



City of Stockbridge
Bringing People
Together

STOCKBRIDGE CITY COUNCIL

Mayor Judy Neal

Mayor Pro Tem Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
July 10, 2017 6:00 PM**



Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, JULY 10, 2017 6:00 PM

Mayor & City Council

Judy Neal, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order**
- II. Invocation - Pastor Jerome Adkins, The Word Fellowship of Jesus Christ**
- III. Pledge of Allegiance**
- | | | |
|-----------------------|----------------|---------------|
| IV. Roll Call | Present | Absent |
| Mayor Pro Tem Ford | _____ | _____ |
| Mayor Neal | _____ | _____ |
| Councilman Alexander | _____ | _____ |
| Councilman Blount | _____ | _____ |
| Councilwoman Gantt | _____ | _____ |
| Councilwoman Robinson | _____ | _____ |
- V. Adoption of the Agenda**
- VI. Approval of Minutes for 5/4/2017, 5/8/2017, 5/30/2017 SCM and 5/30/2017 5/4/2017 Special Called Meeting Draft Minutes**
 - 5/8/2017 City Council Meeting Draft Minutes**
 - 5/30/2017 SCM Draft Minutes**
 - 5/30/2017 Work Session Draft Minutes**

VII. Review of Ceremonial Presentation to Judge Matthew McCord and Eagle's Landing Christian Academy Boys Track & Field Team

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

PUBLIC HEARING

Item # 1 - PUBLIC HEARING

Resolution to transmit the Short-Term Work Program and Capital Improvements Element Annual Update: 2017-2021 to the Atlanta Regional Commission

Presented by: Camilla Moore

NEW BUSINESS

Item # 2 - Council Consideration- Approval of Task Order Release No. 2 Under Master Services Agreement between the City of Stockbridge and Carter & Sloope, Inc. for Wastewater

Presented by: Decius Aaron

Item # 3 - Council Consideration- Authorization to place a Little Library Box on City Property @ Rock Quarry/ Eagle's Landing Parkway using Council Initiative Funds for the project

Presented by: Councilman Alexander

MAYOR'S COMMENTS

Mayor Judy Neal

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Food Truck Tasty Tuesday, July 11, 2017 from 5:30 – 9:00 P.M.

*(New Location) **Clark Park 111 Davis Rd. Stockbridge**

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- Main Street Advisory Board Meeting, Friday, July 14, 2017 at 9:00 a.m. City Hall, Levi Meeting Room. **CANCELED**

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

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- FREE Sounds of Summer Concert, July 15, 2017 at 6:00 p.m. City Hall Lawn. (Bring your lawn chairs).
- Downtown Development Authority Meeting, Monday, July 17, 2017 at 6:00 p.m. City Hall, Levi Meeting Room.
- Food Truck Tasty Tuesday, July 18, 2017 from 5:30-9:00 p.m.

*(New location) **Clark Park 111 Davis Rd. Stockbridge**

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



**SUMMARY MINUTES
SPECIAL CALLED MEETING
THURSDAY, MAY 4, 2017 3:30 p.m.**

Mayor & City Council

**Mayor Judy B. Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Pro Tem Ford.

Invocation by Councilman John Blount.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call. All members of Council were present with the except of Mayor Neal and Councilwoman Gantt, at the time of roll call; a quorum was confirmed.

Councilwoman Robinson motioned to adopt the Agenda; second by Councilman Alexander. The motion passed 4-0 (Councilwoman Gantt was not present for the vote).

Councilwoman Gantt joined the meeting at 3:40 p.m.

Councilman Blount motioned for all documents and other records and updates regarding Annexation to be received by all Officials of the City simultaneously; second Councilwoman Gantt. The motion passed 5-0.

NEW BUSINESS

1. Legislative Update

Presented by: Camilla Moore, Community Development Director

2. City Boundaries

Presented by: Camilla Moore, Community Development Director
Both items #1 and #2 were presented together.

Ms. Moore reviewed the annexation process and the various methods of annexation and referenced the method best suited for the City to use. Ms. Moore suggested to Council, knowing the benefits of annexing, the City take the lead and provide pertinent information to the citizens further recommending an annexation letter be drafted and distributed to residents and businesses who would like to be annexed inside the City limits. Councilman Alexander stated he would like to see grass cutting be a part of the letters. Councilman Blount stated he would like to see permitting added to the letter.

Ms. Moore noted there would be a tab showing a list of all property taxes surrounding the City and proposed staff should run a cost analysis to provide street lights within the city limits. Ms. Moore recommended amending the Waste Industries contract to include commercial businesses.

Mayor Pro Tem Ford asked if another feasibility study would have to be completed with Phase II. Ms. Moore stated since Carl Vinson Institute already completed a feasibility Study for phase I, there would be no need for another study.

Ms. Moore expressed the City should bring permitting services back in-house; this would help expedite services and bring in revenue.

No Action taken.

Executive Session (Potential Litigation & Personnel)

Councilwoman Gantt motioned to convene into Executive Session for Potential Litigation and Personnel items; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 4-0. (Councilman Blount was not present for the vote).

Councilwoman Robinson motioned to reconvene the Special Called Meeting; second by Councilwoman Gantt. The motion passed 4-0. (Councilman Blount was not present for the vote).

Councilwoman Gantt motioned to adjourn the Special Called Meeting at 6:08pm; second by Councilwoman Robinson. The motion passed 4-0. (Councilman Blount was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, MAY 8, 2017 6:00 p.m.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Neal at 6:00pm.

Invocation by Pastor Matt Grimes of Liberty Baptist Church

Pledge of Allegiance was led by Troop # 260, Stockbridge, GA

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present with the exception of Councilwoman Gantt; a quorum was confirmed.

Mayor Pro Tem Ford motioned to amend the Agenda to remove items #1 & 2, and to hear Item #3 after Executive Session; second by Councilman Blount. The motion passed 4-0.

Mayor Pro Tem Ford motioned to Approve the Minutes for 3/13/17 and 3/28/17; second by Councilman Alexander. The motion passed 4-0.

Review of Ceremonial – Public Service Recognition Week

Mayor Pro Tem Ford read a proclamation and Mayor & Council recognized all Public Service Workers for the week of May 7-13th.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the

beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

- Ms. Darlene Jackson spoke in opposition of Eagle's Landing branching off from the City of Stockbridge.
- Mr. Leonard Yancey spoke regarding the Transfer Station noise nuisance.
- Mr. Wendell Moore echoed the sentiments of Mr. Yancey and referenced the smell and number of trucks going to/from the Transfer Station.
- Mr. Leonard Yancey spoke in support of the Eagle's Landing city noting Stockbridge has had several mayors and staff changes over the last few years.

OLD BUSINESS

1. Ordinance Amendment Regarding Section 3.30
Presented by: Councilwoman Gantt
REMOVED FROM THE AGENDA
2. Council Consideration for Policy and Procedures for Distribution of Documents and Correspondence to Mayor & Council
Presented by: Councilwoman Gantt
REMOVED FROM THE AGENDA
3. Council Consideration for Amendment to Job Description for GIS Specialist.
Presented by: Renee Wheeler, Human Resources Manager
TO BE HEARD FOLLOWING EXECUTIVE SESSION
4. Council Consideration for approval of Youth Council Curriculum and Budget.
Presented by: Michael Williams, City Attorney
Attorney Williams noted the Youth Council program curriculum had been developed by the Youth Council Advisory Committee who has also met and interviewed 8 candidates to form the First Youth Council for the City. Attorney Williams stated the plan is to formally introduce the Youth Council at a Council meeting in July. Attorney Williams put forth a Budget for the Youth Council for 2017 of \$9,000 and 2018 of \$18,000 for a full year; where the first retreat will help establish relationships amongst each other and to put a curriculum in place. Mr. Williams mentioned the estimated budget for the end of 2017 is at \$9,000 and for a full year, it's estimated at \$18,000, noting the Youth Council would solicit private contributions to offset expenses and returning to the Council with a request to operate as a non-profit organization

Councilman Alexander motioned to approve the Youth Council Curriculum and proposed budget; second by Mayor Pro Tem Ford. The motion passed 4-0.

PRESENTATIONS

5. Henry County CVB (Convention Visitor's Bureau) Annual Presentation
Presented by: Laura Luker & Henry County Chamber President, David Gill
Ms. Luker presented the annual presentation noting the CVB is funded by restricted hotel/motel tax and in 2016 visitors spent roughly \$153 million in Henry County. Ms. Luker also noted the restricted funds are used on billboards to attract more businesses, a visitor's guide is printed out yearly and a portion of funds are set aside for to help promote the City's events and attractions.
6. Henry Council for Quality Growth – Leader in Me Program
Presented by: Steve Cash
No speaker, Item will be heard at the May 30, 2017 City Council Meeting.
7. K Piano Club Learning Foundation – Partnership Proposal
Presented by: Kenneth L. Wilson, Sr. Executive Director
No speaker, Item will be heard at the May 30, 2017 City Council Meeting.

NEW BUSINESS

8. Public Hearing – Rezoning RZ17-07-S Altaf Cheema of Stockbridge, GA request a rezoning from R3 (Single Family Residence) to C1 (Neighborhood Commercial) for property located at 791 Davis Dr., in Land Lots 79 and 90 of the 12th District. The property consists of 1.27 +/- acres, and the request is for a convenience store.
Presented by: Melinda Davies, GIS/Planning Department
Ms. Davies referenced the applicant's request to rezone both parcels from R3 (Single Family Residence) to C1 (Neighborhood Commercial), noting the Henry County Planning and Zoning Office has recommended approval with the following three conditions:
 1. Pending variance from the minimum front yard setback for the existing single-family structure notwithstanding, any new structures shall meet the minimum front yard setback, whether by ordinance or by variance.
 2. Any new structure shall be brick, stone or stucco on all sides. The architectural design of all proposed building plans shall meet the approval of the Planning & Zoning Dept. prior to the issuance of a building permit.
 3. Dumpster(s) shall be placed on a concrete pad and enclosed on three (3) sides. The enclosure shall be constructed of brick, stone stucco, or any combination thereof provided it is consistent with the primary structure, and shall not exceed eight (8) feet in height.
 Ms. Davies expressed the ZAB reviewed the request and during the discussion, the applicant stated the single-family home will be demolished and a new building would be constructed. The applicant also stated they

would not sell gas at their location. Ms. Davies expressed the ZAB recommended approval with the conditions at the county.

PUBLIC HEARING

Speakers in favor: Sana Cheema on behalf of the applicant

Speakers opposed: Don Gordon

Public Hearing was closed.

Applicant withdrew request.

9. Council Consideration - Task Order for WWTP Improvements - Phase I
Presented by: Decius Aaron, Public Works Director
Mr. Aaron stated this task order is to start the new construction of the Waste Water Treatment Plant using funds from SPLOST IV. Mr. Aaron noting Carter & Sloope as the engineering firm. Phase I request not to exceed \$95,300.

Mayor Pro Tem Ford motioned to approve the Task Order for WWTP Improvements - Phase I - not to exceed \$95,300; second by Councilman Blount. The motion passed 4-0.

10. Ordinance – New Car Wash – Recycle Water mandate from the state EPD (Environmental Protection Division)
Presented by: Michael Williams, City Attorney
Attorney Williams stated he was notified by the state EPD noting the City is required to adopt a water recycling system that applies to all car washes constructed after January 1, 2011; and must use at least 50% recycled water.

Mayor Pro Tem Ford motioned to approve the New Car Wash Ordinance; second by Councilman Blount. The motion passed 4-0.

11. Ordinance – Water Waste Policy – mandate from the state EPD (Environmental Protection Division)
Presented by: Michael Williams, City Attorney
Attorney Williams stated this ordinance is statewide and provides to amend water restrictions to establish prohibitions on the 5 types of wasting water. Attorney Williams read the following restrictions from the ordinance:
 - A. The following uses are a waste or unreasonable use or method of use of water and are prohibited:
 1. Allowing water to escape from any premises onto public right-of-way, such as streets and sidewalks, or upon any other person's property;

2. Operating an irrigation system or other lawn or landscaping watering device during rain;
3. Operating an irrigation system or other lawn or landscaping watering device that has any broken or missing sprinkler heads;
4. Failing to repair a controllable leak, including a broken sprinkler head, or a leaking valve, or a leaking outdoor faucet, or a service line leak, or any other visible outside water leaks, on premises owned, leased or managed by that person, within thirty (30) days;
5. Washing any vehicle with a hose and not having a water shut-off nozzle or allowing water to run continuously from a hose while washing any vehicle is also prohibited.

Mayor Pro Tem Ford asked if there was a fee associated and the enforcement of the ordinance. Attorney Williams stated he would review the new amendments with the Code Enforcement staff recommending general fines up to \$1,000.

Mayor Pro Tem Ford motioned to approve the Water Waste Policy Ordinance; second by Councilman Blount. The motion passed 4-0.

12. Council Consideration to approve Technical Productions Lighting & Sound
Presented by: Cie Cie McGhee, Conference Center & Events Manager and Donald Riley, Procurement Specialist
Mr. Riley noted the solicitation for lowest bidder was put out for technical production lights and sound services where this action would help eliminate yearly rentals of production and recommends going with RCS Productions not to exceed \$25,825.

Mayor Pro Tem Ford motioned to approve the RCS Productions for Technical Productions Lighting & Sound; second by Councilman Blount. The motion passed 4-0.

DISCUSSION

13. Branding Update
Presented by: Councilman Alexander, Donald Riley, Procurement Specialist & Kira Harris-Braggs, Main Street Manager
Mr. Riley noted issues with the contract have been resolved and the kick-off meeting is scheduled for next week.
No action taken.

14. M L King, Sr. Tourism Master Plan
Presented by: Councilman Alexander & Kira Harris-Braggs, Main Street Mgr
Councilman Alexander noted it is his desire to move forward to feature the King family's legacy as well as historic burial sites. Mrs. Harris-Braggs noted

there are several historical sites within the city limits and unincorporated Stockbridge. Mrs. Harris-Braggs noted staff is scheduled to meet with the pastor of Floyd Chapel Baptist Church to discuss and put into place the ideas the City has noting the City must first iron out all the details with the tourism plan. Mrs. Harris-Braggs also noted city staff has previously alerted the State Tourism Agency and has received recommendations from the State. Mrs. Harris-Braggs also noted the City has also applied and received the tourism product development grant from the state, as well as informed the Conventions and Visitors Bureau about the King history, and additionally, city staff has reached out to the historic preservation for publications for elementary school students. Mrs. Harris-Braggs also noted the City's renaming of Berry Street to M.L. King Sr. Heritage Trail in 2015 and the Main Street Program has added banners in honor of Mr. King Sr. and also added banners acknowledging the Downtown Historic District. No action taken.

15.S.P.L.O.S.T. Projects Schedule

Presented by: Councilman Alexander, Linda Nabers, Treasurer & Decius Aaron, Public Works Director

Councilman Alexander stated he believes the City should move forward with projects that have been approved for some time and believes now is the time to make a solid decision and prioritize the order they should be completed. Mr. Aaron noted several projects from Public Works that have been recently brought forward and approved by Council, and noting there will need to be another road assessment completed as well as an ecologic analysis on the Stormwater utility fees. Mr. Aaron presented Council with a Notice to proceed

Councilman Alexander motioned to approve the Stockbridge Public Works Facility, Construction Drawings, Flood Assessment, Geotechnical Evaluations and Cost Estimate Services (Notice to Proceed); second by Mayor Pro Tem Ford. The motion passed 4-0.

16.ROW/Grass Cutting and Beautification

Presented by: Councilman Alexander & Decius Aaron, Public Works Dir.

Councilman Alexander referenced additional funding approved for grass cutting and has noticed the grass has not been cut as much on Rock Quarry Rd. and would like to duplicate what was done last year.

Mr. Aaron noted there are several surveys being completed on Rock Quarry and the City's Public Works crew does not want to disturb the survey markings and noted all the other streets are being cut within the established frequency.

No action taken.

17. Stockbridge Boys & Girls Club

Presented by: Councilman Alexander

Councilman Alexander referenced many discussions by the City about bringing the Boys and Girls Club of Metro Atlanta to the City. Councilman Alexander noted he has been speaking with CEO, Missy Dugan who referred to a potential partnership with the City. Councilman Alexander recommended the Community Development Director's department should oversee completing the guide and steps needed for the club.

No action taken.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for participating.

Councilman Blount noted the Council was tasked to serve.

Mayor Pro Tem Ford wished all the mothers a Happy Mother's Day and to honor those who are no longer with you; and says he will work with the Council to continue to move the City forward.

Councilwoman Robinson thanked staff for all of the information provided; showed appreciation to Attorney Williams for his work on the Youth Council; and thanked staff for a successful Cities Week.

COMMENTS FROM THE MAYOR

Mayor Neal referenced the upcoming Events for the City.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Memorial March – Monday, May 29, 2017 – 9:00 a.m. at the Merle Manders Conference Center.
- Council Work Session– Tuesday, May 30, 2017 - 6:00 p.m. City Hall Chamber.

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

- Non-Profit Social Mixer – Hosted by Councilwoman Gantt – **Date to be determined** at the Merle Manders Conference Center at 5:30 p.m.

UPCOMING CIVIC EVENTS

- Annual Carrie Mae Hambrick Celebration
Saturday, May 20, 2017 at 2:00 p.m. – Trinity UMC – Green Front Café Lawn

EXECUTIVE SESSION (If necessary)

Mayor Pro Tem Ford motioned to convene Executive Session for Litigation, Personnel and Real Estate; second by Councilwoman Robinson. The motion passed 4-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 4-0.

Mayor Pro Tem Ford motioned to reconvene the Council Meeting; second by Councilwoman Robinson. The motion passed 4-0

3. Council Consideration for Amendment to Job Description for GIS Specialist.
Presented by: Renee Wheeler, Human Resources Manager
Ms. Wheeler noted the position was being amended to GIS/Planning Technician based on the qualifications for the position.
Councilman Blount made a motion to approve the job amendment; second by Councilman Alexander. The motion passed 4-0.

Councilman Blount motioned to approve the amendment of the job description for GIS/Planning Technician; second by Councilman Alexander. The motion passed 4-0.

Mayor Pro Tem Ford motioned to adjourn the meeting; second by Councilman Alexander. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



**AGENDA
SPECIAL CALLED MEETING
TUESDAY, MAY 30, 2017 5:00 p.m.**

Mayor & City Council

**Mayor Judy B. Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order made by Mayor Neal at 5:08 pm.

Invocation was not provided.

Pledge of Allegiance was not recited.

City Clerk, Vanessa Holiday proceeded with a verbal roll call. All members of Council were present with the except of Councilwoman Gantt and Councilwoman Robinson. A quorum was confirmed.

Councilman Alexander motioned to adopt the agenda; Mayor Pro Tem Ford provided the second. The motion passed 3-0.

EXECUTIVE SESSION: Personnel Matters

Mayor Pro Tem Ford motioned to convene into Executive Session for Personnel Matters; Councilman Blount provided the second. The motion passed 3-0.

Councilwoman Gantt and Robinson arrived during Executive Session at 5:30pm.

Mayor Pro Tem Ford motioned to adjourn Executive Session: Councilman Alexander provided the second. The motion passed 3-0.

Councilman Alexander motioned to reconvene back into the Special Called Meeting; Mayor Pro Tem Ford provided the second. The motion passed 3-0.

ADJOURN

Councilman Alexander motioned to adjourn the Special Called Meeting; Mayor Pro Tem Ford provided the second. The motion passed 3-0.



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SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, MAY 30, 2017 6:00 p.m.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Mayor Neal Called the meeting to order at 6:00 pm.

Invocation was provided by Bishop Eusebio D. Phelps of New Faith Christian Church.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call, all members of Council were present which constituted a quorum.

Councilwoman Gantt motioned to adopt the Agenda; second by Mayor Pro Tem Ford. The motion passed

No Action was taken on the Minutes for 4/10/17, 4/19/17 and 4/25/17 scheduled to be adopted at the June 12th meeting.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Alphonso Thomas spoke in protest of renaming the Cultural Arts Center anything other than the Carrie Mae Hambrick Cultural Arts and Enrichment Center stating this was the only building in Henry County named after an African-American; noted he brought forward the King family's ancestral history to the City of Stockbridge; made strong comments specifically directed to Councilman Alexander; and asked Council to adopt a Resolution for an RFP for design of the replacement Cultural Arts building.

Mildred Reed referenced the first building in the City named for an African-American and supports naming the rebuilt building again after Carrie Mae Hambrick.

Gary E. Williams supports the renaming of the center after rebuilding after Carrie Mae Hambrick for her lifetime commitment of being a public servant.

Melvin Fulton spoke in support of naming the center after Carrie Mae Hambrick and referenced maintenance issues of the park facilities.

The Clerk read into the record a council-approved public comment from Susan Cochran O'Neal who along with her family, supports naming the arts center after Carrie Mae Hambrick noting her uncle was Mayor of Stockbridge (Lawrence L.B. Cochran) and Harold Cochran, Stockbridge Councilman for 34+ years was her cousin and she noted her family supports naming the building after Carrie Mae Hambrick stating Mrs. Hambrick was well loved by all in the Stockbridge community..

OLD BUSINESS

1. Council Consideration - Ordinance Amendment Regarding Section 3.30

Presented by: Councilwoman Gantt

Councilwoman Gantt referenced Sections 3.30, 2.222 and 3.30223

Subsection (B) "Approval of Contracts" allows for the City Manager to spend up to \$50,000 per contract without Council approval. Councilwoman Gantt referenced conversations and comparisons of other comparable cities, all who agreed \$50,000 was too high for a city of this size, and recommended the amount be reduced to \$10,000 per contract to allow Council more fiscal responsibility of public funds.

Councilwoman Robinson disagreed and does not want to limit or take away funds from the Mayor who is also Acting City Manager noting the previous City Manager had access and does not feel the need to change as this is the amount that had always been allowed.

Councilman Blount expressed he would like to see the City ran as an entity and not a bank and believes Council should be good stewards for the citizens noting this is a responsible move.

Councilman Alexander concurred with Councilwoman Robinson and noted this was not a problem until the leadership changed further stating he is willing to give the Mayor the benefit of the doubt.

Councilwoman Gantt noted the amount was changed to \$50,000 under Milliron and the previous administration and that this action was not reflection on the Acting City Manager and made a motion to approve the Ordinance Amendment Regarding Section 3.30; second by Councilman Blount. The motion passed 3-2 (Alexander and Robinson Opposed).

2. Council Consideration for Policy and Procedures for Distribution of Documents and Correspondence to Mayor & Council.

Presented by: Councilwoman Gantt

Councilwoman Gantt proposed to have Mayor and Council receive documents relating issues and matters pertaining to the City be received simultaneously by Mayor & Council and communicate as one.

Councilman Blount noted he was glad to see that Council is trying to clean house and this action gives Council a chance to get information and see everything as it comes in to the City.

Councilwoman Robinson asked the City Attorney if staff would be included. Attorney Williams explained he would have to have a meeting with the City Clerk and the City Manager to discuss the options and create a draft policy.

Councilwoman Gantt motioned to approve the Policy and Procedures for Distribution of Documents and Correspondence to Mayor & Council simultaneously; second by Councilman Blount. The motion passed 3-0-2 (Alexander and Robinson abstained).

PRESENTATIONS

3. Henry Council for Quality Growth – Leader in Me Program

Presented by: Steve Cash of Henry Council for Quality Growth

Mr. Cash gifted oil paintings of Stockbridge renditions to Mayor and Council.

Councilwoman Robinson recused herself noting she was a member of the board.

Mr. Cash presented Mayor and Council with an update on the Cotton Indian Elementary School Leader in Me Program, distributed a financial report and referenced the reduction of disciplinary occurrences at the school and made a request for financial assistance for the program.

Councilman Blount referenced the recent report of Henry County schools and the test scores.

No action taken.

4. K Piano Club Learning Foundation – Partnership Proposal

Presented by: Kenneth L. Wilson, Sr. Executive Director

Mr. Wilson noted the K Piano Club had raised and donated over \$60,000 over the last six years to Henry County and Clayton County schools. Mr. Wilson noted the K Piano Club currently has several programs that operates during the school's academic hours as well as after school and has taught over 11,000 students. Mr. Wilson noted this program would be worth considering bringing into the City and proposed launching a Stockbridge Youth Orchestra in partnership with the City where he would return and the program and financial plan to the City within the next 3 months.

Mayor Pro Tem Ford expressed his interests with the program.

Councilman Alexander asked Mr. Wilson how much money he estimates would be needed from the City to invest. Mr. Wilson stated for roughly 75 youth, the cost could be between \$18,000 -\$21,000 with K Piano matching dollar for dollar.

No action taken

5. Agenda Request- Serafino's Restaurant- Transfer of Ownership

Presented by: Mr. Gad Woodall

Mr. Gad Woodall requested a transfer of the alcohol license from the previous owners to the current owners. Attorney Williams explained the City's Code provides that if current owners meet all the requirements to obtain an alcohol license by passing all necessary steps, it would be up to Mayor and Council to decide to waive the fees associated with obtaining liquor licenses.

Mayor Neal asked if all requirements had been met, and Attorney Williams confirmed they had.

Councilwoman Gantt motioned to approve the Transfer of Ownership of Serafino's Restaurant; second by Councilwoman Robinson. The motion passed 5-0.

NEW BUSINESS

6. Council Consideration- Proposal of Insurance and Risk Management

Renewal 2017-2018- J. Smith Lanier Co.

Presented by: Mayor Neal, Acting City Manager

Mayor Neal noted she was part of a meeting along with the previous City Manager, the City Clerk and J. Smith Lanier Co. met to review the City's insurance policy and renewal.

Councilman Alexander asked if this was a process to renew yearly or bid out yearly. Mr. Williams, City Attorney explained there is no right or wrong way to go about seeking insurance.

The Clerk referenced the programs implemented to save the City money and referenced the reduction in the renewal from the previous year.

Councilwoman Gantt motioned to approve the Proposal of Insurance and Risk Management Renewal 2017-2018- J. Smith Lanier Co; second by Councilwoman Robinson. The motion passed 4-1 (Alexander opposed).

7. Council Consideration - Task Order for WWTP Improvements - Phase II
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the task order was identified in the STWP (Short-Term Work Program) and is requesting permission to move forward with replacing the UB Inspections system, the filters at the wastewater treatment plant and the rehabilitation on Glen Addy by using SPLOST III funds not to exceed over \$109,100.

Mayor Pro Tem Ford motioned to approve Task Order for WWTP- Phase II not to exceed \$109,100 using SPLOST III funds; second by Councilman Alexander. The motion passed 5-0.

8. Council Consideration – Playworld Rubber Surfacing
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted this request will be funded by SPLOST IV funds and will replace mulch with a rubber surface for Clark Park and Reeves Creek Trail. Mr. Aaron included funds will not exceed \$117,216 and has a life expectancy of 15-20 years.

Councilwoman Gantt motioned to approve Playworld Rubber Surfacing for Reeves Creek Trail using SPLOST IV Funds not to exceed over \$117,216 using SPLOST IV funds; second by Councilman Blount. The motion passed 5-0.

9. Council Consideration – Disposal of Claw on Trash Loader
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the City purchased a knuckle boom truck to help pick up bulk furniture and yard debris when sanitation services were in-house. Mr. Aaron stated once sanitation was privatized, the truck became obsolete and is asking for approval sell the extra component on GovDeals.

Councilman Alexander motioned to approve the Disposal of Claw on Trash Loader and to advertise on GovDeals- Surplus Auction; second by Mayor Pro Tem Ford. The motion passed 5-0.

10. Mr. Aaron asked Council to consider Task Order FDC2017.05 Falcon Design Consultants for Stormwater Improvements- Hillcrest Street @ Bowen Street.
Council asked that this Item to be placed on the June 12, 2017 Agenda for Council Consideration.

11. Council Consideration – Authorization to move forward with RFP for Permitting and Inspection Services
Presented by: Camilla Moore, Community Development Director
Ms. Moore made a request to put out an RFP that would allow permitting and inspection services within the City. Ms. Moore expressed this would-be budget neutral and the cost would come through a third-party vendor, noting this action would help expedite project that come to the City and would generate revenue for the City.

Councilman Blount motioned to approve the authorization to move forward with the RFP Permitting and Inspection Services; second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration – Authorization to move forward with RFP for Comprehensive Land Use Plan
Presented by: Camilla Moore, Community Development Director
Ms. Moore noted the County had made a collaborative effort that included the City in terms of the Comprehensive Land Use Plan noting the City does not have to be a part of the County's Comprehensive Land Use Plan, noting the City can take its own ideas and move forward to determine what would be best for the City as far as land use and development.

Councilman Alexander motioned to approve the authorization to move forward with the RFP for Comprehensive Land Use Plan; second by Councilwoman Gantt. The motion passed 5-0.

DISCUSSION

13. Council Discussion Re: Code Enforcement Concerns: Storefront Merchandise, Illegally Parked Vehicles, Right-of-Way Signage
Presented by: Councilman Alexander, Camilla Moore, Community Development Director and Michael Williams, City Attorney
Councilman Alexander stated it is his desire to have a zero-tolerance policy raising the standards for the City and stated if the code is already on the books, it should be enforced; however, there are issues where code enforcement does not have the authority to enforce it due to a conflict in the code.

Ms. Moore noted there are issues and those have been brought to her attention and will be addressed via amendments and adjustments with existing ordinances to be presented to Council for Consideration in an upcoming meeting.

14. Council Discussion Re: Ordinance pertaining to Special Event Permit for Teen House Parties

Presented by: Councilman Alexander and Michael Williams, City Attorney
Councilman Alexander motioned to table this item; second by Mayor Pro Tem Ford. The motion passed 5-0.

15. Food Truck Tuesday Update

Presented by: Councilwoman Gantt

Councilwoman Gantt noted several members of Council had expressed a desire to extend Food Truck Tuesday through August 29, 2017 noting a budget amendment during the 2nd Qtr.

Councilwoman Robinson noted she had not been included in the discussions to extend Food Truck Tuesdays and will not vote for the extension.

Councilwoman Gantt noted there were Food Truck committee meetings and no, Councilwoman Robinson did not attend.

Ms. Holiday, City Clerk stated for the record, the meeting was staff meeting where members of Council, including Councilman Alexander and attended, noting this was not a published or public meeting.

Councilwoman Gantt motioned to extend Food Truck Tuesday until August 29, 2017; second by Mayor Pro Tem Ford. The motion passed 4-0-1 (Councilwoman Robinson abstained).

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander noted his appreciation for everyone who came out to the meeting; made reference to former Councilman Thomas' comments as inappropriate; noted Carrie Mae Hambrick's service to the community; stated he has every intention of honoring her with what she deserves and suggested a museum or room inside of the new facility where she would gain more exposure nationally, as opposed to local exposure; gave credit to Mr. Thomas for bringing forward the M L King, Sr. Heritage Trail and noted the City dropped the ball after that; and stated the King name of the building would be marketed to the entire United States of America generating hundreds of thousands of dollars.

Councilman Blount referenced Hartsfield-Jackson airport, referencing Maynard Jackson's attributes to Atlanta, thus the name on the airport; stated he is 100% in favor of naming the building after the Servanthood of Carrie Mae Hambrick as it was very much deserved.

Mayor Pro Tem Ford thanked everyone for the planning and participation of the Memorial Day March; invited everyone to the One Henry Tech & Tea event to be held at the Merle Manders Conference Center on June 22nd; noted he was in attendance when the building was dedicated to Carrie Mae Hambrick; referenced the King family's ancestral history in Stockbridge; referenced buildings in the City named after individuals who served the Stockbridge community (noting "Daddy King" had left the area as a teenager; and supports renaming the building for Carrie Mae Hambrick.

Councilwoman Gantt thanked everyone for coming out; thanked everyone for the support; noted it was with honor to honor Mrs. Carrie Mae Hambrick as she gave back so much to the community; noted she is hopeful the new facility will include senior and youth services; stated she wants the name to remain the same and that Mrs. Hambrick has her vote as she paved the way for her, an African-American businesswoman; noted she agreed to build a building that would benefit citizens and families of Stockbridge; noted the Summer Concert series coming up, Food Truck Tuesdays and FREE movies; and noted her contact information was available online to contact her with questions and/or concerns.

Councilwoman Robinson thanked everyone for coming out; noted she grew up around Mrs. Carrie Mae Hambrick; noted the action to name the building took place in December 2015 prior to the new Council members coming on board having been elected in November of 2015; stated she does not want Carrie Mae Hambrick's legacy attached to politics; referenced the Henry County Chamber's "History has a Name" and wants the City to have something to contribute to the history; asked that everyone seek information for themselves and not rely on what you are being told; and noted she loves the Hambrick family, and they know that.

COMMENTS FROM THE MAYOR

Mayor Neal thanked everyone for coming out; noted the events and announcements were included on the Agenda and encouraged everyone to pick up a copy.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Food Truck Tasty Tuesdays begin Tuesday, June 6, 2017 @ Clark Park
- FREE Main Street Movie – Saturday, June 10th on the City Hall Lawn
- Council Meeting – Monday, June 12, 2017 - 6:00 p.m. City Hall
- Food Truck Tasty Tuesday, June 13, 2017 @ Clark Park
- Job Fair, June 15, 2017 from 10:00 a.m. to 2:00 p.m. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA
- Coffee w/A Cop, Saturday, June 15, 2017 from 8:30 a.m. to 10:00 a.m. at Bridgeview Country Cooking North Henry Blvd. Stockbridge, GA
- FREE Sounds of Summer Concert – Saturday, June 17, 2017 on the City Hall lawn.
- Food Truck Tasty Tuesday, June 20, 2017 @ [Clark Park 111 Davis Rd.](#)
- Council Work Session– [Wednesday, June 28, 2017](#) - 6:00 p.m. City Hall Chamber.

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

- Non-Profit Social Mixer – Hosted by Councilwoman Gantt – **Date to be determined** at the Merle Manders Conference Center at 5:30 p.m.

UPCOMING CIVIC EVENTS

- Annual Carrie Mae Hambrick Celebration
Saturday, May 20, 2017 at 2:00 p.m. – Trinity UMC – Green Front Café Lawn

EXECUTIVE SESSION (If necessary)

16. Council Consideration- Naming members to fill vacancies on the Youth Council Advisory Committee

Presented by: Michael Williams, City Attorney

No Action

Councilwoman Gantt motioned to convene Executive Session for Litigation, Personnel and Real Estate; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the Work Session meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilman Alexander motioned to nominate Billy Beckett, Interim City Manager with conditions: (1) When negotiations of contract have been completed; and until the Slavin Executive Firm completes their search for a City Manager; second by Mayor Pro Tem Ford. The motion passed 4-1 (Councilman Blount Opposed).

Councilwoman Gantt motioned to adjourn the meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor

WEDNESDAY, JUNE 7, 2017 • 11A

PUBLIC HEARING NOTICE

Notice is hereby given that the Henry County Board of Commissioners and the Cities of Stockbridge and Hampton will conduct a Public Hearing for the purpose of approving a resolution to transmit the Short Term Work Program and Capital Improvements Element Annual Update: 2017-2021 to the Atlanta Regional Commission. Copies of the document will be available at the Henry County Planning and Zoning Department, 140 Henry Parkway, McDonough, GA 30253.

Jurisdiction	Adoption Public Hearing	Location
Henry County	Henry County Board of Commissioners Tuesday, July 18, 2017 6:30 a.m.	Henry County Administration Building Community Meeting Room 140 Henry Parkway, McDonough, GA 30253
Hampton	Hampton City Council Tuesday, July 11, 2017 6:00 p.m.	Hampton City Hall 17 East Main Street Hampton, GA 30228
Stockbridge	Stockbridge City Council Monday, July 10, 2017, 6:00 p.m.	Stockbridge City Hall 4640 North Henry Boulevard Stockbridge, GA 30281

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2	Swimming Pool/Splash Pad Feasibility Study	2018	Public Works	\$50,000	SPLOST IV	
3	Wastewater Treatment Plant Upgrade Plans/Engineering	2017-2021	Sewer	\$2,000,000	SPLOST III & IV	On going
4	Water supply source development (Wells)	2017-2021	Water	\$3,346,250	SPLOST III & IV	Engineering stages
5	City water meter replacement (AMI)	2017-2018	Water	\$1,750,000	SPLOST IV	In process
6	SCADA Replacement	2017-2021	Water / Sewer	\$750,000	SPLOST III	In process
7	Water main and service line replacement	2017-2021	Water	\$250,000	SPLOST IV	On going
8	New water treatment facility	2018-2021	Water	\$3,000,000	SPLOST IV	
9	GIS - Infrastructure Inventory and detailed mapping	2017-2021	Public Works	\$250,000	SPLOST IV	In process
10	Sewer - Infiltration and inflow study	2017-2021	Sewer	\$750,000	SPLOST IV	In process
11	Sewer reconstruction & pump station replacement	2017-2021	Sewer	\$1,000,000	SPLOST IV	Construction partially complete
12	New Maintenance Shop	2018-2020	Public Works	\$3,000,000	SPLOST IV	Design plans in final stages
13	Parks Improvements including ADA Compliant Playground Equipment	2017-2018	Public Works	\$1,000,000	SPLOST IV, CDAG	Clark Park Equipment being installed
	SUBTOTAL			\$20,146,250		

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Economic Development						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
14	Establish Stockbridge Business Association	2017-2021	City of Stockbridge	\$50,000	DDA	
15	Create Economic Development Marketing Plan	2018	City of Stockbridge	\$100,000	Hotel / Motel	
16	Application for an Opportunity Zone Designation	2017-2021	City of Stockbridge	\$25,000	General Fund	
17	City wide marketing and rebranding plan	2017-2021	City of Stockbridge	\$137,000	Hotel / Motel	On Going
18	Technical College Expansion	2017-2018	City of Stockbridge	\$250,000	General Fund	
	SUBTOTAL			\$562,000		

Land Use						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
19	Update City Code including zoning and construction codes	2017-2021	City of Stockbridge	\$100,000	General Fund	On Going
20	138 Overlay District Study	2017-2021	City of Stockbridge	\$35,000	General Fund	On Going
21	City Comprehensive Plan Update	2017-2018	City of Stockbridge	\$100,000	General Fund	In Progress
22	LCI Implementation	2018-2021	City of Stockbridge	\$250,000	General Fund	On Going
	SUBTOTAL			\$485,000		

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Transportation						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
23	Rock Quarry Road Extension Engineering and ROW Acquisition/ Indeco South	2018	City of Stockbridge	\$3,000,000	SPLOST IV	Pre-Design Stages
24	Sidewalk repair and reconstruction	2017-2021	City of Stockbridge	\$500,000	SPLOST IV	On Going
25	Burke Street - Streetscape	2017-2018	City of Stockbridge	\$1,500,000	General Fund, CDBG SPLOST IV & TE	
26	Davis Road from Clark Park to Highway 42 (Sidewalks and Streetscape)	2017-2021	City of Stockbridge	\$500,000	SPLOST IV & TE	Design complete; in ROW acquisition phase
27	Davidson Parkway to Flippen Road By-Pass (Design and ROW Acquisition)	2017-2021	City of Stockbridge	\$5,000,000	SPLOST	
	SUBTOTAL			\$10,500,000		

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Completed Projects						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
1	Circle Creek Bank Restoration	2016	Stormwater	\$239,676	Stormwater Fund	Complete
2	Mays Road culvert collapse	2016	Stormwater	\$125,199	Stormwater Fund	Complete
3	ADA Playground Equipment at Memorial Park	2016	City of Stockbridge	\$82,377	CDBG Funding	Complete
4	Bike Pedestrian and Trail Master Plan	2017	City of Stockbridge	\$50,000	SPLOST III & IV	Complete
5	South Berry Street Sidewalks	2016	City of Stockbridge	\$150,000	SPLOST III, CDBG	Complete
	SUBTOTAL			\$647,252		

CITY OF STOCKBRIDGE, GEORGIA
CAPITAL IMPROVEMENTS ELEMENT
Update 2017-2021

PUBLIC FACILITY: City of Stockbridge
SERVICE AREA: Public Works

PROJECT DESCRIPTION	Start Date	End Date	Estimated Cost	Portion Chargeable To Impact Fees	Other Funding Sources	Total Expenditures for the Year 2016	Impact fee Expenditures for the Year 2016	Impact fees Encumbered through the Year 2016
Water Supply Source Development	2015	2018	\$1,125,000	\$1,125,000	SPLOST	\$8,738	\$0	
Flippen Road Well Exploration	2015	2018	\$750,000	\$750,000	SPLOST	\$0	\$0	
Flippen Road Well	2015	2018	\$625,000	\$625,000	SPLOST	\$0	\$0	
Pinehurst / Rustic Road Well								
Hydraulic Water Model	2017	2018	\$ 150,000	\$ 150,000	SPLOST	\$ -	\$ -	\$ 93,308
Pump Station Rebuild to increase capacity	2017	2018	\$ 600,000	\$ 148,327	SPLOST	\$ -	\$ -	\$ 148,327
Wastewater Plant Upgrade	2017	2021	\$ 1,000,000	\$ 1,000,000	SPLOST	\$ -	\$ -	
New Water Treatment Facility	2017	2021	\$ 3,000,000	\$ 3,000,000	SPLOST	\$ -	\$ -	
New Maintenance Facility	2017	2021	\$ 3,000,000	\$ 3,000,000	SPLOST	\$ 19,146	\$ -	

ANNUAL FINANCIAL REPORT FOR 2016
City of Stockbridge

(1) Public Facility Type	Water Supply	Wastewater	TOTAL
(2) Service Area			
(3) Beginning Impact Fee Fund Balance	\$71,979	\$116,910	\$188,889
(4) Impact Fees Collected	\$21,328	\$31,416	\$52,744
(5) Accrued Interest	\$1	\$1	\$2
(6) Project Expenditures			
(7) Administrative Costs			
(8) Impact Fee Refunds			
(9) Ending Impact Fee Fund Balance	\$93,308	\$148,327	\$241,635
(10) Impact Fees Encumbered	\$93,308	\$148,327	\$241,635

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3	Wastewater Treatment Plant Upgrade Plans/Engineering	2017-2021	Sewer	\$2,000,000	SPLOST III & IV	On going
4	Water supply source development (Wells)	2017-2021	Water	\$3,346,250	SPLOST III & IV	Engineering stages
5	City water meter replacement AMI	2017-2018	Water	\$1,750,000	Water Fund & SPLOST IV	In process
6	SCADA Replacement	2017-2021	Water / Sewer	\$750,000	SPLOST III	In process
7	Water main and service line replacement	2017-2021	Water	\$250,000	SPLOST IV	On going
8	New water treatment facility	2018-2021	Water	\$3,000,000	SPLOST IV	
9	GIS - Infrastructure Inventory and detailed mapping	2017-2021	Public Works	\$250,000	SPLOST IV	In process
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	SUBTOTAL			\$20,146,250		

City of Stockbridge, Georgia
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19						
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City of Stockbridge, Georgia
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City of Stockbridge, Georgia
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City of Stockbridge, Georgia
Short Term Work Program
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24	Sidewalk repair and reconstruction	2017-2021	City of Stockbridge	\$500,000	SPLOST IV	On Going
25	Burke Street - Streetscape	2017-2018	City of Stockbridge	\$1,500,000	General Fund, CDBG SPLOST IV & TE	
26	Davis Road from Clark Park to Highway 42 (Sidewalks and Streetscape)	2017-2021	City of Stockbridge	\$500,000	SPLOST IV & TE	Design complete; In ROW acquisition phase
27	Davidson Parkway to Flippen Road By-Pass (Design and ROW Acquisition)	2017-2021	City of Stockbridge	\$5,000,000	SPLOST	
	SUBTOTAL			\$10,500,000		

City of Stockbridge, Georgia
Short Term Work Program
Update 2017-2021

Completed Projects						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
1	Circle Creek Bank Restoration	2016	Stormwater	\$239,676	Stormwater Fund	Complete
2	Mays Road culvert collapse	2016	Stormwater	\$125,199	Stormwater Fund	Complete
3	ADA Playground Equipment at Memorial Park	2016	City of Stockbridge	\$82,377	CDBG Funding	Complete
4	Bike Pedestrian and Trail Master Plan	2017	City of Stockbridge	\$50,000	SPLOST III & IV	Complete
5	South Berry Street Sidewalks	2016	City of Stockbridge	\$150,000	SPLOST III, CDBG	Complete
	SUBTOTAL			\$647,252		

CITY OF STOCKBRIDGE, GEORGIA
CAPITAL IMPROVEMENTS ELEMENT
Update 2017-2021

PUBLIC FACILITY: City of Stockbridge
SERVICE AREA: Public Works

PROJECT DESCRIPTION	Start Date	End Date	Estimated Cost	Portion Chargeable To Impact Fees	Other Funding Sources	Total Expenditures for the Year 2016	Impact fee Expenditures for the Year 2016	Impact fees Encumbered through the Year 2016
Water Supply Source Development								
Flippen Road Well Exploration	2015	2018	\$1,125,000	\$1,125,000	SPLOST	\$8,738	\$0	
Flippen Road Well	2015	2018	\$750,000	\$750,000	SPLOST	\$0	\$0	
Pinehurst / Rustic Road Well	2015	2018	\$625,000	\$625,000	SPLOST	\$0	\$0	
Hydraulic Water Model	2017	2018	\$ 150,000	\$ 150,000	SPLOST	\$ -	\$ -	\$ 93,308
Pump Station Rebuild to increase capacity	2017	2018	\$ 600,000	\$ 148,327	SPLOST	\$ -	\$ -	\$ 148,327
Wastewater Plant Upgrade	2017	2021	\$ 1,000,000	\$ 1,000,000	SPLOST	\$ -	\$ -	
New Water Treatment Facility	2017	2021	\$ 3,000,000	\$ 3,000,000	SPLOST	\$ -	\$ -	
New Maintenance Facility	2017	2021	\$ 3,000,000	\$ 3,000,000	SPLOST	\$ 19,146	\$ -	

ANNUAL FINANCIAL REPORT FOR 2016
City of Stockbridge

(1) Public Facility Type	Water Supply	Wastewater	TOTAL
(2) Service Area			
(3) Beginning Impact Fee Fund Balance	\$71,979	\$116,910	\$188,889
(4) Impact Fees Collected	\$21,328	\$31,416	\$52,744
(5) Accrued Interest	\$1	\$1	\$2
(6) Project Expenditures			
(7) Administrative Costs			
(8) Impact Fee Refunds			
(9) Ending Impact Fee Fund Balance	\$93,308	\$148,327	\$241,635
(10) Impact Fees Encumbered	\$93,308	\$148,327	\$241,635

Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

- 1.1 This Task Release is for a Project described as:
Wastewater Treatment Plant Improvements – Phase II & Glenn Addy Pump Station Rehab

2. The Work:

- 2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

- A. Preliminary Engineering & Concept Development Phase*
- B. Engineering Design*
- C. Permitting Assistance*
- D. Bidding*
- E. Construction Administration*
- F. Construction Observation*

A. Preliminary Engineering

The Engineer will meet with the Owner to discuss and define the project scope and boundaries of the project. Other preliminary work may include developing conceptual plans and preliminary opinions of probable project costs prior to entering the design phase.

B. Engineering Design

Carter & Sloope, Inc. will furnish a 3-person survey crew to survey the project areas. Topographic surveying will locate the existing features including any above ground utilities or below ground utilities that are marked by the utility owner. Prior to beginning surveying, we will contact the Utilities Protection Center and request a design locate. It has been our experience that most non-municipal utility owners like the phone, power and cable companies, do not respond or respond very slowly to these types of requests. It has been our experience that local knowledge from Owner's personnel is extremely valuable

so we will work closely with the Owner in identifying areas of potential conflict. Carter & Sloop will not conduct any subsurface investigations or subsurface utility engineering (SUE) to locate existing utilities unless requested by the Owner as an additional service.

Once the topographic surveying is completed, we will prepare preliminary design documents for the proposed wastewater treatment plant improvements within ten (10) weeks. At approximately 60% completion, we will meet with Owner's personnel to present the preliminary design for review. Within six (6) weeks after receipt of any comments, we will address any comments the Owner has with the preliminary design and then prepare and furnish detailed final design Drawings and Specifications in a 16 division format (100% complete) indicating the scope, extent and character of the work to be performed and furnished by the Contractor during the construction of the project. We will submit the 100% complete Drawings and Specifications to the Owner for their review and approval and we will review any comments and recommendations and incorporate needed changes in the final design 100% complete Documents, which will include detailed construction plans and technical specifications of the following components:

- a. New disk filtration technology at the wastewater treatment plant to replace existing traveling bridge filters.
- b. New ultraviolet (UV) disinfection system to replace chlorine system.
- c. Rehab the Glenn Addy pump station by replacing the pumps with new Gorman-Rupp pumps and controls.

In general, our design services will include:

- a. Civil engineering design including site work, yard piping, valves, hydraulic design and soil erosion and sediment control.
- b. Structural engineering design.
- c. Electrical engineering design including power, instrumentation and control and SCADA design to integrate new equipment into the plant SCADA system.

Contemporaneous with the presentation of each design, Carter & Sloop will provide the Owner with a Preliminary Opinion of Probable Construction Cost and Total Project Costs known to the Engineer for both the preliminary design (60% complete) and final designs (100% complete). This preliminary cost estimate will itemize the quantities and anticipated unit prices for each component needed for the project.

Carter & Sloop, Inc. will also provide the Owner with two (2) full-size sets of final design documents (100% complete) plus digital copies in Adobe Acrobat (PDF) format. All other documents, including calculations, estimates, etc., will be submitted in their native format.

C. Permitting Assistance

Carter & Sloop will provide technical criteria, written descriptions, and design data to assist the Owner in obtaining permits required for the project with the understanding that it is the Owner's sole responsibility to secure permits and pay all necessary permit fees. We will complete the necessary permit applications and submit the required copies of the final construction

drawings and technical specifications to the appropriate review agencies for approval of the necessary permits to construct the project. We will also assist the Owner in consultations with such authorities and revise the Drawings and Specifications and permit applications in response to directives from such authorities, if necessary. At a minimum, we anticipate the following:

- a. *Land Disturbing Permit Application* to the Local Issuing Authority, which is the City of Stockbridge
- b. *NPDES Permit Application for Temporary Stormwater Discharge Associated from Construction Activity for Infrastructure Construction Projects (G.A.R. 100002)*;
- c. *Notice of Intent* to the District EPD Office;
- d. *Sanitary Sewer Extension Submittal* to submit to the Georgia Department of Natural Resources, Environmental Protection Division (EPD);

D. Bidding

C&S will assist the Owner in advertising and obtaining competitive and qualified bids for the project in accordance with local and State law. The advertisement period shall last a minimum of 30 days and the Owner will pay all necessary advertising fees. We will provide the Owner with one (1) set of final design Drawings and Specifications to be kept on file during the advertisement period.

C&S will maintain a record of prospective bidders to whom Bidding Documents have been issued and receive and process contractor charges for Bidding Documents. We will respond to Requests for Information (RFIs) and issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. We will also consult with the Owner and participate in all decisions as to the acceptability of substitute materials, subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the project as to which such acceptability is required by the Bidding Documents. We do not believe a pre-bid conference is necessary for this type of project so we have excluded that from our Scope of Work, however, one can be added as an Additional Service if requested by the Owner.

C&S will attend and manage the Bid Opening, review bids, and prepare a certified Bid Tabulation. We will provide a Letter of Recommendation to the Owner regarding award of the contract as appropriate and assist in assembling and awarding contracts for the Project.

C&S will prepare the Notice of Award and Contract Documents and forward them to the selected Contractor for execution. We will receive the executed contracts, bonds and insurance documents from the contractor and forward them to the Owner for their review and approval.

E. Construction Administration

Management of construction efforts (i.e. "construction management" services) are specifically excluded from our Scope of Work; however, during construction, C&S will provide professional services in the general

administration of the construction contract and act as the Owner's representative to the extent and limitations of the duties, responsibilities and authority of the Engineer as established in this written Agreement and in the Contract Documents. After the contracts have been executed by all parties, C&S will complete, with reasonable promptness, the following tasks as needed during construction of the project:

- a. *Pre-Construction Conference:* Attend and lead one (1) pre-construction conference that will be hosted by the Owner at their office and issue a Notice to Proceed to the selected Contractor.
- b. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which, in the Engineer's judgment, are necessary to enable the Contractor to proceed.
- c. *Clarifications and Interpretations (Field Orders):* Respond in writing with reasonable promptness to Requests for Information (RFI's) and issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents and shall be provided as part of the Engineer's Scope of Services; however, if the Contractor's request for information, clarification, or interpretation are, in the Engineer's professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the Contract Documents, or are reasonably inferable there from, the Engineer shall be entitled to compensation for Additional Services for the Engineer's time spent responding to such request provided the Engineer notify Owner in advance that it deems such request to be so apparent, seek compensation for such clarification and interpretation and Owner does not timely instruct the Engineer not to undertake the clarification or interpretation. Should the Owner agree to reimburse the Engineer for these Additional Services, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- d. *Change Orders:* Review and recommend Change Order justifications and prepare change orders to modify the Contract Documents as may be necessary.
- e. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for general conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.

- f. Schedules:* Review and determine the acceptability schedules which the Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
- g. Substitutes and "or equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by the Contractor, but subject to the provisions outlined in Additional Services.
- h. Progress Meetings:* C&S will attend progress meetings at the jobsite as needed, but at a minimum, on a monthly basis. We will prepare meeting agendas, lead the progress meetings and issue meeting minutes for review and approval by the Owner and Contractor.
- i. Applications for Payments:* Based on Engineer's observations as an experienced and qualified professional and on review of Applications for Payment and accompanying supporting documentation:
 - 1) Determine the amount that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's reasonable knowledge, information and belief, Contractor's Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents, to the results of any subsequent tests called for in the Contract Documents, and being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - 2) By recommending any payment to the Contractor, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed or special inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work beyond the responsibilities specifically assigned to the Engineer in this Agreement. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in

progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

- j. *Record Drawings:* We will prepare and furnish the Owner one (1) set of reproducible and one (1) electronic copy in Adobe PDF format of the Project Record Drawings showing appropriate record information that is annotated and furnished to us by the Contractor in accordance with the Contract Documents after construction is complete.
- k. *Contractor's Completion Documents:* Receive from the Contractor and transmit to the Owner operating and maintenance manuals, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data, including the annotated Record Documents and Record Drawings which are to be assembled by Contractor and furnished to us.
- l. *Substantial Completion:* After receiving notice from Contractor that they consider the entire Work complete and ready for its intended use, we will conduct one (1) pre-final observation in company with the Owner and Contractor to observe the Contractor's work to determine if, based on the Engineer's professional opinion and belief and based only on information available at the time of pre-final on-site observation, the Work is substantially complete. If we do not consider the Work substantially complete, we will notify the Contractor in writing giving reasons therefore. If, after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor in accordance with the provisions in the Contract Documents. Attached to the certificate will be a punch-list of items that, in the Engineer's professional opinion, knowledge and belief, are deficient and must be completed or corrected before we recommend final payment be made to the Contractor by the Owner. The certificate of Substantial Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee.
- m. *Final Notice of Acceptability of the Work:* After receiving notice from the Contractor that the punch-list items are completed, we will conduct one (1) final on-site observation in company with Owner and the Contractor to determine if the completed Work of Contractor is acceptable in the Engineer's professional opinion, reasonable knowledge and belief and based only on information available at the time of final on-site observation and to the extent of the services provided by Engineer under this Agreement, so that Engineer may recommend, in writing, final payment to Contractor. We will notify the Contractor and the Owner in writing of any particulars in which the final observation reveals that the Work is incomplete or defective.
- n. *Project Completion Statement:* EPD will require a statement from the Engineer of Record that the project has been completed in accordance

with the approved plans and specifications and that the Contractor has satisfactorily completed the project. Therefore, after we conduct the final on-site observation, we will, upon determining that in the Engineer's professional opinion and belief and based only on information available at the time of final on-site observation, furnish a letter to EPD and one (1) copy to the Owner that the Project is completed in accordance with EPD's approved Drawings and Specifications. The Statement of Project Completion is intended to be interpreted only as an expression of professional opinion and therefore does not constitute an expressed warranty or guarantee. The statement of project completion will be for the sole use of the Owner and the Georgia Department of Natural Resources, Environmental Protection Division and cannot be used or relied upon by any third party without the expressed written permission from Carter & Sloope, Inc.

- a. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, or of any subcontractors, suppliers, or other individuals or entities performing or furnishing any portions of the Work, or any agents or employees of any of them. The Engineer shall not be responsible for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents or any laws, codes, rules or regulations.

F. Construction Observation

C&S will provide visits to the Project site at intervals appropriate to the various stages of construction, as Engineer deems necessary, or as otherwise agreed to in writing by the Owner and the Engineer, during construction, to observe the progress and quality of Contractor's executed Work. Such visits and observations by Engineer, and/or his representative, if any, are not intended to be an exhaustive check or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections or Special Inspections or tests of Contractor's Work in progress beyond the responsibilities specifically assigned to the Engineer in this Agreement and the Contract Documents, but rather our site visits will be limited to spot checking and similar methods of general observation of the Work based on Engineer's exercise of professional judgment. Based on information obtained during such visits and general observations, Engineer will determine, in general, if the Work is proceeding in accordance with the Contract Documents, and Engineer shall keep the Owner informed of the progress of the Work. Continuous onsite observation by a Resident Project Representative at the Project site will not be included in our budget, unless requested by the Owner and agreed to by the Engineer as Additional Services in accordance with the terms of this Agreement and the Agreement amended accordingly. The purpose of Engineer's visits to, and representative's visits, if any, at the Project site will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the

completed Project as a functioning whole as indicated in the Contract Documents. The Engineer and/or his representative will not supervise, direct or have control over Contractor's work during such visits or as a result of such observations of Contractor's Work, nor will we have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor's furnishing and performing the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents. Accordingly, we will neither guarantee the performance of any Contractor nor assume responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

- a. *Jobsite Safety:* Neither the professional activities of the Engineer, or the presence of the Engineer or its employees and sub-consultants at a construction site / Project site, shall impose any duty on the Engineer, nor relieve the Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. The Engineer and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Owner agrees that the Contractor shall be solely responsible for jobsite safety, and warrants the intent shall be carried out in the Owner's contract with the Contractor. The Owner also agrees that the Contractor shall defend and indemnify the Owner, the Engineer and the Engineer's sub-consultants and they shall be made additional insureds under the Contractor's policies of general liability insurance.
- b. *Inspections and Tests:* The Engineer will require special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Engineer shall be entitled to rely on the results of such tests.
- c. *Defective Work:* The Engineer will recommend to Owner that the Contractor's Work be rejected while it is in progress if, on the basis of Engineer's or his representative's observations, Engineer believes that such Work will not produce a completed Project that conforms generally to the Contract Documents or that it will threaten the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.
- d. *Disagreements between Owner and Contractor:* The Engineer will render formal written decisions on all duly submitted issues relating to the acceptability of Contractor's work or the interpretation of the

requirements of the Contract Documents pertaining to the execution, performance, or progress of Contractor's Work; review each duly submitted Claim by Owner or Contractor, and in writing either deny such Claim in whole or in part, approve such Claim, or decline to resolve such Claim if Engineer in its discretion concludes that to do so would be inappropriate. In rendering such decision, Engineer shall be fair and not show partiality to Owner or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

3. **Contract Time:**

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. **Fee Summary:**

Fee Basis

We propose to complete our work for Basic Services described herein for the lump sum amounts or hourly, not-to-be exceeded, amounts as scheduled below. Hourly, not-to-exceed amounts shall be determined in accordance with our Hourly Fee Schedule. No fee amount may be exceeded without prior written approval from the Owner.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1	Preliminary Engineering	Hourly not-to-exceed \$ <u>3,000</u>
2	Engineering Design	Hourly not-to-exceed \$ <u>56,000</u>
3	Permitting Assistance	Hourly not-to-exceed \$ <u>2,000</u>
4	Bidding	Hourly not-to-exceed \$ <u>6,600</u>
5	Construction Administration	Hourly not-to-exceed \$ <u>26,000</u>
6	Construction Observation (assumes 100 man-hours)	Hourly not-to-exceed \$ <u>9,500</u>
7	Geotechnical Engineering & Materials Testing	Hourly not-to-exceed \$ <u>6,000</u>
		<i>Total of Items 1 - 7 Inclusive: \$ <u>109,100</u></i>

Hourly fee amounts listed above shall not-exceed the amounts listed without prior written authorization.

Hourly rates for Basic Services Additional Services are listed provided in the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the hourly amounts up to the not-to-exceed pricing provided herein for the agreed upon scope described herein.

- 4.2 **Reimbursable Expenses:** Because the City has requested us to conduct two (2) site visits to look at various Headworks technologies, we are going to budget \$2,000 in reimbursable expenses to cover mileage and other travel related expenses associated with this project.
- 4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:
- a. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer or its design requirements including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted reports, Drawings or Specifications, or other project related documents when such revisions are required by changes in Laws and regulations enacted subsequent to the date of this proposal or are due to any other causes beyond Engineer's control.
 - b. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
 - c. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
 - d. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
 - e. Preparing additional Bidding Documents or Contract Documents for alternate bids or prices requested by Owner for the Work or a portion thereof.
 - f. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
 - g. Providing Construction Phase services beyond the construction Contract Times, which is estimated at 6 months, or man-hours listed herein.
 - h. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.
 - i. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
 - j. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
 - k. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the Construction Contract in evaluating and

determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.

- l. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work, (2) the presence at the Site of any Hazardous Materials and/or Environmental Conditions (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials), (3) Work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
- m. Reviewing Shop Drawings more than two (2) times as a result of repeated inadequate submissions by Contractor. In such an event, the Engineer shall prepare a Change Order for the Owner that will deduct the cost of these Additional Services from the Owner's contract with the Contractor.
- n. Geotechnical engineering. The Owner should contract directly with a geotechnical engineer for geotechnical consulting services.
- o. Archeological and Historical Preservation consulting;
- p. Delineating wetlands or flood plain determinations.
- q. U.S. Army Corps of Engineering Permitting;
- r. Providing topographic surveys or construction surveys and/or staking to enable Contractor to perform its work and any type of property or boundary surveys or easements or related engineering or surveying services needed for the transfer of interests in real property; and providing other special field surveys not specifically detailed in the Basic Services.
- s. Assistance with funding alternative including, but not limited to, loan/funding applications, grant writing, engineering reports, rates studies, etc. unless specifically included in the Basic Services;
- t. Environmental Surveys including, but not limited to, wetlands, endangered species, cultural resources, historic preservation resources or special sub-consultants for permits;
- u. Preparing for and participating in public meetings and/or public hearings unless specifically included in the Basic Services;
- v. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.
- w. All building and permit fees and building inspection fees

5. The Primary Contacts:

- 5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E.
Name

(706) 769-4119
Phone

mboyd@cartersloope.com
Email

- 5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

Name

Phone

Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
_____ Signature	_____ Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: <u>May 10</u> , 2017	Date: _____, 2017

**Council Consideration-
Authorization to place a
Little Library Box on City
Property @ Rock Quarry
Road/ Eagle's Landing
Parkway using Council
initiative funds for the
project.**

**Presented by: Councilman
Alexander**