Stockbridge

Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Yolanda Barber

Councilman John Blount

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting Agenda
April 28, 2020 6:00 PM

Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912

Stockbridge
Where Community Connects

AGENDA
COUNCIL MEETING
CITY OF STOCKBRIDGE

TUESDAY, APRIL 28, 2020 6:00 PM

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas

Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount

Administration
Randy Knighton, City Manager
Camilla Moore, Asst. City Mgr./Community Dev. Director
Vanessa Holiday, City Clerk
Michael Williams, City Attorney
Randi Rainey, Deputy City Clerk

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

1 February 10, 2020 Draft Minutes

2 February 17, 2020 Draft Minutes

3 February 18, 2020 Draft Minutes

4 February 19, 2020 Draft Minutes

5 February 25, 2020 Draft Minutes

6 March 24, 2020 SCM Draft Minutes

PUBLIC COMMENTS

NEW BUSINESS

7 Council Consideration to approve Recertification as a Georgia Municipal Association City of Ethics - Presented by: Michael Williams

8 Council Consideration to support H.R. 6476, the Coronavirus Community Relief Act - Presented by: Michael Williams

DISCUSSION

9 Amphitheater Construction Update

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING

MONDAY, FEBRUARY 10, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./
Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mr. Otis Brooks.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilman Blount motioned to adopt the Agenda; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Councilwoman Gantt motioned to adopt the Minutes for the referenced meetings; second by Councilman Alexander. The motion passed 5—0.

1. 1/13/2020 (SCM) 2. 1/13/2020

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. None

CEREMONIAL REVIEW

- Mayor Ford referenced the City's Finance Team for receiving the GFOA (Georgia Finance Officers Association) Certificate of Achievement for Excellence in Financial Reporting (CAFR for FY2018)

- Mayor Ford referenced Cochran Library Branch Manager Jacqueline Johnson and staff who received the Annual Black History Month Proclamation which will be displayed during Black History month.

- Mayor Ford referenced the National Heart Health Month proclamation received by Delta Sigma Theta, Inc. Chapter President Debra Abernathy.

- Mayor Ford referenced the Oaths issued to the newly sworn in Youth Council members: Kaycie Bell, Bryce Brown, Aaliyah Lott and Mikyla McCowan

PRESENTATIONS

3. District IV Board of Health Update
   Presented by Glenda Scott, Environmental Health Manager
   Ms. Scott gave an overview of the role of the County's Environmental Health Department and specifics relating to District IV and distributed Emergency Preparedness Packets to the Mayor & Council.

NEW BUSINESS

4. Council Consideration to approve a Resolution appointing the City's Auditors for FY2019 – Mauldin & Jenkins
   Presented by John Wiggins -City Treasurer
   Mr. Wiggins noted staff is recommending approval of City's Auditors Mauldin & Jenkins to complete FY2019 audit.

   Councilman Alexander motioned to approve City's Auditors for FY2019 – Mauldin & Jenkins; second by Councilwoman Gantt. The motion passed 5-0.

   Councilwoman Gantt inquired about requesting an RFP to look at other possible auditors. Mr. Wiggins noted the process will start next year.

   Councilwoman Gantt congratulated the finance dept for obtaining the CAFR award.

5. Council Consideration to approve the City's Street Light Policy.
   Presented Decius Aaron – Public Works Director
   Mr. Aaron noted there have been several streets within the city limits asking for streetlights particularly in the older sections of the City and is asking for the Council's approval to put a lighting plan in place. and noted there is not an approved lighting plan by petitioning the City with a request.

Councilwoman Gantt motioned to approve the City's Street Light Policy; second by Councilman Alexander. The motion passed 4-1 (Councilwoman Barber opposed).

6. Council Consideration to approve the City's revised Municipal Utilities Ordinance – Title 6 of the City's Code of Ordinances
Presented Decius Aaron – Public Works Director
Mr. Aaron noted staff is in the process of completing all the City's Public Works Ordinances to address changes made by the State and Federal Government, noting these changes remove some issues pertaining to water & sewer and addresses items that were not in the previous Ordinance for pretreatment for industrial facilities.

   Councilman Blount motioned to approve the City's revised Municipal Utilities Ordinance – Title 6 of the City's Code of Ordinances; second by Councilwoman Gantt. The motion passed 5-0.

7. Council Consideration to approve the City's Cross Connection Control Program (Back Flow Prevention)
Presented Decius Aaron – Public Works Director
Mr. Aaron noted the State requires implementation of a back-flow prevention program once a city reaches a certain population and noted commercial establishments would be required to test annually and the City would like all businesses with backflows to also test annually.

   Councilwoman Gantt motioned to approve the City's Cross Connection Control Program (Back Flow Prevention); second by Councilman Blount. The motion passed 5-0.

8. Council Consideration to approve the award of the bid for the replacement of the Reeves Creek Trail Bridge to Steele & Associates, ITB 2019-00030 in the amount of $1,242,094.45
Funding Source: TBD.
Presented Decius Aaron – Public Works Director and Lindell Miller – Procurement Supervisor.
Ms. Miller requested approval to award the contract to replace Reeves Creek Trail to Steele & Associates in the amount of $1,242,094.45.

   Councilwoman Barber inquired about the funding source.

   Mr. Knighton suggested using a combination of SPLOST and Fund Balance funds and noted the bid would be good for 30 days.

Councilman Alexander inquired about the bid process and asked when did the bid close.

Ms. Miller stated this request is to award the bid and noted the bid close date was January 9, 2020.

Councilman Blount expressed concern noting everything should be put in place and no item expending funds should have a TBD (To Be Determined) as a funding source being presented to the Council for approval.

Councilwoman Gantt expressed her concerns with not having a funding source in place and inquired as to whether this is the normal practice.

Mayor Ford inquired about the bridges and culverts.

Mr. Skip Layton of Falcon Design, the City's Engineer, noted there would be (6) six aluminum bridges and (4) four culverts.

Councilwoman Gantt motioned to Table for the Council retreat and more discussion; second by; Councilman Blount. Motion passed 4-1 (Councilman Alexander opposed).

9. Council Consideration to approve use of the Merle Manders Conference Center by the Stockbridge High School JROTC on March 20, 2020.
   Presented by Mayor Pro Tem Thomas
   Mayor Pro Tem Thomas requested Council's approval for Stockbridge High School's use of the Merle Manders Conference Center for the Stockbridge High School Naval ROTC on March 20, 2020 for a formal military ball.

   Mayor Pro Tem Thomas motioned to approve; second by Councilman Blount. The motion passed 5-0.

   Lt. Commander Gino Rice of the Stockbridge High School ROTC thanked the Mayor & Council and noted the group's commitment to community service.

10. Council Consideration to approve Key Amendments to the Restated Georgia Municipal Employees Benefit System Defined Benefit Retirement Plan Adoption Agreement
    Presented by City Attorney Michael Williams
    Attorney Williams noted the GMA Retirement Master Plan was amended to address tax law changes and incorporate general

changes in the Master Plan; and noted GMA has asked the cities that participate in the plan to adopt the new changes. Attorney Williams also noted the Retirement Plan Committee met to go over the adjustments with 2 sub-adjustments being discussed; (1) to increase the formula for determining retirement benefits for members of the governing body from $25 to $50 per month and per year of service, (2) to reduce the vesting period for the one time death benefit payable for 10 years of continued service, 20 years of combined services and 10 years with a disability. Attorney Williams stated the proposal is to reduce the periods to 5 years with continued service, 10 years of combined service and 5 years for disability service and would also require a cost study before being adopted; and the formula for the governing body would not.

Councilman Alexander motioned to approve Key Amendments to the Restated Georgia Municipal Employees Benefit System Defined Benefit Retirement Plan Adoption Agreement; second by Gantt. The motion passed 4-0-1 (Councilwoman Barber abstained).

11. Council Consideration to support allowing citizens to vote on Casino Gambling.
Presented by City Attorney Michael Williams
Attorney Williams noted several bills are pending which would allow casino gambling with one proposed location, the City of Hampton, who recently adopted a Resolution in support of legislation. Attorney Williams noted the City of Hampton is asking for support from the sister cities.

Councilwoman Gantt motioned to approve to support allowing citizens to vote on Casino Gambling; second by Councilman Alexander. The motion passed 5-0.

Mayor Ford recommended discussing Item #12-15 in Executive Session. The Council agreed by consensus to hear Items 12-15 following Executive Session.

Consensus of the Council to hear Item #16 prior to presumed Executive Session. Item #16 was presented followed by Executive Session.

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Gantt motioned to end Executive Session; second by Councilwoman Barber. The motion passed 5-0.

Councilman Alexander motioned to reconvene the meeting; second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to appoint members to the Youth Council Advisory Committee.

    Councilwoman Gantt motioned to appoint the following members to a two-year term: Pamela Warner, Rosalynd Rawls, Ericka Harvey, Joc'Quelyn Carter, Canton Jones, Bonita Adams and Jonathan Lee-Coley; second by Mayor Pro Tem Thomas. The motion passed 5-0.

13. Council Consideration to appoint members to the Planning Commission.
    Councilman Alexander motioned to Table Council Consideration to appoint members to the Planning Commission; second by Councilwoman Gantt. The motion passed 5-0.

14. Council Consideration to appoint members to the Stockbridge Downtown Development Authority.
    Councilman Alexander motioned to Table appointing members to the Stockbridge Downtown Development Authority; second by Councilwoman Gantt. The motion passed 5-0.

15. Council Consideration to Reclassify the Procurement Supervisor position, Pay & Reclassification and Organization Chart.
    Presented by Renee Wheeler – Human Resources Manager
    Councilwoman Barber motioned to approve to Reclassify the Procurement Supervisor position, Pay & Reclassification and Organization Chart; second by Councilwoman Gantt. The motion passed 5-0.

INFORMATIONAL ITEM

16. Council opposition of HB302.
    Presented by Michael Williams - City Attorney
    Attorney Williams referenced previously approved Resolution No. R19-1032 passed by the Council opposing legislation HB302 and the City Clerk was tasked with forwarding copies of the Resolution to the Henry County Legislative Delegation.

COMMENTS FROM THE MAYOR

Mayor Ford congratulated the ELCA Chargers on the 5th consecutive state championship; congratulated the Kansas City Chiefs for the Superbowl victory; congratulated Eagles Landing High School Track Alumni Devin Dixon on his 800m #3 U.S. History; referenced the upcoming worldwide remembrance on February 24th of Kobe Bryant and all others who recently perished in the helicopter tragedy; wished everyone a Happy Valentine's Day.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Main Street Advisory Board Meeting Friday, February 14, 2020 at 9:00 a.m. at City Hall in the Levi Meeting Room

- Youth Council Advisory Committee Meeting, Tuesday, February 18, 2020, 2019 at 6:30 p.m. - Patrick Henry Meeting Room

- Downtown Development Authority Meeting, Tuesday, February 18, 2020 at 6:00 p.m. in the Levi Meeting Room.

- Youth Council Meeting, Wednesday, February 19, 2020 at 5:30 p.m. – Levi Meeting Room

- Work Session Meeting Tuesday, February 25, 2020 at 6:00 p.m. at City Hall in the Council Chamber

- Planning Commission Meeting Thursday, February 27, 2020 at 6:30 p.m. at City Hall in the Council Chamber

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Let's Paint Social at the Ted Strickland Community Center – Thursday, February 13, 2020 at 6:30 p.m. – spearheaded by Councilwoman Gantt.

- Annual African American Exhibit – Saturday, February 15, 2020 at the Cochran Library– spearheaded by Mayor Pro Tem Thomas in partnership with the Henry County Library System.

- Economic Development Business Breakfast Meet & Greet – Wednesday, February 26, 2020 from 7a.m. – 10a.m. at the Merle Manders Conference Center. Free to City of Stockbridge Business Owners and/or Operators. Contact

- Bingo Bash February 26, 2020 from 10:00 a.m. – noon at the Merle Manders Center spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

ONGOING INITIATIVES

- Meet & Greet the Mayor Mondays with Mayor Anthony S. Ford from 10:00 a.m. - noon every fourth Monday of the month (appointment required). Please contact LaQuinda Jackson @ 678-833-3348 for more information and scheduling.

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Mayor Pro Tem Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.

- Monthly Bingo Bash from 10:00 a.m. – noon at the Merle Manders Center spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.

- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Welcoming Stockbridge RoundTable every 2nd Tuesday of each month at 6:30 p.m. at City Hall in the Levi Meeting Room – spearheaded by Councilwoman Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly Homeowners and Neighborhood Association RoundTable – spearheaded by Councilman Blount. Contact LaQuinda Jackson @ 678-833-3348 for more information.

Councilwoman Gantt motioned to adjourn the meeting; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

CENTENNIAL CELEBRATION
1920 100 2020
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COUNCIL RETREAT
Summary Minutes
February 17, 2020
1:00 p.m. – 5:00 p.m.

Officials in Attendance: Mayor Anthony S. Ford, Mayor Pro Tem Alphonso Thomas, Councilman Elton Alexander, Councilwoman Yolanda Barber, Councilman John Blount and Councilwoman LaKeisha Gantt

Staff and &Others in Attendance: Randy Knighton City Manager, Camilla Moore Assistant City Manager/Community Dev. Director, Decius Aaron Public Works Director, Vanessa Holiday City Clerk, John Wiggins City Treasurer and Michael Williams City Attorney, Hope Pendergrass of Mauldin & Jenkins and Ed Wall of Piper Jaffray & Co.

Mayor Ford called the meeting to order.
Invocation by Randy Knighton
Pledge – all in unison
Roll Call - All members of the Council were in attendance for roll call except Councilwoman Gantt & Councilman Alexander.

DAY ONE AGENDA
Facilitated by Randy Knighton – City Manager

Welcome and Introductions
Mayor Ford welcomed everyone and thanked each attendee for participating; and referenced the Meeting Guide Points that Randy Knighton had previously distributed to Retreat attendees as great information.

Retreat Overview
Randy Knighton reviewed the City's Vision/Mission Statements, and PEACE acronym as it relates to the City's values; noted the upcoming discussions over the next three days would include the City's finances, capital improvement projects, goals, infrastructure items, legislative/charter items, and other significant issues that could shape the City for the next several years and beyond; noted the entire elected body and staff share in the common goal of moving the city forward in the most efficient, fiscally responsible manner to serve the citizens of Stockbridge; noted the City has developed a number of transformative projects and initiatives over the past few years and is poised to move forward in writing the next chapter for Stockbridge; and reviewed the aforementioned Meeting Guide Points to include the following: Show up on time and come prepared; Stay mentally and physically present; Contribute

to meeting goals; Let everyone participate; Listen with an open mind; Think before speaking; Attack the problem, not the person; Close decisions and follow up; and Record outcomes and share.

Financial Update
Ms. Pendergrass reviewed the FY2018 audit results noting there were unmodified opinions with a general summary of the financial results and ending financial position, noted recommendations and reviewed new standards. Ms. Pendergrass noted the Government-wide results of:

- Assets and deferred outflows of $105,737,00
- Liabilities and deferred inflows of $18,613,000
- Net Position (equity) of $87,124,000
- Net Position includes net investment in capital assets of $45,561,000
- Restricted net position of $16,603,000
- Unrestricted net position of $24,960,000
- Change in net position of $2,913,000

Ms. Pendergrass presented the General Fund Revenues for FY2018 as follows: $5,239,287 Other Taxes; $4,161,389 Sales Taxes; $714,550 Licenses and Permits; $265,676 Intergovernmental; $194,515 Other Revenues; $120,000 Transfers In; $74,112 Charges for Services; $39,297 Fines and Forfeitures, $2,761 Investment Income; and General Fund Expenditures as follows: $4,655,663 General Fund; $2,361,276 Public Works; $2,218,478 Transfers Out & Other; $1,188,501 Housing and Development; $148,680 Public Safety; and $122,342 Judicial.

Ms. Pendergrass noted Fund Balance does not equal cash and investments and referenced the FY2018 Budget vs Actual had a variance of $1,402,000 noting the City as hesitant with spending due to uncertainty of the De-Annexation Referendum.

Councilman Alexander joined the meeting at 1:45 p.m.

SPLOST III was noted to have assets of $2,559 (all cash); liabilities of $47,000, resulting in fund balance of $2,512,000; SPLOST III revenues of $450, expenditures of $335,630 resulting in a net loss of $335,180.

SPLOST IV was noted to have assets of $13,112,000 (including cash and investments of $6,190,000); liabilities of $43,000, resulting in Fund Balance (restricted) of $13,069,000; SPLOST IV revenues of $3,121,000, expenditures of $1,634,000, resulting in net income of $1,487,000.

Ms. Pendergrass noted the increase in assets and deferred outflows from $29,612,000 to $29,879,000 (0.9%) – attributed to an increase in cash; Slight decrease in liabilities and deferred inflows from $3,725,000 to $3,718,000; Net position increased from $25,887,000 to $26,161,000; however only $7,463,000 is unrestricted; Increase in operating revenues from $5,573,000 to $5,976,000 (7.2%); Increase in operating expenditures from $5,804,000 to $6,074,000 (4.6%); Capital contributions in Water and Sewer Fund (from SPLOST) OF $252,000; Positive cash flows from operations of $906,000.

Mr. Knighton reminded the Council of expenses that were taken from the FY2018 Fund Balance such as the HVAC repairs and replacement, LMIG road resurfacing, and property acquisition.

Ms. Pendergrass noted the findings were a result of timing issues, and recommended the City move forward with the Cybersecurity framework to prevent cybercrimes and noted upcoming changes relating to GASB84, Fiduciary Activities, GASB 87 and Leases.

Mr. Wiggins noted the Cybersecurity project is underway.

Financial Update (Projects)
Mr. Ed Wall, the City's Financial Advisor gave an overview of the City's financial options for funding Projects and suggested a 5yr Capital Plan and noted the estimated $20 million dollars of SPLOST V would begin in April 2021 noting the City is currently receiving SPLOST funds of $300,000 per month.

Mr. Wall referenced $8 million dollars in the SunTrust Bank account, $6.3 million dollars in the Regions Bank account and $6 million dollars in Fund Balance and noted the $6.3 million dollars from Regions Bank should be utilized first for the amphitheater.

Ms. Moore noted the Regions Bank $6.3 would be exhausted by July 2020 and noted construction costs have increased and referenced $3 million dollars associated with the Public Works construction project and $3 million dollars associated with the Lee Street road realignment and parking for the Amphitheater project.

Mr. Wall stated the Amphitheater should be able to sustain itself and be a catalyst for the downtown.

Councilman Alexander referenced $4 million dollars moved from the Rock Quarry Rd. Extension project by Henry County Commissioners Holmes/Prince. Ms. Moore stated she had been advised by the former Henry County P & Z Director Daunte Gibbs that modifications could be made.

The Council tasked the City Attorney with reviewing the SPLOST IV Rock Quarry Rd. Extension allocations and report back to the Council.

There was a consensus of the Council to tear down the house structure on E. Atlanta Rd.

Budget Updates
The Council expressed the importance of being kept informed funding and expenditures on City projects and tasked the Treasurer to provide a monthly finance report to include budget information and all project expenditures.

There was a consensus of the Council for Quarterly Reports to be submitted to the Clerk's Office prior to one week before meetings with 2 to 3 minute summary reports to be presented from 3-4 departments at the Monday meeting and 3-4 departments to present at the Work Session meeting.

Councilwoman Gantt joined the meeting at 4:00 p.m.

Legislative/Charter/Ordinance Updates

Council Districts
Attorney Williams presented a map previously generated by the House Appropriations Committee showing proposed Council Districts for the City. Attorney Williams noted changes to the makeup of the elected body would require the General Assembly to create districts, draw the lines by way of the Appropriations Department. Attorney Williams also noted this change to be a political process whereas the Governing Body would determine when the changes would take effect, and whether the makeup would be all districts or a combination of districts and at-large seats. Attorney Williams further noted the process is an easy decision to make, but an even harder process to transition into.

Councilman Blount noted the City is in its 100th year as a municipality and has always had at-large seats and asked why the need to change now.

Mayor Pro Tem Thomas referenced the 2012 map where the House Appropriations Committee had drawn up proposed districts for the City and noted they will have the final input, and the makeup of this Council will be different.

Councilman Alexander noted he is in favor of a hybrid body with both at-large and district seats and adding seats to the Council due to the City's growth along with changing the City's municipal election to coincide with the General election calendar.

Mayor Ford asked the Council to wait until the Census results come in and the City fills in the holes in the City to move forward with Districts.

There was a consensus of the Council to discontinue discussion of moving forward with Districts until after the Census update.

Annexations
Attorney Williams noted the request for a discussion on Annexations.

Mayor Pro Tem Thomas noted this would be opening a Pandora's box whereas the cost of city services would increase when residential is annexed and the attempt should be to annex in commercial.

Councilwoman Barber asked who is responsible for closing the gaps.

Attorney Williams noted if there are 300+ residents proposing annexation a referendum would be required.

Mayor & Council Compensation Increase
Attorney Williams noted the request for a discussion Increasing Mayor & Council Compensation and noted Public Hearings would need to take place, and new salaries would not take place until after the next election, and recommended surveys of other comparable cities.

Councilman Alexander noted the position is not part-time and members are working every day, lots of time spent attending events, and suggested a $25,000 - $27,000 annual salary.

Mayor Pro Tem Thomas referenced the last salary increase in 2015 in which he led and stated there will be pushback.

Attorney Williams suggested yearly incremental increases.

Councilwoman Gantt requested a study to compare retirement benefits between other cities, and requested the Governing Body be exempt from paying healthcare premiums.

Councilman Blount agreed with the compensation increase, does not agree with a study.

Councilman Alexander also did not agree with a study.

Councilwoman Barber stated she was not in favor of an increase as she was aware of the salary when she was elected.

Councilman Blount stated maybe something comparable to the City of McDonough.

Mr. Knighton asked if the Council agrees with moving forward and directing Ms. Wheeler to do a survey for Council Compensation and Health Benefits.

The consensus of the Council is to have HR complete the compensation survey of comparable cities; issue a Budget Amendment to cover the cost of premiums for elected officials who chose to enroll in the City's health insurance and benefits package at zero cost to the Governing Body.

Facilities Use Policy
Mr. Knighton noted the request for discussion of the Facilities Use Policy noting several groups have requested use of City facilities at no charge.

Attorney Williams noted counties are mandated to provide social services, not cities.

Councilwoman Barber referenced a proposed health fair in May at the Merle Manders Conference center and a City partnership.

Councilman Blount noted he is not if favor of a group for profit.

Mayor Ford referenced a proposed celebrity golf event later in the year and a City partnership.

The consensus of the Council is to leave the policy as is in regards to the elected body and staff, and to seek Council support on a case by case basis; and authorized the City Manager to draft a partnership Letter of Agreement at his discretion for groups requesting use of City facilities without being placed on the Agenda and bringing before the Mayor & Council. Mr. Knighton noted he would seek direction from the Council prior to approval on requests from any group.

Work Session and Meeting Documents
Councilwoman Barber expressed her concern with not having an opportunity to review documents prior to the items being placed on the Consent Agenda, and with other items, not having the opportunity to review and discuss documents with fellow colleagues and staff prior to the meeting.

Councilwoman Gantt expressed the desire for more items where the Council agrees to be placed on the Consent Agenda.

Councilman Blount noted staff was available for questions, as was Council by way of a phone call.

Mayor Pro Tem Thomas recommends that everyone abide by the current timeline already in place.

Consensus of the Council to receive the meeting Agenda and backup documents at least one week in advance of the meeting; and directing staff to adhere to the City's Agenda Timeline document.

No Executive Session

Motion to Adjourn: Thomas/Barber – Passed 5-0. 5:10 p.m.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

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COUNCIL RETREAT

Summary Minutes
February 18, 2020
8:00 a.m. – 5:00 p.m.

Officials in Attendance: Mayor Anthony S. Ford, Mayor Pro Tem Alphonso Thomas, Councilman Elton Alexander, Councilwoman Yolanda Barber, Councilman John Blount and Councilwoman LaKeisha Gantt

Staff in Attendance: Randy Knighton City Manager, Camilla Moore Assistant City Manager/Community Dev. Director, Decius Aaron Public Works Director, Vanessa Holiday City Clerk, John Wiggins City Treasurer and Michael Williams City Attorney, Lindell Miller Procurement Manager Heather Hubbell of TSW, Kirk Voelkel of H. J. Russell Co., Dr. Malik R. Watkins, PhD of UGA Carl Vinson Institute, Adam Price, John Palmer and Skip Layton and of Falcon Engineering & Design Consultants.

Mayor Ford called the meeting to order.
Invocation by Councilman Blount
Pledge – all in unison
Roll Call - All members of the Council were in attendance
Motion to adopt the Agenda: Gantt/Alexander – passed 5-0.

DAY TWO AGENDA
Facilitated by Randy Knighton – City Manager

Recap of Day One
Mr. Knighton recapped Day One: Mauldin & Jenkins FY2018 update; overarching financial outlook for the City; $18 million dollar Fund Balance includes restricted funds, and is more along the lines of $16 million dollars with associated commitments that will reduce the balance such as Land Acquisition, the De-annexation expenses and associated legal costs; it was also noted the City's Fund Balance for FY2019 was reduced by the purchase of the upgraded HVAC systems and Road improvements; and there was a review of the upcoming items to be presented on today's Agenda.

Councilman Alexander referred to the City's Fund Balance.

Mr. Knighton reminded the Council of their commitment of funding towards the Amphitheater, Road Projects Cultural Arts Center and the new Public Works Facility.

Mayor Pro Tem Thomas asked that there be a follow up soon on the directives issued in Day One by the responsible parties.

Capital Improvements Process
Ms. Moore reviewed the start to finish process for Capital Improvement Projects to include surveys, design, drawings, construction documents, engineering, project management, modifications, payments, construction changes, and noted a typical 18 to 24-month timeline. Ms. Moore noted permit fees for the project were exempt; noted the homes that were demolished on N. Lee Street had to become part of the Amphitheater's site plan; and noted Amphitheater construction meetings take place every Wednesday at the job site trailer.

Mayor Ford asked about naming rights for the Amphitheater.

Mr. Knighton stated he does want to see Stockbridge incorporated in the name, and that the names typically last a certain number of years.

Ms. Moore noted there was a Stream Buffer EPD required to be resolved; noted TSW did not do the engineering portion of the project, and noted 571 parking spaces would be required, and noted the committed costs to date of the Amphitheater to be $20,049,831.00 and does not include other costs for furnishings, stage lighting, equipment, building restorations, licensing, startup costs and other unknowns.

Councilwoman Gantt requested that on future projects, all associated cost for projects be disclosed in advance.

Councilman Blount stated this presentation should have been made to the Council earlier to allow for informed decisions.

Mr. Knighton noted the information of the roads had previously been discussed and presented at a Council meeting and that the roads are in fact included in the $15.8 million.

Ms. Moore stated ADA requires roads to be included in the Amphitheater project.

Mayor Pro Tem Thomas asked for clarification on the City's Engineer and Ms. Moore responded that Charles Abbott & Associates was the Engineer of Record.

There were questions raised regarding a potential cemetery behind the former Hightower property on East Atlanta Rd. Ms. Holiday stated staff was made aware of the rumor of a cemetery in the area more than 2 years ago and a quote from Omega for ground penetration was forwarded to staff in April 2019; and the Construction Project Manager from H J Russell was also made aware of the rumor of a cemetery in that location in October 2019.

Ms. Moore stated the Amphitheater construction project is expected to be an 18 to 36-month process.

Amphitheater Update
Mr. Kirk Voelkel of H. J. Russell Co & Amphitheater Project Manager gave an update on construction progress noting there are currently 23 sub-contractors, no recorded accidents, and noted the rain delays have really hampered the project. Mr. Voelkel stated the anticipated completion date is February 2021 if all goes well.

Procurement Process
Ms. Miller gave an overview of the City's Procurement processes currently in place and outlined new procedures to be implemented. Ms. Miller referenced several RFP's issued to include the City's Project Manager (Keck & Wood), Canon Copiers, Hwy. 138 Beautification/Landscaping (CGL), Facilities Management Uniforms, Demolition Services, Renovation of the Ted Strickland Community Center, Amphitheater, and others; noting the Amphitheater to be a game changer for the City; referenced the implementation of departmental training and improvements to vendor relationships; plans to establish internal controls; request storage of bids to be secured; development of a Procurement Manual; amend procurement functions for Agenda items and the City's Financial Software (Incode); purchase Local Vendor Registry software, move to a P-Card system for City purchases; plans to provide more vendor and community outreach; noted all contracts were canceled/terminated relating to City Hall, Court and the Events Centers.

Councilman Blount asked who is responsible for following up with contracts once the bid has been awarded.

Ms. Miller stated the Facilities Manager oversees the landscaping contract, and the user agency (department) is responsible for monitoring contracts.

Councilman Alexander stated City Hall and surrounding areas especially should always be pristine in appearance.

Mayor Pro Tem Thomas agreed and asked who is accountable for the Main Street area of the City.

Ms. Moore stated the City is responsible for 25' of right-of-way.

Councilman Blount asked for a Plan of Action to contact with the Railroad, GDOT and State where they have properties that run through the city limits.
Councilwoman Barber asked if there were enough crew members to pick up trash in the City daily.

Mr. Aaron noted the schedule to be Monday, Wednesday and Friday of each week.

Mayor Pro Tem Thomas advocated for the General Maintenance Supervisor to ride the City daily to see the areas that are unkept; and increase the trash pickup days to each weekday instead of three. All agreed.

Ms. Miller noted the procurement office is putting together a list of qualified vendors for all departments to access; noted the positions in the department consist of the Procurement Manager, Procurement Clerk and will be hiring a Procurement Specialist; noted the Local Vendor Registry Software will cost $10,000 - $24,000.

Architectural Projects Update
Ms. Heather Hubbell of Tunnel-Spangler-Walsh, the City's On-Call Architectural Design Group, gave an update on the proposed Cultural Arts Center noting additions were made during Council briefings; noted the estimated cost of the building is $14.7 million and with furnishings the cost would be estimated at $18 - $19 million dollars.

Councilman Alexander expressed concern that the building may be another subsidized facility.

Mayor Pro Tem Thomas asked how the facility would sustain itself or be a revenue generator.

Ms. Hubbell asked if the priority of the building was to be the theater. All agreed.

Councilman Alexander stated showing movies would be great.

Ms. Hubbell was tasked with revising the design to allow for a 100-seat ballroom area, opposed to 60 seats noting the design is currently 38,000 +/- sq. ft. with an estimated cost of $14.7 million dollars and includes some furnishings; and noted the Theater would be the priority of the facility.

Ms. Moore noted the required 244 ADA parking spaces are not included in the total.

Police Dept. Feasibility Study Update
Dr. Malik R. Watkins, PhD of the UGA Carl Vinson Institute presented the City with an updated report of the proposed Police Department in the City to include an estimated 57 officers, equipment, weapons, insurance & benefits and a pension plan at approximately $5.3 million dollars with a start-up cost of $4.6 million dollars. This study was compiled based on comparable services from the cities of Villa Rica, Dunwoody, McDonough and Woodstock.

Mayor Ford noted a series of community town halls would need to take place to get public buy-in.

Mayor Pro Tem Thomas asked how this fits in to the SDS Agreement.

Mr. Knighton referred to the $3.8 mils residents are paying and noted the City of Stockbridge should be receiving the same level of service as unincorporated county residents, where they are mainly patrolling main streets and not neighborhoods; and further added that if the City does not have control of police services, Henry County will determine how they police the City.

Councilman Alexander noted crime is not going anywhere and the City needs their own police department; and stated the City needs an extra layer of coverage as the City grows.

Attorney Williams noted the Command Staff may have a contiguous agreement.

Ms. Moore referenced the City of South Fulton who transitioned their police department in phases.

Mayor Pro Tem Thomas stated he did not want the Mayor & Council to leave the Retreat without an approach to the County for a policy and better services and asked what the Council needs to do.

Mr. Knighton stated that to this point there have been several meetings with the County Manager, Cheri Hobson-Matthews, Attorney Michael Williams, Chief Command Staff regarding police services and the County has indicated they are not going to move on anything other than providing the same level of services that will be provided to unincorporated Henry County residents and does not want to be micromanaged.

Mayor Pro Tem Thomas stated he would like to see an increase of neighborhood patrol and enforcement of City ordinances.

Mayor Ford and Councilwoman Gantt stated there is significant patrolling in Monarch Village.

Mayor Ford noted if there is a desire for a police department, the City would need to be truthful about the cost and put it out to the citizens.

Councilman Alexander stated he does not believe a city tax would be necessary to fund a police department.

Councilman Blount noted the City's Fund Balance would determine if the City if comfortable with that decision.

Mayor Pro Tem Thomas stated there needs to be more discussion locally.

Mr. Knighton stated he needs to hear the sentiments of the Council for proper dialogue during SDS discussion, suggesting the same level of service as county residents, and a millage rollback.

Engineering Projects Update
Mr. Adam Price, Mr. Skip Layton and Mr. John Palmer of Falcon Engineering & Design Consultants gave an update of the projects they are working on for the City to include: the right turning lane at East Atlanta Rd. from Love Street to N. Henry Blvd.; South Lee Street and North Lee Street realignment and widening; the Burke Street Alleyway Project; Country Club Dr. @ Corporate Center Traffic Study (completed); and Patrick Henry Pkwy. and Country Club Drive.

Mr. Price noted the right turning lane would be on East Atlanta Road from Love Street to North Henry Blvd.

Councilman Blount asked if there would be a left turn signal @ Harrell Drive.

Mr. Price noted GDOT would need to be involved as North Henry Blvd. is a State road.

Mr. Price noted the lanes on both sides of N. Lee Street will need to get Right-of-Way approvals from First Baptist Church and residents and noted the church uses the City's Municipal Court parking lot for services and activities; proposed 6' sidewalks, and will look at pathways after the survey has been completed; noted based on the current Amphitheater design, 4 ponds are required as there is no stream of water, noting Everly designed the ponds sketch.

Mr. Price referenced the City's Alleyway Project between M. L. King Sr. Heritage Trail and Burke Street noting the proposal is to install gravel which will help with stormwater issues; trash bins will be placed in two centralized locations; more grease traps will be needed as more restaurants come in to the downtown area; and recommended pavers similar to the Alleyway Project in College Park and the pavers used in the Locust Grove project.

Mr. Price noted the Country Club Dr/Corporate Center near Atlanta Heart had been completed and noted Henry County GDOT has required a light for the TruHilton Hotel @ Patrick Henry Pkwy. @ Country Club Dr. and recommends the City remove Country Club Drive from the LMIG list and use the funding in other areas of the City where road improvements are needed; and lowering the speed limit on Country Club Drive from 35 to 25 noting the blind curve.

Ms. Moore stated she would provide a copy of the GDOT Report requiring a light at Patrick Henry Pkwy. and Country Club Drive to Falcon Engineering noting the Hotel Developer is bearing the cost.

Falcon Design recommended, adding a Flashing Light to slow down in the area of Atlanta Heart medical office

Motion to adjourn: Alexander/Blount – Passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

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COUNCIL RETREAT

Summary Minutes
February 19, 2020
8:00 a.m. – 4:00 p.m.

Officials in Attendance: Mayor Anthony S. Ford, Mayor Pro Tem Alphonso Thomas, Councilman Elton Alexander, Councilwoman Yolanda Barber, Councilman John Blount and Councilwoman LaKeisha Gantt

Staff and others in Attendance: Randy Knighton City Manager, Camilla Moore Assistant City Manager/Community Dev. Director, Decius Aaron Public Works Director, Vanessa Holiday City Clerk, John Wiggins City Treasurer and Michael Williams City Attorney and Jack Wilson of Robert Jack Wilson P.C.

Mayor Ford called the meeting to order.
Invocation by Mayor Ford
Pledge – all in unison
Roll Call - All members of the Council were in attendance
Motion to adopt the Agenda: Thomas/Blount – passed 5-0.

DAY THREE AGENDA

Facilitated by Randy Knighton – City Manager

Recap of Day Two
Mr. Knighton recapped Day Two noting the significant number of rainy days that have delayed the Amphitheater construction project, the ancillary cost of furnishings and fixtures for the Amphitheater, TSW's report of the Cultural Arts Center, noting the theater to be priority and revision of the ballroom, Procurement Office review, Dr. Watkins' updated Police Feasibility report where the Council asked for more detailed numbers and further discussion; Falcon Design's North and South Lee Street realignment, the Alleyway Project, Country Club Drive analysis, and lowering the speed limit on Country Club Drive from 35mph to 25mph, and adding a Flashing Light to slow down in the area of Atlanta Heart medical office.

Water/Sewer Infrastructure Projects
Mr. Aaron noted the Wastewater Treatment Plant was the City's first major infrastructure project in a number of years noting $11 million dollars has been allocated to the City's infrastructure; noted the prior administration did not utilize the GEFA forgiveness program; referenced the CDBG grant of $100,000 per year being utilized for completion of the Smith-Barnes Pump Station project; repairs made to leaks in Willow Springs; and noted the Clark Park area infrastructure pre-dates the 1960's.

Mr. Aaron noted $910,000 of stormwater repairs were being made utilizing Stormwater Fund Balance; noted the new Public Works Facility construction is in progress with a $170,000 change order pending: noted the City's Water Superintendent, Donald Mullis has 30 years of experience in this field and is putting a Plan of Action in place for the City's water system.

Mr. Knighton noted the City is attempting to correct the mistakes of the past and ensure proper steps are taken.

Mr. Aaron referenced the City's aggressive paving and resurfacing schedule and reviewed the discussion to add parking at Memorial Park.

Mr. Aaron noted GDOT provides a LMIG grant in the amount of $290,000 to cover 1 to 1 ½ miles of paving and resurfacing noting funding could come from Fund Balance and be repaid with SPLOST; noted there was a change in the procurement process that delayed bidding causing the 2019 paving to fall behind schedule; and noted the Council recently approved the 2020 list scheduled for paving and resurfacing.

Mr. Knighton recommended SPLOST and Fund Balance for Reeves Creek Trail repairs.

Mayor Pro Tem Thomas noted there needs to be a new access and additional parking spaces at Memorial Park with new enhancements noting the previously discussion of 5 parking spaces being added would only be a band-aid; suggested relocating the Transfer Station to a more suitable location.

Mr. Aaron suggested the City review options of the lease.

Councilman Alexander agreed stating Memorial Park is a hidden jewel and was disappointed to hear the trailer lot on Rock Quarry Rd. sold months ago; and noted the City should proceed with the low hanging fruit of installing signage.

Mr. Knighton noted Falcon Design would look at additional parking at Memorial Park as determined by an analysis. Mr. Knighton also noted Henry County Police is receiving payment for patrolling City parks and commercial businesses.

There was a consensus of the Council to use SPLOST IV funds to be received from Jan - Apr 2020 to make repairs to Reeves Creek Trail; and tasked staff to apply for a CDBG Grant and other sources for sidewalks on M L King, Sr. Heritage Trail.

Railroad Crossing Closing/Quiet Zone

Mr. Knighton referenced his conversation with Mr. Connor Poe of Norfolk Southern who is willing to work with the City by offering $50,000 and removal of the storage yard and a $7,500 match from GDOT with the potential of closing the Nolan Street railroad crossing. Mr. Knighton noted the City has applied for a Quiet Zone and paid the $5,400 application fee being processed by the City's Project

Manager, Keck & Wood. Mr. Knighton noted the process would need to be advertised and a Resolution passed by the Council and states this would make for a safer environment. Mr. Knighton noted there would need to be a 30-day Notice of Intent advertised and would be a six-month process. Mr. Knighton also stated Norfolk Southern has the power and authority to close the railroad crossing without the City's consent as the criteria to close is already there. Mr. Knighton proposed a town hall to make the community aware.

Mayor Pro Tem Thomas favored the town hall and wants an opportunity to speak to the community.

Ms. Moore stated the railroads are governments within themselves and have the right to close; noted the storage shed has been cleared out and stated the closing of the Nolan Street crossing opens development opportunities.

Mayor Ford recommends the Quiet Zone and closing of the Nolan Street crossing for the betterment of the downtown long-term.

Mayor Pro Tem Thomas stated citizens will be directly affected by the closing of this crossing and they are not concerned about "downtown", noting this action will be a significant change of life for these neighborhoods. Mayor Pro Tem Thomas asked to go on record stating he does not support this Resolution and asked the council not to pretend that this will go over well.

Councilwoman Gantt stated she sympathizes with the action.

Councilman Blount stated he sees what is going on in the community.

There was a consensus of the Council to hold a Community Town Hall set for March 17, 2020 at 6:30 p.m. at the Merle Manders Conference Center to discuss the closing of the Nolan Street Railroad Crossing and the Quiet Zone.

Mayor Pro Tem Thomas exited the meeting.

Councilwoman Gantt spoke about the direction of the old fire station and the vision.

Mr. Knighton noted the DDA's Master Plan may have been premature.

Councilman Blount noted the RSVP plan was a template spearheaded by the Main Street Program, however, Main Street should not be involved in the development of the City.

Ms. Moore stated the RSVP should have been a Planning function.

Councilman Alexander noted the RSVP Presentation was excellent and appreciates the hard work of the Main Street Program; commended their hard work with the community, staff, elected officials and business owners to give us the RSVP template, and noted Main Street staff also took the lead on the Alleyway Project.

Councilman Blount questioned the function of the Main Street Program.

Mr. Knighton stated that it is appropriate for the Main Street Program to relate to businesses and improve the downtown district and all that is relevant in the Main Street area.

Ms. Moore noted she does not want anything conflicting with the RSVP, and stated it was premature to approve the Master Plan without securing properties.

Mr. Knighton stated Mayor Pro Tem Thomas is the Council representative on the Main Street Advisory Board and should be included in the conversation.

Councilman Alexander and Councilwoman Barber preferred to continue the conversation with Mayor Pro Tem Thomas, The Economic Development Director and Main Street Manager present so that everyone is on the same page.

Sanitation & Fee Schedules
Ms. Moore explained the Impact Fees as a one-time fee assessed to recover infrastructure costs required to serve new development; reviewed the Impact Fees noting the split between Residential Fees (for Parks) and Commercial Fees (for Roads) and estimated the 2020 Impact Fees to be approximately $240,000.00.

Mayor Pro Tem Thomas joined the meeting.

Mr. Aaron referenced revenue shortfalls in the FY2019 Sanitation Budget of $210,000 and proposed an increase from $14/month to $17/month; and referenced the Stormwater FY2019 budget had revenue shortfalls as well and presented the Water, Sewer, Sanitation and Stormwater Fee Schedule with an effective date of June 1, 2020 and will present to the Council for approval in the next 60 days. Mr. Aaron also noted the addition of commercial business sanitation services.

Ms. Moore noted commercial businesses would receive a 6-month notice to terminate with their current sanitation provider should the City decide to add commercial services.

There was discussion among the Council regarding Public Works staffing needs and the Street Sweeper schedule. Councilwoman Barber requested a schedule of dedicated workers assigned to trash/litter pickup.

Councilwoman Gantt asked if the DDA should halt the Master Plan and Fire Station project.

Ms. Moore noted the cost would be $100,000.00 for a teardown of the old fire station for a private venture with a restaurant.

Attorney Williams noted the old fire station building has not formally been deeded over to the DDA.

Councilwoman Gantt noted the DDA has hired TSW.

Councilwoman Barber inquired as to when Mr. Capehart was scheduled to meet with the Council.

Mr. Knighton noted Mr. Capehart is scheduled to attend the Council meeting; was scheduled for the Retreat, however, a conflict prevented his attendance.

Ms. Moore noted Mr. Capehart met with Planning; reviewed the Comp Plan and proposed phasing.

Mayor Pro Tem Thomas stated Mr. Capehart needs to meet with Council to receive information and where he will be given his directives from the Council.

Mr. Knighton noted Mr. Capehart will be available for the next meeting of the Council for updates.

Towing & Parking Update
Ms. Moore presented the Towing/Parking updated as previously discussed at a prior meeting and presented a timeline for implementation.

Ms. Moore presented a memo consisting of the RFP for selection of a Towing Service Vendor and approval of associated costs. The memo referenced the (3) vendors who responded: New Image Towing, Swanson Towing and Bernal's Towing and Scope of Services. Associated Costs were estimated at $27,000.00 for signage; $2,500.00 to mail Post Card notifications; $8,000.00 for postage notices mailed twice to 10,000 households, and between $44,000.00 - $50,000.00 for Permit software. Ms. Moore noted the Proposed Implementation Schedule would include a 60-day Code Enforcement warning notice period, six-month trial period of the program and then follow up with a community town hall to get feedback and suggestions on the program if needed.

Councilwoman Gantt exited the meeting.

There was a discussion of a cost-sharing arrangement with the selected tow company with a plan that will fit the entire City.

Councilman Alexander motioned to approve Swanson Towing for the City's Towing & Wrecker Services with postcards to notify the public via a postcard mailout and a 60-day warning notice Time frame, with a six-month trial period to be followed up by a community town hall to evaluate the program; second by Councilman Thomas. The motion passed 3-0-1 (Blount abstained).
SDS (Service Delivery Strategy) Update
Mr. Jack Wilson of Robert Jackson Wilson PC represents the City of Stockbridge with the SDS negotiations between the City of Stockbridge and Henry County and gave an overview of the process noting the City has not signed the agreement and noted those services not utilized by the City would

receive millage rollbacks and noted the City of Stockbridge residents should receive the same services as unincorporated residents.

Mr. Wilson noted the millage rate differential between the City of Stockbridge and Henry County (no police and fire services); roads (cost of maintenance and paving). Mr. Wilson noted the State requires a description of services and approved documents must be filed with the Department of Community Affairs (DCA)noting how they are funded; noted Henry County has agreed to service the City of Stockbridge the same as unincorporated Henry County residents.

Councilman Alexander stated the City of Stockbridge needs more policing services than unincorporated Henry County.

Attorney Williams advised of the liabilities, lawsuits, workers compensation and other costs that go along with having a police department.

Mr. Knighton advised the Council that negotiations are still underway and will report back any updates to the Council.

Strategic Planning
Mr. Knighton presented an overview of the 7 Elements of a Strategic Plan: Vision Statement - A vision statement describes the way you envision your business. As such, it should communicate that dream to your employees and customers in an inspirational manner. Mission Statement- A mission statement describes what you do currently. It often describes what you do, for who, and how. Focusing on your mission each day should enable you to reach your vision. A mission statement could broaden your choices, and/or narrow them. Core Values: Core values describe your beliefs and behaviors. They are the beliefs you have that will enable you to achieve your vision and mission. SWOT Analysis: SWOT is an acronym for strengths, weaknesses, opportunities, and threats. A SWOT analysis provides businesses a situational investigation into their position in the market. It allows you to spot and name the important aspects, happenings, and adversaries of your business. Long-Term Goals, Yearly Objectives: Long-term goals are statements that drill down a level below the vision and describe how you plan to achieve it. This set of goals usually starts three years out and extends to around five years into the future, directly aligning with the mission and vision statements. Action Plans: Each objective should have a plan that details how it will be achieved. The amount of detail depends on the amount of flexibility you want your managers and team to have. The more detail there is, the less flexibility those that follow it have.

Mayor Pro Tem Thomas motioned to adjourn the meeting; second by Councilman Alexander. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
WORK SESSION MEETING

TUESDAY, FEBRUARY 25, 2020 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./ Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mr. Charles Marshall

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were present.

Councilman Blount motioned to adopt the Agenda; second by Councilman Alexander. The motion passed 5-0.

Review of the Minutes for the following meeting:

1. 1/28/2020 No Action

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Mr. Charles Marshall thanked the Council for the opportunity to speak about a newly formed group called the Henry County Coalition Committee that has been established to better inform and educate elected officials to the residents' needs in order to effectively influence actions impacting the well-being of North/Central Henry County in making it a better place to live, work and play.

Mr. Marshall was extended additional time to speak about the desire for a full-service hotel, corporate and regional business offices, and upscale housing at Bridges of Jodeco.

Mr. Marshall thanked Councilman Alexander for his beautification efforts and noted there needed to be more involvement from the neighborhood HOA's; and referenced a recent visit to a smaller city with nice amenities and attractions, and stated the City could do that and more here as well.

Councilman Blount asked Mr. Marshall if he had met with the City Manager to discuss these items noting, much of what is being stated is already on the City's radar.

Mayor Pro Tem Thomas noted Public Comments was not the appropriate format for Mr. Marshall to make a presentation and asked that he reach out to the City Manager and City Clerk for guidance on meeting presentations.

Mr. Marshall noted he would be submitting information to the Clerk to be sent to the Mayor & Council about the group.

OLD BUSINESS

2. Council Consideration to approve the award of the bid for the replacement of the Reeves Creek Trail Bridge to Steele & Associates, ITB 2019-00030 in the amount of $1,242,094.45 Funding Source: SPLOST IV
   Presented Decius Aaron – Public Works Director and Lindell Miller – Procurement Supervisor
   Ms. Miller noted this item is to award the contract to the lowest bidder, Steele & Associates for the Reeve's Creek Bridge replacement in the amount of $1,242,094.45. Funding Source: SPLOST IV.

   Councilman Alexander motioned to approve the award of the bid for the replacement of the Reeves Creek Trail Bridge to Steele & Associates, ITB 2019-00030 in the amount of $1,242,094.45 with the funding source coming from SPLOST IV; second by Councilwoman Barber. The motion passed 5-0.

3. Council Consideration to approve the Annual 2019-2024 (STWP) Short-Term Work Program & (CIE) Capital Improvement Element Update Final Approval
   Presented by Camilla Moore – Community Development Director
   Camilla Moore – Community Development Director noted staff is recommending the final approval of the Annual 2019-2024 STWP) Short-Term Work Program & (CIE) Capital Improvement Element Update Resolution that was submitted to the (ARC) Atlanta Regional Commission with a couple of changes that includes dates such as: The Public Hearing was held on January 13, 2020 and the ARC adopted it on January 14, 2020.

Councilwoman Gantt motioned to approve the Annual 2019-2024 (STWP) Short-Term Work Program & (CIE) Capital Improvement Element Update; second by Councilman Alexander. The motion passed 4-0-1 (Councilwoman Barber abstained).

4. Council Consideration to appoint members to the Planning Commission
   Presented by Michael Williams – City Attorney
   Item to be heard following Executive Session.

5. Council Consideration to appoint members to the Stockbridge Downtown Development Authority
   Presented by Michael Williams – City Attorney
   Item to be heard following Executive Session.

NEW BUSINESS

6. Council Consideration to approve the purchase and installation of VM Air Watch Information Technology Mobile Device Security and Management Software in the amount of $27,674.44. Funding Source: General Fund
   Presented by Randy Knighton – City Manager
   Councilman Blount motioned to approve the purchase and installation of VM Air Watch Information Technology Mobile Device Security and Management Software in the amount of $27,674.44 using the General Fund as a funding source; second by Councilwoman Gantt. The motion passed 5-0.

COMMENTS FROM THE MAYOR

Mayor Ford referenced the City's recent Retreat and noted it to be very productive and the City is making good progress; asked everyone to be safe for Mardi Gras; and noted the new polling location at the Merle Manders Conference Center where Early Voting will begin on Monday, March 2nd.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Planning Commission Meeting Thursday, February 27, 2020 at 6:30 p.m. at City Hall in the Council Chamber

- Main Street Advisory Board Meeting *Saturday*, March 7, 2020 at 9:00 a.m. at Merle Manders Conference Center.

- Council Meeting Monday, March 9, 2020 at 6:00 p.m. at City Hall in the Council Chamber

- Downtown Development Authority Meeting, Tuesday, March 17, 2019 at 6:00 p.m. in the Levi Meeting Room.

- Youth Council Advisory Committee Meeting, Tuesday, March 17, 2020, at 6:30 p.m. - Patrick Henry Meeting Room

- Town Hall – Topic: Norfolk Southern Railroad – Nolan Street Closing Tuesday, March 17, 2020 at 6:30 p.m.

- Youth Council Meeting, Wednesday, March 18, 2020 at 5:30 p.m. – Levi Meeting Room

- Planning Commission Meeting Thursday, March 26, 2020 at 6:30 p.m. at City Hall in the Council Chamber

- Work Session Meeting Tuesday March 31, 2020 at 6:00 p.m. at City Hall in the Council Chamber

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Economic Development Business Breakfast Meet & Greet – Wednesday, February 26, 2020 from 7a.m. – 10a.m. at the Merle Manders Conference Center. Free to City of Stockbridge Business Owners and/or Operators. Contact

- Bingo Bash February 26, 2020 from 10:00 a.m. – noon at the Merle Manders Center spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Women's History Month Annual Celebration, Sunday, March 1, 2020 at 3:00 p.m. at the Merle Manders Center spearheaded by Councilman Alexander.

ONGOING INITIATIVES

- Meet & Greet the Mayor Mondays with Mayor Anthony S. Ford from 10:00 a.m. - noon every fourth Monday of the month (appointment required). Please contact LaQuinda Jackson @ 678-833-3348 for more information and scheduling.

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Mayor Pro Tem Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.

- Monthly Bingo Bash from 10:00 a.m. – noon at the Merle Manders Center spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.

- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly Homeowners and Neighborhood Association RoundTable – spearheaded by Councilman Blount. Contact LaQuinda Jackson @ 678-833-3348 for more information.

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate: second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Thomas motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

Councilwoman Gantt motioned to reconvene the meeting; second by Councilman Alexander. The motion passed 5-0.

Mayor Pro Tem Thomas motioned to appoint David B. Planchon to the Planning Commission – Two-year term; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Gantt motioned to appoint Renee Shaw, Arthur Christian, LaSonya Cato and Seymour Reid to the Downtown Development Authority - Four-year term; second by Mayor Pro Tem Thomas. The motion passed 5-0.

Councilwoman Barber motioned to amend the Agenda to reconsider Resolution No. R20-1154 regarding Parking/Towing Services; second by Mayor Pro Tem Thomas. The motion passed 3-1-1 (Alexander Opposed, Blount Abstained).

Councilwoman Barber motioned to reconsider Resolution No. R20-1154 regarding Parking/Towing Services for the City; second by Councilwoman Gantt. The motion passed 4-1 (Alexander Opposed).

Councilwoman Gantt motioned to approve Swanson Towing for the City's Wrecker & Towing Services; second by Councilman Alexander. The motion passed 4-0-1 (Blount abstained).

Mayor Pro Tem Thomas motioned to adjourn Thomas; second by Councilman Alexander. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
SPECIAL CALLED
COUNCIL MEETING

TUESDAY, MARCH 24, 2020 9:00 A.M.

Mayor & City Council
Mayor Anthony S. Ford
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas

Administration
Randy Knighton, City Manager
Camilla Moore Asst. City Mgr./
Community Dev. Director
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mr. Randy Knighton

Pledge of Allegiance was recited in unison.

Deputy City Clerk, Randi Rainey was asked to proceed with a verbal roll call. All members were present.

Councilman Alexander motioned to adopt the Agenda; second by Mayor Pro Tem Thomas. The motion passed 5-0.

New Business

1. Council Consideration: COVID-19 Pandemic Response – Public Gathering Restrictions
   Presented by Michael Williams – Attorney Williams
   Attorney Williams noted the County and Municipalities met on March 23, 2020 to discuss the COVID-19 Pandemic, and what precautions local governments can take. Attorney Williams noted several jurisdictions across the County have proposed significant restrictions and stay at home orders: with the Mayor of Atlanta proposing a mandatory stay at home and closure of all businesses, except for essential businesses.

Attorney Williams noted the County will anticipate adopting some level of restriction this afternoon; and noted Council has two (2) Resolutions to chose from to adopt.

Attorney Williams explained the first Resolution is like what the county is proposing, directing all Asymptomatic people to stay at home and not be allowed in public places. Also, putting a restriction on indoor recreational fitness and entertainment establishments for the duration of the emergency.

Attorney Williams also noted restaurants should adopt a drive-thru or delivery model, except for certain establishments within medical or governmental facilities and should follow the CDC guidelines.

Attorney Williams mentioned there was a section added to the City's proposed Resolution, Section: 3A- Such establishments are granted time limited authority to sell packaged beer and wine with food sales while the Resolution is in effect without any further licensing required by the City.

Attorney Williams noted Houses of Worship are encouraged to not have more than 10 people meeting at a time. Mr. Williams noted the County added two more sections, Section 6 that deals with all orders to be carried out by the City of Stockbridge and staff; and will be in effect until midnight April 7, 2020.

Attorney Williams explained Option 2 has a general business closure order to close all businesses, whereas Option 1 only deals with indoor recreation. Mr. Williams noted the Mayor could adopt an emergency order without a vote from Council.

Mayor Ford noted to make sure the Resolution states City and not County; and, expressed he would get consensus from Council before adopting anything, and prefers Option 2.

Councilwoman Gantt noted she has had several small businesses reach out to her, specifically hair salons and barber shops asking if they could have one (1) at a time and noted she is for Option 2 and stated she would like everyone to take this very seriously and noted her thoughts and prayers are with everyone.

Councilman Alexander noted Council wants to do the right thing for the City and asks all small businesses to understand they are trying to follow the best medical advice and do the right thing. Councilman Alexander stated he supports Option 2 and sends condolences to those who have passed from the COVID-19 virus.

Councilman Blount noted his concern is with the stimulus package that has yet to be passed by Congress and is in favor of Option 2 noting Council should be cautious of certain provision with certain businesses.

Mayor Pro Tem Thomas noted he supports Option 2 and encourages all citizens to stay at home; and if they do go out to use gloves and wipe down everything.

Councilwoman Barber noted she supports Option 2 and echoes the sentiments of all other members of Council.

Mayor Pro Tem Thomas asked City Manager, Randy Knighton to explain how the citizens can pay their bills.

Mr. Knighton noted he encourages all citizens to go to the City's website, while City Hall is physically closed and noted there was a brief problem with the online bill pay yesterday, but the matter has since been resolved; and there has been a 30-day grace period for all water and utility billing payments and the City will not disconnect anyone. Mr. Knighton encouraged all citizens to reach out to all of the City's social media platform, and can reach him at rknighton@cityofstockrbidge-ga.gov with any questions they may have and visit the City's website for staff contact information.

Councilwoman Gantt inquired when the Resolution will go into effect.

Attorney Williams noted the order would go into effect today.

Councilwoman Gantt inquired how would this be sent out for citizens to be informed.

Attorney Williams recommended the City post the information on all its social media outlets and submit a press release.

Councilwoman Gantt requested a copy of the Resolution.

Mayor Ford suggested having the Occupational Tax Department to send out a correspondence to all businesses.

Councilman Blount suggested adding a provision on when businesses should close noting his concern is enforcement and inquired on how to direct phone calls and who would be responsible to enforce the closures.

Mr. Knighton noted he encourages citizens to utilize the City's See Click Fix tool on the City's website and noted he has had the Henry County Police Department working night shift patrolling businesses and parks.

Councilman Blount inquired if the 6-hour time blocks could be moved to the evenings to check on the businesses not closed.

Mr. Knighton noted there is normally a 9pm-3am time block.

Mayor Pro Tem Thomas recommends giving Code Enforcement a copy of the Resolution to have in their possession as they encounter businesses not in compliance.

Attorney Williams reiterated Option 2 main provision: Asymptomatic persons (shall reframe from entering public businesses), business closures (with the exception of list of businesses on Exhibit A), eating establishments (shall only provide takeout and delivery services), house of worship (no more than 10 people gathering), physical distancing, Georgia Executive Order, with a duration to terminate midnight, April 7, 2020. Exempt businesses are: Healthcare and Public Health Operations, Human Services Operations and Essential Infrastructures.

Councilman Alexander motioned to adopt Option 2; second by Councilwoman Barber. The motion passed 5-0.

Mayor Pro Tem Thomas motioned to adjourn; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Randi Rainey, Deputy City Clerk CMC	Anthony S. Ford, Mayor

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION_______________

WHEREAS the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and,

WHEREAS the City of Stockbridge wishes to be certified as a Certified City of Ethics under the GMA Program; and,

WHEREAS part of the certification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board;

NOW THEREFORE BE IT RESOLVED by the governing authority of the City of Stockbridge, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly:

* Serve Others, Not Ourselves
* Use Resources With Efficiency and Economy
* Treat All People Fairly
* Use The Power of Our Position For The Well Being Of Our Constituents
* Create An Environment Of Honesty, Openness And Integrity

RESOLVED this 28th day of April 2020.

______________________________	______________________________
Mayor Anthony S. Ford	Mayor Pro Tem Alphonso Thomas
______________________________	______________________________
Councilmember Elton Alexander	Councilmember Yolanda Barber
______________________________	______________________________
Councilmember John Blount	Councilmember LaKeisha Gantt

____
ATTEST: Vanessa Holiday City Clerk

Note: A copy of the approved resolution and ordinance by cities who desire to participate in the GMA "Certified City of Ethics" program should be submitted to GMA, Attention: Legal Department, 201 Pryor Street, SW, Atlanta, Georgia 30303

City of Stockbridge

4640 North Henry Blvd. • Stockbridge, GA 30281
City Hall: (770) 389-7900 • Fax: (770) 692-8577

From The Desk Of:
ANTHONY S. FORD
Mayor

Telephone: 770-389-7910

April 16, 2020

The Honorable David Scott
225 Cannon House Office Building
Washington, DC 20515

Dear Congressman Scott:

As a city leader and a constituent, I am writing on behalf of the City of Stockbridge to express our support for H.R. 6467, the *Coronavirus Community Relief Act,* and to urge you to continue to support this bill. From the correspondence with your office I understand that you are a cosponsor of this bill. This bill would create a coronavirus relief fund for units of local government with a population of 500,000 or less.

Cities are on the front lines of responding to the COVID-19 public health crisis and desperately need direct financial support from the federal government. Cities are anticipating loss of revenue, resulting in cuts to critical public services. The federal government must ensure every city, town and village has direct access to emergency funding.

The virus is also taking a toll on first responders, utility workers, and sanitation workers who are out in the community every day putting their own lives at risk to protect the public's health and safety. Without federal support, the cities working so hard to provide these critical services, particularly small cities, will struggle to survive. So far, small cities have been left behind in federal legislation to address the Coronavirus, COVID-19. Immediate action is needed to support these communities.

The City of Stockbridge has a general fund budget of about $11.5 million dollars. Our city population is approximately 29,000 and we are excited about continuing to celebrate our 100-year anniversary this year. Although 2020 has been an unprecedented challenge for every city in the nation, we continue to persevere and provide services to our citizens. The city continues to provide a full range of services to its citizens without the benefit of a property tax.

The city is in the process of constructing a 3,400-seat Amphitheatre project which began late last year. This project continues to move forward as it is a transformational project which will provide recreational opportunities throughout the region and support the economic development vision for the city. We look forward to continuing our work with our County and regional partners to augment the needed support to properly transition into the next phase of our nation's and city's history as we move forward in the coming months.

On behalf of the residents, families, and businesses in Stockbridge, I urge you to continue your support for H.R. 6467 to provide direct federal aid for local governments with a population of 500,000 or less to help us face mounting challenges related to COVID-19.

If you have any further questions regarding how this bill will impact the City of Stockbridge, please feel free to contact me. Thank you for your service to the City of Stockbridge, our state, and nation. .

Sincerely,

Anthony S. Ford, Mayor
City of Stockbridge

116TH CONGRESS
2D SESSION

H. R. 6467

To provide for an enhanced Coronavirus relief fund for units of government with a population of 500,000 or less, and for other purposes.

IN THE HOUSE OF REPRESENTATIVES

APRIL 7, 2020

Mr. NEGUSE (for himself, Mr. LUJÁN, Mr. LEVIN of Michigan, Mr. MALINOWSKI, Mr. CLAY, Ms. ESCOBAR, Mr. CARBAJAL, Ms. BARRAGÁN, Ms. DEAN, Mr. RASKIN, Ms. OCASIO-CORTEZ, Ms. PINGREE, Mr. MCGOVERN, Ms. STEVENS, Mr. HASTINGS, Ms. SHALALA, Mr. RYAN, Mr. KILMER, Ms. SCHAKOWSKY, Ms. SPEIER, Ms. CASTOR of Florida, Mr. SCHNEIDER, Mr. VEASEY, Mr. PERLMUTTER, Mr. CISNEROS, Mr. CICILLINE, Mr. CROW, Mr. ROUDA, Mr. KEATING, Mr. SOTO, Ms. CRAIG, Ms. WILD, Mrs. NAPOLITANO, Mr. STANTON, Ms. OMAR, Ms. KUSTER of New Hampshire, Ms. SHERRILL, Ms. MUCARSEL-POWELL, Mr. BERA, Mr. POCAN, Mrs. LEE of Nevada, Mr. GOTTHEIMER, Mr. DEFAZIO, Ms. UNDERWOOD, Mrs. BEATTY, Mr. DEUTCH, Ms. TLAIB, Mr. GONZALEZ of Texas, Mr. GALLEGO, Mr. SIRES, Mr. GRIJALVA, Mr. BLUMENAUER, Mr. LOEBSACK, Mr. RUSH, Mrs. LAWRENCE, Ms. PRESSLEY, Mr. JOHNSON of Georgia, Ms. GABBARD, Ms. WILSON of Florida, Mrs. LURIA, Mr. CLEAVER, Mr. PHILLIPS, Ms. SCHRIER, Mr. DELGADO, Ms. HAALAND, Ms. TORRES SMALL of New Mexico, Ms. KAPTUR, Mr. HUFFMAN, Ms. LEE of California, Mr. KILDEE, Ms. JUDY CHU of California, Mr. WELCH, Ms. SPANBERGER, Mrs. HAYES, Mr. KENNEDY, and Mr. TED LIEU of California) introduced the following bill; which was referred to the Committee on Oversight and Reform

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A BILL

To provide for an enhanced Coronavirus relief fund for units of government with a population of 500,000 or less, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. SHORT TITLE.

This Act may be cited as the "Coronavirus Community Relief Act".

SEC. 2. CORONAVIRUS RELIEF FUND FOR UNITS OF GOVERNMENT WITH A POPULATION OF 500,000 OR LESS.

Title VI of the Social Security Act (as added by section 5001 of Public Law 116–136) is amended by adding at the end the following:

"SEC. 602. CORONAVIRUS RELIEF FUND FOR UNITS OF GOVERNMENT WITH A POPULATION OF 500,000 OR LESS.

"(a) APPROPRIATION.—

"(1) IN GENERAL.—Out of any money in the Treasury of the United States not otherwise appropriated, there are appropriated for making payments to units of local government with a population of 500,000 or less $250,000,000,000 for fiscal year 2020.

"(b) AUTHORITY TO MAKE PAYMENTS.—The Secretary shall pay to a unit of local government of the relative unit of local government population proportion amount within 30 days after a unit of local government of a State submits the certification required by subsection (e).

"(c) PAYMENT AMOUNTS.—

"(1) IN GENERAL.—Subject to paragraph (2), the maximum aggregate amount paid under this section for fiscal year 2020 to units of local government in a State shall be the amount equal to the relative population proportion amount determined for the State under paragraph (2) for such fiscal year.

"(2) RELATIVE POPULATION PROPORTION AMOUNT.—For purposes of paragraph (1), the relative population proportion amount determined under this paragraph for a State for fiscal year 2020 is the product of—

"(A) the amount appropriated under paragraph (1) of subsection (a) for fiscal year 2020; and

"(B) the relative State population proportion (as defined in paragraph (3)).

"(3) RELATIVE STATE POPULATION PROPORTION DEFINED.—For purposes of paragraph (2)(B), the term 'relative State population proportion' means, with respect to a State, the quotient of—

"(A) the population of the State; and

"(B) the total population of all States.

"(4) RELATIVE UNIT OF LOCAL GOVERNMENT POPULATION PROPORTION AMOUNT.—For purposes of subsection (b), the term 'relative unit of local government population proportion amount' means, with respect to a unit of local government, the amount equal to the product of the Relative State Proportion Amount and the quotient of—

"(A) the population of the unit of local government; and

"(B) the aggregate total population of local governments determined by adding the population of each unit of local government.

"(5) DATA.—For purposes of this subsection, the population of States and units of local governments shall be determined based on the most recent year for which data are available from the Bureau of the Census.

"(6) OTHER RELIEF.—Nothing in this section shall affect appropriated funds to units of local government as a result of Public Law 116–136, nor shall payments in this section be reduced by amounts paid to units of local government through Public Law 116–136.

"(d) USE OF FUNDS.—A unit of local government shall use the funds provided under a payment made under this section to cover only those costs of the unit of local government that—

"(1) are costs that—

"(A) are reasonably deemed by the unit of local government to be necessary; and

"(B) directly or indirectly involve, relate to, are, have been, or will be incurred due to, or are, have been, or will be a response to circumstances caused by, the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19); and

"(2) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

To the extent that a unit of local government does not need all of the funds paid to it, it may transfer such funds to another unit of local government in the State for uses in paragraph (1) of this subsection and such transfer is deemed to be a cost of the transferor.

"(e) CERTIFICATION.—In order to receive a payment under this section, a unit of local government shall provide the Secretary with a certification signed by the Chief Executive (or equivalent) for the unit of local government that the local government's uses of the funds are or will be consistent with subsection (d).

"(f) INSPECTOR GENERAL OVERSIGHT; RECOUPMENT.—

"(1) OVERSIGHT AUTHORITY.—The Inspector General of the Department of the Treasury shall conduct monitoring and oversight of the receipt, disbursement, and use of funds made available under this section.

"(2) RECOUPMENT.—If the Inspector General of the Department of the Treasury determines that a unit of local government has failed to comply with subsection (d), the amount equal to the amount of funds used in violation of such subsection shall be booked as a debt of such entity owed to the Federal Government. Amounts recovered under this subsection shall be deposited into the general fund of the Treasury.

"(3) AUTHORITY OF INSPECTOR GENERAL.—Nothing in this subsection shall be construed to diminish the authority of any Inspector General, including such authority as provided in the Inspector General Act of 1978 (5 U.S.C. App.).

"(g) DEFINITIONS.—In this section:

"(1) COSTS.—The term 'Costs' includes but is not limited to lost revenue, reimbursement for expenses already incurred, and increases in costs reasonably believed to be the direct or indirect result of, or direct or indirect responses to circumstances caused by, the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).

"(2) LOCAL GOVERNMENT.—The term 'unit of local government' means any of the following that has a population of 500,000 or below: a county, municipality, town, township, village, parish, borough, or other unit of general government below the State level.

"(3) SECRETARY.—The term 'Secretary' means the Secretary of the Treasury.

"(4) STATE.—The term 'State' means the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa.".

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