Stockbridge

Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting Agenda November 9, 2020 6:00 PM

Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912

AGENDA
COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, NOVEMBER 9, 2020 6:00 PM

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount

Administration
Randy Knighton, City Manager
Camilla Moore, Asst. City Mgr./Community Dev. Director
Vanessa Holiday, City Clerk
Michael Williams, City Attorney
Randi Rainey, Deputy City Clerk

ZOOM INFORMATION- https://us02web.zoom.us/j/85802930045?

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

1 Draft Minutes of 9/9/2020 Special Called Joint Meeting

2 Draft Minutes of 9/15/2020 Budget Retreat

3 Draft Minutes of 9/17/2020 Budget Retreat

4 Draft Minutes of 9/18/2020 Budget Retreat

PUBLIC COMMENTS

PROJECT UPDATE

5 Amphitheater Construction Update

PUBLIC HEARING

6 First Reading of the Proposed FY2021 Operating Budget - Presented by: Randy Knighton, John Wiggins

NEW BUSINESS

7 Council Consideration to approve Capital Projects Bonding - Presented by: Randy Knighton, Ed Wall- Financial Advisor, Kim Barnett, Doug Selby-Bond Counsel

8 Council Consideration to approve Falcon Design Task Order No. 202.11 the Smith Barnes Sewer Main and Force Main Rehabilitation Project in the amount of $62,500.00
Funding Source: Sewer Dept. Fund Balance - Presented by:

9 Council Consideration to approve request authorizing the use of $120,000 from the Sanitation Division Fund Balance to cover Increased Landfill Disposal Cost
Funding Source: Sanitation Fund Balance - Presented by: Decius Aaron

10 Council Consideration to amend the Water, Sewer, Sanitation, and Stormwater Fee Schedule. Effective November 9, 2020 - Presented by:

11 Council Consideration to approve RFP No.2020-0007P for (14) Tractors and Mowers- State of Georgia Contract No. 99999-001-SPD0000102 in the amount of $111,212.28
Funding Source: Public Works, Water and Sewer Dept. Budgets - Presented by: Decius Aaron, Lindell Miller

12 Council Consideration to approve the City's 2021 Holiday Calendar - Presented by: Renee Wheeler

DISCUSSION

13 Council Discussion of the PATH Foundation Master Agreement - Presented by: Randy Knighton

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT

Stockbridge
Where Community Connects

SUMMARY MINUTES
JOINT SPECIAL CALLED MEETING
VIA ZOOM

WEDNESDAY, SEPTEMBER 9, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton City Manager
Camilla Moore Assistant City Manager
Community Development Director
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Michael Williams, City Attorney

Downtown Development Authority
Renee Shaw - Chair
Roger Custin - Secretary
Arthur Christian
Barbara Richardson
Maxwell Sears
Councilwoman LaKeisha Gantt (Liaison)

Main Street Advisory Board
Anika Potts - Chair
Willie Hopkins - Vice Chair
Mildred E. Reed - Secretary
Shomari Furtch
Greg Horton
Anita Johnson (absent)
Linda P. Jones
Alison Ramsay
Pamela Sanders
Mayor ProTem Alphonso Thomas (Liaison)

I. The Stockbridge City Council meeting was called to order by Mayor Ford
II. The Stockbridge DDA meeting was called to order by Chair Shaw
III. The Stockbridge MSAB meeting was called to order by Chair Potts

IV. Invocation by Randy Knighton followed by the Pledge in unison.

V. Roll Call
All members of the City Council were present
All members of the DDA were present
All members of the MSAB were present except Anita Johnson

VI. Motion to adopt the Agenda
City Council: Thomas/Gantt passed unanimously.
DDA: Custin/Gantt passed unanimously.
MSAB: Hopkins/Furtch passed unanimously.

New Business

1. Executive Session – O.C.G.A. §50-14-3—Discussions regarding negotiations to purchase, dispose of, or lease property; or to authorize the ordering of an appraisal related to such.

Mayor Pro Tem Thomas noted his position as the Main Street Advisory Board Liaison, and noted the reason for him calling the need for the joint meeting of the City Council, Downtown Development Authority and Main Street Advisory Board was to embrace the vision of downtown Stockbridge and soliciting the request via email on Saturday, September 5, 2020 at 6:33 p.m.

Chair Shaw called for a motion for the DDA to adopt the Minutes as prepared by the City Clerk; Custin/Christian – Passed unanimously.

Chair Potts called for a motion for the MSAB to adopt the Minutes as prepared by the City Clerk: Horton/Jones – Passed unanimously.

Motion to convene Executive Session for the purpose of Real Estate:

City Council: Thomas/Gantt passed unanimously
DDA: Gantt/Custin passed unanimously
MSAB: Hopkins/Furtch passed unanimously

Motion to Adjourn Executive Session and Reconvene the SCM meeting:

City Council: Alexander/Gantt passed unanimously
DDA: Gantt/Richardson passed unanimously
MSAB: Horton/Hopkins passed unanimously

Motion to Adjourn the SCM meeting:

City Council: Alexander/Barber passed unanimously
DDA: Gantt/Richardson passed unanimously
MSAB: Hopkins/Furtch passed unanimously

Respectfully submitted by:

______________________________ ______________________________

Vanessa Holiday, CMC MMC Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
FY2021 BUDGET RETREAT (Via Zoom)

TUESDAY, SEPTEMBER 15, 2020 9:00 A.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton City Manager
Camilla Moore Assistant City Mgr./ Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford.

Pledge was recited.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilwoman Barber motioned to amend the Agenda to convene Executive Session for Personnel following the FY2019 Audit Review presentation; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Day One - Facilitated by Randy Knighton, City Manager
Mr. Knighton noted Department Head staff has submitted budgets unfiltered to be considered for review and that he will submit to Council the proposed FY2021 Operating Budget by October 30, 2020 followed by Public Hearings and final adoption on December 14, 2020. Mr. Knighton noted Capital Improvement, SPLOST and TSPLOST projects will be discussed throughout the Budget Retreat, as well as benefits renewal that will increase the budget by $200,000 - $300,000/yearly.

FY2019 Audit Review - Presented by Hope Pendergrass – Mauldin & Jenkins
Ms. Pendergrass noted the audit presented is for year ending December 31, 2019 and there has been 8 ½ months of financial activity since then. Ms. Pendergrass noted the audit process began right as the pandemic hit and commended the City's Finance team and Management for their due diligence is providing information as requested to complete the audit. Ms. Pendergrass noted the City received unmodified opinions and that was the best opinion that you could receive, and noted the City was in good financial standing.

Ms. Pendergrass reviewed the Government-Wide Results as follows: Noted assets and Deferred Outflows of $110,347,000; Liabilities and Deferred Inflows of $18,457,000; Net position (equity) of

$91,890,000; Net position includes net investment in capital assets of $50,687,000; Restricted net position is at $16,773,000 (earmarked for restricted purposed and for third parties); Unrestricted net position is at $24,430,000 and Change in net position of $4,766,000.

Ms. Pendergrass reviewed the General Fund Revenues as follows: Noted Sales taxes and franchise tax is majority of the revenue source, and the City does not have property tax; the Sales tax was $4,474,981; Other Taxes totaled $5,649,252; Licenses an permits totaled $697,648; Intergovernmental totaled $270,122; Fines and forfeitures totaled $ 77,523; Charges for services totaled $159,781; Investment income totaled $12,434 and other revenues totaled $241,335.

Ms. Pendergrass reviewed the General Fund Expenditures as follows: Noted majority of the expenditures went toward the General Government for a total of$4,558,705; which deals with the Executive, Administration, Financial Administration; Judicial total was $220,695; Public Safety had a total of $199,803.Public Works had a total of $2,276,660; Housing and Development had a total of $1,565,490 and Transfers out and others had a total of $2,258,678.

Ms. Pendergrass noted the City's General Fund-Historical Trends and Fund Balance vs. Expenditures noting the following is the relative percentage of fund balance as compared to annual expenditures for each of the past five (5) fiscal years: 2015 = 191 %, 2016 = 193%, 2017 = 245%, 2018 = 175% and 2019 = 174%; noting Fund Balance does not equal cash and investment. Ms. Pendergrass noted the last two years had an average of 175% and that was a good place to better, noting the City of Stockbridge has a healthy fund balance.

Councilman Alexander reiterated the City's positive news as it relates to fund balance activity.

Ms. Pendergrass reviewed the General Fund – Budget vs. Actual as follows, noting the City has a stronger net position of $663,000: Ms. Pendergrass noted the total Revenues exceeded the budget by $1,020,000. The City budgeted for $10,563,000 and took in $11,583,000. The General Government expenditures (M&C, Administration, Data Processing, Building and Plant) total were $4,559,000 versus the budgeted amount of $4,328,000 with a variance of $231,000. The total expenditures (before transfers) were $8,821,000 versus the budgeted amount of $9,274,000 leaving a variance of $453,000. Net other financing uses total were $2,259,000 versus the budgeted amount of $1,449,000 leaving a variance of $810,000. The total variance from the budget was $663,000 which resulted in a stronger net position and fund balance.

Ms. Pendergrass reviewed the SPLOST III and IV Funds as follows: Noted SPLOST IV had assets of $14,775,000 including cash and investments of $14,357,000; Liabilities of $449,000 resulting in fund balance (restricted) of $14,326,000. SPLOST IV revenues total were $3,233,000 and expenditures totaled $1,975,000, resulting in the net income of $1,258,000. Ms. Pendergrass also noted there was residual left from SPLOST III for a total of $1,498,000 (all cash), which resulted in a fund balance of $1,486,000; revenues of $324,000 and expenditures of $1,026,516 which resulted in a net loss of $1,026,192.

Ms. Pendergrass reviewed the Business-Type Activities for the City noting all items were positive; noted majority of activity came from Water and Sewer, The Merle Manders Conference Center, and the Ted Strickland Community Center. Ms. Pendergrass noted the increase in assets and deferred outflows went from $29,879,000 to $32,314,000, which attributed to an increase in capital assets. There was an increase in liabilities and deferred inflow which went from $3,718,000 to $3,945,000 attributing to an increase in retainage payable. Ms. Pendergrass noted the total net position increased from $26,161,000 to $28,369,000; however only $6,117,000 is unrestricted; There was an increase in operating revenues which was about 1.9% and an increase in operating expenditures of 3.9%. Ms. Pendergrass noted Capital contributions in Water and Sewer fund (from SPLOST) had a total of $2,139,000 and the positive cash flow from operations had a total of $1,020,000.

Ms. Pendergrass reviewed the Findings noting there were no items of concern; reviewed the Management Points/Recommendations and noted the City's Cybersecurity Framework needs to be strengthened; noted upcoming/new changes to GASB84, Fiduciary Activities and GASB 87 noting the changes will be implemented as they apply.

The Council convened Executive Session for Personnel at 10:03 a.m.

Councilman Alexander motioned to adjourn Executive Session at 12:50; second by Councilwoman Barber. The motion passed 3-0. Councilwoman Gantt, and Councilman Blount were not present for the vote.

Mayor Pro Tem Thomas motioned to reconvene the meeting at 1:15 p.m.; second by Councilman Alexander. The motion passed 3-0. Councilwoman Gantt and Councilman Blount were not present for the vote.

The meeting reconvened at 1:15 p.m. (Camilla Moore was not present)

Bond Counsel – Doug Selby of Hunton, Andrews, Kurth
Financial Advisor – Edmund Wall of Piper Jaffray
Mr. Knighton noted the discussion will include Bonding with the remaining portion of the Amphitheater and interest rates and including to bond an additional $15 million for other projects with a 15-year bond issuance.

Councilman Blount joined the meeting at 1:25 p.m.

Mr. Edmund Wall of Piper Jaffray noted the rates spiked at the beginning of COVID and dropped since with a principle amount in bonds of $4,635,000, with the General Fund contribution of $5,000,000 and $6,300,000 from SPLOST IV construction bonds; and noted SPLOST had been exhausted. Mr. Wall noted the Amphitheater project is at $15, 805,915.50, with an annual budget of $22.5 million and advise to keep the $11.5 million due to not having a property tax and encourages the City to have a larger Fund balance. Mr. Wall noted the interest rate will be around 2.2% with an annual payment of $365,000/yearly and is a taxable rate with a 15-year tax exempt for the Cultural Arts Center, with a rate of 1.8%, $1,180,000/year.

Mr. Knighton noted SPLOST V will not start collecting until mid-year 2021; there is $9.8 million for civic projects, with a TSPLOST proposal for the County proposed for a vote in March 2021.

Mr. Wall recommended the City raise revenue and cut expenses to pay for bonding, noting the 2019 Audit Report Balance Sheet indicated $16.3 million in cash, with $5 million going toward the Amphitheater, and suggests the City keep a healthy fund balance.

Mr. Wall was asked to run a $15 million dollar bond scenario.

Councilman Blount right now the numbers are speculative; noted funding should be project specific and not have funds in-house waiting on a project.

Councilman Thomas noted there are 5-6 proposed projects and asked for a plan while rates are low, referencing a Council Project Tool presented to Mr. Knighton.

Mr. Wall noted interest rates are as low as they have every been and the fear is revenue is going to be severely affected; noted the projection of revenues falling and is nervous about the future; noted SPLOST will come in, but Sales Tax may fall off; advised the City to go slow until we come off COVID.

Mayor Pro Tem agreed that it may get worse before it gets better, at the least the first six months of 20201, and appreciates the caution.

Councilman Alexander was more optimistic, and disagreed with the assessment, citing Henry County tax revenue increases; noted residents are spending more revenue in the county, and asked the Council to be prepared to succeed.

Councilman Alexander noted the projection of $21-$22 million dollars from SPLOST V and suggested borrowing the entire amount for all of the top 5-6 projects @ 2% interest; reminded the Council that City Hall was bonded and built during turbulent times; stated citizens have waited long enough for these projects and that the City can do more than one project at a time; noted the City has cushion with Fund Balance and noted it is not the responsibility of the government to bank the citizens money, but rather make the investment.

Councilwoman Gantt joined the meeting at 2:00 p.m.

Councilman Alexander stated SPLOST V was approved by the voters with projects designated to build on the Stockbridge legacy.

Mayor Pro Tem Thomas liked the points referenced by Councilman Alexander, and noted the Police Department for the City was still looming; noted the City is currently in great shape and needed the Council to agree on how much risk should be taken; and

Mr. Knighton stated he would contact the City of Dunwoody to get a blueprint of what the start-up involved; noted the City would need to bond at least $5 million for the Amphitheater to complete the project.

Mr. Wall asked if the $15,935,000 was still the cost of the Amphitheater.

Mr. Knighton noted the projected cost right now is $16,600,000 to close out the project, noting there may be some elements and unknowns.

Mayor Pro Tem Thomas questioned how much funding will be needed for the Amphitheater's amenities and expressed concern over the cost to complete the project.

Councilman Alexander agreed, noting the costs need to be nailed down and determine the source of revenue, and fulfill the promise of the 1¢ SPLOST sales tax.

Mr. Doug Selby noted the Public Facilities Authority has the documents prepared, noted the City is lucky to already have the Intergovernmental Agreement in place is ready to act.

SPLOST V & TSPLOST Project Funding - Randy Knighton
Mr. Knighton presented the Draft List of projects noting 48% of projects are going towards Civic

Projects such as the Cultural Arts Center and Senior/Youth Center - $9,852,437, 23% going towards Road Projects, Sidewalks, and Trails - $4,720,959, 23% going towards Sewer/Water/Stormwater Infrastructure - $4,720,959, 6% going towards Park Improvements - $1,231,554 with about $20.5 million in the total amount. Mr. Knighton noted the County will have a proposed TSPLOST and has proposed $29 million for the City's projects and could potentially become another funding source and cautioned the Council to keep a level of Fund Balance for security.

Mayor Pro Tem Thomas referenced Councilman Alexander's proposal, noting the unknowns, and asked the Council if they wanted to take a leap of faith and cautioned the Council to be sensible and reasonable.

Mr. Wall noted his worst fear as a bean counter is to run out of beans, noting some members of Council want to go full steam ahead, and others want to proceed with caution; and recommended the City complete the Amphitheater, borrow in 2021 in the spring once we are further along with COVID.

Councilwoman Gantt exited the meeting.

Councilman Blount expressed concern with the future Amphitheater cost, referencing the recent $700,000 change order that was approved, and more change orders to come that will take the project beyond $16 million dollars and the $3 million dollars for roads.

Employer/Employee Healthcare Cost - John Leggett of MSI Benefits
Mr. Knighton noted the natural increases in the budget relating to health care benefits, noting 2019 saw a $290,000 increase.

Mr. Leggett noted the estimate for renewal would be a 14-15% increase, however Cigna is willing to issue a non-marketing renewal which could go down to a 10% increase: with claims improving with an 83% loss ratio. Mr. Leggett noted the City is on a level funded contract and will see around a $21,000 surplus in April which will drop the percentage to about 8% with a plan year of January 1- Dec 31, 2021.

Mr. Knighton thanked everyone for participating noting the meeting was productive and there was a lot accomplished; noted he would get with the appropriate individuals and continue to look at the numbers, and looks forward to continuing the Retreat on Thursday, September 17th at 9 a.m. and gave a preview of the items coming forward.

Councilman Alexander reminded everyone of the Falcon Flag Give Away Event noting free registration and asked everyone to show their Falcon spirit today at the Merle Manders Conference Center from 5pm – 8pm @ 111 Davis Rd., Stockbridge.

Mayor Ford noted the Falcon partnership proclamation would be presented at today's event.

Councilman Alexander motioned to adjourn; second by Councilwoman Barber. The motion passed 4-0

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
FY2021 BUDGET RETREAT (Via Zoom)

THURSDAY, SEPTEMBER 17, 2020 9:00 A.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton City Manager
Camilla Moore Assistant City Mgr./
Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Blount.

Pledge was recited In Unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present. except Councilwoman Gantt.

Councilman Blount motioned to adopt the Agenda; second by Councilwoman Barber. The motion passed 4-0.

Day Two - Facilitated by Randy Knighton, City Manager
Other Staff in Attendance: Decius Aaron

Recap of Day One by
Mr. Knighton gave a recap of Day One discussions.

Councilwoman Gantt joined the meeting.

Amphitheater, Cultural Arts Center, Youth & Senior Center
Presented by TSW and H J Russell
Heather Hubble of TSW gave an update on the Amphitheater design noting changes in color of the stage with a maintenance free product.

Chirag Venkatesan of H. J. Russell gave an update on the Amphitheater construction progress noting the project was on time with competition of the Amphitheater expected to be finished in the spring, with parking and landscaping elements to follow.

Ms. Hubble of TSW presented the 42,000 sf Cultural Arts Center proposed design and amenities with a 320-seat theater, 100+ ballroom, office space, classroom, and building services space with 244 parking spaces and an estimated cost range of $13M to $26M.

Ms. Hubble of TSW presented a conceptual design of the proposed 40,366 sf Youth and Senior Center on a 3.6 acre site with a gym, bleacher capacity up to 400 seated comfortably, locker rooms, office space, concession area and classrooms of (4) to hold 25 each or (2) to hold (50) each and 92 parking spaces with an estimated cost of $10M - $20M.

The discussion of the Council was to build vertical with two levels and include an indoor lap pool, indoor walking track and fitness room along the likes of the Welcome All Park facility. TSW will present a revised conceptual design on a later date noting there were costs associated with added features and amenities.

Councilwoman Gantt exited the meeting.

Master Trail Plan – Keck & Wood
Eric Pitts of Keck & Wood presented the proposed Master Trail Plan approved by the Council in January 2017 and recommended the trails be completed in phases and recommended starting at City Hall and working outward from the downtown area to include East Atlanta Rd., M. L. King, Sr. Heritage Trail, Davis Road and Old Conyers Rd. being the priorities. Mr. Pitts noted crossings on North Henry Blvd. can be installed by obtaining approval from the Georgia Department of Transportation. Council noted opportunities to tap into millions of dollars of federal funding that would become available once the City's trails are connected to an existing trail network.

GFL Sanitation Operations & Customer Service Discussion
Dawayne Isaac of GFL gave an update on the recent customer service issues noting the Stockbridge operations facility was hit hard by a COVID-19 outbreak causing the facility to shut down for 60 days and impacting services to Stockbridge residents. Council and GFL agreed a City App would be a great idea for messaging.

Mr. Isaac noted the Re-Routing of sanitation pickup was two-fold; COVID-19 and amending the routes from 5 days to 3 days to limit the number of days the trucks were on the streets with hopes to reduce road wear and tear and repairs. Mr. Isaac also noted the most recent fee increase was absorbed and not passed along to the City; and thanked the City for the partnership opportunity and would forward the letter provided to homeowners to the Mayor & Council.

Wayfinding/Projects – Falcon Design & Engineering Consultants
Adam Price, Skip Layton, John Palmer and Jarrod Lee presented options for Gateway signs, Wayfinding Directional signs and Pedestrian Wayfinding signs and presented a map of recommended locations for signage to be placed.

The Council agreed to finalize the options and present at the Work Session meeting on September 29th and hope to have signage in place prior to the Amphitheater opening. Falcon representatives noted some of the locations may require easements and lighting.

Amphitheater Parking – Falcon Design & Engineering Consultants
Falcon Design representatives noted there will be 395 Amphitheater parking spaces in the North parking lot and noted the on-street parking on East Atlanta Rd. near Love Street would no longer be available as turning lanes on E. Atlanta Road were being constructed.

Falcon Design representatives noted the Amphitheater parking spaces would be used to serve the downtown district and members of Council requested sidewalks along both sides of Love Street for pedestrians to travel to and from downtown and the Amphitheater.

Falcon Design representatives noted the aligning of the traffic signal at Lee Street and North Henry Blvd. with 10' sidewalks on both sides beginning with the City's property.

Alleyway and Breezeway Projects– Falcon Design & Engineering Consultants
Falcon representatives noted Phase I is to install a temporary gravel parking lot and pervious pavers; install a concrete permanent pad with a ramp for delivery trucks and a centralized dumpster; rewiring underground utilities, landscaping, and noted the City's current ordinance requires 15-gallon grease traps 5x5x10 (hard to fit with new restaurant developments); Phase II is the Promenade Area with 10' wide paths and landscaping on both sides. This cleans up the back area behind the Ted Strickland Community Center. Project cost is estimated to be $395,138.70, noting there are variables as most of the lots are private properties and would require easements.

Mr. Knighton noted $350,000 has already been approved for this project, and there has been ongoing progress with the underground utilities being the obstacle and noted the additional funding of $100,000 was available in fund balance.

Mayor Pro Tem Thomas motioned to approve funding to complete the Alleyway Project not to exceed $100,000 – Funding Source: Fund Balance; second by Councilman Alexander. The motion passed 3-0-1 (Councilman Blount abstained).

M. L. King Sr. Heritage Trail Sidewalk Ext. Project – Falcon Design & Engineering Consultants
Mr. Knighton noted this project is part of a DNR (Department of Natural Resources) Grant Project that is being proposed by the Main Street Program staff and noted he has met with Main Street, Planning and Public Works staff and the application deadline is the end of October with approval perhaps by the end of the year.

Council emphasized the need for 8' to 10' paths connecting to the City's Trail plan.

Falcon Design representatives noted the 8' to 10' paths would require curb and gutters, limited right-of-way and Norfolk Southern right-of-way and would require moving the sidewalks to the opposite side of the street causing the cost to triple due to moving the guardrail and bringing in dirt.

Falcon Design representatives will bring back a new estimate with 8' paths remaining on the same side of the street as currently proposed and

Mr. Knighton referenced an ARC Grant where the City had been approved for the first round and would give Council and update on the final selection.

Office Space Planning
Mr. Knighton noted the Council's request from a previous meeting to bring forward the discussion of office renovations at the upcoming Retreat.

Mayor Pro Tem Thomas motioned to approve a Resolution to use the Ted Strickland Community Center as the Welcome Center, staff offices, CVB and DDA Conference Meeting Room and authorize

Procurement to issue an RFP to renovate and design the space with the Main Street Program Manager as the Project Manager. Funding Source: Previously allocated funds for Lower Level City Hall Renovations and proceeds from the sale of 132 M L King, Sr. Heritage Trail; seconded by Councilman Alexander. The motion passed 3-1 (Councilman Blount opposed).

Information Technology FY2021 Budget Presentation
Ashley Smith of InterDev introduced the Stockbridge InterDev Team noting the addition of Jesse Cail, Security Manager who oversee security and disaster recovery for government clients, and Britten Wilson, Service Delivery Manager who will be responsible for all service-related issues.

Mr. Smith noted the 4-year plan/4-part plan. Recently upgraded the server environment, working on the last server, securing the environment; proposed savings on Internet provider; cost will increase when Amphitheater comes on board; Overall IT Operations FY2021 Budget increased 17%; removing all Cell phones and computers from the Department Budget and placing in the IT Budget; propose to upgrade the City's phone system; and commit to staff Security Awareness Training.

Public Works FY2021 Budget Presentation – Presented by Decius Aaron
Mr. Aaron presented the proposed FY2021 Operating Budgets for Public Works to include Water/Sewer, Stormwater, Wastewater, Facilities Maintenance, and Parks, and included a request for 12 additional Public Works Technicians, and reclassification of an Administrative position.

Councilman Alexander motioned to adjourn: Second by Mayor Pro Tem Thomas. The motion Passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC MMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
FY2021 BUDGET RETREAT (Via Zoom)

FRIDAY, SEPTEMBER 18, 2020 9:00 A.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton City Manager
Camilla Moore Assistant City Mgr./ Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Alexander.

Pledge recited in Unison

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present except Councilwoman Gantt.

Councilman Alexander motioned to adopt the Agenda: Second by Councilwoman Barber. The motion passed 4-0.

Day Three - Facilitated by Randy Knighton, City Manager
Staff in Attendance: Decius Aaron, Camilla Moore, Renee Wheeler, Lindell Miller, Kira Harris-Braggs, and CieCie McGhee. Youth Council Advisory Committee Chair, Ericka Harvey, and Downtown Development Chair, Renee Shaw were also in attendance.

Recap of Day Two
Mr. Knighton gave a recap of Day Two discussions; noted customary 5% Cost of Living increases across the board (3%) COLA and (2%) Bonus.

Governing Body, Youth Council, Clerk's Office Proposed FY2021 Operating Budgets
Mrs. Holiday presented the Governing Body and Clerk's Office Proposed FY2021Operating Budgets.

Ericka Harvey, Youth Council Advisory Committee Chair presented the Proposed FY2021 Operating Budget for the Youth Council and Advisory Committee.

Executive, Financial Administration, Human Resources, Court, Non-Departmental, Economic Development Proposed FY2021 Operating Budgets
Mr. Knighton presented the Executive, Municipal Court, and Economic Development Proposed FY2021 Operating Budgets; noted the Economic Development Director position to be filled in a matter of weeks.

Mr. Wiggins presented the Financial Administration/Non-Departmental Proposed FY2021 Operating Budgets.

Renee Wheeler, HR Manager, presented the Human Resources Proposed FY2021 Operating Budget; noted City has 78 employees, gave a status update on the 7 vacant positions and noted 12 proposed new positions in Public Works, whereas industry standard suggests support in the HR Department with 100+ employees.

Ms. Miller, Procurement Manager, gave an overview of the City's new vendor registration software.

Community Development Proposed FY2021 Budget Presentations
Ms. Moore presented the Business Services, Code Enforcement, Permitting and Planning & Zoning Proposed FY2021 Operating Budgets; noted 60-day rollout of Parking warnings/mailouts in FY2020; request for access to SeeClickFix software for Mayor & Councilmembers; Zero Tolerance (7-10 days) for Commercial Businesses to respond to Warnings, Case by Case for Residential; request for expenses and revenues

Councilman Blount motion to add a 3rd Code Enforcement Officer to the FY2021 Budget; second by Councilman Alexander. The motion passed 4-0.

Ms. McGhee, Conference Center & Events Manager presented the MMCC and City Events Proposed FY2021 Operating Budget; noted repurposing of the Ted Strickland Community Center; recommendations made to reduce the footprint of Bridgefest and to a one-day event.

Ms. Miller, Procurement Manager, proceeded with an Online Demo (Bonfire) vendor registration software.

Main Street & DDA Proposed FY2021 Budget Presentations
Mrs. Harris-Braggs, Main Street Manager, presented the Main Street Program Proposed FY2021 Operating Budget; reviewed the proposed Main Street projects (Burke Street Alleyway, Burke Street Breezeway, Public Art, Trail Extension and Downtown Container Park); and referenced the City's Pedestrian, & Trail Plan language "Should an entity such as the City of Stockbridge wish to receive funding from the ARC for Regional trails, the trails should meet the following criteria: Be at least 12 feet wide to allow for comfortable passing even when users in the opposite direction are walking or biking two-abreast, and wider in dense areas where demand is likely to be high."; and asked Container Architect to present at the September 29th meeting.

Mrs. Shaw, DDA Chair presented the Downtown Development Authority Proposed FY2021 Operating Budget; requested support from the City, and requested a joint meeting of the City, Main Street and DDA.

Mayor Pro Tem Thomas motioned to approve the Downtown Development Authority Proposed FY2021 Operating Budget; second by Councilwoman Barber. After discussion, and a legal opinion, the motion was withdrawn.

Councilman Blount exited the meeting.

Recap of Proposed FY2021 Budget
Mr. Knighton; referenced the discussion of Bonding of Capitol projects; finalizing the Wayfinding; noted TSW will update the designs for the Cultural Arts Center and Youth & Senior Center, follow-up meetings would take place with Public Works; asked that comments from staff and Council being submitted timely to present the Budget to the Mayor & Council on October 30, 2020 followed by a series of Public Hearings before final adoption in December.

Councilman Alexander motioned to adjourn: Second by Councilwoman Barber. The motion passed 3-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor

PROJECT UPDATE

5. Amphitheater Construction Update

Presented by Randy Knighton – City Manager, Carl Trevethan and Eric Pitts - Keck & Wood - Project Manager, and Kirk Voelkel, H J Russell Construction Co. Project Manager

From the Desk of Randy Knighton, City Manager
4640 North Henry Boulevard, Stockbridge, Georgia 30281
Telephone: 770-389-7900

MEMORANDUM

TO: **Mayor and Council**

FROM: **Randy Knighton, ICMA-CM, AICP, City Manager**

DATE: **October 30, 2020**

RE: **FY 2021 Budget**

Attached you will find the proposed budget for Fiscal Year 2021. The proposed budget is intended to place the City of Stockbridge in the position of serving its citizens at the highest level in the coming year and in the future. The proposed budget underscores the City's commitment to excellent service and ensuring sound economic principles which will allow for a healthy financial outlook. In addition, the proposed FY 2021 budget proposes to enhance the cultural enjoyment of citizens and provide the foundation for economic development advancement in the future. The current construction of the amphitheater will enhance the opportunity for city exposure to the region and state.

The city is poised to experience well-balanced growth and development in accordance with our land use plan. The city will provide a high level of service to its citizens, provide activities and events each year that attracts thousands of visitors all without a municipal property tax. The Mayor and Council are to be commended for their leadership in moving capital projects forward.

The realistic revenue projection for FY 2021 is approximately $12.8 million, which of course means that overall budget has been reduced in various areas since the budget retreat in September. One thing to keep in mind is there are standard increases in the proposed budget related to a five percent (salary increases + bonus = approximately $180,000), increased insurance costs (estimated at $167,000). The bulk of any government budget is staff, which is a necessary and fixed cost. The natural salary and health benefits items will result in approximately $347,000 increase to the budget from last year prior to any department, equipment, or new initiatives are even considered.

Listed below are key aspects of the FY 2021 Budget:

<u>Revenue Projections</u>

As the economy continues to advance forward, modest increases are expected for franchise fees, licensing fees, and Local Option Sales Tax (LOST). Although, LOST revenues have been up over the last several months.

However, the COVID-19 pandemic has caused great uncertainty in the economic landscape of the country. We will likely see reductions in rental fees for at least the first quarter of the year. Where possible, a conservative approach to expenditures should be observed.

<u>Additional Comments</u>

The bulk of increases in health and dental costs are being absorbed by the city and not passed on to employees. As health care costs continue to increase, they are becoming a challenge for public and private entities. This is an item that will continue to need further review in the future. Expenditure increases were offset by actual revenue increases realized in the FY 2020 budget which have been projected forward including Local Option Sales Tax, Insurance Premium Tax, permitting, and franchise fees. We do plan to utilize funds from SPLOST V to support efforts to address some capital needs.

There are six (6) **Public Works Technician** positions proposed from the General Fund (2 are proposed from Stormwater which is an enterprise fund) specifically to address the city's high standards for maintenance, litter removal, and mowing if the corridors, streets, and public spaces within the city. The recognition of the city as the Gateway into Henry County is notable. The budget proposal seeks to enhance the staff significantly to support the vision of a well-maintained, pristine city. These staff members will be assigned to specific zones to ensure greater accountability and direct responsibility of geographic areas.

There is an additional **Code Enforcement** position also proposed to support the overall maintenance of the city. Ensuring individual properties are compliant with codes and are properly maintained further supports the overall vision of an aesthetic pleasing city. This additional position will allow for greater coverage of the city boundaries and a timely response to city concerns.

There are Building Inspector, Building Official, Building Technician, and Civil Engineer (PT) positions as placeholders in this iteration of the budget as these items are further considered if the city chooses to develop an in-house model for permitting. Currently, a contracted vendor is responsible for these duties. A list of the job descriptions for these potential positions are included for your information.

One very important consideration will be the financing of capital projects, in particular the amphitheater project. In the next few weeks consideration will be given to bond financing which will become a component of the General Fund budget. Since this has not been formally approved it is not included in this first iteration of the budget, however a realistic expectation is approximately $400,000 will need to be included, if approved.

Stockbridge

Where Community Connects

2021

City of Stockbridge, Georgia

John Wiggins

1/1/2021

Proposed Budget

for Fiscal Year ending

December 31, 2021

Stockbridge

Where Community Connects

Submitted by

Randy Knighton, City Manager

Camilla Moore, Assistant City Manager

Vanessa Holiday, City Clerk

John Wiggins III, City Treasurer

The City of Stockbridge

Table of Contents

City of Stockbridge, Georgia
Fiscal Year 2021 Budget Calendar

Dates:	Action:
June 29	Budget officer prepares budget forms for distribution to departments
June 29	Budget officer enters prior years actual and YTD estimates for revenues & expenditures for departments
July 7	Budget officer distributes forms to department heads
July 7	Budget officer prepares preliminary revenue estimates
July 31	Departments return budget request forms to budget officer
August 10	Budget officer reviews and adjusts each department's budget and prepares expenditure and revenue plans
September 15	Budget Retreat Day 1
September 17	Budget Retreat Day 2
September 18	Budget Retreat Day 3
September 22 - October 1	Begin executive review and development of final budget content (Budget officer, City Manager & Mayor & Council)
October 10	End of Staff review period
October 16	Budget officer makes adjustments
October 21	**City Clerk advertise public hearing**
October 30	**City Manager submits budget to the Mayor and City Council for review with message**
November 4	**City Clerk advertise public hearing**
November 9	Conduct public hearing
November 12	Budget officer makes adjustments
November 24	Second Public Budget Hearing
November 25	**City Clerk advertise public hearing**
December 6	Budget officer makes adjustments
December 14	Third Budget Hearing and City Council adopts the budget and revenue ordinances
January 1	Fiscal year begins

ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT POLICY

The Georgia State law requires an annual balanced budget. The adopted budget shall be a balanced budget with anticipated revenues (including appropriated unencumbered surplus) equal to or greater than appropriated expenditures. All funds within the budget shall also be balanced.

The City's Proposed Budget shall be prepared annually by the City Manager with participation of all City Departments consistent with provisions of the City Charter and State Budget Laws. The Budget shall include (1) revenues forecasts (2) personnel costs, (3) operating and maintenance supply costs, (4) general services costs (5) debt service and; (6) capital and other (non-capital) costs.

The budget review process shall include public hearings. At the time the proposed budget is transmitted to members of the City Council by the City Manager, a copy will be made available for public inspection at City Hall and advertised in a local newspaper of general circulation. No earlier than seven days after the proposed budget is transmitted to the City Council and at least seven days in advance of budget adoption, a public hearing takes place to give the public an opportunity to comment on the proposed budget. Notice of a public hearing must be advertised at least fourteen days in advance of the public hearing.

Prior to the first day of the fiscal year, the City Council will adopt an Annual Operating Budget and Five-Year Capital Improvements at a public meeting. The annual and CIP budget shall be advertised at least one week prior to the meeting. The proposed budget is prepared by the City Manager and transmitted to members of the City Council for its review with sufficient time given for the City Council to address policy and fiscal issues.

- **Adoption**

The Budget shall be adopted by the approval of a budget ordinance that specifies the anticipated revenues by appropriate categories, the proposed expenditure totals for each department, each non-departmental expense, and for each fund covered by the budget.

- **Amendments**

Budget amendments must be approved by resolution. The budget shall be adopted at the fund/department level, which is the legal level of budgetary control. The current year's budget may be adjusted to reflect changes in local economy, changes in priorities or services needed, and receipt of unbudgeted revenues and for unanticipated expenditures.

- **Balanced Budget**

The Annual Budget consists of operating, debt services, grants, and capital spending. The Annual Budget shall be balanced with anticipated revenues, including appropriated, unencumbered surplus or stabilization reserves, equal to proposed expenditures. All funds within the Budget shall also be balanced. City Council will annually approve the revenues, expenditures, and capital improvements spending for all City fund appropriations. The Annual Budget will also include operating impacts from the Five-Year CIP. The operating impacts should address any one-time or reoccurring cost increases or decreases due to the major capital investment. Capital expenses include both major equipment and infrastructure improvement costs.

- **Planning**

The City will utilize a Decentralized Budget Process. All departments will be given an opportunity to participate in the Budget Process and submit funding requests to the City Manager.

- **Capital**

All Capital Expenditures must be approved as part of each department budget in the Capital Improvement Fund. Before committing to a Capital Improvement Project, the City Manager or his/her designee must verify fund availability. The

Capital Budget provides annual funding for long-term capital projects identified in the Capital Improvement During the Annual Budget Process, each department submits its Budget request including operating and capital needs. Upon review of the requests, major capital projects are placed in the Capital Improvements Fund. Other capital outlays are placed in the department's operating budget. Capital outlay is generally defined as an individual item in excess of $5,000 with a life expectancy of more than two years but less than 10 years.

Citywide capital improvements are assessed and prioritized based on the City's objectives and goals, the City's comprehensive work plan, and the City's strategic plan.

- **Interim Reporting on the Annual Budget and Capital Improvements**

Periodic financial reports will be provided to enable the City Manager to monitor and control the Annual Operating and Capital Budget and to enable Department Heads to manage the annual appropriations. These reports will be prepared and distributed to Department Heads and on to the City Manager. Summary financial and budgetary reports should be presented by the City Manager to the City Council no less than quarterly and preferably on a monthly basis.

- **Control and Accountability**

Each Department Head is responsible for ensuring that his/her department expenditures do not exceed budgeted funds. Departments cannot exceed appropriations described in the budget. Failure to achieve budgetary control will be evaluated and investigated by the City Manager.

- **Budget Transfers**

Contingent upon remaining within the confines of the total department budget, each Department Head has the authority to recommend Budget Transfers to the City Manager. Funds within departmental budget line items can be transferred upon the recommendation of the Department Head and with approval of the City Manager. Budget transfers over $5,000 for operating expenses for Capital Improvements must be approved by City Council prior to any spending or contract purchases.

BASIS of BUDGETING

The modified accrual basis is followed in all governmental funds. Under this method, revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized when the obligation is incurred, with the exception of principal and interest on general long-term debt which is recognized when due, and purchase of Capital Assets whose cost are fully recognized at time of purchase and not amortized over the life of the asset.

Unlike full accrual basis, annual appropriated budgets are adopted for all funds at the department level. Budgets are adopted on a non-GAAP basis. All appropriations that have not been encumbered at the end of the fiscal year will lapse. Expenditures may not legally exceed budgeted appropriations at the department level.

All Proprietary Funds are budgeted for using the accrual basis of accounting. Whereby, revenues are recognized when incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

GAAP BASIS vs. BUDGET BASIS

Budgets are adopted on a basis consistent with GAAP except for the capital projects fund, which have project length budgets, rather than annual budgets. The City adopts budgets for its enterprise and internal service funds; however, the reporting of the budget to actual comparison is not required.

How to Use this Budget

WHAT IS A BUDGET?

A budget is a financial plan for a city. It includes both estimates of resources available, including revenues and fund balance, and appropriations that are the authority to spend money for specific purposes. After extensive input from the various departments, as well as the public, the budget is prepared by the Finance Department. The City Manager presents the budget for adoption to Mayor & City Council.

The document begins with a transmittal letter from the City Manager. This letter summarizes the contents of the budget and provides an explanation of the rationale used by the City Manager during the budget development process. The City Manager also outlines the administration's work program for the upcoming year.

The budget document is prepared to provide information about the City, both financial information and operational/policy information from a variety of perspectives and degree of detail. The reader should first review the Table of Contents and the Glossary and then read the Transmittal letter. The Financial Summary Section should then be reviewed. Finally, the specific department and program budgets provide the detailed information as to what purposes the City's resources will be utilized during the fiscal year. When reading this document, it is useful to remember that it has been developed based on both organizational structure and financial structure. The organizational structure is reflected in the departmental budgets. The financial structure is reflected in the reporting of expenditures and revenues by fund. A fund is a self-balancing set of accounts designed to track specific revenues and the uses of those revenues. Each fund is independent of all other funds and money cannot be transferred from one fund to another without the approval of the City Council.

QUESTIONS & ANSWERS

Q: What is the purpose of the City Budget?

A: The budget is an annual financial plan for the City of East Point. It specifies the level of municipal services to be provided in the coming year and the resources, including personnel positions, capital expenditures and operating expenses needed to provide these services. It reflects the policies and priorities set by the Mayor and City Council. How to Use this Budget

Q: What is a fiscal year?

A: A fiscal year is a 12-month operating cycle that comprises a budget and financial reporting period. The City's fiscal year begins on January 1st and ends on December 31st.

Q: What is an operating budget?

A: An operating budget is an annual financial plan for recurring expenditures, such as salaries, utilities, and supplies.

Q: What is a capital improvement budget?

A: A capital improvement budget is both a short and long-range plan for the construction of physical assets, such as buildings, streets, sewers, as well as vehicles and equipment.

Q: What is an enterprise fund?

A: An enterprise fund earns its own revenues by charging customers for the services that it provides. It receives no tax funds.

Q: What is a budget appropriation?

A: A budget appropriation is a specific amount of money that has been approved by the City Council for use in a particular manner.

Q: What is a budget amendment?

A: A budget amendment is an ordinance adopted by the City Council which alters the adopted budget by appropriating additional monies to a department, decreasing appropriations to a particular department, or transferring funds from one department to another.

Budget Process

The City of Stockbridge is required to prepare an annual budget in accordance with the City Charter. The budget is prepared for each fiscal year beginning January 1 through December 31st. The City Manager prepares a proposed budget to present at the City's Budget Retreat hosted in August or September of each year to get Mayor & Council vision for the City's operation.

For the fiscal year 2021, the City of Stockbridge began the budget process with updates to its capital budget long term infrastructural projects and proposal for new projects in the new budget year. The City then begun the preparation of the operational budget with revenue and expenditure projections. In forecasting revenues and expenditures, the City first reviewed its mission statement, strategy plan and goals and objectives to set priorities for spending. In addition, staff considered historical trends, current changes within the City and projected economic trends when forecasting revenues and expenditures.

Budget Preparation

Prior to the departmental submission of their annual request, the Finance Department conducted an annual training session for all personnel involved in the budget process, if needed. During the training, the staff was trained on the steps to completing the budget process and advised of fiscal year changes, highlight critical deadlines and reviewed issues likely to impact the City. Each department then prepared their proposed expenditure based on operational priorities. Directors submitted their budget recommendations to the Finance Department for initial review and coordination.

Budget Review

The Finance Department works with each department head to compile all proposed revenues and expenditures for the new fiscal year. The City Manager, Finance Director and Human Resources meet with each director to review their personnel budget requests. Once all departments' recommended revenues and operational expenditure request are reviewed and approved by the City Manager, a proposed budget is submitted to the Mayor & Council. Prior to the adoption of the budget, the City conducts community budget meetings in which staff provide information and answer questions regarding both the capital projects and operational budget.

Budget Adoption

The City Charter requires three reading of the budget prior to adoption. The attached budget calendar shows the proposed dates for the publication and reading of the new budget.

BUDGET AMENDMENTS

The City of Stockbridge sees its annual budget as a fluid document. While every effort is made to operate within the confines of the adopted budget, there are times when amendments are required. Budget amendments may require the approval of the City Council by an ordinance. Occasions requiring an amendment to the budget include, but are not limited to:

- Acceptance of additional grant money.
- Appropriation of additional funding if expenditures are projected to exceed budgeted amounts.
- Re-appropriation of funds from one department to another when deemed necessary.

Line item or department changes that has no impact on the total of allocated budget only requires the approval of the City Manager.

KEY ACTORS

While all employees are a part of the budget process at some point, there are several people who play more intricate roles in this process.

Mayor & City Council: The Mayor and City Council set policies which drive the development of the budget, which consists of the Mayor and Council members and conduct public hearings and readings of the budget ordinance.

City Manager: The City Manager presents the budget document to the Mayor and City Council for approval.

Department Directors: Department Directors must review previous capital improvement plans, make necessary changes and request to allow the City to develop a 5-year comprehensive five-year CIP Program. In addition, Directors must then submit requests for additional personnel, purchased good and services which will all the finance department to develop each departmental budget request and budget document.

Finance Director: The Finance Director is primarily responsible for providing direction for the budget, reviewing financial analyses, projections and overseeing the budget process.

The budget document must be completed for the City Manager to present to City Council. Once the budget is approved, the budget book is prepared and submitted to the GFOA for consideration of the Distinguished Budget Award.

City of Stockbridge, Georgia
Fiscal Year 2021 Budget Calendar

Dates:	Action:
June 29	Budget officer prepares budget forms for distribution to departments
June 29	Budget officer enters prior years actual and YTD estimates for revenues & expenditures for departments
July 7	Budget officer distributes forms to department heads
July 7	Budget officer prepares preliminary revenue estimates
July 31	Departments return budget request forms to budget officer
August 10	Budget officer reviews and adjusts each department's budget and prepares expenditure and revenue plans
September 15	Budget Retreat Day 1
September 17	Budget Retreat Day 2
September 18	Budget Retreat Day 3
September 22 - October 1	Begin executive review and development of final budget content (Budget officer, City Manager & Mayor & Council)
October 10	End of Staff review period
October 16	Budget officer makes adjustments
October 21	**City Clerk advertise public hearing**
October 30	**City Manager submits budget to the Mayor and City Council for review with message**
November 4	**City Clerk advertise public hearing**
November 9	Conduct public hearing
November 12	Budget officer makes adjustments
November 24	Second Public Budget Hearing
November 25	**City Clerk advertise public hearing**
December 6	Budget officer makes adjustments
December 14	Third Budget Hearing and City Council adopts the budget and revenue ordinances
December 25	City Clerk advertises budget adoption hearing
January 1	Fiscal year begins

General Fund Proposed Budget

Stockbridge
Where Community Connects

GF 100	EXPENDITURES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
11100	GOVERNING BODY	367,359.00	375,661.00	8,302.00	-0.7%
11300	CITY CLERK	511,233.00	513,777.23	2,544.23	-0.2%
13000	EXECUTIVE	699,295.00	641,682.99	(57,612.01)	4.8%
15100	FINANCIAL ADMINISTRATION	979,932.00	936,890.00	(43,042.00)	3.6%
15110	NON-DEPARTMEMTAL	440,000.00	427,500.00	(12,500.00)	1.0%
15160	BUSINESS SERVICES	198,960.00	205,244.25	6,284.25	-0.5%
15650	GOVERNMENT BLDG/PROPERTY	884,420.00	798,671.62	(85,748.38)	7.1%
15400	HUMAN RESOURCES	466,239.00	475,126.00	8,887.00	-0.7%
15350	INFORMATION TECHNOLOGY	540,626.00	296,012.00	(244,614.00)	20.3%
25000	MUNICIPAL COURT	246,796.00	233,990.00	(12,806.00)	1.1%
32100	POLICE ADMINISTRATION	275,000.00	350,000.00	75,000.00	-6.2%
42200	PUBLIC WORKS	3,287,809.00	2,537,527.50	(750,281.50)	62.1%
61900	CITY EVENTS	192,000.00	310,500.00	118,500.00	-9.8%
62200	PARKS	290,600.00	304,100.00	13,500.00	-1.1%
72000	PERMITTING DEVELOPMENT	688,421.00	675,627.00	(12,794.00)	1.1%
74100	PLANNING & ZONING	353,946.00	379,610.25	25,664.25	-2.1%
74500	CODE ENFORCEMENT	272,205.00	163,704.01	(108,500.99)	9.0%
75100	ECONOMIC DEVELOPMENT	134,136.00	150,481.32	16,345.32	-1.4%
75500	MAIN STREET PROGRAM	234,776.00	228,306.25	(6,469.75)	0.5%
75700	GIS/PLANNING	138,082.00	175,271.00	37,189.00	-3.1%
90000	OTHER FINANCING USES	1,600,271.00	1,415,082.38	(185,188.62)	15.3%
		12,802,106.00	**11,594,764.80**	**(1,207,341.20)**	**100.0%**

GF	REVENUE	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
100	GENERAL FUND	12,802,106.00	11,594,764.80	(1,207,341.20)	100.0%
		12,802,106.00	**11,594,764.80**	**(1,207,341.20)**	**100%**

GF	DIFFERENCE (EXP-REV)	2021	2020	VARIANCE
		0.00	**-**	**(0.00)**

Enterprise Funds Proposed Budget

Stockbridge
Where Community Connects

EXPENDITURES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,205,271.00	1,203,848.38	(1,422.62)	0.0%
353 CAPITAL CITYWIDE	23,082,293.00	12,049,590.00	(11,032,703.00)	92.8%
355 DDA	45,000.00	45,000.00	-	0.0%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
505 WATER	2,101,700.00	1,915,400.00	(186,300.00)	1.6%
505 SEWER	1,910,500.00	1,774,800.00	(135,700.00)	1.1%
505 DEBT SERVICE	127,241.00	127,241.00	-	0.0%
510 STORMWATER	1,285,141.00	1,053,700.00	(231,441.00)	1.9%
540 SANITATION	1,842,000.00	1,562,900.00	(279,100.00)	2.3%
555 MMCC	810,016.00	792,108.54	(17,907.46)	0.2%
560 TSCC	41,750.00	41,750.00	-	0.0%
565 AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-	0.0%
	33,245,912.00	**21,361,337.92**	**(11,884,574.08)**	**100.0%**

REVENUES	2021 BUDGET AMOUNT	2020 BUDGET AMOUNT	VARIANCE	VARIANCE %
275 HOTEL/MOTEL	375,000.00	375,000.00	-	0.0%
340 CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-	0.0%
350 URA	1,205,271.00	1,203,848.38	(1,422.62)	0.0%
353 CAPITAL CITYWIDE	23,082,293.00	12,049,590.00	(11,032,703.00)	92.8%
355 DDA	45,000.00	45,000.00	-	0.0%
495 CEMETERY	20,000.00	20,000.00	-	0.0%
505 WATER	2,230,200.00	2,042,641.00	(187,559.00)	1.6%
505 SEWER	1,910,500.00	1,774,800.00	(135,700.00)	1.1%
510 STORMWATER	1,285,141.00	1,053,700.00	(231,441.00)	1.9%
540 SANITATION	1,842,000.00	1,562,900.00	(279,100.00)	2.3%
555 MMCC	810,016.00	792,108.54	(17,907.46)	0.2%
560 TSCC	41,750.00	41,750.00	-	0.0%
565 AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-	0.0%
	33,247,171.00	**21,361,337.92**	**(11,885,833.08)**	**100.0%**

DIFFERENCE (REV-EXP)	**1,259.00**	-	**1,259.00**

Proposed Revenue & Expenditure by Fund

FUND	REVENUES	EXPENITURES	$CHANGE
GENERAL FUND	$12,802,106.00	$12,802,106.00	$0.00
HOTEL/MOTEL	375,000.00	375,000.00	-
CAPITAL PROJECT GRANTS	150,000.00	150,000.00	-
URA	1,205,271.00	1,205,271.00	-
CAPITAL CITYWIDE	23,082,293.00	23,082,293.00	-
DDA	45,000.00	45,000.00	-
CEMETERY	20,000.00	20,000.00	-
WATER	2,230,200.00	2,228,941.00	1,259.00
SEWER	1,910,500.00	1,910,500.00	-
STORMWATER	1,285,141.00	1,285,141.00	-
SANITATION	1,842,000.00	1,842,000.00	-
MMCC	810,016.00	810,016.00	-
TSCC	41,750.00	41,750.00	-
AMPHITHEATER COMPLEX*	250,000.00	250,000.00	-
TOTAL OF ALL FUNDS	**$46,049,277.00**	**$46,048,018.00**	**$1,259.00**

REVENUES

Stockbridge

Where Community Connects

The City of Stockbridge

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 100 - GENERAL FUND
Revenue
Division: 00000 - OPENING ENTRIES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Revenue
100-00000-311500	INTANGIBLE RECORDING TAX	54,890.35	62,018.80	55,429.87	54,179.41	56,323
100-00000-311600	REAL ESTATE TRANSFER	26,708.25	34,714.80	29,292.17	15,713.06	19,654
100-00000-311710	FRANCHISE TAX-ELECTRIC	1,094,800.69	1,116,883.51	1,134,909.66	4,905.99	1,154,000
100-00000-311715	FRANCHISE TAX - EMC	28,821.60	32,197.08	27,166.60	1,406.78	2,954
100-00000-311720	FRANCHISE TAX-COLLEGE PK.	9,027.82	-	8,634.33	15,591.66	32,742
100-00000-311730	FRANCHISE TAX-GAS	111,177.51	149,768.04	118,657.44	119,793.69	167,711
100-00000-311750	FRANCHISE TAX-TELV CABLE	174,994.91	177,909.69	196,729.67	69,724.52	73,952
100-00000-311760	FRANCHISE TAX-TELEPHONE	76,673.94	81,300.98	66,353.37	56,383.91	73,072
100-00000-311790	FRANCHISE TAX-OTHER	2,022.87	1,695.10	2,276.94	901.43	931
100-00000-313100	LOCAL OPTION SALES/USE TX	4,161,388.74	4,474,981.41	4,141,272.87	3,403,173.33	4,500,000
100-00000-313110	HCTC - AVT TAX	221,333.60	352,330.69	212,646.23	408,873.07	423,136
100-00000-314201	BEER TAX	373,515.60	367,434.67	375,236.45	304,774.08	338,971
100-00000-314202	LIQUOR TAX-PACKAGE SALES	193,551.95	203,528.58	194,303.02	176,664.46	198,721
100-00000-314203	WINE TAX	118,513.56	117,796.63	119,874.96	109,341.25	122,075
100-00000-314204	CONSUMPTION TAX - LIQUOR	62,030.95	71,326.99	61,411.36	35,065.18	35,200
100-00000-316100	OCCUPATIONAL TAX	628,681.00	676,624.36	859,481.10	767,909.15	850,000
100-00000-316112	GA MUNICIPAL LICENSE FEE	53,536.94	26,966.63	50,999.29	50,330.00	104,853
100-00000-316113	MISC BUSINESS TAX	1,210.00	2,490.95	3,329.50	11,241.48	28,691
100-00000-316150	OCCUPATIONAL TAX ADMIN.	78,385.34	94,876.94	77,891.87	43,110.00	69,888
100-00000-316200	INSURANCE PREMIUM TAX	1,888,635.17	2,012,698.35	1,898,760.68	2,122,712.53	2,296,091
100-00000-316300	Financial Institution Taxes	92,812.16	92,256.00	127,769.03	95,273.00	200,073
100-00000-319111	FORECLOSED/VACANT-REG FEE	1,500.00	1,400.00	2,400.00	900.00	840
100-00000-321110	OT ALCOHOLIC BEV-BEER	49,287.50	43,500.00	60,349.17	43,500.00	86,625
100-00000-321120	OT ALCOHOLIC BEV-WINE	42,287.50	39,750.00	54,045.83	39,750.00	80,325
100-00000-321130	OT ALCOHOLIC BEV-LIQUOR	97,860.00	105,000.00	137,120.00	105,000.00	210,000
100-00000-321140	ALCOHOLIC BEV-SPEC. EVENT	-	-	38.75	-	-
100-00000-321150	OT APPLICATION FEE	-	-	-	-	-
100-00000-321200	OT REGULATORY FEE	1,708.50	19,125.00	12,404.57	18,120.00	36,162
100-00000-322200	BSD - BUILDING PERMIT FEES - COMMERCIAL	152,913.09	100,465.49	160,000.00	175,410.05	319,677
100-00000-322201	BSD - MECH, ELEC, PLUMBING PERMIT FEES - COMMER	13,626.50	10,741.00	14,000.00	14,126.46	18,142
100-00000-322203	BSD - OTHER PERMIT FEES - COMMERCIAL	1,350.00	2,310.00	3,000.00	4,250.00	8,925
100-00000-322204	BSD - BUILDING PERMIT FEES RESIDENTIAL	204,852.07	185,224.48	245,000.00	156,979.06	128,192
100-00000-322205	BSD - MECH,ELEC,PLUMBING - PERMIT FEES RESIDENT.	7,918.50	7,157.50	8,000.00	5,313.00	5,146
100-00000-322207	BSD - OTHER PERMIT FEES RESIDENTIAL	11,362.00	7,700.00	16,000.00	4,875.00	2,783
100-00000-322211	ZONING CONFIRMATION FEE	75.00	-	100.00	-	-
100-00000-322215	ZONING VERIFICATION FEES	7,751.00	12,050.00	7,000.00	13,550.00	14,175
100-00000-322990	FILM REVENUE	11,627.50	20,186.60	13,529.95	2,500.00	2,730
100-00000-323100	OCCUPATIONAL TAX PENALTY	7,818.21	26,694.04	14,348.23	15,530.84	31,000
100-00000-323101	ENG - PERMITS	22,205.00	49,020.00	24,404.67	27,691.25	34,632
100-00000-323400	OCCUPATIONAL TAX-INTEREST	7,418.30	-	5,820.20	-	-
100-00000-323901	ENG - HOURLY	2,795.00	3,738.00	1,273.27	2,525.00	5,250
100-00000-323902	ENG - PLAN REVIEW	15,465.00	30,328.81	17,001.67	17,460.00	24,360
100-00000-323903	ESPC - STATE	840.00	-	800.00	-	-
100-00000-323904	ESPC - INSPECTIONS	830.00	3,191.00	3,000.00	10,090.00	12,075
100-00000-324210	BSD PENALTY	1,022.22	4,499.50	3,000.00	3,694.22	7,390
100-00000-334110	PRODUCT DEVELOPMENT GRANT	-	-	5,188.40	-	5,000
100-00000-334311	GRANTS FOR STREETS	265,676.20	270,121.69	357,528.12	291,306.61	300,000

100-00000-341300	BSD - PLAN CHECK FEES - COMMERCIAL	27,473.03	73,441.08	31,000.00	21,318.86	28,270
100-00000-341301	BSD - PLAN CHECK FEES - RESIDENTIAL	41,637.87	34,015.86	65,000.00	15,964.37	20,004
100-00000-341302	PZ - REZONING APP FEE - SINGLE FAMILY RES	-	450.00	-	-	-
100-00000-341303	PZ - REZONING APP FEE - MUTI FAMILY RES	-	2,518.50	-	-	-
100-00000-341304	PZ - REZONING APP FEE - COMMERCIAL INDUSTRIAL	-	1,127.25	-	-	-
100-00000-341305	PZ - REZONING APP FEE - DRI	-	863.50	569.45	-	-
100-00000-341306	PZ - ZONING CERTIFICATION FEE	-	2,100.00	210.00	900.00	105
100-00000-341323	PARKS & REC - DEVEL IMPACT FEES	-	1,245.83	50,000.00	-	62,790
100-00000-341325	ROADS - DEVEL IMPACT FEES	-	10,298.25	-	-	84,450
100-00000-341326	ADMIN FEE - DEVEL IMPACT FEES	-	1,411.18	-	-	4,356
100-00000-341400	PRINTING & DUPLICAT SRVCS	848.70	152.40	1,046.55	364.49	503
100-00000-341910	OTHER-ELECTION QUAL FEE	-	3,240.00	912.00	-	-
100-00000-342201	FIRE - OPERATIONAL PERMITS	-	1,000.00	262.50	1,075.00	893
100-00000-342202	FIRE - CONSTRUCTION PERMITS	-	4,925.00	542.50	7,600.00	7,980
100-00000-342203	FIRE - INSPECTION FEES	-	16,200.00	4,882.50	14,550.00	17,430
100-00000-342204	FIRE - OTHER FEES AND CHARGES	-	400.00	280.00	100.00	210
100-00000-343400	RIGHT OF WAY PERMIT FEE	3,150.00	3,900.00	3,695.00	3,150.00	4,095
100-00000-349300	BAD CHECK FEES	775.00	975.00	902.50	275.00	315
100-00000-349400	OPENEDGE MERCHANT FEE	226.95	1,516.93	838.06	4,345.47	7,996
100-00000-351140	FINES & FORFEITURES	27,844.99	76,522.91	60,950.69	21,956.00	31,973
100-00000-351145	CODE ENFORCEMENT FINES	11,452.00	1,000.00	8,056.00	-	-
100-00000-361000	INTEREST REVENUES	2,760.78	12,433.55	2,494.20	26,838.22	52,016
100-00000-361015	PENALTY & INT. ALCOHOL TX	-	-	262.63	-	-
100-00000-381100	SPRINT COM - RENT	45,047.33	42,829.89	62,214.57	49,648.47	104,262
100-00000-381200	PARK PAVILION RENTAL	36,773.16	42,170.44	45,967.77	1,850.91	8,402
100-00000-381300	T-MOBILE TOWER LEASE	37,254.80	42,349.05	44,108.84	36,631.60	46,156
100-00000-383000	INS.REIM.DAM./STOLEN PROP	-	4,300.54	1,756.04	15,769.65	31,306
100-00000-389012	YOUTH COUNCIL FUNDRAISER	7,798.90	5,615.93	6,503.83	278.25	200
100-00000-389013	CITY EVENTS REVENUE	20,605.00	11,702.07	23,557.95	5,725.00	12,023
100-00000-389014	BRIDGEFEST	22,275.00	30,175.00	10,680.00	-	10,000
100-00000-389015	TASTY TUESDAY/FOOD TRUCK SPONSORSHIP	-	9,200.00	6,076.00	-	6,000
100-00000-389018	HOLIDAY FESTIVAL SPONSORSHIP	-	1,825.00	822.50	-	800
100-00000-389019	VETERAN'S DAY SPONSORSHIP	-	3,850.00	1,050.00	-	1,000
100-00000-389020	PRETTY IN PINK SPONSORSHIP	-	4,525.00	1,050.00	-	1,000
100-00000-389021	SOUNDS OF SUMMER SPONSORSHIP	-	4,950.00	3,465.00	-	3,400
100-00000-389022	MEMORIAL MARCH SPONSORSHIP	-	1,000.00	700.00	-	700
100-00000-389023	TEEN ABASSADOR INITIATIVE	-	1,507.21	175.00	-	-
100-00000-389030	MISCELLANEOUS	4,415.00	4,682.11	4,959.85	10,490.51	5,000
100-00000-389038	MAIN STREET SPONSORS	895.00	739.62	498.33	-	500
100-00000-389040	FROM RESERVES	-	-	141,476.65	-	32,106
100-00000-391100	OPERATING TRANSFER IN	120,000.00	-	35,177.62	-	120,000
100-00000-392100	SALE OF GEN FIXED ASSETS	19,457.11	29,910.14	44,841.03	6,380.10	13,398
Division: 00000 - OPENING ENTRIES Total:		**10,811,592.66**	**11,583,072.55**	**11,594,764.80**	**9,064,851.37**	**12,802,106.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue

Fund: 275 - HOTEL/MOTEL TAX

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
275-00000-314100	HOTEL/MOTEL T	445,239.68	454,239.29	375,000.00	375,000.00	375,000.00
Division: 00000 - OPENING ENTRIES Total:		**445,239.68**	**454,239.29**	**375,000.00**	**375,000.00**	**375,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue

Fund: 340 - CAPITAL PROJECT GRANT FUND -LCI

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
340-00000-331102	TE GRANT PROCEEDS	-	-		273,491.70	
340-00000-389011	CDBG MISCELLANEOUS	-	-	150,000.00		150,000.00
Division: 00000 - OPENING ENTRIES Total:		**-**	**-**	**150,000.00**	**273,491.70**	**150,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue

Fund: 350 - URBAN REDEVELOPMENT AGENCY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Revenue
350-00000-391100	OPERATING TRANSFERS IN	1,206,491.25	1,205,859.96	1,203,848.38	965,100.62	1,205,271.00
Division: 00000 - OPENING ENTRIES Total:		**1,206,491.25**	**1,205,859.96**	**1,203,848.38**	**965,100.62**	**1,205,271.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue
Fund: 353 - CITYWIDE PROJECTS FUND

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
353-00000-391100	OPERATING TRANSFE	729,922.44	-	12,049,590.00	-	23,082,293.00
Division: 00000 - OPENING ENTRIES Total:		**729,922.44**	**-**	**12,049,590.00**	**-**	**23,082,293.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
355-00000-389030	MISC REVENUE	-	-	45,000.00	-	45,000.00
Division: 00000 - OPENING ENTRIES Total:		**-**	**-**	**45,000.00**	**-**	**45,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue
Fund: 495 - CEMETERY FUND

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
495-00000-361000	INTEREST REVENUES	-	-	20,000.00	-	20,000.00
Division: 00000 - OPENING ENTRIES Total:		-	-	20,000.00	-	20,000.00

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Revenue
Division: 43300 - SEWER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
505-43300-344230	SEWER RESIDENTIAL	608,582.12	624,211.58	575,000.00	256,602.14	600,000.00
505-43300-344231	SEWER HC LEXINGTON SQUARE	48,779.49	52,700.78	40,000.00	23,651.76	48,000.00
505-43300-344232	SEWER COLLECTION FEE HC	4,663.24	4,721.01	3,700.00	4,134.71	4,700.00
505-43300-344233	SEWER APTS/MOBILE HOMES	339,015.12	363,794.89	340,000.00	154,037.89	350,000.00
505-43300-344234	SEWER HC B OF ED,3 CONYER	33,453.49	37,591.22	25,000.00	10,445.39	35,000.00
505-43300-344235	SEWER COMMERCIAL	361,664.81	360,968.50	360,000.00	123,752.86	360,000.00
505-43300-344236	SEWER BASE RESIDENTIAL	160,193.66	167,040.82	165,000.00	70,295.00	170,000.00
505-43300-344237	SEWER BASE COMMERCIAL	22,010.00	22,129.00	23,000.00	9,289.00	23,000.00
505-43300-344239	WILDWIND SEWER	3,680.98	3,398.25	24,000.00	(22,931.31)	3,500.00
505-43300-344240	SEWER CONNECT	47,848.00	104,500.00	50,000.00	2,500.00	67,500.00
505-43300-344299	SEWER IMPACT FEES	170,516.00	209,032.00	100,000.00	9,240.00	85,000.00
505-43300-361000	INTEREST REVENUES	-	-	300.00	-	300.00
505-43300-389040	FROM RESERVES	-	-	38,800.00	-	133,500.00
505-43300-391100	OPERATING TRANSFERS IN	-	-	30,000.00	-	30,000.00
Division: 43300 - SEWER Total:		**1,800,406.91**	**1,950,088.05**	**1,774,800.00**	**641,017.44**	**1,910,500.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Revenue
Division: 44200 - WATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
505-44200-344210	WATER RESIDENTIAL	698,347.28	691,098.25	660,000.00	284,526.33	690,000.00
505-44200-344211	WATER APTS./MH	346,753.81	363,474.32	345,000.00	161,008.87	350,000.00
505-44200-344212	WATER IRRIGATION	31,369.87	22,749.42	20,000.00	4,621.30	21,000.00
505-44200-344215	WATER COMMERCIAL	523,492.60	509,070.66	510,000.00	184,075.02	515,000.00
505-44200-344216	WATER BASE RESIDENTIAL	170,787.86	176,915.87	180,000.00	73,821.00	185,000.00
505-44200-344217	WATER BASE COMMERCIAL	122,265.43	125,654.00	135,000.00	53,884.00	135,000.00
505-44200-344220	WATER CONNECT	59,583.00	91,300.00	60,000.00	5,000.00	70,000.00
505-44200-344221	WATER 2ND FIRELINE METERS	2,110.25	2,062.80	2,000.00	859.50	2,000.00
505-44200-344223	WATER MISCELLANEOUS	1,185.30	708.15	100.00	-	100.00
505-44200-344290	LATE FEES	83,425.42	72,051.65	80,000.00	11,029.46	82,000.00
505-44200-344295	RECONNECT FEE	10,100.00	10,450.00	10,000.00	1,700.00	10,000.00
505-44200-344299	WATER IMPACT FEES	123,136.00	153,647.00	40,441.00	6,665.00	75,000.00
505-44200-361000	INTEREST REVENUES	-	-	100.00	-	100.00
505-44200-361001	FROM RESERVES	-	-	-	-	95,000.00
Division: 44200 - WATER Total:		**2,172,556.82**	**2,219,182.12**	**2,042,641.00**	**787,190.48**	**2,230,200.00**

Budget Worksheet

Fund: 510 - STORMWATER
Revenue
Division: 42500 - STORMWATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
510-00000-319900	PENALTY/INTEREST STRMWTR	621.74	981.43	200.00	739.19	-
510-00000-349700	STORMWATER FEES	498,307.16	501,465.45	795,000.00	9,607.54	1,100,000.00
510-00000-349800	STORMWATER FEES PRIOR YRS	22,580.92	25,053.25	30,000.00	14,733.62	30,000.00
510-00000-389040	FROM RESERVES	-	-	228,500.00	-	155,141.00
Division: 00000 - OPENING ENTRIES Total:		**521,509.82**	**527,500.13**	**1,053,700.00**	**25,080.35**	**1,285,141.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 540 - SANITATION SOLID WASTE COLLECTION
Revenue
Division: 45200 - SANITATION SOLID WASTE COLLECTION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
540-00000-319901	PENALTY/INTEREST SANI	1,445.60	2,338.59	1,000.00	1,030.95	1,000.00
540-00000-344110	SAN-REVENUE	1,107,529.24	1,108,921.32	1,250,000.00	31,497.47	1,704,000.00
540-00000-344130	SAN-RECYCLED MAT REVENUE	434.00	1,801.20	2,000.00	382.50	2,000.00
540-00000-349801	SANI-PRIOR YEARS REVENUE	3,608.85	9,964.33	5,000.00	3,834.86	5,000.00
540-00000-381000	RENTS & ROYALTIES	135,091.91	99,873.73	135,000.00	26,936.61	130,000.00
540-00000-389040	FROM RESERVES	-	-	169,900.00	-	-
Division: 00000 - OPENING ENTRIES Total:		**1,248,109.60**	**1,222,899.17**	**1,562,900.00**	**63,682.39**	**1,842,000.00**

Budget Worksheet

Stockbridge

Where Community Connects

Fund: 555 - MERLE MANDERS CONFERENCE CENTER
Revenue
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
555-00000-381000	RENTS & ROYALTIES	163,280.00	111,055.00	155,000.00	21,598.00	155,000.00
555-00000-381201	EQUIPMENT RENTAL	-	-	1,000.00	-	1,000.00
555-00000-381301	DANCE FLOOR RENTAL	-	-	5,000.00	-	5,000.00
555-00000-389004	KITCHEN RENTAL $600	500.00	1,000.00	1,750.00	500.00	1,750.00
555-00000-389007	CANCELLATION FEE	2,375.00	2,400.00	1,250.00	-	1,250.00
555-00000-389018	CLIENT EVENT ATTENDANT	19,240.00	6,560.00	11,000.00	5,700.00	11,000.00
555-00000-389030	MISCELLANEOUS	1,060.00	950.00	1,000.00	-	1,000.00
555-00000-391100	OPERATING TRANSFERS IN	282,065.00	330,801.22	616,108.54	-	634,016.00
Division: 00000 - OPENING ENTRIES Total:		**468,520.00**	**452,766.22**	**792,108.54**	**27,798.00**	**810,016.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 560 - TED STRICKLAND COMMUNITY CENTER
Revenue
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
560-00000-381000	RENTS & ROYALTIES	31,164.00	35,538.00	26,000.00	(5,061.50)	26,000.00
560-00000-389007	CANCELLATION FEE	625.00	300.00	600.00	-	600.00
560-00000-389018	CLIENT EVENT ATTENDANT	15,300.00	14,400.00	12,000.00	3,900.00	12,000.00
560-00000-391100	OPERATING TRANSFERS IN	-	-	3,150.00	-	3,150.00
Division: 00000 - OPENING ENTRIES Total:		**47,089.00**	**50,238.00**	**41,750.00**	**(1,161.50)**	**41,750.00**

Budget Worksheet

Stockbridge
Where Community Connects

Revenue
Fund: 565 - AMPHITHEATER COMPLEX

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
565-00000-391000	TRANSFER FROM SPLOST IV BOND ACCT	-	-	250,000.00	2,048,399.00	250,000.00
Fund: 565 - AMPHITHEATER COMPLEX Total:		-	-	250,000.00	2,048,399.00	250,000.00

EXPENDITURES

Stockbridge

Where Community Connects

The City of Stockbridge

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 11100 - GOVERNING BODY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-11100-511120	MAYOR	14,400.00	14,400.00	14,400.00	7,200.00	14,400.00
100-11100-511121	COUNCIL	60,000.00	60,000.00	60,000.00	30,000.00	60,000.00
100-11100-512100	GRP INSRNC MEDICAL/DENTAL	70,908.26	87,042.88	101,032.00	53,040.78	101,032.00
100-11100-512110	GROUP INSURANCE LIFE	131.34	117.30	300.00	67.75	300.00
100-11100-512111	GROUP INSURANCE VISION	539.49	585.30	627.00	285.42	627.00
100-11100-512200	MEDICARE 1.45%	1,025.52	1,025.52	1,200.00	508.44	1,200.00
100-11100-512400	PENSION	7,882.18	9,565.80	10,800.00	4,567.86	10,800.00
100-11100-512700	WORKER'S COMPENSATION	1,859.81	1,723.08	2,300.00	1,238.09	2,300.00
100-11100-512851	HRA DEDUCTIBLE	-	-	12,000.00	-	6,000.00
100-11100-521101	OFFICIAL/ADMINISTRATIVE	15,238.31	22,366.56	12,000.00	7,655.91	12,000.00
100-11100-521210	ACCOUNTING,ANNUAL AUDIT	-	-	-	-	-
100-11100-521301	CODIFICATION	11,667.15	13,216.76	15,000.00	-	15,000.00
100-11100-522210	MAINTENANCE AGREEMENTS	-	615.88	-	-	-
100-11100-523231	CELL PHONES	5,398.51	-	-	-	-
100-11100-523242	CELL PHONES MAYOR	-	479.34	600.00	-	-
100-11100-523243	CELL PHONES COUNCIL 1	-	529.28	600.00	-	-
100-11100-523244	CELL PHONES COUNCIL 2	-	623.34	600.00	-	-
100-11100-523247	CELL PHONES COUNCIL 3	-	522.78	600.00	-	-
100-11100-523248	CELL PHONES COUNCIL 4	-	416.02	600.00	-	-
100-11100-523249	CELL PHONES COUNCIL 5	-	520.03	600.00	-	-
100-11100-523310	PUBLIC NOTICES	1,331.60	2,600.40	3,500.00	162.40	2,500.00
100-11100-523400	PRINTING & BINDING	1,328.32	2,910.19	4,000.00	639.98	4,000.00
100-11100-523500	TRAVEL	21,172.13	-	-	-	-
100-11100-523502	TRAVEL MAYOR	-	3,775.34	5,000.00	3,376.06	5,000.00
100-11100-523503	TRAVEL COUNCIL 1	-	2,221.82	3,762.48	739.79	5,000.00
100-11100-523504	TRAVEL COUNCIL 2	-	5,006.77	5,000.00	922.28	5,000.00
100-11100-523505	TRAVEL COUNCIL 3	-	3,984.46	5,000.00	774.08	5,000.00
100-11100-523506	TRAVEL COUNCIL 4	-	8,710.51	5,000.00	1,202.79	5,000.00
100-11100-523507	TRAVEL COUNCIL 5	-	4,220.21	5,000.00	950.00	5,000.00
100-11100-523600	DUES & FEES	192.00	-	-	-	-
100-11100-523601	DUES & FEES MAYOR	-	-	100.00	-	300.00
100-11100-523602	DUES & FEES COUNCIL 1	-	-	100.00	-	100.00
100-11100-523603	DUES & FEES COUNCIL 2	-	-	100.00	-	100.00
100-11100-523604	DUES & FEES COUNCIL 3	-	-	100.00	-	100.00
100-11100-523605	DUES & FEES COUNCIL 4	-	-	100.00	-	100.00
100-11100-523606	DUES & FEES COUNCIL 5	-	-	100.00	-	100.00
100-11100-523700	EDUCATION & TRAINING	23,523.46	-	-	-	-
100-11100-523702	EDUCATION & TRAINING MAYOR	-	4,769.50	5,000.00	-	5,000.00
100-11100-523703	EDUCATION & TRAINING COUNCIL 1	-	1,740.00	4,874.85	-	5,000.00
100-11100-523704	EDUCATION & TRAINING COUNCIL 2	-	3,530.00	5,000.00	-	5,000.00
100-11100-523705	EDUCATION & TRAINING COUNCIL 3	-	4,762.60	5,000.00	525.00	5,000.00

100-11100-523706	EDUCATION & TRAINING COUNCIL 4	-	2,853.00	5,000.00	-	5,000.00
100-11100-523707	EDUCATION & TRAINING COUNCIL 5	-	2,670.00	5,000.00	1,045.00	5,000.00
100-11100-523910	Council Initiatives	24,117.51	-	-	-	-
100-11100-523911	COUNCIL INTIATIVES MAYOR	-	3,170.41	4,000.00	269.10	5,000.00
100-11100-523912	COUNCIL INTIATIVES COUNCIL 1	-	12,435.96	6,154.52	8,729.52	5,000.00
100-11100-523913	COUNCIL INTIATIVES COUNCIL 2	-	10,146.12	4,000.00	1,199.97	5,000.00
100-11100-523914	COUNCIL INTIATIVES COUNCIL 3	-	2,738.75	4,000.00	269.34	5,000.00
100-11100-523915	COUNCIL INTIATIVES COUNCIL 4	-	4,326.14	4,000.00	-	5,000.00
100-11100-523916	COUNCIL INTIATIVES COUNCIL 5	-	5,128.67	4,000.00	2,918.76	5,000.00
100-11100-531110	COMPUTER EXPENSE	10,401.30	3,234.00	-	900.00	2,000.00
100-11100-531111	COMPUTER EXPENSE MAYOR	-	0.99	917.00	-	-
100-11100-531113	COMPUTER EXPENSE COUNCIL 1	-	-	-	-	-
100-11100-531115	COMPUTER EXPENSE COUNCIL 2	-	-	917.00	-	-
100-11100-531116	COMPUTER EXPENSE COUNCIL 3	-	-	917.00	-	-
100-11100-531117	COMPUTER EXPENSE COUNCIL 4	-	-	917.00	-	-
100-11100-531118	COMPUTER EXPENSE COUNCIL 5	-	-	917.00	-	-
100-11100-531130	OFFICE SUPPLIES	1,422.53	2,352.91	2,000.00	1,043.92	4,000.00
100-11100-531132	COMMITTEE SUPPLIES	23.34	1,566.48	2,000.00	55.00	-
100-11100-531700	MISCELLANEOUS EXPENSE	2,550.67	1,085.26	3,500.00	347.62	3,500.00
100-11100-531701	HOSPITALITY/FOOD/BEVERAGE	7,366.83	4,195.13	6,000.00	752.14	5,000.00
100-11100-531747	CIVIC EVENTS	4,562.83	11,635.82	8,000.00	2,296.72	8,000.00
100-11100-531748	YOUTH ADVISORY COUNCIL	21,342.01	21,469.78	21,500.00	5,165.17	21,500.00
100-11100-531750	UNIFORMS	1,935.21	-	-	-	-
100-11100-531751	UNIFORMS MAYOR	-	162.00	300.00	-	400.00
100-11100-531752	UNIFORMS COUNCIL 1	-	72.00	425.15	474.15	400.00
100-11100-531753	UNIFORMS COUNCIL 2	-	230.17	300.00	86.28	400.00
100-11100-531754	UNIFORMS COUNCIL 3	-	130.00	300.00	260.77	400.00
100-11100-531755	UNIFORMS COUNCIL 4	-	262.15	300.00	176.82	400.00
100-11100-531756	UNIFORMS COUNCIL 5	-	192.14	300.00	134.84	400.00
Division: 11100 - GOVERNING BODY Total:		**310,320.31**	**352,039.55**	**375,661.00**	**139,981.75**	**367,359.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 11300 - CITY CLERK

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-11300-511100	REGULAR EMPL. SALARIES	9,239.62	245,523.28	314,513.23	121,432.28	320,544.00
100-11300-511300	OVERTIME	-	2,090.27	200.00	138.01	200.00
100-11300-512100	GRP INSRNC MEDICAL/DENTAL	-	51,687.90	84,200.00	35,605.80	72,000.00
100-11300-512101	FEES GRP INS	-	-	1,500.00	-	1,500.00
100-11300-512110	GROUP INSURANCE LIFE	-	904.43	900.00	498.86	900.00
100-11300-512111	GROUP INSURANCE VISION	-	446.69	514.00	252.17	514.00
100-11300-512200	MEDICARE 1.45%	130.09	3,398.43	3,500.00	1,731.82	3,500.00
100-11300-512400	PENSION	-	28,954.20	33,000.00	13,957.32	35,000.00
100-11300-512600	UNEMPLOYMENT INSURANCE	-	-	3,000.00	-	3,000.00
100-11300-512700	WORKER'S COMPENSATION	-	1,530.66	2,500.00	1,345.76	2,500.00
100-11300-512800	EMPLOYEE ASSISTANCE PROG.	-	-	750.00	-	750.00
100-11300-512851	HRA DEDUCTIBLE	-	4,467.82	4,000.00	-	4,000.00
100-11300-522341	COPIER RENTAL	-	806.85	-	861.05	1,625.00
100-11300-523231	CELL PHONES	-	292.74	3,000.00	-	-
100-11300-523400	PRINTING & BINDING	-	503.55	5,000.00	350.27	5,000.00
100-11300-523500	TRAVEL	-	9,126.93	8,000.00	313.63	9,000.00
100-11300-523600	DUES & FEES	-	231.00	500.00	(213.12)	500.00
100-11300-523700	EDUCATION & TRAINING	-	6,215.11	8,000.00	374.85	9,000.00
100-11300-523850	PERSONNEL SERVICE	-	29,917.92	-	-	0.00
100-11300-523940	POSTAGE	-	75.00	500.00	185.74	500.00
100-11300-531110	COMPUTER EXPENSE	-	942.95	5,000.00	1,708.98	-
100-11300-531120	ELECTION EXPENSE	-	18,906.30	20,000.00	4,246.48	20,000.00
100-11300-531130	OFFICE SUPPLIES	-	2,177.95	3,000.00	341.25	3,000.00
100-11300-531140	SUPPLIES & MATERIALS	-	1,405.77	3,000.00	986.83	3,000.00
100-11300-531600	SMALL EQUIPMENT - NON CAPITAL	-	395.52	3,000.00	-	2,000.00
100-11300-531725	PROMOTIONAL ITEMS	-	5,206.86	5,000.00	-	5,000.00
100-11300-531750	UNIFORMS	-	844.03	1,200.00	310.46	1,200.00
100-11300-542400	COMPUTER SOFTWARE	-	-	-	-	7,000.00
Division: 11300 - CITY CLERK Total:		**9,369.71**	**416,052.16**	**513,777.23**	**184,428.44**	**511,233.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15100-511100	REGULAR EMPL. SALARIES	465,130.43	281,944.07	474,479.00	177,042.19	477,160.00
100-15100-511300	OVERTIME	2,360.14	603.58	1,000.00	408.28	500.00
100-15100-512100	GRP INSRNC MEDICAL/DENTAL	114,891.30	62,822.36	100,865.00	58,300.62	148,863.00
100-15100-512101	FEES GRP INS	1,011.75	1,268.25	2,100.00	693.50	2,100.00
100-15100-512110	GROUP INSURANCE LIFE	1,885.01	1,023.79	1,260.00	809.50	1,300.00
100-15100-512111	GROUP INSURANCE VISION	810.30	436.32	635.00	292.20	709.00
100-15100-512200	MEDICARE 1.45%	6,702.92	4,221.30	4,900.00	2,521.14	5,000.00
100-15100-512400	PENSION	47,716.59	34,745.05	45,766.00	19,356.72	46,000.00
100-15100-512600	UNEMPLOYMENT INSURANCE	2,828.00	-	4,200.00	-	4,200.00
100-15100-512700	WORKER'S COMPENSATION	5,093.73	2,223.79	3,500.00	1,884.04	3,500.00
100-15100-512800	EMPLOYEE ASSISTANCE PROG.	1,337.60	1,286.64	1,050.00	665.90	1,100.00
100-15100-512851	HRA DEDUCTIBLE	3,141.05	2,050.00	7,000.00	-	7,000.00
100-15100-521100	CONSULTANT FEES	68,527.87	73,431.63	25,000.00	9,320.00	25,000.00
100-15100-521210	ACCOUNTING,ANNUAL AUDIT	51,116.00	47,175.00	50,000.00	35,595.00	50,000.00
100-15100-521217	LEGAL	156,440.98	170,683.19	-	-	-
100-15100-521218	LEGAL, OTHER	-	-	-	-	-
100-15100-521219	LEGAL, SMITH WELCH WHITE	651.00	-	-	-	-
100-15100-521223	PAYROLL FEES	11,036.51	12,284.38	15,000.00	5,321.62	15,000.00
100-15100-521335	SHREDING	867.48	1,218.45	-	-	
.00-15100-522210	MAINTENANCE AGREEMENTS	44,584.11	45,863.05	45,000.00	24,719.15	45,000.00
.00-15100-522230	EQUIPMENT REPAIRS	802.36	-	-	-	-
.00-15100-522250	AUTO & TRUCK REPAIR	810.42	1,595.92	-	-	-
.00-15100-522320	RENTAL OF EQUIP & VEHICLE	5,681.37	3,120.34	5,000.00	252.00	5,000.00
.00-15100-522341	COPIER RENTAL	-	557.79	-	929.65	2,000.00
.00-15100-523110	INSURANCE GEN. LIABILITY	166,819.46	1,713.89	-	-	-
.00-15100-523231	CELL PHONES	6,054.89	1,280.55	2,000.00	-	-
.00-15100-523240	AT&T CLUB SERVICE	7,302.45	9,495.07	10,000.00	5,082.66	10,000.00
00-15100-523246	TELECOMMUNICATION	22,520.69	22,447.52	35,000.00	9,894.06	35,000.00
00-15100-523300	ADVERTISING	-	-	475.00	-	500.00
00-15100-523310	PUBLIC NOTICES	764.00	685.60	-	-	-
00-15100-523400	PRINTING & BINDING	207.34	695.11	475.00	455.75	500.00
00-15100-523500	TRAVEL	4,349.17	5,398.29	9,500.00	685.60	9,000.00
00-15100-523600	DUES & FEES	9,368.95	12,464.17	3,800.00	358.00	4,000.00
00-15100-523700	EDUCATION & TRAINING	2,971.50	4,552.00	9,500.00	748.00	9,000.00
00-15100-523850	PERSONNEL SERVICE	21,079.34	95,075.63	15,000.00	-	8,000.00
00-15100-523851	INTERN HELP	4,910.84	3,585.58	-	-	-
00-15100-523855	CONTRACT SERVICES	114,113.53	-	17,000.00	-	5,000.00
00-15100-523901	BANK CHARGES	255.14	3,067.94	5,000.00	(2,914.95)	5,000.00
00-15100-523909	CREDIT CARD EXPENSES	11,736.06	10,261.90	5,000.00	8,091.30	5,000.00
00-15100-523930	DRUG TESTING, VACCINES	2,747.13	-	-	-	-
00-15100-523932	HEALTH/WELLNESS GRANT EXP	506.30	-	-	-	-

100-15100-523936	HR EXPENSES	3,907.00	250.00	-	-	-
100-15100-523937	HEALTH & WELLNESS	33,757.55	-	-	-	-
100-15100-523940	POSTAGE	6,680.47	2,484.83	10,000.00	855.97	10,000.00
100-15100-523945	WEB SITE	2,880.00	5,400.00	-	-	-
100-15100-531110	COMPUTER EXPENSE	21,005.59	4,328.47	6,942.00	10,379.36	-
100-15100-531120	ELECTION EXPENSE	26.00	-	-	-	-
100-15100-531130	OFFICE SUPPLIES	22,462.58	4,188.62	2,375.00	2,509.00	3,000.00
100-15100-531140	SUPPLIES & MATERIALS	-	10,775.91	2,375.00	31.99	3,000.00
100-15100-531142	HAND TOOLS & SMALL EQUIP.	-	241.53	-	-	-
100-15100-531700	MISCELLANEOUS EXPENSE	2,737.54	13,311.92	2,558.00	8,545.34	3,000.00
100-15100-531701	HOSPITALITY/FOOD/BEVERAGE	4,747.42	854.75	950.00	-	1,000.00
100-15100-531710	CHRISTMAS DECORATIONS	10,370.08	-	-	-	-
100-15100-531720	SIGNS	-	-	-	-	-
100-15100-531750	UNIFORMS	1,405.96	541.49	285.00	-	1,000.00
100-15100-541406	STORM WATER/PROPERTY TAX	9,732.89	9,767.95	10,000.00	-	10,000.00
100-15100-542300	FURNITURE & FIXTURES	7,368.30	1,165.02	950.00	-	1,000.00
100-15100-542400	COMPUTER SOFTWARE	-	-	-	-	17,000.00
100-15100-542500	EQUIPMENT	-	-	950.00	-	500.00
100-15100-573200	LIABILITY INSURANCE DEDUCT	5,000.00	-	-	-	-
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**1,501,215.09**	**972,588.64**	**936,890.00**	**382,833.59**	**979,932.00**

Budget Worksheet

Expense
Division: 15110 - NON-DEPARTMNTAL

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15110-521100	CONSULTANT FEES	-	-	30,000.00	-	30,000.00
100-15110-521217	LEGAL	-	-	200,000.00	75,000.00	200,000.00
100-15110-521218	LEGAL, OTHER	-	-	30,000.00	2,048.75	30,000.00
100-15110-521335	SHREDING	-	-	2,000.00	172.34	2,500.00
100-15110-522250	AUTO & TRUCK REPAIR (ADMIN. VEHICLES)	-	-	1,000.00	913.22	2,500.00
100-15110-523600	DUES & FEES (GMA DUES)	-	-	12,000.00	10,910.42	12,000.00
100-15110-523945	WEBSITE	-	-	5,000.00	1,920.00	5,000.00
100-15110-531140	SUPPLIES & MATERIALS (CITY HALL)	-	-	10,000.00	4,036.26	15,000.00
100-15110-531710	CHRISTMAS DECORATIONS	-	-	20,000.00	-	20,000.00
100-15110-542402	AGENDA SOFTWARE	-	-	7,500.00	3,599.99	8,000.00
100-15110-542403	CITY-WIDE DIGITAL SOFTWARE CONVERSION	-	-	25,000.00	-	25,000.00
100-15110-542404	APP SOFTWARE	-	-	10,000.00	-	10,000.00
100-15110-571000	ABATEMENT PROGRAM	-	-	75,000.00	-	80,000.00
Division: 15110 - NON-DEPARTMNTAL Total:		**-**	**-**	**427,500.00**	**98,600.98**	**440,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15160- BUSINESS SERVICES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15160-511100	REGULAR SALARIES	73,071.24	92,508.72	107,762.00	43,096.37	98,998.00
100-15160-511300	OVERTIME	733.02	87.74	-	-	-
100-15160-512100	GRP INSRNC MEDICAL/DENTAL	17,618.40	24,787.87	29,974.00	17,420.75	40,370.00
100-15160-512110	GROUP INSURANCE LIFE	274.50	351.36	550.00	211.61	550.00
100-15160-512111	GROUP INSURANCE VISION	151.47	178.14	192.00	95.52	192.00
100-15160-512200	MEDICARE 1.45%	1,030.49	1,301.58	1,200.00	606.60	1,200.00
100-15160-512400	PENSION	9,122.95	11,071.56	12,500.00	5,286.90	12,500.00
100-15160-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-15160-512700	WORKER'S COMPENSATION	1,692.81	1,498.32	2,000.00	1,076.62	2,000.00
100-15160-512851	HRA DEDUCTIBLE	1,718.02	281.98	2,000.00	-	2,000.00
100-15160-521201	PROFESSIONAL FEES	-	-	1,000.00	-	500.00
100-15160-521300	TECHNICAL SERVICES	-	-	1,000.00	-	500.00
100-15160-521310	SOFTWARE	-	-	4,000.00	-	4,000.00
100-15160-522210	MAINTENANCE AGREEMENT	-	808.63	1,500.00	2,415.00	1,500.00
100-15160-522341	COPIER RENTAL	-	-	-	686.40	1,700.00
100-15160-523231	CELL PHONES	1,010.27	149.82	2,000.00	-	-
100-15160-523245	TELECOMMUNICATIONS	-	-	1,000.00	-	-
100-15160-523300	ADVERTISEMENT	83.20	-	1,805.00	-	1,600.00
100-15160-523400	PRINTING & BINDING	1,467.03	1,845.23	1,805.00	792.00	1,800.00
100-15160-523500	TRAVEL	2,563.31	1,319.24	4,512.50	342.80	3,600.00
100-15160-523501	S BUSINESS ASSOCIATION TRAVEL	-	-	-	-	-
100-15160-523600	DUES & FEES	120.00	120.00	2,707.50	140.00	500.00
100-15160-523700	EDUCATION & TRAINING	609.00	748.00	3,158.75	282.00	3,000.00
100-15160-523701	S BUSINESS ASSOCIATION ED & TRAIN	-	-	-	-	-
100-15160-523721	BUSINESS RETENTION	-	-	6,650.00	-	6,650.00
100-15160-523850	PERSONNEL SERVICES	5,189.31	-	-	5,323.50	-
100-15160-523940	POSTAGE	4,768.02	6,107.04	6,000.00	509.51	6,000.00
100-15160-531110	COMPUTER EXPENSE	2,387.00	140.53	902.50	478.80	-
100-15160-531132	S BUSINESS ASSOCIATION SUPPLIES	8,722.51	541.03	-	-	-
100-15160-531140	SUPPLIES & MATERIALS	5,517.18	4,030.65	2,707.50	1,217.53	2,700.00
100-15160-531600	SMALL EQUIPMENT - NON CAPITAL	-	1,815.70	2,256.25	-	2,200.00
100-15160-531701	HOSPITALITY/FOOD/BEVERAGE	2,393.87	370.91	902.50	-	500.00
100-15160-531725	PROMOTIONAL ITEMS	-	-	2,707.50	-	2,000.00
100-15160-531750	UNIFORMS	501.00	-	451.25	-	400.00
Division: 15160 - BUSINESS SERVICES Total:		**140,744.60**	**150,064.05**	**205,244.25**	**79,981.91**	**198,960.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15350 - INFORMATION TECHNOLOGY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15350-521211	IT Services for Governing Body	26,959.62	25,888.43	29,655.00	23,584.43	-
100-15350-521212	IT Services for Executive	14,154.21	15,889.35	26,957.00	16,314.58	-
100-15350-521213	IT Services for Administration	34,327.62	44,044.73	60,656.00	42,119.65	-
100-15350-521214	IT Services for Government Buildings	5,160.83	6,333.51	6,740.00	3,231.21	-
100-15350-521215	IT Services for Courts	7,687.71	7,498.68	13,478.00	6,818.74	-
100-15350-521216	IT Services for Public Works	12,718.63	14,276.32	20,219.00	9,693.24	-
100-15350-521217	IT Services for Code Enforcement	4,565.85	6,479.42	4,044.00	1,938.72	-
100-15350-521218	IT Services for Main Street	6,392.26	6,630.54	10,783.00	5,549.63	-
100-15350-521219	IT Services for Planning	6,940.02	6,540.86	6,740.00	6,266.48	-
100-15350-521220	IT Services for Business Services	3,470.01	6,479.36	6,740.00	4,823.63	
	IT Services (Contracted)	-	-	-	-	294,582.00
	IT Services for New Phone System					62,044.00
	IT Services for Internet Service					48,700.00
100-15350-531110	COMPUTER EXPENSE	61,024.36	139,787.30	50,000.00	20,322.21	40,000.00
100-15350-541400	Computer NETWORK INFRASTRUCTURE	-	98,178.46	60,000.00	75,280.87	55,300.00
	IT Capital Projects					40,000.00
Division: 15350 - INFORMATION TECHNOLOGY Total:		**183,401.12**	**378,026.96**	**296,012.00**	**215,943.39**	**540,626.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 15400 - HUMAN RESOURCES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15400-511100	REGULAR EMPL. SALARIES	3,204.66	82,442.73	82,500.00	39,030.68	86,400.00
100-15400-512100	GRP INSRNC MEDICAL/DENTAL	-	8,536.10	10,370.00	6,000.14	13,789.00
100-15400-512101	FEES GRP INS	-	-	-	-	-
100-15400-512110	GROUP INSURANCE LIFE	-	288.84	320.00	161.98	320.00
100-15400-512111	GROUP INSURANCE VISION	-	56.79	68.00	33.84	68.00
100-15400-512200	MEDICARE 1.45%	45.91	817.66	700.00	568.74	844.00
100-15400-512400	PENSION	-	5,790.84	6,538.00	2,765.22	10,000.00
100-15400-512600	UNEMPLOYMENT INSURANCE	-	-	600.00	-	600.00
100-15400-512700	WORKER'S COMPENSATION	-	383.30	500.00	269.14	500.00
100-15400-512800	EMPLOYEE ASSISTANCE PROG.	-	-	150.00	-	150.00
100-15400-512851	HRA	-	-	2,000.00	-	2,000.00
100-15400-521100	CONSULTANT FEES	-	16,390.00	16,000.00	-	17,000.00
100-15400-522210	MAINTENANCE AGEEMENTS	-	57.16	6,000.00	-	5,000.00
100-15400-522230	EQUIPMENT REPAIRS	-	-	500.00	-	500.00
100-15400-522341	COPIER RENTAL	-	-	-	50.65	608.00
100-15400-523110	INSURANCE GEN. LIABILITY	-	142,097.62	190,000.00	77,089.85	190,000.00
100-15400-523231	CELL PHONES	-	178.53	200.00	-	-
100-15400-523300	ADVERTISING	-	195.00	270.75	-	300.00
100-15400-523400	PRINTING & BINDING	-	650.41	451.25	129.73	500.00
100-15400-523500	TRAVEL	-	1,092.00	3,610.00	1,018.98	5,110.00
100-15400-523600	DUES & FEES	-	415.83	451.25	309.00	750.00
100-15400-523700	EDUCATION & TRAINING	-	542.32	9,025.00	748.00	10,000.00
100-15400-523708	TRAINING & DEVELOPMENT	-	-	24,000.00	14,587.60	28,800.00
100-15400-523850	PERSONNEL SERVICE	-	21,087.93	23,800.00	-	18,000.00
100-15400-523851	INTERN HELP	-	11,679.00	10,000.00	596.25	5,000.00
100-15400-523855	CONTRACT SERVICES	-	8,965.00	5,000.00	21.45	5,000.00
100-15400-523909	CREDIT CARD EXPENSES	-	586.16	4,000.00	-	4,000.00
100-15400-523930	DRUG TESTING, VACCINES	-	2,708.98	5,000.00	1,033.34	5,000.00
100-15400-523936	HR EXPENSES	-	2,168.55	8,000.00	972.80	3,000.00
100-15400-523937	HEALTH & WELLNESS	-	19,355.09	38,000.00	15,849.54	38,000.00
100-15400-523940	POSTAGE	-	75.00	4,512.50	65.00	2,000.00
100-15400-531110	COMPUTER EXPENSE	-	2,185.71	902.50	-	-
100-15400-531130	OFFICE SUPPLIES	-	265.23	451.25	51.64	200.00
100-15400-531700	MISCELLANEOUS EXPENSE	-	430.33	451.25	100.27	400.00
100-15400-531701	HOSPITALITY/FOOD/BEVERAGE	-	6,024.81	6,768.75	900.01	6,000.00
100-15400-531710	CHRISTMAS DECORATIONS	-	-	5,000.00	-	5,000.00
100-15400-531750	UNIFORM	-	222.07	180.50	-	-
100-15400-542300	FURNITURE & FIXTURE	-	-	902.50	-	900.00
100-15400-542500	EQUIPMENT	-	-	902.50	-	500.00
100-15400-573200	LIABILITY INSURANCE DEDUCT	-	-	7,000.00	-	-
Division: 15400 - HUMAN RESOURCES Total:		**3,250.57**	**335,688.99**	**475,126.00**	**162,353.85**	**466,239.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-15650-511100	REGULAR EMPL. SALARIES	89,437.98	145,311.03	152,000.00	71,482.39	157,857.00
100-15650-511300	OVERTIME	8,394.33	6,358.30	10,000.00	235.30	10,000.00
100-15650-512100	GRP INSRNC MEDICAL/DENTAL	26,446.37	48,199.74	51,072.00	35,454.31	68,350.00
100-15650-512110	GROUP INSURANCE LIFE	362.16	551.84	1,500.00	339.22	1,500.00
100-15650-512111	GROUP INSURANCE VISION	216.96	335.10	312.12	189.90	313.00
100-15650-512200	MEDICARE 1.45%	1,404.71	2,182.67	2,200.00	1,005.40	2,200.00
100-15650-512400	PENSION	15,873.94	19,485.84	22,000.00	9,304.92	22,000.00
100-15650-512700	WORKER'S COMPENSATION	2,020.42	1,872.85	2,500.00	1,345.76	2,500.00
100-15650-512851	HRA, DEDUCTIBLE	-	2,000.00	3,000.00	-	3,000.00
100-15650-521200	PROFESSIONAL FEES	-	850.00	4,000.00	-	15,000.00
100-15650-521222	IT TOTAL TECH	-	-	-	-	-
100-15650-521230	ENGINEERING FEES	16,878.63	-	-	-	10,000.00
100-15650-522210	MAINTENANCE AGREEMENTS	18,172.58	11,281.36	26,300.00	4,971.39	50,000.00
100-15650-522214	FACILITY CLEANING, 4640	39,966.00	-	-	-	-
100-15650-522216	LANDSCAPING/PLANTS NEW CH	19,151.00	-	-	-	-
100-15650-522218	CLEANING - COURT	1,629.51	-	-	-	-
100-15650-522219	LANDSCAPING	67,800.10	118,229.00	125,000.00	48,209.00	150,000.00
100-15650-522220	MAINTENANCE & CLEANING	34,066.89	-	74,000.00	18,293.87	-
100-15650-522224	FOUNTAIN MAINTENANCE	32,672.77	1,257.23	15,000.00	3,432.00	15,000.00
100-15650-522230	EQUIPMENT REPAIRS	44,725.70	55,701.25	-	1,940.00	10,000.00
100-15650-522250	AUTO & TRUCK REPAIR	-	75.00	-	70.32	2,000.00
100-15650-522310	Rental of Land and Building	578.10	54.67	-	-	1,000.00
100-15650-522320	RENTAL OF EQUIP & VEHICLE	-	-	-	-	1,000.00
100-15650-522321	FACILITY CLEANING CITY HALL	-	37,074.00	45,000.00	15,362.00	50,000.00
100-15650-522322	FACILITY CLEANING MMCC	-	23,164.80	30,000.00	9,652.00	40,000.00
100-15650-522323	FACILITY CLEANING TSCC	-	7,200.00	8,000.00	3,000.00	15,000.00
100-15650-522324	FACILITY CLEANING MUNICIPAL COURT	-	9,859.05	14,000.00	3,924.80	20,000.00
100-15650-522325	FACILITY CLEANING MAINTENANCE SHOP	-	-	8,300.00	-	8,000.00
100-15650-522326	FACILITY CLEANING WWTP	-	2,400.00	3,500.00	1,000.00	8,000.00
100-15650-522327	MAINTENANCE & CLEANING CITY HALL	-	12,423.92	-	113.24	-
100-15650-522328	MAINTENANCE & CLEANING MMCC	-	13,154.77	-	47.48	-
100-15650-522329	MAINTENANCE & CLEANING TSCC	-	5,434.55	-	-	-
100-15650-522330	MAINTENANCE & CLEANING MUNICIPAL COURT	-	22,469.26	-	8,545.00	-
100-15650-522331	MAINTENANCE & CLEANING MAINTENANCE SHOP	-	9,451.60	-	-	-
100-15650-522332	MAINTENANCE & CLEANING WWTP	-	2,729.70	-	-	-
100-15650-522333	EQUIPMENT REPAIRS CITY HALL	-	9,800.73	6,000.00	5,433.00	10,000.00
100-15650-522334	EQUIPMENT REPAIRS MMCC	-	3,077.66	5,000.00	-	10,000.00
100-15650-522335	EQUIPMENT REPAIRS TSCC	-	4,030.98	5,000.00	2,686.00	7,500.00
100-15650-522336	EQUIPMENT REPAIRS MUNICIPAL COURT	-	21,254.60	5,000.00	2,900.00	7,500.00
100-15650-522337	EQUIPMENT REPAIRS MAINTENANCE SHOP	-	198.00	5,000.00	-	5,000.00
100-15650-522338	EQUIPMENT REPAIRS WWTP	-	388.92	5,000.00	-	5,000.00
100-15650-523231	CELL PHONES	358.14	519.09	1,000.00	-	-
100-15650-523600	DUES & FEES	-	202.00	-	-	-
100-15650-523700	EDUCATION & TRAINING	-	-	-	500.00	1,000.00

100-15650-531110	COMPUTER EXPENSE	-	8,081.76	2,256.25	-	-
100-15650-531140	SUPPLIES & MATERIALS	7,068.34	9,893.62	9,025.00	2,488.35	15,000.00
100-15650-531142	HAND TOOLS & SMALL EQUIP.	2,724.71	1,158.53	13,537.50	113.95	10,000.00
100-15650-531143	SECURITY UPGRADE	19,221.37	9,157.70	10,000.00	-	15,000.00
100-15650-531222	GA POWER ELECTRICITY	-	-	18,000.00	-	18,000.00
100-15650-531224	GA PWR,LIGHTS,TAG OFFICE	2,175.72	2,161.46	3,000.00	855.69	3,000.00
100-15650-531225	GA PWR,4640 CITY HALL	75,750.83	71,864.86	60,000.00	29,387.01	65,000.00
100-15650-531271	Admin Vehicles	2,276.01	3,467.76	-	205.06	-
100-15650-531280	Cable	892.59	1,039.11	-	414.54	1,700.00
100-15650-531290	CABLE	-	-	1,700.00	353.50	-
100-15650-531700	MISCELLANEOUS EXPENSE	403.48	367.41	1,805.00	-	3,000.00
100-15650-531720	SIGNS	6,158.00	65.55	2,256.25	264.40	2,500.00
100-15650-531740	TIRE EXPENSE	-	-	1,000.00	-	1,000.00
100-15650-531750	UNIFORMS	1,041.52	1,319.18	1,805.00	223.73	2,000.00
100-15650-541302	NEW ADMINISTRATION BUILDING	-	-	-	-	10,000.00
100-15650-541333	BUILDING IMPROVEMENTS MUNICIPAL COURT	-	9,550.00	-	-	5,500.00
100-15650-542200	VEHICLES	-	-	30,000.00	-	-
100-15650-542300	FURNITURE & FIXTURES	-	431.38	-	-	5,000.00
100-15650-542400	COMPUTER SOFTWARE	1,679.72	-	4,602.50	3,567.00	4,000.00
100-15650-542500	Equipment	268,154.87	492,939.76	10,000.00	41,951.95	15,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**807,703.45**	**1,210,077.59**	**798,671.62**	**329,262.48**	**884,420.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 25000 - MUNICIPAL COURT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-25000-511140	JUDGE	4,800.00	4,800.00	4,800.00	1,200.00	4,800.00
100-25000-511141	SOLICITOR	6,475.00	2,275.00	4,200.00	-	4,200.00
100-25000-511142	COURT CLERK & ASSISTANTS	46,741.64	77,316.59	90,400.00	39,710.84	91,128.00
100-25000-511300	OVERTIME	-	100.96	-	19.50	0.00
100-25000-512100	GRP INSRNC MEDICAL/DENTAL	20,200.64	37,751.38	51,073.00	29,637.16	68,350.00
100-25000-512110	GROUP INSURANCE LIFE	-	239.68	2,040.00	191.94	2,040.00
100-25000-512111	GROUP INSURANCE VISION	161.88	255.36	313.00	156.06	313.00
100-25000-512200	MEDICARE 1.45%	827.96	1,195.82	4,090.00	572.45	4,090.00
100-25000-512400	PENSION	5,765.69	13,994.40	15,800.00	6,682.62	15,800.00
100-25000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-25000-512700	WORKER'S COMPENSATION	2,408.86	4,547.54	6,000.00	3,229.81	6,000.00
100-25000-512851	HRA, DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-25000-521221	LEGAL - INDIGENT	1,470.00	3,250.00	500.00	-	500.00
100-25000-521225	INTERPRETER	7.65	16.15	100.00	-	100.00
100-25000-521226	ZSI PROBATION	1,361.00	484.00	500.00	-	500.00
100-25000-521301	CODIFICATION	-	362.16	-	-	400.00
100-25000-521310	COURT SOFTWARE	596.44	2,599.56	3,000.00	1,250.00	6,000.00
100-25000-521335	SHREDING	236.00	75.00	100.00	-	100.00
100-25000-522210	MAINTENANCE AGREEMENTS	897.12	1,359.09	1,000.00	-	1,000.00
100-25000-522230	EQUIPMENT REPAIRS	-	-	500.00	-	500.00
100-25000-522320	RENTAL OF EQUIP & VEHICLE	1,326.72	2,819.04	1,500.00	914.00	1,500.00
100-25000-522341	COPIER RENTAL	-	597.15	-	995.25	1,800.00
100-25000-523220	GEORGIA TECHNOLOGY AUTH.	53.88	55.20	150.00	27.60	150.00
100-25000-523231	CELL PHONES	4.15	103.91	100.00	-	-
100-25000-523245	TELECOMMUNICATIONS	-	-	10,000.00	-	-
100-25000-523310	PUBLIC NOTICES	123.20	-	-	-	-
100-25000-523400	PRINTING & BINDING	-	0.01	150.00	19.76	150.00
100-25000-523500	TRAVEL	420.00	887.93	950.00	-	1,800.00
100-25000-523600	DUES & FEES	425.00	100.00	760.00	-	1,000.00
100-25000-523700	EDUCATION & TRAINING	225.00	550.00	475.00	449.69	1,000.00
100-25000-523860	P O SALARIES - EXTRA DUTY	3,150.00	5,540.00	5,000.00	1,540.00	5,000.00
100-25000-523902	CREDIT CARD EXPENSES	-	-	200.00	-	0.00
100-25000-523940	POSTAGE	-	75.00	225.00	65.00	225.00
100-25000-531110	COMPUTER EXPENSE	500.00	9,543.92	1,500.00	1,380.00	-
100-25000-531130	OFFICE SUPPLIES	144.05	1,022.62	1,000.00	214.38	1,000.00
100-25000-531140	SUPPLIES & MATERIALS	-	-	1,500.00	-	1,500.00
100-25000-531211	NTRL GAS,4545 MUNI COURT	2,004.04	1,985.25	1,000.00	716.51	1,000.00
100-25000-531227	GA PWR,4602 MUNICIPAL CRT	11,567.57	14,104.54	5,550.00	3,236.23	5,550.00
100-25000-531280	CABLE COURTS	-	-	-	-	-
100-25000-531700	MISCELLANEOUS EXPENSE	-	152.65	1,300.00	-	800.00
100-25000-531710	CHRISTMAS DECORATIONS	-	-	250.00	-	250.00
100-25000-531720	SIGNS	-	-	225.00	-	225.00
100-25000-531750	UNIFORMS	10.00	136.58	350.00	-	350.00
100-25000-542300	FURNITURE & FIXTURES	-	1,999.80	800.00	-	800.00

100-25000-542400	COMPUTER SOFTWARE	-	-	1,800.00	-	1,800.00
100-25000-573001	BRAIN & SPINAL INJURY	30.99	782.12	40.00	-	40.00
100-25000-573002	STATE PROBATION SYS FUND	50.00	25.00	50.00	25.00	50.00
100-25000-573003	FINES 10% JAIL	2,726.74	3,608.33	1,860.00	801.69	1,860.00
100-25000-573004	VICTIMS ASSIST. FUND	1,342.77	2,042.99	1,404.00	400.83	1,400.00
100-25000-573005	BOND REFUND	(565.00)	-	360.00	-	-
100-25000-573006	GA CRIME VICTIM'S FUND	-	26.00	-	-	50.00
100-25000-573007	CTY DRUG ABUSE TR AND EDU	-	599.73	-	429.72	500.00
100-25000-573008	P. O. A&B FUND	1,497.58	2,191.71	1,300.00	566.46	1,300.00
100-25000-573009	P. O. TRAINING FUND	2,341.26	3,045.30	2,000.00	971.98	2,000.00
100-25000-573010	INDIGENT DEFENSE FUND	2,938.37	4,034.09	2,300.00	1,169.65	2,300.00
100-25000-573011	DRIVERS ED/TRAINING FUND	75.43	501.41	225.00	92.83	225.00
100-25000-573020	WITNESS FEES	-	-	250.00	-	250.00
100-25000-573100	RESTITUTION	-	99.90	-	-	100.00
Division: 25000 - MUNICIPAL COURT Total:		**122,341.63**	**207,252.87**	**233,990.00**	**96,666.96**	**246,796.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 32100 - POLICE ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-32100-521201	PROFESSIONAL FEES	2,625.00	-	-	-	-
100-32100-523860	P O SALARIES - EXTRA DUTY	72,210.00	122,502.50	300,000.00	66,587.50	225,000.00
100-32100-523862	P O Salaries Parks	73,845.00	71,880.00	45,000.00	41,535.00	45,000.00
100-32100-523864	P O Salaries Film	-	5,420.00	5,000.00	-	5,000.00
Division: 32100 - POLICE ADMINISTRATION Total:		**148,680.00**	**199,802.50**	**350,000.00**	**108,122.50**	**275,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 42200 - PUBLIC WORKS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-42200-511100	REGULAR EMPL. SALARIES	640,179.93	730,386.08	775,000.00	338,319.65	1,028,087.00
100-42200-511300	OVERTIME	5,850.44	14,808.65	35,000.00	270.47	35,000.00
100-42200-512100	GRP INSRNC MEDICAL/DENTAL	159,405.67	232,620.99	297,420.00	149,681.95	480,771.00
100-42200-512110	GROUP INSURANCE LIFE	2,467.62	2,885.87	3,800.00	1,608.18	8,000.00
100-42200-512111	GROUP INSURANCE VISION	1,151.16	1,472.06	1,715.00	732.02	1,851.00
100-42200-512200	MEDICARE 1.45%	9,248.83	10,713.32	10,400.00	4,832.54	15,400.00
100-42200-512400	PENSION	73,260.82	93,000.83	105,000.00	44,409.75	250,000.00
100-42200-512600	UNEMPLOYMENT INSURANCE	-	-	5,000.00	-	11,000.00
100-42200-512700	WORKER'S COMPENSATION	32,202.89	38,624.36	50,000.00	27,534.82	62,000.00
100-42200-512851	HRA, DEDUCTIBLE	2,601.00	2,000.00	10,000.00	-	34,000.00
100-42200-521201	PROFESSIONAL	-	-	10,000.00	-	10,000.00
100-42200-521230	ENGINEERING FEES	4,834.75	74,074.50	25,000.00	6,250.00	25,000.00
100-42200-522000	ROW LANDSCAPING	-	-	200,000.00	59,945.85	210,000.00
100-42200-522150	SURVEILLANCE CAMERAS	-	-	12,200.00	-	12,200.00
100-42200-522210	MAINTENANCE AGREEMENTS	171.49	342.98	6,000.00	-	6,000.00
100-42200-522220	MAINTENANCE & CLEANING	4,148.08	2,483.84	5,000.00	645.12	5,000.00
100-42200-522230	EQUIPMENT REPAIRS	11,274.15	10,315.92	25,000.00	11,039.57	25,000.00
100-42200-522241	LMIG S013642-PRC,3 STRTS	432,226.86	9,560.00	-	559,413.29	225,000.00
100-42200-522242	STREET/TRACK MAIN. & REP.	9,142.80	12,605.78	20,000.00	1,677.05	20,000.00
100-42200-522250	AUTO & TRUCK REPAIR	10,133.91	17,285.28	30,000.00	2,414.55	30,000.00
100-42200-522253	DAMAGE TO CITIZEN VEHICLE	402.25	263.00	2,500.00	-	2,500.00
100-42200-522320	RENTAL OF EQUIP & VEHICLE	2,325.54	2,648.20	5,000.00	2,100.10	5,000.00
100-42200-523231	CELL PHONES	3,574.25	1,852.36	8,000.00	-	-
100-42200-523245	TELECOMMUNICATIONS	12,791.84	13,085.28	13,000.00	6,548.40	13,000.00
100-42200-523400	PRINTING & BINDING	40.00	62.49	-	-	-
100-42200-523500	TRAVEL	1,718.64	1,285.67	2,707.50	-	2,500.00
100-42200-523600	DUES & FEES	484.00	4,097.10	902.50	-	1,000.00
100-42200-523700	EDUCATION & TRAINING	4,845.00	1,655.14	4,512.50	-	5,000.00
100-42200-523800	LICENSES	-	-	-	-	-
100-42200-523850	PERSONNEL SERVICE	128,455.88	76,162.30	50,000.00	-	-
100-42200-523851	UTILITY PROTECTION SERV.	2,032.75	-	5,000.00	-	5,000.00
100-42200-523852	INSPECTOR - CONTRACTOR	-	-	-	-	-
100-42200-523901	BANK CHARGES	-	-	-	53.43	-
100-42200-523930	DRUG TESTING, VACCINES	2,023.32	1,657.31	3,500.00	650.00	3,500.00
100-42200-523935	DRIVERS LICENSES	-	-	1,000.00	-	1,000.00
100-42200-523940	POSTAGE	-	-	-	-	-
100-42200-523960	REIMBURSEMENT/REPAIRS	-	-	2,256.25	-	2,500.00
100-42200-531110	COMPUTER EXPENSE	156.04	13,647.43	4,512.50	831.00	-

100-42200-531130	OFFICE SUPPLIES	800.89	447.84	451.25	134.04	1,000.00
100-42200-531140	SUPPLIES & MATERIALS	20,908.42	15,387.85	31,587.50	2,833.72	30,000.00
100-42200-531142	HAND TOOLS & SMALL EQUIP.	11,928.59	8,011.18	22,562.50	5,648.94	25,000.00
100-42200-531145	MOSQUITO SPRAYING	660.00	990.00	1,200.00	-	1,000.00
100-42200-531211	NTRL GAS,4545 MUNI COURT	7,403.93	6,568.83	-	2,425.89	-
100-42200-531222	GA POWER ELECTRICITY	14,726.69	27,039.28	18,000.00	10,462.35	18,000.00
100-42200-531233	STREET LIGHTS, OUTSIDE	390,501.12	400,184.57	350,000.00	176,367.93	425,000.00
100-42200-531240	ENERGY-BOTTLED GAS	-	-	-	-	-
100-42200-531270	ENERGY-GASOLINE/DIESEL	30,143.44	31,332.73	40,000.00	8,170.42	42,000.00
100-42200-531700	MISCELLANEOUS EXPENSE	137.24	1,041.22	2,175.00	-	5,000.00
100-42200-531710	CHRISTMAS DECORATIONS	13,517.02	12,360.50	15,000.00	5,677.45	15,000.00
100-42200-531720	SIGNS	1,548.78	14,654.80	30,000.00	748.08	30,000.00
100-42200-531740	TIRE EXPENSE	6,610.02	3,382.35	15,000.00	541.92	15,000.00
100-42200-531750	UNIFORMS	10,708.99	9,723.88	35,000.00	2,831.70	15,000.00
100-42200-541403	PAVING	-	-	40,000.00	-	25,000.00
100-42200-542200	VEHICLES	147,358.46	48,390.00	100,000.00	-	50,000.00
100-42200-542400	COMPUTER SOFTWARE	1,237.75	-	7,125.00	3,567.00	5,500.00
100-42200-542500	EQUIPMENT	48,050.00	101,000.00	100,000.00	-	50,000.00
Division: 42200 - PUBLIC WORKS Total:		**2,263,391.25**	**2,050,111.77**	**2,537,527.50**	**1,438,367.18**	**3,287,809.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 61900 - CITY EVENTS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-61900-511100	REGULAR EMPL. SALARIES	44,023.87	45,971.40	-	-	-
100-61900-512100	GRP INSRNC MEDICAL/DENTAL	6,595.77	8,531.68	-	-	-
100-61900-512110	GROUP INSURANCE LIFE	171.60	173.28	-	-	-
100-61900-512111	GROUP INSURANCE VISION	55.08	61.38	-	-	-
100-61900-512200	MEDICARE 1.45%	638.35	666.48	-	-	-
100-61900-512400	PENSION	4,546.83	5,518.08	-	-	-
100-61900-512600	Unemployment Insurance	-	-	-	-	-
100-61900-512700	WORKER'S COMPENSATION	977.58	1,650.41	-	-	-
100-61900-512851	HRA REIMBURSEMENT	-	-	-	-	-
100-61900-523231	CELL PHONES	150.04	111.12	-	-	-
100-61900-523300	ADVERTISING	913.75	6,068.78	5,000.00	400.00	5,000.00
100-61900-523933	LINEN	-	(18.00)	-	-	-
100-61900-531701	HOSPITALITY	-	200.00	1,500.00	60.34	1,500.00
100-61900-531705	HOLIDAY FEST/TREE LIGHTING	23,673.38	26,048.66	25,000.00	-	25,000.00
100-61900-531710	CHRISTMAS DECORATIONS	9,972.86	8,237.23	10,000.00	-	10,000.00
100-61900-531720	SIGNS	-	-	5,000.00	-	5,000.00
100-61900-531727	MEMORIAL DAY MARCH	3,352.86	2,530.04	6,000.00	-	6,000.00
100-61900-531729	SUMMER EVENTS	34,472.70	46,626.49	50,000.00	-	40,000.00
100-61900-531731	PRETTY IN PINK	5,480.09	8,867.25	10,000.00	-	10,000.00
100-61900-531732	CAREER FAIRS	498.70	871.90	1,500.00	-	1,500.00
100-61900-531733	9/11 CEREMONY	394.22	1,102.03	500.00	-	500.00
100-61900-531734	BRIDGEFEST	65,964.30	89,142.46	60,000.00	-	35,000.00
100-61900-531736	FOOD TRUCKS	8,134.82	11,077.05	20,000.00	3,200.00	20,000.00
100-61900-531737	VETERAN'S DAY PARADE	10,272.51	11,041.48	10,000.00	-	10,000.00
100-61900-531748	AMPHITHEATER EVENT	-	40,147.60	10,000.00	4,980.00	10,000.00
100-61900-531749	CENTIENTIAL CELEBRATION	-	500.00	50,000.00	18,304.54	-
100-61900-531750	Uniforms	-	-	1,000.00	-	2,500.00
100-61900-531757	BACK TO SCHOOL EVENT	-	-	-	-	10,000.00
100-61900-542200	VEHICLES	-	-	45,000.00	-	-
Division: 61900 - CITY EVENTS Total:		**220,289.31**	**315,126.80**	**310,500.00**	**26,944.88**	**192,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 62200 - PARKS

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-62200-522151	SURVEILLANCE CAMERAS-REEVES CREEK TRAIL	-	-	5,100.00	-	5,100.00
100-62200-522152	SURVEILLANCE CAMERAS-MEMORIAL PARK	-	-	35,000.00	-	35,000.00
100-62200-522153	SURVEILLANCE CAMERAS-CLARK PARK	-	-	35,000.00	-	35,000.00
100-62200-522154	SURVEILLANCE CAMERAS-GARDNER PARK	-	-	25,000.00	-	25,000.00
100-62200-522224	FOUNTAIN MAINTENANCE	-	-	15,000.00	-	15,000.00
100-62200-522225	BRIDGE MAINTENANCE	-	26,440.93	10,000.00	2,592.00	10,000.00
100-62200-522230	EQUIPMENT REPAIRS	67.30	9,961.85	3,000.00	1,411.50	3,000.00
100-62200-522250	AUTO & TRUCK REPAIR	-	-	2,500.00	-	3,000.00
100-62200-523220	GEORGIA TECHNOLOGY AUTH.	288.78	299.52	1,000.00	149.76	1,000.00
100-62200-523240	AT&T CLUB SERVICE	3,866.97	5,014.84	3,500.00	2,673.46	4,500.00
100-62200-531110	COMPUTER EXPENSE	-	2,843.57	-	-	-
100-62200-531140	SUPPLIES & MATERIALS	16,589.21	8,232.11	15,000.00	2,598.72	20,000.00
100-62200-531142	HAND TOOLS & SMALL EQUIP.	150.95	489.56	-	-	3,500.00
100-62200-531143	SECURITY UPGRADES	-	-	23,200.00	-	25,000.00
100-62200-531222	GA POWER ELECTRICITY	40,310.15	107,578.33	21,000.00	60,381.52	23,000.00
100-62200-531270	ENERGY-GASOLINE/DIESEL	-	-	3,500.00	-	3,000.00
100-62200-541209	IMPROVEMENTS	25,231.00	51,772.55	35,000.00	-	25,000.00
100-62200-542200	VEHICLES	-	-	-	-	-
100-62200-542300	FURNITURE & FIXTURES	11,381.00	13,915.00	25,000.00	-	25,000.00
100-62200-542400	COMPUTER SOFTWARE	-	-	3,700.00	3,567.00	4,500.00
100-62200-542500	EQUIPMENT	-	-	42,600.00	-	25,000.00
Division: 62200 - PARKS Total:		**97,885.36**	**226,548.26**	**304,100.00**	**73,373.96**	**290,600.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 72000 - PERMITTING DEVELOPMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-72000-511100	REGULAR EMPL. SALARIES	-	99,903.68	132,928.00	58,317.38	133,828.00
100-72000-512100	GRP INSRNC MEDICAL/DENTAL	-	23,502.46	41,647.00	24,029.92	55,736.00
100-72000-512110	GROUP INSURANCE LIFE	-	311.00	550.00	277.55	550.00
100-72000-512111	GROUP INSURANCE VISION	-	155.48	257.00	128.22	257.00
100-72000-512200	MEDICARE 1.45%	-	1,430.77	1,000.00	826.97	1,000.00
100-72000-512400	PENSION	-	9,211.56	10,400.00	4,398.67	10,400.00
100-72000-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-72000-512700	WORKER'S COMPENSATION	-	1,533.37	2,000.00	1,076.62	2,000.00
100-72000-512851	HRA DEDUCTIBLE	-	-	3,000.00	-	3,000.00
100-72000-521200	PROFESSIONAL FEES	-	-	25,000.00	-	25,000.00
100-72000-521202	CONSULTING SERVICES - BSD	286,046.31	264,225.06	300,000.00	85,848.61	300,000.00
100-72000-521203	CONSULTING SERVICES - ENGINEERING	27,182.50	48,105.00	100,000.00	22,487.52	100,000.00
100-72000-521300	TECHNICAL SERVICES	-	-	1,000.00	-	1,000.00
100-72000-521310	SOFTWARE	-	-	4,000.00	-	4,000.00
100-72000-522210	MAINTENANCE AGREEMENT	-	2,907.00	3,000.00	2,000.00	3,000.00
100-72000-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	3,000.00
100-72000-522341	COPIER RENTAL	-	-	-	-	1,200.00
100-72000-523231	CELL PHONES	-	-	2,000.00	-	-
100-72000-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	3,000.00
100-72000-523300	ADVERTISEMENT	-	-	5,415.00	-	5,400.00
100-72000-523400	PRINTING & BINDING	-	1,835.29	5,415.00	-	5,400.00
100-72000-523500	TRAVEL	-	806.00	4,512.50	1,075.00	4,500.00
100-72000-523600	DUES & FEES	-	-	1,353.75	-	1,350.00
100-72000-523700	EDUCATION & TRAINING	-	250.00	2,707.50	346.80	2,700.00
100-72000-523940	POSTAGE	-	-	3,610.00	-	3,600.00
100-72000-531100	GEN SUPPLIES & MAT	10,668.23	3,686.62	3,610.00	1,085.79	3,600.00
100-72000-531110	COMPUTER EXPENSE	671.99	9,353.80	902.50	3,603.98	-
100-72000-531140	SUPPLIES AND MATERIALS	-	338.32	-	-	-
100-72000-531211	NTRL GAS,4545 MUNI COURT	-	-	1,000.00	-	1,000.00
100-72000-531227	GA PWR,4602 MUNICIPAL CRT	-	-	5,550.00	-	5,550.00
100-72000-531270	ENERGY-GASOLINE/DIESEL	-	277.60	-	329.65	-
100-72000-531600	SMALL EQUIPMENT - NON CAPITAL	-	297.30	2,707.50	-	2,700.00
100-72000-531701	HOSPITALITY/FOOD/BEVERAGE	-	-	1,805.00	-	1,800.00
100-72000-531750	UNIFORMS	-	2,966.00	1,353.75	-	1,350.00
100-72000-542200	VEHICLES	-	55,835.00	-	-	-
100-72000-542300	FURNITURE & FIXTURES	-	28,156.28	902.50	-	500.00
Division: 72000 - PERMITTING DEVELOPMENT Total:		**324,569.03**	**555,087.59**	**675,627.00**	**205,832.68**	**688,421.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 74100 - PLANNING & ZONING

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-74100-511100	REGULAR SALARIES	277.00	55,078.73	142,366.00	50,785.20	116,445.00
100-74100-511300	OVERTIME	-	378.00	-	-	-
100-74100-512100	GRP INSRNC MEDICAL/DENTAL	-	6,793.50	20,740.00	10,951.79	27,755.00
100-74100-512110	GROUP INSURANCE LIFE	-	114.15	1,100.00	228.24	1,100.00
100-74100-512111	GROUP INSURANCE VISION	-	47.61	68.00	62.04	136.00
100-74100-512200	MEDICARE 1.45%	-	907.66	1,210.00	728.79	1,210.00
100-74100-512400	PENSION	7,517.26	9,122.88	20,600.00	8,712.78	20,600.00
100-74100-512600	UNEMPLOYMENT INSURANCE	-	-	4,000.00	-	4,000.00
100-74100-512700	WORKER'S COMPENSATION	1,692.81	1,498.32	4,000.00	2,153.24	4,000.00
100-74100-512851	HRA DEDUCTIBLE	-	-	4,000.00	-	4,000.00
100-74100-521150	ZONING BOARD STIPEND	2,450.00	3,700.00	5,000.00	-	5,000.00
100-74100-521200	PROFESSIONAL FEES	-	342.19	100,000.00	-	100,000.00
100-74100-521300	TECHNICAL SERVICES	-	1,000.00	1,000.00	-	1,000.00
100-74100-521310	SOFTWARE	75.33	2,523.29	4,000.00	-	4,000.00
100-74100-522210	MAINTENANCE AGREEMENTS	-	1,305.43	2,000.00	14,838.55	8,000.00
100-74100-522250	AUTO & TRUCK REPAIR	-	-	3,000.00	-	3,000.00
100-74100-522341	COPIER RENTAL	-	723.72	-	180.93	1,500.00
100-74100-523231	CELL PHONES	11.98	72.70	2,000.00	-	-
100-74100-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	1,000.00
100-74100-523300	ADVERTISEMENT	150.00	1,597.60	5,415.00	356.00	5,000.00
100-74100-523400	PRINTING & BINDING	576.33	5,935.12	5,415.00	2,636.08	5,000.00
100-74100-523500	TRAVEL	-	5,463.89	7,000.00	3,091.21	5,000.00
100-74100-523501	ZONING ADVISORY BOARD TRAVEL	-	3,911.71	5,000.00	-	5,000.00
100-74100-523600	DUES & FEES	-	718.00	2,500.00	259.00	1,500.00
100-74100-523700	EDUCATION & TRAINING	160.00	-	5,000.00	(1,340.80)	4,000.00
100-74100-523701	ZONING ADVISORY BD ED & TRAINING	(73.00)	96.00	3,000.00	-	3,000.00
100-74100-523851	INTERN HELP	-	7,293.00	-	762.00	-
100-74100-523940	POSTAGE	-	582.08	3,610.00	-	2,000.00
100-74100-531100	SUPPLIES & MATERIALS	2,554.82	8,746.83	6,768.75	1,476.50	6,000.00
100-74100-531110	COMPUTER EXPENSE	3,709.00	3,851.02	902.50	5,368.81	-
100-74100-531270	ENERGY-GASOLINE/DIESEL	-	-	2,500.00	345.61	2,500.00
100-74100-531400	BOOKS & PERIODICALS	-	1,707.68	-	-	-
100-74100-531600	SMALL EQUIPMENT - NON-CAPITAL	-	10,492.67	2,707.50	-	2,000.00
100-74100-531701	HOSPITALITY/FOOD/BEVERAGE	-	627.93	1,805.00	-	600.00
100-74100-531702	HISTORIC PRESERVATION COMMITTEE	-	-	7,000.00	-	7,000.00
100-74100-531750	UNIFORMS	-	4,450.44	902.50	-	600.00
100-74100-542200	VEHICLES	88,294.00	-	-	-	-
100-74100-542300	FURNITURE & FIXTURES	-	6,293.51	2,000.00	-	2,000.00
Division: 74100 - PLANNING & ZONING Total:		**107,395.53**	**145,375.66**	**379,610.25**	**101,595.97**	**353,946.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 74500 - CODE ENFORCEMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-74500-511100	REGULAR EMPL. SALARIES	87,721.79	82,106.77	85,997.01	38,599.23	133,808.00
100-74500-511300	OVERTIME	562.11	750.17	-	-	-
100-74500-512100	GRP INSRNC MEDICAL/DENTAL	13,623.12	20,924.66	30,165.00	17,420.75	54,159.00
100-74500-512110	GROUP INSURANCE LIFE	329.16	270.68	550.00	191.87	825.00
100-74500-512111	GROUP INSURANCE VISION	159.72	150.14	192.00	95.52	288.00
100-74500-512200	MEDICARE 1.45%	1,264.90	1,185.52	1,250.00	552.79	1,875.00
100-74500-512400	PENSION	9,049.91	10,983.00	12,400.00	5,244.60	22,400.00
100-74500-512700	WORKER'S COMPENSATION	1,690.55	1,573.21	2,100.00	1,130.43	3,100.00
100-74500-512850	HRA REIMBURSEMENT	-	-	2,000.00	-	4,000.00
100-74500-521201	PROFESSIONAL FEES	-	-	500.00	-	500.00
100-74500-521300	TECHNICAL SERVICES	-	-	500.00	-	500.00
100-74500-521310	SOFTWARE	-	-	2,000.00	-	2,000.00
100-74500-522210	MAINTENANCE AGREEMENT	-	896.45	3,500.00	2,883.50	3,500.00
100-74500-522250	AUTO & TRUCK REPAIR	130.00	400.47	1,000.00	70.32	1,000.00
100-74500-523231	Cell Phones	1,580.04	909.85	3,000.00	-	-
100-74500-523245	TELECOMMUNICATIONS	-	-	3,500.00	-	-
100-74500-523400	PRINTING & BINDING	510.46	60.18	-	-	-
100-74500-523500	TRAVEL	1,609.44	2,440.30	2,700.00	1,009.00	3,000.00
100-74500-523600	DUES & FEES	700.00	850.00	250.00	341.00	450.00
100-74500-523700	EDUCATION & TRAINING	1,200.00	1,900.00	3,300.00	507.00	3,000.00
100-74500-531110	COMPUTER EXPENSE	2,235.96	841.51	1,500.00	4,049.72	-
100-74500-531140	SUPPLIES & MATERIALS	1,923.54	1,300.19	1,500.00	-	1,500.00
100-74500-531270	ENERGY-GASOLINE/DIESEL	4,210.37	2,685.99	-	435.51	-
100-74500-531600	SMALL EQUIPMENT - NON CAPITAL	-	-	800.00	-	800.00
100-74500-531740	TIRE EXPENSE	-	1,276.91	1,000.00	-	1,000.00
100-74500-531750	UNIFORMS	459.65	2,410.74	1,000.00	-	1,500.00
100-74500-542200	VEHICLES	285.00	-	-	-	30,000.00
100-74500-542300	FURNITURE & FIXTURES	-	-	-	-	-
100-74500-542500	EQUIPMENT	-	-	3,000.00	-	3,000.00
Division: 74500 - CODE ENFORCEMENT Total:		**129,245.72**	**133,916.74**	**163,704.01**	**72,531.24**	**272,205.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 75100 - ECONOMIC DEVELOPMENT

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75100-511100	REGULAR SALARIES	3,236.55	80,533.94	81,901.32	19,865.85	82,000.00
100-75100-512100	GRP INSRNC MEDICAL/DENTAL	-	8,531.68	11,490.00	2,870.48	13,878.00
100-75100-512110	GROUP INSURANCE LIFE	-	295.32	550.00	72.82	550.00
100-75100-512111	GROUP INSURANCE VISION	-	-	-	-	68.00
100-75100-512200	MEDICARE 1.45%	46.91	1,167.66	1,100.00	288.05	1,100.00
100-75100-512400	PENSION	-	9,122.88	10,300.00	4,356.36	10,300.00
100-75100-512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	-	2,000.00
100-75100-512700	WORKER'S COMPENSATION	-	1,533.37	2,000.00	1,076.62	2,000.00
100-75100-512851	HRA DEDUCTIBLE	-	-	1,000.00	-	1,000.00
100-75100-521200	PROFESSIONAL SERVICES	-	1,880.00	18,000.00	750.00	5,000.00
100-75100-523231	CELL PHONES	-	367.68	1,000.00	-	-
100-75100-523245	TELECOMMUNICATIONS	-	-	-	-	-
100-75100-523400	PRINTING & BINDING	-	3,783.49	5,000.00	-	3,000.00
100-75100-523500	TRAVEL	-	5,270.58	4,500.00	-	4,000.00
100-75100-523600	DUES & FEES	-	1,180.00	1,000.00	-	500.00
100-75100-523700	EDUCATION & TRAINING	-	3,490.60	4,000.00	745.00	3,000.00
100-75100-523940	POSTAGE	-	700.00	700.00	-	700.00
100-75100-531110	COMPUTER EXPENSE	-	808.72	300.00	5,200.00	-
100-75100-531140	SUPPLIES & MATERIALS	-	4,235.83	2,000.00	190.92	2,000.00
100-75100-531701	HOSPITALITY/FOOD/BEVERAGE	-	42.00	3,600.00	500.00	3,000.00
100-75100-531750	UNIFORMS	-	86.14	40.00	-	40.00
100-75100-542300	FURNITURE & FIXTURES	-	695.96	-	-	-
Division: 75100 - ECONOMIC DEVELOPMENT Total:		**3,283.46**	**123,725.85**	**150,481.32**	**35,916.10**	**134,136.00**

Budget Worksheet

Stockbridge

Where Community Connects

Expense

Division: 75500 - Main Street Program

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75500-511100	REGULAR SALARIES	103,903.90	109,897.08	118,352.00	50,164.08	115,105.00
100-75500-512100	GRP INSRNC MEDICAL/DENTAL	22,826.53	25,264.22	30,734.00	24,029.92	41,131.00
100-75500-512110	GROUP INSURANCE LIFE	415.26	416.16	620.00	242.13	620.00
100-75500-512111	GROUP INSURANCE VISION	216.96	236.70	257.00	128.22	257.00
100-75500-512200	MEDICARE 1.45%	1,434.18	1,528.00	1,500.00	676.68	1,500.00
100-75500-512400	PENSION	10,071.67	12,222.96	13,800.00	5,836.68	13,800.00
100-75500-512600	UNEMPLOYMENT INSURANCE	-	-	600.00	-	600.00
100-75500-512700	WORKER'S COMPENSATION	1,139.05	865.25	1,155.00	621.77	1,155.00
100-75500-512851	HRA, DEDUCTIBLE	1,485.09	-	2,000.00	-	2,000.00
100-75500-521200	PROFESSIONAL FEES	1,228.50	3,928.75	5,000.00	554.00	5,000.00
100-75500-522341	COPIER RENTAL	-	-	-	50.65	608.00
100-75500-523231	Cell Phones	164.37	109.87	1,000.00	-	-
100-75500-523245	TELECOMMUNICATIONS	-	-	3,000.00	-	-
100-75500-523400	PRINTING & BINDING	601.60	1,470.19	2,707.50	337.28	2,500.00
100-75500-523500	TRAVEL	3,491.76	3,642.25	9,115.25	3,468.02	7,000.00
100-75500-523520	MAIN STREET BOARD TRAVEL	-	-	4,200.00	-	7,200.00
100-75500-523600	DUES & FEES	985.00	768.66	1,083.00	923.10	1,500.00
100-75500-523700	EDUCATION & TRAINING	3,305.00	4,113.56	4,241.75	1,600.00	5,000.00
100-75500-523720	MAIN STREET BOARD EDUCATION & TRAINING	-	-	4,200.00	-	4,200.00
100-75500-523851	INTERN HELP	-	-	1,895.25	-	2,000.00
100-75500-523940	POSTAGE	121.83	88.33	451.25	65.00	200.00
100-75500-523945	WEB SITE	2,450.00	-	3,000.00	-	3,000.00
100-75500-531110	COMPUTER EXPENSE	105.00	518.99	1,425.00	1,776.12	-
100-75500-531140	SUPPLIES & MATERIALS	5,699.54	5,334.00	3,800.00	1,508.19	4,000.00
100-75500-531701	HOSPITALITY/FOOD/BEVERAGE	3,332.95	5,227.18	4,693.00	800.05	3,000.00
100-75500-531707	ENTERTAINMENT	-	7,191.72	6,317.50	-	8,000.00
100-75500-531725	PROMOTIONAL SUPPLIES	17,287.61	2,927.71	2,707.50	111.79	5,000.00
100-75500-531750	Uniforms	146.00	-	451.25	-	400.00
100-75500-542300	FURNITURE & FIXTURES	1,687.91	-	-	-	-
Division: 75500 - Main Street Program Total:		**182,099.71**	**185,751.58**	**228,306.25**	**92,893.68**	**234,776.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 75700 - GIS/PLANNING

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-75700-511100	REGULAR EMPLOYEE SALARIES	59,753.57	62,373.42	63,433.00	23,394.32	65,336.00
100-75700-512100	GRP INSUR MEDICAL / DENTAL	6,595.77	8,531.68	10,370.00	6,000.14	13,878.00
100-75700-512110	GROUP INSURANCE LIFE	231.12	289.10	150.00	133.84	150.00
100-75700-512111	GROUP INSURANCE VISION	55.08	61.38	68.00	33.84	68.00
100-75700-512200	MEDICARE 1.45%	866.38	904.31	900.00	338.80	900.00
100-75700-512400	PENSION	6,203.60	7,528.66	8,500.00	3,595.08	8,500.00
100-75700-512600	UNEMPLOYMENT INSURANCE	-	-	700.00	-	700.00
100-75700-512700	WORKERS' COMPENSATION	414.49	374.55	500.00	269.14	500.00
100-75700-512851	HRA DEDUCTABLE	-	-	1,000.00	2,000.00	1,000.00
100-75700-521200	PROFESSIONAL SERVICES	94,055.76	-	58,000.00	-	20,000.00
100-75700-521300	Technical Services	-	5,000.00	6,000.00	3,466.67	5,000.00
100-75700-521310	SOFTWARE	-	1,320.13	5,000.00	-	5,000.00
100-75700-522210	MAINTENANCE AGREEMENTS	3,466.00	5,877.16	3,400.00	2,000.00	3,400.00
100-75700-522341	COPIER RENTAL	-	402.36	-	670.60	1,700.00
100-75700-523231	CELL PHONES	1,166.36	182.81	1,500.00	-	-
100-75700-523400	PRINTING & BINDING	-	600.93	4,000.00	3.96	2,000.00
100-75700-523500	TRAVEL	773.32	-	4,000.00	-	3,000.00
100-75700-523600	DUES & FEES	392.40	-	600.00	-	600.00
100-75700-523700	EDUCATION & TRAINING	569.00	-	800.00	-	800.00
100-75700-523850	PERSONNEL SERVICES	41,453.42	-	-	-	-
100-75700-531110	COMPUTER EXPENSE	1,898.94	7,126.52	800.00	1,801.99	-
100-75700-531140	SUPPLIES & MATERIALS	3,643.11	5,823.42	5,400.00	20.99	5,400.00
100-75700-531701	Historic Preservation Committee	-	108.00	-	-	-
100-75700-531725	PROMOTIONAL ITEMS	80.00	-	-	-	-
100-75700-531750	UNIFORMS	-	-	150.00	-	150.00
Division: 75700 - GIS/PLANNING Total:		**221,618.32**	**106,504.43**	**175,271.00**	**43,729.37**	**138,082.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 90000 - OTHER FINANCING USES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-90000-611200	TRANSFER GF AND MMCC	282,065.00	330,801.22	146,234.00	-	330,000.00
100-90000-611276	TRANSFER GF AND CEMETERY	-	-	20,000.00	-	20,000.00
100-90000-611300	TRANSFER GF AND SDDA	-	-	45,000.00	-	45,000.00
100-90000-611650	TRANSFER TO/FROM URA	-	1,205,859.96	-	-	
100-90000-612000	TRANSFER TO URA	1,206,491.25	-	1,203,848.38	965,100.62	1,205,271.00
100-90000-612015	TRANSFER GF TO CITYWIDE PROJECTS	729,922.44	-	-	-	
Division: 90000 - OTHER FINANCING USES Total:		**2,218,478.69**	**1,536,661.18**	**1,415,082.38**	**965,100.62**	**1,600,271.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 13000 - EXECUTIVE

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
100-13000-511100	REGULAR EMPL. SALARIES	447,393.73	402,620.52	409,997.49	185,108.32	424,942.00
100-13000-511300	OVERTIME	-	288.96	-	-	-
100-13000-512100	GRP INSRNC MEDICAL/DENTAL	37,601.26	59,318.53	71,812.00	35,089.56	96,105.00
100-13000-512110	GROUP INSURANCE LIFE	1,300.54	1,084.74	1,200.00	622.93	1,200.00
100-13000-512111	GROUP INSURANCE VISION	382.20	414.84	448.00	191.04	448.00
100-13000-512200	MEDICARE 1.45%	6,443.18	6,262.75	3,000.00	2,640.86	6,000.00
100-13000-512400	PENSION	51,818.32	2,480.04	2,800.00	1,184.28	2,800.00
100-13000-512401	RETIREMENT CONTRIBUTION	18,966.35	16,183.89	26,200.00	4,376.21	26,000.00
100-13000-512600	UNEMPLOYMENT INSURANCE	-	-	2,400.00	-	2,400.00
100-13000-512700	WORKER'S COMPENSATION	3,385.56	1,845.77	2,000.00	1,076.62	2,000.00
100-13000-512800	EMPLOYEE ASSISTANCE PROG.	-	-	400.00	-	400.00
100-13000-512850	HRA REIMBURSEMENT	2,000.00	-	2,000.00	300.00	2,000.00
100-13000-522000	ROW LANDSCAPING	-	14,158.60	-	12,871.45	-
100-13000-522320	RENTAL OF EQUIP & VEHICLE	1,994.14	1,813.60	2,500.00	-	-
100-13000-522341	COPIER RENTAL	-	-	-	50.65	2,500.00
100-13000-523231	CELL PHONES	6,022.86	1,197.43	2,500.00	-	-
100-13000-523400	PRINTING & BINDING	466.00	1,081.50	1,083.00	129.73	1,500.00
100-13000-523500	TRAVEL	12,435.00	10,197.68	13,000.00	1,517.29	9,000.00
100-13000-523600	DUES & FEES	3,907.67	7,733.00	4,512.50	1,149.00	3,000.00
100-13000-523700	EDUCATION & TRAINING	7,872.37	6,438.24	10,000.00	(368.41)	8,000.00
100-13000-531110	COMPUTER EXPENSE	8,659.66	6,780.29	1,805.00	-	-
100-13000-531130	OFFICE SUPPLIES	5,761.92	1,892.45	3,610.00	357.09	3,500.00
100-13000-531140	SUPPLIES & MATERIALS	-	-	-	408.46	-
100-13000-531700	MISCELLANEOUS EXPENSE	78,713.59	11,054.27	1,805.00	1,508.56	1,500.00
100-13000-531701	HOSPITALITY/FOOD/BEVERAGE	439.06	5,576.19	2,707.50	206.28	5,000.00
100-13000-531750	UNIFORMS	763.51	305.32	902.50	424.52	1,000.00
100-13000-542300	FURNITURE & FIXTURES	548.75	-	-	-	-
100-13000-571000	ABATEMENT PROGRAM	-	73,162.25	-	17,225.00	-
100-13000-579000	CONTINGENCIES	-	112,275.02	75,000.00	52,684.39	100,000.00
Division: 13000 - EXECUTIVE Total:		**696,875.67**	**744,165.88**	**641,682.99**	**318,753.83**	**699,295.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 275 - HOTEL/MOTEL TAX
Expense
Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
275-15100-523310	PUBLIC NOTICES	-	-	825.00	-	825.00
275-15100-523600	DUES & FEES	-	-	2,800.00	-	2,800.00
275-15100-531709	CITY REBRANDING INITIATIVE	6,000.00	15,896.61	500.00	500.00	500.00
275-15100-531710	RSVP Program for Main Street	41,774.87	4,985.05	-	-	
275-15100-531713	PROMOTIONAL SUPPLIES - MAIN STREET	-	-	7,000.00	-	7,000.00
275-15100-531714	PROMOTIONAL SUPPLIES - ECO DELVP	-	-	3,000.00	-	3,000.00
275-15100-531717	PROMOTIONAL SUPPLIES - MERLE	-	-	5,000.00	-	5,000.00
275-15100-531718	ADVERTISEMENT - MERLE	-	-	20,000.00	-	20,000.00
275-15100-531719	ADVERTISEMENT - TED	-	-	5,000.00	-	5,000.00
275-15100-531720	CITY QUARTERLY NEWSLETTER	13,697.68	10,894.06	25,000.00	6,999.05	25,000.00
275-15100-531730	TOURISM	24,710.07	48,347.02	90,875.00	20,971.00	85,875.00
275-15100-542500	OTHER - WAYFINDING SIGNAGE	-	-	25,000.00	-	25,000.00
275-15100-572000	H.C. CHAMBER 2% / 3.5% 8/1/2015	198,734.38	206,542.52	190,000.00	21,522.61	195,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**284,917.00**	**286,665.26**	**375,000.00**	**49,992.66**	**375,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

FUND 340 - CAPITAL PROJECT GRANT FUND
Expense
Division: 42312 - TE

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
340-42312-541402	ADMINISTRATIVE ASSIST.	5,350.00	890.00	2,000.00	-	2,000.00
340-42312-541403	LAND APPRAISAL	400.00	2,000.00	400.00	-	400.00
340-42312-541411	DESIGN DEVELOPMENT	-	-	10,000.00	-	10,000.00
340-42312-541415	ENGINEERING	11,012.60	(890.00)	45,000.00	17,877.00	45,000.00
340-42312-541416	CONSTRUCTION COSTS	-	89,389.46	92,600.00	426,945.06	92,600.00
340-42312-541428	EASEMENTS - Davis Rd Sidewalks	7,800.00	-	-	-	-
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**24,562.60**	**91,389.46**	**150,000.00**	**444,822.06**	**150,000.00**

Budget Worksheet

Fund 350 - URBAN REDEVELOPMENT AGENCY
Expense
Division: 80000 - DEBT SERVICES

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
350-80000-581300	PRINCIPAL-OTHER DEBT	650,000.00	680,000.00	710,000.00	710,000.00	745,000.00
350-80000-582300	INTEREST-OTHER DEBT	556,491.25	525,859.96	493,848.38	255,100.62	460,271.00
Division: 80000 - DEBT SERVICES Total:		**1,206,491.25**	**1,205,859.96**	**1,203,848.38**	**965,100.62**	**1,205,271.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 353 - CITYWIDE PROJECTS FUND
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
353-15650-541000	PROFESSIONAL FEES	72,541.24	-	6,780,921.00	2,690.10	8,318,286.00
353-15650-541100	LAND PURCHASE	662,881.20	171,756.60	-	1,765.57	
353-15650-541324	AMPHITHEATER FUND	-	16,456.50	2,000,000.00	183,221.39	12,188,966.00
353-15650-541326	TSW	154,413.53	346,837.21	1,299,663.64	62,002.48	500,000.00
353-15650-541327	MONUMENT SIGN	-	40,630.00	79,820.00	-	79,820.00
353-15650-541328	CULTURAL ART CENTER	3,026.82	44,359.73	1,889,185.36	23,893.94	1,995,221.00
353-15650-541330	CITY HALL INTERIOR OFFICE	-	-	-	6,000.00	
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**892,862.79**	**620,040.04**	**12,049,590.00**	**279,573.48**	**23,082,293.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY
Expense
Division: 15100 - FINANCIAL ADMINISTRATION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
355-15100-521201	PROFESSIONAL FEES	-	500.00	1,500.00	-	1,500.00
355-15100-521220	LEGAL	-	-	11,600.00	-	11,000.00
355-15100-523110	LIABILITY INSURANCE	1,529.00	1,529.00	1,500.00	-	2,000.00
355-15100-523310	PUBLIC NOTICES	-	-	1,000.00	210.00	
355-15100-523400	PRINTING & BINDING	-	-	500.00	-	3,000.00
355-15100-523500	Travel	-	396.00	6,000.00	-	2,000.00
355-15100-523600	DUES AND FEES	-	-	500.00	-	500.00
355-15100-523700	Education and Training	265.00	-	2,500.00	-	3,000.00
355-15100-531140	SUPPLIES & MATERIALS	970.70	-	1,000.00	33.00	1,000.00
355-15100-531700	MISCELLANEOUS EXPENSE	3,154.50	14,542.73	1,400.00	1,898.80	3,000.00
355-15100-531703	HOSPITALITY	161.51	-	2,500.00	-	3,000.00
355-15100-541101	FACADE GRANT	-	-	15,000.00	-	15,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:		**6,080.71**	**16,967.73**	**45,000.00**	**2,141.80**	**45,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 495 - CEMETERY FUND
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
495-15650-522220	MAINTENANCE & CLEANING	-	358.95	5,000.00	9,391.71	8,000
495-15650-531600	SMALL EQUIPMENT - NON-CAPITAL	334.47	-	2,000.00	-	2,000
495-15650-541200	SITE IMPROVEMENTS	-	-	13,000.00	-	10,000
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**334.47**	**358.95**	**20,000.00**	**9,391.71**	**20,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Expense
Division: 43300 - SEWER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
505-43300-511100	REGULAR EMPL. SALARIES	456,347.94	483,686.69	530,000.00	240,677.42	550,000.00
505-43300-511300	OVERTIME	29,981.04	34,068.79	35,000.00	8,506.17	45,000.00
505-43300-512100	GRP INSRNC MEDICAL/DENTAL	111,894.16	178,551.83	130,000.00	125,299.86	135,000.00
505-43300-512110	GROUP INSURANCE LIFE	1,826.49	1,842.68	3,000.00	1,101.31	3,100.00
505-43300-512111	GROUP INSURANCE VISION	1,002.45	1,143.48	2,000.00	636.42	2,100.00
505-43300-512200	MEDICARE 1.45%	6,954.98	7,399.23	7,500.00	3,488.18	8,000.00
505-43300-512401	RETIREMENT CONTRIBUTIONS	(1,238.14)	(8,672.93)	72,500.00	30,663.84	72,500.00
505-43300-512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	-	5,000.00
505-43300-512700	WORKER'S COMPENSATION	29,638.06	28,675.99	35,000.00	18,840.67	35,000.00
505-43300-512850	HRA REIMBURSEMENT	9,293.88	4,104.28	9,000.00	-	9,200.00
505-43300-521201	PROFESSIONAL	1,900.00	6,855.00	15,000.00	2,996.25	15,000.00
505-43300-521222	IT Services for Sewer	7,065.00	8,024.16	7,500.00	3,595.71	8,500.00
505-43300-521230	ENGINEERING FEES	9,378.13	18,620.00	20,000.00	38,926.00	30,000.00
505-43300-521341	TESTING - ANALYTICAL COST	4,113.50	4,136.50	10,000.00	1,913.50	10,000.00
505-43300-522150	SURVEILLANCE CAMERAS	-	-	24,300.00	-	24,300.00
505-43300-522200	REPAIRS & MAINTENANCE	225.00	1,335.00	5,500.00	493.80	10,500.00
505-43300-522210	MAINTENANCE AGREEMENTS	676.39	1,491.14	13,800.00	1,146.51	25,000.00
505-43300-522211	DISPOSAL	-	-	1,000.00	-	1,000.00
505-43300-522220	MAINTENANCE & CLEANING	1,573.40	7.14	3,500.00	161.50	4,000.00
505-43300-522229	EQUIPMENT REPAIRS - PLANT	-	7,168.35	10,000.00	1,306.00	25,000.00
505-43300-522231	EQPMNT REPAIR PUMP STATIO	69,280.74	49,335.53	75,000.00	17,029.03	100,000.00
505-43300-522232	REPAIR, WWTP PLANT	43,176.29	44,461.18	35,000.00	193,927.41	50,000.00
505-43300-522233	PUMP STATION REPAIR(BLDG)	-	-	2,500.00	-	2,500.00
505-43300-522234	PUMP STATION ROADS REPAIR	469.94	395.79	2,500.00	-	2,500.00
505-43300-522235	VACCUM CLEAN SEWER LINES	15,856.00	20,589.30	30,000.00	7,692.00	30,000.00
505-43300-522240	STREET REPAIRS/MAINTENANC	4,385.70	809.56	15,000.00	-	15,000.00
505-43300-522250	AUTO & TRUCK REPAIR	6,363.26	14,120.57	15,000.00	14,668.25	15,000.00
505-43300-522255	DAMAGE TO PROPERTY	2,125.00	325.00	5,000.00	-	5,000.00
505-43300-522320	RENTAL OF EQUIP & VEHICLE	940.60	1,058.36	1,500.00	-	2,500.00
505-43300-523231	CELL PHONES	6,063.79	2,408.68	5,000.00	-	6,000.00
505-43300-523240	AT&T CLUB SERVICE	11,717.13	16,392.21	15,000.00	7,624.77	17,500.00
505-43300-523245	CBEYOND COMMUNICATIONS	6,117.50	6,258.80	6,500.00	3,132.01	6,800.00
505-43300-523310	PUBLIC NOTICES	415.60	334.80	2,500.00	252.00	2,500.00
505-43300-523400	PRINTING & BINDING	4,168.41	4,698.64	7,500.00	2,056.19	7,500.00
505-43300-523500	TRAVEL	4,424.87	5,129.03	5,500.00	2,472.35	5,500.00
505-43300-523600	DUES & FEES	745.32	1,589.80	3,500.00	368.00	3,500.00
505-43300-523700	EDUCATION & TRAINING	6,588.30	5,342.94	8,000.00	870.00	8,000.00
505-43300-523849	CONTRACT LABOR	-	-	7,500.00	-	7,500.00
505-43300-523902	MERCHANT FEES CREDIT CARD	11,874.25	11,362.07	11,000.00	5,273.08	13,500.00
505-43300-523905	COLL. FEE HENRY COUNTY	8,223.31	9,029.20	8,500.00	3,409.71	10,000.00
505-43300-523930	DRUG TESTING, VACCINES	1,906.87	788.22	1,500.00	-	1,500.00
505-43300-523940	POSTAGE	6,989.48	6,912.60	7,500.00	3,410.41	8,000.00
505-43300-523990	LANDFILL FEES	10,949.73	20,333.82	35,000.00	17,046.86	30,000.00

505-43300-531110	COMPUTER EXPENSE	6,327.57	5,293.10	15,000.00	8,575.74	7,500.00
505-43300-531130	OFFICE SUPPLIES	1,945.09	1,867.06	2,500.00	629.07	2,500.00
505-43300-531140	SUPPLIES & MATERIALS	9,690.77	9,743.87	20,000.00	5,261.90	25,000.00
505-43300-531142	HAND TOOLS & SMALL EQUIP.	10,818.38	3,911.27	10,000.00	5,142.49	15,000.00
505-43300-531214	ENERGY - NATURAL GAS	1,320.57	1,080.78	2,000.00	306.21	2,000.00
505-43300-531221	SNAPPING SHOALS EMC	5,535.71	5,101.96	6,000.00	2,301.43	6,000.00
505-43300-531223	GA POWER LIFT STATIONS	39,743.95	38,156.89	40,000.00	16,511.30	45,000.00
505-43300-531229	GA POWER - WWTP	145,333.32	154,908.54	145,000.00	64,588.78	155,000.00
505-43300-531270	ENERGY-GASOLINE/DIESEL	18,598.61	16,857.55	25,000.00	4,711.24	25,000.00
505-43300-531510	PUMP STATION WATER PURCHASES	-	-	-	85.20	
505-43300-531700	MISC EXPENSE	48.56	568.23	2,000.00	5,483.36	5,000.00
505-43300-531703	LAB SUPPLIES/OTHER	9,052.75	9,389.33	15,000.00	4,558.41	15,000.00
505-43300-531706	CHEMICALS	40,872.37	46,108.31	50,000.00	23,329.50	55,000.00
505-43300-531720	SIGNS	-	532.50	1,000.00	-	2,000.00
505-43300-531740	TIRE EXPENSE	3,815.96	2,871.25	8,500.00	5,060.85	8,500.00
505-43300-531750	UNIFORMS	6,191.14	5,151.73	7,500.00	1,642.33	7,500.00
505-43300-541460	S2180931 WTR LN ECON STIM	-	-	25,000.00	-	0.00
505-43300-541462	S2180730 WWTP FCLTY IMP	-	267,999.21	-	1,115,558.82	25,000.00
505-43300-542200	VEHICLES	-	-	30,000.00	-	0.00
505-43300-542400	COMPUTER SOFTWARE	1,797.75	3,890.00	18,700.00	3,567.00	8,000.00
505-43300-542500	EQUIPMENT	5,005.00	2,712.06	50,000.00	-	75,000.00
505-43300-542517	WATERSHED MONITORING I&II	17,586.80	21,914.60	30,000.00	7,767.20	25,000.00
505-43300-573105	CONSENT ORDER - FINE	-	-	3,000.00	-	3,000.00
505-43300-573110	BAD DEBT EXP. W/S	30,179.76	11,404.55	23,000.00	-	30,000.00
Division: 43300 - SEWER Total:		**1,247,278.43**	**1,609,576.22**	**1,774,800.00**	**2,034,066.04**	**1,910,500.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 505 - WATER & SEWER
Expense
Division: 44200 - WATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
505-44200-511100	REGULAR EMPL. SALARIES	301,764.64	311,362.80	370,000.00	170,149.03	390,000.00
505-44200-511300	OVERTIME	20,696.69	22,912.90	30,000.00	7,573.28	30,000.00
505-44200-512100	GRP INSRNC MEDICAL/DENTAL	95,195.42	110,752.55	105,000.00	89,496.83	105,000.00
505-44200-512110	GROUP INSURANCE LIFE	1,300.46	1,103.45	2,000.00	773.29	2,000.00
505-44200-512111	GROUP INSURANCE VISION	799.16	791.55	1,200.00	474.72	1,200.00
505-44200-512200	MEDICARE 1.45%	4,587.74	4,734.46	5,000.00	2,481.60	5,000.00
505-44200-512401	RETIREMENT CONTRIBUTIONS	112,992.57	(79,064.61)	45,000.00	19,032.74	50,000.00
505-44200-512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	-	5,000.00
505-44200-512700	WORKER'S COMPENSATION	21,766.69	14,860.44	20,000.00	10,766.11	20,000.00
505-44200-512850	HRA REIMBURSEMENT	2,000.00	-	7,000.00	736.72	7,000.00
505-44200-521201	PROFESSIONAL	-	-	2,000.00	-	2,000.00
505-44200-521222	IT Services for Water	11,748.11	13,183.26	12,000.00	5,753.18	15,000.00
505-44200-521230	ENGINEERING FEES	4,896.87	23,951.25	10,000.00	8,950.00	15,000.00
505-44200-521305	WATER TEST	2,477.46	7,610.00	10,000.00	-	12,000.00
505-44200-522210	MAINTENANCE AGREEMENTS	69,529.93	84,159.57	96,300.00	23,282.96	115,000.00
505-44200-522220	MAINTENANCE & CLEANING	1,644.60	2,419.65	10,000.00	796.50	10,000.00
505-44200-522231	EQPMNT REPAIR PUMP STATIO	16,121.08	20,533.84	17,200.00	20,270.31	20,000.00
505-44200-522240	STREET REPAIRS/MAINTENANC	2,549.24	3,735.06	15,500.00	1,640.00	15,500.00
505-44200-522250	AUTO & TRUCK REPAIR	1,422.25	3,673.58	7,500.00	966.14	8,500.00
505-44200-522255	DAMAGE TO PROPERTY	-	2,850.13	1,500.00	458.00	1,500.00
505-44200-522320	RENTAL OF EQUIP & VEHICLE	861.60	989.64	15,000.00	-	5,000.00
505-44200-523110	LIABILITY INSURANCE	54,592.89	56,714.32	70,000.00	30,420.63	70,000.00
505-44200-523231	CELL PHONES	3,118.20	3,008.01	5,000.00	-	3,500.00
505-44200-523245	CBEYOND COMMUNICATIONS	6,117.50	6,258.76	8,000.00	3,132.01	8,000.00
505-44200-523250	USA MOBILITY 770 201 0149	-	-	-	1,064.43	2,500.00
505-44200-523310	PUBLIC NOTICES	1,163.20	873.60	2,000.00	-	2,000.00
505-44200-523400	PRINTING & BINDING	4,153.39	4,972.11	5,500.00	2,056.22	7,500.00
505-44200-523500	TRAVEL	2,629.93	3,090.90	5,500.00	1,092.64	5,500.00
505-44200-523600	DUES & FEES	194.14	597.40	3,500.00	120.00	3,500.00
505-44200-523700	EDUCATION & TRAINING	4,474.56	3,100.00	7,500.00	370.00	7,500.00
505-44200-523840	COLLECTION AGENCY SRVICES	110.46	141.96	1,000.00	95.01	1,000.00
505-44200-523849	CONTRACT LABOR	-	-	1,500.00	-	1,500.00
505-44200-523902	MERCHANT FEES CREDIT CARD	11,822.17	11,325.34	10,500.00	5,273.09	13,500.00
505-44200-523930	DRUG TESTING, VACCINES	819.08	507.63	2,000.00	73.33	1,000.00
505-44200-523940	POSTAGE	6,743.58	7,010.20	8,500.00	3,383.10	8,500.00
505-44200-531110	COMPUTER EXPENSE	2,141.40	6,145.94	10,000.00	250.70	10,000.00
505-44200-531130	OFFICE SUPPLIES	1,624.31	1,961.31	5,000.00	641.84	3,000.00
505-44200-531140	SUPPLIES & MATERIALS	27,672.83	(12,579.60)	50,000.00	18,999.31	75,000.00
505-44200-531142	HAND TOOLS & SMALL EQUIP.	14,070.68	16,646.46	50,000.00	4,468.32	55,000.00
505-44200-531221	SNAPPING SHOALS EMC	32,498.76	32,362.50	33,000.00	14,696.24	35,000.00

505-44200-531229	GA POWER - WTP	2,115.59	1,695.37	3,000.00	698.99	3,500.00
505-44200-531270	ENERGY-GASOLINE/DIESEL	15,868.54	13,282.81	18,000.00	4,636.59	20,000.00
505-44200-531510	INV PCH FOR RSALE-WATER	652,365.20	694,939.88	570,000.00	295,780.49	650,000.00
505-44200-531703	LAB SUPPLIES/OTHER	3,491.84	2,046.14	5,000.00	1,136.03	5,000.00
505-44200-531706	CHEMICALS	6,489.80	3,836.00	10,500.00	3,396.45	12,500.00
505-44200-531740	TIRE EXPENSE	634.56	1,230.24	5,500.00	1,144.47	3,500.00
505-44200-531750	UNIFORMS	3,683.26	6,585.09	7,500.00	1,578.73	7,000.00
505-44200-542200	VEHICLES	-	-	120,000.00	-	35,000.00
505-44200-542401	COMPUTERS	560.00	-	10,200.00	3,567.00	7,000.00
505-44200-542500	EQUIPMENT	-	-	-	-	50,000.00
505-44200-561000	DEPRECIATION	695,293.28	790,342.90	100,000.00	-	100,000.00
Division: 44200 - WATER Total:		**2,226,803.66**	**2,206,654.79**	**1,915,400.00**	**761,677.03**	**2,041,700.00**

DIVISION 90000 - OTHER FINANCING USES

505-90000-611901	TRANSFER TO GENERAL FUND	60,000.00	60,000.00	-	-	60,000.00
TOTAL OTHER FINANCING USES		**60,000.00**	**60,000.00**	-	-	**60,000.00**

WATER Total: **2,101,700.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 510 - STORMWATER
Expense
Division: 42500 - STORMWATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
510-42500-511100	REGULAR EMPL. SALARIES	263,013.54	235,762.50	285,000.00	110,552.88	346,093.00
510-42500-511300	OVERTIME	3,502.71	2,069.84	5,000.00	215.95	5,000.00
510-42500-512100	GRP INSRNC MEDICAL/DENTAL	74,877.59	58,656.52	85,000.00	37,093.97	112,578.00
510-42500-512110	GROUP INSURANCE LIFE	1,083.72	921.34	1,600.00	525.91	2,134.00
510-42500-512111	GROUP INSURANCE VISION	653.16	535.37	1,000.00	217.08	1,236.00
510-42500-512200	MEDICARE 1.45%	3,818.05	3,452.96	4,000.00	1,574.92	7,000.00
510-42500-512400	PENSION	32,354.09	(19,119.43)	44,000.00	18,609.78	65,000.00
510-42500-512600	UNEMPLOYMENT INSURANCE	-	-	7,500.00	-	9,500.00
510-42500-512700	WORKER'S COMPENSATION	19,595.76	18,717.53	25,000.00	13,457.62	27,000.00
510-42500-512850	HRA REIMBURSEMENT	2,545.97	-	7,000.00	-	11,000.00
510-42500-521201	PROFESSIONAL FEES	-	-	2,000.00	-	2,500.00
510-42500-521222	IT Services for Stormwater	7,944.61	9,612.75	7,000.00	3,356.06	7,000.00
510-42500-521230	ENGINEERING FEES	23,047.25	30,034.75	100,000.00	9,438.00	100,000.00
510-42500-522210	MAINTENANCE AGREEMENTS	3,432.32	114.32	7,000.00	-	7,000.00
510-42500-522220	STREET SWEEPING	-	-	25,000.00	-	25,000.00
510-42500-522230	EQUIPMENT REPAIRS	2,680.66	41.99	5,000.00	162.79	5,000.00
510-42500-522240	STREET REPAIRS/MAINTENANC	270.50	184.34	30,000.00	1,650.00	30,000.00
510-42500-522250	AUTO & TRUCK REPAIR	5,823.56	8,173.38	10,000.00	1,063.72	10,000.00
510-42500-523110	LIABILITY INSURANCE	1,973.89	2,015.29	2,500.00	1,085.77	2,500.00
510-42500-523231	CELL PHONES	1,074.92	596.92	3,000.00	-	2,000.00
510-42500-523304	PERMITS/ANNUAL REPORT	9,252.50	2,185.00	20,000.00	4,735.00	20,000.00
510-42500-523310	PUBLIC NOTICES	10.00	-	3,500.00	-	3,500.00
510-42500-523400	PRINTING & BINDING	-	49.00	10,000.00	-	5,000.00
510-42500-523500	TRAVEL	875.90	282.00	3,000.00	-	3,000.00
510-42500-523600	DUES & FEES	217.00	216.80	1,000.00	169.00	1,000.00
510-42500-523700	EDUCATION & TRAINING	1,684.31	1,409.00	5,000.00	327.00	5,000.00
510-42500-523852	NOI IMPLEMENTATION	-	-	7,500.00	-	7,500.00
510-42500-523901	BANK CHARGES	-	-	500.00	-	500.00
510-42500-523902	CREDIT CARD EXPENSES	2,723.35	3,388.09	500.00	482.68	3,500.00
510-42500-523930	DRUG TESTING, VACCINES	298.60	227.86	500.00	73.33	500.00
510-42500-523990	LANDFILL FEES	5,918.93	6,076.82	5,000.00	914.92	7,000.00
510-42500-531110	COMPUTER EXPENSE	4,786.05	5,500.03	1,300.00	-	5,500.00
510-42500-531130	OFFICE SUPPLIES	358.82	266.13	2,000.00	278.13	1,000.00
510-42500-531140	SUPPLIES & MATERIALS	3,869.15	2,293.31	4,000.00	4,601.09	4,000.00
510-42500-531142	HAND TOOLS & SMALL EQUIP.	1,212.04	1,179.30	4,000.00	298.08	5,000.00
510-42500-531270	ENERGY-GASOLINE/DIESEL	11,862.69	12,220.78	15,000.00	2,327.72	15,000.00
510-42500-531700	MISCELLANEOUS EXPENSE	40.00	464.60	2,500.00	26.28	2,500.00
510-42500-531740	TIRE EXPENSE	1,876.44	57.04	5,000.00	-	5,000.00
510-42500-531750	UNIFORMS	3,894.60	3,171.43	10,000.00	1,218.06	5,000.00
510-42500-541476	EASEMENTS	-	-	45,000.00	-	25,000.00
510-42500-542200	VEHCILES	-	-	-	-	35,000.00
510-42500-542400	COMPUTER SOFTWARE	1,797.75	-	11,200.00	3,567.00	7,500.00
510-42500-542500	EQUIPMENT	-	-	10,000.00	-	10,000.00

510-42500-542515	STORMWATER REPAIR	57,330.00	-	200,000.00	76,403.00	200,000.00
510-42500-542518	WATERSHED ASSES. PHASE II	-	-	5,600.00	-	5,600.00
510-42500-561000	DEPRECIATION	64,564.22	64,437.86	25,000.00	-	65,000.00
Division: 42500 - STORMWATER Total:		**620,264.65**	**455,195.42**	**1,053,700.00**	**294,425.74**	**1,225,141.00**

DIVISION 90000 - OTHER FINANCING USES

510-90000-611402	TRANSFER TO GENERAL FUND	-	-	-	-	60,000.00
TOTAL OTHER FINANCING USES		-	-	-		**60,000.00**

STORMWATER Total:	**1,285,141.00**

Budget Worksheet

Fund: 540 - SANITATION SOLID WASTE COLLECTION
Expense
Division: 45200 - SANITATION SOLID WASTE COLLECTION

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
540-45200-511100	REGULAR EMPL. SALARIES	36,842.38	38,248.81	82,000.00	17,923.54	41,229.34
540-45200-511300	OVERTIME	6.54	-	5,000.00	-	5,000.00
540-45200-512100	GRP INSRNC MEDICAL/DENTAL	34,843.74	26,844.72	38,000.00	18,033.55	41,858.17
540-45200-512110	GROUP INSURANCE LIFE	158.04	156.00	2,000.00	89.81	2,000.00
540-45200-512111	GROUP INSURANCE VISION	161.88	175.32	1,000.00	94.38	189.00
540-45200-512200	MEDICARE 1.45%	515.89	548.01	1,300.00	246.03	1,300.00
540-45200-512401	RETIREMENT CONTRIBUTIONS	25,094.65	(5,519.12)	12,700.00	5,371.44	13,000.00
540-45200-512700	WORKER'S COMPENSATION	1,230.31	1,385.91	2,200.00	1,184.30	2,200.00
540-45200-512850	HRA REIMBURSEMENT	-	-	2,000.00	-	2,000.00
540-45200-521222	IT TOTAL TECH	-	-	2,500.00	-	3,000.00
540-45200-521230	ENGINEERING FEES	-	-	4,750.00	2,475.00	5,000.00
540-45200-522210	MAINTENANCE AGREEMENTS	105.16	-	700.00	-	1,000.00
540-45200-522230	EQUIPMENT REPAIRS	-	-	7,500.00	-	57,723.49
540-45200-522246	KUBOTA SANI VEHICLES	-	-	5,000.00	-	5,000.00
540-45200-522250	AUTO & TRUCK REPAIR	1,348.59	108.98	5,000.00	852.40	5,000.00
540-45200-522252	DAMAGE TO CITIZEN ITEMS	-	-	1,000.00	-	1,000.00
540-45200-523231	CELL PHONES	-	-	500.00	-	-
540-45200-523310	PUBLIC NOTICES	1,522.50	2,185.00	250.00	-	5,000.00
540-45200-523400	PRINTING & BINDING	-	-	3,000.00	-	3,000.00
540-45200-523700	EDUCATION & TRAINING	-	-	1,500.00	-	1,500.00
540-45200-523902	MERCHANT FEES CREDIT CARD	4,884.83	1,917.27	1,000.00	-	1,000.00
540-45200-523906	H. C. COLL. FEE	-	-	10,000.00	-	10,000.00
540-45200-523930	DRUG TESTING, VACCINES	-	-	500.00	-	500.00
540-45200-523940	POSTAGE	-	-	10,000.00	-	12,500.00
540-45200-523990	LANDFILL FEES	342,356.44	363,650.80	350,000.00	166,875.48	450,000.00
540-45200-523991	SANITATION COLLECTIONS OUTSOURCING	913,037.19	957,005.60	990,000.00	406,634.60	1,110,000.00
540-45200-524000	SWMP COST JT. HC AND CITY	16,889.14	17,184.13	2,000.00	501.20	2,000.00
540-45200-531110	COMPUTER EXPENSE	1,614.96	2,843.57	7,500.00	1,748.84	7,500.00
540-45200-531130	OFFICE SUPPLIES	-	-	500.00	14.71	500.00
540-45200-531140	SUPPLIES & MATERIALS	-	-	3,000.00	-	3,000.00
540-45200-531270	ENERGY-GASOLINE/DIESEL	1,956.72	2,083.34	5,000.00	405.20	5,000.00
540-45200-531704	OTHER SUPPLIES	-	-	1,000.00	-	1,000.00
540-45200-531740	TIRE EXPENSE	366.31	-	3,000.00	-	3,000.00
540-45200-531750	UNIFORMS	-	-	1,500.00	-	2,000.00
540-45200-542200	VEHICLES	-	-	-	98,489.00	-
540-45200-542400	COMPUTER SOFTWARE	-	-	-	3,567.00	4,000.00
540-45200-561000	DEPRECIATION	33,978.42	33,978.45	-	-	34,000.00
540-45200-573012	SANITATION FEE REFUND	-	432.00	-	-	-
Division: 45200 - SANITATION SOLID WASTE COLLECTION Total:		**1,416,913.69**	**1,443,228.79**	**1,562,900.00**	**724,506.48**	**1,842,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 555 - MERLE MANDERS CONFERENCE CENTER
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
555-15650-511100	REGULAR EMPL. SALARIES	137,222.12	186,428.10	276,610.70	104,875.01	277,534.00
555-15650-511300	OVERTIME	1,474.71	3,694.94	1,000.00	122.50	2,000.00
555-15650-512100	GRP INSRNC MEDICAL/DENTAL	53,548.67	93,080.90	150,538.84	72,666.41	168,647.00
555-15650-512110	GROUP INSURANCE LIFE	533.04	688.76	3,420.00	511.49	3,420.00
555-15650-512111	GROUP INSURANCE VISION	428.40	625.87	825.00	372.42	757.00
555-15650-512200	MEDICARE 1.45%	1,903.05	2,572.11	4,560.00	1,454.65	4,560.00
555-15650-512401	RETIREMENT CONTRIBUTIONS	11,603.32	(8,473.62)	30,500.00	12,899.94	30,500.00
555-15650-512600	UNEMPLOYMENT INSURANCE	-	-	8,400.00	-	8,400.00
555-15650-512700	WORKER'S COMPENSATION	2,858.15	2,836.90	7,920.00	4,263.38	7,920.00
555-15650-512850	HRA REIMBURSEMENT	-	-	6,000.00	-	6,000.00
555-15650-521201	PROFESSIONAL FEES	80.00	-	500.00	-	500.00
555-15650-521222	IT Services for MMCC	4,565.85	6,479.41	3,000.00	1,438.30	3,000.00
555-15650-521340	WEB-SITE	45.00	613.99	1,000.00	480.00	1,000.00
555-15650-522200	REPAIRS & MAINTENANCE	3,876.78	9,466.23	25,000.00	173.48	25,000.00
555-15650-522210	MAINTENANCE AGREEMENTS	831.55	797.30	3,500.00	-	3,500.00
555-15650-522213	CLEANING	20,263.00	-	22,000.00	-	22,000.00
555-15650-522219	LANDSCAPING	20,496.40	-	-	-	-
555-15650-522220	MAINTENANCE & CLEANING	22,679.97	-	-	278.00	-
555-15650-522230	EQUIPMENT REPAIRS	4,119.68	3,052.00	5,000.00	-	5,000.00
555-15650-522251	AUTO EXPENSE	-	-	-	-	-
555-15650-522320	RENTAL OF EQUIP & VEHICLE	3,321.58	9,962.81	600.00	4,528.00	600.00
555-15650-522341	COPIER RENTAL	-	552.18	-	920.30	2,000.00
555-15650-523231	CELL PHONES	495.43	341.33	1,500.00	-	-
555-15650-523245	CBEYOND COMMUNICATIONS	10,612.82	10,753.00	7,000.00	5,392.44	7,000.00
555-15650-523310	PUBLIC NOTICES	22.96	-	-	-	-
555-15650-523400	PRINTING & BINDING	396.84	3,049.55	500.00	325.62	500.00
555-15650-523500	TRAVEL	8.00	-	4,000.00	2,529.47	4,000.00
555-15650-523600	DUES & FEES	700.45	715.01	600.00	200.00	700.00
555-15650-523700	EDUCATION & TRAINING	62.47	1,216.71	5,000.00	910.00	5,000.00
555-15650-523850	Personnel Services	42,365.69	48,624.09	35,000.00	14,273.66	35,000.00
555-15650-523851	CLIENT EVENT ATTENDANT	8,332.88	8,268.47	-	1,914.26	-
555-15650-523902	MERCHANT FEES CREDIT CARD	2,075.83	1,779.42	2,550.00	529.02	2,550.00
555-15650-523933	LINEN	1,839.80	3,783.19	6,000.00	-	6,000.00
555-15650-523940	POSTAGE	-	-	500.00	-	500.00
555-15650-531110	COMPUTER EXPENSE	3,081.63	3,212.88	3,156.00	9,169.59	-
555-15650-531130	OFFICE SUPPLIES	2,524.44	2,568.47	2,500.00	889.53	2,500.00
555-15650-531140	SUPPLIES & MATERIALS	1,491.54	2,498.74	3,500.00	226.31	4,000.00
555-15650-531142	HAND TOOLS & SMALL EQUIP.	2,145.88	272.15	1,000.00	41.29	1,000.00
555-15650-531213	NATURAL GAS	3,651.28	3,755.68	2,500.00	1,395.71	2,500.00
555-15650-531232	GEORGIA POWER	25,775.50	26,735.32	25,000.00	6,670.83	25,000.00
555-15650-531271	FUEL	680.26	1,851.76	500.00	207.93	500.00
555-15650-531400	BOOKS & PERIODICALS	-	-	500.00	-	500.00
555-15650-531704	OTHER SUPPLIES	17.88	-	-	-	-

555-15650-531708	FOOD AND BEVERAGE	550.00	350.00	2,500.00	-	2,500.00
555-15650-531710	CHRISTMAS DECORATIONS	4,979.01	-	5,000.00	137.65	5,000.00
555-15650-531720	SIGNS	-	-	1,500.00	-	1,500.00
555-15650-531725	PROMOTIONAL SUPPLIES	1,903.81	-	-	-	-
555-15650-531740	TIRE EXPENSE	713.12	374.28	-	-	-
555-15650-531750	UNIFORMS	553.92	1,148.46	-	105.05	-
555-15650-541200	SITE IMPROVEMENTS	-	1,342.56	50,000.00	-	50,000.00
555-15650-542300	FURNITURE & FIXTURES	2,295.88	324.54	-	-	-
555-15650-542400	Computer Software	-	-	5,750.00	3,615.00	5,750.00
555-15650-542500	EQUIPMENT	7,200.24	22,020.18	35,678.00	14,190.42	35,678.00
555-15650-561000	DEPRECIATION	88,178.42	87,752.36	40,000.00	-	40,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**502,507.25**	**545,116.03**	**792,108.54**	**267,707.66**	**810,016.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 560 - TED STRICKLAND COMMUNITY CENTER
Expense
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 Adopted Budget
560-15650-521222	IT Services for TSCC	946.28	1,258.06	1,000.00	479.46	1,000.00
560-15650-522210	MAINTENANCE AGREEMENTS	-	137.26	2,500.00	-	2,500.00
560-15650-522219	LANDSCAPING	3,365.00	-	-	-	-
560-15650-522220	MAINTENANCE & CLEANING	7,866.90	175.65	8,500.00	7,009.57	8,500.00
560-15650-522230	EQUIPMENT REPAIRS	386.83	-	1,000.00	-	1,000.00
560-15650-523210	AT&T	-	-	4,000.00	-	4,000.00
560-15650-523241	AT&T (BELLSOUTH)	2,779.53	3,312.62	-	1,719.02	-
560-15650-523851	CLIENT EVENT ATTENDANT	7,060.78	8,552.43	-	1,355.45	-
560-15650-523902	MERCHANT FEES CREDIT CARD	956.53	783.60	5,000.00	211.61	5,000.00
560-15650-523903	DISCOUNT ON ROOM RENTAL	20.00	60.00	750.00	-	750.00
560-15650-531110	COMPUTER EXPENSE	2,547.32	2,546.90	-	434.90	-
560-15650-531140	SUPPLIES & MATERIALS	72.18	128.10	2,500.00	-	2,500.00
560-15650-531231	GA PWR,130 COMMUNITY CNTR	7,507.78	7,803.97	8,000.00	2,867.18	8,000.00
560-15650-542300	FURNITURE & FIXTURES	2,923.00	2,923.59	5,000.00	-	5,000.00
560-15650-542400	Computer Software	-	-	1,500.00	-	1,500.00
560-15650-542500	EQUIPMENT	1,938.20	-	2,000.00	-	2,000.00
560-15650-561000	DEPRECIATION	22,161.99	22,265.15	-	-	-
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:		**60,532.32**	**49,947.33**	**41,750.00**	**14,077.19**	**41,750.00**

Budget Worksheet

Stockbridge

Where Community Connects

Fund: 565 - AMPHITHEATER COMPLEX
Expense
Division: 61800 - AMPHITHEATER

Account Number	Account Description	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 AMENDED BUDGET	FY 2020 YTD ACTUAL	FY 2021 DEPARTMENT REQUEST
565-61800-541416	CONSTRUCTION COSTS	-	-	250,000.00	1,442,222.40	250,000.00
Division: 61800 - AMPHITHEATER Total:		**-**	**-**	**250,000.00**	**1,442,222.40**	**250,000.00**

Capital Improvement Plan

Stockbridge

Where Community Connects

The City of Stockbridge

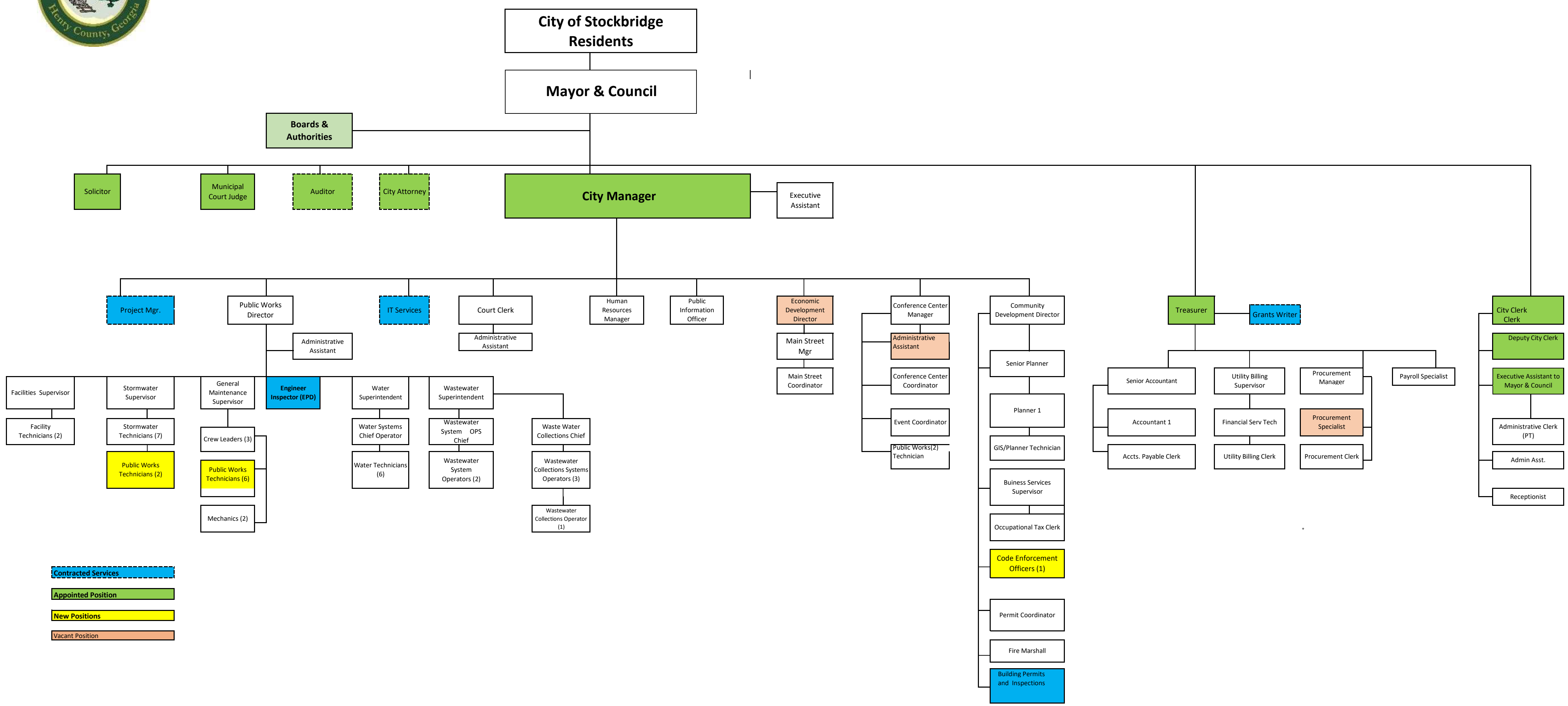
CIP EXPENDITURES SUMMARY BY PROJECT

FUND - 353

Projects:	Estimated Project Cost FY2020	Amount Anticipated To Be Used In FY2020	Balance To Be Carried Over To FY2021	FY2021	FY2022	FY2023	FY2024	FY2025	Projected Five Year Total	Funding Source
Amphitheater	$ 23,085,254	$ 6,896,288	$16,188,966	$12,188,966	$ 2,000,000	$ 2,000,000			$ 16,188,966	**Fund Balance/SPLOST IV/Bonds**
Monument Sign	$ 115,000	$ -	$ 79,820	$ 79,820					$ 79,820	**Fund Balance**
Cultural Art Center	$ 10,000,000	$ 23,894	$ 9,976,106	$ 1,995,221	$ 1,995,221	$ 1,995,221	$ 1,995,221	$ 2,000,000	$ 9,980,885	**Bonds**
Multi-Purpose Facility/Senior and Youth	$ 10,000,000	$ -	$10,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 10,000,000	**Bonds**
Public Works Facility	$ 2,275,344	$ 754,166	$ 1,521,178	$ 1,521,178					$ 1,521,178	**SPLOST IV**
Alleyway Project	$ 350,000	$ -	$ 350,000	$ 350,000					$ 350,000	**Fund Balance/SPLOST V**
Old Fire Station Renovation	$ 500,000	$ -	$ 500,000	$ 500,000					$ 500,000	**Fund Balance**
Splash Pad Park	$ 150,000	$ -	$ 150,000	$ 150,000					$ 150,000	**Fund Balance**
Reeves Creek Trail Improvement	$ 1,261,327	$ 192,325	$ 1,069,002	$ 1,069,002					$ 1,069,002	
Master Trail Project	$ 2,000,000	$ -	$ 2,000,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000		$ 2,000,000	
Wayfinding Project	$ 1,000,000	$ -	$ 1,000,000	$ 333,333	$ 333,333	$ 333,333			$ 1,000,000	
Road Improvement	$ 5,000,000	$ 381,132	$ 4,618,868	$ 923,774	$ 923,774	$ 923,774	$ 923,774	$ 1,000,000	$ 4,695,094	**SPLOST IV/SPLOST V**
Infrastructure Improvement	$ 7,500,000	$ 145,010	$ 7,354,990	$ 1,470,998	$ 1,470,998	$ 1,470,998	$ 1,470,998	$ 1,500,000	$ 7,383,992	**SPLOST IV/SPLOST V**
									$ -	
Total Proposed Expenditures	**$ 63,236,925**	**$ 8,392,815**	**$54,808,930**	**$23,082,293**	**$ 9,223,326**	**$ 9,223,326**	**$ 6,889,993**	**$ 6,500,000**	**$ 54,918,937**	

Funding Type	Final Adopted FY2020	Amount Anticipated To Be Used In FY2020	Balance To Be Carried Over To	FY2021	FY2022	FY2023	FY2024	FY2025	Projected Five Year Total
General Fund	$ 6,000,000	$ -	$ 6,000,000	$ 5,000,000	$ 1,000,000	$ -	$ -		$ 6,000,000
CIP Bond	$ 21,062,523	$ -	$21,027,343	$ 7,162,902	$ 2,906,956	$ 5,374,715	$ 3,041,384	$ 2,651,392	$ 21,137,349
Future SPLOST (V)	$ 20,525,912	$ -	$20,525,912	$ 5,131,478	$ 3,848,609	$ 3,848,609	$ 3,848,609	$ 3,848,609	$ 20,525,914
SPLOST IV (Suntrust Cash)	$ 7,255,675	$ -	$ 7,255,675	$ 5,787,913	$ 1,467,762	$ -	$ -		$ 7,255,675
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Sale of Land	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Total Proposed Funding Sources	**$ 54,844,110**	**$ -**	**$54,808,930**	**$23,082,293**	**$ 9,223,326**	**$ 9,223,324**	**$ 6,889,993**	**$ 6,500,001**	**$ 54,918,937**

City of Stockbridge -- Organizational Chart --Proposed 1.1.2021



Job Title: Building & Permit Technician

Class Code: 107
Min. $32,501.07 Mid. $41,438.87 Max. $50,376.66

Job Summary: This position is responsible for providing administrative and technical support in one of the following areas: Permitting, Plan Review, Inspections, and general operations. The Permit Technician will work within assigned areas, support the office business, and provide customer service to both internal and external customers. Duties are performed with considerable initiative and independent judgment under the direction of the department head and/or division manager. The incumbent must ensure that best in class customer service is provided to both internal and external customers and also embrace, support, and promote the City's core values, beliefs, and culture.

Class Characteristics: This is the full-performance non-exempt level classification level.

Major Duties:
- Interviews and provides information to applicant regarding building permit and general requirement of the permit process.
- Reviews plan, permit applications, and other pertinent information at the public counter in order to verify accuracy and completeness and compliance with established codes, ordinances, policies and procedures.
- Routes plan to appropriate personnel for approval.
- Receives and assembles approved plans.
- Coordinates issuance of building, electrical, plumbing, mechanical and other related permits.
- Collaborate with customers to schedule inspections.
- Maintains computer files and other manual logs on all building permits and related documents; operate office equipment including computers and supporting spreadsheet, word documents and database applications.
- Updates and maintains contractor registration files for current state and local licensing requirements.
- Performs records research in order to document project history compliance; coordinates permit processes, with outside agencies to ensure that all permit requirements are met.
- Use architectural and engineering scale to determine dimensions and calculate areas and percentages as needed.
- Performs other related duties as assigned.

- **Job Title: Building & Permit Technician** (continued)

Knowledge Required by the Position:

- Knowledge of maintaining zoning, building and permitting files.
- Knowledge of or ability to understand and interpret municipal laws, policies, codes, and regulations.
- Knowledge of or ability to understand modern records management techniques;
- Knowledge of or ability to learn the legal requirements related to keeping and preserving all official building and development records. Follow standardized procedures, building codes, and written/verbal instructions to accomplish assigned tasks.
- Must be able to navigate internet without assistance and have general knowledge of PC use/navigation.
- Ability to communicate clearly and effectively, orally and in writing;
- Ability to read, analyze and interpret complex documents;
- Ability to read and interpret construction blueprints, plans and specifications.
- Ability to maintain confidentiality and exercise considerable skill in handling sensitive information and data.
- Ability to establish and maintain effective working relationships with city officials, employees and the public.
- Ability to provide information and to answer questions pertaining to city planning procedures in a tactful and courteous manner to the general public.
- Consistently demonstrate ability to respond to changing situations in a flexible manner to meet current needs, such as reprioritizing work as necessary.
- Ability to take the initiative to make decisions/choices without direct supervision, determine when to escalate issues to supervisor when required.
- Knowledge of City ordinances, policies, and procedures.
- Ability to carry out oral and written instructions;
- Ability to maintain an organized office environment;
- Ability to exercise judgment to resolve constituent inquiries.

Supervisory Controls: Works under general supervision. Reports to the Community Development Director or Supervisor/Manager designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Job Title: Building & Permit Technician (continued)

Complexity: Work consists of a variety of technical and administrative duties. Works independently with minimal supervision or in a team environment.

Personal Contacts: Contacts typically occur with co-workers, developers, builders, and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems, and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional light lifting.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: High School Diploma supplemented by two (2) years responsible administrative experience at a building permit counter, or an equivalent combination of education, training, and experience.

Preferred Education & Experience: Associate degree or technical training in construction, building inspections or related fields. International Code Council (ICC) Permit Technician certification preferred. Must have a valid State of Georgia Driver's License, valid Notary Public.

Licensures and Certifications: International Code Council (ICC) Permit Technician certification must be obtained within six (6) months of employment.

Job Description Acknowledgement

I have received, reviewed, and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under all conditions as described.

Employee Name_______________________________ Date______________

Employee Signature____

Job Title: Building Inspector

Class Code: 113
Min. $45,668,45 Mid. $58,227.28 Max. $70,786.10

Job Summary: Under general direction of the Building Official, performs combination inspections of residential, commercial and industrial buildings and structures of all types in the process of construction, alteration, or repair for compliance with the provisions of building, plumbing, electrical, mechanical and zoning codes; assists the public at the permit counter and over the telephone regarding the interpretation of Building Codes and Ordinances.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:

- Inspects building and similar structures that are being constructed, altered, moved or demolished to verify that work being done complies with provisions of building, plumbing, electrical, mechanical and related codes, ordinances and State and Federal construction regulations, and are in accordance with the approved plans and specifications.
- Provides plan check services for compliance with the above codes for minor projects, including but not limited to, residential additions and accessory structures and commercial/industrial tenant improvements.
- Observes conditions and enforces department regulations, City ordinances, building codes, approved plans, specifications, and standards during and after construction.
- Investigates violation complaints of building codes, and recommends compliance procedures to contractors, engineers, architects, owners, and the public.
- Explains code violations to contractors and citizens to ensure corrections are completed in compliance with City ordinances and building codes.
- Issues "Notice of Violation" and/or "Stop Work" orders to persons responsible for code compliances upon obtaining evidence of uncorrected violations; prepares uncorrected violation reports.
- Inspects building sites for proper zoning and setback, and posts building inspection results for permit records.
- If Plan Review is being performed, processes requests for and issues building, improvements, and expansion permits as appropriate to citizens and businesses.
- If Plan Review is being performed, receives and reviews architectural drawings, building plans, soil erosion plans, and related information necessary for code compliance determinations.
- Confers with architects, owners, engineers, contractors and general public on all City and State ordinances and current building code requirements.

- Observes safety practices and advises responsible party at any construction site where safety violations are observed.
- Maintains a variety of files and records related to areas of assignment including permit binders, records of inspections made and actions taken, and plans; inputs and retrieves information into computer databases; prepares reports, correspondence, and a variety of other written materials as requested.
- Performs routine prevention maintenance to the assigned department vehicle.
- Coordinates sanitary systems with Henry County, life safety codes with City Fire Marshal, coordinates meter approvals with utility companies.
- Prepares monthly construction reports and nuisance report updates for administrative and/or judicial authority's access.
- Performs other related duties as assigned.

Knowledge Required by the Position:

- Understand, interpret, explain, and enforce provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Perform the full range of building inspections.
- Read and interpret complex plans and specifications.
- Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and to detect deviations from plans, regulations, and standard construction methods, practices, and requirements.
- Determine that construction systems conform to City code requirements.
- Advise on standard construction methods and requirements.
- Exercise sound and independent judgment.
- Plan and organize daily work schedules and prioritize inspections.
- Respond to requests and inquiries from the general public.
- Maintain complete and accurate records.
- Write routine reports and correspondence.
- Make arithmetical computations rapidly and accurately.
- Safely and effectively operate tools and equipment used in building inspection and the building trades.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Building Inspector (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Job Title: Building Inspector (continued)

Physical Demands: Primary functions require sufficient physical ability to work in an office and field environment. Continuous sitting, reaching below shoulder level, downward flexion of neck. Frequent walking, stationary standing, side-to-side turning of neck; transporting objects weighing up to 10 lbs. distances up to one mile; light grasp and finger press and pinch to manipulate office equipment, writing materials, and computer keyboard. Occasional bending, stooping, squatting, climbing, reaching above and at shoulder level, kneeling, pushing/pulling, twisting at waist, upward flexion of neck; lifting objects weighing up to 10 lbs. from below waist to above shoulder level; moderate handling and fine finger dexterity to manipulate equipment; power grasp to handle equipment and materials; twisting wrist to manipulate tools. Infrequent crawling, balancing above ground; lifting objects weighing 11-25 lbs. from below waist to above shoulder level and transporting distances up to one mile; lifting objects weighing 26-50 lbs. from below waist to chest level; lifting objects weighing 51-75 lbs. from below waist to waist level; transporting objects weighing 26-75 lbs. distances up to two feet; upper body strength to lift/pull own body weight up into an attic or over a fence.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

Building Inspector (continued**)**

Minimum Qualifications:
Any combination of education and experience sufficient to successfully perform the essential functions of the job qualifies.

- High school diploma or GED equivalency.
- Three years' experience in construction work, inspections, and code compliances, including attainment of journeyman level experience working in a building trade.
- Possession of International Code Council (ICC) Residential Combination Inspector Certification.
- Minimum of one International Code Council (ICC) Certification is required in at least one of the four disciplines (plumbing, electrical, mechanical or building inspection).
- Possession of a valid Georgia Class C driver's license.

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date_____________

Employee Signature______________________________________

Job Title: Building Official

Class Code: 119
Min. $66,009.63 Mid. $84,162.28 Max. $102,314.93

Job Summary: Under administrative direction of the Director of Community Development, directs, manages, supervises, and coordinates the activities and operations of Inspections within the Community Development Department including plan review, issuance of building permits, and building construction inspection services, and activities through the enforcement of related laws, statutes, codes and ordinances enacted by the state and federal governments as well as the City of Stockbridge; coordinates assigned activities with other divisions, departments, and outside agencies; and provides highly responsible and complex administrative support to the Director of Community Development.

Class Characteristics: This is the full-performance exempt level classification level.

Major Duties:
The following duties are typical for this classification. Incumbents ***may not perform*** *all of the listed duties and/or* ***may be required to perform*** *additional or different duties from those set forth below to address business needs and changing business practices. In addition, specifications are intended to outline the* ***minimum*** *qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

- Assumes management responsibility for assigned services and activities of the Inspections Division including plan review services, permit issuance services, inspection services, code development services, code interpretation services, neighborhood preservation services, code enforcement services; directs the enforcement of law, statutes, codes and ordinances related to building construction, health and safety.
- Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommends and administer policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
- Plans, directs, coordinates, and reviews the work plan for professional and technical employees to ensure that codes are properly enforced with uniformity, equity, and safety; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
-

- **Building Official (cont'd)**
- Oversees and participates in the development and administration of the Division's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.

- Provides technical and professional advice; provides interpretation and decisions on applicable codes, rules, regulations, and technical problems of enforcement; answers procedural questions.
- Proposes and presents fee updates, code updates, and amendments to City codes and ordinances.
- Serves as the liaison for the Inspections Division with other divisions, departments, and outside agencies.
- Serves as staff on a variety of boards, commissions, and committees; prepares and presents staff reports and other necessary correspondence; prepares and coordinates reports and presentations on current building issues for City Council, community groups, and regulatory agencies as necessary.
- Provides responsible staff assistance to the Director of Community Development; conducts a variety of organizational studies, investigations, and operational studies; assists with a variety of development, capital improvement, code enforcement, and related projects; develops and implements office automation strategies; recommends modifications to Inspections Division programs, policies, and procedures as appropriate.
- Attends and participates in professional group meetings; maintains awareness of new trends and developments in the field of building inspection and code enforcement including legislation, court rulings, and professional practices and techniques; incorporates new development as appropriate.
- Oversees the maintenance of records and files including those related to applications, permits, fees, and correspondence related to building matters; oversees the administration of automated permit tracking and code enforcement case tracking systems.
- Responds to and resolves difficult and sensitive inquiries and complaints including those from citizens, builders, contractors, and engineers.
- Performs other related duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operational characteristics, services, and activities of a comprehensive plan review, permit issuance, and building inspection program.
- Principles and practices of program development and administration.
- Principles and practices of municipal budget preparation and administration.
- Principles of supervision, training, and performance evaluation.
- Principles of civil engineering, structural design, engineering mathematics, and soil engineering.
- Methods, materials, and progressive steps used in the construction of buildings and related structures.

- Pertinent building related codes, ordinances, and regulations enforced by the City including the Uniform Building Code, plumbing, electrical, and mechanical codes, zoning ordinances, general land use codes, and related City codes and state mandate regulations.
- Principles and techniques used in building inspection work including those used to examine the quality of work and materials and to detect deviations from plans, regulations, and standard construction practices.
- Fire prevention procedures and practices in new construction.
- Occupational hazards and standard safety procedures.
- Permit processing procedures.
- Building plan review principles and practices.
- Principles and procedures of record keeping and reporting.
- Proficiency with personal computers and Microsoft Office.

Ability to:

- Oversee and participate in the management of a comprehensive building inspection, permit issuance, and plans examination program.
- Oversee, direct, and coordinate the work of lower level staff.
- Select, supervise, train, and evaluate staff.
- Participate in the development and administration of division goals, objectives, and procedures.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Prepare and administer large program budgets.
- Oversee the maintenance of complete and accurate records.
- Prepare clear and concise technical, administrative, and financial reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Understand, interpret, explain, and enforce pertinent federal, state, and local policies, laws, and regulations including provisions of applicable building, safety, and zoning codes and ordinance requirements to contractors, developers, and the general public.
- Analyze, interpret, and accurately check complex building plans, specifications, and calculations.
- Enforce necessary information and respond to questions from groups of managers, clients, customers, and the general public.
- Gain cooperation through discussion and persuasion.
- Exercise sound independent judgment.
- Demonstrate an awareness and appreciation of the cultural diversity of the community.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Job Title: Building Official (continued)

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office and field settings and operate office equipment and vehicles; walks on uneven terrain, loose soil, and sloped surfaces; frequent walking, sitting, standing; upward and downward flexion of neck; side-to-side turning of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: Inspectors and Permitting Staff

Building Official (cont'd)

Minimum Qualifications:

- Bachelor's degree from an accredited college or university in building technology, architecture, civil engineering or a related field.
- Six years of increasingly responsible experience in building design, inspection, construction, or structural analysis including two years of administrative and supervisory responsibility.
- Possession of International Code Council (ICC) certification as a Building Inspector.
- Possession of International Code Council (ICC) certification as a Building Official (CBO) is desirable.
- Possession of a valid Georgia Class C driver's license.

CERTIFICATION, LICENSE AND SPECIAL REQUIREMENTS

- The incumbent must possess International Code Council (ICC) certification as a Certified Building Official or be able to obtain certification within twelve (12) months of hire (2) years of related experience). Certified Commercial Plan Review and Certified Residential Plan Review Licenses are also required. Additionally, the incumbent must have a valid Georgia driver's license and maintain a satisfactory motor vehicle record.

Preferred Qualifications

- Additional training from a recognized institution in architecture, engineering, construction or similar programs is desirable. A degree from an accredited college or university in a related field is preferred.
- Certification or experience as:
  - ICC Property Maintenance & Housing Inspector
  - ICC Certified Building Code Official
  - Experience in code enforcement or certification as a Code Enforcement Officer from the Georgia Association of Code Enforcement (GACE).

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date_____________

Employee Signature______________________________________

Job Title: Civil Engineer (PT)

Class Code: 118
Min. $41,691.25 Mid $78,656.34 Max $95,621.43

Job Summary: Under administrative direction of the Community Development Director, reviews, and participates in the more complex and difficult work of staff responsible for performing professional level duties in support of the City's engineering services and activities including the design, evaluation and construction of street, traffic controls, landscaping, parks, storm drains, sewer, water and other public work projects; participates in reviewing engineering reports, drawings, specifications and calculations for buildings, structures, streets, sewers and other public works facilities to ensure compliance with current industry practices, codes, regulations and ordinances; ensures work quality and adherence to established policies and procedures; and responds to questions and inquiries from the general public, developers, contractors, engineering professionals, and City staff regarding engineering and development projects.

Class Characteristics: This is the full-performance exempt level classification level. The following duties are typical for this classification. Incumbents ***may not perform*** all of the listed duties and/or ***may be required to perform*** additional or different duties from those set forth below to address business needs and changing business practices.

Major Duties:

- Verifies the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensures adherence to safe work practices and procedures.
- Participates in preparing designs and specifications for assigned projects; develops engineering drawings, construction plans, specifications, contract documents, bid documents, calculations, and cost estimates for proposed projects; researches project design requirements; prepares estimates of time and material costs.
- Participates in performing plan check, review and processing of plans and specifications for projects affecting City streets, lighting, storm drainage, sewers, water, traffic, parks and landscape; interprets the application of design criteria; ensures compliance with professional and City standards and practices; coordinates reviews with other departments and agencies.
- Participates in the issuance of various construction permits including encroachment, transportation and grading permits.
- Participates in interpreting, plotting and supervising field survey data; reviews laboratory tests of construction materials; investigates field conditions related to public improvements, and public utilities; investigates field problems affecting property owners, contractors, and maintenance

- **Job Title: Civil Engineer (PT)** (continued)
- operations; works with public or private contractors on public improvements.
- Participates in administering design and construction contracts; maintains logs and tracks bond expiration dates; prepares reports for the Finance Department as required; collects all required inspection approvals; prepares daily progress and final reports; prepares and maintains detail project records and plans; negotiates change orders; responds to RFI and construction correspondence.
- Participates in administering and enforcing City codes and standards on engineering projects; addresses and responds to citizen concerns related to engineering problems.
- Prepares a variety of engineering reports, studies, and technical documentation; utilizes specialized engineering applications, databases, programs and graphics.
- Responds to questions and inquiries from the general public, developers, contractors, engineering professionals and City staff regarding engineering and development projects.
- Participates in preparing special engineering studies and reports.
- Assists in the design and development of public works and utility structures and the preparation of project specifications; consults with contractors; reviews plans submitted by consultants and developers to ensure conformity with established standards and regulations; assists in providing advice and instruction to subordinates on design standards and problems from the planning phase to completion of the project; prepares, reviews and recommends change orders.
- Coordinates assigned activities with consultants, engineers, developers, contractors, other City departments and divisions, and outside agencies.
- Stays abreast of new trends and innovations in the field of civil engineering.
- Performs other duties as assigned.

Knowledge Skills and Abilities Required by the Position:

- Operations, services, and activities of a municipal engineering design and construction program.
- Principles of supervision and training.
- Modern and complex principles and practices of civil engineering.
- Structural, street, and highway design principles.
- Scientific and mathematical principles as applied to civil engineering work.
- Advanced principles and practices of project management and administration.
- Advanced methods and techniques of contract negotiations and administration.
- Principles and practices of project budget preparation and control.
- Methods, materials, and techniques used in civil engineering projects including those used in the design and construction of development projects.

Job Title: Civil Engineer (PT) (continued)

- Mechanics and properties of materials
- Advanced methods and techniques of engineering plan review and analysis.
- Advanced methods and techniques of conducting site and field investigation.
- Principles and practices of field surveying including topographic and construction surveying.
- Advanced drafting methods, techniques, and equipment including those used in computer-aided drafting.
- Engineering maps and records.
- Recent developments, current literature, and sources of information related to innovations and trends in civil engineering design and development.
- Principles and practices of business correspondence and technical report preparation.
- Modern office procedures, methods, and equipment including computers and supporting word processing, spreadsheet applications, and specialized engineering software programs.
- Principles and practices of geographic information systems programs.
- Occupational health and safety standards.
- Pertinent federal, state, and local codes, laws, and regulations.
- Excellent written and oral speaking skills.
- Interpret, explain, and enforce department policies and procedures.
- Prepare, review, interpret, analyze, and modify engineering plans, drawings, specifications, contract documents, and engineering reports for conformance to professional standards and approved budgets.
- Perform engineering computations and calculations.
- Analyze and evaluate design drawings and specifications.
- Prepare and manage project budgets.
- Negotiate with citizens, property owners, businesses and other agencies.
- Maintain detailed project management records and documentation.
- Prepare clear and concise administrative and technical reports.
- Interpret, apply, and ensure compliance with pertinent federal, state, and local laws, codes, and regulations.
- Interpret, explain and enforce department policies and procedures.
- Administer programs involving Federal, state and local grants.
- Safely and effectively operate engineering tools and equipment.
- Respond to questions and inquiries from variety of sources regarding engineering and development projects.
- Research, review, update, and revise existing ordinances, policies, and design standards.
- Coordinate activities with internal and external agencies and committees.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Job Title: Civil Engineer (PT) (continued)

Supervisory Controls: The work of this position is performed under the general supervision of the Community Development Director or designee.

Guidelines: Guidelines include state and federal laws and regulations governing municipal administration; City and departmental rules and regulations, and City zoning and development ordinances, policies and procedures.

Complexity: Work consists of a variety of technical and administrative duties.

Personal Contacts: Contacts typically occur with co-workers, developers, builders and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information, resolve conflicts, solve problems and provide services.

Physical Demands: Primary functions require sufficient physical ability and mobility to work in an office setting and field environment and operate office equipment. Continuous sitting and upward and downward flexion of neck; fine finger dexterity; light to moderate finger pressure to manipulate keyboard, equipment controls, and office equipment; pinch grasp to manipulate writing utensils. Frequent side-to-side turning of neck, walking, standing, bending, stooping, pushing/pulling, and twisting at waist; moderate wrist torque to twist equipment knobs and dials; lifting objects weighing up to 20 lbs. from below waist to above shoulders and transporting distances up to 50 yards. Occasional squatting, kneeling, and reaching above and at shoulder height; moderate grasping to manipulate reference books and manuals; lifting objects weighing 20-35 lbs. from below waist to above shoulders and transporting distances up to 50 feet.

Work Environment: This work is performed indoors/outdoors setting.

Supervisory and Management Responsibility: None.

Minimum Qualifications: Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

- Minimum five years of increasingly responsible professional civil engineering experience.
- Minimum possession of a valid Georgia Certificate of Registration as an Engineer.
- Possession of a valid Georgia Class C driver's license.

Job Title: Civil Engineer (PT)

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for this classification. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name______________________________ Date_____________

Employee Signature______________________________________

CAPITAL PROJECTS - BONDING

6. Council Consideration to approve Capital Projects Bonding
   Presented by Randy Knighton- City Manager, Ed Wall – Financial Advisor and Doug Selby – Bond Counsel

City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/9/2020

X	**Action requested by City Council**
	For informational purposes only
	Budget Amendment Required

FUNDING SOURCE

	GENERAL FUND
	FUND BALANCE
	SPLOST
X	CDBG
	GRANT FUNDING
	COUNCIL INITIATIVE
	SPONSORSHIP
X	DEPT. FUND BALANCE

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Smith-Barnes sewer main and force main rehab.

DESCRIPTION: Falcon Design, LLC Task Order No. 2020.11

Provide all necessary surveying, engineering, contract development, technical specifications, bid assistance, and construction administration required to allow the City of Stockbridge to solicit and award a contract for the rehabilitation and/or replacement of the Smith-Barnes Sanitary Sewer Collection Basin System. All work will be performed in accordance with the report that was developed from the CDBG - Phase I study that was previously performed and included the videoing and cleaning of all collection lines and manholes within the basin and the recommendations for rehabilitation and/or replacement of these individual components. Additionally, this project will include a complete design and replacement of the existing sanitary sewer force main associated with this collection system.

APPROVED BY:

FINANCE DEPT. John Wiggins

CITY MANAGER [signature]

AMOUNT

$62,500.00

Task Order FDC 2020.11

Smith-Barnes Sewer Collection System Rehabilitation and Force Main Rehabilitation and Replacement (CDBG Phase II)

FALCON DESIGN

•ENGINEERING • LAND PLANNING • SURVEYING •
•CONSTRUCTION MANAGEMENT • LANDSCAPE ARCHITECTURE•
WWW.FDC-LLC.COM

235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

(To:	City of Stockbridge 4640 North Henry Blvd. Stockbridge, GA 30281	Date: From: Copy to:	October 23, 2020 Falcon Design Consultants, LLC
Attn:	Mr. Decius Aaron - Public Works Director		

Project: Smith-Barnes Sanitary Sewer Collection System and Force Main Rehabilitation and Replacement (CDBG Phase II)

TO No.: FDC 2020.11

Scope of Work:

Provide all necessary surveying, engineering, contract development, technical specifications, bid assistance, and construction administration required to allow the City of Stockbridge to solicit and award a contract for the rehabilitation and/or replacement of the Smith-Barnes Sanitary Sewer Collection Basin System. All work will be performed in accordance with the report that was developed from the CDBG - Phase I study that was previously performed and included the videoing and cleaning of all collection lines and manholes within the basin and the recommendations for rehabilitation and/or replacement of these individual components. Additionally, this project will include a complete design and replacement of the existing sanitary sewer force main associated with this collection system.

A. Topographic/Property Survey and Utility Locations:
   - Conduct utility location (S. U. E.) along the existing sanitary sewer force main as required to locate the existing force main and any potential conflicts with other utilities that would be encountered during the construction process.
   - Conduct detailed field run topographic survey along the routing for the new sanitary sewer force main as approved by the City's Public Works Director and Wastewater Superintendent.
   - Provide detailed survey exhibit showing existing easements, prescriptive easements, property lines, right-of-way's, and any other components that define ownership of property encountered during the construction of the new sanitary sewer force main. (as required)
   - Provide easement exhibits as required by the City and are necessary for the construction of improvements related to this project. Such easement exhibits will be produced for an additional fee that is agreed upon with the City.

B. Engineering Design Services:
   - Develop comprehensive construction drawings, erosion and sediment control plan, construction details, and any other ancillary design components that are required to create complete two-dimensional project design drawings.
   - All design services will be in accordance with the CDBG - Phase I study and the data collected for the new sanitary sewer force main.

C. Contract Documents:
   - Prepare Contract Documents and Technical Specifications for the project suitable for bidding by the City's Procurement Department.

D. Bidding Assistance:
   - Assist the City's Procurement Department with conducting a Pre-Bid meeting for the project.
   - Assist the City's Procurement Department with responses to written questions for the project.
   - Assist the City's Procurement Department with developing project addendums as required.
   - Assist the City's Procurement Department with bid opening.

235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

- Develop a Bid Tabulation sheet for the project.
- Assist the City's Procurement Department with issuing the contract.
- Review bidder's references and provide recommendation of award to the City as requested by the City's Procurement Department.

E. Construction Management:

- Conduct a formal project Preconstruction Conference.
- Meet with Owner and Contractor for progress meetings as required and develop meeting minutes as required for project documentation.
- Coordinate all design intent issues regarding Contract Drawings and Technical Specifications.
- Conduct reviews of construction activity as required for compliance with Contract Drawings and Technical Specifications, construction standards, current schedule, and equipment testing and training.
- Maintain periodic photographic records for construction activities observed during on-site visits.
- Develop monthly project progress reports for submission to the City Manager and City Council as required.
- Development of a project Submittal Log and assist as needed with submittal distribution to the appropriate review professional and assist in maintaining the required schedule for all submissions.
- Development a project RFI Log and assist with the coordination of responses for all questions, distributing to the appropriate professional and maintaining the required schedule for all responses.
- Review and make recommendations for payment of all pay applications, coordinate with the Owner all Change Order requests.
- Provide Value Engineering Analysis on an as required for project components related to cost and time savings.
- Development of project Punch Lists in accordance with the Contract Documents.
- Provide verifications of milestone documentation for Substantial Completion and Final completion of the project.

Schedule:

Surveying and design work shall commence within 30 calendar days of acceptance of this proposal. Completion of the Contract Drawings and Contract Documents suitable for the City to solicit bids for the construction of the project will be completed within 120 calendar days after the date that the surveying and design work commences on this project.

It is estimated that the construction phase of this project will take approximately 180 calendar days from the Notice to Proceed issued to a contractor by the City.

Fee Estimate:

The budget below includes staff time and expenses necessary to perform the scope of work outlined above.
This budget is for the scope of work referenced above.

Description	Estimated Budget
A. Topographic/Property Survey and Utility Locations:	$ 15,000.00
B. Engineering Design Services:	$ 15,000.00
C. Contract Documents:	$ 5,000.00

235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281

D.	Bidding Assistance:	$ 2,500.00
E.	Construction Management: (Hourly Not to Exceed)	$ 25,000.00

Note: Easement Exhibits as required and request by the City will be prepared for a fee of: $ 600.00/EA

Authorization:

As our authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

Authorized by: ______________________ Title: **City Manager**

Print Name: **Randy Knighton** Date: ______________________

City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/9/2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**

- [ ] **Budget Amendment Required**

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Increase landfill disposal purchase order.

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] SPONSORSHIP
- [x] DEPT. FUND BALANCE

DESCRIPTION:

The Department of Public Works is requesting authorization to use $120,000.00 from the Sanitation Division fund balance to cover increased disposal costs.

APPROVED BY:

FINANCE DEPT. John Wiggins

CITY MANAGER [signature]

AMOUNT

$120,000.00

Tonnage Description	January 2019	February 2019	March 2019	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019
Refuge	772.38	601.57	640.89	806.95	795.99	677.9	941.68	750.89	657.6
Yard Waste/Bulk	50.39	53.09	71.06	73.44	90.16	65.82	74.98	73.84	46.67
City Transferred Sanitation	3.83	2.3	3.65	3.45	17.28	0.2	9.56	9.34	3.88
TOTAL MONTHLY TONNAGE 2019	**826.6**	**656.96**	**715.6**	**883.84**	**903.43**	**743.92**	**1026.22**	**834.07**	**708.15**

Tonnage Description	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
Refuge	713.15	593.19	818.5	891.83	779.81	849.07	952.58	992.68	929.74
Yard Waste/Bulk	62.26	77.63	73.03	94.47	100.17	87.17	117.04	75.33	0
City Transferred Sanitation	0	0	0	4.06	5.21	4.61	2.65	8.61	11.98
TOTAL MONTHLY TONNAGE 2020	**775.41**	**670.82**	**891.53**	**990.36**	**885.19**	**940.85**	**1072.27**	**1076.62**	**941.72**
Increase/Decrease	-51.19	13.86	175.93	106.52	-18.24	196.93	46.05	242.55	233.57

Tonnage Increase from 2019 to 2020 to date **945.98**

	January 2019	February 2019	March 2019	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019
Waste Management Transfer Station Monthly Cost	$ 31,919.56	$ 24,519.87	$ 27,109.94	$ 34,841.09	$ 34,866.53	$ 28,828.13	$ 40,273.83	$ 31,737.65	$ 26,819.33

	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
Waste Management Transfer Station Monthly Cost	$ 30,763.48	$ 26,377.04	$ 35,516.40	$ 40,102.08	$ 35,736.10	$ 38,091.86	$ 43,685.22	$ 43,865.54	$ 39,044.11
Increase / Decrease	$ (1,156.08)	$ 1,857.17	$ 8,406.46	$ 5,260.99	$ 869.57	$ 9,263.73	$ 3,411.39	$ 12,127.89	$ 12,224.78

Cost Increase from 2019 to 2020 to date	$ 52,265.90

City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/9/2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**

- [ ] **Budget Amendment Required**

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Amend Water, Sewer, Sanitation and Stormwater Fee Schedule.

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] SPONSORSHIP
- [ ] DEPT. FUND BALANCE

DESCRIPTION:

The Department of Public Works is requesting that Mayor and Council amend the Water, Sewer, Sanitation and Stormwater Fee Schedule.

APPROVED BY:

FINANCE DEPT. John Wiggins

CITY MANAGER [signature]

AMOUNT

N/A

City of Stockbridge
Water, Sewer, Sanitation and Stormwater Fee Schedule
Effective November 9, 2020

DEPOSITS

Renting or leasing: a **$150.00** water deposit is required payable to the City of Stockbridge before water and sewer services can be connected. This water deposit should be paid by money order, or credit/debit card. This deposit will be refunded when the customer moves. However, final bill and any other past due balance will be deducted from the **$150.00**. Customers must be present at the time water and sewer services are connected.

INTERUPTION OF SERVICE

If your water account has a past due amount of greater than **$25.00**, your service is subject to termination after the 20th of each month. If your name is on the disconnect list, all payments made on cut-off day must include a **$50.00** reconnect fee . We will NOT accept checks if your water has been disconnected.

WATER

Monthly Minimum Base Charge

Meter Size	Water Rate
¾"	$6.00
1"	$7.00
1.5"	$37.00
2"	$100.00
3"	$175.00
4"	$225.00
6"	$300.00
8"	$400.00
10"	$700.00

Gallons of Water Metered

Residential	**Water Rate Per Thousand**
0 - 4,000 Gallons	$6.15
4,001 – 9,000 Gallons	$9.45
9,001 Gallons and Up	$12.69
Commercial, Apartments and Mobile Home Parks	**Water Rate Per Thousand**
0 - 10,000 Gallons	$7.79
10,001 Gallons and Up	$9.35

Hydrant Meters

Hydrant Meter Deposit	$850.00
Minimum Bill	$50.00
Per Thousand Gallons	$12.49

Irrigation Meters

Hydrant Meter Deposit	$850.00
Minimum Bill	$50.00
Per Thousand Gallons	$12.49

* Total Amount Billed Includes Monthly Minimum Base Charge Plus Usage.

Water Connection Fees

Meter Size	Water Connect Fee	Water Impact Fee	Total Fees
¾"	$2,000.00	$3,000.00	$5,000.00
1"	$2,500.00	$4,000.00	$6,500.00
1.5"	$3,200.00	$5,500.00	$8,700.00
2"	$4,200.00	$7,500.00	$11,700.00
3"	$5,200.00	$8,500.00	$13,700.00
4"	$7,000.00	$9,500.00	$16,500.00
6"	$10,000.00	$11,500.00	$21,500.00
8"	$13,000.00	$15,500.00	$28,500.00
10"	$15,000.00	$18,000.00	$33,000.00

Water Meter and Box Damage Schedule

Damage	Charge
Replacement of radio head	$175.00
Replacement of antenna	$75.00
Replacement of meter	$350.00
Replacement of meter box	$200.00
Replacement of setter	$300.00
Replacement of lid	$50.00
Replacement of inside / outside piping	$100.00
Raise or lower meter box	$100.00
Relocate meter box	$650.00
Uncover meter box	$50.00
Reinstall meter	$200.00

Water Service Tampering and Theft

Offense	Charge
Tampering Fee – First Offense	$250.00
Tampering Fee – Second Offense	$500.00
Theft of Service	$1,000.00
Cut Padlock	$50.00
Damaged Valve	$100.00
Barrell Lock Installation	$20.00 Plus labor at $30.75/Hour
Meter Cage Installation	$25.00 Plus labor at $30.75/Hour
Meter Pull	$100.00 Plus labor at $30.75/Hour

SEWER

Monthly Minimum Base Charge

Meter Size	Sewer Rate
¾”	$6.00
1”	$7.00
1.5”	$37.00
2”	$100.00
3”	$175.00
4”	$225.00
6”	$300.00
8”	$400.00
10”	$700.00

Gallons of Water Metered

Residential	Sewer Rate Per Thousand
0 - 4,000 Gallons	$6.15
4,001 – 9,000 Gallons	$9.45
9,001 Gallons and Up	$12.69
Commercial, Apartments and Mobile Home Parks	**Sewer Rate Per Thousand**
0 - 10,000 Gallons	$7.79
10,001 Gallons and Up	$9.35

Sewer Connection Fees

Meter Size	Sewer Connect Fee	Sewer Impact Fee	Total Fees
¾"	$3,000.00	$4,000.00	$7,000.00
1"	$4,000.00	$5,500.00	$9,500.00
1.5"	$5,500.00	$6,800.00	$12,300.00
2"	$8,000.00	$9,500.00	$17,500.00
3"	$10,000.00	$11,500.00	$21,500.00
4"	$14,000.00	$13,500.00	$27,500.00
6"	$20,000.00	$25,000.00	$45,000.00
8"	$26,000.00	$30,000.00	$56,000.00
10"	$30,000.00	$35,000.00	$65,000.00

Grease Trap Violation Charges
(Commercial Sources)

Violation	Charge
Grease trap, first violation	$250.00
Grease trap, second violation	$500.00
Grease trap, third or subsequent violation	$1,000.00 plus water meter re-connection fee of $35.00
For any subsequent violations, fines shall be issued on a daily basis and are not to exceed five-hundred ($500.00) dollars per day or sewer service may be severed. Each day a violation of this Section shall continue shall constitute a separate offense.	

Development Plan Review Fees
Department of Public Works
Water and Sewer
(Separate from Community Development Department Fees)

DEVELOPMENT PLAN AND RELATED REVIEWS	FEE
Non-residential (commercial/industrial) plan, water plan review	$500 or $20 per acre, whichever is greater
Non-residential (commercial/industrial) plan, sewer plan review	$500 or $20 per acre, whichever is greater
Residential (subdivision) plan, water plan review	$500 or $20 per lot, whichever is greater
Residential (subdivision) plan, sewer plan review	$500 or $20 per lot, whichever is greater
Residential, water system capacity analysis for peak demand and fire flow, 100 lots or less	$2,500.00
Residential, water system capacity analysis for peak demand and fire flow, 101-150 lots	$3,000.00
Residential, water system capacity analysis for peak demand and fire flow, 151 or more lots	Call for evaluation prior to pricing
Downstream sewer capacity analysis, without a downstream existing lift station (per site)	$2,700.00
Downstream sewer capacity analysis, with a downstream existing lift station (per site)	$3,400.00
Waste water lift station, duplex pump station review fee	$1,000.00
Waste water lift station, triplex pump station review fee	$1,500.00
Oil and grease separator plan review	$700.00
Grease trap plan review	$700.00
Pre-treatment plan review (applies to selected industries only)	$1,500.00
Class A Patch (Inspection)	$250.00

SANITATION

Service	Monthly Charge	Annual Charge
Residential Garbage Collection	$17.34	$208.08

STORMWATER

Tier 1 Single Family Residential	**Annual Charge**
Base Rate	$7.59
Impervious Surface	$29.99
Total	**$37.58**
Tier 2 Single Family Residential	**Annual Charge**
Base Rate	$7.59
Impervious Surface	$59.98
Total	**$67.57**
Non-Single Family Residential (20,000 Square Feet)	**Annual Charge**
Base Rate	$7.59
Impervious Surface	$299.90
Total	**$307.49**

City of Stockbridge

Agenda Request Form

Meeting Date

November 9, 2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**
- [ ] **Budget Amendment Required**
- [ ] **Attachment (s)**
- [ ] **Payment of Invoice/Task Order/Change Order**

THE PUBLIC WORKS, WATER AND SEWER BUDGET

AMOUNT $111,212.28

BUDGET ADJUSTMENT/ N/A

FROM ACCOUNT: ______________________________

TO ACCOUNT: _________________________________

PRESENTER: Lindell Y. Miller/Decius Aaron

ACTION

- [ ] PUBLIC HEARING
- [ ] ORDINANCE
- [ ] RESOLUTION
- [ ] BID/SOLICTATION AWARD
- [ ] PRESENTATION
- [ ] DISCUSSION
- [ ] REPORT
- [ ] DISCUSSION
- [x] CONTRACT APPROVAL - RENEWAL

ITEM/PROJECT/EVENT: REQUEST FOR PROPOSAL (RFP) NUMBER 2020 - 0007P – TRACTORS & MOWERS – STATE OF GEORGIA CONTRACT 99999-001-SPD0000102

BACKGROUND INFORMATION:

On August 1, 2018, the Georgia Department of Administrative Services, awarded the Statewide contract number 99999-001-SPD0000102 for Tractors & Mowers. The contract was awarded to twenty-seven (27) vendors, including Marion Ford Tractor d/b/a Lashley Tractor Sales. The contract was effective August 1, 2014 and expired July 31, 2020. The contract was renewed and expires July 31, 2021.

Through a strategically sourced procurement, The State Purchasing Department of the Department of Administrative Services (DOAS) has established a Statewide Contract (SWC) for Tractors & Mowers with twenty-seven (27) suppliers.

STAFF RECOMMENDATION:

The Public Works Department is requesting Council approval to piggyback and award a contract to Marion Ford Tractor d/b/a Lashley Tractor Sales 99999-001-SPD0000102, Tractors & Mowers, City of Stockbridge Procurement Contract Number Request For Proposals (RFP) No. 2020-0007P, for the Public Works Department, for the purchase of fourteen (14) mowers in the overall total amount of $111,212.28.

The Public Works Department is also requesting that City Council declare the surplus inventory list below for mower items unserviceable, since the items can no longer be used advantageously by City staff. City staff have examined and assessed the items listed below and confirmed that the items are unserviceable and impractical. The credit from the sale of the surplus items will be utilized to increase buy-back and trade-in options as specified in the State of Georgia contract 99999-001-SPD0000102, for Tractors and Mowers traded.

The overall purchase cost of fourteen (14) mowers is $133,712.28. The trade-in value (credit) offered by Lashley Tractors State Contractor is $22,500.00. The overall cost minus the credit is $111,212.28.

By utilizing the State of Georgia contract, the City is able to take advantage of lower costs available through competitive pricing. Upon contract approval, the Public Works Department will prepare the requisition to Procurement for the purchase of fourteen (14) mower for the overall total of $111,212.28.

Purchase before Credit

Items	Description of Item/Service	Unit Price	Items x Unit	Department
8	Kubota ZG327RPA - 60" Rear Discharge Mowers	$9,601.02	$76,808.16	Public Works
3	Kubota ZG327PA - 60" Side Discharge Mowers	$9,367.02	$28,101.06	Public Works
2	Kubota ZG327RPA - 60" Rear Discharge Mowers	$9,601.02	$19,202.04	Sewer
1	Kubota ZG327RPA - 60" Rear Discharge Mowers	$9,601.02	$9,601.02	Water
	TOTAL PURCHASE		**$133,712.28**	

Surplus – Trade in Value

Equipment Description	Dept.	Model #	Serial #	Asset #	Date Inventoried	Trade-in Value
SCAG Cheetah	PW	SCZ61RD-31FX	K0800099	10133	4/29/2016	$2,500.00
SCAG Cheetah	Parks	SCZ61RD-31FX	K0800130	10199	6/20/2016	$2,500.00
SCAG Cheetah	GB	SCZ61RD-31FX	K0800129	12296	8/16/2016	$2,500.00
SCAG Cheetah	PW	SCZ61RD-31FX	L7000018	12536	10/20/2016	$2,500.00
John Deere Z915 E 54"	Parks	John Deere Z915 E	1TC915EVVHT054260	12560	8/17/2017	$2,500.00
John Deere Z915 E 54"	Parks	John Deere Z915 E	1TC915EVCHT054220	12561	8/17/2017	$2,500.00
John Deere Z915 E 54"	Parks	John Deere Z915 E	1TC915EVLHT054262	12562	8/17/2017	$2,500.00
SCAG Cheetah	PW	SCZ61RD-31FX	L7000038		11/8/2017	$2,500.00
SCAG Cheetah	PW	SCZ61RD-31FX	L7000062		11/8/2017	$2,500.00
TOTAL TRADE-IN VALUE						$22,500.00

Additional Surplus – Request Deemed Unserviceable

Equipment Description	Dept.	Model #	Serial #	Asset #	Date Inventoried
Grasshopper	Water	227	5715791	10088	10/16/2015
Gravely Pro Turn 260	Sewer	992201	31094	10091	10/15/2015
Gravely Pro Turn 260	Sewer	992201	301084	10106	10/15/2015

Section 3.30.190 - Disposition of personal property. A. Declaration of Unserviceability. The city council shall determine whether a particular item or category of personal property can no longer be used advantageously by the city and has therefore become unserviceable. B. Disposition. Unserviceable personal property may be sold by public sale, sealed bidding, spot bidding or any other means deemed most advantageous to the city.

The City of Stockbridge Ordinance, Section 3.30.080, (F) - Cooperative Purchase. The city may participate in a cooperative purchase for commodities, supplies and services when determined that it is in the best interest of the city. Cooperative purchases where the cost is greater than fifty thousand dollars ($50,000.00) shall be approved by the city council.

Fiscal Impact: Funds will be provided from Public Works, Water and Sewer budget:
100-42200-542500 (Public Works), 505-44200-542500 (Water) and 505-43300-542500 (Sewer)

APPROVED BY:

LEGAL: YES NO or N/A Sign____

PROCUREMENT YES NO or N/A Sign ___Lindell Y. Miller

FINANCE DEPT: YES NO or N/A Sign____

CITY MANAGER: YES NO or N/A Sign____

‹ Back to Results

1 of 1 Results

99999-001-SPD0000102-0...

Tractors & Mowers

Type: Mandatory Statewide Contract
Supplier: MARION FORD TRACTOR
Dates: 8/1/2014 - 7/31/2021
Version: Renewal 0

Total Contract Value (TCV)
TCV: –

› My Lifetime Spend (USD)
› Lifetime Member Spend (USD)

Summary

Contract Summary

?

Contract Information

Contract Name ★	Tractors & Mowers
Contract Type ★	Mandatory Statewide Contract
Supplier Name	MARION FORD TRACTOR
Summary	View Summary

Contract Dates

Begin Date	8/1/2014 12:00 AM EDT
Expire Date	7/31/2021 11:59 PM EDT

Contract Managers

Eric Mercier	Eric.mercier@doas.ga.gov +1 404-463-1540

Purchasing Information

Purchasing Instructions ★	Mandatory for State Agencies, Colleges, & Universities Convenience for Local Municipalities
Related Contract(s)	99999-001-SPD0000102

Attachments

Display Order	Attachment	Date Uploaded
1	Tractos and Mowers SWC Information Sheet 2019.pdf	8/13/2019 9:28:39 AM

Display Order	Attachment	Date Uploaded
2	Lashley E-VERIFY AFFIDAVIT 2018.pdf	8/13/2019 9:29:14 AM
3	ORDERING INSTRUCTIONS & CONTRACT INFORMATION SHEET	8/18/2015 3:48:03 PM
4	Company Website	4/27/2016 9:03:14 AM
5	SUB_CATAGORT_66_COMPACTS_KUBOTA_L_SERIES	8/6/2014 12:01:49 PM
6	SUB_CATAGORT_128_TAB_5_BLUE_DIAMOND_ATTACHMENTS	8/6/2014 12:02:04 PM
7	SUB_CATAGORY_1_KUBOTA_F_SERIES_MOWERS	8/6/2014 2:57:52 PM
8	SUB_CATAGORY_2_KUBOTA_LAWN___GARDEN_TRACTORS	8/6/2014 2:58:12 PM
9	SUB_CATAGORY_4_KUBOTA_ZERO_TURN_MOWERSpdf	8/6/2014 2:58:24 PM
10	SUB_CATAGORY_4_TAB_5_KUBOTA_ZP330_PROPANE_MOWER	8/6/2014 2:58:41 PM
11	SUB_CATAGORY_4_TAB_5_ZG327_ZG332_ZG222_ZG227	8/6/2014 2:59:01 PM
12	SUB_CATAGORY_9_KUBOTA_PARTS_PRICE_LIST	8/6/2014 3:00:43 PM
13	SUB_CATAGORY_10_KUBOTA_ACCESSORIES	8/6/2014 3:02:05 PM
14	SUB_CATAGORY_10_KUBOTA_MOWER_ACCESSORIES	8/6/2014 3:03:33 PM
15	SUB_CATAGORY_11_FAE_MOWING_ATTACHMENTS_	8/6/2014 3:04:03 PM

Display Order	Attachment	Date Uploaded
16	SUB_CATAGORY_64___LAGE_AG_TRACTORS_KUBOTA_M_SERIES	8/6/2014 3:04:31 PM
17	SUB_CATAGORY_65_UTILITY_TRACTORS_KUBOTA_M_SERIES_	8/6/2014 3:05:15 PM
18	SUB_CATAGORY_66_COMPACTS_B_SERIES	8/6/2014 3:06:14 PM
19	SUB_CATAGORY_66_COMPACTS_KUBOTA_M_SERIES	8/6/2014 3:07:00 PM
20	SUB_CATAGORY_69_KUBOTA_PARTS_PRICE_LIST	8/6/2014 3:08:08 PM
21	SUB_CATAGORY_70_BACKHOE_B_SERIES	8/6/2014 3:08:52 PM
22	SUB_CATAGORY_70_BACKHOE_KUBOTA_L_SERIES	8/6/2014 3:09:32 PM
23	SUB_CATAGORY_79_KUBOTA_GARDEN_TRACTORS	8/6/2014 3:12:12 PM
24	SUB_CATAGORY_82_KUBOTA_B_SERIES_LOADERS	8/6/2014 3:13:25 PM
25	SUB_CATAGORY_82_KUBOTA_L_SERIES_LOADERS	8/6/2014 3:14:30 PM
26	SUB_CATAGORY_82_KUBOTA_M_SERIES_LOADERS	8/6/2014 3:14:58 PM
27	SUB_CATAGORY_117_KUBOTA_EXCAVATORS	8/6/2014 3:15:30 PM
28	SUB_CATAGORY_128_KUBOTA_EXCAVATOR_ATTACHMENTS	8/6/2014 3:16:46 PM
29	SUB_CATAGORY_129_KUBOTA_PACKAGE_OPTIONS	8/6/2014 3:17:18 PM

	Display Order	Attachment	Date Uploaded
	30	SUB_CATAGORY_130_KUBOTA_PARTS_PRICE_LIST	8/6/2014 3:21:17 PM
	31	SUB_CATAGORY_133_KUBOTA_BACKHOE_LOADER	8/6/2014 3:33:53 PM
	32	Benefits Sheet	9/17/2015 2:44:59 PM

Click to See Partial List

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

126942
Federal Work Authorization User Identification Number

6/12/08
Date of Authorization

Lashley Tractor Sales
Name of Contractor

99999-SPD-SPD0000102-0026
Name of Project

Department of Administrative Services
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on April 16, 2018 in Lithonia, GA

Jeffrey R. Lashley
Signature of Authorized Officer or Agent

Jeffrey R. Lashley, Vice-President
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 16th DAY OF April ,2018.

Allison H. Thompson
NOTARY PUBLIC

My Commission Expires:

ALLISON H THOMPSON
Notary Public, Georgia
Walton County
My Commission Expires
May 23, 2021

SUPPLIER **MUST** COMPLETE THIS FORM AND ATTACH IT TO THE BID

Lashley Tractor Sales
6953 Covington Hwy.
Lithonia, GA 30058
770-808-5500

GEORGIA STATEWIDE CONTRACT # SPD-000102-0026

Contact: Gary Stone

Direct: 770-349-3041

E-Mail: gstone@lashleytS.com

Customer				Date	
City of Stockbridge, 4640 N Henry Blvd.				7/6/20	
Contact Person		City	County	State	Zip Code
Nathan Bennett		Stockbridge	Henry	GA	30281
Phone	Cell	Fax	E-Mail		
	770-480-5959		fleetservices@cityofstockbridge-ga.gov		

New Equipment

Qty	Model	Description	% Off	Original Cost	Amount Saved	Discounted Cost	Total Cost
1	ZG327RPA-3-60	NEW KUBOTA 60" REAR DISCHARGE ZERO TURN	22%	$ 12,309.00	$ (2,707.98)	$ 9,601.02	$ 9,601.02
		MOWER W/ KUBOTA 27 HP GASOLINE ENGINE &			$ -	$ -	$ -
		PRO-COMMERCIAL FABRICATED DECK			$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
			TOTAL	$ 12,309.00	$ (2,707.98)	$ 9,601.02	$ 9,601.02

Trade-In Equipment

Make	Model	Description	Trade Value

Trade Value	$ -
Delivery	Free
Total	**$ 9,601.02**

Delivery in 30 to 90 days depending on availability at time of order. Model numbers are subject to change and availability

Gary Stone

Dealer

Customer

Lashley Tractor Sales
6953 Covington Hwy.
Lithonia, GA 30058
770-808-5500

GEORGIA STATEWIDE CONTRACT # SPD-000102-0026

Contact: Gary Stone
Direct: 770-349-3041
E-Mail: gstone@lashleytS.com

Customer				Date	
City of Stockbridge, 4640 N Henry Blvd,				7/6/20	
Contact Person	City		County	State	Zip Code
Nathan Bennett	Stockbridge		Henry	GA	30281
Phone	Cell	Fax	E-Mail		
	770-480-5959		fleetservices@cityofstockbridge-ga.gov		

New Equipment

Qty	Model	Description	% Off	Original Cost	Amount Saved	Discounted Cost	Total Cost
1	ZG327PA-3-60	NEW KUBOTA 60" SIDE DISCHARGE ZERO TURN	22%	$ 12,009.00	$ (2,641.98)	$ 9,367.02	$ 9,367.02
		MOWER W/ KUBOTA 27 HP GASOLINE ENGINE &			$ -	$ -	$ -
		PRO-COMMERCIAL FABRICATED DECK			$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
					$ -	$ -	$ -
			TOTAL	$ 12,009.00	$ (2,641.98)	$ 9,367.02	$ 9,367.02

Trade-In Equipment

Make	Model	Description	Trade Value

Trade Value	$ -
Delivery	Free
Total	**$ 9,367.02**

Delivery in 30 to 90 days depending on availability at time of order. Model numbers are subject to change and availability

Gary Stone
Dealer

Customer

Jeff Greenway

From: Jeff Greenway on behalf of Fleet Services
Sent: Friday, July 24, 2020 10:19 AM
To: Jeff Greenway
Subject: FW: mowers to trade in

From: Gary Stone <gstone@lashleyts.com>
Sent: Thursday, July 23, 2020 2:44 PM
To: Fleet Services <fleetservices@cityofstockbridge-ga.gov>
Subject: RE: mowers to trade in

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Nathan,

Mr. Lashley is willing to offer $22,500 for the 9 trade-ins you sent. Basically $2500 each. Thank you.

Gary Stone
Sales Representative
Lashley Tractor Sales | 6953 Covington Hwy, Stonecrest, GA 30058
Phone: 770.808.5500 | Direct: 770.349.3041
Cell: 678-296-8007
Email: gstone@lashleyts.com
Visit us on the web: lashleytractorsales.com

City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

11/9/2020

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**

- [ ] **Budget Amendment Required**

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Renee Wheeler

ITEM/PROJECT/EVENT: 2021 Holiday Calendar

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] SPONSORSHIP
- [ ] DEPT. FUND BALANCE

DESCRIPTION: The 2021 City of Stockbridge Holiday Calendar.

APPROVED BY:

FINANCE DEPT. ______________________________

CITY MANAGER ______________________________

AMOUNT

N/A

Stockbridge

Where Community Connects

City of Stockbridge 2021 Holiday Schedule

January 1	**New Year's Day (Friday)**
January 18	**MLK (Monday)**
April 2	**Good Friday (Friday)**
May 31	**Memorial Day (Monday)**
June 18 (Friday)	**Juneteenth 19th (Saturday)**
July 5 (Monday)	**Independence Day July 4 (Sunday)**
September 6	**Labor Day (Monday)**
November 25	**Thanksgiving Day (Thursday)**
November 26	**Day after Thanksgiving (Friday)**
December 24 (Friday)	**Christmas Eve (Friday)**
December 27 (Monday)	**Christmas Day (Saturday)**

MASTER AGREEMENT
TO MASTER PLAN, DESIGN AND MANAGE THE CONSTRUCTION OF TRAILS
IN THE CITY_______, GEORGIA

This **MASTER AGREEMENT TO MASTER PLAN, DESIGN AND MANAGE THE CONSTRUCTION OF TRAILS IN THE CITY OF ________** ("Agreement"), made this ________ day of __________________20__, by and between the City of _________, Georgia, a municipal corporation of the State of Georgia, ("City") and the 'PATH Foundation, Inc. ("PATH"), shall constitute the terms and conditions of a Master Agreement under which PATH shall provide for the planning, designing and construction management of greenway trails in the City.

WHEREAS, the City Council has determined that the presence of a greenway trail network throughout the City will provide an alternative transportation system which will enhance the air quality, reduce highway congestion, reduce fossil fuel consumption, promote health and public safety, and generally improve the quality of life in ________, Georgia; and

WHEREAS, the City Council has further determined that the introduction of a greenway trail system will promote economic growth, appreciation of property values, and tourism in the City; and

WHEREAS, PATH Foundation was formed and organized in 1991 as a 501(c)(3), nonprofit organization with a mission to develop a system of interlinking multi-use trails through metro Atlanta for commuting and recreational uses; and

WHEREAS, PATH has a lean administrative structure, and a demonstrated record of trail planning, design and construction on numerous projects involving the metro Atlanta area; showing its ability to complete projects on schedule, under budget, while leveraging significant local funding; and

WHEREAS, PATH's area of expertise includes without limitation, planning, routing, detailed design, project management, coordination, land or easement acquisition, financing and performance of any or all other acts necessary or incidental to successful completion of greenway trails, cycle tracks, shared-use paths and other high-quality bicycle and pedestrian projects; and

NOW THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein, the value and sufficiency of which are hereby acknowledged, the City and PATH hereby agree as follows:

ARTICLE I. MASTER AGREEMENT

This Agreement is a master agreement that sets forth the basic terms and conditions pursuant to which PATH shall perform work for the City. The particular terms for each project shall be approved by City Council and agreed to by both parties as set forth in an agreement relating to such project ("Project Agreement"). Each Project Agreement shall incorporate the terms of this Agreement to the extent they are not inconsistent with the terms and conditions of the Project Agreement.

ARTICLE II. CONTRACT TIME

A. The term of this Master Agreement shall commence upon execution and shall expire at midnight on the first date of which all Project Agreements have expired or terminated; provided, however, that in no event shall the term of this Master Agreement exceed five (5) years from the date of execution. Following expiration as provided above, the parties may extend this Agreement upon mutually agreeable terms and conditions.

B. If at any time this Master Agreement is determined by a court of competent jurisdiction to be subject to the provisions of O.C.G.A. § 36-60-13, then the term of this Master Agreement shall revert to an annual term subject to renewal by agreement of the parties, unless it is terminated by the City with thirty (30) days' written notice to PATH.

C. The parties hereto agree that to the extent that the term of any Project Agreement exceeds one (1) year, then the Project Agreement shall comply with the provisions of O.C.G.A. § 36-60-13.

ARTICLE III. PAYMENT

A. Services. If applicable, the City shall pay PATH for basic services based on the schedule set forth in the applicable Project Agreement.

B. Reports and Invoices. PATH shall submit monthly reports and invoices to the City which reference the relevant Project Agreement, indicate items with unit cost, percentage of work completed to date, amount previously billed, current month's invoice, all relevant supporting documentation and such other documentation as may be requested by the City's Finance Director.

C. Payment upon Termination. In case of termination of this Agreement or any Project Agreement before the completion of the work, PATH will be paid only for work completed as of the date of termination as determined by the City, if PATH is being paid for any services under the Project Agreement(s).

ARTICLE IV. SCOPE OF WORK

A. Obligations of PATH.

PATH agrees to provide all services necessary to:

1. Identify property to be acquired by the City to implement particular projects in accordance with this Agreement and any Project Agreement, and oversee coordination of such acquisition (including, but not limited to, conducting meetings with property owners, coordinating creation of acquisition plats and legal description with surveyor), as may be requested by the City.

2. Assist City personnel in seeking and obtaining funding for trail projects.

3. Provide expertise and guidance to the City during all phases of greenway trail development for which a Project Agreement has been approved.

4. When an approved Project Agreement is in place, act as single point source of responsibility, as the City's designee, acting under the supervision of a representative of the City ("City Representative"), during the preliminary planning of greenway trails as well as any construction and development which is covered by a Project Agreement.

5. Provide adequate professionally certified staff to effectively supervise all initial planning phases of trail development and any pending Project Agreements.

B. Obligations of the City.

The City agrees to:

1. Identify staff members from the Special Projects, Traffic Engineering, Parks, and Public Works Departments, as well as essential personnel from other Departments and allocate time for them to represent the City during initial planning phases and the execution of Project Agreements.

2. Make City maps, studies, plans, etc., available to the design team at no charge during the development of trails; provided, however, that the City makes no representations or warranties as to the accuracy of said maps, studies, plans, etc.

3. Make City-owned right-of-way available for the development of greenway trails, subject to review and approval of routes by the City Council.

4. Use its best efforts to acquire property identified by PATH as necessary to implement particular projects in accordance with this Agreement and any Project Agreement.

5. Provide facilities for and co-host public meetings, as required, during the planning and design of the trail system.

6. Provide in-kind services to the design and construction team as specified in each Project Agreement. These services may include plan review, permits and inspections, dumping fees at City-owned facilities where the facility accepts the items tendered, pick up of vegetative debris at roadside, street signs and striping, and water and/or sewer tap fees if irrigation and restrooms are installed.

7. If applicable, furnish funding for the project as set forth in the Project Agreement.

ARTICLE V. GENERAL CONDITIONS

A. Accuracy of Work. PATH shall be responsible for the accuracy of the work and any error and/or omission made by PATH in any phase of the work under this Agreement; provided, however, PATH shall not be responsible for ongoing routine maintenance of any project constructed under this Agreement.

B. Additional Work. If PATH is asked by the City to perform work beyond the scope of this Agreement or any individual Project Agreement for which payment is desired, PATH shall notify the City in writing, state that the work is considered outside the basic scope of work of this Agreement, give a proposed cost for the additional work, and obtain approval in writing from the City prior to performing such additional work. The City shall in no way be held liable for any work performed under this section which has not first been approved in writing by the City.

C. Ownership of Documents. Absent a provision to the contrary in a Project Agreement, all documents are and remain the property of the City, and PATH agrees that the City may reuse any and all documents described herein in its sole discretion without first obtaining permission of PATH and without any payment of any monies to PATH therefor; provided, however, any reuse of the documents by the City on a different site shall be at its risk, and PATH shall have no liability where such documents are reused on another project.

D. Successors and Assigns. The City and PATH each binds itself and its partners, successors, executors, administrators, and assigns to the other party to this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement. Except as above stated, neither the City nor PATH shall assign, sublet, subcontract, or transfer its interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officers or agents of the City, nor shall it be construed as giving any right or benefits hereunder to anyone other than the parties to this Agreement.

E. Licenses, Standards, and Qualifications. PATH shall meet any and all licensing requirements, standards and/or other qualifications necessary to perform the work described in Article IV A herein.

F. Termination of this Agreement. The City or PATH may unilaterally terminate this Agreement, in whole or in part, for convenience, or because of failure of either of them to fulfill the obligations herein in any respect. The termination of this Agreement shall have no effect on the term of any and all Project Agreements; provided, however, that the City may unilaterally terminate any or all Project Agreements, in whole or in part, for its convenience, or because of PATH's failure to fulfill its obligations therein in any respect. The City or PATH shall terminate by delivering to the other party, with at least thirty (30) days' written notice, a Notice of Termination specifying the nature, extent, and effective date of termination. PATH shall be paid for services rendered up to the date of termination, if applicable, in accordance with the schedules set out in the applicable Project Agreement. The Notice of Termination shall be sent to PATH and the City, addressed as follows:

If to PATH:

PATH Foundation, Inc.
160l West Peachtree Street
Atlanta. Georgia 30309

If to the City:

City of __________
(Address)
Attention: City Manager

With a copy to:

(Name)
City Attorney
(Address)

All notices sent to the above address shall be binding upon PATH unless said address is changed by PATH in writing to the City.

G. Indemnification Agreement. In the event that a claim is brought against the City by a person who is not a party to this Agreement, to the fullest extent permitted by law, PATH shall indemnify and hold harmless the City and its elected officials, officers, agents, servants and employees from and against claims, damages, losses and expenses (including, but not limited to, attorneys' fees) arising out of, or resulting from performance of its duties under this Agreement; provided, however, that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of PATH or anyone directly or indirectly employed by it or for whose acts it may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

H. Insurance. At the time of execution of this Agreement, PATH shall furnish Certificates of Insurance from companies doing business in Georgia or written evidence or self-insurance that is acceptable to the City covering:

1. Statutory Workers' Compensation Insurance and Employer's Liability with limits of at least $1,000,000 each accident/$1,000,000 each employee by disease and $1,000,000 policy limit by disease. Include an Alternate Employer's Endorsement listing the City as the alternate employer or proof that PATH is not required to provide such coverage under Georgia law. PATH agrees to confirm that all subcontractors likewise carry statutory Workers' Compensation insurance, and to provide confirmation of such to the City. This policy shall contain a waiver of subrogation in favor of "City of ______________, Georgia, its appointed and elected officials, departments, agencies, boards, commissions, officers, agents, employees and volunteers" for losses arising from work performed under this Agreement by or on behalf of PATH.

2. Professional liability insurance on the services in this Agreement with a minimum limit of one million dollars ($1,000,000).

3. Comprehensive liability insurance covering all operations and automobiles:

   a. With minimum limits of $100,000/$300,000 bodily injury; and
   b. With minimum limits of $100,000 property damage.

4. Commercial General Liability insurance covering liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract) with limits of at least $1,000,000 each occurrence. The City of ______, Georgia, its elected and appointed officials, employees, volunteers, boards, and authorities shall be named as an "Additional Insured" on this policy.

PATH may meet the insurance limits set forth herein with any combination of primary and umbrella/excess liability insurance.

This insurance shall apply as primary and non-contributory insurance with respect to any other insurance of self-insurance programs afforded by the City.

All insurance provided by PATH shall be written by companies that have a rating of A-VII or better by the A.M. Best Company.

By requiring insurance herein, the City does not represent that coverage and limits will necessarily be adequate to protect PATH and such coverage and limits shall not be deemed as a limitation of PATH's liability to the City under this Agreement.

PATH waives all rights against the City, its elected and appointed officials, employees, volunteers, boards, and authorities for recovery of damages to the extent these damages are covered by commercial general liability, auto liability (or under any applicable auto physical damage policy), Workers' Compensation or commercial umbrella liability insurance maintained pursuant to this Agreement.

Certificates of insurance shall be executed in accordance with the following provisions:

1. Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this Agreement;

2. Certificates to contain the location and operations to which the insurance applies;

3. Certificates to contain the following clause:

"Re: Change or Cancellation. Policy will not be changed or cancelled without ten (10) days' prior notice to the City of Fort Lauderdale, as evidenced by return receipts of registered or certified letters."

I. Non-Discrimination. During performance of this Agreement, PATH shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws. This practice shall apply to all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training.

PATH shall undertake equal employment opportunity efforts to ensure that applicants and employees are treated without regard to their race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws. PATH's equal employment opportunity efforts shall include, but not be limited to, all terms and conditions of employment, including but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation, and training.

PATH shall, in all solicitations or advertisements for employees placed by, or on behalf of PATH, state that all qualified applicants will receive consideration for employment without regard to their race, color, religion, sex, sexual orientation, gender, national origin, age, disability, or military or veteran status, or any other status or classification protected by applicable federal, state and local laws.

PATH shall cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

J. City Representative. The City shall designate the City Representative through whom PATH will contact the City. The City Representative shall be consulted and his/her written recommendation obtained before any request for additional work is presented to City Council. All payments to PATH shall be submitted to and approved by the City Representative in accordance with the payment provision set forth herein.

K. PATH's Status. The relationship between the City and PATH shall be that of owner and independent contractor. Nothing contained in this Agreement shall be construed to constitute PATH or any of its employees, agents or subcontracts as a partner, employee or agent of the City or as the City's exclusive contractor for greenway trail development. The City may, in its sole discretion, engage other contractors for greenway trail development within the City.

L. Sole Agreement. This Agreement constitutes the sole agreement between the parties. No representations oral or written not incorporated herein shall be binding on the parties. No amendments or modifications of this Agreement or any Project Agreement shall be enforceable unless approved by action of the City Council. All Project Agreements shall be approved by action of the City Council.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and date hereinabove written.

PATH FOUNDATION, INC.

By: ______________________________
Signature

Printed Name: ______________________

Title: ______________________

ATTEST:

By: ______________________________
Signature

Printed Name: ______________________

Title: ______________________

[Signatures Continued on Following Page]

CITY OF __________, GEORGIA

By: ______________________________
Signature

Printed Name: ______________________

Title: ______________________________

ATTEST:

By: ____________________________________
Signature

Printed Name: ______________________________

Title: ______________________________

(SEAL)