

**STOCKBRIDGE
YOUTH COUNCIL
ADVISORY COMMITTEE**

Renee Gourdine, Chair

Toni Williams, Vice-Chair

Joc'Quelyn Carter, Treasurer

Sharika Zellars, Student Liaison

Vacant, Secretary

Valerie Richmond-Reese, Parliamentarian

MEMBERS-AT-LARGE

Bonita Adams

Shawana Davis

Paige Jones III

Kaitlynn Nash

Tarreka Powell

Dr. Thomas Smith

Dr. Samuel Valme

STAFF LIAISON

Cassandra Lester

**Youth Council Advisory
Committee
Meeting Agenda
July 16, 2024 6:30 PM**



STOCKBRIDGE CITY HALL

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

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AGENDA YOUTH COUNCIL ADVISORY COMMITTEE MEETING

TUESDAY, JULY 16, 2024 6:30 PM

- I. Call to Order**
 - 1. Invocation Followed by Pledge
 - 2. Roll Call
 - 3. Approve Agenda
 - 4. Approve April 26th SCM Meeting Minutes
- II. Old Business**
 - 5. Senior Banquet
 - 6. Vacant AC Board Position - Secretary
 - 7. SYC Recruitment
 - 8. Donate to City of Stockbridge Initiative - Book Bag Drive
- III. New Business**
 - 9. Member Resignation
 - 10. New Member Introduction
 - 11. Advisory Committee Bi-Laws Review/Meeting Quorum
 - 12. SYC Interviews - 8 Vacant Positions
 - 13. Calendar - Upcoming Events
 - 14. Area Beautification
- IV. Executive Session (if needed)**
- V. Adjourn**

The Youth Advisory Council Committee is to make recommendations to Council based on the following Terms of Reference.

- 1. To identify and advise on youth issues in the City of Stockbridge.*
- 2. To advise Council on the development of policies that are responsive to the needs of youth.*
- 3. To consult with local youth and feedback results of consultations to Council.*
- 4. To assist in the ongoing development and delivery of youth-targeted projects and programs.*
- 5. To create opportunities for youth leadership development by acting as a resource for youth activities.*

Note: This Committee meets monthly on selected dates.



**Stockbridge Youth Council Advisory Committee Special Call Meeting Minutes
April 26, 2024**

I. Call to Order

On April 26, 2024 meeting was called to order at 6:46 p.m. by Chairwoman Renee Gourdine.

Invocation: Led by Dr. Thomas Smith

Pledge of Allegiance: Recited in Unison

1. Roll Call: Sharika Zellars

Voting Members in attendance	Guests in Attendance	Members not in attendance
Dr. Renee Gourdine – Chairwoman		Toni Williams- Vice Chairwoman
Sharika Zellars – Student Liaison		Kaitlynn Nash
Joc’Quelyn Carter – Bookkeeper		Shawana Davis
Dr. Samuel Zalme		Arvia Hall
Dr. Thomas Smith		
Valerie Reese		
Paige Jones III		
Dr. Bonita Adams Left @ 736pm		

2. Adoption of the Agenda:

- Add Pledge of Allegiance and Prayer to Agenda
- Motion to approve agenda/add Prayer and Pledge of Allegiance: Joc’Quelyn Carter
- Seconded: Sharika Zellars
- In Favor: Sharika Zellars, Joc’Quelyn Carter, Dr. Samuel Valme, Dr. Thomas Smith, Valerie Reese, Paige Jones III, Dr. Bonita Adams.
- Oppose: None
- Abstain: None
- Motion carried

II. Officer City and Staff Reports

3. Financial Report

- Joc’Quelyn Carter provided financial report – She will discuss with Cassandra Lewis the following entries on the SYC General Fund ledger. It appears the items from our Holiday Tinsel and Toys fund drive was deducted at the beginning of the year and it should have been gone against last

years budget. There is also an encumbrance of \$94.67 which we are unaware of. She will inquire about this encumbrance.

III. Old Business

4. Senior Banquet: Motion made to change date from banquet from Friday, May 10, 2024 – David and Busters to Monday, May 14, 2024 – City of Stockbridge Chambers (Ceremony) and Levi Meeting Room and Patrick Henry Meeting Room for the reception.
 - Motion made by: Valerie Reese
 - Second: Dr. Bonita Adams
 - In Favor: Valerie Reese, Dr. Bonita Adams, Dr. Thomas Smith, Arvia Hall, Sharika Zellars, Joc'Quelyn Carter, Paige Jones III, Dr, Samuel Valme.
 - Oppose: None
 - Abstain: None
 - Motion carried
5. Adopt a Highway Sign Unveiling – the AC has agreed since the Adopt a highway sign has already been unveiled, there is no further need to have a ceremony. The time did not permit with everyone's schedule.

IV. New Business

6. Introduction of New Member – Valerie Reese and Dr. Samuel Valme. Kaitlyn Nash was not present.
7. Vacant AC Board Positions – Parliamentarian and Secretary.
 - a. Valerie Reese nominated herself for Parliamentarian
 - b. Dr. Gourdine opened nominations up to any other member interested in this position. No one else was nominated.
 - Motion made to vote Valerie Reese as the new Parliamentarian: Dr. Bonita Adams
 - Second: Dr. Thomas Smith
 - In Favor: Dr. Bonita Adams, Dr. Thomas Smith, Arvia Hall, Sharika Zellars, Joc'Quelyn Carter, Paige Jones III, Dr. Samuel Valme
 - Opposed: None
 - Abstain: None
 - Motion carried
8. SYC Recruitment/Interviews for upcoming Year (7 Vacant Slots) – Recruitment has begun. Dr. Gourdine has provided information to Stockbridge High School for recruits. Sharika Zellars have contacted..... We also recommend to the SYC Members to provide input on new candidates. We have one applicant who has submitted her application (Amir Chambers). Interviews will be in JULY 2024. More information to follow.
9. June – Fill the Bus – School Supply Donation Collection normally occurs at the first Tasty Tuesdays at Clark Park. Although the SYC and AC are on summer break, we still continue on with this event. Those who are available will attend.
10. July – City of Stockbridge Book Bag Give away – In the past the SYC/AC participates in this event. Although the SYC are still on break, those who are available will volunteer.

V. Executive Session (Not Needed)

VI. Adjourn – Meeting is adjourned at: Time 815pm

- Motion made by: Dr. Thomas Smith
- Second: Valerie Reese

- In Favor: Dr. Thomas Smith, Arvia Hall, Sharika Zellars, Joc'Quelyn Carter, Paige Jones III
- Opposed: None
- Abstain: None
- Motion Carried.



**Stockbridge Youth Council Advisory Committee Meeting Minutes
March 19, 2024**

I. Call to Order

On March 19, 2024 meeting was called to order at 6:46 p.m. by Chairwoman Renee Gourdine.

Invocation: Led by Dr. Thomas Smith

Pledge of Allegiance: Recited in Unison

1. Roll Call: Sharika Zellars

Voting Members in attendance	Guests in Attendance	Members not in attendance
Dr. Renee Gourdine - Chairwoman		Toni Williams- Vice Chairwoman
Sharika Zellars – Student Liaison		Dr. Bonita Adams
Joc’Quelyn Carter - Bookkeeper		Shawana Davis
Arvia Hall		
Dr. Thomas Smith		
Paige Jones III – Arrived 8:13p.m.		

Opening Remarks: N/A

2. Adoption of the Agenda:

- Motion to approve agenda/add Prayer and Pledge of Allegiance: Joc’Quelyn Carter
- Seconded: Sharika Zellars
- In Favor: Dr. Thomas Smith, Arvia Hall, Sharika Zellars, Joc’Quelyn Carter
- Oppose: None
- Abstain: None
- Motion carried

3. Approve January 2024 Minutes

- Motion to approve January 2024 Minutes: Dr. Thomas Smith
- Second: Joc’Quelyn Carter
- In Favor: Dr. Thomas Smith, Arvia Hall, Sharika Zellars, Joc’Quelyn Carter

- Oppose: None
- Abstain: None
- Motion carried

4. Approve March 11, 2024 Special Call Minutes – corrections: Remove Chair from In favor votes. Add the individuals who made and second the motion to all in favor.

- Motion to approved March 11, 2024 Minutes: Joc'Quelyn Carter
- Second: Arvia Hall
- In Favor: Joc'Quelyn Carter, Arvia Hall, Sharika Zellars, Dr. Thomas Smith
- Oppose: None
- Abstain: None
- Motion carried

II. Officer and City Staff Report: N/A

III. Old Business

5. Adopt a Highway Sign Unveiling – Possible dates May 14 at 6pm before Advisory Committee Meeting or May during Area Beautification (May 11th). Contact the city to see if either of these dates are possible.

6. SYC 1st Entrepreneur Expo

- Add tables price to budget. Price given by Vanessa Holiday \$8 per table.
- Vendor for tables Jonesboro Rental
- Egg Hunt 1000 eggs – SYC will fill the eggs
- Student will do the balloon arch with the guidance of the AC Chair
- Food truck: will only have one food truck because we do not know how many people will be at the event. Approved food truck through city.
- Students will arrive at 9am to start setting up. Vendors will arrive after 10am. Youth Vendors will arrive 1030-1115am. AC Chair will arrive at 8am with the city events team for set up and placement of tables, chairs, tents etc.
- Add \$500 to budget because tables were not initially added due to thinking the city had enough tables for vendors. Total will now be \$2500 instead of the initial \$2000 budget that was voted on previously.
 - Motion Made to increase budget to \$2500 to add table cost – Sharika Zellars
 - Second – Dr. Thomas Smith
 - In Favor – Joc'Quelyn Carter, Arvia Hall, Sharika Zellars, Dr. Thomas Smith
 - Oppose: None
 - Abstain: None
 - Motion carried

IV. New Business

7. City Councilmember Liaison for the Youth Council – Mayor Pro Tem Kyle Berry

8. SYC Staff Liaison – Cassandra Lester

- Advisory Committee would like to see the job description or role of the SYC Staff Liaison so they will know what the person in these roles duties and responsibilities are in support of the SYC/AC.

9. Accept Advisory Committee Member Resignation – Deyonna Williams

- Motion made to accept Deyonna Williams resignation – Arvia Hall
- Second: Sharika Zellars
- In Favor: Arvia Hall, Sharika Zellars, Dr. Thomas Smith, Paige Jones III, Joc’Quelyn Carter
- Oppose: None
- Abstain: None
- Motion carried

10. Senior Banquet – May 6th City Hall Chambers or May 10th Dave and Busters. Student Liaison Sharika Zellars will Chair this event and Co-Chair Renee Gourdine, SYCAC Chair.

11. 1st and 2nd Qtr Calendar Events

- **Councilman Alphonso Thomas Talented and Gifted Ceremony – March 28, 2024**
- **SYC/SPC Dinner and Discussion – April 8, 2024**
 - Purchas food for 60 people cost No more than \$2000
 - Motion made by – Dr. Thomas Smith
 - Second: Joc’Quelyn Carter
 - In Favor: Arvia Hall, Sharika Zellars, Paige Jones III, Joc’Quelyn Carter, Dr. Thomas Smith
 - Oppose: None
 - Abstain: None
 - Motion carried
- **Councilwoman Yolanda Barber Mother’s Day Tea – April 21, 2024**
- **Senior Banquet – May 10 2024**
 - Dave and Busters
 - 50 People
 - Budget \$3000
 - Motion made – Paige Jones III

- Second: Sharika Zellars
- All In Favor: Arvia Hall, Sharika Zellars, Paige Jones III, Joc'Quelyn Carter, Dr. Thomas Smith
- Oppose: None
- Abstain: None
- Motion carried

- **SYC Summer Break (June and July) AC Summer Break (June)**

V. Adjourn

- Motion to adjourn the meeting at 8:19pm - Arvia Hall
- Second: Dr. Thomas Smith
- In Favor: Arvia Hall, Sharika Zellars, Paige Jones III, Joc'Quelyn Carter, Dr. Thomas Smith
- Oppose: None
- Abstain: None
- Motion carried



**Stockbridge Youth Council Advisory Committee Meeting Minutes
January 16, 2024**

I. Call to Order - 18:49

- A. Invocation - Joc'Quelyn Carter
- B. Pledge of allegiance
- C. Roll Call
 - 1. In attendance:
 - a) Dr. Renee Gourdine
 - b) Toni Williams
 - c) Joc'Quelyn Carter
 - d) Sharika Zellars (via phone)
 - e) Shawana Davis
 - f) Paige Jones III
 - g) Thomas Smith
- D. Approved Agenda
 - 1. Motioned - Thomas
 - 2. Seconded - Paige
- E. Opening Remarks - Chairman
- F. Public Comments - None

II. Old Business

- A. Adopt a Highway Sign Erection
 - 1. Date changed for vote from 10 Feb 24 to 9 March 24
 - a) Motioned - Toni
 - b) Seconded - Shawana
 - 2. Original date conflicted with GMA Youth Council Symposium
 - 3. Will coincide with next area beautification
- B. GMA Youth Council Symposium (February 2024)
 - 1. Runs from the 9th to the 11th (0900 - 1500)
 - 2. 9 students interested, 6 selected; 2 chaperones can attend
 - 3. Students and chaperones must commit to all three days
 - 4. Will secure a large rental vehicle to transport the students
 - 5. All costs covered by the City
 - 6. Thomas will chaperone; Shawana will serve as a backup
- C. Financial Report
 - 1. Updated data pending
 - 2. Discussed upcoming expenses
 - 3. Budget approved for \$21,500

III. New Business

- A. Adopt September 2023, October 2023, and December 2023 Minutes
 - 1. Tabled until next month

B. Welcome New Member

1. Paige Jones III

C. Attendance Report per By-Laws

1. Currently at 10 members with 2 vacancies
2. Accepting applications
3. Renee to share the by-laws with new members

D. Area Beautification Update

1. Recent weather challenges
2. Reviewed A/B schedule
3. May move 2/9 area beautification due to symposium

E. SYC 1st and 2nd Quarter Calendar Events

1. 28 Feb 24 black history program - Councilman Thomas
 - a) Black church impact
 - (1) Place ideas in GroupMe or send to Sharika
2. 8 April 24 police appreciation dinner
 - a) Will take the place of the student meeting in April
 - b) Aim to pull in more youth from the community
 - c) Request that the beat police officers be present
 - d) Promote the free meal to the youth
3. March women's history program - Councilman Alexander
4. May Tea - Councilwoman Barber
5. Discussed leaving space for Councilman Berry's event initiatives
6. Discussed changing the SYC meeting day at the beginning of the school year
7. Student recruitment interviews in July for an August start
8. Students on break in June and July
9. Email Renee or Toni for new agenda items

IV. Adjourn - 19:37



**SYC Advisory Committee Special Call Meeting
March 11, 2024**

Call to Order

This meeting was called to order at 638pm

Innovation given by Joc'Quelyn Carter

Pledge of Allegiance said by ALL

Roll Call taken by Dr. Thomas Smith

Present: Dr. A. Renee Gourdine, Joc'Quelyn Carter, Sharika Zellars, Arvia Hall, Paige Jones III, Dr. Thomas Smith.

Absent: Toni Williams, Bonita Adams, Shawanda Davis

Approve Agenda:

Motion made by Paige Jones III, motion 2nd by Dr. Thomas Smith.

In Favor: Sharika Zellars, Arvia Hall, Joc'Quelyn Carter, Paige Jones III, Dr. Thomas Smith.

Opposed: None

Abstain: None

Motion carried

Old Business: None

New Business:

The purpose of this vote was to vote on the budget for the SYC Youth Entrepreneur Expo Budget to be held March 30, 2024 from 12pm-4pm.

Sharika Zellars **made a motion** to not exceed a budget of \$2,000 for the SYC Youth Entrepreneur Expo. A Detailed list will be provided of items purchased for this event.

2nd by Paige Jones III

In favor –Arvia Hall, Dr. Thomas Smith, Joc'Quelyn Carter, Sharika Zellars, Paige Jones III

Opposed: None

Abstain: None

Motion carried

Adjourn

Paige Jones III **made a motion** to adjourn the meeting at 7:05pm

2ND by Joc'Quelyn Carter

In favor: Sharika Zellars, Dr. Thomas Smith, Arvia Hall, Paige Jones III, Joc'Quelyn Carter

Opposed: None

Abstain: None

Motion Carried, meeting adjourn.

Nothing Follows