Stockbridge

Where Community Connects

STOCKBRIDGE

YOUTH COUNCIL

ADVISORY COMMITTEE

Renee Gourdine, Chair

Toni Williams, Vice-Chair

Joc'Quelyn Carter, Treasurer

Bonita Adams, Secretary

Derius Peurifoy, Parliamentarian

MEMBERS-AT-LARGE

Jodie Alexander

Arvia Hall

Mary Saadiq

Thomas Smith

Ayesha Watson

Deyonna Williams

Sharika Zellars

STAFF LIAISON

Randi Rainey

Youth Council Advisory Committee Meeting Agenda

July 18, 2023 6:30 PM

STOCKBRIDGE YOUTH COUNCIL

SYC

COMMUNITY IMPACT

STOCKBRIDGE CITY HALL

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

Website: www.stockbridgega.org

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AGENDA
YOUTH COUNCIL ADVISORY COMMITTEE MEETING
CITY OF STOCKBRIDGE

TUESDAY, JULY 18, 2023 6:30 PM

I. Call to Order

Invocation

Roll Call

Pledge of Allegiance

Opening Remarks-Chair

Adoption of the Agenda

Public Comments

VIII. Officers and City Staff Reports

IX. New Business

1. Adoption of the Minutes: April YCAC Meeting, May Special Called Meeting, July Special Called Meeting
2. SYC New Member Interviews
3. Calendar Update/ Advisory Selection
4. Advisory Participation (By-Laws)
5. Financial Report/ 2024 Projected Budget

X. Old Business

6. Recruitment Update
7. Past/Current Events

XI. Executive Session (if needed)

XII. Adjourn

Youth Council Advisory Committee Meeting Minutes Special Call Meeting March 24, 2023

Call to Order

On March 24, 2023, the SYAC meeting was called to order.

Arvia Hall- Invocation

Pledge of Allegiance – All present

Roll Call

Voting Members in attendance	**Guests in attendance**
Renee Gourdine	
Toni Williams	
Ericka Harvey	
Sharika Zellers	
Arvia Hall	
Jacqueline Carter	
Deyonna Williams	

Discussion

No opening remarks

Motion to adopt agenda as is. 1st Sharika Zellars 2nd Ericka Harvey. In favor: Alfreda Gourdine, Jacqueline Carter, Toni Williams, Arvia Hall, Deyonna Williams. Abstained: Jacqueline Carter

No public comments

Code of Conduct-

Dr. Gourdine led by discussing some issues that she has been noticing with the Mayor and Mayor Pro tiem's behavior and how would they need to be addressed. Chairwoman Dr. Alfreda Gourdine recommends following the Code of Conduct for disciplinary action. Reviewed what the Bylaws and Code of Conduct Stated. Recommended them to be on probation but length of time not agreed upon and whether they will still be in leadership role per the code of conduct. Suggested to have a meeting with the whole board to give everyone the opportunity to add input. Sharika and Dr. Gourdine will conduct a meeting with mayor and mayor pro tiem before their next meeting.

SYC College Tour-

Projected Costs

$300 - Food (potentially eating lunch at one of the schools)

$200 - Vehicle

$75.00 - Gas

$575 - Total (rounded up to $600)

Eight students, Sharika, and Arvia transporting and chaperone. Parents voted but some students didn't vote. Arvia asked if the date should be changed. Only two advisory members can go. Discussed making it mandatory for students to participate. May have better participation if the dates are changed. Council members discussed options for changing dates, requiring it to be mandatory for the youth council, and locations that will be toured.

Motion to put the college tours at no more than $1000. 1st Sharika Zellars. 2nd Mrs. Arvia Hall.

In favor: Alfreda Gourdine, Jacqueline Carter, Toni Williams, Deyonna Williams, Ericka Harvey.

Senior Banquet:

Ericka Harvey stated that we voted on May 8th need alternate dates because having problems finding venues. Do we want to save the 1 day we have left for the Merle. Considering Police station but need dates. Proposed the 17th. It's the date of the advisory meeting.

Alternate for the Senior Banquet for the 17th 1st Sharika. 2nd Arvia Hall.

Motion to adjourn meeting at 7:46pm. 1st Motion Ericka Harvey. 2nd Sharika Zellars Favor: Alfreda Gourdine, Jacqueline Carter, Toni Williams, Deyonna Williams, Arvia Hall.

Stockbridge Youth Council Advisory Committee Meeting Minutes-April 18, 2023

Call to Order
On April 18, 2023 meeting was called to order at 6:53 p.m. by Chairwoman Renee Gourdine.

Invocation: Led by Sharika Zellars

Pledge of Allegiance: Recited in Unison

Roll Call: Led by Bonita Adams

Voting Members in attendance	Guests in Attendance	Members not in attendance
Dr. Renee Gourdine - Chairwoman	Mr. Alexander	Jodie Alexander
Toni Williams- Vice Chairwoman		Joc'Quelyn Carter
Joc'Quelyn Carter, Bookkeeper		Ayesha Watson
Jodie ALexander – Secretary		
Sharika Zellars		
Bonita Adams		
Arvia Hall		
Derious Peurifoy		
Erika Harvey (via Phone)		
Dr. Thomas		

Opening Remarks: N/A
Adoption of the Agenda:

- **Motion:** Sharika Zellars
- **Seconded:** Dr. Smith
- **Agenda Adopted:** All Approved

Public Comments: Mr. Alexander presented a video of a heroic action that involved him and a United States Postal Service employee. The actions of Ms. Morton prompted a scholarship in her name. Mr. Alexander's Lodge brothers would like to present a deserving SYC member with this award. The criteria will be set at a later date.

Old Business

Senior Banquet:

- Presented by Erika Harvey, a brief overview of the logistics of the Senior Banquet, May 17, 2023 (Attendance is mandatory for all students)
- There are two event options- The Amphitheater and the Mayor and Council Chambers. The first option would be the Amphitheater, and the Chamber of Commerce was the second option in case of inclimate weather.
- Shakira Zellars motioned to accept the 1st event location with the second option being approved for inclimate weather, Peurifoy 2nd, All accepted.

Caterer Selection-

- Jim & Nicks $1,000 @ 20 per person
- Toni Williams motioned to accept Jim and Nicks as the catering option @ $20 per person., Derious Peurifoy 2nd, Ericka Harvey, abstained.
- Sharika Zellars made a notion to lower the cost of decorations to $300. Deyonna Williams 2nd, Ericka Harvey, abstained.
- Sharika Zellars made a motion to scratch the graduation stoles and instead purchase graduation cords. Dr. Thomas 2nd, All accepted.
- Toni Williams made a motion to keep the frames/certificates at $60, Derious 2nd, All accepted.
- Deyonna Williams made a motion to lower the cost of baskets from $175 per student to $125 per student, Arvia Hall 2nd, All accepted.

<u>Recruitment/Interview Process</u>

- Deyonna gave a brief summary/description of the new flyer. She mentioned that there is a QR code available for applicants and the deadline to end interest inquiry is at the end of May.

<u>SYC College Tour</u>

- This event was canceled and will be revisited in the 3rd quarter, most likely in September and will be a mandatory event.

<u>Bylaws Approval</u>

- Chairwoman Gourdine went before mayor and council to present bylaws for both SYC and SYCAC and both were approved.

<u>New Business</u>

<u>Adoption of March 2023 Minutes:</u>

- Sharika Zellars motioned to accept the minutes, Arvia 2nd, All accepted

<u>First Responders Appreciation</u>

- SYC will align the theme violence with this event that will take place on Monday, April 24, 2023. "Stockbridge Youth Council Partnership with Law Enforcement". This event will be catered by Moes, a payment voucher was presented with a proposed budget of $775. Derious made a motion to accept the budget, Toni 2nd, All accepted.

<u>Henry For Music Volunteer</u>

- This event will take place at the Merle Manders Community Center on May 16, 2023, please arrive by 5:30 and expect to stay until 8:00pm. We will need at least one SYCAC member and five SYC members to attend.

<u>Financial Report-</u>This agenda item was tabled until the next meeting.

Adjournment: Sharika Zellars motioned to adjourn the meeting at 8:53 PM, Toni Williams 2nd , All accepted

Youth Council Advisory Committee Meeting Minutes Special Call Meeting July 7, 2023

Call to Order

On July 7, 2023, the SYAC meeting was called to order at 6:44pm.

Roll Call

Voting Members in attendance	Guests in attendance
Dr. Renee Gourdine	
Toni Williams	
Jodie Alexander	
Sharika Zellers	
Arvia Hall	
JocQuelyn Carter	
Deyonna Williams (phone)	

Discussion

No opening remarks

Motion to adopt agenda adding line 2 Proposed Budget 2024. 1st Sharika Zellars 2nd JocQuelyn Carter. In favor: Dr. Alfreda Gourdine, JocQuelyn Carter, Toni Williams, Sharika Zellars, Jodie Alexander, Arvia Hall, Deyonna Williams. Abstained: 0; Opposed: 0

No public comments

New Business

1. **Back to School Drive-** SYC to donate $1,000 to the city of Stockbridge for the school supply drive.

1st Sharika Zellars 2nd Toni Williams. In favor: Dr. Alfreda Gourdine, JocQuelyn Carter, Toni Williams, Sharika Zellars, Jodie Alexander, Arvia Hall, Deyonna Williams. Abstained: 0

2. **2024 Proposed Budget**

Meals	**$1500.00**
Lodging	**$3000.00**
Training	**$4000.00**
Advertising	**$600.00**
Transportation	**$1360.00**
Office Supplies	**$360.00**
Apparel	**$1260.00**
Beautification	**$600.00**
Events	**$7840.00**
MISC	**$980.00**
TOTAL	**$21,500.00**

Motion to accept budget for 2024. 1st Toni Williams 2nd Shairka Zellars. In favor: Dr. Alfreda Gourdine, JocQuelyn Carter, Toni Williams, Sharika Zellars, Jodie Alexander, Arvia Hall, Deyonna Williams. Abstained: 0; Opposed: 0

Motion to adjourn meeting at 7:00pm. 1st Motion Arvia Hall. 2nd JocQuelyn Carter In Favor: Dr. Alfreda Gourdine, JocQuelyn Carter, Toni Williams, Deyonna Williams, Arvia Hall, Sharika Zellars, Jodie Alexander. Abstained: 0; Opposed: 0

Detail vs Budget Report
Account Detail

City of Stockbridge

Date Range: 01/01/2023 - 07/18/2023

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100 - GENERAL FUND								
Revenue								
100-00000-389012	YOUTH COUNCIL FUNDRAISER	0.00	-820.00	0.00	-32.32	-32.32	-787.68	-96.06%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
06/14/2023	GLPKT35682	13060127		Zoom Communications Settlement Payment			-32.32

	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue Totals:	**0.00**	**-820.00**	**0.00**	**-32.32**	**-32.32**	**-787.68**	**-96.06%**

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense								
100-11100-531748	YOUTH ADVISORY COUNCIL	20.00	21,500.00	0.00	10,309.95	10,309.95	11,170.05	51.95%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/06/2023	GLPKT33781	13058913		GMA YC - 2023 Disbursement of CC1547 apply PMTs			1,050.00
01/06/2023	GLPKT33781	13058913		Hilton Hotel Atlanta YC - 2023 Disbursement of CC1547 apply PMTs			199.05
01/06/2023	GLPKT33781	13058913		Hilton Hotel Atlanta YC - 2023 Disbursement of CC1547 apply PMTs			199.05
01/06/2023	GLPKT33781	13058913		Hilton Hotel Atlanta YC - 2023 Disbursement of CC1547 apply PMTs			199.05
01/06/2023	GLPKT33781	13058913		Hilton Hotel Atlanta YC - 2023 Disbursement of CC1547 apply PMTs			160.22
01/11/2023	APPKT06818	EXP RPT 1/5/23	1030726	REIMB: WMART - YTH CNCL -SNACKS @ INTERVIEWS	0011755 - GOURDINE, ALFREDA R		75.85
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030775	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011973 - THOMPSON-GRIMES, MACYELLEN		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030768	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011950 - BARNES, ZIPPORAH		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030767	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011596 - ARVIA S. HALL		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030777	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011981 - WILLIAMS, TONYA L.		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030770	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011974 - HALL, MARSHALL		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030776	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011972 - WHITE, SKAI		87.00
01/17/2023	APPKT06837	PER DIEM 1/21/23	1030771	MEAL PER DIEM; CITIES UNITED; 2023JAN	0011133 - ERICKA HARVEY		87.00
01/18/2023	GLPKT33920	13059001		Sam's Club - 2023 Disbursement of CC4617 Apply PMTs			282.06
01/18/2023	GLPKT33924	13059003		GMA - 2023 Disbursement of CC9979 Apply PMTs			150.00
01/18/2023	APPKT06837	PER DIEM 1/21/23	1030769	MEAL PER DIEM; M MCCOWAN; CITIES UNITED; 2023JAN	0011983 - CHAPPLE, MARKETTA		87.00
01/26/2023	APPKT06857	EXP RPT 1/25/23	1030848	REIMB: 1/21 PIZZA; 1/22&1/23 PARKING (YTH CNCL)	0011981 - WILLIAMS, TONYA L.		185.27

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-11100-531748	YOUTH ADVISORY COUNCIL - Continued	20.00	21,500.00	0.00	10,309.95	10,309.95	11,170.05	51.95%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/30/2023	GLPKT34076	13059062		Hilton Hotels Atlanta - 2023 Disbursement of CC7306 Apply PMTs			199.05
01/30/2023	GLPKT34076	13059062		Hilton Hotels Atlanta - 2023 Disbursement of CC7306 Apply PMTs			199.05
01/30/2023	GLPKT34076	13059062		Bowlerro Atlantic - 2023 Disbursement of CC7306 Apply PMTs			520.48
01/30/2023	GLPKT34076	13059062		Hilton Hotels Atlanta - 2023 Disbursement of CC7306 Apply PMTs			342.00
01/30/2023	GLPKT34076	13059062		Hilton Hotels Atlanta - 2023 Disbursement of CC7306 Apply PMTs			199.05
01/30/2023	GLPKT34076	13059062		Hilton Hotels Atlanta - 2023 Disbursement of CC7306 Apply PMTs			282.70
02/07/2023	GLPKT34152	13059138		Victory Trophies - 2023 Disbursement of CC9979 apply PMTs			154.00
02/07/2023	GLPKT34152	13059138		Sam's Club Refund - 2023 Disbursement of CC9979 apply PMTs			-24.72
02/07/2023	GLPKT34152	13059138		Sam's Club - 2023 Disbursement of CC9979 apply PMTs			24.72
02/07/2023	GLPKT34157	13059143		Hilton Hotel - 2023 Disbursement of CC4617 apply PMTs			49.59
02/07/2023	GLPKT34157	13059143		Hilton Hotel - 2023 Disbursement of CC4617 apply PMTs			70.00
02/07/2023	GLPKT34157	13059143		Hilton Hotel - 2023 Disbursement of CC4617 apply PMTs			484.95
02/09/2023	APPKT06879	2023 02 07 YTH	1030920	APPLY 30LOGOs TO YTH CNCL POLOs/sWEATERs	009988 - WANDA M. BRUCE		240.00
02/23/2023	APPKT06915	ADVANCE>VAN RNTL	1031016	CASH ADVANCE> VAN RENTAL 2/24/23 (YTH CNCL)	0011755 - GOURDINE, ALFREDA R		406.56
02/28/2023	GLPKT34439	13059284		REIMBURSEMENT OF CASH ADVANCE - CAR RENTAL			-300.00
02/28/2023	APPKT06923	EXP RPT 2/24/23	1031125	REIMB: PBLX YTH CNCL BREAKFAST; 2/24/23	009155 - RANDI RAINEY		12.36
02/28/2023	APPKT06923	EXP RPT 2/24/23	1031110	REIMB: WMART; YTH CNCL TEAM BLDG; 2/24/23	0011133 - ERICKA HARVEY		13.67
02/28/2023	GLPKT34503	13059359		Hilton Hotels Atlanta Refund - 2023 Disbursement of CC7306 apply PMTs			-56.10
02/28/2023	GLPKT34503	13059359		Hilton Hotels Atlanta Refund - 2023 Disbursement of CC7306 apply PMTs			-56.10
02/28/2023	GLPKT34503	13059359		Hilton Hotels Atlanta Refund - 2023 Disbursement of CC7306 apply PMTs			-56.10
02/28/2023	GLPKT34503	13059359		Hilton Hotels Atlanta Refund - 2023 Disbursement of CC7306 apply PMTs			-62.58
02/28/2023	POPKT07603	#1JQH-TWRF-444W	1031281	Youth Council Amazon Purchase-January 2023	0011466 - AMAZON CAPITAL SERVICES, INC.		159.48

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-11100-531748	YOUTH ADVISORY COUNCIL - Continued	20.00	21,500.00	0.00	10,309.95	10,309.95	11,170.05	51.95%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
	Purchase Order Number: PO39671						
02/28/2023	APPKT06981	EXP RPT 2/28/23	1031301	REIMB: GAS FOR RENTED VAN (YTH CNCL RETREAT)	0011755 - GOURDINE, ALFREDA R		12.03
03/03/2023	GLPKT34478	13059356		Escape the Museum - 2023 Disbursement of CC4617 apply PMTs			629.10
03/29/2023	GLPKT34816	13059509		Papa Johns-2023 Disbursement of CC9979 apply PMTs			79.48
03/29/2023	GLPKT34816	13059509		Chipotle-2023 Disbursement of CC9979 apply PMTs			349.67
03/31/2023	GLPKT34879	13059546		Image Doctor-2023 Disbursement of CC4617 apply PMTs			-279.60
03/31/2023	POPKT07727	# 17PH-LR4N-6CPK	1031480	Youth Council Amazon Purchase-January 2023	0011466 - AMAZON CAPITAL SERVICES, INC.		63.70
	Purchase Order Number: PO39671						
04/20/2023	POPKT07689	B40608	1031429	LIN SVC; 7 TBLCLTHS (YTH CNCL) FEB	0010037 - ANGELS LINEN & DRY CLEANING S...		38.50
	Purchase Order Number: PO39860						
05/11/2023	APPKT07068	EXP RPT 5/2/23	1031608	REIMB: CUPS/DRINKS/ICE; PD APPREC(YTH CNCL)	0011755 - GOURDINE, ALFREDA R		38.55
05/17/2023	GLPKT35372	13059897		Jim N Nicks-2023 Disbursement of CC7306 apply PMTs			515.00
05/17/2023	GLPKT35373	13059908		Moe's-2023 Disbursement of CC4617 apply PMTs			835.40
05/17/2023	GLPKT35373	13059908		Moe's Refund-			-33.42
05/22/2023	GLPKT35417	13059943		Amazon-2023 Disbursement of CC9979 apply PMTs			183.53
05/22/2023	GLPKT35417	13059943		Publix-2023 Disbursement of CC9979 apply PMTs			120.01
05/30/2023	GLPKT35512	13059971		Amazon-2023 Disbursement of CC4617 apply PMTs			14.75
05/31/2023	GLPKT35594	13060109		JNN Catering-2023 Disbursement of CC7306 apply PMTs			896.81
06/20/2023	GLPKT35732	13060137		Sam's Club-2023 Disbursement of CC4617 apply PMTs			211.74
06/23/2023	APPKT07146	B41217	1031906	LIN SVCS; 2 BLK/2LOGO TBLCLTHS; 2023MAY	0010037 - ANGELS LINEN & DRY CLEANING S...		20.00
06/29/2023	POPKT07962	####1TMN-6DKN-7M61	1031959	SYC Senior Banquet Decorations	0011466 - AMAZON CAPITAL SERVICES, INC.		217.74
	Purchase Order Number: PO39953						
06/29/2023	POPKT07962	###1TMN-6DKN-7M61	1031959	SYC Senior Banquet Baskets	0011466 - AMAZON CAPITAL SERVICES, INC.		387.53
	Purchase Order Number: PO39944						
06/29/2023	APPKT07158	1C3L-7CQ6-9GMY	1031959	CREDIT; DESK LAMP- REF PO39944	0011466 - AMAZON CAPITAL SERVICES, INC.		-13.18

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100-11100-531748	YOUTH ADVISORY COUNCIL - Continued	20.00	21,500.00	0.00	10,309.95	10,309.95	11,170.05	51.95%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
07/13/2023	APPKT07177	72336	1032120	6ea NAME BADGES (YC&PL COMM & COA)	0493 - VICTORY TROPHIES, INC.		24.00

	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense Totals:	**20.00**	**21,500.00**	**0.00**	**10,309.95**	**10,309.95**	**11,170.05**	**-51.95%**
100 - GENERAL FUND Totals:	**20.00**	**20,680.00**	**0.00**	**10,277.63**	**10,277.63**	**10,382.37**	**-50.20%**
Report Total:	**20.00**	**20,680.00**	**0.00**	**10,277.63**	**10,277.63**	**10,382.37**	**-50.20%**

Fund Summary

Fund		Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
100 - GENERAL FUND		20.00	20,680.00	0.00	10,277.63	10,277.63	10,382.37	
	Report Total:	**20.00**	**20,680.00**	**0.00**	**10,277.63**	**10,277.63**	**10,382.37**	