\$25,250
275-15100-542500						
OTHER - WAYFINDING SIGNAGE	\$34,250	\$35,699	\$54,892	\$52,800	\$65,625	\$163,125
275-15100-572000						
H.C. CHAMBER 2% / 3.5% 8/1/2015	\$85,578	\$82,349	\$71,645	\$120,000	\$225,000	\$375,000
	\$-1,476	\$-30,235	\$-58,943	\$0	\$0	\$0

Fund: 340 - CAPITAL PROJECT GRANT FUND - LCI

	Revenue					
340-00000-331102						
TE Grant Proceeds	\$-443,501	\$-217,911	\$-163,130			
340-00000-389011						
CDBG Miscellaneous		\$100,000		\$-150,000	\$-150,000	\$-150,000
340-00000-391000						
Interest Revenues	\$-761	\$-724	\$-65	\$0	\$0	\$0
340-00000-391102						
Transfer From General Fund	\$-330,365			\$0	\$0	\$0
	\$-774,627	\$-318,636	\$-163,785	\$-150,000	\$-150,000	\$-150,000

ENTRIES Total:

340-75500-334210						
Ga Product Development Grant				\$0	\$0	\$0
340-42202-523901						
Bank Charges	\$33	\$60	\$15	\$0	\$0	\$0
340-42202-541402						
ADMINISTRATIVE ASSIST. DWIN TWIN ST	\$7,090					
340-42202-541411						
DESIGN DEVELOPMENT	\$15,000					
340-42202-541416						
CONSTRUCTION COSTS	\$563,235					
340-42204-541414						
ENVIRONMENTAL - CDBG South Berry	\$10,031					
340-42204-541416						
CONSTRUCTION COSTS	\$267,539					
340-42311-541402						
ADMINISTRATIVE ASSIST. REEVES CRK	\$1,800	\$7,005	\$0			
340-42311-541411						
DESIGN DEVELOPMENT	\$5,000	\$15,967	\$0			
340-42311-541414						
ENVIRONMENTAL	\$2,599					
340-42311-541416						
CONSTRUCTION COSTS	\$247,319					
340-42312-541402						
ADMINISTRATIVE ASSIST. TE SIDEWALKS	\$13,945	\$9,210	\$8,650	\$2,000	\$2,000	\$2,000
340-42312-541411						
DESIGN DEVELOPMENT	\$30,690		\$7,580	\$10,000	\$10,000	\$10,000
340-42312-541415						
ENGINEERING				\$45,000	\$45,000	\$45,000
340-42312-541416						
CONSTRUCTION COSTS				\$93,000	\$93,000	\$93,000
	\$916,962	\$279,561	\$16,245	\$150,000	\$150,000	\$150,000
	\$142,333	\$-39,074	\$-146,950	\$0	\$0	\$0

Revenue

Account Name	2013		2014		2015		2016		2017		2018	
	Actual		Actual		Actual		ADOPTED BUDGET		ADOPTED BUDGET		PROPOSED BUDGET	
FROM RESERVES												
CONTRIBUTED CAPITAL												
	\$0		\$2,163,971		\$91,510		\$53,610		\$82,805		\$305,875	
			\$2,163,971		\$91,510		\$53,610		\$82,805		\$305,875	
SEWER RESIDENTIAL			\$436,628		\$480,643		\$483,960		\$507,150		\$510,000	
SEWER HC LEXINGTON SQUARE			\$40,040		\$24,880		\$43,576		\$38,750		\$40,000	
SEWER COLLECTION FEE HC			\$3,365		\$3,365		\$4,043		\$3,255		\$3,418	
SEWER APTSMOBILE HOMES			\$305,103		\$302,603		\$222,649		\$315,000		\$330,750	
SEWER HC B OF ED 3 CONYER			\$49,683		\$46,724		\$25,280		\$15,750		\$16,938	
SEWER COMMERCIAL			\$274,850		\$286,809		\$302,188		\$300,750		\$315,788	
SEWER BASE RESIDENTIAL			\$152,308		\$153,829		\$155,598		\$162,500		\$170,625	
SEWER BASE COMMERCIAL			\$21,929		\$21,989		\$22,617		\$21,000		\$22,050	
WILDLIND SEWER			\$3,300		\$15,213		\$974		\$12,600		\$12,600	
SEWER CONNECT					\$300		\$1,800		\$1,000		\$1,000	
SEWER IMPACT FEES					\$1,848		\$11,088		\$5,544		\$5,540	
INTEREST REVENUES			\$443		\$341		\$130		\$300		\$300	
Division: 43300 - SEWER Total:			\$1,288,692		\$1,318,324		\$1,343,794		\$1,356,849		\$1,424,347	
WATER RESIDENTIAL			\$558,501		\$516,944		\$563,799		\$560,000		\$590,000	
WATER APTS./MH			\$286,448		\$307,002		\$301,345		\$314,067		\$329,770	
WATER IRRIGATION			\$18,859		\$26,601		\$33,954		\$22,050		\$23,153	
WATER COMMERCIAL			\$311,198		\$396,698		\$410,416		\$410,000		\$430,500	
WATER BASE RESIDENTIAL			\$181,520		\$163,614		\$165,757		\$169,850		\$175,343	
WATER BASE COMMERCIAL			\$128,961		\$124,515		\$123,116		\$125,000		\$131,250	
WATER CONNECT			\$1,400		\$6,200		\$8,250		\$1,000		\$1,000	
WATER 2ND FIRELINE METERS			\$658		\$2,063		\$2,063		\$1,050		\$1,050	
WATER MISCELLANEOUS					\$804		\$424		\$500		\$0	
LATE FEES			\$81,525		\$58,641		\$71,172		\$60,000		\$65,000	
RECONNECT FEE			\$16,400		\$15,850		\$12,550		\$10,000		\$10,000	
WATER IMPACT FEES					\$1,848		\$7,998		\$3,999		\$4,000	
INTEREST REVENUES									\$300		\$300	
Reimbursement for damaged property												
Sale of Fixed Assets												
			\$1,545,310		\$1,620,900		\$1,755,037		\$1,677,816		\$1,782,000	
			\$2,834,002		\$3,103,155		\$3,190,341		\$3,088,275		\$3,227,675	
REGULAR EMPL. SALARIES			\$316,863		\$391,955		\$418,232		\$504,000		\$431,950	
OVERTIME			\$7,792		\$13,287		\$22,742		\$25,000		\$25,000	
GRP INSRNC MEDICALDENTAL			\$78,316		\$81,132		\$95,951		\$130,000		\$200,000	
GROUP INSURANCE LIFE			\$1,713		\$1,550		\$1,550		\$1,809		\$2,100	
GROUP INSURANCE VISION			\$843		\$940		\$1,019		\$1,010		\$1,350	
MEDICARE 1.45%			\$1,283		\$716		\$5,818		\$5,683		\$6,625	
RETIREMENT CONTRIBUTIONS			\$67,104		\$41,075		\$54,005		\$78,211		\$64,000	
UNEMPLOYMENT INSURANCE											\$5,000	

Account Name	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Budget	ADOPTED BUDGET	PROPOSED BUDGET
WORKER'S COMPENSATION	\$24,228	\$17,016	\$20,575	\$30,000	\$30,180	\$35,000
HRA REIMBURSEMENT	\$1,923	\$2,720	\$8,764	\$9,000	\$9,000	\$9,000
OFFICIAL/ADMINISTRATIVE				\$500		
PROFESSIONAL			\$989	\$7,000	\$10,000	\$15,000
IT Services for Sewer	\$9,317	\$5,274	\$4,021	\$7,500	\$7,500	\$7,500
ENGINEERING FEES	\$1,845	\$2,288	\$1,406	\$7,000	\$10,000	\$15,000
TESTING - ANALYTICAL COST	\$10,709	\$4,292	\$4,542	\$7,000	\$8,500	\$9,000
REPAIRS & MAINTENANCE	\$642		\$4,300	\$5,000	\$4,000	\$4,000
MAINTENANCE AGREEMENTS	\$2,416	\$3,376	\$6,998	\$2,500	\$2,500	\$17,500
DISPOSAL			\$794	\$2,000		\$1,000
MAINTENANCE & CLEANING	\$2,220	\$2,431	\$2,366	\$4,000	\$3,000	\$3,500
EQUIPMENT REPAIRS - PLANT	\$19,801	\$17,894	\$21,672	\$20,000		
EOPMNT REPAIR PUMP STATIO	\$38,081	\$54,807	\$58,229	\$30,000	\$65,000	\$75,000
REPAIR, WWTP PLANT	\$3,615	\$36,739	\$15,976	\$16,000	\$45,000	\$46,500
PUMP STATION REPAIR(BLDG)	\$759		\$1,278	\$2,500	\$2,500	\$2,500
PUMP STATION ROADS REPAIR	\$3,416			\$2,500		
VACUUM CLEAN SEWER LINES	\$11,188	\$5,130	\$13,920	\$25,000	\$25,000	\$25,000
STREET REPAIRS/MAINTENANC	\$4,644	\$1,027	\$1,830	\$2,500	\$2,000	\$15,000
AUTO & TRUCK REPAIR	\$35,362	\$3,507	\$7,124	\$6,000	\$8,000	\$15,000
DAMAGE TO PROPERTY	\$300		\$13,800	\$5,000	\$5,000	\$5,000
RENTAL OF EQUIP & VEHICLE	\$472	\$62	\$662	\$1,000	\$1,000	\$1,500
CELL PHONES	\$5,143	\$3,905	\$4,367	\$0	\$4,000	\$5,000
AT&T CLUB SERVICE	\$10,903	\$12,866	\$16,557	\$12,000	\$15,000	\$15,000
CBeyond COMMUNICATIONS	\$4,644	\$4,850	\$6,563	\$4,500	\$6,000	\$6,000
PUBLIC NOTICES	\$228	\$76	\$125	\$1,000	\$1,000	\$1,000
PRINTING & BINDING	\$4,215	\$4,034	\$3,710	\$5,000	\$4,000	\$5,000
TRAVEL	\$1,190	\$2,885	\$3,729	\$6,000	\$5,000	\$5,000
DUES & FEES	\$1,296	\$725	\$1,653	\$2,000	\$2,000	\$3,500
EDUCATION & TRAINING	\$2,210	\$2,493	\$2,559	\$6,000	\$5,000	\$8,000
CONTRACT FEES						\$7,500
BANK CHARGES	\$102			\$500		
MERCHANT FEES CREDIT CARD	\$1,415	\$5,451	\$8,833	\$10,000	\$10,500	\$11,000
COLL. FEE HENRY COUNTY	\$9,018	\$8,550	\$6,884	\$7,500	\$7,500	\$8,500
DRUG TESTING, VACCINES	\$230	\$870	\$345	\$1,500	\$1,000	\$1,500
POSTAGE	\$6,095	\$8,689	\$6,830	\$2,000	\$6,000	\$7,000
LANDFILL FEES	\$22,729	\$21,534	\$22,391	\$30,000	\$30,000	\$30,000
COMPUTER EXPENSE	\$3,321	\$524	\$3,407	\$4,000	\$4,000	\$10,000
OFFICE SUPPLIES	\$715	\$564	\$988	\$2,000	\$2,000	\$2,000
SUPPLIES & MATERIALS	\$38,206	\$9,326	\$8,712	\$10,000	\$10,000	\$10,000
HAND TOOLS & SMALL EQUIP.	\$12,653	\$12,263	\$11,887	\$8,000	\$8,000	\$10,000
ENERGY - NATURAL GAS	\$1,268	\$1,259	\$1,251	\$2,000	\$2,000	\$2,000
SNAPPING SHOALS EMC	\$5,998	\$5,112	\$4,915	\$5,000	\$5,000	\$6,000
GA POWER LIFT STATIONS	\$41,019	\$41,149	\$44,731	\$40,000	\$40,000	\$40,000
GA POWER - WWTP	\$125,325	\$141,669	\$148,474	\$140,000	\$140,000	\$145,000
ENERGY-BOTTLED GAS				\$500	\$500	\$0
ENERGY-GASOLINE/DIESEL	\$34,387	\$29,566	\$15,203	\$20,000	\$16,000	\$26,500
MISC EXPENSE		\$4,195	\$198	\$3,500	\$1,000	\$2,000
LAB SUPPLIES/OTHER	\$10,604	\$7,227	\$10,271	\$10,000	\$10,000	\$12,500

505-43300-512700
 505-43300-512850
 505-43300-521101
 505-43300-521201
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505-43300-531750
505-43300-542200
505-43300-542400
505-43300-542500
505-43300-542517
505-43300-573105
505-43300-573110
505-43300-575000

Account Name	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
CHEMICALS	\$33,703	\$45,367	\$55,764	\$50,000	\$50,000	\$50,000
SIGNS			\$310	\$1,000	\$500	\$1,000
TIRE EXPENSE	\$3,424	\$5,896	\$2,810	\$3,000	\$3,000	\$4,500
UNIFORMS	\$4,988	\$4,013	\$3,644	\$7,500	\$7,500	\$8,500
VEHICLES					\$25,000	\$25,000
COMPUTERS						\$7,500
EQUIPMENT	\$809	\$2,350	\$7,851	\$4,000	\$5,000	\$90,000
WATERSHED MONITORING I&II	\$10,185	\$19,777	\$11,399	\$20,000	\$23,000	\$25,000
CONSENT ORDER - FINE				\$3,500	\$3,000	\$3,000
BAD DEBT EXP. W/S	-\$2,216	\$41,062	\$17,226	\$23,000	\$23,000	\$23,000
Loss on Disposal of Assets	\$868,991	\$7,506				
Division: 43300 - SEWER TOTAL:	\$1,904,588	\$1,149,042	\$1,220,050	\$1,442,713	\$1,373,205	\$1,709,500

505-44200-511100
505-44200-511300
505-44200-512100
505-44200-512110
505-44200-512111
505-44200-512200
505-44200-512600
505-44200-512700
505-44200-512700
505-44200-512850
505-44200-521201
505-44200-521222
505-44200-521230
505-44200-521305
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505-44200-522231
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505-44200-523245
505-44200-523310
505-44200-523400
505-44200-523500
505-44200-523600
505-44200-523700
505-44200-523840
505-44200-523849
505-44200-523902
505-44200-523930
505-44200-523940

REGULAR EMPL. SALARIES	\$245,210	\$236,859	\$271,278	\$332,800	\$338,500	\$342,000
OVERTIME	\$7,925	\$7,272	\$7,827	\$10,000	\$20,000	\$25,000
GRP INSRNC MEDICAL/DENTAL	\$53,753	\$45,486	\$60,702	\$90,000	\$128,000	\$105,000
GROUP INSURANCE LIFE	\$1,048	\$874	\$979	\$1,000	\$2,020	\$2,000
GROUP INSURANCE VISION	\$580	\$532	\$645	\$622	\$1,100	\$1,200
MEDICARE 1.45%	\$703	\$3,482	\$3,838	\$3,785	\$4,800	\$5,525
RETIREMENT CONTRIBUTIONS	\$33,971	\$33,575	\$27,008	\$44,500	\$43,800	\$55,200
Unemployment Insurance	\$4,755	\$2,970		\$5,000	\$5,000	\$5,000
WORKER'S COMPENSATION	\$19,585	\$17,016	\$15,438	\$25,000	\$22,000	\$27,000
HRA REIMBURSEMENT				\$6,000	\$7,000	\$7,000
PROFESSIONAL	\$16,486			\$0	\$0	\$0
IT Services for Water	\$16,051	\$16,589	\$8,293	\$10,000	\$12,500	\$12,500
ENGINEERING FEES	\$4,000		\$540	\$10,000	\$10,000	\$10,000
WATER TEST	\$7,610	\$7,610	\$7,610	\$8,000	\$8,000	\$10,000
MAINTENANCE AGREEMENTS	\$89,988	\$70,433	\$71,701	\$75,000	\$75,000	\$115,000
MAINTENANCE & CLEANING	\$5,005	\$2,406	\$2,767	\$4,000	\$4,000	\$15,000
EQUIPMENT REPAIR PUMP STATIO	\$5,719	\$21,811	\$12,193	\$20,000	\$20,000	\$20,000
STREET REPAIRS/MAINTENANC	\$8,752	\$3,827	\$490	\$5,000	\$5,000	\$23,500
AUTO & TRUCK REPAIR	\$7,091	\$4,205	\$8,285	\$5,000	\$10,000	\$10,000
DAMAGE TO VEHICLES		\$19		\$1,500	\$1,500	\$1,500
RENTAL OF EQUIP & VEHICLE	\$870	\$732	\$662	\$1,000	\$1,000	\$3,500
LIABILITY INSURANCE				\$70,000	\$70,000	\$70,000
CELL PHONES	\$3,407	\$2,986	\$2,795	\$4,000	\$4,000	\$4,000
CBeyond COMMUNICATIONS	\$4,644	\$4,550	\$6,553	\$5,000	\$7,000	\$10,000
PUBLIC NOTICES	\$936	\$889	\$874	\$1,500	\$2,000	\$2,000
PRINTING & BINDING	\$3,881	\$3,664	\$3,710	\$5,000	\$5,500	\$5,500
TRAVEL	\$1,198	\$1,027	\$738	\$3,500	\$3,500	\$3,500
DUES & FEES	\$703	\$1,638	\$2,430	\$5,000	\$4,000	\$4,000
EDUCATION & TRAINING	\$2,408	\$1,571	\$1,448	\$4,000	\$4,000	\$5,500
COLLECTION AGENCY SERVICES	\$413	\$756	\$280	\$1,000	\$1,000	\$1,000
CONTRACT LABOR				\$2,500	\$1,500	\$1,500
MERCHANT FEES CREDIT CARD	\$39		\$10,143	\$5,000	\$9,000	\$9,000
DRUG TESTING, VACCINES		\$255	\$115	\$1,000	\$1,000	\$1,000
POSTAGE	\$5,198	\$6,125	\$6,379	\$7,500	\$7,500	\$7,500

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET
Account Name	Actual	Actual	Actual			
COMPUTER EXPENSE	\$1,841	\$75	\$4,448	\$5,000	\$5,000	\$10,000
OFFICE SUPPLIES	\$1,021	\$908	\$1,011	\$2,000	\$2,000	\$2,500
SUPPLIES & MATERIALS	\$26,033	\$26,664	\$34,810	\$20,000	\$50,000	\$50,000
HAND TOOLS & SMALL EQUIP.	\$10,436	\$4,590	\$6,470	\$5,000	\$5,000	\$20,000
SNAPPING SHOALS EMC	\$17,347	\$27,914	\$32,271	\$25,000	\$30,000	\$33,000
GA POWER - WWTP	\$2,628	\$4,316	\$2,547	\$5,000	\$5,000	\$5,000
ENERGY-GASOLINE/DIESEL	\$12,302	\$15,732	\$9,683	\$15,000	\$15,000	\$15,000
INVENTORY FOR SALE-WATER	\$490,280	\$593,004	\$632,863	\$600,000	\$800,000	\$895,000
LAB SUPPLIES/OTHER	\$752	\$846	\$1,324	\$2,500	\$2,500	\$3,500
CHEMICALS	\$2,273	\$2,475	\$2,676	\$7,000	\$7,000	\$10,500
TIRE EXPENSE	\$553	\$1,073	\$3,900	\$5,000	\$5,000	\$5,500
UNIFORMS	\$3,599	\$2,709	\$2,720	\$5,000	\$5,800	\$5,500
VEHICLES					\$70,000	\$45,000
COMPUTERS						\$10,000
DEPRECIATION	\$494,199	\$504,605	\$618,508	\$0	\$88,148	\$100,000
Division: 44200 - WATER Total:	\$1,600,241	\$1,684,350	\$1,889,381	\$1,484,707	\$1,709,068	\$1,830,925
PRINCIPAL-OTHER DEBT				\$80,475	\$82,925	\$85,450
INTEREST-OTHER DEBT	\$53,500	\$51,257	\$48,946	\$46,770	\$44,320	\$41,800
Division: 80000 - DEBT SERVICES Total:	\$53,500	\$51,257	\$48,946	\$127,245	\$127,245	\$127,250
TRANSFER TO/FROM GEN.FUND	\$417			\$53,610	\$55,500	\$60,000
	\$417	\$0	\$0	\$53,610	\$55,500	\$60,000
Division: 90000 - OTHER FINANCING USES Total:	\$3,558,726	\$2,884,649	\$3,158,357	\$3,088,275	\$3,285,018	\$3,727,875
Expense Total:	\$724,724	-\$2,218,546	-\$51,984	\$0	\$1	\$0

Account Name	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET

Fund: 510 - STORMWATER
Revenue

510-00000-319900						
510-00000-349700						
510-00000-349800						
510-00000-361000						
510-00000-389040						
510-00000-392505						
PENALTY/INTEREST STRMWTR	-\$3,770	-\$2,888	-\$1,525	\$0	\$0	\$0
STORMWATER FEES	-\$444,706	-\$420,408	-\$468,556	-\$460,000	-\$465,000	-\$750,000
STORMWATER FEES PRIOR YRS	-\$46,549	-\$70,108	-\$24,996	-\$41,800	-\$40,000	-\$30,000
Interest Revenues	-\$1,445	-\$1,377	-\$204			
FROM RESERVES				-\$264,815	-\$552,450	-\$233,885
Capital Contributions		-\$55,537				
	-\$498,470	-\$550,316	-\$495,281	-\$785,615	-\$1,057,450	-\$1,013,885

510-42500-511100						
510-42500-511300						
510-42500-512100						
510-42500-512110						
510-42500-512111						
510-42500-512200						
510-42500-512400						
510-42500-512600						
510-42500-512700						
510-42500-512850						
510-42500-521201						
510-42500-521222						
510-42500-521230						
510-42500-522210						
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510-42500-523110						
510-42500-523231						
510-42500-523304						
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510-42500-523500						
510-42500-523600						
510-42500-523700						
510-42500-523852						
510-42500-523901						
510-42500-523930						
510-42500-523990						
510-42500-531110						
510-42500-531130						
510-42500-531140						
510-42500-531142						
510-42500-531270						
510-42500-531700						
REGULAR EMPL SALARIES	\$112,198	\$131,025	\$109,177	\$199,900	\$281,700	\$250,000
OVERTIME	\$155	\$2,207	\$251	\$5,000		\$5,000
GRP INSRNC MEDICAL/DENTAL	\$31,800	\$22,277	\$15,648	\$91,000	\$78,300	\$94,000
GROUP INSURANCE LIFE	\$613	\$533	\$424	\$590	\$1,700	\$1,785
GROUP INSURANCE VISION	\$329	\$267	\$181	\$333	\$1,000	\$1,050
MEDICARE 1.45%	\$521	\$1,850	\$1,472	\$1,893	\$4,100	\$4,400
PENSION	\$15,515	\$14,922	\$13,527	\$45,400	\$39,500	\$44,000
UNEMPLOYMENT INSURANCE						\$7,500
WORKER'S COMPENSATION	\$6,243	\$4,765	\$4,323	\$7,000	\$25,650	\$25,650
HRA REIMBURSEMENT	\$5,134		\$2,000	\$4,500	\$7,000	\$7,000
PROFESSIONAL FEES				\$0	\$2,000	\$2,000
IT Services for Stormwater	\$730	\$753	\$2,408	\$5,500	\$7,500	\$7,500
ENGINEERING FEES	\$24,340	\$15,545	\$800	\$50,000	\$50,000	\$50,000
MAINTENANCE AGREEMENTS	\$73	\$105	\$1,710	\$3,000	\$2,000	\$7,000
STREET SWEEPING		\$2,100		\$50,000	\$100,000	\$50,000
EQUIPMENT REPAIRS				\$4,000	\$2,500	\$5,000
STREET REPAIRS/MAINTENANC	\$704	\$1,875	\$857	\$5,000	\$5,000	\$20,000
AUTO & TRUCK REPAIR	\$28,615	\$18,635	\$1,860	\$5,000	\$10,000	\$10,000
LIABILITY INSURANCE				\$2,000	\$2,500	\$2,500
CELL PHONES	\$2,726	\$1,753	\$1,647	\$3,000	\$3,000	\$3,000
PERMITS/ANNUAL REPORT	\$184		\$30,111	\$30,000	\$30,000	\$30,000
PUBLIC NOTICES	\$691	\$462	\$140	\$7,500	\$2,500	\$3,500
PRINTING & BINDING				\$500	\$10,000	\$10,000
TRAVEL	\$86	\$236	\$657	\$2,500	\$2,000	\$2,000
DUES & FEES	\$117	\$209	\$335	\$1,500	\$1,000	\$1,000
EDUCATION & TRAINING	\$959	\$955	\$725	\$3,000	\$3,000	\$3,500
NOI IMPLEMENTATION	\$13,822	\$15,142		\$5,000	\$7,500	\$7,500
BANK CHARGES	\$174			\$500	\$500	\$500
DRUG TESTING, VACCINES	\$150	\$155	\$40	\$500	\$500	\$500
LANDFILL FEES	\$278	\$2,365	\$1,309	\$4,000	\$2,500	\$5,000
COMPUTER EXPENSE	\$2,281	\$29	\$2,781	\$3,000	\$10,000	\$10,000
OFFICE SUPPLIES	\$2		\$567	\$2,000	\$2,000	\$2,000
SUPPLIES & MATERIALS	\$4,922	\$1,287		\$4,000	\$4,000	\$4,000
HAND TOOLS & SMALL EQUIP.	\$1,507	\$87		\$2,500	\$4,000	\$4,000
ENERGY-GASOLINE/DIESEL	\$10,572	\$9,789	\$3,798	\$7,500	\$10,000	\$10,000
MISCELLANEOUS EXPENSE	\$8,063	\$643	\$204	\$5,000	\$5,000	\$3,000

510-42500-531740
510-42500-531750
510-42500-542400
510-42500-542500
510-42500-542515
510-42500-542518
510-42500-561000
510-42500-575000
510-90000-611901

Account Name	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
TIRE EXPENSE	\$707	\$665	\$941	\$2,500	\$5,000	\$5,000
UNIFORMS	\$1,037	\$971		\$4,000	\$4,000	\$5,000
COMPUTER SOFTWARE						
VEHICLES					\$65,000	\$0
EQUIPMENT					\$10,000	\$10,000
STORMWATER REPAIR	\$149,116	\$81,912		\$123,099	\$200,000	\$200,000
WATERSHED ASSES. PHASE II				\$5,000		\$10,000
DEPRECIATION	\$10,319	\$11,440	\$14,816	\$0	\$0	\$25,000
Loss on Disposal of Assats		\$4,731				
TRANSFER TO GF				\$59,900	\$55,500	\$60,000
	\$434,771	\$349,690	\$212,729	\$756,615	\$1,067,450	\$1,013,885
	-\$61,699	-\$200,626	-\$282,552	\$0	\$0	\$0

Account Name	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET

Fund: 540 - SANITATION SOLID WASTE COLLECTION

Revenue	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
PENALTY/INTEREST SANI						
SAN-REVENUE						
SAN-RECYCLED MAT REVENUE						
SANI-PRIOR YEARS REVENUE						
RENTS & ROYALTIES						
Reimbursement for Property Damage						
FROM RESERVES						
Sale of Fixed Assets						

540-45200-511100	REGULAR EMPL. SALARIES	\$247,895	\$195,931	\$199,487	\$99,600	\$35,930	\$82,000
540-45200-511300	OVERTIME	\$3,236	\$2,323	\$2,752	\$10,000		\$5,000
540-45200-512100	GRP INSRNC MEDICAL/DENTAL	\$84,245	\$30,583	\$62,760	\$49,000	\$18,700	\$38,000
540-45200-512110	GROUP INSURANCE LIFE	\$1,101	\$724	\$777	\$1,262	\$1,000	\$2,000
540-45200-512111	GROUP INSURANCE VISION	\$387	\$426	\$531	\$932	\$500	\$1,000
540-45200-512200	MEDICARE 1.45%	\$1,305	\$2,582	\$2,713	\$3,750	\$525	\$1,300
540-45200-512401	RETIREMENT CONTRIBUTIONS	\$41,822	\$29,584	\$28,791	\$20,700	\$5,100	\$12,700
540-45200-512700	WORKER'S COMPENSATION	\$46,121	\$37,436	\$33,963	\$50,000	\$1,800	\$1,850
540-45200-512850	WRA REIMBURSEMENT				\$13,000	\$1,000	\$2,000
540-45200-521222	IT TECH SERVICES					\$2,500	\$2,500
540-45200-521300	Technical Services				\$0	\$3,500	\$0
540-45200-522210	MAINTENANCE AGREEMENTS	\$816	\$105	\$1,710	\$1,789	\$700	\$700
540-45200-522230	EQUIPMENT REPAIRS	\$3,100			\$7,500	\$7,500	\$7,500
540-45200-522239	CUSHMAN/GO FOR REPAIRS				\$1,000		
540-45200-522246	KUBOTA SANI VEHICLES	\$8,158	\$5,908		\$5,000	\$7,000	\$5,000
540-45200-522250	AUTO & TRUCK REPAIR	\$43,669	\$41,659	\$35,292	\$20,000	\$5,000	\$5,000
540-45200-522252	DAMAGE TO CITIZEN ITEMS	\$81	\$74	\$87	\$1,000	\$1,000	\$1,000
540-45200-523231	CELL PHONES	\$1,610	\$1,180	\$1,893	\$2,000		\$500
540-45200-523310	PUBLIC NOTICES			\$3,097	\$7,500	\$5,000	\$5,000
540-45200-523400	PRINTING & BINDING	\$3,780	\$2,076	\$824	\$2,500	\$3,000	\$3,000
540-45200-523700	EDUCATION & TRAINING				\$3,000	\$1,000	\$1,500
540-45200-523850	PERSONNEL SERVICE	\$76,735	\$68,765	\$62,424	\$25,000		
540-45200-523902	MERCHANT FEES CREDIT CARD			\$189	\$2,500	\$1,000	\$1,000
540-45200-523905	H. C. COLL. FEE	\$15,155		\$12,285	\$13,000	\$10,000	\$10,000
540-45200-523930	DRUG TESTING, VACCINES	\$40	\$150		\$2,000	\$500	\$500
540-45200-523940	POSTAGE	\$4,750	\$3,821	\$1,461	\$10,000	\$10,000	\$10,000
540-45200-523950	LANDFILL FEES	\$138,925	\$136,890	\$145,462	\$200,000	\$320,000	\$350,000
540-45200-523991	Sanitation Collections Outsourcing				\$1,000,000	\$875,000	\$915,000
540-45200-524000	SWAMP COST JT. HC AND CITY		\$14,559	\$3,216	\$2,000	\$2,000	\$2,000
540-45200-531110	COMPUTER EXPENSE	\$1,501	\$75	\$5,104	\$4,000	\$2,000	\$2,000
540-45200-531130	OFFICE SUPPLIES						\$500
540-45200-531140	SUPPLIES & MATERIALS	\$3,245	\$2,145	\$539	\$5,000	\$4,000	\$4,000
540-45200-531240	ENERGY-BOTTLED GAS						
540-45200-531270	ENERGY-GASOLINE/DIESEL	\$66,218	\$42,785	\$30,285	\$20,000	\$5,000	\$5,000
540-45200-531704	OTHER SUPPLIES		\$21		\$3,500	\$1,000	\$1,000

540-45200-531740
540-45200-531750
540-45200-561000
540-45200-573111
540-45200-575000

Division: 45200 - SANITATION SOLID WASTE COLLECTION Total:

Account Name	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
TIRE EXPENSE	\$16,375	\$20,149	\$14,941	\$5,000	\$3,000	\$3,000
UNIFORMS	\$2,686	\$2,069	\$2,154	\$3,000		\$1,500
DEPRECIATION	\$63,459	\$60,339	\$48,487	\$25,000	\$10,100	
BAD DEBT EXP. - SAN.	-\$54	\$690	\$180	\$0	\$0	\$0
Loss on Disposal of Assets		\$25,724		\$0	\$0	\$0
	\$874,624	\$728,742	\$719,354	\$1,621,083	\$1,344,355	\$1,483,050
	-\$271,688	-\$438,721	-\$452,620	\$0	\$0	\$0

Revenue

Account Name	2013	2014	2015	ADOPTED BUDGET	ADOPTED BUDGET	2018 PROPOSED BUDGET
	Actual	Actual	Actual			
RENTS & ROYALTIES						
Cancellation Fee	-\$43,068	-\$34,511	-\$46,463	-\$34,250	-\$34,250	-\$36,750
Miscellaneous	-\$350	-\$100	-\$325			
Operating Transfer In	-\$72,337					
Capital Contribution			-\$657,166			
	-\$115,775	-\$34,681	-\$703,954	-\$34,250	-\$34,250	-\$36,750
SALARIES & BENEFITS	\$55,560					
IT Services for TSCC		\$3,008	\$3,210	\$1,000	\$1,000	\$1,000
MAINTENANCE AGREEMENTS				\$0		\$2,500
LANDSCAPING	\$2,430	\$3,276	\$3,276	\$3,000	\$3,000	\$3,000
MAINTENANCE & CLEANING	\$3,683	\$9,827	\$9,146	\$8,500	\$8,500	\$8,500
EQUIPMENT REPAIRS	\$1,274		\$730	\$1,000	\$1,000	\$1,000
AT&T (BELL SOUTH)	\$2,980	\$2,745	\$2,968	\$4,000	\$4,000	\$4,000
MERCHANT FEES CREDIT CARD	\$3,582	\$2,168	\$740	\$5,000	\$5,000	\$5,000
DISCOUNT ON ROOM RENTAL		\$198	\$318	\$750	\$750	\$750
COMPUTER EXPENSE	-\$740	\$40	\$911	\$0	\$0	\$0
Supplies and Materials	\$251					
GA PWR, 130 COMMUNITY CNTR	\$5,779	\$7,587	\$7,372	\$8,000	\$8,000	\$8,000
Christmas Decorations	\$150		\$250			
FURNITURE & FIXTURES				\$3,000	\$3,000	\$3,000
DEPRECIATION	\$21,022		\$20,846	\$0	\$0	\$0
Loss on Disposal of assets	\$674,016			\$0	\$0	\$0
	\$769,987	\$28,849	\$49,767	\$34,250	\$34,250	\$36,750
	\$654,212	-\$5,812	-\$654,187	\$0	\$0	\$0

Fund: 560 - TED STRICKLAND COMMUNITY CENTER

Revenue

560-00000-381000
560-00000-389007
560-00000-389030
560-00000-391100
560-00000-392505
560-15650-51
560-15650-521222
560-15650-522210
560-15650-522219
560-15650-522220
560-15650-522230
560-15650-523241
560-15650-523902
560-15650-523903
560-15650-531110
560-15650-531140
560-15650-531231
560-15650-531710
560-15650-542300
560-15650-561000
560-15650-575000

555-00000-381000	RENTS & ROYALTIES	-\$159,784	-\$162,072	-\$165,499	-\$155,000	-\$155,000
555-00000-381201	EQUIPMENT RENTAL	-\$3,090			-\$1,000	-\$1,000
555-00000-381301	DANCE FLOOR RENTAL	-\$10,655	-\$500	-\$600	-\$5,000	-\$5,000
555-00000-389001	LINEN RENTAL					
555-00000-389004	KITCHEN RENTAL \$600	-\$16,950	-\$100		-\$15,000	-\$15,000
555-00000-389007	CANCELLATION FEE	-\$3,539	-\$825	-\$2,775		
555-00000-389030	MISCELLANEOUS	-\$500	\$200			
555-00000-391100	OPERATING TRANSFERS IN	-\$143,239	-\$67,389	-\$168,236	-\$231,785	-\$282,065
555-00000-392505	CONTRIBUTED CAPITAL - DDA		-\$307,457			
		-\$337,757	-\$538,143	-\$337,110	-\$407,785	-\$458,066

555-15650-511100	REGULAR EMPL. SALARIES	\$46,380	\$72,259	\$99,167	\$132,200	\$138,600
555-15650-511300	OVERTIME		\$2,528			
555-15650-512100	GRP INSRNC MEDICAL/DENTAL	\$9,312	\$15,314	\$19,273	\$47,400	\$60,000
555-15650-512110	GROUP INSURANCE LIFE	\$166	\$193	\$337	\$900	\$1,200
555-15650-512111	GROUP INSURANCE VISION	\$105	\$146	\$203	\$600	\$800
555-15650-512200	MEDICARE 1.45%	\$708	\$756	\$1,350	\$1,920	\$2,100
555-15650-512401	RETIREMENT CONTRIBUTION	\$7,471	\$6,760	\$32,448	\$18,600	\$19,500
555-15650-512600	UNEMPLOYMENT INSURANCE			\$3,960	\$2,500	\$5,000
555-15650-512700	WORKER'S COMPENSATION	\$3,603	\$3,268	\$1,728	\$2,700	\$3,500
555-15650-512851	HRA, \$1,000 DEDUCTIBLE				\$3,000	\$3,000
555-15650-521201	PROFESSIONAL FEES			\$2,440		
555-15650-521222	IT Services for NMCC	\$1,073	\$641	\$2,261	\$3,000	\$3,000
555-15650-521340	WEBSITE	\$600	\$464	\$651	\$1,000	\$1,000
555-15650-522200	REPAIRS & MAINTENANCE	\$3,223	\$1,265	\$1,181	\$2,500	\$2,500
555-15650-522210	MAINTENANCE AGREEMENTS	\$1,704		\$1,106	\$2,500	\$3,500
555-15650-522213	FACILITY CLEANING	\$8,423	\$31,567	\$27,000	\$22,000	\$22,000
555-15650-522219	LANDSCAPING	\$16,342	\$19,926	\$19,926	\$18,000	\$18,000
555-15650-522220	MAINTENANCE & CLEANING	\$27,351	\$4,909	\$3,214	\$5,040	\$5,040
555-15650-522230	EQUIPMENT REPAIRS	\$347	\$244	\$488	\$7,500	\$7,500
555-15650-522251	AUTO EXPENSE			\$200	\$200	\$200
555-15650-522320	RENTAL OF EQUIP & VEHICLE	\$328	\$188	\$218	\$600	\$600
555-15650-523231	CELL PHONES	\$1,073	\$870	\$552	\$2,500	\$2,500
555-15650-523245	CBEYOND COMMUNICATIONS	\$3,341	\$1,649	\$250	\$2,150	\$2,150
555-15650-523310	PUBLIC NOTICES					
555-15650-523400	PRINTING & BINDING				\$500	\$500
555-15650-523500	TRAVEL		\$0		\$1,000	\$2,500
555-15650-523600	DUES & FEES			\$85	\$500	\$800
555-15650-523700	EDUCATION & TRAINING	\$359	\$179		\$1,000	\$2,700
555-15650-523850	Personnel Services			\$42,933	\$40,000	\$60,000
555-15650-523902	MERCHANT FEES CREDIT CARD		\$1,500	\$2,506	\$2,250	\$2,250
555-15650-523933	LINEN	\$3,913	\$937	\$480	\$4,000	\$4,000
555-15650-531110	COMPUTER EXPENSE	\$577	\$2,896	\$1,646	\$2,000	\$2,000
555-15650-531130	OFFICE SUPPLIES	\$1,508	\$2,143	\$4,039	\$2,500	\$2,500
555-15650-531140	SUPPLIES & MATERIALS	\$1,243	\$1,027	\$875	\$1,000	\$1,000
555-15650-531142	HAND TOOLS & SMALL EQUIP.	\$7,994	\$789		\$1,000	\$1,000

555-15650-531213	NATURAL GAS	\$404		\$1,986	\$2,500	\$2,500
555-15650-531232	GA POWER ELECTRICITY	\$25,506	\$24,364	\$23,026	\$25,000	\$25,000
555-15650-531271	FUEL	\$1,052	\$901	\$935	\$500	\$500
555-15650-531700	EXPENSE FOR DOUBLE BOOKING			\$2,286		
555-15650-531704	OTHER SUPPLIES		\$171	\$479	\$525	\$525
555-15650-531708	FOOD AND BEVERAGE	\$2,224		\$76	\$200	\$800
555-15650-531710	CHRISTMAS DECORATIONS	\$1,866	\$1,500		\$5,000	\$5,000
555-15650-531720	SIGNS				\$50	\$1,000
555-15650-531725	PROMOTIONAL SUPPLIES				\$2,500	\$2,500
555-15650-531750	UNIFORMS			\$118	\$450	\$800
555-15650-541100	SITES					
555-15650-541200	SITE IMPROVEMENTS	\$66,285		\$4,479	\$3,500	\$3,500
555-15650-542400	COMPUTER EXPENSE			\$167		
555-15650-542500	EQUIPMENT	\$1,651			\$35,000	\$35,000
555-15650-561000	DEPRECIATION	\$84,937	\$50,617	\$89,816		
555-15650-575000	LOSS ON DISPOSAL OF ASSETS					
		\$331,099	\$250,061	\$393,485	\$407,785	\$458,065

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Program Assistant (FT)	Administration	Main Street Manager	10	\$ 11.00	\$ 16.26	\$ 22,440.00	\$ 33,170.40
General Maintenance Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Public Works Technician	Public Works	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Receptionist	Administration	City Clerk	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Stormwater Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Collections Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Water Systems Technician I	Water	Water Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Utility Billing Clerk	Sanitation	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Utility Billing Clerk	Sewer	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Mechanic	Public Works	General Maintenance Supervisor	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Collections Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Water Systems Technician II	Water	Water Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Administrative Assistant	Administration	City Clerk	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Public Works	Public Works Director	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Municipal Court	Court Clerk	14	\$ 14.63	\$ 21.51	\$ 30,430.40	\$ 44,740.80
Deputy Court Clerk	Municipal Court	Court Clerk	14	\$ 14.63	\$ 23.82	\$ 30,430.40	\$ 49,545.60
Conference Center Coordinator	Administration	Conference Center & Events Manager	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Accounts Payable Clerk	Administration	Treasurer	15	\$ 15.38	\$ 23.89	\$ 31,990.40	\$ 49,691.20
Crew Leader	Public Works	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Crew Leader	Sanitation	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Occupational Tax Clerk	Administration	Administration & Community Services Director	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Payroll Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Purchasing Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Stormwater Supervisor	Stormwater	Public Works Director	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
GIS/Planner	Administration	Senior Planner	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Code Enforcement Officer	Administration	Administration & Community Services Director	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Deputy City Clerk	Administration	City Clerk	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Mechanic/ASE Certified	Public Works	General Maintenance Supervisor	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Utility Billing Supervisor	Water	Treasurer	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator III	Sewer	Wastewater Reclamation Plant Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Water Systems Technician III	Water	Water Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator IV	Sewer	Wastewater Reclamation Plant Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Water Systems Technician IV	Water	Water Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Executive Assistant	Governing Body	Mayor & Council	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Executive Assistant	Administration	City Manager	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Public Information Officer	Administration	City Manager	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Wastewater Collections Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Wastewater Systems Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Water System Chief Operator	Water	Water Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Conference Center & Events Manager	MMCC	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Court Clerk	Municipal Court	City Manager	21	\$ 20.58	\$ 33.60	\$ 42,806.40	\$ 69,888.00
Main Street Manager	Administration	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Human Resources Manager	Administration	City Manager	22	\$ 21.61	\$ 32.30	\$ 44,948.80	\$ 67,184.00
Lead Accountant	Administration	Treasurer	22	\$ 21.61	\$ 31.93	\$ 44,948.80	\$ 66,414.40
Facilities Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
General Maintenance Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Wastewater Reclamation Plant Superintendent	Sewer	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Water Superintendent	Water	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Senior Planner	Administration	Administration & Community Services Director	25	\$25.01	\$36.96	\$ 52,020.80	\$ 76,876.80
Public Works Director	Public Works	City Manager	27	\$ 27.58	\$ 42.76	\$ 57,366.40	\$ 88,940.80

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
City Clerk	Executive	Mayor & Council	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Treasurer	Executive	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Economic Development Director	Administration	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Administration & Community Services Director	Administration	City Manager	34	\$ 39.54	\$ 55.15	\$ 82,243.20	\$ 114,712.00
Assistant City Manager	Executive	City Manager	35	\$ 37.56	\$ 61.60	\$ 78,124.80	\$ 128,128.00
City Manager	Executive	Mayor & Council	36	\$ 42.78	\$ 63.22	\$ 88,982.40	\$ 131,497.60

Job Title: Assistant City Manager

Job Summary: The principal function of an employee in this class is to oversee and guide, as assigned, the activities of various Departments/Divisions and special projects to ensure they are in concert with the policies and goals of the City Manager; provide administrative guidance, and direction as assigned, to departments to ensure the City's goals and objectives are achieved in a timely and professional manner; provide the City Manager with accurate and timely information to support decision-making and policy direction; assist in the overall daily administration, decision-making and policy direction guidance with the City Council and staff; recommend organizational enhancements and restructuring as necessary.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Provide support directly to the City Manager by serving as a liaison on major projects; managing oversight of City department heads; long-term planning initiatives, strategic planning, and other day-to-day operations.
- Represent the City and the City Manager to management staff, elected officials, and outside agencies; create, present and explain City programs, policies, and activities; and negotiate and resolve sensitive, significant, and controversial issues. Assists local organizations, businesses and individuals with establishing economic and community development plans, businesses and projects;
- Makes recommendations and presentations to Mayor and Council regarding planning and zoning and all departmental matters; Identifies crisis and alternatives for policy makers; identifies code and planning issues of community-wide socio-economic significance and the impact of these issues in the community; develops reports based on analysis of legislation on the short-and long range community development issues;
- Analyzes project planning issues and determines project schedules and priorities;
- Manages and direct City staff in the interpretation of local ordinances and makes recommendations.
- Direct staff in the development and implementation of a variety of studies and strategic plans to meet the City's needs;
- Monitors developments related to planning, building, land use, grant and bond programs and redevelopment matters; evaluates the impact of each upon City operations and recommends policy changes;

- Knowledge of modern office procedures and equipment;
- Skill in using a variety of computer programs for administrative functions and website management;
- Skilled in the collection, analysis and presentation of technical data;
- Thorough knowledge of the principles, practices and procedures of public planning, and economic and industrial development;
- Working knowledge of general management and business organization principles and practices.

Supervisory Controls: The work of this position is performed under the general supervision of the City Manager.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures, code and ordinances.

Complexity: This position provides effective, professional leadership, positioning the City to meet the community's current and future needs through appropriate technologies and services. The principal duties of the position are performed in a general office environment.

Work requires the exercise of independent thinking within the limits of guidelines, policies, standards and precedents. The work consists of administrative and supervisory duties.

Personal Contacts: Contacts that typically occur with co-workers, elected officials, vendors, contractors, developers, local and state government agencies, and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: This position is responsible for the management and supervision of Departments as determined by the City Manager.

Minimum Qualifications: This position requires that the candidate possess a Master's Degree from an accredited college or university with major coursework in Public Administration, Business Administration or a

Job Title: Senior Planner

Job Summary: This position is responsible for performing a variety of duties related to the collection, analysis, interpretation, and presentation of technical land use, environmental, zoning, permitting and other City planning data; ensures compliance with the City's development standards, ordinances, GIS, and reports directly to the Community Development Director.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Performs advanced professional work related to a variety of planning assignments;
- Assists City staff in the enforcement of local ordinances and in interpreting city codes and comprehensive plans;
- Participate in the research analysis, and interpretation of social, economic, population and land use data trends;
- Assists in the development and implementation of zoning, subdivision regulations, capital improvement plans, land use plans, annexation studies, and other plans, studies, and codes to meet the City's needs;
- Coordinates city planning activities with other City divisions, departments and outside agencies as needed;
- Attend a variety of meetings, including Planning & Zoning Board meetings, Council and predevelopment meetings;
- Advise and confer with architects, builders, contractors, attorneys, engineers and the general public regarding City development policies, standards, and guidelines;
- Evaluates land use proposals for conformity to established plans and ordinances;
- Evaluates the development impact of proposals as they relate to the adopted codes and plans of the City and prepares reports and makes recommendations;
- Interpret project compliance with city plans, ordinances and codes;
- Organizes and administers research studies, conducts analyses and prepares reports/recommendations regarding land use, infrastructure improvement, environmental requirements and other matters;
- Prepare staff reports and graphic displays;

Job Title: Senior Planner (continued)

- Facilitates and provides input pertaining to neighborhood planning initiatives, sites and master plans and design guidelines;
- Participates in the comprehensive planning development and revision process;
- Assists in preparing and administering planning grant applications; updates plans for compliance with federal, state and other applicable regulations;
- Serves as primary City liaison with local, county, regional and state boards and committees;
- Performs related duties as required.

Knowledge Required by the Position:

- Ability to establish and maintain effective working relationships with those encountered in the course of the work;
- Advanced knowledge of the philosophies, principals, practices & techniques of planning ;
- Ability to instruct others in work procedures and provide specific project direction;
- Ability to interpret and understand engineering and architectural plans, concepts and methodologies;
- Ability to interpret maps, site and building plans and specifications, graphs and statistical data;
- Ability to perform responsible and complex long-term planning, environmental planning and capital improvement projects;
- Ability to prepare clear and concise technical documents, reports, correspondence and other written materials, including staff reports to the City Council and other boards/committees;
- Well-developed knowledge of one or more planning disciplines, such as urban design, affordable housing, economic development or land use;
- Ability to provide effective supervision and staff management;
- Ability to research, analyze and summarize planning data both manually and with computer programs;
- Ability to understand and apply those aspects of federal, state and local laws, regulations, policies, procedures and standards pertaining to the planning process;

Job Title: Senior Planner (continued)

- Knowledge of application of land use, physical design, economic, environmental, and/or social concepts to the planning process;
- Knowledge of city, state and federal laws and regulations pertaining to land use, environmental impact and municipal capital improvements;
- Knowledge of community trends and market analyses techniques;
- Knowledge of implementation of state, regional and municipal ordinances;
- Knowledge of local government organization and the functions and practices of a municipal planning unit;
- Knowledge of math concepts, including statistical analysis techniques and formulae relevant to the planning process;
- Knowledge of methods used in developing information for advance planning and capital improvement projects;
- Knowledge of computer hardware and software programs, which may include Microsoft Office, Internet applications and GIS;
- Knowledge of terminology, symbols, methods, techniques and instruments used in planning.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures.

Complexity: The work consists of technical planning duties.

Personal Contacts: Contacts are typically with public works department, senior management, co-workers, elected officials, vendors, contractors, developers, local and state government agencies, and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

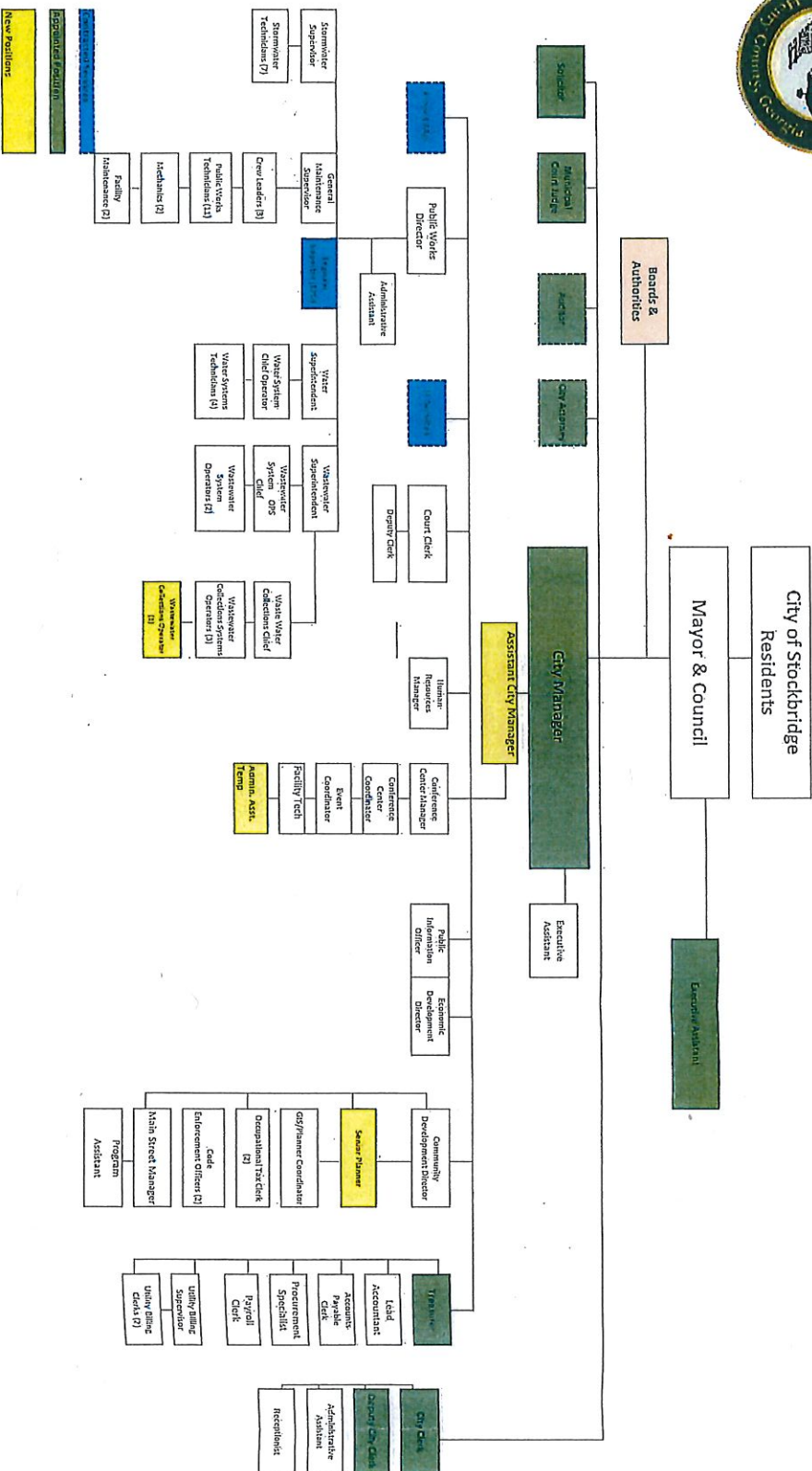
Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light objects.

Job Title: Senior Planner (continued)

Work Environment: Work is performed in an indoor and outdoor environment with or within water where the employee is exposed to noise, dust, dirt, and slippery or uneven surfaces. The work may require use of protective devices such as hard hat, gloves and safety jacket.

Supervisory and Management Responsibility: May supervise the staff in the Planning Department.

Minimum Qualifications: Bachelor's degree in urban planning, city planning, geography, architecture or a closely-related field supplemented by four (4) years of professional municipal planning experience equivalent to that of an Assistant Planner or Senior Planner in city planning; Master's degree desirable; post-graduate planning education may be substituted for the required experience on a year-for-year basis; Excellent interpersonal skills, Excellent oral and written communications skills, supervisory experience may be required or preferred. AICP Certification is preferred and a valid State of Georgia Driver's License.



PROPOSAL OF INSURANCE AND RISK MANAGEMENT

Prepared for:

City of Stockbridge

Policy Period: January 1, 2018 to January 1, 2019

Presented by:

Chris C. Walker, ARM
Vice President

Barber Wilson, ARM
Vice President



J. Smith Lanier & Co.
a Marsh & McLennan Agency LLC company

MISSION STATEMENT

To glorify God by providing exceptional value, absolute integrity, and excellence to:

- Our Customers - Through innovative leadership in providing products and services, while establishing our value to them in a long-term relationship.
- Our Employees/Shareholders - Through opportunities for every individual to set and achieve goals that fulfill their unique purpose while they contribute to the long term financial stability of J. Smith Lanier & Co.
- Our Suppliers - Through access to our customers and information in the development and marketing of their products and service.
- Our Community - Through corporate and personal participation in each of the communities we serve by providing our time, our talents, and our treasure for the betterment of life.

SERVICE COMMITMENT

J. Smith Lanier & Co. is committed to the client. We enjoy what we do and it shows in our work. Some of our more important qualities include:

- **A Team Of Qualified Insurance Professionals**
 - Periodic evaluation of your insurance program
 - Certificates of Insurance
 - Policy forms, wording, and endorsements
 - Contracts (Insurance/Indemnification provisions)

- **Claims Management Services**
 - Resolve coverage issues
 - Claims reporting procedures
 - Timely settlements

- **Engineering Services**
 - Site surveys
 - Develop new or refined safety programs
 - Safety Training
 - Review Carrier recommendations for feasibility and effectiveness

SERVICE TEAM

At J. Smith Lanier & Company, Inc., we believe the best way to effectively give your business the service it deserves is through a team effort. Our client service team concept is designed to give you consistent, knowledgeable service which can only occur by working with trained professionals.

J. SMITH LANIER & CO. – Columbus Division

a Marsh, McLennan Agency LLC company
200 Brookstone Centre Pkwy, Suite 118
Columbus, GA 31904

Main Phone Number: 706-324-6671

Main Fax Number: 706-576-5607

COMMERCIAL LINES TEAM

Chris C. Walker, ARM cwalker@jsmithlanier.com	Vice President	706-576-3529
Barber Wilson, ARM bwilson@jsmithlanier.com	Vice President	706-576-3526
Connie Kempke, CIC, CISR, CPIW ckempke@jsmithlanier.com	Senior Account Manager	706-576-3542
Lindsay Myers, AAI lemyers@jsmithlanier.com	Account Manager	706-660-2209
Pattee Carroll, AAI, ACSR pccarroll@jsmithlanier.com	Senior Account Manager	706-576-3517

CLAIMS

Jerry Hedgepeth AIC, ARM, CIC jhedgepeth@jsmithlanier.com	Corporate Claims Director	770-814-4535
Tripp Childs tchilds@jsmithlanier.com	Claims Service Coordinator	706-660-2212
Peggy Whitten pwhitten@jsmithlanier.com	Claims Analyst	706-576-3512

RISK CONTROL

Michael Govar, ARM, CSP, AAI mgovar@jsmithlanier.com	Risk Control Representative	770-660-2216
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SCHEDULE OF NAMED INSUREDS

{Named Insureds listed below may not apply to all coverages depending upon their insurable interest}

Special care must be taken to insure all legal entities of your business, including any LLC (*Limited Liability Corporation*), JV (*Joint Venture*), and Partnerships. Many insurance policies do not cover these entities unless they are specifically named on the policy. It is important to notify your agent if an entity is formed during the policy term. Let us know if one of your entities is not listed below.

City of Stockbridge

SCHEDULE OF LOCATIONS

Loc #	Address	City	State	Zip Code
1	4640 North Henry Blvd	Stockbridge	GA	30281
2	351 Taylor Drive	Stockbridge	GA	30281
3	100 Stapleton Drive	Stockbridge	GA	30281
4	4602 N. Henry Blvd.	Stockbridge	GA	30281
5	111 Davis Road	Stockbridge	GA	30281

WORKERS' COMPENSATION

Named Insured: City of Stockbridge
Carrier Name: StarNet Insurance Company (Key Risk)
A.M. Best Rating: A+ XV

Coverage	Limit
Workers' Compensation	Statutory
Employer's Liability - Each Accident	\$1,000,000
Employer's Liability - Disease (Policy Limit)	\$1,000,000
Employer's Liability - Disease (Each Employee)	\$1,000,000

Experience Modification Factor:

January 1, 2018 1.33
January 1, 2017 1.43

Deductible: \$1,000

Coverage Summary

This coverage is used to comply with the Workers' Compensation Coverage required by your state law. Under this requirement, an employee can be compensated if they are injured while working for you, regardless of your negligence as an employer.

Monopolistic States

ND, OH, WA and WY

These states require Workers Compensation coverage be purchased directly from their state. This proposal does not extend coverage for any employee working and residing in these states.

Premium Subject to Audit

Workers' Compensation premiums are calculated based on payroll and are subject to an annual audit by the insurance company.

Endorsements

(See policy for a complete list of coverage limitations and exclusions.)

Workers' Compensation Rating Basis:

State	Class Code	Class Description	Exposure
GA	7520	Waterworks Operation & Drivers	\$185,951
GA	7580	Sewage Disposal Plant Operation & Drivers	\$383,376
GA	8380	Automobile Service Or Repair	\$69,679
GA	8742	City Administrator/Outside Salespersons	\$183,678
GA	8810	Clerical Office Employees	\$964,604
GA	9016	Amusement Park or Exhibition	\$104,065
GA	9402	Street Cleaning & Drivers	\$440,388
GA	9410	Municipal Employee NOC	\$177,778
GA	9102	Park - NOC	\$148,484

PREMIUM SUMMARY

DESCRIPTION OF COVERAGE	2017 ANNUALIZED PREMIUM	2018 PREMIUM
Workers' Compensation	\$103,392	\$100,616
Total Estimated Premium	\$103,392	\$100,616
Payment Plan Total Estimated Premium Down Payment 9 Installments of		\$100,616 \$20,323 \$8,934
ALTERNATE QUOTATION		
Bitco National Insurance Company		
A.M. Best Rating: A+ IX		
Estimated Annual Premium		\$114,458
Payment Plan Total Estimated Premium Down Payment 3 Quarterly Installments		\$114,458 \$31,916 \$27,514

Quotation Subject to:

Signed "Authorization to Bind" form

A.M. BEST RATING SCALE

GUIDE TO BEST'S FINANCIAL STRENGTH RATINGS

A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile.

Financial Strength Ratings

	Rating	Descriptor	Definition
Secure	A++, A+	Superior	Assigned to companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
	A, A-	Excellent	Assigned to companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
	B++, B+	Good	Assigned to companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Vulnerable	B, B-	Fair	Assigned to companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C++, C+	Marginal	Assigned to companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
	C, C-	Weak	Assigned to companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
	D	Poor	Assigned to companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.
	E	Under Regulatory Supervision	Assigned to companies (and possibly their subsidiaries/affiliates) placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal, ongoing insurance operations.
	F	In Liquidation	Assigned to companies placed in liquidation by a court of law or by a forced liquidation.
	S	Suspended	Assigned to rated companies when sudden and significant events affect their balance sheet strength or operating performance and rating implications cannot be evaluated due to a lack of timely or adequate information.

Rating Modifiers

Modifier	Descriptor	Definition
u	Under Review	Indicates the rating may change in the near term, typically within six months. Generally is event driven, with positive, negative or developing implications.
pd	Public Data	Indicates rating assigned to insurer that chose not to participate in A.M. Best's Interactive rating process. (Discontinued in 2010)
s	Syndicate	Indicates rating assigned to a Lloyd's syndicate.

Outlooks

Indicates potential direction of a Financial Strength Rating over an intermediate term, generally defined as 12 to 36 months.

Positive	Indicates possible rating upgrade due to favorable financial/market trends relative to the current rating level.
Negative	Indicates possible rating downgrade due to unfavorable financial/market trends relative to the current rating level.
Stable	Indicates low likelihood of a rating change due to stable financial/market trends.

Not Rated Designation

NR: Assigned to companies that are not rated by A.M. Best.

Rating Disclosure

A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. The ratings are not assigned to specific insurance policies or contracts and do not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. A Best's Financial Strength Rating is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In arriving at a rating decision, A.M. Best relies on third-party audited financial data and/or other information provided to it. While this information is believed to be reliable, A.M. Best does not independently verify the accuracy or reliability of the information. For additional details, see A.M. Best's *Terms of Use* at www.ambest.com.

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Version 021712

DISCLAIMER

Proposal

J. Smith Lanier & Co. thanks you for the opportunity to discuss your insurance and risk management program. This summary is a brief overview of that program and is based on the exposure information you provided. Please refer to the policies for complete terms, conditions, limitations, definitions, and exclusions.

We have evaluated your exposures to loss and developed this proposal based upon the information that you have provided to us. If you are aware of other areas of potential exposure that need to be evaluated or of additional information of which we should be aware prior to binding of coverage, please bring the other areas or additional information to our attention as soon as possible. Should any of your exposures change after coverage is bound, please notify us immediately.

Client Contracts

In the event that you enter into a contract that has specific insurance requirements, J. Smith Lanier & Co. will review your contract, but only in regards to the insurance requirements of the contract. The scope of our review will be to determine if the current insurance program which you have placed through our agency addresses the types and amounts of insurance coverage referenced by the contract. We will identify the significant insurance obligations and will provide a summary of the changes required in your current insurance program to meet the requirements of the contract. Upon your authorization, we will make the necessary changes in your insurance program. We will also be available to discuss any insurance requirements of the contract with your attorney, if desired.

In performing a contract review, J. Smith Lanier & Co. is not providing legal advice or a legal opinion concerning any portion of the contract. In addition, J. Smith Lanier & Co. is not undertaking to identify all potential liabilities that may arise under any such contracts. A contract review is provided solely for your information and should not be relied upon by third parties. Any descriptions of the insurance coverages are subject to the terms, conditions, exclusions, and other provisions of the contract and of the insurance policies and applicable regulations, rating rules or plans.

Compensation Disclosure (Including New York Regulation 194 Disclosure)

J. Smith Lanier & Co. is an insurance producer domiciled in the State of Georgia and licensed to sell insurance in additional states (including New York). Our licensed insurance producers are authorized by law to confer with you regarding the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. Our role in any particular insurance transaction typically involves one or more of these activities. Except in cases where J. Smith Lanier & Co. has a specific fee agreement to receive compensation from a client, we customarily receive compensation from insurers for our professional services in the form of a commission, which normally consists of a percentage of the premium collected by the insurers.

J. Smith Lanier & Co. may also receive additional compensation, under agreements with one or more insurers and/or insurance intermediaries, in the form of commission overrides or based on some combination of volume, profitability or other factors. We will receive compensation in connection with the sale of insurance products based upon the type of insurance contract that we sell and our arrangement with the insurer. Depending on the insurer and insurance contract that you select, compensation may be paid to J. Smith Lanier & Co. by the insurer selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract and the insurer the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

At your request, we will be pleased to provide you with information about compensation expected to be received by J. Smith Lanier & Co. based in whole or in part on the sale of insurance to you and (if applicable) compensation expected to be received by us based in whole or in part on any alternative quotes presented to you by J. Smith Lanier & Co.

Collection Disclosure

If this proposal results in your commitment to purchase one or more of the insurance products described in this proposal, J. Smith Lanier & Co. will submit to you, or caused to be submitted to you, an invoice for the insurance premiums associated with such insurance products. You are responsible for payment in full of the premium amounts set forth on our invoices within the payment terms set forth on the invoices. In the event that J. Smith Lanier & Co. or its designee commences legal action to collect amounts due under outstanding invoices or to enforce its rights under any insurance contracts, you will be responsible for payment of all reasonable attorneys' fees, court costs and expenses incurred by J. Smith Lanier & Co. in collecting past due amounts pursuant to such invoices or otherwise enforcing its legal rights under such contracts.

AUTHORIZATION TO BIND

Named Insured: City of Stockbridge

Lines of coverage to bind: Workers Compensation
Effective Date: January 1, 2018
Expiration Date: January 1, 2019

Choose the appropriate option:

- ☒ I hereby authorize J. Smith Lanier & Co. to bind my coverage per the terms and conditions outlined in this Proposal.



Authorized Signature

12-6-17

Date

- ☐ I hereby authorize J. Smith Lanier & Co to bind my coverage with changes as stated below. I understand these changes may result in possible additional underwriting requirements or more/less premium.

Authorized Signature

Date

