



Where Community Connects

STOCKBRIDGE

CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilman Alphonso Thomas

CITY MANAGER

Vacant

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

CITY ATTORNEY

Quinton G. Washington

Jeremy T. Berry

**Council Meeting
Agenda
December 21, 2021 6:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

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AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, DECEMBER 21, 2021 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton G. Washington, City Attorney
Jeremy T. Berry, City Attorney

ZOOM INFORMATION -

<https://us02web.zoom.us/j/82606489114?pwd=TVdubE9BYy9EVnFhQmNQRRHRtbEVqdz09>
Passcode: 518693

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Draft Retreat Minutes 9/15/2021
- 2 Draft Retreat Minutes 9/16/2021
- 3 Draft Retreat Minutes 9/17/2021
- 4 Special Called Meeting Minutes 9/20/2021
- 5 Council Meeting Minutes 10/11/2021
- 6 Work Session Minutes 10/26/2021
- 7 Draft Minutes 11/8/2021

8 Draft Minutes 11/30/2021

PUBLIC COMMENTS

OLD BUSINESS

9 **PUBLIC HEARING-BUDGET HEARING- 3RD READING CON'T-FINAL READING AND ADOPTION**

Proposed FY2022 Operating Budget - Presented by: John Wiggins

- 10 Council consideration for approval to increase the contract for Johnson Control Security Solutions, LLC (Tyco Integrated Security, LLC) in the amount of \$497,572.84 for installation costs, plus \$7,579.80 for year one service costs and monitoring for a total of \$505,152.64.

- Presented by: Decius Aaron

- 11 MMCC Building Renovations - Presented by: Kim Jordan

NEW BUSINESS

- 12 Council Consideration to approve and publish the 2022 Public Meeting Schedules - Presented by: Vanessa Holiday
- 13 Council Consideration to approve the 2022 Agenda Timeline - Presented by: Vanessa Holiday
- 14 Council Consideration to approve the 2022 Holiday Calendar - Presented by: Renee Wheeler
- 15 Council Consideration to approve the 2022 Council Initiatives Calendar of Events - Presented by: Zenovia Pearson
- 16 Council Consideration to approve the 2022 Events Calendar - Presented by: Kim Jordan
- 17 Council Consideration to approve the 2020 Utility Billing Write-Off's \$14,111.78 - Presented by: John Wiggins
- 18 Council Consideration to approve Green Room Community Use Policy and Fee Schedule - Presented by: Kim Jordan, Econuel Ingram
- 19 Council Consideration to appoint member to the Council on Aging - Presented by: Quinton Washington
- 20 Council Consideration to appoint members to the Downtown Development Authority - Presented by: Quinton Washington
- 21 Council Consideration to appoint members to the Main Street Advisory Board - Presented by: Kira Harris- Braggs
- 22 Council Consideration to appoint members to the Stockbridge Youth Council Advisory Committee - Presented by: Quinton Washington
- 23 Council consideration to Approve the Community Development Department - Code Enforcement Fee Schedule - Presented by: Brecca Johnson

- 24 Council consideration to grant the Chief of Police the authority to implement and/or amend police department policies and procedures with review by legal counsel as appropriate, excluding policies and procedures with a financial impact greater than \$5,000.
- Presented by: Frank Trammer
- 25 Council consideration to approve the vehicle usage policy for the City of Stockbridge Police Department
- Presented by: Frank Trammer
- 26 Council consideration to temporarily waive spending authority limits to authorize the City Manager to approve police department start-up purchases not to exceed a designated amount and/or specified costs for preapproved categories.
- Presented by: Frank Trammer
- 27 Council consideration to approve the purchase of body worn cameras, in-car video cameras and associated storage costs for the City of Stockbridge Police Department. Funding source– ARPA.
- Presented by: Frank Trammer
- 28 Council consideration to approve the purchase of mobile and in-car police radios for the City of Stockbridge Police Department. Funding source– ARPA.
- Presented by: Frank Trammer
- 29 Council consideration to approve the purchase of remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles in the amount of \$37,589.26. Funding source ARPA.
- Presented by: Frank Trammer

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT



Where Community Connects

**SUMMARY MINUTES
FY2022 BUDGET RETREAT**

WEDNESDAY, SEPTEMBER 15, 2021 9:00 A.M.

Mayor & City Council

**Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilman Alphonso Thomas
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt**

Administration

**Randy Knighton City Manager
Vanessa Holiday City Clerk
John Wiggins City Treasurer
Quinton Washington, City Attorney
Jeremy Berry City Attorney**

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Staff in attendance: Brecca Johnson, Community Development Director - Decius Aaron, Public Works Director, Renee Wheeler, Human Resources Manager - Alan Peterson, Economic Development Director

The meeting was called to order by Mayor Ford

Invocation by Randy Knighton

The Pledge was recited in unison by all in attendance.

Roll Call - All members present

Motion to amend the Agenda to convene Executive Session for Personnel Matters as the first item of business made by Mayor Pro Tem Alexander; second by Councilman Thomas. The motion passed 3-2 (Blount/Gantt Opposed).

Motion to amend the Agenda to add the Unified Development Code Presentation following the Annexation Presentation made by Councilwoman Gantt; second by Councilman Thomas. The motion passed 5-0.

Motion to adopt the Agenda with amendments made by Mayor Pro Tem Alexander; second by Councilwoman Barber. The motion passed 5-0.

Motion to adjourn Executive Session made by Councilwoman Barber; second by Councilman Blount; the motion passed 4-0 (Mayor Pro Tem Alexander was not present for the vote).

Motion to reconvene the meeting made by Councilwoman Gantt; second by Mayor Pro Tem Alexander. The motion passed 5-0.

Day One - Facilitated by Randy Knighton, City Manager

Welcome, FY2022 Proposed Budget Outline - Presented by Randy Knighton
Mr. Knighton gave an overview of the day's Agenda.

FY2021 Budget Review - Presented by Randy Knighton (will be presented on Day Two)

Georgia Radio Alliance Stockbridge (GRAS) - Amphitheater Management Co. - Presented by Chris Murray, Harold Young, and Mark Ware.

Mr. Knighton noted Georgia Radio Alliance Stockbridge is the contractor who will manage the Amphitheater, and referenced the upcoming event on Saturday, September 25th and deferred to GRAS for further comment.

Mr. Murray referenced the executed agreement effected August 31, 2021; noted the seating chart has been created and is viewable on Tix.com; noted the radio promotions are in effect and the event is being promoted on the radio websites; security, ticketing and promotions & marketing staff has been hired along with a production company.

Mr. Ware noted all the elements were being put into place for 9/25 including security, EMS, and production; noted the plans for the 2022 calendar is to have half of the concert series booked by Thanksgiving; noted the GRAS is working with the city's public works department and other staff on parking, cleaning to limit exposure to COVID, and evaluating the control of the different lines entering the Amphitheater.

Mr. Young stated Stockbridge has made a positive name for itself with Legendary Artists performing together for the first time since the 80's, noting the event will be historical; looking forward to 2022 although booking artists is challenging with several concerts being canceled in 2021 and now the artists rescheduling and booking those events in 2022 and will seek out quality artists.

Mr. Knighton noted gates will open at 5pm with vaccinations or negative COVID test results in the last 48 hours being required; noted in the event a patron did not have either, free on-site COVID testing would be available; ribbon cutting at 7:00 p.m.; traffic is being taken into consideration and logistics are being worked out.

Mr. Murray noted details are available on the Tix.com website.

Councilwoman Barber noted she is seeking a better understanding of the concert series being considered for next year and clarification regarding the contract and Exclusive Control; and inquired about COVID screening at the 9/25 concert.

Mr. Knighton noted rapid testing will be available on site; and GRAS and police officers/security will manage any incidents due to positive tests.

Councilwoman Barber asked about parking sites for the event.

Mr. Knighton noted several lots have been identified to include City Hall, the Amphitheater Lot, Stockbridge Elementary School, former Patrick Henry High School and Subway lot.

Attorney Berry read the contract language regarding Exclusive Control.

Mayor Pro Tem Alexander thanked GRAS for their talent selection and fulfilling the vision to make this a lifetime memory; noted the charge now is to make each event going forward a memorable event as well, and to remedy the challenges faced with ticketing for the upcoming event and asked if the issue has been rectified.

Mr. Murry noted tickets sold out so fast, noting tables sold out in seven (7) minutes, noting the issue was they were not able to activate the system until August 31st. Councilman Thomas echoed the sentiments of his colleagues, noting the expectation for diverse artists; and noted the issue with tickets selling out so fast.

Mr. Young noted the quick sell-out is a great problem to have and shows the excitement of the citizens; noted the contract has a 90-day/90-mile radius and will certainly reach out to different genres of artists; noted he is working with Pepsi and will meet with them next week.

Councilman Blount noted he addressed the general admission lawn seating not being marked off and stated this could potentially be an issue for patrons.

Mr. Murray noted the seats on the lawn were sold by row stating every ticket has a seat.

Mr. Young noted there will be ushers and security assigned to each section.

Councilwoman Barber asked for contact information to field questions, concerns, and complaints and to have that information

Mr. Ware noted the contact information would be added to the website.

Councilwoman Gantt noted she agreed with Councilman Blount regarding the general admission seating; noted the meeting is a Budget Retreat and noted the conversation should be about the budget; and noted she would need to leave the meeting and will return.

Mayor Pro Tem Alexander noted the genre of music should be expanded to include all demographics, and age groups; and noted Georgia has warm weather as late as November and December and October should not be the cap for concerts outside events.

American Rescue Plan, Infrastructure Plan & Other Funding Sources - Presented by Ed Wall, Financial Advisor

Mr. Wall noted the City will receive an estimated \$9.2 million dollars from the American Rescue Plan; noted despite the pandemic, LOST (Local Option Sales Tax) revenue was way up; referenced the list of approved uses for ARPA funds: Support Public Health Expenditures, Address Negative Economic Impacts Caused by the Public Health Emergency, Replace Lost Public Sector Revenue, Provide Premium Pay for Essential Workers, and Invest in Water, Sewer, and Broadband Infrastructure.

Mr. Knighton noted funds would be used as applicable.

Mayor Pro Tem Alexander referenced the annual audit for FY2020 which confirmed \$17 million dollars in Fund Balance, revenues were up, noted the city would be the recipient of an estimated \$9.2 million dollars in ARPA funds and has never been in a better financial position.

Mr. Wall confirmed and stated "Biden Bucks" can be spent through December 31, 2024, to include premium pay for officers.

Mr. Knighton stated he would explore further potential uses of funding, noting the original information was a draft version.

Mayor Pro Tem Alexander noted if the Infrastructure Bill passes, millions more would come to the City of Stockbridge, TSPLOST passes, and LOST revenues continue to grow, the City of Stockbridge will continue to complete projects vital to the city.

Mr. Wiggins confirmed the City's \$15,555,500 Fund Balance.

Councilman Blount noted these are projections and stated that to remain financially sound, the city would need to impose a tax.

Mr. Wall and Mr. Knighton stated levying a tax has always been the plan.

Councilman Blount noted that by 2024 the budget is projected to be \$19 million.

Mayor Pro Tem Alexander stated if a millage is implemented, it would equate to \$15 - \$20 per month for homeowners, and that is will a full-fledged 57-member police department; noted crime in the city is rising.

Councilwoman Barber stated the plan is to work up to a full-fledged department, and not start with 57 officers in the FY2022.

Councilman Thomas stated he was in favor with moving forward with the police department noting you have to plan for the future by being both methodical and strategic noting in the next 3-5 years, the city may be busting at the seams and don't need to be caught off guard, and is why it is important to plan for the city's anticipated growth; noted it is the responsibility of a municipality to provide public safety to all of its citizens, and it cannot happen overnight, you must plan for the future.

Employer/Employee Healthcare Cost - Presented by Renee Wheeler and John Leggett of MSI

Mr. Leggett presented the proposed renewal for the City's insurance benefits, referencing the claims history with a significant jump over the past 12 months; noted the city's claims history was at 108% with the target being 85%; noted the city's demographics remain unchanged with low turnover; noted there was an increase in pharmacy claims up 19%; and noted overall claims were up 65%.

Mayor Ford asked if the pandemic may be a factor.

Mr. Leggett noted elected surgeries were put off last year, and from what they have seen, the city had no increases due to COVID claims unlike where he has seen over \$1million and above, but rather for the City of Stockbridge on-going high-cost claims over the 12-month period, along with specialty drugs and Cigna anticipating four major upcoming claims for the city in excess of \$100,000 and 10 members with anticipated claims in excess of \$35,000 that is causing the increases; noting they have no ties to any one carrier and tries to remain within budget. Mr. Leggett noted he reviewed claims with Ms. Wheeler in HR and anticipated a 25% increase in the renewal, however, with a non-marketing renewal, they were able to get the 10% renewal with Cigna. Mr. Leggett presented the current plan with

no plan design changes or contribution changes; and noted a Supplemental Health Plan like GAP insurance.

Councilman Blount motion to approve with no changes to the plan; second by Councilwoman Gantt; the motion passed 5-0.

SPLOST, & TSPLOST Updates - Presented by John Wiggins

Mr. Knighton noted TSPLOST meetings with staff, Henry County Commissioners, and staff and all four cities met to discuss their proposed TSPLOST projects should the 2021 Referendum pass; noted the County hired an advocate to promote the passing of the TSPLOST Referendum noting the city cannot spend funds advocating for TSPLOST; noted there would be upcoming meetings and discussions over the next 1 ½ months with the Henry County Board of Education, and the Chamber of Commerce noting while definite dates have not been set, meetings are expected to take place soon.

Mayor Pro Tem Alexander noted the Trail system is the centerpiece of the TSPLOST projects along with roads, the Rock Quarry Rd. road-widening project; noted TSPLOST is not the sole funding source on these projects with GDOT contributing funding for the Hwy. 42 road widening, Hwy. 42 to Ext 2 at 675 road widening and the new 4-lane brand new roadway from Hudson Bridge to Jodeco Rd. called the Western Parallel Connector; noted city projects will received close to \$200 million dollars and thanked Councilman Thomas for including projects in the Tye Street area which have long been overlooked.

Annexation - Phase I - Presented by Brecca Johnson and Kc Krzic of the Collaborative Firm

Ms. Johnson noted the Unified Development Code (UDC) would be presented at the October 11th Council meeting for final adoption, along with the city's Official Zoning Map; noted the Community Development Department would be reaching out to residents to meet the state requirements and start the conversation with homeowners & property and business owners starting in October 2021 to present for the legislative session.

Ms. Johnson presented a map dated July 1, 2015, noted as Annexation Fiscal Impact Study - Zones of Research and referenced county areas surround by Stockbridge city limits.

Councilwoman Gantt agrees with filling in the holes as it relates to policing, businesses, and taxes, respecting the neighbors and speaking with the community and then moving forward.

Mayor Ford noted regarding Annexation, it is critical to set up meetings with residents in the community and not force it upon them and have a positive majority; and is okay with commercial annexation.

Mayor Pro Tem Alexander noted the city needs to close the holes with something to offer the proposed residents, particularly in the area of Eagle Ridge, Northwinds and the Banks Road residents who all surround the city and can't vote, despite being impacted by what occurs in the city; referenced amenities such as sanitation and supports moving forward with town halls; noted the Henry County police department will not go away, but will be enhanced by the Stockbridge police department as is done in McDonough, Hampton and Locust Grove.

Councilwoman Barber noted she supports the annexation and plans to move forward with town halls and engaging the community.

Councilman Blount expressed the need to inform the citizens and stated coming into the city of Stockbridge will come with a cost.

Ms. Johnson noted she plans to work with the city's Economic Development Director and Public Works Director and City Attorney regarding the collection of fees, service delivery and commercial infrastructure costs.

Councilman Thomas noted there are benefits to annexing residential and commercial properties with benefits to revenue and service delivery as well; noted the city needs to plan for the future with annexation and believes the city is moving in the right direction; noted the need to focus on future development and is okay with moving the annexation plan forward.

Unified Development Code (UDC) - Presented by Brecca Johnson and Kc Krzic and Nicolette Washington of the Collaborative Firm

Ms. Johnson noted the UDC has been a tremendous undertaking noting the Collaborative Firm has done an excellent job despite there being staffing changes in the city, everyone has worked diligently to clear up a number of conflicts and inconsistencies addressed and updated code where needed; noted some code sections were obsolete and have been deleted; noted comments from the Mayor & Council today will be helpful before the UDC is presented to the Planning Commission at the September 23rd meeting; noted it will take time for departmental staff to familiarize themselves with the UDC, noting the new code with final adoption on October 11th.

Ms. Krzic noted the updated document is more than 400 pages; noted inconsistencies are normal with the goal being streamlining; noted the city does have a Historic Preservation Ordinance, but does not have a Commission established; noted the goal of the new revised UDC is to improve organization and user friendliness for all users; update the zoning and overlay districts; integrate architectural and site design requirements and define and streamline the review process; keeping in mind that typically before a developer comes to the city, they have been looking at a site for more than a year, and this updated guide will make it clear for developers to come to the city to build.

Ms. Krzic noted Article is the heart of ordinance and zoning; reviewed the Zoning Districts in comparison with the city's Comprehensive Plan and GIS data; referenced the New City Center Residential District which allows for duplex, triplexes, quadraplexes, accessory dwelling (in-law suite), and senior housing; noted New PD (Planned Development) District with the preliminary Concept Plan being reviewed by the Planning Commission and City Council which will require a Master Development Plan where this process will allow the City to consider a variety of Mixed Use proposals and determine which projects are appropriate for specific areas within the City; transposed the Official Zoning Map with the new districts; created a new Downtown Zoning District which include City Hall, the Merle Manders Conference Center, Clark Park, Cochran Library and the Downtown Strip; noted the Downtown Village Overlay District (formerly Historic Downtown area) which have specific requirements; updated Parkway Mixed-Use Overlay District Standard where there were three (3) Overlay Districts: High Rise, Highway 138 and Highway Corridor, with a combination of all previous overlays; allows mixed-use development

by right; allows increased height compared to other areas in the City; allows reduction of parking if applicable; includes site design and access management standards and includes landscaping, lighting, and buffering requirements; updated the Citywide Development Standards; reviewed the Zoning Processes and made sure the language was consistent; updated the Tree Protection standards which was previously only on paper in the Clerk's Office; created written procedures for Subdivision Regulations; overhauled Environment Protection Federal and State standards; Infrastructure Improvements section was re-written as it included all of Henry County's code which had been re-written; and update minor housekeeping Zoning Updates and verbiage; noted the next steps include a presentation to the Planning Commission on 9/23 and final adoption by the Council on 10/11/2021 Public Hearing.

Mayor Ford referenced the changing of the zoning districts from 19 to 13 to be voted on by the Mayor & Council.

Ms. Krzic confirmed the Council will be voting on both the UDC document and the City's Official Zoning Map.

Councilman Thomas thanked Ms. Johnson for jumping in the trenches and getting this document updated; thanked Ms. Krzic and Ms. Washington for the presentation noting he has advocated for an update of the UDC for several years citing the many conflicts, inconsistencies and out-of-date information that staff, business owners and developers were having to deal with and is glad that is being cleaned up to make a clear working document for everyone to utilize and is much needed for smart growth and cannot say enough about planning for the future.

Ms. Johnson noted it is important to implement trends that make sense for the City of Stockbridge, noting everyone will be up to speed by January 2022 and ready to push the information out to developers.

Mayor Pro Tem Alexander stated that in no uncertain terms, the previous code was weak; noted the city of Stockbridge should be able to set the standards for amenities such as tennis courts, golf cart transportation or as many as amenities you can to connect the community; noted the city of Stockbridge is controlling the quality of life inside each of these subdivisions to make a complete community.

Mayor Ford noted to implement golf carts, the city would need a trail network.

Councilwoman Gantt noted the code update was very much needed but has a concern with requiring all amenities and does not want to make the housing unaffordable with large HOA fees and does not want the city to be seen as anti-development friendly, but rather business friendly for economic development and growth.

Councilman Blount noted the city should be careful and cautious about the size of the streets.

Ms. Krzic noted in the Transportation Section, the street width requirements are 24' - 27'.

Councilman Blount asked if these widths of the streets will affect parking on the street and emergency vehicles.

Ms. Johnson noted Code Enforcement will address parking on the street and continues to look at ways of making things better.

DAY ONE RECAP

Mr. Knighton gave a preview of Day 2 of the Budget Retreat; with TSW and Keck & Wood on the Cultural Arts Center; update on projects from Falcon Engineering & Design; DDA Budget Presentation and Downtown Strategic Work Plan; Economic Development and Main Street Budget Presentations; Information Technology Presentation and Public Works Presentation; noted the FY2022 is required to be presented to the Mayor & Council by 10/31/2021 and between now and then will be reviewed for and scaled down for final presentation. Mr. Knighton also noted the Henry County Development Authority has made a request to address the Council during the Budget Retreat on Friday, September 17th.

Mayor Pro Tem Alexander asked Mr. Knighton to speak to the discussion of the Police Chief Appointment.

Mr. Knighton noted he would speak to the position without naming the applicant if there is a consensus of the Council to do so.

Mayor Ford noted the position was discussed in Executive Session and have a plan of action on moving forward.

Mayor Pro Tem asked for a consensus of the Council to move the discussion forward.

Councilman Blount asked the Council to hold off on the presentation allowing for the requested presentation.

Councilwoman Gantt respectfully asked the Council not to move forward with an amendment to the Agenda.

Councilwoman Barber stated it is her understanding that the Council is moving forward with the action, and that Councilwoman Gantt still needs time to ask questions of the applicant, however, she is prepared to move forward with a vote if it is the Council's will.

Councilman Thomas stated he has not spoken with the applicant and is okay with moving forward if it is the wishes of the Council, and ready to move forward with a vote if it is brought forward.

Councilman Blount asked for no action until he and Councilwoman Gantt have viewed the presentation.

Mayor Ford asked for clarification from Attorney Berry.

Attorney Berry noted there were no actions taken in Executive Session and any votes on the matter must be taken in public, outside of Executive Session.

Councilman Blount stated having the right to a consensus does not make the action the right thing to do.

Mayor Pro Tem requested Mr. Knighton to continue.

Mr. Knighton asked Mayor Ford, and it was confirmed by Mayor Ford for Mr. Knighton to continue.

Mr. Knighton noted the plan is to bring the Police Chief on board in an Interim position with a 1year contract and 6-month severance, car or car allowance, 80 hours vacation and 40 hours sick leave, a city-issued computer and cell phone, and professional fees and dues which is standard requests.

Councilwoman Gantt asked for clarification if there is going to be a vote tonight, advising Mayor Ford he is presiding officer and should determine if the process is out of order and improper and allow the action to move forward or not; and noted Josh Fenn of the Henry County Development Authority spoke about a major development at Jodeco Station, referencing Mr. Knighton's request to add the HCDA to Budget Retreat Agenda on Friday, September 17, 2021.

Mayor Ford noted the item was not on the Agenda and typically, Agenda amendments are made at the beginning of the meeting on that day.

Councilwoman Barber noted the offer included a 3-month severance and asked Mr. Knighton to make the adjustment; and asked to solidify a directive for Mr. Knighton to move forward to allow the Police Chief to have input in the Budget Retreat and have direct input in the Budget next year and who will be conducting the town halls that will begin this year, by the end of the year, noting Mr. Knighton is a City Manager, not an expert in law enforcement; noted this is not a rushed decision, but a decision that is necessary to give the public adequate information.

Councilwoman Barber motioned to amend the Agenda to add a Discussion regarding an offer for the Police Chief Candidate; second by Mayor Pro Tem Alexander.

Councilman Blount questioned the 6-month severance with a one-year contract and the consensus of the Council moving forward with the discussion.

Councilwoman Gantt noted the Council is not ready due to the discussions with the discrepancy of a 3-month or 6-month severance package; noted funding of the police department was including in the Police Feasibility Study; noted the Council moved forward with putting bonding in place for the start-up and noted the Council did not place the Police Department on a SPLOST Referendum as other Councils had; and asked the City Attorney if the matter should be discussed openly.

Attorney Berry noted Personnel Matters can be discussed in Executive Session or in Open Session.

Mayor Ford called for a vote: The motion passed 3-2 (Blount/Gantt Opposed). Councilman Blount and Councilwoman Gantt cited their no vote opposing the discussion of personnel matters in open session; Councilwoman also noted her request to speak with the applicant and agreed upon in Executive Session). Councilman Blount exited the meeting.

Councilman Thomas made the stated that in every position that the city has hired, there has never been any communication of going to the public with the hiring or appointments such as the City Manager or any directors ever been discussed with the citizens.

Councilwoman Gantt stated she does not agree with the process.

Councilman Thomas stated the City Attorney appointments were not brought to the citizens, nor was the Economic Development Director, nor has any Director been brought to the citizens prior to an appointment; and noted Councilwoman Gantt still has an opportunity to meet with the candidate.

Councilwoman Barber motioned for Mr. Knighton to move forward with negotiations with the applicant and make an offer; second by Mayor Pro Tem Alexander.

Councilman Blount re-joined the meeting noting this is the first instance where benefits of a potential employee were being discussed since he has been a member of Council; and agreed no other Appointment or Director position has been brought before the citizens; noted there is not a full understanding of the benefits.

Mayor Ford called for the vote: The motion passed 3-2 (Blount/Gantt Opposed).

Councilman Thomas motioned to adjourn; second by Mayor Pro Tem Alexander; the motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



Where Community Connects

SUMMARY MINUTES FY2022 BUDGET RETREAT

THURSDAY, SEPTEMBER 16, 2021 9:00 A.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilman Alphonso Thomas
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

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Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Staff in attendance: Brecca Johnson, Community Development Director - Decius Aaron, Public Works Director, Renee Wheeler, Human Resources Manager - Alan Peterson, Economic Development Director and Kira Harris-Braggs, Main Street Program Manager

The meeting was called to order by Mayor Ford

Invocation by Mayor Ford

The Pledge was recited in unison by all in attendance.

Roll Call - All members present

Motion to adopt the Amend the Agenda to add Discussion of an Interim City Manager:
Alexander/Barber passed 4-0-1 (Blount Abstained).

Motion to adopt the Agenda: Alexander/Gantt Passed 5-0.

Day Two - Facilitated by Randy Knighton, City Manager

Mr. Knighton provided a recap of Day One noting Mr. Ed Wall the City's Financial Advisor reviewed the American Rescue Plan (ARPA) and Infrastructure funding; noted (GRAS) Georgia Radio Alliance Stockbridge was in place for the upcoming concert on September 25th, and a ribbon cutting prior to the event and planning was in the works for the 2022 operations and roster of artists; noted the discussion on increasing healthcare cost, with the Council voting to leave the plan in place with regard to employee contributions; referenced the discussion on SPLOST and TSPLOST projects with the hopes of the TSPLOST passing on the November ballot; referenced the discussion on Annexation and the desire of the Council to move swiftly for public engagement, noting the Community Development Department would take the lead and look into legislative action; noted the (UDC) Unified Development Code was well underway with updates to Design Standards, Overlay Districts, Zoning, etc. and is a 400+ page document scheduled to be presented and adopted by the end of October.

Mr. Knighton then gave a preview of today's Agenda which will include a financial overview from Mr. Wiggins, TSW will present the Cultural Arts Center with a focus on programming, and the DDA will present information on Downtown Stockbridge and the Strategic Plan; noted Falcon Design will provide project updates and status, and Economic Development, IT, Public Works, Main Street and the DDA will be presented the proposed FY2022 Operating Budgets.

Mr. Wiggins gave a brief overview of the FY2021 Operating Budget as of 8/31/2021 which shows the General Fund Balance of \$6.8 million in revenue and \$8.4 million in expenses with a variance -\$1.6 million due to the payment on the loan, and noted what has been trending is trending revenue than expenditures as of August 31st; coming off the mid-year Budget Review with Fund Balance at \$15.6 million; there are a number of projects coming forward that will be reimbursed with ARPA funding such as Drainage Improvements; noted the SPLOST III and SPLOST IV have balances, however the funds are allocated, specifically, \$3 million has been allocated for the East Atlanta Rd./Lee Street Road widening project as part of the Amphitheater internal road construction; noted three of the major projects that were at or near completion: the new Public Works Facility at \$2.5 million, Reeves Creek Trail Park at \$1.4 million and the Amphitheater at \$20 million;

Cultural Arts Center - TSW and Keck & Wood

Mr. Trevathan noted the Cultural Arts Center project will use a Construction Manager at Risk; Ms. Heather Hubble noted a survey had been sent to the Governing Body to get the vision and programming needs; the top 4 rankings for Green Space in front of the Arts Center was #1 Permanent Artwork & Sculptures #2 Water Feature #3 Rotating Artwork & Sculptures and #4 Open Green Space; noted the feedback was very helpful; on the question of outdoor event, 50% Outdoor education/Art Classes 45% Farmer's Market 40% Festivals 25% Outdoor Fitness Classes 25% Food Trucks, and noted a response received stated "It's and Art Center so any activity should relate to the Arts". Question was asked regarding a water feature at the Art Center considering the proposed Splash Pad at the Amphitheater, and there was 43% importance rating for any feature; noted art sculptures with water feature received the most feedback in the survey; noted the water features will require continued maintenance; four theater space pictures received equal votes; Performance Type Rankings #1 Live Performance Community Theater Plays #2 Live Performance Traveling Theater Plays #3 Orchestral/choral Live Music #4 Live Performance Musical Plays, noted #3 would require additional cost to fit a 50-piece orchestra on the stage and there would be cost savings if that became less important; 77% Woodwind Quartet, 70% 30-piece Small Orchestra, 63% Processional events, 63% 50-piece Orchestra, 63% String Quartet, 63% Jazz Bands, 57% Rock and Pop Bands.

Mayor Ford noted the Orchestra Pit is usually at a lowered level.

Ms. Hubble noted that would be the case in a live theater performance with live actors on stage, and that's a different acoustic setup; noting the city needs to determine the types of performances for the theater.

Councilman Thomas asked if the venue would allow for musical groups in the ballroom.

Ms. Hubble noted DJ's, small quartets, and small bands for wedding receptions would be accommodated.

Councilwoman Gantt expressed concerns of the number of seats in the theater.

Ms. Hubble noted the VIP boxes were taking up a lot of space and noted the boxes can be sold for a higher price, however, they will have a more diminished sound; noted the city needs to finalize the curtain color.

Mayor Pro Tem Alexander thanked TSW for their continued work and seeing the vision of the city with quality products and excellence; looks forward to the ground-breaking.

Councilman Thomas agreed noting he has advocated for the facility for years and is excited opportunities and improving the quality of life for our citizens and asked for more details on the theater chairs.

Ms. Hubble noted, based on the feedback, TSW needs feedback to know which direction to go and they will start selecting furnishings and fabrics.

Mayor Pro Tem Alexander noted the Cultural Arts Center didn't just pop up, noting the LCI is the plan that guides these projects which included the Amphitheater and Cultural Arts Center, noting those projects were ranked to fill the complete the vision of downtown Stockbridge.

Councilman Blount noted he agreed with the Amphitheater and Cultural Arts Center, and that he and Councilwoman Gantt were unaware the city would be forming a police department.

Mayor Pro Tem Alexander noted the importance of keeping everyone who attends the Amphitheater and Cultural Arts Center safe while they are visiting these facilities in the city, noting Public Safety is a priority.

Mr. Trevathan presented a preconstruction timeline, noting plat combinations are needed, and noted the construction delivery method would be Construction Management At Risk (SMAR) 80/90% use this method, being used more in the public sector, must have a strong contingency to cover unexpected expenses.

Mayor Ford noted the importance of seeing the timeline so everyone could see these projects don't happen overnight, there are many details involved.

Councilman Thomas asked about the name on the building – Carrie Ma Hambrick Cultural Arts and Enrichment Center.

Ms. Hubble noted there had not been a rendering yet to include the full name of the center.

Mayor Pro Tem Alexander thanked Councilwoman Barber for being instrumental and insisting on bringing Keck & Wood as the project manager who is overseeing this project and is working on behalf of the city.

Mr. Trevathan noted these are unique times with the pandemic and spikes on materials, noting shortages on materials and supplies.

Falcon Design & Engineering Consultants Project Updates

Mr. John Palmer presented the following updates on city projects; 1. East Atlanta Rd, North & South Lee Street Roadway & Intersection Modifications • Easement/ROW acquisition exhibits delivered to City Attorney on February 15, 2021 • Project was bid by the City on July 8, 2021 • City notified FDC of contract award and executable contract documents were furnished to the City on July 28, 2021 •

Currently awaiting notification from City that contracts have been executed • Preconstruction Conference will be schedule within one week of notification of executed contract • Easements/ROW acquisition are currently being addressed by Attorney • Revised signal plans have been submitted to GDOT 2. Smith-Barnes Sewer Collection System Rehab & Force Main Rehab & Replacement • Project plans and contract documents are complete • Project is currently scheduled for bidding on December 2, 2021 • Project award and execution of contracts is estimated to be an additional 60 days • Preconstruction Conference will be schedule within one week of notification of executed contract • Project is scheduled for 180 consecutive calendar days for completion from Notice to Proceed 3. Sign Design • Way Finding Signs – Complete and submitted for review • LED Sign – Submit for final review September 16, 2021 • Second phase of site plan development to begin, surveying, and easement acquisition set to begin 4. LMIG 2021 • Project was bid by the City on March 25, 2021 • FDC notified July 30, 2021 by City that the contract for this project was executed • Preconstruction Conference held on August 4, 2021 • Due to contractor schedule conflicts, the Notice to Proceed has been issued for March 1, 2022 5. LMIG 2022 • Project has begun the required data collection and roadway evaluations • Project is scheduled to be submitted to City for their review by September 30, 2021 • Estimated bid date is approximately February, 2022 • Estimated project start date is approximately May, 2022 6. Lee Street Improvements North of Amphitheater Drive • Survey complete • Preliminary Design Plans Complete • Project review to include multiuse path on north side of amphitheater drive • Final Plans ready for Permitting October 28, 2021 7. Lee Street Overflow Parking • Survey complete • 93 new parking spaces - Preliminary design plans complete • Final Plans ready for Permitting October 28, 2021 8. Downtown Alleyway • Project plans have been permitted by the City • Meeting with property owners to be held on Monday, September 27 at 6:00PM 9. Love Street • Field survey complete • Draft survey submitted to City • Waiting on title information from City attorney 10. Misc. Stormwater Structure Review & Potential Mitigation • On-Call services that addresses repair and/or installation of stormwater infrastructure. Current projects are: on 103 Turning Point ♣ Plans complete and submitted to City's annual labor contractor for pricing ♣ Easement exhibits are being developed for City Attorney on Hudson Bridge Drive ♣ Plan is complete and City's annual labor contractor has provided approved pricing ♣ City has obtained written permission from impacted property owners ♣ Currently waiting on City's annual labor contractor to schedule work on 904 Needletop Court ♣ Plan is complete, Attorney has developed required easements from exhibits provided by FDC and City's annual labor contractor has provided approved pricing ♣ Currently waiting on City's staff to obtain signed easements before the City's annual labor contractor can schedule work. The Magnolia's @ Eagles Landing ♣ Plan is complete and City's annual labor contractor has provided approved pricing ♣ Currently waiting on City's annual labor contractor to schedule work.

Councilman Blount noted he appreciates the beautification to Bryant Street.

Councilman Thomas noted from the beginning of the Amphitheater project, he expressed concerns about the residents on the back side of the Amphitheater and recommended a barrier and received push back; and now citizens are complaining when he tried to address this matter originally.

Mayor Pro Tem Alexander noted the city will monitor the sound, when the venue is full; sound will be mitigated and noted there are no questions about cost when friends make requests, whereas when other projects are brought forward there are continued questions about the cost; and asked that the complainers offer solutions; noted the city needed wayfinding signage; and asked when the Amphitheater Park was slated to open. Mr. Knighton noted the park would be open on Monday.

Mayor Pro Tem Alexander noted the city can utilize the \$650,000 in ARPA funding because we had shovel-ready projects.

Councilwoman Gantt thanked Falcon for their presentation noting customers submitted information for noise mitigation, which was submitted to the City Manager, noted the Amphitheater stage was strategically placed in a position to have the sound face in the direction of the railroad tracks, emphasizing there needs to be resolution.

Councilman Blount noted there is a difference between eliminating noise and mitigating noise; need to try to keep the community whole and is in favor of mitigating the noise for the community.

DDA Budget Presentation & Downtown Stockbridge Strategic Work Plan

Mr. Peterson presented the Proposed FY2022 DDA Budget noting \$500 added for office expenses and miscellaneous expenses, and the DDA Board is scheduled to vote to approve the proposed FY2022 Budget at their 9/21/2021 meeting; referenced the Strategic Plan that came out of the Main Street Advisory Board and DDA Joint Planning Session in June 2021 with the goal of all internal partners being on the same page and highlighting the goals and carrying out the approved RSVP which included the Pedestrian Bridge and Sidewalks on Love Street, and

Mayor Pro Tem Alexander asked about movement on the Stockbridge Association of Business which has not been reconstituted noting the Council agreed the Association would be a stand-alone entity.

Mr. Peterson noted he met with Brecca Johnson and Randy Knighton noting the SAB is noted in the Short-Term Work Plan, and noted the SAB would be sustainable on its own, the city would not collect monies or prepare minutes, but would definitely be a partner; noted the Downtown Business Retainment and Recruitment meets the first Monday of every month; elaborated on committees where the process can have meetings that can take place with developers where the conversations remain private while details are being negotiated and ironed out; noted the committee assists with the downtown design guidelines, and marketing strategies; noted there are site visits, online surveys; meetings with Josh Fenn and the Henry County Development Authority to discuss potential opportunities.

Mayor Pro Tem Alexander asked for the status of the city being able to offer Economic Opportunity Tax Credits to offer businesses \$3,000 per job, every year for 10 years, as this should be the number one priority for Economic Development.

Mr. Peterson noted he spoke with Ms. Tracy Sanchez the Region 3 Representative for DCA, noting the Opportunity Zone Designation is also on the Short-Term Work Program, and the census data will determine whether the city is eligible.

Economic Development and Main Street Budget Presentations

Mr. Peterson presented the proposed FY2022 Economic Development operating budget.

Mayor Pro Tem Alexander expressed his desire to see results.

Mr. Peterson noted business licenses have increased.

Councilman Thomas referenced the considerable number of vacant commercial properties, specifically along North Henry Blvd. and in the GameStop plaza.

Mr. Peterson noted a number of business owners have expressed interest and he is actively recruiting and working with the Henry County Development Authority and Georgia Power, working diligently on bringing restaurants into the city.

Mayor Ford noted the impact of the pandemic that has caused vacancies.

Ms. Johnson noted departments are working hand in hand in a team effort with Code Enforcement contributing by conducting Blitz events and audits twice per month, boots on the ground, to improve the appearance of businesses and compliance.

Mayor Pro Tem Alexander suggested regular tours of the Amphitheater as the City's biggest asset.

Councilman Blount noted he had made staff aware that you can't see the businesses from the street (GameStop plaza).

Ms. Harris-Braggs presented the Main Street Program Proposed FY2022 Operating Budget noting increases in programming, promotional items, uniforms, Board members shirts and name badges with the new logo.

Councilman Thomas noted the Main Street Board is very active and works; and will reserve comments with respect to the overall budget for the city; offered kudos to the program and board noting the Main Street Program makes efforts to bring people into the downtown area and with the addition of the Welcome Center, this will be the new heart of downtown with Economic Development housed there as well and foresees increased foot traffic, and is excited to see how this venture will spur business development and noted how one thing will impact the other.

Councilwoman Barber noted she is very impressed with the public artwork.

Ms. Harris-Braggs noted this is the first of 3-5 murals proposed over the next 3-5 years; noting the sculpture of STOCKBRIDGE letters will be a centerpiece sculpture.

Information Technology Budget Presentation

Mr. Ashley Smith presented the Information Technology Budget noting the focus being data backup in the cloud, upgrade phishing protection, adding an additional employee, and cyber security upgrades.

Mayor Pro Tem asked about adding WI-FI to the Amphitheater park and downtown areas.

Mr. Smith noted he did not recommend the city adding WI-FI noting it would be a liability for the city, and that the city should partner with AT&T, taking the liability off the city.

Public Works Budget Presentation

Mr. Aaron announced the recent passing of Lewis Payne who served the city for 28 years in the Water & Sewer Department.

Mr. Aaron presented the proposed FY2022 Operating Budget for Public Works; noted the new Public Works Administration building will be ready for occupancy in October where they will be able to

consolidate departments and have a 50-seat training room; noted increased costs from GFL and for landscaping services.

Executive Session

Motion to convene Executive Session for Personnel: Barber/Alexander Motion Failed 2-1 (Blount Opposed) (Gantt and Thomas were not present for the vote).

Meeting adjourned.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



**SUMMARY MINUTES
FY2022 BUDGET RETREAT**

FRIDAY, SEPTEMBER 17, 2021 9:00 A.M.

Mayor & City Council

**Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilman Alphonso Thomas
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins City, Treasurer
Quinton Washington, City Attorney
Jeremy Berry, City Attorney**

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Staff in attendance: Brecca Johnson, Community Development Director - Decius Aaron, Public Works Director, Renee Wheeler, Human Resources Manager, and Alan Peterson, Economic Development Director

The meeting was called to order by Mayor Ford

Invocation by Councilman Blount (Condolences and Prayers to the family of Ezekiel Pettway)

The Pledge was recited in unison by all in attendance.

Roll Call - All members present

Motion to adopt the amend the Agenda to add a presentation from the Henry County Development Authority: Gantt/Blount Passed 5-0.

Motion to amend the Agenda to convene Executive Session for Personnel Matters to the top of the Agenda: Alexander/Thomas Passed 3-1-1 (Gantt Opposed, Blount Abstained).

Motion to adopt the Agenda: Alexander/Thomas Passed 5-0.

Day Three - Facilitated by Randy Knighton, City Manager

Motion to adjourn Executive Session: Blount/Barber Passed 3-0 (Gantt and Thomas were not present for the vote).

Motion to reconvene the meeting: Alexander/Barber Passed 4-0. (Gantt was not present for the vote).

Mr. Knighton recapped Day 2 noting a major discussion involving programming of the Cultural Arts Center; project updates from Falcon Design; Main Street and DDA Strategic Planning; Department Budget Presentations for Main Street, DDA, Economic Development, Information Technology, and Public Works.

Governing Body, Clerk's Office, Youth Council Budget Presentations

Ms. Holiday presented the Governing Body's Proposed FY2022 Operating Budget (excluding the Youth Council).

Ms. Holiday presented the City Clerk's Office Proposed FY2022 Operating Budget.

Mayor Pro Tem Alexander asked that the Clerk's Office be granted access to the City's App to post public information; the Council agreed unanimously.

Ms. Ericka Harvey presented the Youth Council FY2022 Proposed Budget and Curriculum with an emphasis on COVID safety.

Human Resources, Executive, Financial Administration, and Non-Departmental Budget Presentations

Ms. Wheeler presented the Human Resources Proposed FY2022 Budget and referenced the newly Proposed positions: Community Development (3) Executive Assistant, Occupational Tax Clerk, and Chief Planner; Human Resources (1) HR Coordinator; Municipal Court (1) Deputy Court Clerk.

Councilwoman Barber noted public sector jobs tend to pay less than private sector jobs and asked how the salaries could be increased.

Ms. Wheeler noted there is latitude by the hiring manager within the salary range.

Mr. Wiggins presented the Executive, Financial Administration and Non-Departmental Budget presentations proposing a contract position of \$20,000 annually for a Videographer.

Mayor Pro Tem Alexander noted the city's \$15.5 Fund Balance and LOST Revenue up.

Mr. Wiggins confirmed the city is receiving \$500,000 per month and starting to collect SPLOST V, \$600,000 per month; and noted Franchise Fees are constant.

Henry County Development Authority Presentation

Mr. Josh Fenn, Mr. Rod Meadows, Mr. David Linton, Mr. David Crow, Mr. Charles Marshall Mr. Pierre Clements

Mr. Clements introduced the Board Members on the call and noted the Henry County Development Authority is here in a Joint Commitment to a New Partnership with the City of Stockbridge and wants to offer the city access to its resources and collaborate with the city in a joint effort to bring economic development opportunities to Stockbridge and Henry County and wants to make sure that message is heard.

Mr. Fenn referenced the (4) four phases of the county-wide Economic Development Plan and highlighted the businesses that have come to the county, the number of jobs created and the goal of continuing economic growth.

Councilman Thomas thanked the board members for coming and welcomes the opportunity to work together.

Councilwoman Barber thanked the board members for their efforts and asked what efforts are being made to bring Bio-Medical industry to Henry County.

Mr. Fenn noted businesses are looking at the strengths and weaknesses in a particular area and may include location, schools, transportation, tax incentives, etc., and referenced the groundbreaking that took place last week for the Jodeco MedOne facility.

Councilman Blount thanked everyone for coming and working together for success and asked how information will be disseminated to the cities.

Mr. Clements stated the HCDA plans to be intentional about communication and will be vetting an Advisory Committee.

Mayor Pro Tem Alexander noted the importance for the city's Economic Development Director and Henry County Development Authority working hand in hand; noted the city has seen few, if any projects directed to the city, and is glad to see the new energy from the board and the willingness to work with us and wants to work with you all to make Stockbridge and Henry County great; noted the Jodeco MedOne facility left the city of Stockbridge and relocated to Henry County; noted the Board Members are appointed by the Board of Commissioners and follow the direction of the Commissioners.

Mr. Linton noted this is a different board with a different thought process who operates independently and will look to operate and do what is in the best interest of the county.

Mr. Clements stated the board will do what they have never done before; trying to build an infrastructure with no silos; just trying to do the right thing.

Councilwoman Barber asked what could be done to improve the blighted areas of the city.

Mr. Fenn noted there are a number of tools in the toolbox for downtown redevelopment of urban areas.

Councilwoman Gantt thanked the board for the meeting and stated she is confident they will do an excellent job; and encouraged the board to attend the city's DDA meeting to discuss how businesses scout the area.

Mr. Fenn stated there is more site elimination that is being considered, not site selection; companies are looking for the right fit.

Mayor Pro Tem Alexander noted the city missed out on Empowerment Zone Status where former President Trump approved every applicant, noting that would be a game changer with the \$3400 Tax Credit per employee for 10 years, and challenged Mr. Peterson to pursue the Tax Credit approval.

Mr. Fenn noted certain metrics and criteria must be met to qualify; not a bad thing that you don't qualify; census tracts play a part. If you don't qualify that means your economy is doing well; you could receive the tax credit and then lose eligibility when your economy improves.

Mr. Peterson noted he is working on a plan for the city.

Mr. Marshall noted he has great interest in working with the city, noting you will see positive results and he is committed to that as priority #1.

Mr. Clements thanked the Council for the opportunity to speak and looks forward to working together.

Municipal Court and Police Department Budget Presentations

Mr. Knighton noted that in anticipation of the police department, discussion needs to take place regarding changing the Judge and Solicitor salaries from Per Session to full-time salaries and adding an Administrative Assistant position with increased activity, and this should all be a part of a larger discussion with the Council.

Mr. Knighton proposed \$5.6 million dollars for the police services budget for FY2022; noted if the department were to start July 1, 2022, there would be ½ year rollback from the county for 2022 or around \$1.8 million dollars paid to the city and not to the county; and noted the timeframe required to get equipment in place.

Councilman Blount and Councilwoman Gantt felt the process was moving too fast without citizen input.

Mayor Pro Tem Alexander noted the Council tells the public about the police department at every meeting, and the possibility of a tax; citizens were made aware at the two town halls that he hosted; noting citizens are aware, and with bringing residents downtown to the Amphitheater, Cultural Arts Center, Youth/Sr. Center, we need to keep everyone safe.

Councilwoman Gantt noted police don't stop crime, but rather enforce the law; city needs to be smart about the police department and believes the Henry County police department is doing a great job for the city.

Councilman Blount asked why not bond all \$5.2 million for police services or place police services on the SPLOST Referendum.

Councilman Thomas stated that everyone on the Council knows the City of Stockbridge made attempts to negotiate with Henry County for police services through the SDS Agreement and were not successful with those attempts; noted yes, the HCPD does a good job, however, there is not enough patrolling in certain neighborhoods, and that needs to change; and the difference citizens would be paying is for peace of mind, and a sense of security.

Councilwoman Barber noted the county urged the city to get its own police department; and noted when she questioned the \$7 million dollars in overruns of the Amphitheater, she was beat up at every meeting, and questions the concern about fiscal responsibility.

Councilman Thomas noted all the officials boast of a vibrant and robust downtown and city and questioned how you can have that without public safety.

Mr. Knighton noted the bonds will be paid back through SPLOST.

Community Development Budget Presentations

Ms. Johnson presented the Community Development Proposed FY2022 Operating Budget; requested Building Permitting and Inspections Services remain outsourced through FY2022; noted recommendations for (3) new positions to further develop the department, streamline on-line applications & fees portal. annexation discussions with the community for Phase I; transitioning to in-house Building Permitting & Inspections interviews; create fee schedules comparable to the Atlanta metro area; work with Economic Development to increase tax/business base.

Mayor Ford agreed to move forward with community townhalls regarding annexation.

Councilwoman Barber stated she is hopeful the first Annexation Town Hall can be on the heels of the approval of the UDC (Unified Development Code).

Recap of Proposed FY2022 Budget

Mr. Knighton thanked the Mayor & Council for their participation in the FY2022 Budget Retreat; noted the budget must be submitted by October 31, 2022, and questions can be addressed to him and the Treasurer, Mr. Wiggins. reviewed ARPA Funding; Georgia Radio Alliance upcoming events; Employee Healthcare cost, and Annexation with Town Halls coming forward; TSW Programming for the Cultural Arts Center, and Construction at Risk profile, Stockbridge Downtown Strategic Plan; IT focus on Cybersecurity; and Department Budgets; Public Works, Governing Body, Youth Council, Clerk's Office, Executive, Financial Administration and Community Development Budgets were presented, and the information will be used to put together a final copy to be presented to Mayor & Council.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



SPECIAL CALLED MEETING SUMMARY MINUTES

MONDAY, SEPTEMBER 20, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Call to Order made by Mayor Ford.

Invocation provided by Councilman Thomas.

Pledge of Allegiance was recited all in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for the roll call.

Mayor Pro Tem Alexander motioned to adopt the agenda: Second by Councilman Thomas. The motion passed 5-0.

EXECUTIVE SESSION

1. Personnel Matters – Appointment of the Police Chief

Mayor Pro Tem Alexander motioned to convene into Executive Session for Personnel: Second by Councilman Thomas. The motion passed 5-0.

Mayor Pro Tem Alexander motioned to end Executive Session: Second by Councilman Thomas. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the meeting: Second by Councilwoman Barber. The motion passed 5-0.

Mr. Knighton noted he is bringing forth for confirmation by the City Council, Frank Trammer for the position of Police Chief for the City of Stockbridge who has extensive law enforcement experience including being the Deputy Chief for Georgia Tech, City of Atlanta, and City of Sandy Springs.

Mayor Pro Tem Alexander motioned to accept Frank Trammer as the Chief of Police for the City of Stockbridge: Second by Councilman Thomas. The motion passed 3-2 (Gantt/Blount Opposed).

Chief Trammer noted it is an honor and privilege to have the opportunity to serve the citizens and thanked God, Mayor and Council for the opportunity for placing faith and trust in the ability to fill an important role. Mr. Trammer noted he understands Councilwoman Gantt and Councilman Blount's concerns and hopes they will be able to address concerns and move forward; also thanked his family for sacrifices and support offered. Chief Trammer noted he has conveyed he believes policing is a high calling and one of the most noble professions and believes to be truly effective, policing must be an interactive process between police and members of the community. Chief Trammer noted in order to maintain a positive and collaborative relationship with the community stems from having the ability with the department to effectively perform its role which depends upon the community approval. Chief Trammer also noted policing is a great responsibility that requires service, integrity, accountability, commitment, and executive stewardship and looks forward to serving as the Chief of Police.

Councilman Thomas welcomed Chief Trammer to the team and the City of Stockbridge.

Mayor Pro Tem Alexander thanked and welcomed Chief Trammer and noted he will do a great job.

Councilwoman Barber welcomed Chief Trammer aboard and noted she is looking forward with working with Mr. Trammer and plans already thought out. Chief Trammer noted it is not his police department, but the citizens police department and believes they should be involved and looks forward to partnering with community.

Councilman Blount noted because there are indifferences does not mean there are denials to have the city move forward, just a difference of opinions.

Councilwoman Gantt congratulated Chief Trammer and noted she doesn't have an issue with the police department, but with the process and looks forward with working with him.

Mr. Knighton wished Chief Trammer well and hopes the community supports.

Mayor Pro Tem Alexander motioned to end the meeting: Second by Councilwoman Barber. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



**COUNCIL MEETING
SUMMARY MINUTES**

MONDAY, OCTOBER 11, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Call to Order made by Mayor Ford.

Invocation provided by Councilwoman Gantt.

Pledge of Allegiance was recited all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for the roll call.

Councilwoman Barber motioned to amend the Agenda to add Henry County Tax Commissioner Michael Harris to the Agenda for Millage Rate Discussion: Second by Councilman Thomas. The motion passed 5-0

Mayor Pro Tem Alexander motioned to amend the Agenda to defer Rezoning Case #RZ-2021-01 and Comprehensive Plan Amendment Case #CP-2021-01 to the November 8, 2021, meeting: Second by Councilman Thomas. The motion passed 5-0.

Councilwoman Gantt motioned to adopt the amended Agenda: Second by Councilwoman Barber. The motion passed 5-0.

Councilwoman Barber motioned to approve Minutes: Second by Mayor Pro Tem Alexander. The motion passed 5-0.

1. 8/16/6/21 2. 8/31/21

PUBLIC COMMENTS

All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: <https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted. None

CEREMONIAL

3. Proclamation - Hispanic Heritage Month
Ms. Gabriella Torres De Medina noted this year's theme is Esperanza which means "hope", thanking the Mayor & Council for the proclamation and thanked Mayor Pro Tem Alexander and Ariel Shaw for their continued support and thanked the city for helping her business survive through COVID.
4. Proclamation - Domestic Violence Awareness Month
Ms. Christy Tucker Sims thanked the Mayor & Council for the proclamation and noted she is thankful to be a survivor and advocate, thanking the City of Stockbridge for continuing to bring awareness to domestic violence and prevention.
5. Proclamation – Breast Cancer Awareness Month
Ms. Mildred Schmelz thanked the Mayor & Council for standing with the courageous men and women survivors and honors those who have lost their lives, accepting the proclamation on their behalf.
6. Proclamation – National Women's Small Business Month
Ms. Ariel Shaw, President and Founder of Southern Crescent Women in Business thanked the Mayor & Council for the proclamation and recognition and referenced statistics related to women-owned businesses and the contributions to the economy.

INFORMATIONAL

Henry County Tax Commissioner Michael Harris noted he was contacted by the City Treasurer and City Council officials to provide information should the City implement a millage tax and the impact on residential properties. Mr. Harris noted based on the city's current digest, there is 1.824 mills in place for county police services that would go away and be replaced by a city millage tax of 3.0 mills for police services and the city would generate \$3,171,000 million for the year. Mr. Harris gave the following scenario based on the average Henry County home with a Fair Market Value (FMV) of \$225,000 and no homestead, no veteran, no age, or any other exemptions, the homeowner would have a millage assessed at \$105.84 per year for police services. Mr. Harris noted the county assesses a millage tax and includes school, county, water millage, noting if the homeowner qualifies for homestead, veteran, or age exemptions, the millage rate would be decreased, likewise the annual tax amount would be decreased and noted the information presented here tonight has been submitted to Mr. Wiggins, the City's Treasurer.

Councilwoman Barber asked Mr. Harris to breakdown the County's assessed 39.206 millage which includes school and all other county taxes.

Mr. Harris noted the 39.206 would be the city's new rate should the Council decide to forego county services and rollback the 1.84mils and add 3.0mils along with school taxes which account for 58-60% of the current millage assessed and the balance being county taxes and water.

Councilwoman Gantt asked for the record "Mr. Harris, you said that it's going to be 3 mils, not 3.5, is that what you're estimating?"

Mr. Harris noted the information that he is providing is based on the numbers that had been provided to him by the City Treasurer.

Councilwoman Gantt asked for the record "with their millage rate right at 3.6, I thought ours was going to be 3.5 roughly. Theirs includes Fire and they had a rollback at 1.84; and are you aware that our Financial Advisor as well as our City Manager and Treasurer had given us a financial statement? I think they had in that statement that was discussed with you that they also stated we have to do a 3% increase every year thereafter?"

Mr. Harris responded that he had not heard that, but that he had read some of the reports from the Financial Advisor but had not heard anything regarding the specifics and implications on ongoing costs.

Councilwoman Gantt stated for the record "I think on June 7, 2021, at 7:13pm EST our City Manager did give us a financial projection about a state tax, I mean a city tax we would have to have, and he also attached the financial document breaking down, so I do want Mayor and Council to be aware of that. The financial statement actually states we would have a 3% increase every year and it also shows our fund balance going down by half in 2024. So, I appreciate you Mr. Harris for giving us that information. I'm looking here at 1.824 rollback and if that's the same, does McDonough get a higher rollback than we do because they have fire?"

Mr. Harris noted there is a separate agreement in reference to the City of McDonough Fire and there is a mil associated for Fire that the majority of cities have in place which is 1.105. Mr. Harris also noted the County's mil rate did not go up, it was broken down to select services for residents to understand such as: police millage rate at 1.824, Fire millage rate at 1.105, recreation at 0685 and other county services in unincorporated areas at .313.

Councilman Thomas noted the city controls the operating budget for the city, including police, and asked Mr. Harris to confirm the millage is based on the budget, noting the city will determine the size and budget for the police department, and asked Mr. Harris to also speak about the senior homeowners and other exemptions.

Mr. Harris confirmed the budget would be established first, and the mils would be determined based on the budget; and noted a majority of homeowners have filed for homestead exemption, and exemptions are available for homeowners that reduce at age 62, 65, 68 and 70, where there is no school tax assessed; and noted the city can also implement the same exemptions for its citizens.

Councilwoman Barber asked Mr. Harris what happens if more residents come into the city, what would be expected as far as the millage rate is concerned; asking if there is a larger population of residents and businesses, they could share in the millage rate, reducing the amount payable by the homeowner.

Mr. Harris responded yes, noting the millage is tied to the Tax Digest and the value of the homes, and as the value increase, noting the higher the value of the property, the greater the Tax Digest; and noted the city would have the option to keep the rate the same, or reduce it as the millage rate is set and determined by the City.

Councilman Blount noted the conversation with the elected body should have taken place months ago prior to getting to this point and referenced the feasibility study of sustaining a police department at \$5.8 million dollars, noted the Financial Advisor has stated there will be \$1. mil on the \$25 million dollars, now you are over six almost seven million dollars, and referenced the increases and decreases on projects that's not even being calculated, as we are talking about millage, we have to talk about the budget, and asked how you then surplus the budget, noting the Tax Commissioner cited the City would receive an estimated \$3 million dollars, and the millage rate won't cover the excess; and referenced services that would be required and the city being in an SDS Agreement noting the city doesn't have a jail or detention services, stating with the rollback, additional services would need to be included in the city's budget, and will decrease the budget; and stated that when you increase in houses, you increase in services, unless businesses come in; and the conversation is being centered around taxes but you also need to talk about how the budget will be affected with the additional services; stated this is not apples to apples, but rather apples to oranges; and stated the elected body needs to determine the how to cover the additional services to the budget outside of the \$3 million dollars that will be received from the millage tax; stating there is not a plan in place to cover the additional \$8 million dollars that will be added to the budget.

Mayor Pro Tem Alexander stated this is what you go through when you have hypothetical situations and stated the real fact of the matter is no one is going to know what a potential tax is going to look like until the Police Chief comes in and puts pencil to paper and says what the department is going to look like, how many officers will be required, and the total package, noting the exact reason the Police Chief was hired so that he could come in and put the police department plan together; noting the feasibility study was put together by people who do numbers and such, and now what will happen is the police officials will get involved in partnership with the community, noting nothing will be planned until the Police Chief goes out and talks to the public and ask what type of police force you want to see, in combination with a citizens advisory board, that plan will be brought back to the Mayor & Council who agree upon the plan, and then move forward and approve a budget. Until then, everything is an unknown hypothetical; stating no one can say there will be a city tax until without allowing the Police Chief to present the plan; noted Hampton and Locust Grove operate a police department without a tax; noted the City of Stockbridge has a \$16 million dollar fund balance and will receive \$9 million dollars from the Biden plan, and Congress is debating an Infrastructure plan that would generate \$8-\$10 millions more in funds being distributed to the city, noted the City of Stockbridge has never been in a better financial situation than it is in right now; noted the city currently needs infrastructure and with this funding in place, it's covered by these excess funds coming in, and not affecting the city's budget; additionally, we are still in a pandemic, and there are pandemic

funds that we have in the coffer that also means we don't have to use funds from the city's operating budget; and noted the Tax Commissioner can confirm and attest that revenue is up in Henry County where all of the residents were exiting the county before for work, they are remaining in Henry County and spending those tax dollars right here which is how revenue has surged; noted SPLOST dollars are up, and if the TSPLOST passes, the City of Stockbridge will receive an estimated \$250 million more dollars for projects, taking the burden off the City's operating budget (restricted funds); noted there is no better time than now to do what we are doing as the city's financial structure is sound; and stated the city has invested in the Amphitheater to put in place mechanisms as has been done in Cobb County and Fulton County by building up around these facilities with more industry to take the property tax burden off of the homeowners who are carrying the weight for Henry County taxes and place it on the commercial businesses; noted that's why Cobb and Fulton have lower taxes because they have more industry, opposed to Henry County which has more residential, and that's the reality; noted every day, every member of this elected body goes out to improve economic development in the city and with 3,000 visitors to the downtown area on a regular basis, we did that with the Amphitheater, and will continue to do that with the Cultural Arts Center. Mr. Harris confirmed that collections rates for Henry County have been around 98-99% and confirmed the local jurisdictions along with those on the State level have seen an uptick in revenue and that has been the trend over the last couple of years.

Councilwoman Gantt referenced the pros and cons from the statements made and noted the referenced report included statements and information regarding equipment and such from members of public safety, including McDonough and other municipalities, and included member(s) from the Carl Vinson Institute with PHD's and were not just accountants; noted a benefit mentioned in their report was to work out something with the county and referenced the summary reports and would provide the information if requested; and noted Hampton and Locust Grove have utilities; and stated Mr. Knighton stated in an email that a tax would be inevitable; and referenced the bonding of \$25 million dollars, there was \$14 million dollars bonded for the Cultural Arts Center where \$4 million dollars has not been funded following the increase in size and amenities; noted you could limit this to police services, however, you can't hold one Council hostage to another and that cancels that; referenced a police start-up report that she read recently from a cop organization that states you should first annex in residents, and the additional residents and annexation jurisdictional line issues that may not benefit the city and may cause a delay; agrees these discussions should have been had before, and with the constituents, and been placed on the ballot, although she has also heard you don't place those on start-ups, but believes citizens don't want to be taxed and the startups were for new cities and believes this was done totally backwards and will continue to let the citizens know.

Councilman Blount noted per the Organizational Chart, the citizens come first, then the elected body; stated he learned of going a police department coming to the city, along with Councilwoman Gantt where there was an amendment to the Agenda to add \$3 million dollars with no discussion, or how strategical or methodical the city would move to start a police department; and as you can see, it is this Council moving forward; stated as you can see, no matter who we hire, the Financial Advisor, City Manager or Finance Director, that doesn't matter, those all hypotheticals, let's just move forward on the Council's agenda; stated that's not what we were elected for; stated the reason for the

spike in the economy was due to the year 2020 there was substantial spending due to the funding from the federal government, and is why there are 80,000 containers sitting in Savannah right now because the country was not ready for the spike because of the money that was put into the government and that don't last always and the this too is a hypothetical and why you need the feasibility study to tell us what to do, not three members of Council; and asked Mr. Harris to confirm the spike in the economy is not sustainable.

Mr. Harris stated that he is not an economist and could not comment on projections. Councilman Blount stated he is vested in the City and a resident, and hears citizens were not made aware of the police department and stated all the Council had to do was send out a mailer telling the citizens which direction the city was moving.

Councilman Thomas noted he has read the feasibility study which discusses how you could develop a police department but these documents are not the holy braille; stated the feasibility study notes the pros and cons and speaks to the many the advantages of the city starting a police department, however the feasibility study is nothing more than a tool and framework of how you start up or build something, noting the study does not tell you not to, but rather how to; and agreed with the Mayor Pro Tem on the facts and opportunities with regard to the federal dollars noting many of the budgetary items would be subsidized with the federal dollars that are coming in noting the rescue funds can be used up to 2024 and taking the weight off of the city's operating budget; noted that is why we have budgetary meetings, and referenced the city's recent budget workshop and noted there are opportunities to streamline the budget and cutting the waste, noting the Mayor & Council control the budget; stated there is no reason to wait as everyone here was elected to lead; stated he has spoken with a number of citizens who overwhelmingly say yes, we need public safety; noted the hiring of the Police Chief was the start and this Council will determine how fast or how slow we move, but the city is off to a tremendous start.

Mayor Pro Tem Alexander noted the city held a town hall in December 2020 and the subject was Police Services and was open to everyone noting the Mayor was there, Councilwoman Gantt was there and so was Councilman Blount; noted he also hosted a town hall in April 2021 and it was advertised that the city was looking to hire a police chief; noted at almost every meeting there has been discussion about the police department and the hiring of the police chief and the possibility of a tax; noted figures were presented at the September Budget Retreat; and stated Henry County Commissioners have asked repeatedly that Stockbridge get its own police department; noted at the swearing in of the Police Chief neither Councilman Blount nor Councilwoman Gantt were present, however Henry County Chair Harrell and Henry County Police Chief Amerman and Henry County Deputy Police Chief Ireland were there in support of Stockbridge starting its own police department, joining the cities of McDonough, Hampton and Locust Grove; noted the \$1 million dollars in fine and forfeiture revenue per year is currently going to the State for tickets written in the City of Stockbridge and those dollars would return to the City of Stockbridge, noting the City has lost \$5-6 million dollars over the last few years that didn't come to the city; and noted the City has met with Henry County and attempted to negotiate with Henry County over 10 years, and they are not interested, as they want the City of Stockbridge to have its own police department saying so too many times to count and supports the actions of this Council starting its own police

department where their officers will continue to cover the unincorporated areas of Henry County; asked residents to reach out to Chair Harrell and every other Commissioner, they 100% agree that Stockbridge needs its own police department and support the City, and is why Stockbridge is moving forward.

Police Chief Frank Trammer stated he understands the concerns and notes valid points made on both ends; looks forward to working together with everybody to outline a plan; noted there are still some conversations, discussions and decisions to be made and certainly Council and members of the community need to be included in those discussions; noted as it relates to budget, that will be contingent upon the scope of services that citizens want and desire from their police department; noted a lot remains estimates and hypotheticals and wants the opportunity to include everyone to say more and certainly wants the community's input.

Mayor Ford stated he supports the hiring of the Police Chief and looks forward to engaging the citizens with townhall and discussions and involving the citizens and put a plan forward.

OLD BUSINESS

7. Council Consideration to approve Request for Proposal (RFP) Number 2019-00032P- Facility Security Equipment, Systems, and Services with related equipment and supplies. The Procurement Division is requesting approval to increase the contract amount for Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) in the amount of \$496,332.06 for installation cost plus \$7,995.88 for service cost and monitoring cost for a total amount of \$504,327.94.

Presented by Presented by Lindell Miller - Procurement Manager and Decius Aaron - Public Works Director

Mr. Aaron noted staff is seeking approval to move forward with upgrading and installing security systems to the city buildings and consolidating into one platform, noting the project would be financed over a five (5) year period and will be budgeted for monthly and annual payments.

Mayor Pro Tem Alexander asked how much interest would be paid if the project was financed.

Mr. Aaron noted it would roughly cost \$100,000 to finance over a 5-year period.

Mayor Pro Tem Alexander noted the City has a \$16 million dollar fund balance and questioned why the project would be financed; and recommended tabling the item and come back with a better funding option.

Councilwoman Gantt asked Mr. Aaron if he knew why the former City Manager Randy Knighton wanted to finance.

Mr. Wiggins, noted as the Amphitheater was being built, staff looked at what was needed for security and included all the city buildings; and if paid all at once, staff needed to know from which account to pull the funds.

Councilwoman Gantt expressed her concerns with overspending.

Mayor Pro Tem Alexander motioned to revisit the item at a later date with more documentation: Second by Councilwoman Barber. The motion passed 5-0.

PUBLIC HEARING

8. 1. Rezoning Case #RZ-2021-01 Council Consideration to approve proposed Davidson Parkway Commerce Center - - Rezoning Request by East Group Properties, L.P., the Applicant to rezone certain property from 'C-3' (Heavy Commercial) to 'M-1' (Light Manufacturing) to allow for the development of business distribution center within five new buildings. The property is located in Land Lot 57 of the 12th District within the Stockbridge city limits. It contains three (3) parcels with 79.17 +/- acres as follows:

Parcel #030-01009000 -- Contains 73.88 acres. Located to the rear of the southwest corner of Davidson Parkway and Walter Way.

Parcel #030-01009006 -- Contains 1.66 acres. Located on the south side of Davidson Parkway, one lot west of Walter Way.

Parcel #030-01009005 -- Contains 3.63 acres. Located on the west side of Walter Way, two lots south of Davidson Parkway.

2. Comprehensive Plan Amendment Case #CP-2021-01--The City of Stockbridge Planning Commission and the City of Stockbridge Mayor and City Council will hear a Comprehensive Plan Amendment Request by East Group Properties, L.P., the Applicant, to change the future land use designation of certain property from 'Low-Density Vertical Mixed-Use' to 'Light Industrial' to allow for the development of a business distribution center within five new buildings. The property is located in Land Lot 57 of District 12 within the Stockbridge City Limits. It contains three parcels with 79.17 +/- total acres, as follows:

Parcel #030-01009000 -- Contains 73.88 acres. Located to the rear of the southwest corner of Davidson Parkway and Walter Way.

Parcel #030-01009006 -- Contains 1.66 acres. Located on the south side of Davidson Parkway, one lot west of Walter Way.

Parcel #030-01009005 -- Contains 3.63 acres. Located on the west side of Walter Way, two lots south of Davidson Parkway.

Presented by Brecca Johnson, Community Development Director

Item Deferred to be heard on November 8, 2021.

9. First Reading - Council Consideration to approve Unified Development Code (UDC)— The City of Stockbridge Planning Commission and the City of Stockbridge Mayor and City Council reviewed the Community Development Department's proposed new Unified Development Code (UDC), which includes the City's Zoning Code. The new UDC would comprise both an update and a rewriting of the existing UDC for the purposes of 1) making needed corrections and clarifications; 2) revising the allowable zoning districts in the city; and 3) making the document more user-friendly.

Presented by Brecca Johnson, Community Development Director Ms. Johnson noted this is the 1st Public Hearing and Reading to collect comments from Council and the public and will come back at the 10/26/2021 meeting for approval; noted the process started 11 months ago and staff has obtained input from the public, staff, and Council; the Planning Committee has approved to move forward as of 9/23/2021 and recommends approval and noted the UDC is currently under legal review.

Ms. Kc Krzic of the Collaborative Firm noted the goal is to improve the organization, update the zoning and overlay districts, integrate architectural and site design requirements and define and streamline the review process; noted there were 19 zoning districts that has been condensed to 13 new zoning districts and some districts will be combined, some districts will be expanded, and some districts will be created; proposed to combine and expand some districts such as: merging RA and R1 to RR (Rural Residential), R2 and R3 to SR (Suburban Residential), RM, RM1, RM2 and RM1 to MFR (Multiple Family Residential) and expanding RD to CCR (City Center Residential); noted a new Downtown District was created and each zoning district has a new layout that will include the districts intent, permitted uses and district standards; noted the Mixed-Use districts were combined to create a new Planned Development District (PD) and a new zoning map was created; and noted the old Overlay District was condensed into three (3) districts: High Rise District, Highway 138, and the Highway Corridor.

Mayor Pro Tem Alexander noted there are delapidated homes and business parking lots with liter and inquired how could the city improve the quality of life for citizens.

Ms. Johnson noted Code Enforcement will develop a process to manage properties and once the UDC and Zoning Map process is completed, staff will look at creating a fee schedule for Code Enforcement, work with Economic Development an bring properties up to code.

PUBLIC HEARING – No Speakers
No Action – 2nd Reading 10/26/2021

10. First Reading - Council Consideration to approve City of Stockbridge - Adoption of the Official Zoning Map — The City of Stockbridge Planning Commission and the City of Stockbridge Mayor and City Council reviewed the proposed Official Zoning Map to be amended in conjunction with the Unified Development Code (UDC), which includes the City's Zoning Ordinance. This item will run concurrently with the UDC. Presented by Brecca Johnson, Community Development Director Ms. Johnson noted the Zoning Map needs to be updated to coincide with the updated UDC which will reflect the nineteen districts being condensed into thirteen districts and the conversion of existing zoning districts.

PUBLIC HEARING – No Speakers
No Action – 2nd Reading 10/26/2021

NEW BUSINESS

11. Council Consideration to approve ratification of emergency Information Technology equipment purchase for the Amphitheater complex in the amount of \$61,293.20 from SHI. Presented by John Wiggins, Treasurer Mr. Wiggins noted the IT Department is requesting ratification of an emergency purchase for the Amphitheater complex for network infrastructure in the amount of \$61,293.20 from SHI for critical equipment needed such as audio, tv, security, and internet infrastructure.

Councilman Blount motioned to approve the ratification of emergency Information Technology equipment purchase for the Amphitheater complex in the amount of \$61,293.20 from SHI: Second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to approve Site Engineering to perform stormwater improvements along 101, 103 and 105 Turning Point in the amount of \$75,540.00. Funding Source: American Rescue Plan Act Presented by Decius Aaron, Public Works Director Mr. Aaron noted this is a project that will resolve stormwater issues at the rear of the properties along 101, 103 and 105 Turning Point in the amount of \$75,540.00 by using the On-Call water and sewer contractors and using the (ARPA) American Rescue Plan Act Funds.

Councilwoman Barber motioned to approve Site Engineering to perform stormwater improvements along 101, 103 and 105 Turning Point in the amount of \$75,540.00: Second by Councilwoman Gantt. The motion passed 5-0.

13. Council Consideration to approve Site Engineering to perform stormwater improvements along 904 Needletop Court and 817 Rock Lane in the amount of \$26,514.00. Funding Source: American Rescue Plan Act Presented by Decius Aaron, Public Works Director
Mr. Aaron noted this is a project that will resolve stormwater issues at 904 Needletop Court and 817 Rock Lane in the amount of \$75,540.00 by using the On-Call water and sewer contractors and using the (ARPA) American Rescue Plan Act Funds.

Councilman Blount motioned to approve Site Engineering to perform stormwater improvements along 904 Needletop Court and 817 Rock Lane in the amount of \$26,514.00: Second by Councilwoman Gantt. The motion passed 5-0.

14. Council Consideration to approve C & C Fence to install 354 linear feet of fencing at the Public Works Administration Building in the amount of \$32,170.00. Funding Source: Department General Fund Budgets Presented by Decius Aaron, Public Works Director
Mr. Aaron noted staff is requesting approval to install additional fencing at the Public Works Administration Building in the amount of \$32,170.00 to help deter break-ins and burglaries the shop has been experiencing by using C&C Fencing to install 354 linear feet of fencing.

Mayor Ford inquired if there were police reports and if anyone has been apprehended.

Mr. Aaron noted there are police reports, and no one has been apprehended yet.

Councilwoman Gantt motioned to approve C & C Fence to install 354 linear feet of fencing at the Public Works Administration Building in the amount of \$32,170.00: Second by Councilman Blount. The motion passed 5-0.

15. Council Consideration to approve extension of Request for Proposal (RFP) Number 18RFP103018-DRR, MSI Benefits Group, Inc. The Human Resources Dept. is requesting approval to extend RFP 18RFP103018-DRR, Broker Services for Health Insurance for MSI Benefits Group, Inc, approved by Council, 1/31/2019 (R19-1027). The contract terms include one (1) year with two (2), one (1) year renewable options. Presented by Lindell Miller, Purchasing Manager and Renee Wheeler, HR Manager
Ms. Miller noted the Human Resources Department is requesting to approval to extend the contract awarded pursuant to the Request for Proposal (RFP) Number 18RFP103018-DRR, MSI Benefits Group, Inc. The Human Resources Dept. is requesting approval to extend RFP 18RFP103018-DRR, Broker Services for Health Insurance for MSI Benefits Group, Inc, approved by Council, 1/31/2019 (R19-1027); noted the contract terms include one (1) year with two (2), one (1) year renewable options and currently there are no renewals remaining with HR requesting a contract

extension through December 31, 2023; noted Contract No. 18RFP103018-DRR, Broker Services for Health Insurance for MSI Benefits Group, Inc, provides the City with a consultant that offers a review of the City's health benefits and assess opportunities for improvements in cost savings and services; guidance regarding the most advantageous information concerning insurance markets from the standpoint of cost, service and Coverage; assistance and recommendations in the selection and implementation of new programs and/or changes to existing programs; the administration of COBRA benefits for the City; and assistance with Healthcare Reform laws and Section 125, ERISA, EEO, FMLA; noted the RFP was solicited in 2018 with the City Manager bringing before Council for approval on January 28, 2019; and noted the City Attorney has reviewed and approved the Council Meeting Staff Recommendation Form.

Councilwoman Barber asked Ms. Wheeler for the year the contract was originally signed and if staff has looked at the market to see what is out there.

Ms. Wheeler noted the contract was signed in 2018 and the current broker looks at the market and returns to the city with a proposal.

Councilwoman Barber asked Ms. Wheeler if the city reached out to Georgia Municipal Association (GMA) for benefits information.

Ms. Wheeler noted she had not and recommends using MSI Benefits Group, Inc.; and stated if there is no vote for approval tonight, there will not be any insurance for staff starting in January 2022.

Councilwoman Barber expressed her concern of feeling pressured to vote on this item and would have preferred there had been a cost comparison with GMA and other brokers.

Ms. Wheeler noted it was too late in the process to get cost seeing GMA is on a different calendar year than the city.

Councilman Thomas also expressed his concerns on not having enough information to make a decision.

Ms. Wheeler noted the broker provides a service to administer their benefits and has the ability to work with various vendors such as Blue Cross, Cigna, Humana and Aetna; and noted their services are based off staff population and the number of claims.

Councilman Blount motioned to approve the MSI contract through 2023: Second by Councilwoman Gantt. The motion failed 2-2-1. (Councilman Thomas and Mayor Pro Tem Alexander opposed, Councilwoman Barber abstained).

Councilwoman Gantt motioned to approve MSI Broker contract for one year through December 31, 2022, as Professional Services: Second by Councilman Blount. The motion passed 4-0-1 (Councilwoman Barber Abstained noting she has nothing against MSI, but the Council did not receive any other quotes for Broker Services from any other vendor and feels forced to approve to extend and renew contracts with nothing to compare against; and noted the City Council previously approved the Health Insurance Benefits with Cigna, and there will be benefits in January 2022, and this item is a separate item for Broker Services).

COMMENTS FROM THE MAYOR

Mayor Ford noted we are still in a pandemic with free COVID testing taking place at Red Hawk Field at 143 Henry Parkway in McDonough Tue through Thursday from 9am to 3pm and also at the Henry County Health Department as well; noted free vaccinations are available at several locations throughout the county, and noted CORE is working with organizations and churches as well, and to contact the health department at 888-847-4262 where you will need to provide information regarding demographics, health, age, COVID Testing/Vaccination information; noted the FDA has approved the Pfizer booster for those with underlying health issues with the Moderna booster coming shortly; and encouraged everyone to wear their mask, social distance, and get vaccinated; noted Early/Advanced Voting begins tomorrow and encouraged everyone to vote yes on the TSPLOST Referendum; note locations on Election Day in the City of Stockbridge will include the Merle Manders Conference Center, Red Oak United Methodist Church, and Stockbridge First United Methodist Church noting if these are your regular county voting locations you will be able to vote in the city election and for the county TSPLOST Referendum from 7am - 7pm and to visit the city's website www.cityofstockbridge.com for voting locations and times; noted if TSPLOST passes, there would be a projected \$30.5 million dollars over a 5-year period to come to the city to improve transportation and road improvements, road widening and extension joint projects with the county, (specifically Rock Quarry Rd.), and resurfacing, curb & gutter projects, sidewalks and pedestrian walkways, especially in the city's underserved communities, and trail extension projects throughout the city; noted the former City Manager Randy Knighton has moved on in his career to the City of Roswell and the city is actively seeking a replacement for the City Manager position and hopes to have the position filled within the next couple of months.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. - Via Zoom - (Oct 8)
- City Council Meeting at 6:00 p.m. Via Zoom 2nd Monday of each month (Oct 11)
- Youth Council Meeting, 5:30 p.m. Via Zoom - 2nd Wednesday of each month (Oct 13)

- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month (Oct 19)
- Youth Council & Advisory Meeting, 6:30 p.m. Via Zoom - 3rd Tuesday of each month (Oct 19)
- City Council Work Session at 6:00 p.m. Via Zoom – Last Tuesday of each (Oct 25)
- Planning Commission Meeting, at 6:30 p.m. Via Zoom – 4th Thursday of each month (Oct 28)

CITY EVENT/INITIATIVES

Please join Councilwoman Barber at the Merle Manders Conference Center for FREE Zumba (Fitness in the Park) Saturdays at 8 a.m. at Clark Park Pavilions A, B & C.

Here is your opportunity to *Meet the Mayor*, and voice your questions and/or concerns Monday, October 25, 2021, from 10 a.m. to noon. Call City Hall to schedule an appointment. 770-389-7900.

Stockbridge Amphitheater Concert featuring Award Winning Artists Freddie Jackson and Chaka Khan, Saturday, October 23rd at 8:00 p.m.

ADJOURN

Mayor Pro Tem Alexander motioned to adjourn the meeting: Second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



**WORK SESSION MEETING
AGENDA**

TUESDAY, OCTOBER 26, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

Call to Order made by Mayor Ford.

Invocation by Mayor Pro Tem Alexander.

Pledge of Allegiance recited in unison by all in attendance.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Mayor Pro Tem Alexander motioned to amend the Agenda to remove Item #5 & #6 to be heard in January 2022: Second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Alexander motioned to amend the Agenda to remove Item #11: Second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Alexander motioned to amend the agenda to add Moratorium Extension Item: Second by Councilman Blount. The motion passed 5-0.

Councilman Blount motioned to amend the Agenda to add Noise Mitigation Discussion: Failed for lack of a second - Mayor Ford noted the item is scheduled to be presented at the November 8, 2021, meeting; confirmed by Legal Counsel.

Mayor Pro Tem Alexander motioned to adopt the Agenda: Second by Councilwoman Gantt. The motion passed 5-0.

Mayor Pro Tem Alexander motioned to review the following Minutes to be adopted November 8, 2021: 1. 9/13/2021 2. 9/28/2021: Second by Councilman Blount. The motion passed 5-0.

PUBLIC COMMENTS

All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: <https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.

Sunny Randazzo requested Council meetings be held in person, perhaps at the Amphitheater; noted the cost of the Amphitheater of \$24 million dollars and the traffic and noise surrounding the concerts; and requested an update on the noise mitigation.

PRESENTATION

3. Police Services Presentation

Presented by Chief Frank Trammer

Chief Trammer gave a Police Services/Proposed Budget presentation noting he understands what is needed to staff the department to effectively serve the community; noted the presentation would include baseline estimates, noting personnel is the largest expense of the budget; referenced the known issues that relate to the geography of the city limits and is happy to report that Henry County has a new CAD system that can detect whether or not a location is in the city limits or the county; referenced the Carl Vinson study which referenced staffing needs from 45 – 84, and recommended 57 officers; noted his use of the workload based on staffing methodology, or how much time it will take an officer(s) to address calls to determine staffing number and to understand the true demand for service, taking into account the Shift Relieve Factor, (2 officers per shift) noting off days, and training days where officers would not be on the shift; noted the presentation includes Henry County stats July 2020 – July 2021 which showed 22,862 calls for service for the city during that timeframe; cited an excerpt from the 2020 Carl Vinson Study that stated based on numerous studies of police calls for service, the IACP methodology allows researchers to estimate police patrol workloads based on an average time of 45 minutes (or .75 hours) per call; noted the importance of establishing performance objectives, or how much discretionary time was being dedicated to community policing where officers are spending time in the community attending HOA meetings, community engagement and noted if this number falls below 40%, that means the department is responding and not engaging, and more reactionary and recommends the department have 40 – 50% of uncommitted time to participate in community engagement, not inclusive of support staff; used the following Workload Based Calculation to determine recommended staffing needs for the department:

$17,147 / .50 = 34,294$ total yearly officer hours

$24,294 / 2196$ (officer available hours - 42hrs per week x 52 weeks = 15.62 (16 officers)

16×184 (relief factor) = 29.44 (30 officers)

307 (1:7 officer to supervisor ratio) = $4.28 \times 1.84 = 7.88$ (8 supervisors)

Total Patrol Personnel = 38

$38 \div 40\%$ (60/40 ratio of patrol vs. Support personnel) = 53.2 (54 officers)

Chief Trammer recommends 54 sworn officers for a quality level of service; referenced a Crime Comparison report to help to determine the staffing needs noting the cities of McDonough, Carrollton, Duluth, LaGrange, Canton, Lawrenceville, Statesboro, Woodstock, Douglasville, Kennesaw, East Point, and Peachtree City; Chief Trammer presented an Optimal Staffing Organizational Chart; presented the proposed budgeting to include Regular Employee Salaries, Part-Time Employee Salaries, Overtime, Employer Provided Benefits, Operating Costs with the Low Range of \$5,504,957, Mid-Range \$5,694,831 and High Range \$5,857,546, noting the Mid-Range is more likely and recommends Scenario 3 for the city as being the most realistic; presented a salary comparison to include Henry County Police, Marta Police Department, Fayetteville Police Department, Rockdale County Sheriff's Office, DeKalb County Police Department, Fayette County Sheriff's Office, Forest Park Police Department, Gwinnett County Police Department, McDonough Police Department, Peachtree City Police Department, Clayton County Police Department, Decatur Police Department, Dunwoody Police Department, Georgia Tech Police Department, Cobb County Police Department, Atlanta Police Department, Brookhaven Police Department, South Fulton Police Department and determined the salaries for Stockbridge to be: Minimum \$43,159 Midpoint \$53,620 75% Percentile \$58,851 and Maximum \$64,081, noting the department needs to be competitive and in line with the current pay structure for the city using pay grade 111 and will use a tiered system noting training, certifications and education; noted the total annual cost would include inflation based on the 3% CVIOG Study, and using the ICMA Model Scenario 3; noted the estimated start-up costs would be \$1,834,100.00 after building renovations, personnel, fleet of 58 vehicles (includes spare vehicles in case of damage/wrecks); technology, uniforms & equipment, weapons & ammunition, supplies and misc. purchases and the reimbursement from ARPA (American Rescue Plan Act), noting a hiring incentive may not be needed having received over 100 inquiries for positions already; noted the Revenues vs. Costs for City Provision of Police Services with the Property Tax Rollback, HCPD Services, and estimated Court Revenues; noted if a tax were to be implemented, based on the Henry County Tax Commissioner's example of a home valued at \$225,000, a 3mil local property tax would equate to \$105 annually per home owner or \$8.75 per month, and this rate does not include homestead, veteran, or age exemptions which would reduce the rate to an even lower amount; referenced other funding sources in addition to ARPA which included Grants, Probation Fees, Fines & Forfeitures, Licenses & Permits, Services/Reports, and can be used for training and equipment, and offset other expenses; noted the city is slated to receive \$14 of ARPA funding, noting \$5.6 million has already been received by the city; referenced Grant Opportunities for AED's Body Cameras, CAD System, Citation Management, Crash & Crime Reconstruction, Crime Analysis & Investigative Software, Drug & Alcohol Testing, Evidence Management, Car Video, License Plate Readers, Radio & Radio Systems, RMS, Computers, Training & Training Simulation and K-9 Program, just need to apply; noted President Biden's American Rescue Plan Act can assist communities such

as Stockbridge work to reduce crime, noting Stockbridge encompasses 4.19% of the overall landmass of the county, but during 2020/2021 had 38% of the overall robberies, 30% of the overall homicides and 20% of the overall aggravated assaults in the County, and ARPA funds can be used for Law Enforcement services to counter this trend noting you must show how you are spending monies, and show where violent crime is up in your community, stating based on the numbers, Stockbridge would certainly qualify; stated the projections show that with the additional funding sources, the city would not need to implement a millage tax until 2024, noting the ARPA funds could be used through December 31, 2024; and also noted he had spoken the Henry County Sheriff's Office and Henry County Police Chief and noted Intergovernmental Agreements would be in place for GBI, State Patrol Services for Officer Involved Critical Event Investigations, Explosive Ordinance Disposal, Traffic Accident Reconstruction - Fatality/Serious Injury at no cost via Mutual Aid Agreement, SWAT/Crisis Negotiation, Mobile Field Force, K-9 Services at no cost via Mutual Aid Agreement, Henry County Sheriff's Office-Housing/Transportation of Inmates at no cost noting costs are covered via Court fees, and the City has provided a prisoner transport vehicle to the Henry County Sheriff's Office; Henry County 911 Dispatch services at no cost, noting costs are covered via E-911 surcharge, and that a Memorandum of Understanding would be signed and placed on file; noted the recommendation for a July 1, 2022 start date, with key members coming on board in December 2021, and hiring of officers by June 2022 to be fully acclimated to begin in July; Henry County police have noted they can vacate the facility by January 1, 2022 so that renovations can begin; noted the advantages of a July 2022 implementation would be local services implemented immediately, a millage tax rollback of \$1,968,076, and retaining \$500,000 of supplemental services funding, beginning collection of ½ years fees from court fines, and not requiring application of local tax -1/2 year; noted a community town hall forum will take place Saturday, November 6, 2021 at 10:00 a.m. at the Merle Manders Conference Center, followed by a virtual town hall Tuesday, November 16, 2021 at 7:00 p.m. as part of the community outreach on what your Citizens Police Department should look like.

Mayor Ford thanked Chief Trammer for his very thorough presentation of funding, costs, and timeline; noted he was happy to hear of the interest of those who have inquired about joining the department and wants to see a diverse department.

Mayor Pro Tem Alexander thanked Chief Trammer for the presentation, and reiterated the Chief's statement "It is the citizens police department"; noted the first town hall on November 6th, and noted what stood out in the presentation was the increase in crime in the area is not just a rumor, and the time for the City of Stockbridge to act is now; stated no city tax in 2022, and if necessary in 2023 his vote would be to use the Fund Balance, and noted going forward after that, the Henry County Tax Commissioner estimates the millage would be around \$105/annually or \$8.75/month, not including any exemptions a homeowner would be eligible for which would

reduce the tax even more; noted support of using ARPA funds to keep the community safe.

Chief Trammer noted the city bonded \$3 million dollars for the start-up of the police department, using \$4.5 of ARPA funds (could be lower); noted he spoke with the City's Financial Advisor, Ed Wall, who stated there were variables that were not taken into consideration when he wrote his initial report, and has since revised his report noting expenses such as salaries and equipment costs that could offset.

Councilwoman Gantt asked Chief Trammer if there is a possibility there will not be a city tax in 2022.

Chief Trammer responded that ARPA funds can be used for salaries, capital, and operating costs, keeping in mind, only ½ year of operations at an estimated \$3.325,000 or seven months considering officers would need to be in by June to get staff up and running and the rollback July 1 of \$1,968,000 from the county, and using either ARPA or Fund Balance for the first year, can all be done without a city tax in 2022.

Councilwoman Gantt asked if Mr. Wall was available to speak to the report and the numbers.

Mayor Ford noted Mr. Wall would not be available for this meeting and would make sure he was available at the November 8, 2021 meeting.

Councilwoman referred to the information that had been previously provided by former City Manager Randy Knighton and Financial Advisor Ed Wall indicating a 3.325 and constant decrease in Fund Balance each year; and referenced the estimated operating costs of \$6.9 million dollars.

Chief Trammer noted the \$6.9 million dollars was the scenario with seventy-one employees and he was not recommending that one, but rather, Scenario 3 which calls for 49 employees and on the low end would be \$5.4 million and the suggested middle costs of \$5.7 million dollars.

Councilwoman Gantt noted that was more in line with the Feasibility Study of \$5.8 million dollars, noting she wants see Ed Wall's revised report and new projections, as it had previously been stated there would be a 3% annual increase and reduction in Fund Balance, despite the rollback from the county.

Chief Trammer noted he had spoken with Ed Wall, the city's Financial Advisor who noted there were unknown variables when he made those projections and would be happy to show the revised report.

Councilman Blount stated there was no need to show the report if Mr. Wall was not going to be present to speak to the numbers.

Councilwoman Gantt agreed and stated she would wait to review the revised report with Mr. Wall present at the November 8, 2021, meeting.

PUBLIC HEARING

4. Council Consideration to approve 2021-2026 Short-Term Work Program/Capital Improvement Element (STWP/CIE) Annual Update. At the August 31, 2021, City Council meeting, the Mayor & Council approved to transmit the STWP/CIE document to the Georgia Department of Community Affairs & the Atlanta Regional Commission for review. Presented by Brecca Johnson, Community Development Director Ms. Johnson noted the Short-Term Work Program/Capital Improvement Element (STWP/CIE) is an annual update which helps the city maintain a qualified local government status and must meet the minimum requirements via the State; noted the document was reviewed and transmitted to the Atlanta Regional Commission (ARC) and the Department of Community Affairs (DCA) in August 2021 with no issues and once approved, a Resolution with the Mayors signature will be submitted to the State.

Mayor Pro Tem Alexander inquired on the list of projects and requested Ms. Johnson to go in depth a little more.

Ms. Johnson noted the STWP/CIP is a plan for funding and was once a 5-year plan which is embedded in the Comprehensive Plan which is an overall 25–30-year plan for development; and noted several projects on the list such as the Amphitheater and the Cultural Arts Center and noted the State requires the city to have certain projects for the betterment of the city.

Councilman Thomas noted the STWP/CIP is a systematic tool with the main goal and objective in providing service delivery to citizens.

Public Hearing Opened - No Speakers in Favor - No Speakers Opposed
Public Hearing Closed

Mayor Pro Tem Alexander motioned to approve the Council Consideration to approve 2021-2026 Short-Term Work Program/Capital Improvement Element (STWP/CIE) Annual Update: Second by Councilman Thomas. The motion passed 5-0.

5. Second Reading - Council Consideration to approve The City of Stockbridge Zoning Code (UDC) Unified Development Code. The new UDC would comprise both an update and a rewriting of the existing Zoning and Development ordinances for the purposes of 1) making needed corrections and clarifications; 2) revising the available zoning districts in the city; and 3) making the document more user-friendly. Presented by Brecca Johnson, Community Development Director
Tabled to be heard January 2022

6. Second Reading - Council Consideration to approve the City of Stockbridge

Official Zoning Map to be amended in conjunction with the Unified Development Code (UDC), which includes the City's Zoning Ordinance. This item will run concurrently with the UDC.
Presented by Brecca Johnson, Community Development Director
Tabled to be heard January 2022

NEW BUSINESS

7. Council consideration to approve Adopt-a-Road Program to be managed by the Public Works Department.

Presented by Decius Aaron, Public Works Director

Mr. Aaron noted in May of 2021, the Youth Council approached the former City Manager about adopting a road to maintain and beautify within the city limits; however, there is no program in place; noted there must be a program in place and a process that would formalize the Adopt-A-Road program and would require certain documents and activities throughout the year to be considered to receive an Adopt-A-Road sign also noted volunteers would need to sign an agreement and specify the intended road, sign a waiver of liability and release to relinquish the city of an accidents, a schedule of clean ups with 4 cleanup/year and a post clean up informing what was cleaned.

Councilwoman Gantt motioned to approve the Adopt-a-Road Program to be managed by the Public Works Department: Second by Councilwoman Barber. The motion passed 5-0.

8. Council consideration to approve the Street Acceptance Policy to be managed by Public Works and Community Development Departments. Presented by Decius Aaron, Public Works Director & Brecca Johnson, Community Development Director.

Mr. Aaron noted there have been discussions with the Community Development Director and the City's Engineer with how the city goes about accepting roads into the road system after they have been developed and built within subdivisions; noted this would outline the process by which roads are built, maintained, and accepted and would ensure the city only accepts roads built to a certain standard and maintained with maintenance bonds.

Mayor Pro Tem Alexander inquired who would be responsible for checking the roads once completed.

Mr. Aaron noted the city has three (3) engineers that can inspect before the roads are accepted.

Ms. Johnson included the building inspector and civil engineer goes out to inspect at each stage and before any bonds are signed, the engineers go to see if the roads meet ADA requirements, minimum standards per the city's code and the state code.

Councilman Blount inquired on impact fees with subdivisions and the

liability associated once project is completed.

Ms. Johnson noted the developers are required to put a performance bond in place before any project starts with a 3-year performance bond that is required.

Councilwoman Gantt motioned to approve the Street Acceptance Policy to be managed by Public Works and Community Development Departments: Second by Councilman Blount. The motion passed 5-0.

9. Council consideration to approve Task Order No. 24 with TSW, Inc. - Multi-phased design renovations of the Merle Manders Conference Center in the amount of \$239,230.00. The funding source is from Fund Balance. Presented by Decius Aaron, Public Works Director
Econuel Ingram, Interim Events Director noted the Merle Manders Conference Center was built in 2002 and has a need to be modernized to compete with neighboring event centers; noted there has been discussion with TSW about a phased in way to modernize the Merle Manders Conference Center by improving the carpet, flooring, sound proofing, upgrading the sound systems and upgrading light fixture.

Councilman Thomas inquired if the projected cost would include demolition and renovations.

Mr. Ingram noted it would be just for renovations from the existing structure.

Councilwoman Gantt inquired if funding would come from fund balance and if it was to obtain estimates.

Mr. Wiggins noted it would come from fund balance seeing it was not budgeted.

Mr. Ingram noted the bidding process has not started yet.

Councilwoman Gantt noted she is ok with receiving quotes and adding to the FY2022 budget and spending what is already in the budget.

Mr. Aaron noted the project would be broken down into three (3) phases.

Mr. Wiggins noted the Merle Manders Conference Center currently has \$55,000 in the currently budget.

Mr. Aaron noted Phase I renovations of the ballroom and entrance would cost \$27,650.00.

Mayor Pro Tem Alexander noted there will be change orders throughout the process and it does not seem feasible to do a total remodel of the

Conference Center when a Cultural Arts Center will be built with a state-of-

the-art ballroom and suggested repairing the Merle Manders Conference Center to keep it in operational condition for the next 18 months until the Cultural Arts Center is complete.

Councilman Blount noted it is premature to start and come up with numbers without having a bidding cost for the project.

Mr. Aaron noted this would provide a set of standards, design the bid, and then bid out to see what would be needed to renovate the Merle Manders Conference Center.

Councilman Blount inquired what the immediate needs are.

Mr. Ingram responded the roof, floors, paint, and soundproofing.

Mayor Pro Tem Alexander motioned to Table: Second by Councilwoman Barber. The motion passed 5-0.

10. Council consideration to approve staff to apply for Governor's Grant for ARPA funds for water and sewer projects.

Presented by Decius Aaron, Public Works Director

Mr. Aaron noted Governor Kemp has additional ARPA funds that can be used for water and sewer improvements with using current ARPA matching funds; noted the city has roughly \$5 million worth of projects with \$2.5 million of ARPA funds being used and will obtain an additional \$2.5 million from the Governors ARPA fund; and noted staff will need a letter of support from Mayor, Council, the City and State Representative with a submittal date by October 31st.

Mayor Ford noted he would sign the support letter and inquired on how many state reps needs to sign the letter.

Mr. Aaron noted only one state representative is required.

Councilwoman Barber asked if the city would put up funding first and be reimbursed by ARPA later and how Council would get the list of projects.

Mr. Aaron noted there may be a possibility the city could get up to 50% and if the city puts up \$2.5 million, the city will go for a \$2.5 million grant fund from the Governors ARPA fund, and the list has been submitted to finance for Carter and Sloop to review.

Councilman Blount motioned to approve to apply for Governor's Grant for ARPA funds for water and sewer project: Second by Councilwoman Gantt. The motion passed 5-0.

Councilman Blount asked the City Attorney to confirm the use of ARPA

funds for law enforcement salaries and equipment; and stated the numbers presented by Chief Trammer do not include benefits which is 6/8 of the city's budget.

Chief Trammer confirmed the numbers presented included salaries, benefits, and operations, noting the entry level salary is \$43,000 with 25% additional cost for benefits, or roughly \$10,000, and includes overtime and operating costs.

Councilman Blount asked if the officers are being hired at \$32,000.

Chief Trammer noted the entry level salary is \$43,000 plus 25% for a total salaries and benefits cost of \$53,750.00.

Councilman Blount asked why the city is rushing with the presentation.

Mayor Pro Tem Alexander asked for a point of order noting the stating the questioning was argumentative.

Councilwoman Gantt asked Chief Trammer to show Scenario 2 on the screen.

Mayor Pro Tem Alexander called for a point of order noting Councilwoman Gantt had not been recognized by Mayor Ford to speak.

Councilman Blount stated to Chief Trammer that he was not trying to put him on trial, but just wanted to understand the numbers and what was being presented and not have the presentation be political.

Chief Trammer reiterated that all the expenses have been accounted for.

Councilman Blount asked Chief Trammer if he had met with HR.

Chief Trammer confirmed that he had met with HR.

Councilwoman Barber noted that she admittedly had questioned the sustainability of the police department, and that following the presentation, she is comfortable with the city fully funding a police department, especially with other funding sources and noting the operating costs for the next couple of years can be used through December 31, 2024.

Chief Trammer noted that the city will show a nexus of the issues that are being addressed by the city.

Councilwoman Barber noted that she participated on the GMA/ARPA funding call where it was noted that ARPA funding could be used.

Chief Trammer noted Grant Funding could be used for equipment, noted

hundreds of grants are available, and additional funding for community policing is available that was not addressed in the CVIOG Study.

Councilwoman Barber asked if the city has an assigned Grants person.

Chief Trammer noted he met with the Treasurer, John Wiggins who advised him that the city has a Grant Writer position that has been approved, but not staffed, and recommended the city hire a Grant Writer and a separate Grant Writer for the Police Department.

Councilwoman Barber expressed her excitement for the upcoming listening session with Chief Trammer noting it is important for citizens to be made aware of the additional funding sources.

Councilman Thomas that his support of the police department is not political noting the goal is that we have public safety for citizens and businesses; stated to Chief Trammer that he was glad he had the opportunity to meet with him and review the plan, noting the opportunity was presented to all members of the Council and some chose not to participate and meet with the Chief; noted the plan was very thorough and well laid out; noted the Chief met with HR and Mr. Wall, and the Henry County Tax Commissioner, has read the ARPA documents and the Feasibility Study, and noted Chief Trammer has done his homework and due diligence noting it is clear why the former City Manager Randy Knighton brought Chief Trammer forward as his candidate for Police Chief and confirmed by the Council; noted it was never said there would not be a tax, however, what has been laid out indicates a tax would be later down the road; asked that everyone move forward with protecting the citizens and business owners and not fight against moving forward with the police department.

11. Council Consideration to fill a vacancy to appoint a member to the Planning Commission

Presented by Brecca Johnson, Community Development Director
Removed from the Agenda

12. Council Consideration to extend Moratoriums pertaining to Resolutions R21-1259 relating to building residential rental properties and R21-1286 relating to Hookah Bars and/or lounges and Cigar Bars and/or lounges.

Presented by Brecca Johnson, Community Development Director
Mayor Ford noted this would extend the current Moratorium which is set to end on October 31st and would be extended until at least January 31, 2022, and will coincide with the second reading and adoption of the UDC and Official Zoning Map.

Ms. Johnson added a moratorium is a measure that each local government is given federally to stop and review codes that does not meet the city's requirements and instead of denying, it is reassessed. Ms. Johnson noted council has approved several moratoriums this year, two of which pertains to rental subdivisions for new single-families and hookah, bar, and cigar

lounges; and seeing the date has been pushed back to approve the UDC, the moratorium will be extended to cover the time frame.

Councilwoman Gantt noted she has concerns with the definition of hookah bars vs. lounges that uses hookahs and expressed the challenges where a restaurant may want to have hookahs but may not be considered a hookah bar.

Councilwoman Gantt also noted the current moratorium cancels out anyone from having hookah and she would like to look at numerical numbers to place a defined limit so lounges will not be caught up in the rhetoric.

Mayor Pro Tem Alexander motioned to approve the extension of the Moratoriums pertaining to Resolutions R21-1259 relating to building residential rental properties and R21-1286 relating to Hookah Bars and/or lounges and Cigar Bars and/or lounges: Second by Councilman Blount. The motion passed 5-0.

COMMENTS FROM THE MAYOR

Mayor Ford noted October is Breast Cancer Awareness Month and Domestic Violence Awareness month and expressed support for each of these causes; noted the 2nd concert featuring Freddie Jackson and Chaka Kahn were outstanding, and was the last concert of the 2021 season, and looks forward to road construction improvements and venue adjustments for 2022; offered congratulations to the Atlanta Braves, National League Division Champs and wished the team well in the World Series; noted it is your constitutional right to exercise your right to vote in the upcoming municipal election and county TSPLOST Referendum, noting with the passing of the TSPLOST an estimated \$250 million dollars would come to the County and an estimated \$30 million dollars would come to the City over a 5-year period for road improvements, traffic improvements, sidewalks, pedestrian trails, road widenings, curb & gutter in underserved communities and road expansions would be undertaken by the county and cities throughout Henry County, noting if the Referendum fails, it would and additional 15 to 20 years to bring these projects to fruition; noted early voting is underway throughout the county in Stockbridge, Hampton, Locust Grove and McDonough, and it was stated by the City Clerk that on Election Day, voters in the City would vote at the Merle Manders Conference Center, Red Oak United Methodist Church, and Stockbridge First United Methodist Church and if this is also your County Polling Office, you can also vote at the same location for the TSPLOST Referendum; however, if this is not your home county polling location, you will be able to vote for the municipal mayor & council member candidates and you would also need to visit your local polling location to vote for TSPLOST; Mayor Ford noted Red Hawk Field located at 143 Henry Pkwy was offering COVID testing from 9:00 a.m. to 3:00 pm. Tuesday - Thursday; and COVID testing and vaccinations are being offered by the Henry County Public Health Department where you can walk in or make a reservation by calling 800-847-4262; noted Boosters will start to be made available soon, and that providers are working on a vaccination for young people; asked that everyone try to stay healthy and not spread the virus and to get tested; noted the numbers are going down; Piedmont Henry is no longer diverting patients and not currently over saturated with COVID patients.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- City Council Meeting at 6:00 p.m. Via Zoom 2nd Monday of each month (Nov 8)
- Youth Council Meeting, 5:30 p.m. Via Zoom - 2nd Wednesday of each month (Nov 10)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom - (Nov 12)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month (Nov 16)
- Youth Council & Advisory Meeting, 6:30 p.m. Via Zoom - 3rd Tuesday of each month (Nov 16)
- City Council Work Session at 6:00 p.m. Via Zoom – Last Tuesday of each (Nov 30)
- Planning Commission Meeting, at 6:30 p.m. Via Zoom – **REVISED** Meeting Date (Dec 2)

UPCOMING CITY EVENTS/INITIATIVES

Please join Councilwoman Barber at the Merle Manders Conference Center for FREE Zumba (Fitness in the Park) Saturdays at 8 a.m. at Clark Park Pavilions A, B & C.

Stockbridge *Annual Veterans Day Virtual Event*, Thursday, November 11, 2021, at 11:00 a.m. via Facebook Live and YouTube.com - Please check the city's Events page for more information: www.cityofstockbridge.com

A Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Councilman Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov no later than Friday, November 5th. Thank you for your service.

Here is your opportunity to *Meet the Mayor*, and voice your questions and/or concerns Monday, November 22, 2021, from 10 a.m. to noon. Call City Hall to schedule an appointment. 770-389-7900.

Please support our small local businesses during the entire month of November with

special emphasis on *Shop Small Saturday*, November 27th! Stockbridge Small Businesses owners can register to participate in the Stockbridge Small Business Blitz and Small Business Saturday by contacting the Main Street Program Office at mainstreet@cityofstockbridge-ga.gov or contacting Lisa Fareed at 678-833-3325.

Businesses interested in participating in the Stockbridge Small Business Blitz and Small Business Saturday are encouraged to attend the *Annual Small Business Idea Smash* on Thursday, November 4th at 6:00 p.m. via a Zoom. Check the city's Main Street and Events page on the city's website for more information.

Councilwoman Gantt announced an upcoming Fall Festival initiative taking place on Saturday, October 30th from 12pm - 4pm at Clark Park with free games, candy, and activities.

Councilman Thomas announced he would be partnering with Henry County Libraries and their Halloween Fun at the Library - Spooky Storytime at Cochran Library in Stockbridge on Thursday, October 28th beginning at 5:30 p.m.

Councilman Blount announced the upcoming Noel in November with Kirby G and the Rockers and asked for donations of unwrapped toys for distribution; more information to follow.

Mayor Ford announced the Community Town Hall with Police Chief Trammer at the Merle Manders Conference Center on Saturday, November 6, 2021, at 10:00 a.m. and a Virtual Community Town Hall Meeting on Tuesday, November 16th will more information to follow.

Mayor Pro Tem Alexander announced an upcoming virtual Town Hall initiative taking place on Thursday at 8:00 p.m. focused on Transportation, Economic Development and Police Services

Mayor Pro Tem Alexander motioned to adjourn: Second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk MMC

Anthony S. Ford, Mayor



Where Community Connects
**COUNCIL MEETING
SUMMARY MINUTES**

MONDAY, NOVEMBER 8, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present except Councilwoman Gantt.

Invocation by Chief Trammer.

Pledge of Allegiance was recited.

Councilman Thomas motioned to amend the Agenda to Table Item #11, 12, 14 and 15 to allow for the vendors to present to project updates, status and timelines to the Mayor & Council at the November 30, 2021, Work Session meeting and amend the contract language to include this language to present to the quarterly updates and placed on the Consent Agenda 12/13/2021: Second by Councilwoman Barber. The motion passed 3-0-1 (Councilman Blount abstained).

Councilwoman Barber motioned to amend the Agenda to Table Item #16 & 17 to receive more information: Second by Councilman Blount. The motion Failed.

Councilwoman Barber motioned to amend the Agenda to add Item #21 Re-opening City Hall and Public Buildings and Item #22 Returning to In-Person Public Meetings: Second by Mayor Pro Tem Alexander. The motion passed 3-0-1 (Councilman Thomas Abstained).

Mayor Pro Tem Alexander motioned to adopt the Agenda: Second by Councilwoman Barber. The motion passed 4-0.

Councilwoman Barber motioned to adopt the following Minutes: 1. 9/13/2021 2.

PUBLIC COMMENTS

All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: <https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.

Mr. Charles Marshall commented on behalf of the Henry County Coalition Committee and congratulated the Mayor and Councilmembers on their recent re-election victories; noted they look forward to the continued efforts of moving the city forward; referenced the success of the Amphitheater, and bringing in the city's Police Force, more robust business growth and the plans for the Cultural Arts Center, a revitalized downtown, upgraded streets and trails and a premium development site at Bridges of Jodeco; noted the challenges and looks forward to partnering with the city officials to work together and make Stockbridge a great place to live, work and play for city residents and surrounding area residents as well.

CEREMONIAL

3. Proclamation - Retired Teachers

Ms. Wendy Hughes, President of the Henry County Retired Teachers Association thanked the city for the recognition and noted they continue to be engaged and providing support to the community.

4. Proclamation presented for Hospice and Palliative Care Month

5. Proclamation presented to National Trichology Training Institute

6. Proclamation presented for Small Business Saturday

Lisa Fareed, Main Street Program Coordinator, thanked the city and introduced the new Main Street initiative "Blitz" where everyone is encouraged to support Small Businesses throughout the entire month of November and especially on Saturday, November 27th.

Anika Potts, Main Street Advisory Board Chair thanked the city for supporting the Main Street Program and encouraged everyone to Shop Small!

Councilwoman Gantt joined the meeting.

PRESENTATION

7. Police Services Financial Presentation

Presented by Ed Wall, Financial Advisor and Chief Frank Trammer

Mr. Wall referenced the new release from the Department of Treasury in July 2021 and referenced page 21 & Page 22 noting if crime has increased

in your area, you are allowed to use ARPA to hire, and purchase equipment; noted the Henry County statistics of 2019, 2020 and 2021 have risen significantly citing the increases in armed robbery, aggravated assault and homicide have all risen upwards of 500-600% vs, pre-pandemic. Mr. Wall also noted he was unaware of this Treasury release when he issued his initial report.

Mr. Trammer noted the city can show a nexus between the pandemic and crime; and noted he spoke with Becky Taylor of GMA along with Councilwoman Yolanda Barber who confirmed his interpretation that the funds were allowable.

Mr. Wall agreed ARPA funds can be used for vehicles, equipment and hiring and asked the City's attorneys to weigh in.

Attorney Berry agreed, noting he too had spoken with Ms. Taylor of GMA.

Mr. Wall noted Court fines are estimated to be at the levels prior to removing them from Municipal Court, which was around \$1 million dollars annually, a 2.5 millage rate (2023 or thereafter), \$3 million in ARPA funding and \$3 million from bonds will account for the estimated \$5.5 million dollar police department budget.

Councilwoman Gantt asked for confirmation of the proposed millage and if it would be 2.5, 3.0 or 3.5; noted the city's budget has increased from \$12 million to \$17 million dollars.

Mr. Wall offered an estimate of sales tax in 2021 as \$5,704,000, 2022 as \$5,818,000 and 2023 \$5,900,000 and 3.3 mil vs. 2.5 with an increase in sales tax and court fines, noting the tax would be higher in the event of a recession.

Councilwoman Gantt noted the start-up of officers was 43 officers and is now 50 officers with a \$12 million dollar budget.

Chief Trammer noted the budget will be around \$3,325,000 for 17 months of FY2022 and estimated at \$5.8 million dollars thereafter. And asked what the interest rate is that is being paid on the \$25 million dollar bond.

Mr. Wall noted he believed the rate was around 2.85%.

Chief Trammer noted there was latitude as how the funds can be used, noting there are more city projects in the city where the funds can be utilized.

OLD BUSINESS

PUBLIC HEARING

8. 1. Rezoning Case #RZ-2021-01 Council Consideration to approve

proposed Davidson Parkway Commerce Center - - Rezoning Request by East Group Properties, L.P., the Applicant to rezone certain property from 'C-3' (Heavy Commercial) to 'M-1' (Light Manufacturing) to allow for the development of business distribution center within five new buildings. The property is located in Land Lot57 of the 12th District within the Stockbridge city limits. It contains three (3) parcels with 79.17 +/- acres as follows:

- Parcel #030-01009000 -- Contains 73.88 acres. Located to the rear of the southwest corner of Davidson Parkway and Walter Way.
- Parcel #030-01009006 -- Contains 1.66 acres. Located on the south side of Davidson Parkway, one lot west of Walter Way.
- Parcel #030-01009005 -- Contains 3.63 acres. Located on the west side of Walter Way, two lots south of Davidson Parkway.

Presented by Linda Logan, Senior Planner

Ms. Logan presented Rezoning Case #RZ-2021-01 to the Mayor & Council followed by a presentation from the Applicant's Attorney Michele Battle and the Applicant John Coleman.

Ms. Logan noted the applicant is East Group Properties, L.P represented by Battle Law and is requesting to rezone the property from C-3 (Heavy Commercial) to M-1 (Light Manufacturing). The applicant has requested to remove parcel #030-01009005 with 3.63 acres off Walter Way to be removed from further consideration making the total acreage 75.54 with both parcels.

Ms. Logan noted the proposed project would be a development of a business distribution center comprising of five buildings with office and warehouses, having a total building space of 895,860 square feet.

Ms. Logan noted the applicant had a traffic impact study completed along with a DRI review by which GRTA identified certain conditions for spending state funds.

Ms. Logan noted the Planning and Zoning staff recommends denial of the rezoning; however, if the Council decides to approve, such approvals shall be contingent upon the developer meeting the zoning conditions such as:

1. regarding the future land use designation which shall be contingent upon changing its current low-density vertical mixed-use to light industrial to allow for M-1
2. regarding the recombination of parcels; if the applicant wishes to rezone, the requested rezoning shall be contingent upon and not be completed until the recombination of the property's two parcels into one parcel as approved by the planning commission and the property is recorded in the Henry County Superior Court; or the applicant wishes to rezone each of the two parcels individually without combining them, no recombination plat application is required; however, the proposed development may not occur

3. regarding a connecting access for the Drivetime establishment with the applicant collaborating with Drivetime owners to consider rerouting vehicular traffic away from the residential neighborhood
4. regarding the site plan, the proposed development shall occur according to a new similar site plan that makes the following minor modifications
 - Nature trail
 - Truck staging
5. regarding landscape design with the developer submitting an acceptable landscape design plan
6. regarding buffering with the developer meeting all City, County, State, and federal requirements
7. regarding architectural design with the proposed buildings having such design and exterior building materials to give the appearance of office buildings and the warehouse area and truck bays being adequately screened
8. regarding transportation improvements with the developer meeting all requirements attached in GRTA's Notice of Decision
9. regarding procedural matters in which the applicant shall:
 - submit a recombination plat application
 - once recombination plat has been approved by the planning commission, it shall be recorded with the Henry County Superior Court and provide to the city before being issued any land disturbance permits
 - Must comply with Section 12.12.016(6), any proposed modifications shall be approved by council
 - Must comply with Section 12.12.003(A), the zoning classification of the property may revert back to C-3 or to some other zoning classification after a period of eighteen months

Ms. Johnson noted the Planning Commission heard both cases on September 23, 2021, with a recommendation of denial.

Mayor Ford opened the Public Hearing. There were no speakers in favor or opposed. The Public Hearing closed.

Councilman Thomas motioned to deny the request: Second by Mayor Pro Tem Alexander. The motion to deny Passed 5-0.

2. Comprehensive Plan Amendment Case #CP-2021-01--The City of Stockbridge Planning Commission and the City of Stockbridge Mayor and City Council will hear a Comprehensive Plan Amendment Request by East Group Properties, L.P., the Applicant, to change the future land use designation of certain property from 'Low-Density Vertical Mixed-Use' to 'Light Industrial' to allow for the development of a business distribution center within five new buildings. The property is located in Land Lot 57 of District 12 within the Stockbridge City Limits. It contains three parcels with 79.17 +/- total acres, as follows:

Parcel #030-01009000 -- Contains 73.88 acres. Located to the rear of the

southwest corner of Davidson Parkway and Walter Way.

Parcel #030-01009006 -- Contains 1.66 acres. Located on the south side of Davidson Parkway, one lot west of Walter Way.

Parcel #030-01009005 – Contains 3.63 acres. Located on the west side of Walter Way, two lots south of Davidson Parkway.

Presented by Linda Logan, Senior Planner

Ms. Logan presented Comprehensive Plan Amendment Case #CP-2021-01 to the Mayor & Council.

Ms. Logan noted the Comprehensive Plan Amendment request changes to the property's future land use designation from low-density vertical mixed-use to light industrial to allow the rezoning of the property from C-3 (Heavy Commercial) to M-1 (Light Industrial).

Ms. Brecca Johnson, Community Development Director noted the items were presented to the Planning Commission on September 23, 2021, with a Public Hearing and the Planning Commission is recommending denial noting the proposed use does not meet the Comprehensive Plan and is not compatible.

Councilwoman Barber noted the idea of bringing jobs is great, however there is a greater concern with the traffic.

Mayor Pro Tem Alexander noted he attended the Developer's Town Hall, and every resident is opposed to the development, and the community is in opposition of the project, noting the LCI is a concrete plan, and cannot in good conscious approve the request.

Councilman Thomas noted he has also had several conversations with the residents in the area who are not favorable to the development.

Mayor Ford opened the Public Hearing. There were no speakers in favor or opposed. The Public Hearing closed.

Mayor Pro Tem Alexander motioned to deny the request: Second by Councilwoman Gantt. The motion to deny Passed 5-0.

PUBLIC HEARING - BUDGET HEARING - FIRST READING

9. Proposed FY2022 Operating Budget
Presented by John Wiggins Treasurer

Mr. Wiggins noted this was the First Reading and presented the proposed FY2022 Operating Budget at \$17.4 million dollars and \$24.9 million in Enterprise Funds and is up 4.7 percent from FY2021; referenced the 58 new positions in the Police Department, 3 new positions in Community

Development, 1 position in Municipal Court and 1 position in Human Resources; noted the increases in budget are primarily the new police department, salaries and benefits; noted the New Police Department has a FY2022 Budget of \$2.6 million; and salaries and benefits for the citywide staff is \$390,000; and noted changes to the proposed budget could be made up to the final hearing on December 13, 2021, and noted the documents were also available online for public view.

Mayor Pro Tem Alexander asked if \$100,000 is in the budget for N. Henry Blvd. Beautification and improvements, noting inclusive of the downtown area and noting the Council approved the hiring of an additional Code Enforcement Officer to improve compliance, is adding a 2nd streetsweeper, has a litter team and also has contractors cutting the rights-of-way along the corridor, noting there needs to be more beautification in the area, as the citizens are calling form improvements and calls on the Council to include this in the budget.

Mr. Wiggins was unaware if the \$100,000 had been included in the proposed FY2022 budget.

Mr. Aaron, Public Works Director, stated the former City Manager, Randy Knighton had mentioned to him to include the \$100,000.

Councilwoman Barber noted she supports \$100,000 Beautification to be included in the FY2022 Budget.

Councilman Thomas noted he supports Mayor Pro Tem Alexander's \$100,000 request for \$100,000 for North Henry Blvd. Beautification.

Mayor Ford stated he would review with Mr. Wiggins to include and in the budget at the 2nd Reading.

Councilman Thomas noted that he does a through sweep and write up of the budget annually, noting he was favorable to tabling the police job description item, however, will read his statement into the record here.

Mayor Ford asked Councilman Thomas to share his information for review and adjust for the 2nd Reading.

Councilman Thomas confirmed that he would and read following statement of his concerns into the record: As it relates to the Police Department, the Proposed Budget for City Staff has the new job descriptions included, as it should be. All the police positions are new positions, but there are only two job descriptions attached. The Council needs to see and approve all job descriptions for the police department as well. We cannot approve the Pay & Class or Organizational Chart without knowing what the job descriptions are; and stated there are required protocols in Municipal Government, and this action would be one of them; and asked if there is a Salary Analysis to include McDonough and other comparable cities for the

proposed Command Staff positions to make sure we are in line with salaries while also being competitive; Public Works Vehicles - There have been improvements in the City's rights-of-way, and I want to commend the Public Works Staff for their efforts. The parks are a great asset to our community, and I look forward to moving forward with the Parks Master Plan, with consideration to bring a park into the Eagles Landing area to enhance the quality of life even more with the proposed improvements. Water, Sewer and Stormwater departments continue to make infrastructure improvements in the city and many of those projects are being reimbursed by ARPA funds, which is great. What I would like to see as it relates to city vehicles is a Vehicle Replacement Plan and Policy submitted and attached to the budget annually. Having this background information will assist us in making decisions on approving and funding vehicle requests in the budget. I would like to recommend all FY2022 requests be contingent upon receiving and approving the Vehicle Replacement Plan and Policy and ask for Council support on this recommendation; During one of the Budget Retreats, the HR Manager noted that the threshold in HR was around 100 employees. The Police Department will take us over that threshold and this position is going to be needed. So, because the great majority of staffing added will be in the police department, I am recommending this position to be an HR Manager position under Police Services, dedicated solely to public safety employees and not add that burden to our current HR Department; noted Chief Trammer referred to a position(s) within the police department regarding Human Resources and will speak to following this statement; noted Chief Trammer is going to need someone experienced and dedicated to the onboarding of Police Department personnel, having experience with Public Safety Policies, Procedures and Training. It is important that we hire someone with a minimum of 10 years of HR experience with public safety employees and have the job description and funding be amended to reflect this recommendation.

Councilman Thomas motioned to amend the HR Coordinator Position to HR Manager and place under the Police Department with a Minimum of 10 years of Public Safety HR Experience and all associated funding; second by Councilwoman Barber.

Councilwoman Gantt requested to hear from the HR Manager as to whether this is the normal regarding the structure, as she does not know what that should look like.

Ms. Wheeler noted it was not normal to have an HR Manager within the police department in a city of this size and referenced her experience at the City of Riverdale and working as the sole HR Manager with 125 employees including 25 - 28 police officers and fire personnel, and a commander who works with the Chief of Police with the hirings and the HR Manager would advertise for the position and police staff working within the police department with some HR functions and duties; and

referenced the cities of Hampton, and McDonough and Morrow who handles the departments this way.

Councilwoman Gantt stated she is not in favor of spending additional funds on a new position.

Chief Trammer noted in his experience, the police department does not have its own HR Manager, however, the department does have an HR Coordinator person under the umbrella of the police department for recruiting, and onboarding, and background checks who would work closing with the HR Manager and this position is included in the police department proposed organizational chart, and noted the police department processes for hiring are more stringent than those of the city's hiring process.

Councilman Thomas amended his motion and made a motion to amend the HR Coordinator position with a minimum of 10 years of Public Safety experience and all associated funding; noting as Ms. Wheeler and Chief Trammer spoke to the Public Safety knowledge that would be needed; second by Councilwoman Barber.

Mayor Pro Tem Alexander asked Chief Trammer if this action fits in to plans for the police department.

Chief Trammer stated that based on a department of around 60, an HR Manager position would not be needed within the police department, as there is staff that will be responsible for certain HR duties, however, it would be beneficial to the City's HR Team to have a HR Coordinator position on its team that would assist the police department.

Councilman Thomas asked to clarify the motion, noting he is not suggesting that the position be under the Police Department, and noted the HR Coordinator it is already being proposed under the HR structure and the motion is asking that the level of qualifications be a minimum of 10 years of Public Safety experience.

Mayor Pro Tem Alexander further clarified that the position is already being proposed in the budget, and the request is to amend the public safety experience.

Councilman Thomas confirmed the request.

Councilwoman Gantt wanted to clarify that the position was not only for the police department; and noted the city was bursting at the seams and seeking workspace; and also advised Chief Trammer with all due respect that it is the responsibility of the Council to approve the job descriptions and positions and organizational chart for the police department; thanked Councilman Thomas for his due diligence to the budget annually and noted she would rely on the expertise of Ms. Wheeler with her many years of experience in HR and public safety personnel.

Councilman Blount referenced Ms. Wheeler's HR with public safety personnel experience, and further stating the Council should not place stipulations on the job description of her hire, and she be able to hire her own personnel.

Mayor Pro Tem Alexander asked for confirmation that the position is already proposed in the FY2022 budget.

Treasurer John Wiggins confirmed the position is proposed and the criteria is what is being amended.

The motion passed 3-1-1 (Blount Opposed stating this would be HR's hire and experience required, not that of the Council) (Councilwoman Gantt abstained as she will rely on the experience of HR).

Councilman Blount proposed an infrastructure contingency fund for the year be placed in the Public Works budget for a study on sidewalks assessment, like the study done for the streets, and asked Mr. Aaron, the Public Works Director if there is something in the budget that can be put in the budget for sidewalk repairs.

Mr. Aaron noted there is \$150,000 proposed in the Public Works FY2022 budget for sidewalk maintenance and improvements; and has requested a solicitation for an on-call vendor to make those improvements that probably will not be similar to what the LMIG is, and they will put together a list and present to the vendor to make the repairs as required; and expects the Ms. Miller will be bringing forward the solicitation for the vendor at the next meeting.

Councilman Blount noted the request had previously been made for a sidewalk assessment that has not come back to the Council, and they see the aesthetics of sidewalks throughout the city, but more than that, wants Public Works to address the safety concerns, and noted the elected officials hear about the sidewalks that need repair from the citizens.

Mr. Aaron noted there is a process in place for assessing the sidewalks, they have been identified, it is just a matter of determining the list and bringing that to the Council to determine how much of sidewalks to repair based on the list and the funding.

Mr. Aaron stated he will forward the updated sidewalk and street assessment report to the Mayor for dissemination to the Council.

Councilman Thomas asked Mr. Aaron to respond to the Vehicle Replacement Plan and Policy.

Mr. Aaron noted he had distributed a proposal to the former City Manager, Randy Knighton, and will send it to Mayor Ford for dissemination to the Council.

Mayor Ford opened the Public Hearing. There were no speakers in favor or opposed. The Public Hearing closed.

Mayor Ford announced the 2nd Reading of the proposed FY2022 Operating Budget would take place Tuesday, November 30, 2021, at 6:00 p.m.

NEW BUSINESS

10. Council Consideration to approve the contract renewal. The Public Works Department is requesting approval to renew the competitive solicited contract pursuant to Invitation to Bid (ITB) Number 16RFP101216-DRR, for American Tank Maintenance, LLC, Full-Service Tank Maintenance. Invitation To Bid (ITB) Number, 16RFP101216-DRR for Full-Service Tank Maintenance was approved by Council on April 9th, 2018, for estimated not to exceed amount, \$614,190.00, over a ten-year period. The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options.

Presented by Decius Aaron Public Works Dir./Lindell Miller Purchasing Mgr. Ms. Miller. noted this is a renewal for full-service tank maintenance contract and the contract covers turnkey tank maintenance program which covers the annual, local, state, and federal compliance inspections, ongoing maintenance, exterior/interior paint renovations, full-service repair, exterior pressure washing, logo design and application, chemical cleaning, mixing systems, fully contained lead abatement and emergency services. Ms. Miller noted this is a one-year contract with ten (10) one-year renewals, with this being the third renewal; and noted according to the US Bureau of Labor Statistics, the paint maintenance from September 2020 has increased by 4.8%.

Councilwoman Gantt motioned to approve Bid (ITB) Number 16RFP101216-DRR, for American Tank Maintenance, LLC, Full-Service Tank Maintenance: Second by Councilman Blount. The motion passed 4-0-1 (Barber Abstained).

11. Council Consideration to approve continuation of contract. The Public Works Department is requesting approval to continue utilizing Request for Proposal (RFP) 201608-05, Engineering Services for Falcon Design Consultant Services, Inc, because the City currently has nineteen (19) ongoing projects in various stages with Falcon Design Consultant Services, Inc.

Presented by Decius Aaron Public Works Dir./Lindell Miller Purchasing Mgr. Item Tabled to be placed on the Consent Agenda 12/13/2021

12. Council Consideration to approve continuation of contract. The Public Works Department is requesting approval to continue utilizing Request for Proposal (RFP) Number 18RFP021918-CSI, Engineering Services, Scada System Improvements contract with Carter and Sloope because the City currently has fifteen (15) ongoing projects in various stages with Carter and Sloope.

Presented by Decius Aaron Public Works Dir./Lindell Miller Purchasing Mgr.
Item Tabled to be placed on the Consent Agenda 12/13/2021

13. Council Consideration to approve Invitation to Bid (ITB) No. 2021-0009, Burke Street Sewer Rehabilitation - RDJE, Inc.- The City of Stockbridge Procurement Division is requesting approval to award a fixed contract to the lowest responsive, responsible bidder, RDJE, Inc., Invitation to Bid (ITB) Number 2021-0009, for the City of Stockbridge Burke Street Sewer Rehabilitation, in the total amount of \$759,307.00.

Presented by Lindell Miller Purchasing Mgr/Decius Aaron, Public Works Dir Ms. Miller noted the contract will consist of furnishing all labor equipment and materials to install 1,650 linear feet of DIP PV piping. Ms. Miller noted the bid was solicited and received three (3) responses from Helix Group, RDJE and Site Engineering, with RDJE being the lowest bidder. Ms. Miller noted the funding will be provided by the ARPA funds.

Councilwoman Gantt Motion to approve Invitation to Bid (ITB) No. 2021-0009, Burke Street Sewer Rehabilitation - RDJE, Inc: Second by Councilwoman Barber. The motion passed 5-0.

14. Council Consideration to approve contract renewal.

The City Manager's Office is requesting City Council's approval to renew the term contract pursuant to Request for Proposal (RFP) Number 18RFP111918-DRR, Community Development Construction Project Manager, between Keck & Wood, Inc, and the City of Stockbridge, authorizing the Mayor to execute same; and authorizing the City Manager to execute all administrative and budgetary actions related to the Agreement.

Presented by John Wiggins Treasurer/Lindell Miller Purchasing Mgr.
Item Tabled to be placed on the Consent Agenda 12/13/2021

15. Council Consideration to approve continuation of contract.

The Finance Department is requesting approval to continue utilizing Request for Proposal (RFP) Number 17RFP112017-DRR, Information Technology Supportive Services contract with Interdev Technology, LLC, because Interdev Technology, LLC, currently maintains the City's daily operations. The City has seven (7) projects critical to the operations of the City's current network infrastructure.

Presented by John Wiggins Treasurer/Lindell Miller Purchasing Mgr.
Item Tabled to be placed on the Consent Agenda 12/13/2021

16. Council Consideration to approve Police Department Job Descriptions, Organizational Chart and Pay & Classifications and FY2021 Budget Amendment up to \$31,000.00

Presented by Chief Frank Trammer

Chief Trammer noted staff is seeking to have approve two (2) job descriptions for (2) two positions: Commander and Lieutenant Commander and approval of the Organizational Chart for the Police Department under

the City's Organizational Chart with the following amendments to reflect the following changes: accreditation manager position was removed, GCIC/TAC and Crime/Intel Analyst position has been removed, increase of investigators from 5 to 6, 2 officers' positions have been added and removed the Commander Investigative Service Division; noted the current chart includes combining three (3) Commander Field Service Division together with one (1) Commander Field Service Division and one (1) commander over the investigative service division; noted data was looked at from the Georgia Department of Community Affairs with similar cities for salary data for the commander and lieutenant commander positions; noted staff is looking to fill two (2) commander positions and four (4) lieutenant commander positions not to exceed \$31,000 from the General Fund and will help with the implementation of the police department.

Councilman Blount noted he would like to vet the applicants seeing they are appointed positions.

Chief Trammer stated the Acting City Manager has been vetting the applicants.

Mayor Ford (Acting City Manager) noted he met with one candidate and believes staff should hire qualified candidates and to make sure its diverse.

Attorney Washington noted there were concerns to take into consideration and there must be some level of anonymity and confidentiality seeing the candidates are still fully employed.

Councilman Thomas noted his concerns are about the process, procedures, making sure the police department budget is in the overall city's budget and selecting candidates without advertising the positions.

Attorney Washington noted he would discuss the matter with the Human Resources Manager and the City Clerk to see previous Resolutions that were made.

Mayor Pro Tem Alexander noted he would like for Chief Trammer to select the right candidates to help with the implementation of the police department and noted he believes council should not move positions around on the public safety organizational chart.

Councilwoman Gantt expressed it should be done the correct way.

Mayor Pro Tem Alexander motioned to approve (2) Job Descriptions, Pay & Class and Organizational Chart for (2) positions contingent upon the Attorney's Legal Opinion regarding the advertisement of the approved positions and FY2021 Budget Amendment up to \$31,000 from Fund Balance: Second by Councilman Thomas. The motion passed 3-2 (Blount/Gantt Opposed).

17. Council Consideration to approve the purchase of Police Department Vehicles.

Presented by Chief Frank Trammer

Chief Trammer noted staff is requesting the approval to purchase 60 new police vehicles in the amount of \$2,360,085 using ARPA funds.

Councilman Blount inquired if the vehicles will be bid out to be fitted.

Chief Trammer noted the equipment will be bid out for purchase.

Councilwoman Barber inquired on the take home vehicle program.

Chief Trammer noted taking the vehicles home helps extend the life of the vehicle and majority of other cities utilize the program.

Councilwoman Barber noted the County has a mileage restriction of 25 miles and inquired how would a policy be drafted for those who lives outside of the 25-mile radius.

Chief Trammer noted a policy will be drafted with guidelines for the vehicles.

Mayor Pro Tem Alexander motioned to approve the purchase of Police Department Vehicles: Second by Councilman Thomas. The motion passed 3-0-1 (Councilman Blount Abstained). (Councilwoman Gantt was not present for the vote).

18. Council Consideration approve recommendation of second extended term per Section 4 of Client Services Health and Wellness Agreement for January 1, 2022, thru December 31, 2022.

Presented by Renee Wheeler, Human Resources Mgr.

Ms. Wheeler noted staff is looing for the approval of the recommendation of second extended term per Section 4 of Client Services Health and Wellness Agreement for January 1, 2022, thru December 31, 2022; noted the program highlights includes: 94.7% participation, ½ of the employees have attended the healthy breaks challenges, the city participated in the 1st city health challenge with various cities throughout metro Atlanta and came in 5th place and 60 employees participated in the COHORT with the high risk decreasing from 58.3 % to 55% and the low risk remaining at 16.7%.

Councilman Blount motioned to approve the recommendation of second extended term per Section 4 of Client Services Health and Wellness Agreement for January 1, 2022, thru December 31, 2022: Second by Mayor Pro Tem Alexander. The motion passed 3-0-1 (Councilwoman Barber Abstained noting she was not in favor of third extension on the contract) (Councilwoman Gantt was not present for the vote).

19. Council Consideration approve Sister City relationship with the Afigya Kwabre South District of Ghana.

Presented by Alan Peterson, Economic Development Director

Mr. Peterson noted having a sister city relationship will help expand the economic development footprint globally; and introduced Afigya Kwabre South District of Ghana; noted Macon and City of DeKalb both have sister cities; and introduced Ms. Samuel who gave a presentation and noted a Sister City relationship is a formal, long-term agreement that involves the commitment of resources to achieve specific goals; noted Sister City Agreements promote cultural, educational, and economic exchanges to generate development between the two communities; noted the primary aim in establishing a Sister City relationship with the Afigya Kwabre South District within Kumasi, Ghana is to foster mutually beneficial connections that will bring new businesses, tourism, and expand the cultural footprint on both sides of the world. MOU Agreement to be approved in the amount \$5,500.00; noted there are 3-4 programs that could help benefit the city such as the Annual Flagship SMB (Small-Medium Business) Program, Sister City Saturdays, 110k Incubator program, Attract and Retain Business Program and the Urban Health Community Development Program.

Mayor Pro Tem Alexander motioned to approve a Sister City relationship with the Afigya Kwabre South District of Ghana: Second by Councilman Thomas. The motion passed 3-0-1 (Councilman Blount Abstained). (Councilwoman Gantt was not present for the vote.)

20. Council Consideration to fill a vacancy and appoint a member to the Planning Commission.

Presented by Brecca Johnson Community, Development Director
Ms. Johnson noted an applicant, Rodney Hornes, has submitted an application to replace Ms. Wallace; and noted the term is through December 31, 2022.

Councilman Blount motioned to appoint Rodney Hornes to the Planning Commission to fill an unexpired term through December 31, 2022: Second by Mayor Pro Tem Alexander. The motion passed 4-0. (Councilwoman Gantt was not present for the vote).

21. Council Consideration to approve re-opening City Hall and Municipal Court.

Presented by Attorney Quinton Washington

Attorney Washington noted Council expressed the desire to re-open City Hall and to have in-person meetings.

Mayor Pro Tem Alexander noted there is unanimous support to re-open City Hall.

The City Clerk requested an effective date to re-open.

Mayor Ford recommends to re-open on November 15, 2021, with COVID protocols put into place.

Mayor Pro Tem Alexander motioned to approve the re-opening of City Hall and Municipal Court effective November 15, 2021: Second by Councilman Blount. The motion passed 4-0. (Councilwoman Gantt was not present for the vote).

22. Council Consideration to approve returning to in-person meetings for public meetings. City Council in-person meeting beginning December 13, 2021. Presented by Mayor Ford, Acting City Manager
Mayor Ford, Acting City Manager noted if approved, the next meeting will be in the City Council Chambers on December 13, 2021.

Mayor Pro Tem Alexander noted he would like everyone to be comfortable with coming back with in-person meetings.

The City Clerk noted the streaming software for the Council Chamber is Civic Plus and not Facebook.

Mayor Pro Tem Alexander motioned to approve effective Live and in-person meetings beginning December 13, 2021: Second by Councilman Blount. The motion passed 4-0. (Councilwoman Gantt was not present for the vote).

COMMENTS FROM THE MAYOR

Mayor Ford noted COVID is still among us; noted the city approved moving forward with opening city hall; noted we are approaching the holiday season and Pfizer has an approved vaccination for ages 5-11; and encouraged everyone to get vaccinated or tested; noted we are approaching Veterans Day and asked everyone to Thank a Veteran and do all that you can do acknowledge our veterans; asked everyone to be thankful for who is in your life and share good stories; noted TSPLOST passed in the recent election which is fantastic and will allow projects to connect communities.

Councilman Thomas thanked all the citizens for their belief in him and support on being re-elected to the City Council and believing in his truth and thanked his team for their hard work and looks forward to continuing moving the city forward; noted he is excited about the police department, the Cultural Arts Center, trails and improving the quality of life for the everyone in and around Stockbridge; and thanked the voters for believing in him.

Mayor Ford thanked everyone for his re-election as Mayor; looks forward to another fantastic four years; thanked everyone who voted in favor of TSPLOST and looks forward to the Cultural Arts Center and is sure this will be another facility that you will be proud of; and thanked everyone for allowing him to continue to serve.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website

www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Youth Council Meeting, 5:30 p.m. Via Zoom - 2nd Wednesday of each month Via Zoom (Nov 10)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (Nov 12)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Nov 16)
- Youth Council & Advisory Meeting, 6:30 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Nov 16)
- City Council Work Session/Budget Hearing - 2nd Reading at 6:00 p.m. – Last Tuesday of each Via Zoom (Nov 30)
- Planning Commission Meeting, at 6:30 p.m. Via Zoom – **REVISED** Meeting Date Via Zoom (Dec 2)
- Youth Council Meeting, 5:30 p.m. Via Zoom - 2nd Wednesday of each month Via Zoom (Dec 8)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (Dec 10)
- City Council Meeting/Budget Hearing - Final Adoption at 6:00 p.m. 2nd Monday of each month Via Zoom (Dec 13)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Dec 21)
- Youth Council & Advisory Meeting, 6:30 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Dec 21)
- Planning Commission Meeting, at 6:30 p.m. Via Zoom – **REVISED** Meeting Date Via Zoom (Dec 16)

UPCOMING CITY EVENTS/INITIATIVES

Please join Councilwoman Barber at the Merle Manders Conference Center for FREE Zumba (Fitness in the Park) Saturdays at 8 a.m. at Clark Park Pavilions A, B & C.

Stockbridge Annual Veterans Day Virtual Event, Thursday, November 11, 2021, at 11:00 a.m. via Facebook Live and YouTube.com - Please check the city's Events page for more information: www.cityofstockbridge.com

A Salute to Veterans: Please forward pictures of Veterans including name, branch, rank, and years of service as Councilman Thomas presents a special tribute to our local veterans. Pictures should be submitted to: zpearson@cityofstockbridge-ga.gov Thank you for your service!

Connecting Henry's Annual Noel in November Toy Drive in partnership with Councilman Blount will take place Thursday, November 18, 2021, from 5 pm to 7 pm at Clark Community Park located at 111 Davis Road in Stockbridge, Georgia. Please bring unwrapped toys for children in need. Santa will be there as well.

Here is your opportunity to *Meet the Mayor*, and voice your questions and/or concerns Monday, November 22, 2021, from 10 a.m. to noon. Call City Hall to schedule an appointment. 770-389-7900.

Please support our small local businesses during the entire month of November with special emphasis on *Shop Small Saturday*, November 27th! Stockbridge Small Businesses owners can register to participate in the Stockbridge Small Business Blitz and Small Business Saturday by contacting the Main Street Program Office at mainstreet@cityofstockbridge-ga.gov or contacting Lisa Fareed at 678-833-3325.

Annual Holiday Festival - Thursday, December 2, 2021, from 5pm - 9pm at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA

ADJOURN

Councilwoman Barber motioned to adjourn: Second by Mayor Pro Tem Alexander. The motion passed 4-0 (Councilwoman Gantt was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, MMC City Clerk

Anthony S. Ford, Mayor



Where Community Connects
**WORK SESSION MEETING
SUMMARY MINUTES**

TUESDAY, NOVEMBER 30, 2021 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration

Vacant, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Quinton Washington, City Attorney
Jeremy T. Berry, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members present except Councilman Blount.

Invocation by Mayor Ford.

Mayor Pro Tem Alexander motioned to amend the Agenda to convene Executive Session following Informational Presentations: Second by Councilman Thomas. The motion passed 4-0.

Mayor Pro Tem Alexander motioned to amend the agenda to add New Business Item #14 - Speed Hump for Winslow Subdivision on Winbrook Drive: Second by Councilwoman Gantt. The motion passed 4-0.

Mayor Pro Tem Alexander motioned to adopt the agenda: Second by Councilwoman Gantt. The motion passed 4-0.

Review Draft Minutes: 1. 9/20/2021 2. 10/11/2021 3. 10/26/2021
There was no action taken.

PUBLIC COMMENTS

All public comments must be submitted to the Clerk no later than one hour prior to the meeting. The Public Comment Form can be found on the City's webpage on the City Clerk's page at: <https://stockbridge.seamlessdocs.com/f/20pkdz4mo7xb> and the form must include your name, phone, and email contact information. Comments are limited to (3) three minutes and will be read by the Clerk during the meeting, respecting all members of the elected body, officials, and staff. Comments including defamation, unruliness and/or swearing will not be accepted.

Mr. Robert Kolpak submitted a comment regarding noise mitigation for the residents near the Amphitheater and inquired about the water features near the Amphitheater.

INFORMATIONAL

4. Falcon Design LLC Projects Update, Status and Timeline
Presented by Skip Layton and Adam Price

Mr. Price gave an update on the following projects: East Atlanta Rd., North and South Lee Street Roadway Project, Lee Street Improvements North of Amphitheater Dr./Lee Street Overflow Parking Lot with the extension of the Amphitheater sidewalk from Lee Street, Downtown Alleyway project, Smith Barnes Sewer Collections Systems Rehab & force Main Replacement, Sign Designs and LMIG 2021.

Mayor Pro Tem Alexander noted the extension of the sidewalks will connect with the comprehensive park's connections and trails.

Councilwoman Barber inquired if the funds were included in FY2021 or FY2022.

Mr. Wiggins noted part of the \$3 million was allocated for road improvements and were a part of SPLOST IV.

Mayor Pro Tem Alexander inquired on total price for both projects.

Mr. Price noted the total cost will be \$2,644,450.02 and includes a built-in contingency of \$200,000.

Councilman Thomas noted his concern is to make sure there are enough funds for all city projects.

Councilwoman Barber inquired on a completion date.

Mr. Price noted it would depend on how the process is handled by city staff and the option of doing a Change Order for Lee Street.

Ms. Angela Robinson noted there are private property owners along the project that will need to have the rights acquired before construction starts and are currently waiting on title certifications to become finalized to make offers to the property owners.

Ms. Harris-Braggs noted after speaking with the property owners, staff requested Falcon Designs to send a quote slated for gravel parking to make sure the space was available for future development.

Mayor Pro Tem Alexander motioned to approve additional sidewalk on Amphitheater Way: Second by Councilman Thomas. The motion passed 4-0.

Mayor Pro Tem Alexander motioned to move forward with Phase I of Wayfinding Signage along major arteries of the city: Second by Councilman Thomas. The motion passed 5-0.

5. Carter & Sloope Projects Update, Status and Timeline

Presented by Chad Pedsen

Mr. Pedsen gave an update on the following projects: WWTP Glynn Addy Pump Station Improvements, Mays Crossing Lift Station Rehab and Force Main, Burke St. Sewer Main Rehab, SR 138/SR 42 Utility Relocation-GDOT, Water System Modeling and Hydraulic Improvements, WWTP Pole Barn, 221 Water Service Line Replacement, 2021 Water System Improvements, GIS Program-Water & Sanitary Sewer, Walter Way, Memorial Park and Pineview Lift Stations; Walter Way and Pineview Force Main Rehabilitation, 2021 WWTP Improvements, Northbridge Station Sanitary Sewer Rehabilitation and the Sewer Manhole Rehabilitation.

6. Keck & Wood Projects Update, Status and Timeline

Presented by Carl Trevathan

Carl Trevathan gave an update on the following projects: Amphitheater, Cultural Arts Center, Ted Strickland Renovation, 114 Martin Luther King Senior Tenant Space Renovation, Amphitheater Splash Pad, Merle Manders Conference Refresh, Park System Plan, Public Works Storage facility and Police Headquarters.

The City Clerk was tasked with following up with the insurance carrier on the Lighting Strike Claim at the Amphitheater.

7. InterDev Projects Update, Status and Timeline

Presented by Nathan Holder and Robert Bonds

Nathan Holder gave an update on the current projects which are: Veeam Backup and Replication Disaster Recovery, Firewall Upgrade, Anti-Virus Solution Upgrade- Sentinel One Protection, Amphitheater Network Build-Out, New Public Works Building and the City Network Connectivity Project.

Councilman Thomas recommends the City Manager to give a monthly update and to include a status update on all projects; also, to add to the City Manager's job description of updating Council monthly regarding projects.

EXECUTIVE SESSION

Mayor Pro Tem Alexander motioned to convene Executive Session Real Estate matters: Second by Councilman Thomas. The motion passed 3-0 (Councilwoman Gantt was not present for the vote).

Councilwoman Gantt joined Executive Session.

Mayor Pro Tem Alexander motioned to end Executive Session: Second by Councilwoman Barber. The motion passed 4-0.

Councilwoman Gantt motioned to reconvene into the meeting: Second by Councilwoman Barber. The motion passed 4-0.
No Action Taken.

OLD BUSINESS

8. Council Consideration to approve the Task Order No. 21 with TSW, Inc. - City of Stockbridge Parks Master Plan in the amount of \$385,400.00.

Funding Source: SPLOST.

Presented by Decius Aaron Public Works Director, Heather Hubble & Bryan Bays-TSW

Mr. Aaron noted staff presented a task order to develop a Park Master Plan with Council wanting other items addressed with TSW revising the task order. Mr. Bays of TSW noted the task order was brought forth to focus on small, selected design projects for the three parks in the city limits.

Mr. Bays noted Council wanted to look at issues regarding park programming, trail access connectivity and potential opportunities for new parks with a focus on Memorial Park; and noted it is a three-part task order that focuses on topographic and land surveys, Park system plan and schematic design and will take 1.3 years.

Councilman Thomas noted his greatest concern will be with parking at Memorial Park and access to the park.

Mayor Pro Tem Alexander motioned to approve Task Order No. 21 with TSW, Inc. - City of Stockbridge Parks Master Plan in the amount of \$385,400.00: Second by Councilwoman Barber. The motion passed 4-0.

PUBLIC HEARING

PUBLIC HEARING - BUDGET HEARING - SECOND READING

9. Proposed FY2022 Operating Budget

Presented by John Wiggins Treasurer

Mr. Wiggins presented the 2nd Reading of the Proposed FY2022 Budget noting an increase from \$17.4 million dollars to \$18.2 million dollars, an \$800,000 increase; noted a \$700,000 increase for the Police Department Budget from \$2.6 million to \$3.3 million, and \$100,000 for North Henry Blvd. Beautification Project; noted Enterprise Funds remain the same at \$24.9 million and (63) proposed new positions (58) police, (3) Community Development (1) Municipal Court (1) Human Resources.

Councilwoman Barber made the following recommendations:

- Adjust the Organizational Chart moving the Grants position under the City Manager.
- Adding a Grants Administrator position to the Police Department, noting there are several capital projects in the works for the city and the police department and the city needs individuals specifically dedicated to seeking grant opportunities.
- Reducing the (8) vacant Public Works Positions to (2).
- Fill in the Amphitheater Operating Expenses in the budget.
- Requested the budget include the cost for renovations to the Ted

Strickland Community Center, Merle Manders Conference Center, and downstairs renovations at city hall.

- The newly proposed salaries for the Judge, Solicitor, and additional Court Clerk to become effective July 1, 2022, when the police department is operational.
- Amend the city's personnel policy where employees must be with the city a minimum of (1) year to receive bonus and merit increases.
- Freeze bonuses for 2022
- Align Court Services under the Police Department; and Code Enforcement under the Police Department; noting she had spoken with Chief Trammer and Brecca Johnson who were both okay with this recommendation.

Councilwoman Barber reiterated these are her recommendations and the Council can chime in accordingly.

Mr. Wiggins noted the City Hall renovations in the downstairs area had been rescinded by the Council.

Councilwoman Gantt objected to the recommendation to move Court Services under the police department, citing a conflict of interest; and was okay with re-aligning Code Enforcement.

Mr. Aaron asked why the request to reduce the Public Works vacant positions from 8 to 2.

Councilwoman Barber noted the positions have been vacant for an entire year, and Public Works has outsourced a number of services including Landscaping, Right of Way Grass Cutting, Limb Cutting, and asked Mr. Aaron how many positions have been filled.

Mr. Aaron responded (1) position has been filled and referenced the low wage of \$13/hr has made it difficult.

Mayor Pro Tem Alexander recommended a \$15/hr. minimum livable wage be put in place for the city and asked that a salary survey be completed to include the Metro Atlanta area.

Councilman Thomas stated the Council controls the salaries when the Pay & Classification is approved and adopted with the Budget; noted he has thoroughly reviewed the budget and noted approximated \$1.5 million dollars in savings that include *wish lists* from the Department Head, and would like to schedule meetings with the Mayor, Department Head, to include members of the Council noting these would be informational meetings only with no actions, and bring back the recommendations to the December 13th meeting for the 3rd Reading; Councilman Thomas asked Mr. Aaron for the Cutting Zones, Schedule and number of staff for General Maintenance, along with a list of duties for General Maintenance staff during the dormant grass-cutting season.

Councilwoman Gantt stated she did not recall voting for changes to the criteria for the Human Resources position; noted staff was out of the office in 2020 and some of 2021 and would need to see the levels pre-pandemic; and agreed with Mayor Pro Tem Alexander on the \$15/hr. pay scale.

Councilman Thomas asked the Clerk to read the motion from the November 8, 2021, First Reading of the Proposed Budget where the job description was amended; the motion was read with a vote of 3-1-1.

Chief Trammer noted the increase to the Police Services budget is for (7) months of expenses for Henry County to continue services from January - July 2022 in the amount of \$288,000; noted and \$3.372 million dollars is earmarked for (7) months of City of Stockbridge Police Services.

The Public Hearing Opened - No Speakers in Favor-No Speakers Opposed. The Public Hearing was closed.

The 3rd Reading and Final Adoption is scheduled to take place on Monday, December 13th.

NEW BUSINESS

10. Council Consideration to approve Downtown Stockbridge 2021 Strategic Work Plan.
Presented by Alan Peterson, Economic Development Director
Mr. Peterson noted the Main Street Advisory Committee and Downtown Development Authority had a Joint Strategic Planning Session in June 2021 to obtain a yearly certification the MSAB needs; noted during the meeting, four committees were formed: the Downtown Activity Design Committee, the Downtown Beautification and Activation Committee, the Tourism Product Development Committee, and the Downtown Business Retention Committee.

Councilman Thomas motioned to approve T Downtown Stockbridge 2021 Strategic Work Plan: Second by Mayor Pro Tem Alexander. The motion passed 4-0.

11. Council Consideration to approve the Fleet & Equipment Replacement Policy.
Presented by Decius Aaron, Public Works Director
Mr. Aaron noted during the last budget meeting, Councilman Thomas requested a vehicle equipment replacement policy which addresses how the city goes about replacing vehicles and equipment but does not include police vehicles.

Councilwoman Barber inquired if there would be a separate policy for police vehicles.

Chief Trammer noted yes, there will be a position within the department that will be responsible for the police vehicle fleet.

Councilwoman Barber motioned to approve Fleet & Equipment Replacement Policy: Second by Councilman Thomas. The motion passed 4-0. (Does not include police vehicles).

12. Council Consideration to approve purchase of Police Vehicle Emergency Equipment, Graphics and Associated Upfitting costs for (60) police vehicles in the amount of \$754,615.40 Funding Source ARPA
Presented by Frank Trammer, Police Chief
Chief Trammer noted there will be 39 Ford Police Interceptor EcoBoost Patrol vehicles, 12 Ford Police Interceptor Hybrid, 5 Chevy Tahoe's, 3 Ford F150 Responders and 1 Ford F-150 Responder all totaling \$754,615.39 using ARPA funds.

Mayor Pro Tem Alexander motioned to approve purchase of Police Vehicle Emergency Equipment, Graphics and Associated Upfitting costs for (60) police vehicles in the amount of \$754,615.40: Second by Councilwoman Barber. The motion passed 3-0-1 (Gantt abstained).

13. Council Consideration to approve TSW Task Order for Construction Design of the North Precinct Police Building - 4545 N. Henry Blvd. in the amount of \$165,175.00. Funding Source: Bonding
Presented by Frank Trammer, Police Chief
Chief Trammer noted the current police precinct currently used by Henry County will need repairs and renovations throughout the building including the 2nd level which is unfinished; noted office spaces will be added, a door at the back of the facility will be added, adding office space throughout the 2nd level, updating the aesthetics, creating a multi-purpose room, property and evidence/crime lab, patrol suite and adding a fitness center; noted the unfinished 2nd level will include an executive/administrative office, conference room, kitchenette, and restrooms; and noted there were two options to choose from: Traditional bidding which would complete the project at the end of August or the Construction Manager-At-Risk option which would cut construction down by a month and funding would come from the police bond.

Mayor Ford inquired if there was a cost factor difference with both options.

Chief Trammer responded no; however, the City may be able to get some funds back by choosing the Construction Manager-At-Risk.

Ms. Hubble of TSW noted if the At-Risk Construction Manager option were selected, there would be the cost of a consultant, ADE and the work scope would change from creating cost estimates to reviewing and will provide a professional deduct to the city.

Mr. Trevathan noted his concern would be the procurement process taking long with bringing a construction manager on board.

Mayor Pro Tem Alexander inquired if the building needed to be completed by July 1st. Chief Trammer noted no, the project could be phased out.

Mayor Pro Tem Alexander motioned to approve TSW Task Order for Construction Design of the North Precinct Police Building - 4545 N. Henry Blvd. in the amount of \$165,175.00: Second by Councilman Thomas. The motion passed 4-0.

14. Council Consideration to approve Speed Hump Waiver for Winbrook Dr. in Winslow Subdivision.

Decius Aaron, Public Works Director noted the City has a speed hump policy that requires a 51% vote or 2/3 residents' signatures. Mr. Aaron noted the city has received a petition from the residents of Winslow subdivision with 16% vote requesting speed humps.

Mayor Pro Tem Alexander noted he lives in the community, and it is necessary to move forward with the speed humps on the westside due to trucks speeding through.

Mayor Ford noted the city would be going against its own policy and would be setting a precedent.

Councilwoman Barber noted she is aware of what is going on and inquired if it was appropriate to add a no-cut thru sign. Mr. Aaron noted there are signs out, however citizens do not read the signs.

Councilwoman Gantt inquired if the residents could get the 51% vote and noted she does not believe in going against the policy, noting this is a special situation.

Mayor Pro Tem Alexander noted the subdivision has been cut in half and only affect one side of the subdivision and obtained just that side of the subdivision.

Mayor Pro Tem Alexander motioned to approve Waiver to add Speed Humps to Winbrook Drive and include No-Cut Thru Signage: Second by Councilwoman Barber. The motion passed 4-0.

COMMENTS FROM THE MAYOR

Mayor Ford noted COVID-19 is still with us and the Omicron variant is the new threat and asked that everyone continue to be careful, wear your mask, wash your hands often and get vaccinated; noted 51% of Georgians are fully vaccinated and 58% of Georgians have at least one dose; noted the CDC encourages everyone to get the Booster ASAP for everyone over 18+ years old; asked everyone to get the flu shot and take COVID test Monday thru Friday from 9am - 3pm located at 135 Henry Pkwy. McDonough and you can call the Department of Health at 800-847-4262 or 888-457-0186.

UPCOMING MEETINGS & ANNOUNCEMENTS: Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com for the meeting invitation link, Facebook page or contact City Hall offices at 770-389-7900 for updates.

- Planning Commission Meeting, at 6:30 p.m. Via Zoom – **REVISED** Meeting Date Via Zoom (Dec 2)
- Youth Council Meeting, 5:30 p.m. Via Zoom - 2nd Wednesday of each month Via Zoom (Dec 8)
- Main Street Advisory Board Meeting, 2nd Friday of each month 9:00 a.m. Via Zoom (Dec 10)
- City Council Meeting/Budget Hearing - Final Adoption at 6:00 p.m. 2nd Monday of each month (Dec 13) Council Chamber
- Planning Commission Meeting, at 6:30 p.m. Via Zoom – **REVISED** Meeting Date Via Zoom (Dec 16)
- Downtown Development Authority Meeting, 6:00 p.m. Via Zoom - 3rd Tuesday of each month Via Zoom (Dec 21)
- Youth Council & Advisory Meeting, 6:30 p.m. Via Zoom - 3rd Tuesday of each month (Dec 21) City Hall

UPCOMING CITY EVENTS/INITIATIVES

Please join Councilwoman Barber at the Eagles Landing Dance Center 627 Red Oak Rd for FREE Zumba (Fitness in the Park) Saturdays at 8 a.m.

Annual Holiday Festival - Thursday, December 2, 2021, from 5pm - 9pm at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA

Councilman Thomas thanked everyone who submitted Veteran pictures and profiles and noted it was such a success, the acknowledgements will continue throughout the year.

Mayor Pro Tem Alexander motioned to adjourn: Second by Councilman Thomas. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday MMC City Clerk

Anthony S. Ford, Mayor

City of Stockbridge
Proposed FY2022
Budget Hearing
3rd Reading
Continued
December 21, 2021
6:00 p.m.

Stockbridge

Where Community Connects

2022

City of Stockbridge, Georgia



Stockbridge

Georgia



Where Community Connects

MEMORANDUM

TO: Mayor and Council

FROM: Mayor Anthony S. Ford

DATE: December 16, 2021

RE: FY 2022 Budget

You will find the attached proposed budget for Fiscal Year 2022. The proposed budget is intended to place the City of Stockbridge in the position of serving its citizens at the highest level during 2022 and in the future. The proposed budget underscores the City's commitment to excellent service and ensuring sound economic principles which will allow for a healthy financial outlook. In addition, the proposed FY 2022 budget proposes to enhance the cultural enjoyment of citizens and provide the foundation for economic development and our advancement into the future. The amphitheater will enhance the opportunity for City exposure in our state and region.

The City is poised to experience well-balanced growth and development in accordance with our land use plan. The City will continue to provide a high level of service to its citizens, provide activities and events each year that attracts thousands of visitors. The City will continue to move numerous capital projects forward toward completion.

The realistic revenue projection for FY 2022 is approximately \$18.3 million, which of course means that overall budget has been reduced in various areas since the September budget retreat. Please keep in mind there is a standard increase of five percent in the proposed budget related to (salary increases + bonus = approximately \$200,000) and increased insurance costs (estimated at \$190,000). The bulk of any municipal government budget is staff, which is a necessary and a fixed cost. The salary and health benefits will result in approximately \$390,000 increase to the budget from last year prior to any department, equipment, or new initiatives are even considered.

Listed are key aspects of the FY 2022 Budget:

Revenue Projections

The economy continues to advance forward, modest increases are expected for franchise fees, licensing fees, and Local Option Sales Tax (LOST). Although, LOST revenues have been up over the past several months, a conservative approach to expenditures should be observed.

The bulk of increases in health and dental costs are being absorbed by the City and not passed on to employees. As health care costs continue to increase, they are becoming a challenge for the public and private entities. This is an item that will need further review in the future. Increase expenditures were offset by actual revenue increases realized in the FY 2022 budget which are projected forward including (LOST), Insurance Premium Tax, permitting, and franchise fees. We plan to utilize funds from SPLOST V and American Rescue Plan Act (ARPA) funds to support our efforts addressing some capital needs.

Department	Positions
Police	58
Community Development	3
Public Works	1
Municipal Court	1
Human Resources	1

Additional Comments

The formation of the Stockbridge Police Department is to provide law-enforcement operation and public safety support tailored to meet the needs of citizens and geography of the City. The City commissioned the University of Georgia, Carl Vinson Institute to conduct a study of the expected revenue and expenditures associated with the formation of a Police Department. Elements of the study were used as a foundation to project the associated law- enforcement costs in the proposed FY2022 budget.

Also, the proposed FY2022 budget will include a minimum wage of \$15/hr for employees and a Halloween Extravaganza for October 31st.

Sincerely,



Anthony S. Ford
Mayor
City of Stockbridge

City of Stockbridge --- 2022 Budgeted Positions

Based on Budget 2021

Departmental / Budgeted Area	Job Title	FTE	PTE	FTE	PTE	FTE	PTE	EE as of 12/27/2019
		Budgeted		Filled		Vacant		
Executive	City Manager	1		0		1		Vacant
	Executive Assistant	1		1				Charisma Webser
	Public Information Officer	1		1				Shana Thornton
Finance Administration	Treasurer/CFO	1		1				John Wiggins
	Senior Accountant	1		1				Rashonda Favors
	Accounts Payable Clerk	1		1				Dawn Gindrup
	Payroll Specialist	1		1				Kim Moye
	Accountant	1		1				Derrick Hall II
	Purchasing Manager	1		1				Lindell Miller
	Purchasing Clerk	1		1				Wanda Thomas
	Purchasing Specialist	1		1				Wanda Cooley
Code Enforcement	Code Enforcement Officer	1		1				Shannon Maddox
	Code Enforcement Supervisor	1		1				Lenore Vanderpool
	Code Enforcement Officer	1		1				Chantal Burnett
Main Street	Main Street Manager	1		1				Kira Harris-Braggs
	Main Street Coordinator	1		1				Lisa Fareed-Muhammed
Permitting Development	Building Permit Coordinator	1		1				Christine Chavis
	Fire Marshall	1		1				Demetries Wells
Business Services	Occupational Tax Clerk	1		1				Stephanie Milton
	Occupational Tax Clerk	1		0		1		Vacant (Proposed)
	Business Services Supervisor	1		1				Uneeda Smith-Sellers
GIS/Planning	GIS Analyst or Technician	1		1				Melinda Davies
City Clerk	City Clerk	1		1				Vanessa Holiday
	Deputy City Clerk	1		1				Randi Rainey
	Administrative Assistant	1		1				Sharee Lane
	Receptionist	1		1				Keri Stewart
	Admin Assistant to Mayor & Council	1		1				Zenovia Pearson

	Executive Assistant to Mayor & Council	1		0		1		Vacant
Human Resources	Human Resources Manager	1		1				Renee Wheeler
	Human Resources Coordinator	1		0		1		Vacant (Proposed)
Economic Development	Economic Development Director	1		1				Alan Peterson
MM Conference Center	Conference Center & Events Manager	1		0		1		Vacant
	Events Technician	1		1				Ronald Ellis
	Events Technician	1		1				Tommy Mosley
	Conference Center Coordinator	1		1				Econuel Ingram
	Administrative Assistant	1		0		1		Vacant
	Events Coordinator	1		1				Brian Bradley
Administration- Court	Associate Judge							
	Court Clerk	1		1				Dayna Biles
	Deputy Court Clerk	1		0		1		Vacant (Proposed)
	Administrative Court Clerk	1		1				Monique Holloman
	Judge		1		1			Matthew McCord
	Solicitor		1		1			New Solicitor
Governing Body	Mayor		1		1			
	City Council		5		5			
Planner & Zoning	Senior Planner	1		1				Linda Logan
	Community Development Director	1		1				Brecca Johnson
	Chief Planner	1		0		1		Vacant (Proposed)
	Administrative Assistant	1		0		1		Vacant (Proposed)
	Planner I	1		1				Gordon Linton
Government Buildings/Property	Facilities Manager	1		0		1		Vacant
	Public Works Technician			0		1		Vacant
	Public Works Technician	1		1				Offie Barnes (Acting Manager)
	Administrative Assistant - Public Works	1		1				Leslie Norsworthy
	Crew Leader - Public Works	1		1				Alan Buckner
	Crew Leader - Public Works	1		1				Eddie Albert
	Crew Leader - Public Works	1		1				Rod Woods

Public Works

General Maintenance Supervisor	1		1			Jeff Greenway
Mechanic	1		1			Bernard Ash
Mechanic	1		1			Nathan Bennett
Public Works Director	1		1			Decius Aaron
Assistant Public Works Director	1		0		1	Vacant (Proposed)
Public Works Technician	1		1			Marvin Brown
Public Works Technician	1		1			Jason Jackson
Public Works Technician	1		1			Chris Swanson
Public Works Technician	1		1			Ryan Dixon
Public Works Technician	1		1			Deine Smith
Public Works Technician	1		1			David Scott
Public Works Technician	1		1			Hugh Hamilton
Public Works Technician	1		1			Hans Rice
Public Works Technician	1		1			Nuquan Newcomb
Public Works Technician	1		0		1	Vacant
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)
Public Works Technician (LY)	1		0		1	Vacant (From LY Budget)

Police

Chief of Police	1		1			Frank Trammer
Executive Assistant	1		0		1	Vacant (Proposed)
Deputy Chief	1		0		1	Vacant (Proposed)
Lt. Commander Office of Professional Standards	1		0		1	Vacant (Proposed)
Commanders	3		0		3	Vacant (Proposed)
Lt. Commanders	3		0		3	Vacant (Proposed)
Sergeants	8		0		8	Vacant (Proposed)
Investigators	5		0		5	Vacant (Proposed)
Officers	26		0		26	Vacant (Proposed)
Crime/Intel Analyst	1		0		1	Vacant (Proposed)
Background Investigator	1		0		1	Vacant (Proposed)
Accreditation	1		0		1	Vacant (Proposed)

	Administrative Supervisor	1		0		1	Vacant (Proposed)
	Crime Scene Techs	2		0		2	Vacant (Proposed)
	Records Coordinator	1		0		1	Vacant (Proposed)
	GCIC/TAC	1		0		1	Vacant (Proposed)
	Administrative Assistant	1		0		1	Vacant (Proposed)
Sanitation	Utility Billing Clerk- Sanitation	1		1			Tammy Reilly
Sewer/Wastewater	Financial Services Technician - Sewer	1		1			Cassandra Lester
	Wastewater Collections Systems Operator I	1		1			Lewis Payne
	Wastewater Collections Systems Operator I	1		1			Craig Oglesby
	Wastewater Collections Systems Operator I	1		1			Tony Bass
	Wastewater Reclamation Plant Superintendent	1		1			Brad Holtsinger
	Wastewater Chief Collections Operator	1		1			Adam Daniel
	Wastewater Chief Systems Operator	1		1			Wayne Robinson
	Wastewater Systems Operator I	1		1			Timothy Young
	Wastewater Systems Operator III	1		1			Braden Moss
	Wastewater Systems Operator III	1		1			Chris Burdett
Stormwater	Stormwater Supervisor	1		1			Randy Willis
	Stormwater Technician	1		1			Howard Sanford
	Stormwater Technician	1		1			Steven Hammond
	Stormwater Technician	1		1			Lamar Cox
	Stormwater Technician	1		1			David Shelton
Water	Utility Billing Supervisor - Water	1		1			Kim Barnett
	Water Superintendent	1		1			Donnie Mullis
	Water Systems Technician I	1		1			Robert Wiswell
	Water Systems Technician I	1		0		1	Vacant
	Water Systems Technician I	1		1			Rex Hill
	Water Systems Technician II			1			Marcus Heard
	Water Systems Technician I	1		1			Michael Mobley
	Water Systems Chief Operator	1		1			George McLean
TOTALS		157	8	78	8	81	0

NOTES: Proposed Positions for
2022 Budget

- 1.) Occupational Tax Clerk
- 2.) Human Resources Coordinator
- 3.) Deputy Court Clerk
- 4.) Chief Planner
- 5.) Administrative Assistant

Community Development Department
Human Resources Department
Municipal Courts Department
Community Development Department
Community Development Department

6.) Executive Assistant	Police Department
7.) Deputy Chief	Police Department
8.) Lt. Commander Office of Professional Standards	Police Department
9.) Commanders (3)	Police Department
10.) Lt. Commanders (3)	Police Department
11.) Sergeants (8)	Police Department
12.) Investigators (5)	Police Department
13.) Officers (26)	Police Department
14.) Crime/Intel Analyst	Police Department
15.) Background Investigator	Police Department
16.) Accreditation	Police Department
17.) Administrative Supervisor	Police Department
18.) Crime Scene Techs (2)	Police Department
19.) Records Coordinator	Police Department
20.) GCIC/TAC	Police Department
21.) Administrative Assistant	Police Department
22.) Assistant Public Works Director	Public Works Department

General Fund Proposed Budget



GF	EXPENDITURES	2022	2021		
100		BUDGET AMOUNT	BUDGET AMOUNT	VARIANCE	VARIANCE %
11100	GOVERNING BODY	415,058.97	367,359.00	(47,699.97)	0.8%
11300	CITY CLERK	582,916.87	516,233.00	(66,683.87)	1.2%
13000	EXECUTIVE	615,812.80	551,888.00	(63,924.80)	1.1%
15100	FINANCIAL ADMINISTRATION	1,056,679.10	972,932.00	(83,747.10)	1.5%
15110	NON-DEPARTMENTAL	591,000.00	440,000.00	(151,000.00)	2.7%
15160	BUSINESS SERVICES	273,923.59	190,710.00	(83,213.59)	1.5%
15650	GOVERNMENT BLDG/PROPERTY	979,734.11	884,420.00	(95,314.11)	1.7%
15400	HUMAN RESOURCES	547,412.89	460,629.00	(86,783.89)	1.5%
15350	INFORMATION TECHNOLOGY	649,582.00	540,626.00	(108,956.00)	1.9%
25000	MUNICIPAL COURT	454,084.53	246,796.00	(207,288.53)	3.7%
32100	POLICE ADMINISTRATION	3,611,296.25	275,000.00	(3,336,296.25)	59.4%
42200	PUBLIC WORKS	3,881,423.67	3,287,809.00	(593,614.67)	10.6%
61900	CITY EVENTS	280,000.00	214,500.00	(65,500.00)	1.2%
62200	PARKS	357,500.00	290,600.00	(66,900.00)	1.2%
72000	PERMITTING DEVELOPMENT	749,443.80	659,821.00	(89,622.80)	1.6%
74100	PLANNING & ZONING	669,300.30	476,097.00	(193,203.30)	3.4%
74500	CODE ENFORCEMENT	270,643.02	287,792.00	17,148.98	-0.3%
75100	ECONOMIC DEVELOPMENT	178,245.41	131,596.00	(46,649.41)	0.8%
75500	MAIN STREET PROGRAM	260,562.14	228,776.00	(31,786.14)	0.6%
75700	GIS/PLANNING	128,837.38	136,082.00	7,244.62	-0.1%
90000	OTHER FINANCING USES	1,827,536.30	1,600,271.00	(227,265.30)	4.0%
		18,380,993.13	12,759,937.00	(5,621,056.13)	100.0%
GF	REVENUE	2022	2021		
		BUDGET AMOUNT	BUDGET AMOUNT	VARIANCE	VARIANCE %
100	GENERAL FUND	18,380,993.12	12,759,937.00	(5,621,056.12)	100.0%
		18,380,993.12	12,759,937.00	(5,621,056.12)	100%
GF	DIFFERENCE (EXP-REV)	0.00	-	(0.00)	

Enterprise Funds Proposed Budget



EXPENDITURES	2022	2021		
	BUDGET AMOUNT	BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,223,177.76	1,205,271.00	(17,906.76)	-0.2%
353 CAPITAL CITYWIDE	10,623,467.00	23,082,293.00	12,458,826.00	154.2%
355 DDA	45,000.00	45,000.00	-	0.0%
360 PUBLIC FACILITIES AUTHORITY	3,014,566.25	-	(3,014,566.25)	-37.3%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
505 WATER	2,300,088.02	2,101,700.00	(198,388.02)	-2.5%
505 SEWER	2,166,862.00	1,910,500.00	(256,362.00)	-3.2%
505 DEBT SERVICE	127,240.20	127,241.00	0.80	0.0%
510 STORMWATER	1,654,500.00	1,285,141.00	(369,359.00)	-4.6%
540 SANITATION	2,112,232.98	1,842,000.00	(270,232.98)	-3.3%
555 MMCC	902,634.74	810,016.00	(92,618.74)	-1.1%
560 TSCC	-	41,750.00	41,750.00	0.5%
565 AMPHITHEATER COMPLEX*	450,000.00	250,000.00	(200,000.00)	-2.5%
	25,164,768.95	33,245,912.00	8,081,143.05	100.0%

REVENUES	2022	2021		
	BUDGET AMOUNT	BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,223,177.76	1,205,271.00	(17,906.76)	-0.2%
353 CAPITAL CITYWIDE	10,623,467.00	23,082,293.00	12,458,826.00	154.1%
355 DDA	45,000.00	45,000.00	-	0.0%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
360 PUBLIC FACILITIES AUTHORITY	3,014,566.25	-	(3,014,566.25)	-37.3%
505 WATER	2,427,328.22	2,230,200.00	(197,128.22)	-2.4%
505 SEWER	2,166,862.00	1,910,500.00	(256,362.00)	-3.2%
510 STORMWATER	1,654,500.00	1,285,141.00	(369,359.00)	-4.6%
540 SANITATION	2,112,232.98	1,842,000.00	(270,232.98)	-3.3%
555 MMCC	902,634.74	810,016.00	(92,618.74)	-1.1%
560 TSCC	-	41,750.00	41,750.00	0.5%
565 AMPHITHEATER COMPLEX*	450,000.00	250,000.00	(200,000.00)	-2.5%
	25,164,768.95	33,247,171.00	8,082,402.05	102.5%

DIFFERENCE (REV-EXP)	0.00	1,259.00	(1,259.00)
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Proposed Revenue & Expenditure by Fund

FUND	REVENUES	EXPENITURES	\$CHANGE
GENERAL FUND	\$18,380,993.12	\$18,380,993.13	\$0.00
HOTEL/MOTEL	375,000.00	375,000.00	-
CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-
URA	1,223,177.76	1,223,177.76	-
CAPITAL CITYWIDE	10,623,467.00	10,623,467.00	-
DDA	45,000.00	45,000.00	-
PFA	3,014,566.25	3,014,566.25	-
CEMETERY	20,000.00	20,000.00	-
WATER	2,427,328.22	2,427,328.22	-
SEWER	2,166,862.00	2,166,862.00	-
STORMWATER	1,654,500.00	1,654,500.00	-
SANITATION	2,112,232.98	2,112,232.98	-
MMCC	902,634.74	902,634.74	0.00
TSCC	-	-	-
AMPHITHEATER COMPLEX*	450,000.00	450,000.00	-
TOTAL OF ALL FUNDS	\$43,545,762.07	\$43,545,762.07	\$0.00

Budget Worksheet



Fund: 100 - GENERAL FUND

Revenue

Division: 00000 - OPENING ENTRIES

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED REVENUES
100-00000-311500	INTANGIBLE RECORDING TAX	62,018.80	74,396.75	56,323.00	41,359.09	86,854.09
100-00000-311600	REAL ESTATE TRANSFER	34,714.80	22,279.86	19,654.00	14,663.00	30,792.30
100-00000-311710	FRANCHISE TAX-ELECTRIC	1,116,883.51	1,064,575.66	1,154,000.00	-	1,165,000.00
100-00000-311715	FRANCHISE TAX - EMC	32,197.08	31,171.93	2,954.00	1,357.36	2,850.46
100-00000-311720	FRANCHISE TAX-COLLEGE PK.	-	15,591.66	32,742.00	5,816.25	12,214.13
100-00000-311730	FRANCHISE TAX-GAS	149,768.04	162,626.77	167,711.00	85,666.16	179,898.94
100-00000-311750	FRANCHISE TAX-TELV CABLE	177,909.69	103,298.51	73,952.00	112,857.71	237,001.19
100-00000-311760	FRANCHISE TAX-TELEPHONE	81,300.98	163,064.77	73,072.00	13,173.67	27,664.71
100-00000-311790	FRANCHISE TAX-OTHER	1,695.10	1,536.26	932.00	349.01	732.92
100-00000-313100	LOCAL OPTION SALES/USE TX	4,474,981.41	5,258,354.15	4,444,759.00	2,316,468.72	5,369,181.00
100-00000-313110	HCTC - AVT TAX	352,330.69	555,528.03	423,136.00	301,368.32	632,873.47
100-00000-314201	BEER TAX	367,434.67	399,530.24	338,971.00	131,962.88	277,122.05
100-00000-314202	LIQUOR TAX-PACKAGE SALES	203,528.58	244,419.28	198,721.00	98,228.44	206,279.72
100-00000-314203	WINE TAX	117,796.63	148,628.50	122,075.00	69,982.68	146,963.63
100-00000-314204	CONSUMPTION TAX - LIQUOR	71,326.99	50,034.01	35,200.00	30,733.94	64,541.27
100-00000-316100	OCCUPATIONAL TAX	676,624.36	753,141.95	850,000.00	767,454.79	900,000.00
100-00000-316112	GA MUNICIPAL LICENSE FEE	26,966.63	49,830.00	104,853.00	54,960.00	115,416.00
100-00000-316113	MISC BUSINESS TAX	2,490.95	13,326.48	28,691.00	2,512.45	5,276.15
100-00000-316150	OCCUPATIONAL TAX ADMIN.	94,876.94	93,160.00	69,888.00	47,375.00	99,487.50
100-00000-316200	INSURANCE PREMIUM TAX	2,012,698.35	2,122,712.53	2,296,091.00	-	2,300,000.00
100-00000-316300	Financial Institution Taxes	92,256.00	95,273.00	200,073.00	83,774.00	175,925.40
100-00000-318000	Property Tax	-	-	-	-	2,000,000.00
100-00000-319111	FORECLOSED/VACANT-REG FEE	1,400.00	900.00	840.00	300.00	630.00
100-00000-321110	OT ALCOHOLIC BEV-BEER	43,500.00	43,875.00	86,625.00	38,865.75	81,618.08
100-00000-321120	OT ALCOHOLIC BEV-WINE	39,750.00	40,125.00	80,325.00	36,615.75	76,893.08
100-00000-321130	OT ALCOHOLIC BEV-LIQUOR	105,000.00	107,500.00	210,000.00	106,748.50	224,171.85
100-00000-321140	ALCOHOLIC BEV-SPEC. EVENT	-	342.46	-	-	-
100-00000-321150	OT APPLICATION FEE	-	-	-	-	-
100-00000-321200	OT REGULATORY FEE	19,125.00	17,670.00	36,162.00	15,630.00	32,823.00
100-00000-322200	BSD - BUILDING PERMIT FEES - COMMERCIAL	100,465.49	180,161.91	319,677.00	34,636.94	72,737.57
100-00000-322201	BSD - MECH, ELEC, PLUMBING PERMIT FEES - COM	10,741.00	16,563.21	18,142.00	4,175.00	8,767.50
100-00000-322203	BSD - OTHER PERMIT FEES - COMMERCIAL	2,310.00	4,250.00	8,925.00	-	-
100-00000-322204	BSD - BUILDING PERMIT FEES RESIDENTIAL	185,224.48	230,362.90	128,192.00	86,876.24	182,440.10
100-00000-322205	BSD - MECH,ELEC,PLUMBING - PERMIT FEES RESII	7,157.50	6,821.00	5,146.00	5,850.00	12,285.00
100-00000-322207	BSD - OTHER PERMIT FEES RESIDENTIAL	7,700.00	5,075.00	2,783.00	2,750.00	5,775.00
100-00000-322211	ZONING CONFIRMATION FEE	-	-	-	-	-
100-00000-322215	ZONING VERIFICATION FEES	12,050.00	17,150.00	14,175.00	8,249.08	17,323.07
100-00000-322990	FILM REVENUE	20,186.60	9,883.41	2,730.00	7,000.00	14,700.00
100-00000-323100	OCCUPATIONAL TAX PENALTY	26,694.04	15,092.26	31,000.00	29,712.51	62,396.27
100-00000-323101	ENG - PERMITS	49,020.00	33,616.25	34,632.00	9,475.00	19,897.50
100-00000-323400	OCCUPATIONAL TAX-INTEREST	-	-	-	-	-
100-00000-323901	ENG - HOURLY	3,738.00	2,610.00	5,250.00	-	-
100-00000-323902	ENG - PLAN REVIEW	30,328.81	21,010.00	24,360.00	3,350.00	7,035.00

100-00000-323903	ESPC - STATE	-	-	-	-	-
100-00000-323904	ESPC - INSPECTIONS	3,191.00	13,625.00	12,075.00	6,290.00	13,209.00
100-00000-324210	BSD PENALTY	4,499.50	3,969.22	7,390.00	1,075.00	2,257.50
100-00000-334110	PRODUCT DEVELOPMENT GRANT	-	-	5,000.00	-	-
100-00000-334311	GRANTS FOR STREETS	270,121.69	291,306.61	300,000.00	-	300,000.00
100-00000-341300	BSD - PLAN CHECK FEES - COMMERCIAL	73,441.08	22,589.79	28,270.00	28,246.15	59,316.92
100-00000-341301	BSD - PLAN CHECK FEES - RESIDENTIAL	34,015.86	21,427.33	20,004.00	8,924.07	18,740.55
100-00000-341302	PZ - REZONING APP FEE - SINGLE FAMILY RES	450.00	-	-	-	-
100-00000-341303	PZ - REZONING APP FEE - MUTI FAMILY RES	2,518.50	-	-	-	-
100-00000-341304	PZ - REZONING APP FEE - COMMERCIAL INDUSTRI	1,127.25	-	-	-	-
100-00000-341305	PZ - REZONING APP FEE - DRI	863.50	2,420.92	-	-	-
100-00000-341306	PZ - ZONING CERTIFICATION FEE	2,100.00	900.00	105.00	-	-
100-00000-341324	CAPITAL FACILITIES - DEVEL IMPACT FEES	-	-	151,596.00	-	-
100-00000-341400	PRINTING & DUPLICAT SRVCS	152.40	364.49	503.00	-	-
100-00000-341910	OTHER-ELECTION QUAL FEE	3,240.00	-	-	-	-
100-00000-342201	FIRE - OPERATIONAL PERMITS	1,000.00	1,350.00	893.00	1,425.00	2,992.50
100-00000-342202	FIRE - CONSTRUCTION PERMITS	4,925.00	8,050.00	7,980.00	5,300.00	11,130.00
100-00000-342203	FIRE - INSPECTION FEES	16,200.00	16,754.50	17,430.00	11,610.00	24,381.00
100-00000-342204	FIRE - OTHER FEES AND CHARGES	400.00	100.00	210.00	-	-
100-00000-343400	RIGHT OF WAY PERMIT FEE	3,900.00	3,150.00	4,095.00	1,200.00	2,520.00
100-00000-349300	BAD CHECK FEES	975.00	325.00	315.00	175.00	367.50
100-00000-349400	OPENEDGE MERCHANT FEE	1,516.93	8,217.12	7,996.00	5,385.74	11,310.05
100-00000-351140	FINES & FORFEITURES	76,522.91	26,497.50	31,973.00	23,153.53	827,948.00
100-00000-351145	CODE ENFORCEMENT FINES	1,000.00	-	-	100.00	210.00
100-00000-361000	INTEREST REVENUES	12,433.55	27,336.63	27,000.00	820.41	1,722.86
100-00000-361015	PENALTY & INT. ALCOHOL TX	-	-	-	-	-
100-00000-381100	SPRINT COM - RENT	42,829.89	44,114.47	104,262.00	51,137.73	107,389.23
100-00000-381200	PARK PAVILION RENTAL	42,170.44	1,850.91	8,402.00	7,575.11	15,907.73
100-00000-381300	T-MOBILE TOWER LEASE	42,349.05	44,043.00	46,156.00	22,858.14	48,002.09
100-00000-383000	INS.REIM.DAM./STOLEN PROP	4,300.54	15,769.65	31,306.00	-	-
100-00000-389012	YOUTH COUNCIL FUNDRAISER	5,615.93	278.25	200.00	-	-
100-00000-389013	CITY EVENTS REVENUE	11,702.07	5,725.00	12,023.00	6,150.00	12,915.00
100-00000-389014	BRIDGEFEST	30,175.00	-	10,000.00	-	10,000.00
100-00000-389015	TASTY TUESDAY/FOOD TRUCK SPONSORSHIP	9,200.00	-	6,000.00	-	6,000.00
100-00000-389018	HOLIDAY FESTIVAL SPONSORSHIP	1,825.00	-	800.00	-	800.00
100-00000-389019	VETERAN'S DAY SPONSORSHIP	3,850.00	-	1,000.00	-	1,000.00
100-00000-389020	PRETTY IN PINK SPONSORSHIP	4,525.00	-	1,000.00	-	1,000.00
100-00000-389021	SOUNDS OF SUMMER SPONSORSHIP	4,950.00	-	3,400.00	-	3,400.00
100-00000-389022	MEMORIAL MARCH SPONSORSHIP	1,000.00	-	700.00	-	700.00
100-00000-389023	TEEN ABASSADOR INITIATIVE	1,507.21	-	-	-	-
100-00000-389030	MISCELLANEOUS	4,682.11	2,612.04	15,000.00	13,427.33	28,197.39
100-00000-389038	MAIN STREET SPONSORS	739.62	-	500.00	-	-
100-00000-389040	FROM RESERVES	-	-	60,193.00	-	1,882,748.06
100-00000-389041	BOND RESERVES	-	-	-	321,761.18	-
100-00000-391100	OPERATING TRANSFER IN	-	-	120,000.00	-	121,259.80
100-00000-392100	SALE OF GEN FIXED ASSETS	29,910.14	6,380.10	13,398.00	-	10,000.00
Division: 00000 - OPENING ENTRIES Total:		11,570,117.29	12,744,646.27	12,759,937.00	5,086,912.63	18,380,993.12

Budget Worksheet



Fund: 555 - MERLE MANDERS CONFERENCE CENTER

Revenue

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED REVENUES
555-00000-381000	RENTS & ROYALTIES	111,055.00	17,038.00	155,000.00	(9,660.00)	155,000.00
555-00000-381201	EQUIPMENT RENTAL	-	-	1,000.00	-	1,000.00
555-00000-381301	DANCE FLOOR RENTAL	-	-	5,000.00	-	5,000.00
555-00000-389004	KITCHEN RENTAL \$600	1,000.00	500.00	1,750.00	-	1,750.00
555-00000-389007	CANCELLATION FEE	2,400.00	-	1,250.00	-	1,250.00
555-00000-389018	CLIENT EVENT ATTENDANT	6,560.00	4,500.00	11,000.00	(1,350.00)	11,000.00
555-00000-389030	MISCELLANEOUS	950.00	-	1,000.00	-	1,000.00
555-00000-391100	OPERATING TRANSFERS IN	330,801.22	616,108.54	634,016.00	-	726,634.74
Division: 00000 - OPENING ENTRIES Total:		452,766.22	638,146.54	810,016.00	(11,010.00)	902,634.74

Budget Worksheet



Revenue

Fund: 565 - AMPHITHEATER COMPLEX

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
565-00000-391000	TRANSFER FROM SPLOST IV BOND ACCT	-	6,369,497.07	250,000.00	(507,531.60)	450,000.00
Fund: 565 - AMPHITHEATER COMPLEX Total:		-	6,369,497.07	250,000.00	(507,531.60)	450,000.00

Budget Worksheet



Expense

Division: 15160- BUSINESS SERVICES

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-15160-511100	REGULAR SALARIES	92,508.72	97,600.05	98,998.00	41,283.53	143,751.38
100-15160-511300	OVERTIME	87.74	14.47	-	-	-
100-15160-512100	GRP INSRNC MEDICAL/DENTAL	24,787.87	35,523.01	40,370.00	24,036.10	66,609.21
100-15160-512110	GROUP INSURANCE LIFE	351.36	362.76	550.00	216.63	825.00
100-15160-512111	GROUP INSURANCE VISION	178.14	191.04	192.00	95.92	288.00
100-15160-512200	MEDICARE 1.45%	1,301.58	1,376.34	1,200.00	567.58	1,800.00
100-15160-512400	PENSION	11,071.56	10,573.80	12,500.00	4,763.59	18,750.00
100-15160-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	3,000.00
100-15160-512700	WORKER'S COMPENSATION	1,498.32	1,466.86	2,000.00	717.46	3,000.00
100-15160-512851	HRA DEDUCTIBLE	281.98	-	2,000.00	-	6,000.00
100-15160-521201	PROFESSIONAL FEES	-	-	500.00	-	7,000.00
100-15160-521300	TECHNICAL SERVICES	-	-	500.00	-	-
100-15160-521310	SOFTWARE	-	-	4,000.00	656.25	4,000.00
100-15160-522210	MAINTENANCE AGREEMENT	808.63	2,415.00	1,500.00	902.08	1,500.00
100-15160-522341	COPIER RENTAL	-	1,510.08	1,700.00	964.84	1,700.00
100-15160-523231	CELL PHONES	149.82	765.52	-	-	-
100-15160-523245	TELECOMMUNICATIONS	-	-	-	-	-
100-15160-523300	ADVERTISEMENT	-	-	1,600.00	-	800.00
100-15160-523400	PRINTING & BINDING	1,845.23	3,146.34	1,800.00	113.91	1,800.00
100-15160-523500	TRAVEL	1,319.24	342.80	2,000.00	-	1,000.00
100-15160-523600	DUES & FEES	120.00	140.00	500.00	140.00	200.00
100-15160-523700	EDUCATION & TRAINING	748.00	344.50	3,000.00	-	1,000.00
100-15160-523721	BUSINESS RETENTION	-	-	1,000.00	-	500.00
100-15160-523850	PERSONNEL SERVICES	-	5,323.50	-	-	-
100-15160-523940	POSTAGE	6,107.04	1,086.41	6,000.00	339.35	5,000.00
100-15160-531110	COMPUTER EXPENSE	140.53	1,534.54	-	-	-
100-15160-531132	S BUSINESS ASSOCIATION SUPPLIES	541.03	-	-	-	-
100-15160-531140	SUPPLIES & MATERIALS	4,030.65	2,858.23	2,700.00	1,261.39	2,700.00
100-15160-531600	SMALL EQUIPMENT - NON CAPITAL	1,815.70	256.47	2,200.00	-	1,000.00
100-15160-531701	HOSPITALITY/FOOD/BEVERAGE	370.91	-	500.00	-	500.00
100-15160-531725	PROMOTIONAL ITEMS	-	-	1,000.00	-	1,000.00
100-15160-531750	UNIFORMS	-	142.77	400.00	-	200.00
Division: 15160 - BUSINESS SERVICES Total:		150,064.05	166,974.49	190,710.00	76,058.63	273,923.59

Budget Worksheet



Expense

Division: 15350 - INFORMATION TECHNOLOGY

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-15350-521211	IT Services for Governing Body	25,888.43	44,327.56	-	-	-
100-15350-521212	IT Services for Executive	15,889.35	35,623.54	-	-	-
100-15350-521213	IT Services for Administration	44,044.73	88,640.17	-	-	-
100-15350-521214	IT Services for Government Buildings	6,333.51	10,434.41	-	-	-
100-15350-521215	IT Services for Courts	7,498.68	17,646.53	-	-	-
100-15350-521216	IT Services for Public Works	14,276.32	24,860.43	-	-	-
100-15350-521217	IT Services for Code Enforcement	6,479.42	7,549.10	-	-	-
100-15350-521218	IT Services for Main Street	6,630.54	14,761.87	-	-	-
100-15350-521219	IT Services for Planning	6,540.86	11,473.45	-	-	-
100-15350-521220	IT Services for Business Services	6,479.36	11,848.39	-	-	-
100-15350-521351	IT SERVICES (CONTRACTED)	-	-	294,582.00	136,103.27	336,830.00
100-15350-521352	IT SERVICES FOR PHONE SYSTEM	-	-	62,044.00	24,103.21	84,000.00
100-15350-521353	IT SERVICES FOR INTERNET SERVICES	-	-	48,700.00	2,188.17	65,700.00
100-15350-531110	COMPUTER EXPENSE	139,787.30	23,838.17	40,000.00	21,934.09	32,730.00
100-15350-541400	Computer NETWORK INFRASTRUCTURE	98,178.46	165,195.66	55,300.00	18,512.40	116,200.00
100-15350-541488	IT CAPITAL PROJECTS	-	-	40,000.00	-	14,122.00
Division: 15350 - INFORMATION TECHNOLOGY Total:		378,026.96	456,199.28	540,626.00	202,841.14	649,582.00

Budget Worksheet



Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-15650-511100	REGULAR EMPL. SALARIES	145,311.03	158,501.96	157,857.00	62,713.40	161,489.29
100-15650-511300	OVERTIME	6,358.30	1,343.68	10,000.00	1,065.66	10,000.00
100-15650-512100	GRP INSRNC MEDICAL/DENTAL	48,199.74	72,287.87	68,350.00	40,695.30	92,531.82
100-15650-512110	GROUP INSURANCE LIFE	551.84	581.52	1,500.00	348.18	1,500.00
100-15650-512111	GROUP INSURANCE VISION	335.10	379.80	313.00	202.68	313.00
100-15650-512200	MEDICARE 1.45%	2,182.67	2,245.38	2,200.00	901.66	2,200.00
100-15650-512400	PENSION	19,485.84	18,609.84	22,000.00	8,413.84	22,000.00
100-15650-512700	WORKER'S COMPENSATION	1,872.85	1,833.56	2,500.00	895.96	2,500.00
100-15650-512851	HRA, DEDUCTIBLE	2,000.00	-	3,000.00	-	3,000.00
100-15650-521200	PROFESSIONAL FEES	850.00	-	15,000.00	-	15,000.00
100-15650-521222	IT TOTAL TECH	-	-	-	-	-
100-15650-521230	ENGINEERING FEES	-	216.00	10,000.00	-	10,000.00
100-15650-522210	MAINTENANCE AGREEMENTS	11,281.36	10,170.68	50,000.00	14,958.21	50,000.00
100-15650-522216	LANDSCAPING/PLANTS NEW CH	-	-	-	-	-
100-15650-522218	CLEANING - COURT	-	-	-	-	-
100-15650-522219	LANDSCAPING	118,229.00	96,831.00	150,000.00	83,077.13	175,000.00
100-15650-522220	MAINTENANCE & CLEANING	-	46,150.14	-	485.00	-
100-15650-522224	FOUNTAIN MAINTENANCE	1,257.23	14,784.50	15,000.00	755.00	15,000.00
100-15650-522230	EQUIPMENT REPAIRS	55,701.25	8,663.75	10,000.00	444.00	10,000.00
100-15650-522250	AUTO & TRUCK REPAIR	75.00	776.06	2,000.00	189.43	2,000.00
100-15650-522310	Rental of Land and Building	54.67	1,301.87	1,000.00	609.66	1,000.00
100-15650-522320	RENTAL OF EQUIP & VEHICLE	-	-	1,000.00	-	1,000.00
100-15650-522321	FACILITY CLEANING CITY HALL	37,074.00	36,134.65	50,000.00	15,333.75	52,000.00
100-15650-522322	FACILITY CLEANING MMCC	23,164.80	43,702.66	40,000.00	9,676.71	43,000.00
100-15650-522323	FACILITY CLEANING TSCC	7,200.00	7,066.25	15,000.00	3,000.00	15,000.00
100-15650-522324	FACILITY CLEANING MUNICIPAL COURT	9,859.05	9,241.12	20,000.00	3,924.80	21,000.00
100-15650-522325	FACILITY CLEANING MAINTENANCE SHOP	-	-	8,000.00	-	11,000.00
100-15650-522326	FACILITY CLEANING WWTP	2,400.00	2,360.25	8,000.00	1,000.00	8,000.00
100-15650-522319	FACILITY CLEANING PUBLIC WORKS BLDG	-	-	-	-	15,000.00
100-15650-522327	MAINTENANCE & CLEANING CITY HALL	12,423.92	113.24	-	-	-
100-15650-522328	MAINTENANCE & CLEANING MMCC	13,154.77	47.48	-	1,069.74	-
100-15650-522329	MAINTENANCE & CLEANING TSCC	5,434.55	-	-	-	-
100-15650-522330	MAINTENANCE & CLEANING MUNICIPAL COURT	22,469.26	8,545.00	-	395.22	-
100-15650-522331	MAINTENANCE & CLEANING MAINTENANCE SHOP	9,451.60	-	-	-	-
100-15650-522332	MAINTENANCE & CLEANING WWTP	2,729.70	-	-	-	-
100-15650-522333	EQUIPMENT REPAIRS CITY HALL	9,800.73	8,688.05	10,000.00	14,819.83	10,000.00
100-15650-522334	EQUIPMENT REPAIRS MMCC	3,077.66	2,262.84	10,000.00	4,860.00	10,000.00
100-15650-522335	EQUIPMENT REPAIRS TSCC	4,030.98	2,686.00	7,500.00	-	7,500.00
100-15650-522336	EQUIPMENT REPAIRS MUNICIPAL COURT	21,254.60	6,871.32	7,500.00	-	7,500.00
100-15650-522337	EQUIPMENT REPAIRS MAINTENANCE SHOP	198.00	-	5,000.00	-	5,000.00
100-15650-522338	EQUIPMENT REPAIRS WWTP	388.92	1,065.90	5,000.00	-	5,000.00
100-15650-522339	EQUIPMENT REPAIRS PUBLIC WORKS BLDG	-	-	-	-	5,000.00
100-15650-523231	CELL PHONES	519.09	1,139.62	-	-	-
100-15650-523310	PUBLIC NOTICES	-	244.00	-	274.00	-
100-15650-523600	DUES & FEES	202.00	-	-	-	-
100-15650-523700	EDUCATION & TRAINING	-	562.50	1,000.00	-	2,500.00
100-15650-531110	COMPUTER EXPENSE	8,081.76	-	-	-	-
100-15650-531130	OFFICE SUPPLIES	-	-	-	-	500.00

100-15650-531140	SUPPLIES & MATERIALS	9,893.62	3,793.03	15,000.00	822.94	10,000.00
100-15650-531142	HAND TOOLS & SMALL EQUIP.	1,158.53	246.92	10,000.00	61.67	2,500.00
100-15650-531143	SECURITY UPGRADE	9,157.70	592.00	15,000.00	66,487.40	35,000.00
100-15650-531222	GA POWER ELECTRICITY	-	-	18,000.00	-	18,000.00
100-15650-531224	GA PWR,LIGHTS,TAG OFFICE	2,161.46	2,051.61	3,000.00	1,018.01	3,000.00
100-15650-531225	GA PWR,4640 CITY HALL	71,864.86	72,013.86	65,000.00	36,380.32	75,000.00
100-15650-531271	Admin Vehicles	3,467.76	357.19	-	254.49	-
100-15650-531280	Cable	1,039.11	937.26	1,700.00	-	1,700.00
100-15650-531290	CABLE	-	815.17	-	-	-
100-15650-531700	MISCELLANEOUS EXPENSE	367.41	1,875.46	3,000.00	-	3,000.00
100-15650-531720	SIGNS	65.55	264.40	2,500.00	-	1,000.00
100-15650-531740	TIRE EXPENSE	-	556.36	1,000.00	-	1,000.00
100-15650-531750	UNIFORMS	1,319.18	454.76	2,000.00	517.25	1,500.00
100-15650-541302	NEW ADMINISTRATION BLDG.	-	-	10,000.00	-	5,000.00
100-15650-541333	BUILDING IMPROVEMENTS MUNICIPAL COURT	9,550.00	-	5,500.00	-	5,500.00
100-15650-542200	VEHICLES	-	-	-	34,452.30	-
100-15650-542300	FURNITURE & FIXTURES	431.38	-	5,000.00	-	5,000.00
100-15650-542400	COMPUTER SOFTWARE	-	3,567.00	4,000.00	3,539.33	5,000.00
100-15650-542500	EQUIPMENT	492,939.76	160,543.47	15,000.00	-	15,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		1,210,077.59	813,476.98	884,420.00	413,642.87	979,734.11

Budget Worksheet



Expense

Division: 25000 - MUNICIPAL COURT

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-25000-511140	JUDGE	4,800.00	2,175.68	4,800.00	1,200.00	34,900.00
100-25000-511141	SOLICITOR	2,275.00	-	4,200.00	-	27,100.00
100-25000-511142	COURT CLERK & ASSISTANTS	77,316.59	90,458.12	91,128.00	40,742.20	113,602.76
100-25000-511300	OVERTIME	100.96	19.50	-	-	-
100-25000-512100	GRP INSRNC MEDICAL/DENTAL	37,751.38	60,408.20	68,350.00	33,984.06	109,878.77
100-25000-512110	GROUP INSURANCE LIFE	239.68	329.04	2,040.00	204.05	2,040.00
100-25000-512111	GROUP INSURANCE VISION	255.36	312.12	313.00	166.56	448.00
100-25000-512200	MEDICARE 1.45%	1,195.82	1,305.40	4,090.00	586.73	4,090.00
100-25000-512400	PENSION	13,994.40	13,365.24	15,800.00	6,212.74	15,800.00
100-25000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-25000-512700	WORKER'S COMPENSATION	4,547.54	4,400.52	6,000.00	2,153.14	6,000.00
100-25000-512851	HRA, DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-25000-521221	LEGAL - INDIGENT	3,250.00	750.00	500.00	-	5,000.00
100-25000-521225	INTERPRETER	16.15	-	100.00	-	500.00
100-25000-521226	ZSI PROBATION	484.00	-	500.00	-	5,000.00
100-25000-521301	CODIFICATION	362.16	388.81	400.00	397.01	400.00
100-25000-521310	COURT SOFTWARE	2,599.56	4,750.00	6,000.00	3,000.00	10,000.00
100-25000-521335	SHREDING	75.00	-	100.00	-	100.00
100-25000-522210	MAINTENANCE AGREEMENTS	1,359.09	342.98	1,000.00	171.49	1,000.00
100-25000-522230	EQUIPMENT REPAIRS	-	-	500.00	-	500.00
100-25000-522320	RENTAL OF EQUIP & VEHICLE	2,819.04	914.00	1,500.00	-	1,500.00
100-25000-522341	COPIER RENTAL	597.15	2,400.65	1,800.00	1,410.05	1,800.00
100-25000-523220	GEORGIA TECHNOLOGY AUTH.	55.20	54.30	150.00	26.70	150.00
100-25000-523231	CELL PHONES	103.91	374.10	-	-	375.00
100-25000-523245	TELECOMMUNICATIONS	-	-	-	-	-
100-25000-523400	PRINTING & BINDING	0.01	44.32	150.00	-	1,000.00
100-25000-523500	TRAVEL	887.93	-	1,800.00	-	2,500.00
100-25000-523600	DUES & FEES	100.00	-	1,000.00	-	1,000.00
100-25000-523700	EDUCATION & TRAINING	550.00	536.19	1,000.00	-	2,500.00
100-25000-523860	P O SALARIES - EXTRA DUTY	5,540.00	2,520.00	5,000.00	1,260.00	10,000.00
100-25000-523902	CREDIT CARD EXPENSES	-	-	-	-	1,500.00
100-25000-523940	POSTAGE	75.00	149.75	225.00	72.14	1,000.00
100-25000-531110	COMPUTER EXPENSE	9,543.92	1,380.00	-	-	5,000.00
100-25000-531130	OFFICE SUPPLIES	1,022.62	573.78	1,000.00	168.19	1,500.00
100-25000-531140	SUPPLIES & MATERIALS	-	423.28	1,500.00	-	1,000.00

100-25000-531211	NTRL GAS,4545 MUNI COURT	1,985.25	1,627.47	1,000.00	715.05	1,000.00
100-25000-531227	GA PWR,4602 MUNICIPAL CRT	14,104.54	11,337.04	5,550.00	4,686.41	5,550.00
100-25000-531280	CABLE COURTS	-	-	-	-	-
100-25000-531700	MISCELLANEOUS EXPENSE	152.65	-	800.00	-	800.00
100-25000-531710	CHRISTMAS DECORATIONS	-	-	250.00	-	250.00
100 25000 531720	SIGNS	-	-	225.00	-	500.00
100-25000-531750	UNIFORMS	136.58	63.00	350.00	-	350.00
100-25000-542300	FURNITURE & FIXTURES	1,999.80	-	800.00	-	8,000.00
100-25000-542400	COMPUTER SOFTWARE	-	-	1,800.00	-	1,800.00
100-25000-573001	BRAIN & SPINAL INJURY	782.12	180.60	40.00	74.74	1,900.00
100-25000-573002	STATE PROBATION SYS FUND	25.00	100.00	50.00	-	800.00
100-25000-573003	FINES 10% JAIL	3,608.33	1,673.27	1,860.00	1,323.39	1,900.00
100-25000-573004	VICTIMS ASSIST. FUND	2,042.99	803.05	1,400.00	694.94	1,000.00
100-25000-573005	BOND REFUND	13,442.00	4,525.00	-	-	12,500.00
100-25000-573006	GA CRIME VICTIM'S FUND	26.00	52.00	50.00	-	550.00
100-25000-573007	CTY DRUG ABUSE TR AND EDU	599.73	1,177.16	500.00	-	6,500.00
100-25000-573008	P. O. A&B FUND	2,191.71	859.72	1,300.00	1,059.23	10,000.00
100-25000-573009	P. O. TRAINING FUND	3,045.30	1,361.10	2,000.00	1,014.99	10,000.00
100-25000-573010	INDIGENT DEFENSE FUND	4,034.09	1,675.72	2,300.00	1,292.99	10,000.00
100-25000-573011	DRIVERS ED/TRAINING FUND	501.41	217.44	225.00	149.57	7,500.00
100-25000-573020	WITNESS FEES	-	-	250.00	-	500.00
100-25000-573100	RESTITUTION	99.90	-	100.00	-	500.00
Division: 25000 - MUNICIPAL COURT Total:		220,694.87	214,028.55	246,796.00	102,766.37	454,084.53

Budget Worksheet



Expense

Division: 32100 - POLICE ADMINISTRATION

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-32100-521201	PROFESSIONAL FEES	-	-	8,000.00	-	3,311,296.25
100-32100-523860	P O SALARIES - EXTRA DUTY	122,502.50	148,572.50	217,000.00	80,302.50	300,000.00
100-32100-523862	P O Salaries Parks	71,880.00	83,920.00	45,000.00	50,130.00	
100-32100-523864	P O Salaries Film	5,420.00	-	5,000.00	-	
Division: 32100 - POLICE ADMINISTRATION Total:		199,802.50	232,492.50	275,000.00	130,432.50	3,611,296.25

Budget Worksheet



Expense

Division: 42200 - PUBLIC WORKS

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-42200-511100	REGULAR EMPL. SALARIES	730,386.08	748,606.32	1,028,087.00	363,350.59	1,212,709.04
100-42200-511300	OVERTIME	14,808.65	5,006.37	35,000.00	833.51	35,000.00
100-42200-512100	GRP INSRNC MEDICAL/DENTAL	232,620.99	301,816.01	480,771.00	172,707.60	499,346.95
100-42200-512110	GROUP INSURANCE LIFE	2,885.87	2,734.64	8,000.00	1,706.96	8,500.00
100-42200-512111	GROUP INSURANCE VISION	1,472.06	1,448.12	1,851.00	776.22	1,967.68
100-42200-512200	MEDICARE 1.45%	10,713.32	10,770.95	15,400.00	5,195.90	15,400.00
100-42200-512400	PENSION	93,000.83	88,819.50	250,000.00	95,686.42	250,000.00
100-42200-512600	UNEMPLOYMENT INSURANCE	-	-	11,000.00	2,112.50	11,000.00
100-42200-512700	WORKER'S COMPENSATION	38,624.36	37,290.87	62,000.00	21,746.53	62,000.00
100-42200-512851	HRA, DEDUCTIBLE	2,000.00	5,536.99	34,000.00	2,728.38	34,000.00
100-42200-521201	PROFESSIONAL	-	-	10,000.00	-	110,000.00
100-42200-521230	ENGINEERING FEES	74,074.50	7,282.00	25,000.00	-	25,000.00
100-42200-522000	ROW LANDSCAPING	-	179,265.25	210,000.00	90,932.76	300,000.00
100-42200-522150	SURVEILLANCE CAMERAS	-	-	12,200.00	-	13,500.00
100-42200-522210	MAINTENANCE AGREEMENTS	342.98	342.98	6,000.00	171.49	6,000.00
100-42200-522220	MAINTENANCE & CLEANING	2,483.84	2,255.86	5,000.00	593.00	5,000.00
100-42200-522230	EQUIPMENT REPAIRS	10,315.92	16,556.09	25,000.00	7,279.96	25,000.00
100-42200-522241	LMIG S013642-PRC,3 STRTS	9,560.00	798,475.39	225,000.00	813,094.93	270,000.00
100-42200-522242	STREET/TRACK MAIN. & REP.	12,605.78	1,919.77	20,000.00	-	20,000.00
100-42200-522250	AUTO & TRUCK REPAIR	17,285.28	5,972.67	30,000.00	2,375.52	30,000.00
100-42200-522253	DAMAGE TO CITIZEN VEHICLE	263.00	670.00	2,500.00	-	2,500.00
100-42200-522320	RENTAL OF EQUIP & VEHICLE	2,648.20	3,824.85	5,000.00	373.32	5,000.00
100-42200-522341	COPIER RENTAL	-	37.34	-	-	-
100-42200-523231	CELL PHONES	1,852.36	2,382.89	-	-	-
100-42200-523245	TELECOMMUNICATIONS	13,085.28	13,140.95	13,000.00	6,702.67	14,000.00
100-42200-523310	PUBLIC NOTICES	-	14.00	-	94.00	-
100-42200-523400	PRINTING & BINDING	62.49	-	-	-	-
100-42200-523500	TRAVEL	1,285.67	(256.23)	2,500.00	-	3,500.00
100-42200-523600	DUES & FEES	4,097.10	50.00	1,000.00	316.90	1,000.00
100-42200-523700	EDUCATION & TRAINING	1,655.14	98.50	5,000.00	-	5,500.00
100-42200-523850	PERSONNEL SERVICE	76,162.30	8,869.77	-	6,604.78	-
100-42200-523851	UTILITY PROTECTION SERV.	-	-	5,000.00	-	5,000.00
100-42200-523901	BANK CHARGES	-	92.71	-	-	-
100-42200-523930	DRUG TESTING, VACCINES	1,657.31	1,164.00	3,500.00	110.00	3,500.00
100-42200-523935	DRIVERS LICENSES	-	-	1,000.00	-	1,000.00
100-42200-523960	REIMBURSEMENT/REPAIRS	-	-	2,500.00	-	2,500.00
100-42200-531110	COMPUTER EXPENSE	13,647.43	831.00	-	-	-
100-42200-531130	OFFICE SUPPLIES	447.84	598.90	1,000.00	253.55	1,000.00
100-42200-531140	SUPPLIES & MATERIALS	15,387.85	8,444.42	30,000.00	4,172.70	20,000.00
100-42200-531142	HAND TOOLS & SMALL EQUIP.	8,011.18	7,575.75	25,000.00	6,539.27	20,000.00
100-42200-531145	MOSQUITO SPRAYING	990.00	500.00	1,000.00	200.00	1,000.00

100-42200-531211	NTRL GAS,4545 MUNI COURT	6,568.83	6,450.18	-	4,033.59	8,500.00
100-42200-531222	GA POWER ELECTRICITY	27,039.28	19,334.10	18,000.00	12,924.80	20,000.00
100-42200-531233	STREET LIGHTS, OUTSIDE	400,184.57	431,133.74	425,000.00	220,077.84	450,000.00
100-42200-531270	ENERGY-GASOLINE/DIESEL	31,332.73	20,753.00	42,000.00	14,393.52	45,000.00
100-42200-531700	MISCELLANEOUS EXPENSE	1,041.22	157.72	5,000.00	-	5,000.00
100-42200-531710	CHRISTMAS DECORATIONS	12,360.50	1,213.20	15,000.00	1,780.06	15,000.00
100-42200-531720	SIGNS	14,654.80	11,300.08	30,000.00	6,850.00	20,000.00
100-42200-531740	TIRE EXPENSE	3,382.35	4,926.89	15,000.00	2,799.61	7,500.00
100-42200-531750	UNIFORMS	9,723.88	9,843.62	15,000.00	4,728.28	10,000.00
100-42200-541403	PAVING	-	-	25,000.00	-	25,000.00
100-42200-541404	SIDEWALK MAINTENANCE	-	-	-	-	150,000.00
100-42200-542200	VEHICLES	48,390.00	-	50,000.00	48,995.00	50,000.00
100-42200-542400	COMPUTER SOFTWARE	-	3,567.00	5,500.00	3,539.34	5,500.00
100-42200-542500	EQUIPMENT	101,000.00	-	50,000.00	86,463.06	50,000.00
Division: 42200 - PUBLIC WORKS Total:		2,050,111.77	2,770,818.16	3,287,809.00	2,013,244.56	3,881,423.67

Budget Worksheet



Expense

Division: 61900 - CITY EVENTS

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-61900-511100	REGULAR EMPL. SALARIES	45,971.40	-	-	-	-
100-61900-512100	GRP INSRNC MEDICAL/DENTAL	8,531.68	-	-	-	-
100-61900-512110	GROUP INSURANCE LIFE	173.28	-	-	-	-
100-61900-512111	GROUP INSURANCE VISION	61.38	-	-	-	-
100-61900-512200	MEDICARE 1.45%	666.48	-	-	-	-
100-61900-512400	PENSION	5,518.08	-	-	-	-
100-61900-512600	Unemployment Insurance	-	-	-	-	-
100-61900-512700	WORKER'S COMPENSATION	1,650.41	-	-	-	-
100-61900-512851	HRA REIMBURSEMENT	-	-	-	-	-
100-61900-523231	CELL PHONES	111.12	-	-	-	-
100-61900-523300	ADVERTISING	6,068.78	3,940.00	5,000.00	-	5,000.00
100-61900-523700	Education & Training	-	110.50	-	-	-
100-61900-523933	LINEN	(18.00)	-	-	-	5,000.00
100-61900-531701	HOSPITALITY	200.00	60.34	1,500.00	-	1,500.00
100-61900-531705	HOLIDAY FEST/TREE LIGHTING	26,048.66	15,451.70	25,000.00	-	35,000.00
100-61900-531710	CHRISTMAS DECORATIONS	8,237.23	8,290.54	10,000.00	-	10,000.00
100-61900-531720	SIGNS	-	-	5,000.00	-	5,000.00
100-61900-531727	MEMORIAL DAY MARCH	2,530.04	250.00	6,000.00	2,895.00	6,000.00
100-61900-531729	SUMMER EVENTS	46,626.49	-	40,000.00	-	40,000.00
100-61900-531731	PRETTY IN PINK	8,867.25	6,966.32	10,000.00	-	10,000.00
100-61900-531732	CAREER FAIRS	871.90	-	1,500.00	1,115.76	1,500.00
100-61900-531733	9/11 CEREMONY	1,102.03	337.05	500.00	-	1,000.00
100-61900-531734	BRIDGEFEST	89,142.46	-	35,000.00	-	35,000.00
100-61900-531736	FOOD TRUCKS	11,077.05	4,225.00	20,000.00	-	20,000.00
100-61900-531737	VETERAN'S DAY PARADE	11,041.48	4,562.05	10,000.00	-	10,000.00
100-61900-531748	AMPHITHEATER EVENT	40,147.60	2,259.00	10,000.00	4,575.00	10,000.00
100-61900-531749	CENTENTIAL CELEBRATION	500.00	20,130.22	-	-	-
100-61900-531750	Uniforms	-	-	2,500.00	-	2,500.00
100-61900-531757	BACK TO SCHOOL	-	9,239.08	10,000.00	-	10,000.00
100-61900-531758	JULY 4TH EVENT	-	-	10,000.00	-	50,000.00
100-61900-531759	JUNETEENTH EVENT	-	-	12,500.00	8,428.80	12,500.00
100-61900-531760	HALLOWEEN EXTRAVAGANZA	-	-	-	-	10,000.00
100-61900-542200	VEHICLES	-	-	-	-	-
Division: 61900 - CITY EVENTS Total:		315,126.80	75,821.80	214,500.00	17,014.56	280,000.00

Budget Worksheet



Expense

Division: 72000 - PERMITTING DEVELOPMENT

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-72000-511100	REGULAR EMPL. SALARIES	99,903.68	132,104.29	133,828.00	59,073.24	137,827.50
100-72000-512100	GRP INSRNC MEDICAL/DENTAL	23,502.46	48,997.74	55,736.00	27,584.70	61,309.30
100-72000-512110	GROUP INSURANCE LIFE	311.00	475.80	550.00	285.11	550.00
100-72000-512111	GROUP INSURANCE VISION	155.48	256.44	257.00	136.86	257.00
100-72000-512200	MEDICARE 1.45%	1,430.77	1,876.32	1,000.00	841.01	1,000.00
100-72000-512400	PENSION	9,211.56	8,797.33	10,400.00	3,909.46	10,400.00
100-72000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-72000-512700	WORKER'S COMPENSATION	1,533.37	1,466.86	2,000.00	717.46	2,000.00
100-72000-512851	HRA DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-72000-521200	PROFESSIONAL FEES	-	-	5,000.00	-	-
100-72000-521202	CONSULTING SERVICES - BSD	264,225.06	311,179.29	300,000.00	74,858.39	400,000.00
100-72000-521203	CONSULTING SERVICES - ENGINEERING	48,105.00	156,865.02	100,000.00	41,636.25	100,000.00
100-72000-521300	TECHNICAL SERVICES	-	-	1,000.00	-	1,000.00
100-72000-521310	SOFTWARE	-	-	4,000.00	-	4,000.00
100-72000-522210	MAINTENANCE AGREEMENT	2,907.00	2,000.00	3,000.00	5,748.53	6,000.00
100-72000-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	-
100-72000-522341	COPIER RENTAL	-	6.21	1,200.00	76.31	500.00
100-72000-523231	CELL PHONES	-	748.20	-	-	-
100-72000-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	500.00
100-72000-523300	ADVERTISEMENT	-	-	3,000.00	-	3,000.00
100-72000-523400	PRINTING & BINDING	1,835.29	-	3,000.00	-	3,000.00
100-72000-523500	TRAVEL	806.00	1,075.00	2,500.00	-	2,500.00
100-72000-523600	DUES & FEES	-	-	1,350.00	-	1,000.00
100-72000-523700	EDUCATION & TRAINING	250.00	186.50	2,700.00	-	2,500.00
100-72000-523940	POSTAGE	-	-	3,600.00	-	2,000.00
100-72000-531100	GEN SUPPLIES & MAT	3,686.62	1,165.70	3,600.00	37.31	1,000.00
100-72000-531110	COMPUTER EXPENSE	9,353.80	5,332.50	-	-	-
100-72000-531140	SUPPLIES AND MATERIALS	338.32	176.07	-	-	-
100-72000-531211	NTRL GAS,4545 MUNI COURT	-	-	1,000.00	-	-
100-72000-531227	GA PWR,4602 MUNICIPAL CRT	-	-	5,550.00	-	-
100-72000-531270	ENERGY-GASOLINE/DIESEL	277.60	794.54	-	620.19	1,200.00
100-72000-531600	SMALL EQUIPMENT - NON CAPITAL	297.30	-	2,700.00	-	1,700.00
100-72000-531701	HOSPITALITY/FOOD/BEVERAGE	-	-	-	-	-
100-72000-531750	UNIFORMS	2,966.00	390.00	1,350.00	230.00	700.00
100-72000-542200	VEHICLES	55,835.00	-	-	-	-
100-72000-542300	FURNITURE & FIXTURES	28,156.28	-	500.00	-	500.00
Division: 72000 - PERMITTING DEVELOPMENT Total:		555,087.59	673,893.81	659,821.00	215,754.82	749,443.80

Budget Worksheet



Expense

Division: 74100 - PLANNING & ZONING

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-74100-511100	REGULAR SALARIES	55,078.73	114,982.49	215,195.00	77,525.74	\$373,831.42
100-74100-511300	OVERTIME	378.00	-	-	-	-
100-74100-512100	GRP INSRNC MEDICAL/DENTAL	6,793.50	23,424.83	41,633.00	13,804.91	119,628.88
100-74100-512110	GROUP INSURANCE LIFE	114.15	402.29	1,650.00	206.58	3,300.00
100-74100-512111	GROUP INSURANCE VISION	47.61	129.72	204.00	72.24	460.00
100-74100-512200	MEDICARE 1.45%	907.66	1,650.86	1,815.00	1,104.15	3,630.00
100-74100-512400	PENSION	9,122.88	17,425.56	30,900.00	11,766.60	61,800.00
100-74100-512600	UNEMPLOYMENT INSURANCE	-	-	6,000.00	-	12,000.00
100-74100-512700	WORKER'S COMPENSATION	1,498.32	2,933.73	6,000.00	2,067.21	12,000.00
100-74100-512851	HRA DEDUCTIBLE	-	-	6,000.00	-	12,000.00
100-74100-521150	ZONING BOARD STIPEND	3,700.00	-	5,000.00	1,575.00	5,000.00
100-74100-521200	PROFESSIONAL FEES	342.19	-	100,000.00	30,000.00	5,000.00
100-74100-521300	TECHNICAL SERVICES	1,000.00	-	1,000.00	-	1,000.00
100-74100-521310	SOFTWARE	2,523.29	-	4,000.00	-	4,000.00
100-74100-522210	MAINTENANCE AGREEMENTS	1,305.43	14,952.87	8,000.00	3,054.27	8,000.00
100-74100-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	2,000.00
100-74100-522320	RENTAL OF EQUIP & VEHICLE	-	-	1,500.00	-	-
100-74100-522341	COPIER RENTAL	723.72	361.86	-	-	500.00
100-74100-523231	CELL PHONES	72.70	1,071.52	-	-	-
100-74100-523245	TELECOMMUNICATIONS	-	-	1,000.00	-	500.00
100-74100-523300	ADVERTISEMENT	1,597.60	2,978.17	5,000.00	1,266.00	5,000.00
100-74100-523400	PRINTING & BINDING	5,935.12	2,636.08	5,000.00	-	4,000.00
100-74100-523500	TRAVEL	5,463.89	3,091.21	2,000.00	-	3,000.00
100-74100-523501	ZONING ADVISORY BOARD TRAVEL	3,911.71	-	2,000.00	-	2,000.00
100-74100-523600	DUES & FEES	718.00	714.00	1,500.00	-	2,250.00
100-74100-523700	EDUCATION & TRAINING	-	(131.69)	2,000.00	-	2,000.00
100-74100-523701	ZONING ADVISORY BD ED & TRAINING	96.00	308.97	3,000.00	760.00	1,000.00
100-74100-523851	INTERN HELP	7,293.00	762.00	-	-	-
100-74100-523940	POSTAGE	582.08	276.90	2,000.00	239.78	2,000.00
100-74100-531100	SUPPLIES & MATERIALS	8,746.83	2,880.14	6,000.00	2,018.57	6,000.00
100-74100-531110	COMPUTER EXPENSE	3,851.02	2,670.03	-	-	-
100-74100-531270	ENERGY-GASOLINE/DIESEL	-	345.61	2,500.00	-	1,000.00
100-74100-531400	BOOKS & PERIODICALS	1,707.68	-	-	-	-
100-74100-531600	SMALL EQUIPMENT - NON-CAPITAL	10,492.67	-	2,000.00	-	2,000.00
100-74100-531701	HOSPITALITY/FOOD/BEVERAGE	627.93	-	600.00	48.64	600.00
100-74100-531702	HISTORIC PRESERVATION COMMITTEE	-	-	7,000.00	-	10,000.00
100-74100-531750	UNIFORMS	4,450.44	-	600.00	136.54	800.00
100-74100-542300	FURNITURE & FIXTURES	6,293.51	-	2,000.00	-	3,000.00
Division: 74100 - PLANNING & ZONING Total:		145,375.66	193,867.15	476,097.00	145,646.23	669,300.30

Budget Worksheet



Expense

Division: 75500 - Main Street Program

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
100-75500-511100	REGULAR SALARIES	109,897.08	113,632.20	115,105.00	50,817.37	118,585.70
100-75500-512100	GRP INSRNC MEDICAL/DENTAL	25,264.22	51,014.58	41,131.00	27,584.70	45,244.44
100-75500-512110	GROUP INSURANCE LIFE	416.16	415.08	620.00	248.71	620.00
100-75500-512111	GROUP INSURANCE VISION	236.70	256.44	257.00	136.86	257.00
100-75500-512200	MEDICARE 1.45%	1,528.00	1,537.70	1,500.00	678.33	1,500.00
100-75500-512400	PENSION	12,222.96	11,673.36	13,800.00	5,345.75	13,800.00
100-75500-512600	UNEMPLOYMENT INSURANCE	-	-	600.00	-	600.00
100-75500-512700	WORKER'S COMPENSATION	865.25	847.14	1,155.00	416.35	1,155.00
100-75500-512851	HRA, DEDUCTIBLE	-	-	2,000.00	-	2,000.00
100-75500-521200	PROFESSIONAL FEES	3,928.75	3,279.00	5,000.00	1,332.57	5,000.00
100-75500-522341	COPIER RENTAL	-	50.65	608.00	390.85	2,000.00
100-75500-523231	CELL PHONES	109.87	748.20	-	-	-
100-75500-523245	TELECOMMUNICATIONS	-	-	-	-	-
100-75500-523400	PRINTING & BINDING	1,470.19	551.99	2,500.00	-	2,500.00
100-75500-523500	TRAVEL	3,642.25	2,884.42	7,000.00	-	3,000.00
100-75500-523520	MAIN STREET BOARD TRAVEL	-	-	4,200.00	-	7,200.00
100-75500-523600	DUES & FEES	768.66	1,414.67	1,500.00	931.25	1,500.00
100-75500-523700	EDUCATION & TRAINING	4,113.56	836.50	5,000.00	578.00	5,000.00
100-75500-523720	MAIN STREET BOARD EDUCATION & TRAINING	-	779.00	4,200.00	650.00	4,200.00
100-75500-523851	INTERN HELP	-	-	2,000.00	-	2,000.00
100-75500-523940	POSTAGE	88.33	196.00	200.00	164.08	200.00
100-75500-523945	WEB SITE	-	-	3,000.00	-	3,000.00
100-75500-531110	COMPUTER EXPENSE	518.99	1,776.12	-	-	-
100-75500-531140	SUPPLIES & MATERIALS	5,334.00	1,911.15	4,000.00	196.00	4,000.00
100-75500-531700	PRODUCT DEV GRANT EXPENSES	-	-	-	-	5,000.00
100-75500-531701	HOSPITALITY/FOOD/BEVERAGE	5,227.18	928.83	3,000.00	419.64	5,000.00
100-75500-531707	ENTERTAINMENT	7,191.72	-	5,000.00	-	8,000.00
100-75500-531724	DOWNTOWN BEAUTIFICATION	-	-	-	-	12,000.00
100-75500-531725	PROMOTIONAL SUPPLIES	2,927.71	137.79	5,000.00	-	6,000.00
100-75500-531750	UNIFORMS	-	-	400.00	-	1,200.00
Division: 75500 - Main Street Program Total:		185,751.58	194,870.82	228,776.00	89,890.46	260,562.14

Budget Worksheet



Fund: 555 - MERLE MANDERS CONFERENCE CENTER

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2019	FY 2020	FY 2021	FY 2021 YTD	FY 2022
		ACTUAL	ACTUAL	BUDGET	ACTUAL	PROPOSED EXPENDITURES
555-15650-511100	REGULAR EMPL. SALARIES	186,428.10	237,223.72	277,534.00	106,151.15	287,716.47
555-15650-511300	OVERTIME	3,694.94	122.50	2,000.00	-	2,000.00
555-15650-512100	GRP INSRNC MEDICAL/DENTAL	93,080.90	148,077.15	168,647.00	83,149.74	185,511.27
555-15650-512110	GROUP INSURANCE LIFE	688.76	876.84	3,420.00	525.07	3,420.00
555-15650-512111	GROUP INSURANCE VISION	625.87	750.48	757.00	403.50	757.00
555-15650-512200	MEDICARE 1.45%	2,572.11	3,276.28	4,560.00	1,464.99	4,560.00
555-15650-512401	RETIREMENT CONTRIBUTIONS	19,150.80	44,982.13	30,500.00	11,069.38	30,500.00
555-15650-512600	UNEMPLOYMENT INSURANCE	-	-	8,400.00	-	8,400.00
555-15650-512700	WORKER'S COMPENSATION	2,836.90	5,808.74	7,920.00	2,843.02	7,920.00
555-15650-512850	HRA REIMBURSEMENT	-	-	6,000.00	-	6,000.00
555-15650-521201	PROFESSIONAL FEES	-	-	500.00	-	-
555-15650-521222	IT Services for MMCC	6,479.41	6,431.94	3,000.00	-	-
555-15650-521340	WEB-SITE	613.99	645.00	1,000.00	600.00	1,000.00
555-15650-522200	REPAIRS & MAINTENANCE	9,466.23	705.77	25,000.00	-	25,000.00
555-15650-522210	MAINTENANCE AGREEMENTS	797.30	457.30	3,500.00	228.65	3,500.00
555-15650-522213	CLEANING	-	-	22,000.00	-	22,000.00
555-15650-522220	MAINTENANCE & CLEANING	-	1,093.00	-	-	-
555-15650-522230	EQUIPMENT REPAIRS	3,052.00	-	5,000.00	1,274.90	3,000.00
555-15650-522251	AUTO EXPENSE	-	-	-	3,791.48	3,000.00
555-15650-522320	RENTAL OF EQUIP & VEHICLE	9,962.81	9,584.00	600.00	2,945.00	3,000.00
555-15650-522341	COPIER RENTAL	552.18	2,208.72	2,000.00	1,288.42	2,000.00
555-15650-523231	CELL PHONES	341.33	1,870.50	-	-	-
555-15650-523245	CBEYOND COMMUNICATIONS	10,753.00	10,802.31	7,000.00	5,407.17	7,000.00
555-15650-523400	PRINTING & BINDING	3,049.55	747.29	500.00	(307.42)	500.00
555-15650-523500	TRAVEL	-	2,529.47	4,000.00	-	3,000.00
555-15650-523600	DUES & FEES	715.01	566.56	700.00	487.01	700.00
555-15650-523700	EDUCATION & TRAINING	1,216.71	2,410.00	5,000.00	-	3,500.00
555-15650-523850	Personnel Services	48,624.09	15,835.76	35,000.00	-	35,000.00
555-15650-523851	CLIENT EVENT ATTENDANT	8,268.47	1,914.26	-	-	-
555-15650-523902	MERCHANT FEES CREDIT CARD	1,779.42	739.52	2,550.00	120.00	2,550.00
555-15650-523933	LINEN	3,783.19	11.00	6,000.00	94.50	6,000.00
555-15650-523940	POSTAGE	-	-	500.00	-	250.00
555-15650-531110	COMPUTER EXPENSE	3,212.88	5,018.22	-	-	-
555-15650-531130	OFFICE SUPPLIES	2,568.47	889.53	2,500.00	100.62	2,500.00
555-15650-531140	SUPPLIES & MATERIALS	2,498.74	376.21	4,000.00	-	4,000.00
555-15650-531142	HAND TOOLS & SMALL EQUIP.	272.15	892.06	1,000.00	-	1,000.00
555-15650-531213	NATURAL GAS	3,755.68	3,634.80	2,500.00	2,275.90	2,500.00
555-15650-531232	GEORGIA POWER	26,735.32	20,127.25	25,000.00	10,015.12	25,000.00
555-15650-531271	FUEL	1,851.76	304.53	500.00	543.55	600.00
555-15650-531400	BOOKS & PERIODICALS	-	-	500.00	-	-

555-15650-531708	FOOD AND BEVERAGE	350.00	-	2,500.00	-	2,500.00
555-15650-531710	CHRISTMAS DECORATIONS	-	137.65	5,000.00	-	5,000.00
555-15650-531720	SIGNS	-	-	1,500.00	-	-
555-15650-531740	TIRE EXPENSE	374.28	-	-	-	1,000.00
555-15650-531750	UNIFORMS	1,148.46	603.34	-	556.44	1,000.00
555 15650 541200	SITE IMPROVEMENTS	1,342.56	900.00	50,000.00	-	150,000.00
555-15650-542200	VEHICLES	-	-	34,996.98	-	-
555-15650-542300	FURNITURE & FIXTURES	324.54	-	-	-	3,500.00
555-15650-542400	COMPUTER SOFTWARE	-	5,355.00	4,191.02	1,875.00	4,000.00
555-15650-542500	EQUIPMENT	22,020.18	17,580.00	2,240.00	2,240.00	2,250.00
555-15650-561000	DEPRECIATION	87,752.36	91,963.24	40,000.00	-	40,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		572,740.45	647,452.07	810,016.00	239,143.19	902,634.74

Budget Worksheet



Fund: 565 - AMPHITHEATER COMPLEX

Expense

Division: 61800 - AMPHITHEATER

Account Number	Account Description	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 YTD ACTUAL	FY 2022 PROPOSED EXPENDITURES
565-61800-521100	CONSULTANT FEES	-	-	-	-	5,000.00
565-61800-521201	PROFESSIONAL FEES	-	-	-	-	5,000.00
565-61800-521300	TECHNICAL SERVICES	-	-	-	-	5,000.00
565-61800-522210	MAINTENANCE AGREEMENTS	-	-	-	-	10,000.00
565-61800-522219	LANDSCAPING	-	-	-	-	70,000.00
565-61800-522220	MAINTENANCE & CLEANING	-	-	-	-	10,000.00
565-61800-522230	EQUIPMENT REPAIRS	-	-	-	-	10,000.00
565-61800-523240	AT&T CLUB SERVICES	-	-	-	-	10,000.00
565-61800-523850	PERSONNEL SERVICES	-	-	-	-	-
565-61800-531140	SUPPLIES & MATERIALS	-	-	-	-	10,000.00
565-61800-531143	SECURITY UPGRADES	-	-	-	-	15,000.00
565-61800-531222	GA POWER ELECTRICITY	-	-	-	-	15,000.00
565-61800-531233	STREET LIGHTS OUTSIDE	-	-	-	-	10,000.00
565-61800-531270	ENERGY-GASOLINE/DIESEL	-	-	-	-	-
565-61800-541300	BUILDING IMPROVEMENTS	-	-	-	-	50,000.00
565-61800-541416	CONSTRUCTION COSTS	-	5,762,814.75	250,000.00	-	210,000.00
565-61800-542300	FURNITURE & FIXTURES	-	-	-	-	5,000.00
565-61800-542500	EQUIPMENT	-	-	-	-	10,000.00
Division: 61800 - AMPHITHEATER Total:		-	5,762,814.75	250,000.00	-	450,000.00

SYC 2022

BUDGET PROPOSAL

Presented By Ericka Harvey

January Orientation & GMA

The Purpose of the Orientation is provide knowledge of the programs policies and procedures and conduct informative sessions for leadership training and team building

Attending GMA allows Youth Councils to join together and share what they are doing in their communities and how they are able to get it done



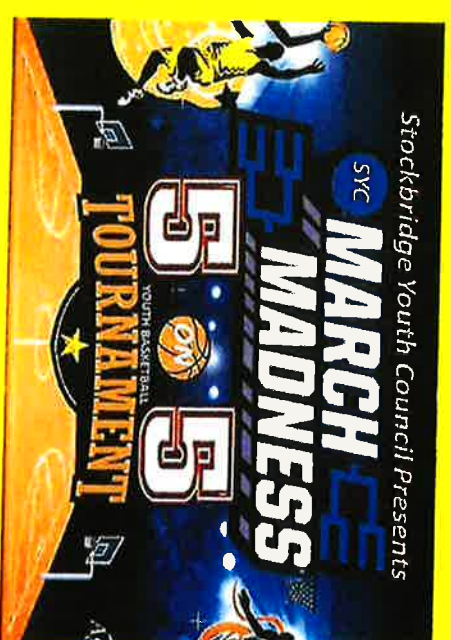
February Shadow Day & Day at the Capital

The purpose of this event is to introduce the SYC to our community leaders and to give them a behind the scenes of the work done at City Hall. It's also a day for them to be a pager at the State Capital.



March Madness

The purpose of this event is to provide the youth in the community an opportunity to explore potential college scouts and gain knowledge of impertinent college readiness information



June

Game Night

The purpose of this event is to
encounter community
service and involvement
amongst the youth.



September Fall Festival

The purpose of this event is to bring the youth our and have a fun filled event providing tips in mental health and psychologist available to speak to our community as well as getting active and promoting physical health.



October Georgia Cities Week

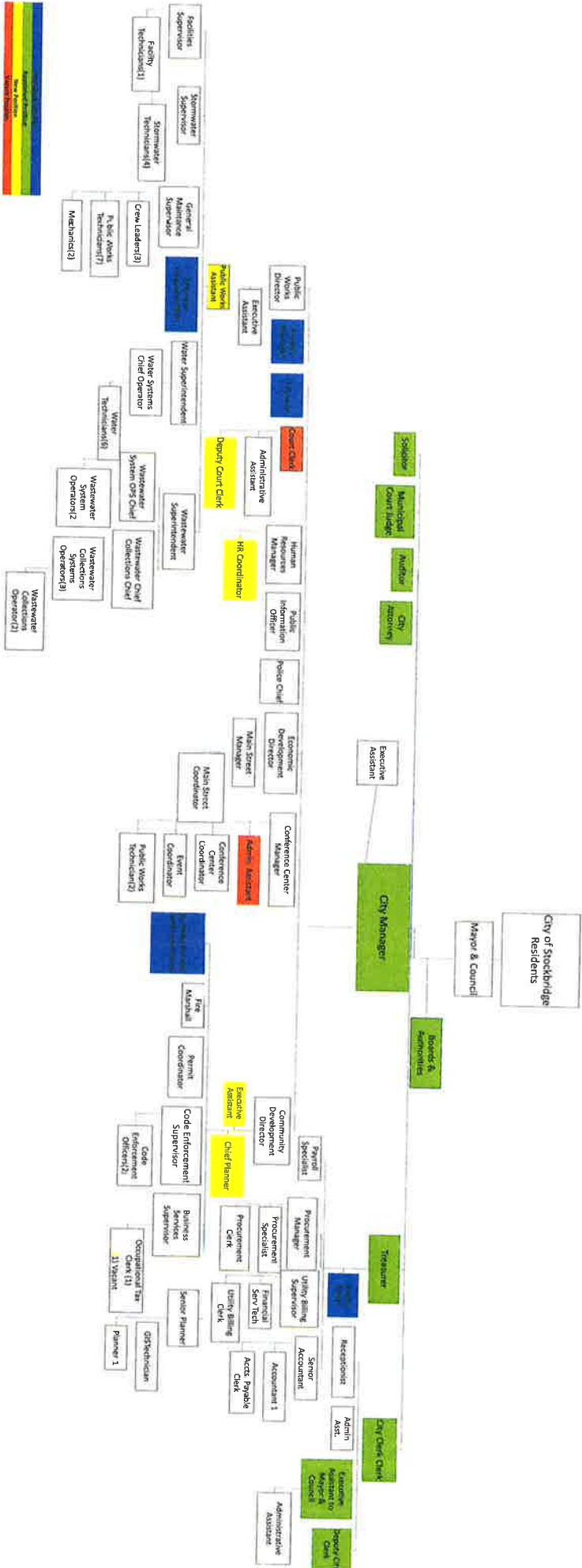
The Stockbridge Youth Council
will spend the week
supporting Mayor and
Council's initiatives this
week.



December Christmas Workshop

The purpose of this event is to teach the SYC about public service within the community





Proposed Pay Plan
2022

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	City Clerk	Receptionist	101	\$31,200.31	\$39,780.39	\$48,360.47
MMCC	Conference Center Manager	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Public Works	General Maintenance Supervisor	Public Works Technician	102	\$32,760.32	\$41,769.41	\$50,778.50
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	\$36,118.25	\$46,050.77	\$55,983.29
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	\$36,118.25	\$46,050.77	\$55,983.29
Water	Water Systems Superintendent	Water Systems Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	\$37,924.17	\$48,353.31	\$58,782.46
Sewer	Wastewater Superintendent	Wastewater Technician I	105	\$37,924.17	\$48,353.31	\$58,782.46
City Clerk	City Clerk	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	\$39,820.37	\$50,770.98	\$61,721.58
Public Works	General Maintenance Supervisor	Mechanic	106	\$39,820.37	\$50,770.98	\$61,721.58
Stormwater	Stormwater Supervisor	Stormwater Technician	106	\$39,820.37	\$50,770.98	\$61,721.58
Water	Water Superintendent	Water Systems Technician II	107	\$41,811.39	\$53,309.53	\$64,807.66
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Senior Accountant	Accounts Payable Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Administration	Procurement Manager	Procurement Clerk	107	\$41,811.39	\$53,309.53	\$64,807.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	\$41,811.39	\$53,309.53	\$64,807.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	\$41,811.39	\$53,309.53	\$64,807.66
Main Street	Main Street Manager	Main Street Coordinator	108	\$43,901.96	\$55,975.00	\$68,048.04
Code Enforcement	Community Development Director	Code Enforcement Officer	108	\$43,901.96	\$55,975.00	\$68,048.04
Water	Water Superintendent	Water Systems Technician III	108	\$43,901.96	\$55,975.00	\$68,048.04
Business Services	Community Development Director	Business Services Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Administration	Treasurer/CFO	Payroll Specialist	109	\$46,536.08	\$59,333.50	\$72,130.92
Municipal Court	Court Clerk	Deputy Court Clerk	109	\$46,536.08	\$59,333.50	\$72,130.92
MMCC	Conference Center Manager	Conference Center Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Permitting	Community Development Director	Building Permit Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Human Resources	Human Resources Manager	Human Resources Coordinator	109	\$46,536.08	\$59,333.50	\$72,130.92
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	\$46,536.08	\$59,333.50	\$72,130.92
Governing Body	Mayor & Council	Executive Assistant to Mayor & Council	110	\$49,328.24	\$62,893.51	\$76,458.78
Executive	City Manager	Executive Assistant	110	\$49,328.24	\$62,893.51	\$76,458.78
MMCC	Conference Center Manager	Events Coordinator	110	\$49,328.24	\$62,893.51	\$76,458.78
Planning	Senior Planner	GIS Technician	110	\$49,328.24	\$62,893.51	\$76,458.78

Dec. 21, 2021

Proposed Pay Plan 2022

Administration	Senior Accountant	Accountant	111	\$52,287.94	\$66,667.12	\$81,046.31
City Clerk	City Clerk	Deputy City Clerk	111	\$52,287.94	\$66,667.12	\$81,046.31
Stormwater	Public Works Director	Stormwater Supervisor	112	\$55,425.22	\$70,667.15	\$85,909.08
Planning	Senior Planner	Planner 1	112	\$55,425.22	\$70,667.15	\$85,909.08
Finance	Procurement Manager	Procurement Specialist	112	\$55,425.22	\$70,667.15	\$85,909.08
Executive	City Manager	Public Information Officer	112	\$55,425.22	\$70,667.15	\$85,909.08
Main Street	Economic Development Director	Main Street Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Administration	Treasurer/CFO	Senior Accountant	113	\$58,750.73	\$74,907.18	\$91,063.63
MMCC	City Manager	Conference Center Manager	113	\$58,750.73	\$74,907.18	\$91,063.63
Municipal Court	City Manager	Court Clerk	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Water	Water Superintendent	Water Systems Chief Operator	113	\$58,750.73	\$74,907.18	\$91,063.63
Code Enforcement	Community Development Director	Code Enforcement Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	Facilities Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Public Works	Public Works Director	General Maintenance Supervisor	115	\$66,012.32	\$84,165.71	\$102,319.09
Planning	Community Development Director	Senior Planner	115	\$66,012.32	\$84,165.71	\$102,319.09
Sewer	Public Works Director	Wastewater Plant Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Water	Public Works Director	Water Superintendent	116	\$69,973.06	\$89,215.65	\$108,458.24
Public Works	Public Works Director	Assistant Public Works Director	116	\$69,973.06	\$89,215.65	\$108,458.24
Planning	Community Development Director	Chief Planner	117	\$74,171.44	\$94,568.59	\$114,965.73
Executive	City Manager	Project Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Finance	Treasurer/CFO	Procurement Manager	117	\$74,171.44	\$94,568.59	\$114,965.73
Econ Development	City Manager	Economic Development Director	117	\$74,171.44	\$94,568.59	\$114,965.73
Permitting	Community Development Director	Fire Marshal	118	\$79,363.44	\$101,188.39	\$123,013.34
Human Resources	City Manager	Human Resources Manager	119	\$84,918.88	\$108,271.58	\$131,624.27
City Clerk	Mayor & Council	City Clerk	119	\$84,918.88	\$108,271.58	\$131,624.27
Public Works	City Manager	Public Works Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	City Manager	Community Development Director	120	\$90,863.21	\$115,850.59	\$140,837.97
Executive	Mayor & Council	Treasurer/CFO	121	\$97,223.63	\$123,960.13	\$150,696.63
Executive	City Manager	Assistant City Manager	122	\$104,029.28	\$132,637.34	\$161,245.39
Executive	City Manager	Police Chief	123	\$111,311.33	\$141,921.95	\$172,532.57
Executive	Mayor & Council	City Manager	125	\$127,440.35	\$162,486.44	\$197,532.54

Dec. 21, 2021

Job Title: Assistant Public Works Director (new) 2022

Job Summary: This position is responsible to assist the Public Works Director in planning, organizing, directing and integrating the City's public works and utilities activities and functions; provides expert professional assistance to the Public Works Director and to City management in areas of expertise, including engineering technology, municipal water distribution, stormwater program management, wastewater collection and treatment, solid waste management, facility and fleet management, and street and landscape maintenance; deputy level responsibility for policy development, program planning, fiscal management, administration, and operational direction.

A specific collateral duty of this position will be to function as owner's project manager to provide construction management oversight of capital improvement projects, including: construction of Streetscapes and sidewalks, Wastewater Treatment improvements, street repaving, intersection improvements, stormwater drainage improvements regional flood control, etc.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Plans, organizes, controls, integrates and evaluates the work of the Public Works Department;
- Develops, implements and monitors long-term plans, goals and objectives focused on achieving the City's mission and City Council priorities;
- Directs the development of and monitors performance against the annual department budget;
- Manages and directs the development, implementation and evaluation of plans, policies, systems and procedures to achieve annual goals, objectives and work standards;
- Plans, organizes, directs and evaluates the performance of assigned staff; establishes performance requirements and personal development targets;
- Regularly monitors performance and provides coaching for performance improvement and development;
- Provides assistant leadership and works with department staff to develop and retain highly competent, customer service-oriented staff through selection, compensation, training and day-to-day management practices that support the City's mission and values;

Job Title: Assistant Public Works Director (continued)

- Integrates and directs the efforts and results of supervisors and staff engaged in the maintenance and repair of the City's public works, solid waste management, water distribution and wastewater collection system infrastructure;
- Assists in the preparation of new City ordinances and the revision of existing ordinances;
- Advises the Public Works Director, citizen groups, individuals, contractors and others on departmental issues;
- Assembles necessary resources to solve a broad range of programmatic and service delivery problems in the delivery of public works and utilities services;
- Coordinates, reviews and approves the work of contract service providers, including engineers, rubbish collectors, public works maintenance and construction contractors, public utilities maintenance and construction contractors, landscape architects and contractors, tree maintenance contractors and others;
- Monitors developments related to public works and utilities matters, evaluates their impact on City operations, and implements policy and procedure improvements;
- Represents the City in negotiations with other agencies, utilities, groups and individuals on a wide variety of issues pertaining to public works and public utilities;
- Develops specifications and bid documents for a variety of public works and public utilities-related designs, construction and maintenance projects;
- Recommends contract awards, negotiates contract provisions and coordinates, reviews and approves contractor's performance;
- Reviews and advises on development plans and permits for work in City right-of-ways;
- Performs other duties as assigned.

Knowledge Required by the Position:

- Knowledge of the theory, principles, practices and techniques of water/wastewater, and stormwater engineering technology, solid waste management, and public works and utilities maintenance functions;
- Knowledge of applicable federal, state and local law, codes and regulations governing the administration of public works and public utilities functions and activities;

- Knowledge of the principles and practices of public administration, including budgeting, purchasing and the maintenance of public records;

Job Title: Assistant Public Works Director (continued)

- Knowledge of or ability to learn the City's organizational structure, departmental functions and inter-relationships;
- Skill in using a variety of computer programs for administrative functions;
- Ability to communicate clearly and effectively, orally and in writing;
- Ability to read, analyze and interpret complex documents;
- Ability to prepare clear and concise reports;
- Ability to establish and maintain effective working relationships with elected officials, city officials, employees and the public.
- Knowledge of modern office procedures and equipment;
- Consistently demonstrate ability to respond to changing situations in a flexible manner in order to meet current needs, such as reprioritizing work as necessary;
- Ability to take the initiative to make decisions/choices without direct supervision;
- Ability to carry out oral and written instructions;
- Ability to maintain an organized office environment;
- Ability to exercise judgment to resolve constituent inquiries.
- Knowledge of risk management with ability to adhere to and instruct subordinates on safe equipment operating procedures and respond to dangerous situations accordingly.

Supervisory Controls: The work of this position is performed under the general supervision of the Director of Public Works.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures.

Complexity: The work consists of administrative and supervisory duties with occasional manual labor involving the proper use of a variety of equipment.

Personal Contacts: Contacts are typically with co-workers, elected officials, management, vendors, contractors, developers and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Job Title: Assistant Public Works Director (continued)

Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light to heavy objects and use equipment requiring a high degree of dexterity.

Work Environment: Work is performed in an indoor and outdoor environment with or within water where the employee is exposed to noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, slippery or uneven surfaces, confined spaces and possible sustained periods in hot, cold or inclement weather. The work may require use of protective devices such as gloves and safety jackets.

Supervisory and Management Responsibility: This position is responsible for the management and supervision of all staff in the Public Works, Water and Sewerage departments.

Minimum Qualifications: Bachelor's degree in in civil engineering, a related field of engineering, environmental science or technology, or related experience closely related by three (3) years of direct experience in public works, including water, sewer, stormwater, solid waste management, streets and roads, parks, and facility and fleet management; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job; valid State of Georgia Driver's License.

Job Title: Human Resources Coordinator**AMENDED**

PG:112 – (min)\$45,749.45 (mid) \$58,329.39 (max) \$70,910.34

11/8/2021**Class Characteristics:** This is the full-performance non-exempt level classification.

Job Summary: This position will compile and maintain personnel records for all City employees. Maintain time and attendance records and payroll information including leave records, payroll deductions, employee status changes, etc. Administers benefits programs and assists employees with personnel-related matters. Work is performed under the general supervision of the Human Resources Manager with general guidance and direction.

Purpose of Classification:

The purpose of this classification is to provide human resources administrative and technical support functions to employees and support the day-to-day operations of the human resources department.

Essential Duties and Responsibilities:Personnel

- Maintain personnel files, documents, and archive documents following the retention schedule and HR policies and procedures.
- Assist with new-hire procedures, including coordinating new employee orientation, creating new employee files, administering new-hire employment materials, and ensuring all necessary paperwork is properly completed and filed accurately.
- Sets up new employee data in INCODE, UKG/Kronos for time and attendance, and MSI Benefits portal for benefits enrollment.
- Organize, maintain, generate reports, and update employee information as needed in HRIS.
- Respond to internal and external HR-related inquiries or requests as directed.
- Maintains confidentiality of work-related issues and City Information.
- Provide follow-up to assignments and weekly and monthly status reports to the HR Manager.
- Maintains official personnel records for City employees including employment applications, personnel action forms, I-9 forms, personal data, compensation, and benefits information, and performance reviews, medical files, and termination files.
- Reviews and files personnel action forms; submit relevant changes to insurance, retirement, and compensation benefits.
- Support the recruitment/hiring process which may include but not limited to scheduling applicants, sending correspondence, interviews, offer letters, and background checks, creating and storing recruitment files.

- Assist with off-boarding employees which includes collecting city property, filing appropriate documentation, removal from INCODE, UKG/Kronos payroll and benefits, notifying MSI benefit coordinator, and consolidating personnel records.

Benefits

- Assist with the payment of department invoices and reconcile insurance billing statements.
- Tracks and coordinates FMLA.
- Interpret and communicate Human Resources rules, regulations, policies, and procedures.
- Assists employees with questions on their benefits including insurance, retirement, workers' compensation, Family and Medical Leave Act, other fringe benefits process necessary paperwork and makes proper notifications to ensure appropriate actions are taken.
- Coordinates employee customer service programs, including employee recognition awards, employee luncheons (thanksgiving, Christmas, etc.)
- Coordinate's wellness program, including maintaining participation records and arranging for annual flu shots, wellness events and meetings through Wellness Provider.
- Assists with year-end ACA and workers' compensation reporting
- Assists with open enrollment each year.
- Performs job-related duties as assigned.

Knowledge, Skills and Abilities:

- Ability to carry out oral and written instructions.
- Ability to communicate clearly and effectively, orally and in writing.
- Proficient in coordinating a variety of difficult, technical administrative functions at a level requiring extensive independent decision-making within established rules, policies, and procedures.
- Ability to establish and maintain effective working relationships with employees, and the public.
- Ability to exercise independent thinking and exercise judgment to resolve employee and public inquiries.
- Ability to interpret policies, administrative regulations, and federal and state law accurately to others.
- Ability to maintain an organized office environment.
- Ability to maintain confidentiality and exercise considerable skill in handling sensitive information and data.
- Ability to occasionally work during evening hours to attend city meetings and events.
- Ability to perform research and compile information from a variety of sources.
- Ability to prepare clear, concise, grammatically correct letters, memos, staff meeting minutes, and other written documents.
- Proficient in setting priorities, defining tasks, scheduling and coordinate activities and functions,

- Consistently demonstrate ability to respond to changing situations in a flexible manner to meet current needs, such as reprioritizing work as necessary and excellent time management skills.
- Knowledge of state records retention schedule.
- Knowledge of current human resources principles and best practices, employment laws, policies, and federal and state regulations.
- Proficient in standard human resources administrative procedures and office management techniques.
- Proficient in recordkeeping and filing systems.
- Proficient computer skills: advanced Microsoft Office skills, especially Microsoft Word, Excel, and PowerPoint.

Supervisory Controls: The work of this position is directed by the Human Resources Manager.

Guidelines: Guidelines include state and federal laws and regulations governing City and departmental rules and regulations, and City ordinances, policies, and procedures.

Complexity: Work requires the exercise of independent thinking within the limits of guidelines, policies, standards, and precedents.

Personal Contacts: Contacts typically occur with co-workers, vendors, elected officials, City employees and the public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems, and provide services.

Physical Demands: This work is performed indoors in an office setting, involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: Amended 11/8/2021

- Minimum of 10 years human resources experience to include public safety required.
- Associates or bachelor's degree with a focus in Human Resources or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Strong customer service and communication skills
- Ability to work independently with minimal direction.
- Proficient with Microsoft Office Suite (Outlook, Word, PowerPoint, and Excel) is required.

- Performs administrative duties in the City's Human Resource Department, including filing documents, answering phones, maintaining calendars, travel arrangements, scanning documents, organizing files.
- Must have demonstrated the ability to work independently and within a team environment in a fast-paced ever-changing atmosphere, excellent written and interpersonal skills; must have a valid State of Georgia Driver's License.

Job Title: Chief Planner

PG:118 – (min) \$65,507.24 (mid) \$83,522.34 (max) \$101,536.43

Class Characteristics: This is the full-performance exempt level classification.

Job Summary: The Chief Planner performs supervisory and professional level planning duties in the administration of the City's Comprehensive Plan, and other areas as assigned. Performs complex and advanced City planning activities involving extensive knowledge of the principles and practices of urban planning and manages GIS applications. The Chief Planner manages and supervises the Planning & Zoning and GIS divisions within the larger planning department of an organization and may function as a deputy for the Community Development Director.

Essential Duties and Responsibilities:

The duties assigned include, but are not limited to, the following:

- Performs and manages complex and sensitive professional planning projects, research, and analysis
- Monitors and ensures compliance with local, state, and federal laws
- Oversees specialized planning functions such as large-scale new development proposals and environmental studies
- Provides overall management of division-related planning issues
- Advises the Community Department Director on planning-related matters
- Advises various councils, boards, commissions, and elected officials in planning-related issues
- Serves as liaison and performs all necessary functions in support of Planning Commission
- Assigns work to professional staff and ensures appropriate training is provided
- Evaluates operations and activities of assigned responsibilities
- Prepares reports on operations and activities, recommending improvements and modifications
- Handles personnel matters
- Participates in budget preparation and administration, monitors, and controls expenditures
- Attends substantial number of evening and weekend meetings
- Other planning related duties as assigned.

Knowledge, Skills and Abilities:

- Thorough knowledge of urban planning and development and local government policies and procedures
- Thorough knowledge of specialization such as land use planning/zoning, transportation planning, environmental planning, urban design, housing, , historic preservation or economic development
- Research methods and statistical principles related to urban growth and development
- Methods and techniques of effective technical report preparation and presentation
- Pertinent federal, state, and local laws, codes and regulations including recent changes
- Principles and practices of supervision, training, and personnel management
- Budgeting procedures and techniques
- Recent developments, current literature and sources of information related to municipal planning and administration.
- Knowledge of local government procedures and practices
- Citizen involvement techniques and processes
- Knowledge of computer programs and applications, which may include Microsoft Office, Internet applications, econometric or transportation modeling, and database management
- GIS programs and applications
- Must be innovative, detail-oriented, experienced in highly visible/controversial projects
- Capable of managing multiple, high-priority assignments
- Strong interpersonal skills to develop good working relationships with staff, officials, and stakeholders and to resolve complaints
- Strong analytical skills to interpret research data for reports and apply mathematic techniques in practical situations
- Reading comprehension to understand technical and legal materials.
- Ability to work on several projects or issues simultaneously
- Ability to provide effective supervision and staff management
- Ability to manage projects effectively and meet firm deadlines
- Ability to express ideas clearly and concisely, both in writing and orally
- Ability to manage and conduct in-person and virtual public participation activities, meetings, and hearings
- Ability to work with computers, proficient with standard data and word processing software
- Experience in using GIS software such as Arc GIS.
- Proficient computer skills: advanced Microsoft Office skills, especially Microsoft Word, Excel, and PowerPoint.

CHIEF PLANNER (CONT'D)

Supervisory Controls: The work of this position is directed by the Community Development Director.

Guidelines: Guidelines include state and federal laws and regulations governing City and departmental rules and regulations, and City ordinances, policies, and procedures.

Complexity: Work requires the exercise of independent thinking within the limits of guidelines, policies, standards, and precedents.

Personal Contacts: Contacts typically occur with co-workers, developers, city employees and the public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems, and services.

Physical Demands: This work is performed indoors in an office setting, involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: Senior Planner, Planner 1 and GIS Analyst.

Minimum Qualifications:

Master's degree in planning or a closely related field and at least five years of experience in the planning profession. Three to four years of supervisory experience in city or regional planning, and/or an equivalent combination of professional experience and training which provides the required knowledge, skills, and abilities. AICP Certification preferred. A Georgia Driver's License is required.

Job Title: Executive Assistant – Community Development (New)

PG: 110 Min. \$40,716.11 Mid. \$51,913.75 Max. \$63,110.38

Job Summary: This position is that of an executive administrative assistant who performs a wide range of administrative, customer service, project management, program related and management support tasks in the Community Development Department. Work is varied, complex and involves customer service responsibilities as well as professional work such as research, analysis, and report generation. Work may cover assignments dealing with every facet of the Department's operations. This position's primary focus is administrative support for the Department, Planning Commission, and any other boards assigned to the department. In addition, special projects may be assigned from time to time and may represent the department with internal and external groups and committees.

Class Characteristics: This is an exempt level classification.

Major Duties:

- Assist the Community Development Director with administrative functions of the department including budget, payroll, communications, information/data management, travel/training preparation, internal and external coordination, meetings, and policy implementation.
- Communicates with other departmental staff on a variety of requests.
- Compiles data for daily, monthly, and annual reports; responds to information requests and prepares reports for distribution.
- Provides staff support to the Planning Commission and other boards including the preparation of agendas, minutes, correspondence, and memos, responding to emails, filing, opening and evaluating mail, scheduling, setting and preparing for meetings, responding to requests for information, and assisting with other support as needed.
- Files and retrieves materials and data from department computerized and manual filing systems; maintains the department's filing system.
- Maintain various confidential records, correspondence, and information, and is responsible for protecting and maintaining the confidentiality of this information.
- Manages supplies and office equipment use through departmental

- check-out system; issues supply and equipment (keys) to staff.
- Assist in the response to open records requests, public inquiries and internal requests for information.
- Receives and responds to public inquiries on the telephone and in-person; provides information and refers inquiries to other City employees when required.
- Processes requisitions for a variety of purchases thru the purchasing system. Able to track all expenses and maintain detailed files.
- Research special projects required by planning staff or management in conjunction with land development applications, building permits and public requests.
- May provide planning related information to property owners, architects, developers, realtors, appraisers, and the public.
- Prepare and create forms, pamphlets, or checklists to assist applicants, the public and staff.
- Assist the Community Development Director with the preparation of packets for the City Council and Planning Commission.
- Responsible for maintaining the digital presence of the Community Development Department including the department website information, social media, and other platforms.
- Performs other duties as assigned.

Knowledge Required by the Position:

- Ability to compile data and write clear, concise reports.
- Ability to establish and maintain effective working relationships with City officials, employees and the public.
- Ability to maintain an organized office environment.
- Excellent written and verbal communication skills; Proficient mathematical skills.
- Excellent customer service skills and interpersonal skills.
- General knowledge of municipal government.
- Knowledge of City ordinances, policies and procedures.
- Knowledge of modern office procedures and equipment.
- Knowledge of the operation of a variety of tools and equipment.
- Proficient in using a variety of computer programs Microsoft Word; Excel, PowerPoint, Outlook for administrative functions.
- Knowledge of purchasing procedures.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director and Chief Planner.

Guidelines: Guidelines include City and departmental manuals,

policies and procedures.

Complexity: The work consists of administrative, technical and clerical duties.

Personal Contacts: Contacts are typically with co-workers, developers, inspectors, planning staff and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional minor lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

- **Minimum Qualifications:** High school diploma or GED equivalent and (5) years of senior or executive support experience in a municipal government or closely related field. An equivalent combination of education and experience may be considered. Must have the ability to work with minimal supervision. Must be a team player and make a positive contribution to the organization. Excellent customer service skills; highly organized; Experience and an advanced level proficiency with Microsoft Office Suite Products; Ability to work flexible hours to attend evening meetings; a valid State of Georgia Driver's License.

**CITY OF STOCKBRIDGE
POLICE DEPARTMENT
PUBLIC SAFETY PERSONNEL
PAY & CLASSIFICATION**

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
Police	Administrative Supervisor	Records Clerk	107	\$34,511.00	\$44,002.00	\$53,493.00
Police	Police Lieutenant Commander	Code Enforcement Officer	108	\$36,237.00	\$46,202.00	\$56,168.00
Police	Police Chief	Executive Assistant	111	\$43,159.00	\$55,028.00	\$66,896.00
Police	Administrative Supervisor	Records Coordinator/TAC	111	\$43,159.00	\$55,028.00	\$66,896.00
Police	Sergeant	Police Officer Part-Time	111	\$43,159.00	\$55,028.00	\$66,896.00
Police	Sergeant	Police Officer	111	\$43,159.00	\$55,028.00	\$66,896.00
Police	Sergeant	Senior Police Officer	112	\$45,749.00	\$58,329.00	\$70,910.00
Police	Sergeant	Crime Scene Investigator	113	\$48,493.00	\$61,829.00	\$75,165.00
Police	Sergeant	Investigator	113	\$48,493.00	\$61,829.00	\$75,165.00
Police	Sergeant	Corporal	114	\$51,403.00	\$65,539.00	\$79,675.00
Police	Police Commander	Criminal Intelligence Analyst	115	\$54,487.00	\$69,471.00	\$84,455.00
Police	Police Lieutenant Commander	Accreditation Manager	116	\$57,756.00	\$73,640.00	\$89,523.00
Police	Police Lieutenant Commander	Sergeant	116	\$57,756.00	\$73,640.00	\$89,523.00
Police	Police Commander	Administrative Supervisor	116	\$57,756.00	\$73,640.00	\$89,523.00
Police	Police Commander	Code Enforcement Supervisor	116	\$57,756.00	\$73,640.00	\$89,523.00
Police	Police Chief	Finance & Grants Manager	117	\$61,222.00	\$78,058.00	\$94,894.00
Police	Police Commander	Police Lieutenant Commander	118	\$65,507.00	\$83,522.00	\$101,536.00
Police	Police Chief/Assistant Police Chief	Police Commander	120	\$74,999.00	\$95,624.00	\$116,249.00
Police	Police Chief	Assistant Police Chief	121	\$80,249.00	\$102,318.00	\$124,387.00
Executive	City Manager	Police Chief	124	\$98,309.00	\$125,344.00	\$152,379.00

Position Description

Job Title: Records Clerk
Department: Police
Pay Grade: 107
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for a wide variety of general and/or specialized office support, clerical, and technical work in support of the Police Department. Work consists of collecting, recording, transcribing, maintaining, editing, and retrieving confidential law enforcement data and information; performing a variety of recordkeeping functions, including processing police reports; receiving and providing assistance to the public at the front counter and over the telephone; and providing supplementary support and assistance to other activities of the Police Department.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Performs a wide variety of technical and clerical law enforcement support duties related to collecting, recording, transcribing, maintaining, processing, editing, retrieving, and distributing technical and confidential law enforcement data and information including police reports, citations, warrants, protective order, and subpoenas.
- Enters, maintains, and retrieves data, reports, and information into and from a variety of automated law enforcement records systems, including a Records Management System (RMS).
- Verifies documents for vehicle releases; runs various records for background checks; runs arrestees and suspects for warrants, driving records, and criminal history; assists officers with RMS checks.
- Processes case reports including citation amendments, Department of Motor Vehicle paperwork, domestic violence reports, and traffic accidents; prepares all reports, including both misdemeanors and felonies; processes all report to be forwarded to proper individual or agency.
- Assists with Police file and record management including their destruction and transformation to micro imaging; scans reports; assists in the implementation of file record management systems and programs.
- Photocopies and distributes crime, incident, arrest, and accident reports to the general public and various agencies.
- Collects funds for reports, vehicle releases, case reports, and other matters; maintains appropriate ledgers; prepares and issues receipts.
- Assists other departmental and City personnel with administrative and office support functions, provides materials to other agencies; maintains accurate records; maintains various logbooks; receives packages and opens and distributes mail.
- Assists, provides information, and responds to questions and concerns from the general public, departmental staff, and other agencies in person and by telephone; answers and

responds to calls on multiple phone lines; forwards calls to appropriate personnel; takes and provides phone messages.

- Types correspondence, reports, forms, and other confidential and specialized documents from drafts, notes, dictated tapes, or brief instructions; composes letters and other documents as necessary.
- Communicates with other departmental staff on a variety of requests.
- Compiles data for daily, monthly, and annual reports; responds to information requests and prepares reports for distribution.
- Coordinates services with outside vendors.
- Files and retrieves materials and data from department computerized and manual filing systems; maintains the department's filing system.
- Processes external mail as well as inter-departmental City correspondence.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Ability to understand the organization, operation, and services of the City, the Police Department, and of outside agencies as necessary to assume assigned responsibilities.
- Ability to understand, interpret, and apply general administrative and departmental policies and procedures.
- Ability to compile, maintain, process, and prepare a variety of records and reports.
- Ability to perform record searches quickly and accurately.
- Ability to work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Ability to exercise good judgment in maintaining critical and sensitive information, records, and reports.
- Ability to read, understand, and review documents for accuracy and relevant information.
- Ability to use applicable office terminology, forms, documents, and procedures in the course of the work.
- Ability to use sound judgment in following and applying appropriate laws, regulations, policies, and procedures.
- Ability to organize and prioritize work assignments.
- Ability to meet critical deadlines.
- Ability to deal successfully with the public, both in-person and over the telephone.
- Ability to courteously respond to community issues, concerns, and needs.
- Ability to understand and follow oral and written instructions.
- Ability to operate and use modern office equipment including a computer and various software packages.
- Ability to operate specialized automated law enforcement information systems including Police computer systems to access and maintain data.
- Ability to type and enter data accurately at a speed necessary for successful job performance.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.
- Ability to compile data and write clear, concise reports.
- Ability to maintain an organized office environment.
- Excellent written and verbal communication skills; Proficient mathematical skills.
- Excellent customer service skills.
- Knowledge of modern office procedures and equipment.
- Knowledge of the operation of a variety of tools and equipment.

- Skilled in using a variety of computer programs Microsoft Word; Excel, PowerPoint, Outlook for administrative functions.

PHYSICAL DEMANDS:

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS

High school diploma or equivalent required; Associate's degree or two (2) years of college or technical coursework preferred; one (1) year administrative work experience preferred;; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The City has the right to revise this position description at any time and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Executive Assistant
Department: Police
Pay Grade: 111
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for providing comprehensive support to the Police Chief and managing the operations of the Office of the Chief. This position requires the ability to anticipate needs, think critically, and offer solutions to problems with a high level of professionalism and confidentiality.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Answers phones and directs all incoming calls to appropriate party promptly and efficiently.
- Arranges travel schedule and reservations as needed.
- Assists with preparation of presentation materials.
- Communicates and manages incoming and outgoing electronic communications.
- Manages office details by relieving executive management of routine requests and matters.
- Monitors designated budgets and expenditures, reviews for accuracy, and makes adjustments and revisions as directed by the Police Chief.
- Performs special projects as needed by the Police Chief.
- Prepares background documents and internal and external communications, as necessary.
- Prioritizes and manages multiple projects simultaneously and follows through on issues in a timely manner.
- Reviews and summarizes miscellaneous reports and documents.
- Schedules and coordinates calendar and appointments.
- Serves as secretary to the executive staff.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Ability to carry out oral and written instructions.
- Ability to communicate clearly and effectively, orally and in writing.
- Ability to effectively coordinate a variety of difficult, technical administrative functions at a level requiring extensive independent decision-making within established rules, policies, and procedures.
- Ability to establish and maintain effective file systems.
- Ability to establish and maintain effective working relationships with elected officials, city officials, employees, and the public.
- Ability to exercise independent thinking and good judgment.

- Ability to exercise judgment to resolve constituent inquiries.
- Ability to interpret policies, administrative regulations, and legislation, and accurately explain to others.
- Ability to maintain an organized office environment.
- Ability to maintain confidentiality and exercise considerable skill in handling sensitive information and data.
- Ability to maintain cooperative relationships with those contacted in the course of work assignments.
- Ability to occasionally work during evening hours to attend city meetings and events.
- Ability to perform research and compile information from a variety of sources.
- Ability to prepare clear, concise, grammatically correct letters, memos, staff meeting minutes, and other written documents.
- Ability to read, analyze and interpret complex documents.
- Ability to set priorities, define tasks, schedule and coordinate activities and functions, develop procedures and complete assignments.
- Consistently demonstrate ability to respond to changing situations in a flexible manner to meet current needs, such as reprioritizing work as necessary.
- Excellent English grammar, punctuation, spelling, and proofreading.
- Excellent mathematical computational skills.
- Knowledge of basic accounting principles, practices, and procedures.
- Knowledge of general finance and accounting principles.
- Knowledge of modern office procedures and equipment.
- Knowledge of modern records management techniques.
- Knowledge of or ability to learn the City's organizational structure, departmental functions, and inter-relationships.
- Knowledge of or ability to understand and interpret municipal laws, policies, codes, and regulations.
- Knowledge of standard secretarial procedures and office management techniques.
- Knowledge of recordkeeping and filing systems.
- Adaptive learner and strong computer skills: advanced Microsoft Office skills, especially Microsoft Word, Excel, and PowerPoint.
- Skill in using a variety of computer programs for administrative functions.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS

Bachelor's degree in Business Administration, Public Administration, Communications or related field desired; two (2) to four (4) years of progressively responsible experience performing administrative support and clerical duties at the executive level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Records Coordinator/GCIC Terminal Agency Coordinator (TAC)
Department: Police
Pay Grade: 111
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for processing the release of public information and open records requests in compliance with state statutes, approving officer Incident Reports and assisting with data entry related to records keeping with emphasis on State UCR/NIBRS requirements and reporting. The Records Coordinator also serves as the Terminal Agency Coordinator (TAC) with responsibility for ensuring GCIC rules, regulations and requirements are followed, and serves as the point of contact for validations and other GCIC/NCIC related matters. Duties also include performing a wide variety of general and/or specialized office support, clerical, and technical work in support of the Police Department. Work consists of collecting, recording, transcribing, maintaining, editing, and retrieving confidential law enforcement data and information; performing a variety of recordkeeping functions, including processing police reports; receiving and providing assistance to the public at the front counter and over the telephone; and providing supplementary support and assistance to other activities of the Police Department.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Performs a wide variety of technical and clerical law enforcement support duties related to collecting, recording, transcribing, maintaining, processing, editing, retrieving, and distributing technical and confidential law enforcement data and information including police reports, citations, warrants, protective order, and subpoenas.
- Enters, maintains, and retrieves data, reports, and information into and from a variety of automated law enforcement records systems, including a Records Management System (RMS).
- Verifies documents for vehicle releases; runs various records for background checks; runs arrestees and suspects for warrants, driving records, and criminal history; assists officers with RMS checks.
- Processes case reports including citation amendments, Department of Motor Vehicle paperwork, domestic violence reports, and traffic accidents; prepares all reports, including both misdemeanors and felonies; processes all reports to be forwarded to proper individual or agency.
- Assists with Police file and record management including their destruction and transformation to micro imaging; scans reports; assists in the implementation of file record management systems and programs.
- Photocopies and distributes crime, incident, arrest, and accident reports to the general public and various agencies.
- Collects funds for reports, vehicle releases, case reports, and other matters; maintains appropriate ledgers; prepares and issues receipts.

- Assists other departmental and City personnel with administrative and office support functions, provides materials to other agencies; maintains accurate records; maintains various logbooks; receives packages and opens and distributes mail.
- Assists, provides information, and responds to questions and concerns from the general public, departmental staff, and other agencies in person and by telephone; answers and responds to calls on multiple phone lines; forwards calls to appropriate personnel; takes and provides phone messages.
- Types correspondence, reports, forms, and other confidential and specialized documents from drafts, notes, dictated tapes, or brief instructions; composes letters and other documents as necessary.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of Georgia Open Records and Public Disclosure Laws.
- Knowledge of principles and methods of records and information management.
- Knowledge of crime reporting through the Federal Bureau of Investigation (FBI), National Incident-Based Reporting System (NIBRS) and Uniform Crime Reports (UCR).
- Knowledge of GCIC/NCIC certification requirements.
- Knowledge of general law enforcement practices.
- Knowledge of federal, state, and agency policies and procedures.
- Knowledge of public safety rules, regulations, and terminology.
- Ability to understand the organization, operation, and services of the City, the Police Department, and of outside agencies as necessary to assume assigned responsibilities.
- Ability to understand, interpret, and apply general administrative and departmental policies and procedures.
- Ability to compile, maintain, process, and prepare a variety of records and reports.
- Ability to perform record searches quickly and accurately.
- Ability to work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Ability to exercise good judgment in maintaining critical and sensitive information, records, and reports.
- Ability to read, understand, and review documents for accuracy and relevant information.
- Ability to use applicable office terminology, forms, documents, and procedures in the course of the work.
- Ability to use sound judgment in following and applying appropriate laws, regulations, policies, and procedures.
- Ability to organize and prioritize work assignments.
- Ability to meet critical deadlines.
- Ability to deal successfully with the public, both in-person and over the telephone.
- Ability to courteously respond to community issues, concerns, and needs.
- Ability to understand and follow oral and written instructions.
- Ability to operate and use modern office equipment including a computer and various software packages.
- Ability to operate specialized automated law enforcement information systems including Police computer systems to access and maintain data.
- Ability to type and enter data accurately at a speed necessary for successful job performance.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

- Ability to provide courteous, effective customer service.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS

Associate's degree in Information Management, Office Management, Business Management or related field desired; Bachelor's degree preferred; three (3) to five (5) years of progressively responsible experience performing administrative support and clerical duties in a fast-paced environment; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Part-Time Police Officer
Department: Police
Pay Grade: 111
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for performing a variety of duties related to the protection of life and property and enforcement of laws and ordinances. Work involves proactive patrolling, crime prevention and investigation. Duties include responding to emergency and non-emergency calls for service, conducting preliminary investigations, making arrests, traffic control and enforcement, and carrying out other duties and related tasks.

In addition to the duties of a police officer, as described herein, this position is also responsible for providing general courtroom security, coordinating the transfer of inmates from local holding facilities to required court appearances, patrolling and monitoring government buildings and parks owned and operated by the city, and other duties as assigned.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Provides general courtroom security and coordinates the transfer of inmates from local holding facilities to required court appearances; participates in court activities; responds to court subpoenas; assists in preparing case files and evidence for court presentation; testifies and presents evidence during court.
- Receives, searches, and transports prisoners.
- Patrols designated areas of the City in car, by foot, or other means to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; maintains awareness of and remains alert for wanted suspects, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in progress; issues warnings and citations.
- Responds to calls for the protection of life and property, the enforcement of laws and ordinances, general public service calls, and complaints including those involving automobile accidents, traffic hazards, misdemeanor and felony incidents, domestic disturbances, property control, civil complaints, animal control, and related incidents; responds to and provides assistance at a variety of public service type calls that are non-criminal in nature.
- Performs a full range of traffic enforcement duties; observes, monitors, and controls routine and unusual traffic conditions, assists and advises motorists; use speed detection devices; issues citations and warnings; investigates traffic accidents; coordinates traffic patterns during special events; conducts special enforcement details including DUI; seatbelt; and child safety seat checkpoints.
- Conducts preliminary investigations at scenes of incidents to which summoned, or incidents observed; determines what, if any crime has been committed; identifies, collects, preserves, processes, photographs, and logs evidence, locates and interviews victims and witnesses; identifies and interrogates suspects.

- Prepares and serves search and arrest warrants; apprehends and arrests offenders for crimes committed under Federal, State, and local laws and codes; controls and effectively processes individuals under the influences of drugs or alcohol or other potentially hostile situations.
- Detains, apprehends, and arrests, criminal suspects and law violators when necessary; follows proper procedures when making arrests. Transports arrestees to detention centers and oversees booking.
- Transports mental patients and detainees to prescribed locations as necessary.
- Serves warrants, summonses, subpoenas, civil, and other official papers. Seizes evidence and contraband uncovered in such duties.
- Directs traffic at fires, special events, and other emergency situations; provides traffic and crowd control at parades, festivals, riots, and other events.
- Provides assistance or backup support to other officers, emergency medical providers, fire department personnel, state, federal, and local law enforcement agencies, other public service agencies, provides emergency response on a twenty-four-hour basis needed.
- Conducts surveillance of known and suspected criminals. May be assigned to work undercover to obtain evidence of criminal activity in furtherance of investigations. May develop reliable informants and provide intelligence information to divisional and/or departmental personnel.
- Investigates complaints, accidents, or hazardous conditions which might endanger the public.
- Processes required paperwork during scheduled tour of duty. Requests and process status reports for driver's licenses and histories, criminal histories, and other information through NCIC and GCIC database.
- Serves as liaison and public relations officer for the assigned area; establishes and preserves good relationship with the public; addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary; attends community meetings and neighborhood association meetings on a regular and ad-hoc basis.
- Contacts and cooperates with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses; may respond to requests for assistance from agencies outside the City for mutual aid in the suppression of civil disturbances, apprehension of criminals or other related requests.
- Participates in continuous training to enhance law enforcement skills including defensive driving skills, apprehension and arrest techniques, investigation skills, and general law enforcement skills.
- Performs a variety of administrative and other types of duties in support of law enforcement services, programs, and activities; and attends meetings.
- Prepares a variety of reports including those on activities, operations, arrests made, unusual incidents observed; prepares investigative report and case information.
- Testifies in juvenile, civil, traffic, municipal and criminal courts, and prepares and presents evidence; responds to mandatory court calls during irregular hours.
- Answers questions from the public concerning local and State laws, procedures, and activities of the department.
- Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.
- Answers questions asked by the general public; works with juveniles and adults in related matters; refers public to persons or agencies which can provide further assistance as required.

- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or

provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

MINIMUM QUALIFICATIONS

At least 21 years of age, High school diploma or GED equivalency; Associate's degree in Political Science, Criminology, Criminal Justice, or related field preferred; one (1) to three (3) years of progressively responsible law enforcement experience; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The City has the right to revise this position description at any time and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Police Officer
Department: Police
Pay Grade: 111
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for performing a variety of duties related to the protection of life and property and enforcement of laws and ordinances. Work involves proactive patrolling, crime prevention and investigation. Duties include responding to emergency and non-emergency calls for service, conducting preliminary investigations, making arrests, traffic control and enforcement, and carrying out other duties and related tasks.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Patrols designated areas of the City in car, by foot, or other means to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; maintains awareness of and remains alert for wanted suspects, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in progress; issues warnings and citations.
- Responds to calls for the protection of life and property, the enforcement of laws and ordinances, general public service calls, and complaints including those involving automobile accidents, traffic hazards, misdemeanor and felony incidents, domestic disturbances, property control, civil complaints, animal control, and related incidents; responds to and provides assistance at a variety of public service type calls that are non-criminal in nature.
- Performs a full range of traffic enforcement duties; observes, monitors, and controls routine and unusual traffic conditions, assists and advises motorists; use speed detection devices; issues citations and warnings; investigates traffic accidents; coordinates traffic patterns during special events; conducts special enforcement details including DUI; seatbelt; and child safety seat checkpoints.
- Conducts preliminary investigations at scenes of incidents to which summoned, or incidents observed; determines what, if any crime has been committed; identifies, collects, preserves, processes, photographs, and logs evidence, locates and interviews victims and witnesses; identifies and interrogates suspects.
- Prepares and serves search and arrest warrants; apprehends and arrests offenders for crimes committed under Federal, State, and local laws and codes; controls and effectively processes individuals under the influences of drugs or alcohol or other potentially hostile situations.
- Detains, apprehends, and arrests, criminal suspects and law violators when necessary; follows proper procedures when making arrests. Transports arrestees to detention centers and oversees booking.
- Transports mental patients and detainees to prescribed locations as necessary.

- Serves warrants, summonses, subpoenas, civil, and other official papers. Seizes evidence and contraband uncovered in such duties.
- Directs traffic at fires, special events, and other emergency situations; provides traffic and crowd control at parades, festivals, riots, and other events.
- Provides assistance or backup support to other officers, emergency medical providers, fire department personnel, state, federal, and local law enforcement agencies, other public service agencies, provides emergency response on a twenty-four-hour basis needed.
- Conducts surveillance of known and suspected criminals. May be assigned to work undercover to obtain evidence of criminal activity in furtherance of investigations. May develop reliable informants and provide intelligence information to divisional and/or departmental personnel.
- Investigates complaints, accidents, or hazardous conditions which might endanger the public.
- Processes required paperwork during scheduled tour of duty. Requests and process status reports for driver's licenses and histories, criminal histories, and other information through NCIC and GCIC database.
- Serves as liaison and public relations officer for the assigned area; establishes and preserves good relationship with the public; addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary; attends community meetings and neighborhood association meetings on a regular and ad-hoc basis.
- Contacts and cooperates with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses; may respond to requests for assistance from agencies outside the City for mutual aid in the suppression of civil disturbances, apprehension of criminals or other related requests.
- Participates in continuous training to enhance law enforcement skills including defensive driving skills, apprehension and arrest techniques, investigation skills, and general law enforcement skills.
- Performs a variety of administrative and other types of duties in support of law enforcement services, programs, and activities; and attends meetings.
- Prepares a variety of reports including those on activities, operations, arrests made, unusual incidents observed; prepares investigative report and case information.
- Testifies in juvenile, civil, traffic, municipal and criminal courts, and prepares and presents evidence; responds to mandatory court calls during irregular hours.
- Answers questions from the public concerning local and State laws, procedures, and activities of the department.
- Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.
- Answers questions asked by the general public; works with juveniles and adults in related matters; refers public to persons or agencies which can provide further assistance as required.
- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS:

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures;

perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

MINIMUM QUALIFICATIONS

At least 21 years of age, High school diploma or GED equivalency; Associate's degree in Political Science, Criminology, Criminal Justice, or related field preferred; one (1) to three (3) years of progressively responsible law enforcement experience; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The City has the right to revise this position description at any time and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Senior Police Officer
Department: Police
Pay Grade: 112
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for performing a variety of duties related to the protection of life and property and enforcement of laws and ordinances. Work involves proactive patrolling, crime prevention and investigation. Duties include responding to emergency and non-emergency calls for service, conducting preliminary investigations, making arrests, traffic control and enforcement, and carrying out other duties and related tasks.

In addition to the duties of a police officer, as described herein, this position is also responsible for providing field training for new police officers and/or specialized training for other sworn and non-sworn personnel. A Senior Police Officer must have four years of experience working as a sworn Police Officer, including at least two years assigned to patrol. A Senior Police Officer must possess a Field Training Officer and/or Instructor Certification, or both.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Provides field training for new police officers and/or instruction for sworn and non-sworn personnel.
- Verifies the work of new police officers and trainees for accuracy, proper work methods, techniques, and compliance with application of standards and specifications; ensure adherence to safe work practices and procedures.
- Patrols designated areas of the City in car, by foot, or other means to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; maintains awareness of and remains alert for wanted suspects, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in progress; issues warnings and citations.
- Responds to calls for the protection of life and property, the enforcement of laws and ordinances, general public service calls, and complaints including those involving automobile accidents, traffic hazards, misdemeanor and felony incidents, domestic disturbances, property control, civil complaints, animal control, and related incidents; responds to and provides assistance at a variety of public service type calls that are non-criminal in nature.
- Performs a full range of traffic enforcement duties; observes, monitors, and controls routine and unusual traffic conditions, assists and advises motorists; use speed detection devices; issues citations and warnings; investigates traffic accidents; coordinates traffic patterns during special events; conducts special enforcement details including DUI; seatbelt; and child safety seat checkpoints.
- Conducts preliminary investigations at scenes of incidents to which summoned, or incidents observed; determines what, if any crime has been committed; identifies, collects,

- preserves, processes, photographs, and logs evidence, locates and interviews victims and witnesses; identifies and interrogates suspects.
- Prepares and serves search and arrest warrants; apprehends and arrests offenders for crimes committed under Federal, State, and local laws and codes; controls and effectively processes individuals under the influences of drugs or alcohol or other potentially hostile situations.
 - Detains, apprehends, and arrests, criminal suspects and law violators when necessary; follows proper procedures when making arrests. Transports arrestees to detention centers and oversees booking.
 - Transports mental patients and detainees to prescribed locations as necessary.
 - Serves warrants, summonses, subpoenas, civil, and other official papers. Seizes evidence and contraband uncovered in such duties.
 - Directs traffic at fires, special events, and other emergency situations; provides traffic and crowd control at parades, festivals, riots, and other events.
 - Provides assistance or backup support to other officers, emergency medical providers, fire department personnel, state, federal, and local law enforcement agencies, other public service agencies, provides emergency response on a twenty-four-hour basis needed.
 - Conducts surveillance of known and suspected criminals. May be assigned to work undercover to obtain evidence of criminal activity in furtherance of investigations. May develop reliable informants and provide intelligence information to divisional and/or departmental personnel.
 - Investigates complaints, accidents, or hazardous conditions which might endanger the public.
 - Processes required paperwork during scheduled tour of duty. Requests and process status reports for driver's licenses and histories, criminal histories, and other information through NCIC and GCIC database.
 - Serves as liaison and public relations officer for the assigned area; establishes and preserves good relationship with the public; addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary; attends community meetings and neighborhood association meetings on a regular and ad-hoc basis.
 - Contacts and cooperates with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses; may respond to requests for assistance from agencies outside the City for mutual aid in the suppression of civil disturbances, apprehension of criminals or other related requests.
 - Participates in continuous training to enhance law enforcement skills including defensive driving skills, apprehension and arrest techniques, investigation skills, and general law enforcement skills.
 - Performs a variety of administrative and other types of duties in support of law enforcement services, programs, and activities; and attends meetings.
 - Prepares a variety of reports including those on activities, operations, arrests made, unusual incidents observed; prepares investigative report and case information.
 - Testifies in juvenile, civil, traffic, municipal and criminal courts, and prepares and presents evidence; responds to mandatory court calls during irregular hours.
 - Answers questions from the public concerning local and State laws, procedures, and activities of the department.
 - Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.

- Answers questions asked by the general public; works with juveniles and adults in related matters; refers public to persons or agencies which can provide further assistance as required.
- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and

distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

MINIMUM QUALIFICATIONS

At least 21 years of age, High school diploma or GED equivalency; Associate's degree in Political Science, Criminology, Criminal Justice, or related field preferred; four (4) to six (6) years of progressively responsible law enforcement experience including at least two years assigned to patrol; must possess a Field Training Officer and/or Instructor Certification; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Canine Officer
Department: Police
Pay Grade: 112
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for performing a variety of duties related to the protection of life and property and enforcement of laws and ordinances. Work involves proactive patrolling, crime prevention and investigation. Duties include responding to emergency and non-emergency calls for service, conducting preliminary investigations, making arrests, traffic control and enforcement, and carrying out other duties and related tasks with the assistance of a Police Canine. A Canine Officer must have four years of experience working as a sworn Police Officer, including at least two years assigned as a Canine Officer. A Canine Officer must possess a Canine Handler Certification.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Patrols the streets with a specially trained canine to ensure the safety of public and property as part of patrol duties.
- Conducts searches with specially trained canines in support of sworn personnel to expedite the location and tracking of missing persons, the arrest of offenders, the investigation and response to incidents in an effort to enforce laws.
- Handles canines in pursuit of detecting drugs, smuggled items and other types of narcotics and evidence.
- Performs detection duties such as quickly searching cars, homes, businesses, and yards with canines.
- Handles and ensures obedience from canine through extensive instructional programs and off duty training.
- Maintains physical care of assigned canine by consistently grooming, ensuring a healthy diet, regular walks, comfortable sleeping environment, and ongoing general training.
- Interacts with the community at schools, hospitals, civic organizations, City events, etc.
- Attends specialized training as required and stays abreast of various issues related to the care of canines as well as new areas where they can be used through continued education.
- Patrols designated areas of the City in car, by foot, or other means to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; maintains awareness of and remains alert for wanted suspects, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in progress; issues warnings and citations.
- Responds to calls for the protection of life and property, the enforcement of laws and ordinances, general public service calls, and complaints including those involving automobile accidents, traffic hazards, misdemeanor and felony incidents, domestic disturbances, property control, civil complaints, animal control, and related incidents; responds to and provides assistance at a variety of public service type calls that are non-criminal in nature.

- Performs a full range of traffic enforcement duties; observes, monitors, and controls routine and unusual traffic conditions, assists and advises motorists; use speed detection devices; issues citations and warnings; investigates traffic accidents; coordinates traffic patterns during special events; conducts special enforcement details including DUI; seatbelt; and child safety seat checkpoints.
- Conducts preliminary investigations at scenes of incidents to which summoned, or incidents observed; determines what, if any crime has been committed; identifies, collects, preserves, processes, photographs, and logs evidence, locates and interviews victims and witnesses; identifies and interrogates suspects.
- Prepares and serves search and arrest warrants; apprehends and arrests offenders for crimes committed under Federal, State, and local laws and codes; controls and effectively processes individuals under the influences of drugs or alcohol or other potentially hostile situations.
- Detains, apprehends, and arrests, criminal suspects and law violators when necessary; follows proper procedures when making arrests. Transports arrestees to detention centers and oversees booking.
- Transports mental patients and detainees to prescribed locations as necessary.
- Serves warrants, summonses, subpoenas, civil, and other official papers. Seizes evidence and contraband uncovered in such duties.
- Directs traffic at fires, special events, and other emergency situations; provides traffic and crowd control at parades, festivals, riots, and other events.
- Provides assistance or backup support to other officers, emergency medical providers, fire department personnel, state, federal, and local law enforcement agencies, other public service agencies, provides emergency response on a twenty-four-hour basis needed.
- Conducts surveillance of known and suspected criminals. May be assigned to work undercover to obtain evidence of criminal activity in furtherance of investigations. May develop reliable informants and provide intelligence information to divisional and/or departmental personnel.
- Investigates complaints, accidents, or hazardous conditions which might endanger the public.
- Processes required paperwork during scheduled tour of duty. Requests and process status reports for driver's licenses and histories, criminal histories, and other information through NCIC and GCIC database.
- Serves as liaison and public relations officer for the assigned area; establishes and preserves good relationship with the public; addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary; attends community meetings and neighborhood association meetings on a regular and ad-hoc basis.
- Contacts and cooperates with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses; may respond to requests for assistance from agencies outside the City for mutual aid in the suppression of civil disturbances, apprehension of criminals or other related requests.
- Participates in continuous training to enhance law enforcement skills including defensive driving skills, apprehension and arrest techniques, investigation skills, and general law enforcement skills.
- Performs a variety of administrative and other types of duties in support of law enforcement services, programs, and activities; and attends meetings.
- Prepares a variety of reports including those on activities, operations, arrests made, unusual incidents observed; prepares investigative report and case information.

- Testifies in juvenile, civil, traffic, municipal and criminal courts, and prepares and presents evidence; responds to mandatory court calls during irregular hours.
- Answers questions from the public concerning local and State laws, procedures, and activities of the department.
- Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.
- Answers questions asked by the general public; works with juveniles and adults in related matters; refers public to persons or agencies which can provide further assistance as required.
- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

MINIMUM QUALIFICATIONS

At least 21 years of age, High school diploma or GED equivalency; Associate's degree in Political Science, Criminology, Criminal Justice, or related field preferred; four (4) to six (6) years of progressively responsible law enforcement experience including at least two years assigned as a canine handler; must possess a Canine Handler Certification; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Crime Scene Investigator
Department: Police
Pay Grade: 113
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for documentation, collection, preservation, and processing of evidence at crime scenes. Work also consists of storage, maintenance, transfer, and overall administration of property and evidence. Duties include evaluation of crime scenes using various types of equipment; securing, and packaging physical evidence for scientific evaluation; preparing detailed reports on the observations and activities at crime scenes; testifying in court regarding the findings and processing methods used at the scene, receiving and maintaining detailed custody records of evidence and personal property, transferring property and evidence to courts, obtaining court orders for evidence disposition, and other duties as assigned.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Processes major crime scenes and other crime scenes as requested.
- Collects evidence to include physical, trace and latent prints.
- Photographs and prepares diagrams of crime scenes and accident scenes to collect, preserve and document evidence.
- Records crime scenes and accident scenes to preserve and document evidence.
- Prepares a variety of reports of all crime scene procedures.
- Processes evidence for latent prints by examining item, chemically treating item, photographing latent prints, and preparing a report.
- Submits latent prints to AFIS.
- Maintains files of latent prints recovered.
- Performs comparison of latent prints to known prints.
- Maintains forensic lab equipment.
- Prepares various reports and presentations for court.
- Attends autopsies to photograph and document injuries to collect, preserve and document evidence as needed.
- Testifies in court about evidence processed and collected.
- Maintains all records pertaining to the receipt, storage, and disposition of all property and evidence.
- Maintains an accurate inventory of all property and evidence.
- Disposes of all property and evidence in accordance with all state laws and agency policy and procedure.
- Coordinates the process of transporting evidence to the crime lab.
- Ensures compliance with agency policy and procedure for evidence/property storage.
- Handles items of evidence and property, to show the continuity of the chain of custody and security.

- Performs routine clerical work; duties may include logging in materials and documents, entering data and information into computerized files, filing, and retrieving materials from manual or computerized filing system, typing correspondence, memos and other short documents, and sorting documents.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of principles, practices, methods, and techniques of maintaining and processing evidence and property including those used in the collection, handling, preservation, labeling, storage, and disposition of evidence and property.
- Knowledge of photographic and identification techniques used in law enforcement; fingerprint collection; and computer use and techniques.
- Knowledge of trace evidence and blood, bodily fluid, and DNA collection techniques.
- Knowledge of modern office practices, equipment, methods, and procedures for crime scene processing.
- Knowledge of standard policies, procedures, programs, and services as they relate to crime scene processing and property and evidence.
- Knowledge of state laws, practices and procedures related to municipal police departments and the handling of evidence.
- Knowledge of court procedures.
- Knowledge of relationships and interactions between court structures and criminal justice agencies as it relates to the collection, preservation, and presentation of evidence.
- Knowledge of occupational hazards and safety practices necessary to the area of work.
- Skill in managing competing priorities on multiple projects and ability to meet deadlines.
- Skill in operation of issued equipment and motor vehicle.
- Ability to learn and become proficient in the use of various types of forensic equipment.
- Ability to maintain confidential and sensitive material.
- Ability to understand and carry out complex verbal and written instructions.
- Ability to deal tactfully and courteously with employees and the general public.
- Ability to communicate clearly and effectively, verbally and in writing.
- Ability to manage stressful situations.
- Ability to operate photographic equipment.
- Ability to operate modern office equipment including computer equipment and associated software.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; ability to exert moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (25-50 pounds); work efficiently for long periods of time; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morose, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

MINIMUM QUALIFICATIONS

Associate's degree in Forensic Science, Political Science, Criminology, Criminal Justice, or related field desired; Bachelor's degree preferred; four (4) to six (6) years of progressively responsible crime scene investigation experience; must possess Crime Scene Technician Certification or be able to obtain certification within one year; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Investigator
Department: Police
Pay Grade: 113
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for the investigation of reported or suspected criminal activity and the prosecution of federal, state, and local laws. The Investigator performs a variety of duties including gathering, analyzing, and evaluating facts and evidence, processing crime scenes, conducting interviews, monitoring suspects, obtaining search and arrest warrants, participating in raids and arrests, and other duties as assigned. Work requires independent judgment and discretion in difficult or unusual situations.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Investigates reports of crimes in progress, reports of recently discovered crimes, and incident reports prepared by police officers.
- Identifies possible witnesses and suspects through independent investigation or reports of other officers or witnesses; conducts interviews to gather information regarding criminal incidents and records statements made.
- Maintains control over physical evidence gathered.
- Determines probable cause to search, obtains search warrant from appropriate courts, and personally conducts searches authorized; describes reason for arrest and obtains arrest warrants from appropriate court, and either personally makes arrest or turns warrant over to uniform patrol division or other law enforcement agency for service.
- Detains and arrests suspects; protects the rights of individuals in custody; processes arrested persons by obtaining identification and prior arrest record information, recording all property and evidence seized, and transporting suspects to jail.
- Gathers all information related to a case; determines, either personally or with assistance of supervisor, when case is complete and submits information assembled to court system for prosecution; assists court system with additional investigation as required; appears as a witness in local, state, and federal courts to provide testimony regarding cases investigated.
- Prepares a variety of records and reports including supplemental reports of investigations.
- Completes and maintains a wide variety of departmental reports in compliance with departmental and legal policies and procedures.
- Reviews incident reports and arrest records to determine patterns of criminal activity.
- Maintains contacts with community members who may be able to provide information regarding possible criminal activities.
- Communicates in person, by telephone, or by mail with other police and public safety agencies to gather information regarding cases.
- Conducts stakeouts and undercover operations as necessary.

- Maintains assigned uniform, vehicle, and equipment in accordance with departmental policy and procedures.
- Participates in departmental training programs.
- Performs uniform patrol duties when required.
- Participates in departmental meetings, job related conferences, seminars; community services related events and/or in-service training programs.
- Performs specialized assignments as required, including administrative, technical, training and/or investigative roles in other divisions within the department.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of common office productivity software, computers, and other office/technical equipment.
- Knowledge of investigative resources including digital databases and other information sources.
- Knowledge of computer capabilities for obtaining optimal results from available applications.
- Knowledge of filing/record keeping principles and methods.
- Ability to organize and review work for efficient results and accuracy.
- Ability to handle a multitude of diverse tasks simultaneously while maintaining attention to detail for the purpose of ensuring accuracy in task performance.
- Ability to exercise discretion in matters of a sensitive and confidential nature.
- Ability to read, comprehend and interpret detailed, complex written material.
- Ability to prepare clear, concise written reports.
- Ability to analyze complex ideas or activities into smaller parts; simultaneously consider numerous facts, perceive patterns and relationships, develop theories about past occurrences based on numerous small bits of information or evidence, compare and interpret information, recognize and examine discrepancies, and draw logical conclusions.
- Ability to manage time sufficient to prioritize and combine investigations when practicable to ensure timely completion.
- Ability to manage multiple cases simultaneously.
- Ability to remain calm and focused when interviewing distraught, angry, or combative persons.
- Ability to listen, in person and on the telephone, as required to pay close attention to what is being said and ask follow-up questions.
- Ability to develop pertinent questions for interviews, perceive when the person being interviewed has not understood, rephrase/clarify questions, follow-up on unanswered questions or conflicting statements and keep the interview focused on the material to be covered.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.

- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morose, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT:

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Associate's degree in Political Science, Criminology, Criminal Justice, or related field desired; Bachelor's degree preferred; four (4) to six (6) years of progressively responsible law enforcement experience to include two (2) years as an investigator; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Background & Recruitment Investigator
Department: Police
Pay Grade: 113
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for recruiting, hiring, and conducting background checks on police department employees to discover false or misreported information related to previous employment, criminal history, education, or credit. This role requires thorough investigative skills and a high level of data analysis, as well as the ability to independently verify information. Work also consists of coordinating with Human Resources on City hiring and onboarding processes.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Plans, directs and coordinates recruiting and hiring activities for the Police Department.
- Reviews completed background interview forms of Police Department applicants, checking for inconsistencies, errors, omissions, falsifications, and minimum requirements to ensure accuracy and completion before beginning initial candidate interviews.
- Obtains and reviews records from State and Municipal law enforcement agencies, where candidate has resided to determine if candidate was a witness, victim, suspect or perpetrator of any crime.
- Obtains and reviews arrest reports if needed.
- Obtains and reviews reports from credit reporting agencies to evaluate candidate's financial responsibility.
- Conducts background investigations by interviewing employers, co-workers, neighbors, law enforcement officials, military personnel, members of the candidate's family and personal references.
- Makes additional inquiries to assist in determining credibility of statements.
- Observes each person being interviewed for the presence or absence of physical indicators of intoxication, the use of controlled substances, truthfulness, etc.
- Prepares detailed and complete interview statements for each person being interviewed to allow a reviewer to draw reasonable and logical conclusions about the prospective candidates.
- Prepares final background investigation package for presentation to supervision and management by organizing all investigative material in accordance with established procedures.
- Meets regularly with management and/or candidate to keep them apprised of the status of the investigation.
- Prepares detailed summary of adverse information based upon objective analysis and evaluation of candidate's background, and interviewee statements, as measured against requirement standards.
- Completes background packages for review and final recommendation.

- Coordinates with Human Resources on City hiring and onboarding processes
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Ability to utilize appropriate investigative techniques for administrative investigation to frame a reflective image of a candidate's background.
- Knowledge of effective pre-employment background investigative procedures, including investigative interviews and operation of truth verification instruments.
- Knowledge of common office productivity software, computers, and other office/technical equipment.
- Knowledge of investigative resources including digital databases and other information sources.
- Knowledge of computer capabilities for obtaining optimal results from available applications.
- Knowledge of filing/record keeping principles and methods.
- Ability to organize and review work for efficient results and accuracy.
- Ability to handle a multitude of diverse tasks simultaneously while maintaining attention to detail for the purpose of ensuring accuracy in task performance.
- Ability to exercise discretion in matters of a sensitive and confidential nature.
- Ability to read, comprehend and interpret detailed, complex written material.
- Ability to prepare clear, concise written reports.
- Ability to analyze complex ideas or activities into smaller parts; simultaneously consider numerous facts, perceive patterns and relationships, develop theories about past occurrences based on numerous small bits of information or evidence, compare and interpret information, recognize and examine discrepancies, and draw logical conclusions.
- Ability to manage time sufficient to prioritize and combine investigations when practicable to ensure timely completion.
- Ability to manage multiple cases simultaneously.
- Ability to remain calm and focused when interviewing distraught, angry, or combative persons.
- Ability to listen, in person and on the telephone, as required to pay close attention to what is being said and ask follow-up questions.
- Ability to develop pertinent questions for interviews, perceive when the person being interviewed has not understood, rephrase/clarify questions, follow-up on unanswered questions or conflicting statements and keep the interview focused on the material to be covered.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.

- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Associate's degree in Political Science, Criminology, Criminal Justice, or related field desired; Bachelor's degree preferred; four (4) to six (6) years of progressively responsible law enforcement experience to include two (2) years as an investigator; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Corporal
Department: Police
Pay Grade: 114
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position provides assistant to the Sergeant in supervising and training personnel assigned to a division of the Police Department, which may include Field Services, Investigative Services, or Support Services. The Corporal performs a variety of administrative duties, as directed by the Sergeant, including directing and overseeing the activities of assigned personnel, reporting, staffing, training, evaluation and reviewing of various reports generated by personnel within assigned shift/unit. Work also consists of duties involving the preservation of public peace, protection of lives, property and rights of the public, enforcement of statutory laws and municipal ordinances, and other duties as assigned.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- In the absence of the Sergeant, supervises on-duty personnel; directs the daily activities of a unit through subordinate employees; coordinates shift activities and exchange of pertinent information with other shifts, departments, jurisdictions, or outside agencies.
- Maintains continuity of command by assuming duties and responsibilities of the Sergeant in their absence.
- Keeps the Sergeant informed of problems, services, and activities of the unit.
- Assists in overseeing and supervising major incidents, investigations, and arrests.
- Maintains communication with the Commander, Lieutenant Commander and Sergeant regarding major incidents, accidents, or other emergencies.
- Assists with ensuring departmental rules and regulations and work methods and procedures are followed.
- Provides field training for new police officers.
- Verifies the work of new police officers for accuracy, proper work methods, techniques, and compliance with application of standards and specifications; ensure adherence to safe work practices and procedures.
- Advises and assists subordinates as to priorities, procedures, and ensures compliance with departmental rules and regulations.
- In the absence of the Sergeant, schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Assigns, coordinates, and reviews subordinate's work as directed by the Sergeant.
- Completes daily attendance forms and duty roster as directed by the Sergeant.
- Maintains administrative records and files (such as time logs, leave requests, duty rosters, and electronic time sheets) as directed by the Sergeant.

- Identifies personnel training needs and makes recommendations for specialized training.
- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.
- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- In the absence of the Sergeant, conducts roll call duties and ensures that all information is passed from one shift to another.
- Ensures the maintenance of officers' uniforms, vehicles, and equipment in accordance with department policies and procedures.
- In the absence of the Sergeant, inspects subordinate personnel for fitness for duty; instructs and advises personnel in their work and/or in practices and procedures to be followed in law enforcement, crime prevention, support services, and related activities.
- In the absence of the Sergeant, reviews, approves, and evaluates a variety of administrative reports and forms for completeness and accuracy (i.e., incident reports, investigation reports, warrants).
- In the absence of the Sergeant, prepares necessary reports (i.e., shift activity reports, case status updates, event action plans, and after-action reports).
- Communicates with supervisor, employees, other departments, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems; responds to requests for service or assistance.
- Participates in departmental meetings, job related conferences, seminars, community services related events and/or in-service training programs.
- Assists with general law enforcement functions as needed; monitors and utilizes radio to provide support and advice to personnel, assisting dispatchers with directing calls as necessary; prevents/discovers commission of crime, issues citations, and makes arrests; performs rescue functions at accidents, emergencies, and disasters; maintains high visibility in the community.
- Attends court and testifies in judicial proceedings.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to supervise, direct and coordinate the work of sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative and technical reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations.
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.

- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Associate's degree in Political Science, Criminology, Criminal Justice, or related field desired; Bachelor's degree preferred; four (4) to six (6) years of progressively responsible law enforcement experience to include two (2) years as a field training officer or investigator; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Criminal Intelligence Analyst
Department: Police
Pay Grade: 115
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for providing tactical, strategic, and administrative analysis using crime data and other information gathered from multiple sources to assist with the planning and deployment of police resources. Work also consists of conducting analysis for the purpose of identifying, interpreting, and forecasting criminal activity, patterns, trends, and other duties as assigned.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Conducts comprehensive analysis of data and information and creates a variety of reporting products that can be used by department personnel for multiple purposes.
- Performs tactical and strategic analysis of the city's crime data and criminal intelligence for the purpose of aiding in the development of strategies for crime suppression or offender apprehension.
- Provides administrative analysis that can be used for planning or decision-making tasks related to department operations such as resource allocation, patrol area reconfiguration, and other analysis as requested.
- Helps ensure that collected data is accurate and reported correctly.
- Utilizes computer equipment and software programs to enter, analyze, compile, research, retrieve, and query information from databases and computer-aided dispatch (CAD) records.
- Prepares a variety of daily, weekly, monthly, annual, or on-request analysis reports
- Responds to requests from command and supervisory personnel for analysis information, which may require attendance at various meetings or briefings.
- Provides crime and intelligence analysis in support of the department's Intelligence Led Policing process.
- Makes recommendations about how crime and intelligence analysis may be used to combat crime and address other public safety concerns.
- Interprets information, collects, and categorizes data that describes frequency of crimes as well as a variety of factors and descriptors related to crime patterns.
- Participates in the investigative process through analytical examination of data and intelligence, preparing demonstrative evidence products for court as needed, and identifying case linkages in support of successful prosecution.
- Maintains criminal intelligence databases in accordance with established guidelines.
- Conducts open-source research and data analysis of social media for potential criminal activity and/or threats to the community.
- Prepares and disseminates actionable intelligence reports and crime bulletins in a timely manner.
- Communicates courteously and professionally and maintains positive working relationships with others in carrying out job functions.

- Frequently interacts with department personnel, the public, vendors, and other outside representatives to exchange detailed and/or technical information.
- Prepares for and actively participates in briefings and meetings.
- Conducts presentations to a variety of audiences.
- Performs other duties and activities as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of computer data systems, statistical analysis, and mapping programs.
- Knowledge of principles of statistics and quantitative analysis, qualitative analysis, demographic and social variables affecting public safety.
- Skill in computer applications and programs associated with the position (i.e., Microsoft Office suite).
- Ability to maintain excellent interpersonal, initiative, teamwork, problem solving, independent judgment, organization, communication (verbal and written), time management, project management and presentation skills.
- Strong attention to detail and research skills.
- Ability to perform data collection and analysis using various methods such as random sampling, correlation, regression, and probability.
- Ability to conduct quantitative analysis of data for the purpose of crime pattern detection, suspect crime correlations, profiles, and crime forecasting.
- Ability to conduct fact finding research and data comparisons using multiple collection methods.
- Ability to maintain confidentiality of departmental information.
- Ability to review, classify, categorize, and prioritize data for the purpose of recognizing actual or probable interactive effects.
- Ability to handle multiple tasks or projects at one time meeting assigned deadlines.
- Basic math skills including addition, subtraction, multiplication, and division using whole numbers, fractions, and decimals.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Great mental effort is required daily; moderate mental pressure and fatigue exist during a normal workday due to constant exposure to deadlines; Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS

Bachelor's degree from an accredited college or university that includes major course-work in statistics, crime or intelligence analysis, criminology, research methodology, computer science, or closely related field along with two (2) to four (4) years of work experience within these fields; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Accreditation Manager
Department: Police
Pay Grade: 116
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for the Law Enforcement Certification and/or Accreditation process for the Police Department. The Accreditation Manager will serve as the department liaison with the Georgia Association of Chiefs of Police (GACP) or the Commission on Accreditation for Law Enforcement Agencies (CALEA). Duties include assisting staff in resolving quality assurance and non-compliance issues and findings; monitoring measures designed to meet standards; completing, updating, and submitting required reports, documents and forms pursuant to policy/procedure; maintaining standards files for primary and secondary proofs of compliance; drafting, updating and maintaining department policies; preparing the department for accreditation/certification recognitions, and other duties as assigned.

MAJOR DUTIES:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Performs a variety of complex administrative and professional assistance work in planning, coordinating, and managing the implementation, maintenance and adherence to the police department's certification or accreditation.
- Oversees the certification or accreditation process, including assessments.
- Evaluates and reports the efficiency and effectiveness of the accreditation or certification program.
- Plans and monitors mock and on-site assessments and maintains appropriate records relating to accreditation activities.
- Maintains all files for compliance with the certification or accreditation process.
- Ensures proper training for police department employees on all new and revised policies.
- Conducts employee orientation training regarding the accreditation process.
- Writes and/or reviews all new and revised policies to ensure compliance with standards.
- Coordinates with City legal staff when required for proofing of policies for adherence with all applicable laws.
- Acts as a liaison between police administration, other department employees and outside agencies in all accreditation efforts.
- Maintains a standard format for policies to be reviewed and revised on a scheduled basis.
- Regularly reports to the Chief of Police or designee and key staff on certification or accreditation compliance.
- Maintains data entry of policy compliance in the established automated system.
- Directs on-site inspections of compliance.
- Prepares and submits annual agency reports as required.
- Assists with special projects and assignments by conducting research and planning and assists with presentations as needed.
- Represents the police department at local, regional and national conferences and meetings related to the accreditation or certification process as determined by the Chief of Police or designee.

- Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public.
- Performs other duties and responsibilities as directed.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge and understanding of GACP – Certification Standards and the CALEA accreditation processes required.
- Knowledge of modern law enforcement principles, procedures, techniques, and equipment preferred.
- Knowledge of database principles and practices, as well as computer and software applications as it relates to reporting and analysis of data.
- Knowledge of effective communication practices.
- Knowledge of government structure and leadership.
- Knowledge of research techniques, statistical gathering, and analysis.
- Skilled in the effective operation of modern office and computer equipment and various software packages, including but not limited to Word, Excel, PowerPoint, and Access.
- Skilled in effective communication techniques, both orally and in writing.
- Skilled in effective time management and resources utilization.
- Skilled in establishing a rapport and eliciting cooperation from co-workers and the public.
- Ability to analyze situations objectively and determine proper courses of action to be taken.
- Ability to gather, organize, evaluate, and analyze data.
- Ability to manage multiple projects at one time, skilled in effective time management and resource utilization, and able to adapt quickly to changing situations that may adversely affect previous plans, schedules, and routines.
- Ability to work independently in the absence of specific instructions or supervision by following verbal and /or written instructions effectively.
- Ability to act as a lobbyist in accreditation matters before various GACP or CALEA committees.
- Experience in preparing and submitting written reports or other documents to regulatory or compliance agencies preferred.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Great mental effort is required daily; moderate mental pressure and fatigue exist during a normal workday due to constant exposure to deadlines; frequent contact with high-profile individuals. Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; four (4) to six (6) years of progressively responsible professional level experience involving research methods, organization, preparation, and coordination of a wide range of projects, reports, and files; Previous experience as an accreditation manager required; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; valid Georgia Driver's License; successfully pass pre-employment, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Sergeant
Department: Police
Pay Grade: 116
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for first-line supervision and training of personnel assigned to a division of the Police Department, which may include Field Services, Investigative Services, or Support Services. The Sergeant performs a variety of administrative duties including directing and overseeing the activities of assigned personnel, reporting, staffing, training, evaluation and reviewing of various reports generated by personnel within assigned shift/unit. Work also consists of duties involving the preservation of public peace, protection of lives, property and rights of the public, enforcement of statutory laws and municipal ordinances, and other duties as assigned.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Supervises on-duty personnel; directs the daily activities of a unit through subordinate employees; coordinates shift activities and exchange of pertinent information with other shifts, departments, jurisdictions, or outside agencies.
- Maintains continuity of command by assuming duties and responsibilities of the Lieutenant Commander in their absence.
- Keeps the Commander and Lieutenant Commander informed of problems, services, and activities of the unit.
- Oversees and supervises major incidents, investigations, and arrests to advise and act as the Incident Commander.
- Maintains communication with the Commander and Lieutenant Commander regarding major incidents, accidents, or other emergencies.
- Ensures departmental rules and regulations and work methods and procedures are followed; enforces disciplinary measures as necessary.
- Directs or personally investigates citizen complaints about police personnel conduct and services.
- Establishes and develops unit goals and objectives and ensures that goals and objectives are reached.
- Advises and assists subordinates as to priorities, procedures, and ensures compliance with departmental rules and regulations.
- Schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Assigns, coordinates, and reviews subordinate's work.
- Completes daily attendance forms and duty roster
- Maintains administrative records and files (such as time logs, leave requests, duty rosters, and electronic time sheets).
- Identifies personnel training needs and makes recommendations for specialized training.

- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.
- Responds to complaints and questions related to law enforcement issues and activities; mediates disputes; provides information, researches problems, and initiates problem resolution.
- Conducts roll call duties and ensures that all information is passed from one shift to another.
- Ensures the maintenance of officers' uniforms, vehicles, and equipment in accordance with department policies and procedures.
- Inspects subordinate personnel for fitness for duty; instructs and advises personnel in their work and/or in practices and procedures to be followed in law enforcement, crime prevention, support services, and related activities.
- Reviews, approves, and evaluates a variety of administrative reports and forms for completeness and accuracy (i.e., incident reports, investigation reports, warrants).
- Prepares necessary reports (i.e., shift activity reports, case status updates, event action plans, and after-action reports).
- Communicates with supervisor, employees, other departments, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems; responds to requests for service or assistance.
- Participates in departmental meetings, job related conferences, seminars, community services related events and/or in-service training programs.
- Assists with general law enforcement functions as needed; monitors and utilizes radio to provide support and advice to personnel, assisting dispatchers with directing calls as necessary; prevents/discovers commission of crime, issues citations, and makes arrests; performs rescue functions at accidents, emergencies, and disasters; maintains high visibility in the community.
- Attends court and testifies in judicial proceedings.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to supervise, direct and coordinate the work of sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative and technical reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.

- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morose, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; five (5) to seven (7) years of progressively responsible law enforcement experience to include two (2) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Department Training Officer (Sergeant)
Department: Police
Pay Grade: 116
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for first-line supervision and training of personnel assigned to a division of the Police Department, which may include Field Services, Investigative Services, or Support Services. The Sergeant performs a variety of administrative duties including directing and overseeing the activities of assigned personnel, reporting, staffing, training, evaluation and reviewing of various reports generated by personnel within assigned shift/unit. Work also consists of duties involving the preservation of public peace, protection of lives, property and rights of the public, enforcement of statutory laws and municipal ordinances, and other duties as assigned.

In addition to the duties of a sergeant, as described the sergeant job description, this position is also responsible for the development, implementation, management, and evaluation of training programs for the Police Department to ensure that all personnel are highly qualified and well trained to perform their duties. Duties include coordinating the Police Department's field training, in-service, and specialized training programs and ensuring sworn employees meet training requirements established by the Georgia Peace Officer Standards and Training Council (POST).

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Plans, organizes, and implements all aspects of training needs for sworn and non-sworn personnel.
- Reviews, maintains, updates, and submits employee training records to comply with the Georgia Peace Officer Standards and Training Council (POST) requirements.
- Oversee training curricula, materials, and personnel.
- Assesses departmental training needs and meets those needs by aligning with subject matter experts to design and deliver instruction.
- Develops training manuals, handbooks, and reference resources.
- Identifies internal and external training programs to address competency gaps.
- Reviews and evaluates course materials for completeness, accuracy, and relevance.
- Identifies, evaluates, and trains department instructors.
- Evaluate the delivery and effectiveness of courses provided through the Training Unit.
- Provides guidance to individual employees on training plans and resources.
- Presents and facilitates training programs.
- Facilitates learning through a wide variety of delivery methods including classroom instruction, virtual training, and on the job training.
- Designs assessment tools to measure training effectiveness and reports assessment and design benchmarks for future training effectiveness.
- Evaluates and makes recommendations on training material, resources, and methodology.
- Maintains employee training records and on-going training needs.
- Coordinates and handles training logistics and activities including training venues and equipment.

- Sources and maintains relationships with external training vendors and suppliers.
- Manages and oversees training budget.
- Coordinates with the Office of Professional Standards (OPS) to guide recruits from hiring through training.
- Maintains regular contact with the appropriate academy about recruit progress.
- Reviews recruit performance oversees remediation training as necessary and recommends appropriate actions to the Division Commander.
- Manages the Field Training Officer (FTO) program by collecting and reviewing Daily Observation Reports, communicating regularly with the Field Training Officers, and maintaining policy compliance within the program.
- Prepares reports on the effectiveness of the FTO program as required by the Chief or designee.
- Manages and maintains police training equipment, rooms, and facilities.
- Manages scheduling of courses and ensures appropriate equipment and resources are available for instructors and attendees.
- Develops and maintain strong interagency relationships.
- Provide opportunities for partnering agencies to attend Police Department courses when available.
- Collaborates with local and regional law enforcement agencies on joint training opportunities.
- Assumes command of police personnel during training activities/classes.
- Monitors/supervises department personnel during training activities/classes to ensure effectiveness, safety, and policy compliance.
- Schedules firearms training activities to ensure proficiency throughout the department.
- Provides guidance to employees related to career development.
- Coordinates and schedules training for employees through regional academies.
- Maintains supplies necessary to complete training requirements.
- Communicates with Division Commanders and Lieutenant Commanders regularly to identify additional training needs of employees.
- Performs public relations duties, represents the department at meetings and other functions, and speaks on a variety of law enforcement topics to civic, neighborhood, church, and school groups and at professional meetings and conferences.
- Receives and responds to requests for information and complaints from the public regarding training activities, and requirements.
- Prepares reports as needed identifying training accomplishments and needs.
- Supervises and executes special details such as public gatherings and parades; performs special projects as directed by the Division Commander.
- Conducts equipment inspections to ensure Officer safety and policy compliance.
- Performs other related duties and responsibilities as required.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to supervise, direct and coordinate the work of sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative and technical reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations

- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morose, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; five (5) to seven (7) years of progressively responsible law enforcement experience to include two (2) years at a supervisory level; four (4) years of experience in adult training methods, and managing, implementing and facilitating training programs in a law enforcement organization; Certification as a General and Firearms Instructor through POST required; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Administrative Supervisor
Department: Police
Pay Grade: 116
FLSA Status: Non-Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for directing, coordinating, and supervising the activities of the Administrative Unit. The Administrative Unit consists of Records/GCIC, Fleet Operations, Quartermaster, Logistics, and Building Services. Work consists of coordinating assigned activities with other divisions, departments, and outside agencies; and providing highly efficient and effective administrative support to the Police Department.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Develops and implements goals, policies, and priorities; oversees the training of employees; evaluates work plans, staffing, and organizational effectiveness of the Administrative Unit operations; analyzes and solves problems.
- Plans, directs, coordinates, and reviews the work of the Police Records Unit staff, assigns work activities, projects, and programs; reviews and evaluate work products, methods, and procedures; meets with staff to identify and resolve problems.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements corrective action when needed.
- Assume responsibility for the overall efficiency of records equipment; troubleshoots technical problems; oversees the evaluation, procurement, and implementation of equipment essential to records functions.
- Manages the police fleet to include the development and administration of a preventative maintenance program.
- Prioritizes, reviews, and approves maintenance requests.
- Offers advice and consultation on potential safety issues as they pertain to the use of city vehicles in a variety of assignments.
- Oversees transport of vehicles for repair. Contracts individual repairs with vendors and negotiates charges to be billed to city as required.
- Coordinates vehicle purchases.
- Manages and oversees the installation and/or modification of all equipment/hardware in the police fleet which includes the city's radio system, mobile data terminals, wireless digital in-car video systems, and GPS tracking systems.
- Coordinates vehicle changeover processes.
- Oversees delivery of vehicles for installation of radios, light bars, weapons racks, etc., and inspects vendors work.
- Oversees the registration of new vehicles, and the installation of license plates and City tags on vehicle.

- Submits state and county paperwork to Finance Department.
- Coordinates with public works on the updating and management of the City's fuel system. Enters new vehicle information into vehicle replacement system. Oversees updating of all Fleet Operations databases.
- Ensures appropriate repairs are made; proper documentation is provided to Finance and approves invoices.
- Administers and coordinates the Police Department Motor Pool program.
- Assigns vehicles as needed, ensures vehicles are returned at designated times and locations. Services special needs and requests by staff members.
- Advises and assists officers with routine maintenance of vehicles.
- Trains officers as needed on operation of after-market equipment installed in police vehicles.
- Supervises and coordinates the quartermaster role.
- Manages supplies and office equipment use through departmental check-out system; issues supply and equipment (keys) to staff.
- Processes requisitions for a variety of purchases thru the purchasing system.
- Maintains the day-to-day working systems of police facilities, including but not limited to structural issues, electrical work, heating, and cooling systems, and general building maintenance.
- Coordinates building maintenance/repairs at the discretion of the Chief of Police or his/her designee.
- Works closely with all contractors/vendors related to repairs and maintenance both in advance of their arrival and while they work on-site at police facilities.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of personnel management and leadership principles.
- Ability to plan, schedule, assign, supervise, review, and evaluate the work of assigned staff.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand the organization, operation, and services of the city, the Police Department, and of outside agencies as necessary to assume assigned responsibilities.
- Ability to understand, interpret, and apply general administrative and departmental policies and procedures.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Ability to adapt to changing technologies and learn functionality of new equipment and systems.
- Knowledge of Georgia Open Records and Public Disclosure Laws.
- Knowledge of principles and methods of records and information management.
- Knowledge of crime reporting through the Federal Bureau of Investigation (FBI), National Incident-Based Reporting System (NIBRS) and Uniform Crime Reports (UCR).
- Knowledge of automotive fleet management and procurement.
- Knowledge of sources, suppliers, and substitutions for specialized materials and equipment used in the automotive repair industry.

- Knowledge of personal computers, network hardware, network operating systems, database software and other information technology equipment and systems to effectively operate and maintain a fleet, its maintenance records and replacement program.
- Knowledge of principles, methods, and procedures utilized in the purchase of departmental supplies and equipment.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over records personnel and support positions as assigned.

WORK ENVIRONMENT

Work is performed in an office environment and on or about the grounds of police facilities, often requiring off-site travel/assistance, including emergency maintenance services. Work may be performed under highly stressful conditions and/or with assigned deadlines.

MINIMUM QUALIFICATIONS

Bachelor's degree in Business Administration, Public Administration or related field desired; four (4) to six (6) years of progressively responsible experience in records and/or fleet management to include two (2) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Finance & Grants Manager
Department: Police
Pay Grade: 117
FLSA Status: Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for a variety of financial and administrative duties for the Police Department including budgeting, accounting, financial forecasting, procurement, and grant acquisition and administration.

MAJOR DUTIES:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Performs a variety of technical, analytical, financial, programmatic, and administrative duties in support of budgeting, accounting, financial forecasting, procurement, and grant acquisition and administration within the Police Department.
- Prepares and presents technical, administrative, financial, analytical, and statistical reports that present and interpret data.
- Ensures department compliance with laws, rules, policies, and procedures related to fiscal matters, including purchasing, contracts and use of funds.
- Coordinates and manages the Police Department's fiscal activities; assures compliance with existing budgets; develops budget documents under broad policy direction from the Police Chief.
- Develops, manages, and administers grant funding including conducting research on grant opportunities, preparing and submitting applications, supervises the submittal of grant related financial documents, and monitors transactions and financial status of grants. Grants may include COPS grants, federal or state criminal justice grants, and other grants for which the Department may apply.
- Manages contracts with various outside agencies; prepares contract documents for final review; prepares, administers, and audits professional service and other contracts.
- Manages the purchasing function; approves and/or recommends for approval all requisitions and purchase orders; ensures proper coding and budget compliance of Department's purchases; supervises the processing of all purchase orders and requests for payment.
- Conducts long range financial planning, financial analysis and reporting, forecasts revenues and expenditures; develops and administers the department budget; forecasts funds needed for staffing, equipment, materials, and supplies; reviews expenditures and implements budgetary adjustments as appropriate and necessary; prepares requests and makes budget presentations for the City's annual budget.
- Performs a variety of accounting functions; processes invoices with proper account coding; codes and processes purchasing card transactions; oversee procedures and reconcile accounts.

- Maintains databases and/or spreadsheets for monitoring and tracking financial information.
- Assists in preparing and evaluating Requests for Proposals and Requests for Bid.
- Prepares and submit financial reports to various government agencies.
- Provides assistance to the City Finance Department in the analysis of revenue and expenses and any other related matters.
- Manages and processes training registration and travel arrangements for police department employees.
- Serves as Administration/Finance Section Chief, as identified in the Incident Command System, at critical incidents.
- Provides technical assistance and training to other staff regarding financial matters.
- Attends Staff meetings and participates in planning controlling and directing department financial activities, functions, and obligations.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of methods and techniques of governmental bookkeeping, accounting, and financial management.
- Knowledge of purchasing, procurement, and contracts.
- Knowledge of grant acquisition and administration.
- Knowledge of principles and practices of financial analysis, auditing, and reporting.
- Knowledge of fund accounting, generally accepted accounting principles and their application to municipal accounting activities.
- Knowledge of principles and procedures related to budgetary preparation, controls, and development.
- Knowledge of modern office procedures, methods and equipment including computers and software applications.
- Knowledge of financial record keeping and reporting systems and requirements.
- Knowledge of pertinent Federal, State, and local laws, codes and regulations regarding purchasing, procurement, contracts, and grants.
- Ability to independently perform the full range of professional accounting and budgeting functions.
- Ability to gather documents, prepare grants, and fulfill the necessary requirements to formally seek grant funding.
- Ability to audit, reconcile and balance accounts.
- Ability to maintain financial records.
- Ability to prepare a variety of clear and concise reports and written correspondence.
- Ability to research, compile and summarize a variety of informational and statistical data and materials.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to conduct presentations.
- Ability to make sound decisions and resolve budgetary problems.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

PHYSICAL DEMANDS

Sit or stand for prolonged periods; correctable visual acuity to read a computer screen and a typeset page; fine finger dexterity to manipulate computer keyboard and mouse; speak audibly and clearly; hear in-person, radio, and telephone conversations; occasionally transport objects weighing up to 25 lbs.

WORK ENVIRONMENT

Work is performed in an office environment with extensive time spent at a computer workstation. Great mental effort is required daily; moderate mental pressure and fatigue exist during a normal workday due to constant exposure to deadlines; frequent contact with high-profile individuals. Environment includes a normal range of noise and other distractions with low everyday risks working around standard office equipment. Occasional visits to other department work sites may be required. Some travel to professional meetings is expected.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with major course work in finance, accounting, business administration or a related field plus three years of increasingly responsible experience in professional accounting, finance, or budgeting. Master's degree preferred; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered; valid Georgia Driver's License; successfully pass pre-employment medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Lieutenant Commander
Department: Police
Pay Grade: 118
FLSA Status: Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position provides assistance to the Police Commander in managing, supervising, and reviewing activities of all personnel assigned to a division of the Police Department, which may include Field Services, Investigative Services, or Support Services. The Lieutenant Commander will consult with and report to the Police Commander in determining policies, plans and procedures to be observed in the conduct of police operations.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Assists the Division Commander in overseeing day-to-day operations of a division of the Police Department (Field Services, Investigative Services, Support Services) and is responsible for recommending and implementing management policies for that division.
- Coordinates the daily activities of the division through subordinate supervisors.
- Maintains continuity of command by assuming duties and responsibilities of the Sergeant or other sworn and non-sworn personnel in the absence of either or both.
- Keeps the Chief, Assistant Chief and Commander informed of problems, services, and activities of the division.
- Assists the Chief, Assistant Chief and Commander in planning, organizing, and directing the department.
- Oversees and supervises major incidents, investigations, and arrests.
- Serves as Incident Commander during critical incidents.
- Maintains communication with the Police Chief, Assistant Police Chief, and Commander regarding major incidents, accidents, or other emergencies.
- Researches, develops, recommends, and oversees the implementation of department policies and procedures; ensures departmental rules and regulations and work methods and procedures are followed; enforces disciplinary measures as necessary.
- Directs or personally investigates citizen complaints about police personnel conduct and services.
- Establishes and develops goals and objectives and ensures that goals and objectives are reached.
- Advises and assists subordinates as to priorities, procedures, and ensures compliance with departmental rules and regulations.
- Schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Participates in the preparation of the budget by recommending personnel and capital needs for a division.
- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.

- Study's needs, collects data, conducts research, and submits completed reports with recommendations to the Police Chief or Assistant Police Chief.
- Prepares reports, departmental correspondence (both internal and external), other correspondence, and other documents.
- Coordinates activities with other divisions and law enforcement agencies; and participates in various citywide projects and/or programs.
- Communicates and cooperates with other municipal, city, state, and federal agencies in the accomplishments of criminal justice system objectives.
- Attends professional meetings and conventions to maintain and upgrade knowledge concerning new technology and developments within the field.
- Attends council meetings and other required meetings.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledgeable of budgetary, personnel, and general administrative practices and procedures.
- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to manage, direct and coordinate the work of supervisory, sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative, technical, and financial reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquires, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.

- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over sergeants, corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; ten (10) to twelve (12) years of progressively responsible law enforcement experience to include three (3) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Commander
Department: Police
Pay Grade: 120
FLSA Status: Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for managing, supervising, and reviewing activities of all personnel assigned to a division of the Police Department, which may include Field Services, Investigative Services, or Support Services.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Oversees day-to-day operations of a division of the Police Department (Field Services, Investigative Services, Support Services) and is responsible for recommending and implementing management policies for that division.
- Coordinates the daily activities of the division through subordinate supervisors.
- Keeps the Chief and Assistant Chief informed of problems, services, and activities of the division.
- Assists the Chief and Assistant Chief in planning, organizing, and directing the department.
- Maintains continuity of command by assuming duties and responsibilities of the Police Chief or Assistant Police Chief in the absence of either or both.
- Oversees and supervises major incidents, investigations, and arrests.
- Serves as Incident Commander during critical incidents.
- Researches, develops, recommends, and oversees the implementation of department policies and procedures; ensures departmental rules and regulations and work methods and procedures are followed; enforces disciplinary measures as necessary.
- Directs or personally investigates citizen complaints about police personnel conduct and services.
- Establishes and develops goals and objectives and ensures that goals and objectives are reached.
- Schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Participates in the preparation of the budget by recommending personnel and capital needs for a division.
- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.
- Study's needs, collects data, conducts research, and submits completed reports with recommendations to the Police Chief or Assistant Police Chief.
- Prepares reports, departmental correspondence (both internal and external), other correspondence, and other documents.
- Coordinates activities with other divisions and law enforcement agencies; and participates in various citywide projects and/or programs.

- Communicates and cooperates with other municipal, city, state, and federal agencies in the accomplishments of criminal justice system objectives.
- Attends professional meetings and conventions to maintain and upgrade knowledge concerning new technology and developments within the field.
- Attends council meetings and other required meetings
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledgeable of budgetary, personnel, and general administrative practices and procedures.
- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to manage, direct and coordinate the work of supervisory, sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative, technical, and financial reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.

- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over lieutenant commanders, sergeants, corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; ten (10) to twelve (12) years of progressively responsible law enforcement experience to include five (5) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

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Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Assistant Police Chief
Department: Police
Pay Grade: 121
FLSA Status: Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position provides assistance to the Police Chief in planning, organizing, staffing, directing, coordinating, reporting, budgeting, and leading the operations of the Police Department. The Assistant Police Chief performs a variety of duties including planning, developing, and coordinating various programs and operations of the Police Department. Work is performed under the general supervision of the Police Chief.

MAJOR DUTIES:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Oversees and coordinates the operations of the Police Department's Field Services, Investigative Services, and Support Services Divisions.
- Provides expert guidance to staff regarding a variety of law enforcement/public safety matters.
- Maintains continuity of command by assuming duties and responsibilities of the Police Chief in their absence.
- Researches, develops, recommends, and oversees the implementation of department policies and procedures; ensures departmental rules and regulations and work methods and procedures are followed; enforces disciplinary measures as necessary.
- Schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Provides assistance in preparing, administering, and monitoring the Police Department's budget.
- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.
- Study's needs, collects data, conducts research, and submits completed reports with recommendations to the Police Chief.
- Prepares reports, departmental correspondence (both internal and external), other correspondence, and other documents.
- Communicates and cooperates with other municipal, city, state, and federal agencies in the accomplishments of criminal justice system objectives.
- Attends professional meetings and conventions to maintain and upgrade knowledge concerning new technology and developments within the field.
- Attends council meetings and other required meetings.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION:

- Knowledgeable of budgetary, personnel, and general administrative practices and procedures.
- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to manage, direct and coordinate the work of supervisory, sworn and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative, technical, and financial reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

PHYSICAL DEMANDS:

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT:

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY:

Exercise's supervision over commanders, lieutenant commanders, sergeants, corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS:

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; ten (10) to twelve (12) years of progressively responsible law enforcement experience to include seven (7) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The City has the right to revise this position description at any time and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date

Position Description

Job Title: Police Chief
Department: Police
Pay Grade: 124
FLSA Status: Exempt
Designation: Safety Sensitive

JOB SUMMARY

This position is responsible for important administrative, professional, and managerial work to include planning, organizing, staffing, directing, coordinating, reporting, budgeting, and leading the operations of the Police Department. Work involves general responsibility for the planning, development, and direction of all programs and policies. The incumbent represents the department in working with other legal authorities, governmental agencies, and the media. Work is performed under the general supervision of the City Manager.

MAJOR DUTIES

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Plans, directs, supervises, and leads the work of the Police Department; establishes priorities; develops comprehensive short- and long-range plans to ensure the effective delivery of quality services to the public through effective operation of all areas within the department.
- Develops and implements departmental rules and regulations and work methods and procedures; ensures departmental rules and regulations and work methods and procedures are followed; enforces disciplinary measures as necessary.
- Makes decisions regarding hiring, disciplining, and terminating police department personnel.
- Schedules and assigns work; assures that personnel are assigned to shifts or working units which provide optimum effectiveness in terms of current situations and circumstances governing deployment; ensures the training of officers in correct methods and procedures; reviews and evaluates employee performance.
- Maintains ultimate authority and accountability for all fiscal matters and financial operations of the Police Department; prepares the annual departmental operating budget and obtains City Manager and Council approval; monitors expenditures throughout the year; operates the department within the approved budget and ensures expenditures are made in strict compliance with City purchasing policies and ordinances.
- Performs public relations duties; answers questions, addresses concerns, and gives information to the public, civic organizations, neighborhood groups, business groups, the media, and other groups; attends meetings as necessary.
- Communicates with the City Manager regarding departmental concerns, problems, and related issues.
- Prepares reports, departmental correspondence (both internal and external), other correspondence, and other documents.
- Communicates and cooperates with other municipal, city, state, and federal agencies in the accomplishments of criminal justice system objectives.
- Attends professional meetings and conventions to maintain and upgrade knowledge concerning new technology and developments within the field.
- Attends council meetings and other required meetings.
- Operates department vehicle in performance of duties.
- Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED BY THE POSITION

- Knowledgeable of budgetary, personnel, and general administrative practices and procedures.
- Knowledge of principles of supervision, training, performance evaluation, human relations, communication techniques; and so forth.
- Ability to manage, direct and coordinate the work of supervisory, sworn, and non-sworn personnel.
- Ability to command respect of members of the department through exemplary leadership.
- Ability to recommend and implement goals, objectives, and practices for providing effective and efficient law enforcement services.
- Ability to manage competing priorities on multiple projects.
- Ability to prepare clear and concise administrative, technical, and financial reports.
- Knowledge of modern police procedures, methods, techniques, and practices in patrol, crime prevention, investigation, and administration.
- Knowledge of pertinent Federal, State, and local laws, codes, and regulations
- Ability to understand, interpret, and apply Federal, State, and local policies, procedures, laws, and regulations.
- Knowledge of principles and practices of search and seizure and preservation and presentation of evidence.
- Ability to serve in a law enforcement capacity in a responsible and effective manner under difficult, stressful, or life-threatening situations.
- Ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Skill in the proper use and care of firearms.
- Ability to safely handle weapons and use force to restrain/subdue combative subjects.
- Skill and ability to drive and operate the department's vehicles and equipment in a safe and efficient manner.
- Ability to maintain all licenses, certifications, and qualifications required by position.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to understand and respond quickly, calmly, decisively, and accurately to written and oral directions, instructions, inquiries, and requests in all situations.
- Ability to observe accurately and remember names, faces, numbers, incidents, and places, and record information clearly and completely.
- Ability to establish and maintain effective working relationships with those contacted in the course of work including City and other government officials, community groups, and the general public.
- Ability to foster appropriate intra and interagency communications.
- Ability to handle situations firmly, courteously, tactfully, and impartially.
- Ability to facilitate effective conflict resolution.
- Ability to work independently or as a team member effectively within the guidelines of standard operating procedures, department rules and regulations, and within the scope of authority for the position.
- Ability to learn, display, and maintain all skills, knowledge, and abilities for performance of all duties and responsibilities, as outlined in this job description.
- Ability to meet physical, mental, or other job specific requirements.
- Knowledge of geography of City of Stockbridge, preferred.

GUIDELINES

Guidelines include federal and state laws, criminal and traffic laws, city ordinances, City of Stockbridge policies and procedures, departmental policies and procedures and court decisions. Interpretation of guidelines requires expertise and judgment.

COMPLEXITY

This position is responsible for broad administrative duties and daily operations. These responsibilities require collecting data, analyzing results and implementing a plan to reduce criminal activity. Such duties require much attention to detail and resourcefulness.

SCOPE AND EFFECT

The purpose of this position is to direct operations within the Police Department and Court Services. Successful implementation of the work assures that all division functions are implemented in accordance with all laws, regulations, and ordinances.

PERSONAL CONTACTS

Contacts are typically with co-workers, subordinates, other law enforcement and public safety agencies, city employees, elected officials, attorneys, judges, and the general public.

PURPOSE OF CONTACTS

Contacts are typically to give and exchange information, resolve problems, and provide services.

PHYSICAL DEMANDS

Effective audio and visual discrimination and perception needed to make observations; read and write; drive safely and simultaneously operate emergency lights, siren, radio, and computer; speak clearly and concisely, free from speech impediments; hear and understand radio, telephone, and normal range of verbal communications, discern color differences; identify and distinguish smells of different materials; sit or stand for prolonged periods; walk, run, stoop, kneel, crawl and crouch; walk up and down flights of stairs; climb or jump over obstacles such as fences, shrubs and ditches; run fast for short periods of time to apprehend suspects or provide emergency assistance; confront armed and dangerous subjects; make precise and coordinated finger, hand and limb movement; maintain uniform, controlled hand-arm posture or movement; push, pull or drag and adult (averaging 160 pounds); lift, pickup, and/or carry all sort of items of 50 pounds or more; use force to restrain/subdue combative subjects; work efficiently for long periods of time; drive motor vehicles under emergency and non-emergency conditions; fire weapon and/or utilize other non/less-lethal weapons on duty; perform lifesaving procedures; perform prolonged periods of concentrations such as proof reading, figure work, and reading various law enforcement materials; function effectively under stress; ability to deal effectively with the morbid, the repugnant, the abnormal, the morse, the psychotic, the neurotic, and otherwise unpleasant and unusual facets or results of human behavior.

WORK ENVIRONMENT:

Work is performed either in an office environment or in a variety of field and office settings and may require exposure to dangerous and life-threatening situations. Must be willing to carry a firearm; mentally and physically capable of taking the life of another, if justified; willing to work any hour of the day or night (shift work), overtime, weekends on call and holidays; work at any location in the city and travel in specific assignments.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

Exercise's supervision over assistant chief, commanders, lieutenant commanders, sergeants, corporals, detectives, police officers and support positions as assigned.

MINIMUM QUALIFICATIONS

Bachelor's degree in Political Science, Criminology, Criminal Justice, or related field desired; Master's degree preferred; ten (10) to twelve (12) years of progressively responsible law enforcement experience to include seven (7) years at a supervisory level; Any equivalent combination of education, training, and experience which provides the knowledge, skills and abilities for the job may be considered in lieu of educational requirement; Certified Peace Officer under regulations of Georgia Peace Officer Standards and Training Council (P.O.S.T.); valid Georgia Driver's License; successfully pass pre-employment physical fitness test, medical and drug screen; satisfactory motor vehicle record (MVR); and acceptable background investigation.

The City of Stockbridge, Georgia, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The City has the right to revise this position description at any time and does not represent in any way a contract of employment.

Employee Signature

Date

Supervisor (or HR) Signature

Date



Local Government Wage & Salary Survey: Search Results

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City Information: 14 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Records Clerk	15.66	23.49	Hourly	40	1
2020	Carrollton	27,450	Records Clerk	32,142.18	44,111.81	Annual	40	3
2020	Canton	32,347	Records Clerk	15.48	23.21	Hourly	40	2
2020	Woodstock	33,625	Records Clerk	15.81	24.66	Hourly	40	2
2020	Kennesaw	34,712	Records Clerk	17.31	25.97	Hourly	40	3
2020	Nownan	42,885	Records Clerk	21.22	32.89	Hourly	40	3
2020	Chamblee	30,842	Records Clerk	15.99	32.48	Hourly	40	4
2020	Dunwoody	49,326	Records Clerk	16.20	25.92	Annual	42	6
2020	Rome	36,764	Records Clerk	12.00	19.23	Hourly	40	2
2020	East Point	35,042	Records Clerk	15.00	19.18	Hourly	40	1
2020	Duluth	29,676	Records Clerk	15.54	24.07	Hourly	40	1
2020	Lawrenceville	30,842	Records Clerk	33,241.29	61,024.57	Annual	40	5
2020	McDonough	27,582	Records Clerk	13.00	20.88	Hourly	40	3
2020	Dalton	33,368	Records Clerk	12.90	20.19	Hourly	40	4



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City Information: 17 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Administrative Secretary	15.66	23.49	Hourly	40	15
2020	Carrollton	27,450	Administrative Secretary	29,259.00	50,843.00	Annual	40	10
2020	Canton	32,347	Administrative Secretary	17.08	26.92	Hourly	40	6
2020	Woodstock	33,625	Administrative Secretary	18.33	28.60	Hourly	40	4
2020	Kennesaw	34,712	Administrative Secretary	17.31	25.97	Hourly	40	2
2020	Newnan	42,885	Administrative Secretary	14.60	22.63	Hourly	40	6
2020	Chamblee	30,842	Administrative Secretary	15.99	34.76	Hourly	40	9
2020	Dunwoody	49,326	Administrative Secretary	18.37	31.74	Hourly	40	4
2020	Peachtree City	36,763	Administrative Secretary	17.57	26.35	Hourly	40	3
2020	Rome	36,764	Administrative Secretary	11.30	19.00	Hourly	40	5
2020	East Point	35,042	Administrative Secretary	16.48	25.71	Hourly	40	10
2020	Lawrenceville	30,842	Administrative Secretary	33,241.00	50,085.00	Annual	40	1
2020	Sugar Hill	25,132	Administrative Secretary	39,000.00	50,700.00	Annual	40	2
2020	McDonough	27,582	Administrative Secretary	13.00	20.88	Hourly	40	1
2020	Stockbridge	30,125	Administrative Secretary	30,953.40	47,977.77	Annual	40	2
2020	LaGrange	30,741	Administrative Secretary	14.79	22.70	Hourly	40	6
2020	Dalton	33,368	Administrative Secretary	15.68	24.54	Hourly	40	8



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Executive Assistant I Salary in the United States

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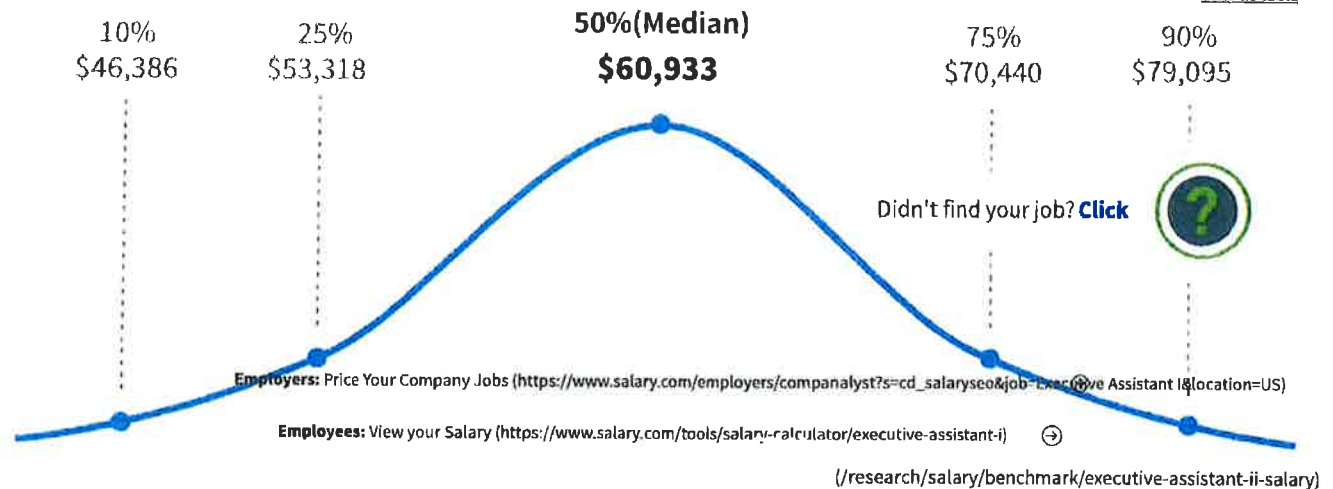
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How much does an Executive Assistant I make in the United States? The average Executive Assistant I salary in the United States is **\$60,933** as of October 29, 2021, but the range typically falls between **\$53,318** and **\$70,440**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

[Salary](#) [Salary + Bonus](#) [Benefits](#) [How To Become \(https://www.salary.com/articles/how-to-become/how-to-become-an-executive-assistant\)](https://www.salary.com/articles/how-to-become/how-to-become-an-executive-assistant)

Based on HR-reported data: a national average with a geographic differential ⓘ

[View as table](#)



You may get higher pay by adjusting the following factors:

Location	▼
Years of Exp.	▼
Education	▼
Direct Reports	▼
Performance	▼
Other	▼

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Check out **Executive Assistant** jobs in **Atlanta, Georgia**

Executive Assistant

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City Information: 16 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Patrol Officer, Police Department	18.18	28.62	Hourly	40	35
2020	Carrollton	27,450	Patrol Officer, Police Department	40,163.82	55,120.45	Annual	40	42
2020	Canton	32,347	Patrol Officer, Police Department	18.77	27.22	Hourly	43	29
2020	Woodstock	33,625	Patrol Officer, Police Department	18.04	27.44	Hourly	43	38
2020	Kennesaw	34,712	Patrol Officer, Police Department	19.76	29.64	Hourly	43	37
2020	Chamblee	30,842	Patrol Officer, Police Department	18.65	28.91	Hourly	42	40
2020	Dunwoody	49,326	Patrol Officer, Police Department	20.41	32.65	Hourly	42	38
2020	Douglasville	34,036	Patrol Officer, Police Department	20.20	32.32	Hourly	40	47
2020	Peachtree City	36,763	Patrol Officer, Police Department	19.63	28.87	Hourly	40	20
2020	Rome	36,764	Patrol Officer, Police Department	15.87	24.52	Hourly	40	61
2020	East Point	35,042	Patrol Officer, Police Department	16.48	26.99	Hourly	40	37
2020	Duluth	29,676	Patrol Officer, Police Department	21.86	33.89	Hourly	40	34
2020	Lawrenceville	30,842	Patrol Officer, Police Department	42,551.66	67,359.70	Annual	40	43
2020	McDonough	27,582	Patrol Officer, Police Department	20.66	33.03	Hourly	40	26
2020	LaGrange	30,741	Patrol Officer, Police Department	21.57	28.67	Hourly	42	48
2020	Dalton	33,368	Patrol Officer, Police Department	17.44	27.29	Hourly	40	50



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City Information: 11 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Carrollton	27,450	Evidence Clerk/Technician	44,326.26	60,624.77	Annual	40	1
2020	Woodstock	33,625	Evidence Clerk/Technician	16.61	25.91	Hourly	40	1
2020	Kennesaw	34,712	Evidence Clerk/Technician	19.76	29.64	Hourly	40	1
2020	Newnan	42,885	Evidence Clerk/Technician	17.38	26.95	Hourly	40	1
2020	Dunwoody	49,326	Evidence Clerk/Technician	18.37	34.28	Hourly	40	3
2020	Peachtree City	36,763	Evidence Clerk/Technician	17.57	26.35	Hourly	40	1
2020	East Point	35,042	Evidence Clerk/Technician	15.00	19.18	Hourly	40	1
2020	Duluth	29,676	Evidence Clerk/Technician	18.91	29.27	Hourly	40	0
2020	Lawrenceville	30,842	Evidence Clerk/Technician	40,501.27	64,113.93	Annual	40	3
2020	LaGrange	30,741	Evidence Clerk/Technician	20.32	29.74	Hourly	40	1
2020	Dalton	33,368	Evidence Clerk/Technician	12.90	20.19	Hourly	40	1

Crime Scene Technician Salary in Atlanta, Georgia

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How much does a Crime Scene Technician make in Atlanta, GA? The average Crime Scene Technician salary in Atlanta, GA is **\$72,601** as of October 29, 2021, but the salary range typically falls between **\$54,466** and **\$80,138**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-crime-analyst/>)

Based on HR-reported data: a national average with a geographic differential ⓘ



You may get higher pay by adjusting the following factors:

Location

Years of Exp.

Education

Direct Reports

Performance

Other

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Enter a job title or keyword

Enter a city or zip code

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Check out **Crime Scene Technician** jobs in **Atlanta, Georgia**

Restoration Technician / Remediation Technician

ONElghty Solutions - Atlanta, GA

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Restoration Technician / Remediation Technician

Crime Scene Investigator Salary in Atlanta, GA

Yearly

Table View

	Annual Salary	Hourly Wage
Top Earners	\$63,131	\$30
75th Percentile	\$62,630	\$30
Average	\$48,192	\$23
25th Percentile	\$39,081	\$19

How much does a Crime Scene Investigator make in Atlanta, Georgia?

As of Nov 11, 2021, the average annual pay for a Crime Scene Investigator in Atlanta is \$48,193 an year. Just in case you need a simple salary calculator, that works out to be approximately \$23.17 an hour. This is the equivalent of \$927/week or \$4,016/month.

While ZipRecruiter is seeing salaries as high as \$66,139 and as low as \$22,046, the majority of Crime Scene Investigator salaries currently range between \$39,081 (25th percentile) to \$62,630 (75th percentile) with top earners (90th percentile) making \$63,131 annually in Atlanta.

The average pay range for a Crime Scene Investigator varies greatly (as much as \$23,549), which suggests there may be many opportunities for advancement and increased pay based on skill level, location and years of experience.

Based on recent job postings on ZipRecruiter, the Crime Scene Investigator job market in both Atlanta, GA and the surrounding area is very active.

To estimate the most accurate annual salary range for Crime Scene Investigator jobs, ZipRecruiter



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City Information: 14 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Investigator/Detective, Police Department	20.04	30.07	Hourly	40	6
2020	Canton	32,347	Investigator/Detective, Police Department	19.63	28.50	Hourly	43	5
2020	Kennesaw	34,712	Investigator/Detective, Police Department	21.40	32.10	Hourly	40	8
2020	Newnan	42,885	Investigator/Detective, Police Department	23.27	36.07	Hourly	40	10
2020	Chamblee	30,842	Investigator/Detective, Police Department	21.36	33.10	Hourly	42	7
2020	Dunwoody	49,326	Investigator/Detective, Police Department	21.43	34.28	Hourly	40	9
2020	Douglasville	34,036	Investigator/Detective, Police Department	22.48	35.97	Annual	40	5
2020	Peachtree City	36,763	Investigator/Detective, Police Department	21.55	31.74	Hourly	40	2
2020	Rome	36,764	Investigator/Detective, Police Department	17.31	24.04	Hourly	40	6
2020	East Point	35,042	Investigator/Detective, Police Department	22.88	22.88	Hourly	40	17
2020	Duluth	29,676	Investigator/Detective, Police Department	22.96	35.58	Hourly	40	7
2020	Lawrenceville	30,842	Investigator/Detective, Police Department	44,705.82	67,359.70	Annual	40	7
2020	McDonough	27,582	Investigator/Detective, Police Department	21.74	34.58	Hourly	40	7
2020	LaGrange	30,741	Investigator/Detective, Police Department	23.84	32.95	Hourly	42	12

Police Detective Salary in Atlanta, Georgia

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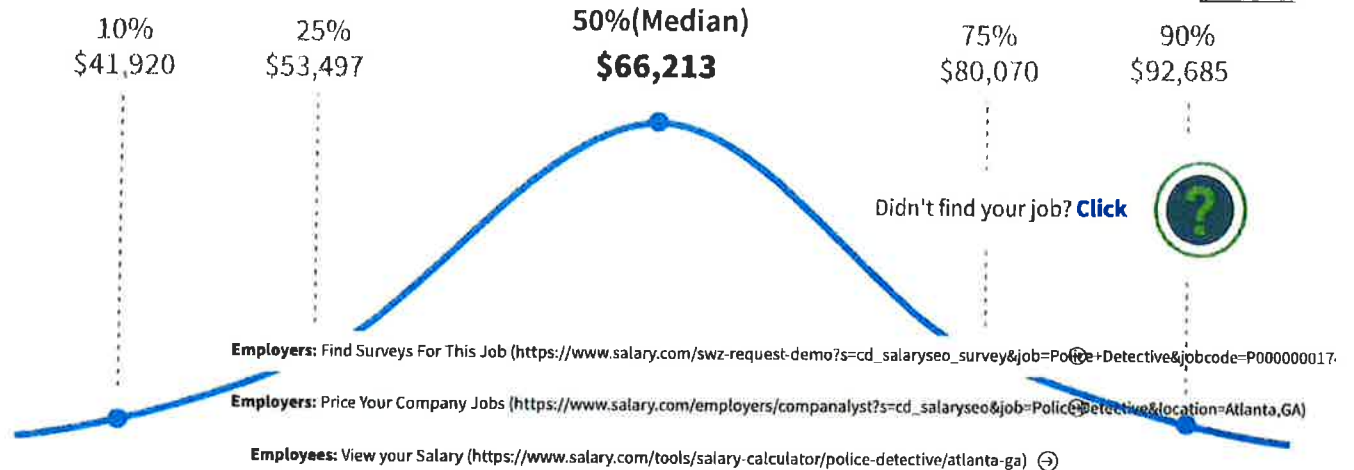
Change City

How much does a Police Detective make in Atlanta, GA? The average Police Detective salary in Atlanta, GA is **\$66,213** as of October 29, 2021, but the salary range typically falls between **\$53,497** and **\$80,070**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-police-officer/>)

Based on HR-reported data: a national average with a geographic differential

View as table



You may get higher pay by adjusting the following factors:

Location	▼
Years of Exp.	▼
Education	▼
Direct Reports	▼
Performance	▼
Other	▼

Change Search Criteria

Enter a job title or keyword

Enter a city or zip code

Search

Check out **Police Detective** jobs in **Atlanta, Georgia**

Loss Prevention Detective - Sandy Springs, GA

TJX - Atlanta, GA

Apply Now

Unarmed Security Officers for a Luxury Residential Complex (Security)



Click or scroll to view upper level job(/research/salary/benchmark/police-sergeant-salary/atlanta-ga)

Criminal Investigator Salary in Atlanta, Georgia

[Search More Jobs](#)

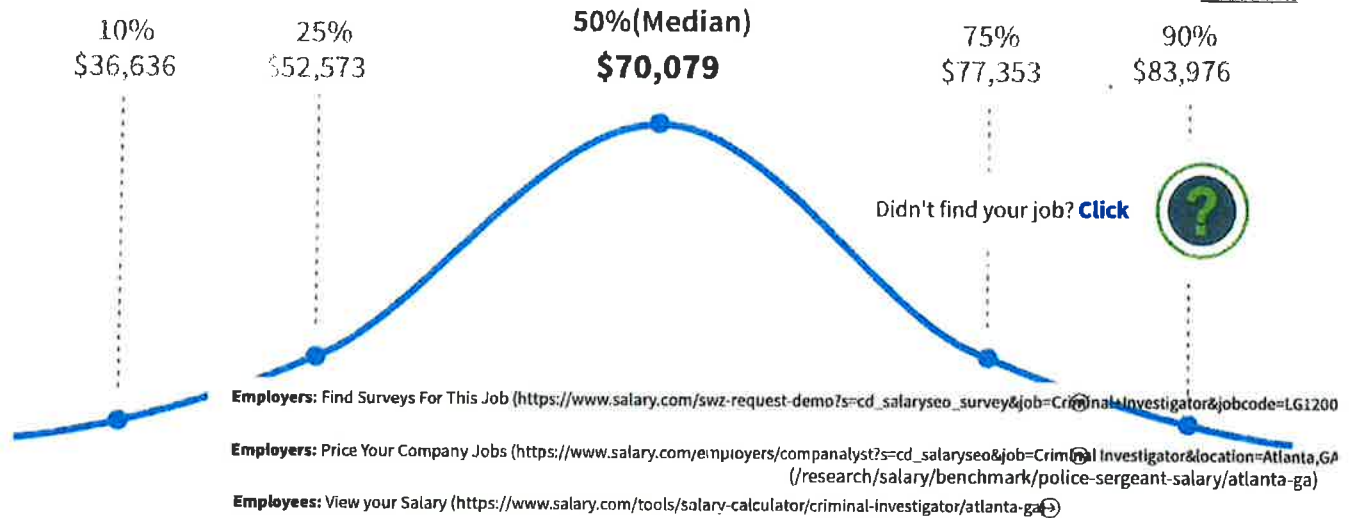
[Change City](#)

How much does a Criminal Investigator make in Atlanta, GA? The average Criminal Investigator salary in Atlanta, GA is **\$70,079** as of October 29, 2021, but the range typically falls between **\$52,573** and **\$77,353**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits

Based on HR-reported data: a national average with a geographic differential ⓘ

[View as table](#)



You may get higher pay by adjusting the following factors:

Location	▼
Years of Exp.	▼
Education	▼
Direct Reports	▼
Performance	▼
Other	▼

Change Search Criteria

Enter a job title or keyword

Enter a city or zip code

Search

Check out **Criminal Investigator** jobs in **Atlanta, Georgia**

Senior Investigator (Healthcare Fraud)

Cotiviti, Inc. - Atlanta, GA

[Apply Now](#)



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City Information: 7 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Corporal, Police Department	20.04	30.07	Hourly	40	8
2020	Carrollton	27,450	Corporal, Police Department	44,174.64	60,624.77	Annual	40	19
2020	Canton	32,347	Corporal, Police Department	20.52	29.85	Hourly	43	4
2020	Newnan	42,885	Corporal, Police Department	19.54	30.28	Hourly	40	8
2020	Douglasville	34,036	Corporal, Police Department	23.83	38.13	Annual	40	3
2020	Peachtree City	36,763	Corporal, Police Department	21.55	31.74	Hourly	40	25
2020	Duluth	29,676	Corporal, Police Department	24.11	37.37	Hourly	40	6

Crime Intelligence Analyst Salary in Atlanta, Georgia

Search More Jobs

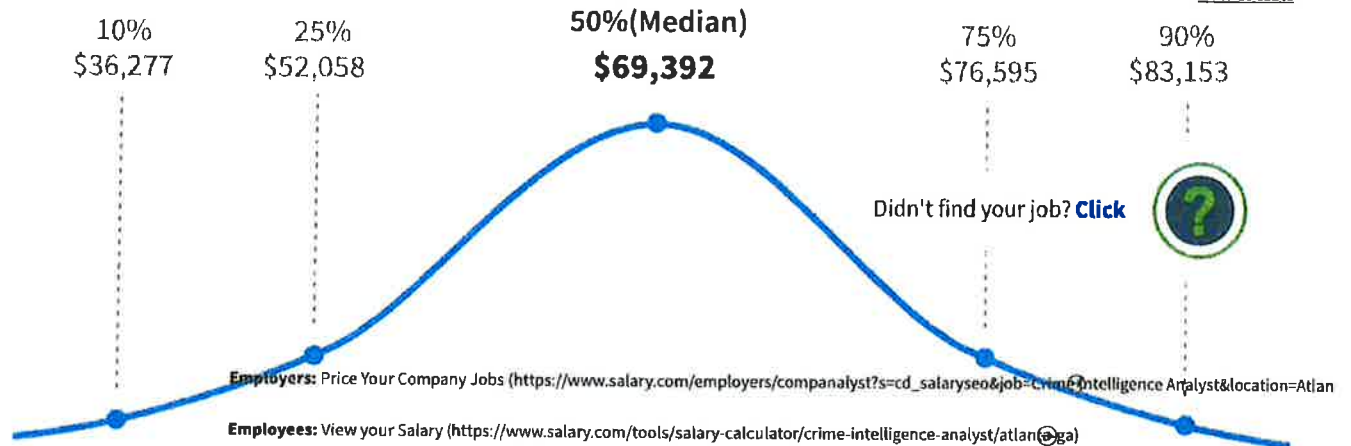
Change City

How much does a Crime Intelligence Analyst make in Atlanta, GA? The average Crime Intelligence Analyst salary in Atlanta, GA is **\$69,392** as of October 29, 2021, but the salary range typically falls between **\$52,058** and **\$76,595**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-crime-analyst/>)

Based on HR-reported data: a national average with a geographic differential ⓘ

View as table



You may get higher pay by adjusting the following factors:

Location	▼
Years of Exp.	▼
Education	▼
Direct Reports	▼
Performance	▼
Other	▼

Change Search Criteria

Enter a job title or keyword

Enter a city or zip code

Search

Check out **Crime Intelligence Analyst** jobs in **Atlanta, Georgia**

Risk Analysis Specialist I

Bank of America Corporation - Atlanta, GA

Apply Now

Senior Software Engineer (Go/Golang , Python) - REMOTE USA

Accreditation Manager Salary in Atlanta, GA

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Didn't find your job? [Click ?](#)

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How much does an Accreditation Manager make in Atlanta, GA? The average Accreditation Manager salary in Atlanta, GA is **\$65,864** as of October 29, 2021, but the salary range typically falls between **\$57,925** and **\$74,769**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Search **Accreditation Manager** Jobs in Atlanta, GA <https://www.salary.com/job/searchresults?jobtitle=Accreditation%20Manager&location=Atlanta%2C%20GA>

SALARY RANGE FOR A ACCREDITATION MANAGER

\$57,925 to \$74,769

Employers: Price Your Company Jobs https://www.salary.com/employers/companalyst?s=cd_salaryseo&job=Accreditation Manager&location=Atlanta,GA

 **View Average Salary for United States** <https://research.salary.com/research/salary/recruiting/accreditation-manager-salary>

ADJUST ACCREDITATION MANAGER SALARY:

 **Select State**

 **Select City in GA**

 **Choose Similar Job**

 **Pick Related Category**

 **View Cost of Living in Atlanta, Georgia** <https://www.salary.com/research/cost-of-living/atlanta-ga>

For Employees



Get a Salary Increase [→](#)

https://secure.salary.com/personal-salary-report?r=PSR_CompCity_CTA&job=Accreditation Manager&state=GA&city=Atlanta

Analyze the market and your qualifications to negotiate your salary with confidence.



Search Job Openings [→](#)

<https://www.salary.com/job/searchresults?jobtitle=Accreditation+Manager&location=Atlanta%2C+GA>

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For Employers



Adjust Employee Salary [→](#)

https://secure.salary.com/job-valuation-report?r=JVR_CompCity_CTA&job=Accreditation Manager&state=GA&city=Atlanta

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Price My Industry Jobs [→](#)

https://secure.salary.com/SalaryWizardProfessionalV2?r=SWP_CompCity_CTA

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(http)

POLICE ACCREDITATION MANAGER

Salary

Jobs

Police Accreditation Manager Salary in Georgia

Yearly

Table View

\$21,512

Georgia Average

\$120,969

\$74,659 /year
\$33 /hour

Police Accreditation Manager Salary in Georgia Comparison by Location

Nationwide
United States

\$85,019

Georgia
United States

\$68,801

Enter city, state or postal code

Add Location

How much does a Police Accreditation Manager make in Georgia?

As of Nov 11, 2021, the average annual pay for a Police Accreditation Manager in Georgia is \$68,801 an year. Just in case you need a simple salary calculator, that works out to be approximately \$33.08 an hour. This is the equivalent of \$1,323/week or \$5,733/month.



Local Government Wage & Salary Survey: Search Results

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City Information: 17 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Sergeant, Police Department	22.12	33.19	Hourly	40	10
2020	Carrollton	27,450	Sergeant, Police Department	46,180.05	64,407.96	Annual	40	17
2020	Canton	32,347	Sergeant, Police Department	23.50	34.31	Hourly	43	7
2020	Woodstock	33,625	Sergeant, Police Department	22.80	34.69	Hourly	43	7
2020	Kennesaw	34,712	Sergeant, Police Department	23.85	35.78	Hourly	43	9
2020	Newnan	42,885	Sergeant, Police Department	24.67	38.24	Hourly	40	11
2020	Chamblee	30,842	Sergeant, Police Department	22.85	35.42	Hourly	42	11
2020	Dunwoody	49,326	Sergeant, Police Department	25.71	41.13	Annual	42	9
2020	Douglasville	34,036	Sergeant, Police Department	25.26	40.41	Hourly	40	9
2020	Peachtree City	36,763	Sergeant, Police Department	23.67	34.92	Hourly	40	8
2020	Rome	36,764	Sergeant, Police Department	19.23	28.84	Hourly	40	8
2020	East Point	35,042	Sergeant, Police Department	24.02	24.02	Hourly	40	1
2020	Duluth	29,676	Sergeant, Police Department	26.59	41.18	Hourly	40	6
2020	Lawrenceville	30,842	Sergeant, Police Department	49,346.87	74,352.51	Annual	40	8
2020	McDonough	27,582	Sergeant, Police Department	23.34	37.49	Hourly	40	4
2020	LaGrange	30,741	Sergeant, Police Department	24.93	34.50	Hourly	42	10
2020	Dalton	33,368	Sergeant, Police Department	21.21	33.20	Hourly	40	9



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City Information: 6 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Budget Analyst	31.26	46.89	Annual	40	1
2020	Woodstock	33,625	Budget Analyst	63,024.00	98,966.40	Annual	40	1
2020	Douglasville	34,036	Budget Analyst	21.21	33.93	Hourly	40	1
2020	Peachtree City	36,763	Budget Analyst	51,628.00	77,443.00	Annual	40	1
2020	East Point	35,042	Budget Analyst	53,183.00	82,948.00	Annual	40	1
2020	Lawrenceville	30,842	Budget Analyst	51,845.05	78,116.60	Annual	40	1

Grants/Proposal Manager Salary in Atlanta, Georgia

Search More Jobs

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How much does a Grants/Proposal Manager make in Atlanta, GA? The average Grants/Proposal Manager salary in Atlanta, GA is **\$74,493** as of October 29, 2021, but the range typically falls between **\$65,257** and **\$87,485**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-grants-proposal-manager>)

Based on HR-reported data: a national average with a geographic differential ⓘ



You may get higher pay by adjusting the following factors:

- Location
- Years of Exp.
- Education
- Direct Reports
- Performance
- Other

Change Search Criteria

Enter a job title or keyword

Enter a city or zip code

Search

Check out **Grants/Proposal Manager** jobs in **Atlanta, Georgia**

Ads by Google

Why this ad?



(http



Click or scroll to view upper level job(/research/salary/benchmark/grants-proposal-manager-salary/atlanta-ga)

Grants Administrator Salary in Atlanta, Georgia

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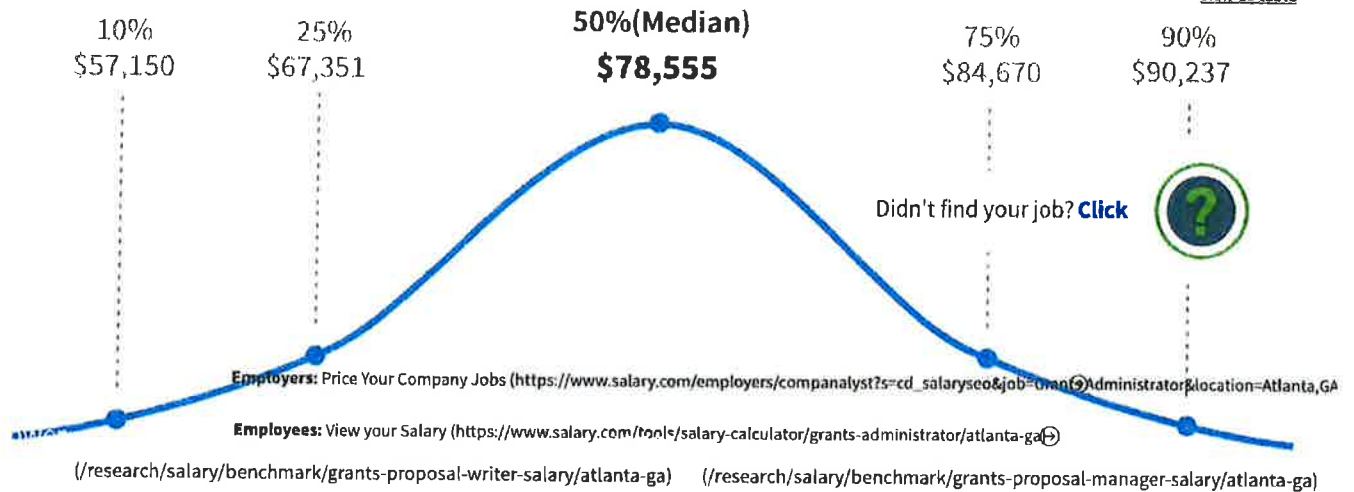
[Change City](#)

How much does a Grants Administrator make in Atlanta, GA? The average Grants Administrator salary in Atlanta, GA is **\$78,555** as of October 29, 2021, but the range typically falls between **\$67,351** and **\$84,670**. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Salary Salary + Bonus Benefits How To Become (<https://www.salary.com/articles/how-to-become/how-to-become-a-grants-administrator>)

Based on HR-reported data: a national average with a geographic differential ⓘ

[View as table](#)



You may get higher pay by adjusting the following factors:

- Location ▼
- Years of Exp. ▼
- Education ▼
- Direct Reports ▼
- Performance ▼
- Other ▼

Change Search Criteria

[Enter a job title or keyword](#)

[Enter a city or zip code](#)

[Search](#)

Check out **Grants Administrator** jobs in **Atlanta, Georgia**



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City Information: 13 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Captain, Police Department	28.32	42.48	Annual	40	2
2020	Carrollton	27,450	Captain, Police Department	62,223.33	85,395.24	Annual	40	3
2020	Canton	32,347	Captain, Police Department	66,093.28	97,038.69	Annual	43	2
2020	Woodstock	33,625	Captain, Police Department	58,905.60	92,476.80	Annual	40	1
2020	Kennesaw	34,712	Captain, Police Department	65,769.27	98,653.90	Annual	40	2
2020	Chamblee	30,842	Captain, Police Department	69,995.87	108,493.60	Annual	40	2
2020	Douglasville	34,036	Captain, Police Department	66,328.30	109,441.69	Annual	40	4
2020	Rome	36,764	Captain, Police Department	55,000.00	75,000.00	Annual	40	6
2020	East Point	35,042	Captain, Police Department	53,183.00	82,948.00	Annual	40	6
2020	Duluth	29,676	Captain, Police Department	67,205.00	104,125.00	Annual	40	3
2020	Lawrenceville	30,842	Captain, Police Department	66,366.05	99,995.86	Annual	40	3
2020	LaGrange	30,741	Captain, Police Department	57,644.00	95,538.00	Annual	42	2
2020	Dalton	33,368	Captain, Police Department	28.89	40.52	Annual	40	4



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City Information: 7 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Dunwoody	49,326	Major, Police Department	76,381.00	126,028.00	Annual	40	2
2020	Douglasville	34,036	Major, Police Department	34.12	56.30	Hourly	40	1
2020	Rome	36,764	Major, Police Department	70,000.00	90,000.00	Annual	40	6
2020	East Point	35,042	Major, Police Department	58,637.00	91,450.00	Annual	40	3
2020	Duluth	29,676	Major, Police Department	74,090.00	114,795.00	Annual	40	1
2020	Lawrenceville	30,842	Major, Police Department	80,860.58	121,835.25	Annual	40	1
2020	McDonough	27,582	Major, Police Department	63,728.00	102,512.00	Annual	40	4



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City Information: 13 Records Found

Year	Jurisdiction	Population	Job Title	Starting Salary	Maximum Salary	Pay Basis	Scheduled Hours	Full-Time Employees
2020	Statesboro	33,204	Assistant Chief, Police Department	31.26	46.89	Annual	40	1
2020	Carrollton	27,450	Assistant Chief, Police Department	66,234.15	90,899.56	Annual	40	1
2020	Canton	32,347	Assistant Chief, Police Department	72,518.34	106,676.28	Annual	43	1
2020	Woodstock	33,625	Assistant Chief, Police Department	81,598.40	128,128.00	Annual	40	1
2020	Nawman	42,885	Assistant Chief, Police Department	31.14	48.26	Hourly	40	2
2020	Chamblee	30,842	Assistant Chief, Police Department	74,895.58	116,088.15	Annual	40	1
2020	Dunwoody	49,326	Assistant Chief, Police Department	89,090.00	146,999.00	Annual	40	1
2020	Douglasville	34,036	Assistant Chief, Police Department	89,942.87	143,255.74	Annual	40	1
2020	Peachtree City	36,763	Assistant Chief, Police Department	75,495.00	111,969.00	Annual	40	1
2020	Rome	36,764	Assistant Chief, Police Department	77,500.00	100,000.00	Annual	40	1
2020	East Point	36,042	Assistant Chief, Police Department	67,878.00	105,867.00	Annual	40	1
2020	Duluth	29,676	Assistant Chief, Police Department	85,758.00	132,891.00	Annual	40	1
2020	Dalton	33,368	Assistant Chief, Police Department	34.22	53.56	Annual	40	1

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION FOR APPROVAL TO INCREASE CONTRACT FOR
FACILITY SECURITY EQUIPMENT**

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Department of Government Buildings is seeking approval to increase the contract with Johnson Controls, Security Solutions, LLC for service and monitoring costs;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Increase. The Council hereby approves the increase in the contract with Johnson Controls, Security Solutions, LLC for service and monitoring costs to a total amount of \$505,152.64. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

November 30, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☒ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT BUDGET
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Decius T. Aaron

DEPARTMENT: Government Buildings

ITEM/PROJECT/EVENT:

RFP NUMBER 2019-00032P—FACILITY SECURITY EQUIPMENT, SYSTEMS, AND SERVICES WITH RELATED EQUIPMENT AND SUPPLIES

BACKGROUND INFORMATION:

On October 29, 2019, City Council approved the initial request to piggyback the contract for Johnson Control, Security Solutions, LLC (Tyco Integrated Security, LLC) under the National Joint Powers Alliance (NJPA) (now known as Sourcewell as of June 6, 2018) for Facility Security Equipment Systems and Services with related equipment and supplies; City of Stockbridge Procurement No. 2019-00032P.

On June 11, 2020, City Council approved the request to increase the contract amount for Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) to an overall contract amount of \$366,821.66

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☐ N/A

AMOUNT \$ 505,152.64

ATTACHMENTS:



The NJPA is a cooperative purchasing program, that provide government procurement resources and solutions to local and state government agencies by providing cooperative purchasing, in which quantities for the same item are combined in order to achieve economies of scale through volume discount pricing.

STAFF RECOMMENDATION:

The Procurement Division is now requesting approval to increase the contract amount for Johnson Controls, Security Solutions, LLC (Tyco Integrated Security, LLC) in the amount of \$ 497,572.84, installation cost, plus \$7,579.80 for service cost and monitoring cost for a total amount of \$505,152.64, for Facility Security Equipment, Systems, and Services with Related Equipment and Supplies; to an overall potential contract amount of \$848,706.40, for the remainder of the term effective through June 30, 2022, and authorize the Purchasing Agent to renew the contract, as renewed by the NJPA, for a one-year period.

City staff is seeking to install systems for surveillance, access control, intrusion detection, security integration network and Closed-Circuit TV (CCTV), throughout the Municipal Court, City Hall, Ted Strickland Community Center, Merle Manders Administration and Conference room, City of Stockbridge Library, and the Henry County Tag & Title Office on an as needed basis. The overall potential contract cost is as follows:

Description	Contract Amount
Current Contract Value	\$ 366,821.66
Staff Recommendation:	
Municipal Court	\$ 105,487.74
City Hall	\$ 129,326.44
Ted Strickland Community Center	\$ 34,277.62
Merle Manders Administration	\$ 21,868.29
Merle Manders Conference	\$ 96,598.17
Security Network	\$ 72,763.30
Library	\$ 21,264.81
Tag Office	\$ 15,986.47
Year one Monitoring and Remote Serv. Inspection	\$ 7,579.80
Total Staff Recommendation	\$ 505,152.64
Overall Potential contract amount	\$ 871,974.30

Section 3.30.080, (F) - Cooperative Purchase. The city may participate in a cooperative purchase for commodities, supplies and services when determined that it is in the best interest of the city. The sponsoring entity, whether federal, state, or local must have performed a competitive procurement process and entered into a contract that stipulates allowance for other governmental entities to purchase from the supplier at the same price and under the same terms and conditions as extended to it. If such arrangement has not been made a part of the contract, written permission from the sponsoring entity and the awarded supplier must be obtained. Documentation to substantiate this decision will be maintained by the purchasing office. Cooperative purchases where the cost is greater than fifty thousand dollars (\$25,000.00) shall be approved by the city council.

3.30.223 - Change orders and contract modifications. (A) General Provisions. Except as hereinafter provided, any change order or other modification of a contract term shall be approved by the city council.

Fiscal Impact: Funds will be provided from account number 100-15650-531143

Building	Technology	Estimate Number	Installation Cost	Year One Service Cost - Monitoring, Remote Services & Inspections			2nd-5th Maintenance Cost.
Municipal Court	Access Control	1-661QIT2	\$	32,152.07	\$	307.81	\$ 3,909.45
	CCTV	1-663VNWQ	\$	38,539.75	\$	314.67	\$ 6,398.30
	Burglar Alarm	1-6DVEH1Z	\$	4,801.85	\$	583.81	\$ 1,685.70
	Audio Court Room	1-4R26J2R	\$	29,994.07	\$	230.86	
Municipal Court - Totals			\$	105,487.74	\$	1,437.15	\$ 11,993.45
City Hall	Access Control	1-66JN030	\$	44,531.07	\$	404.01	\$ 5,974.50
	CCTV	1-675JOLT	\$	54,897.55	\$	314.67	\$ 8,474.40
	Burglar Alarm	1-6E98859	\$	8,335.41	\$	583.81	\$ 2,006.80
	CCTV Parking	1-66JO5OW	\$	21,562.41	\$	134.67	\$ 4,026.50
City Hall - Totals			\$	129,326.44	\$	1,437.16	\$ 20,482.20
Ted Strickland	Access Control	1-663BJ70	\$	11,826.81	\$	192.38	\$ 1,144.30
	CCTV	1-60QNDPK	\$	18,569.03	\$	314.67	\$ 2,901.20
	Burglar Alarm	1-663QZV1	\$	3,881.78	\$	583.81	\$ 2,006.80
TSCC - Totals			\$	34,277.62	\$	1,090.86	\$ 6,052.30
Merle Manders Admin	Access Control	1-65Y8JX1	\$	12,385.57	\$	192.38	\$ 1,447.20
	CCTV	1-65ZXCIU	\$	7,268.02	\$	314.67	\$ 1,340.80
	Burglar Alarm	1-6E9LPH8	\$	2,214.70	\$	583.81	\$ 1,313.90
MMA - Totals			\$	21,868.29	\$	1,090.86	\$ 4,101.90
Merle Manders Conference	Access Control	1-663YG0Z	\$	48,089.40	\$	404.01	\$ 3,783.68
	CCTV	1-6628BG0	\$	45,308.47	\$	314.67	\$ 7,082.10
	Burglar Alarm	1-6E9S955	\$	3,200.30	\$	1,021.80	\$ 1,505.00
MMC - Totals			\$	96,598.17	\$	1,740.48	\$ 12,370.78
Security Network	Network	1-4S0SHY3	\$	72,763.30	\$	-	
Library	CCTV - Outdoor	1-6761W5K	\$	21,264.81	\$	449.38	\$ 3,899.70
Tag Office	CCTV	1-67631X5	\$	15,986.47	\$	333.91	\$ 3,223.70
County Wide Totals			\$	497,572.84	\$	7,579.80	\$ 62,124.03



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4640 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/28/21
Proposal Name: CityHall-AC
Compass Estimate #: 1-66JN030
Proposal Expires: 01/26/22

Installation Charges:

Sourcewell Schedule Products	\$22,037.73
Sourcewell Installation Labor	\$16,621.92
Sourced or "Open Market" Goods	\$6,321.23

Installation Charge Summary: **\$44,980.88**

SW-MN Project Discount (OVER \$40,000): **-\$449.81**

Revised Total Installation Charge Summary: **\$44,531.07**

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$6,541.16
Sourcewell Service		Inspections	\$404.01

Annual Service Charge Summary: **\$6,945.17**

Less One Time Customer Discount **-\$970.67**

Revised Total Annual Service Charge Summary: **\$5,974.50**

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



City of Stockbridge
Stockbridge GA 30281



			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
7	EK-400-MTSG	EXPANSION KIT WITH,KT-400, IOSMART SINGLE GANG READERS,TR1675,AND,KT-BATT-12	\$2,372.65	\$16,608.55
1	EK-400	EKPANSION KIT KT-400, NO RDR	\$1,841.43	\$1,841.43
6	DK-1	DOOR ACCESSORIES KIT W/ TREX	\$194.47	\$1,166.82
2	AL600ULPD8	FIRE/ACCESS PWR SPLY, 12/24VDC @ 6A, 8 F	\$372.40	\$744.80
1	KT-MOD-OUT16	KT-400 Expansion Module 16-Output with SPI Cable (KT-MOD-SPI-16).	\$221.78	\$221.78
1	KT-MOD-CAB	KT-400 Expansion module cabinet, black, with 36 SPI Cable & Lock	\$148.27	\$148.27
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
3000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$570.00
8	477967	BATTERY 12V-7AH SEALED LEAD ACID	\$15.16	\$121.28
1	E-COR-WEB-3	3 WEB CONNECTION LICENSE CE	\$400.86	\$400.86
1	E-COR-WS1	1 ADDITIONAL WORKSTATION CE	\$213.94	\$213.94
			Sourced OR "Open Market"Goods	
20	SM-35BR	S/M W/TC + CVR/SPCR BR	\$3.09	\$61.80
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
3000	454641ABLYL	18/2c Str CMP BL w/YW 18/2c Str CMP B Str PSS Print 500' Box	\$0.14	\$420.00
50	Local	Conduit	\$2.86	\$143.00
	Sub-Contractor	Sub-Contractor Materials	\$4,982.14	\$4,982.14
1	Local	Miscellaneous	\$714.29	\$714.29
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$16,621.92
			Total	\$44,980.88



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4640 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: City Hall BA
Compass Estimate #: 1-6E98859
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$1,277.66
Sourcewell Installation Labor	\$4,848.06
Sourced or "Open Market" Goods	\$2,209.69

Installation Charge Summary: \$8,335.41

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		Proactive Battery Replacement	\$192.00
Open Market		BA Monitoring for use with QOLSYS	\$84.00
Sourcewell Service		Inspections	\$307.81

Annual Service Charge Summary: \$2,636.73

Less One Time Customer Discount -\$629.93

Revised Total Annual Service Charge Summary: \$2,006.80

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
19	PG9945	WIRELESS POWERG DOOR/WINDOW CONTACT WITH AUXILIARY INPUT 915MHZ	\$38.00	\$722.00
5	270R	SWITCH,HOLDUP 270R	\$15.74	\$78.70
1	PG9901 BATT	WIRELESS POWERG INDOOR SIREN 915MHZ WITH BATTERY	\$96.29	\$96.29
3	PG9920	WIRELESS POWERG REPEATER 915MHZ	\$126.89	\$380.67
Sourced OR "Open Market"Goods				
1	PG9920	Qolsys IQ Panel 4 - AT&T LTE, ZWave, ZWave, BLE, 915MHz PoweG, DSC433MHz SRF, White	\$385.96	\$385.96
3	WS9LCDWF9	WS9LCDWF9 TXT L81 915MHz US English text function markings on keymat EFSP	\$118.13	\$354.39
9	PG9902	WIRELESS POWERG MOTION DETECTOR WITH PET IMMUNITY 915MHZ	\$96.00	\$864.00
1	PG9WLSHW8	PG9WLSHW8 POWERG HARDWIRED CONVERTER 915MHZ	\$117.00	\$117.00
3	PG9920	WIRELESS POWERG REPEATER 915MHZ	\$115.16	\$345.48
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
1	Local	Miscellaneous	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing			\$4,848.06	
Total			\$8,335.41	



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4640 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote
CONTRACT #031517-TIS
Contract Modification 11.14.19

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: CityHall-CCTV
Compass Estimate #: 1-66JO5OW
Proposal Expires: 01/25/22

Proposal Prepared by:
Linda Jones
SLG Sales Support

Installation Charges:

Sourcewell Schedule Products	\$1,039.29
Sourcewell Installation Labor	\$6,925.80
Sourced or "Open Market" Goods	\$13,597.32

Installation Charge Summary:	\$21,562.41
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Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$4,553.79
Sourcewell Service		Inspections	\$134.67

Annual Service Charge Summary:	\$4,688.46
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Less One Time Customer Discount	-\$661.96
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Revised Total Annual Service Charge Summary:	\$4,026.50
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Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
7	ADCIM6WALLWK	Illustra 600 wall mount indoor outdoor white adapter Kit	\$88.81	\$621.67
7	ADCDMPOLE	Discover, mount adapter, pole, use with ADCMWALL	\$59.66	\$417.62

Sourced OR "Open Market" Goods				
3	EASYPOEBOX4C	4-PORT 10/100/1000BASE-T POE + 2-PORT 10/100/1000BASE-T MANAGED ETHERNET	\$1,576.53	\$4,729.59
3	EASYPOEBOXMCL	Etherwan Mast clamps for masts	\$32.65	\$97.95
3	EASYPOEBOXLOCK	Etherwan EasyBox Lock	\$32.66	\$97.98
1	EasyLink-300-US-MP-04	EasyLink MP	\$2,481.00	\$2,481.00
7	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$4,390.19

OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

7	Etherwan Cable	Wire	\$32.74	\$229.18
1	LOCAL	LIFT RENTAL	\$1,428.57	\$1,428.57
1	Misc	Miscellaneous Materials (EMT/Flex, Box Fittings, Box Tampers, ETC.)	\$142.86	\$142.86

SOURCEWELL Installation Labor

Installation Labor, Programming and Testing			\$6,925.80
	Total		\$21,562.41

For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4640 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: CCTV City Hall
Compass Estimate #: 1-675JOLT
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$15,999.16
Sourcewell Installation Labor	\$22,393.42
Sourced or "Open Market" Goods	\$17,059.49

Installation Charge Summary: \$55,452.07

SW-MN Project Discount (OVER \$40,000): -\$554.52

Revised Total Installation Charge Summary: \$54,897.55

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$8,655.18
Open Market		Proactive Health Service	\$120.00
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Sourcewell Service		Inspections	\$134.67

Annual Service Charge Summary: \$8,969.85

Less One Time Customer Discount -\$495.45

Revised Total Annual Service Charge Summary: \$8,474.40

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.

**City of Stockbridge
Stockbridge GA 30281**

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
1	IP04-48T-R4A-E	NVR, 4 IP LICENSE (MAX 64), WIN10 AND UBUNTU LINUX 16.04 4U RACK, 48 TB	\$12,220.09	\$12,220.09
2	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$98.10
2	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$110.58
1	5000-20070	26" RACKMOUNT SLIDING RAIL KIT FOR EXACQVISION Z-SER CHASSIS & EL-1U	\$123.60	\$123.60
1	5000-40341	RAID OPT FOR 4U, A SER SERVERS	\$1,546.79	\$1,546.79
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
10000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$1,900.00
Sourced OR "Open Market"Goods				
4	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$2,508.68
2	IBJB-F-3OWB-0	Illustra Flex Gen3 Junction Box for Flex Gen3 Indoor Domes	\$23.04	\$46.08
29	IFS08-C10-OI03	Illustra Flex 8MP Gen3 Compact, 4.27mm Fixed, IP66/67 IK10, TDN w/IR, WDR	\$452.96	\$13,135.84
9	IBJB-F-3CWB-0	Illustra Flex Gen3 Compact Junction Box for Flex Gen3 Compact Domes	\$23.04	\$207.36
1	C-00T-16SL	LINUX CLIENT 16 HD STREAMS 0TB	\$654.27	\$654.27
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
33	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$0.00	\$0.00
40	Local	Conduit	\$2.86	\$114.40
1	Local	Miscellaneous	\$392.86	\$392.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing			\$22,393.42	
Total			\$55,452.07	

For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
174 Burke St
Stockbridge GA 30281
Sourcewell Member # 38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Cochran Public Library CCTV OD
Compass Estimate #: 1-6761W5K
Proposal Expires: 01/25/22

Proposal Prepared by:
Linda Jones
SLG Sales Support

Installation Charges:

Sourcewell Schedule Products	\$9,938.36
Sourcewell Installation Labor	\$6,694.94
Sourced or "Open Market" Goods	\$4,790.30

Installation Charge Summary: **\$21,423.60**

Less One Time Customer Discount **-\$158.79**

Revised Total Installation Charge Summary: **\$21,264.81**

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$4,111.92
Open Market	PHS-ENT-C	NVR/HVR Enterprise PHS	\$60.00
Open Market	Proactive Health Service		\$120.00
Sourcewell Service	Inspections		\$269.34

Annual Service Charge Summary: **\$4,561.26**

Less One Time Customer Discount **-\$661.56**

Revised Total Annual Service Charge Summary: **\$3,899.70**

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	IP04-24T-R2A-E	IP ENT 2U RACK RECORDER, 4 IP CAM, WINDOWS 10 (WIN10) 24TB SSD, HDMI	\$8,636.98	\$8,636.98
7	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$343.35
7	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$387.03
1	5000-20050	20" RACKMOUNT SLIDING RAIL KIT FOR 2U, 4U CHASSIS	\$96.00	\$96.00

SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

2500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$475.00
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Sourced OR "Open Market" Goods				
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7	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$4,390.19
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OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

7	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$0.00	\$0.00
40	Local	Conduit	\$2.86	\$114.40
1	Misc	Miscellaneous Materials (EMT/Flex,Box Fittings, Box Tampers, ETC.)	\$285.71	\$285.71

SOURCEWELL Installation Labor

Installation Labor, Programming and Testing				\$6,694.94
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Total				\$21,423.60
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Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
164 Burke St
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 11.14.19

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Court-AC
Compass Estimate #: 1-661QIT2
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$13,347.93
Sourcewell Installation Labor	\$14,544.18
Sourced or "Open Market" Goods	\$4,259.96

Installation Charge Summary:	\$32,152.07
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Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$4,311.24
Sourcewell Service		Inspections	\$307.81

Annual Service Charge Summary:	\$4,619.05
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Less One Time Customer Discount	-\$709.60
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Revised Total Annual Service Charge Summary:	\$3,909.45
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Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
4	EK-400-MTSG	EXPANSION KIT WITH,KT-400, IOSMART SINGLE GANG READERS,TR1675,AND,KT-BATT-12	\$2,372.65	\$9,490.60
1	EK-1M-MTM	EXPANSION KIT WITH,KT-1-M, IOSMART MULLION READER,TRANSFORMER, KT-PS4085 AND,KT-	\$823.96	\$823.96
4	DK-1	DOOR ACCESSORIES KIT W/ TREX	\$194.47	\$777.88
2	AL600ULPD8	FIRE/ACCESS PWR SPLY, 12/24VDC @ 6A, 8 F	\$372.40	\$744.80

SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

3000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$570.00
3000	741802PL27	18/2C STR CMP WHITE 250FT RL	\$0.17	\$510.00
4	477967	BATTERY 12V-7AH SEALED LEAD ACID	\$15.16	\$60.64
1	KT-MOD-CAB	KT-400 Expansion module cabinet, black, with 36 SPI Cable & Lock	\$148.27	\$148.27
1	KT-MOD-OUT16	KT-400 Expansion Module 16-Output with SPI Cable (KT-MOD-SPI-16).	\$221.78	\$221.78

Sourced OR "Open Market"Goods				
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15	SM-35BR	S/M W/TC + CVR/SPCR - BR	\$1.84	\$27.60
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OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

50	LOCAL	CONDUIT	\$2.86	\$143.00
	Sub-Contractor	Sub-Contractor Materials	\$3,375.00	\$3,375.00
1	Misc	Miscellaneous Materials (EMT/Flex,Box Fittings, Box Tampers, ETC.)	\$714.36	\$714.36



City of Stockbridge
Stockbridge GA 30281

			<i>Sourcewell Net Price</i>	
<i>Qty.</i>	<i>Model</i>	<i>Description</i>	<i>Each</i>	<i>Extended</i>
SOURCEWELL Installation Labor				
		Installation Labor, Programming and Testing		\$14,544.18
		Total		\$32,152.07



Johnson Controls Security Solutions, LLC
Government Technologies



City of Stockbridge Muni Court
4602 N Henry Road
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 11.14.19

*Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!*

*For Billing/Invoice questions - 1-800-428-7124
option 5*

*For Service/Technical questions - 1-800-428-7124
option 3*

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Court Audio
Compass Estimate #: 1-4R26J2R R4
Proposal Expires: 01/25/22

Proposal Prepared by:

Linda Jones

SLG Sales Support

linda.jones@jci.com

Installation Charges:

Sourcewell Installation Labor	\$5,886.93
Sourced or "Open Market" Goods	\$24,107.14

Installation Charge Summary:	\$29,994.07
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Annual Services:

Sourcewell Service	Inspections	\$230.86
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Annual Service Charge Summary:	\$230.86
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Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.

**City of Stockbridge Muni Court
Stockbridge GA 30281**

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
				\$0.00
Sourced OR "Open Market" Goods				
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
	Sub-Contractor	Sub-Contractor Materials	\$24,107.14	\$24,107.14
SOURCEWELL Installation Labor				
		Installation Labor, Programming and Testing		\$5,886.93
		Total		\$29,994.07



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4602 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Court CCTV
Compass Estimate #: 1-663VNWQ
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$11,639.25
Sourcewell Installation Labor	\$13,851.60
Sourced or "Open Market" Goods	\$13,048.90

Installation Charge Summary: \$38,539.75

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$6,819.75
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Open Market		PHS-EVENIP-01 IP Cameras Enterprise PHS	\$0.00
Sourcewell Service		Inspections	\$134.67
Open Market		Proactive Health Service	\$120.00

Annual Service Charge Summary: \$7,134.42

Less One Time Customer Discount -\$736.12

Revised Total Annual Service Charge Summary: \$6,398.30

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.

**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	IP04-36T-R4A-E	NVR, 4 IP LICENSE (MAX 64), WIN10 AND UBUNTU LINUX 16.04 4U RACK, 36 TB	\$10,376.23	\$10,376.23
3	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$147.15
3	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$165.87

SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

5000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$950.00
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Sourced OR "Open Market"Goods				
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3	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$1,881.51
19	IFS08-C10-OI03	Illustra Flex 8MP Gen3 Compact, 4.27mm Fixed IP66/67 IK10, TDN w/IR, WDR	\$452.96	\$8,606.24
3	IBJB-F-3CWB-0	Illustra Flex Gen3 Compact Junction Box for Flex Gen3 Compact Domes	\$23.04	\$69.12
1	02108-001	TQ3102 PENDANT KIT	\$157.14	\$157.14
1	01819-001	AXIS Q3819-PVE DELIVERS 180DEG PANORAMIC 14 MP	\$1,899.06	\$1,899.06

OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

22	EVENIP01PR100	PROMO - ENTERPRISE	\$0.00	\$0.00
40	Local	Conduit	\$2.86	\$114.40
1	Local	Miscellaneous	\$321.43	\$321.43

SOURCEWELL Installation Labor

Installation Labor, Programming and Testing	\$13,851.60
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	Total	\$38,539.75
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Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4602 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Courthouse-BA
Compass Estimate #: 1-6DVEH1Z
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$342.00
Sourcewell Installation Labor	\$2,770.32
Sourced or "Open Market" Goods	\$1,689.53

Installation Charge Summary: \$4,801.85

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		Proactive Battery Replacement	\$192.00
Open Market		BA Monitoring for use with QOLSYS	\$84.00
Sourcewell Service		Inspections	\$307.81

Annual Service Charge Summary: \$2,636.73

Less One Time Customer Discount -\$951.03

Revised Total Annual Service Charge Summary: \$1,685.70

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



City of Stockbridge
Stockbridge GA 30281

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
9	PG9945	WIRELESS POWERG DOOR/WINDOW CONTACT WITH AUXILIARY INPUT 915MHZ	\$38.00	\$342.00
Sourced OR "Open Market" Goods				
1	IQP4005	Qolsys IQ Panel 4 - AT&T LTE, Z ZWave, BLE, 915MHz PowerG, DSC 433MHz SRF, White	\$385.96	\$385.96
3	WS9LCDWF9	WS9LCDWF9 TXT L81 915MHz US English text function markings on keymat EFSP	\$118.13	\$354.39
6	PG9902	WIRELESS POWERG MOTION DETECTOR WITH PET IMMUNITY 915MHZ	\$96.00	\$576.00
2	PG9920	WIRELESS POWERG REPEATER 915MHZ	\$115.16	\$230.32
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
1	Local	Miscellaneous	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$2,770.32
Total			\$4,801.85	



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
111 Davis Rd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: MMA-AC
Compass Estimate #: 1-65Y8JX1 R2
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$4,234.66
Sourcewell Installation Labor	\$5,886.93
Sourced or "Open Market" Goods	\$2,263.98

Installation Charge Summary: \$12,385.57

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$2,197.66
Sourcewell Service		Inspections	\$192.38

Annual Service Charge Summary: \$2,390.04

Less One Time Customer Discount -\$942.84

Revised Total Annual Service Charge Summary: \$1,447.20

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	EK-400-MTSG	EXPANSION KIT WITH,KT-400, IOSMART SINGLE GANG READERS,TR1675,AND,KT-BATT-12	\$2,372.65	\$2,372.65
1	JOS-1AW	JOS-1AW JO SET W/JO-DA MOBILE	\$708.88	\$708.88
1	JO-1FD	7 INCHSCREEN WITH TOUCH BUTTONS, HANDS-FREE EXPANSION STATION FOR JO SERIES	\$401.18	\$401.18
2	MCW-S/A	ADJUSTABLE DESK STAND	\$32.35	\$64.70
2	DK-1	DOOR ACCESSORIES KIT W/ TREX	\$194.47	\$388.94
1	AL125UL	12/24VDC 1A UL P/S W/FACP DISC	\$118.31	\$118.31

SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$95.00
500	741802PL27	18/2C STR CMP WHITE 250FT RL	\$0.17	\$85.00

Sourced OR "Open Market"Goods				
2	9600-630	12/24VDC,US32D,RIM,SURFACE MT, FIELD SELECTABLE	\$354.71	\$709.42
1	RY-1824L	RY-1824L FORM C RELAY 18-24VDC	\$31.37	\$31.37

OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

50	Local	Conduit	\$2.86	\$143.00
	Sub-Contractor	Sub-Contractor Materials	\$1,165.18	\$1,165.18
1	Local	Miscellaneous	\$215.01	\$215.01

SOURCEWELL Installation Labor

	Installation Labor, Programming and Testing	\$5,886.93
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	Total	\$12,385.57
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For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
111 Davis Rd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote
CONTRACT #031517-TIS
Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:
Linda Jones
SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: MMA-BA
Compass Estimate #: 1-6E9LPH8
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Installation Labor	\$1,385.16
Sourced or "Open Market" Goods	\$829.54

Installation Charge Summary: \$2,214.70

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		Proactive Battery Replacement	\$192.00
Open Market		BA Monitoring for use with QOLSYS	\$84.00
Sourcewell Service		Inspections	\$307.81

Annual Service Charge Summary: \$2,636.73

Less One Time Customer Discount -\$1,322.83

Revised Total Annual Service Charge Summary: \$1,313.90

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
		Sourced OR "Open Market" Goods		
1	IQP4005	Qolsys IQ Panel 4 - AT&T LTE, Z ZWave, BLE, 915MHz PowerG, DSC 433MHz SRF, White	\$385.96	\$385.96
1	WS9LCDWF9	WS9LCDWF9 TXT L81 915MHz US English text function markings on keymat EFSP	\$118.13	\$118.13
1	PG9WLSHW8	PG9WLSHW8 POWERG HARDWIRED CONVERTER 915MHZ	\$96.00	\$96.00
1	PG9901 BATT	WIRELESS POWERG INDOOR SIREN 915MHZ WITH BATTERY	\$115.16	\$115.16
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
1	Local	Miscellaneous	\$114.29	\$114.29
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$1,385.16
			Total	\$2,214.70



Johnson Controls Security Solutions, LLC
Government Technologies

Sourcewell
Awarded Contract
Contract # 031517-TIS

For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
111 Davis Road
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: CCTV
Compass Estimate #: 1-65ZXCIU R1
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$355.79
Sourcewell Installation Labor	\$3,462.90
Sourced or "Open Market" Goods	\$3,449.33

Installation Charge Summary: \$7,268.02

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		Proactive Health Service	\$120.00
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Sourcewell Service		Inspections	\$134.67

Annual Service Charge Summary: \$2,205.59

Less One Time Customer Discount -\$864.79

Revised Total Annual Service Charge Summary: \$1,340.80

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



City of Stockbridge
Stockbridge GA 30281

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
3	ADCI6MPCAPIW	illustra 600/610M pendant cap	\$31.64	\$94.92
3	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$165.87
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$95.00
			Sourced OR "Open Market" Goods	
1	IP02-04T-GP04	4 PORT G-POE SERVER, 2 IP, 4TB, LINUX	\$1,494.63	\$1,494.63
4	IFS08-C10-OI03	Illustra Flex 8MP Gen3 Compact, 4.27mm Fixed, IP66/67 IK10, TDN w/IR, WDR	\$452.96	\$1,811.84
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
4	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$0.00	\$0.00
1	Local	Miscellaneous	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$3,462.90
			Total	\$7,268.02



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
111 Davis Road
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Access Control
Compass Estimate #: 1-663YG0Z
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$13,407.80
Sourcewell Installation Labor	\$23,547.72
Sourced or "Open Market" Goods	\$11,619.63

Installation Charge Summary: **\$48,575.15**

SW-MN Project Discount (OVER \$40,000): **-\$485.75**

Revised Total Installation Charge Summary: **\$48,089.40**

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$3,995.91
Sourcewell Service		Inspections	\$404.01

Annual Service Charge Summary: **\$4,399.92**

Less One Time Customer Discount **-\$616.24**

Revised Total Annual Service Charge Summary: **\$3,783.68**

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.

City of Stockbridge
Stockbridge GA 30281

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
4	EK-400-MTSG	EXPANSION KIT WITH,KT-400, IOSMART SINGLE GANG READERS,TR1675,AND,KT-BATT-12	\$2,372.65	\$9,490.60
9	TREX-XL2	TREX request to exit detector, w/ tamper, piezo, timer and 2 relays, white	\$94.20	\$847.80
1	EK-1M-MTM	EXPANSION KIT WITH,KT-1-M, IOSMART MULLION READER,TRANSFORMER, KT-PS4085 AND,KT-	\$823.96	\$823.96
2	AL600ULPD8	FIRE/ACCESS PWR SPLY, 12/24VDC @ 6A, 8 F	\$372.40	\$744.80
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
4000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$760.00
4000	741802PL27	18/2C STR CMP WHITE 250FT RL	\$0.17	\$680.00
4	477967	BATTERY 12V-7AH SEALED LEAD ACID	\$15.16	\$60.64
<u>Sourced OR "Open Market"Goods</u>				
21	SM-35BR	S/M W/TC + CVR/SPCR BR	\$3.09	\$64.89
2	190-12-W	DOOR CONTACT 3/4" RECESSED WHITE WITH LEEDS	\$11.80	\$23.60
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
270	Local	Conduit	\$2.86	\$772.20
	Sub-Contractor	Sub-Contractor Materials	\$10,044.64	\$10,044.64
1	Local	Miscellaneous	\$714.30	\$714.30
<u>SOURCEWELL Installation Labor</u>				
Installation Labor, Programming and Testing				\$23,547.72
Total			\$48,575.15	

For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
1 Davis Road Merle Manders Conference Cent
Stockbridge GA 30281
Sourcwell Member #38654

Sourcwell Schedule Price Quote
CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: MMCC-BA-
Compass Estimate #: 1-6E9S955
Proposal Expires: 01/25/22

Proposal Prepared by:
Linda Jones
SLG Sales Support

Installation Charges:

Sourcwell Schedule Products	\$350.07
Sourcwell Installation Labor	\$1,616.02
Sourced or "Open Market" Goods	\$1,234.21

Installation Charge Summary: \$3,200.30

Annual Services:

Sourcwell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		MSM Qolsys Mobile App Service	\$276.00
Open Market		Proactive Battery Replacement	\$192.00
Open Market		BA Monitoring for use with QOLSYS	\$84.00
Sourcwell Service		Inspections	\$307.81
Sourcwell Services		Sole Path Cellular Daily Timer Test Services PROVIDED,	\$162.00

Annual Service Charge Summary: \$2,912.73

Less One Time Customer Discount -\$1,407.73

Revised Total Annual Service Charge Summary: \$1,505.00

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcwell Contract Number 031517-TIS on your Purchase Order.



City of Stockbridge
Stockbridge GA 30281

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	PG9901 BATT	WIRELESS POWERG INDOOR SIREN 915MHZ WITH BATTERY	\$96.29	\$96.29
2	PG9920	WIRELESS POWERG REPEATER 915MHZ	\$126.89	\$253.78
Sourced OR "Open Market" Goods				
1	IQP4005	Qolsys IQ Panel 4 - AT&T LTE, ZWave, ave, BLE, 915MHz PowerG, DSC 433MHz SRF, White	\$385.96	\$385.96
3	WS9LCDWF9	WS9LCDWF9 TXT L81 915MHz US English text function markings on keymat EFSP	\$118.13	\$354.39
3	PG9WLSHW8	PG9WLSHW8 POWERG HARDWIRED CONVERTER 915MHZ	\$117.00	\$351.00
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
1	Local	Miscellaneous	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$1,616.02
Total			\$3,200.30	



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
111 Davis Road Merle Manders Conf Center
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Prepared by:
Linda Jones
SLG Sales Support

Proposal Date: 10/27/21
Proposal Name: CCTV
Compass Estimate #: 1-6628BG0
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$9,121.90
Sourcewell Installation Labor	\$14,544.18
Sourced or "Open Market" Goods	\$22,100.05

Installation Charge Summary: \$45,766.13

SW-MN Project Discount (OVER \$40,000): -\$457.66

Revised Total Installation Charge Summary: \$45,308.47

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$8,688.24
Open Market		Proactive Health Service	\$120.00
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Sourcewell Service		Inspections	\$134.67

Annual Service Charge Summary: \$9,002.91

Less One Time Customer Discount -\$1,920.81

Revised Total Annual Service Charge Summary: \$7,082.10

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
1	IP04-36T-R4A-E	NVR, 4 IP LICENSE (MAX 64), WIN10 AND UBUNTU LINUX 16.04 4U RACK, 36 TB	\$8,400.86	\$8,400.86
6	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$294.30
6	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$331.74
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$95.00
Sourced OR "Open Market"Goods				
1	IP04-36T-R4A-E	NVR, 4 IP LICENSE (MAX 64), 4U RACK, 36 TB ENTERPRISE LEVEL	\$8,400.86	\$8,400.86
7	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10,TDN w/IR, W	\$627.17	\$4,390.19
15	IFS08-C10-OI03	Illustra Flex 8MP Gen3 Compact 4.27mm Fixed, IP66/67 IK10, TDN w/IR, WDR	\$452.96	\$6,794.40
5	IBJB-F-3CWB-0	Illustra Flex Gen3 Compact Junction Box for Flex Gen3 Compact Dome	\$23.04	\$115.20
1	02108-001	TQ3102 PENDANT KIT	\$157.14	\$157.14
1	01819-001	AXIS Q3819-PVE DELIVERS 180DEG PANORAMIC 14 MP	\$1,899.06	\$1,899.06
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
22	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$0.00	\$0.00
120	Local	Conduit	\$2.86	\$343.20
1	Misc	Miscellaneous Materials (EMT/Flex,Box Fittings, Box Tampers, ETC.)	\$0.00	\$0.00
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing			\$14,544.18	
Total			\$45,766.13	



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge City Hall
4640 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 11.14.19

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Local Account Mgr: Wil Bush

Local Account Mgr Phone: 478 718 6877

Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21

Proposal Name: Network

Compass Estimate #: 1-4S0SHY3 R5

Proposal Expires: 01/25/22

Proposal Prepared by:

Linda Jones

SLG Sales Support

Installation Charges:

Sourcewell Installation Labor	\$33,359.27
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Sourced or "Open Market" Goods	\$39,404.03
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Installation Charge Summary:	\$72,763.30
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SW-MN Project Discount (OVER \$40,000):	-\$727.63
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Revised Total Installation Charge Summary:	\$72,035.67
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Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



City of Stockbridge City Hall
Stockbridge GA 30281

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
		Sourced OR "Open Market" Goods		
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
	Sub-Contractor	Sub-Contractor Materials	\$39,404.03	\$39,404.03
SOURCEWELL Installation Labor				
		Installation Labor, Programming and Testing		\$33,359.27
	Total		\$72,763.30	



Johnson Controls Security Solutions, LLC
Government Technologies



City of Stockbridge
164 Burke St
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 11.14.19

For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:
Linda Jones
SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: TagOffice-CCTV-Outdoor-
Compass Estimate #: 1-67631X5
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$5,542.01
Sourcewell Installation Labor	\$5,309.78
Sourced or "Open Market" Goods	\$5,134.68

Installation Charge Summary: \$15,986.47

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$3,786.16
Open Market		Proactive Health Service	\$120.00
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Sourcewell Service		Inspections	\$153.91

Annual Service Charge Summary: \$4,120.07

Less One Time Customer Discount -\$896.37

Revised Total Annual Service Charge Summary: \$3,223.70

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.

**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	IP04-08T-R2A-E	IP 2U RECORDER, 64 CHAN, 8 TB, WIN10 & UBUNTU LINUX 16.04 4 ENTERP IP LICENS	\$4,743.65	\$4,743.65
4	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$196.20
4	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$221.16
1	5000-20050	20" RACKMOUNT SLIDING RAIL KIT FOR 2U, 4U CHASSIS	\$96.00	\$96.00

SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

1500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$285.00
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Sourced OR "Open Market"Goods				
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5	IBJB-F-3OWB-0	Illustra Flex Gen3 Junction Box for Flex Gen3 Indoor Domes	\$23.04	\$115.20
7	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17-9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$4,390.19

OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:

7	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$32.74	\$229.18
40	LOCAL	CONDUIT	\$2.86	\$114.40
1	Misc	Miscellaneous Materials (EMT/Flex,Box Fittings, Box Tampers, ETC.)	\$285.71	\$285.71

SOURCEWELL Installation Labor

Installation Labor, Programming and Testing			\$5,309.78	
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Total			\$15,986.47	
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Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
130 Mlk Sr Heritage Trl
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Access Control
Compass Estimate #: 1-663BJ70
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$3,271.34
Sourcewell Installation Labor	\$5,194.35
Sourced or "Open Market" Goods	\$3,361.12

Installation Charge Summary: \$11,826.81

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,955.13
Sourcewell Service		Inspections	\$192.38

Annual Service Charge Summary: \$2,147.51

Less One Time Customer Discount -\$1,003.21

Revised Total Annual Service Charge Summary: \$1,144.30

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

			Sourcewell Net Price	
Qty.	Model	Description	Each	Extended
1	EK-400-MTSG	EXPANSION KIT WITH,KT-400, IOSMART SINGLE GANG READERS,TR1675,AND,KT-BATT-12	\$2,372.65	\$2,372.65
3	TREX-XL2	TREX request to exit detector, w/ tamper, piezo, timer and 2 relays, white	\$94.20	\$282.60
1	KT-MUL-MT	KANTECH MULLION,MULTITECH READER	\$212.62	\$212.62
1	AL300ULPD4	BURG/FIRE/ACCESS PWR SPLY, 12/24VDC @ 2.	\$223.47	\$223.47
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
500	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$95.00
500	741802PL27	18/2C STR CMP WHITE 250FT RL	\$0.17	\$85.00
Sourced OR "Open Market"Goods				
2	AX-EEB2	EEB2 EMERGENCY EXIT BUTTON SINGLE G	\$354.71	\$709.42
2	190-12-W	DOOR CONTACT 3/4" RECESSED WHITE WITH LEEDS	\$11.80	\$23.60
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
50	Local	Conduit	\$2.86	\$143.00
	Sub-Contractor	Sub-Contractor Materials	\$2,270.09	\$2,270.09
1	Local	Miscellaneous	\$215.01	\$215.01
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing			\$5,194.35	
			Total	\$11,826.81



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
4602 N Henry Blvd
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 11.14.19

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: TSCC CCTV
Compass Estimate #: 1-60QNDPK
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$6,676.54
Sourcewell Installation Labor	\$6,694.94
Sourced or "Open Market" Goods	\$5,197.55

Installation Charge Summary: \$18,569.03

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$4,156.25
Open Market		Proactive Health Service	\$120.00
Open Market		PHS-ENT-C NVR/HVR Enterprise PHS	\$60.00
Sourcewell Service		Inspections	\$134.67

Annual Service Charge Summary: \$4,470.92

Less One Time Customer Discount -\$1,569.72

Revised Total Annual Service Charge Summary: \$2,901.20

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



**City of Stockbridge
Stockbridge GA 30281**

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
1	IP04-12T-R2A-E	NVR, 64 CHAN, 12 TB, RACK WIN10 AND UBUNTU LINUX 16.04 ENTERPRISE LEVEL	\$5,774.84	\$5,774.84
5	ADLOMARM	Mount, wall arm, for NV LookOut, no plate, use w/ ADLOMA	\$55.29	\$276.45
5	ADCI6DPCAPOW	illustra 600/610 Dome pendant cap Outdoor,white	\$49.05	\$245.25
<u>SOURCEWELL CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
2000	2412-500FT06	23-4P UTP-CMR SOL BC CAT6 2412 PE/PVC BLUE 305M 500FT BOXES	\$0.19	\$380.00
Sourced OR "Open Market"Goods				
4	IFS08-C10-OI03	Illustra Flex 8MP Gen3 Compact, 4.27mm Fixed, IP66/67 IK10, TDN w/IR, WDR	\$452.96	\$1,811.84
5	IFS08-D22-OI03	Illustra Flex 8MP Gen3 Dome, 4.17 9.48mm, Outdoor, Clear, IP66 IK10, TDN w/IR, W	\$627.17	\$3,135.85
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
9	EVENIP01PR100	PROMO - ENTERPRISE IP CAMERA LICENSE, PER CAMERA	\$0.00	\$0.00
50	LOCAL	CONDUIT	\$2.14	\$107.00
1	Misc	Miscellaneous Materials (EMT/Flex,Box Fittings, Box Tampers, ETC.)	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$6,694.94
Total			\$18,569.03	



Johnson Controls Security Solutions, LLC
Government Technologies



For Billing/Invoice questions - 1-800-428-7124
option 5
For Service/Technical questions - 1-800-428-7124
option 3

City of Stockbridge
130 Mlk Sr Heritage Trl
Stockbridge GA 30281
Sourcewell Member #38654

Sourcewell Schedule Price Quote

CONTRACT #031517-TIS

Contract Modification 08.25.20

Return Purchase Order & Proposal to the
Local Account Manager listed below.
Thank you!

Proposal Prepared by:

Linda Jones

SLG Sales Support

Local Account Mgr: Wil Bush
Local Account Mgr Phone: 478 718 6877
Local Account Mgr Email: wil.bush@jci.com

Proposal Date: 10/27/21
Proposal Name: Ted Strickland BA
Compass Estimate #: 1-6EBJ6Y9
Proposal Expires: 01/25/22

Installation Charges:

Sourcewell Schedule Products	\$1,024.19
Sourcewell Installation Labor	\$2,308.60
Sourced or "Open Market" Goods	\$548.99

Installation Charge Summary: \$3,881.78

Annual Services:

Sourcewell Service	Precision Option	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor is included for first year)	\$1,890.92
Open Market		Proactive Battery Replacement	\$192.00
Open Market		BA Monitoring for use with QOLSYS	\$84.00
Sourcewell Service		Inspections	\$307.81

Annual Service Charge Summary: \$2,636.73

Less One Time Customer Discount -\$629.93

Revised Total Annual Service Charge Summary: \$2,006.80

Additional Notes:

Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act ("PWR") applies. If this is incorrect, please advise in writing before submittal of a purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.

Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.

Note #3: Customer to provide Power and Telco Communications.

Note #4: Price includes a One Year Warranty on Material and Labor.

Note #5: Any award resulting from this proposal that is over \$10,000 or over 30 days from start to completion will be eligible for progress billing.

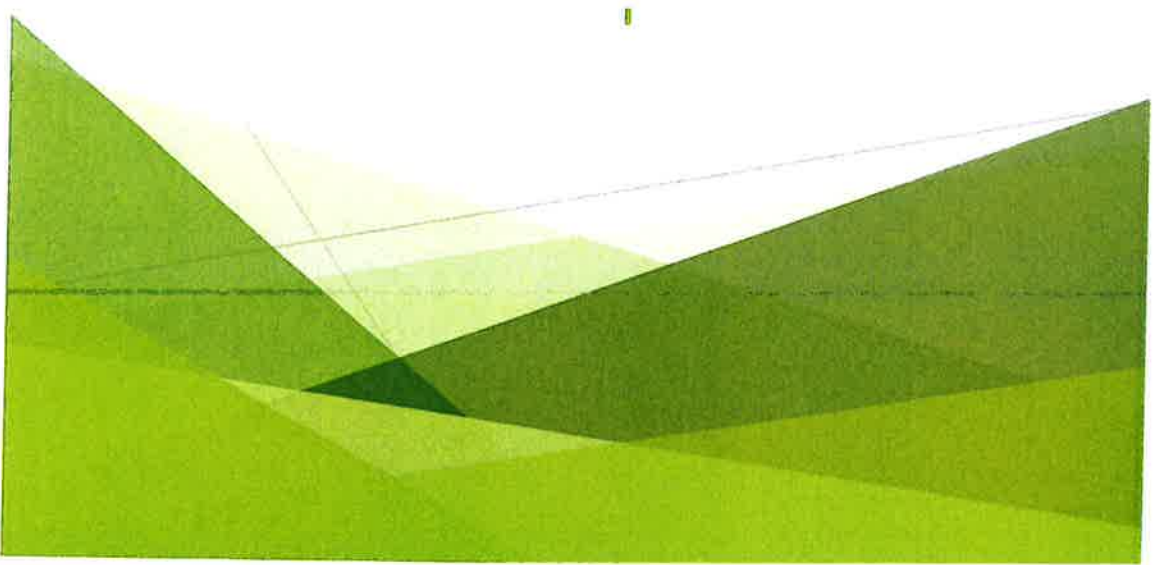
Note #6: Please include Sourcewell Contract Number 031517-TIS on your Purchase Order.



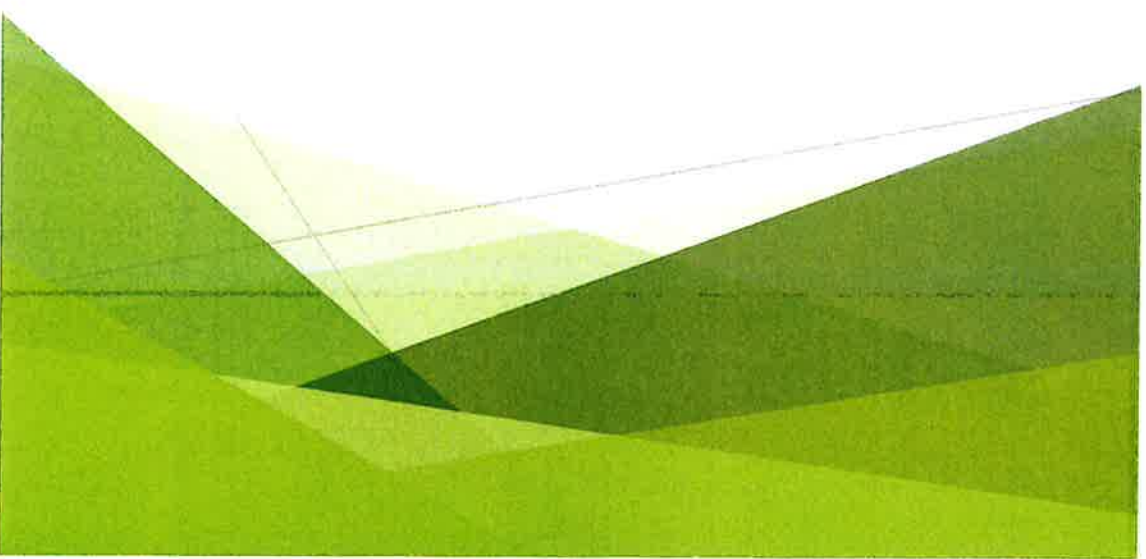
City of Stockbridge
Stockbridge GA 30281

Qty.	Model	Description	Sourcewell Net Price	
			Each	Extended
19	PG9945	WIRELESS POWERG DOOR/WINDOW CONTACT WITH AUXILIARY INPUT 915MHZ	\$38.00	\$722.00
1	PG9901 BATT	WIRELESS POWERG INDOOR SIREN 915MHZ WITH BATTERY	\$96.29	\$96.29
2	PG9922	WIRELESS POWERG GLASSBREAK DETECTOR 915MHZ	\$102.95	\$205.90
Sourced OR "Open Market" Goods				
1	WS9LCDWF9	WS9LCDWF9 TXT L81 915MHz US English text function markings on keymat EFSP	\$118.13	\$118.13
3	PG9902	WIRELESS POWERG MOTION DETECTOR WITH PET IMMUNITY 915MHZ	\$96.00	\$288.00
<u>OPEN MARKET ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u>				
1	Local	Miscellaneous	\$142.86	\$142.86
SOURCEWELL Installation Labor				
Installation Labor, Programming and Testing				\$2,308.60
Total			\$3,881.78	

Merle Manders Conference Center 2021 - 2022 Renovations



MMCC New Roofing Pricing
Gordian Roofing
\$94,214.00
Ballroom and Kitchen
\$170,000
Lower Level MMCC
\$70,000



Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Upstairs:

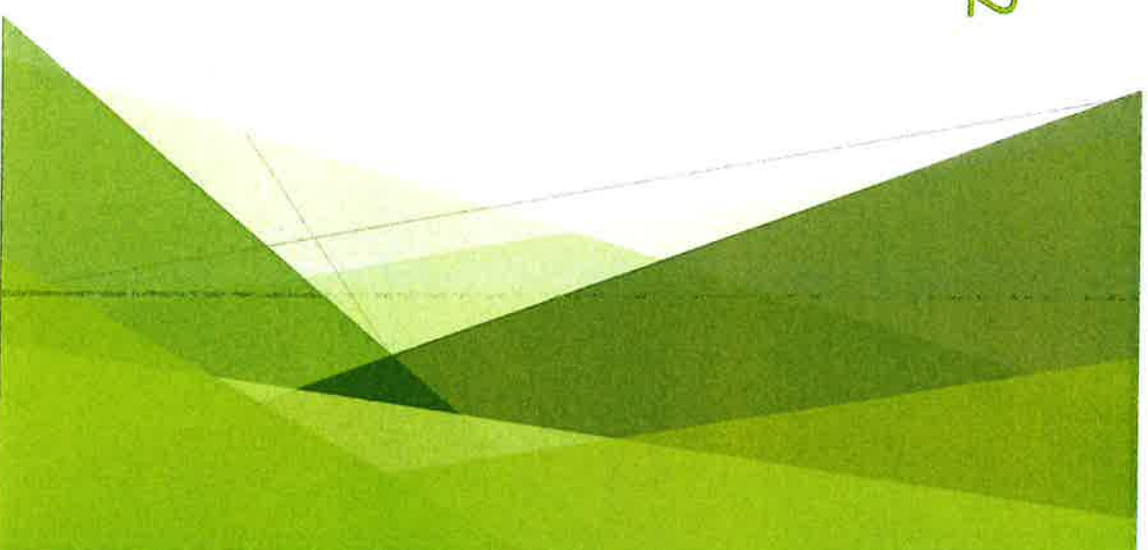
- ▶ Sconces & Chandeliers (Led)
- ▶ Carpet
 - ▶ One Color
 - ▶ Two Colors
 - ▶ Border (Yes or No)
 - ▶ Non-Slip Floor No Longer an Option
- ▶ Painting
 - ▶ Color (Needs to Be Decided On)
- ▶ Large Retractable Screen
 - ▶ Decision Needs to Be Made If We Would Like to Replace/Upgrade It
- ▶ Kitchen
 - ▶ Kitchen Entry Way - Silver Covering

Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Upstairs:

- ▶ Bathrooms
- ▶ Change Lights to Led Lights
- ▶ Option To Change the Flooring (Yes/No)
- ▶ Entry Way
- ▶ Main Entry Way - Complete Redo



Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Downstairs:

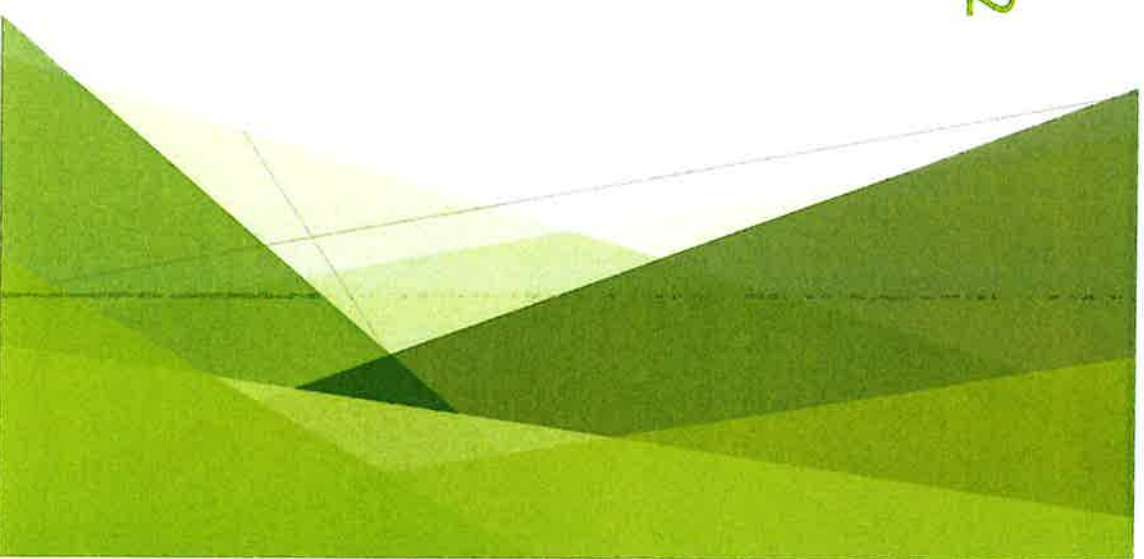
- ▶ All Lights Changed to Led
- ▶ All Floors Recarpeted
- ▶ All Electrical Outlet Covers and Light Switch Covers Replaced/Upgraded
- ▶ Training Room A
 - ▶ Resurfacing Of Counter Doors (Can Only Be Darkened)
 - ▶ Repolishing Of Counter Tops

Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Downstairs:

- ▶ Meeting Rooms 1,2,3
 - ▶ Counters Removed From 2 And 3
 - ▶ Resurfacing Of Counter Doors
 - ▶ Repolishing Of Counter Tops
 - ▶ All Speakers Removed
- ▶ All Electrical Floor Plates Upgraded
- ▶ 20+ Ceiling Tiles Replaced
- ▶ All Speakers Removed From Downstairs Stairwell
 - ▶ Handrails And Walls Painted Only
- ▶ Retractable Video Screen
 - ▶ Replace Yes Or No



Area Venue Pricing – cont'd

Story on the Square

Up to 177

\$150.00 Per Hour, 4 hour minimum

JW Events Center

Up to 100 Capacity

\$1000.00

The Morrow Center

Up to 320 Capacity

\$1800.00 Half Ball room

\$3195.00 Full Ball Room



STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION FOR APPROVAL TO THE PUBLIC MEETING
SCHEDULES

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Clerk is seeking approval of the 2022 Public Meeting Schedules for the City of Stockbridge;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Increase. The Council hereby approves the 2022 Public Meeting Schedules for the City of Stockbridge. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 13, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Vanessa Holiday

DEPARTMENT: City Clerk

ITEM/PROJECT/EVENT:

FY2022 Public Meeting Schedules

City Council, Downtown Development Authority, Main Street Advisory Board, Planning Commission, Youth Council and Youth Council Advisory Committee

BACKGROUND INFORMATION:

Vanessa Holiday

APPROVALS:

PROCUREMENT: ☐

☐ FINANCIAL IMPACT ☒ N/A

CITY MANAGER : ☒

AMOUNT N/A

CITY TREASURER : ☒

CITY ATTORNEY : ☒

ATTACHMENTS: ☒



2022 MEETING DATES

3RD TUESDAY OF EVERY MONTH

VIA ZOOM UNTIL FURTHER NOTICE

CHECK THE WEBSITE FOR LOGIN INFORMATION

January 18, 2022	July 19, 2022
February 15, 2022	August 16, 2022
March 15, 2022	September 21, 2022
April 19, 2022	October 18, 2022
May 17, 2022	November 15, 2022
June 21, 2022	December 20, 2022



**2022 NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281**

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF
EACH MONTH AT 6:00 P.M.**

**January 14, 2019
February 11, 2019
March 11, 2019
April 8, 2019
May 13, 2019
June 10, 2019**

**July 8, 2019
August 12, 2019
September 9, 2019
October 14, 2019
November 11, 2019
December 9, 2019**

**WORK SESSION MEETINGS ARE HELD THE LAST TUESDAY
OF EACH MONTH (EXCEPT WHERE NOTED*) AT 6:00 P.M.**

**January 29, 2019
February 26, 2019
March 26, 2019
April 30, 2019
May 28, 2019
June 29, 2022*Wednesday**

**July 30, 2019
August 27, 2019
September 24, 2019
October 29, 2019
November 26, 2019
December 17, 2019**

OPTION 1

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND



**2022 NOTICE OF PUBLIC MEETINGS
CITY OF STOCKBRIDGE
4640 NORTH HENRY BLVD.
STOCKBRIDGE, GA 30281**

**COUNCIL MEETINGS ARE HELD THE 2nd MONDAY OF
EACH MONTH AT 6:00 P.M.**

**January 14, 2019
February 11, 2019
March 11, 2019
April 8, 2019
May 13, 2019
June 10, 2019**

**July 8, 2019
August 12, 2019
September 9, 2019
October 14, 2019
November 11, 2019
December 9, 2019**

**WORK SESSION MEETINGS ARE HELD THE LAST TUESDAY
OF EACH MONTH (EXCEPT WHERE NOTED*) AT 4:00 P.M.**

**January 29, 2019
February 26, 2019
March 26, 2019
April 30, 2019
May 28, 2019
June 29, 2022*Wednesday**

**July 30, 2019
August 27, 2019
September 24, 2019
October 29, 2019
November 26, 2019
December 17, 2019**

OPTION 2

ALL MEETINGS ARE OPEN AND THE PUBLIC IS ENCOURAGED TO ATTEND

Stockbridge Main Street Program



Stockbridge Main Street Advisory Board 2022 Meeting Schedule

The Stockbridge Main Street Advisory Board meets on the second (2nd) Friday of every month, unless that date falls on, or within one day of, a nationally and/or City of Stockbridge recognized holiday. In such cases, the meeting will be held on the following Friday, or on another date deemed suitable by the Main Street Program Manager and/or the Main Street Advisory Board.

The meeting may also be held on an alternate suitable date by a majority vote of the Board and with proper notice to the public.

Board meetings will be held via Zoom video conference at 9:00 a.m. unless otherwise determined by the Program Manager and/or Board. Prior to COVID-19, all meetings were held at the Stockbridge City Hall Building (4640 N. Henry Blvd.) in Downtown Stockbridge, Georgia. Once all COVID-19 restrictions are lifted, by Board vote the meetings will again resume at City Hall.

In the instance of an alternative date, time, and/or meeting location, a public notice of this change will be posted at Stockbridge City Hall and posted on both the City's and the Main Street Program's social media outlets.

All meetings are open to the public. The 2022 Main Street Advisory Board Meeting Schedule is as follows:

January 14th

February 11th

March 11th

April 8th

May 13th

June 10th

July 8th

August 12th

September 9th

October 14th

November 11th

December 9th

For more information about the Stockbridge Main Street Program and Advisory Board, please contact mainstreet@cityofstockbridge-ga.gov or call 678-833-3306.



**YOUTH COUNCIL ADVISORY COMMITTEE 2022
MEETING DATES**

3RD TUESDAY OF EVERY MONTH

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

PATRICK HENRY MEETING ROOM

January 18, 2022	July 19, 2022
February 15, 2022	August 16, 2022
March 15, 2022	September 21, 2022
April 19, 2022	October 18, 2022
May 17, 2022	November 15, 2022
June 21, 2022	December 20, 2022



YOUTH COUNCIL COMMITTEE 2022 MEETING DATES

2ND WEDNESDAY OF EVERY MONTH

4640 NORTH HENRY BLVD.

STOCKBRIDGE, GA 30281

LEVI STOCKBRIDGE MEETING ROOM

January 12, 2022	July 13, 2022
February 9, 2022	August 10, 2022
March 9, 2022	September 14, 2022
April 13, 2022	October 12, 2022
May 11, 2022	November 9, 2022
June 8, 2022	December 14, 2022



City of Stockbridge

2022 PLANNING & ZONING SCHEDULE

Planning Commission meetings are held at 6:30 p.m.
All meetings are conducted by Zoom. See City website for link.

***Applications will be heard by the Planning Commission a minimum of 45 days from the Application Filing Deadline. Public notification and sign posting must occur no sooner than 15 days before the Planning Commission meeting.
(City of Stockbridge Zoning Code—Section 12.12.030, Notice Requirements.)***

APPLICATION FILING DEADLINE (Monday, unless noted)	PUBLIC NOTIFICATION/ SIGN POSTING DEADLINE (Monday, unless noted)	PLANNING COMMISSION MEETING (Thursday)	MAYOR / CITY COUNCIL MEETING (Monday)
January 3, 2022	February 7, 2022	February 24, 2022	March 14, 2022
February 7, 2022	March 7, 2022	March 24, 2022	April 11, 2022
March 7, 2022	April 11, 2022	April 28, 2022	May 9, 2022
April 4, 2022	May 9, 2022	May 26, 2022	June 13, 2022
May 2, 2022	June 6, 2022	June 23, 2022	July 11, 2022
June 6, 2022	July 11, 2022	July 28, 2022	August 8, 2022
July 5, 2022*	August 9, 2022	August 25, 2022	September 12, 2022
August 1, 2022	September 6, 2022*	September 22, 2022	October 10, 2022
September 6, 2022*	October 10, 2022	October 27, 2022	November 14, 2022
October 3, 2022	November 1, 2022	November 17, 2022**	December 12, 2022
October 31, 2022	November 28, 2022	December 15, 2022***	January 9, 2023
December 5, 2022	January 9, 2023	January 26, 2023	February 23, 2023

*This date is a Tuesday.

**Scheduled one week earlier due to the Thanksgiving holiday.

***Scheduled one week earlier due to the Christmas holiday.

Changes in the scheduling of any of the above meetings or notifications will be made in compliance with the City of Stockbridge Zoning Ordinance.

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION FOR APPROVAL OF THE 2022 AGENDA TIMELINE

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to approve the timeline for the 2022 Calendar year to submit documents to the Clerk's Office for Council and Work Sessions Meetings;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Bidder. The Council hereby approves the timeline for the 2022 calendar year and the schedule of dates to submit documents to the Clerk's Office for Council Meetings and Work Sessions Meetings. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 13, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Vanessa Holiday

DEPARTMENT: City Clerk

ITEM/PROJECT/EVENT:

FY2022 Agenda Timeline

BACKGROUND INFORMATION:

FY2022 Schedule of Dates to submit documents to the Clerk's Office for Council Meeting and Work Session Meetings

Vanessa Holiday

APPROVALS:

PROCUREMENT:

☐

☐ FINANCIAL IMPACT ☒ N/A

CITY MANAGER : ☒

AMOUNT N/A

CITY TREASURER : ☒

CITY ATTORNEY : ☒

ATTACHMENTS:

☒

2022

AGENDA DOCUMENTS DEADLINE

DOCS DUE TO CLERK	WS MTG DATE	DOCS DUE TO CLERK	MTG DATE
Friday, January 7, 2022	Tuesday, January 25, 2022	*Thursday, December 23, 2021	Monday, January 10, 2022
Friday, February 4, 2022	Tuesday, February 22, 2022	Friday, January 28, 2022	Monday, February 14,, 2022
Friday, March 11, 2022	Tuesday, March 29, 2022	Friday, February 25, 2022	Monday, March 14, 2022
Friday, April 8, 2022	Tuesday, April 26, 2022	Friday, March 25, 2022	Monday, April 11, 2022
Friday, May 13, 2022	Tuesday, May 31, 2022	Friday, April 22, 2022	Monday, May 9, 2022
Friday, June 10, 2022	**Wednesday, June 29, 2022	Friday, May 27, 2022	Monday, June 13, 2022
Friday, July 8, 2022	Tuesday, July 26, 2022	Friday, June 24, 2022	Monday, July 11, 2022
Friday, August 12, 2022	Tuesday, August 30, 2022	Friday, July 22, 2022	Monday, August 8, 2022
Friday, September 9, 2022	Tuesday, September 27, 2022	Friday, August 26, 2022	Monday, September 12, 2022
Friday, October 7, 2022	Tuesday, October 25, 2022	Friday, September 23, 2022	Monday, October 10, 2022
Friday, November 11, 2022	Tuesday, November 29, 2022	Friday, October 28, 2022	Monday, November 14, 2022
Friday, December 9, 2022	****Tuesday, December 20, 2022	***Wednesday, November 23, 2022	Monday, December 12, 2022
DEADLINE- DOCUMENTS TO CLERK'S OFFICE		DEADLINE- DOCUMENTS TO CLERK'S OFFICE	
*ADJUSTED FOR CHRISTMAS HOLIDAY		WORK SESSION DATES	
**ADJUSTED FOR GMA ANNUAL CONVENTION		DEADLINE- DOCUMENTS TO CLERK'S OFFICE	
***ADJUSTED FOR THANKSGIVING HOLIDAY		COUNCIL MEETING DATES	
****ADJUSTED FOR CHRISTMAS HOLIDAY			



Where Community Connects

City of Stockbridge 2022 Holiday Schedule

January 1 (Saturday)	News Year's Eve (Friday, Dec. 31st. 2021)
January 17	MLK (Monday)
April 15	Good Friday (Friday)
May 30	Memorial Day (Monday)
June 19 (Sunday)	Juneteenth (Monday)
July 4	Independence Day July 4 (Monday)
September 5	Labor Day (Monday)
November 24	Thanksgiving Day (Thursday)
November 25	Day after Thanksgiving (Friday)
December 24	Christmas Eve (Friday)
December 25 (Sunday)	Christmas Day (Monday)

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
DATE	2022 COUNCIL INITIATIVES	
31-Dec	NEW YEAR'S HOLIDAY (OBSERVED)/CITY OFFICES CLOSED	
JANUARY		
	BLOOD DRIVE - BARBER	
8-Jan	ZUMBA-BARBER	
15-Jan	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	
15-Jan	ANNUAL NAACP MLK, JR. PRAYER BREAKFAST 9AM	
15-Jan	ZUMBA	
17-Jan	ANNUAL NAACP MLK, JR. PARADE HENRY COUNTY	
17-Jan	M L KING HOLIDAY / CITY OFFICES CLOSED	
22-Jan	ZUMBA-BARBER	
24-Jan	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
24-Jan	STATE OF THE CITY - FORD	
26-Jan	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
29-Jan	ZUMBA-BARBER	
FEBRUARY		
5-Feb	ZUMBA-BARBER	
5-Feb	AFRICAN-AMERICAN HERITAGE CELEBRATION -THOMAS	
10-Feb	LET'S PAINT SOCIAL - GANTT 6:30 P.M.	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
12-Feb	ZUMBA-BARBER	
12-Feb	AFRICAN-AMERICAN HIST MONTH DISPLAY -COCHRAN LIBRARY -THOMAS	
17-Feb	QUARTERLY TOWN HALL MEETING - ALEXANDER	
19-Feb	ZUMBA-BARBER	
23-Feb	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
26-Feb	ZUMBA-BARBER	
28-Feb	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
MARCH		
5-Mar	ZUMBA-BARBER	
6-Mar	WOMEN'S HISTORY MONTH EVENT - ALEXANDER	
7-Mar	MAYOR'S CLERGY ROUNDTABLE - 6PM	
12-Mar	ZUMBA-BARBER	
19-Mar	ZUMBA-BARBER	
22-Mar	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
26-Mar	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	
26-Mar	ZUMBA-BARBER	
30-Mar	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
	BLOOD DRIVE - BARBER	
APRIL		
1-Apr	GOOD FRIDAY/CITY OFFICES CLOSED	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
2-Apr	ZUMBA-BARBER	
9-Apr	ZUMBA-BARBER	
13-Apr	FIRST RESPONDERS APPRECIATION LUNCHEON - - THOMAS	
14-Apr	QUARTERLY TOWN HALL MEETING - BLOUNT	
16-Apr	ZUMBA-BARBER	
21-Apr	PAINT MIXER-GANTT	
23-Apr	ZUMBA-BARBER	
23-Apr	TRAIL ALIVE - MEMORIAL PARK/TRAIL 10AM ALEXANDER	
25-Apr	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
27-Apr	BINGO BASH - BLOUNT	
30-Apr	ZUMBA-BARBER	
	BLOOD DRIVE-BARBER	
	DON'T TRASH STOCKBRIDGE	
	BOY SCOUTS APPRECIATION EVENT- THOMAS	
	GA CITIES WEEK	
	GA CITIES WEEK -	
	GA CITIES WEEK	
	GA CITIES WEEK	
	GA CITIES WEEK	
MAY		

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
5-May	NATIONAL DAY OF PRAYER - BLOUNT	
7-May	ZUMBA-BARBER	
14-May	ZUMBA-BARBER	
19-May	HENRY FOR MUSIC ART ALLIANCE - - FORD	
19-May	QUARTERLY TOWN HALL MEETING - ALEXANDER	
21-May	ZUMBA-BARBER	
23-May	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
25-May	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
28-May	ZUMBA-BARBER	
30-May	MEMORIAL DAY/CITY CLOSED	
	BLOOD DRIVE - BARBER	
	CARRIE MAE HAMBRICK CELEBRATION - THOMAS	
	CEMETARY CLEAN-UP - THOMAS	
JUNE		
6-Jun	MAYOR'S CLERGY ROUNDTABLE - 6PM	
4-Jun	ZUMBA-BARBER	
11-Jun	ZUMBA-BARBER	
14-Jun	FOOD TRUCK TUESDAY - GANTT	
16-Jun	TOWN HALL MEETING - FORD	
18-Jun	ZUMBA-BARBER	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
18-Jun	JUNETEENTH CELEBRATION	
20-Jun	JUNETEENTH (OBSERVED)/CITY CLOSED	
25-Jun	ZUMBA-BARBER	
27-Jun	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
29-Jun	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
	BLOOD DRIVE - BARBER	
JULY		
2-Jul	ZUMBA-BARBER	
4-Jul	INDEPENDENCE DAY/CITY CLOSED	
9-Jul	ZUMBA-BARBER	
14-Jul	QUARTERLY TOWN HALL MEETING-BLOUNT	
16-Jul	ZUMBA-BARBER	
23-Jul	ZUMBA-BARBER	
25-Jul	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
27-Jul	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
30-Jul	ZUMBA-BARBER	
30-Jul	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	
AUGUST		
2-Aug	ZUMBA-BARBER	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
4-Aug	QUARTERLY TOWN HALL MEETING - ALEXANDER	
13-Aug	ZUMBA-BARBER	
20-Aug	ZUMBA-BARBER	
22-Aug	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
27-Aug	ZUMBA-BARBER	
31-Aug	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
	BLOOD DRIVE AND COMMUNITY HEALTHCARE FAIR- BARBER	
SEPTEMBER		
3-Sep	ZUMBA-BARBER	
5-Sep	LABOR DAY/CITY CLOSED	
6-Sep	MAYOR'S CLERGY ROUNDTABLE - 6PM	
10-Sep	ZUMBA-BARBER	
17-Sep	ZUMBA-BARBER	
17-Sep	COMMUNITY STARS APPRECIATION-GANTT	
24-Sep	ZUMBA-BARBER	
26-Sep	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
28-Sep	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
	BLOOD DRIVE - BARBER	
OCTOBER		
1-Oct	ZUMBA-BARBER	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
8-Oct	ZUMBA-BARBER	
13-Oct	QUARTERLY TOWN HALL MEETING-BLOUNT	
15-Oct	ZUMBA-BARBER	
22-Oct	ZUMBA-BARBER	
24-Oct	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
26-Oct	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
29-Oct	ZUMBA-BARBER	
29-Oct	FALL FESTIVAL-GANTT 12PM - 4PM	
	BLOOD DRIVE - BARBER	
NOVEMBER		
5-Nov	ZUMBA-BARBER	
12-Nov	ZUMBA-BARBER	
12-Nov	NOEL IN NOVEMBER - BLOUNT 6PM - 9PM	
12-Nov	DIABETES EDUCATION FORUM - FORD 10AM - 2PM	
17-Nov	QUARTERLY TOWN HALL MEETING - ALEXANDER	
19-Nov	ZUMBA-BARBER	
19-Nov	TURKEY GIVEAWAY - FORD - 9AM - 12PM	
19-Nov	COMMUNITY THANKSGIVING DINNER- THOMAS - 8AM - 6PM	
24-Nov	THANKSGIVING HOLIDAY/CITY COSED	
25-Nov	THANKSGIVING HOLIDAY/CITY COSED	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
26-Nov	ZUMBA-BARBER	
28-Nov	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
30-Nov	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
	BLOOD DRIVE - BARBER	
DECEMBER		
3-Dec	ZUMBA-BARBER	
5-Dec	MAYOR'S CLERGY ROUNDTABLE - 6PM	
10-Dec	ZUMBA-BARBER	
14-Dec	MONTHLY BINGO BASH - BLOUNT 10AM - NOON	
17-Dec	ZUMBA-BARBER	
19-Dec	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	
23-Dec	CHRISTMAS HOLIDAY/CITY CLOSED	
24-Dec	ZUMBA-BARBER	
26-Dec	CHRISTMAS HOLIDAY/CITY CLOSED	
31-Dec	ZUMBA-BARBER	
	BLOOD DRIVE - BARBER	

	2022 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
	10/5/2021	



2022 Events Calendar

Event	Date(s)	Time	Location (s)	Description
Job Fair	TBD - April	TBD	Merle Manders CC to Memorial Park	Job Fair to include City of Stockbridge and Goodwill
Food Truck Tasty Tuesdays	Tuesday, May 3 and May 17/Tuesday, June 7 and June 14	5:30 pm - 8:30 pm	Clark Park	Food Trucks, DJ, Playground
Memorial March	Monday, May 30	9:00 am - 12:00 pm	Merle Manders CC to Memorial Park	Honoring our Heroes that are gone but not forgotten.
Sounds of Summer Concert Series	Monday, July 4 and Saturday, August 6	6:00 pm - 9:00 pm	Stockbridge Ampitheater	Bringing 2 FREE summer concerts to the citizens of Stockbridge
Juneteenth Celebration	Sunday, June 19	TBD	Stockbridge Ampitheater	Stockbridge celebrates Juneteenth June 13-19

Fourth of July Extravaganza	Monday, July 4	6:00 pm - 9:00 pm	Stockbridge Ampitheater	A new experience in Stockbridge with music, food and fireworks.
Back to School	Saturday, July 23	12:00 pm - 3:00 pm	Merle Manders Conference Center	Kicking off the new school year with a bang!
City of Stockbridge Centennial Celebration	Saturday, August 6	7:00 pm - 10:00 pm	Stockbridge Ampitheater	100 year celebration of the City of Stockbridge
9/11 Ceremony	Sunday, September 11	8:00 am - 12:00 pm	City Hall Steps	Honoring the Heroes of that infamous day.
Bridgefest	Saturday, September 24	12:00 pm - 9:00 pm	Stockbridge Ampitheater	Entertainment, cultural experiences, and food
Pretty in Pink Breast Cancer Awareness Lunch/Fashion Show	Thursday, October 13	11:00 am - 1:00 pm	Merle Manders Conference Center	Dressy lunch, Fashion Show, Emcee/Music
Pretty in Pink Breast Cancer Awareness "Love Walk"	Saturday, October 15	11:00 am - 1:00 pm	Clark Park Walking Trail	Survivors celebrating other Survivors and their families
Halloween Festival	Monday, October 31	Tentatively 5:00 pm - 8:00 pm	Main Street/MLK Trail	Partner with Main Street for Halloween Fest
Veterans Day "Salute to Veterans"	Friday, November 11	11:00 am - 1:00 pm	Tentatively - Parade, lunch or gift certificates to senior centers	Honoring our Nation's Heroes

Turkey Giveaway	Saturday, November 19	10:00 am - 1:00 pm	Merle Manders Conference Center	The City of Stockbridge partners with local organizations to assist families with a FREE turkey give away for the holiday.
Holiday Festival & Tree Lighting	Thursday, December 1	5:00 pm - 9:00 pm	TBD (MMCC or Ampitheater)	TBD - Santa & Mrs. Claus, a Nativity Scene, Live Entertainment, Holiday Train, Snow, Rides, Ice Skating Rink

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION FOR APPROVAL OF THE 2020 UTILITY BILLING
WRITE-OFF

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Finance Department is seeking approval of the 2020 Utility Billing write-off for the City of Stockbridge ;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Increase. The Council hereby approves the 2020 Utility Billing write-off for the City of Stockbridge in the amount of \$14,111.78. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

Meeting Date

December 13, 2021

Staff Recommendation Form For Council Approval/Review

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Discussion Item
- ☐ Budget Amendment Required
- ☐ Presentation

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: John Wiggins

DEPARTMENT: Finance Department

ITEM/PROJECT/EVENT: 2020 Utility Billing Write-Off's

DESCRIPTION:

The 2020 Utility Billing Write-Off's in the amount of \$14,111.78 is a decrease of \$167.59 from FY2019 of \$14,279.37.

APPROVED BY:

Staff is asking for Council consideration to approve the 2019 Utility Billing Write-Off in the amount of \$14,111.78.

APPROVED BY:

FINANCE John Wiggins

CITY MANAGER _____

CITY ATTORNEY _____

AMOUNT

\$ N/A

ATTACHMENT(S:)

☒



City of Stockbridge

Collection Register

Lien Detail

Packet: UBPKT02446 - BAD DEBT W/O FOR 2020

Type: Send For Lien - Write Off

Account #	Name	Site Address	** Current Acct. Balance	Total Amount
001-01001-011	DYNASTY REALTY DEVELOPMENT	4323 NORTH HENRY BLVD	91.02	91.02
DISBURSEMENT --	Liens From: 101 - Water Commercial Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.00	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	8.28	
	203 - Sewer Commercial Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	23.37	
	103 - Water Commercial Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	23.37	
	201 - Sewer Commercial Base	505-43300-573110 - BAD DEBT EXP. W/S	18.00	
001-02101-007	DIANNE M. JOHNSON	122 NEAL AVE	178.40	178.40
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	150.18	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	16.22	
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.00	
001-03500-006	RICHARD HANRAHAN**	110 MANN BLVD	75.90	75.90
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	30.00	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	3.60	
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.00	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.15	
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.15	
001-06800-009	SHERRICA OWENS	112 OAKLAND BLVD	59.42	59.42
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	11.21	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.12	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	44.09	
001-06800-010	WILLIAM D. HEAD	112 OAKLAND BLVD	145.81	145.81
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	29.10	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	111.99	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.72	
001-14500-008	ANTOINE T. LASTER	109 DUVALL DR	1,091.74	1,091.74
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	27.07	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	99.26	
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	27.07	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	469.17	
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	469.17	
001-14880-006	REGINALD SEASE & SHAMIA MCKEE	117 DUVALL DR	299.76	299.76
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	108.92	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	15.70	
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	33.11	
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	33.11	
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	108.92	
001-29200-002	MARK & REGINA MEEKS	118 MLK SR. HERITAGE TRAIL	192.00	192.00
DISBURSEMENT --	Liens From: 101 - Water Commercial Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	90.00	
	201 - Sewer Commercial Base	505-43300-573110 - BAD DEBT EXP. W/S	90.00	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	12.00	
001-32200-001	WILLIAM SAVAGE	106 PARKWOOD DR	257.10	257.10
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	77.55	
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	48.00	
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	48.00	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.00	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	77.55	
002-08300-001	CHARLES F. BARTLETT	279 SHIELDS RD	215.92	215.92
DISBURSEMENT --	Liens From: 200 - Sewer Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	93.44	
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	14.18	
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.15	
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.15	
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	96.00	

003-05100-002 DISBURSEMENT --	PATSY DENNIS Liens From: 200 - Sewer Residential Base 100 - Water Residential Base 195 - Water Penalty 102 - Water Residential Consumptior 202 - Sewer Residential Consumptior	111 CHILDS ST To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	4.18 4.17 12.73 59.46 59.46	140.00	140.00
003-05600-006 DISBURSEMENT --	RNTR-3, LLC Liens From: 100 - Water Residential Base 102 - Water Residential Consumptior 195 - Water Penalty 200 - Sewer Residential Base 202 - Sewer Residential Consumptior	138 WILSON AVE To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	24.00 6.15 2.44 24.00 6.15	62.74	62.74
003-05600-010 DISBURSEMENT --	YUDMILLA L. JACKSON Liens From: 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior 195 - Water Penalty 200 - Sewer Residential Base 100 - Water Residential Base	138 WILSON AVE To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	83.93 83.93 15.28 23.80 23.80	230.74	230.74
003-07400-005 DISBURSEMENT --	EDWARD F. USHER Liens From: 102 - Water Residential Consumptior 202 - Sewer Residential Consumptior 195 - Water Penalty 100 - Water Residential Base 200 - Sewer Residential Base	101 SECOND ST To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	41.67 41.08 4.68 31.87 31.81	151.11	151.11
003-10300-009 DISBURSEMENT --	POVERTY DESTROYED FOREVER LLC Liens From: 100 - Water Residential Base 195 - Water Penalty 200 - Sewer Residential Base 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior	108 WELCH ST To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	33.25 42.46 33.25 215.43 215.43	539.82	539.82
005-02000-015 DISBURSEMENT --	Gerado Jesus Dean Garcia Liens From: 100 - Water Residential Base 200 - Sewer Residential Base 102 - Water Residential Consumptior 202 - Sewer Residential Consumptior	111 BEACON ST To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	6.00 3.65 376.41 228.76	614.82	614.82
007-12900-006 DISBURSEMENT --	DEBRA A GOODMAN Liens From: 102 - Water Residential Consumptior 195 - Water Penalty 100 - Water Residential Base 200 - Sewer Residential Base 202 - Sewer Residential Consumptior	119 OAK CIR SOUTH To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	24.60 6.12 6.00 6.00 24.60	67.32	67.32
007-18500-004 DISBURSEMENT --	WILLIE J. DAVIS Liens From: 202 - Sewer Residential Consumptior 100 - Water Residential Base 102 - Water Residential Consumptior 195 - Water Penalty 200 - Sewer Residential Base	139 OAK CIR SOUTH To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	21.29 12.59 21.29 1.00 12.59	68.76	68.76
008-02400-016 DISBURSEMENT --	TIFFANY R BURNETT Liens From: 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior 100 - Water Residential Base 200 - Sewer Residential Base 195 - Water Penalty	101 FAIRHAVEN CT To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	34.06 34.05 33.69 33.69 6.25	141.74	141.74
008-05940-014 DISBURSEMENT --	DISHECA R SMITH Liens From: 100 - Water Residential Base 102 - Water Residential Consumptior 202 - Sewer Residential Consumptior 200 - Sewer Residential Base	147 APPLETON BLVD To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	19.95 102.45 102.45 19.95	244.80	244.80

008-07000-016 DISBURSEMENT --	TERRELL EVANS II Liens From: 100 - Water Residential Base 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior 195 - Water Penalty 200 - Sewer Residential Base	312 HAMILTON GLEN To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	20.91 108.91 108.91 10.77 20.92	270.42	270.42
008-10500-007 DISBURSEMENT --	CHRISTOPHER WOODS Liens From: 200 - Sewer Residential Base 202 - Sewer Residential Consumptior 100 - Water Residential Base 102 - Water Residential Consumptior 195 - Water Penalty	513 SHEFIELD CT To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	7.72 125.63 8.09 132.79 24.95	299.18	299.18
008-12375-006 DISBURSEMENT --	COREY & GWEN LADSON Liens From: 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior 195 - Water Penalty 200 - Sewer Residential Base 100 - Water Residential Base	678 FAIRHAVEN BLVD To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	43.05 43.05 11.02 12.00 12.00	121.12	121.12
016-00600-007 DISBURSEMENT --	SEVEN SEAS PETS AND EXOTICS Liens From: 101 - Water Commercial Base 203 - Sewer Commercial Consumptio 195 - Water Penalty 201 - Sewer Commercial Base 103 - Water Commercial Consumptio	4518 NORTH HENRY #108 To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	55.93 317.69 10.09 55.94 317.69	757.34	757.34
017-02900-007 DISBURSEMENT --	NICHELLE F. CAMPBELL Liens From: 102 - Water Residential Consumptior 200 - Sewer Residential Base 195 - Water Penalty 100 - Water Residential Base 202 - Sewer Residential Consumptior	156 GLYNN ADDY DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	230.32 29.44 23.85 29.44 230.33	543.38	543.38
017-03700-007 DISBURSEMENT --	SYLVAN HOMES LLC Liens From: 200 - Sewer Residential Base 100 - Water Residential Base 195 - Water Penalty	172 GLYNN ADDY DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	30.00 30.00 6.00	66.00	66.00
017-04900-007 DISBURSEMENT --	MELISSA SNEED Liens From: 102 - Water Residential Consumptior 100 - Water Residential Base 200 - Sewer Residential Base 195 - Water Penalty 202 - Sewer Residential Consumptior	196 GLYNN ADDY DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	33.34 11.88 11.88 9.06 33.34	99.50	99.50
017-05000-013 DISBURSEMENT --	DEBBIE EVETTE WILLIAMS Liens From: 100 - Water Residential Base 202 - Sewer Residential Consumptior 200 - Sewer Residential Base 102 - Water Residential Consumptior 195 - Water Penalty	800 TRAMORE DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	42.23 612.04 42.23 612.04 56.56	1,365.10	1,365.10
017-08900-009 DISBURSEMENT --	CRYSTAL A. STEVENSON Liens From: 200 - Sewer Residential Base 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior 100 - Water Residential Base 195 - Water Penalty	127 GLYNN ADDY DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	9.70 35.90 35.90 9.70 2.44	93.64	93.64
017-11400-004 DISBURSEMENT --	SHIKETA OLIVER Liens From: 200 - Sewer Residential Base 100 - Water Residential Base 202 - Sewer Residential Consumptior 102 - Water Residential Consumptior	323 TRAMORE PASS To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	21.88 21.88 525.34 631.65	1,200.75	1,200.75
017-17200-013 DISBURSEMENT --	LATISHIA ELLIS Liens From: 102 - Water Residential Consumptior 200 - Sewer Residential Base 202 - Sewer Residential Consumptior 100 - Water Residential Base 195 - Water Penalty	867 TRAMORE DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	25.05 13.70 24.56 13.76 7.71	84.78	84.78

017-20000-004 DISBURSEMENT --	TASHA NICOLE AMBERS Liens From: 200 - Sewer Residential Base 195 - Water Penalty 100 - Water Residential Base 102 - Water Residential Consumption 202 - Sewer Residential Consumption	809 TRAMORE DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	10.97 19.25 10.98 86.97 86.97	215.14	215.14
017-20300-012 DISBURSEMENT --	JASMINE REDDEN Liens From: 195 - Water Penalty 202 - Sewer Residential Consumption 102 - Water Residential Consumption 200 - Sewer Residential Base 100 - Water Residential Base	803 TRAMORE DR To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	38.56 180.39 180.39 12.36 12.36	424.06	424.06
017-22900-010 DISBURSEMENT --	KAREN C FULTON Liens From: 102 - Water Residential Consumption 100 - Water Residential Base 200 - Sewer Residential Base 202 - Sewer Residential Consumption 195 - Water Penalty	417 TINA HELY CT To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	143.36 31.35 31.34 143.32 5.79	355.16	355.16
017-26700-010 DISBURSEMENT --	REGINALD I. KING Liens From: 202 - Sewer Residential Consumption 102 - Water Residential Consumption 200 - Sewer Residential Base 195 - Water Penalty 100 - Water Residential Base	614 TRAMORE CT To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	16.39 18.45 5.33 4.62 6.00	50.79	50.79
018-02000-004 DISBURSEMENT --	ALMA MORRIS Liens From: 195 - Water Penalty 200 - Sewer Residential Base 103 - Water Commercial Consumptio 206 - Sewer County 100 - Water Residential Base	138 MISTY RIDGE TRL To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	4.90 6.00 18.45 18.45 6.00	53.80	53.80
018-03900-004 DISBURSEMENT --	YVETTE LINDSAY Liens From: 200 - Sewer Residential Base 195 - Water Penalty 103 - Water Commercial Consumptio 206 - Sewer County 100 - Water Residential Base	176 MISTY RIDGE TRL To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	36.00 7.20 12.06 12.06 36.00	103.32	103.32
018-08400-002 DISBURSEMENT --	GLORIA ADAMS++ Liens From: 200 - Sewer Residential Base 100 - Water Residential Base 206 - Sewer County 195 - Water Penalty 103 - Water Commercial Consumptio	217 MISTY RIDGE TRL To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	12.41 12.62 54.18 13.48 55.35	148.04	148.04
018-22700-013 DISBURSEMENT --	FLORENCE BROWNE Liens From: 195 - Water Penalty 206 - Sewer County 100 - Water Residential Base 200 - Sewer Residential Base 103 - Water Commercial Consumptio	513CREEKVIEW OVERLOO To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	103.80 507.92 11.06 11.06 507.92	1,141.76	1,141.76
018-30200-005 DISBURSEMENT --	LUIS S. REYES Liens From: 103 - Water Commercial Consumptio 200 - Sewer Residential Base 206 - Sewer County 100 - Water Residential Base	910 MOONLIT CRES To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	41.76 8.24 41.76 8.24	100.00	100.00
020-04400-011 DISBURSEMENT --	RAMIYAH PORTER Liens From: 102 - Water Residential Consumption 202 - Sewer Residential Consumption 100 - Water Residential Base 200 - Sewer Residential Base 195 - Water Penalty	105 TURNING PT To: 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S 505-43300-573110 - BAD DEBT EXP. W/S	128.45 127.94 35.53 35.37 24.37	351.66	351.66

051-12300-004 DISBURSEMENT --	CHRISTINA HUTCHINS	532 TOWNSEND BND		76.16	76.16
	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	13.19		
	202 - Sewer Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	22.95		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	3.87		
	102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	22.95		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.20		
051-93700-001 DISBURSEMENT --	ANTHONY ALLMOND	673 ARMITAGE WAY		73.20	73.20
	Liens From: 202 - Sewer Residential Consumption	To: 505-43300-573110 - BAD DEBT EXP. W/S	24.60		
	102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	24.60		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.00		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.00		
051-96400-008 DISBURSEMENT --	TAMARA LASSHON SLEDGE	360 NUNNALLY DR		807.92	807.92
	Liens From: 202 - Sewer Residential Consumption	To: 505-43300-573110 - BAD DEBT EXP. W/S	363.48		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.87		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.87		
	102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	363.48		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	19.22		
052-00700-004 DISBURSEMENT --	JESSICA MADDUX	224 BALTIMORE AVE		440.64	440.64
	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	15.84		
	202 - Sewer Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	202.51		
	102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	202.51		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	3.94		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	15.84		

** NOTE: The Current Acct. Balance does not include pending payments.

Totals: 14,111.78

Lien Summary

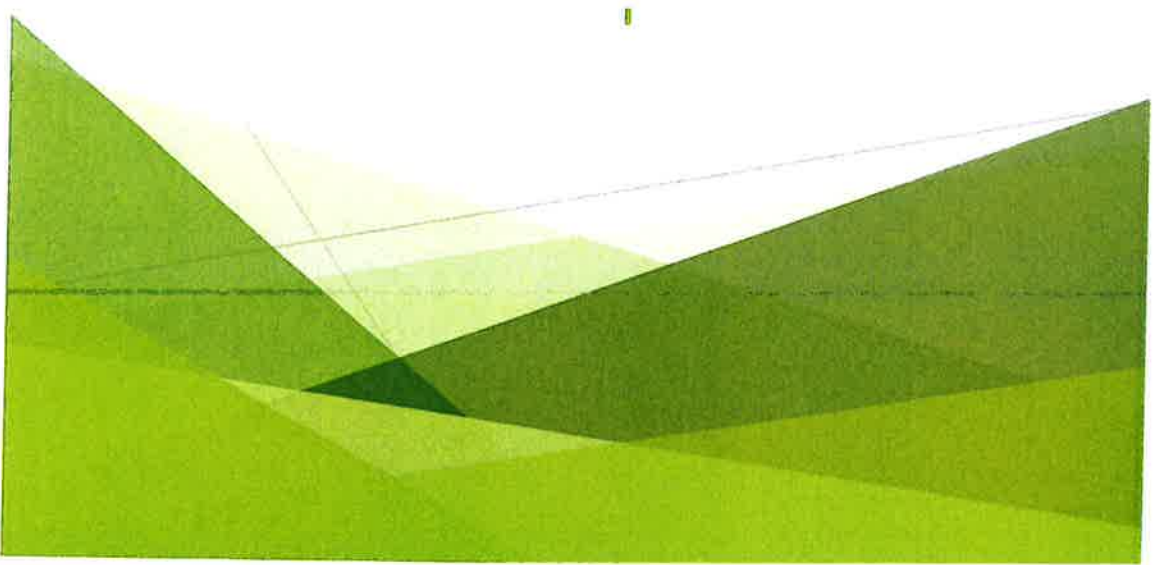
Move from Revenue Code	Move to Revenue Code or GL Account	Total Amount
100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	923.74
195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	686.49
101 - Water Commercial Base	505-43300-573110 - BAD DEBT EXP. W/S	163.93
102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	4963.85
103 - Water Commercial Consumption	505-43300-573110 - BAD DEBT EXP. W/S	976.60
200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	865.00
201 - Sewer Commercial Base	505-43300-573110 - BAD DEBT EXP. W/S	163.94
202 - Sewer Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	4392.80
203 - Sewer Commercial Consumption	505-43300-573110 - BAD DEBT EXP. W/S	341.06
206 - Sewer County	505-43300-573110 - BAD DEBT EXP. W/S	634.37
Total:		14111.78

General Ledger Distribution

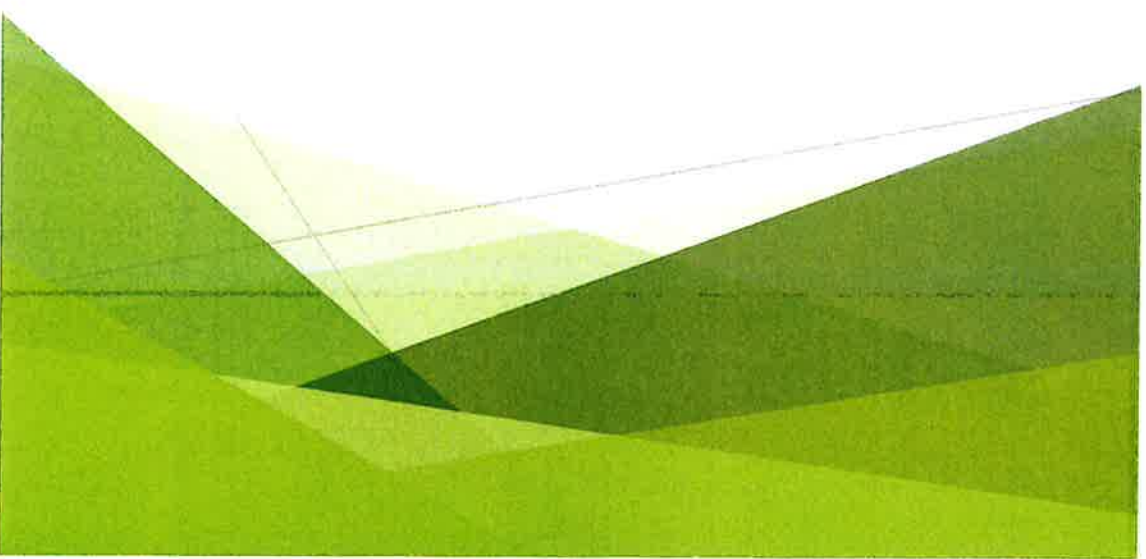
GL Posting Date: 12/01/2021

Fund	Account Number	Account Description	Total Amount	IFT
505 - WATER & SEWER				
	505-00000-111900	ACCOUNTS RECEIVABLE	-13477.41	
	505-00000-111906	WILDWIND REC	-634.37	
	505-43300-573110	BAD DEBT EXP. W/S	14111.78	
Fund Total:			0.00	
Distribution Total:			0.00	

Merle Manders Conference Center 2021 - 2022 Renovations



MMCC New Roofing Pricing
Gordian Roofing
\$94,214.00
Ballroom and Kitchen
\$170,000
Lower Level MMCC
\$70,000



Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Upstairs:

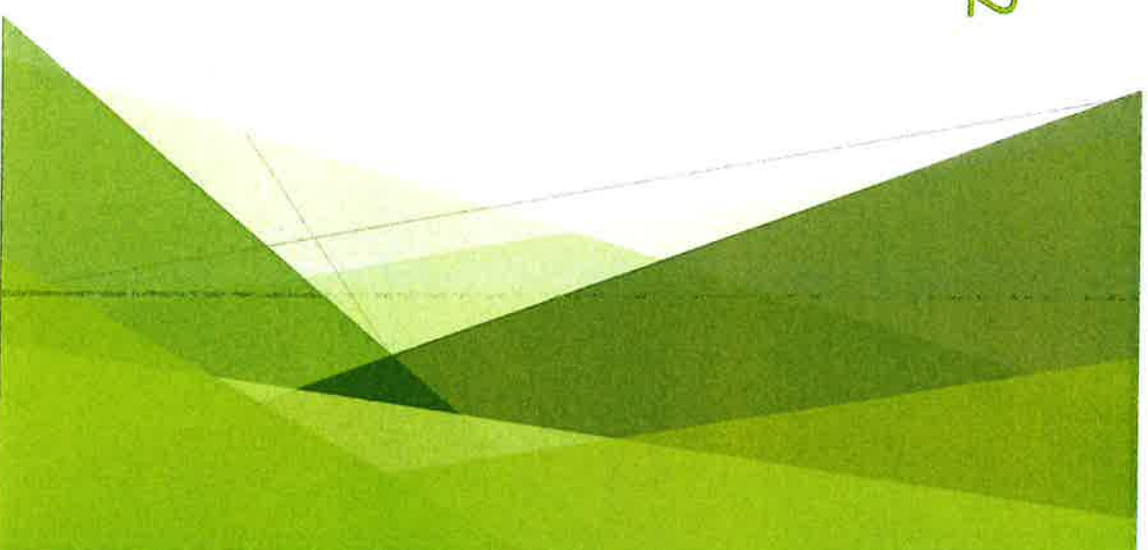
- ▶ Sconces & Chandeliers (Led)
- ▶ Carpet
 - ▶ One Color
 - ▶ Two Colors
 - ▶ Border (Yes or No)
 - ▶ Non-Slip Floor No Longer an Option
- ▶ Painting
 - ▶ Color (Needs to Be Decided On)
- ▶ Large Retractable Screen
 - ▶ Decision Needs to Be Made If We Would Like to Replace/Upgrade It
- ▶ Kitchen
 - ▶ Kitchen Entry Way - Silver Covering

Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Upstairs:

- ▶ Bathrooms
- ▶ Change Lights to Led Lights
- ▶ Option To Change the Flooring (Yes/No)
- ▶ Entry Way
- ▶ Main Entry Way - Complete Redo



Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Downstairs:

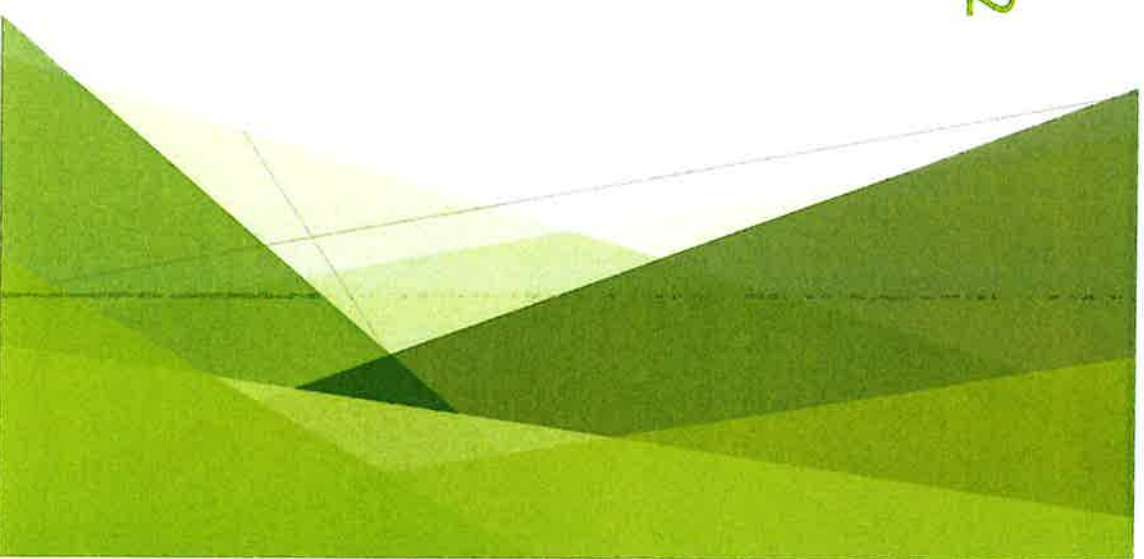
- ▶ All Lights Changed to Led
- ▶ All Floors Recarpeted
- ▶ All Electrical Outlet Covers and Light Switch Covers Replaced/Upgraded
- ▶ Training Room A
 - ▶ Resurfacing Of Counter Doors (Can Only Be Darkened)
 - ▶ Repolishing Of Counter Tops

Merle Manders Conference Center 2021-2022 Renovations

Meeting/Walk Through With Rubio & Son Interiors

Downstairs:

- ▶ Meeting Rooms 1,2,3
 - ▶ Counters Removed From 2 And 3
 - ▶ Resurfacing Of Counter Doors
 - ▶ Repolishing Of Counter Tops
 - ▶ All Speakers Removed
- ▶ All Electrical Floor Plates Upgraded
- ▶ 20+ Ceiling Tiles Replaced
- ▶ All Speakers Removed From Downstairs Stairwell
 - ▶ Handrails And Walls Painted Only
- ▶ Retractable Video Screen
 - ▶ Replace Yes Or No



Area Venue Pricing – cont'd

Story on the Square

Up to 177
\$150.00 Per Hour, 4 hour
minimum

JW Events Center

Up to 100 Capacity
\$1000.00

The Morrow Center

Up to 320 Capacity
\$1800.00 Half Ball room
\$3195.00 Full Ball Room





Where Community Connects

Council on Aging Board Member Statement of Intent

Dear Board Member:

Your term on the Council on Aging will end in December of this year
Please provide us with an indication of your plans for involvement with
this Board for another term.

— Thank You!

Name: DeRitha Barber

Contact Address: 669 Vendella Circle

City: McDonough State: GA Zip: 30253

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: Dept of Veteran

Position Held on the Board: Secretary / Henry County
Stockbridge City

Office Held on the Board (If Applicable.): _____

It is my intention to:

☒ Remain on the Board.

Terminate my Board term on December 31st

Other: _____

Signature: DeRitha Barber

Date: 12/1/2021

Please complete and return this form to the Stockbridge City Clerk:

Vanessa Holiday at vholiday@cityofstockbridge-ga.gov or deliver in person to:

City Clerk 4640 N. Henry Blvd.

Stockbridge, GA 30281

DDA Board Member Statement of Intent

Dear Board Member:

Your term on the Downtown Development Authority will end in December of this year. Please provide us with an indication of your plans for involvement with this Board for another term.

— Thank You!

Name: _____

Robert Swygert
("Bob") _____

Contact Address: 182 Bay Court Drive

City: _____ State: _____ Zip: _____
Stockbridge Ga 30281

Cell Phone: ~~770-389-6329~~ Business Phone: _____

Email Address: ~~swygertb@gmail.com~~

Name of Business(es) or Current Employer: retired

Position Held on the Board: Secretary/ Board Member

Office Held on the Board (If Applicable.): Secretary
RR

It is my intention to:

- ☒ X Remain on the Board.
☐ Terminate my Board term on December 31st
☐ Other: _____

RS Swygert

11-15-21



DDA Board Member Statement of Intent

Dear Board Member:

Your term on the Downtown Development Authority will end in December of this year. Please provide us with an indication of your plans for involvement with this Board for another term.

— Thank You!

Name: Roger Custin

Contact Address: 121 Duvall Drive

City: Stockbridge **State:** GA **Zip:** 30281

Cell Phone: 404-389-1234 **Business Phone:** 678-782-5858

Email Address: roger.custin@stockbridgega.gov

Name of Business(es) or Current Employer: BarnBeautiful

Position Held on the Board: Chair

Office Held on the Board (If Applicable.): Chair

It is my intention to:

- ☒ **Remain on the Board.**
☐ **Terminate my Board term on December 31st**
☐ **Other:** _____

Signature: _____

Date: 30 Nov 2021

Please complete and return this form to the Stockbridge City Clerk:

Vanessa Holiday at vholiday@cityofstockbridge-ga.gov or deliver in person to:
City Clerk 4640 N. Henry Blvd.
Stockbridge, GA 30281

Stockbridge Main Street Program

2022 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

The calendar year for the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board for next year.

— Thank You!

Name: SHOMARI FURCH

Contact Address: 5490 N. HENRY BLVD.

City: STOCKBRIDGE State: GA Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: WELLS FARGO BANK

Position Held on the Board: FINANCIAL ADVISOR

Office Held on the Board (If Applicable.): _____

It is my intention to:

- ☒ Remain on the Board.
- ☐ Terminate my Board term on December 31, 2021
- ☐ Other: _____

Signature: [Signature] Date: 10/22/2021

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or mainstreet@cityofstockbridge-ga.gov

Stockbridge Main Street Program

2022 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

The calendar year for the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board for next year.

— Thank You!

Name: Anika Potts

Contact Address: 688 Pathwood Lane

City: Stockbridge State: GA Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: Kids First Pediatric Group

Position Held on the Board: Stockbridge Resident

Office Held on the Board (If Applicable.): Chair

It is my intention to: ☒ Remain on the Board.
☐ Terminate my Board term on December 31, 2021
☐ Other: _____

Signature: Anika Potts Date: 10/15/21

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or mainstreet@cityofstockbridge-ga.gov

Stockbridge Main Street Program

2022 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

The calendar year for the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board for next year.

— Thank You!

Name: Linda Jones

Contact Address: 122 MLK SR. Heritage Trail

City: Stockbridge State: Ga Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: Linda's Family Beauty Salon

Position Held on the Board: Advisor

Office Held on the Board (If Applicable.): N/A

It is my intention to:

- ☒ Remain on the Board.
- ☐ Terminate my Board term on December 31, 2021
- ☐ Other: _____

Signature: [Signature] Date: 11/18/2021

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or mainstreet@cityofstockbridge-ga.gov

Stockbridge Main Street Program

2022 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

The calendar year for the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board for next year.

— Thank You!

Name: Willie E. Hopkins

Contact Address: 57 Carriage Lake Dr.

City: Stockbridge State: GA Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: [REDACTED]

Position Held on the Board: Vice Chair

Office Held on the Board (If Applicable.):

It is my intention to:

- ☒ Remain on the Board.
☐ Terminate my Board term on December 31, 2021
☐ Other:

Signature: Willie E. Hopkins Date: 10-15-2021

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or

mainstreet@cityofstockbridge-ga.gov

2022 Advisory Board Member Statement of Intent

MILDRED E. REED

530 CREEKVIEW OVERLOOK

STOCKBRIDGE GA 30281

CELL PHONE: 

HOME PHONE: 

Retired

Current: Secretary

It is my intention to Remain on the Board for the upcoming year (2022)
as of November 29, 2021

Stockbridge Main Street Program

2022 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

The calendar year for the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board for next year.

— Thank You!

Name: GREG HORTON

Contact Address: 121 DWELL DRIVE

City: Stockbridge State: GA Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: BARN BEAUTIFUL

Position Held on the Board: BIZ OWNER IN DISTRICT

Office Held on the Board (If Applicable.): None

It is my intention to:

- ☒ Remain on the Board.
- ☐ Terminate my Board term on December 31, 2021
- ☐ Other: _____

Signature: [Signature] Date: 11/30/2021

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or mainstreet@cityofstockbridge-ga.gov



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Alfreda Renee Gourdine

Occupation: Associate Division Chief

Employer: Georgia Tech Research Institute

Home Address: 1740 Gallup Drive

City: Stockbridge Zip: 30281

Home Phone: 407-1272

Home E-Mail: alfreda.gourdine@gmail.com

Work Phone: 407-7932

Work E-Mail: renee.gourdine@gti.gatech.edu

Cell Phone: 763-5849

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

N/A

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Stockbridge Youth Council Advisory
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 14 Years 4 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I work within an institution that empower learning (Georgia Tech). I enjoy seeing our future leaders aspire to great heights. They are truly our future but I am a firm believer that it takes a village to raise prosperous young adults who will ultimately take the reign from their predecessors and make our city/world a better place. I am a firm believe that adults must lead from the front. I am also a retired Army Master Sergeant. It is ingrained in me to train future leaders to be the best at whatever they do as well as instilling those values into those who follow behind them.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.


Signature

Alfreda Renee Gourdine
Printed Name

12/2/2021
Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

Alfreda Renee Gourdine

1740 Gallup Drive

Stockbridge, Georgia 30281

(770) 807-2722 (H) (770) 763-5243 (C) (404) 412-7932 (W)

alfreda183@gmail.com

SUMMARY OF QUALIFICATION:

Proven Security Professional/Leader with over 31 years of experience in government security in the Department of Defense and Industrial Security Program. Additional extensive experience in Operations and Administration. Proven hard worker with impeccable leadership skills, result driven, and detailed oriented. Perform well in a team or independent environment. Possess ability of understanding the importance of quality, professional services with integrity. Solution oriented! Able to recognize, analyze, plan, and develop courses of action in any situation. Highly proficient in written and verbal communication, great customer service skills. Impeccable research and analytical skills

EMPLOYMENT HISTORY:

Associate Division Chief

Atlanta, Georgia 30332

Georgia Technology Research Institute/Research Security

October 2019 – Present

- Manage Personnel Security, Classified Contracts, Visitor Control and Research Security Operations day to day operations.
- Assist in managing the National Industrial Security Program to provide program oversight in accordance with the 32 CFR Part 117; provide guidance and safeguard against unauthorized exposure of classified information.
- Manage the Defense Counterintelligence and Security Agency Portal/National Industrial Security System; update pertinent data to ensure organization remains in compliance with Department of Defense policies and guidelines.
- Manage facility Department of Defense forms to ensure proper agreements, licenses and certification accuracy of facility operation and governmental approvals.
- Assist in managing 13 GTRI Cleared Field Offices, providing security oversight and specific guidance to the Facility Security Officers.
- Program manager over specialized projects
- Collaborate with key stakeholders to design and develop new processing workflows to remediate gaps in operational issues, and ensure more efficient practices.
- Manage Building Liaisons and all closed areas facility operations on campus; manage and implement policies and procedures that safeguard classified material applicable to government regulations.
- Implement safeguarding measures and controls as the NATO Control Point Officer.
- Assist the Associate Director/NISP/RS in preparing the budget and authorization of purchases and procurement.

Research Security Specialist Senior

Atlanta, Georgia 30332

Georgia Technology Research Institute/Research Security

August 2013 – 2019

- Manage Classified Contracts Programs consisting of 312 Prime Contracts, and 57 Subcontracts.
- Manage the Personnel Security Program with over 1800 cleared employees 19 consultants and owning of employees in over 10 affiliate cleared contractor facilities.
- Assist with daily planning and operations of the National Industrial Security Program (NISP) to include the management of 35 employees at the Atlanta Campus and 13 Facility Security Officers at the Georgia Tech Research Institute facilities located throughout the United States.
- Assist the organization in successfully preparing and managing security staff task for the annual Self Inspections of the Atlanta Campus and 13 Field Offices.
- Assist the NISP Associate Director in managing the University and 2 Corporations daily functions and help prepare for the Annual Defense Security Vulnerability Assessments.
- Manage and update required facility forms – Department of Defense Security Agreement (DD Form 441), Appendage to Department of Defense Security Agreement (DD Form 441-1), Military Critical Technical Data Agreement (DD 2345).
- Liaison between Georgia Tech Research Institute – Research Security (GTRI-RS) and Georgia Tech Office of Sponsored Programs (GT-OSP) Contracting Officer on Prime and Sub classified contract (Department of Defense and Cleared Contractors) initiation, modification, closeout and review of Contract Security Classification Specification (DD254).
- Review sub-agreement Contract Security Classification Specification (DD254) before being released to the subcontractor.
- Manage and create reports of the organization's Help Request and JIRA Ticketing systems.
- Interpret and implement National Industrial Security Program Operating Manual (NISPOM) Security policy in controlling and handling of classified material
- Assist with managing an updating the Electronic Facility Clearance (Efcl) database
- Information and Communication Laboratory (ICL) and Cybersecurity, Information Protection, and Hardware Evaluation Research (CIPHER) Lab liaison for the Wells Fargo and CODA facilities, provide NISP security oversight and compliance.
- Primary Top Secret Control Officer (TSCO). Receive and control TS material. Conduct annual inspection.
- Manage the Research Security Department's Asset Management Program. Directly responsible for 90 items totaling 910K.
- Assist the Director of Research Security in managing the department budget, approve and submit invoices for payment.

Research Security Specialist
Georgia Technology Research Institute/Research Security
Atlanta, Georgia 30332
February 2010 – August 2013

- Manage organizations Communication Security (COMSEC) and Physical Security Program
- Prepare Record of Control Areas (DSS Form 147); and assist with preparing Closed Areas for approval.
- Coordinate with DSS to ensure closed and restricted areas are in compliance accordance with National Industrial Security Program Operating Manual (NISPOM) and other security policy and procedures
- Conduct above and below ceiling inspections on closed areas that do not encompass an Intrusion Device System (IDS)
- Manage and monitor visitor control and personnel security through the Joint Personnel Adjudication System (JPAS) and Security Information Management System (SIMS) database

- Provide direction and guidance to the Allied Guards and monitor the Georgia Technology Research Institute (GTRI) Command Operation Center
- Approved security badge request and update Lab Approving Authorities on the GTRI Badge Help Request system
- Program, issue and process multiple site code security personnel badges for GTRI Employees, GTRI Students, Long Term Visitors, Georgia Technology Applied Research Corporation (GTARC) Employees, Foreign Nationals and Georgia Technology (GT) Employees
- Create and modify templates in the Continuum database
- Coordinate and assist Operational Security Service (OSS) representative and technicians with maintenance, new installs, updates and repairs of the GTRI Continuum Badge system databases
- Create reports and run schedules on the GTRI Continuum security system database
- Operate and control the remote internet protocol (IP) base Close Circuit Television (CCTV) and recording protocol to ensure forensic analysis for controlled Department of Defense (DoD) areas located in the Centennial Research Building Command Operations Center
- Coordinate the purchase and repair with local and virtual vendors of GSA approved storage containers to include the attached secure locking devices
- Change combinations and codes on locks and Intrusion Device Systems (IDS) that include X09, trilogy, manual locks, Stanley and ADT Alarm panels; assist with troubleshooting locks and IDS's; monitor all physical security devices
- Conduct personnel inspection on entry points of Georgia Center for Advance Telecommunications Technology (GCATT), CRB and other GTRI secured buildings
- Operate and maintain all classified safe combinations and codes within the GTRI and GT facilities database
- Add and delete personnel to safe and doors in the SIMS database; ensures access rosters are updated and distributed to primary custodian
- Physically monitor entrance and exits during classified meetings, events, vendor visits, fire alarms and other emergencies; ensure direction and control of remote cameras are monitoring properly
- Assist in resolving high-level classified visitor issues regarding classified meeting attendance and facility access
- Verify facility clearance in Industrial Security Facilities Database (ISFD); Create and update contract/government facility information in the Security Information Management System (SIMS)
- Assisted the physical security manager in the fiscal year 2011 Defense Security Service annual inspection
- Brief Director and Labs on security operations regarding physical security requirements for closed and restricted areas
- Attended the OSS exhibit; gathered information to assist in tailoring Department of Homeland Security physical security consultation for facilities operations security, security systems and administration
- Assisted with walk through of DSS representative and physical security manager during closed/restricted area construction and renovation
- Assist the Director manage the annual budget Pay vendors and monthly bills

EDUCATION, TRAINING & CERTIFICATE

Doctorate of Business Administration/Leadership
Capella University, Minneapolis, MN
GPA 4.0 (Conferred June 2017)

June 2017

Masters of Business Administration
University of Phoenix, Phoenix, Arizona
GPA 3.8

June 2009

Bachelor of Science – Management Studies
University of Maryland, Adelphi, Maryland
GPA 3.3

May 2007

ADVANCED CERTIFICATONS/COMPLETED COURSES

2017 – Facility Security Officer Course
2012 – DSS - Introduction to Physical Security
2004 - Data Processing - Advanced Noncommissioned Officers Course (Honor Graduate)
2004 - Cisco CCNA Specialist
2003 - Classified Document Procedures
2003 - Safeguarding Defense Information
2003 - Local COMSEC Management Software Course
2001 - Small Group Leader Certification Program
2001 - Instructor Training Course
2000 - Basic Industrial Security for User Agency Personnel
2000 - Physical Security Planning
2000 - Installation Security
2000 - Protecting Secret and Confidential Documents
2000 - Standardized Communication Security (COMSEC) Custodian Course
1999 - Area Security
1999 - Material Control
1999 - Equal Opportunity Leaders Course
1999 - Physical Security Course
1998 - Networking Essentials and Administering Microsoft Window NT 4.0
1998 - Unix Fundamentals
1994 - Threat Capabilities
1994 - Personnel Management
Proficient in Microsoft Office – Word, Excel, PowerPoint

PROFESSIONAL ORGANIZATIONS

National Classification Management Society (NCMS)
Vice President of Stockbridge High School PTO

SECURITY CLEARANCE

Top Secret



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

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- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Derius D Peurifoy

Occupation: Senior Human Resources Specialist Employer: Federal Bureau of Prisons

Home Address: 1130 Old Jackson Rd City: Locus Grove Zip: 30248

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

All About Change Ministries 5365 N Henry Blvd, Stockbridge, GA 30281

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Youth Council Advisory Committee

If applying for the Main Street Advisory Board, which position?
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years 8 Months

c) Are you current with all your financial obligations to the City of Stockbridge? ☐ Yes ☒ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☒ Yes ☐ No If yes, please explain:

I'm currently over the Youth Ministry at All About Change Ministries in Stockbridge GA at 5365 N/ Henry Blvd

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

To be able to serve on the board would be an honor. It will give me the opportunity to give back and work with our youth. I believe that our youth is the future and it starts with them. How can we change and make things different? Simply by listening to our community and then putting forth that effort to make the change within our community and with our youth.

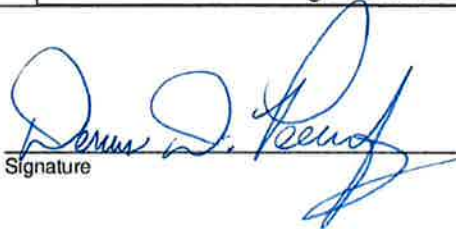
- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Board of Ethics Committee

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.



Signature

Derius D Peurifoy

Printed Name

11.30.2021

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



Where Community Connects

Youth Council Advisory Committee Member Statement of Intent

Dear Board Member:

Your term on the Youth Council Advisory Committee will end in December of this year. Please provide us with an indication of your plans for involvement with this Committee for another term.

— Thank You!

Name: Jodie Alexander

Contact Address: 121 Brookfield Drive

City: Stockbridge State: Ga Zip: 30281

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: Emory Healthcare

Position Held on the Board: member

Office Held on the Board (If Applicable.): _____

It is my intention to:

Remain on the Committee.

Terminate my Committee term on December 31st

Other: _____

Signature: Jodie Alexander Date: 12/1/21

Please complete and return this form to the Stockbridge City Clerk:



4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: keely J'Nelle White

Occupation: Educator

Employer: Purpose Built Schools

Home Address: 82 Eva Drive

City: Hampton Zip: 30228

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]@gmail.com

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]@purposebuilt.schools.ga.gov

Cell Phone: [REDACTED]

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

N/A

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Stockbridge Youth Council
If applying for the Main Street Advisory Board, which position? N/a
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 3 Years Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:
N/A
- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:
N/A
- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☐ No
If yes, please explain:
N/A

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have lived and worked in Henry County for a number of years. Respectively, I lived in Stockbridge for five years, and now reside in the city of Hampton. Though education is at the forefront of what I do, it is also important to me to be present and active in the community. In addition, I desire to be a model and reflection for the youth I serve to emulate. I want them to be active and productive citizens of their community, in addition to understanding the impact of their voice and presence in their respective community.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

N/A

- k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.

Signature

Keely J White

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912

Email: cityclerk@cityofstockbridge-ga.gov

Keely J. Sutton

Improving Student Performance • Enhancing Programs • Inspiring Systemic Change



EXPERIENCED EDUCATOR

SUMMARY OF QUALIFICATIONS

- An enthusiastic, creative, passionate educator, mentor and advisor who believes that all children can learn.
- Work diligently to ensure that students are a part of a learning environment that is stimulating, engaging, comforting and appropriate to their unique talents and abilities.
- **Specializations include:** Communication Arts Certification Grades 5-9; Mentoring; Coaching
- **Instructional Leadership** - Use a balanced blend of motivational and targeted instruction methodologies/strategies to enhance curricula, focus on the three 'R's – Rigor, Relevancy and Relationships.
- **Engage Parents** – Work closely with parents throughout career. Believe in teaching the “whole” child. I have repeated successes securing a high level of parental involvement, by consistent communication and establishment of needs.
- **Leverage Resources/Strategic Collaborations** – Work closely with school leaders and community partners to encourage parental involvement and strong community alliances.
- Utilize a visionary approach with consistency to help students past the threshold of *not-knowing* to *knowing* and develop to their fullest extent.

HIGHLIGHTED PROFESSIONAL TEACHING EXPERIENCE

LUTHER J. PRICE MIDDLE SCHOOL, ATLANTA, GA. **8th GRADE ELA TEACHER AND GRADE LEVEL CHAIR**

JULY 2019-PRESENT

- Facilitate lessons to 150 8th grade students with a multitude of abilities and exceptionalities.
- Established rigorous, engaging, cooperative, project based learning lessons, and personalized environment for 6th grade scholars in alignment with Georgia Core State Standards.
- Modified lessons to target multiple-intelligences in classroom setting; Flipped classroom design
- Working with students to build their foundation in reading in writing.
- MAP Prep/SAT/ACT Prep
- Student Mentor
- Teacher Mentor
- After-School Tutor

NORTHVIEW ELEMENTARY SCHOOL, ST. LOUIS, MO. DECEMBER 2017-JUNE 2019 **6TH GRADE ELA TEACHER**

- Facilitate lessons to 100 6th grade students with a multitude of abilities and exceptionalities.
- Established rigorous, engaging, cooperative, project based learning lessons, and personalized environment for 6th grade scholars in alignment with Missouri Common Core Standards
- Modified lessons to target multiple-intelligences in classroom setting.
- Working with students to build their foundation in reading in writing.
- MAP Prep/SAT/ACT Prep

- Student Mentor
- Teacher Mentor
- After-School Tutor

HARRIS STOWE STATE UNIVERSITY, ST. LOUIS, MO. JULY 2017-AUGUST 2017
SUMMER BRIDGE PROGRAM ADJUNCT INSTRUCTOR

- Facilitated English I classes for a group of 100 incoming freshmen.
- Established rigorous lessons to prepare students for their transition into the first year of college.
- Worked on time management, reading strategies, and writing skills.
- Modified lessons to target multiple-intelligences in classroom setting.
- Students made significant improvements by the close of the program.
- Established and maintained solid relationships.

RONALD E. MCNAIR MIDDLE SCHOOL COLLEGE PARK, GA AUGUST 2016-MAY 2017
HUMANITIES INSTRUCTIONAL COACH

- Responsible for supporting teachers grades 6th-8th in the areas of English and Social Studies.
- Provided instructional support and development for all grade levels.
- Teacher mentor.
- Student mentor and advisor
- Digital Storyteller

HAMPTON MIDDLE SCHOOL, HAMPTON, GA
6TH GRADE GIFTED ELA INSTRUCTOR

JANUARY 2015-MAY 2016

KIPP VISION ACADEMY, ATLANTA, GA
UPPER SCHOOL DEAN

JUNE 2014-OCTOBER 2014

- Responsible for ensuring curriculum development is aligned with state and national Common Core Standards.
- Ensuring systemic use of formative and summative assessment data.
- Ensuring high quality and rigorous instruction.
- Provide structure for collaborative planning in all subject areas, including opportunities for vertical and horizontal planning with teachers to ensure instructional alignment and consistency
- Provide data-driven instructional planning through consistent meetings and professional development sessions.
- To motivate and focus staff on student performance and on reaching for increasingly high levels of student achievement.
- To analyze assignment results, standardized test results, and other data points in order to target interventions that will ensure the academic success of all students.
- To listen and respond to problems/concerns identified by teachers and parents and to be thoughtful in designing solutions

CONFLUENCE ACADEMY WALNUT PARK, ST. LOUIS, MO **AUGUST 2013-JUNE 2014**

ASSISTANT PRINCIPAL OF CURRICULUM AND INSTRUCTION

- Responsible for ensuring curriculum development is aligned with state and national Common Core Standards.
- Ensuring systemic use of formative and summative assessment data.
- Ensuring high quality and rigorous instruction.
- Provide structure for collaborative planning in all subject areas, including opportunities for vertical and horizontal planning with teachers to ensure instructional alignment and consistency.
- Provide data-driven instructional planning through consistent meetings and professional development sessions.

UNIVERSITY OF MISSOURI-ST. LOUIS, ST. LOUIS, MO
ADJUNCT PROFESSOR/PRE-COLLEGIATE PROGRAMS

OCTOBER 2013-PRESENT

- Responsible for providing high school juniors and seniors with an intense writing foundation which will prepare them for the rigorous curriculum they will encounter at the collegiate level.

CONFLUENCE ACADEMY OLD NORTH, ST. LOUIS, MO
6TH GRADE COMMUNICATION ARTS TEACHER/LEAD

AUGUST 2011- JUNE 2013

- Facilitate classes consisting of 30 proficient/advanced students.
- Established rigorous, engaging, cooperative and project based learning lessons for 6th grade team.
- Modified lessons to target multiple-intelligences in classroom setting.
- Students made at least 1 year growth at close of academic year in Communication Arts on MAP/NWEA Assessments.
- Junior Academy Cheerleading Coach.
- Student Mentor.
- After-School Tutor.

IMAGINE ACADEMY OF CAREERS, ST. LOUIS, MO
6TH-8TH GRADE ENGLISH TEACHER

JANUARY 2008- JUNE 2011

- Facilitate classes consisting of 20+ students for grades 6-8.
- Utilize multiple assessments in compliance with state requirements (GLE's) to enhance instruction.
- Use innovative methods and materials to produce effective learning experiences including cooperative learning, thematic instruction and differentiation.
- Attended a plethora of Professional Development workshops to implement best practice strategies in the classroom.

Highlighted Achievements

- Contributed to a significant increase in student performances on standardized testing.
- Provide instructional leadership for the after-school mentoring program, during one semester program nearly doubled in size from 50 to 100 served. The overarching goal of the program is to assist all students using college students as mentors and resources for problem solving, critical thinking and research.
- Increased parental involvement by consulting with parents regularly.

- Mentored and coached students to help boost their confidence and competencies, as evidenced by scores and completion of work.
- Nominated as Teacher of the Year by the student body 2008-2009 and 2009-2010 academic year.
- Task force leader of our Advanced Reading Challenge which placed 3rd regionally.
- Team leader of the Student Achievement Committee.
- Task force member of our Character Education Committee which won 1st place for Character Achievement for the 2008-2009 academic school years.

MARVA COLLINS PREPARATORY SCHOOL, Chicago, IL

MAY 1999 – JUNE 2007

3rd Grade Instructor

- Developed daily lesson plans and testing materials; leveraged the use of technology to enhance instruction, infusing the use of the latest technology to conduct research and prepare reports, including: the Internet, department websites, PowerPoint presentation software, and on-line library research.
- Taught students basic application software usage, such as Microsoft Windows, Word, PowerPoint, Internet access using various search engines through browser programs.
- Conducted classroom instruction; prepared daily lesson plans; administered tests; provided feedback on learning achievements and needs for improvement.
- Prepared assignments for student reports; assisted students in organizing and writing research findings, bibliographies and final reports.
- Implemented various classroom management techniques for maintaining student attention, involvement and discipline.
- Partnered with parents in students' success; provided feedback on students' progress and to discuss areas needing improvement and additional work.

PROFESSIONAL DEVELOPMENT

ASCD Conference, San Antonio, TX
Marzano Research Conference, St. Louis, MO
Read 180, St. Louis, MO
Peggy Dirsch/Kagan Strategies
Dr. Janet Allen/Tools for Teaching Content Literacy
MOLead/National Institute for School Leadership

F.A.S.T Learning, St. Louis, MO
Acuity Training, St. Louis, MO
Star Reading/Star Math
Think Like a Champion
LKES/TKES Training
Personalized Learning

EDUCATION

Ed.D in Educational Leadership, Lindenwood University, Saint Charles, MO.- Ongoing
Educational Leadership Certificate, Nova Southeastern University, Fort Lauderdale, FL- 2015
Ed.S in Curriculum and Instruction, Missouri Baptist University, St. Louis, MO- 2012-2014
MSE in Curriculum and Instruction, Missouri Baptist University, St. Louis, MO- 2011-2012
BSE in Middle School Education, Missouri Baptist University, St. Louis, MO – 2009-2011
Harris Stowe-State University, St. Louis, MO – 2008-2009
South Suburban College, Chicago, IL – 2007-2008
Olive-Harvey College, Chicago, IL – 2006-2007

University of Illinois at Urbana/Champaign, Urbana, IL–1993-1996

ASSOCIATIONS & CERTIFICATIONS

ASCD

NCTE

MSTA

Kappa Delta Pi

Middle School Language Arts 5-9

LKES

TKES

Zeta Phi Beta Sorority, Inc. 2017

AWARDS

2020-2021 Teacher of the Year

(Luther J. Price Middle School)



Youth Council Advisory Committee Member Statement of Intent

Dear Board Member:

Your term on the Youth Council Advisory Committee will end in December of this year. Please provide us with an indication of your plans for involvement with this Committee for another term.

— Thank You!

Name: Sharika Zellars

Contact Address: _____

City: Stockbridge State: Ga Zip: 30281

Cell Phone: _____ Business Phone: _____

Email Address: _____

Name of Business(es) or Current Employer: A to Z Therapeutic Solutions

Position Held on the Board: Stockbridge Youth Council Advisory Committee Member

Office Held on the Board (If Applicable.): Vice-Chair

It is my intention to: ☒ Remain on the Committee.
 € Terminate my Committee term on December 31st
 € Other: _____

Signature: Sharika Zellars Date: December 9, 2021

Please complete and return this form to the Stockbridge City Clerk:



Y/CAC

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Arvia S Hall

Occupation: Quality Program Manager Employer: TK Elevator Corp

Home Address: 6974 Coatsworth Dr. City: Stockbridge Zip: 30281

Home Phone: (770) 585-5009 Home E-Mail: arvia.hall@tk.com

Work Phone: (770) 216-0569 Work E-Mail: arvia.hall@tk.com

Cell Phone: (404) 550-0774 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

College Readiness Outreach Program, LLC

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Stockbridge Youth Council Advisory
If applying for the Main Street Advisory Board, which position?
(see positions noted below) _____
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 16 Years 2 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have a business focused on working with middle to high school aged students. I enjoy empowering students to set goals and plan their path to college attendance. I have an interest in seeing students discover their inner leadership skills and mentor them understanding the lasting effects on their future. This position falls directly in line with my God given passion. I have more than 20 years working in corporate America as an engineer. I have transferred the analytical skills and methodology now to assist college bound students that otherwise would not have anyone to guide them.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

- k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge. I understand a Criminal Background Check will be completed if I am considered to go before the Mayor & Council prior to being appointed.


Arvia S. Hall

Signature

Arvia S. Hall

Printed Name

07/20/2021

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Aaniyah Kendrick

Occupation: Clerk Employer: QuikTrip Corporate

Home Address: 497 Harvick Circle City: Stockbridge Zip: 30281

Home Phone: () Home E-Mail:

Work Phone: () Work E-Mail:

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? SYC Advisory Board
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 7 Years 2 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge ☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I was apart of the inaugural Stockbridge Youth Council. I would love to be apart of the board and help the current members of the youth council.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

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Signature

Aaniyah Kendrick

Printed Name

12-15-21

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



AANIYAH KENDRICK

497 Harvick Circle, Stockbridge, GA 30281 |

OBJECTIVE

Seeking employment as a surgical assistant where an interpersonal, organized, and intelligent student is desired and may be utilized.

EXPERIENCE

Valdosta State University

Student Assistant-Human Resources Department | March 2019-Present

- Receive incoming calls.
- Organize files.
- Assist in finalizing the paperwork for the hiring process.

QuikTrip Corporation

Part-Time Clerk | April 2019-Present

- Maintain store merchandise and cleanliness.
- Greet all customers.
- Check out customers, execute quickly and accurately.
- Organize and stock drink coolers.
- Prepare food when ordered.

Legends Express LLC

Administrative Assistant | May 2017 – June 2019

- Bookkeeping such as updated spending and budget reports.
- Organized documents and made an efficient filing system for receipts.

EDUCATION

Valdosta State University 2019 – Present

- Bachelor of Science, Biology with a concentration in Pre-Medicine
- Minor in Spanish
- 3.48 overall GPA

Woodland High School 2015 – 2019

AWARDS AND ACKNOWLEDGEMENTS

- Dean's List – Fall 2019
- Dean's List – Fall 2020
- Current Membership Chair of Collegiate Women of VSU
- QuickTrip-Customer Service Awards, five time recipient
- Stockbridge Youth Council, Two Terms



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ CONTRACT APPROVAL/RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST IV
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM: N/A

ACCOUNT TRANSFER TO: N/A

PRESENTER: Brecca Johnson

DEPARTMENT: Director of Community Development

ITEM/PROJECT/EVENT:

Council consideration to Approve a Code Enforcement Fee Schedule.

BACKGROUND INFORMATION:

The Community Development Department, is requesting a fee schedule for the Code Enforcement Division to be put in place to address habitual code violations. There currently is no Fee Schedule in place for Code Enforcement violations.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT N/A

ATTACHMENTS:



COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF STOCKBRIDGE PROPOSED CODE ENFORCEMENT FEE SCHEDULE

Violation	1st Offense	2nd Offense	3rd Offense	4th Offense
Sign/banner permit	50.00	100.00	1,000.00	1,000.00
Accessory Structures	100.00	200.00	300.00	400.00
Commercial vehicles on residential streets	100.00	200.00	300.00	400.00
On-street parking	50.00	100.00	150.00	200.00
Junked motor vehicles	150.00	250.00	350.00	450.00
Prohibited within corporate city limits (vagrants)	100.00	200.00	300.00	400.00
Fences and walls	100.00	200.00	300.00	400.00
Outside Storage	150.00	200.00	300.00	400.00
Out-of-Doors Storage	500.00			
Donation Drop Box Registration Sec. 9.100.020 (ORD-442)	100.00	500.00	1,000.00	N/A
Nuisances	100.00	200.00	300.00	300.00
Garage sales (commercial)	100.00	200.00	300.00	400.00
Short Term Rental Registration	200.00	300.00	400.00	500.00
Expired Occupational Tax Permits	100.00	150.00	200.00	300.00
Display Occupational Tax Permit	50.00	100.00	150.00	200.00
Illegal dumping (under 500 lbs.)	500.00	N/A	N/A	N/A
International Property Maintenance Code (IPMC)				
Overgrown grass and weeds	50.00	75.00	100.00	150.00
Enclosures (pools, spas, etc.)	100.00	200.00	300.00	400.00
General – Exterior Structures	100.00	200.00	300.00	400.00
Unsafe Conditions	100.00	150.00	200.00	250.00
Vacant Structures and Land Registry	100.00	200.00	300.00	400.00
Sanitation (Including evictions, etc.)	100.00	150.00	200.00	250.00
Motor Vehicles	100.00	200.00	300.00	400.00
Accessory Structures	100.00	200.00	300.00	400.00
Premise Identification	100.00	200.00	300.00	400.00
Exterior Walls	100.00	200.00	300.00	400.00
Roofs and Drainage	100.00	200.00	300.00	400.00
Stairways, decks, porches, and balconies	100.00	200.00	300.00	400.00
Handrails and guards	100.00	200.00	300.00	400.00
Windows, skylights, and door frames	100.00	200.00	300.00	400.00
Openable Windows	100.00	200.00	300.00	400.00

Fees are assessed after Notice of Violation has been issued and compliance is not achieved.

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION FOR APPROVAL OF AUTHORITY FOR POLICE
DEPARTMENT POLICIES AND PROCEDURES**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Chief of Police is requesting authority to implement and/or amend police department policies and procedures with review by legal counsel as appropriate and excluding policies and procedures with a financial impact greater than \$5,000;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Bidder. The Council hereby approves the request for authority to implement and/or amend police department policies and procedures with review by legal counsel as appropriate and excluding policies and procedures with a financial impact greater than \$5,000. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☒ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
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- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Authority for Police Department Policies and Procedures

Council consideration to grant the Chief of Police the authority to implement and/or amend police department policies and procedures with review by legal counsel as appropriate, excluding policies and procedures with a financial impact greater than \$5,000.

BACKGROUND INFORMATION:

To advance the City of Stockbridge Police Department's implementation goal of July 1, 2022, it is necessary to develop a comprehensive policy and procedures manual that meets or exceeds standards established by the Commission on Accreditation for Law Enforcement Agencies (CALEA), the International Association of Chiefs of Police (IACP), or the Georgia Association of Chiefs of Police.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT

ATTACHMENTS:

☐

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

ASSIGNED POLICE VEHICLE PROGRAM

1. PURPOSE

- A. To establish guidelines for the use of Stockbridge Police Department vehicles by employees of the Stockbridge Police Department. All employees shall recognize that a vehicle assigned under this Program is a privilege granted by the Stockbridge Police Department for the promotion of community support, organizational efficiency, and employee retention.

2. POLICY

- A. It shall be the policy of the Stockbridge Police Department to assign vehicles to police department employees for their on-duty and off-duty use to:
 - a) Promote the safety and security of the citizens of Stockbridge by greater visibility and presence of police vehicles on the streets, roadways, and neighborhoods.
 - b) Act as a deterrent to crime by limiting the opportunity for criminals to commit criminal acts due to the presence of additional police vehicles.
 - c) To provide quicker response to calls for service.
 - d) To reduce maintenance costs and increase the life expectancy of police vehicles.
 - e) To provide for a rapid and direct response of off-duty personnel when called to duty because of an emergency situation.
 - f) To manage department resources more effectively.
 - g) To provide an additional incentive for employees to maintain employment with the Stockbridge Police Department through maintenance of this “Assigned Vehicle Program”.

3. ASSIGNMENT

- A. The assignment and use of police vehicles to individual employees shall be approved by the Chief of Police. All police department vehicles shall be operated in a safe manner and in strict accordance with state laws and applicable city policies. Vehicle abuse or misuse will result in immediate termination of this privilege.
- B. Police department vehicles shall be assigned to individual employees, or to a general vehicle pool on the basis of work responsibility. Vehicles may be assigned to an employee, either solely for use during normal working hours or as a take home vehicle.
- C. An assigned vehicle is a privilege that may be extended to each employee that meets the criteria set forth in this policy. It is not a right or entitlement; nor, can it be subject to grievance.

- D. The issuance of an assigned vehicle is contingent upon availability and departmental needs, as determined by the Chief of Police.
- E. Take-home vehicles are assigned strictly on a volunteer basis. No employee shall be required to have a take-home vehicle as a condition of employment.
- F. It is the policy of the Stockbridge Police Department that the following criteria be met before an employee is assigned a department vehicle.
 - a) All employees assigned a take-home vehicle must reside within a thirty-five (35) mile radius (based on straight line distance) of the Stockbridge city limits unless granted a specific exemption in writing by the Chief of Police.
 - b) Employees shall not circumvent the distance provision by obtaining an address within the limits of this policy then frequenting an address beyond the approved distance. When an employee who is assigned a take home vehicle moves beyond the 35-mile radius; the employee must immediately notify their supervisor of the change.
 - c) Employees whose residence falls outside of the 35-mile radius may park their assigned vehicle at an approved government facility within the 35-mile radius. The employee shall obtain a letter of authorization from the government facility and submit the letter to the Chief or Police to be kept on file. The security measures addressed within this policy apply to vehicles stored at approved government facilities as well.
 - d) The mileage limit may be waived for employees who are “on-call” and required to respond directly to the scene of a time sensitive emergency. A list of on-call employees shall be approved by the Chief of Police and maintained by the Police Department Fleet Manager.
 - e) Officers must successfully complete the Field Training Officer (FTO) Program to be eligible for an assigned department vehicle.
- G. Any employee on light-duty, administrative leave (with or without pay), or suspension is not authorized a take-home vehicle. The Chief of Police has the discretion to reassign a take-home vehicle while an employee is out on administrative leave, suspension or while on light duty.
- F. Employees may have their take home vehicle privilege suspended or revoked for any of the following reasons. This list is not all inclusive and the Chief of Police has the discretion to suspend or revoke these privileges at any time.
 - a) Having been charged with a traffic or criminal offense that can result in the suspension of the employee’s license.
 - b) Accumulating more than 10 points on his or her driving record.

- c) Receiving a citation (ticket or warning) while operating a city owned vehicle.
 - d) Having the employee's license suspended or revoked.
 - e) Failure to maintain a valid driver's license.
 - f) Violating any provision of this policy or any Departmental policy, rule, or regulation, as well as City of Stockbridge policies or rules pertaining to the use and care of vehicles.
 - g) For a change in job assignment, duties, or responsibilities such that a take-home vehicle is no longer justified.
 - h) If the employee has had two (2) at fault accidents in a city vehicle within an eighteen-month period.
 - i) Poor driving habits as evidenced by a pattern of unsafe driving behaviors such as texting, speeding, or violating other safety standards.
 - j) When placed on workman's compensation, or when under medical care in which driving is not permitted.
 - k) If the employee has violated the city's drug/ alcohol policy.
 - l) As a result of disciplinary action.
 - m) Falsifying any information concerning their actual primary residence.
 - n) Not properly maintaining the vehicle (i.e., fluid levels, air pressure, scheduled maintenance, etc.).
 - o) When it is in the best interest of the City of Stockbridge as determined by the Chief of Police.
- G. Employees who operate any city vehicle are responsible for immediately notifying their supervisor of any restrictions, limitations, or other change in their driving status that may result in having their take home vehicle privileges suspended or revoked.

4. RULES AND REGULATIONS FOR ASSIGNED VEHICLES

- A. Police department vehicles are only to be used as necessary to conduct business of the city and its operations. Employees shall not operate police vehicles for the purpose of conducting any private business or enterprise or any other personal use except as outlined below.

- a) All authorized, designated personnel who live outside the City of Stockbridge shall confine use of vehicles to the shortest, most direct route to and from their home, the city or other authorized duty assignment. Employees are permitted to use assigned vehicles for personal errands (such as stops at grocery stores, dry cleaner's, etc.) only while traveling directly to and from police headquarters or other authorized assignment or location and shall not detour from his/her normal route of travel to conduct personal business or run personal errands. Once an employee has arrived home, any such use of the vehicle is absolutely prohibited and unauthorized.
 - b) All authorized, designated personnel who live within the city limits of Stockbridge may utilize the vehicle not only to travel to and from work, but also to facilitate personal errands within the City Limits of Stockbridge while off duty.
 - c) All rules and regulations pertaining to on-duty employees shall apply to off-duty employees while operating an assigned vehicle.
 - d) During off-duty use, employees must wear civilian clothes which are neat and reflect good taste when using the vehicle to attend training, obtain warrants, service the vehicle, etc. Officers' clothing must be able to accommodate the carrying of a firearm and handcuffs. Cut-off jeans, t-shirts, flip flops, sandals, etc. will not be permitted.
- B. Only police department employees are authorized to operate police vehicles except for those permitted to perform required repairs, maintenance, or service.
- C. All authorized, designated personnel participating in the vehicle take-home program shall have in their possession a valid Georgia driver's license at all times while operating a police or other city vehicle. Off-duty officers shall also have in their possession their badge, department issued police identification, an approved firearm and portable radio.
- D. At all times, off-duty officers shall monitor the police radio while driving the vehicle and be available to respond to an emergency if in the area.
- E. During the time when the officer is off-duty and in the assigned vehicle, the officer shall advise the 911 Center prior to responding to any emergency call, assisting any motorist or other citizen needing assistance or conducting any traffic stop for enforcement purposes. When responding to an emergency and not in uniform, officers should wear their traffic vest or other means to clearly identify them as police officers.
- F. While inside the City of Stockbridge, if an off-duty officer comes upon the scene of a traffic accident, a motorist requiring aid or an incident requiring law enforcement action, they will stand by or provide aid until an on-duty officer is dispatched and arrives on the scene. Off-duty officers will complete a supplemental report if their observations are germane to an incident. All initial incident reports and follow-up work will be conducted by the on-duty officer.

- G. When off-duty or while outside of the City of Stockbridge, officers shall not take enforcement action unless necessary to protect the life of another (i.e.: crimes against persons or obviously intoxicated drivers). Other traffic violations, misdemeanors and property type crimes are not considered urgent, or life threatening and do not require emergency intervention. If an offense is witnessed by the officer while outside the city limits of Stockbridge, the officer may contact the communications center and have the proper jurisdiction contacted for enforcement action if necessary.
- H. Employees that are issued assigned vehicles are responsible for the care and maintenance of their assigned vehicle. Employees shall keep their assigned vehicle clean and in good operating condition. The inside of the vehicle will be kept clean and free of trash or debris. Any damage that is incurred should be reported immediately to the employee's supervisor along with a written report detailing the circumstances. Failure to take proper care of the vehicle may result in disciplinary action to include loss of take-home privileges, suspension, or termination.
- I. Vehicle abuse or willful negligence on the part of an employee in the care and operation of the vehicle will result in termination of the assigned vehicle privilege and possible disciplinary action.
- J. There shall be no extra equipment, lights, radios, devices, or other unauthorized instruments installed or placed on the vehicles except upon written approval of the Chief of Police.
- K. Employees shall refrain from operating handheld cellular telephones or any other device that may cause vehicle operator distraction while operating a city vehicle. Employees shall make every attempt to properly park their vehicle or use a hands-free device when using such equipment.
- L. Vehicles will not be utilized for carrying heavy or excessive loads and will not have objects protruding from the trunk or windows except for evidence and found property as necessary.
- M. Unattended vehicles of off-duty employees must be locked at all times.
- N. When the vehicle is parked at the employee's residence all weapons, radios ballistic vests, tasers, other high-risk items shall be stored in the trunk-vault or the employee's residence. Computers must be locked in docking station. Computers unable to be locked shall be removed from the vehicle and securely stored in the trunk-vault or the employees' residence. Other law enforcement materials should be removed from plain view and shall be securely stored. It is the employee's responsibility to safeguard assigned equipment.

- O. Under no circumstances will any weapons be left in the vehicle when delivered to repair facilities for maintenance or service.
- P. Any employee on annual leave, or other available leave exceeding ten days, will not keep possession of the take-home vehicle during such extended leave. The vehicle shall be parked at police headquarters during such time.
- Q. All employees and passengers must properly wear a seat belt. All seat belts will be fastened in the manner prescribed by the manufacturer of the vehicle. Personnel will not disconnect any warning devices, remove parts, or in any way tamper with the safety belts of department vehicles to render them inoperable. (Note: officers responding to emergency calls may disengage the seat belt when they arrive in the area of the call).
- R. All vehicles equipped with factory and/or aftermarket safety features (pre-collision assist, cross traffic alert, blind spot monitoring, etc.) shall not be disconnected or tampered with in any way to render them inoperable.
- S. Employees are strictly forbidden from operating a city vehicle while consuming or under the influence of alcohol, drugs or any medication which may impair their driving ability.
- T. Employees on or off duty, who intend to consume, possess, or who have consumed any amount of alcoholic beverage shall never drive any city owned vehicle.
- U. No employee shall transport alcohol in a police department vehicle except in the performance of their official duties.
- V. All employees assigned vehicles shall exercise good judgment while utilizing them and shall not drive, use, or park vehicles in such a manner or in places that may cause unfavorable comment or reflect discredit upon the Stockbridge Police Department. No off-duty police vehicle shall be parked on the lot of any bar, nightclub, liquor store or adult entertainment establishment or in such proximity it may be reasonably inferred the employee is patronizing the establishment.
- W. The use of tobacco products is not permitted in police department vehicles.

5. GPS TRACKERS

- A. Each marked police vehicle shall be equipped with a GPS Tracking system.
- B. All employees should realize that these devices are designed as a management tool and will serve to enhance the efficiency and accountability of the department.

- C. These devices will not be disconnected for any reason, except by a technician working on the device. If at any time the device is not working, the employee should immediately contact IT and notify their supervisor.
- D. Tampering with or disconnecting the devices will cause the employee to be subject to disciplinary action, up to and including termination.

6. TRANSPORTING NON-EMPLOYEES

- A. Police department vehicles are only permitted to transport non-employees for official city business or for a city-sanctioned event. Other activities will require prior approval of the Chief of Police.
- B. Whenever any non-city employee or official is transported in a city owned or rented vehicle, a waiver of liability shall be obtained by such person or persons.
- C. The waiver shall be delivered to the Police Fleet Manager and kept on file.
- D. Elected and appointed officials, volunteers, interns, and part-time employees are permitted to ride in police department vehicles.

7. CITATIONS

- A. Any employee receiving a traffic or parking citation while operating a city vehicle shall immediately notify their supervisor.
- B. The City assumes no responsibility or obligation to pay for any citations issued for a moving or parking violation(s). All fines and cost associated with the citation are the responsibility of the employee.

8. VEHICLE INSPECTION

- A. All employees will perform a thorough inspection of the vehicle to see if there are any visible problems prior to it being driven each day.
- B. Employees shall check to make certain that all emergency and vehicle safety equipment including headlights, turn signals, brake lights, and windshield washers are functioning properly.
- C. Any vehicle damage beyond normal wear and tear or that includes defects affecting the safe operation of the vehicle must be documented and reported to the employee's supervisor.

9. VEHICLE ACCIDENTS

- A. In the case of an accident involving any level of damage, the employee driving the city vehicle shall immediately notify his supervisor. When the accident involves another vehicle or an injury the appropriate law enforcement agency shall be notified to obtain a full accident report.
- B. All appropriate paperwork must be completed by the supervisor and submitted to the Chief of Police for review whenever there is damage to a vehicle or equipment owned by the city.
- C. In the event that the employee is determined to be at fault, appropriate disciplinary action will be taken.
- D. The City shall not be responsible for any increase in any employee's automobile insurance premium as a result of an accident or fines.

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION FOR APPROVAL OF AUTHORITY FOR POLICE
DEPARTMENT POLICIES AND PROCEDURES**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City of Stockbridge Police Department seeks to implements an assigned vehicle program for agency;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Policy. The Council hereby approves the vehicle usage policy for the City of Stockbridge Police Department. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
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- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: City of Stockbridge Police Department– Vehicle Usage Policy

Council consideration to approve the vehicle usage policy for the City of Stockbridge Police Department.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department seeks to implement an assigned vehicle program for agency. The assigned vehicle program has several distinct advantages to include; increased police visibility, extended patrol time; enhanced response to calls for service, extension of the useful life of vehicles, reduced maintenance costs, and recruiting and retention benefits.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT

ATTACHMENTS:

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION APPROVING AUTHORITY FOR POLICE
DEPARTMENT TO MAKE INFORMAL PURCHASES UP
TO \$75,000 THROUGH JUNE 30, 2022**

WHEREAS, The City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and,

WHEREAS, the City has hired a Chief of Police and is in the early stages of standing up a police force;

WHEREAS, the Chief of Police has identified numerous items that will need to be purchased to have the Police Department prepared and operational by July 1, 2022;

WHEREAS, purchasing has become incredibly difficult because of supply chain issues, and other difficulties right now, yet the need to obtain certain products remains regardless of the difficulty to purchase such items and supply chains.

WHEREAS, the City authorizes informal purchases by departments, but sets a \$5,000.00 maximum for such purchases (City Code Section 3.30.090);

WHEREAS, because of the circumstances that exist with supply chain issues and other shortages, and the difficulty purchasing some items needed for the Police Department now, and the need to have all items for the Police Department in place when the force begins its operations, it is necessary and justified to create an exception for the informal purchases for the Police Department in strict accordance with the terms of this Resolution;

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE GEORGIA AS FOLLOWS:

SECTION 1. Limited Suspension of Procurement Code Requirements for Informal Purchases – From the date the City Council approves this Resolution through and including June 30, 2022, the Police Department is permitted to conduct informal purchases up to \$75,000.00 (seventy-five thousand dollars and zero cents) in strict accordance with the following requirements:

- a) When possible, the Police Department shall obtain three quotes for the needed items and select the best value for the City based on these quotes;
- b) The Police Department shall provide a written report to the City Council of all items purchased pursuant to this limited exception to the Procurement Code. Such report shall be provided on or before June 30, 2022.

- c) At present, the Police Chief anticipates the following items will need to be purchased and likely will cost less than the \$75,000.00 threshold. This list is illustrative, not exhaustive, and the items on this list might change:

Police uniforms and personal equipment, ballistic vests, pistols, rifles, and other less-lethal weapons, ammunition, speed detection devices; computers, printers, and associated office equipment; hiring/screening services; information technology and telecommunications equipment and services; public safety related software and associated software maintenance; website services; other general supplies.

- d) The Mayor and City Clerk are authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution or any contract or purchase order as permitted under this Resolution.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Severability - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

SECTION 4. Repeal of Conflicting Provisions – All City Resolutions inconsistent with this Resolution are hereby repealed.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the City Council of the City of Stockbridge as provided in the City Charter.

SO RESOLVED this ____ day of December 2021.

{Signatures on following page}

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

(SEAL)

APPROVED AS TO FORM:

QUINTON G. WASHINGTON, City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☐ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
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- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Limited Exception for Police Spending Authorization

Council consideration to temporarily waive spending authority limits to authorize the City Manager to approve police department start-up purchases not to exceed a designated amount and/or specified costs for preapproved categories.

BACKGROUND INFORMATION:

To advance the City of Stockbridge Police Department's implementation goal of July 1, 2022, it is necessary to expedite the acquisition of equipment, supplies and services associated with the start-up of the police department.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☐ FINANCIAL IMPACT ☒ N/A

AMOUNT

ATTACHMENTS:

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☒ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☒ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☒ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Police Equipment Purchase– Body Worn & In-Car Cameras

Council consideration to approve the purchase of body worn cameras, in-car video cameras and associated storage costs for the City of Stockbridge Police Department. Funding source– ARPA.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department seeks to equip officers and police patrol vehicles with body worn and in-car cameras to improve the civility of police-citizen encounters and enhances citizen perceptions of police transparency and legitimacy.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT

ATTACHMENTS:

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

5 YEAR QUOTE SUMMARY – FLEET 3

Stockbridge Police Department

Axon Enterprise, Inc.
17800 North 85th Street
Scottsdale, AZ 85255

Main Contacts:

Rob Marangelo
(480)-613-7726
rmarangelo@axon.com



Axon's Fleet 3 package bundles hardware, software, accessories, equipment refreshes, and warranties together to help equip your officers with the solutions they need to stay safe.

Stockbridge Police Department and Axon Enterprise, Inc. (Axon) will be partnering to deliver an in-car (Fleet) solution for the Stockbridge Police Department. Our goal is to deliver predictable annual spend, and the best technology in order to reduce your agency's liability while increasing your agency's efficiency and most importantly, safety.

Axon represents the entire network of devices, applications, and people that is revolutionizing public safety around the world. Our mission is to protect life. Our technologies give law enforcement the confidence, focus, and time they need to keep their communities safe. Today, our CEWs are in use in more than 18,000 agencies globally and our other Axon family of products are in use by more than 6,000 agencies. Our suite of connected products from body cameras to evidence management, has given police agencies the flexibility and the versatility to operate with increased transparency and efficiency

A message from our CEO and founder Rick Smith

WHERE DO WE GO FROM HERE?

<https://www.axon.com/news/where-do-we-go-from-here>

The solution created for the Stockbridge Police Department includes:

Hardware:

- (42) Fleet 3 Cameras (Front and Back)
- (42) Cradlepoint Routers
- (42) Fleet Router Antennas
- (42) Axon In-Car Signal Units for Automatic Activation of Cameras

Software:

- (42) Fleet View Access Licenses
- (42) Automatic License Plate Reader (ALPR) Licenses
- (42) Respond+ Licenses for Livestreaming and GPS Location of Cameras While Actively Recording
- Unlimited Evidence.com Fleet 3 Vehicle Storage for Each Vehicle

Warranties and Equipment Refresh:

- Technology Assurance Plan (TAP)
 - (42) of the Latest Fleet Cameras at Year 5 of the Contract
 - 5 Year "No Questions Asked" Warranty on All Hardware

Axon Professional Services:

- (42) Fleet 3 Installations

Logistical Details: Professional Services schedules up to 8 weeks in advance based on your need.

Next Steps:

Paperwork we need the agency to sign:

- Quote

Program Products & Features:

Fleet 3

Instead of two independent vehicle camera systems for siloed ALPR and evidence capture, why not centralize powerful capabilities into one in-car video system? Meet Fleet 3. Yes, it records the best-quality evidence from its Dual-View Camera. It also gives every vehicle ALPR capabilities, which means 8X more coverage for the same spend as traditional systems. It's a 2-in-1 that will change how you think about in-car solutions, all part of the Axon network.

What is TAP?

The Technology Assurance Plan (TAP) is a service plan that combines warranty coverage on your Axon In-Car cameras with automatically refreshed units at the end of your 5 year contract. Minimizing the chance that an officer goes on duty without a camera. TAP not only protects your agency today—it ensures it will stay protected in the future.

Axon Signal In-Car

Axon Signal In-Car – a smart sensor that can be connected to multiple electronically connected devices in your vehicles (Blue Lights, Gunrack, Front/backdoor, K-9 Cage, Speedometer, etc.). When an incident occurs the Signal technology triggers all Axon body-worn cameras within range to start recording automatically.

Axon ALPR

Axon ALPR – provides coverage of up to three traffic lanes with one camera using 4k resolution. Features configurable MDC alerts to help officers get notified about important plates without losing focus. (Hot Lists Included: GCIC and NCIC).

Axon Respond+

Axon Respond builds on the active intelligence provided by the Fleet 3 LTE-connected camera. Axon Respond is our latest game-changing technology that brings real-time situational awareness features to our connected devices. Axon Respond also provides critical notifications, including gunshot detection, and map-based location tracking via Evidence.com. These features enable proactive assistance for officers in the field.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-361859-44550.635RM

Issued: 12/20/2021

Quote Expiration: 12/31/2021

EST Contract Start Date: 09/01/2022

Account Number: 513806

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Shipping Address 4640 North Henry Boulevard Stockbridge, GA 30281 USA	Stockbridge Police Department - GA 4640 North Henry Boulevard Stockbridge, GA 30281 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rob Marangelo Phone: Email: rmarangelo@axon.com Fax:	Glenn Kalish Phone: Email: glenn.kalish@police.gatech.edu Fax:

Program Length	60 Months
TOTAL COST	\$471,743.99
ESTIMATED TOTAL W/ TAX	\$471,743.99

Bundle Savings	\$140,248.62
Additional Savings	\$52,415.99
TOTAL SAVINGS	\$192,664.61

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Upfront 5-Year Payment	Aug, 2022	\$471,743.99

Quote Details

Bundle Summary

Item	Description	QTY
Fleet3A	Fleet 3 Advanced	42

Bundle: Fleet 3 Advanced Quantity: 42 Start: 9/1/2022 End: 8/31/2027 Total: 471743.99 USD

Category	Item	Description	QTY
Storage	80410	FLEET, EVIDENCE LICENSE, 1 CAMERA STORAGE, LICENSE	84
E.com License	80400	FLEET, VEHICLE LICENSE, LICENSE	42
ALPR License	80401	FLEET 3, ALPR LICENSE, 1 CAMERA, LICENSE	42
Respond License	80402	RESPOND DEVICE LICENSE - FLEET 3 - LICENSE	42
Camera Kit & Warranty	72036	FLEET 3 STANDARD 2 CAMERA KIT	42
SIM	72048	FLEET SIM INSERTION, ATT	42
Router	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	42
Router Antenna	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	42
Ethernet Cable	74110	FLEET ETHERNET CABLE, CAT6, 25 FT	42
Vehicle Installation	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	42
Camera Refresh	72040	FLEET REFRESH, 2 CAMERA KIT	42
Axon Signal Unit	70112	AXON SIGNAL UNIT	42
Cable Assembly	70117	AXON SIGNAL UNIT, CABLE ASSEMBLY	42
Spare Camera Kit & Warranty	72036	FLEET 3 STANDARD 2 CAMERA KIT	1
Spare Camera Refresh	72040	FLEET REFRESH, 2 CAMERA KIT	1
Other	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	42
Other	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	42
Other	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	1

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/20/2021

FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and Stockbridge Police Department - GA the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

Force Majeure

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

Schedule Change

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation-to be performed pursuant of this Statement of Work.

Axon Fleet Deliverables

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

Security Clearance and Access

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

Training

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

Local Computer

AGENCY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's [NetCloud Manager](#) to the extent necessary to perform Work pursuant of this Statement of Work.

Evidence.com

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

VEHICLE INSTALLATION

Preparedness

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

Existing Mobile Video Camera System Removal

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

In-Car Hardware/Software Delivery and Installation

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each components, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warranted by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.

5-YEAR QUOTE SUMMARY

Stockbridge Police Department

Axon Enterprise, Inc.
17800 North 85th Street
Scottsdale, AZ 85255

Main Contacts:

Rob Marangelo
(480)-613-7726
rmarangelo@axon.com



Axon's Body 3 package bundles hardware, software, accessories, equipment refreshes, and warranties together to help equip your officers with the solutions they need to stay safe.

Stockbridge Police Department and Axon Enterprise, Inc. (Axon) will be partnering to deliver a Body Worn Camera (BWC) solution for the Stockbridge Police Department at a total 5 year cost of **\$239,500.01**. Our goal is to deliver predictable annual spend, and the best technology in order to reduce your agency's liability while increasing your agency's efficiency and most importantly, safety.

Axon represents the entire network of devices, applications, and people that is revolutionizing public safety around the world. Our mission is to protect life. Our technologies give law enforcement the confidence, focus, and time they need to keep their communities safe. Today, our CEWs are in use in more than 18,000 agencies globally and our other Axon family of products are in use by more than 6,000 agencies. Our suite of connected products from body cameras to evidence management, has given police agencies the flexibility and the versatility to operate with increased transparency and efficiency

A message from our CEO and founder Rick Smith

WHERE DO WE GO FROM HERE?

<https://www.axon.com/news/where-do-we-go-from-here>

The solution created for the Stockbridge Police Department includes:

Hardware:

- (50) Axon Body 3 Cameras
- (2) 8-Bay Docking Stations for Charging and Evidence Offload
- (55) Magnet Mounts
- (55) USB-C Cables for Alternative Charging Method
- Spares:
 - (5) Axon Body 3 Cameras

Software:

- (6) Professional Evidence.com Licenses
 - Multi-Cam Playback, Redaction Studio, Device Analytics, etc.
- (44) Basic Evidence.com Licenses
 - Axon Capture Mobile Application, Axon View App, Evidence.com Retention Policies, Axon Device Manager, etc.
- 200 GB's Per Officer Per Year
- Respond+ for GPS and Livestreaming of Cameras While Actively Recording
 - Includes Priority Evidence Offloading (PEO) for In-Field Offloading of Critical Data

Warranties and Equipment Refresh:

- Technology Assurance Plan (TAP)
 - Full 5-year "No Questions Asked" Warranty on All Cameras
 - (51) of the Latest Body Worn Cameras at Year 2.5
 - (51) of the Latest Body Worn Cameras at Year 5
 - New Docking Stations and Mounts Each Refresh

Axon Professional Services:

- Body Cam Starter:
 - Set Up of All Devices and Docks
 - System Admin and End User Training

Logistical Details: Shipment will commence at agreed upon date of 03/15/2021 based on supply availability. Set up can be scheduled based on department preference after delivery.

Next Steps:

Paperwork we need the agency to sign:

- Quote

Program Products & Features:

Axon Body 3

Axon Body 3 isn't just a camera: it's a rugged communications beacon front-and-center on every call. Featuring our new Axon Aware technology and an LTE connection that enables real-time features like GPS; Body 3 empowers officers with more support in the moment. Coupled with enhanced low-light performance and reduced motion blur, that means clearer evidence in the now, more efficient AI-powered processes after the fact, and most importantly, safer communities in the long run.

What is TAP?

The Technology Assurance Plan (TAP) is a service plan that combines warranty coverage on your Axon body cameras with automatic refresh units every 2.5 years. Minimizing the chance that an officer goes on duty without a camera, TAP includes on-site spare units, as well as an extended warranty at no additional cost through the life of the agreement. TAP not only protects your agency today—it ensures it will stay protected in the future.

Evidence.com

Axon Evidence is a scalable, cloud-based system that consolidates all of your digital files, making them easy to manage, access, and share. Now you can also know your evidence is securely stored in Microsoft Azure's Government cloud, and that any activity is captured in audit trails to ensure chain of custody and evidence authenticity.

Axon Respond+

Axon Aware builds on the active intelligence provided by the AB3 LTE-connected camera. Axon Aware is our latest game-changing technology that brings real-time situational awareness features like live maps and streaming to our connected devices, critical evidence previews and prioritized wireless upload, and post-event reporting capabilities. Axon Respond also provides critical notifications, including gunshot detection, and map-based location tracking via Evidence.com. These features enable proactive assistance for officers in the field.

Axon Capture

Axon Capture is a mobile application built specifically for law enforcement that allows officers to capture digital evidence right from the field. The application eliminates the need to carry multiple devices for photo, video and audio recording. Instead, it uses the capabilities of the smartphone already in your pocket and adds the security and organization needed to protect truth. You can add tags, titles or GPS coordinates to any recording before uploading the data to Evidence.com, without leaving anything on your phone.

Axon Citizen

Axon Citizen allows agencies to engage the community in efforts to investigate crimes and preserve public safety. Agencies can launch public portals from Evidence.com to collect digital evidence submissions from members of the public, those submissions are screened for viruses and categorized automatically, so agencies can review potential evidence files safely and quickly.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-357759-44550.646RM

Issued: 12/20/2021



Quote Expiration: 12/31/2021

EST Contract Start Date: 04/15/2022

Account Number: 513806

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Shipping Address 4640 North Henry Boulevard Stockbridge, GA 30281 USA	Stockbridge Police Department - GA 4640 North Henry Boulevard Stockbridge, GA 30281 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rob Marangelo Phone: Email: rmarangelo@axon.com Fax:	Glenn Kalish Phone: Email: glenn.kalish@police.gatech.edu Fax:

Program Length	60 Months
TOTAL COST	\$239,500.01
ESTIMATED TOTAL W/ TAX	\$239,500.01

Bundle Savings	\$36,075.19
Additional Savings	\$26,166.00
TOTAL SAVINGS	\$62,241.19

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Upfront 5-Year Payment	Mar, 2022	\$239,500.01

Quote Details

Bundle Summary

Item	Description	QTY
AB3C	AB3 Camera Bundle	50
AB3MBD	AB3 Multi Bay Dock Bundle	2
BWCamTAP	Body Worn Camera TAP Bundle	50
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2
ProLicense	Pro License Bundle	6
BasicLicense	Basic License Bundle	44
DynamicBundle	Dynamic Bundle	1

Bundle: AB3 Camera Bundle Quantity: 50 Start: 4/15/2022 End: 4/14/2027 Total: 34950 USD

Category	Item	Description	QTY
Camera	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	50
Spare Camera	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1
Camera Mount	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	55
USB	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	55

Bundle: AB3 Multi Bay Dock Bundle Quantity: 2 Start: 4/15/2022 End: 4/14/2027 Total: 2990 USD

Category	Item	Description	QTY
Dock	74210	AXON BODY 3 - 8 BAY DOCK	2
Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	2

Bundle: Body Worn Camera TAP Bundle Quantity: 50 Start: 4/15/2022 End: 4/14/2027 Total: 84000.01 USD

Category	Item	Description	QTY
Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	50
Camera Refresh 1 with Spares	73309	AXON CAMERA REFRESH ONE	51
Camera Refresh 2 with Spares	73310	AXON CAMERA REFRESH TWO	51
Spare Camera Warranty	80464	EXT WARRANTY, CAMERA (TAP)	1

Bundle: Body Worn Camera Multi-Bay Dock TAP Bundle Quantity: 2 Start: 4/15/2022 End: 4/14/2027 Total: 3540 USD

Category	Item	Description	QTY
Dock Warranty	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	2
Multi-Bay Dock Refresh 1	73689	MULTI-BAY BWC DOCK 1ST REFRESH	2
Multi-Bay Dock Refresh 2	73688	MULTI-BAY BWC DOCK 2ND REFRESH	2

Bundle: Pro License Bundle Quantity: 6 Start: 4/15/2022 End: 4/14/2027 Total: 14040 USD			
Category	Item	Description	QTY
E.com License	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	6
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	18

Bundle: Basic License Bundle Quantity: 44 Start: 4/15/2022 End: 4/14/2027 Total: 39600 USD			
Category	Item	Description	QTY
E.com License	73840	EVIDENCE.COM BASIC LICENSE	44
A La Carte Storage	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	44

Bundle: Dynamic Bundle Quantity: 1 Start: 4/15/2022 End: 4/14/2027 Total: 26750 USD			
Category	Item	Description	QTY
Other	85144	AXON STARTER	1
Other	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	1000
Other	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	4

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/20/2021



STATE OF GEORGIA
ACTIVE STATEWIDE CONTRACTS & ASSIGNED CONTRACT MANAGEMENT SPECIALIST
Effective Date: October 1, 2021

Contract Management Team		Phone Number				
Dr. Carl A. Hall, PhD, Esq., Contract Management Manager		404-657-4254				
Ms. Bennetta Daniels, Contract Management Specialist		404-656-1786				
Mr. Eric Mercier, Contract Management Specialist		404-463-1540				
Mr. Osborne Johnson, Contract Management Specialist		404-232-1929				
Mr. Daniel Garnett, Contract Management Specialist		404-651-6084				
Mr. Donnie Treadway, Contract Management Specialist		404-463-0824				
Mrs. Jeanette Rakestraw, Contract Management Assistant		404-657-4322				
Team Email: contract.management@doas.ga.gov						
Contract ID	Contract Descr	Supplier	Expire Dt	Contract Manager	CNTRCT TYPE	Group
99999-SPD-SPD0000137-0005	Printers, MFPs and Related Tec	CANON USA INC	6/30/2022	Rakestraw	Mandatory	IT
99999-SPD-G05292020	Professional Grade Tools	IDSC HOLDING LLC	12/21/2021	Johnson	Conv-Consortia	Goods
99999-001-SPD0000138-0001	Public Mass Transit and Transp	THE BUS CENTER OF ATLANTA LLC	12/13/2021	Mercier	Mandatory	Goods
99999-001-SPD0000138-0002	Public Mass Transit and Transp	ALLIANCE BUS GROUP INC	10/31/2021	Mercier	Mandatory	Goods
99999-001-SPD0000138-0003	Public Mass Transit and Transp	CREATIVE BUS SALES INC	12/13/2021	Mercier	Mandatory	Goods
99999-SPD-NVPWA06913-0002	Public Safety Two-Way Radio	E F JOHNSON COMPANY	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0001	Public Safety Two-Way Radios	BK TECHNOLOGIES INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0003	Public Safety Two-Way Radios	HARRIS CORPORATION	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0004	Public Safety Two-Way Radios	MOTOROLA SOLUTIONS INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0005	Public Safety Two-Way Radios	SECOM SYSTEMS INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPPAOK000-0001	Public Safety Video Systems	WATCHGUARD INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0002	Public Safety Video Systems	APPLIED CONCEPTS INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0003	Public Safety Video Systems	AXON ENTERPRISE INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0004	Public Safety Video Systems	COBAN RESEARCH AND TECHNOLOGIES	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-SPD0000124-0001	Purchasing, Travel and Electro	BANK OF AMERICA NA	10/31/2021	Hall	Mandatory	Services
99999-SPD-SPD0000108-0001	Rapid Copy and Digital Printin	MOORE PARTNERS INC	2/28/2022	Daniels	Convenience	Services
99999-001-SPD0000095-0001	Security Service, Armed and Un	DYNAMIC SECURITY INC	10/31/2021	Treadway	Mandatory	Services
99999-001-SPD0000095-0002	Security Service, Armed and Un	CONFIDENTIAL SECURITY AGENCY INC	10/31/2021	Treadway	Mandatory	Services
99999-SPDS20200501-DOD1	Security Services	STRATEGIC SECURITY CORP	6/14/2026	Treadway	Mandatory	Services
99999-SPDS20200501-DOD2	SECURITY SERVICES	DYNAMIC SECURITY INC	6/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG1	Security Services - Armed & Un	UNIVERSAL PROTECTION SERVICE LLC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG2	Security Services - Armed & Un	DYNAMIC SECURITY INC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG3	Security Services - Armed & Un	STRATEGIC SECURITY CORP	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG4	Security Services - Armed & Un	CONFIDENTIAL SECURITY AGENCY INC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000060-006A	Software Category 4 Oracle	DELL MARKETING LP	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0001	Statewide Contracts for Softwa	IBM CORPORATION	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0002	Statewide Contracts for Softwa	PRESIDIO NETWORKED SOLUTIONS	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0003	Statewide Contracts for Softwa	SHI INTERNATIONAL CORP	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0004	Statewide Contracts for Softwa	CDW GOVERNMENT LLC	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0005	Statewide Contracts for Softwa	PC SPECIALISTS INC	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0006	Statewide Contracts for Softwa	DELL MARKETING LP	4/30/2022	Treadway	Mandatory	IT
SWCDAS00000082	Statewide Substance Abuse Prog	FIRST HOSPITAL LABORATORIES INC	2/28/2022	Daniels	Convenience	Services
99999-001-SPD0000138-0004	Supplemental Public Mass Trans	TRANSPORTATION EQUIPMENT SALES CC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0006	Supplemental Public Mass Trans	MOTOR COACH INDUSTRIES	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0007	Supplemental Public Mass Trans	PROTERRA INC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0008	Supplemental Public Mass Trans	BYD MOTORS LLC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-001A	Supplemental Public Mass Trans	THE BUS CENTER OF ATLANTA LLC	6/30/2022	Mercier	Mandatory	Goods



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☒ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☒ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☐ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☒ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Police Equipment Purchase– Mobile & In-Car Radios

Council consideration to approve the purchase of mobile and in-car police radios for the City of Stockbridge Police Department. Funding source– ARPA.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department requires police communications equipment (portable and in-care radios) to interface with other officers and dispatch to effectively deliver police services.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT

ATTACHMENTS:

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION FOR APPROVAL TO PURCHASE MOBILE AND IN-CAR RADIOS

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Chief of Police seeks Council approval to purchase mobile and in-car radios for City of Stockbridge Police Department patrol vehicles using ARPA funds;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Purchase. The Council hereby approves the purchase of mobile and in-car radios for City of Stockbridge Police Department patrol vehicles using ARPA funds. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



Sales Proposal

5680 Stitcher Court
 Douglasville GA 30134
 Phone: (770) 948-9566
 Fax: (770) 948-9532

Two-Way Radios * Data Communications * 911 Consoles * Sirens

By: Alex Coker

Email: Alex@Loudouncomm.net

Date: 2021-12-13

No: LC-11924

Qty	Model	Description	Price ea.	Total
60	XL-PPM1M-NA	PORTABLE,XL-200P,PKP,BLK,US,NA	\$3,830.00	\$229,800.00
60	XL-PKGPT	FEATURE PACKAGE,P25 TRUNKING	\$1,500.00	\$90,000.00
60	XL-PL4F	FEATURE,P25 PHASE 2 TDMA	\$250.00	\$15,000.00
60	XL-PKG8F	FEATURE,256-AES,64-DES ENCRYPTION	\$695.00	\$41,700.00
60	XL-PL8Y	FEATURE, ENCRYPTION LITE	\$0.00	\$0.00
60	XL-PL5K	FEATURE,PROFILE OTAP OVER-THE-AIR PRGM	\$265.00	\$15,900.00
60	XL-PKGMR	OPTION,IMMERSIBLE RADIO OPERATION	\$240.00	\$14,400.00
60	BM-PKGCL-XL	APP, BEON XL RADIO FAMILY	\$284.75	\$17,085.00
720	SB-SV1D	BROADBAND, LINE OF SERVICE, 1 MONTH	\$10.00	\$7,200.00
120	SB-SV1G	BROADBAND, 1GB DATA	\$13.00	\$1,560.00
120	XL-PA4K	BATTERY,LI-ION,HI-CAPACITY,4800MAH	\$175.00	\$21,000.00
60	XL-NC8F	ANTENNA,WHIP,1/4 WAVE,762-870MHZ	\$40.00	\$2,400.00
60	XL-CH4X	CHARGER,1-BAY	\$170.00	\$10,200.00
60	XL-HC3L	BELT CLIP,METAL	\$30.00	\$1,800.00
60	XL-AE2V	SPEAKER MIC, REVO NC2, C1D2	\$190.00	\$11,400.00
60	SERVICE	Programming	\$27.50	\$1,650.00
60	XL-HC4Z	CASE, LEATHER, 2.5IN BELT LOOP, D-SWIVEL	\$60.00	\$3,600.00
1	DISCOUNT	L3Harris 30% Contract Discount	\$137,160.00)	(\$137,160.00)

Quotation To:

Company: Stockbridge Police Department

Address:

Stockbridge GA

Attn:

Email:

Phone: (470) 473-0051

Fax:

Equipment **\$347,535.00**

Sales Tax **\$0.00**

Installation **\$0.00**

Deposit **\$0.00**

Total Sale \$347,535.00

(Pricing valid for 30 days from proposal date)

(Shipping may be additional if not included in Proposal)



Sales Proposal

5680 Stitcher Court
 Douglasville GA 30134
 Phone: (770) 948-9566
 Fax: (770) 948-9532

Two-Way Radios * Data Communications * 911 Consoles * Sirens

By: Alex Coker Email: Alex@Loudouncomm.net Date: 2021-12-14 No: LC-11931

Qty	Model	Description	Price ea.	Total
42	XT-MPS1M	MOBILE, XL-185M, SINGLE-BAND	\$3,500.00	\$147,000.00
42	XT-CP6A	CONTROL UNIT, XL-CH	\$1,500.00	\$63,000.00
42	XT-PKGPT	FEATURE PACKAGE, P25 TRUNKING	\$1,500.00	\$63,000.00
42	XT-PL4F	FEATURE, PHASE 2 TDMA	\$250.00	\$10,500.00
42	XT-PL5K	FEATURE P25 OTAP PROFILE	\$265.00	\$11,130.00
42	XT-PKG8F	FEATURE, 256-AES, 64-DES ENCRYPTION	\$695.00	\$29,190.00
42	XT-PL8Y	FEATURE, ENCRYPTION LITE	\$0.00	\$0.00
42	XT-MA4A	KIT, MOUNTING XL-MOBILE UNIVERSAL	\$600.00	\$25,200.00
42	XT-MC6A	MICROPHONE, XL, STANDARD MOBILE	\$105.00	\$4,410.00
42	XT-AN6U	ANTENNA, BASE, STD ROOF MOUNT LOW LOSS	\$80.00	\$3,360.00
42	AN-225001-004	Antenna,Element,700/800 2dB Low ProFile	\$60.00	\$2,520.00
42	BRACKET	Console Mounting Bracket	\$32.00	\$1,344.00
42	SERVICE	Installation and Programming + Service Call	\$270.00	\$11,340.00
1	DISCOUNT	L3Harris 30% Contract Discount	\$107,793.00)	(\$107,793.00)

Quotation To:		Equipment	\$264,201.00
Company: Stockbridge Police Department		Sales Tax	\$0.00
Address:		Installation	\$0.00
Stockbridge GA		Deposit	\$0.00
Attn:		Total Sale	\$264,201.00
Email:		(Pricing valid for 30 days from proposal date)	
Phone: (470) 473-0051		(Shipping may be additional if not included in Proposal)	
Fax:			



STATE OF GEORGIA
ACTIVE STATEWIDE CONTRACTS & ASSIGNED CONTRACT MANAGEMENT SPECIALIST
Effective Date: October 1, 2021

Contract Management Team		Phone Number				
Dr. Carl A. Hall, PhD, Esq., Contract Management Manager		404-657-4254				
Ms. Bennetta Daniels, Contract Management Specialist		404-656-1786				
Mr. Eric Mercier, Contract Management Specialist		404-463-1540				
Mr. Osborne Johnson, Contract Management Specialist		404-232-1929				
Mr. Daniel Garnett, Contract Management Specialist		404-651-6084				
Mr. Donnie Treadway, Contract Management Specialist		404-463-0824				
Mrs. Jeanette Rakestraw, Contract Management Assistant		404-657-4322				
Team Email: contract.management@doas.ga.gov						
Contract ID	Contract Descr	Supplier	Expire Dt	Contract Manager	CNTRCT TYPE	Group
99999-SPD-SPD0000137-0005	Printers, MFPs and Related Tec	CANON USA INC	6/30/2022	Rakestraw	Mandatory	IT
99999-SPD-G05292020	Professional Grade Tools	IDSC HOLDING LLC	12/21/2021	Johnson	Conv-Consortia	Goods
99999-001-SPD0000138-0001	Public Mass Transit and Transp	THE BUS CENTER OF ATLANTA LLC	12/13/2021	Mercier	Mandatory	Goods
99999-001-SPD0000138-0002	Public Mass Transit and Transp	ALLIANCE BUS GROUP INC	10/31/2021	Mercier	Mandatory	Goods
99999-001-SPD0000138-0003	Public Mass Transit and Transp	CREATIVE BUS SALES INC	12/13/2021	Mercier	Mandatory	Goods
99999-SPD-NVPWA06913-0002	Public Safety Two-Way Radio	E F JOHNSON COMPANY	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0001	Public Safety Two-Way Radios	BK TECHNOLOGIES INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0003	Public Safety Two-Way Radios	HARRIS CORPORATION	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0004	Public Safety Two-Way Radios	MOTOROLA SOLUTIONS INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPWA06913-0005	Public Safety Two-Way Radios	SECOM SYSTEMS INC	6/30/2022	Treadway	Conv-Consortia	Goods
99999-SPD-NVPPAOK000-0001	Public Safety Video Systems	WATCHGUARD INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0002	Public Safety Video Systems	APPLIED CONCEPTS INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0003	Public Safety Video Systems	AXON ENTERPRISE INC	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-NVPPAOK000-0004	Public Safety Video Systems	COBAN RESEARCH AND TECHNOLOGIES	1/31/2022	Daniels	Conv-Consortia	IT
99999-SPD-SPD0000124-0001	Purchasing, Travel and Electro	BANK OF AMERICA NA	10/31/2021	Hall	Mandatory	Services
99999-SPD-SPD0000108-0001	Rapid Copy and Digital Printin	MOORE PARTNERS INC	2/28/2022	Daniels	Convenience	Services
99999-001-SPD0000095-0001	Security Service, Armed and Un	DYNAMIC SECURITY INC	10/31/2021	Treadway	Mandatory	Services
99999-001-SPD0000095-0002	Security Service, Armed and Un	CONFIDENTIAL SECURITY AGENCY INC	10/31/2021	Treadway	Mandatory	Services
99999-SPDS20200501-DOD1	Security Services	STRATEGIC SECURITY CORP	6/14/2026	Treadway	Mandatory	Services
99999-SPDS20200501-DOD2	SECURITY SERVICES	DYNAMIC SECURITY INC	6/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG1	Security Services - Armed & Un	UNIVERSAL PROTECTION SERVICE LLC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG2	Security Services - Armed & Un	DYNAMIC SECURITY INC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG3	Security Services - Armed & Un	STRATEGIC SECURITY CORP	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000178-SOG4	Security Services - Armed & Un	CONFIDENTIAL SECURITY AGENCY INC	8/14/2026	Treadway	Mandatory	Services
99999-SPD-SPD0000060-006A	Software Category 4 Oracle	DELL MARKETING LP	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0001	Statewide Contracts for Softwa	IBM CORPORATION	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0002	Statewide Contracts for Softwa	PRESIDIO NETWORKED SOLUTIONS	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0003	Statewide Contracts for Softwa	SHI INTERNATIONAL CORP	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0004	Statewide Contracts for Softwa	CDW GOVERNMENT LLC	4/30/2022	Treadway	Mandatory	IT
99999-SPD-SPD0000060-0005	Statewide Contracts for Softwa	PC SPECIALISTS INC	4/30/2022	Treadway	Mandatory	IT
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99999-001-SPD0000138-0004	Supplemental Public Mass Trans	TRANSPORTATION EQUIPMENT SALES CC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0006	Supplemental Public Mass Trans	MOTOR COACH INDUSTRIES	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0007	Supplemental Public Mass Trans	PROTERRA INC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-0008	Supplemental Public Mass Trans	BYD MOTORS LLC	6/30/2022	Mercier	Mandatory	Goods
99999-001-SPD0000138-001A	Supplemental Public Mass Trans	THE BUS CENTER OF ATLANTA LLC	6/30/2022	Mercier	Mandatory	Goods



L3Harris Corporation
Communication Systems Segment
221 Jefferson Ridge Parkway
Lynchburg, VA 24501
Phone: 800-528-7711

December 17, 2021

City of Stockbridge
4640 North Henry Blvd
Stockbridge, Ga. 30281

Subject: Dealer Loudoun Communications Sole Source

This letter hereby indicates that Loudoun Communications, Inc. is an authorized L3Harris Corporation Public Safety and Professional Communications Channel Partner, Warranty Service Provider and is authorized to sell and service L3Harris products.

Loudoun Communications, Inc. is the only authorized L3Harris Channel Partner assigned to provide sales and service support to Henry County, GA. including all entities within the county. Orders for L3Harris service, equipment and associated accessories should be placed through Loudoun Communications, Inc.

If you have any further questions or concerns I encourage you to call me at my office. Thank you again for choosing L3Harris for your communications needs.

Regards,

A handwritten signature in dark ink, appearing to read "David B. Muniz", with a stylized flourish at the end.

David B. Muniz
Regional Channel Manager—South East Region
Indirect Channel Management
Communication Systems/HL3Harris Corporation
Mobile: +1-941-218-9253
www.L3Harris.com / David.Muniz@L3Harris.com

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION FOR APPROVAL TO PURCHASE POLICE VEHICLE
SPOTLIGHTS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the Chief of Police seeks Council approval to purchase remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles using ARPA funds;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY
RESOLVES:

SECTION 1. Approval of Purchase. The Council hereby approves the purchase of remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles using ARPA funds in the amount of \$37,589.26. The supporting documents are attached as Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this _____ day of _____, 2021.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

QUINTON WASHINGTON, ESQ., City Attorney



City of Stockbridge

AGENDA ITEM

MEETING DATE

December 21, 2021

FUNDING SOURCE

- ☒ RESOLUTION
- ☒ ORDINANCE
- ☐ SERVICE AGREEMENT RENEWAL
- ☐ PUBLIC HEARING
- ☐ PRESENTATION
- ☐ BID SELECTION/AWARD
- ☐ TASK ORDER
- ☐ CHANGE ORDER
- ☐ BUDGET AMENDMENT
- ☐ BUDGET TRANSFER
- ☒ PAYMENT APPROVAL
- ☐ OTHER

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ TSPLOST
- ☐ CDBG
- ☒ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ PARTNER/SPONSOR
- ☐ DEPARTMENT FUND BALANCE
- ☐ BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Frank Trammer

DEPARTMENT: Police

ITEM/PROJECT/EVENT: Police Vehicle Equipment Purchase– Spotlights

Council consideration to approve the purchase of remote-controlled spotlights for City of Stockbridge Police Department patrol vehicles in the amount of \$37,589.26. Funding source ARPA.

BACKGROUND INFORMATION:

The City of Stockbridge Police Department seeks to outfit 42 patrol vehicles with an external spot light to allow for enhanced visibility during nighttime hours.

SIGNATURES:

CITY MANAGER _____

CITY TREASURER _____

CITY ATTORNEY _____

☒ FINANCIAL IMPACT ☐ N/A

AMOUNT **\$37,589.26**

ATTACHMENTS: ☒

ITEM/PROJECT/EVENT:

BACKGROUND INFORMATION:



TRANSFORMING
PRODUCTS AND
SERVICES INTO
SOLUTIONS

We have prepared a quote for you

**Stockbridge Police Department-GA-42 Arges with
Install**

Quote # 000490
Version 1

Quote Prepared for:

City of Stockbridge Government-GA

Frank Trammer
frammer@cityofstockbridge-ga.gov

Prepared by:

ProLogic ITS LLC

Del Kimbrough
229-406-9428
Del.Kimbrough@prologicits.com

WWW.PROLOGICITS.COM

Products

Manufacturer Part Number	Description	Price	Qty	Ext. Price
ARGES1	5° Spotlight with Proclera® Silicone Optic	\$396.55	42	\$16,655.10
ARGCH1	Control Head for Arges®, Bail Bracket	\$177.01	42	\$7,434.42
ARG50D	Ford Police Interceptor Utility, 2020-2021, Driver Side Fender Mounting	\$57.47	39	\$2,241.33
ARG47CD	Ford F-150, 2021, Driver Side Fender Mount	\$57.47	3	\$172.41

Subtotal: **\$26,503.26**

ProLogic Services

Manufacturer Part Number	Description	Price	Qty	Ext. Price
PRLOGICSVCS	Installation includes the list of items mentioned herein. All other parts and or equipment not listed will be subject to additional installation fees. Customer will be responsible for transporting vehicles to the installation facility unless otherwise noted. Let it be known, Installation Services will not be scheduled until all product arrives at the designated install facility.	\$258.00	42	\$10,836.00

Subtotal: **\$10,836.00**

Stockbridge Police Department-GA-42 Arges with Install

Prepared for:

City of Stockbridge Government-
GA4640 North Henry Boulevard
Stockbridge, GA 30281
Frank Trammer
(678) 833-3345
ftrammer@cityofstockbridge-
ga.gov

Bill To:

City of Stockbridge Government-
GAFrank Trammer
4640 North Henry Boulevard
Stockbridge, GA 30281

Ship To:

City of Stockbridge Government-
GAFrank Trammer
4640 North Henry Boulevard
Stockbridge, GA 30281

Quote Information:

Quote #: 000490

Version: 1
Delivery Date: 12/13/2021
Expiration Date: 01/12/2022

Quote Summary

Description	Amount
Products	\$26,503.26
ProLogic Services	\$10,836.00

Subtotal: **\$37,339.26**Shipping: **\$250.00**Total: **\$37,589.26**

Payment Terms: Net 30 Days. After 30 days, unpaid balances are subject to a 1.5% handling fee per month (18% annual). Warranty covers manufacturer defects only, excluding battery defects, unless explicitly stated herein. Dual-signed Scope of Work will be required prior to placing initial order.

Prices and tax rates are valid in the U.S only and are subject to change. Taxes represented in quotes are estimates and may vary from taxes reflected on invoice (based on physical ship-to address).

Sales/Use tax is a destination charge (i.e., based on physical ship-to address on purchase order). Please indicate your taxability status on your PO. If you are tax exempt, please include proper documentation. If you are not tax exempt, please calculate and include all applicable tax on your PO. Hardware cancellations may be subject to up to a 50% restocking fee.

See Terms and Conditions at www.prologicits.com/terms-conditions/

Quotes are valid for 30 days only and are subject to change without notice due to the imposition of new trade tariffs

City of Stockbridge Government-GA

Signature: _____

Name: _____

Title: _____

Date: _____