



Where Community Connects

STOCKBRIDGE

CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Yolanda Barber

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilman Alphonso Thomas

CITY MANAGER

Frederick Gardiner

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

CITY ATTORNEY

Quinton G. Washington

**Council Meeting
Agenda
April 10, 2023 6:00 PM**



STOCKBRIDGE CITY HALL

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, APRIL 10, 2023 6:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Adoption of the February 13, 2023 Minutes
- 2 Adoption of the February 28, 2023 Minutes

PUBLIC COMMENTS - All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

CEREMONIAL

- 3 Review of Proclamations: Child Abuse Prevention and Awareness Month;
Southern Crescent Veteran Services, Inc.

PRESENTATION

- 4 Annual CVB (Convention, Visitors and Bureau) 2022 Report - Presented by:
Laura Luker, Executive Director
- 5 Sanitation Roll Out Plan - Presented by: Decius Aaron

OLD BUSINESS

- 6 Council Consideration to approve the amended Amphitheater Rental Policy

NEW BUSINESS

- 7 Council Consideration to approve the revised Youth Council and Youth Council Advisory Committee By-Laws - Presented by: Dr. Alfreda Gouridine, Chair
- 8 Council Consideration to approve the use of the Amphitheater Green Room Thursday, May 4, 2023 from 6pm - 8pm to host a National Small Business Week Reception to honor small business owners. - Presented by: Kimberley Allonce
- 9 Approval to Apply for Grant: GA Land & Water Conservation Fund (LWCF) - Presented by: Jeremy Goodwin, Kellie Russell
- 10 Council Consideration to approve purchase of 1 Ford Ranger for \$28,565 and 1 Ford Edge SUV for \$38,580 Under State Contract #99999-001-SPD0000183-0006. Funding Source 2023 Capital Improvement Budget for Police Services - Presented by: Frank Trammer
- 11 Council consideration to approve a contract for Emergency Services for Building, Permitting & Inspections Services, not to exceed a 6 -month timeframe. - Presented by: Brecca Carter
- 12 Council consideration to approve a contract for Emergency Services for Civil Engineering Services, not to exceed a 6 -month timeframe. - Presented by: Brecca Carter
- 13 Council Consideration to adopt a new job description for a Chief Building Official full-time position. - Presented by: Brecca Carter
- 14 Council Consideration to adopt a new job description for a Building Inspector full-time position. - Presented by: Brecca Carter
- 15 Council Consideration to adopt a new job description for a Permit Technician full-time position.

- Presented by: Brecca Carter
- 16 Council Consideration to adopt a new job description for a Civil Engineer part-time position.

- Presented by: Brecca Carter
- 17 Council consideration to fill a vacancy and appoint a member to the Downtown Development Authority - Presented by: Quinton Washington

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

Council meetings will be held in the City Council Chamber noting some Board/Committee meetings will continue to take place via Zoom. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- **Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Apr 11)**

- **Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. at the Welcome Center 130 M L King, Sr. Heritage Trail (Apr 14)**
- **Downtown Development Authority Meeting - 3rd Tuesday of each month Via Zoom (Apr 18)**
- **Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Apr 18)**
- **City Council Work Session Meeting, Last Tuesday of each month at 6:00 p.m. – City Hall Council Chamber (Apr 25)**
- **Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Apr 27)**

UPCOMING CITY EVENTS/INITIATIVES

- **Join Mayor Pro Tem Barber in Partnership with JJ Smiles for the 2023 Annual Cookout & Fundraiser on April 15th from 2 pm to 6 pm at Clark Community Park. Community members are encouraged to donate backpacks and school supplies. Monetary donations are welcome with 100% of the proceeds going directly to JJSMILES, Inc. This event is free and open to the public. Please email ybarber@cityofstockbridge-ga.gov for more information.**
- **Join Councilman Blount on Wednesday, April 19th at the Merle Manders Conference Center for Bingo from 10am - noon. Please contact Rosalynd Rawls at 678-833-3348 for more information.**
- **Join Councilman Blount on Thursday, April 20th at the Windsong Clubhouse for a District 3 Townhall meeting at 7:00 p.m. Please contact Rosalynd Rawls at 678-833-3348 for more information.**
- **Join Councilman Blount on Saturday, April 22nd at Clark Community Park from 12pm – 3pm for the Stockbridge Motorsports Safety Ride. Please contact Rosalynd Rawls at 678-833-3348 for more information.**
- **Join Councilman Alexander on Thursday, April 27th for a District 5 Community Town Hall at the Oaks at Eagles Landing located at 2700 Patrick Henry Pkwy at 6:00 p.m. Please contact Rosalynd Rawls at 678-833-3348 for more information.**
- **Join Councilman Thomas for the Don't Trash Stockbridge centered around education highlighting the causes and effects of Littering and Illegal Dumping. More information to follow.**
- **Save the Date: Carrie May Hambrick Day, Saturday, May 13th. More information to follow. Contact Councilman Thomas at 404-247-4972 for more information.**
- **A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: Rosalynd Rawls at rrawls@cityofstockbridge-ga.gov Thank you for your service!**

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT



COUNCIL MEETING SUMMARY MINUTES

MONDAY, FEBRUARY 13, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Yolanda Barber
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Bishop Tillman, Floyd Chapel Baptist Church.

Pledge Of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were in attendance.

Councilman Thomas motioned to amend the Agenda to remove Item #8, 9, and 10 from the Agenda at the request of Legal and the Planning & Zoning Department until further notice: Second by Mayor Pro Tem Barber. The motion passed 5-0.

Councilman Thomas motioned to amend the Agenda to remove Item # 12, 13, 14, 15 and 16 at the request of the Applicant: Second by Councilman Alexander. The motion passed 5-0.

Councilman Thomas motioned to amend the Agenda to add Item # 17 – Resolution to officially welcome the new 6,667 residents to the City of Stockbridge: Second by Councilwoman Gantt. The motion passed 5-0.

Councilman Thomas motioned to amend and adopt the Agenda to convene Executive Session for Personnel, Potential Litigation and Real Estate matters following Ceremonial Review: Second by Councilman Alexander. The motion passed 5-0.

Councilman Blount motioned for the adoption of the Minutes: Second by Mayor Pro Tem Barber. The motion passed 5-0.

1. Adoption of the Minutes for the Council Meeting December 12, 2022
2. Adoption of the Minutes for the Work Session Meeting December 20, 2022

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated.

Citizens opposing the 175 Candler Rd. Warehouse Development:

Annia Berdecia; Beth Godsey; Desiree Fox; Paula Sorrell; Aubrey Kekiwi; Linda Shaw; Katie Wilhelm; Charles Marshall; and Nelson Berdecia.

Northbridge Crossing Community, HOA President

Denita Minnis referenced parking violations; storm drain issues; commercial trucks parking in the subdivision damaging the roadways.

CEREMONIAL REVIEW

3. Mayor Ford reviewed the swearing-in of newly appointed members to the Youth Council Advisory Committee (Thomas Smith and Deyonna Williams) and newly appointed member (Robert Anderson) to the Downtown Development Authority; and referenced proclamations presented to Gordon State College for their 2022 Football Club Championship and presented the annual Black History Proclamation, noting this year's African American Heritage Celebration spearheaded by Councilman Thomas will take place on February 25th and will honor the Divine 9 Fraternity and Sorority groups of which Mayor Ford and Councilwoman Gantt are members.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

Councilwoman Gantt motioned to convene Executive Session for Personnel, Potential Litigation and Real Estate: Second by Mayor Pro Tem Barber. The motion passed 5-0.

Councilman Thomas motioned to adjourn Executive Session: Second by Mayor Pro Tem Barber. The motion passed 5-0.

Mayor Pro Tem Barber motioned to reconvene the meeting: Second by Councilwoman Gantt. The motion passed 5-0.

Attorney Washington noted after legal review the project at 175 Candler Road will go under review under the new United Development Code.

PRESENTATION

4. Presentation of the Amphitheater Sound Study – Results and Recommendations. Presented by: Heather Hubble, Shinbe McQuery of TSW
Ms. Hubble noted the city asked TSW to conduct a sound study for the Amphitheater in July 2022. Mr. McQuery, Acoustical Designer noted the city received noise complaints from residents surrounding the Amphitheater during concerts and sound checks; noted 50 mailers were mailed to surrounding residents with 13 responses received; noted out of the 13 responses, 7 reported disturbances with 3 living near the stage and 4 living further; 6 reported no disturbances with 3 residents living within 1,000 ft of the stage and 5 living further away; noted his attendance at a concert on August 20, 2022 to take measurements at different locations surrounding the amphitheater, which

consisted of 5 minutes of continuous measurements to capture the level of sounds per the city ordinance; noted the places with the most exposure was directly to the north of the site and the east was the least to be exposed. Mr. McQuery also noted checking for ambient sounds when there were no concerts and noted the findings determined sound escapes through some openings and the hard surfaces of the amphitheater shell and recommended a sound blocking curtain that could be hung from the structure of the amphitheater shell and will enclose the backside.

Councilman Blount noted during the stages of building the amphitheater, there was no discussion with including a sound curtain.

Ms. Hubble noted suggestions were made in general.

Mayor Ford recommended only receiving the report and to hold all questions and discussions.

Attorney Washington recommended discussion during Executive Session.

Councilman Thomas motioned to Table to be heard in Executive Session: Second by Councilwoman Gantt. The motion passed 3-0-2 (Councilman Alexander and Mayor Pro Tem Barber Abstained).

5. TAD (Tax Allocation District) Update
Presented by: Frederick Gardiner, City Manager
Mr. Gardiner noted the TAD (Tax Allocation District) was adopted December 2022 and has been forwarded to the Henry County Tax Assessor for review and recommend the tax digest for 2022; noted the information was sent to the Department of Revenue two weeks ago, staff met with the Board of Education with the next steps meeting with the Board of Education members and the Henry County Board of Commissioners and staff on January 27, 2023.

Update presented. No further action currently.

OLD BUSINESS

6. Council Consideration to approve Open Gov Project Software
Presented by: John Wiggins, City Treasurer
Mr. Wiggins noted staff is seeking approval for a three-year term state contract of \$173,700.08 which would be split; year one's price would be \$ 92,288.94 and years two and three prices would both be \$40,705.57. Mr. Wiggins noted staff would come back in year three for a renewal and extension of the state contract.

Mayor Pro Tem Barber inquired if the Council was being asked to vote on the contract and if the contract had been provided to Mayor and Council, noting she would not approve anything without reviewing the supporting documents.

Mr. Wiggins noted the documents were uploaded late in Civic.

Councilman Thomas inquired on the funding source, mentioned the policies and procedures and recommended tabling.

Councilman Alexander motioned to Table: Second by Councilwoman Gantt. The motion passed 5-0.

NEW BUSINESS

7. Council consideration to adopt the Civility Resolution and pledge to become a City of Civility.

Presented by: Mayor Anthony S. Ford

Mayor Ford noted during the Cities United Conference, Mr. Larry Henson brought forth a Resolution with a pledge for over 537 cities to take on civility and includes 9 pillars. Mayor Ford referenced the nine pillars: be considerate of others' opinions, manage your emotions, a silent voice is not always a weak voice, be kind, actively listen, think about the impact, ask questions to learn, remember the acronym QTIP (quit taking it personal) and have empathy. Mayor Ford noted representatives at Georgia Municipal Association have heard across the state elected officials should act more appropriately. Mayor Ford noted the pledge reads "the way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other".

Mayor Pro Tem Barber motioned to approve the Civility Resolution and pledge to become a City of Civility: Second by Councilwoman Gantt. The motion passed 5-0.

PUBLIC HEARING

8. CITY OF STOCKBRIDGE – ADOPTION OF THE OFFICIAL ZONING MAP, #OZM-2022-01. To consider Staff amendments to the Official Zoning Map, in accordance with the Resolution and Referendum annexation method, voted upon during the November 8, 2022, election. There are approximately 1640+/- new parcels to be added to Stockbridge City boundaries, as indicated within House Bill 612, including but not limited to 23 subdivision communities, and parcels primarily consisting of 1507+/- single-family residential, 105 combined commercial and industrial, etc.
This item is deferred until further notice by Legal and Planning Staff.
Item removed from the Agenda.
9. CITY OF STOCKBRIDGE – ADOPTION OF THE OVERLAY DISTRICT MAP, #ODM-2022-01. To consider Staff amendments to the Overlay District Map, in accordance with the Resolution and Referendum annexation method, voted upon during the November 8, 2022, election. There are approximately 1640+/- new parcels to be added to Stockbridge City boundaries, as indicated within House Bill 612, including but not limited to 23 subdivision communities, and parcels primarily consisting of 1507+/- single-family residential, 105 combined commercial and industrial, etc.
This item is deferred until further notice by Legal and Planning Staff.
Item removed from the Agenda.

10. CITY OF STOCKBRIDGE – ADOPTION OF THE FUTURE LAND USE

MAP, #FLUM-2022-01. To consider Staff amendments to the Future Land Use Map, in accordance with the Resolution and Referendum annexation method, voted upon during the November 8, 2022, election. There are approximately 1640+/- new parcels to be added to Stockbridge City boundaries, as indicated within House Bill 612, including but not limited to 23 subdivision communities, and parcels primarily consisting of 1507+/- single-family residential, 105 combined commercial and industrial, etc.

This item is deferred until further notice by Legal and Planning Staff.

Item removed from the Agenda.

11. CITY OF STOCKBRIDGE – UNIFIED DEVELOPMENT CODE -- TEXT

AMENDMENT, #TX-2022-01. To allow the use of “Computer and data processing services” within the C-3 Heavy Commercial District as a permitted use, and to update other applicable references to this use throughout the Unified Development Code.

Presented by: Brecca Carter, Community Development Director

Ms. Carter noted this Text Amendment to be the first since the UDC was adopted in March 2022; noted the changed is to allow computer and data processing services to be allowed in C-3, and noted a letter of support for the change is on file from the Henry County Development Authority.

Councilman Alexander requested John Fenn, Executive Director of the Henry County Development Authority to speak on the matter.

Mr. Fenn noted when looking at the availability of sites throughout the county, there are opportunities where infrastructure matches up in Stockbridge, whereas M1 and M2 is the only option, and supports the amendment.

Councilman Gantt asked Mr. Fenn if he was aware of why this industry was only allowable in M1 and M2, and his response was that he did not know the reasoning.

Public Hearing Opened - No Comments in Favor/No Comments Opposed

Public Hearing Closed

Councilwoman Gantt motioned to approve city of Stockbridge – Unified Development Code -- Text Amendment, #TX-2022-01. To allow the use of “Computer and data processing services” within the C-3 Heavy Commercial District as a permitted use, and to update other applicable references to this use throughout the Unified Development Code: Second by Councilman Alexander. The motion passed 5-0.

12. COMPREHENSIVE PLAN AMENDMENT CASE #CP-2022-06. To consider

a Comprehensive Plan Amendment Request to change the future land use designation of property at 576 Davis Road (Parcel #S05-01002000) from Henry County’s designation of ‘Low-Density Residential’ to the City of Stockbridge’s designation of ‘High-Density Residential’ in order to allow for the construction of a townhome development. Applicant: Forestar Real Estate Group

(USA), Inc. Agent: Alex Brock of Smith, Gambrell & Russell, LLP. The property is in Land Lot 91 of District 12, and it contains 27.635 +/- acres.
Postponed by Applicant on January 24, 2023, via letter. Postponed by Applicant on January 24, 2023, via letter.
Item removed from the Agenda.

13. REZONING CASE #RZ-2022-07. To consider a request to rezone property at 576 Davis Road (Parcel #S05-01002000) from Henry County's 'RA' (Residential-Agricultural) district to the City of Stockbridge's 'MFR' (Multiple Family Residential) district to allow for the construction of a townhome development. Applicant: Forestar Real Estate Group (USA), Inc. Agent: Alex Brock of Smith, Gambrell & Russell, LLP. The property is in Land Lot 91 of District 12, and it contains 27.635 +/- acres.
Postponed by Applicant on January 24, 2023, via letter.
Item removed from the Agenda.
14. VARIANCE CASE #VR-2022-03. To consider three Variance Requests for property at 576 Davis Road (Parcel #S05-01002000) to allow for the construction of a townhome development. The three requested variances are as follows: 1) reduce the front yard setback from the required minimum of 50 feet to 25 feet; 2) reduce the side yard setbacks from the required minimum of 15 feet to 10 feet; and 3) increase the maximum lot coverage from the allowable maximum of 50 percent to 75 percent. Applicant: Forestar Real Estate Group (USA), Inc. Agent: Alex Brock of Smith, Gambrell & Russell, LLP. The property is in Land Lot 91 of District 12, and it contains 27.635 +/- acres.
Postponed by Applicant on January 24, 2023, via letter.
Item removed from the Agenda.
15. COMPREHENSIVE PLAN AMENDMENT CASE #CP-2022-07. To consider a Comprehensive Plan Amendment Request to change the future land use designation of certain property on the north side of Hudson Bridge Drive, comprising Parcel #032-01-26000, from 'Medium-Density Vertical Mixed-Use' to 'High-Density Residential' in order to allow for the construction of an apartment development. Applicant: Carter Acquisitions, LLC, c/o Battle Law, P.C. Agent: Battle Law, P.C. The property is in Land Lot 21 of District 6, and it contains 20.367 +/- acres.
Postponed by applicant on January 26, 2023, via letter.
Item removed from the Agenda.
16. REZONING CASE #RZ-2022-08. To consider a request to rezone certain property on the north side of Hudson Bridge Drive, comprising Parcel #032-01026000, from the C-2 (General Commercial) district to the MFR (Multiple Family Residential) district to allow for the construction of an apartment development. Applicant: Carter Acquisitions, LLC, c/o Battle Law, P.C. Agent: Battle Law, P.C. The property is in Land Lot 21 of District 6, and it contains 20.367 +/- acres. Postponed by Applicant on January 26, 2023, via letter.
Item removed from the Agenda.

NEW BUSINESS (continued)

17. Council consideration to approve a Resolution welcoming 6,667 newly annexed residents into the City of Stockbridge.

Presented by: Attorney Quinton Washington

Attorney Washington noted he has been working with the Georgia Legislative Office of Reapportionment to bring forward a Resolution to codify the city's new population increase. Attorney Washington noted the city's new population will be 35,000+ making Stockbridge the largest populated city in Henry County.

Mayor Pro Tem Barber noted District 4 is the largest District with the most newly annexed residents resulting from the annexation; and noted the Resolution was not included in the original submission of documents to the Council, and was added to the Agenda books on the dais today, just prior to the meeting, and not having had an opportunity to review the information will therefore abstain from the vote.

Councilman Alexander motioned to approve a Resolution welcoming 6,667 newly annexed residents into the City of Stockbridge: Second by Councilman Blount. The motion passed 4-0-1 (Barber Abstained).

MAYOR'S COMMENTS (Mayor Anthony Ford)

Mayor Ford wished everyone and their loved ones a Happy Valentine's Day; noted we are still in a pandemic and encouraged everyone to get COVID vaccinations, boosters, and flu shots.

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

UPCOMING MEETINGS & ANNOUNCEMENTS: Council meetings will be held in the City Council Chamber. Meeting dates, locations and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. - City Hall Levi Meeting Room (Feb 10)
- City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (Feb 13)
- Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi Meeting Room - City Hall (Feb 13)
- Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Feb 14)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Feb 21)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Feb 21)
- Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Feb 23)
- City Council Work Session Meeting, Last Tuesday of each month at 6:00 p.m. – City Hall Council Chamber (Feb 28)

UPCOMING CITY EVENTS/INITIATIVES

- Join Mayor Pro Tem Barber for the District 4 Meet & Greet Town Hall on Tuesday, February 21st from 6pm – 8pm at the Stockbridge Police Precinct Community Room located at 4545 North Henry Blvd.
- Bingo is Back! Join Councilman Blount on Wednesday, February 22nd at the Merle Manders Conference Center. Please contact Rosalynd Rawls at 678-833-3348 for more information.
- Join Councilman Alexander for the District 5 Quarterly Town Hall Meeting on Thursday, February 23rd from 7pm – 9pm at the Winslow @ Eagles Landing Community Clubhouse at 900 Maple Leaf Drive in McDonough (City of Stockbridge).
- SAVE THE DATE! Join Councilman Thomas for the 12th Annual African American Heritage Celebration, Tribute to Sororities and Fraternities and their contributions to the community, Saturday, February 25th at the Merle Manders Conference Center from 4pm to 7pm.
- Please join Mayor Ford for his monthly “Meet the Mayor” on Monday, February 27th from 10:00 a.m. – 11am and 2pm – 3pm. Please contact Rosalynd Rawls to schedule an in-person appointment: or call 678-833-3348.
- SAVE THE DATE! Join Councilman Alexander for the Annual Women’s History Month Celebration, Sunday, March 5th at the Merle Manders Conference Center from 3pm – 5pm.
- A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: Rosalynd Rawls at rrawls@cityofstockbridge-ga.gov Thank you for your service!

Councilman Blount exited the meeting.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

Councilwoman Gantt motioned to convene Executive Session for Personnel, Potential Litigation and Real Estate: Second by Councilman Thomas. The motion passed 4-0.

Councilman Alexander motioned to adjourn Executive Session: Second by Mayor Pro Tem Barber. The motion passed 4-0.

Councilman Alexander motioned to reconvene the meeting: Second by Mayor Pro Tem Barber. The motion passed 4-0

ADJOURNMENT

Councilwoman Gantt motioned to adjourn: Second by Councilman Thomas. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor



WORK SESSION MEETING SUMMARY MINUTES

TUESDAY, FEBRUARY 28, 2023 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Blount.

Pledge Of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with roll call. All members were in attendance except Councilwoman Gantt.

Councilman Blount motioned to adopt the Agenda: Second by Councilman Alexander. The motion passed 4-0.

Review Of the Minutes – No Action

1. Draft Minutes January 9, 2023
2. Draft Minutes January 31, 2023

PUBLIC COMMENTS - All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting noting your name, address, and phone number. You will be allotted three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated. None.

Councilwoman Gantt joined the meeting.

OLD BUSINESS

3. Council consideration to approve the OpenGov (Cloud Solutions Carahsoft) Budgeting & Planning platform under the State of Georgia Contract 99999-SPD-T20190814-0001 for a 3-year term for \$173,700.08.

Presented by: John Wiggins, City Treasurer

Mr. Wiggins noted staff is seeking approval of the OpenGov (Cloud Solutions Carahsoft) Budgeting & Planning platform contract for a 3-year term for \$173,700.08.

Mr. Wiggins noted the platform will give citizens an easy way of how to look at how the city is operating.

Councilman Blount motioned to approve the OpenGov (Cloud Solutions Carahsoft) Budgeting & Planning platform under the State of Georgia Contract 99999-SPD-T20190814-0001 for a 3-year term for \$173,700; Second by Councilman Alexander. The motion passed 5-0.

NEW BUSINESS

4. Council consideration to approve Task Order No. 2023.03 with Falcon Design—Davidson Parkway 10' Sidewalks in the amount of \$70,000.00. The funding source is from TSPLOST.

Presented by: Decius Aaron, Public Works Director and Jeremy Goodwin, Assistant Public Works Director

Mr. Goodwin noted staff is seeking approval for Falcon Design – Davidson Parkway 10' sidewalks in the amount of \$70,000.00 with the funding source coming from TSPLOST that has a total estimated budget of \$1.5 million.

Councilman Alexander inquired if it was the design portion.

Mr. Goodwin confirmed and noted an ITB will be put out for a contract to bld.

Councilwoman Gantt inquired on the process of picking areas for the sidewalks.

Mr. Aaron noted staff went by the Right-of-Ways owned by the city as a priority.

Councilman Blount motioned to approve Task Order No. 2023.03 with Falcon Design—Davidson Parkway 10' sidewalks in the amount of \$70,000.00. The funding source is from TSPLOST: Second by Councilman Thomas. The motion passed 5-0.

5. Council consideration to approve Task Order No. 2023.04 with Falcon Design – Tye Street 10' Sidewalks in the amount of \$119,500.00. The funding source is from TSPLOST.

Presented by: Decius Aaron, Public Works Director and Jeremy Goodwin, Assistant Public Works Director

Mr. Goodwin noted staff is seeking approval with Falcon Design—Tye Street 10' sidewalks in the amount of \$119,500.00 with the funding source coming from TSPLOST that has a total estimated budget of \$2.2 million.

Councilman Thomas motioned to approve Task Order No. 2023.04 with Falcon Design – Tye Street 10' sidewalks in the amount of \$119,500.00. The funding source is from TSPLOST: Second by Mayor Pro Tem Barber. The motion passed 5-0.

6. Council consideration to approve Task Order No. 2023.05 with Falcon Design – Peach Drive 10' sidewalks in the amount of \$41,500.00. The funding source is from TSPLOST. Presented by: Decius Aaron, Public Works Director and Jeremy Goodwin, Assistant Public Works Director

Mr. Goodwin noted staff is seeking approval with Falcon Design– Peach Drive 10' sidewalks in the amount of \$41,500.00 with the funding source coming from TSPLOST that has a total estimated budget of \$300,000.

Councilman Alexander motioned to approve Task Order No. 2023.05 with Falcon Design – Peach Drive 10' sidewalks in the amount of \$41,500.00. The funding source is from TSPLOST: Second by Councilman Thomas. The motion passed 5-0.

7. Council consideration to approve Task Order No. 2023.06 with Falcon Design – Old Atlanta Road 10' Sidewalks in the amount of \$94,000.00. The funding source is from TSPLOST.

Presented by: Decius Aaron, Public Works Director and Jeremy Goodwin, Assistant Public Works Director

Mr. Goodwin noted staff is seeking approval with Falcon Design– Old Atlanta Road 10' sidewalks in the amount of \$94,000.00 with the funding source coming from TSPLOST that has a total estimated budget of \$1.5 million.

Mayor Pro Tem Barber motioned to approve Task Order No. 2023.06 with Falcon Design – Old Atlanta Road 10' sidewalks in the amount of \$94,000.00. The funding source is from TSPLOST: Second by Councilman Thomas. The motion passed 5-0.

8. Council consideration to approve the renewal of the term contract No. 2019-00022P, Facility Maintenance Solutions/Grounds Keeper Landscape, between CGL Facilities Management, LLC in the amount of \$200,000.00. Funding source is from Public Works Department budgeted funds.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted CGL Facilities Management, LLC is a state contract that cuts numerous roads such as: Hwy 138 West, Hudson Bridge Rd., N. Henry Blvd., Rock Quarry Rd., Walt Stevens Rd., Old Atlanta Rd., Flippen Rd., Davison Pkwy., East Atlanta Rd., Hwy 138 East, I-75, Jodeco Rd., and Campground Rd. with the roads being maintained weekly.

Councilman Alexander noted expanding and incorporating the newly annexed areas.

Mayor Pro Tem Barber inquired on additional roads added.

Mr. Aaron noted Jodeco Rd. and Campground Rd. were added.

Councilman Alexander motioned to approve the renewal of the term contract No. 2019-00022P, Facility Maintenance Solutions/Grounds Keeper Landscape, between CGL Facilities Management, LLC in the amount of \$200,000.00: Second by Councilman Blount. The motion passed 5-0.

9. Council consideration to approve the renewal of contract No. 2019-0032P, Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) for Facility Equipment Systems and Services in the amount of \$100,000.00. Funding source is from Government Buildings budgeted funds.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted staff is seeking approval of the renewal of Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) who maintains the city's access control system, fire system and burglary system; noted the monitoring fees are associated with the systems along with the routine maintenance of the systems.

Councilman Blount motioned to approve the renewal of contract No. 2019-0032P, Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) for Facility Equipment Systems and Services in the amount of \$100,000.00: Second by Mayor Pro Tem Barber. The motion passed 5-0.

10. Council consideration to approve the purchase of seven (7) Fleet 3 In-car Camera Systems with integrated License Plate Readers. The cost for readers is \$116,853.60. The City has approved these items as part of the 2023 Capital Budget.

Presented by: Major Richard Godfrey

Major Godfrey noted staff is seeking approval to purchase seven (7) Fleet 3 In-car Camera Systems with integrated License Plate Readers for the seven (7) patrol cars previously approved during the last council meeting, noting the request is a sole source purchase directly from Axon and has been vetted through the legal department.

Councilman Blount motioned to approve the purchase of seven (7) Fleet 3 In-car Camera Systems with integrated License Plate Readers. The cost for readers is \$116,853.60. The City has approved these items as part of the 2023 Capital Budget: Second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to amend the City of Stockbridge Municipal Code Section 5.16.050 - Rules for Interment Administration Fee from \$100 to \$200 and assessing an Unauthorized Interment Penalty in the amount of \$1000.

Presented by: Vanessa Holiday, City Clerk

Ms. Holiday noted the fees were approved as part of the appendix located in the fiscal 2023 budget and in order to change the code, an Ordinance is required to submit to Municode to update the city's Code.

Mayor Ford inquired on the last time fees were added.

Mrs. Holiday noted in 2019 when the administration fee of \$100 was implemented.

Councilman Alexander inquired on surrounding jurisdictions fees and the comparison. Mrs. Holiday noted that is not included in the request noting the fee has already been approved by the City Council, and noted staff reviewed with Legal, the Judge and the Police Chief allowing the city to charge up to the amount being requested.

Councilman Alexander inquired on the previous charges for penalties.

Mrs. Holiday noted the City already has in its code the ability to assess penalties for violation of all ordinances up to \$1,000.00.

Councilman Blount noted he did not believe an increase in fees would stop violators.

Mrs. Holiday will send notices, along with the updated Ordinance to the surrounding area funeral homes notifying each one of the Administration Fee increase and the assessment of the \$1,000 penalty should a violation occur.

Councilman Blount suggested fixing what needs to be fixed with habitual offenders before adding additional fees.

Attorney Washington noted the violation of the Ordinance would be handled by the city's Code Enforcement staff and if cited, would be submitted to the Stockbridge Municipal Court would administer the fine.

Councilman Blount exited the dais.

Councilwoman Gantt noted City of McDonough Administration Fee is \$100.00.

Councilman Alexander requested Mrs. Holiday to return to the Council at the next meeting what the fees are for the other cities here in Henry County.

Councilman Thomas suggested that Mrs. Holiday make the Council aware of the time and services provided by staff to maintain the cemeteries.

Mrs. Holiday noted the Clerk's Office takes pride in the city's cemeteries and wants the cemeteries to be clean and groomed when family and loved ones come on site; noted both the both the Clerk's Office staff and Public Works staff make frequent visits to the cemetery during each week; mowing the lawns, installed benches and trash receptacles, cleans debris, and public works staff is on site for the digging of graves.

Mayor Pro Tem Barber motioned to approve to amend the City of Stockbridge Municipal Code Section 5.16.050 - Rules for Interment Administration Fee from \$100 to \$200 and assessing an Unauthorized Interment Penalty in the amount of \$1000: Second by Councilwoman Gantt. The motion passed 4-0. (Blount was not present for the vote).

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

Council meetings will be held in the City Council Chamber. Meeting dates, locations and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- **Main Street Advisory Board Meeting 2nd Friday of each month at 9:00 a.m. - City Hall Levi Meeting Room (Mar 10)**
- **City Council Meeting, 2nd Monday of each month at 6:00 p.m. – City Hall Council Chamber (Mar 13)**
- **Youth Council Meeting, 6:30 p.m. - 2nd Monday of each month - City Hall Levi Meeting Room - City Hall (Mar 13)**
- **Citywide Development Authority Meeting, 2nd Tuesday of each month 6:00 p.m. - City Hall Levi Meeting Room (Mar 14)**
- **City Council Retreat – March 20 – March 22, 2023**
- **Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Mar 21)**

- **Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (Mar 21)**
- **Planning Commission Meeting, 6:30 p.m. - City Hall Council Chamber 4th Thursday of each month– (Mar 23)**
- **City Council Work Session Meeting, Last Tuesday of each month at 6:00 p.m. – City Hall Council Chamber (MARCH WORK SESSION IS CANCELED)**

UPCOMING CITY EVENTS/INITIATIVES

- **SAVE THE DATE! Join Councilman Alexander for the Annual Women's History Month Celebration, Sunday, March 5th at the Merle Manders Conference Center from 3pm – 5pm.**
- **Councilman Blount on Wednesday, March 22nd at the Merle Manders Conference Center for Bingo from 10am - noon. Please contact Rosalynd Rawls at 678-833-3348 for more information.**
- **A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: Rosalynd Rawls at rrawls@cityofstockbridge-ga.gov Thank you for your service!**

MAYOR'S COMMENTS (Mayor Anthony Ford)

Mayor Ford noted COVID is still among us and encouraged everyone to get tested, and boosted; noted February is flu season and asked everyone to also get their flu shots; referenced Councilman Thomas' 12th Annual African American Heritage Celebration that took place over the past weekend where the Divine 9 Fraternities and Sororities were honored, and read the year and location of where each was started; noted he is a member of the Alpha Fraternity, Councilwoman Gantt is a member of the AKA Sorority; staff members Fred Gardiner and Decius Aaron were Omega Fraternity members; and staff members Kira Harris-Braggs and Shana Thornton are Delta Sorority members; and noted the members of the Divine 9 will continue to do great things and support the Stockbridge and Henry/Clayton communities; noted the city recently received an award for the Stockbridge Amphitheater from the Atlanta Regional Commission and will be recognized with another award during the South Metro Conference on March 8th and looks forward to a great concert series.

Councilman Thomas thanked the Mayor & Council, the Stockbridge Youth Council and all who participated for their support of the African American Heritage Celebration where there were over 250 attendees and gave a special thank you to Ms. Rosalynd Rawls, the Executive Assistant to Mayor & Council for an amazing job on the event.

ADJOURNMENT

Councilwoman Gantt motioned to adjourn: Second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Review of Proclamations: Child Abuse
Prevention and Awareness Month;
Southern Crescent Veteran Services,
Inc.

VISIT
Henry
COUNTY, GA
—
BETTER EXPLORED

City of Stockbridge
April 10, 2023

**LAURA LUKER,
DIRECTOR OF TOURISM**

WHO IS VISIT HENRY?

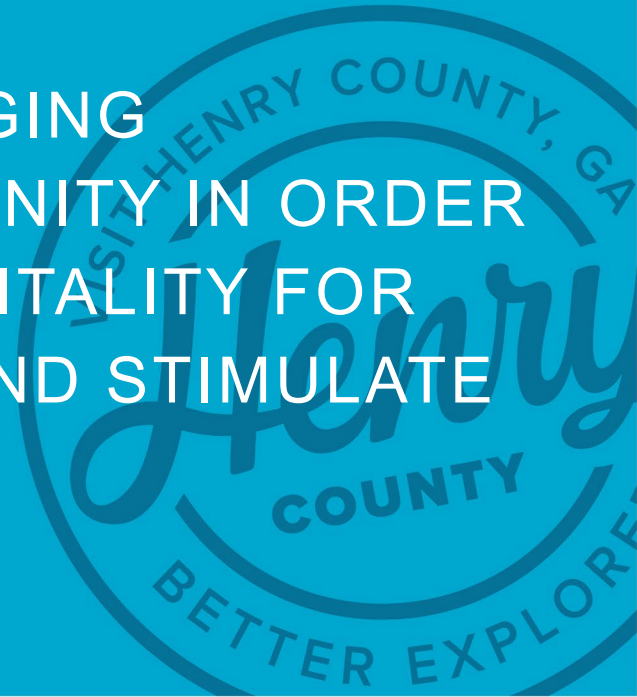
A DESTINATION MARKETING ORGANIZATION
CHARGED WITH MARKETING HENRY
COUNTY AS A DESTINATION FOR TOURIST
TO EAT, PLAY, MEET AND STAY.

*"A private sector non-profit organization or other private entity
which is exempt...under Section 501(c)(6) of the IRS Code of
1986"*



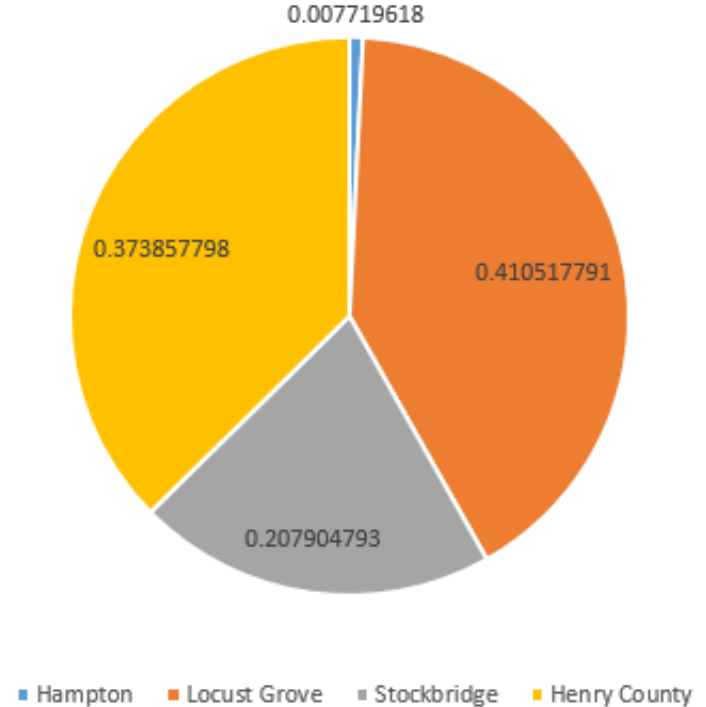
MISSION:

INSPIRE TOURISM BY ENGAGING PARTNERS AND THE COMMUNITY IN ORDER TO BUILD A SENSE OF HOSPITALITY FOR HENRY COUNTY VISITORS AND STIMULATE ECONOMIC DEVELOPMENT.



CVB BUDGET MAKE-UP

- Represents three cities and unincorporated Henry County
- CVB represents 30 hotels/bed & breakfasts
- As of July 2021 short-term rentals must pay hotel/motel tax
- Stockbridge accounted for 20% of the CVB's operating budget in 2022



2022 REVIEW: VISIT HENRY COUNTY, GA PROGRAM OF WORK



VISITORS GUIDE

- Free city spread (content & images provided by city)
- Use of city colors to color code listings within grids
- Distributed at hotels from Stockbridge to Florida line
- Distributed in the after-hours area at eight Georgia Welcome Centers in brochure racks custom made by BarnBeautiful
- Distributed around 50,000 guides in 2022



PHOTO KIOSK

Kiosk at Ringgold VIC with 12 branded, city backgrounds



ADVERTISING



BILLBOARDS

- 7 permanent locations
- Four designs rotated

#BETTEREXPLORED

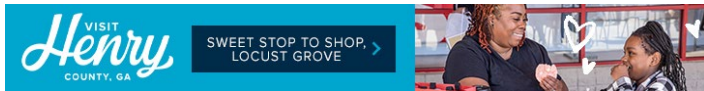
EXPLORE
Stockbridge
HENRY COUNTY, GA

EXITS 228 & 224



PRINT & DIGITAL ADS

Ads in Atlanta Style Weddings, Georgia Travel Guide, Southbound Magazine, Georgia State Parks Guide, Georgia State Parks website, Sourcebook, Atlanta Magazine, Travel Taste & Tour, Better Homes & Garden



PRINT ADS

EXPLORE Henry COUNTY

NOAH'S ARK ANIMAL SANCTUARY

SOUTHERN BELLE FARM

PANOLA MOUNTAIN STATE PARK

ARMY AVIATION HERITAGE FOUNDATION

HENRY HAS SWEET VIEWS

PUT A SPRING IN YOUR STEP AND GET READY TO ENJOY THE GREAT OUTDOORS. FROM FRESH PICKED STRAWBERRIES AT SOUTHERN BELLE FARM TO THE FRESH AIR YOU'LL CATCH DURING A HELICOPTER RIDE AT THE ARMY AVIATION HERITAGE FOUNDATION, THERE'S ALWAYS MORE TO EXPLORE IN HENRY COUNTY. PLAN TO SAVOR THE SWEET VIEWS ALL SEASON LONG.

LEARN MORE AT VISITHENRYCOUNTYGEORGIA.COM #BETTEREXPLORED

VISIT HENRY COUNTY, GA
Henry COUNTY
BETTER EXPLORED

EXPLORE Henry COUNTY

NOAH'S ARK ANIMAL SANCTUARY

ATLANTA MOTOR SPEEDWAY

PANOLA MOUNTAIN STATE PARK

HENRY HAS LAKE DAYS

TURN OFF THE SCREENS AND HEAD OUTDOORS FOR SOME QUALITY TIME WITH YOUR FAMILY. HENRY COUNTY HAS MORE THAN ENOUGH TO EXPLORE, FROM CASTING A LINE AT PANOLA MOUNTAIN STATE PARK TO GETTING THE PICK OF THE SEASON AT SOUTHERN BELLE FARM. THERE'S NO BETTER PLACE TO PLAY THE DAYS AWAY.

LEARN MORE AT VISITHENRYCOUNTYGEORGIA.COM #BETTEREXPLORED

VISIT HENRY COUNTY, GA
Henry COUNTY
BETTER EXPLORED

EXPLORE Henry COUNTY

NOM, NOM

HENRY HAS TRAILS

EXPLORE HENRY COUNTY'S TRAILS AND ATTRACTIONS IN A WHOLE NEW WAY WITH LOCAL ART. COME DISCOVER ONE OF A KIND, SQUIRREL-SIZED PICNIC TABLES ON THE BUSHY TAIL ART TRAIL. THESE DELIGHTFUL HINDS MAY BE BETTER SUITED FOR SHARING SELFIES THAN DINING, BUT WE'RE SURE YOU'LL LOVE FINDING THEM ALL.

LEARN MORE AT VISITHENRYCOUNTYGEORGIA.COM #BETTEREXPLORED

VISIT HENRY COUNTY, GA
Henry COUNTY
BETTER EXPLORED

EXPLORE Henry COUNTY

UP, UP AND AWAY!

HERITAGE PARK VETERANS MUSEUM

PANOLA MOUNTAIN STATE PARK

NOAH'S ARK ANIMAL SANCTUARY

HENRY HAS EXCITING RIDES

CLIMB ABOARD FOR THE FLIGHT OF YOUR LIFE AT THE ARMY AVIATION HERITAGE FOUNDATION IN HAMPTON, GA. TAKE OFF WITH A VETERAN PILOT IN A HUEY OR COBRA COPTER AND EXPERIENCE A REAL LIFE HISTORY LESSON ABOVE HENRY COUNTY. WHEN YOUR FEET ARE BACK ON THE GROUND, TAKE THEM FOR A HIKE AT PANOLA MOUNTAIN STATE PARK OR ENJOY A STROLL AT NOAH'S ARK ANIMAL SANCTUARY.

LEARN MORE AT VISITHENRYCOUNTYGEORGIA.COM #BETTEREXPLORED

VISIT HENRY COUNTY, GA
Henry COUNTY
BETTER EXPLORED

VIDEO ADVERTISING



- **1 million Stockbridge specific** video ads served via YouTube, Connected TV and Over-the-top TV
- More than **800,000** completed views
- Over **1,700** clicks to the City of Stockbridge itinerary

DIGITAL DISPLAY ADS

Henry Has History

Visit The Church In
Stockbridge, GA Where
MLK Sr. Began His Ministry
And Inspired His Son.
Henry County, GA

Close Open

The Stockbridge Amphitheater

Check out the upcoming shows at
this amazing venue. National
headliners. Free parking.

ORGIA.COM

- Over **2 million** impressions
- Over **17,000** clicks
- All ads and links were **Stockbridge-specific content.**

PAID SEARCH & PAID SOCIAL

Ad · www.visithenrycountygeorgia.com

Shopping in Stockbridge | Find Treasures in Stockbridge

Flex Your Bargain Hunting Muscles & Treasures Hunting Skills Shopping In Stockbridge, GA. Find Bargains, Antiques, Authentic Western Wear And More In Stockbridge, GA.

Ad · www.visithenrycountygeorgia.com

Shopping in Stockbridge | Stockbridge Has it All

Flex Your Bargain Hunting Muscles & Treasures Hunting Skills Shopping In Stockbridge, GA. Find Bargains, Antiques, Authentic Western Wear And More In Stockbridge, GA.

- **48,470** impressions

PR & MEDIA



EARNED MEDIA

- **172** published results
- **\$168.5 million** in earned media value
- **18.2 million** impressions



Meet The Veterans Flying Vintage Helicopters In Hampton, Georgia

Visit the Army Aviation Heritage Foundation and Flying Museum and you can even take to the skies with these American heroes.

By **Caroline Eubanks** | Published on November 9, 2022



Advertisement

Ads by Google

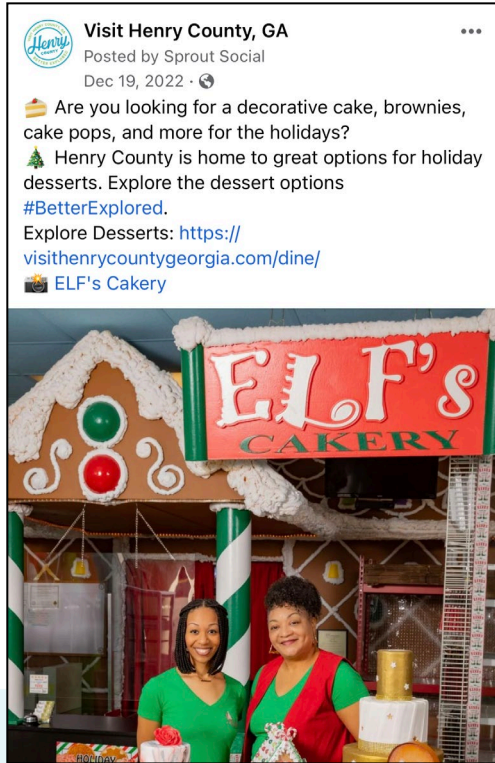
Stop seeing this ad

Why this ad? ▸

SOCIAL MEDIA



SOCIAL STATS



Social Impact

- 3 Million Total Impression
- 149,300 Total Engagement

Followers

- 1,900 new followers

| **NEW**

RESEARCH



ARRIVALIST DATA



ARRIVALIST

Horizon

Visitation Profile

Arrival Zone

In-Market Behavior

Market Share

Audience

Henry County



Dates

01/01/2022 - 12/31/2022

Origin Region

All selected



Origin US Market
Cluster

All selected



Primary Destination

Henry County



Length of Stay

All selected



Smart Date Select

Manage Dates

Estimated trip sample for the period was **1.9M**, with **32%** spending at least one night at the destination. On average, visitors stayed **0.7** nights at the destination.

Key Performance Indicators

1.9M

Estimated Trip Sample



32.4%

Share of Overnights



0.69

Avg Nights in Destination



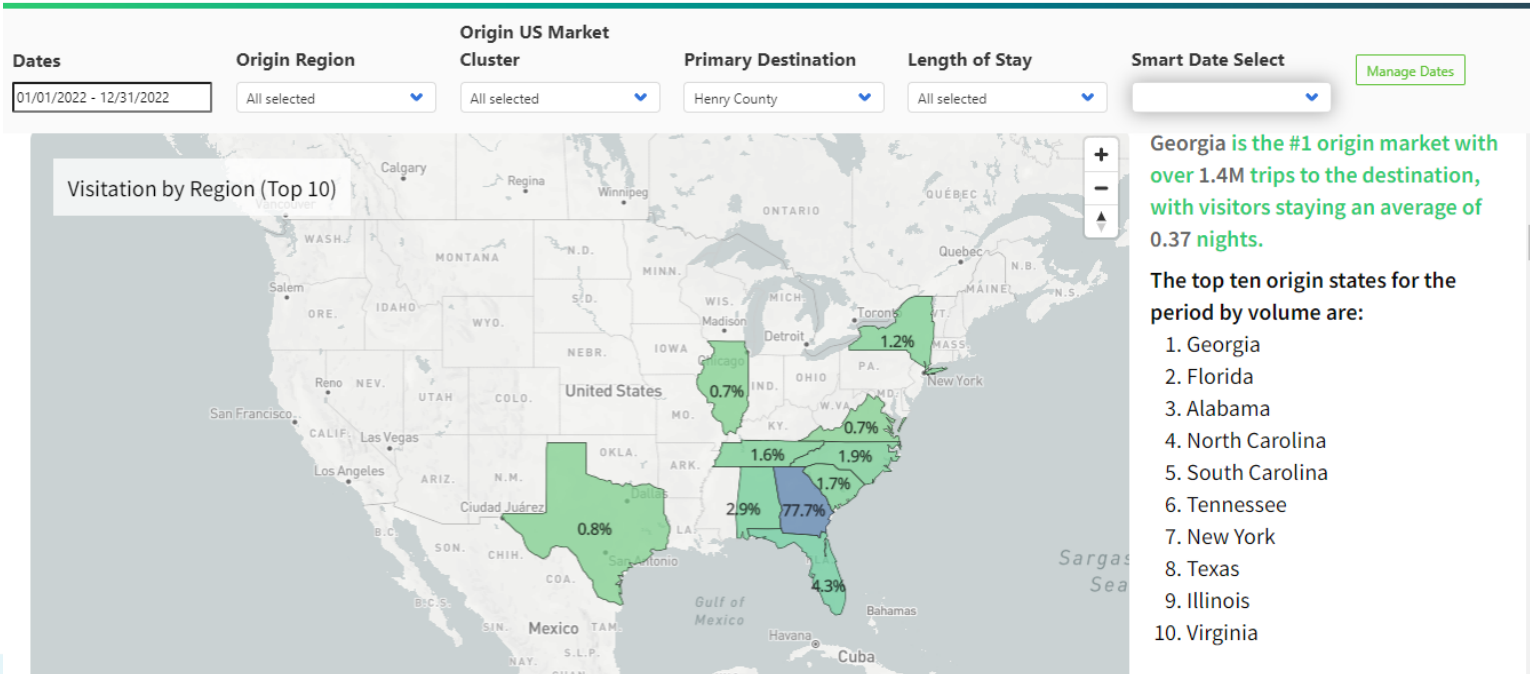
Where Visitors come From

When Do Visitors Arrive

How Long Visitors Stay

Where Do Visitors Go

STATES VISITORS WERE FROM

[Horizon](#)[Visitation Profile](#)[Arrival Zone](#)[In-Market Behavior](#)[Market Share](#)[Audience](#)[Henry County](#)

ORIGIN DATA



ARRIVALIST

Horizon

Visitation Profile

Arrival Zone

In-Market Behavior

Market Share

Audience

Henry County



Dates

01/01/2022 - 12/31/2022

Origin Region

All selected



Origin US Market Cluster

All selected



Primary Destination

Henry County



Length of Stay

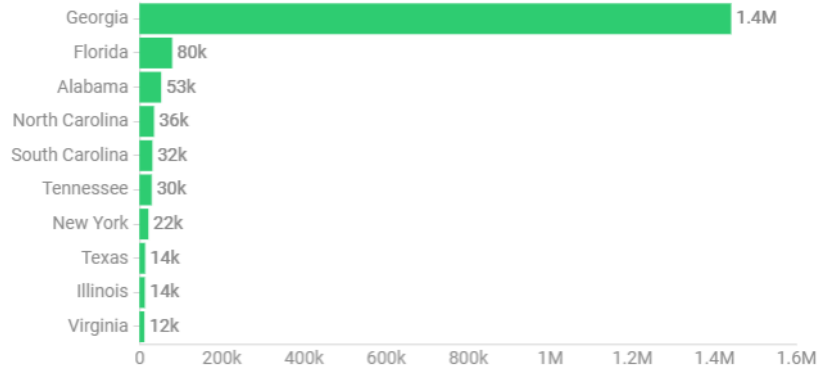
All selected



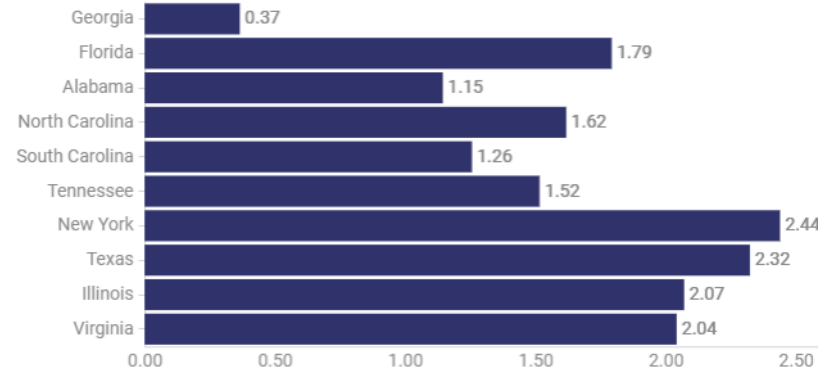
Smart Date Select

Manage Dates

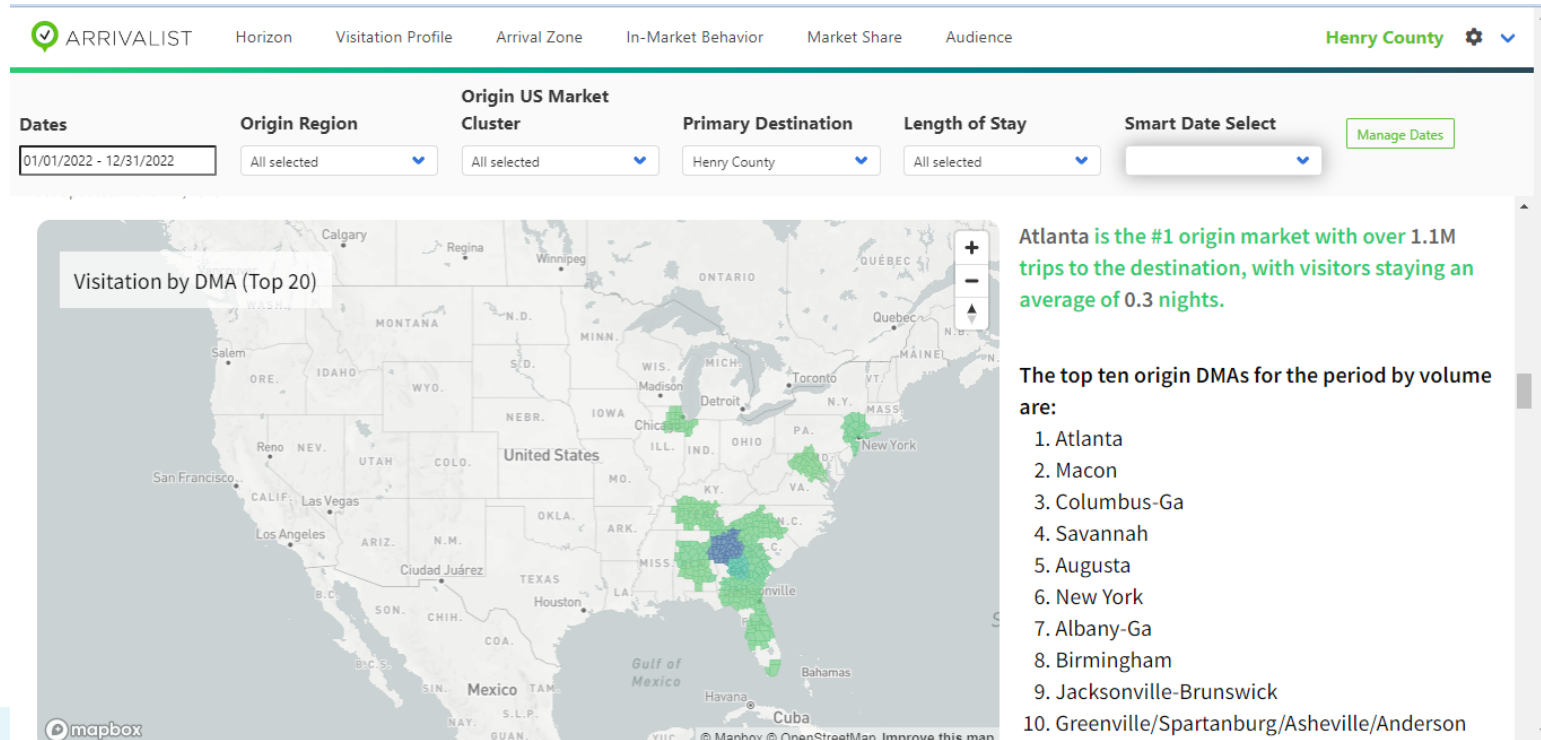
Share of Trip Volume



Average Nights in Destination



TOP CITIES VISITORS WERE FROM



HOW LONG DO VISITORS STAY?

[Horizon](#)[Visitation Profile](#)[Arrival Zone](#)[In-Market Behavior](#)[Market Share](#)[Audience](#)[Henry County](#)**Dates**

01/01/2022 - 12/31/2022

Origin Region

All selected

**Origin US Market Cluster**

All selected

**Primary Destination**

Henry County

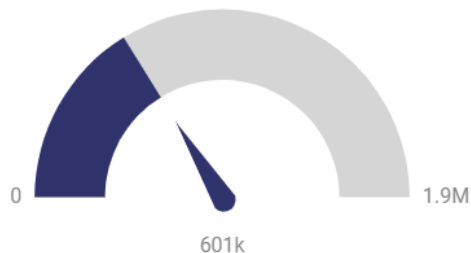
**Length of Stay**

All selected

**Smart Date Select**[Manage Dates](#)

Last Updated: March 22, 2023

Share of Overnights



Out of the 1.9M trips to the destination, 32.4% of trips have included at least one night in the destination.

Out of the 1.9M trips to the destination,

- 67.6% were Day Trips
- 16.1% stayed 1 Night in the destination
- 8.3% stayed 2 Nights in the destination
- 3.7% stayed 3 Nights in the destination
- 4.3% stayed 4+ Nights in the destination

TO WHERE, FROM WHERE & WHEN

Dates

03/01/2022 - 02/28/2023

Origin Region

All selected

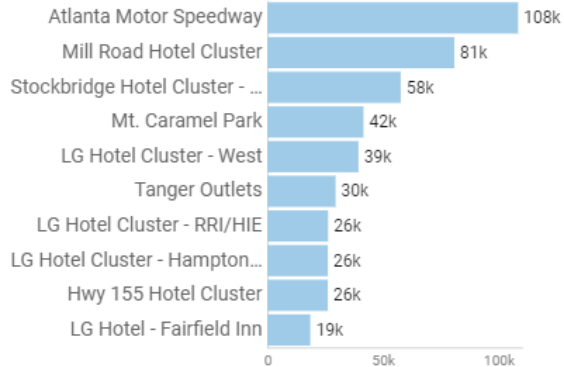
Primary Destination

All

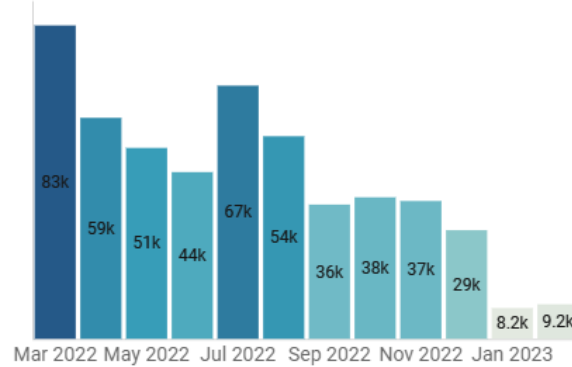
Smart Date Select

Manage Dates

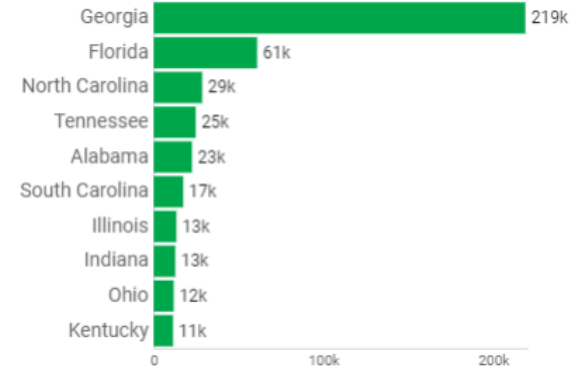
Trips by Top 10 POI



Trips by Month



Trips by Origin State



MONTHLY TRIP VOLUME



Horizon

Visitation Profile

Arrival Zone

In-Market Behavior

Market Share

Audience

Henry County



Dates

01/01/2022 - 12/31/2022

Origin Region

All selected



Origin US Market Cluster

All selected



Primary Destination

Henry County



Length of Stay

All selected



Smart Date Select

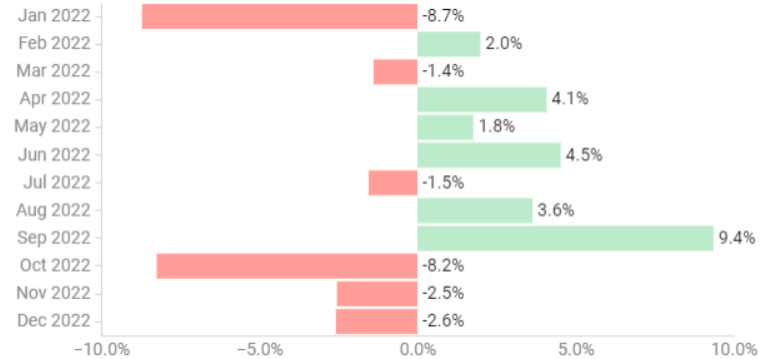


Manage Dates

Trip Volume By Month - 2022 vs 2021



Year over Year Change By Month - 2022 vs 2021



STOCKBRIDGE AMPHITHEATER PROFILE

POI Profile | Stockbridge Amphitheater

Estimated Trip Sample

4,323

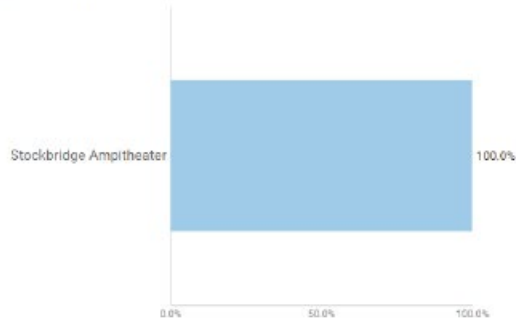
Average Nights in Destination

0.2

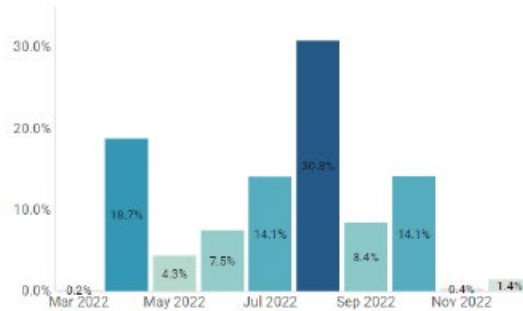
Average Time in POI (Hours)

3.5

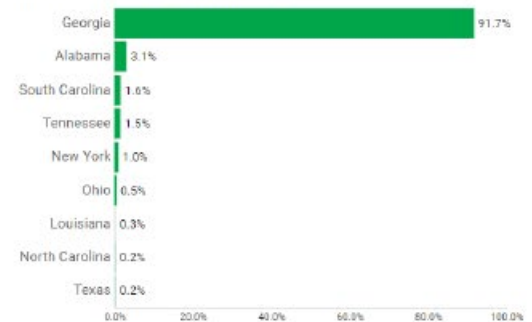
Share of Trips by POI



Share of Trips by Month



Share of Trips by Origin State



| QUESTIONS?





CITY OF STOCKBRIDGE ANNEXED RESIDENTS' SANITATION SERVICES

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
September 22, 2022	Residential and commercial waste collection RFP posted on City of Stockbridge website.
November 8, 2022	Annexation referendum passes.
November 10, 2022	E-mail received from Brecca Carter stating, "We created this list a few months ago, and it may be helpful to you here. It's a breakdown of street names within each of the districts for the Annexation. If you need something different, please let me know".
November 16, 2022	E-mail received from Vanessa Holiday stating, "Good morning all, This information was sent from the Henry County Election Office for each district".
November 16, 2022	E-mail received from Kathryn Glynn stating, "Please find attached the spreadsheets received from our GIS department for the new districts and annexation. Of course, these spreadsheets include all streets by the 5 districts. I had to take out the streets currently in the City of Stockbridge for the annexation question on the ballot. These spreadsheets contain all of the streets by their new districts. If this is not what you are looking for, please email me and I will reply as soon as possible".
November 16, 2022	E-mail from Decius Aaron to Kathryn Glynn stating, "Can you send spreadsheets of the districts that only include the addresses of the recently annexed parcels? Public Works needs the number of new residents for its sanitation RFP.
November 16, 2022	E-mail received from Kathryn Glynn stating, "The spreadsheets sent previously are all parcels. Elections spreadsheets, only have the streets with voters attached, and may not be all of the addresses you need. You should use the GIS spreadsheets sent with all parcels. Under the venue column, sort ascending, and it will separate Henry and Stockbridge. The venue listed as Henry are the new addresses and the Stockbridge, are already in the city of Stockbridge".
November 17, 2022	E-mail received from Vanessa Holiday stating, "Attached is a spreadsheet of information created by the GIS Department relating to the recently annexed parcels. I spoke with Kim Barnett who has advised that when newly constructed homes come in, the city provides the pro-rated sanitation amount to be added to the closing documents for the new homeowner. The parcels and the homeowners address information is in the attached spreadsheet. The file can be sent to one of the companies that the city is currently using for billing services to generate an invoice to these new homeowners (not the residents) for 2022. There are 1507 residential parcels at an anticipated \$25/month or \$300 year for a total of \$458,100".

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
November 22, 2022	E-mail from Leslie Norsworthy to Skip Layton, Falcon Design, LLC stating, "Attached is the annexation parcel list we received from our Clerks office that was used for voting and the parcel list we received from Michael Harris at the Henry County Tax Commissioner office".
November 22, 2022	E-mail from Chris Maloch, Falcon Design, LLC stating, "It looks to me like these two spreadsheets are identical. Is there another we need to compare to or is this the list we are going with"?
November 22, 2022	E-mail from Decius Aaron to Chris Maloch, Falcon Design, LLC stating, "See attached spreadsheet from the Clerk's office".
November 28, 2022	E-mail from Chris Maloch, Falcon Design, LLC stating, "Please see the attached maps comparing the annexation parcels from the two spreadsheets. The map with 1640 annexation parcels was created using the spreadsheet from the Clerk's office and the map with 2226 annexation parcels was created using the list from the Henry County Tax Commissioner's office".
December 7, 2022	E-mail from Procurement to Sanitation Evaluation Committee.
December 8, 2022	Residential and commercial waste collection RFP closes.
December 12, 2022	E-mail from Jeremy Berry to Scott Johnson, GFL, stating current GFL/Stockbridge contract likely will come up at the City Council meeting tonight to discuss service and renewal for 2023. One issue that we anticipate Councilmembers asking about is when GFL will be able to begin servicing residents of the newly annexed areas of the City. Please let us know and what info GFL needs from the City in this regard.
December 12, 2022	E-mail from Scott Johnson, GFL, stating, "We would just need a time frame of when the annexation will take place. We would need time to deliver cans out to the residents that we don't currently service. After looking at the spreadsheet that was sent over to us we do service some of the residents in those area now. We would like for the transition to run smoothly and begin service when the City needs us to".
December 12, 2022	E-mail from Quinton Washington stating, "Thanks Scott! We appreciate it. Can you let this serve as official notice that we want you all to begin picking up trash and providing services for the new residents. Also, the appropriate departments will work with you from Stockbridge. They are cc'd on this email".

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
December 12, 2022	E-mail from Quinton Washington stating, “We would like service to start as close to January 1, 2023 as possible. Can you ballpark a timeframe for us to give to council”?
December 12, 2022	E-mail from Scott Johnson, GFL, stating, “I think 60 – 90 days ballpark would be a good time frame. I know that the City was wanting new cans for the new residents when they are annexed. We currently have a good portion of those on hand but others will have to be ordered and then delivered to the residents once contract has been awarded to us”.
December 12, 2022	Resolution renewing GFL contract signed by Mayor Ford.
December 13, 2022	E-mail received from Brecca Carter to Shana Thornton stating, “There are 3051 Addresses and 2225 Parcels, of which both tabs are highlighted on the spreadsheet. Please utilize the address list to send out correspondence to new customers and businesses”.
January 24, 2023	E-mail from Luke Ewing, GFL, to Decius Aaron and Leslie Norsworthy stating, “I hope you are both off to a great start this week! I wanted to check in with you to see how you are doing today. Is there anything you need from GFL at the moment? I want to ensure we’re delivering the quality of service and communication that you expect this year and moving forward”.
February 2, 2023	E-mail received from Luke Ewing, GFL, to Decius Aaron stating, “As it stands now we are going to continue to service the annexed customers on the days we currently service them. That is until we are able to get GIS here so we can do our reroute. We may have to add another truck to keep the same schedule of 3 days a week since we will be adding 2200 more residents but we can make adjustments on other routes if we have to do that. We are able to individually bill the annexed residents. Everything will also be fully integrated by <u>May 1st</u> ”.
February 3, 2023	E-mail from Decius Aaron to Luke Ewing, GFL, stating, “Yes let’s talk next week as residents have been informed that service would begin the first week of April”.
February 3, 2023	E-mail received from Luke Ewing, GFL, to Decius Aaron stating, We still plan on starting service beginning the first week of April. We just won’t be fully integrated until May 1st due to the reroutes. When are you free next week to chat? We are going to make this as seamless as possible”.
February 3, 2023	E-mail from Decius Aaron to Luke Ewing, GFL, stating, “Monday at 11:00 A.M. and Tuesday and Wednesday at 1:00 P.M”.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
February 5, 2023	E-mail received from Luke Ewing, GFL, to Decius Aaron stating, "I'd like to meet tomorrow, but I will be traveling. Wednesday would work great for me though. <u>Scott Johnson</u> does Wednesday at 1pm work for you as well?"
February 5, 2023	E-mail received from Scott Johnson, GFL, to Luke Ewing, GFL, and Decius Aaron stating, " I can do Wed. at 1pm".
February 8, 2023	E-mail received from Luke Ewing, GFL, to Decius Aaron and Leslie Norsworthy stating, " Looking forward to speaking with you both today! We will connect virtually so that we can add in our colleagues so that can answer any questions you might have. Did you get the link to join"?
February 8, 2023	Decius Aaron and Leslie Norsworthy met with Luke Ewing, Scott Johnson, and Jeanette Wilkerson, GFL, to discuss incorporating annexed residents into sanitation service. Scheduled to start first week in April 2023 and GFL will bill residents. Will meet bi-weekly until implementation.
February 8, 2023	E-mail from Decius Aaron to Frederick Gardiner stating, "On February 8, 2023, Leslie Norsworthy and I met with Luke Ewing and Scott Johnson, GFL, (virtually) concerning the initiation of sanitation services for the recently annexed residents. Bi-weekly meetings will be held to ensure the transition happens in an orderly fashion and meets the April 1, 2023 deadline. The following items were discussed: Approximately 80% of the annexed residents are currently GFL customers. GFL will conduct a reroute for the annexed residents only. The reroute is scheduled for February 20, 2023 and should take 2 to 3 days. GFL will bill the annexed residents from April 1, 2023 – December 31, 2023. This will ensure that should someone not pay for the service; their carts will be removed by GFL. The annexed residents will be billed on their property taxes beginning in 2024. GFL will provide the City with the cost of providing the billing services. The goal is to notify residents by the first week in March of their cart delivery date and service date.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
February 21, 2023	E-mail received from Jeanette Wilkerson, GFL, to Leslie Norsworthy stating, “As per our phone discussion, we currently service 743 addresses in the annexation area. On the attached spreadsheets, I have highlighted the addresses that are currently active in our system in yellow! For the addresses that we will have to add to our system, we will need the following info for each to get the accounts setup: Full name of resident, Contact phone #, Billing address (if different from service address)”.
February 22, 2023	E-mail received from Luke Ewing, GFL, to Leslie Norsworthy and Decius Aaron stating, “Are you able to send us any kind of formal notice or letter stating that we will be extending our contract together? Usually something is posted or emailed, but I have not received anything since we submitted the RFP. Once we get this, I can go ahead and put a contract amendment together for us”.
February 23, 2023	E-mail from Decius Aaron, to Quinton Washington stating, “Please see below e-mail from GFL”.
February 23, 2023	E-mail received from Quinton Washington stating, “Jeremy will send”.
March 1, 2023	E-mail from Luke Ewing, GFL, to Decius Aaron stating, “Were you able to obtain the formal notice or letter stating that we will be extending our contract together from your attorney? I know you mentioned you would probably have that back this week”.
March 1, 2023	E-mail from Decius Aaron, to Quinton Washington stating, “Staff have been working with GFL on the transition of the recently annexed residents to City sanitation customers. GFL is requesting documentation that the City extended their contract until April 2024 as the current contract expires in April 2023. See below e-mail from Luke Ewing, GFL”.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 2, 2023	E-mail from Jeremy Berry to Decius Aaron stating, “All, I am going through emails again and trying to understand what is needed here. There seems to be some confusion about the date of this contract. As we have stated previously, the current term expires on <u>December 31, 2023</u>. This contract does <u>not</u> expire on April 11, 2023. Below is what we have sent previously about the term of this contract. In light of this info and the automatic renewal, please let me know what, if anything, you need from us. Thanks. Term and Renewal The contract had an “Initial Term” that expired on December 31, 2021. Per the contract, it automatically renews for up to “five subsequent additional one-year periods” unless either party provides written notice of termination at least 90 days prior to “expiration of the then-current one-year period.” So, this contract auto-renewed on 1/1/22 and 1/1/23, and the <u>current term expires 12/31/23</u>. There have been statements that the current term expires April 11, 2023, which is incorrect (the contract was initially entered on April 11, 2016 but does not renew yearly on that date)”.
March 2, 2023	E-mail from Wanda Cooley to Decius Aaron stating, “I have already complied with changing the date (from April 11 to Dec 31), so, once I have the added “performance” language added (if it is still necessary), I will send you the eval to review and sign, as well as the Vendor Notice to send to the vendor for signature, and everyone involved will be copied”!
March 2, 2023	E-mail from Wanda Cooley to Jeremy Berry stating, “ I have previously issued Contract Renewal Evaluation Forms for Mr. Aaron to sign, reflecting the expiration date of April 11th. Since that time, you have informed me that the date needed to be changed to reflect December 31st. I have already made that change in the files. Now, Ms. Miller told me that there needed to be “performance language” added to the renewal documents. Would you please supply this information, if it is still needed”?

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 3, 2023	E-mail from Wanda Cooley to Dawayne Isaac, GFL, stating, “ The City of Stockbridge has the following Contractual documents requiring your signature: Five (5) Copies of the Amended Contract. Five (5) Copies of the Contract Renewal Notice. Please arrange to pick up, complete, and sign each document (within 10 days), returning all to the Procurement Division (Attention Wanda J. Cooley, Procurement Clerk) for the Mayor’s signature and The City Clerk’s attestation. I will look forward to you letting me know what day/date you plan to pick up the contracts, so that I will be in position to receive them.
March 3, 2023	E-mail from Decius Aaron to Wanda Cooley stating, “Dawayne Isaac is no longer with GFL. You can send the documents to Luke Ewing lewing@gflenv.com.
March 3, 2023	E-mail from Luke Ewing, GFL, to Wanda Cooley stating, “Good morning. I am the new Government Contracts Manager here at GFL. Dawayne is no longer with us. I just tried calling, but I wanted to find out the best way to obtain the contractual documents requiring our signature. I want to make this as easy as possible for you all. Can you send them over electronically or should we come by to pick them up? Either way works for us”!
March 3, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, “ Pardon my inaccessibility. Unfortunately, the documents cannot be electronically delivered. Instead, you will need to have the contracts picked up from me. I will be in the office today until 5pm. We would like to have them fully executed and returned to us within 10 days. The Procurement Division is located in the Stockbridge City Hall Building, Ground Floor, 4640 North Henry Boulevard, Stockbridge, GA 30281. Please be prepared to sign a transmittal form when released to you (or your representative). I await to receive the day/time you wish to pick up”.
March 3, 2023	E-mail from Luke Ewing, GFL, to Wanda Cooley stating, “No problem at all. I would like to pick them up today, but can we come pick them up on Monday morning? I just spoke with Scott to confirm”.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 3, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, “Not a problem. I have the copies ready now. I’ll be here throughout the day, and at lunch only from 12:30-1:00PM)”.
March 6, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, “As a follow-up to your March 3rd email transmission, please be advised, I am working remotely today, but, have alerted my colleague, Mrs. Wanda Thomas, who is prepared for your/your representative’s arrival. The pickup location is: Stockbridge City Hall Building Procurement Division 4640 North Henry Blvd. Ground Floor City of Stockbridge, GA 30281 Also, please note, there are tabs placed on the contractual documents, which is where you will need to sign’/sign & date. Please, do not fill in the “effective date” line on the first page of the contract. This line will be filled in by the City Clerk after execution by the Mayor. So, as soon as possible, please return all five copy-packets to me, so that the Mayor and City Clerk may execute and attest the contracts. When completed, I will alert you so that you may retrieve your fully-executed copy”.
March 7, 2023	E-mail from Luke Ewing, GFL, to Quinton Washington stating, “Hope you are wonderful today! Are you able to send us any kind of formal notice or letter stating that we will be extending our contract together with the City of Stockbridge? I wanted to see if you had anything prepared regarding our extension now. Mr. Aaron mentioned we should have gotten something last week”.
March 7, 2023	E-mail from Jeremy Berry, to Quinton Washington stating, “This is what I reviewed last week. Decius, has this gone out? Thanks”.
March 7, 2023	Amendment to GFL contract adding MLK, Jr. and Juneteenth Holidays, adding additional customer service rep and performance evaluation signed by Mayor Ford.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 7, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, "One of the documents Scott Johnson, GFL Representative signed yesterday is the Contract Renewal Notice, which is issued to vendors as notification of the extension period (through December 2024). Once the amended contracts are fully executed and attested by the Mayor and City Clerk, GFL will receive one (1) fully executed contract, one (1) executed Contract Renewal Notice for your records".
March 7, 2023	E-mail from Luke Ewing, GFL, to Wanda Cooley stating, "Thank you for adding that clarification! I hope you are enjoying this beautiful day".
March 8, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, "Be advised, the Contract referenced above has been fully executed and attested. Please arrange to pick up the contract from the Procurement Office as soon as possible. Thank you for your patience during this process".
March 8, 2023	E-mail from Decius Aaron to Michael Harris, Henry County Tax Commissioner stating, "Are you able to provide the mailing addresses for the property owners, on this list, that were annexed into the City"?
March 9, 2023	E-mail from Wanda Cooley to Luke Ewing, GFL, stating, "At 9:23 this morning, the fully executed contract and Contract Renewal Notice was hand delivered to Mr. Scott Johnson".
March 9, 2023	E-mail from Luke Ewing, GFL, to Wanda Cooley stating, "Scott informed me as well this morning. Thank you very much. We are thrilled to be working with you all again".
March 9, 2023	E-mail from Leslie Norsworthy to Luke Ewing, GFL, stating, "Attached is a copy of the executed contract extension".
March 16, 2023	E-mail from Luke Ewing, GFL, to Decius Aaron and Leslie Norsworthy stating, "Did you all want to meet at some point on Monday? I want to make sure your team has everything you need from us, and we continue to move in the right direction"!
March 16, 2023	E-mail from Leslie Norsworthy to Luke Ewing, GFL, stating, "Yes, if we could set something up for Monday afternoon that would be great".
March 16, 2023	E-mail from Luke Ewing, GFL, to Leslie Norsworthy stating, Absolutely! Would 2pm or 3pm work"?

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 16, 2023	E-mail from Leslie Norsworthy to Luke Ewing, GFL, stating, “2:00 would work best for us”.
March 17, 2023	E-mail from Decius Aaron to Michael Harris, Henry County Tax Commissioner stating, “Just following up on the mailing addresses spreadsheet for the property owners of the recently annexed properties”.
March 20, 2023	Decius Aaron and Leslie Norsworthy met with Luke Ewing, Scott Johnson, and Jeanette Wilkerson, GFL, to discuss incorporating annexed residents into sanitation service. Scheduled to start first week in June 2023.
March 20, 2023	E-mail from Leslie Norsworthy to Luke Ewing, GFL, stating, “Attached is the draft letter we are looking to send out to the annexed residents. Also attached is form we have created on our website for residents to start the sign up process”.
March 22, 2023	E-mail from Cooper Keller, Deputy Chief Appraiser, to Decius Aaron stating, “Attached is a spreadsheet containing the annexed parcels with mailing addresses and situs addresses for use as you see fit. We also included a column with the Property Use Description so commercial and residential properties can be distinguished”.
March 27, 2023	E-mail received from Jeanette Wilkerson, GFL, to Leslie Norsworthy stating, “As per our phone discussion, we will update the monthly rate to \$17.34 (city’s rate) for the annexation customers that we currently service the start of their next billing cycle. See the below customer count per billing cycle: June 1st – 262 July 1st – 234 Aug 1st – 236 Also, there are 11 customers that are billed yearly and we agreed that we will address those as they call in since their billing cycles vary”.

ANNEXATION SANITATION SERVICE TIMELINE

DATE	ACTION
March 28, 2023	E-mail from Leslie Norsworthy to Shana Thornton stating, “Attached is the word file containing the 1,947 letters (LTRS – Annexation Residential Sanitation – Merged.doc) for the Sanitation Annexation mailout. Each letter will need the attachment (Stockbridge Sanitation Guildines.pdf) included with the letter. This attachment can be printed in color, double sided and stapled. We set the letter up hoping that the printer can use a window envelope for mailing. If we could get this out no later than the first week of April that will work perfect. Once you have a mailout date can you let us know”?
March 29, 2023	E-mail from Shana Thornton to Napoleon Bowen, Dove Direct, stating, “Hi. As discussed, please find attached the info we discussed. Let me know if you have any questions”.
March 30, 2023	E-mail from Napoleon Bowen, Dove Direct, to Leslie Norsworthy stating, “Please find the requested quote for your review and approval”.
March 30, 2023	E-mail from Leslie Norsworthy to Napoleon Bowen, Dove Direct, stating, “Thank you for getting this back to us so quick. The City has approved this quote for our mailing (see attached). Please let us know if you have any questions or need additional information”.
March 30, 2023	E-mail from Napoleon Bowen, Dove Direct, to Leslie Norsworthy stating, “You are welcome. Do you have availability in you schedule tomorrow to meet with your team briefly?
April 3, 2023	Decius Aaron and Leslie Norsworthy had a conference call with Napoleon Bowen, Dove Direct, concerning annexation sanitation mailings.
April 3, 2023	Letter mailed to annexed residents.
April 4, 2023	E-mail from Luke Ewing, GFL, to Leslie Norsworthy stating, “I hope all is well on your end. Something has come up and we have a conflicting meeting today and can’t make our teams meeting. Can we reschedule for tomorrow? I apologize and hope it doesn’t cause too much of a problem. Thank you very much”.
April 4, 2023	E-mail from Leslie Norsworthy to Luke Ewing, Scott Johnson, and Jeannette Wilkerson, GFL, stating, “Mr. Aaron and I can be available at 11:00a.m. tomorrow. Does that work for your team”?

[illegible]

QUESTIONS





City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Dr. Gourdine, Youth Council Chairwoman

DEPARTMENT:

Youth Council Advisory Committee

ITEM/PROJECT/EVENT:

Council Consideration to approve the Youth Council Advisory Committees By-Laws

BACKGROUND INFORMATION:

The Youth Council Advisory Committee has revised their By-Laws and is seeking approval of the revised By-Laws

APPROVALS: CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

GRANTS ADMIN. _____

☐ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

\$0.00

ATTACHMENTS:

☐

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

STAFF RECOMMENDATION:

Staff Signature_____



Appendix A

As an active member of the Stockbridge Youth Council students must maintain a 2.75 GPA throughout the duration of the program.

Student GPA's will be verified when they apply for the SYC and each semester by grade report or signed verification from the school counselor.

*Any student who falls under the 2.75 GPA will be placed on probationary status within the program.

Below are the steps that will be followed when a student's GPA falls under 2.75:

Step One:

If a student GPA falls under the 2.75 threshold the student will be placed on probationary member status. The Student Liaison and/or SYC Advisory chair will meet with the student and inform the parent of such meeting. (Parent participation in meeting is optional).

Step Two:

The Student Liaison and/or SYC Advisory Chair will meet with the student at the next semester grading period (1st semester immediately after probation started) to see if grades are improving. If the students GPA has risen to 2.75, they will be removed from probation. If not, the probation will continue and the Student Liaison and/or SYC Advisory chair will meet with the student and parent to discuss expectations, timelines, and next steps. (Parent participation is mandatory).

Step Three:

The Student Liaison and/or SYC Advisory Chair will meet with the student at the next semester grading period (2nd semester immediately after probation started). If the students GPA has risen to 2.75, they will be removed from probation. If after 2 semester grading periods a student has not pulled up their GPA to 2.75 or better, they will be removed from the SYC.

Students on probationary status have 1 school year (2 semesters) to bring their GPA up to the required 2.75 GPA.

Stockbridge Youth Council
Bylaws



Article I Organization

The name of the Organization shall be Stockbridge Youth Council.
The principal office of the Stockbridge Youth Council shall be located in Stockbridge, GA, in the United States of America.

Article II Purpose

The following are the purposes for which this organization has been organized: To conduct activities to achieve charitable and educational objectives and to collaborate with other public, private and governmental entities to most effectively provide services to the youth of our city.

All funds, whether income or principal, and whether acquired by gift or contributions or otherwise, shall be devoted to said purposes.

Article III Membership

Number:

The number of Committee members shall be no more than 15 as determined by the Stockbridge Youth Council Advisory Committee.

Tenure:

Each member once accepted has the ability to serve up until completion of high school graduation. Each member's "Good Standing" will be up for review by the SYC Advisory committee before the next school year to determine if a member will remain active with the SYC.

Qualifications:

Applicants must be rising 9th – 12th graders.

Applicants must reside in the city limits of Stockbridge, GA and/or the Stockbridge cluster of schools.

Applicants must have maintain at least a 2.75 GPA throughout the duration of membership.

Article IV Meetings

The annual membership meetings of this organization shall be held on such dates at such times as may be fixed by the Committee in the notice of meetings.

Regular meetings of the Committee shall be held monthly at such time and place as may be determined by the Chair, with the advice of the Advisory Board. Written notice of all meetings, places, dates and times will be sent to members at least two weeks in advance.

Special Call Meetings may be called by the Chair when he/she deems for the best interests of the organization. Notices of such meetings shall be communicated by all channels of chosen communications.

A majority of the Committee currently appointed and serving shall be considered a quorum for each meeting.

Article V Attendance Policy

Members are Required to attend 80% of required meetings and work sessions.

Council participants agree to miss no more than 3 monthly meetings per school year.

A minimum of 20 hours SYC community service/volunteer hours are required in addition to regularly scheduled meetings.

Call in attendance can be approved (**in advance**) by the Advisory Committee Chair with a valid excuse and will be provided an access code to participate in meetings via video or phone.

Failure to adhere to any portion of the attendance policy may result in removal from the council.

Article VI Good Standing

"Good Standing" is defined as

Conduct - displaying conduct that is a positive representation of the Youth Council at all times per the Code of conduct.

Education - Maintain a GPA of 2.75 or better throughout the duration of the program.

Attendance - meeting minimum attendance requirements as outlined in the bylaws.

Actively Engaged - SYC members must actively participate in SYC meetings, events, community service/volunteer opportunities, partnerships, etc. throughout the duration of membership. Provide positive contributions to events and meetings.

The SYC Advisory Committee has the discretion to not approve the return of any SYC member who fails to adhere to the standards above.

Any member may be removed by the SYC Advisory Committee based on neglect of the Code of Conduct, Bylaws and Attendance Policy by majority vote.

Resignation of any member must be in writing to the SYC Advisory Committee.

Article VII Voting, Financial & Intake

1: Voting

1:1 At all meetings, except for the election of officers and committee, all votes shall be by voice. From elections of officers, ballots shall be provided and there shall not appear any place on such a ballot that might tend to indicate the person who cast the ballot.

1:2 Committees must make a quorum before any and all votes.

1:3 Chairman votes only in a tie breaker.

2: Financial

2.1 We are the SYCAC, governed by the city of Stockbridge. No other city or county. Our bylaws will reflect the U.S government and city ordinances.

2.2 Our budget is approved by the mayor and council annually. We must adhere to the budget by each indicated line item. Budget revision must be presented to the mayor and council for approval.

2.3 The SYC is awarded \$21,500 by the city of Stockbridge. Funds that are not utilized by the end of the fiscal year rolls into a city fund balance and DOES NOT roll over into the SYC next calendar year's funds. All purchases must be made by November 15 to clear the current year's budget.

2.4 The SYC is allowed to participate in fundraising activities, and obtain sponsors and donations.

2.5 All uses of funds are decided by a majority vote. All votes are recorded in meeting minutes for record keeping.

2.6 Electronic receipts are to be turned in to the committee treasurer for reimbursement.

2.7 All receipts must be submitted no later than 45 days of purchase.

2.8 Treasure is required to turn in financial vouchers to the city with two approved signatures with photocopy of receipts.

3: Membership Intake

3.1 Students must live in the city limits of Stockbridge or attend the Stockbridge cluster of schools as follows: Stockbridge High School, Dutchtown High School, Eagles Landing

High School, Union Grove High School and Woodland High School or private school in Henry county.

3.2 Homeschool students must live in the Stockbridge city limits or zoned for one of the cluster of schools.

3.3 Season for recruitment is January, however students can be added at any time of year by majority vote of the SYCAC.

3.4 Each student is required to complete an application and participate in the interview process.

3.5 Students are permitted to serve up to four year terms or until completion of their senior year.

3.6 All Members must attend annual retreat for active membership status.

Article VIII Order of Business

Roll Call

Reading of the Minutes of the proceeding meetings

Reports of Committees

Old and New Business

Work Session/Forum

Adjournment

Article IX SYC Ambassadors

Youth Mayor

- Presides over all SYC meetings. Ensures that the meetings follow the proper format and structure. Is knowledgeable in Roberts Rules of Order. Help to build a sense of community within the SYC. Completes the SYC meeting agenda and ensures that it is turned into the SYC Liaison and SYCAC Chair at least 7 days prior to the SYC meeting. The Youth Mayor serves as the official spokesperson for the Stockbridge Youth Council. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth Mayor Pro Tem

- Duties include filling in for the mayor at events, running the youth council meetings when the mayor is absent. Assist the Youth Mayor in developing the monthly meeting agenda. Knowledgeable of Roberts Rules of Order. The Mayor Pro Tem is responsible for knowing any information that the Youth Mayor knows to be able to fill in at any time. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth City Clerk

- Responsible for keeping formal records of the board's process and decisions through the SYC meeting minutes. Takes attendance and provides attendance reports to the board and the student liaison. Ensures meeting minutes are turned in within 7 days of meeting completion. Other duties as assigned by the SYC Advisory Committee and student liaison.

Youth City Manager

- Oversees SYC. Ensures that the Bylaws and rules and regulations established by the City of Stockbridge and the Advisory Committee are adhered to. Ensures that SYC events and projects are done within budget. Ensures the completion and submission of reports to the student liaison. Is aware of city and Mayor and Council Initiatives and events and provide info to the SYC. Other duties as assigned by the SYC Advisory Committee and student liaison.

Council Members at Large

- Establish long- and short-term objectives and priorities for the SYC. Plan and execute the SYC calendar. Ensure that SYC initiatives are effectively executed. Vote on items as needed. Other duties as assigned by the SYC Advisory Committee and student liaison.

Revised 2/25/2023.

Stockbridge Youth Council Advisory Committee
Bylaws



Article I Organization

The name of the Organization shall be Stockbridge Youth Council Advisory Committee. The principal office of the Stockbridge Youth Council Advisory Committee shall be in Stockbridge, GA, in the United States of America.

Article II Purpose

The purpose of this committee is to Advise and Support the students of the Youth Council. The Advisory Committee is led by volunteers in the Henry County area that have a strong passion to support our future leaders and guide them to a brighter tomorrow.

1. *Responsibilities of the Committee*

1.1 Assisting in the Execution of Events

The Stockbridge Youth Council will host at least 4 events per year that will require hands-on volunteerism. Calendar of Events is provided annually to properly plan for attendance purposes.

1.2 Guidance through the process of strategic planning.

With the help of Mayor, Council, and city staff, we shall attend their meeting to guide the SYC through the planning of events.

1.3 Motivate, Uplift, Educate and Empowered

We shall act as positive influences as leaders in the community to support and encourage all students in the community. The advisory committee also act as mentors to the students.

1.4 Obtain Resources and Opportunities

We encountered volunteers to seek resources and opportunities throughout the year to enhance the students and overall program.

All funds, whether income or principal, and whether acquired by gift or contributions or otherwise, shall be devoted to said purposes.

Article III Membership

1. Numbers, Tenure and Qualifications.

The number of Committee members shall be no more than 15 as determined by Mayor and Council.

Tenure. Each member once appointed has the ability to serve 2 years.

After Each term Mayor and Council will review members with the option to renew tenure.

Each member's "Good Standing" will be up for review before the next calendar year to determine active status.

2. Board Members and Board Volunteers

SYC Advisory Board Members

Qualifications. Members must reside in the Henry County area and agree to a background check.

Board Members agree to the following:

Complete an SYCAC Application

Submit experience resume.

Attend at least one retreat per calendar year.

SYCAC Members are sworn in by Mayor and Council.

SYC Board Volunteers

The SYC welcomes community citizens as board volunteers. Board Volunteers are encouraged to join monthly meetings, volunteer at SYC events, and share feedback during public comments.

Board Volunteers are required to complete an application and background check.

Article IV Meetings

The annual membership meetings of this organization shall be held on such date at such times as may be fixed by the Committee in the notice of meetings.

1. Regular meetings of the Committee shall be held **monthly** at such time and place as may be determined by the Chair. Written notice of all meetings, places, dates and times will be sent to members at least two weeks in advance.
2. Special Call Meetings may be called by the Chair when he/she deems for the best interests of the organization.

Notices of such meetings shall be communicated by all channels of chosen communications.

A majority of the Committee currently appointed and serving shall be considered a quorum for each meeting.

Article V Attendance Policy

Advisory Council members are required to attend at least 70% of the SYCAC meetings (monthly and **special call**) and 50% of the YC work sessions for planning and 50% of YC activities(**approved calendar events**).

Call in attendance can be approved with a valid excuse and AC members will be provided an access code to participate in meetings via video or phone.

Advisory Members are required to attend at least 25%of volunteer events and request for support from external partners.

Article VI Good Standing

1. "Good Standing" is defined as
Conduct - displaying conduct that is a positive representation of the City of Stockbridge, showing respect for Mayor and Council, community members, SYCAC members and SYC students.
2. Attendance - meeting minimum attendance requirements as outlined above.
3. Actively Engaged - providing positive contribution to the mission and initiatives of the SYC. Active and consistent participation in SYC activities and opportunities.

The Stockbridge Youth Council Advisory Committee has the discretion to vote to remove members of the Advisory Committee based on the Code of Conduct, Bylaws and Attendance Policy by majority vote and submit to Mayor and Council for acceptance of request.

Resignation of any member must be in writing to the Advisory Committee.

Article VII Voting, Financial & Intake

1: Voting

1:1 At all meetings, except for the election of officers and committee, all votes shall be by voice. From elections of officers, ballots shall be provided and there shall not appear any place on such a ballot that might tend to indicate the person who cast the ballot.

1:2 Committees must make quorum before any and all votes.

1:3 Chairman votes only in a tie breaker.

2: Financial

2.1 We are the SYCAC, governed by the city of Stockbridge. No other city or county. Our bylaws will reflect the U.S government and city ordinances.

2.2 Our budget is approved by mayor and council annually. We must adhere to the budget by each indicated line item. Budget revision must be presented to mayor and council for approval.

2.3 All uses of funds are decided by a majority vote. All votes are recorded in meeting minutes for record keeping.

2.4 Electronic receipts are to be turned in to the YC liaison for reimbursement.

2.5 All receipts must be submitted within 45 days of purchase for reimbursement.

2.6 The Liaison is required to turn in financial vouchers to the city accountant with two approved signatures (SYCAC Chair and 1 other SYCAC member) with photocopy of receipts.

Article VIII Order of Business

Roll Call

Reading of the Minutes of the proceeding meetings

Reports of Committees

Old and New Business

Work Session/Forum

Adjournment

Advisory Roles & Responsibilities

Some roles (Parent/Volunteers Liaison, HSP Liaison, Partnership Coordinator, Public Relations), on the current bylaws were removed as they remained unfilled for over a year. The removal of these roles does not harm or disrupt the overall functioning of the program or the board.

Chair

- must ensure that the Management Committee functions properly, that there is full participation during meetings, that all relevant matters are discussed and that effective decisions are made and carried out. They are to work between meetings, external representation of the organization, and work with staff and require diplomatic and leadership skills of a high level. They must be an effective strategist and a good networker.

The Chairperson is responsible for making sure that each meeting is planned effectively, conducted according to the constitution and that matters are dealt with in an orderly, efficient manner. The Chairperson must make the most of all his/her committee members, building and leading the team. This also involves regularly reviewing the Committee's performance and identifying and managing the process for renewal of the Committee through recruitment of new members.

Vice Chair

- supports the chair, taking assigned tasks and serving in place of the chair when she is not available to conduct official business. An effective vice chair will not only learn as much as possible about the committee's goals and projects but will also learn the duties of the chair. If you serve as a committee vice chair, ask for a copy of the chair's job description so that you will be prepared in the event you need to perform some of her duties or take her spot as chair if she is removed or steps down.

Bookkeeper

- is the recording of financial transactions and is part of the process of accounting in business. Transactions include purchases, sales, receipts, and payments by an individual person. The bookkeeper will reconcile purchased made on behalf of the SYC and provide a monthly financial report.

*Liaison Financial Responsibility

- Create and maintain systems for ensuring the organization's ongoing solvency and oversee the development of the organization's financial policies. Helpful policies to consider include check signing authority, expense reimbursement, credit card usage, and petty cash policies, if applicable.

Treasury Duties: These duties are shared responsibilities between City Staff, Chair, Vice-Chair, Secretary and Bookkeeper:

1. Financial management and/or oversight. May manage or oversee the management of the financial affairs of the organization, often including such basic tasks as selecting a bank, reconciling bank statements, and managing cash flow. In some organizations. Often responsible for preparing, or facilitating the preparation of an annual budget, as well as regularly monitoring and comparing the actual revenues and expenses incurred against such a budget. The development of a budget that supports the organization's goals and drives decision-making is an important part of an organization's success in effectuating its mission. The budget should be reviewed and approved by the board; however, the Treasurer should be prepared to explain and justify the document. Treasurer should keep the board apprised of key financial events, trends, and concerns, and her assessments of the organization's fiscal health.

Parliamentarian

- is an expert in rules of order and the proper procedures for the conduct of meetings of deliberative assemblies. Parliamentarians assist organizations in the drafting and interpretation of bylaws and rules of order, and the planning and conduct of meetings.

Secretary

- often acts as an information and reference point for the Chair and other committee members. A secretary keeps formal records of the board's process and decisions: the minutes of the meeting. This may include keeping records of correspondence.

SYC Liaison

- the student liaison communicates information between the Advisory and the students and assists the students in strategizing and making decisions.

Social Media

- Coordinator: Execute a results-driven social media strategy. They Develop and curate engaging content for social media platforms; Assist in the creation and editing of written, video, and photo content; Attend events and produce live social media content and maintain unified brand voice across different social media channels.

Article XI Fiscal Year

The fiscal year for the Stockbridge Youth Council is based on the Henry County School calendar. We are an active Advisory committee from August to May. The SYCAC will also, use July for planning sessions, meetings, and development of program structures that improve the SYC and make the program more robust.

Any events during the summer months are strictly voluntary.

Article XII Amendments

These Bylaws may be altered, amended, or repealed and may be adopted by a majority of the members of the committee at any regular or special meetings of the committee. Proposed amendments to the bylaws shall be sent in writing to all committee members at least 7 days prior to the meeting at which such amendments are to be considered and discussed by The Stockbridge Youth Council Advisory Committee.

Revised 2/25/2023.



City of Stockbridge

AGENDA ITEM

MEETING DATE

04/10/2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☒ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Kim Allonce

DEPARTMENT:

Economic Development

ITEM/PROJECT/EVENT:

National Small Business Week Reception (May 4, 2023).

BACKGROUND INFORMATION:

Every year, the Small Business Administration (SBA) celebrates National Small Business Week to recognize the critical contributions of small business owners to the local economy. This year, National Small Business Week (NSBW) is April 30 - May 6, 2023. Staff is requesting approval from City Council to host a National Small Business Week Reception at the Amphitheater (Green Room) on Thursday, May 4, 2023 from 6 pm to 8 pm to honor our Stockbridge business owners.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN.

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT \$

ATTACHMENTS:

☐

ITEM/PROJECT/EVENT:

National Small Business Week Reception (May 4, 2023).

BACKGROUND INFORMATION:

STAFF RECOMMENDATION:

Staff is requesting approval from City Council to use the Green Room at The Bridge for the event.

Staff Signature Kim Allonce Digitally signed by Kim Allonce
Date: 2023.03.07 08:47:55
-05'00'



Land & Water Conservation Fund (LWCF) Educational Webinar

Antoinette Norfleet
Grants Manager
January 2023

Housekeeping Reminder

Presentation will be recorded

Everyone will be muted

Questions are encouraged

Write questions in chat box or

Raise your hand to be unmuted

Full Q&A at the end of the session

10-minute break

Note

This workshop does not contain all of the information and applicant responsibilities associated with LWCF. Applicants must adhere to all state and federal requirements.

www.gadnr.org/grants



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

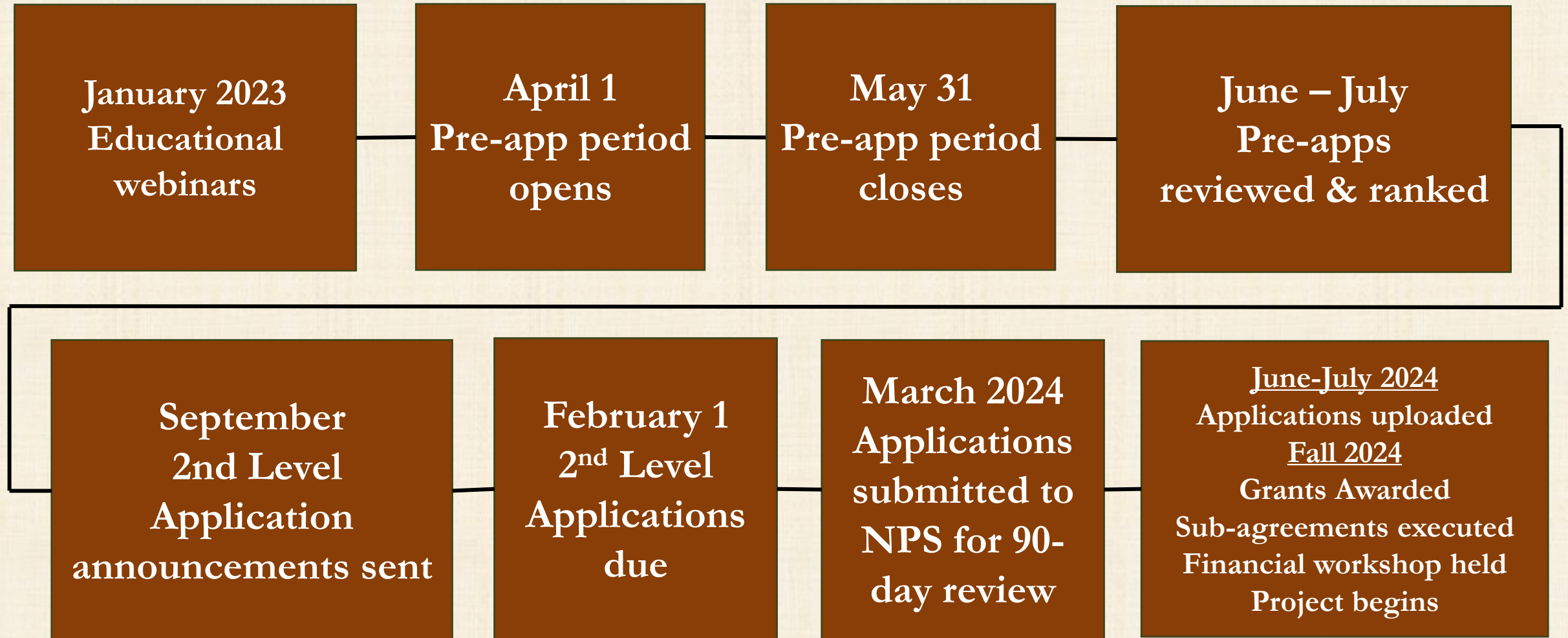
LWCF Purpose

The Land and Water Conservation Fund (LWCF) provides funds to acquire recreation lands as well as to develop and renovate outdoor recreation facilities.

Where Does LWCF Funding Come From?

- The LWCF Program is a **federally funded grant** program via the Department of Interior-National Park Service and is administered at the **state level**.
- Funds are derived from the revenue from **oil and gas lease sales** on the Outer Continental Shelf.
- Each state receives an **appropriation** based on a formula that includes the states population.
- We accept applications on a biennial grant cycle. Therefore, the available funds will typically be **two years of appropriations**.

LWCF 2022-2023 Grant Cycle Timeline





Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

- Qualified Local Government Agencies
- Legally constituted Recreation Authorities and Recreation Commissions
- Limited to 1 application/project



Who Can Apply?

Project Types

Acquisition

Development

Renovation/Rehab

Projects compete within each category

Poll Question #1

Which category do you plan on applying for?

Acquisition

Development

Renovation/Rehab

Unsure

Acquisition Projects

Acquisition projects:

Undeveloped land for future
development

or

Recreation land that is not
currently available to the
general public.



Acquisition Projects



Eligible costs: limited to the appraised
land value



Ineligible costs: appraisals, appraisal
review cost, attorney fees, title searches

Development Projects

Construction of outdoor recreation facilities and support facilities for public enjoyment and use

Key point is public outdoor recreation

Development Projects- Examples

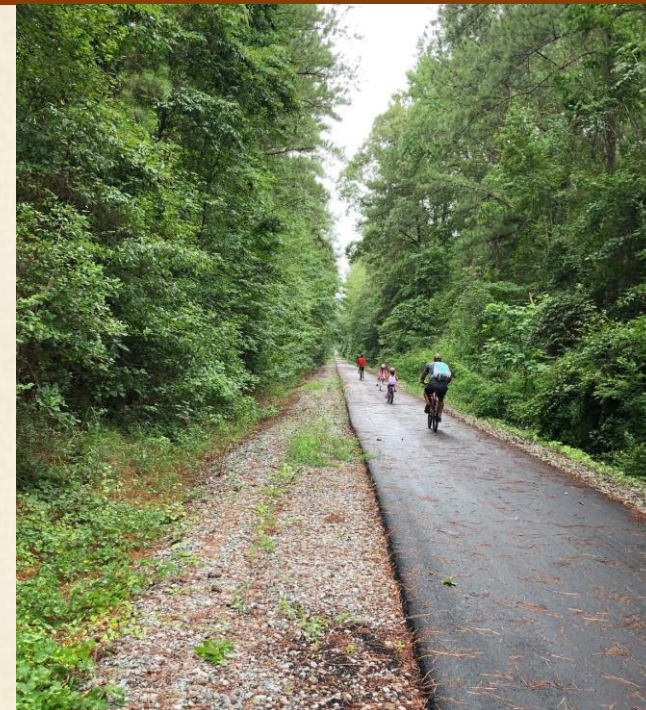
Eligible

Ballfields

Trails

Splash pad

Restroom



Development Projects

Ineligible

Gymnasium

Senior centers

Semi/professional team
arena



Renovation/Rehab Projects

Renovation/rehab of existing outdoor recreation facilities into the same or different type of facility for public enjoyment and use

Renovation/Rehab Projects- Examples

- Ballfields lighting replacement
- Trail resurfacing from gravel to asphalt
- Swimming pools converted to splash pad
- Changing tennis court to skate park



Project Types Summary



Apply for ALL of
your outdoor
recreation needs.



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

2022-2023 Available Funds

Appropriation by year

FY 2022- \$7 million

FY 2023- \$7 million (anticipated)

Total available **\$14 million**

Minimum and Maximum Funding

LWCF requires dollar for dollar match

Maximum award of **\$500,000**
equates to a \$1 million project
(2nd funding cycle)

Minimum award of **\$25,000**
equates to \$50,000 project

Reimbursement



REIMBURSEMENT
PROGRAM



PAY EXPENSE/INVOICE;
SUBMIT DOCUMENTS;
RECEIVE REIMBURSEMENT
OF **50%** OF ELIGIBLE COSTS



10% OF FUNDING IS
WITHHELD UNTIL THE
CLOSEOUT PROCESS IS
COMPLETE

- Applicant's cash and cash donations
- Applicant's in-kind labor, equipment rental, and materials
- Donations of labor from private organizations & individuals (professional services, materials, and equipment)
- Discounts recorded as donations (services, equipment rental, or materials)
- Items must be associated with the project



Ways to match
the grant

Examples of Ineligible Items

- Design only projects
- Purchase of heavy equipment
- Roads outside of the park boundary
- Indoor recreation facilities
- Consulting services and planning
- Travel & meals
- Incidental acquisition costs
- Administrative costs
- Purchase of equipment & large tools
- Equipment maintenance
- Any expense prior to full execution of the grant agreement



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

The Pre-Application

- Comprised of grading criteria and other items, resulting in total score/rank
- Serves as the basis for selecting projects that continue in the approval process
- Submitted using on-line portal

The on-line portal

Wize Hive

Create account

General project information

Criteria questions

Upload documents

Meet submittal deadline

Pre-Application Requirements

- Transmittal Letter
- Current Resolution
- Site Map
- Boundary Map and/or legal description
- Location Map
- Narrative description
- Answers to criteria questions
- Budget/Cost estimate
- Any additional information (Comprehensive Plan, etc..)



Pre-Application Requirements

Resolution



RESOLUTION

(example)

STATE OF GEORGIA

COUNTY OF RUTHERFORD

WHEREAS, at the *regular meeting* of *City of Freebush* of *Rutherford County, Georgia*, held on October 1, 2020, a motion was made and duly seconded that the *City of Freebush* agrees to submit a Pre-application for funding from the Land and Water Conservation Fund. The *City of Freebush* further agrees that in the event the *City of Freebush's* pre-application is recommended for funding by the Department of Natural Resources, the *City of Freebush* certifies and assures that it has the **ability** and **intention** to finance their 50 percent of the total project cost and will move forward with due diligence to prepare, or have prepared, appropriate documentation required for a formal LWCF application.

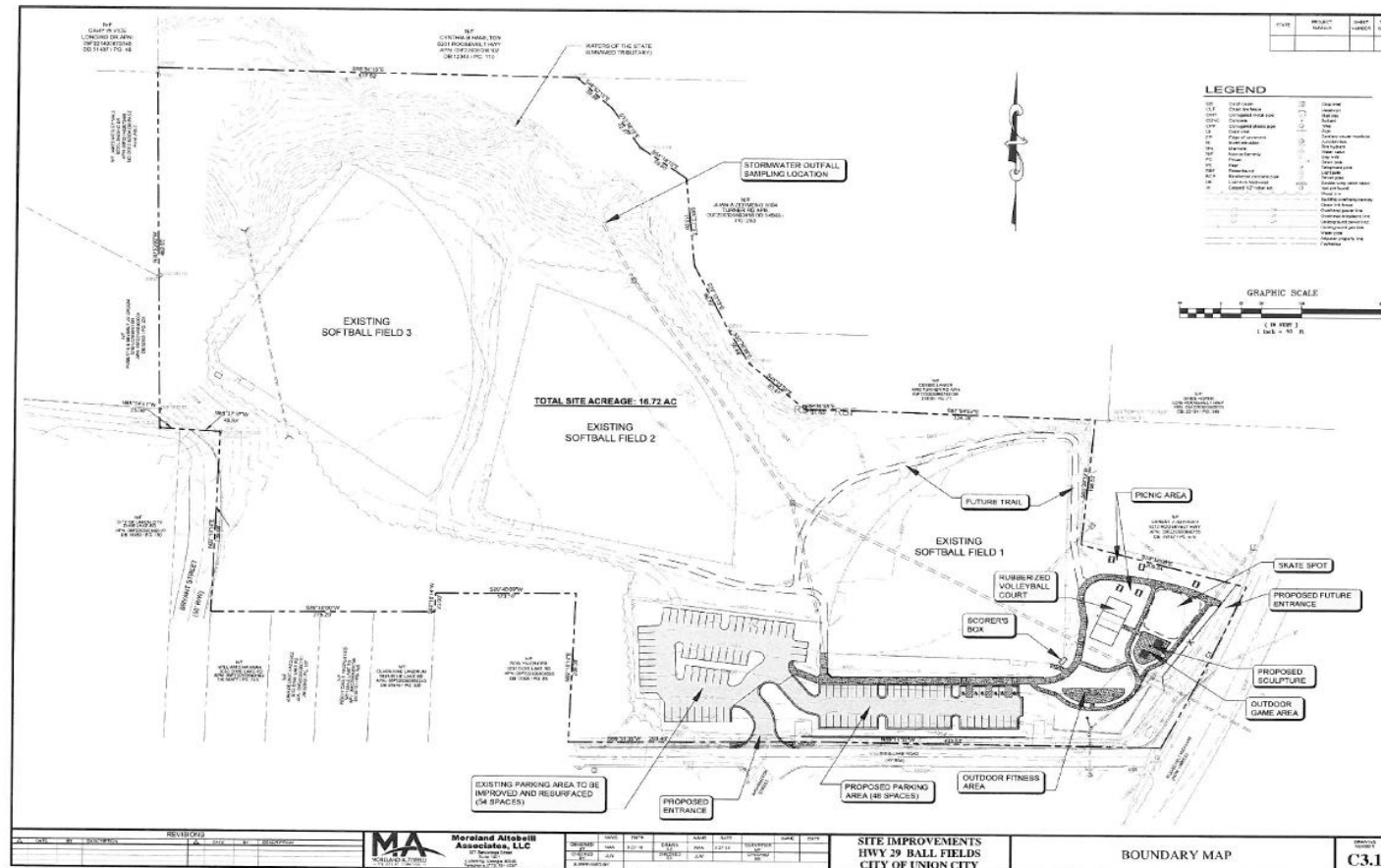
PROJECT SPONSOR

BY: _____
(Official Authorized to Sign)

(Signatures of Council/Commission, if required)

Combination Site & Boundary Map

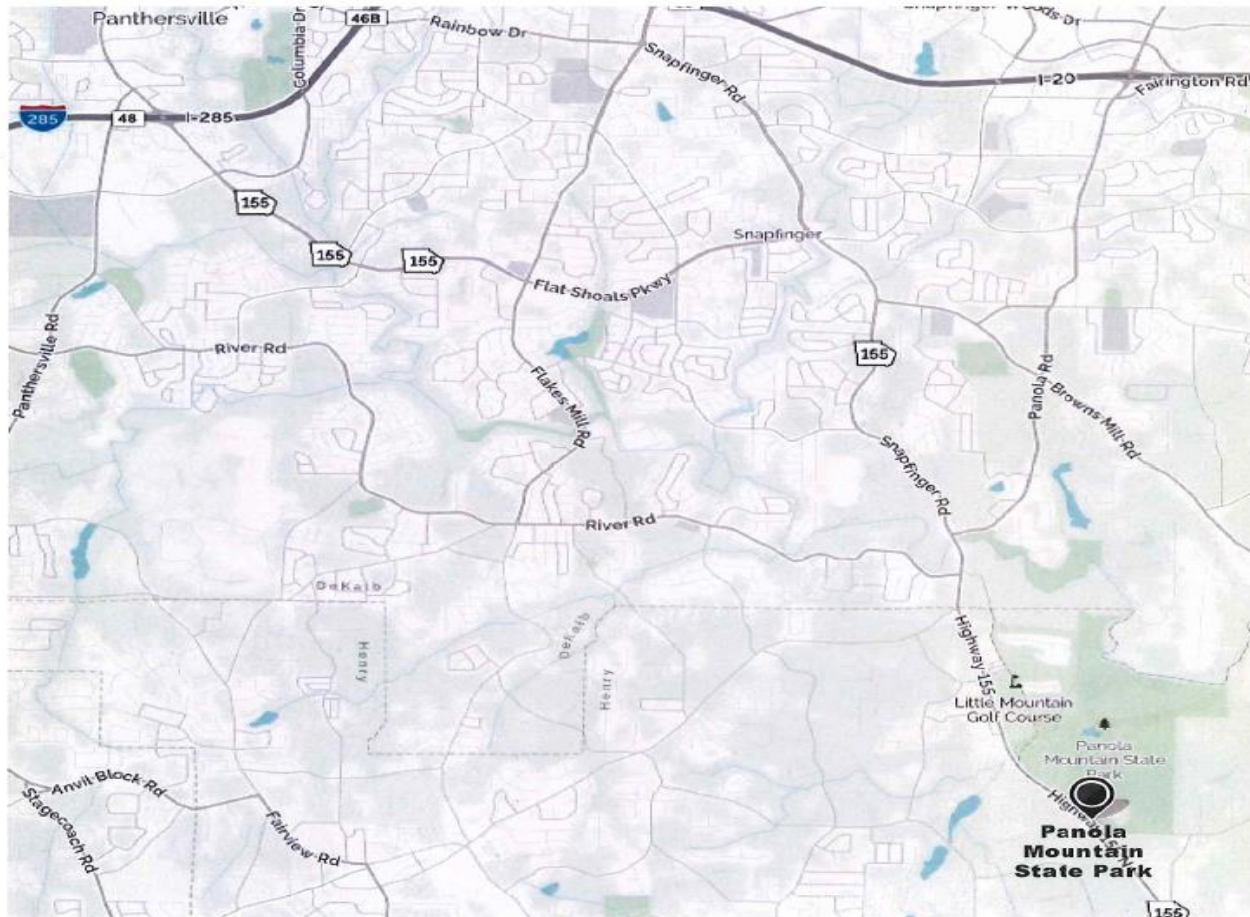
Purpose: identifies recreation facilities & boundary



- ✓ North arrow
- ✓ Meets & bounds
- ✓ Scale
- ✓ Date of completion
- ✓ Site name
- ✓ Ingress/egress
- ✓ Acres

Location Map

Purpose: to locate the site effectively



Include at least one major road.
(Interstate, State Hwy, park)

Narrative

Purpose: a quick reference of the project elements

- One page max
- Make reference to each item included in the project (all facilities, donations, volunteers, etc.)
- Cross-reference the budget
- Include needs

Narrative- example



Norfleet Park Project Narrative

Background

The 40-acre Norfleet Park was developed in 1990. Current facilities at the park include: 1 football field; 4 baseball fields; a concessions/restroom building; paved parking; and a maintenance area. All fields are lighted.

Need

During the COVID crisis outdoor recreation became a focal point in people's minds. As the only outlet, it became popular again and the popularity has not slowed down. We received many citizens comments over the last years that the facilities are nice but dated. We need to meet the needs of our existing and new users. Renovations at Norfleet Park will be completed in phases. Phase 1 was the replacement of all fencing and was completed in 2021.

Request

Phase 2 of the Norfleet Park renovation project will consist of demolition of the existing concessions/restroom building and construction of a new 2 story concessions/restroom building. The upper level of the building will be used for coaches' meetings, umpire area and scorekeeping station.

Project Budget

- Include all eligible items in your budget
- For Second Level application, minor budget tweaks only
- After grant award, budget changes may require a formal amendment request to National Park Service
- Major budget changes may result in withdrawal of project (bait & switch)
- Be very conscious of this when creating the budget
- You must adhere to it

Cost Estimate

City Park- trail improvements and renovations

Trail renovations

Henderson Park:

Bridge/Boardwalk construction (Red Trail)	\$50,000.00
Trail improvements (steps, clearing, grading)	\$12,000.00
Trail improvements (site preparation – work groups/maintenance crews)	\$5,000.00

Kelly Cofer Park:

Bridge/Boardwalk construction	\$7,000.00
Trail improvements (clearing, grading)	\$5,000.00
Trail improvements (site preparation – work groups/maintenance crews)	\$5,000.00

Smoke Rise Park:

Bridge/Boardwalk improvements	\$8,000.00
Trail improvements (clearing, grading)	\$4,000.00
Trail improvements (site preparation – work groups/maintenance crews)	\$5,000.00

Benches	\$10,000.00
----------------	--------------------

Trash Receptacles	\$4,000.00
--------------------------	-------------------

Total budgeted costs:	\$100,000.00
------------------------------	---------------------

Total "in-kind" costs:	\$15,000.00
-------------------------------	--------------------

TOTAL Project Cost:	\$115,000.00
----------------------------	---------------------

Project Budget (con't)

- Make sure donations appear in budget sheet
- Itemize all your costs
- Engineering & Design capped at 10% of the total cost
- Round up or down to nearest thousand (75,000 vs. 75,352)



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

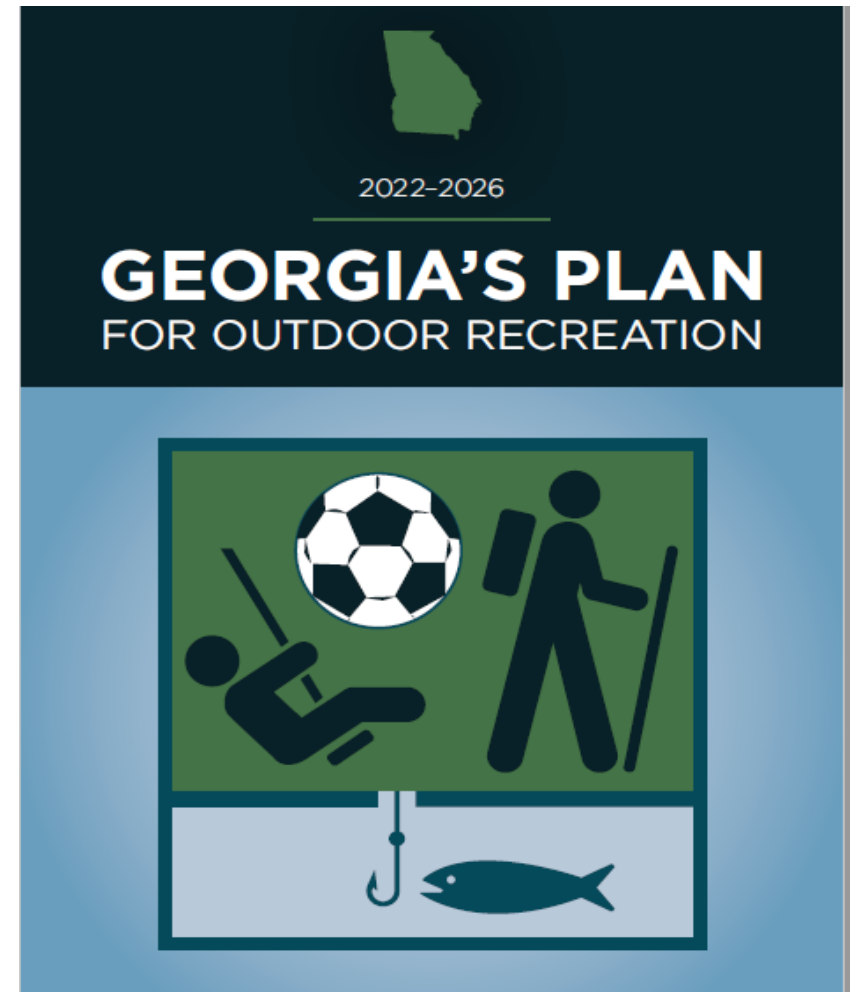
Second level application

Agreement & project launch

Closeout & post completion

Criteria Background

- 5 year Statewide Comprehensive Outdoor Recreation Plan (SCORP) ↓
- Pillars & Strategies ↓
- Criteria questions ↓
- Selected projects meet a goal of SCORP



Pillar-Strategy-Criteria question

Pillar: Conserve natural resources

Strategy #2:

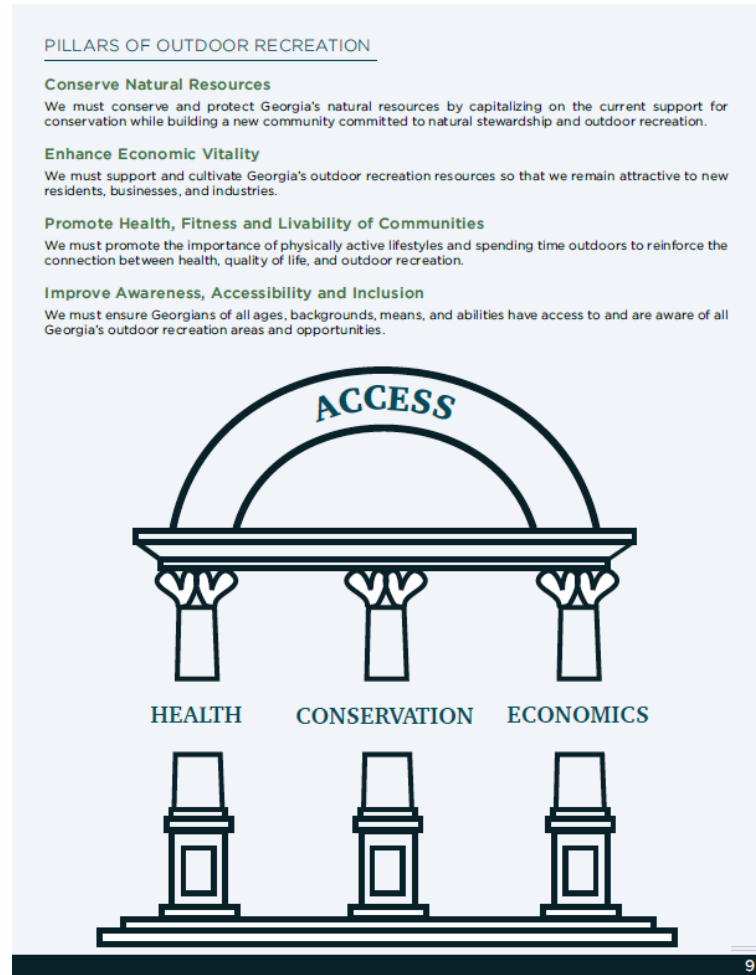
Include outdoor recreation planning at the state and local level of land management planning to ensure outdoor recreation is identified as an important part of providing, maintaining, and protecting Georgia's natural resources.

Criteria question #14:

Does your jurisdiction have a planning document that specifically identifies this project?

SCORP Pillars

- Conserve natural resources
- Enhance economic vitality
- Promote health, fitness, and livability of communities
- Improve awareness, accessibility and inclusion



Review Question

Are all of the LWCF criteria questions derived from the Statewide Comprehensive Outdoor Recreation Plan?

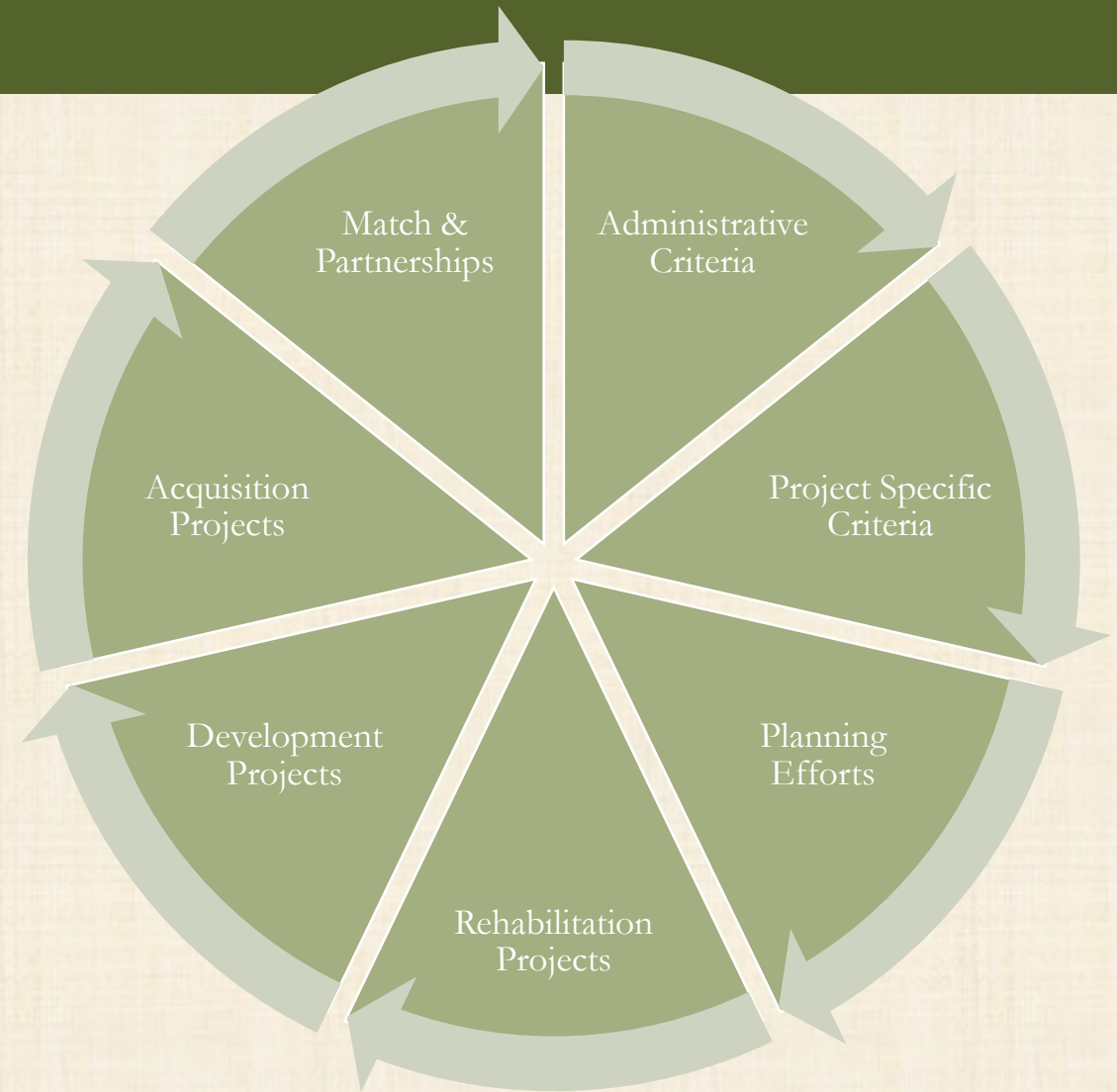
Review Question

Are all of the LWCF criteria questions derived from the
Statewide Comprehensive Outdoor Recreation Plan?

No

Criteria questions

7 sections



Administrative Criteria

Every applicant must address the 5 criteria in this section

- **Unresolved Issues-** compliance issue, conversion, unresolved issue with Recreational Trails Program, on federal debarred list
- **Park System-** update of parks in your system, *AAI#6*
- **LWCF Inspection History-** inspection of previous grant sites
- **Past Grants-** when was your last LWCF grant?
- **SHPO Review-** completed and favorable review by State Historic Preservation Office

Administrative Criteria

Every applicant must address the 5 criteria in this section

- **Unresolved Issues-** compliance issue, conversion, unresolved issue with Recreational Trails Program, on federal debarred list
- **Park System-** update of parks in your system, *AAI#6*
- **LWCF Inspection History-** inspection of previous grant sites
- **Past Grants-** when was your last LWCF grant?
- **SHPO Review-** completed and favorable review by State Historic Preservation Office

Project Specific criteria

Every applicant must address the 7 criteria in this section

- **Recreation Type-** active or passive, *CNR#4*
- **Connect and Educate-** connect and educate users of GA's natural resources within the project, *CNR#4*
- **Disadvantaged Area-** within financially disadvantaged area, *EV #5*
- **Economic Opportunities-** project create opportunity within immediate project area, *EV #5*
- **ADA-** project goes above and beyond requirements, *AAI#2*
- **Barriers (identify)-** barriers that discourage use of facilities, *AAI#3*
- **Addressing Barriers-** does project address the barrier, *AAI#3*

Planning Criteria

Every applicant must address the 12 criteria in this section

- **Land Use planning, *CNR#2***

Planning that address outdoor recreation /conservation of natural resources

If yes, upload cover page and other relevant pages (comp plans, recreation plans, etc.)

- **Project Specific Planning, *CNR#2***

Planning document with project identified in it

If yes, upload cover page and other relevant pages

- **General land-use policies, *HFL#2***

Policies that encourage non-recreation providers to identify/maintain outdoor recreation spaces

If yes, provide copy of policy

Planning Criteria continued

- **Healthy communities, *HFL#4***

Collaboration to advance Healthy Communities Initiative & incorporate health & livability programs. If yes, explain

- **Collaboration Efforts, *AAI#4***

Collaboration to increase access to outdoor recreation facilities
If yes, explain

- **Project Specific Collaboration Efforts, *AAI#4***

Project result of the efforts in question above
If yes, explain

Planning Criteria continued

- **Identifying Recreation Users, *EV#1***

Marketing research that tracks demographics & usage trends for your project

If yes, upload research

- **Return on Investment, *EV#1***

Return on investment included in report above

If yes, upload report

- **Census Data, *HFL#3***

Which demographic increase in your area (2010-2020)

Upload documentation

Planning Criteria continued

- **Increasing demographic population, *HFL#3***
Direct impact on the demographic by the project
If yes, explain impact
- **Increasing demographic involvement, *HFL#3***
Was identified group involved in creation the grant proposal
If yes, explain
- **Underrepresented Communities, *AAI#1***
Direct impact on underrepresented communities or diverse individuals
If yes, explain

Match & Partnership criteria

Every applicant must address the 2 criteria in this section

- **Match source, *CNR#5***

SPLOST, grant, donation, in-kind

The value of the match must be at least 5% of grant request.

Example: Total project cost= \$50,000 Grant request= \$25,000

Match source 5% of \$25,000= \$1,250

- **Number of Financial Partners, *EV#2***

Letter from each partner describing their commitment

(volunteer hours, donation of cash or materials, or professional services)

Letters of support do not constitute a financial commitment

To be considered a financial partner, the value of the match must be at least 5% of grant request.

Example: Total project cost= \$50,000 Grant request= \$25,000

Match source 5% of \$25,000= \$1,250

Rehabilitation Projects- criteria

Skip if your project is development or acquisition

- **Nature of rehabilitation**
Describe project & why it is critical
- **Type of rehab project**
Select type: multiple facilities, single facility, support facility
- **Rehab to meet needs, *HFL#3***
Replacing facility with a different type
If yes, will meet preference of growing demographic or under-represented



Rehabilitation Projects- continued

- **Rehabilitating an LWCF-funded Site**

Site has had past LWCF grant dollars

- **Rehabilitating Parks near People**

Project site is located near where people live and work

A labeled map must be included, *HFL#1*

- **Rehabilitating trails**

Project is a trail that provides connectivity

A labeled map must be included, *HFL#1*



Development Projects- criteria

Skip if your project is renovation or acquisition

- **Nature of Development**
Describe the project, explain why it is critical
- **Type of Development**
Multiple facilities, single facility, support facilities
- **Development to meet needs**
New trends, growing demographic, underrepresented users, **HFL#3**



Development Projects- continued

- **Development within an LWCF site**
Has there been prior LWCF grants at the site
- **Type of recreation**
Project is for recreation or the support of recreation (fencing, lighting, etc)
- **Developing Parks near People**
Project site is located near where people live and work A labeled map must be included, *HFL#1*
- **Developing Trails**
Project is a trail that provides connectivity A labeled map must be included, *HFL#1*



Acquisition criteria questions

Skip if your project is renovation or development

- **Description of acquisition**

Describe why this land needs to be purchased

Include a map that indicates the parcel/tract being acquired.

- **Type of land**

Wetlands, buffer, recreation, endangered species, other, *CNR#3*

- **Recreation areas**

Describe the acquisition in terms of expanding an existing LWCF site; expanding an existing non-LWCF site; establish a new park site; and/or secure an in-holding

- **Acquiring park land near people**

Is acquisition near where people live and work

A labeled map must be included in order to earn points, *HFL#1*

Tips

- Just because you don't answer/satisfy every criteria question does not mean the project will not be funded.
- Using facts, not fluff results in a better-quality application.
- Being consistent throughout helps the reviewer understand your project.
- Understanding each question and clearly addressing it will result in greater points.
- Call us, we want you to be successful!



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

LWCF 2022-2023 Grant Cycle Timeline

January 2023
Educational
webinars

April 1
Pre-app period
opens

May 31
Pre-app period
closes

June – July
Pre-apps
reviewed & ranked



September
2nd Level
Application
announcements sent

February 1
2nd Level
Applications
due

March 2024
Applications
submitted to
NPS for 90-
day review

June-July 2024
Applications uploaded
Fall 2024
Grants Awarded
Sub-agreements executed
Financial workshop held
Project begins

The Second-Level Application

- Formatting information for National Park Service review & approval
- Boundary Map finalized
- Budget/Cost estimate tweaked
- Pre-award inspection completed
- Environmental Review Documents
 - Applicant to comply with NEPA review requirements: Environmental Assessment or Cat Ex
 - Agency reviews to be completed:
 - Wildlife Resources Division (WRD)
 - State Historic Preservation Office (SHPO) Section 106 Review, if not submitted with pre-application
 - Georgia Department of Transportation (GDOT)
 - Floodplain Encroachment Review (EPD)
 - United States Fish and Wildlife (USFW)

Appraisal & Independent Review

- Appraisals are required to determine fair market value for projects selected to move to the second-level stage
- All appraisals are subject to an independent appraisal review
- Appraisals must be sent to DNR & forwarded to reviewer on behalf of the Applicant
- Costs for the independent review is the responsibility of the Applicant and is not eligible for reimbursement.
- For acquisition projects only.



Agenda

LWCF overview

Applicants & project types

Funding

Pre-application

Break

Criteria

Second level application

Agreement & project launch

Closeout & post completion

After NPS approval

- Sign grant agreement & provide new resolution accepting the terms
- Attend a mandatory financial work session prior to starting construction
- Reimbursement process will be covered in depth
- Submit quarterly reports
- 24 months to complete project
- Record **'notice of limitation of use'** on property



Agenda

LWCF overview
Applicants & project types
Funding
Pre-application
Break
Criteria
Second level application
Agreement & project launch
Closeout & post completion

Closeout

- Close out must occur within 30 days of project completion
 - Submit final reimbursement request
- DNR review all reimbursement documents & file including 'notice of limitation of use'
 - DNR completes final inspection
 - Appropriate acknowledgement signage
- Approval to close from National Park Service
 - Final grant dollars released

Perpetual obligations after grant closure

- Acquisition projects must be developed within 3 years of acquisition
- Property must be properly maintained and kept inviting to the public
- Property must be kept available for outdoor recreation use in perpetuity, meaning FOR-EV-ER!
- DNR inspects sites every 4-5 years

LWCF Educational Webinar

A copy of this presentation will be available at
www.gadnr.org/lwcf

Trivia Question

How long has Antoinette worked with the LWCF grant program?

5-15 years

16-25 years

26-30 years

Trivia Question

How long has Antoinette worked with the LWCF grant program?

Answer: 26-30 years

26 years with LWCF

30 years with DNR



Land & Water Conservation Fund (LWCF) Educational Webinar

Questions?

Antoinette Norfleet

Grants Manager

antoinette.norfleet@dnr.ga.gov

404.463.8629



National Park Service

LWCF-PGL - State and Local Assistance Division

2022
P22AS00645

Table of Contents

A. Program Description	2
B. Federal Award Information.....	5
B1. Total Funding	5
B2. Expected Award Amount	5
B3. Anticipated Award Funding and Dates	6
B4. Number of Awards	6
B5. Type of Award.....	6
C. Eligibility Information.....	6
C1. Eligible Applicants	6
C2. Cost Sharing or Matching.....	7
C3. Other.....	8
D. Application and Submission Information	8
D1. Address to Request Application Package.....	8
D2. Content and Form of Application Submission	8
D3. Unique Entity Identifier and System for Award Management (SAM)	15
D4. Submission Dates and Times	15
D5. Intergovernmental Review	16
D6. Funding Restrictions.....	16
D7. Other Submission Requirements	19
E. Application Review Information.....	20
E1. Criteria	20
E2. Review and Selection Process	23
E3. CFR – Regulatory Information.....	26
E4. Anticipated Announcement and Federal Award Dates.....	26
F. Federal Award Administration Information	26
F1. Federal Award Notices.....	26
F2. Administrative and National Policy Requirements	26
F3. Reporting.....	27
G. Federal Awarding Agency Contact(s).....	29
G1. Program Technical Contact.....	29
G2. Program Administration Contact.....	29
G3. Application System Technical Support	30
H. Other Information.....	30

A. Program Description

Authority:

Land and Water Conservation Fund (LWCF) Act, as amended (P.L. 88-578, codified at [54 U.S.C. 2003](#) et. seq.); Consolidated Appropriations Act, 2014 ([P.L. 113-76](#)) and accompanying Explanatory Statement; The Great American Outdoors Act, P.L. 116-152; Consolidated Appropriations Act, 2022, P.L. 117-103.

Assistance Listing:

15.916

Program Background, Objectives, and Goals:

Background: LWCF State and Local Assistance Program and Outdoor Recreation Legacy Partnership Program

The Land and Water Conservation Fund (LWCF) State and Local Assistance program provides grants to states, and through states to local units of government and federally-recognized Indian tribes, for projects that will provide outdoor recreation opportunities to the public through the acquisition of lands and waters for parks and other outdoor recreation areas, as well as through the development of new, or the renovation of existing, outdoor recreation facilities. It is operated by the National Park Service (NPS) in partnership with designated lead agencies in each of the 50 states as well as American Samoa, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the Virgin Islands. Congress allocates money from the LWCF for this program, which is then apportioned to the states based on a legislative formula. To be eligible for LWCF grants, states must maintain an approved Statewide Comprehensive Outdoor Recreation Plan (SCORP) which are used to assess the supply and demand for outdoor recreation resources and set priorities for the use of LWCF funds.

In 2014, in coordination with Congress, the Secretary of the Interior, State lead agencies, and interest groups, the NPS created the Outdoor Recreation Legacy Partnership (ORLP) Program, a competitive grant program administered under the authority of the LWCF Act as a complement to the formula grant program. ORLP grants do not count against State apportionment funds.

Purpose

As designed, the purpose of the ORLP Program is to provide new or significantly improved recreation opportunities in economically-disadvantaged communities, consistent with the purposes and requirements of the LWCF Act and LWCF Manual, and that:

- meet recreation goals as identified in, and align with, at least one priority of, the State's Comprehensive Outdoor Recreation Plan
- are located within or abutting an incorporated city (or town) having a population of 30,000 or more, and
- serve the specific needs of a community(ies) that is (are) severely lacking in walkable, publicly accessible, outdoor recreation ("park deserts"), and that has a poverty rate of at least 20% or that is at least 10 percentage points higher than that of the project city, county, and state rates.

* For the purposes of this competition, for a community to be considered a "park desert," there must be:

1. no existing parks within a .5-mile radius of the community(ies) to be served by the park (not the radius of the proposed park); or
2. one or two small parks within a .5-mile radius of the community(ies) that is/are not large enough to support the size of the population of the service area, or otherwise unable to provide a variety of recreational opportunities; or
3. one or two existing parks (potentially of adequate size), including the park that is being addressed in this project, that is/are so obsolete or underdeveloped that a major redevelopment or rehabilitation is necessary to be able to significantly increase the number of people or user groups who could be served in a way that would be equivalent to a new park; or
4. existing parks that are inaccessible to the target community due to physical barriers such as transportation infrastructure, rivers, etc.

Proposed projects must align with the above listed ORLP purposes to be considered for selection.

Program Information

ORLP projects are selected through an NPS-led national competition of projects solicited and nominated by the LWCF State Lead Agencies. Eligible project sponsors (subgrantees), as described in Section C1, interested in seeking a grant under this program must contact their Land and Water Conservation Fund State Lead Agency to get details about the state's process for identifying and selecting projects for the state's submission under this competition. A list of agency contacts can be found at: <https://www.nps.gov/subjects/lwcf/contact-list.htm>. Grants are awarded by NPS to the State Lead Agency, which is responsible for ensuring that allocated funds are used for the purposes of, and in a manner consistent with, the LWCF Act and Manual. The State Lead Agency, in turn, makes a sub-award to the project sponsor, which must be the public entity that submitted the proposal. The decision to award a grant and the amount of funding is not guaranteed until the NPS completes its review of the full application and determines that the project meets all requirements.

States make an initial determination to decide which applications to submit to the NPS for consideration in the national competition. As a result, state application deadlines to review and select projects will be earlier than the deadline for states to submit applications under this competition. The States will conduct the initial review of proposals for completeness and eligibility requirements; evaluating and prioritizing proposals according to the criteria used for this competition as well as criteria from the State's Open Project Selection Process (OPSP), if applicable; ensuring that proposals are consistent with outdoor recreation priorities outlined in the state's SCORP. The state must also work with the project sponsor to prepare the required LWCF application documents for full review by the NPS. Preparation of the full application includes required reviews of the project under the National Environmental Policy Act and the National Historic Preservation Act.

If a project is selected by NPS, the project cost estimate included in the proposal generally defines the maximum federal share that can be requested, unless the additional amount is nominal, up to the overall ceiling of \$10,000,000. Significant changes to the project proposal after the initial submission, whether in terms of the scope of work or the budget, are generally unallowable as they may materially alter the circumstances under which the project was

evaluated and selected. Such changes can lead to the federal share of the grant offer being reduced or the grant offer being withdrawn entirely.

Acquisition and Development Requirements

To be eligible for either an acquisition or a development grant, the project must involve publicly-owned land or the transfer of ownership, by fee simple acquisition or acquisition of lesser rights, to a public entity. The project sponsor must possess sufficient legal title and control of the property to ensure that it can be managed and maintained for outdoor recreation in perpetuity and otherwise remain compliant with the conversion provisions of the LWCF Act (see [54 U.S.C. 200305\(f\)\(3\)](#)).

Outdoor recreation areas and facilities assisted by the LWCF must be open to the general public and not limited to special groups. Chapter 3 of the [LWCF Manual](#) describes project eligibility requirements in detail.

Acquisition of land may be in fee simple or a lesser interest (e.g., a perpetual easement) if sufficient rights, including the right for the public to access and recreate on the site and excluding rights for any non-recreation uses, would be provided.

On the development side, LWCF assistance is available for a wide range of outdoor recreation uses and the facilities needed to support the use and enjoyment of these areas. These include community parks, sports fields and courts, picnic areas, water-based recreation facilities such as swimming pools trails, campgrounds, etc. Indoor recreation and other buildings are not eligible but recreation-supporting facilities, such as restrooms or changing areas, can be eligible.

In Perpetuity Requirement

The LWCF Act requires that any park or other outdoor recreation area benefitting from assistance from the LWCF, whether for acquisition or development purposes, and regardless of the amount or extent of assistance, not be converted to any use other than public outdoor recreation uses (see [54 U.S.C. 200305\(f\)\(3\)](#)).

Therefore, as a condition of the grant, the NPS requires that language be recorded against the deed of the assisted park/recreation property advising that the property was acquired and/or developed with Federal funds from the LWCF and that the property must be preserved for outdoor recreation uses in perpetuity and cannot be converted to any use other than public outdoor recreation use without the written approval of the Secretary of the Interior. This approval is contingent upon the project sponsor replacing the area to be converted with a *new* recreation area involving land of at least equal fair market value and reasonably equivalent recreational utility, and the conversion and its replacement being found consistent with the state's SCORP. Before seeking an LWCF grant, project sponsors should carefully consider their ability and willingness to comply with this provision of the law.

The perpetuity requirement is applied to the assisted park or other recreation area *as a whole*. Exceptions for boundaries that would apply to a lesser unit of a park will be considered only if the unit is a stand-alone (i.e., its borders do not include other areas of the park) and self-sustaining (i.e., it does not rely on adjoining park area for access, utilities, support facilities, etc.) recreation area. The state and the NPS must agree to any boundary that does not comprise the whole park, and the NPS may eliminate from consideration proposals that are not consistent with this policy. Applicants who wish to propose a project with a boundary that would not include the

whole park are urged to contact the national program office prior to completing an application for a determination on whether the boundary would be accepted.

ORLP Program Competition Priorities

The competition will prioritize the selection of projects that:

- provide new recreational opportunities, particularly those that will increase access to nature's benefits, such as green spaces, shady areas (via tree cover), and natural landscapes that help cool the air and reduce urban heat island effects, reduce pollution, and have positive effects on mental and physical health;
- empowered and engaged members of the target community in the project development and design of the plans for the park;
- create or expand public-private partnerships that leverage matching share resources (e.g., money or donations of land, supplies, or services, etc.);
- benefit from a high degree of coordination among the public, multiple levels of government, and the private sector; and
- advance goals of, or meet, priority recreation needs identified in numerous local, regional, state plans and/or initiatives.

Secretary of the Interior Priorities:

This program supports priorities of the Secretary of the Interior, including “Working to conserve at least 30% each of our lands and waters by the year 2030” and “Centering equity and environmental justice” as outlined in Executive Order (EO) 14008: Tackling the Climate Crisis at Home and Abroad, and EO 14005: Ensuring the Future is Made in All of America by All of America's Workers.

B. Federal Award Information

B1. Total Funding

Estimated Total Funding

\$192,000,000

B2. Expected Award Amount

Maximum Award

\$10,000,000

Minimum Award

\$300,000

This sixth round of the ORLP will make available up to \$103 million appropriated by Congress in fiscal year 2022, plus unused funds from prior years (up to \$89 million). Funds will be awarded in two rounds, Rounds 6A and 6B.

B3. Anticipated Award Funding and Dates

Anticipated Award Date

September 01, 2023, and January 1, 2024

Projects selected under Round 6A have an expected award date of **September 1, 2023**. Projects selected under Round 6B have an expected award date of **January 1, 2024**.

B4. Number of Awards

Expected Number of Awards

30

B5. Type of Award

Funding Instrument Type

G-Grant

LWCF Awards are given as grants. A Grant is a legal instrument of financial assistance between The National Park Service and a non-Federal entity that, consistent with 31 U.S.C. 6302, 6304:

(1) Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. 6101(3)); and not to acquire property or services for the Federal awarding agency's direct benefit or use;

(2) Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

No substantial involvement on the part of the NPS is anticipated for LWCF ORLP grants.

C. Eligibility Information

C1. Eligible Applicants

Eligible Applicants

00 – State governments

Additional Information on Eligibility

In accordance with [54 U.S.C. 200305\(a\)](#), each state has a lead agency designated by the State's Governor or by state legislation for the purposes of implementing LWCF in that state, and only the lead agency can be an applicant for an LWCF grant. Therefore, only the state lead agencies are eligible to submit applications for ORLP grants. The lead agency may submit on behalf of themselves or another eligible subrecipient.

Applications submitted directly by entities other than the State Lead Agency for LWCF, will be eliminated without consideration. Individuals, nonprofit organizations, and other

private entities are not eligible as applicants or sub-recipients.

Eligible sub-recipients (aka project sponsors) include state agencies, local units of government (state political subdivisions such as cities, towns, counties, and special purpose districts such as park districts), and federally-recognized Indian Tribes.

For a project to be eligible the sub-recipient must be an incorporated city (or town) of at least 30,000 people. If the subrecipient is a county or special purpose district, the project must be serving a city or town of 30,000 or more people. The park or recreation area must be within, or abutting, the city or town.

C2. Cost Sharing or Matching

Cost Sharing / Matching Requirement

Yes

In accordance with the LWCF Act ([54 U.S.C. 200305\(c\)](#)), ORLP grant projects must be cost-shared with non-federal funds at a minimum ratio of 1:1. Matching funds may be derived from state, local, non-governmental, or private sources in the form of cash or in-kind contributions of land, services, materials, etc.

Matching share meeting the 1:1 minimum required must be secure or *firmly committed* at the time of application and be supported by a signed letter from the donor confirming the type (cash, in-kind, etc.) and amount/value of the contribution. If the project match exceeds the 1:1 requirement, the budget must indicate how the additional funds/in-kind contributions will be used. Further information about eligible costs, sources of match, and other cost-sharing requirements can be found in Chapter 5 of the [LWCF Manual](#) and in [2 C.F.R. 200.306](#).

The following costs may not be counted toward the non-Federal matching share (not inclusive):

- Any project costs incurred before the grant start date, unless they are an eligible pre-award cost as defined in the LWCF Manual or unless the sponsor gets prior written approval from the State Lead Agency and the NPS (i.e., waiver of retroactivity).
- Any funds or in-kind contributions such as land or services that have been used previously or will be used in the future to satisfy the matching requirements of another LWCF grant or other Federal grant.
- Any funds or in-kind contributions such as lands or services that were or will be acquired with other Federal funds. However, there is an exception for funds authorized by their enabling legislation to be treated as non-Federal match. The most common options are HUD's Community Development Block Grants, DOT-FHWA's Recreation Trails Program, and Section 306 of the Coastal Zone Management Act, but there may be others (project sponsors should be prepared to show supporting documentation if seeking to use Federal funds from other sources as match).

C3. Other

Recipients with an active ORLP grant may apply for one additional grant to supplement the existing active project or another project at the same park. A recipient who has been awarded an ORLP grant for a project at one park may also submit additional applications for ORLP projects at different parks. However, either scenario is contingent on each state's Open Project Selection Process (see *Section D2- Content and Form of Application Submission for explanation of full application process*). For example, some states do not permit a project sponsor to apply for additional funding when they have a currently active grant. Contact your state's lead agency for information (<https://www.nps.gov/subjects/lwcf/contact-list.htm>).

In the interest of ensuring a wide distribution of LWCF-ORLP funds and addressing the needs of communities that are under-served due in part to financial constraints, parks that are currently receiving or received an LWCF formula grant that closed within the last seven years may not apply for an ORLP grant at the same park, even if the scope of the project is different. Additionally, ORLP project that were awarded and terminated during the grant period may not reapply for funds.

Excluded Parties:

NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

Foreign Entities or Projects

This program does not provide funding to foreign entities or for projects conducted outside the United States.

D. Application and Submission Information

D1. Address to Request Application Package

The full NOFO and application materials are available on Grants.gov. LWCF-specific forms are noted in the list of required elements and can be obtained from the State lead agency. Project sponsors should check with their state's lead agency to determine if the state has any other requirements for submitting proposals at the state level. You may also contact the NPS LWCF-ORLP program leads for assistance (see Section G).

D2. Content and Form of Application Submission

Project Narrative

Required Proposal Elements - (Page limits for specific elements are noted with the form. Information beyond the page limit will not be reviewed.)

A complete proposal must include the following elements listed below. The Standard Forms 424, 424C, SF424D, and Project Abstract Summary must be completed using the on-line forms within the funding opportunity on Grants.gov. All other documents, including the SF-429 if applicable, should be attached as individual documents. To assist applicants in ensuring that required information is included, suggested formats for the Project and Budget Narratives, an application checklist, and a photos form are included under the “Related Documents” tab of the Grants.gov opportunity.

1. Standard Form SF424, Application for Federal Assistance
2. Standard Form 424C, Budget Information for Construction Programs
3. Standard Form SF424D, Assurances for Construction Programs
4. Standard Form 429B, Real Property Status Report, Request to Acquire, Improve, or Furnish (for acquisition or acquisition & development projects only)
5. Standard Form - Project Abstract Summary
6. Pre-award Onsite Inspection Report – (State’s form)
7. Project Narrative (max 10 pages) – must include information detailed under “Project Narrative” in this section.
8. Budget Narrative (max 5 pages, including tables) – must include information detailed under “Budget Narrative” in this section.
9. Project Timeline (max 1 page) to complete the tasks/activities under the proposal.
10. Photos provide context such as current site conditions, the surrounding environment, etc.
11. Recreation Area Map showing the location of the project and identifying all existing recreation resources (if any) within a .5-mile vicinity of the economically disadvantaged community(ies) that will be served by the project.
12. Map (or Aerial Photo) Delineating Project Area and Proposed Boundary - must clearly indicate area to be acquired and/or developed, as well as the proposed boundary of the larger park/recreation area that would be subject to the perpetual protection provisions of the LWCF Act ([54 U.S.C. 200305\(f\)\(3\)](#)), all known outstanding rights and interests in the area held by others, total acres within the boundary(ies), and a north arrow.
13. Plan or Sketch of the Site Features identifying location of planned recreational improvements and other features such as where the public will access the site, parking, etc.
14. Letters of Support Documenting Secured Contributions of Matching Share clearly stating the amount and type of contribution, or Co-Sponsor/Ownership Agreements if project sponsor is not title holder.
15. General Letters of Support (must be submitted with the Grants.gov application to be considered. **Letters of support from Congress must be addressed to the Project Sponsor** and included with the application to Grants.gov).
16. Letter of Intent to Sell, Purchase, or Donate Property (acquisition projects only).
17. Application and Revision Form (A&R - LWCF form available from the state)
18. Description and Notification Form (DNF - LWCF form available from the state)
19. Copy of an Approved Waiver of Retroactivity (submitted by state, if applicable)
20. Conflict of Interest Disclosure (described within NOFO)
21. Overlap or Duplication of Effort Statement (described within NOFO)
22. Copy of the Negotiated Indirect Cost Rate Agreement (if applicable)

Required Proposal Elements Instructions

SF-424, Application for Federal Assistance

Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. The SF-424, Application for Federal Assistance must be complete, signed, and dated. Do not include any proprietary or personally identifiable information. Please note: Enter only the amount requested from this Federal program in the “Federal” funding box on the SF-424 Application form. Include any other Federal sources of funding in the “Other” box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see the “Budget Narrative” section below).

Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For construction programs or projects, applicants must complete and submit the SF-424C, “Budget Information for Construction Programs”. All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200.

The SF424C is used for acquisition, development or combination projects; however, if the state is requesting indirect expenses, this must be reflected in the detailed budget narrative. Alternately, the state can separately attach an SF-424A, reflecting the direct and indirect expenses.

Applicants seeking approval to acquire real property under an award must complete and submit the SF-429, “Real Property Status Report (Cover Page)” and the SF-429-B, “Real Property Status Report Attachment B (Request to Acquire, Improve, or Furnish)”. These forms are required if the real property is acquired with Federal funds, with recipient cost share or matching funds, or as an in-kind contribution under the award.

Project Abstract Summary

Please complete and submit with your application package the Project Abstract Summary form with the following information:

- Funding Opportunity Number;
- Goals and Objectives of your proposed project;
- Summary of Project Activities;
- Performance Goals including milestones and expected outcomes;
- Who will benefit from your project.

This information will be transmitted to USASpending.gov and be viewable by the public.

Project Narrative Contents – (10-page limit 12-point font)

The Project Narrative consists of the following three sections, each detailed below:

- Project Data Page,
- Project Overview, and

- Responses to the Project Criteria.

Project Data Page (1-page limit):

Provide the following information:

1. Project Sponsor Name
2. Name of Park/Property
3. Project Title
4. Name of Property Title Holder
5. Project Property Address/Location
6. 2020 Census City Population (must be over 30,000)
7. Poverty rate of target community(ies) listed by Census Tract Numbers - must be at least 20% or at least 10 percentage points greater than that of the city, county and state (information can be found at <https://censusreporter.org/locate> by typing in the address and selecting the “Census Tract” option that appears in a left-hand column. Tract number and poverty level are now displayed as you scroll down.)
8. Statement of Project Type: Acquisition, New Development, Renovation, or Combination (acquisition with development)
9. Statement that project Creates a New Park, Expands an Existing Park or Neither
10. Statement clarifying if this park/resource previously benefitted from LWCF or Urban Park and Recreation Recovery (UPARR) funding and/or if the park/resource was obtained through the Federal Lands to Parks Program. If yes, state which program and the date the grant was awarded, or lands were transferred. (Applications misrepresenting this information may be eliminated from further competition.)
11. Brief statement (aka Project Summary) explaining project specific work, and a second statement explaining overall project (if larger than proposed work). (250-word max.)

Project Narrative - Project Overview (2-page limit):

Provide the following information:

All Projects:

- Describe and quantify the types of resources and features of or on the property (e.g., 50 acres of forested area, 2,000 feet of waterfront, scenic views, unique or special features, recreation amenities, historic/cultural resources)
- Describe the current uses (if any) or disposition of the property to be acquired or developed, if uses will need to be discontinued, or the site rehabilitated. If there are any existing non-outdoor recreation or other non-public uses that are intended to continue on the property on an interim or permanent basis and/or proposed in the future, these should be explained.
- Describe constraints of the property (e.g., existing development; hazardous materials/contamination history; and restrictions such as institutional controls, easements, rights-of-way, reversionary interests, above ground/underground utilities; etc.).

Development Only:

- Describe the planned physical improvements and/or facilities, and the reason(s) such development is needed. Explain whether the work involves new development or rehabilitation or replacement of existing recreation facilities.

Acquisition Only:

- Provide a description of the property (including the current ownership) and an explanation of the need for its acquisition.
- State whether the acquisition would create a new public park/recreation area or if it will expand an existing site, and if so, by how much.
- Describe the plans for developing the property for recreation purposes after acquisition and the timeframe for the start and completion of development and when it will be open for public use.
- Describe the status of the acquisition, including negotiations with the landowner and development of due diligence materials such as title work and appraisal.

Combination Projects

- Provide information requested under all “All Projects”, “Development Only” and “Acquisition Only”.

Project Narrative - Project Criteria Information (remaining pages):

Provide information required by in Criteria 1-5 as detailed in Section E-Application Review Criteria.

Detailed Budget Narrative

The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. In addition, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included (reference section C of this announcement). Cost categories can include, but are not limited to, those costs items included on the SF424A or SF424C.

Budget information should reflect only costs related to work/acquisition that will be completed under an ORLP grant if selected. A total budget for the entire project (including work beyond what would be funded under a grant) may be provided separately.

Provide a budget breakdown that includes the following information:

- Detailed breakdown of *each cost item* included under each of the SF424C, Construction Budget Categories and for indirect costs if being charged.
- Clearly indicate which costs are covered by federal funds and which are covered by matching funds.
- Clearly indicate any proposed pre-agreement costs and the timeframe during which the associated work cost was performed.

Provide information required by in Criteria 6 as detailed in Section E-Application Review Criteria.

ORLP projects are limited to using a maximum of 25% of the total budget for costs not directly attributable to physical development/rehabilitation activities, supplies, equipment, or cost of land. Additionally, the LWCF Act specifically excludes acquisition support costs (such as title research and appraisals). (See “Program Funding Restrictions” under Section D6 for detailed explanation.)

If the LWCF ORLP grant-funded project is part of a larger project, please be sure the LWCF-related components of the budget can be clearly discerned. It can be difficult for reviewers to evaluate and score a budget when it’s not clear how the grant funds will be used or what specific costs are being provided as match, and project sponsors risk having the requested federal share reduced if it appears ineligible costs are proposed to be charged to the grant or used as part of the 1:1 match share. Note that the LWCF ORLP and match-funded element(s) of the project must still result in a viable recreation opportunity that is not reliant on other funding even in the context of a larger planned project.

LWCF-ORLP Specific Funding Restrictions:

See section D6 for specific funding restrictions for the ORLP program under “Program Funding Restrictions”

Conflict of Interest Disclosure

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.112](#), applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

(a) Applicability.

(1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(2) In the procurement of supplies, equipment, construction, and services by recipients and by sub recipients, the conflict of interest provisions in [2 CFR §200.318](#) apply.

(b) Notification.

(1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with [2 CFR §200.112](#).

(2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by sub recipients.

(c) Restrictions on lobbying. Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to [43 CFR §18](#) and [prelim@title31/subtitle2/chapter13&edition=prelim">31 USC §1352](#).

(d) *Review procedures.* The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

(e) *Enforcement.* Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in [2 CFR §200.339](#), Remedies for noncompliance, including suspension or debarment (see also [2 CFR §180](#)).

Uniform Audit Reporting Statement

All U.S. states, local governments, federally recognized Indian tribes, institutions of higher education, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#), in accordance with 2 CFR 200 subpart F. U.S. state, local government, federally recognized Indian tribes, institutions of higher education, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

Certification Regarding Lobbying

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in [43 CFR Part 18, Appendix A-Certification Regarding Lobbying](#). If this application requests more than \$100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

Disclosure of Lobbying Activities

Applicants and recipients must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. Applicants and recipients must complete and submit the [SF-LLL, "Disclosure of Lobbying Activities"](#) form if the Federal share of the proposal or award is more than \$100,000 and the applicant or recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. The SF-LLL form is available with this Funding Opportunity on Grants.gov. See 43 CFR, Subpart 18.100 and 31 USC 1352 for more information on when additional submission of this form is required.

Overlap or Duplication of Effort Statement

If the project proposed in this application is funded through another Federal financial assistance award, in part or in whole, the applicant must provide a statement detailing the potential funding overlap in regards to activities, costs, or time commitment of key personnel. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted or copy of Federal financial assistance award covering activities covered under this proposal. The statement and the description of overlap or

duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount. If no such overlap or duplication exists, state, “There are no overlaps or duplication between this application and any of our other Federal applications or funded projects”

D3. Unique Entity Identifier and System for Award Management (SAM)

Identifier and System for Award Management (SAM.gov) Registration: This requirement does not apply to individuals applying for funds as an individual (i.e., unrelated to any business or nonprofit organization you may own, operate, or work within), or any entity with an exception to bypass SAM.gov registration with prior approval from the funding bureau or office in accordance with bureau or office policy. All other applicants are required to register in SAM.gov prior to submitting a Federal award application and obtain a [Unique Entity Identifier \(UEI\)](#) which replaces the Data Universal Numbering System (DUNS) number from Dun & Bradstreet in April 2022. A Federal award may not be made to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine the applicant is not qualified to receive an award. Federal award recipients must also continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s).

Register with the System for Award Management (SAM)

Applicants can register on the [SAM.gov](#) website. The “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov “[Register with SAM](#)” page also provides detailed instructions. Applicants can contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities will be assigned a Unique Entity Identifier (UEI). Entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been made to the entity’s IRS information. There is no cost to register with SAM.gov. There are third-party vendors who will charge a fee in exchange for registering entities with SAM.gov; please be aware you can register and request help for free. If applicable, foreign entities who want to receive payment directly to a U.S. bank account must enter and maintain valid, current banking information in SAM.

D4. Submission Dates and Times

Due Date for Applications

01/31/2023 and 05/31/2023

Application Due Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date, and must be submitted by the state LWCF lead agency via Grants.gov. Round 6 will consist of two rounds: 6A and 6B. Applications submitted under Round 6A will only compete against other applications submitted under that round.

Applications eliminated in Round 6A due to technical issues may be resubmitted in Round 6B. Due dates for each round are as follows:

- Round 6A: applications due by 11:59 pm ET, Tuesday, **January 31, 2023**
- Round 6B: applications due by 11:59 pm ET, Wednesday, **May 31, 2023**.

The state LWCF lead agencies may establish earlier deadlines for project sponsors to submit their proposals for their review for nomination to the national competition. Applications sent by facsimile, email, or mail delivery will not be accepted. Applications that are not received by the deadline will not be considered. The NPS will accept applications that: 1) were accepted in Grants.gov by the stipulated time, based on the time/date stamp in Grants.gov and 2) have been validated in Grants.gov, even if they are not forwarded to the DOI's grant management system before the deadline.

You are encouraged to submit your application well before the deadline and not wait until the last minute. The uploading and transfer process can take a while, especially when Grants.gov is getting heavy use. In addition, after the application is submitted it gets validated before it is forwarded to the NPS. Normally this happens within a few minutes to a couple of hours, but it can take Grants.gov up to a day or two to validate or reject an application. You can monitor your application's status by using "Track My Application" on Grants.gov. Be sure to record the Grants.gov tracking number which will be displayed on the confirmation page in Grants.gov immediately after you successfully submit to Grants.gov as you will need it for tracking.

Sometimes there are glitches that prevent actual transmission, for example, applications that exceed 200MB in size do not get forwarded to the DOI system. Technical difficulties with application submittal should be directed to the Grants.gov help desk. NPS staff can confirm receipt of submission but cannot resolve issues with Grants.gov or extend the application deadline due to difficulties with submission via Grants.gov.

D5. Intergovernmental Review

An intergovernmental review may be required for applications submissions from a U.S. state or local government prior to submission. Applicants must contact their State's Single Point of Contact (SPOC) to comply with the state's process under [Executive Order 12372](#).

D6. Funding Restrictions

The Federal awarding agency that provides the largest amount of direct funding to your organization is your cognizant agency for indirect costs, unless otherwise assigned by the White House Office of Management and Budget (OMB). If the Department of the Interior is your organization's cognizant agency, the Interior Business Center will negotiate your indirect cost rate. Contact the Interior Business Center by phone 916-930-3803 or using the [IBC Email Submission Form](#). See the [IBC Website](#) for more information.

Organizations must have an active Federal award before they can submit an indirect cost rate proposal to their cognizant agency. Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award. Recipients must have prior written approval from the Service to use amounts budgeted for direct costs to satisfy cost-share or match requirements or to cover unallowable indirect costs. Recipients shall

not shift unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation.

Program Funding Restrictions:

LWCF ORLP grants may only be used for costs needed to support the acquisition or development (or a combination) of lands and facilities that will provide outdoor recreation opportunities to the public. LWCF ORLP funds may not be used for (not inclusive):

- Grant administration expenses for state lead offices,
- Incidental costs related to land acquisition such as appraisals or title work,
- Operation and maintenance activities,
- Facilities that support semi-professional or professional athletics such as baseball stadiums or soccer arenas,
- Indoor facilities such as recreation centers or facilities that support primarily non-outdoor purposes like dining facilities or overnight accommodation (such as a lodge or hotel), or
- Acquisition of lands, or interests in lands, that completely restrict access to specific persons (e.g., non-residents of a community).

The ORLP Grant Program places a total budget (federal plus matching share) limitation of 25% on project costs not directly attributable to physical development/rehabilitation, supplies, equipment, or cost of land. The 25% cap includes, but is not limited to:

- the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting),
- general grant administration cost (wages for grant administration, personnel, property management, equal opportunity),
- architectural and engineering services (design fees, cost estimates), construction oversight, and
- contingency fees.

Indirect costs are allowable above and beyond the 25% limit on the above costs; however, if included, they may not increase the project budget above the overall grant award maximum of \$10 million.

The LWCF Act specifically excludes acquisition support costs from eligibility (see [54 U.S.C. 200305\(e\)\(2\)\(A\)](#)) so such costs should not be proposed to be part of the ORLP grant share or to meet the match share. *Such ineligible costs will be removed from the proposal and the award reduced if selected for funding.*

Land acquisition costs must be based on the Uniform Appraisal Standards for Federal Land Acquisition (aka yellow book) estimate of fair market value. Be sure to explain the basis for the value estimate if an appraisal has not yet been performed.

If the budget proposal includes indirect costs, the rate as proposed must meet the requirements of 2 C.F.R. Part 200, Section 200.414 and Appendix VII. A copy of the negotiated indirect cost rate agreement that covers the initial performance period or if that's not available, the current agreement (expired agreements are not acceptable) must be provided with the application. The

costs must also be described/shown in the detailed budget narrative or on an SF424A. Applications that fail to document indirect costs will not be reimbursed for them.

In accordance with [54 U.S.C. 200305\(f\)\(1\)](#) projects seeking LWCF ORLP grants may not include funds from other Federal sources in the project's budget, including LWCF formula funds, even if all programs' match requirements are met. *Projects including other federal funds within the proposed budget, unless they are serving as authorized match, will be eliminated from the competition without consideration.*

Project sponsors are not permitted to also seek LWCF formula funding to support the proposed project (except as an alternate grant source if not selected for an ORLP grant).

Required Indirect Cost Statement to be submitted with Application.

All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:

We are:

- A U.S. state or local government entity receiving more than \$35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.
- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: "Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made." or "Attached is a copy of our current negotiated indirect cost rate agreement."]
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is lower than 10%. Our indirect cost rate is [insert rate; must be lower than 10%]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of [insert rate; must be lower than 10%] against [insert a clear description of the direct cost base against which your rate is charged (e.g., salaries; salaries and fringe benefits; or modified total direct costs). However, please note that your organization cannot charge indirect costs in excess of the indirect costs that would be recovered if applied against modified total direct costs as defined in [§2 CFR](#)

[200.68](#)]. We understand that we must notify the Service in writing if we establish an approved rate with our cognizant agency at any point during the award period.

- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is 10% or higher. Our indirect cost rate is [insert your organization's indirect rate; must be 10% or higher]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in [2 CFR §200.68](#). We understand that we must notify the Service in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by the Service.
- A [insert your organization type] that is submitting this proposal for consideration under the “Cooperative Ecosystem Studies Unit Network”, which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per [2 CFR §1402.414](#). If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 “Modified Total Direct Cost (MTDC)”. We understand that we must request prior approval from the Service to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that Service approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.

A [insert your organization type] that will charge all costs directly.

D7. Other Submission Requirements

Please note that since January 1, 2018, Grants.gov has mandated the use of “Workspace” for application development and submission. Workspace will be the mechanism for electronically filling out and submit the standard forms (e.g., SF-424). However, for the other required application elements files can be submitted in PDF or typical word processing programs such as Word, Excel, etc.

Grants.gov will only accept applications from currently authorized organization representatives (AORs) affiliated with a particular agency. If you are not already an AOR you will need to create an account with Grants.gov and identify your agency's e-business point of contact to be designated as an AOR for your agency. Agency processes vary: some have only a limited number of AORs who can submit applications while others will designate AORs for each program that needs one. Prior to attempting to submit an application, it is a good practice to check to ensure that your agency's Grants.gov and SAM accounts are current/active, along with the individual Grants.gov account of the AOR who will submit the application. Lastly, please

make sure that the DUNS number associated with the Grants.gov account that will be used to submit the application matches the one that has been registered with the NPS for use with the payment system (ASAP), otherwise funds will not transfer to ASAP when the award is approved. In the event you experience technical difficulties with submitting your application, it is best for you to contact the Grants.gov help desk. However, you should also contact your state's Program Officer to let them know your application may be delayed.

Application size limitations and file naming: The electronic application system (Grants.gov) has an overall application size limit of 200MB, above which the application will not be forwarded to the DOI's grant management system. Check the file sizes of individual attachments and do not submit extraneous material. Additionally, Grants.gov has requirements for naming application documents. Attachments that do not follow these rules may cause the entire application to be rejected or cause issues during processing. Please refer to the Grants.gov site for current requirements at [Applicant https://www.grants.gov/applicants/applicant-faqs.html](https://www.grants.gov/applicants/applicant-faqs.html).

E. Application Review Information

E1. Criteria

Criterion 1 - Extent of Outdoor Recreation and Economic Needs

Maximum Points: 20

This criterion assesses the extent of deficiency (based on quantity or quality) of close-to-home outdoor recreation areas/resources within walking distance of the economically disadvantaged community(ies), and the degree to which the project will serve this community(ies).

Priority will go to projects located in neighborhoods: 1) with the least amount of existing, usable, public-accessible outdoor recreation within a .5-mile radius of the economically disadvantaged community targeted by the project, or 1-mile if serving multiple communities, and 2) that have the largest number of residents above the minimum poverty level.

- Describe the amount of, and types of, existing recreation resources within a .5 and 1-mile radius of the proposed economically disadvantaged community(ies).
- Describe the specific deficiencies as they relate to the lack of, or inadequacy of, local outdoor recreation areas/uses.
- Describe how the deficiencies were identified.
- State the estimated number of people who live within .5 and 1 mile and the percentage of those who are above the 20% poverty level.
- State the census tract number and poverty level of the economically-disadvantaged community targeted by the project (using <http://censusreporter.org/locate>) and poverty level of the city, county and state. Other relevant economic and demographic information about the target community can be provided as well but *projects not providing a poverty rate, or meeting the minimum poverty level, will be eliminated.*

Criterion 2 - Appropriateness of Project to Meet Identified Community Outdoor Recreation Needs and Increase Access to Nature's Benefits

Maximum Points: 20

This criterion assesses how well the proposed project meets the need(s) for newly created or significantly enhanced outdoor recreation resources within the target community/population, particularly projects that increase access to nature and other green spaces.

Priority will be given to projects: 1) creating the largest impact on the target community by significantly increasing the number of people or user groups who could be served, and 2) providing recreation areas with an emphasis on green spaces, natural landscapes, and tree cover.

- Describe how the proposed project will create or significantly improve access to close-to-home park and recreation opportunities for the project's target community(ies).
- Describe the new or expanded types of outdoor recreation opportunities and/or capacities that will be created as a result of the project.
- Estimate the anticipated increase in the number of people and/or types of user groups that will newly be able to recreate as a result of the project and how this impact was determined.
- Describe the natural benefits that will be produced by the recreation area such as cooling effects, improved mental and/or physical health, cleaner air, etc.

Criterion 3 - Community Involvement in, and Support of, Proposed Project

Maximum Points: 20

This criterion assesses the level of supportive partnership-building involved in the development and implementation of the project among the project sponsor, residents of the target community to be served by the park, government agencies, the private sector, and community and/or conservation organizations.

Priority will be given to projects that 1) demonstrate the highest degree of effort or initiative to engage residents of the target neighborhood(s) in the project's development, and 2) demonstrate the most significant amount of collaboration among the public and private sectors, including multiple levels of government, private/non-profit organizations, and community groups, and 3) demonstrate support for the project through contributions of cash, land, equipment or other resources to the project, allowing for the matching share to be derived from *multiple* resources, particularly non-public resources.

- Describe the process that led to the development of this proposal. Focus on the efforts made to engage the public, especially the target community, and their participation in the project's design as well as that of other interested/affected entities. Include details such as number of meetings held and number of attendees, number of community members contacted, number of responses received.
- Describe the partnerships or other collaborative efforts that have helped, or will help to, facilitate the project.
- Describe or provide evidence of local support for the project, particularly from the local community. (*Reference letters of support included with the application.*)
- Describe the how project is/will be supported through contributions of matching share in the form of money, land, supplies, services, etc. (*Reference letters confirming match.*)

Criterion 4 - Embracing New Parks and Innovative Project Attributes

Maximum Points: 10

Assesses the degree to which ORLP funds will assist new outdoor recreation resources and the degree to which the project incorporates innovative ideas.

Priority will be given to parks and projects that 1) have not received any previous LWCF, Urban Park and Recreation Recovery (UPARR), or ORLP assistance, and 2) encompass innovative characteristics.

- On the Project Narrative Data Sheet, provide information about any previous LWCF, UPARR and ORLP assistance.
- Describe the ways in which this project incorporates innovative characteristics. These qualities could be related to aspects such as: eco-friendly design; creation of short and/or long-term jobs or stimulation of business in the local community; site features that considers the needs of all demographics; redevelopment of a blighted or distressed properties; involvement of new or non-traditional partners; unusual features in the project design; employment of novel solutions to issues in/challenges to addressing the community's recreation needs; the ability to affect or advance other complementary and intrinsic benefits beyond providing new or enhancing park or other outdoor recreation spaces; and other similar characteristics.

Criterion 5 - Project Alignment with SCORP and Other Applicable Plans

Maximum Points: 10

This criterion assesses the degree to which the project advances or is otherwise tied to the priority recreation needs and/or goals of the applicable State Comprehensive Outdoor Recreation Plan (SCORP) and other relevant park and recreation plans. Projects can also receive credit for aligning with or advancing priorities of other comprehensive or master plans at the city, regional, and/or state level (such as community revitalization, economic development, or open space plans).

Priority will be given to projects that best meet 1) at least 1 goal or need that is clearly identified in the SCORP, *particularly any that are specific to communities that are economically disadvantaged, lacking access to outdoor recreation or that focus on the area in which the project is located*, and 2) at least 4+ additional, applicable, planning documents at different levels of government and/or private sector initiatives.

- State the specific SCORP goals or needs that the proposed project will advance or implement, and support how this project addresses each goal/need.
- Describe any other park or outdoor recreation plan (provide date of plan) that the project advances or supports, and state precisely how the proposed project aligns with it/each.
- Describe any other relevant city, regional, or state plans or initiatives (provide date of plan) that the project advances or supports, and state precisely how the proposed project aligns with each.

Criterion 6 - Project Feasibility and Likelihood of Success

Maximum Points: 20

This criterion assesses the probability that the project will be successfully completed within the proposed timeline and budget, the viability of the proposed budget, and the ability of the project

sponsor and partners to manage the project and maintain the park/resource in the future.

Priority will be given to projects that 1) show support from non-public sources by leveraging some or all of the required matching share (e.g. money or donations), 2) can break ground within one year and will be complete and open to the public within 2 to 3 years, 2) are managed by project sponsors and partners with proven experience in successfully managing similar projects with no problems, and 3) can demonstrate a clear capacity, and a plan, for successful long-term park management and protection.

Budget costs must be clearly linked to the scope of work and are necessary, reasonable, allowable, and allocable. The matching share must be fully secured or firmly committed and supported by a letter of commitment from the donor. *(The budget will not be scored by the panels; however, it will be considered as a deciding factor in selection if the budget is insufficiently detailed, contains unreasonable, unnecessary, or unallowable costs, and/or does not align with the technical scope of the proposal.)*

- Describe contributions of match (cash or in-kind donations) from sources other than the sponsor, particularly any non-public sources.
- Describe the status of planning for the grant project, its readiness to be implemented and support the accuracy of the established deadlines and milestones within the attached timeline.
- Describe any issues with the site that would prevent it from being open and available to the public within 2-3 years.
- Describe the relevant experience of those managing the various aspects of this project. If partners are involved, their role(s) should also be described.
- Describe how the park or recreation area will be managed and maintained, physically and financially, to assure permanent use for public outdoor recreation.
- Ensure the LWCF boundary map clearly indicates the project area and the proposed protected boundary separately or indicates that they are the same.
- Within the Budget Narrative:
 - Break down, describe, and justify the proposed project costs.
 - Clearly indicate which costs (or the amount of each cost) that will be covered by LWCF funds versus matching share.
 - List all agencies, organizations or other entities providing matching share under this project.
 - State the value and type (cash, donation of equipment etc.) of each matching share contribution.
 - Document that the 1:1 required matching share contribution is secure or firmly committed at the time of application. If overmatch is included, state if it has been secured, or when and how it is expended to be secured. *(A letter from each secured matching-share contributor should be included as a letter of support, clearly stating the commitment of match.)*

E2. Review and Selection Process

Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances,

the program may request modification to the application, other pending applications, or an active award, as needed to eliminate any duplication of effort, or the Bureau may choose not to fund the selected project.

The program may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the Bureau is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the Bureau's "Financial Assistance Recipient Risk Assessment" form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently \$250,000), the Bureau is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The Bureau will consider this information when completing the risk review. The Bureau uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied to the award.

Criteria Scoring:

Criteria valued at 20-points will be rated using the 10-point scale below but weighted at twice the value. This means that a score of 8 in a 20-point Criteria would be valued at 16 points. Total point value of all criteria is 100 points.

Superior (9-10 points): Application fully addresses all aspects of the criterion, demonstrates that the project will surpass the criterion's stated priorities and contains no weaknesses.

Good (7-8 points): Application fully addresses all aspects of the criterion, demonstrates that the project will fully meet the criterion priorities and contains no weaknesses.

Satisfactory (5-6 points): Application addresses all aspects of the criterion to some degree, demonstrates that the project will meet the criterion priorities but/and/or contains a couple of minor weaknesses.

Marginal (3-4 points): Application addresses most aspects of the criterion, does not clearly demonstrate that the project will meet or come close to meeting the criterion priorities, but/and/or contains a moderate weakness and/or a number of minor weaknesses.

Poor (1-2 points): Application does not adequately address the aspects of the criterion, reveals issues in the likelihood of meeting or coming close to meeting, criterion priorities but/and/or contains a significant weakness and/or a number of moderate weaknesses that may outweigh any strengths presented.

Not Acceptable (0 point): Application does not adequately address the aspects of the criterion, reveals issues in the likelihood of meeting criterion priorities to any significant degree but/and/or contains weaknesses that clearly outweigh any strengths presented.

Proposal Review:

The application must include all Required Elements, listed in the "Required Elements" in Section D2. *Applications submitted without all the required elements will be eliminated from the*

competition without consideration.

Information linked within application documents will not be considered in the review.

Within both Round 6A and Round 6B, project proposals will be scored and ranked on a based on an evaluation of how well the project meets the review and selection criteria for the competition and the general requirements of the LWCF Act.

The NPS will conduct an initial screening of each proposal to determine whether it is complete (i.e., at a minimum contains all Required Elements) and meets all Eligibility Requirements (i.e., project is from an eligible applicant and/or sponsor, provides the minimum cost share, and its purpose is consistent with the LWCF Act and the objectives of this competition). Presuming it is found to be eligible for consideration, the proposal will be evaluated and scored by a peer-based merit panel. Each proposal will be reviewed by at least 4 (four) reviewers, but no consensus advice will be given. Both federal and non-federal experts may be used for the merit panel and will have experience in fields related to the competition criterion. Reviewers' scores will be compiled and averaged as needed to create a final score.

Simultaneous to the merit review panel process, NPS staff will review the project for compliance with federal laws, most notably compliance with the National Environmental Policy Act and with the National Historic Preservation Act. If these reviews reveal features of the project that affect its eligibility or viability, the NPS may remove the project from the competition.

Budgets for projects rating high enough to be considered for selection will be evaluated by program staff to validate or confirm the merit ratings of the review panel. Importantly, the budget evaluation provides some initial insight to project-related risk, beyond those dealing with technical uncertainty, which will be considered prior to award. Deficiencies identified by the technical or merit panel reviews, as well as suggested adjustments, will be noted for possible negotiation purposes. Although the budget evaluation does not affect the technical score, it can be considered as a deciding factor if the budget does not support the technical aspects of the proposal.

The scores and reviewer evaluations will be used by the competition managers to produce a ranked list of proposals that will be recommended to the competition's selecting official for final selection. Generally, proposals will be recommended in the ranked order unless there is justification to select out of order based upon:

- Availability of funding
- Geographic distribution of projects and/or funds
- Program objective and priorities (see Section A of this NOFO)
- The applicant's prior performance in managing LWCF grants and/or assisted sites
- Issues uncovered during the NPS compliance review that cannot be resolved prior to the date of selection of projects

If two or more proposals within a state rank equally in their scores, and a judgment must be made as to which is/are awarded funding, NPS will request that the State make a

recommendation as to which best reflects the priorities of the SCORP, is most likely to be successfully completed, and/or will have the highest impact.

When a decision has been made (whether to award or declination of award), summaries of technical and merit reviews will be made available to the State Lead Agency and/or the project sponsor upon request. Declined applications will be held by the NPS for three years, in accordance with the current retention requirements, and then destroyed.

E3. CFR – Regulatory Information

See the [National Park Service's](#) Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. The Service will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

E4. Anticipated Announcement and Federal Award Dates

The NPS is targeting **September 1, 2023**, for an announcement of selection results in Round 6A, and **January 1, 2024**, for an announcement of selection results for Round 6B.

F. Federal Award Administration Information

F1. Federal Award Notices

Once a final decision is made by the NPS about the award of a grant, a project agreement will be signed by the applicable LWCF Financial Assistance Awarding Officer for the LWCF Region in which the project's state is located and sent to the State Lead Agency. The State Lead Agency will then, if needed, make a sub-award to the local project sponsor. In no case will the NPS make an award directly to the local project sponsor. Until the project agreement is signed, the sponsor should not begin work on the project that would result in the incurring of expenses desired for reimbursement from the grant or for use as match, unless for eligible pre-award costs or the project has a waiver of retroactivity. A grant agreement signed by a Financial Assistance Awarding Officer is the only authorizing document required to begin performance.

As the primary grantee, the state lead agencies are responsible for managing the day-to-day implementation of the grant and the sub-award supported activities to assure the project's compliance with the LWCF Act and Manual, other applicable Federal requirements, and that performance goals are being achieved.

F2. Administrative and National Policy Requirements

See the "[DOI Standard Terms and Conditions](#)" for the administrative and national policy requirements applicable to DOI awards.

Data Availability

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including

textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

The LWCF Grant Assistance Manual, v. 71 (March 11, 2021) establishes the specific eligibility, procedural, and programmatic requirements for LWCF grants. A copy of the Manual can be found at <https://www.nps.gov/subjects/lwcf/upload/LWCF-FA-Manual-Vol-71-3-11-2021-final.pdf>. The Manual outlines the criteria and process for eligible states and territories to develop a SCORP, develop projects for nomination to the NPS, submit applications, and implement grants for selected projects. All applications submitted pursuant to this announcement must be consistent with the Manual and are subject to the requirements described therein. Recipients and sub-recipients of LWCF grants are also subject to all Federal laws and agency policies, regulations, and procedures applicable to Federal financial assistance awards. These are described in the Manual and in the LWCF terms and conditions. The LWCF-specific terms and conditions are integrated into the standard conditions document and are additional conditions that recipients must also agree to in accepting the grant, such as the requirement to record language and a copy of the LWCF boundary map with the land records for the property to acknowledge the LWCF assistance. If there are outstanding issues still requiring resolution at the time the grant is issued, the NPS may include special award conditions on the grant constraining when work on the project may begin or restricting access to the funds until the conditions are satisfied.

F3. Reporting

Financial Reports

All recipients must use the [SF-425, Federal Financial Report](#) form for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

The FFR (and relevant instructions) can be downloaded from:
<https://www.grants.gov/forms/post-award-reporting-forms.html>

The NPS Financial Assistance Awarding Officer will review the report for patterns of cash expenditures and assess whether performance or financial management problems exist. Before submitting the FFR to the NPS Financial Assistance Awarding Officer, recipients must ensure

that the information submitted is accurate, complete, and consistent with the recipient's accounting system. The recipient Authorized Certifying Official's signature on the FFR certifies that the information in the FFR is correct and complete and that all outlays and obligations are for the purposes set forth in the agreement documents and represents a claim to the Federal Government. Filing a false claim may result in the imposition of civil or criminal penalties.

Performance Reports

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

In accordance with [2 C.F.R. 200.328](#), the performance reports shall contain brief information on:

1. A comparison of actual accomplishments to the objectives of the Federal award established for the period. Where the accomplishments of the Federal award can be quantified, a computation of the cost (for example, related to units of accomplishment) may be required if that information will be useful. Where performance trend data and analysis would be informative to the Federal awarding agency program, the Federal awarding agency should include this as a performance reporting requirement;
2. The reasons why established goals were not met, if appropriate; and
3. Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.

Before submitting the performance report to the NPS Financial Assistance Awarding Officer, recipients must ensure that the information submitted is accurate, complete, and consistent with the recipient's Federal financial report. Filing false information may result in the imposition of civil or criminal penalties.

Significant Development Reports

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Real Property Reports

Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.

Conflict of Interest Disclosures

Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award.

Other Mandatory Disclosures

The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in [2 CFR 200.339](#) Remedies for Noncompliance, including suspension or debarment.

Reporting Matters Related to Recipient Integrity and Performance

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

G. Federal Awarding Agency Contact(s)

G1. Program Technical Contact

For **programmatic technical assistance**, contact:

First and Last Name: Ginger Carter
Address: 1849 C Street NW, Washington, DC 20240
Telephone: 202-513-7233
Email: ginger_carter@nps.gov

Questions and issues may also be directed to the assigned NPS program officer for each state or the State Lead Agency.

G2. Program Administration Contact

For **program administration assistance**, contact:

First and Last Name: Elisabeth Fondriest
Address: 1849 C Street NW, Washington, DC 20240

Telephone: 202-354-6916
Email: elisabeth_fondriest@nps.gov

G3. Application System Technical Support

For Grants.gov technical registration and submission, downloading forms and application packages, contact:

Grants.gov Customer Support
Telephone: 1-800-518-4726
Support@grants.gov

For GrantSolutions technical registration, submission, and other assistance contact:

GrantSolutions Customer Support
Telephone: 1-866-577-0771
Help@grantsolutions.gov

H. Other Information

Payments

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the Service program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.

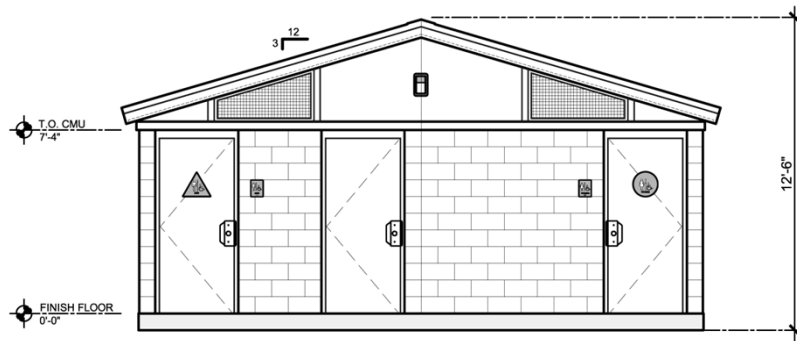
Information about the LWCF State and Local Assistance Program, including the LWCF Manual, at <https://www.nps.gov/subjects/lwcf/index.htm>. This NOFO is available via the grants.gov website: <http://www.grants.gov> (search for LWCF). Application materials are available via the Grants.gov and LWCF websites or by contacting the program officials identified above. Project sponsors should also review their state's LWCF website (if available) and particularly the state's SCORP. Links to State LWCF sites can be found at: <https://www.nps.gov/subjects/lwcf/contact-list.htm>.

The \$192 million in funding available for this competition includes \$103M allocated by Congress in FY2022 plus unused funds from prior years.

Project sponsors are reminded that this competition represents just a portion of the funding allocated for grants through LWCF State and Local Assistance Program in FY2022. Grants may be available from your state for the regularly apportioned funds as well. Contact your state's lead agency for more information.

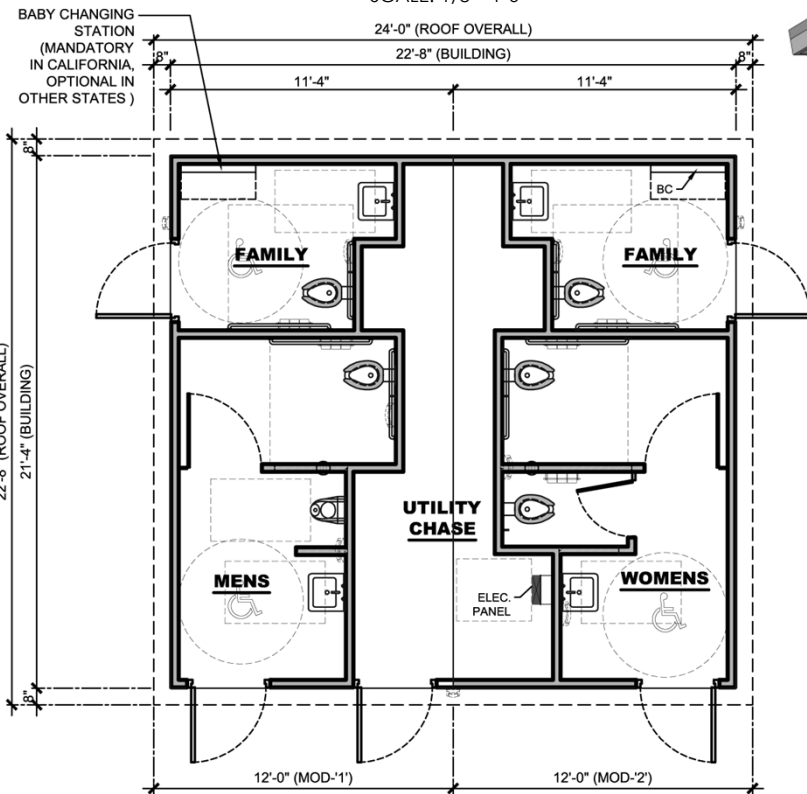
Neither the NPS nor the Department of the Interior will be responsible for proposal preparation costs or project costs if the proposal fails to receive funding. Publication of this announcement

does not oblige the NPS to make an award to any specific project or to obligate any available funds.



ELEVATION

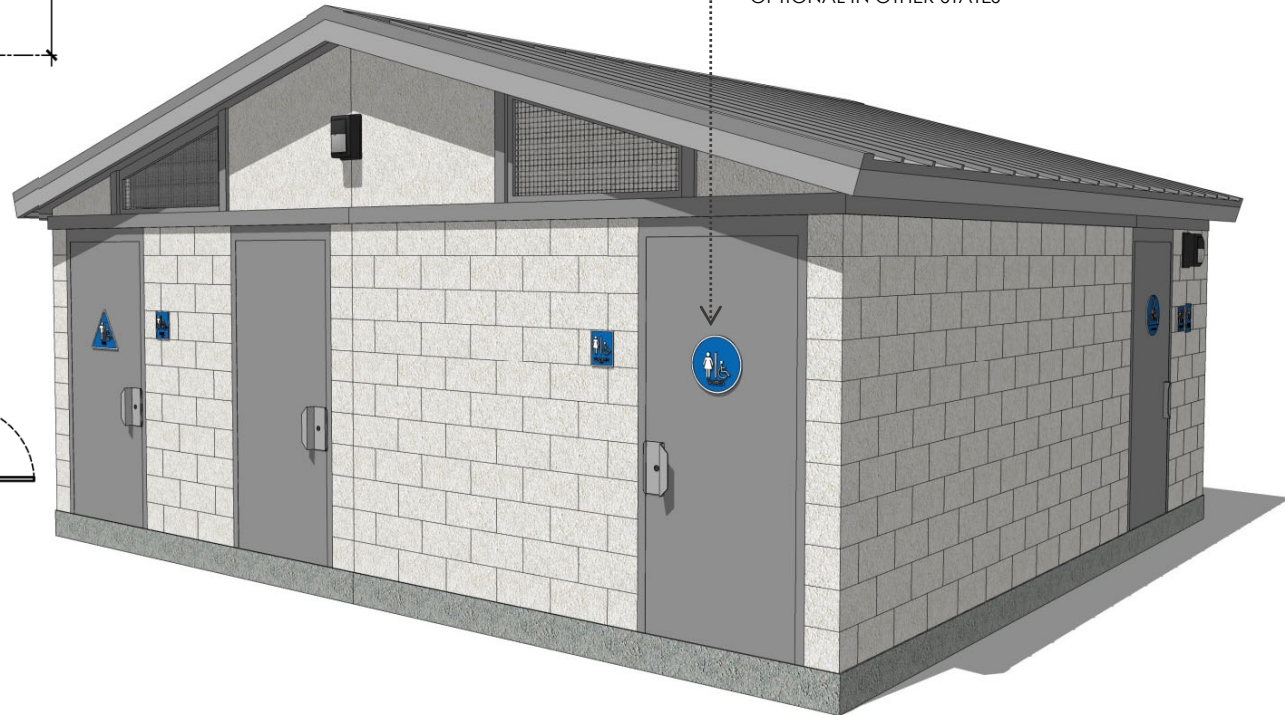
SCALE: 1/8"=1'0"



FLOOR PLAN

SCALE: 1/8"=1'0"

NOTE: STAINLESS FIXTURES



PERSPECTIVE

(FINISHES SUBJECT TO CHANGE)

RESTROOM BUILDING

SS-154-2FAM

STADIUM SERIES

270 USERS/HR.



www.PublicRestroomCompany.com

2587 BUSINESS PARKWAY
MINDEN NEVADA 89423
P: 888-888-2060 F: 888-888-1448

BUYBOARD 2019

ARTIST IMPRESSION: 3D RENDERING ONLY FOR REPRESENTATION. COLORS AND MATERIALS ARE SUBJECT TO CHANGE
COPYRIGHT 2017, PUBLIC RESTROOM COMPANY THIS MATERIAL IS THE EXCLUSIVE PROPERTY OF PUBLIC RESTROOM COMPANY AND SHALL NOT BE
REPRODUCED, USED OR DISCLOSED TO OTHERS EXCEPT AS AUTHORIZED BY THE WRITTEN PERMISSION OF PUBLIC RESTROOM COMPANY.

QUOTE

Phone: (770) 436-1200 ext. 1613

FOB

Stockbridge PD

[illegible]

TOTAL	\$ 28,565.00
--------------	---------------------

If you have any questions about this invoice, please contact
Jarid Ison (678) 303-3744 jison@wade.com

QUOTE

Phone: (770) 436-1200 ext. 1613

FOB
Stockbridge PD

[illegible]

TOTAL	\$ 38,580.00
--------------	---------------------

If you have any questions about this invoice, please contact
Jarid Ison (678) 303-3744 jison@wade.com

MIC-000995 GA 9-BORMAL, SB, 200995, NK172 10779 320221024 1136 ULC CERT CERT TRD RAMP BUMP CAMP BOOK EXPL ROTA 008913 1136/1155 1FTER4EH5 NLD54118 NB GU13

Go Further
ford.com

VEHICLE DESCRIPTION

RANGER

2022 SUPERCREW 4X2 - 5' BOX
XL 126" WHEELBASE
2.3L ECOBOOST ENGINE
ELEC 10-SPEED AUTO TRANS

EXTERIOR
OXFORD WHITE
INTERIOR
EBONY VINYL SEATS

NL D54118

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LIGHTS
- EASY FUEL CAPLESS FILLER
- FUEL TANK - 18.0 GALLON
- FULL SIZE SPARE TIRE/WHEEL
- FULLY BOXED STEEL FRAME
- GRILLE - BLACK
- HEADLAMPS - AUTO HALOGEN
- LOCKING TAILGATE
- PICKUP BOX TIE DOWN HOOKS
- RANGER FENDER BADGE
- STEEL BUMPER, FRONT & REAR
- TRAILER SWAY CONTROL
- WHEEL LIP MOLDS
- WIPERS - INTERMITTENT

INTERIOR

- 1-TOUCH UP/DOWN DRIVER WIN
- 2ND ROW FOLD BENCH
- CENTER CONSOLE W/ARMREST, STORAGE & 2 CUPHOLDERS
- DUAL SUNVISORS
- LOCKING GLOVE BOX
- POWER LOCKS AND WINDOWS
- POWERPOINTS - 12V (2)
- SEATS - 8-WAY DRV MAN INCL MAN LUM 6-WAY PASS MAN
- TILT/TELESCOPE STR COLUMN
- UNDER SEAT STORAGE
- VINYL SOFT CONSOLE LID

FUNCTIONAL

- 4-WHEEL ANTILOCK BRAKE SYS
- CURVE CONTROL
- ELECTRONIC PWR ASST STEER
- FADE-TO-OFF INTERIOR LIGHT
- FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM
- HILL START ASSIST
- INDEPENDENT FRONT SUSPEN
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- REMOTE START - FORDPASS APP
- SELECTSHIFT®

SAFETY/SECURITY

- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- CTR HIGH MOUNT STOP LAMP
- LATCH CHILD SAFETY SYSTEM
- SECURLOCK® ANTI-THEFT SYS
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 101A

- XL SERIES
- CRUISE CONTROL

OPTIONAL EQUIPMENT/OTHER

1020-889N06/17/21 GA

16" SILVER STEEL WHEEL

255/70R16 A/S BSW TIRE

SYNCL AM/FM RADIO-6-SPKRS

AUTO START-STOP REMOVAL

FRONT LICENSE PLATE BRACKET

(MSRP) 1,135.00

(MSRP) 50.00

NO CHARGE

PRICE INFORMATION

BASE PRICE \$27,685.00

TOTAL OPTIONS/OTHER 1,085.00

TOTAL VEHICLE & OPTIONS/OTHER 28,770.00

DESTINATION & DELIVERY 1,295.00

TOTAL MSRP \$30,065.00

RA3J

RAIL

ITEM #: 21-Y395 O/T 5B

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER

NK172 N RB 2X 215 000995 10 17 22

EPA DOT Fuel Economy and Environment

Fuel Economy

22 MPG
combined city/hwy

20 city 26 highway

4.5 gallons per 100 miles

Standard Pickup Trucks range from 12 to 20 MPG. The best vehicle rates 142 MPG.

You spend \$1,500 more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$1,600

Fuel Economy & Greenhouse Gas Rating (passenger only)

1 5 10

Best

This vehicle emits 387 grams CO₂ per mile. The best emits 0 grams per mile (bikes only). Producing and distributing fuel also create emissions. Learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$6,550 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.35 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

Smog Rating (passenger only)

1 6 10

Best

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★ Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★ Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

FordPass Connect™

Download the FordPass™ app* and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle
- Locate your vehicle and check approximate fuel range
- Receive vehicle health alerts

Activate 4G LTE Wi-Fi Hotspot

- New vehicles include a 3 month or 3GB data (whichever comes first) Wi-Fi trial.
- Connect up to ten Wi-Fi-equipped devices.

*Available on select vehicles only. See ford.com/fordpass for details. See also ford.com/4g for details. Coverage and speeds may vary. Network subject to change without notice. Coverage not available in all areas. See ford.com/4g for details. Coverage not available in all areas. See ford.com/4g for details.

The FordPass Connect™ feature is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

Ford PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

1FTER4EH5NLD54118

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Scan QR Code to view more info. Scan QR Code to view more info.

03/06/2023

3202210241136

OAK-000057 GA 9-NORMAL, NB, 10005, NM072 8673

UTC CERT CERT TRD RAMP BUMPS CAMP BOOK EXPL ROTA

009896 57/1755 2FMPK4G92 PBA00414 NB GU13

VEHICLE DESCRIPTION		PB A00414	
 EDGE 2023 EDGE SE AWD 5-PASSENGER TWIN-SCRL 2.0L ECOBOOST ENG 8-SPD AUTO TRANSMISSION		EXTERIOR CARBONIZED GRAY INTERIOR EBONY CLOTH SEATS	
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE			
EXTERIOR • BELTLINE MOLDING - BLACK • DOOR HANDLES - BODY COLOR • EASY FUEL® CARLESS FILLER • HEADLAMPS - AUTO BI-LED • HEADLAMPS - AUTO HIGH BEAM • HEADLAMPS - WIPER ACTIVATED • MIRRORS - POWER GLASS/ MANUAL FOLD • PRIVACY GLASS - REAR DOORS • REAR WIPER/WASHER/DEFROST • TAILLAMPS-LED	INTERIOR • TOUCH UP/DOWN DR/PASS WIN • 60/40 SPLIT FOLD REAR SEAT • CARGO MANAGEMENT SYSTEM • CARGO TIE-DOWN HOOK(S) • CLOTH BUCKET FRONT SEATS • CRUISE CONTROL • CUPHOLDERS - 8 • DUAL ILLUM VIS VANITY MIRR • DUAL-ZONE ELECTRONIC AUTO CLIMATE CONTROL • POWERPOINTS - 12V • ROTARY GEAR SHIFT DIAL • TILT/TELESCOPE STR COLUMN • USB A AND C	FUNCTIONAL • AM/FM/MP3, 6 SPEAKERS • AUTO START STOP TECH • ELECTRONIC PWR ASST STEER • FORD CO-PILOT360™ • FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM • INTELL ACCESS W/PUSH START • REAR VIEW CAMERA • SIFRUGXM9 W/360L, NA AK&HI • SYNC4A W/EVR 8 12" SCREEN	SAFETY/SECURITY • ADVANCETRAC™ WITH RSC® • AIRBAG-DRIVER/PASS KNEE • AIRBAGS - DUAL STAGE FRONT • AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT • AIRBAGS - SAFETY CANOPY(S) • INDIV TIRE PRESS MONIT SYS • LATCH CHILD SAFETY SYSTEM • PERSONAL SAFETY SYSTEM™ • SECURLOCK® ANTI-THEFT SYS • SOS POST-CRASH ALERT SYS™
INCLUDED ON THIS VEHICLE (MSRP) EQUIPMENT GROUP 100A 18" SPARKLE SLVR PTD ALUM WHL 245/50R18 A/S BSW TIRES FLJR LINERS, FRT/RR W/CARPET 50 STATE EMISSIONS MINI SPARE WHL/TIRE 8-WAY POWER DRIVER'S SEAT LED DAYTIME RUNNING LAMP(S) (DRL) FRONT LICENSE PLATE BRACKET			
OPTIONAL EQUIPMENT/OTHER 200.00 NO CHARGE 100.00 395.00 45.00 NO CHARGE			
PRICE INFORMATION BASE PRICE \$37,945.00 TOTAL OPTIONS/OTHER 740.00 TOTAL VEHICLE & OPTIONS/OTHER 38,685.00 DESTINATION & DELIVERY 1,495.00		WARRANTY • 3YR/50,000 BUMPER / BUMPER • 5YR/60,000 POWERTRAIN • 5YR/60,000 ROADSIDE ASSIST	
MSRP \$40,180.00		FINANCING Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance .	
SPECIAL ORDER NM071 N RB 2X 315 000057 12 07 22		SALES 21-U979 Q/T 5B	

EPA DOT Fuel Economy and Environment Gasoline Vehicle

Fuel Economy

23 MPG
combined city/hwy

Small SUVs range from 14 to 129 MPG. The best vehicle rates 132 MPG.

You spend \$1,500
more in fuel costs over 5 years compared to the average new vehicle.

21 city 28 highway
4.3 gallons per 100 miles

Annual fuel cost \$1,900

Fuel Economy & Greenhouse Gas Rating (1 to 10) 5 (Best)

Smog Rating (1 to 10) 6 (Best)

This vehicle emits 380 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions. Learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$5,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.55 per gallon, 100-to-16 miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov
Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★ Passenger ★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★ Rear seat ★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

2FMPK4G92PBA00414

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN QR TEXT 2FMPK4G92PBA00414 TO 48282

May 8 Data rates may apply Text HELP for help

03/06/2023



Department of
Administrative Services

Ensuring Efficient Performance Division

Nathan Deal
Governor

Sid Johnson
Commissioner

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for **Police Pursuit and Special Service Vehicles (Including Alternately Fueled Vehicles)**, with the following suppliers:

Alan Jay Automotive Management, Inc.	99999-001-SPD0000183-0001
Hardy Chevrolet, Inc.	99999-001-SPD0000183-0002
Akin Ford, LLC	99999-001-SPD0000183-0003
Family Ford, Inc.	99999-001-SPD0000183-0004
Allan Vigil Ford, Lincoln, Mercury, Inc	99999-001-SPD0000183-0005
Wade Ford, Inc.	99999-001-SPD0000183-0006
Ginn Motor Company	99999-001-SPD0000183-0007

This is a **MANDATORY CONTRACT** for all State of Georgia governmental entities subject to the State Purchasing Act. The statewide contract is also available on a convenience basis to other Governmental Entities such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions of the State of Georgia.

The purpose of this contract is to provide fuel efficient and clean fuel police pursuit and special service vehicles for the following automotive vehicle manufacturers: Dodge, Ford and Chevrolet.

Key benefits of the contract include:

- Greatly Expanded Variety
- Competitive Pricing
- Payment Terms: Net 30
- Best value vehicle/supplier selection; award criteria considered total "life cycle costs" (required options pricing, delivery and prompt payment discount)
- V6 and V8 engine models available.
- Expanded Options listings;
- Options priced at dealer cost +1% or below.
- Custom delivery charges established by region.

PHONE: 404-656-5514 200 PIEDMONT AVENUE SE @ SUITE 1820 WEST TOWER ATLANTA, GEORGIA 30334-9010 FAX:
404-656-6279

www.doas.georgia.gov



Statewide Contracts Portfolio Index - (As of October 17, 2022)

Contract Management Team:				
Dr. Carl A. Hall, Esq - Manager, Contract Management & Marketing - carl.hall@doas.ga.gov, 404-657-4254				
Mrs. Jeanette Rakestraw - Contract Management Specialist - jeanette.rakestraw@doas.ga.gov, 404-657-4322				
Mrs. Jennifer Hallock - Contract Management Specialist - jennifer.hallock@doas.ga.gov, 404-657-8458				
Mrs. Tamar Forbes-Semple - Contract Management Assistant - tamar.forbes-semple@doas.ga.gov, 404-657-9430				
Mr. Donnie Treadway - Contract Management Specialist - donnie.treadway@doas.ga.gov, 404-463-0824				
Ms. Dawn Stone - Contract Management Assistant (Data) - dawn.stone@doas.ga.gov, 404-657-0362				
Mr. Dequan Styles - Contract Management Intern - dequan.styles@doas.ga.gov, 404-657-7585				
Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-ES40199373-002	Administrative Vehicles	ALLAN VIGIL FORD LINCOLN MERCURY INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-004	Administrative Vehicles	GRIFFIN FORD SALES INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-005	Administrative Vehicles	HARDY CHEVROLET INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-006	Administrative Vehicles	KIA AMERICA INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-007	Administrative Vehicles	GRIFFIN SYLVESTER LLC	11/30/22	JHALLOCK
99999-SPD-ES40199373-007S	Administrative Vehicles	GRIFFIN SYLVESTER LLC	11/30/22	JHALLOCK
99999-SPD-ES40199373-010S	Administrative Vehicles	DON JACKSON AUTOMOTIVE LLC	11/30/22	JHALLOCK
99999-SPD-SPD0000175-0001	All Terrain Vehicles, Utility	ATLANTA KUBOTA LLC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0002	All Terrain Vehicles, Utility	ADRENALIN POWERSPORTS INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0003	All Terrain Vehicles, Utility	TEXTRON INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0004	All Terrain Vehicles, Utility	YANCEY BROS CO	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0005	All Terrain Vehicles, Utility	DEERE & COMPANY	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0006	All Terrain Vehicles, Utility	CLUB CAR INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0007	All Terrain Vehicles, Utility	SUZUKI MOTOR USA LLC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0008	All Terrain Vehicles, Utility	CART MART INC	04/07/23	JHALLOCK
99999-SPD-T20151001-0001	Apple Computer Hardware	APPLE INC	02/28/23	DTREADWAY
99999-SPD-G20201215-001	Athletic Equipment and Supplies	FLAGHOUSE INC	10/03/23	DTREADWAY
99999-SPD-G20201215-002	Athletic Equipment and Supplies	THE PROPHET CORPORATION	10/03/23	DTREADWAY
99999-SPD-G20201215-003	Athletic Equipment and Supplies	SCHOOL HEALTH CORP	10/03/23	DTREADWAY
99999-001-SPD0000122-0001	Auto Mfg in Ga (AMIGI)	CARRIAGE KIA	06/30/25	JHALLOCK
99999-001-SPD0000122-0002	Auto Mfg in Ga (AMIGI)	MIDSTATE AUTOMOTIVE INC II	06/30/25	JHALLOCK
99999-001-SPD0000122-0003	Auto Mfg in Ga (AMIGI)	KIA AUTOSPORT OF COLUMBUS	06/30/25	JHALLOCK
99999-001-SPD0000122-0004	Auto Mfg in Ga (AMIGI)	KIA AMERICA INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0005	Auto Mfg in Ga (AMIGI)	PLANT CITY AUTOMOTIVE INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0006	Auto Mfg in Ga (AMIGI)	HOMETOWN MOTORS IV INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0007	Auto Mfg in Ga (AMIGI)	PYE CARS OF DALTON INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0008	Auto Mfg in Ga (AMIGI)	SRCF LLC	06/30/25	JHALLOCK

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000122-0009	Auto Mfg in Ga (AMIGI)	S & H MOTORS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0010	Auto Mfg in Ga (AMIGI)	ATHENS AUTOMOTIVE LLC	06/30/25	JHALLOCK
99999-001-SPD0000122-0011	Auto Mfg in Ga (AMIGI)	KCL AUTOMOTIVE LLC	06/30/25	JHALLOCK
99999-001-SPD0000122-0012	Auto Mfg in Ga (AMIGI)	TOWN CENTER INVESTMENTS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0013	Auto Mfg in Ga (AMIGI)	PB VALDOSTA MOTORS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0014	Auto Mfg in Ga (AMIGI)	RICK CASE CARS INC	06/30/25	JHALLOCK
99999-SPD-SPD0000127-0001	Automobile Parts	PARTS AUTHORITY GEORGIA LLC	12/31/22	DTREADWAY
99999-SPD-SPD0000127-0002	Automobile Parts	GENUINE PARTS COMPANY	12/31/22	DTREADWAY
99999-SPD-SPD0000160-0001	Background Investigation Svcs.	ACCURATE BACKGROUND HOLDING LLC	01/30/24	JRAKESTRAW
99999-001-SPD0000156-0001	Biological and Laboratory Equi	VWR INTERNATIONAL INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0002	Biological and Laboratory Equi	LAERDAL MEDICAL CORPORATION	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0003	Biological and Laboratory Equi	FISHER SCIENTIFIC COMPANY LLC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0004	Biological and Laboratory Equi	CAROLINA BIOLOGICAL SUPPLY CO	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0005	Biological and Laboratory Equi	CAPITAL MICROSCOPE SERVICES INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0006	Biological and Laboratory Equi	HUNT OPTICS & IMAGING INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0007	Biological and Laboratory Equi	THOMAS SCIENTIFIC HOLDINGS LLC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0008	Biological and Laboratory Equi	NYCOM INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0009	Biological and Laboratory Equi	D'S VENTURES LLC	09/15/23	JRAKESTRAW
99999-SPD-NVPBA0501-0001	Body Armor	ANGEL ARMOR LLC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0002	Body Armor	CENTRAL LAKE ARMOR EXPRESS	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0003	Body Armor	GALVION BALLISTICS LTD	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0004	Body Armor	GH ARMOR SYSTEMS INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0007	Body Armor	ONYX PROTECTIVE GROUP INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0008	Body Armor	POINT BLANK BODY ARMOR INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0010	Body Armor	SLATE SOLUTIONS LLC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0011	Body Armor	SURVIVAL ARMOR INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0012	Body Armor	UNITED SHIELD INTERNATIONAL LLC	11/10/23	DTREADWAY
99999-SPD-BOR080120	BOR -Ghost Education Discount	CDW GOVERNMENT LLC	07/31/23	JRAKESTRAW
99999-SPD-SPD0000091-0001	BREAD AND RELATED BAKERY PRODU	FLOWERS BAKING OF VILLA RICA INC	10/30/22	JRAKESTRAW
99999-SPD-SPD0000091-0002	BREAD AND RELATED BAKERY PRODU	BIMBO BAKERIES USA INC	10/30/22	JRAKESTRAW
99999-SPD-ES40199376BS-01	Bus Rentals	AUTOMAX RENT A CAR	05/31/23	JHALLOCK
99999-SPD-ES40199376CR-01	Capitol Hill Airt Car Rental	THE HERTZ CORPORATION	07/20/23	TFORBES
99999-SPD-G20200414-0001	Carpet Floors and Accessories	BENTLEY MILLS, INC.	11/30/23	DTREADWAY
99999-SPD-G20200414-0002	Carpet Floors and Accessories	MOHAWK CARPET DISTRIBUTION INC	11/30/23	DTREADWAY
99999-SPD-G20200414-0003	Carpet Floors and Accessories	INTERFACE AMERICAS	12/16/23	DTREADWAY
99999-SPD-G20200414-0004	Carpet Floors and Accessories	KARNDEN INTERNATIONAL, LLC	11/30/23	DTREADWAY
99999-SPD-G20200414-0005	Carpet Floors and Accessories	SHAW INDUSTRIES	04/11/23	DTREADWAY
99999-SPD-G20200414-0006	Carpet Floors and Accessories	TARKETT USA INC	11/30/23	DTREADWAY
99999-SPD-G20200414-0007	Carpet Floors and Accessories	MANNINGTON MILLS INC	11/30/23	DTREADWAY
99999-SPD-SPD0000048-0001	Certified Audio Visual Product	PRESIDIO NETWORKED SOLUTIONS	04/30/23	TFORBES
99999-SPD-SPD0000048-0002	Certified Audio Visual Product	ONEPATH SYSTEMS LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0005	Certified Audio Visual Product	INTER TECHNOLOGIES CORPORATION	04/30/23	TFORBES
99999-SPD-SPD0000048-0006	Certified Audio Visual Product	PC SPECIALISTS INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0008	Certified Audio Visual Product	VISUAL SYSTEMS GROUP INC	04/30/23	TFORBES

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-SPD0000048-0009	Certified Audio Visual Product	AVI-SPL LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0011	Certified Audio Visual Product	HOWARD INDUSTRIES INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0014	Certified Audio Visual Product	TROXELL COMMUNICATIONS INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0016	Certified Audio Visual Product	ONE DIVERSIFIED LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0018	Certified Audio Visual Product	CDW GOVERNMENT LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-010A	Certified Audio Visual Product	SUMMIT SOLUTIONZ INC	04/30/23	TFORBES
99999-SPD-SWL20201105-1	CFSC & Parts Inventory Mgt. (IBS)	GENUINE PARTS COMPANY	06/30/23	JHALLOCK
99999-SPD-T20190814-0001	Cloud Solutions and Services	CARAHSOFT TECHNOLOGY CORP	09/15/26	DTREADWAY
99999-SPD-T20190814-0002	Cloud Solutions and Services	SHI INTERNATIONAL CORP	09/15/26	DTREADWAY
99999-SPD-T20190814-0003	Cloud Solutions and Services	SMARTRONIX LLC	09/15/26	DTREADWAY
99999-SPD-T20190814-0004	Cloud Solutions and Services	UNISYS CORPORATION	09/15/26	DTREADWAY
99999-SPD-T20190814-0005	Cloud Solutions and Services	CHERRYROAD TECHNOLOGIES INC	09/15/26	DTREADWAY
99999-SPD-T20190814-0006	Cloud Solutions and Services	QUEST MEDIA & SUPPLIES INC	09/15/26	DTREADWAY
99999-SPD-NVPUT3229-0001	DATA COMMUNICATION PRODUCTS	PALO ALTO NETWORKS INC	09/30/24	TFORBES
99999-001-SPD0000141-0001	Diagnostic Instruments and Acc	THE INSTRUMENT HOUSE INC	10/31/22	JRAKESTRAW
99999-001-SPD0000141-0003	Diagnostic Instruments and Acc	MCKESSON MEDICAL SURGICAL GOVERNMENT	10/31/22	JRAKESTRAW
99999-001-SPD0000170-0001	Discounted Retail Walk In Buil	LOWE'S COMPANIES INC	04/30/23	TFORBES
99999-001-SPD0000170-0002	Discounted Retail Walk In Buil	HOME DEPOT USA INC	04/30/23	TFORBES
99999-001-SPD0000184-002	Disinfectant Cleaning Services	ACESA CLEANING SERVICES, LLC	05/31/23	JRAKESTRAW
99999-001-SPD0000184-003	Disinfectant Cleaning Services	BARTOLOMUCCI AND ASSOCIATES INC	05/31/23	JRAKESTRAW
99999-001-SPD0000184-004	Disinfectant Cleaning Services	CARTER, CHANDA	05/31/23	JRAKESTRAW
99999-001-SPD0000184-005	Disinfectant Cleaning Services	CONTINENTAL ENVIRONMENTAL SERVICES LLC	05/31/23	JRAKESTRAW
99999-001-SPD0000184-006	Disinfectant Cleaning Services	DISINFECTANT SOLUTIONS OF ATLANTA, LLC	05/31/23	JRAKESTRAW
99999-001-SPD0000184-013	Disinfectant Cleaning Services	LGC GLOBAL ENERGY FM LLC	05/31/23	JRAKESTRAW
99999-001-SPD0000184-014	Disinfectant Cleaning Services	MJ CONSULTING AND SERVICES	05/31/23	JRAKESTRAW
99999-001-SPD0000184-015	Disinfectant Cleaning Services	NEW BEGINNINGS COMMERCIAL RESIDENTIAL	05/31/23	JRAKESTRAW
99999-001-SPD0000184-016	Disinfectant Cleaning Services	SMITH, PAMELA JOHNSON	05/31/23	JRAKESTRAW
99999-001-SPD0000184-017	Disinfectant Cleaning Services	PURE AIR CONTROL SERVICES	05/31/23	JRAKESTRAW
99999-001-SPD0000184-019	Disinfectant Cleaning Service	SERVICEMASTER DOWNTOWN COMMERCIALS IN	05/31/23	JRAKESTRAW
99999-001-SPD0000184-022	Disinfectant Cleaning Services	WILPRO ENTERPRISES INC	05/31/23	JRAKESTRAW
99999-001-SPD0000135-0002	Document Management Services (Sh	ARCHIVE SYSTEMS INC (dba ACCESS)	01/31/23	TFORBES
99999-SPD-SPD0000118-0001	ELECTRONIC MONITORING EQUIPME	BUDDI LTD	12/31/22	DTREADWAY
99999-SPD-SPD0000118-0002	ELECTRONIC MONITORING EQUIPME	SATELLITE TRACKING OF PEOPLE LLC	12/31/22	DTREADWAY
99999-SPD-SPD0000118-0003	ELECTRONIC MONITORING EQUIPME	BI INCORPORATED	12/31/22	DTREADWAY
99999-SPD-SPD0000161-0002	End-User Computing	BYTESPEED COMPUTERS	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0003	End-User Computing	CDW GOVERNMENT LLC	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0004	End-User Computing	DELL MARKETING LP	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0006	End-User Computing	GOV CONNECTION INC	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0007	End-User Computing	HP INC	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0008	End-User Computing	LENOVO - UNITED STATES INC	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0009	End-User Computing	PANASONIC CORPORATION OF NORTH AMERICA	06/02/23	DTREADWAY
99999-SPD-SPD0000161-0010	End-User Computing	HOWARD INDUSTRIES INC	06/02/23	DTREADWAY
99999-001-SPD0000139-0001	Enterprise Infrastructure	DELL MARKETING LP	11/08/23	DTREADWAY
99999-001-SPD0000139-0003	Enterprise Infrastructure	LENOVO - UNITED STATES INC	11/08/23	DTREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000139-0004	Enterprise Infrastructure	EMC CORPORATION	11/08/23	DTREADWAY
99999-001-SPD0000139-0005	Enterprise Infrastructure	NET APP INC	11/08/23	DTREADWAY
99999-001-SPD0000139-0006	Enterprise Infrastructure	PURE STORAGE INC	11/08/23	DTREADWAY
99999-001-SPD0000139-0007	Enterprise Infrastructure	PARAMOUNT SOFTWARE SOLUTIONS INC	11/08/23	DTREADWAY
99999-SPD-ES40199400-01	Equipment Maintenance Services	RONALD E MORROW	09/30/23	DTREADWAY
99999-SPD-S20190913B-0002	Equipment Rental	SUNBELT RENTALS INC	08/27/23	JRAKESTRAW
99999-SPD-S20190913B-0003	Equipment Rental	YANCEY BROS CO	08/27/23	JRAKESTRAW
99999-SPD-S20211209-0001	Expedited Delivery	FEDERAL EXPRESS CORPORATION	11/27/26	JRAKESTRAW
99999-001-SPD0000154-0001	Facility Maintenance Solution	CGL FACILITY MANAGEMENT LLC	07/14/23	DTREADWAY
99999-SPD-HPS171001-0002	Food and Food Delivery Service	GORDON FOOD SERVICE	06/23/23	DTREADWAY
99999-SPD-SWL180122-0003	Food and Food Delivery Service	SUTHERLANDS FOODSERVICE INC	06/23/23	DTREADWAY
99999-SPD-SWL180122-0006	Food and Food Delivery Service	US FOODS INC	06/23/23	DTREADWAY
99999-001-SPD0000112-0001	Fuel Card and AVL Telematics M	WEX BANK	09/30/23	TFORBES
99999-001-SPD0000112-0002	Fuel Card and AVL Telematics M	ILER GROUP INC	11/09/23	TFORBES
99999-SPD-S20200901-0001	GENERAL CONSTRUCTION SERVICES	ALBION GENERAL CONTRACTORS INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00010	GENERAL CONSTRUCTION SERVICES	HITT CONTRACTING INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00012	GENERAL CONSTRUCTION SERVICES	JEWEL OF THE SOUTH, INC.	08/31/24	JHALLOCK
99999-SPD-S20200901-00013	GENERAL CONSTRUCTION SERVICES	JOC CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00014	GENERAL CONSTRUCTION SERVICES	OSPREY MANAGEMENT LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00015	GENERAL CONSTRUCTION SERVICES	PRIME CONTRACTORS INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00016	GENERAL CONSTRUCTION SERVICES	PLACE SERVICES INCORPORATED	08/31/24	JHALLOCK
99999-SPD-S20200901-00018	GENERAL CONSTRUCTION SERVICES	RUBIO & SON INTERIORS	08/31/24	JHALLOCK
99999-SPD-S20200901-00019	GENERAL CONSTRUCTION SERVICES	STRIKER CONTRACTING LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0002	GENERAL CONSTRUCTION SERVICES	BROWN & ROOT INDUSTRIAL SERVICES LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00020	GENERAL CONSTRUCTION SERVICES	PARYANI REAL ESTATE LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00021	GENERAL CONSTRUCTION SERVICES	LYNN CONSTRUCTION CONTRACTING INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00022	GENERAL CONSTRUCTION SERVICES	JOHNSON-LAUX CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00023	GENERAL CONSTRUCTION SERVICES	LICHTY COMMERCIAL CONSTRUCTION INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00024	GENERAL CONSTRUCTION SERVICES	BAYNE DEVELOPMENT GROUP LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00027	GENERAL CONSTRUCTION SERVICES	WARD HUMPHREY INCORPORATED	08/31/24	JHALLOCK
99999-SPD-S20200901-00028	GENERAL CONSTRUCTION SERVICES	UJAMAA CONSTRUCTION SE LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0003	GENERAL CONSTRUCTION SERVICES	CENTENNIAL CONTRACTORS ENTERPRISES INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00030	GENERAL CONSTRUCTION SERVICES	THE GORDIAN GROUP	08/31/24	JHALLOCK
99999-SPD-S20200901-0004	GENERAL CONSTRUCTION SERVICES	CROWN RETAIL SERVICES, INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0005	GENERAL CONSTRUCTION SERVICES	DARSEY CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0006	GENERAL CONSTRUCTION SERVICES	ENGINEERING DESIGN TECHNOLOGIES INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0007	GENERAL CONSTRUCTION SERVICES	F H PASCHEN & S N NIELSEN & ASSOC LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0008	GENERAL CONSTRUCTION SERVICES	GREENE & BURDETTE PROP MGNT LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0009	GENERAL CONSTRUCTION SERVICES	HCR CONSTRUCTION INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0026A	GENERAL CONSTRUCTION SERVICES	EQUUX HOLDINGS, INC.	08/31/24	JHALLOCK
99999-SPD-SPD0000167-0001	General Office Supplies	STAPLES CONTRACT & COMMERCIAL INC	03/31/23	JRAKESTRAW
99999-SPD-SPD0000167-0002	General Office Supplies	MY GEORGIA OFFICE PRODUCTS LLC	03/31/23	JRAKESTRAW
SWC37455-2	Generic Drugs and Pharm Distr.	CARDINAL HEALTH	10/31/23	JRAKESTRAW
99999-001-SPD0000157-0001	Guns and Ammunition	CLYDE ARMORY INC	01/16/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000157-0003	Guns and Ammunition	PRECISION DELTA CORPORATION	01/16/23	JRAKESTRAW
99999-001-SPD0000157-0004	Guns and Ammunition	GULF STATES DISTRIBUTORS INC	01/16/23	JRAKESTRAW
99999-001-SPD0000157-0005	Guns and Ammunition	GT DISTRIBUTORS INC	01/16/23	JRAKESTRAW
99999-001-SPD0000157-0006	Guns and Ammunition	ED'S PUBLIC SAFETY INC	01/16/23	JRAKESTRAW
99999-001-SPD0000165-0001	Hospital and Medical Supplies	HENRY SCHEIN INC	06/25/23	JRAKESTRAW
99999-001-SPD0000165-002A	Hospital and Medical Supplies	MCKESSON MEDICAL SURGICAL GOVERNMENT	03/01/23	JRAKESTRAW
99999-SPD-SPD0000151-0001	Hospitality and Personal Paper	SOUTHEASTERN PAPER GROUP	05/31/23	JRAKESTRAW
99999-001-SPD0000158-0001	Ind., Med., and Spec. Gases	AIRGAS INC	11/30/22	TFORBES
99999-001-SPD0000158-0002	Ind., Med., and Spec. Gases	AIR PRODUCTS AND CHEMICALS INC	11/30/22	TFORBES
SWC50526-4	Influenza Virus Vaccine	SANOI PASTEUR	12/30/22	JRAKESTRAW
SWC50526-5	Influenza Virus Vaccine	GLAXOSMITHKLINE	12/31/22	JRAKESTRAW
99999-SPD-ES40199376IS-01	IN-STATE CAR RENTAL	THE HERTZ CORPORATION	09/08/23	TFORBES
99999-SPD-ES40199376IS-02	IN-STATE CAR RENTAL	ENTERPRISE LEASING COMPANY OF GA LLC	09/08/23	TFORBES
99999-SPD0000172-001	Integrated Security & Surveill	A 3 COMMUNICATIONS	04/30/23	JRAKESTRAW
99999-SPD0000172-002	Integrated Security & Surveill	ADAPT TO SOLVE	04/30/23	JRAKESTRAW
99999-SPD0000172-003	Integrated Security & Surveill	ALSCAN INC	04/30/23	JRAKESTRAW
99999-SPD0000172-004	Integrated Security & Surveill	COMTECH COMMUNICATIONS OF GA	04/30/23	JRAKESTRAW
99999-SPD0000172-005	Integrated Security & Surveill	COOPERCRAFT COMMUNICATIONS INC	04/30/23	JRAKESTRAW
99999-SPD0000172-006	Integrated Security & Surveill	DG INVESTMENT INTERMEDIATE HOLDINGS 2	04/30/23	JRAKESTRAW
99999-SPD0000172-007	Integrated Security & Surveill	GC&E SYSTEMS GROUP INC	04/30/23	JRAKESTRAW
99999-SPD0000172-008	Integrated Security & Surveill	ISO NETWORK LLC	04/30/23	JRAKESTRAW
99999-SPD0000172-009	Integrated Security & Surveill	LMI SYSTEMS LLC	04/30/23	JRAKESTRAW
99999-SPD0000172-010	Integrated Security & Surveill	M C DEAN INC	04/30/23	JRAKESTRAW
99999-SPD0000172-011	Integrated Security & Surveill	MOTOROLA SOLUTIONS INC	04/30/23	JRAKESTRAW
99999-SPD0000172-012	Integrated Security & Surveill	NETPLANNER SYSTEMS INC	04/30/23	JRAKESTRAW
99999-SPD0000172-013	Integrated Security & Surveill	NETWORK CABLING INFRASTRUCTURE INC	04/30/23	JRAKESTRAW
99999-SPD0000172-014	Integrated Security & Surveill	SOUTHERN COMPUTER WAREHOUSE INC	04/30/23	JRAKESTRAW
99999-SPD-T20120501-0004	IT Networking Equipment	AVAYA INC	09/30/23	TFORBES
99999-SPD-T20120501-0006	IT Networking Equipment	CISCO SYSTEMS INC	09/30/23	TFORBES
99999-SPD-T20120501-0007	IT Networking Equipment	DELL MARKETING LP	09/30/23	TFORBES
99999-SPD-T20120501-0009	IT Networking Equipment	EXTREME NETWORKS INC	09/30/23	TFORBES
99999-SPD-T20120501-0010	IT Networking Equipment	F5 NETWORKS INC	09/30/23	TFORBES
99999-SPD-T20120501-0013	IT Networking Equipment	JUNIPER NETWORKS	09/30/23	TFORBES
99999-SPD-T20120501-005A	IT Networking Equipment	RUCKUS WIRELESS INC	09/30/23	TFORBES
99999-SPD-T20120501-011A	IT Networking Equipment	HEWLETT PACKARD ENTERPRISE COMPANY	09/30/23	TFORBES
99999-SPD-T20120501-014A	IT Networking Equipment	FORTINET	09/30/23	TFORBES
99999-001-SPD0000149-0001	IT Temp Staffing	COMPUTER AID INC	02/28/23	JRAKESTRAW
99999-001-SPD0000195-0001	Lamps, Ballasts, Fixtures and	REGENCY LIGHTING INC	03/21/24	DTREADWAY
99999-001-SPD0000195-0002	Lamps, Ballasts, Fixtures and	E SAM JONES DISTRIBUTOR INC	03/21/24	DTREADWAY
SWC90807	Law Enforcement Equipment	GENERAL SERVICES ADMINISTRATION	09/30/50	JRAKESTRAW
99999-001-SPD0000130-0002	Liquid Propane Gas	AMERIGAS PROPANE LP	10/31/23	JRAKESTRAW
99999-SPD-00006328-0003	MAIL EQUIPMENT	STAMPS.COM	12/31/22	JRAKESTRAW
99999-001-SPD0000181-0001	Maintenance Repair and Operati	W W GRAINGER INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0002	Maintenance Repair and Operati	FASTENAL COMPANY	03/31/23	DTREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000181-0003	Maintenance Repair and Operati	MSC INDUSTRIAL SUPPLY COMPANY	03/31/23	DTREADWAY
99999-001-SPD0000181-0004	Maintenance Repair and Operati	ACUITY SPECIALTY PRODUCTS INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0005	Maintenance Repair and Operati	HD SUPPLY FACILITIES MAINTENANCE LTD	03/31/23	DTREADWAY
99999-001-SPD0000181-0006	Maintenance Repair and Operati	KIPPER TOOL COMPANY	03/31/23	DTREADWAY
99999-001-SPD0000181-0007	Maintenance Repair and Operati	MILLER HARDWARE COMPANY INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0008	Maintenance Repair and Operati	HOME DEPOT USA INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0009	Maintenance Repair and Operati	LOWE ELECTRIC SUPPLY CO	03/31/23	DTREADWAY
99999-SPD-SPD0000162-0001	Management Consulting Services	ACCENTURE LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0002	Management Consulting Services	BERRY DUNN MCNEIL & PARKER	05/30/23	TFORBES
99999-SPD-SPD0000162-0003	Management Consulting Services	DELOITTE CONSULTING LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0004	Management Consulting Services	ERNST & YOUNG LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0005	Management Consulting Services	KPMG LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0006	Management Consulting Services	IKASO CONSULTING LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0008	Management Consulting Services	MCKINSEY & COMPANY INC	06/30/23	TFORBES
99999-SPD-SPD0000162-0009	Management Consulting Services	MGT OF AMERICA LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0012	Management Consulting Services	PUBLIC CONSULTING GROUP INC	06/30/23	TFORBES
99999-SPD-SPD0000162-0013	Management Consulting Services	SLALOM LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0014	Management Consulting Services	THE STORES CONSULTING GROUP LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-010A	Management Consulting Services	AVAAP USA LLC	06/30/23	TFORBES
99999-001-SPD0000153-0001	Management of GA Natural Gas	PHELTS, W BRENT	03/31/23	CAHALL
99999-SPD-SPD0000202-0001	Media Buying and Advertising	NEW FITZCO LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0002	Media Buying and Advertising	JACOB'S EYE LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0003	Media Buying and Advertising	CHANDLEY COMMUNICATIONS INC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0004	Media Buying and Advertising	THE NETWORKED PLANET LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0005	Media Buying and Advertising	ODONNELL COMPANY	01/12/24	DTREADWAY
99999-SPD-T20190904-0001	Microsoft End User Computing	MICROSOFT CORPORATION	02/28/23	DTREADWAY
99999-SPD-MSSVCS-0001	Microsoft Volume Services	MICROSOFT CORPORATION	05/31/25	DTREADWAY
99999-001-SPD0000126-003	Milk	DFA DAIRY BRANDS FLUID LLC	05/31/23	JRAKESTRAW
SWC90816	Motor Vehicle Maintenance & In	AUTOMOTIVE RENTALS INC	12/31/23	JRAKESTRAW
99999-001-SPD0000164-0001	Natural Gas: Firm Delivery Ser	GAS SOUTH LLC	12/31/22	CAHALL
99999-001-SPD0000164-0002	Natural Gas: Firm Delivery Ser	SCANA ENERGY	12/31/22	CAHALL
99999-001-SPD0000192-0001	Natural Gas: Interruptible Del	GAS SOUTH LLC	10/31/23	CAHALL
99999-001-SPD0000192-0002	Natural Gas: Interruptible Del	TEXICAN HOLDINGS INC	10/31/23	CAHALL
99999-001-SPD0000203-0001	New Tires and Retread Tires	BRIDGESTONE AMERICAS TIRE OPERATIONS LLC	06/30/27	DTREADWAY
99999-001-SPD0000203-0002	New Tires and Retread Tires	MICHELIN NORTH AMERICA INC	06/30/24	DTREADWAY
99999-001-SPD0000203-0003	New Tires and Retread Tires	THE GOODYEAR TIRE & RUBBER COMPANY	06/30/24	DTREADWAY
99999-001-SPD0000203-0004	New Tires and Retread Tires	CONTINENTAL TIRE THE AMERICAS	06/30/24	DTREADWAY
99999-001-SPD0000100-0002	Furniture	AFFORDABLE INTERIOR SYSTEMS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0003	Furniture	AGATI INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0007	Furniture	ARCADIA CHAIR COMPANY	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0008	Furniture	ARTOPEX INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0009	Furniture	AURORA STORAGE PRODUCTS INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0010	Furniture	BLOCKHOUSE COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0012	Furniture	BRODART COMPANY	02/02/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000100-0015	Furniture	CHERRY MAN INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0017	Furniture	COMMERCIAL FURNITURE GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0018	Furniture	DAR RAN FURNITURE INDUSTRIES	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0019	Furniture	DACO LIMITED PARTNERSHIP	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0021	Furniture	DIRTT ENVIRONMENTAL SOLUTIONS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0022	Furniture	DITTO SALES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0024	Furniture	EGAN VISUAL INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0025	Furniture	CORONA GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0027	Furniture	ASSA GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0028	Furniture	ERGONOM CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0029	Furniture	EXEMPLIS LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0030	Furniture	F E HALE MFG CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0031	Furniture	FAIRWAY HOLDINGS	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0032	Furniture	GLOBAL INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0034	Furniture	GROUPE LACASSE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0035	Furniture	HAWORTH INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0036	Furniture	HERMAN MILLER INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0037	Furniture	HIS FURNITURE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0039	Furniture	HLF FURNITURE INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0040	Furniture	HUMANSIZE CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0042	Furniture	IMF SOLUTIONS LLC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0043	Furniture	INDIANA FURNITURE INDUSTRIES	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0044	Furniture	INSCAPE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0045	Furniture	INTEGRA INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0046	Furniture	WORKRITE ERGONOMICS CANADA INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0048	Furniture	JASPER SEATING CO	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0049	Furniture	JOHN SAVOY & SON INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0052	Furniture	KEILHAUER LTD	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0053	Furniture	KIMBALL INTERNATIONAL BRANDS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0055	Furniture	KNOLL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0056	Furniture	KRUEGER INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0057	Furniture	KRUG FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0058	Furniture	LEEDER FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0059	Furniture	LELAND INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0060	Furniture	LIAT	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0064	Furniture	MEUBLES FOLIOT INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0066	Furniture	MJ INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0067	Furniture	MOBILIER DE BUREAU LOGIFLEX INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0068	Furniture	MODUFORM INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0069	Furniture	NATIONAL OFFICE FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0070	Furniture	NEUTRAL POSTURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0071	Furniture	NEW ENGLAND WOODCRAFT INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0072	Furniture	NOVA SOLUTIONS	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0073	Furniture	ALLSEATING CORPORATION	02/02/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000100-0074	Furniture	OFFICE MASTER INC.	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0075	Furniture	OFS BRANDS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0076	Furniture	PALMER HAMILTON LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0078	Furniture	R T LONDON COMPANY	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0079	Furniture	SEATING INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0080	Furniture	SICO NORTH AMERICA	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0081	Furniture	SMITH SYSTEM MFG CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0082	Furniture	SOUTHWEST CONTRACT INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0083	Furniture	SPACE SAVER STORAGE SYSTEMS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0084	Furniture	SPEC FURNITURE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0085	Furniture	STEELCASE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0086	Furniture	SYMPHONY FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0087	Furniture	TEKNION LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0088	Furniture	THE ALLSTEEL COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0090	Furniture	THE GUNLOCKE COMPANY LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0091	Furniture	THE HON COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0092	Furniture	TRENDWAY CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0093	Furniture	TRINITY FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0098	Furniture	WRIGHT LINE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0099	Furniture	SAUDER MANUFACTURING CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-058A	Furniture	LEEDER FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-063M	Furniture	SAFCO PRODUCTS INC	02/02/23	JRAKESTRAW
99999-SPD-SPD0000096-0001	Offset Printing and Related Se	R R DONNELLEY & SONS	04/30/23	JRAKESTRAW
99999-SPD-ES40199376LS-01	OPEN & CLOSED VEHICLE LEASING	ACME AUTO LEASING LLC	09/20/23	JHALLOCK
99999-001-SPD0000144-0001	Paint- Interior / Exterior and	SHERWIN WILLIAMS CO	09/30/23	DTREADWAY
99999-001-SPD0000128-0002	Petroleum: Gasoline, Diesel, H	MANSFIELD OIL COMPANY INC	12/31/23	DTREADWAY
99999-001-SPD0000128-0003	Petroleum: Gasoline, Diesel, H	BOSWELL OIL COMPANY	12/31/23	DTREADWAY
99999-001-SPD0000128-0004	Petroleum: Gasoline, Diesel, H	PS ENERGY GROUP INC	12/31/22	DTREADWAY
99999-001-SPD0000128-0005	Petroleum: Gasoline, Diesel, H	ACREE OIL COMPANY	12/31/22	DTREADWAY
99999-001-SPD0000128-001A	Petroleum: Gasoline, Diesel, H	PERRY BROTHERS OIL INC	12/31/23	DTREADWAY
99999-001-SPD0000183-0001	Police Pursuit and Special Ser	ALAN JAY AUTOMOTIVE MANAGEMENT INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0002	Police Pursuit and Special Ser	HARDY CHEVROLET INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0003	Police Pursuit and Special Ser	AKINS FORD LLC	01/03/24	JHALLOCK
99999-001-SPD0000183-0004	Police Pursuit and Special Ser	FAMILY FORD INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0005	Police Pursuit and Special Ser	ALLAN VIGIL FORD LINCOLN MERCURY INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0006	Police Pursuit and Special Ser	WADE FORD INC	01/04/24	JHALLOCK
99999-001-SPD0000183-0007	Police Pursuit and Special Ser	GINN MOTOR COMPANY INC	01/03/24	JHALLOCK
99999-SPD-00006328-0001	Postage Services/Equipment	PITNEY BOWES INC	12/31/22	JRAKESTRAW
99999-SPD-00006328-0002	Postage Services/Equipment	QUADIENT INC	12/31/22	JRAKESTRAW
99999-SPD-SPD0000137-0001	Printers, MFPs and Related Tec	SHARP ELECTRONICS CORPORATION	06/30/23	JRAKESTRAW
99999-SPD-SPD0000137-0002	Printers, MFPs and Related Tec	RICOH USA INC	06/30/23	JRAKESTRAW
99999-SPD-SPD0000137-0003	Printers, MFPs and Related Tec	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	06/30/23	JRAKESTRAW
99999-SPD-SPD0000137-0004	Printers, MFPs and Related Tec	XEROX CORPORATION	06/30/23	JRAKESTRAW
99999-SPD-SPD0000137-0005	Printers, MFPs and Related Tec	CANON USA INC	06/30/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-G05292020	Professional Grade Tools	IDSC HOLDING LLC	06/30/23	DTREADWAY
99999-001-SPD0000138-0001	Public Mass Transit and Transp	THE BUS CENTER OF ATLANTA LLC	12/13/22	JHALLOCK
99999-001-SPD0000138-0003	Public Mass Transit and Transp	CREATIVE BUS SALES INC	12/13/22	JHALLOCK
99999-SPD-NVPWA06913-0002	Public Safety Two-Way Radio	E F JOHNSON COMPANY	12/31/22	DTREADWAY
99999-SPD-NVPWA06913-0004	Public Safety Two-Way Radios	MOTOROLA SOLUTIONS INC	12/31/22	DTREADWAY
99999-SPD-NVPPAOK000-0001	Public Safety Video Systems	WATCHGUARD INC	12/30/22	DTREADWAY
99999-SPD-NVPPAOK000-0003	Public Safety Video Systems	AXON ENTERPRISE INC	12/31/22	DTREADWAY
99999-SPD-NVPPAOK000-0004	Public Safety Video Systems	COBAN RESEARCH AND TECHNOLOGIES	12/31/22	DTREADWAY
99999-SPD-SPD0000124-0001	Purchasing, Travel and Electro	BANK OF AMERICA NA	10/31/23	CAHALL
99999-SPD-SPD0000108-0001	Rapid Copy and Digital Printin	MOORE PARTNERS INC	02/28/23	DTREADWAY
99999-SPD-SWL20200630-001	School Buses	YANCEY BROS CO	06/30/24	JHALLOCK
99999-SPD-SWL20200630-002	School Buses	PEACH STATE TRUCK CENTERS LLC	06/30/24	JHALLOCK
99999-SPD-SWL20200630-003	School Buses	RUSH TRUCK CENTERS OF GEORGIA INC	06/30/24	JHALLOCK
99999-SPDS20200501-D001	Security Services	STRATEGIC SECURITY CORP	07/14/23	DTREADWAY
99999-SPDS20200501-D002	SECURITY SERVICES	DYNAMIC SECURITY INC	07/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G1	Security Services - Armed & Un	UNIVERSAL PROTECTION SERVICE LLC	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G2	Security Services - Armed & Un	DYNAMIC SECURITY INC	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G3	Security Services - Armed & Un	STRATEGIC SECURITY CORP	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G4	Security Services - Armed & Un	CONFIDENTIAL SECURITY AGENCY INC	08/14/23	DTREADWAY
99999-SPD-SPD0000060-006A	Software Category 4 Oracle	DELL MARKETING LP	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0001	Statewide Contracts for Softwa	IBM CORPORATION	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0002	Statewide Contracts for Softwa	PRESIDIO NETWORKED SOLUTIONS	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0003	Statewide Contracts for Softwa	SHI INTERNATIONAL CORP	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0004	Statewide Contracts for Softwa	CDW GOVERNMENT L.C	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0005	Statewide Contracts for Softwa	PC SPECIALISTS INC	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0006	Statewide Contracts for Softwa	DELL MARKETING LP	04/30/23	DTREADWAY
SWCDA\$0000082	Statewide Substance Abuse Prog	FIRST HOSPITAL LABORATORIES INC	02/28/23	TFORBES
99999-001-SPD0000138-0006	Supplemental Public Mass Trans	MOTOR COACH INDUSTRIES	06/30/23	JHALLOCK
99999-001-SPD0000138-0007	Supplemental Public Mass Trans	PROTERRA INC	06/30/23	JHALLOCK
99999-001-SPD0000138-0008	Supplemental Public Mass Trans	BYD MOTORS LLC	06/30/23	JHALLOCK
99999-001-SPD0000138-001A	Supplemental Public Mass Trans	THE BUS CENTER OF ATLANTA LLC	06/30/23	JHALLOCK
99999-001-SPD0000138-003A	Supplemental Public Mass Trans	CREATIVE BUS SALES INC	06/30/23	JHALLOCK
99999-SPD-T20220224-0001	TECHNOLOGY	MICROSOFT CORPORATION	02/28/25	DTREADWAY
99999-001-SPD0000194-0001	Telehealth Products and Servic	JETDOC INC	12/14/26	TFORBES
99999-001-SPD0000194-0002	Telehealth Products and Servic	BADVE,SUNIL	12/16/26	TFORBES
99999-001-SPD0000194-0003	Telehealth Products and Servic	COGNOSANTE LLC	12/16/26	TFORBES
99999-001-SPD0000194-0004	Telehealth Products and Servic	CAREMARKET INC	12/26/26	TFORBES
99999-001-SPD0000194-0005	Telehealth Products and Servic	MDLIVE INC	01/11/27	TFORBES
99999-001-SPD0000194-0006	Telehealth Products and Servic	AMERICAN WELL CORPORATION	01/13/26	TFORBES
99999-001-SPD0000136-0001	Temporary Staffing Services-St	FOCUS OF GEORGIA INC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0002	Temporary Staffing Services-St	ARK TEMPORARY STAFFING LLC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0003	Temporary Staffing Services-St	HAPPY FACES PERSONNEL GROUP INC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0004	Temporary Staffing Services-St	NITELINES USA	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0005	Temporary Staffing Services-St	SHAGA CONSULTING & RECRUITING	06/30/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000136-0006	Temporary Staffing Services-St	ABACUS CORPORATION	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0007	Temporary Staffing Services-St	DOVER STAFFING INC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0008	Temporary Staffing Services-St	CORPORATE TEMPS 2000	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0009	Temporary Staffing Services-St	INGENESIS INC	06/30/23	JRAKESTRAW
99999-SPD-SPD0000021-0001	Tier 1 Audio Visual Products a	ONEPATH SYSTEMS LLC	04/30/23	TFORBES
99999-SPD-SPD0000021-0003	Tier 1 Audio Visual Products a	AVI-SPL LLC	04/30/23	TFORBES
99999-SPD-SPD0000021-0004	Tier 1 Audio Visual Products a	TROXELL COMMUNICATIONS INC	04/30/23	TFORBES
99999-SPD-SPD0000021-0005	Tier 1 Audio Visual Products a	SOUTHERN COMPUTER WAREHOUSE INC	04/30/23	TFORBES
99999-SPD-SPD0000021-002A	Tier 1 Audio Visual Products a	SUMMIT SOLUTIONZ INC	04/30/23	TFORBES
99999-001-SPD0000177-0001	Tractors and Mowers	TOCCOA HARDWARE, INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0002	Tractors and Mowers	JET-VAC EQUIPMENT COMPANY LLC	05/31/23	DTREADWAY
99999-001-SPD0000177-0003	Tractors and Mowers	FELSHAW CAPITAL VENTURES INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0004	Tractors and Mowers	GREAT PLAINS MANUFACTURING INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0005	Tractors and Mowers	CNH INDUSTRIAL AMERICA LLC	05/31/23	DTREADWAY
99999-001-SPD0000177-0006	Tractors and Mowers	ATLANTA KUBOTA LLC	05/31/23	DTREADWAY
99999-001-SPD0000177-0007	Tractors and Mowers	ALAMO GROUP (TX) INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0008	Tractors and Mowers	WESTOVER LAWN AND GARDEN PROPERTIES	05/31/23	DTREADWAY
99999-001-SPD0000177-0009	Tractors and Mowers	ENVIRONMENTAL PRODUCTS GROUP INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0010	Tractors and Mowers	CLARK EQUIPMENT COMPANY	05/31/23	DTREADWAY
99999-001-SPD0000177-0011	Tractors and Mowers	JOHN DEERE SHARED SERVICES INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0012	Tractors and Mowers	REYNOLDS WARREN EQUIPMENT CO INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0013	Tractors and Mowers	ASCENDUM MACHINERY INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0014	Tractors and Mowers	JERRY PATE TURF & IRRIGATION INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0015	Tractors and Mowers	LANIER OUTDOOR EQUIPMENT INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0016	Tractors and Mowers	ATLANTIC & SOUTHERN EQUIPMENT	05/31/23	DTREADWAY
99999-001-SPD0000177-0017	Tractors and Mowers	ARIENS COMPANY	05/31/23	DTREADWAY
99999-001-SPD0000177-0018	Tractors and Mowers	STANANCO INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0019	Tractors and Mowers	MORIDGE MANUFACTURING INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0020	Tractors and Mowers	MASON TRACTOR AND EQUIPMENT CO	05/31/23	DTREADWAY
99999-001-SPD0000177-0021	Tractors and Mowers	COWIN EQUIPMENT COMPANY	05/31/23	DTREADWAY
99999-001-SPD0000177-0022	Tractors and Mowers	G J & L INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0023	Tractors and Mowers	FLINT EQUIPMENT CO INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0024	Tractors and Mowers	YANCEY BROS CO	05/31/23	DTREADWAY
99999-001-SPD0000177-0025	Tractors and Mowers	MARION FORD TRACTOR	05/31/23	DTREADWAY
99999-001-SPD0000177-0026	Tractors and Mowers	DEERE & COMPANY	05/31/23	DTREADWAY
99999-001-SPD0000177-0027	Tractors and Mowers	THE HALL GROUP INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0028	Tractors and Mowers	JCB INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0029	Tractors and Mowers	AGCO CORPORATION	05/31/23	DTREADWAY
99999-001-SPD0000177-0030	Tractors and Mowers	ATMAX EQUIPMENT CO	05/31/23	DTREADWAY
99999-001-SPD0000177-0031	Tractors and Mowers	HUSQVARNA PROFESSIONAL PRODUCTS INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0032	Tractors and Mowers	MARLIN HOLDINGS 2, LLC	05/31/23	DTREADWAY
99999-001-SPD0000177-0033	Tractors and Mowers	BUSH HOG, INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0034	Tractors and Mowers	GREEN CLIMBER OF NORTH AMERICA INC	05/31/23	DTREADWAY
99999-001-SPD0000177-0035	Tractors and Mowers	ENERGREEN AMERICA INC	05/31/23	DTREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000134-0001	Translation, Interpretation, &	INTERPRETERS UNLIMITED	10/29/23	JRAKESTRAW
99999-001-SPD0000134-0002	Translation, Interpretation, &	LIONBRIDGE TECHNOLOGIES LLC	10/29/23	JRAKESTRAW
99999-001-SPD0000134-0003	Translation, Interpretation, &	AD ASTRA INC	10/29/23	JRAKESTRAW
99999-SPD-SPD0000155-0001	Truck Chassis and Bodies	RUSH TRUCK CENTERS OF GEORGIA INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0002	Truck Chassis and Bodies	GEORGIA KENWORTH INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0003	Truck Chassis and Bodies	HARDY CHEVROLET INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0005	Truck Chassis and Bodies	FAMILY FORD INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0006	Truck Chassis and Bodies	WADE FORD INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0007	Truck Chassis and Bodies	PEACH STATE TRUCK CENTERS LLC	08/31/23	DTREADWAY
99999-SPD-G20200612-001A	Vaccines Distribution, includi	MCKESSON MEDICAL SURGICAL GOVERNMENT	12/31/23	JRAKESTRAW
99999-SPD-G20200612-0002	Vaccines Including Influenza	FFF ENTERPRISES INC	12/31/23	JRAKESTRAW
99999-SPD-G20200612-0003	Vaccines Including Influenza	ASD SPECIALTY HEALTHCARE INC	12/31/23	JRAKESTRAW
SWC90817-001A	Vehicle Lifts NJPA	MOHAWK LIFTS LLC	02/09/23	TFORBES
99999-SPD-NVPUTMA152-0001	WIRELESS, DATA, VOICE AND ACCE	VERIZON COMMUNICATIONS INC	08/11/24	TFORBES



City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☒ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM: 352-32100-542200

ACCOUNT TRANSFER TO:

PRESENTER: Chief Frank Trammer

DEPARTMENT: Police Department

ITEM/PROJECT/EVENT: Purchase of Police Vehicles

Council consideration to approve the purchase of one (1) Ford Ranger pickup truck and (1) Ford Edge SUV from Wade Ford, Inc. under State Contract #99999-001-SPD0000183-0006.

BACKGROUND INFORMATION:

The Stockbridge Police Department is seeking to purchase two vehicles from Wade Ford, Inc., who currently holds the Georgia State Contract, Contract #99999-001-SPD0000183-0006, for Police Pursuit and Special Service vehicles. The first vehicle is a Ford Ranger pickup truck at a cost of \$28,565, which is necessary to ensure continuity of operations for code enforcement. Code enforcement has three positions and three vehicles, constituting no spare vehicles should a vehicle go out of service. The purchase of this vehicle will ensure that operations for code enforcement can continue.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

POLICE CHIEF

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$67,145

ATTACHMENTS:

ITEM/PROJECT/EVENT:

uninterrupted.

The second vehicle is a Ford Edge SUV at a cost of \$38,580, which is necessary to equip an undercover narcotics investigator assigned to the Drug Enforcement Administration task force. The DEA will reimburse the city \$500 per month for vehicle expenses for every month in which an officer of the Stockbridge Police Department is assigned to the task force. This reimbursement will reduce the expense to the city by \$6,000 annually.

Both of these purchases will be made from the 2023 Capital Improvement Budget for Police Services, of which \$130,000 remains for police vehicles and associated vehicle expenses.

BACKGROUND INFORMATION:

MIC-000995 GA 9-NORMAL, TB, 200995, NK172 10779 320221024 1136 ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXPL ROTA 008913 1136/1155 1P7ER4EH5 NLD54118 NB GUT3



Go Further
ford.com

VEHICLE DESCRIPTION

RANGER

2022 SUPERCREW 4X2 - 5' BOX
XL 126" WHEELBASE
2.3L ECOBOOST ENGINE
ELEC 10-SPEED AUTO TRANS

EXTERIOR
OXFORD WHITE
INTERIOR
EBONY VINYL SEATS

VEHICLE DESCRIPTION

NL D54118

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- DAYTIME RUNNING LIGHTS
- EASY FUEL® CAPLESS FILLER
- FUEL TANK - 18.5 GALLON
- FULL SIZE SPARE TIRE/WHEEL
- FULLY BOXED STEEL FRAME
- GRILLE - BLACK
- HEADLAMPS - AUTO HALOGEN
- LOCKING TAILGATE
- PICKUP BOX TIE DOWN HOOKS
- RANGER FENDER BADGE
- STEEL BUMPER, FRONT & REAR
- TRAILER SWAY CONTROL
- WHEEL LIP MOLDINGS
- WIPERS - INTERMITTENT

INTERIOR

- 1-TOUCH UP/DOWN DRIVER WIN
- 2ND ROW FOLD BENCH
- CENTER CONSOLE W/ARMREST, STORAGE & 2 CUPHOLDERS
- DUAL SUNVISORS
- LOCKING GLOVE BOX
- POWER LOCKS AND WINDOWS
- POWERPOINTS - 12V (2)
- SEATS - 5-WAY DRV MAN INCL MAN LUM 6-WAY PASS MAN
- TILT/TELESCOPE STR COLUMN
- UNDER SEAT STORAGE
- VINYL SOFT CONSOLE LID

FUNCTIONAL

- 4-WHEEL ANTILOCK BRAKE SYS
- CURVE CONTROL
- ELECTRONIC PWR ASST STEER
- FADE-TO-OFF INTERIOR LIGHT
- FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM
- HILL START ASSIST
- INDEPENDENT FRONT SUSPEN
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- REMOTE START- FORDPASS APP
- SELECTSHIFT®

SAFETY/SECURITY

- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- CTR HIGH MOUNT STOP LAMP
- LATCH CHILD SAFETY SYSTEM
- SECURILOCK® ANTI-THEFT SYS
- TIRE PRESSURE MONIT SYS

WARRANTY

- 3YR/35,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

EQUIPMENT GROUP 101A

- XL SERIES
- CRUISE CONTROL

OPTIONAL EQUIPMENT/OTHER

1020-668N06/17/21 GA
.16" SILVER STEEL WHEEL
255/70R16 A/S BSW TIRE
SYNC, AM/FM RADIO, 6-SPEAKERS
AUTO START-STOP REMOVAL
FRONT LICENSE PLATE BRACKET

(MSRP) 1,135.00

(MSRP) 50.00
NO CHARGE

PRICE INFORMATION

BASE PRICE \$27,685.00
TOTAL OPTIONS/OTHER 1,085.00

TOTAL VEHICLE & OPTIONS/OTHER 28,770.00
DESTINATION & DELIVERY 1,295.00

TOTAL MSRP \$30,065.00

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER

NK172 N RB 2X 215 000995 10 17 22

EPA DOT Fuel Economy and Environment

Fuel Economy

22 MPG
combined city/hwy

20 city 26 highway

4.5 gallons per 100 miles

Standard Pickup Trucks range from 12 to 20 MPG. The best vehicle rates 142 MPG.

You spend \$1,500 more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$1,600

Fuel Economy & Greenhouse Gas Rating (1 to 10) 5

Smog Rating (1 to 10) 6

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 27 MPG and costs \$6,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.25 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuel economy.gov
Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash ★★★★★
Driver Passenger ★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash ★★★★★
Front seat Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

1P7ER4EH5NLD54118

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

FordPass Connect™
Download the FordPass™ app* and you can:
Access Vehicle Control Features
• Remotely start, lock and unlock your vehicle
• Locate your vehicle and check approximate fuel range
• Receive vehicle health alerts
Activate 4G LTE Wi-Fi Hotspot
• New vehicles include a 3 month or 3GB data (whichever comes first) Wi-Fi trial.
• Connect up to ten Wi-Fi-equipped devices.
The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FORD PROTECT
Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

SCAN OR TEXT 174054118 TO 48008

Has 0 Data
View more
Apply
See Help
for help

03/06/2023

3202210241136

OAK-000057 GA 9-JOURNAL, HB, 100037, NM071 8673

UTC CERT CERT TRD RAM2 BUMP CAMP BOOR EXFL ROTA

009896 57/1755 2FMPK4G92 PBA00414 NB GU13

VEHICLE DESCRIPTION		PB A00414	
 EDGE 2023 EDGE SE AWD 5-PASSENGER TWIN-SCRL 2.0L ECOBOOST ENG 8-SPD AUTO TRANSMISSION		EXTERIOR CARBONIZED GRAY INTERIOR EBONY CLOTH SEATS	
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE			
EXTERIOR • BELTLINE MOLDING - BLACK • DOOR HANDLES - BODY COLOR • EASY FUEL® CAPLESS FILLER • HEADLAMPS - AUTO BI-LED • HEADLAMPS - AUTO HIGH BEAM • HEADLAMPS - WIPER ACTIVATED • MIRRORS - POWER GLASS/ MANUAL FOLD • PRIVACY GLASS - REAR DOORS • REAR WIPER/WASHER/DEFROST • TAILLAMPS-LED	INTERIOR • 1-TOUCH UP/DOWN DR/PASS WIN • 60/40 SPLIT FOLD REAR SEAT • CARGO MANAGEMENT SYSTEM • CARGO TIE-DOWN HOOK(S) • CLOTH BUCKET FRONT SEATS • CRUISE CONTROL • CUPHOLDERS - 8 • DUAL ILLUM V/S VANITY MIRR • DUAL-ZONE ELECTRONIC AUTO CLIMATE CONTROL • POWERPOINTS - 12V/ ROTARY GEAR SHIFT DIAL • TILT/TELESCOPE STR COLUMN • USB A AND C	FUNCTIONAL • AM/FM/MP3, 6 SPEAKERS • AUTO START STOP TECH • ELECTRONIC PWR ASST STEER • FORD CO-PILOT360™ • FORDPASS™ CONNECT 40W-FI HOTSPOT TELEMATICS MODEM • INTELL ACCESS W/PUSH START • REAR VIEW CAMERA • SIFRUSXMB W/360L- NA AK&H • SYNC4A W/EVR & 12" SCREEN	SAFETY/SECURITY • ADVANCE TRAC™ WITH RSC® • AIRBAG-DRIVER/PASS KNEE • AIRBAGS - DUAL STAGE FRONT • AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT • AIRBAGS - SAFETY CANOPY® • INDIV TIRE PRESS MONIT SYS • LATCH CHILD SAFETY SYSTEM • PERSONAL SAFETY SYSTEM™ • SECURILOCK® ANTI-THEFT SYS • SOS POST-CRASH ALERT SYS™
INCLUDED ON THIS VEHICLE (MSRP) EQUIPMENT GROUP 100A OPTIONAL EQUIPMENT/OTHER .18" SPARKLE SILVR PTD ALUM WHL .245/60R18 A/S BSW TRES FLR LINERS, FRT/RR W/CARPET 50 STATE EMISSIONS MINI SPARE WHL/TIRE 8-WAY POWER DRIVER'S SEAT LED DAYTIME RUNNING LAMPS(DRL) FRONT LICENSE PLATE BRACKET			
PRICE INFORMATION BASE PRICE \$37,945.00 TOTAL OPTIONS/OTHER 740.00 TOTAL VEHICLE & OPTIONS/OTHER 38,685.00 DESTINATION & DELIVERY 1,495.00		WARRANTY • 5YR/50,000 BUMPER / BUMPER • 5YR/60,000 POWERTRAIN • 5YR/60,000 ROADSIDE ASSIST	
INCLUDED ON THIS VEHICLE (MSRP) EQUIPMENT GROUP 100A OPTIONAL EQUIPMENT/OTHER .18" SPARKLE SILVR PTD ALUM WHL .245/60R18 A/S BSW TRES FLR LINERS, FRT/RR W/CARPET 50 STATE EMISSIONS MINI SPARE WHL/TIRE 8-WAY POWER DRIVER'S SEAT LED DAYTIME RUNNING LAMPS(DRL) FRONT LICENSE PLATE BRACKET		PRICE INFORMATION BASE PRICE \$37,945.00 TOTAL OPTIONS/OTHER 740.00 TOTAL VEHICLE & OPTIONS/OTHER 38,685.00 DESTINATION & DELIVERY 1,495.00	

EPA DOT Fuel Economy and Environment		Gasoline Vehicle	
Fuel Economy 23 MPG combined city/hwy 4.3 gallons per 100 miles		You spend \$1,500 more in fuel costs over 5 years compared to the average new vehicle.	
Annual fuel cost \$1,900		Fuel Economy & Greenhouse Gas Rating (passenger only) 5 Best	
Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$5,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.		Smog Rating (passenger only) 6 Best	
fuel economy.gov Calculate personalized estimates and compare vehicles			
GOVERNMENT 5-STAR SAFETY RATINGS			
Overall Vehicle Score ★★★★★ Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.			
Frontal Crash Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.	Driver Passenger ★★★★★ ★★★★★	Side Crash Based on the risk of injury in a side impact.	
Side Crash Based on the risk of injury in a side impact.	Front seat Rear seat ★★★★★ ★★★★★	Rollover Based on the risk of rollover in a single-vehicle crash.	
Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236			
2FMPK4G92PBA00414 			
WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust; do not idle the engine except as necessary; service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.			
FORD PROTECT Continued Service Plan Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.		SCAN OR TEXT 2FMPK4G92PBA00414 TO 48028 May 8 Data may vary apply Text to 48028 	

03/06/2023



Department of
Administrative Services

Customer Focused Performance Division

Nathan Deal
Governor

Sid Johnson
Commissioner

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for **Police Pursuit and Special Service Vehicles (Including Alternately Fueled Vehicles)**, with the following suppliers:

Alan Jay Automotive Management, Inc.	99999-001-SPD0000183-0001
Hardy Chevrolet, Inc.	99999-001-SPD0000183-0002
Akin Ford, LLC	99999-001-SPD0000183-0003
Family Ford, Inc.	99999-001-SPD0000183-0004
Allan Vigil Ford, Lincoln, Mercury, Inc	99999-001-SPD0000183-0005
Wade Ford, Inc.	99999-001-SPD0000183-0006
Ginn Motor Company	99999-001-SPD0000183-0007

This is a **MANDATORY CONTRACT** for all State of Georgia governmental entities subject to the State Purchasing Act. The statewide contract is also available on a convenience basis to other Governmental Entities such as state authorities, local government, municipalities, cities, townships, counties and other political subdivisions of the State of Georgia.

The purpose of this contract is to provide fuel efficient and clean fuel police pursuit and special service vehicles for the following automotive vehicle manufacturers: Dodge, Ford and Chevrolet.

Key benefits of the contract include:

- Greatly Expanded Variety
- Competitive Pricing
- Payment Terms: Net 30
- Best value vehicle/supplier selection; award criteria considered total "life cycle costs" (required options pricing, delivery and prompt payment discount)
- V6 and V8 engine models available.
- Expanded Options listings;
- Options priced at dealer cost +1% or below.
- Custom delivery charges established by region.

PHONE: 404-656-5514 200 PIEDMONT AVENUE SE @ SUITE 1820 WEST TOWER *ATLANTA, GEORGIA 30334-9010 FAX:
404-656-6279

www.doas.georgia.gov



Statewide Contracts Portfolio Index - (As of October 17, 2022)

Contract Management Team:				
Dr. Carl A. Hall, Esq - Manager, Contract Management & Marketing - carl.hall@doas.ga.gov, 404-657-4254				
Mrs. Jeanette Rakestraw - Contract Management Specialist - jeanette.rakestraw@doas.ga.gov, 404-657-4322				
Mrs. Jennifer Hallock - Contract Management Specialist - jennifer.hallock@doas.ga.gov, 404-657-8458				
Mrs. Tamar Forbes-Semple - Contract Management Assistant - tamar.forbes-semple@doas.ga.gov, 404-657-9430				
Mr. Donnie Treadway - Contract Management Specialist - donnie.treadway@doas.ga.gov, 404-463-0824				
Ms. Dawn Stone - Contract Management Assistant (Data) - dawn.stone@doas.ga.gov, 404-657-0362				
Mr. Dequan Styles - Contract Management Intern - dequan.styles@doas.ga.gov, 404-657-7585				
Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-ES40199373-002	Administrative Vehicles	ALLAN VIGIL FORD LINCOLN MERCURY INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-004	Administrative Vehicles	GRIFFIN FORD SALES INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-005	Administrative Vehicles	HARDY CHEVROLET INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-006	Administrative Vehicles	KIA AMERICA INC	11/30/22	JHALLOCK
99999-SPD-ES40199373-007	Administrative Vehicles	GRIFFIN SYLVESTER LLC	11/30/22	JHALLOCK
99999-SPD-ES40199373-0075	Administrative Vehicles	GRIFFIN SYLVESTER LLC	11/30/22	JHALLOCK
99999-SPD-ES40199373-0105	Administrative Vehicles	DON JACKSON AUTOMOTIVE LLC	11/30/22	JHALLOCK
99999-SPD-SPD0000175-0001	All Terrain Vehicles, Utility	ATLANTA KUBOTA LLC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0002	All Terrain Vehicles, Utility	ADRENALIN POWERSPORTS INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0003	All Terrain Vehicles, Utility	TEXTRON INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0004	All Terrain Vehicles, Utility	YANCEY BROS CO	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0005	All Terrain Vehicles, Utility	DEERE & COMPANY	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0006	All Terrain Vehicles, Utility	CLUB CAR INC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0007	All Terrain Vehicles, Utility	SUZUKI MOTOR USA LLC	04/07/23	JHALLOCK
99999-SPD-SPD0000175-0008	All Terrain Vehicles, Utility	CART MART INC	04/07/23	JHALLOCK
99999-SPD-T20151001-0001	Apple Computer Hardware	APPLE INC	02/28/23	DTREADWAY
99999-SPD-G20201215-001	Athletic Equipment and Supplies	FLAGHOUSE INC	10/03/23	DTREADWAY
99999-SPD-G20201215-002	Athletic Equipment and Supplies	THE PROPHET CORPORATION	10/03/23	DTREADWAY
99999-SPD-G20201215-003	Athletic Equipment and Supplies	SCHOOL HEALTH CORP	10/03/23	DTREADWAY
99999-001-SPD0000122-0001	Auto Mfg in Ga (AMIGI)	CARRIAGE KIA	06/30/25	JHALLOCK
99999-001-SPD0000122-0002	Auto Mfg in Ga (AMIGI)	MIDSTATE AUTOMOTIVE INC II	06/30/25	JHALLOCK
99999-001-SPD0000122-0003	Auto Mfg in Ga (AMIGI)	KIA AUTOSPORT OF COLUMBUS	06/30/25	JHALLOCK
99999-001-SPD0000122-0004	Auto Mfg in Ga (AMIGI)	KIA AMERICA INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0005	Auto Mfg in Ga (AMIGI)	PLANT CITY AUTOMOTIVE INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0006	Auto Mfg in Ga (AMIGI)	HOMETOWN MOTORS IV INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0007	Auto Mfg in Ga (AMIGI)	PYE CARS OF DALTON INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0008	Auto Mfg in Ga (AMIGI)	SRCF LLC	06/30/25	JHALLOCK

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000122-0009	Auto Mfg in Ga (AMIGI)	S & H MOTORS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0010	Auto Mfg in Ga (AMIGI)	ATHENS AUTOMOTIVE LLC	06/30/25	JHALLOCK
99999-001-SPD0000122-0011	Auto Mfg in Ga (AMIGI)	KCL AUTOMOTIVE LLC	06/30/25	JHALLOCK
99999-001-SPD0000122-0012	Auto Mfg in Ga (AMIGI)	TOWN CENTER INVESTMENTS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0013	Auto Mfg in Ga (AMIGI)	PB VALDOSTA MOTORS INC	06/30/25	JHALLOCK
99999-001-SPD0000122-0014	Auto Mfg in Ga (AMIGI)	RICK CASE CARS INC	06/30/25	JHALLOCK
99999-SPD-SPD0000127-0001	Automobile Parts	PARTS AUTHORITY GEORGIA LLC	12/31/22	DTREADWAY
99999-SPD-SPD0000127-0002	Automobile Parts	GENUINE PARTS COMPANY	12/31/22	DTREADWAY
99999-SPD-SPD0000150-0001	Background Investigation Svcs.	ACCURATE BACKGROUND HOLDING LLC	01/30/24	JRAKESTRAW
99999-001-SPD0000156-0001	Biological and Laboratory Equi	VWR INTERNATIONAL INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0002	Biological and Laboratory Equi	LAERDAL MEDICAL CORPORATION	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0003	Biological and Laboratory Equi	FISHER SCIENTIFIC COMPANY LLC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0004	Biological and Laboratory Equi	CAROLINA BIOLOGICAL SUPPLY CO	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0005	Biological and Laboratory Equi	CAPITAL MICROSCOPE SERVICES INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0006	Biological and Laboratory Equi	HUNT OPTICS & IMAGING INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0007	Biological and Laboratory Equi	THOMAS SCIENTIFIC HOLDINGS LLC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0008	Biological and Laboratory Equi	NYCOM INC	09/15/23	JRAKESTRAW
99999-001-SPD0000156-0009	Biological and Laboratory Equi	D'S VENTURES LLC	09/15/23	JRAKESTRAW
99999-SPD-NVPBA0501-0001	Body Armor	ANGEL ARMOR LLC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0002	Body Armor	CENTRAL LAKE ARMOR EXPRESS	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0003	Body Armor	GALVION BALLISTICS LTD	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0004	Body Armor	GH ARMOR SYSTEMS INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0007	Body Armor	ONYX PROTECTIVE GROUP INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0008	Body Armor	POINT BLANK BODY ARMOR INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0010	Body Armor	SLATE SOLUTIONS LLC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0011	Body Armor	SURVIVAL ARMOR INC	11/10/23	DTREADWAY
99999-SPD-NVPBA0501-0012	Body Armor	UNITED SHIELD INTERNATIONAL LLC	11/10/23	DTREADWAY
99999-SPD-BOR080120	BOR -Ghost Education Discount	CDW GOVERNMENT LLC	07/31/23	JRAKESTRAW
99999-SPD-SPD0000091-0001	BREAD AND RELATED BAKERY PRODU	FLOWERS BAKING OF VILLA RICA INC	10/30/22	JRAKESTRAW
99999-SPD-SPD0000091-0002	BREAD AND RELATED BAKERY PRODU	BIMBO BAKERIES USA INC	10/30/22	JRAKESTRAW
99999-SPD-ES40199376BS-01	Bus Rentals	AUTOMAX RENT A CAR	05/31/23	JHALLOCK
99999-SPD-ES40199376CR-01	Capitol Hill Airt Car Rental	THE HERTZ CORPORATION	07/20/23	TFORBES
99999-SPD-G20200414-0001	Carpet Floors and Accessories	BENTLEY MILLS, INC.	11/30/23	DTREADWAY
99999-SPD-G20200414-0002	Carpet Floors and Accessories	MOHAWK CARPET DISTRIBUTION INC	11/30/23	DTREADWAY
99999-SPD-G20200414-0003	Carpet Floors and Accessories	INTERFACE AMERICAS	12/16/23	DTREADWAY
99999-SPD-G20200414-0004	Carpet Floors and Accessories	KARNDEN INTERNATIONAL, LLC	11/30/23	DTREADWAY
99999-SPD-G20200414-0005	Carpet Floors and Accessories	SHAW INDUSTRIES	04/11/23	DTREADWAY
99999-SPD-G20200414-0006	Carpet Floors and Accessories	TARKETT USA INC	11/30/23	DTREADWAY
99999-SPD-G20200414-0007	Carpet Floors and Accessories	MANNINGTON MILLS INC	11/30/23	DTREADWAY
99999-SPD-SPD0000048-0001	Certified Audio Visual Product	PRESIDIO NETWORKED SOLUTIONS	04/30/23	TFORBES
99999-SPD-SPD0000048-0002	Certified Audio Visual Product	ONEPATH SYSTEMS LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0005	Certified Audio Visual Product	INTER TECHNOLOGIES CORPORATION	04/30/23	TFORBES
99999-SPD-SPD0000048-0006	Certified Audio Visual Product	PC SPECIALISTS INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0008	Certified Audio Visual Product	VISUAL SYSTEMS GROUP INC	04/30/23	TFORBES

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-SPD0000048-0009	Certified Audio Visual Product	AVI-SP, LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0011	Certified Audio Visual Product	HOWARD INDUSTRIES INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0014	Certified Audio Visual Product	TRONEX COMMUNICATIONS INC	04/30/23	TFORBES
99999-SPD-SPD0000048-0016	Certified Audio Visual Product	ONE DIVERSIFIED LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0018	Certified Audio Visual Product	CDW GOVERNMENT LLC	04/30/23	TFORBES
99999-SPD-SPD0000048-0104	Certified Audio Visual Product	SUMMIT SOLUTIONZ INC	04/30/23	TFORBES
99999-SPD-SWL20201105-1	CFSC & Parts Inventory Mgt (IBS)	GENUINE PARTS COMPANY	06/30/23	JHALLOCK
99999-SPD-T20190814-0001	Cloud Solutions and Services	CARASOFT TECHNOLOGY CORP	09/15/26	DREADWAY
99999-SPD-T20190814-0002	Cloud Solutions and Services	SHI INTERNATIONAL CORP	09/15/26	DREADWAY
99999-SPD-T20190814-0003	Cloud Solutions and Services	SMARTRONIX LLC	09/15/26	DREADWAY
99999-SPD-T20190814-0004	Cloud Solutions and Services	UNISYS CORPORATION	09/15/26	DREADWAY
99999-SPD-T20190814-0005	Cloud Solutions and Services	CHERYROAD TECHNOLOGIES INC	09/15/26	DREADWAY
99999-SPD-T20190814-0006	Cloud Solutions and Services	QUEST MEDIA & SUPPLIES INC	09/15/26	DREADWAY
99999-SPD-NVPJ173229-0001	DATA COMMUNICATION PRODUCTS	PALO ALTO NETWORKS INC	09/30/24	TFORBES
99999-001-SPD00000141-0001	Diagnostic Instruments and Acc	THE INSTRUMENT HOUSE INC	10/31/22	JRAKESTRAW
99999-001-SPD00000141-0003	Diagnostic Instruments and Acc	MCKESSON MEDICAL SURGICAL GOVERNMENT	10/31/22	JRAKESTRAW
99999-001-SPD00000170-0001	Discounted Retail Walk In Buil	LOWE'S COMPANIES INC	04/30/23	TFORBES
99999-001-SPD00000170-0002	Discounted Retail Walk In Buil	HOME DEPOT USA INC	04/30/23	TFORBES
99999-001-SPD00000184-002	Disinfectant Cleaning Services	ACSCA CLEANING SERVICES, LLC	05/31/23	JRAKESTRAW
99999-001-SPD00000184-003	Disinfectant Cleaning Services	BARTOLOMUCCI AND ASSOCIATES INC	05/31/23	JRAKESTRAW
99999-001-SPD00000184-004	Disinfectant Cleaning Services	CARTER, CHANDA	05/31/23	JRAKESTRAW
99999-001-SPD00000184-005	Disinfectant Cleaning Services	CONTINENTAL ENVIRONMENTAL SERVICES LLC	05/31/23	JRAKESTRAW
99999-001-SPD00000184-006	Disinfectant Cleaning Services	DISINFECTANT SOLUTIONS OF ATLANTA, LLC	05/31/23	JRAKESTRAW
99999-001-SPD00000184-013	Disinfectant Cleaning Services	LOG GLOBAL ENERGY FM LLC	05/31/23	JRAKESTRAW
99999-001-SPD00000184-014	Disinfectant Cleaning Services	MI CONSULTING AND SERVICES	05/31/23	JRAKESTRAW
99999-001-SPD00000184-015	Disinfectant Cleaning Services	NEW BEGINNINGS COMMERCIAL RESIDENTIAL	05/31/23	JRAKESTRAW
99999-001-SPD00000184-016	Disinfectant Cleaning Services	SMITH, PAMELA JOHNSON	05/31/23	JRAKESTRAW
99999-001-SPD00000184-017	Disinfectant Cleaning Services	PURE AIR CONTROL SERVICES	05/31/23	JRAKESTRAW
99999-001-SPD00000184-019	Disinfectant Cleaning Service	SERVICEMASTER DOWNTOWN COMMERCIALS IN	05/31/23	JRAKESTRAW
99999-001-SPD00000184-022	Disinfectant Cleaning Services	WILPRO ENTERPRISES INC	05/31/23	JRAKESTRAW
99999-001-SPD00000135-0002	Document Management Services (Shr	ARCHIVE SYSTEMS INC (dba ACCESS)	01/31/23	TFORBES
99999-SPD-SPD00000118-0001	ELECTRONIC MONITORING EQUIPME	BUDDI LTD	12/31/22	DREADWAY
99999-SPD-SPD00000118-0002	ELECTRONIC MONITORING EQUIPME	SATELLITE TRACKING OF PEOPLE LLC	12/31/22	DREADWAY
99999-SPD-SPD00000118-0003	ELECTRONIC MONITORING EQUIPME	BI INCORPORATED	12/31/22	DREADWAY
99999-SPD-SPD00000161-0002	End-User Computing	BYTESPEED COMPUTERS	06/02/23	DREADWAY
99999-SPD-SPD00000161-0003	End-User Computing	CDW GOVERNMENT LLC	06/02/23	DREADWAY
99999-SPD-SPD00000161-0004	End-User Computing	DELL MARKETING LP	06/02/23	DREADWAY
99999-SPD-SPD00000161-0006	End-User Computing	GOV CONNECTION INC	06/02/23	DREADWAY
99999-SPD-SPD00000161-0007	End-User Computing	HP INC	06/02/23	DREADWAY
99999-SPD-SPD00000161-0008	End-User Computing	LENOVO - UNITED STATES INC	06/02/23	DREADWAY
99999-SPD-SPD00000161-0009	End-User Computing	PANASONIC CORPORATION OF NORTH AMERICA	06/02/23	DREADWAY
99999-SPD-SPD00000161-0010	End-User Computing	HOWARD INDUSTRIES INC	06/02/23	DREADWAY
99999-001-SPD00000139-0001	Enterprise Infrastructure	DELL MARKETING LP	11/08/23	DREADWAY
99999-001-SPD00000139-0003	Enterprise Infrastructure	LENOVO - UNITED STATES INC	11/08/23	DREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000139-0004	Enterprise Infrastructure	EMC CORPORATION	11/08/23	DTREADWAY
99999-001-SPD0000139-0005	Enterprise Infrastructure	NET APP INC	11/08/23	DTREADWAY
99999-001-SPD0000139-0006	Enterprise Infrastructure	PURE STORAGE INC	11/08/23	DTREADWAY
99999-001-SPD0000139-0007	Enterprise Infrastructure	PARAMOUNT SOFTWARE SOLUTIONS INC	11/08/23	DTREADWAY
99999-SPD-ES40199400-01	Equipment Maintenance Services	RONALD E MORROW	09/30/23	DTREADWAY
99999-SPD-S20190913B-0002	Equipment Rental	SUNBELT RENTALS INC	08/27/23	JRAKESTRAW
99999-SPD-S20190913B-0003	Equipment Rental	YANCEY BROS CO	08/27/23	JRAKESTRAW
99999-SPD-S20211209-0001	Expedited Delivery	FEDERAL EXPRESS CORPORATION	11/27/26	JRAKESTRAW
99999-001-SPD0000154-0001	Facility Maintenance Solution	CGL FACILITY MANAGEMENT LLC	07/14/23	DTREADWAY
99999-SPD-HPS171001-0002	Food and Food Delivery Service	GORDON FOOD SERVICE	06/23/23	DTREADWAY
99999-SPD-SWL180122-0003	Food and Food Delivery Service	SUTHERLANDS FOODSERVICE INC	06/23/23	DTREADWAY
99999-SPD-SWL180122-0006	Food and Food Delivery Service	US FOODS INC	06/23/23	DTREADWAY
99999-001-SPD0000112-0001	Fuel Card and AVL Telematics M	WEX BANK	09/30/23	TFORBES
99999-001-SPD0000112-0002	Fuel Card and AVL Telematics M	ILIR GROUP INC	11/09/23	TFORBES
99999-SPD-S20200901-0001	GENERAL CONSTRUCTION SERVICES	ALBION GENERAL CONTRACTORS INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00010	GENERAL CONSTRUCTION SERVICES	HITT CONTRACTING INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00012	GENERAL CONSTRUCTION SERVICES	JEWEL OF THE SOUTH, INC.	08/31/24	JHALLOCK
99999-SPD-S20200901-00013	GENERAL CONSTRUCTION SERVICES	JOC CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00014	GENERAL CONSTRUCTION SERVICES	OSPREY MANAGEMENT LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00015	GENERAL CONSTRUCTION SERVICES	PRIME CONTRACTORS INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00016	GENERAL CONSTRUCTION SERVICES	PLACE SERVICES INCORPORATED	08/31/24	JHALLOCK
99999-SPD-S20200901-00018	GENERAL CONSTRUCTION SERVICES	RUBIO & SON INTERIORS	08/31/24	JHALLOCK
99999-SPD-S20200901-00019	GENERAL CONSTRUCTION SERVICES	STRIKER CONTRACTING LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0002	GENERAL CONSTRUCTION SERVICES	BROWN & ROOT INDUSTRIAL SERVICES LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00020	GENERAL CONSTRUCTION SERVICES	PARYANI REAL ESTATE LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00021	GENERAL CONSTRUCTION SERVICES	LYNN CONSTRUCTION CONTRACTING INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00022	GENERAL CONSTRUCTION SERVICES	JOHNSON-LAUX CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00023	GENERAL CONSTRUCTION SERVICES	LICHTY COMMERCIAL CONSTRUCTION INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00024	GENERAL CONSTRUCTION SERVICES	BAYNE DEVELOPMENT GROUP LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-00027	GENERAL CONSTRUCTION SERVICES	WARD HUMPHREY INCORPORATED	08/31/24	JHALLOCK
99999-SPD-S20200901-00028	GENERAL CONSTRUCTION SERVICES	UJAMAA CONSTRUCTION SE LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0003	GENERAL CONSTRUCTION SERVICES	CENTENNIAL CONTRACTORS ENTERPRISES INC	08/31/24	JHALLOCK
99999-SPD-S20200901-00030	GENERAL CONSTRUCTION SERVICES	THE GORDIAN GROUP	08/31/24	JHALLOCK
99999-SPD-S20200901-0004	GENERAL CONSTRUCTION SERVICES	CROWN RETAIL SERVICES, INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0005	GENERAL CONSTRUCTION SERVICES	DARSEY CONSTRUCTION LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0006	GENERAL CONSTRUCTION SERVICES	ENGINEERING DESIGN TECHNOLOGIES INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0007	GENERAL CONSTRUCTION SERVICES	F H PASCHEN S N NIELSEN & ASSOC LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0008	GENERAL CONSTRUCTION SERVICES	GREENE & BURDETTE PROP MGNT LLC	08/31/24	JHALLOCK
99999-SPD-S20200901-0009	GENERAL CONSTRUCTION SERVICES	HCR CONSTRUCTION INC	08/31/24	JHALLOCK
99999-SPD-S20200901-0026A	GENERAL CONSTRUCTION SERVICES	EQUUX HOLDINGS, INC.	08/31/24	JHALLOCK
99999-SPD-SPD0000167-0001	General Office Supplies	STAPLES CONTRACT & COMMERCIAL INC	03/31/23	JRAKESTRAW
99999-SPD-SPD0000167-0002	General Office Supplies	MY GEORGIA OFFICE PRODUCTS LLC	03/31/23	JRAKESTRAW
SWC37455-2	Generic Drugs and Pharm Distr.	CARDINAL HEALTH	10/31/23	JRAKESTRAW
99999-001-SPD0000157-0001	Guns and Ammunition	CLYDE ARMORY INC	01/16/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000157-0003	Guns and Ammunition	PRECISION DELTA CORPORATION	01/16/23	JAKESTRAW
99999-001-SPD0000157-0005	Guns and Ammunition	GT DISTRIBUTORS INC	01/16/23	JAKESTRAW
99999-001-SPD0000157-0006	Guns and Ammunition	ED'S PUBLIC SAFETY INC	01/16/23	JAKESTRAW
99999-001-SPD0000165-0001	Hospital and Medical Supplies	HENRY SCHEIN INC	06/25/23	JAKESTRAW
99999-001-SPD0000165-002A	Hospital and Medical Supplies	MCKESSON MEDICAL SURGICAL GOVERNMENT	03/01/23	JAKESTRAW
99999-SPD-SPD00000151-0001	Hospitality and Personal Paper	SOUTHEASTERN PAPER GROUP	05/31/23	JAKESTRAW
99999-001-SPD0000158-0001	Ind., Med., and Spec. Gases	AIRGAS INC	11/30/22	TFORBES
99999-001-SPD0000158-0002	Ind., Med., and Spec. Gases	AIR PRODUCTS AND CHEMICALS INC	11/30/22	TFORBES
SWC50526-4	Influenza Virus Vaccine	SANOFI PASTEUR	12/30/22	JAKESTRAW
SWC50526-5	Influenza Virus Vaccine	GLAXOSMITHKLINE	12/31/22	JAKESTRAW
99999-SPD-ES4019937615-01	IN-STATE CAR RENTAL	THE HERTZ CORPORATION	09/08/23	TFORBES
99999-SPD-ES4019937615-02	IN-STATE CAR RENTAL	ENTERPRISE LEASING COMPANY OF GA LLC	09/08/23	TFORBES
99999-SPD0000172-001	Integrated Security & Surveillance	A 3 COMMUNICATIONS	04/30/23	JAKESTRAW
99999-SPD0000172-002	Integrated Security & Surveillance	ADAPT TO SOLVE	04/30/23	JAKESTRAW
99999-SPD0000172-003	Integrated Security & Surveillance	ALSCAN INC	04/30/23	JAKESTRAW
99999-SPD0000172-004	Integrated Security & Surveillance	COMTECH COMMUNICATIONS OF GA	04/30/23	JAKESTRAW
99999-SPD0000172-005	Integrated Security & Surveillance	COOPERCRAFT COMMUNICATIONS INC	04/30/23	JAKESTRAW
99999-SPD0000172-006	Integrated Security & Surveillance	DG INVESTMENT INTERMEDIATE HOLDINGS 2	04/30/23	JAKESTRAW
99999-SPD0000172-007	Integrated Security & Surveillance	GC&S SYSTEMS GROUP INC	04/30/23	JAKESTRAW
99999-SPD0000172-008	Integrated Security & Surveillance	ISO NETWORK LLC	04/30/23	JAKESTRAW
99999-SPD0000172-009	Integrated Security & Surveillance	LMI SYSTEMS LLC	04/30/23	JAKESTRAW
99999-SPD0000172-010	Integrated Security & Surveillance	M C DEAN INC	04/30/23	JAKESTRAW
99999-SPD0000172-011	Integrated Security & Surveillance	MOTOROLA SOLUTIONS INC	04/30/23	JAKESTRAW
99999-SPD0000172-012	Integrated Security & Surveillance	NETPLANNER SYSTEMS INC	04/30/23	JAKESTRAW
99999-SPD0000172-013	Integrated Security & Surveillance	NETWORK CABLING INFRASTRUCTURE INC	04/30/23	JAKESTRAW
99999-SPD0000172-014	Integrated Security & Surveillance	SOUTHERN COMPUTER WAREHOUSE INC	04/30/23	JAKESTRAW
99999-SPD-120120501-0004	IT Networking Equipment	AVAYA INC	09/30/23	TFORBES
99999-SPD-120120501-0006	IT Networking Equipment	CISCO SYSTEMS INC	09/30/23	TFORBES
99999-SPD-120120501-0007	IT Networking Equipment	DELL MARKETING LP	09/30/23	TFORBES
99999-SPD-120120501-0009	IT Networking Equipment	EXTREME NETWORKS INC	09/30/23	TFORBES
99999-SPD-120120501-0010	IT Networking Equipment	F5 NETWORKS INC	09/30/23	TFORBES
99999-SPD-120120501-0013	IT Networking Equipment	JUNIPER NETWORKS	09/30/23	TFORBES
99999-SPD-120120501-0014	IT Networking Equipment	RUCKUS WIRELESS INC	09/30/23	TFORBES
99999-SPD-120120501-0011A	IT Networking Equipment	HEWLETT PACKARD ENTERPRISE COMPANY	09/30/23	TFORBES
99999-SPD-120120501-014A	IT Networking Equipment	FORTINET	09/30/23	TFORBES
99999-001-SPD0000149-0001	IT Temp Staffing	COMPUTER AID INC	02/28/23	JAKESTRAW
99999-001-SPD0000195-0001	Lamps, Ballasts, Fixtures and	REGENCY LIGHTING INC	03/21/24	OTREADWAY
99999-001-SPD0000195-0002	Lamps, Ballasts, Fixtures and	E SAM JONES DISTRIBUTOR INC	03/21/24	OTREADWAY
SWC90807	Law Enforcement Equipment	GENERAL SERVICES ADMINISTRATION	09/30/50	JAKESTRAW
99999-001-SPD0000130-0002	Liquid Propane Gas	AMERIGAS PROPANE LP	10/31/23	JAKESTRAW
99999-SPD-00000638-0003	MAIL EQUIPMENT	STAMP.COM	12/31/23	JAKESTRAW
99999-001-SPD0000181-0001	Maintenance Repair and Operati	W W GRAINGER INC	03/31/23	OTREADWAY
99999-001-SPD0000181-0002	Maintenance Repair and Operati	FASTENAL COMPANY	03/31/23	OTREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000181-0003	Maintenance Repair and Operati	MSC INDUSTRIAL SUPPLY COMPANY	03/31/23	DTREADWAY
99999-001-SPD0000181-0004	Maintenance Repair and Operati	ACUITY SPECIALTY PRODUCTS INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0005	Maintenance Repair and Operati	HD SUPPLY FACILITIES MAINTENANCE LTD	03/31/23	DTREADWAY
99999-001-SPD0000181-0006	Maintenance Repair and Operati	KIPPER TOOL COMPANY	03/31/23	DTREADWAY
99999-001-SPD0000181-0007	Maintenance Repair and Operati	MILLER HARDWARE COMPANY INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0008	Maintenance Repair and Operati	HOME DEPOT USA INC	03/31/23	DTREADWAY
99999-001-SPD0000181-0009	Maintenance Repair and Operati	LOWE ELECTRIC SUPPLY CO	03/31/23	DTREADWAY
99999-SPD-SPD0000162-0001	Management Consulting Services	ACCENTURE LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0002	Management Consulting Services	BERRY DUNN MCNEIL & PARKER	06/30/23	TFORBES
99999-SPD-SPD0000162-0003	Management Consulting Services	DELOITTE CONSULTING LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0004	Management Consulting Services	ERNST & YOUNG LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0005	Management Consulting Services	KPMG LLP	06/30/23	TFORBES
99999-SPD-SPD0000162-0006	Management Consulting Services	IKASO CONSULTING LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0008	Management Consulting Services	MCKINSEY & COMPANY INC	06/30/23	TFORBES
99999-SPD-SPD0000162-0009	Management Consulting Services	MGT OF AMERICA LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0012	Management Consulting Services	PUBLIC CONSULTING GROUP INC	06/30/23	TFORBES
99999-SPD-SPD0000162-0013	Management Consulting Services	SLALOM LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-0014	Management Consulting Services	THE STORES CONSULTING GROUP LLC	06/30/23	TFORBES
99999-SPD-SPD0000162-010A	Management Consulting Services	AVAAP USA LLC	06/30/23	TFORBES
99999-001-SPD0000153-0001	Management of GA Natural Gas	PHELTS, W BRENT	03/31/23	CAHALL
99999-SPD-SPD0000202-0001	Media Buying and Advertising	NEW FITZCO LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0002	Media Buying and Advertising	JACOB'S EYE LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0003	Media Buying and Advertising	CHANDLEY COMMUNICATIONS INC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0004	Media Buying and Advertising	THE NETWORKED PLANET LLC	01/12/24	DTREADWAY
99999-SPD-SPD0000202-0005	Media Buying and Advertising	ODONNELL COMPANY	01/12/24	DTREADWAY
99999-SPD-T20190904-0001	Microsoft End User Computing	MICROSOFT CORPORATION	02/28/23	DTREADWAY
99999-SPD-MSSVCS-0001	Microsoft Volume Services	MICROSOFT CORPORATION	05/31/25	DTREADWAY
99999-001-SPD0000126-003	Milk	DFA DAIRY BRANDS FLUID LLC	05/31/23	JRAKESTRAW
SWC90816	Motor Vehicle Maintenance & In	AUTOMOTIVE RENTALS INC	12/31/23	JRAKESTRAW
99999-001-SPD0000164-0001	Natural Gas: Firm Delivery Ser	GAS SOUTH LLC	12/31/22	CAHALL
99999-001-SPD0000164-0002	Natural Gas: Firm Delivery Ser	SCANA ENERGY	12/31/22	CAHALL
99999-001-SPD0000192-0001	Natural Gas: Interruptible Del	GAS SOUTH LLC	10/31/23	CAHALL
99999-001-SPD0000192-0002	Natural Gas: Interruptible Del	TEXICAN HOLDINGS INC	10/31/23	CAHALL
99999-001-SPD0000203-0001	New Tires and Retread Tires	BRIDGESTONE AMERICAS TIRE OPERATIONS LLC	06/30/27	DTREADWAY
99999-001-SPD0000203-0002	New Tires and Retread Tires	MICHELIN NORTH AMERICA INC	06/30/24	DTREADWAY
99999-001-SPD0000203-0003	New Tires and Retread Tires	THE GOODYEAR TIRE & RUBBER COMPANY	06/30/24	DTREADWAY
99999-001-SPD0000203-0004	New Tires and Retread Tires	CONTINENTAL TIRE THE AMERICAS	06/30/24	DTREADWAY
99999-001-SPD0000100-0002	Furniture	AFFORDABLE INTERIOR SYSTEMS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0003	Furniture	AGATI INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0007	Furniture	ARCADIA CHAIR COMPANY	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0008	Furniture	ARTOPEX INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0009	Furniture	AURORA STORAGE PRODUCTS INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0010	Furniture	BLOCKHOUSE COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0012	Furniture	BRODART COMPANY	02/02/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000100-0015	Furniture	CHERRY MAN INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0017	Furniture	COMMERCIAL FURNITURE GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0018	Furniture	DAR PAN FURNITURE INDUSTRIES	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0019	Furniture	DACO LIMITED PARTNERSHIP	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0021	Furniture	DIRTT ENVIRONMENTAL SOLUTIONS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0022	Furniture	DITTO SALES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0024	Furniture	EGAN VISUAL INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0025	Furniture	CORONA GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0027	Furniture	ASSA GROUP INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0028	Furniture	ERGONOM CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0029	Furniture	EXEMPLIS LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0030	Furniture	F E HALE MFG CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0031	Furniture	FAIRWAY HOLDINGS	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0032	Furniture	GLOBAL INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0034	Furniture	GROUPE LACASSE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0035	Furniture	HAWORTH INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0036	Furniture	HERMAN MILLER INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0037	Furniture	HIS FURNITURE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0039	Furniture	HTE FURNITURE INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0040	Furniture	HUMASCALE CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0042	Furniture	IMT SOLUTIONS LLC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0043	Furniture	INDIANA FURNITURE INDUSTRIES	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0044	Furniture	INSCAPE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0045	Furniture	INTEGRA INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0046	Furniture	WORKRITE ERGONOMICS CANADA INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0048	Furniture	JASPER SEATING CO	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0049	Furniture	JOHN SAVOY & SON INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0052	Furniture	KELHAUER LTD	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0053	Furniture	KIMBALL INTERNATIONAL BRANDS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0055	Furniture	KNOLL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0056	Furniture	KRUEGER INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0057	Furniture	KRUG FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0058	Furniture	LEEDER FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0059	Furniture	LELAND INTERNATIONAL INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0060	Furniture	LIAT	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0064	Furniture	MEUBLES FOULOT INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0066	Furniture	MI INDUSTRIES INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0067	Furniture	MOBIER DE BUREAU LOGIFLEX INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0068	Furniture	MODUFORM INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0069	Furniture	NATIONAL OFFICE FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0070	Furniture	NEUTRAL POSTURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0071	Furniture	NEW ENGLAND WOODCAH1 INC	02/02/24	JRAKESTRAW
99999-001-SPD0000100-0072	Furniture	NOVA SOLUTIONS	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0073	Furniture	ALUSATING CORPORATION	02/02/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000100-0074	Furniture	OFFICE MASTER INC.	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0075	Furniture	OFS BRANDS INC.	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0076	Furniture	PATMER HAMILLTON LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0078	Furniture	R T LONDON COMPANY	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0079	Furniture	SEATING INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0080	Furniture	SICO NORTH AMERICA	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0081	Furniture	SMITH SYSTEM MFG CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0082	Furniture	SOUTHWEST CONTRACT INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0083	Furniture	SPACESAVER STORAGE SYSTEMS INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0084	Furniture	SPEC FURNITURE	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0085	Furniture	STEELCASE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0086	Furniture	SYMPHONY FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0087	Furniture	TEKION LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0088	Furniture	THE ALSTEEL COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0090	Furniture	THE GUNLOCKE COMPANY LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0091	Furniture	THE HON COMPANY INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0092	Furniture	TRENDWAY CORPORATION	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0093	Furniture	TRINITY FURNITURE INC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0098	Furniture	WRIGHT LINE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-0099	Furniture	SAUER MANUFACTURING CO	02/02/23	JRAKESTRAW
99999-001-SPD0000100-058A	Furniture	LEEDER FURNITURE LLC	02/02/23	JRAKESTRAW
99999-001-SPD0000100-063M	Furniture	SAFCO PRODUCTS INC	02/02/23	JRAKESTRAW
99999-SPD-SPD00000096-0001	Offset Printing and Related Se	R F DONNELLEY & SONS	04/30/23	JRAKESTRAW
99999-SPD-ES4019937615-01	OPEN & CLOSED VEHICLE LEASING	ACME AUTO LEASING LLC	09/20/23	JHALLOCK
99999-001-SPD0000144-0001	Paint- Interior / Exterior and	SHERWIN WILLIAMS CO	09/30/23	DREADWAY
99999-001-SPD0000128-0002	Petroleum: Gasoline, Diesel, H	MANSFIELD OIL COMPANY INC	12/31/23	DREADWAY
99999-001-SPD0000128-0003	Petroleum: Gasoline, Diesel, H	BOSWELL OIL COMPANY	12/31/23	DREADWAY
99999-001-SPD0000128-0004	Petroleum: Gasoline, Diesel, H	PS ENERGY GROUP INC	12/31/23	DREADWAY
99999-001-SPD0000128-0005	Petroleum: Gasoline, Diesel, H	ACREE OIL COMPANY	12/31/23	DREADWAY
99999-001-SPD0000128-001A	Petroleum: Gasoline, Diesel, H	PERRY BROTHERS OIL INC	12/31/23	DREADWAY
99999-001-SPD0000183-0001	Police Pursuit and Special Ser	ALAN JAY AUTOMOTIVE MANAGEMENT INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0002	Police Pursuit and Special Ser	HARDY CHEVROLET INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0003	Police Pursuit and Special Ser	AKINS FORD LLC	01/03/24	JHALLOCK
99999-001-SPD0000183-0004	Police Pursuit and Special Ser	FAMILY FORD INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0005	Police Pursuit and Special Ser	ALLAN VIGIL FORD LINCOLN MERCURY INC	01/03/24	JHALLOCK
99999-001-SPD0000183-0006	Police Pursuit and Special Ser	WADE FORD INC	01/04/24	JHALLOCK
99999-001-SPD0000183-0007	Police Pursuit and Special Ser	GINN MOTOR COMPANY INC	01/03/24	JHALLOCK
99999-SPD-000006328-0001	Postage Services/Equipment	PITNEY BOWES INC	12/31/22	JRAKESTRAW
99999-SPD-000006328-0002	Postage Services/Equipment	QUADIENT INC	12/31/22	JRAKESTRAW
99999-SPD-SPD00000137-0001	Printers, MFPs and Related Tec	SHARP ELECTRONICS CORPORATION	06/30/23	JRAKESTRAW
99999-SPD-SPD00000137-0002	Printers, MFPs and Related Tec	RICOH USA INC	06/30/23	JRAKESTRAW
99999-SPD-SPD00000137-0003	Printers, MFPs and Related Tec	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	06/30/23	JRAKESTRAW
99999-SPD-SPD00000137-0004	Printers, MFPs and Related Tec	XEROX CORPORATION	06/30/23	JRAKESTRAW
99999-SPD-SPD00000137-0005	Printers, MFPs and Related Tec	CANON USA INC	06/30/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-SPD-G05292020	Professional Grade Tools	IDSC HOLDING LLC	06/30/23	DTREADWAY
99999-001-SPD0000138-0001	Public Mass Transit and Transp	THE BUS CENTER OF ATLANTA LLC	12/13/22	JHALLOCK
99999-001-SPD0000138-0003	Public Mass Transit and Transp	CREATIVE BUS SALES INC	12/13/22	JHALLOCK
99999-SPD-NVPWA06913-0002	Public Safety Two-Way Radio	E F JOHNSON COMPANY	12/31/22	DTREADWAY
99999-SPD-NVPWA06913-0004	Public Safety Two-Way Radios	MOTOROLA SOLUTIONS INC	12/31/22	DTREADWAY
99999-SPD-NVPPA0K000-0001	Public Safety Video Systems	WATCHGUARD INC	12/30/22	DTREADWAY
99999-SPD-NVPPA0K000-0003	Public Safety Video Systems	AXON ENTERPRISE INC	12/31/22	DTREADWAY
99999-SPD-NVPPA0K000-0004	Public Safety Video Systems	COBAN RESEARCH AND TECHNOLOGIES	12/31/22	DTREADWAY
99999-SPD-SPD0000124-0001	Purchasing, Travel and Electro	BANK OF AMERICA NA	10/31/23	CAHALL
99999-SPD-SPD0000108-0001	Rapid Copy and Digital Printin	MOORE PARTNERS INC	02/28/23	DTREADWAY
99999-SPD-SWL20200630-001	School Buses	YANCEY BROS CO	06/30/24	JHALLOCK
99999-SPD-SWL20200630-002	School Buses	PEACH STATE TRUCK CENTERS LLC	06/30/24	JHALLOCK
99999-SPD-SWL20200630-003	School Buses	RUSH TRUCK CENTERS OF GEORGIA INC	06/30/24	JHALLOCK
99999-SPDS20200501-D001	Security Services	STRATEGIC SECURITY CORP	07/14/23	DTREADWAY
99999-SPDS20200501-D002	SECURITY SERVICES	DYNAMIC SECURITY INC	07/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G1	Security Services - Armed & Un	UNIVERSAL PROTECTION SERVICE LLC	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G2	Security Services - Armed & Un	DYNAMIC SECURITY INC	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G3	Security Services - Armed & Un	STRATEGIC SECURITY CORP	08/14/23	DTREADWAY
99999-SPD-SPD0000178-S0G4	Security Services - Armed & Un	CONFIDENTIAL SECURITY AGENCY INC	08/14/23	DTREADWAY
99999-SPD-SPD0000060-006A	Software Category 4 Oracle	DELL MARKETING LP	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0001	Statewide Contracts for Softwa	IBM CORPORATION	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0002	Statewide Contracts for Softwa	PRESIDIO NETWORKED SOLUTIONS	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0003	Statewide Contracts for Softwa	SHI INTERNATIONAL CORP	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0004	Statewide Contracts for Softwa	CDW GOVERNMENT LLC	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0005	Statewide Contracts for Softwa	PC SPECIALISTS INC	04/30/23	DTREADWAY
99999-SPD-SPD0000060-0006	Statewide Contracts for Softwa	DELL MARKETING LP	04/30/23	DTREADWAY
SWCDA50000082	Statewide Substance Abuse Prog	FIRST HOSPITAL LABORATORIES INC	02/28/23	TFORBES
99999-001-SPD0000138-0006	Supplemental Public Mass Trans	MOTOR COACH INDUSTRIES	06/30/23	JHALLOCK
99999-001-SPD0000138-0007	Supplemental Public Mass Trans	PROTERRA INC	06/30/23	JHALLOCK
99999-001-SPD0000138-0008	Supplemental Public Mass Trans	BYD MOTORS LLC	06/30/23	JHALLOCK
99999-001-SPD0000138-001A	Supplemental Public Mass Trans	THE BUS CENTER OF ATLANTA LLC	06/30/23	JHALLOCK
99999-001-SPD0000138-003A	Supplemental Public Mass Trans	CREATIVE BUS SALES INC	06/30/23	JHALLOCK
99999-SPD-T20220224-0001	TECHNOLOGY	MICROSOFT CORPORATION	02/28/25	DTREADWAY
99999-001-SPD0000194-0001	Telehealth Products and Servic	JETDOC INC	12/14/26	TFORBES
99999-001-SPD0000194-0002	Telehealth Products and Servic	BADVE,SUNIL	12/16/26	TFORBES
99999-001-SPD0000194-0003	Telehealth Products and Servic	COGNOSANTE LLC	12/16/26	TFORBES
99999-001-SPD0000194-0004	Telehealth Products and Servic	CAREMARKET INC	12/26/26	TFORBES
99999-001-SPD0000194-0005	Telehealth Products and Servic	MDLIVE INC	01/11/27	TFORBES
99999-001-SPD0000194-0006	Telehealth Products and Servic	AMERICAN WELL CORPORATION	01/13/26	TFORBES
99999-001-SPD0000136-0001	Temporary Staffing Services-St	FOCUS OF GEORGIA INC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0002	Temporary Staffing Services-St	ARK TEMPORARY STAFFING LLC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0003	Temporary Staffing Services-St	HAPPY FACES PERSONNEL GROUP INC	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0004	Temporary Staffing Services-St	NITELINES USA	06/30/23	JRAKESTRAW
99999-001-SPD0000136-0005	Temporary Staffing Services-St	SHAGA CONSULTING & RECRUITING	06/30/23	JRAKESTRAW

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD00000136-0006	Temporary Staffing Services St	ABACUS CORPORATION	06/30/23	JRAKESTRAW
99999-001-SPD00000136-0007	Temporary Staffing Services St	DOVER STAFFING INC	06/30/23	JRAKESTRAW
99999-001-SPD00000136-0008	Temporary Staffing Services St	CORPORATE TEMPS 2000	05/30/23	JRAKESTRAW
99999-001-SPD00000136-0009	Temporary Staffing Services St	INGENESIS INC	05/30/23	JRAKESTRAW
99999-SPD-SPD00000021-0001	Tier 1 Audio Visual Products a	ONEPATH SYSTEMS LLC	04/30/23	TFORBES
99999-SPD-SPD00000021-0003	Tier 1 Audio Visual Products a	AVI-SPL LLC	04/30/23	TFORBES
99999-SPD-SPD00000021-0004	Tier 1 Audio Visual Products a	TROXELL COMMUNICATIONS INC	04/30/23	TFORBES
99999-SPD-SPD00000021-0005	Tier 1 Audio Visual Products a	SOUTHERN COMPUTER WAREHOUSE INC	04/30/23	TFORBES
99999-SPD-SPD00000021-002A	Tier 1 Audio Visual Products a	SUMMIT SOLUTIONZ INC	04/30/23	TFORBES
99999-001-SPD00000177-0001	Tractors and Mowers	TOCCOA HARDWARE, INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0002	Tractors and Mowers	JET-VAC EQUIPMENT COMPANY LLC	05/31/23	DTREADWAY
99999-001-SPD00000177-0003	Tractors and Mowers	FELSHAW CAPITAL VENTURES INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0004	Tractors and Mowers	GREAT PLAINS MANUFACTURING INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0005	Tractors and Mowers	CNH INDUSTRIAL AMERICA LLC	05/31/23	DTREADWAY
99999-001-SPD00000177-0006	Tractors and Mowers	ATLANTA KUBOTA LLC	05/31/23	DTREADWAY
99999-001-SPD00000177-0007	Tractors and Mowers	ALAMO GROUP (TX) INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0008	Tractors and Mowers	WESTOVER LAWN AND GARDEN PROPERTIES	05/31/23	DTREADWAY
99999-001-SPD00000177-0009	Tractors and Mowers	ENVIRONMENTAL PRODUCTS GROUP INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0010	Tractors and Mowers	CLARK EQUIPMENT COMPANY	05/31/23	DTREADWAY
99999-001-SPD00000177-0011	Tractors and Mowers	JOHN DEERE SHARED SERVICES INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0012	Tractors and Mowers	REYNOLDS WARREN EQUIPMENT CO INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0013	Tractors and Mowers	ASCENDUM MACHINERY INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0014	Tractors and Mowers	JERRY PATE TURF & IRRIGATION INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0015	Tractors and Mowers	LANIER OUTDOOR EQUIPMENT INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0016	Tractors and Mowers	ATLANTIC & SOUTHERN EQUIPMENT	05/31/23	DTREADWAY
99999-001-SPD00000177-0017	Tractors and Mowers	ARIENS COMPANY	05/31/23	DTREADWAY
99999-001-SPD00000177-0018	Tractors and Mowers	STANANCO INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0019	Tractors and Mowers	MORRIS MANUFACTURING INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0020	Tractors and Mowers	MASON TRACTOR AND EQUIPMENT CO	05/31/23	DTREADWAY
99999-001-SPD00000177-0021	Tractors and Mowers	COWIN EQUIPMENT COMPANY	05/31/23	DTREADWAY
99999-001-SPD00000177-0022	Tractors and Mowers	G J & L INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0023	Tractors and Mowers	FLINT EQUIPMENT CO INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0024	Tractors and Mowers	YANCEY BROS CO	05/31/23	DTREADWAY
99999-001-SPD00000177-0025	Tractors and Mowers	MARION FORD TRACTOR	05/31/23	DTREADWAY
99999-001-SPD00000177-0026	Tractors and Mowers	DEERE & COMPANY	05/31/23	DTREADWAY
99999-001-SPD00000177-0027	Tractors and Mowers	THE HALL GROUP INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0028	Tractors and Mowers	JCB INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0029	Tractors and Mowers	AGCO CORPORATION	05/31/23	DTREADWAY
99999-001-SPD00000177-0030	Tractors and Mowers	ATMAX EQUIPMENT CO	05/31/23	DTREADWAY
99999-001-SPD00000177-0031	Tractors and Mowers	HUSQVARNA PROFESSIONAL PRODUCTS INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0032	Tractors and Mowers	MARLIN HOLDINGS 2, LLC	05/31/23	DTREADWAY
99999-001-SPD00000177-0033	Tractors and Mowers	BUSH HOG, INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0034	Tractors and Mowers	GREEN CLIMBER OF NORTH AMERICA INC	05/31/23	DTREADWAY
99999-001-SPD00000177-0035	Tractors and Mowers	ENERGREEN AMERICA INC	05/31/23	DTREADWAY

Statewide Contract Number	Statewide Contract Description	Supplier Name	Expiration Date	Contract Manager
99999-001-SPD0000134-0001	Translation, Interpretation, &	INTERPRETERS UNLIMITED	10/29/23	JRAKESTRAW
99999-001-SPD0000134-0002	Translation, Interpretation, &	LIONBRIDGE TECHNOLOGIES LLC	10/29/23	JRAKESTRAW
99999-001-SPD0000134-0003	Translation, Interpretation, &	AD ASTRA INC	10/29/23	JRAKESTRAW
99999-SPD-SPD0000155-0001	Truck Chassis and Bodies	RUSH TRUCK CENTERS OF GEORGIA INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0002	Truck Chassis and Bodies	GEORGIA KENWORTH INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0003	Truck Chassis and Bodies	HARDY CHEVROLET INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0005	Truck Chassis and Bodies	FAMILY FORD INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0006	Truck Chassis and Bodies	WADE FORD INC	08/31/23	DTREADWAY
99999-SPD-SPD0000155-0007	Truck Chassis and Bodies	PEACH STATE TRUCK CENTERS LLC	08/31/23	DTREADWAY
99999-SPD-G20200612-001A	Vaccines Distribution, includi	MCKESSON MEDICAL SURGICAL GOVERNMENT	12/31/23	JRAKESTRAW
99999-SPD-G20200612-0002	Vaccines Including Influenza	FFF ENTERPRISES INC	12/31/23	JRAKESTRAW
99999-SPD-G20200612-0003	Vaccines Including Influenza	ASD SPECIALTY HEALTHCARE INC	12/31/23	JRAKESTRAW
SWC90817-001A	Vehicle Lifts NJPA	MOHAWK LIFTS LLC	02/09/23	TFORBES
99999-SPD-NVPUTMA152-0001	WIRELESS, DATA, VOICE AND ACCE	VERIZON COMMUNICATIONS INC	08/11/24	TFORBES



City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☐ ORDINANCE
- ☒ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to award a contract to Bureau Veritas, North American, Inc. for Emergency Services for Building, Permitting & Inspections services, effective April 17, 2023. The current consultant's contract, SAFEbuilt, expires at April 21, 2023. This contract will be in place for up to 6 months while in-house staff positions are being advertised, candidates interviewed, and on-boarding established.

BACKGROUND INFORMATION:

The current consultant's contract, SAFEbuilt, expires at April 21, 2023 and in order to effectively continue operations for building plan review, inspections, and permitting issuance/front counter assistance, this contract is being sought as a stop-gap measure to be in place while on-boarding full-time staff.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. *N/A*

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



**EMERGENCY BUILDING, PERMITTING & INSPECTION SERVICES AGREEMENT
BY AND BETWEEN
BUREAU VERITAS NORTH AMERICA, INC. AND
THE CITY OF STOCKBRIDGE, GEORGIA**

This Agreement ("Agreement") is made and entered into this _____ day of April, 2023, by and between Bureau Veritas North America, Inc. (hereinafter, "Contractor"), and the City of Stockbridge, Georgia (hereinafter, "City") (Contractor and City sometimes referred to herein as "Parties").

W I T N E S S E T H:

WHEREAS, City desires to engage the emergency services of Contractor to perform building, permitting, and inspection services for the City (the "Project"); and

NOW, THEREFORE, in consideration of the promises and mutual agreements herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Term and Termination. This Agreement shall commence upon execution of the Agreement by the Parties and shall be on a month-to-month basis. The Agreement shall expire automatically one hundred and eighty (180) days after commencement of the Agreement, provided that the parties have not terminated the Agreement prior to the 180-day period from commencement or otherwise extended the Agreement. This Agreement shall not be extended or renewed for any reason beyond one year from the execution of the Agreement. The City may terminate this Agreement at any time for any reason, with or without cause, by providing the Contractor thirty (30) days advance written notice.

2. Services.

(a) Subject to the terms and conditions set forth in this Agreement, City hereby retains Contractor to provide the services set forth on Exhibit A, which is attached hereto and incorporated herein by reference.

(b) The standard of care applicable to Contractor's services will be the degree of skill and diligence normally employed by professional contractors performing the same or similar services at the time said services are performed. Contractor will re-perform any services not meeting this standard without additional compensation. Contractor warrants that any services it conducts will be adequate and sufficient to accomplish the purposes for which they are performed, and no review or approval thereof by the City shall be deemed to diminish this warranty in any way.

(c) Contractor shall indemnify and hold harmless the City and its agents and employees (i) from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the Project, provided that any such claim, damage, loss, expense or attorney's fees is attributable to bodily injury, sickness,

disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and is caused in whole or in part by any negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder and (ii) from the inadequacy of the Services performed by Contractor or anyone for whom Contractor is responsible. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Clause. In any and all claims against the City or any of its agents or employees, by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation set forth in this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any Subcontractor under workers' or workman's compensation acts, disability benefit acts or other employee benefit acts.

3. Compensation. Contractor shall receive compensation from the City as set forth in the fee structure and hourly rates stated in the attached Exhibit A, which shall be incorporated herein by reference.

4. Miscellaneous.

(a) This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

(b) Contractor may not assign this Agreement, in whole or in part, without the prior written consent of City. City may assign this Agreement, in whole or in part, without the prior consent of Contractor; however, City shall provide Contractor with prior written notice of any such assignment.

(c) This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

(d) The headings contained herein are for the convenience of the parties only and shall not be interpreted to limit or affect in any way the meaning of the language contained in this Agreement.

(e) This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same Agreement. Any signature page of any such counterpart, or any electronic facsimile thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any telecopy or other facsimile transmission of any signature shall be deemed an original and shall bind such party.

(f) If any provision of this Agreement shall be held void, voidable, invalid or inoperative, no other provision of this Agreement shall be affected as a result thereof, and accordingly, the remaining provisions of this Agreement shall remain in full force and effect as

though such void, voidable, invalid or inoperative provision had not been contained herein. If any of the provisions of this Agreement shall be declared unenforceable as to certain parties, then the performance of said provision shall be excused by the parties hereto and the remaining provisions of this Agreement shall remain in full force and effect.

(g) This Agreement, including all exhibits hereto (which are incorporated herein by this reference), contains the entire agreement and understanding concerning the subject matter hereof between the parties hereto. No waiver, termination or discharge of this Agreement, or any of the terms or provisions hereof, shall be binding upon either party hereto unless confirmed in writing. This Agreement may not be modified or amended, except by a writing executed by both parties hereto. No waiver by either party hereto of any term or provision of this Agreement or of any default hereunder shall affect such party's rights thereafter to enforce such term or provision or to exercise any right or remedy in the event of any other default, whether or not similar.

(h) Contractor shall at all times maintain sufficient liability insurance and payment and performance bonds to cover their services under this Agreement.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties intending to be legally bound hereby, have executed this Agreement as of the date first above written.

BUREAU VERITAS NORTH AMERICA,
INC.

By: _____

CITY OF STOCKBRIDGE, GEORGIA

By: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A



**BUREAU
VERITAS**

PROPOSAL

**BUILDING DEPARTMENT SERVICES
CITY OF STOCKBRIDGE, GA**

CITY OF STOCKBRIDGE CONTACT

Brecca Johnson - Director of Community Development
Community Development Department
4640 North Henry Boulevard
Stockbridge, GA 30281
(770) 389-7900
bjohnson@cityofstockbridge-ga.gov

March 2, 2023

CONTACT REGARDING THIS PROPOSAL

Hal Chitwood, C.B.O., Business Unit Manager
Bureau Veritas North America, Inc.
706.818.4668
hal.chitwood@bureauveritas.com



TABLE OF CONTENTS

A. Business Identification.....3

B. Description of Capabilities, Techniques, and Resources5

C. Staff Specifically Assigned to the Project..... 15

D. References..... 26

E. Proof of Required Insurance 29

F. Fee Proposal..... 31



TABLE OF CONTENTS

A. Business Identification.....	3
B. Description of Capabilities, Techniques, and Resources.....	5
C. Staff Specifically Assigned to the Project.....	15
D. References.....	26
E. Proof of Required Insurance	29
F. Fee Proposal.....	31

A. BUSINESS IDENTIFICATION



BUREAU

VERITAS

A. BUSINESS IDENTIFICATION

ATTACHMENT A: BUSINESS IDENTIFICATION

Bureau Veritas North America, Inc. is the legal name of the firm seeking to deliver services to the City of Stockbridge. Bureau Veritas North America, Inc. was incorporated in the State of Delaware on March 26, 2003. It is a wholly owned subsidiary of Bureau Veritas Holdings, Inc. (a Delaware corporation - founded in 1988), which in turn is a wholly owned subsidiary of Bureau Veritas S.A. (BVSA) (founded in 1828) a company publicly traded on the Euronext. BVSA has one shareholder owning greater than ten percent (10%), Wendel Investissement S.A.



**BUREAU
VERITAS**

The firm is authorized to conduct business in the United States and specifically the State of Georgia. BV will perform the work under this potential contract as a single company.

Bureau Veritas North America, Inc. State of Georgia Business License

GEORGIA CORPORATIONS DIVISION		GEORGIA SECRETARY OF STATE BRAD RAFFENSEBERG
BUSINESS INFORMATION		
Business Name	BUREAU VERITAS NORTH AMERICA, INC.	Control Number
Business Type	Foreign Profit Corporation	Business Status
Business Purpose	MOBILE	
Principal Office Address	1881 Steageme Corporate Parkway, Ste. 400, Port Landanville, FL 33558, USA	Date of Formation / Registration Date
Jurisdiction	Delaware	Last Date of Registration Year
REGISTERED AGENT INFORMATION		
Registered Agent Name	Corporation Service Company	
Physical Address	2 OLIVE COURT, SUITE 400, PEACHTREE CORNERS, GA 30084, USA	
County	DeKalb	
OFFICER INFORMATION		
Name	Title	Address Address
ROBERT BISH	Secretary	1881 Steageme Corporate Parkway, Ste. 400, Port Landanville, FL 33558, USA
CHRISTOPHER BISH	CFO	1881 Steageme Corporate Parkway, Ste. 400, Port Landanville, FL 33558, USA
Wendell Steageme	CEO	1881 Steageme Corporate Parkway, Ste. 400, Port Landanville, FL 33558, USA



B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

B U R E A U

V E R I T A

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

FIRM HISTORY AND QUALIFICATIONS

Bureau Veritas is a multinational corporation with a history which includes **over 194 years** of providing worldwide regulatory compliance service to industry and governmental agencies. Founded in 1828, Bureau Veritas is a global leader in quality assurance, health, safety, and environmental (QHSE) solutions. Recognized and accredited by the largest national and international organizations and with over 80,000 employees, the firm has unparalleled resources to manage projects requiring a broad range of expertise across vast geographies. With operations in 140 countries and all continents, Bureau Veritas draws on the synergies between its local teams and dedicated technical centers throughout the world. The firm's local presence allows it to provide timely delivery and exceptional customer service in the most cost-effective manner and it is the top independent environmental consulting firm and largest elevator inspection firm in the United States.

Within the United States, Bureau Veritas North America, Inc., a corporation incorporated in the state of Delaware, is recognized as being the largest code compliance firm in the nation with over 4,000 employees working out of 100+ offices. Many of the firm's staff have been public agency employees or augmented public agency personnel who know and understand government processes. Consequently BV is ready to step in immediately at whatever level the City of Stockbridge (the City) requires and bring one integrated source to meet its needs.

The firm has provided conceptual design review, plan review (e.g., structural, mechanical/plumbing, electrical, fire, access compliance, architectural, civil, etc.) and inspection services for more than 500 municipalities throughout the United States. BV's clients include jurisdictions of all sizes, multiple universities and education institutions, and high profile projects.

The firm possesses an extensive background in professional services and its range of experience in this unique arena covers literally every key area of service defining a development department in today's industry. The firm is skilled at helping existing departments augment or refine their current level of client service or capable of crafting a department from the ground up.



What Sets BV Apart

BV understands while the company offers a wide range of services, not every client needs the same solutions. The firm's ability to offer a variety of customizable services for each client makes BV an ideal partner. The firm is committed to timely and ongoing communication with both the City and applicants and is dedicated to working closely with stakeholders to address deficiencies in an effort to expedite the plan review, inspection, and approval process. BV's team will consistently share best practices and discuss resolutions to code interpretations and deficiencies. BV is justly suited to provide plan review and inspection services (BV is specifically pursuing the Building Plan Review/ Inspection Services scope of work presented in the City of Stockbridge's Request for Proposals) because the firm is solution oriented and possess:

Unparalleled Code Consulting Expertise

- Proven code compliance and building safety track record to more than 500 agencies nationally for more than 47 years
- Project management and staff augmentation expertise
- Key staff which have assisted in the development and implementation of the latest codes

Depth of Resources and Proximity to Meet Peak Workloads

- Building Plan Review and Inspection Services will be provided out of the firm's office located in Kennesaw, GA
- 200+ offices throughout the United States
- Registered architects, engineers, and ICC certified staff dedicated to code compliance

Best Practices and State-of-the-Art Processes to Consistently Meet Turnaround Schedules

- First U.S. firm to achieve IAS Certification for third party accreditation (Plano, TX)
- Comprehensive and formalized plan review and inspection procedure
- Award-winning web-based project tracking and controls
- A commitment to early and ongoing communication including pre-submittal meetings, one-on-one reviews, etc. to expedite the approval process
- Electronic plan review to save time, money, and paper - a **GREEN** solution

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

Strong Municipal Focus

- Assisted in the establishment and management of departments for more than 20 newly incorporated cities
- Provided building, fire, and civil engineering department head positions for more than 50 cities

Putting the Right People to Work for You

BV has extensive resources and a large pool of **licensed and certified experts** who are equipped to handle all of the City's needs. The firm's professionals have extensive experience in educational, residential, commercial, industrial, and other related projects of all sizes and complexities, allowing them to tailor solutions specifically to client needs.

Competence Through Certification - International Code Council

Building safety depends on more than codes and standards. Service levels of the highest quality during the provision of these services result from providing trained professionals with the resources and ongoing support necessary to stay current with the latest advancements in the building safety field. ICC certification ensures competent building and fire safety individuals are involved in the critical building approval process. It also helps to continue attracting an increasing level of competence and professionalism into the building code community. The ICC certification represents the BV team's commitment to providing professional and qualified staff to the firm's clients.

Accessibility Inspector	Fire Inspector I
Accessibility Plans Examiner	Fire Inspector II
Building Inspector	Fire Plans Examiner
Building Plans Examiner	Green Building Residential Examiner
Certified Building Code Official	Property Maintenance & Housing Inspector
Certified Building Official	Master Code Professional
Certified Electrical Code Official	Mechanical Inspector
Certified Fire Code Official	Mechanical Inspector UMC
Certified Housing Code Official	Mechanical Plans Examiner
Certified Mechanical Code Official	Plumbing Inspector
Certified Plumbing Code Official	Plumbing Inspector UPC
Combination Inspector	Plumbing Plans Examiner
Combination Plans Examiner	Residential Building Inspector
Commercial Combination Inspector	Residential Combination Inspector
Commercial Energy Inspector	Residential Electrical Inspector
Commercial Energy Plans Examiner	Residential Energy Inspector/Plans Examiner
Disaster Response Inspector	Residential Fire Sprinkler Inspector
Electrical Inspector	Residential Fire Sprinkler Plans Examiner
Electrical Plans Examiner	Residential Mechanical Inspector
Energy Code Specialist	Residential Plumbing Inspector

Coupled with BV's professional's ICC Certifications, the firm also holds the following licenses and certifications:

Level 1B Certified Inspector - Georgia Soil and Water Conservation Commission	Certified Professional Erosion and Sediment Control (CPESC)
Level II Certified Plans Examiner - Georgia Soil and Water Conservation Commission	GA Environmental Protection Division (GAEPD)
Level II Certified Design Professional - Georgia Soil and Water Conservation Commission (GSWCC)	Georgia Certified Engineer-in-Training

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

A Technical Expertise Recognized by Multiple Accreditation Bodies

BV has acquired skills and know-how in a large number of technical areas in addition to a broad knowledge of regulations. The firm is currently authorized or accredited by a large number of national and international delegating authorities and accreditation bodies. BV constantly seeks to maintain, renew and extend its portfolio of accreditations and authorizations. It is subject to regular controls and audits by authorities and accreditation bodies to ensure its procedures, the qualification of its personnel, and its management systems comply with the applicable standards, norms, references, and regulations.

IAS AC251 Accreditation

In October 2010, Bureau Veritas proudly became the first company to achieve accreditation under the International Accreditation Service (IAS) Third-Party Permitting, Plan Review, and Inspection Service Providers Accreditation Program (AC 251). AC 251 outlines requirements for the accreditation of third-party non-governmental providers of building department services and thus recognizes the important role private firms play in ensuring public safety. The goal of this program is to provide accreditation to independent providers of building department services based on quality management principles and best practices, to ensure the outstanding safety record of buildings in the U.S., as compared to buildings elsewhere in the world, is maintained. Building departments can use the IAS program to verify the companies they hire are qualified to provide building safety services for the jurisdiction. For Bureau Veritas, accreditation is a way to provide independent verification of its established quality procedures and best practices which have been an integral part of the company since its founding in 1828.

For Bureau Veritas to achieve IAS accreditation, evaluators assessed Bureau Veritas across several distinct categories including code administration, construction codes, plan review processes, professional credentials and licensing, and inspection procedures. In addition, IAS also assessed critical elements of the services provided to jurisdictions such as contract details, operational procedures and plans, and fiscal year budgets. The International Accreditation Service is a nonprofit, internationally recognized accreditation body and a subsidiary of the International Code Council (ICC). IAS accredits building departments, third-party building department service providers, special inspection agencies, product certification agencies,



inspection programs for metal building manufacturers, fabricator inspection programs, testing and calibration laboratories, inspection agencies, training agencies, curriculum developers, and field evaluation bodies.

Management Systems Certified

As a world leader in Testing, Inspection, and Certification, Bureau Veritas provides its clients with solutions to meet their quality, health, safety, environmental protection, and social responsibility (QHSE-SR) objectives. The firm prides itself on its commitment to these principals, and has obtained global certification to each of the following International Management Systems Standards:

- ISO 9001:2015 - Quality
- ISO 14001:2015 - Environmental
- OSHAS 18001:2007 - Health and Safety



SERVICE OFFERINGS OVERVIEW

BV has a robust team prepared to provide the City of Stockbridge with exemplary Building Plan Review and Inspection Services. The firm's team of expert professionals and the technical resources allows it to provide complete building department administration for jurisdictions both large and small. BV aims to partner with existing jurisdiction staff in a way which best complements their efforts and talents. In some instances, providing a plan review engineer "behind the counter" for two days a week is enough, while other jurisdictions may need a complete development department staff on-site for several years. BV has the capacity to seamlessly adjust its personnel and resources to facilitate both ends of the spectrum and everything in-between.

Partnering with BV provides the City with immediate resources. As the demand on the agency increases, the firm supplements the additional workload by augmenting its resources. Because of the firm's familiarity with the policies and procedures necessary for maintaining a building department, it has the ability to immediately begin assisting the jurisdiction with its code compliance service and administration needs.

One of BV's key assets is the depth of experience its staff possesses. Professional personnel with years of industry experience coupled with a wide-ranging collection of

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

business resources allows BV to uniquely customize and focus on its client jurisdiction's specific needs and requirements. BV has worked directly with jurisdictions in a variety of capacities and is familiar and comfortable working in the fast-changing pace of a growing municipality with evolving departments.

The firm's consulting services include, but are not limited to:

- Plan Review
- Inspections
- Permitting
- Code Interpretation
- Code Adoption and Ordinance Preparation
- Planning and Zoning Administration
- City Council Meeting Attendance
- Building Official Duties
- Permit Tracking and Record Keeping
- Plan Reviewer, Inspector, and Permit Tech Training
- Pre-Design and Pre-Construction Meetings
- Designer and Builder Training
- Fee Schedule Evaluation and Updates

BV's local presence allows the firm to provide timely delivery and exceptional customer service in the most cost-effective manner. BV will bring a cooperative and creative problem solving approach to the needs of any jurisdiction. The firm fully understands its role as a team member committed to achieving successful projects for its municipal clients and their customers. BV's staff has considerable review experience of virtually any structure requiring permits, plan reviews, and inspections. With such a large and licensed staff, BV is able to manage numerous and complex projects simultaneously.

PAST EXPERIENCE ON SIMILAR PROJECTS

BV is the industry's leading provider of building and safety compliance responsible for effective and efficient services which promote a high quality of life, economic vitality, and a safe environment. The firm's plan review and inspection staff know the value of clear and transparent communication and know how to work together as a team in conjunction with the City of Stockbridge and project stakeholders. The firm and its team members have delivered more than a million plan reviews, inspections, and reports to over 1,000 clients

worldwide.

The following is a complete list of public sector clients for which the firm's Georgia Business Unit and its specific, locally based team have provided professional services to of similar scope and magnitude over the past ten (10) years:

- City of Arcade, GA
- City of Baldwin, GA
- Banks County, GA
- Barrow County, GA
- Town of Braselton, GA
- City of Carnesville, GA
- City of Clarksville, GA
- Cobb County, GA
- City of Commerce, GA
- City of Dallas, GA
- Franklin County, GA
- City of Greensboro, GA
- Hart County, GA
- City of Holly Springs, GA
- Jackson County, GA
- City of Lavonia, GA
- City of Maysville, GA
- City of Nicholson, GA
- City of Oakwood, GA
- Oconee County, GA
- City of Oxford, GA
- City of Porterdale, GA
- City of Riverdale, GA
- City of Social Circle, GA
- City of Statham, GA
- City of Stonecrest, GA
- City of Union Point, GA
- City of Watkinsville, GA
- City of Walnut Grove, GA

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

PLAN REVIEW SERVICES OVERVIEW



BV is the **largest plan review firm in the United States**, providing full service code consulting and plan review services. The firm's personnel have performed and managed plan review for thousands of projects. Project types include office and industrial, hotels, institutional occupancies, single-family tract and custom homes, tilt-up shells, tenant improvements, and infrastructure. BV's staff has considerable review experience of virtually any structure requiring permits, plan reviews, and inspections. Geotechnical, lab testing, and other reports are considered in the plan review process. The firm is well positioned to meet the needs of the City and deliver discipline-specific plan reviews (e.g., architectural, structural, mechanical, access, street, drainage, map, civil infrastructure, etc.).

The firm has specific experience working through a variety of challenges including infill commercial development, adaptive reuse and change of occupancies of existing buildings, retrofit of un-reinforced masonry or soft-story buildings, large commercial shopping centers and mixed-use multi-family developments, live-work projects, and high tech, research and development facilities.

BV's plan review services for the City shall endeavor to adhere to current codes, with detailed plan review letter comments, reference plan sheets numbers and code sections, and two copies (one electronic) of the plan review corrections list are provided for each reviewed project. Services include recheck of plans after the applicant has made corrections, review and recheck of field changes, and deferred submittals and review and recheck of additional work on the project as needed.

BV has the capacity to deliver the following plan review services for compliance with all applicable laws and regulations:

- Architectural, fire and life safety plans examination
- Structural plans examination
- Energy code plans examination
- Accessibility requirements including:
 - » Barrier free plans examination requirements
 - » Disabled access

» ADA

- Mechanical, plumbing, and electrical code plans examination
- Review and approval of alternate materials, alternative design and methods of construction
- Green Building and LEED consulting including:
 - » U.S. Green Building Council (USGBC)
 - » LEED submittal consultation
 - » Green building consulting
 - » ENERGY STAR verification
 - » Energy efficiency audits
- Erosion and Sediment Control
- Civil plans examination (if requested) including:
 - » Grading and drainage
 - » NPDES/SWPPP
 - » Development
 - » Infrastructure
 - » Water and wastewater
- Fire plan review (if requested) including:
 - » Fire sprinkler/fire alarm
 - » Smoke detection and dampers
 - » Underground

Plan Review Methodology

BV's team will work cooperatively with the City of Stockbridge's internal departments and any and all other outside agencies having jurisdiction. The firm's team will conduct reviews of any deferred submittals as outlined by the International Building Code or as stipulated on the project documents. The Plan Review team is also able to recommend approval of projects after substantial compliance with the applicable codes has been reached. BV will clearly report all comments to the design team and work with them to efficiently resolve them. Upon completion of the plan review process and when it has been determined all comments have been addressed in the plans, the firm shall issue a letter to the City of Stockbridge recommending issuance of the respective permit(s).

BV's proposed team familiarizes themselves with the requirements of a public agency before beginning a review. The firm has extensive public sector experience, which assures

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

the public's interests are fully protected. BV believes technical competence, while expected, is not enough. Experience and careful, thorough consideration of issues and impacts is needed in addition to the purely technical considerations. The firm has devoted a great deal of time and effort over the years to refining its approach and developing documentation to assist clients and train staff in understanding plan review procedures.

BV will work to ensure submittals are properly coordinated and tracked by following an established internal plan check coordination process in which each plan received for review is entered into the firm's FLEX database, processed, and returned on time to the City. BV's plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. To accomplish this the firm will:

- Screen and log each application to assure they are routed to all plan reviewers in a timely manner. The log serves as a tracking device to assure turnaround times and completeness of the review.
- Submittals are reviewed for compliance with all relevant state and jurisdictional requirements.
- Plan reviews will be done in accordance with local, state, and federal regulations with which local jurisdictions are mandated to enforce (inclusive of subdivision and landscaping regulations) as well as all codes and ordinances in effect by adoption at the time of plan review. Preliminary consultations will be provided to the applicant upon request, to assist and guide them in the design and plans preparation process.
- Information shown on each permit application is verified.
- Provide a thorough Building (Structural), Mechanical, Plumbing, Electrical, and Fire (including sprinklers and alarms) review of design drawings and details for compliance with the Building Code architectural provisions, including provisions for safety glazing, building security, and noise insulation performance standards, to name a few.
- Plan review management.
- BV assures corrections are handled as quickly and as clearly as possible. The firm's goal is to help the client through the plan review process. All corrections are identified based on compliance with specified codes and regulations.

Generally, corrections are identified in two ways. Notes are made on plans during electronic review or on hard copy plans, if appropriate, and a correction sheet is generated detailing what items need to be addressed before plans can be approved. The City shall approve the development of any customized correction sheets. Correction sheets for specific

projects shall be forwarded to the City along with a cover memo containing at least the following:

- The date(s) plans were received and reviewed by BV
- The date(s) the applicant was notified of completed plan reviews
- The name and telephone number of the applicant

During the plan review process, BV is prepared to meet with the applicant or architect/engineer, City employees, or consultants at any time. Telephone discussions or meetings at the project site are welcomed to assure any plan review issues are handled efficiently. BV's goal is to issue approved plans as quickly as possible and in full compliance with laws, codes, ordinances, and regulations. Upon completion of the plan review, the following information package will be prepared and logged as a minimum:

- Completed plan review documents which include sign-offs
- Transmittal letter documenting any conditions associated with issuance of a permit, if any
- Marked up plan review documents
- Two sets of approved building plans
- Backup documents and reports
- All documents shall be provided in a format desired by the City

Plan Review Turnaround Schedule

At the City's request, BV can provide plan review activities on a fast-track basis. Turnaround times for each submittal will relate to the size and nature of the project and its impact on the construction schedule. To reduce turnaround times for plan review, the firm utilizes electronic submittals, phased submittals, conference calling, and videoconferencing.

BV has built long-term partnerships with numerous agencies. The firm understands accuracy, efficiency, and integrity in all aspects of professional services are required. Testimony to BV's professional excellence is the fact it has provided services to many of its municipal clients since their incorporation. Because of the BV's large pool of accessible resources, the firm can assemble experienced personnel in order to help with project schedule recovery when necessary. BV's team maintains efficient turnaround times on all reviews as a key measurement of performance for the provision of plan review services.

BV will also accommodate preliminary reviews to facilitate fast-tracked, or accelerated, projects. This aids with timely turnaround and enhances client and public relations. If designers include construction drawings which do not conform to the prescriptive requirements of the codes, the Director of Community Development will have final approval

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

over the plan being reviewed. If requested, BV's staff will make recommendations for resolution.

Typical turnaround times for building plan review are as follows:

	Initial Check (Working Days)	Recheck (Working Days)
Commercial TI	2	2
Residential Addition and/or Accessory Building	2	2
New Residential	2	2
New Commercial	3	2
Complex, Large, or Unusual Projects	*	*

**Turnaround times for unusually complex or large projects can be negotiated*

Transmittal of Plans and Correction Lists

BV assumes responsibility for the pickup and return of plans. All plans shall be picked up from the City and/or designer offices within 24 hours of notification. Should the volume of work be sufficient, the firm proposes to establish regular pickup of plans on a consistent basis. BV will also utilize shipping courier at no additional cost to the City and/or designer.

Upon completion of each plan review, BV will forward a copy of the correction list to both the City and the designer by mail. When corrected plans are resubmitted, the firm will either follow the previous procedure, or the applicant may schedule an office visit to go over any corrections in person. BV will forward completed plans once they are stamped and signed by the firm's staff. BV's transmittal forms are customized for use unique to the City.

Electronic Plan Review Capabilities

The proposed personnel have extensive experience using many commonly used electronic plan review and inspection platforms such as **EnerGov**, Citizenserve, CityTech, Accela, ProjectDox, Bluebeam, Central Square, and Cityworks.

BV provides an alternative solution to traditional plan review. By utilizing Adobe Acrobat, the firm's plan reviewers can quickly and accurately review plans for compliance with applicable codes. Plans are submitted as PDF files via a secure and confidential FTP site. These plans are then reviewed by firm staff who are able to place comments and redlines directly on the plans, corresponding to areas needing revisions. Redlined plans with comments are then forwarded to, or placed on the secure FTP site for

the designers, engineers, and architects. The City also has access to the FTP site. Electronic plan submittal and commenting allows for economical movement of plans and quick turnaround, eliminating shipping time and costs. Using Adobe Acrobat software, electronic plans with comments can be viewed and discussed with the tenant, designer, and plan reviewer as needed to resolve issues quickly and efficiently.

BV has successfully implemented and utilized digital plan review in over 60 federal, state, and local agencies for multiple years.

Plan Review Quality Control

As an ISO 9001 certified firm, BV undergoes systematic, independent audits of its management systems to meet rigorous objectives and provide continuous improvement in key areas. The firm consistently incorporates proven best practices and protocols as part of its quality management system to meet and exceed ever-increasing customer requirements. These tools include implementation of an established quality assurance/quality control program using the **BV CARE** program for the intake, tracking, and review of plans to enhance quality and streamline processing/approval; electronic plan review to expedite turnaround times which save time and money; and the utilization of web-based document control system which fosters collaboration, 24/7 access to documents and reports, and enhances overall communication.

To ensure the work assignment is being performed at the highest professional level, BV relies on the management and technical excellence of its personnel and a proven QA/QC program. This assures the quality of all work performed under this contract meets City approval. BV has developed and implemented corporate QA policies, consistent with all applicable federal and state regulatory requirements and standards, covering all aspects of project performance, technical quality, and peer review. These policies are implemented at each professional and technical level to provide a well-balanced, independent QA program, which assures the quality of reports, technical reviews, annuals, and other documentation prepared by BV. This ensures the product is consistent with the established standards from the standpoint of quality, validity, and legal defensibility.

BV's CARE program is a formalized and integrated process whereby Coordination, Analytical, Review, and Expert management/quality control functions are consistently implemented. This system's success is based on thousands of hours of practical experience by the firm's dedicated personnel and their unique ability to interact quickly and efficiently with the City's staff. BV provides the City

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

with a staff extension which will bind the varying interests of the City's operations, its citizens, and legal and regulatory considerations into a dynamic, flexible working system. The specific roles of each of the CARE elements are included below:

- **Coordinator:** BV's clerical staff will handle various administrative functions, such as logging information (project tracking, time budgeting), managing project controls, maintaining and distributing communications, reviewing agendas and ordinance issues, and fielding calls on project status. The Coordinator is the first line of contact for each project submittal.
- **Analyst:** BV's analysts will review submittals, title sheets, and non-design items; maintain files; monitor due dates; monitor contract budget and status tracking reports; and coordinate invoicing. BV analysts also maximize and "right place" staff resources to meet turnaround times in a quality manner. When assigning resubmittals to staff, the Analyst ensures consistency by passing the project to the same reviewer which performed the previous reviews.
- **Reviewer:** BV's experienced plan reviewers will routinely review agency standards, ordinances, guidelines, and checklists; create comments letters; coordinate project return with the coordinator; attend review meetings; and communicate questions/solutions to project stakeholders. Because of the firm's depth of resources and project tools (checklists, corrections letters, etc), reassigned projects can be reviewed without missing deadlines or causing unnecessary rechecks.
- **Expert:** BV experts will provide the final quality assurance review of applicable plans, studies, and reports in accordance with all accepted engineering, building codes of different disciplines, and industry professional practices. They will comply with the applicable regulations; visit the client contact regularly; monitor project progress with the reviewer; disseminate project/agency information to the team; train team members; peer review comments letters; and communicate questions/solutions to stakeholders. Additionally, Experts provide quality assurance reviews to each project which minimizes the number of resubmittals.

INSPECTION SERVICES OVERVIEW

BV is dedicated to being client-focused and customizing the work according to the City's specific needs. The firm can provide inspection services for a single project which presents unique complexities due to its construction or size, or it can provide enough staff to handle all inspection services for an entire jurisdiction. BV's building inspection services can be adjusted to provide a high level of coordination specifically suited to the design-build concept. The firm's inspectors are ICC certified and have extensive experience in the construction trades. Fast-tracked projects may be built into small phases based on incremental design and fabrication steps. In such cases, BV's inspection team keeps daily logs to track corrections and plan review changes.



BV's inspection teams also provide on-call building inspection services to cover staff vacation time, peak workloads, specialized inspection activities, and any other situations which may arise. These activities may include next-day inspections and same-day response to important or urgent requests.

Inspection Methodology

BV can provide the City of Stockbridge with ICC certified personnel who will adhere to the following procedure to deliver building inspection services:

- Read and study project specifications, plans, and drawings to become familiar with project prior to inspection, ensuring structural or architectural changes have been stamped as approved by appropriate authority and recognizing the need for and requiring plan checks for electrical, plumbing, and mechanical code requirements.
- Perform and document inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, zoning ordinances, energy conservation, and disabled access requirements including known local, city, state, and federal requirements.
- Review plans for building construction, plumbing, electrical, and mechanical details prior to making inspection.
- Bring to the attention of the City for approval of certain changes in building, plumbing, mechanical, electrical, and related work consistent with code and ordinance requirements.
- Participate in reviews with fire, health, and other government agency inspectors, as well as owners.

B. DESCRIPTION OF CAPABILITIES, TECHNIQUES, AND RESOURCES

- Maintain a record of non-complying items and follow up to resolution of such items.
- Input inspection results into Citizenserve
- Upon request, the firm will inspect existing buildings for substandard, unsafe conditions.

BUILDING OFFICIAL SERVICES OVERVIEW

BV staff will work directly with the City's staff to prepare accurate interpretations of the Code requirements, to adopt and process new codes and their requirements, and to act as a general point of contact for the jurisdiction. The BV Building Official can provide the support and direction necessary to facilitate timely and efficient work amongst the jurisdictional staff and other departments.

Firm staff is able to analyze applicable ordinances and resolutions of jurisdictions and make recommendations for approval of appropriate code adoptions, amended as necessary in accordance with the applicable code, to implement an effective and compliant code enforcement program. BV staff will keep current on applicable code requirements adopted at the state or federal levels and inform and implement as necessary to keep the jurisdiction compliant.

BV's Building Official has the ability to attend staff, board, and council meetings as required and mutually agreed upon. This individual will oversee other firm staff as well as provide support for City staff, applicants, designers, and contractors to navigate the code. BV's Building Official and support team will be up to date on code changes and will assist in implementing those changes.

Typical duties of the Building Official can include:

- Manage and oversee the Building and Permitting Division in the absence of the City's Building Official
- Guide inspectors and plan reviewers on adopted codes and local amendments
- Make recommendations regarding local amendments and code adoption to the Director of Community Development
- Serve as liaison between BV and the City
- Serve as liaison between the Building and Permitting Division and other City departments
- Attend meetings as requested and agreed upon
- Report Building and Permitting Division activities as requested and agreed upon
- Review engineered plans for residential, commercial, and industrial projects.
- Assess applicant and client satisfaction
- Attend pre-submittal meetings when needed
- Assist in improving the processes and procedures of the Building and Permitting Division, if requested

RESOURCES

Equipment

BV will provide the necessary equipment and uniforms for the firm's plan review and inspection services staff. Additionally, should the City determine the use of specific uniforms and identification badges, BV will adhere to these requirements. BV will supply a cell phone, tablet, and other electronic equipment needed to carry out the scope of work outlined in the contract. The firm will, at the City's request, comply with all open records requests the City receives and the firm will provide IT security associated with data and usage of City and company issued equipment.

Furthermore, all BV inspectors will retain the following equipment while working in the field:

- A vehicle in good operating condition, capable of transporting a ladder
- Safety equipment, including shoes, hardhats, and other related equipment
- Hand tools
- Flashlights
- Tape measure
- Georgia Building Code Books
- Electrical testing equipment

Vehicles

BV will supply vehicles necessary to perform the scope of work. The quantity of the firm's vehicles will be sufficient to provide each inspector with the ability to travel around the City. The vehicles can be marked as inspection staff and use removable magnetic signs as designed by the City to identify themselves. BV will maintain vehicles in a manner acceptable to the City and will be free of any major defects. Each of the firm's team members maintains a valid driver license.

**C. STAFF
SPECIFICALLY
ASSIGNED TO THE
PROJECT**



B U R E A U

V E R I T A

C. STAFF SPECIFICALLY ASSIGNED TO THE PROJECT

STAFF TO BE ASSIGNED TO THE CITY OF STOCKBRIDGE'S PROJECTS

BV has assembled a team of experts who are equipped to facilitate exemplary deliverables associated with the provision of Building Plan Review and Inspection Services to the City of Stockbridge. Each individual brings a wealth of knowledge unmatched by any other company and has been specifically chosen for their experience in performing the required scope of work detailed in the request as well as their extensive list of certifications and licenses. The organizational chart below lists proposed personnel who will be specifically assigned to the proposed projects. Resumes have been included in the following pages which provide the team's qualifications, professional certifications, and recent experience.

BV proposes a highly qualified, multi-faceted core team of professionals dedicated to assisting the City of Stockbridge. The firm's service delivery for the City will be provided out of its office in **Kennesaw, GA** (3380 Chastain Meadows Pkwy., Suite 300, Kennesaw, GA 30144) and augmented by staff located in its **Jefferson, GA** office (67 Athens Street, Jefferson, GA 30549) as needed. This will facilitate quick and efficient responses to all service needs. BV takes pride in its deep pool of highly qualified building safety experts.

BV's offices are strategically located to minimize travel time between projects. The firm's goal is to ensure service delivery for the City will be efficiently managed in the most cost-effective manner possible. BV has assigned key personnel which are readily available to work both on and off-site.

BV possesses the requisite resources and expertise needed to deliver on the full scope of work presented in the City of Stockbridge's Request for Proposals and will not be collaborating with any sub-consultants during the execution of this contract and any project associated with it.



Core Management Team

Van Tran, C.B.O.

Principal-in-Charge

Hal Chitwood, C.B.O.

Business Unit Manager

Susan Carpenter, C.B.O., M.C.P.

**Project Representative/Manager
& Chief Building Official**

Key Project Staff

Murat Kizikli, P.E. (Professional Engineer/Plans Examiner)

Chris Honeycutt (Inspector Manager)

Johnny Lyons (Inspector/Plans Examiner)

John Brown (Plans Examiner)

Confidential (Permit Technician)



**BUREAU
VERITAS**

RESUME

EDUCATION

Bachelor of Arts
Journalism, Marketing

REGISTRATIONS/ CERTIFICATIONS

GSWCC Level IB Certified
Inspector
GSWCC Level II Certified Plans
Examiner
ICC Certified:
Accessibility Inspector/Plans
Examiner
Building Inspector
Building Plans Examiner
Certified Building Code Official
Certified Building Official
Certified Mechanical Code Official
Combination Inspector
Commercial Combination
Inspector Commercial Electrical
Inspector Commercial Energy
Inspector
Commercial Mechanical Inspector
Electrical Inspector
Mechanical Inspector
Mechanical Plans Inspector
Plumbing Inspector
Residential Inspector
Residential Energy Inspector/
Plans Examiner

PROFESSIONAL AFFILIATIONS

GA Environmental Protection
Division (GAEPD)
GA Soil and Water Conservation
Commission GASWCC
International Code Council (ICC)
ICC Region VII
Metro Atlanta Inspectors
Association (MAIA)
Building Officials Association of
GA (BOAG)
National Fire Protection
Association (NFPA)

TOTAL YEARS OF EXPERIENCE

29+

Hal Chitwood, C.B.O.

Business Unit/Program Manager - Georgia Operations

With more than 29 years of experience in the management of people, Hal Chitwood has become very well organized, a self-starter and has grown his ability to strategize and prioritize. He is excellent at multi-tasking, someone who can stay focused under pressure and has highly evolved his listening and communication skills. He has the ability to assess customer needs in a timely and proficient manner, which in turn makes him an excellent leader on projects.

Since joining Bureau Veritas in 2014, Hal has grown the GA Business Unit from two clients to over forty county, municipal and private provider clients. Having worked in public service as a Building Official for 10 years, Hal understands the challenges local governments have in hiring, training and retaining qualified personnel. With a strong desire to provide excellent customer service, Hal has organized a team of professionals who serve multiple clients in the fields of building inspections and plans review, code enforcement, planning and zoning, and land development inspections and plan review.

As the GA Business Unit Manager, Hal's main responsibilities are to increase the value BV brings to the industry by the hiring and training of exceptional professionals, ensuring all clients receive an unmatched experience in customer service and performance, and find solutions for issues that cannot otherwise be resolved at a lower management level. A student of leadership, Hal's desire to care for and provide positive influence to his team has lead to the success of this young Business Unit.

SELECT PROJECT EXPERIENCE

Business Unit / Operations Manager

Bureau Veritas North America, Inc.

2014 - Present

Provides plan reviews and building inspection services for jurisdictions throughout Georgia.

- Develop new business and plan growth strategy for the Business Unit.
- Manage a P & L budget of \$4 million for the Business Unit.
- Consultation with local governments improving customer experience and cost efficient departmental controls.
- Develop training workshops for inspectors, code officials, developers, contractors, engineers and building owners.
- Develop and implement technology solutions for an on-line project tracking system and code compliance reporting system.
- Develop leaders within the Team through an intentional training and mentoring program.
- Responsible for operational and implementation functions of new business development.



**BUREAU
VERITAS**

RESUMÉ

Susan Carpenter, C.B.O., M.C.P.

Project Manager/Representative & Chief Building Official

LICENSES/CERTIFICATIONS

ICC Certified:

Master Code Professional
Housing and Zoning Code
Specialist

Fire Code Specialist

Combination Inspector

Certified Building Official

Building Code Specialist

Commercial Combination
Inspector

Certified Fire Code Official

Fire Plans Examiner

Fire Inspector I

Mechanical Inspector

Housing Code Official

Building Plans Examiner

Residential Plans Examiner

Disaster Response Inspector

ICC/AACE Code Enforcement
Officer

Commercial Energy Inspector

Residential Energy Insp./Plans
Examiner

Commercial Mechanical Inspector

Residential Plumbing Inspector

Zoning Inspector

Residential Building Inspector

Commercial Electrical Inspector

Fire Inspector II

Building Inspector

Plumbing Inspector

Commercial Plumbing Inspector

Accessibility Inspector/Plans
Examiner

ICC/AACE Code Enforcement
Administrator

Residential Combination
Inspector

Susan is a Building Official/Inspector with over 25 years of experience within the field. Susan has been a part of many projects and has proven to be a great leader as well as an excellent team player. Throughout her career, Susan has earned various certifications and licenses. As a Building Official/Inspector, Susan has been able to ensure the structural integrity of any project and perform thorough inspections.

EXPERIENCE:

Area Inspection Manager

Bureau Veritas North America, Inc.

October 2021 - Present

Conducts inspections to ensure building construction is in compliance with the applicable municipal, state, and federal codes and ordinances. Reads and studies project specifications, plans, and drawings to become familiar with the project prior to inspection, confirming structural or architectural changes have been stamped as approved by the relevant authority. Documents inspections on construction projects to determine all aspects of the project such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes, zoning ordinances, energy conservation, and disabled access requirements. Currently works with the following jurisdictions:

- City of Holly Springs, GA
- City of Dallas, GA
- 3rd Party Projects in the City of Atlanta, GA
- 3rd Party Projects in Forsyth County, GA

Chief Building Official/ Project Manager

CPL

2016 - 2021

Oversaw building permitting and inspections departments for multiple jurisdictions.

Chief Building Official

City of Suwanee

2009 - 2016

Oversaw permitting, inspections, and code enforcement departments. Performed commercial and residential building, zoning, and site inspections. Supervised staff and perform plan reviews.

Building Inspector

City of Suwanee

2005 - 2009

Performed inspections for residential and commercial construction projects.



**BUREAU
VERITAS**

RESUMÉ

Susan Carpenter, C.B.O., M.C.P.

Project Manager/Chief Building Official

Commercial Energy Plans
Examiner

Commercial Building Inspector

Residential Electrical Inspector

ICC /AACE Property & Housing

Inspector

Residential Mechanical Inspector

Georgia Association of Code

Enforcement:

Level I and Level Code

Enforcement Officer

Georgia Soil and Water Conserva-
tion Commission:

Level 1B Soil and Erosion

Inspector

American Association of Code

Enforcement:

Master Code Enforcement

Professional

Code Enforcement Officer

City of Suwanee

2004 - 2005

Enforced municipal property maintenance and housing codes.

Research Investigator

Kolb Stewart and Associates

2000 - 2003

Performed background research for insurance investigations.

Code Enforcement Officer

City of Prairie Village/City of Lenexa, KS

1997 - 1998

Enforced municipal property maintenance and housing codes.

PROFESSIONAL AFFILIATIONS

International Code Council

Region VII

Building Officials Association of

Georgia

TOTAL YEARS OF EXPERIENCE

25+



RESUME

Christopher L. Honeycutt Inspections Manager

Christopher has 10 plus years professional and military experience. His area of expertise is in the construction field, combined with years of experience in leadership and team building. Christopher is adept to all types of extreme conditions, working under pressure, with an emphasis on providing a safe work environment.

EDUCATION

Diploma in Aircraft
Structural Technology

LICENSES/CERTIFICATIONS

ICC Certified:
Residential Combination Inspector
Commercial Plumbing Inspector
Plumbing Plans Examiner
NABCEP

PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

TENURE AT BV

8+

TOTAL YEARS OF EXPERIENCE

10+

SELECT PROJECT EXPERIENCE:

Plans Examiner

2021 – Present

Bureau Veritas North America, Inc.

Reviews residential and commercial project plans to ensure compliance with the applicable state of Georgia codes, ordinances, and regulations.

Plans Examiner

2018 – 2021

Fayetteville County, GA

Christopher reviewed building or zoning plans for completeness, accuracy, and conformance to applicable building codes, ordinances, zoning regulations, and international standards.

Infantryman

2013 – 2019

Georgia Army National Guard

As a Sergeant, Christopher was a leader on the fire team. He rendered first aid to anyone that needed assistance as well as aided in the mobilization of vehicles, troops, and weaponry. Christopher also maintained storage of combat weapons and important documents.

Inside Salesman

2016 – 2018

Private Sector

Christopher established friendly relations with customers and maintained ongoing relations. Christopher exhibited exceptional verbal and written communication skills with a high level of confidence. Managed account finances insuring the customer was aware of orders and order dates.

Truck Driver

2015

Private Sector

Christopher transported and handled equipment, insured delivery to customers and maintained DOT compliance while loading and unloading equipment and materials. Performed pre-tip and post-tip inspections.

Carpenter/Team Lead

2011 – 2015

Private Sector

Christopher ensured team members had the proper personal protection equipment. He operated hand and power tools safely and efficiently by utilizing safe practices and procedures.



RESUMÉ

Murat Kizikli, P.E. Structural Engineer

EDUCATION

Bachelor in Civil Engineering

LICENSES/CERTIFICATIONS

Registered Professional Engineer:
GA #PE041193
FL #70087

Florida DBPR:
Standard Inspector
Certified General Contractor

PROFESSIONAL AFFILIATIONS

College of Engineers & Surveyors
of Puerto Rico

Florida Department of Business
and Professional Regulation

TENURE AT BV

5+

TOTAL YEARS OF EXPERIENCE

10+

Murat Kizikli is a licensed professional engineer with more than 10 years designing and inspecting multi-million dollar construction projects.

Throughout his career, Murat has worked with clients, outside agencies, contractors, subcontractors, and in-house resources on a day-to-day basis. He has a proven ability to monitor, update, and meet inspection schedules, bringing projects to conclusion within the anticipated time frames

Murat has also performed and reviewed insurance inspections on a daily basis for both quality and accuracy.

SELECT PROJECT EXPERIENCE:

ELAD Condominiums

Plan Review

Performed plan review services on the design of an 8.8 acre site of proposed new condominiums. The development under ELAD proposes new condos which would average approximately 2,200 square feet each overlooking a picturesque golf course.

Trader Joe's

Boca Raton, FL

Performed plan review and inspections for the grocery chain's Boca Raton location.

The Mark at CityScape

Boca Raton, FL

Performed plan review and inspections for the 12-story luxury apartment building. The complex boasts 208 apartments, 18,000 square feet of retail space and a 686-spot parking garage. It sits on an acre of prime real estate.

Camden Boca Raton

Boca Raton, FL

Performed plan review and inspections for the luxury lifestyle complex which features 261 1-2 bedroom apartment units. Luxurious amenities such as additional digital capabilities, pools and more increased the inspection and plan review services needed for what has been called Boca's most luxurious residential complex.



RESUMÉ

Brett Reed

Inspector/Plans Examiner

Brett Reed has 28 years of experience within different police departments. Brett has worked his way up the ranks and managed to become the City of Covington's only inspector. In this position Brett took on many different roles which gave him the necessary skills to become a well rounded, knowledgeable inspector/plans examiner.

EDUCATION

B.A., Criminology

LICENSES/CERTIFICATIONS

P.O.S.T. (police officer)

ICC Certified:

Residential Plumbing

Electrical

Building

Mechanical

Residential Combo Inspector

Commercial Building inspector

Building Plan Review

Commercial Plumbing inspector

Property Maintenance

Housing Inspector/

Zoning inspector

SELECT PROJECT EXPERIENCE:

Inspector

1998 - Present

City of Covington Police Dept.

Worked in patrol, handling general calls for duty. Started in the housing or property maintenance program (code enforcement) and worked up to the City's only building inspector. Approximately since 2009 became the city's only inspector taking the roll as plan reviewer, inspector, and handling all functions in relation to a building official.

1996 - 1998

Union City Police Dept.

Worked in patrol, handling general calls for duty.

1995 - 1996

City of Conyers Police Dept.

Worked in patrol, handling general calls for duty.

PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

TOTAL YEARS OF EXPERIENCE

28+



**BUREAU
VERITAS**

RESUME

Johnny B. Lyons Building/Construction Inspector

EDUCATION:

A.A., Heating & Air/Electronic
Heating & Air Business
Management Courses

REGISTRATIONS/ CERTIFICATION:

Licensed State Contractor:

GA, #:CN208775

GA, #:CR006980

ICC Certified:

Mechanical Plans Examiner
(expires 05/25/2022)

Mechanical Code Official (expires
05/25/2022)

Mechanical Inspector (expires
05/25/2022)

Residential Combination
Inspector (expires 05/25/2022)

Legal Management

Fundamentals of Erosion control

Southern collage of Technology

GSWCC Certified:

Level IB Erosion inspector

Level I' Certified Planner

Cal OES Storm Damage Safety
Assessment Storm Damage

PROFESSIONAL AFFILIATIONS:

International Code Council (ICC)

Georgia Soil and Water
Conservation Commission
(GSWCC)

TOTAL YEARS OF EXPERIENCE

25+

Johnny has over 25+ years of experience specializing in building inspection and plan review work with thorough knowledge of various codes for building and life safety related ordinances and regulations. Highly skilled Inspector with extensive knowledge of construction and building methods and standards. Expertise in quality assurance systems, with a strong knowledge of Photovoltaic (PV) technologies and installation practices to ensure compliance with product manufacturers' installation instructions, building/electrical/mechanical/plumbing codes and standards, and industry best practices. Works well with complex information deciphering plans and using real world methodologies in inspection procedures. Able to establish and maintain effective working relationships with developers, contractors, architects, engineers, and City staff.

SELECT PROJECT EXPERIENCE

Trades Chief

Gwinnet Co. Planning and Development

2003 - 2019

Oversaw Trade inspectors, setting up routes handling daily & weekly reports of inspection done. Preparing performance appraisals on inspectors annually. Handling complaints and court cases. Inspecting compliance job site and preparing reports.

Senior Mechanical Inspector

Gwinnet Co. Planning and Development

1998 - 2003

Duties include inspecting commercial and residential jobs. Help train inspector I & II in inspect procedures. Maintain inspection route. Schedule appointments, enter inspection into permit plan answer calls and question from builder/customer. Maintain computer and vehicle as need.

Mechanical Inspector II/I

Gwinnet Co. Planning and Development

1995 - 1998

Duties include inspecting commercial and residential jobs. Help train inspector I & II in inspect procedures. Maintain inspection route. Schedule appointments, enter inspection into permit plan answer calls and question from builder/customer. Maintain computer and vehicle as need.

Service Installation Supervisor

Gwinnet Co. Planning and Development

1991 - 1995

Duties included overseeing crews' installation of heating jobs and installing the equipment himself.



**BUREAU
VERITAS**

RESUME

John Brown Plans Examiner

REGISTRATIONS/ CERTIFICATIONS

ICC Certified:

Electrical Plans Examiner

Residential Combination
Inspector

Electrical Code Official

Electrical Inspector

Residential Electrical Inspector

Commercial Electrical Inspector

Georgia Soil & Water Conservation
Commission Level 1B Inspector,

Georgia Soil & Water Conservation
Commission Level 1B Plans
Examiner

PROFESSIONAL AFFILIATIONS

International Code Council (ICC)

Georgia Soil & Water Commission
(GSWCC)

TOTAL YEARS OF EXPERIENCE

33+

John Brown has 33+ years of experience in the construction industry. He has experience serving as a code compliance official as well as a plans examiner. He has experience reviewing mechanical, electrical, and plumbing commercial and residential plans.

SELECT PROJECT EXPERIENCE

Plans Examiner

Bureau Veritas North America, Inc.

Conducts plans examiner and inspector services for various jurisdictions throughout Georgia and the Southeastern United States. Reviews plans for building construction and alterations to ensure compliance with the applicable municipal, state, and federal codes and ordinances. Provides assistance to jurisdictional staff and general public on requirements for applying for construction or alteration permits and the related fees. Works with architects, engineers, designers, builders, property owners, and stakeholders to obtain compliance, making recommendations for resolution. Provided services for the City of Oakwood, GA, Jackson County, GA, Oconee County, GA and the City of Houston, TX.

Planner I

Gwinnett County, GA

Reviewed commercial mechanical, electrical and plumbing plans for the County of Gwinnett.

Inspector III

Gwinnett County, GA

Provided inspection services for the County of Gwinnett.

Electrician II

Gwinnett County, GA

Worked for Gwinnett County Department of Water Resources.



**BUREAU
VERITAS**

RESUMÉ

Confidential Permit Technician

EDUCATION

B.S. Biology

TOTAL YEARS OF EXPERIENCE

19+

SELECT PROJECT EXPERIENCE:

License & Permit/ Planning & Zoning Clerk

Clients Confidential

2001- Present

19 years of experience in permitting and licensing including payment collection, issuing receipts and updating accounts. Issue all types of permits, water, sewer and gas taps. Process and issue alcohol licenses and occupational tax certificates including renewals.

D. REFERENCES



BUREAU

VERITAS

D. REFERENCES

REFERENCES

BV has extensive experience in the provision of Plan Review and Inspection Services throughout the State of Georgia and across the United States. The most important selection criteria for clients who choose BV is expertise. Having provided building and safety services for over a century, the firm is the foremost expert in the field. The firm's greatest asset is its reputation. This reputation comes from the best experts in the industry, all acting with the utmost integrity and ethics. The following provides examples of relevant experience akin to the services being required by the City of Stockbridge.

BUILDING CODE INSPECTIONS

City of Dallas, GA

AGENCY CONTACT: MICHAEL CASH, BUILDING OFFICIAL

ADDRESS: 129 MEMORIAL DRIVE, DALLAS, GA 30132

TELEPHONE: 770.443.8110

EMAIL: MCASH@DALLAS-GA.GOV

DATES OF SERVICES: 2018 – ONGOING

Anchored in Paulding County, the City of Dallas contracted with BV for the provision of building code inspection services. Inspection services are conducted as required by the City's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code, Energy Code, and other related documents as adopted by the City. Inspections are performed daily as needed. Firm inspectors report to the City Manager or their designee to collect inspection requests and upon performing inspections place detailed reports in the permit file and a copy is left on site for the builder. Any violations of the Code or deficiencies are cited with the appropriate code section on the report. Any violations of the Code or concealment of any work prior to approval by BV is reported to the City Manager or their designee. The City of Dallas is the final interpretive authority and the Certificate of Occupancy is issued at the discretion of the City.



COMMERCIAL / INDUSTRIAL AND RESIDENTIAL PLAN REVIEW SERVICES

Cobb County, GA

AGENCY CONTACT: KEVIN GOBBLE, DEVELOPMENT AND INSPECTIONS DIVISION MANAGER

ADDRESS: 1150 POWDER SPRINGS ST., STE 400, MARIETTA, GA 30064

TELEPHONE: 770.528.2060

EMAIL: KEVIN.GOBBLE@COBBCOUNTY.ORG

DATES OF SERVICES: 2021 – ONGOING

BV has been providing Commercial/Industrial and Residential Plan Review Services to Cobb County, GA since 2021. Plan Review services are conducted as required by the County's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code, Energy Code, and other related documents as adopted by the County. The firm's plans examiner returns with comments within 10-14 business days from the date of receiving the plans. Cobb County is notified of the plan review comments and return comments to the applicant. Applicants are responsible for addressing the comments to the satisfaction of the plans examiner. Resubmittals are reviewed with comments or approval returned within 3-5 business days from the date of receiving the resubmittal. Expedited reviews are available upon request and comments are returned within 3 business days. Cobb County retains final interpretive authority over all plans and specifications.



D. REFERENCES

PLAN REVIEW, INSPECTIONS, AND HOUSING REHABILITATION INSPECTIONS

City of Social Circle, GA

AGENCY CONTACT: BARBARA SCHLAGETER, ASSISTANT CLERK AND ZONING ADMINISTRATOR

ADDRESS: 166 N. CHEROKEE ROAD, SOCIAL CIRCLE, GA 30025

TELEPHONE: 770.464.6905

EMAIL: BSCHLAGETER@SOCIALCIRCLEGA.COM

DATES OF SERVICES: 2015 – PRESENT

Located 45 miles east of Atlanta, Social Circle is a historic community in the Historic Heartlands section of Georgia in rural Walton County. BV proudly supports the City's code administration program by providing full service plan review, inspections, and housing rehabilitation inspections. The firm is charged with the enforcement of the provisions of the City of Social Circle's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code, and Energy Code.

Non-structural plan review services are conducted as required by the City of Social Circle's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code, and other provided code related documents, as approved by the City. Applicants are notified of Plan Review Comments and are responsible for addressing comments to the satisfaction of the City. The City has final interpretive authority over all plans and specifications. Permits are issued by the City of Social Circle.

Inspection services are conducted as required by the City of Social Circle's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code. Additionally, Property Maintenance Inspections are conducted in accordance with the International Property Maintenance Code as it pertains to the interior and exterior elements of the structure.



PLAN REVIEW AND INSPECTION SERVICES

Jackson County, GA

AGENCY CONTACT: JAMIE DOVE, PUBLIC DEVELOPMENT MANAGER

ADDRESS: 67 ATHENS STREET, JEFFERSON, GA 30549

TELEPHONE: 706.367.5908

EMAIL: JDOVE@JACKSONCOUNTYGOV.COM

DATES OF SERVICES: 2014 – ONGOING

BV was selected to perform Non-Structural Plan Review and Inspection services as required by Jackson County's Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Fuel Gas Code and Energy Code, and other provided code related documents which are in force or which may be enforced during the term of the contract.

BV personnel which perform plan review and building code inspections possess current licenses issued by the International Code Council and have provided the aforementioned services for numerous projects including residential developments, medical facilities, places of worship, retail establishments, and senior living facilities, among many others. Additionally, the firm utilizes EnerGov to deliver services to Jackson County. Furthermore, in 2021 BV staff began delivering inspections, plan review, and pre-construction meeting leadership on all land development projects for the County.



E. PROOF OF REQUIRED INSURANCE



B U R E A U

V E R I T A

E. PROOF OF REQUIRED INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
01/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. Aon Risk Services Northeast, Inc. NY NY Office One Liberty Plaza 165 Broadway, Suite 3201		CONTACT NAME: PHONE (A/C No. Ext): 866-283-7122 FAX (A/C No.): 800-363-0105 E-MAIL ADDRESS:															
INSURED Bureau Veritas North America, Inc. 67 Athens Street Jefferson GA 30549 USA		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Hartford Fire Insurance Co.</td> <td>19682</td> </tr> <tr> <td>INSURER B: Trumbull Insurance Company</td> <td>27120</td> </tr> <tr> <td>INSURER C: Allianz Global Risks US Insurance Co.</td> <td>35300</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: Hartford Fire Insurance Co.	19682	INSURER B: Trumbull Insurance Company	27120	INSURER C: Allianz Global Risks US Insurance Co.	35300	INSURER D:		INSURER E:		INSURER F:	
INSURER	NAIC #																
INSURER A: Hartford Fire Insurance Co.	19682																
INSURER B: Trumbull Insurance Company	27120																
INSURER C: Allianz Global Risks US Insurance Co.	35300																
INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** 570091304540 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INVR LTR		TYPE OF INSURANCE		ADDITIONAL	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X	COMMERCIAL GENERAL LIABILITY				USL00159322	01/01/2022	01/01/2023	EACH OCCURRENCE	\$2,000,000
		CLAIMS-MADE ☒ OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
									MED EXP (Any one person)	\$10,000
									PERSONAL & ADV INJURY	\$2,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$2,000,000
		POLICY ☒ PRO-JECT ☒ LOC							PRODUCTS - COMPIOP AGG	\$2,000,000
		OTHER:								
A	X	AUTOMOBILE LIABILITY				10 AB 541202 AOS 10 AB 541203 HI	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
		ANY AUTO							BODILY INJURY (Per person)	
		OWNED AUTOS ONLY HIRED AUTOS ONLY							BODILY INJURY (Per accident)	
		SCHEDULED AUTOS NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	
		UMBRELLA LIAB							EACH OCCURRENCE	
		EXCESS LIAB							AGGREGATE	
		DIED RETENTION								
		OCCUR CLAIMS-MADE								
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				10WNS41200 See State Policy Addendum	01/01/2022	01/01/2023	☒ PER STATUTE ☐ OTH	
		ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N	N/A				E.L. EACH ACCIDENT	\$1,000,000
		If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
									E.L. DISEASE-POLICY LIMIT	\$1,000,000
C		Archit&Eng Prof				USF00248022 Claims Made SIR applies per policy terms & conditions	01/01/2022	01/01/2023	Each Claim	\$1,000,000
									Aggregate	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Architects & Engineers policy includes coverage for Professional Liability and Contractors Pollution Liability. Evidence of Insurance.

CERTIFICATE HOLDER

Bureau Veritas North America, Inc.
67 Athens Street
Jefferson GA 30549 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Northeast, Inc.

Holder Identifier :

570091304540
Certificate No :

F. FEE PROPOSAL



BUREAU

VERITAS

F. FEE PROPOSAL

COST SUMMARY

BV's pricing reflects the firm's commitment to the success of City of Stockbridge's projects by helping maintain significant quality and cost saving benefits moving forward. BV is dedicated to working with the City to seamlessly adjust required staffing to appropriately accommodate construction activities. This will not only allow BV to provide services of the highest quality during times of increased workload but also help the City save money during times of decreased service demand.

These include:

- Reduced plan review turnaround times
- Commitment to maintaining the proposed rate structure for the life of the agreement
- Highly qualified staff
- Confidence of working with a well-established consultant in business for over 194 years
- Next day inspections
- Same day inspections for urgent matters

FIXED FEE STRUCTURE FOR SERVICES*	
Building Inspection Fee Per Inspection	\$60.00
Plan Review Fee Per Plan Set	\$250.00
ADDITIONAL HOURLY RATES	
Personnel Classification/Title:	Hourly Rate:
Building Inspector	\$70.00
Commercial Plans Examiner	\$85.00
Mechanical Inspector	\$70.00
Electrical Inspector	\$70.00
Plumbing Inspector	\$70.00
After Hours Inspections	\$110.00
Weekend/Holiday Inspections	\$140.00
Building Official	\$95.00
Permit Technician/Administrative Support	\$65.00

Fees are subject to an annual increase in accordance with CPI

B. ATTACHMENT 2: COST SUMMARY

COST SUMMARY

BV's pricing reflects the firm's commitment to the success of City of Riverdale's projects by helping maintain significant quality and cost saving benefits moving forward. BV is dedicated to working with the City to seamlessly adjust required staffing to appropriately accommodate construction activities. This will not only allow BV to provide services of the highest quality during times of increased workload but also help the City save money during times of decreased service demand.

These include:

- Reduced plan review turnaround times
- Commitment to maintaining the proposed rate structure for the life of the agreement
- Highly qualified staff
- Confidence of working with a well-established consultant in business for over 194 years
- Next day inspections
- Same day inspections for urgent matters

FIXED FEE STRUCTURE FOR SERVICES*	
Combination CBO / Building Inspector / Plans Examiner	\$ 8,000.00 / month
On-site Permit Technician	\$10,400.00 / month
REVENUE SHARE of TOTAL FEES COLLECTED	
Personnel Classification/Title:	Rate:
CBO / Building Inspector / Plans Examiner / Permit Technician	50% of revenue collected per month
After Hours Inspections	\$110.00 / hour (2 hour minimum)
Weekend/Holiday Inspections	\$140.00 / hour (2 hour minimum)

Fees are subject to an annual increase in accordance with CPI



City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☐ ORDINANCE
- ☒ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to award a contract to Whitley Engineering, Inc. for Emergency Services for Civil Engineering plan review and inspections services, etc., effective April 17, 2023. This contract will be in place for up to 6 months and at that time, staff is requesting the option to bring forward a full contract or hire in-house as a part-time position.

BACKGROUND INFORMATION:

The current consultant's contract, SAFEbuilt, expires at April 21, 2023, whereby Whitley Engineering, Inc. is a sub-contractor handling land disturbance permit reviews, inspections, etc. Whitley Engineering, Inc. has done an exceptional job at managing the many land development projects throughout the City and provides a level of responsiveness and customer service needed to effectively and efficiently run land development operations in the City.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. N/A

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



**EMERGENCY CIVIL ENGINEERING SERVICES AGREEMENT
BY AND BETWEEN
WHITLEY ENGINEERING, INC.
AND
THE CITY OF STOCKBRIDGE, GEORGIA**

This Agreement ("Agreement") is made and entered into this _____ day of April, 2023, by and between Whitley Engineering, Inc. (hereinafter, "CONTRACTOR"), and the City of Stockbridge, Georgia (hereinafter, "City") (CONTRACTOR and City sometimes referred to herein as "Parties").

W I T N E S S E T H:

WHEREAS, City desires to engage the services of CONTRACTOR to perform for City services regarding emergency civil engineering services for the City (the "Project"); and

NOW, THEREFORE, in consideration of the promises and mutual agreements herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **Term and Termination.** This Agreement shall commence upon execution of the Agreement by the Parties and shall be on a month-to-month basis. The Agreement shall expire automatically one hundred and eighty (180) days after commencement of the Agreement, provided that the parties have not terminated the Agreement prior to the 180-day period from commencement or otherwise extended the Agreement. This Agreement shall not be extended or renewed for any reason beyond one year from the execution of the Agreement. The City may terminate this Agreement at any time for any reason, with or without cause, by providing the Contractor thirty (30) days advance written notice.

2. **Services.**

(a) Subject to the terms and conditions set forth in this Agreement, City hereby retains CONTRACTOR to provide the services set forth on Exhibit A, which is attached hereto and incorporated herein by reference.

(b) The standard of care applicable to CONTRACTOR's services will be the degree of skill and diligence normally employed by professional contractors performing the same or similar services at the time said services are performed. CONTRACTOR will re-perform any services not meeting this standard without additional compensation. CONTRACTOR warrants that any services it conducts will be adequate and sufficient to accomplish the purposes for which they are performed, and no review or approval thereof by the City shall be deemed to diminish this warranty in any way.

(c) CONTRACTOR shall indemnify and hold harmless the City and its agents and employees (i) from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the Project, provided that

any such claim, damage, loss, expense or attorney's fees is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom, and is caused in whole or in part by any negligent act or omission of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder and (ii) from the inadequacy of the Services performed by CONTRACTOR or anyone for whom CONTRACTOR is responsible. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Clause. In any and all claims against the City or any of its agents or employees, by any employee of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation set forth in this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any Subcontractor under workers' or workman's compensation acts, disability benefit acts or other employee benefit acts.

3. Compensation. CONTRACTOR shall receive compensation from the City as set forth in the attached Exhibit A, which shall be a total monthly cost of \$4,500.00 (four thousand, five hundred dollars and no cents).

4. Miscellaneous.

(a) This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

(b) CONTRACTOR may not assign this Agreement, in whole or in part, without the prior written consent of City. City may assign this Agreement, in whole or in part, without the prior consent of CONTRACTOR; however, City shall provide CONTRACTOR with prior written notice of any such assignment.

(c) This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

(d) The headings contained herein are for the convenience of the parties only and shall not be interpreted to limit or affect in any way the meaning of the language contained in this Agreement.

(e) This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same Agreement. Any signature page of any such counterpart, or any electronic facsimile thereof, may be attached or appended to any other counterpart to complete a fully executed counterpart of this Agreement, and any telecopy or other facsimile transmission of any signature shall be deemed an original and shall bind such party.

(f) If any provision of this Agreement shall be held void, voidable, invalid or inoperative, no other provision of this Agreement shall be affected as a result thereof, and

accordingly, the remaining provisions of this Agreement shall remain in full force and effect as though such void, voidable, invalid or inoperative provision had not been contained herein. If any of the provisions of this Agreement shall be declared unenforceable as to certain parties, then the performance of said provision shall be excused by the parties hereto and the remaining provisions of this Agreement shall remain in full force and effect.

(g) This Agreement, including all exhibits hereto (which are incorporated herein by this reference), contains the entire agreement and understanding concerning the subject matter hereof between the parties hereto. No waiver, termination or discharge of this Agreement, or any of the terms or provisions hereof, shall be binding upon either party hereto unless confirmed in writing. This Agreement may not be modified or amended, except by a writing executed by both parties hereto. No waiver by either party hereto of any term or provision of this Agreement or of any default hereunder shall affect such party's rights thereafter to enforce such term or provision or to exercise any right or remedy in the event of any other default, whether or not similar.

(h) CONTRACTOR shall at all times maintain sufficient liability insurance and payment and performance bonds to cover their services under this Agreement.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties intending to be legally bound hereby, have executed this Agreement as of the date first above written.

WHITLEY ENGINEERING, INC.

By:_____

CITY OF STOCKBRIDGE, GEORGIA

By:_____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

Whitley Engineering, Inc.



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

Proposal for Professional Services
City of Stockbridge
03/15/2023



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

March 15, 2023

Brecca Carter, Director
City of Stockbridge
Department of Community Development
4640 North Henry Boulevard
Stockbridge, Georgia 30281

Dear Mrs. Carter,

Whitley Engineering (*WE*) appreciates the opportunity to work with the City providing civil site development plan reviews and site inspections. *WE* has been in the south Metro Atlanta area for 23 years providing municipal professional engineering consulting services as well as consulting services for private developments.

WE has assisted several municipalities with erosion control inspections/reporting as well as advising the Community Development and Public Works Staff on City Engineering related issues. *WE* also works with several municipalities providing services that include Civil plan review, Erosion/NPDES Program management and inspections, MS4 program oversight, Project Engineering/Management, Public Works oversight, Infrastructure Improvement design, and other professional services. *WE* assisted the Cities of McDonough and Locust Grove in obtaining their MOA with the State.

Our strategy has been to work with local cities providing services related to new development, erosion and sedimentation issues, public works and city engineering related items. *WE* continues to provide professional services to McDonough, Jonesboro, Morrow, Lake City, Lovejoy and Stockbridge at this time.

Thank you for allowing us to work with you. *WE* would appreciate the consideration of continuing that working relationship with you, your staff and the City of Stockbridge. Please contact me should you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads "Mark G. Whitley".

Mark G. Whitley, P.E.
Whitley Engineering, Inc.

Thank you for your business!

One Nation Under God...

Whitley Engineering

Section 1

Company Profile and Background

Whitley Engineering's History & Mission Statement
Whitley Engineering's Professional Services
Whitley Engineering's Current or Recent Projects

Section 2

Qualifications and Project Team

Whitley Engineering's Staffing Capabilities

Section 3

Proposal Summary

Rate Sheet

Section 4

References

Section 1

Section 1

Company Profile and Background

Whitley Engineering's History & Mission Statement
Whitley Engineering's Professional Services
Whitley Engineering's Projects



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

COMPANY INFORMATION

WHITLEY ENGINEERING, INC.

Mailing Address: P. O. Box 893
Hampton, Georgia 30228
Phone: 770-946-0256
Primary Contact: Mark Whitley
Cell Phone: 678-614-42218
Email: mark@whitleyeng.com
Website: www.whitleyeng.com
Federal Tax Id: 58-2575253

FIRM'S MISSION

Whitley Engineering's staff is dedicated to providing professional personal service with integrity and honesty while using sound engineering principles and common sense.

FIRM'S BACKGROUND

Owner, Mark Whitley graduated in 1984 from Auburn University. After being employed with Clayton County as County Engineer and serving as VP for Development for a metro development and building company, Whitley Engineering (*WE*) was founded and incorporated in 2000 (Originally MJZP Engineering, Inc.) by Mark Whitley. *WE* offers services such as land planning, civil site design, civil plan review, municipal/city engineering consulting, capital improvement and infrastructure design, project engineering/management, construction site inspections, NPDES/erosion inspections and monitoring, and other related professional municipal consulting services. *WE* currently provides municipal consulting services to several municipalities in the Henry and Clayton County area. Mark Whitley currently assists several cities with consulting services such as the City of McDonough, Lovejoy, Stockbridge, Lake City, Jonesboro, and others.



Whitley Engineering, Inc.



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

WHITLEY ENGINEERING, INC. MISSION & HISTORY

FIRM'S MISSION

Whitley Engineering's staff is dedicated to providing professional personal service with integrity and honesty while using sound engineering principles and common sense.

FIRM'S BACKGROUND / HISTORY

Owner, Mark Whitley graduated in 1984 from Auburn University. After being employed with Clayton County as County Engineer and serving as VP for Development for a metro development and building company, Whitley Engineering (*WE*) was founded and incorporated in 2000 by Mark Whitley. *WE* offers services such as conceptual site planning and development, civil site design, utility design, municipal consulting, capital improvement design, land development, project engineering and NPDES monitoring and reporting. *WE* currently provides municipal consulting services to several municipalities in the south Metro Atlanta area.

FIRM'S STAFFING CAPABILITIES:

Whitley Engineering currently staffs qualified personnel (staff provided in section 2) that have both the experience and qualifications needed to provide professional civil engineering services as well as other engineering related areas. Mark Whitley is the primary contact for engineering services and Susan Crutchfield is the contact for administration matters. *WE* has no backlog for plan review services and expects that current backlog for design will be minimal by June of 2023. Mark Whitley and other staff assist several cities at their respective City Hall and Public Works offices.

SERVICES PROVIDE by Whitley Engineering Inc.

Professional Services - Municipal

- Project Management/Engineering/Construction Management,
- Civil Plan and Site Development Plan Review,
- SPLOST Management Services,
- Utility Design and Inspections,
- NPDES MS4 Stormwater Reporting and Services,
- Stormwater/Water Quality Studies Design,
- Stormwater/Water Quality Studies Review,
- Erosion Control Plan Review and Inspections,
- Site Development/Construction Inspections,
- Ordinance Review and Support,
- Grant Submittals and Administration,
- Prepare yearly LMIG for GDOT funding for Capital Improvements,
- Engineering Design for Stormwater and Capital Improvement Projects,
- Investigate Stormwater related complaints, and
- Investigate Erosion Control related complaints.

Design

- Civil Site Design
- Conceptual Layouts/Land Planning
- Stormwater Management Facilities
- On-site septic sewer systems
- Municipal/utility design
- Infrastructure design and improvements
- Plot plans

NPDES Services

- Design of Erosion, Sedimentation and Pollution Control Plan (Best Management Practices-BMP's)
- Notice of intent (NOI)
- Evaluate Impaired Stream Segments for NOI
- Stormwater monitoring, sampling, inspections
- Installation and maintenance of BMP's
- Address site issues with local inspectors
- Notice of Termination (NOT)

MS4 Services

- Prepare Storm Water Management Program Annual MS4 Report
- Provide Storm Water inspections and sampling for MS4
- Collect Data for MS4 Reporting and Updating
- Update SWPP
- Prepare SQAP Reports

Project Engineering/Management

- Evaluation of Contracts
- Verify quantities and approve invoices
- Manage onsite operations
- Scheduling construction activities
- Coordinating with local inspectors
- Coordinating with contractors and subcontractors

Other Services

- Grant Writing
- Grant Administration
- Rezoning packages and representation
- Asphalt coring and reporting
- Ordinance updates
- Comprehensive Land Use Plan updates
- Erosion Control installation and maintenance
- Land Surveying (Subcontract)
- Site Development/Construction Services
- Environmental Assessments (Subcontract)
- Geotechnical Investigations (Subcontract)

Section 2

Section 2

Qualifications and Project Team

Whitley Engineering's Staffing Capabilities



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

Organizational Chart

STAFF

Mark G. Whitley, PE (Owner, Vice Pres.) – Team Leader/Project Engineer/Plan Reviews / Construction & Erosion Inspections

Janet Whitley, RN (Owner, Pres.) – Administration

Christopher Mallory – Design Engineer, Project Management, NPDES

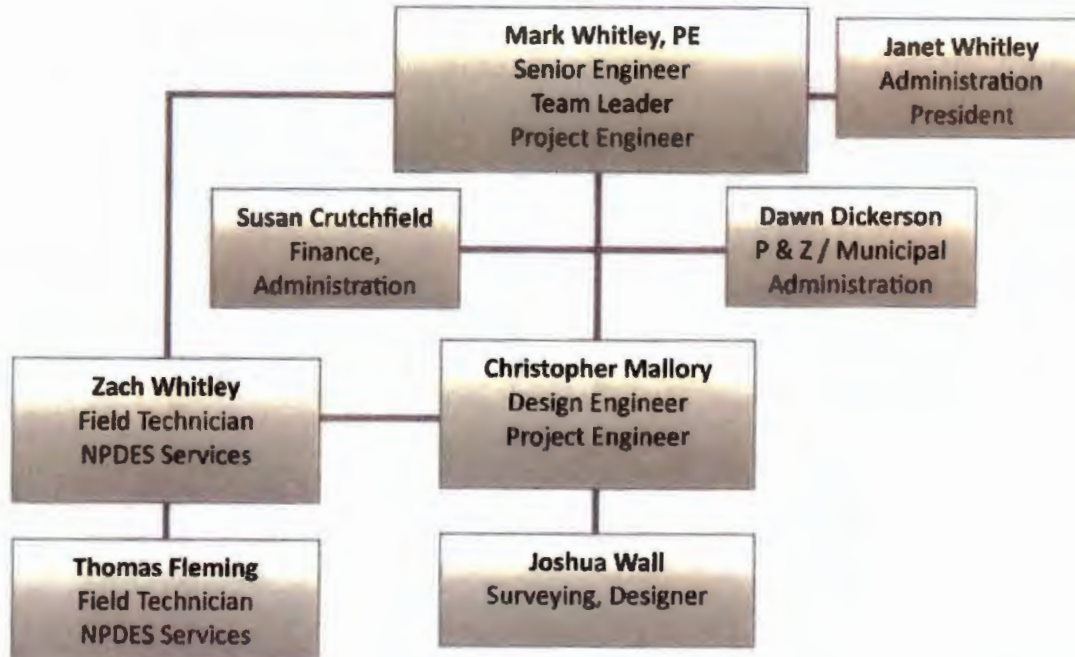
Zachary Whitley – Field Technician / MS4 Services / NPDES / Coring / Inspections / Erosion

Thomas Fleming – Field Tech / MS4 Inspector / NPDES / Construction – Erosion Inspections

Josh Wall – Surveying, Designer

Dawn Dickerson – Planning & Zoning Administrator, Municipal Administrator

Susan Crutchfield – Finance, Administration, Municipal Administrator





Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

PERSONNEL

FIRM'S STAFFING CAPABILITIES:

Whitley Engineering currently staffs qualified personnel that have both the experience and qualifications needed to provide professional civil engineering services as well as other engineering related areas. Mark Whitley is the primary contact for engineering services and Susan Crutchfield is the contact for administration matters. *WE* has no backlog for plan review services and expects that current backlog for design will be minimal by June of 2023. Mark Whitley and other staff assist several cities at their respective City Hall and Public Works offices as well as our main office in Zebulon, Georgia. *WE* has recently moved its office from Hampton to Zebulon. History of the company is provided in the previous section. Employee history is provided in this section.

STAFF

Mark G. Whitley, PE (Owner, Vice Pres.) – Team Leader / Project Engineer / Plan Reviews / Construction & Erosion Inspections

Janet Whitley, RN (Owner, Pres.) – Administration

Christopher Mallory – Design Engineer, Project Management, NPDES

Zachary Whitley – Field Technician / MS4 Services / NPDES / Coring / Inspections / Erosion

Thomas Fleming – Field Tech / MS4 Inspector / NPDES / Construction – Erosion Inspections

Josh Wall – Surveying, Designer

Dawn Dickerson – Planning & Zoning Administrator, Municipal Administrator

Susan Crutchfield – Finance, Administration, Municipal Administrator

WORK EXPERIENCE AND QUALIFICATIONS

Mark G. Whitley, P.E. - Professional Engineer – 38 years of experience in the engineering field with extensive experience working with Clayton County as County Engineer and other engineering positions. Serves as part-time City Engineer for several small cities.

Christopher Mallory, Senior Design Engineer – 7 years of experience as a commercial and residential development designer. BS Degree in Civil Engineering from Southern Polytechnic State University and a US Marine. GSWCC Level 2 Certified Plan Reviewer and previously with Planners and Engineers Collaborative in Marietta before joining the staff of Whitley Engineering in early 2019.

Zachary Whitley, Engineering Technician Part time – 10 years of experience as a field technician, NPDES inspector, Code Enforcement Officer and MS4 technician/data collector. Level IA and IB GSWCC Certified.

Thomas Fleming, NPDES/Stormwater Technician – 44+ years of experience as a NPDES inspector and Stormwater Technician. Level IB and II GSWCC Certified as well as GIS experience. 28 year career with USDA/NRCS as a Conversationist and Environmental advisor. Previously worked with Clayton County as a Plan Reviewer for Civil Plans and as Stormwater Engineer with the City of McDonough Stormwater Department before joining our staff.

Josh Wall, Surveying and Design – 16 years of experience working with surveying and data collection and engineering and surveying design.

Dawn Dickerson – Planning and Zoning, Municipal Administration – 31 years of extensive experience in P&Z related work. Past P&Z Director for Clayton County and Pike County. Extensive work in drafting ordinances, code compliance, DCA/ARC related items, COMP Plans and other related municipal administration issues.

Susan Crutchfield, Finance and Municipal Administration – 30+ years of experience in administration. Extensive experience in customer service, marketing manager, finance and other related administrative issues. Worked with private companies as well as dedicating much of her time as volunteers for several associations.

RESUMES FOR KEY PERSONNEL

MARK G. WHITLEY, P.E. – SENIOR ENGINEER / PRINCIPAL OWNER

Education: B.S. Civil Engineering, Auburn University

Years of Experience: 38 years Civil Engineering

Licenses / Certifications: Professional Civil Engineer, Georgia and Alabama
GSWCC Level 1A Fundamentals
GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer/Designer
Solid Waste Manager/Georgia
Stormwater Inspector/Georgia

SUMMARY OF EXPERIENCE:

Mr. Whitley has over thirty-eight (38) years of experience in the engineering field with extensive experience working with the public sector from the city and local levels to the state. He was County Engineer for Clayton County as well as Solid Waste Manager, Community Development Director, and Transportation Engineer during his fifteen (15) years with the County. His experience includes construction management/inspections for utility and road projects, solid waste management, NPDES management, storm water MS4 management, R/W and road design, public works maintenance, civil plan review, construction development inspections and other related engineering items. He assisted Clayton County with developing subdivision and construction guidelines and specifications, updating environmental ordinances and one of the co-authors of the First Edition of the Georgia Storm Water Manual/Bluebook. Mark currently provides plan review services for local cities, MOA requirements/compliance, detention/water quality/run-off reduction report reviews, NPDES/erosion control reviews, sewer/water/utility review, and other aspects of development. He represents several cities their LIA (Local Issuing Authority) representative with the State. He provides professional engineering services for several cities in the South Metro Atlanta area. He assisted the City of McDonough and Locust Grove with acquiring their Memorandum of Agreement (MOA) with the EPD and provides supporting services for the MOA. He is a Registered Professional Engineer and has Level IA, IB and II GSWCC, Stormwater Inspector Certifications as well as a Certified Solid Waste Manager.

Mr. Whitley also serves as Chairman of the Hampton Downtown Development Authority and Chairman of the Pike County Water and Sewer Authority.

CHRISTOPHER MALLORY – SENIOR DESIGN ENGINEER

Education: B.S. Civil Engineering, Southern Polytechnic State University
Pure Mathematics, Hawaii Pacific University
AA, Gordon College

Years of Experience: 9 years of Civil Engineering

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer

SUMMARY OF EXPERIENCE:

Mr. Mallory has over nine (9) years of Civil Engineering experience. Since 2019, he has been the Senior Project Engineer for Whitley Engineering. Christopher has done Civil Design projects for residential, commercial, and municipal infrastructure projects. He is GSWCC Level 1 Certified Inspector and Level 2 Certified Plan Reviewer.

Prior to joining the Whitley Engineering staff, Mr. Mallory was Project Engineer for Planners and Engineers Collaborative in Peachtree Corners and Marietta for five years. He worked for Engineering Technician for Cardno ATC for a year after being honorably discharged from United States Marine Corps as a Fire Direction Corporal.

Recent Project Experience:

- Overlook at Huntcrest Apartments
- Walker Commons Subdivision
- Jonesboro Package Store
- Church Street Road Widening Project for the City of Lovejoy
- First Choice Auto Care Sewer
- True Light Baptist Church



ZACHARY WHITLEY – FIELD TECHNICIAN / MS4 DATA INSPECTOR / NPDES

Education: Construction

Years of Experience: 20+

Licenses / Certifications: GSWCC Level 1A Certified Inspector
GSWCC Level 1B Certified Inspector/Enforcement

SUMMARY OF EXPERIENCE:

Mr. Whitley has been working as a field technician for over twenty (20) years. Experience includes NPDES/MS4 management services, E&S inspections and reporting, E&S enforcement, Code Enforcement and other related services.

THOMAS FLEMING – FIELD TECHNICIAN /EROSION INSPECTOR AND ENFORCEMENT/E&S PLAN REVIEW

Education: BS Agriculture, University of Georgia
Draftsman, MK Mechanical Contractors
Officers Candidate School, United States Army

Years of Experience: 44+ years Plan Reviews, Erosion & Sediment Control, Design & Conservation Planning

Licenses / Certifications: GSWCC Level 1B Certified Inspector/Enforcement
GSWCC Level 2 Certified Plan Reviewer
GSWCC Level 1A Trainer
CPESC – Certified Professional E&S Control

SUMMARY OF EXPERIENCE:

Mr. Fleming has over forty (40) years of extensive experience in Soil and Erosion Control plan review, planning, solid waste management, NPDES management, storm water inspections, and MS4 management. He has been associated with many projects in the Metro Atlanta area involving land development, project management, enforcement and plan reviews.

Prior to joining the Whitley Engineering staff, Tom had a 28 year career with USDA/NRCS as a conservationist/environmental advisor. He also worked for the City of McDonough in the Stormwater Department for seven (7) years and with the Clayton County Land Development Department for eleven (11) years.

JOSHUA WALL – SURVEYING / DESIGNER

Years of Experience: 23+ years of Surveying and CAD

Licenses / Certifications: Leica System 1200 Real Time Kinematic GPS
GIS / Terramodel CAD

SUMMARY OF EXPERIENCE:

Mr. Wall has been with Whitley Engineering since 2016. He handles all Surveying, simple CAD Designs, and drafting. He has extensive training in surveying, GPS, GIS, ALTA Surveys, Property Boundary line computations, Trimble and Leica RTK, Drafting and CAD. He has worked with execution of boundary, topographic, street-scape, sewer and roadway surveys; 3D laser scanning, Carlson SurvCE data collection, Leica manual and robotic instruments; and utilization of Trimble GPS systems to determine project datum

Prior to joining the staff at Whitley Engineering, Mr. Wall worked in the field for over sixteen (16) years (five as Crew Chief) with Jacobs Engineering and Point to Point Land Surveyors.

DAWN DICKERSON – PLANNING & ZONING, MUNICIPAL ADMINISTRATOR

Years of Experience: 31+ years

SUMMARY OF EXPERIENCE:

Mrs. Dickerson has over thirty-one years of extensive experience in Planning and Zoning related work. Past Planning and Zoning Director for Clayton County and Pike County. She has extensive work in drafting ordinances, code compliance, DCA/ARC related items, COMP Plans and other related municipal administration issues.

SUSAN CRUTCHFIELD – FINANCE, ADMINISTRATOR, MUNICIPAL ADMINSTRATOR

Education: BA COMMUNICATIONS, University of Georgia

Years of Experience: 38 years

SUMMARY OF EXPERIENCE:

Ms. Crutchfield has over thirty-eight (38) years of experience in administrative, customer service and management. For the past five (5) years, she has provided financial oversight, billing, accounts receivables and reporting as well as handling customer service, meeting coordination and other administrative duties for Whitley Engineering. In addition to working with Whitley Engineering, Susan runs her own administrative company for various other small corporations, non-profits and associations.

In her prior work experience, Susan worked in both the public and private sector as well as the non-profit arena. She has written grants, developed Leadership Programs, managed a staff of thirty-two (32) customer service representatives for a large cable company and managed a Small Business Development Center for a Chamber of Commerce.

Section 3

Section 3

Proposal Summary

Whitley Engineering's Rate Sheet



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

Professional Consulting Services – Rates

*Typical Plan Review Rates for Civil Plans/Stormwater Studies for LDP are as follows:
(Plan reviews can be either per type of development or hourly)*

Tertiary Single Lot Residential Plan - \$50 per Lot

Residential Subdivisions:

<i>0-25 Lots</i>	<i>\$1000 per plan</i>
<i>26-50 Lots</i>	<i>\$1400 per plan</i>
<i>51 plus Lots</i>	<i>\$1800 per plan</i>

Multi-Family, Commercial, Industrial Plans

<i>0-5 Acres</i>	<i>\$900 per plan</i>
<i>5-10 Acres</i>	<i>\$1100 per plan</i>
<i>10 +Acres</i>	<i>\$1400 per plan</i>

*Plan reviews include two reviews, phone calls/emails and precon meeting.
Additional reviews are billed at 30%*

*Project Engineering / Management (Infrastructure Projects):
(4%-7% of construction costs (depends on project details))*

Design of Infrastructure Projects -Price dependent on project.

Site Construction Inspections, Erosion Inspections can be lump sum or hourly.

Hourly rates for Professional Services – Consulting

<i>Administrative</i>	<i>\$50 per hour</i>
<i>Field Technician</i>	<i>\$65 per hour</i>
<i>NPDES Inspector (certified)</i>	<i>\$85 per hour</i>
<i>Engineer Design</i>	<i>\$110 per hour</i>
<i>Professional Engineer (registered)</i>	<i>\$125 per hour</i>
<i>Surveying Crew</i>	<i>\$125 per hour</i>

(WE will subcontract survey work that requires a Registered Surveyor)



Whitley Engineering, Inc.

Section 4

Section 4

References

Reference Letter from Mayor Bobby Cartwright
Reference Letter from Charles Reese



Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

References:

Name of Company	City of Lovejoy
Name of Contact Person	Bobby Cartwright, Mayor
Address	P.O. Box 220, Lovejoy, Georgia 30250
Project	East Lovejoy Road Sidewalks
Telephone Number	770-471-2304
Name of Company	City of Jackson
Name of Contact Person	Sylvia Redic, City Manager
Address	134 S. Oak Street, Jackson, GA 30233
Project	City of Morrow Projects
Telephone Number	770-775-7535
Name of Company	City of Lake City
Name of Contact Person	Eddie Robinson, Public Works Director
Address	5455 Jonesboro Road, Lake City, Georgia 30260
Project	Community Park
Telephone Number	404-366-8080
Name of Company	City of McDonough
Name of Contact Person	Charles Reese, Community Development Director
Address	136 Keys Ferry Street, McDonough, Georgia 30253
Project	Fairview Drive and Simpson Street Sidewalks
Telephone Number	770-957-3915



Bobby Cartwright, Mayor

2296 Talmadge Rd.

P.O. Box 220

Lovejoy, GA 30250

770-471-2304 (office)

770-471-6499 (fax)

mayor@cityoflovejoy.com

March 8, 2023

Re: Whitley Engineering, Inc/Mark Whitley, PE

Letter of Reference

Mark Whitley started working as the City Engineer Consultant with the City of Lovejoy in 2005. He and his staff have provided complete engineering services including staffing for plan reviews, permitting, inspections, rezonings, and other related building and community development items. As City Engineer, he and his staff have designed numerous infrastructure projects to include roadway improvements, sidewalks, parks, drainage and other infrastructure improvements. He has also provided project management and engineering for these projects as well as CDBG and TE projects.

His experience and knowledge of the professional services needed to help the City to provide these services to the general public, builders and developers is difficult to find. I would recommend Mark and his company to other Cities that need this type of assistance. Please let me know if I can provide further assistance concerning this matter.

Sincerely

Bobby Cartwright
Mayor



City of McDonough
Community Development
136 Keys Ferry Street, 3rd Floor
McDonough, GA 30253
Phone (678) 432-4622
Email: creese@mcdonoughga.org

Re: Reference Letter
Whitley Engineering, Inc.

To Whom It May Concern:

Mark Whitley, PE/Whitley Engineering, Inc. has been providing Professional Engineering/City Engineering Services for the City of McDonough since 2005. Mark has been an important of the City providing Civil Plan reviews, erosion inspections, construction inspections and other professional related services. He has worked with the City Public Works Department designing infrastructure projects as well as providing project management for these projects. He has assisted the Stormwater Department providing MS4 inspections, MS4 annual reports and addressing various drainage complaints. His professionalism, experience, and integrity have been and continue to be a big asset to the City.

Sincerely,

Charles Reese, Jr. MA MUA
City of McDonough

**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT
AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Locust Grove has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

EIN: 58-2575253 / E-Verify ID: 2044531
Federal Work Authorization/ E-Verify User Identification Number

12/22/22
Date of Authorization

Whitley Engineering, Inc.
Name of Contractor

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March, 15, 2023 in Hampton (city), GA (state).

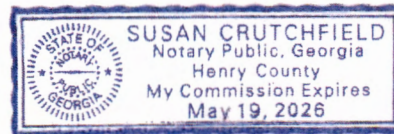
[Signature]
Signature of Authorized Officer or Agent

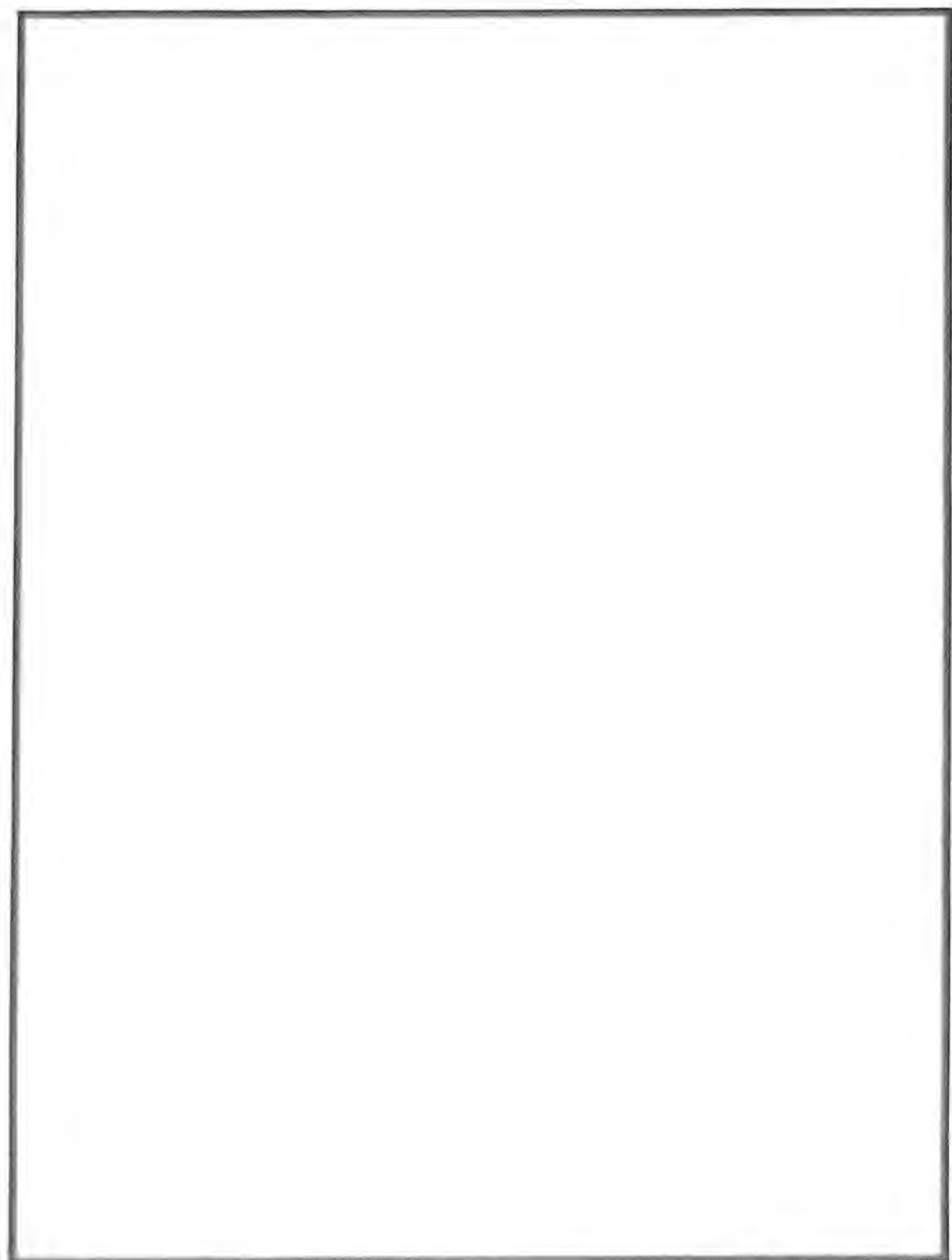
Mark Whitley, Owner / Engineer
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 15 DAY OF March, 2023.

[Signature]
NOTARY PUBLIC

My Commission Expires:
May 19, 2026







Municipal Consulting • Inspections • Design • Review
P. O. Box 893, Hampton, GA 30228
770-946-0256

Professional Consulting Services – Rates

Services to be provided:

Provide Civil Site Plan review,
Erosion & Sedimentation Plan Review for Sites disturbing less than 1 Acre,
Assist the City with the process to obtain a MOA (Memorandum of Agreement) with EPD/NRCS
to provide reviews and approvals of all Erosion Plans for all sites,
Provide site work construction inspections for new developments,
Provide field item punchlist for subdivision final approvals for site development,
Review final plats and preliminary plats,
Review As-Builts and pond certifications,
Attend Team's meetings, office meetings and site meetings per Community Development Director's
request,
Provide erosion and sedimentation/NPDES inspections for compliance with local ordinances as
required by EPD,
Provide weekly erosion inspection reports for active projects,
Advise City of erosion compliance related issues that may result with a Stop Work Order or Citation,
Assist City with required reports (monthly, semi-annual) to NRCS for inspections and reviews,
Advise Community Development Director, Public Works Department, Planning and Zoning
Department and other Departments on items related to site development and construction,

Total Monthly Cost is \$4500

Job Title: Chief Building Official

Class Code: 117

Min. \$74,171.44

Mid. \$94,568.59

Max. \$114,965.73

Job Summary: Under administrative direction of the Director of Community Development, directs, manages, supervises, and coordinates the activities and operations of Inspections within the Community Development Department including plan review, issuance of building permits, and building construction inspection services, and activities through the enforcement of related laws, statutes, codes and ordinances enacted by the state and federal governments as well as the City of Stockbridge; coordinates assigned activities with other divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Director of Community Development.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:

*The following duties are typical for this classification. Incumbents **may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.***

- Assumes management responsibility for assigned services and activities of the Inspections Division including plan review services, permit issuance services, inspection services, code development services, code interpretation services, neighborhood preservation services, code enforcement services; directs the enforcement of law, statutes, codes and ordinances related to building construction, health and safety.
- Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommends and administer policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
- Plans, directs, coordinates, and reviews the work plan for professional and technical employees to ensure that codes are properly enforced with uniformity, equity, and safety; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.

Chief Building Official (cont'd)

- Ensures that the permit process is moving smoothly and implements workflows to mitigate bottlenecks in the application, review and issuance process.
- Manages the license process to ensure coordination with permits and license to maximize accuracy & efficiency.
- Oversees and participates in the development and administration of the Division's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
- Provides technical and professional advice; provides interpretation and decisions on applicable codes, rules, regulations, and technical problems of enforcement; answers procedural questions.
- Proposes and presents fee updates, code updates, and amendments to City codes and ordinances.
- Serves as the liaison for the Inspections Division with other divisions, departments, and outside agencies.
- Serves as staff on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence; prepares and coordinates reports and presentations on current building issues for City Council, community groups, and regulatory agencies as necessary.
- Provides responsible staff assistance to the Director of Community Development; conducts a variety of organizational studies, investigations, and operational studies; assists with a variety of development, capital improvement, code enforcement, and related projects; develops and implements office automation strategies; recommends modifications to Inspections Division programs, policies, and procedures as appropriate.
- Attends and participates in professional group meetings; maintains awareness of new trends and developments in the field of building inspection and code enforcement including legislation, court rulings, and professional practices and techniques; incorporates new development as appropriate.
- Oversees the maintenance of records and files including those related to applications, permits, fees, and correspondence related to building matters; oversees the administration of automated permit tracking and code enforcement case tracking systems.
- Responds to and resolves difficult and sensitive inquiries and complaints including those from citizens, builders, contractors, and engineers.
- Performs other related duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operational characteristics, services, and activities of a comprehensive plan review, permit issuance, and building inspection program.
- Principles and practices of program development and administration.

Chief Building Official (cont'd)

- Principles and practices of municipal budget preparation and administration.
- Principles of supervision, training, and performance evaluation.
- Principles of civil engineering, structural design, engineering mathematics, and soil engineering.
- Methods, materials, and progressive steps used in the construction of buildings and related structures.
- Pertinent building related codes, ordinances, and regulations enforced by the City including the Uniform Building Code, plumbing, electrical, and mechanical codes, zoning ordinances, general land use codes, and related City codes and state mandate regulations.
- Principles and techniques used in building inspection work including those used to examine the quality of work and materials and to detect deviations from plans, regulations, and standard construction practices.
- Fire prevention procedures and practices in new construction.
- Occupational hazards and standard safety procedures.
- Permit processing procedures.
- Building plan review principles and practices.
- Principles and procedures of record keeping and reporting.
- Proficiency with personal computers and Microsoft Office.

Ability to:

- Oversee and participate in the management of a comprehensive building inspection, permit issuance, and plans examination program.
- Oversee, direct, and coordinate the work of lower level staff.
- Select, supervise, train, and evaluate staff.
- Participate in the development and administration of division goals, objectives, and procedures.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Prepare and administer large program budgets.
- Oversee the maintenance of complete and accurate records.
- Prepare clear and concise technical, administrative, and financial reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Understand, interpret, explain, and enforce pertinent federal, state, and local policies, laws, and regulations including provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Analyze, interpret, and accurately check complex building plans, specifications, and calculations.

Chief Building Official (cont'd)

- Enforce necessary information and respond to questions from groups of managers, clients, customers, and the general public.
- Gain cooperation through discussion and persuasion.
- Exercise sound independent judgment.
- Demonstrate an awareness and appreciation of the cultural diversity of the community.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office and field settings and operate office equipment and vehicles; walks on uneven terrain, loose soil, and sloped surfaces; frequent walking, sitting, standing; upward and downward flexion of neck; side-to-side turning of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: Inspectors and Permitting Staff

Chief Building Official (cont'd)

Minimum Qualifications:

- Bachelor's degree from an accredited college or university in building technology, architecture, civil engineering or a related field.
- Six years of increasingly responsible experience in building design, inspection, construction, or structural analysis including two years of administrative and supervisory responsibility.
- Possession of International Code Council (ICC) certification as a Building Inspector.
- Possession of International Code Council (ICC) certification as a Building Official (CBO) is desirable.
- Possession of a valid Georgia Class C driver's license.

CERTIFICATION, LICENSE AND SPECIAL REQUIREMENTS

- The incumbent must possess International Code Council (ICC) certification as a Certified Building Official or be able to obtain certification within twelve (12) months of hire date and ten (10) years of related experience). Certified Commercial Plan Review and Certified Residential Plan Review Licenses are also required. Additionally, the incumbent must have a valid Georgia driver's license and maintain a satisfactory motor vehicle record.

Preferred Qualifications

- Additional training from a recognized institution in architecture, engineering, construction or similar programs is desirable. A degree from an accredited college or university in a related field is preferred.
- Certification or experience as:
 - ICC Property Maintenance & Housing Inspector
 - ICC Certified Building Code Official
 - Experience in code enforcement or certification as a Code Enforcement Officer from the Georgia Association of Code Enforcement (GACE).

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name _____ Date _____

Employee Signature _____



City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☒ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to adopt a new job description, pay range and Organizational Chart for a Chief Building Official, full-time position within the Community Development Department. This position will manage the Building Inspector, Building Permit Coordinator, and Building Permit Technician positions. Staff is recommending approval of this new position.

BACKGROUND INFORMATION:

In previous years, the City of Stockbridge has contracted a third-party building, plan review, inspections consultant firm to handle Building Division functions. However, the ability to move these positions in-house allows for more efficiency, expediency and accuracy when reviewing and issuing permits.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. N/A

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



Proposed pay plan with new postions
4/10/2023

Police	Police Lieutenant	Police Sergeant	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Police	Police Captain	Administrative Manager	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Executive	City Manager	Grants Administrator	116	\$69,973.06	\$89,215.65	\$108,458.24
Police	Police Captain	Police Lieutenant	116	\$69,973.06	\$89,215.65	\$108,458.24
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Community Dev	Community Development Director	Chief Building Official	117	\$74,171.44	\$94,568.59	\$114,965.73
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Information Technology Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Police	Police Major	Police Captain	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Police	Police Chief	Police Major	118	\$79,363.44	\$101,188.39	\$123,013.34
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Human Resources	City Manger	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Public Works	City Manger	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Manager	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Unassigned	Unassigned	Unassigned	103			
Police	Administrative Manager	Records Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Facility Maintenance Supervisor	Facility Maintenance Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Police	Administrative Manager	Records Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Chief Building Official	Permit Technician	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Crime Scene Investigator	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92

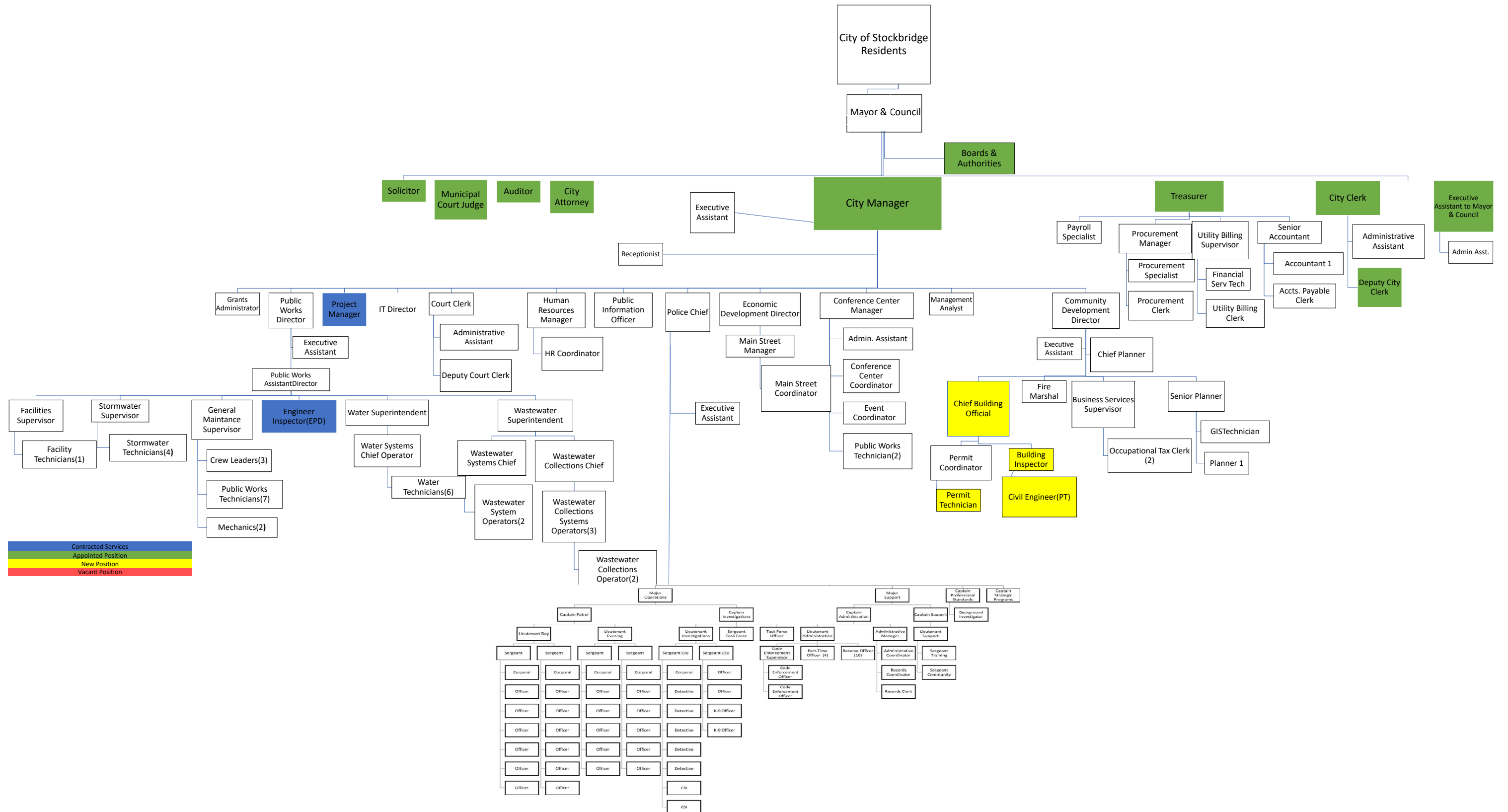
City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Police Officer	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Community Dev	Chief Building Official	Building Inspector	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Detective	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Chief	Executive Assistant to Chief of Police	110	\$49,328.24	\$62,893.51	\$76,458.78
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Crime Scene Investigator	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Police Officer	110	\$49,328.24	\$62,893.51	\$76,458.78
Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Police	Police Sergeant	Police Corporal	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Administration	Treasurer/CFO	Budget Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Executive	City Manager	Management Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
Community Dev	Chief Building Official	Civil Engineer (PT)	113	\$58,750.73	\$74,907.18	\$91,063.63
Unassigned	Unassigned	Unassigned	114			
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Information Technology	Information Technology Director	Network Administrator	115	\$66,012.32	\$84,165.71	\$102,319.09

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Police	Police Lieutenant	Police Sergeant	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Police	Police Captain	Administrative Manager	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Executive	City Manager	Grants Administrator	116	\$69,973.06	\$89,215.65	\$108,458.24
Police	Police Captain	Police Lieutenant	116	\$69,973.06	\$89,215.65	\$108,458.24
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Communnity Dev	Community Development Director	Chief Building Official	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Information Technology Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Police	Police Major	Police Captain	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Police	Police Chief	Police Major	118	\$79,363.44	\$101,188.39	\$123,013.34
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Human Resources	City Manger	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Public Works	City Manger	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

City of Stockbridge Organizational Chart - Drafted 8/30/2022; Revised 4-2023



Job Title: Building Inspector

Class Code: 109

Min. \$46,536.08

Mid. \$59,333.50

Max. \$72,130.92

Job Summary: Under general direction of the Building Official, performs combination inspections of residential, commercial and industrial buildings and structures of all types in the process of construction, alteration, or repair for compliance with the provisions of building, plumbing, electrical, mechanical and zoning codes; assists the public at the permit counter and over the telephone regarding the interpretation of Building Codes and Ordinances.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:

- Inspects building and similar structures that are being constructed, altered, moved or demolished to verify that work being done complies with provisions of building, plumbing, electrical, mechanical and related codes, ordinances and State and Federal construction regulations, and are in accordance with the approved plans and specifications.
- Provides plan check services for compliance with the above codes for minor projects, including but not limited to, residential additions and accessory structures and commercial/industrial tenant improvements.
- Observes conditions and enforces department regulations, City ordinances, building codes, approved plans, specifications, and standards during and after construction.
- Investigates violation complaints of building codes, and recommends compliance procedures to contractors, engineers, architects, owners, and the public.
- Explains code violations to contractors and citizens to ensure corrections are completed in compliance with City ordinances and building codes.
- Issues "Notice of Violation" and/or "Stop Work" orders to persons responsible for code compliances upon obtaining evidence of uncorrected violations; prepares uncorrected violation reports.
- Inspects building sites for proper zoning and setback, and posts building inspection results for permit records.
- If Plan Review is being performed, processes requests for and issues building, improvements, and expansion permits as appropriate to citizens and businesses.
- If Plan Review is being performed, receives and reviews architectural drawings, building plans, soil erosion plans, and related information necessary for code compliance determinations.
- Confers with architects, owners, engineers, contractors and general public on all City and State ordinances and current building code requirements.

- Observes safety practices and advises responsible party at any construction site where safety violations are observed.
- Maintains a variety of files and records related to areas of assignment including permit binders, records of inspections made and actions taken, and plans; inputs and retrieves information into computer databases; prepares reports, correspondence, and a variety of other written materials as requested.
- Performs routine prevention maintenance to the assigned department vehicle.
- Coordinates sanitary systems with Henry County, life safety codes with City Fire Marshal, coordinates meter approvals with utility companies.
- Prepares monthly construction reports and nuisance report updates for administrative and/or judicial authority's access.
- Performs other related duties as assigned.

Knowledge Required by the Position:

- Understand, interpret, explain, and enforce provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Perform the full range of building inspections.
- Read and interpret complex plans and specifications.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and to detect deviations from plans, regulations, and standard construction methods, practices, and requirements.
- Determine that construction systems conform to City code requirements.
- Advise on standard construction methods and requirements.
- Exercise sound and independent judgment.
- Plan and organize daily work schedules and prioritize inspections.
- Respond to requests and inquiries from the general public.
- Maintain complete and accurate records.
- Write routine reports and correspondence.
- Make arithmetical computations rapidly and accurately.
- Safely and effectively operate tools and equipment used in building inspection and the building trades.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Building Inspector (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Job Title: Building Inspector (continued)

Physical Demands: Primary functions require sufficient physical ability to work in an office and field environment. Continuous sitting, reaching below shoulder level, downward flexion of neck. Frequent walking, stationary standing, side-to-side turning of neck; transporting objects weighing up to 10 lbs. distances up to one mile; light grasp and finger press and pinch to manipulate office equipment, writing materials, and computer keyboard. Occasional bending, stooping, squatting, climbing, reaching above and at shoulder level, kneeling, pushing/pulling, twisting at waist, upward flexion of neck; lifting objects weighing up to 10 lbs. from below waist to above shoulder level; moderate handling and fine finger dexterity to manipulate equipment; power grasp to handle equipment and materials; twisting wrist to manipulate tools. Infrequent crawling, balancing above ground; lifting objects weighing 11-25 lbs. from below waist to above shoulder level and transporting distances up to one mile; lifting objects weighing 26-50 lbs. from below waist to chest level; lifting objects weighing 51-75 lbs. from below waist to waist level; transporting objects weighing 26-75 lbs. distances up to two feet; upper body strength to lift/pull own body weight up into an attic or over a fence.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications:

Any combination of education and experience sufficient to successfully perform the essential functions of the job qualifies.

- High school diploma or GED equivalency.

- Three years' experience in construction work, inspections, and code compliances, including attainment of journeyman level experience working in a building trade.
- Possession of International Code Council (ICC) Residential Combination Inspector Certification.
- Minimum of one International Code Council (ICC) Certification is required in at least one of the four disciplines (plumbing, electrical, mechanical or building inspection).
- Possession of a valid Georgia Class C driver's license.

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name _____ Date _____

Employee Signature _____

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Manager	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Unassigned	Unassigned	Unassigned	103			
Police	Administrative Manager	Records Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Facility Maintenance Supervisor	Facility Maintenance Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Police	Administrative Manager	Records Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Chief Building Official	Permit Technician	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Crime Scene Investigator	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92

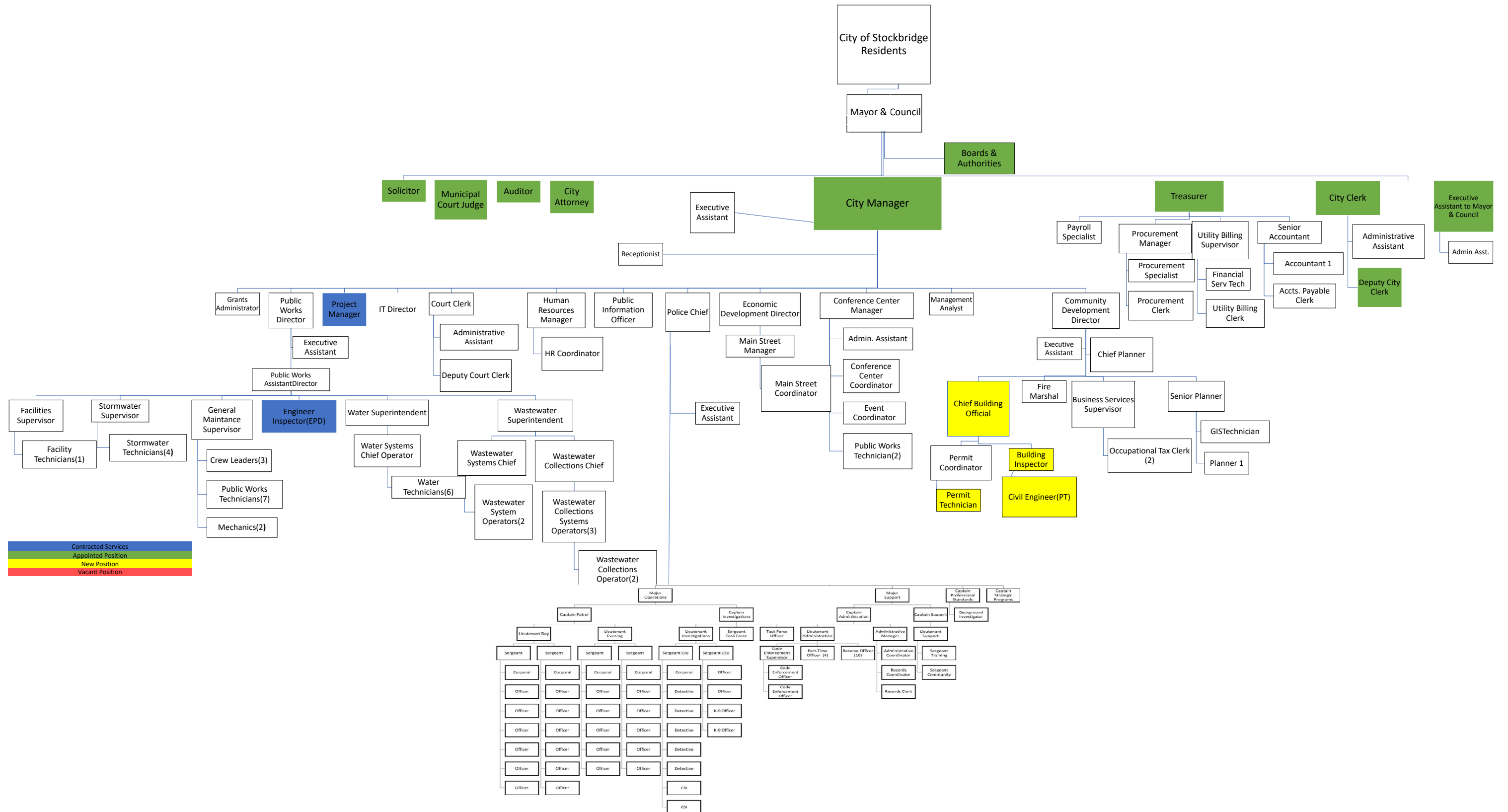
City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Police Officer	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Community Dev	Chief Building Official	Building Inspector	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Detective	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Chief	Executive Assistant to Chief of Police	110	\$49,328.24	\$62,893.51	\$76,458.78
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Crime Scene Investigator	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Police Officer	110	\$49,328.24	\$62,893.51	\$76,458.78
Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Police	Police Sergeant	Police Corporal	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Administration	Treasurer/CFO	Budget Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Executive	City Manager	Management Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
Community Dev	Chief Building Official	Civil Engineer (PT)	113	\$58,750.73	\$74,907.18	\$91,063.63
Unassigned	Unassigned	Unassigned	114			
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Information Technology	Information Technology Director	Network Administrator	115	\$66,012.32	\$84,165.71	\$102,319.09

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Police	Police Lieutenant	Police Sergeant	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Police	Police Captain	Administrative Manager	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Executive	City Manager	Grants Administrator	116	\$69,973.06	\$89,215.65	\$108,458.24
Police	Police Captain	Police Lieutenant	116	\$69,973.06	\$89,215.65	\$108,458.24
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Community Dev	Community Development Director	Chief Building Official	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Information Technology Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Police	Police Major	Police Captain	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Police	Police Chief	Police Major	118	\$79,363.44	\$101,188.39	\$123,013.34
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Human Resources	City Manger	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Public Works	City Manger	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

City of Stockbridge Organizational Chart - Drafted 8/30/2022; Revised 4-2023





City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

- ☐ RESOLUTION
- ☒ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

FUNDING SOURCE

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to adopt a new job description, pay range and Organizational Chart for a Building Inspector, full-time position within the Community Development Department. This position will be managed by the Chief Building Official. Staff is recommending approval of this new position.

BACKGROUND INFORMATION:

In previous years, the City of Stockbridge has contracted a third-party building, plan review, inspections consultant firm to handle Building Division functions. However, the ability to move these positions in-house allows for more efficiency, expediency and accuracy when reviewing and issuing permits.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. *NA*

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



Job Title: Building Permit Technician

Class Code: 108

Min. \$43,901.96

Mid \$55,975.00

Max \$68,048.04

Job Summary: This position is responsible for providing administrative and technical support in one of the following areas: Permitting, Plan Review, Inspections, Planning, Zoning & GIS and general operations. The Permit Technician will work within assigned areas, support the office business, and provide customer service to both internal and external customers. Duties are performed with considerable initiative and independent judgment under the direction of the Chief Building Official and/or the Department head. The incumbent must ensure that best in class customer service is provided to both internal and external customers and also embrace, support, and promote the City's core values, beliefs, and culture.

Class Characteristics: This is the full-performance non-exempt level classification level.

Major Duties:

- Serves as the first point of contact for customers to provide assistance with building permit policies and procedures
- Monitors and makes calls and refers questions to appropriate staff or department.
- Processes building permit and contractor license applications and applicable fees.
- Monitors released meters and records data.
- Records permit information into permitting software database and maintains electronic and hard file property information.
- Assists customers with general instructions on using the on-line permit submittal portal.
- Processes payments and refund requests for department-related fees.
- Updates property files and notifies other departments of property address changes.
- Issues building permits for approved plans and certificates of occupancy for completed projects.
- Informs project applicants of city requirements, processes, and deadlines from time of initial contact to completion of the project

Job Title: Building Permit Technician (continued)

- Processes Planning, Zoning & GIS division permits to include temporary sign and use permits; receives applications and fees at time of submittal.
- Collaborates with the Plans Examiners to respond to permit inquiries and assesses appropriate project valuations and permit fees
- Provides coverage for the division phone lines and front counter
- Scans documents for storage in electronic content management (ECM) database
- Works closely with Building Permit Coordinator on daily tasks.
- Reports weekly to Building Permit Coordinator of plans received which require plan reviews
- Rotates duties with other Permit Technicians monthly
- Routes plans to appropriate personnel for approval.
- Collaborate with customers to schedule inspections.
- Maintains computer files and other manual logs on all building permits and related documents; operate office equipment including computers and supporting spreadsheet, word documents and database applications.
- Updates and maintains contractor registration files for current state and local licensing requirements.
- Performs other related duties as assigned.

Knowledge Required by the Position:

- Knowledge of maintaining zoning, building and permitting files.
- Knowledge of or ability to understand and interpret municipal laws, policies, codes, and regulations.
- Knowledge of or ability to understand modern records management techniques;
- Knowledge of or ability to learn the legal requirements related to keeping and preserving all official building and development records. Follow standardized procedures, building codes, and written/verbal instructions to accomplish assigned tasks.
- Must be able to navigate internet without assistance and have general knowledge of PC use/navigation.
- Ability to communicate clearly and effectively, orally and in writing;
- Ability to read, analyze and interpret complex documents;
- Ability to read and interpret construction blueprints, plans and specifications.

- Ability to maintain confidentiality and exercise considerable skill in handling sensitive information and data.
- Ability to establish and maintain effective working relationships with city officials, employees and the public.
- Ability to provide information and to answer questions pertaining to city planning procedures in a tactful and courteous manner to the general public.
- Consistently demonstrate ability to respond to changing situations in a flexible manner to meet current needs, such as reprioritizing work as necessary.
- Ability to take the initiative to make decisions/choices without direct supervision, determine when to escalate issues to supervisor when required.
- Knowledge of City ordinances, policies, and procedures.
- Ability to carry out oral and written instructions;
- Ability to maintain an organized office environment;
- Ability to exercise judgment to resolve constituent inquiries.

Supervisory Controls: Works under general supervision. Reports to the Chief Building Official or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Job Title: Building Permit Technician (continued)

Complexity: Work consists of a variety of technical and administrative duties. Works independently with minimal supervision or in a team environment.

Personal Contacts: Contacts typically occur with co-workers, developers, builders, and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems, and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: High School Diploma supplemented by one (1) year responsible administrative experience at a building permit counter, or an equivalent combination of education, training, and experience. Experience in a municipal building department preferred. ICC Permit Technician certification preferred; certification required within one year of employment.

Preferred Education & Experience: Associate degree or technical training in construction, building inspections or related fields. International Code Council (ICC) Permit Technician certification preferred. Must have a valid State of Georgia Driver's License, valid Notary Public.

Licensures and Certifications: International Code Council (ICC) Permit Technician certification must be obtained within six (6) months of employment.

Job Description Acknowledgement

I have received, reviewed, and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under all conditions as described.

Employee Name _____ Date _____

Employee Signature _____



City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☒ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to adopt a new job description, pay range and Organizational Chart for a Building Permit Technician, full-time position within the Community Development Department. This position will be managed by the Chief Building Official. Staff is recommending approval of this new position.

BACKGROUND INFORMATION:

In previous years, the City of Stockbridge has contracted a third-party building, plan review, inspections consultant firm to handle Building Division functions. However, the ability to move these positions in-house allows for more efficiency, expediency and accuracy when reviewing and issuing permits.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. N/A

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



Proposed pay plan with new postions
4/10/2023

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Manager	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Unassigned	Unassigned	Unassigned	103			
Police	Administrative Manager	Records Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Facility Maintenance Supervisor	Facility Maintenance Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Police	Administrative Manager	Records Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Chief Building Official	Permit Technician	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Crime Scene Investigator	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Manager	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Unassigned	Unassigned	Unassigned	103			
Police	Administrative Manager	Records Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Facility Maintenance Supervisor	Facility Maintenance Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Police	Administrative Manager	Records Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Chief Building Official	Permit Technician	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Crime Scene Investigator	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92

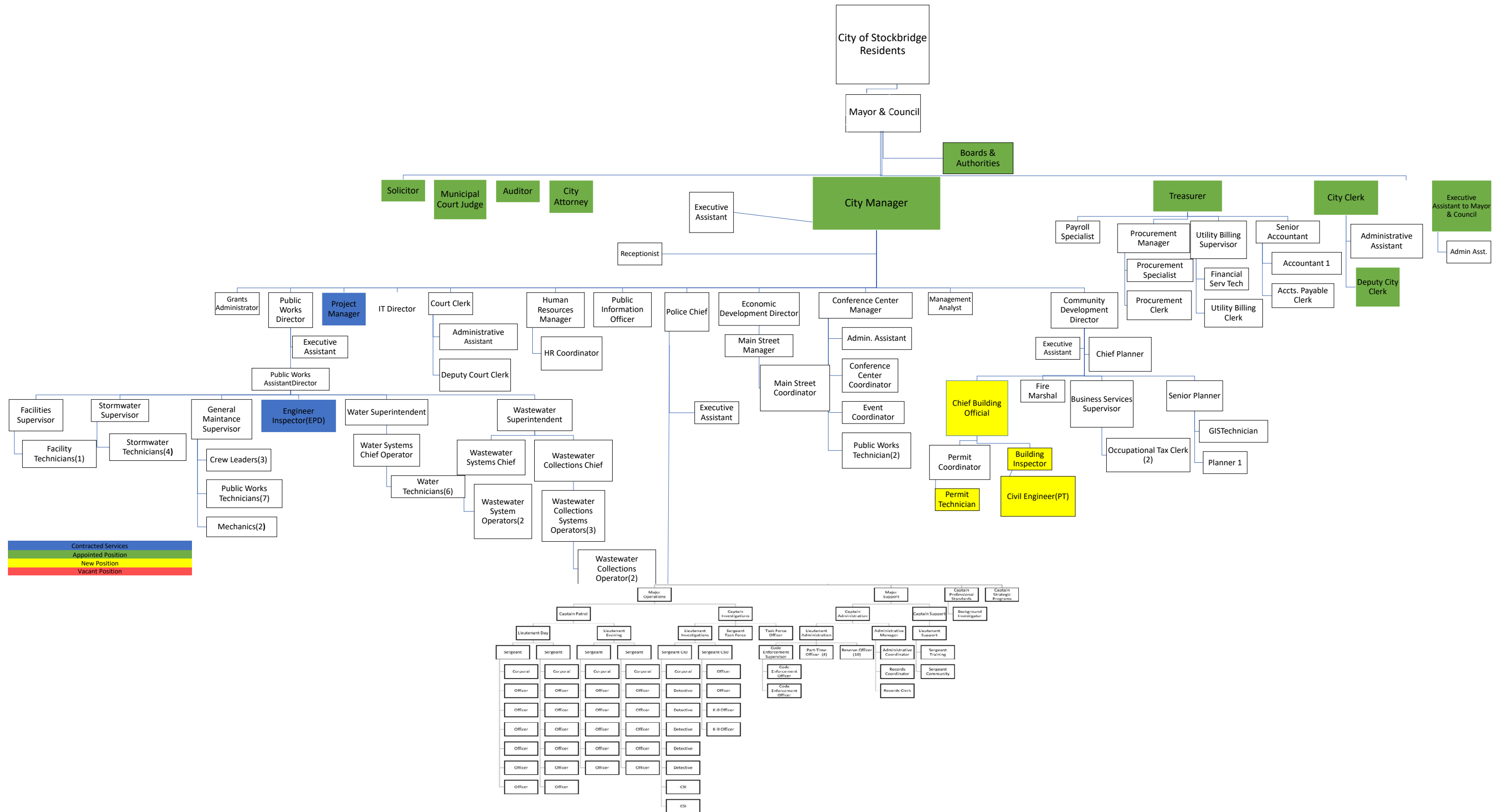
City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Police Officer	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Community Dev	Chief Building Official	Building Inspector	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Detective	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Chief	Executive Assistant to Chief of Police	110	\$49,328.24	\$62,893.51	\$76,458.78
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Crime Scene Investigator	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Police Officer	110	\$49,328.24	\$62,893.51	\$76,458.78
Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Police	Police Sergeant	Police Corporal	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Administration	Treasurer/CFO	Budget Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Executive	City Manager	Management Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
Community Dev	Chief Building Official	Civil Engineer (PT)	113	\$58,750.73	\$74,907.18	\$91,063.63
Unassigned	Unassigned	Unassigned	114			
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Information Technology	Information Technology Director	Network Administrator	115	\$66,012.32	\$84,165.71	\$102,319.09

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Police	Police Lieutenant	Police Sergeant	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Police	Police Captain	Administrative Manager	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Executive	City Manager	Grants Administrator	116	\$69,973.06	\$89,215.65	\$108,458.24
Police	Police Captain	Police Lieutenant	116	\$69,973.06	\$89,215.65	\$108,458.24
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Communnity Dev	Community Development Director	Chief Building Official	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Information Technology Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Police	Police Major	Police Captain	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Police	Police Chief	Police Major	118	\$79,363.44	\$101,188.39	\$123,013.34
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Human Resources	City Manger	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Public Works	City Manger	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

City of Stockbridge Organizational Chart - Drafted 8/30/2022; Revised 4-2023





City of Stockbridge

AGENDA ITEM

MEETING DATE

April 10, 2023

FUNDING SOURCE

- ☐ RESOLUTION
- ☒ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST or TSPLOST
- ☐ ARPA
- ☐ GRANT
- ☐ HOTEL/MOTEL TOURISM
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER:

Brecca R. Carter, Director

DEPARTMENT:

Community Development

ITEM/PROJECT/EVENT:

Council consideration to adopt a new job description, pay range and Organizational Chart for a Civil Engineering, part-time position within the Community Development Department. Staff is requesting the option to hire in-house or contract with a local contractor. No contract will exceed the annual salary, excluding benefits.

BACKGROUND INFORMATION:

With this position being a part-time position, having the option to allow this position to be contracted or brought in-house is ideal for filling the position and allows for more efficiency, expediency and accuracy when reviewing and issuing land disturbance permits. This position would be managed by the Chief Building Official.

APPROVALS: CITY MANAGER

CITY TREASURER

CITY ATTORNEY

GRANTS ADMIN. N/A

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT \$

See attached documentation.

ATTACHMENTS:



Proposed pay plan with new postions

4/10/2023

Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Police Officer	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Community Dev	Chief Building Official	Building Inspector	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Detective	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Chief	Executive Assistant to Chief of Police	110	\$49,328.24	\$62,893.51	\$76,458.78
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Crime Scene Investigator	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Police Officer	110	\$49,328.24	\$62,893.51	\$76,458.78
Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Police	Police Sergeant	Police Corporal	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Administration	Treasurer/CFO	Budget Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Executive	City Manager	Management Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
Community Dev	Chief Building Official	Civil Engineer (PT)	113	\$58,750.73	\$74,907.18	\$91,063.63
Unassigned	Unassigned	Unassigned	114			
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Information Technology	Information Technology Director	Network Administrator	115	\$66,012.32	\$84,165.71	\$102,319.09

Job Title: Civil Engineer (PT)

Class Code: 113

Min. \$58,750.73

Mid \$74,907.18

Max \$91,063.63

Job Summary: Under administrative direction of the Community Development Director, reviews, and participates in the more complex and difficult work of staff responsible for performing professional level duties in support of the City's engineering services and activities including the design, evaluation and construction of street, traffic controls, landscaping, parks, storm drains, sewer, water and other public work projects; participates in reviewing engineering reports, drawings, specifications and calculations for buildings, structures, streets, sewers and other public works facilities to ensure compliance with current industry practices, codes, regulations and ordinances; ensures work quality and adherence to established policies and procedures; and responds to questions and inquiries from the general public, developers, contractors, engineering professionals, and City staff regarding engineering and development projects.

Class Characteristics: This is the full-performance exempt level classification level. The following duties are typical for this classification. Incumbents ***may not perform*** all of the listed duties and/or ***may be required to perform*** additional or different duties from those set forth below to address business needs and changing business practices.

Major Duties:

- Verifies the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensures adherence to safe work practices and procedures.
- Participates in preparing designs and specifications for assigned projects; develops engineering drawings, construction plans, specifications, contract documents, bid documents, calculations, and cost estimates for proposed projects; researches project design requirements; prepares estimates of time and material costs.
- Participates in performing plan check, review and processing of plans and specifications for projects affecting City streets, lighting, storm drainage, sewers, water, traffic, parks and landscape; interprets the application of design criteria; ensures compliance with professional and City standards and practices; coordinates reviews with other departments and agencies.
- Participates in the issuance of various construction permits including encroachment, transportation and grading permits.
- Participates in interpreting, plotting and supervising field survey data; reviews laboratory tests of construction materials; investigates field conditions related to public improvements, and public utilities; investigates field problems affecting property owners, contractors, and maintenance

- **Job Title: Civil Engineer (PT)** (continued)
- operations; works with public or private contractors on public improvements.
- Participates in administering design and construction contracts; maintains logs and tracks bond expiration dates; prepares reports for the Finance Department as required; collects all required inspection approvals; prepares daily progress and final reports; prepares and maintains detail project records and plans; negotiates change orders; responds to RFI and construction correspondence.
- Participates in administering and enforcing City codes and standards on engineering projects; addresses and responds to citizen concerns related to engineering problems.
- Prepares a variety of engineering reports, studies, and technical documentation; utilizes specialized engineering applications, databases, programs and graphics.
- Responds to questions and inquiries from the general public, developers, contractors, engineering professionals and City staff regarding engineering and development projects.
- Participates in preparing special engineering studies and reports.
- Assists in the design and development of public works and utility structures and the preparation of project specifications; consults with contractors; reviews plans submitted by consultants and developers to ensure conformity with established standards and regulations; assists in providing advice and instruction to subordinates on design standards and problems from the planning phase to completion of the project; prepares, reviews and recommends change orders.
- Coordinates assigned activities with consultants, engineers, developers, contractors, other City departments and divisions, and outside agencies.
- Stays abreast of new trends and innovations in the field of civil engineering.
- Performs other duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operations, services, and activities of a municipal engineering design and construction program.
- Principles of supervision and training.
- Modern and complex principles and practices of civil engineering.
- Structural, street, and highway design principles.
- Scientific and mathematical principles as applied to civil engineering work.
- Advanced principles and practices of project management and administration.
- Advanced methods and techniques of contract negotiations and administration.
- Principles and practices of project budget preparation and control.
- Methods, materials, and techniques used in civil engineering projects including those used in the design and construction of development projects.

Job Title: Civil Engineer (PT) (continued)

- Mechanics and properties of materials
- Advanced methods and techniques of engineering plan review and analysis.
- Advanced methods and techniques of conducting site and field investigation.
- Principles and practices of field surveying including topographic and construction surveying.
- Advanced drafting methods, techniques, and equipment including those used in computer-aided drafting.
- Engineering maps and records.
- Recent developments, current literature, and sources of information related to innovations and trends in civil engineering design and development.
- Principles and practices of business correspondence and technical report preparation.
- Modern office procedures, methods, and equipment including computers and supporting word processing, spreadsheet applications, and specialized engineering software programs.
- Principles and practices of geographic information systems programs.
- Occupational health and safety standards.
- Pertinent federal, state, and local codes, laws, and regulations.
- Excellent written and oral speaking skills.
- Interpret, explain, and enforce department policies and procedures.
- Prepare, review, interpret, analyze, and modify engineering plans, drawings, specifications, contract documents, and engineering reports for conformance to professional standards and approved budgets.
- Perform engineering computations and calculations.
- Analyze and evaluate design drawings and specifications.
- Prepare and manage project budgets.
- Negotiate with citizens, property owners, businesses and other agencies.
- Maintain detailed project management records and documentation.
- Prepare clear and concise administrative and technical reports.
- Interpret, apply, and ensure compliance with pertinent federal, state, and local laws, codes, and regulations.
- Interpret, explain and enforce department policies and procedures.
- Administer programs involving Federal, state and local grants.
- Safely and effectively operate engineering tools and equipment.
- Respond to questions and inquiries from variety of sources regarding engineering and development projects.
- Research, review, update, and revise existing ordinances, policies, and design standards.
- Coordinate activities with internal and external agencies and committees.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Civil Engineer (PT) (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office setting and field environment and operate office equipment. Continuous sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils. Frequent side-to-side turning of neck, walking, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

- Minimum five years of increasingly responsible professional civil engineering experience.
- Minimum possession of a valid Georgia Certificate of Registration as an Engineer.
- Possession of a valid Georgia Class C driver's license.

Job Title: Civil Engineer (PT)

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name _____ Date _____

Employee Signature _____

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Manager	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Unassigned	Unassigned	Unassigned	103			
Police	Administrative Manager	Records Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Facility Maintenance Supervisor	Facility Maintenance Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Police	Administrative Manager	Records Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Chief Building Official	Permit Technician	108	\$43,901.96	\$55,975.00	\$68,048.04
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Crime Scene Investigator	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92

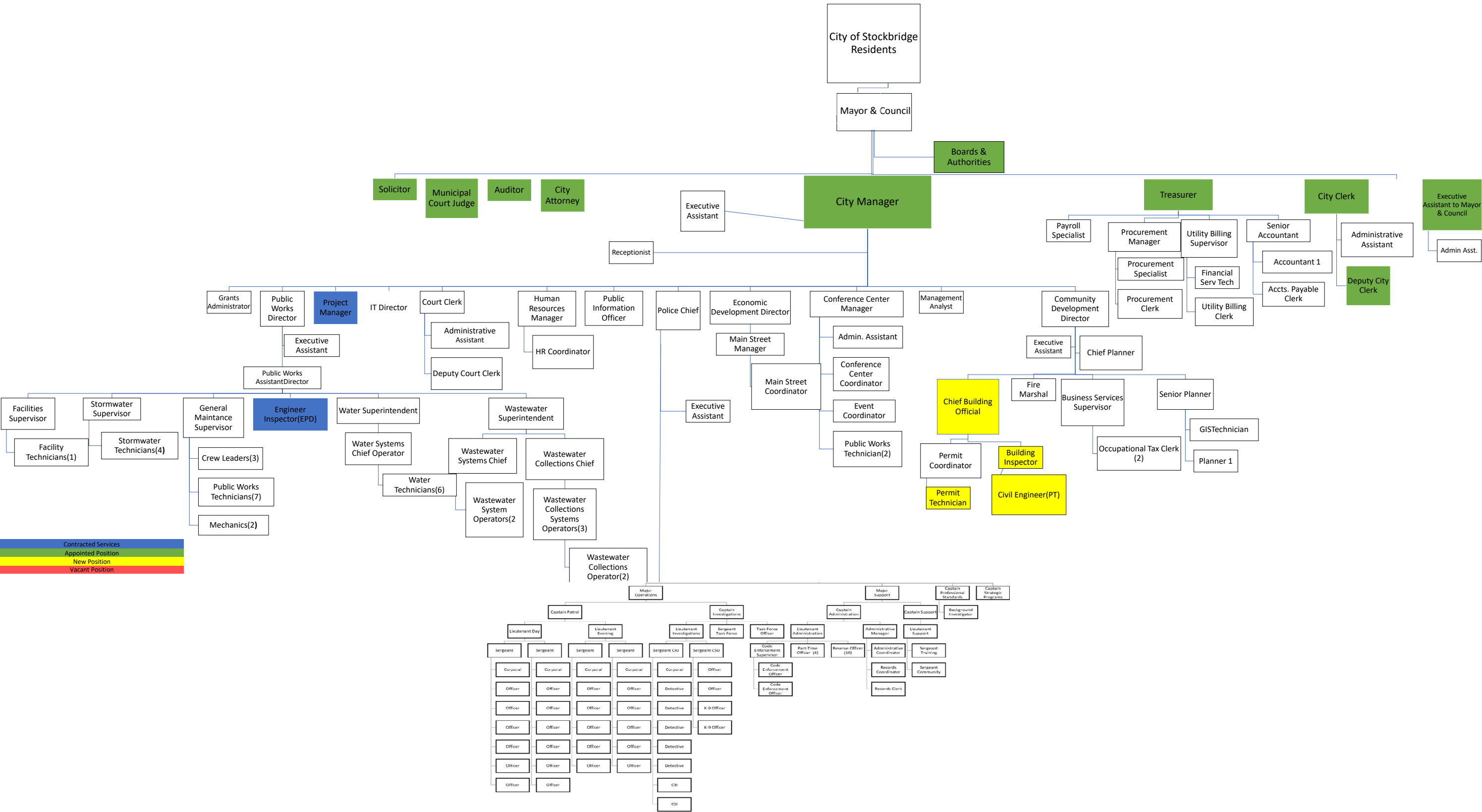
City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Police Officer	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Community Dev	Chief Building Official	Building Inspector	109	\$46,536.08	\$59,333.50	\$72,130.92
Police	Police Sergeant	Detective	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Chief	Executive Assistant to Chief of Police	110	\$49,328.24	\$62,893.51	\$76,458.78
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Crime Scene Investigator	110	\$49,328.24	\$62,893.51	\$76,458.78
Police	Police Sergeant	Senior Police Officer	110	\$49,328.24	\$62,893.51	\$76,458.78
Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Police	Police Sergeant	Police Corporal	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Administration	Treasurer/CFO	Budget Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Executive	City Manager	Management Analyst	113	\$58,750.73	\$74,907.18	\$91,063.63
Community Dev	Chief Building Official	Civil Engineer (PT)	113	\$58,750.73	\$74,907.18	\$91,063.63
Unassigned	Unassigned	Unassigned	114			
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Information Technology	Information Technology Director	Network Administrator	115	\$66,012.32	\$84,165.71	\$102,319.09

City of Stockbridge
Proposed Pay Plan-New Postions , 4/10/2023

Police	Police Lieutenant	Police Sergeant	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Police	Police Captain	Administrative Manager	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Executive	City Manager	Grants Administrator	116	\$69,973.06	\$89,215.65	\$108,458.24
Police	Police Captain	Police Lieutenant	116	\$69,973.06	\$89,215.65	\$108,458.24
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Communnity Dev	Community Development Director	Chief Building Official	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Information Technology Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Police	Police Major	Police Captain	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Police	Police Chief	Police Major	118	\$79,363.44	\$101,188.39	\$123,013.34
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Human Resources	City Manger	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Public Works	City Manger	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

City of Stockbridge Organizational Chart - Drafted 8/30/2022; Revised 4-2023





4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

- Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Committees. The members of the Boards and Committees make decisions and submit recommendations to the City of Stockbridge Mayor and Council. Applicants complete a questionnaire that will assist the Mayor and Council in the review process in determining applicant eligibility requirements and qualifications for Board or Committee membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Antonio Gordon

Occupation: Barbershop Owner Employer: Tony Black Barbershop

Home Address: [REDACTED] City: McDonough Zip: 30252

Home Phone: (404) 444-2515 Home E-Mail: tonyblackbarbershop@gmail.com

Work Phone: (404) 444-2515 Work E-Mail: _____

Cell Phone: (229) 854-9470 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

Tony Black Barbershop 747 Davis Rd. Suite 100
Stockbridge, GA 30281

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Board of Ethics
If applying for the Main Street Advisory Board, which position? _____
(See positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 3 Years 1 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the city? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I own a barbershop in the area, I work hard in my community giving back. I talk to so many people and business owners who wants change. I totally understand the City of Stockbridge policy's and growth development. Working here in Stockbridge has been an honor. I will be a great addition to the team with great work ethic's and professionalism. I believe in giving back and my motto is Each one teach one. I love Stockbridge and want to see Stockbridge grow to ensure every resident is safe and happy to live here in Stockbridge. I would love to work under the directions of the mayor to learn and grow. I am a team leader and follow all rules and regulations to ensure my work is done efficiently. Thanks in advance for this opportunity

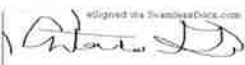
Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

I willing to work any if available

k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed. Members who qualify for elected office shall be removed from the Board/Commission of which they serve.


Signature

Antonio Bernard Gordon
Printed Name

03-22-2023
Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov