



COUNCIL RETREAT
Action Minutes
February 18, 2020
8:00 a.m. – 5:00 p.m.

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem Alphonso Thomas
Councilman Elton Alexander
Councilwoman Yolanda Barber
Councilman John Blount
Councilwoman LaKeisha Gantt

Staff

Randy Knighton City Manager
Camilla Moore Assistant City Manager/Community Dev. Director
Decius Aaron Public Works Director
Vanessa Holiday City Clerk
John Wiggins City Treasurer
Lindell Miller Procurement Manager
Michael Williams City Attorney

- 1. Call to Order – Mayor Ford**
- 2. Invocation – Councilman Blount**
- 3. Pledge**
- 4. Roll Call – All members present**
- 5. Adoption of the Agenda – Gantt/Alexander – Passed 5-0.**



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DAY TWO AGENDA

Facilitated by Randy Knighton – City Manager

Recap of Day One

Mr. Knighton recapped Day One: Mauldin & Jenkins FY2018 update; overarching financial outlook for the City; \$18 million dollar Fund Balance includes restricted funds, and is more along the lines of \$16 million dollars with associated commitments that will reduce the balance such as Land Acquisition, the De-annexation expenses and associated legal costs; it was also noted the City's Fund Balance for FY2019 was reduced by the purchase of the upgraded HVAC systems and Road improvements; and there was a review of the upcoming items to be presented on today's Agenda.

Capital Improvements Process

Ms. Moore reviewed the start to finish process for Capital Improvement Projects to include surveys, design, drawings, construction documents, engineering, project management, modifications, payments, construction changes, and noted a typical 18 to 24-month timeline.

Procurement Process

Ms. Miller gave an overview of the City's Procurement processes currently in place and outlined new procedures to be implemented.

Amphitheater Update

Mr. Kirk Voelkel of H. J. Russell Co & Amphitheater Project Manager gave an update on construction progress noting there are currently 23 sub-contractors, no recorded accidents, and noted the rain delays have really hampered the project.

Architectural Projects Update

Ms. Heather Hubbell of Tunnel-Spangler-Walsh, the City's On-Call Architectural Design Group, gave an update on the proposed Cultural Arts Center, and was tasked with revising the design to allow for a 100-seat ballroom area, opposed to 60 seats; noted the design is currently 38,000 +/- sq. ft. with an estimated cost of \$14.7 million dollars and includes some furnishings; and noted the Theater would be the priority of the facility.

Code of Conduct**No Action****Police Dept. Feasibility Study Update**

Dr. Malik R. Watkins, PhD of the UGA Carl Vinson Institute presented the City with an updated report of the proposed Police Department in the City to include an estimated 57 officers, equipment, weapons, insurance & benefits and a pension plan at approximately \$5.3 million dollars. This study was compiled based on comparable services from the cities of Villa Rica, Dunwoody, McDonough and Woodstock.

Engineering Projects Update

Mr. Adam Price, Mr. Skip Layton and Mr. John Palmer of Falcon Engineering & Design Consultants gave an update of the projects they are working on for the City to include: the right turning lane at East Atlanta Rd. from Love Street to N. Henry Blvd.; South Lee Street and North Lee Street realignment and widening; the Burke Street Alleyway Project; Country Club Dr. @ Corporate Center Traffic Study (completed); and Patrick Henry Pkwy. and Country Club Drive. The City's Community Development Director will provide a copy of the GDOT Report requiring a light at Patrick Henry Pkwy. and Country Club Drive to Falcon Engineering noting the Hotel Developer is bearing the cost. Falcon Design recommended lowering the speed limit on Country Club Drive from 35 to 25, adding a Flashing Light to slow down in the area of Atlanta Heart medical office and removing Country Club Drive from the LMIG list and use the funding in other areas of the City where road improvements are needed.

Adjourn

Motion to adjourn: Alexander/Blount – Passed 5-0.