



City of Stockbridge
Bringing People
Together

STOCKBRIDGE CITY COUNCIL

Mayor Judy Neal

Mayor Pro Tem Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting
Agenda
June 12, 2017 6:00 PM



Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, JUNE 12, 2017 6:00 PM

Mayor & City Council

Judy Neal, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order**
- II. Invocation-Pastor John Dewberry of Bennett International**
- III. Pledge of Allegiance**
- IV. Roll Call**

	Present	Absent
Mayor Pro Tem Ford	_____	_____
Mayor Neal	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____
- V. Adoption of the Agenda**
- VI. VI. Approval of Minutes for 4/10/17, 4/19/17 and 4/25/17**
 - April 10, 2017 Draft Minutes**
 - April 19, 2017 Draft Minutes**
 - April 25, 2017 Draft Minutes**

Ceremonial Review- Wastewater Treatment Plant Gold Award

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

PRESENTATION

Item # 1 - Kensley Grace Aquatic Center

Presented by: Lou Martin

NEW BUSINESS

Item # 2 - Council Consideration- Authorization to approve City's Health & Benefits Package July 1, 2017

Presented by: Renee Wheeler

Item # 3 - To approve Budgeted Item- Task Order 2017.05 Falcon Design concepts for Stormwater Improvements- Hillcrest Street @ Bowen Street in the amount of \$19,450.00

Presented by: Decius Aaron

Item # 4 - To approve Budgeted Item- Proposal submitted by Georgia Wildcat Paving to repair brick pavers on East Atlanta Rd. Near City Hall in the amount of \$11,533.00.

Presented by: Decius Aaron

Item # 5 - Council Consideration- City of Stockbridge Ethics Code

Presented by: Councilman Alexander

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Judy Neal

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

Item # 6 -

Council Consideration – Naming members to fill vacancies on the Youth Council Advisory Committee

Term Expires 12/31/2017

Term Expires 12/31/2017

Presented by: Michael Williams

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

- Food Truck Tasty Tuesday, June 13, 2017 from 5:30 – 9:00 p.m.
***(New Location) Clark Park 111 Davis Rd. Stockbridge**
- Ethics Board Committee Meeting, Wednesday, June 14, 2017 at 6:00 p.m. City Hall, Patrick Henry Meeting Room.
- Job Fair, June 15, 2017 from 10:00 a.m. to 2:00 p.m. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA
- FREE Sounds of Summer Concert – Saturday, June 17, 2017 on the City Hall lawn (Bring your lawn chairs)
- Food Truck Tasty Tuesday, June 20, 2017 from 5:30 – 9:00 p.m.
***(New Location) Clark Park 111 Davis Rd. Stockbridge**
- Food Truck Tasty Tuesday, June 27, 2017 from 5:30 – 9:00 p.m.
***(New Location) Clark Park 111 Davis Rd. Stockbridge**
- Council Work Session– **Wednesday, June 28, 2017** - 6:00 p.m. City Hall Chamber. **NOTE ONE-TIME CHANGE OF DAY TO WEDNESDAY.**

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

- Non-Profit Social Mixer – Hosted by Councilwoman Gantt – **Date to be determined** at the Merle Manders Conference Center at 5:30 p.m.
- Coffee w/A Cop, Saturday, June 17, 2017 from 8:30 a.m. to 10:00 a.m. at Bridgeview Country Cooking 4727 North Henry Blvd. Stockbridge
- Bike Trail Ride, Saturday, June 17, 2017 at 10:00 a.m. from Reeves Creek Trail/Flippen Rd. to Memorial Park Stockbridge

UPCOMING CIVIC EVENTS

- OneHenry Tech & Tea, Thursday, June 22, 2017 at 5 – 8 p.m. at the
 June 12, 2017 6:00 PM 4640 N. Henry Stockbridge, GA 30281 Phone: (770) 389-7900

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



DRAFT SUMMARY MINUTES COUNCIL MEETING

MONDAY, APRIL 10, 2017 6:00 p.m.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Mayor Neal called the meeting to Order.

Invocation was provided by Reverend Andy Postel of Stockbridge First UMC.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Councilman Blount motioned to amend the Agenda to add to Discussion the Public Information Officer position; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Robinson motioned to Adopt the Minutes for 2/9/17, 2/10/17, 2/13/17, 2/20/17 and 2/28/17; second by Councilman Alexander. The motion passed 5-0.

Review of Ceremonial Presentations

Mayor Neal reviewed the ceremonial presentation of the Letter of Commendation presented to: Dr. Renata Hannah for receiving the President Barack Obama Lifetime Achievement Award for Volunteer Services, a prestigious national honor offered to outstanding citizens in recognition of sustained volunteer services and the Proclamation presented to Amanda Blanton (whose child is autistic) and was accompanied by a host of family and friends on behalf of National Autism Awareness Month.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Aneta Lee noted she had spoken with City Manager, Michael Harris regarding City-wide broadband and bringing in Google Fiber to the City.

Katie Young with *You Deserve It!* (YDI) proposed a partnership with the City for a Youth Empowerment Program.

NEW BUSINESS

1. REZONING: RZ-16-39-S – PUBLIC HEARING

WetSet Scuba and Water Sports, Inc. of Stockbridge, GA requests a rezoning from C-1 (Neighborhood Commercial) to C-2 (General Commercial) for the property located at 5104 N. Henry Blvd in Land Lot 59 in the 12th District. The property consists of .75 +/- acres and the request is for a swim school.

Mr. Harris formally introduced noting she has been on staff approximately three weeks and has already done a great job and hit the ground running.

Ms. Camilla Moore thanked Mr. Harries and the City for the opportunity to serve and looks forward to implementing the City's vision.

Ms. Moore noted the applicant Bruce Brown is requesting rezoning from C-1 (Neighborhood Commercial) to C-2 (General Commercial). Noting the Henry County Planning Commission has recommended approval as well as the City's Zoning Advisory Board along with Stockbridge Planning staff.

PUBLIC HEARING:

Speakers Opposed: None Speakers in favor: Bruce Brown, Applicant
The Public Hearing was closed.

Councilwoman Gantt motioned to approve RZ-16-39-S; second by Councilman Blount. The motion passed 5-0.

2. VARIANCE: VR-17-02-S – PUBLIC HEARING

Station Two, LP of Atlanta, GA requests a variance from development standards for signage for the property located at 4475 N. Henry Blvd. The property is in Land Lot 61 in the 12th District. The property consists of .89 +/- acres and the request is for signage.

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted the applicant is requesting 15 different variances and explained that if any property precedes the adoption of the Old Downtown Overlay District (ODOD) and requests improvements, they have two choices: To make the property look better or leave it as is. Ms. Moore noted Henry

County P&Z only approved 5 variances relating to the Overlay District and denied all request for signage. The City's ZAB Planning Commission and City staff recommend approval of all requested variances.

Councilman Alexander recused himself from this item noting the owner has advertised with his business entity.

PUBLIC HEARING

Speakers Opposed: None Speakers in favor: Dean Normandy, Applicant
The Public Hearing was closed.

Councilwoman Gantt motioned to approve VR-17-02-S; second by Councilwoman Robinson. The motion passed 4-0-1 (Councilman Alexander abstained).

3. Council Consideration for a Resolution to establish a Timeline for selecting a Design company and rebuilding a State-of-the-Art Community and Cultural Arts Center.

Presented by: Councilwoman Gantt

Councilwoman Gantt expressed her desire for an update and a timeline for the Cultural Arts Center specifically the timeline for demolition, an RFP for design and rebuilding of the center.

Mr. Harris distributed and referenced a current timeline that is being used for the new Public Works facility and explained the Cultural Arts Center will use a similar process.

Mr. Harris also informed Council the demolition of the building began last week with the interior wall being taken down and the exterior demolition will start the following week with the hopes of having demolition completed within the next 45-60 days. Mr. Harris further noted, once demolition is complete, the next step would be to assess the site, complete a soil analysis and survey to determine the design with input from the Council and the community and to select a firm to complete the project.

Mayor Pro Tem Ford noted he likes the idea of the timeline and requested to being notified when the building begins to be bulldozed.

No action taken.

DISCUSSION

4. Council Discussion to amend the Facade Ordinance

Presented by: Councilwoman Gantt

Councilwoman Gantt noted Council recently adopted a Façade Ordinance that does not allow painting of brick for the ODOD (Old Downtown District Overlay) area and would like Council to consider looking at the City of

Suwanee's Façade Ordinance. Attorney Williams referenced the provision was not included in the façade requirements that applies city wide and added one of the variance request presented earlier was to allow for painting of brick.

No action taken.

5. Council Discussion regarding North Henry Blvd. Facade Grants

Presented by: Councilman Alexander

Councilman Alexander noted he would like to propose expanding the City's existing Façade Grant Program for currently for the Downtown District to include North Henry Blvd. and stated if there is anything Council can do as far as matching funds to inform them of that process.

Councilman Alexander also suggested increasing the standards of color choices and the appearance throughout the City noting there is a 50% brick requirement in place and it would be a shame to continue to let businesses paint the bricks. Councilman Alexander stated there should be steps in place; and he would like to talk and partner with existing businesses along North Henry Blvd.

Mayor Pro Tem Ford asked if the proposed expansion would include Wal-Mart all the way East of Hwy 42. Councilman Alexander noted his proposal would include all of North Henry Blvd. Mayor Pro Tem Ford then inquired about funding as this was not a budgeted item. Mr. Harris noted monies would come from the City's fund balance (savings) seeing it was not budgeted.

No action taken.

6. Council Discussion regarding reconsideration for Council Districts

Presented by: Councilman Alexander

Councilman Alexander noted the City currently elects its officials At-large, where every member of Council represents the entire City and noted it is his belief the City should have 3 districts and 2 At-Large positions. Councilman Alexander also noted a second option would be to add an additional Council seat and have 4 districts with 2 At-Large positions broken down into three districts: North, Central and South district that would consists of 3 members of Council noting districts make officials accountable.

Councilman Blount stated his belief of the conversation regarding Districts was premature due to the City's actions regarding annexation and that's where the focus should be with the City moving forward.

Mayor Pro Tem Ford noted he thinks having districts could be a good thing, however, he believes the City should also focus on annexing and creating

clear and defined city limits and discuss the proposed Eagles Landing City that would de-annex some properties that are in the current city limits.

Councilwoman Gantt also agreed on making the city map whole and complete. Councilwoman Gantt also noted she believes the bad part about having districts is the competition that will come with having to jockey for funds for each district.

Councilwoman Robinson also agreed with continuing the discussion surrounding Eagles Landing and believes there has been a lot of miscommunication within the neighborhoods and noted she in agreement with the City establishing districts and believes that will hold every official accountable and thinks Council should listen to what the citizens have to say districts.

No Action Taken.

7. Council discussion regarding new City Parks and Pocket Parks as it relates to the City's upcoming Comprehensive Plan

Presented by: Councilman Alexander

Councilman Alexander noted the City will develop a Master Plan that will include green space and parks noting cities with a similar population have been moving forward with adding greenspace and pocket parks. Councilman Alexander also mentioned they have already identified the area where the pocket parks could go.

Mayor Pro Tem Ford stated he thinks pocket parks are a good idea, however, it's not a high priority and he believes the City should focus on revamping the downtown area; and they will look at the comprehensive plan to identify land and funding.

8. Council Discussion regarding the PIO (Public Information Officer) Position

Presented by: Councilman Blount

Councilman Blount referenced the Council all previously agreed with formulating dynamics for the job description for the Executive Assistant to Mayor & Council noting one major conflict was the duties of the position; and believes hiring a PIO would help with assisting the Executive Assistant with the media, social media and picture taking. Councilman Blount asked HR Manager, Renee Wheeler to talk more in detail. Ms. Wheeler stated the PIO position would be the spokesperson for the City in conjunction with the City Manager handling all press releases, newsletters, maintaining the City's website, social media outlets and work with the branding firms and coordinate any types of projects related to public relations for the City.

Councilwoman Robinson noted the Executive Assistant and the PIO have similar qualifications and asked if the "perform other duties as assigned"

means any member of Council can request work. Ms. Wheeler explained the PIO will report to the City Manager. Mr. Harris added there will always be duties outside a specific scope of anyone's job description and it is critical for the Executive Assistant position to have a clear understanding of what is expected.

Item to be placed on the April 25th Work Session Agenda.

COMMENTS FROM THE CITY MANAGER

None

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander stated that he does not take for granted when the citizens come out to the meetings and appreciates the comments and feedback he receives from citizens.

Councilman Blount's message was "God Bless you, America and the City of Stockbridge."

Mayor Pro Tem Ford referenced Autism Awareness Month and Child Abuse Prevention Month and the symbolism of wearing blue; wished everyone Happy Easter and asked everyone to keep faith in the Council as the City moves forward.

Councilwoman Gantt thanked everyone for coming out; referenced the 3rd Annual Non-Profit Mixer scheduled for May 11th at the Merle Manders Conference Center where there will be a keynote speaker and information on grants; and to please email her for any questions, information and concerns.

Councilwoman Robinson referenced Georgia Cities Week activities noting the Unity in the Community Basketball Game at Stockbridge High School with Public Safety vs High School Senior Students to be held on April 28th at 6pm; noted she would not be in attendance for the April 25th Work Session/Town Hall meeting as she would be traveling out of the country.

COMMENTS FROM THE MAYOR

Mayor Neal referenced the upcoming News and Events and asked that everyone check the City's website and sign up for e-notifications; and noted any issues or concerns should be called in to City Hall and the calls would be routed accordingly.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook

page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- All city offices will be closed on Friday, April 14, 2017 in observance of Good Friday.
- Council Work Session/Town Hall – Tuesday, April 25, 2017 - 6:00 p.m. City Hall Chamber.

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

- National Day of Prayer – Thursday, May 4, 2017 at 6pm at Stockbridge City Hall
Location: Council Chamber

UPCOMING CIVIC EVENTS

- **GA Cities Week Activities**

Thursday, April 27th at 6:00 pm - Stockbridge Trail Mix and Ribbon Cutting at Reeves Creek Trail (Flippen Rd. entrance)

Friday, April 28th at 6pm - Unity in the Community Basketball Game at Stockbridge High School.

Saturday, April 29th from 8am – 2pm - Haul it to the Hall Community Yard Sale and Recycling Event at Stockbridge City Hall parking lot.

EXECUTIVE SESSION (If necessary)

Councilman Alexander motioned to convene into Executive Session for Litigation, Personnel and Real Estate; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilman Alexander motioned to reconvene the Work Session meeting; second by Councilwoman Gantt. The motion passed 5-0.

ADJOURN

Mayor Pro Tem Ford motioned to adjourn the meeting at 9:05pm; second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



**DRAFT SUMMARY MINUTES
SPECIAL CALLED MEETING
WEDNESDAY, APRIL 19, 2017 4:00 p.m.**

Mayor & City Council

Mayor Judy B. Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Call to Order by Mayor Neal at 4:00pm.

Invocation was provided by Mayor Neal.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Mayor Pro Tem Ford motioned to approved the agenda; Councilwoman Gantt provided the second. The motion passed 5-0.

1. EXECUTIVE SESSION – Personnel Matters

Councilman Alexander motioned to convene into Executive Session for Personnel Matters; second by Mayor Pro Tem Ford. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the Special Called meeting; second by Mayor Pro Tem Ford. The motion passed 5-0.

There was no action from the Council.

ADJOURN

Councilman Alexander motioned to adjourn the meeting; second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Judy Neal, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



DRAFT SUMMARY MINUTES TOWN HALL & WORK SESSION

TUESDAY, APRIL 25, 2017 6:00 p.m.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Mayor Neal called the meeting to order.

Invocation by the City Chaplain, Dr. Terrance Gattis of Mt. Olive Baptist Church.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call, all members of Council were present with the exception of Councilwoman Robinson; a quorum was confirmed.

Councilwoman Gantt motioned to amend the Agenda to add to Discussion: Policy & Procedures for Projects and Ordinance Amendment: Section 3.30; second by Councilman Blount. The motion passed 4-0.

Review of Minutes for 3/13/17 and 3/28/17- No Action Taken.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Mr. Thomas White spoke in opposition of the Public Information Officer position.

Pastor Cecilia Green spoke in opposition of proposed City of Eagles Landing.

PRESENTATIONS

1. Henry County Police Services – Public Safety Update

Presented by: North Henry Precinct Captain, Phillip Bratton

Captain Bratton gave a statistical quarterly update for the City of Stockbridge. Captain Bratton noted citizens can also see the stats on the County's website. Captain Bratton explained the City of Stockbridge did not have any homicides, but an involuntary manslaughter of an infant in March. There were no rapes reported for the 1st quarter; there were 6 robberies, 11 total aggravated assaults, 19 commercial burglaries, 32 residential burglaries, 152 theft by taking (including entering auto's, shoplifting, receiving stolen goods, etc.), 22 stolen vehicles, 47 forgery cases, 36 drugs & narcotics, 11 DUI's 1,734 calls of service, 841 incidents, 238 arrests, 1,156 citations, 1,996 warning citations, 238 auto accidents, and 1 auto fatality.

2. First Quarter Public Works Update

Presented by: Public Works Director, Decius Aaron

Mr. Aaron stated the goal and vision of the Public Works department is to create an effective work strategy for a sustainable future. Mr. Aaron reviewed the projects that are currently ongoing in the City; and noted the Mays Rd. Culvert will be completed in May. Mr. Aaron also referred to upcoming Stormwater projects to include: Bryant St., N. Lee St, Meadow Ridge and Davis Rd. Mr. Aaron also noted the Streambank at Clark Park has been restored; Gardner and Memorial parks have been refreshed with paint for the bathrooms and pavilions; and there are plans at Municipal Park to replace the water fountain to make it a focal point once more; Reeves Creek Trail will have cameras added at the trail heads to decrease car break-ins. Mr. Aaron also noted the City will improve the water system by installing AMI Smartmeters which will help citizens receive updates and discover leaks sooner. Mr. Aaron also referenced the upcoming projects will of replacing and rehabbing two Lift Stations at Willow Springs and Southwinds.

Councilman Blount inquired about the tennis courts at Garner Park and whether or not they would be resurfaced before the summer end. Mr. Aaron noted staff is in the process of developing an RFP for resurfacing of the tennis courts at Gardner Park.

Mr. Aaron also noted the Public Works Dept. has a predetermined project list and schedule with priority items and issues at the top of the list.

Mayor Pro Tem Ford asked how roads are selected to be repaved/repared. Mr. Aaron explained he is currently using a 2014 road assessment list that

presented to the City by a consultant and further noted the majority of the funds to complete these projects will come from SPLOST funds.
No Action Taken.

3. First Quarter Finance Update

Presented by: City Treasurer, Linda Nabers

Ms. Nabers stated the city is in a good position financially, noting the 2016 audit is being handled by Mauldin & Jenkins and the City is required by the State to have a balanced budget.

Ms. Nabers noted in 2016 there were budget amendments made and the City closed out the year's fund balance with \$2,782,100 in the General Fund and reviewed numbers for each of the City's departments.

No Action Taken.

EXECUTIVE SESSION (If necessary)- Litigation, Personnel and Real Estate

Councilwoman Gantt motioned to convene into Executive Session for Litigation, Personnel and Real Estate; second by Mayor Pro Tem Ford. The motion passed 4-0.

Mayor Pro Tem Ford motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 4-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilman Blount. The motion passed 4-0.

Councilwoman Gantt motioned to extend employment services with Michael Harris at the current pay rate for 33 days through May 31, 2017 with amendments to the Employment Agreement; second by Mayor Pro Tem Ford. The motion passed 4-0.

NEW BUSINESS

4. Ordinance – 2016 Year-End Budget Amendment #2016-014 & #2016-015
Presented by: City Treasurer, Linda Nabers

Councilwoman Gantt motioned to approve the 2016 Year-End Budget Amendment #2016-014 & #2016-015; second by Mayor Pro Tem Ford. The motion passed 4-0.

5. Ordinance – First Quarter 2017 Budget Amendment #2017-001
Presented by: City Treasurer, Linda Nabers and City Manager, Michael Harris
Mr. Harris stated Council should have draft B of the 2017 budget amendment and has requested to remove line item- Police Services in the amount of \$300,000.

Councilman Blount inquired about the \$11,000 budget amendment allocated for the Camelia Garden and where funds will come from and where the garden will be located. Mr. Harris replied its adjacent to the Police Department where the water fountain is located. Mayor Neal stated the Georgia Tourism recommended updating the garden to allow the city to be a part of the State Camelia Tour and will receive a \$5,000 grant in the fall to help recoup funds.

Mr. Harris also made note Main Street applied for the RSVP grant and the City was selected to receive a grant from that program, to be discussed later.

Councilwoman Gantt requested the budget amendments be reviewed line by line seeing there are certain things that have been voted on and certain things they will need more information on before voting at the next meeting.

Ms. Nabers referred to each line item as follows:

- A. Municipal Dinner- \$3,000
- B. Paint Henry Blue/ Cities Week-\$2,000
- C. Economic Development Position- \$18,000 will be saved due to the position being opened
- D. Executive Staff Salary Adjustments0 \$10,000
- E. Public Information Officer- \$33,750 for 6 months **(SET ASIDE)**
- F. Lobbyist to Defend Eagle's Landing Proposal- \$150,000
- G. Ethics Investigation- \$5,300- Missing the last invoice **(SET ASIDE)**
- H. Incubator Expenses/ One Henry- \$3,000
- I. Election Expenses- \$8,000-already voted on, adjustment difference
- J. Fiber Optics Infrastructure-\$350,000 **(SET ASIDE)**
- K. New Servers-Disaster Recovery- \$150,000
- L. Camellia Garden at PD Park- \$11,0000
- M. Defibulators for City Hall and MMCC buildings (7)- \$11,000
- N. Payment to Henry County for Policing Services- \$ 300,000 **(REMOVED)**
- O. Fountain at PD Park-\$30,000
- P. Code Enforcement- \$ 21, 900 added back
 - Pension- \$4,000 added back
 - GIS Planning- \$25,900
 - Pension- \$4,000
- Q. Land Acquisition- \$1,500,000
- R. RSVP for Main Street- \$56,000
- S. Branding Initiative- \$62,000
- T. Hotel/Motel fund Balance- \$118,000 added back

Councilwoman Gantt motioned to approve all the items except those that were set aside; second by Councilman Alexander; The motion passed 4-0.

Councilwoman Gantt motioned to approve E in the amount of \$33,750; second by Mayor Pro Tem Ford. The motion passed 3-1 (Alexander opposed).

Councilwoman Gantt motioned to approve G in the amount of \$10,000; second by Mayor Pro Tem Ford. The motion passed 3-1 (Alexander opposed).

Councilwoman Gantt motioned to Table J in the amount of \$350,000; second by Mayor Pro Tem Ford. The motion passed 4-0.

Councilwoman Gantt motioned to approve staff recommendations to remove N in the amount of \$300,000; second by Mayor Pro Tem Ford. The motion passed 4-0.

6. Public Information Officer, Pay Class, Job Description and Org. Chart
Presented by: Renee Wheeler, Human Resources Manager

Councilman Blount noted this item was discussed in Executive Session and inquired if there should be a vote. Attorney Williams explained since this item was discussed during the budget amendment and approved, it would be helpful for the record.

Councilman Alexander stated for the record he is opposed to this position.

Mayor Pro Tem Ford read the job description for the PIO.

Councilman Blount motioned to approve the Public Information Officer, Pay Class, Job Description and Org. Chart; second by Mayor Pro Tem Ford. The motion passed 3-1 (Alexander Opposed).

7. Naming the GCIC Agency Head for the City
Presented by: Michael Harris, City Manager
Mr. Harris noted the City is required to have a GCIC certified and agency head; this person has the authorization to go through and do background checks as needed. Currently the City Manager serves in that capacity; both the City Manager and City Clerk have been certified and recommends designating City Clerk, Vanessa Holiday until a City Manager is named.

Councilman Alexander motioned to appoint the City Clerk as GCIC Head for the City; second by Mayor Pro Tem Ford. The motion passed 4-0.

8. Policy and Procedures for Projects

Presented by: Councilwoman Gantt

Councilwoman Gantt her request for Council to adopt a Policy and Procedures for projects to include every project planned/scheduled to be written by Resolution with a timeline attached, and to place the project list in the Council Meeting Binder until the project has been completed. Councilwoman Gantt expressed this should help with accountability and recognition of the task staff has been asked to perform.

Councilwoman Gantt motioned to approve a Resolution to direct the City Attorney to draft policy and procedure for City projects and timelines; second by Mayor Pro Tem Ford. The motion passed 4-0.

9. Amendment of Ordinance 3.30

Presented by: Councilwoman Gantt

Councilwoman Gantt withdrew until further notice.

COMMENTS FROM THE CITY MANAGER

Michael Harris thanked everyone for the three years of service to the City, thanked citizens for embracing him and noted he will remain engaged.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked the City Manager for his service and noted he will be missed; referenced a recent Sex Trafficking Awareness Event and thanked the Deltas for putting out the information.

Councilman Blount noted Mr. Harris will be missed; noted his recent attendance at Global Impact Christian Ministries' event where they fed the homeless; stated that better, brighter days are ahead for the City; and wished Michael Harris well.

Mayor Pro Tem Ford noted Mr. Harris has given the City three great years and will be missed, and that someone has big shoes to fill; keep the faith and God Bless.

Councilwoman Gantt apologized for the length of the meeting and thanked Mr. Harris for his service, and thanked staff for hanging in there; and thanked everyone for attending.

COMMENTS FROM THE MAYOR

Mayor Neal noted Michael Harris has been a delight to work with and that he has set the bar high; and asked everyone to remember Merle Manders, the former City Clerk who recently passed away and who also contributed greatly to the City, and commended the current Clerk, Vanessa Holiday.

COMMENTS FROM THE CLERK

Clerk Vanessa Holiday thanked the Mayor, and referenced the passing of Merle Manders noting she was hired by Merle, and uses many of her processes every day; and thanked Michael Harris for his professionalism and wished him great success in the future.

Mayor Neal noted the City has started a search for a City Manager and plans to bring in someone who will make the City proud.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Council Meeting – Monday, May 8, 2017 - 6:00 p.m. City Hall Chamber.
- Memorial March – Monday, May 29, 2017 – 9:00 a.m. at the Merle Manders Conference Center.
- Council Work Session– Tuesday, May 30, 2017 - 6:00 p.m. City Hall Chamber.

UPCOMING COUNCIL MEMBER COMMUNITY MEETINGS AND/OR INITIATIVES

- Unity in the Community Basketball Game – Hosted by Councilwoman Robinson at Stockbridge High School Friday, April 28, 2017 at 6:00 p.m.
- National Day of Prayer – Hosted by Councilman Blount – May 4, 2017 at City Hall in the Council Chamber at 6:00 p.m.
- Non-Profit Social Mixer – Hosted by Councilwoman Gantt – May 11, 2017 at the Merle Manders Conference Center at 5:30 p.m.

UPCOMING CIVIC EVENTS

- **GA Cities Week Activities**
Thursday, April 27th at 6:00 p.m. - Stockbridge Trail Mix and Ribbon Cutting at Reeves Creek Trail (Flippen Rd. entrance)
- Saturday, April 29th from 8:00 a.m. – 2:00 p.m. - Haul it to the Hall Community Yard Sale and Recycling Event at Stockbridge City Hall parking lot.
- **Annual Carrie Mae Hambrick Celebration**
Saturday, May 20th 1:00 p.m. – Trinity UMC – Green Front Café Lawn

Councilwoman Gantt motioned to adjourn the meeting; second by Mayor Pro Tem Ford. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

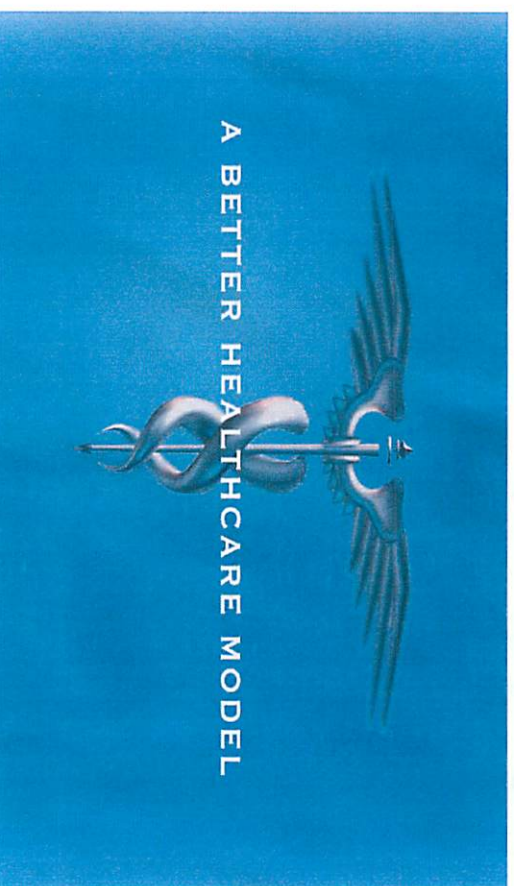
Judy Neal, Mayor

Kensley Grace Aquatic Center

Presented by: Lou
Martin, President
Kensley Grace
Foundation

Trusted Partner – Building Solutions

Proprietary &
Confidential



Wendell Strickland
Founder / CEO
Southeast Office
Atlanta, GA
Phone: 678-488-5702



2017 – 2018 Benefit Plan Recommendation

Proprietary &
Confidential

2017 – 2018 Benefit Plan Recommendation:

Medical

- Renew current plan with Cigna
- Maintain current HRA structure
- Implement 2 RX savings programs

Dental

- Renew current plan with Humana

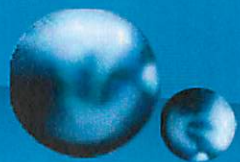
Vision

- Renew current plan with EyeMed

Basic Life, Voluntary Life, STD, LTD

- Renew current plans with Mutual of Omaha



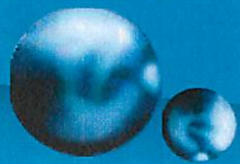


Stockbridge – All Other Benefits

Proprietary &
Confidential

<u>Product</u>	<u>Carrier</u>	<u>Renewal</u>
Dental	Humana	0%
Vision	EyeMed	0%
Basic Life	Mutual of Omaha	0%
Voluntary Life	Mutual of Omaha	0%
STD	Mutual of Omaha	0%
LTD	Mutual of Omaha	0%





Medical Renewal

Proprietary &
Confidential

Recommendation:

- Renew with Cigna for Medical & RX
- Maintain the Health Reimbursement Arrangement
- Implement RX savings program – supplement to Cigna RX
 - 2 ongoing RX claims

RX Savings Program – Reduces costs of drugs to Employee and Employer

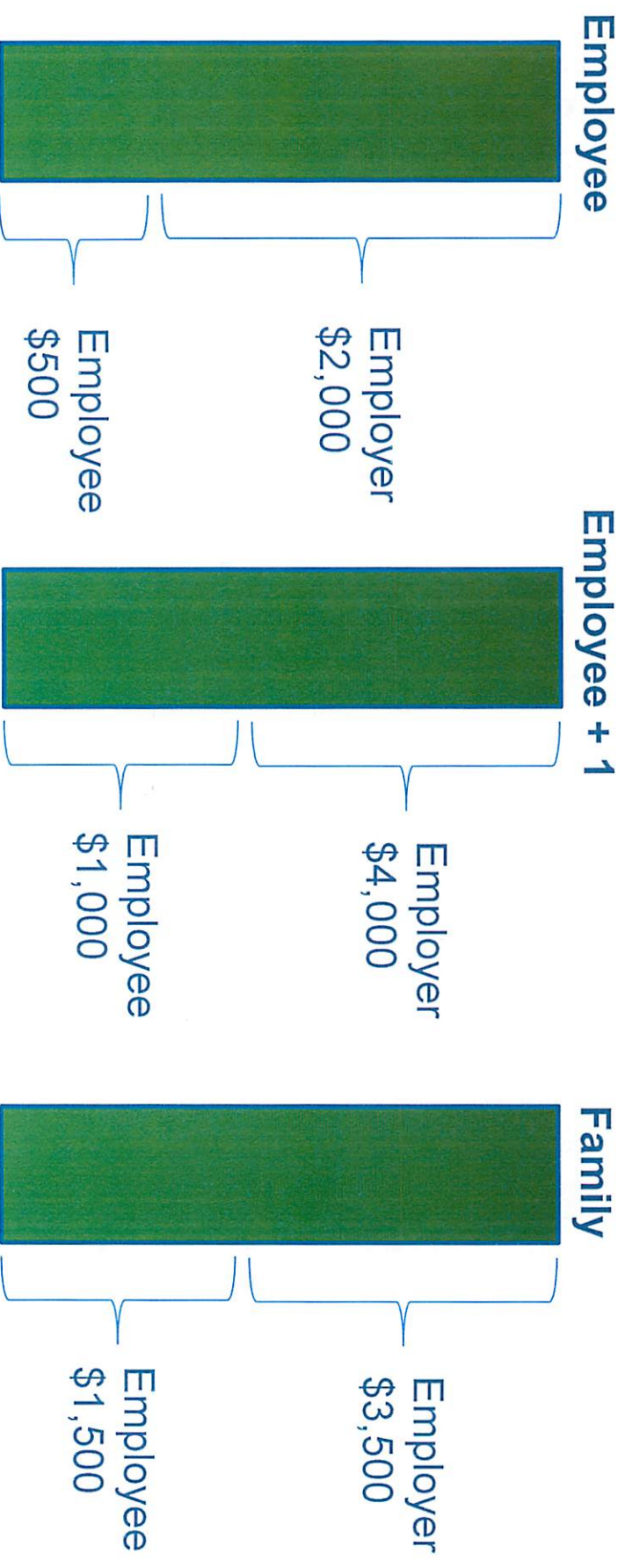
- CanaRX / PEP
 - 300 Drugs at up to 50% discount and delivered via mail order
 - Meet with employees to fill out manufacturers applications. In many cases we can obtain the drugs for 50% to 100% lower costs.
 - No cost to the City or Employee, only savings
- TeleDoctor Visit
 - As part of the Wellness program and 340B contracts, we can have the RX processed at lower costs.
 - Employees have to take a TeleDoctor visit 1 time annually
 - No cost to the City or Employee, only savings

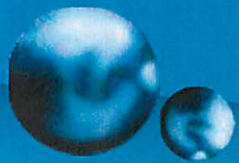


HRA – How it works

Proprietary &
Confidential

Health Reimbursement Arrangement

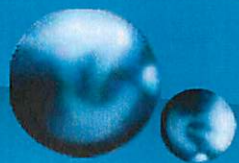




Health Reimbursement Arrangement Employer Money

A Health Reimbursement Arrangement (HRA) is a tax-advantaged benefit that allows both employees and employers to save on the cost of healthcare.

HRA plans are employer-funded medical reimbursement plans. The employer sets aside a specific amount of pre-tax dollars for employees to pay for health care expenses on an annual basis. Based on the plan design, HRAs can generate significant savings in overall health benefits.



Medical Renewal

Proprietary &
Confidential

2016 – 2017

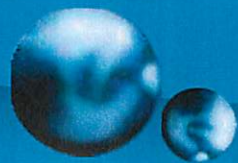
2017-2018

Prescription Drug Card		
<i>Rx Calendar Year Deductible</i>		None
<i>Tier 1/1A</i>		\$10/NA
<i>Tier 2/2A</i>		\$35/NA
<i>Tier 3/3A</i>		\$60/NA
<i>Tier 4/4A</i>		NA - covered in their 3
<i>Mail Order Maintenance Drugs</i>		3X Copay 90 Day Supply
Lifetime Maximum		
<i>In-Network</i>		Unlimited
<i>Out-of-Network</i>		Unlimited

	Census	Current	Renewal	Final
Employee Only	26	\$488.32	\$ 593.77	\$511.07
Employee and Spouse	6	\$941.46	\$ 1,246.91	\$1,073.26
Employee and Children	22	\$851.81	\$ 1,128.15	\$971.03
Family	15	\$1,344.94	\$ 1,781.29	\$1,533.21

Monthly Premium by Plan	\$ 57,259	\$ 74,458	\$64,088
Annual Premium by Plan	\$ 687,108	\$ 893,498	\$769,058

Percentage Change from Current	30.04%	Final Negotiated 12.0%
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Medical Renewal

Proprietary &
Confidential

2016 – 2017

2017-2018

Benefits	Cigna Level Funded POS	Cigna Level Funded POS
Physician and Hospital Network	Open Access Plus	Open Access Plus
Individual/Family Deductible		
<i>In-Network</i>	\$2,500/\$5,000	\$2,500/\$5,000
<i>Out-of-Network</i>	\$4,000/\$8,000	\$4,000/\$8,000
Coinsurance Percentage		
<i>In-Network</i>	100%	100%
<i>Out-of-Network</i>	80%	80%
In Network Copays		
<i>Primary Care Physician Office Visit</i>	\$30	\$30
<i>Specialist Office Visit</i>	\$60	\$60
<i>Urgent Care</i>	\$100	\$100
<i>Emergency</i>	\$250	\$250
<i>In-Patient Hospital</i>	Deductible & Coinsurance	Deductible & Coinsurance
Individual/Family Out-of-Pocket Max		
<i>In Network</i>	\$5,000/\$10,000	\$5,000/\$10,000
<i>Out of Network</i>	\$8,000/\$16,000	\$8,000/\$16,000
<i>* includes deductible</i>		
Preventive Care		
<i>In-Network</i>	100%	100%
<i>Out-of-Network</i>	80%	80%



City of Stockbridge had a 158% utilization

- 2 large claimants over \$25K (\$180k +)
- 3 ongoing RX claims

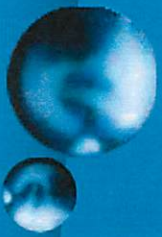
Cigna 2017-2018 Renewal

- Original – 30.04% = \$226,390
- Negotiated Renewal – 12.0% = \$81,950
- Budgeted – 18%



Marketing Efforts:

- Marketed your medical plan to all appropriate providers
- Ensures lowest cost & best benefits
- Shows City of Stockbridge is meeting its fiduciary requirements to City, Employees and Citizens
- All Fully Insured Carriers including multiple plan options
- All Level Funded Carriers including multiple plan options
- Captive markets
- 18 Stop Loss markets
- 6 Third Party Administrators



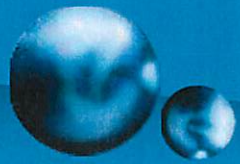
Yearly Marketing

Proprietary &
Confidential

Strongside Solutions markets your benefit programs annually to ensure lowest cost.

- We provided an Executive Summary & Recommendation
- We have received proposals or declinations from the marketplace

All benefits are effective July 1, 2017



Who?

Proprietary &
Confidential

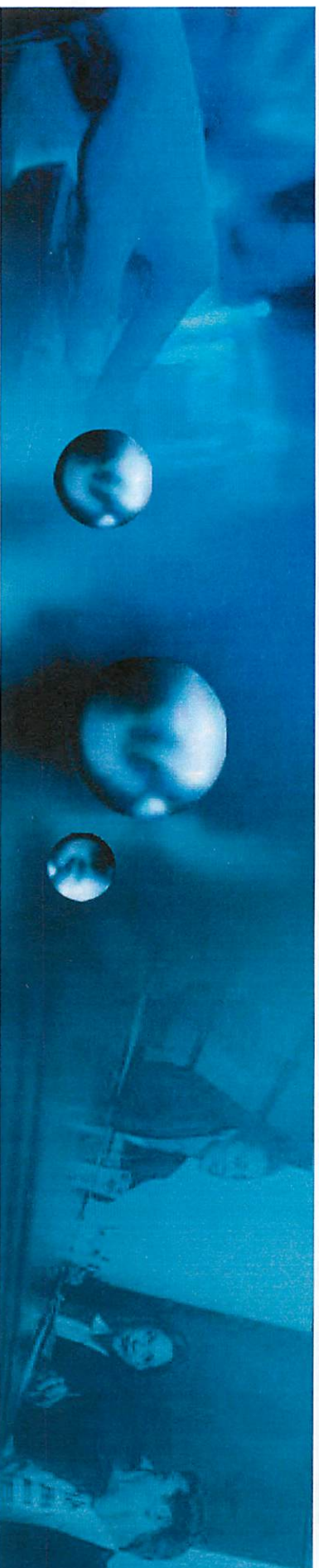


Better Benefits, Lower Costs!

Strongside Solutions is a national health Healthcare Consulting company.

We deliver a comprehensive suite of Broker Services that ensure our clients receive:

- The best possible value for their benefit spend
- We reducing administration
- We deliver compliance resources to help keep you compliant



City of Stockbridge Renewal 2017 / 2018

Presented by:
Wendell Strickland



City of Stockbridge

Employee Benefits Renewal - Executive Summary

5-23-2017

The intent of this document is to provide an Executive Summary to City of Stockbridge on their 2017 – 2018 Employee Benefit Plan Options.

Strongside Solutions LLC is a Georgia based healthcare consulting firm. We have over 20 years of experience in helping employers identify and reach their benefit goals. We are experts in working fully-insured plans and crafting self-funded group insurance offerings. We deliver a comprehensive suite of Broker Services that ensure our clients receive the best possible value for their benefit spend while reducing administration and staying compliant.

We have been working with the City of Stockbridge on many strategies to reduce their overall annual benefit costs, provide richer benefits and improve the health of its employees. These strategies include implementing annual marketing of the benefits program and evaluating the financial viability and impact of split deductibles, level funded, shared pooling programs and wellness programs.

Medical:

Cigna performed well as a medical plan provider for the 2016-2017 plan year. The City of Stockbridge medical plan had a high claims utilization year. The claims to premium ratio is 158%. This means that for every \$1.00 you paid in premiums, Cigna paid out \$1.58 in claims. Because of the high claims utilization, Cigna proposed a 2017 – 2018 renewal of 30% which equates to an increase of \$218,868. The 158% loss ratio was a combination of shock claims (one time unavoidable claims) and increase in the Prescription Drug spend.

Strongside Solutions has marketed your medical plan to all appropriate medical providers and received proposals or declinations from the marketplace. We also explored alternative funding plans which included partially self-funded options as well as shared pooling captive options.

These marketing efforts included:

- All Fully Insured Carriers including multiple plan options
- All Level Funded Carriers including multiple plan options

- Captive markets
- 18 Stop Loss markets
- 6 Third Party Administrators

These marketing efforts ensure the City of Stockbridge is receiving the best possible insurance program and the lowest costs to the City, its employees and shows that the City is being a good Fiduciary to its citizens.

We evaluated all of the carrier proposals and only United Healthcare provided plans most similar to current with competitive rates. The UHC plan did have a lower In and Out of Network coinsurance % effectively raising the costs to the employee.

We were able to negotiate a final Cigna renewal of 12% keeping the same medical plan. The lower renewal of 12% equated to an \$81,950 annual increase which is lower than the forecasted 18% for the 2017-2018 plan year. The reduced renewal represents a negotiated cost reduction of \$124,440 over the original renewal.

Medical - Health Reimbursement Arrangement:

A Health Reimbursement Arrangement (HRA) is a tax-advantaged benefit that allows both employees and employers to save on the cost of healthcare. The City of Stockbridge has utilized a Health Reimbursement Arrangement to lower the cost of healthcare to their employees for several years. An HRA is where the employee pays a portion of the in-network deductible, and the employer pays the remaining portion of the deductible.

Strongside Solutions is making a recommendation to renew with Cigna on the current medical plan for the 2017 – 2018 plan year, maintain the current level Health Reimbursement Arrangement and implementing a Prescription Drug cost savings programs to lower the overall RX spend.

Wellness Program:

The City of Stockbridge Wellness program provides evaluation, testing, group challenges and educational programs. The Wellness program has identified many medical conditions and helped employees receive earlier treatment for these conditions resulting in lower severity than if not detected. The Wellness program provides an educational and culture of wellness that encourages and supports healthier lifestyles.

Dental:

Humana performed well as a dental plan provider for the 2016-2017 plan year. Humana proposed a 6% increase for the 2017 – 2018 plan year which represents a \$3,014 annual increase.

Strongside Solutions has negotiated the Humana dental renewal to a 0% change in pricing for a rate continuation for the 2017-2018 plan year with the existing dental benefit plan.

Strongside Solutions is recommending to renew with Humana for dental on the existing plan.

Vision:

EyeMed performed well as a Vision plan provider for the 2016-2017 plan year. Strongside Solutions has negotiated a 48 month rate guarantee from EyeMed for last year's renewal.

EyeMed vision is under a rate guarantee until 2018 with no increase and will automatically renew.

Basic Life, Voluntary Life, Short Term Disability and Long Term Disability:

Mutual of Omaha performed well as the Life and Disability carrier for the 2016 – 2017 plan year.

Strongside Solutions has negotiated a rate continuation with no increase in cost on all lines of coverage with Mutual of Omaha. All lines of coverage with Mutual of Omaha will automatically renew with no increase in costs.

Recommendation:

Medical:

The Cigna health plan will offer the City of Stockbridge the best Medical plan for the associated costs while providing stability to the employees. Strongside Solutions is making a recommendation to renew with Cigna on the current medical plan for the 2017 – 2018 plan year, maintain the current level Health Reimbursement Arrangement, maintaining the current level of the Wellness program and implementing a Prescription Drug cost savings programs to lower the overall RX spend.

Dental:

The Humana Dental program will offer the City of Stockbridge best Dental plan for the associated costs while providing stability to the employees. Strongside Solutions is recommending to renew with Humana for dental on the existing plan

Vision:

The EyeMed Vision program will offer the City of Stockbridge best Vision plan for the associated costs while providing stability to the employees. EyeMed vision is under a rate guarantee until 2018 with no increase and will automatically renew.

Basic Life, Voluntary Life, STD, LTD:

All lines of coverage with Mutual of Omaha will automatically renew with no increase in costs.

We hope that this executive summary and recommendation provided strategy and clarity of how we approach delivering our services to City of Stockbridge. We look forward to many years of successful service to you, your team and your employees

If you need further clarification, additional information or options, please do not hesitate to give me a call.

Thank You,
Wendell Strickland
Strongside Solutions
Consultant

Phone: 678-488-5702

Fax: 678-248-9233

E-mail: wstrickland@strongsidesolutions.com



City of Stockbridge
Health Plan Renewal
July 1, 2017

Benefits	Cigna Level Funded POS	Cigna Level Funded POS	United Healthcare AR-JVN (BALANCED) RX PLAN 2V	United Healthcare AR-JVT (BALANCED) RC PLAN 2V
Physician and Hospital Network	Open Access Plus	Open Access Plus	Choice Plus HMO	Choice HMO (Gate Keeper)
Individual/Family Deductible				
In-Network	\$2,500/\$5,000	\$2,500/\$5,000	\$2,000/\$4,000	\$3,000/\$6,000
Out-of-Network	\$4,000/\$8,000	\$4,000/\$8,000	\$4,000/\$8,000	\$0/\$0
Coinurance Percentage				
In-Network	100%	100%	90%	100%
Out-of-Network	80%	80%	60%	0%
In Network Copays				
Primary Care Physician Office Visit	\$30	\$30	\$25	\$25
Specialist Office Visit	\$60	\$60	\$50	\$50
Urgent Care	\$100	\$100	\$100	\$75
Emergency	\$250	\$250	\$350/per visit, deductible does not apply	\$350/per visit, deductible does not apply
In-Patient Hospital	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance	Deductible & Coinsurance
Individual/Family Out-of-Pocket				
In Network	\$5,000/\$10,000	\$5,000/\$10,000	\$5,000/\$12,000	\$5,000/\$10,000
Out of Network	\$8,000/\$16,000	\$8,000/\$16,000	\$12,000/\$24,000	\$0/\$0
* Includes deductible				
Preventive Care				
In-Network	100%	100%	100%	100%
Out-of-Network	80%	80%	60%	70%
Prescription Drug Card				
Rx Calendar Year Deductible	None	None	None	None
Tier 1/1A	\$10/NA	\$10/NA	\$10/NA	\$10/NA
Tier 2/2A	\$35/NA	\$35/NA	\$35/NA	\$35/NA
Tier 3/3A	\$60/NA	\$60/NA	\$60/NA	\$60/NA
Tier 4/4A	NA - covered in tier 3	NA - covered in tier 3	Covered in Tier 3	Covered in Tier 3
Mail Order Maintenance Drugs				
3X Copay 90 Day Supply			2.5X Copay 90 Day Supply	2.5X Copay 90 Day Supply
Lifetime Maximum				
In-Network	Unlimited	Unlimited	Unlimited	Unlimited
Out-of-Network	Unlimited	Unlimited	Unlimited	Unlimited
Census	Current	Renewal		
Employee Only	26	\$488.32	\$511.07	\$501.16
Employee and Spouse	6	\$941.46	\$1,073.26	\$1,202.60
Employee and Children	22	\$851.81	\$971.03	\$846.11
Family	15	\$1,344.94	\$1,533.21	\$1,627.48
Monthly Premium by Plan				
Annual Premium by Plan	\$ 57,259	\$ 74,458	\$64,276	\$63,272
Annual Premium by Plan	\$ 687,108	\$ 893,498	\$771,312	\$759,268.56
Percentage Change from Current		30.04%	12%	11%

Rates reflect final underwritten proposals

Task Order FDC 2017.05



235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

To: City of Stockbridge
4640 North Henry Boulevard
Stockbridge, Georgia 30281

Date: May 22, 2017
From: Falcon Design Consultants, LLC

Attn: Mr. Decius T. Aaron, Public Works Director
Mr. Randy Willis, Stormwater Manager

Project: Stormwater Improvements - Hillcrest Street @ Bowen Street
TO No.: FDC 2017.05

Scope of Work:

- A. Provide a stormwater basin analysis utilizing the City of Stockbridge's GIS data to evaluate the current conditions and appropriate pipe sizing to determine the extent of the stormwater improvements.
- B. General project management services including miscellaneous meetings with the City's Staff and City Council, and general administrative duties not enumerated below.
- C. Provide a complete field run topographic survey of the immediate area impacting the culvert placement and design including the delineation of roadway right-of-ways and adjacent properties.
- D. Provide comprehensive engineering plans and specifications including developing base maps, plan sheets, notes, details, etc. for the proposed stormwater and safety improvements required in accordance with all local ordinances and state regulations.
- E. Provide bid assistance with complete Bid Documents, Pre-Bid Conference, assist City with project advertisement documents and posting of documents on the City's website, attending Bid Opening, review of qualified bids, submitting a recommendation for the Award of Contract, and issuing the formal Contract Documents to be executed by the approved bidder.
- F. Provide construction administration services for the project including a Preconstruction Conference, issuing the Notice-to-Proceed, review of shop drawings and submittals, review of stored materials, review of period project pay requests and required progress schedules.
- G. Provide on-site construction observation services as requested by the City or required by the project schedule, maintain project construction photos, manage progress meetings as required, and provide written communication with the contractor and City's staff as required.
- H. Provide geotechnical testing of soil conditions, in-place soil compaction, concrete sampling and compression testing, road construction base install asphalt testing, and miscellaneous geotechnical engineering services that may be required due to unknown site conditions.

Fee Estimate:

The budget below includes staff time and expenses necessary to perform the scope of work outlined above.

Description:

Estimated Budget:

A. Limited Stormwater Basin Analysis	\$500.00
B. General Project Management Services	\$750.00
C. Field Run Topographic Survey	\$1,500.00
D. Comprehensive Engineering Plans and Specifications	\$5,000.00
E. Project Bid Assistance	\$1,200.00
F. Construction Administration Services	\$1,000.00

Task Order FDC 2017.05



235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

G. Construction Management Service	\$4,000.00
H. Geotechnical Engineering Service and Testing (Hourly Not to Exceed)	\$4,500.00
Total Engineering Services Budget	\$19,450.00

Note: The drainage basin area for this project is shown as "X" on FEMA mapping and no flood study by Falcon Design Consultants, LLC is included under this project. Since this area is part of the current FEMA studies the basin analysis will be performed to ascertain the pipe size required to handle the 100 year storm event and verify that the existing road culvert can support that event without overtopping of the roadway.

Note: Any temporary or permanent easements that may be required for the construction of this project are not included in the budget pricing listed above and any fees necessary for this work will be submitted in writing to the City for approval prior to any work being performed.

Note: Geotechnical services will be billed upon the actual invoice(s) submitted by CMS under the On-Call agreement between Falcon Design Consultants and their subcontractor, CMS. In the event that the project exceeds the estimated budget, FDC will notify the City in writing prior to any additional work being performed.

Authorization:

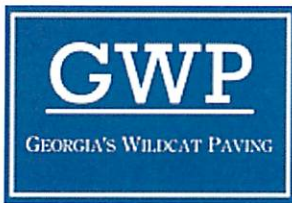
As our authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

Authorized by: _____

Title: _____ Mayor _____

Print Name: _____ Judy Neal _____

Date: _____



PROPOSAL

GEORGIA'S WILDCAT PAVING
PO BOX 1857 TUCKER, GA 30085
Tel:(678) 377-3113 Fax:(678) 377-7699
WWW.GWPPAVING.COM



Proposal#: 9128

Estimator: Sean McDonald

Date: May 22nd 2017

Submitted To: City Of Stockbridge
Address: 4640 N Henry Blvd
City: Stockbridge
State: Ga
Zip: 30281
Phone: 678-373-6765

Job Location: City Hall
4640 N Henry Blvd
Stockbridge, Ga
Attention: Decius Aaron
Email: daaron@cityofstockbridge-ga.gov
Contact Number: 678-373-6765

Item	Cost
Remove existing bricks and 6" of dirt. Install 6" of GAB, 3" of F topping in a 17 SY area.(none dot spec) Includes 1 day of traffic control.	
Reheat and print with off set brick pattern and paint with a standard color. Includes 2 days of traffic.	
Total	\$ 11533.00
NOTE: Any additional work or material needed there will be additional charges.	

***Payment due upon completion.**

GWP not responsible for permits, landscaping, or underground utilities.

THERE IS NO OTHER EXPRESS WARRANTY IN THIS CONTRACT OTHER THAN THAT STATED HEREON. ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS LIMITED TO THE LANGUAGE STATED IN THIS CONTRACT.

Payment is due upon completion of work. If payment is not made prior to 30 days after completion it becomes past due. Should the amount due under this contract or any part of it be past due the Contractor shall be entitled to collect attorney's fees and all cost of collection, plus interest based on legal rate or 1.5% per month of overdue amounts.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or only upon written orders and will become an extra charge over and above deviation from above specifications involving extra costs will be executed the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Comp

Acceptance of proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Purchase Order No. _____
Date Of Purchase Order _____

Authorized signature _____

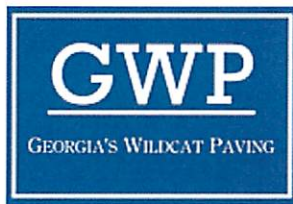
NOTE: Pricing based on material costs as of May 22nd 2017 and subject to change.

Signature _____ Date _____

Signature _____ Date _____

Note - If Purchase Order is not attached two signatures are required.





PROPOSAL

GEORGIA'S WILDCAT PAVING
PO BOX 1857 TUCKER, GA 30085
Tel:(678) 377-3113 Fax:(678) 377-7699
WWW.GWPPAVING.COM



Proposal#: 9128

Estimator: Sean McDonald

Date: May 22nd 2017

Submitted To: City Of Stockbridge
Address: 4640 N Henry Blvd
City: Stockbridge
State: Ga
Zip: 30281
Phone: 678-373-6765

Job Location: City Hall
4640 N Henry Blvd
Stockbridge, Ga
Attention: Decius Aaron
Email: daaron@cityofstockbridge-ga.gov
Contact Number: 678-373-6765

Item	Cost
Remove existing bricks and 6" of dirt. Install 6" of GAB, 3" of F topping in a 17 SY area.(none dot spec) Includes 1 day of traffic control.	
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THERE IS NO OTHER EXPRESS WARRANTY IN THIS CONTRACT OTHER THAN THAT STATED HEREON. ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS LIMITED TO THE LANGUAGE STATED IN THIS CONTRACT.

Payment is due upon completion of work. If payment is not made prior to 30 days after completion it becomes past due. Should the amount due under this contract or any part of it be past due the Contractor shall be entitled to collect attorney's fees and all cost of collection, plus interest based on legal rate or 1.5% per month of overdue amounts.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or only upon written orders and will become an extra charge over and above deviation from above specifications involving extra costs will be executed the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Workman's Comp

Acceptance of proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Purchase Order No. _____
Date Of Purchase Order _____

Authorized signature _____

NOTE: Pricing based on material costs as of May 22nd 2017 and subject to change.

Signature _____ Date _____

Signature _____ Date _____

Note - If Purchase Order is not attached two signatures are required.



Council
Consideration – City
of Stockbridge
Ethics Code
Presented by:
Councilman
Alexander