



City of Stockbridge
Bringing People
Together

STOCKBRIDGE CITY COUNCIL

Mayor Judy Neal

Mayor Pro Tem Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
November 28, 2017 6:00 PM**



Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, NOVEMBER 28, 2017 6:00 PM

Mayor & City Council

Judy Neal, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call

Present	Absent
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Mayor Pro Tem Ford	_____	_____
Mayor Neal	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____

- V. Adoption of the Agenda
- VI. Review Minutes of the following meetings: 10/9/17, SCM 10/24/17 and Work Session 10/24/17
 - Draft Minutes of October 9, 2017
 - Draft SCM Minutes of October 24, 2017
 - Draft Minutes of October 24, 2017

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

PRESENTATION

Item # 1 - Presentation - Keep American Beautiful Program

Presented by: Councilman Alexander and Gordon Burkette

OLD BUSINESS

Item # 2 - City Hall HVAC Update

Presented by: Decius Aaron, Randy Knighton

PUBLIC HEARING

Item # 3 - Second Public Hearing- Proposed FY2018 Budget

Presented by: Rashonda Favors, Randy Knighton

NEW BUSINESS

Item # 4 - Council Consideration to approve the City of Stockbridge Annual S.P.L.O.S.T Report (as required by O.C.G.A 48-8-122)

Presented by: Rashonda Favors, Randy Knighton

Item # 5 - Council Consideration to approve 2017 Bad Debt Write-Off of in the amount of \$24,266.23

Presented by: Rashonda Favors, Randy Knighton

Item # 6 - Council Consideration to approve 2018 Water/Sewer Rates

Presented by: Rashonda Favors, Randy Knighton

Item # 7 - Council Consideration to approve 2018 Meeting Dates for the City Council

Presented by: Vanessa Holiday

Item # 8 - Council Consideration to approve Change Order for Vault Installations (148 Rock Quarry Rd, Best Value Inn and 555 Davis Rd.) Net change in contract price \$53,778.75 Ferguson Waterworks

Presented by: Decius Aaron

Item # 9 - Council Consideration to approve selection of an Architect for the City

Presented by: Donald Riley

Item # 10 - Council Consideration to approve 2017 Surplus List

Presented by: Donald Riley

Item # 11 - Council Consideration to approve selection of vendor for Wage & Salary Survey

Presented by: Donald Riley

Item # 12 - Council Consideration to approve proposed compensation for Stockbridge Planning Commission members \$50.00 per meeting- Chairperson \$75 per meeting

Presented by: Camilla Moore

Item # 13 - Council Consideration to approve Memorandum of Agreement (MOA) with the Environmental Protection Department (EPD) Soil Conservation

Presented by: Camilla Moore

INFORMATIONAL

Council Consideration to approve Occupational Tax Operating Procedures -

Presented by: Camilla Moore

Reeves Creek Trail additional parking -Presented by: Decius Aaron

Municipal Court Renovations Update -Presented by: Decius Aaron

CITY MANAGER'S COMMENTS

Randy Knighton

CITY CLERK'S COMMENTS

Vanessa Holiday

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Judy Neal

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Holiday Festival, Thursday, December 7, 2017 from 5:00 PM to 9:00 PM at the Merle Manders Conference Center 111 Davis Road, Stockbridge, GA

FREE Shuttle service begins pickup from City Hall at 4:30 PM

- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget AdoptionHearing of Proposed FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, OCTOBER 9, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order made by Mayor Neal.

Invocation was provided by Pastor Steve Murell of First Baptist Church.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present; a quorum was confirmed.

Councilman Alexander motioned to adopt the agenda as printed; Mayor Pro Tem Ford provided the second. The motion passed 5-0.

Councilwoman Gantt motioned to adopt the of Minutes of the following meetings: SCM of 8/3/2017, SCM of 8/4/2017, SCM of 8/14/2017, Council Meeting of 8/14/2017, Retreat 8/17/2017, Retreat 8/18/2017 and Work Session Meeting of 8/29/2017; Mayor Pro Tem provided the second. The motion passed 5-0.

Mayor Neal presented a Proclamation in support of Breast Cancer Awareness Month, Women's Small Business Month and Retired Teachers.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Mildred E. Reed invited citizens to attend the Candidate Forum taking place at Tabernacle of Praise Church on Thursday, October 12th.

PUBLIC HEARING

1. Resolution to transmit the Short-Term Work Program and Capital Improvements Element Annual Update: 2017 – 2021 to the Atlanta Regional Commission.

Presented by: Camilla Moore, Director of Community Services

Ms. Moore noted the Council voted on this item in July; and this is the final version to be sent to the ARC (Atlanta Regional Commission).

PUBLIC HEARING

In Favor: None

Against: None

Public Hearing Closed.

Councilman Alexander motioned to approve the Resolution to transmit the Short-Term Work Program and Capital Improvements Element Annual Update: 2017 – 2021 to the Atlanta Regional Commission; second by Mayor Pro Tem Ford. The motion passed 5-0.

2. Ordinance - Landscape Ordinance Update

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted this has gone before the Zoning Advisory Board with no comments or changes and if adopted, the Ordinance will be effective immediately.

PUBLIC HEARING

In Favor: None

Against: None

Public Hearing Closed.

Councilman Alexander motioned to approve the Ordinance - Landscape Ordinance Update; second by Councilwoman Gantt. The motion passed 5-0.

3. Ordinance - Highway Corridor Overlay Update

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted this Ordinance deals with the development standards along the City's corridor. Ms. Moore further noted the City adopted what Henry County had and added to the standards to make it specific to the City's needs.

PUBLIC HEARING

In Favor: None

Against: None

Public Hearing Closed

Councilman Alexander motioned to approve the Ordinance - Highway Corridor Overlay Update; second by Councilwoman Robinson. The motion passed 5-0.

NEW BUSINESS

4. Ordinance – Clothing Bins in the City

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted this would be a way to control the number of clothing bins throughout the City. Ms. Moore noted they have not been regulated; the Ordinance will regulate the location of bins and how they will be located. Ms. Moore further noted the clothing bins will have to be registered at the City and if not, they will be picked up by Public Works.

Councilwoman Gantt motioned to approve the Ordinance to maintain clothing bins in the City; second by Mayor Pro Tem Ford. The motion passed 5-0.

5. Council Consideration – Use of the Ted Strickland Community Center

Presented by: Councilwoman Robinson

Councilwoman Robinson requested use of the Ted Strickland Community Center on December 12, 2017 for the Holiday Giveback. Councilwoman Robinson noted she has partnered with Dream Achievers, a non-profit organization and further noted for those who would like to attend are requested to bring a wrapped Christmas present.

Councilwoman Gantt motioned to approve the use of the Ted Strickland Community Center on December 12th; second by Councilman Alexander. The motion passed 5-0.

6. Resolution to appoint member to the Main Street Advisory Board to fill a vacancy

Presented by: Kira Harris-Braggs, Main Street Program Manager

Ms. Harris-Braggs noted this item was to fill a vacated position of the Business Owner/Operator who is established outside of the Main Street District. Ms. Harris-Braggs noted the position has a 2-year term; however, the candidate would be fill a vacated position that ends December 2017 and the new term would not start until January 2018 and end December 21, 2019. Ms. Harris-Braggs referenced three applicants: LaToya Cato (owner of OTEA Agricultural Recycling); Tamara Isabell (Accountant and Project Coordinator for Site Engineering Inc.) and Dianna Foster (owner of Cova Beauty). Ms. Harris-Braggs recommended Dianna Foster of Cova Beauty to fill vacant position.

Councilman Alexander motioned to appoint Dianna Foster of Cova Beauty with the term expiring 12/21/2019; second by Councilwoman Gantt. The motion passed 5-0.

DISCUSSION

7. Council Discussion - Task Order No. 6 – HVAC Evaluation

Presented by: Randy Knighton, City Mgr. & Decius Aaron, Public Works Director

Mr. Aaron noted he and the City Manager, Mr. Knighton met on October 5th with Greg Ferguson, HVAC Engineer, Aubrey McStay, Mechanical Engineer and Prince Lee a Project Manager of Carter and Sloope to discuss the HVAC Evaluation. Mr. Aaron noted the installation for the building was incorrect and does not work properly. Mr. Aaron mentioned 3 condensers has been installed just this year alone, further noting, the engineers have recommended the system be replaced with an estimated budgetary figure of \$350,000. Mr. Knighton noted the interior is good, but the exterior is what will need to be replaced. Mr. Knighton noted specific funding was not allocated; however, SPLOST could pay for some of the repairs, but not all repairs. Mr. Knighton also noted staff may seek funds from Fund Balance and would research where other funding may be available that would not impact Fund Balance. Mr. Knighton went on to say the project should take between 60-75 days to be completed. Mr. Knighton also mentioned the Merle Manders Conference Center will need attention as well. Mr. Aaron asked for Council's consideration to move forward with the HVAC Evaluation.

Mayor Pro Tem Ford motioned to approve Task Order No.6- HVAC Evaluation Master Engineering Services Agreement not to exceed \$64,800; second by Councilwoman Gantt. The motion passed 5-0

COMMENTS FROM THE CITY MANAGER

Mr. Knighton thanked staff, Mayor and Council for assistance with his transition to the role of City Manager; appreciates the opportunity to serve the citizens of Stockbridge; noted upcoming meetings with the City Managers of McDonough and Locust Grove and with the County Manager.

COMMENTS FROM THE CITY CLERK

Mrs. Holiday noted Tuesday, October 10th was the deadline to register to vote in the November 2017 election; and referenced the early voting dates and location.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for tuning in; thanked the Community Development staff for their work regarding the ordinances passed tonight to make the City one of the best in the metro area; noted concerns from the public regarding crime and public safety have been heard and the City is making efforts to address those concerns; acknowledged Ms. Chandra Lewis from the District Attorney's office was in attendance;

Councilman Blount thanked everyone for coming out; invited everyone to participate in the Noel in November campaign and bringing toys for the kids who are less fortunate on November 18th at the Merle Manders Conference Center in partnership with Connecting Henry.

Mayor Pro Tem Ford noted October as Breast Cancer Awareness Month and real men wear pink; thanked everyone for attending the 2017 Bridgefest/Hispanifest event and thanked staff as the event was a huge success, looks forward to 2018's event; asked everyone to remain focused and involved as the City continues to move forward.

Councilwoman Gantt thanked everyone for their continued support; thanked staff for all that they do; commended Main Street staff for the recent Meet & Greet event; thanked colleagues for their continued support and prayers

Councilwoman Robinson thanked colleagues for their support of the December 15th Giveback event; looking forward to the City bringing a GED program to citizens of Stockbridge; referenced the upcoming FREE Breast Cancer Awareness Luncheon at the Merle Manders Conference Center on Oct. 19 for survivors and to register for the Love Walk on Saturday, October 21st at 8:00 A.M at Clark Park; thanked staff for their support, noting Bridgefest/Hispanifest was awesome!

COMMENTS FROM THE MAYOR

None

EXECUTIVE SESSION (if necessary)

Councilwoman Gantt motioned to convene into Executive Session for Litigation, Real Estate and Personnel; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene into the meeting; second by Councilwoman Robinson. The motion passed 5-0.

Mayor Pro Tem Ford motioned to approve the Resolution to amend the agreement with the Chen Estate and the City of Stockbridge; second by Councilman Alexander. The motion passed 5-0. (Attorney Williams noted Mayor Neal was recused from the discussion in Executive Session for the item approved).

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Keep Stockbridge Together Town Hall Meeting, Tuesday, October 10, 2017 at **6:30 P.M.** City Hall Chamber.
- Main Street Small Business Mixer, Tuesday, October 17, 2017 at 6:00 P.M. at the Merle Manders Conference Center
- Keep Stockbridge Together Town Hall Meeting, Wednesday, October 18, 2017 at **6:30 P.M.** City Hall Chamber.
-

- Breast Cancer Luncheon, Thursday, October 19, 2017 from Noon to 3:00 P.M. at the Merle Manders Conference Center
- Breast Cancer Awareness Walk – Saturday, Oct. 21, 2017 8:00 A.M. – 12:00 P.M. at Clark Park 111 Davis Rd., Stockbridge.
- Work Session Meeting, Tuesday, October 24, 2017 at 6:00 P.M. at City Hall.

2017 Voting Dates	Time	Location
October 16 th – 20 th	8am - 5pm	Henry County Elections Office
October 21 st (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 23 rd – 27 th	8am - 5pm	Henry County Elections Office
October 28 th (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 29 th (Sun.)	1pm - 5pm	Merle Manders Conference Ctr. Henry County Elections Office
Oct. 30 th – Nov. 3 rd	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
Nov. 7 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY
Run-Off Voting Dates*	Time	Location
*Nov. 27 th – Dec. 1 st	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
*NOTE: Run-Off early voting will only take place if time permits and is not guaranteed		
Dec. 5 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY

Mayor Pro Tem Ford motioned to adjourn the meeting; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



**SUMMARY MINTUES
SPECIAL CALLED MEETING
TUESDAY, OCTOBER 24, 2017 4:00 P.M.**

Mayor & City Council

**Mayor Judy B. Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order made by Mayor Neal.

There was no invocation or pledge of allegiance.

City Clerk, Vanessa Holiday proceeded with a verbal roll call. All members of Council were present except for Councilwoman Gantt and Councilman Alexander. A quorum was confirmed.

Mayor Pro Tem Ford motioned to adopt the Agenda; second by Councilwoman Robinson. The motion passed 3-0.

Mayor Pro Tem Ford motioned to convene Executive Session for Personnel, Litigation & Real Estate; second by Councilwoman Robinson. The motion passed 3-0.

Councilwoman Gantt joined the meeting during Executive Session.

Councilman Alexander joined the meeting following Executive Session.

Councilwoman Robinson motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilman Alexander motioned to reconvene meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

There was no action from the Council.

Councilwoman Gantt motioned to adjourn meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



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SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, OCTOBER 24, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order made by Mayor Neal.

Invocation by Kevin Scarbrough, Youth Minister of First Christian Church of Stockbridge.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present; a quorum was confirmed.

Mayor Pro Tem Ford motioned to adopt the Agenda as printed; second by Councilwoman Gantt. The motion passed 5-0.

Review Minutes of the following meetings: 9/7/2017, 9/14/2017 and 9/25/2017.

No Action – Minutes will be presented for approval November 13, 2017.

Review of ceremonial presentations: Main Street Advisory Board Swearing In, Citizens Academy Graduates, Domestic Violence Awareness Proclamation

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all

members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Mildred Reed presented Council with a letter regarding property on Tye Street.

TOWN HALL COMMUNITY UPDATE

1. Captain Maddox presented the North Henry Police Precinct Public Safety Statistics for the City of Stockbridge.

Councilman Alexander acknowledged Assistant District Attorney Chaundra Lewis in attendance.

2. Decius Aaron, Public Works Director presented completed and future projects for the City.
3. Camilla Moore, Community Development Director presented updates of the Planning, Permitting and Business Services Departments.
4. Rashonda Favors, Lead Accountant presented the 3rd Quarter Financial update.

OLD BUSINESS

5. Municipal Court Building Renovation Update
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted Engineering Restorations completed the water proofing at the Municipal Court building and noted staff will continue to monitor and will move forward with the recommendation to the City Manager to request permission to move forward with building renovations.

Mr. Knighton and Mr. Aaron will provide additional updates to the Mayor & Council at the next meeting on November 13, 2017.

NEW BUSINESS

6. Council Consideration to approve FY2017 Budget Amendment No. 2017-006 in the amount of \$496,515.00.

Presented by: Rashonda Favors, Lead Accountant

Ms. Favors presented the proposed budget amendment by line item.

Councilwoman Gantt motioned to approve the FY2017 Budget Amendment No. 2017-006 in the amount of \$496,515.00; second by Councilwoman Robinson. The motion passed 5-0.

7. Council Consideration to approve CDBG Funding in the amount of \$100,000 for Water & Sewer Improvements – Public Hearings to Follow.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted there are issues with Smith-Barnes Elementary school's basin; and would like to use the \$100,000 CDBG funds allocated for the project.

Mr. Aaron further noted the City is required to hold a Public Hearing and would like Council's approval of moving forward.

Councilwoman Gantt motioned to approve the CDBG Funds in the amount of \$100,000 for Water & Sewer Improvements with a Public Hearing to be held; second by Mayor Pro Tem Ford. The motion passed 5-0.

8. Council Consideration to approve Ordinance for Building/Permitting & Plan Review for the City of Stockbridge effective 11/1/2017 Repeal and Replace Chapter 8.08
Presented by: Camilla Moore, Community Services Director
Ms. Moore noted this Ordinance will allow the City to start conducting permitting business November 1st.

Councilman Alexander motioned to approve the Ordinance for Building/Permitting & Plan Review for the City of Stockbridge effective 11/1/2017 Repeal and Replace Chapter 8.08; second by Councilwoman Gantt. The motion passed 5-0.

9. Council Consideration to approve Fee Schedule Ordinance for Building/Permitting and Plan Review services for the City of Stockbridge effective 11/1/2017.
Presented by: Camilla Moore, Community Services Director
Ms. Moore noted the fee schedule will give an idea of revenues that will be generated throughout the City and further noted staff had researched different cities, the County and what the State recommends, as well as cities similar in size for comparable fees.

Mayor Pro Tem Ford motioned to approve the Fee Schedule Ordinance for Building/Permitting and Plan Review services for the City of Stockbridge effective 11/1/2017; second by Councilwoman Robinson. The motion passed 5-0.

10. Council Consideration to move forward with RFP for Information Technology Services for the City.
Presented by: Donald Riley, Procurement Specialist
Mr. Riley recommended the City terminate the current IT Services contract and to put out an RFP for a month to month service beginning January 1, 2018 explaining the City is currently under contract with a consulting firm that was signed in 2016 with a one (1) year renewal and the City has 3 years left with the current contract.

Councilman Alexander motioned to approve Council Consideration to move forward with RFP for Information Technology Services for the City; second by Councilwoman Gantt. The motion passed 5-0.

COUNCIL DISCUSSION

11. Council Discussion of 2018 Meeting Schedules for City Council Meetings
Presented by: Vanessa Holiday, City Clerk
Ms. Holiday noted the Clerk's Office is required to publish meeting dates prior to the beginning of the year and that the City's Charter mandates the City Council meet the 2nd Monday of every month, with no specific time dictated. Ms. Holiday also noted the City Council meets for Work Session the last Tuesday of each

month, except where notated, further noting, Work Session Meetings are not mandated by the Charter, but was established by a previous administration in 2010.

Mrs. Holiday presented four options for the 2018 Meeting Calendar:

Option 1- City Council Meeting at 6pm; Work Session Meeting at 6pm

Option 2- City Council Meeting at 6pm; Work Session Meeting at 3pm

Option 3- City Council Meeting at 3pm; Work Session Meeting at 6pm

Option 4- City Council Meeting at 6pm; Council determines day and time for Work Session Meeting

No Action – Item will be presented at a future meeting prior to December 31, 2017.

COMMENTS FROM THE CITY MANAGER

Randy Knighton thanked staff for their work on events and initiatives over the past few weeks and thanked everyone for the Town Hall presentations at the beginning of the meeting.

COMMENTS FROM THE CITY CLERK

Vanessa Holiday noted Early Voting will begin at the Merle Manders Conference Center on Saturday, October 28th and would continue through November 3rd; and that Early Voting is currently underway at the Henry County Elections Office in McDonough.

COMMENTS FROM THE CITY COUNCIL

Councilwoman Robinson thanked everyone for attending the Breast Cancer Awareness Luncheon and Love Walk and looks forward to continuing this annual event; noted she plans to vote her conscious for meeting times and will do what is good for the citizens; and thanked staff for their hard work.

Councilwoman Gantt thanked everyone for attending and wished everyone a great night.

Mayor Pro Tem Ford commended the Breast Cancer Awareness Event and Love Walk and noted his attendance stating the event will only get better; wished every Happy Halloween and to be safe; asked everyone to continue to be engaged and move the City forward; and that 2018 will be outstanding!

Councilman Blount thanked staff and invited everyone to participate in the Noel in November Toy Drive in partnership with Connecting Henry on November 18th at the Merle Manders Conference Center by bringing a toy and making a kid smile!

Councilman Alexander thanked everyone for tuning in; stated he works every day to move the City forward and has never been accused of moving too fast; noted the City has many items and major projects that will require decisions and

commitments noting the goal is to pursue excellence; and wants to see projects off the drawing board and moving forward.

COMMENTS FROM THE MAYOR

Mayor Neal invited all business owners to attend the Small Business Saturday Proclamation to be issued on Monday, November 13th; invited everyone to participate in the Small Business Saturday campaign on Saturday, November 25th; and invited everyone to attend the Cannon Cleveland “Remembering, Honoring, Healing” event on November 5th at 5PM at Eagles Landing Christian Church for the Hope, Healing,

Attorney Williams confirmed Mayor & Council needed to convene Executive Session.

Mayor Pro Tem Ford motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilwoman Gantt. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city’s website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Planning Commission Meeting, Thursday, October 26, 2017 at 6:00 P.M.- City Hall.
- Hwy. 138 Overlay Meeting, Wednesday, November 1, 2017 at 6:30 P.M. at the Ted Strickland Community Ctr. 130 M L King, Sr. Heritage Trail, Stockbridge, GA.
- Stockbridge Business Association Breakfast Meeting, Wednesday, November 8th at 7:00 A.M. at the Merle Manders Conference Center.
- Veterans Day Parade/Luncheon, Friday, November 10, 2017 at 10:00 A.M.
- Council Meeting, Monday, November 13, 2017 at 6:00 P.M. City Hall.
- Shop Small Saturday “Ideas Smash”, Monday, November 13, 2017 at 6:00 P.M. in the Levi Meeting Room.
- RSVP Overview Community Meeting, Tuesday, November 14, 2017 at 6:00 P.M. at the Merle Manders Conference Center.
- Let’s Keep Stockbridge Together Town Hall Meeting/Winslow Subdivision HOA Meeting, Wednesday, November 15, 2017 at 6:30 P.M. City Hall Chamber.
- Special Called Planning Commission Meeting, Thursday, November 16, 2017 at 6:00 P.M.- City Hall.
- Shop Small Saturday, November 25, 2017

- Work Session Meeting, Tuesday, November 28, 2017 at 6:00 P.M. at City Hall.

UPCOMING CIVIC EVENTS

- Remembering, Honoring, Healing, Sunday, November 5, 2017 at 5:00 P.M. at Eagle's Landing First Baptist Church 2400 Hwy. 42 N. McDonough, GA

Voting Dates	Time	Location
October 16 th – 20 th	8am - 5pm	Henry County Elections Office
October 21 st (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 23 rd – 27 th	8am - 5pm	Henry County Elections Office
October 28 th (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 29 th (Sun.)	1pm - 5pm	Merle Manders Conference Ctr. Henry County Elections Office
Oct. 30 th – Nov. 3 rd	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
Nov. 7 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY
Run-Off Voting Dates*	Time	Location
*Nov. 27 th – Dec. 1 st	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
*NOTE: Run-Off early voting will only take place if time permits and is not guaranteed		
Dec. 5 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY

Mayor Pro Ten Ford motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 5-0.

Mayor Pro Ten Ford motioned to reconvene the meeting; second by Councilwoman Robinson. The motion passed 5-0.

Councilman Alexander motioned to adjourn; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

October 24, 2017 6:00pm

Judy Neal, Mayor

4640 N. Henry Blvd. Stockbridge, GA 30281

Phone: (770) 389-7900

Keep America
Beautiful Program
Presented by:
Councilman
Alexander/Gordon
Burkette

City of Stockbridge

Task Release No. 6 - Revised Under
Master Engineering Services Agreement
Between the City of Stockbridge and
Carter & Sloope, Inc.

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of Master Agreement for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.

h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid, on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.

k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

l. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.

m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
	Total Budget =	\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 Reimbursable Expenses: Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 Additional Services: Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

- 5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

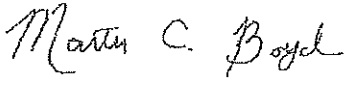
Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

- 5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017

City of Stockbridge

Task Release No. 6 - Revised Under
Master Engineering Services Agreement
Between the City of Stockbridge and
Carter & Sloope, Inc.

Task Release

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1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

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- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
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City Hall

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Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

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- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
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h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

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k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

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m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
	Total Budget =	\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 Reimbursable Expenses: Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 Additional Services: Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017

Task Release

THIS ____ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

- 1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

- 2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

- g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.
- h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:
 - 1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - 2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
- i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

- j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.
- k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.
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- m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

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In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

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If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

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5.	Onsite Construction Observation	Excluded
Total Budget =		\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

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The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Memorandum

October 31, 2017

Mayor and Council:

Attached you will find the proposed budget for Fiscal Year 2018. The proposed budget is intended to place the City of Stockbridge in the position of serving its citizens at the highest level in the coming year and in the future. The proposed budget underscores the City's commitment to excellent service and ensuring sound economic principles allow for a healthy financial outlook.

Listed below are key aspects of the FY 2018 Budget:

Revenue Projections

As the economy continues to advance forward, modest increases are expected for franchise fees, licensing fees, rental incomes and Local Option Sales Tax (LOST). There will be revenue increases in fees related to permitting associated with assuming the responsibilities of this service from Henry County.

Executive Division

The are proposed position changes to position the City staff to handle the myriad responsibilities common for a jurisdiction of this size as the City grows and prospers. An Assistant City Manager position is presented in the FY 2018 budget. The position is proposed to provide support to the City Manager and leadership for the staff. The position is also intended to provide leadership and oversight of the Event staff and Merle Manders Conference Center as we seek to maximize the potential of the facility.

Administrative Division

Also, proposed is a Senior Planner position for the Community Development Department. The City of Stockbridge will assume Planning responsibilities previously handled by Henry County. This position will support the department in reviewing rezonings, variances, use approvals and provide customer service and support. The position will also support the activities of the newly formed Planning Commission.

A result of the City assuming permitting from Henry County also entails Environmental Protection Division (EPD) requirements. The Public Works Director has the necessary certifications to support this effort, however additional support is needed. The budget proposes allocating up to \$50,000 for contracted support to ensure these permitting requirements are met. This will allow for the City to assess volume of related review

activities throughout the fiscal year and determine if a full-time position would be needed in the future.

Government Buildings and Services

We will purchase some equipment to support the Public Works department to ensure support for the core mission of water and sewer service, maintenance of right-of-way, and beautification. We will endeavor to maximize existing vehicles in the fleet and develop a more formal vehicle replacement policy to plan for expected expenditure of funds associated with the budget in coming years.

Additional Comments

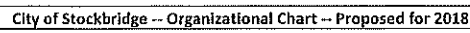
This budget as proposed does not include the use of fund balance. Expenditure increases were offset by actual revenue increases realized in the 2017 budget which were projected forward. We do plan to utilize funds from SPLOST III to support efforts to address some capital needs. The Project Manager position as currently envisioned would be instrumental in ensuring SPLOST projects are initiated, reviewed, and ultimately completed.

The expected hiring of an Economic Development Director and Public Information Officer prior to the end of this year will support the City's overall efforts into fiscal year 2018. The Economic Development Director will continue to support the City's effort to operate in excellence and support its existing businesses and attract new industry to the City. The Economic Development Director will also work to continue to build upon the positive momentum generated from the Main Street Program and branding initiative. The Public Information Officer will work in conjunction with the City staff and elected body to promote the City and facilitate information dissemination to educate and inform the populace of City matters.

Sincerely,

Randy Knighton

Randy Knighton, ICMA-CM, AICP
City Manager



City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Program Assistant (FT)	Administration	Main Street Manager	10	\$ 11.00	\$ 16.26	\$ 22,440.00	\$ 33,170.40
General Maintenance Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Public Works Technician	Public Works	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Receptionist	Administration	City Clerk	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Stormwater Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Collections Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Water Systems Technician I	Water	Water Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Utility Billing Clerk	Sanitation	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Utility Billing Clerk	Sewer	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Mechanic	Public Works	General Maintenance Supervisor	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Collections Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Water Systems Technician II	Water	Water Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Administrative Assistant	Administration	City Clerk	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Public Works	Public Works Director	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Municipal Court	Court Clerk	14	\$ 14.63	\$ 21.51	\$ 30,430.40	\$ 44,740.80
Deputy Court Clerk	Municipal Court	Court Clerk	14	\$ 14.63	\$ 23.82	\$ 30,430.40	\$ 49,545.60
Conference Center Coordinator	Administration	Conference Center & Events Manager	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Accounts Payable Clerk	Administration	Treasurer	15	\$ 15.38	\$ 23.89	\$ 31,990.40	\$ 49,691.20
Crew Leader	Public Works	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Crew Leader	Sanitation	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Occupational Tax Clerk	Administration	Administration & Community Services Director	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Payroll Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Purchasing Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Stormwater Supervisor	Stormwater	Public Works Director	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
GIS/Planner	Administration	Senior Planner	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Code Enforcement Officer	Administration	Administration & Community Services Director	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Deputy City Clerk	Administration	City Clerk	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Mechanic/ASE Certified	Public Works	General Maintenance Supervisor	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Utility Billing Supervisor	Water	Treasurer	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator III	Sewer	Wastewater Reclamation Plant Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Water Systems Technician III	Water	Water Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator IV	Sewer	Wastewater Reclamation Plant Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Water Systems Technician IV	Water	Water Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Executive Assistant	Governing Body	Mayor & Council	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Executive Assistant	Administration	City Manager	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Public Information Officer	Administration	City Manager	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Wastewater Collections Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Wastewater Systems Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Water System Chief Operator	Water	Water Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Conference Center & Events Manager	MMCC	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Court Clerk	Municipal Court	City Manager	21	\$ 20.58	\$ 33.60	\$ 42,806.40	\$ 69,888.00
Main Street Manager	Administration	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Human Resources Manager	Administration	City Manager	22	\$ 21.61	\$ 32.30	\$ 44,948.80	\$ 67,184.00
Lead Accountant	Administration	Treasurer	22	\$ 21.61	\$ 31.93	\$ 44,948.80	\$ 66,414.40
Facilities Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
General Maintenance Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Wastewater Reclamation Plant Superintendent	Sewer	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Water Superintendent	Water	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Senior Planner	Administration	Administration & Community Services Director	25	\$25.01	\$36.96	\$ 52,020.80	\$ 76,876.80
Public Works Director	Public Works	City Manager	27	\$ 27.58	\$ 42.76	\$ 57,366.40	\$ 88,940.80

City of Stockbridge 2018 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
City Clerk	Executive	Mayor & Council	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Treasurer	Executive	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Economic Development Director	Administration	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Administration & Community Services Director	Administration	City Manager	34	\$ 39.54	\$ 55.15	\$ 82,243.20	\$ 114,712.00
Assistant City Manager	Executive	City Manager	35	\$ 37.56	\$ 61.60	\$ 78,124.80	\$ 128,128.00
City Manager	Executive	Mayor & Council	36	\$ 42.78	\$ 63.22	\$ 88,982.40	\$ 131,497.60

Job Title: Assistant City Manager

Job Summary: The principal function of an employee in this class is to oversee and guide, as assigned, the activities of various Departments/Divisions and special projects to ensure they are in concert with the policies and goals of the City Manager; provide administrative guidance, and direction as assigned, to departments to ensure the City's goals and objectives are achieved in a timely and professional manner; provide the City Manager with accurate and timely information to support decision-making and policy direction; assist in the overall daily administration, decision-making and policy direction guidance with the City Council and staff; recommend organizational enhancements and restructuring as necessary.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Provide support directly to the City Manager by serving as a liaison on major projects; managing oversight of City department heads; long-term planning initiatives, strategic planning, and other day-to-day operations.
- Represent the City and the City Manager to management staff, elected officials, and outside agencies; create, present and explain City programs, policies, and activities; and negotiate and resolve sensitive, significant, and controversial issues. Assists local organizations, businesses and individuals with establishing economic and community development plans, businesses and projects;
- Makes recommendations and presentations to Mayor and Council regarding planning and zoning and all departmental matters; Identifies crisis and alternatives for policy makers; identifies code and planning issues of community-wide socio-economic significance and the impact of these issues in the community; develops reports based on analysis of legislation on the short-and long range community development issues;
- Analyzes project planning issues and determines project schedules and priorities;
- Manages and direct City staff in the interpretation of local ordinances and makes recommendations.
- Direct staff in the development and implementation of a variety of studies and strategic plans to meet the City's needs;
- Monitors developments related to planning, building, land use, grant and bond programs and redevelopment matters; evaluates the impact of each upon City operations and recommends policy changes;

- Knowledge of modern office procedures and equipment;
- Skill in using a variety of computer programs for administrative functions and website management;
- Skilled in the collection, analysis and presentation of technical data;
- Thorough knowledge of the principles, practices and procedures of public planning, and economic and industrial development;
- Working knowledge of general management and business organization principles and practices.

Supervisory Controls: The work of this position is performed under the general supervision of the City Manager.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures, code and ordinances.

Complexity: This position provides effective, professional leadership, positioning the City to meet the community's current and future needs through appropriate technologies and services. The principal duties of the position are performed in a general office environment.

Work requires the exercise of independent thinking within the limits of guidelines, policies, standards and precedents. The work consists of administrative and supervisory duties.

Personal Contacts: Contacts that typically occur with co-workers, elected officials, vendors, contractors, developers, local and state government agencies, and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: This position is responsible for the management and supervision of Departments as determined by the City Manager.

Minimum Qualifications: This position requires that the candidate possess a Master's Degree from an accredited college or university with major coursework in Public Administration, Business Administration or a

Job Title: Senior Planner

Job Summary: This position is responsible for performing a variety of duties related to the collection, analysis, interpretation, and presentation of technical land use, environmental, zoning, permitting and other City planning data; ensures compliance with the City's development standards, ordinances, GIS, and reports directly to the Community Development Director.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Performs advanced professional work related to a variety of planning assignments;
- Assists City staff in the enforcement of local ordinances and in interpreting city codes and comprehensive plans;
- Participate in the research analysis, and interpretation of social, economic, population and land use data trends;
- Assists in the development and implementation of zoning, subdivision regulations, capital improvement plans, land use plans, annexation studies, and other plans, studies, and codes to meet the City's needs;
- Coordinates city planning activities with other City divisions, departments and outside agencies as needed;
- Attend a variety of meetings, including Planning & Zoning Board meetings, Council and predevelopment meetings;
- Advise and confer with architects, builders, contractors, attorneys, engineers and the general public regarding City development policies, standards, and guidelines;
- Evaluates land use proposals for conformity to established plans and ordinances;
- Evaluates the development impact of proposals as they relate to the adopted codes and plans of the City and prepares reports and makes recommendations;
- Interpret project compliance with city plans, ordinances and codes;
- Organizes and administers research studies, conducts analyses and prepares reports/recommendations regarding land use, infrastructure improvement, environmental requirements and other matters;
- Prepare staff reports and graphic displays;

Job Title: Senior Planner (continued)

- Facilitates and provides input pertaining to neighborhood planning initiatives, sites and master plans and design guidelines;
- Participates in the comprehensive planning development and revision process;
- Assists in preparing and administering planning grant applications; updates plans for compliance with federal, state and other applicable regulations;
- Serves as primary City liaison with local, county, regional and state boards and committees;
- Performs related duties as required.

Knowledge Required by the Position:

- Ability to establish and maintain effective working relationships with those encountered in the course of the work;
- Advanced knowledge of the philosophies, principals, practices & techniques of planning ;
- Ability to instruct others in work procedures and provide specific project direction;
- Ability to interpret and understand engineering and architectural plans, concepts and methodologies;
- Ability to interpret maps, site and building plans and specifications, graphs and statistical data;
- Ability to perform responsible and complex long-term planning, environmental planning and capital improvement projects;
- Ability to prepare clear and concise technical documents, reports, correspondence and other written materials, including staff reports to the City Council and other boards/committees;
- Well-developed knowledge of one or more planning disciplines, such as urban design, affordable housing, economic development or land use;
- Ability to provide effective supervision and staff management;
- Ability to research, analyze and summarize planning data both manually and with computer programs;
- Ability to understand and apply those aspects of federal, state and local laws, regulations, policies, procedures and standards pertaining to the planning process;

Job Title: Senior Planner (continued)

- Knowledge of application of land use, physical design, economic, environmental, and/or social concepts to the planning process;
- Knowledge of city, state and federal laws and regulations pertaining to land use, environmental impact and municipal capital improvements;
- Knowledge of community trends and market analyses techniques;
- Knowledge of implementation of state, regional and municipal ordinances;
- Knowledge of local government organization and the functions and practices of a municipal planning unit;
- Knowledge of math concepts, including statistical analysis techniques and formulae relevant to the planning process;
- Knowledge of methods used in developing information for advance planning and capital improvement projects;
- Knowledge of computer hardware and software programs, which may include Microsoft Office, Internet applications and GIS;
- Knowledge of terminology, symbols, methods, techniques and instruments used in planning.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures.

Complexity: The work consists of technical planning duties.

Personal Contacts: Contacts are typically with public works department, senior management, co-workers, elected officials, vendors, contractors, developers, local and state government agencies, and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light objects.

Job Title: Senior Planner (continued)

Work Environment: Work is performed in an indoor and outdoor environment with or within water where the employee is exposed to noise, dust, dirt, and slippery or uneven surfaces. The work may require use of protective devices such as hard hat, gloves and safety jacket.

Supervisory and Management Responsibility: May supervise the staff in the Planning Department.

Minimum Qualifications: Bachelor's degree in urban planning, city planning, geography, architecture or a closely-related field supplemented by four (4) years of professional municipal planning experience equivalent to that of an Assistant Planner or Senior Planner in city planning; Master's degree desirable; post-graduate planning education may be substituted for the required experience on a year-for-year basis; Excellent interpersonal skills, Excellent oral and written communications skills, supervisory experience may be required or preferred. AICP Certification is preferred and a valid State of Georgia Driver's License.

CITY OF STOCKBRIDGE
SPECIAL REVENUE FUND AND OTHER ENTERPRISE FUNDS
MULTI-YEAR COMPARISON

		Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017	Proposed Budget 2018
Hotel / Motel	275	\$87,500	\$112,500	\$120,000	\$225,000	\$375,000
Capital Projects - CDBG	340			\$150,000	\$150,000	\$150,000
Urban Redevelopment Agency	350	\$1,211,456	\$1,212,904	\$1,211,451	\$1,213,859	\$1,209,000
Downtown Development Authority	355			\$35,000	\$45,000	\$45,000
Cemetery Fund	495	\$350	\$350	\$350	\$350	\$6,850
Water & Sewer	505	\$2,689,156	\$2,689,156	\$3,088,275	\$3,265,016	\$3,727,675
Stormwater	510	\$544,641	\$817,215	\$766,615	\$1,057,450	\$1,013,885
Sanitation Solid Waste Collection	540	\$1,183,370	\$1,169,000	\$1,621,033	\$1,344,355	\$1,483,050
Merle Manders Conference Center	555	\$218,219	\$218,897	\$339,365	\$407,785	\$458,065
Ted Strickland Community Cener	560	\$16,750	\$35,000	\$34,250	\$34,250	\$36,750
		<u>\$5,951,442</u>	<u>\$6,255,022</u>	<u>\$7,366,339</u>	<u>\$7,743,065</u>	<u>\$8,505,275</u>

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED	ADOPTED	PROPOSED
				BUDGET	BUDGET	BUDGET

Fund: 275 - HOTEL/MOTEL FUND

Revenue

275-00000-314100	HOTEL/MOTEL TAX	-\$87,052	-\$92,580	-\$130,588	-\$120,000	-\$150,000	-\$375,000
275-00000-389040	FROM RESERVES				\$0	-\$75,000	\$0
		-\$87,052	-\$92,580	-\$130,588	-\$120,000	-\$225,000	-\$375,000

275-15100-523310	PUBLIC NOTICES	\$841			\$825	\$825	\$825
275-15100-523600	DUES & FEES	\$2,800			\$2,800	\$2,800	\$2,800
275-15100-531708	CITY REBRANDING INITIATIVE						\$62,000
275-15100-531710	RSVP Program for Main Street						\$58,000
275-15100-531720	CITY QUARTERLY NEWSLETTER				\$25,000	\$25,000	\$25,000
275-15100-531730	TOURISM	\$47,685	\$25,648	\$16,763	\$63,575	\$55,750	\$40,000
275-15100-542500	OTHER - WAYFINDING SIGNAGE				\$75,000	\$75,000	\$25,250
275-15100-572000	H.C. CHAMBER 2% / 3.5% 8/1/2015	\$34,250	\$36,699	\$54,892	\$52,800	\$65,625	\$163,125
		\$85,576	\$62,345	\$71,645	\$120,000	\$225,000	\$375,000
		-\$1,478	-\$30,235	-\$58,943	\$0	\$0	\$0

Fund: 340 - CAPITAL PROJECT GRANT FUND - LCI

Revenue

340-00000-331102	TE Grant Proceeds	-\$443,501	-\$217,911	-\$163,130			
340-00000-389011	CDBG Miscellaneous		-\$100,000		-\$150,000	-\$150,000	-\$150,000
340-00000-381000	Interest Revenues	-\$761	-\$724	-\$65	\$0	\$0	\$0
340-00000-391102	Transfer From General Fund	-\$330,365			\$0	\$0	\$0
ENTRIES Total:		-\$774,627	-\$318,635	-\$163,195	-\$150,000	-\$150,000	-\$150,000

340-75500-334210	Ga Product Development Grant				\$0	\$0	\$0
340-42202-523901	Bank Charges	\$33	\$60	\$15	\$0	\$0	\$0
340-42202-541402	ADMINISTRATIVE ASSIST. DWN TWIN ST	\$7,090					
340-42202-541411	DESIGN DEVELOPMENT	\$15,000					
340-42202-541416	CONSTRUCTION COSTS	\$583,235					
340-42204-541414	ENVIRONMENTAL - CDBG South Berry	\$10,031					
340-42204-541416	CONSTRUCTION COSTS	\$287,639					
340-42311-541402	ADMINISTRATIVE ASSIST. REEVES CRK	\$1,800	\$7,005	\$0			
340-42311-541411	DESIGN DEVELOPMENT	\$6,000	\$18,987	\$0			
340-42311-541414	ENVIRONMENTAL	\$2,599					
340-42311-541416	CONSTRUCTION COSTS		\$247,319				
340-42312-541402	ADMINISTRATIVE ASSIST. TE SIDEWALKS	\$13,845	\$8,210	\$8,650	\$2,000	\$2,000	\$2,000
340-42312-541411	DESIGN DEVELOPMENT	\$30,690		\$7,580	\$10,000	\$10,000	\$10,000
340-42312-541416	ENGINEERING				\$45,000	\$45,000	\$45,000
340-42312-541416	CONSTRUCTION COSTS				\$93,000	\$93,000	\$93,000
		\$916,962	\$279,561	\$16,245	\$160,000	\$160,000	\$160,000
		\$142,335	-\$39,074	-\$148,950	\$0	\$0	\$0

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET

Fund: 350 - URBAN REDEVELOPMENT AGENCY

350-00000-391100	OPERATING TRANSFERS IN	-\$1,210,964	-\$1,211,597	-\$1,210,851	-\$1,211,451	-\$1,213,859	-\$1,209,000
350-15550-521100	CONSULTANT FEES	\$1,600	\$3,872		\$2,500	\$2,950	\$2,050
350-15100-523501	Bank Charges	\$358	\$45	\$30		\$49	\$450
350-80000-581300	PRINCIPAL-OTHER DEBT	\$520,000	\$545,000	\$570,000	\$595,000	\$625,000	\$650,000
350-80000-582300	INTEREST-OTHER DEBT	\$690,960	\$666,595	\$840,851	\$613,951	\$585,860	\$556,500
		\$1,212,838	\$1,215,512	\$1,210,881	\$1,211,451	\$1,213,859	\$1,209,000
		\$1,854	\$3,915	\$30	\$0	\$0	\$0

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY

355-00000-391100	OPERATING TRANSFERS IN				-\$35,000	-\$45,000	-\$45,000
355-15100-521201	PROFESSIONAL FEES					\$1,500	\$1,600
355-15100-521217	LEGAL					\$15,000	\$16,000
355-15100-523110	LIABILITY INSURANCE					\$1,500	\$1,500
355-15100-523310	PUBLIC NOTICES & ADVERTISEMENT					\$2,000	\$2,000
355-15100-523400	PRINTING & BINDING					\$1,000	\$1,000
355-15100-523500	TRAVEL					\$2,500	\$2,500
355-15100-523600	DUES & FEES					\$500	\$500
355-15100-523700	EDUCATION AND TRAINING					\$2,500	\$2,500
355-15100-531140	SUPPLIES & MATERIALS				\$35,000	\$1,000	\$1,000
355-15100-531703	HOSPITALITY					\$2,500	\$2,500
355-15100-541101	FAÇADE GRANT					\$15,000	\$15,000
		\$0	\$0	\$0	\$35,000	\$45,000	\$45,000
		\$0	\$0	\$0	\$0	\$0	\$0

Fund: 495 - CEMETARY FUND

495-00000-361000	INTEREST REVENUES				-\$350	-\$350	\$0
495-90000-611275	TRANSFER FROM G/F				-\$350	-\$350	-\$6,850
					-\$350	-\$350	-\$6,850
495-15550-522220	MAINTENANCE & CLEANING				\$350	\$350	\$6,850
					\$350	\$350	\$6,850
					\$0	\$0	\$0

	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
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Fund: 505 - WATER & SEWER

Revenue

505-00000-389040	FROM RESERVES					-\$305,876
505-00000-392505	CONTRIBUTED CAPITAL		-\$2,163,971	-\$91,510	-\$53,610	-\$82,805
		\$0	-\$2,163,971	-\$91,510	-\$53,610	-\$505,876

505-43300-344230	SEWER RESIDENTIAL	-\$436,628	-\$460,643	-\$463,960	-\$483,000	-\$507,150	-\$510,000
505-43300-344231	SEWER HC LEXINGTON SQUARE	-\$40,040	-\$24,880	-\$43,576	-\$36,750	-\$38,588	-\$40,000
505-43300-344232	SEWER COLLECTION FEE HC	-\$4,408	-\$3,385	-\$4,043	-\$3,255	-\$3,416	-\$3,600
505-43300-344233	SEWER APTS/MOBILE HOMES	-\$305,103	-\$302,603	-\$292,649	-\$315,000	-\$330,750	-\$335,000
505-43300-344234	SEWER HC B OF ED,3 CONYER	-\$49,683	-\$46,724	-\$25,260	-\$15,750	-\$16,538	-\$20,000
505-43300-344235	SEWER COMMERCIAL	-\$274,850	-\$286,809	-\$302,158	-\$300,750	-\$315,788	-\$320,000
505-43300-344236	SEWER BASE RESIDENTIAL	-\$152,308	-\$153,829	-\$155,539	-\$162,500	-\$170,625	-\$170,000
505-43300-344237	SEWER BASE COMMERCIAL	-\$21,929	-\$21,969	-\$22,617	-\$21,000	-\$22,050	-\$25,000
505-43300-344239	WILDWIND SEWER	-\$3,300	-\$15,213	-\$974	-\$12,000	-\$12,800	-\$5,000
505-43300-344240	SEWER CONNECT		-\$300	-\$1,800	-\$1,000	-\$1,000	-\$1,000
505-43300-344299	SEWER IMPACT FEES		-\$1,848	-\$11,088	-\$5,544	-\$5,540	-\$10,000
505-43300-361000	INTEREST REVENUES	-\$443	-\$341	-\$130	-\$300	-\$300	-\$300
	Division 43300 - SEWER Total:	-\$1,288,652	-\$1,318,324	-\$1,343,794	-\$1,356,849	-\$1,424,347	-\$1,439,800

505-44200-344210	WATER RESIDENTIAL	-\$558,501	-\$516,944	-\$563,799	-\$560,000	-\$568,000	-\$590,000
505-44200-344211	WATER APTS./MH	-\$286,448	-\$307,002	-\$301,345	-\$314,087	-\$329,770	-\$330,000
505-44200-344212	WATER IRRIGATION	-\$18,668	-\$26,601	-\$33,954	-\$22,050	-\$23,153	-\$25,000
505-44200-344215	WATER COMMERCIAL	-\$311,198	-\$396,688	-\$410,416	-\$410,000	-\$430,500	-\$435,000
505-44200-344216	WATER BASE RESIDENTIAL	-\$161,520	-\$163,614	-\$165,757	-\$169,850	-\$178,343	-\$175,000
505-44200-344217	WATER BASE COMMERCIAL	-\$126,961	-\$124,515	-\$123,116	-\$125,000	-\$131,250	-\$135,000
505-44200-344220	WATER CONNECT	-\$1,400	-\$6,200	-\$8,250	-\$1,000	-\$1,000	-\$5,000
505-44200-344221	WATER 2ND FIRELINE METERS	-\$886	-\$2,063	-\$2,063	-\$1,050	-\$1,050	-\$2,000
505-44200-344223	WATER MISCELLANEOUS		-\$934	-\$424	-\$500	-\$500	\$0
505-44200-344290	LATE FEES	-\$91,525	-\$58,841	-\$71,172	-\$60,000	-\$60,000	-\$65,000
505-44200-344295	RECONNECT FEE	-\$16,400	-\$16,850	-\$12,650	-\$10,000	-\$10,000	-\$10,000
505-44200-344299	WATER IMPACT FEES		-\$1,848	-\$7,998	-\$3,999	-\$4,000	-\$10,000
505-44200-361000	INTEREST REVENUES				-\$300	-\$300	\$0
505-00000-383101	Reimbursement for damaged property			-\$22,900			
505-00000-392100	Sale of Fixed Assets			-\$31,293			
		-\$1,645,310	-\$1,620,900	-\$1,755,037	-\$1,677,816	-\$1,757,866	-\$1,782,000
		-\$2,634,002	-\$5,103,105	-\$3,190,341	-\$3,088,275	-\$3,265,018	-\$3,727,676

505-43300-511100	REGULAR EMPL. SALARIES	\$316,883	\$391,955	\$418,232	\$504,000	\$431,950	\$465,500
505-43300-511300	OVERTIME	\$7,732	\$13,287	\$22,742	\$25,000	\$25,000	\$33,000
505-43300-512100	GRP INSRNC MEDICAL/DENTAL	\$76,316	\$81,132	\$95,951	\$170,000	\$130,000	\$200,000
505-43300-512110	GROUP INSURANCE LIFE	\$1,713	\$1,550	\$1,550	\$1,809	\$2,100	\$3,000
505-43300-512111	GROUP INSURANCE VISION	\$843	\$940	\$1,019	\$1,010	\$1,350	\$2,000
505-43300-512200	MEDICARE 1.45%	\$1,283	\$5,716	\$5,818	\$5,683	\$6,625	\$7,500
505-43300-512401	RETIREMENT CONTRIBUTIONS	\$67,104	\$41,075	\$54,005	\$78,211	\$64,000	\$72,500
505-43300-512600	UNEMPLOYMENT INSURANCE					\$5,000	\$5,000

505-43300-512700
505-43300-512850
505-43300-521101
505-43300-521201
505-43300-521222
505-43300-521230
505-43300-521341
505-43300-522200
505-43300-522210
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505-43300-523700
505-43300-523849
505-43300-523901
505-43300-523902
505-43300-523905
505-43300-523930
505-43300-523940
505-43300-523990
505-43300-531110
505-43300-531130
505-43300-531140
505-43300-531142
505-43300-531214
505-43300-531221
505-43300-531223
505-43300-531228
505-43300-531240
505-43300-531270
505-43300-531700
505-43300-531703

	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
WORKER'S COMPENSATION	\$24,228	\$17,016	\$20,675	\$30,000	\$30,180	\$35,000
HRA REIMBURSEMENT	\$1,923	\$2,720	\$6,764	\$9,000	\$9,000	\$9,000
OFFICIAL/ADMINISTRATIVE				\$500		
PROFESSIONAL			\$699	\$7,000	\$10,000	\$15,000
IT Services for Sewer	\$8,317	\$5,274	\$4,021	\$7,600	\$7,600	\$7,600
ENGINEERING FEES	\$1,846	\$2,268	\$1,406	\$7,000	\$10,000	\$15,000
TESTING - ANALYTICAL COST	\$10,709	\$4,292	\$4,542	\$7,000	\$8,500	\$9,000
REPAIRS & MAINTENANCE	\$642		\$4,300	\$5,000	\$4,000	\$4,000
MAINTENANCE AGREEMENTS	\$2,416	\$3,376	\$6,968	\$2,500	\$2,500	\$17,500
DISPOSAL			\$794	\$2,000		\$1,000
MAINTENANCE & CLEANING	\$2,220	\$2,431	\$2,366	\$4,000	\$3,000	\$3,600
EQUIPMENT REPAIRS - PLANT	\$19,801	\$17,694	\$21,672	\$20,000		
EQUIPMENT REPAIR PUMP STATION	\$36,091	\$54,807	\$58,229	\$50,000	\$55,000	\$75,000
REPAIR, WWTP PLANT	\$3,615	\$36,739	\$15,976	\$15,000	\$45,000	\$46,500
PUMP STATION REPAIR(BLDG)	\$759		\$1,278	\$2,500	\$2,500	\$2,500
PUMP STATION ROADS REPAIR	\$3,416			\$2,500	\$2,500	\$2,500
VACUUM CLEAN SEWER LINES	\$11,186	\$6,130	\$13,920	\$25,000	\$25,000	\$25,000
STREET REPAIRS/MAINTENANCE	\$4,644	\$1,027	\$1,630	\$2,600	\$2,000	\$15,000
AUTO & TRUCK REPAIR	\$35,362	\$3,607	\$7,124	\$6,000	\$8,000	\$15,000
DAMAGE TO PROPERTY	\$300		\$13,600	\$5,000	\$5,000	\$5,000
RENTAL OF EQUIP & VEHICLE	\$472	\$462	\$662	\$1,000	\$1,000	\$1,500
CELL PHONES	\$5,143	\$3,906	\$4,367	\$0	\$4,000	\$5,000
AT&T CLUB SERVICE	\$10,903	\$12,866	\$16,557	\$12,000	\$15,000	\$15,000
CBEYOND COMMUNICATIONS	\$4,644	\$4,850	\$6,563	\$4,600	\$6,000	\$6,000
PUBLIC NOTICES	\$228	\$76	\$125	\$1,000	\$1,000	\$1,000
PRINTING & BINDING	\$4,216	\$4,034	\$3,710	\$5,000	\$4,000	\$5,000
TRAVEL	\$1,190	\$2,885	\$3,728	\$6,000	\$5,000	\$5,000
DUES & FEES	\$1,296	\$725	\$1,653	\$2,000	\$2,000	\$3,500
EDUCATION & TRAINING	\$2,210	\$2,493	\$2,659	\$6,000	\$5,000	\$8,000
CONTRACT FEES						\$7,500
BANK CHARGES	\$102			\$500		
MERCHANT FEES CREDIT CARD	\$1,415	\$6,451	\$8,833	\$10,000	\$10,500	\$11,000
COLL FEE HENRY COUNTY	\$9,018	\$8,550	\$8,884	\$7,600	\$7,600	\$8,500
DRUG TESTING, VACCINES	\$230	\$870	\$345	\$1,600	\$1,000	\$1,600
POSTAGE	\$6,095	\$6,689	\$6,630	\$2,000	\$6,000	\$7,000
LANDFILL FEES	\$22,729	\$21,634	\$22,391	\$30,000	\$30,000	\$30,000
COMPUTER EXPENSE	\$9,321	\$924	\$3,407	\$4,000	\$4,000	\$10,000
OFFICE SUPPLIES	\$715	\$854	\$988	\$2,000	\$2,000	\$2,000
SUPPLIES & MATERIALS	\$36,206	\$9,326	\$8,712	\$10,000	\$10,000	\$10,000
HAND TOOLS & SMALL EQUIP.	\$12,653	\$12,263	\$11,887	\$8,000	\$8,000	\$10,000
ENERGY - NATURAL GAS	\$1,268	\$1,259	\$1,251	\$2,000	\$2,000	\$2,500
SNAPPING SHOALS EMC	\$5,998	\$5,112	\$4,915	\$6,000	\$6,000	\$6,000
GA POWER LIFT STATIONS	\$41,019	\$41,149	\$44,731	\$40,000	\$40,000	\$40,000
GA POWER - WWTP	\$125,325	\$141,669	\$146,474	\$140,000	\$140,000	\$145,000
ENERGY-BOTTLED GAS				\$500	\$500	\$0
ENERGY-GASOLINE/DIESEL	\$34,387	\$29,666	\$16,203	\$20,000	\$16,000	\$25,500
MISC EXPENSE		\$4,195	\$196	\$3,600	\$1,000	\$2,000
LAB SUPPLIES/OTHER	\$10,604	\$7,227	\$10,271	\$10,000	\$10,000	\$12,500

	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
505-43300-531706	\$33,703	\$45,367	\$55,764	\$50,000	\$50,000	\$50,000
505-43300-531726			\$310	\$1,000	\$500	\$1,000
505-43300-531746	\$3,424	\$5,896	\$2,810	\$3,000	\$3,000	\$4,500
505-43300-531750	\$4,938	\$4,013	\$3,644	\$7,500	\$7,500	\$8,500
505-43300-542200					\$25,000	\$25,000
505-43300-542400						\$7,500
505-43300-542500	\$909	\$2,350	\$7,851	\$4,000	\$5,000	\$90,000
505-43300-542517	\$10,185	\$19,777	\$11,399	\$20,000	\$23,000	\$25,000
505-43300-573105				\$3,500	\$3,000	\$3,000
505-43300-573110	\$2,216	\$41,062	\$17,228	\$23,000	\$23,000	\$23,000
505-43300-575000	\$868,991	\$7,506				
	Division: 43300 - SEWER Total:	\$1,904,568	\$1,149,042	\$1,220,050	\$1,442,713	\$1,709,500
505-44200-511100	\$246,210	\$236,859	\$271,278	\$332,800	\$338,500	\$342,000
505-44200-511300	\$7,925	\$7,272	\$7,827	\$10,000	\$20,000	\$25,000
505-44200-512100	\$53,753	\$45,486	\$60,702	\$90,000	\$128,000	\$105,000
505-44200-512110	\$1,048	\$874	\$979	\$1,000	\$2,020	\$2,000
505-44200-512111	\$560	\$532	\$645	\$622	\$1,100	\$1,200
505-44200-512200	\$703	\$3,482	\$3,838	\$3,785	\$4,800	\$5,525
505-44200-512401	\$33,971	\$33,575	\$27,008	\$44,500	\$43,600	\$55,200
505-44200-512500	\$4,755	\$2,970			\$5,000	\$5,000
505-44200-512700	\$19,695	\$17,015	\$15,438	\$25,000	\$22,000	\$27,000
505-44200-512850				\$6,000	\$7,000	\$7,000
505-44200-521201	\$16,496			\$0	\$0	\$0
505-44200-521222	\$16,051	\$18,569	\$8,293	\$10,000	\$12,500	\$12,500
505-44200-521230	\$4,000		\$540	\$10,000	\$10,000	\$10,000
505-44200-521305	\$7,610	\$7,610	\$7,610	\$8,000	\$8,000	\$10,000
505-44200-522210	\$66,988	\$70,433	\$71,701	\$75,000	\$75,000	\$115,000
505-44200-522220	\$5,005	\$2,406	\$2,787	\$4,000	\$4,000	\$15,000
505-44200-522231	\$9,719	\$21,611	\$12,196	\$20,000	\$20,000	\$20,000
505-44200-522240	\$8,752	\$3,827	\$490	\$5,000	\$5,000	\$23,500
505-44200-522250	\$7,091	\$4,205	\$8,285	\$5,000	\$10,000	\$10,000
505-44200-522255		\$19		\$1,500	\$1,500	\$1,500
505-44200-522320	\$870	\$732	\$862	\$1,000	\$1,000	\$3,500
505-44200-523110				\$70,000	\$70,000	\$70,000
505-44200-523231	\$3,407	\$2,986	\$2,795	\$4,000	\$4,000	\$4,000
505-44200-523245	\$4,644	\$4,850	\$6,563	\$5,000	\$7,000	\$10,000
505-44200-523310	\$936	\$889	\$874	\$1,500	\$2,000	\$2,000
505-44200-523400	\$3,881	\$3,684	\$3,710	\$5,000	\$5,500	\$5,500
505-44200-523500	\$1,198	\$1,027	\$736	\$3,500	\$3,500	\$3,500
505-44200-523600	\$703	\$1,638	\$2,430	\$5,000	\$4,000	\$4,000
505-44200-523700	\$2,408	\$1,571	\$1,448	\$4,000	\$4,000	\$5,500
505-44200-523840	\$413	\$756	\$290	\$1,000	\$1,000	\$1,000
505-44200-523849				\$2,500	\$1,500	\$1,500
505-44200-523902	\$39		\$10,143	\$5,000	\$9,000	\$9,000
505-44200-523930		\$265	\$115	\$1,000	\$1,000	\$1,000
505-44200-523940	\$5,198	\$6,125	\$6,379	\$7,500	\$7,500	\$7,500

	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET	
505-44200-531110	COMPUTER EXPENSE	\$1,841	\$76	\$4,448	\$6,000	\$5,000	\$10,000
505-44200-531130	OFFICE SUPPLIES	\$1,021	\$908	\$1,011	\$2,000	\$2,000	\$2,500
505-44200-531140	SUPPLIES & MATERIALS	\$26,033	\$26,664	\$34,810	\$20,000	\$50,000	\$50,000
505-44200-531142	HAND TOOLS & SMALL EQUIP.	\$10,436	\$4,590	\$6,470	\$5,000	\$5,000	\$20,000
505-44200-531221	SNAPPING SHOALS EMC	\$17,347	\$27,914	\$32,271	\$25,000	\$30,000	\$33,000
505-44200-531229	GA POWER - WWTP	\$2,626	\$4,316	\$2,547	\$5,000	\$5,000	\$5,000
505-44200-531270	ENERGY-GASOLINE/DIESEL	\$12,302	\$16,732	\$9,883	\$15,000	\$15,000	\$15,000
505-44200-531510	INV PCH FOR RSAL-WATER	\$490,230	\$593,004	\$632,893	\$600,000	\$600,000	\$595,000
505-44200-531703	LAB SUPPLIES/OTHER	\$752	\$846	\$1,324	\$2,500	\$2,500	\$3,500
505-44200-531706	CHEMICALS	\$2,273	\$2,475	\$2,676	\$7,000	\$7,000	\$10,500
505-44200-531740	TIRE EXPENSE	\$553	\$1,073	\$3,500	\$5,000	\$5,000	\$5,500
505-44200-531750	UNIFORMS	\$3,599	\$2,709	\$2,720	\$5,000	\$5,500	\$5,500
505-44200-542200	VEHICLES					\$70,000	\$45,000
505-44200-542401	COMPUTERS						\$10,000
505-44200-561000	DEPRECIATION	\$494,199	\$504,605	\$618,608	\$0	\$88,148	\$100,000
	Division: 44200 - WATER Total:	\$1,600,241	\$1,684,350	\$1,889,361	\$1,464,707	\$1,709,068	\$1,830,925
505-80000-581300	PRINCIPAL-OTHER DEBT				\$80,475	\$82,925	\$85,450
505-80000-582300	INTEREST-OTHER DEBT	\$53,500	\$51,267	\$48,946	\$46,770	\$44,320	\$41,800
	Division: 80000 - DEBT SERVICES Total:	\$53,500	\$51,267	\$48,946	\$127,245	\$127,245	\$127,250
505-90000-611103	TRANSFER TO/FROM GEN.FUND	\$417			\$53,610	\$55,500	\$60,000
	Division: 90000 - OTHER FINANCING USES Total:	\$417	\$0	\$0	\$53,610	\$55,500	\$60,000
	Expense Total:	\$3,558,728	\$2,884,649	\$3,158,357	\$3,068,276	\$3,265,016	\$3,727,675
		\$724,724	\$-2,216,546	\$-31,984	\$0	\$1	\$0

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED	ADOPTED	PROPOSED
				BUDGET	BUDGET	BUDGET

Fund: 510 - STORMWATER

Revenue

510-00000-319900	PENALTY/INTEREST STRMWTR	\$-3,770	\$-2,888	\$-1,625	\$0	\$0	\$0
510-00000-349700	STORMWATER FEES	-\$444,708	-\$420,408	-\$468,656	-\$460,000	-\$485,000	-\$750,000
510-00000-349900	STORMWATER FEES PRIOR YRS	-\$46,549	-\$70,108	-\$24,996	-\$41,800	-\$40,000	-\$30,000
510-00000-381000	Interest Revenues	-\$1,445	-\$1,377	-\$204			
510-00000-389040	FROM RESERVES				-\$264,815	-\$552,450	-\$233,885
510-00000-392505	Capital Contributions		-\$55,637				
		-\$496,470	-\$550,316	-\$495,281	-\$766,815	-\$1,057,450	-\$1,013,885

510-42500-511100	REGULAR EMPL SALARIES	\$112,196	\$131,025	\$109,177	\$199,900	\$281,700	\$250,000
510-42500-511300	OVERTIME	\$155	\$2,207	\$251	\$5,000		\$5,000
510-42500-512100	GRP INSRNC MEDICAL/DENTAL	\$31,800	\$22,277	\$15,649	\$91,000	\$78,300	\$94,000
510-42500-512110	GROUP INSURANCE LIFE	\$613	\$533	\$424	\$590	\$1,700	\$1,785
510-42500-512111	GROUP INSURANCE VISION	\$329	\$267	\$181	\$333	\$1,000	\$1,050
510-42500-512200	MEDICARE 1.45%	\$521	\$1,850	\$1,472	\$1,893	\$4,100	\$4,400
510-42500-512400	PENSION	\$15,616	\$14,922	\$13,527	\$45,400	\$39,500	\$44,000
510-42500-512600	UNEMPLOYMENT INSURANCE						\$7,600
510-42500-512700	WORKER'S COMPENSATION	\$6,243	\$4,765	\$4,323	\$7,000	\$26,650	\$26,650
510-42500-512850	HRA REIMBURSEMENT	\$5,134		\$2,000	\$4,500	\$7,000	\$7,000
510-42500-521201	PROFESSIONAL FEES				\$0	\$2,000	\$2,000
510-42500-521222	IT Services for Stormwater	\$730	\$753	\$2,408	\$5,500	\$7,500	\$7,500
510-42500-521230	ENGINEERING FEES	\$24,340	\$15,545	\$800	\$50,000	\$50,000	\$50,000
510-42500-522210	MAINTENANCE AGREEMENTS	\$73	\$105	\$1,710	\$3,000	\$2,000	\$7,000
510-42500-522220	STREET SWEEPING		\$2,100		\$50,000	\$100,000	\$50,000
510-42500-522230	EQUIPMENT REPAIRS				\$4,000	\$2,600	\$5,000
510-42500-522240	STREET REPAIRS/MAINTENANC	\$704	\$1,876	\$857	\$5,000	\$5,000	\$20,000
510-42500-522250	AUTO & TRUCK REPAIR	\$28,615	\$18,635	\$1,880	\$5,000	\$10,000	\$10,000
510-42500-523110	LIABILITY INSURANCE				\$2,000	\$2,500	\$2,500
510-42500-523231	CELL PHONES	\$2,726	\$1,753	\$1,647	\$3,000	\$3,000	\$3,000
510-42500-523304	PERMITS/ANNUAL REPORT	\$184		\$30,111	\$30,000	\$30,000	\$30,000
510-42500-523310	PUBLIC NOTICES	\$891	\$462	\$140	\$7,500	\$2,500	\$3,500
510-42500-523400	PRINTING & BINDING				\$500	\$10,000	\$10,000
510-42500-523500	TRAVEL	\$86	\$236	\$657	\$2,500	\$2,000	\$2,000
510-42500-523600	DUES & FEES	\$117	\$209	\$335	\$1,500	\$1,000	\$1,000
510-42500-523700	EDUCATION & TRAINING	\$959	\$955	\$725	\$3,000	\$3,000	\$3,500
510-42500-523852	NOI IMPLEMENTATION	\$13,822	\$15,142		\$5,000	\$7,500	\$7,500
510-42500-523901	BANK CHARGES	\$174			\$500	\$500	\$500
510-42500-523930	DRUG TESTING, VACCINES	\$150	\$155	\$40	\$500	\$500	\$500
510-42500-523950	LANDFILL FEES	\$278	\$2,365	\$1,309	\$4,000	\$2,500	\$5,000
510-42500-531110	COMPUTER EXPENSE	\$2,281	\$29	\$2,781	\$3,000	\$10,000	\$10,000
510-42500-531130	OFFICE SUPPLIES	\$2			\$2,000	\$2,000	\$2,000
510-42500-531140	SUPPLIES & MATERIALS	\$4,922	\$1,287	\$567	\$4,000	\$4,000	\$4,000
510-42500-531142	HAND TOOLS & SMALL EQUIP.	\$1,507	\$87		\$2,500	\$4,000	\$4,000
510-42500-531270	ENERGY-GASOLINE/DIESEL	\$10,572	\$9,789	\$3,798	\$7,500	\$10,000	\$10,000
510-42500-531700	MISCELLANEOUS EXPENSE	\$8,053	\$643	\$204	\$5,000	\$5,000	\$3,000

510-42500-531740
510-42500-531750
510-42500-542400
510-42500-542200
510-42500-542500
510-42500-542515
510-42500-542518
510-42500-561000
510-42500-575000
510-90000-611801

	2013 Actual	2014 Actual	2015 Actual	2016 ADOPTED BUDGET	2017 ADOPTED BUDGET	2018 PROPOSED BUDGET
TIRE EXPENSE	\$707	\$665		\$2,500	\$5,000	\$5,000
UNIFORMS	\$1,037	\$971	\$941	\$4,000	\$4,000	\$5,000
COMPUTER SOFTWARE						\$5,000
VEHICLES					\$65,000	\$0
EQUIPMENT				\$10,000	\$10,000	\$10,000
STORMWATER REPAIR	\$149,116	\$81,912		\$123,059	\$200,000	\$200,000
WATERSHED ASSES. PHASE II				\$5,000		\$10,000
DEPRECIATION	\$10,319	\$11,440	\$14,816	\$0	\$0	\$25,000
Loss on Disposal of Assots		\$4,731				
TRANSFER TO GF				\$59,900	\$55,600	\$60,000
	\$434,771	\$349,690	\$212,729	\$756,615	\$1,057,450	\$1,013,885
	-\$61,659	-\$200,626	-\$282,552	\$0	\$0	\$0

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED	ADOPTED	PROPOSED
				BUDGET	BUDGET	BUDGET

Fund: 540 - SANITATION SOLID WASTE COLLECTION

Revenue						
540-00000-319901	PENALTY/INTEREST SANI	\$-3,088	\$-3,193	\$-3,436	\$0	\$0
540-00000-344110	SAN-REVENUE	\$-1,072,082	\$-1,077,612	\$-1,083,261	\$-906,033	\$-1,060,000
540-00000-344130	SAN-RECYCLED MAT REVENUE	\$-1,492	\$-2,134	\$-1,841	\$0	\$-2,000
540-00000-349801	SANI-PRIOR YEARS REVENUE	\$-8,293	\$-5,910	\$-6,299	\$-4,000	\$-5,000
540-00000-381000	RENTS & ROYALTIES	\$-60,477	\$-78,614	\$-75,649	\$-65,000	\$-124,400
540-00000-389000	Reimbursement for Property Damage			\$-11,490		
540-00000-389040	FROM RESERVES			\$-566,000	\$-212,955	\$-321,050
540-00000-392200	Sale of Fixed Assets	\$-890			\$-50,000	
		\$-1,146,322	\$-1,167,463	\$-1,161,974	\$-1,621,033	\$-1,483,050

540-45200-511100	REGULAR EMPL. SALARIES	\$247,895	\$195,931	\$199,487	\$99,600	\$35,930	\$82,000
540-45200-511300	OVERTIME	\$3,266	\$2,323	\$2,752	\$10,000		\$5,000
540-45200-512100	GRP INSRNC MEDICAL/DENTAL	\$84,245	\$30,583	\$62,760	\$49,000	\$18,700	\$38,000
540-45200-512110	GROUP INSURANCE LIFE	\$1,101	\$724	\$777	\$1,262	\$1,000	\$2,000
540-45200-512111	GROUP INSURANCE VISION	\$587	\$426	\$531	\$932	\$500	\$1,000
540-45200-512200	MEDICARE 1.45%	\$1,305	\$2,582	\$2,713	\$3,750	\$525	\$1,300
540-45200-512401	RETIREMENT CONTRIBUTIONS	\$41,822	\$29,684	\$28,791	\$20,700	\$5,100	\$12,700
540-45200-512700	WORKER'S COMPENSATION	\$46,121	\$37,436	\$33,963	\$50,000	\$1,800	\$1,850
540-45200-512850	HRA REIMBURSEMENT				\$13,000	\$1,000	\$2,000
540-45200-521222	IT TECH SERVICES					\$2,500	\$2,500
540-45200-521300	Technical Services				\$0	\$3,500	\$0
540-45200-522210	MAINTENANCE AGREEMENTS	\$918	\$105	\$1,710	\$1,789	\$700	\$700
540-45200-522230	EQUIPMENT REPAIRS	\$3,100			\$7,500	\$7,500	\$7,500
540-45200-522239	CUSHMANGO FOR REPAIRS				\$1,000		
540-45200-522246	KUBOTA SANI VEHICLES	\$6,158	\$5,906		\$5,000	\$7,000	\$5,000
540-45200-522250	AUTO & TRUCK REPAIR	\$43,669	\$41,659	\$35,292	\$20,000	\$5,000	\$5,000
540-45200-522252	DAMAGE TO CITIZEN ITEMS	\$81	\$74	\$57	\$1,000	\$1,000	\$1,000
540-45200-523231	CELL PHONES	\$1,610	\$1,180	\$1,893	\$2,000		\$500
540-45200-523310	PUBLIC NOTICES			\$3,097	\$7,500	\$5,000	\$5,000
540-45200-523400	PRINTING & BINDING	\$3,780	\$2,076	\$824	\$2,500	\$3,000	\$3,000
540-45200-523700	EDUCATION & TRAINING				\$3,000	\$1,000	\$1,500
540-45200-523850	PERSONNEL SERVICE	\$78,735	\$68,766	\$82,424	\$25,000		
540-45200-523902	MERCHANT FEES CREDIT CARD			\$189	\$2,500	\$1,000	\$1,000
540-45200-523906	H. C. COLL. FEE	\$15,155		\$12,285	\$13,000	\$10,000	\$10,000
540-45200-523930	DRUG TESTING, VACCINES	\$40	\$160		\$2,000	\$500	\$500
540-45200-523940	POSTAGE	\$4,760	\$3,821	\$1,461	\$10,000	\$10,000	\$10,000
540-45200-523990	LANDFILL FEES	\$138,925	\$136,890	\$145,462	\$200,000	\$320,000	\$350,000
540-45200-523991	Sanitation Collections Outsourcing				\$1,000,000	\$875,000	\$915,000
540-45200-524000	SWMP COST JT. HC AND CITY		\$14,659	\$3,216	\$2,000	\$2,000	\$2,000
540-45200-531110	COMPUTER EXPENSE	\$1,501	\$76	\$5,104	\$4,000	\$2,000	\$2,000
540-45200-531130	OFFICE SUPPLIES						\$500
540-45200-531140	SUPPLIES & MATERIALS	\$3,246	\$2,145	\$539	\$6,000	\$4,000	\$4,000
540-45200-531240	ENERGY-BOTTLED GAS				\$500		
540-45200-531270	ENERGY-GASOLINE/DIESEL	\$66,218	\$42,785	\$30,265	\$20,000	\$5,000	\$5,000
540-45200-531704	OTHER SUPPLIES		\$21		\$3,500	\$1,000	\$1,000

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED	ADOPTED	PROPOSED
				BUDGET	BUDGET	BUDGET
540-45200-531740						
TIRE EXPENSE	\$16,375	\$20,149	\$14,941	\$5,000	\$3,000	\$3,000
540-45200-531750						
UNIFORMS	\$2,696	\$2,069	\$2,154	\$3,000		\$1,500
540-45200-561000						
DEPRECIATION	\$63,459	\$60,339	\$48,467	\$25,000	\$10,100	
540-45200-573111						
BAD DEBT EXP. - SAN.	\$54	\$680	\$160	\$0	\$0	\$0
540-45200-575000						
Loss on Disposal of Assets		\$25,724		\$0	\$0	\$0
Division: 45200 - SANITATION SOLID WASTE COLLECTION Totals:	\$874,624	\$728,742	\$719,354	\$1,621,033	\$1,344,355	\$1,483,050
	\$-271,698	\$-438,721	\$-462,620	\$0	\$0	\$0

	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	ADOPTED	ADOPTED	PROPOSED
				BUDGET	BUDGET	BUDGET

Fund: 560 - TED STRICKLAND COMMUNITY CENTER

Revenue

560-00000-381000	RENTS & ROYALTIES	-\$43,088	-\$34,611	-\$46,463	-\$34,250	-\$34,250	-\$36,750
560-00000-389007	Cancellation Fee	-\$350	-\$50	-\$325			
560-00000-389030	Miscellaneous		-\$100				
560-00000-391100	Operating Transfer In	-\$72,337					
560-00000-392505	Capital Contribution			-\$857,166			
		-\$115,775	-\$34,661	-\$703,954	-\$34,250	-\$34,250	-\$36,750

560-15650-51	SALARIES & BENEFITS	\$55,560					
560-15650-521222	IT Services for TSCC		\$3,008	\$3,210	\$1,000	\$1,000	\$1,000
560-15650-522210	MAINTENANCE AGREEMENTS				\$0		\$2,500
560-15650-522219	LANDSCAPING	\$2,430	\$3,276	\$3,276	\$3,000	\$3,000	\$3,000
560-15650-522220	MAINTENANCE & CLEANING	\$3,883	\$9,827	\$9,146	\$8,500	\$8,500	\$8,500
560-15650-522230	EQUIPMENT REPAIRS	\$1,274		\$730	\$1,000	\$1,000	\$1,000
560-15650-523241	AT&T (BELLSOUTH)	\$2,980	\$2,745	\$2,988	\$4,000	\$4,000	\$4,000
560-15650-523802	MERCHANT FEES CREDIT CARD	\$3,582	\$2,168	\$740	\$5,000	\$5,000	\$5,000
560-15650-523903	DISCOUNT ON ROOM RENTAL		\$199	\$318	\$750	\$750	\$750
560-15650-531110	COMPUTER EXPENSE	-\$740	\$40	\$911	\$0	\$0	\$0
560-15650-531140	Supplies and Materials	\$251					
560-15650-531231	GA PWR, 130 COMMUNITY CNTR	\$5,779	\$7,587	\$7,372	\$8,000	\$8,000	\$8,000
560-15650-531710	Christmas Decorations	\$150		\$250			
560-15650-542300	FURNITURE & FIXTURES				\$3,000	\$3,000	\$3,000
560-15650-561000	DEPRECIATION	\$21,022		\$20,846	\$0	\$0	\$0
560-15650-575000	Loss on Disposal of assets	\$674,016			\$0	\$0	\$0
		\$769,987	\$28,849	\$49,767	\$34,250	\$34,250	\$36,750
		\$654,212	-\$5,812	-\$854,187	\$0	\$0	\$0

MMCC

555-00000-381000	RENTS & ROYALTIES	-\$159,784	-\$162,072	-\$165,499	-\$155,000	-\$155,000
555-00000-381201	EQUIPMENT RENTAL	-\$3,090			-\$1,000	-\$1,000
555-00000-381301	DANCE FLOOR RENTAL	-\$10,855	-\$500	-\$600	-\$5,000	-\$5,000
555-00000-389001	LINEN RENTAL					
555-00000-389004	KITCHEN RENTAL \$500	-\$16,950	-\$100		-\$15,000	-\$15,000
555-00000-389007	CANCELLATION FEE	-\$3,539	-\$825	-\$2,775		
555-00000-389030	MISCELLANEOUS	-\$500	\$200			
555-00000-391100	OPERATING TRANSFERS IN	-\$143,239	-\$87,389	-\$168,236	-\$231,785	-\$282,065
555-00000-392505	CONTRIBUTED CAPITAL - DDA		-\$307,457			
		-\$337,757	-\$538,143	-\$337,110	-\$407,785	-\$458,065

555-15650-511100	REGULAR EMPL. SALARIES	\$46,380	\$72,259	\$99,187	\$132,200	\$138,600
555-15650-511300	OVERTIME		\$2,528			
555-15650-512100	GRP INSRNC MEDICAL/DENTAL	\$9,312	\$15,314	\$19,273	\$47,400	\$60,000
555-15650-512110	GROUP INSURANCE LIFE	\$168	\$193	\$337	\$900	\$1,200
555-15650-512111	GROUP INSURANCE VISION	\$105	\$146	\$203	\$600	\$800
555-15650-512200	MEDICARE 1.45%	\$708	\$766	\$1,350	\$1,920	\$2,100
555-15650-512401	RETIREMENT CONTRIBUTION	\$7,471	\$8,760	\$32,448	\$18,800	\$19,500
555-15650-512600	UNEMPLOYMENT INSURANCE			\$3,960	\$2,500	\$5,000
555-15650-512700	WORKER'S COMPENSATION	\$3,603	\$3,288	\$1,728	\$2,700	\$3,500
555-15650-512851	HRA, \$1,000 DEDUCTIBLE				\$3,000	\$3,000
555-15650-521201	PROFESSIONAL FEES			\$2,440		
555-15650-521222	IT Services for MMCC	\$1,073	\$841	\$2,261	\$3,000	\$3,000
555-15650-521340	WEBSITE	\$600	\$484	\$651	\$1,000	\$1,000
555-15650-522200	REPAIRS & MAINTENANCE	\$3,223	\$1,265	\$1,181	\$2,500	\$2,500
555-15650-522210	MAINTENANCE AGREEMENTS	\$1,704		\$1,106	\$2,500	\$3,500
555-15650-522213	FACILITY CLEANING	\$8,423	\$31,557	\$27,000	\$22,000	\$22,000
555-15650-522219	LANDSCAPING	\$16,342	\$19,928	\$19,928	\$18,000	\$18,000
555-15650-522220	MAINTENANCE & CLEANING	\$27,351	\$4,909	\$3,214	\$5,040	\$5,040
555-15650-522230	EQUIPMENT REPAIRS	\$347	\$244	\$488	\$7,500	\$7,500
555-15650-522251	AUTO EXPENSE				\$200	\$200
555-15650-522320	RENTAL OF EQUIP & VEHICLE	\$328	\$188	\$218	\$600	\$600
555-15650-523231	CELL PHONES	\$1,073	\$970	\$552	\$2,500	\$2,500
555-15650-523245	CBEYOND COMMUNICATIONS	\$3,341	\$1,649	\$250	\$2,150	\$2,150
555-15650-523310	PUBLIC NOTICES					
555-15650-523400	PRINTING & BINDING				\$500	\$500
555-15650-523500	TRAVEL		\$0		\$1,000	\$2,500
555-15650-523600	DUES & FEES			\$85	\$500	\$800
555-15650-523700	EDUCATION & TRAINING	\$359	\$179		\$1,000	\$2,700
555-15650-523850	Personnel Services			\$42,933	\$40,000	\$60,000
555-15650-523902	MERCHANT FEES CREDIT CARD		\$1,500	\$2,508	\$2,250	\$2,250
555-15650-523933	LINEN	\$3,913	\$937	\$480	\$4,000	\$4,000
555-15650-531110	COMPUTER EXPENSE	\$577	\$2,898	\$1,648	\$2,000	\$2,000
555-15650-531130	OFFICE SUPPLIES	\$1,508	\$2,143	\$4,039	\$2,500	\$2,500
555-15650-531140	SUPPLIES & MATERIALS	\$1,243	\$1,027	\$675	\$1,000	\$1,000
555-15650-531142	HAND TOOLS & SMALL EQUIP.	\$7,994	\$789		\$1,000	\$1,000

555-15650-531213	NATURAL GAS	\$404		\$1,988	\$2,500	\$2,500
555-15650-531232	GA POWER ELECTRICITY	\$25,506	\$24,364	\$23,026	\$25,000	\$25,000
555-15650-531271	FUEL	\$1,052	\$901	\$935	\$500	\$500
555-15650-531700	EXPENSE FOR DOUBLE BOOKING			\$2,286		
555-15650-531704	OTHER SUPPLIES		\$171	\$479	\$525	\$525
555-15650-531708	FOOD AND BEVERAGE	\$2,224		\$76	\$200	\$800
555-15650-531710	CHRISTMAS DECORATIONS	\$1,896	\$1,500		\$5,000	\$5,000
555-15650-531720	SIGNS				\$50	\$1,000
555-15650-531725	PROMOTIONAL SUPPLIES				\$2,500	\$2,500
555-15650-531750	UNIFORMS			\$118	\$450	\$800
555-15650-541100	SITES					
555-15650-541200	SITE IMPROVEMENTS	\$66,285		\$4,479	\$3,500	\$3,500
555-15650-542400	COMPUTER EXPENSE			\$167		
555-15650-542500	EQUIPMENT	\$1,651			\$35,000	\$35,000
555-15650-591000	DEPRECIATION	\$84,937	\$90,617	\$89,616		
555-15650-575000	LOSS ON DISPOSAL OF ASSETS					
		\$331,099	\$290,061	\$393,485	\$407,785	\$458,065

CITY OF STOCKBRIDGE GENERAL FUND MULTI-YEAR COMPARISON						
		Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017	Proposed Budget 2018
General Fund Departments						
Governing Body	11100	\$255,318	\$229,720	\$246,192	\$271,100	\$293,275
Executive	13000	\$432,498	\$627,055	\$614,500	\$739,200	\$1,004,400
Administration	15100	\$2,219,443	\$1,783,738	\$1,580,315	\$1,683,000	\$1,724,480
Business Services	15160					\$209,680
IT Services / Support	15350		\$73,000	\$93,000	\$190,500	\$215,800
General Government Buildings & Services	15650	\$333,450	\$488,751	\$722,500	\$702,750	\$738,525
Municipal Court	25000	\$778,080	\$657,903	\$782,878	\$265,675	\$149,225
Police	32100	\$185,000	\$755,000	\$755,000	\$400,000	\$350,000
Public Works	42200	\$2,531,897	\$2,334,262	\$2,236,192	\$2,134,380	\$2,445,230
City Events	61900	\$170,150	\$112,000	\$110,500	\$203,815	\$199,135
Parks	62200	\$125,000	\$95,000	\$56,000	\$65,500	\$203,500
Planning Administration	74100					\$177,900
Code Enforcement	74500		\$173,260	\$209,435	\$192,840	\$151,285
Main Street Program	75500		\$144,510	\$181,580	\$205,445	\$204,950
Planning and Development	75700	\$194,751		\$89,900	\$351,900	\$145,600
Other Financing Uses (Debt Service & Transfers)	90000	\$1,212,904	\$1,256,293	\$1,379,686	\$1,490,645	\$1,542,915
		<u>\$8,438,491</u>	<u>\$8,730,492</u>	<u>\$9,057,678</u>	<u>\$8,896,750</u>	<u>\$9,755,900</u>

Revenues

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-00000-311500	INTANGIBLE RECORDING TAX	-\$34,175	-\$35,043	-\$46,289	-\$35,000	-\$45,000
100-00000-311600	REAL ESTATE TRANSFER	-\$9,667	-\$16,612	-\$19,128	-\$10,000	-\$20,000
100-00000-311710	FRANCHISE TAX-ELECTRIC	-\$1,068,307	-\$1,111,355	-\$1,089,242	-\$1,087,600	-\$1,090,000
100-00000-311715	FRANCHISE TAX-EMC	-\$5,696	-\$5,967	-\$6,133	-\$5,000	-\$15,000
100-00000-311720	FRANCHISE TAX-COLLEGE PK.	-\$9,361	-\$7,833	-\$7,414	-\$8,000	-\$8,000
100-00000-311730	FRANCHISE TAX-GAS	-\$85,822	-\$92,508	-\$92,727	-\$85,500	-\$85,500
100-00000-311750	FRANCHISE TAX-TELV CABLE	-\$170,012	-\$179,524	-\$138,603	-\$165,000	-\$170,000
100-00000-311760	FRANCHISE TAX-TELEPHONE	-\$110,873	-\$132,306	-\$93,570	-\$110,000	-\$110,000
100-00000-311790	FRANCHISE TAX-OTHER	-\$3,420	-\$8,963	-\$5,400	-\$5,000	-\$5,600
100-00000-313100	LOCAL OPTION SALES/USE TX	-\$3,403,706	-\$3,597,732	-\$3,785,414	-\$3,546,450	-\$3,778,475
100-00000-313110	HCTC - AVT TAX	-\$271,113	-\$226,911	-\$124,284	-\$122,000	-\$175,000
100-00000-314201	BEER TAX	-\$365,580	-\$376,376	-\$383,599	-\$360,000	-\$370,000
100-00000-314202	LIQUOR TAX-PACKAGE SALES	-\$158,658	-\$172,210	-\$171,273	-\$150,000	-\$160,000
100-00000-314203	WINE TAX	-\$104,277	-\$112,984	-\$117,419	-\$100,000	-\$105,000
100-00000-314204	CONSUMPTION TAX - LIQUOR	-\$34,735	-\$42,728	-\$39,111	-\$35,000	-\$35,000
100-00000-316100	OCCUPATIONAL TAX	-\$346,274	-\$477,955	-\$453,678	-\$530,000	-\$555,000
100-00000-316112	GA MUNICIPAL LICENSE FEE	-\$28,100	-\$5,450	-\$55,010	-\$25,000	-\$25,000
100-00000-316113	MISC BUSINESS TAX	-\$9,742	-\$2,598	-\$1,840	-\$5,000	-\$5,000
100-00000-316150	OCCUPATIONAL TAX ADMIN.	-\$88,349	-\$78,287	-\$90,964	-\$70,000	-\$75,000
100-00000-316200	INSURANCE PREMIUM TAX	-\$1,419,779	-\$1,516,512	-\$1,642,740	-\$1,610,000	-\$1,750,000
100-00000-316300	FINANCIAL INSTITUTION TAX	-\$57,598	-\$69,422	-\$89,229	-\$60,000	-\$70,000
100-00000-319111	FORECLOSED/VACANT-REG FEE	-\$11,100	-\$5,300	-\$4,000	-\$5,000	-\$5,000
100-00000-321110	OT ALCOHOLIC BEV-BEER	-\$27,430	-\$46,290	-\$48,500	-\$43,100	-\$45,000
100-00000-321120	OT ALCOHOLIC BEV-WINE	-\$22,125	-\$40,265	-\$41,875	-\$38,000	-\$40,000
100-00000-321130	OT ALCOHOLIC BEV-LIQUOR	-\$65,345	-\$103,000	-\$95,872	-\$95,000	-\$100,000
100-00000-321141	OT HOTEL LOUNGE POURING					
100-00000-321150	OT APPLICATION FEE	-\$1,260	-\$420	-\$690	-\$2,100	-\$2,000
100-00000-321200	OT REGULATORY FEE	-\$19,670		-\$1,230		
100-00000-323100	OCCUPATIONAL TAX PENALTY	-\$6,802	-\$13,284	-\$11,403	-\$1,800	-\$5,000
100-00000-323400	OCCUPATIONAL TAX-INTEREST	-\$3,566	-\$1,642	-\$1,282	-\$500	-\$500
100-00000-334311	GRANTS FOR STREETS		-\$182,679	-\$182,603	-\$239,600	-\$285,675
100-00000-341400	PRINTING & DUPLICATING SERVICES	-\$187	-\$512	-\$145		-\$150
100-00000-341910	OTHER - ELECTION QUALIFYING FEES		-\$2,016	-\$1,620		
100-00000-343400	RIGHT OF WAY PERMIT FEE			-\$3,350		-\$500
100-00000-349300	BAD CHECK FEE	-\$1,000	-\$550	-\$475	-\$500	-\$500
100-00000-351140	FINES & FORFEITURES	-\$1,210,910	-\$1,059,330	-\$539,215	-\$103,000	-\$55,000
100-00000-351145	CODE ENFORCEMENT FINES				-\$10,000	-\$20,000
100-00000-361000	INTEREST REVENUES	-\$9,675	-\$2,404	-\$1,381	-\$1,000	-\$1,000

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-00000-381015	PENALTY & INT ALCOHOL TAX		-\$850	-\$2,775		
100-00000-381100	SPRINT COM - RENT	-\$30,988	-\$45,140	-\$43,421	-\$40,000	-\$40,000
100-00000-381200	PARK PAVILION RENTAL	-\$17,144	-\$21,485	-\$22,200	-\$30,000	-\$34,000
100-00000-381300	T-MOBILE TOWER LEASE	-\$34,808	-\$39,331	-\$37,773	-\$35,000	-\$35,000
100-00000-383000	INS.REIM.DAM./STOLEN PROP	-\$29,538	-\$13,310	-\$4,000	-\$2,500	-\$2,500
100-00000-389013	CITY EVENTS REVENUES	-\$8,460	-\$10,995	-\$24,121	-\$8,500	-\$8,000
100-00000-389016	PROCEEDS FROM LAWSUIT			-\$20,000		
100-00000-389030	MISCELLANEOUS	-\$153,908	-\$2,929	-\$10,107	-\$5,000	-\$5,000
100-00000-389038	MAIN STREET SPONSORS		-\$700		-\$600	-\$500
100-00000-389040	FROM RESERVES	\$0			-\$417,750	-\$318,000
100-00000-392100	SALE OF FIXED ASSETS		-\$18,587			
100-00000-391100	OPERATING TRANSFER IN	\$0		-\$113,510	-\$111,000	-\$120,000
100-00000-392100	SALE OF FIXED ASSETS				-\$58,441	
		-\$9,439,156	-\$9,880,195	-\$9,694,612	-\$9,372,941	-\$9,755,900

Governing Body

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-11100-511120	MAYOR	\$10,800	\$10,800	\$735	\$14,400	\$14,400
100-11100-511121	COUNCIL	\$42,000	\$42,000	\$60,000	\$60,000	\$60,000
100-11100-512100	GRP INSRNC MEDICAL/DENTAL	\$33,508	\$35,274	\$45,887	\$65,700	\$65,700
100-11100-512110	GROUP INSURANCE LIFE	\$129	\$152	\$134	\$300	\$300
100-11100-512111	GROUP INSURANCE VISION	\$373	\$418	\$595	\$500	\$500
100-11100-512200	MEDICARE 1.45%	\$742	\$740	\$828	\$1,200	\$1,200
100-11100-512400	PENSION	\$6,046	\$4,967	\$4,791	\$10,800	\$10,800
100-11100-512700	WORKER'S COMPENSATION		\$1,235	\$1,514	\$2,000	\$2,300
100-11100-512851	HRA, \$1,000 DEDUCTIBLE	\$2,625			\$6,000	\$6,000
100-11100-521101	OFFICIAL/ADMINISTRATIVE	\$0	\$1,330	\$10,464	\$12,000	\$12,000
100-11100-521210	ACCOUNTING,ANNUAL AUDIT	\$4,629	\$3,000	\$4,500	\$5,000	\$5,000
100-11100-521217	LEGAL					
100-11100-521222	IT TOTAL TECH	\$23,435				
100-11100-521301	CODIFICATION	\$5,177	\$5,035	\$11,584	\$10,500	\$10,000
100-11100-523231	CELL PHONES	\$9,802	\$7,052	\$4,698	\$6,000	\$3,000
100-11100-523310	PUBLIC NOTICES	\$2,497	\$1,608	\$2,321	\$5,000	\$5,000
100-11100-523400	PRINTING & BINDING	\$3,089	\$1,346	\$923	\$4,000	\$4,000
100-11100-523500	TRAVEL	\$8,712	\$10,346	\$11,293	\$15,500	\$15,500
100-11100-523600	DUES & FEES	\$700	\$48	\$46	\$500	\$500
100-11100-523700	EDUCATION & TRAINING	\$11,055	\$10,855	\$16,922	\$17,500	\$20,000
100-11100-523860	P O SALARIES - EXTRA DUTY	\$15,690				
100-11100-523910	COUNCIL INITIATIVE	\$5,946	\$5,019	\$9,512	\$12,500	\$12,500
100-11100-531110	COMPUTER EXPENSE	\$8,934	\$11,080	\$5,168	\$5,500	\$5,500
100-11100-531130	OFFICE SUPPLIES	\$1,810	\$1,011	\$1,245	\$1,500	\$1,500
100-11100-531132	COMMITTEE SUPPLIES	\$0	\$65	\$169	\$2,000	\$2,000
100-11100-531270	ENERGY-GASOLINE/DIESEL	\$0	\$26			
100-11100-531700	MISCELLANEOUS EXPENSE	\$3,996	\$8,838	\$5,974	\$3,500	\$3,500
100-11100-531701	HOSPITALITY/FOOD/BEVERAGE	\$1,625	\$2,013	\$1,180	\$3,000	\$3,000
100-11100-531747	CIVIC EVENTS		\$2,596	\$2,990	\$9,000	\$9,000
100-11100-531748	YOUTH ADVISORY COUNCIL				\$10,000	\$18,275
100-11100-531750	UNIFORMS	\$373	\$325	\$668	\$800	\$1,800
		\$203,493	\$166,958	\$204,132	\$284,700	\$293,275

Executive

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-13000-511100	REGULAR EMPL. SALARIES	\$235,218	\$394,147	\$440,274	\$507,100	\$703,500
100-13000-512100	GRP INSRNC MEDICAL/DENTAL	\$29,091	\$38,099	\$42,476	\$81,000	\$140,000
100-13000-512110	GROUP INSURANCE LIFE	\$772	\$1,458	\$1,533	\$2,000	\$4,000
100-13000-512111	GROUP INSURANCE VISION	\$324	\$535	\$599	\$900	\$900
100-13000-512200	MEDICARE 1.45%	\$3,388	\$5,834	\$6,298	\$7,400	\$10,000
100-13000-512400	PENSION	\$31,299	\$42,300	\$33,928	\$65,000	\$71,000
100-13000-512401	RETIREMENT CONTRIBUTION	\$8,275	\$11,562	\$12,453	\$12,500	\$16,500
100-13000-512600	UNEMPLOYMENT INSURANCE	\$3,234	\$0		\$3,600	\$3,600
100-13000-512700	WORKER'S COMPENSATION	\$1,201	\$2,130	\$3,434	\$4,200	\$4,200
100-13000-512850	HRA REIMBURSEMENT	\$0	\$141	\$1,257	\$5,000	\$5,000
100-13000-521222	IT TOTAL TECH	\$7,108				
100-13000-522210	MAINTENANCE AGREEMENTS	\$0	\$0			
100-13000-522250	AUTO & TRUCK REPAIR	\$0	\$0	\$98		
100-13000-522320	RENTAL OF EQUIP & VEHICLE	\$1,872	\$2,249	\$2,166	\$2,500	\$2,500
100-13000-523231	CELL PHONES	\$2,513	\$3,251	\$2,737	\$3,500	\$2,500
100-13000-523400	PRINTING & BINDING	\$226	\$49		\$1,200	\$1,200
100-13000-523500	TRAVEL	\$1,443	\$5,569	\$4,473	\$6,000	\$7,000
100-13000-523600	DUES & FEES	\$553	\$2,189	\$2,307	\$2,500	\$2,500
100-13000-523700	EDUCATION & TRAINING	\$1,662	\$6,220	\$4,046	\$8,000	\$9,000
100-13000-531110	COMPUTER EXPENSE	\$2,054	\$7,089	\$6,181	\$10,000	\$10,000
100-13000-531130	OFFICE SUPPLIES	\$2,146	\$3,255	\$3,587	\$4,500	\$4,500
100-13000-531270	ENERGY-GASOLINE/DIESEL	\$1,047				
100-13000-531700	MISCELLANEOUS EXPENSE	\$2,220	\$1,536	\$357	\$2,500	\$2,500
100-13000-531701	HOSPITALITY/FOOD/BEVERAGE	\$157	\$91	\$712	\$1,500	\$1,500
100-13000-531750	UNIFORMS	\$153	\$101	\$178	\$300	\$500
		\$335,957	\$525,796	\$589,090	\$731,200	\$1,004,400

Administration

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-15100-511100	REGULAR EMPL. SALARIES	\$543,398	\$402,686	\$398,527	\$482,850	\$467,000
100-15100-511300	OVERTIME	\$2,434	\$1,268	\$810	\$3,000	\$3,000
100-15100-512100	GRP INSRNC MEDICAL/DENTAL	\$76,821	\$89,857	\$87,445	\$115,000	\$130,000
100-15100-512101	FEES GRP INS	\$900	\$952	\$1,182	\$3,000	\$3,000
100-15100-512103	COMMUNITY HEALTH NETWORK					
100-15100-512110	GROUP INSURANCE LIFE	\$1,393	\$1,427	\$1,710	\$1,800	\$1,800
100-15100-512111	GROUP INSURANCE VISION	\$769	\$897	\$785	\$900	\$900
100-15100-512200	MEDICARE 1.45%	\$7,873	\$8,665	\$5,793	\$8,600	\$7,000
100-15100-512400	PENSION	\$86,017	\$53,124	\$43,495	\$63,500	\$65,380
100-15100-512600	UNEMPLOYMENT INSURANCE	\$14,620	\$503	-\$192	\$10,900	\$8,000
100-15100-512700	WORKER'S COMPENSATION	\$4,785	\$2,742	\$3,794	\$5,000	\$5,000
100-15100-512800	EMPLOYEE ASSISTANCE PROG.	\$1,256	\$1,326	\$1,338	\$1,100	\$1,500
100-15100-512851	HRA, \$1,000 DEDUCTIBLE	\$0	\$2,149	\$3,334	\$9,000	\$9,000
100-15100-521100	CONSULTANT FEES	\$0	\$56,087	\$29,870	\$175,000	\$100,000
100-15100-521210	ACCOUNTING, ANNUAL AUDIT	\$68,486	\$62,500	\$40,500	\$85,000	\$60,000
100-15100-521217	LEGAL	\$114,973	\$305,640	\$242,895	\$200,000	\$200,000
100-15100-521218	LEGAL - OTHER	\$467,282	\$59,999		\$60,000	\$50,000
100-15100-521219	LEGAL, SMITH WELCH WHITE		\$71,648	\$28,754		
100-15100-521222	IT TOTAL TECH	\$26,958				
100-15100-521223	PAYROLL FEES	\$45,190	-\$17,021	\$10,852	\$14,000	\$15,000
100-15100-521230	ENGINEERING FEES	\$5,000				
100-15100-521240	APPRAISALS	\$800				
100-15100-521335	SHREDDING	\$672	\$478	\$1,263	\$2,800	\$2,000
100-15100-522210	MAINTENANCE AGREEMENTS	\$60,264	\$31,055	\$38,084	\$55,000	\$55,000
100-15100-522214	FACILITY CLEANING, 4640	\$32,832				
100-15100-522219	LANDSCAPING					
100-15100-522220	MAINTENANCE & CLEANING	\$1,801				
100-15100-522230	EQUIPMENT REPAIRS	\$331	\$82	\$370	\$500	\$500
100-15100-522250	AUTO & TRUCK REPAIR	\$1,189	\$1,200	\$400	\$1,500	\$1,500
100-15100-522320	RENTAL OF EQUIP & VEHICLE	\$13,004	\$5,871	\$5,178	\$10,000	\$10,000
100-15100-523110	INSURANCE GEN. LIABILITY	\$235,471	\$244,685	\$161,150	\$174,500	\$185,000
100-15100-523111	INS. POLLUTION CONTROL	\$8,545	\$0		\$0	
100-15100-523231	CELL PHONES	\$3,439	\$241	\$913	\$800	\$800
100-15100-523240	AT&T CLUB SERVICE	\$5,740	\$7,137	\$8,488	\$8,000	\$8,000
100-15100-523246	TELECOMMUNICATION	\$24,105	\$24,849	\$28,398	\$27,000	\$30,000
100-15100-523300	ADVERTISING	\$300	\$175		\$1,500	\$1,500
100-15100-523305	NEWSLETTER	\$10,046	\$21,255			
100-15100-523310	PUBLIC NOTICES	\$874	\$382	\$468	\$100	\$100

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-15100-523400	PRINTING & BINDING	\$2,444	\$1,585	\$49	\$2,500	\$2,500
100-15100-523450	SECURITY ASSESSMENT					
100-15100-523500	TRAVEL	\$2,156	\$1,822	\$2,819	\$8,000	\$7,000
100-15100-523600	DUES & FEES	\$25,561	\$6,712	\$9,827	\$15,000	\$15,000
100-15100-523700	EDUCATION & TRAINING	\$3,558	\$3,912	\$6,855	\$10,000	\$10,000
100-15100-523850	PERSONNEL SERVICE	\$112,240	\$51,771	\$28,774	\$58,300	\$40,000
100-15100-523851	INTERN HELP			\$12,191	\$10,000	\$10,000
100-15100-523855	CONTRACT SERVICES	\$2,250		\$8,120	\$17,000	\$14,000
100-15100-523858	CODE ENFORCEMENT					
100-15100-523901	BANK CHARGES	\$4,878	\$1,354	\$1,109	\$10,000	\$8,000
100-15100-523909	CREDIT CARD EXPENSES	\$13,096	\$3,040	\$4,882	\$10,000	\$8,000
100-15100-523930	DRUG TESTING, VACCINES	\$3,470	\$680	\$1,338	\$6,000	\$5,000
100-15100-523936	HR EXPENSES	\$3,141	\$4,053	\$1,035	\$8,000	\$8,000
100-15100-523937	HEALTH & WELLNESS	\$13,887	\$35,467	\$37,742	\$35,000	\$35,000
100-15100-523940	POSTAGE	\$8,030	\$5,117	\$5,688	\$10,000	\$10,000
100-15100-523945	WEB SITE	\$0	\$1		\$5,000	\$5,000
100-15100-531110	COMPUTER EXPENSE	\$25,573	\$38,184	\$17,230	\$40,000	\$40,000
100-15100-531120	ELECTION EXPENSE		\$7,527	\$7,834	\$24,000	\$8,000
100-15100-531130	OFFICE SUPPLIES	\$16,626	\$17,592	\$16,907	\$18,000	\$20,000
100-15100-531140	SUPPLIES & MATERIALS					
100-15100-531142	HAND TOOLS & SMALL EQUIPMENT		\$3,948			
100-15100-531270	ENERGY-GASOLINE/DIESEL	\$2,520				
100-15100-531290	CABLE	\$950	\$0		\$100	
100-15100-531700	MISCELLANEOUS EXPENSE	-\$466	\$7,877	\$7,789	\$10,000	\$10,000
100-15100-531701	HOSPITALITY/FOOD/BEVERAGE	\$5,282	\$5,936	\$5,747	\$5,000	\$5,000
100-15100-531709	CITY REBRANDING INITIATIVE				\$70,000	
100-15100-531710	CHRISTMAS DECORATIONS	\$650	\$3,179	\$372	\$5,000	\$5,000
100-15100-531720	SIGNS	\$98	\$0		\$1,000	\$1,000
100-15100-531750	UNIFORMS	\$364	\$1,363	\$108	\$1,000	\$1,000
100-15100-541406	STORM WATER/PROPERTY TAX	\$7,466	\$8,381	\$9,968	\$9,000	\$10,000
100-15100-542300	FURNITURE & FIXTURES	\$0	\$0		\$5,000	\$5,000
100-15100-542400	COMPUTER SOFTWARE					
100-15100-542500	EQUIPMENT	\$0	\$0	\$8,145	\$10,000	\$16,000
100-15100-542512	LIVABLE COMM INITIATIVE	\$3,401	\$3,184			
100-15100-572065	TRANSFER TO LIBRARY			\$10,080		
100-15100-573200	LIABILITY INSURANCE DEDUCT	\$10,324	\$6,805	\$1,000	\$7,000	\$7,000
100-15100-573500	SETTLEMENT - LEGAL FEES			\$8,758		
		\$2,134,485	\$1,639,017	\$1,351,662	\$1,908,050	\$1,724,480

Business Services

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-15160-511100	REGULAR EMPLOYEE SALARIES					\$78,500
100-15160-512100	GRP INSRNC MEDICAL/DENTAL					\$35,000
100-15160-512110	GROUP INSURANCE LIFE					\$550
100-15160-512111	GROUP INSURANCE VISION					\$180
100-15160-512200	MEDICARE 1.45%					\$1,200
100-15160-512400	PENSION					\$12,500
100-15160-512600	UNEMPLOYMENT INSURANCE					\$2,000
100-15160-521700	WORKER'S COMPENSATION					\$2,000
100-15160-512851	HRA, \$1,000 DEDUCTIBLE					\$2,000
100-15160-521200	PROFESSIONAL FEES					\$1,000
100-15160-521300	TECHNICAL SERVICES					\$1,000
100-15160-521310	SOFTWARE					\$1,000
100-15160-522210	MAINTENANCE AGREEMENT					\$1,500
100-15160-523231	CELL PHONES					\$1,000
100-15160-523245	TELECOMMUNICATIONS					\$1,000
100-15160-523300	ADVERTISEMENT					\$1,000
100-15160-523400	PRINTING & BINDING					\$2,000
100-15160-523500	TRAVEL					\$1,500
100-15160-523501	S B A TRAVEL					\$1,000
100-15160-523600	DUES & FEES					\$750
100-15160-523700	EDUCATION & TRAINING					\$2,000
100-15160-523701	SBA EDUCATION & TRAINING					\$10,000
100-15160-523940	POSTAGE					\$8,000
100-15160-531132	S B A SUPPLIES					\$20,000
100-15160-531140	SUPPLIES & MATERIALS					\$3,000
100-15160-531600	SMALL EQUIPMENT - NON CAPITAL					\$2,500
100-15160-531701	HOSPITALITY/FOOD					\$20,000
100-15160-531725	PROMOTIONAL SUPPLIES					\$1,000
100-15160-531750	UNIFORMS					\$500
						\$209,680

IT Services

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-15350-521211	IT TOTAL TECH GOVERNING		\$16,562	\$22,639	\$22,000	\$22,000
100-15350-521212	IT TOTAL TECH EXECUTIVE		\$8,042	\$11,306	\$15,000	\$15,000
100-15350-521213	IT TOTAL TECH ADMINISTRATION		\$25,377	\$38,845	\$39,000	\$39,000
100-15350-521214	IT TOTAL TECH GOVT BUILDINGS		\$3,203	\$4,522	\$5,000	\$5,000
100-15350-521215	IT TOTAL TECH COURTS		\$8,250	\$11,306	\$10,000	\$10,000
100-15350-521216	IT TOTAL TECH PUBLIC WORKS		\$8,647	\$11,306	\$13,500	\$13,500
100-15350-521217	IT TOTAL TECH CODE ENFORCE		\$1,602	\$2,281	\$3,000	\$3,000
100-15350-521218	IT TOTAL TECH MAIN STREET		\$2,008	\$8,064	\$8,000	\$8,000
100-15350-531110	COMPUTER EXPENSE				\$75,000	\$100,300
100-15350-541400	FIBER NETWORK INFRASTRUCTURE				\$150,000	
			\$0	\$71,691	\$110,249	\$340,500
						\$215,800

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
Buildings & Facilities	100-15650-511100	REGULAR EMPL. SALARIES		\$132,105	\$100,250	\$119,000
	100-15650-511300	OVERTIME		\$2,805	\$5,000	\$5,000
	100-15650-512100	GRP INSRNC MEDICAL/DENTAL		\$26,153	\$42,600	\$45,000
	100-15650-512110	GROUP INSURANCE LIFE		\$495	\$1,500	\$1,500
	100-15650-512111	GROUP INSURANCE VISION		\$309	\$1,400	\$1,400
	100-15650-512200	MEDICARE 1.45%		\$1,945	\$2,100	\$2,175
	100-15650-512400	PENSION		\$17,866	\$14,946	\$21,750
	100-15650-512700	WORKER'S COMPENSATION		\$1,665	\$2,500	\$2,500
	100-15650-512851	HRA, \$1,000 DEDUCTIBLE		\$1,284	\$2,000	\$3,000
	100-15650-521222	IT TOTAL TECH	\$5,232			
	100-15650-521230	ENGINEERING FEES	\$1,850		\$1,700	\$50,000
	100-15650-522210	MAINTENANCE AGREEMENTS	\$15,126	\$18,631	\$15,485	\$25,000
	100-15650-522214	FACILITY CLEANING, 4640		\$29,288	\$22,200	\$50,000
	100-15650-522216	LANDSCAPING/PLANTS NEW CH	\$32,590	\$20,600	\$21,608	\$11,000
	100-15650-522218	CLEANING COURT		\$17,812	\$11,400	\$15,000
	100-15650-522219	LANDSCAPING		\$43,231	\$53,035	\$145,000
	100-15650-522220	MAINTENANCE & CLEANING	\$18,774	\$31,523	\$25,764	\$25,000
	100-15650-522222	STREETSCAPE - LANDSCAPING	\$22,215		\$4,732	
	100-15650-522224	FOUNTAIN MAINTENANCE	\$8,595	\$2,560	\$2,988	\$4,000
	100-15650-522230	EQUIPMENT REPAIRS	\$12,127	\$7,726	\$13,938	\$10,000
	100-15650-522310	RENTAL OF LAND & BUILDING	\$50	\$600	\$610	\$1,000
	100-15650-522320	RENTAL OF EQUIP & VEHICLE			\$3,428	\$1,000
	100-15650-523231	CELL PHONES				\$1,000
	100-15650-531110	COMPUTER EXPENSE	\$35,742	\$3,302	\$2,006	\$5,000
	100-15650-531140	SUPPLIES & MATERIALS	\$6,867	\$459	\$8,255	\$10,000
	100-15650-531142	HAND TOOLS & SMALL EQUIP.	\$2,000	\$293		\$18,500
	100-15650-531143	SECURITY UPGRADE	\$944			\$30,000
	100-15650-531222	GA POWER ELECTRICITY (Multi)	\$17,278	\$17,513	\$16,710	\$18,000
	100-15650-531224	GA PWR,LIGHTS,TAG OFFICE	\$2,399	\$2,410	\$2,343	\$3,000
	100-15650-531225	GA PWR,4640 CITY HALL	\$66,073	\$65,690	\$60,578	\$65,000
	100-15650-531271	ADMIN VEHICLES		\$6,273	\$3,696	\$6,500
	100-15650-531280	CABLE		\$831	\$857	\$1,500
	100-15650-531700	MISCELLANEOUS EXPENSE	\$1,075	\$1,500		\$3,000
	100-15650-531720	SIGNS		\$0	\$317	\$2,500
	100-15650-531750	UNIFORMS				\$1,200
	100-15650-541100	SITES	\$2,771			
	100-15650-541103	CITY HALL LIGHTING				
	100-15650-541302	ADMIN BUILDING REPAIRS		\$0		

CITY OF STOCKBRIDGE					
GENERAL FUND					
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET
					2018 PROPOSED BUDGET
100-15650-542400	COMPUTER SOFTWARE				\$7,500
100-15650-542500	EQUIPMENT	\$4,145		\$9,940	\$20,000
		\$255,854	\$270,242	\$468,215	\$738,525

Municipal Court

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-25000-511140	JUDGE	\$37,397	\$41,600	\$16,800	\$14,700	\$4,800
100-25000-511141	SOLICITOR	\$28,040	\$31,150	\$15,400	\$11,200	\$4,200
100-25000-511142	COURT CLERK & ASSISTANTS	\$145,140	\$142,402	\$144,636	\$115,200	\$47,300
100-25000-511300	OVERTIME					
100-25000-512100	GRP INSRNC MEDICAL/DENTAL	\$27,253	\$14,199	\$10,478	\$8,500	\$6,500
100-25000-512110	GROUP INSURANCE LIFE	\$538	\$557	\$604	\$1,020	\$1,020
100-25000-512111	GROUP INSURANCE VISION	\$329	\$151	\$110	\$360	\$360
100-25000-512200	MEDICARE 1.45%	\$3,043	\$3,062	\$2,651	\$2,046	\$2,046
100-25000-512400	PENSION	\$17,044	\$21,500	\$14,710	\$19,800	\$7,900
100-25000-512600	UNEMPLOYMENT INSURANCE	\$0	\$0		\$1,000	\$1,000
100-25000-512700	WORKER'S COMPENSATION	\$2,042	\$1,853	\$2,271	\$3,000	\$3,000
100-25000-512851	HRA, \$1,000 DEDUCTIBLE	\$0	\$2,000		\$3,000	\$3,000
100-25000-521221	LEGAL - INDIGENT	\$39,778	\$53,515	\$14,550	\$10,000	\$5,000
100-25000-521222	IT TOTAL TECH	\$7,408				
100-25000-521225	INTERPRETER	\$263	\$140	\$25	\$100	\$100
100-25000-521226	ZSI PROBATION	\$9,501	\$12,234	\$12,549	\$10,000	\$5,000
100-25000-521301	CODIFICATION	\$631	\$578	\$606	\$800	\$800
100-25000-521310	COURT SOFTWARE	\$11,349	\$16,752	\$7,715	\$1,500	\$1,500
100-25000-521335	SHREDING	\$808	\$447	\$686	\$700	\$700
100-25000-522210	MAINTENANCE AGREEMENTS	\$5,519	\$4,424	\$2,770	\$5,000	\$5,000
100-25000-522218	CLEANING - COURT	\$24,654				
100-25000-522219	LANDSCAPING	\$6,984				
100-25000-522220	MAINTENANCE & CLEANING	\$1,889				
100-25000-522230	EQUIPMENT REPAIRS	\$1,544	\$0		\$1,500	\$1,500
100-25000-522320	RENTAL OF EQUIP & VEHICLE	\$1,458	\$1,129	\$1,294	\$2,000	\$2,000
100-25000-523220	GEORGIA TECHNOLOGY AUTH.	\$113	\$124	\$147	\$150	\$150
100-25000-523245	TELECOMMUNICATIONS	\$8,484	\$8,550	\$8,591	\$10,000	\$10,000
100-25000-523310	PUBLIC NOTICE	\$100		\$50		
100-25000-523400	PRINTING & BINDING	\$1,129	\$1,128	\$619	\$100	\$100
100-25000-523500	TRAVEL	\$901	\$1,250	\$1,918	\$2,000	\$2,000
100-25000-523600	DUES & FEES	\$840	\$160	\$90	\$800	\$800
100-25000-523700	EDUCATION & TRAINING	\$1,350	\$1,000	\$675	\$2,000	\$2,000
100-25000-523800	P O SALARIES - EXTRA DUTY	\$45,480		\$22,680	\$11,500	\$5,000
100-25000-523902	CREDIT CARD EXPENSES	\$2,939	\$2,305	\$1,436	\$3,000	\$1,500
100-25000-523940	POSTAGE	\$400	\$400	\$14	\$250	\$250
100-25000-531110	COMPUTER EXPENSE	\$1,545	\$4,972	\$2,737	\$2,500	\$2,500
100-25000-531130	OFFICE SUPPLIES	\$1,639	\$1,665	\$789	\$1,000	\$1,000
100-25000-531140	SUPPLIES & MATERIALS					

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-25000-531142	HAND TOOLS					
100-25000-531211	NTRL GAS,4545 MUNI COURT	\$2,751	\$2,202	\$1,989	\$2,000	\$2,000
100-25000-531227	GA PWR,4602 MUNICIPAL CRT	\$10,688	\$11,041	\$11,567	\$10,500	\$10,500
100-25000-531280	CABLE COURTS	\$800	\$831	\$859	\$750	\$1,000
100-25000-531700	MISCELLANEOUS EXPENSE	\$324	\$562	\$802	\$5,000	\$3,000
100-25000-531710	CHRISTMAS DECORATIONS	\$250	\$0		\$250	\$250
100-25000-531720	SIGNS	\$88	\$0		\$250	\$250
100-25000-531750	UNIFORMS	\$225	\$0		\$700	\$700
100-25000-542300	FURNITURE & FIXTURES		\$564		\$1,000	\$1,000
100-25000-542400	COMPUTER SOFTWARE	\$39,314	\$0	\$2,109	\$2,000	\$2,000
100-25000-573001	BRAIN & SPINAL INJURY	\$1,805	\$1,835	\$960		
100-25000-573002	STATE PROBATION SYS FUND	\$1,089	\$1,160	\$913		
100-25000-573003	FINES 10% JAIL			\$31,921		
100-25000-573004	VICTIMS ASSIST FUND			\$15,734		
100-25000-573005	BOND REFUND	\$67,700	\$41,842	\$7,860		
100-25000-573006	GA CRIME VICTIM'S FUND	\$582	\$706	\$292		
100-25000-573007	CTY DRUG ABUSE TR AND EDU	\$9,374	\$9,611	\$3,984		
100-25000-573008	P. O. A&B FUND	\$42,204	\$38,325	\$15,074		
100-25000-573009	P. O. TRAINING FUND	\$63,965	\$58,263	\$23,358		
100-25000-573010	INDIGENT DEFENSE FUND	\$78,854	\$71,082	\$29,543		
100-25000-573011	DRIVERS ED/TRAINING FUND	\$9,276	\$7,964	\$3,207		
100-25000-573020	WITNESS FEES	\$150	\$150		\$500	\$500
100-25000-573100	RESTITUTION	\$823	\$447			
		\$767,734	\$615,842	\$437,762	\$265,675	\$149,225

Police Services

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-32100-521201	PROFESSIONAL FEES					
100-32100-523215	PAYMENT TO HENRY COUNTY	\$500,000	\$500,000			
100-32100-523600	DUES & FEES					
100-32100-523880	P O SALARIES - EXTRA DUTY	\$67,395	\$76,560	\$71,415	\$350,000	\$300,000
100-32100-523881	P O SALARIES - COURTS		\$48,660			
100-32100-523882	P O SALARIES - PARKS		\$66,765	\$84,845	\$50,000	\$50,000
100-32100-531800	SMALL EQUIPMENT		\$0	\$113		
100-32100-542200	VEHICLES		\$0			
100-32100-573003	FINES 10% JAIL	\$69,977	\$65,838			
100-32100-573004	VICTIMS ASSIST. FUND	\$34,343	\$32,652			
		\$671,715	\$790,475	\$136,373	\$400,000	\$350,000

Public Works

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-42200-511100	REGULAR EMPL. SALARIES	\$742,402	\$775,174	\$594,041	\$712,000	\$687,000
100-42200-511300	OVERTIME	\$10,366	\$6,019	\$6,537	\$20,000	\$30,000
100-42200-512100	GRP INSRNC MEDICAL/DENTAL	\$162,205	\$180,721	\$139,413	\$200,000	\$150,000
100-42200-512110	GROUP INSURANCE LIFE	\$3,367	\$3,192	\$2,656	\$3,610	\$3,800
100-42200-512111	GROUP INSURANCE VISION	\$1,940	\$1,830	\$1,318	\$1,880	\$1,975
100-42200-512200	MEDICARE 1.45%	\$10,560	\$10,961	\$8,585	\$11,000	\$10,400
100-42200-512400	PENSION	\$120,580	\$129,743	\$72,252	\$99,600	\$100,380
100-42200-512600	UNEMPLOYMENT INSURANCE	\$4,950		\$3,136	\$5,000	\$5,000
100-42200-512700	WORKER'S COMPENSATION	\$34,104	\$30,940	\$35,555	\$39,500	\$40,500
100-42200-512851	HRA, \$1,000 DEDUCTIBLE	\$6,532	\$5,850	\$4,000	\$15,000	\$15,000
100-42200-521201	PROFESSIONAL	\$0	\$0	\$2,125	\$10,000	\$10,000
100-42200-521222	IT TOTAL TECH	\$5,274				
100-42200-521230	ENGINEERING FEES	\$9,050	\$29,875	\$7,498	\$25,000	\$25,000
100-42200-522210	MAINTENANCE AGREEMENTS	\$2,344	\$4,365	\$3,531	\$6,000	\$6,000
100-42200-522220	MAINTENANCE & CLEANING	\$2,289	\$1,808	\$4,205	\$5,000	\$5,000
100-42200-522230	EQUIPMENT REPAIRS	\$14,658	\$14,726	\$15,936	\$15,000	\$25,000
100-42200-522241	LMIG S013642-PRC,3 STRTS	\$54,582	\$72,471	\$56,810	\$35,000	\$265,675
100-42200-522242	STREET/TRACK MAIN. & REP.	\$3,960	\$7,140	\$2,425	\$5,000	\$20,000
100-42200-522250	AUTO & TRUCK REPAIR	\$11,436	\$53,873	\$8,780	\$40,000	\$40,000
100-42200-522253	DAMAGE TO CITIZEN VEHICLE	\$998	\$232	\$30	\$2,500	\$2,500
100-42200-522320	RENTAL OF EQUIP & VEHICLE	\$1,280	\$2,055	\$1,790	\$4,000	\$7,500
100-42200-523231	CELL PHONES	\$8,471	\$8,752	\$6,900	\$8,000	\$8,000
100-42200-523245	TELECOMMUNICATIONS	\$13,394	\$10,050	\$9,221	\$12,000	\$12,000
100-42200-523400	PRINTING & BINDING	\$98	\$0		\$500	\$500
100-42200-523500	TRAVEL	\$1,105	\$408	\$352	\$3,000	\$3,000
100-42200-523600	DUES & FEES	\$1,085	\$516	\$930	\$2,000	\$2,000
100-42200-523700	EDUCATION & TRAINING	\$1,792	\$574	\$150	\$7,500	\$10,000
100-42200-523848	SEASONAL/SUMMER EMPLOY					
100-42200-523890	LICENSES	\$0	\$0		\$2,500	\$2,500
100-42200-523850	PERSONNEL SERVICE	\$110,559	\$101,775	\$74,680	\$130,000	\$100,000
100-42200-523851	UTILITY PROTECTION SERV.	\$2,152	\$2,400	\$2,188	\$4,000	\$5,000
100-42200-523852	INSPECTOR - CONTRACTOR					\$60,000
100-42200-523930	DRUG TESTING, VACCINES	\$290	\$115		\$3,000	\$3,500
100-42200-523935	DRIVERS LICENSES	\$0	\$0			\$1,000
100-42200-523940	POSTAGE	\$22	\$59	\$65	\$1,000	\$1,000
100-42200-523960	REIMBURSEMENT/REPAIRS	\$13,310			\$2,500	\$2,500
100-42200-531110	COMPUTER EXPENSE	\$2,831	\$2,964	\$2,203	\$3,000	\$3,500
100-42200-531114	PIN POINT		\$0			

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-42200-531130	OFFICE SUPPLIES	\$4,058	\$1,097	\$662	\$5,000	\$5,000
100-42200-531140	SUPPLIES & MATERIALS	\$33,054	\$21,367	\$21,064	\$20,000	\$20,000
100-42200-531142	HAND TOOLS & SMALL EQUIP.	\$16,000	\$11,473	\$10,937	\$15,000	\$20,000
100-42200-531145	MOSQUITO SPRAYING		\$0		\$1,000	\$1,000
100-42200-531211	NTRL GAS,4545 MUNI COURT	\$10,188	\$9,445	\$10,242	\$10,000	\$10,000
100-42200-531222	GA POWER ELECTRICITY	\$14,773	\$14,678	\$14,251	\$18,000	\$18,000
100-42200-531233	STREET LIGHTS, OUTSIDE	\$358,027	\$364,582	\$382,626	\$465,000	\$415,000
100-42200-531240	ENERGY-BOTTLED GAS		\$0		\$1,000	\$1,000
100-42200-531270	ENERGY-GASOLINE/DIESEL	\$45,791	\$33,411	\$25,085	\$40,000	\$40,000
100-42200-531700	MISCELLANEOUS EXPENSE	\$2,397	\$1,571	\$231	\$5,000	\$5,000
100-42200-531710	CHRISTMAS DECORATIONS	\$2,078	\$5,795	\$14,434	\$15,000	\$15,000
100-42200-531720	SIGNS	\$223	\$1,765	\$3,435	\$2,500	\$2,500
100-42200-531740	TIRE EXPENSE	\$5,693	\$5,619	\$6,571	\$8,000	\$15,000
100-42200-531750	UNIFORMS	\$11,240	\$11,189	\$10,785	\$20,000	\$20,000
100-42200-541403	PAVING	\$9,933	\$0		\$10,000	\$10,000
100-42200-542200	VEHICLES	\$29,526	\$0	\$32,921	\$80,785	\$125,000
100-42200-542400	COMPUTER SOFTWARE		\$0			\$7,500
100-42200-542500	EQUIPMENT	\$15,910	\$0	\$88,081	\$12,000	\$50,000
		\$1,916,857	\$1,940,681	\$1,646,717	\$2,163,175	\$2,445,230

City Events

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-61900-511100	REGULAR EMPL. SALARIES			\$11,827	\$43,100	\$44,500
100-61900-512100	GRP INSRNC MEDICAL/DENTAL			\$873	\$19,800	\$6,500
100-61900-512110	GROUP INSURANCE LIFE			\$29	\$1,100	\$1,155
100-61900-512111	GROUP INSURANCE VISION			\$5	\$680	\$715
100-61900-512200	MEDICARE 1.45%			\$144	\$985	\$945
100-61900-512400	PENSION				\$6,700	\$8,230
100-61900-512600	UNEMPLOYMENT INSURANCE				\$1,650	\$1,735
100-61900-512700	WORKER'S COMPENSATION				\$1,100	\$1,155
100-61900-512851	HRA, \$1,000 DEDUCTIBLE				\$1,000	\$1,000
100-61900-523231	CELL PHONES			\$148	\$1,000	\$500
100-61900-523245	TELECOMMUNICATIONS			\$259		
100-61900-523300	ADVERTISING	\$421	\$0	\$3,895	\$4,000	\$2,000
100-61900-523500	TRAVEL					
100-61900-523700	EDUCATION & TRAINING					
100-61900-531110	COMPUTER EXPENSE			\$922		
100-61900-531705	HOLIDAY GALA	\$15,067	\$16,451	\$14,443	\$20,000	\$20,000
100-61900-531710	CHRISTMAS DECORATIONS	\$10,698	\$0	\$5,774	\$10,000	\$10,000
100-61900-531712	MAIN STREET PROGRAM	\$24,581				
100-61900-531727	MEMORIAL DAY MARCH	\$7,342	\$5,120	\$3,316	\$6,000	\$6,000
100-61900-531729	SOUNDS OF SUMMER	\$8,664	\$26,819	\$33,780	\$30,000	\$30,000
100-61900-531731	PRETTY IN PINK				\$5,000	\$5,000
100-61900-531732	CAREER FAIRS				\$1,500	\$1,500
100-61900-531733	911 CEREMONY				\$500	\$500
100-61900-531734	BRIDGEFEST	\$21,884	\$26,838	\$27,514	\$35,000	\$35,000
100-61900-531736	FOOD TRUCKS			\$987	\$15,000	\$15,000
100-61900-531737	VETERAN'S DAY PARADE	\$7,252	\$8,742	\$8,608	\$10,000	\$10,000
100-61900-531746	CITY/COUNTY ANNUAL DINNER	\$1,320	\$2,692	\$1,807		
		\$97,229	\$86,660	\$114,311	\$213,815	\$199,135

Parks

CITY OF STOCKBRIDGE GENERAL FUND					
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET
					2018 PROPOSED BUDGET
100-62200-522224	FOUNTAIN MAINTENANCE				\$30,000
100-62200-522225	BRIDGE MAINTENANCE		\$0	\$1,641	\$5,000
100-62200-522230	EQUIPMENT REPAIRS	\$520	\$2,695	\$2,472	\$3,000
100-62200-522250	AUTO & TRUCK REPAIR	\$0	\$0		\$2,500
100-62200-523220	GEORGIA TECHNOLOGY AUTH.	\$232	\$220	\$250	\$1,000
100-62200-523240	AT&T CLUB SERVICE	\$2,072	\$2,744	\$2,866	\$3,500
100-62200-523800	P O SALARIES - EXTRA DUTY	\$63,045			
100-62200-523902	CREDIT CARD EXPENSES	\$2,027	\$0		
100-62200-523935	DRIVERS LICENSES		\$0		\$500
100-62200-531140	SUPPLIES & MATERIALS	\$21,211	\$9,977	\$12,505	\$15,000
100-62200-531222	GA POWER ELECTRICITY	\$16,203	\$19,025	\$16,930	\$20,000
100-62200-531270	ENERGY-GASOLINE/DIESEL	\$0	\$0		\$4,000
100-62200-531720	SIGNS				
100-62200-541209	IMPROVEMENTS				\$73,500
100-62200-542300	FURNITURE & FIXTURES	\$16,620	\$1,888	\$2,190	\$1,000
100-62200-542400	COMPUTER SOFTWARE		\$0	\$333	\$5,000
100-62200-542500	EQUIPMENT	\$10,455	\$1,561	\$11,290	\$25,000
		\$134,391	\$38,110	\$53,477	\$115,500
					\$203,500

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
Planning Administration	100-74100-511100					\$73,500
	100-74100-512100					\$19,000
	100-74100-512110					\$550
	100-74100-512111					\$200
	100-74100-512200					\$1,100
	100-74100-512400					\$10,300
	100-74100-512600					\$2,000
	100-74100-512700					\$2,000
	100-74100-512850					\$2,000
	100-74100-521150					\$5,000
	100-74100-521200					
	100-74100-521300					\$1,000
	100-74100-521310					\$1,000
	100-74100-522210					\$2,000
	100-74100-522250					\$3,000
	100-74100-523231					\$2,000
	100-74100-523245					\$3,000
	100-74100-523300					\$3,000
	100-74100-523400					\$3,000
	100-74100-523500					\$3,000
	100-74100-523501					\$2,750
	100-74100-523600					\$1,500
	100-74100-523700					\$5,000
	100-74100-523701					\$3,000
	100-74100-523850					
	100-74100-523940					\$3,000
	100-74100-531110					\$10,000
	100-74100-531140					\$7,500
	100-74100-531270					\$2,500
	100-74100-531600					\$3,000
	100-74100-531701					\$2,000
	100-74100-531750					\$1,000
						\$177,900

Code Enforcement

CITY OF STOCKBRIDGE GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-74500-511100	REGULAR EMPLOYEE SALARIES		\$97,305	\$105,338	\$87,805	\$88,000
100-74500-511300	OVERTIME		\$53	\$90		
100-74500-512100	GRP INSRNC MEDICAL/DENTAL		\$10,618	\$10,889	\$13,905	\$13,905
100-74500-512110	GROUP INSURANCE LIFE		\$409	\$412	\$550	\$550
100-74500-512111	GROUP INSURANCE VISION		\$157	\$160	\$180	\$180
100-74500-512200	MEDICARE 1.45%		\$1,404	\$1,510	\$1,600	\$1,250
100-74500-512400	PENSION		\$12,974	\$9,863	\$11,000	\$12,400
100-74500-512700	WORKER'S COMPENSATION		\$123	\$1,514	\$2,100	\$2,100
100-74500-512850	HRA REIMBURSEMENT				\$2,000	\$2,000
100-74500-521201	PROFESSIONAL FEES			\$430		\$500
100-74500-521300	TECHNICAL SERVICES					\$1,000
100-74500-521310	SOFTWARE					\$1,000
100-74500-522210	MAINTENANCE AGREEMENT					\$1,500
100-74500-522250	AUTO & TRUCK REPAIR			\$765		\$1,000
100-74500-523231	CELL PHONES			\$1,205	\$1,800	\$2,000
100-74500-523245	TELECOMMUNICATIONS		\$1,474		\$3,500	\$3,500
100-74500-523500	TRAVEL		\$1,110	\$1,072	\$1,000	\$1,500
100-74500-523600	DUES & FEES		\$0	\$632	\$200	\$200
100-74500-523700	EDUCATION & TRAINING		\$720	\$765	\$2,500	\$2,500
100-74500-531110	COMPUTER EXPENSE		\$0	\$172	\$2,000	\$5,000
100-74500-531140	SUPPLIES & MATERIALS		\$2,243	\$236	\$2,000	\$2,000
100-74500-531270	ENERGY-GASOLINE/DIESEL			\$882	\$2,700	\$2,700
100-74500-531600	SMALL EQUIPMENT - NON CAPITAL					\$1,000
100-74500-531740	TIRE EXPENSE				\$100	\$500
100-74500-531750	UNIFORMS		\$282	\$265	\$1,000	\$1,000
100-74500-542200	VEHICLES			\$24,192	\$30,000	
100-74500-542300	FURNITURE & FIXTURES				\$1,000	\$1,000
100-74500-542500	EQUIPMENT					\$3,000
		\$0	\$128,672	\$160,392	\$166,640	\$151,285

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
Main Street Program	100-75500-511100		\$57,327	\$82,698	\$101,500	\$104,500
	100-75500-512100		\$12,693	\$14,832	\$26,550	\$24,000
	100-75500-512110		\$233	\$311	\$120	\$620
	100-75500-512111		\$134	\$189	\$350	\$350
	100-75500-512200		\$718	\$1,166	\$1,500	\$1,500
	100-75500-512400		\$6,561	\$7,299	\$14,300	\$13,800
	100-75500-512800		\$0		\$600	\$600
	100-75500-521700		\$346	\$833	\$1,100	\$1,155
	100-75500-512851		\$0		\$2,000	\$2,000
	100-75500-521200			\$3,725	\$4,000	\$4,000
	100-75500-523231		\$528	\$406	\$1,000	\$1,000
	100-75500-523245				\$3,000	\$3,000
	100-75500-523400		\$539	\$195	\$3,000	\$3,000
	100-75500-523500		\$1,203	\$2,027	\$3,000	\$3,000
	100-75500-523600		\$1,500	\$800	\$1,200	\$1,200
	100-75500-523700		\$2,000	\$2,030	\$3,000	\$4,000
	100-75500-523851				\$2,100	\$2,100
	100-75500-523940		\$406	\$450	\$1,000	\$500
	100-75500-523945				\$3,000	\$3,000
	100-75500-531110			\$1,490	\$1,500	\$1,500
	100-75500-531140		\$4,791	\$8,216	\$7,500	\$6,000
	100-75500-531701		\$3,110	\$5,456	\$5,000	\$5,000
	100-75500-531725		\$15,732	\$15,417	\$14,000	\$14,000
	100-75500-531750				\$125	\$125
	100-75500-542300			\$325	\$5,000	\$5,000
		\$0	\$107,821	\$147,863	\$205,445	\$204,950

GIS / Planning

CITY OF STOCKBRIDGE						
GENERAL FUND						
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET
100-75700-511100	REGULAR EMPLOYEE SALARIES			\$25,314	\$63,750	\$60,500
100-75700-512100	GRP INSRNC MEDICAL/DENTAL			\$3,081	\$7,600	\$5,000
100-75700-512110	GROUP INSURANCE LIFE			\$77	\$100	\$150
100-75700-512111	GROUP INSURANCE VISION			\$37	\$300	\$150
100-75700-512200	MEDICARE 1.45%			\$338	\$600	\$900
100-75700-512400	PENSION			\$2,663	\$9,300	\$8,500
100-75700-512600	UNEMPLOYMENT INSURANCE				\$700	\$700
100-75700-521700	WORKER'S COMPENSATION			\$67	\$500	\$500
100-75700-512851	HRA, \$1,000 DEDUCTIBLE				\$1,000	\$1,000
100-75700-521200	PROFESSIONAL FEES				\$134,000	\$50,000
100-75700-521300	TECHNICAL SERVICES			\$6,000		
100-75700-522210	MAINTENANCE AGREEMENTS			\$91		
100-75700-523231	CELL PHONES			\$230	\$1,000	\$1,000
100-75700-523245	TELECOMMUNICATIONS					
100-75700-523500	TRAVEL				\$1,000	\$1,000
100-75700-523600	DUES & FEES			\$491	\$1,200	\$1,200
100-75700-523700	EDUCATION & TRAINING			\$3,645	\$3,500	\$3,500
100-75700-531110	COMPUTER EXPENSE			\$4,825	\$45,000	\$5,000
100-75700-531140	SUPPLIES & MATERIALS			\$1,210	\$6,000	\$6,000
100-75700-531701	HISTORIC PRESERVATION				\$7,500	
100-75700-531702	ZONING ADVISORY BOARD				\$2,750	
100-75700-531750	UNIFORMS			\$66	\$500	\$500
100-75700-541100	LAND ACQUISITION / SITES				\$95,500	
		\$0		\$48,115	\$381,800	\$145,600

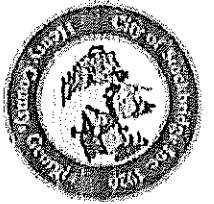
		CITY OF STOCKBRIDGE GENERAL FUND					
		2014 Actual	2015 Actual	2016 Actual	2017 AMENDED BUDGET	2018 PROPOSED BUDGET	
Other Financing Uses	100-90000-611200	TRANSFER TO MMCC	\$143,239	\$87,389	\$168,239	\$231,785	\$282,065
	100-90000-611276	TRANSFER TO CEMETERY					\$6,850
	100-90000-611300	TRANSFER TO SDDA				\$45,000	\$45,000
	100-90000-611350	TRANSFER TO TE					
	100-90000-611501	TRANSFER TO SPLOST II					
	100-90000-612000	TRANSFER TO URA	\$1,211,595	\$1,210,861	\$1,208,951	\$1,213,860	\$1,209,000
	100-90000-612005	TRANSFER TO TSCG					
		\$7,872,548	\$7,660,405	\$6,823,576	\$9,372,941	\$9,755,900	

City of Stockbridge Annual Report
Fiscal Year 2017 Report on Projects Funded Through Special Purpose Local Option Sales Tax
(as required by O.C.G.A. 48-8-122)

Project	Year Approved	Original Estimated Cost	Current Estimated Cost	Total Amount Expended Prior Years	Amount Expended Current Year	Total Amount Expended to Date	Project Completed	Estimated Completion Date	Project Behind Schedule	Project Underfunded	Excess Proceeds
Roads, bridges, sidewalks and transportation facilities	2007	\$3,060,000	\$1,742,858	\$1,591,498	\$151,360	\$1,742,858	No		No	No	No
Public safety facilities and equipment	2007	\$2,000,000	\$2,551,390	\$2,551,386		\$2,551,386	No		No	No	No
Public works facilities and equipment	2007	\$17,097,500	\$7,739,385	\$4,915,543	\$7,485	\$4,923,028	No		No	No	No
Construction and renovation of municipal buildings	2007	\$10,700,000	\$6,463,760	\$5,971,156	\$191,407	\$6,162,563	No		No	No	No
Roads, bridges, sidewalks and transportation facilities	2013	\$1,500,000	\$5,550,000	\$380,935	\$579,680	\$960,615	No		No	No	No
Public safety facilities and equipment	2013	\$4,180,000	\$150,000	\$9,943		\$9,943	No		No	No	No
Public works facilities and equipment	2013	\$19,000,000	\$12,250,000	\$140,353	\$2,172,591	\$2,312,944	No		No	No	No
Parks and Recreation Facilities and Equipment	2013	\$2,000,000	\$1,550,000	\$252,401	\$94,315	\$346,716	No		No	No	No

Expenses are unaudited.

The estimated funding for SPLOST III was substantially reduced due to the downturn in the economy resulting in lower revenue receipts.



City of Stockbridge

Aging Report Account Detail

Account No.	Parcel No.	Name	Last Pmt	Status	Final Date	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
Billing Cycle: 00 - Cycle 00											
001-13800-009	001-13800	NORMAN EDWARD CORDER	4/13/2016	1	6/8/2016	0.00	0.00	0.00	0.00	68.52	68.52
001-13800-010	001-13800	ETHAN KEVIN LANIER	7/19/2016	1	12/7/2016	0.00	0.00	0.00	0.00	408.78	408.78
001-14300-001	001-14300	MARY L CHUMBLEY	9/28/2016	1	12/7/2016	0.00	0.00	0.00	0.00	64.98	64.98
001-21600-013	001-21600	SHANNON L MCAULISTER	2/25/2016	1	5/23/2016	0.00	0.00	0.00	0.00	549.43	549.43
001-24600-015	001-24600	SIDNEY D COBB	2/10/2016	1	4/25/2016	0.00	0.00	0.00	0.00	149.20	149.20
001-25400-013	001-25400	HOWARD ALEX SANFORD JR	6/24/2016	1	9/1/2016	0.00	0.00	0.00	0.00	80.45	80.45
001-26200-012	001-26200	STEVE C STEGALL	1/8/2016	1	3/28/2016	0.00	0.00	0.00	0.00	143.50	143.50
001-28400-001	001-28400	STOCKBRIDGE BILLARD CTR	11/30/2015	1	3/29/2016	0.00	0.00	0.00	0.00	982.52	982.52
001-35300-005	001-35300	KANTRISE L JOHNSON	5/10/2016	1	7/15/2016	0.00	0.00	0.00	0.00	129.15	129.15
002-05100-002	002-05100	THOMAS WILSON	12/21/2015	1	3/7/2016	0.00	0.00	0.00	0.00	607.04	607.04
002-07500-008	002-07500	DARNELL L LEWIS	9/23/2016	1	10/28/2016	0.00	0.00	0.00	0.00	301.17	301.17
003-00301-004	003-00301	KASIM MERTKOLU	9/13/2016	1	10/6/2016	0.00	0.00	0.00	0.00	75.14	75.14
003-05100-009	003-05100	EVELYN D. CRUMBLEY	1/22/2016	1	3/7/2016	0.00	0.00	0.00	0.00	167.06	167.06
003-08475-006	003-08475	KENDRAL M GLOVER	7/26/2016	1	9/22/2016	0.00	0.00	0.00	0.00	180.12	180.12
003-08600-006	003-08600	ANTONIO R AVILES	8/2/2016	1	12/7/2016	0.00	0.00	0.00	0.00	75.88	75.88
003-09700-012	003-09700	DAVID C EUBANKS & CHRISTINE	10/23/2016	1	12/6/2016	0.00	0.00	0.00	0.00	752.12	752.12
003-10300-007	003-10300	MICHELL S. CENTENO	2/19/2016	1	4/18/2016	0.00	0.00	0.00	0.00	306.94	306.94
003-21800-004	003-21800	AARON BARKLEY	11/1/2016	1	12/19/2016	0.00	0.00	0.00	0.00	64.00	64.00
004-04500-006	004-04500	BBC MASTERS	8/25/2016	1	11/15/2016	0.00	0.00	0.00	0.00	364.52	364.52
004-06200-007	004-06200	C-PORT SEAFOOD	7/28/2016	1	10/11/2016	0.00	0.00	0.00	0.00	310.60	310.60
004-21055-002	001-21065	RITA ADDO-MINTA	7/28/2016	1	10/11/2016	0.00	0.00	0.00	0.00	1,372.14	1,372.14
004-21070-002	001-21065	RITA ADDO-MINTA	7/23/2016	1	8/11/2016	0.00	0.00	0.00	0.00	566.86	566.86
005-03601-012	005-03601	CAROL D MOSLEY	10/25/2016	1	12/9/2016	0.00	0.00	0.00	0.00	157.66	157.66
005-05000-001	005-05000	SUSAN E. ELELY	10/31/2015	1	1/7/2016	0.00	0.00	0.00	0.00	51.78	51.78
005-05900-004	005-05900	JULIA B WILSON	4/29/2016	1	8/1/2016	0.00	0.00	0.00	0.00	947.56	947.56
005-06000-003	005-06000	ANGELA C. HICKS	8/25/2016	1	10/5/2016	0.00	0.00	0.00	0.00	155.56	155.56
007-12200-010	007-12200	BRITTANY L YOUNG	12/10/2015	1	1/19/2016	0.00	0.00	0.00	0.00	243.70	243.70
007-12300-007	007-12300	QWONDARIS LAVERY	8/25/2016	1	10/5/2016	0.00	0.00	0.00	0.00	989.54	989.54
007-13100-011	007-13100	LORETTA E SWOFFORD	12/10/2015	1	1/19/2016	0.00	0.00	0.00	0.00	61.11	61.11
007-15600-003	007-15600	HEIDI HAYNES				0.00	0.00	0.00	0.00	387.84	387.84

Account No.	Parcel No.	Name	Last Pmt Status	Final Date	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
008-00230-020	008-00230	MALCOLM WILLIAMS	12/21/2015	1 2/18/2016	0.00	0.00	0.00	0.00	2,304.32	2,304.32
008-01800-022	008-01800	MARK E. LIPSEY		1 2/23/2016	0.00	0.00	0.00	0.00	398.58	398.58
008-05400-015	008-05400	TYKARRA K. WOODS	7/27/2016	1 9/21/2016	0.00	0.00	0.00	0.00	104.36	104.36
008-06100-016	008-06100	THEODORE L. CODY	8/23/2016	1 9/13/2016	0.00	0.00	0.00	0.00	128.68	128.68
008-07500-018	008-07500	JAMIE A. JACKSON	6/21/2016	1 7/19/2016	0.00	0.00	0.00	0.00	398.74	398.74
008-08000-012	008-08000	TASHEKA MEISSA CLAUSELL	8/21/2016	1 10/5/2016	0.00	0.00	0.00	0.00	145.15	145.15
009-00300-008	009-00300	TASHARRO S HARRIS	6/16/2016	1 8/9/2016	0.00	0.00	0.00	0.00	775.24	775.24
009-02700-008	009-02700	KRYSTEL C. HURLBURT	10/21/2015	1 1/7/2016	0.00	0.00	0.00	0.00	190.74	190.74
009-09800-006	009-09800	SHERICA D THOMPSON	8/26/2016	1 11/16/2016	0.00	0.00	0.00	0.00	173.58	173.58
009-11600-003	009-11600	JOSE ANTONIO MARTINEZ	12/28/2016	1 12/7/2016	0.00	0.00	0.00	0.00	101.56	101.56
009-12200-007	009-12200	CYNTHIA A. WHEELER	2/10/2016	1 3/15/2016	0.00	0.00	0.00	0.00	430.40	430.40
010-05600-001	010-05600	JAMES M. DAY	6/12/2016	1 9/6/2016	0.00	0.00	0.00	0.00	69.06	69.06
015-17300-004	015-17300	REMAX ADVANTAGE	1/28/2016	1 3/16/2016	0.00	0.00	0.00	0.00	51.78	51.78
015-31800-004	015-31800	JOSEPH O. MARTIN	9/20/2016	1 12/1/2016	0.00	0.00	0.00	0.00	2,525.68	2,525.68
017-06300-002	017-06300	ATL 2 SF LLC		1 7/8/2016	0.00	0.00	0.00	0.00	63.78	63.78
017-11700-008	017-11700	HITTIE MARIE HAYES	1/25/2016	1 2/15/2016	0.00	0.00	0.00	0.00	93.52	93.52
017-19800-005	017-19800	STEPHANIE YVONNE GREENE	7/11/2016	1 8/9/2016	0.00	0.00	0.00	0.00	67.52	67.52
017-20300-008	017-20300	ANNE MARIE MOORE	12/4/2015	1 1/26/2016	0.00	0.00	0.00	0.00	124.89	124.89
017-21600-001	017-21600	GERRY L. THUILL	4/22/2016	1 7/11/2016	0.00	0.00	0.00	0.00	79.46	79.46
017-24200-005	017-24200	JENNIFER DENNARD	8/24/2016	1 9/8/2016	0.00	0.00	0.00	0.00	136.68	136.68
018-02800-004	018-02800	SHANRAE C. PRICE-OWENS++	12/18/2015	1 1/5/2016	0.00	0.00	0.00	0.00	258.12	258.12
018-09800-006	018-09800	CAMELITA L. DAVIS	2/1/2016	1 3/16/2016	0.00	0.00	0.00	0.00	424.60	424.60
018-10000-005	018-10000	CHRISTINA L. GATES	3/23/2016	1 5/12/2016	0.00	0.00	0.00	0.00	59.52	59.52
018-10400-002	018-10400	STACY TURINPSEED - CL	8/31/2016	1 10/3/2016	0.00	0.00	0.00	0.00	76.16	76.16
018-11400-005	018-11400	CHRISTINE BOULOS**	7/30/2012	1 9/30/2016	0.00	0.00	0.00	0.00	105.88	105.88
018-13700-002	018-13700	DEONIA WEBB	3/17/2016	1 5/24/2016	0.00	0.00	0.00	0.00	89.36	89.36
018-29400-009	018-29400	BLUE WING INVESTMENT LLC - -		1 1/7/2016	0.00	0.00	0.00	0.00	90.18	90.18
020-00500-007	020-00500	TOMMIE TRAYLOR **	5/23/2016	1 8/1/2016	0.00	0.00	0.00	0.00	175.31	175.31
020-02500-002	020-02500	PAULINE/J. BIGBAM-PPS	7/11/2016	1 8/30/2016	0.00	0.00	0.00	0.00	445.40	445.40
020-02500-013	020-02500	LILLIAN CASWELL	8/27/2016	1 9/7/2016	0.00	0.00	0.00	0.00	105.70	105.70
020-04100-003	020-04100	PAMELA E. FUNICK-WILSON	9/18/2016	1 11/4/2016	0.00	0.00	0.00	0.00	73.32	73.32
050-00038-001	001-20200	CAMP HERO PRODUCTIONS		1 3/11/2016	0.00	0.00	0.00	0.00	688.95	688.95
051-00200-004	051-00200	EQUANDALA Y. THUNDERBIRD	2/16/2016	1 2/23/2016	0.00	0.00	0.00	0.00	318.28	318.28
051-37200-004	051-37200	LINDA MAPP & RODNEY WEBB	9/21/2016	1 10/17/2016	0.00	0.00	0.00	0.00	297.35	297.35
051-95300-011	051-95300	KATIKAH FOSTER	5/16/2016	1 6/29/2016	0.00	0.00	0.00	0.00	361.48	361.48
052-00900-006	052-00900	LONDON L/ WENDY SLUSHER	11/28/2016	1 12/30/2016	0.00	0.00	0.00	0.00	186.36	186.36

Account No.	Parcel No.	Name	Last Pmt Status	Final Date	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
052-03200-005	052-03200	ZAHIDA P CHEEMA	7/12/2016	1 8/11/2016	0.00	0.00	0.00	0.00	339.51	339.51
052-07100-002	052-07100	WILLIAM HUGHES	6/16/2016	1 7/1/2016	0.00	0.00	0.00	0.00	62.96	62.96
052-16500-001	052-16500	NAPOLEON T. SEARS	1/20/2016	1 2/4/2016	0.00	0.00	0.00	0.00	848.90	848.90
056-02900-003	056-02900	WALTER E. JOHNSON	2/25/2016	1 6/2/2016	0.00	0.00	0.00	0.00	170.30	170.30
Total Accounts: 70			Billing Cycle 00 Totals:		0.00	0.00	0.00	0.00	24,266.23	24,266.23
Total Accounts: 70			Report Totals:		0.00	0.00	0.00	0.00	24,266.23	24,266.23

Revenue Code Summary

Revenue Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
100 - Water Residential Base	0.00	0.00	0.00	0.00	1,049.15	1,049.15
101 - Water Commercial Base	0.00	0.00	0.00	0.00	2,345.19	2,345.19
102 - Water Residential Consumption	0.00	0.00	0.00	0.00	8,204.86	8,204.86
103 - Water Commercial Consumption	0.00	0.00	0.00	0.00	1,054.88	1,054.88
195 - Water Penalty	0.00	0.00	0.00	0.00	1,955.42	1,955.42
200 - Sewer Residential Base	0.00	0.00	0.00	0.00	1,015.29	1,015.29
201 - Sewer Commercial Base	0.00	0.00	0.00	0.00	142.38	142.38
202 - Sewer Residential Consumption	0.00	0.00	0.00	0.00	7,200.39	7,200.39
203 - Sewer Commercial Consumption	0.00	0.00	0.00	0.00	674.69	674.69
206 - Sewer County	0.00	0.00	0.00	0.00	356.77	356.77
300 - Sanitation	0.00	0.00	0.00	0.00	160.00	160.00
502 - RECONNECT FEE CONVERSION	0.00	0.00	0.00	0.00	107.21	107.21
Revenue Totals:	0.00	0.00	0.00	0.00	24,266.23	24,266.23

CITY OF STOCKBRIDGE
WATER AND SEWER RATE SCHEDULE
EFFECTIVE JANUARY 1, 2018 BILLING DATE
(Refer to Ordinance 6.04.040-B)

WATER AND SEWER RATE SCHEDULE

Residents and Commercial Users on City of Stockbridge Water and Sewer

Monthly Minimum Base Charge

<u>Meter Size</u>	<u>1/1/2018 Water Rates</u>	<u>1/1/2018 Sewer Rates</u>
3/4"	\$ 6.30	\$ 6.30
1"	\$ 7.35	\$ 7.35
1.5"	\$ 38.85	\$ 38.85
2"	\$ 105.00	\$ 105.00
3"	\$ 183.75	\$ 183.75
4"	\$ 236.25	\$ 236.25
6"	\$ 315.00	\$ 315.00
8"	\$ 420.00	\$ 420.00
10"	\$ 735.00	\$ 735.00

Gallons of Water Metered

<u>Residential</u>	<u>1/1/2018 Water Rates</u>	<u>1/1/2018 Sewer Rates</u>
0 through 4,000 gallons	\$ 6.11	\$ 6.11
4,001 through 9,000 gallons	\$ 9.39	\$ 9.39
9,001 gallons and up	\$ 12.62	\$ 12.62

Commercial, Apartments and Mobile Home Parks

	<u>1/1/2018 Water Rates</u>	<u>1/1/2018 Sewer Rates</u>
0 through 10,000 gallons	\$ 7.74	\$ 7.74
10,001 gallons and up	\$ 9.29	\$ 9.29

Irrigation

	<u>1/1/2018 Water Rates</u>
Per Thousand Gallons	\$ 12.41

Hydrant Meter

	<u>1/1/2018 Water Rates</u>
Per Thousand Gallons	\$ 12.41

* Total Amount Billed Includes Monthly Minimum Base Charge Plus Usage.

**Proposed 2018
OPTION 1
CITY COUNCIL
MEETING SCHEDULE**

**NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281**

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF EACH
MONTH IN THE COUNCIL CHAMBER
2nd FLOOR AT 6:00 P.M.**

January 8, 2018	July 9, 2018
February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 8, 2018
May 14, 2018	November 12, 2018
June 11, 2018	December 10, 2018

**WORK SESSION MEETINGS ARE HELD THE LAST TUESDAY OF
EACH MONTH (EXCEPT WHERE NOTED*) IN THE COUNCIL
CHAMBER 2ND FLOOR AT 6:00 P.M.**

January 30 2018	July 24, 2018
February 27, 2018	August 28, 2018
March 27, 2018	September 25, 2018
April 24, 2018	October 30, 2018
May 22, 2018*	November 27, 2018
June 27, 2018*Wednesday	December 18, 2018*

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND

Proposed 2018

OPTION 2

CITY COUNCIL

MEETING SCHEDULE

NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF EACH
MONTH IN THE COUNCIL CHAMBER
2nd FLOOR AT 6:00 P.M.**

January 8, 2018	July 9, 2018
February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 8, 2018
May 14, 2018	November 12, 2018
June 11, 2018	December 10, 2018

**WORK SESSION MEETINGS ARE HELD THE LAST TUESDAY OF
EACH MONTH (EXCEPT WHERE NOTED*) IN THE COUNCIL
CHAMBER 2ND FLOOR AT 3:00 P.M.**

January 30 2018	July 24, 2018
February 27, 2018	August 28, 2018
March 27, 2018	September 25, 2018
April 24, 2018	October 30, 2018
May 22, 2018*	November 27, 2018
June 27, 2018*Wednesday	December 18, 2018*

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND

**Proposed 2018
OPTION 3
CITY COUNCIL
MEETING SCHEDULE**

**NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281**

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF EACH
MONTH IN THE COUNCIL CHAMBER
2nd FLOOR AT 3:00 P.M.**

January 8, 2018	July 9, 2018
February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 8, 2018
May 14, 2018	November 12, 2018
June 11, 2018	December 10, 2018

**WORK SESSION MEETINGS ARE HELD THE LAST TUESDAY OF
EACH MONTH (EXCEPT WHERE NOTED*) IN THE COUNCIL
CHAMBER 2ND FLOOR AT 6:00 P.M.**

January 30 2018	July 24, 2018
February 27, 2018	August 28, 2018
March 27, 2018	September 25, 2018
April 24, 2018	October 30, 2018
May 22, 2018*	November 27, 2018
June 27, 2018*Wednesday	December 18, 2018*

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND

**Proposed 2018
OPTION 4
CITY COUNCIL
MEETING SCHEDULE**

**NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281**

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF EACH
MONTH IN THE COUNCIL CHAMBER
2nd FLOOR AT 6:00 P.M.**

January 8, 2018	July 9, 2018
February 12, 2018	August 13, 2018
March 12, 2018	September 10, 2018
April 9, 2018	October 8, 2018
May 14, 2018	November 12, 2018
June 11, 2018	December 10, 2018

**WORK SESSION MEETINGS ARE HELD
_____ OF EACH MONTH (EXCEPT WHERE
NOTED*) IN THE COUNCIL CHAMBER 2ND FLOOR AT _____**

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND

1. Allow seniors, retirees, housewives/husbands and business owners the opportunity for day meetings.
2. Allow for all city/county department heads to be present

Because:

1. Majority of evening attendance hours are extremely long and not considerate of citizens time.
2. Executive session items should be held before the meetings
3. Public comments should be allowed at the beginning and ending of meetings
4. Individual council responses should have a time limit to control meetings

Robinson
Touching and
reaching every one

CONTRACT CHANGE ORDER

CONTRACT FOR: AMI Water Meter System				PROJECT NO.:	
OWNER: City of Stockbridge				ORDER NO.: 1	
TO:	Ferguson Waterworks			DATE:	11/07/17
	P.O. Box 100286			STATE:	Georgia
	Atlanta, GA 30384-0286			COUNTY:	Henry

You are hereby requested to comply with the following changes from the contract plans and specifications:

ITEM NO.	DESCRIPTION	QTY	UNIT	PRICE	DECREASE in Contract Price	INCREASE in Contract Price
1	Install Price for Vault and Bypass at 148 Rock Quarry Rd.	1	LS	\$ 18,646.25		\$ 18,646.25
2	Install Price for Vault at Americas Best Value Inn	1	LS	\$ 16,486.25		\$ 16,486.25
3	Install Price for Vault and Bypass at 555 Davis Rd.	1	LS	\$ 18,646.25		\$ 18,646.25
NET CHANGE IN CONTRACT PRICE						\$ 53,778.75
TOTAL CHANGE IN CONTRACT PRICE					\$	53,778.75
Justification: Vaults are required for Water Meters					3.13% Increase	

The amount of the contract prior to this change order:

One Million Seven Hundred Eighteen Thousand Two Hundred Twenty Eight Dollars and No Cents-----
(\$1,718,228.00)

The amount of the contract will increase by the sum of

Fifty Three Thousand Seven Hundred Seventy Eight Dollars and Seventy Five Cents-----
(\$53,778.75)

The contract total including this and previous change orders will be:

One Million Seven Hundred Seventy Two Thousand Six Dollars and Seventy Five Cents-----
(\$1,772,006.75)

This document will become a supplement to the contract and all provisions will apply hereto.

Accepted:

City of Stockbridge

(Date)

Accepted:

Ferguson Waterworks

(Date)

Council Consideration
to approve selection of
an Architect for the
City. Presented by:
Donald Riley,
Procurement Specialist

**Agenda Item Summary:**Council Meeting Date
11/28/2017

Requesting Agency

Public Works Department

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a recommended proposal – **Public Works Department** - RFP#17RFP101817-DRR on a per task basis with Tunnell-Spangler-Walsh & Associates (Atlanta, GA) for the purchase of Professional Architectural & Engineering Design Services for the City of Stockbridge. The term of this Agreement shall be for one (1) year with two (2), one (1) year renewable options.

Requirement for Council Action *(Cite specific City policy, statute or code requirement)*

In accordance with City of Stockbridge Procurement code, sections 3.30.080 (C) requests for approval of competitive sealed proposal, shall be approved by the City of Stockbridge City Council.

Is this Item Goal Related? *(If yes, describe how this action meets the specific Council Focus Area or Goal)*☒ Yes ☐ No**Summary & Background***(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)*

The Public Works Department request approval of recommended proposal to Tunnell-Spangler-Walsh & Associates to be on a per task basis for Professional Architectural & Engineering Design Services for the City of Stockbridge.

- The study shall evaluate the present salary structure as compared to the specific job market for comparable positions in the public sectors. The consultant shall perform or provide the following:
- Consultant shall satisfactorily demonstrate significant experience in working with municipalities and/or governmental agencies in architectural, design, construction, inspections, on a local area scale.
- Consultant must demonstrate the ability to meet the following minimum criteria to be considered responsive to the RFP: 5.1. The Contractor shall demonstrate knowledge, skills, abilities and experience in the following areas:
- Proposer shall provide a Project Manager and Principle-in-Charge who have a minimum of five (5) years' experience providing Facilities Related Planning, Design, Engineering, Assessments, and Architectural services.
- Proposer shall provide a Team Directory showing each team member and include the following for each team member listed: firm name; corporate home office location; address, phone number and e-mail addresses; and
- Proposer shall provide an organizational chart which clearly indicates each discipline, company name, principal-in-charge, and project manager(s) assigned with the overall project coordination.
- Proposer must have, at a minimum, five (5) years relevant experience conducting analysis or process reviews for Professional Services related to Planning, Design, Engineering, Architectural services for entities comparable to the size of City of Stockbridge within the past

Agency Director ApprovalCity Manager's
Approval

Typed Name and Title

Phone

Signature

Date

five (5) years.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Administration – Professional Services – TBA

Exhibits Attached

(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Exhibit 1: Tabulation Sheet

Exhibit 2: Evaluation Scoring Sheet

Source of Additional Information

(Type Name, Title, Agency and Phone)

Decius T. Aaron, Director, Public Works at (770) 389-7900 ext. 250

PROPOSAL EVALUATION – SELECTION CRITERIA

The following criteria will be used to evaluate the proposals submitted in response to this RFP:

Evaluation Criteria	Weight	Max. Score	ROSSER INTERNATIONAL, INC.	WILLIAM RUSSELL & JOHNSON, INC.	GARDNER SPENCER-SMITH, TENCH & JARBEAU, P.C.	POND, LLC.	GOODE VAN SLYKE ARCHITECTURE	EPSTEN GROUP	MORELAND ALTOBELLI ASSOCIATES, INC.	TUNNELL-SPANGLER-WALSH & ASSOCIATES
1 Executive Summary	5%	5	2.5	2.25	4.25	2.25	4.5	4	2.25	4.25
2 Technical and Management Approach	15%	15	8.5	8.75	12.5	9.5	12	10.75	5.75	14
3 Experience and Qualifications of Consultant/Team	20%	20	11.25	10.25	14	10.75	15.75	14.75	8.5	17.25
4 Experience and Qualifications of Key Staff	10%	10	9	9	16.25	8.5	16.75	15.75	7.5	18.5
5 Experience and Performance on Other Projects/References	20%	20	7.2	7.2	13	6.8	13.4	12.6	6	14.8
6 Availability of Key Personnel and Financial Consideration	10%	10	5	5.75	5.5	5	6.5	6.75	5.75	9.25
7 Cost Proposal	20%	20	15	19.99	14.91	19	18.97	19.7	20	18.08
TOTAL POINTS	<u>100%</u>	<u>100</u>	58.04	63.19	80.41	61.8	87.87	84.3	55.75	96.13

City of Stockbridge Inventory Sheet

Date:

ITEM(S) INVENTORIED

Quantity	Description of Item	Serial/Product Number
9	Ericsson Inc. Universal Desk Charger Base Class 2 Battery Charger	BML 16151/505 R4A
6	Loudoun Communications Inc. Rechargeable Battery	PN: LC212/2XT
2	Loudoun Communications Inc. Rechargeable Battery	PN: LC1912MH
1	Loudoun Communications Inc. Rechargeable Battery	PN: LC191212/2
1	Batteries Plus Rechargeable Battery	LMR2122
7	Loudoun Communications Inc. Rechargeable Battery	PN:LC1202MH
10	Batteries Plus Rechargeable Battery	LMR1202MH
1	Ericsson Inc. LPE-200 Handheld Radio	SER#: 000A2RU
1	Ericsson Inc. LPE-200 Handheld Radio	SER#: 000A2OX
1	Ericsson Inc. LPE-200 Handheld Radio	SER#: 000A2T5
1	Ericsson Inc. LPE-200 Handheld Radio	SER#: 000A3P6
8	Nylon Radio Case	GE7080-CBX
7	Nylon Case Swivel	
7	Hard Nylon Radio Cases	
4	Hard Leather Radio Cases	

2 DELL FLAT PANEL Monitors 19"

No. # 1703FP1

E171FP

19	Metal Radio Clips	
5	Motorola Plastic Radio Clips	
21	Harris Corporation Quarter-wave Whip Antenna	P/N: KRE1011223/01
13	Frequency Range Knobs	P/N: KRE1011215/2
12	Volume Adjustment Knobs	
7	Radio Charger Chords	

Received by:

Donald R. Ritz

Date:

11/13/2017

Printed Name:

Donald R. Ritz

Signature:

Donald R. Ritz

2017 Surplus List

Vehicle No.	Department	Year	Make	Model	VIN#	Replace Cost	Purchase Date	Asset #
026V	Public Works	1993	Peterbilt	Cabover	1XPZL502PD796798	\$70,000.00	10/21/1993	10061
054V	Public Works	2001	International	Truck	1HTSCABL72H513587	\$38,906.00	11/5/2001	10048
075V	Public Works	2005	Ford	F-350	1FDWF75V65EB30604	\$24,493.00	12/8/2004	10006

City #	Department	Year	Make	Model	Serial/VIN#	Replace Cost	Purchase Date	Asset #
107T	Public Works	2010	Trailer	McLendon 10-ton	1M9D026200A776067	\$ 15,500.00	5/21/2010	10103
148T	Public Works	2005	10 Ton Trailer	6700	711200516			N/A

City #	Department	Year	Equipment Description	Serial #	Model #	Cost	Asset #
147E	Public Works	2005	Crack Sealing Unit	04-110-198		\$35,985.00	N/A
194E	Public Works	2008	Lee Boy Asphalt Paver	49494	L1000F	\$60,800.00	N/A
100E	Public Works	2001	Chipper	1VRN1312911002314	VERMEER CHIPPER BCI800A	\$35,673.00	N/A
068E	Public Works	1991	Sand Spreader	FB 5002	Fontaine	\$3,000.00	N/A
101E	Public Works	2001	London Fog	10043	18-20	\$7,800.00	N/A
017E	Public Works	1991	Massey Ferguson	TN31159U820420T	399 501200P34404	\$34,000.00	N/A
019E	Public Works	1993	Massey Ferguson	309214	240 B09214	\$14,000.00	N/A
	Public Works	2012	Lee Boy Asphalt Roller	91650	lee Boy 400T	\$47,000.00	10074

City of Stockbridge Surplus Request

Asset Tag # & Vehicle or Equipment #

174E

Vehicle Tag Number:

GV65586

Model:

O'Brien

Description & Make:

7040-sl trailer mounted sewer cleaner

VIN #:

1H9BS202X7M511050

Cost at Purchase:

\$43,314.00

Date Originally Purchased:

7/10/2007

Surplus Asset From Department:

Stormwater

Department Manager's Signature:

City Manager's Signature:

City of Stockbridge Surplus Request

Asset Tag # & Vehicle or Equipment #

#009

Vehicle Tag Number:

GV65533

Model:

Sreco

Description & Make:

Hv1800TR/L trailer sewer cleaner

VIN #:

WMTR-901083

Cost at Purchase:

Date Originally Purchased:

3/16/1990

Surplus Asset From Department:

Stormwater

Department Manager's Signature:

City Manager's Signature:

City of Stockbridge

Surplus Request

Asset Tag # & Vehicle or Equipment #

112 E

Vehicle Tag Number:

Model:

D60F JJ4

Description & Make:

KATOLIGHT Generator

Serial #:

LM-348532-65100

Cost at Purchase:

N/A

Date Originally Purchased:

2000

Surplus Asset From Department:

Sewer

Department Manager's Signature:

City Manager's Signature:

09/28/2016

KATOLIGHT

POWER BACKUP

MODEL

D6 OF JJ4

SERIAL

LM-348532-65100

RATING

CONTINUOUS STANDBY

ENGINE MODEL

4045T

RPM

1800

HZ

60

KW

60

KVA

75

PHASE

3

WIRE

4/12

PF

8

VOLTS

120

240

AMPS
PER
TERM

180

EXC. AMPS

1.31

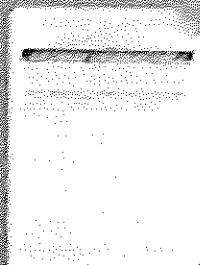
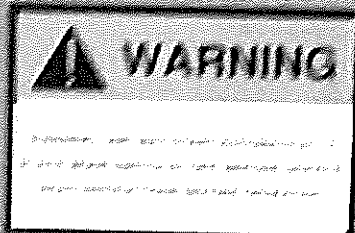
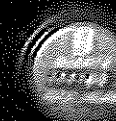
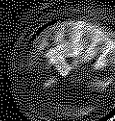
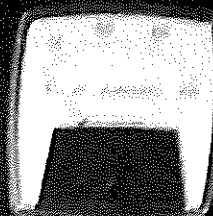
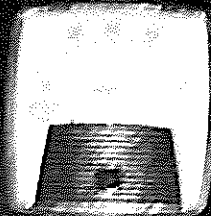
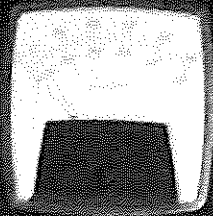
EXC. VOLTS

31.0

TEMP. RISE

NEMA STD

°CENTIGRADE







Randi Rainey

From: Donald Riley
Sent: Tuesday, November 21, 2017 11:58 AM
To: Randi Rainey
Subject: FW: Public Works Surplus Request; Wednesday, April 26, 2017

Good morning Randi,

Here's the updated list.

Thanks,

Donald R. Riley, CPPB

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA. 30281
Direct: 678-833-3322 Fax: 770-626-4237
Email: driley@cityofstockbridge-ga.gov website: www.cityofstockbridge.com



From: Jeff Greenway
Sent: Thursday, April 27, 2017 11:44 AM
To: Decius Aaron <DAaron@cityofstockbridge-ga.gov>
Cc: Donald Riley <DRiley@cityofstockbridge-ga.gov>
Subject: FW: Public Works Surplus Request; Wednesday, April 26, 2017

I've added an asphalt roller to the list with all assigned asset tag #'s as well. Thanks

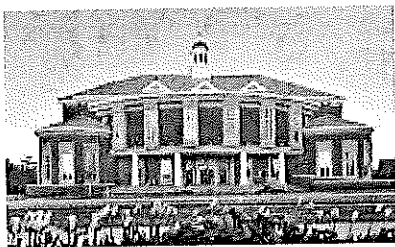
Vehicle No.	Department	Year	Make	Model	VIN#	Replac
026V	Public Works	1993	Peterbuilt	Cabover	1XPZL502PD796798	\$70,00
054V	Public Works	2001	International	Truck	1HTSCABL72H513587	\$38,90
075V	Public Works	2005	Ford	F-350	1FDWF75Y65EB30604	\$24,49

City #	Department	Year	Make	Model	Serial/VIN#	Replac
107T	Public Works	2010	Trailer	McLendon 10-ton	1M9D026200A776067	\$ 15,9
148T	Public Works	2005	10 Ton Trailer	6700	711200516	

City #	Department	Year	Equipment Description	Serial #	Model #	Co
147E	Public Works	2005	Crack Sealing Unit	04-110-198		\$35,9.
194E	Public Works	2008	Lee Boy Aphalt Paver	49494	L1000F	\$60,8
100E	Public Works	2001	Chipper	1VRN1312911002314	VERMEER CHIPPER BC1800A	\$35,6
068E	Public Works	1991	Sand Spreader	FB 5002	Fontaine	\$3,00
101E	Public Works	2001	London Fog	10043	18-20	\$7,80
017E	Public Works	1991	Massey Ferguson	TN31159U820420T	399 501200P34404	\$34,0
019E	Public Works	1993	Massey Ferguson	309214	240 809214	\$14,0
	Public Works	2012	Lee Boy Asphalt Roller	91650	Lee Boy 400T	\$47,0

Thank you,

Jeff Greenway, General Maintenance Supervisor
City of Stockbridge
Public Works Department
(770) 389-7900 ext 341
Fax: (770) 474-2228
jgreenway@cityofstockbridge-ga.gov
<http://www.cityofstockbridge.com/>



Georgia has a very broad Public Records Law. All written communications prepared and maintained or received in the course of official business by the City of Stockbridge are open records available to the public and news media upon request unless otherwise exempted by law (Ga. Statute 50-18-70).

From: Jeff Greenway
Sent: Wednesday, April 26, 2017 11:52 AM
To: Declus Aaron <DAaron@cityofstockbridge-ga.gov>
Cc: Donald Riley <DRiley@cityofstockbridge-ga.gov>
Subject: Public Works Surplus Request; Wednesday, April 26, 2017

Good Morning Mr. Aaron-

I've removed trailer #207T from the requested list to surplus. Below is the updated version. Thanks

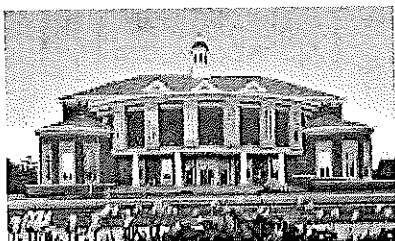
Vehicle No.	Department	Year	Make	Model	VIN#	Replac
026V	Public Works	1993	Peterbuilt	Cabover	1XPZL502PD796798	\$70,00
054V	Public Works	2001	International	Truck	1HTSCABL72H513587	\$38,90
075V	Public Works	2005	Ford	F-350	1FDWF75Y65EB30604	\$24,49

City #	Department	Year	Make	Model	Serial/VIN#	Replac
107V	Public Works	2010	Trailer	McLendon 10-ton	1M9D026200A776067	\$ 15,5
148T	Public Works	2005	10 Ton Trailer	6700	711200516	

City #	Department	Year	Equipment Description	Serial #	Model #	Co
147E	Public Works	2005	Crack Sealing Unit	04-110-198		\$35,90
194E	Public Works	2008	Lee Boy Asphalt Paver	49494	L1000F	\$60,80
100E	Public Works	2001	Chipper	1VRN1312911002314	VERMEER CHIPPER BC1800A	\$35,60
068E	Public Works	1991	Sand Spreader	FB 5002	Fontaine	\$3,00
101E	Public Works	2001	London Fog	10043	18-20	\$7,80
017E	Public Works	1991	Massey Ferguson	TN31159U820420T	399 501200P34404	\$34,00
019E	Public Works	1993	Massey Ferguson	309214	240 B09214	\$14,00

Thank you,

Jeff Greenway, General Maintenance Supervisor
 City of Stockbridge
 Public Works Department
 (770) 389-7900 ext 341
 Fax: (770) 474-2228
jgreenway@cityofstockbridge-ga.gov
<http://www.cityofstockbridge.com/>



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Council Meeting Date
11/28/2017

Requesting Agency

Human Resources Department

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Request approval of a recommended proposal – **Human Resources Department** - RFP#17RFP091417-DRR in the amount not too exceed \$15,500.00 with The Evergreen Solutions, LLC. (Tallahassee, FL) for the purchase of Wage and Salaries Compensation Study the City of Stockbridge. The term of this Agreement shall be for one (1) year.

Requirement for Council Action (Cite specific City policy, statute or code requirement)

In accordance with City of Stockbridge Procurement code, sections 3.30.080 (C) requests for approval of competitive sealed proposal, shall be approved by the City of Stockbridge City Council.

Is this Item Goal Related? (If yes, describe how this action meets the specific Council Focus Area or Goal)

Yes



No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Human Resources Department request approval of recommended proposal to The Evergreen Solutions, LLC., in an amount not too exceed \$15,500.00 for Professional Services for a Comprehensive Plan.

- The study shall evaluate the present salary structure as compared to the specific job market for comparable positions in the public sectors. The consultant shall perform or provide the following:
- Review all current job classifications, confirm and recommend changes to hierarchical order of jobs using your evaluation system. No class specification will be written/rewritten. Class specs are up to date;
- Establish appropriate benchmarking standards and conduct salary surveys as need for similar positions with comparable Georgia municipalities as required;
- Identify potential pay compression issues and provide potential solutions;
- Analyze and recommend changes to the present compensation structure to meet market analysis. This recommendation may include recommendations for individual positions as well; and
- The Compensation Study will allow the City to attract and retain qualified workers who will be paid equitable salaries; to provide fair salaries for all workers of the City; and to provide the City with a salary structure that enables the City to maintain a competitive position with other cities and companies within the same geographic area.

Agency Director ApprovalCity Manager's
Approval

Typed Name and Title

Phone

Signature

Date

Fiscal Impact / Funding Source*(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)*

Administration - Consulting Fees – 100-15100-521100 - \$15,500.00

Exhibits Attached*(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)*

Exhibit 1: Tabulation Sheet

Exhibit 2: Evaluation Scoring Sheet

Source of Additional Information*(Type Name, Title, Agency and Phone)*

Renee Wheeler, Human Resources Manager at (770) 389-7900 ext. 208

Council Consideration to
approve proposed
compensation for
Stockbridge Planning
Commission members
\$50.00 per meeting –
Chairperson \$75 per
meeting.

Presented by: Camilla
Moore, Community
Development Director

ATTACHMENT A

Chapter 8.20 - SOIL EROSION, SEDIMENTATION AND POLLUTION CONTROL

Sections:

- 8.20.010 - Title and definitions
- 8.20.020 - Exemptions.
- 8.20.030 - Minimum requirements for erosion, sedimentation and pollution control using best management practices.
- 8.20.040 - Application and permit process.
- 8.20.050 - Inspection and enforcement.
- 8.20.060 - Penalties and incentives.
- 8.20.070 - Education and certification.
- 8.20.080 - Administrative appeal and judicial review.
- 8.20.090 - Liability of local issuing authority.

8.20.010 - Title and definitions.

A This chapter will be known as the City of Stockbridge ("city") Soil Erosion, Sedimentation Control Ordinance.

B The following definitions shall apply in the interpretation and enforcement of this chapter, unless otherwise specifically stated:

Best management practices (BMPs) - means sound conservation and engineering practices to prevent and minimize erosion and resultant sedimentation, which are consistent with, and no less stringent than, those practices contained in the "Manual for Erosion and Sediment Control in Georgia" published by the commission as of January 1 of the year in which the land-disturbing activity was permitted.

Board - means the board of natural resources.

Buffer- means the area of land immediately adjacent to the banks of state waters in its natural state of vegetation, which facilitates the protection of water quality and aquatic habitat.

Certified personnel- means a person who has successfully completed the appropriate certification course approved by the Georgia Soil and Water Conservation Commission.

Commission - the Georgia Soil and Water Conservation Commission (GSWCC).

CPESC - means certified professional in erosion and sediment control with current certification by Certified Profession in Erosion and Sediment Control Inc., a corporation registered in North Carolina, which is also referred to as CPESC or CPESC, Inc.

Cut - means a portion of land surface or area from which earth has been removed or will be removed by excavation; the depth below original ground surface to the excavated surface. Also known as excavation.

Department - means the Georgia Department of Natural Resources (DNR).

Design professional - means a professional licensed by the State of Georgia in the field of: engineering, architecture, landscape architecture, forestry, geology, or land surveying; or a person that is a certified professional in erosion and sediment control (CPESC) with a current certification by Certified Professional in Erosion and Sediment Control Inc.

Director - means the Director of the Environmental Protection Division or an authorized representative.

District - means the soil and water conservation district.

Division - means the Environmental Protection Division (EPD) of the Department of Natural Resources.

Drainage structure - means a device composed of a virtually nonerodible material such as concrete, steel, plastic or other such material that conveys water from one place to another by intercepting the flow and carrying it to a release point for stormwater management, drainage control, or flood control purposes.

Erosion - the process by which land surface is worn away by the action of wind, water, ice or gravity.

Erosion, sedimentation and pollution control plan - means a plan required by the Erosion and Sedimentation Act, O.C.G.A. Chapter 12-7, that includes, as a minimum protection at least as stringent as the state general permit, best management practices, and requirements in Subsection 8.20.030.C. of this chapter.

Fill - means a portion of land surface to which soil or other solid material has been added; the depth above the original ground surface or an excavation.

Final stabilization - means all soil disturbing activities at the site have been completed, and that for unpaved areas and areas not covered by permanent structures and areas located outside the waste disposal limits of a landfill cell that has been certified by EPD for waste disposal, one hundred (100) percent of the soil surface is uniformly covered in permanent vegetation with a density of seventy (70) percent or greater, or equivalent permanent stabilization measures (such as the use of rip rap, gabions, permanent mulches or geotextiles) have been used. Permanent vegetation shall consist of: planted trees, shrubs, perennial vines; a crop of perennial vegetation appropriate for the time of year and region; or a crop of annual vegetation and a seeding of target crop perennials appropriate for the region. Final stabilization applies to each phase of construction.

Finished grade - means the final elevation and contour of the ground after cutting or filling and conforming to the proposed design.

Grading - means altering the shape of ground surfaces to a predetermined condition; this includes stripping, cutting, filling, stockpiling and shaping or any combination thereof and shall include the land in its cut or filled condition.

Ground elevation - means the original elevation of the ground surface prior to cutting or filling.

Land-disturbing activity - means any activity which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands within the state, including, but not limited to, clearing, dredging, grading, excavating, transporting, and filling of land but not including agricultural practices as described in Section 8.20.020.

Larger common plan of development or sale - means a contiguous area where multiple separate and distinct construction activities are occurring under one plan of development or sale. For the purposes of this paragraph, "plan" means an announcement; piece of documentation such as a sign, public notice or hearing, sales pitch, advertisement, drawing, permit application, zoning request, or computer design; or physical demarcation such as boundary signs, lot stakes, or surveyor markings, indicating that construction activities may occur on a specific plot.

Local issuing authority (LIA) - means the governing authority of any county or municipality which is certified pursuant to subsection (a) O.C.G.A. § 12-7-8.

Metropolitan River Protection Act (MRPA) - means a state law referenced as O.C.G.A. § 12-5-440 et seq. which addresses environmental and developmental matters in certain metropolitan river corridors and their drainage basins.

Natural ground surface - means the ground surface in its original state before any grading, excavation or filling.

Nephelometric turbidity units (NTU) - means numerical units of measure based upon photometric analytical techniques for measuring the light scattered by finely divided particles of a substance in suspension. This technique is used to estimate the extent of turbidity in water in which colloidally dispersed or suspended particles are present.

Notice of intent (NOI) - means a form provided by EPD for coverage under the state general permit.

Notice of termination (NOT) - means a form provided by EPD to terminate coverage under the state general permit.

Operator - means the party or parties that have: (A) operational control of construction project plans and specifications, including the ability to make modifications to those plans and specifications; or (B) day-to-day operational control of those activities that are necessary to ensure compliance with an erosion, sedimentation and pollution control plan for the site or other permit conditions, such as a person authorized to direct workers at a site to carry out activities required by the erosion, sedimentation and pollution control plan or to comply with other permit conditions.

Outfall - means the location where stormwater in a discernible, confined and discrete conveyance, leaves a facility or site or, if there is a receiving water on site, becomes a point source discharging into that receiving water.

Permit - means the authorization necessary to conduct a land-disturbing activity under the provisions of this chapter.

Person - means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative,

state agency, municipality or other political subdivision of the State of Georgia, any interstate body or any other legal entity.

Phase or phased - means sub-parts or segments of construction projects where the sub-part or segment is constructed and stabilized prior to completing construction activities on the entire construction site.

Project - means the entire proposed development project regardless of the size of the area of land to be disturbed.

Properly designed - means designed in accordance with the design requirements and specifications contained in the "Manual for Erosion and Sediment Control in Georgia" (Manual) published by the Georgia Soil and Water Conservation Commission as of January 1 of the year in which the land-disturbing activity was permitted and amendments to the manual as approved by the commission up until the date of NOI submittal.

Roadway drainage structure - means a device such as a bridge, culvert, or ditch, composed of a virtually nonerodible material such as concrete, steel, plastic, or other such material that conveys water under a roadway by intercepting the flow on one side of a traveled roadway consisting of one or more defined lanes, with or without shoulder areas, and carrying water to a release point on the other side.

Sediment - means solid material, both organic and inorganic, that is in suspension, is being transported, or has been moved from its site of origin by wind, water, ice, or gravity as a product of erosion.

Sedimentation - means the process by which eroded material is transported and deposited by the action of water, wind, ice or gravity.

Soil and water conservation district approved plan - means an erosion, sedimentation and pollution control plan approved in writing by the Henry County Soil and Water Conservation District.

Stabilization - means the process of establishing an enduring soil cover of vegetation by the installation of temporary or permanent structures for the purpose of reducing to a minimum the erosion process and the resultant transport of sediment by wind, water, ice or gravity.

State general permit - means the National Pollution Discharge Elimination System (NPDES) general permit or permits for stormwater runoff from construction activities as is now in effect or as may be amended or reissued in the future pursuant to the state's authority to implement the same through federal delegation under the Federal Water Pollution Control Act, as amended, 33 U.S.C. Section 1251, et seq., and subsection (f) of Code Section 12-5-30.

State waters - means any and all rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage systems, springs, wells, and other bodies of surface or subsurface water, natural or artificial, lying within or forming a part of the boundaries of Georgia which are not entirely confined and retained completely upon the property of a single individual, partnership, or corporation.

Structural erosion, sedimentation and pollution control practices - means practices for the stabilization of erodible or sediment-producing areas by utilizing the mechanical properties of

matter for the purpose of either changing the surface of the land or storing, regulating or disposing of runoff to prevent excessive sediment loss. Examples of structural erosion and sediment control practices are riprap, sediment basins, dikes, level spreaders, waterways or outlets, diversions, grade stabilization structures and sediment traps, etc. Such practices can be found in the publication, Manual for Erosion and Sediment Control in Georgia.

Trout streams - means all streams or portions of streams within the watershed as designated by the Wildlife Resources Division of the Georgia Department of Natural Resources under the provisions of the Georgia Water Quality Control Act, O.C.G.A. § 12-5-20, in the rules and regulations for Water Quality Control, Chapter 391-3-6 at www.gaepd.org. Streams designated as primary trout waters are defined as water supporting a self-sustaining population of rainbow, brown or brook trout. Streams designated as secondary trout waters are those in which there is no evidence of natural trout reproduction, but are capable of supporting trout throughout the year. First order trout waters are streams into which no other streams flow except springs.

"Vegetative erosion and sedimentation control measures" means measures for the stabilization of erodible or sediment-producing areas by covering the soil with:

- a. Permanent seeding, sprigging or planting, producing long-term vegetative cover; or
- b. Temporary seeding, producing short-term vegetative cover; or
- c. Sodding, covering areas with a turf of perennial sod-forming grass.

Such measures can be found in the publication Manual for Erosion and Sediment Control in Georgia.

Watercourse - means any natural or artificial watercourse, stream, river, creek, channel, ditch, canal, conduit, culvert, drain, waterway, gully, ravine, or wash in which water flows either continuously or intermittently and which has a definite channel, bed and banks, and including any area adjacent thereto subject to inundation by reason of overflow or floodwater.

Wetlands - means those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.020 - Exemptions.

This chapter shall apply to any land-disturbing activity undertaken by any person on any land except for the following:

- A. Surface mining, as the same is defined in O.C.G.A. Sec. 12-4-72, "The Georgia Surface Mining Act of 1968";
- B. Granite quarrying and land clearing for such quarrying;
- C. Such minor land-disturbing activities as home gardens and individual home landscaping, repairs, maintenance work, fences, and other related activities which result in minor soil erosion;

- D. The construction of single-family residences, when such construction disturbs less than one (1) acre and is not a part of a larger common plan of development or sale with a planned disturbance of equal to or greater than one (1) acre and not otherwise exempted under this paragraph; provided, however, that construction of any such residence shall conform to the minimum requirements as set forth in O.C.G.A. § 12-7-6 and this paragraph. For single-family residence construction covered by the provisions of this paragraph, there shall be a buffer zone between the residence and any state waters classified as trout streams pursuant to Article 2 of Chapter 5 of the Georgia

Water Quality Control Act. In any such buffer zone, no land-disturbing activity shall be constructed between the residence and the point where vegetation has been wrested by normal stream flow or wave action from the banks of the trout waters. For primary trout waters, the buffer zone shall be at least fifty (50) horizontal feet, and no variance to a smaller buffer shall be granted. For secondary trout waters, the buffer zone shall be at least fifty (50) horizontal feet, but the director may grant variances to no less than twenty-five (25) feet. Regardless of whether a trout stream is primary or secondary, for first order trout waters, which are streams into which no other streams flow except for springs, the buffer shall be at least twenty-five (25) horizontal feet, and no variance to a smaller buffer shall be granted. The minimum requirements of subsection (b) of O.C.G.A. § 12-7-6 and the buffer zones provided by this paragraph shall be enforced by the local issuing authority;

- E. Agricultural operations as defined in O.C.G.A. § 1-3-3, "definitions," to include raising, harvesting or storing of products of the field or orchard; feeding, breeding or managing livestock or poultry; producing or storing feed for use in the production of livestock, including but not limited to cattle, calves, swine, hogs, goats, sheep, and rabbits or for use in the production of poultry, including but not limited to chickens, hens and turkeys; producing plants, trees, fowl, or animals; the production of aqua culture, horticultural, dairy, livestock, poultry, eggs and apiarian products; farm buildings and farm ponds;
- F. Forestry land management practices, including harvesting; provided, however, that when such exempt forestry practices cause or result in land-disturbing or other activities otherwise prohibited in a buffer, as established in paragraphs (15) and (16) of Section 8.20.030(c) of this chapter, no other land-disturbing activities, except for normal forest management practices, shall be allowed on the entire property upon which the forestry practices were conducted for a period of three (3) years after completion of such forestry practices;
- G. Any project carried out under the technical supervision of the Natural Resources Conservation Service (NRCS) of the United States Department of Agriculture;
- H. Any project involving less than one (1) acre of disturbed area; provided, however, that this exemption shall not apply to any land-disturbing activity within a larger common plan of development or sale with a planned disturbance of equal to or greater than one (1) acre or within two hundred (200) feet of the bank of any state waters, and for purposes of this paragraph, "state waters" excludes channels and drainage ways which have water in them only during and immediately after rainfall events and intermittent streams which do not have water in them year-round; provided, however, that any person responsible for a project which involves less than one (1) acre, which involves land-disturbing

activity, and which is within two hundred (200) feet of any such excluded channel or drainage way, must prevent sediment from moving beyond the boundaries of the property on which such project is located and provided, further, that nothing contained herein shall prevent the local issuing authority from regulating any such project which is not specifically exempted by this section;

- I. Construction or maintenance projects, or both, undertaken or financed in whole or in part, or both, by the Department of Transportation, the Georgia Highway Authority, or the State Road and Tollway Authority; or any road construction or maintenance project, or both, undertaken by any county or municipality; provided, however, that construction or maintenance projects of the Department of Transportation or the State Road and Tollway Authority which disturb one or more contiguous acres of land shall be subject to provisions of O.C.G.A. § 12-7-7.1; except where the Department of Transportation, the Georgia Highway Authority, or the State Road and Tollway Authority is a secondary permittee for a project located within a larger common plan of development or sale under the state general permit, in which case a copy of a notice of intent under the state general permit shall be submitted to the local issuing authority, the local issuing authority shall enforce compliance with the minimum requirements set forth in O.C.G.A. § 12-7-6 as if a permit had been issued, and violations shall be subject to the same penalties as violations by permit holders;
- J. Any land-disturbing activities conducted by any electric membership corporation or municipal electrical system or any public utility under the regulatory jurisdiction of the public service commission, any utility under the regulatory jurisdiction of the Federal Energy Regulatory Commission, any cable television system as defined in O.C.G.A. § 36-18-1, or any agency or instrumentality of the United States engaged in the generation, transmission, or distribution of power; except where an electric membership corporation or municipal electrical system or any public utility under the regulatory jurisdiction of the public service commission, any utility under the regulatory jurisdiction of the Federal Energy Regulatory Commission, any cable television system as defined in O.C.G.A. § 36-18-1, or any agency or instrumentality of the United States engaged in the generation, transmission, or distribution of power is a secondary permittee for a project located within a larger common plan of development or sale under the state general permit, in which case the local issuing authority shall enforce compliance with the minimum requirements set forth in O.C.G.A. § 12-7-6 as if a permit had been issued, and violations shall be subject to the same penalties as violations by permit holders; and
- K. Any public water system reservoir.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.030 - Minimum requirements for erosion, sedimentation and pollution control using best management practices.

- A. General Provisions. Excessive soil erosion and resulting sedimentation can take place during land-disturbing activities if requirements of this chapter and the NPDES general permit are not met. Therefore, plans for those land-disturbing activities which are not exempted by this chapter shall contain provisions for application of soil erosion, sedimentation and pollution control measures and practices. The provisions shall be incorporated into the erosion, sedimentation and pollution control plans. Soil erosion, sedimentation and pollution control measures and practices shall conform to the

minimum requirements of Section 8.20.030(B) and (C) of this chapter. The application of measures and practices shall apply to all features of the site, including street and utility installations, drainage facilities and other temporary and permanent improvements. Measures shall be installed to prevent or control erosion, sedimentation and pollution during all stages of any land-disturbing activity in accordance with requirements of this chapter and the NPDES general permit.

B. Minimum Requirements and BMPs.

- 1) Best management practices as described in this chapter shall be required for all land-disturbing activities. Proper design, installation, and maintenance of best management practices shall constitute a complete defense to any action by the director or to any other allegation of noncompliance with paragraph (2) of this subsection or any substantially similar terms contained in a permit for the discharge of stormwater issued pursuant to subsection (f) of O.C.G.A. § 12-5-30, the "Georgia Water Quality Control Act." As used in this subsection the terms "proper design" and "properly designed" mean designed in accordance with the hydraulic design specifications contained in the "Manual for Erosion and Sediment Control in Georgia" specified in O.C.G.A. § 12-7-6 subsection (b).
- 2) A discharge of stormwater runoff from disturbed areas where best management practices have not been properly designed, installed, and maintained shall constitute a separate violation of any land-disturbing permit issued by a local issuing authority or of any state general permit issued by the division pursuant to subsection (f) of O.C.G.A. § 12-5-30, the "Georgia Water Quality Control Act", for each day on which such discharge results in the turbidity of receiving waters being increased by more than twenty-five (25) nephelometric turbidity units for waters supporting warm water fisheries or by more than ten (10) nephelometric turbidity units for waters classified as trout waters. The turbidity of the receiving waters shall be measured in accordance with guidelines to be issued by the director. This paragraph shall not apply to any land disturbance associated with the construction of single-family homes which are not part of a larger common plan of development or sale unless the planned disturbance for such construction is equal to or greater than five (5) acres.
- 3) Failure to properly design, install, or maintain best management practices shall constitute a violation of any land-disturbing permit issued by a local issuing authority or of any state general permit issued by the division pursuant to subsection (f) of O.C.G.A. § 12-5-30, the "Georgia Water Quality Control Act", for each day on which such failure occurs.
- 4) The director may require, in accordance with regulations adopted by the board, reasonable and prudent monitoring of the turbidity level of receiving waters into which discharges from land disturbing activities occur.
- 5) The LIA may set more stringent buffer requirements than stated in Section 8.20.030(C) (15) and (16), in light of O.C.G.A. § 12-7-6(c).

C. The rules and regulations, ordinances, or resolutions adopted pursuant to O.C.G.A. § 12-7-1 et. seq. for the purpose of governing land-disturbing activities shall require, as a minimum, protections at least as stringent as the state general permit; and best management practices, including sound conservation and engineering practices to prevent and minimize erosion and resultant sedimentation, which are consistent with, and no less stringent than, those practices contained in the Manual for Erosion and Sediment Control in Georgia published by the Georgia Soil and Water Conservation Commission as of January 1 of the year in which the land-disturbing activity was permitted, as well as the following:

- 1) Stripping of vegetation, regrading and other development activities shall be conducted in a manner so as to minimize erosion;
- 2) Cut-fill operations must be kept to a minimum;
- 3) Development plans must conform to topography and soil type so as to create the lowest practicable erosion potential;
- 4) Whenever feasible, natural vegetation shall be retained, protected and supplemented;
- 5) The disturbed area and the duration of exposure to erosive elements shall be kept to a practicable minimum;
- 6) Disturbed soil shall be stabilized as quickly as practicable;
- 7) Temporary vegetation or mulching shall be employed to protect exposed critical areas during development;
- 8) Permanent vegetation and structural erosion control practices shall be installed as soon as practicable;
- 9) To the extent necessary, sediment in run-off water must be trapped by the use of debris basins, sediment basins, silt traps, or similar measures until the disturbed area is stabilized. As used in this paragraph, a disturbed area is stabilized when it is brought to a condition of continuous compliance with the requirements of O.C.G.A. 12-7-1 et. seq.;
- 10) Adequate provisions must be provided to minimize damage from surface water to the cut face of excavations or the sloping of fills;
- 11) Cuts and fills may not endanger adjoining property;
- 12) Fills may not encroach upon natural watercourses or constructed channels in a manner so as to adversely affect other property owners;
- 13) Grading equipment must cross flowing streams by means of bridges or culverts except when such methods are not feasible, provided, in any case, that such crossings are kept to a minimum;

- 14) Land-disturbing activity plans for erosion, sedimentation and pollution control shall include provisions for treatment or control of any source of sediments and adequate sedimentation control facilities to retain sediments on-site or preclude sedimentation of adjacent waters beyond the levels specified in Section 8.20.030(B)(2) of this chapter;
- 15) Except as provided in this subsection, there is established a twenty-five-foot buffer along the banks of all state waters, as measured horizontally from the point where vegetation has been wrested by normal stream flow or wave action, except where the director determines to allow a variance that is at least as protective of natural resources and the environment, where otherwise allowed by the director pursuant to O.C.G.A. § 12-2-8, where a drainage structure or a roadway drainage structure must be constructed, provided that adequate erosion control measures are incorporated in the project plans and specifications, and are implemented; or along any ephemeral stream.

As used in this provision, the term "ephemeral stream" means a stream: that under normal circumstances has water flowing only during and for a short duration after precipitation events; that has the channel located above the ground-water table year-round; for which ground water is not a source of water; and for which runoff from precipitation is the primary source of water flow. Unless exempted as along an ephemeral stream, the buffers of at least twenty-five (25) feet established pursuant to part 6 of Article 5, Chapter 5 of Title 12, the "Georgia Water Quality Control Act", shall remain in force unless a variance is granted by the director as provided in this paragraph. The following requirements shall apply to any such buffer:

- a. No land-disturbing activities shall be conducted within a buffer and a buffer shall remain in its natural, undisturbed state of vegetation until all land-disturbing activities on the construction site are completed. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as a protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; provided, however, that any person constructing a single-family residence, when such residence is constructed by or under contract with the owner for his or her own occupancy, may thin or trim vegetation in a buffer at any time as long as protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; and
- b. The buffer shall not apply to the following land-disturbing activities, provided that they occur at an angle, as measured from the point of crossing, within twenty-five (25) degrees of perpendicular to the stream; cause a width of disturbance of not more than fifty (50) feet within the buffer; and adequate erosion control measures are incorporated into the project plans and specifications and are implemented:
 - i. Stream crossings for water lines; or
 - ii. Stream crossings for sewer lines; and

16) There is established a fifty-foot buffer as measured horizontally from the point where vegetation has been wrested by normal stream flow or wave action, along the banks of any state waters classified as "trout streams" pursuant to Article 2 of Chapter 5 of Title 12, the "Georgia Water Quality Control Act," except where a roadway drainage structure must be constructed; provided, however, that small springs and streams classified as trout streams which discharge an average annual flow of twenty-five (25) gallons per minute or less shall have a twenty-five-foot buffer or they may be piped, at the discretion of the landowner, pursuant to the terms of a rule providing for a general variance promulgated by the board, so long as any such pipe stops short of the downstream landowner's property and the landowner complies with the buffer requirement for any adjacent trout streams. The director may grant a variance from such buffer to allow land-disturbing activity, provided that adequate erosion control measures are incorporated in the project plans and specifications and are implemented. The following requirements shall apply to such buffer:

- a) No land-disturbing activities shall be conducted within a buffer and a buffer shall remain in its natural, undisturbed, state of vegetation until all land-disturbing activities on the construction site are completed. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as a protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed: provided, however, that any person constructing a single-family residence, when such residence is constructed by or under contract with the owner for his or her own occupancy, may thin or trim vegetation in a buffer at any time as long as protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed; and
- b) The buffer shall not apply to the following land-disturbing activities, provided that they occur at an angle, as measured from the point of crossing, within twenty-five (25) degrees of perpendicular to the stream; cause a width of disturbance of not more than fifty (50) feet within the buffer; and adequate erosion control measures are incorporated into the project plans and specifications and are implemented:
 - i. Stream crossings for water lines; or
 - ii. Stream crossings for sewer lines.

D. Nothing contained in O.C.G.A. § 12-7-1 et. seq. shall prevent any local issuing authority from adopting rules and regulations, ordinances, or resolutions which contain stream buffer requirements that exceed the minimum requirements in Section 8.02.030(B) and (C) of this chapter.

E. The fact that land-disturbing activity for which a permit has been issued results in injury to the property of another shall neither constitute proof of nor create a presumption of a violation of the standards provided for in this chapter or the terms of the permit.

(Ord. No. 11-245, § 1, 4-11-2011)

- **8.20.040 - Application and permit process.**

A. General. The property owner, developer and designated planners and engineers shall design and review before submittal the general development plans. The local issuing authority shall review the tract to be developed and the area surrounding it. They shall consult the zoning ordinance, stormwater management ordinance, subdivision ordinance, flood damage prevention ordinance, this chapter, and any other ordinances, rules, regulations or permits, which regulate the development of land within the jurisdictional boundaries of the local issuing authority. However, the owner and/or operator are the only parties who may obtain a permit.

B. Application requirements.

- 1) No person shall conduct any land-disturbing activity within the jurisdictional boundaries of the City of Stockbridge without first obtaining permission from the City of Stockbridge to perform such activity and providing a copy of notice of intent submitted to EPD if applicable.
- 2) The application for a permit shall be submitted to the City of Stockbridge and must include the applicant's erosion, sedimentation and pollution control plan with supporting data, as necessary. Said plans shall include, as a minimum, the data specified in Section 8.20.040(C) of this chapter. Erosion, sedimentation and pollution control plans, together with supporting data, must demonstrate affirmatively that the land disturbing activity proposed will be carried out in such a manner that the provisions of Section 8.20.030(B) and (C) of this chapter will be met. Applications for a permit will not be accepted unless accompanied by ten (10) copies of the applicant's erosion, sedimentation and pollution control plans. All applications shall contain a certification stating that the plan preparer or the designee thereof visited the site prior to creation of the plan in accordance with EPD Rule 3913-7-10.
- 3) In addition to the local permitting fees, fees will also be assessed pursuant to paragraph (5) subsection (a) of O.C.G.A. § 12-5-23, provided that such fees shall not exceed eighty dollars (\$80.00) per acre of land-disturbing activity, and these fees shall be calculated and paid by the primary permittee as defined in the state general permit for each acre of land-disturbing activity included in the planned development or each phase of development. All applicable fees shall be paid prior to issuance of the land disturbance permit. In a jurisdiction that is certified pursuant to subsection (a) of O.C.G.A. § 12-7-8 half of such fees levied shall be submitted to the division; except that any and all fees due from an entity which is required to give notice pursuant to paragraph (9) or (10) of O.C.G.A. § 12-7-17 shall be submitted in full to the division, regardless of the existence of a local issuing authority in the jurisdiction.
- 4) Immediately upon receipt of an application and plan for a permit, the local issuing authority shall refer the application and plan to the district for its review and approval or disapproval concerning the adequacy of the erosion, sedimentation and pollution control plan. The district shall approve or disapprove a plan within thirty-five (35) days of receipt. Failure of the district to act within thirty-five (35) days shall be considered an approval of the pending plan. The results of the

district review shall be forwarded to the local issuing authority. No permit will be issued unless the plan has been approved by the district, and any variances required by Section 8.20.030(C)(15) and (16) has been obtained, all fees have been paid, and bonding, if required as per Section 8.20.040(B)(6) have been obtained. Such review will not be required if the local issuing authority and the district have entered into an agreement which allows the local issuing authority to conduct such review and approval of the plan without referring the application and plan to the district. The local issuing authority with plan review authority shall approve or disapprove a revised plan submittal within thirty-five (35) days of receipt. Failure of the local issuing authority with plan review authority to act within thirty-five (35) days shall be considered an approval of the revised plan submittal.

- 5) If a permit applicant has had two or more violations of previous permits, this chapter section, or the Erosion and Sedimentation Act, as amended, within three (3) years prior to the date of filing the application under consideration, the local issuing authority may deny the permit application.
- 6) The local issuing authority may require the permit applicant to post a bond in the form of government security, cash, irrevocable letter of credit, or any combination thereof up to, but not exceeding, three thousand dollars (\$3,000.00) per acre or fraction thereof of the proposed land-disturbing activity, prior to issuing the permit. If the applicant does not comply with this section or with the conditions of the permit after issuance, the local issuing authority may call the bond or any part thereof to be forfeited and may use the proceeds to hire a contractor to stabilize the site of the land-disturbing activity and bring it into compliance. These provisions shall not apply unless there is in effect an ordinance or statute specifically providing for hearing and judicial review of any determination or order of the local issuing authority with respect to alleged permit violations.

C. Plan Requirements.

- 1) Plans must be prepared to meet the minimum requirements as contained in Section 8.20.030(B) and (C) of this chapter, or through the use of more stringent, alternate design criteria which conform to sound conservation and engineering practices. The Manual for Erosion and Sediment Control in Georgia is hereby incorporated by reference into this chapter. The plan for the land-disturbing activity shall consider the interrelationship of the soil types, geological and hydrological characteristics, topography, watershed, vegetation, proposed permanent structures including roadways, constructed waterways, sediment control and stormwater management facilities, local ordinances and state laws. Maps, drawings and supportive computations shall bear the signature and seal of the certified design professional. Persons involved in land development design, review, permitting, construction, monitoring, or inspections or any land disturbing activity shall meet the education and training certification requirements, dependent on his or her level of involvement with the process, as developed by the commission and in consultation with the division and the stakeholder advisory board created pursuant to O.C.G.A. § 12-7-20.

- 2) Data required for site plan shall include all the information required from the appropriate erosion, sedimentation and pollution control plan review checklist established by the commission as of January 1 of the year in which the land-disturbing activity was permitted.

D. Permits.

- 1) Permits shall be issued or denied as soon as practicable but in any event not later than forty-five (45) days after receipt by the local issuing authority of a completed application, providing variances and bonding are obtained, where necessary and all applicable fees have been paid prior to permit issuance. The permit shall include conditions under which the activity may be undertaken.
- 2) No permit shall be issued by the local issuing authority unless the erosion, sedimentation and pollution control plan has been approved by the district and the local issuing authority has affirmatively determined that the plan is in compliance with this chapter, any variances required by Section 8.20.030(C)(15) and (16) are obtained, bonding requirements, if necessary, as per Section 8.20.040(B)(6) are met and all ordinances and rules and regulations in effect within the jurisdictional boundaries of the local issuing authority are met. If the permit is denied, the reason for denial shall be furnished to the applicant.
- 3) Any land-disturbing activities by a local issuing authority shall be subject to the same requirements of this chapter, and any other ordinances relating to land development, as are applied to private persons and the division shall enforce such requirements upon the local issuing authority.
- 4) If the tract is to be developed in phases, then a separate permit shall be required for each phase.
- 5) The permit may be suspended, revoked, or modified by the local issuing authority, as to all or any portion of the land affected by the plan, upon finding that the holder or his successor in the title is not in compliance with the approved erosion and sedimentation control plan or that the holder or his successor in title is in violation of this chapter. A holder of a permit shall notify any successor in title to him as to all or any portion of the land affected by the approved plan of the conditions contained in the permit.
- 6) The LIA may reject a permit application if the applicant has had two or more violations of previous permits or the Erosion and Sedimentation Act permit requirements within three years prior to the date of the application, in light of O.C.G.A. Sec. 12-7-7 (f) (1).

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.050 - Inspection and enforcement.

- A. The City of Stockbridge will periodically inspect the sites of land-disturbing activities for which permits have been issued to determine if the activities are being conducted in

accordance with the plan and if the measures required in the plan are effective in controlling erosion and sedimentation. Also, the local issuing authority shall regulate primary, secondary and tertiary permittees as such terms are defined in the state general permit. Primary permittees shall be responsible for installation and maintenance of best management practices where the primary permittee is conducting land-disturbing activities. Secondary permittees shall be responsible for installation and maintenance of best management practices where the secondary permittee is conducting land-disturbing activities. Tertiary permittees shall be responsible for installation and maintenance where the tertiary permittee is conducting land-disturbing activities. If, through inspection, it is deemed that a person engaged in land-disturbing activities as defined herein has failed to comply with the approved plan, with permit conditions, or with the provisions of this chapter, a written notice to comply shall be served upon that person. The notice shall set forth the measures necessary to achieve compliance and shall state the time within which such measures must be completed. If the person engaged in the land-disturbing activity fails to comply within the time specified, he shall be deemed in violation of this chapter.

- B. The local issuing authority must amend its ordinances to the extent appropriate within twelve (12) months of any amendments to the Erosion and Sedimentation Act of 1975.
- C. The city shall have the power to conduct such investigations as it may reasonably deem necessary to carry out duties as prescribed in this chapter, and for this purpose to enter at reasonable times upon any property, public or private, for the purpose of investigation and inspecting the sites of land-disturbing activities.
- D. No person shall refuse entry or access to any authorized representative or agent of the local issuing authority, the commission, the district, or division who requests entry for the purposes of inspection, and who presents appropriate credentials, nor shall any person obstruct, hamper or interfere with any such representative while in the process of carrying out his official duties.
- E. The district or the commission or both shall semi-annually review the actions of counties and municipalities which have been certified as local issuing authorities pursuant to O.C.G.A. § 12-7-8 (a). The district or the commission or both may provide technical assistance to any county or municipality for the purpose of improving the effectiveness of the county's or municipality's erosion, sedimentation and pollution control program. The district or the commission shall notify the division and request investigation by the division if any deficient or ineffective local program is found.
- F. The division may periodically review the actions of counties and municipalities which have been certified as local issuing authorities pursuant to O.C.G.A. § 12-7-8(a). Such review may include, but shall not be limited to, review of the administration and enforcement of a governing authority's ordinance and review of conformance with an agreement, if any, between the district and the governing authority. If such review indicates that the governing authority of any county or municipality certified pursuant to O.C.G.A. § 12-7-8(a) has not administered or enforced its ordinances or has not conducted the program in accordance with any agreement entered into pursuant to O.C.G.A. § 12-7-7(e), the division shall notify the governing authority of the county or municipality in writing. The governing authority of any county or municipality so notified shall have (90) days within which to take the necessary corrective action to retain

certification as a local issuing authority. If the county or municipality does not take necessary corrective action within ninety (90) days after notification by the division, the division shall revoke the certification of the county or municipality as a local issuing authority.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.060 - Penalties and incentives.

- A. Failure To Obtain A Permit For Land-Disturbing Activity. If any person commences any land-disturbing activity requiring a land-disturbing permit as prescribed in this chapter without first obtaining said permit, the person shall be subject to revocation of his business license, work permit or other authorization for the conduct of a business and associated work activities within the jurisdictional boundaries of the local issuing authority.
- B. Stop-Work Orders.
 - 1) For the first and second violations of the provisions of this chapter, the director or the local issuing authority shall issue a written warning to the violator. The violator shall have five (5) days to correct the violation. If the violation is not corrected within five (5) days, the director or the local issuing authority shall issue a stop-work order requiring that land-disturbing activities be stopped until necessary corrective action or mitigation has occurred; provided, however, that, if the violation presents an imminent threat to public health or waters of the state or if the land-disturbing activities are conducted without obtaining the necessary permit, the Director or the local issuing authority shall issue an immediate stop-work order in lieu of a warning.
 - 2) For a third and each subsequent violation, the director or the local issuing authority shall issue an immediate stop-work order.
 - 3) All stop-work orders shall be effective immediately upon issuance and shall be in effect until the necessary corrective action or mitigation has occurred.
 - 4) When a violation in the form of taking action without a permit, failure to maintain a stream buffer, or significant amounts of sediment, as determined by the local issuing authority or by the director or his or her designee, have been or are being discharged into state waters and where best management practices have not been properly designed, installed, and maintained, a stop work order shall be issued by the local issuing authority or by the director or his or her designee. All such stop work orders shall be effective immediately upon issuance and shall be in effect until the necessary corrective action or mitigation has occurred. Such stop work orders shall apply to all land-disturbing activity on the site with the exception of the installation and maintenance of temporary or permanent erosion and sediment controls.
- C. Bond Forfeiture. If, through inspection, it is determined that a person engaged in land-disturbing activities has failed to comply with the approved plan, a written notice to comply shall be served upon that person. The notice shall set forth the measures

necessary to achieve compliance with the plan and shall state the time within which such measures must be completed. If the person engaged in the land-disturbing activity fails to comply within the time specified, he shall be deemed in violation of this chapter and, in addition to other penalties, shall be deemed to have forfeited his performance bond, if required to post one under the provisions of this Code. The local issuing authority may call the bond or any part thereof to be forfeited and may use the proceeds to hire a contractor to stabilize the site of the land-disturbing activity and bring it into compliance.

- D. Monetary Penalties. Any person who violates any provisions of this chapter, or any permit condition or limitation established pursuant to this chapter, or who negligently or intentionally fails or refuses to comply with any final or emergency order of the director issued as provided in this chapter shall be liable for a civil penalty not to exceed two thousand five hundred dollars (\$2,500.00) per day. For the purpose of enforcing the provisions of this chapter, notwithstanding any provisions in any city charter to the contrary, municipal courts shall be authorized to impose penalty not to exceed two thousand five hundred dollars (\$2,500.00) for each violation. Notwithstanding any limitation of law as to penalties which can be assessed for violations of county ordinances, any magistrate court or any other court of competent jurisdiction trying cases brought as violations of this chapter under county ordinances approved under this chapter shall be authorized to impose penalties for such violations not to exceed two thousand five hundred dollars (\$2,500.00) for each violation. Each day during which violation or failure or refusal to comply continues shall be a separate violation.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.070 - Education and certification.

- A. Persons involved in land development design, review, permitting, construction, monitoring, or inspection or any land-disturbing activity shall meet the education and training certification requirements, dependent on their level of involvement with the process, as developed by the commission in consultation with the division and the stakeholder advisory board created pursuant to O.C.G.A. § 12-7-20.
- B. For each site on which land-disturbing activity occurs, each entity or person acting as either a primary, secondary, or tertiary permittee, as defined in the state general permit, shall have as a minimum one person who is in responsible charge of erosion and sedimentation control activities on behalf of said entity or person and meets the applicable education or training certification requirements developed by the commission present on site whenever land-disturbing activities are conducted on that site. A project site shall herein be defined as any land-disturbance site or multiple sites within a larger common plan of development or sale permitted by an owner or operator for compliance with the state general permit.
- C. Persons or entities involved in projects not requiring a state general permit but otherwise requiring certified personnel on site may contract with certified persons to meet the requirements of this chapter.
- D. If a state general permittee who has operational control of land-disturbing activities for a site has met the certification requirements of paragraph (1) of subsection (b) of O.C.G.A. § 12-7-19, then any person or entity involved in land-disturbing activity at that site and operating in a subcontractor capacity for such permittee shall meet those

educational requirements specified in paragraph (4) of subsection (b) of O.C.G.A § 12-7-19 and shall not be required to meet any educational requirements that exceed those specified in said paragraph.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.080 - Administrative appeal and judicial review.

- A. Administrative Remedies. The suspension, revocation, modification or grant with condition of a permit by the local issuing authority upon finding that the holder is not in compliance with the approved erosion, sediment and pollution control plan; or that the holder is in violation of permit conditions; or that the holder is in violation of any ordinance; shall entitle the person submitting the plan or holding the permit to a hearing before the city council within thirty (30) days after receipt by the local issuing authority of a written notice of appeal.
- B. Judicial Review. Any person, aggrieved by a decision or order of the local issuing authority, after exhausting his administrative remedies, shall have the right to appeal denovo to the Superior Court of Henry County.

(Ord. No. 11-245, § 1, 4-11-2011)

8.20.090 - Liability of local issuing authority.

- A. Liability.
 - 1) Neither the approval of a plan under the provisions of this chapter, nor the compliance with provisions of this chapter shall relieve any person from the responsibility for damage to any person or property otherwise imposed by law nor impose any liability upon the local issuing authority or district for damage to any person or property.
 - 2) The fact that a land-disturbing activity for which a permit has been issued results in injury to the property of another shall neither constitute proof of nor create a presumption of a violation of the standards provided for in this chapter or the terms of the permit.
 - 3) No provision of this chapter shall permit any persons to violate the Georgia Erosion and Sedimentation Act of 1975, the Georgia Water Quality Control Act or the rules and regulations promulgated and approved thereunder or pollute any Waters of the State as defined thereby.

(Ord. No. 11-245, § 1, 4-11-2011)

8.18.110 - Administrative appeal and judicial review.

Council Consideration to
approve Occupational Tax
Operating Procedures.

Presented by: Camilla Moore,
Community Development
Director

Reeves Creek Trail
additional parking
Presented by:
Decius Aaron,
Public Works
Director

Municipal Court Renovations Update Presented by: Decius Aaron, Public Works Director