

STOCKBRIDGE CITY COUNCIL

Mayor – At Large
Anthony Ford

Mayor Pro Tem Yolanda Barber
Council District 4

Councilman Elton Alexander
Council District 5

Councilman John Blount
Council District 3

Councilwoman LaKeisha Gantt
Council District 1

Councilman Alphonso Thomas
Council District 2

CITY MANAGER
Frederick Gardiner
CITY CLERK

Vanessa Holiday
CITY TREASURER

John Wiggins
CITY ATTORNEY

Quinton G. Washington
Samantha Embry

Work Session Meeting Agenda September 26, 2023 6:00 PM



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.stockbridgega.org

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AGENDA WORK SESSION MEETING CITY OF STOCKBRIDGE

TUESDAY, SEPTEMBER 26, 2023 6:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

REVIEW OF THE DRAFT MINUTES

- 1 Draft Retreat Minutes August 10, 2023
- 2 Draft Retreat Minutes August 11, 1023
- 3 Draft Minutes August 14, 2023
- 4 Draft Minutes August 29, 2023

PUBLIC COMMENTS - All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

NEW BUSINESS

- 5 Council consideration to approve Task Order No. 44 with Carter & Sloope – Watershed Monitoring and Reporting (2024 – 2026 Monitoring Years) in the amount of \$70,400.00. Funding Source: Sewer Department Budget.
- Presented by: Decius Aaron, Brad Holtsinger
- 6 Council consideration to renew the contract with Amazon, which is a Piggyback Contract with OMNIA Partners Public Sector, through Prince William County Public Schools Contract in the annual amount of \$75,000.00 under R21-1386.

- Presented by: John Wiggins

- 7 Council consideration to amend the Downtown Special Events Program to increase the maximum funding amount from \$2,500 to \$5,000 and allowing for up to \$1,500 to be used towards City of Stockbridge fees related to special events such as staffing needs, street closures, security detail, cleaning, and City equipment. - Presented by: Kim Allonce

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

Council meetings will be held in the City Council Chamber. Visit the city's website www.stockbridgega.org or visit the city's Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Stockbridge Citizens-Police Advisory Council meeting 1st Thursday of each month at 6:00 p.m. at the Stockbridge Police Community Room 4545 N. Henry Blvd. (Oct 5)
- City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (Oct 9)
- Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi Meeting Room - City Hall (Oct 9)
- Youth Council Advisory Committee Meeting, 6:30 p.m. -2nd Monday of each month Levi Meeting Room - City Hall (Oct 9)
- Citywide Development Authority Meeting, 2nd Tuesday of each month at 6:00 p.m. - City Hall Levi Meeting Room (Oct 10)
- Main Street Advisory Board Meeting, 2nd Friday of each month – Welcome Center located at 130 M L King, Sr. Heritage Trail at 9am (Oct 13)
- Downtown Development Authority Meeting, 3rd Tuesday of each month Welcome Center 130 M L King, Sr. Heritage Trail (Oct 17)
- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Oct 26)
- City Council Work Session Meeting, last Tuesday of each month at 6:00 p.m. – City Hall Council (Oct 31)

UPCOMING CITY EVENTS/INITIATIVES

- Join the City of Stockbridge for the *Annual BridgeFest Festival* taking place Saturday, September 30th at the Stockbridge Amphitheater. This is a Free Event with Carnival Rides, Food Trucks, Vendors and a Concert. The gates open at 3:00 pm. Contact the Events Team at 770-389-5982 for more information.
- Join Councilwoman Gantt in partnership with the Southern Crescent Pearls Foundation and AKA Sorority PSI Alpha Omega Chapter for the *Bizness Matters Entrepreneur and Black Business Expo*, Saturday, October 1st from 11am - 5pm at the Merle Manders Conference Center; contact via email: paoblack365@psialphaomega.org for additional information.

- Join Mayor Pro Tem Barber for the 'Breast Friends' Breast Health Awareness event on Monday, October 2nd at the Merle Manders Conference Center Lower Level and again on October 9th for the 'My Breast Friend' mammogram screening event in partnership with Women's Imaging Specialist.
- Join Councilman Blount for *Bingo Bash*, Wednesday, October 18th from 10am – noon at the Merle Manders Conference Center located at 111 Davis Rd.
- Join Mayor Ford for the monthly *Meet the Mayor* on Monday, October 23rd from 10am – noon. Please contact Rosalynd Rawls to schedule an appointment at 678-833-3348 or via email at rrawls@cityofstockbridge-ga.gov
- Join Councilman Thomas for the *Don't Trash Stockbridge* initiative centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.
- Councilman Thomas is honoring *Veterans with a Continuous Salute* all year long. Please send your pictures of Veterans with their name, branch, rank and years of service to rrawls@cityofstockbridge-ga.gov

Get your tickets for the upcoming 2023 Stockbridge Concert Series by visiting stockbridgeamp.com or in person at the ticket office located at 4650 North Henry Blvd. Thursday – Saturday from 1pm – 5pm.

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT

COUNCIL BUDGET RETREAT
August 10, 2023
9:00 a.m.
Summary Minutes

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Yolanda Barber
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Samantha Embry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Thomas

Pledge of Allegiance recited by all in attendance.

The Clerk was asked to proceed with the Roll Call. All the members were present.

Adoption of the Agenda: Motion to adopt the Agenda made by Councilwoman Gantt; seconded by Councilman Alexander. The motion was approved unanimously.

There were no public comments.

DAY ONE AGENDA

Facilitated by Frederick Gardiner – City Manager

NEW BUSINESS

1. Welcome and Introductions - Proposed FY2024 Budget - Presented by: Frederick Gardiner
Mr. Gardiner welcomed everyone and thanked everyone for their participation; noted the presentations will be draft budgets and welcomes comments and recommendations from the Governing Body; noted the proposed budget is being presented five months prior to adoption with the goal to adopt the FY2024 Budget at the December 11th meeting and referenced the two required Public Hearings on November 13th and November 28th ; noted staff would take

recommended changes to get a true draft and present as required by the Charter; noted the document presented today is a working document and is not final and is subject to changes; and plans to have all recommendations and changes received to produce a final document to the Governing Body by October 9th.

Councilman Alexander asked if Department Head staff was going to present their budgets as has been done in the past.

Mr. Gardiner confirmed, and referenced the schedules that had been placed noting the date and time and asked that we try to stay on task in accordance with the schedule; and noted Homestead Exemptions are not in this budget as this requires local legislation and will take effect 2025 if approved.

2. Finance Department - Presented by: John Wiggins

Mr. Wiggins referenced the Finance Department Mission and gave an overview of the department staff and role; referenced the mandated Georgia Uniform Code for the Chart of Accounts and noted the Finance Department's proposed FY2024 Budget is \$999,448.00; noted Personnel and Benefits are proposed at \$743,798, Contracted Services are proposed at \$209,400, Supplies are proposed at \$5,250, and Capital Outlays are proposed at \$41,000; noted increases in Training and Travel, the Stormwater/Property Tax, the Annual Audit and Benefits; and referenced the goals of the department are to Coordinate with the City Manager's Office to implement OpenGov, Cross Train Staff, Increase More External Training, Incorporate Training for City Departments on: Requisitions, Accounts Payable Processes and RFP's, ITB's, and RFQ's.

Councilman Thomas asked if the department plans to surplus unused items and place on GovDeals to generate revenue.

Mr. Wiggins confirmed.

Councilwoman Gantt what was included in the Maintenance Agreement line item.

Mr. Wiggins noted annual maintenance for Incode, the city's financial software, the mailing system, and upgrades to the financial modules.

Councilman Blount asked about the Payroll Fees line item.

Mr. Wiggins noted there are payments made to entities such as the IRS for taxes.

Mayor Ford asked if the Training and Travel budget at approximately \$1500 for (9) employees.

Mr. Wiggins confirmed; noting one staff member prefers to attend webinars; noted he plans to have all Procurement staff participate in NICP training; noted Payroll Specialist is certified and

is also involved in Human Resources functions; and the Accountants attend GFOA, Georgia Finance Officers and Accountants training; noted there was also an increase in Dues and Fees; and noted Salary and Benefits for one staff member is assigned to the Water Department.

Councilman Alexander referenced the approval of OpenGov earlier this year noting the Council was told information would be going out to the public soon, noting the information comes from staff, and asked when real time information will be made public.

Mr. Wiggins noted the project is approximately 70-75% complete, noting staff is holding weekly meetings with the vendor, with one feature will be to streamline the budget process.

Councilman Alexander noted the timetable presented to the Council was three months, and it is important to make this a priority and getting information pushed out to the public.

Councilwoman Gantt asked why Stormwater was being captured in the Finance budget and not in the Stormwater Department budget.

Mr. Wiggins noted it was inherited, and that this is where it has historically been placed.

Councilwoman Gantt referenced the increase in the HRA line item.

Ms. Wheeler, the HR Manager noted \$2,000 must be provided for employees as part of the benefits package, which is a Health Insurance Reimbursement: \$500 for employees and \$2,500 for family.

Mr. Wiggins noted the city has two audits prepared as a result of being the recipient of federal funding, and that both audits are prepared by the same firm, Mauldin & Jenkins.

Councilman Blount asked for a timeline to complete the OpenGov project and get information out to the public, and wants to see progress, and asked if the line items will include detail.

Mr. Wiggins noted his department is working in coordination with the City Manager's office and together, they will prepare a Gantt Chart; noted numbers will go back as far as 2019 will have five years of historical data.

Mr. Gardiner noted there is a conversion process that needs to be taken into consideration to go Live and show the transactions from Tyler Incode to OpenGov and will have the line-item information with the capability of going into detail.

Mr. Wiggins noted the salaries would be shown as a line item, but not with associated personnel.

Councilwoman Gantt noted it is good to know that five years of historical data is going to be made available.

Mr. Wiggins noted staff training is a major goal in his department.

Mayor Ford agreed that training is critical for staff to be efficient.

3. Financial Advisor - Presented by: Edmund Wall

Mr. Wall referenced the recent millage tax rate approved by the City of 3.77%, and the next steps would be to get the State Senator, Emanuel Jones to present the legislation to the Georgia General Assembly to place on the ballot for the voters to approve a referendum in 2024 for the Homestead Exemptions that would go into effect January 1, 2025; noted the Henry County Tax Commissioner has advised that there are approximately 5,000 parcels that currently receive a Homestead Tax Exemption and encourages the City to have a Homestead Exemption, noting, the more exemptions that you allow, the more it will cost the city, noting however, it is rare for a municipality to not include at a minimum, a Homestead Exemption.

Mayor Pro Tem Barber referenced the Septic Homestead Exemption.

Mr. Wall stated the Septic Exemption was not allowed but would defer to Legal to advise Mayor Pro Tem Barber.

Attorney Embry noted she was also unaware of the Septic Homestead Exemption.

Mayor Pro Tem Barber asked Attorney Embry to research the Septic Homestead Exemption and provide the Council with her findings.

Mr. Wall presented the Stockbridge Bond Debt Overview noting the Public Facilities Authority (SPLOST V Project Revenue Bonds) Series 2021A (Taxable) \$9,910,000 Initial Par; 1.32 Interest Rate, 8/1/2025 Final Maturity Average Annual Debt Service of approximately \$2,560,000 for the Amphitheatre and Cultural Arts Center; noted the Public Facilities Authority (SPLOST V Project Revenue Bonds) Series 2021B (Tax Exempt) \$1,030,000 Initial Par; 1.04% Interest Rate 8/1/2025 Final Maturity for the Trails Project and Public Facilities Authority Series 2021C (Taxable) \$14,865,000 Initial Par; 2.53% Interest Rate Average Annual Debt Service of approximately \$1,560,000 Years 2023 – 2028; approximately \$993,000 Years 2029 – 2036 for the Cultural arts Center and Police Equipment, and noted all series closed on March 23, 2021; noted the bonds are tax exempt and the IRS requires the funds to be committed and spent in three years; and noted the \$14 million dollar bond at around 2% is interest bearing and if you earn more than 2% you have to pay it back, noting Arbitrage.

Councilwoman Gantt asked how much interest has been earned.

Mr. Wall stated he would get those numbers and will advise.

Councilwoman Gantt asked if the bonds on the Cultural Arts Center can be transferred.

Mr. Wall responded that the bond documents have language where you must seek approval to change it; similarly, like the changes that were made when the city changed the allocation for the Wells; noted the Bond Counsel, Doug Selby would need to be involved and it could take 2-3 weeks and the cost is estimated at around \$5,000.00.

Councilman Thomas reminded the Council that the proposed Youth and Senior Center that has been designed had an estimated cost at that time of \$32 million, more than the cost of the Cultural Arts Center.

Mayor Pro Tem Barber suggested looking into partnerships and grants to help fund the city's projects.

Councilman Thomas noted the difference between the Youth and Senior Center and Cultural Arts, noting there is an abundance of gymnasiums currently in the city that are underutilized, whereas the exposure to the Arts is a different mindset, and is more than recreational activities.

Councilwoman Gantt suggested a list of projects to be prioritized on the Council's Winter Retreat Agenda.

Councilman Alexander agreed, and sees hope with partnerships with the County, and does not want the walking track removed from the design and does not want to half-way do the project; and would rather wait to be able to do it right and does not want there to be dueling projects.

Mayor Pro Tem Barber asked what funding source was used for the police equipment.

Chief Trammer noted bond funds and ARPA funds were used to purchase police equipment.

Mayor Ford referenced the visit to Washington, DC where city officials met with Congressman David Scott who advised funding needs to be more of an educational aspect for the Arts Center, however, the State would want to own it.

Councilman Blount stated that his understanding was not that the State would not take control of it but needed more specifics.

Councilman Thomas noted the terminology seems to be the problem, noting "cultural" indicates ethnic.

Councilwoman Gantt agreed.

Mayor Pro Tem Barber stated that what she understood was that the delegation could not fight for performing arts but could get everyone on board for a community center.

Councilman Alexander noted his take on the visit was that federal funding could be made available for a Youth and Senior Center and the county and state funding could be made available for an Arts center.

Mr. Gardiner noted regarding Performing Arts, there would be an issue for federal funds, and the option was the word “senior.”

Councilwoman Gantt asked staff to get clarification on the wording so that the project(s) can move forward with federal and/or state funding.

Mr. Gardiner noted there would be a meeting in November where a Project List for SPLOST 6 will be presented with project recommendations, noting the Referendum will be on the County ballot in 2024 and if approved, the city would receive approximately \$32 million dollars, and noted SPLOST is more open to facilities, and disbursement of funds would begin April 1, 2025.

Mr. Wall noted with the last SPLOST, the County did a 5-year tax and took funding off the top.

Mr. Gardiner noted his plans to work in partnership with the County on the TAD (Tax Allocation District), the Development Authority, and the Retail Strategy and set up a planning retreat early next year.

Mr. Wall asked if the city may be interested in establishing a credit rating with Moody's, Standard & Poor's, and Fitch, noting the city currently does not have a credit rating, noting industry will typically look at the credit rating of a municipality.

Mayor Ford noted the referenced entities are familiar with the City of Stockbridge going back to the cityhood fight.

Councilwoman Gantt asked for the pros and cons.

Mr. Wall noted a great rating could attract investors and would be a pro, and not having a great rating could have the opposite effect.

Mr. Wall gave an example of Sandy Springs having an AAA rating noting their city has great diversity, and noted the city of Stockbridge is in a great financial position currently.

Mayor Ford suggests moving forward with getting the rating.

Councilman Alexander noted there can be negatives and referenced the recent downgrade for the United States government, and it cannot be disputed.

Mr. Wall suggested the city could ask for a Window Rating, and would have no effect on the city, just to see what it looks like.

Mr. Gardiner agreed.

The consensus of the Council agrees with the Window Rating before deciding on moving forward with a credit rating.

4. Governing Body - Presented by: Rosalynd Rawls

Ms. Rawls referenced the proposed FY2024 Budget noting the increase in the Mayor & Council changes to their salaries and returning to the Council having a 2nd Retreat and an increase to Travel and Training with the addition of the NLC (National League of Cities) conferences in addition to the annual GMA City Summit, Annual Convention and Fall Training conferences.

Ms. Holiday noted GMA offers a Spring Training conference and should be included.

Councilwoman Gantt noted she recommends the Washington DC conference continues as she sees the benefits of meeting with the federal officials.

Councilman Thomas reminded the Council of the Millage Hearings where the Council advocated for the elimination of waste in the budget and that the Council should show by example and be willing to cut the overall city budget; and noted he would be making recommendations and bring those back to the Council for approval.

Councilwoman Gantt asked what was included in Civic Events.

Ms. Rawls referenced the M L King Parade and Breakfast, South Metro Events, Chamber Events, Cities Week, the Municipal Dinner, and the ARC Regional Breakfast.

Councilwoman Gantt asked why Cities Week was included in Governing Body budget.

Ms. Holiday noted this was a GMA initiative, and in the past, the officials participated highlighting an initiative, noting the theme is submitted by GMA, and that in 2023 it was a 'Save the Earth/Planet' theme, and the City hosted a Community Shred Day, which was well attended.

Councilwoman Gantt stated Cities Week should focus on the operations of the city.

Councilman Thomas agreed, noting there needs to also be citizens participation.

Councilwoman Gantt noted she was not aware of the Community Shred Day and did not know the funding source was the Governing Body's budget.

Councilman Alexander stated he was aware and noted he has an annual community clean up during Cities Week.

Ms. Holiday noted funding for Cities Week has always been maintained in the Civic Events line item of the Governing Body's budget.

The consensus of the Council is to move the funds to the department that is highlighted for Cities Week, i.e., Public Works, Police, Clerk's Office, etc.

Councilwoman Gantt asked about the Municipal Dinner.

Ms. Holiday noted that the Clerks from both Locust Grove and McDonough have been directed not to host a Municipal Dinner this year as a result of controversy earlier in the year at the dinner in Hampton, and the Council needs to decide if they want staff to host the dinner in the fall as scheduled.

Councilman Blount tasked the City Manager with reaching out to the City Managers of Hampton, Locust Grove, and McDonough to find out their interest in attending.

Ms. Holiday also referenced the city's Legislative Breakfast that takes place in the fall that had been sidelined due to COVID, and to see if the Council was in favor of bringing this back to meet with the Local Delegation before they go into the next session.

Mayor Ford agreed and noted it should be in association with GMA's Hometown Connection.

Councilman Alexander referenced the general ledger accounts, noting the number do not align with the district numbers and the balances don't reflect the sponsorships and donations.

Mr. Wiggins noted the account titles will change to coincide with the districts, and noted the budget must comply with the mandated accounting standards.

Mayor Pro Tem Barber asked what was in the following accounts:

Printing & Binding, Civic Events, Hospitality, Miscellaneous, and Youth Council.

Ms. Rawls noted Printing & Binding was business cards; Civic Events was just reviewed; Hospitality included the Council meeting meals and cleaning of the tablecloths, and the majority of Miscellaneous was the Zoom platform fees, and the Youth Council is a line item in the Governing Body with their own budget, which must be approved by the Council.

Mr. Gardiner noted the program started off as a Council Initiative and has remained in the Governing Body's budget.

Councilwoman Gantt noted she was okay with the hospitality budget and suggested the city continue the Municipal Dinner.

The meeting was paused as Macon/Bibb City Manager, Keith Moffett welcomed the city to Macon and gave an update of what is happening in Macon.

5. Human Resources - Presented by: Renee Wheeler

Ms. Wheeler presented the proposed FY2024 Human Resources Budget noting a reduction in the budget; noted the corrected Pay & Classification; referenced the FY2024 Organizational Chart; and noted the Advertising line item increased with the intent to widen the net for potential applicants.

Councilman Blount asked for more information and the purpose for the Leadership & Training line item.

Ms. Wheeler noted Training Consultants are brought in to provide leadership and employee development training citywide to all 180 employees; noted the training could be in-person or via webinars.

Mr. Gardiner referenced Succession Planning and that you need competent leaders to not put the City in litigious positions, noting Succession Planning is a goal in the city's Strategic Plan, and that you must invest in your people.

Mayor Pro Tem Barber noted she has always stated the City should hire people who have the basic understanding of their roles with training in place to enhance their knowledge.

Ms. Wheeler noted she has advocated for supervisor and leadership training and on how to build your team, have good culture, and professional development training.

Councilman Blount expressed the importance of being professionals and not just employees.

Mayor Pro Tem Barber noted she agrees with leadership training, and stated new hires need to meet the minimum requirements.

Mayor Pro Tem Barber asked what is included in the Hospitality line item.

Ms. Wheeler noted those funds are to cover the city's annual Thanksgiving luncheon.

Mayor Pro Tem Barber asked about the Advertising line item.

Ms. Wheeler noted there are additional sites and publications that the city will post to fill vacant positions.

Councilman Alexander asked if the training is internal from the Human Resources office, or from an outside consultant.

Ms. Wheeler responded the training is Consultant based.
Councilman Alexander asked what internal training is offered.

Ms. Wheeler referenced Onboarding, Compliance Training, Online Learning Management System, Team Building and Customer Service Training.

Councilman Alexander noted the Receptionist and all front-facing employees, including Public Works employees, and those employees who answer calls, should all be required to have customer service training due to their direct interaction with the public; and additionally, there should be a “Secret Santa” type person who would come in and observe and report their experience with staff; and noted the importance of the initial experience of everyone who comes through the door or calls in to any public facility should represent the City exceptionally.

Mayor Ford noted that would certainly include the Business Services office and the Utility Billing Department in city hall.

Councilwoman Gantt noted there needs to be improvements in the process of processing permits and zoning cases, noting complaints that she has received relating to customer service.

Chief Trammer noted the Police Department offers in-house training and monitors the body cameras worn by officers.

Ms. Wheeler noted the current positions requested in the FY2024 Proposed Budget are in Municipal Court for (1) Deputy Court Clerk and in the Police Department for (4) Public Safety Officers (a new position).

6. Amphitheater - Presented by: Harold Young

Mr. Young presented a Mid-Season Overview of the Amphitheater, and introduced the Stockbridge Amphitheater, noting their roles and responsibilities; and reviewed the upcoming concert lineup.

Councilman Alexander suggested adding younger artists to attract a younger demographic of concert goers; and noted the O’Jays concert was amazing.

Mr. Young noted he is working on the 2024 Concert Schedule, noting the Stockbridge Amphitheater is doing something no other venue is doing, and that is Billboard Marketing.

Councilman Alexander noted there needs to be more marketing and advertising of the concerts along N. Henry Blvd. and, and there needs to be banners around the Amphitheater,

including the City Banner locations at N. Henry & Rock Quarry Rd. and the N. Henry Walmart location.

Councilman Blount asked if a billboard can be placed on the city property at the Rock Quarry and N. Henry Blvd.

Mr. Gardiner noted staff would research the erection of a billboard in that area, and noted members of staff are looking for funding for digital signage to be placed along E. Atlanta Rd. in the area of the fountain.

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Mayor Pro Tem Barber asked if there is a separate contract for janitorial services for the Amphitheater.

Mr. Wiggins confirmed there is.

Mayor Pro Tem Barber noted she has several questions pertaining to the Amphitheater.

Councilwoman Gantt noted her support of the Amphitheater, however, noted the books need to align; commended Mr. Young for all that he is doing; noted the Council has a responsibility to make sure the City is being transparent; will continue to be transparent about the way the City is doing business.

Mr. Young stated he has sent every concert report to the Treasurer.

Mr. Wiggins noted he has not received directions to forward reports.

Mayor Pro Tem Barber noted the Council is not receiving the reports, and referenced a Resolution approved by the Council whereas information is disseminated to the full Council.

Mr. Young presented a report noting the ticket sales, expenses, concessions, and sponsorships.

Councilman Alexander recommended the report be revised for better clarification and detail.

Mayor Pro Tem Barber agreed.

Mr. Young noted he will provide a more detailed report as has been requested.

Councilman Alexander noted there needs to be more sponsorship.

Mr. Young noted there has been lost sponsorship due to the behavior at City Council meetings.

Mayor Pro Tem Barber noted she looks forward to seeing the new numbers and the revised report.

Mayor Miller of Macon/Bibb welcomed the City of Stockbridge to the Macon Marriott City Center facility, referenced the new 10,000+ seat Amphitheater coming online around March of 2024; spoke about city projects, and fielded questions from members of the Council.

Mayor Ford called for a ten-minute recess without objection.

Executive Session

Councilman Alexander made a motion to convene Executive Session for Personnel; seconded by Mayor Pro Tem Barber. The motion passed unanimously.

Motion to adjourn Executive Session with no action made by Councilman Alexander; seconded by Councilman Blount. The motion passed 4-0 (Mayor Pro Tem Barber was not present for the vote).

Motion to reconvene the meeting made by Councilman Thomas; seconded by Councilman Alexander. The motion passed 4-0. (Mayor Pro Tem Barber was not present for the vote).

7. Municipal Court - Presented by: Genea Stanley

Ms. Stanley cited the department's Mission Statement and reviewed the FY23 Cases by type.

Councilman Alexander requested a breakout of the data provided.

Ms. Stanley reviewed the Court's organizational structure, schedule and features of the Court, noted Probable Cause cases are heard on Thursday and noted the courtroom capacity is 141; referenced Court Operations/Alternative Programming such as Community Service, Life Services, Pre-Trial Diversion and Probation; reviewed the Statutory surcharge Remission Chart, and referenced critical needs for FY24 with a request for an additional staff person (Court Clerk 1), and noted Judge McCord is requesting \$3,200 to be paid for judicial assistance when a judge sits in during his absence; referenced increases in budget line items for Interpreters, Court Software, Postage, Indigent Defense, professional shredding, printing and surcharges; requested a secure mailbox for payments to be placed in the courting parking lot, and capital improvements in the amount of \$94,736 noting a quote obtained from Gordian, which included a bullet proof glass to address safety concerns for the Cashier's window, reinforce walls to the customer service area, and remove door and close the wall in the Court Clerk's office and courtroom modifications.

Mayor Ford suggested staff reconfigure the Cashier's Window for safety; and noted he is okay with additional staff in the judge's absence.

Councilman Blount asked if the judge is paid per session.

Ms. Stanley noted the judge is paid monthly.

Mr. Wiggins noted the judge has an annual salary of \$65,000.00.

Councilwoman Gantt noted it is not abnormal to have a substitute judge.

Councilman Blount asked about the cost of the window.

Ms. Stanley noted there is a quote that was submitted by Gordian, and the window is included; noting the current window material is acrylic and needs to be ADA compliant.

Councilman Alexander asked if there are SPLOST or ARPA funds available to make the renovations.

Mr. Gardiner stated he would meet with the Treasurer to see if a funding source could be identified.

Ms. Stanley presented a Comparison of Staff Levels with Other Courts and referenced the city's population vs full-time court staff; noted the departments' FY2024 Priorities include adding personnel, technology improvements, seeing grant funding opportunities with more alternative sentencing programming, and coordination with the Events and Public Works departments to bring community service options to the City.

Mayor Pro Tem Barber asked about the Utilities, Site Improvements and Brain & Spinal Injury Items.

Ms. Stanley noted the utilities are split between Court and Community Development who operate on the first floor of the building; noted the site improvements refer to the renovations in the Gordian quote, and the Brain & Spinal Injury is a surcharge that has to be paid via State statute for (DUI/MADD); and also referenced the Indigent Fund that goes towards training and recruitment for police officers.

Councilman Alexander noted offering community service is reasonable, noting McDonough has it in place, especially on the weekends, and asked how the City can implement a Community Service program.

Ms. Stanley stated she would meet with the Public Works and Events staff to come up with a plan to use community service workers for non-violent offenders to pick up trash and assist at the events.

8. Community Development - Presented by: Frederick Gardiner
Presentation was moved to Day Two.

9. Police Department - Presented by: Frank Trammer

Chief Trammer referenced the City's Strategic Plan noting the role of the Police Department is to enhance and improve public safety and aesthetics of the city; noted the department was expanded to include Code Enforcement beginning January 1, 2023 to improve the quality of life for the residents and businesses in the City; noted the goal of the department is to be nationally accredited; referenced the department's Organizational Chart for FY2024, noting the arresting and non-arresting officers, reviewed the legend of the department's current structure, noting there are (9) nine patrol officers, and currently 8 officers patrolling in the evening; and noted the implementation of K-9 program, and an officer who will be attending K-9 training; noted there are 71 employees in the department and referenced the Legend noting White indicated full-time sworn officers, Red indicated officers out on Leave, Black indicated officers going through the background process, Grey indicated vacant positions, Orange indicates part-time positions, Blue indicates civilian employees and Black indicates position on hold; addressed staff needs noting an increase of calls for service, and increase in auto accidents since taking over the interstate areas of portion of I-75 due to annexation that took effect January 1, 2023; noted he uses the Workload Based Calculation which is driven by calls for service; presented a Proposed FY2024 Organizational Chart with an 86-member department , adding (15) fifteen new positions with an additional cost of \$931,994 to include: two additional Code Enforcement Officers; increasing the Records personnel from (3) employees to (5) employees; the addition of (1) Crime Analyst, (1) Property & Evidence Custodian, (1) Accreditation Manager and (1) Finance Manager, noting Major Godfrey spends 75% of his job on finance duties; requested \$200,000 to move toward a Public Safety Officer Program for (4) officers, noting these officers would not require a weapon; and reviewed the role and duties of the proposed Public Safety Officer and cost compared to a Police Officer; referenced the budget, noting salary increases of \$267,000; pension was not budgeted last year, and therefore an increase of \$111,000; noted workers compensation increased; referenced a cost of \$41,000 for report management to the County and an increase in security at the Amphitheater; noted there would be an increase to the Vehicles line item to purchase vehicles for the Public Safety officers; and referenced items in the Capital Improvement Plan to add an exterior covered area behind the police department to hold and process vehicles; gate repair; roof replacement; a technology trailer; flock cameras and citywide surveillance cameras.

Councilwoman Gantt asked about take-home vehicles and associated costs and maintaining logs, noting the replacement schedule in the Capital Improvement Plan to replace the vehicles in 2027 for an estimated \$3.7 million dollars, and asked if that could be placed on the SPLOST VI schedule; and what is the depreciation value.

Mr. Wiggins noted the vehicles are on a 5-year depreciation schedule.

Chief Trammer noted he would research Electric Vehicles and submit a Fleet Replacement Plan.

Mr. Gardiner noted he would look at adding the vehicles to SPLOST VI.

Chief Trammer referenced Grant Opportunities noting the Police Department has been awarded \$2.7 million dollars to date with \$982,000 pending.

Councilman Alexander encouraged Chief Trammer to pursue grant funds for Electric Vehicles.

Mayor Pro Tem Barber asked how many grants were secured in 2023.

Chief Trammer noted he would provide the breakdown of grants awarded to the police department by year.

Chief Trammer referenced the implementation of Speed Detection Cameras near Stockbridge schools, a DEA Task Force Position, a Police Foundation, and a Police K-9 Unit; noted Department Challenges are inadequate resources within the department with 52 officers pre-annexation and will need 70 to meet the demands for community policing; noted the inability to provide Specialized Services, noting the department relies on the Henry County Police Department to provide drug and vice investigations; and relies on the Georgia State Patrol to provide services for automobile fatalities; and noted there are collaboration challenges with Henry County tracking all services provided to the city.

Councilman Blount asked about Code Enforcement training.

Chief Trammer noted the Code Enforcement officers are members of GACE (Georgia Association of Code Enforcement) administered by the Carl Vinson Institute of Government.

Councilman Blount noted the Code Enforcement officers need to become more familiar with right of ways in the city.

Ms. Holiday noted that as a point of reference, the Clerk's Office notifies candidates when they qualify to use telephone poles as a guide, and to place signs behind the pole.

Chief Trammer noted the Police Department needs to remain competitive with salaries and benefits; referenced a salary survey; noted the department lost 7 officers in 2022 and 10 officers in 2023; noted law enforcement as the top job individuals are not applying for anymore and has a high turnover, noting each turnover cost the City; and presented the Onboarding Timeline for police officer hiring noting Field Training begins around week 23.

Mayor Pro Tem Barber asked about the Temporary employees and their role.

Chief Trammer noted there are P/T employees, but no Temporary employees.

Mayor Ford asked for clarification on where the carport will be located.

Chief Trammer noted it is scheduled to be placed behind the police department building, noting it needs to be monitored with access control.

Mayor Ford referenced the increases to the budget for worker's compensation, and Code Enforcement are notable.

Chief Trammer noted the goal of the department is to be State certified by January 1, 2025, and Nationally Certified by 2026, noting legislation would need to pass and that accreditation is critical and to follow best practices, being audited and that a State Bill would mandate.

Mr. Gardiner noted National Accreditation is difficult to achieve, with an evaluation every three years, and equally difficult to manage.

Mayor Pro Tem Barber asked which revenues go to the PD and which revenues go to the Court.

Chief Trammer noted Fines & Forfeitures to the Court's General Fund budget.

Mayor Pro Tem Barber requested the projections of the Court and Police Department revenues, noting there should not be an appearance of quotas; and asked who sought the grants that have been awarded and are pending for the department.

Chief Trammer noted Captain Anderson has applied for all grants awarded and pending except for the Walmart grant, which was applied for by Lieutenant Gilbert-Ramsey. Mayor Pro Tem Barber noted that it was the intent of the Council's approval of the Grants Administrator to go out and seek grants for all departments throughout the City.

Chief Trammer noted it is his understanding the Grants Administrator manages the grants and is responsible for the reporting.

Adjourn

Motion to adjourn the meeting made by Councilman Blount; seconded by Mayor Pro Tem Barber. The motion passed unanimously. The meeting adjourned at 5:45 p.m.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor

COUNCIL RETREAT
August 11, 2023
9:00 a.m.
Summary Minutes

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Yolanda Barber
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Samantha Embry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Alexander

Pledge of Allegiance recited by all in attendance.

The Clerk was asked to proceed with the Roll Call. All the members were present.

Adoption of the Agenda: Motion to adopt the Agenda made by Councilman Alexander; seconded by Councilwoman Gantt. The motion was approved unanimously.

There were no public comments.

DAY TWO AGENDA

Facilitated by Frederick Gardiner – City Manager

NEW BUSINESS

1. Public Works Department - Presented by: Decius Aaron

Mr. Aaron noted he was returning from the Public Works Managers Conference where a number of concerns that were addressed included staffing and sanitation; noted this is the 7th Budget that he has presented, and that he is most concerned about addressing services related to the nearly 7,000 newly addressed residents noting the unanticipated cost of requests for speed breakers, street lights, road repaving and maintenance specifically along Mt. Zion,

Walt Stephens and Valley Hill roads; noted he has been speaking with David Simmons with Henry County DOT, and the city will now need to take on street light maintenance and will need to put a MOU (Memorandum of Understanding) in place.

Councilman Alexander noted the County received GDOT funding for road maintenance of newly annexed roads that were neglected and ignored, and the public may need to get involved to speak about the neglected areas.

Mr. Aaron noted the cost of the city providing streetlights has escalated and continues to grow, and is currently around \$750,000 and with the annexation and developments, could easily reach one million dollars; reviewed the Public Works Budget Principles; noted the department priorities are a funding source to renovate the Public Works Maintenance Shop, implement Streetlight Districts, conduct an in-depth financial assessment of the infrastructure within the annexed areas and develop a master plan for addressing capital projects and maintenance issues, conduct a road and sidewalk assessment, conduct an assessment of city facilities, create an internal service fund for preventative maintenance and mechanical repairs on all city vehicles (excluding police vehicles), close the Transfer Station and incorporate the land into Memorial Park for additional parking, and traffic signal maintenance.

Councilman Alexander noted he expressed his concerns prior to the construction of the new Public Works Building that it had been designed and would be built with no room for future growth, and that is where we are today.

Councilwoman Gantt noted plans were not put into place in preparation for the annexation, and there should have been discussions regarding the street lighting costs to be considered prior to the adoption of the millage rate.

Councilman Blount noted the need for a feasibility study prior to the annexation and what the associated costs would be.

Councilman Thomas noted that during every budget cycle he has talked about streamlining the budget and make cuts across the board.

Councilman Alexander asked Mr. Gardiner if the 7,000 annexed residents have been included in the budget that has been proposed.

Mr. Gardiner noted all residents and new roads are included in the proposed balanced budget with revenue exceeding expenses; noted the City needs to decide if customers will be charged for services and implement a streetlight policy as is done in the County.

Councilwoman Gantt noted she supports grandfathering in the streetlights policy for current neighborhoods.

Mayor Ford stated the policy needs to be the same for everyone, either all are covered, or all will need to pay.

Councilman Thomas noted the Council needs to decide on how the policy will look going forward and supports passing along the fee.

Councilwoman Gantt asked staff to complete a streetlight assessment.

Mr. Gardiner noted with the new developments coming online, there will be additional streetlights and additional costs, noting apartments pay for their streetlights.

Councilman Blount asked for a timeline to complete a streetlight assessment.

Mr. Aaron noted he could bring the assessment to the October meeting.

Mayor Pro Tem Barber asked for an assessment of the newly annexed roads.

Mr. Aaron noted he wants to make sure information is good and correct and needs to put together a plan of action and determine a funding source, noting the city has a history of resurfacing five miles and will need to increase the coverage to 8-10 miles for resurfacing.

Mayor Pro Tem Barber noted the road assessment should include a review of the LMIG and TSPLOST projects, noting a number of newly annexed roads that are in bad shape and wants to see the projects that were set aside to allow funding to resurface Mt. Zion Rd. and Walt Stephens Rd.

Mr. Aaron noted Henry County has data on the newly annexed roads and that he attends a monthly meeting with Mr. Sam Baker.

Councilwoman Gantt noted unless Mayor & Council gives a consensus, staff should not take a different direction, noting you can see the difference between city-maintained roads and county-maintained roads, noting no one councilmember can direct staff, and asked what can be done to reallocate funds based on the priority.

Mr. Aaron noted the Council needs to advocate in SPLOST VI for infrastructure, Mt. Zion Rd. and Walt Stephens Rd. improvements, law enforcement, and traffic maintenance, and utilizing LMIG (Local Maintenance Improvement Grant).

Councilman Alexander referenced the ruling regarding the additional funds from LOST (Local Option Sales Tax).

Mr. Gardiner noted the additional LOST funds have been included in the proposed budget.

Councilwoman Gantt noted the decisions made by Council should be based on the recommendations the rankings provided by Public Works.

Mr. Aaron noted the Parks Master Plan recommends the closure of the Transfer Station for entrance into the Memorial Park and add additional parking.

Mr. Gardiner noted there are no basketball goals at the newly renovated Mickie D. Cochran park and there needs to be more ideas for park enhancements.

Mr. Aaron noted budget challenges that are due to the federal lead and copper rule changes that require the City to inventory all lead and copper materials on the service line on the customer side of the water meter and work towards mitigation, noting this could be quite costly for the city depending upon the results of the required field survey; and changes in upcoming National Pollutant Discharge Elimination System (NPDES) permit requirements for total toxicity will require monthly testing/monitoring with the potential to substantially increase the possibility that wastewater discharges will be out of compliance and incur costly Toxicity Reduction Evaluation studies, often with no resolution without providing any clear benefit to water quality; and would be seeking SPLOST and grant funding, and conducting this project in phases.

Councilman Alexander asked what actions the Henry County Water Authority is taking.

Mr. Aaron noted the County has been given the same information from the EPD.

Councilwoman Gantt referenced a recent GMA training class where it was noted municipalities must comply with the order.

Mr. Aaron noted the city of Stockbridge will contact the testing/monitoring for city water customers and Henry County will conduct the testing/monitoring for HCWA customers.

Mr. Aaron referenced the FY2024 Budget Objectives and Budget Highlights, noting a 30% increase to address Right-of-Way Infrastructure and increased street signs, and noted the newly annexed residents are making requests and expecting more than what has been received from the county; and reviewed Public Works Projects from 2017 to current.

Mayor Ford asked if sanitation services have been fully implemented for the newly annexed residents.

Mr. Aaron noted 1300 of the 2000 households that were annexed into the city have signed up for service, and that reminder letters are going out in September to sign up.

Councilman Alexander asked if there is funding available in Reserves or ARPA for the EPD project.

Mr. Aaron noted staff is exploring the use of Enterprise Funds; and noted ARPA funding was reallocated to the Public Works projects to Police Department projects.

Mr. Aaron referenced the Public Works staff and tenure with the city; referenced the upcoming Capital purchases.

Councilman Thomas noted he was not aware of funding reallocated from Public Works to the Police Department, and asked what Public Works projects were affected.

Mayor Pro Tem Barber noted that the Economic Development Department recently received approval to use \$300,000 of ARPA funding and asked what the original allocation was, noting the Council had been advised ARPA had been exhausted.

Mr. Wiggins noted he would send a report notifying the Mayor & Council of the reallocation.

Councilman Alexander noted the Council has given a directive to staff regarding the removal of the trees along the sidewalks at the Amphitheater and requested a timeline with definite dates to complete the project.

Mr. Aaron advised he would submit a timeline by the end of next week.

Councilman Blount asked Mr. Aaron why the barrels from the concerts remain present throughout the week and are not stored out of site.

Mr. Aaron noted some of the barrels are the property of Summit Construction; and noted removing the barrels is not the responsibility of Public Works staff.

Mr. Blount noted the E. Atlanta Rd./Lee Street project appears to be inactive and that it is an eyesore to see those barrels around the city long after the concert, and asked what the schedule is for pressure washing city buildings.

Councilman Alexander asked why the E. Atlanta Rd. project has stalled.

Mr. Aaron noted the utilities have not been relocated, and that a project should not ever start without obtaining rights-of-way and easements; and noted AT&T will finish moving the utilities on September 15th, and this is the last of the utilities.

Councilman Blount noted the Council needs to receive routine updates from staff without having to repeatedly ask for status and to complete what should be routine tasks.

Councilman Alexander asked what the plan after September 15th is.

Mr. Aaron noted Georgia Power will not move the poles until all the utilities are moved, and he will present a schedule and timeline after September 15th.

Councilman Alexander asked if the City has any legal recourse.

Mr. Gardiner's response was there is no legal recourse.

Councilman Alexander agreed with Councilman Blount that the Council needs to receive updates and status reports on city projects.

Councilman Thomas asked Mr. Aaron why the trees were still there along the Amphitheater sidewalks, noting the Council was told the Public Works staff would remove the trees in 2022.

Mr. Aaron referenced the flashing lights, and the trees cannot be removed until the flashing light issue has been resolved.

Councilman Thomas asked the Public Works department cutting back the limbs along the roadway and asked how the process works, noting the city needs to be more proactive as a part of general maintenance.

Mr. Aaron noted Georgia Power will only cut limbs from the major transmission lines, when trees fall on the line; noted all other limbs are the responsibility of the city; and noted he would not use the bucket truck to cut back limbs for safety reasons.

Councilman Thomas asked that Code Enforcement and Public Works staff ride the city and ride the neighborhoods to see what needs to be maintained and cleaned, noting the Council should not have to continually report issues.

Councilman Alexander asked what the status is regarding the pond at the Amphitheater.

Attorney Embry noted they have been in talks with H J Russell, Falcon and TSW seeking a resolution.

Councilman Blount noted the Council was given a report from Falcon Design and Engineering regarding fault and where that lies and directed Mr. Gardiner to seek legal recourse.

Attorney Embry noted damages need to be proved, and stated H J Russell has assumed some liability.

Councilwoman Gantt noted Mr. Price with Falcon Design noted TSW is taking some responsibility, and asked for a schedule on when the repair work will begin.

Attorney Embry acknowledged that TSW has agreed to some liability.

Mr. Gardiner noted he would have a report to the Council by the end of next week.

Mr. Aaron noted the former Community Development Director approved the plan and permitted the project.

Councilwoman Gantt suggested Falcon Design, TSW and H J Russell be told to fix the pond, noted basic errors in the design, and the City should not be invoiced for legal services, and recommended the City not give TSW any new projects until the pond issue has been resolved.

Councilman Blount noted the is again being reactionary to issues.

Mayor Pro Tem Barber noted she has been raising questions and concerns about the Lee Street project, and has requested status and updates; noted Mr. Gardiner will respond to inquiries, and does not understand why the city does not put out notice to the public near and around construction sites, and providing project updates, and she has repeatedly expressed that she believes in accountability, noting the City Manager has always been responsive to her requests, and the Council should hold staff accountable.

Councilman Thomas noted all requests should be channeled through the City Manager who will funnel things down to staff, noting the Council expects everyone to do their job, and to be proactive, and public works and code enforcement staff need to be present riding the streets to see what needs to be corrected and maintained.

2. Economic Development and Main Street - Presented by: Kim Allonce

Mr. Allonce reviewed the department's Mission Statement and gave an overview of the department noting the Business Units: Office of Downtown Development, Office of Economic Vitality, Office of Marketing & Special Initiatives; noted he has been laying the groundwork over the last six months visiting businesses, creating the business connect newsletter, and asked everyone to sign up to start receiving copies, referenced the Economic Development Strategic Plan kick-off, approval of the Economic Development Incentives Policy and the BRICS Plan; referenced the accomplishments of the department in 2022 to current; reviewed the proposed FY2024 budget in comparison to FY2023, noting a request for new staff, increased cost for travel, training at the OU Economic Development Institute, IEDC Basic Training at Georgia Tech, and increased costs for additional staff related to supplies, professional services, phones & fiber for the Economic Development office, dues and fees, printing & binding, hospitality, computer software, and economic development incentives; noted the department intends to provide Quarterly Market Reports and will need to purchase Economic Development CRM software, CoStar software and Adobe Pro.

Councilman Alexander asked for the status of the Wayfinding project, and where the city is in the process and the timeline.

Mr. Allonce noted there is a two-step process, noting the team met earlier this week regarding the rollout, and referenced \$500,000 of ARPA funding, and noted the city will issue an RFQ (Request for Qualifications) rather than an RFP (Request for Proposal) and noted the current estimate is around \$1.15 million dollars.

Main Street - Presented by: Kim Allonce

Mr. Allonce presented the Main Street proposed FY2024 budget noting increases in professional services, phones & fiber for the Economic Development office, dues and fees, education and training, Advisory Board education, travel and training, supplies and materials and Georgia Power utility costs, hospitality, entertainment, downtown beautification, and uniforms.

Councilman Alexander noted it would be a good idea to connect with Aerotropolis Atlanta; asked if the Economic Development department would be using a separate website, and noted Main Street only offered one event last year.

Mr. Allonce noted he is familiar with Aerotropolis Atlanta and will look into adding that to the Economic Development conferences; noted a website is proposed in the Economic Development Department budget, and noted the Main Street team intends to put on more events this year, just needs the funding in place.

Mayor Ford asked when the Welcome Center will host a grand opening.

Mr. Allonce noted he would address the Welcome Center and grand opening later in the presentation; and presented Economic Development Updates, referencing and ED Marketing Campaign highlighting UpSkill Stockbridge in partnership with Southern Crescent Technical College with job training for Stockbridge residents, with a \$1,000 stipend paid to Stockbridge residents using ARPA funding; noting there will be a MOU (Memorandum of Understanding) and a proclamation presented at the September 11th Council meeting; referenced a Utility Art Box Project on vinyl material and noted the proposed use of the facility to host the Downtown Gallery display local art; noted the city needs to move forward with naming the facility, and if it is named the Welcome Center, it will need to be open to the public, and currently there are security issues that need to be addressed before that takes place.

Councilwoman Gantt noted that it has always been stated that this facility would be the city's Welcome Center and open to the public and included the Economic Development and Main Street and DDA office.

Councilman Blount noted that if there has been a shift in the building's name or usage, which has not been relayed to the Council for dialogue and discussion.

Mr. Allonce noted the RSVP Plan had the Station at the corner of Love and M L King Sr. Heritage Trail as the location for offices, however, that property was sold.

Councilman Thomas noted everyone should not get hung up on the name, but rather to make sure this is an information center/hub for the community and visitors; and to resolve the security issues and suggests the city keep some signage relating to Ted Strickland.

Councilman Blount noted he is okay with removing the name Ted Strickland from the building and honoring in another way, noting he needs to see the use of the facility, and stated it needs to be open to the public.

Councilman Alexander noted the city is changing, and changing the name of the building would be appropriate, noting the building should function as a Welcome Center, and appreciates the modern look.

Mr. Allonce noted the department is looking to partner with the Henry County Arts consortium to display art.

Councilman Alexander suggested placing outdoor seating in the courtyard is low hanging fruit.

Councilman Thomas agreed, noting the RSVP has something similar in the plan, and the city really needs to complete the Alleyway project; noting that what is at stake is the future development of M L King and Burke Street infrastructure.

Councilman Blount asked if the city is still waiting for letters that were sent to the property owners for right of way acquisition regarding the Alleyway project.

Mr. Allonce noted there was a recent meeting with Falcon Design & Engineering and the property owners; noted letters were sent out to the property owners last Tuesday, and once received back, the project will move forward.

Councilwoman Gantt suggested a Community Grease Trap that would attract businesses, specifically, restaurants.

Mr. Allonce advised he would research that option.

There was a consensus of the Council to have the property owners respond within 30 days.

Councilwoman Gantt noted the Council's Planning Retreat is usually more involved with the information and updates on projects, SPLOST, and Infrastructure, and has more details with timelines and project priorities.

Mr. Gardiner noted he has been in conversation with Georgia Power about underground utilities in the downtown area.

3. Events Department - Presented by: Kim Jordan

Ms. Jordan reviewed the venues and revenue streams noting the Conference Center has booked 215 to date for FY2023, there have been two Amphitheater rentals, and 30 scheduled city events; presented the Proposed FY2024 Events budget of \$615,000 noting the actual expenditures for FY2022 was \$709,709; the approved budget for FY2023 is \$284,500, noting a 116% increase to appeal to and draw attendees from outside of Stockbridge and increase marketing and advertising for the city event; noted the Conference Center has a 45% budget increase up from \$134,600 in FY2023 to \$195,150 proposed for FY2024 to provide the level of service needed for paying clients and to reach potential clients from different regions; and noted the city transferred \$526,057 from Fund Balance to cover the expenses of the Conference Center in FY2022; referenced the department staff members and roles noting putting on meaningful events with lasting impressions while serving the community are key, and opens the door for repeat customers at the conference center; reviewed the city events calendar and budgets and compared the numbers for FY2022, FY2023 and proposed numbers for FY2024; reviewed the revenue for FY2022 of \$10,785.00, FY2023 budgeted at \$200,000 and an expected transfer from Fund Balance of \$525,607; and proposed revenue for FY2024 of \$213,000 and anticipated transfer from Fund Balance of \$526,057; reviewed the renovated features of the ballroom, kitchen and bridal suite, noting the amenities of the facility; reviewed the expenses of the Conference Center for FY2022 of actuals at \$151,580.47; FY2023 of \$134,600 budgeted and proposed for FY2024 of \$195,150; and referenced the 2023 City Events Calendar with dates and locations.

Councilman Alexander noted the fee for the Food Truck vendors needs to be increased.

Councilwoman Gantt noted the original concept had Atlanta Food Truck come in and coordinated everything, thus cutting down on expenses currently being incurred by the city.

Mr. Gardiner suggested implementing a higher rate for the city's July 4th, Juneteenth and BridgeFest events where food trucks are present.

Mr. Thomas noted the increases in the events and asked the Council to look at making cuts across the board and in every department.

Mr. Gardiner recommended increasing the Food Truck Event fee for food trucks to \$200 and the events that feature concerts to \$500 for food trucks.

Councilman Alexander suggested staff research other venues to make sure the fees are in line.

Mr. Gardiner agreed to have the Events Manager compare Food Truck Vendor fees in the metro area and will revise the fee schedule accordingly.

Councilman Blount referenced the Back-to-School event and maintaining the integrity of the event since it is now a City Event and no longer a Council Initiative, noting as an initiative, the event included a health fair, vision and dental screenings and requiring the recipients to visit the vendors before bookbags and supplies were issued, and suggested returning the event to the Conference Center to be indoors.

Councilman Alexnader agrees with everything stated by Councilman Blount except moving the location back to the Conference Center and supports keeping the event outdoors at the Amphitheater, noting there were parking issues at the Conference Center.

Councilman Blount noted having the event at the Conference Center and inside means the event is not compromised by the weather; noted there were no parking issues; noted in the past the event distributed at least 1,000 bookbags, a gaming bus and health screenings where recipients were required to visit a number of vendor booths before the bookbags were issued.

Councilwoman Gantt noted the objective should be giving away schools supplies and supplies to the teachers and agreed with moving the event back to the Conference Center.

Councilman Alexander noted the last event was successful with addition of the Shoe Giveaway in which Mayor Pro Tem Barber was a partner.

Councilman Blount noted there needs to be more effort put into getting supplies and donations throughout the year and putting in the work ahead of time and concentrate on those efforts; noted he would work with Ms. Jordan and provide a list of resources.

Councilman Thomas noted this has been good discussion, and recalls the recent event was well attended and was extremely hot outside and asked the Council to decide to continue the event at the Amphitheater or return the event to the Conference Center.

Councilman Blount made a motion to return the event to the Conference Center. There was not a second and the motion failed.

Councilman Thomas stated he sees the merit in moving the event inside.

Councilman Blount made a motion to return the event to the Conference Center; seconded by Councilwoman Gantt. The motion passed 3-0-2. (Blount/Gantt/Thomas voted in favor); (Alexander/Barber abstained).

Mayor Ford noted the 9/11 usually has \$1,000 budget and noticed the proposed FY2024 budget has zero dollars in the budget, and this is a national event.

Councilman Thomas agreed there should be funding, and the Stockbridge municipality should show their respect and continue to fund the 9/11 event, and the City should Never Forget.

Councilman Alexander noted the low attendance at the event.

Councilman Thomas agreed, and tasked staff with putting in the work to make the community aware.

Mr. Gardiner noted the FY2024 Budget will include \$1,000 to continue the event.

Mayor Ford referenced the BridgeFest event and a proposed budget that has doubled from \$100,000 to \$200,000.

Mr. Gardiner noted the increase is to bring in more high caliber artists, and those are not free or cheap.

Councilman Blount noted before the Amphitheater was built, the BridgeFest event had high attendance and was successful.

Mr. Gardiner noted acts can be brought in at various levels.

Councilwoman Gantt suggested bringing in local talent and switch the budget with the Juneteenth budget; noting BridgeFest is intended to promote local businesses, and Juneteenth is a comeback home celebration.

Mayor Pro Tem Barber noted the city just implemented a tax to its citizens and the events budget has more than doubled for free events, 100% city-funded; noted the Council continues to set a budget and staff continues to go over the set budget without bringing the amendments back to the Council for approval and to see all of the overages; noted the budget is approved by the Council, and there is excessive spending after what has been approved in the budget; referenced the FY2022 budget was approved for \$200,000 and staff actually spent \$709,000; noted every line item in the budget is approved by the Council, and while changes can be made within the department, exceeding the departmental budget needs to be brought back to the Council for approval.

Councilman Blount agreed with Mayor Pro Tem Barber, noting the Back-To-School event had never spent \$22,000 and agrees it is excessive, and the budget approved was \$12,000.

Mr. Gardiner noted there were activities added for the kids to make it more eventful.

Councilman Blount reiterated, the event is intended to distribute bookbags and school supplies, and that is what the focus should be.

Mr. Gardiner noted there were budget adjustments and budget amendments made.

Mayor Pro Tem Barber noted those adjustments and amendments were not brought to the Council for approval, and stated the spending is excessive, noting BridgeFest had a \$35,000 budget in 2022 and the actual was \$212,000 without Council approval.

Councilman Thomas agreed with Councilwoman Gantt regarding what the intent of BridgeFest is supposed to be and has no problem bringing in local acts; and noted when it comes to the budget, staff should act responsibly and remain within the budget as approved.

Councilman Alexander noted the proposed budget that has been presented is balanced and fully funded; noted the recent July 4th and Juneteenth events were standing room only and does not know if that would be the case with the local acts; noted the sponsorships for the Amphitheater are coming up woefully short.

Mr. Gardiner noted the city lost two sponsors (Delta and Perry),

Mayor Pro Tem Barber noted the city also lost Pepsi.

Councilman Alexander noted the Amphitheater is about selling out, filling in the seats, and bringing people into the downtown district to spur economic development; and reminded the Council that the City is currently transferring more than \$500,000 every year to subsidize the Merle Manders Conference Center.

Mr. Gardiner noted that no convention center/conference center covers its cost 100%, and that the intention of these facilities is to provide quality of life.

Councilwoman Gantt noted the Merle Manders Conference Center is an anchor, not a money maker; and noted BridgeFest is not about the concerts, but more about the vendors, and arts, crafts, and vendors and prefers using local talent and does not want this event to veer away from that.

Councilman Thomas agreed, noting the original name was Old Stockbridge Days, noting everything does not have to be grand, and the Council should focus on the legislation for the city and that is a win/win for everyone.

Councilman Alexander suggested reducing the proposed FY2024 BridgeFest event to \$100,000; increase Juneteenth from \$65,000 to \$140,000 and moving the BridgeFest event to the lawn across from city hall adjacent to the railroad, closing E. Atlanta Rd., Ward Street and M L King, Sr. Heritage Trail and include Main Street and the downtown businesses.

Mayor Pro Tem Barber asked why the Volunteer Gala increased from \$10,000 to \$12,000 and recommends the budget remain \$10,000; noted she is not in favor of the high budget events, reminding the Council of the tax imposed on its residents to cover the cost of these free events; suggested the Pretty in Pink event and all city events remain at the same budget that was approved in the FY2023 budget.

Ms. Jordan referenced inflation and increased food costs for the Volunteer Gala.

Councilman Blount agreed with Mayor Pro Tem Barber and moving forward with the FY2023 budget numbers for events and solidify what is needed to carry out the event within the budget.

4. Merle Manders Conference Center - Presented by: Kim Jordan

Ms. Jordan reviewed the FY2023 Operating Budget of \$134,600 and the proposed FY2024 Budget of \$195,150, noting the city transferred \$526,000 to cover the cost of the Conference Center operations.

Councilman Alexander asked what if anything Council can do to improve revenues for the facility.

Councilman Blount noted the Conference Center is a hidden jewel, and there needs to be more advertising of the facility.

Ms. Jordan noted several bookings have already been made for 2024.

Mr. Thomas noted there are a number of aesthetic improvements that need to be made at the Center to compete with other area event centers, perhaps adding drapes for a more elegant look, and cleaning the oil stains under the canopy.

Ms. Jordan referenced the AC unit needs to be repaired and the sound system needs to be upgraded or replaced.

Councilman Thomas asked if the Cobblestone House could be utilized in conjunction with the Conference Center.

Mr. Gardiner noted the building is being considered for storage of Conference Center and Event supplies.

5. Information Technology - Presented by: Demeatrius Ivey

Mr. Ivey gave an overview of the department noting there are three (3) staff members, and the goal is to improve information technology across all departments, continue with the OpenGov software implementation and software integration, with critical items being the Backup Server and Firewall protections.

Councilman Alexander asked that the IT Department prioritize Chamber upgrades with adding cameras for public view of presentations.

Mr. Ivey noted he has met with the Clerk regarding the request for additional cameras and placed this on the priority list.

Mayor Pro Tem Barber asked Mr. Ivey if the proposed training budget is adequate.

Mr. Ivey confirmed that it is; and is going to implement a program called *Tech Tip Tuesday*, providing information to staff regarding recent technology and current trends.

6. City Clerk's Office - Presented by: Vanessa Holiday

Ms. Holiday gave an overview of the Clerk's Office, noting a department of three; referenced the current software programs being utilized by the department; noted the role the Clerk's Office has regarding the city's Boards and Committees; referenced the proposed FY2024 budget noting an \$18,000 decrease in expenses from \$382,000 to 364,000 compared to FY2023.

Councilwoman Gantt asked what the day-to-day duties are for the Administrative Assistant in the department.

Ms. Holiday noted the Administrative Assistant also serves as the city's Records Coordinator where she has been certified and scans all Resolutions, Ordinances, Agreements and Contracts, Easements, Project Files, Development Agreements, Budgets, LMIG and Grant information, etc. into the city's E-File software; physically transfers files to the Records Rooms and organizes by year, and destruction date, coordinates the annual Records Destruction with all departments in accordance with the Georgia Records Retention Schedule; maintains all supplies for the department and community supplies on the Administration floor; retrieves and distributes department mail; creates all Seamless Online Documents for departments throughout the city; visits the city's cemeteries when interment requests are received; processes all department requisitions for purchases; and submits Fleet Maintenance requests for all Administration vehicles.

7. Community Development Department - Presented by: Frederick Gardiner

Mr. Gardiner presented an overview of the department and referenced the Three Business Units of Land Development, Permits & Inspections, Business Services and Planning & Zoning and GIS (Geographic Information Systems); noted the department works in support of Economic Growth; noted the 5-year Comp Plan update, the annexation of 6,700 new residents into the city, adopted the Zoning Map, Future Land Use Map, and Overlay District Map; noted (7) seven zoning cases were approved by Council; noted 2,059 new/proposed residential units and three new annexations are currently proposed and include mixed use development; noted the expectation is the current Council Districts will change with the 2030 census based on the increased population.

Mayor Pro Tem Barber noted District 4 currently has the greatest land mass and has to maintain major roadways and thoroughfares.

Mr. Gardiner noted he agrees, noting Vulcan Materials covers a sizable portion of the district; noted during the period of January 1, 2023 – June 30, 2023 there were 328 permits issued and \$814,124.80 fees paid; noted Hotel/Motel Tax increases with 25% of those funds that can be allocated to the Amphitheater and Conference related to tourism.

Councilwoman Gantt noted the city is growing at a fast pace, and that Stockbridge is not a small town anymore, and prepare and plan for the future population.

Mayor Pro Tem Barber noted her concerns with the city's infrastructure and needs to provide more information on the plans and funding sources to take on these new developments and properly service these new areas.

Mr. Gardiner noted developments pay impact fees and referenced a development coming along the Western Parallel Connector, and noted additional annexations are coming forward and includes commercial developments that will help the city's tax base; noted Stockbridge will soon be the largest city between Atlanta and Macon, noting Stockbridge is growing, and growing fast.

8. Executive Department - Presented by: Frederick Gardiner

Mr. Gardiner referenced the future population projections; noted the Proposed FY2024 Revenues = \$26,711,635 and Expenditures = \$26,664,769, noting the revenues exceed expenditures by \$46,866; noted the total proposed FY2024 Budget across all funds has projected revenue of \$61,134,479 and projected expenditures of \$61,087,612; referenced a 3-year comparison of FY2021 – FY2024 General Fund Operations with the proposed FY2024 Budget at \$26,711,635; referenced the Positions for the Executive Department noting the FY2023 was increased to 6 employees and remains the same or FY2024.

Councilman Alexander asked what other grants the city is pursuing other than those that come from the police department and the annual LMIG grant; noting the Council's intention with the Grants position was to also seek grant funding for the city.

Mr. Gardiner noted the Grants Administrator works with all Department Heads and maintains the reporting as required due to the city receiving federal grants.

Councilwoman Gantt asked that the next retreat include prioritizing of projects and setting timelines. The Council agreed.

Mr. Gardiner referenced SPLOST VI, noting the Council needs to meet and create a project list prioritizing infrastructure, transportation, and facilities, and present the list to the County; and asked that the Council submit all requests to his office regarding the Proposed FY2024 Budget where the questions and answers will be documented, with the goal to adopt the FY2024 budget at the December 11, 2023 Council meeting.

Councilman Alexander noted the paving of Patrick Henry Pkwy. Needs to be on the list.

Motion to adjourn made by Councilman Alexander; seconded by Councilwoman Gantt. The motion passed unanimously. The meeting adjourned at 4:55 p.m.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



CITY COUNCIL MEETING SUMMARY MINUTES

MONDAY, AUGUST 14, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford At-Large
Mayor Pro Tem Yolanda Barber – Council District 4
Councilman Elton Alexander – Council District 5
Councilman John Blount – Council District 3
Councilwoman LaKeisha Gantt – Council District 1
Councilman Alphonso Thomas – Council District 2

Administration

Frederick Gardiner – City Manager
Vanessa Holiday – City Clerk
John Wiggins – City Treasurer
Quinton Washington – City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Ms. Jasmine Reese

The Pledge of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All Members were present.

Councilman Blount motioned to amend the Agenda to add Item #10 to approve the honorary naming of a road for the late Pastor Spencer T. O'Neal; Seconded by Councilwoman Gantt. The motion passed unanimously.

Mayor Pro Tem Barber motioned to amend the Agenda to add Item #11 to add the Memo regarding the Septic Homestead Exemption; Seconded by Councilman Thomas. The motion passed unanimously.

Mayor Pro Tem Barber motioned to amend the Agenda to move Item #9 to be heard following Ceremonial Review made by; Seconded by Councilwoman Gantt. The motion passed unanimously.

Councilman Alexander motioned to approve the Agenda as amended made by; seconded by Mayor Pro Tem Barber. The motion passed unanimously.

Adoption of the Minutes

Motion to approve the June 12, 2023 and June 20, 2023 Minutes made by Councilman Alexander; seconded by Councilwoman Gantt. The motion passed unanimously.

1. Adoption of the June 12, 2023 Council Meeting Minutes
2. Adoption of the June 20, 2023 Work Session Meeting Minutes

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated. There were no Public Comments.

CEREMONIAL

3. Review of the Swearing In Ceremony for the Planning Commission and Downtown Development Authority Board Members and Retirement for Melinda Davies (20 years of service)
Mayor Ford reviewed the swearing-in of Jayden Williams to the Stockbridge Planning Commission and Warren Washington to the Stockbridge Downtown Development Authority; and referenced the recent retirement of Melinda Davies for her service to the City for 20 years.

Item 9 was heard following the Ceremonial Review:(Actions noted below).

PRESENTATION

4. **STOCKBRIDGE DOWNTOWN BIKE AND PEDESTRIAN STUDY.** The City of Stockbridge Mayor and City Council will hold a public hearing on Monday, August 14, 2023 at 6:00 p.m., in the Stockbridge City Hall, located at 4640 North Henry Boulevard in Stockbridge, Georgia, to hold the first review of the Stockbridge Downtown Bike and Pedestrian Study, which has been prepared by Keck & Wood, in consultation with the City of Stockbridge Community Development Department. The Study is part of the Atlanta Regional Commission's Livable Centers Initiative (LCI) Program. Its purpose is to define a proposed project which would improve pedestrian and bicycle infrastructure throughout Downtown Stockbridge. The boundaries of the Study Area are listed below. The public may review the proposed boundaries, ask questions, and provide comments on the existing conditions and proposed improvements. Written statements may be e-mailed to Robert Renwick of Keck & Wood at rrenwick@keckwood.com .
 - ~ US 23 from East Atlanta Road to Burke Street.
 - ~ Burke Street from US 23 to Davis Road.
 - ~ Love Street from Burke Street to East Atlanta Road.

~ Jim Clark Drive from MLK Senior Heritage Trail to Burke Street.
~ Lovejoy Street from Burke Street to MLK Senior Heritage Trail
Presented by: Mr. Robert Renwick of Keck & Wood
Mr. Renwick gave an update of the Stockbridge Downtown Bike and Pedestrian Study.

Ms. Keri Stevens with the ARC (Atlanta Regional Commission) noted her office is available to assist with the project.

No Action Taken

Councilwoman Gantt exited the meeting.

UNFINISHED BUSINESS

5. Council consideration to revise Chapter 10.12 of the city's code of ordinances governing parking regulations. Parking Ordinance Revisions
Presented by: Chief Frank Trammer
Chief Trammer noted the request to amend Chapter 10.12 of the current parking regulations ordinance to include: Section 10.12.015- Parking Prohibitions in General; Noted being a duplication of state regulations and if not added to the Code, personnel cannot enforce the regulations; noted adding section 10.12.016-Parking on Sidewalks regarding motorcycles; added section 10.12.017-Parking in spaces designated for persons with disabilities; revised section 10.12.018- Parking prohibited on narrow streets; noted section 10.12.019-Presumption that vehicle owner is the violator; noted streamlining 10-12.020-Regulation of on-street parking; noted adding section 10.12.130-Enforcement; noted striking out a provision stating towing of vehicles by Homeowners Associations must use city authorized towing services; noted legal counsel requested to removal due to HOA's having covenants which allows towing of vehicles in violation of those covenants.

Mayor Ford referenced prior discussions with parking on the street and implementing even/odd addresses which dictated the way parking would be allowed.

Chief Trammer noted adding signs would be the better method.

Mayor Ford inquired about permits being issued to homeowners.

Chief Trammer noted residents can have three special permits per year; noted residents can apply for additional parking permits for each event for up to five cars; noted residents receive two permits per household.

Motion to approve made by Councilman Alexander; seconded by Councilman Blount. The motion passed 4-0. (Councilwoman Gantt was not present for the vote).

PUBLIC HEARING

6. COMPREHENSIVE PLAN FIVE-YEAR UPDATE.

Council Consideration of a request by the City of Stockbridge Community Development Department to adopt the Five-Year Update to the City of Stockbridge Comprehensive Plan, 2018-2023, which is required by the Georgia Department of Community Affairs. The Five-Year Update would be effective from 2024 to 2028. It is being prepared by the Atlanta Regional Commission (ARC) in consultation with the City of Stockbridge Community Development Department. The Five-Year Update comprises an update to reflect recent development patterns in the City, and it also includes a new Future Land Use Plan and Map. The land use categories have been modified to make needed corrections and clarifications, and to include the new zoning districts which were created through the adoption of the Stockbridge Unified Development Code on March 14, 2022. Presented by: Ryan Anderson, Chief Planner and Keri Stevens, Atlanta Regional Commission

Mr. Anderson noted the Five-Year Update is required by the Georgia Department of Community Affairs and would be effective from 2024-2028.

Ms. Stevens reviewed the 5-year update presentation, noted items to be addressed before submitting to the DCA, and referenced the timeline with 2nd Public Hearing prior to submission and approval by the DCA by October 31, 2023; reviewed the process and the Required Plan Elements, which included Vision & Goals, Needs & Opportunities, Community Work Program, Broadband Services, and some requirements for Capital Improvements Element, Land Use, Economic Development, Transportation and Housing; noted the update will focus on the Land Use Map which includes the newly annexed areas, housing, long range chapter, and utilize the new Strategic Plan and Community Input; explained the timeline and noted having the first Public Hearing April 25th; the first public house was held on May 17th; 2 steering committees were held in June and August; and the 2nd Public Hearing on August 14th, with a deadline of October 31st; noted some of the summary changes includes new population goals, economic development goals, housing goals, natural resources goals, community facilities goals, future land use goals, transportation goals, broadband goals, intergovernmental coordination goals and newly added general coordination goals.

Public Hearing Opened
No Comments in Favor or Opposed
Public Hearing Closed

No Action Taken

NEW BUSINESS

7. Council consideration to renew the contract for Emergency Services for Civil Engineering Services with Whitley Engineering, not to exceed a 6 - months.

Presented by: Ryan Anderson, Chief Planner

Mr. Anderson requested to extend the contract for Emergency Services for Civil Engineering Services with Whitley Engineering, not to exceed 6 months; noting the services have improved, noting the firm has been responsive and professional and is pleased to request a renewal for their services.

Mr. Whitley stated he and his team have enjoyed working with staff and has noted it is a great working relationship.

Councilman Alexander noted the importance of being business friendly.

Motion to approve made by Councilman Alexander; seconded by Councilman Thomas. The motion passed unanimously.

Councilwoman Gantt re-joined the meeting.

8. Council consideration to accept \$905,575 in grant funding from the Governor's Office of Planning and Budget Public Safety and Community Violence Reduction (PSCVRG0 Grant Program).

Presented by: Chief Frank Trammer and Captain Karen Anderson

Chief Trammer noted the Police Department applied for grant funding available through the Governor's office under the Violent Crime Reduction Act; noted being one of the recipients to receive \$905,575; noted the grant will help implement various programs that will help reduce crime within the city; noted utilizing funding for installation of flock license plate reader cameras; noted implementing various technology in crime lab; noted receiving funding to implement NIBIN Cartridge case; noted having Predictive Analysis Software and drone program and noted including a virtual reality simulator.

Councilman Blount inquired on the location of where the simulators would be.

Chief Trammer noted they would either be in-house or virtually using state of the art screens with a 360 environment.

Councilman Alexander recommended implementing all new subdivisions install camera technology.

Attorney Washington noted drafting an Ordinance to figure out the enforcement mechanisms, location of cameras, funding and contracting and having conditions with developers creating new subdivisions.

Mayor Ford suggested creating the Ordinance.

Councilman Blount noted concern of the overall cost.

Councilman Thomas suggested the Mayor & Council have more discussions with staff before deciding.

Motion to approve made by Councilman Alexander; seconded by Mayor Pro Tem Barber. The motion passed unanimously.

The Governing Body tasked the City Manager, Chief Trammer and Attorney Washington with researching a citywide camera system and to bring information and recommendations to the Council for consideration at the September 11, 2023 Council meeting.

9. Council consideration to appoint board members to the City of Stockbridge Police Department Citizen-Police Advisory Council

Presented by: Chief Frank Trammer

Chief Trammer introduced the 12-member panel of community members who have been selected to serve on the City of Stockbridge Citizens Police Advisory Council as follows with terms to follow:

Mayor's Appointment: Reverend Dr. M. Lavell Sanders

Councilmember Gantt District 1 - Ms. Carmen Reese

Councilmember Thomas District 2 – Mr. Thomas Smith

Councilmember Blount District 3 – Mr. William Daniels

Councilmember Barber District 4 – Mr. Asa S. Moon

Councilmember Alexander District 5 – Mr. Raymond Martin

Police Chief Appointments:

Zone 1 – Ms. Hernitha (Neat) Robinson

Zone 2 – Mr. Nathan Banks, Sr.

Zone 3 – Ms. Angela White

Zone 4 – Ms. Deyonna Williams

Business Community Representative – Mr. Regonald Sylvain
(Sylvain Funeral Home & Cremation Services LLC)

Faith-Based Community Representative – Pastor John (Trea) Brinson –
(Eagles Landing First Baptist Church)

Councilwoman Gantt motioned to approve appointees; seconded by Mayor Pro Tem Barber. The motion unanimously.

10. Council consideration to approve honorary signage for the late Pastor Spencer T. O'Neal on Red Oak Rd.
Presented by: Councilman Blount
Councilman Blount referenced a prior request to honor Pastor Spencer O'Neal who founded Global Impact Christian Ministries in 2006, noting this request is different with no changes to the name of the road, and the installation of signage.

Councilman Alexander referenced Pastor O'Neal's impact to the Stockbridge community and surrounding area and suggested changing the street name.

Motion to approve the signage made by Councilman Blount; seconded by Councilwoman Gantt. The motion passed unanimously.

11. Council consideration for Attorney Washington to read a Memo from Legal regarding homeowners of Septic as a City of Stockbridge Homestead Exemption.

Presented by: Mayor Pro Tem Barber

Mayor Pro Tem Barber requested the Memo regarding the Septic Homestead Exemption be read in its entirety by Attorney Washington, and the document is on file in the Clerk's Office.

"At the Council Budget Retreat held on August 10, 2023, Mayor Pro Tem Yolanda Barber requested a written legal opinion on whether the City of Stockbridge can grant homestead exemptions to homeowners with septic systems. Pursuant to recent legislative actions, the Stockbridge City Council has promulgated a series of homestead exemptions for its constituents. Subsequent to this enactment, the Council has sought legal clarification regarding its authority to confer an additional, distinct exemption specifically tailored to residents whose domiciles are equipped with septic systems.

Homestead exemptions are statutory provisions typically established by state or local governing entities. Their primary purpose is to provide tax relief to homeowners regarding their primary residences. By applying these exemptions, the assessed value of the property for taxation purposes is effectively reduced, leading to diminished tax liability for the homeowner. The core question at hand is whether the City of Stockbridge has the authority or discretion to grant specific homestead exemptions to homeowners who have septic systems installed on their properties.

Homes with septic systems may garner attention due to:

1. Rural Incentives: Jurisdictions might offer tax incentives to homes in rural areas or those lacking centralized wastewater facilities.
2. Environmental Incentives: Some areas might favor environmentally friendly septic systems that protect water sources.

3. Infrastructure Considerations: To relieve burdened municipal wastewater infrastructure, septic systems might be incentivized.

4. Septic Maintenance Financial Provisions: Some jurisdictions provide financial support to homeowners for septic system upkeep. Georgia offers a variety of exemptions, from standard exemptions to those for senior citizens, disabled veterans, and surviving spouses of service members or public safety officers. They are outlined below:

- Standard Homestead Exemption: (O.C.G.A. § 48-5-44): Georgia residents' primary residences may qualify for a \$2,000 exemption from certain county and school taxes.
- Exemption for Individuals 65 and Older: (O.C.G.A. § 48-5-47): Those 65 and older can claim a \$4,000 exemption, contingent on income restrictions.
- Additional Exemption for Individuals 62 and Older for Educational Purposes: (O.C.G.A. § 48-5-52): This exemption, subject to income restrictions, offers relief from certain ad valorem taxes.
- Floating Inflation-Proof Exemption: (O.C.G.A. § 48-5-47.1): Individuals 62 and older can get an exemption based on the homestead's increased appraised value.
- Disabled Veteran or Surviving Spouse: Veterans with specific disabilities may get an exemption on their homestead up to a certain amount.
- Surviving Spouse of U.S. Service Member: (O.C.G.A. § 48-5-52.1): Unmarried spouses of service members who died in war or armed conflict are eligible for an exemption.
- Surviving Spouse of Peace Officer or Firefighter: (O.C.G.A. § 48-5-48.4): Spouses of peace officers or firefighters who died in the line of duty are eligible for a full-value homestead exemption.

In Georgia, the power of local municipalities to create homestead exemptions is rooted in both the state constitution and statutory provisions. While the state sets the baseline for homestead exemptions, granting broad tax relief to homeowners for their primary residences, local governing entities have the discretion to introduce additional exemptions tailored to their unique needs and circumstances. Such local exemptions often arise from the recognition of specific challenges or priorities within the municipality, be it economic, demographic, or infrastructural. Nevertheless, while local municipalities have this power, any newly proposed homestead exemption must adhere to Georgia's legal framework and often requires ratification through local referenda, ensuring that the residents have a voice in decisions that affect their tax liabilities. The general framework for homestead exemptions in Georgia is provided under Title 48 (Revenue and Taxation) of the Official Code of Georgia Annotated (O.C.G.A.). Specifically, O.C.G.A. § 48-5-40 through O.C.G.A. § 48-5-52 for the provisions that detail homestead exemptions. While Georgia provides various homestead exemptions, the City of Stockbridge has the discretion to establish specific exemptions for homes on septic

systems as long as they adhere to state constitutional and statutory provisions. This sample ordinance offers a framework for such a provision. Proper legal review and public input should be sought before any adoption. The following Draft Ordinance was read into the record: WHEREAS the City Council of Stockbridge recognizes the unique challenges and benefits homes with septic systems present; NOW, THEREFORE, the City Council of Stockbridge hereby ordains:

1. Homestead Exemption for Septic Systems: Any primary residence within the City of Stockbridge utilizing a septic system shall be granted a \$2,500 exemption from city property taxes.
2. Eligibility: Homeowners must:
 - a. Provide proof of primary residency within Stockbridge.
 - b. Demonstrate their home utilizes a septic system through appropriate documentation.
3. Application Process: Homeowners wishing to claim this exemption must submit an application to the City Tax Commissioner by [specified deadline].
- 5
4. Duration: This exemption is renewable annually, subject to continued eligibility.
5. Effective Date: This ordinance shall take effect on [effective date], following its passage and approval.

ADOPTED this [day] of [month], [year].

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

Council meetings will be held in the City Council Chamber, meeting dates and times are subject to change. Please visit the city's website www.stockbridgega.org or the city's Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Downtown Development Authority Meeting, 3rd Tuesday of each month
Welcome Center 130 M L King, Sr. Heritage Trail (Aug 15)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month
Levi Meeting Room - City Hall (Aug 15)
- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th
Thursday of each month– (Aug 24)
- City Council Work Session Meeting, last Tuesday of each month at 6:00 p.m. –
City Hall Council (Aug 29)
- Main Street Advisory Board Meeting, 2nd Friday of each month – Welcome
Center located at 130 M L King, Sr. Heritage Trail at 9am (Sep 8)
- City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council
Chamber (Sep 11)
- Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi
Meeting Room - City Hall (Sep 11)
- Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m.
- City Hall Levi Meeting Room (Sep 12)

- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Sep 28)

UPCOMING CITY EVENTS/INITIATIVES

- Join us for Food Truck Tuesday from 5:30 p.m. to 8:30 p.m. at Clark Community Park 111 Davis Rd. Lots and great food and activities for everyone. The last Food Truck Tuesday Event for the 2023 Season is August 29th.
- Join Councilman Thomas for the *Don't Trash Stockbridge* initiative centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.
- Councilman Thomas is honoring *Veterans with a Continuous Salute* all year long. Please send your pictures of Veterans with their name, branch, rank and years of service to rrawls@cityofstockbridge-ga.gov
- Join Councilman Blount for *Bingo Bash*, Wednesday, August 16th from 10am – noon at the Merle Manders Conference Center located at 111 Davis Rd.
- Join Mayor for an *Educational Interactive Workshop for Seniors and Veterans* hosted by workshop will take place on August 23, 2023 from 10 A.M. to 12 P.M. at the Merle Manders Conference Center. For more information, please call 678-644-1433.
- Join Mayor Ford in collaboration with the *Military and Veterans Coalition of One for the Veterans Expo & Townhall*, Saturday, August 26th from 9am to 4pm at the Merle Manders Conference Center. For more information call 610-620-3971.
- Join Mayor Ford for the monthly *Meet the Mayor* on Monday, August 28th from 10am – noon. Please contact Rosalynd Rawls to schedule an appointment at 678-833-3348 or via email at rrawls@cityofstockbridge-ga.gov
- Please join the City of Stockbridge for its *Annual 9/11 Remembrance*. This annual remembrance will be held on Monday, September 11th, 2023, from 8:00 A.M. to 11 A.M. on the Stockbridge City Hall steps located at 4640 North Henry Boulevard, Stockbridge.

Please get your tickets for the upcoming 2023 Stockbridge Concert Series by visiting stockbridgeamp.com or in person at the ticket office located at 4650 North Henry Blvd. Thursday – Saturday from 1pm – 5pm.

MAYOR'S COMMENTS

Mayor Ford encouraged everyone to get their tickets for the upcoming concerts, and referenced an amazing concert from Patti LaBelle and Envogue that was featured in People magazine, and this week will feature Tower of Power and the Ohio Players; encouraged everyone to do what they can to be healthy, and to get vaccinated to remain healthy.

Councilwoman Gantt referenced an upcoming Business Expo on October 1st in partnership with her Sorority, with more information to follow.

EXECUTIVE SESSION

Motion to convene Executive Session for Real Estate made by Councilman Alexander; seconded by Mayor Pro Tem Barber. The motion passed 4-0. (Councilman Blount was not present for the vote).

Motion to adjourn Executive Session and reconvene the meeting made by Councilwoman Gantt; seconded by Councilman Alexander. The motion passed 4-0. (Councilman Blount was not present for the vote).

ADJOURN

Motion to adjourn the meeting made by Councilwoman Gantt; seconded by Councilman Alexander. The motion passed 4-0. (Councilman Blount was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



WORK SESSION MEETING SUMMARY MINUTES

TUESDAY, AUGUST 29, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford At-Large
Mayor Pro Tem Yolanda Barber – Council District 4
Councilman Elton Alexander – Council District 5
Councilman John Blount – Council District 3
Councilwoman LaKeisha Gantt – Council District 1
Councilman Alphonso Thomas – Council District 2

Administration

Frederick Gardiner – City Manager
Vanessa Holiday – City Clerk
John Wiggins – City Treasurer
Quinton Washington – City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford

The Pledge of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All Members were present except Councilwoman Gantt.

Mayor Pro Tem Barber motioned to amend the Agenda to add a Discussion Item to request a Forensic Audit made by Mayor Pro Tem Barber; the motion failed due to the lack of a second.

Motion to approve the Agenda made by Councilman Blount; seconded by Councilman Alexander. The motion passed unanimously.

Review of the Draft Minutes – No Action

1. Review of the July 10, 2023 Minutes
2. Review of the July 18, 2023 at 9:00am Public Hearing Draft Minutes
3. Review of the July 18, 2023 at 6:00pm Public Hearing Draft Minutes
4. Review of the July 25, 2023 Work Session Minutes
5. Review of the July 27, 2023 Public Hearing Draft Minutes

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated. There were no public comments.

PRESENTATION

6. Council Parks Master Plan Update
Presented by: Decius Aaron, Public Works Director, and Bryan Ball & Beverly Bell of TSW
Mr. Ball and Ms. Bell presented the Stockbridge Parks System Master Plan and asked for direction from the Council on moving forward.

The City Manager and Treasurer were tasked with locating funding sources and report back to the Mayor & Council for review to be able to identify projects that can be completed in Phase I.

CONSENT AGENDA

7. Council Consideration to approve a Resolution appointing Steaven Misher as the City Poet Laureate
8. Council consideration to allow the Economic Development Dept. to use the Merle Manders Conference Center (Rooms #1-4) on Saturday, October 7, 2023, from 9 am to 3 pm to host a Homeownership Seminar.

Motion to approve the Consent Agenda without objection made by Councilman Blount; seconded by Councilman Alexander. The motion passed unanimously.

NEW BUSINESS

9. Council consideration to approve Davis Road/Shields Road/Sentry Oaks intersection improvement plan options prepared by Falcon Design, LLC. Option 1 cost is estimated at \$26,730.00 and Option 2 cost estimated at \$35,090.00. Funding Source is from SPLOST V.
Presented by: Decius Aaron, Public Works Director
Motion to approve (4) Four Red Solar Powered Flashing Lights and Strips with Additional Signage not to exceed \$50,000.00 made by Mayor Pro Tem Barber; seconded by Councilman Alexander. The motion passed unanimously.
10. Council consideration to approve Task Order No. 2023.14 with Falcon Design – MLK Sr. Heritage Trail Community Stormwater and Pedestrian Improvements in the amount of \$360,000.00. The funding source is TSPLOST.
Presented by: Jeremy Goodwin, Assistant Public Works Director
Motion to approve made by Councilman Thomas; seconded by Councilman Alexander. The motion passed unanimously.

11. Council consideration of an amendment to the Emergency Building, Permitting & Inspection Services Agreement by and between Bureau Veritas North America, Inc., and the City of Stockbridge not to exceed 6 months.
Presented by: Ryan Anderson, Chief Planner
Motion to approve made by Councilman Alexander; seconded by Councilman Blount. The motion passed unanimously.
12. Council consideration of Text Amendment Case #TX-2023-01 to approve and adopt new regulations for smoking establishments.
Presented by: Ryan Anderson
Motion to approve made by Councilman Blount; seconded by Councilman Alexander. The motion passed 3-0-1. (Alexander/Barber/Blount voted in favor; Thomas Abstained).
13. Council consideration to approve an Ordinance revising the job description for the Deputy City Clerk to align with the current organization of the city.
Presented by: Renee Wheeler
Attorney Washington recommended a motion from the Council to Table this item to September 11th noting he has not been able to locate legislation requiring an appointment and needs to research; the Clerk agreed there is no legislation.
Motion to Table to the September 11, 2023, meeting made by Councilman Blount; seconded by Councilman Alexander. The motion passed unanimously.

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

UPCOMING MEETINGS & ANNOUNCEMENTS: Council meetings will be held in the City Council Chamber. Meeting dates, locations and times are subject to change or contact City Hall offices at 770-389-7900 for updates.

- Stockbridge Citizen-Police Advisory Council Meeting, 1st Thursday of each month - Police Precinct 4545 N. Henry Blvd. Community Meeting Room 6:00 p.m. (Sep 7)
- Main Street Advisory Board Meeting, 2nd Friday of each month – Welcome Center located at 130 M L King, Sr. Heritage Trail at 9am (Sep 8)
- City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (Sep 11)
- Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi Meeting Room - City Hall (Sep 11)
- Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Sep 12)
- Downtown Development Authority Meeting, 3rd Tuesday of each month Welcome Center 130 M L King, Sr. Heritage Trail (Sep 19)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Sep 19)
- City Council Work Session Meeting, last Tuesday of each month at 6:00 p.m. – City Hall Council (Sep 26)

- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Sep 28)

UPCOMING CITY EVENTS/INITIATIVES

- Join us for this year's last *Food Truck Tuesday* today from 5:30 p.m. to 8:30 p.m. at Clark Community Park, 111 Davis Rd. Lots of great food and activities for everyone. The last Food Truck Tuesday Event for the 2023 Season is August 29th.
- Please join Councilman Alexander for a Community Clean Up on Saturday, September 9th from 9 a.m. to 11 a.m. Parking at Walmart 1400 Hudson Bridge Rd. Please contact Rosalynd Rawls for details: rrawls@cityofstockbridge-ga.gov or 678-833-3348.
- Please join the City of Stockbridge for its *Annual 9/11 Remembrance*. This annual remembrance will be held on Monday, September 11th, 2023, from 8:00 A.M. to 11 A.M. on the Stockbridge City Hall steps located at 4640 North Henry Boulevard, Stockbridge.
- Join Councilman Blount for *Bingo Bash*, Wednesday, September 20th from 10am – noon at the Merle Manders Conference Center located at 111 Davis Rd.
- Join Councilman Thomas for the 5th Annual First Responders Appreciation Drive-Thru Luncheon recognizing the dedication and sacrifice of Henry County's First Responders. The event will take place Thursday, September 21st from 11am – 2 pm at the Merle Manders Conference Center located at 111 Davis Rd.
- Join Mayor Ford for the monthly *Meet the Mayor* on Monday, September 25th from 10am – noon. Please contact Rosalynd Rawls to schedule an appointment at 678-833-3348 or via email at rrawls@cityofstockbridge-ga.gov
- Join Councilwoman Gantt in partnership with the Southern Crescent Pearls Foundation and AKA Sorority PSI Alpha Omega Chapter for the Bizness Matters Entrepreneur and Black Business Expo on Saturday, October 1st from 11am – 5pm at the Merle Manders Conference Center; contact for more information: paoblack365@psialphaomega.org
- Join Councilman Thomas for the *Don't Trash Stockbridge* initiative centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.
- Councilman Thomas is honoring *Veterans with a Continuous Salute* all year long. Please send your pictures of Veterans with their name, branch, rank and years of service to rrawls@cityofstockbridge-ga.gov
- Mark your calendars to attend the Annual BridgeFest Festival on Saturday, September 30th. More details and information on the city's website and social media pages.

- Join the City of Stockbridge Police Department for a One-Day Hiring Event on Saturday, September 9th from 9am – 2pm at the Police Precinct located at 4545 N. Henry Blvd.
- Join Mayor Ford in Partnership with the Southern Crescent Women in Business for the 5th Anniversary Women in Business Conference & Pitch on Thursday, August 31st at 8am at the Merle Manders Conference Center.

Please get your tickets for the upcoming 2023 Stockbridge Concert Series by visiting stockbridgeamp.com or in person at the ticket office located at 4650 North Henry Blvd. Thursday – Saturday from 1pm – 5pm. The All White 70's Jam concert will take place this upcoming weekend. Be there!

MAYOR'S COMMENTS

Mayor Ford noted COVID-19 is still with us and a new variant is out, noting there has been an uptick in reported cases in Henry County, the State of Georgia, and throughout the United States; noted a new vaccine and booster is scheduled to be available within the next 30 days and encouraged everyone to get the vaccinations and boosters to stay healthy; noted today marks the 60th anniversary of the March on Washington and the historic I Have a Dream speech by Martin Luther King, Jr., and referenced the 1964 Civil Rights Act, the 1965 Voting Rights Act and the Nobel Peace Prize awarded Martin Luther King, Jr., and noted Stockbridge is the ancestral home of the King family; and wished everyone a safe and happy Labor Day.

EXECUTIVE SESSION

N/A

ADJOURNMENT

Motion to adjourn made by Councilman Alexander; seconded by Councilman Blount. The motion passed unanimously.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



City of Stockbridge

AGENDA ITEM

MEETING DATE

September 26, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☒ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ SEWER DEPT FUND BALANCE
- ☒ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☒ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron and Brad Holtsinger

DEPARTMENT: Sewer

ITEM/PROJECT/EVENT:

2024—2026 Watershed Monitoring and Reporting

BACKGROUND INFORMATION:

The City's NPDES Permit requires the City to conduct sampling/monitoring and submit an annual Watershed Protection Plan Progress Report to the GAEPD.

SIGNATURES:

CITY MANAGER

CITY TREASURER

CITY ATTORNEY

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$70,400.00

ATTACHMENTS:

Task Release

THIS ___ day of _____, 2023 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated October 25, 2022, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:**1.1 This Task Release is for a Project described as:**

Watershed Monitoring and Reporting (2024-2026 Monitoring years)
C&S Project #: S9100.062

2. The Work:**2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:****A. Water Quality Monitoring**

Water quality monitoring will be conducted at four (4) study locations for the 2024 – 2026 water quality monitoring period. Sampling will be performed for three dry events and one wet event. A dry event is one with no rainfall for 72 hours prior to sampling. A wet event will be defined as > 0.2 inches of rainfall over previous 24 hours with dry conditions (no rainfall) for 72 hours prior. Rainfall information will be tracked (real-time) using the USGS website (<http://water.usgs.gov/realtime.html>) for nearby sites. Stream flow will be measured directly during the sampling events at each site, whenever possible. Single, discreet grab samples will be collected for the dry events. The wet sample will be collected across the hydrograph.

Samples from all study sites will be analyzed in the laboratory (GEPD-approved) for the following parameters: COD, BOD₅, TSS, hardness, alkalinity, total and ortho phosphorus, TKN, ammonia, nitrate-nitrite. The wet sample also will include analyses for total recoverable metals (Pb, Cu, Zn, and Cd).

In addition to laboratory analyses, the following *in situ* parameters will be measured during sample collection: air and water temperature, dissolved oxygen (DO), pH, turbidity, conductivity, and specific conductance. "Clean metals" sampling, which requires a 2-person crew, will be used during the metals sampling.

In addition to the aforementioned parameters, bacteriological monitoring (fecal coliform and *E. coli*) also will be monitored during two periods (May – October). During each

sampling period, a total of four grab samples will be collected on a regular schedule (regardless of weather) within a 30-day period. No sample will be collected within 24 hours of another sample. No flow measurements will be made during bacteriological monitoring.

All reporting will be done per the GEPD's recent *Watershed Protection Plan Annual Reporting Requirements*.

B. Biological and Habitat Monitoring

Biological monitoring will be performed at the four study sites in 2026/2027. The macroinvertebrate and habitat assessments will be conducted under the GEPD's current SOP *Macroinvertebrate Biological Assessment of Wadeable Streams in Georgia* dated March 2007 and under the GDNr's Wildlife Resources Division current protocols for sampling, *Part I: Standard Operating Procedures for Conducting Biomonitoring on Fish Communities in Wadeable Streams in Georgia* (GDNr, 2005). The primary components of the biological monitoring plan included physical habitat assessments (including pebble counts) and benthic macroinvertebrate and fish sampling.

Biological sampling for fish will occur from April through October, and macroinvertebrate sampling will occur from October through February, as per the state protocols. In general, benthic macroinvertebrates will be collected via dip netting, and fish will be sampled by (backpack) electrofishing. Macroinvertebrate samples will be preserved and analyzed in the laboratory; whereas, the fish will be primarily processed (enumerated and identified) in the field and returned to the collection area of the stream. Some voucher fish specimens may be preserved and taken to the laboratory for identification.

Prior to biological surveys, water quality will be assessed via *in situ* measurements of the following parameters: air and water temperature, dissolved oxygen (DO), % DO, salinity, pH, turbidity, conductivity, and specific conductance. During both fish and macroinvertebrate monitoring efforts, the following water chemistry parameters will be sampled: TSS, alkalinity, hardness, ammonia, nitrate-nitrite, TKN, and total and ortho phosphorus. Total recoverable metals (cadmium, copper, lead, and zinc) also will be sampled during macroinvertebrate sampling.

All reporting will be done per the GEPD's recent *Watershed Protection Plan Annual Reporting Requirements*.

C. Production/Submission of Annual Report

Prepare the *Annual Watershed Protection Plan Progress Report* for years specified for submittal to the GEPD by June 30 of the year following monitoring. The report should be provided to the City with sufficient time for their review prior to submitting to the GEPD. The *Annual Report* will include the Annual Certification of WPP Implementation Statement, Water Quality and Biology Monitoring Results (for the year where this occurs), Long-Term Monitoring Trends, a Summary of Best Management Activities, and any proposed revisions to the Watershed Protection Plan or any recommendations. Prepare the entire document, submit to the City of Stockbridge for review and signature, and submit to the EPD by the due date.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein for the lump sum amount as scheduled below. No fee amount may be exceeded without prior written approval from the Owner.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1	2024 Watershed Monitoring and Reporting	Total Lump Sum \$18,000
2	2025 Watershed Monitoring and Reporting	Total Lump Sum \$18,900
3	2026 Watershed Monitoring and Reporting	Total Lump Sum \$19,800
4	2026/27 Biological and Habitat Monitoring	Total Lump Sum \$13,700
		Total of Items 1 – 4 Inclusive: \$70,400

Hourly rates for Basic and Additional Services are provided in the Master Agreement.

4.1 The Owner agrees to pay the Engineer for the Work described the amounts up to the not-to-exceed pricing provided herein for the agreed upon scope described herein.

4.2 **Reimbursable Expenses:** There are no fees for reimbursable expenses from Carter & Sloope, Inc. for the Basic Services of the Engineer. All costs associated with normal travel, meals, printing/reproduction, etc. are included in our lump sum fee.

4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:

- a. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer or its design requirements including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted reports, Drawings or Specifications, or other project related documents when such revisions are required by changes in Laws and regulations enacted subsequent to the date of this proposal or are due to any other causes beyond Engineer's control.
- b. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.

- c. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
- d. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
- e. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.
- f. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- g. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- h. Geotechnical engineering. The Owner should contract directly with a geotechnical engineer for geotechnical consulting services.
- i. Archeological and Historical Preservation consulting;
- j. Delineating wetlands or flood plain determinations.
- k. U.S. Army Corps of Engineering Permitting;
- l. Assistance with funding alternative including, but not limited to, loan/funding applications, grant writing, engineering reports, rates studies, etc. unless specifically included in the Basic Services;
- m. Environmental Surveys including, but not limited to, wetlands, endangered species, cultural resources, historic preservation resources or special sub-consultants for permits;
- n. Preparing for and participating in public meetings and/or public hearings unless specifically included in the Basic Services;
- o. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.

5. The Primary Contacts:

- 5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Martin C. Boyd, P.E. (706) 769-4119
Name Phone

mboyd@cartersloope.com
Email

- 5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

Name _____ Phone _____
 Email _____

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: <u>Frederick Gardiner</u>
Title: <u>President</u>	Title: <u>City Manager</u>
Date: <u>August 29, 2023</u>	Date: _____, 2023



Prince William County
PUBLIC SCHOOLS
Providing A World-Class Education

CONTRACT RENEWAL

October 4, 2021

Amazon.com Services LLC
 (Amazon Business)
 Mike Kernish, Director
 410 Terry Avenue North,
 Seattle, WA 98109-5210

Re: Contract Renewal #1
 Contract # R-TC-17006 – On-line Marketplace for Purchases of Products and Services

Dear Mr. Kernish:

This is to advise you that Prince William County Public Schools (PWCS) desires to renew the referenced contract for an additional two-year period in accordance with Section 3. CONTRACT TERM AND RENEWAL clause in the Contract. We will be exercising the first renewal of three renewals, each of the renewals to be an additional two (2) year period. The current contract term will expire on January 18, 2022.

Please advise me if you desire to renew the contract and prices in accordance with the terms of the contract by signing and returning this **Contract Renewal** form no later than December 10, 2021. In addition to this renewal, you must also provide an updated copy of your **Certificate of Insurance (COI)** with the **Prince William County School Board** listed as an **Additional Insured** as well as the Certificate Holder. The Certificate Holder address can be added to the COI as follows: *P.O. Box 389, Manassas VA 20108*.

If you have any questions on this matter, please contact me by phone at (703) 791-8096 or via email at FredriAM@pwcs.edu.

Sincerely,

Angela M. Fredrickson
 Buyer

Acceptance Agreement

It is mutually agreed that the above-mentioned contract is renewed for the period of January 19, 2022 to January 18, 2024 and all terms and conditions in the original solicitation and contract shall remain the same.

Renew Contract: Yes: X No: _____

Prices and/or Discounts to Remain the Same: Yes: X No: _____ If no, explain under separate cover.

Vendor: Mike Kernish
DocuSigned by:
 Legally Authorized Signature

Purchasing: Anthony E. Crosby
 Legally Authorized Signature

Print Name & Title

Anthony Crosby, CPPO
 Supervisor of Purchasing, Acting

Date: _____

Date: 11/1/21

PURCHASING OFFICE



Where Community Connects

PROCUREMENT DIVISION

4640 North Henry Boulevard, Stockbridge, Georgia, 30281 | Phone: (770) 389-7900

CONTRACT RENEWAL EVALUATION FORM

Date: August 29, 2023

Department: Finance Department

Contact: John Wiggins, City Treasurer

Contract No.: OMNIA Partners Piggyback Contract with Prince Williams Public Schools Contract No. R-T-17006 Amazon Services, City of Stockbridge Contract No. RFQ No. 2021-0001Q

The initial term of this contract is January 19, 2017 to January 18, 2022, with the option to renew for three (3) additional two (2)-one-year periods. Per the terms of the Contract, this Contract is eligible to be renewed for an additional **two (2) year term**.

Please complete the Survey (Section 1, below) evaluating the Contractor's performance during the past Contract Term. If answering "No" to any question, please provide a brief explanation. Per Section 2, please indicate whether you wish to renew this contract.

Section 1: Contractor Evaluation

	YES	NO	N/A
1. Contractor performed all work in conformance with the Contract requirements?	☒	☐	☐
2. Contractor was responsive and professional?	☒	☐	☐
3. Are you satisfied with the quality of the work performed by Contractor?	☒	☐	☐
4. Did Contractor anticipate your needs and provide value-added services beyond the scope/requirements of the Contract?	☒	☐	☐

Comments: _____

Section 2: Renewal

☐ No, we wish not to renew. Please close Contract.

☒ Yes, we wish to renew

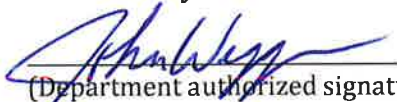
a) Check the appropriate box below

☒ renew per the terms & requirements of original Contract
☐ renewal to include additional/modified terms & requirements, please contact me for details

Please sign and return this form to: Wanda J. Cooley, Procurement Specialist
Procurement – Contract Administration

Questions regarding this form should be directed to: _____.

Submitted by:


(Department authorized signature)

John Wiggins
(printed name)

City Treasurer
(title)

8.30.23
(date)



Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education

CONTRACT NUMBER: R-TC-17006

This Contract entered into this 19th day of January 2017 by, **Amazon Services, LLC, Amazon Business, 325 9th Avenue N., Seattle, WA 98109**, hereinafter referred to as the "Contractor" and **Prince William County School Board, P.O. Box 389, Manassas, VA 20108**, hereinafter referred to as the "Prince William County Public Schools", "Purchasing Agency" or "PWCS".

WITNESSETH that the Contractor and PWCS, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. **SCOPE OF CONTRACT:** Contractor shall provide an On-Line Marketplace for the Purchase of Products and Services in accordance with the Statement of Needs, General Terms and Conditions and Special Terms and Conditions stated herein.
2. **CONTRACT DOCUMENTS:** The contract documents shall consist of the following:
 - 2.1. This signed Contract document;
 - 2.2. Memorandum of Negotiations dated January 19, 2017.
3. **CONTRACT TERM AND RENEWAL:**
 - 3.1. The initial term of this contract shall be from the date of award, January 19, 2017 to January 18, 2022, with the option to renew for three (3) additional two (2)-one-year periods, upon mutual written consent of the parties to the contract. Proposed prices shall remain firm for the initial term of the contract.
4. **CONTRACT ADMINISTRATOR/PROJECT MANAGER:** The following PWCS employees are identified to use all powers under the contract to enforce its faithful performance:
 - 4.1. **CONTRACT ADMINISTRATOR:** As the Contract Administrator, the following individual, or his/her designee, shall serve as the interpreter of the conditions of the contract and shall use all powers under the contract to enforce its faithful performance.



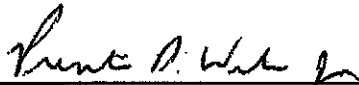
- 4.2. **PROJECT MANAGER:** The following individuals shall work directly with the Contractor in scheduling and coordinating work, answering questions in connection with the scope of work, and providing general direction under the resulting contract:
5. **TIME OF PERFORMANCE:** In accordance with Contractor's proposal, Section 4.2.2. and 5.3.2.
6. **PRICING:** In accordance with Contractor's proposal, Section 4.2.1.
7. **PAYMENT TERMS:** In accordance with Contractor's proposal, Section 5.3.6.
-

Prince William County does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

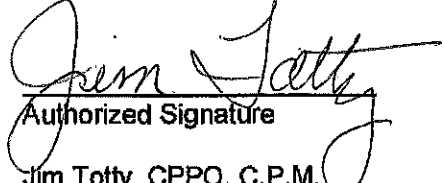
This contract shall constitute the whole agreement between the parties. There are no promises, terms and conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto related to the provision of goods (including leases thereof), services and/or insurances described herein.

IN WITNESS THEREOF, the parties have caused this Contract to be executed by the following duly authorized officials:

CONTRACTOR:


Authorized Signature
Prentiss D. Wilson, Jr.
Type Name
Vice President
Title
Jan 27, 2017
Date

PURCHASING AGENCY:


Authorized Signature
Jim Totty, CPPO, C.P.M.
Type Name
Supervisor of Purchasing
Title
1-31-17
Date





Prince William County

PUBLIC SCHOOLS

Providing A World-Class Education

MEMORANDUM OF NEGOTIATIONS

R-TC-17006

Dated: January 19, 2017

Prince William County Schools (hereinafter called PWCS) and Amazon Services, LLC (hereinafter called the Contractor) hereby agree to the following in the execution of Contract R-TC-17006 for On-Line Marketplace for the Purchases of Products and Services. The final Contract contains the following documents listed in the order of precedence:

- a. Contractor's proposal dated October 14, 2016;
- b. Contractor's response to Clarification Questions dated October 31, 2016, attached;
- c. PWCS's Request for Proposal, R-TC-17006 and all Addendum #1;
- d. Contractor's Business Accounts Terms and Conditions (currently available at <https://www.amazon.com/gp/help/customer/display.html?nodeId=201613180>), attached;
- e. PWCS's General Terms and Conditions, Section 11 (RFP – Revised 12/16/16), attached;
- f. This Memorandum of Negotiations;
- g. Any subsequent modifications to the Contract.

1. The contract term shall remain as originally issued in the RFP, as follows:

- 9.1. The initial term of this contract shall be five years (5) from the date of award to **December 30, 2021**, with the option to renew for three-two (2) year periods, upon mutual written consent of the parties to the contract.

2. Amazon Whispercast is not being offered upon award but will remain in scope for future offerings by the Contractor. In addition, all new Amazon business opportunities may be modified to the Contract by mutual agreement between the Contractor and PWCS.



3. The following provision is added to PWCS Special Terms and Conditions:

10.7 NOTICE OF DEFERRAL UNDER FEDERAL GRANT UNIFORM GUIDANCE:

As permitted under the rule published at 80 FR 54407, Prince William County Schools is electing to defer until July 1, 2017, the implementation of the procurement provisions of the Uniform Guidance, as detailed in 2 CFR 200 subsections .317 through .326. During this period, we will continue to operate under the guidance of 44 C.F.R. § 13.36(a)-(i) (States, Local and Tribal governments) and 2 C.F.R. 215.40-48 (Institutions of Higher Education, Hospitals, and Private Non-Profits). This provision shall constitute the documentation of this decision as required, and shall be deemed incorporated into our internal procurement policies.

4. Contractor's response to Clarification Questions dated October 31, 2016, Question #1: The State of Iowa is hereby removed as an excluded state and allowed use of the Master Agreement award.

ACCEPTED BY:

Prince D. Wilson
Contractor Authorized Signature

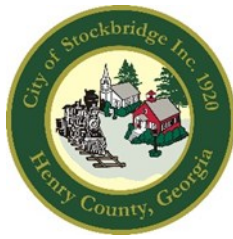
Jan 27, 2017
Date

Vice President
Title

Jim Totty
Jim Totty, C.P.M., CPPO
Supervisor of Purchasing

1/31/17
Date





City of Stockbridge

AGENDA ITEM

MEETING DATE

09/26/2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☒ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Kim Allonce

DEPARTMENT:

Economic Development

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

APPROVALS: CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

GRANTS ADMIN. _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT \$

ATTACHMENTS:



ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

STAFF RECOMMENDATION:

Staff Signature

Kim Allonce

Digitally signed by Kim Allonce
Date: 2023.09.07 14:06:50
-04'00'

Signature: 
Frederick Gardiner (Sep 15, 2023 12:21 EDT)

Email: fgardiner@cityofstockbridge-ga.gov

Signature: 

Email: samantha@washingtondreyer.com

BRICS - Downtown Special Events Program Amendment

Final Audit Report

2023-09-15

Created:	2023-09-11
By:	Kim Allonce (kallonce@cityofstockbridge-ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9ZzOfSVOfCBMNIdusM_I933iJdHFqXI2

"BRICS - Downtown Special Events Program Amendment" History

-  Document digitally presigned by Kim Allonce (kallonce@cityofstockbridge-ga.gov)
2023-09-07 - 6:06:50 PM GMT
-  Document created by Kim Allonce (kallonce@cityofstockbridge-ga.gov)
2023-09-11 - 1:15:48 PM GMT
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DOWNTOWN SPECIAL EVENTS PROGRAM

City of Stockbridge

PROGRAM GUIDELINES

PURPOSE

The purpose of the Downtown Special Events Program, ("Program") is to provide funding support for qualified special events that assist with certain fees and overall expenses associated with executing a special event. The Program provides grants to organizations conducting events that will provide social and economic impact within the Downtown Area and city at large. The event must be consistent with family-oriented themes, entertainment and/or activities and must promote the City of Stockbridge as a destination.

The overall goals of the Program are:

- Activating the Downtown Area
- Creating a vibrant Downtown
- Promoting community engagement
- Providing cultural enrichment
- Enhancing educational opportunities
- Promoting tourism and economic vitality

FUNDING

The Program provides funding up to ~~\$5,000~~ \$2,500 to eligible organizations and events; a maximum of \$1,500 shall be used to cover City of Stockbridge fees related to special events (i.e. special event permit fees and security detail expenses-). The funding shall be used solely for the following event expenses:

- Event related marketing and promotion
- Rentals for events (i.e., equipment, tents, chairs, tables, stages, facilities, and port-o-lets, etc.)
- Special Event Permit related fees (i.e., street closures, staffing, cleaning, and city equipment)
- Security detail expenses (Stockbridge Police Department related expenses)

Funds will be provided only for events occurring after grant applications have been approved by the City Manager upon City staff recommendation, provided evidence of required insurance, event budget, and presented a marketing and logistics plan for city approval. Funds will be distributed on a reimbursement basis after the event has occurred and the Economic Development Department has received acceptable backup documentation including copies of invoices and proof of payments thereof.

APPLICATION

There will be two application periods during each calendar year. Applications will be available only during these two periods each year and event funding will be considered only during the timeframes set forth in the chart below:

Application Available	Application Due	Events Occurring
January 1	February 1	April - October

July 1	August 1	November - March
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The City of Stockbridge reserves the right, in its sole discretion, to solicit additional applications at any time throughout the year subject to funding availability.

ELIGIBILITY

Eligibility Requirements To qualify for the Program, an application must meet the following criteria:	• Event will occur after approval. • The event is scheduled to take place between the set timeframe of the date(s), time(s) and location that have been determined. • The event is not financially dependent on receiving City support. • Be an entity registered with the Georgia Secretary of State, Division of Corporations. • The event does not need to be free of charge but should be accessible to the general public.
Ineligibility Criteria The following are NOT eligible for reimbursement under the Special Events Program	• Campaigns or events that serve a political purpose or are sponsored by political organizations. • Religious-based events. • Event organizers and organizations that have not fulfilled previous City special event obligations or have an outstanding debt to the City of Stockbridge. • Individuals. • Invitation-only events; those that are not open to the general public.
Qualification Criteria To qualify to be considered to receive City special event support, all applications must comply with the following	• Applications should be submitted 100% complete online to be considered. • Events must include a complete event budget, clearly stating event expenses. • Demonstrate cost effectiveness and financial management for the event. • Only one event per application. • Must provide proof of public liability insurance. • Must provide a post-event report on event attendance, measurable objectives, and performance numbers within 10 days following the conclusion of the event.
Evaluation Criteria Applications will be reviewed and evaluated based on the following criteria	• The event directly or indirectly benefits the Stockbridge community by offering educational, cultural or arts experiences or by providing recreational or social activities. • The event is open to the public and free of charge. • The event attracts visitors to the Downtown Area. • The event contributes to the vibrancy of the Downtown Area. • The event delivers substantive and measurable economic benefits to City.