Stockbridge

Where Community Connects

Council Meeting Agenda
January 25, 2022 6:00 PM

STOCKBRIDGE

CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

Councilwoman LaKeisha Gantt

CITY MANAGER

Frederick Gardiner

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

CITY ATTORNEY

Quinton G. Washington

Jeremy T. Berry

Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

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Stockbridge
Where Community Connects

AGENDA
COUNCIL MEETING
CITY OF STOCKBRIDGE

TUESDAY, JANUARY 25, 2022 6:00 PM

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Frederick Gardiner, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton G. Washington, City Attorney
Jeremy T. Berry, City Attorney

ZOOM LOGIN INFORMATION - https://us02web.zoom.us/j/83979628788

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

1 Draft Minutes SCM 12/9/2021
2 Draft Council Meeting Minutes 12/13/2021
3 Draft SCM Minutes 12/15/2021
4 Draft Work Session Minutes 12/21/2021

PUBLIC COMMENTS - All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting

all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted

OLD BUSINESS

5 Council Consideration to appoint members to the Downtown Development Authority Board

6 Council Consideration to appoint the Council Liaison to the Downtown Development Authority

7 Council consideration to temporarily waive spending authority limits to authorize the City Manager to approve police department start-up purchases not to exceed a designated amount and/or specified costs for preapproved categories.

- Presented by: Frank Trammer

8 Council Consideration to approve the Residential Code Enforcement Fee Schedule - Presented by: Brecca Johnson

NEW BUSINESS

9 Council consideration to approve Change Order #27 for work conducted by H.J. Russell & Company in the amount of $38,268.33 for the purchase and installation of Stage Perforated Soffit Panels (Acoustical) at the Amphitheater. This change order was recommended as a mandatory design change by the architect, TSW. The acoustical panels were installed in August 2021. - Presented by: Brecca Johnson

10 Council Consideration to extend Moratoriums pertaining to Resolution R21-1259 relating to building residential rental properties and R21-1286 relating to Hookah Bars and/or lounges and Cigar Bars and/or lounges; R21-1360 Moratorium Extension

11 Council consideration to approve Task Order No. 33.2 with Carter & Sloope - GIS Mapping Program for Stormwater in the amount of $134,570.00. The funding source is from the American Rescue Plan Act (ARPA). - Presented by: Decius Aaron

12 Council consideration to approve Stockbridge Youth Council's request to adopt Tye Street from North Henry Blvd. to Red Oak Road. - Presented by: Decius Aaron

13 Council consideration to accept the FY17, FY18, FY19 and FY20 CDBG Sub-receipient Agreement for the City of Stockbridge in the amount of $305,725.00 from the Henry County Community Development for the Smith-Barnes Sewer Basin Rehabilitation Phase II Project. - Presented by: Decius Aaron

14 Council consideration to approve to award a fixed contract to the lowest responsive, responsible bidder, RDJE, Inc., Invitation to Bid (ITM) Number 2021-0012, for the City of Stockbridge Smith Barnes Sewer Basin Rehabilitation Phase II, in the amount of $1,204,505.00. $898,780.00 from

ARPA Funds and $305,725.00 from CDBG Funds. - Presented by: Decius Aaron

15 Council consideration to approve the purchase of 55 pistols for the City of Stockbridge Police Department. Funding source– ARPA.

- Presented by: Frank Trammer

16 Council consideration to approve the purchase of 40 patrol rifles for the City of Stockbridge Police Department from Ed's Public Safety Supply. Funding source– ARPA.

- Presented by: Frank Trammer

17 Council Consideration to appoint members to the Stockbridge Ethics Board - Presented by: Quinton Washington

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS - UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates. Youth Council Meeting, 5:30 p.m. - 2nd Wednesday of each month Levi Meeting Room - City Hall (Feb 9) Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (Feb 11) City Council Meeting - 2nd Monday of each month 6:00 p.m. Location TBD (Feb 14) Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom Feb 15) Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Patrick Henry Meeting Room - City Hall (Feb 15) City Council Work Session Meeting, Last Tuesday of each month – Via Zoom (Feb 22) Planning Commission Meeting, at 6:30 p.m. Via Zoom – 4th Thursday of each month (Feb 24) UPCOMING CITY EVENTS/INITIATIVES A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Councilman Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service! Here is your opportunity to Meet the Mayor, and voice your questions and/or concerns Monday, February 28, 2022 from 10 a.m. to noon. Call Zenovia Pearson to schedule an appointment. 770-389-7900 ext. 248. Mayor Pro Tem Thomas invites you to attend the 11th Annual African American Heritage Celebration. The event will be virtual with the date TBD.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT

Stockbridge

Where Community Connects

SPECIAL CALLED MEETING
SUMMARY MINUTES

THURSDAY, DECEMBER 9, 2021 4:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration
Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford.

Pledge of Allegiance was recited all in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Mayor Pro Tem Alexander motioned to adopt the Agenda: Second by Councilwoman Gantt. The motion passed 5-0.

EXECUTIVE SESSION

1. Personnel Matters – City Manager Candidate Interviews

Mayor Pro Tem Alexander motioned to convene Executive Session for Personnel; second by Councilwoman Gantt. The motion passed 5-0.

Councilman Thomas motioned to adjourn Executive Session without action; second by Councilwoman Barber. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the meeting; second by Mayor Pro Tem Alexander. The motion passed 4-0. Councilman Blount was not present for the vote.

Mayor Pro Tem Alexander motioned to adjourn; second by Councilman Thomas. The Motion passed 4-0. Councilman Blount was not present for the vote.

Respectfully submitted by:

Vanessa Holiday City Clerk, MMC

Anthony S. Ford, Mayor

COUNCIL MEETING
SUMMARY MINUTES

MONDAY, DECEMBER 13, 2021 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration
Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Call to Order by Mayor Ford.

Invocation by Councilman Blount.

Councilwoman Barber motioned to amend the Agenda to add Item #13, 14, 15, 16, 17 to the Consent Agenda with the following conditions: 1) to provide fully executed contracts to the City's Custodian of Record 2) Recommendation to award a new contract to be submitted to the City Council at the November 2022 Council Meeting with staff providing adequate time for solicitation to meet the deadline to award 3) Rebid services when the Council has previously approved a contract extension – no contract extensions after two extensions have been approved to be open, fair and transparent to the public 4) Attorney should prepare guidelines for staff to advertise in the city's Code, Procurement Policy and Procurement Manual - following the State procurement processes and include Best Practices for rebidding and recommended revisions in the city's Code, Procurement Policy and Procurement Manual by the February 2022 Council Meeting**;** Barber/

Mayor Ford asked the Attorney if the motion was legal.

Attorney Berry noted the request was legal and asked Councilwoman Barber to forward the information.

Attorney Washington asked for a breakout meeting with the Clerk for clarification and procedural points and recording of the motion on the table, and for tracking purposes.

Mayor Ford asked the Clerk to respond.

The City Clerk noted the city's Legal Counsel has requested a meeting and respectfully ask that the request be honored.

Councilman Thomas noted the Consent Agenda must be agreed upon by all members of the Council and noted concerns with some of the contracts and asked that they not be included on the Consent Agenda.

Attorney Berry noted there were requests from Council for reporting from certain vendors with updates and could be included by a separate Resolution or have the language included in the contract.

Councilman Thomas noted he has questions regarding the Yellowstone contract and while he agrees with the conditions outlined by Councilwoman Barber, cannot approve as part of the Consent Agenda due to his questions.

Mayor Ford asked for clarification of removal of items from the Consent Agenda.

Ms. Miller, the Procurement Manager, displayed several documents noting them to be fully executed counter-signed contracts that were attached along with the RFP's and Staff Agenda Recommendation Forms and stated those documents were uploaded to Civic Plus software platform and submitted to the Mayor & Council prior to the meeting; and explained the city's contract renewal process noting it was spelled out and is in the city's policy and Georgia law where it is then sent the Department Head who decides on renewal or to place the contract out for re-bid, and whereas the City Council can agree with the Department Head to renew or request to re-bid, noting procurement has no say to renew or rebid ; and asked that Department Head staff be given a directive if the process was changing and to amend the city's ordinance.

Councilman Blount stated nothing was out of order and questions should have been asked prior to the meeting and noted the items on the Consent Agenda should be approved or removed and approve item by item.

Mayor Pro Tem Alexander noted for clarification that the Consent Agenda is a non-debatable item whereas if any one Councilmember objects to an item on the Consent Agenda, it shall be removed as all members must agree with every item placed on the Consent Agenda.

Councilman Thomas agreed noting there are contracts on the Agenda for renewal that he has questions about and noted when the Agenda Package was distributed Monday of last week and according to the documents submitted, the contracts expire in two weeks with no time to put out for rebid; and noted the Community Development Director, Brecca Johnson, asked that he motion to amend the Agenda to remove the SAFEbuilt contract as it was just approved for one year in April 2021, and he had planned to make that motion as there was confusion as to why this contract was on the Agenda for consideration to renew.

Councilwoman Barber noted if Councilman Thomas was okay with it, she would add Councilman Thomas' request to include the language that was discussed at the November 8th meeting to the Items 7-10; and noted the Agenda documents were submitted in (3) separate emails (piece-milled) with 900 documents to include the original RFP that was not required, noting only the current contract is required as that is what has been presented to the Council for consideration and approval; and further noted the

Department Head can make the recommendation to renew or re-bid, however the Governing Body is who has the final approval and authority to renew or re-bid; and to drop this in the laps of the Council when the contracts expire is two weeks is unacceptable, and noted staff needs to do their due diligence timely before bringing the item to the Council for approval; and noted one of the contracts in question was originally approved in 2016 and has been brought back to the Council 4-5 times for approval, noting that is not Best Practice, and noted when there are contracts on the Agenda she has had to ask questions because the information is not being provided; and asked Councilman Thomas which items he was requesting to be removed from the Consent Agenda.

Councilman Thomas asked that Councilwoman Barber remove her motion because of the questions he has with the contracts, and agrees with her concerns, and recommends the Council proceed by going through each of the contracts.

Councilwoman Barber withdrew her motion.

Councilman Thomas motioned to remove Agenda Item #17, the contract renewal for Building, Permitting & Inspections, SAFEbuilt LLC as recommended by the Director of Community Development; noted the information provided in the Agenda Packet states the contract ends in a few weeks on December 31, 2021; however, it is the opinion of the Director, with the contract being approved in April 2021, the contract will end in April 2022 and asks that the request to renew the contract be removed from the Agenda; the motion was seconded by Councilwoman Gantt.

Ms. Miller stated she spoke with Ms. Johnson and stated the executed contract includes the RFP as an Exhibit which specifies the renewal dates of the contract and advised Ms. Johnson that the SAFEbuilt contract expires on 12/31/2021; and referenced the State Code.

Councilwoman Gantt asked to remove her Second to the motion if that was the case and asked the City Attorney to offer a Legal Opinion on the contract dates and when the contracts expire.

Attorney Berry responded the contract is for one year with one year extensions and stated he had offered his legal opinion to Ms. Miller on the matter prior to the meeting and advised her this needed to be clarified because as the contractor looking this from the other side, the contract is for one year; and stated he advised Ms. Miller that the RFP is based on the fiscal year and the language in the contract itself is based on the contract dates are for one full year beginning with the execution date of the contract and for one full year and not for eight (8) months..

Councilwoman Gantt asked Attorney Berry when SAFEbuilt began working for the City of Stockbridge.

Attorney Berry responded April of this year.

Councilwoman Gantt agreed with Attorney Berry and noted she considers the contract to be for one year through April of 2022 and restated her Second to the motion.

Councilman Blount noted questions and/or concern could have and should been made prior to tonight; noting to remove an item from the Consent Agenda would be new information and is understood, and that the meeting has been in progress for 40 minutes with this being the only item discussed and the Council needs to do better about managing the city's business.

Councilman Thomas noted it is important to be efficient and effective, and noted the Agenda items were received one week ago for review.

The motion to remove Item #17 from the Agenda passed 5-0.

Councilman Thomas noted regarding the Consent Agenda: motion to amend the contract of Falcon Engineering, Carter & Sloope, Keck & Wood and InterDev to include Quarterly Project Updates with Timelines and Status as stated at the November 8, 2021 Council Meeting, Second by Councilwoman Gantt.

Councilwoman Barber asked Mr. Wiggins if the original Falcon contract was approved in 2016 and asked if the contract has been extended each year.

Mr. Wiggins noted he would need to check specifically and recalled there was a 3-year contract with renewal options.

Ms. Miller stated there are no renewals remaining on this contract, however, in discussions with the former City Manager, Randy Knighton from January through June 2021 as to whether or not to put the contract out for bid, the decision was never made because the vendor has 19 pending projects; and noted Council has to make the decision to renew the contract keeping in mind there are nineteen outstanding projects.

Councilwoman Barber noted the contract goes back to 2016 and the Council just renewed the contract each year, and that based on the RFP, there was no need to rely on just one contractor and put all of our eggs in one basket as that is not Best Practice, and stated the city should be able to make an award to multiple contractors and will only approve the contract with the condition that it be re-bid when it comes up for renewal.

Mr. Wiggins stated that if approved, the contract will go out for re-bid.
Councilman Thomas requested to add a second motion to approve immediate use of the City of Stockbridge contract template and provided to the Council in advance for all future content to award all future contracts to protect the city.

Mayor Ford called for the vote on the first motion to Consent Agenda; the motion Passed 4-0; noting Councilwoman Barber did not offer a vote and asked Councilman Thomas to include in the 1st Consent Agenda motion that the contracts for Falcon Design, Carter & Sloope, Keck & Wood and InterDev would go back out for re-bid prior to expiration in 2022.

Councilman Thomas stated he had no problem amending the original motion for the Consent Agenda to include the requested language as noted by Councilwoman Barber.

Councilwoman Gantt noted the discussion was speaking to policies and procedures in Procurement that the attorneys have previously addressed and noted the city has qualified staff to perform the duties, as the city hires the best; and noted Councilman Thomas can make a separate motion if so desired.

Councilman Thomas motioned to add the language to the motion to re-bid the contracts at the appropriate time; second by Mayor Pro Tem Alexander.

Councilman Blount stated the bids go back out automatically any way, noting the procedures are in place.

Councilman Thomas asked Attorney Berry if the motion should be withdrawn.

Attorney Berry noted the contracts will come back to the Council prior to the contract renewal date for the Council to decide to renew or rebid the contract.

Councilman Thomas withdrew the motion noting the Council is to receive advance notice of the contract expiration.

Councilman Thomas restated the second part of his motion to approve immediate use of the City of Stockbridge contract template and provide to the Council in advance of request for approval to award all future contracts with language and content that protects the city; Second by Mayor Pro Tem Alexander.

Councilman Blount asked if there are templates that the Governing Body should not be privy to prior to certain steps in the procurement process, as was discussed earlier in the year contradicts what the elected body was told regarding the awarding of contracts.

Attorney Berry noted his previous comments related to an actual pending contract and stated the Council should not decide winners or losers of the bid; however, it is in Council's authority to set policy.

Councilman Blount asked why there is a grading process in procurement and the Council should not decide who moves forward in the process; but yes, the Governing Body should decide to renew or not renew a contract; and noted the processes are already in place.

Attorney Berry noted the Council can decide if a contractor is underperforming, the Governing Body can decide to renew or re-bid.

Councilwoman Barber stated it was her understanding the request from Councilman Thomas is simply asking for the standard language of a contract and has nothing to do with ranking or evaluating a bid where ranking of a bid did come before this Council previously and never should have, and that was not the role of the Governing Body; however setting of policies is the role of the Governing Body; and noted Councilman Thomas' motion is speaking specifically about the template of the contract language in which she agrees.

Councilman Thomas stated he was attempting to make sure and thought it was important that the city needed the information to move the process forward and some of the comments don't reflect his motion and was only to make sure the city is updated with information and that there is a template in place to move the city forward, noting his motion is clear cut.

The motion passed 3-0-2 (Blount/Gantt Abstained).

Councilwoman Gantt motioned to adopt the Agenda: Second by Mayor Pro Alexander. The motion passed 5-0.

Motion to adopt the following Minutes: 1. 9/15/2021 2. 9/16/2021 3. 9/17/2021 4. 9/20/2021 5. 10/11/1021 6. 10/26/2021 No Action

PUBLIC COMMENTS

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CONSENT AGENDA

7. Request for Proposal (RFP) No. 201609-05 Engineering Services – Falcon Design Consultants
8. Request for Proposal (RFP) No. 18RFP021918-CSI, Engineering Services, SCADA Systems Improvements – Carter & Sloope, Inc.
9. Request for Proposal (RFP) No. 18RFP1119-18-DRR Community Development Construction Project Manager (Keck & Wood, Inc.)
10. Request for Proposal (RFP) No. 17RFP112017-DRR Information Technology Supportive Services – InterDev Technology, LLC)

Councilman Thomas motioned to approve the Consent Agenda with the referenced stipulations: to amend the contract of Falcon Engineering, Carter & Sloope, Keck & Wood and InterDev to include Quarterly Project Updates with Timelines and Status as stated at the November 8, 2021 Council Meeting.

Councilman Thomas restated the second part of his motion to approve immediate use of the City of Stockbridge contract template and provide to the Council in advance of request for approval to award all future contracts with language and content that protects the city.

Councilman Thomas motioned to add the language to the motion to re-bid the contracts at the appropriate time.

Second by Mayor Pro Tem Alexander. The motion passed 4-0-1 (Barber Abstained).

Councilwoman Barber stated her reason for abstaining from the vote: staff needs to be tasked with criteria so that staff will know, and Council will receive information to rebid or renew contracts prior to the contract expiration date; noting she understands the terms of contracts vary and referenced a contract that was awarded in 2016 and has been continuously renewed and not rebid.

Councilman Blount stated the contracts are not a one size fits all and that contracts do not have to be rebid with ongoing projects; and not place a stipulation that all contracts go out for rebid in stone.

<u>OLD BUSINESS</u>

<u>PUBLIC HEARING</u>

11. Rezoning Case #RZ-2021-01 and Comprehensive Plan Amendment Case #CP-2021-01
    Presented by Brecca Johnson Community Development Director

    Ms. Johnson noted the Applicant withdrew their application after the advertisement; and will resubmit following the approval of the City's (UDC) Unified Development Code.

    <u>PUBLIC HEARING - BUDGET HEARING - THIRD READING</u>

12. Proposed FY2022 Operating Budget
    Presented by John Wiggins Treasurer
    Mr. Wiggins presented the Proposed FY2022 Operating Budget of $18,382,311.20 General Fund, $24,911,785 Enterprise Funds for a total of $43,193,096.59; noting the Police Budget is proposed at $3.3 million dollars to reimbursed by ARPA funding; and referenced Councilmember recommended budget adjustments and asked for direction from the Council on approval of those recommendations.

    Mayor Ford asked for line-item approvals.

    Mayor Pro Tem Alexander motioned to approve $100,000 in the budget for North Henry Blvd. Beautification: Second by Councilwoman Barber. The motion passed 5-0.

    Councilman Thomas noted he has reviewed the proposed budget, met with department head staff, and saw $1.4 million dollars of fat that can be cut from the budget and noted specific concessions made by the Community Development and Public Works departments.

    Councilman Thomas motioned to amend the City's 2022 Pay & Classification and incorporate a Minimum Livable Wage of $15/hr. and making necessary adjustments to all affected employee salaries; Second by Mayor Pro Tem Alexander.

    Councilman Blount asked if the action would require a budget amendment.

Mr. Aaron, Public Works Director, noted the increased salary cost would be approximately $4,000 per employee.
Mayor Pro Tem Alexander recommended an updated salary study to make sure that salaries are in line with the area.

Ms. Wheeler, Human Resources Manager noted cities have adjusted to the $15/hr. minimum wage, and that the City of Stockbridge had two or three employees who would be impacted.

Councilwoman Barber referenced the city's Merit Pay, Annual Cost of Living (COLA), and Annual Bonuses and asked the City Treasurer to confirmed if staff received these in 2021.

Mr. Wiggins confirmed the COLA and Bonus, and Merit Increases for a few employees.

Mayor Ford called for the vote.

The motion Passed 5-0.

Councilman Thomas motioned to amend the vacant Public Works Technician positions to (2) and adjusting salaries and benefits to reflect the change in the line FY2022 with the option to bring the positions in as needed in 2022; Second by Councilwoman Barber.

Mayor Ford asked the Public Works Director to respond.

Mr. Aaron responded that all eight positions are needed to carry out the goals of the city.

Councilwoman Barber noted the positions have remained vacant all year.

Mr. Aaron noted a number of staff have transferred to other departments, or left the city, and citied the low wage in the General Maintenance department as one of the reasons.

Councilman Blount noted that he is for giving each department what they need.

Councilwoman Gantt agreed.

Mayor Pro Tem Alexander asked Mr. Aaron if the additional eight positions were approved there be improvements in the upkeep and maintenance of the city.

Mr. Aaron confirmed there would be at 75-80%.

Councilman Thomas withdrew the motion.

Councilman Thomas motioned to amend the Public Works Vehicle Line Item from $200,000 to $50,000 for FY2022: Second by Mayor Pro Tem Alexander. The motion passed 3-0-2 (Blount/Gantt Abstained).

Councilman Thomas motioned to approve the Judge, Solicitor, Deputy Court Clerk and HR Coordinator position with funding for new salary and benefits effective June 30, 2022, to coincide with the startup of Police Services: Second by Councilwoman Barber. The motion passed 5-0.

Councilman Thomas motioned to approve Historic Preservation budget in the amount of $10,000 and remain under Planning & Zoning: Second by Mayor Pro Tem Alexander.

Councilman Thomas noted the importance of Historic Preservation and how it is major part of the City's vision and mission statements and believes it should not be under GIS. The motion passed 5-0.

Councilman Thomas motioned to amend the City's Organizational Chart to include the position of Assistant Public Works Director, job description, salary and benefits effective January 1, 2022: Second by Mayor Pro Tem Alexander.

Councilman Thomas stated the importance of having an Engineer on staff and the city currently does not; and noted the qualifications shall require an engineering degree.

Mayor Pro Tem Alexander agreed that the City needs an expert on staff with engineering knowledge in certain areas to bring that expertise to bring the city to the next level.

Mr. Aaron noted the position needs an individual with Public Works knowledge and does not always need a degree.

Councilwoman Gantt asked if the position has been funded in the proposed budget.

Councilman Thomas noted there was an attempt made to include all members of the Council to meet with Department Head staff to discuss the proposed FY2022 budget, and not all Councilmembers did; noted we are attempting to do things here to improve the quality of life for our citizens and improve services.

Mayor Pro Tem Alexander noted the position was previously approved by a prior Council and removed; noted the Council is re-establishing the position and raise the standards.

The motion passed 3-0-2 (Blount/Gantt Abstained). Councilwoman Gantt noted her abstention was due to not enough information being made available.

Councilwoman Barber motioned to amend the city's Personnel Policy whereas an employee must be employed a full year before being eligible for the COLA (Cost of Living Adjustment), Bonus or Merit Pay: Second by Mayor Pro Tem Alexander.

Councilman Blount inquired if employees would get bonuses or merit increases on their anniversary date or once in November like previous years.

Councilwoman Barber noted the schedule will remain the same, but the new employees must be employed one full year.

Mayor Ford inquired if the COLA (Cost of Living Adjustment) happens once a year or multiple times a year.

Ms. Wheeler noted once a year, in January.

Councilman Blount noted he believes to make things fair, allow all employees to have their increases on their anniversary date and the new employees who have been employed less than a year to have a pro-rated amount.

Mayor Ford asked the City Attorney's for a legal opinion on the motion.

Attorney Berry noted the duration would depend on the policy set forth by Council and bonuses paid by the city is a separate issue.

Attorney Washington inquired on the contingencies of the motion.

Mayor Ford asked the City Clerk to read the motion. Ms. Holiday, City Clerk read the motion as stated, "All new employees must be employed one full year in order to received COLA (Cost of Living Adjustment), Bonus or Merit Pay."
The motion passed 3-2 (Blount/Gantt Opposed).

Councilwoman Barber motioned to increase the Amphitheater budget to $450,000: Second by Councilman Thomas.

Councilwoman Barber noted the Council has not received the profit/loss statements from the first two concerts and that information is needed to know what needs to be in the proposed budget.

Mr. Wiggins noted there was $250,000 proposed in the FY2022 budget.

Councilwoman Gantt noted citizens living behind the Amphitheater expressed nose mitigation and would like for that to be included in the budget and she does not know where the funds will come from.

Mayor Ford noted during the budget retreat the Amphitheater information was not available and there are additional things that are needed such at chairs and back drop to help with acoustic sounds requested from Radio Alliance.

Councilman Blount suggested hiring a consultant. Mayor Ford noted the city could do it in-house with Econuel Ingraham and noted he is the reason Council does not have all the information.

Councilwoman Barber noted the contract that was presented to Council is not the contract that was signed by the mayor and requested to review the contract.

Mayor Ford noted there were discussions with the City Attorney to revise the contact based on concerns from Council and to also make sure the language was correct.

Attorney Berry noted every condition approved made it in the final contract.

Councilwoman Barber noted the contract does not allow for the City to have entertainment/concerts and noted her concerns for the Exclusive Rights clause.

Attorney Berry sated the intent is to be clear on both sides.

Mayor Pro Tem Alexander recommended renegotiating the contract.

Councilwoman Barber withdrew her motion.

Councilman Thomas motioned to increase the Amphitheater budget to $450,000: Second by Mayor Pro Tem Alexander. The motion passed 3-0-2 (Blount/Gantt Abstained).

Mayor Pro Tem Alexander motioned to approve the amendment of the July 4th City Event to include concert, fireworks, and food trucks with funding in the amount of $50,000: Second by Councilman Thomas. The motion passed 3-0-2 (Blount/Gantt Abstained).

Mayor Pro Tem Alexander motioned to approve a Downtown Halloween Carnival Truck or Treat on Halloween on Martin Luther King Sr. Heritage Trail spearheaded by the Main Street Program on October 31st in the amount of $10,000: Second by Councilman Thomas.

Councilwoman Gantt noted she had her first fall festival with a huge turnout and asked that other councilmembers join; noted the caravan of cars that come to the Monarch Village subdivision where she lives on Halloween day is massive.

Mayor Pro Tem Alexander stated Councilwoman Gantt can continue to host a festival at Clark Park, noting this event would be highlighting the city's downtown district and businesses and as a city event, all elected officials could participate, and hosting the event on Halloween day.

Councilwoman Gantt had no objection to the city holding a festival on M L King, Sr. Heritage Trail in the downtown area.

Councilman Blount does not agree with duplicating events already in place by councilmembers.

Mayor Pro Tem Alexander recommended merging the events and hold one large event for the city, working together to promote the downtown.

Councilwoman Gantt noted she has already reserved for the event and asked if they reconsider having a separate event.

The motion passed 3-2. (Blount/Gantt Opposed).

Councilwoman Barber motioned to approve $300,000 for Henry County Police Services to continue from January 1, 2022 through June 30, 2022 using ARPA funds: Second by Mayor Pro Tem Alexander.

Councilwoman Barber noted at the last meeting Chief Trammer spoke on the gap of police services from January to June and inquired with Mr. Wiggins, City Treasurer if the timeframe was included in the FY2022 budget.

Mr. Wiggins noted he believes it was apart of the $700,000.

Chief Trammer noted additional funding was not included and the additional money was to fund the police department from June-December; also noted $300,000 was not apart and if Council desires Henry County to continue an additional $300,000 needs to be added to the FY2022 budget to fund from January-July.

Mayor Ford noted he believed Henry County Police would be moving out of the building by February or March.

Chief Trammer noted the County provided supplemental services and the city would not start patrolling until July; and noted the city will still need officers for Council Meetings, City events and Municipal Court services.

Councilwoman Barber noted she inquired with Mr. Wiggins, City Treasurer if it was included. Mr. Wiggins noted only the $700,000 was added and not the $280,000.

The motion passed 3-0-2 (Blount/Gantt Abstained).

Councilwoman Barber motioned to approve New Year's Eve Celebration with Parade and Fireworks at the Amphitheater/Downtown Area in the amount of $10,000. There was not second. Motion Withdrawn.

Mayor Pro Tem Alexander Motioned to approve Streetlight Program in collaboration with Henry County for Expressway Exits and Commercial Corridors:

Councilman Thomas recommended tasking staff to get more research with the County.

Mr. Aaron, Public Works Director suggested to have a lighting representative from Georgia Power attend a meeting with a presentation and a cost to add additional lighting.

Mayor Pro Tem Alexander suggested bringing the item back in 30 days with research completed with a dollar amount.

Councilman Blount suggested doing an assessment across the board and seeing what should take priority.

Mr. Aaron noted Georgia Power stated there are three (3) grades of lights with the standard being 74-watt bulb, which were installed in majority of the subdivisions; noted the proposal offered 2 bulbs with a higher wattage which would be able to be exchanged out and recommended changing the bulbs out first with adding additional lights and/or poles and to use either the decorative brand or the regular overhead lights not covered with decorative lights.

Councilwoman Barber motioned to install 161 wattage lights in the Lakeside subdivision with FY2021 funding and bring a lighting analysis for the city to the January 10, 2022 Council meeting: Second by Mayor Pro Tem Alexander. The motion passed 5-0.

Mayor Pro Tem Alexander motioned to direct all surplus funds to the Capital Improvement Fund instead of Fund Balance: Motion Failed a Lack of a second.

Mayor Pro Tem Alexander expressed tasking staff to go to the County to work out an Intergovernmental Agreement (IGA) with beautification of exit ramps.

The Public Hearing Opened

No speakers in favor.
Mr. Bruce Smith spoke in opposition.

Councilman Thomas inquired with the City Clerk if Council could continue and ratify the budget at the next meeting.

The City Clerk noted it would be a continuance and if not approved by December 31st, the city would operate under the same budget as FY2021.

The consensus of the Council was to continue the Public Hearing to be heard on Tuesday, December 21, 2021.

Councilwoman Gantt requested the meeting adjourn due to the lateness of the hour.

The consensus of the Council was to proceed with the meeting.

NEW BUSINESS

13. Request for Proposal (RFP) No. 2020-0026, Annual On-Call Water & Sewer Emergency, Operational Repair, Maintenance and Construction – Site Engineering, Inc.
Presented by Lindell Miller, Procurement Manager and
Decius Aaron, Public Works Director
Mr. Aaron noted Site Engineering, Inc is the city's primary contractor who does Stormwater repairs on an as-needed basis.

Councilwoman Barber inquired when the contract was fully executed and awarded.

Ms. Miller noted the contract was executed on April 12, 2021 and was approved by council on April 12, 2021, with the agreement being one year with (4) four one-year renewals; and from Georgia code and read Georgia Code 15, Section 1.

Councilwoman Gantt motioned to approve: No Call for a second.

Councilwoman Barber motioned to extend the contract for one year with the condition the contract is bid out in 2022: No Call for a second.

Mayor Pro Tem Alexander inquired on the types of projects that has been completed by the contractor.

Mr. Aaron noted they have completed the Hudson Bridge project and has a Summit view project and completed several projects throughout the city.

Councilman Blount motioned to approve the request for RFP for On-Call Water & Sewer Emergency, Operational Repair, Maintenance and Construction – Site Engineering, Inc.: Second by Councilwoman Gantt. The motion failed 2-3 (Barber/Alexander and Thomas Opposed).

Mr. Aaron noted if there is an emergency, there will be no vendor to repair.

Councilwoman Barber motioned to extend the contract with the condition that it be rebid in 2022 and be resubmitted to the Council prior to the expiration of the contract: No Call for a second.

Councilman Blount inquired if there was anything else that did not need approval.

Attorney Washington noted there is a level of latitude due to currently working with the vendors and noted the fiscal year ends on December 31st.

Attorney Berry noted the city's contract runs from year to year, and the contract would end in April 2022.

Councilwoman Barber noted the importance of the terms of the contract.

Ms. Miller noted the next two contracts have the same issue with the contracts being renewed based on the State code physical term being December; and noted the contract refers to the RFP which states the renewal terms ending in December of each year; however, Procurement will follow legal advice of the city's Counsel.

14. Request for Proposal (RFP) No. 2021-0004, Landscape Maintenance Services with Yellowstone Landscape, LLC, contract renewal.
Presented by Lindell Miller, Procurement Manager and
Decius Aaron, Public Works Director
Ms. Miller noted the Public Works Department is requesting renewal of the contract which was renewed based on State code with a yearly December renewal.

Councilman Thomas noted he went back and pulled the contract and Minutes from the September 28, 2021 meeting and expressed his issue is with the scope of work; noted Councilwoman Barber had an issue and inquired about the areas that would be covered within the agreement and noted Mr. Aaron stated the areas covered would be: City Hall, Municipal Court Building, Amphitheater, New Public Works Building, Municipal Park, Merle Manders Conference Center, Ted Strickland Conference Center, Downtown Streetscape, East Atlanta Streetscape, Historic Markers at Floyd Chapel and the Green Front Café, Banner Sites at Wal-Mart and North Henry Blvd and Rock Quarry Rd. in the amount of $250,000; and further noted this contract is back before Council to receive an additional $150,000 for the same scope of work.

Councilman Thomas motioned to deny an increased contract amount of $150,000 noting the contract approved by the Council on 9/28/2021 in the amount of $250,000 included the same service areas for the same scope of work: No Call for a second.

Ms. Miller noted page 2 is asking to renew the contract and states that Public Works is requesting an annual amount of $150,000 to accommodate the modified scope of services which would include two additional City Buildings, Amphitheater, Public Works building, 2 Banner Sites and 2 Historical Markers for an annual estimated overall contract amount of $300,000.

Mr. Aaron noted there was a price difference with the frequency of services which lead to the increase.

Councilwoman Barber inquired if the City Attorneys were viewing the contracts before being placed before Council and requested the contracts be reviewed first.

Attorney Washington responded they are when they have been submitted to them for review.

Mayor Pro Tem Alexander asked for clarification of $50,000 or $100,000 more added to the contract.

Mr. Aaron noted it was $50,000 more with additional services requested.

Councilman Thomas noted the document has a contract amount of $400,000 and asked if the contract amount has increased by $150,000 yes or no.

Ms. Miller stated there was a typo in the second paragraph and should reflect $50,000 and not $150,000; and stated for the record she feels as if she is being bullied and attacked.

Councilwoman Barber noted staff should only present items to the Council and not debate with the Governing Body; and noted that as presented, the Staff Agenda Recommendation form is misleading, and she requested the fully executed contract.

Councilwoman Barber motioned to Table the item and direct staff to bring back information for the $50,000: Second by Councilman Thomas. Mayor Pro Tem Alexander abstained, Councilman Thomas Approved and Councilman Blount Opposed.

Councilman Thomas noted the issue was the documents presented to Council and if approved with the incorrect information, what would have happened after.

Councilman Blount motioned to approve the amended contract from $250,000 to $300,000 and correction of the document typos from $400,000 to $300,000 to reflect an increase in the contract in the amount of $50,000: Second by Mayor Pro Tem Alexander. The motion passed 3-1 (Thomas Opposed - Gantt was not present for the vote).

15. Request for Proposal (RFP) No. 2021-0008, Annual On-Call Sidewalk Repairs and Replacement.
    Presented by Lindell Miller, Procurement Manager and
    Decius Aaron, Public Works Director
    Ms. Miller noted the staff is requesting approval to award a fixed contract to the single bidder DAF Concrete for the annual On-Call Sidewalk Repairs and Replacement in the estimated annual amount of $150,000.

    Mr. Aaron noted in 2019 the City had an updated street assessment with the request to have sidewalks as a part of the assessment; noted the sidewalks were ranked according to their conditions and the city would like to enter a program that would replace and repair sidewalks which could either be hired or contracted out.

    Mr. Aaron noted other municipalities were contacted and a salary survey was completed and found out it was cheaper to contract out; also noted the project will be like the LMIG and would replace and repair specific lengths of sidewalks every year.

    Councilman Blount motioned to approve Request for Proposal (RFP) No. 2021-0008, Annual On-Call Sidewalk Repairs and Replacement: second by Councilwoman Barber. The motion passed 4-0 (Gantt was not present for the vote).

16. Request for Proposal (RFP) No. 2020-0025 Janitorial Maintenance Services – Intercontinental Commercial Services, Inc.
    Presented by Lindell Miller, Decius Aaron - No Action

17. Request for Proposal (RFP) No. 2020-0027 Professional Permitting and Building Inspection Services – SafeBuilt, Georgia, LLC
    Presented by Lindell Miller, Brecca Johnson
    Removed from the Agenda – No Action

18. Request for Proposal (RFP) No. 2021-0001P – Omnia Partners Public Sector, Prince Williams Public Schools Contract No. R-T-17006 and Amazon Services, LLC
    Presented by Lindell Miller, Procurement Manager and
    John Wiggins, City Treasurer
    Ms. Miller noted the Procurement Department is requesting approval to Piggyback the contract for OMNIA Partners Public Sector, Prince William County Public Schools Contract No. R-TC-17006, Amazon Services, LLC, City of Stockbridge Contract Number RFP No: 2021-0001P and sign up for the Amazon Services, in the estimated annual amount of $25,000; noted the Procurement Department has requested approval to increase the contract for OMNIA Partners Public Sector, in the amount of $75,000.00, for an overall contract value of $100,000.00; noted the initial term of the contract shall be from the date of award, January 19, 2017, thru January 18, 2022, with the option to renew for three (3) additional two (2) – one-year periods.

Councilman Blount motioned to approve up to $100,000: Second by Mayor Pro Tem Alexander. The motion tied 2-2 (Gantt was not present for the vote). Mayor Ford voted in favor, the Motion Passed 3-2 (Barber/Thomas opposed).

Councilman Thomas noted for the record he voted in favor.

Councilwoman Barber noted for the record according to the staff recommendation form it states the initial term of the contract shall be from January 19, 2017 to January 18, 2022 with the option to renew for three (3) additional 2-year Periods; and noted it would be a six (6) year contract in which she does not like extending these types of contracts.

Ms. Miller noted the terms are not controllable.

19. Workers Compensation Policy #WCB1033338 – J. Smith Lanier & Co. (Brokers) – Renewal.
Presented by Lindell Miller, Procurement Manager and
Renee Wheeler, Human Resources Manager
Ms. Miller noted the Human Resources Department is requesting approval to renew the workers compensation policy with J, Smith Lanier which was approved by Council on December 22, 2020.

Ms. Wheeler noted this renewal would offer insurance to employees if there were a workplace injury and would be considered a fair renewal in which the city received a 20% discount due to no claims filed in 2020.

Councilwoman Barber motioned to approve Workers Compensation Policy #WCB1033338 – J. Smith Lanier & Co. (Brokers) – Renewal: Second by Mayor Pro Tem Alexander. The motion passed 4-0. (Gantt was not present for the vote).

20. Council Consideration to approve the purchase of forty mobile data terminals (MDT''S), printers and associated equipment for police patrol vehicles in the amount of $132,295.30 to be reimbursed with ARPA Funds.
Presented by Chief Frank Trammer
Chief Trammer noted staff is looking to purchase forty (40) mobile data terminals which includes docking stations for the computers in the police vehicles and pocket jet printers to print citations with an associated cost of $132,295.30 using APRA funding; noted Mr. Wiggins, City Treasurer has provided the current APRA funding balance sits at $1,327,000, minus the $132,295 which would leave the remaining ARPA funding for 2021 and does not include the additional $500 million coming in 2022 at $1.1 million; noted it has already been vetted by the City's Information Technology Department.

Mayor Pro Tem Alexander motioned to approve the purchase of forty mobile data terminals (MDT''S), printers and associated equipment for police patrol vehicles in the amount of $132,295.30 to be reimbursed with ARPA Funds: Second by Councilwoman Barber. The motion passed 4-0 (Gantt was not present for the vote).

COMMENTS FROM THE MAYOR
None

Mayor Pro Tem Alexander motioned to adjourn: Second by Councilwoman Barber. The motion passed 4-0 (Gantt was not present for the vote).

Respectfully submitted by.

Vanessa Holiday, City Clerk MMC	Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SPECIAL CALLED MEETING

Summary Minutes

WEDNESDAY, DECEMBER 15, 2021 2:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration
Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford.

Pledge of Allegiance was recited all in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for roll call except Councilman Blount and Councilwoman Gantt.

Mayor Pro Tem Alexander motioned to adopt the Agenda: Second by Councilwoman Barber. The motion passed 3-0.

EXECUTIVE SESSION

1. Real Estate

Mayor Pro Tem Alexander motioned to convene Executive Session for Real Estate; second by Councilwoman Barber. The motion passed 3-0.

Mayor Pro Tem Alexander motioned to adjourn Executive Session without action; second by Councilwoman Barber. The motion passed 3-0.

The meeting adjourned.

Respectfully submitted by:

Vanessa Holiday City Clerk, MMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

WORK SESSION MEETING SUMMARY MINUTES

TUESDAY, DECEMBER 21, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Call to Order by Mayor Ford.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for roll call except Councilwoman Gantt.

Invocation by Mayor Pro Tem Alexander.

Pledge of Allegiance was recited in unison.

Mayor Ford requested to remove item #10 Johnson Controls to receive additional information and to bring back.

Mayor Pro Tem Alexander motioned to amend the Agenda to Remove Item #10 Johnson Controls: Second by Councilwoman Barber. The motion passed 4-0.

Mayor Ford recommended to remove and Table Item #20 DDA Appointments to be heard in January 2022.

Councilwoman Barber motioned to amend the Agenda to Table Item #20 DDA Appointments to be heard in January 2022: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

Mayor Ford recommended adding an additional item to the Agenda as Item #30 to purchase Tasers for Police Services.

Councilwoman Barber motioned amend the Agenda to Add Item #30 to purchase Tasers for Police Services: Second by Councilwoman Barber. The motion passed 4-0.

Councilwoman Barber motioned to amend the Agenda to Table Item #18, Green Room Rental; Item # 24 Police Dept. Policies; Item #26 Temporary Spending Authority: Second by Councilman Thomas. The motion passed 4-0.

Mayor Pro Tem Alexander requested to have an explanation to the public for the removal of Agenda items.

Councilman Thomas noted there was a vote of three to establish the Police Department in which he was a part of and believes the new City Manager should take part and give his input of these items once he is brought on board.

Mayor Ford noted for clarification Mr. Fredrick Gardner is the sole finalist with a 14-day grace period by law, and once the 14 days have passed, Council will meet again to appoint Mr. Gardner to the position.

Councilman Blount inquired about the funding amounts for Items #27 and twenty-eight as they were not listed on the Agenda.

The Clerk noted the Agenda items are uploaded by Department staff.

Mayor Ford noted Chief Trammer will give the dollar amount of each item during the presentation.

Councilwoman Barber motioned to adopt the Agenda: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

Councilwoman Blount motioned to amend the Agenda to Add Item #31 Discussion Item Employee Incentive: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

Councilman Thomas requested to have the City Treasurer look at the funding to see what is left before a decision is made.

Councilwoman Barber motioned to approve Minutes: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

1. 9/15/21 2. 9/16/21 3. 9/17/21 4. 9/20/20 5. 10/8/21 6. 10/26/21 7. 11/8/21 8. 11/30/21

PUBLIC COMMENTS

All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.
None

OLD BUSINESS

9. **Public Hearing** - FY2022 Operating Budget – Final Adoption
Presented by John Wiggins, Treasurer

Mr. Wiggins presented the FY2022 Operating Budget General Fund Budget at $18,380,993.12 with Enterprise Funds at $25,164,768.95 for a total of $43,545,762.07.

Mayor Pro Tem Alexander noted the budget should only include the General Fund and not the Enterprise Funds to not cause confusion to the public.

Mr. Wiggins noted the whole budget needs to be heard to be approved.

Councilwoman Barber motioned task staff to do the research to add an Employee and Volunteer Recognition event to take place at the end of each year in December in the amount not to exceed $20,000.00: Second by Councilman Thomas. The motion passed 3-0-1 (Blount Abstained).

Mayor Ford noted there is typically an employee luncheon each year with city staff in December.

Councilman Thomas noted there should be an event held in 2022 to recognize the many volunteers who help the city in several ways throughout the city, included the volunteers who serve on city boards.

Councilwoman Barber motioned to task staff with advertising for a Grants Administrator for Police Services w/salary not to exceed $65,000: Motion Rescinded.

Mayor Pro Tem Alexander inquired if the Grants Administrator could be used City-wide instead of just the Police Department; Councilwoman Barber noted the Police Department is priority.

Mayor Ford noted he believes there is already a Grant Writer on the organizational chart under the Treasurer.

Mr. Wiggins noted that position has been approved and is not currently funded.

Councilwoman Barber motioned to task staff with advertising for a Grants Administrator for the City, salary and benefits funded upon research by staff and to be placed under the City Manager on the Organizational Chart and for the position to remain posted until filled and not to exceed $65,000: Second by Councilman Thomas. The motion passed 3-1 (Blount Opposed).

Renee Wheeler, HR Manager noted the Grants Administrator position will have to be added to the city's Pay Plan noting the current position under Finance was a contracted position.

Councilwoman Barber motioned to task staff to post the Executive Assistant to Mayor & Council position (confirmed as funded by the Treasurer) and to remain posted until offer has been accepted: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

Councilwoman Barber motioned to reduce the Youth Council Budget by $6,000 from $21,000 to $15,000 noting all city departments were requested to make reductions to their budgets: Second by Councilman Thomas. The Motion Rescinded.

Councilman Blount noted the remaining funds that are not used by the Youth Council go back into the General Fund.

Mayor Pro Tem Alexander inquired on the reason for the budget decrease.

Councilwoman Barber noted she held budget meetings with Mayor Ford (Acting City Manager) and Department Head staff seeking areas within their department budgets where cost reductions/savings could be made across the board.

Councilwoman Barber inquire on the amount the Youth Council spent in 2020 and 2021.

Mr. Wiggins noted roughly $10,000 was spent in 2020 due to the pandemic and $15,000 not including recent expenditures for 2021.

Mayor Ford inquired if Councilwoman Barber spoke with Chairwoman Harvey about the reductions.

Councilwoman Barber noted she did not speak with Youth Council Chairwoman Harvey, noting she met with city staff department heads.

Councilman Blount reminded Councilwoman Barber there is still a pandemic and noted to let the Youth Council flourish and to not compare anything to 2020.

Councilman Thomas suggested Mayor Ford to reemphasize the meeting speaking rules.

Mayor Ford noted the speaking rules are as follows: Councilmembers are to speak twice on and item and no more than 3 minutes each time on the item.

Mr. Wiggins noted the changes to the General Fund from the 3rd Budget Reading on December 21, 2021 went from $18.2 million to $18.3 million with a $99,681.93 increase; noted Business Services decreased their budget by $1,000; Gov't Buildings/Property decreased by $111,500; IT increase by $12,000; Municipal Court decreased by $71,561.24; Police increased by $300,000; Public Works decreased by $73,656.83; City Events increased by $50,000; Permitting decreased by $4,600; P&Z increased by $6,000 and Main Street Programs decreased by $6,000.

Mayor Pro Tem Alexander inquired about the decrease of the Government Buildings budget.

Mr. Wiggins noted there were deductions on the maintenance agreements, fountain maintenance, supply and materials, signs, uniforms, new building maintenance and computer software all made by the Department Head.

Mayor Ford noted councilmembers were invited to meet with Department Heads to go over their budgets and in the process, there were items discussed where deductions could be made.

Councilman Thomas motioned to amend the Assistant Public Works Director Minimum Qualifications**:** Bachelor's degree in civil engineering, a related field of engineering, environmental science or technology, requiring by seven (7) years of experience in public works, including water, sewer, stormwater, solid waste management, streets and roads, parks, and facility and fleet maintenance; with an equivalent combination of education, training, and experience which provides the required knowledge, skills, and abilities for this job will be considered with the required engineering degree and a valid State of Georgia Driver's License: Second by Mayor Pro Tem Alexander. The motion passed 3-1 (Blount Opposed).

Councilman Blount suggested allowing the new City Manager to go to each department to see what would be needed.

Mr. Aaron noted his concern is engineers specialize in different things and he does not want people under the impression if there is an engineer, outside engineers are not needed; and noted the person hired should have knowledge of public works operations and project management.

Mr. Wiggins noted if the budget is approved there will be adjustments made to the General Fund.

PUBLIC HEARING OPENED – No Speakers In Favor or Opposed
PUBLIC HEARING CLOSED

Councilman Blount inquired on how a budget could be voted on with amendments and no final budget amount.

Attorney Berry noted the Treasurer should be able to calculate the amounts reflecting the changes, and if not, there would have to be additional meetings with no amendments or discussions and other positions could be added through a budget amendment.

Mr. Wiggins noted he was able to make the adjustments in real time and stated the final budget if approved as of right now would be $18,480,993.12 with the added $65,000 + 23% and the $20,000.

Mayor Pro Tem Alexander motioned to approve the FY2022 Operating Budget with the approved amendments for a total of $18,480,993.12: Second by Councilman Thomas. The motion passed 4-0.

10. Council Consideration for approval to increase the contract for Johnson Controls Security Solutions LLC (Tyco Integrated Security LLC) in the amount of $497,572.84 for installation costs; plus $7,579.80 for year one service costs and monitoring for a total of $505,152.64.
Presented by Decius Aaron, Public Works Director
Item Removed from the Agenda

11. Council Consideration to approve Merle Manders Conference Center Building Renovations in the amount of $314,000. Funding Source; $50,000 FY2021 Budget; $150,000 FY2022 Budget $134,000 Tourism Funds
Presented by Kim Jordan, Conference Center & Events Manager
Ms. Jordan noted the Merle Manders Conference Center building was built in 2002 and need repairs to be competitive in the market; and noted the roof is leaking and the carpet in the ballroom needs replacing.

Mr. Ingraham, Conference Center Coordinator noted a walk-through was completed to assess what was needed and had conversations with Gordon Roofing who estimated the cost to repair the roof at $94,214; and an estimated cost of $70,000 to upgrade the kitchen and ballroom; noted other items to be considered is to remove the sound system and the countertops and to make the downstairs an independent event center with a total cost for renovations at $314,000.

Ms. Jordan noted staff would like to have the roof fixed first followed by renovations to upstairs and downstairs and there is already $100,000 budgeted which was previously approved.

Mr. Ingraham noted staff has confirmed with Henry County Tourism and there are funds available from Tourism.

Mayor Pro Tem Alexander inquired if there was an itemized list to look at the repairs.

Mr. Ingraham noted it was in the Councils packets; and noted the lighting needs updating from dim to LED, removal of the carpet and to change the color scheme.

Mayor Pro Tem Alexander noted there is subsidized funding yearly with no real revenue coming in and inquired where funding would come from.

Mr. Wiggins noted there is $50,000 allocated from the FY2021 budget, $150,000 in the Fy2022 budget and could use $134,000 of the Hotel/Motel taxes.

Mr. Ingraham noted 8% of the Hotel/Motel tax can be used, 18% out of the 8% can be used for product development and 37% out of the 8% is unrestricted.

Mayor Pro Tem Alexander asked the Attorneys to chime in.

Mr. Berry confirmed the Hotel/Motel taxes can be used for tourism.

Mayor Pro Tem Alexander motioned to approve with contingency of confirmed Tourism funding: Second by Councilman Thomas. The motion passed 4-0.

NEW BUSINESS

12. Council Consideration to approve and publish the 2022 Public Meetings schedules. Presented by Vanessa Holiday, City Clerk

Ms. Holiday noted the 2022 Public Meetings Schedule includes the following: City Council meetings, Main Street Advisory Board (MSAB), Downtown Development Authority (DDA), Planning Commission, Youth Council and Youth Council Advisory Committee (YCAC) and upon approval will be published in the City's legal organ the Henry Herald; noted all boards and committees has approved their recommend schedules and will meet on the following days: DDA will meet on the 3rd Tuesday each month virtually until further notice at 6pm, MSAB will meet on the 2nd Friday each month virtually unless otherwise noted at 9am, Planning Commission will meet on the 4th Thursday each month virtually until further notice at 6:30pm, YCAC will meet on the 2nd Wednesday each month in the Patrick Henry Room at 6:30pm, Youth Council will meet on the 3rd Tuesday in the Levi Meeting room at 5:30pm.

Ms. Holiday noted there are two options for the City Council meetings in which there were requests from staff and others noting option #1 meeting schedule would remain the same as it is currently, which is meeting on the 2nd Monday of each month at 6pm for council meetings and the last Tuesday of each month for the work session meeting at 6pm; noted option #2 would be to have meetings on the 2nd Monday of each month at 6pm for council meetings and the last Tuesday of each month at 4pm for the work session meetings and also noted other options can be made by council.

Councilman Blount recommended amending the February 14th meeting to another day, noting it falls on Valentine's Day.

Ms. Holiday noted she would have to ask legal to see if the date could be moved; and noted the Charter stated the council meetings are held on the 2nd Monday of the month.

Mayor Pro Tem Alexander inquired on what board stated they would meet virtually for the remainder of the year.

Ms. Holiday noted the Planning Commission voted to meet virtually and the Board would have to go back to amend their meetings schedule should the Council not approve; noting we need to publish the dates by January 1st and can also revise the schedule.

Mayor Ford noted he would imagine if there were a state of emergency due to the pandemic, it should be fine, but would like to hear from legal and if they are in compliance with the open meetings act.

Mayor Pro Tem Alexander noted he is in support of continuing virtual meetings while the Omicron is out, but once things gets better, asked if the board will they still meet virtually.

Councilman Thomas noted nothing is written in stone and things could be modified.

Mayor Ford noted he prefers option #1 but would be the consensus of the Council.

Attorney Washington noted in their review, two code sections were looked at which allows to change some meetings and does not state have them on a Monday or Tuesday with no specific time and is within council latitude; also noted the concern was making sure they were able to point to the sections which are Section 3.13 in the Charter and under Article 2- Called Special Meetings which states meeting are normally held on Monday or Tuesday.

Mayor Pro Tem Alexander motioned to approve w/Option 1 of the City Council meetings and the Board/Committee meetings as presented: Second by Councilman Blount. The motion passed 4-0.

13. Council Consideration to approve the 2022 Agenda Timeline.
Presented by Vanessa Holiday, City Clerk
Ms. Holiday noted this is an Agenda Timeline distributed to staff, Mayor and Council, City Attorneys, and the City Manger with a yearly schedule of when documents are due to the Clerk's office so the Clerk's office staff can present to Mayor and Council in a timely and efficient manner to review before council meetings.

Councilman Thomas noted it is crucial to have documents submitted in a timely manner so Council can make informed decisions.

Mayor Pro Tem Alexander inquired if it was possible for Council to add items to the Agenda within 7 days.

Ms. Holiday noted a Resolution was passed requiring staff to have documents submitted to Council one week before the meeting, and to change that means there would no longer be that window.

Mayor Ford noted the Agenda can be amended as it was tonight and believes the timeline should remain the same.

Councilman Blount noted he believes Council should have a true Work Session so that items agreed on could be placed on the Consent Agenda at the council meetings.

Councilman Thomas motioned to approve the 2022 Agenda Timeline: Second by Councilwoman Barber. The motion passed 4-0.

14. Council Consideration to approve the 2022 Holiday Calendar.
Presented by Renee Wheeler, Human Resources Manager
Ms. Wheeler read the holidays for 2022: Jan 1 New Year's Day, Jan 17 M L King, Jr. Holiday, April 15 Good Friday, May 30 Memorial Day, June 19 Juneteenth, July 4 Independence Day, Sep 5 Labor Day, Nov 24 Thanksgiving Day, Nov 25 The Day After Thanksgiving, Dec 24 Christmas Eve, Dec 25 Christmas Day.

Councilman Blount motioned to approve the 2022 Holiday Calendar: Second by Councilwoman Barber. The motion passed 4-0.

15. Council Consideration to approve the 2022 Council Initiatives Calendar of Events.
Presented by Zenovia Pearson, Admin. Asst. to Mayor & Council
Ms. Pearson noted staff is looking for approval of the 2022 Council Initiatives Calendar of Events.

Councilman Thomas noted the Carrie Mae Hambrick event is normally the 3rd Saturday, but he has not confirmed with the organization and once confirmed he will come back and modify.

Mayor Pro Tem Alexander motioned to approve the 2022 Council Initiatives Calendar of Events: Second by Councilman Thomas. The motion passed 4-0.

16. Council Consideration to approve the 2022 City Events Calendar.
Presented by Kim Jordan, Conference Center & Events Manager
Ms. Jordan noted there have been three additional events added which are the Fourth of July Extravaganza, City of Stockbridge Centennial Celebration, and the Halloween Festival.

Mayor Pro Tem Alexander noted he believed the Job Fairs and Career Expos were allocated and inquired if staff would have to wait for Goodwill to proceed.

Mr. Ingraham noted staff has been in discussion with Goodwill to hold the job fair in April.

Mayor Pro Tem Alexander motioned to approve the city's 2022 Events Calendar: Second by Councilman Blount. The motion passed 3-0-1 (Barber Abstained).

Councilwoman Barber noted with the City, Councilwoman Gantt and the Youth Council all hosting a Halloween festival, she would like to rescind her previous motion in support of having the Halloween Festival.

Councilman Blount noted when Council initiatives are turn into city events, they would like to be better informed by the events team and want to see the initiates turned city events at city level event.

Councilwoman Barber motioned to rescind her vote from the 12/13/2021 meeting supporting the Halloween Festival.

Mayor Ford asked Legal Counsel to speak to the legality of the request.

Attorney Berry noted Councilwoman Barber can have a note placed in the record noting her position on the matter has changed from yes to no; however, the vote has been taken and is recorded as history and that a motion to reconsider the item would be the appropriate action.
Councilwoman Barber noted she has observed other members change their votes on this Council and called for a motion to Reconsider her vote of the City's Halloween Festival.

Councilman Thomas offered his knowledge of the Motion to Reconsider and noted that supports the City's Halloween Festival, he was of the understanding that a voting member has the right to change his or her position on an item at the meeting or the very next meeting.

Councilman Blount noted during the discussion at the previous meeting it was stated there was another Halloween event and the motion was approved to move forward, in which he voted to oppose and in conflict along with Councilwoman Gantt that the events were in conflict.

Mayor Ford requested a legal opinion.

Attorney Berry stated that any councilmember that voted in the majority whether it was a vote in favor of or a vote opposed to could bring the item back for reconsideration and a vote and stated Councilwoman Barber has the right to bring the item back for a vote.

Attorney Washington read the City's Charter Section 2.04.140 Motion to Reconsider:
A motion to reconsider any of the proceedings of council shall not be entertained unless it be made by a member who voted with the majority, and such motion shall be made at the same or succeeding meeting.

Councilman Thomas stated that while he remains in favor of the original motion, he wants the actions of the Council to be procedurally correct to allow for a Motion to Reconsideration and stated likewise with a Point of Order, that request should speak to the item at hand.

Mayor Ford called on Councilwoman Barber for her request.

Councilwoman Barber made a Motion to Reconsider her vote; second by Councilman Blount.

Attorney Berry stated the motion is not to reconsider her vote, but a motion to reconsider the item and call for a vote on the item.

Councilwoman Barber made a motion to Reconsider the motion regarding the Halloween Event at the December 13, 2021 meeting.

Councilman Thomas disagreed with the opinion stating it is the councilmember's prerogative to change their vote without other members of Council voting on that.

The Clerk read the rule regarding the motion to reconsider; *The motion to reconsider may be made only by a member who voted on the prevailing side in the original vote (such as someone who voted "yes" if the motion had passed or voted "no" if the motion was defeated). The making of the motion to reconsider takes precedence over all other motions and yields to nothing.*

Attorney Berry agreed with the definition as read and stated it contemplates a motion.

Attorney Washington stated that as with any other motion, it must be properly moved and seconded to take any action.
Councilman Thomas disagreed with the call for a motion to reconsider her vote.

Attorney Berry stated the meeting two weeks is set stone and is why it takes a Motion for Reconsideration to bring the item back to the Council for a vote.

Attorney Washington stated the City's only provision in the Charter speaks to a Motion to Reconsider can only be brought back by a member of the Governing Body who voted in the majority.

Councilwoman Barber stated she is prepared to make two motions: A motion to rescind her vote; and a Motion to reconsider.

Mayor Ford called for a vote on the motion to reconsider made by Councilwoman Barber; second by Councilman Blount (there was not vote from Alexander or Thomas) the motion failed.

Attorney Berry noted the action of the Council was correct and gave an example of a rezoning item being approved by the Council and the developer begins to build relying on the zoning, and a member of the Council comes back two weeks later to change their vote, which is why the actions or voting of the full council.

Councilwoman Barber responded that the example of a developer or investor would relate to items involving contracts.

Attorney Berry noted the process is from Robert's Rules and used the rezoning as an example.

Mayor Pro Tem Alexander noted the Council voted and has received the opinion of legal counsel.

Councilwoman Barber opted to move on.

Councilman Blount stated while it was her prerogative to move on, he did not think Councilwoman Barber was allowed to change her vote.

Mayor Ford noted the process was that the Council did vote on the motion to reconsider, and the motion failed.

Councilman Thomas stated for the record he abstained from the vote.

17. Council Consideration to approve the 2021 Utility Billing Write-offs in the amount of $14,111.78.
Presented by John Wiggins, Treasurer
Mr. Wiggins noted staff is requesting approval of the 2021 Utility Billing Write-offs in the amount of $14,111.78; noted the decrease from last year FY2020 was about $167.59 with a total amount of $14,279.37.

Mayor Pro Tem Alexander motioned to approve the 2021 Utility Billing Write-offs in the amount of $14,111.78: Second by Councilwoman Barber. The motion passed 3-0-1 (Thomas Abstained).

18. Council Consideration to approve Green Room Community Use Policy and Fee Schedule.
Presented by Kim Jordan, Conference Center & Events Manager and Econuel ingram, Conference Center Coordinator
Item Tabled

19. Council Consideration to appoint a representative to the Council on Aging.
Presented by Attorney Washington
Mayor Ford noted boards and commission appointments are normally discussed during Executive Session and inquired with Attorney Washington if they should appoint during the meeting.

Attorney Washington noted the action would be the will of Council to go into Executive Session and discuss as well.

Councilwoman Barber noted for the record there is no relation between the two.

Mayor Pro Tem Alexander motioned to appoint DeRitha Barber to serve a – 2yr Term: Second by Councilwoman Barber. The motion passed 4-0.

20. Council Consideration to appoint members to the Downtown Development Authority
Presented by Attorney Washington
Item Tabled to January 2022

21. Council Consideration to appoint members to the Main Street Advisory Board.
Presented by Attorney Washington
Councilman Thomas motioned to appoint Greg Horton to a 3yr Term; Linda Jones, Mildred Reed, Anika Potts, Willie Hopkins and Shomari Furtch with a 2-yr Term: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

22. Council Consideration to appoint members to the Youth Council Advisory Committee
Presented by Attorney Washington
Attorney Washington noted he has seven applications for the Youth Advisory Council.

Councilwoman Barber noted she would like to go into Executive Session.

Councilman Thomas noted there was a candidate he favored and asked for clarification of the position and candidates.

Ms. Holiday noted there are currently eight positions open with seven candidates, three unexpired terms that need to be filled and will be filled for one year, three vacancies and two re-appointments.

Councilwoman Barber inquired how does one determine which positions would be filled.

Councilman Blount suggested speaking with the Committee Chairperson to determine who will fill the positions.

Ms. Holiday noted for the record she would like to confer with the Attorney to determine the terms and stated normally there are not this many vacancies at one time; and noted usually when a term expires, the new candidate replaces the vacated seat, there are three vacated seats along with three vacancies.

Councilman Thomas noted there is someone he would like to recommend.

Councilman Blount motioned to appoint Sharika Zellars and Jodie Alexander with a 2-yr Term; Aaniyah Kendrick, Alfreda Gourdine, Arvia Hall, Derius Peurifoy, Keely White and Shameka Jones, with terms to be determined to fill the 1yr unexpired terms or vacant 2-yr terms following discussion with legal: Second by Mayor Pro Tem Alexander. The motion passed 3-0-1 (Barber Abstained).

23. Council Consideration to approve the Commercial Code Enforcement Fee Schedule
Presented by Brecca Johnson, Community Development Director
Ms. Johnson noted the Code Enforcement Department does not have a Fee Schedule and would like to have fees approved with the goal of getting the Fee Schedule out to business owners and residents by the first of the year.

Councilman Thomas inquired on how the fee schedule would be enforced and what the next steps would be.

Ms. Johnson noted if there is a perceived violation by a code enforcement officer, a notice of violation will be given to the violator to comply in which they will have a certain number of days to come into compliance; noted if the violator does not come into compliance, the code enforcement officer will be scheduled to go back out within a certain time frame and will then issue a citation which will be the 1st offense and will be placed on the docket for court which is set for April 2022; and added if the offenses continue with the same violators, they will be fined with another fee to pay. Ms. Johnson mentioned the idea is to keep habitual violators to a minimum.

Mayor Pro Tem Alexander noted the fine for overgrown grass is too low and inquired why it was so low.

Ms. Johnson noted best practices are to pull fees that are comparable around the region.

Mayor Pro Tem Alexander noted commercial buildings should be responsible for picking up trash alongside their buildings.

Councilman Blount noted to add to the language to have business and property owner responsible for the upkeep of their property.

Ms. Johnson noted the nuisance section will cover those issues.

Chief Trammer noted with the Municipal Codes of GA- Title 11- Offense-Chapter 11.6 addresses littering in the city.

Mayor Pro Tem Alexander noted he would like to see added fines for trash in the parking lots and maintenance in commercial parking lots.

Councilwoman Barber inquired if residential storage pods were included.

Ms. Johnson noted it would be under nuisances and believes there is a time limit with storage pods.

Councilman Thomas spoke about parking on the streets in subdivision and inquired if the Codes were up to date.

Ms. Johnson noted there needs to be additional conversation with the new City Manager and noted the Code needs to be updated.

Councilman Thomas inquired on the difference between parking in the street vs. no parking signs and no parking vs. regular street parking.

Ms. Johnson noted there is an Ordinance that address parking permits however, it is difficult for staff to manage.

Councilman Blount requested to have a breakdown of each of the violations.

Mayor Pro Tem Alexander inquired if zero tolerance has been a practice.

Ms. Johnson noted staff operates from the Standard Operating Procedure (SOP) for each violation and a time frame in which violators will need to come into compliance.

Mayor Ford noted there were suggestions to be added to the list and inquired if they should be individually voted on or added to the list and vote on the whole list.

Chief Trammer noted the current ordinance addresses public/private property with a minimum fine of $200 in the Charter.

Councilman Blount noted Council should go with what the Charter stated and implement enforcement.

Councilwoman Barber inquired if the Attorney could validate what Chief Trammer stated and requested to keep the fees separate.

Chief Trammer references Chapter 11.16.070- Violations.

Councilwoman Barber noted she does not want to approve excessive fines/fees.

Councilman Blount noted the court should determine the outcome when dealing with fines.

Attorney Berry noted the provision Chief Trammer read is correct and caps the fines at $1000 and under Georgia law, the most a misdemeanor can be is $1000 and should be set as the upper limit.

Councilman Thomas called for the vote.

Mayor Pro Tem Alexander motioned to approve Second by Councilwoman Barber.

Mayor Pro Tem Alexander motioned to have the commercial portion of the fee schedule with amendments which include the parking lot litter 1st fine of $200, 2nd fine of $500 and 3rd fine of $1000; parking lot maintenance, paving to damaged parking lots 1st fine of $200, 2nd fine of $750 and 3rd fine of $1000; overgrown grass (commercial) 1st fine of $200, 2nd fine of $500 and 3rd fine of $1000 and consult with legal and staff: Second by Councilwoman Barber. The motion passed 3-0-1 (Blount Abstained).

Councilwoman Barber inquired about the Residential Fee Schedule.

Mayor Pro Tem Alexander motioned to bring the Residential Fee Schedule to the Council within the next 30 days for approval: Second by Councilwoman Barber. The motion passed 4-0.

24. Council Consideration to grant the Chief of Police the authority to implement and/or amend police department policies and procedures with review by Legal Counsel as appropriate, excluding policies and procedures with a financial impact greater than $5,000.
Presented by Frank Trammer, Police Chief
Item Tabled

25. Council Consideration to approve Vehicle Usage Policy for the City of Stockbridge Police Department.
Presented by Frank Trammer, Police Chief
Chief Trammer noted at the beginning of the year staff will start recruiting for the Police Dept to fill 53 police officer positions; noted staff is developing recruitment literature and one of the benefits staffs would like to provide to officers are take home vehicles with some of the benefits being: enhancing the safety and security within the community, a quicker response time, reduces maintenance cost, allows for rapid deployment of off duty officers and enhanced accountability; noted one of the differences staff is seeking for approval is a minimum mileage restriction for the vehicle to be 35 miles, which would allow officers living within a 35-mile radius to be eligible for a take home vehicle; stated the reasoning for the 35 mile is to pull distance from city limits to adjacent counties and the furthest distance was 35 miles; noted there is no set standard for take home mileage and varies from department to department and included all agencies in Henry County offers a take home vehicle program; noted Henry County minimum mileage is 15 miles, City of McDonough minimum mileage is 20 miles, City of Hamptons minimum mileage is 25 and City of Locust Grove minimum mileage is 35 and believes the city should remain with the most competitive.

Councilwoman Barber motioned to approve the Vehicle Usage Policy for the City of Stockbridge Police Department: Second by Councilman Thomas. The motion passed 4-0.

26. Council Consideration to temporarily waive spending authority limits to authorize the City Manager to approve police department start-up purchases not to exceed a designated amount and/or specified costs for pre-approved categories.
Presented by Frank Trammer, Police Chief
Item Tabled

27. Council Consideration to approve the purchase of body worn cameras with a 5-year program in the amount of $239,500.01, and in-car video cameras and associated storage costs with a 5-year program in the amount of $471,743.99 for the City of Stockbridge Police Department for a total amount of $711,244.00. Funding Source ARPA.
Presented by Frank Trammer, Police Chief and Richard Godfrey, Commander
Commander Godfrey noted staff has evaluated several different companies from companies such as G-Tact, Motorola, Watch Guard and Axion A.K.A Taser for body worn camera packages for a total of fifty body worn cameras and associated equipment. Commander Godfrey noted the capabilities of the cameras has LTE capabilities with a built-in sim card which would allow tracking via GPS, along with the taser which has a built-in microchip and once withdrawn from the holster, it will automatically activate the body camera.

Mayor Ford inquired on the cost.

Commander Godfrey noted the 5-year in-car system program total cost is $471.743.99, the body cameras 5-year program total cost is $239,500.01.

Councilwoman Barber motioned to approve the purchase of body worn cameras with a 5-year program in the amount of $239,500.01, and in-car video cameras and associated storage costs with a 5-year program in the amount of $471,743.99 for the City of Stockbridge Police Department for a total amount of $711,244.00: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

28. Council Consideration to approve the purchase of mobile and in-car police radios for the City of Stockbridge Police Department in the amount of $611,736.00. Funding Source ARPA.
Presented by Frank Trammer, Police Chief and /Richard Godfrey, Commander
Commander Godfrey noted staff is seeking approval of a Requisition to purchase both portable and in-car radios from Loudoun Communications, Inc and is the same system the county uses.

Councilwoman Barber inquired on the balance for ARPA funds.

Chief Trammer noted they anticipate from the Police Department standpoint a future purchase of $2 million; there is currently $1.5 million proposed for tonight's meeting and $1.4 million in the APRA fund balance and the city should get the other $5.5 million by April 2022; noted the body worn cameras payments are not due until May 2022 and the City anticipates having the next round of ARPA funds before the due date; noted the police department has currently used $3.1 million for police vehicles and use $1.5 million for tonight purchases which totals roughly $4.6 million of the $11 million in which the city has received in ARPA funds; noted Public Works has used roughly $1 million and has used one disbursement which leaves about $5.6 million available for future purchases and does not include the extra $2 million the city may get with grants.

Councilwoman Barber motioned to approve the purchase of mobile and in-car police radios for the City of Stockbridge Police Department in the amount of $611,736.00: Second by Mayor Pro Tem Alexander. The motion passed 3-0 (Blount was not present for the vote).

29. Council Consideration to approve the purchase of remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles in the amount of $37,589.26. Funding Source ARPA.
Presented by Frank Trammer, Police Chief
Chief Trammer noted staff did not notice until after the purchase of the police patrol vehicles there were no spotlights which is an essential piece of equipment and the vehicles will need to be retro fitted to add spotlights to all forty-two patrol cars in the amount of $37, 589.26.

Councilman Thomas motioned to approve the purchase of remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles in the amount of $37,589.26: Second by Councilwoman Barber. The motion passed 3-0 (Blount was not present for the vote).

30. Council Consideration to approve the purchase of 56 Taser X 7's for the City of Stockbridge Police Department in the amount of $.176,198.39. Funding Source ARPA.
Presented by Frank Trammer, Police Chief and Richard Godfrey, Commander
Commander Godfrey noted the police department is seeking approval to purchase fifty-six tasers which is the latest released tasers by Axion. Commander Godfrey noted one of the criteria that will be implemented is the taser color which will be yellow and will be required under policy to be a cross draw; with a 5-year comprehensive term contract which will be under warranty during the 5 years.

Mayor Pro Tem Alexander motioned to approve the purchase of 56 Taser X 7's for the City of Stockbridge Police Department in the amount of $.176,198.39: Second by Councilwoman Barber. The motion passed 3-0 (Blount was not present for the vote).

DISCUSSION
31. Councilman Blount proposed a $500 incentive for vaccinated employees and staff working through the pandemic using ARPA Funds.
Councilman Blount noted the City was blessed not to have to lay off any staff throughout the pandemic and that ARPA funds was being used by other municipalities to issue incentives to staff and wants the City of Stockbridge to issue a $500 incentive to vaccinated staff and those who worked through the pandemic using ARPA funds for approximately $50,000 for the city's eighty employees.

Councilwoman Barber supports tasking HR staff and legal with researching vaccine incentives for employees noting ARPA funding is specific and wants to be sure the incentives fall within the ARPA parameters and supports all ways of encouraging staff to get vaccinated and get their boosters; and to research how what is done in the case of employees who don't want to be vaccinated at all and how that factors in; and noted a Cost of Living Adjustment increase would require General Funds and cannot use ARPA Funding.

Councilman Blount noted this request does not involve the Cost of Living (COLA) and saw today in fact on the news where other cities were distributing this type of incentive to their employees and wants the city's legal team and staff to look into for our employees.

Mayor Ford asked legal if they had any remarks.

Attorney Washington noted legal would need to research the item and prepare a memo and submit to Council.

Mayor Pro Tem Alexander stated he is in support of doing something for the city's employees with the ARPA funding that has come to the city; noted the city has been fortunate with no layoffs and maintained a full staff; noted the increase in the livable wage to a minimum of $15/per hour; and wants to make sure the attorneys are tasked with a leveled approach if it is legal to give this one-time payment it should perhaps be 3-tiered with an employee who has taken the steps to get fully vaccinated with the booster and protect themselves and others should receive a higher amount than someone who has received one or two vaccinations; and they should receive a higher amount than someone who has not been vaccinated at all; noting the definition of fully vaccinated as defined by the CDC will change; and noting everyone endured, and there may be those who did not get the vaccination for religious reasons and did wear a mask and took precautions would be worthy of something and it not be zero, and it is allowable, everyone should receive something; and asked HR staff and see what other cities are doing.

Councilman Blount noted he appreciated Mayor Pro Tem's recommendation of the tiers and referenced the cities of Douglasville and Sandy Springs who he believes may have issued incentives to their employees as part of the research, and just wants to do something for the employees.

Councilwoman Barber wants the attorneys to look into the discrimination factor of the tiered approach to avoid potential litigation; and noted her support of the incentive.

Councilman Blount noted it falls along the line of insurance companies who charge based on a tiered approach.

Councilwoman Barber noted because this is the use of ARPA Funding, there are specific guidelines and criteria.

Mayor Pro Tem asked HR to look into and bring back to the Council if the cost of employees not getting vaccinated and if there will be a cost that will be passed along to the city, noting the city has absorbed the cost of the added premiums for several years, as this will certainly help with the decision.

Mayor Ford asked Ms. Wheeler for her thoughts on the request for the research; there was no response.

Councilman Blount noted that when the information comes back from HR and Legal, asked if there could be a consensus by email or vote in the public.

Attorney Washington noted a vote would need to be made before the public.

Councilman Blount noted the request is that there be an incentive of $500 for the vaccinated; $250 for the unvaccinated and $7 for the boosters.

Mayor Pro Tem Alexander asked that the Council wait on the research from HR and Legal as discussed.

Mayor Ford noted the Attorneys have heard the information and HR Staff and Legal Counsel were tasked with determining the feasibility and legal justifications for the incentive and distribution and report back to the Council within the next 30 days.

COMMENTS FROM THE MAYOR

Mayor Ford noted the COVID variant Omicron has become more prominent; noted Dr. Henson of Piedmont Henry stated the hospital is preparing for the 5th surge as people prepare to gather for the holiday season; noted he and his spouse received the booster with no issues, and encouraged everyone to get vaccinated, get boosters, get tested because Omicron is here and that's the only way we will be able to beat this virus; noted the CDC has stated boosters are available to those who qualify age 16+ free of charge and you can set up an appointment for the Pfizer and Moderna vaccinations and boosters at the Public Health Department located at 135 Henry Pkwy in McDonough by calling 470-661-0005; noted COVID Testing is available Monday through Friday from 9am – 3pm at Red Hawk Field 143 henry Pkwy in McDonough and with rapid testing for faster results and you can get vaccinations and the booster as well; noted walk-ins are welcome from 9am – 11am and 1pm – 3pm and closes at 5pm and is open 5 days per week; noted once you have completed the first two vaccines from Pfizer or Moderna you can cross over and take the Pfizer or Moderna boosters; noted the Moderna and Pfizer vaccines are being administered to individuals age 5+, and boosters cannot be administered to ages 5 – 15, noting the CDC has not approve a booster for that age group, and asked that you please get permission and/or advice regarding the vaccinations; noted the City has moved forward with the selection of a Sole Finalist to fill the vacancy for the City Manager position noting the candidate is Mr. Frederick Gardiner, and noted the city is in the 14-day period by law of the process which started on Saturday and will end December 31st where the city will then have a Special Called meeting between January 1 – 10 to make the formal appointment and confirmation.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates**.**

- City Council Meeting and - 2nd Monday of each month 6:00 p.m. Swearing-In Ceremony Location TBD (Jan 10)

- Youth Council Meeting, 5:30 p.m. - 2nd Wednesday of each month Levi Meeting Room - City Hall (Jan 12)

- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (Jan 14)

- Youth Council Advisory Committee Meeting, 6:30 p.m. - 3rd Tuesday of each month Patrick Henry Meeting Room - City Hall (Jan 18)

- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Jan18)

- City Council Work Session Meeting, Last Tuesday of each month - Time and Virtual (Jan 25)

- Planning Commission Meeting, 4th Thursday at 6:30 p.m. Via Zoom – (Feb 24)

UPCOMING CITY EVENTS/INITIATIVES

Please join Councilwoman Barber at the Eagles Landing Dance Center for FREE Zumba Saturdays at 8 a.m. at 627 Red Oak Road Stockbridge, GA

A Continuous Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Councilman Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service!

Here is your opportunity to *Meet the Mayor*, and voice your questions and/or concerns Monday, January 25, 2022, from 10 a.m. to noon. Call Zenovia Pearson to schedule an appointment. 770-389-7900 ext. 248.

Mayor Ford wished everyone, and on behalf of the City Council and the staff a Merry Christmas, Happy New Year, Happy Holidays, Happy Hanukah, and Kwanza.

EXECUTIVE SESSION

Councilwoman Barber motioned to convene Executive Session for Personnel, Litigation, and Real Estate: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

Councilman Thomas motioned to adjourn Executive Session: Second by Councilwoman Barber. The motion passed 3-0. (Councilman Blount was not present for the vote).

Councilman Thomas motioned to reconvene the meeting without action from Executive Session: Second by Councilwoman Barber. The motion passed 3-0 (Councilman Blount was not present for the vote).

Ms. Holiday noted during the presentation of the Public Meeting Schedule it was stated that the Planning Commission meeting time was 6:00 p.m. and should be 6:30 p.m.

Councilman Thomas motioned to adjourn: Second by Mayor Pro Tem Alexander. The motion passed 3-0. Councilman Blount was not present for the vote).

Respectfully submitted by:

____________________________ ____________________________

Vanessa Holiday, City Clerk MMC Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

DDA Board Member Statement of Intent

Dear Board Member:

Your term on the Downtown Development Authority will end in December of this year Please provide us with an indication of your plans for involvement with this Board for another term.

— Thank You!

Name: Roger Custin

Contact Address: 121 Duvall Drive

City: Stockbridge **State:** GA **Zip:** 30281

Cell Phone: [redacted]

Email Address: [redacted]

Name of Business(es) or Current Employer: BarnBeautiful

Position Held on the Board: Chair

Office Held on the Board (If Applicable.): Chair

It is my intention to:

- ✓ **Remain on the Board.**
- ☐ **Terminate my Board term on December 31st**
- ☐ **Other:** ______________________

Signature: ______________________ **Date:** 30 Nov 2021

Please complete and return this form to the Stockbridge City Clerk:

Vanessa Holiday at vholiday@cityofstockbridge-ga.gov or deliver in person to:
City Clerk 4640 N. Henry Blvd.
Stockbridge, GA 30281

Stockbridge

Where Community Connects

DDA

DDA Board Member Statement of Intent

Dear Board Member:

Your term on the Downtown Development Authority will end in December of this year Please provide us with an indication of your plans for involvement with this Board for another term.

— Thank You!

Name: __
Robert Swygert
("Bob")________________________________

Contact Address: 182 Bay Court Drive

City: ____________ **State:** ___ **Zip:** _____
_____Stockbridge Ga 30281

Cell Phone: [redacted] ____ **Business Phone:**

Email Address: [redacted]

Name of Business(es) or Current Employer: retired

Position Held on the Board: Secretary/ Board Member

Office Held on the Board (If Applicable.)**:** Secretary
RR

It is my intention to:

- ☐ X Remain on the Board.
- ☐ Terminate my Board term on <u>December 31st</u>
- ☐ Other: ____________________

11-15-21

STOCKBRIDGE
DOWNTOWN DEVELOPMENT AUTHORITY

TO:	City of Stockbridge Mayor and Council
FROM:	Roger Custin, Downtown Development Authority Chair
SUBJECT:	Nominations for Open DDA Positions
DATE:	January 3, 2022
CC:	Downtown Development Authority Nominating Advisory Committee Vanessa Holiday, City Clerk

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Mayor and Council:

An Advisory Committee was formed to submit recommendations for the open DDA board member positions. The DDA Nominating Advisory Committee members are:

Barbara Richardson, Springwell Financial Solutions
Linda Jones, C & L Family Salon
Eileen Thorne, SPN Herbs Wellness Center

The members met via Zoom on January 3, 2022, at 5:00 P.M. and offered the following recommendations for the three open DDA positions:

Open board position	Roger Custin – renewed term
Open board position	Robert Swygert – renewed term
City council liaison	Councilwoman Yolanda Barber (first choice) Mayor Pro Tem Elton Alexander (second choice)

I respectfully request that the Mayor and Council take the committee's recommendations under consideration during the vote to fill these DDA positions.

Please let me know if there are any questions.

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. __________________

A RESOLUTION APPROVING AUTHORITY FOR POLICE DEPARTMENT TO MAKE INFORMAL PURCHASES UP TO $75,000 THROUGH JUNE 30, 2022

WHEREAS, The City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and,

WHEREAS, the City has hired a Chief of Police and is in the early stages of standing up a police force;

WHEREAS, the Chief of Police has identified numerous items that will need to be purchased to have the Police Department prepared and operational by July 1, 2022;

WHEREAS, purchasing has become incredibly difficult because of supply chain issues, and other difficulties right now, yet the need to obtain certain products remains regardless of the difficulty to purchase such items and supply chains.

WHEREAS, the City authorizes informal purchases by departments, but sets a $5,000.00 maximum for such purchases (City Code Section 3.30.090);

WHEREAS, because of the circumstances that exist with supply chain issues and other shortages, and the difficulty purchasing some items needed for the Police Department now, and the need to have all items for the Police Department in place when the force begins its operations, it is necessary and justified to create an exception for the informal purchases for the Police Department in strict accordance with the terms of this Resolution;

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE GEORGIA AS FOLLOWS:

SECTION 1. **Limited Suspension of Procurement Code Requirements for Informal Purchases** – From the date the City Council approves this Resolution through and including June 30, 2022, the Police Department is permitted to conduct informal purchases up to $75,000.00 (seventy-five thousand dollars and zero cents) in strict accordance with the following requirements:

a) When possible, the Police Department shall obtain three quotes for the needed items and select the best value for the City based on these quotes;

b) The Police Department shall provide a written report to the City Council of all items purchased pursuant to this limited exception to the Procurement Code. Such report shall be provided on or before June 30, 2022.

c) At present, the Police Chief anticipates the following items will need to be purchased and likely will cost less than the $75,000.00 threshold. This list is illustrative, not exhaustive, and the items on this list might change:

Police uniforms and personal equipment, ballistic vests, pistols, rifles, and other less-lethal weapons, ammunition, speed detection devices; computers, printers, and associated office equipment; hiring/screening services; information technology and telecommunications equipment and services; public safety related software and associated software maintenance; website services; other general supplies.

d) The Mayor and City Clerk are authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution or any contract or purchase order as permitted under this Resolution.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Severability - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

SECTION 4. Repeal of Conflicting Provisions – All City Resolutions inconsistent with this Resolution are hereby repealed.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the City Council of the City of Stockbridge as provided in the City Charter.

SO RESOLVED this ___ day of December 2021.

{*Signatures on following page*}

____

ANTHONY S. FORD, Mayor

ATTEST:

__________________________________ (SEAL)
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

____
QUINTON G. WASHINGTON, City Attorney

City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] SERVICE AGREEMENT RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Limited Exception for Police Spending Authorization

Council consideration to temporarily waive spending authority limits to authorize the City Manager to approve police department start-up purchases not to exceed a designated amount and/or specified costs for preapproved categories.

BACKGROUND INFORMATION:

To advance the City of Stockbridge Police Department's implementation goal of July 1, 2022, it is necessary to expedite the acquisition of equipment, supplies and services associated with the start-up of the police department.

SIGNATURES:

CITY MANAGER ______________________________

CITY TREASURER ______________________________

CITY ATTORNEY ______________________________

- [ ] FINANCIAL IMPACT
- [x] N/A

AMOUNT

ATTACHMENTS: [x]

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- ■ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ■ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST IV
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM: N/A

ACCOUNT TRANSFER TO: N/A

PRESENTER: Brecca R. Johnson

DEPARTMENT: Director of Community Development

ITEM/PROJECT/EVENT:

Council consideration to Extend a Moratoria for two items: Hookah Bars & Lounges, Cigar Bars & Lounges and Built-To-Rent residential subdivisions (single-family detached).

BACKGROUND INFORMATION:

On October 26, 2021, the City Council approved two moratoria with a deadline of January 25, 2022, with the anticipation of adopting the Unified Development Code (UDC). However, the UDC document is currently under legal review for a proposed City Council adoption date of March 14, 2022, which is the date of the proposed expiration for the moratorium extension.

SIGNATURES:

CITY MANAGER ______________________________________

CITY TREASURER ____________________________________

CITY ATTORNEY _____________________________________

☐ FINANCIAL IMPACT ■ N/A

AMOUNT N/A

ATTACHMENTS: ■

COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF STOCKBRIDGE PROPOSED RESIDENTIAL CODE ENFORCEMENT FEE SCHEDULE

Violation	1st Offense	2nd Offense	3rd Offense	4th Offense
On-street parking	$50.00	$100.00	$150.00	$200.00
Prohibited within corporate city limits (vagrants)	$100.00	$200.00	$300.00	$400.00
Fences and walls	$100.00	$200.00	$300.00	$400.00
Outside Storage	$150.00	$200.00	$300.00	$400.00
Nuisances	$100.00	$200.00	$300.00	$300.00
Short Term Rental Registration	$200.00	$300.00	$400.00	$500.00
International Property Maintenance Code (IPMC)				
Overgrown grass and weeds	$50.00	$75.00	$100.00	$150.00
Enclosures (pools, spas, etc.)	$100.00	$200.00	$300.00	$400.00
General – Exterior Structures	$100.00	$200.00	$300.00	$400.00
Unsafe Conditions	$100.00	$150.00	$200.00	$250.00
Vacant Structures and Land Registry	$100.00	$200.00	$300.00	$400.00
Sanitation (Including evictions, etc.)	$100.00	$150.00	$200.00	$250.00
Motor Vehicles (inoperable on premise)	$100.00	$200.00	$300.00	$400.00
Accessory Structures	$100.00	$200.00	$300.00	$400.00
Premise Identification	$100.00	$200.00	$300.00	$400.00
Exterior Walls	$100.00	$200.00	$300.00	$400.00
Roofs and Drainage	$100.00	$200.00	$300.00	$400.00
Stairways, decks, porches, and balconies	$100.00	$200.00	$300.00	$400.00
Handrails and guards	$100.00	$200.00	$300.00	$400.00
Windows, skylights, and door frames	$100.00	$200.00	$300.00	$400.00
Openable Windows	$100.00	$200.00	$300.00	$400.00

Fees are assessed after Notice of Violation has been issued and compliance is not achieved.

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST IV
- [ ] TSPLOST
- [x] CURRENT PROJECT RETAINER
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM: N/A

ACCOUNT TRANSFER TO: N/A

PRESENTER: Brecca R. Johnson

DEPARTMENT: Director of Community Development

ITEM/PROJECT/EVENT:

Council consideration to approve Change Order #27 for work conducted by H.J. Russell & Company in the amount of $38,268.33 for the purchase and installation of Stage Perforated Soffit Panels (Acoustical) above the stage at the Amphitheater.

BACKGROUND INFORMATION:

The acoustical panels were installed in August 2021 and the above-mentioned change order was received in October 2021. H.J. Russell & Company has been the general contractor and Tunnel-Spangler & Walsh (TSW) is the architect for the Amphitheater project. This change order was recommended as a mandatory design change by the architect, TSW as a result of their acoustical study. See attached Narrative of Explanation.

SIGNATURES:

CITY MANAGER ____________________________________

CITY TREASURER ___________________________________

CITY ATTORNEY ____________________________________

- [ ] FINANCIAL IMPACT
- [x] N/A

AMOUNT N/A

ATTACHMENTS: [x]

Change Order

Document G701

PROJECT:	**CHANGE ORDER NO:** 27	OWNER	x
SO 1928 City of Stockbridge Amphitheater	**DATE:** 9/26/2021	ARCHITECT	x
4640 N Henry Blvd	**OWNERS PROJECT #:**	CONTRACTOR	x
Stockbridge, Ga 30281	**CONTRACT DATE:** November 26, 2019	FIELD	
	CONTRACT FOR: GENERAL CONTRACTOR	OTHER	

TO CONTRACTOR: H.J. Russell & Company
171 17th Street
Suite 1600
Atlanta, Ga 30363

RUSSELL

THE CONTRACT IS CHANGED AS FOLLOWS:

See attached backup for details pertaining to this change order amount.

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed Maximum Price~~) was	$	15,851,592.00
Net change by previously authorized Change Orders	$	3,943,775.00
The (Contract Sum~~)~~ (~~Guaranteed Maximum Price~~) prior to this Change Order was	$	19,795,367.00
The (Contract Sum) (~~Guaranteed Maximum Price~~) will be ~~(~~increased~~)~~ ~~(decreased) (unchanged)~~ by this Change Order in the amount of	$	**38,268.00**
The new ~~(~~Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be	$	**19,833,635.00**

The Contract Time will be increased by 20 days.
The date of Substantial Completion as of the date of this Change Order therefore is August, 4th 2021.

TSW		
ARCHITECT	**CONTRACTOR**	**OWNER**
Heather Hubble	Michael Swick	
BY	**BY**	**BY**
10.04.2021	10.4.21	
DATE	**DATE**	**DATE**

I

CONTRACT CHANGE ORDER NO.27
ATTACHMENT "A"
PROJECT NAME: Stockbridge Amphitheater
CONTRACT DATE: November 26, 2019

CONTRACTOR - H. J . Russell & Company

CHANGES TO THE SCOPE OF WORK:

The Contract Sum is adjusted, as follows: *(see backup for details)*

COR #	Description	Schedule Increase		COR COST
COR 53	Stage Perforated Soffit Panels (Acoustical)			$ 38,268.00
	Schedule Duration Increases by		Days	
	Project Substantial Completion increased by 30days ; therfore, the new Substantial Completion Date date is August 4th, 2021.			
	Work was performed Prior to Substantial Completion of August 4th, 2021 : therefore no additional Calendar Days added			
			Total Change Order Amount:	**$ 38,268.00**
		END OF ATTACHMENT "A"		

RUSSELL

Change Proposal Request

Stockbridge Amphitheater

Potential Change Item Request # : 53 **Date** **6/7/21**

PROJECT INFORMATION: Stockbridge Amphihteater and Roadway Construction

Project Number: SO1928 **Owners PM** Randy Knighton

Project Title: The Stockbridge Amphitheater

Service Area PCI #

DESCRIPTION OF THE PROPOSED CHANGE:

[X] Mandatory [ ] Elective

Descriptioı Stage Perforated Soffit Panels

Reference: **Design Changes by Architect**

PRICING DETAILS:

Item No	Company Name	Short Description	Amount
001	Green Exteriors*	Material Pricing for 40% Perforated soffit panels as recommended by TSW	$52,075.00
002	Green Exteriors(Deduct for Original Soffit materials)	Credit for original soffit material that was included for the stage ceiling	($19,092.72)
003	HJR Payment and Performance Bond		$33.85
004			$0.00
004			$0.00
005			
006		**Sub Total**	$33,016.13
	H. J Russell & Company	General Conditions @ 7.5%	$2,476.21
	H. J Russell & Company	Overhead @ 2%	$660.32
	H. J Russell & Company	Insurance @ 1.3%	$429.21
	H. J Russell & Company	Procore Expenses @ 0.65%	$214.60
	H. J Russell & Company	Fee @ 4%	$1,471.86
		Total	$38,268.33
			$38,268.33

Net Amount of this Proposed Change (select one):

[X] **ADD** [ ] **DEDUCT** [ ] **NO CHANGE**

$38,268

Schedule Impact: [X] TBD [ ] No [ ] Yes; # of Days ______

***** This Change Order Request is Valid unitl 06/18/2021 If not approved by said sdate, the COST of Work is subject to repricing upon Owners written Authorization to Proceed.***

The Date of Substantial Completion will be (Increased ~~, Decreased, Unchanged~~) by _____0___ days as a result of this Change Order Request and the new Substantial Completion Date will be 07/15/2021

Heather Hubble	H.J. Russell & Co	
ARCHITECT	**CONTRACTOR**	**OWNER**
TSW	B. Noell	
BY	**BY**	**BY**
06.17.2021	**6/7/2021**	
DATE	**DATE**	**DATE**

Stockbridge Amphitheater
PCO BACK-UP SHEET

COR	53	**Stage Perforated Soffit Panels**								**6/7/2021**
		Pricing for 40% perforated soffit panels at Stage Ceiling as per TSW - Material Cost Only								
	ITEM	**Subcontractor/Contractor**	**QTY**	**TYPE**	**LAB U.P.**	**LABOR AMT**	**M/EQ. U.P.**	**M/EQ. AMT.**	**SUB. AMT.**	**TOTAL**
	1	Green Exteriors*	1	LS	$	-	0	-	52,075	$52,075.00
	2	Green Exteriors(Deduct for Original Soffit materials)	1	LS	$	-	0	-	(19,093)	($19,092.72)
	3	HJR Payment and Performance Bond	1	LS	$	-	0	-		$33.85
						-		-		$0.00
		BASE SUBTOTAL				-		-		
										$33,016.13
		SALES TAX @ 8%								$0.00
									Incl. above	$0.00
		General Conditions @ 7.5%	7.50%							$2,476.21
		Overhead @2%	2%							$660.32
		Insurance @ 1.3%	1.30%							$429.21
		Procore @ .65%	0.650%							$214.60
		SUBTOTAL								$36,796.48
		Ovehead & Profit @ 4%	4%							$1,471.86
		GRAND TOTAL								**$38,268.33**

Enter information in cells highlighted in yellow only

***Cost provided is additional cost for material only. Install cost for the soffit is included in bid pricing.**

Subcontractor Change Request

Project: Stockbridge Amphitheater
Date: 2/3/2021

Subcontractor Change Request

SCOR #: 10
Cost Impact: $52,075.00

Description of Change:

Furnish & Install (.032) Décor Flush panels – perforated with 1/8” holes on 3/16” stagger in a standard color kynar finish at stage soffit area.

Cost Breakdown:

Item	QTY	UOM	Unit Cost	Total Price
Material cost for .032 Décor Flush panela - perforated	60.00	EA	$740.30	$44,418.00
Freight	1.00	EA	$880.00	$880.00
Contractor Fee	1.00	EA	$6,342.00	$6,342.00
Bond & Insurance Premuim Adjustment	1.00	EA	$435.00	$435.00
TOTAL SCOR				**$52,075.00**

GC Acceptance: ____________________ Date: ______________

GREEN EXTERIORS

Subcontractor Change Request

Project: Stockbridge Amphitheater
Date: 5/19/2020

SCOR #: 1
Cost Impact: $ (34,447.00)

Description of Change:

Removal of Metal Soffit Panels at under side of Stage Roof from Contracted Scope of Work

Cost Breakdown:

Item	QTY	Unit Cost	UOM	Total Price	
Materials:					
Metal Soffit Panels	-53.00	$316.00	LF	($16,748.00)	
Labor:					
~~Metal Soffit Panels~~	~~54.00~~	~~$235.00~~	~~LF~~	~~($12,690.00)~~	
Markup	~~1.00~~	~~($4,121.00)~~	~~LS~~	~~($4,121.00)~~	$2344.72
Bond & Insurance Premuim Adjustment	1.00	($888.00)	LS	($888.00)	
TOTAL SCOR				~~$ (34,447.00)~~	
				$19092.72	

GC Acceptance: ____________________ Date: ____________

SUBMITTAL

Project: Stockbridge Amphitheater

Submittal Number: 07 41 13-02 **Date:** 02/10/2021

To: TSW Architects **From:** H. J. Russell & Company

Attn: Jared Christensen **Prepared by:** Chirag Venkatesan

Subcontractor: Green Exteriors

☑ **New Submittal** ☐ **Resubmittal** ☐ **Substitution Request**

☑ **For Review** ☐ **For Record**

Section	Description	Information Type
DIVISION 07 41 13	Perforated Metal Soffit	Product Data

Remarks: Please return the submittal by 02/15/2021

General Contractor's Stamp

H. J. RUSSELL & COMPANY

CONSTRUCTION DIVISION

Review is for general compliance with the information given in the Contract Documents. The Subcontractor/Supplier is responsible to H. J. Russell & Company Construction Division for conformance with all requirements of the Plans and Specifications, including the coordination of its work with the field conditions, dimensions, related trades, for satisfactory performance of all work and compliance with all applicable codes.

Name: Chirag Venkatesan

Date: 02/10/2021

Architect's Stamp

TSW

☐ APPROVED
■ APPROVED AS NOTED
☐ REVISE AND RESUBMIT
☐ REJECTED
☐ FOR INFORMATION ONLY

TSW PLANNERS ARCHITECTS LANDSCAPE ARCHITECTS

ARCHITECT'S REVIEW DOES NOT RELIEVE THE CONTRACTOR OF RESPONSIBILITY TO CONFORM TO THE REQUIREMENTS OF THE CONTRACT DOCUMENTS.

J. Christensen 02/22/21

BY DATE

PANEL COLOR: CITYSCAPE

FABRAL® DECOR FLUSH

BRIEF PRODUCT SPECIFICATION

FABRAL CORE™

You challenge us.
And we like it.

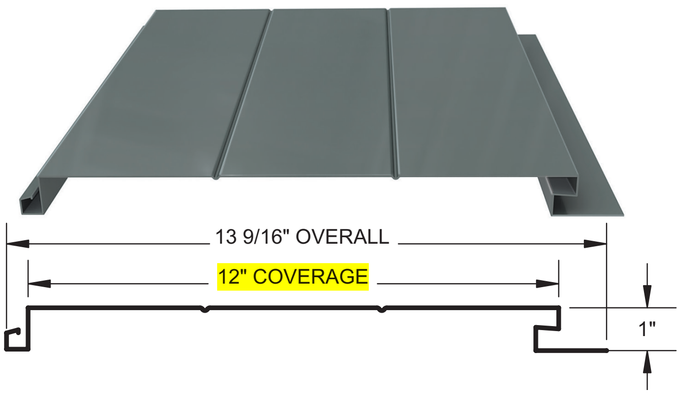
Your vision for a building and what you want to achieve makes us think harder. It'd be easy to say - That won't work. Instead we go with - Let's see what we can do.

Fabral.com
800.884.4484

CONCEALED FASTENER PANEL

DECOR FLUSH

Fabral®, Decor Flush is an attractive concealed fastener panel. Panels are ideal for mansards with a slope transition to vertical fascia, as well as soffit and fascia applications. Perforation is available to help reach your designs maximum potential.



MANUFACTURER DESCRIPTION

- Fabral®, 308 Alabama Blvd, Jackson, GA 30233
- **Telephone:** 800.884.4484
- **Email:** sales@fabral.com
- **Website:** www.fabral.com

PRODUCT DESCRIPTION

PANEL COLOR: CITYSCAPE

Acceptable Product:	Fabral® Decor Flush
Class 4 impact:	UL2218
Class A fire:	UL790

DESIGN INFORMATION

- Perforation available upon request
- Manufactured Panel Length: Maximum - 25' Minimum - 6'
- Maximum Application Length Recommended: 6'
- Panel Width: 12"

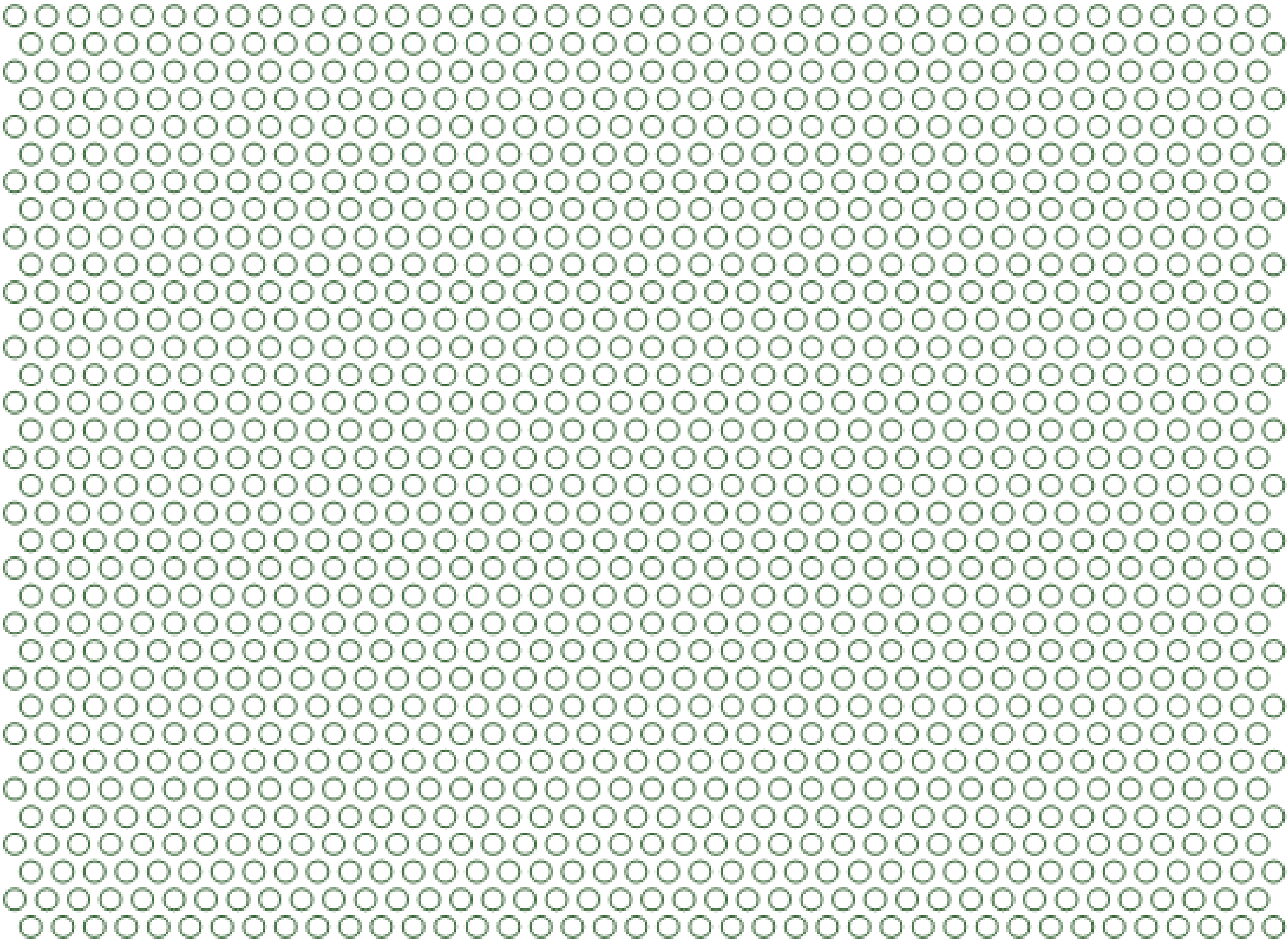
PRODUCT INSTALLATION

Decor Flush panels are recommended for siding, fascias or soffits only. When used for wall applications, Decor Flush should only be installed vertically. Install panels plumb, level and straight so it is watertight and without waves or other distortions, allowing for thermal movement considerations. Apply sealant tape or caulking as necessary at flashing and panel joints to prevent water penetration.

PRODUCT MAINTENANCE AND WARRANTY

Fabral® provides a 20 year paint-finish warranty for cracking, chipping, peeling, fading and chalking, and a wide selection of weathertightness warranties are available for up to 20 years – providing confidence in a long-lasting application.

To ensure the durability of your Decor Flush panels, use proper care. Remove filings, grease, stains, marks or excess sealants from roof panels system to prevent staining. Store panels and flashings in a safe, dry environment.



1/8" Diameter 3/16" Staggered Centers

Hole Type:	Round
Finish Type:	
Hole Size:	1/8"
Centers:	3/16"
Pattern Type:	60 Deg
Holes PSI:	32.84
Open Area:	40.31%

December 10, 2021

Brecca R. Johnson
City of Stockbridge
Community Development Director
4602 North Henry Boulevard
Stockbridge, GA 30281

TSW
PLANNERS
ARCHITECTS
LANDSCAPE ARCHITECTS

1447 Peachtree Street, NE
Suite 850
Atlanta, GA 30309

Phone: 404.873.6730
www.tsw-design.com

Principals:
William Tunnell
Jerry Spangler
Thomas Walsh
Bryan Bays
Caleb Racicot
Adam Williamson
Heather Hubble

Associates:
Rebekah Calvert
Ben Woodrow Giles
David Lintott
Katy O'Meilia
Albin Spangler
Betsy Walsh
Jared Christensen
Alex Fite-Wassilak
John Hand
Kristin L'Esperance
Sarah McColley
Peyton Peterson
Laura Richter
Ryan Snodgrass

Dear Ms. Johnson,

Below is a narrative of explanation for Change Order 27 in the amount of $38,268 for the Stockbridge Amphitheater.

Narrative / Background

August and September 2019- During the month of August and September 2019 the Stockbridge Amphitheater Contract Documents were publicly bid.

August 2019- Thomas Marshall, City of Stockbridge Building Official, notified TSW that a second accessible egress was going to be needed from the stage pit seating and the mid-level seating area due to the City's plans to charge different ticket prices for these locations. With the Amphitheater being an exterior facility areas of refuge would not be considered acceptable. Programming requirements for graduated ticketing pricing was not provided to TSW during the design process by the City of Stockbridge.

August 22, 2019- TSW produced Addendum No. 2 to the Contract Documents to address the additional accessible egress requested and to allow the public bidding to continue. This addendum moved the Green Room structure back 5-feet from the seating and widened the mid-level landing access aisle. The widening of the mid-level access aisle created a taller retaining wall facing the stage.

January 29, 2020- Owner-Architect-Contractor (OAC) meetings began between the City of Stockbridge, TSW, and H.J. Russell. Camilla Moore and Randy Knighton provided the representative of the city at these meetings.

February 20, 2020- TSW notified the City of Stockbridge (Camilla Moore and Randy Knighton) and H.J.Russell during the OAC meeting that TSW was having an additional acoustical study performed on the Amphitheater due to the egress changes completed during bidding to ensure the Amphitheater would perform as expected. TSW completed this additional acoustical study at no additional professional fee cost to the City. Shimby McCreery with Acustica performed this study.

May 20, 2020- TSW notified the City of Stockbridge and H.J.Russell during the OAC meeting that the acoustical study had been completed. All items checked out as acceptable including the mid-level seating retaining wall. However, Acustica recommended upgrading the soffit panel above the stage. This was discussed and deemed appropriate. H.J. Russell, Acustica, and TSW worked together to find a ceiling panel system that would work within the current budget.

January 2021- H.J. Russell determined that achieving the recommended upgrade to the soffit panel would create a change order. H.J. Russell, Acustica, and TSW worked to minimize the change order needed to achieve the improved acoustics for the soffit panel.

June 17, 2021- TSW approved the Change Order Request 53 of $38,268 for the stage soffit panel upgrade.

October 04, 2021- TSW executed the Change Order 27 for Change Order Request 53 for $38,268 for the stage soffit panel upgrade.

Let me know if you have questions about this narrative.

Sincerely,

Heather Hubble

Heather Hubble, RA, AIA
Principal

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. R21-1259

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA ESTABLISHING A MORATORIUM ON THE ACCEPTANCE OF ANY APPLICATIONS RELATED TO THE DEVELOPMENT OF ANY BUILDINGS INTENDED FOR RESIDENTIAL RENTAL PURPOSES; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN ADOPTION DATE AND EFFECTIVE DATE; TO PROVIDE A PENALTY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge has been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Stockbridge; and

WHEREAS, Georgia law recognizes that local governments may impose moratoria on zoning decisions, building permits, and other development approvals where exigent circumstances warrant the same, pursuant to case law found at *City of Roswell et al v. Outdoor Systems, Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001); *Lawson v. Macon*, 214 Ga. 278, 104 S.E.2d 425 (1958); *Taylor v. Shetzen*, 212 Ga. 101, 90 S.E.2d 572 (1955); and

WHEREAS, the Courts take judicial notice of a local government's inherent ability to impose moratoria on an emergency basis; and

WHEREAS, the Georgia Supreme Court, in the case of *DeKalb County v. Townsend*, 243 Ga. 80 (1979), held that, "To justify a moratorium, it must appear first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals." The City of Stockbridge has found that the interests of the public necessitate the enactment of a moratorium for health, safety, morals and general welfare purposes by means which are reasonable and not unduly oppressive; and

WHEREAS, the Mayor and Council of the City of Stockbridge have, as a part of planning, zoning and growth management, been in review of the City's Zoning Ordinances and have been studying the City's best estimates and projections of the type of development which could be anticipated within the City of Stockbridge; and

WHEREAS, the Mayor and Council deem it important to develop a comprehensive plan which integrates all of these concerns and therefore considers this moratorium a proper exercise of its police powers; and

WHEREAS, the Mayor and Council therefore consider it paramount that land use regulation continue in the most orderly and predictable fashion with the least amount of disturbance to landowners and to the citizens of the City of Stockbridge. The Mayor and Council have always had a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics and the general welfare of the community; and in particular the lessening of congestion on City streets, security of the public from crime and other dangers, promotion of health and general welfare of its citizens, protection of the aesthetic qualities of the City including access to air and light, and facilitation of the adequate provision of transportation and other public requirements; and

WHEREAS, it is the belief of the Mayor and Council of the City of Stockbridge that the concept of "public welfare" is broad and inclusive; that the values it represents are spiritual as well as physical, aesthetic as well as monetary; and that it is within the power of the City "to determine that a community should be beautiful as well as healthy, spacious as well as clean, well balanced as well as carefully patrolled," *Berman v. Parker*, 348 U.S. 26, 75 S.Ct. 98 (1954); *Kelo v. City of New London*, 545 U.S. 469, 125 S. Ct. 2655, 162 L. Ed. 2d 439 (2005). It is also the opinion of the City that "general welfare" includes the valid public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the City; and

WHEREAS, the Mayor and Council are, and have been interested in, developing a cohesive and coherent policy regarding certain uses in the City, and have intended to promote community development through stability, predictability and balanced growth which will further the prosperity of the City as a whole; and

NOW THEREFORE be it resolved by the Mayor and Council of the City of Stockbridge and by the authority of the same:

SECTION I.

FINDINGS OF FACT

The Mayor and Council of the City of Stockbridge hereby make the following findings of fact:

(a) It appears that the City's development ordinances, Zoning Ordinance and/or Comprehensive Land Use Plan require an additional review by the City of Stockbridge as they relate to buildings intended for residential rental purposes;

(b) Substantial disorder, detriment and irreparable harm would result to the citizens, businesses and City of Stockbridge if the current land use regulation scheme in and for the above described use in the City were to be utilized by property owners prior to a more thorough review;

(c) The City's ongoing revision of its code, comprehensive plan and zoning ordinances requires that a limited cessation of development and building permits, occupation tax permits, and other licenses, permits or variances, with respect to the above described use, be enacted;

(d) It is necessary and in the public interest to delay, for a reasonable period of time, the processing of any applications for such developments, to ensure that the design, development and location of the same are consistent with the long-term planning objectives of the City; and

(e) That the Georgia Supreme Court has ruled that limited moratoria are reasonable and do not constitute land use when such moratoria are applied throughout the City under *City of Roswell et al v. Outdoor Systems Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001)

SECTION II.

IMPOSITION OF MORATORIUM

(1) There is hereby established a moratorium on the establishment any additional buildings intended for residential rental purposes and the acceptance by the staff of the City of Stockbridge of applications of any kind for or related to any buildings intended for residential rental purposes.

(2) The duration of this extended moratorium shall be until the City adopts a revision of the City Code of the City of Stockbridge related to the above referenced uses or until 180 days has elapsed, whichever first occurs;

(3) This moratorium shall be effective as of the date of adoption of this Resolution;

(4) This moratorium shall have no effect upon approvals or permits previously issued or as to development plans previously approved by the City. The provisions of this Resolution shall not affect the issuance of permits or site plan reviews that have received preliminary or final approval by the City or for which consultations have been had with the City staff on or before the effective date of this Resolution;

(5) As of the effective date of this Resolution, no applications for development or permits or for any other purposes related to the above described use will be accepted by any agent, employee or officer of the City with respect to any property in the City of Stockbridge, and any permit so accepted for filing will be deemed in error, null and void and of no effect whatsoever and shall constitute no assurance whatsoever of any right to engage in any act, and any action in reliance on any such permit shall be unreasonable;

(6) The following procedures shall be put in place immediately. Under *Cannon v. Clayton County*, 255 Ga. 63, 335 S.E.2d 294 (1985); *Meeks v. City of Buford*, 275 Ga. 585, 571 S.E.2d 369 (2002); *City of Duluth v. Riverbroke Props.*, 233 Ga. App. 46, 502 S.E.2d 806 (1998), the Supreme Court stated, "Where a landowner makes a substantial change in position by expenditures and reliance on the probability of the issuance of a building permit, based upon an existing zoning ordinance and the assurances of zoning officials, he acquires vested rights and is entitled to have the permit issued despite a change in the zoning ordinance which would otherwise preclude the issuance of a permit." Pursuant to this case, the City of Stockbridge recognizes that, unknown to the City, de facto vesting may have occurred. The following procedures are established to provide exemptions from the moratorium where vesting has occurred:

A written application, including verified supporting data, documents and facts, may be made requesting a review by the Mayor and Council at a scheduled meeting of any facts or circumstances which the applicant feels substantiates a claim for vesting and the grant of an exemption.

SECTION III.

EXEMPTION

(1) During the term of this moratorium, any person may file an application for exemption from this moratorium with the Mayor and Council. The Mayor and Council may grant such exemption where the proposed establishment(s) is/are deemed to be in conformity with the proposed development ordinances, proposed Zoning Ordinance and/or the proposed Comprehensive Land Use Plan that are to be considered during the term of this moratorium. The Mayor and Council shall consider the general terms of the proposed development, the proposed

use, the proposed development plans, the benefits of the proposed development to the City, and the comprehensive land use plan for the City in deciding upon a requested exemption.

(2) Should the Mayor and Council grant such exemption, the staff of the City of Stockbridge may an application for the proposed use. However, the grant of an exemption from this moratorium in no way confers any rights upon the applicant or the exempted plans, applications or requests.

(3) Any exemption granted by the Mayor and Council shall not constitute final approval of such plans or requests by the City. Any granted exemption shall merely grant the City staff the ability to accept and process the subject application in accordance with all City laws.

SECTION IV.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Chapter is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Resolution shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION V.

All Resolutions or parts of Resolutions in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

SECTION VI.

The preamble of this Resolution shall be considered to be and is hereby incorporated by reference as if fully set out herein.

[SIGNATURES ON FOLLOWING PAGE]

RESOLVED this 26th day of January, 2021.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. R21-1286

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA ESTABLISHING A MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR CERTAIN BUSINESSES IN THE CITY; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN ADOPTION DATE AND EFFECTIVE DATE; TO PROVIDE A PENALTY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge has been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Stockbridge; and

WHEREAS, Georgia law recognizes that local governments may impose moratoria on zoning decisions, building permits, and other development approvals when exigent circumstances warrant the same, pursuant to *City of Roswell et al v. Outdoor Systems, Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001); *Lawson v. Macon*, 214 Ga. 278, 104 S.E.2d 425 (1958); *Taylor v. Shetzen*, 212 Ga. 101, 90 S.E.2d 572 (1955); and

WHEREAS, the Courts take judicial notice of a local government's inherent ability to impose moratoria on an emergency basis; and

WHEREAS, the Georgia Supreme Court, in the case of *DeKalb County v. Townsend*, 243 Ga. 80 (1979), held that, "To justify a moratorium, it must appear first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals." The City of Stockbridge has found that the interests of the public necessitate the enactment of a moratorium for health, safety, morals and general welfare purposes by means which are reasonable and not unduly oppressive; and

WHEREAS, the Mayor and Council of the City of Stockbridge have, as a part of planning, zoning and growth management, been in review of the City's Zoning Ordinances and have been studying the City's best estimates and projections of the type of development which could be anticipated within the City of Stockbridge; and

WHEREAS, the Mayor and Council deem it important to develop a comprehensive plan which integrates all of these concerns and therefore considers this moratorium a proper exercise of its police powers; and

WHEREAS, the Mayor and Council therefore consider it paramount that land use regulation continue in the most orderly and predictable fashion with the least amount of disturbance to landowners and to the citizens of the City of Stockbridge. The Mayor and Council have always had a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics and the general welfare of the community; and in particular the lessening of congestion on City streets, security of the public from crime and other dangers, promotion of health and general welfare of its citizens, protection of the aesthetic qualities of the City including access to air and light, and facilitation of the adequate provision of transportation and other public requirements; and

WHEREAS, it is the belief of the Mayor and Council of the City of Stockbridge that the concept of "public welfare" is broad and inclusive; that the values it represents are spiritual as well as physical, aesthetic as well as monetary; and that it is within the power of the City "to determine that a community should be beautiful as well as healthy, spacious as well as clean, well balanced as well as carefully patrolled," *Berman v. Parker*, 348 U.S. 26, 75 S.Ct. 98 (1954); *Kelo v. City of New London*, 545 U.S. 469, 125 S. Ct. 2655, 162 L. Ed. 2d 439 (2005). It is also the opinion of the City that "general welfare" includes the valid public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the City; and

WHEREAS, the Mayor and Council are, and have been interested in, developing a cohesive and coherent policy regarding certain uses in the City, and have intended to promote community development through stability, predictability and balanced growth which will further the prosperity of the City as a whole; and

NOW THEREFORE be it resolved by the Mayor and Council of the City of Stockbridge and by the authority of the same:

SECTION I.

FINDINGS OF FACT

The Mayor and Council of the City of Stockbridge hereby make the following findings of fact:

(a) It appears that the City's development ordinances, Zoning Ordinance and/or Comprehensive Land Use Plan require an additional review by the City of Stockbridge as they relate to certain businesses;

(b) Substantial disorder, detriment and irreparable harm would result to the citizens, businesses and City of Stockbridge if the current land use regulation scheme in and for the above described use in the City were to be utilized by property owners prior to a more thorough review;

(c) The City's ongoing revision of its code, comprehensive plan and zoning ordinances requires that a limited cessation of development and building permits, occupation tax permits, and other licenses, permits or variances, with respect to the above described use, be enacted;

(d) It is necessary and in the public interest to delay, for a reasonable period of time, the processing of any applications for such developments, to ensure that the design, development and location of the same are consistent with the long-term planning objectives of the City; and

(e) That the Georgia Supreme Court has ruled that limited moratoria are reasonable and do not constitute land use when such moratoria are applied throughout the City under *City of Roswell et al v. Outdoor Systems Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001)

SECTION II.

IMPOSITION OF MORATORIUM

(1) There is hereby established a moratorium on the establishment of the following types of businesses and the acceptance by the staff of the City of Stockbridge of applications for any of the following types of businesses:

- Hookah bars and/or lounges
- Cigar bars and/or lounges

(2) The duration of this extended moratorium shall be until the City adopts a revision of the City Code of the City of Stockbridge related to the above referenced uses or until 180 days has elapsed, whichever first occurs;

(3) This moratorium shall be effective as of the date of adoption of this Resolution;

(4) This moratorium shall have no effect upon approvals or permits previously issued or as to development plans previously approved by the City. The provisions of this Resolution shall not affect the issuance of permits or site plan reviews that have received preliminary or final approval by the City or for which consultations have been had with the City staff on or before the effective date of this Resolution;

(5) As of the effective date of this Resolution, no applications for development or permits for the above described uses will be accepted by any agent, employee or officer of the City with respect to any property in the City of Stockbridge, and any permit so accepted for filing will be deemed in error, null and void and of no effect whatsoever and shall constitute no assurance whatsoever of any right to engage in any act, and any action in reliance on any such permit shall be unreasonable;

(6) The following procedures shall be put in place immediately. Under *Cannon v. Clayton County,* 255 Ga. 63, 335 S.E.2d 294 (1985); *Meeks v. City of Buford*, 275 Ga. 585, 571 S.E.2d 369 (2002); *City of Duluth v. Riverbroke Props.*, 233 Ga. App. 46, 502 S.E.2d 806 (1998), the Supreme Court stated, "Where a landowner makes a substantial change in position by expenditures and reliance on the probability of the issuance of a building permit, based upon an existing zoning ordinance and the assurances of zoning officials, he acquires vested rights and is entitled to have the permit issued despite a change in the zoning ordinance which would otherwise preclude the issuance of a permit." Pursuant to this case, the City of Stockbridge recognizes that, unknown to the City, de facto vesting may have occurred. The following procedures are established to provide exemptions from the moratorium where vesting has occurred:

A written application, including verified supporting data, documents and facts, may be made requesting a review by the Mayor and Council at a scheduled meeting of any facts or circumstances which the applicant feels substantiates a claim for vesting and the grant of an exemption.

SECTION III.

EXEMPTION

(1) During the term of this moratorium, any person may file an application for exemption from this moratorium with the Mayor and Council. The Mayor and Council may grant such exemption where the proposed establishment(s) is/are deemed to be in conformity with the proposed development ordinances, proposed Zoning Ordinance and/or the proposed Comprehensive Land Use Plan that are to be considered during the term of this moratorium. The

Mayor and Council shall consider the general terms of the proposed development, the proposed use, the proposed development plans, the benefits of the proposed development to the City, and the comprehensive land use plan for the City in deciding upon a requested exemption.

(2) Should the Mayor and Council grant such exemption, the staff of the City of Stockbridge may an application for the proposed use. However, the grant of an exemption from this moratorium in no way confers any rights upon the applicant or the exempted plans, applications or requests.

(3) Any exemption granted by the Mayor and Council shall not constitute final approval of such plans or requests by the City. Any granted exemption shall merely grant the City staff the ability to accept and process the subject application in accordance with all City laws.

SECTION IV.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Chapter is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Resolution shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION V.

All Resolutions or parts of Resolutions in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

SECTION VI.

The preamble of this Resolution shall be considered to be and is hereby incorporated by reference as if fully set out herein.

[SIGNATURES ON FOLLOWING PAGE]

RESOLVED this 12th day of April, 2021.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Quinton Washington, City Attorney

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. R21-1360

A RESOLUTION TO APPROVE THE REINSTATEMENT AND EXTENSION OF MORATORIUMS

WHEREAS, the City of Stockbridge has been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Stockbridge; and

WHEREAS, Georgia law recognizes that local governments may impose moratoria on zoning decisions, building permits, and other development approvals where exigent circumstances warrant the same, pursuant to case law found at *City of Roswell et al v. Outdoor Systems, Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001); *Lawson v. Macon*, 214 Ga. 278, 104 S.E.2d 425 (1958); *Taylor v. Shetzen*, 212 Ga. 101, 90 S.E.2d 572 (1955); and

WHEREAS, the Courts take judicial notice of a local government's inherent ability to impose moratoria on an emergency basis; and

WHEREAS, the Georgia Supreme Court, in the case of *DeKalb County v. Townsend*, 243 Ga. 80 (1979), held that, "To justify a moratorium, it must appear first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals." The City of Stockbridge has found that the interests of the public necessitate the enactment of a moratorium for health, safety, morals and general welfare purposes by means which are reasonable and not unduly oppressive; and

WHEREAS, the Mayor and Council of the City of Stockbridge have, as a part of planning, zoning and growth management, been in review of the City's Zoning Ordinances and have been studying the City's best estimates and projections of the type of development which could be anticipated within the City of Stockbridge; and

WHEREAS, the Mayor and Council deem it important to develop a comprehensive plan which integrates all of these concerns and therefore considers this moratorium a proper exercise of its police powers; and

WHEREAS, the Mayor and Council therefore consider it paramount that land use regulation continue in the most orderly and predictable fashion with the least amount of disturbance to landowners and to the citizens of the City of Stockbridge. The Mayor and Council have always had a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics and the general welfare of the community; and in particular the lessening of congestion on City streets, security of the public from crime and other dangers, promotion of health and general welfare of its citizens, protection of the aesthetic qualities of the City including access to air and light, and facilitation of the adequate provision of transportation and other public requirements; and

WHEREAS, it is the belief of the Mayor and Council of the City of Stockbridge that the concept of "public welfare" is broad and inclusive; that the values it represents are spiritual as well as physical, aesthetic as well as monetary; and that it is within the power of the City "to determine that a community should be beautiful as well as healthy, spacious as well as clean, well balanced as well as carefully patrolled," *Berman v. Parker*, 348 U.S. 26, 75 S.Ct. 98 (1954); *Kelo v. City of New London*, 545 U.S. 469, 125 S. Ct. 2655, 162 L. Ed. 2d 439 (2005). It is also the opinion of the City that "general welfare" includes the valid public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the City; and

WHEREAS, the Mayor and Council are, and have been interested in, developing a cohesive and coherent policy regarding certain uses in the City, and have intended to promote community development through stability, predictability and balanced growth which will further the prosperity of the City as a whole; and

NOW THEREFORE be it resolved by the Mayor and Council of the City of Stockbridge and by the authority of the same:

SECTION 1. The City hereby directs to reinstate and keep all current moratoriums in place and grant them an extension to expire upon completion of the Unified Development Code or no later than January 25, 2022, whichever comes first.

The moratoria which this currently affects are the following:

1. The moratorium approved by the City Council in Resolution: R21-1259 on January 26, 2021 on the acceptance of any applications related to the development of any builds intended for residential rental purposes.
2. The moratorium approved by the City Council of the City of Stockbridge on August 25, 2020 in Resolution R20-1204 and extended on April 12, 2021 in Resolution: R21-1286 on Hookah bars and/or lounges and Cigar bars and/or lounges.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO RESOLVED this 26th day of October 2021.

ANTHONY S. FORD, Mayor

ATTEST:

(SEAL)

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, City Attorney

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. R21-1259

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA ESTABLISHING A MORATORIUM ON THE ACCEPTANCE OF ANY APPLICATIONS RELATED TO THE DEVELOPMENT OF ANY BUILDINGS INTENDED FOR RESIDENTIAL RENTAL PURPOSES; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN ADOPTION DATE AND EFFECTIVE DATE; TO PROVIDE A PENALTY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge has been vested with substantial powers, rights and functions to generally regulate the practice, conduct or use of property for the purposes of maintaining health, morals, safety, security, peace, and the general welfare of the City of Stockbridge; and

WHEREAS, Georgia law recognizes that local governments may impose moratoria on zoning decisions, building permits, and other development approvals where exigent circumstances warrant the same, pursuant to case law found at *City of Roswell et al v. Outdoor Systems, Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001); *Lawson v. Macon*, 214 Ga. 278, 104 S.E.2d 425 (1958); *Taylor v. Shetzen*, 212 Ga. 101, 90 S.E.2d 572 (1955); and

WHEREAS, the Courts take judicial notice of a local government's inherent ability to impose moratoria on an emergency basis; and

WHEREAS, the Georgia Supreme Court, in the case of *DeKalb County v. Townsend*, 243 Ga. 80 (1979), held that, "To justify a moratorium, it must appear first, that the interests of the public generally, as distinguished from those of a particular class, require such interference; and second, that the means are reasonably necessary for the accomplishment of the purpose, and not unduly oppressive upon individuals." The City of Stockbridge has found that the interests of the public necessitate the enactment of a moratorium for health, safety, morals and general welfare purposes by means which are reasonable and not unduly oppressive; and

WHEREAS, the Mayor and Council of the City of Stockbridge have, as a part of planning, zoning and growth management, been in review of the City's Zoning Ordinances and have been studying the City's best estimates and projections of the type of development which could be anticipated within the City of Stockbridge; and

WHEREAS, the Mayor and Council deem it important to develop a comprehensive plan which integrates all of these concerns and therefore considers this moratorium a proper exercise of its police powers; and

WHEREAS, the Mayor and Council therefore consider it paramount that land use regulation continue in the most orderly and predictable fashion with the least amount of disturbance to landowners and to the citizens of the City of Stockbridge. The Mayor and Council have always had a strong interest in growth management so as to promote the traditional police power goals of health, safety, morals, aesthetics and the general welfare of the community; and in particular the lessening of congestion on City streets, security of the public from crime and other dangers, promotion of health and general welfare of its citizens, protection of the aesthetic qualities of the City including access to air and light, and facilitation of the adequate provision of transportation and other public requirements; and

WHEREAS, it is the belief of the Mayor and Council of the City of Stockbridge that the concept of "public welfare" is broad and inclusive; that the values it represents are spiritual as well as physical, aesthetic as well as monetary; and that it is within the power of the City "to determine that a community should be beautiful as well as healthy, spacious as well as clean, well balanced as well as carefully patrolled," *Berman v. Parker*, 348 U.S. 26, 75 S.Ct. 98 (1954); *Kelo v. City of New London*, 545 U.S. 469, 125 S. Ct. 2655, 162 L. Ed. 2d 439 (2005). It is also the opinion of the City that "general welfare" includes the valid public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the City; and

WHEREAS, the Mayor and Council are, and have been interested in, developing a cohesive and coherent policy regarding certain uses in the City, and have intended to promote community development through stability, predictability and balanced growth which will further the prosperity of the City as a whole; and

NOW THEREFORE be it resolved by the Mayor and Council of the City of Stockbridge and by the authority of the same:

SECTION I.

FINDINGS OF FACT

The Mayor and Council of the City of Stockbridge hereby make the following findings of fact:

(a) It appears that the City's development ordinances, Zoning Ordinance and/or Comprehensive Land Use Plan require an additional review by the City of Stockbridge as they relate to buildings intended for residential rental purposes;

(b) Substantial disorder, detriment and irreparable harm would result to the citizens, businesses and City of Stockbridge if the current land use regulation scheme in and for the above described use in the City were to be utilized by property owners prior to a more thorough review;

(c) The City's ongoing revision of its code, comprehensive plan and zoning ordinances requires that a limited cessation of development and building permits, occupation tax permits, and other licenses, permits or variances, with respect to the above described use, be enacted;

(d) It is necessary and in the public interest to delay, for a reasonable period of time, the processing of any applications for such developments, to ensure that the design, development and location of the same are consistent with the long-term planning objectives of the City; and

(e) That the Georgia Supreme Court has ruled that limited moratoria are reasonable and do not constitute land use when such moratoria are applied throughout the City under *City of Roswell et al v. Outdoor Systems Inc.*, 274 Ga. 130, 549 S.E.2d 90 (2001)

SECTION II.

IMPOSITION OF MORATORIUM

(1) There is hereby established a moratorium on the establishment any additional buildings intended for residential rental purposes and the acceptance by the staff of the City of Stockbridge of applications of any kind for or related to any buildings intended for residential rental purposes.

(2) The duration of this extended moratorium shall be until the City adopts a revision of the City Code of the City of Stockbridge related to the above referenced uses or until 180 days has elapsed, whichever first occurs;

(3) This moratorium shall be effective as of the date of adoption of this Resolution;

(4) This moratorium shall have no effect upon approvals or permits previously issued or as to development plans previously approved by the City. The provisions of this Resolution shall not affect the issuance of permits or site plan reviews that have received preliminary or final approval by the City or for which consultations have been had with the City staff on or before the effective date of this Resolution;

(5) As of the effective date of this Resolution, no applications for development or permits or for any other purposes related to the above described use will be accepted by any agent, employee or officer of the City with respect to any property in the City of Stockbridge, and any permit so accepted for filing will be deemed in error, null and void and of no effect whatsoever and shall constitute no assurance whatsoever of any right to engage in any act, and any action in reliance on any such permit shall be unreasonable;

(6) The following procedures shall be put in place immediately. Under *Cannon v. Clayton County*, 255 Ga. 63, 335 S.E.2d 294 (1985); *Meeks v. City of Buford*, 275 Ga. 585, 571 S.E.2d 369 (2002); *City of Duluth v. Riverbroke Props.*, 233 Ga. App. 46, 502 S.E.2d 806 (1998), the Supreme Court stated, "Where a landowner makes a substantial change in position by expenditures and reliance on the probability of the issuance of a building permit, based upon an existing zoning ordinance and the assurances of zoning officials, he acquires vested rights and is entitled to have the permit issued despite a change in the zoning ordinance which would otherwise preclude the issuance of a permit." Pursuant to this case, the City of Stockbridge recognizes that, unknown to the City, de facto vesting may have occurred. The following procedures are established to provide exemptions from the moratorium where vesting has occurred:

A written application, including verified supporting data, documents and facts, may be made requesting a review by the Mayor and Council at a scheduled meeting of any facts or circumstances which the applicant feels substantiates a claim for vesting and the grant of an exemption.

SECTION III.

EXEMPTION

(1) During the term of this moratorium, any person may file an application for exemption from this moratorium with the Mayor and Council. The Mayor and Council may grant such exemption where the proposed establishment(s) is/are deemed to be in conformity with the proposed development ordinances, proposed Zoning Ordinance and/or the proposed Comprehensive Land Use Plan that are to be considered during the term of this moratorium. The Mayor and Council shall consider the general terms of the proposed development, the proposed

use, the proposed development plans, the benefits of the proposed development to the City, and the comprehensive land use plan for the City in deciding upon a requested exemption.

(2) Should the Mayor and Council grant such exemption, the staff of the City of Stockbridge may an application for the proposed use. However, the grant of an exemption from this moratorium in no way confers any rights upon the applicant or the exempted plans, applications or requests.

(3) Any exemption granted by the Mayor and Council shall not constitute final approval of such plans or requests by the City. Any granted exemption shall merely grant the City staff the ability to accept and process the subject application in accordance with all City laws.

SECTION IV.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Chapter is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Resolution shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION V.

All Resolutions or parts of Resolutions in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

SECTION VI.

The preamble of this Resolution shall be considered to be and is hereby incorporated by reference as if fully set out herein.

[SIGNATURES ON FOLLOWING PAGE]

RESOLVED this 26th day of January, 2021.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST IV
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM: N/A

ACCOUNT TRANSFER TO: N/A

PRESENTER: Brecca R. Johnson

DEPARTMENT: Director of Community Development

ITEM/PROJECT/EVENT:

Council consideration to Extend a Moratoria for two items: Hookah Bars & Lounges, Cigar Bars & Lounges and Built-To-Rent residential subdivisions (single-family detached).

BACKGROUND INFORMATION:

On October 26, 2021, the City Council approved two moratoria with a deadline of January 25, 2022, with the anticipation of adopting the Unified Development Code (UDC). However, the UDC document is currently under legal review for a proposed City Council adoption date of March 14, 2022, which is the date of the proposed expiration for the moratorium extension.

SIGNATURES:

CITY MANAGER ___________________________________

CITY TREASURER ___________________________________

CITY ATTORNEY ___________________________________

[ ] FINANCIAL IMPACT [x] N/A

AMOUNT N/A

ATTACHMENTS: [x]

City of Stockbridge **Task Release No. ______33.2__________________Under**
Master Engineering Services Agreement
Between the City of Stockbridge and
Carter & Sloope, Inc.

Task Release

THIS ___day of_____________________, 2021 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

1.1 This Task Release is for a Project described as:
GIS Mapping Program - Stormwater System

2. The Work:

2.1 Carter & Sloope will partner with GeoSpatial Technology Solutions to provide GPS data collection and GIS updates, corrections to the current mapping system and setup for the City's storm sewer collection systems. Engineer shall provide the following Work on the Project as defined herein and as follows:

1. **Data Collection**

   C&S will use survey grade equipment to GPS locate and collect the City's existing storm sewer infrastructure (rim elevations included) as directed by the City. A per point price is being provided allowing the City to select if they would like all points collected with survey grade equipment or just specific areas and / or features. The following quantities were estimated based on the number of existing features and may be increased or decreased as desired by the City:

   - 4,083 Inlets
   - 637 Junctions
   - 770 Outlets

   The Client is to provide the most up to date maps of the collection system and keys to any locked facilities where data needs to be collected.

2. **Measure Invert Depths**

   During data collection, C&S will measure the depth of each structure from the top to the invert, establishing an invert elevation for each structure. A per structure price is being provided to allow the City to select if they would like all structures collected or just specific areas and / or features. The following quantities were estimated based on the number of existing features and may be increased or decreased as desired by the City:

   - 4,083 Inlets

- 637 Junctions

3. **Geodatabase Update**

   Using the data collected, C&S will update the geodatabase with pipe inverts, slopes and new locations of above ground features to the City's GIS and develop a website for employee access.

4. **ArcGIS Online Setup**

   The updated geodatabase and mapping system will be used to create and develop an ArcGIS Online account through ESRI. Once the account is created, C&S will store the scrubbed data online and provide log-in information for City employees to access and use the maps, the redline tool and other available apps. The City will be responsible for paying all licensing and fees required for the ESRI account(s).

5. **Training and Support**

   C&S will provide training to the City's personnel as needed to ensure operators are able to use the updated system and support to update the mapping system as needed.

6. **Project Management**

   C&S will provide general project oversight and coordination.

7. **Data Collection - Open Channel**

   C&S will use survey grade equipment to develop cross sections of ditches / open channels every 100 feet and at all major turns. The width, type of covering and cross-sectional area will be collected as needed to evaluate channel capacity and flow characteristics. Survey will be limited to ditches / open channels requiring maintenance and excludes swales, natural drainages, natural ditches and creeks.

3. Contract Time:

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. Fee Summary:

Fee Basis

We propose to complete our work for Basic Services described herein for the hourly, not-to-exceed amount as scheduled below. No fee amount may be exceeded without prior written approval from the Owner.

Task No.	Description	Fee Basis
1	Data Collection ($11.50 / point)	Per point not-to-exceed $ 63,135
2	Measure Invert Depths ($9.25 / point)	Per point not-to-exceed $ 43,660
3	Geodatabase Update	Lump Sum $ 1,725
4	ArcGIS Online Setup	Lump Sum $ 3,450
5	Training and Support (40 hours)	Hourly not-to-exceed $ 4,600
6	Project Management (20 hours)	Hourly not-to-exceed $ 3,000
7	Data Collection - Open Channel ($0.175 / linear feet)	Hourly not-to-exceed $ 15,000
	Total of Items 1 - 7 Inclusive:	**$ 134,570**

Hourly rates for Basic and Additional Services are provided in the Master Agreement.

4.1 The Owner agrees to pay the Engineer for the Work described the ***amounts up to the not-to-exceed pricing provided herein*** for the agreed upon scope described herein.

4.2 **Reimbursable Expenses**: There are no fees for reimbursable expenses from Carter & Sloope, Inc. for the Basic Services of the Engineer. All costs associated with normal travel, meals, printing/reproduction, etc. are included in our lump sum fee. However, direct reimbursable expenses from sub-consultants and reimbursable expenses they may invoice us for will be charged at 1.15 times direct cost.

4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:

a. Services resulting in significant changes in the scope, extent, or character of the work including, but not limited to, changes in size, complexity, Client's schedule, method of financing; and revising previously accepted reports/maps, or other project related documents when such revisions are required by changes in Laws and regulations enacted subsequent to the date of this proposal or are due to any other causes beyond Engineer's control.
b. Services required as a result of Client providing incomplete or incorrect Project information to Engineer.
c. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
d. Preparing to serve or serving as a consultant or witness for Client in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.
e. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Client and not specifically provided in the Basic Services.

f. Additional or extended services made necessary by (1) emergencies or acts of God, (2) the presence at the Site of any Hazardous Materials and/or Environmental Conditions, or (3) a request by the Client for acceleration of the progress schedule involving services beyond normal working hours.
g. Subsurface Utility Engineering or Investigations.
h. Other services performed or furnished by Engineer not otherwise detailed or provided for in this Agreement.

5. The Primary Contacts:

5.1 The Engineer designates the following individual as its primary contact for day-to-day communications with the Owner under this Task Release:

Chad Peden, P.E.	(706) 769-4119
Name	Phone
	cpeden@cartersloope.com
	Email

5.2 The Owner designates the following individual as its primary contact for day-to-day communications with the Engineer under this Task Release:

______________________	______________________
Name	Phone
	______________________
	Email

WITNESS the signatures of the Owner's and the Engineer's authorized representatives placed on duplicate copies of this Task Release on the day and year first above written.

Carter & Sloope, Inc. ("Engineer")	City of Stockbridge ("Owner")
Martin C. Boyd ______________________ Signature By: Martin C. Boyd, PE. Title: President / Senior Engineer Date: December 6, 2021	______________________ Signature By: Anthony Ford Title: City Mayor Date: __________________, 2021

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 10, 2022

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [x] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT BUDGET
- [x] ARPA FUNDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works

ITEM/PROJECT/EVENT:

GIS Mapping Program - Stormwater System.

BACKGROUND INFORMATION:

Carter & Sloope will provide GPS data collection and GIS updates and corrections to the current mapping system and setup for the City's stormwater collection system.

SIGNATURES:

CITY MANAGER ____________________________________

CITY TREASURER ____________________________________

CITY ATTORNEY ____________________________________

- [ ] FINANCIAL IMPACT
- [x] N/A

AMOUNT **$134,570.00**

ATTACHMENTS: ■

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 10, 2022

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
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- [ ] PAYMENT APPROVAL
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FUNDING SOURCE

- [ ] GENERAL FUND
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- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT BUDGET
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Public Works

ITEM/PROJECT/EVENT:

Stockbridge Youth Council request to adopt Tye Street from North Henry BLVD to Red Oak

BACKGROUND INFORMATION:

The Adopt-A-Road Program has been established for the City of Stockbridge community and civic organizations, citizens, and private businesses to contribute toward the effort of maintaining cleaner and more beautiful roads. The Stockbridge Youth Council commits to pick up litter and remove illegal signs once per quarter (4 times a year or more if necessary) along its section of roadway and promote a better environment in the community. This agreement shall remain in effect until terminated by either party. The City or Group may terminate this agreement for any reason upon thirty (30) days written notice to the other party.

SIGNATURES:

CITY MANAGER ______________________________

CITY TREASURER ______________________________

CITY ATTORNEY ______________________________

- [ ] FINANCIAL IMPACT
- [x] N/A

AMOUNT________

ATTACHMENTS: [x]

Stockbridge

Where Community Connects

ADOPT-A-ROAD PROGRAM AGREEMENT

On this date of December 21, 2021, the City of Stockbridge (herein after referred to as the "City") and The city of Stockbridge Youth Council (enter your Group name, herein after referred to as the "Group") recognize the need and the desirability of litter-free and visually-improved roadways.

The Adopt-A-Road Program has been established for the City of Stockbridge community and civic organizations, citizens, and private businesses to contribute toward the effort of maintaining cleaner and more beautiful roads.

An Individual Registration Form must be completed prior to a cleanup. As indicated by their signatures on the Individual Registration Form, the individual participants of the Group are aware of the hazardous nature of the work which is to be performed and have agreed to follow the City's safety guidelines and instructions. All participants have agreed to not hold the City responsible for any injuries they may suffer or damages that they may cause or suffer as a result of participation in the program.

The City recognize the Group as the adopting organization for Tye Street (the road your Group is adopting) from North Henry Blvd. (crossroad that begins your chosen road section) to Red Oak Rd (crossroad that ends your chosen road section).

The Group commits to pick up litter and remove illegal signs once per quarter (4 times a year or more if necessary) along its section of roadway and promote a better environment in the community. This agreement shall remain in effect until terminated by either party. The City or Group may terminate this agreement for any reason upon thirty (30) days written notice to the other party.

Kandi Rainey
Authorized Group Representative Name

K Rainey
Authorized Group Representative Signature

(7) 389-7900 ext. 2604
Primary Phone Number

krainey@cityofstockbridge-ga.gov
E-mail Address

4640 N. Henry Blvd.
Street Address

Stockbridge
City

30281
Zip Code

*****FOR NEW GROUPS:** Road sign nameplates only have room for two (2) lines of approximately 8-10 characters (including spaces). Please write how you would like your sign name to read, using abbreviations if need be.

Group Name on Sign:

Line 1: The city Of Stockbridge

Line 2: Youth Council

Please e-mail, mail or fax completed form to the City of Stockbridge

4640 North Henry BLVD, Stockbridge, GA 30281

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

☒	RESOLUTION
☐	ORDINANCE
☒	CONTRACT APPROVAL/RENEWAL
☐	PUBLIC HEARING
☐	PRESENTATION
☐	BID SELECTION/AWARD
☐	TASK ORDER
☐	CHANGE ORDER
☐	BUDGET AMENDMENT
☐	BUDGET TRANSFER
☐	PAYMENT APPROVAL
☐	OTHER

FUNDING SOURCE

☐	GENERAL FUND
☐	FUND BALANCE
☐	SPLOST
☐	TSPLOST
☐	CDBG
☐	GRANT FUNDING (ARPA)
☐	COUNCIL INITIATIVE
☐	PARTNER/SPONSOR
☐	DEPARTMENT BUDGET
☐	BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Sewer

ITEM/PROJECT/EVENT:

SMITH-BARNES SEWER BASIN REHABILITATION PHASE II

BACKGROUND INFORMATION:

Staff is requesting permission to accept the FY17, FY18, FY19 and FY20 CDBG Sub-recipient Agreement for the City of Stockbridge in the amount of **$305,725.00** from the Henry County Community Development Department.

SIGNATURES:

CITY MANAGER ____________________

CITY TREASURER ____________________

CITY ATTORNEY ____________________

☐ FINANCIAL IMPACT ☐ N/A

AMOUNT **$305,725.00**

ATTACHMENTS: ☒

Henry County
Community Development Department
Raven M. Bodine, Planner I

Tuesday, December 28th, 2021

Decius Aaron, Director
City of Stockbridge
Department of Public Works
4640 North Henry Blvd.
Stockbridge, GA 30281

Dear Mr. Aaron,

Enclosed for execution is the FY17, FY18, FY19 and FY20 CDBG Sub-recipient Agreement for the City of Stockbridge in the amount of $305,725. The agreement establishes the terms and conditions of the CDGB award that the City of Stockbridge must fulfill to be in compliance with the CDBG Program. You will find that several of the agreement pages have been tabbed for signatures to include three (3) agreement signature pages. Please note that several pages require public notary.

Please note, that all eligible project costs, as described in the Sub-recipient Agreement, are reimbursable pending approval of the Community Development Director. You will receive an electronic copy of the agency's CDBG Performance Report and Reimbursement Request and Instructions. Reimbursement Request will only be approved upon full execution of the Sub-recipient Agreement, the completion if the activity specific Environmental Reviews and the receipt of completed, time relevant Performance Reports and Reimbursement Request Consisting of adequate supporting documentation. Support documentation may include but is not limited to invoices, proof of payment, receipts, and payroll/timesheets depending on the CDBG activity.

Once you have read and understood the terms of the agreement and have signed in the appropriate areas, please return the fill agreement with its marker tabs intact to Henry County Community Development on or before **Monday, January 31, 2022**. You will receive a copy of the full Sub-recipient Agreement once it is executed by all parties. If you have questions, please contact me at 770-288-7533 or via email at rbodine@co.henry.ga.us.

Sincerely,

Raven M. Bodine, Planner I

Enclosures: as stated

140 Henry Parkway • McDonough, Georgia 30253
MAIN: (770) 288-7533 • FAX: (770) 288-6440

FEDERAL FISCAL YEAR 2020
HENRY COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

AGREEMENT BETWEEN HENRY COUNTY AND CITY OF STOCKBRIDGE

THIS AGREEMENT, between Henry County, Georgia, (hereinafter referred to as "the County"), a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners, and the City of Stockbridge, Georgia, (hereinafter referred to as "the City"), a municipality organized and existing in Henry County under the laws of the State of Georgia.

WITNESSETH THAT:

WHEREAS, on August 4, 2020, by Resolution number 20-153 the Henry County Board of Commissioners approved the FY 2020 Annual Action Plan as part of the FY 2020-2024 Five Year Consolidated Plan for the Community Development Block Grant (CDBG) Program as prescribed by the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93.383; and

WHEREAS, the County awards CDBG funds to the City to assist the County is delivering community development activities for Public Facility Improvements [as set forth in 24 CFR §570.201 (c)] and the meet the national objective to benefit low/moderate income persons [as set forth in 24 CFR §570.208(a)(1)(i)]; and

WHEREAS, CDBG funds were awarded to the City for Phase I in the amount of $200,000. A CDBG fund balance of $105,725 shall be carried over. Additionally, CDBG funding for fiscal year 2019 is awarded in the amount of $100,000 and year 2020 in the amount of $100,000, providing a combined funding amount of **$305,725.00.** Such funds shall be specifically used for improvements to the Smith Barnes Sewer Basin. These activities are designed to benefit low/moderate income persons as required to meet the CDBG national objective; and

WHEREAS, this Agreement constitutes the contractual arrangement for said community development improvements that has been prepared for execution between the County and the City as consistent with the Henry County FY 2017-2019 Three-Year Consolidated Plan, the FY 2017, FY2018 and FY2019 Annual Action Plan; the FY 2020-2024 Five-Year Consolidated Plan, and the FY 2020 Annual Action Plan for the Community Development Block Grant Program (CDBG).

NOW, THEREFORE, it is agreed between the parties hereto that

SECTION 1.0 – STATEMENT OF WORK

1. Under this Agreement, the City agrees to perform the public facility improvements work in accordance with the "Statement of Work" attached hereto and made a part hereof as *Attachment A*, which describes the public facility improvements project to be delivered that will be funded with Henry County CDBG funds; and

2. Under this Agreement, the City shall perform its work according to a "Public Facility Improvement Project Schedule" to be executed over the 12-month Agreement period (August 31, 2021 – August 30, 2022) and attached hereto and made a part hereof as *Attachment B*; and

3. Under this Agreement, the City shall also provide a "CDBG Operating Budget" for the project that is being executed with CDBG, as attached hereto and made a part hereof for the above referenced Agreement period as *Attachment C*; and

4. All work described in *Attachments A, B, and C* must be consistent with applicable federal rules and regulations governing the use of CDBG funds.

SECTION 2.0 – TERMS OFAGREEMENT

1. The initial term of this Agreement shall be 12 months and shall commence and become effective August 31, 2021. The completion date of the initial Agreement shall be August 30, 2022. This Agreement may be automatically extended for one (1) additional six (6) month period upon written notice from the Community Development Department, unless otherwise extended in writing by the Community Development Department, terminated by mutual agreement, or by the County, or in accordance with other terms and provisions contained herein. Any written request for extension from the City shall be provided to the Community Development Department no less than sixty (60) days prior to the expiration date of the initial agreement. Approval of such request may be granted subject to review by the Community Development Department. Other modifications to the terms of this Agreement shall be documented according to the amendment process as outlined in the County's Citizen Participation Plan as executed by the County.

2. The completion date of this Agreement is computed on the basis that the City is eligible to receive retroactive costs incurred on or after August 31, 2021. The U.S. Department of Housing and Urban Development with the County will make funds available for eligible incurred costs upon execution of the year 2020 grant agreement.

SECTION 3.0 – UNIFORM ADMINISTRATIVE REQUIREMENTS

The City agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) the City does not assume the County's environmental responsibilities described in 24 CFR 570.604 and (2) the City does not assume the County's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The City also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this contract. The City further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

1. OMB Standards

During its performance under this Agreement, the City shall comply with the requirements and standards of the Office of Management and Budget (OMB) Circular A-87, "Cost Principles for State, Local and Indian Tribal Governments," Circular A-133, "Audits of States, and Local Governments, and Non-Profit Organizations" and applicable sections of 24 CFR Part 570.502, "Applicability of Uniform Administrative Requirements." OMB Circulars are attached hereto as *Attachment E* and incorporated herein.

2. Procurement

The City shall comply with the Grantor's current policy concerning procurement methods and procedures and shall adhere to regulations found at 24 CFR Part 85 including but not limited to:

a. Procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, free and open competition. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, and invitations for bids and/or requests for proposals for the City shall be excluded from competing for such procurements.
b. In regards to the purchase of equipment the City shall maintain inventory records of all non-expendable personal property as may be procured with funds provided herein.
c. All program assets (unexpended program income, property, equipment, etc.) shall revert to the Grantor upon termination of the MOU.
d. Procurement awards shall be made by the City to the bidder or offerer whose bid or offer is responsive to the solicitation and is most advantageous to the City, considering solicitation criteria to include but not be limited to price, quality and other factors as determined by the City.
e. The Applicant recognizes that in certain circumstances, contracts with certain parties are restricted as a result of Executive Orders 12549 and 12689. These orders dictate the actions taken against contractors who are debarred from participation in contracts paid with Federal funds. The Applicant will consult the Henry County CDBG Program for assistance in evaluating a potential bidder's inclusion on the debarred list as codified at 24 CFR Part 85 and found at the General Services Administration's website https://www.sam.gov/portal/public/SAM/.
f. The City shall avoid the purchasing of unnecessary items with Federal funds.
g. Analysis shall be performed by the City, where appropriate and when considering lease purchase alternatives, to determine which would be the most economical and practical alternative when using Federal funds.

h. The City shall also undertake positive efforts in all of its procurement actions to utilize small businesses, minority-owned firms, Section #3 businesses and women's business enterprises, whenever possible.

i. The Applicant will maintain procurement records and files for all purchases made with Federal funds, especially those that exceed the small purchase threshold, to include:
   i. The basis for contractor selection.
   ii. Justification for lack of competition when competitive bids or offers are not obtained.
   iii. The basis for the award cost or price.

SECTION 4.0 - NEEDS ASSESSMENT, TECHNICAL ASSISTANCE AND MONITORING

When deemed necessary by the County, a representative of the City shall participate in Technical Assistance (TA)/Needs Assessment sessions and Monitoring sessions scheduled during the contract period. The County shall provide comprehensive information to assist the City to perform efficiently and effectively.

SECTION 5.0 – RECORDS, REPORTS, AND AUDITS

1. The City shall maintain accounts and records, (including an Independent Audit) personal property and financial records, adequate to identify and account for all costs pertaining to this Agreement and such other records as may be requested by the County including financial data pertaining to the preparation of the U.S. Department of Housing and Urban Development (HUD) Consolidated Annual Performance and Evaluation Report (CAPER) to assure proper accounting for all funds, both public and private. Said records shall be made available for audit purposes to the County, HUD, or any authorized representative thereof, upon reasonable request and within three (3) days of said request, and retention period referenced in 84.35 (b) pertaining to individual CDBG activities shall be five (5) years; and the retention period shall start from the date of submission of the CAPER, as prescribed in 24 CFR 91.520, in which the specific activity is reported for the final time rather than from the date of submission of the final expenditure report for the award. The City's records and accounts shall at all times meet or exceed the applicable requirements of federal, state, and Henry County laws, rules, and regulations. The City's duty to retain records and permit inspections and copying shall remain in force and effect even after the expiration or termination of this Agreement.

2.

a. <u>Records to be Maintained</u>
The City shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

   i. Records providing a full description of each activity undertaken;
   ii. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
   iii. Records required to determine the eligibility of activities;

iv. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;

v. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;

vi. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and

vii. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

b. <u>Retention</u>

The City shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of five (5) years. The retention period begins on the date of the submission of the County's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

c. <u>Close-outs</u>

The City's obligation to the County shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the City has control over CDBG funds, including program income.

2. Further, the City shall submit detailed reports on the progress made based on the objectives outlined in the "Statement of Work", *Attachment A*. Objectives reflect the common ways that the City works to achieve their goals. The Objectives incorporated into the proposed Outcome Measurement System are: Suitable Living Environment, Decent Housing, and Economic Opportunity. Outcome measurements will be based on (a) Availability/Accessibility (b) Affordability (c) Sustainability. Outcomes show how programs benefit a community or people served. Indicators tell whether an outcome is occurring. At a minimum, these reports shall be submitted on a monthly basis. The monthly reports are due the 10th day of each month for activities, which occurred in the previous month and shall include the same information indicated in the "Public Facility/Improvement Monthly Performance Report" attached hereto and made a part hereof as *Attachment D*. The Project Completion Report is due the 10th day of October 2022 for activities, which occurred resulting in the expenditure of 2019 and 2020 CDBG funding in the "Public Facility/Improvement Project Completion Report" attached hereto and made a part hereof as *Attachment D-2*.

3. Reports shall be submitted to the County's Community Development Director for the

administration and management of the City's CDBG funds at 140 Henry Parkway, McDonough, GA, 30253. The City shall maintain a copy of each report.

SECTION 6.0 – PUBLIC ACESS TO PROGRAM RECORDS

The County will provide reasonable notice for all Public Hearings, information and records relating to the housing, community development, and public services program activities that are made available to the public for review and comment according to the requirements of Federal, State and Local laws.

Notices of public hearings are publicized at least two weeks prior to the meeting date in at least one advertisement in the local newspaper of general circulation (Henry Daily Herald). The County will also advertise public hearings electronically on the County's website.

Copies of public hearing notices, descriptive information concerning HUD-assisted housing, community development and public services programs, proposed Consolidated Plan substantial program amendments and Consolidated Annual Performance Evaluation reports will be placed in accessible locations including Henry County Libraries, Senior Centers, Recreation Centers, the Cities of Hampton, Locust Grove, McDonough, Stockbridge and in Henry County's Administration Building to permit public review and comment. All documentation will be maintained in Henry County's Administration Building, documenting the opportunities provided to citizens to ensure that all meetings, records, documents and related information will be made readily accessible to the citizens of Henry County.

SECTION 7.0 – REIMBURSEMENT FOR SERVICES AND WORK

1. The County shall reimburse for the work described in Section 1.0 (Statement of Work) herein, during the performance of this contract, in accordance with the "CDBG Operating Budget" attached hereto and made a part hereof as *Attachment C*.

2. The County shall make payment to the City upon conditional commitment of funds as the project is subject to Environmental Review. Payment shall then be made through reimbursement of costs incurred by the City in the performance and execution of the work under this contract. Payments shall be made upon the County's receipt of proper and sufficient documentation of such costs and as satisfactory to the County.

3. Such documentation shall include, but not be limited to "CDBG Reimbursement Request Form", fully executed financial documents for construction finance/acquisition finance; time sheets; vendors' and suppliers' invoices or vouchers; mileage logs, etc.; and/or any other documentation deemed necessary by the County.

4. This documentation, along with a written request for reimbursement and a statement of costs incurred shall be submitted to the attention of the Community Development Director at 140 Henry Parkway, McDonough, GA, 30253. One copy must be maintained on file with the City.

SECTION 8.0 – PROGRAM INCOME

1. Program income, as defined in 24 CFR 570.500 (a), means any gross income received by the recipient (the County) or a Subrecipient (the City) directly generated from the use of CDBG funds, except as provided in paragraph (a)(4) of 570.500. When the program income is generated by an activity that is only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. The City shall inform the County of any program income generated by the City as a result of the expenditure of CDBG funds, by providing the County information on the amount of the program income, how it was generated, and the City's proposed use of the income. Such information shall be provided concurrently with the monthly reports described and required by *SECTION 5.0 (Records, Reports and Audits)* of this Agreement.

2. The City shall establish a record-keeping system to track the receipt of program income in accordance with procedures and guidelines established by the County through technical assistance provided to the City.

3. Any CDBG program income that is received and expended must be recorded as part of the financial transactions of the grant program. Monthly reporting of program income is required. Monthly reports are due the 10^{th} day of each month for activities which occurred in the previous month. Monthly reports must present data regarding the receipt and expenditure of program income.

4. Any such program income generated by the City may be retained by the City subject CDBG program regulations (as set forth in 24 CFR 570.504). If the City is retaining program income during the duration of this Agreement, transfers of grant funds by the County to the City shall be adjusted according to the principles described in paragraphs (b)(2)(i) and (ii) of §570.504, which state that all program income must be disbursed for eligible activities before additional cash withdrawals are made by the recipient from the U.S. Treasury.

5. Program income as reported by the City shall be reconciled periodically with their records through on-site review and/or audit by the County. Such on-site review and/or audit by the County shall take place upon reasonable notice by the County. The City shall fully cooperate with the County in making all records requested by the County available for inspection and duplication.

SECTION 9.0 – REVERSION OF ASSETS

1. Upon expiration or termination of this Agreement, any remaining program income that is either on hand or to be received after the Agreement's expiration, shall be transferred by the City to the County as required by §570.503(b)(7) "Agreements with Subrecipients".

2. Further, in the event that the City should sell or otherwise dispose of any property acquired with Henry County CDBG funds, the manner of said disposition shall result in the County being reimbursed in the amount of the current fair market value of the property at that time

less any portion of the value attributable to expenditures of non-Henry County CDBG funds. In the event that such a sale or disposition occurs more than ten (10) years after expiration or termination of this Agreement, such reimbursement shall not be required.

SECTION 10.0 - MODIFICATIONS AND AMENDMENTS TO AGREEMENT

1. In the event the City chooses to modify its pre-approved "Statement of Work" by adding or deleting a project, the City shall submit to the CDBG Program a written request for the approval of such changes two weeks prior to March 1, 2022. No such modification shall become effective unless and until approved by the County in the form of a formal amendment to the City's "Statement of Work".

2. Additions or deletions to the "Statement of Work", which have been approved as a part of the County's Consolidated Plan may be allowed one time per Fiscal Year, subject to the County's approval. The City must submit its request within the time frame referenced above.

3. The City's failure to request modifications by March 1, 2022 can result in the County's automatic denial of any such modifications to said Agreement and shall be construed as the City's failure to properly and timely fulfill its obligations under this Agreement and will result in the County's right to exercise its options under Section 14.0 *(Termination of Agreement for Cause)* of this Agreement.

4. This agreement constitutes the entire contractual arrangement between the County and the City, and there are no further written or oral agreements with respect thereto. No variation or modification of this agreement and no waiver of its provisions shall be valid unless in writing and signed by the County's and the City's duly authorized representatives.

5. Further, in the event of any material change or modification in the City's agreement or agreement with any other funding source during the course of this agreement, the City shall immediately notify the County of such change. In such event, the County shall have the right to terminate its obligations under this agreement, discontinue future funding hereunder, and demand the refund or return of funds previously advanced.

SECTION 11.0 – EXTENSIONS

In the event the City determines that it cannot begin projects as scheduled or complete projects within the time frame indicated by the City in Attachment B, the City shall request an extension for the start and completion of the project's pre-approved time-frame in writing two weeks prior to March 1, 2022. Failure to obtain such an extension in writing from the County shall be construed as the City's failure to properly and timely fulfill its obligations under this Agreement and will result in the County's right to exercise options under Section 14.0 (Termination of Agreement for Cause) of this Agreement.

SECTION 12.0 – COPYRIGHT AND PUBLICITY

1. Any publicity given to this project must identify the County prominently as a funding source. Specifically, at all places of, and in all publications concerning, this project, the City agrees to display and make known that the project was assisted under the auspices of the County Community Development Block Grant program. In the event of new construction or substantial rehabilitation, and at the County's discretion, the City shall acknowledge the use of CDBG funds for the project by installation of a permanent plaque at the project site. The County in collaboration with the City shall determine design and copy for the plaque.

SECTION 13.0 - FINDINGS / NON-COMPLIANCE

The City shall be notified in writing by the Community Development Director of any Findings or Concerns identified during each monitoring visit. The City shall be given thirty (30) calendar days from the time of written notification by the County for corrective actions to take place. The County will not unreasonably withhold acceptance of corrective actions taken in good faith by the City. Upon the County proving satisfactory corrective action, a letter shall be sent to the City stating that such findings or concerns have been addressed. In the event the City fails to correct the findings or comply with terms and provisions of this Agreement, the County may enforce its interests by way of the following:

a. Temporarily withhold cash payments pending correction of the deficiency;
b. Disallow all or part of the cost of the activity or action not in compliance;
c. Wholly or partly suspend or terminate the current award;
d. Withhold further award; or
e. Take other remedies that may be legally available.

SECTION 14.0 - TERMINATION OF AGREEMENT FOR CAUSE

If the City fails to fulfill in a timely and proper manner its obligations under this Agreement, or in the event that any of the provisions or stipulations of this Agreement are violated by the City, the County shall thereupon have the right to suspend or terminate this Agreement, by giving written notice to the City of its intent to terminate or suspend the Agreement, specifying the reasons for such intention to terminate or suspend the Agreement. Unless within ten (10) calendar days after serving of such notice (by hand delivery or posting in the U.S. Mail) upon the City such violation or delay shall cease or arrangements for correction satisfactory to the County be made, the Agreement shall, upon expiration of said (10) ten calendar days, be suspended or terminated without further notice. Upon such suspension or termination, the City will be compensated by the County for expenses deemed by the County to be due and reasonable.

SECTION 15.0 – CONFLICT OF INTEREST

The City agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:

No member, officer, or employee of the County or its designee or agents, no member of the governing body of the County, and no other official of the County who exercises or has exercised any functions or responsibilities with respect to the CDBG-assigned activities or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit in any Agreement, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or for those with whom they have family or business ties, during their tenure or for one (1) year thereafter, unless an exemption in writing from this provision is specifically granted by the U. S. Department of Housing and Urban Development.

SECTION 16.0 – PERSONNEL & PARTICIPANT CONDITIONS

1. Civil Rights

a. Compliance

The City shall comply with all Federal requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, as Amended; Fair Housing Act, as Amended; Equal Pay Act; the Age Discrimination In Employment Act, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086; and other applicable Acts which prohibits discrimination on the ground of race, color, religion, sex, age, national origin, handicap, disability, or familial status. No person in the United States shall be excluded from participation in, be denied the benefit of, or be subjected to discrimination under this Agreement.

b. Nondiscrimination

The City agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

c. Land Covenants

This agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.601 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the City shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the County and the United States are beneficiaries of and entitled to enforce such covenants. The City, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

d. Section 504

The City agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The County shall provide the City with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

2. Section 109 of the Housing and Community Development Act of 1974 (As amended).

The City shall also comply with Section 109 of the Housing and Community Development Act of 1974, as amended, which requires that no person in the United States shall on the ground of race, color, national origin, sex, age, disability, or familial status, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part with community development funds made available pursuant to said Act.

3. Affirmative Action

a. Approved Plan

The City agrees that it shall be committed to carry out pursuant to the County's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966. The County shall provide Affirmative Action guidelines to the City to assist in the formulation of such program. The City shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

b. Minority Business Enterprise (MBE/FBE) Participation

As required by Office of Management and Budget (OMB) Circular A-102, it is national policy to award a fair share of contracts to small and minority business firms. All HUD grantees must take appropriate affirmative action to support minority and women's enterprises, and are encouraged to procure goods and services from labor surplus areas. Therefore, the City shall take affirmative steps to ensure that minority (MBE) and female (FBE) business enterprises are utilized during the course of this Agreement, and that a fair share of any contracts generated during such course are awarded to such firms.

As used in this Agreement, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. The City may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

c. Notifications

The City will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the City's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The City will, in all solicitations or advertisements for employees placed by or on behalf of the City; state that it is an Equal Opportunity or Affirmative Action employer.

e. Subcontract Provisions

The City will include the provisions of Paragraphs X.A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

4. Employment Restrictions

a. Prohibited Activity

The City is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.

b. Labor Standards

The City shall comply with all Federal Labor Standards Requirements imposed by the Davis-Bacon Act; the Contract Work Hours and Safety Standards Act; the Copeland Act; and the Fair Labor Standards Act.

i. The City agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement.

ii. The City agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The City shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the County, HUD, or any authorized representative thereof for review upon request.

iii. As a requirement of the Fair Labor Standards Act, the City must ensure that a copy of the applicable wage rate decision is included in each contract and subcontract and the Notice to Employees poster that pertains to all Federally-funded projects is to be posted, along with a copy of the wage decision, on all construction sites. This information must be posted in a conspicuous location accessible to those employed under any contract funded with CDBG funds. The Federal Labor Standards Provisions are attached hereto and made a part hereof as *Attachment E.*

iv. The City agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged in contracts in excess of $2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this Agreement, shall comply with Federal requirements adopted by the County pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the City of its obligation, if any, to require payment of the higher wage. The City shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

5. Section 3 of the Housing and Urban Development Act of 1968

a. Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the County, the City and any of the City's subrecipients and subcontractors. Failure to fulfill these requirements shall subject the County, the City and any of the City's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The City certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The City further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

> "The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located."

The City further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.

The City certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b. Notifications

The City agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c. Subcontracts

The City will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the County agency. The City will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

6. Conduct

a. Assignability

The City shall not assign or transfer any interest in this Agreement without the prior written consent of the County thereto; provided, however, that claims for money due or to become due to the City from the County under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the County.

b. Subcontracts

i. Approvals

The City shall not enter into any subcontracts with any agency or individual in the performance of this contract without the consent of the County prior to the execution of such agreement.

ii. Monitoring

The City will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

iii. Content

The City shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

iv. Selection Process

The City shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the County along with documentation concerning the selection process.

7. Equal Access to Housing in HUD Programs

a. Through final rule effective March 5, 2012 (Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity) 24 CFR Parts 5, 200, 203, 236, 400, 570, 574, 882, 891, and 982, HUD implements a policy to ensure that its core programs are open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status. This Rule follows a January 24, 2011, proposed rule, which noted evidence suggesting that lesbian, gay, bisexual, and transgender (LGBT) individuals and families are being arbitrarily excluded from housing opportunities in the private sector.

b. It is important that HUD and Henry County ensure that their programs do not involve discrimination against any individual or family otherwise eligible for HUD-assisted or –insured housing, but that its policies and programs serve as models for equal housing opportunity. Failure to comply with the requirements of this Rule will be considered a violation of the program requirements and will subject the non-compliant contractor/subrecipient to all sanctions and penalties available for program requirement violations.

c. Under 24 CFR 5.100 "sexual orientation" is defined -as "homosexuality, heterosexuality, or bisexuality," a definition that the Office of Personnel Management (OPM) uses in the context of the federal workforce in its publication "Addressing Sexual Orientation in Federal Civilian Employment: A Guide to Employee Rights."

d. To promote equal access to HUD's housing programs without regard to sexual orientation or gender identity HUD prohibits unlawful inquiries regarding sexual orientation or gender identity. As proposed, the prohibition precludes owners and operators of HUD-assisted housing or housing whose financing is insured by HUD from inquiring about sexual orientation or gender identity of an applicant for, or occupant of, the dwelling, whether renter- or owner-occupied.

8. HB 87 ILLEGAL IMMIGRATION REFORM

Among other measures, the Illegal Immigration and Reform Enforcement Act of 2011:

- Requires the City and their subrecipients and/or subcontractors to submit E-Verify affidavits for the contractors working on public projects. The City then must forward affidavits to the County within five (5) days of receipt.

Attached hereto and made a part hereof as *Attachment F* is The Georgia Security and Immigration Compliance Act Applicant for Public Benefits Affidavit, the City, Subcontractor and Sub Subcontractor Affidavits.

9. DRUG-FREE WORKPLACE

The Contractor shall provide a drug-free work place by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

b. Establishing an ongoing drug-free awareness program to inform employees about

i. The dangers of drug abuse in the workplace;

ii. The Contractor/Subcontractor's policy of maintaining a drug-free workplace;

iii. Any available drug counseling, rehabilitation, and employee assistance programs;

iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

c. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy of the statement required by paragraph (a) above;

d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the contract the employee will

i. Abide by the terms of the statement; and

ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d(ii) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every contract officer or other designee on whose contract activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number (s) of each affected contract;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d(ii), with respect to any employee who is so convicted -

i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act 1973, as amended; or

ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs a, b, c, d, e, and f.

SECTION 17.0 – PROHIBITION OF USE OF FEDERAL FUNDS FOR LOBBYING

By signing this Agreement the undersigned City certifies that all activities under this Agreement will adhere to 24 CFR Part 87 (New Restrictions on Lobbying) and, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the City or the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal Agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal Agreement, grant, loan or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal Agreement, grant, loan, or cooperative agreement,

the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and Agreements under grants, loans, and cooperative agreements) and that all Contractors shall certify and disclose accordingly.

4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31, U. S. Code, Section 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

SECTION 18.0 – PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The assistance provided for this project shall not be used in the payment of any bonus or commission for the purpose of obtaining such assistance or any additional assistance or any other approval or concurrence required for this project or HUD regulations with respect thereto.

SECTION 19.0 – ENVIRONMENTAL REQUIREMENTS

The County, Sub-Recipients, Contractors, Owners, and Developers shall not undertake any activities that would adversely impact or limit the choice of reasonable alternatives for a project until an Environmental Review has been completed and approved by the County. To this end, the County, Sub-Recipients, Contractors, Owners, and Developers must not expend public or private funds (HUD, other Federal, or non-Federal funds) or execute a legally binding agreement for property acquisition, rehabilitation, conversion, repair or construction pertaining to a specific site until environmental clearance has been achieved. Using any portion of Federal funds for acquisition, rehabilitation, conversion, leasing, repair or construction before, completing the Environmental Review process requires the denial of any Federal funds for that project. The Environmental Review Assurances are attached hereto and made a part hereof as *Attachment H.*

1. Environmental Conditions

a. Air and Water

The City agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air Act, 42 U.S.C. , 7401, *et seq.*;

- Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;

- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

b. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the City shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

c. Lead-Based Paint

The City agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

d. Historic Preservation

The City agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

2. Conditional Commitment of Funds

Further, notwithstanding, any provision of this Agreement, the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval, and that such commitment of funds or approval may occur only upon satisfactory completion of Environmental Review and receipt by the County of a release of funds form the U.S. Department of Housing and Urban Development (HUD), under 24 CFR Part §58.

Additionally, the Sub-Recipient or Contractor are prohibited from undertaking or committing any funds to physical or choice-limiting actions, including property acquisition, demolition, movement, rehabilitation, conversion, repair or construction prior to the environmental clearance, and must indicate that the violation of this provision may result in the denial of any funds under the Agreement. The parties further agree that the provision of any funds to the project is conditioned on the County's determination to proceed with, modify or cancel the project based on the results of a subsequent Environmental Review.

3. Environmental Conditional Clause:
Responsible entities may enter into an Agreement for the conditional commitment of CDBG funds for a specific project prior to the completion of the Environmental Review process. The responsible entity must ensure that any such agreement does not provide the County's Recipient, Sub-Recipient, or Contractor any legal claim to any amount of CDBG fund to be used for the specific project or site unless and until the site has received environmental clearance.

SECTION 20.0 –USE OF AMERICAN IRON, STEEL AND MANUFACTURED GOODS

The City shall undertake positive efforts to utilize iron, steel and manufactured goods produced in the United States.

SECTION 21.0 – COMPLIANCE WITH ARCHITECTURAL BARRIERS ACT OF 1968

Every building or facility designed, constructed or altered with funds made available for this project shall comply with the requirements of the "American Standard Specification for Making Buildings and Facilities Accessible to, and usable by, the Physically Handicapped", Number A-11711-R. 1971, subject to the exceptions contained in 41 CFR Subpart 101-19.604, issued pursuant to the Architectural Barriers Act of 1968, 42 USC 4151 and compliance with the Americans with Disabilities Act of 1990.

SECTION 22.0 – RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The City agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The County may preempt the optional policies.] The City shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The City also agrees to comply with applicable County ordinances, resolutions and policies concerning the displacement of persons from their residences.

SECTION 22.0 – INDEPENDENT CITY STATUS

Nothing herein contained shall be deemed to create a relationship other than that of independent City between the County and the City. Under no circumstances shall the consultants, subcontractors, associates, or agents of the City be deemed employees, agents, partners, successors, or legal representatives of the County except as specifically required herein.

SECTION 23.0 – GOVERNING LAW

1. This Agreement shall be governed in all respects, as to validity, construction, capacity, and performance or otherwise, by the laws of the State of Georgia.

2. A waiver by either party of any breach or any provision, term, covenant or condition of this Agreement shall not be deemed a waiver of any subsequent breach of the same or any other provision, term, covenant or condition.

3. The parties agree that each of the provisions included in this Agreement is separate, distinct and severable from the other remaining provisions of this Agreement, and that the invalidity of any agreement provision shall not affect the validity of any other provision of this agreement.

4. The parties agree that the terms of this Agreement include the entire Agreement between the parties and as such, shall exclusively bind the parties. No other representations, either oral or written, may be used to contradict the terms of this Agreement.

5. Any notices or communications required or permitted herein shall be sufficiently given if sent by Registered or certified mail, return receipt request, postage prepaid, addressed as follows:

   As to the County:

   Raven M. Bodine, Planner I
   Henry County Community Development Department
   140 Henry Parkway
   McDonough, GA 30253

   As to the City:

   Decius Aaron, Public Works Director
   City of Stockbridge
   4640 N. Henry Blvd.
   Stockbridge, GA 30281

   Alternatively, such other addresses as shall be furnished by such notice of the other party.

   If any provision of this Agreement or its application to either Party or any person or circumstance shall, to any extent be determined to be invalid or unenforceable, the remainder of this Term Agreement shall not be affected and shall remain valid and enforceable to the fullest extent permitted by law. Notwithstanding the foregoing, if this Term Agreement or any part hereof does not meet with the approval of HUD or any other regulatory agency, and the resulting lack of approval is material to either Party, the Parties shall negotiate in good faith such changes to the Agreement that will secure the approval of HUD or other such regulatory agency.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS HEREOF, the parties hereunto have set their hands and seal.

CITY OF STOCKBRIDGE

Anthony S. Ford, Mayor
Stockbridge City Council

ATTEST

Vanessa Holiday, City Clerk
Stockbridge City Council

DATE:

SEAL:

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Quinton Washington, City Attorney
Stockbridge City Council

DATE:

HENRY COUNTY

Carlotta Harrell, Chair
Henry County Board of Commissioners

ATTEST

Stephanie Braun, Clerk to the Commission
Henry County Board of Commissioners

DATE:

SEAL:

APPROVED AS TO CONTENT:

Shannan B. Sagnot, Director
Community Development Department

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Patrick Jaugstetter, County Attorney
Henry County Board of Commissioners

DATE:

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] TSPLOST
- [x] CDBG
- [x] GRANT FUNDING (ARPA)
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT BUDGET
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Sewer

ITEM/PROJECT/EVENT:

INVITATION TO BID (ITB) NUMBER 2021-0012—SMITH-BARNES SEWER BASIN RE-HABILITATION PHASE II-RDJE, INC.

BACKGROUND INFORMATION:

The City of Stockbridge Procurement Division is requesting approval to award a fix contract to the lowest responsive, responsible bidder, RDJE, Inc., Invitation to Bid (ITB) Number 2021-0012, for the City of Stockbridge Smith-Barnes Sewer Basin Rehabilitation Phase II, in the total amount of $1,204,505.00.

SIGNATURES:

CITY MANAGER ______________________________

CITY TREASURER ______________________________

CITY ATTORNEY ______________________________

- [ ] FINANCIAL IMPACT
- [ ] N/A

AMOUNT **$ 1,204,505.00**

ATTACHMENTS: [x]

STAFF RECOMMENDATION:

The work consists of furnishing and installing all materials, labor, tools, equipment, and related services required for a complete project. This project includes but is not limited the installation of a new 6” force main, installation of “Cured in Place” pipe lining in the existing sanitary sewer collection system, point repairs, cementitious lining of existing sanitary sewer manholes, invert repairs, adjustment of existing sanitary sewer manholes vertically, and related appurtenances. Work includes but is not limited to traffic control, erosion and sediment control, demolition and disposal.

The Procurement Division solicited Invitation to Bid (ITB) Number 2021-0012, for the City of Stockbridge Smith-Barnes Sewer Basin Rehabilitation Phase II in accordance with the City’s Ordinance and the State of Georgia Code.

Invitation to Bid (ITB) Number 2021-0012, opened on December 2, 2021; four (4) contractors responded to the solicitation; RDJE, Inc., Granite Inliner, LLC, Astra Grading & Pipe, LLC and Site Engineering, Inc. (Exhibit I).

Section 3,30.100—Competitive sealed bids, Approval of Bid. All bid awards for amounts greater than fifty thousand dollars ($50,000.00) (cost or revenue) shall be approved by the City Council.

Fiscal Impact: Funds will be provided by Community Development Block Grant (CDBG) and American Rescue Plan Act (ARPA) funds.

ARPA Funds	**$898,780.00**
CDBG	**$305,725.00**
Total	**$1,204,505.00**

BID TABULATION
CITY OF STOCKBRIDGE, GEORGIA
SMITH-BARNES SEWER BASIN REHABILITATION PHASE II - ITB NO: 2021-0012
December 2, 2021 - 3:00 PM

ITEM NO.:	Estimated Quantity	UNITS	DESCRIPTION	RDJE,INC 679 HWY 92 SOUTH, STE A NEWNAN, GA 30263		GRANITE INLINER, LLC 1902 TUCKER INDUSTRIAL ROAD TUCKER, GA 30084		ASTRA GRADING & PIPE, LLC 300 CHURCHILL COURT WOODSTOCK, GA 30188		SITE ENGINEERING, INC 7025 BEST FRIEND ROAD ATLANTA, GA 30340	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	1	L.S.	MOBILIZATION, BONDS AND INSURANCE	$ 27,000.00	$ 27,000.00	$ 30,273.00	$ 30,273.00	$ 187,000.00	$ 187,000.00	$ 125,000.00	$ 125,000.00
2	300	V.F.	MANHOLE REHABILITATION WITH CEMENTITIOUS LINER (COMPLETE)	$ 230.00	$ 69,000.00	$ 232.00	$ 69,600.00	$ 338.54	$ 101,562.00	$ 800.00	$ 240,000.00
3	25	EA.	MANHOLE INVERT RECONSTRUCTION INCLUDING SEALING PIPE PENETRATIONS (COMPLETE)	$ 600.00	$ 15,000.00	$ 628.00	$ 15,700.00	$ 943.82	$ 23,595.50	$ 2,000.00	$ 50,000.00
4	10	EA.	REMOVE EXISTING MANHOLE FRAME AND COVER (DELIVER TO OWNER) AND INSTALL NEW BOLT DOWN MH RING AND COVER (COMPLETE)	$ 800.00	$ 8,000.00	$ 1,141.00	$ 11,410.00	$ 4,485.79	$ 44,857.90	$ 2,500.00	$ 25,000.00
5	10	EA.	ADJUST EXISTING MANHOLE TO GRADE	$ 650.00	$ 6,500.00	$ 887.00	$ 8,870.00	$ 1,956.47	$ 19,564.70	$ 2,000.00	$ 20,000.00
6	5	EA.	RAISE EXISTING MANHOLE 2 VERTICAL FEET ABOVE GROUND ELEVATION (COMPLETE INCLUDING ALL DEMOLITION AND CONSTRUCTION AND INSTALLING EXISTING MANHOLE FRAME AND COVER)	$ 1,250.00	$ 6,250.00	$ 1,648.00	$ 8,240.00	$ 1,956.47	$ 9,782.35	$ 3,500.00	$ 17,500.00
7	8,500	L.F.	8" CURED IN PLACE PIPE (CIPP) LINING OF EXISTING SANITARY SEWER MAIN (H-20 LOAD DESIGN)	$ 37.50	$ 318,750.00	$ 40.00	$ 340,000.00	$ 42.46	$ 360,910.00	$ 70.00	$ 595,000.00
8	2,500	L.F.	CLEAN & VIDEO 8" DIAMETER EXISTING SANITARY SEWER MAIN	$ 9.00	$ 22,500.00	$ 9.00	$ 22,500.00	$ 4.95	$ 12,375.00	$ 10.00	$ 25,000.00
9	30	EA.	REESTABLISH 4" & 6" SANITARY SEWER SERVICE CONNECTIONS TO EXISTING SANITARY SEWER MAIN AFTER INSTALLATION OF CIPP LINER	$ 100.00	$ 3,000.00	$ 190.00	$ 5,700.00	$ 165.41	$ 4,962.30	$ 200.00	$ 6,000.00
10	25	EA.	8" DIAMETER SANITARY SEWER POINT REPAIR OF DAMAGED SEWER MAIN (0'-12' LENGTH COMPLETE)	$ 3,250.00	$ 81,250.00	$ 9,508.00	$ 237,700.00	$ 5,875.12	$ 146,878.00	$ 12,000.00	$ 300,000.00
11	100	L.F.	ADDITIONAL 8" DIAMETER POINT REPAIR LENGTH AS REQUIRED	$ 80.00	$ 8,000.00	$ 76.00	$ 7,600.00	$ 408.78	$ 40,878.00	$ 500.00	$ 50,000.00
12	3,750	L.F.	6" DIAMTER C900 PVC SANITARY SEWER FORCE MAIN	$ 72.00	$ 270,000.00	$ 89.00	$ 333,750.00	$ 129.41	$ 485,287.50	$ 170.00	$ 637,500.00
13	100	L.F.	6" DIAMETER DUCTILE IRON SANITARY SEWER FORCE MAIN	$ 86.00	$ 8,600.00	$ 127.00	$ 12,700.00	$ 263.19	$ 26,319.00	$ 175.00	$ 17,500.00
14	2,500	LBS.	6" DUCTILE IRON FITTINGS	$ 0.01	$ 25.00	$ 3.00	$ 7,500.00	$ 8.09	$ 20,225.00	$ 10.00	$ 25,000.00
15	1	L.S.	6" DIAMETER FORCE MAIN AERIAL CREEK CROSSING (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, CONCRETE SUPPPORT PADS, AND ALL OTHER RELATED APPURTENANCES)	$ 17,100.00	$ 17,100.00	$ 35,498.00	$ 35,498.00	$ 12,304.98	$ 12,304.98	$ 35,000.00	$ 35,000.00
16	250	L.F.	JACK & BORE 16" DIAMETER STEEL CASING (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, AND ALL OTHER RELATED APPURTENANCES)	$ 491.00	$ 122,750.00	$ 507.00	$ 126,750.00	$ 519.77	$ 129,942.50	$ 2,080.00	$ 520,000.00
17	100	L.F.	16" DIAMETER STEEL CASING INSTALLED UNDER DITCHES (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, AND ALL OTHER RELATED APPURTENANCES)	$ 225.00	$ 22,500.00	$ 250.00	$ 25,000.00	$ 185.93	$ 18,593.00	$ 500.00	$ 50,000.00
18	100	S.Y.	GDOT 4" THICK CLASS "A" CONCRETE	$ 60.00	$ 6,000.00	$ 108.00	$ 10,800.00	$ 51.30	$ 5,130.00	$ 80.00	$ 8,000.00
19	300	S.Y.	GDOT CLASS "A" PAVEMENT REPLACEMENT	$ 155.00	$ 46,500.00	$ 114.00	$ 34,200.00	$ 51.30	$ 15,390.00	$ 120.00	$ 36,000.00
20	100	S.Y.	GDOT 6" THICK CLASS "A" CONCRETE	$ 106.00	$ 10,600.00	$ 114.00	$ 11,400.00	$ 71.81	$ 7,181.00	$ 100.00	$ 10,000.00
21	5,000	L.F.	TYPE "S" SILT FENCES; INSTALL, MAINTAIN, AND REMOVE	$ 4.50	$ 22,500.00	$ 6.00	$ 30,000.00	$ 13.35	$ 66,750.00	$ 5.00	$ 25,000.00
22	2	EA.	CONSTRUCTION EXIT; INSTALL, MAINTAIN, AND REMOVE	$ 1,850.00	$ 3,700.00	$ 1,648.00	$ 3,296.00	$ 3,358.52	$ 6,717.04	$ 3,000.00	$ 6,000.00
23	2	AC.	GDOT PERMANENT GRASSING; SEED, FERTILIZER, LIME AND MULCH	$ 1,800.00	$ 3,600.00	$ 2,536.00	$ 5,072.00	$ 4,498.65	$ 8,997.30	$ 15,000.00	$ 30,000.00
24	100	TON	GDOT TYPE "III" RIP-RAP; FURNISH AND INSTALL	$ 45.00	$ 4,500.00	$ 95.00	$ 9,500.00	$ 137.72	$ 13,772.00	$ 100.00	$ 10,000.00
25	1	EA.	CDBG PROJECT SIGN PER FEDERAL CDBG CONSTRUCTION EXHIBITS	$ 880.00	$ 880.00	$ 941.00	$ 941.00	$ 1,024.93	$ 1,024.93	$ 2,000.00	$ 2,000.00
26	1	L.S.	CONTINGENCY ALLOWANCE (USED SOLELY AT THE DIRECTION OF THE OWNER)	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
TOTAL					**$ 1,204,505.00**		**$ 1,504,000.00**		**$ 1,870,000.00**		**$ 2,965,500.00**

I hereby certify that this is a correct tabulation for all bids received for this project on December 2, 2021 at 3:00 P.M. at the City of Stockbridge. **SIGNED:** ______________________________

From:	Wanda Cooley
To:	Rbodine@co.henry.ga.us; Ssagnot@co.henry.ga.us
Cc:	Lindell Miller; Decius Aaron
Subject:	BID TABULATIONS - Re: Invitation To Bid (ITB) No. 2021-0012 - Smith Barnes Sewer Basin Rehabilitation - Phase II
Date:	Monday, December 6, 2021 10:28:52 AM
Attachments:	Bid Tabulation - Smith Barnes Sewer Basin Rehab Ph. 2.pdf Bid Tabulation - Smith Barnes Sewer Basin Rehab Ph. 2.xlsx
Importance:	High

Good Morning Ravine M. Bodine and Shannan B. Sagnot,

Attached are the Bid Tabulations for the above referenced project. It has been reviewed and no errors were found in any of the bids per Skip Layton, submitted to our office on 12/3/2021, 2:58 PM.

Sincerely,

Wanda J. Cooley
Procurement Division
Wcooley@cityofstockbridge-ga.gov
Telephone Number: (678) 833-3337
Cellular Number: (770) 371-6207

Procurement Division
www.cityofstockbridge.com/procurementdivision

From: Skip Layton <slayton@fdc-llc.com>
Sent: Friday, December 3, 2021 2:58 PM
To: Wanda Cooley <WCooley@cityofstockbridge-ga.gov>
Cc: Lindell Miller <LMiller@cityofstockbridge-ga.gov>; Adam Price <aprice@fdc-llc.com>; John Palmer <jpalmer@fdc-llc.com>; Glenn Athearn <gathearn@fdc-llc.com>; Decius Aaron <DAaron@cityofstockbridge-ga.gov>; Leslie Norsworthy <LNorsworthy@cityofstockbridge-ga.gov>
Subject: RE: Invitation To Bid (ITB) No. 2021-0012 - Smith Barnes Sewer Basin Rehabilitation - Phase II
Importance: High

Wanda,

Attached is the Bid Tabulation for the referenced project. It has been reviewed and no errors were found in any of the bids.

Please let me know if you have any questions or need anything else from us.

Thanks,

Skip

From: Wanda Cooley <WCooley@cityofstockbridge-ga.gov>
Sent: Friday, December 3, 2021 10:17 AM
To: Skip Layton <slayton@fdc-llc.com>; Decius Aaron <DAaron@cityofstockbridge-ga.gov>
Cc: Lindell Miller <LMiller@cityofstockbridge-ga.gov>; Adam Price <aprice@fdc-llc.com>; John Palmer <jpalmer@fdc-llc.com>; Glenn Athearn <gathearn@fdc-llc.com>
Subject: RE: Invitation To Bid (ITB) No. 2021-0012 - Smith Barnes Sewer Basin Rehabilitation - Phase II

Understood, and thank you.

Sincerely,

Wanda J. Cooley
Procurement Division
Wcooley@cityofstockbridge-ga.gov
Telephone Number: (678) 833-3337
Cellular Number: (770) 371-6207

Procurement Division
www.cityofstockbridge.com/procurementdivision

From: Skip Layton <slayton@fdc-llc.com>
Sent: Friday, December 3, 2021 9:50 AM
To: Wanda Cooley <WCooley@cityofstockbridge-ga.gov>; Decius Aaron <DAaron@cityofstockbridge-ga.gov>
Cc: Lindell Miller <LMiller@cityofstockbridge-ga.gov>; Adam Price <aprice@fdc-llc.com>; John Palmer <jpalmer@fdc-llc.com>; Glenn Athearn <gathearn@fdc-llc.com>
Subject: RE: Invitation To Bid (ITB) No. 2021-0012 - Smith Barnes Sewer Basin Rehabilitation - Phase II
Importance: High

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Wanda,

We will generate the Bid Tabulation for this project and return it to you as soon as it is complete and reviewed.

Thanks,

Skip

From: Wanda Cooley <WCooley@cityofstockbridge-ga.gov>
Sent: Friday, December 3, 2021 9:13 AM
To: slayton@fdc-llc.com; Decius Aaron <DAaron@cityofstockbridge-ga.gov>
Cc: Lindell Miller <LMiller@cityofstockbridge-ga.gov>
Subject: Invitation To Bid (ITB) No. 2021-0012 - Smith Barnes Sewer Basin Rehabilitation - Phase II
Importance: High

Good Morning Mr. Layton and Mr. Aaron,

Attached are PDF Copies of the bids submitted for the above referenced Project:

1. Astra Grading & Pipe, LLC
2. Granite Inliner, LLC
3. RDJE, Inc.
4. Site Engineering, Inc.

Best,

Wanda J. Cooley
Procurement Division
Wcooley@cityofstockbridge-ga.gov
Telephone Number: (678) 833-3337
Cellular Number: (770) 371-6207

Procurement Division
www.cityofstockbridge.com/procurementdivision

BID TABULATION
CITY OF STOCKBRIDGE, GEORGIA
SMITH-BARNES SEWER BASIN REHABILITATION PHASE II - ITB NO: 2021-0012
December 2, 2021 - 3:00 PM

ITEM NO.:	Estimated Quantity	UNITS	DESCRIPTION	RDJE,INC 679 HWY 92 SOUTH, STE A NEWNAN, GA 30263 UNIT PRICE	TOTAL PRICE	GRANITE INLINER, LLC 1902 TUCKER INDUSTRIAL ROAD TUCKER, GA 30084 UNIT PRICE	TOTAL PRICE	ASTRA GRADING & PIPE, LLC 300 CHURCHILL COURT WOODSTOCK, GA 30188 UNIT PRICE	TOTAL PRICE	SITE ENGINEERING, INC 7025 BEST FRIEND ROAD ATLANTA, GA 30340 UNIT PRICE	TOTAL PRICE
1	1	L.S.	MOBILIZATION, BONDS AND INSURANCE	$ 27,000.00	$ 27,000.00	$ 30,273.00	$ 30,273.00	$ 187,000.00	$ 187,000.00	$ 125,000.00	$ 125,000.00
2	300	V.F.	MANHOLE REHABILITATION WITH CEMENTITIOUS LINER (COMPLETE)	$ 230.00	$ 69,000.00	$ 232.00	$ 69,600.00	$ 338.54	$ 101,562.00	$ 800.00	$ 240,000.00
3	25	EA.	MANHOLE INVERT RECONSTRUCTION INCLUDING SEALING PIPE PENETRATIONS (COMPLETE)	$ 600.00	$ 15,000.00	$ 628.00	$ 15,700.00	$ 943.82	$ 23,595.50	$ 2,000.00	$ 50,000.00
4	10	EA.	REMOVE EXISTING MANHOLE FRAME AND COVER (DELIVER TO OWNER) AND INSTALL NEW BOLT DOWN MH RING AND COVER (COMPLETE)	$ 800.00	$ 8,000.00	$ 1,141.00	$ 11,410.00	$ 4,485.79	$ 44,857.90	$ 2,500.00	$ 25,000.00
5	10	EA.	ADJUST EXISTING MANHOLE TO GRADE	$ 650.00	$ 6,500.00	$ 887.00	$ 8,870.00	$ 1,956.47	$ 19,564.70	$ 2,000.00	$ 20,000.00
6	5	EA.	RAISE EXISTING MANHOLE 2 VERTICAL FEET ABOVE GROUND ELEVATION (COMPLETE INCLUDING ALL DEMOLITION AND CONSTRUCTION AND INSTALLING EXISTING MANHOLE FRAME AND COVER)	$ 1,250.00	$ 6,250.00	$ 1,648.00	$ 8,240.00	$ 1,956.47	$ 9,782.35	$ 3,500.00	$ 17,500.00
7	8,500	L.F.	8" CURED IN PLACE PIPE (CIPP) LINING OF EXISTING SANITARY SEWER MAIN (H-20 LOAD DESIGN)	$ 37.50	$ 318,750.00	$ 40.00	$ 340,000.00	$ 42.46	$ 360,910.00	$ 70.00	$ 595,000.00
8	2,500	L.F.	CLEAN & VIDEO 8" DIAMETER EXISTING SANITARY SEWER MAIN	$ 9.00	$ 22,500.00	$ 9.00	$ 22,500.00	$ 4.95	$ 12,375.00	$ 10.00	$ 25,000.00
9	30	EA.	REESTABLISH 4" & 6" SANITARY SEWER SERVICE CONNECTIONS TO EXISTING SANITARY SEWER MAIN AFTER INSTALLATION OF CIPP LINER	$ 100.00	$ 3,000.00	$ 190.00	$ 5,700.00	$ 165.41	$ 4,962.30	$ 200.00	$ 6,000.00
10	25	EA.	8" DIAMETER SANITARY SEWER POINT REPAIR OF DAMAGED SEWER MAIN (0'-12' LENGTH COMPLETE)	$ 3,250.00	$ 81,250.00	$ 9,508.00	$ 237,700.00	$ 5,875.12	$ 146,878.00	$ 12,000.00	$ 300,000.00
11	100	L.F.	ADDITIONAL 8" DIAMETER POINT REPAIR LENGTH AS REQUIRED	$ 80.00	$ 8,000.00	$ 76.00	$ 7,600.00	$ 408.78	$ 40,878.00	$ 500.00	$ 50,000.00
12	3,750	L.F.	6" DIAMTER C900 PVC SANITARY SEWER FORCE MAIN	$ 72.00	$ 270,000.00	$ 89.00	$ 333,750.00	$ 129.41	$ 485,287.50	$ 170.00	$ 637,500.00
13	100	L.F.	6" DIAMETER DUCTILE IRON SANITARY SEWER FORCE MAIN	$ 86.00	$ 8,600.00	$ 127.00	$ 12,700.00	$ 263.19	$ 26,319.00	$ 175.00	$ 17,500.00
14	2,500	LBS.	6" DUCTILE IRON FITTINGS	$ 0.01	$ 25.00	$ 3.00	$ 7,500.00	$ 8.09	$ 20,225.00	$ 10.00	$ 25,000.00
15	1	L.S.	6" DIAMETER FORCE MAIN AERIAL CREEK CROSSING (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, CONCRETE SUPPPORT PADS, AND ALL OTHER RELATED APPURTENANCES)	$ 17,100.00	$ 17,100.00	$ 35,498.00	$ 35,498.00	$ 12,304.98	$ 12,304.98	$ 35,000.00	$ 35,000.00
16	250	L.F.	JACK & BORE 16" DIAMETER STEEL CASING (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, AND ALL OTHER RELATED APPURTENANCES)	$ 491.00	$ 122,750.00	$ 507.00	$ 126,750.00	$ 519.77	$ 129,942.50	$ 2,080.00	$ 520,000.00
17	100	L.F.	16" DIAMETER STEEL CASING INSTALLED UNDER DITCHES (COMPLETE WITH STEEL CASING, CASING SPACERS, FIELD-LOCK GASKETS, AND ALL OTHER RELATED APPURTENANCES)	$ 225.00	$ 22,500.00	$ 250.00	$ 25,000.00	$ 185.93	$ 18,593.00	$ 500.00	$ 50,000.00
18	100	S.Y.	GDOT 4" THICK CLASS "A" CONCRETE	$ 60.00	$ 6,000.00	$ 108.00	$ 10,800.00	$ 51.30	$ 5,130.00	$ 80.00	$ 8,000.00
19	300	S.Y.	GDOT CLASS "A" PAVEMENT REPLACEMENT	$ 155.00	$ 46,500.00	$ 114.00	$ 34,200.00	$ 51.30	$ 15,390.00	$ 120.00	$ 36,000.00
20	100	S.Y.	GDOT 6" THICK CLASS "A" CONCRETE	$ 106.00	$ 10,600.00	$ 114.00	$ 11,400.00	$ 71.81	$ 7,181.00	$ 100.00	$ 10,000.00
21	5,000	L.F.	TYPE "S" SILT FENCES; INSTALL, MAINTAIN, AND REMOVE	$ 4.50	$ 22,500.00	$ 6.00	$ 30,000.00	$ 13.35	$ 66,750.00	$ 5.00	$ 25,000.00
22	2	EA.	CONSTRUCTION EXIT; INSTALL, MAINTAIN, AND REMOVE	$ 1,850.00	$ 3,700.00	$ 1,648.00	$ 3,296.00	$ 3,358.52	$ 6,717.04	$ 3,000.00	$ 6,000.00
23	2	AC.	GDOT PERMANENT GRASSING; SEED, FERTILIZER, LIME AND MULCH	$ 1,800.00	$ 3,600.00	$ 2,536.00	$ 5,072.00	$ 4,498.65	$ 8,997.30	$ 15,000.00	$ 30,000.00
24	100	TON	GDOT TYPE "III" RIP-RAP; FURNISH AND INSTALL	$ 45.00	$ 4,500.00	$ 95.00	$ 9,500.00	$ 137.72	$ 13,772.00	$ 100.00	$ 10,000.00
25	1	EA.	CDBG PROJECT SIGN PER FEDERAL CDBG CONSTRUCTION EXHIBITS	$ 880.00	$ 880.00	$ 941.00	$ 941.00	$ 1,024.93	$ 1,024.93	$ 2,000.00	$ 2,000.00
26	1	L.S.	CONTINGENCY ALLOWANCE (USED SOLELY AT THE DIRECTION OF THE OWNER)	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
TOTAL					**$ 1,204,505.00**		**$ 1,504,000.00**		**$ 1,870,000.00**		**$ 2,965,500.00**

I hereby certify that this is a correct tabulation for all bids received for this project on December 2, 2021 at 3:00 P.M. at the City of Stockbridge. **SIGNED:** ____________________

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- ☐ RESOLUTION
- ☐ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ■ PAYMENT APPROVAL
- ☐ OTHER

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ■ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Police Equipment Purchase– Pistols

Council consideration to approve the purchase of 55 pistols for the City of Stockbridge Police Department for the amount of $28,160.00. Funding source– ARPA.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department seeks to equip officers with pistols to provide the capability to respond to armed and violent offenders.

SIGNATURES:

CITY MANAGER ________________________________

CITY TREASURER ________________________________

CITY ATTORNEY ________________________________

■ FINANCIAL IMPACT ☐ N/A

AMOUNT **$28,160.00**

ATTACHMENTS: ■

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

ED'S PUBLIC SAFETY, INC.

QUOTE

110 Rock Quarry Road, Stockbridge, GA 30281

Jake Perez, Outside LE Sales
jake@edspublicsafety.com
(678) 603-0742

Ed's Public Safety is now a **Georgia State Contract** Provider for:
1) Ammunition & Guns
*** We deliver faster & more reliably

To: **Stockbridge Police Dept**
attn: Maj. Glenn Kalish
4640 N. Henry Blvd
Stockbridge, GA 30281
eml GKALISH@CITYOFSTOCKBRIDGE-GA.COM

Quote #	21-30DEC-554 -PISTOLS
Date	30-Dec-21
Expires	30 days from issue
ph	770.355.6726

Line	Description	QTY	UOM	Unit	Extended
1	(OPTICS READY HANDGUN) Glock model 45 LE MOS w/ 3-17 rd magazine, 5.5lb trigger, fixed factory Sights	55	EA	429.00	23,595.00
2	(NIGHT SIGHTS FOR PISTOL) Ameriglo GL-349 Suppressor Height Night Sights for Glock (Installed on site)	55	EA	64.00	3,520.00
3	0	0	EA	0.00	0.00
4	(ADDITIONAL PISTOL MAG) for Glock model 45LE 17 rd capacity	55	EA	19.00	1,045.00
5	***** Secure storage, at EPS warehouse inside Stockbridge City limit for any un-issued weapons, or ammunition NO CHARGE**	0	EA	0.00	0.00
6	0	0	EA	0.00	0.00
7	0	0	EA	0.00	0.00
8	0	0	EA	0.00	0.00
9	0	0	EA	0.00	0.00
					0.00
	Purchase		EA		**28,160.00**
			EA		0.00
	Trade Credit				**0.00**
10	**GRAND TOTAL**				**28,160.00**

ORDER NOTES

**** ED's Public Safety ** is a GA State Contract Provider for 99999-001-SPD0000157-006**

We accept this order as quoted and ask that the order be processed for shipment. I further attest that I am a authorized to make this financial commitment for my agency and funds have been made available to clear the invoice that will be created by this order.

NAME PRINTED/ NAME SIGNED DATE

Supplier Information Sheet

Supplier Name: Ed's Public Safety

Contract Information			
Statewide Contract Number	**99999-001-SPD0000157-006**		
PeopleSoft Supplier Number	**0000595048**	**Location Code**	**001**
Supplier Name & Address			
Ed's Public Safety 110 Rock Quarry Road Stockbridge, GA 30281			
Contract Administrator			
Jake Perez Tel: 770-474-6084 Fax: 770-389-6699 Ed's Public Safety Website			
Contact Details			
Ordering Information	110 Rock Quarry Road Stockbridge, GA 30281		
Remitting Information	110 Rock Quarry Road Stockbridge, GA 30281		
Delivery Days	Routine items will be shipped within 48 hours after receipt of order. All other equipment and non-routine supplies must be delivered within 7 business days unless a longer delivery time is agreed to by the Authorized User.		
Awarded Manufacturers	**Guns** Glock, Remington	**Ammunition** Remington	
Discount(s) off Non-Core Items	Please click here		
Special Terms and Conditions	Certain items on this contract may be subject to ATF approval.		
Payment Terms	Net 30 Days		
Bid Offer includes	State and Local Government		
Acceptable payment method	Supplier will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.		

City of Stockbridge

AGENDA ITEM

MEETING DATE

January 25, 2022

- [ ] RESOLUTION
- [ ] ORDINANCE
- [ ] SERVICE AGREEMENT RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [x] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] TSPLOST
- [ ] CDBG
- [x] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Police Equipment Purchase– Patrol Rifles

Council consideration to approve the purchase of 40 patrol rifles for the City of Stockbridge Police Department from Ed's Public Safety Supply. Funding source– ARPA.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department seeks to equip officers with rifles to provide the capability to respond to armed and violent offenders.

SIGNATURES:

CITY MANAGER ______________________________

CITY TREASURER ______________________________

CITY ATTORNEY ______________________________

- [x] FINANCIAL IMPACT
- [ ] N/A

AMOUNT **$37,080.00**

ATTACHMENTS: ■

ED'S PUBLIC SAFETY, INC.

QUOTE

110 Rock Quarry Road, Stockbridge, GA 30281

Jake Perez, Outside LE Sales
jake@edspublicsafety.com
(678) 603-0742

Ed's Public Safety is now a **Georgia State Contract** Provider for:
1) Ammunition & Guns
*** We deliver faster & more reliably

To: **Stockbridge Police Dept**
attn: Maj. Glenn Kalish
4640 N. Henry Blvd
Stockbridge, GA 30281
eml GKALISH@CITYOFSTOCKBRIDGE-GA.COM

Quote # 21-30DEC-554 - RIFLES (B22)
Date 12-Jan-22
Expires 30 days from issue
ph 770.355.6726

Line	Description	QTY	UOM	Unit	Extended
1	(RIFLE) FN15 Model (36-100579) 11.5" SPR G2 w/ BUIS	40	EA	905.00	36,200.00
2	0	0	EA	0.00	0.00
3	0	0	EA	0.00	0.00
4	0	0	EA	0.00	0.00
5	(EXTRA MAGAZINES FOR RIFLE) MAGPUL PMAG 30 AR/M4 GEN M2 223 /556NATO, 30 Rds For AR Rifles, Black	80	EA	11.00	880.00
6	0	0	EA	0.00	0.00
7	0	0	EA	0.00	0.00
8	0	0	EA	0.00	0.00
9	0	0	EA	0.00	0.00
					0.00
	Purchase		EA		**37,080.00**
			EA		0.00
	Trade Credit				**0.00**
10	**GRAND TOTAL**				**37,080.00**

ORDER NOTES

EPS will install SINGLE POINT SLING BRACKETS, IF STOCKBRIDGE PD ELECTS TO PURCHASE THE BRACKET. There will be no charge for the bracket install. QUOTE UPDATED FOR 2022.

We accept this order as quoted and ask that the order be processed for shipment. I further attest that I am a authorized to make this financial commitment for my agency and funds have been made available to clear the invoice that will be created by this order.

NAME PRINTED/ NAME SIGNED DATE

Quotation

AMCHAR WHOLESALE INC.
WWW.AMCHAR.COM 800-333-0695

DATE 1/4/2022
Quotation # 202201CKW001

775 GA-42 N.
McDonough, GA 30253
Phone: 800-333-0695 Ext. 116
Cell: 678-274-8433
Email: kenny.wesley@amchar.com

Number of days Quote is Valid: 30
Quotation valid until: 2/3/2022

Quotation For: STOCKBRIDGE POLICE DEPARTMENT
STOCKBRIDGE, GA 30281
Contact Name: CAPT GLEN KALISH
Email: gkalish@cityofstockbridge-ga.gov
Phone: 770-355-6726
Fax:

Prepared by:[Kenny Wesley] Email: [kenny.wesley@amchar.com]

SALESPERSON	CUSTOMER ID	SHIP VIA	F.O.B. POINT	TERMS
CKW			Your Dept	N30

QUANTITY	DESCRIPTION	UNIT PRICE	DISCOUNT	AMOUNT
40	FABGLAW36100579: FNH FN15 RIA 5.56MM 11.5" BBL RAIL G2 TC SIGHTS 30/RD MAG SRP	$905.41		$36,216.40
80	TGDMAG556BLK: MAGPUL MAG 30 AR/M4 M3 WIN 5.56X45 BLACK	$17.05		$1,364.00

If you choose to purhase the above listed items, we will require a department purchase order as well as any federal excise tax exempt forms required. Some orders will require ORIGINAL INK signed paperwork per the request of the manufacturer. Orders will not be placed until the proper paperwork has arrived.
All paperwork should be faxed ATTENTION TO BILL @ Amchar Wholesale Inc.

SUBTOTAL	$37,580.40
SHIPPING	
TOTAL DISCOUNT	
TOTAL	$37,580.40

All Quotes subject to factory price stability and may change without notice. Prices quoted are contingent to signed acceptance of this quotation

To accept this quotation, sign here and return By Fax:

THANK YOU FOR YOUR BUSINESS!

Quote

Gulf States Distributors
6000 East Shirley Lane
P.O. Box 241387 (36124-1387)
Montgomery, AL 36117
3342712010

Order Number: 0192686
Order Date: 1/3/2022

Salesperson: 0030
Customer Number: GASTOCK

Sold To:
Stockbridge Police Dept.
4640 N Henry Boulevard
Stockbridge, GA 30281
Confirm To:

Ship To:
Stockbridge Police Dept.
4640 N Henry Blvd
Stockbridge, GA 30281-3651

Customer P.O.	Ship VIA	F.O.B.	Terms
			NO TERMS

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
NS-G 751-1000	EACH	40.00	0.00	0.00	904.00	36,160.00
FN 36-100579 FN15 11.5 SRP G2 with BUIS			**Whse:** 000	**DropShip:** N		
MPPMAG-30	EACH	80.00	0.00	0.00	13.95	1,116.00
MAG557 30rd magazine 5.56/.223 Gen M3			**Whse:** 000	**DropShip:** N		

Please let me know if you have any questions. Thank you -
Geanie

Net Order:	37,276.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	37,276.00

Stockbridge

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Karen Charmaine

Occupation: Retired

Employer: Retired

Home Address: 110 Creek Circle

City: Stockbridge [redacted] Zip: 30281

Home Phone: (_____) __________

Home E-Mail: [redacted]

Work Phone: [redacted]

Work E-Mail: [redacted]

Cell Phone: [redacted]

Preferred E-Mail: ■ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Ethics

If applying for the Main Street Advisory Board, which position? ______
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 31 Years 10 Months

c) Are you current with all your financial obligations to the City of Stockbridge? ☐ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ● Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ● Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ● No If yes, please explain:

The only exception would be if some unforeseen circumstance prevented it. Currently there are none known or expected.

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge ☐ Yes ● No If yes, please explain:

I pay my water bill directly to the City of Stockbridge and my sanitation bill with my tax bill.

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ● No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I want to ensure that the City of Stockbridge continues to grow stronger in every way. As a resident of the City of Stockbridge for more than 30 years, I have witnessed many changes. I want to add my knowledge and experience, and share my wisdom in the progressive improvement and equity for making the City of Stockbridge attractive at every level, including but not limited to residents, businesses and visitors - for the good all.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ■ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Advisory

k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.

Karen Charmaine	Karen Charmaine	12-3-2021
Signature	Printed Name	Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

BOARD, COMMITTEE AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge. Term is one (1) year and member is eligible for re-appointment.

Downtown Development Authority (DDA) The DDA is comprised of seven (7) members who are:
(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms and are eligible for re-appointment.

Public Facilities Authority (PFA) Three members shall be persons residing in the City of Stockbridge; Four members shall be persons residing in Henry County who possess specific experience, knowledge, or professional expertise in the field of banking, finance, real estate development, community development, or another area of expertise related to economic development. To be eligible for appointment as a member of the authority, a person shall be at least 21 years of age and a resident of Henry County for at least two years prior to the date of his or her appointment and shall not have been a convicted felon. The mayor or any member of the city council may be appointed to serve as one of the seven members of the authority.

Development Authority (DA) A seven-member authority consisting of taxpayers residing in the City of Stockbridge.

Planning Commission formerly known as the Zoning Advisory Board (ZAB) The Planning Commission is an advisory body to the City Council, which is responsible for directing the short and long-range growth and development of the City through maintenance and implementation of the City's General Land Use and Development Plans. The Commission is composed of (6) six members who shall be residents of the City, serve with compensation and shall be appointed upon the basis of the majority of the City Council. Commissioners shall serve a four-year term with a maximum of two full consecutive terms. Commissioner shall not hold any other public office or position with the City of Stockbridge.

City of Stockbridge

Board of Ethics – The Board of Ethics consists of three (5) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint three (3) residents. The mayor shall nominate a fifth member, said appointment to be confirmed by the city council. No person shall serve on the board of ethics if the person has or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) years of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Historic Preservation Commission – In the support and furtherance of its findings and determination that the historical, cultural and aesthetic heritage of the City of Stockbridge is among its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity and general welfare of the people. To stimulate revitalization of the business districts and historic neighborhoods and to protect and enhance local historic and aesthetic attractions to tourists and thereby promote and stimulate business. To enhance the opportunities for federal or state tax benefits under relevant provisions of federal or state law. To provide for the designation, protection, preservation and rehabilitation of historic properties and districts and to participate in federal or state programs to do the same.
The Commission shall consist of five (5) members appointed by the Mayor and ratified by the City Council. All members shall be residents of Stockbridge and shall be persons who have demonstrated special interest, experience or education in history, architecture or the preservation of historic resources. To the extent available in the City, at least three (3) members shall be appointed from among professionals in the disciplines of architecture, history, architectural history, planning, archaeology or related professions. Members shall serve three-year terms. Members may not serve more than two (2) consecutive terms. In order to achieve staggered terms, initial appointments shall be: one (1) member for one (1) year; two (2) members for two (2) years; and two (2) members for three (3) years. Members shall not receive a salary, although they may be reimbursed for expenses.

Main Street Advisory Board — The Stockbridge Main Street Program is a community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the ***Main Street Four-Point Approach™*** which explores the four areas of Downtown **Design, Economic Restructuring, Promotion and Organization,** the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on their unique assets—distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community. The Main Street Advisory Board is comprised of 13 members and will meet once per month (or as necessary). Each Board Member must agree to serve on at least one committee.

Main Street Advisory Board Offices [1] President Vice-President Secretary

[1] An Ex-Officio Board Member serves on the Board because of another office or position that he/she currently holds. The term is Latin, meaning literally "from the office", and the sense intended is "by right of office." Ex Officio members are afforded the same rights as regular Board members, including debate, making formal motions, and voting.

[2] There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

Position	Status	Term	Term Notes
City Council Member	**Ex officio[1] Board Member**	**Term of Service**	**Can be reappointed based on the calendar year, and approval by the City Council**
Representative from the Downtown Development Authority (DDA)	**Ex Officio Board Member**	**Term of Service**	**Can be reappointed by the organization, then approved by the City Council.**
3 - Stockbridge Residents [added to further ensure a truly representative cross-section of the existing Stockbridge community.]	**Regular Board Member**	**2 years**	**Can be reappointed by the City Council**
2 - Stockbridge Business or Property Owners / Operators (Within the Main Street District)	**Regular Board Member**	**3 years**	**Can be reappointed by the City Council**
2- Stockbridge Business or Property Owners / Operators (Outside of the Main Street District)	**Regular Board Member**	**2 years**	**Can be reappointed by the City Council**
Architect, Contractor, Interior Designer, or Landscape Architect (Henry County-based)	**Regular Board Member**	**2 years**	**Can be reappointed by the City Council**
Representative from a Stockbridge-based Arts Organization	**Regular Board Member**	**2 years**	**Can be reappointed by the organization, then approved by the City Council.**
Representative from a Stockbridge-based financial institution	**Regular Board Member**	**2 years**	**Can be reappointed by the financial institution, then approved by the City Council.**
Representative from the Stockbridge Association of Businesses (SAB) or other City-recognized Stockbridge Business organization.	**Regular Board Member**	**2 years**	**Can be reappointed by the SAB (or other organization), then approved by the City Council.**

PROCEDURES FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.

2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.

3) Applications shall be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retain all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.

4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive notice of the appointment.

Stockbridge

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Calandra Dallas

Occupation: Training Specialist, Sr. Employer: City of Atlanta

Home Address: 603 Sandpiper Cove City: Stockbridg[redacted] 30281

Home Phone: [redacted] Home E-Mail: [redacted]

Work Phone: [redacted] Work E-Mail:

Cell Phone: [redacted] Preferred E-Mail: ● Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Board of Ethics

If applying for the Main Street Advisory Board, which position? ______
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 4 Years 4 Months

c) Are you current with all your financial obligations to the City of Stockbridge? ● Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ● Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ● Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ● No If yes, please explain:

______

______

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge ☐ Yes ● No If yes, please explain:

______

______

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ● No
If yes, please explain:

______

BOARD, COMMITTEE OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have been a resident of the City of Stockbridge for the past 4 years/4 months. I have served as a City of Atlanta Police Officer for 6 years/6 months. I am very involved in my residential community and I want to play more of a part in my community at large.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ● No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.

Signature	Printed Name	Date
Calandra Dallas	Calandra Dallas	01/06/2022

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

BOARD, COMMITTEE AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge. Term is one (1) year and member is eligible for re-appointment.

Downtown Development Authority (DDA) The DDA is comprised of seven (7) members who are:
(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms and are eligible for re-appointment.

Public Facilities Authority (PFA) Three members shall be persons residing in the City of Stockbridge; Four members shall be persons residing in Henry County who possess specific experience, knowledge, or professional expertise in the field of banking, finance, real estate development, community development, or another area of expertise related to economic development. To be eligible for appointment as a member of the authority, a person shall be at least 21 years of age and a resident of Henry County for at least two years prior to the date of his or her appointment and shall not have been a convicted felon. The mayor or any member of the city council may be appointed to serve as one of the seven members of the authority.

Development Authority (DA) A seven-member authority consisting of taxpayers residing in the City of Stockbridge.

Planning Commission formerly known as the Zoning Advisory Board (ZAB) The Planning Commission is an advisory body to the City Council, which is responsible for directing the short and long-range growth and development of the City through maintenance and implementation of the City's General Land Use and Development Plans. The Commission is composed of (6) six members who shall be residents of the City, serve with compensation and shall be appointed upon the basis of the majority of the City Council. Commissioners shall serve a four-year term with a maximum of two full consecutive terms. Commissioner shall not hold any other public office or position with the City of Stockbridge.

Board of Ethics – The Board of Ethics consists of three (5) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint three (3) residents. The mayor shall nominate a fifth member, said appointment to be confirmed by the city council. No person shall serve on the board of ethics if the person has or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) years of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

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