Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

CITY TREASURER

John Wiggins

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting Agenda December 14, 2020 6:00 PM

Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912

Stockbridge
Where Community Connects

AGENDA
COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, DECEMBER 14, 2020 6:00 PM

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount

Administration
Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Michael Williams, City Attorney

ZOOM MEETING INFORMATION - https://us02web.zoom.us/j/89385599006?pwd=azFYNnMwd0dERDV0bDB6MXJqUEhwZz09 Passcode: 262217

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

1 Adoption of the Minutes July 13, 2020
2 Adoption of the Minutes of July 28, 2020
3 Adoption of the Minutes of September 29, 2020
4 Adoption of the Minutes of October 12, 2020
5 Adoption of the Minutes of October 27, 2020

PUBLIC COMMENTS

CEREMONIAL - Proclamation - Henry School Heroes Day in Henry County Schools!

OLD BUSINESS

6 Council consideration to approve the purchase of 2021 Kenworth VacCon Truck from MHC Kenworth of Atlanta. The Georgia Department of Administration Services, awarded the Statewide Contract to MHC Kenworth of Atlanta, contract number 99999-001-SPD00000155 for Truck Chassis and Truck Bodies in the amount of $406,922.00. Funding source Water and Sewer Fund Balance. - Presented by: Decius Aaron

7 Council Consideration to approve the Revised Council Initiatives Calendar for 2021. - Presented by: Zenovia Pearson

PUBLIC HEARING

8 Third Reading & Adoption of the FY2021 Operating Budget - Presented by: Randy Knighton, John Wiggins

NEW BUSINESS

9 Council Consideration to approve FY2020 Utility Billing Write-Off's in the amount of $16,603.88 - Presented by: John Wiggins

10 Council Consideration to approve RFP No. 2020-0027P to piggyback and award a contract to 72 Hour LLC, dba National Auto Fleet Group, under the National Joint Powers Alliance (NJPA) (now known as Source Well as of June 6, 2018) contract number 120716-NAF; to purchase (4) vehicles in the amount of $138,429.36. (1) for Public Works, (1) Govt Bldg. Maintenance, (1) Sewer and (1) for Events. Funding Source: Government Buildings Dept. $ 34,452.30; Public Works Dept. $34,996.98; Sewer Dept. $33,983.10 and Events Dept. $34,996.98. - Presented by: Lindell Miller, Decius Aaron, CieCie McGhee

11 Council Consideration to approve RFP No. 2019-00022P - State Contract No. 99999-001-SPD0000154-0001, Right-of-Way Maintenance in the amount of $150,000.00. Funding Source: Public Works Budget. - Presented by: Lindell Miller, Decius Aaron

12 Council Consideration to approve the ITB (Invitation to Bid) No. 17ITB082817-DRR American Tank Maintenance, LLC - Full Service Tank Maintenance Program in the amount of $60,419.00 Funding Source FY2021 Water Dept. Budget - Presented by: Lindell Miller, Decius Aaron

13 Council Consideration to approve Task Order No. 2020.10 - Falcon Design Consultants for East Atlanta, North and South Lee Street Roadway and Intersection Modifications in the amount of $70,000. Funding Source: SPLOST IV - Presented by: Randy Knighton

14 Council Consideration to approve the use of the Merle Manders Conference Center Parking Lot for a Drive-In Movie and Drive-Thru Toy Drive to be held on Friday, December 18, 2020 at 7:00 p.m. - Presented by: Ericka Harvey

PRESENTATION

15 City App Demonstration Presented by IT Simple

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT

Stockbridge

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING (VIA ZOOM)

MONDAY, JULY 13, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney
John Wiggins, City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman John Blount.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for the roll call except Councilman Alexander who was attempting to log in via Zoom as confirmed by the City Manager citing technical difficulties.

Councilman Blount motioned to adopt the Agenda; second by Councilwoman Gantt. The motion passed 4-0.

Mayor Pro Tem Thomas motioned to approve the Minutes for the following meetings: Second by Councilwoman Barber. The motion passed 4-0.

1. 5/11/2020 2. 5/26/2020

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. There were no Public Comments submitted.

PUBLIC HEARING (Continued)

3. Council Consideration to approve the Service Delivery Strategy (SDS) Agreement between the City of Stockbridge and Henry County.
   Presented by Randy Knighton, City Manager & SDS Attorney Jack Wilson
   Mr. Knighton noted the Service Delivery Strategy (SDS) Agreement is an attempt to ensure the County and Cities provide equitable taxes for all their Citizens without duplication of services and double taxation, with tax equity. Mr. Knighton noted the County and City are working out how the roads would be allocated with expenses. Mr. Knighton stated there would be a supplement with Cities based on road lane mileage, with the City of Stockbridge having over 101 lane miles and would be connected to the County's road budget. Mayor Ford inquired about other Cities; Mr. Knighton noted their concerns also deals with roadways, Millage rate, police services and Ordinance enforcements. Councilman Alexander noted the City continues to operate with a dense population with a high crime rate with no protection. Mr. Knighton mentioned the County must determine police coverage and how the manpower is allocated. Councilman Blount noted the County wants the residents of the City to pay the same rates as the County with the County receiving all revenues. Councilman Alexander expressed he would like to move forward with establishing the City's own police services and inquired about having Town Hall meetings. Mr. Williams noted there was a discuss during the retreat to conduct Town Hall meetings, however due to COVID-19, it would not be advisable to conduct such meetings. Councilman Alexander expressed he would like to add a 60-day timetable of collecting data for establishing a Police Department. Councilman Blount expressed staff has already been tasked with the Police services.

   Councilman Alexander motioned for the City to move the process forward with establishing a Police Department; second by Councilwoman Barber. There was discussion, no vote on the motion.

   Councilman Alexander noted the technical difficulty logging in prevented him from amending the Agenda and made a motion to add a Resolution to require face coverings in the City; second by Councilwoman Barber. The motion failed 2-3 (Blount, Gantt and Thomas opposed).

Public Hearing Opened - No Speakers in Favor; No Speakers Opposed. Public Hearing Closed

No Action Taken.

PUBLIC HEARING

4. Council Consideration to approve the RZ-2020-01 – TPA Residential requests the rezoning of its property from C-2 (General Commercial District) to MUND (Mixed-Use Neighborhood Residential District) for the purpose of constructing a townhome development project. The property is identified by its Parcel ID, 032-01026000, and is located to the rear of 1580 & 1590 Hudson Bridge Road and to the west of 1490-1548 Hudson Bridge Road. The property consists of 20.367 acres within Land Lot 21 of District 6 in the City of Stockbridge.
Presented by Camilla Moore, Asst. City Mgr./Community Development Director
Ms. Moore noted property was annexed into the City in 2002 with the Master Plan; however, the City did not require the roadways to be dedicated to the City. Ms. Moore noted the property site as a part of the Master Plan is described as "Tract 2." Tracts 1 and 2 were annexed as C-2 (Commercial – Medium Density) and C-3 (Heavy Commercial). Tracts 1 and 2 were further subdivided on February 4, 2004, creating a "new" Tract 2 as a part of the Walmart Development. The original Tract 2 would become a "stand-alone" parcel for future development. Ms. Moore also noted the applicant proposes to develop approximately 147 Single-family fee simple townhomes on eighteen (18) acres of land. The gross density would be 7.2 dwelling units per acre, which excludes the right-of-way and detention/stream buffer areas. The proposed development would have a gross density of 7.2 dwelling units per acre, which would be within the allowable range of 6 to 8 units per acre. An Amenity Area with a clubhouse, pool, and 14 parking spaces would be provided in the southern area of the site, while a Play Lawn Area would be provided in the northern area of the site. Two WQA/Detention areas would also be provided on the site. The developer plans to comply with the MUND development standards for single-family attached. They require townhome buildings to be at least 20 feet wide and have at least 20 feet between buildings. The maximum building height is two (2) stories, and the minimum floor area is 1,000 square feet for one-bedroom units, 1,300 square feet for two-bedroom units, and 1,400 square feet for three-bedroom units. Each unit will have a two-car garage. A maximum of 6 units may be built in each building. The proposed units would be 20, 22, and 24 feet

wide, and 55 feet deep. Fourteen (14) on-street parking spaces would be provided on the site. The developer plans to comply with the MUND development standards for single-family attached. They require townhome buildings to be at least 20 feet wide and have at least 20 feet between buildings. The maximum building height is two (2) stories, and the minimum floor area is 1,000 square feet for one-bedroom units, 1,300 square feet for two-bedroom units, and 1,400 square feet for three-bedroom units. Each unit will have a two-car garage. A maximum of 6 units may be built in each building. The proposed units would be 20, 22, and 24 feet wide, and 55 feet deep. Fourteen (14) on-street parking spaces would be provided for the common area, pool, etc.

Development Regulations Relevant to Request:
• City of Stockbridge Unified Development Code.
• All other City Code sections regarding site development standards and requirements.
• Development of Regional Impact Analysis (where applies)

Ms. Moore noted Criteria #1 deals with consistency of the Comprehensive Plan; Criteria #2 deals with the relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code; Criteria #3 deals with the potential effects of the amendment on the character of the proposed zoning districts, a particular piece of property, neighborhoods, a particular area or community; Criteria #4 deals with the physical conditions of the site relative to its capability to be developed as requested including topography, drainage, access, and size and shape of the property; Criteria #5 deals with the impact upon adjacent property owners should the request be granted; Criteria #6 deals with the potential impact of rezoning on City infrastructure including water and sewage systems; Criteria #7 deals with the potential impact of the proposed amendment on adjacent thoroughfares and pedestrians and vehicular circulation and traffic volume; Criteria #8 deals with the merits of the requested change in zoning relative to any other guidelines and policies for development, which the Planning Commission and City Council may use in furthering the objective of the Comprehensive Plan and Criteria #9 deals with the ability of the subject land to be developed as it presently zoned.

Ms. Moore noted the applicant first applied for a rezoning of this property on August 7, 2019, via RZ-2019-04. The Planning Commission heard that case on September 26, 2019, and recommended approval with conditions.
The case was heard by the Mayor and City Council on October 14, 2019. During the meeting, the applicant withdrew the application with no further action taken by the City Council.

Staff recommends approval of the rezoning application. Should the Planning Commission and Mayor/Council approve the Application, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
To the "concept plan" received by the Department of Community Development on February 3, 2020. Said plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. Construction of entry/exit gates, creating a "gated community".
3. Pay for a traffic study to identify traffic mitigation systems for the western side of the development, which will alleviate any possible traffic concerns because of the development, i.e. (turn lanes, stop signs, road widening, crosswalks, extra lanes, etc.)
4. A townhome association shall be established, or a property management company shall be secured, for the purpose of maintaining all common areas of the site. The association and the developer are to explore methods of restricting the number of long-term rental/lease agreements.
5. Leave a natural, undistributed buffer with the additional planting of evergreen trees along the property line adjacent to Oakwood Village Subdivision.
6. Construction of an interior fence adjacent to the Oakwood Village Subdivision.
7. Preserve wetlands and open space to include walking paths.

8. Compliance with the Development Regional Impact Analysis which speak to obtaining easement agreements (where applies), that allow all transportation improvements on a "private road".

9. Comply with all easement agreements as submitted to the City.

10. Establishment of a "Bond" to be placed in escrow to address any further maintenance issues/concerns for the development.

11. All conditions are to be governed by the permitting process.

The Public Hearing Opened

- Applicant: Tyler Gaines spoke in favor.
- Parker Blanchard spoke in favor of the development.
- Bruce Smith spoke in opposition of the development.
- Tim Callahan spoke in opposition; and recommended Condition #6 should state – *On the development side.*

Attorney Williams noted if Council approves this item, the recommendation would be for Condition #3 to state the Developer would pay for and implement the traffic study.

The Public Hearing Closed.

Councilman Alexander motioned to approve with conditions as recommended by staff and the Planning Commission, and required 2-car garages, Minimum 8' sidewalks; developer implementing traffic study; and recommendation to Item #6; second by Councilwoman Barber. The motion failed 2-3 (Blount, Gantt, Thomas opposed).

NEW BUSINESS

5. Council Consideration to provide for an update to the Maximum Height Standards for Grass and Weeds.
   Presented by Michael Williams, City Attorney
   Attorney Williams noted the Ordinance would amend the current adoption of the International Property Maintenance Code to provide that grass and weeds not to exceed 6"; the current standard is 12".

   Mayor Pro Tem Thomas motioned to approve and Ordinance update to the Maximum Height Standards for Grass and Weeds; second by Councilwoman Gantt. The motion passed 5-0.

6. Council Consideration to approve the Master Engineering Services Agreement Between the City of Stockbridge and Carter & Sloope, Inc. Water Service Line Replacement Task Order No. 19 to rehabilitate the Mays Crossing Sewer Lift Station and Replace the Force Main n the amount of $106,700.00 Funding Source: Water & Sewer Fund Balance
   Presented by Decius Aaron, Public Works Director and
   Brad Holtsinger, Wastewater Superintendent

   Mr. Aaron noted the system is over 30 years old and is designed to have two pumps but only has one. Mr. Holtsinger noted the Lift Station serves from Mays Crossing Shopping Center to the Krispy Kreme and a few houses.

   Councilman Alexander motioned to approve the Master Engineering Services Agreement Between the City of Stockbridge and Carter & Sloope, Inc. Water Service Line Replacement Task Order No. 19 to rehabilitate the Mays Crossing Sewer Lift Station and Replace the Force Main n the amount of $106,700.00; second by Councilwoman Gantt. The motion passed 5-0.

7. Council Consideration to approve the 2021 LMIG (Local Maintenance Improvement Grant) Resurfacing List
   Presented by Decius Aaron, Public Works Director
   Mr. Aaron noted this is the first list of a completed assessment from 2019 which keeps up with the City's standards of resurfacing 5 miles of road per year. Mr. Aaron noted this would complete 30 miles of resurfacing.

   Councilwoman Gantt inquired asked if the funding source had been identified and allocated in the budget.

   Mr. Aaron noted there is some funding with a grant from GDOT; however, this item is for the approval of the list only, and he will meet with the City Manager to later determine the funding source.

   Councilwoman Barber motioned to approve the 2021 LMIG (Local Maintenance Improvement Grant) Resurfacing List; second by Councilman Alexander. The motion passed 5-0.

8. Council Consideration to approve the Main Street Program 2020-2021 (MOU) Memorandum of Understanding.
   Presented by Kira Harris-Braggs, Main Street Program Mgr.

Mrs. Harris-Braggs noted the City's Main Street Program has met all standards required by both the State of Georgia and the National Main Street Center to be certified as a Classic Main Street Program; and are again an accredited program in the State of Georgia which requires a Memorandum of Understanding (MOU) with the Department of Community Affairs (DCA) and the City of Stockbridge to continue as a Main Street Program.

Councilman Alexander congratulated the Main Street staff and the Program for their award and recognition; and asked for an update on the downtown developments, specifically the Alleyway Project and the potential Fire Station Project which appears to have stalled.

Mrs. Harris-Braggs referenced the Alleyway Project noting staff had met with the City's Engineer, Falcon Design and is awaiting a cost estimate from the Public Utilities for having the utilities placed underground and likely causing the project to be phased due to the cost; and noted Mr. Knighton had also met with the City's Design Firm as well, and the project is moving right along.

Mrs. Harris Braggs also noted 2019 and 2020 have been very busy noting the Main Street Program received grants funding for the Arts Programing in the downtown and just learned of another grants award and was recognized by the State for a Vibrant Community Award through Georgia Council on the Arts where the grant will be used for the Downtown Mural Project as recommended from the RSVP project.

Mrs. Harris-Braggs noted the Old Fire Station project is not in the Main Street Program Control and is a Downtown Development Authority (DDA) Project and noted Councilwoman Gantt would be better suited to speak to this project.

Mayor Pro Tem Thomas noted his position as the liaison to the Main Street Advisory Board and commended the Main Street Program staff and the Main Street Advisory Board; thanked them for their hard work on moving things forward in the downtown and working hard in the trenches; noted the Advisory Board has full participation as a board and is looking for more great things coming from the Main Street Program in the near future.

Mrs. Harris-Braggs noted the Main Street Program recently concluded the Operation Hope Entrepreneur Workshop with twenty-one (21) graduates and is looking forward to assisting them in bringing their businesses Stockbridge, and hopefully the downtown area.

Councilman Alexander asked for an update on the Fire Station Project, noting the public must be informed on the progress.

Ms. Moore noted she plans to present step-by-step procedures to the DDA at their next board meeting.

Councilwoman Gantt (DDA Liaison) noted the board/committee updates are to be given at specific times and this item had not been placed on the Agenda; noted COVID has the deed for the Fire Station has not been signed over from the City to the DDA; commended the Main Street Program staff for their awards and hard work, noting the request was out of order, and wants the Fire Station project to move forward and have the downtown flourish.

Mayor Pro Tem Thomas motioned to approve the Main Street Program 2020-2021 (MOU) Memorandum of Understanding; second by Councilwoman Barber. The motion passed 5-0.

9. Council Consideration to approve (RFP) Request for Proposal No. 2020-00016P Gordian Building & Infrastructure Repair, Alterations and Restorations Services (EDT) Engineering, Design, Technology in the amount of $83,820.12 Funding Source Government Buildings Division
Presented by Lindell Miller, Procurement Manager and Camilla Moore, Asst. City Mgr./Community Development Dir. & Tony Taylor – Construction Manager
Ms. Miller recommended approval to piggyback and award a contract to Guardian Group Incorporated, Engineering Design Technology (EDT) for Infrastructure Repairs Alterations and Restoration Services under the National Joint Powers Alliance (NJPA) for a total cost of $ 83,820.12. Ms. Miller noted staff is requesting a scope of work for the interior modeling, renovation to the first floor Administrative offices of City Hall to include furnishings, electrical, exterior improvements, heating ventilating, air conditioning, painting, installation of drywalls to include five (5) additional office spaces including a bid room.

Councilman Alexander asked for the intended use and why the renovations were needed.

Mr. Knighton noted this to be an economical and efficient to there are a few issues with the spacing on the ground floor in the Finance Department, noting the IT Dept. had been operating out of cubicles and has been moved to an office space for security purposes and noted there will be a need for offices once the Economic Development Director and Procurement positions are filled; and recognized that with the pandemic, closed office spaces may be more suitable along with a bid room for procurement.

Councilwoman Barber noted while she recognizes the Agenda item refers to the infrastructure of the City Hall facility, she wants to see improvements in the community as a priority and did not see the office spaces as a priority with staff rotating work schedules and teleworking was not favorable to a bid room, or additional procurement office, and is not willing to commit funding at this time, noting the City has not addressed the Master Trail Plan.

Ms. Moore stated there are ground floor personnel who have sensitive issues and need to be in an office, noting these staff members are susceptible to COVID-19 and questioned how they would be secured post-COVID until there is a vaccine; and stated two staff members were sharing cubicles with staff members questioning the compliance of 6'ft. distancing requirements.

Councilman Alexander stated elected officials can speak to any items as representatives of the constituents that have voted you in office; stated COVID can be used as an excuse for everything; noted nothing is happening downtown in regards to the Fire Station Project; yet office spaces are moving forward; noted it was prudent of the City Manager to shut down City Hall to prevent COVID outbreaks and should be commended; but does not want COVID to be the reason for delay as this is the new normal, and the City should continue to move forward, they can, and they will.

Councilwoman Gantt motioned to approve (RFP) Request for Proposal No. 2020-00016P Gordian Building & Infrastructure Repair, Alterations and Restorations Services (EDT) Engineering, Design, Technology in the amount of $83,820.12 Funding Source Government Buildings Division: second by Councilman Blount. The motion passed 3-1-1 (Barber Opposed/Alexander Abstained).

COMMENTS FROM THE MAYOR

Mayor Ford congratulated Kelli Crews, former Youth Council member, on her Thirteenth District scholarship award in the amount of $2,050 presented by Congressman David Scott; congratulated Michael Harris former Stockbridge High School baseball player for being drafted by the Atlanta Braves Farm League; noted the City of Stockbridge strongly encourages wearing masks and referenced the Department of Health phone number to call for testing 800-847-4262, stay safe with social distancing and washing your hands; asked everyone to keep the faith as the City continues to do what is in the best interest of the community.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Main Street Advisory Board Meeting, Friday, July 10, 2020 at 9:00 a.m. via Zoom
- Downtown Development Authority Meeting, Tuesday, July 21, 2020 at 6:00 p.m. via Zoom
- Youth Council Advisory Committee Meeting, Tuesday, July 21, 2020 at 6:30 p.m. via Zoom
- Council Work Session Meeting Tuesday July 28, 2020 at 6:00 p.m. via Zoom
- Planning Commission Meeting, Thursday, July 23, 2020 at 6:30 p.m. via Zoom
- Council Meeting Monday, August 10, 2020 at 6:00 p.m. via Zoom

CITY EVENT(S) AND INITIATIVES HAVE BEEN POSTPONED

ADJOURN

Councilwoman Gantt motioned to adjourn: second by Mayor Pro Tem Thomas. The motion passed 5-0. 8:43 p.m.

Respectfully submitted by:

Vanessa Holiday, CMC City Clerk

Anthony S. Ford, Mayor

CENTENNIAL CELEBRATION
1920 100 2020
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SUMMARY MINUTES
WORK SESSION MEETING (VIA ZOOM)

TUESDAY, JULY 28, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./
Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney
John Wiggins, Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Pro Tem Thomas.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Mayor Pro Tem Thomas motioned to amend the Agenda to Remove Item # 7 and Item #9 to be presented at the 8/10/2020 meeting; Add Item#10 to Reconsider RFP2020-00016P; Add Resolution Designating the Mayor & Council as URA Board Members: second by Councilman Alexander. The motion passed 5-0.

Review of the Minutes for the following meetings:

1. 6/8/2020 2. 6/23/2020 3. 6/29/2020 No Action taken.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. No Public Comments

NEW BUSINESS

4. Council Consideration to approve Change Order No. 2 -WWTP Glynn Addy Pump Station Rehabilitation Project in the amount of $283,481.61. Funding Source: Wastewater Fund Balance Presented by Decius Aaron – Public Works Director and Brad Holtsinger – Wastewater Superintendent

   Mr. Holtsinger noted there are six (6) 30-year old valves that need to be replaced to stop sewage back-ups.

   Councilman Alexander inquired about the long-term plans. Mr. Aaron expressed the Wastewater Treatment Plant is over 30 years old and has replaced just about every piece of equipment; this would be the last of the equipment to replace and would last 30 more years.

   Councilwoman Gantt motioned to approve Change Order No. 2 - WWTP Glynn Addy Pump Station Rehabilitation Project in the amount of $283,481.61; Second by Councilwoman Barber. The motion passed 5-0.

5. Council Consideration to approve Task Order No. 20 with Carter & Sloope – Burke Street Sewer Main Rehabilitation in the amount of $80,580.00. Funding Source: Water & Sewer Fund Balance Presented by Decius Aaron – Public Works Director and Brad Holtsinger – Wastewater Superintendent
   Mr. Aaron noted this would be an upgrade of the Collections System and would replace the manholes made of brick which has started to fall into the sewer lines.

   Councilwoman Gantt motioned to approve Task Order No. 20 with Carter & Sloope – Burke Street Sewer Main Rehabilitation in the amount of $80,580.00; Second by Councilwoman Barber. The motion passed 5-0.

6. Council Consideration to approve Change Order No. 4 for Davis Road Sidewalk Phase 1 Project in the amount of $31,724.92 Funding Source: Grant Funding
   Presented by Decius Aaron – Public Works Director
   Mr. Aaron noted the City received a Transportation Enhancement Grant from Georgia Department of Transportation (GDOT) in the amount of $645,000. Mr. Aaron noted GDOT recommended some changes related to the retaining wall on Davis Road, which will bring the project up to a total cost of $550,953.76.

Councilwoman Barber motioned to approve Change Order No. 4 for Davis Road Sidewalk Phase 1 Project in the amount of $31,724.92; second by Councilman Alexander. The motion passed 5-0.

7. Council Consideration to approve the purchase of a 2021 Kenworth T470 Tandem Axle VacCon Truck under State Contract 99999-001-SPD00000155 from MHC Kenworth in the amount of $406,922.00. Funding Source: Sewer Fund Balance $183,114.90; Water Fund Balance $142,422.70 and Stormwater Fund Balance $81,384.40.
   Presented by Lindell Miller – Procurement Manager and
   Decius Aaron – Public Works Director
   Item removed from the Agenda.

8. Council Consideration to approve the purchase of a Caterpillar Model 306 Hydraulic Excavator under State Contract 99999-001-SPD-00000102 from Yancey Brothers, Inc. in the amount of $78,652.00. Funding Source: Water Department Budget $50,326.16 and Sewer Department Fund Balance $28,325.84.
   Presented by Lindell Miller - Procurement Manager and
   Decius Aaron Public Works Director
   Ms. Miller noted the contract has been awarded to Yancey Brothers, Inc. in the amount of $78,652.00.

   Councilman Alexander inquired on the benefit of purchasing an Excavator.

   Mr. Aaron noted the City currently does not have the proper equipment if a water main or sewer main broke during an emergency, the purchase would allow the City to have the proper equipment that would allow to dig down to 18-20 feet.

   Councilman Alexander motioned to approve the purchase of a Caterpillar Model 306 Hydraulic Excavator under State Contract 99999-001-SPD-00000102 from Yancey Brothers, Inc. in the amount of $78,652.00: second by Councilwoman Barber. The motion passed 5-0.

9. Council Consideration approve the purchase of a 2020 International CV Dump Bed Truck under State Contract 99999-SPD-SPD0000155-0001 from Rush Truck Centers of Ga, Inc. in the amount of $69,673.84. Funding Source: Water Department Budget.
   Presented by Lindell Miller - Procurement Manager and Decius Aaron – Public Works Director
   Item removed from the Agenda.

   Mayor Pro Tem Thomas motioned to reconsider RFP2020-000016P: Second by Councilwoman Barber. The motion passed 3-2 with Councilman Blount and Councilwoman Gantt opposed.

10. Council Consideration to Rescind R20-1185 for Infrastructure Repair, Alterations and Restoration Services.
    Presented by Mayor Pro Tem Thomas
    Mayor Pro Tem Thomas noted he would like Council to reconsider an item that was approved at the July 13th meeting dealing with the construction configuring at City Hall. Mayor Pro Tem Thomas expressed his concerns with financial obligations and would like to have a more in-depth discussion at the Budget Retreat and believes it is premature to approve an item without having a solid financial plan in place, and asked that the item be tabled with the understanding of a determining vote by the Council following the Retreat.

    Mayor Ford inquired when the project was scheduled to begin.

    Mr. Knighton noted it was his understanding the project was scheduled in the next week or so; and noted the Retreat would be early to mid-September.

    Mr. Aaron advised he had been notified by the Facilities Maintenance Supervisor, Gary Smith the project was to start on Thursday, July 30th.

    Ms. Miller noted a Purchase Order had been issued and the vendor has been mobilized.

    Councilman Alexander spoke to city-wide projects being incomplete and the swiftness of this project being of acted upon.

    Mr. Knighton reiterated the hard work of staff who makes every attempt to carry out the desires of the Council.

Councilman Blount referenced the empty space throughout City Hall that should be utilized, and noted staff is in a difficult situation, but was in favor with the motion to Table and be heard at the Retreat.

Councilwoman Barber noted she opposed the project due to the way it was presented and noted staff is expressing they are working in closed spaces and would like to have more space; but have been teleworking from home, further noting the timing is not feasible.

Mayor Ford inquired on how it would affect the timeline.

Ms. Miller and deferred to the City Attorney to offer a legal opinion.

Attorney Williams noted he would have to review the contract and speak with the contractors; the City may be obligated to pull back and may have to pay some type of cost.

Councilwoman Gantt inquired on what brought up the conversation of additional office spaces.

Mr. Knighton stated it was brought up a few months ago staff was looking to add additional spaces and noted one reason was due to the Information Technology Department being out in open space with items needing to be secured.

Mayor Pro Tem Thomas motioned to Table RFP2020-000016P with the understanding of a determining vote by the Council following the Budget Retreat; second by Councilman Alexander. The motion passed 4-0-1 (Gantt abstained).

11. Council Consideration to designate Mayor & Council as URA Board Members.
Presented by Michael Williams City Attorney
Eric Pitts and Carl Trevathan - Keck & Wood
Attorney Williams noted the Resolution would designate the City Council as the Board Members of the Urban Redevelopment Agency (URA), noting in 2016, the City designated the Downtown Development Authority (DDA) as the agency; there was an issue with the Amphitheater needing an easement from Georgia Power. Attorney Williams noted GA Power will need to provide power to the Amphitheater and buildings; however, a portion of the land the easement is on is in the URA's name and the City will need that

entity to execute the easement. Attorney Williams noted if the Resolution is approved, the City would have to designate a time and date to meet with the URA to discuss the easement.

Mr. Trevathan of Keck & Wood noted the importance of the easement is to provide an underground power loop to the Amphitheater and surrounding buildings.

Councilman Blount motioned to approve the Resolution and to authorize Mayor Ford as the URA Presiding Officer to sign the easement required for Georgia Power to be ratified at the next meeting: second by Mayor Pro Tem Thomas. The motion passed 5-0.

Councilman Alexander motioned to amend the Agenda to add a Resolution supporting GMA's Home Rule: second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to approve a Resolution supporting GMA who has filed a brief in the case of *Governor Kemp v. the Mayor and City Council of the city of Atlanta*. The GMA officers and leadership have made a decision to file this brief in opposition to the Governor's actions since his lawsuit goes beyond the case against Atlanta and includes provisions that affect **ALL** of Georgia's cities, including your city's right to have a policy for your buildings and your property. This brief is to protect **Home Rule** for all cities and to protect the right of approximately 100 cities who have already adopted a policy regarding the wearing of masks in their own public buildings in order to protect their own employees and local citizens.

Councilman Alexander motioned to approve a Resolution supporting GMA who has filed a brief in the case of *Governor Kemp v. the Mayor and City Council of the city of Atlanta*; second by Councilwoman Barber. The motion passed 5-0.

COMMENTS FROM THE MAYOR

Mayor Ford reminded everyone to complete the 2020 Census and referenced the City's website to receive more information; asked anyone with COVID-19 symptoms to visit the Heritage Senior Center on McGarity Rd. in McDonough, GA from 8am – 1pm to get tested and referenced a pop-up COVID-19 testing site to be held next Thursday, August 6 from 8 a.m. to noon at Coley Park in Hampton; call 800-847-4262 or visit https://covid19.dph.ga.gov/ to pre-register; noted the City's 100-year centennial was also August 6th along with the signing of the initial Voting Rights Act in 1965 by President Lyndon B. Johnson, and also in attendance were

Dr. Martin Luther King Jr. and his heroes, John Lewis and Rosa Parks; noted Stockbridge was the ancestral home of the King family; noted anyone wanting to pay their respects to Congressman John Lewis could do so by visiting the Georgia State Capitol tomorrow from 3pm-7pm and 8pm-10pm. Mayor Ford read in its entirety the Civil Rights Legends Proclamation highlighting the accomplishments and activism of Rev. Joseph E. Lowery, Rev. C. T. Vivian and Congressman John Lewis.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Council Meeting Monday August 10, 2020 at 6:00 p.m. Via Zoom
- Main Street Advisory Board Meeting, Friday, August 14, 2020 at 9:00 a.m. Zoom
- Downtown Development Authority Meeting, Tuesday, August 18, 2020 at 6:00 p.m. Zoom
- Youth Council Advisory Meeting, Tuesday, August 18, 2020 at 6:30 p.m. Zoom
- City Council Work Session, Tuesday, August 25, 2020 at 6:00 p.m. Zoom
- Planning Commission Meeting, Thursday, August 27, 2020 at 6:30 p.m. Zoom

CITY EVENTS HAVE BEEN TEMPORARILY POSTPONED

Councilwoman Gantt motioned to adjourn; second Councilwoman Barber. The motion passed 5-0.

CENTENNIAL CELEBRATION 1920 100 2020 Stockbridge Where Community Connects

Respectfully submitted by:

Vanessa Holiday, CMC City Clerk

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

WORK SESSION
SUMMARY MINUTES
COUNCIL MEETING (VIA ZOOM)

TUESDAY, SEPTEMBER 29, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./ Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney
John Wiggins, Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation provided by Mayor Pro Tem Thomas.

Pledge of Allegiance recited all in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilwoman Barber motioned to amend the Agenda to add Item #9 to be heard following Item #3, followed by Item #8, and the present Item #5 followed by an Executive Session for Personnel, and return to hear Item #6 and #7; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Review of the Minutes for the following meetings:

1. 8/10/2020 2. 8/25/2020 No Action.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. None

NEW BUSINESS.

3. Council Consideration to approve Wayfinding Signage for the City.
   Presented by Randy Knighton, City Manager
   Mr. Knighton introduced Adam Price and John Palmer of Falcon Design. Mr. Price noted Council to review the different wayfinding signs that had been presented at the Retreat and make a final determination at this meeting. Mr. Price noted there are three (3) different types of signs to consider: Gateway, Wayfinding and Pedestrian Wayfinding. Mr. Price explained the Gateway signs will be placed throughout the beginning of City limits informing citizens when they have entered the City of Stockbridge; the Wayfinding sign is more directional and will allow you to navigate throughout the City; and, the Pedestrian Wayfinding will help pedestrians find their way while on foot.

   Councilman Blount asked about signage on the south on Hwy. 42.

   Mr. Price noted there will be signs placed at: Jodeco Rd., Campground Rd., Hwy 42, and East Lake Pkwy. Councilman Blount suggested adding a Gateway sign at the Stockbridge Tower/Monument.

   Mayor Ford and Councilman Alexander suggested adding a Gateway sign on Hwy 138 leaving Clayton County and entering the City.

   Councilwoman Gantt asked about an estimated cost.

   Mr. Knighton noted the estimated cost would be between $200,000 and $250,000 and would depend on how may signs would be placed throughout the City and how may easements will be needed.

   Councilman Alexander motioned to approve the Wayfinding Plan for Gateway Signage #2, Wayfinding Signage #1, Pedestrian Signage #3, and Breakaway Wayfinding Signage #2 and prioritizing the Amphitheater directional signage; second by Councilwoman Gantt. The motion passed 5-0.

4. Council Consideration to approve (GEFA) Georgia Environmental Finance Authority Loan Modification Agreement
   Presented by Decius Aaron, Public Works Director
   Mr. Aaron noted (GEFA) Georgia Environmental Finance Authority has provided and an opportunity under the CARES Act to forgive interest on loan payments between June 1st- November 30, 2020 interest free and no principle interest or fees between July 1- December 31, 2020.

   Councilman Blount motioned to approve the (GEFA) Georgia Environmental Finance Authority Loan Modification Agreement; second by Councilwoman Barber. The motion passed 5-0.

5. Council Consideration to bring the functions of Building, Permitting and Inspections In-House.
   Presented by Randy Knighton, City Manager/Mayor Pro Tem Thomas
   Mr. Knighton noted Mayor Pro Tem Thomas wanted to have a discussion about bringing the functions of Building, Permitting and Inspections In-House as a cost-saving measure, noting he had the conversation with the City Manager previously.

   Mayor Pro Tem Thomas noted contractors do not bring revenue to the City, only fees from homeowners, business owners and construction companies who seek permits bring revenue to the City and noted fees are paid to the City and not the contractor, and the role of the contractor is to process permits and building functions. Mayor Pro Tem Thomas noted the current Building, Permitting and Inspections contractor receives 65% of the first $20,000 of fees while the City receives 35% of the first $20,000 of generated revenue. Mayor Pro Tem Thomas also noted in 2017 the proposal was to remove these functions from the County who was also receiving 100% of fees to the City due to permits not being issued in a timely manner.

   Mayor Pro Tem Thomas stated he tasked the City Manager to gather information from the Finance Department and the Human Resources Department and asked the Executive to Mayor and Council to show the comparisons of other cities offering the same services and compared their staffing levels and budgets to that of the City of Stockbridge.

   Councilwoman Gantt noted the initial contract was at 65/35% split up to a certain amount and once the amount was accomplished, new numbers came in, it's a 60/40 split. Councilwoman Gantt also noted if brought in-house, the offset would be salaries, liabilities, and healthcare cost.

   Mayor Pro Tem Thomas noted the first $20,000 resulted in a 65/35% split and after $20,001 it went to a 50/50% split.

   Councilman Blount noted he is for being fiscally responsible and asked if Ms. Moore was on the call to address the comparisons, where there was no response. Councilman Blount noted the City needs to make sure that staffing does not exceed the amount of what is being paid out right now.

   Mayor Pro Tem Thomas noted bringing in three (3) new employees would still result in staying on the plus side, as the contract with the current firm has is for three positions.

   Councilman Blount inquired on the three positions and asked is it only the three positions used with the contractors.

Mayor Pro Tem Thomas noted the positions that would come in-house are: Permit Clerk, Building Official and Building Inspector.

Mr. Knighton noted the contractors; Charles Abbott uses engineers and may bring additional engineers such a site engineers who are utilized for certain projects and may need to become an inhouse position full time.

Mayor Pro Tem Thomas noted the City currently has On-call Engineers as needed.

Councilwoman Barber asked to see the presentation and have the discussion in Executive Session hearing the reference to personnel.

Mayor Pro Tem Thomas presented a slide show presentation on Building, Permitting and Inspections which included staffing levels, positions and services of the Community Development Departments from the City of Locust Grove, Smyrna, McDonough, and Henry County comparing the services and budgets to that of the City's Community Development Department and staffing levels and budget, including the Building, Permitting and Inspections contract staff.

Mayor Pro Tem Thomas noted the City of Locust Grove operates with six (6) staff members in the Community Development Department and includes Building, Permitting and Inspections services with an operating budget of $783,490.00 for FY2020; the City of McDonough has ten (10) staff members in the Community Development Department and includes Building, Permitting and Inspections services with an operating budget of $665,724.00 for FY2020; the City of Smyrna has seven (7) staff members in the Community Development Department and includes Building, Permitting and Inspections services with an operating budget of $818,157.00 for FY2020; the City of Stockbridge currently has ten (10) staff members in the Community Development Department and includes Building, Permitting and Inspections services plus three to four (3-4) contractors from Charles Abbott & Associates for a total of 14-15 staff members with an operating budget of $1,764,456.51 for FY2020 and a proposed FY2021 of $1,890,973.35 with a proposal to add an additional Code Enforcement Officer in FY2021.

The presentation also included an analysis of metro Atlanta salaries for a Permit Clerk/Technician, Building Inspector and Building, noting these are the same (3) three positions in the contract for Building, Permitting & Inspections.

Permit Clerk/Technician

Entry Level $30,329 Mid Level $44,705 Upper Level $55,958

$26,394*	$26,394*	$26,394*
$56,723	$71,099	$82,352

*If employee has family coverage

Building Official/Plan Review

Entry Level $47,000 Mid-Level$60,000 Upper-Level $74,000

$26,394*	$26,394*	$26,394*
$72,394	$86,394	$100,394

*If employee has family coverage

Building Inspector

Entry Level $40,321 Mid-Level $56,321 Upper-Level $72,228

$26,394*	$26,394*	$26,394*
$66,715	$82,715	$98,622

*If employee has family coverage

Total AVG for all three positions: Entry Level Salaries and Benefits Annually $195,835

Total AVG for all three positions: Mid-Level Salaries and Benefits Annually $240,208

Total AVG for all three positions: Upper-Level Salaries and Benefits Annually $281,368

Councilwoman Barber requested the Council discuss specific personnel in Executive Session.

Councilwoman Gantt noted the numbers should be disclosed to the public seeing it is public record.

Mayor Ford asked Attorney Williams to clarify what should be discussed in Executive Session.

Attorney Williams noted he recommended going into Executive Session to discuss personnel due to a lack of clarity.

Councilwoman Gantt noted she would like to hear from Ms. Moore, the Community Development Director.

Councilman Blount noted there was no need to enter Executive Session since the presentation was shared.

Mayor Pro Tem Thomas noted when the contract was executed in October 2017, the contractor received $22,678 and the City received $13,000; In 2018 the contractor received $288,145 and the City received $216,000; in 2019 the contractor received $291,916 and the City received $219,000 and for the first nine (9) months of 2020, the contractor received $223,772 and the City received $169,000 noting the contractors have received a total $826,000 over a period and believes the City could bring in house the three (3) positions while receiving 100% of the fees.

Councilwoman Gantt noted for staff to still consider the cost of salaries and healthcare for the new positions; and not to make any decisions until Ms. Moore is able to answer questions.

Councilman Alexander asked Mr. Knighton to express his opinion and/or concerns with bringing the functions in-house.

Mr. Knighton noted staff would need both a site and civil engineer who do not have to be full-time, and noted he believes the services could be done in-house and his only concern is making sure customers are being seen in a timely manner.

Mr. Knighton noted the Treasurer John Wiggins pulled the numbers for permitting and the total revenues were $500,000 and expenditures were $300,000 leaving a $200,000 difference.

Mayor Pro Tem Thomas noted the numbers he was provided were different, but also show a surplus for the City.

Councilman Alexander noted the Council needs to have accurate numbers and requested additional information to be brought back and presented at the October 12, 2020 Council Meeting.

Mr. Knighton noted if approved there would be a need for a smooth transition to hire in-house for the FY2021 budget and recommended a transition period through April or May 2021 and that would be enough time.

Councilwoman Barber agreed that accurate information should be presented to the Council to decide if bringing the functions in-house would be feasible and asked that the information come solely from Mr. Knighton and not have information coming from multiple sources.

The Council agreed.

Councilman Blount motioned to Table the item to retrieve more information; second by Councilwoman Gantt. The motion failed 2-3 (Alexander, Barber, Thomas Opposed).

Councilman Alexander motioned to Table to be heard for a vote at the October 12, 2020 Council meeting; second by Councilwoman Gantt. The motion passed 5-0.

EXECUTIVE SESSION - 9:00 p.m.

Councilman Alexander motioned to convene Executive Session for Personnel, Litigation and Real Estate at 9pm; second by Councilman Blount. The motion passed 5-0.

Councilman Blount joined Executive Session at 9:21 p.m.

Motion to end Executive Session made by Councilwoman Gantt; second by Councilman Alexander. The motion passed 4-0. (Councilman Blount was not present for the vote).

Motion to reconvene the meeting made by Councilman Alexander; second by Councilwoman Gantt. The motion passed 4-0 (Councilman Blount was not present for the vote).

6. Council Consideration to create the positions of Building Official, Building Inspector and Permit Clerk.
   Presented by Randy Knighton, City Manager
   No Action

7. Council Consideration to amend the FY2020 Organizational Chart
   Presented by Randy Knighton, City Manager
   To be presented following Executive Session

8. Council Consideration to adopt the City Council Project List Tool
   Presented Randy Knighton, City Manager
   Randy Knighton noted Mayor Pro Tem Thomas has provided a Project List for certain projects which needs completion and deferred to Mayor Pro Tem Thomas to explain the tool.

   Mayor Pro Tem Thomas noted the Council Project List Tool would allow for Mayor and Council to track ongoing projects and assign timelines and funding sources to respective departments and noted Mayor and Council should rank projects by priority and the City Manager should assign responsibility and approve the funding source while giving monthly updates on the projects.

   Councilwoman Gantt expressed she thinks the project list should be small enough and check off a couple of projects once some have been completed.

   Councilman Alexander suggested focusing on the Cultural Arts Center and the Youth Senior Center simultaneously and needs to be more aggressive and prioritize projects.

Mayor Ford noted to be careful with spending funds and be conservative and not overspend.

Councilman Blount noted the different adversities the City has been through the past 4 years and noted Council has been advised to try to see the outcome of COVID before spending any funds starting next spring.

Mayor Pro Tem Thomas motioned to approve to adopt the City Council Project List Tool; second by Councilwoman Barber. The motion passed 5-0.

9. Council Consideration to approve a Resolution to apply for Matching Grant Funding for the Georgia Department of Natural Resources Grant Up to $250,000 and The Georgia Outdoor Stewardship Program's Conserve Georgia Grant up to $750,000 to facilitate Phase I Implementation of the City's Bike and Pedestrian Trail Plan and Enhancements at Reeves Creek Trail.
   Presented by Kira Harris-Braggs, Main Street Manager
   Mrs. Harris-Braggs noted staff is asking for a Resolution to apply for two grants: The Land and Water Conservation Grant and the Conserve Georgia Grant. Mrs. Harris-Braggs noted the Land and Water Conservation Grant match is 25% and the Conserve Georgia Grant match is 25% and would need funds available if match is selected. Mrs. Harris-Braggs noted the amount for the Conserve Georgia Grant is up to $250,000 and the Land and Water Conservations Grant is up to $750,000 and noted the grants would help facilitate Phase I Implementation of the City's Bike and Pedestrian Trail Plan and Enhancements at Reeves Creek Trail.

   Mr. Knighton noted the funds would either come from SPLOST or Fund Balance.

   Councilwoman Gantt motioned to approve a Resolution to apply for Matching Grant Funding for the Georgia Department of Natural Resources Grant Up to $250,000 and The Georgia Outdoor Stewardship Program's Conserve Georgia Grant up to $750,000 to facilitate Phase I Implementation of the City's Bike and Pedestrian Trail Plan and Enhancements at Reeves Creek Trail; second by Councilwoman Barber. The motion passed 4-0-1 (Councilman Blount abstained).

EXECUTIVE SESSION (CONTINUED)

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 4-0.

Councilman Alexander motioned to reconvene the meeting' second by Councilwoman Gantt. The motion passed 4-0.

Attorney Williams noted a motion would be in order to authorize the Mayor to sign an Intergovernmental Agreement between the City of Stockbridge and the Stockbridge Downtown Development Authority and all related documents relative to the sale of a downtown property.

Councilman Alexander motioned to authorize the Mayor to sign an Intergovernmental Agreement between the City of Stockbridge and the Stockbridge Downtown Development Authority and all related documents relative to the sale of a downtown property; second by Councilwoman Gantt. The motion failed 2-0-2 (Barber/Thomas abstained). Councilman Blount was not present for the vote.

Councilwoman Barber motioned to approve the modified contract for the City Attorney; second by Councilman Alexander. The motion passed 4-0.

Councilman Blount joined the meeting.

Councilman Alexander motioned to approve the amended FY2020 Organizational Chart to align Main Street under the Economic Development Department; and Events Department reporting under the City Manager and eliminating the position of Assistant City Manager' second by Councilwoman Barber. The motion passed 5-0.

Attorney Williams noted no action was taken on the item and noted a motion would be in order authorizing the Mayor to sign an Intergovernmental Agreement between the City of Stockbridge and the Stockbridge Downtown Development Authority and all related documents relative to the sale of a downtown property. Councilwoman Gantt motioned authorizing the Mayor to sign an Intergovernmental Agreement between the City of Stockbridge and the Stockbridge Downtown Development Authority and all related documents relative to the sale of a downtown property; second by Councilman Alexander. The motion passed 3-0-2 (Barber/Thomas abstained).

Councilwoman Barber noted for the record she had not had an opportunity to review the Intergovernmental Agreement.

Attorney Williams noted a motion would be in order based on the consensus of the Council to disapprove of Container projects in the downtown district.

Councilwoman Gantt motioned in order based on the consensus of the Council to disapprove of Container projects in the downtown district:; second by Councilman Alexander. The motion passed 3-0-2 (Barber/Thomas abstained).

COMMENTS FROM THE MAYOR

Mayor Ford reminded everyone to complete the Census before tomorrow's deadline by visiting the Census.gov website, noting $2,300 is allocated for every individual for the next 10 years and will help with funding for schools, hospitals, public safety, and determine the number of state and federal representatives we have in our area; noted the upcoming election on November 3rd and the registration deadline is October 5th, early voting begins October 12th and referenced the early schedule and locations, visit the city's website cityofstockbridge.com for details; noted the Department of Public Health's COVID-19 phone number 800-847-4267 to call for an appointment for testing, or visit the Heritage Senior Center location in McDonough Monday, Wednesday or Friday from 8am -1pm, Tuesday 8am – 1pm and 2pm -7pm, and encouraged everyone to wear a mask, wash your hands and watch your distance by remaining 6 feet apart; noted proclamations scheduled for today will be read at the October 12th meeting.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- City Council Meeting, Monday, October 12, 2020 at 6:00 p.m. Via Zoom
- Main Street Advisory Board Meeting, Friday, October 14, 2020 at 9:00 a.m. Via Zoom
- Downtown Development Authority Meeting, Tuesday, October 20, 2020 at 6:00 p.m. Via Zoom
- Youth Council Advisory Meeting, Tuesday, October 20, 2020 at 6:30 p.m. Via Zoom
- Planning Commission Meeting, Thursday, October 22, 2020 at 6:30 p.m. Via Zoom
- City Council Meeting, Tuesday, October 27, 2020 at 6:00 p.m. Via Zoom

CITY EVENTS HAVE BEEN TEMPORARILY POSTPONED

Councilwoman Barber motioned to adjourn: Second by Mayor Pro Tem Thomas. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING (Via Zoom)

MONDAY, OCTOBER 12, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor ProTem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Michael Williams, City Attorney
Decius Aaron, Public Works Director
Camilla Moore, Community Dev. Dir.

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilwoman Gantt.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present for the roll call

Councilwoman Gantt motioned to Amend the Agenda to remove Item #7 and #8 and to hear Item #10, and #11 following Executive Session; Second by Councilman Blount. The motion passed 4-1 (Thomas Opposed).

Councilwoman Gantt motioned to Adopt the Minutes for the following meetings: Second by Councilman Blount. The motion passed 5-0.

1. 08/10/2020 2. 08/25/2020

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session

Mr. Reggie Sylvain submitted a Public Comment expressing concerns as a developer with the City's proposed action of bringing Building, Permitting and Inspections services in-house, noting his favorable service he has received from the City's contractor staff from Charles Abbott & Associates.

CEREMONIAL
Mayor Ford presented the following proclamations:

3. Proclamation – Chadwick Boseman
4. Proclamation – Hispanic Heritage Celebration Month
5. Proclamation – National Breast Cancer Awareness Month
6. Proclamation – National Domestic Violence Awareness Month

OLD BUSINESS

7. Council Consideration to bring the functions of Building, Permitting and Inspections In-House.
   Presented by Randy Knighton, City Manager
   The item Removed from the Agenda.

8. Council Consideration to approve job descriptions for the positions of Building Official, Building Inspector and Permit Clerk.
   Presented by Randy Knighton, City Manager
   The item Removed from the Agenda.

NEW BUSINESS

9. Council Consideration of proposed amendment to the Procurement Ordinance.
   Presented by Michael Williams, City Attorney
   Attorney Williams noted the amendment would provide a formal process that would require at least three (3) bids, quotations or proposals that would depend on the various types of solicitations involved. Attorney Williams noted it is proposed to add the amendment to the City's Code noting if there are not three (3) proposals during the first round, staff would be required to provide for additional time for other vendors to submit proposals and the opening bid would be delayed. Attorney Williams also noted a provision from the Georgia Municipal Association model states that if the proposal goes out and no bids have come in with the additional time added, a justification can be made and approved by the City Manager in order to go forward or everything could be throw out and the process can be started over.

   Councilwoman Gantt inquired if Georgia Municipal Association recommends three (3) bids. Attorney Williams noted its more of a best practice and the will of Council to determine how many bids to accept.

   Councilwoman Gantt asked if there are not three (3) bids for a project, will the bid need to be re-bided? Attorney Williams noted as drafted in the current Ordinance, if there are not three (3) bids the first time, the bid openings are delayed, and additional time will be provided to received additional bids.

   Attorney Williams also noted a provision from the Georgia Municipal Association model states that if the proposal goes out and no bids have come in with the additional time added, a justification can be made and approved by the City Manager in order to go forward or everything could be throw out and the process can be started over. Attorney Williams noted to always keep the bids that are received sealed.

Lindell Miller, Procurement Manager reiterated the current Ordinance and mentioned vendors are informed of the due date in which staff has no way of knowing how many bids have been submitted before the 5 p.m. deadline. Ms. Miller included if there are only two (2) bids submitted, the bid date needs to be extended, per the addendum statue that allows more time to receive more bids.

Councilwoman Gantt expressed she does not see the purpose of extending bids.

Ms. Miller noted the valid issues of wanting to be fair, transparent and to have a competitive process.

Councilwoman Gantt noted the process looks like the City is shopping for a particular vendor, with Ms. Miller agreeing.

Councilman Blount expressed his concerns on the City not looking like its bid rigging when extending the deadline and noted the GMA process does not state three (3) bids; and noted the City would be doing a disservice.

Attorney Williams noted staff would need to maintain integrity; end the initial bid with referenced language of extending the bid date. Attorney Williams also noted GMA language notes at least three (3) bids should be submitted; however, if there are not three (3) bids, there is justification to proceed. Attorney Williams mentioned the GMA model does not have the language of extending and was an add-on requested in the proposal.

Councilwoman Barber noted she was the one to request staff to do something about having a safe guard in place; and, suggested all solicitations be posted a minimum of 45 days instead of 30 days with posting the addendum a week before the closing date on different platforms.

Mayor Pro Tem Thomas inquired about the addendum and timeline. Ms. Miller noted the statue states within 72 hours, an addendum can be posted before the opening bid date.

Ms. Miller also noted staff should post a bid advising vendors about the bid opening date with adding the addendum of extending the bid date if only one bid has been received.

Councilman Alexander noted there is a comprehensive solution, and the goal is to not put the bid back out and agreed to use different platforms of getting the bid out besides the legal organ.

Councilwoman Barber spoke on the difference of the bid opening date and the bid closing date and asked Attorney Williams to read the Ordinance.

Attorney Williams noted the first section relates to informal bids, the second sections relate to purchases and the third section relates to proposals.

Councilwoman Barber noted she recommends: not to add an item to the agenda with a staff recommendation to award a contract with one (1) responding bidder and to use 5 methods of advertising such as: Henry Herald, City's Website, State Procurement Registry, direct solicitation or the new software. As well as presenting three (3) bids with providing all documents and to implement contract administration duties; and to create a selection committee of five (5) staff members excluding the City Manager and the City Attorney.

Ms. Miller noted the language in the Ordinance (page 2. Section 2-C) should state bid closing opposed to bid opening, therefore, an addendum could be added.

Councilwoman Barber suggested receiving monthly reports of contracts that are about to expire 90 days in advance.

Mr. Knighton noted once an elected official suggests a change in a policy, he talks to the appropriate staff member to draft a policy that would be considered by the elected body.

Councilwoman Barber motioned to approve proposed amendment to the Procurement Ordinance; Second by Councilman Alexander. The motion passed (Blount/Gantt Opposed).

EXECUTIVE SESSION

Councilman Alexander motioned to convene Executive Session for Litigation, Personnel and Real Estate; second by Councilwoman Gantt. The motion passed 5-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilwoman Barber. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the meeting; second by Councilwoman Barber. The motion passed 5-0.

DISCUSSION

10. Council Discussion to fill vacancy and appoint member to the Downtown Development Authority.
    Presented by Michael Williams, City Attorney

    Councilwoman Barber motioned to appoint Robert Swygert to the Downtown Development Authority; second by Councilman Alexander. The motion passed 5-0.

11. Council Discussion to fill vacancies and appoint members to the Development Authority.
    Presented by Michael Williams, City Attorney

Councilwoman Gantt motioned to Table this item to be heard at the 10/27/2020 Work Session Meeting; second by Councilman Alexander. The motion passed 5-0.

COMMENTS FROM THE MAYOR

Mayor Ford noted voting began today for the 2020 election, emphasizing it is your constitutional right to vote; referenced the Merle Manders Conference Center location and the hours this week for voting: 8am - 5pm; Saturday 10/17 9am - 4pm; October 19-23 7am - 7pm; Saturday 10/24 9am - 4pm/ Sunday 10/25 1pm - 4pm "Souls to the Polls" and the week of October 26-30 7am - 7pm; noted Absentee Mail-In Ballots were due in to the Elections Office by November 3rd ; reminded everyone that we are still in a pandemic and encourage everyone to wear masks, wash your hands and/or use hand sanitizer; noted COVID-19 testing was available by calling 1-800-847-4262 noting testing is available Monday, Wednesday, Thursday and Friday from 8am - 1pm; and Tuesday 8am - 1pm and 2pm - 7pm; noted the Census deadline had been extended to October 31st and reminded everyone to complete the Census by visiting the 2020 Census.gov website, noting $2,300 is allocated for every individual for the next 10 years and will help with funding for schools, hospitals, public safety, and determine the number of state and federal representatives we have in our area; announced the City's first Breast Cancer Awareness/Survivor Convey, Saturday October 24th with the lineup starting at 10am and the convoy starting at 11am to bring Breast Cancer awareness to the forefront and support the survivors and will have information on getting screened and support to those affected on how to survive; noted registration is required and to visit the City's website: cityofstockbridge.com and note everyone will be required to wear masks and social distancing will be in place; noted the information for businesses to receive funds from the CaresAct can be found on the City's website for businesses who had a financial impact due to COVID-19.

Councilman Blount referenced the long lines for voting at the Merle Manders Conference Center and asked if there was anything the City could do to alleviate the long lines.

Mr. Knighton noted the Clerk had been in a number of conversations with the Henry County Elections staff and the he had also spoken with members of County Management as they were aware of the problem here and at the Elections Office in McDonough; noted the MMCC was not being used because the equipment and additional staff was not available; noted the issue with Absentee Ballot requests and voters electing to vote in person, which required the affidavit process and was time consuming; noted it was a holiday and a number of people were home to vote along with the anticipated volume.

Councilman Blount noted the number of machines that were in place versus the number of machines being used; and that staff was available for election day only and not early voting.

Councilman Alexander noted he visited both locations, McDonough and Stockbridge; noted he spoke with staff and was told there was not enough staff to accommodate the record number of voters fast enough, along with the Absentee Ballot affidavits; noted the board is going to have an emergency board meeting tomorrow 1pm to present remedies extending the hours to 7am - 7pm opposed to the current hours this week of 8am - 5pm.

Mrs. Holiday agreed with Councilman Alexander and noted much of the delay was due to the affidavits having to be completed and sent to the County, deleted out of the system and returned to the polling location, which was a 20-25 minute process; and also noted the your Absentee Mail-In ballot must be received at the Henry County Elections Office by 7pm on Election Day, November 3rd. Ballots received after that will not be counted. The 3-day grace period has been eliminated.

Councilwoman Barber inquired as to whether the City could accommodate the voters who were waiting in lines.

Mr. Knighton noted he had spoken with the County's EMA Director, Don Ash regarding port-a-potties and would follow up tomorrow.

UPCOMING MEETINGS

Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Downtown Development Authority Meeting, Tuesday, October 20, 2020 at 6:00 p.m. Via Zoom
- Youth Council Advisory Meeting, Tuesday, October 20, 2020 at 6:30 p.m. Via Zoom
- Planning Commission Meeting, Thursday, October 22, 2020 at 6:30 p.m. Via Zoom
- City Council Work Session Meeting, Tuesday, October 27, 2020 at 6:00 p.m. Via Zoom
- City Council Meeting – Monday, November 9, 2020 at 6:00 P.M. Via Zoom

UPCOMING PUBLIC HEARINGS

- ➢ Public Hearing – First Reading of the Proposed FY2021 Operating Budget
Monday, November 9, 2020 at 6:00 P.M. Via Zoom
- ➢ Public Hearing – Second Reading of the Proposed FY2021 Operating Budget
Tuesday, November 24, 2020 at 6:00 P.M. Via Zoom
- ➢ Public Hearing – Adoption of Proposed FY2021 Operating Budget
Monday, December 14, 2020 at 6:00 P.M. Via Zoom

Councilman Alexander motioned to Adjourn: Second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING (Via Zoom)

TUESDAY, OCTOBER 27, 20 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor ProTem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
John Wiggins, City Treasurer
Michael Williams, City Attorney
Decius Aaron, Public Works Dir.

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Randy Knighton.

Pledge of Allegiance recited all in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present except Councilman Alexander.

Councilwoman Gantt motioned to amend the Agenda to discuss the City's Organizational Chart; second by Councilman Blount. The motion failed.

Councilman Alexander joined the meeting.

Councilwoman Gantt motioned to adopt the Agenda; second by Councilman Blount. The motion passed 5-0.

Review of the Minutes for the following meetings - No Action

1. 09/09/2020 2. 09/15/2020 3. 09/17/2020 4. 09/18/2020

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Eileen Thorne, 17-year Business Owner of SPN Herbs Health and Wellness, Stockbridge, GA submitted a comment regarding like businesses such as hers being in proximity of each other.

Mayor Ford asked the City Manager to follow up with Ms. Thorne's concerns.

MAYOR'S VETO

5. a. Mayor's Veto of Ordinance No. OR20-481: Proposed amendment to the Procurement Ordinance.
   Presented by Mayor Anthony S. Ford

Mayor Ford referenced the veto of Ordinance No. OR20-481 read the veto message into the record:

October 16, 2020

To: Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwomen Yolanda Barber
Councilman John Blount
Councilwomen LaKeisha Gantt
Via: Ms. Vanessa Holiday, City Clerk
Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Georgia 30281

Re: Veto Message

Dear Council Members:

I hereby exercise my Veto authority pursuant to Section 3.23 of our City Charter. I am applying the Veto to the Procurement Ordinance that was passed during our monthly City Council Meeting October 12, 2020, which was requiring an extension of time in procurement matters where less than three bids or proposals are required.

I truly support the procurement goal of obtaining at least three bids for all our City solicitations, but I am extremely concerned about the proposed changes in the previous mentioned Procurement Ordinance unnecessarily complicates our procurement process where potential contractors will be reluctant to submit bids once we make a change to extend the bid process after the bidding process opens.

I also believe the three Sections in question imposes an unnecessary requirement that could result in increased costs to our City.

Please feel to contact me; if you have any further questions or concerns.

Sincerely,
Anthony S. Ford
Mayor

Mayor Ford noted he believes it is unfair to extend the bids at the last minute and suggested to move the extension to the front once the bidding process and noted this is his first veto which could be overruled with four (4) votes from Council.

Councilwoman Barber noted what was proposed in the Ordinance is the standard procurement practice that aligns with the City's current procurement process of extending bids and provided the Council with the language that is being used in current and previous bids. Councilwoman Barber expressed the intent is to align the city's ordinance close to the process outlined in the procurement manual and is not the intent to change the process; but to allow Council to have consistency and requiring extra time for staff to solicitate three (3) qualified proposals. After a good faith effort and staff is unable to obtain three (3) qualified proposals, valid justification must be provided to Council when the recommendation to award a contract is presented to Council with less than three (3) proposals.

Councilman Blount noted the State Statute 4.8.1.1 and 4.4.3.3 stated all provisions must be posted prior to the closing bid date; also, O.C.G.A 36-91-20 which governs Public Works and express the City cannot trump the State or the Federal Codes by the State of Georgia. Councilman Blount inquired on how Council could pass a Resolution that conflicts with the Ordinance, the State Statue and the Federal Codes that are annotated.

Attorney Williams noted the Ordinance that was passed at the last meeting along with the proposed Resolution does not conflict with the State or Federal codes, and stated Council mandates a requirement that at least three (3) bids are obtained and the Ordinance passed at the last meeting covers that; also, the policy in place takes a discretionary act with staff members and makes it mandatory. Attorney Williams noted the State Statute applies to Public Works construction projects and the provision in question applies to bid specifications and bid openings.

Councilwoman Gantt expressed her appreciation for the Mayor vetoing the bill as well as Ms. Miller's opinion on what may be compromising and stated the action could put the City in a bad situation.

Councilman Alexander asked for a recap of the first Agenda motion made noting he had difficulty logging on for the meeting.

The motion was repeated; there was no action.

Councilman Alexander expressed he felt the Mayor should have been a part of the discussion during the last meeting when the Ordinance was adopted, and asked Attorney Williams if it was possible to override the Ordinance.

Attorney Williams noted if the veto is not overridden, then the veto will stand.

Mayor Ford noted he opted not to respond to the comments being made during the meeting at that time and wanted to think about the veto.

Councilman Blount noted he believes certain conversations should be held with the City Manager and staff instead of Council.

Mr. Knighton noted items can be discussed with proper communication; however, this subject deals with the bidding process which should include an Ordinance or policy.

5. b. Council Consideration to approve a Resolution amending the Procurement Policy requiring a minimum of (3) three bids submitted to the Council and extending if (3) bids are not received; and after due diligence, resubmitting to the Council all bids received showing due diligence for approval.
Presented by Michael Williams, City Attorney

Councilwoman Barber motioned to approve the Resolution amending the Procurement Policy requiring a minimum of (3) three bids submitted to the Council and extending if (3) bids are not received; and after due diligence, resubmitting to the Council all bids received showing due diligence for approval; second by Councilman Alexander. The motion Passed 3-2 (Blount/Gantt opposed).

OLD BUSINESS

6. Council Consideration to appoint members and activate the City's Development Authority Board.
   Presented by Michael Williams, City Attorney
   Item to be heard following Executive Session. The Council took no action on this item following Executive Session.

7. Council Consideration to approve the ranking of the qualified firms for RFP 2020-0019, Landscape Maintenance Services; High Grove Partners LLC @ $88,73200 and Woods Total Lawn Care @ $51,495.00
   Funding Source: General Fund
   Presented by Lindell Miller, Purchasing Manager and
   Decius Aaron, Public Works Director

   Councilman Alexander motioned to Table; second by Councilwoman Barber. The motion Passed 3-1-1 (Gantt opposed, Blount abstained).

NEW BUSINESS

8. Council Consideration to award a bid selection for Local Maintenance Improvement Grant (LMIG) services in the amount of $1,199,263.27 to Blount Construction Co., LLC. Funding Source: GDOT Grant in the amount of $291,306.61 and Fund Balance in the amount of $907,956.66
   Presented by Lindell Miller, Purchasing Manager and
   Decius Aaron, Public Works Director

Mr. Aaron noted the recommendation is to approve Blount Construction Co. LLC, to perform the City's Local Maintenance Improvement Grant (LMIG) projects of resurfacing 5.65 miles of road within City limits.

Councilman Alexander asked Mr. Aaron to read the streets that will be paved. Mr. Aaron noted the streets are as followed: Viceroy Curve, Monarch Village Way to Creek Valley Court; Monarch Lake Way from Monarch Village way to the cul-de-sac; Monarch Village Way to Walt Stephens, from Monarch Lake Way; Windbrook Dr. to Peach Dr. to cul-de-sac; Winthrop Ln. to Winbrook Dr. to cul-de-sac; Winwood Dr. from Maple Leaf Dr. to Wilshire Way; Winwood Ln. from Windbrook Dr. to Winthrop Ln. to Winbrook dr. to cul-de-sac; Winwood Dr. from Maple Leaf Dr. to Wilshire Way; Winwood ln. from Winbrook Dr. to cul-de-sac; Windham Way from Winwood La. To cul-de-sac; Wilshire Way from Winwood Dr. to cul-de-sac; Wincroft Way from Winwood Dr. to cul-de-sac.; Woodberry Ct. from Winwood Dr. to Winwood Dr.; Wilmington Way from Maple Leaf Dr. to cul-de-sac; Windsong Dr. from Rock Quarry Rd. to County Club Dr. North; Country Club Dr. North from Eagles Landing Pkwy. To cul-de-sac; Magnolia Place from County Club Dr. North to cul-de-sac and Hickory Trail on Willow Hill Ln. to Glenwood Dr.

Mr. Aaron gave a brief breakdown of how streets are chosen to be paved from the analysis report based on the conditions of the road.

Councilman Alexander motioned to approve the bid selection for Local Maintenance Improvement Grant (LMIG) services in the amount of $1,199,263.27 to Blount Construction Co., LLC. Funding Source: GDOT Grant in the amount of $291,306.61 and Fund Balance in the amount of $907,956.66; second by Councilwoman Barber. The motion passed 5-0.

9. Council Consideration to approve Pond Company Change Order#2 for the New Public Works Facility in the amount of $57,576.91. Funding Source: SPLOST
Presented by Decius Aaron, Public Works Director
Mr. Aaron introduced BJ Martin of Pond Company to speak about the Change Orders where he noted there are three (3) change orders at the contractors' request, The first change order deals with a detention pond with a sewer line that was not anticipated; the second change order deals with a request for additional work and subgrade material for the lower parking lot and the final change order delt with the footers which requires 3 ft. of excavation. Mr. Martin also noted the cost could have been much more if it were not taken care of.

Councilman Alexander reminded the Council that he had stated it would not be a good decision to build a building adjacent to a floodplain and referenced previous issues at the City's Municipal Court building and asked about the warranty on the project.

Mr. Martin noted making sure the foundation was stable enough before going forward with project was a priority.

Attorney Williams noted there is a standard warranty within the contract and would forward that information to the Mayor & Council for review.

Mr. Knighton noted the issues with the Municipal Court building have been resolved; the property in question which is the Public Works Facility is in a sensitive area and was apart of a SPLOST IV project where $3 million was allocate for the project. Mr. Knighton also noted that to protect the integrity of the building, the change order is needed.

Mayor Pro Tem Thomas inquired on the grading for the lower parking lot and asked for the estimated completion date.

Mr. Martin noted the drain pattern will have a positive drainage and will not affect the building, with a high elevation of the parking lot which will not flood the parking, and estimated the completion date to be around November 30th while still working with minor details with the steel areas, which could potentially move the completion date to the end of January 2021.

Councilman Blount noted his concern is the influx of rain and inquired on how it could have been prevented.

Mr. Martin noted by providing extra strength in the foundation, the problems will no longer be there; all sub-grade work under the parking lot and the building has a higher structural load then what was designed for the site.

Councilwoman Gantt motioned to approve Pond Company Change Order#2 for the New Public Works Facility in the amount of $57,576.91. Funding Source: SPLOST; second by Councilwoman Barber. The motion Passed 4-0-1 (Alexander abstained).

10. Council Consideration to approve Stockbridge Youth Council Rebranding Proposal.
Presented by Ericka Harvey, Youth Council Advisory Committee Chair & Sharika Zellars, Youth Council Advisory Committee Treasurer
Ms. Harvey noted the biggest change will be the look of the program which includes using two of the new logo colors (red & yellow), a revamped website, promotional items, a commercial, new apparel with the City seal, a photo shoot and etiquette training.

Mayor Pro Tem Thomas asked what the Youth Council was doing to impact the youth in the City.

Ms. Harvey noted the Youth Council held an Art show in February focusing on mental health as well has holding a March Madness tournament that was catered to getting the word out about the 2020 Census and a Human Sex Trafficking information event and also noted the Youth Council is currently working on a PSA (Public Service Announcement) about COVID and how it affects the youth as well as serving the essential workers during the pandemic.

Councilman Alexander inquired about what was being done to get information out to the youth about voting.

Ms. Harvey noted there is a campaign to make sure each year there is a focus on voting at every event.

Ms. Zellars stated that educating the youth on presidential and local elections as well as informing the youth with how local government works on a City level and County level will be part of the program.

Councilman Blount asked if the Youth Council hold mock sessions.

Ms. Harvey noted she would suggest Council to join some of the Youth Council meetings to give advice on certain things. Ms. Zellers added the rebranding is not all about the look, but also focusing on Council and requirements it would take to attend council meetings; and partnering with a Councilmember for an event.

Mayor Pro Tem Thomas noted he would like to work with Juniors and Seniors in preparation for college. Mayor Pro Tem Thomas also inquired about having a separate website. Ms. Harvey noted it would be youth based with a focus on including the whole community with resources that will be shared.

Mayor Pro Tem Thomas inquired on who would manage the separate site. Mr. Knighton noted any appointed board member should be responsible. Ms. Harvey stated the board members will be over the site, with the youth providing information from social media to post on the website.

Councilwoman Barber inquired on community service plans. Ms. Harvey noted the Youth works with Council in their initiatives to retrieve the hours along with the youths four (4) events.

Councilman Blount and Councilwoman Gantt expressed their appreciation for the board members.

Councilwoman Gantt motioned to approve the Stockbridge Youth Council Rebranding Proposal; Second by Councilman Blount. The motion passed 5-0.

11. Council Consideration to amend the Youth Council application to include students who attend Dutchtown, Eagle's Landing, Stockbridge, Union Grove, Woodland and Henry County Private schools as members of the Stockbridge Youth Council.
    Presented by Ericka Harvey, Youth Council Advisory Committee Chair
    Ms. Harvey noted there were a few kids from the Youth Ambassadors who showed interest in joining the Youth Council, however, they do not live in the city limits and she and the committee are hoping the Council agrees to change it to a cluster of Henry County high schools instead of just the city limits residents.

    Councilman Alexander motioned to approve application to include students who attend Dutchtown, Eagle's Landing, Stockbridge, Union Grove, Woodland and Henry County Private schools as members of the Stockbridge Youth Council; second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to approve use of the Merle Manders on November 21, 2020 for a Drive-By Turkey Give-Away in partnership with State Representative Demetrius Douglas.
    Presented by Mayor Ford
    Mayor Ford noted the use for the Merle Manders is no longer needed as to Rep. Demetrius Douglas advised him of an issue regarding the supply of turkeys due to COVID.

    Councilman Blount suggested the use of Council Initiative funds to purchase turkeys.

    Attorney Williams noted City funds cannot be used to purchase and give items away as this action would violate the gratuities clause of the Constitution and noted the City does have the authority to hold fundraisers for community support.

    Mr. Knighton noted the City has issued PPE for those during the pandemic to help keep the community safe.

    Councilwoman Barber suggested reaching out to local businesses for donations and support.

    Councilman Blount suggested the Mayor & Council exchange ideas via emails and to come back with suggestions at the next meeting.

    Councilman Alexander motioned to Table; second by Councilwoman Gantt. The motion passed 5-0.

13. Council Consideration to amend the City's Proclamation Policy.
Presented by City Attorney, Michael Williams
Councilman Alexander noted he would like Council to understand amending the Proclamation Policy does not impact the current Policy which goes through the Mayor, noting the proposed recommendation is not for one single Councilmember to be able to promote or issue Proclamations and is asking Council with a majority vote to be able to issue Proclamations similar to the process in the City of Atlanta.

Councilman Alexander added if a citizen requests a Proclamation, a Councilmember would sponsor it and bring it before Council which then would be brought fourth; if the Mayor is unavailable or doesn't agree with it, the Mayor Pro Tem would read and sign the Proclamation, noting this process would give the entire Council the ability to issue Proclamations.

Attorney Williams noted the Resolution given to Council for the meeting does not reflect the way Councilman Alexander described it and if there is a motion made, the recommendation is to motion as it was presented and the Resolution would be re-worded.

Mayor Ford noted when proclamation requests are submitted, he discusses it with the City Clerk to make sure it was within the guidelines written with present Resolution, and also noted he hasn't turned down any Proclamations; and recommends there to be no changes.

Councilman Blount noted polices and procedures are put into place so Elected Officials will not abuse them, and he is ok with the current policy.

Councilwoman Gantt expressed her concern is with the balance of power and does not understand why Council cannot communicate with the Mayor for such requests and thanked the City Clerk for providing research and examples of other cities, and believes keeping the power where it belongs, and not having the process abused.

Mayor Pro Tem Thomas inquired about the guidelines for issuing a Proclamation and the difference between the current Proclamation and the proposed Proclamation would be.

Mayor Ford noted in the document provided, exhibit A has eleven (11) guidelines to follow.

Councilman Alexander noted the City of Atlanta has a City Council president, Felicia Moore who signs the proclamations and believes it gives the Council as a body a chance of approving a proclamation if the Mayor does not.

Councilwoman Gantt noted the City of Atlanta has a different structure and the Mayor is not apart of their meetings, therefore that is why they have a City Council President and noted Council should be respectful.

Mayor Ford noted he disagrees with Councilman Alexanders comments and asked him not to assume just because he does not agree does not mean he would not sign the proclamation.

Councilwoman Barber noted she is open to new ideas and does not understand why there should be an argument with everything.

Councilman Blount noted the proclamations must meet the guidelines and he wants to leave the power with the Mayor due to certain alliances with members of council.

Mayor Pro Tem Thomas asked to Table the discussion and continue at the next meeting.

Councilman Alexander noted he is fine with tabling and having an appeals process.

Councilman Alexander motioned to Table; second by Mayor Pro Tem Thomas. The motion passed 3-2 (Blount/Gantt opposed).

14. Council Consideration to approve the FY2021 Insurance and Benefits Renewal with Cigna in the amount of $1,891,523.00. Funding Source: General Fund
Presented by Renee Wheeler, Human Resources Manager
Ms. Wheeler noted the renewals will start January 2021; there is a net increase of $167,668 for medical, vision has no changes and dental has a slight change of 6.38%.

Mr. Knighton noted the total cost is captured in the General Fund and open enrollment starts in a few weeks.

Councilwoman Gantt motioned to approve the FY2021 Insurance and Benefits Renewal with Cigna in the amount of $1,891,523.00. Funding Source: General Fund; second by Mayor Pro Tem Thomas. The motion passed 5-0.

COUNCIL DISCUSSION

15. Council Discussion to include the Juneteenth Holiday with the list of paid holidays beginning FY2021.
Presented by Randy Knighton, City Manager
Mr. Knighton noted this was brought before Council on June 23th which was approved, but there was no conclusion if it would be a paid holiday is asking for approval to add it to the paid holiday calendar beginning in 2021.

Mr. Knighton also noted several cities have recently made this a paid holiday such as Winston-Salem, NC, Miami- Dade, FL, and a few counties in Georgia.

Mayor Pro Tem Thomas noted it would be a great move for the country to make Juneteenth a federal holiday.

Mayor Pro Tem Thomas motioned to approve Juneteenth as a paid holiday for the City beginning June 2021; second by Councilman Alexander. The motion passed 5-0.

COMMENTS FROM THE MAYOR

Mayor Ford reminded everyone that we are living in a pandemic and encouraged everyone to wear mask, use hand sanitizer, wash your hands and social distance; noted the Department of Health, District 4 Free COVID testing days and hours have been revised as follows: Monday - Friday 9am - 2pm and on Saturday, December 5, 2020 from 9am - noon, due to the change in weather;

noted the inaugural Breast Cancer Awareness Convoy was a huge success and encouraged everyone to get their mammogram for early detection; noted this week is the last week for Early Voting taking place at the Merle Manders Conference Center, the Henry County Elections Office, J P Moseley, and the Fairview Recreation Center, along with other locations in the county from 7am - 7pm, with Election Day on Tuesday, November 3rd.

Councilman Alexander motioned to Reconsider Item #13; second by Councilwoman Barber. The motion passed 3-2 (Blount/Gantt opposed).

Councilman Alexander motioned to approve amendment of the policy allowing Council to appeal proclamations denied by the Mayor; second by Councilwoman Barber. The motion passed 3-2 (Blount/Gantt opposed).

UPCOMING MEETINGS

Meeting will be held via Zoom until further notice. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- City Council Meeting – Monday, November 9, 2020 at 6:00 P.M. Via Zoom
- Main Street Advisory Board Meeting, Friday, November 13, 2020 at 9:00 a.m. Via Zoom
- Downtown Development Authority Meeting, Tuesday, November 17, 2020 at 6:00 p.m. Via Zoom
- Youth Council Advisory Meeting, Tuesday, November 17, 2020 at 6:30 p.m. Via Zoom
- City Council Work Session Meeting, Tuesday, November 24, 2020 at 6:00 p.m. Via Zoom

UPCOMING PUBLIC HEARINGS

- ➢ Public Hearing – First Reading of the Proposed FY2021 Operating Budget Monday, November 9, 2020 at 6:00 P.M. Via Zoom
- ➢ Public Hearing – Second Reading of the Proposed FY2021 Operating Budget Tuesday, November 24, 2020 at 6:00 P.M. Via Zoom
- ➢ Public Hearing – Adoption of Proposed FY2021 Operating Budget Monday, December 14, 2020 at 6:00 P.M. Via Zoom

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Gantt motioned to Adjourn Executive Session; second by Councilman Blount. The motion passed 5-0.

Councilman Alexander motioned to Reconvene the meeting; second by Councilwoman Gantt. The motion passed 5-0.

Councilman Blount motioned to Adjourn; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC MMC

Anthony S. Ford, Mayor

City of Stockbridge

AGENDA ITEM

MEETING DATE

December 14, 2020

- [ ] RESOLUTION
- [ ] ORDINANCE
- [x] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [x] FUND BALANCE
- [ ] SPLOST
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Lindell Miller/Decius T. Aaron

DEPARTMENT: Water, Sewer and Stormwater.

ITEM/PROJECT/EVENT:

REQUEST FOR PROPOSAL (RFP) NUMBER 2019-0007P – 2021 KENWORTH 2021 VACCON – MHC KENWORTH - ATLANTA

BACKGROUND INFORMATION:

On July 17, 2018, the Georgia Department of Administrative Services, awarded the Statewide contract number 99999-001-SPD00000155 for Truck Chassis and Truck Bodies. The contract was awarded to seven (7) vendors, including MHC Kenworth-Atlanta. The contract was effective August 18, 2018 and expired August 31, 2019. The contract was renewed September 1, 2019 and expired August 31, 2020. The contract was renewed September 1, 2020 and expires August 31, 2021.

SIGNATURES:

CITY MANAGER ______________________

CITY TREASURER ______________________

CITY ATTORNEY ______________________

- [ ] FINANCIAL IMPACT
- [ ] N/A

AMOUNT **$406,922.00**

ATTACHMENTS: [x]

Through a strategically sourced procurement, the State Purchasing Department of the Department of Administrative Services (DOAS) has established a Statewide Contract (SWC) for Truck Chassis and Truck Bodies with seven (7) vendors.

This contract provides a variety of Truck Chassis and Truck Bodies in the following Gross Vehicle Weight Rating (GVWR) categories: 12,500 GVWR, 15,000 GVWR, 19,500 GVWR, 19,500 GVWR DOT HERO, 26,000 GVWR, 36,000 GVWR, 52,000 GVWR, and 56,000 GVWR.

STAFF RECOMMENDATION:

The Procurement Division is requesting Council approval to piggyback and award a contract to MHC Kenworth-Atlanta, contract number 99999-001-SPD00000155 for Truck Chassis and Truck Bodies, City of Stockbridge Procurement Contract Number Request for Proposals (RFP) No. 2019-0007P, for the Public Works Department for the purchase of a 2022 Kenworth T470 Tandem Axle for **$110,525.00** and a 2021 Vaccon 311 HE/1500 for **$296,397.00**, in an estimated overall amount of **$406,922.00.**

The purpose of this contract is to provide the City with a 2022 Kenworth T470 Tandem Axle and a 2021 Vaccon 311 HE/1500, necessary for the Water, Sewer and Stormwater Divisions to:

Water, Sewer and Stormwater

The Vac-Con Truck will be used by the Water, Sewer and Stormwater Divisions to perform a variety of functions.

Excavation has always been a technique in construction and infrastructure projects, but more recently excavation with hydrovac units, called hydro-excavation, is gaining popularity due to its precision and safety benefits. Hydro-excavation is a non-destructive digging process that utilizes pressurized water and a powerful vacuum system to remove soil. Unlike traditional methods such as shovels and backhoes which can cause severe damage to underground utilities and their operators, hydro-excavation can safely excavate around utilities and expose them. Utilizing a Vac-Con Truck for these types of projects is efficient, accurate and safe. Vac-Con Truck are equipped with hoses and handgun wands that precisely cut into the soil with pressurized water. As the soil is loosened, the unit's boom is extended out to vacuum the debris into the unit's debris body tank where it is either disposed of or placed back on to the excavation site. Vac-Con Trucks may also be used for street flushing, chemical and water-spraying services and transfer pumps. A Vac-Con Truck can also be used for the installation of signs, utility poles, fence posts and other components that need to be placed into the ground at a certain depth. A Vac-Con Truck can precisely excavate the right diameter and depth with ease. In the same way that hydro-excavating can accurately excavate for slot trenching, a hydrovac unit only affects the immediate jobsite, eliminating the need to backfill unlike with traditional methods used for piling hole digging.

Potholing and daylighting are becoming the most common tasks for Vac-Con Truck operators. This is the technique of exposing already installed underground utilities before beginning new infrastructure work or repairs to said utilities.

Water

The Water Division will use the Vac-Con Truck for the hydro-excavation of water services water mains, deep infrastructure repairs, cleaning the clear well at the Water Plant, etc.

Sewer

The Sewer Division will use the Vac-Con Truck for the hydro-excavation of sewer services, sewer mains, to remove debris from manholes and sewer lines, cleaning liftstation wet wells, excavating around utilities and by-pass pumping during substantial rain events.

Stormwater

The Stormwater Division will use the Vac-Con Truck to remove debris from catch basins, drop inlets and other stormwater infrastructures.

Hydrovac Unit Cost Split

Division	Cost Percentage	Funding Source	Cost
Sewer	45%	Sewer Fund Balance	$183,114.90
Water	35%	Water Fund Balance	$142,422.70
Stormwater	20%	Stormwater Fund Balance	$81,384.40
Total	**100%**		**$406,922.00**

MHC Kenworth
Atlanta

5860 Riverview Rd.
Mableton, Georgia 30126
A Division of **Georgia Kenworth, Inc.**

404.691.9999
404.691.0057 fax

www.mhctruck.com

ISO 9001
Quality in Service

Attn: City of Stockbridge

I truly appreciate the opportunity to Partner with your and earn your truck business. Kenworth has built its brand on durable, vocational trucks that are engineered for the application. The Kenworth brand is proudly supported by MHC Kenworth, the largest Kenworth dealer group in the US with 100 locations in 16 states.

2022 Kenworth T470 Tandem Axle	**$110,525.00**
Engine Paccar PX-9/Cummins	
Please see attached spec for Chassis and Body	
2021 VACCON 311HE/1500	**$296,397.00**
Total Purchase Price	**$406,922.00**

- **State of Georgia Contract Number SPD0000155**

-Price Includes
VacCon Body

-Price excludes any state or local sales tax

Current Chassis Build Date 1/21/2021

Support – Coverage across the State of Georgia:

Baxley – Open Mon-Fri 8am-5pm
Savannah-Open Mon-Fri 8am-8pm Sat 8am-4:30pm
Augusta- Open Mon-Fir 8am-5pm Sat7am-4pm
Mableton – Open 24/7 Mon – Sunday
- Including mobile maintenance trucks available 24/7/365
Gainesville – Open 8 – 6 Mon – Sat
McDonough – Open 8 – 10pm Mon – Fri, 8 – 4pm Sat,
Conyers – Open 8 – 6pm Mon-Sat
Macon – Open 8 – 6pm Mon-Sat

Sincerely,

Byron Franklin New Truck Sales – Atlanta GA

11/10/2020

City of Stockbridge

AGENDA ITEM

MEETING DATE

December 14, 2020

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST IV
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Zenovia Pearson

DEPARTMENT: Governing Body

ITEM/PROJECT/EVENT:

Council Consideration to approve the Revised 2021 Council Initiatives Events Calendar.

BACKGROUND INFORMATION:

SIGNATURES:

CITY MANAGER ______________________

CITY TREASURER ______________________

CITY ATTORNEY ______________________

- [ ] FINANCIAL IMPACT
- [x] N/A

AMOUNT N/A

ATTACHMENTS: ■

	2021 COUNCIL INITIATIVES (PROPOSED)	LOCATION
	CITY OF STOCKBRIDGE	
DATE	2021 COUNCIL INITIATIVES	
9-Jan	BLOOD DRIVE - BARBER	MMCC
16-Jan	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	TBD
16-Jan	ANNUAL NAACP MLK, JR. PRAYER BREAKFAST 9AM	
18-Jan	ANNUAL NAACP MLK, JR. PARADE HENRY COUNTY	
21-Jan	QUARTERLY TOWN HALL MEETING - BLOUNT	TBD
25-Jan	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
27-Jan	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
6-Feb	AFRICAN-AMERICAN HERITAGE CELEBRATION -MMCC - THOMAS 4 - 6PM	MMCC
11-Feb	LET'S PAINT SOCIAL - GANTT 6:30 P.M.	MMCC
13-Feb	AFRICAN-AMERICAN HIST MONTH DISPLAY -COCHRAN LIBRARY -THOMAS	MMCC
18-Feb	QUARTERLY TOWN HALL MEETING - ALEXANDER	TBD
22-Feb	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
24-Feb	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
1-Mar	MAYOR'S CLERGY ROUNDTABLE - 6PM	TBD
6-Mar	BLOOD DRIVE - BARBER	TBD
7-Mar	WOMEN'S HISTORY MONTH - MMCC - ALEXANDER	MMCC
22-Mar	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
27-Mar	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	TBD

31-Mar	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
14-Apr	FIRST RESPONDERS APPRECIATION LUNCHEON -MMCC - THOMAS	MMCC
15-Apr	QUARTERLY TOWN HALL MEETING - BLOUNT	MMCC
21-Apr	GA CITIES WEEK - THOMAS - BOY SCOUTS APPRECIATION EVENT - TSCC	MMCC
22-Apr	GA CITIES WEEK - GANTT -PAINT MIXER - MMCC	MMCC
24-Apr	GA CITIES WEEK - TRAIL ALIVE - MEMORIAL PARK/TRAIL 10AM ALEXANDER	MEM PARK
26-Apr	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
28-Apr	GA CITIES WEEK - BINGO BASH - BLOUNT MMCC	MMCC
6-May	NATIONAL DAY OF PRAYER - BLOUNT - CITY HALL CHAMBER	TBD
15-May	BLOOD DRIVE - BARBER	MMCC
20-May	HENRY FOR MUSIC ART ALLIANCE - MMCC - FORD	MMCC
22-May	QUARTERLY TOWN HALL MEETING - ALEXANDER	TBD
24-May	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
26-May	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
7-Jun	MAYOR'S CLERGY ROUNDTABLE - 6PM	TBD
12-Jun	BLOOD DRIVE - BARBER	MMCC
19-Jun	JUNETEENTH CELEBRATION-THOMAS	MMCC
28-Jun	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
30-Jun	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
15-Jul	QUARTERLY TOWN HALL MEETING-BLOUNT	TBD
26-Jul	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
28-Jul	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC

31-Jul	KEEP STOCKBRIDGE BEAUTIFUL 10AM - NOON - ALEXANDER	TBD
5-Aug	QUARTERLY TOWN HALL MEETING - ALEXANDER	TBD
18-Sep	COMMUNITY STARS APPRECIATION - GANTT	MMCC
21-Aug	BLOOD DRIVE AND COMMUNITY HEALTHCARE FAIR- BARBER	MMCC
23-Aug	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
25-Aug	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
27-Sep	MAYOR'S CLERGY ROUNDTABLE - 6PM	TBD
29-Sep	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
14-Oct	QUARTERLY TOWN HALL MEETING-BLOUNT	TBD
16-Oct	BLOOD DRIVE - BARBER	MMCC
25-Oct	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
27-Oct	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
13-Nov	NOEL IN NOVEMBER MMCC - BLOUNT 6PM - 9PM	MMCC
13-Nov	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
13-Nov	DIABETES EDUCATION FORUM - MMCC - FORD	MMCC
18-Nov	QUARTERLY TOWN HALL MEETING - ALEXANDER	TBD
20-Nov	COMMUNITY THANKSGIVING DINNER- THOMAS - MMCC 8AM - 6PM	MMCC
22-Nov	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD
6-Dec	MAYOR'S CLERGY ROUNDTABLE - 6PM	TBD
15-Dec	MONTHLY BINGO BASH - BLOUNT MMCC 10AM - NOON	MMCC
27-Dec	MEET THE MAYOR - MAYOR FORD 10AM - 12PM	TBD

Stockbridge

Where Community Connects

2021

City of Stockbridge, Georgia

Stockbridge

Where Community Connects

Proposed Budget for Fiscal Year ending

December 31, 2021

Submitted by

Randy Knighton, City Manager

Vanessa Holiday, City Clerk

John Wiggins III, City Treasurer

The City of Stockbridge

Table of Contents

City of Stockbridge, Georgia
Fiscal Year 2021 Budget Calendar

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January 1	Fiscal year begins

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT POLICY

The Georgia State law requires an annual balanced budget. The adopted budget shall be a balanced budget with anticipated revenues (including appropriated unencumbered surplus) equal to or greater than appropriated expenditures. All funds within the budget shall also be balanced.

The City's Proposed Budget shall be prepared annually by the City Manager with participation of all City Departments consistent with provisions of the City Charter and State Budget Laws. The Budget shall include (1) revenues forecasts (2) personnel costs, (3) operating and maintenance supply costs, (4) general services costs (5) debt service and; (6) capital and other (non-capital) costs.

The budget review process shall include public hearings. At the time the proposed budget is transmitted to members of the City Council by the City Manager, a copy will be made available for public inspection at City Hall and advertised in a local newspaper of general circulation. No earlier than seven days after the proposed budget is transmitted to the City Council and at least seven days in advance of budget adoption, a public hearing takes place to give the public an opportunity to comment on the proposed budget. Notice of a public hearing must be advertised at least fourteen days in advance of the public hearing.

Prior to the first day of the fiscal year, the City Council will adopt an Annual Operating Budget and Five-Year Capital Improvements at a public meeting. The annual and CIP budget shall be advertised at least one week prior to the meeting. The proposed budget is prepared by the City Manager and transmitted to members of the City Council for its review with sufficient time given for the City Council to address policy and fiscal issues.

- **Adoption**

The Budget shall be adopted by the approval of a budget ordinance that specifies the anticipated revenues by appropriate categories, the proposed expenditure totals for each department, each non-departmental expense, and for each fund covered by the budget.

- **Amendments**

Budget amendments must be approved by resolution. The budget shall be adopted at the fund/department level, which is the legal level of budgetary control. The current year's budget may be adjusted to reflect changes in local economy, changes in priorities or services needed, and receipt of unbudgeted revenues and for unanticipated expenditures.

- **Balanced Budget**

The Annual Budget consists of operating, debt services, grants, and capital spending. The Annual Budget shall be balanced with anticipated revenues, including appropriated, unencumbered surplus or stabilization reserves, equal to proposed expenditures. All funds within the Budget shall also be balanced. City Council will annually approve the revenues, expenditures, and capital improvements spending for all City fund appropriations. The Annual Budget will also include operating impacts from the Five-Year CIP. The operating impacts should address any one-time or reoccurring cost increases or decreases due to the major capital investment. Capital expenses include both major equipment and infrastructure improvement costs.

- **Planning**

The City will utilize a Decentralized Budget Process. All departments will be given an opportunity to participate in the Budget Process and submit funding requests to the City Manager.

- **Capital**

All Capital Expenditures must be approved as part of each department budget in the Capital Improvement Fund. Before committing to a Capital Improvement Project, the City Manager or his/her designee must verify fund availability. The

Capital Budget provides annual funding for long-term capital projects identified in the Capital Improvement During the Annual Budget Process, each department submits its Budget request including operating and capital needs. Upon review of the requests, major capital projects are placed in the Capital Improvements Fund. Other capital outlays are placed in the department's operating budget. Capital outlay is generally defined as an individual item in excess of $5,000 with a life expectancy of more than two years but less than 10 years.

Citywide capital improvements are assessed and prioritized based on the City's objectives and goals, the City's comprehensive work plan, and the City's strategic plan.

- **Interim Reporting on the Annual Budget and Capital Improvements**

Periodic financial reports will be provided to enable the City Manager to monitor and control the Annual Operating and Capital Budget and to enable Department Heads to manage the annual appropriations. These reports will be prepared and distributed to Department Heads and on to the City Manager. Summary financial and budgetary reports should be presented by the City Manager to the City Council no less than quarterly and preferably on a monthly basis.

- **Control and Accountability**

Each Department Head is responsible for ensuring that his/her department expenditures do not exceed budgeted funds. Departments cannot exceed appropriations described in the budget. Failure to achieve budgetary control will be evaluated and investigated by the City Manager.

- **Budget Transfers**

Contingent upon remaining within the confines of the total department budget, each Department Head has the authority to recommend Budget Transfers to the City Manager. Funds within departmental budget line items can be transferred upon the recommendation of the Department Head and with approval of the City Manager. Budget transfers over $5,000 for operating expenses for Capital Improvements must be approved by City Council prior to any spending or contract purchases.

BASIS of BUDGETING

The modified accrual basis is followed in all governmental funds. Under this method, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the obligation is incurred, with the exception of principal and interest on general long-term debt which is recognized when due, and purchase of Capital Assets whose cost are fully recognized at time of purchase and not amortized over the life of the asset.

Unlike full accrual basis, annual appropriated budgets are adopted for all funds at the department level. Budgets are adopted on a non-GAAP basis. All appropriations that have not been encumbered at the end of the fiscal year will lapse. Expenditures may not legally exceed budgeted appropriations at the department level.

All Proprietary Funds are budgeted for using the accrual basis of accounting. Whereby, revenues are recognized when incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

GAAP BASIS vs. BUDGET BASIS

Budgets are adopted on a basis consistent with GAAP except for the capital projects fund, which have project length budgets, rather than annual budgets. The City adopts budgets for its enterprise and internal service funds; however, the reporting of the budget to actual comparison is not required.

How to Use this Budget

WHAT IS A BUDGET?

A budget is a financial plan for a city. It includes both estimates of resources available, including revenues and fund balance, and appropriations that are the authority to spend money for specific purposes. After extensive input from the various departments, as well as the public, the budget is prepared by the Finance Department. The City Manager presents the budget for adoption to Mayor & City Council.

The document begins with a transmittal letter from the City Manager. This letter summarizes the contents of the budget and provides an explanation of the rationale used by the City Manager during the budget development process. The City Manager also outlines the administration's work program for the upcoming year.

The budget document is prepared to provide information about the City, both financial information and operational/policy information from a variety of perspectives and degree of detail. The reader should first review the Table of Contents and the Glossary and then read the Transmittal letter. The Financial Summary Section should then be reviewed. Finally, the specific department and program budgets provide the detailed information as to what purposes the City's resources will be utilized during the fiscal year. When reading this document, it is useful to remember that it has been developed based on both organizational structure and financial structure. The organizational structure is reflected in the departmental budgets. The financial structure is reflected in the reporting of expenditures and revenues by fund. A fund is a self-balancing set of accounts designed to track specific revenues and the uses of those revenues. Each fund is independent of all other funds and money cannot be transferred from one fund to another without the approval of the City Council.

QUESTIONS & ANSWERS

Q: What is the purpose of the City Budget?

A: The budget is an annual financial plan for the City of East Point. It specifies the level of municipal services to be provided in the coming year and the resources, including personnel positions, capital expenditures and operating expenses needed to provide these services. It reflects the policies and priorities set by the Mayor and City Council. How to Use this Budget

Q: What is a fiscal year?

A: A fiscal year is a 12-month operating cycle that comprises a budget and financial reporting period. The City's fiscal year begins on January 1st and ends on December 31st.

Q: What is an operating budget?

A: An operating budget is an annual financial plan for recurring expenditures, such as salaries, utilities, and supplies.

Q: What is a capital improvement budget?

A: A capital improvement budget is both a short and long-range plan for the construction of physical assets, such as buildings, streets, sewers, as well as vehicles and equipment.

Q: What is an enterprise fund?

A: An enterprise fund earns its own revenues by charging customers for the services that it provides. It receives no tax funds.

Q: What is a budget appropriation?

A: A budget appropriation is a specific amount of money that has been approved by the City Council for use in a particular manner.

Q: What is a budget amendment?

A: A budget amendment is an ordinance adopted by the City Council which alters the adopted budget by appropriating additional monies to a department, decreasing appropriations to a particular department, or transferring funds from one department to another.

Budget Process

The City of Stockbridge is required to prepare an annual budget in accordance with the City Charter. The budget is prepared for each fiscal year beginning January 1 through December 31st. The City Manager prepares a proposed budget to present at the City's Budget Retreat hosted in August or September of each year to get Mayor & Council vision for the City's operation.

For the fiscal year 2021, the City of Stockbridge began the budget process with updates to its capital budget long term infrastructural projects and proposal for new projects in the new budget year. The City then begun the preparation of the operational budget with revenue and expenditure projections. In forecasting revenues and expenditures, the City first reviewed its mission statement, strategy plan and goals and objectives to set priorities for spending. In addition, staff considered historical trends, current changes within the City and projected economic trends when forecasting revenues and expenditures.

Budget Preparation

Prior to the departmental submission of their annual request, the Finance Department conducted an annual training session for all personnel involved in the budget process, if needed. During the training, the staff was trained on the steps to completing the budget process and advised of fiscal year changes, highlight critical deadlines and reviewed issues likely to impact the City. Each department then prepared their proposed expenditure based on operational priorities. Directors submitted their budget recommendations to the Finance Department for initial review and coordination.

Budget Review

The Finance Department works with each department head to compile all proposed revenues and expenditures for the new fiscal year. The City Manager, Finance Director and Human Resources meet with each director to review their personnel budget requests. Once all departments' recommended revenues and operational expenditure request are reviewed and approved by the City Manager, a proposed budget is submitted to the Mayor & Council. Prior to the adoption of the budget, the City conducts community budget meetings in which staff provide information and answer questions regarding both the capital projects and operational budget.

Budget Adoption

The City Charter requires three reading of the budget prior to adoption. The attached budget calendar shows the proposed dates for the publication and reading of the new budget.

BUDGET AMENDMENTS

The City of Stockbridge sees its annual budget as a fluid document. While every effort is made to operate within the confines of the adopted budget, there are times when amendments are required. Budget amendments may require the approval of the City Council by an ordinance. Occasions requiring an amendment to the budget include, but are not limited to:

- Acceptance of additional grant money.
- Appropriation of additional funding if expenditures are projected to exceed budgeted amounts.
- Re-appropriation of funds from one department to another when deemed necessary.

Line item or department changes that has no impact on the total of allocated budget only requires the approval of the City Manager.

KEY ACTORS

While all employees are a part of the budget process at some point, there are several people who play more intricate roles in this process.

Mayor & City Council: The Mayor and City Council set policies which drive the development of the budget, which consists of the Mayor and Council members and conduct public hearings and readings of the budget ordinance.

City Manager: The City Manager presents the budget document to the Mayor and City Council for approval.

Department Directors: Department Directors must review previous capital improvement plans, make necessary changes and request to allow the City to develop a 5-year comprehensive five-year CIP Program. In addition, Directors must then submit requests for additional personnel, purchased good and services which will all the finance department to develop each departmental budget request and budget document.

Finance Director: The Finance Director is primarily responsible for providing direction for the budget, reviewing financial analyses, projections and overseeing the budget process.

The budget document must be completed for the City Manager to present to City Council. Once the budget is approved, the budget book is prepared and submitted to the GFOA for consideration of the Distinguished Budget Award.

City of Stockbridge, Georgia
Fiscal Year 2021 Budget Calendar

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December 25	City Clerk advertises budget adoption hearing
January 1	Fiscal year begins

General Fund Proposed Budget

GF 100	EXPENDITURES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
11100	GOVERNING BODY	367,359.00	375,661.00	8,302.00	-0.7%
11300	CITY CLERK	516,233.00	513,777.23	(2,455.77)	0.2%
13000	EXECUTIVE	551,888.00	641,682.99	89,794.99	-7.9%
15100	FINANCIAL ADMINISTRATION	972,932.00	936,890.00	(36,042.00)	3.2%
15110	NON-DEPARTMEMTAL	440,000.00	427,500.00	(12,500.00)	1.1%
15160	BUSINESS SERVICES	190,710.00	205,244.25	14,534.25	-1.3%
15650	GOVERNMENT BLDG/PROPERTY	884,420.00	798,671.62	(85,748.38)	7.5%
15400	HUMAN RESOURCES	460,629.00	475,126.00	14,497.00	-1.3%
15350	INFORMATION TECHNOLOGY	540,626.00	296,012.00	(244,614.00)	21.5%
25000	MUNICIPAL COURT	246,796.00	233,990.00	(12,806.00)	1.1%
32100	POLICE ADMINISTRATION	275,000.00	350,000.00	75,000.00	-6.6%
42200	PUBLIC WORKS	3,287,809.00	2,537,527.50	(750,281.50)	66.0%
61900	CITY EVENTS	202,000.00	310,500.00	108,500.00	-9.5%
62200	PARKS	290,600.00	304,100.00	13,500.00	-1.2%
72000	PERMITTING DEVELOPMENT	659,821.00	675,627.00	15,806.00	-1.4%
74100	PLANNING & ZONING	476,097.00	379,610.25	(96,486.75)	8.5%
74500	CODE ENFORCEMENT	272,205.00	163,704.01	(108,500.99)	9.5%
75100	ECONOMIC DEVELOPMENT	131,596.00	150,481.32	18,885.32	-1.7%
75500	MAIN STREET PROGRAM	228,776.00	228,306.25	(469.75)	0.0%
75700	GIS/PLANNING	136,082.00	175,271.00	39,189.00	-3.4%
90000	OTHER FINANCING USES	1,600,271.00	1,415,082.38	(185,188.62)	16.3%
		12,731,850.00	**11,594,764.80**	**(1,137,085.20)**	**100.0%**

GF	REVENUE	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
100	GENERAL FUND	12,731,850.00	11,594,764.80	(1,137,085.20)	100.0%
		12,731,850.00	**11,594,764.80**	**(1,137,085.20)**	**100%**

GF	**DIFFERENCE (EXP-REV)**	**0.00**	-	**(0.00)**

Enterprise Funds Proposed Budget

Stockbridge
Where Community Connects

EXPENDITURES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,205,271.00	1,203,848.38	(1,422.62)	0.0%
353 CAPITAL CITYWIDE	23,082,293.00	12,049,590.00	(11,032,703.00)	92.8%
355 DDA	45,000.00	45,000.00	-	0.0%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
505 WATER	2,101,700.00	1,915,400.00	(186,300.00)	1.6%
505 SEWER	1,910,500.00	1,774,800.00	(135,700.00)	1.1%
505 DEBT SERVICE	127,241.00	127,241.00	-	0.0%
510 STORMWATER	1,285,141.00	1,053,700.00	(231,441.00)	1.9%
540 SANITATION	1,842,000.00	1,562,900.00	(279,100.00)	2.3%
555 MMCC	810,016.00	792,108.54	(17,907.46)	0.2%
560 TSCC	41,750.00	41,750.00	-	0.0%
565 AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-	0.0%
	33,245,912.00	**21,361,337.92**	**(11,884,574.08)**	**100.0%**

REVENUES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,205,271.00	1,203,848.38	(1,422.62)	0.0%
353 CAPITAL CITYWIDE	23,082,293.00	12,049,590.00	(11,032,703.00)	92.8%
355 DDA	45,000.00	45,000.00	-	0.0%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
505 WATER	2,230,200.00	2,042,641.00	(187,559.00)	1.6%
505 SEWER	1,910,500.00	1,774,800.00	(135,700.00)	1.1%
510 STORMWATER	1,285,141.00	1,053,700.00	(231,441.00)	1.9%
540 SANITATION	1,842,000.00	1,562,900.00	(279,100.00)	2.3%
555 MMCC	810,016.00	792,108.54	(17,907.46)	0.2%
560 TSCC	41,750.00	41,750.00	-	0.0%
565 AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-	0.0%
	33,247,171.00	**21,361,337.92**	**(11,885,833.08)**	**100.0%**

DIFFERENCE (REV-EXP)	**1,259.00**	-	**1,259.00**	

Proposed Revenue & Expenditure by Fund

FUND	REVENUES	EXPENITURES	$CHANGE
GENERAL FUND	$12,731,850.00	$12,731,850.00	$0.00
HOTEL/MOTEL	375,000.00	375,000.00	-
CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-
URA	1,205,271.00	1,205,271.00	-
CAPITAL CITYWIDE	23,082,293.00	23,082,293.00	-
DDA	45,000.00	45,000.00	-
CEMETERY	20,000.00	20,000.00	-
WATER	2,230,200.00	2,228,941.00	1,259.00
SEWER	1,910,500.00	1,910,500.00	-
STORMWATER	1,285,141.00	1,285,141.00	-
SANITATION	1,842,000.00	1,842,000.00	-
MMCC	810,016.00	810,016.00	-
TSCC	41,750.00	41,750.00	-
AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-
TOTAL OF ALL FUNDS	**$45,979,021.00**	**$45,977,762.00**	**$1,259.00**

REVENUES

Stockbridge

Where Community Connects

The City of Stockbridge

Budget Worksheet

Stockbridge

Where Community Connects

Fund: 100 - GENERAL FUND

Revenue

Division: 00000 - OPENING ENTRIES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Revenue
100-00000-311500	INTANGIBLE RECORDING TAX	54,890.35	62,018.80	55,429.87	54,179.41	56,323
100-00000-311600	REAL ESTATE TRANSFER	26,708.25	34,714.80	29,292.17	15,713.06	19,654
100-00000-311710	FRANCHISE TAX-ELECTRIC	1,094,800.69	1,116,883.51	1,134,909.66	4,905.99	1,154,000
100-00000-311715	FRANCHISE TAX - EMC	28,821.60	32,197.08	27,166.60	1,406.78	2,954
100-00000-311720	FRANCHISE TAX-COLLEGE PK.	9,027.82	-	8,634.33	15,591.66	32,742
100-00000-311730	FRANCHISE TAX-GAS	111,177.51	149,768.04	118,657.44	119,793.69	167,711
100-00000-311750	FRANCHISE TAX-TELV CABLE	174,994.91	177,909.69	196,729.67	69,724.52	73,952
100-00000-311760	FRANCHISE TAX-TELEPHONE	76,673.94	81,300.98	66,353.37	56,383.91	73,072
100-00000-311790	FRANCHISE TAX-OTHER	2,022.87	1,695.10	2,276.94	901.43	931
100-00000-313100	LOCAL OPTION SALES/USE TX	4,161,388.74	4,474,981.41	4,141,272.87	3,403,173.33	4,444,759
100-00000-313110	HCTC - AVT TAX	221,333.60	352,330.69	212,646.23	408,873.07	423,136
100-00000-314201	BEER TAX	373,515.60	367,434.67	375,236.45	304,774.08	338,971
100-00000-314202	LIQUOR TAX-PACKAGE SALES	193,551.95	203,528.58	194,303.02	176,664.46	198,721
100-00000-314203	WINE TAX	118,513.56	117,796.63	119,874.96	109,341.25	122,075
100-00000-314204	CONSUMPTION TAX - LIQUOR	62,030.95	71,326.99	61,411.36	35,065.18	35,200
100-00000-316100	OCCUPATIONAL TAX	628,681.00	676,624.36	859,481.10	767,909.15	850,000
100-00000-316112	GA MUNICIPAL LICENSE FEE	53,536.94	26,966.63	50,999.29	50,330.00	104,853
100-00000-316113	MISC BUSINESS TAX	1,210.00	2,490.95	3,329.50	11,241.48	28,691
100-00000-316150	OCCUPATIONAL TAX ADMIN.	78,385.34	94,876.94	77,891.87	43,110.00	69,888
100-00000-316200	INSURANCE PREMIUM TAX	1,888,635.17	2,012,698.35	1,898,760.68	2,122,712.53	2,296,091
100-00000-316300	Financial Institution Taxes	92,812.16	92,256.00	127,769.03	95,273.00	200,073
100-00000-319111	FORECLOSED/VACANT-REG FEE	1,500.00	1,400.00	2,400.00	900.00	840
100-00000-321110	OT ALCOHOLIC BEV-BEER	49,287.50	43,500.00	60,349.17	43,500.00	86,625
100-00000-321120	OT ALCOHOLIC BEV-WINE	42,287.50	39,750.00	54,045.83	39,750.00	80,325
100-00000-321130	OT ALCOHOLIC BEV-LIQUOR	97,860.00	105,000.00	137,120.00	105,000.00	210,000
100-00000-321140	ALCOHOLIC BEV-SPEC. EVENT	-	-	38.75	-	-
100-00000-321150	OT APPLICATION FEE	-	-	-	-	-
100-00000-321200	OT REGULATORY FEE	1,708.50	19,125.00	12,404.57	18,120.00	36,162
100-00000-322200	BSD - BUILDING PERMIT FEES - COMMERCIAL	152,913.09	100,465.49	160,000.00	175,410.05	319,677
100-00000-322201	BSD - MECH, ELEC, PLUMBING PERMIT FEES - COMMER	13,626.50	10,741.00	14,000.00	14,126.46	18,142
100-00000-322203	BSD - OTHER PERMIT FEES - COMMERCIAL	1,350.00	2,310.00	3,000.00	4,250.00	8,925
100-00000-322204	BSD - BUILDING PERMIT FEES RESIDENTIAL	204,852.07	185,224.48	245,000.00	156,979.06	128,192
100-00000-322205	BSD - MECH,ELEC,PLUMBING - PERMIT FEES RESIDENT.	7,918.50	7,157.50	8,000.00	5,313.00	5,146
100-00000-322207	BSD - OTHER PERMIT FEES RESIDENTIAL	11,362.00	7,700.00	16,000.00	4,875.00	2,783
100-00000-322211	ZONING CONFIRMATION FEE	75.00	-	100.00	-	-
100-00000-322215	ZONING VERIFICATION FEES	7,751.00	12,050.00	7,000.00	13,550.00	14,175
100-00000-322990	FILM REVENUE	11,627.50	20,186.60	13,529.95	2,500.00	2,730
100-00000-323100	OCCUPATIONAL TAX PENALTY	7,818.21	26,694.04	14,348.23	15,530.84	31,000
100-00000-323101	ENG - PERMITS	22,205.00	49,020.00	24,404.67	27,691.25	34,632
100-00000-323400	OCCUPATIONAL TAX-INTEREST	7,418.30	-	5,820.20	-	-
100-00000-323901	ENG - HOURLY	2,795.00	3,738.00	1,273.27	2,525.00	5,250
100-00000-323902	ENG - PLAN REVIEW	15,465.00	30,328.81	17,001.67	17,460.00	24,360
100-00000-323903	ESPC - STATE	840.00	-	800.00	-	-
100-00000-323904	ESPC - INSPECTIONS	830.00	3,191.00	3,000.00	10,090.00	12,075
100-00000-324210	BSD PENALTY	1,022.22	4,499.50	3,000.00	3,694.22	7,390
100-00000-334110	PRODUCT DEVELOPMENT GRANT	-	-	5,188.40	-	5,000
100-00000-334311	GRANTS FOR STREETS	265,676.20	270,121.69	357,528.12	291,306.61	300,000

100-00000-341300	BSD - PLAN CHECK FEES - COMMERCIAL	27,473.03	73,441.08	31,000.00	21,318.86	28,270
100-00000-341301	BSD - PLAN CHECK FEES - RESIDENTIAL	41,637.87	34,015.86	65,000.00	15,964.37	20,004
100-00000-341302	PZ - REZONING APP FEE - SINGLE FAMILY RES	-	450.00	-	-	-
100-00000-341303	PZ - REZONING APP FEE - MUTI FAMILY RES	-	2,518.50	-	-	-
100-00000-341304	PZ - REZONING APP FEE - COMMERCIAL INDUSTRIAL	-	1,127.25	-	-	-
100-00000-341305	PZ - REZONING APP FEE - DRI	-	863.50	569.45	-	-
100-00000-341306	PZ - ZONING CERTIFICATION FEE	-	2,100.00	210.00	900.00	105
100-00000-341323	PARKS & REC - DEVEL IMPACT FEES	-	1,245.83	50,000.00	-	62,790
100-00000-341325	ROADS - DEVEL IMPACT FEES	-	10,298.25	-	-	84,450
100-00000-341326	ADMIN FEE - DEVEL IMPACT FEES	-	1,411.18	-	-	4,356
100-00000-341400	PRINTING & DUPLICAT SRVCS	848.70	152.40	1,046.55	364.49	503
100-00000-341910	OTHER-ELECTION QUAL FEE	-	3,240.00	912.00	-	-
100-00000-342201	FIRE - OPERATIONAL PERMITS	-	1,000.00	262.50	1,075.00	893
100-00000-342202	FIRE - CONSTRUCTION PERMITS	-	4,925.00	542.50	7,600.00	7,980
100-00000-342203	FIRE - INSPECTION FEES	-	16,200.00	4,882.50	14,550.00	17,430
100-00000-342204	FIRE - OTHER FEES AND CHARGES	-	400.00	280.00	100.00	210
100-00000-343400	RIGHT OF WAY PERMIT FEE	3,150.00	3,900.00	3,695.00	3,150.00	4,095
100-00000-349300	BAD CHECK FEES	775.00	975.00	902.50	275.00	315
100-00000-349400	OPENEDGE MERCHANT FEE	226.95	1,516.93	838.06	4,345.47	7,996
100-00000-351140	FINES & FORFEITURES	27,844.99	76,522.91	60,950.69	21,956.00	31,973
100-00000-351145	CODE ENFORCEMENT FINES	11,452.00	1,000.00	8,056.00	-	-
100-00000-361000	INTEREST REVENUES	2,760.78	12,433.55	2,494.20	26,838.22	27,000
100-00000-361015	PENALTY & INT. ALCOHOL TX	-	-	262.63	-	-
100-00000-381100	SPRINT COM - RENT	45,047.33	42,829.89	62,214.57	49,648.47	104,262
100-00000-381200	PARK PAVILION RENTAL	36,773.16	42,170.44	45,967.77	1,850.91	8,402
100-00000-381300	T-MOBILE TOWER LEASE	37,254.80	42,349.05	44,108.84	36,631.60	46,156
100-00000-383000	INS.REIM.DAM./STOLEN PROP	-	4,300.54	1,756.04	15,769.65	31,306
100-00000-389012	YOUTH COUNCIL FUNDRAISER	7,798.90	5,615.93	6,503.83	278.25	200
100-00000-389013	CITY EVENTS REVENUE	20,605.00	11,702.07	23,557.95	5,725.00	12,023
100-00000-389014	BRIDGEFEST	22,275.00	30,175.00	10,680.00	-	10,000
100-00000-389015	TASTY TUESDAY/FOOD TRUCK SPONSORSHIP	-	9,200.00	6,076.00	-	6,000
100-00000-389018	HOLIDAY FESTIVAL SPONSORSHIP	-	1,825.00	822.50	-	800
100-00000-389019	VETERAN'S DAY SPONSORSHIP	-	3,850.00	1,050.00	-	1,000
100-00000-389020	PRETTY IN PINK SPONSORSHIP	-	4,525.00	1,050.00	-	1,000
100-00000-389021	SOUNDS OF SUMMER SPONSORSHIP	-	4,950.00	3,465.00	-	3,400
100-00000-389022	MEMORIAL MARCH SPONSORSHIP	-	1,000.00	700.00	-	700
100-00000-389023	TEEN ABASSADOR INITIATIVE	-	1,507.21	175.00	-	-
100-00000-389030	MISCELLANEOUS	4,415.00	4,682.11	4,959.85	10,490.51	15,000
100-00000-389038	MAIN STREET SPONSORS	895.00	739.62	498.33	-	500
100-00000-389040	FROM RESERVES	-	-	141,476.65	-	32,106
100-00000-391100	OPERATING TRANSFER IN	120,000.00	-	35,177.62	-	120,000
100-00000-392100	SALE OF GEN FIXED ASSETS	19,457.11	29,910.14	44,841.03	6,380.10	13,398
Division: 00000 - OPENING ENTRIES Total:		**10,811,592.66**	**11,583,072.55**	**11,594,764.80**	**9,064,851.37**	**12,731,850.00**

Budget Worksheet

Revenue

Fund: 275 - HOTEL/MOTEL TAX

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
275-00000-314100	HOTEL/MOTEL T	445,239.68	454,239.29	375,000.00	375,000.00	375,000.00
Division: 00000 - OPENING ENTRIES Total:		**445,239.68**	**454,239.29**	**375,000.00**	**375,000.00**	**375,000.00**

Budget Worksheet

Revenue

Fund: 340 - CAPITAL PROJECT GRANT FUND -LCI

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
340-00000-331102	TE GRANT PROCEEDS	-	-		273,491.70	
340-00000-389011	CDBG MISCELLANEOUS	-	-	150,000.00		150,000.00
Division: 00000 - OPENING ENTRIES Total:		**-**	**-**	**150,000.00**	**273,491.70**	**150,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue

Fund: 350 - URBAN REDEVELOPMENT AGENCY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Revenue
350-00000-391100	OPERATING TRANSFERS IN	1,206,491.25	1,205,859.96	1,203,848.38	965,100.62	1,205,271.00
Division: 00000 - OPENING ENTRIES Total:		**1,206,491.25**	**1,205,859.96**	**1,203,848.38**	**965,100.62**	**1,205,271.00**

Budget Worksheet

Revenue
Fund: 353 - CITYWIDE PROJECTS FUND

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
353-00000-391100	OPERATING TRANSFE	729,922.44	-	12,049,590.00	-	23,082,293.00
Division: 00000 - OPENING ENTRIES Total:		**729,922.44**	-	**12,049,590.00**	-	**23,082,293.00**

Budget Worksheet

Stockbridge

Where Community Connects

Revenue

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
355-00000-389030	MISC REVENUE	-	-	45,000.00	-	45,000.00
Division: 00000 - OPENING ENTRIES Total:		**-**	**-**	**45,000.00**	**-**	**45,000.00**

Budget Worksheet

Revenue
Fund: 495 - CEMETERY FUND

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
495-00000-361000	INTEREST REVENUES	-	-	20,000.00	-	20,000.00
Division: 00000 - OPENING ENTRIES Total:		-	-	20,000.00	-	20,000.00

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Revenue
Division: 43300 - SEWER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
505-43300-344230	SEWER RESIDENTIAL	608,582.12	624,211.58	575,000.00	256,602.14	600,000.00
505-43300-344231	SEWER HC LEXINGTON SQUARE	48,779.49	52,700.78	40,000.00	23,651.76	48,000.00
505-43300-344232	SEWER COLLECTION FEE HC	4,663.24	4,721.01	3,700.00	4,134.71	4,700.00
505-43300-344233	SEWER APTS/MOBILE HOMES	339,015.12	363,794.89	340,000.00	154,037.89	350,000.00
505-43300-344234	SEWER HC B OF ED,3 CONYER	33,453.49	37,591.22	25,000.00	10,445.39	35,000.00
505-43300-344235	SEWER COMMERCIAL	361,664.81	360,968.50	360,000.00	123,752.86	360,000.00
505-43300-344236	SEWER BASE RESIDENTIAL	160,193.66	167,040.82	165,000.00	70,295.00	170,000.00
505-43300-344237	SEWER BASE COMMERCIAL	22,010.00	22,129.00	23,000.00	9,289.00	23,000.00
505-43300-344239	WILDWIND SEWER	3,680.98	3,398.25	24,000.00	(22,931.31)	3,500.00
505-43300-344240	SEWER CONNECT	47,848.00	104,500.00	50,000.00	2,500.00	67,500.00
505-43300-344299	SEWER IMPACT FEES	170,516.00	209,032.00	100,000.00	9,240.00	85,000.00
505-43300-361000	INTEREST REVENUES	-	-	300.00	-	300.00
505-43300-389040	FROM RESERVES	-	-	38,800.00	-	133,500.00
505-43300-391100	OPERATING TRANSFERS IN	-	-	30,000.00	-	30,000.00
Division: 43300 - SEWER Total:		**1,800,406.91**	**1,950,088.05**	**1,774,800.00**	**641,017.44**	**1,910,500.00**

Budget Worksheet

Fund: 505 - WATER & SEWER

Revenue

Division: 44200 - WATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
505-44200-344210	WATER RESIDENTIAL	698,347.28	691,098.25	660,000.00	284,526.33	690,000.00
505-44200-344211	WATER APTS./MH	346,753.81	363,474.32	345,000.00	161,008.87	350,000.00
505-44200-344212	WATER IRRIGATION	31,369.87	22,749.42	20,000.00	4,621.30	21,000.00
505-44200-344215	WATER COMMERCIAL	523,492.60	509,070.66	510,000.00	184,075.02	515,000.00
505-44200-344216	WATER BASE RESIDENTIAL	170,787.86	176,915.87	180,000.00	73,821.00	185,000.00
505-44200-344217	WATER BASE COMMERCIAL	122,265.43	125,654.00	135,000.00	53,884.00	135,000.00
505-44200-344220	WATER CONNECT	59,583.00	91,300.00	60,000.00	5,000.00	70,000.00
505-44200-344221	WATER 2ND FIRELINE METERS	2,110.25	2,062.80	2,000.00	859.50	2,000.00
505-44200-344223	WATER MISCELLANEOUS	1,185.30	708.15	100.00	-	100.00
505-44200-344290	LATE FEES	83,425.42	72,051.65	80,000.00	11,029.46	82,000.00
505-44200-344295	RECONNECT FEE	10,100.00	10,450.00	10,000.00	1,700.00	10,000.00
505-44200-344299	WATER IMPACT FEES	123,136.00	153,647.00	40,441.00	6,665.00	75,000.00
505-44200-361000	INTEREST REVENUES	-	-	100.00	-	100.00
505-44200-361001	FROM RESERVES	-	-	-	-	95,000.00
Division: 44200 - WATER Total:		**2,172,556.82**	**2,219,182.12**	**2,042,641.00**	**787,190.48**	**2,230,200.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 510 - STORMWATER
Revenue
Division: 42500 - STORMWATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
510-00000-319900	PENALTY/INTEREST STRMWTR	621.74	981.43	200.00	739.19	-
510-00000-349700	STORMWATER FEES	498,307.16	501,465.45	795,000.00	9,607.54	1,100,000.00
510-00000-349800	STORMWATER FEES PRIOR YRS	22,580.92	25,053.25	30,000.00	14,733.62	30,000.00
510-00000-389040	FROM RESERVES	-	-	228,500.00	-	155,141.00
Division: 00000 - OPENING ENTRIES Total:		**521,509.82**	**527,500.13**	**1,053,700.00**	**25,080.35**	**1,285,141.00**

Budget Worksheet

Fund: 540 - SANITATION SOLID WASTE COLLECTION
Revenue
Division: 45200 - SANITATION SOLID WASTE COLLECTION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
540-00000-319901	PENALTY/INTEREST SANI	1,445.60	2,338.59	1,000.00	1,030.95	1,000.00
540-00000-344110	SAN-REVENUE	1,107,529.24	1,108,921.32	1,250,000.00	31,497.47	1,704,000.00
540-00000-344130	SAN-RECYCLED MAT REVENUE	434.00	1,801.20	2,000.00	382.50	2,000.00
540-00000-349801	SANI-PRIOR YEARS REVENUE	3,608.85	9,964.33	5,000.00	3,834.86	5,000.00
540-00000-381000	RENTS & ROYALTIES	135,091.91	99,873.73	135,000.00	26,936.61	130,000.00
540-00000-389040	FROM RESERVES	-	-	169,900.00	-	-
Division: 00000 - OPENING ENTRIES Total:		**1,248,109.60**	**1,222,899.17**	**1,562,900.00**	**63,682.39**	**1,842,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 555 - MERLE MANDERS CONFERENCE CENTER
Revenue
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
555-00000-381000	RENTS & ROYALTIES	163,280.00	111,055.00	155,000.00	21,598.00	155,000.00
555-00000-381201	EQUIPMENT RENTAL	-	-	1,000.00	-	1,000.00
555-00000-381301	DANCE FLOOR RENTAL	-	-	5,000.00	-	5,000.00
555-00000-389004	KITCHEN RENTAL $600	500.00	1,000.00	1,750.00	500.00	1,750.00
555-00000-389007	CANCELLATION FEE	2,375.00	2,400.00	1,250.00	-	1,250.00
555-00000-389018	CLIENT EVENT ATTENDANT	19,240.00	6,560.00	11,000.00	5,700.00	11,000.00
555-00000-389030	MISCELLANEOUS	1,060.00	950.00	1,000.00	-	1,000.00
555-00000-391100	OPERATING TRANSFERS IN	282,065.00	330,801.22	616,108.54	-	634,016.00
Division: 00000 - OPENING ENTRIES Total:		**468,520.00**	**452,766.22**	**792,108.54**	**27,798.00**	**810,016.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 560 - TED STRICKLAND COMMUNITY CENTER
Revenue
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
560-00000-381000	RENTS & ROYALTIES	31,164.00	35,538.00	26,000.00	(5,061.50)	26,000.00
560-00000-389007	CANCELLATION FEE	625.00	300.00	600.00	-	600.00
560-00000-389018	CLIENT EVENT ATTENDANT	15,300.00	14,400.00	12,000.00	3,900.00	12,000.00
560-00000-391100	OPERATING TRANSFERS IN	-	-	3,150.00	-	3,150.00
Division: 00000 - OPENING ENTRIES Total:		**47,089.00**	**50,238.00**	**41,750.00**	**(1,161.50)**	**41,750.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue
Fund: 565 - AMPHITHEATER COMPLEX

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
565-00000-391000	TRANSFER FROM SPLOST IV BOND ACCT	-	-	250,000.00	2,048,399.00	250,000.00
Fund: 565 - AMPHITHEATER COMPLEX Total:		-	-	250,000.00	2,048,399.00	250,000.00

EXPENDITURES

Stockbridge

Where Community Connects

The City of Stockbridge

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 11100 - GOVERNING BODY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-11100-511120	MAYOR	14,400.00	14,400.00	14,400.00	7,200.00	14,400.00
100-11100-511121	COUNCIL	60,000.00	60,000.00	60,000.00	30,000.00	60,000.00
100-11100-512100	GRP INSRNC MEDICAL/DENTAL	70,908.26	87,042.88	101,032.00	53,040.78	101,032.00
100-11100-512110	GROUP INSURANCE LIFE	131.34	117.30	300.00	67.75	300.00
100-11100-512111	GROUP INSURANCE VISION	539.49	585.30	627.00	285.42	627.00
100-11100-512200	MEDICARE 1.45%	1,025.52	1,025.52	1,200.00	508.44	1,200.00
100-11100-512400	PENSION	7,882.18	9,565.80	10,800.00	4,567.86	10,800.00
100-11100-512700	WORKER'S COMPENSATION	1,859.81	1,723.08	2,300.00	1,238.09	2,300.00
100-11100-512851	HRA DEDUCTIBLE	-	-	12,000.00	-	6,000.00
100-11100-521101	OFFICIAL/ADMINISTRATIVE	15,238.31	22,366.56	12,000.00	7,655.91	12,000.00
100-11100-521210	ACCOUNTING,ANNUAL AUDIT	-	-	-	-	-
100-11100-521301	CODIFICATION	11,667.15	13,216.76	15,000.00	-	15,000.00
100-11100-522210	MAINTENANCE AGREEMENTS	-	615.88	-	-	-
100-11100-523231	CELL PHONES	5,398.51	-	-	-	-
100-11100-523242	CELL PHONES MAYOR	-	479.34	600.00	-	-
100-11100-523243	CELL PHONES COUNCIL 1	-	529.28	600.00	-	-
100-11100-523244	CELL PHONES COUNCIL 2	-	623.34	600.00	-	-
100-11100-523247	CELL PHONES COUNCIL 3	-	522.78	600.00	-	-
100-11100-523248	CELL PHONES COUNCIL 4	-	416.02	600.00	-	-
100-11100-523249	CELL PHONES COUNCIL 5	-	520.03	600.00	-	-
100-11100-523310	PUBLIC NOTICES	1,331.60	2,600.40	3,500.00	162.40	2,500.00
100-11100-523400	PRINTING & BINDING	1,328.32	2,910.19	4,000.00	639.98	4,000.00
100-11100-523500	TRAVEL	21,172.13	-	-	-	-
100-11100-523502	TRAVEL MAYOR	-	3,775.34	5,000.00	3,376.06	5,000.00
100-11100-523503	TRAVEL COUNCIL 1	-	2,221.82	3,762.48	739.79	5,000.00
100-11100-523504	TRAVEL COUNCIL 2	-	5,006.77	5,000.00	922.28	5,000.00
100-11100-523505	TRAVEL COUNCIL 3	-	3,984.46	5,000.00	774.08	5,000.00
100-11100-523506	TRAVEL COUNCIL 4	-	8,710.51	5,000.00	1,202.79	5,000.00
100-11100-523507	TRAVEL COUNCIL 5	-	4,220.21	5,000.00	950.00	5,000.00
100-11100-523600	DUES & FEES	192.00	-	-	-	-
100-11100-523601	DUES & FEES MAYOR	-	-	100.00	-	300.00
100-11100-523602	DUES & FEES COUNCIL 1	-	-	100.00	-	100.00
100-11100-523603	DUES & FEES COUNCIL 2	-	-	100.00	-	100.00
100-11100-523604	DUES & FEES COUNCIL 3	-	-	100.00	-	100.00
100-11100-523605	DUES & FEES COUNCIL 4	-	-	100.00	-	100.00
100-11100-523606	DUES & FEES COUNCIL 5	-	-	100.00	-	100.00
100-11100-523700	EDUCATION & TRAINING	23,523.46	-	-	-	-
100-11100-523702	EDUCATION & TRAINING MAYOR	-	4,769.50	5,000.00	-	5,000.00
100-11100-523703	EDUCATION & TRAINING COUNCIL 1	-	1,740.00	4,874.85	-	5,000.00
100-11100-523704	EDUCATION & TRAINING COUNCIL 2	-	3,530.00	5,000.00	-	5,000.00
100-11100-523705	EDUCATION & TRAINING COUNCIL 3	-	4,762.60	5,000.00	525.00	5,000.00

100-11100-523706	EDUCATION & TRAINING COUNCIL 4	-	2,853.00	5,000.00	-	5,000.00
100-11100-523707	EDUCATION & TRAINING COUNCIL 5	-	2,670.00	5,000.00	1,045.00	5,000.00
100-11100-523910	Council Initiatives	24,117.51	-	-	-	-
100-11100-523911	COUNCIL INTIATIVES MAYOR	-	3,170.41	4,000.00	269.10	5,000.00
100-11100-523912	COUNCIL INTIATIVES COUNCIL 1	-	12,435.96	6,154.52	8,729.52	5,000.00
100-11100-523913	COUNCIL INTIATIVES COUNCIL 2	-	10,146.12	4,000.00	1,199.97	5,000.00
100-11100-523914	COUNCIL INTIATIVES COUNCIL 3	-	2,738.75	4,000.00	269.34	5,000.00
100-11100-523915	COUNCIL INTIATIVES COUNCIL 4	-	4,326.14	4,000.00	-	5,000.00
100-11100-523916	COUNCIL INTIATIVES COUNCIL 5	-	5,128.67	4,000.00	2,918.76	5,000.00
100-11100-531110	COMPUTER EXPENSE	10,401.30	3,234.00	-	900.00	2,000.00
100-11100-531111	COMPUTER EXPENSE MAYOR	-	0.99	917.00	-	-
100-11100-531113	COMPUTER EXPENSE COUNCIL 1	-	-	-	-	-
100-11100-531115	COMPUTER EXPENSE COUNCIL 2	-	-	917.00	-	-
100-11100-531116	COMPUTER EXPENSE COUNCIL 3	-	-	917.00	-	-
100-11100-531117	COMPUTER EXPENSE COUNCIL 4	-	-	917.00	-	-
100-11100-531118	COMPUTER EXPENSE COUNCIL 5	-	-	917.00	-	-
100-11100-531130	OFFICE SUPPLIES	1,422.53	2,352.91	2,000.00	1,043.92	4,000.00
100-11100-531132	COMMITTEE SUPPLIES	23.34	1,566.48	2,000.00	55.00	-
100-11100-531700	MISCELLANEOUS EXPENSE	2,550.67	1,085.26	3,500.00	347.62	3,500.00
100-11100-531701	HOSPITALITY/FOOD/BEVERAGE	7,366.83	4,195.13	6,000.00	752.14	5,000.00
100-11100-531747	CIVIC EVENTS	4,562.83	11,635.82	8,000.00	2,296.72	8,000.00
100-11100-531748	YOUTH ADVISORY COUNCIL	21,342.01	21,469.78	21,500.00	5,165.17	21,500.00
100-11100-531750	UNIFORMS	1,935.21	-	-	-	-
100-11100-531751	UNIFORMS MAYOR	-	162.00	300.00	-	400.00
100-11100-531752	UNIFORMS COUNCIL 1	-	72.00	425.15	474.15	400.00
100-11100-531753	UNIFORMS COUNCIL 2	-	230.17	300.00	86.28	400.00
100-11100-531754	UNIFORMS COUNCIL 3	-	130.00	300.00	260.77	400.00
100-11100-531755	UNIFORMS COUNCIL 4	-	262.15	300.00	176.82	400.00
100-11100-531756	UNIFORMS COUNCIL 5	-	192.14	300.00	134.84	400.00
Division: 11100 - GOVERNING BODY Total:		**310,320.31**	**352,039.55**	**375,661.00**	**139,981.75**	**367,359.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 11300 - CITY CLERK

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-11300-511100	REGULAR EMPL. SALARIES	9,239.62	245,523.28	314,513.23	121,432.28	320,544.00
100-11300-511300	OVERTIME	-	2,090.27	200.00	138.01	200.00
100-11300-512100	GRP INSRNC MEDICAL/DENTAL	-	51,687.90	84,200.00	35,605.80	72,000.00
100-11300-512101	FEES GRP INS	-	-	1,500.00	-	1,500.00
100-11300-512110	GROUP INSURANCE LIFE	-	904.43	900.00	498.86	900.00
100-11300-512111	GROUP INSURANCE VISION	-	446.69	514.00	252.17	514.00
100-11300-512200	MEDICARE 1.45%	130.09	3,398.43	3,500.00	1,731.82	3,500.00
100-11300-512400	PENSION	-	28,954.20	33,000.00	13,957.32	35,000.00
100-11300-512600	UNEMPLOYMENT INSURANCE	-	-	3,000.00	-	3,000.00
100-11300-512700	WORKER'S COMPENSATION	-	1,530.66	2,500.00	1,345.76	2,500.00
100-11300-512800	EMPLOYEE ASSISTANCE PROG.	-	-	750.00	-	750.00
100-11300-512851	HRA DEDUCTIBLE	-	4,467.82	4,000.00	-	4,000.00
100-11300-522341	COPIER RENTAL	-	806.85	-	861.05	1,625.00
100-11300-523231	CELL PHONES	-	292.74	3,000.00	-	-
100-11300-523400	PRINTING & BINDING	-	503.55	5,000.00	350.27	5,000.00
100-11300-523500	TRAVEL	-	9,126.93	8,000.00	313.63	9,000.00
100-11300-523600	DUES & FEES	-	231.00	500.00	(213.12)	500.00
100-11300-523700	EDUCATION & TRAINING	-	6,215.11	8,000.00	374.85	9,000.00
100-11300-523850	PERSONNEL SERVICE	-	29,917.92	-	-	0.00
100-11300-523940	POSTAGE	-	75.00	500.00	185.74	500.00
100-11300-531110	COMPUTER EXPENSE	-	942.95	5,000.00	1,708.98	-
100-11300-531120	ELECTION EXPENSE	-	18,906.30	20,000.00	4,246.48	25,000.00
100-11300-531130	OFFICE SUPPLIES	-	2,177.95	3,000.00	341.25	3,000.00
100-11300-531140	SUPPLIES & MATERIALS	-	1,405.77	3,000.00	986.83	3,000.00
100-11300-531600	SMALL EQUIPMENT - NON CAPITAL	-	395.52	3,000.00	-	2,000.00
100-11300-531725	PROMOTIONAL ITEMS	-	5,206.86	5,000.00	-	5,000.00
100-11300-531750	UNIFORMS	-	844.03	1,200.00	310.46	1,200.00
100-11300-542400	COMPUTER SOFTWARE	-	-	-	-	7,000.00
Division: 11300 - CITY CLERK Total:		**9,369.71**	**416,052.16**	**513,777.23**	**184,428.44**	**516,233.00**

Budget Worksheet

Expense

Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15100-511100	REGULAR EMPL. SALARIES	465,130.43	281,944.07	474,479.00	177,042.19	477,160.00
100-15100-511300	OVERTIME	2,360.14	603.58	1,000.00	408.28	500.00
100-15100-512100	GRP INSRNC MEDICAL/DENTAL	114,891.30	62,822.36	100,865.00	58,300.62	148,863.00
100-15100-512101	FEES GRP INS	1,011.75	1,268.25	2,100.00	693.50	2,100.00
100-15100-512110	GROUP INSURANCE LIFE	1,885.01	1,023.79	1,260.00	809.50	1,300.00
100-15100-512111	GROUP INSURANCE VISION	810.30	436.32	635.00	292.20	709.00
100-15100-512200	MEDICARE 1.45%	6,702.92	4,221.30	4,900.00	2,521.14	5,000.00
100-15100-512400	PENSION	47,716.59	34,745.05	45,766.00	19,356.72	46,000.00
100-15100-512600	UNEMPLOYMENT INSURANCE	2,828.00	-	4,200.00	-	4,200.00
100-15100-512700	WORKER'S COMPENSATION	5,093.73	2,223.79	3,500.00	1,884.04	3,500.00
100-15100-512800	EMPLOYEE ASSISTANCE PROG.	1,337.60	1,286.64	1,050.00	665.90	1,100.00
100-15100-512851	HRA DEDUCTIBLE	3,141.05	2,050.00	7,000.00	-	7,000.00
100-15100-521100	CONSULTANT FEES	68,527.87	73,431.63	25,000.00	9,320.00	25,000.00
100-15100-521210	ACCOUNTING,ANNUAL AUDIT	51,116.00	47,175.00	50,000.00	35,595.00	50,000.00
100-15100-521217	LEGAL	156,440.98	170,683.19	-	-	-
100-15100-521218	LEGAL, OTHER	-	-	-	-	-
100-15100-521219	LEGAL, SMITH WELCH WHITE	651.00	-	-	-	-
100-15100-521223	PAYROLL FEES	11,036.51	12,284.38	15,000.00	5,321.62	15,000.00
100-15100-521335	SHREDING	867.48	1,218.45	-	-	
100-15100-522210	MAINTENANCE AGREEMENTS	44,584.11	45,863.05	45,000.00	24,719.15	45,000.00
100-15100-522230	EQUIPMENT REPAIRS	802.36	-	-	-	-
100-15100-522250	AUTO & TRUCK REPAIR	810.42	1,595.92	-	-	-
100-15100-522320	RENTAL OF EQUIP & VEHICLE	5,681.37	3,120.34	5,000.00	252.00	5,000.00
100-15100-522341	COPIER RENTAL	-	557.79	-	929.65	2,500.00
100-15100-523110	INSURANCE GEN. LIABILITY	166,819.46	1,713.89	-	-	-
100-15100-523231	CELL PHONES	6,054.89	1,280.55	2,000.00	-	-
100-15100-523240	AT&T CLUB SERVICE	7,302.45	9,495.07	10,000.00	5,082.66	10,000.00
100-15100-523246	TELECOMMUNICATION	22,520.69	22,447.52	35,000.00	9,894.06	35,000.00
100-15100-523300	ADVERTISING	-	-	475.00	-	500.00
100-15100-523310	PUBLIC NOTICES	764.00	685.60	-	-	-
100-15100-523400	PRINTING & BINDING	207.34	695.11	475.00	455.75	500.00
100-15100-523500	TRAVEL	4,349.17	5,398.29	9,500.00	685.60	4,000.00
100-15100-523600	DUES & FEES	9,368.95	12,464.17	3,800.00	358.00	2,000.00
100-15100-523700	EDUCATION & TRAINING	2,971.50	4,552.00	9,500.00	748.00	9,000.00
100-15100-523850	PERSONNEL SERVICE	21,079.34	95,075.63	15,000.00	-	8,000.00
100-15100-523851	INTERN HELP	4,910.84	3,585.58	-	-	-
100-15100-523855	CONTRACT SERVICES	114,113.53	-	17,000.00	-	5,000.00
100-15100-523901	BANK CHARGES	255.14	3,067.94	5,000.00	(2,914.95)	5,000.00
100-15100-523909	CREDIT CARD EXPENSES	11,736.06	10,261.90	5,000.00	8,091.30	5,000.00
100-15100-523930	DRUG TESTING, VACCINES	2,747.13	-	-	-	-
100-15100-523932	HEALTH/WELLNESS GRANT EXP	506.30	-	-	-	-

100-15100-523936	HR EXPENSES	3,907.00	250.00	-	-	-
100-15100-523937	HEALTH & WELLNESS	33,757.55	-	-	-	-
100-15100-523940	POSTAGE	6,680.47	2,484.83	10,000.00	855.97	10,000.00
100-15100-523945	WEB SITE	2,880.00	5,400.00	-	-	-
100-15100-531110	COMPUTER EXPENSE	21,005.59	4,328.47	6,942.00	10,379.36	-
100-15100-531120	ELECTION EXPENSE	26.00	-	-	-	-
100-15100-531130	OFFICE SUPPLIES	22,462.58	4,188.62	2,375.00	2,509.00	3,000.00
100-15100-531140	SUPPLIES & MATERIALS	-	10,775.91	2,375.00	31.99	3,000.00
100-15100-531142	HAND TOOLS & SMALL EQUIP.	-	241.53	-	-	-
100-15100-531700	MISCELLANEOUS EXPENSE	2,737.54	13,311.92	2,558.00	8,545.34	3,000.00
100-15100-531701	HOSPITALITY/FOOD/BEVERAGE	4,747.42	854.75	950.00	-	1,000.00
100-15100-531710	CHRISTMAS DECORATIONS	10,370.08	-	-	-	-
100-15100-531720	SIGNS	-	-	-	-	-
100-15100-531750	UNIFORMS	1,405.96	541.49	285.00	-	500.00
100-15100-541406	STORM WATER/PROPERTY TAX	9,732.89	9,767.95	10,000.00	-	10,000.00
100-15100-542300	FURNITURE & FIXTURES	7,368.30	1,165.02	950.00	-	1,000.00
100-15100-542400	COMPUTER SOFTWARE	-	-	-	-	17,000.00
100-15100-542500	EQUIPMENT	-	-	950.00	-	500.00
100-15100-573200	LIABILITY INSURANCE DEDUCT	5,000.00	-	-	-	-
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**1,501,215.09**	**972,588.64**	**936,890.00**	**382,833.59**	**972,932.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 15110 - NON-DEPARTMNTAL

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15110-521100	CONSULTANT FEES	-	-	30,000.00	-	30,000.00
100-15110-521217	LEGAL	-	-	200,000.00	75,000.00	200,000.00
100-15110-521218	LEGAL, OTHER	-	-	30,000.00	2,048.75	30,000.00
100-15110-521335	SHREDING	-	-	2,000.00	172.34	2,500.00
100-15110-522250	AUTO & TRUCK REPAIR (ADMIN. VEHICLES)	-	-	1,000.00	913.22	2,500.00
100-15110-523600	DUES & FEES (GMA DUES)	-	-	12,000.00	10,910.42	12,000.00
100-15110-523945	WEBSITE	-	-	5,000.00	1,920.00	5,000.00
100-15110-531140	SUPPLIES & MATERIALS (CITY HALL)	-	-	10,000.00	4,036.26	15,000.00
100-15110-531710	CHRISTMAS DECORATIONS	-	-	20,000.00	-	20,000.00
100-15110-542402	AGENDA SOFTWARE	-	-	7,500.00	3,599.99	8,000.00
100-15110-542403	CITY-WIDE DIGITAL SOFTWARE CONVERSION	-	-	25,000.00	-	25,000.00
100-15110-542404	APP SOFTWARE	-	-	10,000.00	-	10,000.00
100-15110-571000	ABATEMENT PROGRAM	-	-	75,000.00	-	80,000.00
Division: 15110 - NON-DEPARTMNTAL Total:		**-**	**-**	**427,500.00**	**98,600.98**	**440,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15160- BUSINESS SERVICES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15160-511100	REGULAR SALARIES	73,071.24	92,508.72	107,762.00	43,096.37	98,998.00
100-15160-511300	OVERTIME	733.02	87.74	-	-	-
100-15160-512100	GRP INSRNC MEDICAL/DENTAL	17,618.40	24,787.87	29,974.00	17,420.75	40,370.00
100-15160-512110	GROUP INSURANCE LIFE	274.50	351.36	550.00	211.61	550.00
100-15160-512111	GROUP INSURANCE VISION	151.47	178.14	192.00	95.52	192.00
100-15160-512200	MEDICARE 1.45%	1,030.49	1,301.58	1,200.00	606.60	1,200.00
100-15160-512400	PENSION	9,122.95	11,071.56	12,500.00	5,286.90	12,500.00
100-15160-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-15160-512700	WORKER'S COMPENSATION	1,692.81	1,498.32	2,000.00	1,076.62	2,000.00
100-15160-512851	HRA DEDUCTIBLE	1,718.02	281.98	2,000.00	-	2,000.00
100-15160-521201	PROFESSIONAL FEES	-	-	1,000.00	-	500.00
100-15160-521300	TECHNICAL SERVICES	-	-	1,000.00	-	500.00
100-15160-521310	SOFTWARE	-	-	4,000.00	-	4,000.00
100-15160-522210	MAINTENANCE AGREEMENT	-	808.63	1,500.00	2,415.00	1,500.00
100-15160-522341	COPIER RENTAL	-	-	-	686.40	1,700.00
100-15160-523231	CELL PHONES	1,010.27	149.82	2,000.00	-	-
100-15160-523245	TELECOMMUNICATIONS	-	-	1,000.00	-	-
100-15160-523300	ADVERTISEMENT	83.20	-	1,805.00	-	1,600.00
100-15160-523400	PRINTING & BINDING	1,467.03	1,845.23	1,805.00	792.00	1,800.00
100-15160-523500	TRAVEL	2,563.31	1,319.24	4,512.50	342.80	2,000.00
100-15160-523501	S BUSINESS ASSOCIATION TRAVEL	-	-	-	-	-
100-15160-523600	DUES & FEES	120.00	120.00	2,707.50	140.00	500.00
100-15160-523700	EDUCATION & TRAINING	609.00	748.00	3,158.75	282.00	3,000.00
100-15160-523701	S BUSINESS ASSOCIATION ED & TRAIN	-	-	-	-	-
100-15160-523721	BUSINESS RETENTION	-	-	6,650.00	-	1,000.00
100-15160-523850	PERSONNEL SERVICES	5,189.31	-	-	5,323.50	-
100-15160-523940	POSTAGE	4,768.02	6,107.04	6,000.00	509.51	6,000.00
100-15160-531110	COMPUTER EXPENSE	2,387.00	140.53	902.50	478.80	-
100-15160-531132	S BUSINESS ASSOCIATION SUPPLIES	8,722.51	541.03	-	-	-
100-15160-531140	SUPPLIES & MATERIALS	5,517.18	4,030.65	2,707.50	1,217.53	2,700.00
100-15160-531600	SMALL EQUIPMENT - NON CAPITAL	-	1,815.70	2,256.25	-	2,200.00
100-15160-531701	HOSPITALITY/FOOD/BEVERAGE	2,393.87	370.91	902.50	-	500.00
100-15160-531725	PROMOTIONAL ITEMS	-	-	2,707.50	-	1,000.00
100-15160-531750	UNIFORMS	501.00	-	451.25	-	400.00
Division: 15160 - BUSINESS SERVICES Total:		**140,744.60**	**150,064.05**	**205,244.25**	**79,981.91**	**190,710.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15350 - INFORMATION TECHNOLOGY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15350-521211	IT Services for Governing Body	26,959.62	25,888.43	29,655.00	23,584.43	-
100-15350-521212	IT Services for Executive	14,154.21	15,889.35	26,957.00	16,314.58	-
100-15350-521213	IT Services for Administration	34,327.62	44,044.73	60,656.00	42,119.65	-
100-15350-521214	IT Services for Government Buildings	5,160.83	6,333.51	6,740.00	3,231.21	-
100-15350-521215	IT Services for Courts	7,687.71	7,498.68	13,478.00	6,818.74	-
100-15350-521216	IT Services for Public Works	12,718.63	14,276.32	20,219.00	9,693.24	-
100-15350-521217	IT Services for Code Enforcement	4,565.85	6,479.42	4,044.00	1,938.72	-
100-15350-521218	IT Services for Main Street	6,392.26	6,630.54	10,783.00	5,549.63	-
100-15350-521219	IT Services for Planning	6,940.02	6,540.86	6,740.00	6,266.48	-
100-15350-521220	IT Services for Business Services	3,470.01	6,479.36	6,740.00	4,823.63	
	IT Services (Contracted)	-	-	-	-	294,582.00
	IT Services for New Phone System					62,044.00
	IT Services for Internet Service					48,700.00
100-15350-531110	COMPUTER EXPENSE	61,024.36	139,787.30	50,000.00	20,322.21	40,000.00
100-15350-541400	Computer NETWORK INFRASTRUCTURE	-	98,178.46	60,000.00	75,280.87	55,300.00
	IT Capital Projects					40,000.00
Division: 15350 - INFORMATION TECHNOLOGY Total:		**183,401.12**	**378,026.96**	**296,012.00**	**215,943.39**	**540,626.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15400 - HUMAN RESOURCES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15400-511100	REGULAR EMPL. SALARIES	3,204.66	82,442.73	82,500.00	39,030.68	86,400.00
100-15400-512100	GRP INSRNC MEDICAL/DENTAL	-	8,536.10	10,370.00	6,000.14	13,789.00
100-15400-512101	FEES GRP INS	-	-	-	-	-
100-15400-512110	GROUP INSURANCE LIFE	-	288.84	320.00	161.98	320.00
100-15400-512111	GROUP INSURANCE VISION	-	56.79	68.00	33.84	68.00
100-15400-512200	MEDICARE 1.45%	45.91	817.66	700.00	568.74	844.00
100-15400-512400	PENSION	-	5,790.84	6,538.00	2,765.22	10,000.00
100-15400-512600	UNEMPLOYMENT INSURANCE	-	-	600.00	-	600.00
100-15400-512700	WORKER'S COMPENSATION	-	383.30	500.00	269.14	500.00
100-15400-512800	EMPLOYEE ASSISTANCE PROG.	-	-	150.00	-	150.00
100-15400-512851	HRA	-	-	2,000.00	-	2,000.00
100-15400-521100	CONSULTANT FEES	-	16,390.00	16,000.00	-	15,000.00
100-15400-522210	MAINTENANCE AGEEMENTS	-	57.16	6,000.00	-	5,000.00
100-15400-522230	EQUIPMENT REPAIRS	-	-	500.00	-	500.00
100-15400-522341	COPIER RENTAL	-	-	-	50.65	608.00
100-15400-523110	INSURANCE GEN. LIABILITY	-	142,097.62	190,000.00	77,089.85	190,000.00
100-15400-523231	CELL PHONES	-	178.53	200.00	-	-
100-15400-523300	ADVERTISING	-	195.00	270.75	-	300.00
100-15400-523400	PRINTING & BINDING	-	650.41	451.25	129.73	500.00
100-15400-523500	TRAVEL	-	1,092.00	3,610.00	1,018.98	3,500.00
100-15400-523600	DUES & FEES	-	415.83	451.25	309.00	750.00
100-15400-523700	EDUCATION & TRAINING	-	542.32	9,025.00	748.00	10,000.00
100-15400-523708	TRAINING & DEVELOPMENT	-	-	24,000.00	14,587.60	28,800.00
100-15400-523850	PERSONNEL SERVICE	-	21,087.93	23,800.00	-	18,000.00
100-15400-523851	INTERN HELP	-	11,679.00	10,000.00	596.25	5,000.00
100-15400-523855	CONTRACT SERVICES	-	8,965.00	5,000.00	21.45	5,000.00
100-15400-523909	CREDIT CARD EXPENSES	-	586.16	4,000.00	-	4,000.00
100-15400-523930	DRUG TESTING, VACCINES	-	2,708.98	5,000.00	1,033.34	5,000.00
100-15400-523936	HR EXPENSES	-	2,168.55	8,000.00	972.80	3,000.00
100-15400-523937	HEALTH & WELLNESS	-	19,355.09	38,000.00	15,849.54	38,000.00
100-15400-523940	POSTAGE	-	75.00	4,512.50	65.00	2,000.00
100-15400-531110	COMPUTER EXPENSE	-	2,185.71	902.50	-	-
100-15400-531130	OFFICE SUPPLIES	-	265.23	451.25	51.64	200.00
100-15400-531700	MISCELLANEOUS EXPENSE	-	430.33	451.25	100.27	400.00
100-15400-531701	HOSPITALITY/FOOD/BEVERAGE	-	6,024.81	6,768.75	900.01	4,000.00
100-15400-531710	CHRISTMAS DECORATIONS	-	-	5,000.00	-	5,000.00
100-15400-531750	UNIFORM	-	222.07	180.50	-	-
100-15400-542300	FURNITURE & FIXTURE	-	-	902.50	-	900.00
100-15400-542500	EQUIPMENT	-	-	902.50	-	500.00
100-15400-573200	LIABILITY INSURANCE DEDUCT	-	-	7,000.00	-	-
Division: 15400 - HUMAN RESOURCES Total:		**3,250.57**	**335,688.99**	**475,126.00**	**162,353.85**	**460,629.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15650-511100	REGULAR EMPL. SALARIES	89,437.98	145,311.03	152,000.00	71,482.39	157,857.00
100-15650-511300	OVERTIME	8,394.33	6,358.30	10,000.00	235.30	10,000.00
100-15650-512100	GRP INSRNC MEDICAL/DENTAL	26,446.37	48,199.74	51,072.00	35,454.31	68,350.00
100-15650-512110	GROUP INSURANCE LIFE	362.16	551.84	1,500.00	339.22	1,500.00
100-15650-512111	GROUP INSURANCE VISION	216.96	335.10	312.12	189.90	313.00
100-15650-512200	MEDICARE 1.45%	1,404.71	2,182.67	2,200.00	1,005.40	2,200.00
100-15650-512400	PENSION	15,873.94	19,485.84	22,000.00	9,304.92	22,000.00
100-15650-512700	WORKER'S COMPENSATION	2,020.42	1,872.85	2,500.00	1,345.76	2,500.00
100-15650-512851	HRA, DEDUCTIBLE	-	2,000.00	3,000.00	-	3,000.00
100-15650-521200	PROFESSIONAL FEES	-	850.00	4,000.00	-	15,000.00
100-15650-521222	IT TOTAL TECH	-	-	-	-	-
100-15650-521230	ENGINEERING FEES	16,878.63	-	-	-	10,000.00
100-15650-522210	MAINTENANCE AGREEMENTS	18,172.58	11,281.36	26,300.00	4,971.39	50,000.00
100-15650-522214	FACILITY CLEANING, 4640	39,966.00	-	-	-	-
100-15650-522216	LANDSCAPING/PLANTS NEW CH	19,151.00	-	-	-	-
100-15650-522218	CLEANING - COURT	1,629.51	-	-	-	-
100-15650-522219	LANDSCAPING	67,800.10	118,229.00	125,000.00	48,209.00	150,000.00
100-15650-522220	MAINTENANCE & CLEANING	34,066.89	-	74,000.00	18,293.87	-
100-15650-522224	FOUNTAIN MAINTENANCE	32,672.77	1,257.23	15,000.00	3,432.00	15,000.00
100-15650-522230	EQUIPMENT REPAIRS	44,725.70	55,701.25	-	1,940.00	10,000.00
100-15650-522250	AUTO & TRUCK REPAIR	-	75.00	-	70.32	2,000.00
100-15650-522310	Rental of Land and Building	578.10	54.67	-	-	1,000.00
100-15650-522320	RENTAL OF EQUIP & VEHICLE	-	-	-	-	1,000.00
100-15650-522321	FACILITY CLEANING CITY HALL	-	37,074.00	45,000.00	15,362.00	50,000.00
100-15650-522322	FACILITY CLEANING MMCC	-	23,164.80	30,000.00	9,652.00	40,000.00
100-15650-522323	FACILITY CLEANING TSCC	-	7,200.00	8,000.00	3,000.00	15,000.00
100-15650-522324	FACILITY CLEANING MUNICIPAL COURT	-	9,859.05	14,000.00	3,924.80	20,000.00
100-15650-522325	FACILITY CLEANING MAINTENANCE SHOP	-	-	8,300.00	-	8,000.00
100-15650-522326	FACILITY CLEANING WWTP	-	2,400.00	3,500.00	1,000.00	8,000.00
100-15650-522327	MAINTENANCE & CLEANING CITY HALL	-	12,423.92	-	113.24	-
100-15650-522328	MAINTENANCE & CLEANING MMCC	-	13,154.77	-	47.48	-
100-15650-522329	MAINTENANCE & CLEANING TSCC	-	5,434.55	-	-	-
100-15650-522330	MAINTENANCE & CLEANING MUNICIPAL COURT	-	22,469.26	-	8,545.00	-
100-15650-522331	MAINTENANCE & CLEANING MAINTENANCE SHOP	-	9,451.60	-	-	-
100-15650-522332	MAINTENANCE & CLEANING WWTP	-	2,729.70	-	-	-
100-15650-522333	EQUIPMENT REPAIRS CITY HALL	-	9,800.73	6,000.00	5,433.00	10,000.00
100-15650-522334	EQUIPMENT REPAIRS MMCC	-	3,077.66	5,000.00	-	10,000.00
100-15650-522335	EQUIPMENT REPAIRS TSCC	-	4,030.98	5,000.00	2,686.00	7,500.00
100-15650-522336	EQUIPMENT REPAIRS MUNICIPAL COURT	-	21,254.60	5,000.00	2,900.00	7,500.00
100-15650-522337	EQUIPMENT REPAIRS MAINTENANCE SHOP	-	198.00	5,000.00	-	5,000.00
100-15650-522338	EQUIPMENT REPAIRS WWTP	-	388.92	5,000.00	-	5,000.00
100-15650-523231	CELL PHONES	358.14	519.09	1,000.00	-	-
100-15650-523600	DUES & FEES	-	202.00	-	-	-
100-15650-523700	EDUCATION & TRAINING	-	-	-	500.00	1,000.00

100-15650-531110	COMPUTER EXPENSE	-	8,081.76	2,256.25	-	-
100-15650-531140	SUPPLIES & MATERIALS	7,068.34	9,893.62	9,025.00	2,488.35	15,000.00
100-15650-531142	HAND TOOLS & SMALL EQUIP.	2,724.71	1,158.53	13,537.50	113.95	10,000.00
100-15650-531143	SECURITY UPGRADE	19,221.37	9,157.70	10,000.00	-	15,000.00
100-15650-531222	GA POWER ELECTRICITY	-	-	18,000.00	-	18,000.00
100-15650-531224	GA PWR,LIGHTS,TAG OFFICE	2,175.72	2,161.46	3,000.00	855.69	3,000.00
100-15650-531225	GA PWR,4640 CITY HALL	75,750.83	71,864.86	60,000.00	29,387.01	65,000.00
100-15650-531271	Admin Vehicles	2,276.01	3,467.76	-	205.06	-
100-15650-531280	Cable	892.59	1,039.11	-	414.54	1,700.00
100-15650-531290	CABLE	-	-	1,700.00	353.50	-
100-15650-531700	MISCELLANEOUS EXPENSE	403.48	367.41	1,805.00	-	3,000.00
100-15650-531720	SIGNS	6,158.00	65.55	2,256.25	264.40	2,500.00
100-15650-531740	TIRE EXPENSE	-	-	1,000.00	-	1,000.00
100-15650-531750	UNIFORMS	1,041.52	1,319.18	1,805.00	223.73	2,000.00
100-15650-541302	NEW ADMINISTRATION BUILDING	-	-	-	-	10,000.00
100-15650-541333	BUILDING IMPROVEMENTS MUNICIPAL COURT	-	9,550.00	-	-	5,500.00
100-15650-542200	VEHICLES	-	-	30,000.00	-	-
100-15650-542300	FURNITURE & FIXTURES	-	431.38	-	-	5,000.00
100-15650-542400	COMPUTER SOFTWARE	1,679.72	-	4,602.50	3,567.00	4,000.00
100-15650-542500	Equipment	268,154.87	492,939.76	10,000.00	41,951.95	15,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**807,703.45**	**1,210,077.59**	**798,671.62**	**329,262.48**	**884,420.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 25000 - MUNICIPAL COURT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-25000-511140	JUDGE	4,800.00	4,800.00	4,800.00	1,200.00	4,800.00
100-25000-511141	SOLICITOR	6,475.00	2,275.00	4,200.00	-	4,200.00
100-25000-511142	COURT CLERK & ASSISTANTS	46,741.64	77,316.59	90,400.00	39,710.84	91,128.00
100-25000-511300	OVERTIME	-	100.96	-	19.50	0.00
100-25000-512100	GRP INSRNC MEDICAL/DENTAL	20,200.64	37,751.38	51,073.00	29,637.16	68,350.00
100-25000-512110	GROUP INSURANCE LIFE	-	239.68	2,040.00	191.94	2,040.00
100-25000-512111	GROUP INSURANCE VISION	161.88	255.36	313.00	156.06	313.00
100-25000-512200	MEDICARE 1.45%	827.96	1,195.82	4,090.00	572.45	4,090.00
100-25000-512400	PENSION	5,765.69	13,994.40	15,800.00	6,682.62	15,800.00
100-25000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-25000-512700	WORKER'S COMPENSATION	2,408.86	4,547.54	6,000.00	3,229.81	6,000.00
100-25000-512851	HRA, DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-25000-521221	LEGAL - INDIGENT	1,470.00	3,250.00	500.00	-	500.00
100-25000-521225	INTERPRETER	7.65	16.15	100.00	-	100.00
100-25000-521226	ZSI PROBATION	1,361.00	484.00	500.00	-	500.00
100-25000-521301	CODIFICATION	-	362.16	-	-	400.00
100-25000-521310	COURT SOFTWARE	596.44	2,599.56	3,000.00	1,250.00	6,000.00
100-25000-521335	SHREDING	236.00	75.00	100.00	-	100.00
100-25000-522210	MAINTENANCE AGREEMENTS	897.12	1,359.09	1,000.00	-	1,000.00
100-25000-522230	EQUIPMENT REPAIRS	-	-	500.00	-	500.00
100-25000-522320	RENTAL OF EQUIP & VEHICLE	1,326.72	2,819.04	1,500.00	914.00	1,500.00
100-25000-522341	COPIER RENTAL	-	597.15	-	995.25	1,800.00
100-25000-523220	GEORGIA TECHNOLOGY AUTH.	53.88	55.20	150.00	27.60	150.00
100-25000-523231	CELL PHONES	4.15	103.91	100.00	-	-
100-25000-523245	TELECOMMUNICATIONS	-	-	10,000.00	-	-
100-25000-523310	PUBLIC NOTICES	123.20	-	-	-	-
100-25000-523400	PRINTING & BINDING	-	0.01	150.00	19.76	150.00
100-25000-523500	TRAVEL	420.00	887.93	950.00	-	1,800.00
100-25000-523600	DUES & FEES	425.00	100.00	760.00	-	1,000.00
100-25000-523700	EDUCATION & TRAINING	225.00	550.00	475.00	449.69	1,000.00
100-25000-523860	P O SALARIES - EXTRA DUTY	3,150.00	5,540.00	5,000.00	1,540.00	5,000.00
100-25000-523902	CREDIT CARD EXPENSES	-	-	200.00	-	0.00
100-25000-523940	POSTAGE	-	75.00	225.00	65.00	225.00
100-25000-531110	COMPUTER EXPENSE	500.00	9,543.92	1,500.00	1,380.00	-
100-25000-531130	OFFICE SUPPLIES	144.05	1,022.62	1,000.00	214.38	1,000.00
100-25000-531140	SUPPLIES & MATERIALS	-	-	1,500.00	-	1,500.00
100-25000-531211	NTRL GAS,4545 MUNI COURT	2,004.04	1,985.25	1,000.00	716.51	1,000.00
100-25000-531227	GA PWR,4602 MUNICIPAL CRT	11,567.57	14,104.54	5,550.00	3,236.23	5,550.00
100-25000-531280	CABLE COURTS	-	-	-	-	-
100-25000-531700	MISCELLANEOUS EXPENSE	-	152.65	1,300.00	-	800.00
100-25000-531710	CHRISTMAS DECORATIONS	-	-	250.00	-	250.00
100-25000-531720	SIGNS	-	-	225.00	-	225.00
100-25000-531750	UNIFORMS	10.00	136.58	350.00	-	350.00
100-25000-542300	FURNITURE & FIXTURES	-	1,999.80	800.00	-	800.00

100-25000-542400	COMPUTER SOFTWARE	-	-	1,800.00	-	1,800.00
100-25000-573001	BRAIN & SPINAL INJURY	30.99	782.12	40.00	-	40.00
100-25000-573002	STATE PROBATION SYS FUND	50.00	25.00	50.00	25.00	50.00
100-25000-573003	FINES 10% JAIL	2,726.74	3,608.33	1,860.00	801.69	1,860.00
100-25000-573004	VICTIMS ASSIST. FUND	1,342.77	2,042.99	1,404.00	400.83	1,400.00
100-25000-573005	BOND REFUND	(565.00)	-	360.00	-	-
100-25000-573006	GA CRIME VICTIM'S FUND	-	26.00	-	-	50.00
100-25000-573007	CTY DRUG ABUSE TR AND EDU	-	599.73	-	429.72	500.00
100-25000-573008	P. O. A&B FUND	1,497.58	2,191.71	1,300.00	566.46	1,300.00
100-25000-573009	P. O. TRAINING FUND	2,341.26	3,045.30	2,000.00	971.98	2,000.00
100-25000-573010	INDIGENT DEFENSE FUND	2,938.37	4,034.09	2,300.00	1,169.65	2,300.00
100-25000-573011	DRIVERS ED/TRAINING FUND	75.43	501.41	225.00	92.83	225.00
100-25000-573020	WITNESS FEES	-	-	250.00	-	250.00
100-25000-573100	RESTITUTION	-	99.90	-	-	100.00
Division: 25000 - MUNICIPAL COURT Total:		**122,341.63**	**207,252.87**	**233,990.00**	**96,666.96**	**246,796.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 32100 - POLICE ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-32100-521201	PROFESSIONAL FEES	2,625.00	-	-	-	-
100-32100-523860	P O SALARIES - EXTRA DUTY	72,210.00	122,502.50	300,000.00	66,587.50	225,000.00
100-32100-523862	P O Salaries Parks	73,845.00	71,880.00	45,000.00	41,535.00	45,000.00
100-32100-523864	P O Salaries Film	-	5,420.00	5,000.00	-	5,000.00
Division: 32100 - POLICE ADMINISTRATION Total:		**148,680.00**	**199,802.50**	**350,000.00**	**108,122.50**	**275,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 42200 - PUBLIC WORKS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-42200-511100	REGULAR EMPL. SALARIES	640,179.93	730,386.08	775,000.00	338,319.65	1,028,087.00
100-42200-511300	OVERTIME	5,850.44	14,808.65	35,000.00	270.47	35,000.00
100-42200-512100	GRP INSRNC MEDICAL/DENTAL	159,405.67	232,620.99	297,420.00	149,681.95	480,771.00
100-42200-512110	GROUP INSURANCE LIFE	2,467.62	2,885.87	3,800.00	1,608.18	8,000.00
100-42200-512111	GROUP INSURANCE VISION	1,151.16	1,472.06	1,715.00	732.02	1,851.00
100-42200-512200	MEDICARE 1.45%	9,248.83	10,713.32	10,400.00	4,832.54	15,400.00
100-42200-512400	PENSION	73,260.82	93,000.83	105,000.00	44,409.75	250,000.00
100-42200-512600	UNEMPLOYMENT INSURANCE	-	-	5,000.00	-	11,000.00
100-42200-512700	WORKER'S COMPENSATION	32,202.89	38,624.36	50,000.00	27,534.82	62,000.00
100-42200-512851	HRA, DEDUCTIBLE	2,601.00	2,000.00	10,000.00	-	34,000.00
100-42200-521201	PROFESSIONAL	-	-	10,000.00	-	10,000.00
100-42200-521230	ENGINEERING FEES	4,834.75	74,074.50	25,000.00	6,250.00	25,000.00
100-42200-522000	ROW LANDSCAPING	-	-	200,000.00	59,945.85	210,000.00
100-42200-522150	SURVEILLANCE CAMERAS	-	-	12,200.00	-	12,200.00
100-42200-522210	MAINTENANCE AGREEMENTS	171.49	342.98	6,000.00	-	6,000.00
100-42200-522220	MAINTENANCE & CLEANING	4,148.08	2,483.84	5,000.00	645.12	5,000.00
100-42200-522230	EQUIPMENT REPAIRS	11,274.15	10,315.92	25,000.00	11,039.57	25,000.00
100-42200-522241	LMIG S013642-PRC,3 STRTS	432,226.86	9,560.00	-	559,413.29	225,000.00
100-42200-522242	STREET/TRACK MAIN. & REP.	9,142.80	12,605.78	20,000.00	1,677.05	20,000.00
100-42200-522250	AUTO & TRUCK REPAIR	10,133.91	17,285.28	30,000.00	2,414.55	30,000.00
100-42200-522253	DAMAGE TO CITIZEN VEHICLE	402.25	263.00	2,500.00	-	2,500.00
100-42200-522320	RENTAL OF EQUIP & VEHICLE	2,325.54	2,648.20	5,000.00	2,100.10	5,000.00
100-42200-523231	CELL PHONES	3,574.25	1,852.36	8,000.00	-	-
100-42200-523245	TELECOMMUNICATIONS	12,791.84	13,085.28	13,000.00	6,548.40	13,000.00
100-42200-523400	PRINTING & BINDING	40.00	62.49	-	-	-
100-42200-523500	TRAVEL	1,718.64	1,285.67	2,707.50	-	2,500.00
100-42200-523600	DUES & FEES	484.00	4,097.10	902.50	-	1,000.00
100-42200-523700	EDUCATION & TRAINING	4,845.00	1,655.14	4,512.50	-	5,000.00
100-42200-523800	LICENSES	-	-	-	-	-
100-42200-523850	PERSONNEL SERVICE	128,455.88	76,162.30	50,000.00	-	-
100-42200-523851	UTILITY PROTECTION SERV.	2,032.75	-	5,000.00	-	5,000.00
100-42200-523852	INSPECTOR - CONTRACTOR	-	-	-	-	-
100-42200-523901	BANK CHARGES	-	-	-	53.43	-
100-42200-523930	DRUG TESTING, VACCINES	2,023.32	1,657.31	3,500.00	650.00	3,500.00
100-42200-523935	DRIVERS LICENSES	-	-	1,000.00	-	1,000.00
100-42200-523940	POSTAGE	-	-	-	-	-
100-42200-523960	REIMBURSEMENT/REPAIRS	-	-	2,256.25	-	2,500.00
100-42200-531110	COMPUTER EXPENSE	156.04	13,647.43	4,512.50	831.00	-

100-42200-531130	OFFICE SUPPLIES	800.89	447.84	451.25	134.04	1,000.00
100-42200-531140	SUPPLIES & MATERIALS	20,908.42	15,387.85	31,587.50	2,833.72	30,000.00
100-42200-531142	HAND TOOLS & SMALL EQUIP.	11,928.59	8,011.18	22,562.50	5,648.94	25,000.00
100-42200-531145	MOSQUITO SPRAYING	660.00	990.00	1,200.00	-	1,000.00
100-42200-531211	NTRL GAS,4545 MUNI COURT	7,403.93	6,568.83	-	2,425.89	-
100-42200-531222	GA POWER ELECTRICITY	14,726.69	27,039.28	18,000.00	10,462.35	18,000.00
100-42200-531233	STREET LIGHTS, OUTSIDE	390,501.12	400,184.57	350,000.00	176,367.93	425,000.00
100-42200-531240	ENERGY-BOTTLED GAS	-	-	-	-	-
100-42200-531270	ENERGY-GASOLINE/DIESEL	30,143.44	31,332.73	40,000.00	8,170.42	42,000.00
100-42200-531700	MISCELLANEOUS EXPENSE	137.24	1,041.22	2,175.00	-	5,000.00
100-42200-531710	CHRISTMAS DECORATIONS	13,517.02	12,360.50	15,000.00	5,677.45	15,000.00
100-42200-531720	SIGNS	1,548.78	14,654.80	30,000.00	748.08	30,000.00
100-42200-531740	TIRE EXPENSE	6,610.02	3,382.35	15,000.00	541.92	15,000.00
100-42200-531750	UNIFORMS	10,708.99	9,723.88	35,000.00	2,831.70	15,000.00
100-42200-541403	PAVING	-	-	40,000.00	-	25,000.00
100-42200-542200	VEHICLES	147,358.46	48,390.00	100,000.00	-	50,000.00
100-42200-542400	COMPUTER SOFTWARE	1,237.75	-	7,125.00	3,567.00	5,500.00
100-42200-542500	EQUIPMENT	48,050.00	101,000.00	100,000.00	-	50,000.00
Division: 42200 - PUBLIC WORKS Total:		**2,263,391.25**	**2,050,111.77**	**2,537,527.50**	**1,438,367.18**	**3,287,809.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 61900 - CITY EVENTS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-61900-511100	REGULAR EMPL. SALARIES	44,023.87	45,971.40	-	-	-
100-61900-512100	GRP INSRNC MEDICAL/DENTAL	6,595.77	8,531.68	-	-	-
100-61900-512110	GROUP INSURANCE LIFE	171.60	173.28	-	-	-
100-61900-512111	GROUP INSURANCE VISION	55.08	61.38	-	-	-
100-61900-512200	MEDICARE 1.45%	638.35	666.48	-	-	-
100-61900-512400	PENSION	4,546.83	5,518.08	-	-	-
100-61900-512600	Unemployment Insurance	-	-	-	-	-
100-61900-512700	WORKER'S COMPENSATION	977.58	1,650.41	-	-	-
100-61900-512851	HRA REIMBURSEMENT	-	-	-	-	-
100-61900-523231	CELL PHONES	150.04	111.12	-	-	-
100-61900-523300	ADVERTISING	913.75	6,068.78	5,000.00	400.00	5,000.00
100-61900-523933	LINEN	-	(18.00)	-	-	-
100-61900-531701	HOSPITALITY	-	200.00	1,500.00	60.34	1,500.00
100-61900-531705	HOLIDAY FEST/TREE LIGHTING	23,673.38	26,048.66	25,000.00	-	25,000.00
100-61900-531710	CHRISTMAS DECORATIONS	9,972.86	8,237.23	10,000.00	-	10,000.00
100-61900-531720	SIGNS	-	-	5,000.00	-	5,000.00
100-61900-531727	MEMORIAL DAY MARCH	3,352.86	2,530.04	6,000.00	-	6,000.00
100-61900-531729	SUMMER EVENTS	34,472.70	46,626.49	50,000.00	-	40,000.00
100-61900-531731	PRETTY IN PINK	5,480.09	8,867.25	10,000.00	-	10,000.00
100-61900-531732	CAREER FAIRS	498.70	871.90	1,500.00	-	1,500.00
100-61900-531733	9/11 CEREMONY	394.22	1,102.03	500.00	-	500.00
100-61900-531734	BRIDGEFEST	65,964.30	89,142.46	60,000.00	-	35,000.00
100-61900-531736	FOOD TRUCKS	8,134.82	11,077.05	20,000.00	3,200.00	20,000.00
100-61900-531737	VETERAN'S DAY PARADE	10,272.51	11,041.48	10,000.00	-	10,000.00
100-61900-531748	AMPHITHEATER EVENT	-	40,147.60	10,000.00	4,980.00	10,000.00
100-61900-531749	CENTIENTIAL CELEBRATION	-	500.00	50,000.00	18,304.54	-
100-61900-531750	Uniforms	-	-	1,000.00	-	2,500.00
100-61900-531757	BACK TO SCHOOL EVENT	-	-	-	-	10,000.00
100-61900-531758	JULY 4th EVENT	-	-	-	-	10,000.00
100-61900-542200	VEHICLES	-	-	45,000.00	-	-
Division: 61900 - CITY EVENTS Total:		**220,289.31**	**315,126.80**	**310,500.00**	**26,944.88**	**202,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 62200 - PARKS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-62200-522151	SURVEILLANCE CAMERAS-REEVES CREEK TRAIL	-	-	5,100.00	-	5,100.00
100-62200-522152	SURVEILLANCE CAMERAS-MEMORIAL PARK	-	-	35,000.00	-	35,000.00
100-62200-522153	SURVEILLANCE CAMERAS-CLARK PARK	-	-	35,000.00	-	35,000.00
100-62200-522154	SURVEILLANCE CAMERAS-GARDNER PARK	-	-	25,000.00	-	25,000.00
100-62200-522224	FOUNTAIN MAINTENANCE	-	-	15,000.00	-	15,000.00
100-62200-522225	BRIDGE MAINTENANCE	-	26,440.93	10,000.00	2,592.00	10,000.00
100-62200-522230	EQUIPMENT REPAIRS	67.30	9,961.85	3,000.00	1,411.50	3,000.00
100-62200-522250	AUTO & TRUCK REPAIR	-	-	2,500.00	-	3,000.00
100-62200-523220	GEORGIA TECHNOLOGY AUTH.	288.78	299.52	1,000.00	149.76	1,000.00
100-62200-523240	AT&T CLUB SERVICE	3,866.97	5,014.84	3,500.00	2,673.46	4,500.00
100-62200-531110	COMPUTER EXPENSE	-	2,843.57	-	-	-
100-62200-531140	SUPPLIES & MATERIALS	16,589.21	8,232.11	15,000.00	2,598.72	20,000.00
100-62200-531142	HAND TOOLS & SMALL EQUIP.	150.95	489.56	-	-	3,500.00
100-62200-531143	SECURITY UPGRADES	-	-	23,200.00	-	25,000.00
100-62200-531222	GA POWER ELECTRICITY	40,310.15	107,578.33	21,000.00	60,381.52	23,000.00
100-62200-531270	ENERGY-GASOLINE/DIESEL	-	-	3,500.00	-	3,000.00
100-62200-541209	IMPROVEMENTS	25,231.00	51,772.55	35,000.00	-	25,000.00
100-62200-542200	VEHICLES	-	-	-	-	-
100-62200-542300	FURNITURE & FIXTURES	11,381.00	13,915.00	25,000.00	-	25,000.00
100-62200-542400	COMPUTER SOFTWARE	-	-	3,700.00	3,567.00	4,500.00
100-62200-542500	EQUIPMENT	-	-	42,600.00	-	25,000.00
Division: 62200 - PARKS Total:		**97,885.36**	**226,548.26**	**304,100.00**	**73,373.96**	**290,600.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 74100 - PLANNING & ZONING

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-74100-511100	REGULAR SALARIES	277.00	55,078.73	142,366.00	50,785.20	215,195.00
100-74100-511300	OVERTIME	-	378.00	-	-	-
100-74100-512100	GRP INSRNC MEDICAL/DENTAL	-	6,793.50	20,740.00	10,951.79	41,633.00
100-74100-512110	GROUP INSURANCE LIFE	-	114.15	1,100.00	228.24	1,650.00
100-74100-512111	GROUP INSURANCE VISION		47.61	68.00	62.04	204.00
100-74100-512200	MEDICARE 1.45%	-	907.66	1,210.00	728.79	1,815.00
100-74100-512400	PENSION	7,517.26	9,122.88	20,600.00	8,712.78	30,900.00
100-74100-512600	UNEMPLOYMENT INSURANCE	-	-	4,000.00	-	6,000.00
100-74100-512700	WORKER'S COMPENSATION	1,692.81	1,498.32	4,000.00	2,153.24	6,000.00
100-74100-512851	HRA DEDUCTIBLE	-	-	4,000.00	-	6,000.00
100-74100-521150	ZONING BOARD STIPEND	2,450.00	3,700.00	5,000.00	-	5,000.00
100-74100-521200	PROFESSIONAL FEES	-	342.19	100,000.00	-	100,000.00
100-74100-521300	TECHNICAL SERVICES	-	1,000.00	1,000.00	-	1,000.00
100-74100-521310	SOFTWARE	75.33	2,523.29	4,000.00	-	4,000.00
100-74100-522210	MAINTENANCE AGREEMENTS	-	1,305.43	2,000.00	14,838.55	8,000.00
100-74100-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	3,000.00
100-74100-522341	COPIER RENTAL	-	723.72	-	180.93	1,500.00
100-74100-523231	CELL PHONES	11.98	72.70	2,000.00	-	-
100-74100-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	1,000.00
100-74100-523300	ADVERTISEMENT	150.00	1,597.60	5,415.00	356.00	5,000.00
100-74100-523400	PRINTING & BINDING	576.33	5,935.12	5,415.00	2,636.08	5,000.00
100-74100-523500	TRAVEL	-	5,463.89	7,000.00	3,091.21	2,000.00
100-74100-523501	ZONING ADVISORY BOARD TRAVEL	-	3,911.71	5,000.00	-	2,000.00
100-74100-523600	DUES & FEES	-	718.00	2,500.00	259.00	1,500.00
100-74100-523700	EDUCATION & TRAINING	160.00	-	5,000.00	(1,340.80)	2,000.00
100-74100-523701	ZONING ADVISORY BD ED & TRAINING	(73.00)	96.00	3,000.00	-	3,000.00
100-74100-523851	INTERN HELP	-	7,293.00	-	762.00	-
100-74100-523940	POSTAGE	-	582.08	3,610.00	-	2,000.00
100-74100-531100	SUPPLIES & MATERIALS	2,554.82	8,746.83	6,768.75	1,476.50	6,000.00
100-74100-531110	COMPUTER EXPENSE	3,709.00	3,851.02	902.50	5,368.81	-
100-74100-531270	ENERGY-GASOLINE/DIESEL	-	-	2,500.00	345.61	2,500.00
100-74100-531400	BOOKS & PERIODICALS	-	1,707.68	-	-	-
100-74100-531600	SMALL EQUIPMENT - NON-CAPITAL	-	10,492.67	2,707.50	-	2,000.00
100-74100-531701	HOSPITALITY/FOOD/BEVERAGE	-	627.93	1,805.00	-	600.00
100-74100-531702	HISTORIC PRESERVATION COMMITTEE	-	-	7,000.00	-	7,000.00
100-74100-531750	UNIFORMS	-	4,450.44	902.50	-	600.00
100-74100-542200	VEHICLES	88,294.00	-	-	-	-
100-74100-542300	FURNITURE & FIXTURES	-	6,293.51	2,000.00	-	2,000.00
Division: 74100 - PLANNING & ZONING Total:		**107,395.53**	**145,375.66**	**379,610.25**	**101,595.97**	**476,097.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 72000 - PERMITTING DEVELOPMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-72000-511100	REGULAR EMPL. SALARIES	-	99,903.68	132,928.00	58,317.38	133,828.00
100-72000-512100	GRP INSRNC MEDICAL/DENTAL	-	23,502.46	41,647.00	24,029.92	55,736.00
100-72000-512110	GROUP INSURANCE LIFE	-	311.00	550.00	277.55	550.00
100-72000-512111	GROUP INSURANCE VISION	-	155.48	257.00	128.22	257.00
100-72000-512200	MEDICARE 1.45%	-	1,430.77	1,000.00	826.97	1,000.00
100-72000-512400	PENSION	-	9,211.56	10,400.00	4,398.67	10,400.00
100-72000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-72000-512700	WORKER'S COMPENSATION	-	1,533.37	2,000.00	1,076.62	2,000.00
100-72000-512851	HRA DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-72000-521200	PROFESSIONAL FEES	-	-	25,000.00	-	5,000.00
100-72000-521202	CONSULTING SERVICES - BSD	286,046.31	264,225.06	300,000.00	85,848.61	300,000.00
100-72000-521203	CONSULTING SERVICES - ENGINEERING	27,182.50	48,105.00	100,000.00	22,487.52	100,000.00
100-72000-521300	TECHNICAL SERVICES	-	-	1,000.00	-	1,000.00
100-72000-521310	SOFTWARE	-	-	4,000.00	-	4,000.00
100-72000-522210	MAINTENANCE AGREEMENT	-	2,907.00	3,000.00	2,000.00	3,000.00
100-72000-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	3,000.00
100-72000-522341	COPIER RENTAL	-	-	-	-	1,200.00
100-72000-523231	CELL PHONES	-	-	2,000.00	-	-
100-72000-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	3,000.00
100-72000-523300	ADVERTISEMENT	-	-	5,415.00	-	3,000.00
100-72000-523400	PRINTING & BINDING	-	1,835.29	5,415.00	-	3,000.00
100-72000-523500	TRAVEL	-	806.00	4,512.50	1,075.00	2,500.00
100-72000-523600	DUES & FEES	-	-	1,353.75	-	1,350.00
100-72000-523700	EDUCATION & TRAINING	-	250.00	2,707.50	346.80	2,700.00
100-72000-523940	POSTAGE	-	-	3,610.00	-	3,600.00
100-72000-531100	GEN SUPPLIES & MAT	10,668.23	3,686.62	3,610.00	1,085.79	3,600.00
100-72000-531110	COMPUTER EXPENSE	671.99	9,353.80	902.50	3,603.98	-
100-72000-531140	SUPPLIES AND MATERIALS	-	338.32	-	-	-
100-72000-531211	NTRL GAS,4545 MUNI COURT	-	-	1,000.00	-	1,000.00
100-72000-531227	GA PWR,4602 MUNICIPAL CRT	-	-	5,550.00	-	5,550.00
100-72000-531270	ENERGY-GASOLINE/DIESEL	-	277.60	-	329.65	-
100-72000-531600	SMALL EQUIPMENT - NON CAPITAL	-	297.30	2,707.50	-	2,700.00
100-72000-531701	HOSPITALITY/FOOD/BEVERAGE	-	-	1,805.00	-	-
100-72000-531750	UNIFORMS	-	2,966.00	1,353.75	-	1,350.00
100-72000-542200	VEHICLES	-	55,835.00	-	-	-
100-72000-542300	FURNITURE & FIXTURES	-	28,156.28	902.50	-	500.00
Division: 72000 - PERMITTING DEVELOPMENT Total:		**324,569.03**	**555,087.59**	**675,627.00**	**205,832.68**	**659,821.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 74500 - CODE ENFORCEMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-74500-511100	REGULAR EMPL. SALARIES	87,721.79	82,106.77	85,997.01	38,599.23	133,808.00
100-74500-511300	OVERTIME	562.11	750.17	-	-	-
100-74500-512100	GRP INSRNC MEDICAL/DENTAL	13,623.12	20,924.66	30,165.00	17,420.75	54,159.00
100-74500-512110	GROUP INSURANCE LIFE	329.16	270.68	550.00	191.87	825.00
100-74500-512111	GROUP INSURANCE VISION	159.72	150.14	192.00	95.52	288.00
100-74500-512200	MEDICARE 1.45%	1,264.90	1,185.52	1,250.00	552.79	1,875.00
100-74500-512400	PENSION	9,049.91	10,983.00	12,400.00	5,244.60	22,400.00
100-74500-512700	WORKER'S COMPENSATION	1,690.55	1,573.21	2,100.00	1,130.43	3,100.00
100-74500-512850	HRA REIMBURSEMENT	-	-	2,000.00	-	4,000.00
100-74500-521201	PROFESSIONAL FEES	-	-	500.00	-	500.00
100-74500-521300	TECHNICAL SERVICES	-	-	500.00	-	500.00
100-74500-521310	SOFTWARE	-	-	2,000.00	-	2,000.00
100-74500-522210	MAINTENANCE AGREEMENT	-	896.45	3,500.00	2,883.50	3,500.00
100-74500-522250	AUTO & TRUCK REPAIR	130.00	400.47	1,000.00	70.32	1,000.00
100-74500-523231	Cell Phones	1,580.04	909.85	3,000.00	-	-
100-74500-523245	TELECOMMUNICATIONS	-	-	3,500.00	-	-
100-74500-523400	PRINTING & BINDING	510.46	60.18	-	-	-
100-74500-523500	TRAVEL	1,609.44	2,440.30	2,700.00	1,009.00	3,000.00
100-74500-523600	DUES & FEES	700.00	850.00	250.00	341.00	450.00
100-74500-523700	EDUCATION & TRAINING	1,200.00	1,900.00	3,300.00	507.00	3,000.00
100-74500-531110	COMPUTER EXPENSE	2,235.96	841.51	1,500.00	4,049.72	-
100-74500-531140	SUPPLIES & MATERIALS	1,923.54	1,300.19	1,500.00	-	1,500.00
100-74500-531270	ENERGY-GASOLINE/DIESEL	4,210.37	2,685.99	-	435.51	-
100-74500-531600	SMALL EQUIPMENT - NON CAPITAL	-	-	800.00	-	800.00
100-74500-531740	TIRE EXPENSE	-	1,276.91	1,000.00	-	1,000.00
100-74500-531750	UNIFORMS	459.65	2,410.74	1,000.00	-	1,500.00
100-74500-542200	VEHICLES	285.00	-	-	-	30,000.00
100-74500-542300	FURNITURE & FIXTURES	-	-	-	-	-
100-74500-542500	EQUIPMENT	-	-	3,000.00	-	3,000.00
Division: 74500 - CODE ENFORCEMENT Total:		**129,245.72**	**133,916.74**	**163,704.01**	**72,531.24**	**272,205.00**

Budget Worksheet

Stockbridge

Where Community Connects

Expense

Division: 75100 - ECONOMIC DEVELOPMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75100-511100	REGULAR SALARIES	3,236.55	80,533.94	81,901.32	19,865.85	82,000.00
100-75100-512100	GRP INSRNC MEDICAL/DENTAL	-	8,531.68	11,490.00	2,870.48	13,878.00
100-75100-512110	GROUP INSURANCE LIFE	-	295.32	550.00	72.82	550.00
100-75100-512111	GROUP INSURANCE VISION	-	-	-	-	68.00
100-75100-512200	MEDICARE 1.45%	46.91	1,167.66	1,100.00	288.05	1,100.00
100-75100-512400	PENSION	-	9,122.88	10,300.00	4,356.36	10,300.00
100-75100-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-75100-512700	WORKER'S COMPENSATION	-	1,533.37	2,000.00	1,076.62	2,000.00
100-75100-512851	HRA DEDUCTIBLE	-	-	1,000.00	-	1,000.00
100-75100-521200	PROFESSIONAL SERVICES	-	1,880.00	18,000.00	750.00	5,000.00
100-75100-523231	CELL PHONES	-	367.68	1,000.00	-	-
100-75100-523245	TELECOMMUNICATIONS	-	-	-	-	-
100-75100-523400	PRINTING & BINDING	-	3,783.49	5,000.00	-	3,000.00
100-75100-523500	TRAVEL	-	5,270.58	4,500.00	-	2,500.00
100-75100-523600	DUES & FEES	-	1,180.00	1,000.00	-	500.00
100-75100-523700	EDUCATION & TRAINING	-	3,490.60	4,000.00	745.00	3,000.00
100-75100-523940	POSTAGE	-	700.00	700.00	-	700.00
100-75100-531110	COMPUTER EXPENSE	-	808.72	300.00	5,200.00	-
100-75100-531140	SUPPLIES & MATERIALS	-	4,235.83	2,000.00	190.92	2,000.00
100-75100-531701	HOSPITALITY/FOOD/BEVERAGE	-	42.00	3,600.00	500.00	2,000.00
100-75100-531750	UNIFORMS	-	86.14	40.00	-	-
100-75100-542300	FURNITURE & FIXTURES	-	695.96	-	-	-
Division: 75100 - ECONOMIC DEVELOPMENT Total:		**3,283.46**	**123,725.85**	**150,481.32**	**35,916.10**	**131,596.00**

Budget Worksheet

Stockbridge

Where Community Connects

Expense

Division: 75500 - Main Street Program

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75500-511100	REGULAR SALARIES	103,903.90	109,897.08	118,352.00	50,164.08	115,105.00
100-75500-512100	GRP INSRNC MEDICAL/DENTAL	22,826.53	25,264.22	30,734.00	24,029.92	41,131.00
100-75500-512110	GROUP INSURANCE LIFE	415.26	416.16	620.00	242.13	620.00
100-75500-512111	GROUP INSURANCE VISION	216.96	236.70	257.00	128.22	257.00
100-75500-512200	MEDICARE 1.45%	1,434.18	1,528.00	1,500.00	676.68	1,500.00
100-75500-512400	PENSION	10,071.67	12,222.96	13,800.00	5,836.68	13,800.00
100-75500-512600	UNEMPLOYMENT INSURANCE	-	-	600.00	-	600.00
100-75500-512700	WORKER'S COMPENSATION	1,139.05	865.25	1,155.00	621.77	1,155.00
100-75500-512851	HRA, DEDUCTIBLE	1,485.09	-	2,000.00	-	2,000.00
100-75500-521200	PROFESSIONAL FEES	1,228.50	3,928.75	5,000.00	554.00	5,000.00
100-75500-522341	COPIER RENTAL	-	-	-	50.65	608.00
100-75500-523231	Cell Phones	164.37	109.87	1,000.00	-	-
100-75500-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	-
100-75500-523400	PRINTING & BINDING	601.60	1,470.19	2,707.50	337.28	2,500.00
100-75500-523500	TRAVEL	3,491.76	3,642.25	9,115.25	3,468.02	7,000.00
100-75500-523520	MAIN STREET BOARD TRAVEL	-	-	4,200.00	-	4,200.00
100-75500-523600	DUES & FEES	985.00	768.66	1,083.00	923.10	1,500.00
100-75500-523700	EDUCATION & TRAINING	3,305.00	4,113.56	4,241.75	1,600.00	5,000.00
100-75500-523720	MAIN STREET BOARD EDUCATION & TRAINING	-	-	4,200.00	-	4,200.00
100-75500-523851	INTERN HELP	-	-	1,895.25	-	2,000.00
100-75500-523940	POSTAGE	121.83	88.33	451.25	65.00	200.00
100-75500-523945	WEB SITE	2,450.00	-	3,000.00	-	3,000.00
100-75500-531110	COMPUTER EXPENSE	105.00	518.99	1,425.00	1,776.12	-
100-75500-531140	SUPPLIES & MATERIALS	5,699.54	5,334.00	3,800.00	1,508.19	4,000.00
100-75500-531701	HOSPITALITY/FOOD/BEVERAGE	3,332.95	5,227.18	4,693.00	800.05	3,000.00
100-75500-531707	ENTERTAINMENT	-	7,191.72	6,317.50	-	5,000.00
100-75500-531725	PROMOTIONAL SUPPLIES	17,287.61	2,927.71	2,707.50	111.79	5,000.00
100-75500-531750	Uniforms	146.00	-	451.25	-	400.00
100-75500-542300	FURNITURE & FIXTURES	1,687.91	-	-	-	-
Division: 75500 - Main Street Program Total:		**182,099.71**	**185,751.58**	**228,306.25**	**92,893.68**	**228,776.00**

Budget Worksheet

Stockbridge

Where Community Connects

Expense

Division: 75700 - GIS/PLANNING

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75700-511100	REGULAR EMPLOYEE SALARIES	59,753.57	62,373.42	63,433.00	23,394.32	65,336.00
100-75700-512100	GRP INSUR MEDICAL / DENTAL	6,595.77	8,531.68	10,370.00	6,000.14	13,878.00
100-75700-512110	GROUP INSURANCE LIFE	231.12	289.10	150.00	133.84	150.00
100-75700-512111	GROUP INSURANCE VISION	55.08	61.38	68.00	33.84	68.00
100-75700-512200	MEDICARE 1.45%	866.38	904.31	900.00	338.80	900.00
100-75700-512400	PENSION	6,203.60	7,528.66	8,500.00	3,595.08	8,500.00
100-75700-512600	UNEMPLOYMENT INSURANCE	-	-	700.00	-	700.00
100-75700-512700	WORKERS' COMPENSATION	414.49	374.55	500.00	269.14	500.00
100-75700-512851	HRA DEDUCTABLE	-	-	1,000.00	2,000.00	1,000.00
100-75700-521200	PROFESSIONAL SERVICES	94,055.76	-	58,000.00	-	20,000.00
100-75700-521300	Technical Services	-	5,000.00	6,000.00	3,466.67	5,000.00
100-75700-521310	SOFTWARE	-	1,320.13	5,000.00	-	5,000.00
100-75700-522210	MAINTENANCE AGREEMENTS	3,466.00	5,877.16	3,400.00	2,000.00	3,400.00
100-75700-522341	COPIER RENTAL	-	402.36	-	670.60	1,700.00
100-75700-523231	CELL PHONES	1,166.36	182.81	1,500.00	-	-
100-75700-523400	PRINTING & BINDING	-	600.93	4,000.00	3.96	2,000.00
100-75700-523500	TRAVEL	773.32	-	4,000.00	-	1,000.00
100-75700-523600	DUES & FEES	392.40	-	600.00	-	600.00
100-75700-523700	EDUCATION & TRAINING	569.00	-	800.00	-	800.00
100-75700-523850	PERSONNEL SERVICES	41,453.42	-	-	-	-
100-75700-531110	COMPUTER EXPENSE	1,898.94	7,126.52	800.00	1,801.99	-
100-75700-531140	SUPPLIES & MATERIALS	3,643.11	5,823.42	5,400.00	20.99	5,400.00
100-75700-531701	Historic Preservation Committee	-	108.00	-	-	-
100-75700-531725	PROMOTIONAL ITEMS	80.00	-	-	-	-
100-75700-531750	UNIFORMS	-	-	150.00	-	150.00
Division: 75700 - GIS/PLANNING Total:		**221,618.32**	**106,504.43**	**175,271.00**	**43,729.37**	**136,082.00**

Budget Worksheet

Expense

Division: 90000 - OTHER FINANCING USES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-90000-611200	TRANSFER GF AND MMCC	282,065.00	330,801.22	146,234.00	-	330,000.00
100-90000-611276	TRANSFER GF AND CEMETERY	-	-	20,000.00	-	20,000.00
100-90000-611300	TRANSFER GF AND SDDA	-	-	45,000.00	-	45,000.00
100-90000-611650	TRANSFER TO/FROM URA	-	1,205,859.96	-	-	
100-90000-612000	TRANSFER TO URA	1,206,491.25	-	1,203,848.38	965,100.62	1,205,271.00
100-90000-612015	TRANSFER GF TO CITYWIDE PROJECTS	729,922.44	-	-	-	
Division: 90000 - OTHER FINANCING USES Total:		**2,218,478.69**	**1,536,661.18**	**1,415,082.38**	**965,100.62**	**1,600,271.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 13000 - EXECUTIVE

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-13000-511100	REGULAR EMPL. SALARIES	447,393.73	402,620.52	409,997.49	185,108.32	291,481.00
100-13000-511300	OVERTIME	-	288.96	-	-	-
100-13000-512100	GRP INSRNC MEDICAL/DENTAL	37,601.26	59,318.53	71,812.00	35,089.56	82,227.00
100-13000-512110	GROUP INSURANCE LIFE	1,300.54	1,084.74	1,200.00	622.93	1,200.00
100-13000-512111	GROUP INSURANCE VISION	382.20	414.84	448.00	191.04	380.00
100-13000-512200	MEDICARE 1.45%	6,443.18	6,262.75	3,000.00	2,640.86	6,000.00
100-13000-512400	PENSION	51,818.32	2,480.04	2,800.00	1,184.28	2,800.00
100-13000-512401	RETIREMENT CONTRIBUTION	18,966.35	16,183.89	26,200.00	4,376.21	26,000.00
100-13000-512600	UNEMPLOYMENT INSURANCE	-	-	2,400.00	-	2,400.00
100-13000-512700	WORKER'S COMPENSATION	3,385.56	1,845.77	2,000.00	1,076.62	2,000.00
100-13000-512800	EMPLOYEE ASSISTANCE PROG.	-	-	400.00	-	400.00
100-13000-512850	HRA REIMBURSEMENT	2,000.00	-	2,000.00	300.00	2,000.00
100-13000-522000	ROW LANDSCAPING	-	14,158.60	-	12,871.45	-
100-13000-522320	RENTAL OF EQUIP & VEHICLE	1,994.14	1,813.60	2,500.00	-	-
100-13000-522341	COPIER RENTAL	-	-	-	50.65	2,500.00
100-13000-523231	CELL PHONES	6,022.86	1,197.43	2,500.00	-	-
100-13000-523400	PRINTING & BINDING	466.00	1,081.50	1,083.00	129.73	1,500.00
100-13000-523500	TRAVEL	12,435.00	10,197.68	13,000.00	1,517.29	9,000.00
100-13000-523600	DUES & FEES	3,907.67	7,733.00	4,512.50	1,149.00	3,000.00
100-13000-523700	EDUCATION & TRAINING	7,872.37	6,438.24	10,000.00	(368.41)	8,000.00
100-13000-531110	COMPUTER EXPENSE	8,659.66	6,780.29	1,805.00	-	-
100-13000-531130	OFFICE SUPPLIES	5,761.92	1,892.45	3,610.00	357.09	3,500.00
100-13000-531140	SUPPLIES & MATERIALS	-	-	-	408.46	-
100-13000-531700	MISCELLANEOUS EXPENSE	78,713.59	11,054.27	1,805.00	1,508.56	1,500.00
100-13000-531701	HOSPITALITY/FOOD/BEVERAGE	439.06	5,576.19	2,707.50	206.28	5,000.00
100-13000-531750	UNIFORMS	763.51	305.32	902.50	424.52	1,000.00
100-13000-542300	FURNITURE & FIXTURES	548.75	-	-	-	-
100-13000-571000	ABATEMENT PROGRAM	-	73,162.25	-	17,225.00	-
100-13000-579000	CONTINGENCIES	-	112,275.02	75,000.00	52,684.39	100,000.00
Division: 13000 - EXECUTIVE Total:		**696,875.67**	**744,165.88**	**641,682.99**	**318,753.83**	**551,888.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 275 - HOTEL/MOTEL TAX
Expense
Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
275-15100-523310	PUBLIC NOTICES	-	-	825.00	-	825.00
275-15100-523600	DUES & FEES	-	-	2,800.00	-	2,800.00
275-15100-531709	CITY REBRANDING INITIATIVE	6,000.00	15,896.61	500.00	500.00	500.00
275-15100-531710	RSVP Program for Main Street	41,774.87	4,985.05	-	-	
275-15100-531713	PROMOTIONAL SUPPLIES - MAIN STREET	-	-	7,000.00	-	7,000.00
275-15100-531714	PROMOTIONAL SUPPLIES - ECO DELVP	-	-	3,000.00	-	3,000.00
275-15100-531717	PROMOTIONAL SUPPLIES - MERLE	-	-	5,000.00	-	5,000.00
275-15100-531718	ADVERTISEMENT - MERLE	-	-	20,000.00	-	20,000.00
275-15100-531719	ADVERTISEMENT - TED	-	-	5,000.00	-	5,000.00
275-15100-531720	CITY QUARTERLY NEWSLETTER	13,697.68	10,894.06	25,000.00	6,999.05	25,000.00
275-15100-531730	TOURISM	24,710.07	48,347.02	90,875.00	20,971.00	85,875.00
275-15100-542500	OTHER - WAYFINDING SIGNAGE	-	-	25,000.00	-	25,000.00
275-15100-572000	H.C. CHAMBER 2% / 3.5% 8/1/2015	198,734.38	206,542.52	190,000.00	21,522.61	195,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**284,917.00**	**286,665.26**	**375,000.00**	**49,992.66**	**375,000.00**

Budget Worksheet

FUND 340 - CAPITAL PROJECT GRANT FUND
Expense
Division: 42312 - TE

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
340-42312-541402	ADMINISTRATIVE ASSIST.	5,350.00	890.00	2,000.00	-	2,000.00
340-42312-541403	LAND APPRAISAL	400.00	2,000.00	400.00	-	400.00
340-42312-541411	DESIGN DEVELOPMENT	-	-	10,000.00	-	10,000.00
340-42312-541415	ENGINEERING	11,012.60	(890.00)	45,000.00	17,877.00	45,000.00
340-42312-541416	CONSTRUCTION COSTS	-	89,389.46	92,600.00	426,945.06	92,600.00
340-42312-541428	EASEMENTS - Davis Rd Sidewalks	7,800.00	-	-	-	-
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**24,562.60**	**91,389.46**	**150,000.00**	**444,822.06**	**150,000.00**

Budget Worksheet

Fund 350 - URBAN REDEVELOPMENT AGENCY
Expense
Division: 80000 - DEBT SERVICES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
350-80000-581300	PRINCIPAL-OTHER DEBT	650,000.00	680,000.00	710,000.00	710,000.00	745,000.00
350-80000-582300	INTEREST-OTHER DEBT	556,491.25	525,859.96	493,848.38	255,100.62	460,271.00
Division: 80000 - DEBT SERVICES Total:		**1,206,491.25**	**1,205,859.96**	**1,203,848.38**	**965,100.62**	**1,205,271.00**

Budget Worksheet

Fund: 353 - CITYWIDE PROJECTS FUND
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
353-15650-541000	PROFESSIONAL FEES	72,541.24	-	6,780,921.00	2,690.10	8,318,286.00
353-15650-541100	LAND PURCHASE	662,881.20	171,756.60	-	1,765.57	
353-15650-541324	AMPHITHEATER FUND	-	16,456.50	2,000,000.00	183,221.39	12,188,966.00
353-15650-541326	TSW	154,413.53	346,837.21	1,299,663.64	62,002.48	500,000.00
353-15650-541327	MONUMENT SIGN	-	40,630.00	79,820.00	-	79,820.00
353-15650-541328	CULTURAL ART CENTER	3,026.82	44,359.73	1,889,185.36	23,893.94	1,995,221.00
353-15650-541330	CITY HALL INTERIOR OFFICE	-	-	-	6,000.00	
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**892,862.79**	**620,040.04**	**12,049,590.00**	**279,573.48**	**23,082,293.00**

Budget Worksheet

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY
Expense
Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
355-15100-521201	PROFESSIONAL FEES	-	500.00	1,500.00	-	1,500.00
355-15100-521220	LEGAL	-	-	11,600.00	-	11,000.00
355-15100-523110	LIABILITY INSURANCE	1,529.00	1,529.00	1,500.00	-	2,000.00
355-15100-523310	PUBLIC NOTICES	-	-	1,000.00	210.00	
355-15100-523400	PRINTING & BINDING	-	-	500.00	-	3,000.00
355-15100-523500	Travel	-	396.00	6,000.00	-	2,000.00
355-15100-523600	DUES AND FEES	-	-	500.00	-	500.00
355-15100-523700	Education and Training	265.00	-	2,500.00	-	3,000.00
355-15100-531140	SUPPLIES & MATERIALS	970.70	-	1,000.00	33.00	1,000.00
355-15100-531700	MISCELLANEOUS EXPENSE	3,154.50	14,542.73	1,400.00	1,898.80	3,000.00
355-15100-531703	HOSPITALITY	161.51	-	2,500.00	-	3,000.00
355-15100-541101	FACADE GRANT	-	-	15,000.00	-	15,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**6,080.71**	**16,967.73**	**45,000.00**	**2,141.80**	**45,000.00**

Budget Worksheet

Fund: 495 - CEMETERY FUND
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
495-15650-522220	MAINTENANCE & CLEANING	-	358.95	5,000.00	9,391.71	8,000
495-15650-531600	SMALL EQUIPMENT - NON-CAPITAL	334.47	-	2,000.00	-	2,000
495-15650-541200	SITE IMPROVEMENTS	-	-	13,000.00	-	10,000
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**334.47**	**358.95**	**20,000.00**	**9,391.71**	**20,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Expense
Division: 43300 - SEWER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
505-43300-511100	REGULAR EMPL. SALARIES	456,347.94	483,686.69	530,000.00	240,677.42	550,000.00
505-43300-511300	OVERTIME	29,981.04	34,068.79	35,000.00	8,506.17	45,000.00
505-43300-512100	GRP INSRNC MEDICAL/DENTAL	111,894.16	178,551.83	130,000.00	125,299.86	135,000.00
505-43300-512110	GROUP INSURANCE LIFE	1,826.49	1,842.68	3,000.00	1,101.31	3,100.00
505-43300-512111	GROUP INSURANCE VISION	1,002.45	1,143.48	2,000.00	636.42	2,100.00
505-43300-512200	MEDICARE 1.45%	6,954.98	7,399.23	7,500.00	3,488.18	8,000.00
505-43300-512401	RETIREMENT CONTRIBUTIONS	(1,238.14)	(8,672.93)	72,500.00	30,663.84	72,500.00
505-43300-512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	-	5,000.00
505-43300-512700	WORKER'S COMPENSATION	29,638.06	28,675.99	35,000.00	18,840.67	35,000.00
505-43300-512850	HRA REIMBURSEMENT	9,293.88	4,104.28	9,000.00	-	9,200.00
505-43300-521201	PROFESSIONAL	1,900.00	6,855.00	15,000.00	2,996.25	15,000.00
505-43300-521222	IT Services for Sewer	7,065.00	8,024.16	7,500.00	3,595.71	8,500.00
505-43300-521230	ENGINEERING FEES	9,378.13	18,620.00	20,000.00	38,926.00	30,000.00
505-43300-521341	TESTING - ANALYTICAL COST	4,113.50	4,136.50	10,000.00	1,913.50	10,000.00
505-43300-522150	SURVEILLANCE CAMERAS	-	-	24,300.00	-	24,300.00
505-43300-522200	REPAIRS & MAINTENANCE	225.00	1,335.00	5,500.00	493.80	10,500.00
505-43300-522210	MAINTENANCE AGREEMENTS	676.39	1,491.14	13,800.00	1,146.51	25,000.00
505-43300-522211	DISPOSAL	-	-	1,000.00	-	1,000.00
505-43300-522220	MAINTENANCE & CLEANING	1,573.40	7.14	3,500.00	161.50	4,000.00
505-43300-522229	EQUIPMENT REPAIRS - PLANT	-	7,168.35	10,000.00	1,306.00	25,000.00
505-43300-522231	EQPMNT REPAIR PUMP STATIO	69,280.74	49,335.53	75,000.00	17,029.03	100,000.00
505-43300-522232	REPAIR, WWTP PLANT	43,176.29	44,461.18	35,000.00	193,927.41	50,000.00
505-43300-522233	PUMP STATION REPAIR(BLDG)	-	-	2,500.00	-	2,500.00
505-43300-522234	PUMP STATION ROADS REPAIR	469.94	395.79	2,500.00	-	2,500.00
505-43300-522235	VACCUM CLEAN SEWER LINES	15,856.00	20,589.30	30,000.00	7,692.00	30,000.00
505-43300-522240	STREET REPAIRS/MAINTENANC	4,385.70	809.56	15,000.00	-	15,000.00
505-43300-522250	AUTO & TRUCK REPAIR	6,363.26	14,120.57	15,000.00	14,668.25	15,000.00
505-43300-522255	DAMAGE TO PROPERTY	2,125.00	325.00	5,000.00	-	5,000.00
505-43300-522320	RENTAL OF EQUIP & VEHICLE	940.60	1,058.36	1,500.00	-	2,500.00
505-43300-523231	CELL PHONES	6,063.79	2,408.68	5,000.00	-	6,000.00
505-43300-523240	AT&T CLUB SERVICE	11,717.13	16,392.21	15,000.00	7,624.77	17,500.00
505-43300-523245	CBEYOND COMMUNICATIONS	6,117.50	6,258.80	6,500.00	3,132.01	6,800.00
505-43300-523310	PUBLIC NOTICES	415.60	334.80	2,500.00	252.00	2,500.00
505-43300-523400	PRINTING & BINDING	4,168.41	4,698.64	7,500.00	2,056.19	7,500.00
505-43300-523500	TRAVEL	4,424.87	5,129.03	5,500.00	2,472.35	5,500.00
505-43300-523600	DUES & FEES	745.32	1,589.80	3,500.00	368.00	3,500.00
505-43300-523700	EDUCATION & TRAINING	6,588.30	5,342.94	8,000.00	870.00	8,000.00
505-43300-523849	CONTRACT LABOR	-	-	7,500.00	-	7,500.00
505-43300-523902	MERCHANT FEES CREDIT CARD	11,874.25	11,362.07	11,000.00	5,273.08	13,500.00
505-43300-523905	COLL. FEE HENRY COUNTY	8,223.31	9,029.20	8,500.00	3,409.71	10,000.00
505-43300-523930	DRUG TESTING, VACCINES	1,906.87	788.22	1,500.00	-	1,500.00
505-43300-523940	POSTAGE	6,989.48	6,912.60	7,500.00	3,410.41	8,000.00
505-43300-523990	LANDFILL FEES	10,949.73	20,333.82	35,000.00	17,046.86	30,000.00

505-43300-531110	COMPUTER EXPENSE	6,327.57	5,293.10	15,000.00	8,575.74	7,500.00
505-43300-531130	OFFICE SUPPLIES	1,945.09	1,867.06	2,500.00	629.07	2,500.00
505-43300-531140	SUPPLIES & MATERIALS	9,690.77	9,743.87	20,000.00	5,261.90	25,000.00
505-43300-531142	HAND TOOLS & SMALL EQUIP.	10,818.38	3,911.27	10,000.00	5,142.49	15,000.00
505-43300-531214	ENERGY - NATURAL GAS	1,320.57	1,080.78	2,000.00	306.21	2,000.00
505-43300-531221	SNAPPING SHOALS EMC	5,535.71	5,101.96	6,000.00	2,301.43	6,000.00
505-43300-531223	GA POWER LIFT STATIONS	39,743.95	38,156.89	40,000.00	16,511.30	45,000.00
505-43300-531229	GA POWER - WWTP	145,333.32	154,908.54	145,000.00	64,588.78	155,000.00
505-43300-531270	ENERGY-GASOLINE/DIESEL	18,598.61	16,857.55	25,000.00	4,711.24	25,000.00
505-43300-531510	PUMP STATION WATER PURCHASES	-	-	-	85.20	
505-43300-531700	MISC EXPENSE	48.56	568.23	2,000.00	5,483.36	5,000.00
505-43300-531703	LAB SUPPLIES/OTHER	9,052.75	9,389.33	15,000.00	4,558.41	15,000.00
505-43300-531706	CHEMICALS	40,872.37	46,108.31	50,000.00	23,329.50	55,000.00
505-43300-531720	SIGNS	-	532.50	1,000.00	-	2,000.00
505-43300-531740	TIRE EXPENSE	3,815.96	2,871.25	8,500.00	5,060.85	8,500.00
505-43300-531750	UNIFORMS	6,191.14	5,151.73	7,500.00	1,642.33	7,500.00
505-43300-541460	S2180931 WTR LN ECON STIM	-	-	25,000.00	-	0.00
505-43300-541462	S2180730 WWTP FCLTY IMP	-	267,999.21	-	1,115,558.82	25,000.00
505-43300-542200	VEHICLES	-	-	30,000.00	-	0.00
505-43300-542400	COMPUTER SOFTWARE	1,797.75	3,890.00	18,700.00	3,567.00	8,000.00
505-43300-542500	EQUIPMENT	5,005.00	2,712.06	50,000.00	-	75,000.00
505-43300-542517	WATERSHED MONITORING I&II	17,586.80	21,914.60	30,000.00	7,767.20	25,000.00
505-43300-573105	CONSENT ORDER - FINE	-	-	3,000.00	-	3,000.00
505-43300-573110	BAD DEBT EXP. W/S	30,179.76	11,404.55	23,000.00	-	30,000.00
Division: 43300 - SEWER Total:		**1,247,278.43**	**1,609,576.22**	**1,774,800.00**	**2,034,066.04**	**1,910,500.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Expense
Division: 44200 - WATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
505-44200-511100	REGULAR EMPL. SALARIES	301,764.64	311,362.80	370,000.00	170,149.03	390,000.00
505-44200-511300	OVERTIME	20,696.69	22,912.90	30,000.00	7,573.28	30,000.00
505-44200-512100	GRP INSRNC MEDICAL/DENTAL	95,195.42	110,752.55	105,000.00	89,496.83	105,000.00
505-44200-512110	GROUP INSURANCE LIFE	1,300.46	1,103.45	2,000.00	773.29	2,000.00
505-44200-512111	GROUP INSURANCE VISION	799.16	791.55	1,200.00	474.72	1,200.00
505-44200-512200	MEDICARE 1.45%	4,587.74	4,734.46	5,000.00	2,481.60	5,000.00
505-44200-512401	RETIREMENT CONTRIBUTIONS	112,992.57	(79,064.61)	45,000.00	19,032.74	50,000.00
505-44200-512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	-	5,000.00
505-44200-512700	WORKER'S COMPENSATION	21,766.69	14,860.44	20,000.00	10,766.11	20,000.00
505-44200-512850	HRA REIMBURSEMENT	2,000.00	-	7,000.00	736.72	7,000.00
505-44200-521201	PROFESSIONAL	-	-	2,000.00	-	2,000.00
505-44200-521222	IT Services for Water	11,748.11	13,183.26	12,000.00	5,753.18	15,000.00
505-44200-521230	ENGINEERING FEES	4,896.87	23,951.25	10,000.00	8,950.00	15,000.00
505-44200-521305	WATER TEST	2,477.46	7,610.00	10,000.00	-	12,000.00
505-44200-522210	MAINTENANCE AGREEMENTS	69,529.93	84,159.57	96,300.00	23,282.96	115,000.00
505-44200-522220	MAINTENANCE & CLEANING	1,644.60	2,419.65	10,000.00	796.50	10,000.00
505-44200-522231	EQPMNT REPAIR PUMP STATIO	16,121.08	20,533.84	17,200.00	20,270.31	20,000.00
505-44200-522240	STREET REPAIRS/MAINTENANC	2,549.24	3,735.06	15,500.00	1,640.00	15,500.00
505-44200-522250	AUTO & TRUCK REPAIR	1,422.25	3,673.58	7,500.00	966.14	8,500.00
505-44200-522255	DAMAGE TO PROPERTY	-	2,850.13	1,500.00	458.00	1,500.00
505-44200-522320	RENTAL OF EQUIP & VEHICLE	861.60	989.64	15,000.00	-	5,000.00
505-44200-523110	LIABILITY INSURANCE	54,592.89	56,714.32	70,000.00	30,420.63	70,000.00
505-44200-523231	CELL PHONES	3,118.20	3,008.01	5,000.00	-	3,500.00
505-44200-523245	CBEYOND COMMUNICATIONS	6,117.50	6,258.76	8,000.00	3,132.01	8,000.00
505-44200-523250	USA MOBILITY 770 201 0149	-	-	-	1,064.43	2,500.00
505-44200-523310	PUBLIC NOTICES	1,163.20	873.60	2,000.00	-	2,000.00
505-44200-523400	PRINTING & BINDING	4,153.39	4,972.11	5,500.00	2,056.22	7,500.00
505-44200-523500	TRAVEL	2,629.93	3,090.90	5,500.00	1,092.64	5,500.00
505-44200-523600	DUES & FEES	194.14	597.40	3,500.00	120.00	3,500.00
505-44200-523700	EDUCATION & TRAINING	4,474.56	3,100.00	7,500.00	370.00	7,500.00
505-44200-523840	COLLECTION AGENCY SRVICES	110.46	141.96	1,000.00	95.01	1,000.00
505-44200-523849	CONTRACT LABOR	-	-	1,500.00	-	1,500.00
505-44200-523902	MERCHANT FEES CREDIT CARD	11,822.17	11,325.34	10,500.00	5,273.09	13,500.00
505-44200-523930	DRUG TESTING, VACCINES	819.08	507.63	2,000.00	73.33	1,000.00
505-44200-523940	POSTAGE	6,743.58	7,010.20	8,500.00	3,383.10	8,500.00
505-44200-531110	COMPUTER EXPENSE	2,141.40	6,145.94	10,000.00	250.70	10,000.00
505-44200-531130	OFFICE SUPPLIES	1,624.31	1,961.31	5,000.00	641.84	3,000.00
505-44200-531140	SUPPLIES & MATERIALS	27,672.83	(12,579.60)	50,000.00	18,999.31	75,000.00
505-44200-531142	HAND TOOLS & SMALL EQUIP.	14,070.68	16,646.46	50,000.00	4,468.32	55,000.00
505-44200-531221	SNAPPING SHOALS EMC	32,498.76	32,362.50	33,000.00	14,696.24	35,000.00

505-44200-531229	GA POWER - WTP	2,115.59	1,695.37	3,000.00	698.99	3,500.00
505-44200-531270	ENERGY-GASOLINE/DIESEL	15,868.54	13,282.81	18,000.00	4,636.59	20,000.00
505-44200-531510	INV PCH FOR RSALE-WATER	652,365.20	694,939.88	570,000.00	295,780.49	650,000.00
505-44200-531703	LAB SUPPLIES/OTHER	3,491.84	2,046.14	5,000.00	1,136.03	5,000.00
505-44200-531706	CHEMICALS	6,489.80	3,836.00	10,500.00	3,396.45	12,500.00
505-44200-531740	TIRE EXPENSE	634.56	1,230.24	5,500.00	1,144.47	3,500.00
505-44200-531750	UNIFORMS	3,683.26	6,585.09	7,500.00	1,578.73	7,000.00
505-44200-542200	VEHICLES	-	-	120,000.00	-	35,000.00
505-44200-542401	COMPUTERS	560.00	-	10,200.00	3,567.00	7,000.00
505-44200-542500	EQUIPMENT	-	-	-	-	50,000.00
505-44200-561000	DEPRECIATION	695,293.28	790,342.90	100,000.00	-	100,000.00
Division: 44200 - WATER Total:		**2,226,803.66**	**2,206,654.79**	**1,915,400.00**	**761,677.03**	**2,041,700.00**

DIVISION 90000 - OTHER FINANCING USES

505-90000-611901	TRANSFER TO GENERAL FUND	60,000.00	60,000.00	-	-	60,000.00
TOTAL OTHER FINANCING USES		**60,000.00**	**60,000.00**		-	**60,000.00**

WATER Total:	**2,101,700.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 510 - STORMWATER
Expense
Division: 42500 - STORMWATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
510-42500-511100	REGULAR EMPL. SALARIES	263,013.54	235,762.50	285,000.00	110,552.88	346,093.00
510-42500-511300	OVERTIME	3,502.71	2,069.84	5,000.00	215.95	5,000.00
510-42500-512100	GRP INSRNC MEDICAL/DENTAL	74,877.59	58,656.52	85,000.00	37,093.97	112,578.00
510-42500-512110	GROUP INSURANCE LIFE	1,083.72	921.34	1,600.00	525.91	2,134.00
510-42500-512111	GROUP INSURANCE VISION	653.16	535.37	1,000.00	217.08	1,236.00
510-42500-512200	MEDICARE 1.45%	3,818.05	3,452.96	4,000.00	1,574.92	7,000.00
510-42500-512400	PENSION	32,354.09	(19,119.43)	44,000.00	18,609.78	65,000.00
510-42500-512600	UNEMPLOYMENT INSURANCE	-	-	7,500.00	-	9,500.00
510-42500-512700	WORKER'S COMPENSATION	19,595.76	18,717.53	25,000.00	13,457.62	27,000.00
510-42500-512850	HRA REIMBURSEMENT	2,545.97	-	7,000.00	-	11,000.00
510-42500-521201	PROFESSIONAL FEES	-	-	2,000.00	-	2,500.00
510-42500-521222	IT Services for Stormwater	7,944.61	9,612.75	7,000.00	3,356.06	7,000.00
510-42500-521230	ENGINEERING FEES	23,047.25	30,034.75	100,000.00	9,438.00	100,000.00
510-42500-522210	MAINTENANCE AGREEMENTS	3,432.32	114.32	7,000.00	-	7,000.00
510-42500-522220	STREET SWEEPING	-	-	25,000.00	-	25,000.00
510-42500-522230	EQUIPMENT REPAIRS	2,680.66	41.99	5,000.00	162.79	5,000.00
510-42500-522240	STREET REPAIRS/MAINTENANC	270.50	184.34	30,000.00	1,650.00	30,000.00
510-42500-522250	AUTO & TRUCK REPAIR	5,823.56	8,173.38	10,000.00	1,063.72	10,000.00
510-42500-523110	LIABILITY INSURANCE	1,973.89	2,015.29	2,500.00	1,085.77	2,500.00
510-42500-523231	CELL PHONES	1,074.92	596.92	3,000.00	-	2,000.00
510-42500-523304	PERMITS/ANNUAL REPORT	9,252.50	2,185.00	20,000.00	4,735.00	20,000.00
510-42500-523310	PUBLIC NOTICES	10.00	-	3,500.00	-	3,500.00
510-42500-523400	PRINTING & BINDING	-	49.00	10,000.00	-	5,000.00
510-42500-523500	TRAVEL	875.90	282.00	3,000.00	-	3,000.00
510-42500-523600	DUES & FEES	217.00	216.80	1,000.00	169.00	1,000.00
510-42500-523700	EDUCATION & TRAINING	1,684.31	1,409.00	5,000.00	327.00	5,000.00
510-42500-523852	NOI IMPLEMENTATION	-	-	7,500.00	-	7,500.00
510-42500-523901	BANK CHARGES	-	-	500.00	-	500.00
510-42500-523902	CREDIT CARD EXPENSES	2,723.35	3,388.09	500.00	482.68	3,500.00
510-42500-523930	DRUG TESTING, VACCINES	298.60	227.86	500.00	73.33	500.00
510-42500-523990	LANDFILL FEES	5,918.93	6,076.82	5,000.00	914.92	7,000.00
510-42500-531110	COMPUTER EXPENSE	4,786.05	5,500.03	1,300.00	-	5,500.00
510-42500-531130	OFFICE SUPPLIES	358.82	266.13	2,000.00	278.13	1,000.00
510-42500-531140	SUPPLIES & MATERIALS	3,869.15	2,293.31	4,000.00	4,601.09	4,000.00
510-42500-531142	HAND TOOLS & SMALL EQUIP.	1,212.04	1,179.30	4,000.00	298.08	5,000.00
510-42500-531270	ENERGY-GASOLINE/DIESEL	11,862.69	12,220.78	15,000.00	2,327.72	15,000.00
510-42500-531700	MISCELLANEOUS EXPENSE	40.00	464.60	2,500.00	26.28	2,500.00
510-42500-531740	TIRE EXPENSE	1,876.44	57.04	5,000.00	-	5,000.00
510-42500-531750	UNIFORMS	3,894.60	3,171.43	10,000.00	1,218.06	5,000.00
510-42500-541476	EASEMENTS	-	-	45,000.00	-	25,000.00
510-42500-542200	VEHCILES	-	-	-	-	35,000.00
510-42500-542400	COMPUTER SOFTWARE	1,797.75	-	11,200.00	3,567.00	7,500.00
510-42500-542500	EQUIPMENT	-	-	10,000.00	-	10,000.00

510-42500-542515	STORMWATER REPAIR	57,330.00	-	200,000.00	76,403.00	200,000.00
510-42500-542518	WATERSHED ASSES. PHASE II	-	-	5,600.00	-	5,600.00
510-42500-561000	DEPRECIATION	64,564.22	64,437.86	25,000.00	-	65,000.00
Division: 42500 - STORMWATER Total:		**620,264.65**	**455,195.42**	**1,053,700.00**	**294,425.74**	**1,225,141.00**

DIVISION 90000 - OTHER FINANCING USES

510-90000-611402	TRANSFER TO GENERAL FUND	-	-	-	-	60,000.00
TOTAL OTHER FINANCING USES		-	-	-		**60,000.00**

STORMWATER Total: **1,285,141.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 540 - SANITATION SOLID WASTE COLLECTION
Expense
Division: 45200 - SANITATION SOLID WASTE COLLECTION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
540-45200-511100	REGULAR EMPL. SALARIES	36,842.38	38,248.81	82,000.00	17,923.54	41,229.34
540-45200-511300	OVERTIME	6.54	-	5,000.00	-	5,000.00
540-45200-512100	GRP INSRNC MEDICAL/DENTAL	34,843.74	26,844.72	38,000.00	18,033.55	41,858.17
540-45200-512110	GROUP INSURANCE LIFE	158.04	156.00	2,000.00	89.81	2,000.00
540-45200-512111	GROUP INSURANCE VISION	161.88	175.32	1,000.00	94.38	189.00
540-45200-512200	MEDICARE 1.45%	515.89	548.01	1,300.00	246.03	1,300.00
540-45200-512401	RETIREMENT CONTRIBUTIONS	25,094.65	(5,519.12)	12,700.00	5,371.44	13,000.00
540-45200-512700	WORKER'S COMPENSATION	1,230.31	1,385.91	2,200.00	1,184.30	2,200.00
540-45200-512850	HRA REIMBURSEMENT	-	-	2,000.00	-	2,000.00
540-45200-521222	IT TOTAL TECH	-	-	2,500.00	-	3,000.00
540-45200-521230	ENGINEERING FEES	-	-	4,750.00	2,475.00	5,000.00
540-45200-522210	MAINTENANCE AGREEMENTS	105.16	-	700.00	-	1,000.00
540-45200-522230	EQUIPMENT REPAIRS	-	-	7,500.00	-	57,723.49
540-45200-522246	KUBOTA SANI VEHICLES	-	-	5,000.00	-	5,000.00
540-45200-522250	AUTO & TRUCK REPAIR	1,348.59	108.98	5,000.00	852.40	5,000.00
540-45200-522252	DAMAGE TO CITIZEN ITEMS	-	-	1,000.00	-	1,000.00
540-45200-523231	CELL PHONES	-	-	500.00	-	-
540-45200-523310	PUBLIC NOTICES	1,522.50	2,185.00	250.00	-	5,000.00
540-45200-523400	PRINTING & BINDING	-	-	3,000.00	-	3,000.00
540-45200-523700	EDUCATION & TRAINING	-	-	1,500.00	-	1,500.00
540-45200-523902	MERCHANT FEES CREDIT CARD	4,884.83	1,917.27	1,000.00	-	1,000.00
540-45200-523906	H. C. COLL. FEE	-	-	10,000.00	-	10,000.00
540-45200-523930	DRUG TESTING, VACCINES	-	-	500.00	-	500.00
540-45200-523940	POSTAGE	-	-	10,000.00	-	12,500.00
540-45200-523990	LANDFILL FEES	342,356.44	363,650.80	350,000.00	166,875.48	450,000.00
540-45200-523991	SANITATION COLLECTIONS OUTSOURCING	913,037.19	957,005.60	990,000.00	406,634.60	1,110,000.00
540-45200-524000	SWMP COST JT. HC AND CITY	16,889.14	17,184.13	2,000.00	501.20	2,000.00
540-45200-531110	COMPUTER EXPENSE	1,614.96	2,843.57	7,500.00	1,748.84	7,500.00
540-45200-531130	OFFICE SUPPLIES	-	-	500.00	14.71	500.00
540-45200-531140	SUPPLIES & MATERIALS	-	-	3,000.00	-	3,000.00
540-45200-531270	ENERGY-GASOLINE/DIESEL	1,956.72	2,083.34	5,000.00	405.20	5,000.00
540-45200-531704	OTHER SUPPLIES	-	-	1,000.00	-	1,000.00
540-45200-531740	TIRE EXPENSE	366.31	-	3,000.00	-	3,000.00
540-45200-531750	UNIFORMS	-	-	1,500.00	-	2,000.00
540-45200-542200	VEHICLES	-	-	-	98,489.00	-
540-45200-542400	COMPUTER SOFTWARE	-	-	-	3,567.00	4,000.00
540-45200-561000	DEPRECIATION	33,978.42	33,978.45	-	-	34,000.00
540-45200-573012	SANITATION FEE REFUND	-	432.00	-	-	-
Division: 45200 - SANITATION SOLID WASTE COLLECTION Total:		**1,416,913.69**	**1,443,228.79**	**1,562,900.00**	**724,506.48**	**1,842,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 555 - MERLE MANDERS CONFERENCE CENTER
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
555-15650-511100	REGULAR EMPL. SALARIES	137,222.12	186,428.10	276,610.70	104,875.01	277,534.00
555-15650-511300	OVERTIME	1,474.71	3,694.94	1,000.00	122.50	2,000.00
555-15650-512100	GRP INSRNC MEDICAL/DENTAL	53,548.67	93,080.90	150,538.84	72,666.41	168,647.00
555-15650-512110	GROUP INSURANCE LIFE	533.04	688.76	3,420.00	511.49	3,420.00
555-15650-512111	GROUP INSURANCE VISION	428.40	625.87	825.00	372.42	757.00
555-15650-512200	MEDICARE 1.45%	1,903.05	2,572.11	4,560.00	1,454.65	4,560.00
555-15650-512401	RETIREMENT CONTRIBUTIONS	11,603.32	(8,473.62)	30,500.00	12,899.94	30,500.00
555-15650-512600	UNEMPLOYMENT INSURANCE	-	-	8,400.00	-	8,400.00
555-15650-512700	WORKER'S COMPENSATION	2,858.15	2,836.90	7,920.00	4,263.38	7,920.00
555-15650-512850	HRA REIMBURSEMENT	-	-	6,000.00	-	6,000.00
555-15650-521201	PROFESSIONAL FEES	80.00	-	500.00	-	500.00
555-15650-521222	IT Services for MMCC	4,565.85	6,479.41	3,000.00	1,438.30	3,000.00
555-15650-521340	WEB-SITE	45.00	613.99	1,000.00	480.00	1,000.00
555-15650-522200	REPAIRS & MAINTENANCE	3,876.78	9,466.23	25,000.00	173.48	25,000.00
555-15650-522210	MAINTENANCE AGREEMENTS	831.55	797.30	3,500.00	-	3,500.00
555-15650-522213	CLEANING	20,263.00	-	22,000.00	-	22,000.00
555-15650-522219	LANDSCAPING	20,496.40	-	-	-	-
555-15650-522220	MAINTENANCE & CLEANING	22,679.97	-	-	278.00	-
555-15650-522230	EQUIPMENT REPAIRS	4,119.68	3,052.00	5,000.00	-	5,000.00
555-15650-522251	AUTO EXPENSE	-	-	-	-	-
555-15650-522320	RENTAL OF EQUIP & VEHICLE	3,321.58	9,962.81	600.00	4,528.00	600.00
555-15650-522341	COPIER RENTAL	-	552.18	-	920.30	2,000.00
555-15650-523231	CELL PHONES	495.43	341.33	1,500.00	-	-
555-15650-523245	CBEYOND COMMUNICATIONS	10,612.82	10,753.00	7,000.00	5,392.44	7,000.00
555-15650-523310	PUBLIC NOTICES	22.96	-	-	-	-
555-15650-523400	PRINTING & BINDING	396.84	3,049.55	500.00	325.62	500.00
555-15650-523500	TRAVEL	8.00	-	4,000.00	2,529.47	4,000.00
555-15650-523600	DUES & FEES	700.45	715.01	600.00	200.00	700.00
555-15650-523700	EDUCATION & TRAINING	62.47	1,216.71	5,000.00	910.00	5,000.00
555-15650-523850	Personnel Services	42,365.69	48,624.09	35,000.00	14,273.66	35,000.00
555-15650-523851	CLIENT EVENT ATTENDANT	8,332.88	8,268.47	-	1,914.26	-
555-15650-523902	MERCHANT FEES CREDIT CARD	2,075.83	1,779.42	2,550.00	529.02	2,550.00
555-15650-523933	LINEN	1,839.80	3,783.19	6,000.00	-	6,000.00
555-15650-523940	POSTAGE	-	-	500.00	-	500.00
555-15650-531110	COMPUTER EXPENSE	3,081.63	3,212.88	3,156.00	9,169.59	-
555-15650-531130	OFFICE SUPPLIES	2,524.44	2,568.47	2,500.00	889.53	2,500.00
555-15650-531140	SUPPLIES & MATERIALS	1,491.54	2,498.74	3,500.00	226.31	4,000.00
555-15650-531142	HAND TOOLS & SMALL EQUIP.	2,145.88	272.15	1,000.00	41.29	1,000.00
555-15650-531213	NATURAL GAS	3,651.28	3,755.68	2,500.00	1,395.71	2,500.00
555-15650-531232	GEORGIA POWER	25,775.50	26,735.32	25,000.00	6,670.83	25,000.00
555-15650-531271	FUEL	680.26	1,851.76	500.00	207.93	500.00
555-15650-531400	BOOKS & PERIODICALS	-	-	500.00	-	500.00
555-15650-531704	OTHER SUPPLIES	17.88	-	-	-	-

555-15650-531708	FOOD AND BEVERAGE	550.00	350.00	2,500.00	-	2,500.00
555-15650-531710	CHRISTMAS DECORATIONS	4,979.01	-	5,000.00	137.65	5,000.00
555-15650-531720	SIGNS	-	-	1,500.00	-	1,500.00
555-15650-531725	PROMOTIONAL SUPPLIES	1,903.81	-	-	-	-
555-15650-531740	TIRE EXPENSE	713.12	374.28	-	-	-
555-15650-531750	UNIFORMS	553.92	1,148.46	-	105.05	-
555-15650-541200	SITE IMPROVEMENTS	-	1,342.56	50,000.00	-	50,000.00
555-15650-542300	FURNITURE & FIXTURES	2,295.88	324.54	-	-	-
555-15650-542400	Computer Software	-	-	5,750.00	3,615.00	5,750.00
555-15650-542500	EQUIPMENT	7,200.24	22,020.18	35,678.00	14,190.42	35,678.00
555-15650-561000	DEPRECIATION	88,178.42	87,752.36	40,000.00	-	40,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**502,507.25**	**545,116.03**	**792,108.54**	**267,707.66**	**810,016.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 560 - TED STRICKLAND COMMUNITY CENTER
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
560-15650-521222	IT Services for TSCC	946.28	1,258.06	1,000.00	479.46	1,000.00
560-15650-522210	MAINTENANCE AGREEMENTS	-	137.26	2,500.00	-	2,500.00
560-15650-522219	LANDSCAPING	3,365.00	-	-	-	-
560-15650-522220	MAINTENANCE & CLEANING	7,866.90	175.65	8,500.00	7,009.57	8,500.00
560-15650-522230	EQUIPMENT REPAIRS	386.83	-	1,000.00	-	1,000.00
560-15650-523210	AT&T	-	-	4,000.00	-	4,000.00
560-15650-523241	AT&T (BELLSOUTH)	2,779.53	3,312.62	-	1,719.02	-
560-15650-523851	CLIENT EVENT ATTENDANT	7,060.78	8,552.43	-	1,355.45	-
560-15650-523902	MERCHANT FEES CREDIT CARD	956.53	783.60	5,000.00	211.61	5,000.00
560-15650-523903	DISCOUNT ON ROOM RENTAL	20.00	60.00	750.00	-	750.00
560-15650-531110	COMPUTER EXPENSE	2,547.32	2,546.90	-	434.90	-
560-15650-531140	SUPPLIES & MATERIALS	72.18	128.10	2,500.00	-	2,500.00
560-15650-531231	GA PWR,130 COMMUNITY CNTR	7,507.78	7,803.97	8,000.00	2,867.18	8,000.00
560-15650-542300	FURNITURE & FIXTURES	2,923.00	2,923.59	5,000.00	-	5,000.00
560-15650-542400	Computer Software	-	-	1,500.00	-	1,500.00
560-15650-542500	EQUIPMENT	1,938.20	-	2,000.00	-	2,000.00
560-15650-561000	DEPRECIATION	22,161.99	22,265.15	-	-	-
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**60,532.32**	**49,947.33**	**41,750.00**	**14,077.19**	**41,750.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 565 - AMPHITHEATER COMPLEX
Expense
Division: 61800 - AMPHITHEATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
565-61800-541416	CONSTRUCTION COSTS	-	-	250,000.00	1,442,222.40	250,000.00
Division: 61800 - AMPHITHEATER Total:		-	-	**250,000.00**	**1,442,222.40**	**250,000.00**

Capital Improvement Plan

Stockbridge

Where Community Connects

The City of Stockbridge

CIP EXPENDITURES SUMMARY BY PROJECT

FUND - 353

Projects:	Estimated Project Cost FY2020	Amount Anticipated To Be Used In FY2020	Balance To Be Carried Over To FY2021	FY2021	FY2022	FY2023	FY2024	FY2025	Projected Five Year Total	Funding Source
Amphitheater	$ 23,085,254	$ 6,896,288	$16,188,966	$12,188,966	$ 2,000,000	$ 2,000,000			$ 16,188,966	Fund Balance/SPLOST IV/Bonds
Monument Sign	$ 115,000	$ -	$ 79,820	$ 79,820					$ 79,820	Fund Balance
Cultural Art Center	$ 10,000,000	$ 23,894	$ 9,976,106	$ 1,995,221	$ 1,995,221	$ 1,995,221	$ 1,995,221	$ 2,000,000	$ 9,980,885	Bonds
Multi-Purpose Facility/Senior and Youth	$ 10,000,000	$ -	$10,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 10,000,000	Bonds
Public Works Facility	$ 2,275,344	$ 754,166	$ 1,521,178	$ 1,521,178					$ 1,521,178	SPLOST IV
Alleyway Project	$ 350,000	$ -	$ 350,000	$ 350,000					$ 350,000	Fund Balance/SPLOST V
Old Fire Station Renovation	$ 500,000	$ -	$ 500,000	$ 500,000					$ 500,000	Fund Balance
Splash Pad Park	$ 150,000	$ -	$ 150,000	$ 150,000					$ 150,000	Fund Balance
Reeves Creek Trail Improvement	$ 1,261,327	$ 192,325	$ 1,069,002	$ 1,069,002					$ 1,069,002	
Master Trail Project	$ 2,000,000	$ -	$ 2,000,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000		$ 2,000,000	
Wayfinding Project	$ 1,000,000	$ -	$ 1,000,000	$ 333,333	$ 333,333	$ 333,333			$ 1,000,000	
Road Improvement	$ 5,000,000	$ 381,132	$ 4,618,868	$ 923,774	$ 923,774	$ 923,774	$ 923,774	$ 1,000,000	$ 4,695,094	SPLOST IV/SPLOST V
Infrastructure Improvement	$ 7,500,000	$ 145,010	$ 7,354,990	$ 1,470,998	$ 1,470,998	$ 1,470,998	$ 1,470,998	$ 1,500,000	$ 7,383,992	SPLOST IV/SPLOST V
									$ -	
Total Proposed Expenditures	**$ 63,236,925**	**$ 8,392,815**	**$54,808,930**	**$23,082,293**	**$ 9,223,326**	**$ 9,223,326**	**$ 6,889,993**	**$ 6,500,000**	**$ 54,918,937**	

Funding Type	Final Adopted FY2020	Amount Anticipated To Be Used In FY2020	Balance To Be Carried Over To	FY2021	FY2022	FY2023	FY2024	FY2025	Projected Five Year Total
General Fund	$ 6,000,000	$ -	$ 6,000,000	$ 5,000,000	$ 1,000,000	$ -	$ -		$ 6,000,000
CIP Bond	$ 21,062,523	$ -	$21,027,343	$ 7,162,902	$ 2,906,956	$ 5,374,715	$ 3,041,384	$ 2,651,392	$ 21,137,349
Future SPLOST (V)	$ 20,525,912	$ -	$20,525,912	$ 5,131,478	$ 3,848,609	$ 3,848,609	$ 3,848,609	$ 3,848,609	$ 20,525,914
SPLOST IV (Suntrust Cash)	$ 7,255,675	$ -	$ 7,255,675	$ 5,787,913	$ 1,467,762	$ -	$ -		$ 7,255,675
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Sale of Land	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Total Proposed Funding Sources	**$ 54,844,110**	**$ -**	**$54,808,930**	**$23,082,293**	**$ 9,223,326**	**$ 9,223,324**	**$ 6,889,993**	**$ 6,500,001**	**$ 54,918,937**

Stockbridge

Where Community Connects

From the Desk of Randy Knighton, City Manager
4640 North Henry Boulevard, Stockbridge, Georgia 30281
Telephone: 770-389-7900

MEMORANDUM

TO: Mayor and Council

FROM: Randy Knighton, ICMA-CM, AICP, City Manager

DATE: October 30, 2020

RE: FY 2021 Budget

Attached you will find the proposed budget for Fiscal Year 2021. The proposed budget is intended to place the ˈty of Stockbridge in the position of serving its citizens at the highest level in the coming year and in the future. ıe proposed budget underscores the City's commitment to excellent service and ensuring sound economic principles which will allow for a healthy financial outlook. In addition, the proposed FY 2021 budget proposes to enhance the cultural enjoyment of citizens and provide the foundation for economic development advancement in the future. The current construction of the amphitheater will enhance the opportunity for city exposure to the region and state.

The city is poised to experience well-balanced growth and development in accordance with our land use plan. The city will provide a high level of service to its citizens, provide activities and events each year that attracts thousands of visitors all without a municipal property tax. The Mayor and Council are to be commended for their leadership in moving capital projects forward.

The realistic revenue projection for FY 2021 is approximately $12.8 million, which of course means that overall budget has been reduced in various areas since the budget retreat in September. One thing to keep in mind is there are standard increases in the proposed budget related to a five percent (salary increases + bonus = approximately $180,000), increased insurance costs (estimated at $167,000). The bulk of any government budget is staff, which is a necessary and fixed cost. The natural salary and health benefits items will result in approximately $347,000 increase to the budget from last year prior to any department, equipment, or new initiatives are even considered.

Listed below are key aspects of the FY 2021 Budget:

<u>ˈenue Projections</u>

As the economy continues to advance forward, modest increases are expected for franchise fees, licensing fees, and Local Option Sales Tax (LOST). Although, LOST revenues have been up over the last several months.

However, the COVID-19 pandemic has caused great uncertainty in the economic landscape of the country. We will likely see reductions in rental fees for at least the first quarter of the year. Where possible, a conservative approach to expenditures should be observed.

Additional Comments

The bulk of increases in health and dental costs are being absorbed by the city and not passed on to employees. As health care costs continue to increase, they are becoming a challenge for public and private entities. This is an item that will continue to need further review in the future. Expenditure increases were offset by actual revenue increases realized in the FY 2020 budget which have been projected forward including Local Option Sales Tax, Insurance Premium Tax, permitting, and franchise fees. We do plan to utilize funds from SPLOST V to support efforts to address some capital needs.

There are six (6) **Public Works Technician** positions proposed from the General Fund (2 are proposed from Stormwater which is an enterprise fund) specifically to address the city's high standards for maintenance, litter removal, and mowing if the corridors, streets, and public spaces within the city. The recognition of the city as the Gateway into Henry County is notable. The budget proposal seeks to enhance the staff significantly to support the vision of a well-maintained, pristine city. These staff members will be assigned to specific zones to ensure greater accountability and direct responsibility of geographic areas.

There is an additional **Code Enforcement** position also proposed to support the overall maintenance of the city. Ensuring individual properties are compliant with codes and are properly maintained further supports the overall vision of an aesthetic pleasing city. This additional position will allow for greater coverage of the city boundaries and a timely response to city concerns.

There are Building Inspector, Building Official, Building Technician, and Civil Engineer (PT) positions as placeholders in this iteration of the budget as these items are further considered if the city chooses to develop an in-house model for permitting. Currently, a contracted vendor is responsible for these duties. A list of the job descriptions for these potential positions are included for your information.

One very important consideration will be the financing of capital projects, in particular the amphitheater project. In the next few weeks consideration will be given to bond financing which will become a component of the General Fund budget. Since this has not been formally approved it is not included in this first iteration of the budget, however a realistic expectation is approximately $400,000 will need to be included, if approved.

Job Title: Building & Permit Technician

Class Code: 107
Min. $32,501.07 **Mid. $41,438.87** **Max. $50,376.66**

Job Summary: This position is responsible for providing administrative and technical support in one of the following areas: Permitting, Plan Review, Inspections, and general operations. The Permit Technician will work within assigned areas, support the office business, and provide customer service to both internal and external customers. Duties are performed with considerable initiative and independent judgment under the direction of the department head and/or division manager. The incumbent must ensure that best in class customer service is provided to both internal and external customers and also embrace, support, and promote the City's core values, beliefs, and culture.

Class Characteristics: This is the full-performance non-exempt level classification level.

Major Duties:

- Interviews and provides information to applicant regarding building permit and general requirement of the permit process.
- Reviews plan, permit applications, and other pertinent information at the public counter in order to verify accuracy and completeness and compliance with established codes, ordinances, policies and procedures.
- Routes plan to appropriate personnel for approval.
- Receives and assembles approved plans.
- Coordinates issuance of building, electrical, plumbing, mechanical and other related permits.
- Collaborate with customers to schedule inspections.
- Maintains computer files and other manual logs on all building permits and related documents; operate office equipment including computers and supporting spreadsheet, word documents and database applications.
- Updates and maintains contractor registration files for current state and local licensing requirements.
- Performs records research in order to document project history compliance; coordinates permit processes, with outside agencies to ensure that all permit requirements are met.
- Use architectural and engineering scale to determine dimensions and calculate areas and percentages as needed.
- Performs other related duties as assigned.

- **Job Title: Building & Permit Technician** (continued)

Knowledge Required by the Position:

- Knowledge of maintaining zoning, building and permitting files.
- Knowledge of or ability to understand and interpret municipal laws, policies, codes, and regulations.
- Knowledge of or ability to understand modern records management techniques;
- Knowledge of or ability to learn the legal requirements related to keeping and preserving all official building and development records. Follow standardized procedures, building codes, and written/verbal instructions to accomplish assigned tasks.
- Must be able to navigate internet without assistance and have general knowledge of PC use/navigation.
- Ability to communicate clearly and effectively, orally and in writing;
- Ability to read, analyze and interpret complex documents;
- Ability to read and interpret construction blueprints, plans and specifications.
- Ability to maintain confidentiality and exercise considerable skill in handling sensitive information and data.
- Ability to establish and maintain effective working relationships with city officials, employees and the public.
- Ability to provide information and to answer questions pertaining to city planning procedures in a tactful and courteous manner to the general public.
- Consistently demonstrate ability to respond to changing situations in a flexible manner to meet current needs, such as reprioritizing work as necessary.
- Ability to take the initiative to make decisions/choices without direct supervision, determine when to escalate issues to supervisor when required.
- Knowledge of City ordinances, policies, and procedures.
- Ability to carry out oral and written instructions;
- Ability to maintain an organized office environment;
- Ability to exercise judgment to resolve constituent inquiries.

Supervisory Controls: Works under general supervision. Reports to the Community Development Director or Supervisor/Manager designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Job Title: Building & Permit Technician (continued)

Complexity: Work consists of a variety of technical and administrative duties. Works independently with minimal supervision or in a team environment.

Personal Contacts: Contacts typically occur with co-workers, developers, builders, and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems, and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: High School Diploma supplemented by two (2) years responsible administrative experience at a building permit counter, or an equivalent combination of education, training, and experience.

Preferred Education & Experience: Associate degree or technical training in construction, building inspections or related fields. International Code Council (ICC) Permit Technician certification preferred. Must have a valid State of Georgia Driver's License, valid Notary Public.

Licensures and Certifications: International Code Council (ICC) Permit Technician certification must be obtained within six (6) months of employment.

Job Description Acknowledgement

I have received, reviewed, and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under all conditions as described.

Employee Name____________________________ Date_____________

Employee Signature____________________________________

Job Title: Building Inspector

Class Code: 113
Min. $45,668,45 **Mid. $58,227.28** **Max. $70,786.10**

Job Summary: Under general direction of the Building Official, performs combination inspections of residential, commercial and industrial buildings and structures of all types in the process of construction, alteration, or repair for compliance with the provisions of building, plumbing, electrical, mechanical and zoning codes; assists the public at the permit counter and over the telephone regarding the interpretation of Building Codes and Ordinances.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:

- Inspects building and similar structures that are being constructed, altered, moved or demolished to verify that work being done complies with provisions of building, plumbing, electrical, mechanical and related codes, ordinances and State and Federal construction regulations, and are in accordance with the approved plans and specifications.
- Provides plan check services for compliance with the above codes for minor projects, including but not limited to, residential additions and accessory structures and commercial/industrial tenant improvements.
- Observes conditions and enforces department regulations, City ordinances, building codes, approved plans, specifications, and standards during and after construction.
- Investigates violation complaints of building codes, and recommends compliance procedures to contractors, engineers, architects, owners, and the public.
- Explains code violations to contractors and citizens to ensure corrections are completed in compliance with City ordinances and building codes.
- Issues "Notice of Violation" and/or "Stop Work" orders to persons responsible for code compliances upon obtaining evidence of uncorrected violations; prepares uncorrected violation reports.
- Inspects building sites for proper zoning and setback, and posts building inspection results for permit records.
- If Plan Review is being performed, processes requests for and issues building, improvements, and expansion permits as appropriate to citizens and businesses.
- If Plan Review is being performed, receives and reviews architectural drawings, building plans, soil erosion plans, and related information necessary for code compliance determinations.
- Confers with architects, owners, engineers, contractors and general public on all City and State ordinances and current building code requirements.

- Observes safety practices and advises responsible party at any construction site where safety violations are observed.
- Maintains a variety of files and records related to areas of assignment including permit binders, records of inspections made and actions taken, and plans; inputs and retrieves information into computer databases; prepares reports, correspondence, and a variety of other written materials as requested.
- Performs routine prevention maintenance to the assigned department vehicle.
- Coordinates sanitary systems with Henry County, life safety codes with City Fire Marshal, coordinates meter approvals with utility companies.
- Prepares monthly construction reports and nuisance report updates for administrative and/or judicial authority's access.
- Performs other related duties as assigned.

Knowledge Required by the Position:

- Understand, interpret, explain, and enforce provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Perform the full range of building inspections.
- Read and interpret complex plans and specifications.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and to detect deviations from plans, regulations, and standard construction methods, practices, and requirements.
- Determine that construction systems conform to City code requirements.
- Advise on standard construction methods and requirements.
- Exercise sound and independent judgment.
- Plan and organize daily work schedules and prioritize inspections.
- Respond to requests and inquiries from the general public.
- Maintain complete and accurate records.
- Write routine reports and correspondence.
- Make arithmetical computations rapidly and accurately.
- Safely and effectively operate tools and equipment used in building inspection and the building trades.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Building Inspector (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Job Title: Building Inspector (continued)

Physical Demands: Primary functions require sufficient physical ability to work in an office and field environment. Continuous sitting, reaching below shoulder level, downward flexion of neck. Frequent walking, stationary standing, side-to-side turning of neck; transporting objects weighing up to 10 lbs. distances up to one mile; light grasp and finger press and pinch to manipulate office equipment, writing materials, and computer keyboard. Occasional bending, stooping, squatting, climbing, reaching above and at shoulder level, kneeling, pushing/pulling, twisting at waist, upward flexion of neck; lifting objects weighing up to 10 lbs. from below waist to above shoulder level; moderate handling and fine finger dexterity to manipulate equipment; power grasp to handle equipment and materials; twisting wrist to manipulate tools. Infrequent crawling, balancing above ground; lifting objects weighing 11-25 lbs. from below waist to above shoulder level and transporting distances up to one mile; lifting objects weighing 26-50 lbs. from below waist to chest level; lifting objects weighing 51-75 lbs. from below waist to waist level; transporting objects weighing 26-75 lbs. distances up to two feet; upper body strength to lift/pull own body weight up into an attic or over a fence.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Building Inspector (continued)

Minimum Qualifications:
Any combination of education and experience sufficient to successfully perform the essential functions of the job qualifies.

- High school diploma or GED equivalency.
- Three years' experience in construction work, inspections, and code compliances, including attainment of journeyman level experience working in a building trade.
- Possession of International Code Council (ICC) Residential Combination Inspector Certification.
- Minimum of one International Code Council (ICC) Certification is required in at least one of the four disciplines (plumbing, electrical, mechanical or building inspection).
- Possession of a valid Georgia Class C driver's license.

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date_____________

Employee Signature______________________________________

Job Title: Building Official

Class Code: 119
Min. $66,009.63 Mid. $84,162.28 Max. $102,314.93

Job Summary: Under administrative direction of the Director of Community Development, directs, manages, supervises, and coordinates the activities and operations of Inspections within the Community Development Department including plan review, issuance of building permits, and building construction inspection services, and activities through the enforcement of related laws, statutes, codes and ordinances enacted by the state and federal governments as well as the City of Stockbridge; coordinates assigned activities with other divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Director of Community Development.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:
*The following duties are typical for this classification. Incumbents **may not perform** all of the listed duties and/or **may be required to perform** additional or different duties from those set forth below to address business needs and changing business practices. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

- Assumes management responsibility for assigned services and activities of the Inspections Division including plan review services, permit issuance services, inspection services, code development services, code interpretation services, neighborhood preservation services, code enforcement services; directs the enforcement of law, statutes, codes and ordinances related to building construction, health and safety.
- Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommends and administer policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
- Plans, directs, coordinates, and reviews the work plan for professional and technical employees to ensure that codes are properly enforced with uniformity, equity, and safety; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
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- **Building Official (cont'd)**
- Oversees and participates in the development and administration of the Division's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.

- Provides technical and professional advice; provides interpretation and decisions on applicable codes, rules, regulations, and technical problems of enforcement; answers procedural questions.
- Proposes and presents fee updates, code updates, and amendments to City codes and ordinances.
- Serves as the liaison for the Inspections Division with other divisions, departments, and outside agencies.
- Serves as staff on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence; prepares and coordinates reports and presentations on current building issues for City Council, community groups, and regulatory agencies as necessary.
- Provides responsible staff assistance to the Director of Community Development; conducts a variety of organizational studies, investigations, and operational studies; assists with a variety of development, capital improvement, code enforcement, and related projects; develops and implements office automation strategies; recommends modifications to Inspections Division programs, policies, and procedures as appropriate.
- Attends and participates in professional group meetings; maintains awareness of new trends and developments in the field of building inspection and code enforcement including legislation, court rulings, and professional practices and techniques; incorporates new development as appropriate.
- Oversees the maintenance of records and files including those related to applications, permits, fees, and correspondence related to building matters; oversees the administration of automated permit tracking and code enforcement case tracking systems.
- Responds to and resolves difficult and sensitive inquiries and complaints including those from citizens, builders, contractors, and engineers.
- Performs other related duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operational characteristics, services, and activities of a comprehensive plan review, permit issuance, and building inspection program.
- Principles and practices of program development and administration.
- Principles and practices of municipal budget preparation and administration.
- Principles of supervision, training, and performance evaluation.
- Principles of civil engineering, structural design, engineering mathematics, and soil engineering.
- Methods, materials, and progressive steps used in the construction of buildings and related structures.

- Pertinent building related codes, ordinances, and regulations enforced by the City including the Uniform Building Code, plumbing, electrical, and mechanical codes, zoning ordinances, general land use codes, and related City codes and state mandate regulations.
- Principles and techniques used in building inspection work including those used to examine the quality of work and materials and to detect deviations from plans, regulations, and standard construction practices.
- Fire prevention procedures and practices in new construction.
- Occupational hazards and standard safety procedures.
- Permit processing procedures.
- Building plan review principles and practices.
- Principles and procedures of record keeping and reporting.
- Proficiency with personal computers and Microsoft Office.

Ability to:

- Oversee and participate in the management of a comprehensive building inspection, permit issuance, and plans examination program.
- Oversee, direct, and coordinate the work of lower level staff.
- Select, supervise, train, and evaluate staff.
- Participate in the development and administration of division goals, objectives, and procedures.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Prepare and administer large program budgets.
- Oversee the maintenance of complete and accurate records.
- Prepare clear and concise technical, administrative, and financial reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Understand, interpret, explain, and enforce pertinent federal, state, and local policies, laws, and regulations including provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Analyze, interpret, and accurately check complex building plans, specifications, and calculations.
- Enforce necessary information and respond to questions from groups of managers, clients, customers, and the general public.
- Gain cooperation through discussion and persuasion.
- Exercise sound independent judgment.
- Demonstrate an awareness and appreciation of the cultural diversity of the community.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Job Title: Building Official (continued)

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office and field settings and operate office equipment and vehicles; walks on uneven terrain, loose soil, and sloped surfaces; frequent walking, sitting, standing; upward and downward flexion of neck; side-to-side turning of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: Inspectors and Permitting Staff

Building Official (cont'd)

Minimum Qualifications:

- Bachelor's degree from an accredited college or university in building technology, architecture, civil engineering or a related field.
- Six years of increasingly responsible experience in building design, inspection, construction, or structural analysis including two years of administrative and supervisory responsibility.
- Possession of International Code Council (ICC) certification as a Building Inspector.
- Possession of International Code Council (ICC) certification as a Building Official (CBO) is desirable.
- Possession of a valid Georgia Class C driver's license.

CERTIFICATION, LICENSE AND SPECIAL REQUIREMENTS

- The incumbent must possess International Code Council (ICC) certification as a Certified Building Official or be able to obtain certification within twelve (12) months of hire (2) years of related experience). Certified Commercial Plan Review and Certified Residential Plan Review Licenses are also required. Additionally, the incumbent must have a valid Georgia driver's license and maintain a satisfactory motor vehicle record.

Preferred Qualifications

- Additional training from a recognized institution in architecture, engineering, construction or similar programs is desirable. A degree from an accredited college or university in a related field is preferred.
- Certification or experience as:
  - ICC Property Maintenance & Housing Inspector
  - ICC Certified Building Code Official
  - Experience in code enforcement or certification as a Code Enforcement Officer from the Georgia Association of Code Enforcement (GACE).

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date_____________

Employee Signature______________________________________

Job Title: Civil Engineer (PT)

Class Code: 118
Min. $41,691.25 Mid $78,656.34 Max $95,621.43

Job Summary: Under administrative direction of the Community Development Director, reviews, and participates in the more complex and difficult work of staff responsible for performing professional level duties in support of the City's engineering services and activities including the design, evaluation and construction of street, traffic controls, landscaping, parks, storm drains, sewer, water and other public work projects; participates in reviewing engineering reports, drawings, specifications and calculations for buildings, structures, streets, sewers and other public works facilities to ensure compliance with current industry practices, codes, regulations and ordinances; ensures work quality and adherence to established policies and procedures; and responds to questions and inquiries from the general public, developers, contractors, engineering professionals, and City staff regarding engineering and development projects.

Class Characteristics: This is the full-performance exempt level classification level. The following duties are typical for this classification. Incumbents ***may not perform*** all of the listed duties and/or ***may be required to perform*** additional or different duties from those set forth below to address business needs and changing business practices.

Major Duties:

- Verifies the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensures adherence to safe work practices and procedures.
- Participates in preparing designs and specifications for assigned projects; develops engineering drawings, construction plans, specifications, contract documents, bid documents, calculations, and cost estimates for proposed projects; researches project design requirements; prepares estimates of time and material costs.
- Participates in performing plan check, review and processing of plans and specifications for projects affecting City streets, lighting, storm drainage, sewers, water, traffic, parks and landscape; interprets the application of design criteria; ensures compliance with professional and City standards and practices; coordinates reviews with other departments and agencies.
- Participates in the issuance of various construction permits including encroachment, transportation and grading permits.
- Participates in interpreting, plotting and supervising field survey data; reviews laboratory tests of construction materials; investigates field conditions related to public improvements, and public utilities; investigates field problems affecting property owners, contractors, and maintenance

- **Job Title: Civil Engineer (PT)** (continued)
- operations; works with public or private contractors on public improvements.
- Participates in administering design and construction contracts; maintains logs and tracks bond expiration dates; prepares reports for the Finance Department as required; collects all required inspection approvals; prepares daily progress and final reports; prepares and maintains detail project records and plans; negotiates change orders; responds to RFI and construction correspondence.
- Participates in administering and enforcing City codes and standards on engineering projects; addresses and responds to citizen concerns related to engineering problems.
- Prepares a variety of engineering reports, studies, and technical documentation; utilizes specialized engineering applications, databases, programs and graphics.
- Responds to questions and inquiries from the general public, developers, contractors, engineering professionals and City staff regarding engineering and development projects.
- Participates in preparing special engineering studies and reports.
- Assists in the design and development of public works and utility structures and the preparation of project specifications; consults with contractors; reviews plans submitted by consultants and developers to ensure conformity with established standards and regulations; assists in providing advice and instruction to subordinates on design standards and problems from the planning phase to completion of the project; prepares, reviews and recommends change orders.
- Coordinates assigned activities with consultants, engineers, developers, contractors, other City departments and divisions, and outside agencies.
- Stays abreast of new trends and innovations in the field of civil engineering.
- Performs other duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operations, services, and activities of a municipal engineering design and construction program.
- Principles of supervision and training.
- Modern and complex principles and practices of civil engineering.
- Structural, street, and highway design principles.
- Scientific and mathematical principles as applied to civil engineering work.
- Advanced principles and practices of project management and administration.
- Advanced methods and techniques of contract negotiations and administration.
- Principles and practices of project budget preparation and control.
- Methods, materials, and techniques used in civil engineering projects including those used in the design and construction of development projects.

Job Title: Civil Engineer (PT) (continued)

- Mechanics and properties of materials
- Advanced methods and techniques of engineering plan review and analysis.
- Advanced methods and techniques of conducting site and field investigation.
- Principles and practices of field surveying including topographic and construction surveying.
- Advanced drafting methods, techniques, and equipment including those used in computer-aided drafting.
- Engineering maps and records.
- Recent developments, current literature, and sources of information related to innovations and trends in civil engineering design and development.
- Principles and practices of business correspondence and technical report preparation.
- Modern office procedures, methods, and equipment including computers and supporting word processing, spreadsheet applications, and specialized engineering software programs.
- Principles and practices of geographic information systems programs.
- Occupational health and safety standards.
- Pertinent federal, state, and local codes, laws, and regulations.
- Excellent written and oral speaking skills.
- Interpret, explain, and enforce department policies and procedures.
- Prepare, review, interpret, analyze, and modify engineering plans, drawings, specifications, contract documents, and engineering reports for conformance to professional standards and approved budgets.
- Perform engineering computations and calculations.
- Analyze and evaluate design drawings and specifications.
- Prepare and manage project budgets.
- Negotiate with citizens, property owners, businesses and other agencies.
- Maintain detailed project management records and documentation.
- Prepare clear and concise administrative and technical reports.
- Interpret, apply, and ensure compliance with pertinent federal, state, and local laws, codes, and regulations.
- Interpret, explain and enforce department policies and procedures.
- Administer programs involving Federal, state and local grants.
- Safely and effectively operate engineering tools and equipment.
- Respond to questions and inquiries from variety of sources regarding engineering and development projects.
- Research, review, update, and revise existing ordinances, policies, and design standards.
- Coordinate activities with internal and external agencies and committees.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Civil Engineer (PT) (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office setting and field environment and operate office equipment. Continuous sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils. Frequent side-to-side turning of neck, walking, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

- Minimum five years of increasingly responsible professional civil engineering experience.
- Minimum possession of a valid Georgia Certificate of Registration as an Engineer.
- Possession of a valid Georgia Class C driver's license.

Job Title: Civil Engineer (PT)

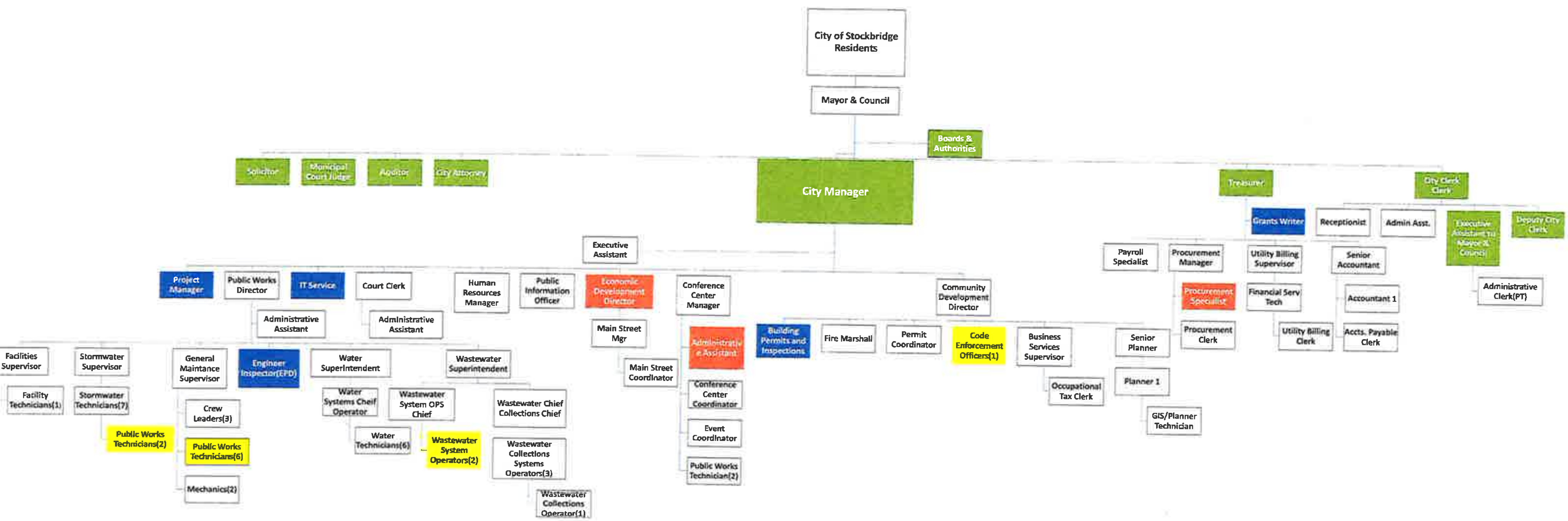
Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date______________

Employee Signature______________________________________

City of StockBridge Organizational Chart - effective 1/1/2021



DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max	
City Clerk	City Clerk	Receptionist	101	$24,252.80	$30,922.32	$37,591.84	
MMCC	Conference Center Manager	Public Works Technician	102	$25,465.44	$32,468.44	$39,471.43	
Public Works	General Maintenance Supervisor	Public Works Technician	102	$25,465.44	$32,468.44	$39,471.43	
Administration	Procurement Manager	Inventory Clerk	102	$25,465.44	$32,468.44	$39,471.43	
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	$28,075.65	$35,796.45	$43,517.25	
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	$28,075.65	$35,796.45	$43,517.25	
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	$28,075.65	$35,796.45	$43,517.25	
Water	Water Systems Superintendent	Water Systems Technician I	104	$28,075.65	$35,796.45	$43,517.25	
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	$29,479.43	$37,586.27	$45,693.12	
City Clerk	City Clerk	Administrative Assistant	106	$30,953.40	$39,465.59	$47,977.77	
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	$30,953.40	$39,465.59	$47,977.77	
Public Works	General Maintenance Supervisor	Mechanic	106	$30,953.40	$39,465.59	$47,977.77	
Sewer	Wastewater Superintendent	Wastewater Technician I	106	$30,953.40	$39,465.59	$47,977.77	
Stormwater	Stormwater Supervisor	Stormwater Technician	106	$30,953.40	$39,465.59	$47,977.77	
Water	Water Superintendent	Water Systems Technician II	106	$30,953.40	$39,465.59	$47,977.77	
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	$32,501.07	$41,438.87	$50,376.66	
Administration	Senior Accountant	Accounts Payable Clerk	107	$32,501.07	$41,438.87	$50,376.66	
Permitting	Community Development Director	Building & Permit Clerk	107	$32,501.07	$41,438.87	$50,376.66	New Proposed 2021
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	$32,501.07	$41,438.87	$50,376.66	
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	$32,501.07	$41,438.87	$50,376.66	
Main Street	Main Street Manager	Main Street Coordinator	108	$34,126.13	$43,510.81	$52,895.49	
Code Enforcement	Community Development Director	Code Enforcement Officer	108	$34,126.13	$43,510.81	$52,895.49	
Water	Water Superintendent	Water Systems Technician III	108	$34,126.13	$43,510.81	$52,895.49	
Business Services	Community Development Director	Business Services Supervisor	109	$36,173.69	$46,121.46	$56,069.22	
Administration	Treasurer/CFO	Payroll Specialist	109	$36,173.69	$46,121.46	$56,069.22	
Municipal Court	Court Clerk	Deputy Court Clerk	109	$36,173.69	$46,121.46	$56,069.22	
MMCC	Community Development Director	Conference Center Coordinator	109	$36,173.69	$46,121.46	$56,069.22	
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	$36,173.69	$46,121.46	$56,069.22	
Executive	City Manager	Executive Assistant	110	$38,344.11	$48,888.75	$59,433.38	
MMCC	Conference Center Manager	Events Coordinator	110	$38,344.11	$48,888.75	$59,433.38	
Permitting	Community Development Director	Building Permit Coordinator	110	$38,344.11	$48,888.75	$59,433.38	
Planning	Senior Planner	GIS Technician/Planner	110	$38,344.11	$48,888.75	$59,433.38	
Administration	Senior Accountant	Accountant	111	$40,644.76	$51,822.07	$62,999.38	
City Clerk	City Clerk	Deputy City Clerk	111	$40,644.76	$51,822.07	$62,999.38	
Stormwater	Public Works Director	Stormwater Supervisor	112	$43,083.45	$54,931.39	$66,779.34	
Permitting	Community Development Director	Building Inspector	113	$45,668.45	$58,227.28	$70,786.10	New Proposed 2021
Administration	Treasurer/CFO	Procurement Specialist	113	$45,668.45	$58,227.28	$70,786.10	
Executive	City Manager	Public Information Officer	113	$45,668.45	$58,227.28	$70,786.10	
Main Street	Economic Development Director	Main Street Manager	113	$45,668.45	$58,227.28	$70,786.10	
Administration	Treasurer/CFO	Senior Accountant	113	$45,668.45	$58,227.28	$70,786.10	
MMCC	Economic Development Director	Conference Center Manager	113	$45,668.45	$58,227.28	$70,786.10	
Municipal Court	City Manager	Court Clerk	113	$45,668.45	$58,227.28	$70,786.10	
Sewer	Wastewater Superintendent	Wastewater Systems Chief Operator	113	$45,668.45	$58,227.28	$70,786.10	
Sewer	Wastewater Superintendent	Wastewater Collections Chief Operator	113	$45,668.45	$58,227.28	$70,786.10	
Water	Water Superintendent	Water Systems Chief Operator	113	$45,668.45	$58,227.28	$70,786.10	

Public Works	Public Works Director	Facilities Maintenance Supervisor	116	$54,391.86	$69,349.62	$84,307.38	
Public Works	Public Works Director	General Maintenance Supervisor	116	$54,391.86	$69,349.62	$84,307.38	
Sewer	Public Works Director	Wastewater Plant Superintendent	116	$54,391.86	$69,349.62	$84,307.38	
Water	Public Works Director	Water Superintendent	116	$54,391.86	$69,349.62	$84,307.38	
Planning	Community Development Director	Senior Planner	116	$54,391.86	$69,349.62	$84,307.38	
Permitting	Community Development Director	Fire Marshal	118	$61,691.25	$78,656.34	$95,621.43	
Executive	City Manager	Project Manager	118	$61,691.25	$78,656.34	$95,621.43	
Finance	Treasurer/CFO	Procurement Manager	118	$61,691.25	$78,656.34	$95,621.43	
Permitting	Community Development Director	Building Official	119	$66,009.63	$84,162.28	$102,314.93	New Proposed 2021
Econ Development	City Manager	Economic Development Director	119	$66,009.63	$84,162.28	$102,314.93	
Human Resources	City Manger	Human Resources Manager	119	$66,009.63	$84,162.28	$102,314.93	
City Clerk	Mayor & Council	City Clerk	119	$66,009.63	$84,162.28	$102,314.93	
Public Works	City Manger	Public Works Director	121	$75,574.43	$96,357.40	$117,140.37	
Executive	City Manager	Community Development Director	122	$80,864.64	$103,102.42	$125,340.19	
Executive	Mayor & Council	Treasurer/CFO	123	$86,525.16	$110,319.58	$134,114.00	
Executive	City Manager		124	$92,581.93	$118,041.96	$143,501.98	
Executive	Mayor & Council	City Manager	125	$99,062.66	$126,304.89	$153,547.12	

City of Stockbridge

AGENDA ITEM

MEETING DATE

December 14, 2020

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [ ] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST IV
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: John Wiggins

DEPARTMENT: Finance/Utility Billing

ITEM/PROJECT/EVENT:

Council Consideration to approve FY2020 Utility Billing Write-Off's in the amount of $16,603.88

BACKGROUND INFORMATION:

SIGNATURES:

CITY MANAGER ____________________

CITY TREASURER John Wiggins ____________________

CITY ATTORNEY ____________________

- [x] FINANCIAL IMPACT
- [ ] N/A

AMOUNT **$16,603.88**

ATTACHMENTS: [x]

Collection Register
Lien Detail

City of Stockbridge

Packet: UBPKT02210 - 2019 WRITE OFF BAD DEBT

Type: Send For Lien - Write Off

Account #	Name	Site Address		** Current Acct. Balance	Total Amount
001-11000-002	ENTRUST REALTY LLC	103 BRYANT ST		53.00	53.00
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.09		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	18.09		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.00		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.82		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.00		
001-12700-006	ROBERT DOMINIGUEZ	112 BRYANT ST		339.08	339.08
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	30.82		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	22.44		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	22.44		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	131.69		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	131.69		
001-24500-010	MARRION I. MCKEE	105 WILLOW CT		205.66	205.66
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.69		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	77.28		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	77.43		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.12		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.14		
001-26300-013	SCOTT D. COBB JR	124 SPRING ST		200.54	200.54
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	17.04		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	67.91		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	72.59		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	20.34		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	22.66		
001-26700-004	STEPHANIE SOSA	110 LAMBERT DR		191.22	191.22
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	71.53		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	15.42		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	15.42		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	17.33		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	71.52		
002-06300-006	LUZ MARIA DOMINQUEZ	112 MEADOW RIDGE CT		123.12	123.12
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	11.20		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	43.53		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.43		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.43		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	43.53		
003-03480-005	CALECIA AND RICKY FINKLEA	131 TYE ST		178.12	178.12
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	9.86		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	71.11		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	16.18		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	9.86		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	71.11		
003-04700-004	LAKISHA GOGGINS	157 TYE ST		96.64	96.64
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	35.23		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	8.70		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	8.70		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	8.79		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	35.22		

003-05000-009	WILLIAM L. RUCKMAN	109 CHILDS ST		211.86	211.86
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	36.00		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	60.30		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	60.30		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	36.00		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	19.26		
003-07700-006	RYAN SAVAGE	105 WILSON ST		148.14	148.14
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	54.53		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.10		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.51		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	48.50		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.50		
005-00601-008	KELLYTOWN CAPITAL	123 FLIPPEN RD		2,523.76	2,523.76
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	1111.16		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	1111.16		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	36.00		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	36.00		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	229.44		
005-00601-015	AALM MANAGEMENT, LLC	123 FLIPPEN RD		105.80	105.80
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.09		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.00		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.00		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	18.09		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	9.62		
005-05100-007	SHARELL L. LEWIS	108 MIMOSA DR		487.30	487.30
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	212.45		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	9.05		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	7.95		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	44.31		
	502 - RECONNECT FEE CONVERSION	505-43300-573110 - BAD DEBT EXP. W/S	25.40		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	188.14		
006-01600-009	RONALD IVERY	117 CLUB CIR		746.49	746.49
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	27.66		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	422.31		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	268.87		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	27.65		
006-04200-007	LEOA T. LOWE	136 CLUB CIR		305.32	305.32
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	27.76		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	29.79		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	108.99		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	29.79		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	108.99		
007-01701-007	CHRISTOPHER HAYNES	310 DAVIS RD		375.91	375.91
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	156.85		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	34.18		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	14.30		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	14.24		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	156.34		
007-11900-007	DOMINIQUE A. COONEY	114 OAK CIR SOUTH		143.48	143.48
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	50.85		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	14.37		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	13.04		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	14.37		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	50.85		
008-00400-008	HERVE EUGENE	107 APPLETON BLVD		308.30	308.30
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	28.02		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.40		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.40		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	126.74		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	126.74		

008-04100-022	CANDACE MAPP	133C APPLETON BLVD		136.38	136.38
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	13.61		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.61		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	12.40		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	48.38		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	48.38		
008-07800-014	MORGAN MILLER	156 APPLETON BLVD		109.84	109.84
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	37.50		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	37.50		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.43		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.43		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	9.98		
008-09100-004	DELORES M. BROWN	514 SHEFIELD CT		92.56	92.56
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	6.03		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	36.01		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	8.40		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.12		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	36.00		
008-13500-002	MICHAEL WYNN**	411 FAIRHAVEN CT		66.06	66.06
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	6.03		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.00		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.03		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	24.00		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	24.00		
009-03500-012	MONIQUE BAKER	239 NORTH BRIDGE DR		218.52	218.52
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	79.46		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.87		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	79.46		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.87		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	19.86		
015-08700-003	ROBERT SESS	134 WILLOW SPRINGS LN		211.34	211.34
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	58.26		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	37.80		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	37.80		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	58.26		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	19.22		
015-31400-010	JENNIFER FERRELL	184 WILLOW SPRINGS LN		244.32	244.32
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	90.50		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	22.21		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	20.55		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	90.51		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	20.55		
017-01500-001	MICHAEL LEWIS	128 GLYNN ADDY DR		52.86	52.86
DISBURSEMENT --	Liens From: 200 - Sewer Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.00		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.80		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.03		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	18.00		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.03		
017-04200-008	BRITTANY HIGGINS	182 GLYNN ADDY DR		1,662.80	1,662.08
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	862.86		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.29		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	721.92		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	19.28		
	501 - NSF CHARGE	505-43300-573110 - BAD DEBT EXP. W/S	27.68		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	11.05		
017-04700-009	DEMETRICE L. WHEELER EVANS	192 GLYNN ADDY DR		109.56	109.56
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	9.96		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.03		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	36.81		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.04		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	36.72		

017-09500-012	MICHAEL SNEED-JOHNSON	115 GLYNN ADDY DR		63.02	63.02
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	21.03		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	5.74		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	21.03		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	7.61		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	7.61		
017-10000-006	ERIC SCHRADER	105 GLYNN ADDY DR		66.12	66.12
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	18.00		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	12.06		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	18.00		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	12.06		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.00		
017-11400-003	ALICE Y. JUPITER	323 TRAMORE PASS		984.95	984.95
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	431.50		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.25		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	89.45		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	431.50		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.25		
017-12100-005	TERRENCE J. COUNCIL	309 TRAMORE PASS		76.26	76.26
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	27.92		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.92		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	27.92		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.75		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.75		
017-18200-006	GUS DEGREE JR	847 TRAMORE DR		361.05	361.05
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	151.44		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.76		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	32.66		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	151.44		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.75		
017-19700-006	JASMINE O. DENNARD	815 TRAMORE DR		492.80	492.80
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	202.28		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	177.01		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	21.44		
	502 - RECONNECT FEE CONVERSION	505-43300-573110 - BAD DEBT EXP. W/S	44.66		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	18.96		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	28.45		
017-21000-013	KEISHA PARKER	400 TINA HELY CT		156.18	156.18
DISBURSEMENT --	Liens From: 200 - Sewer Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	8.70		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	62.58		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	8.90		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	61.80		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	14.20		
017-22500-014	NICHELLE FAULKNER	430 TINA HELY CT		231.96	231.96
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	88.76		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.68		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.68		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	88.76		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	21.08		
017-23000-008	JEROME LATINE JORDAN JR	415 TINA HELY CT		581.04	529.35
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	260.12		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.41		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.41		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	11.30		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	225.11		
017-55000-004	CRAIG A BELL & ASHLEY	187 GLYNN ADDY DR		223.96	223.96
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	81.78		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	20.02		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	20.36		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	81.78		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	20.02		

018-06500-009	IJUANA D. RADDEN	255 MISTY RIDGE TRL		291.82	291.82
DISBURSEMENT --	Liens From: 206 - Sewer County	To: 505-43300-573110 - BAD DEBT EXP. W/S	111.15		
	103 - Water Commercial Consumptio	505-43300-573110 - BAD DEBT EXP. W/S	111.15		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	21.60		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	26.32		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	21.60		
018-07300-014	QUANMANEKIA S. DAVIS	239 MISTY RIDGE TRL		207.48	207.48
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	78.04		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.24		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	78.10		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	18.87		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	16.23		
018-08800-010	FELICIA L. TURNER	209 MISTY RIDGE TRL		282.66	282.66
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	17.65		
	103 - Water Commercial Consumptio	505-43300-573110 - BAD DEBT EXP. W/S	119.15		
	206 - Sewer County	505-43300-573110 - BAD DEBT EXP. W/S	94.45		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	21.81		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	17.65		
	501 - NSF CHARGE	505-43300-573110 - BAD DEBT EXP. W/S	11.95		
018-10000-007	DEMETRICE EVANS	185 MISTY RIDGE TRL		397.88	392.88
DISBURSEMENT --	Liens From: 206 - Sewer County	To: 505-43300-573110 - BAD DEBT EXP. W/S	154.26		
	103 - Water Commercial Consumptio	505-43300-573110 - BAD DEBT EXP. W/S	192.79		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.29		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.30		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	25.24		
018-13600-004	ALMANETTA & PRESTON FELLS	113 MISTY RIDGE TRL		150.64	150.64
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	9.59		
	103 - Water Commercial Consumptio	505-43300-573110 - BAD DEBT EXP. W/S	58.88		
	206 - Sewer County	505-43300-573110 - BAD DEBT EXP. W/S	58.89		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	13.69		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	9.59		
018-18000-003	FAYETTA RUTLEDGE	403 SUNNY FIELD CT		115.58	115.58
DISBURSEMENT --	Liens From: 103 - Water Commercial Consumptio	To: 505-43300-573110 - BAD DEBT EXP. W/S	39.90		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.68		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	12.71		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	10.50		
	206 - Sewer County	505-43300-573110 - BAD DEBT EXP. W/S	39.79		
020-02300-006	DIANA WOMACK	147 TURNING PT		86.42	86.42
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	10.58		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.43		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	29.05		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	28.43		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	7.93		
020-04400-010	CONQUALL L. GRIFFIN	105 TURNING PT		599.36	599.36
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	7.05		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	54.49		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	265.38		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	265.39		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	7.05		
047-04900-002	REBECCA L. MITCHELL	5036 KEN'S CT		76.83	76.83
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	10.94		
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	6.03		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	6.98		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	28.88		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	24.00		
051-02100-006	CORNIECIA D. TARVER	2574 WALTER WAY		313.10	313.10
DISBURSEMENT --	Liens From: 202 - Sewer Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	126.53		
	502 - RECONNECT FEE CONVERSION	505-43300-573110 - BAD DEBT EXP. W/S	1.40		
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	15.15		
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	28.34		
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	126.53		
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	15.15		

051-07200-004	CHRYSTAL M WRIGHT	825 WINSAP DR			93.46	93.46
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	8.50			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	32.95			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.19			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	9.98			
	202 - Sewer Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	31.84			
051-12300-003	JAMES E GOLDSTEIN JR.	532 TOWNSEND BND			103.64	103.64
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	9.03			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	36.66			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	39.61			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	8.61			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	9.73			
051-15300-001	SANDRA BUNCH	493 TOWNSEND BND			185.40	185.40
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	54.27			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	54.27			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	16.86			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.00			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	30.00			
051-17600-007	CHARLES E DAVIS	125 ADDY LN			266.62	266.62
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	24.24			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.05			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	108.14			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	13.05			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	108.14			
051-17800-004	VICTORIA C. KIMES	133 ADDY LN			167.86	167.86
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	11.59			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	64.71			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	64.70			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	11.59			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	15.27			
051-32300-005	SHANAE R. MCDUFFY	231 ADDY LN			97.38	97.38
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	8.86			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	11.76			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	32.50			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	32.50			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	11.76			
051-98000-009	WILLIE LOVE	345 NUNNALLY DR			89.54	89.54
DISBURSEMENT --	Liens From: 195 - Water Penalty	To: 505-43300-573110 - BAD DEBT EXP. W/S	8.14			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	34.47			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	34.47			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.23			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.23			
052-28500-002	STEVEN GRAHAM	1689 GALLUP DR			52.80	52.80
DISBURSEMENT --	Liens From: 100 - Water Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	24.00			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	24.00			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.80			
052-37500-002	STEFANNIE SHOWS	1321 VICKSBURG XING			53.00	53.00
DISBURSEMENT --	Liens From: 200 - Sewer Residential Base	To: 505-43300-573110 - BAD DEBT EXP. W/S	6.00			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	4.82			
	102 - Water Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	18.09			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	18.09			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	6.00			
056-04300-004	LATOYA D RATES	712 YUKON WAY			144.50	144.50
DISBURSEMENT --	Liens From: 102 - Water Residential Consumptior	To: 505-43300-573110 - BAD DEBT EXP. W/S	54.74			
	200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.93			
	100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	10.93			
	202 - Sewer Residential Consumptior	505-43300-573110 - BAD DEBT EXP. W/S	54.76			
	195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	13.14			
** NOTE: The Current Acct. Balance does not include pending payments.				**Totals:**		16,603.88

Excluded

Account #	Name	Site Address	Reason	Total Amount
001-34400-002	CHARLES W. HOOD	207 OAK HILL CIR	OWNER OF PROPERTY	226.28
005-06500-005	LINDA KEITH	107B BOWEN ST	OWNER OF PROPERTY	334.82
005-06600-001	LINDA KEITH	107A BOWEN ST	OWNER OF PROPERTY	452.87
008-02800-019	ZUHAIR K. AHMED	109C APPLETON BLVD	OWNER OF PROPERTY	148.12
020-04600-011	HEATHER L. SISCO	101 TURNING PT	OWNER OF PROPERTY	145.60
			Totals:	1,307.69

Lien Summary

Move from Revenue Code	Move to Revenue Code or GL Account	Total Amount
100 - Water Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	985.64
195 - Water Penalty	505-43300-573110 - BAD DEBT EXP. W/S	1225.17
102 - Water Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	6364.37
103 - Water Commercial Consumption	505-43300-573110 - BAD DEBT EXP. W/S	521.87
200 - Sewer Residential Base	505-43300-573110 - BAD DEBT EXP. W/S	973.77
202 - Sewer Residential Consumption	505-43300-573110 - BAD DEBT EXP. W/S	5963.43
206 - Sewer County	505-43300-573110 - BAD DEBT EXP. W/S	458.54
501 - NSF CHARGE	505-43300-573110 - BAD DEBT EXP. W/S	39.63
502 - RECONNECT FEE CONVERSION	505-43300-573110 - BAD DEBT EXP. W/S	71.46
	Total:	16603.88

General Ledger Distribution

GL Posting Date: 12/18/2020

Fund	Account Number	Account Description	Total Amount	IFT
100 - GENERAL FUND				
	100-00000-111200	CLAIM ON CASH	39.63	Y
	100-00000-111901	NSF CHECKS & FEES REC.	-39.63	
		Fund Total:	0.00	
505 - WATER & SEWER				
	505-00000-111200	CLAIM ON CASH	-39.63	Y
	505-00000-111900	ACCOUNTS RECEIVABLE	-16105.71	
	505-00000-111906	WILDWIND REC	-458.54	
	505-43300-573110	BAD DEBT EXP. W/S	16603.88	
		Fund Total:	0.00	
		Distribution Total:	0.00	

City of Stockbridge

Staff Recommendation Form
For Council Approval

Meeting Date

December 14, 2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**
- [ ] **Budget Amendment Required**
- [ ] **Attachment (s)**
- [ ] **Payment of Invoice/Task Order/Change Order**

AMOUNT $138,429.36

BUDGET ADJUSTMENT/ N/A

FROM ACCOUNT: ______________________

TO ACCOUNT: ______________________

ACTION

- [ ] PUBLIC HEARING
- [ ] ORDINANCE
- [ ] RESOLUTION
- [ ] BID/SOLICTATION AWARD
- [ ] PRESENTATION
- [ ] DISCUSSION
- [ ] REPORT
- [ ] DISCUSSION
- [x] CONTRACT APPROVAL - RENEWAL

PRESENTER: **Lindell Y. Miller/Decius Aaron /Cie Cie McGghee**

ITEM/PROJECT/EVENT: REQUEST FOR PROPOSAL(RFP) NUMBER 2020-0027P – NATIONAL AUTO FLEET GROUP – SOURCE WELL CONTRACT 120716-NAF

BACKGROUND INFORMATION:

On January 17, 2017, the National Joint Powers Alliance (NJPA) (now known as Source well as of June 6, 2018) accepted and awarded Request For Proposal (RFP) contract number 120716-NAF, to 72 Hour LLC, dba National Auto Fleet Group for Vehicles, Cars, Vans, SUVs, and Light Trucks with related Equipment, Accessories and Services. This agreement expires January 17, 2021.

The scope of the RFP was to award a contract to a qualifying vendor as a manufacturer, provider in a national contract solution for the procurement of vehicles, cars, vans, SUVs, and light trucks with related equipment, accessories and services.

The NJPA is a cooperative purchasing program, that provide government procurement resources and solutions to local and state government agencies by providing cooperative purchasing, in which quantities for the same item is combined in order to achieve economies of scale through volume discount pricing.

STAFF RECOMMENDATION:

The Procurement Division is requesting Council approval to piggyback and award a contract to 72 Hour LLC, dba National Auto Fleet Group, under the National Joint Powers Alliance (NJPA) (now known as Source well as of June 6, 2018) contract number 120716-NAF; City of Stockbridge Procurement No. 2020-0027P, for vehicles, cars, vans, SUVs, and light trucks with related equipment, accessories and services for an overall total cost of $138,429.36 (Exhibit I).

The Public Works Department and the Events Department is requesting authorization to purchase the following vehicles, truck/Vans:

15003	2021 Ford F-150 XL 4WD Super Crew 5.5' Box 145"	$34,452.30	Public Works
15002	2021 Ford Super Duty F-350 DRW XL 2WD Super Cab 8' Pick-up Box delete 164" WB.	$33,983.10	Public Works
15004	2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB	$34,996.98	Public Works
15088	2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB.	$34,996.98	Events Department
	Overall Purchase Cost	$138,429.36	

Section 3.30.080, (F) - Cooperative Purchase. The city may participate in a cooperative purchase for commodities supply and services when determined that it is in the best interest of the city. Cooperative purchases where the cost is greater than fifty thousand dollars ($50,000.00) shall be approved by the city council.

Fiscal Impact: Funds will be provided from the following accounts in the FY2020 budget: Government Buildings 100-15650-542200, Public Works 100-42200-542200 ,Sewer 505-43300-542200 and Events 100-61900-542200.

APPROVED BY:

LEGAL: YES NO or N/A Sign__________

PROCUREMENT YES NO or N/A Sign Lindell Y. Miller

FINANCE DEPT: YES NO or N/A Sign [signature]

CITY MANAGER: YES NO or N/A Sign [signature]

National Auto Fleet Group
A Division of Chevrolet of Watsonville
480 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

11/18/2020

Quote ID: **15002**

Order Cut Off Date: **TBA**

Mr Decuis Aaron
City of Stockbridge
4640 North Henry Boulevard
Stockbridge, Georgia, 30281

Dear Decuis Aaron,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2021 Ford Super Duty F-350 DRW (X3C) XL 2WD SuperCab 8' Box 164" WB, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$41,875.00	$33,983.10	18.846 %	$7,891.90
Factory Order		$0.00		
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$33,983.10		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572

Vehicle Configuration Options

ENGINE	
Code	**Description**
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 FLEX-FUEL, (STD)
TRANSMISSION	
Code	**Description**
44G	TRANSMISSION: TORQSHIFT 10-SPEED AUTOMATIC, -inc: SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)
WHEELS	
Code	**Description**
64K	WHEELS: 17" ARGENT PAINTED STEEL, -inc: Hub covers/center ornaments not included (STD)
TIRES	
Code	**Description**
TD8	TIRES: LT245/75RX17E BSW A/S (6), -inc: Spare may not be the same as road tire (STD)
PRIMARY PAINT	
Code	**Description**
Z1	OXFORD WHITE
PAINT SCHEME	
Code	**Description**
___	STANDARD PAINT
SEAT TYPE	
Code	**Description**
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder and driver's side manual lumbar
AXLE RATIO	
Code	**Description**
X3L	LIMITED SLIP W/3.73 AXLE RATIO, (STD)
ADDITIONAL EQUIPMENT	
Code	**Description**
90L	POWER EQUIPMENT GROUP, -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft

	System (PATS) and inclination/intrusion sensors, Power Locks, Trailer Tow Mirrors w/Power Heated Glass, manual folding, manually telescoping and heated convex spotter mirror, Remote Keyless Entry, Power Front & Rear Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock
66D	PICKUP BOX DELETE, -inc: Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs, GVWR), Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer, In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements), Rear Bumper Delete, Spare Wheel, Tire, Carrier & Jack Delete
18B	PLATFORM RUNNING BOARDS
66S	UPFITTER SWITCHES (6), -inc: Located in overhead console

OPTION PACKAGE

Code	Description
620A	ORDER CODE 620A

2021 Fleet/Non-Retail Ford Super Duty F-350 DRW XL 2WD SuperCab 8' Box 164" WB

WINDOW STICKER

2021 Ford Super Duty F-350 DRW XL 2WD SuperCab 8' Box 164" WB

CODE	MODEL	MSRP
X3C	2021 Ford Super Duty F-350 DRW XL 2WD SuperCab 8' Box 164" WB	$39,775.00
	OPTIONS	
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 FLEX-FUEL, (STD)	$0.00
44G	TRANSMISSION: TORQSHIFT 10-SPEED AUTOMATIC, -inc: SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery (STD)	$0.00
64K	WHEELS: 17" ARGENT PAINTED STEEL, -inc: Hub covers/center ornaments not included (STD)	$0.00
TD8	TIRES: LT245/75RX17E BSW A/S (6), -inc: Spare may not be the same as road tire (STD)	$0.00
Z1	OXFORD WHITE	$0.00
___	STANDARD PAINT	$0.00
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder and driver's side manual lumbar	$0.00
X3L	LIMITED SLIP W/3.73 AXLE RATIO, (STD)	$0.00
90L	POWER EQUIPMENT GROUP, -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Trailer Tow Mirrors w/Power Heated Glass, manual folding, manually telescoping and heated convex spotter mirror, Remote Keyless Entry, Power Front & Rear Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock	$865.00
66D	PICKUP BOX DELETE, -inc: Deletes tie-down hooks, tailgate, rearview camera, 7/4 pin connector and center high-mounted stop lamp (CHMSL) (only on vehicles over 10,000 lbs, GVWR), Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer, In addition, Ford urges manufacturers to follow the recommendations of the Ford Incomplete Vehicle Manual and the Ford Truck Body Builder's Layout Book (and applicable supplements), Rear Bumper Delete, Spare Wheel, Tire, Carrier & Jack Delete	($625.00)
18B	PLATFORM RUNNING BOARDS	$0.00
66S	UPFITTER SWITCHES (6), -inc: Located in overhead console	$165.00
620A	ORDER CODE 620A	$0.00

Please note selected options override standard equipment

SUBTOTAL	**$40,180.00**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$1,695.00
TOTAL PRICE	**$41,875.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel
Transmission: TorqShift 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery
Limited Slip w/3.73 Axle Ratio
GVWR: 14,000 lb Payload Package
50-State Emissions System
Transmission w/Oil Cooler
Rear-Wheel Drive
72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch, Brake Controller and Trailer Sway Control
Trailer Wiring Harness
7190# Maximum Payload
HD Shock Absorbers
Front And Rear Anti-Roll Bars
Firm Suspension
Hydraulic Power-Assist Steering
34 Gal. Fuel Tank
Single Stainless Steel Exhaust
Dual Rear Wheels
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

EXTERIOR

Wheels: 17" Argent Painted Steel -inc: Hub covers/center ornaments not included
Tires: LT245/75Rx17E BSW A/S (6) -inc: Spare may not be the same as road tire
Regular Box Style
Steel Spare Wheel
Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding

Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Reverse Opening Rear Doors
Manual Tailgate/Rear Door Lock
Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Cab Clearance Lights

ENTERTAINMENT

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
Radio w/Seek-Scan
Fixed Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port

INTERIOR

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Fixed Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Rear Cupholder
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder and driver's side manual lumbar
Day-Night Rearview Mirror

Passenger Visor Vanity Mirror
2 12V DC Power Outlets
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Underhood And Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

SAFETY

Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters
Back-Up Camera

National Auto Fleet Group

A Division of Chevrolet of Watsonville
480 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

11/18/2020

Quote ID: **15003**

Order Cut Off Date: **TBA**

Mr Decius Aaron
City of Stockbridge

4640 North Henry Boulevard

Stockbridge, Georgia, 30281

Dear Decius Aaron,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2021 Ford F-150 (W1E) XL 4WD SuperCrew 5.5' Box 145" WB, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$43,900.00	$34,452.30	21.521 %	$9,447.70
Factory Order		$0.00		
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$34,452.30		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572

CHEVROLET Ford NISSAN TOYOTA GMC

Vehicle Configuration Options

ENGINE	
Code	**Description**
99B	ENGINE: 3.3L V6 PFDI, -inc: auto start-stop technology and flex-fuel capability (STD)
TRANSMISSION	
Code	**Description**
44G	TRANSMISSION: ELECTRONIC 10-SPEED AUTOMATIC, -inc: selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut (STD)
WHEELS	
Code	**Description**
64C	WHEELS: 17" SILVER STEEL, (STD)
TIRES	
Code	**Description**
___	TIRES: 265/70R17 OWL A/T, (STD)
PRIMARY PAINT	
Code	**Description**
YZ	OXFORD WHITE
PAINT SCHEME	
Code	**Description**
___	STANDARD PAINT
SEAT TYPE	
Code	**Description**
AS	BLACK W/MEDIUM DARK SLATE, VINYL 40/20/40 FRONT SEAT
AXLE RATIO	
Code	**Description**
X26	3.73 AXLE RATIO, (STD)
ADDITIONAL EQUIPMENT	
Code	**Description**
53A	TRAILER TOW PACKAGE, -inc: Towing capability up to TBD lbs, tailgate LED, Class IV Trailer Hitch Receiver, towing capability up to TBD lbs, on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs, on 3.5L EcoBoost engine (998) and 5.0L V8

	engine (995), 7-pin wiring harness w/7-pin-to-4-pin adapter and smart trailer tow connector (BLIS w/trailer tow coverage where BLIS is available.), Integrated Trailer Brake Controller
53B	CLASS IV TRAILER HITCH RECEIVER, -inc: towing capability up to TBD lbs, on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs, on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7-pin wiring harness w/7-pin-to-4-pin adapter and smart trailer tow connector (BLIS w/trailer tow coverage where BLIS is available.)
67T	INTEGRATED TRAILER BRAKE CONTROLLER
153	FRONT LICENSE PLATE BRACKET, -inc: Standard in states requiring 2 license plates, optional to all others
18B	BLACK PLATFORM RUNNING BOARDS
96W	TOUGH BED SPRAY-IN BEDLINER
50S	CRUISE CONTROL

OPTION PACKAGE

Code	Description
100A	EQUIPMENT GROUP 100A STANDARD

2021 Fleet/Non-Retail Ford F-150 XL 4WD SuperCrew 5.5' Box 145" WB

WINDOW STICKER

2021 Ford F-150 XL 4WD SuperCrew 5.5' Box 145" WB

CODE	MODEL	MSRP
W1E	2021 Ford F-150 XL 4WD SuperCrew 5.5' Box 145" WB	$40,160.00
	OPTIONS	
99B	ENGINE: 3.3L V6 PFDI, -inc: auto start-stop technology and flex-fuel capability (STD)	$0.00
44G	TRANSMISSION: ELECTRONIC 10-SPEED AUTOMATIC, -inc: selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut (STD)	$0.00
64C	WHEELS: 17" SILVER STEEL, (STD)	$0.00
___	TIRES: 265/70R17 OWL A/T, (STD)	$0.00
YZ	OXFORD WHITE	$0.00
___	STANDARD PAINT	$0.00
AS	BLACK W/MEDIUM DARK SLATE, VINYL 40/20/40 FRONT SEAT	$0.00
X26	3.73 AXLE RATIO, (STD)	$0.00
53A	TRAILER TOW PACKAGE, -inc: Towing capability up to TBD lbs, tailgate LED, Class IV Trailer Hitch Receiver, towing capability up to TBD lbs, on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs, on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7-pin wiring harness w/7-pin-to-4-pin adapter and smart trailer tow connector (BLIS w/trailer tow coverage where BLIS is available.), Integrated Trailer Brake Controller	$975.00
53B	CLASS IV TRAILER HITCH RECEIVER, -inc: towing capability up to TBD lbs, on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs, on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7-pin wiring harness w/7-pin-to-4-pin adapter and smart trailer tow connector (BLIS w/trailer tow coverage where BLIS is available.)	INC
67T	INTEGRATED TRAILER BRAKE CONTROLLER	INC
153	FRONT LICENSE PLATE BRACKET, -inc: Standard in states requiring 2 license plates, optional to all others	$0.00
18B	BLACK PLATFORM RUNNING BOARDS	$250.00
96W	TOUGH BED SPRAY-IN BEDLINER	$595.00
50S	CRUISE CONTROL	$225.00
100A	EQUIPMENT GROUP 100A STANDARD	$0.00

Please note selected options override standard equipment

SUBTOTAL	**$42,205.00**
Advert/ Adjustments	$0.00
Manufacturer Destination Charge	$1,695.00
TOTAL PRICE	**$43,900.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 3.3L V6 PFDI -inc: auto start-stop technology and flex-fuel capability
Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut
3.73 Axle Ratio
GVWR: 6,500 lbs Payload Package
Transmission w/SelectShift Sequential Shift Control
Electronic Transfer Case
Part-Time Four-Wheel Drive
70-Amp/Hr 610CCA Maintenance-Free Battery w/Run Down Protection
200 Amp Alternator
Towing Equipment -inc: Trailer Sway Control
Trailer Wiring Harness
1765# Maximum Payload
Gas-Pressurized Shock Absorbers
Front Anti-Roll Bar
Electric Power-Assist Speed-Sensing Steering
Single Stainless Steel Exhaust
26 Gal. Fuel Tank
Auto Locking Hubs
Double Wishbone Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

EXTERIOR

Wheels: 17" Silver Steel
Tires: 265/70R17 OWL A/T
Regular Box Style
Steel Spare Wheel
Full-Size Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Rear Step Bumper
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Ford Co-Pilot360 - Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Perimeter/Approach Lights
Auto High Beam

ENTERTAINMENT

Radio: AM/FM Stereo w/6 Speakers -inc: auxiliary audio input jack
Radio w/Seek-Scan, Speed Compensated Volume Control, Radio Data System and SYNC 4 External Memory Control
Fixed Antenna

INTERIOR

Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger adjustment and armrest
4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp and Trip Odometer
Power Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Front Cupholder
Rear Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Glove Box
Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material

Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Full Overhead Console w/Storage and 1 12V DC Power Outlet
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Pickup Cargo Box Lights
Smart Device Remote Engine Start
SYNC 4 -inc: 8" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual
Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Outside Temp Gauge
Analog Display
Lane-Keeping System -inc: lane-keeping alert, lane-keeping aid and driver alert
Pre-Collision Assist w/Automatic Emergency Braking -inc: pedestrian detection, forward collision warning and dynamic brake support
Rear View Camera
Reverse Brake Assist
Front Center Armrest
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Perimeter Alarm
1 12V DC Power Outlet

SAFETY

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Airbag Occupancy Sensor
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Rear Child Safety Locks

National Auto Fleet Group

A Division of Chevrolet of Watsonville
480 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

11/18/2020

Quote ID: **15004**

Order Cut Off Date: **TBA**

Mr Decuis Aaron
City of Stockbridge

4640 North Henry Boulevard

Stockbridge, Georgia, 30281

Dear Decuis Aaron,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2021 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box 176" WB, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$44,020.00	$34,996.98	20.498 %	$9,023.02
Factory Order		$0.00		
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$34,996.98		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572

Vehicle Configuration Options

ENGINE	
Code	**Description**
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 FLEX-FUEL, (STD)
TRANSMISSION	
Code	**Description**
44S	TRANSMISSION: TORQSHIFT-G 6-SPD AUTO W/SELECTSHIFT, (STD)
WHEELS	
Code	**Description**
64A	WHEELS: 17" ARGENT PAINTED STEEL, -inc: painted hub covers/center ornaments (STD)
TIRES	
Code	**Description**
TBM	TIRES: LT245/75RX17E BSW A/T, -inc: Spare may not be the same as road tire
PRIMARY PAINT	
Code	**Description**
Z1	OXFORD WHITE
PAINT SCHEME	
Code	**Description**
___	STANDARD PAINT
SEAT TYPE	
Code	**Description**
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder and driver's side manual lumbar
AXLE RATIO	
Code	**Description**
X37	3.73 AXLE RATIO, (STD)
ADDITIONAL EQUIPMENT	
Code	**Description**
18B	PLATFORM RUNNING BOARDS
942	DAYTIME RUNNING LAMPS (DRL), -inc: The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster

	controllable
85S	TOUGH BED SPRAY-IN BEDLINER, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts
76R	REVERSE SENSING SYSTEM

OPTION PACKAGE

Code	Description
600A	ORDER CODE 600A

2021 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB

WINDOW STICKER

2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB

CODE	MODEL	MSRP
W2B	2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB	$40,830.00
	OPTIONS	
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 FLEX-FUEL, (STD)	$0.00
44S	TRANSMISSION: TORQSHIFT-G 6-SPD AUTO W/SELECTSHIFT, (STD)	$0.00
64A	WHEELS: 17" ARGENT PAINTED STEEL, -inc: painted hub covers/center ornaments (STD)	$0.00
TBM	TIRES: LT245/75RX17E BSW A/T, -inc: Spare may not be the same as road tire	$165.00
Z1	OXFORD WHITE	$0.00
___	STANDARD PAINT	$0.00
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder and driver's side manual lumbar	$0.00
X37	3.73 AXLE RATIO, (STD)	$0.00
18B	PLATFORM RUNNING BOARDS	$445.00
942	DAYTIME RUNNING LAMPS (DRL), -inc: The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster controllable	$45.00
85S	TOUGH BED SPRAY-IN BEDLINER, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts	$595.00
76R	REVERSE SENSING SYSTEM	$245.00
600A	ORDER CODE 600A	$0.00

Please note selected options override standard equipment

	SUBTOTAL	**$42,325.00**
	Advert/ Adjustments	$0.00
	Manufacturer Destination Charge	$1,695.00
	TOTAL PRICE	**$44,020.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel
Transmission: TorqShift-G 6-Spd Auto w/SelectShift
3.73 Axle Ratio
GVWR: 10,000 lb Payload Package
50-State Emissions System
Transmission w/Oil Cooler
Electronic Transfer Case
Part-Time Four-Wheel Drive
72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch and Trailer Sway Control
Trailer Wiring Harness
3210# Maximum Payload
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
Single Stainless Steel Exhaust
48 Gal. Fuel Tank
Auto Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

EXTERIOR

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments
Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire
Regular Box Style
Steel Spare Wheel
Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Manual Side Mirrors w/Manual Folding

Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Manual Tailgate/Rear Door Lock
Autolamp Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light

ENTERTAINMENT

Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
Radio w/Seek-Scan
Fixed Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port

INTERIOR

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Manual Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Rear Cupholder
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets

Full Overhead Console w/Storage and 2 12V DC Power Outlets
Fade-To-Off Interior Lighting
Front And Rear Map Lights
Full Vinyl/Rubber Floor Covering
Underhood And Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

SAFETY

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Tire Specific Low Tire Pressure Warning
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters
Dual Stage Driver And Passenger Front Airbags
Back-Up Camera

National Auto Fleet Group

A Division of Chevrolet of Watsonville
480 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/1/2020

Quote ID: **15088**

Order Cut Off Date: **TBA**

Mr Decuis Aaron
City of Stockbridge

4640 North Henry Boulevard

Stockbridge, Georgia, 30281

Dear Decuis Aaron,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2021 Ford Super Duty F-250 SRW (W2B) XL 4WD Crew Cab 8' Box 176" WB, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$44,020.00	$34,996.98	20.498 %	$9,023.02
Factory Order		$0.00		
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$34,996.98		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572

Vehicle Configuration Options

ENGINE	
Code	**Description**
996	ENGINE: 6.2L 2-VALVE SOHC EFI NA V8 FLEX-FUEL, (STD)
TRANSMISSION	
Code	**Description**
44S	TRANSMISSION: TORQSHIFT-G 6-SPD AUTO W/SELECTSHIFT, (STD)
WHEELS	
Code	**Description**
64A	WHEELS: 17" ARGENT PAINTED STEEL, -inc: painted hub covers/center ornaments (STD)
TIRES	
Code	**Description**
TBM	TIRES: LT245/75RX17E BSW A/T, -inc: Spare may not be the same as road tire
PRIMARY PAINT	
Code	**Description**
Z1	OXFORD WHITE
PAINT SCHEME	
Code	**Description**
___	STANDARD PAINT
SEAT TYPE	
Code	**Description**
AS	MEDIUM EARTH GRAY, HD VINYL 40/20/40 SPLIT BENCH SEAT, -inc: center armrest, cupholder and driver's side manual lumbar
AXLE RATIO	
Code	**Description**
X37	3.73 AXLE RATIO, (STD)
ADDITIONAL EQUIPMENT	
Code	**Description**
18B	PLATFORM RUNNING BOARDS
942	DAYTIME RUNNING LAMPS (DRL), -inc: The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) on/off cluster

	controllable
85S	TOUGH BED SPRAY-IN BEDLINER, -inc: tailgate-guard, black box bed tie-down hooks and black bed attachment bolts
76R	REVERSE SENSING SYSTEM

OPTION PACKAGE

Code	**Description**
600A	ORDER CODE 600A

2021 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB

WINDOW STICKER

2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB

CODE	MODEL	MSRP
W2B	2021 Ford Super Duty F-250 SRW XL 4WD Crew Cab 8' Box 176" WB	$40,830.00
	OPTIONS	
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76R	REVERSE SENSING SYSTEM	$245.00
600A	ORDER CODE 600A	$0.00

Please note selected options override standard equipment

	SUBTOTAL	**$42,325.00**
	Advert/ Adjustments	$0.00
	Manufacturer Destination Charge	$1,695.00
	TOTAL PRICE	**$44,020.00**

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Standard Equipment

MECHANICAL

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3.73 Axle Ratio
GVWR: 10,000 lb Payload Package
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Transmission w/Oil Cooler
Electronic Transfer Case
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72-Amp/Hr 650CCA Maintenance-Free Battery w/Run Down Protection
157 Amp Alternator
Class V Towing Equipment -inc: Hitch and Trailer Sway Control
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Firm Suspension
Hydraulic Power-Assist Steering
Single Stainless Steel Exhaust
48 Gal. Fuel Tank
Auto Locking Hubs
Front Suspension w/Coil Springs
Leaf Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

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Tires: LT245/75Rx17E BSW A/S (4) -inc: Spare may not be the same as road tire
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Aluminum Panels
Black Grille
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Manual Tailgate/Rear Door Lock
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Cargo Lamp w/High Mount Stop Light

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Radio w/Seek-Scan
Fixed Antenna
SYNC Communications & Entertainment System -inc: enhanced voice recognition w/911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port

INTERIOR

4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Manual Rear Windows
FordPass Connect 4G Mobile Hotspot Internet Access
Rear Cupholder
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
2 12V DC Power Outlets

Full Overhead Console w/Storage and 2 12V DC Power Outlets
Fade-To-Off Interior Lighting
Front And Rear Map Lights
Full Vinyl/Rubber Floor Covering
Underhood And Pickup Cargo Box Lights
Smart Device Remote Engine Start
Instrument Panel Covered Bin and Dashboard Storage
Manual 1st Row Windows
Systems Monitor
Trip Computer
Outside Temp Gauge
Analog Display
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
Air Filtration

SAFETY

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
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Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters
Dual Stage Driver And Passenger Front Airbags
Back-Up Camera

City of Stockbridge

Staff Recommendation Form For Council Approval

Meeting Date

December 14, 2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**
- [ ] **Budget Amendment Required**
- [ ] **Attachment (s)**
- [ ] **Payment of Invoice/Task Order/Change Order**

AMOUNT $210,000.00

BUDGET ADJUSTMENT/ N/A

FROM ACCOUNT: ______________________

TO ACCOUNT: ______________________

ACTION

- [ ] PUBLIC HEARING
- [ ] ORDINANCE
- [ ] RESOLUTION
- [ ] BID/SOLICTATION AWARD
- [ ] PRESENTATION
- [ ] DISCUSSION
- [ ] REPORT
- [ ] DISCUSSION
- [x] CONTRACT APPROVAL - RENEWAL

PRESENTER: Lindell Y. Miller/Decius Aaron

ITEM/PROJECT/EVENT: REQUEST FOR PROPOSAL(RFP) NUMBER 2019-00022P – CGL FACILITY MANAGEMENT, LLC, FACILITY MAINTENANCE SOLUTIONS/GROUNDS KEEPER

BACKGROUND INFORMATION:

On July 8, 2019, (Resolution R19-1077), the Council approved Piggybacking the State of Georgia contract with CGL Facility Management, LLC, City of Stockbridge contract Number 2019-00022P, State of Georgia contract Number 99999-001-SPD0000154-0001, Facility Maintenance Solutions/ Grounds Keeper Landscaper, for an annual amount of $150,000. The contract was effective September 1, 2018 and provides the City with preventive and corrective maintenance services for the beautification of the City gateways.

The purpose of the State contract is to provide for preventive/scheduled and corrective/unscheduled maintenance services for customers responsible for occupying/managing locations that consist with multiple facilities/buildings. The scope of services includes all the labor and material to perform on-site preventive maintenance services including work on building envelope and structure; site utilities and distribution systems; central utility plants; hot and chilled water systems; natural gas, LP distribution and combustion systems; plumbing, sewer and water control systems; electrical systems and lighting; heating ventilation and air conditioning (HVAC); uninterruptible power supply (UPS) systems; emergency generators; security and alarm systems; fire alarm, fire sprinkler, and fire suppression systems; water towers; kitchen and laundry equipment; pest control services; swimming pools; grounds/landscape and fume hoods.

STAFF RECOMMENDATION:

The Public Works Department is requesting City Council's approval to renew the term contract for contract No. 2019-00022P, Facility Maintenance Solutions/ Grounds Keeper Landscaper, between CGL Facilities Management, LLC, and the City of Stockbridge, authorizing the Mayor to execute same; and authorizing the City Manager to execute all administrative and budgetary actions related to the Agreement.

City staff is requesting a contract renewal through December 2021. The Public Works Department has determined that CGL Facilities Management, LLC, has performed all work in accordance with the contract requirements, and have provided quality service to the City.

Section 3.30.227 - Renewals and extensions; The city council shall approve all renewals or term contract extensions: (A) to afford the city a continuous supply of items or services in the event of the termination or near termination of the award/contract and; (B) where cost is greater than fifty thousand dollars ($50,000.00); and when the original contract was approved by the city council.

Fiscal Impact: Funds will be provided from account number 100-42200-522000 (ROW Landscaping) in the FY2021 Public Works budget.

APPROVED BY:

LEGAL:	**YES**	**NO**	**or N/A Sign**
PROCUREMENT	**YES**	**NO**	**or N/A Sign** *Lindell Y. Miller*
FINANCE DEPT:	**YES**	**NO**	**or N/A Sign**
CITY MANAGER:	**YES**	**NO**	**or N/A Sign**

Stockbridge

Where Community Connects

PROCUREMENT DIVISION
4640 North Henry Boulevard, Stockbridge, Georgia, 30281| Phone: (770) 389-7900

CONTRACT RENEWAL EVALUATION FORM

Department: Public Work Department

Contact: Decius Aaron, Public Work Director

Contract No.: RFP No. 2019-00022P- CGL- Public Works- Beautification

The above referenced contract is scheduled to expire on **December 31, 2020**. Per the terms of the Contract, this Contract is eligible to be renewed for an additional **12-month term**.

Please complete the Survey (Section 1, below) evaluating the Contractor's performance during the past Contract Term. If answering "No" to any question, please provide a brief explanation. Per Section 2, please indicate whether you wish to renew this contract.

Section 1: Contractor Evaluation

	YES	NO	N/A
1. Contractor performed all work in conformance with the Contract requirements?	✓		
2. Contractor was responsive and professional?	✓		
3. Are you satisfied with the quality of the work performed by Contractor?	✓		
4. Did Contractor anticipate your needs and provide value-added services beyond the scope/requirements of the Contract?	✓		

Comments:____

Section 2: Renewal

___ No, we wish not to renew. Please close Contract.

_/_ Yes, we wish to renew

a) Check the appropriate box below

_/_ renew per the terms & requirements of original Contract

___ renewal to include additional/modified terms & requirements, please contact me for details

Please sign and return this form to: Stephanie Milton, Procurement Assistant
Procurement – Contract Administration

Questions regarding this form should be directed to: ______________.

Submitted by:

Decius T. Aaron
(Department authorized signature)

Decius T. Aaron
(printed name)

Public Works Director
(title)

10/15/2020
(date)

Nathan Deal
Governor

Shawn Ryan
Commissioner

COMMUNICATIONS ALERT

August 6, 2018

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for Facility Maintenance Services with *CGL Facility Management LLC.*

This is a *CONVENIENCE CONTRACT* available for use by all State, City & County public entities within the State of Georgia.

The purpose of this contract is to provide a single source for preventive/scheduled and corrective/unscheduled maintenance services for customers responsible for occupying/managing locations that consist with multiple facilities/buildings and is available for all locations throughout the state. The scope of services includes all the labor and material to perform on-site preventive maintenance services including work on building envelope and structure; site utilities and distribution systems; central utility plants; hot and chilled water systems; natural gas, LP distribution and combustion systems; plumbing, sewer and water control systems; electrical systems and lighting; heating ventilation and air conditioning (HVAC); uninterruptible power supply (UPS) systems; emergency generators; security and alarm systems; fire alarm, fire sprinkler, and fire suppression systems; water towers; kitchen and laundry equipment; pest control services; swimming pools; grounds/landscape and fume hoods.

Key benefits of the contract include:

- Two options exist for the performance of Unscheduled/Corrective Maintenance which can be used independently or mixed and matched for ultimate flexibility & efficiency
  - ✓ Fixed labor rates for skilled maintenance technicians (non-resident, all trades) available for unscheduled maintenance (normal duty hours, after hours and emergency) at rates 11% (on avg) below industry benchmarks (labor only, materials additional)
  - ✓ Customize a permanent resident maintenance staff (skill types and quantities of maintenance personnel at your discretion) to perform unscheduled/corrective maintenance during normal operating hours for an average price **2¢/sqft/tech** (labor only, materials additional)
- Low markup on materials used for corrective maintenance repairs
- Improved facility life and operational performance through a staff dedicated to meeting the preventive maintenance needs of all facility equipment; thereby reducing equipment failures and facility operational downtime.
- On-site facility staff and managers supported by regional managers and technicians for fast, complete service and dedicated response to facility requests and emergencies
  24/7 response to maintenance issues within each facility to protect life, safety and building operation
- Program includes Computer Maintenance Management System (CMMS) which provides the ability to predict, define, track and categorize maintenance cost for easier budget analysis and improved facility life cycle management

Note: actual prices for preventive maintenance and permanent resident staff may differ per location, average prices based on the weighted avg price/sqft for all facilities currently on contract

QUESTIONS: If you have any questions, please contact the contract administrator:

Dr. Carl Hall, J.D, C.P.M.
Contract Management Manager
Strategic Sourcing - State Purchasing
Phone: (404) 656-4254
Email: carl.hall@doas.ga.gov

For Team Georgia Marketplace™ question(s), please contact the help desk:

Procurement Help Desk
Phone: (404) 657-6000
Fax: (404) 657-8444
Email: procurementhelp@doas.ga.gov

City of Stockbridge

Staff Recommendation Form For Council Approval

Meeting Date

December 14, 2020

- [X] **Action requested by City Council**
- [ ] **For informational purposes only**
- [ ] **Budget Amendment Required**
- [ ] **Attachment (s)**
- [ ] **Payment of Invoice/Task Order/Change Order**

AMOUNT $60,419.00

BUDGET ADJUSTMENT/ N/A

FROM ACCOUNT: ______________________

TO ACCOUNT: ______________________

ACTION

- [ ] PUBLIC HEARING
- [ ] ORDINANCE
- [ ] RESOLUTION
- [ ] BID/SOLICTATION AWARD
- [ ] PRESENTATION
- [ ] DISCUSSION
- [ ] REPORT
- [ ] DISCUSSION
- [X] CONTRACT APPROVAL - RENEWAL

PRESENTER: Lindell Y. Miller/Decius Aaron

ITEM/PROJECT/EVENT: INVITATION TO BID (ITB) NUMBER 17ITB082817-DRR – AMERICAN TANK MAINTENANCE, LLC – FULL-SERVICE TANK MAINTENANCE PROGRAM

BACKGROUND INFORMATION:

On April 3rd, 2018, the City Council approved the Invitation To Bid (ITB) Number, 17ITB082817-DRR for American Tank Maintenance, LLC, for Full-Service Tank Maintenance.

Invitation To Bid (ITB) Number, 17ITB082817-DRR for American Tank Maintenance, LLC, Full Service Tank Maintenance provides routine maintenance, a full-service tank maintenance program, long term maintenance and management to include but not be limited to engineering and inspection services, rehabilitation, repair, repainting, inspection, washout, and preventative maintenance of four (4) water tanks systems and any other repair activities to be determined by the City for City of Stockbridge – City government facilities, throughout the City of Stockbridge.

The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options.

STAFF RECOMMENDATION:

The Public Works Department is requesting City Council's approval to renew the term contract for Invitation To Bid (ITB) Number 17ITB082817-DRR, Full Service Tank Maintenance Program, between American Tank Maintenance, LLC, and the City of Stockbridge, authorizing the Mayor to execute same; and authorizing the City Manager to execute all administrative and budgetary actions related to the Agreement.

City staff is requesting a contract renewal through December 2021. The Public Works Department has determined that American Tank Maintenance, LLC, has performed all work in accordance with the contract requirements, and have provided quality service to the City.

The initial contract term of the Agreement is for one (1) year, with ten (10), one (1) year renewal options.
This is the second renewal.

Section 3.30.227 - Renewals and extensions; The city council shall approve all renewals or term contract extensions: (A) to afford the city a continuous supply of items or services in the event of the termination or near termination of the award/contract and; (B) where cost is greater than fifty thousand dollars ($50,000.00); and when the original contract was approved by the city council.

Fiscal Impact: Funds will be provided from account number 505-44200-522210 (Maintenance Agreements) in the FY2021 Water Department budget.

APPROVED BY:

LEGAL:	**YES**	**NO**	**or N/A Sign**______
PROCUREMENT	**YES**	**NO**	**or N/A Sign** Lindell Y. Miller
FINANCE DEPT:	**YES**	**NO**	**or N/A Sign**______
CITY MANAGER:	**YES**	**NO**	**or N/A Sign**______

Stockbridge

Where Community Connects

PROCUREMENT DIVISION
4640 North Henry Boulevard, Stockbridge, Georgia, 30281| Phone: (770) 389-7900

CONTRACT RENEWAL NOTICE

August 17, 2020

Sheldon Shelton, Executive VP of Sales / Principal

American Tank Maintenance, LLC

2012 Potters Road

Perry, GA. 31069

RE: Invitation To Bid No. 16RFP101216-DRR- American Tank Maintenance- Water Tank Maintenance

The above contract was awarded to your company on April 3, 2018. It has been determined that your company has performed in accordance with the requirements of our Contract. The initial contract term of the agreement was for one (1) year, with ten (10), one (1) year renewals options. The contract expires December 2020. Therefore, the City of Stockbridge desires to exercise its renewal/term contract extension through December 2021 to include the same terms and conditions. This renewal period shall be governed by the specifications, pricing, and the terms and conditions set forth per the above reference Contract.

Acknowledge your acceptance of this renewal by signing this document in the space provided below and returning to this office with ten (10) days.

Sincerely,

Lindell Y. Miller, MBA, CPPO

I/We hereby acknowledge acceptance of this Contract renewal, and agree to be bound by all requirements, terms, and conditions as set forth in the above referenced Contract once approved by Council.

Company: American Tank Maintenance Signed: [signature]

Date: 8/17/20 Print Name: Sheldon Shelton

Stockbridge

PROCUREMENT DIVISION
4640 North Henry Boulevard, Stockbridge, Georgia, 30281| Phone: (770) 389-7900

CONTRACT RENEWAL EVALUATION FORM

Department: Public Work Department

Contact: Decius Aaron, Public Work Director

Contract No.: 16RFP101216-DRR- American Tank Maintenance- Routine maintenance and a full-service tank maintenance

The above referenced contract is scheduled to expire on **December 20, 2020**. Per the terms of the Contract, this Contract is eligible to be renewed for an additional **12-month term**.

Please complete the Survey (Section 1, below) evaluating the Contractor's performance during the past Contract Term. If answering "No" to any question, please provide a brief explanation. Per Section 2, please indicate whether you wish to renew this contract.

Section 1: Contractor Evaluation

	YES	NO	N/A
1. Contractor performed all work in conformance with the Contract requirements?	✓		
2. Contractor was responsive and professional?	✓		
3. Are you satisfied with the quality of the work performed by Contractor?	✓		
4. Did Contractor anticipate your needs and provide value-added services beyond the scope/requirements of the Contract?			✓

Comments:____

Section 2: Renewal

___ No, we wish not to renew. Please close Contract.

✓ Yes, we wish to renew

a) Check the appropriate box below

___ renew per the terms & requirements of original Contract

___ renewal to include additional/modified terms & requirements, please contact me for details

Please sign and return this form to: Stephanie Milton, Procurement Assistant
Procurement – Contract Administration

Questions regarding this form should be directed to: ______________.

Submitted by:

Derius T. Aaron

(Department authorized signature)

Derius T. Aaron

(printed name)

Public Works Director

(title)

11/18/2020

(date)

City of Stockbridge

AGENDA ITEM

MEETING DATE

December 14, 2020

- [x] RESOLUTION
- [ ] ORDINANCE
- [ ] CONTRACT APPROVAL/RENEWAL
- [ ] PUBLIC HEARING
- [ ] PRESENTATION
- [ ] BID SELECTION/AWARD
- [x] TASK ORDER
- [ ] CHANGE ORDER
- [ ] BUDGET AMENDMENT
- [ ] BUDGET TRANSFER
- [ ] PAYMENT APPROVAL
- [ ] OTHER

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [x] SPLOST IV
- [ ] TSPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] PARTNER/SPONSOR
- [ ] DEPARTMENT FUND BALANCE
- [ ] BONDING

ACCOUNT TRANSFER FROM:

ACCOUNT TRANSFER TO:

PRESENTER: Randy Knighton

DEPARTMENT:

ITEM/PROJECT/EVENT:

East Atlanta , North and South Lee Street Roadway and Intersection Modifications

BACKGROUND INFORMATION:

Falcon Design Consultants, LLC FDC 2020.10

SIGNATURES:

CITY MANAGER Randy Knighton

CITY TREASURER John Wiggins

CITY ATTORNEY ____________

[x] FINANCIAL IMPACT [ ] N/A

AMOUNT **$70,000.00**

ATTACHMENTS: [x]

ITEM/PROJECT/EVENT:

East Atlanta , North and South Lee Street Roadway and Intersection Modifications

BACKGROUND INFORMATION:

Task 1 –

Scope of Work:

A. Bidding Assistance:

 Prepare Contract Documents and Technical Specifications for the project suitable for bidding by the City's Procurement Department.

 Assist the City's Procurement Department with conducting a Pre-Bid meeting for the project.

 Assist the City's Procurement Department with responses to written questions for the project.

 Assist the City's Procurement Department with developing project addendums as required.

 Assist the City's Procurement Department with bid opening.

 Develop a Bid Tabulation sheet for the project.

 Assist the City's Procurement Department with issuing the contract.

 Review bidder's references and provide recommendation of award to the City as requested by the City's Procurement Department.

Description Estimated Budget

Bidding Assistance $5,000.00

Construction Management $65,000.00

ITEM/PROJECT/EVENT:

East Atlanta , North and South Lee Street Roadway and Intersection Modifications

BACKGROUND INFORMATION:

Task 1 –

Scope of Work:

B. Construction Management:

- Conduct a formal project Preconstruction Conference.
- Meet with Owner and Contractor for progress meetings as required and develop meeting minutes as required for project documentation.
- Coordinate all design intent issues regarding Contract Drawings and Technical Specifications.
- Conduct reviews of construction activity as required for compliance with Contract Drawings and Technical Specifications, construction standards, current schedule, and equipment testing and training.
- Maintain periodic photographic records for construction activities observed during on-site visits.
- Development of a project Submittal Log and assist as needed with submittal distribution to the appropriate review professional and assist in maintaining the required schedule for all submissions.
- Development a project RFI Log and assist with the coordination of responses for all questions, distributing to the appropriate professional and maintaining the required schedule for all responses.
- Review and make recommendations for payment of all pay applications, coordinate with the Owner all Change Order requests.
- Provide Value Engineering Analysis on an as required for project components related to cost and time savings.
- Development of project Punch Lists in accordance with the Contract Documents.
- Provide verifications of milestone documentation for Substantial Completion and Final completion of the project.

Task Order FDC 2020.10

Bidding Assistance and Construction Management

FALCON DESIGN

•ENGINEERING • LAND PLANNING • SURVEYING •
•CONSTRUCTION MANAGEMENT • LANDSCAPE ARCHITECTURE•
WWW.FDC-LLC.COM

235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

To:	City of Stockbridge 4640 North Henry Blvd. Stockbridge, GA 30281	Date: From: Copy to:	October 20, 2020 Falcon Design Consultants, LLC
Attn:	Mr. Randy Knighton, City Manager		
Project:	East Atlanta, North and South Lee Street Roadway and Intersection Modifications		
TO No.:	FDC 2020.10		

Task 1 –

Scope of Work:

A. *Bidding Assistance:*
   - *Prepare Contract Documents and Technical Specifications for the project suitable for bidding by the City's Procurement Department.*
   - *Assist the City's Procurement Department with conducting a Pre-Bid meeting for the project.*
   - *Assist the City's Procurement Department with responses to written questions for the project.*
   - *Assist the City's Procurement Department with developing project addendums as required.*
   - *Assist the City's Procurement Department with bid opening.*
   - *Develop a Bid Tabulation sheet for the project.*
   - *Assist the City's Procurement Department with issuing the contract.*
   - *Review bidder's references and provide recommendation of award to the City as requested by the City's Procurement Department.*

B. *Construction Management:*
   - *Conduct a formal project Preconstruction Conference.*
   - *Meet with Owner and Contractor for progress meetings as required and develop meeting minutes as required for project documentation.*
   - *Coordinate all design intent issues regarding Contract Drawings and Technical Specifications.*
   - *Conduct reviews of construction activity as required for compliance with Contract Drawings and Technical Specifications, construction standards, current schedule, and equipment testing and training.*
   - *Maintain periodic photographic records for construction activities observed during on-site visits.*
   - *Development of a project Submittal Log and assist as needed with submittal distribution to the appropriate review professional and assist in maintaining the required schedule for all submissions.*
   - *Development a project RFI Log and assist with the coordination of responses for all questions, distributing to the appropriate professional and maintaining the required schedule for all responses.*
   - *Review and make recommendations for payment of all pay applications, coordinate with the Owner all Change Order requests.*
   - *Provide Value Engineering Analysis on an as required for project components related to cost and time savings.*
   - *Development of project Punch Lists in accordance with the Contract Documents.*
   - *Provide verifications of milestone documentation for Substantial Completion and Final completion of the project.*

Schedule:

Work shall be on-call services performed as required to maintain project quality, schedule and cost.

Task Order FDC 2020.10

Bidding Assistance and Construction Management

FALCON DESIGN

*ENGINEERING * LAND PLANNING * SURVEYING *
*CONSTRUCTION MANAGEMENT * LANDSCAPE ARCHITECTURE*
WWW.FDC-LLC.COM

235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

Fee Estimate:

The budget below includes staff time and expenses necessary to perform the scope of work outlined above. This budget is for the scope of work referenced above.

Description	Estimated Budget
A. Bidding Assistance	\$5,000.00
B. Construction Management	\$65,000.00

Authorization:

As our authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

Authorized by: ______________________ Title: **City Manager**

Print Name: **Randy Knighton** Date: ______________________

ITEM # 14 - Council Consideration to approve the use of the Merle Manders Conference Center Parking Lot for a Drive-In Move and Drive-Thru Toy Drive to be held on Friday, December 18, 2020 at 7:00 p.m.

Presented by: Ericka Harvey - Youth Council Advisory Committee Chair

ITEM # 15 - City App Demonstration

Presented by: IT Simple