



Where Community Connects

STOCKBRIDGE

CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

Councilwoman LaKeisha Gantt

CITY MANAGER

Frederick Gardiner

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

CITY ATTORNEY

Quinton G. Washington

Jeremy T. Berry

**Council Meeting
Agenda
May 9, 2022 6:00 PM**



STOCKBRIDGE CITY HALL

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, MAY 9, 2022 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton G. Washington, City Attorney
Jeremy T. Berry, City Attorney

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Summary Minutes 3/14/2022
- 2 Summary Minutes 3/29/2022

PUBLIC COMMENTS - All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

CEREMONIAL

- 3 Swearing In - Frangela Merritt - Downtown Development Authority Board
- 4 Swearing In - Angela Myers Jenkins and Deron Johnson - Ethics Committee
- 5 Proclamation - Memorial Day 2022

NEW BUSINESS

- 6 Council Consideration to approve the Main Street Advisory Board (MOU) 2022-2023 Memorandum of Understanding - Presented by: Frederick Gardiner

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS - Council meetings will be held in the City Council Chamber and some Board/Committee meetings will continue to take place via Zoom. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

□ Youth Council Meeting, 5:30 p.m. - 2nd Wednesday of each month Levi Meeting Room - City Hall (May 11) □ Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (May 13) □ Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (May 17) □ Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Levi Meeting Room - City Hall (May 17) □ City Council Work Session Meeting, Last Tuesday of each month – City Council Chamber (May 31) □ Planning Commission Meeting, 4th Thursday at 6:30 p.m. Via Zoom – (May 26) □ City Council Meeting, Second Monday of each month – City Council Chamber (June 13)

UPCOMING CITY EVENTS/INITIATIVES • A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service! • Please join Councilwoman Barber for FREE Zumba on Saturdays at Clark Community Park beginning Saturday, May 14, 2022 at 8:00 a.m. • Tasty Tuesday Food Truck Takeover begins Tuesday, May 17, 2022 from 5:30 p.m. – 8:30 p.m. at Clark Park, Tuesday, June 7th and Tuesday, June 14th each day from 5:30 – 8:30 p.m. Come out and enjoy great food and family fun!

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)**ADJOURNMENT**



Where Community Connects
**CITY COUNCIL MEETING
SUMMARY MINUTES**

MONDAY, MARCH 14, 2022 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Danielle Davis, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Blount.

Pledge of Allegiance was recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilman Alexander motioned to amend the Agenda to remove Item #7: Second by Councilman Blount. The motion passed 5-0.

Councilman Alexander motioned to adopt the Agenda: Second by Mayor Pro Tem Thomas. The motion passed 5-0.

Councilman Blount motioned for the adoption of the Minutes: Second by Councilwoman Gantt. The motion passed 5-0.

- 1 - Draft Minutes January 4, 2022
- 2 - Draft Minutes January 10, 2022
- 3 - Draft Minutes January 25, 2022

PUBLIC COMMENTS - All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at:

<https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.

Sunny Randazzo submitted a comment questioning the city's recent retreat, asked the city to address the noise mitigation regarding the Amphitheater prior to the 2022 concerts; and to respond to risqué sponsorship.

CEREMONIAL

4. Women's History Month Proclamation – Read by Mayor Ford

PUBLIC HEARING

5. UNIFIED DEVELOPMENT CODE (UDC)—THIRD READING

The City of Stockbridge Mayor and City Council will review the Community Development Department's proposed new Unified Development Code (UDC), which includes the City's Zoning Code, Sign and Development codes. The new UDC would comprise both an update and a rewriting of the existing UDC for the purposes of 1) making needed corrections and clarifications; 2) revising the allowable zoning districts in the city; and 3) making the document more user-friendly, etc. On September 23, 2021, the Planning Commission recommended adoption of the UDC. At the October 26, 2021 Council meeting, the Council approved for the Legal Team to review the UDC in more detail. Presented by: Brecca Johnson, Director of Community Development and Kc Krzic of the Collaborative Firm

Ms. Johnson referenced the previous Public Hearings, noting in October 2021, the city's Legal Counsel recommended a legal review before adoption, noting the review has been completed.

Ms. Krzic presented the proposed UDC (Unified Development Code) highlighting the change in the number of Zoning Districts from 19 to 13; the document being user-friendly; new Tables for specific use; combined Overlay Districts; the Downtown Village Overlay Districts being clear and concise.

Ms. Johnson introduced Ms. Valerie Ross, who conducted the legal review of the UDC.

Ms. Ross noted the document has been reviewed line by line and referenced the city's Moratoria for "Build to Rent" and referenced HB1093 and SB494 that were pending as of today and we are waiting to see if the bills pass or not to see if this is something the city could do under state law as a municipality; and noted Hookah/cigar bar or lounges are now added in the code and permitted in commercial districts C-2 and C-3.

Councilman Alexander thanked Ms. Johnson, and Ms. Krzic for the updated code as this document will control the standards of what is implemented in the city, asking what area of the code addresses parking lot litter and maintenance to repair potholes, etc., requiring businesses to maintain and cleanup their parking lots as a cost of doing business, and not doing so is unacceptable and asked that the information get out to the business owners as soon and as quickly as possible.

Ms. Krzic noted this would be addressed by the city's Code Enforcement and believes it is under the Environmental section of the code.

Ms. Johnson noted the Code does reference property maintenance and agreed the city's Code Enforcement department would address the unkept business entities.

Mayor Pro Tem Thomas asked if the city could require businesses to have trash receptacles in front of their businesses to encourage patrons to throw away trash and keep it from being tossed in the parking lot.

Ms. Krzic noted the design guidelines require streetscapes to install decorative trash receptacles.

Mr. Gardiner noted he recognizes the issue and noted an example of a strip center with seven businesses and each having a trash receptacle would not be aesthetically pleasing and challenging because there could be the potential of an overflow of garbage and asking business owners to be required to empty the containers throughout the business day, especially during high peak times or peak seasons.

Mayor Pro Tem asked if the strip center owner could be required to have containers in the plaza rather than each of the businesses having an individual container at each business.

Mr. Gardiner noted this would be addressed with the new developments as a good start but does not favor retroactively making this a requirement.

Mayor Pro Tem agreed, noting it is up to the city's Code Enforcement Department to do their part to hold the businesses accountable.

Councilman Blount asked about the city's Donation Boxes where there appears to be more and more of them in the city, while recognizing the need during these times, but asked if the maintenance of the boxes is being addressed in the Code.

Ms. Johnson noted the Donation Box Ordinance requires the box to be registered, the owner have a permitted business license fee and maintain the box.

Councilman Alexander asked if the signage was being addressed in the new code.

Ms. Johnson noted the city's Sign Ordinance has also been update in the UDC and is outlined in the Code.

Public Hearing Open – No Speakers in Favor No Speakers Opposed
Public Hearing Closed

Councilman Alexander motioned to approve the new Unified Development Code (UDC):
Second by Mayor Pro Tem Thomas. The motion passed 5-0.

6. CITY OF STOCKBRIDGE – ADOPTION OF THE OFFICIAL ZONING MAP & OVERLAY DISTRICT MAP– THIRD READING The City of Stockbridge Mayor and City Council will review the proposed Official Zoning Map & Overlay District Map to be amended in conjunction with the Unified Development Code (UDC). This item is running concurrently with the UDC.

Presented by: Brecca Johnson, Director of Community Development and Kc Krzic of the Collaborative Firm

Public Hearing Opened – No Speakers in Favor No Speakers Opposed
Public Hearing Closed

Councilwoman Gantt motioned to approve the proposed Official Zoning Map & Overlay District Map to be amended in conjunction with the Unified Development Code (UDC): Second by Councilwoman Barber. The motion passed 5-0.

Frederick Gardiner, City Manager, introduced the city's Grants Administrator, Kellie Russell who brings over 25 years of experience in grant writing and grants administration having worked for a number of federal, state, and non-profit agencies to include the Justice Department, FEMA, Department of Health and Human Services, and HUD, and has worked on numerous grants related to each of those various different departments from law enforcement grants to the CARES Act to ARPA and state grants such as LMIG (Local Maintenance Improvement Grant); noted Ms. Russell has a Master's Degree in Human Resources from Central Michigan University, and is a member of the National Grants Management Association, and is currently working on her Grants Management Specialist Certification; and asked that everyone welcome her, noting today was her first day where they met to discuss working on the policies and procedures regarding grants to be presented for approval next month; and is looking into police and COVID grants as well.

Mayor Ford welcomed Ms. Russell and thanked her for choosing Stockbridge as her next assignment.

Ms. Russell noted she is happy to be with the team; noted today was her first day with the city and she received a very warm welcome from colleagues and looks forward to working with each of you and doing great things for the city.

NEW BUSINESS

7. Council consideration to Amend Title 9 - Licensing & Regulation, Chap. 9.110 Standards for Certain Businesses to remove hair salons, barbershops & nail salons from the one mile spacing/distance restriction, Section 9.110.030A (1 & 2).
Presented by: Brecca Johnson, Director of Community Development
Item removed from the Agenda

8. Council consideration to approve the Renewal Contract for RFP No. 2020-0027 - Professional Permitting & Building Inspection Services - SAFEbuilt

Presented by: Brecca Johnson, Director of Community Development

Ms. Johnson noted staff is requesting to renew the contract with SAFEbuilt which manages the city's permitting, plan reviews, inspections, and civil engineering for all residential, industrial, and commercial plans; and noted she was able to negotiate for a reduction for the overall cost of revenue payment to SAFEbuilt from 60/40 to 55/45.

Councilman Alexander noted he has heard of issues in the permitting office from developers in terms of overall timeliness and inquired if deadlines are given and if SAFEbuilt has any contact with the public.

Ms. Johnson noted plan review, both residential and commercial, are being reviewed by multiple reviewers and simultaneously by the Fire Chief, Engineer, Building Inspector

and the Planning and Zoning department with staff having a turn around time between 10-15 business days; however, the ultimate goal is to have plans back within ten business days. Ms. Johnson also noted plans are submitted to the permitting department in which SAFEbuilt staff processes where the plans are then uploaded and reviewed by city staff who submits comments back to the developer, if necessary.

Councilman Alexander noted it might be helpful to familiarize people with the process.

Ms. Johnson noted there are plans to do a roll out soon.

Councilwoman Gantt expressed she too has heard complaints from developers and inquired with who would the developers go to get a call back or questions answered.

Ms. Johnson noted she has always made herself available, returns all emails and phone calls, and noted her contact information is online and stated she has not heard of any complaints.

Mayor Pro Tem Thomas thanked Ms. Johnson for entertaining his questions and understands it will take time to build the permitting department to stand on its own.

Councilwoman Barber motioned to approve the Renewal Contract for RFP No. 2020-0027 - Professional Permitting & Building Inspection Services – SAFEbuilt: Second by Councilwoman Gantt. The motion passed 5-0.

9. Council consideration to approve the purchase of Phosphorus CC2050 removal chemical from CedarChem in the amount of \$40,000.00. The funding source is from Sewer Department budgeted funds.

Presented by: Decius Aaron, Public Works Director and Brad Holtsinger, Wastewater
Mr. Holtsinger noted this is a product used to remove phosphorus which is a parameter set by the EPD permit and after several tests, this product is the recommended choice.

Councilwoman Barber motioned to approve the purchase of Phosphorus CC2050 removal chemical from CedarChem in the amount of \$40,000.00: Second by Councilman Alexander. The Motion passed 5-0.

10. Council Consideration to approve the FY2023 LMIG (Local Maintenance & Improvement Grant) list.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted the list of streets was generated from the recent updated streets and sidewalks assessment and will also start the process to get out the 2023 LMIG program running. Mr. Aaron noted the proposed streets for resurfacing are: Cheyenne Lane (from Summerhill Circle to Banks Road in the Summerhill subdivision); Lorraine Lane (from Summerhill Circle to the cul-de-sac in the Summerhill subdivision); Sawtooth Lane (from McKinley Loop to Aspen Brook Drive in the Summit); Pine Knoll Trace (from Windsong Drive to cul-de-sac in the Windsong subdivision); Ashland Grove (from Windsong Drive to Sycamore Walk in the Windsong subdivision); Piccadilly Circle (from Buckingham Place to cul-de-sac in Wingate enclave); Borrington Lane (from Piccadilly Circle to Kent Manor in the Wingate subdivision); Ventura Trail (from Brentwood Pkwy to cul-de-sac in the Brentwood subdivision); Bay Court Drive (from cul-de-sac to cul-de-sac in Bay Court

subdivision); Bay Cove Court (from Bay Cove Drive to cul-de-sac in the Bay Court subdivision); Bay Cove Drive (from Tye Street cul-de-sac in the Bay Court subdivision); Appleton Blvd. (from Flippen Road to cul-de-sac in the Appleton subdivision); Grandiflora Drive (from SR 42 to Grandiflora Drive in the Magnolia's); North Bridge Drive (from Flippen Road to cul-de-sac in the North Bridge Station; Applegate Lane (from Nightwind Way to Winter View Way in Monarch Village); Breakwater Trail (from Parkwood Drive to cul-de-sac in Monarch Village) and MLK. Sr. Heritage Trail (from Rock Quarry Road to S. Berry Street) and equals 4.66 miles.

Councilwoman Barber inquired if the resurfacing would be paid with grant funds.

Mr. Aaron noted a portion would be paid by grant funds from GDOT and the city would use SPLOST funding for the balance.

Councilman Blount motioned to approve FY2023 LMIG (Local Maintenance & Improvement Grant) street list: Second by Councilwoman Gantt. The motion passed 5-0.

11. Council consideration to approve the purchase Elgin Regen X Street Sweeper under Georgia statewide contract number 99999-001-SPD0000177-0009 with Environmental Products Group in the amount of \$267,450.00. Funding source is from Stormwater Department budgeted funds.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted city streets are swept four times a year with major thoroughfares being swept monthly; noted there were concerns with the number of times the streets are swept and is therefore making a request to add an additional street sweeper to increase the frequency of services.

Mayor Pro Tem Thomas inquired as to how much more often would the neighborhood streets be swept with the addition of this equipment.

Mr. Aaron noted the frequency would double to start and noted staff would review the matrix and then determine if additional sweeping needs to be scheduled.

Councilman Alexander expressed there were conversations of having someone sweep daily and inquired with Mr. Aaron if he has the staff to sweep daily.

Mr. Aaron noted the current street sweeper is used daily when not in the shop and is also used at night to sweep the thoroughfares and high traffic areas quarterly.

Councilman Alexander inquired on the agreed upon numbers with the commercial corridors such as Eagles Landing Pkwy and Hudson Bridge Rd.

Mr. Aaron noted he would have to look at the matrix and would have to first make sure they are complying with the EPA permit and noted street sweep is not for esthetics, but for stormwater pollution prevention.

Mr. Gardiner noted the street sweepers tend to break down easily and staff would need time assessing to see how they are made and how they will work.

Mayor Pro Tem Thomas inquired if they would be used simultaneously or would be alternated.

Mr. Aaron noted they both would run at the same time.

Councilwoman Barber inquired on the warranty of the proposed equipment.

Mr. Aaron noted there is a one (1) year manufacturer's warranty with the option of purchasing and extended warranty.

Councilman Blount motioned to approve the purchase Elgin Regen X Street Sweeper under Georgia statewide contract number 99999-001-SPD0000177-0009 with Environmental Products Group in the amount of \$267,450.00: Second by Councilman Alexander. The motion passed 4-0 (Gantt was not present for the vote).

COMMENTS FROM THE MAYOR

Mayor Ford noted we are approaching two years for the pandemic with wearing masks, and vaccinations, which hopefully is coming to an end soon; noted the Henry County Department of Health located at 135 Henry Pkwy., can be contacted at 470-664-0005 to schedule the Pfizer or Moderna vaccination and you can also get tested there as well; noted you can also request the 4-pack free COVID testing kit, up to 2 packs for 4 kits per household by calling 80-232-0233; referenced the recent groundbreaking development event that took place last Friday at Bridges at Argento by the Sterling Group and will be a \$50 million dollar Luxury Apartments with retail, and shops mixed-use development and looks forward to future development of the Jodeco site.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Mar 15)
- Planning Commission Meeting, 4th Thursday at 6:30 p.m. Via Zoom – (Mar 24)
- City Council Work Session Meeting, Last Tuesday of each month – Via Zoom (Mar 29)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (April 8)
- City Council Meeting, Second Monday of each month – Via Zoom (April 11)
- Youth Council Meeting, 5:30 p.m. - 2nd Wednesday of each month Levi Meeting Room - City Hall (April 13)
- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Patrick Henry Meeting Room - City Hall (April 19)

UPCOMING CITY EVENTS/INITIATIVES

- A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service!
- Please join Stockbridge Councilman Elton Alexander on this Saturday, March 19, 2022, from 9 am to 11 am for his Keep Stockbridge Beautiful initiative (attendees should park cars in the At Home parking lot). Meet at Highway 138 and I-75 in Stockbridge to participate. Attendees should dress comfortable for the community activity.
- The Stockbridge Youth Council will host its 2nd Annual March Madness Event, Saturday, March 19, 2022, from 10am - 4pm at the Jimmy Lee Smith Recreation Center located at 5883 Hwy 155 N. Stockbridge, GA 30281. Please contact Youth Council Staff Liaison, Randi Rainey at 770-389-7900 ext. 264 for more information.
- Here is your opportunity to Meet the Mayor, and voice your questions and/or concerns Tuesday, March 22, 2022 from 10 a.m. to noon. Call Zenovia Pearson to schedule an appointment. 770-389-7900 ext. 248.

Councilman Blount noted he was attending the National League of Cities conference in Washington, DC and plans to bring information on Infrastructure Funding back to the Council.

Councilman Alexander thanked everyone who assisted on the Women's History Month Committee; noted the video of the program will air on the city's Facebook page on Thursday, March 17, 2022 at 7pm and asked that each honoree and committee member receive a copy of the 2022 proclamation.

Councilman Alexander motioned to convene Executive Session for Personnel, Litigation and Real Estate: Second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Thomas motioned to end Executive Session: Second by Councilwoman Barber. The motion passed 4-0 (Councilman Blount was not in attendance for the vote).

Mayor Pro Tem Thomas motioned to end Executive Session: Second by Councilwoman Barber. The motion passed 4-0 (Councilman Blount was not in attendance for the vote).

Councilman Alexander motioned to adjourn: Second by Mayor Pro Tem Thomas. The motion passed 4-0 (Councilman Blount was not in attendance for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



Where Community Connects
WORK SESSION MEETING
SUMMARY MINUTES

TUESDAY, MARCH 29, 2022 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Pro Tem Thomas.

Pledge of Allegiance recited by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilwoman Gantt motioned to adopt the Agenda; Second by Councilman Blount. The motion passed 5-0.

REVIEW OF THE MINUTES No Action

1 - Draft Minutes February 14, 2022

2 - Draft Minutes February 22, 2022

PUBLIC COMMENTS - All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at:

<https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.

Sunny Randazzo referenced the Agenda where the mitigation of the Amphitheater noise had not been included for discussion and asked the city to address the problem;

recommended hiring a sound expert; and recommended the city's Food Truck event at the park in the same manner as the Halloween event as the model.

NEW BUSINESS

3. Council Consideration to approve the award of RFP 2021-0010 for the Ted Strickland Community Center renovation to McWright, LLC in the amount of \$407,000.00 for the Economic Development and Main Street Offices and Welcome Center. Funding Source: Building Improvements Budget.

Presented by: Alan Peterson, Economic Development Director and Kira Harris-Braggs, Main Street Program Manager

Ms. Harris-Braggs presented a rendering and overview of the proposed repurposing and remodeling of the Ted Strickland Center; noted the current floor plan includes open space, restrooms, storage area, kitchen and mechanical closet; and presented the proposed floor plan that would include a lobby with reception area, conference room, four (4) office spaces, breakroom, work area, storage space and coat closet; noted McWright, LLC. Is the recommended contractor with a renovation price of \$407,000.00 for the remodel and funding would come from the Ted Strickland building Improvements, which is a part of Capital Funding backed by SPLOST IV.

Councilwoman Barber asked Mr. Wiggins, for the budgeted amount for the project.

Mr. Wiggins noted it was budgeted for \$444,000 and includes everything dealing with construction costs.

Councilman Alexander inquired on how the space would be utilized and a timeline of completion.

Ms. Harris-Braggs noted the space would be used for Main Street, Economic Development offices and to be able to meet with perspective business investors, and hold Downtown Development Board meetings, and be a Welcome Center in the downtown, and upon the executed contract, the remodel could take between 90-120 days to complete.

Councilman Blount noted concerns about storage space and inquired on how large the storage space would be.

Ms. Harris-Braggs noted the storage space will be 62' sq. ft. with additional cabinets and shelving throughout the facility.

Mayor Pro Tem Thomas inquired on the plan for community meetings and focus groups meetings.

Ms. Harris-Braggs noted the conference/board room would be the place for small business owners to hold their meetings and hopes to be able to host classes and noted proposed table for the conference room can expand or be broken down for various seating arrangements.

Councilwoman Barber motioned to approve the award of RFP 2021-0010 for the Ted Strickland Community Center renovation to McWright, LLC in the amount of \$407,000.00 for the Economic Development and Main Street Offices and Welcome Center: Second by Mayor Pro Tem Thomas. The motion passed 5-0.

4. Council Consideration to approve the Sewer Department's request to renew the term contract for Request for Proposal No. 2018-001Q Special Non-Hazardous Waste Service Agreement between Republic Services and the City of Stockbridge in the amount of \$35,000.00. Funding Source: Sewer Department Budget.

Presented by: Decius Aaron, Public Works Director and Brad Holtsinger, Wastewater Superintendent

Mr. Holtsinger Superintendent noted the contract renewal would allow the city to transport "sludge" to a landfill when weather doesn't permit, or the farmland is not suitable.

Councilwoman Barber inquired if the contract was annually or monthly and when would the contract end.

Mr. Aaron noted it would be an annual contract and it would expire in 2023 seeing it goes budget year to budget year and is not a mid-year renewal and will add months to get to 2023.

Councilman Blount motioned to approve the Sewer Department's request to renew the term contract for Request for Proposal No. 2018-001Q Special Non-Hazardous Waste Service Agreement between Republic Services and the City of Stockbridge in the amount of \$35,000.00: Second by Councilwoman Gantt. The motion passed 4-0-1 (Barber Abstained noting there was not sufficient information provided).

5. Council consideration to the renewal of term contract No. 2019-0022P – Facility Maintenance Solutions/Groundskeeper Landscaper, between CGL Facilities Management, LLC, and the City of Stockbridge in the amount of \$300,000.00 Funding Source: Public Works Department Budget

Presented by: Decius Aaron, Public Works

Mr. Aaron noted Council approved the budget last month in the amount of \$300,000, and staff is asking for approval to renew the contract with CGL to continue Right-A-Way Maintenance.

Councilwoman Barber inquired if there was increase from the previous year.

Mr. Aaron noted there has been an increase due to materials and fuel increasing and extra roads added from the county with the last SDS (Service Delivery Strategy) Agreement with the County.

Councilman Alexander motioned to approve to the renewal of term contract No. 2019-0022P – Facility Maintenance Solutions/Groundskeeper Landscaper, between CGL Facilities Management, LLC, and the City of Stockbridge in the amount of \$300,000.00: Second by Councilwoman Gantt. The motion passed 5-0.

6. Council consideration to approve the Public Works Department request to piggyback on the contract for Unifirst/Sourcewell RFP No. 040920 - City of Stockbridge Contract No. 2020-0027P, for Uniforms with Related Products and Services, through May 2024, for an annual amount of \$30,000.00. The funds will be provided from account numbers 100-42200-531750, 505-43300-531750, 505-44200-531750, 510-42500-531750, 555-15650-531750, 100-62200-531140, 100-15650-522319, 100-15650-522322, 100-15650-522324, 100-15650-531750 in the FY2022 and 2023 Budgets.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted the uniform contract covers all Public Works and Events staff uniforms, as well as mats at city hall and other city buildings.

Councilman Alexander inquired if the uniforms would be older uniforms reflecting the old branding or new uniforms that would go with the rebranding.

Mr. Aaron noted majority of the uniforms do not have the city's new logo but may have that individuals name with the city's name; also, staff could request the vendor to incorporate the new logo with the new purchase.

Councilman Alexander suggested to include the new logo to market the city appropriately.

Mayor Pro Tem Thomas asked how much was approved for uniforms in the FY2022 budget.

Mr. Aaron noted each division in the Public Works Dept. has their own line item for uniforms and cost is based on the number of employees in that division.

Councilman Blount asked Councilman Alexander if he would be willing to agree if the amount exceeds the purview of the city manager, it will then come back to council for a vote.

Councilman Alexander noted that would be ok.

Mr. Gardiner noted the process already allows it and if price exceed the \$25,000, it will be brought before Council.

Councilwoman Barber noted there was not a breakdown of cost.

Mr. Aaron noted the breakdown cost would come from the procurement dept, but he does know the uniform cost has not gone up in the past two years.

Mr. Gardiner noted if the price is locked in for the next 2 years, which could possibly save the city money seeing that cost may go up and the budget would then have to be amended.

Councilman Alexander noted the directive for Mr. Gardiner, City Manager is to make sure the uniforms are reviewed with the newest city logo and to have dry-fit shirts for the summer months.

Mr. Gardiner noted the Public Works staff would need a tougher, more durable fabric that last longer than the dry-fit shirts.

Councilman Blount motioned to approve the contract for Unifirst/Sourcewell RFP No. 040920 - City of Stockbridge Contract No. 2020-0027P, for Uniforms with Related Products and Services, through May 2024, for an annual amount of \$30,000.00: Second by Councilwoman Gantt. The motion passed 4-0-1 (Barber Abstained noting there was not sufficient information provided).

7. Council Consideration to approve the State Office of Planning and Budget (OPB) officials for ARPA Funding, City Manager as Designee and Grants Administrator as Administrative Point of Contact.

Presented by: Frederick Gardiner, City Manager

Mr. Gardiner noted the requirements under the Federal guidelines for ARPA funds allows for the City Manager's signature as the Designee and Grants Administrator as Administrative Point of Contact.

Councilman Blount motioned to approve the State Office of Planning and Budget (OPB) officials for ARPA Funding, City Manager as Designee and Grants Administrator as Administrative Point of Contact; Second by Councilwoman Gantt. The motion passed 5-0.

8. Council consideration to approve Request for Proposal (RFP) No. 201508-02, Sanitation Collection Services Contract Renewal in the amount of \$1,300,000.00.

Funding Source: Public Works Sanitation Budget.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted this is a renewal contract with GFL for the residential garbage collections within the city limits.

Mayor Pro Tem Thomas expressed his concern is to make sure services are improved and that citizens knows exactly what items are picked up such as carpet and yard waste.

Mr. Aaron noted he has with Ms. Miller, the city's Procurement Manager about commercial sanitation services which involves more details and noted the concerns of where garbage would be transferred.

Mr. Aaron noted carpet and yard waste varies from city to city and carpet cannot go to a regular landfill but rather must be discarded in a construction and demolition landfill and citizens must call in for other household bulk pick up.

Councilman Blount called for a point of order to stick with the voting on the contract and not the services provided.

Mayor Pro Tem Thomas asked how the Council could overlook the discussing the services to be provided to the citizens; noted the Council cannot just vote on a contract for services for the residents and not make sure the services being paid for are not up to par.

Mr. Gardiner noted one thing that could be done is to provide educational services to the citizens informing them on what services are provided via flyers, pamphlets, door knockers and town hall meetings.

Councilwoman Barber inquired if the contract ended December 31, 2021.

Mr. Aaron noted he was informed by Ms. Miller council and one city attorney discussed the item and the actual expiration date is April 11, 2022.

Councilwoman Barber noted she shares the same concerns as Mayor Pro Tem Thomas and noted she also has received calls from residents on the pick-up process; and noted she does not support extending long term contracts.

Attorney Washington noted the contract has been reviewed several times and has been presented to Council but had the wrong dates on them and will need to speak with Mr. Attorney Berry about the contract.

Mr. Gardiner asked Council to let him know when they receive complaints from citizens, so the vendor can be notified, and the complaint can be logged.

Mr. Aaron noted all new residents receive a mail out from the Public Works department informing them on what is and what is not collected with collection dates.

Councilman Blount noted there should be a representative from GFL at the meeting.

Councilwoman Gantt noted there should be a policy to have a representative at the meetings to answer questions Council may have.

Councilwoman Barber noted the contract has the wrong expiration dates and the contract expired in December 2021.

Mr. Gardiner noted this something that could be looked at and bid out.

Councilman Alexander inquired on the recommendation from the City Manager.

Mr. Gardiner noted to extend the contract for one year and bid out.

Councilwoman Barber read the language in the current contract noting it has expired and *requires a 90-day notice before going with a different contractor and suggested bringing back a recommendation to award 90-days prior to December 31st.*

Councilman Alexander motioned to approve a one-year contract with GFL: Second by Councilwoman Gantt. The motion passed 4-0-1 (Barber Abstained noting it appears the contract has expired).

COMMENTS FROM THE MAYOR

Mayor Ford noted we are still dealing with COVID-19 and in a pandemic; referenced the Red Hawk Field location at 143 Henry Parkway offering COVID testing Monday Wednesday, and Friday from 9am – 3pm; noted you can also contact the Department of Health at 470-661-0005 to make an appointment or as a walk-in for Free COVID Testing and receive the Pfizer or Moderna vaccination 9am – 11:30am and 1pm – 2:30pm Monday - Friday; noted Henry County has been experiencing lower COVID numbers and hospitalizations were down, which is a good sign that we are trending in the right direction; noted the City Manager put out the CDC announcement where masks are now optional in city buildings, including the Amphitheater, where the city will host its first 2022 concert featuring Country Artist Jon Pardi this Friday, April 1st; tickets can be purchased online at Stockbridgeamp.com; no COVID vaccination or testing information will be required for entry; noted there will be a vendor onsite for COVID testing for your convenience; noted the City forward to a great 2022 great concert series; noted he attended the annual South Metro Development Outlook Conference along with Mayor Pro Tem Thomas and Councilman Alexander and several members of staff, noting the conference is a great networking opportunity that highlights South Metro, and that he gave a presentation highlighting the City of Stockbridge and referenced the city's 100-year anniversary; the historical ties as the ancestral home of the King family, the state-of-the-art Amphitheater and the upcoming concert series; the new police force coming online after a 45-year absence and the investment in the \$3 million dollar renovation of the police facility; the Bridges of Jodeco underway and the recent ground-breaking by the Sterling Group featuring retail and luxury apartments, with more to come with hotels, retail, restaurants, homes and pathways throughout the development; referenced the upcoming development of the Cultural Arts Center which will feature a theater, ballroom and art shows with a groundbreaking taking place late 2022/early 2023; thanked the voters for passing TSPLOST last November which will bring an estimated \$30 million dollars to Stockbridge and go towards paving and curb & gutter projects, pathway connections to Panola Mountain and the Silver Comet trailways noting the city will prioritize the funding; and referenced the proposed Pedestrian bridge that will connect the Amphitheater to the downtown area; noted the Henry County STEM School selected the City of Stockbridge as the location to build and the sign posting ceremony will take place on April 14th showing the conceptional plan and design; noted there is great excitement about what is happening here in Stockbridge with projects moving forward and the staff doing the heavy lifting; noted the city's meetings for the most part are still virtual via Zoom and the Council and each board or committee will decide when in-person meetings resume.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meetings will be held via Zoom unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Youth Council Meeting, 5:30 p.m. - 2nd Wednesday of each month Levi Meeting Room - City Hall (April 13)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom **REVISED APRIL MEETING DATE** (April 15)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Apr 19)

- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Patrick Henry Meeting Room - City Hall (April 19)
- City Council Work Session Meeting, Last Tuesday of each month – Via Zoom (Apr 26)
- Planning Commission Meeting, 4th Thursday at 6:30 p.m. Via Zoom – (Apr 28)
- City Council Meeting, Second Monday of each month – Via Zoom (May 9)

UPCOMING CITY EVENTS/INITIATIVES

- *A Continuous Salute to Veterans*: Please forward pictures of Veterans including name, branch, rank, and years of service as Mayor Pro Tem Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service!
- Councilman Alexander will host a Quarterly Town Hall Thursday, April 14, 2022 at 7:00 p.m. and will take place virtually. Please stay tuned to the city's website and Facebook page for more information. (POSTPONED)
- Job Fair, Thursday, April 21, 2022 – 10:00 a.m. – 1:00 p.m. in the Amphitheater parking lot. City-wide job fair with Goodwill and Omega Fraternity and Delta Sorority; and includes an Ex-Offenders Job Fair. There will be on-site with resume assistance and immediate hirings.
- Here is your opportunity to *Meet the Mayor*, and voice your questions and/or concerns Monday, April 25, 2022 from 10 a.m. to noon (In-Person). Call Zenovia Pearson to schedule an appointment. 770-389-7900 ext. 248.

Councilwoman Gantt motioned to adjourn: Second by Councilman Alexander. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



2022-2023 Classic Main Street MOU Memorandum of Understanding

5/3/2022

This document should be signed by all local parties
(ACR, Board Chair, and Main Street Program Manager)
by **July 1, 2022**

Please email Ellen.Hill@dca.ga.gov with any questions.

GEORGIA CLASSIC MAIN STREETS PROGRAM MEMORANDUM OF UNDERSTANDING

2022 -2023 Program Year

This agreement is entered into and executed by the Georgia Department of Community Affairs Office of Downtown Development (hereinafter referred to as "DCA"), the City/Town of Stockbridge, Georgia (hereinafter referred to as "Community"), the Local Main Street Program Board of Directors, and the Downtown Manager for the Community. DCA will enter into this agreement with the above parties to provide services in return for active and meaningful participation in the Georgia Classic Main Streets Program by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Classic Main Streets Program for the stated term. DCA is the sponsoring state agency for the Georgia Classic Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation Main Street programs within the State of Georgia.

In recognition of the agreement by DCA, the Community, the Board of Directors, and the Downtown Manager to maintain an active Local Main Street Program, the parties have agreed to the following:

ARTICLE 1: THE COMMUNITY AGREES TO—

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program. The city council may not serve as the Main Street Board.
2. Set and review boundaries for the target area of the local Main Street Program.
 - A. A copy of these boundaries should remain on file with DCA at all times.
 - B. The Community should work with the Board of Directors to review boundaries at least once every three years.
3. Employ a full-time paid professional downtown manager responsible for the daily administration of the local Main Street Program.
 - A. The downtown manager must have a job description that identifies at least 75% of their duties that relate directly to the Main Street program. A copy of the job description should remain on file with DCA at all times.
 - B. The downtown manager should be paid a salary consistent with other community and economic development professionals within the state. The program manager's salary must be paid in excess of minimum wage.
 - C. The Community must notify DCA within one week of any downtown manager vacancy and the Community must appoint an interim downtown manager until the position is filled. DCA must have accurate contact information for the downtown manager at all times.
 - D. Provide an annual evaluation of the downtown manager. If the manager is employed by an entity other than the local government, require that entity to provide an annual evaluation and performance review.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
 - A. If the downtown manager is an employee of the local Main Street Program and not the Community, the Community assures that the program has the financial means to pay for said manager for the period of this agreement.
 - B. The local Main Street program must maintain an identifiable and publicly accessible office space. DCA recommends this space to be in the local Main Street program area.
 - C. The local Main Street program must have sufficient funding to provide travel and training for the downtown manager and the Board of Directors.
5. Assist the downtown manager in compiling data required as part of the monthly reporting process.
 - A. Provide for a positive relationship between the downtown manager and key city staff to access the following information in a timely manner:
 - i. Business license data
 - ii. Building permit data
 - iii. Property tax data
 - iv. Geographic Information Systems data (mapping support when available)
 - B. Review reported data submitted by the downtown manager to assure accuracy.

6. Use the "Main Street America™" name in accordance with the National Main Street Policy on the use of the name Main Street.
7. Notify DCA in writing prior to any wholesale changes in the local program, including staff changes, major funding changes, change in organizational structure/placement of the program or major turnover in the board of directors. Such notice should be received by DCA one month prior to said changes. Changes may result in program probation, the loss of accreditation or removal of program designation.

ARTICLE 2: THE BOARD OF DIRECTORS AGREES TO—

1. Assist the downtown manager in creating an annual work plan that incorporates incremental and meaningful goals related to the Main Street Approach™ to downtown revitalization: Community Transformation Strategies, Organization, Design, Promotion and Economic Vitality.
 - A. The work plan should include specific tasks, assignments or a point of contact for the task, related budget needs, and a timeline.
 - B. The work plan will serve as a strategic plan for the local program for a period of three years or less.
 - C. A copy of the work plan must be on file and updated with DCA.
2. Provide opportunities for regular public engagement and support of the Local Main Street Program.
 - A. DCA recommends a public downtown visioning event/town hall meeting annually.
 - B. The Board should identify opportunities for volunteer support and assistance in executing the work plan.
 - C. The Board should actively engage the community for financial and in-kind support of the local program.
3. Conduct, at least, one board training, orientation or planning retreat per year for the local program.
4. Meet a minimum of 10 times per year and insure that the minutes of each meeting are maintained and distributed. Such meetings should be open to the public and public notice should be given related to meeting times and agendas.
5. Attend training when possible to become better informed about the Main Street Approach™ and trends for downtown revitalization and to support the downtown manager.
6. All newly appointed Board Members are required to become Main Street 101 certified within their first year of their first term. All current Board Members, must be Main Street 101 certified through DCA's online testing system. A copy of each Board Member's Main Street 101 certification must be uploaded to the Standard 5 file in your program's shared DCA Dropbox folder.
7. Assure the financial solvency and effectiveness of the Local Main Street Program.
 - A. Adopt an annual budget that is adequate to support the annual work plan, maintain an office and support staff, and provide for training and travel.
 - B. Maintain current membership of the Local Main Street Program to the National Main Street Center to be eligible for accreditation.
 - C. Provide for policies to expend funds, enter into debt, and provide programming support for the local Main Street Program.

ARTICLE 3: THE DOWNTOWN MANAGER AGREES TO—

1. Complete all reporting required by DCA to maintain National Accreditation of the local Main Street Program.
 - A. Complete monthly economic and programming activity reports, including portions of said reports that are required as part of the local program assessment process by DCA. These reports must be completed by the 30th of the following month. (Example: March report due by April 30th). Failure to complete monthly reports in a timely manner may result in program probation, the loss of accreditation or removal of program designation.
 - B. Participate in the annual manager's survey provided by DCA. Failure to complete the annual manager's survey by the deadline may result in the loss of accreditation.
 - C. Provide documentation of all meetings, work plans, budgets, job descriptions, and mission/vision statements for the organization.
 - D. Provide documentation to support the work of the organization as it relates to the Main Street Approach™, including information related to historic preservation as required by the National Main Street Center.
 - E. Provide, from time to time, documentation related to local ordinances, plans, codes, and policies that are specific to the Community's downtown area.
2. Participate in training to broaden the impact of the local Main Street Program.
 - A. The downtown manager and/or board members are expected to attend at least one preservation or economic development-related training annually.
 - B. DCA requires managers to attend at least 30 hours of training annually (including webinars, annual trainings, statewide workshops, etc.) Eligible training hours can come from both DCA and non-DCA hosted training events.

Training must be relevant to the field of downtown development, historic preservation, planning, community development and economic development.

3. Respond to requests by DCA in a timely manner.
4. Take advantage of the Georgia Main Street network of professional downtown managers.
5. All newly hired managers must complete Main Street 101 training with DCA within the first 6 months of employment in the local community. All existing downtown managers must be Main Street 101 certified through DCA's online testing system.
6. Provide regular updates between the local Main Street Program and the Community.
 - A. Managers are encouraged to provide at least quarterly reports to the local government.
 - B. Managers are encouraged to provide copies of all minutes, budgets, and work plans to the local government in a timely manner.
7. Maintain and preserve project files. Document downtown projects and other major local program information in a thorough and systematic fashion. All relevant programmatic documentation should be uploaded and stored in the DCA shared Dropbox folder created for your local program, following the organization structure outlined in DCA's "A Visual Guide to Dropbox Management" document which is located in the "Resources" folder of the Georgia Main Street website. This is to help ensure a seamless transfer of project files to city representatives or successor manager in the event of personnel changes.

ARTICLE 4: DCA AGREES TO—

1. Supervise all communications between the Community, state government agencies and the National Main Street Center as it relates to the local Main Street Program.
2. Conduct a curriculum of training on an annual basis to assist the downtown manager, the Main Street Board, and the Community with the local downtown revitalization program.
3. Assist local Main Street Programs with organizational issues that may prevent the successful progress of the Community's downtown revitalization strategy.
 - A. DCA may assist communities in selecting candidates for the position of downtown manager as requested.
 - B. DCA may require a local Main Street Program to host an on-site assessment visit if the program has had a major leadership or organization change, is currently in a probationary status, or is in jeopardy of losing accreditation or designation status.
4. Provide timely assistance and guidance to the Community as a result of requests for service, monthly reports, or the annual assessment process.
 - A. DCA may contact a community upon observation of monthly reporting abnormalities, missing data or missing reports. If a community becomes delinquent in multiple reports, DCA may contact the local board chair or city administrator about the delinquency.
 - B. DCA may assist in training local staff or volunteers in the reporting process.
 - C. DCA will provide unlimited telephone consultations with local programs.
 - D. DCA will attempt to provide on-site assistance as feasible.
5. Provide ongoing press coverage of the Georgia Classic Main Streets Program, including social media outreach, to recognize and publicize the work of local programs.
6. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.
7. Conduct an annual program assessment for the Community highlighting success and opportunities for improvement.
8. Provide economic development assistance to encourage small business development, real estate development and property rehabilitation within the downtown area.
9. Provide fee based strategic planning assistance to the local program.

ARTICLE 5: ALL PARTIES AGREE THAT—

1. This agreement shall be valid through June 30, 2023.
2. This agreement may be terminated by DCA or the Community by written notice of 60 days. Termination of this agreement by the Community will result in the loss of local Main Street designation. Communities that choose to terminate their Georgia Classic Main Streets Program affiliation will be required to formally apply for and participate in the Start-Up process if they desire to regain their National Accreditation in the future.

3. If the Community, Board of Directors and/or Downtown Manager fail to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Main Street Program as it deems appropriate. Such course may include probation, loss of accreditation or termination of designation.
4. If at any point during the 2022-2023 program year there is a change in the local program manager, the local program is required to submit a new MOU including the new manager's signature certifying that person's understanding of the requirements of this relationship.
5. Any change in the terms of this agreement must be made in writing and approved by both parties.

####

**GEORGIA CLASSIC MAIN STREET PROGRAM MEMORANDUM
OF UNDERSTANDING: 2022-2023 Program Year**

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): Stockbridge

Frederick Gardiner

Frederick Gardiner (May 2, 2022 14:22 PDT)

Authorized City Representative (ACR) Signature

Fredrick Gardiner

ACR Name Printed

05/02/2022

Date

City Manager

ACR Title

MAIN STREET BOARD OF DIRECTORS

Anika Potts

Anika Potts (May 3, 2022 20:55 EDT)

Board Chair Signature

Anika Potts

Board Chair Printed Name

05/03/2022

Date

02/28/2024

Date Term Expires

DOWNTOWN MANAGER

Kira D. Harris-Braggs

Kira D. Harris-Braggs (May 3, 2022 16:28 EDT)

Manager's Signature

Kira D. Harris-Braggs

Manager Printed Name

05/03/2022

Date

07/01/2014

Date Hired

☐ Please check here if this position is vacant.

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF DOWNTOWN DEVELOPMENT
GEORGIA MAIN STREET PROGRAM

Jessica Worthington

Ellen Hill (May 4, 2022 07:38 EDT)

ODD Director's Signature

Jessica Worthington
Director, Office of Downtown Development
Georgia Department of Community Affairs
60 Executive Park South, NE
Atlanta, Georgia 30329

05/04/2022

Date

Phone: 404-520-4271
Email: Jessica.worthington@dca.ga.gov