



Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
October 27, 2020 6:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, OCTOBER 27, 2020 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City
Mgr./Community Dev. Director
Vanessa Holiday, City Clerk
Michael Williams, City Attorney
Randi Rainey, Deputy City Clerk

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Draft Minutes of 09/09/2020
- 2 Draft Minutes of 09/15/2020
- 3 Draft Minutes of 09/17/2020
- 4 Draft Minutes of 09/18/2020

PUBLIC COMMENTS

MAYOR'S VETO

- 5 A). Mayor's Veto of Ordinance No. OR20-481: Proposed amendment to the Procurement Ordinance
- B). Council Consideration to approve a Resolution amending the Procurement Policy

OLD BUSINESS

- 6 Council Consideration to appoint members to the City's Development Authority Board - Presented by: Michael Williams
- 7 Council Consideration to award bid Landscape Services as recommended in the amount of \$_____ to HighGrove Partners - Presented by: Lindell Miller, Decius Aaron

NEW BUSINESS

- 8 Council Consideration to award a bid selection for Local Maintenance Improvement Grant (LMIG) services in the amount of \$1,199,263.27 to Blount Construction Co., LLC.
Funding Source: GDOT Grant in the amount of \$291,306.61 and Fund Balance in the amount of \$907,956.66 - Presented by: Decius Aaron
- 9 Council Consideration to approve Pond Company Change Order #2 for the New Public Works Facility in the amount of \$57,576.91 - Presented by: Decius Aaron
- 10 Council Consideration to approve Stockbridge Youth Council Rebranding Proposal - Presented by: Ericka Harvey
- 11 Council Consideration to amend the Youth Council application to include students who attend Dutchtown, Eagle's Landing, Stockbridge, Union Grove, Woodland and Henry County Private schools as members of the Stockbridge Youth Council - Presented by: Ericka Harvey
- 12 Council Consideration to approve use of Merle Manders on November 21, 2020 for a Drive-By Turkey Give Away on partnership with State Representative Demetrius Douglas - Presented by: Mayor Anthony Ford
- 13 Council Consideration to amend the City's Proclamation Policy - Presented by: Michael Williams
- 14 Council Consideration to approve the FY2021 Insurance and Benefits Renewal with Cigna in the amount of \$1,891,523.00 - Presented by: Renee Wheeler

DISCUSSION

- 15 Council Consideration to include the Juneteenth Celebration with the list of paid holidays for City Staff beginning FY2021 - Presented by: Randy Knighton

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT



SUMMARY MINUTES JOINT SPECIAL CALLED MEETING VIA ZOOM

WEDNESDAY, SEPTEMBER 9, 2020 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Randy Knighton City Manager
Camilla Moore Assistant City Manager
Community Development Director
Vanessa Holiday, City Clerk
John Wiggins, City Treasurer
Michael Williams, City Attorney

Downtown Development Authority

Renee Shaw - Chair
Roger Custin - Secretary
Arthur Christian
Barbara Richardson
Maxwell Sears
Councilwoman LaKeisha Gantt (Liaison)

Main Street Advisory Board

Anika Potts - Chair
Willie Hopkins - Vice Chair
Mildred E. Reed - Secretary
Shomari Furtch
Greg Horton
Anita Johnson (absent)
Linda P. Jones
Alison Ramsay
Pamela Sanders
Mayor ProTem Alphonso Thomas (Liaison)

- I. The Stockbridge City Council meeting was called to order by Mayor Ford
- II. The Stockbridge DDA meeting was called to order by Chair Shaw
- III. The Stockbridge MSAB meeting was called to order by Chair Potts
- IV. Invocation by Randy Knighton followed by the Pledge in unison.
- V. **Roll Call**
All members of the City Council were present
All members of the DDA were present
All members of the MSAB were present except Anita Johnson
- VI. **Motion to adopt the Agenda**
City Council: Thomas/Gantt passed unanimously.
DDA: Custin/Gantt passed unanimously.
MSAB: Hopkins/Furtch passed unanimously.

New Business

1. Executive Session – O.C.G.A. §50-14-3—Discussions regarding negotiations to purchase, dispose of, or lease property; or to authorize the ordering of an appraisal related to such.

Mayor Pro Tem Thomas noted his position as the Main Street Advisory Board Liaison, and noted the reason for him calling the need for the joint meeting of the City Council, Downtown Development Authority and Main Street Advisory Board was to embrace the vision of downtown Stockbridge and soliciting the request via email on Saturday, September 5, 2020 at 6:33 p.m.

Chair Shaw called for a motion for the DDA to adopt the Minutes as prepared by the City Clerk; Custin/Christian – Passed unanimously.

Chair Potts called for a motion for the MSAB to adopt the Minutes as prepared by the City Clerk: Horton/Jones – Passed unanimously.

Motion to convene Executive Session for the purpose of Real Estate:

City Council: Thomas/Gantt passed unanimously

DDA: Gantt/Custin passed unanimously

MSAB: Hopkins/Furtch passed unanimously

Motion to Adjourn Executive Session and Reconvene the SCM meeting:

City Council: Alexander/Gantt passed unanimously

DDA: Gantt/Richardson passed unanimously

MSAB: Horton/Hopkins passed unanimously

Motion to Adjourn the SCM meeting:

City Council: Alexander/Barber passed unanimously

DDA: Gantt/Richardson passed unanimously

MSAB: Hopkins/Furtch passed unanimously

Respectfully submitted by:

Vanessa Holiday, CMC MMC

Anthony S. Ford, Mayor



Where Community Connects

SUMMARY MINUTES

FY2021 BUDGET RETREAT (Via Zoom)

TUESDAY, SEPTEMBER 15, 2020 9:00 A.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Randy Knighton City Manager
Camilla Moore Assistant City Mgr./
Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford.

Pledge was recited.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilwoman Barber motioned to amend the Agenda to convene Executive Session for Personnel following the FY2019 Audit Review presentation; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Day One - Facilitated by Randy Knighton, City Manager

Mr. Knighton noted Department Head staff has submitted budgets unfiltered to be considered for review and that he will submit to Council the proposed FY2021 Operating Budget by October 30, 2020 followed by Public Hearings and final adoption on December 14, 2020. Mr. Knighton noted Capital Improvement, SPLOST and TSPLOST projects will be discussed throughout the Budget Retreat, as well as benefits renewal that will increase the budget by \$200,000 - \$300,000/yearly.

FY2019 Audit Review - Presented by Hope Pendergrass – Mauldin & Jenkins

Ms. Pendergrass noted the audit presented is for year ending December 31, 2019 and there has been 8 ½ months of financial activity since then. Ms. Pendergrass noted the audit process began right as the pandemic hit and commended the City's Finance team and Management for their due diligence is providing information as requested to complete the audit. Ms. Pendergrass noted the City received unmodified opinions and that was the best opinion that you could receive, and noted the City was in good financial standing.

Ms. Pendergrass reviewed the Government-Wide Results as follows: Noted assets and Deferred Outflows of \$110,347,000; Liabilities and Deferred Inflows of \$18,457,000; Net position (equity) of

\$91,890,000; Net position includes net investment in capital assets of \$50,687,000; Restricted net position is at \$16,773,000 (earmarked for restricted purposes and for third parties); Unrestricted net position is at \$24,430,000 and Change in net position of \$4,766,000.

Ms. Pendergrass reviewed the General Fund Revenues as follows: Noted Sales taxes and franchise tax is majority of the revenue source, and the City does not have property tax; the Sales tax was \$4,474,981; Other Taxes totaled \$5,649,252; Licenses and permits totaled \$697,648; Intergovernmental totaled \$270,122; Fines and forfeitures totaled \$77,523; Charges for services totaled \$159,781; Investment income totaled \$12,434 and other revenues totaled \$241,335.

Ms. Pendergrass reviewed the General Fund Expenditures as follows: Noted majority of the expenditures went toward the General Government for a total of \$4,558,705; which deals with the Executive, Administration, Financial Administration; Judicial total was \$220,695; Public Safety had a total of \$199,803. Public Works had a total of \$2,276,660; Housing and Development had a total of \$1,565,490 and Transfers out and others had a total of \$2,258,678.

Ms. Pendergrass noted the City's General Fund-Historical Trends and Fund Balance vs. Expenditures noting the following is the relative percentage of fund balance as compared to annual expenditures for each of the past five (5) fiscal years: 2015 = 191 %, 2016 = 193%, 2017 = 245%, 2018 = 175% and 2019 = 174%; noting Fund Balance does not equal cash and investment. Ms. Pendergrass noted the last two years had an average of 175% and that was a good place to better, noting the City of Stockbridge has a healthy fund balance.

Councilman Alexander reiterated the City's positive news as it relates to fund balance activity.

Ms. Pendergrass reviewed the General Fund – Budget vs. Actual as follows, noting the City has a stronger net position of \$663,000: Ms. Pendergrass noted the total Revenues exceeded the budget by \$1,020,000. The City budgeted for \$10,563,000 and took in \$11,583,000. The General Government expenditures (M&C, Administration, Data Processing, Building and Plant) total were \$4,559,000 versus the budgeted amount of \$4,328,000 with a variance of \$231,000. The total expenditures (before transfers) were \$8,821,000 versus the budgeted amount of \$9,274,000 leaving a variance of \$453,000. Net other financing uses total were \$2,259,000 versus the budgeted amount of \$1,449,000 leaving a variance of \$810,000. The total variance from the budget was \$663,000 which resulted in a stronger net position and fund balance.

Ms. Pendergrass reviewed the SPLOST III and IV Funds as follows: Noted SPLOST IV had assets of \$14,775,000 including cash and investments of \$14,357,000; Liabilities of \$449,000 resulting in fund balance (restricted) of \$14,326,000. SPLOST IV revenues total were \$3,233,000 and expenditures totaled \$1,975,000, resulting in the net income of \$1,258,000. Ms. Pendergrass also noted there was residual left from SPLOST III for a total of \$1,498,000 (all cash), which resulted in a fund balance of \$1,486,000; revenues of \$324,000 and expenditures of \$1,026,516 which resulted in a net loss of \$1,026,192.

Ms. Pendergrass reviewed the Business-Type Activities for the City noting all items were positive; noted majority of activity came from Water and Sewer, The Merle Manders Conference Center, and the Ted Strickland Community Center. Ms. Pendergrass noted the increase in assets and deferred outflows went from \$29,879,000 to \$32,314,000, which attributed to an increase in capital assets. There was an increase in liabilities and deferred inflow which went from \$3,718,000 to \$3,945,000 attributing to an increase in retainage payable. Ms. Pendergrass noted the total net position increased from \$26,161,000 to \$28,369,000; however only \$6,117,000 is unrestricted; There was an increase in

operating revenues which was about 1.9% and an increase in operating expenditures of 3.9%. Ms. Pendergrass noted Capital contributions in Water and Sewer fund (from SPLOST) had a total of \$2,139,000 and the positive cash flow from operations had a total of \$1,020,000.

Ms. Pendergrass reviewed the Findings noting there were no items of concern; reviewed the Management Points/Recommendations and noted the City's Cybersecurity Framework needs to be strengthened; noted upcoming/new changes to GASB84, Fiduciary Activities and GASB 87 noting the changes will be implemented as they apply.

The Council convened Executive Session for Personnel at 10:03 a.m.

Councilman Alexander motioned to adjourn Executive Session at 12:50; second by Councilwoman Barber. The motion passed 3-0. Councilwoman Gantt, and Councilman Blount were not present for the vote.

Mayor Pro Tem Thomas motioned to reconvene the meeting at 1:15 p.m.; second by Councilman Alexander. The motion passed 3-0. Councilwoman Gantt and Councilman Blount were not present for the vote.

The meeting reconvened at 1:15 p.m. (Camilla Moore was not present)

Bond Counsel – Doug Selby of Hunton, Andrews, Kurth
Financial Advisor – Edmund Wall of Piper Jaffray

Mr. Knighton noted the discussion will include Bonding with the remaining portion of the Amphitheater and interest rates and including to bond an additional \$15 million for other projects with a 15-year bond issuance.

Councilman Blount joined the meeting at 1:25 p.m.

Mr. Edmund Wall of Piper Jaffray noted the rates spiked at the beginning of COVID and dropped since with a principle amount in bonds of \$4,635,000, with the General Fund contribution of \$5,000,000 and \$6,300,000 from SPLOST IV construction bonds; and noted SPLOST had been exhausted. Mr. Wall noted the Amphitheater project is at \$15, 805,915.50, with an annual budget of \$22.5 million and advise to keep the \$11.5 million due to not having a property tax and encourages the City to have a larger Fund balance. Mr. Wall noted the interest rate will be around 2.2% with an annual payment of \$365,000/yearly and is a taxable rate with a 15-year tax exempt for the Cultural Arts Center, with a rate of 1.8%, \$1,180,000/year.

Mr. Knighton noted SPLOST V will not start collecting until mid-year 2021; there is \$9.8 million for civic projects, with a TSPLOST proposal for the County proposed for a vote in March 2021.

Mr. Wall recommended the City raise revenue and cut expenses to pay for bonding, noting the 2019 Audit Report Balance Sheet indicated \$16.3 million in cash, with \$5 million going toward the Amphitheater, and suggests the City keep a healthy fund balance.

Mr. Wall was asked to run a \$15 million dollar bond scenario.

Councilman Blount right now the numbers are speculative; noted funding should be project specific and not have funds in-house waiting on a project.

Councilman Thomas noted there are 5-6 proposed projects and asked for a plan while rates are low, referencing a Council Project Tool presented to Mr. Knighton.

Mr. Wall noted interest rates are as low as they have every been and the fear is revenue is going to be severely affected; noted the projection of revenues falling and is nervous about the future; noted SPLOST will come in, but Sales Tax may fall off; advised the City to go slow until we come off COVID.

Mayor Pro Tem agreed that it may get worse before it gets better, at the least the first six months of 2020, and appreciates the caution.

Councilman Alexander was more optimistic, and disagreed with the assessment, citing Henry County tax revenue increases; noted residents are spending more revenue in the county, and asked the Council to be prepared to succeed.

Councilman Alexander noted the projection of \$21-\$22 million dollars from SPLOST V and suggested borrowing the entire amount for all of the top 5-6 projects @ 2% interest; reminded the Council that City Hall was bonded and built during turbulent times; stated citizens have waited long enough for these projects and that the City can do more than one project at a time; noted the City has cushion with Fund Balance and noted it is not the responsibility of the government to bank the citizens money, but rather make the investment.

Councilwoman Gantt joined the meeting at 2:00 p.m.

Councilman Alexander stated SPLOST V was approved by the voters with projects designated to build on the Stockbridge legacy.

Mayor Pro Tem Thomas liked the points referenced by Councilman Alexander, and noted the Police Department for the City was still looming; noted the City is currently in great shape and needed the Council to agree on how much risk should be taken; and

Mr. Knighton stated he would contact the City of Dunwoody to get a blueprint of what the start-up involved; noted the City would need to bond at least \$5 million for the Amphitheater to complete the project.

Mr. Wall asked if the \$15,935,000 was still the cost of the Amphitheater.

Mr. Knighton noted the projected cost right now is \$16,600,000 to close out the project, noting there may be some elements and unknowns.

Mayor Pro Tem Thomas questioned how much funding will be needed for the Amphitheater's amenities and expressed concern over the cost to complete the project.

Councilman Alexander agreed, noting the costs need to be nailed down and determine the source of revenue, and fulfill the promise of the 1¢ SPLOST sales tax.

Mr. Doug Selby noted the Public Facilities Authority has the documents prepared, noted the City is lucky to already have the Intergovernmental Agreement in place is ready to act.

SPLOST V & TSPLOST Project Funding - Randy Knighton

Mr. Knighton presented the Draft List of projects noting 48% of projects are going towards Civic

Projects such as the Cultural Arts Center and Senior/Youth Center - \$9,852,437, 23% going towards Road Projects, Sidewalks, and Trails - \$4,720,959, 23% going towards Sewer/Water/Stormwater Infrastructure - \$4,720,959, 6% going towards Park Improvements - \$1,231,554 with about \$20.5 million in the total amount. Mr. Knighton noted the County will have a proposed TSPLOST and has proposed \$29 million for the City's projects and could potentially become another funding source and cautioned the Council to keep a level of Fund Balance for security.

Mayor Pro Tem Thomas referenced Councilman Alexander's proposal, noting the unknowns, and asked the Council if they wanted to take a leap of faith and cautioned the Council to be sensible and reasonable.

Mr. Wall noted his worst fear as a bean counter is to run out of beans, noting some members of Council want to go full steam ahead, and others want to proceed with caution; and recommended the City complete the Amphitheater, borrow in 2021 in the spring once we are further along with COVID.

Councilwoman Gantt exited the meeting.

Councilman Blount expressed concern with the future Amphitheater cost, referencing the recent \$700,000 change order that was approved, and more change orders to come that will take the project beyond \$16 million dollars and the \$3 million dollars for roads.

Employer/Employee Healthcare Cost - John Leggett of MSI Benefits

Mr. Knighton noted the natural increases in the budget relating to health care benefits, noting 2019 saw a \$290,000 increase.

Mr. Leggett noted the estimate for renewal would be a 14-15% increase, however Cigna is willing to issue a non-marketing renewal which could go down to a 10% increase: with claims improving with an 83% loss ratio. Mr. Leggett noted the City is on a level funded contract and will see around a \$21,000 surplus in April which will drop the percentage to about 8% with a plan year of January 1- Dec 31, 2021.

Mr. Knighton thanked everyone for participating noting the meeting was productive and there was a lot accomplished; noted he would get with the appropriate individuals and continue to look at the numbers, and looks forward to continuing the Retreat on Thursday, September 17th at 9 a.m. and gave a preview of the items coming forward.

Councilman Alexander reminded everyone of the Falcon Flag Give Away Event noting free registration and asked everyone to show their Falcon spirit today at the Merle Manders Conference Center from 5pm – 8pm @ 111 Davis Rd., Stockbridge.

Mayor Ford noted the Falcon partnership proclamation would be presented at today's event.

Councilman Alexander motioned to adjourn; second by Councilwoman Barber. The motion passed 4-0

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor



Where Community Connects

SUMMARY MINUTES

FY2021 BUDGET RETREAT (Via Zoom)

THURSDAY, SEPTEMBER 17, 2020 9:00 A.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Randy Knighton City Manager
Camilla Moore Assistant City Mgr./
Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Blount.

Pledge was recited In Unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present, except Councilwoman Gantt.

Councilman Blount motioned to adopt the Agenda; second by Councilwoman Barber. The motion passed 4-0.

Day Two - Facilitated by Randy Knighton, City Manager

Other Staff in Attendance: Decius Aaron

Recap of Day One by

Mr. Knighton gave a recap of Day One discussions.

Councilwoman Gantt joined the meeting.

Amphitheater, Cultural Arts Center, Youth & Senior Center

Presented by TSW and H J Russell

Heather Hubble of TSW gave an update on the Amphitheater design noting changes in color of the stage with a maintenance free product.

Chirag Venkatesan of H. J. Russell gave an update on the Amphitheater construction progress noting the project was on time with completion of the Amphitheater expected to be finished in the spring, with parking and landscaping elements to follow.

Ms. Hubble of TSW presented the 42,000 sf Cultural Arts Center proposed design and amenities with a 320-seat theater, 100+ ballroom, office space, classroom, and building services space with 244 parking spaces and an estimated cost range of \$13M to \$26M.

Ms. Hubble of TSW presented a conceptual design of the proposed 40,366 sf Youth and Senior Center on a 3.6 acre site with a gym, bleacher capacity up to 400 seated comfortably, locker rooms, office space, concession area and classrooms of (4) to hold 25 each or (2) to hold (50) each and 92 parking spaces with an estimated cost of \$10M - \$20M.

The discussion of the Council was to build vertical with two levels and include an indoor lap pool, indoor walking track and fitness room along the likes of the Welcome All Park facility. TSW will present a revised conceptual design on a later date noting there were costs associated with added features and amenities.

Councilwoman Gantt exited the meeting.

Master Trail Plan – Keck & Wood

Eric Pitts of Keck & Wood presented the proposed Master Trail Plan approved by the Council in January 2017 and recommended the trails be completed in phases and recommended starting at City Hall and working outward from the downtown area to include East Atlanta Rd., M. L. King, Sr. Heritage Trail, Davis Road and Old Conyers Rd. being the priorities. Mr. Pitts noted crossings on North Henry Blvd. can be installed by obtaining approval from the Georgia Department of Transportation. Council noted opportunities to tap into millions of dollars of federal funding that would become available once the City's trails are connected to an existing trail network.

GFL Sanitation Operations & Customer Service Discussion

Dawayne Isaac of GFL gave an update on the recent customer service issues noting the Stockbridge operations facility was hit hard by a COVID-19 outbreak causing the facility to shut down for 60 days and impacting services to Stockbridge residents. Council and GFL agreed a City App would be a great idea for messaging.

Mr. Isaac noted the Re-Routing of sanitation pickup was two-fold; COVID-19 and amending the routes from 5 days to 3 days to limit the number of days the trucks were on the streets with hopes to reduce road wear and tear and repairs. Mr. Isaac also noted the most recent fee increase was absorbed and not passed along to the City; and thanked the City for the partnership opportunity and would forward the letter provided to homeowners to the Mayor & Council.

Wayfinding/Projects – Falcon Design & Engineering Consultants

Adam Price, Skip Layton, John Palmer and Jarrod Lee presented options for Gateway signs, Wayfinding Directional signs and Pedestrian Wayfinding signs and presented a map of recommended locations for signage to be placed.

The Council agreed to finalize the options and present at the Work Session meeting on September 29th and hope to have signage in place prior to the Amphitheater opening. Falcon representatives noted some of the locations may require easements and lighting.

Amphitheater Parking – Falcon Design & Engineering Consultants

Falcon Design representatives noted there will be 395 Amphitheater parking spaces in the North parking lot and noted the on-street parking on East Atlanta Rd. near Love Street would no longer be available as turning lanes on E. Atlanta Road were being constructed.

Falcon Design representatives noted the Amphitheater parking spaces would be used to serve the downtown district and members of Council requested sidewalks along both sides of Love Street for pedestrians to travel to and from downtown and the Amphitheater.

Falcon Design representatives noted the aligning of the traffic signal at Lee Street and North Henry Blvd. with 10' sidewalks on both sides beginning with the City's property.

Alleyway and Breezeway Projects– Falcon Design & Engineering Consultants

Falcon representatives noted Phase I is to install a temporary gravel parking lot and pervious pavers; install a concrete permanent pad with a ramp for delivery trucks and a centralized dumpster; rewiring underground utilities, landscaping, and noted the City's current ordinance requires 15-gallon grease traps 5x5x10 (hard to fit with new restaurant developments); Phase II is the Promenade Area with 10' wide paths and landscaping on both sides. This cleans up the back area behind the Ted Strickland Community Center. Project cost is estimated to be \$395,138.70, noting there are variables as most of the lots are private properties and would require easements.

Mr. Knighton noted \$350,000 has already been approved for this project, and there has been ongoing progress with the underground utilities being the obstacle and noted the additional funding of \$100,000 was available in fund balance.

Mayor Pro Tem Thomas motioned to approve funding to complete the Alleyway Project not to exceed \$100,000 – Funding Source: Fund Balance; second by Councilman Alexander. The motion passed 3-0-1 (Councilman Blount abstained).

M. L. King Sr. Heritage Trail Sidewalk Ext. Project – Falcon Design & Engineering Consultants

Mr. Knighton noted this project is part of a DNR (Department of Natural Resources) Grant Project that is being proposed by the Main Street Program staff and noted he has met with Main Street, Planning and Public Works staff and the application deadline is the end of October with approval perhaps by the end of the year.

Council emphasized the need for 8' to 10' paths connecting to the City's Trail plan.

Falcon Design representatives noted the 8' to 10' paths would require curb and gutters, limited right-of-way and Norfolk Southern right-of-way and would require moving the sidewalks to the opposite side of the street causing the cost to triple due to moving the guardrail and bringing in dirt.

Falcon Design representatives will bring back a new estimate with 8' paths remaining on the same side of the street as currently proposed and

Mr. Knighton referenced an ARC Grant where the City had been approved for the first round and would give Council and update on the final selection.

Office Space Planning

Mr. Knighton noted the Council's request from a previous meeting to bring forward the discussion of office renovations at the upcoming Retreat.

Mayor Pro Tem Thomas motioned to approve a Resolution to use the Ted Strickland Community Center as the Welcome Center, staff offices, CVB and DDA Conference Meeting Room and authorize

Procurement to issue an RFP to renovate and design the space with the Main Street Program Manager as the Project Manager. Funding Source: Previously allocated funds for Lower Level City Hall Renovations and proceeds from the sale of 132 M L King, Sr. Heritage Trail; seconded by Councilman Alexander. The motion passed 3-1 (Councilman Blount opposed).

Information Technology FY2021 Budget Presentation

Ashley Smith of InterDev introduced the Stockbridge InterDev Team noting the addition of Jesse Cail, Security Manager who oversee security and disaster recovery for government clients, and Britten Wilson, Service Delivery Manager who will be responsible for all service-related issues.

Mr. Smith noted the 4-year plan/4-part plan. Recently upgraded the server environment, working on the last server, securing the environment; proposed savings on Internet provider; cost will increase when Amphitheater comes on board; Overall IT Operations FY2021 Budget increased 17%; removing all Cell phones and computers from the Department Budget and placing in the IT Budget; propose to upgrade the City's phone system; and commit to staff Security Awareness Training.

Public Works FY2021 Budget Presentation – Presented by Decius Aaron

Mr. Aaron presented the proposed FY2021 Operating Budgets for Public Works to include Water/Sewer, Stormwater, Wastewater, Facilities Maintenance, and Parks, and included a request for 12 additional Public Works Technicians, and reclassification of an Administrative position.

Councilman Alexander motioned to adjourn: Second by Mayor Pro Tem Thomas. The motion Passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC MMC

Anthony S. Ford, Mayor



Where Community Connects

SUMMARY MINUTES FY2021 BUDGET RETREAT (Via Zoom)

FRIDAY, SEPTEMBER 18, 2020 9:00 A.M.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration

Randy Knighton City Manager
Camilla Moore Assistant City Mgr./
Community Development Dir.
Vanessa Holiday City Clerk
Michael Williams City Attorney
John Wiggins City Treasurer

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Councilman Alexander.

Pledge recited in Unison

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present except Councilwoman Gantt.

Councilman Alexander motioned to adopt the Agenda: Second by Councilwoman Barber. The motion passed 4-0.

Day Three - Facilitated by Randy Knighton, City Manager

Staff in Attendance: Decius Aaron, Camilla Moore, Renee Wheeler, Lindell Miller, Kira Harris-Braggs, and CieCie McGhee. Youth Council Advisory Committee Chair, Ericka Harvey, and Downtown Development Chair, Renee Shaw were also in attendance.

Recap of Day Two

Mr. Knighton gave a recap of Day Two discussions; noted customary 5% Cost of Living increases across the board (3%) COLA and (2%) Bonus.

Governing Body, Youth Council, Clerk's Office Proposed FY2021 Operating Budgets

Mrs. Holiday presented the Governing Body and Clerk's Office Proposed FY2021 Operating Budgets.

Ericka Harvey, Youth Council Advisory Committee Chair presented the Proposed FY2021 Operating Budget for the Youth Council and Advisory Committee.

Executive, Financial Administration, Human Resources, Court, Non-Departmental, Economic Development Proposed FY2021 Operating Budgets

Mr. Knighton presented the Executive, Municipal Court, and Economic Development Proposed FY2021 Operating Budgets; noted the Economic Development Director position to be filled in a matter of weeks.

Mr. Wiggins presented the Financial Administration/Non-Departmental Proposed FY2021 Operating Budgets.

Renee Wheeler, HR Manager, presented the Human Resources Proposed FY2021 Operating Budget; noted City has 78 employees, gave a status update on the 7 vacant positions and noted 12 proposed new positions in Public Works, whereas industry standard suggests support in the HR Department with 100+ employees.

Ms. Miller, Procurement Manager, gave an overview of the City's new vendor registration software.

Community Development Proposed FY2021 Budget Presentations

Ms. Moore presented the Business Services, Code Enforcement, Permitting and Planning & Zoning Proposed FY2021 Operating Budgets; noted 60-day rollout of Parking warnings/mailouts in FY2020; request for access to SeeClickFix software for Mayor & Councilmembers; Zero Tolerance (7-10 days) for Commercial Businesses to respond to Warnings, Case by Case for Residential; request for expenses and revenues

Councilman Blount motion to add a 3rd Code Enforcement Officer to the FY2021 Budget; second by Councilman Alexander. The motion passed 4-0.

Ms. McGhee, Conference Center & Events Manager presented the MMCC and City Events Proposed FY2021 Operating Budget; noted repurposing of the Ted Strickland Community Center; recommendations made to reduce the footprint of Bridgefest and to a one-day event.

Ms. Miller, Procurement Manager, proceeded with an Online Demo (Bonfire) vendor registration software.

Main Street & DDA Proposed FY2021 Budget Presentations

Mrs. Harris-Braggs, Main Street Manager, presented the Main Street Program Proposed FY2021 Operating Budget; reviewed the proposed Main Street projects (Burke Street Alleyway, Burke Street Breezeway, Public Art, Trail Extension and Downtown Container Park); and referenced the City's Pedestrian, & Trail Plan language "Should an entity such as the City of Stockbridge wish to receive funding from the ARC for Regional trails, the trails should meet the following criteria: Be at least 12 feet wide to allow for comfortable passing even when users in the opposite direction are walking or biking two-abreast, and wider in dense areas where demand is likely to be high."; and asked Container Architect to present at the September 29th meeting.

Mrs. Shaw, DDA Chair presented the Downtown Development Authority Proposed FY2021 Operating Budget; requested support from the City, and requested a joint meeting of the City, Main Street and DDA.

Mayor Pro Tem Thomas motioned to approve the Downtown Development Authority Proposed FY2021 Operating Budget; second by Councilwoman Barber. After discussion, and a legal opinion, the motion was withdrawn.

Councilman Blount exited the meeting.

Recap of Proposed FY2021 Budget

Mr. Knighton; referenced the discussion of Bonding of Capitol projects; finalizing the Wayfinding; noted TSW will update the designs for the Cultural Arts Center and Youth & Senior Center, follow-up meetings would take place with Public Works; asked that comments from staff and Council being submitted timely to present the Budget to the Mayor & Council on October 30, 2020 followed by a series of Public Hearings before final adoption in December.

Councilman Alexander motioned to adjourn: Second by Councilwoman Barber. The motion passed 3-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC, MMC

Anthony S. Ford, Mayor



City of Stockbridge

4640 North Henry Blvd. • Stockbridge, GA 30281

City Hall: (770) 389-7900 • Fax: (770) 692-8577

October 16, 2020

From The Desk Of:
ANTHONY S. FORD
Mayor

To: Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwomen Yolanda Barber
Councilman John Blount
Councilwomen LaKeisha Gantt

Telephone: 770-389-7910

Via: Ms. Vanessa Holiday, City Clerk
Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Georgia 30281

Re: Veto Message

Dear Council Members:

I hereby exercise my Veto authority pursuant to Section 3.23 of our City Charter. I am applying the Veto to the Procurement Ordinance that was passed during our monthly City Council Meeting October 12, 2020, which was requiring an extension of time in procurement matters where less than three bids or proposals are required.

I truly support the procurement goal of obtaining at least three bids for all our City solicitations, but I am extremely concerned about the proposed changes in the previous mentioned Procurement Ordinance unnecessarily complicates our procurement process where potential contractors will be reluctant to submit bids once we make a change to extend the bid process after the bidding process opens.

I also believe the three Sections in question imposes an unnecessary requirement that could result in increased costs to our City.

Please feel to contact me; if you have any further questions or concerns.

Sincerely,

Anthony S. Ford
Mayor

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

ORDINANCE NO. OR 20-481

AN ORDINANCE TO AMEND CHAPTER 3.30 OF THE STOCKBRIDGE MUNICIPAL CODE TO REQUIRE A MINIMUM NUMBER OF BIDS IN PROCUREMENTS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the governing authority of the City of Stockbridge is the Mayor and Council thereof;

WHEREAS, the governing authority of the City of Stockbridge, Georgia desires to establish a minimum number of bids in procurements; and,

WHEREAS, the health, safety, and welfare of the citizens of Stockbridge, Georgia, will be positively impacted by the adoption of this Ordinance.

NOW THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

Section 1. That Section 3.30.090F of the Stockbridge Municipal Code is hereby deleted in its entirety and replaced with the following:

F. Informal Purchases by Purchasing Staff.

1. Purchasing staff shall obtain commodities and services competitively through telephone solicitations where cost is five thousand dollars (\$5,000.00) or less. A minimum of three (3) quotations is required unless adequate source supply is not

available. If three (3) quotations are not obtained, valid justification must be provided and approved by the City Manager.

2. Purchasing staff shall obtain commodities and services competitively through written quotations where cost is five thousand dollars (\$5,000.00) to fifty thousand dollars (\$50,000.00). A minimum of three (3) written quotations is required unless adequate source supply is not available. If three (3) quotations are not obtained, valid justification must be provided and approved by the City Manager.

Section 2. That Section 3.30.110C of the Stockbridge Municipal Code is hereby deleted in its entirety and replaced with the following:

C. Receipt of Bid. No written bid shall be eligible for consideration by the city unless it is placed in a sealed envelope or package and actually received by the purchasing office by the date and time specified in the invitation to bid. All bids shall be stamped or annotated with the date and time of receipt and secured until the designated opening time. A bid delivered late shall under no circumstances be eligible for consideration by the city. A minimum of three (3) bids is required unless adequate source supply is not available. Sufficient additional time shall be established in order to solicit at least three (3) bids, and the bid opening shall be delayed accordingly. If after such additional time, three (3) bids are still not obtained, valid justification must be provided and approved by the City Manager.

Section 3. That Section 3.30.100C of the Stockbridge Municipal Code is hereby deleted in its entirety and replaced with the following:

C. Receipt of Proposal. No written proposal shall be eligible for consideration by the city unless it is placed in a sealed envelope or package and actually received by the

purchasing office by the date and time specified in the request for proposals. All proposals shall be stamped or annotated with the date and time of receipt and secured until the designated opening time. A proposal delivered late shall under no circumstances be eligible for consideration by the city. . A minimum of three (3) proposals is required unless adequate source supply is not available. Sufficient additional time shall be established in order to solicit at least three (3) proposals, and the opening shall be delayed accordingly. If after such additional time, three (3) proposals are still not obtained, valid justification must be provided and approved by the City Manager.

Section 4. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 5. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the

express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 7. Penalties in effect for violations of the City of Stockbridge at the time of the effective date of this Ordinance shall be and are hereby made applicable to this Ordinance and shall remain in full force and effect.

Section 8. The effective date of this Ordinance shall be the date of its enactment.

[Signatures Appear on Following Page]

ORDAINED this 12th day of October, 2020.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney

Date Presented to Mayor: 10-14-2020

Date Received from Mayor: _____

RESOLUTION NO. _____

**A RESOLUTION TO ESTABLISH A GOAL OF AT LEAST THREE BIDS
FOR ALL PROCUREMENT SOLICITATIONS**

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a goal of at least three bids for all procurement solicitations;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The policy attached hereto as Exhibit A is hereby approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

APPROVED AS TO FORM:

(SEAL)
VANESSA HOLIDAY, City Clerk

MICHAEL WILLIAMS, City Attorney

EXHIBIT A

CITY OF STOCKBRIDGE POLICY ON MINIMUM BIDS FOR PROCUREMENT

For all procurements, a minimum of three (3) qualified responses (bids, proposals, quotes, etc.) shall be required unless adequate source supply is not available. If less than three responses have been received by the deadline established in the original procurement solicitation, sufficient additional time shall be granted in order to solicit at least three (3) qualified responses, and the opening of the responses shall be delayed accordingly. Notice shall be provided regarding the new deadline for the receipt of responses. If after such additional time, three (3) qualified responses are still not obtained, written explanation and/or justification must be provided and approved by the City Manager.

All solicitations shall include verbiage putting potential vendors on notice that the deadline for submissions may be extended if sufficient bids are not received pursuant to this policy.

**STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE**

RESOLUTION NO. _____

A RESOLUTION ACTIVATING THE DEVELOPMENT AUTHORITY OF THE CITY OF STOCKBRIDGE; NAMING AND APPOINTING DIRECTORS OF THE DEVELOPMENT AUTHORITY; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

WHEREAS, it has been determined by the Mayor and Council of the City that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the State of Georgia to stimulate economic development within the City;

WHEREAS, the Mayor and Council find that there is a need for a development authority to function in the county or municipal corporation.; and

WHEREAS, O.C.G.A. § 36-62-1 *et seq* (the “Development Authorities Law”) creates in and for each municipal corporation in the State of Georgia a development authority for the purpose of promoting the public good and general welfare, trade, commerce, industry, and employment opportunities, and promoting the general welfare of the State of Georgia; and

WHEREAS, the City Council finds that this is a proper resolution with respect to activation of the Development Authority of the City of Stockbridge and is necessary and beneficial to its citizens.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. **Declaration of Need and Board of Directors** – The Mayor and City Council of the City of Stockbridge hereby declare a need or a development authority to exist within the City and hereby resolve that there are hereby named and appointed as members of the Board of Directors of the Development Authority of the City of Stockbridge the following seven (7) named persons, each of whom, in the judgment of the Mayor and City Council, meets the qualifications set forth in the Development Authorities Law:

<u>Names</u>	<u>Terms of Office</u>
_____	until October ____, 2022
_____	until October ____, 2022
_____	until October ____, 2022
_____	until October ____, 2022
_____	until October ____, 2024
_____	until October ____, 2024
_____	until October ____, 2024

The Mayor and Council of the City further resolve that commencing with the date of adoption of this resolution each of the persons named above as directors shall serve in such capacity for the term set forth opposite his or her respective name, however, that after the expiration of their initial terms, the terms shall be as provided under the Development Authorities Law.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

[Signatures on following page.]

SO RESOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



**City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281**



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Aneta T Lee

Occupation: Program Manager Employer: Rainbow PUSH Coalition

Home Address: 415 Tina Hely Court City: Stockbridge Zip: 30281

Home Phone: () Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable) _____

N/A

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? SDDA, Main Street Advisory Board
If applying for the Main Street Advisory Board, which position? Stockbridge Resident
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 6 Years 4 Months
- c) Are you current with all of your financial obligations to the City? ☐ Yes ☒ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:
- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:
- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

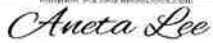
I'd like to be able to serve the City with the DDA again. I believe the knowledge and experiences I gain during my first term will allow me to be an empowered, educated, and valuable member of the DDA as we move forward with the great changes coming to the City.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Main Street Advisory Board

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Information: www.cityofstockbridge.com

City of Stockbridge

Signature

Aneta Lee

Printed Name

05/28/20

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

Aneta Thomas Lee



PROGRAM MANAGEMENT LEADERSHIP

Energetic professional interested in working with non-profit, corporate, and government sponsored programs with experience and proven track record for project implementation, community outreach for mission-oriented organizations, expertise in developing public outreach initiatives and infrastructure, establishing strong advocacy networks targeting diverse and underserved communities; accountability for scheduling, budget administration and quality of all program elements, serve as a communications conduit to executive sponsors and program steering committees with periodic briefings and status updates; high level of performance in relationship building, decision-making and communication

PROFESSIONAL EXPERIENCES

Rainbow PUSH Coalition

Digital Inclusion Specialist/Independent Contractor

CONNECTED CHURCHES continues its mission to empower underrepresented communities through the church by making technology accessible in a trusted, proximate, and familiar environment in hopes of bridging the digital divide and driving opportunities for communities underrepresented in tech.

- Serve as an ambassador and presenter for the Connected Churches program at numerous conferences, workshops and summits.
- Virtual and in-person services for Connected Churches in conjunction with Rainbow PUSH Silicon Valley
- Strategic planning, reporting, conferencing with minister, pastors and church leaders. Provide technical assistance with creating "Tech Outreach Ministries".
- Stay up-to-date and disseminate new low-cost digital products and services that can be used by the church and community members.
- Collaborate with external partners and members of the digital inclusion network to create premium programming for the church community and the communities they serve.
- Host office hours, meetings and training for community members who access Connected Churches website's "Chat with a Specialist" calendar
- Create and pilot relevant digital literacy trainings in local churches including "Train the Trainer" workshops for congregation members.
- Coordinate with volunteers across the US to facilitate trainings in their local communities
- Collect data and report on impact of Connected Churches program.

Adecco @ Google

2018-2020

(in partnership with the Rainbow PUSH Coalition)

Digital Inclusion Specialist

The Connected Churches Program is rooted in the idea that churches can play a pivotal role in closing the digital divide in African American communities. It serves as a bridge between technical and faith-based communities as partners. The Digital Inclusion Specialist position serves as the National Program and Logistical Manager.

- Completed activations in various cities around the country which included: Bay Area, CA, Atlanta, GA, New York, NY, Chicago, IL, Ann Arbor, MI with satellite activation in Los Angeles, CA, Goldsboro, NC and Washington DC

- Developed and established computer training centers in 20+ churches and partner centers while working with over a dozen Christian denominations, community partners and the Rainbow PUSH Coalition
- Each church hosted weekly, bi-weekly, and monthly sessions serving congregants and community members from several walks of life including seniors, working adults and youth
 - Estimated national totals in 2018-2019: 75-100 class sessions
 - Approximate class participants 10 -20 per session
- Created basic interactive curriculum decks to assist volunteers with instructional guidance on Email and G-suite tools
- Provide Technical Assistance, program logistics to churches virtually and in-person; recruit and cultivate volunteers from the Black Googler Network within each city's Google office.
- Serve as an ambassador for Connected Churches at numerous Rainbow PUSH and denominational regional and national conferences. Served as a guest speaker, discussion panelist, conference presenter and vendor.

PowerMyLearning - Atlanta, Georgia
2017 - 2020
Family Trainer

- Provide an engaging presentation of PowerMyLearning's signature family engagement workshops
- Guide elementary and middle school families in an interactive workshop designed to provide an introduction to PowerMyLearning's educational tools.
- Assist families as they navigate their new Home Learning Center (a donated laptop)
- Familiarize families with instructional tools designed to enhance the students learning experience in the classroom
- Utilize Customer Service Representatives and volunteers as teaching assistants through active engagement to support families during the workshop
- Serve as an ambassador to the vision of PowerMyLearning in the community

EDUCATION

Clayton State University, Morrow, Georgia
Bachelor of Science in Psychology & Human Services

COMMUNITY LEADERSHIP

Stockbridge Downtown Development Authority (SDDA) - Board Member

- Appointed to the board by the Stockbridge Georgia City Council
- Serve as a strategic partner in the Master Planning and Redevelopment of Stockbridge's Downtown District
- Work as a voting partner on Stockbridge's MainStreet Board - a Historic Preservation and Community Building Board
- Represent the City along with the elected City Council member at State-wide city and municipal agency conferences, workshops and forums

FAX COVER SHEET

COUNTY

ATTN: Ms. Vanessa Holiday

TO: City Clerk
City Of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

FAX: 770-389-7912

FROM: CHARLES E. MARSHALL



Ms. Holiday,

Per our telephone conversation yesterday, I am forwarding the attached application and supporting documents for consideration of appointment to the Stockbridge Development Authority as a director. I have provided attached resumes of both my civilian and military careers. These resumes are updated and may provide more information than necessary or required but hopefully provides you and the City government officials a thorough review of my personal background. Thank you for your help.

Sincerely,
Charles Marshall

* 9 pages including this cover sheet

Stockbridge

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Charles E. Marshall

Occupation: District Mgr

Employer: General Motors (Retired)

Home Address: 140 Somerset Hills

City: McDonough Zip: 30253

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? DA (Development Authority)

If applying for the Main Street Advisory Board, which position?
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? Years Months

c) Are you current with all your financial obligations to the City of Stockbridge? ☐ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge ☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:

City of Stockbridge**BOARD, COMMITTEE OR COMMISSION APPLICATION**

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Over the last couple of years, I have become interested and engaged in the development opportunities for the City of Stockbridge. I believe that I can contribute to the positive development of the City and would be honored to serve in whatever capacity to make our City a great place to live, work, and play. I would like to become more involved with City affairs particularly around the development of our City. I believe serving on this Board would give me better insights as to both the challenges and opportunities of developing our City into another great City. I would greatly appreciate being part of that effort.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (In order of interest):

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.



Signature

Charles E. Marshall

Printed Name

12/06/2019

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

CHARLES E. MARSHALL

140 Somerset Hills McDonough, GA 30253

OBJECTIVE

Leadership position in government municipality affairs using strengths in leadership, organizing, communicating & training to improve patterns of municipality growth and sustainment.

SUMMARY

Over thirty years of diverse automotive background, including three years of customer relations management over a zone of 80 plus GM Dealers. More than twenty-five years of dealership service/sales operations management experience and training over districts of 11 to 40 GM Dealers. A career of military leadership skills as a U.S. military officer. Proven achievement in the following areas:

- Operations Management
- Systems Development
- Training & Presentation
- Leadership Skills
- Project Management
- Promotions Management

PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS**Chevrolet Motor Division, S.E. Region****2005 – 2019 (Retired)**Sr. Metro Atlanta District Mgr AfterSales

Managed districts of 11 to 15 General Motors dealerships with responsibility for both Parts & Service operations. Responsibilities included parts & accessory sales & promotions; parts backorder & special order resolutions; service & parts departments personnel training, warranty expense management, recall campaign completions & customer satisfaction index (CSI) achievements.

General Motors VSSM, S.E. Region, Alpharetta, GA**2004 – 2005**Service Department, Special Assignment

Assisted S.E. Regional Service Director in the management of Fixed Operations for the entire S.E. Region of over 500 General Motors Dealership Organizations.

Acura Motor Division, Cleveland, OH**2004 – 2004**District Parts & Service Manager

Managed a district of 7 Acura dealerships with responsibility for both Parts & Service operations. Responsibilities included parts & accessory sales & promotions; parts backorder & special order resolutions; service & parts departments personnel training, warranty expense management, recall campaign completions & customer satisfaction index (CSI) achievements.

Honda Power Equipment, Seattle, WA**1999 – 2004**Senior District Service Manager

Managed a district of over 287 American Honda dealerships within the nine-state U.S. Northwest Region (including Alaska) by establishing & maintaining service operations according to the AHM Sales & Service Agreement; providing management & technical training to dealership personnel on product lines, warranty administration, customer satisfaction processes, administration & management of AHM Service Policies & Procedures.

CHARLES E. MARSHALL**Page Two****Buick Motor Division & GMC Truck Division, Atlanta, GA. 1987 – 1998**District Service Manager

Managed a district of 15 – 40 GM dealerships with a yearly service warranty expense exceeding \$23 M. Led zone in technician training, warranty expense management, recall campaign completions & customer satisfaction index (CSI) achievements.

GMC Truck Division, Atlanta, GA**1984 – 1987**Consumer Relations Manager

Managed the Southeast Region of 80 plus GMC Truck dealers in resolving customer complaints, Better Business Bureau cases & providing customer satisfaction training. Improved the overall regional CSI by 10% and reduced customer complaint volume by 25%.

U.S. Army Reserves, USA**1976 – 2008 (Retired)**Colonel

Progressed in rank from Private to Full-Bird Colonel with achievements of Honor Graduate from Basic Training, Auxiliary Individual Training & Officer Candidate School. (see attached resume of military service career)

CAREER PROGRESSION

Chevrolet Motor Division – S.E. Region <i>Sr. Metro Atlanta District Mgr - AfterSales</i>	2005 – 2019 (Retired)
General Motors VSSM – S.E. Region <i>Service Department, Special Assignment, Alpharetta, GA</i>	2004 – 2005
Acura Motor Division, Cleveland, OH <i>District Parts & Service Manager</i>	2004 – 2004
American Honda Motor Co., Inc, Seattle, WA <i>Senior District Service Manager</i>	1999 – 2004
Buick Motor Division, Atlanta, GA <i>Metro District Service Manager</i>	1988 – 1998
GMC Truck Division, Pontiac, MI <i>District Service Manager</i>	1987 – 1988
GMC Truck Division, Atlanta, GA <i>Consumer Relations Manager</i>	1984 – 1987

PROFESSIONAL & COMMUNITY ACTIVITIES

President of the Henry County Coalition Committee
Reserve Officer Association
Chairman of the Niskey Lake Association Youth Committee
Other Activities & Hobbies: *Golf, Volleyball, Chess*

EDUCATION

MSA, Master of Science in Administration, Central Michigan University, Ft. McPherson, GA (3.92 GPA)
BA – Bachelor of Arts in Religion (St. Leo University (Dean's List)
BBA, Industrial Management, Campbell University, Ft. Bragg, NC (Dean's List)
AA, General Studies, Campbell University, Ft. Bragg, NC
AA, Automotive Engineering Technology, Harford Junior College, Bel Air, MD

* Supporting documents available upon request



RESUME OF SERVICE CAREER
of
CHARLES EDWARD MARSHALL, COLONEL, Signal (USAR)

PLACE OF BIRTH:

Jacksonville, Florida

YEARS OF COMMISSIONED SERVICE

30 years

TOTAL YEARS OF SERVICE:

32 years

PREVIOUS ASSIGNMENT:

335th Theater Signal Command
G1 (Director of Admin & Personnel)
East Point, GA. (see addendum "A")

PREVIOUS OCCUPATION:

Sr Atl-Metro District Mgr AfterSales
General Motors Corporation
Alpharetta, GA (see addendum "A")

HOME ADDRESS: 140 Somerset Hills, McDonough, GA 30253

HOME PHONE: (770) 507-2153

CELL PHONE: (423) 341-8747

MANDATORY REMOVAL DATE: 01 JUL 08

MILITARY SCHOOLS ATTENDED:

	<u>Year Completed</u>
Basic Training, Ft. Gordon, GA (Honor Grad)	1976
Advanced Individual Trng (Distng. Honor Grad)	1976
Officer Candidate School (Honor Grad)	1978
Signal Officer Basic Course, The Signal School	1979
Signal Officer Advance Course (Honor Grad)	1983
Comsec Custodian Course	1985
Command & General Staff College	1993
FORSCOM USAR BN/BDE Pre-CMD Course	1993
DoD Emergency Preparedness Course	1996
Information Management Security	1999
Joint Operation Planning & Execution System	2000
Automated Message Text Format	2002
Joint Planning Orientation Course	2002
Defense Message System	2003

EDUCATIONAL DEGREES:

	<u>Degree Received</u>	<u>Area of Concentrat.</u>
Harford Community College (Bel Air, MD)	AA	Automotive Engineering Technology
Northeast State Technical College (TN)	AA	Automotive Tech
Northeast State Technical College (TN)	AA	Industrial Tech
Campbell University (Fayetteville, NC)	AA	Liberal Arts
Campbell University (Fayetteville, NC)	BBA	Bus. Mgmt
St. Leo University (Morrow, GA)	BSA	Religion
Central Michigan U. (Ft. McPherson, GA)	MSA	Science of Admin

FOREIGN LANGUAGES: German

CHARLES EDWARD MARSHALL, COLONEL, Signal (USAR)

MAJOR DUTY ASSIGNMENTS:

<u>Date From:</u>	<u>Date To:</u>	<u>Category:</u>	<u>Assignment:</u>
Jun 1978	Aug 1981	ARNG	Plt Ldr, HHC, 30 th Mech. INF BDE, (NC)
Sep 1981	Aug 1983	ARNG	Co. CDR, 1133 rd Sig Detach, (NC)
Sep 1983	May 1987	ARNG	CESO, HHS, 151 st MI BN, Dobbins AFB
Jun 1987	Oct 1988	ARNG	Maint. Off, 156 th Sig BN, (MI)
Nov 1988	Jan 1989	USAR	Tropo Off, 335 th Sig CMD, (GA)
Feb 1989	Apr 1989	IRR	Control Grp (Reinforcement), (MO)
May 1989	Jul 1990	USAR	Crypto Off, 335 th Sig CMD, (GA)
Aug 1990	Jul 1992	USAR	Photo Off, 335 th Sig CMD, (GA)
Aug 1992	Jul 1994	USAR	Sp Trp BN CDR/ HQ CMDT, 335 th Sig
Aug 1994	Jul 1995	USAR	HQ CMDT, 335 th Sig CMD, (GA)
Aug 1995	Dec 1997	USAR	Sig Ops Off, FORSCOM Aug Unit, (GA)
Jan 1998	Dec 2000	USAR	Ops Spt Tm Chf, FORSCOM Aug Unit
Jan 2001	Sep 2001	USAR	C4 Br Chf, FORSCOM Aug Unit, (GA)
Sep 2001	Sep 2003	Active	C4 Br Chf, FORSCOM Aug Unit, (GA)
Sep 2003	Apr 2004	Active	FORSCOM G3 LNO to TRANSCOM HQ
Apr 2004	Jul 2004	USAR	FORSCOM G3 Night Current OPS Chief
Jul 2004	Sep 2005	USAR	Ast G3 335 th Theater Signal Command
Sep 2005	Retirement (07/2008-USAR) G1 335 th Theater Signal Command		

PROMOTIONS

<u>Rank</u>	<u>Component</u>	<u>Date</u>
2LT	ARNG	24 Jun 78
1LT	ARNG	23 Jun 81
CPT	ARNG	02 Nov 84
MAJ	USAR	11 Nov 91
LTC	USAR	29 May 98
LTC	ACTIVE	28 Sep 01
COL	ACTIVE	19 Nov 02
COL	USAR	23 Apr 04
COL	Retirement	01 Jul 08

US DECORATIONS AND BADGES

Legion of Merit
 Meritorious Service Medal (w/2 Oak Leaf Cluster)
 Joint Service Commendation Medal
 Army Commendation Medal (w/1 Oak Leaf Cluster)
 Army Achievement Medal (w/1 Oak Leaf Cluster)
 Army Reserve Component Achievement Medal (w/1 Silver Oak Leaf Cluster)
 National Defense Service Medal (w/1 Bronze Star)
 Global War on Terrorism Service Medal
 Armed Forces Reserve Medal (w/ Silver Hour Glass & "M" Device)
 Army Superior Unit Award

SOURCE OF COMMISSION: North Carolina State OCS (June 1978)

Officer Signature & Date:

Charles E. Marshall 12/06/2019

HP OfficeJet Pro 6978 All-in-One Series**Fax Log for
Charles Marshall**Last Transaction

Date	Time	Type	Station ID	Duration	Pages	Result
Digital Fax						
Dec 6,	3:34PM	Fax Sent	7703897912	4:38 N/A	8	OK

CHARLES EDWARD MARSHALL, COLONEL, Signal (USAR)**ADDENDUM "A" TO RESUME OF SERVICE CAREER**

PREVIOUS OCCUPATION: Sr. Atl-Metro District Mgr AfterSales, Alpharetta, GA

NATURE, SCOPE AND EXTENT OF RESPONSIBILITIES:

As a General Motors Sr. Metro District Manager AfterSales, I managed and was responsible for 13 GM Chevrolet Business Management dealerships within the Atlanta South Metro and SW Georgia to East Alabama area. I was responsible for dealership Fixed Operations per the General Motors Policies and Procedures as well as the General Motors Sales and Service Agreement. This position entailed travel anywhere within the southeastern region of the United States, concentrating mainly on the states of Georgia & Alabama, to provide service support to the General Motors Dealer Body network. Responsibilities also included GM Dealer Service Department support via GM warranty administration, GM service policy & procedures, dealership Personnel training, Parts Department Inventory Management, and other special tasking & assignments necessary to achieve the Southeast Region Vehicle Sales & Service annual goals & objectives

ARMY ACTIVATION OCCUPATION: FORSCOM ARMY HQ

Since mobilized into the Active Army on 28 Sep 01, my duties and responsibilities extended to maintaining a 7/24 hour Crisis Action Team (CAT) operation in support of Operations Noble Eagle, Enduring Freedom, Iraqi Freedom as well as Homeland Defense. I served as the FORSCOM G6 Command, Control, Communications & Computers (C4) Branch Chief within the Joint Warfighter Support Division. This job encompassed direct supervision of 25 Reservists, Active-Army personnel, Civil Service, and Government Contractors to provide trained and ready Army signal personnel and equipment to the Supported Combatant Commander. As Branch Chief my responsibilities included G6 CAT Operations and all personnel training, pay administration, housing, promotions/awards, disciplinary actions, performance evaluations, mobilization staff actions, G6 special staff actions, soldier family welfare, and troop/unit morale for all C4 Branch personnel. I was promoted from this position to the position of FORSCOM G3 LNO and assigned to TRANSPORTATION COMMAND (TRANSCOM) HQ at Scott Air Force Base, Missouri as the sole liaison officer responsible for direct reporting to the FORSCOM G3. My responsibilities included Force Flow monitoring, establishing movement Courses of Actions, mitigating deployment shortfalls, providing personnel and equipment deployment resolutions, and direct reporting between FORSCOM HQ, TRANSCOM HQ on all CONUS Army unit deployments and re-deployment operations in support of Operations Noble Eagle, Enduring Freedom, Iraqi Freedom as well as Homeland Defense. This assignment required interlace with Air Mobility Command, Military Sealift Command as well as Military Traffic Management Command. This was a 7/24 operation and presented many great challenges and opportunities. My activation was extended to complete this mission. I completed my Active-Duty assignment and was assigned to the 335th Theater Signal Command as the Assistant G3 with responsibility over the Operations, Plans & Training Sections of the Unit with a 7/24 EOC operations with the Forward Element. I was deployed to Egypt in this position as the Ast. G3 in support of Operation Bright Star. I was later promoted to the position of G1 Director of Personnel & Administration which had command and control over a 4500 personnel Theater Signal Command based out of the Ft. McPherson, GA area. I later retired on July 1, 2008 earning the fifth highest military award of the U.S. Armed Forces, the Legion of Merit.

Officer Signature & Date:

Charles E. Marshall

12/06/2019



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Felicia Winborne

Occupation: Project Analyst

Employer: EY

Home Address: 163 Springvalley Cir.

City: Stockbridge

Zip: 30281

Home Phone: [REDACTED]

Home [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail:

☒ Home

☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Planning Commission
If applying for the Main Street Advisory Board, which position?
(see positions noted below) _____
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 7 Years 10 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

N/A _____

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

N/A _____

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I want to take a more active role in my community and provide service in my area of expertise - planning. I volunteered in other surrounding cities and now look forward to making an impact a little closer to home.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Downtown Development Authority, Main Street Advisory Board, Public Facilities Authority, Historic Preservation Commission

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Felicia Winborne

Signature

Felicia Winborne

Printed Name

02/17/2020

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Frangela K. Merritt

Occupation: Management Professional Telecom Employer: AT&T

Home Address: 1301 Winwood Drive City: McDonough Zip: 30253

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

Not applicable

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Planning/Planning Commissioner
- If applying for the Main Street Advisory Board, which position? n/a
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 16 Years 2 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:
- n/a
-
- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☒ Yes ☐ No If yes, please explain:
- Possibly - AT&T is one of the major corporations in the telecom industry.
-
- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:
- not applicable

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have been a resident for 16 years. With my background in community service, politics, law and telecom network real estate, I strongly believe I have more to offer to my community.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Main Street Advisory Board
Development Authority
Downtown Development Authority
Public Facilities Authority

- k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

☒ **Background Check.** The City of Stockbridge shall complete an industry standard criminal history background check and all sound screening practices prior to a Candidate's appointment by the City Council. The Authorized User reserves the right to view the contents of a background check prior to approving the Applicant.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Signature of the Stockbridge Applicant
Frangela K. Merritt
Key: 0720640554810720389401040001405

Signature

Frangela K Merritt

Printed Name

09/14/2020

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



FRANGELA MERRITT

Management Professional

PROFILE

A coding enthusiast proficient in Python with strong leadership skills, who is passionate about community and professional growth. Possess advance to expert knowledge in network real estate, civil law, airline operations, aviation operations and political campaign management.

CONTACT

PHONE

EMAIL

ASSOCIATIONS & LEADERSHIP

The NETwork BICP, Atlanta Chapter
Board Member and Vice President
An AT&T Employee Resource Group

Obama for America
National Organizing Fellow Alumna

EDUCATION

South Carolina State University

Bachelor of Arts - Political Science, Pre-Law

Clayton College and State University

Post-Baccalaureate Certificate – Paralegal Studies

Keller Graduate School of Management at DeVry University

MBA – Master of Business Administration

MPA - Master of Public Administration

WORK EXPERIENCE

AT&T, Inc. Sr. Specialist – Network Lease ATO Tower Strategy

2013-present

Cell tower and small cell network real estate specialist for telecom company.

The Law Office of E. Noreen Banks-Ware, PC Paralegal

2009-2013

Senior level paraprofessional of law. Expertise in State level court system (civil and administrative law). Worked in a senior level capacity.

Shana M. Rooks & Associates, LLC Paralegal

2006-2009

Senior level paraprofessional of law. Expertise in State level court system, some Federal. Worked in a senior level capacity.

Delta Air Lines, Inc. ASR IV, Flight Operations

1998-2006

Began as an airport customer service agent then promoted to fleet research and development specialist.

SKILLS

6σ Green Belt Certification
Nanodegree, Data Analyst Certification
Legal Research and Writing
Notary Public for the State of Georgia



County
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Gadson H. Woodall, III

Occupation: Business Owner

Employer: Serafino's Italian Restaurant

Home Address: 124 Orchard Park Drive

City: McDonough

Zip: 30253

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Development Authority

If applying for the Main Street Advisory Board, which position?
(see positions noted below) _____

b) How long have you been a resident or business owner/operator in the City of Stockbridge? ____ Years 8 Months

c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

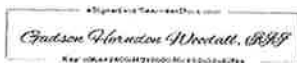
I am an experienced real estate developer.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Livable Centers Initiative
Transportation
Utility

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Gadson H Woodall III

Signature

Gadson H Woodall III

Printed Name

12/15/2017

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



Where Community Connects

RECEIVED

FEB 5 2020

City Clerk's Office
City of Stockbridge

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Howard Neil SlayOccupation: State Approving Agency -Employer: Georgia Department of Veterans ServiceHome Address: 485 Flat Shoals Church RoadCity: Stockbridge Zip: 30281Home Phone: [REDACTED]Home E-Mail: [REDACTED]Work Phone: [REDACTED]Work E-Mail: [REDACTED]Cell Phone: [REDACTED]Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Planning Commission

If applying for the Main Street Advisory Board, which position?
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 5 Years 2 Months

c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I would like the opportunity to serve my community. I have strong leadership and problem solving skills. I have develop and managed projects and training programs in both military and professional environments. As a state of Georgia Training and Development Specialist, I've created, directed and facilitated the mandatory state approved 40 hour training requirement for all employees of the Georgia Department of Veterans Service. Lecturing a group of approximately 150 employees. Met with state and federal stakeholders, discussing objectives, programs and regulations in accordance with Title 29 of the United States Code.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

"Where ever I'm needed to serve."

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.



Howard Neil Slay
Printed Name

2 Feb. 2020
Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

Howard Neil Slay

485 Flat Shoals Church Road Stockbridge, GA 30281 | (678) 770-2204 | d757boi@gmail.com

Objective

City of Stockbridge Commission Appointment – Planning Commission

Education

BACHELOR OF SCIENCE | SEPTEMBER 2017 | CAPELLA UNIVERSITY

- Major: Information Technology (BSIT)
- Minor: Network Security
- Related coursework: Project Management Professional

MILITARY SERVICE | 1984 - 2004 | UNITED STATES NAVY

- Major: Logistics and Inventory Management Data Systems
- Minor: Military Leadership and Development
- Related coursework: Personnel Management and Development

HIGH SCHOOL | MAY 1984 | CHOCTAW COUNTY HIGH SCHOOL: BUTLER, ALABAMA

- Major: High Graduate
- Minor: NA
- Related coursework: (General) High School Coursework

Skills & Abilities

MANAGEMENT

- I have supervised and develop the state of Georgia Appeals and Claims Officers, in partnership with the Department of Veterans Affairs (VA). Navigated and trained employees on VA's federal database management systems, in preparation for veterans' review hearings before the Board of Veterans Appeals, Washington, DC. I have over 20 years of work experience in a management capacity, possess exceptional talents in managing and developing future leaders, I am considered as the subject matter expert when it comes to issues pertaining to Department of Veterans Affairs (VA) benefits.

COMMUNICATION

- I have excellent communications abilities, both verbal and written; having prepared numerous PowerPoint presentation for superiors and subordinates alike, during various dynamic training environments. I have implemented programs for short-term and long-term strategy objectives within the organization. Managed employee development through verbal and written direction, ensuring the outlined goals and objectives were achieved.

LEADERSHIP

- Lead Logistic Support Representative – United States Navy (June 1984 – June 2004). President – Grant Forest HOA Ellenwood, GA (2005 – 2010). Sr. Vice. Commander - American Legion Post 334 Ellenwood, GA (2014 – 2016). Supervisory Appeals Officer Georgia Department of Veterans Service (2015 – 2017).

- Experience

TRAINING AND DEVELOPMENT SPECIALIST | GEORGIA DEPARTMENT OF VETERANS SERVICE | SEPTEMBER 2017 – AUGUST 2019

- Train state-wide employees on Department of Veterans Affairs, compensation benefits management data systems. As well as policies, procedures and application for the use of those data systems to assist veterans and family members in getting earned financial payments.

VETERANS APPEALS OFFICER | GEORGIA DEPARTMENT OF VETERANS SERVICE | MAY 2015 – SEPTEMBER 2017

- Navigate the various Department of Veterans Affairs veterans benefit management data systems, to review, discuss and prepare arguments before the Board of Veterans Appeals in a professional court-hearing setting. Served as the state Appeals Division training officer, for nine junior personnel.

CUSTOMS PROTECTION OFFICER | G4S SECURITY | AUGUST 2014 – DECEMBER 2014

- D & H Distribution Center Newnan, GA – Site Supervisor (Lieutenant). Supervised 9 officers, shift scheduling, client employee relations, timecards and overtime management. Supervised the center's access control providing protection against loss and theft as well and overall employee safety.

VETERANS NATIONAL SERVICE OFFICER | MILITARY ORDER OF THE PURPLE HEART | NOVEMBER 2011 – JUNE 2014

- As manager of the Atlanta National Veterans Service Office I assisted the regional Director, serving as the region's Training Officer. Developed employee skills using the organization's proprietary database management system. Invited to conduct national annual training on various project implementations.

VETERANS CLAIMS AND APPEALS OFFICER | GEORGIA DEPARTMENT OF VETERANS SERVICE | JUNE 2007 – NOVEMBER 2011

- Navigate the various Department of Veterans Affairs veterans benefit management data systems, to review, discuss and prepare arguments before the Board of Veterans Appeals in a professional court-hearing environment. Provided customer service to federal employees and veteran clients.

(ARMED) SECURITY OFFICER | WACKENHUT SERVICES INC. | FEBRUARY 2005 – JUNE 2007

- General duties as traffic control, gate entry ID card checks and visitor information (security) officer.

LEAD-WAREHOUSE SUPERVISOR | AIRPORT GROUP INTERNATIONAL | AUGUST 2004 – FEBRUARY 2005

- Manage the warehouse 2nd shift: Aircraft logistics management, database entry, invoice review, bill of lading processing. Supervised 10 warehouse employees, directed loading and unloading client Boeing 747-400 aircrafts, manifest data inputs, loading dock-bays for shipping and receiving of cargo freight.

STOREKEEPER PETTY OFFICER 1ST CLASS, UNITED STATES NAVY | JUNE 1984 – JUNE 2004

- Senior Logistic Representative; Fleet and Industrial Supply Center, Norfolk, Virginia: Meticulously researched and processed time sensitive requirements using a verity of world-wide military data systems, for deploying naval vessels. Certified supply and accounting automated data processing systems – Real Time, Independent Technical Specialist Naples, Italy. Awarded the Navy Commendation Medal from the President of the United States; *et. al* various citations and medals. Honorable discharge.



**City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281**



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Jerome Washington

Occupation: IT Consultant Employer: TBC INDUSTRIES

Home Address: 103 Mann Blvd City: Stockbridge, GA. Zip: Stockbridge,

Home Phone: () Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable) _____

TBC CO-OPERATIVE INNOVATIONS LLC

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? DDA
If applying for the Main Street Advisory Board, which position?
(see positions noted below) _____
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

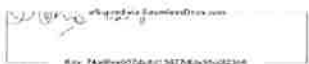
BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.



Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

From The Desk of Jerome Washington

December 09, 2019

To V Holiday, City Clerk

My mission in entering my name for consideration, as I see it- is to promote the wellness and health of Stockbridge in an effort to present a positive outlook and presentation of Stockbridge. Furthermore, always advancing the interest of District (13). and supporting stakeholders and Civic Leaders in my community. Regarding my experience, which can be considered of magnitude in the Stockbridge community is exemplified by working with business start-ups, business finance, business fundraising, corporate relations, project development, working with constituents and stakeholders. Of course, as a DDA affiliate my own essential constituency will be applied completely to the growth of the City of Stockbridge and all of Henry County Georgia.

Thank you.

Sincerely,



Jerome Washington

Mr. Jerome Washington
 120 MLK SR Heritage Trail
 Ste. #108
 Stockbridge, GA 30281
 February 28, 2019

Here is a biography capsule of my experience:

***Jerome "The Heat" Washington (Boxer)** also referred to later as the Boxing Chef of the TBC Innovations, remembers the community of Stockbridge--never stopped fighting. (By The Champ). CEO and Founder of TBC Cooperative Innovations LLC, moved his headquarters in 2018, to Henry County in Stockbridge. He set his sights on a fantastic opportunity to utilize his Expertise in the field of Consulting in the areas of Marketing, Branding, and Promoting for one main issue of economic sustainability to the interlink of commercialization of connectivity toward the e-commerce of airports. When the City of Stockbridge was going through the possible attempt of De-annexation, TBC immediately joined in to assist the community with the fight to eliminate this unorthodox plight!

TBC Cooperative Innovations received a lead in January, 2019, from Allstate Insurance Businesswoman of the year, Mrs. Karen Mullens, referencing the Micro Rail System, Transit X! Immediate contact was made with Mike Stanley (CEO/ Founder) of Transit X to put together a team that would make it possible for this rail system to be launched with the ground breaking in Georgia. Our first meeting was held January 17, 2019, in Eagles Landing. Our affiliates coming from Lugranda Ga., Macon Ga., Henry County officials such as James Touchton, Neat Robinson, Civic Leaders of Henry County Commission such as Vivian Thomas and Jerome's guest was Thomas Rosencrants of Greystone Capital Group which is currently over the Transit X Group with Ritz Group of Georgia and backed by Home Depot (Arthur Blank, Bernie Marcus. Steve Gross (co-founders) of the Feb 1th presentation with the civic leaders. Financial groups, Jared McKinley, who is a Representative of Congressman John Lewis spoke highly of the Representative's interest and invited James Touchton (Economic Director) for Congressman Stanford Bishop, J T Williams, Simeon Nunnally (Transit X) of Henry County representing affiliates like Commissioner Bruce Holmes that support this effort of Henry County connectivity to Hartsfield. Maynard Jackson with over 100 miles out interlink.

Recently I met with Mayor Anthony Ford of Stockbridge on a 36 million injection to the county for a \$9M right of way per city, creating the greatest Transit Service that pays bond service for economic growth.

On January 23rd, another meeting was held at the Georgia Club of Midtown to introduce Transit X which Mike Stanley and Jerome made an executive decision for Thomas

Rosencrants (Greystone Capital Group), JT Williams of Stockbridge, who works with Transit X as a representative for corporate relations out of Stockbridge, a \$1.4 billion-dollar County infrastructure. The last meeting held in January 2019, the attendees were Jerome and Tom Rosencrants who met with Ritz Group (CEO Pres) offering to bring Home Depot to the table for negotiations.

The beginning of the birth of a Georgia Transit X roll out to accept for Feb 12 meeting many to conversations(?) to Mike Stanley (Transit X) approval for talks with Thomas Rosencrants, Larry White approval within one week to establish the fulfillment of a room of 40 with 44 in the room. Civic leaders, Corporate leads, Bankers, AJC Media. A very successful meeting held and turning away about 20 others. Looking forward to groundbreaking.

On Feb 21st, Jerome will be attending the Atlanta ACLU Prayer Breakfast. Keynote speaker this month will be US Ambassador Theodore Britton. He is former US Ambassador to Barbados and Grenada. He also served on both the Board of Deacons and Board of Trustees at the historic Riverside Church in NYC. He helped integrate the US Marine Corps and received the Congressional Gold medal for his service among the Montford Point Marines. He is currently the Honorary Consul General of Albania and next month will receive the Mother Teresa medallion from the President of Albania.

In submitting this timeline of events, I would like to make a request of the City of Stockbridge to issue (3) letters of Proclamation to the individuals named below:

- Ambassador Theodore R. Britton, Jr. (1925-) (**The Black Past**) (see Bio) Black History recognition) www.blackpast.org > African American History, <https://www.thehistorymakers.org/biography/honorable-theodore-britton-jr>
- Mike Stanley, Founder/CEO Micro Rail Transportation Transit X <https://www.verizon.com/about/our-company/humanability/mike-stanley>
- www.digitaljournal.com <https://www.futureentech.com> YouTube - May 17, 2017
- Jerome Washington, Founder/CEO TBC Cooperative Innovations, LLC
- www.investor.com/users/jerome-washington-2
www.buzzfile.com/business/Tbc-Co~Operative-Innovations-LLC-678-683-7123

*****Endorsements and Resume will be provided***

Respectfully Submitted,

Jerome Washington
TBC-Innovations, LLC





The Golden Meal of Technology

BOXER | CHEF | BUSINESSMAN

Article: "You won't believe how much dough airport eateries earn"

<http://www.indystar.com/story/news/2015/03/06/flying-high-ways-indys-airport-food-first-class/24438449/>

Jerome Washington, who is originally from Saint Louis, Missouri, is a former professional Boxer and a culinary Chef as well as Corporate Liaison. TBC CO-Operative Innovations, LLC ("The Boxing Chef" or "TBC") mission for 2018 is to create an eco-system of Blockchain connectivity to airports and to create a stronger connectivity in the cryptocurrency industry such as Bitcoins and Litecoins within interlink of an electro currency platform in a non-cash payless system. Blockchain is not just another technology; it is a strategy.

See below for exciting news on Blockchain Industry:

ARTICLE 1: https://www.blockchain.com/?qclid=CjwKCAjwo87YBRBgEiwAI1Lkqfy5Kbeg4hvvzNJCIC9_NmHbzPWk2uoqdAT-E6TCyVSHG9Gkx_RqnxcCsLoQAvD_BwE

ARTICLE 2:

<https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=0ahUKEwiojNSQmrjAhVWMPFkKHVZ1A2wQFggpMAA&url=https%3A%2F%2Fwww.telegraph.co.uk%2Ftravel%2Fnews%2Fbrisbane-becomes-worlds-first-airport-to-accept-bitcoin%2F&usq=AOvVaw0tRU3oXSKWvNfOfettPw0c>

TBC provides quality food services and expertise in artistry management coupled with innovative ways social engineer for fresh distinguished creative meals. Subsequently, this will create profitability for vendors and provide enjoyable experience for travelers in a cooperative partnership with vendors.

For the New Year 2017, Mr. Washington is ready to use these three talents to launch a new innovation in the technology industry which has generated billions in sales last year. He has receive information from Terrance Ross, CEO and Founder of Rita Tech 2.0, with regards to TBC consulting services over the past year on this projects. Mr. T. Ross project has launched and has established site online in 2015. Furthermore, TBC has continued to work with international projects and new technology with Herbert Nwosu, President of Opportunity USA Inc., an Eighty Million USD (\$80,000,000.00) Project, that focus on raising funds for humanitarian projects in Nigeria. In Fall 2017, Mr. Washington was invited on Buckhead Business RadioX with Rich Casanova as the host along with Artie Roderman, the Program Director, to discuss TBC's future plans for economic development. See link to very interesting interview: <http://buckhead.businessradiox.com/tag/jerome-washington/>

TBC Industries future goals is to develop a new App in the following Industries: real-estate, gas delivery and utilities, grocery stores, Shark Tank investments. Furthermore, there is \$430 Billion market place in E-Commence Industry which Mr. Washington will create new ventures to compete in this industry.

TWO DECADES PROFESSIONAL EXPERIENCES

In the early 90's, Mr. Washington made headlines within a boxing career. At that time, he achieved an amateur record of 75 fights, 12 losses. His nickname in the boxing arena was "The Heat." When Mr. Washington relocated to Atlanta in 1989, he trained under Mr. Gordon who was a former trainer to Evander Holyfield. After a short period, he gained a strong following from local media such as Atlanta Journal Constitution, Bulkhead Business Association.

In 1991, Mr. Washington gained corporate recognition through loyal influences in Atlanta and known for his aggressive drive to bring more competitive boxing to Atlanta. In the metro Atlanta area, he has observed that the residents have acquired a diverse range of economic and social interest due to the yearly increase of more people relocating to Georgia. He believes there are many entrepreneur opportunities, and a greater need to expand employment and business opportunities for all. He has gained important allies in Atlanta and hopes to continue to build a coalition of support.

Mr. Washington has well over 17 years of experience in the culinary industry at many notable establishments such as Piedmont Driving Club, Concessions International, Druids Hills Golf Club, City Grill, Houlihans Restaurant and Tavern of Phillips Restaurant. Hence, he has many years of working in the capacity as a Chef as well Entrepreneur.



4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: John Means, Jr.

Occupation: Director, Facilities Management

Employer: Hartsfield-Jackson Atlanta International Airport

Home Address: 241 Montrose Dr.

City: McDonough

Zip: 30253

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail: ☐ Home ☒ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Stockbridge City Development Committee
If applying for the Main Street Advisory Board, which position? Stockbridge City Development Committee
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 25 Years 4 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

Not applicable

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

Not applicable

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have lived in Eagles Landing Country Club for 25+ years and in the Atlanta metropolitan area since 1985. I moved to Alpharetta in '85 and witnessed first hand the prosperity and growth. I've also have seen progress in Stockbridge but truly believe we can do better. I've worked as an executive at the Atlanta airport know of its economic impact for the region and believe Stockbridge can share in the future success. I also developed 221-225 Technology Pkwy a 20,000 sf bldg. here costing over \$1 million from my own funds, I believe in the area and hope to contribute to the leadership effort for sustained quality growth similar to Alpharetta & others.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

1) Stockbridge City Development Committee, 2) Planning Commission 3) Downtown Development Committee

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

John Means, Jr.

Signature

John Means, Jr.

Printed Name

04/22/2020

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

Stockbridge

COUNTY

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: LaToya D Strong

Occupation: Realtor / Banker

Employer: Keller Williams / Chase

Home Address: 122 Arbor Cove Way

City: Stockbridge Zip: 30281

Home Phone: ()

Home E-Mail: [REDACTED]

Work Phone: ()

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail:

☒ Home

☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

303 Corporate Center Dr Ste 100
Stockbridge, GA 30281

BOARD, COMMITTEE OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to?

Downtown Development Authority

If applying for the Main Street Advisory Board, which position?
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 10 Years 10 Months

c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge? ☒ Yes ☐ No If yes, please explain:

My son attends Dutchtown and plays all sports in the county. Cleaners, Stylist, Gas, Grocery, Recreational, etc. are all in the county.

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I would like to give my contribution and
be more invested in the community
I am proud to call home. Also to
make a positive impact.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Planning Commission, Public Facilities Authority

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

LaToya Strong
Printed Name

12-2-19
Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

LATOYA D. STRONG

122 Arbor Cove Way • Stockbridge, Georgia 30281

OBJECTIVE:

Downtown Development Authority

CORE STRENGTHS:

- Excellent communication and organizational skills
- Great relationship building

PROFESSIONAL EXPERIENCE

JP Morgan Chase

Relationship Banker/SBS

April 2015- Present

- Identify opportunities to introduce customers to business partners.
- Proven track record of exceeding monthly PVC goals consistently.
- Deepen and grow balances with all clients.

Bank of America

Personal Banker

March 2014- December 2014

- Identify opportunities to introduce customers to business partners.
- Deepen and grow client relationships.
- Respond to customer inquiries and concerns and create customized solutions.

Wells Fargo Bank

Personal Banker/Business Advocate

January 2011- February 2014

- Identify opportunities to introduce clients to specialists and business partners.
- Assist Business Specialist with new business accounts and business lending.
- Proven track record of exceeding quarterly sales goals consistently.

SunTrust Bank

Merchant Teller

September 2007- March 2009

- Mentored and trained new hires on operating teller system and referring sales to bankers.
- Processed business customer transactions within established guidelines.
- Processed data retrieval, vault operations, ATM processing and foreign currency.

Bank of America

Teller

June 2004- June 2007

- Consistently meet or exceeded teller sales goals.
- Computed figures with speed and accuracy.

American InterContinental University Bachelor of Fine Arts in Fashion Marketing

Graduated:
June 2007



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Mark Glenn

Occupation: It Analyst Employer: Kaiser Permanente

Home Address: 199 Eagles Club Dr City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning advisory board
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years 1 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

N/A

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

n/a

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I want to help make prudent decisions for my community.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

The Development Authority

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Key: 37200d4b5f7272304b43274d091e00

Mark Glenn

11/05/2019

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



MARK D GLENN

199 Eagles Club Dr. Stockbridge, Ga. 30281

Summary:

An experienced leader looking to use education, technical skills, and military background in an environment that challenges me daily, allows work/life balance, allows opportunity for myself, and to give opportunities to others.

Experience:

- 2017-Current

Kaiser Permanente IT – Lead IT support analyst

Lead team and developed personnel while focusing on individual and team goals. Delegated tasks within the department and within committees and projects. Identified areas of opportunity to create better outcomes. Created/developed SOP for training, call handling, and VIP ticket handling. Built lasting relationships with other teams and departments through Subject Matter Expert meetings. Coaching team members. Taking escalated calls from technicians. Met goals by utilizing resources, personnel, tools, knowledge, creating and executing plans that capitalize on strengths and minimalizing weaknesses. Collaborated with stakeholders to resolve complex issues. Supported and assisted with the execution of disaster recovery and business continuity process and events. Appointed communications chair for Kaiser Permanente Business Resource Group. Assisting in planning events and projects for BRG. Managed budget by limiting spending and approving all expenses. Provided feedback to employees to develop better support tactics and communicated results to leadership. Assisted in problem resolution between teammates.

- 2016-2017

Kaiser Permanente IT – desktop support technician

Promoted to assist in starting new office in Atlanta, Ga. For tier 2/3 phone based support. Developed training, coached peers, provided technical support for healthcare staff including executives and doctors. Travelled to assist in migration to O365. Created documents for trouble shooting, best practices, SOP. Acted as escalation point for junior staff.

- 2008-2016

Kaiser Permanente IT – desktop support analyst

Promoted to tier 2/3 support after demonstrating superior trouble-shooting techniques, attention to detail, knowledge, skills and abilities. Provided phone based support to healthcare organization. Provided technical solutions to software and hardware issues. Used resources to find common solutions to escalated problems sent from tier 1. Achieved IBM Notes Administrator certificate. Trained to support blackberries, IOS devices, palm pilots and other mobile devices. Awarded employee of the month. Developed skills and knowledge while adding

solutions to public knowledge base. Maintained high resolution rate and high customer satisfaction scores.

- 2005-2008

Kaiser Permanente IT – service desk analyst

Provided phone based support in healthcare environment to staff, including executives and doctors. Reset passwords. Triaged and properly routed calls to specialty support based on related topics. Followed instruction of leadership in trouble-shooting and resolving complex issues. Maintained high availability, resolution rate, and customer service scores.

- 2012-2016

High Desert Lodge #107- As a member of the most worshipful Prince Hall Free and Accepted Masonic lodge #107 of the district of California I created and developed a website and established a social media presence. As well as created a newsletter (Editor in Chief) and established an editorial team. Volunteered in community fundraising, community outreach like the in-school mentoring program called Each One Reach One. Developed a video media message on the benefits of the mentoring program to disburse internally and externally. Volunteered in the maintenance of the grounds and building. Elected as a principle officer to serve the needs of the lodge located in Victorville, California.

- 2003-2004

SysTechnologies – Contracted member of team supporting Navy/Marine Corps Intranet (NMCI) Maintained helpdesk in call center environment in support of over two thousand seats. Issued Remedy tickets to support staff of seven dependent upon: issue, priority, service level agreement, and availability. Resolved customer issues over the phone and by email as the only helpdesk tech. Resolved connectivity, software, account, virus threats, spyware, hardware, cabling, and transition issues. Created and modified user accounts for Windows 2k, using active directory, and Exchange 5.5. Resolved exchange account issues. Used remote tools to resolve complex issues. Completed work request with follow-up calls and emails ensuring customer satisfaction and documenting procedure. Designed and implemented standard operating procedure for helpdesk during transition to Navy Marine Corps Intranet. Maintained 98% Service level agreements on-time completion/resolution. Managed/trained helpdesk personnel.

Education:

- Computer education institute – Coursework included server administration Windows Server 2000 and Novell networks 4, A+ training and certification
- Devry Institute – coursework included Information technology management and support
- US Army – 92A Automated logistics Specialist

Skills:

Symantec Management agent/console • Win95-10 • Remedy • ServiceNow • Lotus Notes • Active Directory • RSA • VPN • Aruba routers • O365 suite • Exchange administration • sharepoint • Box • OneDrive • Skype for business • project management • coaching and development • root cause analysis

Awards & Certificates:

Lotus notes administrator • 2016 Kaiser Permanente Subject Matter Expert (SME) of the year • Kaiser Permanente Employee of the month • Certificate of Achievement (COA) 2003 California Society of Certified Public Accountants • COA (18) 2001-2002 Teletech holdings Inc. • 2000 A+ Certificate (CEI), COA 1998 565th Maintenance Co. • COA 1996 240th Quartermaster Co • US Army Good Conduct Medal 1997 • 1996 OS service ribbon/ Nato MDL 1 Bosnia

References: (Pending verification)

- Bruce Alston – Project Mgr 1, NFS NPD-ROC Kaiser Permanente (404)852-6707
- Lonnie Whittington (714)306-4271



Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Reeshard Scott

Occupation: Sr. Outreach Consultant with Employer: _____

Home Address: 285 Ironwood Dr. City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

Reeshard Scott Video Production.

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Citywide Development Authority
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 15 Years 10 Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

There are no circumstances that would result in me having to abstain from voting on any action before the Board or Commission.

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge? ☒ Yes ☐ No If yes, please explain:

I own and operate a video production company in Stockbridge. I've done videos for the City Of Stockbridge on behalf of City Councilman Elton Alexander.

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I have a vested interest in serving on the Development Authority board as a resident of more than 15 years in Stockbridge. I am also a proud member, and the community service chairperson, of the Stockbridge-Jonesboro (GA) Alumni Chapter of Kappa Alpha Psi Fraternity, Incorporated. I am seeking to help advise and promote quality development in the City of Stockbridge. As a resident, that's also employed full-time in Stockbridge, a business owner based in Stockbridge, and part of a fraternity that's based in Stockbridge I feel that I could lend a unique perspective for quality development in Stockbridge.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☒ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

I am not willing to be considered for appointment to any of the Boards or Commissions of the City if a position is not available on the Board of Commission of my choice.

- k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

☒ **Background Check.** The City of Stockbridge shall complete an industry standard criminal history background check and all sound screening practices prior to a Candidate's appointment by the City Council. The Authorized User reserves the right to view the contents of a background check prior to approving the Applicant.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Signature of Applicant

Key: C72064d5d51772303b4337a3075w38

Signature

Reeshard Scott

Printed Name

10/09/2020

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



RECEIVED

SEP 25 2019

City Clerk's Office
City of Stockbridge

COUNTY

Where Community Connects

4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Reginald J. Myles I

Occupation: Chief Operating Officer

Employer: Myles Select Vodka & Jerome Renae

Home Address: 2530 Lake Erma Dr

City: Hampton Zip: 30228

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Development Authority
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☐ Yes ☒ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

N/A

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge? ☒ Yes ☐ No If yes, please explain:

Myles Select Vodka was a sponsor of the Sounds of Summer All White Affair

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I would like to be involved in the development and economic strengthening of The City of Stockbridge. Helping to foster small business relationships and opportunity while maintaining the integrity of its history.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Planning Commission, Downtown Development

- k) Please attach a Resume of Qualifications for the Board position for which you are applying.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Reginald J. Myles I

Key: 012083b3d51272320b33301c0011a00

Reginald J. Myles I

09/25/2019

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov



4640 North Henry Blvd. Stockbridge, GA 30281

APPLICATION FOR BOARD, COMMITTEE OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board, Committee or Commission expects from me?
- Am I committed to the goals and mission of this Board, Committee or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board, Committee or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board, Committee or Commission?
- Am I willing to participate in necessary Board, Committee or Commission training, education and development activities that will improve my effectiveness in my position?
- Am I willing to complete a Criminal Background Check upon selection?

APPLICANT INFORMATION

Applicant Name: Samiqua King

Occupation: Project Coordinator Employer: Delta Air Lines

Home Address: 837 Colwell Ln City: McDonough Zip: 30253

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

BOARD, COMMITTEE OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Downtown Development Authority
If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 6 Years Months
- c) Are you current with all your financial obligations to the City of Stockbridge? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

n/a

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

n/a

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict regarding your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

n/a

City of Stockbridge

BOARD, COMMITTEE OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

As a taxpayer, I have a vested interest in the development in the City of Stockbridge. As a single young woman, I would like to see downtown Stockbridge flourish into a place where myself and my neighbors can go to, for some of the same conveniences that we now must travel miles away for. As a mother of four; 2 adults, 1 teenager, and 1 young kid, I would like to see downtown Stockbridge revitalized into a place where they can go and enjoy themselves as well. I moved into Stockbridge in 2014 and after living here 5 years, I decided that my family and I would get involved and positively contribute to our community in any way that we could. In 2019 I completed the

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Main Street Advisory Board
Board of Ethics

- k) **Please attach a Resume of Qualifications for the Board position for which you are applying.**

☒ **Background Check.** The City of Stockbridge shall complete an industry standard criminal history background check and all sound screening practices prior to a Candidate's appointment by the City Council. The Authorized User reserves the right to view the contents of a background check prior to approving the Applicant.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board, Committee or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I always agree to comply with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Key: 07206465541572200846334c001a09

Signature

Samiqua King

Printed Name

10/07/2020

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: cityclerk@cityofstockbridge-ga.gov

SAMIQUA KING

837 Colwell Ln McDonough, GA 30253



Highly motivated, results driven professional, with over 20 years of solid experience in the evaluation, customization, and delivery of efficient deliverables. Combined strong analysis, planning and organizational abilities with effective problem resolution and relationship management skills. Excellent adaptation to new experiences and fast paced environments.

ADDITIONAL SKILLS

- Microsoft Office Suite
- Pivot Tables
- DL Term
- Sceptre
- AIX
- DBMS
- LMOS
- Unix

PROFESSIONAL EXPERIENCE

Mar 09 – Present

Delta Air Lines – Atlanta, GA

Project Management Office – Pre/Post Dock Project Coordinator (Nov 16 – Present)

- Facilitate meetings with key stakeholders 14 days before each scheduled maintenance visit to review visit package, work flow, labor, required materials, and possible significant events that might affect the visit.
- Resolve concerns before visit induction by coordinating with different departments. Verify that all action items are fully addressed.
- Conduct follow-up meetings with same key players 3 days after airplane returned to service to discuss visit details.
- Identify lessons learned, gaps, and/or critical factors that affected the visit. Using this knowledge and details from previous visits, plan for the success of future visits.
- Maintain lessons learned log for each fleet type.
- Report labor and budget discrepancies during visit check and assist with mitigating discrepancies that would provide accurate data.

Production Control Auditor (Mar 12 – Nov 16)

- Reviewed and audited packages for maintenance work performed on Delta and contract aircraft in compliance with FAA regulations, and internal/external policies and procedures.
- Provided quality audits for any maintenance discrepancies to ensure maintenance schedule meets Delta's contractual agreements.
- Analyzed current team processes to improve procedures for better efficiency.
- Assembled work packages for all hangar aircraft for scheduled visits.
- Provided 24x7 support for Hangar Maintenance Control Center (HMCC) which supported base maintenance, inspection, and shops.
- Researched TOPP manual for clarity of processes.
- Certified PTI (procedural training instructor) for new EmpowerMX system rollout to all base maintenance hangar employees. Continued training with new full-time employees and contractors.

SAMIQUA KING

837 Colwell Ln McDonough, GA 30253



Production Control Processor (Sep 11 – Mar 12)

- Responsible for accountability and completeness of base maintenance work documents.
- Ensured operations ran smoothly, safely, and in compliance by working closely with foreman, lead AMT's, and AMT's.
- Assisted maintenance in monitoring and recording the progress of maintenance visits.

Customer Service, Gate Agent (March 09 – Sep 11)

- Managed single gates for multiple flights, assisted passengers and flight crews with pre/post flight information, special requests, connections and concerns.
- Maintained high level of customer service, displayed sensitivity, patience and understanding during difficult circumstances or irregular operations.
- Followed established procedures to ensure safe, on time departures while ensuring customer needs were met.

Aug 07 – Feb 09

Volt Technical Services – Atlanta, GA

Tivoli Storage Admin

- Participated in root cause analysis of failed and missed backups.
- Documented all issues and resolutions in SAP.
- Created daily status report detailing failed backups, explanations, and resolutions.
- Improved restore request process to ensure quick solutions by streamlining the request form making sure pertinent information was documented.

Aug 99 – Aug 05

IBM Corporation – Atlanta, GA

Systems Management Integration Professional

- Worked closely with management and I.T. personnel on team responsible for the assessment of current service level agreement (SLA) percentages.
- Identified low performing areas and developed corrective actions that would increase SLA to above 98% on a monthly basis.
- Coordinated the training and implementation of a new backup reporting tool.
- Developed training materials, set up training schedules, and facilitated nationwide training.
- Assigned and expedited problem and change tickets to I.T. personnel. Tracked tickets for length of time and consistently maintained a zero late performance rate.
- Performed daily diagnostic system checks to avoid system crash.

EDUCATION

Bachelor of Science in Mathematics

Alabama A&M University, Normal, AL

2019 Project Management Certificate Program; Certificate of Completion

Clayton State University, Morrow, GA

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE AWARD OF BID FOR LANDSCAPING SERVICES

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the City proposes to authorize the award of a contract to provide for landscaping services; and

WHEREAS, _____ is the recommended winning bidder;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Bidder. The award of a bid for the contract for landscaping services as presented to the City Council on October 27, 2020 to _____ in the amount of \$ _____ is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Agenda Request Form

Meeting Date

October 27, 2020

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required
- ☐ Attachment (s)
- ☐ Payment of Invoice/Task Order/Change Order

Funding Source: 100-15650-52219 (Landscaping) in the FY2020 Government Buildings budget.

BUDGET ADJUSTMENT/ N/A

PRESENTER: Lindell Y. Miller/Decius Aaron

ITEM/PROJECT/EVENT: REQUEST FOR PROPOSAL (RFP) NUMBER 2020-0019 – CITY OF STOCKBRIDGE
LANDSCAPE MAINTENANCE SERVICES

REQUESTED ACTION:

The Procurement Division is requesting Council approval of the ranking of the qualified firms for Request For Proposals (RFP) Number 2020-0019, Landscape Maintenance Services; the ranked firms are: 1 – High Grove Partners, LLC; 2 – Woods Total Lawn Care, Inc, and authorize staff to proceed with negotiations.

In the event negotiations are not successful within a reasonable time, an impasse will be declared, and negotiations with the first ranked firm will cease. Negotiations will begin with the next ranked firm.

ACTION

- ☐ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☒ BID/SOLICITATION AWARD
- ☐ PRESENTATION
- ☐ DISCUSSION
- ☐ REPORT
- ☐ DISCUSSION
- ☐ CONTRACT APPROVAL - RENEWAL

STAFF RECOMMENDATION:

The Procurement Division is requesting Council approval of the ranking of the qualified firms for Request For Proposals (RFP) Number 2020-0019, Landscape Maintenance Services; the ranked firms are: 1 – High Grove Partners, LLC; 2 – Woods Total Lawn Care, Inc, and authorize staff to proceed with negotiations.

The procurement was solicited to engage the services of qualified contractors with proven track record to maintain grass and landscaped areas, open spaces and mow rights-of-way and medians at various locations, highways, roads and City streets on an as needed basis.

On October 1, 2020, an Evaluation Committee Meeting was held. After evaluation and scoring, the Evaluation Committee named High Grove Partners, LLC as the first ranked firm (Exhibit 1). The Evaluation Committee's ranking was posted on the City's Procurement Division and the Georgia Procurement Registry website.

The cost points were calculated based on the selection criteria listed in the Requested For Proposal.

SUMMARY EXPLANATION/BACKGROUND INFORMATION:

On March 4, 2020, RFP No. 2020-00013, for the City of Stockbridge Landscape Maintenance Services was solicited. Two responses were received, and the ranked firms were High Grove Partners, LLC: 2 – Yellowstone Landscape Southeast, LLC. Both proposals were rejected by Council.

The City of Stockbridge Ordinance Section 3.30.110 - Competitive sealed proposals, (H). Award of Proposal. (2). Approval of Proposal. The City of Stockbridge City Council shall approve all awards where cost or revenue is greater than fifty thousand dollars (\$50,000.00).

Fiscal Impact: Funds will be provided from account number 100-15650-52219 (Landscaping) in the FY2020 Government Buildings budget.

APPROVED BY:

Procurement Division: Signature _____

LEGAL: YES NO or N/A Sig. _____

FINANCE DEPT: YES NO or N/A Sig. _____

CITY MANAGER: YES NO Sig. _____

ATTACHMENT A

**COST PROPOSAL CONTINUATION
FORM**

(Consisting Schedule A – W)

“LANDSCAPE MAINTENANCE SERVICES”

The awarded Consultant is required to furnish all labor, travel, resources, materials, tools, equipment and services required to satisfactorily provide the services requested in this RFP for the Proposal Cost stated below. All costs listed below are inclusive. The City will not be responsible for charges that are not included on this Proposal Cost Sheet. Please do not make modifications to this form as any change may render Consultant's proposal non-responsive. Please complete the form in its entirety. Any alternate or optional fee structures must be submitted on a separate sheet and shall not be submitted in lieu of this Proposal Cost Sheet. PLEASE INSERT THE TOTAL COST FOR EACH COST PROPOSAL SCHEDULES (A-W) **BID SUMMARY:**

PUBLIC FACILITIES

A.	City Hall Landscaping	<u>\$ 7,826.00</u>
B.	City Hall Lawn Care	<u>\$ 2,669.00</u>
C.	City Hall Irrigation	<u>\$ 455.00</u>
D.	City Hall Fountain Area Landscaping	<u>\$ 9,703.00</u>
E.	City Hall Fountain Area Lawn Care	<u>\$ 4,210.00</u>
F.	City Hall Fountain Area Irrigation	<u>\$ 569.00</u>
G.	Municipal Court Landscaping	<u>\$ 14,972.00</u>
H.	Municipal Court Lawn Care	<u>\$ 5,965.00</u>
I.	Municipal Court Irrigation	<u>\$ 751.00</u>
J.	Municipal Park Landscaping	<u>\$ 11,441.00</u>
K.	Municipal Park Lawn Care	<u>\$ 4,166.00</u>
L.	Municipal Park Irrigation	<u>\$ 501.00</u>
M.	MMCC and Administration Building	<u>\$ 12,259.00</u>
N.	MMCC and Administration Building Lawn Care	<u>\$ 4,808.00</u>



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

O.	Ted Strickland Community Center Landscaping	\$ <u>1,041.00</u>
P.	Ted Strickland Community Center Lawn Care	\$ <u>783.00</u> 745
Q.	MLK, SR Heritage Trail Streetscape Landscape	\$ <u>289.00</u> 289
R.	East Atlanta Road Streetscape Landscape	\$ <u>311.00</u>
S.	North Henry BLVD Streetscape Landscape	\$ <u>1,408.00</u>
T.	Floyd Chapel Baptist Church	\$ <u>789.00</u>
U.	Green Front Café Landscape	\$ <u>501.00</u>
V.	Rock Quarry Road/North Henry BLVD Banner Pole Landscape	\$ <u>1,712.00</u>
W.	Walmart/North Henry BLVD Banner Pole	\$ <u>1,603.00</u>
OVERALL ESTIMATED TOTAL (SCHEDULES A – W)		\$ <u>88,732.00</u>

Total points awarded for price will be determined by applying the following formula:
(Lowest Overall Estimated Cost /Proposer's Price) x 50 = Price Score

Please note that prices may be negotiated in the best interest of the City after the scoring is completed

LOWEST OVERALL ESTIMATED ANNUAL COST CONSIST OF SCHEDULES A - W

SIGNATURES

If sole owner, sign here: I sign as sole owner of the business named above.

_____ Date _____

If partnership or corporation: One or more partners or corporate officers sign here: The undersigned certify that they sign this proposal with full and proper authority to do so.

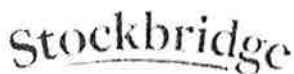
By: [Signature] Title V.P. Operations

By: _____ Title _____

Date: _____

END OF PROPOSAL FORM

REQUEST FOR PROPOSAL (RFP) NO. 2020-0019
LANDSCAPE MAINTENANCE SERVICES



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ATTACHMENT A
COST PROPOSAL CONTINUATION FORM
(Consisting Schedule, A – W) "LANDSCAPE MAINTENANCE SERVICES"

The awarded Consultant is required to furnish all labor, travel, resources, materials, tools, equipment and services required to satisfactorily provide the services requested in this RFP for the Proposal Cost stated below. All costs listed below are inclusive. The City will not be responsible for charges that are not included on this Proposal Cost Sheet. Please do not make modifications to this form as any change may render Consultant's proposal non-responsive. Please complete the form in its entirety. Any alternate or optional fee structures must be submitted on a separate sheet and shall not be submitted in lieu of this Proposal Cost Sheet. PLEASE INSERT THE TOTAL COST FOR EACH COST PROPOSAL SCHEDULES (A-W) BID SUMMARY:

PUBLIC FACILITIES

A.	City Hall Landscaping	\$ 1,300.00
B.	City Hall Lawn Care	\$ 180.00
C.	City Hall Irrigation	\$ 750.00
D.	City Hall Fountain Area Landscaping	\$ 275.00
E.	City Hall Fountain Area Lawn Care	\$ 180.00
F.	City Hall Fountain Area Irrigation	\$ 180.00
G.	Municipal Court Landscaping	\$ 1,000.00
H.	Municipal Lawn Care	\$ 1,000.00
I.	Municipal Court Irrigation	\$ 850.00
J.	Municipal Park Landscaping	\$ 400.00
K.	Municipal Park Lawn Care	\$ 350.00
L.	Municipal Park Irrigation	\$ 275.00
M.	MMCC and Administration Building	\$ 1,125.00
N.	MMCC and Administration Building lawn Care	\$ 125.00



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

O. Ted Strickland Community Center Landscaping	\$1150.00	
P. Ted Strickland Community Center Lawn Care	\$1175.00	
Q. MLK, SR Heritage Trail Streetscape Landscape	\$1500.00	
R. East Atlanta Road Streetscape Landscape	\$750.00	
S. North Henry BLVD Streetscape Landscape	\$1350.00	
T. Floyd Chapel Baptist Church	\$350.00	
U. Green Front Café Landscape	\$350.00	
V. Rock Quarry Road/North Henry BLVD Banner Pole Landscape	\$100.00	
W. Walmart/North Henry BLVD Banner Pole	\$100.00	\$
OVERALL ESTIMATED TOTAL (SCHEDULES A -- W)	\$	\$51,495

Total points awarded for price will be determined by applying the following formula:

(Lowest Overall Annual Contract Cost / Proposer's Price) x 50 = Price Score

Please note that prices may be negotiated in the best interest of the City after the scoring is completed

LOWEST OVERALL ESTIMATED ANNUAL COST CONSIST OF SCHEDULES A - W

SIGNATURES If sole owner, sign here: I sign as sole owner of the business named above.

[Signature] Date 8/12/2020

If partnership or corporation: One or more partners or corporate officers sign here:

The undersigned certify that they sign this proposal with full and proper authority to do so.

By: _____ Title _____

By: _____ Title _____

Date: _____

END OF PROPOSAL FORM

REQUEST FOR PROPOSAL (RFP) NO. 2020-0019

LANDSCAPE MAINTENANCE SERVICES

Page 83 of 117



PROCUREMENT DIVISION
Request For Proposal Number (RFP) 2020-0019 – Landscape Maintenance Services
Summary Score Sheet
October 1, 2020

Proposer – Organization Name	Decius Aaron	Cie Cie McGhee	Jeff Greenway	Total	Ranking
HighGrove Partners	45	40	42	127	1
Woods Total Lawn Care, LLC	5	15	5	25	2

Procurement Division
4640 North Henry Boulevard, Stockbridge Georgia 30281 | (770-389-404) 270-7824 | www.cityofstockbridge.com



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDENDUM NO. 1

Solicitation No.: Request For Proposal (RFP) No. 2020-0019

Solicitation Title: Landscape Maintenance Services (Rebid)

ATTENTION ALL POTENTIAL BIDDERS:

- ☒ **MUST ADDENDUM. READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS.** This addendum forms a part of the contract documents, modifies the original bidding documents and shall be as binding as if contained therein.
- ☐ Return Addendum with Bid Submittal. Failure to do so may subject the Bidder to disqualification.
- ☐ Return Completed Revised Cost Proposals/Bid Pricing Sheets with Bid Submittal.

TO ALL PROSPECTIVE BIDDERS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:

Words in ~~striketrough~~ type are deletions from existing text. Words in **bold, underlined** type are additions to existing text.

1. The RFP Due Date **has** changed. The RFP Due Date is 12:00 noon EDT on Wednesday, ~~August 12, 2020~~. **August 19, 2020**.
2. The deadline for questions **has changed**. The deadline for questions is Friday, ~~July 17, 2020~~ **July 24, 2020** (12 Noon) EDT.
3. **A non-mandatory Site Visit has been scheduled for July 15th, 2020, at 11 am, EDT. All interested vendors are to meet in the parking lot at the City of Stockbridge City Hall.**
4640 North Henry
Stockbridge, Ga 30281

The City of Stockbridge Procurement Division is encouraging social distancing, the wearing of mask, and following of Center for Disease Control (CDC) and Prevention guidelines.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDITIONS / CLARIFICATIONS / CORRECTIONS

- Q1. My Name is Samuel Harvey of Harvey Properties and lawn care. I am requesting what was the previous winning bid for this service. Thank you for cooperation.
- A1. The current vendor for the reference services, Landscape Maintenance Service is High Grove LLC. All Public Record request must be submitted to <https://stockbridge.seamlessdocs.com/f/OpenRecordsReq?id=20649&catid=0>
- Q2. Do you anticipate extending the bid due date?
- A2. Yes. The RFP Due Date has been changed. The RFP Due Date is **Wednesday, August 19, 2020 at 12 noon., EDT.**
- Q3. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?
- A3. Please see the specifications listed in the RFP and all addenda.
- Q4. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com. Other than your own website, where was this bid posted?
- A4. No. The RFP is posted on the "Georgia Procurement Registry" https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp and the City of Stockbridge Website, <http://www.cityofstockbridge.com/default.aspx> under "Bid Solicitations"



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

The City of Stockbridge website is the official location for the posting of all solicitation addenda and contract award results. It is the obligation of each Prospective Provider to frequently monitor the City's website in order to obtain complete and timely information. The City's website is located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

All other terms, conditions, and specifications of the solicitation remain unchanged.

Name of Company / Firm / Organization

Printed Name of Authorized Rep. / Title

Signature of Authorized Representative / Date



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDENDUM NO. 2

Solicitation No.: Request For Proposal (RFP) No. 2020-0019 (Rebid)

Solicitation Title: Landscape Maintenance Services

ATTENTION ALL POTENTIAL BIDDERS:

- ☒ **MUST ADDENDUM. READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS.** This addendum forms a part of the contract documents, modifies the original bidding documents and shall be as binding as if contained therein.
- ☐ Return Addendum with Bid Submittal. Failure to do so may subject the Bidder to disqualification.
- ☐ Return Completed Revised Bid Pricing Sheets with Bid Submittal.

TO ALL PROSPECTIVE BIDDERS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:

Words in ~~strike through~~ type are deletions from existing text. Words in **bold, underlined** type are additions to existing text.

1. The RFP Due Date has not changed. The RFP Due Date is 12:00 noon EDT on Wednesday, August 19, 2020.
2. The deadline for questions was Friday, July 24, 2020 (12 Noon) EDT.

ADDITIONS / CLARIFICATIONS / CORRECTIONS

Q1. Will there be any subcontracting opportunities, or will this be a sole source win?

A1. Please see all specifications and section 2.32 Award of Contract of RFP No. 2020-0020.

Q2. What is the square footage of the land in the contract?

A2. The square footage was not calculated for this RFP. The scope of services is based on locations and specifications listed in the RFP.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q3. Is there a bid range for this RFP?

A3. Please see the terms and conditions listed in the RFP.

Q4. Are there any bonds required for this project?

A4. There is no Bond required for this RFP.

Q5. Will the City provide an area to dispose of debris in an effort to keep the cost down?

A5. No.

Q6. Will Weekend work be permitted?

A6. The objective is for all work to be performed during normal business hours.

Q7. How much has the City paid for these services of the last 5 years

A7. The City has paid approximately \$561,747.42 over the last five years.

Q8. Will the scope of work change to include the Amphitheatre once its completed?

A8. Please see the scope of work listed in the RFP.

Q9. Can a staging area be setup for pine straw/mulch when needed?

A9. The City will not provide a staging area.

Q10. May I get a plan holders list and list of attendees to the Prebid meeting on 07/08/20?

A10. The Prebid was hosted virtually by Cisco WebEx.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q.11. We are interested in the Landscape Maintenance for the City of Stockbridge, Ga. How do I need to obtain the bid packet from you?

A11. The solicitation can be obtained by accessing <https://www.cityofstockbridge.com/default.aspx> and https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

Q12. I see the project below is rebidding with a due date of 8/12/20. Can you tell me the reason for rebid? Were the proposals rejected? Was there a change in scope/plans/specs?

A12. Yes, the bids were rejected by Council. There was not a change in the scope of services.

The City of Stockbridge website is the official location for the posting of all solicitation addenda and contract award results. It is the obligation of each Prospective Provider to frequently monitor the City's website in order to obtain complete and timely information. The City's website is located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp All other terms, conditions, and specifications of the solicitation remain unchanged.

Name of Company / Firm / Organization

Printed Name of Authorized Rep. / Title

Signature of Authorized Representative / Date

STATE OF GEORGIA

Secretary of State

Corporations Division

313 West Tower

2 Martin Luther King, Jr. Dr.

Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brian P. Kemp**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

WOODS TOTAL LAWN CARE, LLC

a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **05/28/2018** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **07/05/2018**.



Brian P. Kemp
Secretary of State

ARTICLES OF ORGANIZATION

Electronically Filed

Secretary of State

Filing Date: 5/28/2018 8:21:23 PM

BUSINESS INFORMATION

CONTROL NUMBER	18081985
BUSINESS NAME	WOODS TOTAL LAWN CARE, LLC
BUSINESS TYPE	Domestic Limited Liability Company
EFFECTIVE DATE	05/28/2018

PRINCIPAL OFFICE ADDRESS

ADDRESS	126 bobolink dr, stockbrdidge, GA, 30281, USA
----------------	---

REGISTERED AGENT

NAME	ADDRESS	COUNTY
Ronald Samuel Woods, Jr	126 Bobolink DR, Stockbrdige, GA, 30281, USA	Henry

ORGANIZER(S)

NAME	TITLE	ADDRESS
Ronald Samuel Woods , Jr	ORGANIZER	126 Bobolink Dr, Stockbridge, GA, 30281, USA
Tyrisia Monique Woods	Officer	126 Bobolink Dr, Stockbridge, GA, 30281, USA

OPTIONAL PROVISIONS

N/A

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Ronald S Woods Jr
AUTHORIZER TITLE	Organizer

ATTACHMENT 1

ADDENDUM ACKNOWLEDGMENT FORM

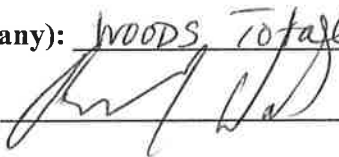
NOTE: IF ADDENDUMS HAVE BEEN ISSUED, RESPONDENTS SHALL COMPLETE AND RETURN THIS ATTACHMENT WITH THEIR PROPOSAL. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE PROPOSAL.

ADDENDA ACKNOWLEDGMENT: The undersigned acknowledges the receipt of the following Addenda:

Addendum #:	<u>1</u>	Dated:	<u>8/12/2020</u>
Addendum #:	<u>2</u>	Dated:	<u>8/12/2020</u>
Addendum #:	<u>3</u>	Dated:	<u>8/12/2020</u>
Addendum #:	<u>4</u>	Dated:	<u>8/12/2020</u>
Addendum #:	_____	Dated:	_____

Respondent (Company): WOODS Total Lawn, CARE, LLC

Signature (in ink):



Name (Typed/printed): Ronald S. Woods Jr.

Title: Owner / operator Date: 8/12/2020

ATTACHMENT 2
REQUEST FOR PROPOSALS. NO. 2020-0019
LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF STOCKBRIDGE
GEORGIA PROFESSIONAL LICENSE CERTIFICATION

NOTE: Please complete this form for the work your firm will perform on this project.

Contractor's Name: WOODS TOTAL LAWN CARE, LLC

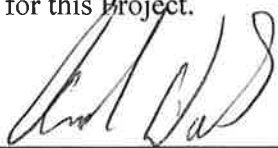
Performing work as: Prime Contractor ☒ Sub-Contractor ☐

Professional License Type: Landscaping / maintenance

Professional License Number: _____

Expiration Date of License: _____

I certify that the above information is true and correct, and that the classification noted is applicable to the Bid for this Project.

Signed: 

Date: 8/12/2020

(ATTACH COPY OF LICENSE)



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

EXHIBIT II
REFERENCE VERIFICATION FORM

SOLICITATION NUMBER: RFP NO. 2020-0019

SOLICITATION TITLE: **LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF STOCKBRIDGE**

PROPOSING FIRM (List name exactly as provided in proposal):

Date of Verification:

8/1/2020

Reference Organization:

Shadow Lake

Project Verified (Include the Project Name / Title and a brief description of the Project):

Person Contacted:

Cynthia Hughes

Title of Contact:

President of HOA

Telephone Number including extension:

770-922-9166

Email Address:

CynthiaB15@att.net

Questions Yes No

1. Were you satisfied with the Company/Organization's overall performance? *yes*
2. Did the firm adhere to the scope of work and bid requirement? *yes*
3. did the firm provide deliverables as agreed upon? *yes*
4. Would you engage this firm again? *yes*

Additional comments provided by Proposer's contact:

*VERY professional, and detail. Always on schedule.
Friendly staff, Beautiful landscape work.*

Signature Date

the performance, or nonperformance, of its obligations under these agreements. Such obligations shall not be construed to negate, abridge or otherwise reduce any other rights or obligations of indemnity which would otherwise exist as to any party or person as set forth in this paragraph.

Contractor further agrees to protect, defend, indemnify and hold harmless Stockbridge City, its Commissioners, officers, employees, Sub-Contractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Contractor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

CONTRACTOR ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREEING TO COMPLY WITH THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT, AND THE REPRESENTATIVE OF THE CONTRACTOR IDENTIFIED BELOW IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING CONTRACTOR.

COMPANY: WOODS TOTAL lawn CARE, LLC SIGNATURE: 

NAME: Ronald S. WOODS JR. TITLE: Owner/operator DATE: 8/12/2020

FORM 1

NON-COLLUSION BIDDING CERTIFICATE

This Form Must Be Signed and Return with Bid or Bid will be deemed Non-responsive.

By submission of this certificate, each Proposer and each person signing on behalf of any Proposer certifies under penalty of perjury, that to the best of its knowledge and belief:

1. The cost or prices to be negotiated shall have been arrived at independently without collusion, consultation, communication or agreement, for any purpose of restricting competition as to any matter relating to such costs or prices with any other Proposer or with any competitor.
2. Unless otherwise required by law, the cost or prices to be negotiated have not been knowingly disclosed by the firm prior to the opening of price negotiations, directly or indirectly to any other Proposer or to any competitor; and,
3. No attempt has been made or will be made by the Proposer to induce any person, partnership or corporation to submit or not submit a Statement of Qualifications for the purpose of restricting competition.



Signature of Authorized Agent

Ronald S. Woods Jr. / Owner
Name/Title of Authorized Agent

8/12/2020
Date

FORM 2

NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of Georgia City of Stockbridge, being first duly sworn, deposes and says that:

(1) He/She is Ronald Woods (owner, partner officer, representative, or agent) of Woods Total Lawn Care, the sub-contractor that has submitted the attached solicitation;

(2) He is fully informed respecting the preparation and contents of the attached solicitation and of all pertinent circumstances respecting such solicitation.

(3) Such solicitation is genuine and is not a collusive or sham solicitation.

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham solicitation in connection with the Contract for which the attached solicitation has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached solicitation or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against City of Stockbridge or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached solicitation are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this 18 day of August, 20 20

Name Amanda Williams

Title Notary Public

My commission expires (Date) 05/18/2024



FORM 3

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS; PRIMARY COVERED TRANSACTIONS

This Form Must Be Signed and Return with Bid or Bid will be deemed Non-responsive.

The Proposer, WOODS Total Lawn CARE, LLC, certifies to the best of its knowledge and that it and its principals: CARE, LLC belief,

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State, or local department or agency.
2. Have not within a three-year period preceding this Bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or Contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/Bid had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the Contractor is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Bid.

The Contractor, WOODS Total Lawn CARE, LLC, certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this Certification and understands that the provisions of 31 U.S.C. Sections 3801 Et Seq., are applicable thereto.

[Signature]
Signature of Authorized Agent

Ronald S. Woods Jr.
Name/Title of Authorized Agent

8/12/2020
Date

Witness

FORM 4

INELIGIBILITY CERTIFICATE

This Form Must Be Signed and Return with Bid or Bid will be deemed Non-responsive.

I hereby certify that I am a principal and duly authorized agent of

WOODS Total Lawn Care, LLC, and it is also whose address is

126 Bobolink Dr. Stockbridge, GA 30281, certifies that the

Contractor, nor any of its Sub-Contractors to be used in performing this Contract, are listed on the list of Ineligible Contractors maintained by the Comptroller General of the United States.



Signature of Authorized Agent

Ronald S. Woods Jr / Owner / Operator

Name/Title of Authorized Agent

8/12/2020

Date

FORM 5

CERTIFICATION OF DRUG-FREE WORKPLACE

This Form Must Be Signed and Return with Bid or Bid will be deemed Non-responsive.

I hereby certify that I am a principal and duly authorized agent of WOODS Total Lawn Care, LLC and it is also whose address is 1246 Bobolink Dr - Stockbridge, GA 30281 certifies that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied in full; and
2. A drug-free workplace will be provided for the consultant's employees during the performance of the Contract; and
3. Each Sub-Contractor hired by the consultant shall be required to ensure that the Sub-Contractor's employees are provided a drug-free workplace. The Consultant shall secure from that Sub-Contractor the following written certification: "As part of the Sub-Contracting agreement with the Consultant, certifies to the Consultant that a drug-free workplace will be provided for the Sub-Contractor's employees during the performance of this Contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and
4. It is certified that the undersigned will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.



Signature of Authorized Agent

Ronald S. Woods Jr.

Name/Title of Authorized Agent

8/12/2020

Date



Where Community Connects

City of Stockbridge Purchasing Division

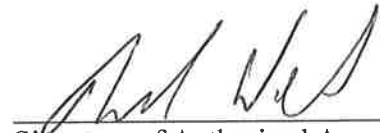
City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

FORM 6

**CITY OF STOCKBRIDGE CONFLICT OF INTEREST AND PROHIBITION AGAINST
CONTINGENT FEES CERTIFICATION**

This Form Must Be Signed and Return with Bid or Bid will be Deemed Non-responsive.

I hereby certify that I am a principal and duly authorized agent of WOODS Total Lawn CARE, LLC., and, it is also, whose address is 1246 Bobolink Dr. Stockbridge GA 30281, certifies that to the best of its knowledge there are no circumstances which shall cause a Conflict of Interest in performing services for City of Stockbridge.



Signature of Authorized Agent

Ronald S. Woods Jr.

Name/Title of Authorized Agent

8/12/2020

Date

FORM 7

AFFIDAVIT VERIFYING STATUS FOR CITY PUBLIC BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for the City of Stockbridge, Georgia Business License or Occupational Tax Certificate, Alcohol License, execution of contract or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a City of Stockbridge license/permit and/or contract for:

WOODS Total Lawn Care, LLC

Name of Applicant

1) ☒ I am a United States citizen

OR

2) ☐ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. Code Section 16-10-20.

Signature of Applicant: [Signature]

Date: 8/12/2020

Printed Name: Ronald S. Woods Jr.

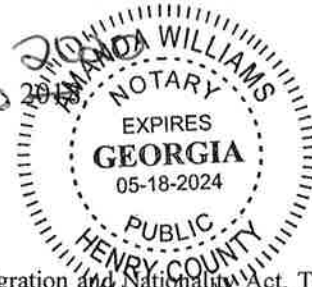
*Alien Registration number for non-citizens:

****PLEASE INCLUDE A COPY OF YOUR PERMANENT RESIDENT CARD, EMPLOYMENT AUTHORIZATION, GREEN CARD, OR PASSPORT WITH A COPY OF YOUR DRIVER'S LICENSE IF YOU ARE A LEGAL PERMANENT RESIDENT.**

Subscribed and Sworn Before Me on this the 18 Day of August

Notary Public: Amara Williams

My Commission Expires: 5-18-2024



*Note: O.C.G.A. Section 50-36-1 (e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Where Community Connects

City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

**FORM 8
CERTIFICATION REGARDING LOBBYING**

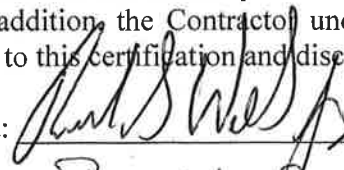
This Form Must Be Signed and Return with Bid or Bid will be Deemed Non-responsive.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of a Local, State or Federal agency, in connection with the awarding of any contract, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant, loan, or cooperative agreement.
2. The undersigned shall require that the language of this certification be included in the award documentations for sub-awards at all tiers (including Sub-Contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000 for each such failure. [Note: Pursuant to 31 U.S.C. 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000 for each such expenditure or failure.]

The Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. 3801, *et seq.*, apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Agent: 

Name and Title of Contractor Authorized Agent: Ronald S. Woods Jr.

Date: 8/12/2020 Telephone No: 404-983-2201

Firm or Company Name: WOODS TOTAL Lawn CARE, LLC

Address: 1246 Bobolink Dr. Stockbridge, GA 30281

FORM 9

BID SUBMITTAL LETTER

This Form Must Be Signed and Return with Bid or Bid will be Deemed Non-responsive.

The undersigned, WOODS Total Lawn Care, LLC, hereby submits its Bid to furnish all labor, materials, equipment, delivered by the undersigned, to the City of Stockbridge, Georgia.

The undersigned acknowledges and agrees that the Bid submitted by the undersigned shall be binding upon the undersigned and that if City of Stockbridge, Georgia, awards the Contract to the undersigned, the Bid made by the undersigned and delivered to City of Stockbridge, Georgia herewith, together with such award, will constitute a legal, valid and binding Contract between the undersigned and City of Stockbridge, Georgia. The Contract created pursuant to the previous sentence shall incorporate the terms and conditions of the bid including, but not limited to, the bid Scope of Work, Solicitation instructions and Conditions, the Contract Provisions and the Contractor's Cost Bid, all as described in the bid.

IN WITNESS WHEREOF, the undersigned has duly executed and delivered this Bid Submittal Letter this 18 day of August, ~~2018~~ 2020

By [Signature]

Title

Sworn to and subscribed before me the 18 day of August, ~~2018~~ 2020
Notary Public

[Signature]
My Commission Expires: 05/18/2024

8/18/2020
Date





Where Community Connects

City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4040 North Henry Boulevard
Stockbridge, Ga 30281

STATE OF GEORGIA

CITY OF STOCKBRIDGE

FORM 10: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services¹ under a contract with [insert name of prime contractor] on behalf of The City of Stockbridge Government has registered with and is participating in a federal work authorization program*,² in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any Sub-Contractor(s) in connection with the physical performance of services to this contract with The City of Stockbridge Government, contractor will secure from such Sub-Contractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Sub-Contractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to The City of Stockbridge Government at the time the Sub-Contractor(s) is retained to perform such service.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Contractor Name)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 2020

Notary Public: Amanda Williams

City: Stockbridge

Commission Expires: 05/18/2024

O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Stockbridge City) using a bidding process (e.g., ITB, RFP, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual. *[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

**STATE OF GEORGIA
CITY OF STOCKBRIDGE**

FORM 11

GEORGIA SECURITY AND IMMIGRATION SUB-CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Sub-Contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services³ under a contract with [insert name of prime contractor] behalf of The City of Stockbridge **Government** has registered with and is participating in a federal work authorization program*,⁴ in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Sub-Contractor Name)

Title of Authorized Officer or Agent of Sub-Contractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public: _____

City: _____

Commission Expires: _____

3O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Stockbridge City) using a bidding process (e.g., ITB, RFP, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual. 4*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

FORM 12

CERTIFICATE OF ACCEPTANCE OF A SOLICITATION REQUIREMENTS

This is to certify that on this day, offeror acknowledges that he/she has read this solicitation document, pages # 4 to # 85 inclusive, including any addenda # 1 to # 3 exhibit(s) # 1 to # 3, attachment(s) # 59 to # 83, and/or appendices # 86 to # 117, in its entirety, and agrees that no pages or parts of the document have been omitted, that he/she understands, accepts and agrees to fully comply with the requirements therein, and that the undersigned is authorized by the offeror to submit the proposal herein and to legally obligate the offeror thereto. This is also to certify that the offeror has reviewed the form Stockbridge City contract included in the solicitation documents and agrees to be bound by its terms, or that the offeror certifies that it is submitting any proposed modification to the contract terms with its proposal. The offeror further certifies that the failure to submit proposed modifications with the proposal waives the offeror's right to submit proposed modifications later. The offeror also acknowledges that the indemnification and insurance provisions of Stockbridge City's contract included in the solicitation documents are non-negotiable and that proposed modifications to said terms may be reason to declare the offeror's proposal as non-responsive.

Company: WOODS Total Lawn Care, LLC

Signature: [Signature]

Name: Ronald S. Woods Jr.

Title: Date: 8/12/2020

(Affix Corporate Seal)



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

3.36 CERTIFICATE OF ACCEPTANCE

By responding to this RFP, Offeror acknowledges that he/she has read this solicitation document, including any addenda, exhibits, attachments, and/or appendices in its entirety, and agrees that no pages or parts of the document have been omitted, that he/she understands, accepts and agrees to fully comply with the requirements therein.

3.37 CERTIFICATION REGARDING DEBARMENT

By responding to this RFP, Offeror certifies that neither it nor its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Any such exclusion may cause prohibition of your firm from participating in any procurement by the City.

3.38 PRICE VALIDITY

Prices provided in this Request For Proposal (RFP) are valid for 120 days from the time of the RFP opening. The City shall award contract within this period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded. Successful proposer awarded shall ensure that proper and sufficient staff, equipment, organization, etc. will be provided for this contract to meet the specifications denoted herein at a paramount level.

BID FORM SIGNATURE(S)

The Corporate Seal of

Ronald S. Woods Jr. (Bidder - print the full name of your firm)
was hereunto affixed in the presence of:

[Signature]
(Authorized signing officer, Title)

(Seal)

Owner / Operator
(Authorized signing officer, Title)

IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

INSURANCE AND RISK MANAGEMENT PROVISIONS

RFP No. 2020-0019 **LANDSCAPE MAINTENANCE SERVICES FOR THE CITY OF STOCKBRIDGE** – A copy of the Contractor's current evidence of insurance via a certificate of insurance **MUST** be provided with the response to this RFP. A formal certificate shall be provided upon announcement that the selected Architect/Engineering firm has been awarded the work

It is The City of Stockbridge Government's practice to obtain Certificates of Insurance from our Contractors and Vendors. Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia, with an A.M. Best rating of at least A- VI, subject to final approval by The City of Stockbridge Government. Respondents shall submit with the Bid evidence of insurability satisfactory to The City of Stockbridge Government as to form and content. Either of the following forms of evidence is acceptable:

- A letter from an insurance carrier stating that upon your firm/company being the successful Respondent that a Certificate of Insurance shall be issued in compliance with the Insurance and Risk Management Provisions outlined below.
- A Certificate of Insurance complying with the Insurance and Risk Management Provisions outlined below (Request for Bid number and Scope of Services must appear on the Certificate of Insurance).
- A combination of specific policies written with an umbrella policy covering liabilities in excess of the required limits is acceptable to achieve the applicable insurance coverage levels.

Upon award, the Contractor must maintain at their expense, insurance with policy limits equal to or greater than the limits described below. Proof of insurance must be provided to The City of Stockbridge Government prior to the start of any activities/services as described in the bid document(s). Any and all Insurance Coverage(s) and Bonds required under the terms and conditions of the contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of The City of Stockbridge Government.

Accordingly, the Respondent shall provide a certificate evidencing the following:

1. WORKERS COMPENSATION/EMPLOYER'S LIABILITY INSURANCE – STATUTORY (In compliance with the Georgia Workers Compensation Acts and any other State or Federal Acts or Provisions in which jurisdiction may be granted)

Employer's Liability Insurance	By Accident	Each Accident	\$1,000,000
Employer's Liability Insurance	By Disease	Policy Limit	\$1,000,000
Employer's Liability Insurance	By Disease	Each Employee	\$1,000,000



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDENDUM NO. 1

Solicitation No.: Request For Proposal (RFP) No. 2020-0019

Solicitation Title: Landscape Maintenance Services (Rebid)

ATTENTION ALL POTENTIAL BIDDERS:

- ☒ **MUST ADDENDUM. READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS.**
This addendum forms a part of the contract documents, modifies the original bidding documents and shall be as binding as if contained therein.
- ☐ Return Addendum with Bid Submittal. Failure to do so may subject the Bidder to disqualification.
- ☐ Return Completed Revised Cost Proposals/Bid Pricing Sheets with Bid Submittal.

TO ALL PROSPECTIVE BIDDERS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:

Words in ~~striketrough~~ type are deletions from existing text. Words in **bold, underlined** type are additions to existing text.

1. The RFP Due Date **has** changed. The RFP Due Date is 12:00 noon EDT on Wednesday, ~~August 12, 2020.~~ **August 19, 2020.**
2. The deadline for questions **has changed.** The deadline for questions is Friday, ~~July 17, 2020~~ **July 24, 2020** (12 Noon) EDT.
3. **A non-mandatory Site Visit has been scheduled for July 15th, 2020, at 11 am, EDT. All interested vendors are to meet in the parking lot at the City of Stockbridge City Hall.**
4640 North Henry
Stockbridge, Ga 30281

The City of Stockbridge Procurement Division is encouraging social distancing, the wearing of mask, and following of Center for Disease Control (CDC) and Prevention guidelines.

ADDITIONS / CLARIFICATIONS / CORRECTIONS

Q1. My Name is Samuel Harvey of Harvey Properties and lawn care. I am requesting what was the previous winning bid for this service. Thank you for cooperation.

A1. The current vendor for the reference services, Landscape Maintenance Service is High Grove LLC. All Public Record request must be submitted to
<https://stockbridge.seamlessdocs.com/f/OpenRecordsReq?id=20649&catid=0>

Q2. Do you anticipate extending the bid due date?

A2 Yes. The RFP Due Date has been changed. The RFP Due Date is **Wednesday, August 19, 2020 at 12 noon., EDT.**

Q3. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

A3. Please see the specifications listed in the RFP and all addenda.

Q4. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com. Other than your own website, where was this bid posted?

A4. No. The RFP is posted on the "Georgia Procurement Registry https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp and the City of Stockbridge Website, <http://www.cityofstockbridge.com/default.aspx> under "Bid Solicitations



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

The City of Stockbridge website is the official location for the posting of all solicitation addenda and contract award results. It is the obligation of each Prospective Provider to frequently monitor the City's website in order to obtain complete and timely information. The City's website is located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

All other terms, conditions, and specifications of the solicitation remain unchanged.

WOODS Total Lawn Care, LLC

Name of Company / Firm / Organization

Ronald S. Woods Jr / owner

Printed Name of Authorized Rep. / Title

[Signature]

Signature of Authorized Representative / Date

**ATTACHMENT A
COST PROPOSAL CONTINUATION FORM
(Consisting Schedule, A – W) “LANDSCAPE MAINTENANCE SERVICES”**

The awarded Consultant is required to furnish all labor, travel, resources, materials, tools, equipment and services required to satisfactorily provide the services requested in this RFP for the Proposal Cost stated below. All costs listed below are inclusive. The City will not be responsible for charges that are not included on this Proposal Cost Sheet. Please do not make modifications to this form as any change may render Consultant's proposal non-responsive. Please complete the form in its entirety. Any alternate or optional fee structures must be submitted on a separate sheet and shall not be submitted in lieu of this Proposal Cost Sheet. PLEASE INSERT THE TOTAL COST FOR EACH COST PROPOSAL SCHEDULES (A-W) BID SUMMARY:

PUBLIC FACILITIES

A.	City Hall Landscaping	\$ <u>1,300.00</u>
B.	City Hall Lawn Care	\$ <u>1800.00</u>
C.	City Hall Irrigation	\$ <u>750.00</u>
D.	City Hall Fountain Area Landscaping	\$ <u>275.00</u>
E.	City Hall Fountain Area Lawn Care	\$ <u>180.00</u>
F.	City Hall Fountain Area Irrigation	\$ <u>180.00</u>
G.	Municipal Court Landscaping	\$ <u>1,000.00</u>
H.	Municipal Lawn Care	\$ <u>1,000.00</u>
I.	Municipal Court Irrigation	\$ <u>850.00</u>
J.	Municipal Park Landscaping	\$ <u>400.00</u>
K.	Municipal Park Lawn Care	\$ <u>350.00</u>
L.	Municipal Park Irrigation	\$ <u>275.00</u>
M.	MMCC and Administration Building	\$ <u>1,125.00</u>
N.	MMCC and Administration Building lawn Care	\$ <u>1125.00</u>



Where Community Connects

City of Stockbridge Procurement Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

O. Ted Strickland Community Center Landscaping	\$1150.00
P. Ted Strickland Community Center Lawn Care	\$1175.00
Q. MLK, SR Heritage Trail Streetscape Landscape	\$1500.00
R. East Atlanta Road Streetscape Landscape	\$750.00
S. North Henry BLVD Streetscape Landscape	\$1350.00
T. Floyd Chapel Baptist Church	\$350.00
U. Green Front Café Landscape	\$350.00
V. Rock Quarry Road/North Henry BLVD	\$100.00
Banner Pole Landscape	
W. Walmart/North Henry BLVD Banner Pole	\$100.00
OVERALL ESTIMATED TOTAL (SCHEDULES A -- W)	\$ _____

\$51,495

Total points awarded for price will be determined by applying the following formula:
(Lowest Overall Annual Contract Cost / Proposer's Price) x 50 = Price Score

Please note that prices may be negotiated in the best interest of the City after the scoring is completed

LOWEST OVERALL ESTIMATED ANNUAL COST CONSIST OF SCHEDULES A - W

SIGNATURES If sole owner, sign here: I sign as sole owner of the business named above.

[Signature] Date 8/12/2020

If partnership or corporation: One or more partners or corporate officers sign here:

The undersigned certify that they sign this proposal with full and proper authority to do so.

By: _____ Title _____

By: _____ Title _____

Date: _____

END OF PROPOSAL FORM

RESOLUTION NO. _____

**A RESOLUTION TO AUTHORIZE AWARD OF BID FOR LOCAL
MAINTENANCE IMPROVEMENT GRANT (LMIG) CONSTRUCTION**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the City proposes to authorize the award of a contract to provide for LMIG construction; and

WHEREAS, _____ is the recommended winning bidder;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Bidder. The award of a bid for the contract for LMIG construction as presented to the City Council on October 27, 2020 to _____ in the amount of \$ _____ is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Agenda Request Form

Meeting Date

October 27, 2020

ACTION

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required
- ☐ Attachment (s)
- ☐ Payment of Invoice/Task Order/Change Order

- ☐ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☒ BID/SOLICITATION AWARD
- ☐ PRESENTATION
- ☐ DISCUSSION
- ☐ REPORT
- ☐ DISCUSSION
- ☐ CONTRACT APPROVAL - RENEWAL

AMOUNT \$ 1,199,263.27

BUDGET ADJUSTMENT/ N/A

FROM ACCOUNT:

PRESENTER: Lindell Y. Miller/Decius Aaron

ITEM/PROJECT/EVENT: Invitation To Bid (ITB) 2020-0020, City of Stockbridge LMIG 2020 Program

BACKGROUND INFORMATION:

The Procurement Division is requesting approval to award a fixed contract to the lowest responsive, responsible bidder, Blount Construction Company, LLC, Invitation To Bid (ITB) Number 2020-0020, for the City of Stockbridge LMIG 2020 Program - for the Road and Resurfacing, in the total amount of \$1,199,263.27.

STAFF RECOMMENDATION:

The Procurement Division is requesting approval to award a fixed contract to the lowest responsive, responsible bidder, Blount Construction Company, LLC, Invitation To Bid (ITB) Number 2020-0020, for the City of Stockbridge LMIG 2020 Program - for the Road and Resurfacing, in the total amount of \$1,199,263.27.

The Procurement Division solicited Invitation To Bid (ITB) Number 2020-0020, for the City of Stockbridge, LMIG 2020 Program- for the Road and Resurfacing, on the City's website and the Georgia Procurement Registry, State of Georgia website. The bid opened on October 1, 2020; Five contractors responded to the solicitation; Blount Construction Company, Inc; C.W. Mathews Contracting, Inc; E.R. Snell Contractor, Inc; Stewart Bros, Inc; and H.E.H Paving, Inc. (Exhibit I).

Section 3.30.100 - Competitive sealed bids, Approval of Bid. All bid awards for amounts greater than fifty thousand dollars (\$50,000.00) (cost or revenue) shall be approved by the City Council.

Fiscal Impact: Funds will be provided from account number 100-42200-522241 in the FY2020 LMIG. Fund balance will be the source of funding for \$907,956.66 plus the \$291,306.61 received from GDOT.

APPROVED BY:

LEGAL:	YES	NO	or N/A Sign _____
PROCUREMENT YES		NO	or N/A Sign <u>Lindell Y. Miller</u>
FINANCE DEPT: YES		NO	or N/A Sign _____
CITY MANAGER: YES		NO	or N/A Sign <u>[Signature]</u>



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDENDUM NO. 1

Solicitation No.: Invitation To Bid (ITB) No. 2020-0020

Solicitation Title: LMIG 2020 Program

ATTENTION ALL POTENTIAL BIDDERS:

- ☒ **MUST ADDENDUM. READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS.** This addendum forms a part of the contract documents, modifies the original bidding documents and shall be as binding as if contained therein.
- ☐ Return Addendum with Bid Submittal. Failure to do so may subject the Bidder to disqualification.
- ☐ Return Completed Revised Bid Pricing Sheets with Bid Submittal.

TO ALL PROSPECTIVE BIDDERS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:

Words in ~~striketrough~~ type are deletions from existing text. Words in **bold, underlined** type are additions to existing text.

1. The ITB Due Date **has** changed. The ITB Due Date is ~~12:00 noon EDT on Wednesday, September 23, 2020~~ **3:00 pm EDT on Thursday, October 1, 2020.**

Beginning May 1, 2020, the City of Stockbridge Procurement Division, began conducting Prebid and Bid Opening Conferences 100% online! For your convenience, this meeting will be live streamed on Thursday, October 1, 2020 at 3:01 PM EDT via Cisco WebEx. This will replace in-person Bid Opening Conferences. Please visit the City of Stockbridge Procurement Website or Cityofstockbridge/Procurement.com and click Join Meeting.

2. The deadline for questions has not changed. The deadline for questions was Friday, September 11, 2020 (12 Noon) EDT.
3. ~~PDF files of the Contract Documents and Technical Specifications may be obtained from the Issuing Office: Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, Georgia 30281; Phone No.: 770-389-8666 for a non-refundable cost of \$100 per set.~~ Only bidders that attend the Mandatory Pre-Bid Conference will be allowed to submit a bid for this project.

All Potential Bidders can obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

4. ~~Potential Bidders interested in a viewing copy (FOR VIEWING PURPOSES ONLY) of the Contract Documents and Technical Specifications will need to contact Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, GA 30281; Phone No.: 770389-8666 and schedule a time for viewing.~~

ADDITIONS / CLARIFICATIONS / CORRECTIONS

Q1. I work for EJ here in Atlanta. We manufacture Man frame and covers. And we make risers contractors use on their paving projects. I was wondering if you could send me a bidders list for this project.

A1. All Potential Bidders that attended the Mandatory Pre-bid may obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp; therefore the City does not have a bidders list for this project.

Q2. In the Bidding Document that we downloaded from your website it talks like we need to buy a set of bid documents from Falcon Design Consultants. Is this a requirement to be an eligible bidder or can we simply download the Specification & Contract Documents from the City's website and use them for our bid submission?

A2. No. **All Potential Bidders can obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp**

~~PDF files of the Contract Documents and Technical Specifications may be obtained from the Issuing Office: Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, Georgia 30281; Phone No.: 770-389-8666 for a non-refundable cost of \$100 per set. Only bidders that attend the Mandatory Pre-Bid Conference will be allowed to submit a bid for this project.~~



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

- Q3. What is the anticipated Notice to Proceed Date for the work on this project? We are about to entire into the colder, wetter time of the year when paving is not ideal and if we have to pave between November 2020 and April 2021 then we need to know that so we can consider the bad weather and less productive time of the year for paving and the impact that this will have on our bid costs.
- A3. It is anticipated that the project startup will be within 30 days of the award of contract by the City of Stockbridge.
- Q4. Can the unit of measure and quantities for pay items for yellow/white hatching be change to square yards per GADOT specifications? If the city prefers to pay by Linear foot of Material then please add the correct pay items (ie. White hatching islands have an 8" border with either 12" or 24" interior striping and yellow hatching islands have double yellow 5" border with 24" interior striping).
- A4. Items are to be bid as shown on the Bid Form. Hatching required for this project is to match the existing hatching that is currently in place.
- Q5. Mail in bid documents- Is it possible to set up a method of bid delivery for which we do not need to complete the bid preparations so many days in advance of bid day? Often our suppliers make material price cuts just a day or two before the bid allowing us to provide the best possible pricing. Suggestion could be a Drop Box at the City office. This has been used in other cities and counties. Or in lieu of postal service is a Fed Ex delivery ok to use?
- A5. Please see the above referenced bid and specifications regarding the bid submittal instructions.
- Q6. Will there be any time or day restrictions for the project as most streets are residential?
- A6. Standard construction times are 7:00 AM to 6:00 PM Monday - Friday with special requests for weekend work addressed on a case by case basis.
- Q7. For the items to adjust manholes and water valve boxes, are adjusting risers OK to use and if so does the City have a preferred brand and model?
- A7. The use of "STEEL" adjusting risers is acceptable for this project. The bidder may submit any manufacturer with products rated for heavy duty traffic.

Q8. The bid documents make reference to Develop and Implement Land Disturbance Plans and Erosion and Sediment Control. From what I can tell this project is an asphalt resurfacing project, thus, there should be no land disturbing activities.

There are a number of specifications that usually do not apply to an asphalt resurfacing project. Here are a few examples:

Section 01500 1.23 B Entry Control-

- 1) Restrict entrance of persons and vehicles to project site.
- 2) Allow entrance only to authorized persons with proper identification
- 3) Maintain a log of workers and visitors and make available to Owner on request

Section 01720 1.02 A Storage Maintenance of documents and samples- Reference to field office, racks, and locked cabinets

Section 01323 Construction Progress Schedule- GDOT typically does not require progress schedule charts for resurfacing projects. Plus, the contract period is relatively short.

Some of the items may be included in the contract documents if they are prepared to cover a variety of construction types and processes.

A8. Section 01500 is a standard section within the Contract Documents. Some sections may not be applicable to the project. Section 01323 requires a construction schedule for this project. The contract period is comparable for similar past projects.

Q9. Can I get the pre bid meeting sign in sheet from the 09/02/20 meeting?

A9. The pre-bid meeting was held virtual meeting.

Q10. On Winbrook Drive will we skip the recently completed paving at Campground Road?

A10. Winbrook Drive will only be resurfaced from the new pavement on Campground Road.

Q11. At the end of Windsong at Rock Quarry Road, will we resurface the right turn lane?

A11. The limits of paving will not include the accel/decel lane on Rock Quarry Road.

Q12. Will we edge mill adjacent to the side streets we are tying to in order to get a smooth transition?

A12. Yes



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q13. Does the City anticipate the work to start in the fall or winter?

A13. The current schedule is to begin the project as quickly as can be accomplished.

Q14. Does the City require MTV's or transfer vehicles for this project?

A14. No.

Q15. Will the patches be a minimum of 6 feet wide to allow a milling machine to excavate them?

A15. All patches are a minimum of 6' wide.

Q16. Do you require Law Enforcement presence while working at the traffic lights of Country Club Drive and Eagles Landing Parkway?

A16. Yes.

Q17. Will the new striping replicate the existing, or will there be a new striping plan?

A17. Project striping is to match existing with the exception that stop bars are to be installed at all existing stop signs.

Q18. On page 15 of 167, it states that this project is 6.2 miles, but on page 126 of 167 it states the project is 4.7 miles. Can you please clarify?

A18. There are approx. 6.2 miles of resurfacing in this project.

Q19. Will risers be an acceptable adjustment for manholes and water valves?

A19. The use of "STEEL" adjusting risers is acceptable for this project. The bidder may submit any manufacturer with products rated for heavy duty traffic.

Q20. Will the contractor be responsible for testing? If so what type?

A20. Section 01400 of the Contract Documents requires the contractor to provide and pay for any required testing for this project. Pavement coring may be required to determine issues related to pavement thickness, compaction or mix.

Q21. Will digital pictures or videos be required to show each road before and after work takes place?

A21. A video of the project is not required but is recommended to protect all parties. Project photos are required by Section 01330 of the Contract Documents.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q22. Page 163 has a note (2.d.) that states the location of manholes, valves and storm structures that are adjusted during the project shall be located by GPS equipment to an accuracy of +/- 1 foot, or better. Will this be required for this project?

A22. No.

The City of Stockbridge website is the official location for the posting of all solicitation addenda and contract award results. It is the obligation of each Prospective Provider to frequently monitor the City's website in order to obtain complete and timely information. The City's website is located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp All other terms, conditions, and specifications of the solicitation remain unchanged.

Name of Company / Firm / Organization

Printed Name of Authorized Rep. / Title

Signature of Authorized Representative / Date



BID TABULATION
PROCUREMENT DIVISION
2020 LMIG PROGRAM - ITB NO: 2020-0020
OCTOBER 1, 2020 - 3:00 PM

ITEM NO.	Estimated Quantity	DESCRIPTION	UNITS	UNIT PRICE	TOTAL PRICE
1	1	MOBILIZATION, BONDS AND TRAFFIC CONTROL	L.S.	\$ 50,219.75	\$ 50,219.75
2	66,600	8" WIDE EDGE MILLING, 1 1/2" x 1/2" DEPTH @ EDGE OF PAVEMENT, FEATHERED TO 0"	L.F.	\$ 2.07	\$ 137,862.00
3	350	3" RECYCLED ASPHALTIC CONC. PATCH-18.0 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	TON	\$ 143.05	\$ 50,067.50
4	1,300	1" RECYCLED ASPHALTIC CONC. PERMA-FLEX OR EQUIVALENT	TON	\$ 99.41	\$ 129,233.00
5	8,400	1.5" RECYCLED ASPHALTIC CONC.-12.5 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	TON	\$ 80.44	\$ 675,896.00
6	50	RECYCLED ASPHALTIC CONC. LEVELING INCL. BITUMINOUS MATERIAL & H LIME	TON	\$ 137.39	\$ 6,869.50
7	6,130	BITUMINOUS TACK COAT @ 0.05 GAL/SQ. YD.	GAL	\$ 2.88	\$ 17,554.40
8	6	REPLACEMENT/REPAIR OF TRAFFIC SIGNAL DETECTOR LOOP (COMPLETE INCLUDING SAWCUT, WIRE, SEALANT, ETC.)	EA	\$ 1,207.50	\$ 7,245.00
9	110	ADJUST MANHOLE FRAME AND COVER TO FINISHED GRADE	EA	\$ 267.66	\$ 29,442.60
10	12	ADJUST WATER VALVE BOX AND COVER TO FINISHED GRADE	EA	\$ 209.72	\$ 2,516.64
11	600	GOOD THERMOPLASTIC STOP BAR 24" WIDE WHITE	L.F.	\$ 4.91	\$ 2,946.00
12	250	GOOD THERMOPLASTIC 7" WIDE CROSSWALK STRIPING 8" WIDE WHITE	L.F.	\$ 12.60	\$ 3,150.00
13	15,000	GOOD THERMOPLASTIC SOLID LANE EDGE STRIPING 8" WIDE WHITE	L.F.	\$ 0.65	\$ 9,750.00
14	8,000	GOOD THERMOPLASTIC SOLID LANE SHOULDER STRIPING 8" WIDE WHITE	L.F.	\$ 0.65	\$ 5,200.00
15	15,000	GOOD THERMOPLASTIC SOLID CENTERLINE 5" WIDE YELLOW	L.F.	\$ 0.65	\$ 9,750.00
16	15,000	GOOD THERMOPLASTIC SOLID PATCH LINE 8" WIDE YELLOW	L.F.	\$ 2.39	\$ 35,850.00
17	2,600	GOOD THERMOPLASTIC SOLID PATCH LINE 8" WIDE WHITE	L.F.	\$ 2.39	\$ 6,214.00
18	6	GOOD THERMOPLASTIC SOLID RIGHT TURN ARROW	EA	\$ 102.50	\$ 615.00
19	6	GOOD THERMOPLASTIC SOLID LEFT TURN ARROW	EA	\$ 102.50	\$ 615.00
20	6	GOOD THERMOPLASTIC SOLID WHITE STRAIGHT ARROW	EA	\$ 95.18	\$ 571.08
21	1	PROJECT CONTINGENCY ALLOWANCE (FOR USE BY CITY ONLY)	L.S.	\$ 50,000.00	\$ 50,000.00
TOTAL				\$ 1,199,863.27	\$ 1,199,863.27

BLOUNT CONSTRUCTION COMPANY, INC. 1720 SANDUS PLACE MARIETTA, GA. 30067					
	UNIT PRICE	TOTAL PRICE			
\$	\$ 57,696.06	\$ 57,696.06			
\$	\$ 1.53	\$ 101,898.00			
\$	\$ 189.64	\$ 66,374.00			
\$	\$ 88.05	\$ 114,665.00			
\$	\$ 80.88	\$ 675,392.00			
\$	\$ 113.97	\$ 5,698.50			
\$	\$ 1.72	\$ 10,533.50			
\$	\$ 1,300.00	\$ 7,800.00			
\$	\$ 267.66	\$ 29,442.60			
\$	\$ 209.72	\$ 2,516.64			
\$	\$ 4.91	\$ 2,946.00			
\$	\$ 12.60	\$ 3,150.00			
\$	\$ 0.65	\$ 9,750.00			
\$	\$ 0.65	\$ 5,200.00			
\$	\$ 0.65	\$ 9,750.00			
\$	\$ 2.39	\$ 35,850.00			
\$	\$ 2.39	\$ 6,214.00			
\$	\$ 102.50	\$ 615.00			
\$	\$ 102.50	\$ 615.00			
\$	\$ 95.18	\$ 571.08			
\$	\$ 50,000.00	\$ 50,000.00			
\$	\$ 1,216,611.06	\$ 1,216,611.06			

E. R. SNELL CONTRACTOR, INC. P.O. BOX 306 - 1785 OAK ROAD SNELLVILLE, GA. 30078					
	UNIT PRICE	TOTAL PRICE			
\$	\$ 79,300.00	\$ 79,300.00			
\$	\$ 3.05	\$ 203,130.00			
\$	\$ 182.00	\$ 63,700.00			
\$	\$ 92.75	\$ 120,575.00			
\$	\$ 73.25	\$ 615,300.00			
\$	\$ 246.00	\$ 12,300.00			
\$	\$ 1.00	\$ 6,150.00			
\$	\$ 1,780.00	\$ 10,560.00			
\$	\$ 764.00	\$ 4,604.00			
\$	\$ 918.00	\$ 5,508.00			
\$	\$ 5.05	\$ 3,030.00			
\$	\$ 13.00	\$ 7,800.00			
\$	\$ 3.00	\$ 1,800.00			
\$	\$ 0.99	\$ 5,950.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 2.45	\$ 15,375.00			
\$	\$ 2.45	\$ 15,375.00			
\$	\$ 105.00	\$ 6,300.00			
\$	\$ 105.00	\$ 6,300.00			
\$	\$ 98.00	\$ 5,880.00			
\$	\$ 50,000.00	\$ 50,000.00			
\$	\$ 1,298,728.00	\$ 1,298,728.00			

STEWART BROS. INC. 2480 PLEASANTDALE ROAD DORAVILLE, GA. 30340					
	UNIT PRICE	TOTAL PRICE			
\$	\$ 119,531.00	\$ 119,531.00			
\$	\$ 2.30	\$ 153,180.00			
\$	\$ 149.90	\$ 52,465.00			
\$	\$ 102.30	\$ 135,500.00			
\$	\$ 81.97	\$ 688,548.00			
\$	\$ 81.97	\$ 4,098.50			
\$	\$ 2.85	\$ 16,244.50			
\$	\$ 1,650.00	\$ 9,900.00			
\$	\$ 720.00	\$ 4,320.00			
\$	\$ 65.00	\$ 3,900.00			
\$	\$ 13.00	\$ 7,800.00			
\$	\$ 3.00	\$ 1,800.00			
\$	\$ 0.99	\$ 5,950.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 0.65	\$ 4,250.00			
\$	\$ 2.45	\$ 15,375.00			
\$	\$ 2.45	\$ 15,375.00			
\$	\$ 110.00	\$ 6,600.00			
\$	\$ 110.00	\$ 6,600.00			
\$	\$ 110.00	\$ 6,600.00			
\$	\$ 50,000.00	\$ 50,000.00			
\$	\$ 1,324,687.00	\$ 1,324,687.00			

H.E.H. PAVING INC. 3384 ALMAND ROAD ATLANTA, GA. 30316					
	UNIT PRICE	TOTAL PRICE			
\$	\$ 84,344.99	\$ 84,344.99			
\$	\$ 2.60	\$ 173,160.00			
\$	\$ 102.89	\$ 36,046.50			
\$	\$ 102.25	\$ 132,825.00			
\$	\$ 92.08	\$ 773,472.00			
\$	\$ 221.07	\$ 11,053.50			
\$	\$ 5.01	\$ 30,711.30			
\$	\$ 2,263.72	\$ 13,582.32			
\$	\$ 158.70	\$ 9,522.00			
\$	\$ 118.71	\$ 7,122.60			
\$	\$ 4.53	\$ 2,718.18			
\$	\$ 3.34	\$ 2,006.40			
\$	\$ 1.25	\$ 7,750.00			
\$	\$ 1.25	\$ 7,750.00			
\$	\$ 1.37	\$ 8,222.00			
\$	\$ 3.34	\$ 20,550.00			
\$	\$ 3.34	\$ 20,550.00			
\$	\$ 131.08	\$ 786.36			
\$	\$ 154.89	\$ 929.34			
\$	\$ 154.89	\$ 929.34			
\$	\$ 50,000.00	\$ 50,000.00			
\$	\$ 1,428,635.17	\$ 1,428,635.17			

NOTE: ITEMS SHOWN IN "RED" ARE ADJUSTMENTS TO THE ORIGINAL BID THAT RESULTED FROM THE EXTENSION OF THE UNIT PRICE PROVIDED MULTIPLIED BY ESTIMATED QUANTITY FOR EACH LINE ITEM



CITY OF STOCKBRIDGE PROCURMENT DIVISION

SPECIFICATIONS AND CONTRACT DOCUMENTS

2020 LMIG PROGRAM

ITB NO: 2020-0020

AUGUST 19, 2020

TABLE OF CONTENTS



CITY OF STOCKBRIDGE

SPECIFICATIONS AND CONTRACT DOCUMENTS

2020 LMIG PROGRAM

ITB NO: 2020-0020

PART 1 – BIDDING / AGREEMENTS / BONDS / CONDITIONS

- I. INSTRUCTION TO BIDDERS
- II. INVITATION TO BID
- III. BID FORM
- IV. BID BOND
- V. CONTRACTOR FURNISHED DOCUMENTS
- VI. CONTRACTOR AFFIDAVIT AND AGREEMENT
- VII. SUBCONTRACTOR AFFIDAVIT
- VIII. FORM OF AGREEMENT
- IX. NOTICE TO PROCEED
- X. PERFORMANCE BOND
- XI. PAYMENT BOND

- XII. CERTIFICATE OF CONTRACTOR'S ATTORNEY
- XIII. CERTIFICATE OF OWNER'S ATTORNEY
- XIV. GENERAL CONDITIONS
- XV. SUPPLEMENTARY CONDITIONS
- XVI. PROJECT MAPS
- XVII. REFERENCE VERIFICATION AND RELEASE FORM

PART II – SPECIFICATIONS

- SECTION 01025 MEASUREMENT AND PAYMENT
- SECTION 01100 SUMMARY
- SECTION 01200 PRICE AND PAYMENT PROCEDURES
- SECTION 01300 ADMINISTRATIVE REQUIREMENTS
- SECTION 01323 CONSTRUCTION PROGRESS SCHEDULES
- SECTION 01330 SUBMITTAL PROCEDURES
- SECTION 01400 QUALITY REQUIREMENTS
- SECTION 01500 TEMPORARY FACILITIES AND CONTROLS
- SECTION 01600 PRODUCT REQUIREMENTS
- SECTION 01630 PRODUCT SUBSTITUTION PROCEDURES
- SECTION 01700 EXECUTION REQUIREMENTS
- SECTION 01720 RECORD DOCUMENTS
- SECTION 05100 TRAFFIC CONTROL DEVICES

END

SECTION I
INSTRUCTIONS TO BIDDERS

TABLE OF CONTENTS

	Page
Article 1 – Defined Terms.....	1
Article 2 – Funding and federal requirements	1
Article 3 – Copies of Bidding Documents.....	1
Article 4 – Qualifications of Bidders and project requirements	2
Article 5 – Examination of Bidding Documents, Other Related Data, and Site	2
Article 6 – Mandatory Pre-Bid Conference.....	4
Article 7 – Site and Other Areas	4
Article 8 – Interpretations and Addenda.....	4
Article 9 – Bid Security	5
Article 10 – Contract Times	5
Article 11 – Liquidated Damages	5
Article 12 – Substitute and “Or-Equal” Items	5
Article 13 – Subcontractors, Suppliers and Others.....	6
Article 14 – Preparation of Bid	6
Article 15 – Basis of Bid; Comparison of Bids	7
Article 16 – Submittal of Bid	8
Article 17 – Modification and Withdrawal of Bid	9
Article 18 – Opening of Bids	9
Article 19 – Bids to Remain Subject to Acceptance	9
Article 20 – Evaluation of Bids and Award of Contract	9
Article 21 – Contract Security and Insurance.....	10
Article 22 – Signing of Agreement.....	10

SECTION I

ARTICLE 1 – DEFINED TERMS

- 1.01 Terms used in these Instructions to Bidders have the meanings indicated in the General Conditions and Supplementary Conditions. Additional terms used in these Instructions to Bidders have the meanings indicated below:
- A. *Issuing Office (City of Stockbridge Procurement Office)* – The office contracted for Project Management and Oversight by the City of Stockbridge for the 2020 LMIG Program - ITB# 2020-0020. Bid Documents are issued from the City of Stockbridge Procurement. Bid is administered by the City of Stockbridge.
 - B. *Plan Holders List* - The list of potential bidders who have obtained Plans and Bidding Documents from the *Issuing Office* only.
 - C. *Local Maintenance & Improvements Grant (LMIG)* – Funding from the Georgia Department of Transportation (GDOT).

ARTICLE 2 – FUNDING AND FEDERAL REQUIREMENTS

- A. The City of Stockbridge in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

ARTICLE 3 – COPIES OF BIDDING DOCUMENTS

- 3.01 Complete sets of the Bidding Documents in the number and for the amount stated in the Advertisement or “Invitation To Bid” are to be obtained from the City of Stockbridge website, Georgia State Procurement Registry. The Issuing Office will maintain the official Plan Holders List for this project.
- 3.02 Potential Bidders interested in a viewing copy (FOR VIEWING PURPOSES ONLY) of the Contract Documents and Technical Specifications will need to contact Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, GA 30281; Phone No.: 770-389-8666 and schedule a time for viewing.
- 3.03 Complete sets of Bidding Documents shall be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
- 3.04 Owner and Engineer, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not authorize or confer a license for any other use.

SECTION I

ARTICLE 4 – QUALIFICATIONS OF BIDDERS AND PROJECT REQUIREMENTS

- 4.01 Bidders are required to self-perform a minimum of 51% of the total work required to provide a completed project to the Owner.
- 4.02 To demonstrate Bidder's qualifications to perform the Work, Bidder shall submit written evidence with bid such as financial data, previous experience, present commitments, and such other data as may be called for below.
 - A. Required Bidder Qualification Statement with Supporting Data (Business License, Corporate Resolution to Bid, Financial Statement, Current Workload)
 - B. Required Bidder current GDOT Prequalification Certificate.

ARTICLE 5 – EXAMINATION OF BIDDING DOCUMENTS, OTHER RELATED DATA, AND SITE

5.01 *Subsurface and Physical Conditions*

- A. The Supplementary Conditions identify:
 - 1. Those reports known to Owner of explorations and tests of subsurface conditions at or contiguous to the Site.
 - 2. Those drawings known to Owner of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities).
- B. Copies of reports and drawings, if any, referenced in Paragraph 4.01.A will be made available by Owner to any Bidder upon written request. Those reports and drawings are not part of the Contract Documents, but the "technical data" contained therein as provided in Paragraph 4.02 of the General Conditions has been identified and established in Paragraph 4.02 of the Supplementary Conditions. Bidder is responsible for any interpretation or conclusion Bidder draws from any "technical data" or any other data, interpretations, opinions, or information contained in such reports or shown or indicated in such drawings.

5.02 *Underground Facilities*

- A. Information and data shown or indicated in the Bidding Documents with respect to existing Underground Facilities at or contiguous to the Site is based upon information and data furnished to Owner and Engineer by owners of such Underground Facilities, including Owner, or others.

5.03 *Hazardous Environmental Condition*

- A. The Supplementary Conditions identify any reports and drawings known to Owner relating to a Hazardous Environmental Condition identified at the Site.
- B. Copies of reports and drawings referenced in Paragraph 4.03.A will be made available by Owner to any Bidder on request. Those reports and drawings are not part of the Contract Documents, but the "technical data" contained therein as provided in Paragraph 4.06 of the General

SECTION I

Conditions has been identified and established in Paragraph 4.06 of the Supplementary Conditions. Bidder is responsible for any interpretation or conclusion Bidder draws from any "technical data" or any other data, interpretations, opinions, or information contained in such reports or shown or indicated in such drawings.

- 5.04 Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders with respect to subsurface conditions, other physical conditions, and Underground Facilities, and possible changes in the Bidding Documents due to differing or unanticipated subsurface or physical conditions appear in Paragraphs 4.02, 4.03, and 4.04 of the General Conditions. Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders with respect to a Hazardous Environmental Condition at the Site, if any, and possible changes in the Contract Documents due to any Hazardous Environmental Condition uncovered or revealed at the Site which was not shown or indicated in the Drawings or Specifications or identified in the Contract Documents to be within the scope of the Work, appear in Paragraph 4.06 of the General Conditions. On request, Owner will provide Bidder access to the Site to conduct such examinations, investigations, explorations, tests, and studies as Bidder deems necessary for submission of a Bid. Bidder shall fill all holes and clean up and restore the Site to its former condition upon completion of such explorations, investigations, tests, and studies. Bidder shall comply with all applicable Laws and Regulations relative to excavation and utility locates.
- 5.05 It is the responsibility of each Bidder before submitting a Bid to:
- A. examine and carefully study the Bidding Documents, and the other related data identified in the Bidding Documents;
 - B. visit the Site and become familiar with and satisfy Bidder as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work;
 - C. become familiar with and satisfy Bidder as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work;
 - D. consider the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs;
 - E. agree at the time of submitting its Bid that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of its Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents;
 - F. become aware of the general nature of the work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents;

SECTION I

- G. promptly give Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder discovers in the Bidding Documents and confirm that the written resolution thereof by Engineer is acceptable to Bidder; and
 - H. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work.
- 5.06 The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article 4, that without exception the Bid is premised upon performing and furnishing the Work required by the Bidding Documents and applying any specific means, methods, techniques, sequences, and procedures of construction that may be shown or indicated or expressly required by the Bidding Documents, that Bidder has given Engineer written notice of all conflicts, errors, ambiguities, and discrepancies that Bidder has discovered in the Bidding Documents and the written resolutions thereof by Engineer are acceptable to Bidder, and that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work.

ARTICLE 6 – MANDATORY PRE-BID CONFERENCE

- 6.01 A **Mandatory Prebid Conference** will be held online at **10:00 AM EDT** on **Wednesday, September 2, 2020** via Cisco WebEx. Bidders attendance and participation in the conference is mandatory.
- 6.02 **Beginning May 1, 2020, the City of Stockbridge Procurement Division, will be conducting Prebid Conferences 100% online! For your convenience, this meeting will be live streamed on Wednesday, September 2, 2020 at 10:00 AM EDT via Cisco WebEx. Joining the WebEx meeting will allow you to be identified as attending this mandatory conference. This will replace in-person Prebid Conferences.** To view the Pre-Bid Conference, please visit the City of Stockbridge Procurement Website at: <https://stockbridgega.municipalcms.com/pview.asp?id=4640&catid=72> and click **Join Meeting**.

ARTICLE 7 – SITE AND OTHER AREAS

- 7.01 The Site is identified in the Bidding Documents. Easements for permanent structures or permanent changes in existing facilities are to be obtained and paid for by Owner unless otherwise provided in the Bidding Documents. All additional lands and access thereto required for temporary construction facilities, construction equipment, or storage of materials and equipment to be incorporated in the Work are to be obtained and paid for by Contractor.

ARTICLE 8 – INTERPRETATIONS AND ADDENDA

- 8.01 All questions pertaining to the requirements of the Contract Documents and Technical Specifications, either procedural or technical, shall be in writing and are to be submitted to the City of Stockbridge; Attention: Lindell Y. Miller, CPPO via email at ProcurementDivision@CityofStockbridge-ga.gov. Interpretations or clarifications considered necessary by the City in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Issuing Office as having received the Bidding Documents. Questions received after **12:00 PM Noon EDT** on

SECTION I

Friday, September 11, 2020 may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

- 8.02 Addenda may be issued to clarify, correct, or change the Bidding Documents as deemed advisable by Owner or Engineer and all Addenda will be transmitted to all bidders listed on the Plan Holders List.

ARTICLE 9 – BID SECURITY

- 9.01 A Bid must be accompanied by Bid security made payable to Owner in an amount of 5 percent of Bidder's maximum Bid price and in the form of a certified check, bank money order, or a Bid bond (on the form attached) issued by a surety meeting the requirements of Paragraphs 5.01 and 5.02 of the General Conditions.
- 9.02 The Bid security of the Successful Bidder will be retained until such Bidder has executed the Contract Documents, furnished the required contract security and met the other conditions of the Notice of Award, whereupon the Bid security will be returned. If the Successful Bidder fails to execute and deliver the Contract Documents and furnish the required contract security within 15 days after the Notice of Award, Owner may consider Bidder to be in default, annul the Notice of Award, and the Bid security of that Bidder will be forfeited. Such forfeiture shall be Owner's exclusive remedy if Bidder defaults. The Bid security of other Bidders whom Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the earlier of even days after the Effective Date of Section VIII – Form of Agreement or 61 days after the Bid opening, whereupon Bid security furnished by such Bidders will be returned.
- 9.03 Bid security of other Bidders whom Owner believes do not have a reasonable chance of receiving the award will be returned within seven days after the Bid opening.

ARTICLE 10 – CONTRACT TIMES

- 10.01 The number of days within which, or the dates by which, the Work is to be substantially completed and ready for final payment are set forth in the Section III - Bid Form and Section VIII – Form of Agreement.

ARTICLE 11 – LIQUIDATED DAMAGES

- 11.01 Provisions for liquidated damages, if any, are set forth in Section VIII – Form of Agreement.

ARTICLE 12 – SUBSTITUTE AND “OR-EQUAL” ITEMS

- 12.01 The Contract, if awarded, will be on the basis of materials and equipment specified or described in the Bidding Documents, or those substitutes or “or-equal” materials and equipment approved by Engineer and identified by Addendum. The materials and equipment described in the Bidding Documents establish a standard of required type, function and quality to be met by any proposed substitute or “or-equal” item. No item of material or equipment will be considered by Engineer as a substitute or “or-equal” unless written request for approval has been submitted by Bidder and has been received by Engineer at least 10 days prior to the date for receipt of Bids. Each such request shall conform to the requirements of Paragraph 6.05 of the General Conditions. The burden

SECTION I

of proof of the merit of the proposed item is upon Bidder. Engineer's decision of approval or disapproval of a proposed item will be final. If Engineer approves any proposed item, such approval will be set forth in an Addendum issued to all prospective Bidders. Bidders shall not rely upon approvals made in any other manner.

ARTICLE 13 – SUBCONTRACTORS, SUPPLIERS AND OTHERS

- 13.01 If the Supplementary Conditions require the identity of certain Subcontractors, Suppliers, individuals, or entities to be submitted to Owner in advance of a specified date prior to the Effective Date of Section VIII – Form of Agreement, the apparent Successful Bidder, and any other Bidder so requested, shall within five days after Bid opening, submit to Owner a list of all such Subcontractors, Suppliers, individuals, or entities proposed for those portions of the Work for which such identification is required. Such list shall be accompanied by an experience statement with pertinent information regarding similar projects and other evidence of qualification for each such Subcontractor, Supplier, individual, or entity if requested by Owner. If Owner or Engineer, after due investigation, has reasonable objection to any proposed Subcontractor, Supplier, individual, or entity, Owner may, before the Notice of Award is given, request apparent Successful Bidder to submit a substitute, without an increase in the Bid.
- 13.02 If apparent Successful Bidder declines to make any such substitution, Owner may award the Contract to the next lowest Bidder that proposes to use acceptable Subcontractors, Suppliers, individuals, or entities. Declining to make requested substitutions will not constitute grounds for forfeiture of the Bid security of any Bidder. Any Subcontractor, Supplier, individual, or entity so listed and against which Owner or Engineer makes no written objection prior to the giving of the Notice of Award will be deemed acceptable to Owner and Engineer subject to revocation of such acceptance after the Effective Date of Section VIII – Form of Agreement as provided in Paragraph 6.06 of the General Conditions.
- 13.03 Contractor shall not be required to employ any Subcontractor, Supplier, individual, or entity against whom Contractor has reasonable objection.

ARTICLE 14 – PREPARATION OF BID

- 14.01 The Bid Form is included with the Bidding Documents. Additional copies may be obtained from Engineer.
- 14.02 All blanks on the Bid Form shall be completed in ink and the Bid Form signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each section listed therein.
- 14.03 A Bid by a corporation shall be executed in the corporate name by the president or a vice-president or other corporate officer accompanied by evidence of authority to sign. The corporate seal shall be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation shall be shown.
- 14.04 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be shown.

SECTION I

- 14.05 A Bid by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown.
- 14.06 A Bid by an individual shall show the Bidder's name and official address.
- 14.07 A Bid by a joint venture shall be executed by each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown.
- 14.08 All names shall be printed in ink below the signatures.
- 14.09 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.
- 14.10 Postal and e-mail addresses and telephone number for communications regarding the Bid shall be shown.
- 14.11 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state where the Project is located, or Bidder shall covenant in writing to obtain such authority and qualification prior to award of the Contract and attach such covenant to the Bid. Bidder's state contractor license number, if any, shall also be shown on the Bid Form.

ARTICLE 15 – BASIS OF BID; COMPARISON OF BIDS

15.01 *Unit Price*

- A. Bidders shall submit a Bid on a unit price basis for each item of Work listed in the Bid schedule.
- B. The value of items required by the Contract Documents but not show in the line items on the Bid Form shall be included in the unit price of the line item that relates to this work.
- C. The total of all estimated prices will be the sum of the products of the estimated quantity of each item and the corresponding unit price. The final quantities and Contract Price will be determined in accordance with Paragraph 11.03 of the General Conditions.
- D. Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

15.02 *Allowances*

- A. In the amount bid on the Bid Form submitted, the Bidder shall include a **\$50,000** Contingency Allowance. This allowance is for additional work as directed by the Owner. Monies not utilized by the Owner for this project will be removed from the final contract price at the completion of the project by use of a Change Order.

SECTION I

ARTICLE 16 – SUBMITTAL OF BID

- 16.01 With each copy of the Bidding Documents, a Bidder is furnished a PDF copy of the Bid Form, and, if required, the Bid Bond Form. The unbound copy of the Bid Form is to be completed and submitted with the Bid security and the following documents:
- A. Required Bid security;
 - B. List of Proposed Subcontractors (if known);
 - C. List of Proposed Suppliers (if known);
 - D. List of 5 Project References (Stockbridge reference forms attached - Section XVII - Reference Verification and Release Form);
 - E. Required Bidder Qualification Statement with Supporting Data (Business License, Corporate Resolution to Bid, Financial Statement, Current Workload);
 - F. GDOT Prequalification Certificate;
 - G. Certificate of Insurance (City of Stockbridge listed as Certificate Holder);
 - H. Contractor Affidavit and Agreement;
 - I. Subcontractor Affidavit and Agreement (if known);
- 16.02 A Bid shall be delivered via **“Mail Only”** no later than the date and time prescribed and at the place indicated in the advertisement or invitation to bid and shall be enclosed in a plainly marked package with the Project Title (and, if applicable, the designated portion of the Project for which the Bid is submitted), the name and address of Bidder, and shall be accompanied by the Bid security and other required documents.
- 16.03 All bids must be **“Mailed Only”** to the Stockbridge City Hall, 4640 N. Henry Blvd., Stockbridge, GA 30281. Proposers should obtain tracking receipt and provide proof of the receipt via email within three (3) days after Bid Opening date (September 23, 2020).
- 16.04 The sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation **“BID ENCLOSED – 2020 LMIG PROGRAM”**. All mailed Bids shall be addressed to the **City of Stockbridge; Attention: Purchasing Division, Lindell Y. Miller; 4640 North Henry Boulevard, Stockbridge, GA 30281.**
- 16.05 Bid packages submitted shall include **one (1)** complete set of bid documents, as required by this section, with original signatures and seals as required and this document set shall be labeled **“Original”**. Additionally, **two (2)** complete copy sets of the bid documents, as required by this section, labeled **“Copy”** shall be included in the bid package.

SECTION I

ARTICLE 17 – MODIFICATION AND WITHDRAWAL OF BID

- 17.01 A Bid may be modified or withdrawn by an appropriate document duly executed in the same manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids.
- 17.02 If within 24 hours after Bids are opened any Bidder files a duly signed written notice with Owner and promptly thereafter demonstrates to the reasonable satisfaction of Owner that there was a material and substantial mistake in the preparation of its Bid, that Bidder may withdraw its Bid, and the Bid security will be returned. Thereafter, if the Work is rebid, that Bidder will be disqualified from further bidding on the Work.

ARTICLE 18 – OPENING OF BIDS

- 18.01 **Beginning May 1, 2020, the City of Stockbridge Procurement Division, will be conducting Bid Openings 100% online! For your convenience, this meeting will be live streamed on Wednesday, September 23, 2020 at 12:01 PM EDT via Cisco WebEx. Joining the WebEx meeting will allow you to view the vendors responding to each bid and the bid amount submitted from each vendor. This will replace in-person Bid Openings.** To view the Bid Opening, please visit the City of Stockbridge Procurement Website at: <https://stockbridgega.municipalcms.com/pview.asp?id=4640&catid=72> and click **Join Meeting**.

ARTICLE 19 – BIDS TO REMAIN SUBJECT TO ACCEPTANCE

- 19.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

ARTICLE 20 – EVALUATION OF BIDS AND AWARD OF CONTRACT

- 20.01 Owner reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner further reserves the right to reject the Bid of any Bidder whom it finds, after reasonable inquiry and evaluation, to not be responsible.
- 20.02 More than one Bid for the same Work from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.
- 20.03 In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.
- 20.04 In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Subcontractors, Suppliers, and other individuals or entities proposed for those portions of the Work for which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted as provided in the Supplementary Conditions.

SECTION I

- 20.05 Owner may conduct such investigations as Owner deems necessary to establish the responsibility, qualifications, and financial ability of Bidders, proposed Subcontractors, Suppliers, individuals, or entities proposed for those portions of the Work in accordance with the Contract Documents.
- 20.06 If the Contract is to be awarded, Owner will award the Contract to the Bidder whose Bid is in the best interests of the Owner.

ARTICLE 21 – CONTRACT SECURITY AND INSURANCE

- 21.01 Article 5 of the General Conditions, as may be modified by the Supplementary Conditions, sets forth Owner's requirements as to performance and payment bonds and insurance. When the Successful Bidder delivers the executed Agreement to Owner, it shall be accompanied by such bonds.

ARTICLE 22 – SIGNING OF AGREEMENT

- 22.01 When Owner issues a Notice of Award to the Successful Bidder, it shall be accompanied by the required number of unsigned counterparts of Section VIII – Form of Agreement along with the other Contract Documents which are identified in Section VIII – Form of Agreement as attached thereto. Within 15 calendar days thereafter, Successful Bidder shall sign and deliver the required number of counterparts of Section VIII – Form of Agreement and attached documents to Owner. Within ten calendar days thereafter, Owner shall deliver one fully signed counterpart to Successful Bidder with a complete set of the Drawings with appropriate identification.

SECTION II

INVITATION TO BID



CITY OF STOCKBRIDGE, GEORGIA 2020 LMIG PROGRAM ITB NO: 2020-0020

DATE: AUGUST 26, 2020

Sealed unit price bids will be received by the City of Stockbridge, Georgia from prospective contractors for the City of Stockbridge, Georgia's "2020 LMIG Program" project. The work consists of furnishing and installing all materials, labor, tools, equipment, and related services required for a complete project. This project includes but is not limited to the repair and resurfacing of approximately 6.2 miles of local roadways in accordance with the Contract Documents for the City of Stockbridge's ITB# 2020-0020 "2020 LMIG Program" project.

The activity is proposed to be funded or partially funded with Georgia Department of Transportation – Local Maintenance & Improvement Grant (LMIG) funds. Bidders must possess a current GDOT Prequalification Certificate. The City of Stockbridge in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

PDF files of the Contract Documents and Technical Specifications may be obtained from the Issuing Office: Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, Georgia 30281; Phone No.: 770-389-8666 for a non-refundable cost of \$100 per set. Only bidders that attend the **Mandatory Pre-Bid Conference** will be allowed to submit a bid for this project.

Potential Bidders interested in a viewing copy (FOR VIEWING PURPOSES ONLY) of the Contract Documents and Technical Specifications will need to contact Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, GA 30281; Phone No.: 770-389-8666 and schedule a time for viewing.

SECTION II

A **Mandatory Pre-Bid Conference** will be held online **Wednesday, September 2, 2020** at **10:00 AM EDT** via Cisco WebEx.

Beginning May 1, 2020, the City of Stockbridge Procurement Division, will be conducting Bid Openings 100% online! For your convenience, bids will be opened and live streamed Wednesday, September 23, 2020 at 12:01 AM EDT via Cisco WebEx. Joining the WebEx meeting will allow you to view the vendors responding to each bid and the bid amount submitted from each vendor. This will replace in person bid openings. To view the bid opening, please visit the City of Stockbridge Procurement Website at: <https://stockbridgega.municipalems.com/pview.asp?id=4640&catid=72> and click **Join Meeting**.

Any questions pertaining to the requirements of the Contract Documents and Technical Specifications, either procedural or technical, shall be in writing and are to be submitted to the City of Stockbridge; Attention: Lindell Y. Miller, CPPO via email at ProcurementDivision@CityofStockbridge-ga.gov by **12:00 PM Noon EDT** on **Friday, September 11, 2020**, Reference: "2020 LMIG Program - ITB# 2020-0020".

All bids must be "**Mailed Only**" to the Stockbridge City Hall, 4640 N. Henry Blvd., Stockbridge, GA 30281. Proposers should obtain tracking receipt and provide proof of the receipt via email within three (3) days after Bid Opening date (September 23, 2020).

No bid may be modified, withdrawn, or canceled for a period of sixty (60) days after the time designated for the receipt of Bids or until the Bidder is notified by the City whichever is sooner. The City reserves the right to accept or reject any and all bids and to waive irregularities, technicalities, and formalities.

Each bid shall be accompanied by a Bid Bond in an amount of not less than five percent (5%) of the total bid amount. The Bid Bond may be in the form of a bond issued by a surety acceptable to the City or a cashier's check made payable to the City of Stockbridge, Georgia. The entire Bid Bond shall be forfeited to the City of Stockbridge, Georgia as liquidated damages if the bidder fails to execute the Contract and provide Performance and Payment Bonds within fifteen (15) days after being notified that he has been awarded the Contract.

The successful bidder will be required to furnish a contract Performance Bond and a Payment Bond, each in the sum of one hundred percent (100%) of the total amount bid and provide insurance coverage as required in the Contract Documents.

Note: For more information please refer to the Instruction to Bidders and the Contract Documents, which govern and supersede this Invitation to Bid.

SECTION III

BID FORM



CITY OF STOCKBRIDGE

PROCUREMENT DIVISION

SPECIFICATIONS AND CONTRACT DOCUMENTS

2020 LMIG PROGRAM

ITB NO: 2020-0020

SEPTEMBER 23, 2020 - 12:00 PM NOON

SECTION III

TABLE OF CONTENTS

	Page
Article 1 – Bid Recipient	1
Article 2 – Bidder’s Acknowledgements	1
Article 3 – Bidder’s Representations.....	1
Article 4 – Bidder’s Certification	2
Article 5 – Basis of Bid.....	3
Article 6 – Time of Completion	5
Article 7 – Attachments to This Bid.....	5
Article 8 – Defined Terms	5
Article 9 – Bid Submittal	6

SECTION III

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

City of Stockbridge Procurement Division, Georgia

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
No. 1	9/17/2020

B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific

SECTION III

means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- E. Based on the information and observations referred to in Paragraph 3.01.D above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- F. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- G. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

SECTION III

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following unit price(s) :

<u>ITEM NO.:</u>	<u>ESTIMATED QUANTITY</u>	<u>UNITS</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1.	1	L.S.	MOBILIZATION, BONDS AND TRAFFIC CONTROL	\$ <u>50,519.⁷⁵</u>	\$ <u>50,519.⁷⁵</u>
2.	66,600	L.F.	6' WIDE EDGE MILLING, 1 ½"-2 ½" DEPTH @ EDGE OF PAVEMENT, FEATHERED TO 0"	\$ <u>2.⁰⁷</u>	\$ <u>137,862.⁰⁰</u>
3.	350	TON	3"-4" RECYCLED ASPHALTIC CONC. PATCH - 19.0 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	\$ <u>143.⁰⁵</u>	\$ <u>50,067.⁵⁰</u>
4.	1,300	TON	1" RECYCLED ASPHALTIC CONC. PERMA-FLEX OR EQUIVALENT	\$ <u>99.⁴¹</u>	\$ <u>129,233.⁰⁰</u>
5.	8,400	TON	1.5" RECYCLED ASPHALTIC CONC. - 12.5 MM SUPERPAVE INCL. BITUMINOUS MATERIAL & H LIME	\$ <u>80.⁴⁹</u>	\$ <u>675,696.⁰⁰</u>
6.	50	TON	RECYCLED ASPHALTIC CONC. LEVELING INCL. BITUMINOUS MATERIAL & H LIME	\$ <u>137.³⁷</u>	\$ <u>6,869.⁵⁰</u>
7.	6,130	GAL.	BITUMINOUS TACK COAT @ 0.06 GAL/SQ.YD.	\$ <u>2.⁸⁸</u>	\$ <u>17,654.⁴⁰</u>
8.	6	EA.	REPLACEMENT/REPAIR OF TRAFFIC SIGNAL DETECTOR LOOP (COMPLETE INCLUDING SAWCUT, WIRE, SEALANT, ETC.)	\$ <u>1,207.⁵⁰</u>	\$ <u>7,245.⁰⁰</u>
9.	110	EA.	ADJUST MANHOLE FRAME AND COVER TO FINISHED GRADE	\$ <u>257.⁶⁰</u>	\$ <u>28,342.⁰⁰</u>

SECTION III

10.	12	EA.	ADJUST WATER VALVE BOX AND COVER TO FINISHED GRADE	\$209. ⁷²	\$2,516. ⁶⁷
11.	600	L.F.	GDOT THERMOPLASTIC STOP BAR. 24" WIDE WHITE	\$4. ⁹¹	\$2,946. ²²
12.	250	L.F.	GDOT THERMOPLASTIC 7" WIDE CROSSWALK STRIPING COMPLETE	\$12. ⁶⁰	\$3,150. ²²
13.	15,000	L.F.	GDOT THERMOPLASTIC SOLID LANE EDGE STRIPING, 5" WIDE WHITE	\$8. ⁶⁴	\$9,900. ²²
14.	8,000	L.F.	GDOT THERMOPLASTIC TRAFFIC LANE SKIP STRIPING, 5" WIDE WHITE	\$8. ⁶⁰	\$4,900. ²²
15.	15,000	L.F.	GDOT THERMOPLASTIC SOLID CENTERLINE 5" WIDE YELLOW	\$8. ⁶⁴	\$9,900. ²²
16.	2,000	L.F.	GDOT THERMOPLASTIC SOLID HATCH LINE 8" WIDE YELLOW	\$2. ³⁹	\$4,780. ⁰⁰
17.	2,500	L.F.	GDOT THERMOPLASTIC SOLID HATCH LINE 8" WIDE WHITE	\$2. ³⁹	\$5,975. ²²
18.	6	EA.	GDOT THERMOPLASTIC SOLID WHITE RIGHT TURN ARROW	\$102. ⁹⁰	\$617. ⁴⁰
19.	6	EA.	GDOT THERMOPLASTIC SOLID WHITE "LEFT" TURN ARROW	\$102. ⁴⁰	\$617. ⁴⁰
20.	6	EA.	GDOT THERMOPLASTIC SOLID WHITE "STRAIGHT" ARROW	\$95. ¹⁸	\$571. ⁰⁸
21.	1	L.S.	PROJECT CONTINGENCY ALLOWANCE (FOR USE BY CITY ONLY)	\$50,000.00	\$50,000.00

Total Base Bid in Words:

One million one hundred ninety nine thousand two hundred
sixty three dollars and twenty seven cents Dollars

In Numbers: \$ 1,199,263.²⁷

Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.

SECTION III

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Unit Prices have been computed in accordance with Paragraph 11.03.B of the General Conditions.

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete within 75 calendar days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within 90 calendar days after the date when the Contract Times commence to run.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. List of Proposed Subcontractors (if known);
 - C. List of Proposed Suppliers (if known);
 - D. List of 5 Project References (Stockbridge reference forms attached);
 - E. Required Bidder Qualification Statement with Supporting Data (Business License, Corporate Resolution to Bid, Financial Statement, Current Workload);
 - F. GDOT Prequalification Certificate;
 - G. Certificate of Insurance (City of Stockbridge listed as Certificate Holder);
 - H. Contractor Affidavit and Agreement;
 - I. Subcontractor Affidavit and Agreement (if known);

ARTICLE 8 – DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

SECTION III

ARTICLE 9 – BID SUBMITTAL

9.01 This Bid is submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____



Corporation Name: Blount Construction Company, Inc.

State of Incorporation: Georgia

Type (General Business, Professional, Service, Limited Liability): G.B.

By: _____
(Signature -- attach evidence of authority to sign)

Name (typed or printed): David Faust

Title: Vice President

(CORPORATE SEAL)

Michael B. Rogers
Vice President

Date of Qualification to do business in Georgia is
8 / 31 / 1946

SECTION III

A Joint Venture

Name of Joint Venture: _____

First Joint Venturer Name: _____
(SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: _____
(SEAL)

By: _____
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address 1730 Sands Place, Marietta, GA 30067

Phone No. 770-541-7333 Fax No. 770-541-7340

E-mail David.Faust@blountconstruction.com

SECTION III

SUBMITTED on October 1, 20 20.

GDOT Prequalification Certificate No. 2BL590.

CORPORATE CERTIFICATE

I, Michael Rogers, certify that I am the Vice President/Secretary of the Corporation named as Contractor in the foregoing bid: that David Faust who signed said bid was the Vice President of said Corporation: that said bid was duly signed for and in behalf of said Corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said Corporation is organized under the laws of the State of Georgia.

This 1 day of October, 2020



Michael Rogers Vice President/ Secretary

(Seal)



SECTION IV

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address): **Blount Construction Company, Inc.**
1730 Sands Place, Marietta, GA 30067

SURETY (Name and Address of Principal Place of Business): **Travelers Casualty and Surety Company of America**
One Tower Square, Hartford, CT 06183

OWNER (Name and Address): **City of Stockbridge**
4640 N. Henry Blvd., Stockbridge, Ga 30281

BID

Bid Due Date: **SEPTEMBER 23, 2020**
Description (Project Name and Include Location):
CITY OF STOCKBRIDGE - 2020 LMIG PROGRAM

BOND

Bond Number: **N/A**

Date (Not earlier than Bid due date):

Penal sum Five (5%) Percent of Amount Bid \$ _____
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

Blount Construction Company, Inc. (Seal)
Bidder's Name and Corporate Seal

By: [Signature]
Signature

David Faust
Print Name/Vice President

Title

Attest: [Signature]
Signature

Michael B. Rogers
Vice President

SURETY

Travelers Casualty and Surety Company of America
Surety's Name and Corporate Seal

By: [Signature]
Signature (Attach Power of Attorney)

Daniel Yates
Print Name

Attorney In Fact
Title

Attest: [Signature]
Signature

Witness
Title



SECTION IV

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Daniel Yates, of Atlanta, Georgia**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.

State of Connecticut

City of Hartford ss.



By: _____

Robert L. Raney
Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021



Marie C. Tetreault
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 23rd day of September, 2020



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.



**SURETY BOND SEAL ADDENDUM
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA**

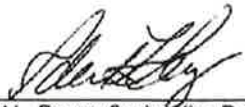
Due to logistical issues associated with the use of traditional seals during the COVID-19 pandemic, Travelers Casualty and Surety Company of America ("Travelers") has authorized its Attorneys-in-Fact to affix Travelers' corporate seal to any bond executed on behalf of Travelers by any such Attorney-in-Fact by attaching this Addendum to said bond.

To the extent this Addendum is attached to a bond that is executed on behalf of Travelers by its Attorney-in-Fact, Travelers hereby agrees that the seal below shall be deemed affixed to said bond to the same extent as if its raised corporate seal was physically affixed to the face of the bond.

Dated this 16th day of March, 2020.

Travelers Casualty and Surety Company of America



By: 
Robert L. Raney, Senior Vice President

SECTION V

CONTRACTOR FURNISHED DOCUMENTS

SECTION VI

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation that is contracting with the City of Stockbridge, Georgia, has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with City of Stockbridge, Georgia, contractor will secure from each subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each verification to City of Stockbridge, Georgia at the time the subcontractor(s) is retained to perform such service.

41699

EEV/Basic Pilot Program* User Identification Number

BY: [Signature]
Authorized Officer or Agent
(Contractor Name)

10/1/2020
Date

Vice President
Title of Authorized Officer of Contractor

David Faust
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE 1 DAY OF October, 20 20

Casey Nellums
Notary Public I
My Commission Expires: 2-22-2022



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

RETURN THIS FORM WITH PROPOSAL DOCUMENTS

SECTION VII

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Blount Construction (name of contractor) on behalf of City of Stockbridge, Georgia, has registered with and is participating in a federal work authorization program* [or any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

791-221
EEV/Basic Pilot Program* User Identification Number

David A Smith
BY: Authorized Officer or Agent
(Subcontractor Name)

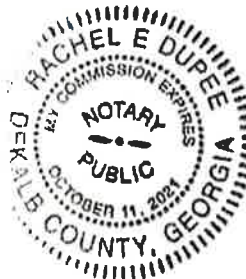
9/16/20
Date

COO
Title of Authorized Officer or Agent of Subcontractor

David A Smith
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 16th DAY OF September, 2020

Rachel E Dupee
Notary Public
My Commission Expires: Oct 11, 2021



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

RETURN THIS FORM WITH PROPOSAL DOCUMENTS

SECTION VII

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with Bloant Construction (name of contractor) on behalf of City of Stockbridge, Georgia, has registered with and is participating in a federal work authorization program*[or any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

182906

EEV/Basic Pilot Program* User Identification Number

KIM B. Coleman
BY: Authorized Officer or Agent
(Subcontractor Name)

9/16/2020

Date

PRESIDENT

Title of Authorized Officer or Agent of Subcontractor

KIM B COLEMAN, PRESIDENT

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 16 DAY OF Sept, 2020

Chandra Lamey Graham
Notary Public

My Commission Expires: _____



*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

RETURN THIS FORM WITH PROPOSAL DOCUMENTS

SECTION XVII



EXHIBIT II
REFERENCE VERIFICATION AND RELEASE FORM

SOLICITATION NUMBER: ITB NO.: 2020-0020

PROJECT TITLE: STOCKBRIDGE - 2020 LMIG PROGRAM

BIDDER: Blount Construction Company, Inc.

(List name exactly as provided in Bid Form)

Provide at least five (5) references for the Bidder listed above of work similar to the current project being completed within the last five (5) years. Provide the information requested in the form below for the contact person who will verify the Bidder's experience and ability to perform the type of services listed in the ITB.

REFERENCE NO. 1:

Name of Company/Entity: Forsyth County

Mailing Address: 110 East Main Street.

City/State/Zip Code: Cumming, GA 30040

Contact Person Name: Tim Allen

Contact Person Title: _____

Contract Person Phone No.: 770-781-2160

Contract Person Email: tallen@forsythco.com

Date Work Performed: 2019

Brief Description of Work Performed: Resurfacing Project

SECTION XVII

REFERENCE NO. 2:

Name of Company/Entity: City of Milton

Mailing Address: 13000 Deerfield Parkway, Suite 107

City/State/Zip Code: Milton, GA 30004

Contact Person Name: Matthew Fallstrom

Contact Person Title:

Contract Person Phone No.: 678-242-2500

Contract Person Email: Matthew.Fallstrom@cityofmiltonga.us

Date Work Performed: 2018/2019

Brief Description of Work Performed: Resurfacing Project

REFERENCE NO. 3:

Name of Company/Entity: Coweta County

Mailing Address: 21 East Washington Street

City/State/Zip Code: Newnan, GA 30263

Contact Person Name: Tod Handley

Contact Person Title:

Contract Person Phone No.: 770-254-2620

Contract Person Email: thandley@coweta.ga.us

Date Work Performed: 2020

Brief Description of Work Performed: Full Depth Reclamation & Resurfacing Project

SECTION XVII

REFERENCE NO. 4:

Name of Company/Entity: City of Holly Springs

Mailing Address: PO Box 990

City/State/Zip Code: Holly Springs, GA 30142

Contact Person Name: Robert Logan

Contact Person Title:

Contract Person Phone No.: 770-345-5536

Contract Person Email: rlogan@hollyspringsga.us

Date Work Performed: 2015

Brief Description of Work Performed: Full Depth Reclamation, Asphalt Paving,
Concrete Curb and Gutter

REFERENCE NO. 5:

Name of Company/Entity: Big Canoe Property Owners Association

Mailing Address: 12 Wolfscratch Dr. / 10586 Big Canoe

City/State/Zip Code: Jasper, GA 30143

Contact Person Name: Jason Brownell

Contact Person Title:

Contract Person Phone No.: 706-268-3346

Contract Person Email: brownell@bigcanoepoa.org

Date Work Performed: 2016

Brief Description of Work Performed: Asphalt Paving

SECTION XVII

REFERENCE VERIFICATION RELEASE STATEMENT

The Bidder listed below hereby authorizes the City of Stockbridge and its Representatives to contact the references provided for this bid and any additional parties that may be encountered/discovered during the reference conformation process.

BIDDER: Blount Construction Company, Inc.
(List name exactly as provided in Bid Form)

SIGNED BY: David Faust, Vice President
(Printed name and title)

AUTHORIZED
SIGNATURE:  DATE: 10/1/2020

City of Marietta Business License and Revenue Division

205 LAWRENCE ST NE * DRAWER 609 * MARIETTA GA 30061
(770) 794-5520



BUSINESS LICENSE/OCCUPATION TAX CERTIFICATE

PLEASE DISPLAY AT ALL TIMES
SUBJECT TO ALL ORDINANCES OF MAYOR AND COUNCIL
NOT TRANSFERABLE

ACCOUNT NUMBER 9919727 7699000

NUMBER 00050879

BLOUNT CONSTRUCTION CO INC
1730 SANDS PL SE
MARIETTA GA 30067-9214

FOR YEAR 2020
EXPIRATION DATE 12/31/20
BEGIN OPERATION DATE 1/01/04

NOTIFY THIS OFFICE OF ANY
CHANGE OF ADDRESS,
OWNERSHIP, FIRM NAME, OR
CLASSIFICATION

OWNER BLOUNT CONSTRUCTION CO INC

DESCRIPTION OF SIC CODE

REPAIR SERVICES, MISCELLANEOUS

\$ 8698.00

CLASS 2C

BUSINESS ADDRESS:
1730 SANDS PL
MARIETTA

GA 30067-9214

TAX \$ 8698.00

PENALTY \$.00

TOTAL \$ 8698.00

DATE PAID 12/10/19

SIGNED

MARGARET FERRARO



STATE OF GEORGIA
Office of the Secretary of State
Georgia Construction Industry Licensing Board
LICENSE NO. UC300494
Blount Construction Company, Inc.
1730 Sands Place
Marietta GA 30067

Utility Contractor

EXP DATE - 04/30/2021 Status: Active
Issue Date: 07/21/1995

Above is your wall certificate license. A pocket-sized license card is below.

Please make note of the expiration date on your license. It is your responsibility to renew your license before it expires. Please notify the Board if you have a change of address.

Wall certificates suitable for framing are available at cost, see board fee schedule. To order a wall certificate, please order from the web site – www.sos.state.ga.us/plb.

Please refer to Board Rules for any continuing education requirements your profession may require.

Georgia State Board of Professional Licensing
237 Coliseum Drive
Macon GA 31217
Phone: (478) 207-2440
Toll Free: (844) 753-7825
www.sos.state.ga.us/plb

Blount Construction Company, Inc.
1730 Sands Place
Marietta GA 30067



STATE OF GEORGIA
Office of the Secretary of State
Georgia Construction Industry Licensing Board
License No. UC300494
Blount Construction Company, Inc.
1730 Sands Place
Marietta GA 30067

Utility Contractor

EXP DATE - 04/30/2021 Status: Active
Issue Date: 07/21/1995



Russell R. McMurtry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

September 21, 2020

CERTIFICATE OF QUALIFICATION
Vendor ID: 2BL590

Blount Construction Company, Inc.
1730 Sands Place
Marietta, GA 30067

In accordance with The Rules and Regulations governing the Prequalification of Prospective Bidders, the Georgia Department of Transportation has assigned the following Rating. This Certificate of Qualification is effective on the date of issue and cancels and supersedes any Certificates previously issued:

MAXIMUM CAPACITY RATING: \$386,300,000
CERTIFICATE EXPIRES: July 31, 2022
PRIMARY WORK CLASS/CODE: 400
SECONDARY WORK CLASS(ES)/CODE(S): 205, 301, 424, 432, 441

The total amount of incomplete work, regardless of its location and with whom it is contracted, whether in progress or awarded but not yet begun, shall not exceed the Maximum Capacity Rating. If dissatisfied with the Rating, we direct you to the Appeals Procedures in §672-5-.08 (1) & (2) and §672-1-.05, Rules of the State Department of Transportation.

In order to be continuously eligible to bid with this Department, your next application for prequalification must be submitted before the expiration date. If you desire to submit an application some intermediate period before the expiration date, your Rating will be reviewed on the basis of the new application.

This Prequalification Certificate is issued for contractors to be eligible for work with the Georgia Department of Transportation (GDOT) only. GDOT does not certify contractors as eligible to do business with entities other than GDOT.

Sincerely,

Marc Mastronardi, P.E.

Digitally signed by Marc Mastronardi, P.E.
DN: cn=US, e=mmastronardi@gdot.ga.gov,
o=Georgia Department of Transportation,
ou=Division of Construction - Director,
c=US
Date: 2020.09.28 08:06:45-0400

Marc Mastronardi, P.E.
Chairman, Prequalification Committee/Contractors

MM:ASB



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Yates Insurance Agency 2800 Century Parkway NE Suite 300 Atlanta GA 30345-	CONTACT NAME: PHONE (A/C, No, Ext): 404-633-4321 E-MAIL: certs@yatesins.com ADDRESS: FAX (A/C, No): 404-633-1312
INSURED Blount Construction Co Inc 1730 Sands Place Marietta GA 30067	INSURER(S) AFFORDING COVERAGE INSURER A: BITCO National Insurance Company INSURER B: Great American Insurance Company INSURER C: BITCO General Insurance Corporation INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1807375031

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO. JECT ☐ LOC ☐ OTHER		CLP3689269	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		CAP3689270	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		TUU033025211	1/1/2020	1/1/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WC3689268	1/1/2020	1/1/2021	☒ PER STATUTE ☐ OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions, forms and exclusions, the insurance coverages afforded by the policies above include the following when required by written contract for the certificate holder and/or entities listed below: Blanket Additional Insured in regards to General Liability for ongoing and completed operations and Automobile Liability; Blanket Primary and Non-Contributory in regards to General Liability; Blanket Waiver of Subrogation in regards to General Liability, Automobile Liability and Workers' Compensation; Per Project Aggregate applies to the General Liability. Umbrella is subject to policy limits, forms, terms, conditions, and exclusions.

See Attached...

CERTIFICATE HOLDER

CANCELLATION

SAMPLE USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
------------------------	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

AGENCY Yates Insurance Agency		NAMED INSURED Blount Construction Co Inc 1730 Sands Place Marietta GA 30067
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE**FORMS:**

GL3086 (09/11) - Transportation Contractors Extended Liability Coverage
AP0401 (10/17) - Broadened Coverage - Automobiles
WC000313 (4-84) - Waiver of Our Right to Recover From Others Endorsement
GAI6003 (6/97) - Schedule of Underlying Insurance



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

ADDENDUM NO. 1

Solicitation No.: Invitation To Bid (ITB) No. 2020-0020

Solicitation Title: LMIG 2020 Program

ATTENTION ALL POTENTIAL BIDDERS:

- ☒ **MUST ADDENDUM. READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS.** This addendum forms a part of the contract documents, modifies the original bidding documents and shall be as binding as if contained therein.
- ☐ Return Addendum with Bid Submittal. Failure to do so may subject the Bidder to disqualification.
- ☐ Return Completed Revised Bid Pricing Sheets with Bid Submittal.

TO ALL PROSPECTIVE BIDDERS, PLEASE NOTE THE FOLLOWING CHANGES AND CLARIFICATIONS:

Words in ~~strike through~~ type are deletions from existing text. Words in **bold, underlined** type are additions to existing text.

1. The ITB Due Date **has** changed. The ITB Due Date is ~~12:00 noon EDT on Wednesday, September 23, 2020~~ **3:00 pm EDT on Thursday, October 1, 2020.**

Beginning May 1, 2020, the City of Stockbridge Procurement Division, began conducting Prebid and Bid Opening Conferences 100% online! For your convenience, this meeting will be live streamed on Thursday, October 1, 2020 at 3:01 PM EDT via Cisco WebEx. This will replace in-person Bid Opening Conferences. Please visit the City of Stockbridge Procurement Website or Cityofstockbridge/Procurement.com and click Join Meeting.

2. The deadline for questions has not changed. The deadline for questions was Friday, September 11, 2020 (12 Noon) EDT.
3. ~~PDF files of the Contract Documents and Technical Specifications may be obtained from the Issuing Office: Falcon Design Consultants, LLC (FDC) at 235 Corporate Center Drive, Suite 200, Stockbridge, Georgia 30281. Phone No.: 770-389-8666 for a non-refundable cost of \$100 per set.~~ Only bidders that attend the Mandatory Pre-Bid Conference will be allowed to submit a bid for this project.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

All Potential Bidders can obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp

4. ~~Potential Bidders interested in a viewing copy (FOR VIEWING PURPOSES ONLY) of the Contract Documents and Technical Specifications will need to contact Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, GA 30281; Phone No.: 770389-8666 and schedule a time for viewing.~~

ADDITIONS / CLARIFICATIONS / CORRECTIONS

Q1. I work for EJ here in Atlanta. We manufacture Man frame and covers. And we make risers contractors use on their paving projects. I was wondering if you could send me a bidders list for this project.

A1. All Potential Bidders that attended the Mandatory Pre-bid may obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp; therefore the City does not have a bidders list for this project.

Q2. In the Bidding Document that we downloaded from your website it talks like we need to buy a set of bid documents from Falcon Design Consultants. Is this a requirement to be an eligible bidder or can we simply download the Specification & Contract Documents from the City's website and use them for our bid submission?

A2. No. **All Potential Bidders can obtain a copy of the bid and specifications for the referenced bid at the City's website located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp**

~~PDF files of the Contract Documents and Technical Specifications may be obtained from the Issuing Office: Falcon Design Consultants, LLC (FDC) at: 235 Corporate Center Drive, Suite 200, Stockbridge, Georgia 30281; Phone No.: 770-389-8666 for a non-refundable cost of \$100 per set. Only bidders that attend the Mandatory Pre-Bid Conference will be allowed to submit a bid for this project.~~



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

- Q3. What is the anticipated Notice to Proceed Date for the work on this project? We are about to enter into the colder, wetter time of the year when paving is not ideal and if we have to pave between November 2020 and April 2021 then we need to know that so we can consider the bad weather and less productive time of the year for paving and the impact that this will have on our bid costs.
- A3. It is anticipated that the project startup will be within 30 days of the award of contract by the City of Stockbridge.
- Q4. Can the unit of measure and quantities for pay items for yellow/white hatching be change to square yards per GADOT specifications? If the city prefers to pay by Linear foot of Material then please add the correct pay items (ie. White hatching islands have an 8" border with either 12" or 24" interior striping and yellow hatching islands have double yellow 5" border with 24" interior striping).
- A4. Items are to be bid as shown on the Bid Form. Hatching required for this project is to match the existing hatching that is currently in place.
- Q5. Mail in bid documents- Is it possible to set up a method of bid delivery for which we do not need to complete the bid preparations so many days in advance of bid day? Often our suppliers make material price cuts just a day or two before the bid allowing us to provide the best possible pricing. Suggestion could be a Drop Box at the City office. This has been used in other cities and counties. Or in lieu of postal service is a Fed Ex delivery ok to use?
- A5. Please see the above referenced bid and specifications regarding the bid submittal instructions.
- Q6. Will there be any time or day restrictions for the project as most streets are residential?
- A6. Standard construction times are 7:00 AM to 6:00 PM Monday - Friday with special requests for weekend work addressed on a case by case basis.
- Q7. For the items to adjust manholes and water valve boxes, are adjusting risers OK to use and if so does the City have a preferred brand and model?
- A7. The use of "STEEL" adjusting risers is acceptable for this project. The bidder may submit any manufacturer with products rated for heavy duty traffic.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q8. The bid documents make reference to Develop and Implement Land Disturbance Plans and Erosion and Sediment Control. From what I can tell this project is an asphalt resurfacing project, thus, there should be no land disturbing activities.

There are a number of specifications that usually do not apply to an asphalt resurfacing project.

Here are a few examples:

Section 01500 1.23 B Entry Control-

- 1) Restrict entrance of persons and vehicles to project site.
- 2) Allow entrance only to authorized persons with proper identification
- 3) Maintain a log of workers and visitors and make available to Owner on request

Section 01720 1.02 A Storage Maintenance of documents and samples- Reference to field office, racks, and locked cabinets

Section 01323 Construction Progress Schedule- GDOT typically does not require progress schedule charts for resurfacing projects. Plus, the contract period is relatively short.

Some of the items may be included in the contract documents if they are prepared to cover a variety of construction types and processes.

A8. Section 01500 is a standard section within the Contract Documents. Some sections may not be applicable to the project. Section 01323 requires a construction schedule for this project. The contract period is comparable for similar past projects.

Q9. Can I get the pre bid meeting sign in sheet from the 09/02/20 meeting?

A9. The pre-bid meeting was held virtual meeting.

Q10. On Winbrook Drive will we skip the recently completed paving at Campground Road?

A10. Winbrook Drive will only be resurfaced from the new pavement on Campground Road.

Q11. At the end of Windsong at Rock Quarry Road, will we resurface the right turn lane?

A11. The limits of paving will not include the accel/decel lane on Rock Quarry Road.

Q12. Will we edge mill adjacent to the side streets we are tying to in order to get a smooth transition?

A12. Yes



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q13. Does the City anticipate the work to start in the fall or winter?

A13. The current schedule is to begin the project as quickly as can be accomplished.

Q14. Does the City require MTV's or transfer vehicles for this project?

A14. No.

Q15. Will the patches be a minimum of 6 feet wide to allow a milling machine to excavate them?

A15. All patches are a minimum of 6' wide.

Q16. Do you require Law Enforcement presence while working at the traffic lights of Country Club Drive and Eagles Landing Parkway?

A16. Yes.

Q17. Will the new striping replicate the existing, or will there be a new striping plan?

A17. Project striping is to match existing with the exception that stop bars are to be installed at all existing stop signs.

Q18. On page 15 of 167, it states that this project is 6.2 miles, but on page 126 of 167 it states the project is 4.7 miles. Can you please clarify?

A18. There are approx. 6.2 miles of resurfacing in this project.

Q19. Will risers be an acceptable adjustment for manholes and water valves?

A19. The use of "STEEL" adjusting risers is acceptable for this project. The bidder may submit any manufacturer with products rated for heavy duty traffic.

Q20. Will the contractor be responsible for testing? If so what type?

A20. Section 01400 of the Contract Documents requires the contractor to provide and pay for any required testing for this project. Pavement coring may be required to determine issues related to pavement thickness, compaction or mix.

Q21. Will digital pictures or videos be required to show each road before and after work takes place?

A21. A video of the project is not required but is recommended to protect all parties. Project photos are required by Section 01330 of the Contract Documents.



City of Stockbridge Purchasing Division

City of Stockbridge City Hall
4640 North Henry Boulevard
Stockbridge, Ga 30281

Q22. Page 163 has a note (2.d.) that states the location of manholes, valves and storm structures that are adjusted during the project shall be located by GPS equipment to an accuracy of +/- 1 foot, or better. Will this be required for this project?

A22. No.

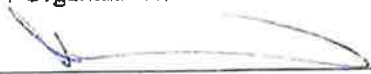
The City of Stockbridge website is the official location for the posting of all solicitation addenda and contract award results. It is the obligation of each Prospective Provider to frequently monitor the City's website in order to obtain complete and timely information. The City's website is located at <https://www.cityofstockbridge.com/default.aspx> and Georgia Procurement Registry website https://ssl.doas.state.ga.us/PRSapp/PR_index.jsp All other terms, conditions, and specifications of the solicitation remain unchanged.

Blount Construction Company, Inc.

Name of Company / Firm / Organization

David Faust / Vice President

Printed Name of Authorized Rep. / Title



Signature of Authorized Representative / Date

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE A CERTAIN CHANGE ORDER

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, it is proposed that a change order for the Public Works Facility in the amount of \$57,576.91 be authorized;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Purchase. The change order for the for the Public Works Facility in the amount of \$57,576.91 as presented to the City Council on October 27, 2020 is hereby approved by the City Council. All actions of the City staff, Mayor and Council taken in contemplation of this resolution are hereby ratified and approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

 (SEAL)
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

10/27/2020

FUNDING SOURCE

☒ Action requested by City Council

☐ For informational purposes only

☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Change Order #2

☐ GENERAL FUND
☐ FUND BALANCE
☒ SPLOST
☐ CDBG
☐ GRANT FUNDING
☐ COUNCIL INITIATIVE
☐ SPONSORSHIP
☐ DEPT. BUDGET

DESCRIPTION:

Chapter 3.30—Procurement

3.30.223 - Change orders and contract modifications.

A. General Provisions. Except as hereinafter provided, any change order or other modification of a contract term shall be approved by the city council.

APPROVED BY:

FINANCE DEPT.

John Wiggins

CITY MANAGER

Donna J. Smith

AMOUNT

\$57,576.91

Change Order #2 encompasses four (4) requests by the contractor due to unforeseen conditions and additional work to mitigate. This change order also includes forty-one (41) days being added to the contract time due to rain delays beyond those days included in the original contract. The details of each of these requests are as follows:

- ☐ **Contract Time Extension**—The original contract accounted for **270** days from commencement (1/6/2020) contractually ending on **October 2, 2020**. There were forty-one (41) days of rain beyond the contract allowance which now extends the substantial completion to **November 30, 2020**.
- ☐ **Contractor Request #3:** This request is for regrading of the detention pond due to exposure of sewer line that was uncovered during the excavation of the pond. The design team revised the configuration of the pond to allow proper of the existing sewer line and provided this new model to the contractor. Contractor had to regrade portions of the pond per the new model to maintain proper volume and coverage of the existing sewer line. Total Cost: **\$5,152.00**
- ☐ **Contractor Request #5:** This request is for additional work and subgrade material to achieve proper compaction of the lower parking lot. Due to the amount of rain and wet conditions, the initial amount of excavation estimated for compaction was not enough. During this process, additional excavation occurred with supervision of Nova, CPS and Pond. This additional excavation required more subgrade material that was original priced in the contract. In some areas, the excavation was more than three feet. The costs associated with this request included labor and materials to achieve desired compaction. Total Cost: **\$36,323.50**
- ☐ **Contractor Request #6:** This request is for over-excavation of the building footers and rock to achieve acceptable compaction required by the contract. The original contract included three (3) feet of excavation for the building footers. The wet conditions and unsuitable soils in a few specific locations require over-excavation and was under the supervision of Nova, CPS and Pond. Total Cost: **\$9,808.21**
- ☐ **Contractor Request #7:** This request is for electrical and power changes as required by Georgia Power. This request included upsizing wire, revising service location to the exterior part of the building, and the reimbursement for payment by the contractor to Georgia Power for the relocation of the power pole. Total Cost: **\$6,293.20**



3500 Parkway Lane, Suite 500
Peachtree Corners, Georgia 30092

T: 678.336.7740 | F: 678.336.7744
www.pondco.com

October 2, 2020

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

Re: Stockbridge Public Works; Change Order #2

The attached Change Order #2 is being submitted for approval. This change order encompasses four (4) requests by the contractor due to unforeseen conditions and additional work to mitigate. This change order also includes forty-one (41) days being added to the contract time due to rain delays beyond those days included in the original contract. The details of each of these requests are as follows:

Contract Time Extension: The original contract accounted for 270 days from commencement (1/6/2020) contractually ending on October 2, 2020. There were forty-one (41) days of rain beyond the contract allowance which now extends the substantial completion to November 30, 2020.

Contractor Request #3: This request is for regrading of the detention pond due to exposure of sewer line that was uncovered during the excavation of the pond. The design team revised the configuration of the pond to allow proper of the existing sewer line and provided this new model to the contractor. Contractor had to regrade portions of the pond per the new model to maintain proper volume and coverage of the existing sewer line. Total Cost: \$5,152.00

Contractor Request #5: This request is for additional work and subgrade material to achieve proper compaction of the lower parking lot. Due to the amount of rain and wet conditions, the initial amount of excavation estimated for compaction was not enough. During this process, additional excavation occurred with supervision of Nova, CPS and Pond. This additional excavation required more subgrade material that was original priced in the contract. In some areas, the excavation was more than three feet. The costs associated with this request included labor and materials to achieve desired compaction. Total Cost: \$36,323.50

Contractor Request #6: This request is for over-excavation of the building footers and rock to achieve acceptable compaction required by the contract. The original contract included three (3) feet of excavation for the building footers. The wet conditions and unsuitable soils in a few specific locations require over-excavation and was under the supervision of Nova, CPS and Pond. Total Cost: \$9,808.21

Contractor Request #7: This request is for electrical and power changes as required by Georgia Power. This request included upsizing wire, revising service location to the exterior part of the building, and the reimbursement for payment by the contractor to Georgia Power for the relocation of the power pole. Total Cost: \$6,293.20

Pond and CPS have thoroughly reviewed the merits of each request submitted by the Contractor and approve the change to the contract. Given the challenges surrounding COVID and extreme wet conditions encountered during construction, the Contractor has completed in good faith the work detailed in the above request.

We respectfully request your consideration and approval of Change Order #2 to amend the contract by extending the substantial completion date by forty-one (41) workdays and increasing the contract sum by \$57,576.91.

Upon approval, the attached change order form will be submitted for signatures to finalize the change to the contract.

If you have any questions, please do not hesitate to call me at (404) 748-4735.

Thank you,



BJ Martin, P.E.
Pond & Company

DRAFT AIA® Document G701™ - 2017

Change Order

PROJECT: <i>(Name and address)</i> Stockbridge Public Works Facility 321 Taylor Road, Stockbridge, GA	CONTRACT INFORMATION: Contract For: Pellicano Construction Date: 01/08/2020	CHANGE ORDER INFORMATION: Change Order Number: 2 Date: 10/2/2020
OWNER: <i>(Name and address)</i> City of Stockbridge 4640 North Henry Drive Stockbridge, GA 30281	ARCHITECT: <i>(Name and address)</i> Pond & Company 3500 Parkway Lane, Suite 500 Peachtree Corners, GA 30092	CONTRACTOR: <i>(Name and address)</i> Pellicano Construction 415 Pine Avenue, Suite 200 Albany, GA 31701

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Approval of Change Order Requests 3,5,6,7. Request #3 required updated models for grading of the detention pond due to uncovering sewer main per RFI #4. Request #5 was for additional rock for parking lot for stabilization. Request #6 was for overexcavation and rock for building footings. Request #7 was a revision due to Georgia Power requirements and for relocation of pole, paid on behalf of the City. Additional contract time for rain delays (41 days) is accounted for in this Change Order.

The original Contract Sum was

\$ 2,120,000.00

The net change by previously authorized Change Orders

\$ 155,343.90

The Contract Sum prior to this Change Order was

\$ 2,275,343.90

The Contract Sum will be increased by this Change Order in the amount of

\$ 57,576.91

The new Contract Sum including this Change Order will be

\$ 2,332,920.81

The Contract Time will be increased by forty-one (41) days.

The new date of Substantial Completion will be 11/30/2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Pond & Company
ARCHITECT *(Firm name)*

Pellicano Construction
CONTRACTOR *(Firm name)*

City of Stockbridge
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

FOR SYC & SYCAC CONSIDERATION:



REBRANDING THE STOCKBRIDGE YOUTH COUNCIL.

Rebranding and PR Proposal.



“

**Branding is what people say about
you when you are not in the room.**

JEFF BEZOS

”



ABOUT SYC

AND REBRAND NOW?

The Stockbridge Youth Council is a youth program that allows our future leaders of Georgia take their first steps towards their legacy. It is comprised of some of Henry County's most motivated and achieving high school students who will undoubtedly have an impact in their community in the future. Working directly out of Stockbridge City Hall under the Stockbridge City Administration. These future achievers are only beginning to show Henry County and the world their potential.

Why is it time too rebrand? Simply because we want the above statements to be true one day. So why not start now?

PROPOSAL ELEMENTS

IMAGE + LOGO

The new SYC deserves an image that more reflective of where our student members are going, not who are they are right now. Additionally, our logo must be our emblem and creed. SYC must be the face of the City of Stockbridge.

COUNCIL CODES UPDATES AND ETIQUETTE TRAINING

Members image and etiquette is under-sophisticated, thus an updated code is necessary for image.

OUTREACH + SOCIAL MEDIA

Council presence in Stockbridge and Henry County greater is non-existent. County students must be jealous of Council Members, Parents should be envious, and other Cities should be coping us. Online presence must also be established for greater reach.



SYC IMAGE CONCERNS

HOW DOES THE COUNCIL LOOK FROM THE OUTSIDE?

As of now, the SYC is not turning any heads or making anyone feel bad about themselves.

This is unacceptable. The following recommendations are meant to address this issue:

- **Exclusivity** - The recruitment process in the future needs to be Recommendation and Selective to get more higher quality participation from selected members.
- **Visibility** - The SYC should be public ambassadors of the Stockbridge. Appearances should be norm at City special events and photo-ops.
- **Community Status** - Henry County greater should know and respect SYC.
- **Uniform** - Student image must be consistent.

UPDATED MEMBER UNIFORMS:

Each Member should have a gold button red blazer, red & gold cardigan, and matching athletic top.



LOGO UPDATE:

NEW DESIGN IN WORKS...

A new logo is due to show the community what we stand for, and serve as our official emblem.



RAISING THE BAR

UPDATED COUNCIL MEMBER GUIDELINES:

ETIQUETTE & BEHAVIOR TRAINING

New Red Coat Ambassador Principles:

BE WELL-INTENTIONED:

Possess selfless motives as we serve the Council and the Stockbridge community as a whole.

BE SUITED FOR THE PURPOSE:

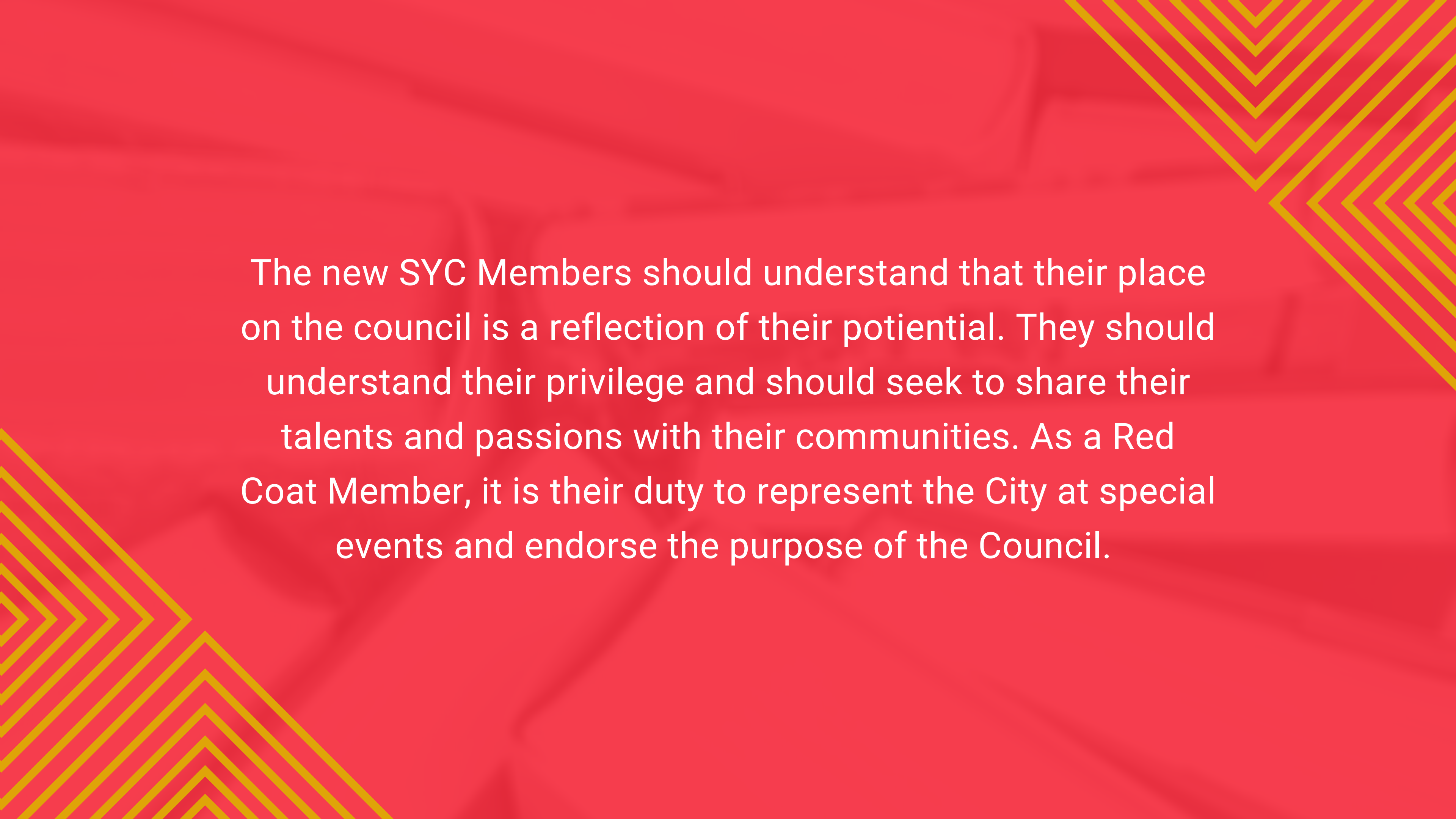
Be striving to succeed in what we do – building and furthering relationships with the community while informing them of the current needs of youth.

PASSION/ZEAL/CONVICTION:

We live intentionally – pursuing our unique passions with enthusiastic diligence. This allows for us to have a story to share with our peers.

SERVANT LEADERSHIP:

Acknowledging all of the above as priorities, we are sensitive to the needs of the Stockbridge Youth and wish to serve all groups from all areas.

The background is a solid red color. In the top right corner, there is a series of nested yellow chevrons pointing downwards and to the right. In the bottom left corner, there is a series of nested yellow chevrons pointing upwards and to the right.

The new SYC Members should understand that their place on the council is a reflection of their potential. They should understand their privilege and should seek to share their talents and passions with their communities. As a Red Coat Member, it is their duty to represent the City at special events and endorse the purpose of the Council.

SYC Presence on the Web



PERSONAL SITE

The SYC needs their own personal site where applications and relevant information is stored for public access.



SOCIAL MEDIA

All social media platforms should be uniform and minimally managed to build status.



ONLINE COMMUNITIES

Henry County specific local communities and journals are needed to expand reach of services.

REACHING THE COMMUNITY

IT MATTERS WHERE WE'RE SEEN AND WHO WE'RE WITH...

RED COAT MARKETING CAMPAIGNS:

A general photoshoot of SYC members is needed in the near future. Especially with City Hall and Henry County officials. When Members become a **Red Coat** there should also be a public press release.

ONLINE PRESENCE:

Between IG, Youtube, and Facebook, at least one video of the SYC should be released to the public.

Individual Bios of each Member and their duties should be released as well, as a "Member of the Month".

RELATED RESPONSIBILITIES:

Members should expect Red Coats to be invited and expected to attend at least one of Stockbridge's non-SYC special events with Photo OP.

SCHOOL PRESENCE

REPRESENTATION MATTERS

SYC **Red Coat Members** should expect to make twice a year in-person or online School Appearances to tell younger peers about the SYC and everything the council does. This is too brag about the council to future applicants and further build our outreach and recruitment pipelines.





END OF PROPOSAL

IF THE PROPOSED CHANGES ARE
ACCEPTABLE TO THE ADVISORY BOARD
THEN A BUDGET CAN BE DRAFTED AND
SUBMITTED FOR CONSIDERATION.

Council Consideration to amend the Youth Council application to include students who attend Dutchtown, Eagle's Landing, Stockbridge, Union Grove, Woodland and Henry County Private schools as members of the Stockbridge Youth Council

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE USE OF THE MERLE MANDERS
CONFERENCE CENTER FOR A TURKEY GIVE AWAY**

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City is vested with certain broad powers “to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants;”

WHEREAS, Section 1.12(b) of the City Charter states that “the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;”

WHEREAS, the City desires to allow the use of the Merle Manders Conference Center for a Drive-By Turkey Give Away program in partnership with State Representative Douglas; and

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes the use of the Merle Manders Conference Center for a Drive-By Turkey Give Away on November 21, 2020.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 27th day of October, 2020.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

RESOLUTION NO. _____

**A RESOLUTION TO REVISE THE PROCLAMATIONS POLICY FOR
THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a fair and equitable proclamations policy for the City of Stockbridge;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The proclamations policy attached hereto as Exhibit A is hereby approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

APPROVED AS TO FORM:

(SEAL)
VANESSA HOLIDAY, City Clerk

MICHAEL WILLIAMS, City Attorney

EXHIBIT A

CITY OF STOCKBRIDGE POLICY ON PROCLAMATIONS

Among the many ceremonial functions of members of the City Council are recognizing and honoring people, events, activities, organizations, issues, etc. through the issuance of formal proclamations. Proclamations may or may not be issued publicly, depending on timing, the wishes of the recipient(s), and available time and space on City Council agendas. The goal of a proclamation is to recognize and celebrate the extraordinary achievements of local citizens and non-profit organizations, honor occasions of importance and significance, and to increase public awareness of issues to improve the well-being of the citizens of Stockbridge.

GUIDELINES

The issuance of a proclamation does not require action by the City Council as a whole. It should, however, comply with the guidelines below.

Proclamations may generally be issued for the following purposes:

1. Memorializing special or exemplary events or days, both within and outside of Stockbridge, including certain national days of celebration, recognition, or mourning.
2. Recognizing Stockbridge business anniversaries of fifty years or more.
3. Recognizing retirements from the City of Stockbridge following thirty-five or more years of continuous service.
4. Supporting local arts and cultural celebrations.
5. Recognizing achievement of high rank or success within a local non-profit organization, such as scouting.
6. Recognizing unique or especially successful local school-related activities, such as in academics, athletics, music, etc.
7. Honoring local nonprofit service groups for their work in the community.
8. Recognizing individuals for outstanding achievements in or for contributions to the community.
9. Supporting public awareness campaigns that have the potential to enhance public health, safety, or wellness.
10. Recognizing special or unique honors.
11. Recognizing other exceptional events, activities, and/or people.

Unless agreed to by the City Council, proclamations may generally not be issued for the following purposes:

1. Groups or individuals from outside Stockbridge.
2. Matters of a political nature.
3. Controversial issues or organizations.
4. Events or activities that do not benefit Stockbridge.
5. National or international groups requesting a proclamation without an in-city sponsor.
6. Events, campaigns, or activities that are contrary to or in opposition to adopted City policies, plans, or ordinances.
7. Personal activities not of a general public interest, such as deaths, family reunions, birthdays, anniversaries, groundbreaking, business endorsements, etc.

PROCEDURE

All proclamation requests must be submitted in writing using the attached form at least 15 business days prior to a regular council meeting date or of the event to be recognized. Submission of a proclamation request does not guarantee its issuance. Any Council member shall have the right and has the final decision to modify or deny any proclamation request, consistent with this policy.

Individual(s) or organization(s) seeking a proclamation must accompany the request with:

1. Contact person's first and last name, address, telephone number, and e-mail address.
2. A brief summary or background of the event or organization.
3. Proposed text to enable writing of the proclamation, including a minimum of four points.
4. The name and date(s) of the day, week, month, or event to be proclaimed.
5. Date of event for proclamation and date proclamation is to be ready for pick up.

DISTRIBUTION

Proclamations may be distributed in one of the following ways:

- Presented before 6:00pm prior to each regular City Council meeting (2nd Monday of each month);
- Photo opportunity with the Mayor, or Mayor Pro-Tem in the absence of the Mayor; or
- Picked up in the City Clerk's office.

All proclamations shall be presented before 6:00pm prior to each City Council meeting and will be scheduled in the City's sole discretion. Proclamations presented on such occasions must be sponsored by the Mayor, a Council Member, or City Staff. During such presentations and during any City Council meeting only the Mayor or Mayor Pro Tem shall read or perform any ceremonial acts with respect to any proclamation.

The City staff shall endeavor to have any requested pictures taken prior to any City Council meeting so as to not delay official business.

RESOLUTION NO.

R18-949

**A RESOLUTION TO REVISE THE PROCLAMATIONS POLICY FOR
THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a fair and equitable proclamations policy for the City of Stockbridge;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The proclamations policy attached hereto as Exhibit A is hereby approved.

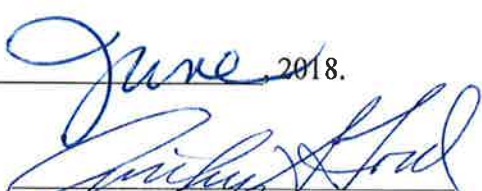
SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

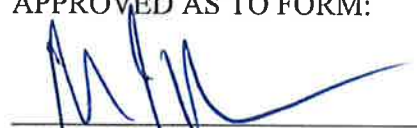
SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this 27th day of June 2018.


ANTHONY S. FORD, Mayor

APPROVED AS TO FORM:


MICHAEL WILLIAMS, City Attorney

ATTEST:


VANESSA HOLIDAY, City Clerk

(SEAL)

EXHIBIT A

CITY OF STOCKBRIDGE POLICY ON PROCLAMATIONS

Among the many ceremonial functions of the office of Mayor is recognizing and honoring people, events, activities, organizations, issues, etc. through the issuance of formal proclamations. Proclamations may or may not be issued publicly, depending on timing, the wishes of the recipient(s), and available time and space on City Council agendas. The goal of a proclamation is to recognize and celebrate the extraordinary achievements of local citizens and non-profit organizations, honor occasions of importance and significance, and to increase public awareness of issues to improve the well-being of the citizens of Stockbridge.

GUIDELINES

The issuance of a proclamation by the Mayor does not require action by the City Council as a whole. It should, however, comply with the guidelines below.

Proclamations may generally be issued for the following purposes:

1. Memorializing special or exemplary events or days, both within and outside of Stockbridge, including certain national days of celebration, recognition, or mourning.
2. Recognizing Stockbridge business anniversaries of fifty years or more.
3. Recognizing retirements from the City of Stockbridge following thirty-five or more years of continuous service.
4. Supporting local arts and cultural celebrations.
5. Recognizing achievement of high rank or success within a local non-profit organization, such as scouting.
6. Recognizing unique or especially successful local school-related activities, such as in academics, athletics, music, etc.
7. Honoring local nonprofit service groups for their work in the community.
8. Recognizing individuals for outstanding achievements in or for contributions to the community.
9. Supporting public awareness campaigns that have the potential to enhance public health, safety, or wellness.
10. Recognizing special or unique honors.
11. Recognizing other exceptional events, activities, and/or people.

Unless agreed to by the City Council, proclamations may generally not be issued for the following purposes:

1. Groups or individuals from outside Stockbridge.
2. Matters of a political nature.
3. Controversial issues or organizations.
4. Events or activities that do not benefit Stockbridge.
5. National or international groups requesting a proclamation without an in-city sponsor.
6. Events, campaigns, or activities that are contrary to or in opposition to adopted City policies, plans, or ordinances.
7. Personal activities not of a general public interest, such as deaths, family reunions, birthdays, anniversaries, groundbreakings, business endorsements, etc.

PROCEDURE

All proclamation requests must be submitted in writing using the attached form at least 15 business days prior to a regular council meeting date or of the event to be recognized. Submission of a proclamation request does not guarantee its issuance. The Mayor shall have the right and has the final decision to modify or deny any proclamation request, consistent with this policy.

Individual(s) or organization(s) seeking a proclamation must accompany the request with:

1. Contact person's first and last name, address, telephone number, and e-mail address.
2. A brief summary or background of the event or organization.
3. Proposed text to enable writing of the proclamation, including a minimum of four points.
4. The name and date(s) of the day, week, month, or event to be proclaimed.
5. Date of event for proclamation and date proclamation is to be ready for pick up.

DISTRIBUTION

Proclamations may be distributed in one of the following ways:

- Presented before 6:00pm prior to each regular City Council meeting (2nd Monday of each month);
- Photo opportunity with the Mayor, or Mayor Pro-Tem in the absence of the Mayor; or
- Picked up in the City Clerk's office.

All proclamations shall be presented before 6:00pm prior to each City Council meeting and will be scheduled in the City's sole discretion. Proclamations presented on such occasions must be sponsored by the Mayor, a Council Member, or City Staff. During such presentations and during any City Council meeting only the Mayor or Mayor Pro Tem shall read or perform any ceremonial acts with respect to any proclamation.

The City staff shall endeavor to have any requested pictures taken prior to any City Council meeting so as to not delay official business.



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

10/27/2020

FUNDING SOURCE

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Renee Wheeler

ITEM/PROJECT/EVENT: Employee Medical Benefits Renewal

DESCRIPTION: The City of Stockbridge medical benefits renewal with Cigna fo all benefit lines.

APPROVED BY:

FINANCE DEPT. _____

CITY MANAGER _____

AMOUNT

\$1,891,523.00

City of Stockbridge
1-1-2021 Renewal
Cigna

Medical Renewal

Medical Renewal		Current	Renewal
Employee	34	1,008.42	1,109.21
Employee + Spouse	6	2,117.72	2,329.54
Employee + Child(ren)	25	1,915.99	2,107.67
Employee + Family	16	3,025.25	3,327.80
Monthly Total	81	\$143,296	\$157,627
			10.00%
<u>In-Network</u>		<u>OAP</u>	
Deductible (Individual / Family)		\$2,500 / \$5,000	
Coinsurance		100%	
PCP Copay		\$30	
Preventive Care		100%	
Specialist Copay		\$60	
ER Copay		\$250	
Urgent Copay		\$100	
Outpatient Surgery		Deductible	
Inpatient Surgery		Deductible	
Out-of-pocket (Individual / Family) (Includes Deductible)		\$5,000 / \$10,000	
<u>Prescription</u>			
Tier 1		\$10	
Tier 2		\$35	
Tier 3		\$60	
<u>Out-of-Network</u>			
Deductible (Individual / Family)		\$4,000 / \$8,000	
Coinsurance		80%	
Out-of-pocket (Individual / Family)		\$8,000 / \$16,000	
		WEEKLY DEDUCTIONS	
Employee		0.00	0.00
Employee + Spouse		14.89	16.37
Employee + Child(ren)		12.18	13.40
Employee + Family		27.06	29.77
Annual Total		\$1,719,556	\$1,891,523
Annual Net Cost		\$1,676,562	\$1,844,230
Percentage of Change			10.00%
Annual Net Increase			\$167,668

Annual Net Increase (Refund Factored)

\$146,668
8.75%

City of Stockbridge
1-1-2021 Effective

		Cigna	
<i>Vision Renewal</i>		Current	Renewal
Employee Only	31	5.64	6.02
Employee + Spouse	10	10.18	10.86
Employee + Child(ren)	22	10.28	10.97
Employee + Family	16	15.73	16.79
Monthly Total	79	754.48	800.67
			6.12%
IN-NETWORK		Vision Benefits	
Routine Eye Exam		\$10 copay (1 per year)	
Eyeglass Frames		\$130 allowance plus 20% off remaining balance (Every 24 months)	
Eyeglass Lenses		Every 12 months	
Standard Plastic Single		\$25 copay	
Standard Plastic Bifocal		\$25 copay	
Standard Plastic Trifocal		\$25 copay	
Contact Lenses		Every 12 months	
Non-Elective Contact Lenses		Covered in full	
Elective Conventional Lenses		\$120 allowance then 15% off	
Elective Disposable Lenses		\$120 allowance	
		WEEKLY DEDUCTIONS	
Employee		1.30	1.39
Employee + Spouse		2.35	2.51
Employee + Child(ren)		2.37	2.53
Employee + Family		3.63	3.87
Annual Total		\$9,054	\$9,608
Annual Net Cost		\$0	\$0
Percentage of Change			0.00%
Annual Net Increase			\$0

City of Stockbridge
1-1-2021 Effective

			
Dental Renewal		Current	Renewal
Employee Only	33	31.80	33.83
Employee + Spouse	9	71.60	76.16
Employee + Child(ren)	24	68.56	72.93
Employee + Family	16	110.56	117.61
Monthly Total	82	\$5,108	\$5,434
		6.38%	
		Dental Benefits	
Deductible		\$50 Indiv. (\$150 Family)	
Preventive		100%	
Basic		80%	
Major		50%	
Annual Maximum Benefit		\$1,500	
Fillings		80%	
Simple Extractions		80%	
Oral Surgery		80%	
Periodontics		80%	
Endodontics (Root Canals)		80%	
Crowns		50%	
Dentures / Bridges		50%	
Orthodontia Coverage		\$1,000 Lifetime Max	
		WEEKLY DEDUCTIONS	
Employee		0.00	0.00
Employee + Spouse		4.59	4.88
Employee + Child(ren)		4.24	4.51
Employee + Family		9.09	9.67
Annual Total		\$61,298	\$65,207
Annual Net Cost		\$46,295	\$49,248
Percentage of Change			6.38%
Annual Net Increase			\$2,953

RESOLUTION NO. _____

ESTABLISHING JUNETEENTH AS A PAID CITY HOLIDAY

WHEREAS, the Mayor and Council of the City of Stockbridge has previously established Juneteenth as a City Holiday; and

WHEREAS, it is proposed to that Juneteenth be designated as a paid holiday for the City's employees'

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Establishment of Juneteenth as City Holiday. The Mayor and Council hereby designates June 19 of each year hereafter as Juneteenth Day and such day shall be a paid holiday for all of the employees of the City of Stockbridge.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge. A copy of this Resolution shall be delivered to members of the Stockbridge legislative delegation and made available for distribution to the public and the press.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 27th day of October, 2020.

ANTHONY S. FORD, Mayor

ATTEST:

(SEAL)
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney