



Where Community Connects

**STOCKBRIDGE
YOUTH COUNCIL**

Youth Mayor

Leighton Vaughn

Youth Mayor Pro Tem

Ari Hall

Youth City Clerk

Vacant

Youth City Manager

Vacant

Youth Parliamentarian

Jenna Jones

MEMBERS-AT-LARGE

Taylor Raines

Simone Walker

Zoe Benson

Reina Wright

STAFF LIAISON

Randi Rainey

**Youth Council Meeting
Agenda
August 14, 2023 6:30 PM**



STOCKBRIDGE CITY HALL

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STOCKBRIDGE, GA 30281

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AGENDA YOUTH COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, AUGUST 14, 2023 6:30 PM

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Opening Remarks-Chairman**
- VI. Adoption of Agenda**
- VII. Public Comments**
- VIII. Old Business**
 - 1. Back to School Field Day
- IX. New Business**
 - 2. Adoption of May 2023 Meeting Minutes
 - 3. Quarter 3&4 2023 Calendar
 - 4. SYC Officer Vacancy
 - 5. New Member Recruitment/Interviews
 - 6. Member Expectations
 - 7. Dress Code/Code of Conduct/ By-Laws
- X. Executive Session (if needed)**
- XI. Adjourn**

Youth Council Meeting Minutes
May 8th, 2023

Call to Order

On May 8th, 2023 the special call meeting was called to order at 6:42 pm.

Roll Call

Members In Attendance	Guests in attendance	Members not in attendance
Mikyla McCowan	Sharika Zellars	Taylor Harvey
MacyEllen Thompson-Grimes	Ayesha Watson	Marshall Hall III (Trey)
Skai White	Alfreda Gouridine	Zoe Benson
Bryce Browne	Alexander Bostic	Simone Walker
Zipporah Barnes	Deyonna Williams	Chloe Hale
Ari Hall		
Leighton Vaughn		
Taylor Raines		
Reina Wright		
Jenna Jones		

10 Members Present. We have reached the quorum.

Adoption of Agenda

Motion to adopt the agenda, 1st. Ari, 2nd. Macy

In favor: Macy, Skai, Zipporah, Bryce, Jenna, Ari, Taylor R., Leighton, Reina

Oppose: None

Opening Remarks

Last meeting.

Old Business

1. **Music In Henry:** May 16th, dress rehearsal for the event. Arrival time for the event should be 5:30.

2. **Police Appreciation and Partnership AAR:** Everyone believed that the dinner panel went well. However, Macy believes that next time the SYC should partner up with the Henry County police department as well, not just Stockbridge. Leighton went over what went right during the event and what needed to be improved. Our mission was to honor and connect with the Stockbridge police department and discuss issues in the community. We felt like the event had achieved that. Ms. Sharika believed the only thing that could've improved the event was inviting youth that were not part of the SYC in being part of the panel. The overall rating was between 8 and 10.

3. **Mother's Day Tea Event AAR:** No AAR is needed for the event.

4. Senior Banquet: May 17th. Seniors are able to bring 3 guests but all members are required to attend. Apart from the underclassmen members, seniors are required to wear their cardigans.

New Business

1. Adoption of April Minutes: The minutes are good, the only error is that Mikyla's name should not be counted when voting on matters and motions. Error corrected.

2. Remaining 2023 Calendar Ideas: Beautifications will remain on the second Saturday of the month. SYC Retreat in August. Bridgefest in September. In preparation for the Back to School event on July 22nd, July 18th will be used to pack up the bookbags for giveaway. Both days needs an two-hour commitment. July 22nd: Zipporah, Ari, Leighton, Taylor R., Reina, Jenna. July 18th: Ari, Jenna, Leighton.

A vote to have Bridgefest or Field Day in September: 1 for Bridgefest & 4 for Field Day.

3. SYC Officer Elections:

Role for Parliamentarian: Jenna Jones (Speech about why she should be elected)

Role for City Clerk: None but will be chosen during the August election

Role for City Manager: None but will be chosen during the August election

Role for Youth Mayor Pro-Tem: Ari Hall (Presentation: 5 Reasons Why She Should Be Elected)

Role for Youth Mayor: Leighton Vaughn (Presentation: Bio of his leadership and volunteering activities)
Zipporah Barnes (Speech about why she should be elected)

Voting has taken place, results will be announced at the banquet.

Closing Remarks

Adjourn

Motion to adjourn the meeting at 8:05, 1st: Reina, 2nd: Ari

In Favor: Macy, Skai, Zipporah, Bryce, Jenna, Ari, Taylor R., Leighton, Reina

Oppose: None

Motion Carried

Stockbridge Youth Council
Bylaws



Article I Organization

The name of the Organization shall be Stockbridge Youth Council.
The principal office of the Stockbridge Youth Council shall be in Stockbridge, GA, in the United States of America.

Article II Purpose

The following are the purposes for which this organization has been organized: To conduct activities to achieve charitable and educational objectives and to collaborate with other public, private and governmental entities to provide services most effectively to the youth of our city.

All funds, whether income or principal, and whether acquired by gift or contributions or otherwise, shall be devoted to said purposes.

Article III Membership

Number:

The number of Committee members shall be no more than 15 as determined by the Stockbridge Youth Council Advisory Committee.

Tenure:

Each member once accepted can serve up until completion of high school graduation. Each member's "Good Standing" will be up for review by the SYC Advisory committee before the next school year to determine if a member will remain active with the SYC.

Qualifications:

Applicants must be rising 9th – 12th graders.

Applicants must reside in the city limits of Stockbridge, GA and/or the Stockbridge cluster of schools.

Applicants must have and maintain at least a 2.75 GPA throughout the duration of membership.

Article IV Meetings

The annual membership meetings of this organization shall be held on such dates at such times as may be fixed by the Committee in the notice of meetings.

Regular meetings of the Committee shall be held monthly at such time and place as may be determined by the Chair, with the advice of the Advisory Board. Written notice of all meetings, places, dates and times will be sent to members at least two weeks in advance.

Special Call Meetings may be called by the Chair when he/she deems for the best interests of the organization. Notices of such meetings shall be communicated by all channels of chosen communications.

A majority of the Committee currently appointed and serving shall be considered a quorum for each meeting.

Article V Attendance Policy

Members are Required to attend 80% of required meetings and work sessions.

Council participants agree to miss **no more than 3** monthly meetings per school year.

A **minimum of 20 hours** SYC community service/volunteer hours are required in addition to regularly scheduled meetings.

Call in attendance can be approved (**in advance**) by the Advisory Committee Chair with a valid excuse and will be provided an access code to participate in meetings via video or phone.

Failure to adhere to any portion of the attendance policy may result in removal from the council.

Article VI Good Standing

“Good Standing” is defined as

Conduct - displaying conduct that is a positive representation of the Youth Council at all times per the Code of conduct.

Education - Maintain a GPA of 2.75 or better throughout the duration of the program. If a student GPA falls below a 2.75, they will be placed on probation. See Appendix A.

Attendance - meeting minimum attendance requirements as outlined in the bylaws.

Actively Engaged - SYC members must actively participate in SYC meetings, events, community service/volunteer opportunities, partnerships, etc. throughout the duration of membership. Provide positive contributions to events and meetings.

The SYC Advisory Committee has the discretion to not approve the return of any SYC member who fails to adhere to the standards above.

Any member may be removed by the SYC Advisory Committee based on neglect of the Code of Conduct, Bylaws and Attendance Policy by majority vote.

Resignation of any member must be in writing to the SYC Advisory Committee.

Article VII Voting, Financial & Intake

1: Voting

1:1 At all meetings, except for the election of officers and committee, all votes shall be by voice. From elections of officers, ballots shall be provided and there shall not appear any place on such a ballot that might tend to indicate the person who cast the ballot.

1:2 Committees must make a quorum before all votes.

1:3 Chairman votes only in a tie breaker.

2: Financial

2.1 We are the SYCAC, governed by the city of Stockbridge. No other city or county. Our bylaws will reflect the U.S government and city ordinances.

2.2 Our budget is approved by the mayor and council annually. We must adhere to the budget by each indicated line item. Budget revision must be presented to the mayor and council for approval.

2.3 The SYC is awarded \$21,500 by the city of Stockbridge. Funds that are not utilized by the end of the fiscal year rolls into a city fund balance and DOES NOT roll over into the SYC next calendar year's funds. All purchases must be made by November 15 to clear the current year's budget.

2.4 The SYC is allowed to participate in fundraising activities and obtain sponsors and donations.

2.5 All uses of funds are decided by a majority vote. All votes are recorded in meeting minutes for record keeping.

2.6 Electronic receipts are to be turned in to the committee treasurer for reimbursement.

2.7 All receipts must be submitted no later than 45 days of purchase.

2.8 Treasure is required to turn in financial vouchers to the city with two approved signatures with photocopy of receipts.

3: Membership Intake

3.1 Students must live in the city limits of Stockbridge or attend the Stockbridge cluster of schools as follows: Stockbridge High School, Dutchtown High School, Eagles Landing High School, Union Grove High School and Woodland High School or private school in Henry County.

3.2 Homeschool students must live in the Stockbridge city limits or zoned for one of the cluster of schools.

3.3 Season for recruitment is January, however students can be added at any time of year by majority vote of the SYCAC.

3.4 Each student is required to complete an application and participate in the interview process.

3.5 Students are permitted to serve up to four-year terms or until completion of their senior year.

3.6 All Members must attend annual retreat for active membership status.

Article VIII Order of Business

Roll Call

Reading of the Minutes of the proceeding meetings

Reports of Committees

Old and New Business

Work Session/Forum

Adjournment

Article IX SYC Ambassadors

Youth Mayor

- Presides over all SYC meetings. Ensures that the meetings follow the proper format and structure. Is knowledgeable in Roberts Rules of Order. Help to build a sense of community within the SYC. Completes the SYC meeting agenda and ensures that it is turned into the SYC Liaison and SYCAC Chair at least 7 days prior to the SYC meeting. The Youth Mayor serves as the official spokesperson for the Stockbridge Youth Council. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth Mayor Pro Tem

- Duties include filling in for the mayor at events, running the youth council meetings when the mayor is absent. Assist the Youth Mayor in developing the monthly meeting agenda. Knowledgeable of Roberts Rules of Order. The Mayor Pro Tem is responsible for knowing any information that the Youth Mayor knows

to be able to fill in at any time. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth City Clerk

- Responsible for keeping formal records of the board's process and decisions through the SYC meeting minutes. Takes attendance and provides attendance reports to the board and the student liaison. Ensures meeting minutes are turned in within 7 days of meeting completion. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth City Manager

- Oversees SYC. Ensures that the Bylaws and rules and regulations established by the City of Stockbridge and the Advisory Committee are adhered to. Ensures that SYC events and projects are done within budget. Ensures the completion and submission of reports to the student liaison. Is aware of city and Mayor and Council Initiatives and events and provide info to the SYC. Other duties as assigned by the SYC Advisory Committee and student liaison.

Council Members at Large

- Establish long- and short-term objectives and priorities for the SYC. Plan and execute the SYC calendar. Ensure that SYC initiatives are effectively executed. Vote on items as needed. Other duties as assigned by the SYC Advisory Committee and student liaison.

Revised 2/25/2023

Stockbridge Youth Council Student Code of Conduct



Stockbridge Youth Council Members understand that the council requires the highest standard of behavior within the program, at meetings, and in the community. As a member of the SYC all members agree to conduct themselves in a manner that represents the program in a positive manner, contributes to an overall sense of community and fosters mutual respect for SYC members, Advisory and all community members. This is expected during events, in school and in the community.

As a member of the Stockbridge Youth Council I, _____

agree to the following code of conduct:

- **Representation:** Council member are expected to always behave in a way that represents the SYC respectfully.
- **Expectation:** Council members are expected to exhibit trustworthiness, respect, responsibility, fairness, and citizenship.
- **Practices:** Council members are expected to refrain from the use of tobacco, alcohol, and illegal substances. Participation in any of the above may result in removal from the council. Usage of tobacco, vape devices, alcohol, or drugs of any type during an SYC event or opportunity will result in immediate removal from the council.
- **Practices:** Council Member are expected to practice ethical and lawful behavior. If a member is found responsible for any criminal or legal offenses the member may face immediate dismissal from the council.
- **Attendance:** Council members are expected to participate in SYC events/activities. If a member experiences an accident, injury, or illnesses that affects attendance for Council-related activities this should be reported to the SYC Advisory Committee in writing within 7 days of the occurrence.
- **Behavior:** Council members are expected to treat each other, advisory committee members and community members with respect. Inappropriate comments, bullying, or abusive language or behaviors towards SYC or SYCAC members is unacceptable and could result in probation. If the behavior persist immediate dismissal from the council may result.

Signature

Date