



City of Stockbridge
Bringing People
Together

STOCKBRIDGE CITY COUNCIL

Mayor Judy Neal

Mayor Pro Tem Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting
Agenda
November 13, 2017 6:00 PM



Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, NOVEMBER 13, 2017 6:00 PM

Mayor & City Council

Judy Neal, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Roll Call**

	Present	Absent
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Mayor Pro Tem Ford	_____	_____
Mayor Neal	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____

- V. Adoption of the Agenda**
- VI. Adoption of Minutes for the following meetings: 9/7/2017, 9/14/2017, and 9/25/2017**
 - 9/7/17 Minutes**
 - 9/14/17 Minutes**
 - 9/25/17 Minutes**

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

OLD BUSINESS

Item # 1 - Municipal Court Building Renovation Update

Presented by: Decius Aaron, Randy Knighton

Item # 2 - Council Consideration to approve Facilities Use Policy

Presented by: Michael Williams

PUBLIC HEARING

Item # 3 - REZONING- RZ-17-19-S

Prasartporn and William Lenix of Jonesboro, GA requests a rezoning from RM (Multifamily Residential) to R-3 (Single Family Residence) for the property located at 121 Rock Quarry Road, in Land Lot 62 of the 12th District. the property consists of 0.504+/-acres, and the request is for a single-family residence.

Presented by: Camilla Moore

Item # 4 - REZONING- RZ-17-20-S

Diane Miller of Stockbridge, GA requests a rezoning from R-3 (Single-Family Residence) to C-2 (General Commercial) for the property located at 103 Carrie Mae Lane, in Land Lot 1 of the 12th District. the property consists of 0.277 +/- acres, and the request is for a restaurant.

Presented by: Camilla Moore

Item # 5 - REZONING - RZ-17-21-S

C&C Fence of McDonough, GA requests a rezoning from C-2 (General Commercial) to C-3 (General Commercial) for the property located at Hwy 42 near East Lake Parkway, in Land Lot 1 of the 11th district. The property consists of 10.63 +/- acres, and the request is for a trade shop with outside storage.

Presented by: Camilla Moore

Item # 6 - VARIANCE - VR-17-19-S

Diane Miller of Stockbridge, GA requests a Variance from development standards for the property located at 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277+/-/- acres, and the request is for a restaurant.

Presented by: Camilla Moore

Item # 7 - First Public Hearing- Proposed FY2018 Budget

Presented by: Rashonda Favors

NEW BUSINESS

Item # 8 - Council Consideration to approve Resolution urging the Georgia General Assembly to oppose De-Annexation Legislation to create new municipalities.

Presented by:

Item # 9 - Council Consideration to approve Development Projects Policy

Presented by: Michael Williams

Item # 10 - Council Consideration to fill vacancies on the Planning Commission (formerly the Zoning Advisory Board).

Presented by: Camilla Moore

Item # 11 - Council Consideration to approve Stockbridge 2017 LIMG- Project Quantities- SPLOST \$693,438.80 and GDOT \$265,676.20

Presented by: Decius Aaron

Item # 12 - Council Consideration for vendor selection of the Comprehensive Plan Update in the amount of \$97,500.00

Presented by: Donald Riley

DISCUSSION

Item # 13 - Building/Street honoring former President Barack Obama

Presented by: Councilman Alexander

Item # 14 - Building/Statue/Monument honoring M.L. King Sr.

Presented by: Councilman Alexander

Item # 15 - Supplier Diversity Policy

Presented by: Councilman Alexander

Item # 16 - Leader In Me Program
Presented by: Councilman Alexander

CITY MANAGER'S COMMENTS

Randy Knighton

CITY CLERK'S COMMENTS

Michael Williams

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Judy Neal

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Shop Small Saturday “Ideas Smash”, Monday, November 13, 2017 at 6:00 P.M. in the Levi Meeting Room.
- RSVP Overview Community Meeting, Tuesday, November 14, 2017 at 6:00 P.M. at the Merle Manders Conference Center.
- Let’s Keep Stockbridge Together Town Hall Meeting/Winslow Subdivision HOA Meeting, Wednesday, November 15, 2017 at 6:30 P.M. City Hall Chamber.
- Special Called Planning Commission Meeting, Thursday, November 16, 2017 at 6:00 P.M.- City Hall.
- Shop Small Saturday, November 25, 2017
- Work Session Meeting, Tuesday, November 28, 2017 at 6:00 P.M. at City Hall. Public Budget Hearing FY2018 Operating Budget for the City.
- Holiday Festival, Thursday, December 7, 2017 from 5:00 PM to 9:00 PM at the Merle Manders Conference Center 111 Davis Road, Stockbridge, GA
Shuttle service begins pickup from City Hall at 4:30 PM
- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget Adoption of FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Noel in November, Friday, November 18, 2017 at 6:00 P.M. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



**SUMMARY MINUTES
SPECIAL CALLED MEETING
THURSDAY, SEPTEMBER 7, 2017 7:00 P.M.**

Mayor & City Council

Mayor Judy B. Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mayor Neal called the meeting to order at 7:00 P.M.

Invocation – Randy Knighton

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call. All members of Council were present. A quorum was confirmed.

Mayor Pro Tem Ford motioned to amend the Agenda to remove Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

Motion to appoint Randy Knighton made by Councilman Alexander; second by Councilwoman Robinson. The motion passed 5-0.

Councilwoman Robinson asked Mr. Knighton if he would like to address the Chamber.

Mayor Pro Tem Ford noted Mr. Knighton's expertise was profound.

Councilman Alexander echoed the previous sentiments and relayed to Mr. Knighton the Council's utmost confidence.

Councilman Blount thanked Mr. Knighton for making the choice to serve the City of Stockbridge.

Councilwoman Gantt welcomed Mr. Knighton to the City.

Mr. Knighton thanked the Mayor & Council for the confidence placed in him noting he was excited to realize the vision of Stockbridge and is ready for the issues and opportunities facing the City.

Mr. Knighton introduced his family which included his wife, youngest son (noting his oldest son was away attending college) and his parents; and went on to state there was lots of work to be done, noting, he is building on a good foundation and looks forward to working in concert and in harmony with the Mayor & Council and staff and further noted his willing to work hard based on the fundamental values installed in him by his parents.

Motion to adjourn made by Councilwoman Gantt; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

THURSDAY, SEPTEMBER 14, 2017 2:00 P.M.

Mayor & City Council

Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Call to Order made by Mayor Neal.

Invocation by Pastor Jose Hernandez of Casa Betel.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present. A quorum was confirmed.

Councilman Alexander motioned to adopt the Agenda; second by Mayor Pro Tem Ford. The motion passed 5-0.

Mayor Pro Tem Ford motioned to adopt the Minutes of the Council Meeting of 7/10/2017, Work Session Meeting of 7/25/2017 and Special Called Meeting of 7/26/2017; second by Councilwoman Gantt. The motion passed 5-0.

Review of Ceremonial Items: National Hispanic Heritage Month, Constitution Week and Walk to End Alzheimer's.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be

able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

There were no public comments.

OLD BUSINESS

1. Request for FY2017 Budget Amendment in the amount of \$10,000 for Dues, Registration Fees and Travel Expenses for Youth Council and Chaperones to attend Youth Conference in Charlotte, N.C.

Presented by: Councilwoman Robinson & Attorney Michael Williams

Attorney Williams noted the Youth Council was originally budgeted to attend the Annual Youth Conference in Macon, GA in November 2017, however, the conference had not been confirmed.

Attorney Williams noted the Youth Council is requesting a budget increase in the amount of \$10,000 of which \$5,840 will be for National League of Cities dues, conference registration and travel expenses for the Youth Council and Chaperones to attend the Youth Conference in Charlotte. Attorney Williams stated the remainder of the funds will be available for any member of Council who plans to attend the conference.

Councilman Blount spoke in favor of the Youth Council and referenced the GMA conference training regarding establishing a Youth Council that he had attended, along with Councilwoman Robinson and noted it was highly recommended that there be a staff person in place to manage the Youth Council, noting the City does not have a staff person in place for this position. Councilman Blount also suggested the group hold fundraisers and seek sponsorships to offset expenses as this would be a great opportunity to teach the Youth Council members leadership.

Councilwoman Robinson noted the dedication and time that has gone into the planning for the Youth Council; the recent Retreat and the community service projects already completed by the Youth Council and asked for Council support on the budget amendment; noting, the excess funding for Councilmembers to attend could be removed.

Councilwoman Gantt spoke in favor of the Youth Council, and asked if any funds could be reimbursed.

Councilman Alexander spoke in support of the Youth Council and in favor of the budget amendment. Councilman Alexander motioned to approve \$5,800 to be reimbursed to the City from the Youth Council; second by Councilwoman Robinson. The motion passed 4-1 (Blount opposed).

NEW BUSINESS

2. Council Consideration to approve vendor selection for City's Janitorial Services.
Presented by: Donald Riley, Procurement Specialist

Mr. Riley noted the City received (17) bids for janitorial services ranging from \$91,000 to \$544,000 to cover all (9) city owned buildings, and recommends the lowest bidder All Bright Janitorial Services in the amount of \$91,104; with a one (1) year contract and two (2) renewal options.

Councilwoman Gantt motioned to approve the selection of All Bright Janitorial Services in the amount of \$91,104 with a 1 year contract and two optional renewal; second by Mayor Pro Tem Ford. The motion passed 4-1 (Alexander opposed).

3. Council Consideration to approve moving forward with RFP for a City Architect.
Presented by: Camilla Moore, Community Development Director
Ms. Moore noted her department's desire to maximize the services of an architect to get projects completed and asked Council to consider moving forward with an RFP for an on-call City Architect. Ms. Moore noted funding had been identified for this request.

Councilwoman Gantt motioned to approve moving forward with completing an RFP for a City Architect; second by Councilwoman Robinson. The motion passed 5-0.

4. Council Consideration to approve Noel in November Partnership w/Connecting Henry authorizing use of the Merle Manders Conference Center Saturday, November 18, 2017
Presented by: Councilman Blount
Councilman Blount made a request to Council for use of the Merle Manders Conference Center Saturday, November 18, 2017 for the Noel in November event in partnership with Connecting Henry for the annual toy drive.

Councilman Blount motioned to approve Noel in November Partnership w/Connecting Henry with authorizing use of the Merle Manders Conference Center Saturday, November 18, 2017; second by Councilwoman Gantt The motion passed 5-0.

DISCUSSION

5. Council Discussion - Landscape Ordinance Update
Presented by: Camilla Moore, Community Development Director
Ms. Moore noted the Zoning Advisory Board will hold a Public Hearing on September 28th to approve the Landscape Ordinance. Ms. Moore included the board did look at other jurisdictions and thinks what the Zoning Advisory Board has will bring beautification and appeal to the City.

No comments from Council. Item will be presented to the Planning Commission.

6. Council Discussion - Highway Corridor Overlay Update
Presented by: Camilla Moore, Community Development Director
Ms. Moore note the Planning Commission copied Henry County's Highway Corridor Plan and added things to make it more specific to the City's needs. Ms. Moore further stated the Planning Commission took Henry County's method of what they wanted along certain corridors and the City added Rock Quarry Rd. and

other jurisdictions to the list as well as excluding specific M-1, M-2 and M-3 types of trucks.

No comments from Council. Item will be presented to the Planning Commission.

7. Council Discussion - Stockbridge Public Access TV

Presented by: Councilman Alexander

Councilman Alexander stated he believes the PIO (Public Information Officer) position could help establish a public access channel like what is utilized by Henry County and this would allow citizens to be able to watch re-runs of meetings on the Charter network or ATT network. Councilman Alexander further noted the Public Access TV would allow pertinent information to be shown to citizens and would be free to all citizens to access.

There was no action on this item.

COMMENTS FROM THE MAYOR

Mayor Neal thanked everyone for working with Henry County partners and other entities during Hurricane/Tropical Storm Irma; commended the Public Works Director and staff for helping the City to recover so quickly; asked citizens to support the recovery efforts whether financial or otherwise via the Red Cross, Samaritans Purse or the Salvation Army to assist victims of Hurricanes Harvey and Irma.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander echoed the sentiments of Mayor Neal; thanked the Public Works Director and his team for their efforts throughout Hurricane Irma; thanked Georgia Power and their partners for their efforts; thanked the recipients of proclamations with special thanks to McDonough Councilwoman Vincent for her efforts with the Alzheimer's Walk and invited everyone to attend BridgeFest/HispaniFest on September 30th; and to come out to the 3rd Qtr. Town Hall to be held at Red Oak UMC on Saturday, September 23rd at 10:00 A.M.

Councilman Blount thanked staff for their hard work; invited everyone to donate to the Noel in November program to be held on November 18th, recommended non-battery operated toys as these gifts would be presented to low-income recipients.

Mayor Pro Tem Ford thanked staff, Public Works and others and asked citizens to be involved and engaged; noted the 9/11 Event was cancelled due to Hurricane Irma and to keep the families who lost their lives on 9/11 sixteen years ago in their prayers; noted there is a sacrifice for freedom, and freedom isn't free; continue to be patriotic.

Councilwoman Gantt thanked everyone for coming out; thanked staff; stated she is grateful that the storm Irma didn't hit as hard as it could have; thanked everyone for their support and that you can email her anytime.

Councilwoman Robinson thanked Council for their support of the Youth Council and the Youth Council Advisory Committee; noted there has been a lot of hard work and efforts put into the program and thanked colleagues for their support to allow this opportunity for the Youth Council to do things they need to do.

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Real Estate and Litigation; second by Councilwoman Robinson. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilwoman Gantt. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Final 2017 Food Truck Tasty Tuesday, September 12, 2017 from 5:30 – 9:00 P.M.
***(New Location) Clark Park 111 Davis Rd. Stockbridge**
- Keep Stockbridge Together Meeting, Tuesday, September 12, 2017 at 7:00 P.M. at Windsong Plantation Clubhouse.
- Hwy. 138 Overlay Guidelines Stakeholder Meeting Tuesday, September 19, 2017 at 6:30 p.m. Ted Strickland Community Center 130 M L King, Sr. Heritage Trail, Stockbridge.
- Keep Stockbridge Together Meeting, Wednesday, September 20, 2017 at 7:00 .PM at City Hall (Avian Forest will hold their HOA meeting at City Hall).
- Planning Commission Special Called Meeting, Thursday, September 21, 2017 at 6:00 P.M., City Hall.
- Work Session Meeting, Tuesday, September 26, 2017 at 6:00 P.M. at City Hall.
- Hwy. 138 Overlay Guidelines Public Hearing Tuesday, September 26, 2017 at 6:30 p.m. at City Hall.
- Keep Stockbridge Together Meeting, Wednesday, September 27, 2017 at 3:00 P.M. City Hall.

- Bridgefest 2017 featuring Hispanifest – Saturday, September 30th pm on the City Hall lawn from 2:00 P.M. – 10:00 P.M.

UPCOMING CIVIC EVENTS

Team Henry County Walk to End Alzheimer's, Saturday, September 30, 2017 Alexander park, McDonough, GA Registration begins at 8:00 A.M.
<http://www.henrycountywalk2endalz.org/>

2017 Voting Dates	Time	Location
October 16 th – 20 th	8am - 5pm	Henry County Elections Office
October 21 st (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 23 rd – 27 th	8am - 5pm	Henry County Elections Office
October 28 th (Sat.)	8am - 2pm	Merle Manders Conference Ctr. Henry County Elections Office
October 29 th (Sun.)	1pm - 5pm	Merle Manders Conference Ctr. Henry County Elections Office
Oct. 30 th – Nov. 3 rd	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
Nov. 7 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY
Run-Off Voting Dates*	Time	Location
*Nov. 27 th – Dec. 1 st	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
*NOTE: Run-Off early voting will only take place if time permits and is not guaranteed		
Dec. 5 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY

ADJOURN

Councilwoman Gannt motioned to adjourn the meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

 Vanessa Holiday, City Clerk CMC

 Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES WORK SESSION MEETING

MONDAY, SEPTEMBER 25, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Neal.

Invocation was provided by Bishop Richard Leapheart of New Hope Ministries.

Pledge of Allegiance was recited in unison.

City Clerk Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except for Councilwoman Gantt.

Councilwoman Robinson motioned to adopt the Agenda; second by Mayor Pro Tem Ford. The motion passed 4-0.

The Council reviewed the Minutes of the following meetings: SCM of 8/3/2017, SCM of 8/4/2017; SCM of 8/14/2017, Council Meeting of 8/14/2017, Retreat 8/17/2017, Retreat 8/18/2017 and Work Session Meeting of 8/29/2017.
No action was taken.

Councilwoman Gantt joined the meeting at 6:06pm.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be

DISCUSSION

5. Council Discussion - Task Order No. 6 – HVAC Evaluation

Presented by: Decius Aaron, Public Works Director

Decius Aaron, Public Works Director explained the City has spent over \$75,095 within the last 4 years to fix the HVAC in the City Hall building. Mr. Aaron also mentioned three (3) compressors have been replaced within the last month; and he would like to guidance and direction from Council to see to replace or keep repairing the system.

Council expressed they would rather replace than to keep repairing the HVAC system. Mr. Knighton will review and update Council at the next meeting.

COMMENTS FROM THE CITY MANAGER

Mr. Knighton thanked everyone for the warm reception he has received and is excited and looking forward to working hard, strengthening relationships and building on great things for the City.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked staff for assistance and preparation with the recent Town Hall held Red Oak UMC and the Public Works Director Decius Aaron for his attendance; invited everyone to BridgeFest featuring HispaniFest on Saturday, September 30th as this is an event for the entire community.

Councilman Blount thanked staff and welcomed Mr. Knighton; stated the City is trending in a good direction and to keep the City in prayer; asked that we keep the City together and whole.

Mayor Pro Tem Ford welcomed Mr. Knighton; asked everyone to remain engaged; referenced the recent Prayer Walk as a great activity to bring the community together.

Councilwoman Gantt thanked everyone for coming out and welcomed Mr. Knighton; asked for prayers for the City and that everyone acknowledge diversity and differences and to pray for unity and peace;

Councilwoman Robinson thanked citizens for participating and thanked the staff; noted the HC Chamber is excited about and looking forward to meeting Mr. Knighton and that she is looking forward to working together as a team.

COMMENTS FROM THE MAYOR

Mayor Neal commended staff for holding everything together; and looks forward to returning to the role of the Mayor.

EXECUTIVE SESSION (if necessary)

*Nov. 27 th – Dec. 1 st	7am - 7pm	Merle Manders Conference Ctr. Henry County Elections Office
*NOTE: Run-Off early voting will only take place if time permits and is not guaranteed		
Dec. 5 th (Election Day)	7am - 7pm	Merle Manders Conference Ctr. ONLY

ADJOURN

Councilman Alexander motioned to adjourn the meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk, CMC

Judy Neal, Mayor

Task Release

THIS ____ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.

h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid, on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

- j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.

- k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

- l. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.

- m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
	Total Budget =	\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

- 5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

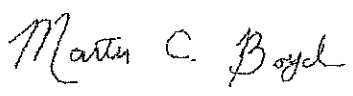
Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

- 5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of Master Agreement for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.

h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).

2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid, on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

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annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

- j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.

- k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.

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- m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

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In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

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If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
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5.	Onsite Construction Observation	Excluded
Total Budget =		\$64,800

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The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.
- 4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.
- 4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
 - a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>September 7</u> , 2017	Date: _____, 2017

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

- 1.1 This Task Release is for a Project described as:
TASK ORDER 6: Evaluation of City Hall HVAC System

1.2 MERLE MANDERS CONFERENCE CENTER

Existing 2 story brick assembly/event building, built in 2001. Approx. 6,044 sq.ft. banquet hall. Existing HVAC systems for banquet hall consist of 3 split systems. Outdoor units are Carrier condensing units – 7.5 tons each. Each unit is paired with 2 twinned vertical 80% furnaces. Reports are that parties who rent the building have requested refunds because there was not enough air conditioning, and a quick initial calculation confirms the shortfall.

HVAC equipment is 16 years old, which is its life expectancy, so units are ready to be replaced. The choices are: 1) Replace equipment because of their age (with same capacities) + add more equipment (and ducts, diffusers, and return grilles) to reach the correct cooling load, or 2) Replace equipment with equipment having correct cooling capacity; replace/modify ductwork, diffusers, and grilles.

1.3 CITY HALL

Existing 3 story brick municipal building, built in 2007. Existing HVAC systems primarily consist of one split system per floor. Outdoor units are Carrier condensing units – 14 tons, 25 tons, 40 tons (units have had compressor failures). Each unit is paired with an indoor air handling unit. Zoning is accomplished with variable volume terminal units. Investigate existing HVAC problems described as "air quality issues".

2. The Work:

- 2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

A. Preliminary Engineering

The Engineer will meet with Al Barnes and Ryan Dixon with the City of Stockbridge on August 3, 2017 to observe the existing conditions and gather general information while touring the Merle Manders Conference Center and City Hall mechanical spaces.

The Engineer and/or its sub-consultants will visit the project site again to take measurements of the existing HVAC systems. At the Merle Manders Conference Center, we will measure duct work, building dimensions and diffusers/grilles and identify locations for additional equipment. At City Hall, we will measure the refrigerant line lengths and to gather additional as-built HVAC information. We also anticipate making another site visit with Carrier to review the HVAC systems. All site visits and meetings will be on a time and expense basis.

B. Engineering Design

The City will provide us a hard copy of all building design drawings for our use. The Engineer will provide electrical and mechanical engineering design through our sub-consultants who are licensed professional engineers in the State of Georgia as follows:

Merle Manders Conference Center

- Run load calculations
- Analyze existing HVAC system
- Run a test and a balance of the existing HVAC system prior to design to determine current performance. This cost for the test will be passed along to the City as a reimbursable expense.
- Provide written report describing two (2) options for the City of Stockbridge to select from to solve the HVAC problems at this facility.
- Provide design documents including mechanical and electrical drawings and specifications and Contract Documents based on the City's decision of which option. These design documents will be sealed and signed by a Georgia Licensed Professional Engineer and they will indicate the scope, extent and character of the work to be performed and furnished by a Mechanical Contractor. We will furnish these documents to the Owner (the City of Stockbridge) for review and approval and incorporate any changes or recommendations.

City Hall

- Analyze the existing HVAC systems to address the "air quality issues", reasons for compressor failures and other related HVAC issues. The analysis will address refrigerant pipe routing, lengths and heights; installation methods; and HVAC control system (Carrier I-Vu).
- Excluded from our Scope of Basic services: Redesign of ductwork and detailed space-by-space load calculations services.
- Prepare a Technical Memorandum of the results of our analysis including a summary letter, supporting sketches and drawings and technical specifications to be used by a Contractor to make necessary repairs. The design will cover the replacement/upgrade of the existing I-Vue; however, if

the City wants to replace the units with a Variable Refrigerant Flow HVAC System, it is significantly more expensive and will require significant design effort so we are including that as a cost adder in our fee proposal. We will furnish these documents to the Owner for review and approval and incorporate any changes or recommendations.

C. Bidding

The Owner may wish to procure a Contractor to complete the proposed work directly without our assistance; however, should you desire bid phase services from us, C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design documents to be kept on file during the advertisement period.

If requested to provide Bid Phase services, C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner. Should the Owner procure a Contractor without our assistance, we can still respond to RFI's during bidding as needed.

If requested to provide Bid Phase services, C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

If requested to provide Bid Phase services, C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

D. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, if requested, C&S will provide professional services in the general administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the

Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- c. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- d. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.
- e. *Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- f. *Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.

- g. *Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.
- h. *Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:
 - 1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - 2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
- i. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is

annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.

- j. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.
- k. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.
- l. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.
- m. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

E. Construction Observation

It is understood that the Engineer's Scope of Services under this Agreement does not include onsite project/construction observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Owner. The Owner assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Owner waives any claims against the Engineer that may be in any way connected thereto.

In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and sub-consultants (collectively, the Engineer) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Engineer.

Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

If the Owner requests in writing that the Engineer provide onsite construction observation services, and if the Engineer agrees in writing to provide such services, then the Engineer shall be compensated for providing these services as an Additional Services.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein on a lump sum or hourly not-to-exceed without prior written authorization, fee basis.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1.	Preliminary Engineering & Site Visits	Hourly not-to-exceed \$ 7,300
2.	Engineering Design Merle Manders Conference Center	Lump Sum \$18,900

	City Hall	Lump Sum \$17,500
3.	Bidding	Hourly not-to exceed \$ 6,800
4.	Construction Administration	
	Merle Manders Conference Center	Hourly not-to-exceed \$ 7,200
	City Hall	Hourly not-to-exceed \$ 7,200
5.	Onsite Construction Observation	Excluded
Total Budget =		\$64,800

Fee Basis assumes that the design, bidding and construction of improvements will occur concurrently for both the Merle Manders Conference Center and City Hall so that we can combine trips and effort. If the projects will need to be designed, bid or constructed separately, then additional costs may apply.

If the City wishes to replace their existing HVAC system at City Hall with a Variable Refrigerant Flow (VRF) HVAC system, then there will be a cost adder to Task 2 because of the increased design effort. The cost adder to Task 2 will be \$26,200, which will bring the total project budget to \$90,800.

The Fee Basis does not include the cost for the load test and balance, which will be invoiced as a reimbursable expense.

Hourly rates for Basic Services Additional Services are provided in the Master Agreement; however, hourly rates for Mechanical Engineer shall be \$150/hr. which will be marked up 1.15 in accordance with the Master Agreement.

4.1 The Owner agrees to pay the Engineer for the Work described the hourly rates provided herein for the agreed upon scope described herein.

4.2 **Reimbursable Expenses:** Sub-consultant expenses and cost of load test and balance of HVAC units.

4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:

- a. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
- b. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
- c. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.

- d. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- e. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- f. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- g. All building and permit fees and building inspection fees

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
 Name Phone
mboyd@cartersloope.com
 Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

 Name Phone

 Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
 Signature By: <u>Martin C. Boyd, PE.</u> Title: <u>Senior Engineer</u> Date: <u>September 7</u> , 2017	 Signature By: _____ Title: <u>City Manager</u> Date: _____, 2017

RESOLUTION NO. _____

**A RESOLUTION TO ADOPT A POLICY FOR THE USAGE OF
BUILDINGS OWNED BY THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a policy regarding the usage of buildings owned by the City;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The policy attached hereto as Exhibit A is hereby approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this _____ day of _____, 2016.

MAYOR OR MAYOR PRO TEM

ATTEST:

APPROVED AS TO FORM:

(SEAL)
VANESSA HOLIDAY, City Clerk

MICHAEL WILLIAMS, City Attorney

EXHIBIT A

CITY MEETING SPACE USAGE POLICY

A. PRIORITIES FOR USE

Reserving and/or booking City meeting spaces made available to the general public, including the Merle Manders Conference Center but excluding City Hall, shall be prioritized in the following order:

1. Meetings related to the administration and operation of city government, including but not limited to city council meetings or meetings of the various boards and authorities of the City, have first priority for use of any meeting space so that City business may be conducted. Unless precluded from doing so by a valid rental contract, the City reserves the right to preempt a non-city related use, when necessary, to conduct essential city business.
2. Programs or events administered by the City.
3. Programs or events administered or sponsored by organized non-profit youth groups under adult supervision whose major objective is serving the youth of the City. (i.e. Boys & Girls Club, youth athletic leagues, scouting organizations)
4. Programs or events administered or sponsored by organized non-profit service, community, government and public groups/agencies that serve residents of the City. (i.e. Henry County Schools, Habitat for Humanity, Goodwill, Red Cross, etc.)
5. Programs or events administered or sponsored by organized non-profit, self-serving, special interest community groups. (i.e. chambers of commerce, NAACP, Kiwanis, Rotary Club)
6. Private parties such as wedding receptions, birthdays, parties, family reunions, banquets and other similar functions.
7. Business and commercial meetings (corporate banquets or training events)
8. Political uses (i.e. for campaign events or meetings of political parties)
9. Private, or public promotional events and fund-raisers.

B. RENT

1. Except as provided for herein, the City shall collect rent at its standard rates any time any meeting space is utilized.

2. Where City meeting spaces are utilized by the City for City meetings, programs and/or events of the City, the rental rate charged to the applicable City budget line item shall be the cost (actual or estimated) of the operation of the space for the period of time such event.
3. Where City meeting spaces are utilized by any organization in partnership with the City for a program or event, such organization shall be responsible for 50% of the standard rental rate.
4. City employees shall be entitled to receive an employee discount of ___% for the use of any City meeting space for wedding receptions, birthdays, parties, family reunions, banquets and other similar functions. Such employee discount shall not be transferable. Employees found to be violating this provision shall be required to pay to the City the difference between the discount rate and the standard rental rate and may be subject to additional disciplinary action.
5. Subject to the written approval of the City Manager, the City staff is authorized to offer price matches or other competitive discounts from the City's standard rental rates where prudent in order keep the City's meeting spaces competitive with similar options available in the market.
6. All rents collected, including rents from City functions, shall be deposited into the revenue account of the enterprise fund out of which the meeting spaces are maintained.



Rezoning Evaluation Report RZ-17-19-S

Applicant: Prasartporn and William Lenix
10366 Tara Court
Jonesboro, GA 30238
(770) 507-8878

Location: 121 Rock Quarry Road
Land Lot 62 of the 12th District

Request: Rezoning from RM (Multifamily Residential) to R-3 (Single Family Residential)

Parcel ID: S27-01-009-000

**Proposed Use
/Purpose:** Single Family Residence

Current Land Use: Undeveloped

Future Land Use: High Density Residential

Lot Size: 0.504+/- acres

Road Access: Rock Quarry Road (Major Arterial)

Zoning History: The subject property is zoned **RM (Multifamily Residential)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017.

HENRY COUNTY PLANNING AND ZONING DEPARTMENT
RECOMENDTION
APPROVAL (No Conditions)

City of Stockbridge Planning & Zoning Department
RECOMMENDATION
APPROVAL W/CONDITIONS

City of Stockbridge Zoning Advisory Board
October 26, 2017
RECOMMENDATION
APPROVAL W/CONDITIONS

CITY OF STOCKBRIDGE MAYOR/COUNCIL
November 13, 2017
ACTION

RECOMMENDATION:

APPROVAL WITH RECOMMENDED CONDITIONS

If the Mayor and Council approve this petition, it should be APPROVED subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development on August 17, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy



Henry County Planning & Zoning

RZ-17-19-S

City of Stockbridge

Report Prepared By: Justin Kilgore, Planner I

Applicant: Prasartporn and William Lenix
10366 Tara Court
Jonesboro, GA 30238
(770) 507-8878

Location: 121 Rock Quarry Road
Land Lot 62 of the 12th District

Request: Rezoning from RM (Multifamily Residential) to R-3 (Single Family Residential)

Parcel ID: S27-01-009-000

**Proposed Use
/Purpose:** Single Family Residence

Current Land Use: Undeveloped

Future Land Use: High Density Residential

Sign Posted: October 4, 2017

ZAB Meeting: October 26, 2017

Lot Size: 0.504+/- acres

Road Access: Rock Quarry Road (Major Arterial)

Zoning History:

The subject property is zoned **RM (Multifamily Residential)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. **Table 1.0** illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

Current Zoning		Current Land Use
North	OI (Office-Institutional)	Office-Institutional
East	M-1 (Light Industrial)	Commercial (Auto Repair)
South	R-3 (Single Family Residential)	Industrial
West	RM (Residential Multifamily)	Apartments

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The applicant intends to rezone 0.504+/- acres on the west side of Rock Quarry Road from RM (Multifamily Residential) to R-3 (Single family Residential) for the purpose of constructing a single-family residence. The requested R-3 zoning will allow the owner to develop the property for a single-family home using the existing un-varianced lot size, R-3 zoning requires a minimum lot size of 12,000 square feet. The applicant meets the minimum lot size requirement as the property is 21,973 square feet. The property cannot be developed under its current zoning of RM (Multifamily Residential).

Development Regulations Relevant to Request:

- City of Stockbridge Code of Ordinances.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Analysis of Request (Sec. 12.02.09.C.2):**Criteria point 1: Consistency with the Comprehensive Plan.**

The proposed zoning change is inconsistent with the Future Land Use Map (FLUM) of the Henry County/Cities Joint 2030 Comprehensive Plan (Comp Plan). However, it should not have a negative effect on the character of the existing neighborhood as the subject property and the neighboring property is currently zoned for similar uses. This area is comprised of a mixture of residential and industrial uses; there is a neighboring R-3 zoned property located to the south used for industrial purposes. While inconsistent with the Comprehensive Plan, the proposed rezoning is not inconsistent with the character of the area.

Criteria point 2: The relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code.

The proposed rezoning meets all of the minimum development regulations of the R-3 (Single Family Residential) zoning district. **Table 2.0** lists the requirements of the R-3 zoning district.

Table 2.0 Ordinance Requirements for R-3 Zoning District

ORDINANCE REQUIREMENTS		PROPOSED	COMPLIANCE
Minimum Lot Area	12,000 sq. ft.	21,973 sq. ft.	Yes
Minimum Lot Width	75 feet	105 feet	Yes
Minimum Front Yard Setback	50 feet	108.9 feet	Yes
Minimum Side Yard Setback	10 feet	20 feet	Yes
Minimum Rear Yard Setback	40 feet	59.4 feet	Yes

Sources: City of Stockbridge Zoning Code Section 2.03.04. R-3, Single Family Residential District

Criteria Point 3: Potential positive effects of the amendment on the character of the proposed zoning district, a particular piece of property, neighborhood, a particular area, or community.

Rezoning the subject property will not affect the character of the area as it is comprised of a mixture of residential and commercial/industrial uses along Rock Quarry Road.

Criteria Point 4: The physical conditions of the site relative to its capability to be developed as requested, including topography, drainage, access, and size and shape of the property.

The site appears to be suitable for the proposed rezoning. Any issues with regard to physical conditions will be addressed during the development plan review process. Issues regarding buffering, topography, drainage, access, size and shape of the property will be addressed through the development plan review phase.

Criteria Point 5: The impact upon adjacent property owners should the request be granted.

The subject property is currently undeveloped, with several accessory structures. Possible impacts upon adjacent property owners, include a minor increase in vehicular traffic.

Criteria Point 6: The potential impact of the rezoning on City infrastructure including water and sewage system.

Water and Sewer – A letter from the City of Stockbridge Utility Building Department dated June 13, 2017, states that no additional impact fees are required for the site. Water and Sewer is provided by the City of Stockbridge at this location.

Schools – The letter from the Henry County School Board dated June 8, 2017, the proposed rezoning will not have any impact on Henry County Schools.

Criteria Point 7: The impact of the proposed amendment on adjacent thoroughfares and pedestrian and vehicular circulation and traffic volumes.

Streets and Sidewalks – The subject property sits along the route of the proposed Rock Quarry Road (Major Arterial) widening. Sidewalks are included as part of the widening proposal.

Criteria Point 8: The merits of the requested change in zoning relative to any other guidelines and policies for development, which the Zoning Advisory Board and Board of Commissioners may use in furthering the objective of the comprehensive plan.

Approval of the request would allow the owner to develop a single-family home.

Criteria Point 9: The ability of the subject land to be developed as it is presently zoned.

The subject property cannot be developed for a use consistent with the current RM zoning due to insufficient land area for a traditional apartment development with amenities. A report from the Community Development Director of Stockbridge would be required for the development of RM zoned properties in compliance with *Section 2.11.01(B)-Residential Growth Limitation* and *Section 2.11.01(C)-Administration*.

Recommendation:

Staff recommends **Approval** of the applicant's request.

Attachments:

- Application
- Letter of Intent
- Survey/Site Plan
- Site Photos
- Exhibit Maps

Prasartporn & William R. Lenix

10366 Tara Court, Jonesboro, GA 30238

PH: 770-507-8878 EMAIL: umatkdlenix@gmail.com

Thursday, August 17, 2017

Henry County and City of Stockbridge Zoning Board

Subject: Letter of Intent

Dear Henry County and City of Stockbridge Zoning Board,

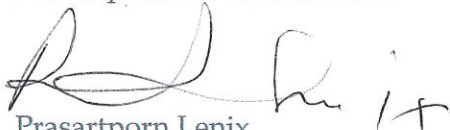
This letter is to verify that we are the legal owners of the property located at 121 Rock Quarry Rd. Stockbridge, GA 30281. District 12/Land Lot #62/ Parcel ID# S27-01009000.

We request the Re-Zoning of the above referenced property from RM to R3 City of Stockbridge. It is our desire to build a single-family residence for our personal use on this site. We are getting older and I (William) am a partially disabled veteran with medical issues. Both my wife and I are looking to live closer to our doctors, the VA clinic and the hospital to facilitate easy and quick access should the need arise. We feel much safer with the Henry County Fire and Rescue being across the street and the Henry County Police being around the corner. This is also located close to our Business at 1445 Rock Quarry Road about 1.5 miles away.

We are asking that you grant our request so that we can live in a quality city and county and look forward to not only own a business in your community, but to also be a resident of this great community.

Thankyou!

Prasartporn & William Lenix


Prasartporn Lenix


William R. Lenix


Notary Public

8/17/17

REZONING
PLAT / SITE PLAN
MADE FOR:
WILLIAM R. & PRASARTPORN LENIX
LAND LOT 62 * 12TH DISTRICT
HENRY COUNTY, GEORGIA
SCALE: 1" = 03-15-2017



THIS PLAT WAS PREPARED FOR THE EXCLUSIVE
USE OF THAT NAME APPEARING IN THE TITLE
BLOCK AND IS CERTIFIED TO NO OTHER PARTY.

THE FIELD WORK WAS COMPLETED ON 02-28-2017.
THE PLAT WAS COMPLETED ON 03-15-2017.

REFERENCE INFORMATION TAKEN FROM DEED BOOK
13258 PAGES 348-349 OF HENRY COUNTY, GEORGIA,
RECORDS.

N/F
115 ROCK QUARRY
PARTNERS LLC
DB 13404 PG 297
ZONED RM

0.504 ACRES
21,973 SQ.FT.

DB 13258 PG 348-349

ZONED RM - MULTI-FAMILY

TAX ID #: S27-01-009-000

ADDRESS: 121 ROCK QUARRY ROAD

REZONING REQUEST FROM RM TO R-4.

NOTE:
PROPERTY IS LOCATED IN THE
BIG COTTON / LITTLE COTTON INDIAN CREEK
WATER SHED PROTECTION DISTRICT.
PROPERTY IS NOT PART OF A SUBDIVISION
THIS PROPERTY IS NOT LOCATED IN
A WETLAND AREA.

PROPERTY IS SERVED BY CUMMINS CITY
WATER & SEWER.
THIS PROPERTY DOES NOT HAVE
BODIES OF WATER ON THE PROPERTY.
THE PROPERTY IS LOCATED
ON AN ASPHALT PAVED ROAD
PROPERTY OWNER: WILLIAM R. & PRASARTPORN LENIX
ADDRESS: 121 ROCK QUARRY ROAD
STOCKBRIDGE, GA, 30281

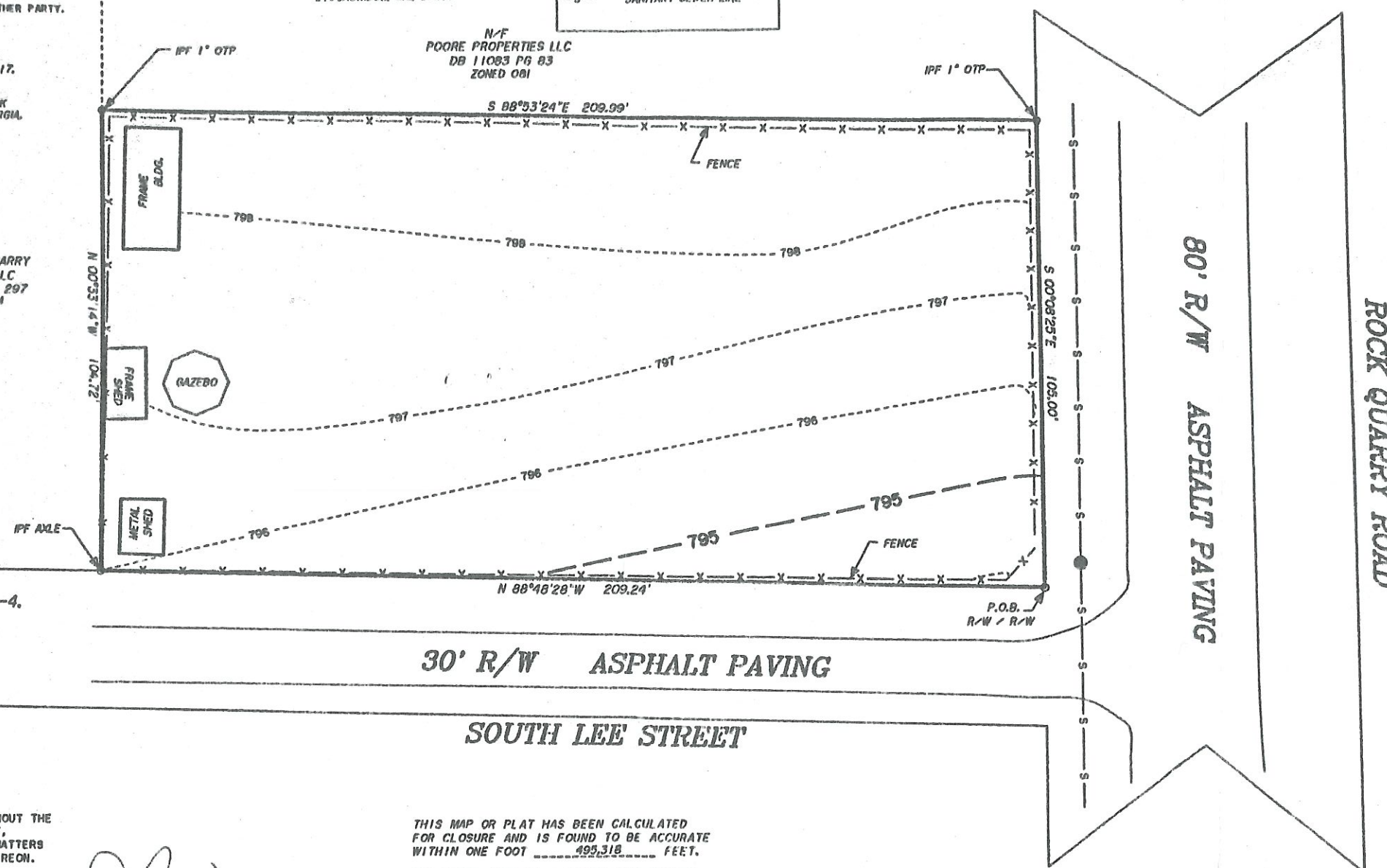
LEGEND	
P.O.B.	POINT OF BEGINNING
IPF	IRON PIN FOUND
IPP	IRON PIN PLACED
RB	REBAR
MTP	MASH TOP PIPE
OTP	OPEN TOP PIPE
R/W	RIGHT-OF-WAY
B/L	BUILDING LINE
N/F	NOW OR FORMERLY
DB	DEED BOOK
PG	PLAT BOOK
PG	PAGE
L.L.	LAND LOT
L.L.L.	LAND LOT LINE
P/L	PROPERTY LINE
C/L	CENTER LINE
P/C	PROPERTY CORNER
●	SANITARY SEWER MANHOLE
-S-	SANITARY SEWER LINE



IF YOU DIG GEORGIA...
CALL US FIRST!
811
UTILITIES PROTECTION CENTER
IT'S THE LAW

PREPARED BY:
J.B. PRINCE & ASSOCIATES, INC.
LAND SURVEYORS
110 NORTH BERRY STREET
STOCKBRIDGE, GA., 30281
PHONE #: (770-957-4614)

BASED ON THE INFORMATION SHOWN ON
THE FLOOD HAZARD BOUNDARY MAPS
FURNISHED BY THE FEDERAL EMERGENCY
MANAGEMENT AGENCY, IT IS MY OPINION
THAT THIS PROPERTY IS OUTSIDE OF
THE 100 YR FLOOD HAZARD AREA.
13151C 0086D
PANEL H EFFECTIVE DATE 10-06-2016



THIS SURVEY WAS PREPARED WITHOUT THE
BENEFIT OF A TITLE COMMITMENT.
THEREFORE ALL EASEMENTS AND MATTERS
OF RECORD MAY NOT BE SHOWN HEREON.

* THE SURVEY WAS PREPARED IN CONFORMITY
WITH THE TECHNICAL STANDARDS FOR
PROPERTY SURVEYS IN GEORGIA AS SET
FORTH IN CHAPTER 180-7 OF THE RULES
OF THE GEORGIA BOARD OF REGISTRATION
FOR PROFESSIONAL ENGINEERS AND LAND
SURVEYORS AND AS SET FORTH IN THE
GEORGIA PLAT ACT O.C.G.A. 15-8-67.*



THIS MAP OR PLAT HAS BEEN CALCULATED
FOR CLOSURE AND IS FOUND TO BE ACCURATE
WITHIN ONE FOOT 0.318 FEET.

THE FIELD DATA UPON WHICH THIS SURVEY
IS BASED HAS A CLOSURE PRECISION OF ONE
FOOT IN 12,317 FEET AND ANGULAR
ERROR OF 00°00'03" PER ANGLE POINT
AND WAS ADJUSTED USING LEAST SQUARES RULE.

THE EQUIPMENT USED TO
MAKE THIS SURVEY WAS A
TOPCON GTS 303D TOTAL STATION.

JOB #: C22817LE

REZONING
PLAT / SITE PLAN
MADE FOR:
WILLIAM R. & PRASARTPORN LENIX
LAND LOT 62 * 12TH DISTRICT
HENRY COUNTY, GEORGIA
SCALE: 1" = 20' 06-29-2017



THIS PLAT WAS PREPARED FOR THE EXCLUSIVE
USES OF THAT NAME APPEARING IN THE TITLE
BLOCK AND IS CERTIFIED TO NO OTHER PARTY.

THE FIELD WORK WAS COMPLETED ON 02-28-2017.
THE PLAT WAS COMPLETED ON 03-15-2017.

REFERENCE INFORMATION TAKEN FROM DEED BOOK
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N/F
115 ROCK QUARRY
PARTNERS LLC
DB 13404 PG 297
ZONED RM

0.504 ACRES
21,973 SQ.FT.
DB 13258 PG 348-349
ZONED RM - MULTI-FAMILY
TAX ID #: 527-01-009-000
ADDRESS: 124 ROCK QUARRY ROAD

REZONING REQUEST FROM RM TO R-3.

MINIMUM LOT AREA = 12,000 SQ. FT.
MINIMUM LOT WIDTH = 75'
FRONT SETBACK = 50'
SIDE SETBACK = 10'
REAR SETBACK = 40'
FRONT/SIDE SETBACK = 37.5'
MINIMUM HEATED AREA = 1,050 SQ. FT.

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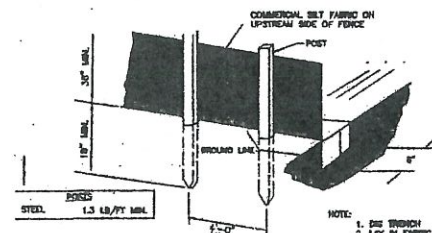
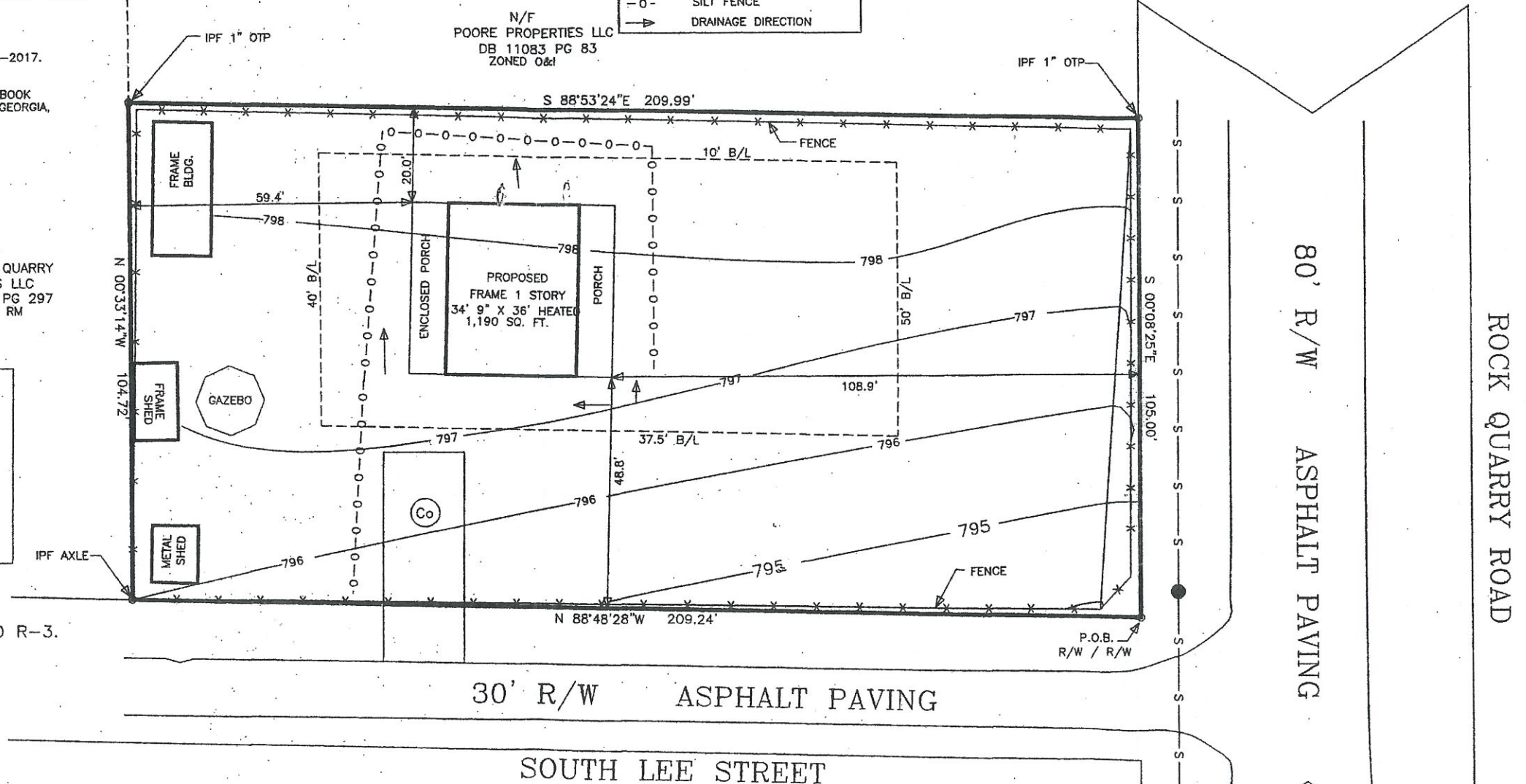
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STOCKBRIDGE, GA., 30281

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C/L	CENTER LINE
P/C	PROPERTY CORNER
●	SANITARY SEWER MANHOLE
-S-	SANITARY SEWER LINE
-O-	SILT FENCE
→	DRAINAGE DIRECTION



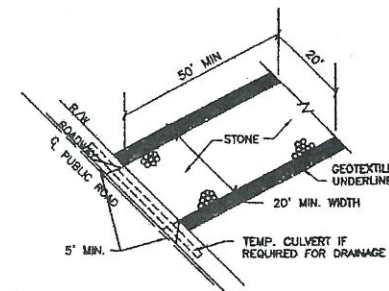
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PANEL # 13151C 0086D
EFFECTIVE DATE 10-06-2016



NOTE:
1. SEE TRENCH
2. LAY IN FURROWS TO
BOTTOM OF TRENCH
3. BACKFILL TRENCH
CONCRETE CURBING.
MAINTENANCE: FREQUENT INSPECTIONS ARE REQUIRED. REPAIR OR REPLACEMENT SHALL
BE MADE PROMPTLY AS NEEDED. CLEAN OUT TRAPPED SEDIMENT WHEN NEEDED.

Sd1 SEDIMENT BARRIER-SILT FENCE (TYPE C)
NOT TO SCALE



NOTES:
1. STONE SIZE ASTM D448 SIZE NO. 1, (1.5"-3.5" DIA.)
2. PAD THICKNESS 6" MIN.
3. MIN. SIZE 20'X50' MIN.
4. IF NECESSARY, INCLUDE WASHING
5. MAY REQUIRE PERIODIC TOP DRESSING WITH
2" STONE.
6. MAINTAIN IN A CONDITION WHICH WILL PREVENT
TRACKING OR FLOW OF MUD ONTO PUBLIC ROADS

Co CONSTRUCTION EXIT
NOT TO SCALE

PREPARED BY:
J.B. PRINCE & ASSOCIATES, INC.
LAND SURVEYORS
110 NORTH BERRY STREET
STOCKBRIDGE, GA. 30281
PHONE # (770-957-4614)



ROCK QUARRY ROAD

80' R/W ASPHALT PAVING

30' R/W ASPHALT PAVING

SOUTH LEE STREET



JOB #: 022917LE



Legend

Request

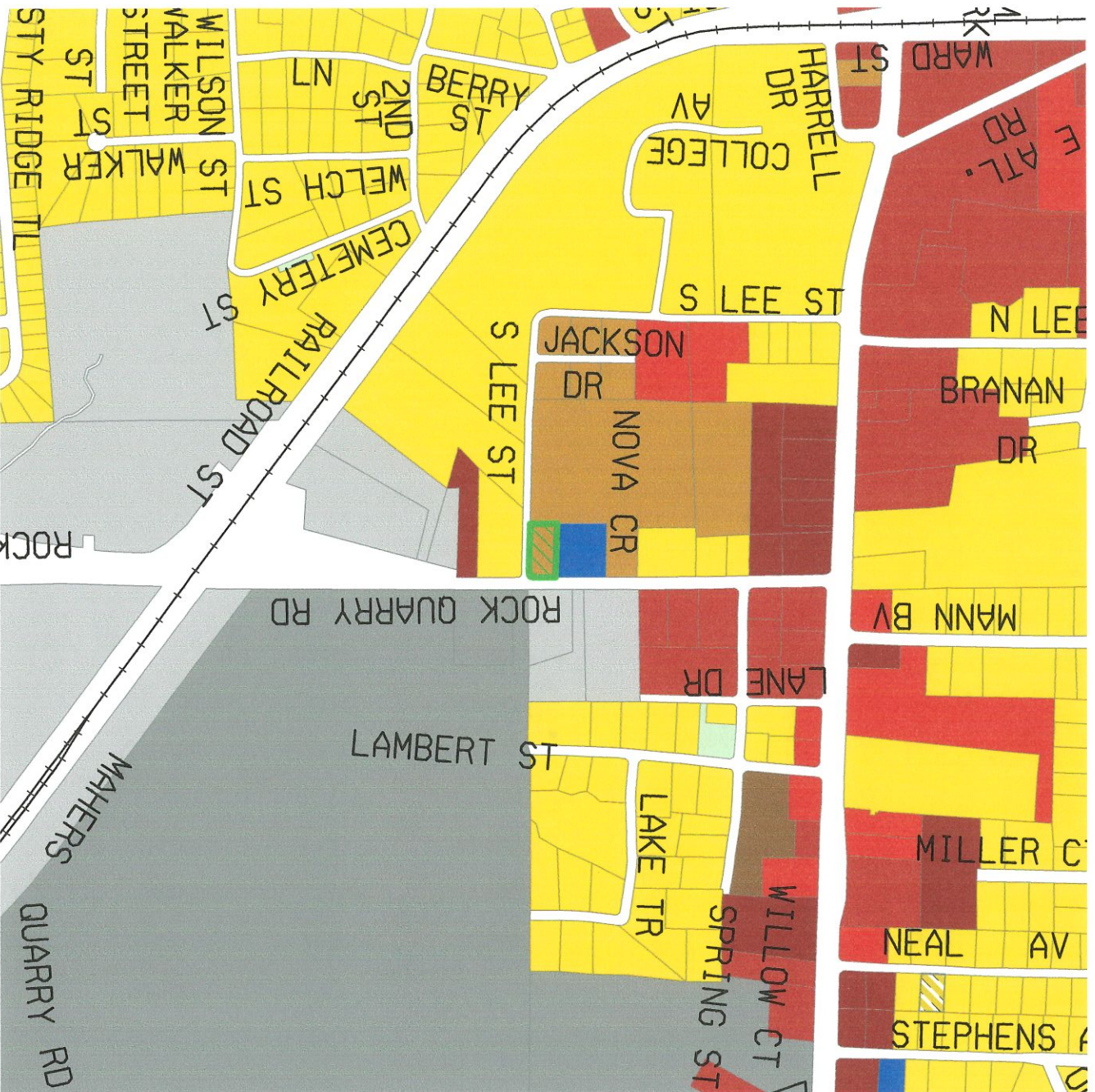
RZ-17-19-S

- RA
- R-1
- R-2
- R-3
- R-4
- RD
- RM
- RMH
- OI
- C-1
- C-2
- C-3
- M-1
- M-2
- PD
- CITY

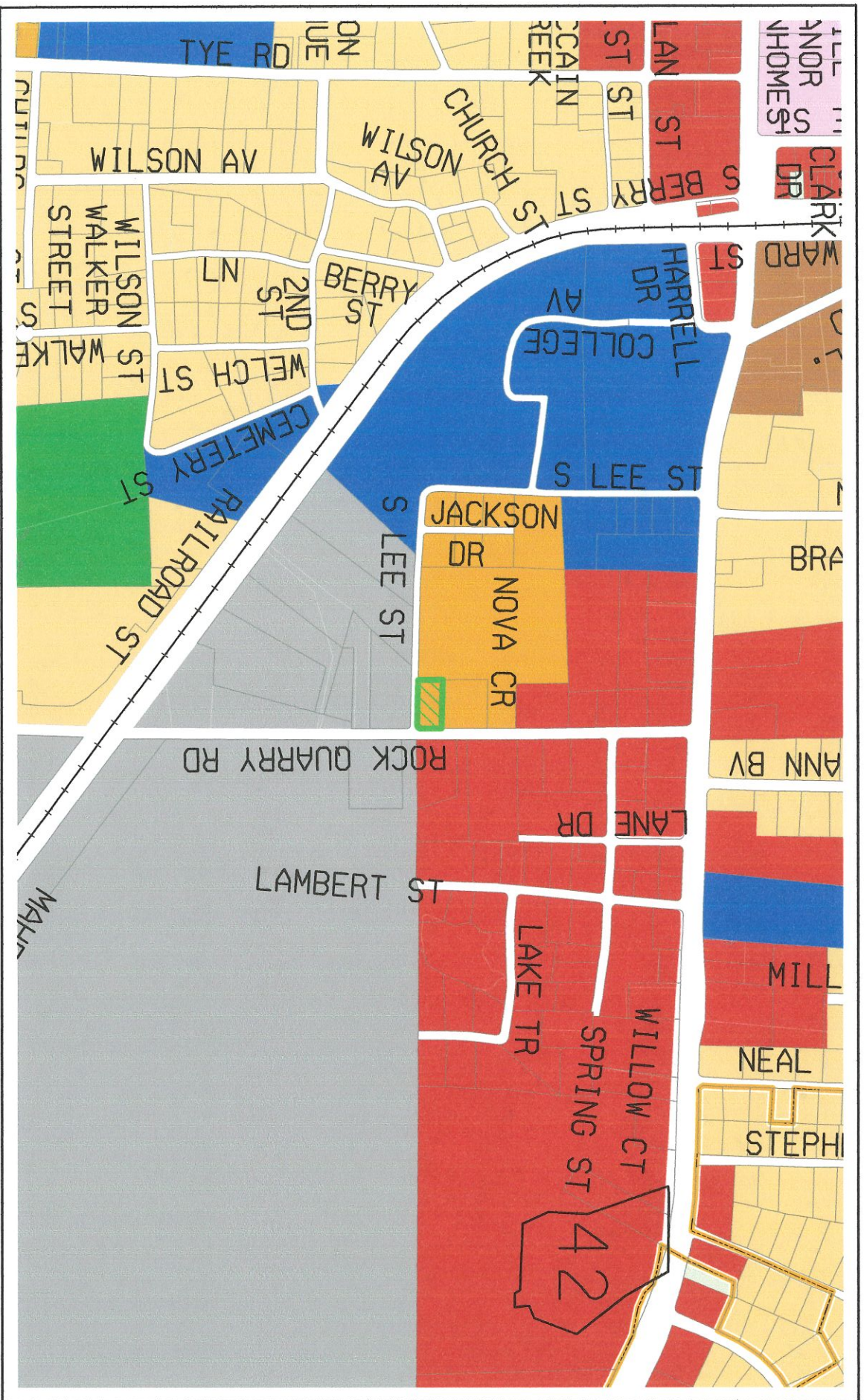
Scale: 1"= 600'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.



Future Land Use Map



Request

RZ-17-19-S

FLU

RR - Rural Residential

VHD - High Density Residential

COM - Commercial

PRC - Park/Recreation/Conservation

OI - Office Institutional

TCU - Transportation/Communication/Utilities

INDUS - Industrial

PI - Public/Institutional



Legend

Request

 RZ-17-19-S

AERIAL MAP

Scale: 1"= 600'

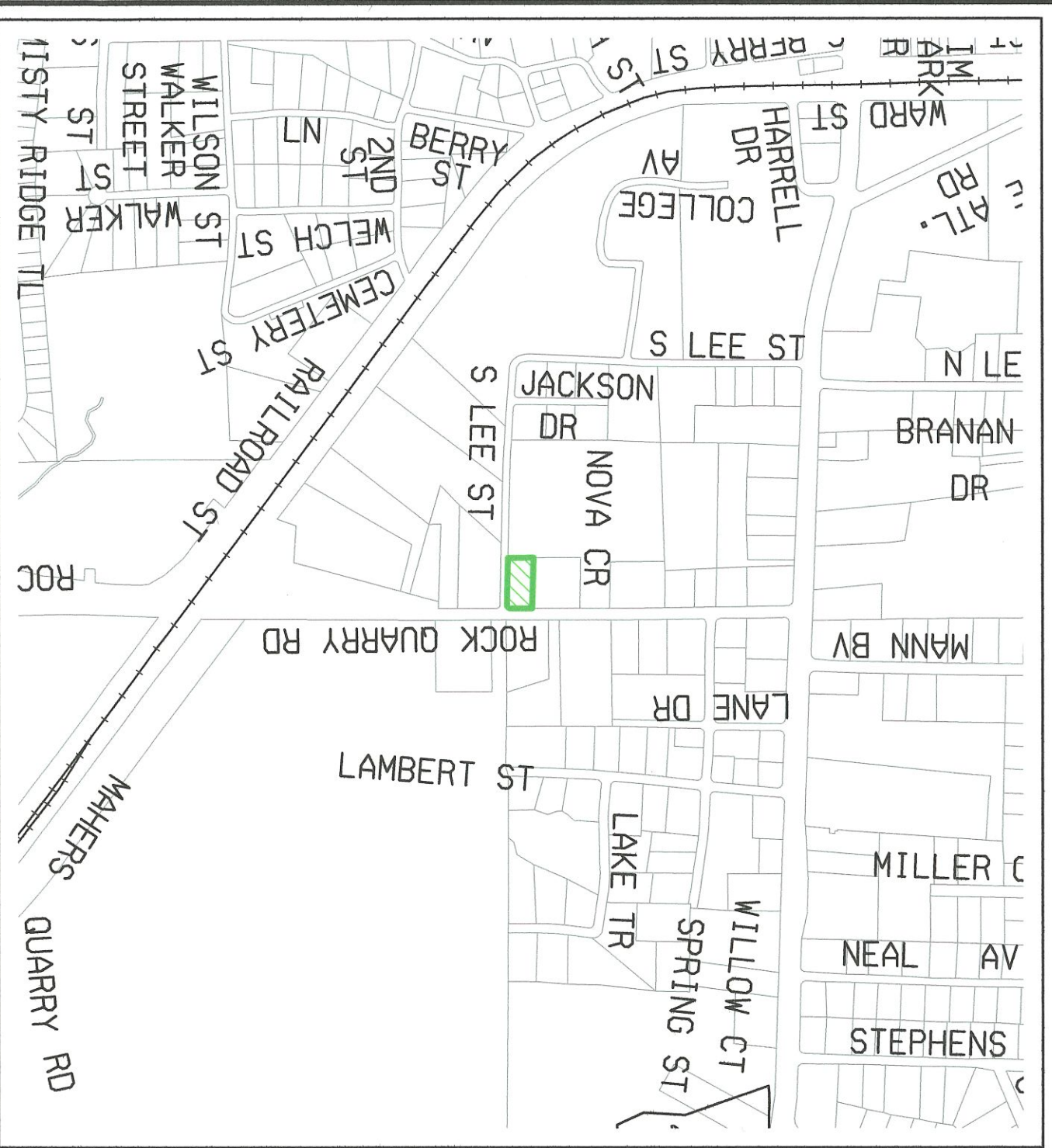


This map is for graphical representation only. It is not a legal document.

Legend

Request

 RZ-17-19-S



TAX MAP

Scale: 1" = 600'



This map is for graphical representation only. It is not a legal document.



Rezoning Evaluation Report
RZ-17-20-S
VR-17-19-S

Applicant: Diane Miller
804 Rum Hill Comi
Stockbridge, GA 30281
(770) 367-7961

Agent: Philip Logan
104 Johnson Comi
Decatur, GA 30030
(404)557-3105

Location: 103 Carrie Mae Lane
Land Lot 36 of the 12th District

Request: Rezoning from R-3 (Single-Family Residential) to C-2 (General Commercial)

Parcel ID: S20-03010000 (a portion of this parcel)

Proposed Use /Purpose: Restaurant

Current Land Use: Rezoning-Vacant / Variance - Single-Family Home/ Vacant commercial building (after lot subdivision)

Future Land Use: Medium-Density Residential

Sign Posted: **October 4, 2017**

ZAB Meeting: **October 26, 2017**

Lot Size: 0.277 +/- acres & .666 +/- acres

Road Access: Carrie Mae Lane (Local Road)
2nd Street (Local Road)

Zoning History:
- The subject property is zoned R-3 (**Single Family Residence**) according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017.

HENRY COUNTY PLANNING AND ZONING DEPARTMENT
RECOMENDTION
APPROVAL W/CONDITONS

City of Stockbridge Planning & Zoning Department
RECOMMENDATION
R3 TO R3 WITH A CONDITIONAL USE PERMIT

City of Stockbridge Zoning Advisory Board
October 26, 2017
RECOMMENDATION
R3 TO R3 WITH A CONDITIONAL USE PERMIT

CITY OF STOCKBRIDGE MAYOR/COUNCIL
November 13, 2017
ACTION

RECOMMENDATION

R3 TO R3 WITH A CONDITIONAL USE PERMIT. Approval of the subject site for C-2 would lead to “SPOT ZONING”. Staff recommends that a request be approved as a “Use Permit” that would enable the Applicant to achieve their intended goal without changing the Current and Future Land Use Maps for the City of Stockbridge.

Should the ZAB and Mayor/Council **APPROVE** the Application, it should be subject to the owner’s agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development on July 3, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. Registration as an historic site by the state of Georgia within three years from approval
3. If the historic structure is torn down, the Conditional Use Permit allowing the zoning exception will be removed and the property will revert back to its current use as R-3 (Single- Family Residence).
4. Variance from development regulations:
 - 1) Reduce the minimum front yard setback from required 50'.
 - 2) Reduce the minimum lot width requirement from 100 feet to 83.50 +/- feet for "Parcel 1" .
 - 3) Reduce the minimum side yard setback for corner lots from 30 feet to 24.98 +/- feet for "Parcel 1".
 - 4) Eliminate the buffer on "Parcel 1" to accommodate the existing structure and parking area.
 - 5) Allow accessory structure to be located in required buffer on rear property line of "Parcel 1".
 - 6) Reduce accessory structure setback from 10 feet to 3 feet on "Parcel 2".
 - 7) Reduce front setback for "Parcel 2" from 50 feet to 40 +/- feet.

- 8) Reduce accessory structure side setback on "Parcel 2" from 10 feet to 1 +/- feet.
- 9) Allow accessory dwelling on "Parcel 2" to be located in the front yard.
- 10) Allow accessory dwelling on "Parcel 2" to be located on a lot served by City sewer less than 18,000 square feet in size.



Henry County Planning & Zoning

RZ-17-20-S

City of Stockbridge

Report Prepared By: Juli Yoder, Planner I

Applicant: Diane Miller
804 Rum Hill Court
Stockbridge, GA 30281
(770) 367-7961

Agent: Philip Logan
104 Johnson Court
Decatur, GA 30030
(404)557-3105

Location: 103 Carrie Mae Lane
Land Lot 36 of the 12th District

Request: Rezoning from R-3 (Single-Family Residential) to C-2 (General Commercial)

Parcel ID: S20-03010000 (a portion of this parcel)

**Proposed Use
/Purpose:** Restaurant

Current Land Use: Vacant

Future Land Use: Medium-Density Residential

Sign Posted: **October 4, 2017**

ZAB Meeting: **October 26, 2017**

Lot Size: 0.277+/- acres

Road Access: Carrie Mae Lane (Local Road)
2nd Street (Local Road)

Zoning History:

The subject property is zoned **R-3 (Single-Family Residence)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. **Table 1.0** illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

	Current Zoning	Current Land Use
North	R-3 (Single Family Residential)	Single-Family Residence/ Church
East	R-3 (Single Family Residential)	Single-Family Residence
South	R-3 (Single Family Residential)	Single-Family Residence
West	R-3 (Single Family Residential)	Vacant

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The applicant intends to rezone 0.277+/- acres of 103 Carrie Mae Lane from R-3 (Single-Family Residence) to C-2 (General Commercial) for the purpose of utilizing the existing structure on the north end of the lot of record as a restaurant. The requested C-2 zoning will allow the owner to use the subject property for a restaurant; however, an approved variance is required. A Variance application will be heard concurrently with this case. The lot of record currently includes a single-family residence and an accessory dwelling unit, as well as a vacant commercial building. The property will have to be subdivided; the lot of record will be split into two (2) separate ownerships. This subdivision would create two non-conforming lots per existing development standards, which is why there is also a variance application.

The vacant structure on the north end of the lot of record was built in 1920 as a restaurant. The approval of this rezoning will be an effort to allow the preservation of an historic building, and allow it to be used as intended when built.

Development Regulations Relevant to Request:

- City of Stockbridge Code of Ordinances.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Analysis of Request (Sec. 12.02.09.C.2):**Criteria point 1: Consistency with the Comprehensive Plan.**

The proposed zoning change is inconsistent with the Future Land Use Map (FLUM) of the Henry County/Cities Joint 2030 Comprehensive Plan (Comp Plan). The only commercial zoned property in this area is approximately one block away along 2nd Street to the west of the subject property. The area is mostly comprised of residential uses. However, there are many policies listed in the Comp Plan (below) that support the preservation and continued use of historic properties, as well as the redevelopment and re-use of infrastructure that has already been built.

Land Use Policies

LU-11: Give priority to developments that mix uses and redevelop and revitalize existing underutilized commercial and industrial areas.

LU-16: Encourage the maintenance of all historic structures and, when appropriate, their adaptive reuse.

LU-17: Support recognition of exemplary preservation, renovation, and restoration of historic structures.

LU-19: New development will contribute to, not take away from, our community's character and sense of place.

LU-20: Encourage development that is sensitive to the historic context, sense of place, and overall setting of the community.

LU-28: Redevelop and enhance existing commercial and industrial areas within our community in preference to new development in Greenfield (previously undeveloped) areas of the community.

LU-29: Support appropriate residential and non-residential in-fill development and redevelopment in way that complement surrounding areas.

Economic Development

ED-3: Support local tourism, including historic and sports tourism.

ED-8: Target reinvestment to declining, existing neighborhoods, vacant or underutilized sites or buildings in preference to new economic development projects in Greenfield (previously undeveloped) areas of our community.

Natural and Cultural Resources

NC-1: The protection and conservation of our community's resources will play an important role in the land use decision-making process.

Criteria point 2: The relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code.

The proposed rezoning does not meet all of the minimum development regulations of the C-2 (General Commercial) zoning district. **Table 2.0** lists the requirements of the C-2 zoning district. A variance has been filed and will be heard concurrently with this case.

Table 2.0 Ordinance Requirements for C-2 Zoning District

ORDINANCE REQUIREMENTS		PROPOSED	COMPLIANCE
Minimum Lot Area	10,000 sq. ft.	12,066.12 sq. ft.	Yes
Minimum Lot Width	100 feet	83.50 feet	No
Minimum Front Yard Setback	50 feet	21.02 feet	Yes
Minimum Side Yard Setback	Corner lots have a min. street side yard of 30 feet	24.98 feet	No
Minimum Rear Yard Setback	20 feet	50+ feet	Yes

Sources: City of Stockbridge Zoning Code Section 2.04.03. C-2, General Commercial District

Criteria Point 3: Potential positive effects of the amendment on the character of the proposed zoning district, a particular piece of property, neighborhood, a particular area, or community.

Rezoning the subject property will affect the character of the area as it is comprised mostly of residential uses. A potential positive effect of rezoning would allow the re-use of an historic structure for its intended purpose as a restaurant, which may enhance the quality of life and help to protect the cultural resource.

Criteria Point 4: The physical conditions of the site relative to its capability to be developed as requested, including topography, drainage, access, and size and shape of the property.

The site appears to be suitable for the proposed rezoning, with an approved variance. Any issues regarding physical conditions will be addressed during the development plan review process. Issues regarding buffering, topography, drainage, access, size and shape of the property will be addressed through the development plan review phase. A variance request will be heard concurrently with this rezoning.

Criteria Point 5: The impact upon adjacent property owners should the request be granted.

The subject property is currently a vacant historic restaurant, with an accessory structure. Possible impacts upon adjacent property owners, should the property be rezoned, include a small increase in vehicular traffic.

Criteria Point 6: The potential impact of the rezoning on City infrastructure including water and sewage system.

Water and Sewerage – A letter dated August 24, 2017, states that the City of Stockbridge services water and sewer at this location.

**Henry County Planning & Zoning
Rezoning Request Application**

Name of Applicant Diane Miller Phone: 770-367-7961 Date: 9-1-17
Address Applicant: 804 Rum Hill Ct Fax _____ Pager/Cell # 770 367 7961
City: Stockbridge State: GA Zip: 30281 E-mail: dianedmiller@saimarenterprises.com
Name of Agent Philip Logan Phone: 404-557-3105 Date: 9-1-17
Address Agent: 104 Johnson Ct Fax _____ Pager/Cell # 404-557-3105
City: Decatur State: GA Zip: 30030 E-mail: philiplogan7@aol.com

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Request from R-100 to C-2
(Present Zoning) (Requested Zoning)
For the Purpose of restaurant
(Type of Development)
Address of Property: 103 Carrie Mae Ln Nearest intersection to the property: _____
(Street Address)
Size of Tract: _____ acre(s), Land Lot Number(s): 36 L Dist 12, District(s): 003 Stockbridge

Gross Density: _____ units per acre Net Density: _____ units per acre

Property Tax Parcel Number: 570 - 0301 - 0000 (Required)

Witness Signature

Philip Logan

Printed Name of Witness

Melissa A Preusser

Notary

Signature of Applicant/s

Diane Miller

Printed Name of Applicant/s

Melissa A Preusser

Signature of Agent

NOTARY STAMP:



(For Office Use Only)

Total Amount Paid \$ 800 Cash _____ Check # 10187 Received by: Stoder (FEES ARE NON-REFUNDABLE)

Application checked by: Stoder Date: 9/5/17 Map Number(s): 520

Pre-application meeting: 3/14/17 Date: Stoder

Recommendation of Zoning Advisory Board: _____

BOC Decision: _____

Planning Director's Signature: _____ Date: _____

Diane D. Miller
804 Rum Hill Ct.
Stockbridge, GA 30281

August 31, 2017

RE: Letter of Intent for The Green Front Café, 112 2nd Street, Stockbridge, GA 30281

Ladies and Gentlemen:

I am requesting permission to divide the property at 103 Carrie Mae Ln to separate the Green Front Café (112 2nd Street) from the private residence of the current owner. I intend to reopen the Green Front Café as a neighborhood eatery, mini-museum to honor the former proprietor, Mrs. Carrie Mae Hambrick, and potential information point to serve the MLK Sr. Heritage Trail.

Thank you.

A handwritten signature in cursive script that reads "Diane D. Miller". The signature is fluid and elegant, with a large loop at the beginning and a long, sweeping tail.

Diane D. Miller
770.367.7961
dianedmiller@gmail.com

Criteria Point 7: The impact of the proposed amendment on adjacent thoroughfares and pedestrian and vehicular circulation and traffic volumes.

Streets and Sidewalks – The subject property sits on Carrie Mae Lane and 2nd Street, both local roads. There are no sidewalks in the vicinity of the subject property, and no sidewalks are proposed.

Criteria Point 8: The merits of the requested change in zoning relative to any other guidelines and policies for development, which the Zoning Advisory Board and Board of Commissioners may use in furthering the objective of the comprehensive plan.

Approval of the request would allow the owner to utilize the vacant historic restaurant on the lot of record as a commercial restaurant, which may help preserve the historical structure as well as the cultural resource. This would also require a subdivision of the property, creating two (2) non-conforming lots, which is the reason for the variance running concurrently with this case.

Criteria Point 9: The ability of the subject land to be developed as it is presently zoned.

The subject property was developed as a commercial restaurant in 1920.

Recommendation:

Staff recommends **Approval** of the applicant's request with the following conditions.

- 1.) If the historic structure is torn down, the rezoning will revert to its current zoning of R-3 (Single-Family Residence).

Attachments:

- Application
- Letter of Intent
- Survey/Site Plan
- Site Photos
- Exhibit Maps



Legend

Request

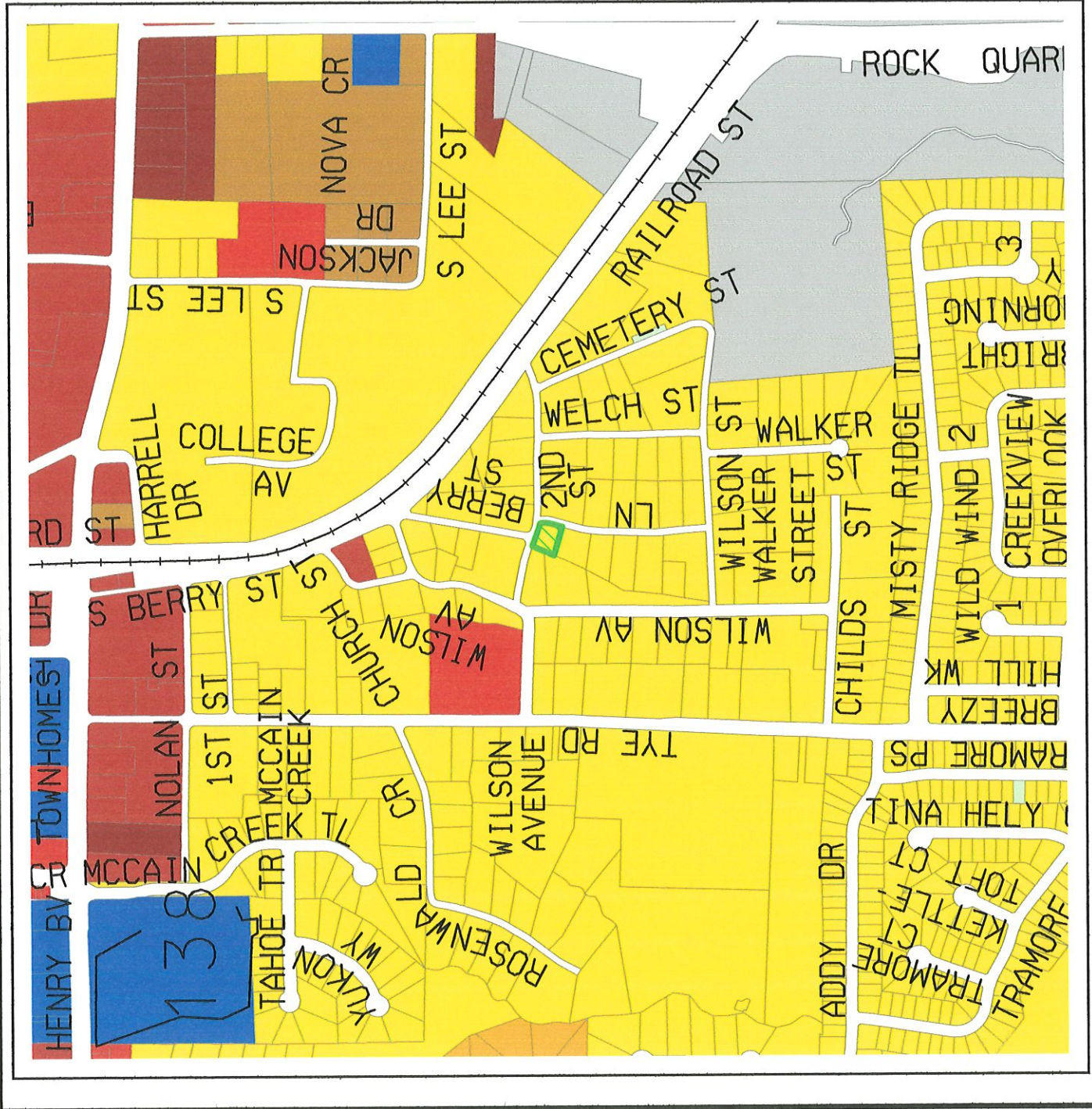
RZ-17-20-S

RA	R-1	R-2	R-3	R-4	RD	RM	RMH	OI	C-1	C-2	C-3	M-1	M-2	PD	CITY

Scale: 1"= 600'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.



[illegible]

RZ-17-20-S

This map is for graphical representation only. It is not a legal document.

Legend

Request



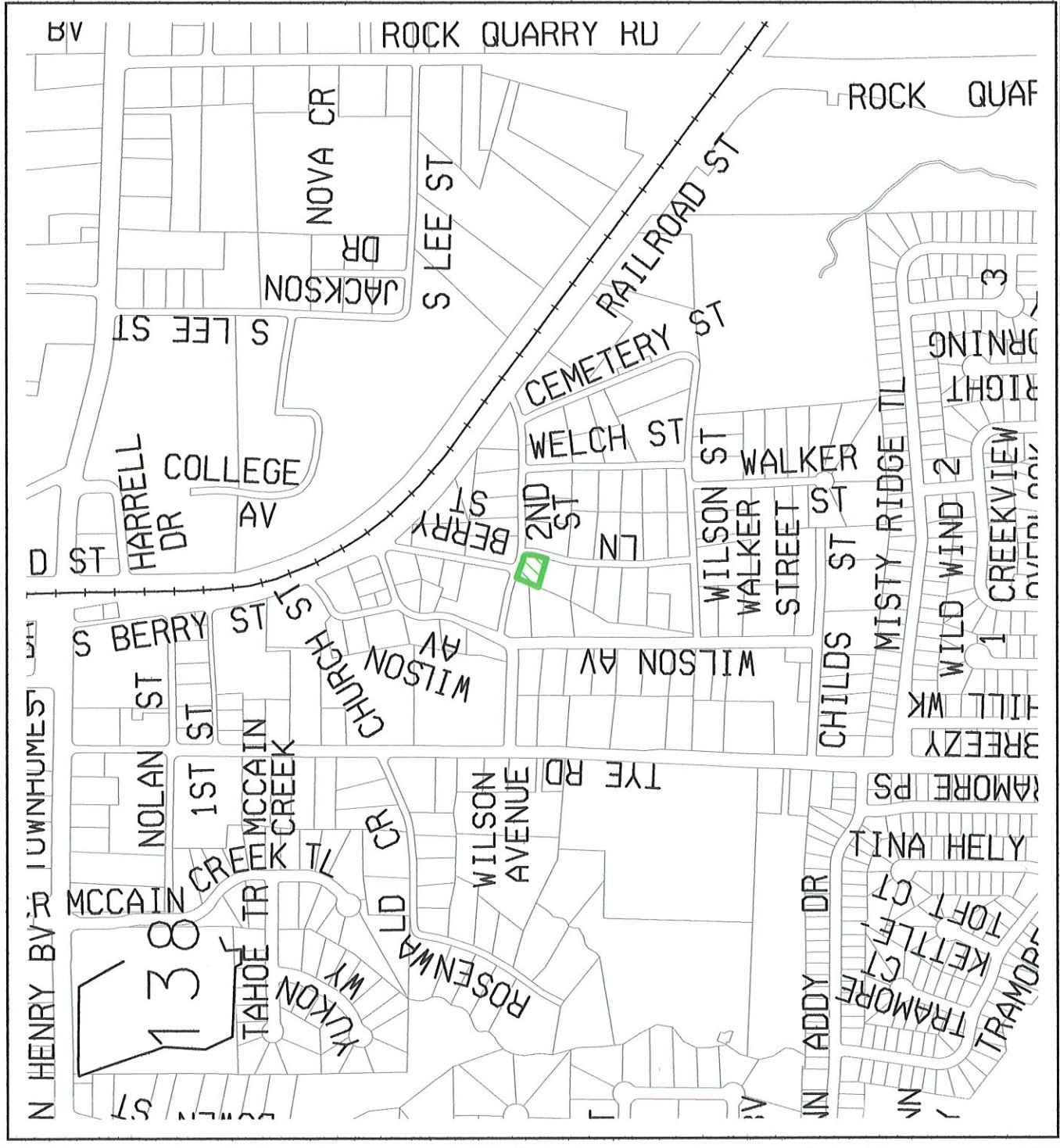
RZ-17-20-S

TAX MAP

Scale: 1" = 600'



This map is for graphical representation only. It is not a legal document.



VARIANCE REZONING

CITY OF STOCKBRIDGE PUBLIC HEARING
(COUNCIL)

RE: R3 T0 C2

DATE: NOV 13 , 2017

TIME: 6:00 PM

LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA

FOR MORE INFO:

770-288-7526 / www.hcpz.org

VARIANCE REZONING

PUBLIC HEARING
CITY OF STOCKBRIDGE

RE: R-3 TO C-2

DATE: OCT 26 , 2017 (ZAB)

TIME: 6 PM

City Hall - Stockbridge
4640 North Henry Blvd, Stockbridge, GA

FOR MORE INFO: 770-288-7526

10/04/2017



VARIANCE

REZONING

PUBLIC HEARING

CITY OF STOCKBRIDGE

RE: R-3 TO C-2

DATE: OCT 26, 2017 (ZAB)

TIME: 6 P.M.

Stockbridge City Hall
4640 North Henry Blvd.
Stockbridge, GA

FOR MORE INFO: 770-288-7526

VARIANCE

REZONING

CITY OF STOCKBRIDGE PUBLIC HEARING

RE: R3 TO C2

(COUNCIL)

DATE: NOV 13, 2017

TIME: 6:00 PM

LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA

FOR MORE INFO:
770-288-7526 / www.hcpz.org

10/04/2017



Rezoning Evaluation Report RZ-17-21-S

Applicant: C&C Fence
2680 Highway 42 N
McDonough, GA 30253
(678) 776-8673

Agent: Brent H. Moye - Land Engineering And
Development 374 Racetrack Road, Suite B
McDonough, GA 30252
(678) 432-5720 X 11

Location: Highway 42, immediately south of 2680 Highway 42 N
Land Lots I & 2 of the 7th District, and Land Lots 1 & 2 of the District

Request: Rezoning from C-2 (General Commercial) to C-3 (Heavy Commercial)

Parcel ID: 069-01-009-000

**Proposed Use
/Purpose:** Outside Storage (business expansion)

Current Land Use: Undeveloped

Future Land Use: Commercial

Sign Posted: October 4, 2017

ZAB Meeting: **October 26, 2017**

Lot Size: Road 1 0.6 3+/- acres

Access: Highway 42 (Major Arterial), internal access from existing business

Zoning History: The subject property was rezoned from RA (**General Commercial**) on (Residential Agricultural) to C-2 May 6, 1997, as a part of a larger property on May 6, 1997.

HENRY COUNTY PLANNING AND ZONING DEPARTMENT
RECOMENDTION
APPROVAL W/CONDITONS

City of Stockbridge Planning & Zoning Department
RECOMMENDATION
DENIAL

City of Stockbridge Zoning Advisory Board
October 26, 2017
RECOMMENDATION
DENIAL

CITY OF STOCKBRIDGE MAYOR/COUNCIL
November 13, 2017
ACTION

RECOMMENDATION:

DENIAL. The majority of surrounding property is zone for residential use with the existence of either single-family residential or multifamily residences. While the Future Land Use Map does consider commercial uses in the area, the commercial designations are of lower commercial intensity, C-1 and C-2. Because of the residential nature of the community, noise emitted from trucks and fork lifts can be disruptive to residents living in the community.

However, should the ZAB and Mayor and Council approve this petition, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development (Henry County) and Letter of Intent of September 5, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. The use of the subject property shall be for outside storage of fence materials only, in which storage materials shall not exceed 25 percent of total property.
3. The use of the subject property for Outside Storage shall be incidental to the use of the subject property in which a building must be constructed prior to the use of the property for outside storage.
4. Outside storage for vehicles or modular buildings or shipping containers or similarly sized containers are prohibited.
5. A 150-foot wooded undisturbed or enhanced vegetated buffer shall be maintained around any portion of the subject property used solely for use as Outside Storage. The 150-foot wooded undisturbed or enhanced vegetated buffer may allow for one (1) access point from Highway 42 if allowed by the Georgia Department of Transportation and for inter-parcel connectivity.
6. Merchandise is to be screened from view of said residential property by eight (8) feet or taller screening devices consisting of buildings, blind fences, berms, or a combination of the same, such screening to be located on the property of the retail establishment.
7. Surfacing. Outdoor storage areas shall be graded and drain all surface water accumulated within the area to a public storm drain. Outdoor storage areas must be surfaced with impervious dust free surface materials.
8. Operating hours from 8:00 – 5:00 PM weekdays only.
9. Lighting installed that prevents direct illumination on adjacent properties.



Henry County Planning & Zoning

RZ-17-21-S

City of Stockbridge

Report Prepared By: Stacey Jordan-Rudeseal, Chief Planner

Applicant: C&C Fence
2680 Highway 42 N
McDonough, GA 30253
(678) 776-8673

Agent: Brent H. Moye – Land Engineering And Development
374 Racetrack Road, Suite B
McDonough, GA 30252
(678) 432-5720 x 11

Location: Highway 42, immediately south of 2680 Highway 42 N
Land Lots 1 & 2 of the 7th District, and Land Lots 1 & 2 of the 11th District

Request: Rezoning from C-2 (General Commercial) to C-3 (Heavy Commercial)

Parcel ID: 069-01-009-000

Proposed Use /Purpose: Outside Storage (business expansion)

Current Land Use: Undeveloped

Future Land Use: Commercial

Sign Posted: **October 4, 2017**

ZAB Meeting: **October 26, 2017**

Lot Size: 10.63+/- acres

Road Access: Highway 42 (Major Arterial), internal access from existing business

Zoning History:

The subject property was rezoned from RA (Residential Agricultural) to **C-2 (General Commercial)** on May 6, 1997, as a part of a larger property on May 6, 1997. **Table 1.0** illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

	Current Zoning	Current Land Use
North	M-1 (Light Industrial)	Commercial Establishment (Applicant)
East	R-3 (Single Family Residential)	Single-Family Residences
South	C-2 (General Commercial) & RM (Residential Multifamily)	Undeveloped & Single-Family Residences
West	RM (Residential Multifamily)	Single-Family Residences

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The applicant intends to rezone 10.63+/- acres on the east side of Highway 42 immediately south of the applicant's business at 2680 Highway 42 N from C-2 (General Commercial) to C-3 (Heavy Commercial) for the purpose of expanding the business with outside storage. The requested C-3 zoning is required to allow outside storage.

Development Regulations Relevant to Request:

- City of Stockbridge Code of Ordinances.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Analysis of Request (Sec. 12.02.09.C.2):**Criteria point 1: Consistency with the Comprehensive Plan.**

The proposed zoning change is consistent with the Future Land Use Map (FLUM) of the Henry County/Cities Joint 2030 Comprehensive Plan (Comp Plan) which designates the subject property for Commercial land uses.

Criteria point 2: The relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code.

The proposed rezoning meets all of the minimum development regulations of the C-3 (Heavy Commercial) zoning district. **Table 2.0** lists the requirements of the C-3 zoning district.

Table 2.0 Ordinance Requirements for C-3 Zoning District

ORDINANCE REQUIREMENTS		PROPOSED	COMPLIANCE
Minimum Lot Area	10,000 sq. ft.	10.63 +/- acres	Yes
Minimum Lot Width	100 feet	563 +/- feet	Yes
Minimum Front Yard Setback	70 feet	100+ feet	Yes
Minimum Side Yard Setback	none	25+ feet	Yes
Minimum Rear Yard Setback	20 feet	40+ feet	Yes

City of Stockbridge Zoning Code Section 2.04.04.

Criteria Point 3: Potential positive effects of the amendment on the character of the proposed zoning district, a particular piece of property, neighborhood, a particular area, or community.

Rezoning the subject property will not affect the character of Highway 42 as it is an extension of the existing business immediately to the north.

Criteria Point 4: The physical conditions of the site relative to its capability to be developed as requested, including topography, drainage, access, and size and shape of the property.

The site appears to be suitable for the proposed rezoning. Any issues with regard to physical conditions will be addressed during the development plan review process. Issues regarding buffering, topography, drainage, access, size and shape of the property will be addressed through the development plan review.

Criteria Point 5: The impact upon adjacent property owners should the request be granted.

The subject property is currently undeveloped. Possible impacts upon adjacent property owners include an increase in activity on the subject property.

Criteria Point 6: The potential impact of the rezoning on City infrastructure including water and sewage system.

Water and Sewer – A letter from the Henry County Water Authority dated July 28, 2017, states that water and sewer service is provided at this location.

Criteria Point 7: The impact of the proposed amendment on adjacent thoroughfares and pedestrian and vehicular circulation and traffic volumes.

Streets and Sidewalks – The subject property sits along the route of the Highway 42 (major arterial) widening. Sidewalks are included along this segment of Highway 42.

Criteria Point 8: The merits of the requested change in zoning relative to any other guidelines and policies for development, which the Zoning Advisory Board and Board of Commissioners may use in furthering the objective of the comprehensive plan.

Approval of the request would allow the subject property to be developed for outside storage serving the adjacent business, allowing internal access and a relatively non-intensive land use.

Criteria Point 9: The ability of the subject land to be developed as it is presently zoned.

The subject property can be developed for a use consistent with the current C-2 zoning. Any land use permitted under C-2 could be developed on the subject property.

Recommendation:

Staff recommends **Approval** of the applicant's request with the following conditions:

1. All C-1 (Neighborhood Commercial) and C-2 (General Commercial) permitted uses are allowed. The only C-3 uses allowed are Outside Storage for materials used in conjunction with a fence company and any other use required to allow the subject property to be used as storage for a fence company.
2. The use of the subject property for Outside Storage shall be incidental to the use of the subject property or immediately abutting property to the north. Outside storage for vehicles or modular buildings or shipping containers or similarly sized containers are prohibited.
3. A 100 foot wooded undisturbed or enhanced vegetated buffer shall be maintained all along the frontage of that portion of the subject property used solely for use as Outside Storage. The 100 foot wooded undisturbed or enhanced vegetated buffer may allow for one (1) access point from Highway 42 if allowed by the Georgia Department of Transportation and for inter-parcel connectivity.

Attachments:

- Application
- Letter of Intent/Constitutional Challenge
- Survey/Site Plan
- Site Photos
- Exhibit Maps

**Henry County Planning & Zoning
Rezoning Request Application**

Name of Applicant C & C Fence Phone: 678-776-8673 Date: 9/5/17
Address Applicant: 2680 Hwy 42 N Fax _____ Pager/Cell # _____
City: McDonough State: GA Zip: 30253 E-mail: _____
Name of Agent Brent H. Moye - Land Engineering And Development Phone: 678-432-5720 x 11 Date: _____
Address Agent: 374 Racetrack Road, Suite B Fax 678-432-5463 Pager/Cell # 404-925-8776
City: McDonough State: GA Zip: 30252 E-mail: bmoye@landengdev.com

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Request from C-2 (Present Zoning) to C-3 (Requested Zoning)
For the Purpose of Utilize the property as a Trade Shop with outside storage
(Type of Development)
Address of Property: Hwy 42 (Street Address) Nearest intersection to the property: East Lake Pkwy
Size of Tract: +/- 10.63 acre(s), Land Lot Number(s): 1, District(s): 11th
Gross Density: _____ units per acre Net Density: _____ units per acre
Property Tax Parcel Number: 069-01009000 (Required)

Madison Bentley
Witness' Signature

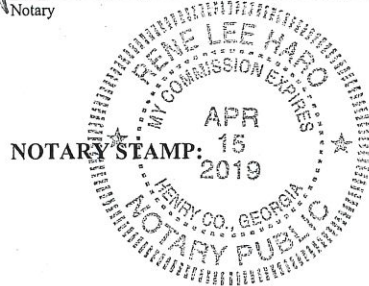
Madison Bentley
Printed Name of Witness

Russell H. H. H.
Notary

[Signature]
Signature of Applicant/s

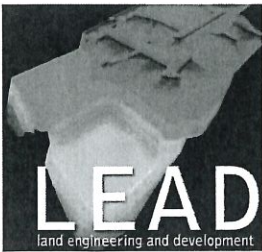
Linda C. Clark
Printed Name of Applicant/s

[Signature]
Signature of Agent



(For Office Use Only)

Total Amount Paid \$2,031.50 Cash _____ Check # 34030 Received by: SJR (FEES ARE NON-REFUNDABLE)
Application checked by: SJR Date: 9-5-17 Map Number(s): 69
Pre-application meeting: SJR Date: 7-25-17
Recommendation of Zoning Advisory Board: _____
BOC Decision: _____
Planning Director's Signature: _____ Date: _____



September 5, 2017

Camilla Moore, Community Development Director
City of Stockbridge
4640 North Henry Boulevard
Stockbridge, Georgia 30281

RE: Letter of Intent

Dear Ms. Moore,

Land Engineering And Development has been retained by C&C Fence to act as Agent for this rezoning request.

The rezoning request is to rezone Tax Parcel 069-01009000 from C-2 Commercial to C-3 Commercial for use as neat and orderly outside storage for the expansion of the adjacent C&C Fence business located on Tax Parcel 069-01008000.

C&C Fence's current operation is located at 2680 Highway 42 on a +/-6.7 acre tract of land zoned M-1. They have recently purchased two properties south of their current location (Tax Parcels 069-01009000 & 070-01001000). The rezoning request is for the ±10.63 acres Tax Parcel 069-01009000 only, and the ±3.04 acres Tax Parcel 070-0100100 shall remain C-2 zoning. C&C Fence would like to expand their existing operation to utilize approximately seven (7) acres of the 10.65 acre Tax Parcel 069-01009000 as an outside storage area.

The short term expansion plan will provide the required planted buffers adjacent to the subdivisions to the south and east, and proposes to leave a 100' strip of the existing vegetation in place along Hwy 42. The intent is to improve and utilize the existing GDOT drive along Hwy 42 for deliveries and construct an internal drive connected to the outside storage on the existing facility. This short term expansion plan does not include construction of any new buildings at this time. The long term expansion plan will include construction of an approximately 5,000 s.f. office building. A possible future location of this building is shown on the site plan in order to comply with the City ordinance that only allows outside storage in the side and rear yards of a parcel.

The existing driveway along the frontage of the adjacent parcel to the south (Tax Parcel 070-01001000) is along a portion of right of way where the existing vertical curve of the roadway limits intersection sight distance. An alternate access for Tax Parcel 070-01001000 will be provided via an access easement from the existing GDOT curb cut with decel lane along the frontage of the subject property.

The outdoor storage proposed to be located on the subject parcel will be utilized as the long term storage area for materials not used very often. There will be minimal to no daily traffic in this storage area. Materials for use on a daily basis will be stored on the yard at the existing facility to the north. Hours of operations and delivery times for the storage area shall be limited to 7:00 AM to 5:00 PM on weekdays. Materials shall be transported to and from the storage area by

truck and loaded and unloaded by fork lift. The development of the site will include security lighting that will be designed and installed to prevent direct illumination of adjacent properties. A site lighting plan shall be submitted to the City for approval prior to installation. All security monitoring is handled with video equipment, and no dogs are used for security.

C&C Fence respectfully submits that the current zoning, to the extent that it prohibits a use compatible with the zoning of C&C Fence's adjacent tract, is unconstitutional as a taking of property, a denial of equal protection, and an arbitrary and capricious act.

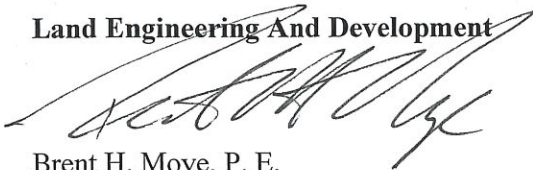
The existing zoning deprives the owner of any alternative reasonable use and development of the Property. Accordingly, C&C Fence submits that the current zoning of the Property constitute an arbitrary and unreasonable use of the zoning and police powers because they bear no substantial relationship to the public health, safety, morality or general welfare of the public and substantially harm the Property owner. The existing zoning classification constitutes a taking of the owner's private property without just compensation and without due process in violation of the Fifth and Fourteenth Amendments of the Constitution of the United States, and Article I, Section I, Paragraphs I and II, and Article I, Section III, Paragraph I of the Constitution of the State of Georgia.

Further, the Applicant respectfully submits that the City's failure to approve the requested variances would be unconstitutional and would discriminate in an arbitrary, capricious and unreasonable manner between the Property owner and owners of similarly situated property in violation of Article I, Section I, Paragraph II of the Constitution of the State of Georgia and the Equal Protection Clause of the Fourteenth Amendment of the Constitution of the United States.

This Application meets favorably the prescribed test set out by the Georgia Supreme Court to be used in establishing the constitutional balance between private property rights and zoning and planning as an expression of the government's police power, *Guhl vs. Holcomb Bridge Road*, 238 Ga. 322 (1977).

Sincerely,

Land Engineering And Development



Brent H. Moye, P. E.
President

Attachments



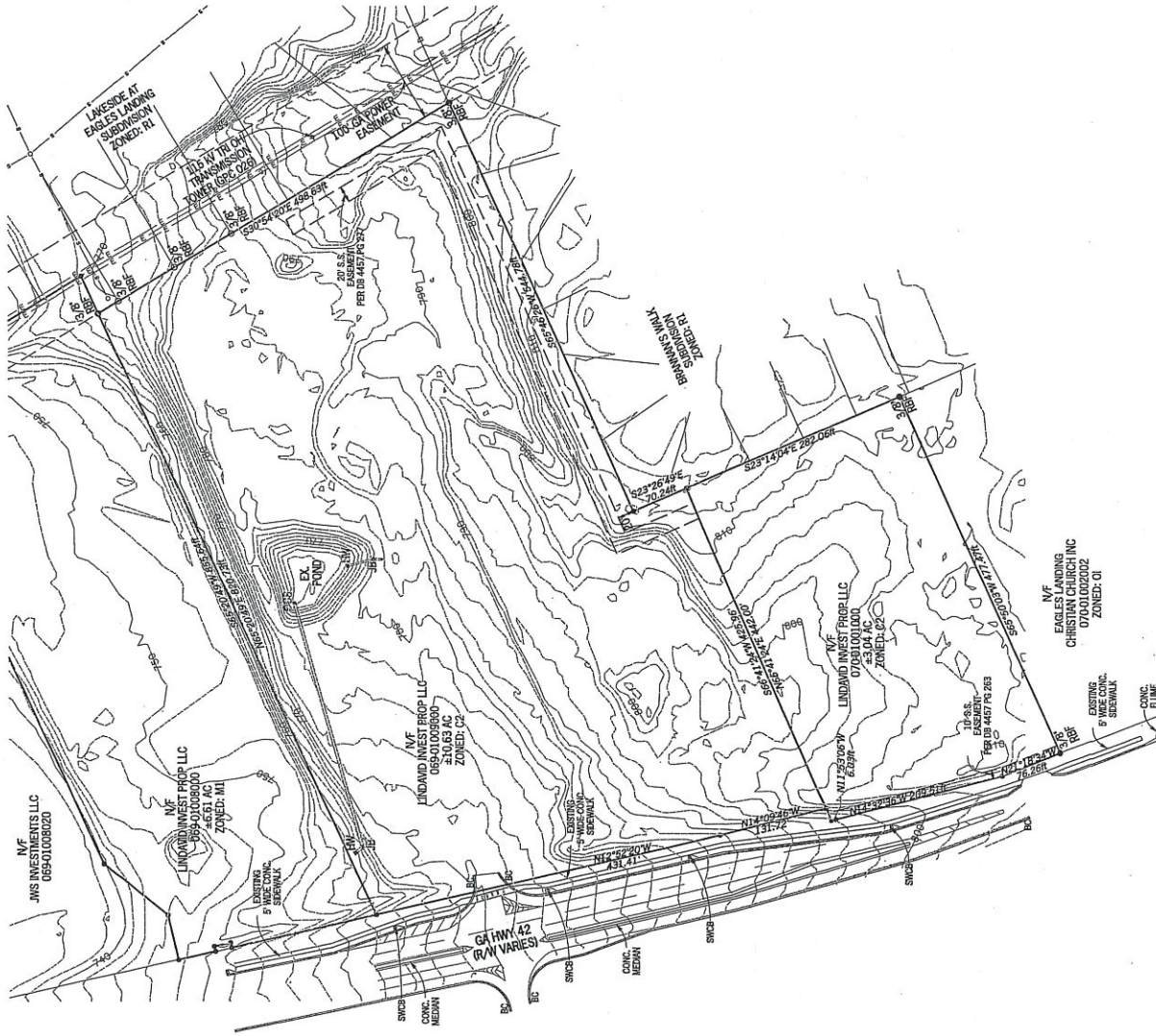
land engineering and development
374 Racetrack Rd, Suite B
McDonough, GA 30252
p 678.432.5720

f 678.432.5463	
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LINDAVID INVEST
PROP, LLC
2680 HWY 42 N
MCDONOUGH, GA 30253
678-776-8673

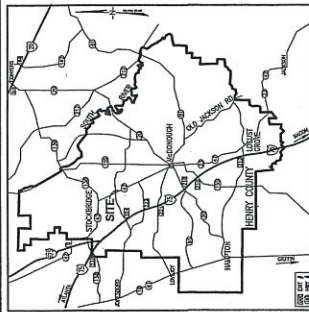
DATE: MAR 13, 2017
LAND AND LOT: 1
DISTRICT: 11
SECTION: N/A
CITY: STOCKBRIDGE
COUNTY: HENRY
STATE: GEORGIA
JOB NUMBER: 2017.010
SHEET NUMBER: 1
1 OF 1 SHEETS
LAND ENGINEERING

AND DEVELOPMENT



24-HR CONTACT:
DAVID CLARK
678-776-8673

PROJECT: F:\Projects\2017\2017.010 - CAC Fence\Survey\CHUCK\2017.010 - Survey 7-27-17.prn



LOCATION MAP

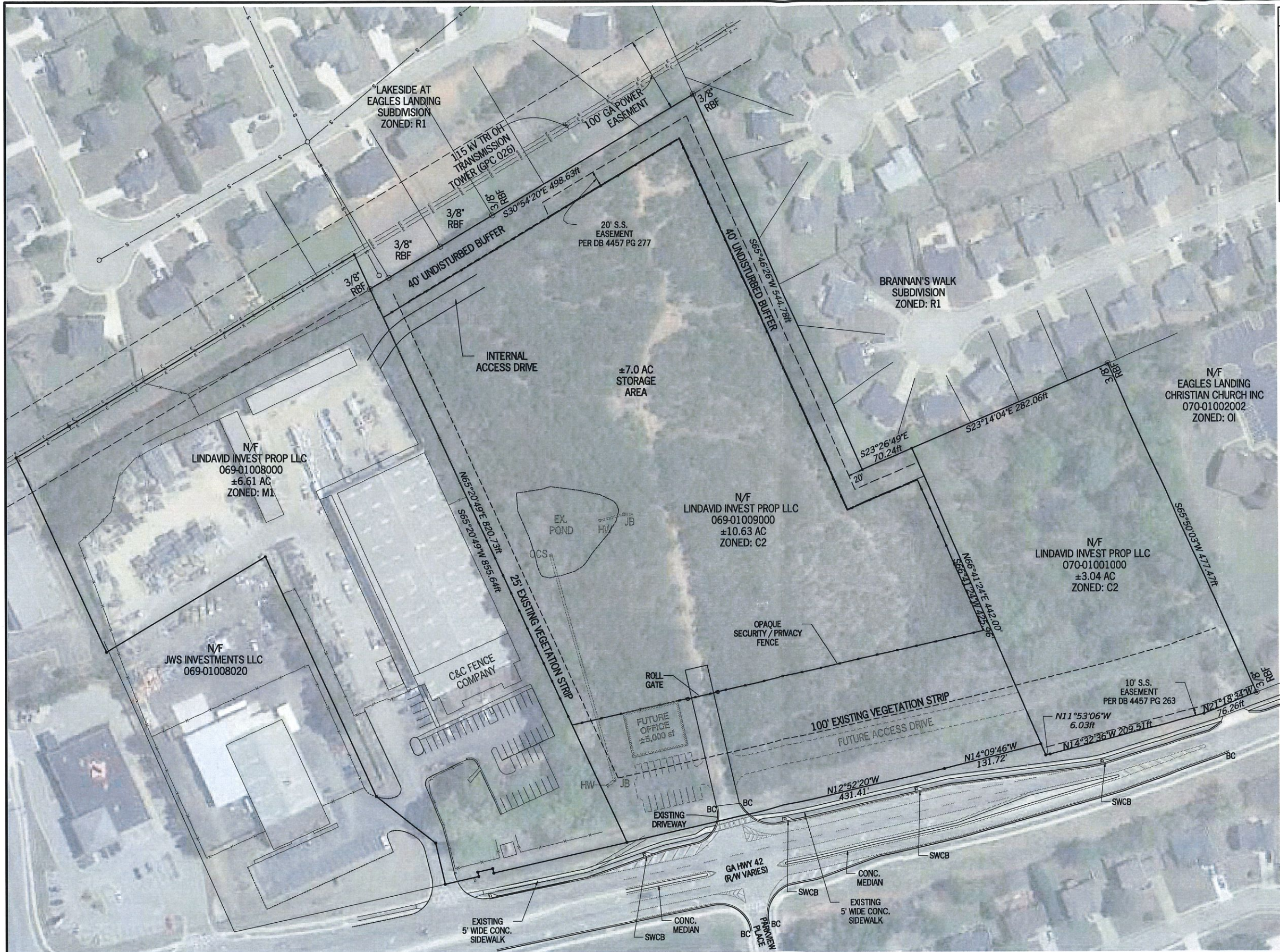
SUBJECT PROPERTY

OWNER: LINDAVID INVEST PROP LLC
SITE ADDRESS: 2680 HWY 42 N, STOCKBRIDGE, GA 30281
TAX ID: 069-01009000 & 070-01001000
AREAL: 10.82 ACRES (TRACT I) & 3.04 ACRES (TRACT II)
REFERENCE: DB 13031 PG 185, DB 8902 PG 207,
DB 4457, PG 263-277, PG 50 PG 135, PG 26 PG 187, PG 35 PG 151.

GENERAL NOTES

THIS IS NOT A BOUNDARY SURVEY. THIS SURVEY EXHIBIT IS BASED ON THE UNDEVELOPED SURVEY INFORMATION, NO GUARANTEES ARE MADE AS TO THE ACCURACY OF THE INFORMATION. THE INFORMATION IS FOR GENERAL AND KERALI MARGERY, THE CONTOUR AND SPOT ELEVATIONS SHOWN ON THIS SURVEY ARE ADJUSTED BASED ON A COMBINATION OF GS STATION DATA AND SPOT ELEVATIONS. THE INFORMATION IS FOR GENERAL INFORMATION ONLY. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE.

LEGEND	REBAR FOUND UTILITY POLE BACK OF CURB CONCRETE ELECTRIC LINE CORRUGATED METAL PIPE JUNCTION BOX SINGLE WING CATCH BASIN HEADWALL ACRE
RFB	
UP	
ABC	
CONC.	
E	
CM	
SW	
CB	
HW	
AC	



Zoning Plan



SITE INFORMATION

DEVELOPER:
C&C FENCE COMPANY
2680 HWY 42 N
MCDONOUGH, GA 30253
678-776-8673

OWNER:
LINDAVID INVEST PROP LLC
103 GOLF TERRACE DRIVE
STOCKBRIDGE, GA 30281
678-776-8673

ENGINEER:
LAND ENGINEERING AND DEVELOPMENT
374 RACETRACK ROAD
MCDONOUGH, GA 30252
P: 678-432-5720 F: 678-432-5463

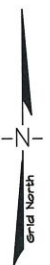
SITE AREA (TOTAL ACREAGE): 10.63 ACRES

SITE ZONING: C-2

SETBACKS:
FRONT = 50'
SIDE = 0'
REAR = 20'

LANDSCAPE STRIP:
FRONT = 10'
SIDE = 10' (40' BUFFER ADJ TO RE)
REAR = 10' (40' BUFFER ADJ TO RES)

NOTE: This is a preliminary site layout prepared from the available information and may be subject to changes.



Conceptual Plan Prepared For:

C & C FENCE

Developer:
**LINDAVID INC. DBA
C&C FENCE CO.**

2680 HWY 42 N
MCDONOUGH, GA 30253
678-776-8673

RELEASE DESCRIPTION
PER MEETING WITH CITY STAFF

DATE:
08-21-17

DATE: SEP 1, 2017

LAND LOT: 1

DISTRICT: 11

SECTION: N/A

CITY: STOCKBRIDGE

COUNTY: HENRY

STATE: GEORGIA

JOB NUMBER:
2017.010

1

1 OF 1 SHEETS
LAND ENGINEERING
AND DEVELOPMENT

C&C Fence, Highway 42, RZ-17-21-S



View to the North (Along Highway 42)



Subject Property



View to the West (Across Highway 42)

TAX MAP

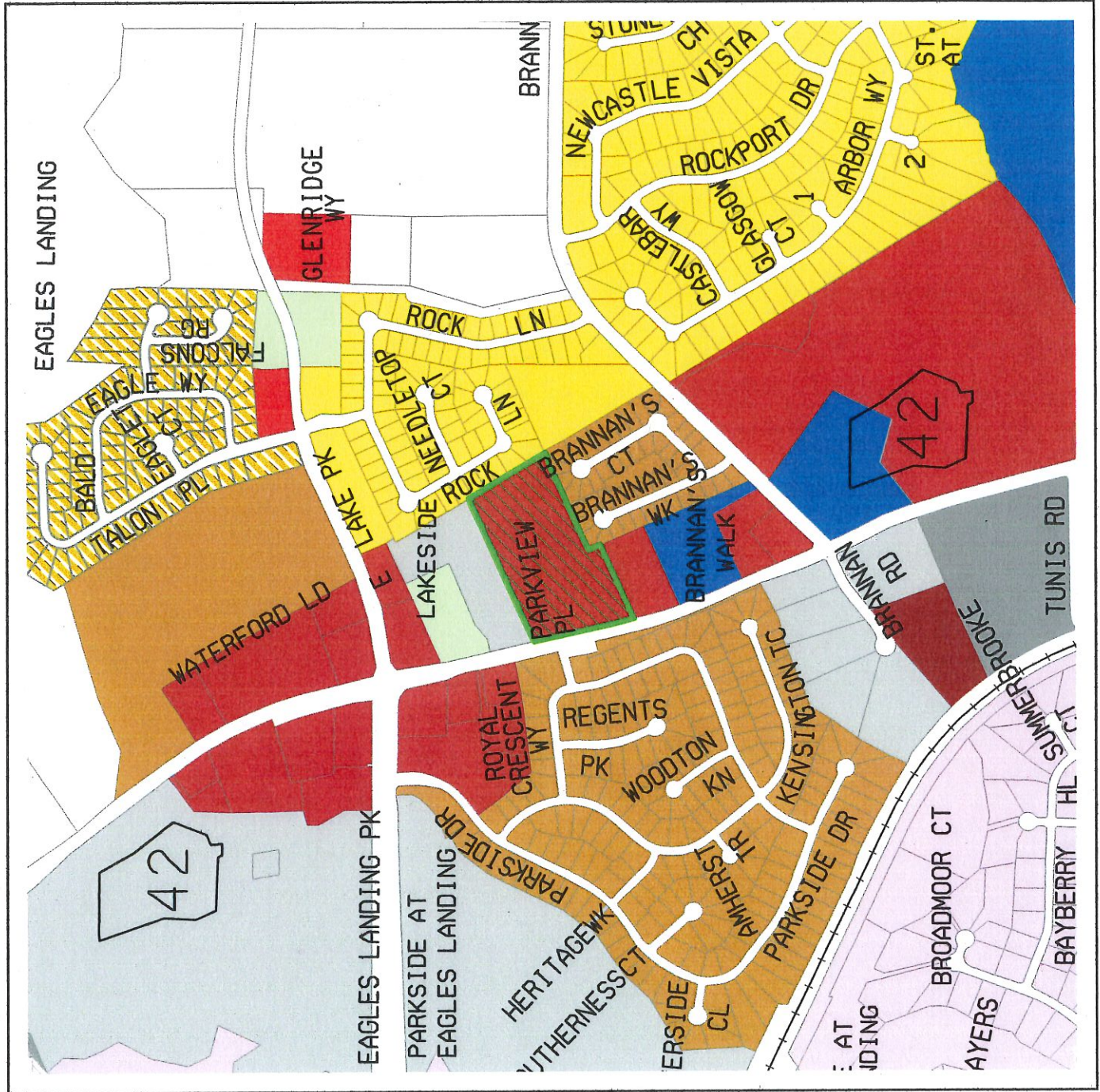


Legend	Request
	RZ-17-21-S
	RA
	R-1
	R-2
	R-3
	R-4
	RD
	RM
	RMH
	OI
	C-1
	C-2
	C-3
	M-1
	M-2
	PD
	CITY

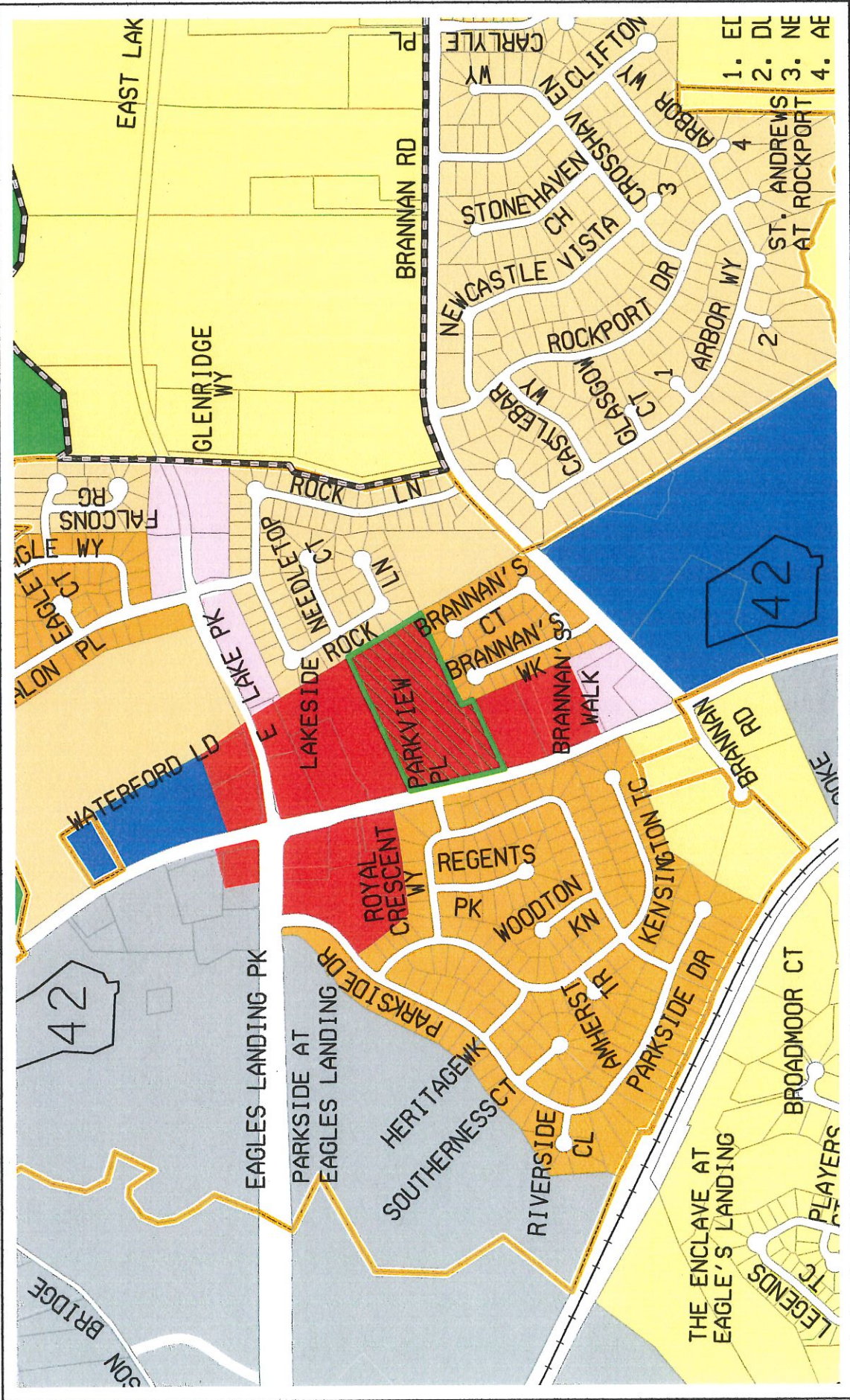
Scale: 1"= 800'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.



Future Land Use Map



- Request**
- RZ-17-21-S
 - FLU
- Request**
- LD - Low Density Residential
 - MD - Medium Density Residential
 - HD - Medium-High Density Residential
 - VHD - High Density Residential
 - RR - Rural Residential
 - COM - Commercial
 - OI - Office Institutional
 - INDUS - Industrial
 - PI - Public/Institutional
 - PRC - Park/Recreation/Conservation
 - TCU - Transportation/Communication/Utilities



Legend

Request



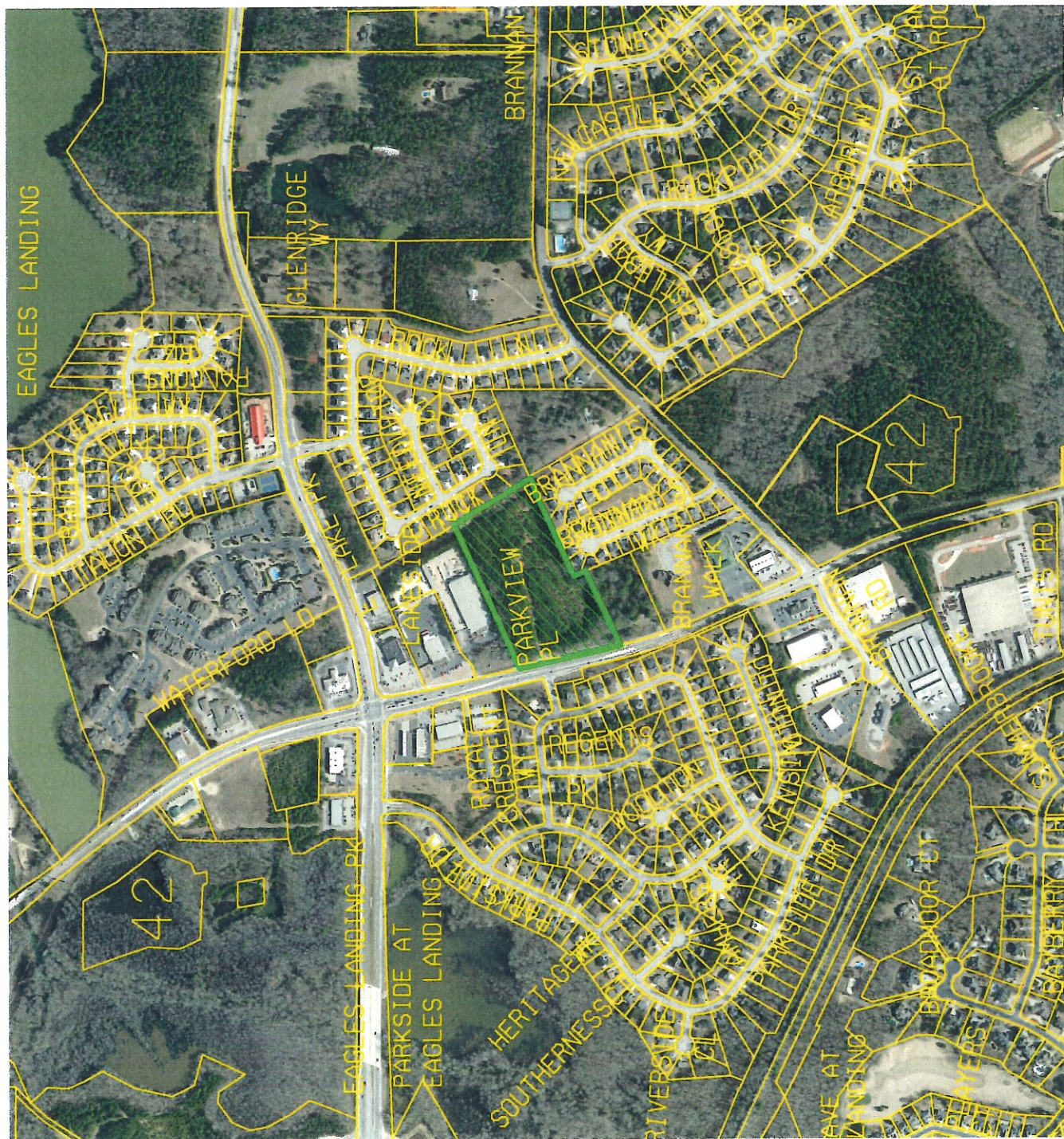
RZ-17-21-S

AERIAL MAP

Scale: 1"= 800'



This map is for graphical representation only. It is not a legal document.



**City of Stockbridge****Staff Report By:** Juli Yoder, Planner I**Applicant:** Diane Miller
804 Rum Hill Court
Stockbridge, GA 30281
(770) 367-7961**Agent:** Philip Logan
104 Johnson Court
Decatur, GA 30030
(404) 557-3105**Location:** 103 Carrie Mae Lane
Land Lot 36 of the 12th District**Parcel ID:** S20-03010000**Request:** Variance from development regulations:

- 1) Reduce the minimum front yard setback from required 50'.
- 2) Reduce the minimum lot width requirement from 100 feet to 83.50 +/- feet for "Parcel 1".
- 3) Reduce the minimum side yard setback for corner lots from 30 feet to 24.98 +/- feet for "Parcel 1".
- 4) Eliminate the buffer on "Parcel 1" to accommodate the existing structure and parking area.
- 5) Allow accessory structure to be located in required buffer on rear property line of "Parcel 1".
- 6) Reduce accessory structure setback from 10 feet to 3 feet on "Parcel 2".
- 7) Reduce front setback for "Parcel 2" from 50 feet to 40 +/- feet.
- 8) Reduce accessory structure side setback on "Parcel 2" from 10 feet to 1 +/- feet.
- 9) Allow accessory dwelling on "Parcel 2" to be located in the front yard.
- 10) Allow accessory dwelling on "Parcel 2" to be located on a lot served by City sewer less than 18,000 square feet in size.

Proposed Use**/Purpose:** Restaurant**Current Land Use:** Single-Family Home/ Vacant commercial building (after lot subdivision)**Future Land Use:** Medium-Density Residential**Sign Posted:** October 4, 2017**ZAB Meeting:** October 26, 2017**Lot Size:** .666 +/- acres**Road Access:** Carrie Mae Lane (Local Road)
2nd Street (Local Road)

Zoning History:

The subject property is zoned **R-3 (Single-Family Residence)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. **Table 1.0** illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

	Current Zoning	Current Land Use
North	R-3 (Single Family Residential)	Single-Family Residence/ Church
East	R-3 (Single Family Residential)	Single-Family Residence
South	R-3 (Single Family Residential)	Single-Family Residence
West	R-3 (Single Family Residential)	Vacant

Source: City of Stockbridge Official Zoning Map

Executive Summary:

The applicant is requesting variances to allow the building on the north end of the property to be utilized as a restaurant. Other variances would apply to the residences on the south end of the subject property. The proposed restaurant would take access from 2nd Street. A rezoning request is running concurrently with the variance request to rezone the northern portion (0.277 +/- acres) of the subject property from R-3 (Single-Family Residence) to C-2 (General Commercial). The 'restaurant' building on the northern end of the property was built in 1920 according to the Henry County Tax Assessors website, before the house and accessory structures were built in the 1960s. Henry County did not have zoning until the 1960s; to bring both properties in compliance and support the re-use and protection of an historic structure, the requested variances must be approved.

Development Regulations Relevant to Request:

- City of Stockbridge Code of Ordinances.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Criteria for Granting a Variance per Chapter 11: Section 11.02.03 (A-G):

A variance may be granted upon a finding by the Zoning Advisory Board that all of the following have been met.

Criteria 1: *Extraordinary and exceptional circumstances pertaining to the subject property exist due to its size, shape, or topography that are not found on other properties in the same zoning district.*

There are no extraordinary and exceptional conditions pertaining to the subject property due to its size, shape, or topography that are not applicable to other lands, or structures in the C-2 (General Commercial) and R-3 (Single-Family Residence) zoning districts. However, the commercial structure on the north end of the subject property is historic, unlike the surrounding properties. The approval of these variances will support the re-use and protection of the structure.

Criteria 2: *A literal interpretation of the provisions of this UDC would deprive the applicant of rights commonly enjoyed by other properties located in the same zoning district.*

The provisions of this Chapter would not deprive the applicant of rights commonly enjoyed by other properties of the same zoning district. However, the applicant would not be able to continue the historic use of the subject property.

Criteria 3: *Granting the variance requested will not confer upon the property owner any special privileges that are denied to other owners of property in the same zoning district.*

Granting the requested variances will impose special privileges that are denied to other properties in the R-3 and C-2 districts. This special privilege would only be justified to preserve the historic concept of the subject property.

Criteria 4: *The variance will be consistent with the purpose and intent of this UDC, will be compatible with uses on neighboring properties, and will serve the public welfare.*

The requested variance for lot width is consistent with the purpose and intent of this UDC. The other variances are not, but are supportive of the policies within the Comprehensive Plan.

Criteria 5: *The extraordinary circumstances are not the result of actions of the applicant.*

The special circumstances are not the result of the applicant's actions.

Criteria 6: *The variance is the minimum relief that will allow the legal use of the land, building or structure.*

A variance is required to allow the legal use of the subject property in its proposed configuration.

Criteria 7: *The variance is not a request to permit a use of land, buildings, or structures that is prohibited in the same zoning district.*

The variances will allow the subject property to be used as a historic restaurant in the C-2 zoning district. A rezoning request for the northern portion of the subject property to C-2 is running alongside this case which would permit the use of the historic restaurant.

Recommendation:

Planning Staff recommends **Approval** of the variances.

Attachments:

- Application
- Letter of Ownership
- Site Photos
- Survey
- Site Plan
- Zoning Map
- Aerial Map

**Henry County Planning & Zoning
Variance Request Application**

Name of Applicant Diane D. Miller Phone: 770 367 7766 Date: Sept 5, 2017
Address Applicant: 104 Rum Hill Ct. Fax _____ Pager/Cell # 770 367 7766
City: Stockbridge State: GA Zip: 30281 E-mail: dianedmiller@saimarenterprises.com
Name of Agent Philip Logan Phone: _____ Date: _____
Address Agent: 104 Johnson Ct Fax _____ Pager/Cell # _____
City: Decatur State: GA Zip: 30030 E-mail: PhilipLogan@7AOL.com

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Variance being requested: Development standards

Address of Property: 103 Carrie Mae Ln. (Street Address) Nearest intersection to the property: _____

Size of Tract: _____ acre(s), Land Lot Number(s): 360, District(s): 12112

Property Tax Parcel Number: 520 - 0301 - 0000 (Required)

Witness' Signature

Signature of Applicant/s

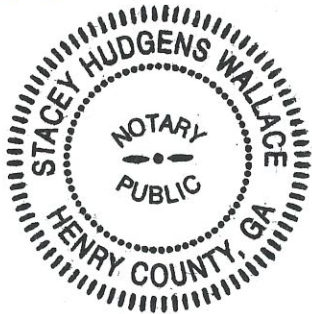
Printed Name of Witness

Printed Name of Applicant/s

Notary

Signature of Agent

NOTARY STAMP:



(For Office Use Only)

Total Amount Paid \$ 3000 Cash _____ Check # 14108 Received by: J. Hoder (FEES ARE NON-REFUNDABLE)

Application checked by: J. Hoder Date: 9/5/17 Map Number(s): 520

Pre-application meeting: 3/14/17 Date: J. Hoder

Zoning Advisory Board Decision: _____

BOC Decision: _____

Date: September 2, 2017

To: Henry County Tax Commissioner
140 Henry Parkway
McDonough, GA 30253

From: Hime Hambrick
103 Carrie May Lane
Stockbridge, GA 30281

Re: Zoning Change and Zoning Survey

Dear Sir / Madam:

The purpose of this letter is to inform you that as the executor of the Carrie Mae Hambrick Trust, we have entered into an agreement with Diane Miller to purchase the property at 103 Carrie May Lane in Stockbridge, Ga 30281.

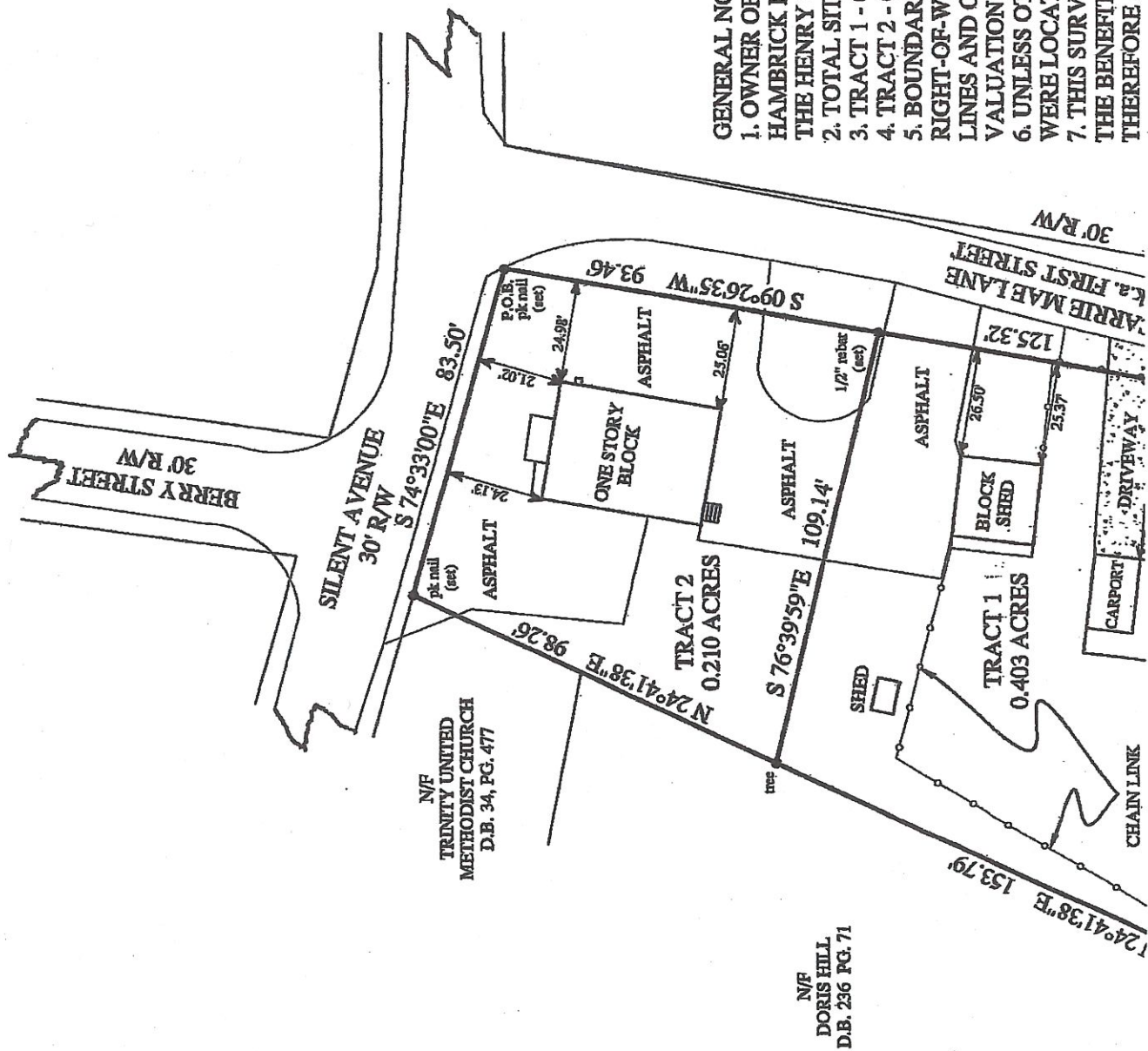
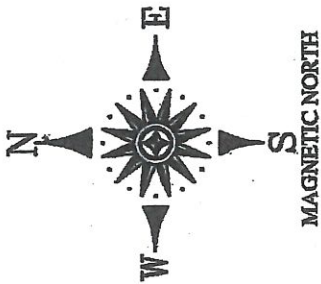
I hereby authorize Ms. Miller to pursue the zoning change from Residential to C-2 so that she may open a restaurant. When submitting her application, she will provide the commission with a new survey and record the plat. Thank you for your attention to this matter.

Sincerely,



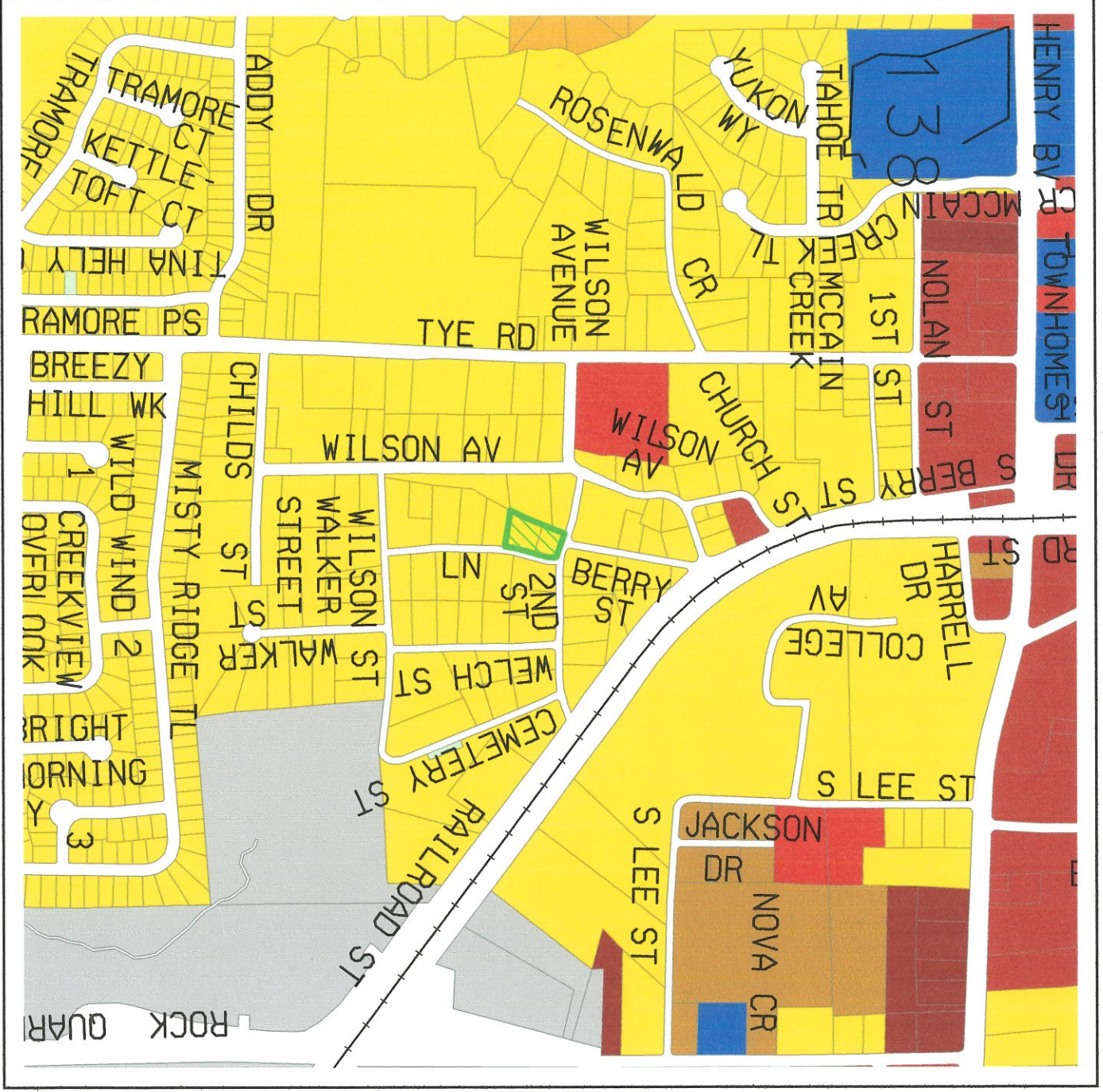
Hime Hambrick
Executor

Cc: Diane Miller



GENERAL NOTES:

1. OWNER OF RECORD - CARRIE MAE HAMBRICK PER DEED BOOK 42, PAGE 595 OF THE HENRY COUNTY RECORDS.
2. TOTAL SITE AREA - 0.613 ACRES
3. TRACT 1 - 0.403 ACRES / 17,585.275 SQ.FT.
4. TRACT 2 - 0.210 ACRES / 9,137.377 SQ.FT.
5. BOUNDARY INFORMATION AND RIGHT-OF-WAYS TAKEN FROM OCCUPATION LINES AND OLD HENRY COUNTY TAX VALUATION MAPS.
6. UNLESS OTHERWISE SHOWN, NO UTILITIES WERE LOCATED.
7. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE ABSTRACT, THEREFORE ALL MATTERS OF TITLE ARE



Legend

Request

VR-17-19-S

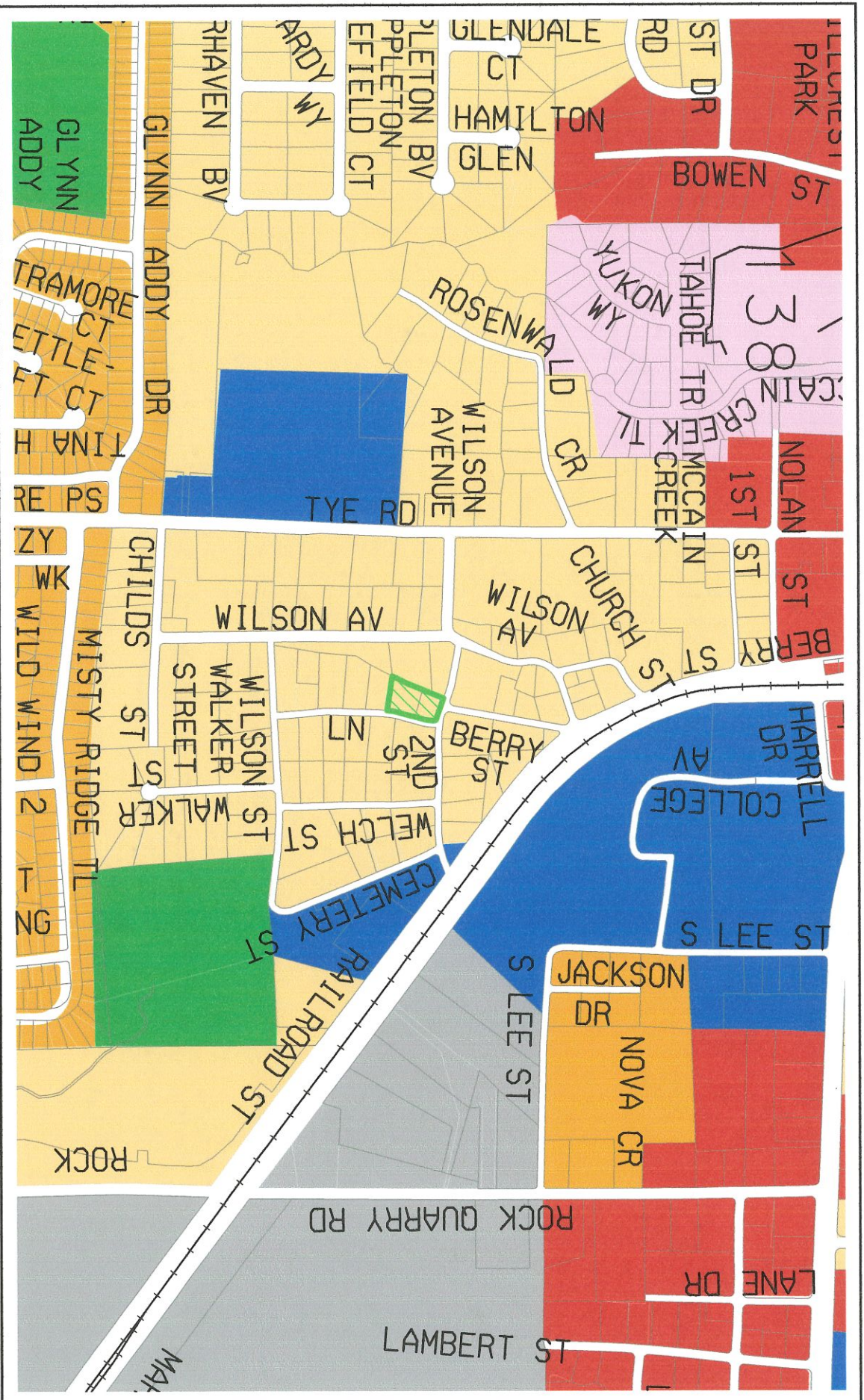
- RA
- R-1
- R-2
- R-3
- R-4
- RD
- RM
- RMH
- OI
- C-1
- C-2
- C-3
- M-1
- M-2
- PD
- CITY

Scale: 1" = 600'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.

Future Land Use Map



Request

VR-17-19-S

FLU

RR - Rural Residential

VHD - High Density Residential

PI - Public/Institution

mal

LD - Low Density Residential

MD - Medium Density Residential

HD - Medium-High Density Residential

VHD - High Density Residential

COM - Commercial

OI - Office Institutional

INDUS - Industrial

PI - Public/Institution

PRC - Park/Recreation/Conservation

TCU - Transportation/Communication/Utilities



Legend

Request



VR-17-19-S

AERIAL MAP

Scale: 1" = 600'

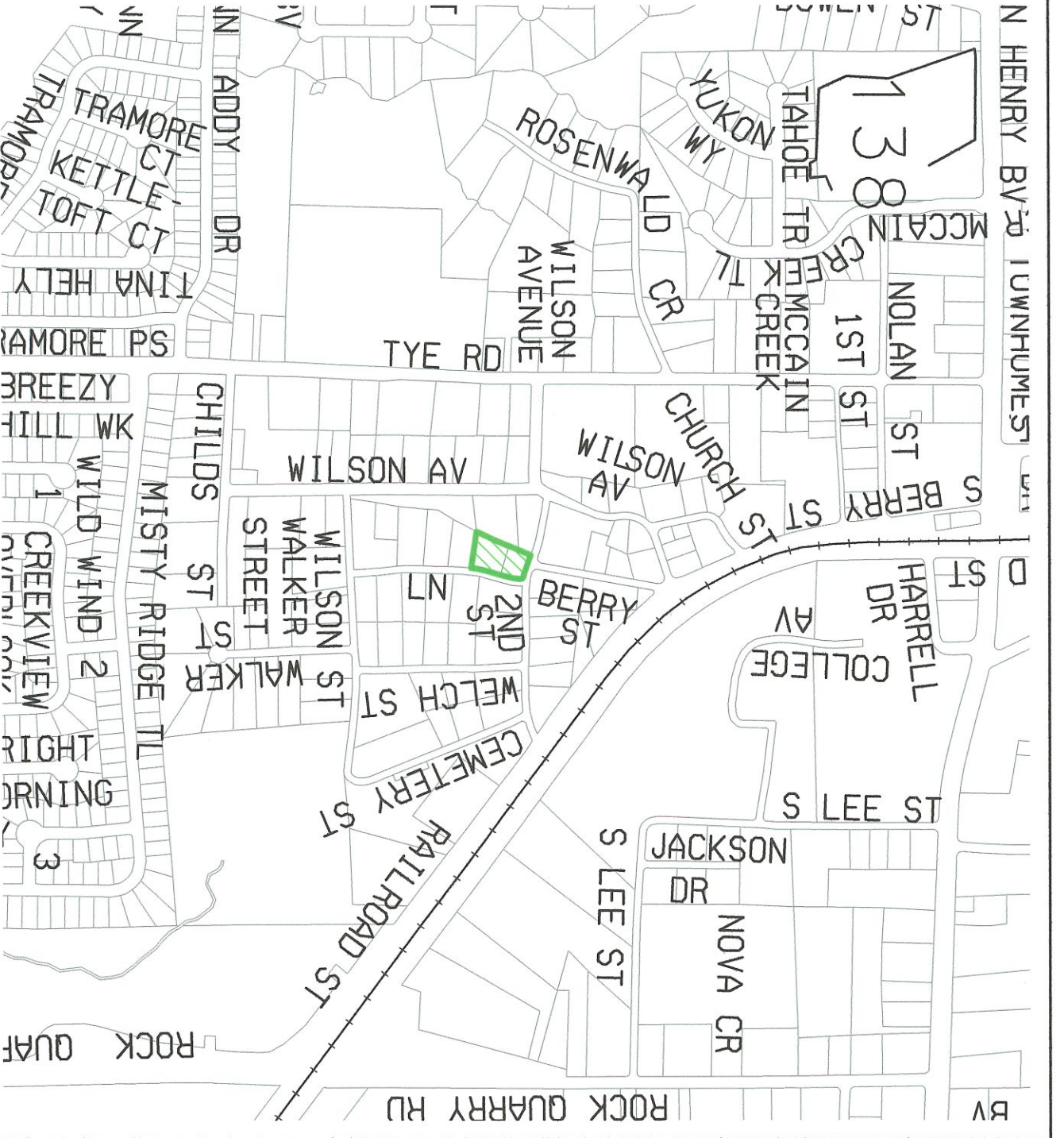


This map is for graphical representation only. It is not a legal document.

Legend

Request

VR-17-19-S



TAX MAP

Scale: 1" = 600'



This map is for graphical representation only. It is not a legal document.

ZONED R3
MINIMUM LOT AREA= 12,000 SQ.FT. (0.28 ACRE)
FRONT SETBACK----- 50'
REAR SETBACK ----- 40'
SIDE SETBACK: ----- 10'
MINIMUM LOT WIDTH --75'

THIS PROPERTY IS ON THE COUNTY WATER SYSTEM.
THIS PROPERTY IS ON A PAVED COUNTY RIGHT OF WAY
THIS PROPERTY IS PART OF A PLATTED SUBDIVISION.
THIS PROPERTY IS NOT IN A FLOOD PLAIN.
(HENRY FLOOD PANEL 86 OF 305)

THIS PROPERTY IS NOT IN A WETLAND AREA. (PER HENRY COUNTY GIS)
THIS PROPERTY IS NOT IN A WATERSHED AREA.
THIS PROPERTY DOES NOT HAVE BODIES OF WATER ON THE PROPERTY

THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE
PRECISION OF ONE FOOT IN 37,785 FEET AND AN ANGULAR
ERROR OF 0.01" PER ANGLE POINT AND WAS ADJUSTED
USING THE COMPASS RULE.

THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND WAS FOUND
TO BE ACCURATE WITHIN ONE FOOT IN 100,000+ FEET.

EQUIPMENT USED: TOPCON GTS-313.

AS PER OFFICIAL FLOOD INSURANCE MAPS BY
THE F.E.M.A. THIS PROPERTY IS NOT LOCATED
WITHIN A DESIGNATED FLOOD HAZARD AREA
AS PER COMMUNITY - PANEL NUMBER 13151C0086D

DATED: OCTOBER 6, 2016

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS
PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON
THE GROUND BY ME OR UNDER MY SUPERVISION, AND THAT THE
MONUMENTS REFERENCED HEREON, EXIST AND THEIR SIZES,
LOCATIONS AND MATERIALS ARE CORRECTLY SHOWN.

SURVEY ORDERED BY: DIANE MILLER
FIELDWORK COMPLETED ON: JUNE 27, 2017
A SEARCH WAS MADE FOR NGS MONUMENTS
AND NONE WERE FOUND WITHIN 500' OF SITE.

I CERTIFY THAT THIS SURVEY WAS PREPARED IN CONFORMITY
WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN
GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES
OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS AND AS SET FORTHIN THE
GEORGIA PLAT ACT O.C.G.A. 16-6-67, 43-15-4, 43-15-6,
43-15-19, 43-15-22.

THIS PROPERTY IS SUBJECT TO ALL RIGHT OF WAYS
AND EASEMENTS SHOWN OR NOT SHOWN, RECORDED
OR UNRECORDED.

THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF
A TITLE REPORT WHICH COULD REVEAL ENCUMBRANCES
NOT SHOWN.

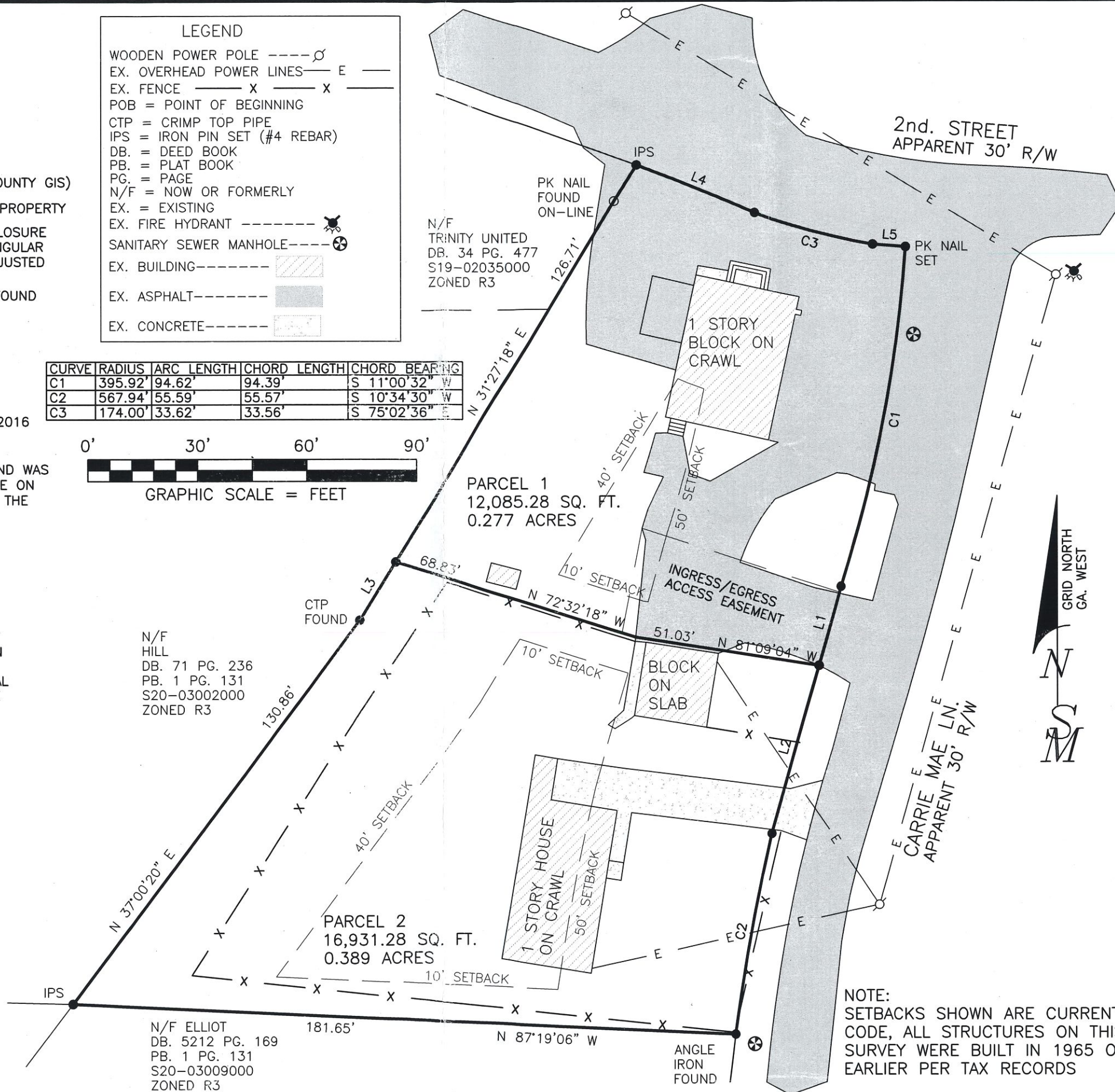
UTILITIES SHOWN ARE LOCATION VISIBLE AT
TIME OF SURVEY. ADDITIONAL UTILITIES MAY
EXIST ABOVE OR BELOW GROUND. THE SURVEYOR
ACCEPTS NO RESPONSIBILITY FOR THE
COMPLETENESS OF THIS DATA.

LINE	BEARING	DISTANCE
L1	S 15°45'55" W	22.40'
L2	S 15°45'55" W	47.57'
L3	N 31°27'18" E	18.65'
L4	S 68°14'23" E	35.09'
L5	S 85°31'44" E	9.08'

N/F
WILLIAMS
DB. 36 PG. 460
S20-03003000
ZONED R3

LEGEND	
WOODEN POWER POLE	----
EX. OVERHEAD POWER LINES	----- E -----
EX. FENCE	----- X ----- X -----
POB = POINT OF BEGINNING	
CTP = CRIMP TOP PIPE	
IPS = IRON PIN SET (#4 REBAR)	
DB. = DEED BOOK	
PB. = PLAT BOOK	
PG. = PAGE	
N/F = NOW OR FORMERLY	
EX. = EXISTING	
EX. FIRE HYDRANT	-----
SANITARY SEWER MANHOLE	-----
EX. BUILDING	-----
EX. ASPHALT	-----
EX. CONCRETE	-----

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	395.92'	94.62'	94.39'	S 11°00'32" W
C2	567.94'	55.59'	55.57'	S 10°34'30" W
C3	174.00'	33.62'	33.56'	S 75°02'36" E



NOTE:
SETBACKS SHOWN ARE CURRENT
CODE, ALL STRUCTURES ON THIS
SURVEY WERE BUILT IN 1965 OR
EARLIER PER TAX RECORDS

SIBLEY-MILLER
SURVEYING & PLANNING INC.
2062 HWY. 42 NORTH
MCDONOUGH, GA. 30253
PHONE: (770) 320-7555
FAX: (770) 320-7333
www.sibleysurveying.com
*TOPOGRAPHICAL SURVEYS
*LAND SURVEYING
*LAND PLANNING
*CONSTRUCTION LAYOUT
*LAND DEVELOPMENT DESIGN
*CIVIL ENGINEERING

BOUNDARY/DIVISION SURVEY

DIANE MILLER

PARCEL 1

PARCEL 2

LAND LOT, 12th. DISTRICT
CITY OF STOCKBRIDGE
HENRY COUNTY, GEORGIA



PROJECT NO.: B17040

DRAWN BY: TLM

SCALE: 1" = 30'

DATE: 7-3-2017

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**RESOLUTION URGING THE GEORGIA GENERAL ASSEMBLY TO
OPPOSE DE-ANNEXATION LEGISLATION TO CREATE NEW
MUNICIPALITIES; PROVIDING FOR SEVERABILITY, REPEALING
INCONSISTENT RESOLUTIONS, PROVIDING AN EFFECTIVE DATE,
AND FOR OTHER PURPOSES.**

WHEREAS, the City of Stockbridge is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within its corporate limits;

WHEREAS, under the Constitution and laws of the State of Georgia, the General Assembly may amend the corporate limits of any municipal corporation;

WHEREAS, legislation has been introduced in the Georgia General Assembly to de-annex portions of the City of Stockbridge in order to create a new municipality;

WHEREAS, neither the governing body of the City of Stockbridge nor the voters of the City of Stockbridge have consented to the introduction or passage of this legislation;

WHEREAS, the entire membership of the Georgia Municipal Association was unanimous in supporting the position in its 2018 Legislative Policies that portions of existing municipalities should not be de-annexed to create new municipalities unless consented to by the governing body of the existing municipality or the voters of the existing municipality; and

WHEREAS, the governing body of the City of **STOCKBRIDGE** wishes to express its support for and solidarity with the City of Stockbridge in opposing the de-annexation legislation that has been introduced.

NOW THEREFORE, THE COUNCIL OF THE **CITY OF STOCKBRIDGE** HEREBY RESOLVES AS FOLLOWS;

Section 1 Opposition to De-Annexation Legislation to Create New Municipalities. – The Mayor and Council of the City of Stockbridge hereby urges the members of the Georgia General Assembly to oppose any de-annexation legislation that is inconsistent with the 2018 Legislative Policies adopted by the Georgia Municipal Association.

Section 2. Approval of Execution - The Mayor is hereby authorized to sign all documents and to perform all other acts necessary to effectuate this Resolution on behalf of the City of Stockbridge. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. Severability - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the _____ day of _____, 2017.

CITY OF _____, GEORGIA

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

ATTEST:

CITY CLERK

Item #8
Council Consideration
to approve
Development Projects
Policy
Presented by:
Michael Williams,
City Attorney.

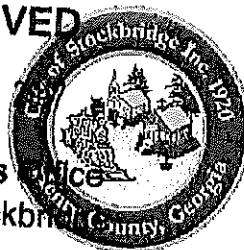


City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

RECEIVED

OCT 30

City Clerk's Office
City of Stockbridge



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Kimberly Bragg

Occupation: Quality Manager Employer: CSL Plasma

Home Address: [REDACTED] City: Stockbridge Zip: GA

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: () Work E-Mail:

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

N/A

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning board
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years 5 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

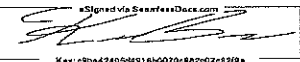
I love this city which I am happy to call Home. I believe I would make a excellent addition to the board; I am able to bring a fresh prospective and a new take on areas of growth and opportunities for our city.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

All

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Key: c90a4240d6f916b0070c8a20c2c529a

Kimberly M. Bragg

10/28/2017

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

Downtown Development Authority (DDA) (Regular Meetings are held the 3rd Monday of each month or as necessary) -- The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. The DDA is comprised of seven (7) members who are:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council. Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (5) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (3) resident. The mayor shall appoint a fifth member, said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Main Street Advisory Board -- The Stockbridge Main Street Program is a community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the *Main Street Four-Point Approach*™ which explores the four areas of Downtown Design, Economic Restructuring, Promotion and Organization, the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the

City of Stockbridge

rebuilding of traditional commercial districts based on their unique assets---distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community. The Main Street Advisory Board is comprised of 11 members and will meet once per month (or as necessary). Each Board Member must agree to serve on at least one committee.

Position	Status	Term	Term Notes
City Council Member	Ex officio ¹ Board Member	1 year	Can be reappointed based on the calendar year, and approval by the City Council
Representative from the Downtown Development Authority	Ex Officio Member	1 year	Can be reappointed by the organization, then approved by the City Council.
2 - Stockbridge Residents	Regular Board Member	2 years	Can be reappointed by City Council
2 - Stockbridge Business or Property Owners / Operators (Within the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
2- Stockbridge Business or Property Owners / Operators (Outside of the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
Architect, Contractor, Interior Designer, <u>or</u> Landscape Architect (Henry County-based)	Regular Board Member	2 years	Can be reappointed by City Council
Representative from a Stockbridge-based Arts Organization	Regular Board Member	1 year	Can be reappointed by the organization, then approved by the City Council.
Representative from a Stockbridge-based financial institution	Regular Board Member	1 year	Can be reappointed by the financial institution, then approved by the City Council.

Main Street Advisory Board Offices² President Vice-President Secretary

¹ An Ex-Officio Board Member serves on the Board because of another office or position that he/she currently holds. The term is Latin, meaning literally "from the office", and the sense intended is "by right of office." Ex Officio members are afforded the same rights as regular Board members, including debate, making formal motions, and voting.

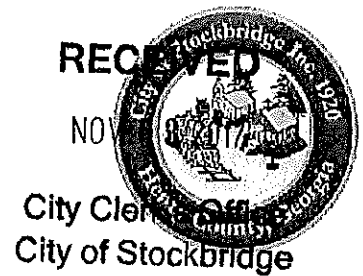
² There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retain all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive notice of the appointment.



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

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- Do I fully understand what this Board or Commission expects from me?
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- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Harold Thibodeaux

Occupation: Licensed 3rd Class Power Engineer Employer: Retired

Home Address: [REDACTED] City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: () Work E-Mail: _____

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable) _____

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Planning Commission
- If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 20 Years 0 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☐ Yes ☒ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:
- _____
- _____
- _____
- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge ☐ Yes ☒ No If yes, please explain:
- _____
- _____
- _____
- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:
- _____

BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

The future of our community depends on people to take the time to volunteer. My heart lies in making the community the best that it can be. I know how to balance the public good with private rights and interest. I have exposure and experience of worldly travels in other countries, cities, and county's. I have a natural knack for the beautification of landscaping and property. I can bring a wealth of knowledge because I was also a former real estate agent. The future of Stockbridge depends on quality growth.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

eSigned via eSignatures.com
Harold Thibodeaux
Key: c8ba42105d1910b0070c48202c1970

Harold Thibodeaux

11/02/2017

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912

Email: vholiday@cityofstockbridge-ga.gov

BOARD AND COMMISSION INFORMATION

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(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

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The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

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City of Stockbridge

rebuilding of traditional commercial districts based on their unique assets---distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community. The Main Street Advisory Board is comprised of 11 members and will meet once per month (or as necessary). Each Board Member must agree to serve on at least one committee.

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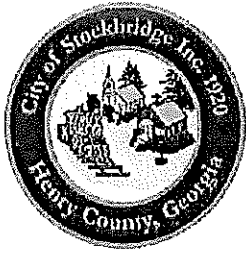
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City of Stockbridge
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- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Lawrence Wilbon

Occupation: Independent Consultant

Employer: Wilbon Enterprises, LLC

Home Address: [REDACTED]

City: Stockbridge Zip: 30253

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: ()

Work E-Mail:

Cell Phone: ()

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

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If yes, please explain:
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BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

As a new resident to the area, I want to become more engaged in the community. With nearly 20 years of experience in neighborhood and community development, I want to utilize my skills to impact our new community.

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eSigned via BeamfastDocuSign
Lawrence Wilbon
Key: c8ba12405d3d618d0070c482d2d4870e

Signature

Lawrence Wilbon

Printed Name

11/03/2017

Date

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City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/13/2017

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: 2018 LMIG Resurfacing List

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☒ SPLOST
- ☐ CDBG
- ☒ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION:

To accept the bid from Blount Construction Company to resurface the City's 2018 LMIG streets. The funding source is as follow:

SPLOST	\$693,438.80
GDOT	\$265,676.20
Total	\$959,115.00

APPROVED BY:

FINANCE DEPT.

Barbara Fawcett

CITY MANAGER

Raymond J. [Signature]

AMOUNT

\$ **959,115.00**

GDOT District	County	City	Total Mileage FY 2018 *	**Population FY 2018	2016 LMIG Formula Amount	2017 LMIG Formula Amount	2018 LMIG Formula Amount	State Audit Non-Compliance	Required LMIG Match	Previous LMIG Status Approved	Date Rec. Application & Project List From District
3	HEARD	(UNINCORPORATED)	357.0	9,715	\$ 302,340.00	\$ 394,187.78	\$ 423,979.96		30%		
3	HEARD	CENTRAL/HATCHEE	9.0	389	\$ 8,398.75	\$ 10,937.29	\$ 11,475.27		30%		
3	HEARD	EPHESUS	11.0	419	\$ 9,961.67	\$ 12,764.59	\$ 13,717.15		30%		
3	HEARD	FRANKLIN	9.0	964	\$ 10,458.43	\$ 13,519.41	\$ 14,614.80		30%		
3	HENRY	(UNINCORPORATED)	1,240.0	155,655	\$ 1,503,634.12	\$ 1,975,660.60	\$ 2,138,286.08		30%		
3	HENRY	HAMPTON	41.0	7,532	\$ 59,156.21	\$ 77,522.54	\$ 83,725.45		30%		
3	HENRY	LOCUST GROVE	56.0	5,940	\$ 60,285.56	\$ 78,813.67	\$ 90,618.61		30%		
3	HENRY	MCDONOUGH	101.0	23,964	\$ 164,248.96	\$ 216,171.53	\$ 235,786.90		30%		
3	HENRY	STOCKBRIDGE	105.0	28,677	\$ 181,440.18	\$ 239,652.60	\$ 265,676.20		30%		
3	HOUSTON	(UNINCORPORATED)	510.0	54,338	\$ 586,656.17	\$ 767,424.82	\$ 826,595.60		30%		
3	HOUSTON	CENTERVILLE	45.0	7,615	\$ 63,082.58	\$ 82,256.94	\$ 88,334.78		30%		
3	HOUSTON/PEACH	PERRY	116.0	16,200	\$ 143,865.99	\$ 191,748.95	\$ 208,980.72		30%		
3	HOUSTON/PEACH	WARNER/ROBINS	338.0	74,388	\$ 536,993.54	\$ 701,726.44	\$ 757,355.21		30%		
4	IRWIN	(UNINCORPORATED)	437.0	5,818	\$ 364,524.06	\$ 475,793.53	\$ 485,825.04		30%		
4	IRWIN	OCILLA	43.0	3,604	\$ 44,380.23	\$ 58,418.24	\$ 64,356.50		30%		
1	JACKSON	(UNINCORPORATED)	595.0	38,380	\$ 611,089.38	\$ 767,163.80	\$ 827,782.37		30%		
1	JACKSON	ARCADE	15.0	1,808	\$ 18,343.06	\$ 24,018.78	\$ 25,457.28		30%		
1	JACKSON	COMMERCE	59.0	6,788	\$ 69,376.59	\$ 91,444.45	\$ 98,365.83		30%		
1	JACKSON	HOSCHTON	12.0	1,495	\$ 14,575.23	\$ 19,108.05	\$ 20,631.18		30%		
1	JACKSON	JEFFERSON	88.0	10,486	\$ 95,240.83	\$ 137,451.65	\$ 148,689.07		30%		
1	JACKSON	NICHOLSON	15.0	1,724	\$ 13,760.96	\$ 18,025.24	\$ 24,998.64		30%		
1	JACKSON	PENDERGRASS	5.0	463	\$ 1,990.67	\$ 7,409.71	\$ 7,723.17		30%		
1	JACKSON	TALMO	3.0	192	\$ 3,640.11	\$ 3,712.86	\$ 4,165.43		30%		
1	JACKSON/GWINNETT / BARROW / HALL	BRASELTON	43.0	10,234	\$ 65,257.30	\$ 89,488.15	\$ 100,556.54		30%		
2	JASPER	(UNINCORPORATED)	469.0	10,797	\$ 388,325.04	\$ 507,484.94	\$ 546,259.70		30%		
2	JASPER	MONTICELLO	23.0	2,618	\$ 27,087.31	\$ 35,524.34	\$ 38,192.19		30%		
2	JASPER	SHADY DALE	3.0	239	\$ 3,484.66	\$ 4,556.60	\$ 4,422.06		10%		
5	JEFF DAVIS	(UNINCORPORATED)	525.0	10,440	\$ 428,065.77	\$ 558,721.01	\$ 602,496.46		10%		
5	JEFF DAVIS	DENTON	6.0	251	\$ 5,270.44	\$ 6,881.37	\$ 7,604.68		10%		
5	JEFF DAVIS	HAZLEHURST	48.0	4,186	\$ 51,510.48	\$ 67,445.71	\$ 72,729.42		10%		
2	JEFFERSON	(UNINCORPORATED)	547.0	8,653	\$ 439,960.68	\$ 573,274.53	\$ 615,598.16		10%		
2	JEFFERSON	AVERA	6.0	233	\$ 4,997.56	\$ 6,499.80	\$ 7,506.40		10%		
2	JEFFERSON	BARTOW	4.0	259	\$ 4,120.07	\$ 5,393.01	\$ 5,570.29		10%		
2	JEFFERSON	LOUISVILLE	24.0	2,383	\$ 27,689.52	\$ 36,064.80	\$ 37,948.12		10%		
2	JEFFERSON	STAPLETON	11.0	402	\$ 9,682.25	\$ 12,591.42	\$ 13,624.33		10%		
2	JEFFERSON	WADLEY	24.0	1,944	\$ 25,727.52	\$ 33,786.00	\$ 35,551.16		10%		
2	JEFFERSON	WRENS	27.0	2,042	\$ 28,515.98	\$ 37,025.56	\$ 39,203.35		10%		
2	JENKINS	(UNINCORPORATED)	412.0	5,960	\$ 332,569.17	\$ 433,376.99	\$ 460,624.48		10%		
2	JENKINS	MILLEN	29.0	2,889	\$ 32,696.15	\$ 42,321.00	\$ 45,906.08		10%		
2	JOHNSON	(UNINCORPORATED)	422.0	5,300	\$ 333,795.30	\$ 435,467.16	\$ 467,411.21		10%		
2	JOHNSON	KITE	4.0	223	\$ 3,715.78	\$ 4,827.49	\$ 5,373.73		10%		
2	JOHNSON	WRIGHTSVILLE	21.0	3,616	\$ 29,954.13	\$ 38,927.44	\$ 41,563.24		10%		

PROJECT QUANTITIES
City of Stockbridge - 2018 LMIG Program
August 17, 2017

QUANTITIES ESTIMATED BASED UPON				Blount Construction Company, Inc. 1730 Sands Place Marietta, GA 30067	
WRITTEN RECOMMENDATIONS					
ITEM NO.:	APPROVED QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	APPROVED TOTAL PRICE
1	1	L.S.	Mobilization and Traffic Control	\$35,000.00 *****	\$ 35,000.00*****
2	79,000	L.F.	6' Wide Edge Milling, 1 1/2"-2 1/2" Depth @ Edge of Pavement, Feathered to 0"	\$ 2.12	\$ 167,480.00
3	0	S.Y.	Removal of Exist. Asphaltic Concrete Pavement Approximately 1" Deep and Dispose and Compact Subgrade	\$ 6.92	\$ -
4	80	TON	3"-4" Recycled Asphaltic Conc. Patch - 19.0 mm Superpave Incl. Bituminous Material & H Lime	\$ 150.00	\$ 12,000.00
5	100	TON	1" Recycled Asphaltic Conc. Perma-Flex or Equivalent	\$ 96.86	\$ 9,686.00
6	7,100	TON	1.5" Recycled Asphaltic Conc. - 12.5 mm Superpave Incl. Bituminous Material & H Lime	\$ 83.02	\$ 589,442.00
7	50	TON	Recycled Asphaltic Conc. Leveling Incl. Bituminous Material & H Lime	\$ 150.00	\$ 7,500.00
8	6,300	GAL	Bituminous Tack Coat	\$ 1.86	\$ 11,718.00
9	1,000	L.F.	Compacted Backfill Against Edge of Pavement 4' Wide Minimum on Shoulder and Install Permanent Grassing	\$ 7.29	\$ 7,290.00
10	100	EA.	Adjust Manhole Frame and Cover to Finished Grade	\$ 295.00	\$ 29,500.00
11	10	EA.	Adjust Water Valve Box and Cover to Finished Grade	\$ 240.00	\$ 2,400.00
12	460	L.F.	GDOT Thermoplastic Stop Bar, 24" Wide White	\$ 14.40	\$ 6,624.00
13	0	L.F.	GDOT Thermoplastic Parking Lot Striping, 4" Wide White	\$ 3.00	\$ -
14	4,000	L.F.	GDOT Thermoplastic Solid Centerline 5" Wide Yellow	\$ 1.25	\$ 5,000.00
15	2	EA.	Remove Existing Traffic Speed Bump and Replace With 14" Wide Recycled Solid Rubber Speed Bump (Black/Yellow) and End Caps Installed in Accordance With Manufacturer's Recommendations	\$ 1,600.00	\$ 3,200.00
16	1	L.S.	Project Contingency Allowance (For Use by City Only)	\$ 50,000.00	\$ 50,000.00
17	0	EA.	Adjust Oversize Utility Manhole to Grade	\$ 3,680.00	\$ -
18	100	L.F.	GDOT Thermoplastic Dashed Traffic Edge Striping 5" Wide White	\$ 1.25	\$ 125.00
19	1,500	S.Y.	GDOT Thermoplastic Solid Lane Edge Striping 5" Wide White	\$ 1.25	\$ 1,875.00
20	600	L.F.	GDOT Thermoplastic Solid Traffic Hatching Striping 12" Wide Yellow	\$ 6.75	\$ 4,050.00
21	50	L.F.	GDOT Thermoplastic Cross-Walk Striping 7" Wide White	\$ 16.50	\$ 825.00
22	4	EA.	GDOT Thermoplastic Right-Turn Arrow White	\$ 150.00	\$ 600.00
23	0	EA.	GDOT Thermoplastic Right-Turn/Straight Arrow White	\$ 200.00	\$ -
24	0	EA.	GDOT Thermoplastic Left-Turn Arrow White	\$ 150.00	\$ -
25	4	EA.	GDOT Thermoplastic Left-Turn/Straight Arrow White	\$ 200.00	\$ 800.00
26	4	EA.	Repair or Replace Existing Traffic Signal Detector Loop	\$ 2,000.00	\$ 8,000.00
27	1	L.S.	Temporary Traffic Striping	\$ 6,000.00*****	\$ 6,000.00*****
				Total	\$ 959,115.00

CITY OF STOCKBRIDGE
2018 LMIG LIST

Location	From Road	To Road	Subdiv Name	System Description	Street Type
MILLER ROAD	NEAL AVENUE	MANN BLVD.	PINEHURST	Residential	Primary
VILLAGE CENTER PARKWAY	EAGLE'S LANDING PKWY	COUNTRY CLUB DR. S.		Non Residential	Secondary
WELCH STREET	SECOND STREET	WILSON STREET		Residential	Primary
BRANNAN'S CT.	BRANNAN'S WALK	Cul-De-Sac	BRANNAN'S WALK	Residential	Primary
BRANNAN'S WALK	BRANNAN RD.	Cul-De-Sac	BRANNAN'S WALK	Residential	Primary
DUVALL DRIVE	EAST ATLANTA RD	Dead End	H.H. DUVALL	Residential	Secondary
BOWEN STREET	NORTH HENRY BLVD	Dead End	HILLCREST PARK	Residential	Primary
LOVE STREET	EAST ATLANTA RD	BURKE STREET	W.D. GRANT	Non Residential	Primary
MANN BLVD.	OAKLAND BLVD	NORTH HENRY BLVD	PINEHURST	Residential	Primary
PARKSIDE DRIVE	EAGLE'S LANDING PKWY	Cul-De-Sac	PARKSIDE	Residential	Primary
TALON PLACE	EAGLE'S LANDING PKWY	Cul-De-Sac	LAKESIDE	Residential	Primary
WALKER STREET	WILSON STREET	Cul-De-Sac	WALKER	Residential	Primary
WEST BURKE ST.	CENTER STREET	BURKE STREET		Residential	Primary
GARDEN WALK	ROCK QUARRY RD	GARDEN WALK	GARDEN'S	Residential	Primary
NEAL AVENUE	NORTH HENRY BLVD	OAKLAND BLVD		Residential	Primary
OAKLAND BLVD	STEPHENS AVE	MANN BLVD.	PINEHURST	Residential	Primary
ROYAL CRESCENT WAY	PARKSIDE DRIVE	KENSINGTON TRACE	PARKSIDE	Residential	Primary
DURHAM WAY (Stopped @ PICCADILLY CIRCLE)	WALT STEPHENS	KENT MANOR	WYNGATE	Residential	Primary
CENTER STREET	NORTH HENRY BLVD	WEST BURKE ST.	CENTER BUILDING	Non Residential	Primary
MILLER COURT	MILLER ROAD	Dead End	PINEHURST	Residential	Primary

CITY OF STOCKBRIDGE

4640 NORTH HENRY BOULEVARD
STOCKBRIDGE, GEORGIA 30281

PHONE (770) 389-7900

FAX (770) 389-7912

October 31, 2017

MEMORANDUM

TO: Randy Knighton
City Manager

FROM:  Decius T. Aaron
Public Works Director

DATE: October 31, 2017

REFERENCE: 2018 LMIG Resurfacing List

Attached is the Staff/Council Recommendation for Council Approval Form for the City's 2018 LMIG resurfacing project. If possible, I would like for this item to be included on the November 13, 2017 Council agenda.

If additional information is needed, please advise.

DTA:da



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/06/2017

☒

Action requested by City Council

☐

For informational purposes only

☐

Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: DONALD R. RILEY, CPPB

ITEM/PROJECT/EVENT: 17RFP071717-DRR, COMPREHENSIVE

FUNDING SOURCE

☒

GENERAL FUND

☐

FUND BALANCE

☐

SPLOST

☐

CDBG

☐

GRANT FUNDING

☐

COUNCIL INITIATIVE

☐

SPONSORSHIP

☐

DEPT. FUND BALANCE

DESCRIPTION: The Comprehensive Plan Update for 2030 must satisfy in all respects current requirements outlined in Chapter 110-12-1 of the Department of Community Affairs Minimum Standards and Procedures for Local Comprehensive Planning. The result will be a Comprehensive Plan that is inclusive of the annexation areas and reevaluation of the areas within the existing comprehensive plan. The goal is to update the existing 2030 Comprehensive Plan according to the January 2013 DCA guidelines and element formats, to create an inclusive Comprehensive Plan that provides a DCA/ARC compliant framework to promote orderly growth and development consistent with the goals, objectives, and vision of the community.

APPROVED BY:

FINANCE DEPT.

Donald R. Riley

CITY MANAGER

David Light

AMOUNT

\$ 97,500.00



City of Stockbridge

Agenda Item Summary:

Page 1 of 2

Council Meeting Date
11/13/2017

Requesting Agency

Community Development Department

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Request approval of a recommended proposal – **Community Development Department - RFP#17ITB031417-DRR** in the amount not too exceed \$97,500.00 with The Collaborative Firm, LLC. in Collaboration with Pond, LLC. (Atlanta, GA) for the purchase of Professional Services for a Comprehensive Plan. This for one (1) year with two (2), one (1) year renewable option.

Requirement for Council Action (Cite specific City policy, statute or code requirement)

In accordance with City of Stockbridge Procurement code, sections 3.30.080 (C) requests for approval of competitive sealed proposal, shall be approved by the City of Stockbridge City Council.

Is this Item Goal Related? (If yes, describe how this action meets the specific Council Focus Area or Goal)☒ Yes ☐ No**Summary & Background**

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Community Services Department request approval of recommended proposal to The Collaborative Firm, LLC., in collaboration with Pond, LLC. in an amount not too exceed \$97,500.00 for Professional Services for a Comprehensive Plan.

- Meet with the client staff as appropriate to program the anticipated schedule for the proposed planning process. The established deadline for the completion of the comprehensive plan is July 1, 2018 including the necessary review period for the Department of Community Affairs (DCA) and the Atlanta Regional Commission (ARC).
- Work with Client's staff to identify the availability of key dates and locations for meetings with the elected officials, staff, community stakeholders, and public workshops.
- Preparation of the eleven plan elements described above.
- Gather data and analysis to support the plan components and plan elements. This includes outside data as well as City resources.
- Compliance with the Henry County 2030 Unified Plan and Atlanta Regional Commission's comprehensive PLAN 2040.
- Facilitation of public meetings and participatory exercises (charrettes, visioning sessions, etc.) to help stakeholders and citizens set a vision for the City. (7-10 public meetings).
- Facilitation of meetings with elected officials. (2 or 3 presentation meetings) Review of existing zoning, development regulations and other ordinances to recommend revisions to make them consistent with the updated Comprehensive Plan.
- Integrate any existing information on the eight required plan elements provided in previous Comprehensive Plans or other planning documents or studies into the Comprehensive Plan Update.
- Preparation of the revised Comprehensive Plan in digital (.PDF and GIS format) and hard copy formats (5 copies of the Comprehensive Plan including color maps) of the final products adopted by resolution by the City Council.

Agency Director ApprovalCity Manager's
Approval

Typed Name and Title

Phone

Signature

Date

- Prepare public presentation, materials: The consultant will prepare a PowerPoint presentation summarizing key provisions in the Comprehensive Plan Update for the purposes of providing information to citizens, stakeholders, and elected officials who will be attending hearings and considering adoption of the plan. Consultant shall provide one (1) digital and nine (9) hard copies of the presentation.
- Prepare draft resolution: The Consultant shall prepare a draft resolution to the City Council for adoption of the Comprehensive Land Use Plan as required by law.
- Upon completion of the eight Comprehensive Plan elements, those documents will be made available for public review on the City website and a public hearing will be scheduled and advertised per the legal requirements of the City. Two public hearings will be held to allow additional public input prior to adoption of the resolution for the Comprehensive Plan by the City's governing body.
- Regional Compliance Review. After the resolution is adopted by the City's governing body, the consultant will submit the resolution and the Comprehensive Plan to the Atlanta Regional Commission for their review. Should the ARC have questions, the consultant will work with the ARC to revise/reconcile any issues or compliance deficiencies. If requested by the ARC, the consultant will attend any regional review hearings that are scheduled.
- Regional and State Submittal. Upon completion of the compliance review, the revised Comprehensive Plan will be submitted to the Georgia Department of Community Affairs. The consultant will work with the DCA to answer any questions and revise/reconcile any issues or deficiencies.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Planning and Development Services Professional Services – 100-75700-521200 - \$97,500.00

Exhibits Attached

(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Exhibit 1: Tabulation Sheet

Exhibit 2: Evaluation Scoring Sheet

Source of Additional Information

(Type Name, Title, Agency and Phone)

Camilla J. Moore, Director, Community Development Department at (770) 389-7900 ext. 258



DEPARTMENT OF FINANCE, PURCHASING DIVISION

REQUEST FOR PROPOSALS TABULATION SHEET

Donald R. Riley, CPPB, Purchasing Specialist

Date: AUGUST 29, 2017

RFP # & Title: 17RFP071717-DRR, PROFESSIONAL SERVICES FOR A COMPREHENSIVE PLAN

Total Number of Proposals Received: 2

Respondent's Name	
1.	CORNERSTONE CONSULTING & INVESTMENTS GROUP
2.	THE COLLABORATIVE FIRM, LLC. in collaboration with POND
3.	
4.	
5.	
6.	
7.	
8.	
9.	



PROPOSAL EVALUATION – SELECTION CRITERIA

RFP #17RFP071717-DRR, PROFESSIONAL SERVICES FOR A COMPREHENSIVE PLAN

Evaluation Criteria		Weight	Max. Score	THE COLLABORATIVE FIRM, LLC. IN COLLABORATION WITH POND	CORNERSTONE CONSULTING & INVESTMENT GROUP
1	Understand and Approach to the City's task	25%	25	21.00	17.00
2	Consultant's Experience	20%	20	18.00	12.67
3	Qualification of Consultant's Staff	15%	15	14.33	10.67
4	Demonstrated Ability of the Consultant to Perform	20%	20	18.00	14.33
6	Cost Proposal	20%	20	19.72	20.00
TOTAL POINTS		<u>100%</u>	<u>100</u>	91.05	74.67

Council Consideration –
Building/Street honoring
former President Barack
Obama

Presented by: Councilman
Alexander

Council Consideration –
Building/Statue/Monument
honoring M. L. King, Sr.

Presented by: Councilman
Alexander

Supplier Diversity Policy

The City of Stockbridge (City) is committed to diversifying the suppliers of its contracted goods and services and has elected to do so by maximizing the opportunities for small minority, women and disadvantaged business enterprises to participate in the City's contracts. Accordingly, the City has established this Supplier Diversity Policy in accordance with applicable law and regulations.

It is the policy of the City to ensure that all MBEs, WBEs and DBEs (as defined below) have an equal opportunity to receive and participate in City contracts. It is also the City's policy:

- To ensure nondiscrimination in the award and administration of all City contracts;
- To create a level playing field on which MBEs, WBEs and DBEs can compete fairly for City contracts;
- To ensure that the Supplier Diversity Policy is narrowly tailored in accordance with applicable law; and
- To help remove barriers to the participation of MBEs, WBEs and DBEs in City contracts.

Definitions

Disadvantaged Business Enterprise (DBE): A for-profit small business concern that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a publicly owned business, at least 51 percent of all classes of the stock are owned by one or more such individuals; whose management, policies, major decisions and daily business operations are independently managed and controlled by one or more of the socially and economically disadvantaged individuals who own it; is a Small Business Enterprise as defined by the U. S. Small Business Administration regulations (13 CFR Part 121), averaged over three years; and the person(s) meeting the criteria, as socially and economically disadvantaged, cannot have a personal net value over \$1,320,000.00.

Minority Business Enterprise (MBE): A sole proprietorship, partnership, limited liability company, or corporation owned, operated and controlled by Minority Group Members who (a) have at least 51% ownership of the business entity; (b) maintain day-to-day operational and managerial control of the business entity; and (c) have interest in capital and earning commensurate with the Minority Group Member(s)' percentage of ownership.

Women's Business Enterprise (WBE): A sole proprietorship, partnership, limited liability company, or corporation owned, operated and controlled by one or more women who (a) have at least 51% ownership of the business entity; (b) maintain day-to-day operational and managerial control of the business entity; and (c) have an interest in capital and earnings commensurate with women's percentage of ownership.

Diversity Goal

Based on applicable law, the City may (1) set goals for the participation of MBEs, WBEs and DBEs for any contracting opportunity; (2) help the prime contractor find qualified MBE, WBE and DBE subcontractors; and (3) monitor the performance of the prime contractor to ensure that it is using good faith efforts to meet the participation goals. Regardless of whether or not a goal is established for a contracting opportunity, the City encourages the full participation of all qualified businesses.

The City has established a goal of insuring that at least 25% of the value of all contracting opportunities is awarded to qualified MBEs, WBEs and DBEs.

Insuring Performance

It is the City's expectation that all prime contractors use their best good faith efforts to assist the City in meeting its supplier diversity goals. Best faith efforts can be demonstrated in a numerous ways. It is strongly encouraged that prime contractors utilize the numerous resources available to them to identify qualified MBEs, WBEs and DBEs. The following organizations can assist prime contractors in identifying methods to increase supplier diversity:

Georgia Minority Supplier Development Council

<http://www.gmsdc.org/>

National Association of Women Owned Businesses

<http://www.nawboatlanta.org/>

Additionally, the City recognizes certifications of MBEs, WBEs and DBEs from any of the following entities:

Georgia Department of Transportation

<http://www.dot.ga.gov/doingbusiness/dbePrograms/Pages/default.aspx>

Clayton County

http://www.claytoncountygga.gov/pdfs/central_svcs/SLBE%20Certified%20Vendors%20List.pdf

Fulton County

<http://www.fultoncountygga.gov/fcpccd-home>

DeKalb County

<http://www.dekalbcountygga.gov/purchasing/pdf/supplierList.pdf>

The City of Atlanta

<http://atlantaga.gov/index.aspx?page=130>

MARTA

<http://www.itsmarta.com/dbe-program.aspx>

U.S. Small Business Administration

<http://www.sba.gov/content/disadvantaged-businesses>

Vanessa Holiday

From: Elton Alexander
Sent: Saturday, October 14, 2017 2:32 PM
To: Vanessa Holiday
Cc: Camilla Moore; mwilliams@wmdlegal.com; Randy Knighton; Council and Mayor; Dana Lemon
Subject: Re: Lighting and streetscape for Hwy 138 and Hudson Bridge Road

Mrs. Holiday,
November 8th is fine for both.

Elton Alexander
Stockbridge City Councilman
4640 North Henry Blvd
Stockbridge, Ga 30281
Direct 678-713-8729
City Hall 770-389-7900
EAlexander@cityofstockbridge-ga.gov

Sent from my iPhone 7 City Cell

> On Oct 14, 2017, at 1:31 PM, Vanessa Holiday
<VHoliday@cityofstockbridge-ga.gov> wrote:
>
> Councilman Alexander,
>
> The 10/24 Agenda has been set; October 8th was the cut-off for Agenda
item requests.
>
> Mr. Knighton has been included on this email with your request and will
advise how to move forward with this particular item.

>
> Thanks,
>
> VANESSA HOLIDAY
> CITY CLERK, CMC
> Office: 678-833-3303 Fax: 770-389-7912
>
> 4640 N. Henry Blvd. Stockbridge, GA 30281
> Website: www.cityofstockbridge.com
>
> READER ADVISORY NOTICE: This information is intended only for the individual named above. If you received this in error, please call 678-833-3303 to notify the sender, and then delete the email without printing, copying or retransmitting it.
> Georgia has a very broad Public Records Law. All written communications prepared and maintained or received in the course of official business by the City of Stockbridge are open records available to the public and news media upon request unless otherwise exempted by law (Ga. Statute 50-18-70).
>
>
>
>
>
>
> -----Original Message-----
> From: Elton Alexander
> Sent: Saturday, October 14, 2017 12:09 PM
> To: Vanessa Holiday <VHoliday@cityofstockbridge-ga.gov>
> Cc: Camilla Moore <CMoore@cityofstockbridge-ga.gov>; mwilliams@wmdlegal.com; Randy Knighton <rknighton@cityofstockbridge-ga.gov>; Council and Mayor

<CouncilandMayor@cityofstockbridge-ga.gov>; Dana Lemon

<danalemon@comcast.net>

> Subject: Lighting and streetscape for Hwy 138 and Hudson Bridge Road

>

> Mrs. Holiday,

> Please place a streetscape and lighting plan for Hwy 138 and Hudson Bridge Road on the discussion agenda for the upcoming work session.

>

> Anyone who attended the municipal dinner at Fairfield Inn should have noticed it was black dark along Hwy 138 when we exited Fairfield at I-75. Dana Lemon of GDOT says money is available for lighting along I-75 and state routes. Feeling safe is a part of public safety and economic development. A black dark exit at Hwy 138 and I-75 is a huge issue when funds are available we simply need to request.

>

> The same issue exists along Hudson Bridge Road in front of Walmart and the new Smashburger and RocknRoll Sushi coming to Hudson Bridge as well as Chick-Fila Eagles Landing, very dark.

>

> Elton Alexander

> Stockbridge City Councilman

> 4640 North Henry Blvd

> Stockbridge, Ga 30281

> Direct 678-713-8729

> City Hall 770-389-7900

> EAlexander@cityofStockbridge-ga.gov

>

>

>

> Sent from my iPhone 7 City Cell

Council Discussion – Leader
In Me Program
Presented by: Councilman
Alexander