



Where Community Connects

**STOCKBRIDGE
CITY COUNCIL**

Mayor

Anthony Ford

Mayor Pro Tem Yolanda Barber

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilman Alphonso Thomas

CITY MANAGER

Frederick Gardiner

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

CITY ATTORNEY

Quinton G. Washington

**Work Session Meeting
Agenda
May 30, 2023 6:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA WORK SESSION MEETING CITY OF STOCKBRIDGE

TUESDAY, MAY 30, 2023 6:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

REVIEW OF THE MINUTES

- 1 Review of Draft Minutes April 10, 2023
- 2 Review of the Draft Minutes April 25, 2023

PUBLIC COMMENTS - All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

CONSENT AGENDA

- 3 Council consideration to approve the purchase of 250 Muller AMI Water Meters from Water Works, Inc. for the Diamante Town Home Development in the amount of \$63,615.00. Funding source is from SPLOST funds.
- 4 Council consideration to approve contract renewal invitation to bid (ITB) number 16RFP101216- DRR – American Tank Maintenance, LLC – Full-Service Tank Maintenance Program in the amount of \$61,419.00. Funding source is from the Water Department Budgeted Funds.

NEW BUSINESS

- 5 Council consideration to increase the FY2024 Sanitation Fee from \$17.34/mo. to \$22/mo. and billed annually in the amount of \$264.00 on the Henry County Tax Statement. - Presented by: Decius Aaron

- 6 Council consideration to increase FY2024 Stormwater Fees as follows: Base Rate Tier 1 Single Family Residential from \$7.59 to \$7.97; Impervious Rate Tier 1 Single Family Residential from \$29.99 to \$31.49; Base Rate Tier 2 Single Family Residential from \$7.59 to \$7.97; Impervious Rate Tier 2 Single Family Residential from \$59.98 to \$62.98; Base Rate Non-Single Family Residential (20,000 Square Feet) from \$7.59 to \$7.97; Impervious Rate Non-Single Family Residential (20,000 Square Feet) from \$299.90 to \$314.90. The total overall proposed fee increase is from \$307.49 to \$322.87 or 4.76%.
- Presented by: Decius Aaron
- 7 Council consideration to approve the renewal of the landscape maintenance services contract with Yellowstone Landscape in the amount of \$327,216.00. Funding source is from Government Buildings Department and Amphitheater budgeted funds. - Presented by: Decius Aaron
- 8 Council Consideration to approve Request for Proposal (RFP) 2023-0003 for Janitorial Maintenance Services to Building Maintenance Services, Inc. in the amount of \$141,432.00. Funding Source: Government Buildings Department Budget - Presented by: Decius Aaron
- 9 Council Consideration to approve Invitation To Bid (ITB) 2023-0006, City of Stockbridge LMIG (Local Maintenance Improvements Grant) 2024 Program for Roads and Resurfacing awarded to East Coast Grading, Inc. in the amount of \$2,297,119.25. Funding Source: SPLOST V \$2,009,119.25; GDOT \$288,000.00. - Presented by: Decius Aaron
- 10 Council Discussion of City Finances - Presented by: Frederick Gardiner, John Wiggins, Ed Wall

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

Council meetings will be held in the City Council Chamber noting some Board/Committee meetings will continue to take place via Zoom. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- **Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. at the Welcome Center 130 M L King, Sr. Heritage Trail (Jun 9)**
- **City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (Jun 12)**
- **Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi Meeting Room - City Hall (Jun 12)**
- **Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Jun 13)**
- **Downtown Development Authority Meeting, 3rd Tuesday of each month Welcome Center 130 M L King, Sr. Heritage Trail (Jun 20)**
- **Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Jun 20)**
- **Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Jun 22)**

- **City Council Work Session Meeting, SPECIAL DATE, Tuesday, June 20th at 6:00 p.m. – City Hall Council (Jun 28)**

UPCOMING CITY EVENTS/INITIATIVES

- **Join us for the Annual Memorial March, Monday, May 29th beginning at the Merle Manders Conference Center at 9am. Contact the Events Staff for more information at 770-389-5982.**
- **Join us for Food Truck Tuesday from 5:30 p.m. to 8:30 p.m. at Clark Community Park 111 Davis Rd. Lots and great food and activities for everyone.**
- **Join Councilman Thomas for the Don't Trash Stockbridge centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.**
- **Honoring Veterans with a Continuous Salute all year long. Please send your pictures of Veterans with their name, branch, rank and years of service as Councilman Thomas sends a salute to honor Veterans all year long. Please send pictures to rrawls@cityofstockbridge-ga.gov**
- **Join Mayor Pro Tem Barber for FREE Zumba every Saturday at 8:00 a.m. beginning May 6th at Gardner Community Park on E. Atlanta Rd.**

Visit stockbridgeamp.com to purchase tickets for the 2023 Stockbridge Concert Series. The Ticket Office is open Thursday – Saturday from 1pm – 6pm.

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT



CITY COUNCIL MEETING SUMMARY MINUTES

MONDAY, APRIL 10, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Yolanda Barber
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Master Sgt. (Ret.) Baisden.

The Pledge of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All Members were Present.

Adoption of the Agenda:

Councilman Thomas motioned to amend the Agenda to remove Item #6 – Amphitheater Rental Policy: Second by Councilwoman Gantt. The motion passed 4-1 (Alexander opposed).

Mayor Pro Tem Barber motioned to amend the Agenda to add Item #18: Ordinance for the consumption of alcohol at the Amphitheater: Second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Barber motioned to amend the Agenda to add for discussion Item #19: Southern Crescent Technical College Amphitheater Rental Agreement to be heard following the CVB Presentation: Second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Barber motioned for the adoption of the Minutes: Second by Councilman Blount. The motion passed 5-0.

1. Minutes 2/13/2023
2. Minutes 2/28/2023

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated.

Ms. Fran Morgan referenced the Willow Springs Subdivision where there are several homes with vehicles and equipment parked on the grass in the yards and is very unsightly. Ms. Morgan asked the City Council to update the city's Code to not allow vehicles to park in the yard of a residential subdivision. Pictures were submitted. The City Manager was asked to follow up.

CERIMONIAL – Mayor Ford reviewed the proclamation ceremony.

3. Child Abuse Prevention and Awareness Month; Southern Crescent Veteran Services, Inc.

PRESENTATION

4. Annual CVB (Convention, Visitors and Bureau) 2022 Report

Presented by: Laura Luker, Executive Director

Ms. Luker noted the CVB (Convention, Visitors and Bureau) is a destination organization for the City of Stockbridge, City of Hampton, City of Locust Grove, and unincorporated parts of Henry County, and is responsible for promoting cities and counties to make it a desirable destination; noted the mission is to inspire tourism by engaging their partners to stimulate economic development; noted 2022 was the first full year of collecting hotel/motel taxes from short-term rentals; and noted 2023's numbers will look different for the city of Stockbridge due to the addition of hotels from the recent annexation.

Ms. Luker noted the CVB has been working on visitor services in 2022 and the visitor's guide magazine called the Quality Visitors Guide, which was the 2nd installation of magazines, with 2023 version just being released; noted that a new free standing touch screen photo kiosk has been placed at the center to help visitors and launched a new mobile visitors center; noted different types of advertising, such as 7 different billboard locations, print and design ads, video advertising with 15 second- and 2-minute videos, digital display ads, social media content, and the Local Explorer Van, which will present at the first concert of the this year at the Stockbridge Amphitheater.

Ms. Luker referenced the hiring of a local explorer with over 30 volunteers called the Volunteer Force to help with attracting tourism; and noted having invested in new research called Arrivalist which is location-based data.

Councilman Blount inquired about calculating points of interest.

Ms. Luker noted a geofence around the property. When a phone enters the fence, it registers as a visitor and if it returns to a location outside of Henry County, noting that it does not count commuters, but only counts people who have been at the destination for at least 2 hours.

Councilman Blount expressed concerns of not seeing the proper advertising for the City.

Ms. Luker noted advertising is not for residents and is targeted for those outside the city and county.

Councilman Blount suggested coordinating with city staff to include the talking points to promote the city included in the advertising.

Councilman Alexander noted asking if there was current advertisement on the digital board, noting the CVB assumed the advertising would be the same as last year, noting they have not been made aware of anything different, however, would certainly like to make the connection to cross promote with the Amphitheater staff, noting funding is available in the advertising budget.

Councilwoman Gantt commends the CVB (Convention, Visitors and Bureau) for reaching out to small businesses and promoting them and inquires on the process of getting on the billboards and the number of advertisers.

Ms. Luker noted the priority is the Visitors Guide advertiser, who gets the first pick, and after, there is a request form that could be filled out and noted there are between 15-17 advertisers.

Councilman Thomas noted the City needs to focus on giving travelers a reason to come to the city other than the Amphitheater.

Following the presentation, the Council requested staff and Ms. Luker coordinate a marketing package and strategy for the city and determine the best use of advertising funds that are still available.

5. Sanitation Roll Out Plan

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted that the Sanitation Roll Out Plan with GFL had several challenges, such as: obtaining an accurate and up-to-date list of newly annexed residents, figuring out how to bill the residents temporarily, how to integrate newly annexed residents into the current sanitation system, how to allow newly annexed residents to transition from the current sanitation system to the city's sanitation system. Mr. Aaron noted that some newly annexed residents have paid up for the year, some have expiring dates on their current terms, and some residents are satisfied with their current provider. However, the city makes it mandatory to use their provider.

Mr. Aaron noted there have been bi-weekly meetings with GLF and the city's representative, and secured the bins, but still had billing issues. Mr. Aaron referenced the Carriage Lake subdivision where there were 100 customers and a cost the city \$1,200/month from August to December billed to the customer; and with the recent annexation of SB612, there will be over 2,000 customers, which will cost the \$40,000/month, and the city will bill the newly annexed residents. Mr. Aaron noted staff is making sure the data is accurate to bill the right amount on the property tax bill, noting 742 customers are currently with GFL, 200 will expire on June 1st, 262 customers will begin paying the city's rate, 234 customers will begin paying the city rate on July 1st, and 236 customers will begin paying the city's rate August 1st. Mr. Aaron noted staff finally received an accurate list from the Tax Commissioners on March 17th and sent letters to customers on April 3rd. Mr. Aaron noted carts will start to be delivered on May 1st to the 1,300 residents not with GFL, and on June 5th, residents will start receiving services from GFL with the city's preferred rate.

Mayor Pro Tem Barber referenced the town hall meetings where staff indicated they would begin services in January 2023, and noted to not prolong adding the services.

Councilwoman Gantt noted she recalled being told there would be a second quarter roll-out and noting the importance of communicating to the newly annexed residents is essential.

Mr. Aaron confirmed they are keeping residents informed on the process.

OLD BUSINESS

6. Council Consideration to approve the amended Amphitheater Rental Policy. Item Removed from the Agenda

NEW BUSINESS

7. Council Consideration to approve the revised Youth Council and Youth Council Advisory Committee By-Laws
Presented by: Dr. Alfreda Gourdine, Chair
Dr. Gourdine referenced the revision of the Youth Council Advisory Committee and Stockbridge Youth Council By-Laws; noted adding a GPA no lower than 2.75; noted participants not missing more than 3 monthly meetings per school year; noted having a minimum of 20 hours of community service and included mirroring Council titles and job to the Stockbridge Youth Council By-Laws; noted the changes were: to host at least 4 events per year requiring hands-on volunteerism; to attend at least 70% of the SYCAC meetings (monthly and special call) and 50% of the YC work sessions for planning and 50% of YC activities (approved calendar events); Actively Engaged - providing a positive contribution to the mission and initiatives of the SYC. Active and consistent participation in SYC activities and opportunities; The bookkeeper will reconcile purchases made on behalf of the SYC and provide a monthly financial report; The fiscal year for the Stockbridge Youth Council is based on the Henry County School calendar. We are an active advisory committee from August to May. The SYCAC will also use July for planning sessions, meetings, and development of program structures that improve the SYC and make the program more robust. Any events during the summer months are strictly voluntary, and these Bylaws may be altered, amended, or repealed, and adopted by most members of the committee at regular or special meetings of the committee. Proposed amendments to the bylaws shall be sent in writing to all committee members at least 7 days before the meeting at which such amendments are to be considered and discussed by the Stockbridge Youth Council Advisory Committee.

Councilwoman Gantt motioned to approve: Second by Councilman Blount. The motion passed 5-0.

8. Council Consideration to approve the use of the Amphitheater Green Room and extend to the Catwalk if needed, Thursday, May 4, 2023, from 6pm - 8pm to host a National Small Business Week Reception to honor small business owners.
Presented by: Kimberley Allonce
Mr. Allonce noted the Small Business Administration recognizes small business owners yearly for their contributions locally and nationally with Small Business Week being April 30th- May 6th. Mr. Allonce noted the Economic Development Department is requesting to host an event to thank the small business owners at the Amphitheater Green Room on May 6th from 6pm-8pm.

Councilwoman Gantt motioned to approve use of the Amphitheater Green Room and extend to the Catwalk if needed, Thursday, May 4, 2023, from 6pm - 8pm to host a National Small Business Week Reception to honor small business owners: Second by Councilman Alexander. The motion passed 5-0.

9. Approval to Apply for Grant: GA Land & Water Conservation Fund (LWCF)
Presented by: Jeremy Goodwin, Kellie Russell

Ms. Russell noted staff is seeking to apply for the LWCF (Land and Water Conservation Fund) which provides funds to acquire recreation lands as well as develop and renovate outdoor facilities; noted wanting to add a restroom at the end of Reeves Creek Trail off Flippen Rd. for a cost of \$450,000 with the federal grant supporting 50%. Ms. Russell noted the grant application opened April 1st and closed May 31st and requires a Resolution to apply.

Councilwoman Gantt motioned to approve to Apply for Grant: GA Land & Water Conservation Fund (LWCF) and to direct staff to draft the Resolution: Second by Mayor Pro Tem Barber. The motion passed 4-0 (Blount was not present for the vote).

10. Council Consideration to approve purchase of 1 Ford Ranger for \$28,565 and 1 Ford Edge SUV for \$38,580 Under State Contract #99999-001-SPD0000183-0006. Funding Source 2023 Capital Improvement Budget for Police Services

Presented by: Frank Trammer

Chief Trammer noted needing to purchase an extra vehicle for Code Enforcement vehicle in case one vehicle is out of service and an extra unmarked vehicle for the drug and taskforce administration.

Councilman Alexander motioned to approve purchase of 1 Ford Ranger for \$28,565 and 1 Ford Edge SUV for \$38,580 Under State Contract #99999-001-SPD0000183-0006. Funding Source 2023 Capital Improvement Budget for Police Services: Second by Councilman Blount. The motion passed 5-0.

11. Council Consideration to approve a contract for Emergency Services for Building, Permitting & Inspections Services, not to exceed a 6-month timeframe.

Presented by: Brecca Carter

Ms. Carter noted staff is seeking approval of a contract to be awarded to Bureau Vertis North America, Inc. for up to 6 months to manage building inspections and plan review for new projects, and noted if approved it will allow for advertising, interviewing, and hiring in-house staff.

Councilman Blount inquired if the previous contract has expired.

Mrs. Carter noted the contract expires April 21st, 2023.

Chris Honeycutt, General Manager of Bureau Vertis North America, Inc. noted his firm is working all over the country and covering 12 jurisdictions.

Councilman Thomas motioned to approve a contract for Emergency Services for Building, Permitting & Inspections Services, not to exceed a 6-month timeframe: Second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to approve a contract for Emergency Services for Civil Engineering Services, not to exceed a 6 -month timeframe.

Presented by: Brecca Carter

Ms. Carter noted staff is seeking approval of a contract to be awarded to Whitley Engineering, Inc. who is the sub-contractor for the current contractor (SafeBuilt) for up to 6 months to handle building inspections, plan review and civil engineering projects, and noted if approved it will allow for advertising, interviewing, and hiring in-house staff.

Councilman Thomas motioned to approve a contract for Civil Engineering Services, not to exceed a 6-month timeframe: Second by Councilwoman Gantt. The motion passed 5-0.

13. Council Consideration to adopt a new job description for a Chief Building Official full-time position.

Presented by: Brecca Carter

Ms. Carter noted the objective is to hire qualified people to fill positions; noted adding three (3) full-time positions, Chief Building Official, Building Inspector and Building Permit Technician.

Councilwoman Gantt inquired if the positions have been budgeted.

Mrs. Carter noted they have and if staff can bring them on before July 1, 2023, it would work within the budget; noted if it goes past the 6 months, it will depend on what has been put out for the consultants, which will require additional funding.

Councilman Alexander and Councilman Blount expressed concerned that the city is not ready to move forward with in-house staffing and suggests the department continue to use the contracted firms.

Councilman Thomas referenced having several conversations to bring positions in-house and it is time to hire, train and hold staff accountable.

Councilman Blount noted having discussions in private and would need further discussion before taking a vote.

Mayor Pro Tem Barber recommended a one-year contract with an evaluation after 6 months to see if the city is ready to bring in-house.

Mrs. Carter requested an approval of the job descriptions only and hold off on the funding at this time, so as to be able to move forward if after six months of review, the Council is okay with the recommendation to bring in-house which would speed the process.

Councilman Thomas motioned to approve a new job description for a Chief Building Official full-time position: Second by Mayor Pro Tem Barber. The motion failed 2-3 (Alexander/Blount/Gantt Opposed).

Councilman Alexander motioned to Table Item #14, Item #15, Item# 16 and bring back to be heard in six months following an evaluation of the department, and also include Item #13 at that time: Second by Blount passed 3-1-1 (Thomas Opposed/Barber Abstained).

14. Council Consideration to adopt a new job description for a Building Inspector full-time position.

Presented by: Brecca Carter
Item Tabled

15. Council Consideration to adopt a new job description for a Permit Technician full-time position.

Presented by: Brecca Carter
Item Tabled

16. Council Consideration to adopt a new job description for a Civil Engineer part-time position.

Presented by: Brecca Carter
Item Tabled

17. Council Consideration to fill a vacancy and appoint a member to the Downtown Development Authority

Presented by: Quinton Washington

Mayor Ford noted filling a vacancy is normally done in Executive Session and noted the applicant requesting to be on the Board of Ethics.

Mrs. Holiday noted the Mayor appoints Ethics Board members and this applicant has requested to be considered for any other board with an opening, noting the application was submitted for the DDA, and the application was sent to the Mayor and Council and the (Downtown Development Authority) DDA Chair for review.

Councilman Alexander requested to consult with the DDA (Downtown Development Authority) board and motioned to Table: Second by Councilwoman Gantt. The motion passed 5-0.

18. Council Consideration to approve an Ordinance to amend the City of Stockbridge Code of Ordinances to provide for an exception to the restrictions on possession or consumption of alcoholic beverages at the Stockbridge Amphitheater.

Attorney Washington referenced an Ordinance requested by Council to match what is on the city's website; noted to allow 12x12 coolers to allow outside alcohol consumption at concerts.

Mayor Ford noted he does not favor the proposed Ordinance and has the power to veto and will veto the Ordinance if passed which can only be overturned with a vote of (4) members of Council.

Councilman Thomas noted his concern is what is being advertised on the city's website and tickets that have already been purchased in advance of the concert and this change.

Attorney Washington noted if the Mayor vetoes the Ordinance, it will go into effect with the second concert.

Chief Trammer noted there will be challenges enforcing the guidelines that are being put into place.

Mr. Harold Young, the Amphitheater Consultant referenced Zoom meeting with several Council members in January of 2023 where there was a consensus to allow alcohol consumption at concerts.

Councilwoman Gantt noted the importance of following the current process and procedures and to revisit this item at a later date.

Councilwoman Gantt motioned to approve w/amendment of page 2 Section (D) to permit patrons to bring alcohol and allow coolers up to size 12"x12"- one per patron: Second by Councilman Thomas. The motion passed 3-1-1 (Alexander Opposed/Barber Abstained). Mayor Ford noted he would exercise his veto power which can only be overturned with a vote of (4) members of Council.

19. Council Consideration to approve the Southern Crescent Technical College Amphitheater Rental Agreement to hold their 2023 commencement ceremony on May 9, 2023.

Presented by: Econuel Ingram, Events Coordinator

Mr. Ingram noted he has been working with Southern Crescent regarding the contract for use of the Amphitheater for their 2023 commencement since September 2022, noting the graduation will be held on May 9th and noted the contracts have been submitted to city attorney and the school's attorneys for review to finalize.

Mayor Ford inquired on the non-profit section of the current policy.

Mr. Ingram noted the contract stated the city allows for non-profits to have a \$2,500 rental status; however, there was not a standard operating procedure in place accounting for other things such as: maintenance, security, police, and parking which totals over \$16,000 including the rental fee for this proposed event.

Mayor Ford noted the documents provided to council indicate all the services that the school will be paying for to the vendors who are familiar with the Amphitheater and noted the city will not fund anything.

Councilwoman Gantt requested to remove on page 3 clause 8 (K)-Parking at Elementary Schools.

Councilman Thomas noted there should have been rules and regulations in place before allowing any organization to rent the Amphitheater.

Councilman Blount inquired under the commercial/for profit section if for profit businesses can host a concert for the same price of \$10,000 and noted adding language to the contract.

Mr. Gardiner noted they would not be able to hold a concert due to the rules put in place by the Council.

Attorney Washington noted the final contract could be edited to omit the prices before signature by the Mayor and the president of Southern Crescent Technical College.

Councilwoman Barber noted she would abstain from the vote noting the contract was presented to the Council on the dais prior to the meeting, and not having had an opportunity for review.

Councilwoman Gantt motioned to approve the rental agreement between Southern Crescent Technical College (SCTC) and the City of Stockbridge with the following conditions and amendments to the contract: Page 3 Clause 6 - B remove Private Events of \$7,500 and Commercial Events of \$10,000 and only include the fee for this Civic and Educational Event; remove Clause 8 (K) Parking at Elementary School; to add into the agreement page 4 Section 12 - Damages caused to the premises; and add a clause for in the event of a rainout: Second by Councilman Alexander. Th motion passed 4-0-1 (Barber Abstained; noting the full Council was not provided a copy of the contract prior to the meeting).

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- Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Apr 11)
- Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. at the Welcome Center 130 M L King, Sr. Heritage Trail (Apr 14)
- Downtown Development Authority Meeting - 3rd Tuesday of each month Via Zoom (Apr 18)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Apr 18)
- City Council Work Session Meeting, Last Tuesday of each month at 6:00 p.m. – City Hall Council Chamber (Apr 25)
- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Apr 27)

UPCOMING CITY EVENTS/INITIATIVES

- Join Mayor Pro Tem Barber in Partnership with JJ Smiles for the 2023 Annual Cookout & Fundraiser on April 15th from 2 pm to 6 pm at Clark Community Park. Community members are encouraged to donate backpacks and school supplies. Monetary donations are welcome with 100% of the proceeds going directly to JJSMILES, Inc. This event is free and open to the public. Please email ybarber@cityofstockbridge-ga.gov for more information.
- Join Councilman Blount on Wednesday, April 19th at the Merle Manders Conference Center for Bingo from 10am - noon. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Councilman Blount on Thursday, April 20th at the Windsong Clubhouse for a District 3 Townhall meeting at 7pm. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Councilman Blount on Saturday, April 22nd at Clark Community Park from 12pm – 3pm for the Stockbridge Motorsports Safety Ride. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Councilwoman Gantt on Wednesday, April 26th at 6pm at the Merle Manders Conference Center for a District 1 Town Hall. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Councilman Thomas for the Don't Trash Stockbridge centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.
- Join Mayor Ford for a Fund-Raising Luncheon in partnership with Sister Talk on Saturday, May 6, 2023, at 2pm for programs helping young girls to become both mature and responsible. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Save the Date: Carrie May Hambrick Day, Saturday, May 13th. More information to follow. Contact Councilman Thomas at 404-247-4972 for more information.

- A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Councilman Thomas presents a special tribute to our local veterans.
- Henry for Music (HFM) presents the ASEP Violin Classes and Music Program of Cotton Indian, Red Oak, and Fairview Elementary Schools & Students from the HFM Youth Orchestra United “Joy Through Music” Spring Concert 2023 on Tuesday, May 16, 2023, at 7pm at the Merle Manders Conference Center and will feature Mayor Pro Tem Barber on violin.

MAYOR’S COMMENTS

Mayor Ford stated that Spring is here, however, COVID-019 is still here and asked that everyone get vaccinations and boosters, along with flu shots. Mayor Ford wished everyone a belated Happy Easter/Resurrection Day hoping everyone has a new and renewed spirit for life; noted the NFL Draft is approaching and hopes Falcons and everyone else get their picks, noted the Atlanta Braves are off to a good start and wished them well on their season, hopefully towards another pennant; noted Friday, April 14th is the first concert of the 2023 series featuring the Isley Brothers and the group After 7.

Councilman Alexander referenced the NFL Draft will include our distinguished Stockbridge native and will likely be in the top 5.

Mayor Ford agreed, noting Will Anderson may very well be the first defensive player selected, and the city looks forward to honoring him on his accomplishments.

ADJOURNMENT

Councilwoman Gantt motioned to adjourn: Second by Mayor Pro Tem Barber. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



WORK SESSION MEETING SUMMARY MINUTES

TUESDAY, APRIL 25, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Yolanda Barber
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Frederick Gardiner, City Manager
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Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Captain Anderson

The Pledge of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with roll call. All members were in attendance.

Councilman Blount motioned to amend the agenda to Remove Item 7: Second by Mayor Pro Tem Barber. The motion passed 5-0.

Councilman Alexander motioned to amend the agenda to Remove Item 10: Second by Councilwoman Gantt. The motion passed 5-0.

Councilman Alexander motioned to Adopt the agenda: Second by Mayor Pro Tem Barber. The motion passed 5-0.

1. Review of the Retreat Minutes 03/20/2023
 2. Review of the Retreat Minutes 03/21/2023
 3. Review of the Retreat Minutes 03/22/2023
 4. Review of the Work Session Minutes 03/23/2023
- No Action

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated. None

PUBLIC HEARING

5. The City of Stockbridge Mayor & Council will hold the initial Public Hearing regarding the 5-Year update to the 2018 Comprehensive Plan & Community Work Program/Capital Improvement Element Presented by: Brecca Carter, Community Development Director and Ms. Keri Stevens of the Atlanta Regional Commission (ARC).

Mrs. Carter noted the City of Stockbridge will hold public hearings regarding the 5-year update to the 2018 Comprehensive Plan & Community Work Program/Capital Improvement Element, and the public participation process will take place over a 6-month period; noted the ARC is leading this process at no financial charge to the City.

Mrs. Carter referenced the 2018 Comprehensive Plan document, noting applicable maps, Short-Term Work Program and Capital Improvements Element were put in place to offer direction on the future growth of the City; and noted the DCA (Department of Community Affairs) requires that a 5-year plan update be conducted in order to incorporate changes to strengthen the plan in areas of housing, economic development, natural resources, facilities, etc., and that this process will allow the City to meet state standards.

Ms. Stevens noted this would be the first Public Hearing; noted the reason we plan is to Prepare for the Future, Provide for Public Health, Safety, & Welfare, Build Communities, Minimize Weaknesses, Enhance Strengths, Accommodate to Present Needs and Anticipate Change.

Ms. Stevens reviewed the Process and the Required Plan Elements, which included Vision & Goals, Needs & Opportunities, Community Work Program, Broadband Services, and some requirements for Capital Improvements Element, Land Use, Economic Development, Transportation and Housing.

Ms. Stevens reviewed the Tentative Schedule for February – October, noting the MOU (Memorandum of Understanding) has been signed with ARC, the Steering Committee will meet May 3rd and June 7th; a website will be launched along with a survey; ARC/City staff drafts the plan; Planning Commission/Council reviews plan at Work Session; ARC amends the plan as requested and will hold the 2nd Public Hearing.

Mrs. Carter noted the Steering Committee would consist of an elected official, the City Manager, the Community Development Director, the Public Works Director, and the Economic Development Director.

Councilman Thomas asked if there was a set number of members on the Steering Committee.

Ms. Stevens noted the committee is typically 7-9 members.

Councilwoman Gantt suggested new members in the community be selected for the committee.

Councilman Alexander asked Mrs. Carter to speak to how the projects come to fruition.

Mrs. Carter noted the Amphitheater as an example that had been on the Capital Improvement Plan for years, and has finally come to fruition, noting it takes years of planning for projects to work themselves through.

Councilman Alexander noted through guidance and training from National League of Cities and the Georgia Municipal Association, it was made very clear that local governments cannot request funding if the project is not included in the Plan.

Mrs. Carter noted the committee will also need to meet 3/3 with officials about their initiatives as well.

Mayor Pro Tem Barber emphasized the importance of getting information out to the public and including it in the city's next newsletter and social media platforms.

Ms. Stevens noted comments will be posted to the Public Input website and noted the ARC can assist and look into grant opportunities for the city; and thanked the ARC for the Bicycle Pedestrian Plan.

Mayor Pro Tem Barber suggested trails, trails, and more trails.

Ms. Stevens noted the plan will include trails, housing, infrastructure, and economic development.

Councilman Alexander asked the city to pursue funding and every dollar possible to address traffic and paving issues, especially along the Walt Stephens corridor and place on the next SPLOST.

Councilwoman Gantt agreed noting Flippen road should be added as well, along with pocket parks, sidewalks, and lighting, with the priority being the downtown area.

Councilman Blount noted he agrees with his colleagues, noting his greatest concern is funding, and the need to ensure that the infrastructure is the priority with the city's growth at a fast pace; and referenced the Rock Quarry Rd. widening project is already behind.

Mr. Gardiner reiterated the need to have meetings with the governing body to accomplish the goals, and noted that when projects are identified, there will be a need to address the funding, and this will need to be a collaborative effort; and noted there are several road issues that were inherited in District 1 that need to be addressed, and the funding has to be identified as well.

Mayor Pro Tem Barber noted District 4 has the same issues particularly along Valley Hill Rd.

Mayor Ford opened the Public Hearing.

There were no speakers in favor; there were no speakers opposed.

The Public Hearing was closed.

Mrs. Carter advised the Mayor & Council that someone would be in touch to schedule meetings over the next week or so, and that the Public Involvement Meeting would take place May 17th at the Merle Manders Conference Center with more information to follow.

OLD BUSINESS

6. Ordinance OR23-527 - To Amend the City of Stockbridge Code of Ordinances to provide for an exception to the restrictions on possession or consumption of alcoholic beverages at the Stockbridge Amphitheater
Presented by: Vanessa Holiday, City Clerk
Ms. Holiday presented OR232-527 and read Section 3.23 of the Charter: Submission of ordinances to the mayor's veto power.

Mayor Ford read his veto letter into the record:

"I, Mayor Anthony S. Ford, City of Stockbridge, am invoking City Charter Section 3.23 Submission of Ordinances to the Mayor, Veto Power. I am utilizing my veto power against Ordinance Amendment 23-527 Section D. The Veto is based on both: (A) Safety of the Concert Attendees and (B) Liability involving the City of Stockbridge. Concert attendees can still bring water, soft drinks, and juice in a cooler no larger than 12 inches by 12 inches. There is only one cooler per patron allowed."

Mayor Pro Tem Barber noted she abstained from the vote on April 10th noting she needed more information about the revenue and what other venues are doing in regard to alcohol, and will vote to approve the Ordinance, noting the size of the cooler does allow for some restriction on the quantity of alcohol brought into the venue.

Mayor Ford noted there are venues that do not allow patrons to bring in alcohol.

Mayor Pro Tem Barber noted there were tickets sold prior to the advertisement of patrons being allowed to bring in their own alcohol and believes decisions made prior to the concert series going on sale should stand.

Councilman Alexander noted, to be clear, the Ordinance is not to allow alcohol to be brought into the venue, noting you cannot regulate, and there would be a liability to the City; noted trained servers can sell alcohol and the patron can have a container with alcohol, and also visit the bar for additional alcohol, thus a liability to the city; noted small coolers cannot be regulated, and referenced the Braves and Falcon stadiums to not allow patrons to bring in their own alcohol.

Councilman Blount noted whether you sell alcohol or allow patrons to bring alcohol into a venue, you cannot control an individual's drinking, noted no one is checking blood alcohol levels, and agrees with the fact that tickets were sold to patrons where outside alcohol would be allowed.

Mayor Pro Tem Barber noted the city's intent is for concertgoers to have an enjoyable experience at our Amphitheater.

Councilman Thomas agreed, noting his experience at a venue west of the City does allow both food and alcohol, noting we need to work on getting the concession line wait time down at the Stockbridge Amphitheater; and asked Mayor Ford to call for a vote.

Mayor Ford asked the Amphitheater Consultant, Harold Young, to speak on the matter.

Mr. Young noted he has had a change of heart with his position regarding the admittance of alcohol since he last met with the Council at the Retreat, and that based on what he has witnessed, notes that we are competing we other venues and need to consider the allowance of alcohol by patrons.

Councilman Alexander reminded the Council of the City's Open Container District, noting alcohol must be consumed in a special cup.

Councilman Blount called for a Point of Order

Mayor Ford requested an explanation of the reason for the Point of Order.

Councilman Blount noted the discussion needs to remain germane to the topic.

Mayor Ford overrode the Point of Order.

Councilman Thomas noted the Point of Order identifies that you are off subject and should not be allowed to elaborate.

Attorney Washington defined a Point of Order, noting the Chair has the duty of making sure that the rules are followed, and that any member may call to the attention of the chair to a violation of the rules.

Councilman Alexander asked Mr. Young to confirm if his opinion has changed about allowing alcohol since he the Retreat.

Mr. Young confirmed that to be the case, noting the additional information about competitive venues and wanted the Amphitheater rules to be consistent.

Councilman Alexander noted this action will impact sales and noted the Stockbridge Amphitheater does not want to emulate the other venues, but rather to be the best, and offer best in class service; and noted approval of the Ordinance should require a cut-off time for the sale of alcohol.

Mr. Young noted he believes there is currently a cut-off time in place and will confirm.

Mayor Ford asked Major Godfrey to speak on the matter.

Major Godfrey noted the approval is at the discretion of the City Council, noting there are going to be challenges for the police to monitor and regulate.

Councilman Blount asked Mr. Young if the Amphitheater makes more money from ticket sales or alcohol.

Mr. Young responded with ticket sales.

Councilwoman Gantt motioned to override the Veto: Second by Councilman Blount. The motion passed 4-1 (Alexander opposed).

NEW BUSINESS

7. Council consideration to revise Chapter 10.12 of the city's code of ordinances governing parking regulations. Parking Ordinance Revisions
Presented by: Karen Anderson
Item Removed from the Agenda

8. Disposal of vehicle seats removed from police patrol vehicles as part of the up fitting with emergency equipment.
Presented by: Richard Godfrey
Major Godfrey noted there were 82 seats that were purchased with the police vehicles that have been replaced with seats that are more suitable for public transport of prisoners and need to surplus the original seats.

Mayor Pro Tem Baber asked if that method is being used to dispose of the seats.

Major Godfrey noted there is currently no market, and they are currently housed on a pallet on the Public Works grounds.

Councilwoman Gantt noted there must be someone who could use these seats and does not want to see them discarded without checking into that first; and asked what other police departments do when they purchase public safety vehicles.

The consensus agreed to attempt to find a use for the seats or donation rather than discarding them.

Major Godfrey stated the department would dispose of the seats the best way they can.

Councilman Blount motioned to approve the surplus or donation of 82 police department vehicles seats: Second by Councilwoman Gantt. The motion passed 5-0.

9. Council Consideration to approve the Youth Council and Youth Council Advisory Committee to utilize the entrance of the Amphitheater on May 17, 2023, from 5:00 pm-9:00 pm for the Youth Council's Senior Banquet - Presented by: Dr. Renee Gourdine

Councilman Thomas motioned to approve the Youth Council's use of the Amphitheater Platform area or Council Chamber on May 17, 2023: Second by Councilman Alexander. The motion passed 5-0.

10. Council consideration to fill a vacancy and appoint a member to the Downtown Development Authority - Presented by: Quinton Washington
Item Removed from the Agenda

11. Council Consideration authorizing the Mayor to sign the Resolution Amending the 2020 Service Delivery Strategy Agreement.

Presented by: Frederick Gardiner

Mr. Gardiner noted the amended SDS document only requires the signatures of the Mayor and Henry County Chair and not the other cities and for Forms 1, 2 and 4.

Councilman Alexander motioned to approve authorizing the Mayor to sign the Resolution Amending the 2020 Service Delivery Strategy Agreement: Second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to appoint the Stockbridge Representative to the Transportation Advisory Group - Presented by: Brecca Carter
Council requested additional information about the applicant, the board, and the Terms.

Councilman Alexander motioned to Table: Second by Mayor Pro Tem Barber. The motion passed 5-0.

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

UPCOMING MEETINGS & ANNOUNCEMENTS: Council meetings will be held in the City Council Chamber. Meeting dates, locations and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (May 8)
- Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (May 9)
- Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. at the Welcome Center 130 M L King, Sr. Heritage Trail (May 12)
- Downtown Development Authority Meeting - 3rd Tuesday of each month Via Zoom (May 16)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (May 16)
- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (May 25)
- City Council Work Session Meeting, Last Tuesday of each month at 6:00 p.m. – City Hall Council Chamber (May 30)

UPCOMING CITY EVENTS/INITIATIVES

- Join Councilwoman Gantt on Wednesday, April 26th for a District 1 Community Town Hall at the Merle Manders Conference Center at 6:00 p.m.
- Join Councilman Blount for National Day of Prayer, Thursday, May 4th at Stockbridge City Hall from 6:30 - 7:30 pm in the Council Chamber.
- Food Truck Tuesday starts Tuesday, May 2nd at Clark Community Park 111 Davis Rd. Lots and great food and activities for everyone.
- Save the Date: Carrie May Hambrick Day, Saturday, May 13th. More information to follow. Contact Councilman Thomas at 404-247-4972 for more information.
- Join Mayor Ford for a Fund-Raising Luncheon in partnership with Sister Talk on Saturday, May 6, 2023, at 2pm for programs helping young girls to become both mature and responsible. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Mayor Pro Tem Barber for a Mother's Day Tea/Brunch - Honoring Mothers and the Grace They Carry- Sunday, May 7th from 2-5pm at the Merle Manders Conference Center. Registration is required at [Eventbrite.com](https://www.eventbrite.com) MothersDayTeaBrunch.

- Save the Date: Carrie May Hambrick Day, Saturday, May 13th. More information to follow. Contact Councilman Thomas at 404-247-4972 for more information.
- Join Councilman Thomas for the Don't Trash Stockbridge centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.
- Henry for Music (HFM) presents the ASEP Violin Classes and Music Program of Cotton Indian, Red Oak, and Fairview Elementary Schools & Students from the HFM Youth Orchestra United "Joy Through Music" Spring Concert 2023 on Tuesday, May 16, 2023, at 7pm at the Merle Manders Conference Center and will feature Mayor Pro Tem Barber on violin.
- Honoring Veterans with a Continuous Salute all year long. Please send your pictures of Veterans with their name, branch, rank, and years of service as Councilman Thomas sends a salute to honor Veterans all year long. Please send pictures to rrawls@cityofstockbridge-ga.gov
- Join Mayor Pro Tem Barber for FREE Zumba every Saturday at 8:00 a.m. beginning May 6th at Gardner Community Park on E. Atlanta Rd.
- The City of Stockbridge Police Department is conducting a "Teddy Bear Drive" to benefit our partners at the Georgia Center for Child Advocacy. New and gently used teddy bears can be left at the Police Department located at 4545 N. Henry Blvd. or scan the QR Code on the city's website to purchase one from Amazon. Bears are used to comfort children receiving services after significant incidents.

MAYOR'S COMMENTS

Mayor Ford noted COVID is still with us and to get vaccinated and boosted; invited everyone to visit the website stockbridgeamp.com to see the concert lineup and noted more concerts are still being added; and extended congratulations to all the 2023 graduates and wished everyone success.

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Real Estate and Litigation: Second by Councilman Alexander. The motion passed 5-0.

Councilman Thomas motioned to adjourn Executive Session: Second by Councilman Alexander. The motion passed 4-0 (Gantt was not present for the vote).

Attorney Washington asked for a motion to approve a Resolution for the City to enter into L.O.S.T. (Local Option Sales Tax) negotiations with Henry County.

Councilman Blount motioned to approve a Resolution for the City to enter into L.O.S.T. (Local Option Sales Tax) negotiations with Henry County: Second by Councilman Alexander. The motion passed 4-0 (Gantt was not present for the vote).

ADJOURNMENT

Councilman Alexander motioned to adjourn: Second by Councilman Thomas. The motion passed 4-0 (Gantt was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☒ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

AMI meters for Diamante Town Home Development

BACKGROUND INFORMATION:

The Water Department needs 250 AMI meters for the Diamante Town Home development. The City's AMI system uses Mueller meters and Water Works, Inc. is the sole supplier of the meters.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER *John Wiggins* _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☐ N/A

AMOUNT \$63,615.00

ATTACHMENTS: ☒



Quotation

Quote #: DAV04261208

Page 2 of 3

SOLID STATE REGISTER (SSR)

Mueller SYSTEMS

Features

APPLICATIONS: The Mueller Systems™ Solid State Register (SSR) is available for use on all current Mueller Systems positive displacement meters in 5/8" through 2" sizes. The SSR register provides the granular data required for use in the latest AMR and AMI applications without the friction and loss of accuracy associated with electromechanical registers. Improved accuracy and reading resolution make the SSR the sensible choice for improving revenue now and in the future.

The SSR register uses no hazardous substances within the electronic equipment. The PCB, components and solder are all lead free making the SSR register a "green" choice.

The SSR register provides up to 10 digits of visual resolution and up to 9 digits of electronic resolution for outstanding granularity when used in conjunction with current Mueller Systems AMR and AMI systems. Granularity of data and frictionless operation permit customers to capture maximum revenue and be proactive in leak detection and resource conservation. Two new optional magnetic tamper detection features provide notification of register or measuring chamber removal from the meter or interference by external magnetic fields. The combination of proven mechanical meter technology and solid state register design provide the basis for empowered and satisfied utility customers when used in conjunction with Mueller Systems AMR/AMI systems.

The large LCD display provides crystal clear meter reading opportunities during visual verification of radio frequency transmissions or field testing. Intuitive icons on the LCD display provide concise information to assist utility personnel in all field operations. The unique 10 digit serial number on the Mueller Systems SSR register display and housing identify it as the basis for all systems communication. The display provides information specific to the registration units, model, size, date of manufacture, direction of flow, battery status, billing units and tamper indication codes to provide verifiable and retrievable data in the event it is required visually.

CONFORMANCE TO STANDARDS: Mueller Systems Solid State Register complies with the latest revision of ANSI/AWWA Standard and C707 for Encoder Remote Reading Systems as well as the American Standard Code for Information Interchange or ASCII.

CONSTRUCTION: Mueller Systems utilizes a UV stable, molded enclosure and lid made of thermoplastic to permanently house the SSR electronics. A heat treated, tempered glass lens provides a scratch resistant barrier to the elements in all meter box environments. A variety of integral and wired AMR/AMI options is available.

The SSR is compatible with all bayonet style locking mechanisms offered on Mueller Systems meters. The SSR is tamper protected by an integral installation ring making tampering readily apparent to field technicians. The register and installation ring can be replaced without removing the meter from the service line when required due to vandalism or damage.

OPERATION: The SSR encoder register detects the rotation of the drive magnet incorporated into the meter measuring element. As the four pole magnet turns, sensors inside the register capture minimal movements of the magnet to provide exceptional accuracy without the introduction of friction or loss of revenue normally associated with electromechanical devices.



Solid State Register (SSR)§

SSR

When interrogated by a Mueller Systems AMR/AMI device, the SSR register communicates the unique 10 digit serial number, up to 9 digit electronic reading and all tamper codes in ASCII format where it can be recorded and maintained within the reporting structure of the AMR/AMI system. In the event that field testing is required, the optical port on the face of the display allows the SSR register to be placed into test mode. Test mode permits technicians to conduct valid field tests to determine the accuracy of the meter.

MAINTENANCE: The Mueller Systems SSR encoder register is designed and manufactured to provide a 20 year service life with virtually no maintenance required. Register installation rings and lids are available as replacement components in the event of vandalism or the need for meter retrofits.

Materials and Specifications

MODEL	Solid State Register (SSR)
REGISTER TYPE	Solid State Absolute Encoder Register
SIZES	All 5/8" through 2" Positive Displacement Meters
STANDARDS	Manufactured and tested to meet or exceed all applicable parts of ANSI/AWWA C707 Standard and the American Standard Code for Information Interchange (ASCII)
TEMPERATURE OPERATING RANGE	14°F (-10°C) to 176°F (80 °C)
STORAGE TEMPERATURE RANGE	-40°F (-40°C) to 185°F (85°C)
CONNECTION OPTIONS	5' or 25' Nicor Connector, 5' or 25' Itron In-Line Connector, Integral Hot Rod or Mi.Node with no exposed wire, 5' or 25' wired Hot Rod, or Mi.Node with factory potted connections
MATERIALS	Register housing and lid - thermoplastic; Register lens - glass; Battery - Lithium Thionyl Chloride; LCD Display - 10 digit visual resolution and up to 9 digit electronic resolution with Mueller Systems AMR/AMI systems
AMR/AMI COMPATIBILITY	Mueller Systems Hot Rod AMR system, MegaNet AMI system, Mi.Net AMI system and other AMR/AMI systems that can utilize the Mueller Systems standard encoder protocol output. The SSR register is not compatible with touch pad technology.

420 Series Bronze

Mueller SYSTEMS

420 Bronze PD Meter

Sizes 5/8" x 1/2" and 5/8" x 3/4"

Features

APPLICATIONS: The Hersey® 420 bronze is a nutating disc style, positive displacement meter designed for residential and small commercial applications where water volumes are low and low flow sensitivity is important.

CONFORMANCE TO STANDARDS: All Hersey 420 bronze meters meet or exceed the latest revision of the AWWA C-700 Standard for positive displacement meters. Every 420 bronze no lead meter is compliant with the latest initiatives of NSF, ANSI and EPA standards.

CONSTRUCTION: Hersey 420 water meters consist of three basic parts: maincase; measuring chamber; and permanently sealed register. The maincase is made of bronze for long life. Direction of flow arrows and model are cast into each maincase for ease of identification. The bottom cover is epoxy-coated cast iron with a molded plastic liner separating it from the waterway. Optional bronze and plastic bottom covers are available. The measuring chambers are designed for reduced wear during operation. The measuring chamber, integral strainer, nutating disc and thrust roller are thermoplastic, which is dimensionally stable and will not corrode. The register housing and lid are available in your choice of plastic or bronze for standard visual read registers. The meter is designed so that the register can be replaced easily without removing the meter from the service line.

REGISTER: The permanently sealed visual read register has a unique triple "L" seal and heat treated, glass lens to eliminate dirt, moisture infiltration and fogging. An integral tamper-proof locking feature is provided to resist tampering with the register. The totalizing register has a straight-reading odometer type display, a 360° test circle with center sweep hand and a low flow (leak) detector. Standard gearing is used, making registers interchangeable by size. The 420 bronze meter is available with all AMR and AMI options for increased reading efficiency.

OPERATION: Water flows through the meter's strainer where debris is screened out. The incoming water fills a known volume of the measuring chamber on one or the other side of a movable disc that separates the chamber into two sections. As water enters, it moves the disc (nutates), forcing a known volume of water out of the meter from the opposite side of the disc. The process repeats as the sections refill and empty in turn. The nutating action of the disc is coupled magnetically to the register to indicate the volume of water that passes through the meter.

MAINTENANCE: The Hersey 420 positive displacement meter is designed and manufactured to provide long service life with virtually no maintenance required. Repair components available include complete chamber assemblies and bottom plate gaskets. All components can be accessed without removing the meter body from the service line for simplified maintenance.

CONNECTIONS: Supplied with external straight pipe threads (NPSM) per ANSI B1.20.1



5/8" x 3/4" 420 Bronze PD Meter

420 Bronze

Materials and Specifications

MODEL	420 Bronze Meter
SIZES	5/8" X 1/2", 5/8" X 3/4"
STANDARDS	AWWA C-700, Most current NSF-61, ANSI, & EPA Initiatives
SERVICE	Measurement of flow in forward direction only
INSTALLATION	Horizontal or Vertical
OPERATING FLOW RANGE	See Charts on the following pages
ACCURACY	See Charts on the following pages
MAXIMUM WORKING PRESSURE	150 PSI
TEMPERATURE RANGE	33° F to 100° F water temperature
MEASURING ELEMENT	Nutating Disc PD Chamber
REGISTER TYPE	Straight reading, permanently sealed, magnetic drive with low flow indicator and remote reading capability
METER CONNECTIONS	External straight pipe threads (NPSM)
MATERIALS	Meter case – Bronze Bolts – Stainless Steel Measuring Element Chamber and Disc – Thermoplastic Disc Pin – SST Strainer – Thermoplastic
OPTIONS	AMR/AMI Reading Systems

Meter Registration

Meter Size	Initial Dial*	Capacity	Initial Dial*	Capacity
5/8"	10 Gallons	10 Million	1 Cubic Ft.	1 Million

*Registration equal to one full revolution of the sweep hand.

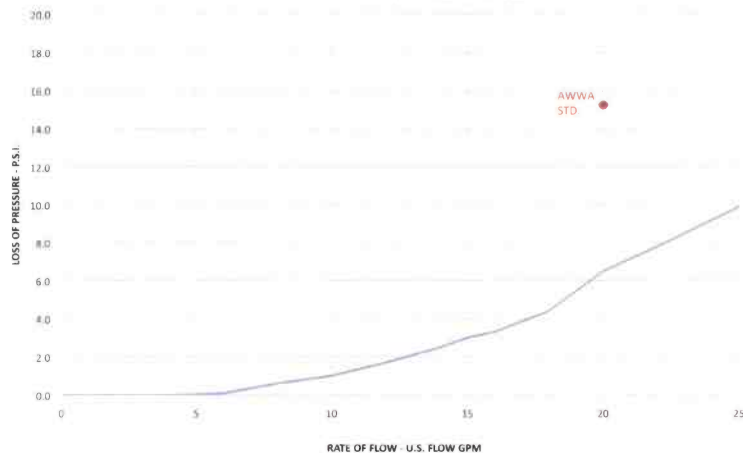
Flow Characteristics

Meter Size	Typical Low Flow (95% Minimum)	Typical Operating Range (100% $\pm$ 1.5%)	Maximum Continuous Operation
5/8"	1/8 GPM	1/2 to 20 GPM	15 GPM

Performance

Head loss

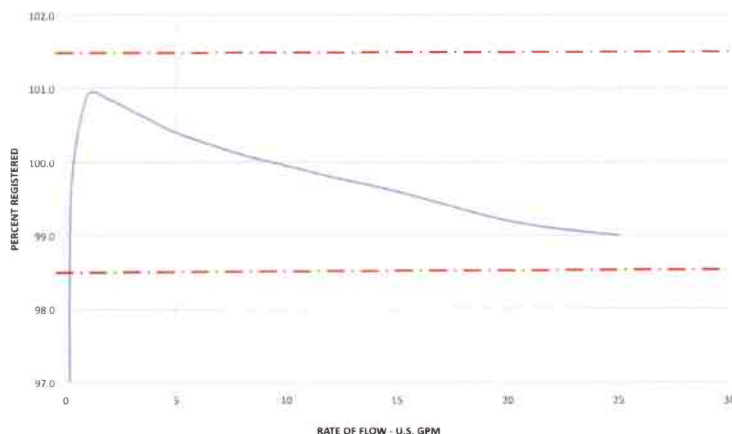
Head Loss on 5/8" 420 Bronze



NOTE: Performance curves are typical only and NOT a guarantee of performance.

Accuracy

Accuracy on 5/8" 420 Bronze



NOTE: Performance curves are typical only and NOT a guarantee of performance.

420 Series Bronze

420 Bronze PD Meter

Sizes 5/8" x 1/2" and 5/8" x 3/4"

Mueller SYSTEMS

420 Bronze

MODEL 420 BRONZE METER ASSEMBLY COMPONENTS			
ITEM	PART #	DESCRIPTION	QTY
1	C5768	PLASTIC REGISTER COVER	1
	C5774	BRONZE REGISTER COVER	
2	C5769	PLASTIC REGISTER HOUSING BASE	1
	C5772	BRONZE REGISTER HOUSING BASE	
3	AS41122	PLASTIC LID SPIROL PIN	1
	AS41123	BRONZE LID SPIROL PIN	
4	AS12658	BLUE COLOR REGISTER LOCKING PIN	1
	AS126581	BRONZE COLOR REGISTER LOCKING PIN	
5	D36981	MODEL 420 VISUAL REGISTER SG	1
	D36982	MODEL 420 VISUAL REGISTER CF	
	D36983	MODEL 420 VISUAL REGISTER CM	
	D36991XX	MODEL 420 TRANSLATOR REGISTER SG	
	D36992XX	MODEL 420 TRANSLATOR REGISTER CF	
6	D36993XX	MODEL 420 TRANSLATOR REGISTER CM	1
6	C5770	REGISTER HOUSING INSERT	1
7	D3680SI	5/8" X 3/4" MODEL 420 MAIN CASE	1
	D3681-1SI	5/8" X 1/2" MODEL 420 MAIN CASE	
8	A13120	MODEL 420 CHAMBER O-RING	1
9	D3635PO	MODEL 420 CHAMBER ASSEMBLY	1
10	C6681	MODEL 420 BRONZE STRAINER RETAINER	1
11	B8664	MODEL 420 BRONZE GASKET	1
12	B8665	MODEL 420 LINER (IRON/BRZ ONLY)	1
13	B8663	MODEL 420 IRON BOTTOM PLATE	1
	B8662	MODEL 420 BRONZE BOTTOM PLATE	
	C6682	MODEL 420 PLASTIC BOTTOM PLATE	
14	90026	5/16-18 X 7/8" HEX BOLT SS (IRON/BRZ BTM)	4
	90010	5/16-18 X 1-1/8" HEX BOLT SS (PLASTIC BTM)	
15	90018	5/16 FLAT WASHER SS (PLASTIC BTM)	4

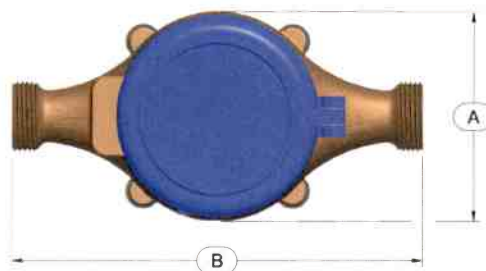


Dimensions, Weights and Parts

Meter Size	5/8"	
Model	420 Bronze Standard Register	420 Bronze Translator Register
Dimension		
A	3.8125"	3.8125"
B	7.5"	7.5"
C	3.3125"	4.25"
D	1.375"	1.375"
Weight	3.7	3.7

Weights are in pounds and are approximate.
Inlet and outlet 1/2" or 3/4"

420 Bronze Meter



420 Bronze Meter



MUELLER

MI.NET® M NODE

Mi.Node M Meter Mobile / Fixed Meter Interface Unit

FEATURES

Two Way Communications: The Mueller Mi.Node M meter interface unit provides a direct connection to all Mueller water meters equipped with a Mueller encoder register. The primary function of the Mi.Node transceiver is to provide full, two way communications in either the Mi.Net mobile system or fixed network environment.

System Components: Information retrieved from a water meter is stored temporarily within the Mi.Node meter interface unit's internal memory. As a default, the Mi.Node meter interface unit will transmit hourly meter data at a predetermined time once per day to the Multi Network collector in fixed network mode and bubble up every 6 seconds to be read via a mobile collector. On demand reads to the Mi.Node meter interface unit can be requested at any point in time and are typically delivered within seconds. For fixed network applications, this data is sent to a Multi Network Collector (MNC) via an unlicensed radio frequency and then relayed to the Mi.Net system host server for analysis and storage. In a mobile application, the data is retrieved by a vehicle based Mobile Transceiver and that data is then uploaded to the server back at the office. The Mi.Node meter interface unit utilizes advanced noise filtering technology that allow the Mi.Net system to maximize range while keeping infrastructure to a minimum. Multiple routing options for each Mi.Node meter interface unit ensure that the data will be retrieved by the server.

Construction: The Mi.Node meter interface unit incorporates multiple moisture barriers to eliminate concerns over moisture intrusion even in meter box environments. An o-ring sealed thermoplastic enclosure, coated electronic board and potting compound provide a watertight package that permits Mueller to offer a 20 year warranty on the Mi.Node meter interface unit. A large lithium ion battery provides plenty of power over the life of the transceiver.

Scalable and Upgradable: The various models of Mi.Node meter interface unit allow the Mi.Net system to provide robust and efficient AMI, and water conservation solutions for all types of residential and commercial applications.

The Mi.Node meter interface unit's functionality can be upgraded remotely by issuing a broadcast demand. A firmware upgrade made over the Mi.Net system network allows the Mi.Node meter interface unit to be upgraded autonomously. All system Mi.Node transceivers can be scheduled for an upgrade at one time and the system will notify the user when the process is complete.

The Mi.Node meter interface unit seamlessly connects directly to the Mueller Remote Disconnect (RDM) meter for easy but secure actuation of the valve through the user interface and can be actuated in the field or through the AMI network.



MATERIALS AND SPECIFICATIONS

Interfaces with most domestic meter manufacturers
standard encoded protocol

Logs and stores 105 days of hourly data meter data in internal memory

Automatically detects encoder meter type connected

No external power supply required for operation

Notifies the system of low battery level for preemptive maintenance

RF antenna contained inside Mi.Node meter interface unit enclosure

FCC compliant

Mi.Node wire lengths To Mueller register 5', 25'

Power Source C Cell Lithium Battery

Transmit Frequency 902 MHz - 928 MHz

Data Integrity Verified with every data message

Temperature Range: -40°F to + 158°F (-40°C to + 70°C)

Humidity: 0% - 100% condensing

Dimensions 6 3/8" high x 2 15/16" wide x 3 3/8" deep

For more information about Mueller or to view our full line of water products, please visit muellersystems.com or call Mueller customer service at 1.800.423.1323.

Mueller refers to one or more of Mueller Water Products, Inc., a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, Hydro-Gate®, Hydro-Guard®, HYMAX®, Jones®, Krausz®, Mi-Net®, Milliken®, Pratt®, Pratt Industrial®, Singer®, and U.S. Pipe Valve & Hydrant. Please see muellerwpp.com/brands and krauszusa.com to learn more.

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City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☒ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☒ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

INVITATION TO BID (ITB) NUMBER 16RFP101216-DRR-AMERICAN TANK MAINTENANCE, LLC—FULL SERVICE TANK MAINTENANCE PROGRAM.

BACKGROUND INFORMATION:

On April 3, 2018, the City Council approved the Invitation to Bid (ITB) Number, 16RFP101216-DRR for American Tank Maintenance, LLC, for Full-Service Tank Maintenance.

Invitation to Bid (ITB) Number, -DRR for American Tank Maintenance, LLC, for Full-Service Tank Maintenance provides routine maintenance, a full-service tank maintenance program, long-term maintenance and management to include but not be limited to engineering and inspection services, rehabilitation, repair, repainting, inspection, washout, and preventative maintenance of four (4) water tank systems and any other repair activities to be determined by the City

SIGNATURES:

CITY MANAGER _____

CITY TREASURER John Weyman

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT 61,419.00

ATTACHMENTS: ☒

The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options. October 2021, the Service Agreement was entered into by and between American Tank Maintenance, LLC and The City of Stockbridge, Georgia, and shall expire after one (1) year, though the Agreement can be renewed for up to six (6), one (1) year periods.

STAFF RECOMMENDATION:

The Public Works Department is requesting City Council's approval to renew the term contract for Invitation To Bid (ITB) Number 16RFP101216-DRR, Full Service Tank Maintenance Program, between American Tank Maintenance, LLC, and the City of Stockbridge, authorizing the Mayor to execute same; and authorizing the City Manager to execute all administrative and budgetary actions related to the Agreement.

The budgeted amount is

The Public Works Department has determined that American Tank Maintenance, LLC, has performed all work in accordance with the contract requirements, and have provided quality service to the City. The City Staff is requesting a contract through October 2024.

The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options. October 2021, the Service Agreement was entered into between American Tank Maintenance and The City of Stockbridge, Georgia. The agreement shall expire after one (1) year, though the Agreement can be renewed for up to six (6), one (1) year periods.

Section 3.30.227 - Renewals and extensions; The city council shall approve all renewals or term contract extensions: (A) to afford the city a continuous supply of items or services in the event of the termination or near termination of the award/contract and; (B) where cost is greater than fifty thousand dollars (\$50,000.00); and when the original contract was approved by the city council.

Fiscal Impact: Funds will be provided from account number 505-44200-522210 (Maintenance Agreements) in the Water Department budget.



Where Community Connects

PROCUREMENT DIVISION

4640 North Henry Boulevard, Stockbridge, Georgia, 30281 | Phone: (770) 389-7900

CONTRACT RENEWAL EVALUATION FORM

Date: May 1, 2023

Department: Public Works Department

Contact: Decius Aaron/Public Works Director

Contract No.: 16RFP101216-DRR – American Tank Maintenance, LLC , Full- Service Tank Maintenance

The above referenced contract expires **October 2023**. The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options. October 2021, the Service Agreement was entered into by and between American Tank Maintenance, LLC, and the City of Stockbridge, Georgia, and shall expire after one (1) year, though, the Agreement can be renewed for up to six (6), one (1) year periods; therefore. Per the terms, this Contract is eligible to be renewed for an **additional 12-month period**.

Please complete the Survey (Section 1, below) evaluating the Contractor's performance during the past Contract Term. If answering "No" to any question, please provide a brief explanation. Per Section 2, please indicate whether you wish to renew this contract.

Section 1: Contractor Evaluation

	YES	NO	N/A
1. Contractor performed all work in conformance with the Contract requirements?	<u>X</u>	—	—
2. Contractor was responsive and professional?	<u>X</u>	—	—
3. Are you satisfied with the quality of the work performed by Contractor?	<u>X</u>	—	—
4. Did Contractor anticipate your needs and provide value-added services beyond the scope/requirements of the	—	—	<u>X</u>

Contract?

Comments: _____

Section 2: Renewal

☐ No, we wish not to renew. Please close Contract.

☒ Yes, we wish to renew

☐ This contract has no renewals left. I wish to rebid. Please see the attached verified scope of services.

a) Check the appropriate box below

☒ renew per the terms & requirements of original Contract
☐ renewal to include additional/modified terms & requirements, please contact me for details

Please sign and return this form to: Wanda J. Cooley, Procurement Specialist
Procurement Division

Questions regarding this form should be directed to: _____.

Submitted by:

Decius T. Aaron

(Department authorized signature)

Decius T. Aaron

(printed name)

Public Works Director

(title)

May 1, 2023

(date)

**SERVICE AGREEMENT
BY AND BETWEEN
AMERICAN TANK MAINTENANCE, LLC
AND
THE CITY OF STOCKBRIDGE, GEORGIA**

This Agreement ("Agreement") is made and entered into this _____ day of October, 2021, by and between American Tank Maintenance. (hereinafter, "CONTRACTOR"), and the City of Stockbridge, Georgia (hereinafter, "City") (CONTRACTOR and City sometimes referred to herein as "Parties").

W I T N E S S E T H:

WHEREAS, City desires to engage the services of CONTRACTOR to perform for City services full-service tank maintenance, as stated in City Invitation to Bid Number 16RFP101216-DRR and pursuant to City Resolution R18-925, (the "Project"); and

NOW, THEREFORE, in consideration of the promises and mutual agreements herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **Termination.** This Agreement shall expire after one (1) year, though the Agreement can be renewed for up to six (6), one (1) year periods. The provisions of Section 2(c) below shall specifically survive the termination or expiration of this Agreement. The City may terminate this Agreement at any time for any reason with thirty (30) days advance written notice.

2. **Services.**

(a) Subject to the terms and conditions set forth in this Agreement, City hereby retains CONTRACTOR to provide the services set forth on Exhibit A entitled "Scope of Work" and related sales proposals all attached hereto and incorporated herein by reference. City Invitation to Bid Number 16RFP101216-DRR and Contractor's response and all terms therein shall be incorporated completely herein by reference.

(b) The standard of care applicable to CONTRACTOR's services will be the degree of skill and diligence normally employed by professional contractors performing the same or similar services at the time said services are performed. CONTRACTOR will re-perform any services not meeting this standard without additional compensation. CONTRACTOR warrants that any services it conducts will be adequate and sufficient to accomplish the purposes for which they are performed, and no review or approval thereof by the City shall be deemed to diminish this warranty in any way.

(c) CONTRACTOR shall indemnify and hold harmless the City and its agents and employees (i) from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the Project, provided that

any such claim, damage, loss, expense or attorney's fees is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and is caused in whole or in part by any negligent act or omission of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder and (ii) from the inadequacy of the Services performed by CONTRACTOR or anyone for whom CONTRACTOR is responsible. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Clause. In any and all claims against the City or any of its agents or employees, by any employee of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation set forth in this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any Subcontractor under workers' or workman's compensation acts, disability benefit acts or other employee benefit acts.

3. **Compensation.** CONTRACTOR shall receive compensation from the City as set forth in the attached Exhibit B.

4. **Miscellaneous.**

(a) This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

(b) CONTRACTOR may not assign this Agreement, in whole or in part, without the prior written consent of City. City may assign this Agreement, in whole or in part, without the prior consent of CONTRACTOR; however, City shall provide CONTRACTOR with prior written notice of any such assignment.

(c) This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

(d) The headings contained herein are for the convenience of the parties only and shall not be interpreted to limit or affect in any way the meaning of the language contained in this Agreement.

(e) This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same Agreement. Any signature page of any such counterpart, or any electronic facsimile thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any telecopy or other facsimile transmission of any signature shall be deemed an original and shall bind such party.

(f) If any provision of this Agreement shall be held void, voidable, invalid or inoperative, no other provision of this Agreement shall be affected as a result thereof, and accordingly, the remaining provisions of this Agreement shall remain in full force and effect as

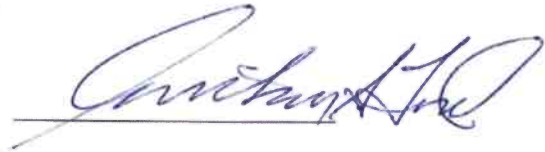
though such void, voidable, invalid or inoperative provision had not been contained herein. If any of the provisions of this Agreement shall be declared unenforceable as to certain parties, then the performance of said provision shall be excused by the parties hereto and the remaining provisions of this Agreement shall remain in full force and effect.

(g) This Agreement, including all exhibits hereto (which are incorporated herein by this reference), contains the entire agreement and understanding concerning the subject matter hereof between the parties hereto. No waiver, termination or discharge of this Agreement, or any of the terms or provisions hereof, shall be binding upon either party hereto unless confirmed in writing. This Agreement may not be modified or amended, except by a writing executed by both parties hereto. No waiver by either party hereto of any term or provision of this Agreement or of any default hereunder shall affect such party's rights thereafter to enforce such term or provision or to exercise any right or remedy in the event of any other default, whether or not similar.

(h) CONTRACTOR shall at all times maintain sufficient liability insurance and payment and performance bonds to cover their services under this Agreement.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties intending to be legally bound hereby, have executed this Agreement as of the date first above written.



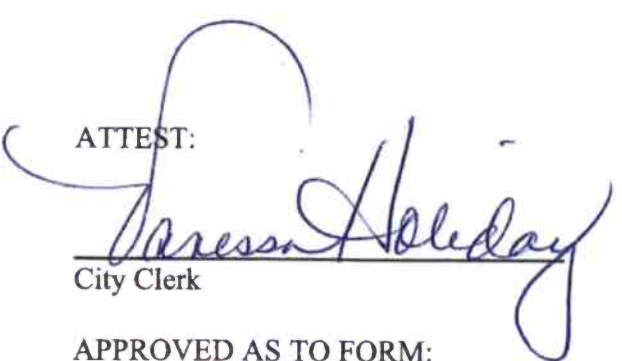
By: MAYOR, Anthony S. Ford

CITY OF STOCKBRIDGE, GEORGIA



AMERICAN TANK MAINTENANCE, LLC

ATTEST:



City Clerk

APPROVED AS TO FORM:

City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
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- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

Request to increase FY 2024 sanitation fees.

BACKGROUND INFORMATION:

The sanitation budget is projected to have a significant revenue shortfall in FY2024. Staff is recommending increasing monthly sanitation fee to \$22.00 per month as the City will add 2,000 additional customers which will lead to a projected 35% increase in disposal costs.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT _____

ATTACHMENTS:

The FY 2023 sanitation budget had a shortfall of \$223,427.11 and the FY 2024 sanitation budget is projected to have a revenue shortfall. Staff is recommending increasing the monthly sanitation fee to \$22.00 per month as the City will add 2,000 additional customers which will lead to a projected 35% increase in disposal costs.

FY 2023

Sanitation Billing	\$1,698,765.12
Sanitation Budget	\$1,922,192.23
Gain/Loss	(223,427.11)

FY 2023 Disposal Costs

Month	Disposal Costs
January	\$64,411.19
February	\$43,728.39
March	\$60,577.56
Total	\$168,717.14
Average	\$56,239.05
Projected Annual Cost	\$674,868.56
35% Disposal Costs Increase	\$911,072.56

*** The FY 2023 disposal costs will increase as the City will begin adding the annexed residents to the City's sanitation service in June 2023.



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
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- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

Request to increase FY 2024 stormwater fees.

BACKGROUND INFORMATION:

The stormwater budget is projected to have a revenue shortfall in FY2024. Staff is recommending increasing the annual stormwater fees by 5%.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT _____

ATTACHMENTS:

	Current Rates	FY 2024 Rates	Percent Increase
	Tier 1 Single Family Residential		
Base Rate	\$7.59	\$7.97	
Impervious Rate	\$ 29.99	\$ 31.49	4.76%
Total Fee	\$37.58	\$39.46	
	Tier 2 Single Family Residential		
Base Rate	\$7.59	\$7.97	
Impervious Rate	\$59.98	\$ 62.98	4.76%
Total Fee	\$67.57	\$70.95	
	Non-Single Family Residential (20,000 Square Feet)		
Base Rate	\$7.59	\$7.97	
Impervious Rate	\$299.90	\$ 314.90	4.76%
Total Fee	\$307.49	\$322.87	



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
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- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☒ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

REQUEST FOR PROPOSAL (RFP) NO. 2021-0004 – LANDSCAPE MAINTENANCE SERVICES, YELLOWSTONE LANDSCAPE, LLC

BACKGROUND INFORMATION:

The Public Works Department is requesting approval to renew the competitive solicited Contract pursuant to Request For Proposal (RFP) Number 2021-0004, Landscape Maintenance Services with Yellowstone Landscape, LLC.

The initial Contract was approved by Council on September 28, 2021, for an estimated annual amount of \$250,000.00. On December 14, 2021, Resolution No. R21-1382, the City Council approved an increase in the amount of \$50,000.00, bringing the annual total amount to \$300,000.00. The Agreement is for one (1) year, with the option to renew for four (4) one (1) year periods, with such options in the City's sole discretion. The contract expires September 30, 2023.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$327,216.00

ATTACHMENTS: ☒

STAFF RECOMMENDATION:

The Public Works Department is requesting approval to renew the competitive solicited Contract pursuant to Request For Proposal (RFP) Number 2021-0004, Landscape Maintenance Services with Yellowstone Landscape, LLC, and the City of Stockbridge, authorizing the Mayor to execute same; and authorizing the City Manager to execute all administrative and budgetary actions related to the Agreement.

The Landscape Maintenance Services scope of services to be performed comprises general grounds keeping, horticultural maintenance, irrigation and cleanup of landscape areas as designated in each service area and the list of locations and when necessary, repairs to vandalism, irrigation systems and replacement of plant materials. Services to be rendered include but are not limited to the following:

- Maintenance of turf and ground cover areas, mowing and edging.
- Removal of litter and debris from turf, planter beds, fence lines and street curbs.
- Pruning of trees and shrubs.
- Application of chemical agents for control of weeds, plant disease and insects that are harmful to plant growth and/or pedestrians.
- Monthly inspection and maintenance of irrigation systems by a licensed irrigator (provide evidence of such licensure).
- Replacement of plant material.

The Public Works Department has determined that Yellowstone Landscape – Southeast, LLC., is performing all work in accordance with the contract requirements and is providing quality city to the City.

The Public Works Department is requesting a contract renewal through September 30, 2024, and the Procurement renewal process of this contract was approved by the City Manager.

Section 3.30.227 - Renewals and extensions; The city council shall approve all renewals or term contract extensions: (A) to afford the city a continuous supply of items or services in the event of the termination or near termination of the award/contract and (B) where cost is greater than fifty thousand dollars (\$50,000.00); and when the original contract was approved by the city council.

The annual landscape budget is as follow:

Government Buildings	\$244,992.00
Amphitheater	\$74,220.00
Police Precinct	\$8,004.00
Total	\$327,216.00

Yellowstone Landscape will not have a price increase in FY 2024.

Fiscal Impact: Funds will be provided from account number 100-15650-522219 (Landscaping) in the Government Buildings and account number 565-61800-522219 (Landscaping) in the Amphitheater budgets.



Where Community Connects

PROCUREMENT DIVISION

4640 North Henry Boulevard, Stockbridge, Georgia, 30281 | Phone: (770) 389-7900

CONTRACT RENEWAL EVALUATION FORM

Date: May 1, 2023

Department: Public Works Department

Contact: Decius Aaron/Public Works Director

Contract No.: RFP No. 2021-0004- Landscape Maintenance Services – Yellowstone Landscape, LLC

The above referenced contract expires on **September 30, 2023**. Per the terms of the Contract, this Agreement shall be for one (1) year, commencing on the date of execution stated above, and the City shall have the option to renew for four (4), one (1) year periods. Per the terms, this Contract is eligible to be renewed for an **additional 12-month period**.

Please complete the Survey (Section 1, below) evaluating the Contractor's performance during the past Contract Term. If answering "No" to any question, please provide a brief explanation. Per Section 2, please indicate whether you wish to renew this contract.

Section 1: Contractor Evaluation

	YES	NO	N/A
1. Contractor performed all work in conformance with the Contract requirements?	<u>X</u>	—	—
2. Contractor was responsive and professional?	<u>X</u>	—	—
3. Are you satisfied with the quality of the work performed by Contractor?	<u>X</u>	—	—
4. Did Contractor anticipate your needs and provide value-added services beyond the scope/requirements of the Contract?	<u>X</u>	—	—

Comments: _____

Section 2: Renewal

☐ No, we wish not to renew. Please close Contract.

☒ Yes, we wish to renew

☐ This contract has no renewals left. I wish to rebid. Please see the attached verified scope of services.

a) Check the appropriate box below

☐ renew per the terms & requirements of original Contract

☐ renewal to include additional/modified terms & requirements, please contact me for details

Please sign and return this form to: Wanda J. Cooley, Procurement Specialist
Procurement Division

Questions regarding this form should be directed to: _____.

Submitted by:

Decius T. Aaron

(Department authorized signature)

Decius T. Aaron

(printed name)

Public Works Director

(title)

May 1, 2023

(date)

PROJECT DETAILS

CLIENT NAME:	City of Stockbridge
BILLING ADDRESS:	4640 North Henry Boulevard, Stockbridge, GA 30281
PROPERTY CONTACT:	Decius Aaron
PROPERTY CONTACT EMAIL:	daaron@cityofstockbridge-ga.gov
PROPERTY CONTACT PHONE:	678-373-6765
CONTRACT EFFECTIVE DATE:	10-1-2021
CONTRACT EXPIRATION DATE:	9-30-2022
INITIAL TERM:	One Year
PROPERTY NAME:	City of Stockbridge
PROPERTY ADDRESS:	4640 North Henry Boulevard, Stockbridge, GA 30281
CONTRACTOR:	Yellowstone Landscape, PO Box 849, Bunnell, FL 32110
YELLOWSTONE CONTACT:	Business Development Manager
YELLOWSTONE CONTACT EMAIL:	rmangham@yellowstonelandscape.com
YELLOWSTONE CONTACT PHONE:	678.794.8744
YELLOWSTONE SCOPE OF SERVICES:	The Client agrees to engage Yellowstone Landscape to provide the services and work as described in attachment A as Option II. Option II scope supersedes original scope in the RFP.



AGREEMENT

COMPENSATION SCHEDULE:

The Client agrees to pay Yellowstone Landscape **\$244,992.00** annually, in equal monthly installments billed in the amount of **\$20,416.00** upon receipt of invoice.

The parties shall negotiate price increases, if any, for any twelve (12) month renewal term per the Agreement Renewal section on the following page of this agreement. The TERMS AND CONDITIONS following and the terms and conditions of the RFP 2021-0004 (for Landscape Maintenance Service) and the EXHIBITS attached hereto constitute part of this agreement.

Presented by: Yellowstone Landscape

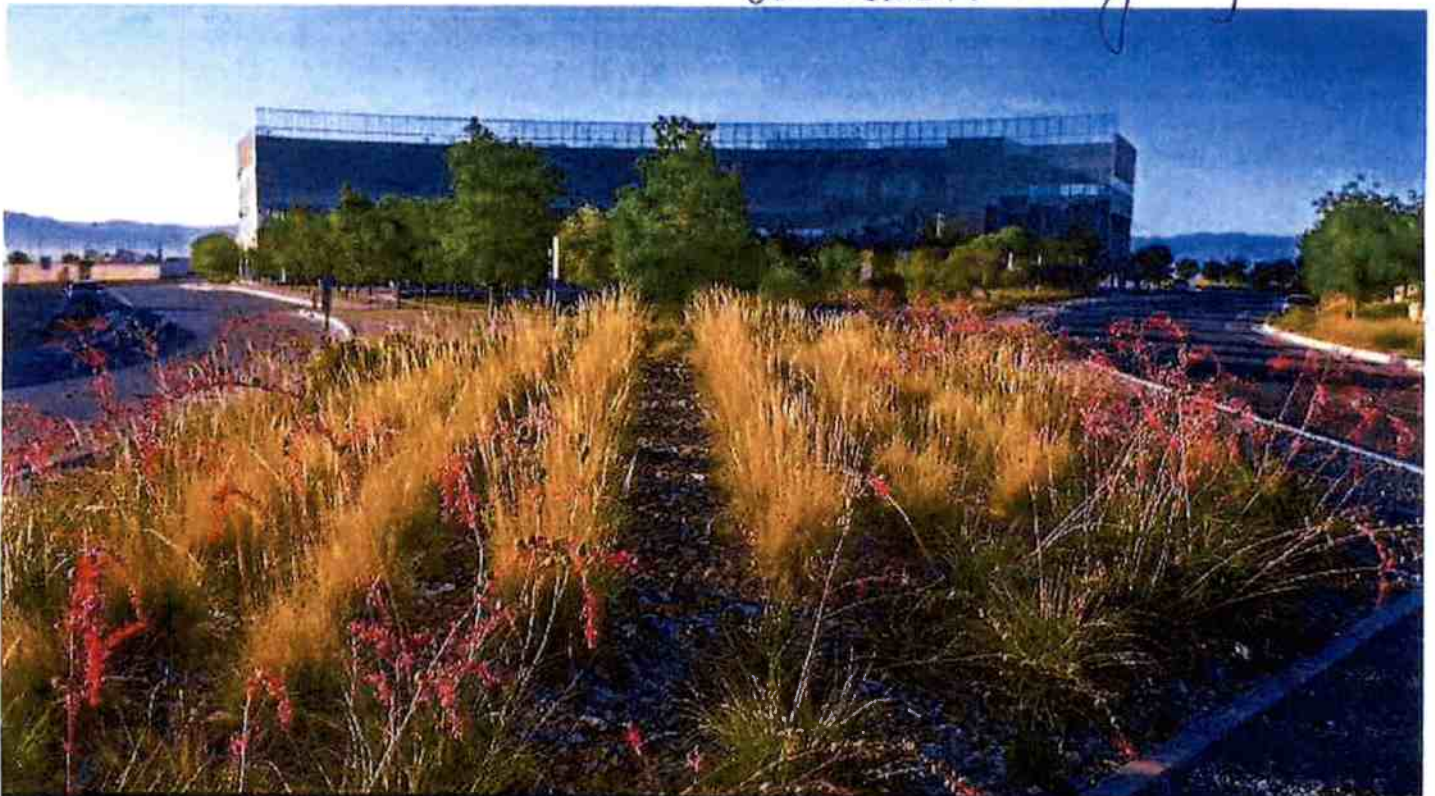
Accepted by: City of Stockbridge



Printed Name: Christopher Adornetti, Officer
Date: Not yet accepted



Printed Name: Anthony S. Ford
Date: Not yet accepted
Mayor 10-1-2021
Vanessa Holiday City Clerk



TERMS & CONDITIONS

Entire Agreement: This Landscape Management Agreement contains the entire agreement between the Parties and supersedes all prior and contemporaneous negotiations, promises, understandings, commitments, proposals, or agreements, whether oral or written on the subject matter addressed herein. This Agreement may only be modified or amended by a writing signed by authorized representatives of both Parties. The terms and conditions of RFP 2021-0004 (Landscape Maintenance Services) are expressly incorporated herein and a part of this Agreement.

Acceptance of Agreement: The Agreement constitutes Yellowstone Landscape (hereafter referred to as "Yellowstone") offer to Client and shall become a binding contract upon acceptance by Client's signature on this Agreement and/or instruction to perform the Services by Client's authorized representative. The Parties agree that the provisions of the Agreement shall control and govern over any contract terms and/or Purchase Orders generated by Client and that such documentation may be issued by Client to, and accepted by, Yellowstone without altering the terms hereof.

Price, Quality, and Working Conditions: The amounts in the "Compensation Schedule" include all labor, materials, insurance, equipment, and supervision for the performance of the specified Services in the attached exhibits. All materials supplied as part of this agreement are guaranteed to be as specified and all work shall be completed in a workmanlike manner according to standard landscape maintenance practices ("Warranty"). Unless otherwise stated in writing Yellowstone shall have the right to rely on the contents of all documents provided by Client and/or its agents, including Plans, Specifications, and test results, without independent verification and analysis by Yellowstone. Client agrees that Yellowstone is not an insurer or guarantor of the appropriateness of any landscape design provided by others, or of the long term viability of plant material utilized within that specified landscape design or of the site constraints (including watering restrictions) under which Yellowstone is required to perform its Services.

Assignment: Neither Client nor Yellowstone may assign this Agreement or transfer any right, interest, obligation, claim, or relief under this Agreement without the prior written consent of the other party. Client acknowledges that Yellowstone may subcontract portions of the Work to specialty subcontractors.

Relationship of Parties: The legal relationship of Yellowstone to Client with respect to the Services shall be that of an independent contractor, not an agent or employee. Yellowstone is responsible for its own withholding taxes, social security taxes, unemployment taxes, licenses, and insurance pertaining to its employees or operations. If applicable, Yellowstone agrees to pay all sales taxes on materials supplied.

Agreement Renewal: This contract shall renew for up four (4) additional periods of one year each and shall be renewed only upon the City of Stockbridge providing written notice to Yellowstone that the City intends to exercise such renewal. The parties shall negotiate price increases, if any, for any such renewal term.

Payment Terms: Billing for Services occurs in advance at the first of each month in accordance with the "Compensation Schedule" on the preceding page of this agreement. Payment for Service(s) is due upon receipt of monthly invoices. The Parties contractually agree that interest on all past due amounts shall accrue at the maximum allowable rate provided by law per month, beginning on the first day following the month in which the invoice was received. This Agreement constitutes a contract of indebtedness. Our preferred payment method is ACH transfer. If Client chooses to pay by check or money order, payments should be mailed to the address indicated on the invoice.

Termination for Cause: It is agreed that either party may terminate this agreement given (30) thirty days' notice in writing. However, the following conditions must be met in order to substantiate the cancellation of the agreement. Yellowstone will be given 30 days written notice to correct any issues that the Client feels justify the cancellation of the agreement. Yellowstone must receive notification in writing that the issue has not been resolved to the established level of satisfaction prior to termination. Final billing will be prorated to reflect services rendered until the termination date. Please note that the equal monthly payment in no way represents the value of work performed in any given month. In the event of cancellation, the Client agrees to pay Yellowstone any amount above and beyond the payments for actual work performed.

Default: In the event that Client breaches its obligations under this Agreement to permit and cooperate with Yellowstone's performance of its duties or Client fails to make payment for any Services within 30 days of receipt of Yellowstone's invoice, Yellowstone may, but shall not be obligated to, suspend Services until the breach is cured and/or until all arrearages have been paid in full. This Agreement will terminate automatically and without notice upon the insolvency of, or upon the filing of a bankruptcy petition by or against Client.

Claims: Yellowstone's responsibility with regard to Services not meeting the "Warranty" shall be limited, at the sole choice of Yellowstone, to the re-performance of those defective Services and replacement of those defective materials without charge during the ninety (90) day period following completion of the defective Services or provision of defective materials, or a credit to Client's account of the compensation paid by Client for the portion of such Services determined to be defective. If the attached exhibit(s) expressly provide for a longer "Warranty" period, that "Warranty" period shall apply. The Parties shall endeavor in good faith to resolve any such Claim within 30 days, failing which all claims, counterclaims, disputes, and other matters in question between Client and Yellowstone arising out of or relating to this Agreement or the breach thereof may be decided by the dispute resolution process identified below. Each Party will bear its own costs, including attorneys' fees; however, the prevailing party shall have the right to collect reasonable costs and attorneys fees for enforcing this agreement as allowable by applicable law.

Jurisdiction: By entering into this Agreement and unless otherwise agreed the parties agree that the courts of the State of Georgia, Henry County, shall have the sole and exclusive jurisdiction to entertain any action between the parties hereto and the parties hereto waive any and all objections to venue being in the state courts located in Henry County, GA. Should the parties not agree on the State of Georgia as the appropriate jurisdiction for legal challenges, the parties agree the state in which the job site is located will be designated as the appropriate legal jurisdiction for all legal disputes and challenges to the contract or the work related thereto.

Insurance: Yellowstone shall secure and maintain, throughout the performance of Services under this Agreement, General Liability, Employers Liability, Auto Liability & Umbrella Liability coverage, as specified herein:

- a. Worker's Compensation Insurance with statutory limits;
- b. Employer's Liability Insurance with limits of not less than \$1,000,000;
- c. Commercial General Liability Insurance with combined single limits of not less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate;
- d. Comprehensive Automobile Liability Insurance, including owned, non-owned, and hired vehicles, with combined single limits of not less than \$1,000,000;
- e. Umbrella Coverage \$10,000,000 per occurrence/\$10,000,000 annual aggregate

If required in writing by Client, Yellowstone shall furnish Certificates of Insurance verifying such insurance and Yellowstone agrees to provide written notice to Client at least thirty (30) days prior to any cancellation, non-renewal, or material modification of the policies. When requested by Client, the original insurance policies required of Yellowstone will be made available for review.

Licenses: Yellowstone shall maintain all applicable licenses and permits within the cities, counties, and states of operation.

Indemnification for Third Party Claims: Yellowstone agrees to indemnify, defend, and hold harmless Client from and against any and all claims, losses, liabilities, judgments, costs and expenses, and damages and injuries to third parties ("Claims") arising out of or caused by the negligent act, error, omission or intentional wrongdoing of Yellowstone, its subcontractors or their respective agents, employees or representatives which arise from the performance of the Services or otherwise while present on the Property for the purpose of rendering Services pursuant to this Agreement. Client agrees to indemnify and hold harmless Yellowstone against any Claims based in whole or in part by the conduct or actions of Client. The indemnity rights and obligations identified in this Agreement shall be and are the only indemnity rights and obligations between the Parties, in law or equity, arising out of or related to Yellowstone's Services under this Agreement or any claims asserted in relation thereto.

Limitation of Liability: Except for the indemnification provision applicable to claims by third parties against Client, Yellowstone's total and cumulative liability to Client for any and all claims, losses, costs, expenses, and damages, whether in contract, tort, or any other theory of recovery, shall in no event exceed the amount Client has paid to Yellowstone for Services under this Agreement during the calendar year in which the claim first occurred. In no event shall Yellowstone be liable for incidental, consequential, special, or punitive damages.

Indirect Damages: Neither Party shall be responsible to the other or to any third party for any economic, consequential, incidental, or punitive damages (including but not limited to loss of use, income, profits, financing, or loss of reputation) arising out of or relating to this Service Agreement or the performance of the Services.

Excusable Delays and Risk of Loss: Yellowstone shall not be in breach of this Agreement nor liable for damages due to (i) delays, (ii) failure to perform any obligation under this Agreement, or (iii) losses caused or attributable, in whole or in part, to circumstances beyond its reasonable control, including but not limited to: drought conditions, acts of God, governmental restrictions or requirements, severe or unusual weather, natural catastrophes, vandalism or acts of third persons. Client assumes the full risk of loss attributable to all such occurrences, including but not limited to, the repair or replacement of landscaping and payment to Yellowstone of all amounts provided in this Agreement, notwithstanding that Yellowstone may not have been able to provide all or any of its Services during such occurrences or until the premises described under this Agreement has been restored to its pre-occurrence condition.

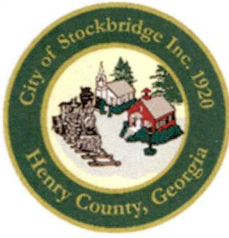
Watering Restrictions and Drought Conditions: Should the Property be located in an area which is or becomes subject to governmental restrictions on water usage and/or watering times applicable to the Services Yellowstone will comply with such governmental restrictions which may then impact the performance, viability, and/or looks of plant materials and, as such, shall be deemed circumstances beyond its reasonable control.

Warranty: Yellowstone's warranties shall not be in effect in the event of misuse, abuse or negligence by Client or any party affiliated with same. Additionally, Yellowstone's warranties shall not be in effect in the event of freeze, flood, fire and/or any other acts of God.

Nonwaiver: No delay or omission by Yellowstone in exercising any right under this Agreement, and no partial exercise of any right under this Agreement, shall operate as a waiver of such right or of any other right under this Agreement as provided for by law or equity. No purported waiver of any right shall be effective unless in writing signed by an authorized representative of Yellowstone and no waiver on one occasion shall be construed as a bar to or waiver of any such right on any other occasion. All rights of Yellowstone under this Agreement, at law or in equity, are cumulative and the exercise of one shall not be construed as a bar to or waiver of any other.

Construction: The rule of adverse construction shall not apply. No provision of this Agreement is to be interpreted for or against any Party because that Party or that Party's legal representative drafted the provision. In the event any provision of the Agreement is deemed invalid or unenforceable, the remaining provisions shall continue in full force and effect, and the invalid or unenforceable provision shall be interpreted and enforced as closely as possible to the intent of the Parties as expressed herein.

Change in Law: This Agreement is based on the laws and regulations existing at the date of execution. In the event that a governmental authority enacts laws or modifies regulations in a manner that increases Yellowstone's costs associated with providing the services under this Agreement, Yellowstone reserves the right to notify Client in writing of such material cost increase and to adjust pricing accordingly as of the effective date of such cost increase. Yellowstone must submit clear documentation supporting the cost increase and can only increase pricing to the extent of actual costs incurred.



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☒ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

REQUEST FOR PROPOSAL NUMBER (RFP) 2023-0003 JANITORIAL MAINTENANCE SERVICES-BUILDING MAINTENANCE SERVICES, INC.

BACKGROUND INFORMATION:

The Public Works Department is requesting Council approval of the ranking of the qualified firms for Request for Proposals (RFP) Number 2023-0003, Janitorial Management Services; the ranked firms are: 1 -Building Maintenance Services, Inc. (BMS); 2. American Facility Services; 3. Intercontinental Commercial Services (ICS); 4. A- Action Facility Services; 5. Golden Incorporated; and authorize staff to proceed with negotiations.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER John Wiggins

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$141,432.00

ATTACHMENTS: ☒

In the event negotiations are not successful within a reasonable time, an impasse will be declared, and negotiations with the first ranked firm will cease. Negotiations will begin with the next ranked firm.

STAFF RECOMMENDATION:

The Public Works Department is requesting Council approval of the ranking of the qualified firms for Request for Proposals (RFP) Number 2023-0003, Janitorial Management Services; the ranked firms are: 1 -Building Maintenance Services, Inc. (BMS); 2. American Facility Services; 3. Intercontinental Commercial Services (ICS); 4. A- Action Facility Services; 5. Golden Incorporated; and authorize staff to proceed with negotiations. (Exhibit 1)

The procurement was solicited, in accordance with Council recommendations and approved Ordinance, to engage the services of qualified contractors with proven track record to maintain the City of Stockbridge facilities, based on the scope of services listed within the Request for Proposal and perform daily wipe downs and disinfecting services to combat COVID-19.

On March 23, 2023, - RFP No. 2023-0003, City of Stockbridge Janitorial Management Services opened; Five (5) firms submitted proposals in response to the RFP, Intercontinental Commercial Services, Inc; A-Action Janitorial Service, Inc; Building Maintenance Services, Inc; American Facility Service, Inc; Golden Incorporated (Exhibit 2).

On April 24, 2023, an Evaluation Committee Meeting was held. After evaluation and scoring, the Evaluation Committee named Building Maintenance Services, Inc, as the first ranked firm (Exhibit 1). The Evaluation Committee's ranking was posted on the website for the City's Procurement Division and the Georgia Procurement Registry on April 25, 2023.

The cost points were calculated based on the selection criteria listed in the Requested for Proposal.

The City of Stockbridge Ordinance Section 3.30.110 - Competitive sealed proposals, (H). Award of Proposal. (2). Approval of Proposal. The City of Stockbridge City Council shall approve all awards where cost or revenue is greater than fifty thousand dollars (\$50,000.00).

Exhibit 1 - Evaluation Committee Ranking List

Exhibit 2 - Response List

Exhibit 3—Cost Proposal

Fiscal Impact - Janitorial Maintenance Services - Government Buildings (General Fund)

100-15650-522318—Facility Cleaning Police Department
100-15650-522319—Facility Cleaning Public Works Administrative Building
100-15650-522321—Facility Cleaning City Hall
100-15650-522322—Facility Cleaning Merle Manders Conference Center
100-15650-522323—Facility Cleaning Welcome Center
100-15650-522324—Facility Cleaning Municipal Court
100-15650-522325—Facility Cleaning Maintenance Shop
100-15650-522326—Facility Cleaning WWTP
100-15650-522327—Facility Cleaning Merle Manders Conference Center Admin Building

****REVISED****

COST PROPOSAL EXHIBIT

Instructions: The successful Contractor is required to furnish all labor, travel, resources, materials, equipment, and services required to satisfactorily complete the installation and set-up of all items as stated below. All costs listed below are inclusive. The City will not be responsible for charges that are not included on this Bid Pricing Form. Please do not make modifications to this form as any change may render Contractor's Bid nonresponsive. Please complete the form in its entirety. The City has several buildings and locations requiring janitorial services. Please provide an estimate of the approximate monthly cost, noting the total square footage for each site. All square footages are approximate; refer to the scope of services for Work Schedule Details and the attached floor plans.

Item No.	Building	Square Footage	No. of Months	Monthly Service Cost	No. of Months X Monthly Serv. Cost = Annual Service Cost
1	City Hall Offices 5 Days per Week 4640 North Henry BLVD	28,000	12	\$ 2,520.00	\$ 30,240.00
2	Municipal Court Building 2 Days per Week 4602 North Henry BLVD	9,900	12	\$ 891.00	\$ 10,692.00
3	Merle Manders Conference Center Administrative Building 2 Days per Week 111 Davis Road	1,500	12	\$ 475.00	\$ 5,700.00
4	Merle Manders Conference CTR 7 Days per Week 111 Davis Road	19,200	12	\$ 3,100.00	\$ 37,200.00
5	Main Street Office 2 Days per Week 130 Berry ST	3,600	12	\$ 710.00	\$ 8,520.00
6	Public Works Maintenance Shop 2 Days per Week 351 Taylor DR	25,300	12	\$ 640.00	\$ 7,680.00
7	WWTP 2 Days per Week 100 Stapleton DR	2,700	12	\$ 640.00	\$ 7,680.00
8	Public Works Administrative Building 2 Days per Week 321 Taylor DR	12,500	12	\$ 710.00	\$ 8,520.00
9	Police Department 3 Days per Week 4545 North Henry BLVD	19,800	12	\$ 2,100.00	\$ 25,200.00
Overall Annual Contract Cost Includes Items 1-9			\$ 141,432.00		



Procurement Division
 Summary Score Sheet For Evaluation Committee Meeting
 RPF No. 2023-0003 – City of Stockbridge Janitorial Management Services

Proposer – Organization Name	Al Barnes	Rashonda Favors	Richard Godfrey	Demetries Wells	Arius Clark	Total Points	Cost Calculated	Ranking
A-Action Facility Ser	20	50	48	54	48	238.45	18.45	4
American Facility Services	60	48	50	56	50	298.71	34.71	2
Building Maintenance Ser	60	49	53	59	49	305.29	35.29	1
Golden Incorporated	40	44	45	40	30	223.13	24.13	5
ICS- Intercontinental Commercial Services	35	50	51	47	49	272	40	3
TOTALS:	215	241	247	256	226			

RFP No:	2023-0003		Date Advertised:	02/08/2023	
Title:	City of Stockbridge- Janitorial Management Services		Date Opened:	03/23/2023	
Agency:	Public Works		Number of Responses Received:	5	
Project Manager:	Al Barnes				
RESPONDERS		ADDRESS	CITY	STATE	ZIP CODE
A- Action Facility Services		6607 Tribble Street	Lithonia	Georgia	30058
American Facility Services		1325 Union Hill Industrial Court	Alpharetta	Georgia	30004
Building Maintenance Services, Inc.		1955 Vaughn Road, Suite 105	Kennesaw	Georgia	30144
Golden Incorporated		730 Peachtree Street NE, Suite #570	Atlanta	Georgia	30308
Intercontinental Commercial Services, Inc. (ICS)		912 Hurricane Shoals Road, NE	Lawrenceville	Georgia	30043
			Date Created:	04/25/2023	



City of Stockbridge

AGENDA ITEM

MEETING DATE

May 30, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☒ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☒ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works.

ITEM/PROJECT/EVENT:

INVITATION TO BID (ITB) NUMBER: ITB 2023-0006, 2024-LMIG PROGRAM

BACKGROUND INFORMATION:

The Procurement Division is requesting approval to award a fixed contract to the lowest responsive, responsible bidder, East Coast Grading, Inc., Invitation To Bid (ITB) Number 2023-0006, for the City of Stockbridge 2024 LMIG Program Road and Resurfacing, in the total amount of \$2,297,119.25.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$2,297,119.25

ATTACHMENTS: ☒

STAFF RECOMMENDATION:

The Procurement Division is requesting approval to award a fixed contract to the lowest responsive, responsible bidder, East Coast Grading, Inc., Invitation To Bid (ITB) Number 2023-0006, for the City of Stockbridge 2024 LMIG Program Road and Resurfacing, in the amount of \$2,297,119.25.

The Procurement Division solicited Invitation To Bid (ITB) Number 2023-0006, for the City of Georgia, 2024 LMIG Program – for the Road and Resurfacing, on the City’s website, the Georgia Procurement Registry, State of Georgia website and the Georgia Municipal Association.

The work consists of furnishing and installing all materials, labor, tools, equipment, and related services required for a complete project. This project includes but is not limited to the repair and resurfacing of approximately 6.3 miles of local roadways in accordance with the Contract Documents for the City of Stockbridge’s ITB# 2023-0006 “2024 LMIG Program” project.

The bid opened April 20, 2023; four (4) contractors responded to the solicitation; East Coast Grading, Inc.; Magnum Paving, LLC; C.W. Matthews Contracting, Inc; and Summit Construction & Development, LLC. (Exhibit 1).

Section 3.30.100 – Competitive sealed bids, Approval of Bid. All bid awards for amounts greater than fifty thousand dollars (\$50,000.00) (cost or revenue) shall be approved by the City Council.

Fiscal Impact: Funds will be provided from the following:

GDOT:	\$288,000.00
SPLOST V:	\$2,009,119.25
TOTAL:	\$2,297,119.25



BID TABULATION
CITY OF STOCKBRIDGE, GEORGIA
2024 LMIG PROGRAM - ITB NO: 2023-0006
APRIL 20, 2023 - 3:00 PM

				EAST COAST GRADING, INC. 1111 COMMERCE DR. MADISON, GA 30650		MAGNUM PAVING, LLC 125 BAKER INDUSTRIAL CT. VILLA RICA, GA 30180		C.W. MATTHEWS CONTRACTING CO., INC 1600 KENVIEW DR. MARIETTA, GA 30060		SUMMIT CONSTRUCTION & DEVELOPMENT, LLC 2108 BENTLEY DR. STONE MOUNTAIN, GA 30087	
ITEM NO.:	ESTIMATED QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	1	L.S.	MOBILIZATION, BONDS AND TRAFFIC CONTROL	\$ 102,000.00	\$ 102,000.00	\$ 117,000.00	\$ 117,000.00	\$ 315,870.75	\$ 315,870.75	\$ 406,325.00	\$ 406,325.00
2	70,617	L.F.	6' MIN. WIDTH EDGE MILLING, 2 1/2" DEPTH @ EDGE OF PAVEMENT, FEATHERED TO 0" (INCLUDES REMOVAL OF ANY PAVEMENT INSIDE THE GUTTER AT DRIVEWAYS)	\$ 3.25	\$ 229,505.25	\$ 3.65	\$ 257,752.05	\$ 5.25	\$ 370,739.25	\$ 4.10	\$ 289,529.70
3	35	TON	4" RECYCLED ASPHALTIC CONC. PATH- 19.0 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	\$ 195.00	\$ 6,825.00	\$ 290.00	\$ 10,150.00	\$ 1,200.00	\$ 42,000.00	\$ 220.00	\$ 7,700.00
4	4,935	TON	ASPHALTIC CONCRETE OPEN GRADED CRACKED RELIEF INTERLAYER, GP BLEND, INCLUDING BITUMINOUS MATERIAL & H LIME (PERMAFLEX) 1" RECYCLED ASPHALTIC CONC. OR EQUIVALENT	\$ 150.00	\$ 740,250.00	\$ 164.50	\$ 811,807.50	\$ 148.00	\$ 730,380.00	\$ 140.00	\$ 690,900.00
5	7,995	TON	1.5" RECYCLED ASPHALTIC CONC. - 12.5 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	\$ 135.00	\$ 1,079,325.00	\$ 140.50	\$ 1,123,297.50	\$ 118.00	\$ 943,410.00	\$ 125.00	\$ 999,375.00
6	50	TON	RECYCLED ASPHALTIC CONC. LEVELING INCL. BITUMINOUS MATERIAL & H LIME	\$ 135.00	\$ 6,750.00	\$ 195.00	\$ 9,750.00	\$ 370.00	\$ 18,500.00	\$ 200.00	\$ 10,000.00
7	2,000	GAL	BITUMINOUS TACK COAT @ 0.10 GAL/SQ.YD	\$ 6.00	\$ 12,000.00	\$ 4.88	\$ 9,760.00	\$ 5.00	\$ 10,000.00	\$ 7.50	\$ 15,000.00
8	146	EA.	ADJUST MANHOLE FRAME AND COVER TO FINISHED GRADE W/ APPROVED ADJUSTABLE STEEL EXTENSION RING	\$ 450.00	\$ 65,700.00	\$ 240.00	\$ 35,040.00	\$ 530.00	\$ 77,380.00	\$ 950.00	\$ 138,700.00
9	4	TON	ADJUST WATER/GAS VALVE BOX AND COVER TO FINISHED GRAD W/ APPROVED ADJUSTABLE STEEL EXTENSION RING	\$ 300.00	\$ 1,200.00	\$ 195.00	\$ 780.00	\$ 430.00	\$ 1,720.00	\$ 550.00	\$ 2,200.00
10	360	L.F.	GDOT THERMOPLASTIC STOP BAR, 24" WIDE; WHITE	\$ 9.90	\$ 3,564.00	\$ 14.50	\$ 5,220.00	\$ 12.50	\$ 4,500.00	\$ 12.50	\$ 4,500.00
11	1	L.S.	PROJECT CONTINGENCY ALLOWANCE (FOR USE BY CITY ONLY)	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
TOTAL					\$ 2,297,119.25	TOTAL	\$ 2,430,557.05	TOTAL	\$ 2,564,500.00	TOTAL	\$ 2,614,229.70

I hereby certify that this is a correct tabulation for all bids received for this project on April 20, 2023 at 3:00 P.M. at the City of Stockbridge.

SIGNED:_____

			City of Stockbridge Property Tax Analysis					
	Appraised Value	Assesed Value	Current Millage Rate 1.904 Mills	2 Mills	3.77 Mills	4 Mills	4.215 Mills	6 Mills
Homes in Stockbridge								
Real Property								
	\$100,000.00	\$40,000.00	\$76.16	\$80.00	\$150.80	\$160.00	\$168.60	\$240.00
	\$175,000.00	\$70,000.00	\$133.28	\$140.00	\$263.90	\$280.00	\$295.05	\$420.00
	\$225,000.00	\$90,000.00	\$171.36	\$180.00	\$339.30	\$360.00	\$379.35	\$540.00
	\$275,000.00	\$110,000.00	\$209.44	\$220.00	\$414.70	\$440.00	\$463.65	\$660.00
	\$325,000.00	\$130,000.00	\$247.52	\$260.00	\$490.10	\$520.00	\$547.95	\$780.00
	\$375,000.00	\$150,000.00	\$285.60	\$300.00	\$565.50	\$600.00	\$632.25	\$900.00
Total Taxes			\$3,457,664	\$3,632,000	\$6,760,998	\$7,264,000	\$7,654,440	\$10,896,000
Other Cities Milage Rate								
McDonough	3.033 Mills							
Hampton	4.500 Mills							
Henry County	10.511 Mills							

Note: Staff recommends advertising a millage rate of 6 mills as a place holder; however it is anticipated the adopted millage rate will be below the advertised amount.

General Fund Proposed Budget



EXPENDITURES	Option 1 2024	Option 2 2024	Option 3 2024	Option 4 2024	Option 5 2024	Option 6 2024
	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT
Preliminary FY 24 General Fund	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00
REVENUE	2024	2024	2024	2024	2024	2024
	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT
GENERAL FUND	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92
PROPERTY TAX REVENUE	-	3,457,664.00	6,760,998.00	7,264,000.00	7,654,440.00	10,896,000.00
TOTAL	19,950,637.92	23,408,301.92	26,711,635.92	27,214,637.92	27,605,077.92	30,846,637.92
DIFFERENCE (REV-EXP)	(6,815,772.08)	(3,358,108.08)	(54,774.08)	448,227.92	838,667.92	4,080,227.92
	No Mills	1.904 Mills	3.77 Mills	4 Mills	4.215 Mills	6 Mills



City Financials – Annexation & Growth Impact on Key City Services



Purpose for Meeting

- **How Annexation & Growth is Impacting City Services:**
 - Impacts on Public Works
 - Impacts on Police Services
- **A Glance of the FY 2024 Budget**
- **Introduction of a Proposed Millage Rate**
- **Discussion on Next Steps**

A close-up photograph of several stacks of coins, likely US quarters, resting on a yellow ruler. The coins are arranged in two main stacks, with some individual coins scattered around. The ruler has markings in inches and centimeters.

Annexation and Growth Facts

- ✓ *On January 1, 2023, the City annexed in over 6,700 new residents. Over 2/3 the population of the City of Hampton.*
- ✓ *There are over 1900 units approved for development within the City and/or under construction. This represent a population of roughly 5,548 additional in the City. This put Stockbridge population over 41,000 people.*



A close-up photograph of several stacks of coins, likely US quarters and dimes, resting on a yellow ruler. The coins are arranged in neat stacks, with some showing signs of wear. The ruler has markings in inches and centimeters.

Public Works Department Annexations Facts

- ✓ *The City of Stockbridge assumed responsibility for over 91 miles of public streets and 43 miles of sidewalks in the annexed areas.*
- ✓ *This includes stormwater management (Storm Drains, Culverts, Storm Pipes) ; street sweeping, and litter pickup.*



A close-up photograph of several stacks of coins, including gold and silver ones, resting on a yellow ruler. The coins are stacked in a way that shows their edges and some of their faces.

Public Works Department Annexations Facts

- ✓ *Services also include Street Resurfacing and Paving*
- ✓ *Right of Way Maintenance and Cleaning*
- ✓ *Roadway Restriping*



A close-up photograph of several stacks of coins, including gold and silver ones, resting on a yellow ruler. The image is partially obscured by a dark purple banner at the bottom.

Public Works Department Annexations Facts

- ✓ *Improving traffic signals, street lights and signs through the city*
- ✓ *Improving sidewalk installation and maintenance*







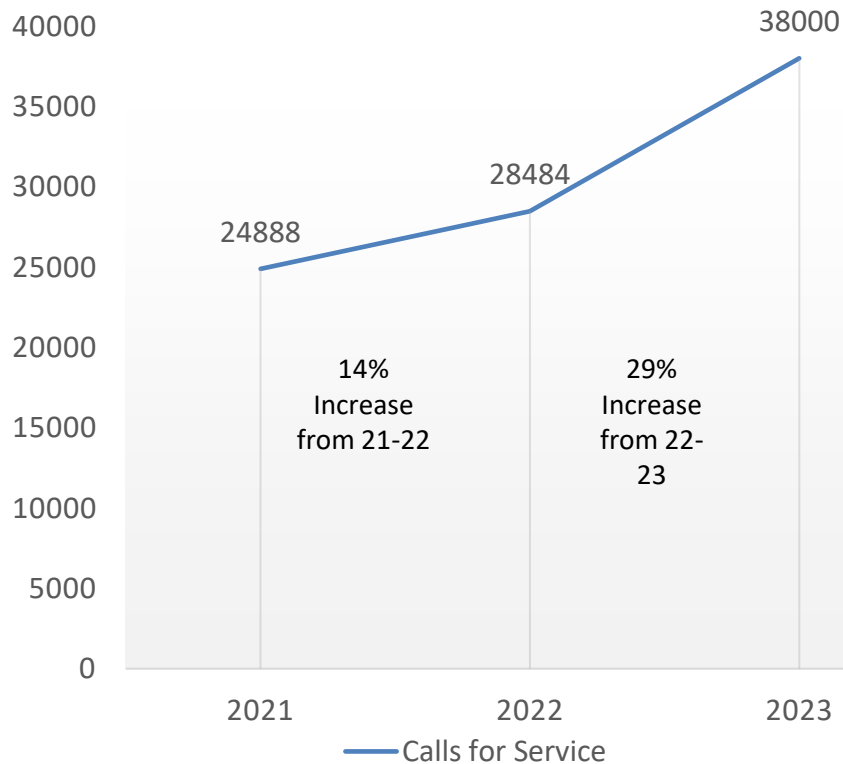
Resource Challenges

- We are operating with the same 52 officers' pre-annexation, despite the significant increase in calls for service and the addition of new responsibilities. We have hired 8 of the 10 grant funded positions, however, they will not be fully patrol ready until late spring, early summer.
- Based upon workload-based staffing models, it is projected the Stockbridge Police Department will need between 66-82 sworn officers to meet the demands for community policing.
- This staffing level will allow us to engage in proactive community policing initiatives, enhance public safety, and build stronger relationships with our community.
- We are, however, committed to finding innovative strategies to address this issue and continue to build strong relationships with our community.



Increase in Calls for Police Service

Calls for Service



We have experienced a 14% increase in calls for service between 2021 and 2022.

We are projecting a 29% increase in calls for service from 2022 through 2023.

This increase in call volume reflects the growing needs and demands of our community.



Police Staffing by Population

CITY	POPULATION	OFFICERS	2023 CALLS FOR SERVICE	CITIZEN TO OFFICER RATIO
Griffin	23430	79	22456	297
Pooler	27682	64	9490	433
Union City	29204	71	20786	411
McDonough	31142	64	19500	487
LaGrange	31239	86	30401	363
Lawrenceville	31253	85	20007	368
Duluth	33454	70	14884	478
Kennesaw	34011	85	9975	400
Dalton	34804	78	21588	446
Statesboro	34944	80	42000	437
Douglasville	35757	98	33701	365
Chamblee	36245	81	34305	447
Woodstock	38416	59	21270	651
Peachtree City	39408	70	12599	563
Average			22354.43	439
Stockbridge	35763	62	38000	577



Police Staffing Comparison

CITY	POPULATION	OFFICERS	2023 CALLS FOR SERVICE	CITIZEN TO OFFICER RATIO	MILLAGE RATE	POLICE ANNUAL BUDGET
Griffin	23430	79	22456	297	6.258	\$11,672,799.00
Duluth	33454	70	14884	478	6.551	\$11,372,088.47
Dalton	34804	78	21588	446	8.095	\$10,400,000.00
Douglasville	35757	98	33701	365	7.211	\$14,487,000.00
Stockbridge	35763	62	38000	577	0	\$8,246,528.03
Chamblee	36245	81	34305	447	6.25	\$12,070,959.00
Average			22354.43	439	6.6334	\$11,657,611.49



FY 24 Budget at a Glance



Preliminary General Fund FY 24 Budget at a Glance

EXPENDITURES	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
	2024	2024	2024	2024	2024	2024
	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT
Preliminary FY 24 General Fund	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00	26,766,410.00
REVENUE	2024	2024	2024	2024	2024	2024
	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT	BUDGET AMOUNT
GENERAL FUND	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92	19,950,637.92
PROPERTY TAX REVENUE	-	3,457,664.00	6,760,998.00	7,264,000.00	7,654,440.00	10,896,000.00
TOTAL	19,950,637.92	23,408,301.92	26,711,635.92	27,214,637.92	27,605,077.92	30,846,637.92
DIFFERENCE (REV-EXP)	(6,815,772.08)	(3,358,108.08)	(54,774.08)	448,227.92	838,667.92	4,080,227.92
	No Mills	1.904 Mills	3.77 Mills	4 Mills	4.215 Mills	6 Mills



4 Year Stockbridge Fund Balance Review

		Actual			Unaudited
		<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Beginning Fund Balance		18,737,608	19,240,653	17,001,666	16,043,016
Less:					
Appropriation of Fund Bal for Amphitheater			-		
Ending Fund Balance		19,240,653	17,001,666	16,043,016	12,009,903
% of Annual Budget		218.11%	191.13%	151.55%	66.73%
# of Months in Reserve		26.17	22.94	18.19	8.01

Stockbridge Property Tax Analysis

	Appraised Value	Assesed Value	Current Millage Rate 1.904 Mills	2 Mills	3.77 Mills	4 Mills	4.215 Mills	6 Mills
Homes in Stockbridge								
Real Property								
	\$100,000.00	\$40,000.00	\$76.16	\$80.00	\$150.80	\$160.00	\$168.60	\$240.00
	\$175,000.00	\$70,000.00	\$133.28	\$140.00	\$263.90	\$280.00	\$295.05	\$420.00
	\$225,000.00	\$90,000.00	\$171.36	\$180.00	\$339.30	\$360.00	\$379.35	\$540.00
	\$275,000.00	\$110,000.00	\$209.44	\$220.00	\$414.70	\$440.00	\$463.65	\$660.00
	\$325,000.00	\$130,000.00	\$247.52	\$260.00	\$490.10	\$520.00	\$547.95	\$780.00
	\$375,000.00	\$150,000.00	\$285.60	\$300.00	\$565.50	\$600.00	\$632.25	\$900.00
Total Taxes			\$3,457,664	\$3,632,000	\$6,760,998	\$7,264,000	\$7,654,440	\$10,896,000
Other Cities Milage Rate								
McDonough	3.033 Mills							
Hampton	4.500 Mills							
Henry County	10.511 Mills							

Note: Staff recommends advertising a millage rate of 6 mills as a place holder; however it is anticipated the adopted millage rate will be below the advertised amount.

15



Typical House Types



House Valued at \$100,000
Currently 1.904 = \$76 /Year
= \$6.33 /Month
At 4.00 = \$160/ Year
= \$13.33/ Month



House Valued at \$225,000
Currently 1.904 = \$171.36/ Year
\$14.28/ Month
At 4.00 = \$360/ Year
= \$30/ Month



Typical Housing Type



House Valued at \$275,000
Currently 1.904 = \$209.44/Year
\$17.44/ Month
At 4.00 = 440/ Year
= \$36.66/ Month



House Valued at \$375,000
Currently 1.904 = \$285.60/Year
\$23.80/ Month
At 4.00 = \$600/ Year
= \$50/ Month



Proposed Tax Distribution by Gov't Entity

10% City at
4.00 Mills

59% BOE at
23.628 Mills



5% Water Authority
At 2 Mills

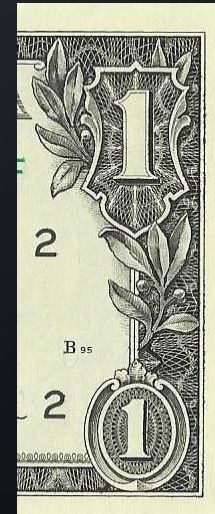
26% Henry County
at 10.511 Mills



Proposed Funding Distribution by City Function

31% General
Govt

16% Debt Service



32% Public Safety

21% Public Works



Next Steps

- **Advertise a millage rate but not adopt that millage**
- **Work on a millage to cover PD and PW Cost impacted by annexation & growth**
- **Adopt the recommended millage below the advertised millage rate in July 2023**
- **Adopt local legislation in 2024 to have a referendum on Homestead Exemption**
- **Both State House and Senate will vote to have Homestead on Nov 2024 Ballot**
- **If approve by Stockbridge voters Homestead Exemption takes effect Jan 2025**



CITY OF STOCKBRIDGE

Process to Adopt a Millage

Digest Comes Out

STEP 1

**7 DAY PROCESS
JUNE 21 - JUNE 26**

- Mr. Harris will need to know the millage rate you will be advertising by a certain date. Again, it must be the number or higher, but never lower than the amount the Board sets. I will receive the file from the Tax Assessor's office. Once the Tax Assessors and I have balanced both systems, I will create the Five Year History, Notice of Tax Increase, PT32 and Press Release for all Entities.

Send Ad to Paper

STEP 2

**1 DAY PROCESS
JUNE 27**

- June 27- Send ad to paper of all 3 public hearings, meeting of adoption, and 5 yr history. Ad will run June 30. I will send the Five Year History, Notice of Tax Increase and Press Release to the Paper. I will have the paper send the bill to the City for the ads.
- June 27 - Send separate ad to paper of 1st public hearing (to be held July 10 at 9am). Ad will run June 30.
- June 27 - send separate ad to paper of 2nd public hearing (to be held July 25 at 6pm) Ad will run July 13.

Run & Send Ads

STEP 3

**2 DAY PROCESS
JUNE 30 & JULY 13**

- June 30 - all 3 ads run, 1st public hearing, and 2nd public hearing and 3rd public hearing and 5 yr history.
- July 13 - Send ad to paper of 3rd public hearing (July 25 at 6pm) and special called meeting on July 25 to adopt millage. Ad to run July 17.

3 Public Hearings

STEP 4

**7 DAY PROCESS
JULY 10-25**

- July 10 - City has a special call meeting for 1st public hearing at 9am.
- July 10 - City has 2nd public hearing at 6pm.
- July 25 - City has 3rd public hearing at 6pm.

Special Call Meeting

STEP 5

**1 DAY PROCESS
JULY 25**

- July 25 - City will adopt the millage rate after the 3rd public hearing.



Questions