



City of Stockbridge
Bringing People
Together

STOCKBRIDGE CITY COUNCIL

Mayor Pro Tem

Anthony S. Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

CITY MANAGER

Michael Harris

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
September 27, 2016 6:00 PM**



Council Chamber 2nd Floor

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

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AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, SEPTEMBER 27, 2016 6:00 PM

Mayor & City Council

Vacant, Mayor
Anthony S. Ford, Mayor Pro Tem
Elton Alexander, Councilman
John Blount, Councilman
LaKeisha Gantt, Councilwoman
Neat Robinson, Councilwoman

Administration

Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

I. Call to Order

II. Roll Call

Present	Absent
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Mayor Pro Tem Ford	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____

III. Invocation

IV. Pledge of Allegiance

V. Adoption of the Agenda

VI. Adoption of Minutes for 8/8/2016 and 8/30/2016

Draft Minutes of 8/8/2016

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

OLD BUSINESS

PUBLIC HEARING

VR-16-10-S Variance Request

Parcel ID: S24-01-002-000 Location: 112 Conyers Rd. Land Lot 68 of the 12th

District Proposed Use/Purpose: Bed & Breakfast Lot Size: 3.734 +/- acres

Applicant: Anita Johnson/ JS Venue Plus -Presented by: Dale Hall, Administration & Community Development

NEW BUSINESS

Item # 1 - Council Consideration to write off Probation Fines/ Fees in the amount of \$56,831.00 -Presented by: Anita Gunnoe, Court Clerk

Item # 2 - Council Consideration for approval for the use of the Merle Manders Conference Center for the Volunteers Ceremony to be held on October 14, 2016 -Presented by: Councilman Blount

Item # 3 - Council Consideration to request approval of Short-Term Work Program and Capital Improvement Element Annual Update and Adoption and Amendment to the Henry County Comprehensive Plan. PUBLIC HEARING to be held on 10/10/2016 -Presented by: Dale Hall, Administration & Community Development

Item # 4 - Planning Commission Appointments -Presented by:

Item # 5 - Council Consideration for the purchase of Lateral Launch for CUES Camera- Wastewater Department (Sewer Impact Fees) in the amount of \$107,469.00 -Presented by: Michael Harris, City Manager

Item # 6 - Council Consideration for the purchase of Sewer Jetter for Wastewater Department (SPLOST III) in the amount of \$ 64,916.00 -Presented by: Brad Hotsinger, Wastewater Treatment Plant Superintendent

Item # 7 - Council Consideration for approval of the roof replacement for the Wastewater Treatment Plant in the amount of \$ 15,888.00 -Presented by: Michael Harris, City Manager

DISCUSSION

Item # 8 - City Facility Usage Policy -Presented by: Michael Williams, City Attorney

CITY MANAGER'S COMMENTS

Michael Harris

CITY ATTORNEY'S COMMENTS

Michael Williams

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Pro Tem Anthony S. Ford

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

- I. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was {identify the case or claim discussed but not the substance of the attorney-client discussion}.
- II. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
- III. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C),
- IV. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- V. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).

- VI. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- VII. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- VIII. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was {identify the matter but not the substance of the discussion.}.
- IX. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

- Food Truck Tuesdays- 5:30-9:00pm EVERY TUESDAY- CITY HALL LAWN
- Finance Committee Meeting- Wednesday, September 28, 2016 at 5:30pm at City Hall Levi Meeting Room- Councilwoman, Chairperson
- Public Works Committee Meeting- Thursday, September 29, 2016 at 5:00pm at City Hall in the Patrick Henry Meeting Room- Councilwoman Robinson, Chairperson
- Main Street/ Downtown Development Authority Meet & Greet, Thursday, September 29, 2016 at 6:00pm at the Merle Manders Conference Center
- Stockbridge Active Yoga & Fitness Event, Saturday, October 1, 2016 at 9:00am. Location: Stockbridge Monument Park located at the corner of Rock Quarry and Eagle's Landing Pkwy. Spearheaded by Councilman Alexander
- Seasonal Holiday Job Fair in partnership with Goodwill Industries, Thursday, October 6, 2016 from 10am-2pm at the Merle Manders Conference Center, 111 Davis Rd.

Motion to Adjourn.

Stockbridge

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DRAFT MINUTES COUNCIL MEETING

MONDAY, AUGUST 8, 2016 6:00 p.m.

Mayor & City Council

**Mayor Pro Tem- Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

The Meeting was called to order by Mayor Pro-Tem Ford at 6:00pm. Mayor Pro Tem Ford welcomed Vanessa Holiday, City Clerk and Michael Harris, City Manager back from vacation.

The invocation was provided Pastor Robert Elam.

The Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present with the exception of Councilwoman Gantt; a quorum was confirmed.

Councilwoman Robinson motioned to amend the Agenda to include a Memorandum of Understanding for GDOT Transportation Enhancement (Davis Road) Project #00110731 to become item #5 on the Agenda; second by Councilman Alexander; the motion passed 4-0.

Councilwoman Gantt arrived following the adoption of the Agenda.

Councilman Blount motioned to approve the Minutes for 6/13/16 and 6/28/16; second by Councilwoman Robinson; the motion passed 5-0.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be

able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Pastor Cecilia Green noted her work as a minister and her former substitute teaching duties in Rockdale County where she issued extra points to students for visiting the library. Ms. Green praised the City for sponsoring the extended Stockbridge Cochran Library hours on Saturday.

OLD BUSINESS

ITEM #1 – Resolution to approve recommendation of Allsouth Constructors, Inc. (Contract A) and Sol Construction, LLC (Contract B) to complete the Willow Springs & Southwinds Pump Station Rehabilitation. C & S Project No. S9100.004/RFP #201606-08 Engineer: Martin C. Boyd, P.E. Carter & Sloope, Inc. Presented by: Michael Harris, City Manager

Mr. Harris stated the City decided to contract with Carter & Sloope to complete the contract design noting the City went through the bidding process; and initially, the City decided to bid out one of the pump stations; however, based on certain circumstances, the decision was made to re-bid for both pump stations. Mr. Harris then introduced Mr. Boyd, the engineer from Carter & Sloope, Inc.

Mr. Boyd noted there were 9 bidders, with 7 bidding on Contract A, the Rehab of Willow Springs and Southwinds pump station, and Contract B, a replacement of a failing sewer line, man holes and force main on Old Atlanta Rd. Mr. Boyd stated they have evaluated the bids and contracts and recommends Contract A to be awarded to Allsouth, and Contract B to be awarded to Sol Construction, with a total cost for both contracts at \$965,352; 15% below the estimated budget.

Mayor Pro Tem Ford agreed with the recommendation.

Councilman Alexander asked about the time frame and completion of the project. Mr. Boyd noted there should not be any service disruption; however, the contractors are required to do temporary bypass pumping 24/7 throughout the week.

Councilwoman Gantt motioned to approve the Resolution recommending Allsouth Constructors, Inc. and Sol Construction, LLC. to complete the Willow Springs & Southwinds Pump Station Rehabilitation C & S Project No. S9100.004/RFP #201606-08; second by Councilwoman Robinson; the motion passed 5-0.

PUBLIC HEARING

ITEM #2 – Conditional Use – CU-16-05-S

Cobblestock Partners, LP of Dallas, TX requests a conditional use for the property located at 5365 North Henry Blvd, in Land Lot 59 of the 12th District. The property consists of 2.65 +/- acres, and the request is for a church in the C-2 (General Commercial) zoning district.

Presented by: Dale Hall, Administration & Community Development

Mr. Hall stated the applicant is requesting a Conditional Use Permit to allow a church or religious facility to operate in an existing multi-tenant shopping center. Mr. Hall noted the property is currently zoned C-2 (General Commercial) and the City's codes does allow a church or religious facility to be located within a commercial zoning district, subject to approval of a Conditional Use. Mr. Hall further stated the property had a portion that was previously zoned for a church for a 6-month period; however, it's in a different location, in the same strip center and, if approved, there will need to be a development plan included.

The applicant Robert Elam expressed "All About Change" will inspire the youth, and noted that he tries to find out who the youth really are. Councilwoman Robinson asked about the type of activities that will be available to the youth. Mr. Elam stated it will be a worship center, but they will go out into the community to get the youth back into the community by being a positive role model.

PUBLIC HEARING

SPEAKERS IN FAVOR

Pastor Cecilia Green spoke in favor.

SPEAKERS OPPOSED

None.

Councilwoman Gantt motioned to approve the Conditional Use CU-16-05-S; second by Councilman Alexander; the motion passed 5-0.

PUBLIC HEARING

ITEM #3 – Resolution to request approval of the Short-Term Work Program and Capital Improvement Element Annual Update and Adoption and Amendment to the Henry County Comprehensive Plan.

Presented by: Dale Hall, Administration & Community Development

Mr. Hall noted in order to maintain qualified local government status, local governments must approve and adopt a Short-Term Work Program and Capital Improvements Element which is a key implementation tool that reflects the activities and strategies the government has chosen over a five (5) year period. Mr. Hall noted the five-year period being looked at now is 2016-2020 and the STWP consists of major actions to be undertaken by the municipality to implement recommendations such as (e.g. feasibility studies and ordinance updates). Mr. Hall further noted the STWP needs to have a time-frame for implementing major recommendations, a responsible party for implementing each recommendations and estimated cost. Additionally, the Capital Improvements Element is an annual report on the City's impact fees and audit of the processes. Mr. Hall noted, if approved, the report will be sent to the DCA (Department of Community Affairs), and brought back to the Council for a final approve at the October 10, 2016 meeting as the deadline for approval of the report is October 31, 2016.

Councilman Alexander noted concerns with the Jodeco Atlanta South project, and asked Mr. Hall to elaborate. Mr. Hall stated that is a different project all together and is not mentioned in the STWP.

Councilman Alexander also asked if additional projects can be added. Mr. Hall replied, yes; last year's STWP was sent to all of the department heads who went through the budgeting process and placed any projects they foreseen coming forward and other projects that have already been paid for as well as proposed projects. Mr. Hall noted most of the projects are long term Capital Improvement projects.

PUBLIC HEARING

SPEAKERS IN FAVOR

None

SPEAKERS OPPOSED

None

Councilwoman Gannt motioned to approve the Resolution to request approval of the Short-Term Work Program and Capital Improvement Element Annual Update and Adoption and Amendment to the Henry County Comprehensive Plan; second by Councilman Alexander; the motion passed 5-0.

NEW BUSINESS

ITEM #4 – Resolution appointing a Chaplain for the City Council

Presented by: Michael Williams, City Attorney

Attorney Williams stated this is a Resolution that establishes the position of a Chaplain to the City Council. Mr. Williams noted the Supreme Courts has ruled that Legislative Chaplains are permissible in the U.S Constitution and further ruled sectarian prayers before meetings are permissible. Mr. Williams stated he has taken the recommendation of Councilwoman Robinson that the City should have a Chaplain and has prepared a Resolution that will establish the position as a non-paid voluntary position. Mr. Williams further noted, the Resolution provides that the Council can change the person at their discretion. Mr. Williams stated the Chaplain would be responsible for 3 types of duties that includes: The Chaplain shall be available to City Council to provide spiritual guidance to Council on an as needed basis; the Chaplain shall be responsible for coordinating the attendance of appropriate clergy to render invocations for meetings of City Council, unless directed otherwise; the Chaplain shall be responsible for providing comfort to the City and residence on a time of grief within the community. Mr. Williams stated the Resolution initially appoints Pastor Terrance Gattis of Mt. Olive Baptist Church as the City's Official Chaplain.

Councilwoman Robinson stated Pastor Gattis reached out and wants to be involved with Council and can be the mediator amongst each Councilmember and he will have access to the Clergy for meetings.

Councilwoman Robinson motioned to approve Pastor Terrance Gattis of Mt. Olive Baptist Church as the City's Chaplain; second by Councilman Alexander; the motion passed 5-0.

ITEM #5 - Memorandum of Understanding for GDOT Transportation Enhancement (Davis Road) Project #0010731

Presented by: Michael Harris, City Manager

Mr. Harris referenced an updated Memorandum of Understanding regarding the Davis Rd. Sidewalk project done in conjunction with GDOT. Mr. Harris noted the City is eligible for 80% of the funds coming from GDOT, and the City has to do the preliminary engineering up front, which has already been completed. Mr. Harris also noted any in-kind services done can go towards the 20% match the City has to provide.

Mr. Harris further stated the original agreement was signed back in 2012 and GDOT has asked the City to update the MOU with a date specified as the prior MOU stated as a sponsor, the City's responsibility was to have the project ready for bid within 30 months of approval with the Notice to Proceed the preliminary engineering. Mr. Harris noted the newer version states the City would be ready to bid the work by 2019. The City has been working hand in hand with the engineers and the City Attorney to complete the appraisals for 34 parcels that would be impacted. Mr. Harris noted the process has been moving forward and the staff feels comfortable with the 2019 date and asked Council to consider the updated MOU with GDOT.

Councilman Alexander stated making this project wide paths rather than sidewalks would be a great project.

Councilman Alexander motioned to approve the Memorandum of Understanding for GDOT Transportation Enhancement Project #0010731 (Davis Rd.); second by Councilwoman Robinson; the motion passed 5-0.

DISCUSSION

ITEM #6 - Hambrick Cultural Arts & Enrichment Center (aka Multiplex) Building Assessment - Presented by: Michael Harris, City Manager

Mr. Harris noted this item was discussed at the February retreat; the consensus of the Council was to move forward with conducting an assessment of the building. The building was acquired in 2012-2013 and is roughly about 24-25 years old. The Academy Theatre has utilized the facility up to this point noting the City would like to complete an assessment on the building to determine what would be the next best steps, whether it be to rehabilitate the building or demolish it and rebuild. The City has contracted with Nova Engineering Firm and they have completed a full property assessment (interior and exterior) and has provided a cost associated with the estimates and the summarized estimates provide a detailed cost matrix which outlines immediate and long-term concerns. Mr. Harris noted the big ticket item would be the replacement of the roof which is estimated around \$600,000 which includes material work; and, the site work would total roughly \$767,000 - \$770,000 as immediate concerns and approximately \$60,000 would be feasible in the fair category; and the total to rehab the building would cost roughly between \$850,000 - \$900,000 to get the building back to a fully functioning state noting there have been challenges with the HVAC system, electrical system as well as the plumbing system and that would merit higher numbers in the near future.

Mr. Harris also referenced the RS Means Book for estimating different cost structures and noted staff went through the latest book and came up with an estimated cost for a community center where the cost was calculated using basic specifications shown and could be adjusted depending on the design, alterations, owner's requirements and report of completed project costs. Mr. Harris noted it would cost roughly \$2.8 million for a completed structure; \$1.5 million to rehabilitate the interior buildout and around \$2.8-\$3.2 million for a brand new building. Mr. Harris stated if Council decided to go with rehabbing the building, the challenge would be the additional maintenance cost; if Council decides to go with a brand new building, the cost of warranties will be included. Mr. Harris noted when asked, it was his opinion to go with a new building as completing a rehab would be a bit more constraint. Councilwoman Gantt stated she is in favor of a new building and would prefer a State of the Arts building and a design the stake holders would prefer. Councilwoman Robinson also stated she is in favor and believes the citizens and community both need this. Councilman Blount stated he thinks the City should no longer invest in such an old building that has a lot of repairs to complete; and believes the best move would be to invest in a new building. Councilman Alexander expressed he is 100% behind a new building; and inquired on the next step and time frame.

Mr. Harris stated some of the work could be done concurrent if it is the Council's desire. Staff could start soliciting bids for the demo work which could be completed by the end of this year. Mr. Harris also stated staff can start the process of selecting a designing firm to begin the design and thinks this project will take time and may can take up to 6 months to select a design process. Mr. Harris further noted there are enough funds in SPLOST III and IV to complete the demolition and start the design process and the project could be completed in phases, with someone starting the grading process next year; or, wait until the next SPLOST or bonding the work to move forward. Mayor Pro Tem Ford asked if the funds from the STWP (Short-Term Work Program) can go towards this project, and Mr. Harris confirmed. Councilman Alexander noted he understands there is enough money to demo and design, and that Council would have to wait for the next SPLOST. Mr. Harris clarified that if the Council has the desire they could also bond the work at roughly \$3.2 million. Councilman Alexander stated he does not want Council to vote on the demo the building only to have an empty lot for the next few years and asked about the next SPLOST vote. Mr. Harris replied the next vote would be in 2019, with the first collections in April, 2020.

After some discussion, the consensus of the Council was to direct staff to move forward with obtaining quotes for building demolition.

CITY MANAGER'S COMMENTS

Michael Harris addressed security concerns at Reeves Creek Trail and made note that the City was aware and was working with the Henry County Police Dept. to increase vehicle patrol, foot patrol and code enforcement including weekends to enhance visibility. Also meeting with surveillance firm and taking recommendations from HCPD in order to prosecute. Mr. Harris also noted lights have been installed by Georgia Power where statistics shows a 30% drop in crime where lighting is prevalent. Mr. Harris noted the trail has been a great asset to the City and noted crime was unfortunate and wanted to assure the public the safety concerns are being addressed. Additionally, the City is considering adding work-out equipment stations to the grassy area of the trail.

Mr. Harris also addressed concerns regarding the Zika Mosquito and noted he has obtained information from the Center for Disease Control (CDC) that cautions residents to remove all standing water. Mr. Harris also noted the City would issue Mosquito Dunks (non-toxic tablets) to City residents as a preventive measure.

COUNCIL'S COMMENTS

Councilman Alexander thanked everyone for coming out and praised the Main Street Program, Executive Asst. to Mayor & Council and all who came out to the opening on the library on Saturday; thanked Pastor Green for her words and library learning experience; and noted the importance of keeping the mind of the youth from being idle.

Councilman Blount noted the success of the 2nd Annual Back to School giveaway; noted 1300 people attended with 650 supply-filled backpacks were given away along with supplies for teachers as well; and thanked those who continue to come out and support the City.

Councilwoman Gantt thanked everyone for coming out and asked for continued prayer.

Councilwoman Robinson referenced the great library event on Saturday and noted there was more work to do and asked everyone to reach out to the Commissioners to provide extended hours from January to December 2017 as the facility is needed; thanked Greater New Hope for the supply-filled backpacks that were distributed; thanked Pastor Gattis for volunteering his services of pastoring; and thanked Executive Assistant and members of City Staff for their efforts and assisting where needed.

MAYOR PRO TEM'S COMMENTS

Anthony S. Ford noted First Responders Month and asked everyone to thank the Local Police, and Sheriff of Henry County and they do a great job to protect and serve; asked everyone to continue to be engaged as the City continues to move forward. Mayor Pro Tem Ford asked Councilman Blount to lead with a special prayer of bereavement for the family of Councilwoman Gantt.

Mayor Pro Tem Ford read the following News & Announcements:

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com; Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Food Truck Tasty Tuesdays – 5:30 – 9:00 p.m. EVERY TUESDAY – CITY HALL
- Ethics Board Meeting – August 11th at 6:30 p.m. in the Patrick Henry Meeting Room – City Hall.
- Main Street "Date Night" Movie (for age 18 and older) any children present must be accompanied by an adult – August 13th on the City Hall lawn. Seating starts at 8 p.m. showing the movie X-Men Apocalypse. Bring your lawn chairs and blankets.

Food vendors will be on site.

- Downtown Development Authority Board Meeting August 15th at 6:00 p.m. in the Levi Meeting Room – City Hall.
- Women's Health Talk w/Northside Radiology Associates spearheaded by Councilwoman Robinson - August 16th at 6:30 p.m. at the Merle Manders Conference Ctr. 111 Davis Rd. Stockbridge, GA
- Housing Forum spearheaded by Councilwoman Robinson - August 18th at 6:00 p.m. at the Hambrick Cultural Arts Ctr. 146 Burke St. Stockbridge, GA
- Free Sounds of Summer Concert Series – August 20th on lawn across from City Hall from 6:00 p.m. to 9:30 p.m. featuring 85 South & the Soul Cartel Band. Bring your lawn chairs and blankets. Food vendors will be on site.
- City Council Retreat – August 25-26, 2016 9:00 a.m. – 5:00 p.m. at 110 Meeting Place – Lafayette Room – Fayetteville, GA
- Work Session Meeting, Tuesday, August 30, 2016 at 6:00 p. m. City Hall Chamber

EXECUTIVE SESSION (A-F &H)

Councilman Blount motioned to convene into Executive Session for items A-f &H; Councilwoman Robinson provided the second. The motion passed 5-0.

Councilwoman Gantt exited the meeting during Executive Session at 8:05pm.

Councilwoman Robinson motioned to adjourn Executive Session; Councilman Blount provided the second. The motion passed 4-0.

Councilwoman Robinson motioned to reconvene back into the Council Meeting; Councilman Alexander provided the second. The motion passed 4-0.

Councilman Blount motioned to adjourn the meeting; Councilman Alexander provided the second. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor Pro Tem

Stockbridge

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DRAFT MINUTES WORK SESSION

TUESDAY, AUGUST 30, 2016 6:00 p.m.

Mayor & City Council

**Mayor Pro Tem- Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Pro Tem Ford.

Invocation by Pastor Terrance Gattis.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Councilman Alexander motioned to amend the Agenda to add a discussion Item #10- Council Discussion- Proposed Bed and Breakfast, presented by City Manager, Michael Harris; and to delete Item #10-Boys and Girls Club Item; second by Councilwoman Robinson; the motion passed unanimously 5-0.

Review of Minutes for 7/11/2016, 7/26/2016.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

There were no Public Comments.

CEREMONIAL

Proclamation for Rev. Dr. Terrance J. Gattis of Mount Olive Baptist Church, Stockbridge, Georgia as the Official City Chaplain

This item was rescheduled for the September 12, 2016 City Council Meeting.

PRESENTATION

ITEM #1 – Experience Works

Presenter Wanda Walker did not appear; this item was not heard.

NEW BUSINESS

ITEM #2 – Council Consideration - Façade Grant Application

Presented by: Raoul Clarke, DDA Chairman and Kira Harris-Braggs, Main Street Mgr.

Mrs. Harris-Braggs noted the proposed façade grant would provide assistance to business and property owners within the Downtown District who would like to improve the face of their building and increase curb appeal. Mrs. Harris- Braggs noted this is a matching funds grant and once the application is submitted to the DDA, a façade grant committee will review the application to determine what improvements would be made, what type of materials will be utilized, and the applicant must provide at least two (2) estimates for the work that needs to be completed. The applicant would pay for the improvements and will be reimbursed 50% of the total cost approved by the DDA Façade grant committee.

Councilwoman Gantt stated the DDA Board plans to propose to the City Council for an upcoming budget estimated around \$30,000 for matching funds for the other businesses located in the Main Street and Downtown district and the DDA Board would consider the design of the small businesses to have a more cohesive look in the Downtown area.

Councilman Alexander referenced two new businesses who have expressed interest in the Downtown area and asked what their intentions were. Mrs. Harris-Braggs responded she will visit the new businesses to see if they are interested in the program. Mrs. Harris-Braggs noted the one thing that is necessary for the program to move forward is funding. Mrs. Harris-Braggs stated the DDA currently has about \$10,000 in their account, and are willing to work with Council to set up matching funds they have in their treasury, by taking \$4,000 to \$5,000 and having the City match the funds as this will allow them to have a total of \$10,000 to work with on the first initial grants for Fiscal Year 2016.

Councilman Blount asked how this program would work for property owners with multiple businesses/tenants within the downtown area. Mrs. Harris-Braggs stated each business owner would be required to complete an application for a façade grant rehab with written consent from the property owner and must have been a tenant in that location for at least two (2) years, as well as have a lease for two additional years at that property.

Mayo Pro Tem Ford asked the Attorney Williams if there should be a contract in place; and also asked where funding for the City would come from Attorney Williams recommends having an agreement in place with the Downtown Development Authority.

Councilwoman Gantt motioned to approve the matching funds for the Façade Grant in

the amount of \$5,000 for the DDA; second by Councilman Alexander; the motion passed 5-0.

ITEM #3 – Council Consideration – Branding Recommendations

Presented by: Kira Harris-Braggs, Main Street Manager

Mrs. Harris-Braggs referenced the Main Street program event in August where they invited a branding professional to come and provide an overview of municipal branding, and what would be involved to take the City through the process. Mrs. Harris-Braggs noted if Council decides to move forward with the project, they must decide to move forward this FY16 or wait until next year FY17. Mrs. Harris-Braggs recommends moving forward this fiscal year so an RFP can be drafted, published and responded to before the end of the year. Mrs. Harris-Braggs noted if Council decides to move forward, this project would have to be phased out over the next few years, and a budget amendment would be required to provide funds needed in FY16.

Mayor Pro Tem Ford asked about what would be the estimated cost and whether it would come out of fund balance. Mr. Harris noted funds would come out of the tourism fund; not to exceed \$25,000 and this item has been discussed with the City Treasurer.

This item will be presented for Council Consideration at the September 12, 2016 City Council Meeting.

ITEM #4 – Council Consideration – City Historic Preservation Recommendations

Presented by: Kira Harris-Braggs, Main Street Manager

Mrs. Harris-Braggs noted Historic Preservation is required by the State and National Main Street Oversight Agency where every Main Street City is graded on historic ethics. Cities lose about 10 points on its accreditation applications each year due to its lack of proper historic preservation infrastructure. Mrs. Harris-Braggs recommend the City to adopt a Historic Preservation Ordinance. Mrs. Harris-Braggs also noted the City has an informal district that is not registered with the State or nationally as the historic district for the City of Stockbridge. Mrs. Harris-Braggs explained the advantages of having a historic preservation makes the City eligible for a Certified Local Government status, and once the City is eligible, the City could apply for historic preservation fund grants, federal grants and state grants. Mrs. Harris-Braggs noted once an ordinance has been drafted, there has to be a historic preservation commission put in place, which would need to be considered for FY2017.

Mayor Pro Tem Ford asked how many people will be needed for the commission and if there is training. Mrs. Harris-Braggs noted (5) five people; with mandatory historic preservation training for all members to be completed within (2) two years.

This item will be presented for Council Consideration at the September 12, 2016 City Council Meeting.

ITEM #5 – Council Consideration - Proposed 2017 Fee Schedule.

Presented by: City Manager, Michael Harris and Vanessa Holiday, Clerk's Office

Mr. Harris noted had met several times to review the fees associated with the Occupational Tax Department and Park Pavilion fees along with other fees and that the overall goal is to amend the fee schedule once the zoning codes have been amended. Mr. Harris also noted staff had gathered information and has proposed new rates for the Occupational Tax Department as well as the Park Pavilion and Gazebo rental rates noting some of the rates have not changed in over ten (10) years, although the parks are constantly changing with new equipment and has received accolades on how well the

parks are maintained.

Councilman Alexander expressed concerns that the proposed fees are a little low compared to other jurisdictions. Mrs. Holiday noted staff did not want to dramatically increase the rates and proposed incremental annual increases instead.

Councilman Blount asked if the fees were for the entire park or pavilions. Mrs. Holiday confirmed the fees related to the pavilion and gazebo rental.

Mrs. Holiday informed Council the schedule presented represented a 10% increase, and proposed annual increases.

Councilwoman Robinson stated she is in favor of the recommendation, that way the citizens will receive notice about the increase in fees for 2017.

Councilman Blount motioned to approve the 2017 Occupational Tax Fee Schedule and Park/Pavilion Reservations; second by Councilwoman Robinson; the motion passed 4-1 with Councilwoman Gantt opposed.

ITEM #6 – Council Consideration – City of Stockbridge becoming a Partner with Henry County Schools – Partners in Education Program

Presented by: Councilwoman Gantt

Councilwoman Gantt noted she has provided to Council information on how the City can become a Partner in Education who helps schools, businesses and municipalities develop relationships and partnerships with students. Councilwoman Gantt stated each party commits to particular activities intended to benefit students as well as to improve achievement of school goals, where the partnership can be initiated in two ways: a school can recruit a partner for a business community, or to have a perspective partner contact Partners in Education, an individual school, businesses and government agencies. Councilwoman Gantt further noted Partners in Education has been programed with the Board of Education and the Henry County Chamber; and asks that the City partner with the schools that have City of Stockbridge residents as partnering with Partners in Education will make this City the first City in Henry County as a Partner in Education.

Councilman Alexander asked what would be required by Council. Councilwoman Gantt noted the City would draft a Resolution of support and activities would include: reading to the kids, and supporting school programs.

Councilman Blount expressed his support of the Resolution and thinks the partnership would be viable to the community. Mr. Harris noted once partnered, the City would be formalizing the position and support on what the City is already doing (reading in the classrooms, honoring Gate Scholars, certificates of awards, etc.)

This item will be presented for Council Consideration at the September 12, 2016 City Council Meeting.

ITEM #7 – Council Consideration – Use of the Merle Manders Conference Center for a Seasonal Holiday Job Fair, Thursday, October 6, 2016.

Presented by: Councilman Alexander

Councilman Alexander requested use of the Merle Manders Conference Center for a seasonal holiday job fair to be held on October 6, 2016 from 10am – 2pm, and noted the unemployment rate had dropped from 7.5% to 6.2%.

Mr. Harris asked if funding will be required. Councilman Alexander noted the only funding that would be needed is for meals, approximately \$300.

Councilman Alexander motioned to approve use of the MMCC for the Seasonal Holiday Job Fair in Partnership with Goodwill Industries to be held on October 6, 2016 from 10am – 2pm to include funds up to \$300; second by Councilwoman Robinson; the motion passed 5-0.

ITEM #8 - Council Consideration – City of Stockbridge to establish a Youth Council. Presented by: Councilwoman Robinson

Councilwoman Robinson noted her desire to form a youth council consisting of city residents. The youth council would include 9-12th graders; and would also reach out to school counselors and administrators for support. Councilwoman Robinson stated she had reached out to Rodney Bowler, School Superintendent who explained school staff would have to be very careful when taking the students out of school. Councilwoman Robinson further stated that after speaking with Mr. Bowler, she was then directed to the Youth Leadership of Henry County who trains youth on government and in their County. Parents are required to pay for the Youth Leadership program. Additionally, Councilwoman Robinson reached out to the H C Chamber, who also referred her to Don Dunlap of Youth Leadership of Henry County who explained high sophomores complete the program and there is no further interaction as high school juniors and seniors.

Councilwoman Robinson stated it would be a great idea to collaborate with sister cities, and create by-laws with all the cities coming together under Georgia Municipal Association (GMA) and possibly be recognized by the National League of Cities as one body in Henry County.

Councilwoman Gantt asked for elaboration on the goals and purpose of the youth council. Councilwoman Robinson responded the goal is to have them involved with their community and would like for them to have a voice in their community noted this would teach the youth how to govern within their cities.

Councilwoman Robinson noted there will be a training workshop held in Macon on establishing a Youth Council on October 6th & 7th, and asks the Executive to Mayor and Council attend the training as well.

Mayor Pro Tem Ford asked if there would be any youth attending the training workshop. Councilwoman Robinson stated after conversing with Mr. Dunlap, she would like for him to coordinate with the Executive Assistant to Mayor and Council to see who has already completed the Youth Leadership in Henry program; that will determine who will become the President and Vice-President of the Youth Council.

Mayor Pro Tem Ford asked Attorney Williams if Council Initiative Funds can be used for students to stay overnight and what would they have to do for liability purposes. Attorney Williams responded you would have to get a parental waiver signed; and, when dealing with programs such as this, funds can be allocated towards it.

Councilman Blount stated he was concerned as he feels this item should have come

through the Community Relations Committee first, and believes there should be a meeting held to discuss all components.

Councilman Alexander likewise expressed his concerns and agreed with Councilman Blount on receiving more information.

Mayor Pro Tem Ford agreed the Community Relations Committee needs to meet for a more in depth discussion and also received a consensus for the Executive Assistant to Mayor and Council to attend the training workshop in October along with Councilwoman Robinson to start the process of establishing a Youth Council.

COUNCIL DISCUSSION

ITEM #9 – Council Discussion – Marketing Program Funding utilizing the Hotel/Motel Tax/Henry Convention and Visitors Bureau (CVB)

Presented by: Councilman Alexander

Councilman Alexander stated he would like the public to understand the City collects a hotel/motel tax revenue dedicated to tourism products in which the Convention and Visitors Bureau CVB) collects a big portion, and challenges anyone to drive around the county and identify anything pertaining to the City of Stockbridge, and let him know if they find anything. Councilman Alexander noted the City has collected so far, \$116,000, and could take a portion of those funds to create a marketing plan for the City. Councilman Alexander stated his view that the City of Stockbridge is a donor city and provides marketing for the County, but does not see anything pertaining to the City of Stockbridge.

Mayor Pro Tem Ford suggested perhaps a few members of Council could have a meeting with the CVB to discuss the issues and lay out what the City should have.

Mr. Harris noted there have been conversations about revamping the 15-year-old contract.

Attorney Williams noted the City has three options to explore: 1. The City could renegotiate the contract with the Henry County Chamber; 2. Find another organization that has a destination marketing organization; 3. the creation of the City's own destination marketing organization. Attorney Williams noted the main thing to do is remain compliant with State Law governing hotel/motel tax.

Mr. Harris noted only 3.75% of the funds collected are going toward the H C Chamber.

ITEM #10 – Council Discussion – Proposed Bed and Breakfast

Presented by: City Manager, Michael Harris

Mr. Harris noted there is request for a potential Bed & Breakfast with a few zoning issues to handle first where there are three (3) parcels involved that would need to be reverted back to RA, changed to C-3 along with a few variance request. The proposed location is near the Publix supermarket on Old Conyers Rd.

Councilman Blount expressed his excitement of having a Bed & Breakfast in the City and asked how it would work in an existing community.

Mr. Harris stated each parcel would be zoned separately as commercial zoning.

Councilman Alexander asked how large the property was and how many rooms would there be. Mr. Harris responded the property is about 3.7 acres and does not believe all information had been given, but will research and provide Council with that information. Mr. Harris further noted, the facility would host other activities including weddings with a small wedding chapel inside.

Councilwoman Robinson asked if that would put the Merle Manders Conference Center in competition. Mr. Harris noted that is a good point; he thinks it will be a Bed & Breakfast with the option of hosting other things there.

Anita Johnson, the applicant spoke and stated she has been a resident of Henry County for 18 years and would like to boost the tourism industry and referenced the location of the property in question that is located behind the Publix shopping center along with two (2) other properties that will need to be rezoned. Ms. Johnson stated both properties will be rezoned to RA, while the other one being zoned as C-3 to accommodate the Bed & Breakfast. Ms. Johnson stated there are three (3) rooms currently and she would like to add an additional room as a separate cottage.

Ms. Johnson further noted they are also planning special events in a recreational and social environment with about 20,000 sq. feet of meeting space. Ms. Johnson noted she currently has a facility in the City of Morrow and believes this would be an expansion on a whole different level. Ms. Johnson stated they only plan to do weddings on the grounds with no receptions.

Councilman Alexander inquired on how many guest will be allowed to stay at its capacity. Ms. Johnson replied (6) total. Councilman Alexander again expressed his enthusiasm for a Bed & Breakfast being in the area and would be an asset for tourism.

No Action was taken on this item.

CITY MANAGER'S COMMENTS

Michael Harris introduced newly hired Procurement Specialist, Donald Riley and was welcomed by the City Council.

COUNCIL'S COMMENTS

Councilman Alexander stated things are evolving in the City rather just talking; Council is working together as a team; Downtown Development is no just a dream; referenced DDA members Raoul Clark, Aneta Thomas Lee and Mildred in attendance; and that the Team is solid and looking to make Stockbridge a world-class city and wants to make you proud; looking for new businesses to come to the City of Stockbridge, we welcome you!

Councilman Blount noted that he knows everyone on the Council is passionate about the City, which is an awesome thing; even through the clashes and disagreements, he can see an explosion of success for the City as passion and resources come together; asked citizens to stick with the Council and as they continue to work, and you continue to

volunteer as that's what is going to provide the collaborative effort as it is a beautiful thing that will make this City great.

Councilwoman Gantt thank everyone for coming out; God Bless.

Councilwoman Robinson noted this is a good team; and as Council sits on the panel and has discussions, she is excited and looking forward to executing something for the youth; also thanked staff and DDA members for coming out; and is excited about the new Bed and Breakfast; and thanked everyone.

MAYOR PRO TEM'S COMMENTS

Anthony S. Ford thanked citizens for coming out and asked everyone to remain engaged as we continue to move the City forward; keep a listening ear so the Council can take action on those items; and wished everyone a safe Labor Day holiday, the traditional end of summer. God Bless.

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Food Truck Tasty Tuesdays – 5:30 – 9:00 p.m. EVERY TUESDAY – CITY HALL
- City Council Meeting – Monday, September 12, 2016 at 6:00 p.m. Council Chamber
- Public Safety Committee Meeting/Town Hall – Thursday, September 15, 2016 at 6:00 p.m. at Red Oak UMC 3894 Walt Stephens Rd. Stockbridge, GA 30281- Councilman Alexander, Chairperson.
- Free Movie – Saturday, September 17, 2016 sponsored by Kiss 104.1 Location: lawn across from City Hall. Bring your lawn chairs and blankets. Food vendors will be on site.
- Henry County Elections Office Voter's Registration, Monday, September 19, 2016 from 9 a.m. to 2:00 p.m. at City Hall – Patrick Henry Meeting Room
- Downtown Development Authority Meeting, Monday, September 19, 2016 at 6:00 p.m. in the Levi Meeting Room
- Building Committee Meeting, Tuesday, September 20, 2016 at 6:00 p.m. in the Patrick Henry Meeting Room – Mayor Pro Tem Ford, Chairperson
- Henry County Elections Office Voter's Registration, Monday, September 21, 2016 from 12 p.m. to 4:00 p.m. at City Hall – Patrick Henry Meeting Room
- Bridgefest – Saturday, September 24, 2016 on the Lawn Across from City Hall from Noon to 8pm.
- City Council Work Session Meeting – Tuesday, September 27, 2016 at 6:00 p.m.

- Finance Committee Meeting – Wednesday, September 28, 2016 at 5:30 p.m. at City Hall in the Levi Meeting Room - Councilwoman Gantt, Chairperson.
- Public Works Committee Meeting – Thursday, September 29, 2016 at 5:00 p.m. at City Hall in the Patrick Henry Meeting Room - Councilwoman Robinson, Chairperson.
- Main Street/DDA Meet & Greet – Thursday, September 29, 2016 at the Merle Manders Conference Center at 6:00 p.m. 111 Davis Rd. Stockbridge, GA

EXECUTIVE SESSION (Personnel, Real Estate and Litigation)

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Blount; the motion passed 5-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Alexander; the motion passed 5-0.

Councilwoman Gantt motioned to reconvene the Work Session meeting; second by Councilman Blount; the motion passed 5-0.

Councilwoman Robinson motioned to approve the Resolution to approve a budgeted increase on the anniversary hire date for the City Manager, City Treasurer and City Clerk; second by Councilman Blount; the motion passed 5-0.

Councilwoman Robinson motioned to adjourn the meeting; second by Councilman Alexander; the motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor Pro Tem

PUBLIC HEARING

ITEM #1 – VR-16-10-S Variance Request

Parcel ID: S24-01-002-000 Location: 112

Old Conyers Rd. Land Lot 68 of the 12th

District Proposed Use/Purpose: Bed &

Breakfast Lot size: 3.734 +/- acres

Applicant: Anita Johnson/JS Venue Plus

**Presented by: Dale Hall, Administration
& Community Services Director**

**ITEM #2 - Council Consideration to
write off Probation Fines/Fees**

\$56,831.00

**Presented by: Anita Gunnoe, Court
Clerk**

TOLLING ORDER EXPIRED PROBATION CASES THRU JUNE 2015					
ticketno	violcode	newcourtd	jdgmntamt	totalpaid	balancedue
M50464	16-13-2B	05/20/2014	\$ 1,430.00		\$ 1,430.00
T00410046	40-5-121	01/12/2015	\$ 1,670.00	\$ -	\$ 1,670.00
M00055791	16-8-14	01/12/2015	\$ 1,555.00	\$ 100.00	\$ 1,455.00
T00411602	40-8-25	01/12/2015	\$ 275.00	\$ -	\$ 275.00
T00411603	40-6-253	01/12/2015	\$ 275.00	\$ -	\$ 275.00
T00411937	40-5-20A	01/12/2015	\$ 3,315.00	\$ 231.00	\$ 3,084.00
M00412956	16-8-14	01/13/2015	\$ 1,405.00	\$ 25.00	\$ 1,380.00
T00057709	40-6-181	01/27/2015	\$ 275.00	\$ -	\$ 275.00
T00411689	40-6-72B	01/27/2015	\$ 240.00	\$ -	\$ 240.00
T00411690	40-8-76	01/27/2015	\$ 100.00	\$ -	\$ 100.00
T00411691	40-5-121	01/27/2015	\$ 1,320.00	\$ 240.00	\$ 1,080.00
T00412627	40-6-73	01/27/2015	\$ 375.00	\$ -	\$ 375.00
M00410318	16-8-14	01/27/2015	\$ 1,405.00	\$ 22.00	\$ 1,383.00
T00411876	40-6-181	02/10/2015	\$ 310.00	\$ 111.00	\$ 199.00
T00411877	40-2-8	02/10/2015	\$ 140.00	\$ -	\$ 140.00
M00411990	16-8-14	02/10/2015	\$ 1,045.00	\$ -	\$ 1,045.00
M00049773	16-8-14	02/10/2015	\$ 439.00	\$ 100.00	\$ 339.00
T00412360	40-6-181	02/24/2015	\$ 325.00	\$ -	\$ 325.00
T00412566	40-6-20	02/24/2015	\$ 140.00	\$ -	\$ 140.00
T00412568	40-5-20A	02/24/2015	\$ 785.00	\$ -	\$ 785.00
M00413769	16-8-14	03/10/2015	\$ 1,405.00	\$ 132.00	\$ 1,273.00
M00058129	16-8-14	03/10/2015	\$ 1,655.00	\$ 25.00	\$ 1,630.00
M00055574	16-13-2B	03/23/2015	\$ 1,430.00	\$ 80.00	\$ 1,350.00
M00412410	16-8-14	03/23/2015	\$ 1,405.00	\$ -	\$ 1,405.00
M00057854	16-8-14	04/06/2015	\$ 1,505.00	\$ -	\$ 1,505.00
M150002524	16-8-14	04/06/2015	\$ 1,405.00	\$ -	\$ 1,405.00
T140002479	40-5-121	04/06/2015	\$ 3,380.00	\$ -	\$ 3,380.00
M00056709	16-8-14	04/06/2015	\$ 1,655.00	\$ 35.00	\$ 1,620.00
T00058336	40-5-20A	04/06/2015	\$ 2,924.00	\$ 44.00	\$ 2,880.00
T00058337	40-8-23	04/06/2015	\$ 175.00	\$ -	\$ 175.00
M00410389	16-8-14	04/20/2015	\$ 1,705.00	\$ -	\$ 1,705.00
M150002569	16-13-2A	04/21/2015	\$ 1,430.00	\$ -	\$ 1,430.00
T00413088	40-5-121	04/21/2015	\$ 1,420.00	\$ -	\$ 1,420.00
T00413089	40-8-76.1	04/21/2015	\$ 15.00	\$ -	\$ 15.00
M00413164	16-13-2B	05/04/2015	\$ 505.00	\$ 40.00	\$ 465.00
T00411252	40-5-121	05/05/2015	\$ 2,370.00	\$ 137.00	\$ 2,233.00
T00411254	40-5-125	05/05/2015	\$ 1,325.00	\$ -	\$ 1,325.00
M00413232	16-13-2B	05/19/2015	\$ 1,103.00	\$ 205.00	\$ 898.00
T00413398	40-5-121	05/19/2015	\$ 2,090.00	\$ -	\$ 2,090.00
T00413436	40-5-121	05/19/2015	\$ 3,320.00	\$ -	\$ 3,320.00
T150002581	40-6-10	05/19/2015	\$ 350.00	\$ 273.00	\$ 77.00
T00414531	40-8-73.1	06/08/2015	\$ 180.00	\$ -	\$ 180.00
T00414532	40-5-121	06/08/2015	\$ 1,425.00	\$ -	\$ 1,425.00
M00413419	16-13-2B	06/09/2015	\$ 1,735.00	\$ -	\$ 1,735.00
T00413682	40-5-121	06/23/2015	\$ 1,425.00	\$ -	\$ 1,425.00
M00414923	16-8-14	06/23/2015	\$ 1,410.00	\$ -	\$ 1,410.00
TOTAL			\$ 55,571.00	\$ 1,800.00	\$ 53,771.00

MM44841	11.24.010	07/06/2015	\$ 710.00	\$ -	\$ 710.00
M414125	11.04.080	07/06/2015	\$ 415.00	\$ -	\$ 415.00
M413972	11.04.040	07/06/2015	\$ 710.00	\$ -	\$ 710.00
M414471	11.24.010	07/21/2015	\$ 515.00	\$ -	\$ 515.00
M416543	11.04.010	09/10/2015	\$ 710.00		\$ 710.00
TOTAL			\$ 3,060.00	\$ -	\$ 3,060.00

GRAND TOTAL

\$ 56,831.00

ITEM #3 –

**Council Consideration for
approval for the use of the
Merle Manders Conference
Center for the Volunteers
Ceremony to be held on
October 14, 2016.**

**Presented by:
Councilman Blount**

ITEM #4 – Council Consideration to request approval of the Short-Term Work Program and Capital Improvement Element Annual Update and Adoption and Amendment to the Henry County Comprehensive Plan. Public Hearing 10/10/16.

Presented by: Dale Hall, Administration & Community Development

RESOLUTION NO. R16-749

CITY OF STOCKBRIDGE, GEORGIA

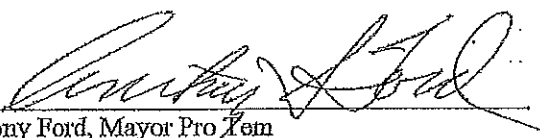
**SHORT TERM WORK PROGRAM AND CAPITAL IMPROVEMENTS ELEMENT
ANNUAL UPDATE TRANSMITTAL**

WHEREAS, the City of Stockbridge, Georgia has prepared an annual update to its Short Term Work Program and Capital Improvements Element; and

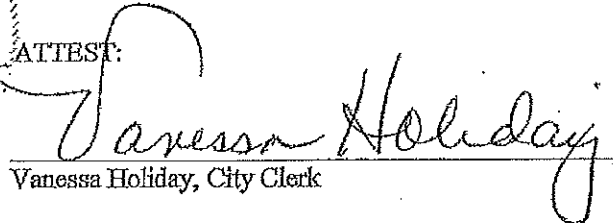
WHEREAS, the annual update of the Short Term Work Program and Capital Improvements Element was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, as amended; and a Public Hearing was held on August 8, 2016, in the Stockbridge City Council Chambers;

NOW, THEREFORE BE IT RESOLVED THAT the Stockbridge City Council does hereby authorize the Henry County Planning and Zoning Department to transmit the annual update of the Short Term Work Program and Capital Improvements Element covering the five-year period 2016-2020, and this resolution to the Atlanta Regional Commission and Georgia Department of Community Affairs as required by the Georgia Planning Act.

BE IT SO RESOLVED this 8th day of August, 2016.


Anthony Ford, Mayor Pro Tem

ATTEST:


Vanessa Holiday, City Clerk

**Short-Term Work Program
Update 2016-2020
CITY OF STOCKBRIDGE, GEORGIA**

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SHORT TERM WORK PROGRAM ANNUAL UPDATE.....	Page 2-5
CAPITAL IMPROVEMENT ELEMENT.....	Page 6-7

Short-Term Work Program
Update 2016-2020

Community Facilities						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
1.	Multiplex Renovation	2015-2017	Henry County, City of Stockbridge	\$500,000	SPLOST III & IV	Assessment Complete
2.	Swimming Pool/Splash Pad Feasibility Study	2015-2016	Public Works	\$50,000	General Fund	
3.	Wastewater Treatment Plant Upgrade Plans/Engineering	2015-2017	Public Works	\$2,000,000	General Fund, SPLOST III, IV	
4.	Water supply source development	2015-2018	Public Works	\$3,600,000	SPLOST III, IV	Engineering
5.	City water meter replacement - intelligent meters & SCADA Replacement	2015-2018	Public Works	2,250,000	SPLOST III, IV, General Fund	Out for Bid
6.	Water main and service line replacement	2016-2019	Public Works	\$250,000	SPLOST IV	Ongoing
7.	New water Treatment facility	2016-2018	Public Works	\$3,000,000	SPLOST IV	Planning stages
8.	New water main construction	2015-2018	Public Works	\$250,000	SPLOST IV	Ongoing
9.	GIS - Infrastructure Inventory and detailed mapping	2016-2019	Public Works	\$250,000	SPLOST IV	
10.	Sewer - infiltration and inflow study	2016-2017	Public Works	\$750,000	SPLOST IV	
11.	Sewer reconstruction & Pump Station replacement	2015-2019	Public Works	\$1,000,000	SPLOST IV, General Fund	Design Complete; Construction Phase
12.	New Maintenance shop	2016-2019	Public Works	\$3,000,000	SPLOST IV	Design Phase
13.	Parks Improvements including handicap play equip	2015-2019	Public Works	\$1,000,000	CDBG, SPLOST IV	Equipment Installed - Memorial Park
Subtotal				\$17,900,000		

Short-Term Work Program Update 2016-2020

Economic Development						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
14.	Establish Stockbridge Business Assoc.	2015-2016	City of Stockbridge	\$50,000	DDA	Underway
15.	Create Economic Development Marketing Plan	2016-2017	City of Stockbridge	\$100,000	Hotel/ Motel	
16.	Apply for an Opportunity Zone designation	2015-2016	City of Stockbridge	\$25,000	General Fund	Receiving Quotes
17.	Create a Citywide Marketing Plan	2016-2018	City of Stockbridge	\$25,000	General Fund	On-going
18.	Technical College Expansion	2015-2018	City of Stockbridge	\$250,000	General Fund	
Subtotal				\$450,000		

Land Use						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
19.	Update City Code including zoning and construction codes	2015-2017	City of Stockbridge and Henry County	\$100,000	General Funds	Technical Update Complete
20.	Overlay District feasibility	2015-2016	City of Stockbridge	\$40,000	SPLOST IV	
21.	Comprehensive Plan Update	2016-2019	City of Stockbridge and Henry County	\$100,000	General Fund	
22.	LCI Implementation	2015-2019	City of Stockbridge	\$250,000	General Fund	On-Going
	Subtotal			\$490,000		

Short-Term Work Program
Update 2016-2020

Transportation						
Item	Activity	Years	Responsible Party	Cost Estimate	Funding Source	Status
23.	Bike Pedestrian and Trail Master Plan	2015-2017	City of Stockbridge	\$50,000	General Fund	On-going
24.	Rock Quarry Road Extension Engineering and ROW Acquisition	2016-2018	City of Stockbridge and Henry County	\$3,000,000	SPLOST IV	
25.	South Berry Street Sidewalks	2015-2016	Public Works	\$150,000	General Fund	On-going
26.	Sidewalk -- repair and reconstruction	2015-2016	Public Works	\$500,000	SPLOST IV	On-going
27.	Burke Street - Streetscape	2016-2018	Public Works	\$1,500,000	General Fund, TE, CDBG	Nearing Completion
28.	Davis Road from Clark Park to Highway 42 (Sidewalks and Streetscape)	2015-2018	City of Stockbridge	\$500,000	SPLOST, TE General Fund	Design complete; In ROW acquisition phase
29.	Davidson Parkway to Flippen Road By-Pass (Design and ROW Acquisition)	2015-2018	Public Works	\$5,000,000	SPLOST	
Subtotal				\$11,270,000		

Short-Term Work Program
Update 2016-2020

Completed Projects						
1.	Update Sign Ordinance	2013	City of Stockbridge	In-Kind	General Fund	Complete
2.	Multituse trail for Reeves Creek Phase 2: From Dabney-Hunter-Simmons Park to Tye Street	2015	City of Stockbridge	\$700,000	General Funds, LCI, TE	Complete
3.	Update Comprehensive Transportation Plan	2015-2016	City of Stockbridge and Henry County	\$20,000	General Fund	Complete
4.	Road Assessment and Pavement Analysis	2016-2018	Public Works	\$50,000	SPLOST IV	Complete
					...	

CITY OF STOCKBRIDGE, GEORGIA
CAPITAL IMPROVEMENTS ELEMENT
UPDATE 2016-2020

PUBLIC FACILITY: CITY OF STOCKBRIDGE
SERVICE AREA: PUBLIC WORKS

PROJECT DESCRIPTION	START DATE	END DATE	ESTIMATED COST	PORTION CHARGEABLE TO IMPACT FEES	OTHER FUNDING SOURCES	TOTAL EXPENDITURES FOR THE YEAR 2014	IMPACT FEE EXPENDITURES FOR THE YEAR 2014	IMPACT FEES ENCUMBERED THROUGH THE YEAR 2014	STATUS/REMARKS
Water Supply Source Development									
Flippen Road Well Exploration	2015	2017	\$ 1,125,000	\$0	SPLOST	\$0	\$0	\$0	
Flippen Road Well	2015	2017	\$ 750,000	\$0	SPLOST	\$0	\$0	\$0	
Pinehurst/Rustic Road Well	2015	2017	\$ 625,000	\$0	SPLOST	\$0	\$0	\$0	
Wastewater Plant Upgrade	2015	2019	\$ 1,000,000	\$0	SPLOST	\$0	\$0	\$0	
New Water Treatment Facility	2015	2019	\$ 3,000,000	\$0	SPLOST	\$0	\$0	\$0	
New Maintenance Shop	2015	2019	\$ 3,000,000	\$0	SPLOST	\$0	\$0	\$0	
TOTAL			\$ 5,500,000	\$0		\$0	\$0	\$0	

City of Stockbridge Annual Impact Fee Financial Report 2015

Public Facility Service Area:

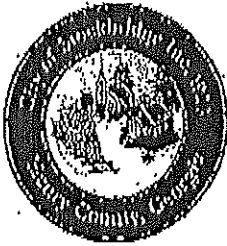
Water Sewer

Impact Fee Fund Balance from 2014	\$63,953	\$105,775
Impact Fees Collected in 2015	\$7,998	\$11,088
Accrued Interest 2015	\$28	\$47
Administrative/Other Costs		
Impact Fee Refunds		
Project Expenditures		
Impact Fee Fund Balance Ending 2015	\$71,979	\$116,910
Impact Fees Encumbered	\$71,979	\$116,910

TOTAL

\$188,889

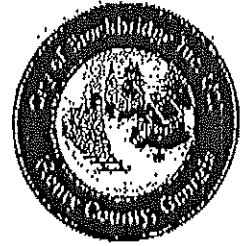
ITEM #5 –
Planning Commission
Appointments
Presented by:
Dale Hall, Administration &
Community Development
Director



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

RECEIVED

JAN 29 2016



City Clerk's Office
City of Stockbridge

APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Quaneisha Robinson-Green

Occupation: Instructional Developer Employer: First Data

Home Address: 238 Spindaletop Way City: Stockbridge Zip: 30281

Home Phone: (078) 429-9935 Home E-Mail: qrobinsongreen13@gmail.com

Work Phone: (404) 890-2947 Work E-Mail: _____

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable) _____

City of Stockbridge

BOARD OR COMMISSION APPLICATION Page 2 of 6

a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning Advisory Board
If applying for the Main Street Advisory Board, which position? _____

b) How long have you been a resident of the City of Stockbridge? 4 Years 10 Months

c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

N/A

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

N/A

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

N/A

BOARD OR COMMISSION APPLICATION Page 3 of 6

City of Stockbridge

- 1) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Using the knowledge and experiences gained as a member of Leadership

Henry's class of 2015-2014, I am actively seeking opportunities to serve my city

and county. My goal is to be a vested citizen in the economic growth and
development of our communities.

- 2) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Downtown Development Authority

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Signature

Quaneisha Robinson-Green
Printed Name

1/29/2014
Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

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AUG 25 2016

City Clerk's Office
City of Stockbridge



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

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- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Hassiba Braggs

Occupation: Self Employed Employer: Self Employed

Home Address: 424 Gresham City: Stockbridge Zip: 30281

Home Phone: (404) 353-4438 Home E-Mail: _____

Work Phone: (404) 353-4438 Work E-Mail: hbt10@att.net

Cell Phone: (404) 353-4438 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable) _____

a) Which Board(s) or Commission(s) do you wish to be appointed to?

Zoning

If applying for the Main Street Advisory Board, which position?

b) How long have you been a resident of the City of Stockbridge?

16 Years 4 Months

c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☐ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge? ☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

As a business person, I would contribute practical strategies and dialogue to the Zoning process.

- j) Are you willing to be considered for appointment to any of the other Board or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

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K07, 08/13/2016 11:13:03 AM

Hassiba Braggs

08/25/2016

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

Downtown Development Authority (DDA) (Regular Meetings: 1 per month or as necessary) -- The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. The DDA is comprised of seven (7) members who are:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) -- The Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council.

Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (3) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (1) resident. The mayor shall appoint a third member, said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e., the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on

(continued)

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 5 of 5

the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Main Street Advisory Board — The Stockbridge Main Street Program is a new, community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the Main Street Four-Point Approach™ which explores the four areas of Downtown Design, Economic Restructuring, Promotion and Organization, the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on their unique assets—distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community.

The Main Street Advisory Board is comprised of 9 members and will meet once per month (or as necessary). Board member appointments are for two year terms.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retains all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive a letter notifying them of their appointment.

RECEIVED

AUG 30 2016

City Clerk's Office
City of Stockbridge

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

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- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Kimberly Bragg

Occupation: Assistant Manager of Quality Employer: CSL Plasma

Home Address: 711 Landing Pointe City: Stockbridge Zip: 30281

Home Phone: (678) 961-5880 Home E-Mail: Kimberly.trotter86@gmail.com

Work Phone: () Work E-Mail: Kimberly.Bragg@cslplasma.com

Cell Phone: (423) 290-8681 Preferred E-Mail: ☐ Home ☒ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable): _____

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 2 of 5

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning Advisory Board
If applying for the Main Street Advisory Board, which position? _____
- b) How long have you been a resident of the City of Stockbridge? ____ Years ____ Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
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- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

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If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

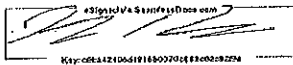
My husband and I are new to the state of Georgia. While searching for a place to live we fell in love with the charm of Stockbridge. I think I will make a excellent board member, I will bring a new and different perspective because of my diverse background. I am very eager and ready to serve the city of Stockbridge.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

All

APPLICANT STATEMENT

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Key: 0654210d1916502701583c02c82254

Kimberly Bragg

08/26/2016

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

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(continued)

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 5 of 5

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SEP 8 2016

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

City Clerk's Office
City of Stockbridge



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

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- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Shirley Wallace-Long

Occupation: Personel Security Specialist Employer: CDC/Contractor - Langley Oaks HOA

Home Address: 310 Torre Trail City: Stockbridge Zip: 30281

Home Phone: (678) 596-0936 Home E-Mail: ShirleyRWallace@icloud.com

Work Phone: () Work E-Mail:

Cell Phone: () Preferred E-Mail: ☐ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable)

N/A

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Planning Board
 If applying for the Main Street Advisory Board, which position? _____
- b) How long have you been a resident of the City of Stockbridge? 7 Years 9 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☐ Yes ☒ No
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- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
 If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Have a voice in decision making for my county. Growing concerns about the quality of life for Henry County Residents after projects have been complete (long term impact). I want to be involved to insure the residents aren't taken advantage by business owners who's needs for profit doesn't overshadow the need to provide service to Henry County Residents.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

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Shirley Wallace-Long
Key: 00642100601010020101020202020202

Shirley Wallace-Long

09/08/2016

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

BOARD AND COMMISSION INFORMATION

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City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 5 of 5

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City of Stockbridge City Clerk's Office
4640 North Henry Blvd. City of Stockbridge
Stockbridge, GA 30281



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APPLICANT INFORMATION

Applicant Name: Dr. Renata W. Hannah

Occupation: Business Owner/U.S. Army Employer: Self Employed/U.S. Army

Home Address: 126 Dustin Drive City: Stockbridge Zip: 30281

Home Phone: (770) 506 1159 Home E-Mail: dr.renata.w.hannah@att.net

Work Phone: (404) 469 4117 Work E-Mail: renata.w.hannah.mil@mail.mil

Cell Phone: (770) 875 7858 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable) R.W. Hannah Enterprises, Inc. 126 Dustin Drive Stockbridge, GA 30281

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 2 of 5

a) Which Board(s) or Commission(s) do you wish to be appointed to?

Zoning Advisory Board (ZAB)

If applying for the Main Street Advisory Board, which position?

N/A

b) How long have you been a resident of the City of Stockbridge?

8 Years 11 Monthsc) Are you current with all of your financial obligations to the City? ☒ Yes ☐ Nod) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ Noe) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ Nof) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge? ☐ Yes ☒ No If yes, please explain:

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City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

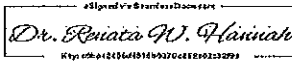
- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I bring a wealth of wisdom, knowledge, understanding, skills and abilities to the Zoning Advisory Board (ZAB). I have over 37 years of leadership experience in the military, serving as a MAJOR in my Army Reserve Command working major projects for the Generals and Colonels. I am almost done with my second doctorate, a Ph.D. in Management (All But Dissertation), specializing in Leadership and Organization Change.

- j) Are you willing to be considered for appointment to any of the other Board or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

APPLICANT STATEMENT

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Key: 00000000000000000000000000000000

Dr. Renata W. Hannah

09/09/2016

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
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Stockbridge, Georgia 30281

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SEP 15 2016



City of Stockbridge City Clerk's Office
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



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APPLICANT INFORMATION

Applicant Name: Calvin Gleaton

Occupation: Broker Employer: Elite Realty Group

Home Address: 7706523827 City: Stockbridge Zip: 30281

Home Phone: (770) 6523827 Home E-Mail: gleatoncalvin@yahoo.com

Work Phone: (770) 3057934 Work E-Mail: gleatoncalvin@yahoo.com

Cell Phone: () gleatonc gleatoncalvin@yahoo.com Preferred E-Mail: ☐ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable) Elite Realty Group 5 Gresham Landing Stockbridge Ga 30281

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning Advisory Board
 If applying for the Main Street Advisory Board, which position? _____
- b) How long have you been a resident of the City of Stockbridge? 24 Years 0 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
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 If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

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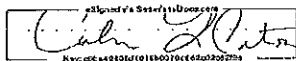
With 30 years as a licensed broker I have a vast real estate background and experience that could serve the city well. I have interest in the preservation and history of Stockbridge. I could bring a wealth of experience and value to the community.

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Calvin Gleaton

09/15/2016

Signature

Printed Name

Date

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City of Stockbridge

BOARD OR COMMISSION APPLICATION

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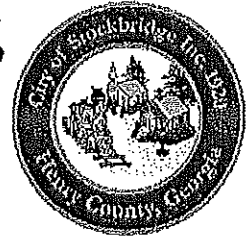
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City Clerk's Office
City of Stockbridge

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

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APPLICANT INFORMATION

Applicant Name: Stanley D. Dumas

Occupation: Property Appraiser Employer: Fulton County Board of Assessors

Home Address: 496 Haven Ridge Dr. City: Stockbridge Zip: 30281

Home Phone: (770) 507-8501 Home E-Mail: sdumas1589@comcast.net

Work Phone: (404) 612-6403 Work E-Mail: stanley.dumas@fultoncountyga.gov

Cell Phone: (404) 731-0498 Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable) N/A

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Zoning Advisory Board
If applying for the Main Street Advisory Board, which position? _____
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City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 3 of 5

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

To increase civic involvement in my community leading up to and after retirement.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☐ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Board of Ethics

Downtown Development Authority

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.


Key: 0b4e100d01010a997010100000000000

Stanley D. Dumas

09/15/2016

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

Downtown Development Authority (DDA) (Regular Meetings: 1 per month or as necessary) -- The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. The DDA is comprised of seven (7) members who are:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) -- The Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council.

Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (3) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (1) resident. The mayor shall appoint a third member, said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on

(continued)

City of Stockbridge

BOARD OR COMMISSION APPLICATION

Page 5 of 5

the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Main Street Advisory Board — The Stockbridge Main Street Program is a new, community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the Main Street Four-Point Approach™ which explores the four areas of Downtown Design, Economic Restructuring, Promotion and Organization, the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the rebuilding of traditional commercial districts based on their unique assets—distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community.

The Main Street Advisory Board is comprised of 9 members and will meet once per month (or as necessary). Board member appointments are for two year terms.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retains all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive a letter notifying them of their appointment.

RECEIVED

SEP 19 2016

City Clerk's Office
City of Stockbridge



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: LOUIS GOGLIA
 Occupation: LICENSED HOME INSPECTOR
 Home Address: 172 GARDEN WALK City: STOCKBRIDGE Zip: 30281
 Home Phone: (678) 289-8777 Home E-Mail: LGOGLIA@OUTLOOK.NET
 Work Phone: () Work E-Mail: _____
 Cell Phone: (770) 885-5995 Preferred E-Mail: ☒ Home ☐ Work
 Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable):
NONE

- a) Which Board(s) or Commission(s) do you wish to be appointed to? ZONING ADVISORY BOARD
If applying for the Main Street Advisory Board, which position? _____
- b) How long have you been a resident of the City of Stockbridge? 17 Years 10 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:
RETIRED

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

RETIRED

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

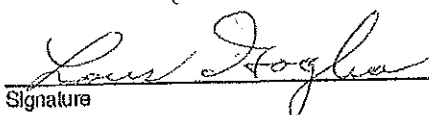
I HAVE THE TIME, KNOWLEDGE, AND MOTIVATION TO BE A
POSITIVE INFLUENCE IN REPRESENTING THE City OF
STOCKBRIDGE IN ANY AND ALL DEALINGS CONCERNING
REAL ESTATE AND ZONING MATTERS.

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Signature

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Printed Name

9/19/16
Date

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(continued)

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**ITEM #6 - Council Consideration for
the purchase of Lateral Launch for
CUES Camera – Wastewater
Department (Sewer Impact Fees)
\$107,469.00
Presented by: Michael Harris, City
Manager**

August 31, 2016

City of Stockbridge, GA
Attention: Brad Holtsinger

Dear Mr. Holtsinger,

Sole Source/OEM Justification:



3600 Rio Vista Avenue
Orlando, Florida 32805
(407) 849-0190
(407) 425-1569 (Fax)
(800) 327-7791

Adams Equipment Co., Inc. located at 6971 Oak Ridge Commerce Way, Austell, GA 30168 is the sole source provider in the state of GA for CUES CCTV pipeline inspection systems, authorized replacement parts, factory certified repairs on CUES equipment, and major unit equipment retrofits and upgrades.

Adams Equipment Co., Inc. is also the exclusive distributor for CUES products purchased in the state of GA via the National Joint Powers Alliance (NJPA) cooperative procurement program.

CUES designs are proprietary and third party replacement parts can either void the warranty or affect the functionality of the entire system. CUES factory certified technicians utilize confidential design and assembly drawings, wiring schematics and diagrams for each part, assembly, and system.

100% Full Circle Compatibility Note:

CUES current cameras, lighting units, power control units, and footage measurement systems are 100% compatible with existing CUES TV equipment without modifications. This allows older equipment to operate on newer TV systems and newer equipment to operate on older systems giving you full circle compatibility. Other manufactures may have components (i.e. cameras, etc.) that can be modified to operate on existing CUES systems, however this may require special one of a kind cables and/or modifications to the internal electronics of the camera, power control unit, etc. Any modification to the system's electronics could potentially void the CUES factory warranty.

We sincerely appreciate your interest in CUES products and services. If you have any questions or need additional information, please do not hesitate to contact me at 1-800-327-7791.

Best regards,

Kevin Jordan
CUES Regional Sales Manager
800-327-7791
kevinj@cuesinc.com

Corporate Office:

3600 Rio Vista Avenue, Orlando, FL 32805 • Telephone (407) 849-0190 / (800) 327-7791 • Fax (407) 425-1569

ATLANTIC

MACHINERY INC.

Sewer and Street Equipment Specialists

8/31/16

CUES LAMP II SYSTEM ADDITION TO CUSTOMER BASE STATION

NJPA CONTRACT NO 022014-AMI

Shipping: GEORGIA

Customer: CITY OF STOCKBRIDGE
Participating Dealer: ADAMS EQUIPMENT CO

	Requirement Specification	
Cues Lamp II System to be added to customer's existing Base Station		\$89,601.00
Software, Lateral Module		\$2,950.00
System select, K2, TV, Lamp II STL CBL		\$19,666.00
Installation labor		\$4,400.00
Engineering time for design, cableing, etc.		\$5,000.00
Training two days on customer site, one day included in base price, add one day		\$703.00
Freight - Round trip truck pickup		\$1,836.00
TOTAL NJPA PRICE TO CUSTOMER		\$124,156.00
ADDITIONAL DISCOUNT EXTENDED TO CUSTOMER by local dealer (no substitutions in package allowed)		(\$16,687.00)
TOTAL PRICE OF TV COMPONENTS		\$107,469.00

Delivery is 90-120 Days after receipt of order,

NJPA CONTRACT NO 022014-AMI

CONTRACTOR: ATLANTIC MACHINERY, INC 2628 GARFIELD AVE SILVER SPRING, MD 20910

301-585-0800

CONTACT: M.J. DUBOIS

EMAIL MJDUBOIS@ATLANTICMACHINERYINC.COM

**ITEM #7 - Council Consideration for
the purchase of Sewer Jetter for
Wastewater Department (SPLOST III)
\$64,916.00**

**Presented by: Michael Harris, City
Manager**

State Contract number (#99999-SPD-0000102-0010)

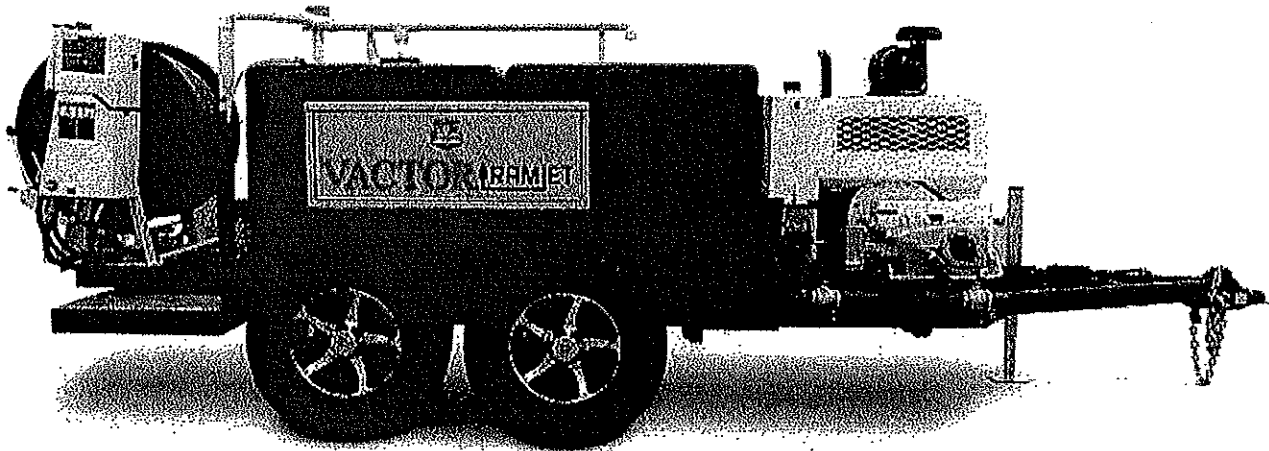
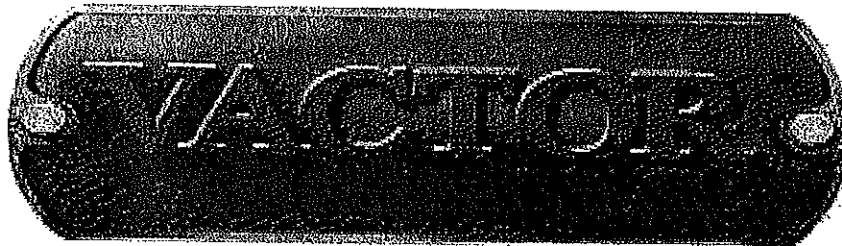


Environmental Products

of Florida, Georgia and the Caribbean

Presents a Proposal Summary

of the



Vactor Ramjet Trailer Jetter

Single Engine Sewer Cleaner Mounted on a Trailer

for

City of Stockbridge
4640 North Henry Blvd
Stockbridge, GA 30281

PRODUCT DESCRIPTION

- Trailer-Series RamJet 750 Gallons, Shrouded – 30 GPM @ 3000 PSI

STANDARD FEATURES

- Mounting Charge
- E-Stop
- Run Dry, Stainless Steel, Belt Driven
- 500' x 3/4" Sewer Hose at 2500 PSI
- Chisel Wedge Nozzle
- General Cleaning Nozzle
- Flexible Hose Guide
- 4" Skid & 9" extension
- Auto Shutdown (for High Engine Temp/Low Oil Pressure)
- Tachometer w/Hour Meter
- Gauge Package (Hour Meter, Tach, Volt, Oil Pressure, Temp)
- Nema 4 Ignition Switch Control Panel
- LED Lights in rear
- Electronic Water on/off Control
- 30 gpm @ 3000 psi water system
- Water Pressure Gauge
- Electric Brakes
- Aluminum Rock Guard Standard on Fenders
- Chip Guard Coating
- Stainless Steel Water Selector
- Two Drain Jet Nozzles
- 3" Tiger Tail Hose Protector
- 2.5" Fill System
- 600' Capacity Pivot Hose Reel
- Nozzle Storage Rack
- Module Paint - Standard Powder Coated Frame, Engine White, Reel Black
- 10' Leader Hose
- Hatz 74 HP 4 Cyl Diesel Engine Liquid Cooled
- Vactor Manual, Partial Manual and USB Version - 1 + Dealer

ADDITIONAL FEATURES

- JMS Control System (Includes electronic water on/off controls)
- Electronic Throttle Controls
- Water Recirculator and Antifreeze System
- Pulsation System
- Fill Hose Storage Rack
- 25' Fill Hose for fill system
- Dual Hose Reels – Pivot
- Pivot Secondary Hose Reel w/ 1/2" Sewer Hose 500' length
- Hydraulic Speed Control Valve
- Wash Down System w/ Gun and 25' of Hose
- LED Plug-in Hand Light
- LED Strobe Light
- LED Arrow Board
- Twin 72" Aluminum Toolboxes, Front Opening
- Twin Aluminum Square Fenders
- Toolbox Drying Deck
- Safety Cone Storage Rack w/ 6 DOT safety cones included

SALE PRICE - \$72,458.00 (State Contract #99999-SPD-0000102-0010)
*** 3% discount off list price**

Please feel free to call with any questions. I appreciate the opportunity and your interest in Vactor Sewer Cleaners.

Thanks,

Joe LaGanke, Central/South Regional Manager
Environmental Products of Georgia
4410 Wendell Dr. SW
Atlanta, GA 30336
Office 404.693.9700
Cell 404.964.8339
jlaganke@epofc.com

LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR/GUZZLER MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is first made available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)

2100 Series, HXX, Series and Jetters

10 years against water tank leakage due to corrosion. Nonmetallic water tanks are covered for 5 yrs. against any factory defect in material or workmanship.

2100 Series and HXX only

5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.

2100 Series and Jetters

2 years - Vactor Rodder Pump on all unit serial numbers starting with 13##V#####.

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Vactor/Guzzler distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses, gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.

VACTOR/GUZZLER MANUFACTURING

VACTOR

1621 S. Illinois Street
Streator, IL 61364

TERMS AND CONDITIONS

ORDERS: All orders are subject to acceptance by Vactor Manufacturing, Inc. or Guzzler Manufacturing, Inc. (hereafter referred to as Vactor). Orders for products not normally carried in stock or requiring special engineering or manufacturing is in every case subject to approval by Vactor's Management.

PRICES: All orders are subject to current prices in effect at the time of order acknowledgement.

F.O.B. Point: Unless otherwise stated, all prices listed are F.O.B. factory.

PAYMENT TERMS: The company's payment terms are due upon receipt, unless otherwise stated. However, until such time as Vactor receives full payment, Vactor shall maintain a purchase money security interest in the product.

CANCELLATION: Orders regularly entered cannot be cancelled except upon terms that will compensate Vactor for any loss or damage sustained. Such loss will be a minimum of 10% of the purchase price.

SHIPMENT: All proposals are based on continuous and uninterrupted delivery of the order upon completion, unless specifications distinctly state otherwise. In the event that agreement is reached for Vactor to store completed items, they will be immediately invoiced to the customer and become due and payable. Storage shall be at the risk of the customer and Vactor shall be liable only for ordinary care of the property.

STORAGE CHARGES: Vactor shall charge the customer at current rates for handling and storing customer's property (e.g. truck chassis) held for more than thirty (30) days after notification of availability for shipment. All customer's property, or third party's property, that is stored by Vactor is at the customer's or other party's risk. Vactor is not liable for any loss or damage thereto caused by fire, water, corrosion, theft, negligence, or any caused beyond its reasonable control.

PERFORMANCE: Vactor shall not be liable for failure to complete the contract in accordance with its terms if failure is due to wars, strikes, fires, floods, accidents, delays in transportation or other causes beyond its reasonable control.

EXPERIMENTAL WORK: Work performed at customer's request such as sketches, drawings, design, testing, fabrication and materials shall be charged at current rates.

SKETCHES, ENGINEERING DRAWINGS, MODELS and all preparatory work created or furnished by Vactor, shall remain its exclusive property; and no use of same shall be made nor may ideas obtained therefrom be used except with the consent of and on terms acceptable to Vactor.

TAXES: The pricing attached does not include Federal, State or local taxes which are the buyer's responsibility. However, Vactor/Guzzler Manufacturing, Inc. shall be responsible for Federal Excise Tax (F.E.T.) unless it is separately stated on the invoice and added to the selling price. If F.E.T. is not separately stated on the invoice it has not been included in the price and Vactor/Guzzler will pay any F.E.T. due itself and bear the cost of the tax. Any refunds or adjustments to the F.E.T. in such cases belong to Vactor/Guzzler.

PRODUCT IMPROVEMENTS: Vactor reserves the right to change manufacturing specifications and procedure in accordance with its product improvement policy.

MOUNTING PRICES: Mounting prices assume normally factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, fuel tanks, mufflers, air tanks, etc. will be an additional charge, billed at the standard factory labor rate.

WARRANTY: Vactor warrants its products to be free from defects in material and workmanship, subject to the limitations and conditions set forth in its current published warranty. Other than those expressly stated herein, THERE ARE NOT OTHER WARRANTIES OF ANY KIND EXPRESS OR IMPLIED, AND SPECIFICALLY EXCLUDED BUT NOT BY WAY OF LIMITATION, ARE THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY.

IT IS UNDERSTOOD AND AGREED THE SELLER'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY THE PURCHASER AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE PRICES STATED FOR THE EQUIPMENT IS A CONSIDERATION IN LIMITING SELLER'S LIABILITY. NO ACTION REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION OF THE AGREEMENT MAY BE BROUGHT BY PURCHASER MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS ACCURED.

SELLER'S MAXIMUM LIABILITY SHALL NOT EXCEED AND BUYER'S REMEDY IS LIMITED TO EITHER (I) REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF PRODUCT, OR AT SELLER'S OPTION (II) RETURN OF THE PRODUCT AND REFUND OF THE PURCHASE PRICE AND SUCH REMEDY SHALL BE BUYER'S ENTIRE AND EXCLUSIVE REMEDY.

This agreement shall be construed according to the laws of the

TERMS AND CONDITIONS

State of Illinois. Failure at anytime by Vactor to exercise any right of the Company may have under this agreement shall not constitute a waiver thereof nor prejudice Vactor's right to enforce it thereafter.

This order, including the above terms and conditions, contains the complete and final agreement between the parties hereto and no other agreement in any way modifying any of said terms and conditions will be binding on Vactor unless in writing and agreed to by an authorized representative of Vactor.

I agree with the above terms and conditions:

Date: _____

CHEROKEE

TRUCK EQUIPMENT, LLC

550 Discovery Place
Mableton, GA 30126

Phone: (770) 819-9146
Fax: (770) 819-9184

August 23, 2016

City of Stockbridge

Re: Trailer Jetter

We are pleased to offer, for your consideration, the following quote.

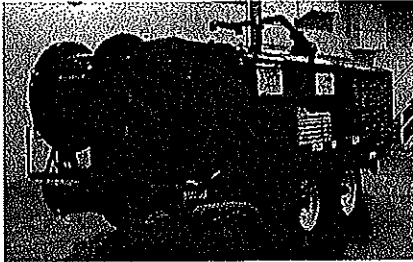
(1) O'Brien Model 704030-SC Trailer Jetter

Standard Components include

750 Gallon Water Capacity
Tandem Axle DOT Trailer
Hydraulic Powered 180 Degree Hose Reel
3000 PSI Maximum
40 GPM Maximum Flow
Triplex Water Pump
Pressure Gauge
85 Horsepower Cummins Diesel Engine
Belt Drive for Water Pump
Steel Trailer Frame
16" Trailer Wheels
Tongue Mounted Tool Tray
Electrical DOT Connector for Lights
3/4" x 500' High Pressure Sewer Hose
1/2" x 300' High Pressure Hose
Wash Down Gun with 25' Hose
Level Wind with Counter
3" Tiger Tail
10 Gallon Antifreeze Recirculation System
Cold Weather Recirculation System
Strobe Light
10" x 11" x 24" Aluminum Tool Box
Split Hose Reel

25' Fill Hose
Fill Hose Basket (Fender Mounted)
Hydrant Wrench

Total: \$ 64,916



The above does not include Tax or Installation. Thank you for allowing Cherokee Truck Equipment to quote you on this equipment. If I can be of any assistance, please don't hesitate to call.

Sincerely,

Chris Matuszyk
Outside Sales
770-819-9146 (office)
404-710-0344 (cell)
Chris.matuszyk@cherokeetruck.com

This quote is good for 45 days from the above stated date. There has been no applicable taxes applied to this quote

Terms and Conditions of Sale

1. Orders. All customer ("Customer") orders are subject to acceptance or rejection by Cherokee Truck Equipment, LLC (Cherokee). No orders may be changed in any manner, without the prior written consent of Cherokee.
2. Cancellation. After acceptance, orders may not be cancelled without Cherokee's written consent, terms that will compensate Cherokee fully for any loss or damage sustained by Cherokee, or third party providers, as a result of such cancellation.
3. Performance. Customer acknowledges that Cherokee cannot be responsible for production delays of the chassis manufacturer, body manufacturer, equipment manufacturer or any other third party provider of materials, parts, suppliers or services, which are not under Cherokee's direction or control. Therefore, Customer agrees that Cherokee will not be liable for damages of any kind resulting from performance or delivery delays occasioned by or attributable to such third parties. In

addition, Cherokee will not be liable for damages of any kind arising from failure to complete performance of this agreement in accordance with its terms (including delivery date) if such failure is due to wars, strikes, floods, fires, accidents, delays in transportation or other acts of force majeure, or other causes beyond Cherokee's reasonable control.

4. Prices. Cherokee bases its contract price upon the prices quoted by Cherokee's suppliers and manufacturers. All orders are subject to a pass-through to Customer of any price increase imposed on Cherokee by Cherokee's manufacturers or suppliers.

5. Payment. Payment is due, in full, upon delivery of vehicle and/or equipment, unless alternate arrangements have been made and documented, in writing, by Cherokee. If for any reason Customer defaults in any payment owed to Cherokee, Customer agrees to be responsible for all costs incurred by Cherokee in collecting any outstanding accounts, including but not limited to, collection agency fees, filing fees, court costs, expenses and reasonable attorney fees. In addition, any invoice not paid in full within thirty (30) days from invoice date shall bear interest at the rate of 1½ % per month (18% per annum), or the maximum allowed by law, whichever is less.

6. Mounting Prices. It is the Customers responsibility to provide Cherokee a chassis that meets the specifications published by Cherokee's suppliers. Mounting prices assume normal factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, gas tanks, mufflers, air tanks, etc. will be an additional charge to be billed at the standard supplier factory labor rate.

7. No Express Warranty/Disclaimer of Implied Warranties. Cherokee makes no warranty with respect to products or component parts manufactured by others and supplied to Cherokee by such third parties. The only warranties offered with respect to such products or parts, if any, are those offered by the manufacturer of such products or parts. In addition, CHEROKEE DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY WARRANTY OR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. Cherokee further disclaims any liability for loss of product, profits, time or any other direct or indirect or consequential losses, damages (including property damages, personal injuries or death) or any damages resulting from delay in performance. No employee or representative of Cherokee is authorized to change this warranty disclaimer or in any way to grant any warranty on behalf of Cherokee.

8. Choice of Law and Venue. These terms and conditions shall be governed by and construed in accordance with the laws of the State of Tennessee. Any claim against Cherokee arising from or related to these Terms and Conditions, or the underlying sale to which these Terms and Conditions apply, must be filed and adjudicated in a court of competent jurisdiction in Hamilton County, Tennessee, or the United States District Court for the Eastern District of Tennessee.

9. Amendment. Cherokee may rescind, amend, modify or otherwise alter these Terms and Conditions in Cherokee's sole discretion. The applicable terms and conditions of any sale by Cherokee shall be those attached to and made part of Cherokee's Order Acknowledgement, Invoice, or Delivery Receipt with respect to such sale.

10. Entire Agreement. The Order Acknowledgement, Invoice or Delivery Receipt to which these terms and conditions are attached, together with these Terms and Conditions, contain the complete and final agreement between the parties hereto with respect to the sale and purchase transaction embodied herein, and no Customer-supplied purchase order terms, verbal agreements or other agreement, in any way modifying any of these Terms and Conditions, will be binding on Cherokee unless agreed to in writing by an authorized representative of Cherokee.

Accepted By: _____ (signature)

Company: _____

Name: _____ (Printed)

Date: _____

**ITEM #8 - Council Consideration for
approval of the roof replacement for
the Wastewater Treatment Plant**

\$15,888.00

**Presented by: Michael Harris, City
Manager**

Vanessa Holiday

From: Donald Riley
Sent: Tuesday, September 20, 2016 4:48 PM
To: Vanessa Holiday
Cc: Linda Nabers; Brad Holtsinger
Subject: Roof Replacement

Good afternoon Mrs. Holiday,

The vendor's information (ABM Services and Renovations, Inc.) that was the lowest responsive bidder in the amount of \$15,888.00.

Sincerely,

Donald R. Riley, CPPB

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA. 30281
Direct: 678-833-3322 Fax: 770-626-4237
Email: driley@cityofstockbridge-ga.gov website: www.cityofstockbridge.com



ABM Services and Renovations, Inc.

PO BOX 2467

McDonough, GA 30253 US

jessica@abmservicesandrenovations.com

www.abmservicesandrenovations.com



ESTIMATE

ADDRESS

City of Stockbridge

c/o Brad Holtsinger

4640 North Henry Blvd

Stockbridge, GA 30281

ESTIMATE # 1082

DATE 09/09/2016

ACTIVITY	QTY	RATE	AMOUNT
Roofing	1	15,888.00	15,888.00
TPO ROOF: 1. Install 1 layer of 1" iso mechanically attached			
2. Install 1 layer 60 mil TPO mechanically attached			
3. Install new drip edge metal and cover tape			
4. Flash all units and penetrations			
5. Clean all debris created by roofing			

TOTAL

\$15,888.00

Accepted By

Accepted Date

**Total Roof Solutions**

928 Hwy 42 North McDonough, GA 30253

Phone: (678) 752-8668

Fax: (678) 759-0625

Company Representative:

Chris Dugan

(678) 283-1011

cdugan@trusttrs.com

Job Number: N/A**Customer Info:**

Job #: N/A

Greenway, Jeff

100 Stapleton Drive,

Stockbridge, GA, 30281

(678) 300-4850

60mil TPO Retrofit Replacement

Description	Quantity	Unit	Price	Total
Install HP Protective Mat	1	ROLL	\$1,150.00	\$1,150.00
Install Mechanically attached .60mil TPO Membrane Roof	48	SQ	\$212.00	\$10,176.00
R&R Drip Edge around roof perimeter (match color to existing wrap fascia)	245	LF	\$4.00	\$980.00
TPO P&S Cover Tape	3	ROLL	\$240.00	\$720.00
TPO Membrane Primer	6	GAL	\$35.00	\$210.00
TPO Inside and Outside Corners	16	EA	\$15.00	\$240.00
TPO T-Joint Patches	1	BOX	\$60.00	\$60.00
TPO Pipe Seal Pockets	3	EA	\$60.00	\$180.00
SEAL Pocket Pour-able Sealer	3	POUCH	\$75.00	\$225.00
SEAL Cut Edge Sealant	2	PINT	\$25.00	\$50.00
SEAL Universal Single Ply Sealant	6	TUBE	\$12.00	\$72.00
TPO Non-Reinforced Flashing	1	ROLL	\$260.00	\$260.00
MECH TPO Plates/ Fasteners	2	EA	\$300.00	\$600.00
RENTAL Fork lift rental	1	EA	\$600.00	\$600.00
WARRANTY Standard 10yr Labor and Materials	1	EA	\$1,000.00	\$1,000.00

60mil TPO Retrofit Replacement total: \$16,523.00

Total for all sections: \$16,523.00

Total: **\$16,523.00**_____
Company Authorized Signature_____
Date_____
Customer Signature_____
Date_____
Customer Signature_____
Date

This estimate was last edited by Chris Dugan ((678) 283-1011, cdugan@trusttrs.com) on August 30, 2016. The estimate may be withdrawn if not accepted within ____ days.



B&W Roofing and Gutters, LLC
7379 Fielder Road
Jonesboro, GA 30236 US
678-565-7420
sales@bwroofinggutters.com
www.bwroofinggutters.com

ESTIMATE

ADDRESS

Brad Holtsinger
100 Stapleton Dr
Stockbridge, GA 30281

SHIP TO

Brad Holtsinger
(404) 862-3743

ESTIMATE # 16-42424

DATE 08/22/2016

SALES REP

Paul

DATE	ACTIVITY	AMOUNT
08/22/2016	To remove existing roof from building down to decking and to replace rotten plywood as need. To install a 1/2" Insulation board with two ply and a 170 white cap. Remove all debris from job-site. A ten(10) year labor warranty is included.	21,000.00
08/22/2016	33 Sq	

By signing below, I am giving authorization to B & W Roofing & Gutters, LLC to perform work described above and agree to pay the agreed upon amount as specified under terms above.
Upon approval, please sign and email to sales@bwroofinggutters.com or fax to 770-991-2423 for immediate scheduling.

TOTAL

\$21,000.00

Accepted By

Accepted Date

ITEM #9 –
City Facility Usage Policy
Presented by:
Michael Williams,
City Attorney

RESOLUTION NO. _____

**A RESOLUTION TO ADOPT A POLICY FOR THE USAGE OF
BUILDINGS OWNED BY THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a policy regarding the usage of buildings owned by the City;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The policy attached hereto as Exhibit A is hereby approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this _____ day of _____, 2016.

MAYOR OR MAYOR PRO TEM

ATTEST:

APPROVED AS TO FORM:

(SEAL)
VANESSA HOLIDAY, City Clerk

MICHAEL WILLIAMS, City Attorney

EXHIBIT A

CITY MEETING SPACE USAGE POLICY

A. PRIORITIES FOR USE

Reserving and/or booking City meeting spaces made available to the general public, including the Merle Manders Conference Center but excluding City Hall, shall be prioritized in the following order:

1. Meetings related to the administration and operation of city government, including but not limited to city council meetings or meetings of the various boards and authorities of the City, have first priority for use of any meeting space so that City business may be conducted. Unless precluded from doing so by a valid rental contract, the City reserves the right to preempt a non-city related use, when necessary, to conduct essential city business.
2. Programs or events administered by the City.
3. Programs or events administered or sponsored by organized non-profit youth groups under adult supervision whose major objective is serving the youth of the City. (i.e. Boys & Girls Club, youth athletic leagues, scouting organizations)
4. Programs or events administered or sponsored by organized non-profit service, community, government and public groups/agencies that serve residents of the City. (i.e. Henry County Schools, Habitat for Humanity, Goodwill, Red Cross, etc.)
5. Programs or events administered or sponsored by organized non-profit, self-serving, special interest community groups. (i.e. chambers of commerce, NAACP, Kiwanis, Rotary Club)
6. Private parties such as wedding receptions, birthdays, parties, family reunions, banquets and other similar functions.
7. Business and commercial meetings (corporate banquets or training events)
8. Political uses (i.e. for campaign events or meetings of political parties)
9. Private, or public promotional events and fund-raisers.

B. RENT

1. Except as provided for herein, the City shall collect rent at its standard rates any time any meeting space is utilized.

2. Where City meeting spaces are utilized by the City for City meetings, programs and/or events of the City, the rental rate charged to the applicable City budget line item shall be the cost (actual or estimated) of the operation of the space for the period of time such event.
3. Where City meeting spaces are utilized by any organization in partnership with the City for a program or event, such organization shall be responsible for 50% of the standard rental rate.
4. City employees shall be entitled to receive an employee discount of ___% for the use of any City meeting space for wedding receptions, birthdays, parties, family reunions, banquets and other similar functions. Such employee discount shall not be transferable. Employees found to be violating this provision shall be required to pay to the City the difference between the discount rate and the standard rental rate and may be subject to additional disciplinary action.
5. Subject to the written approval of the City Manager, the City staff is authorized to offer price matches or other competitive discounts from the City's standard rental rates where prudent in order keep the City's meeting spaces competitive with similar options available in the market.
6. All rents collected, including rents from City functions, shall be deposited into the revenue account of the enterprise fund out of which the meeting spaces are maintained.