



*City of Stockbridge*  
*Bringing People*  
*Together*

**STOCKBRIDGE CITY COUNCIL**

**Mayor Pro Tem**

**Anthony S. Ford**

**Councilman Elton Alexander**

**Councilman John Blount**

**Councilwoman LaKeisha Gantt**

**Councilwoman Neat Robinson**

**CITY MANAGER**

**Michael Harris**

**CITY CLERK**

**Vanessa Holiday**

**DEPUTY CLERK**

**Randi Rainey**

**CITY ATTORNEY**

**Michael Williams**

**Council Meeting**  
**Agenda**  
**August 30, 2016 6:00 PM**



**Council Chamber 2<sup>nd</sup> Floor**

**4640 N. Henry Blvd.**

**Stockbridge, GA 30281**

**Website: [www.cityofstockbridge.com](http://www.cityofstockbridge.com)**

**Phone: 770-389-7900**

**Fax: 770-389-7912**



# **AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE**

**TUESDAY, AUGUST 30, 2016 6:00 PM**

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## **Mayor & City Council**

Vacant, Mayor  
Anthony S. Ford, Mayor Pro Tem  
Elton Alexander, Councilman  
John Blount, Councilman  
LaKeisha Gantt, Councilwoman  
Neat Robinson, Councilwoman

## **Administration**

Michael Harris, City Manager  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney

### **I. Call to Order**

### **II. Roll Call**

| <b>Present</b> | <b>Absent</b> |
|----------------|---------------|
|----------------|---------------|

|                       |       |       |
|-----------------------|-------|-------|
| Mayor Pro Tem Ford    | _____ | _____ |
| Councilman Alexander  | _____ | _____ |
| Councilman Blount     | _____ | _____ |
| Councilwoman Gantt    | _____ | _____ |
| Councilwoman Robinson | _____ | _____ |

### **III. Invocation**

### **IV. Pledge of Allegiance**

### **V. Adoption of the Agenda**

### **VI. Review minutes of 7/11/2016 and 7/26/2016**

**Draft Minutes of 7/11/2016**

**Draft Minutes of 7/26/2016**

## **PUBLIC COMMENTS**

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

## **CEREMONIAL**

**Proclamation – Presented to Rev. Dr. Terrance J. Gattis of Mount Olive Baptist Church, Stockbridge, Georgia as the Official City Chaplain** -Presented by: Mayor Pro Tem Ford

## **PRESENTATION**

**Item # 1 - Experience Works** -Presented by: Wanda Walker

## **NEW BUSINESS**

**Item # 2 - Council Consideration - Façade Grant Application** -Presented by: Kira Harris-Braggs, Main Street and Raoul Clarke, DDA Chairman

**Item # 3 - Council Consideration - Branding Recommendations** -Presented by: Kira Harris-Braggs, Main Street Manager

**Item # 4 - Council Consideration - City Historic Preservation Recommendations** -Presented by: Kira Harris-Braggs, Main Street Manager

**Item # 5 - Council Consideration - Proposed 2017 Fee Schedule** -Presented by: Dale Hall, Administration & Community Development and Vanessa Holiday & Uneeda Smith-Sellers, Clerk'

**Item # 6 - Council Consideration – City of Stockbridge becoming a Partner with Henry County Schools – Partners in Education Program** -Presented by: Councilwoman Gantt

**Item # 7 - Council Consideration – Use of the Merle Manders Conference Center for a Holiday Job Fair, Thursday, October 6, 2016** -Presented by: Councilman Alexander

**Item #8 - Council Consideration – City of Stockbridge establish a Youth Council** - Presented by: Councilwoman Robinson

## **XI. COUNCIL DISCUSSION**

**Item #9 - Council Discussion – Marketing Program Funding utilizing the Hotel/Motel Tax/Henry Convention and Visitors Bureau (CVB) - Presented by: Councilman Alexander**

**Item #10 - Council Discussion – Establishing a Boys/Girls Club - Presented by: Councilman Alexander**

**CITY MANAGER'S COMMENTS**

Michael Harris

**CITY ATTORNEY'S COMMENTS**

Michael Williams

**COUNCIL'S COMMENTS**

**Councilman Alexander**

**Councilman Blount**

**Councilwoman Gantt**

**Councilwoman Robinson**

**MAYOR'S COMMENTS**

Mayor Pro Tem Anthony S. Ford

**EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)**

- I. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was {identify the case or claim discussed but not the substance of the attorney-client discussion}.
- II. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
- III. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C),



- IV. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- V. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- VI. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- VII. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- VIII. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was {identify the matter but not the substance of the discussion.}.
- IX. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).

**ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS**

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website [www.cityofstockbridge.com](http://www.cityofstockbridge.com) or contact City Hall offices at 770.389-7900 for information.

- Food Truck Tasty Tuesdays – 5:30 – 9:00 p.m. EVERY TUESDAY – CITY HALL
- City Council Meeting – Monday, September 12, 2016 at 6:00 p.m. Council Chamber
- Public Safety Committee Town Hall – Thursday, September 15, 2016 at 7:00 p.m. at Red Oak UMC 3894 Walt Stephens Rd. Stockbridge, GA 30281- Councilman Alexander, Chairperson.
- Free Movie – Saturday, September 17, 2016 sponsored by Kiss 104.1      Location: lawn across from City Hall. Bring your lawn chairs and blankets.

Food vendors will be on site.

- Henry County Elections Office Voter's Registration, Monday, September 19, 2016 from 9 a.m. to 2:00 p.m. at City Hall – Patrick Henry Meeting Room
- Downtown Development Authority Meeting, Monday, September 19, 2016 at 6:00 p.m. in the Levi Meeting Room
- Building Committee Meeting, Tuesday, September 20, 2016 at 6:00 p.m. in the Patrick Henry Meeting Room – Mayor Pro Tem Ford, Chairperson
- Henry County Elections Office Voter's Registration, Monday, September 21, 2016 from 12 p.m. to 4:00 p.m. at City Hall – Patrick Henry Meeting Room

**Motion to Adjourn.**

# *Stockbridge*

## *Bringing People Together*

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### **DRAFT MINUTES COUNCIL MEETING**

**MONDAY, JULY 11, 2016 6:00 p.m.**

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#### **Mayor & City Council**

**Mayor Pro Tem- Anthony S. Ford  
Councilman Elton Alexander  
Councilman John Blount  
Councilwoman LaKeisha Gantt  
Councilwoman Neat Robinson**

#### **Administration**

**Michael Harris, City Manager  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney**

The Meeting was called to order by Mayor Pro-Tem Ford at 6:02pm. Mayor Pro Tem Ford included "All Lives Matter" and asked the citizens to pray for each other for a Resolution.

The invocation was provided by Pastor Terrance Gattis.

The Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Councilman Blount motioned to amend the Agenda to remove Item #5 for further discussion on a later date; second by Councilwoman. During discussion, Councilman Alexander expressed he would like to discuss item #5 in regards to the library. Councilman Alexander stated he has heard citizens express they would like the library open and he will do everything to make that happen. Mr. Alexander mentioned the library is a valuable asset that needs to be open and calls on all members of Council to listen to those who came to speak.

Councilwoman Gantt noted members of the public would have an opportunity to speak during the Public Comments portion of the meeting and also noted that it has been 5 years since all of Henry County libraries have been closed on weekends; and further stated there was more homework to be done while commending Councilman Alexander for pushing the issue with the libraries.

Councilwoman Robinson expressed agreement with the library hours being extended and also stated there should be further discussion on the subject. Councilwoman Robinson further noted the City has funding for the remainder of the year for Cochran library to be open on the weekends; which could create jobs for the youth.

Councilman Blount stated he feels there is not one person on Council that is against the library being open, but there should be provisions made in the taxes currently being paid by the citizens to the County. Councilman Blount stated he wants to make progress by solving the problem and not band-aiding the issues at hand.

Mayor Pro Tem Ford expressed his concern of funding the \$10,800 from August 1<sup>st</sup> - December 31<sup>st</sup> being a short-term problem and that the bigger issue is having funding long term. Mayor Pro Tem Ford further stated Council will start discussion on the 2017 Fiscal Year Budget within the next few months and the responsibility of funding the libraries is the County's issue, not the City's. Mayor Pro Tem Ford encouraged anyone having any issues with the library hours to talk to their County Commissioner. Mayor Pro Tem Ford noted if Council elects to vote on the short term funding tonight, it is not the City's responsibility to fund the library's extended hours long term.

Councilwoman Robinson expressed her concern for the youth and their education and encouraged everyone to go to the County meeting.

The motion passed 3-2 (Councilwoman Robinson and Councilman Alexander opposed).

Councilwoman Gantt motioned to approve the Minutes of 5/9/2016 and 5/31/2016; second by Councilwoman Robinson; the motion passed 4-0-1(Councilman Alexander abstained).

## **PUBLIC COMMENTS**

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

1. Robin Buschman commended every Council Member for answering a lot of her questions and expressed her concerns for the less fortunate not having access to the library. Ms. Buschman noted as a former Councilmember, he worked the Back to School book bag supply event and noted this City has events going on that other cities don't; Ms. Buschman referenced her son's past use of the library as beneficial and she understands the City has the funding until December 31<sup>st</sup>. Ms. Buschman suggested to the Council not do a study, but rather to get the statistics and numbers for next year as she does not want to see another vacant building.
2. Darlene Jackson noted she had spoken with City Manager, Michael Harris regarding the County Water Tax included on her Property Tax Statement. Ms. Jackson noted she had also spoken with Mr. Burch (Finance Director of County Water). Ms. Jackson stated she has already paid the City maintenance the fire hydrants and water lines; however, Mr. Burch informed her the tax fee is similar to the school bond that is assessed to all homeowners. Ms. Jackson noted she had also spoken with Lynn Carter from the

Tax Commissioner's Office who stated the County Water Tax on the Property Tax Statement was not for the maintenance of the water lines and hydrants. Ms. Jackson wants to know why she is paying double.

3. Tavares Powell spoke in favor of the library hours being extended and hopes Council takes that into consideration; and also spoke in favor the Feasibility Study on police services.
4. Toye Powell also spoke on the library hours being extended and also doing a feasibility study. Ms. Powell reference the City funding concerts vs. education.
5. Kathryn Gilbert stated she had looked at the numbers and services at library branches; stated she heard the City spent over \$25,000 for Tasty Tuesdays and questioned its effect on children; supports the opportunity to access library resources noting the County needs to step up.
6. Sharemah Barlow supports extending the library hours; expressed her concerns with Councilman Blount's position; stated research shows kids lose some of what they have learned during the summer months.

Mr. Harris updated Council of the area wide power outage.

## **CEREMONIAL**

### **Georgia Municipal Association Lifetime Service Award**

#### **Presented by: Lamar Norton and Pam Helton of the Georgia Municipal Association**

Lamar Norton of the Georgia Municipal Association stated that out of the 520 cities and the 31,000 elected officials serving cities; the GMA Board of Directors decided 4 years ago to recognize those who officials worked for a city for 35+ years either as an elected official or employee. Mr. Norton recognized and presented the Lifetime Service Award to former City Clerk, Merle Manders who not only served on the Municipal/Finance Officers Association Board of Directors, but also became a Certified Municipal Clerk, as well as receiving a Government Financial Officers achievement awards from 1999-2008.

Ms. Manders thanked everyone and appreciates GMA for the award noting it was hard work, but she had a lot of fun. Merle Manders served as the Stockbridge City Clerk for thirty-five (35) years.

## **PRESENTATIONS**

### **ChooseATL Program**

#### **Presented by: Terrilyn Simmons, Director of ChooseATL**

Ms. Simmons informed the City Council about ChooseATL works. Ms. Simmons stated ChooseATL is a Regional Marketing Initiative that was launched in 2015 and that after conducting research, they found Atlanta was lagging behind when it came to the talent needed to fulfill jobs. Ms. Simmons stated ChooseATL collaborated with several civic and corporate partners last year; and the mission is to attract and retain talent. Ms. Simmons also noted ChooseATL is also funded by their corporate and civic partners to include:

Coca Cola, Henry County, Fayette County, and SunTrust Bank. Ms. Simmons further stated ChooseATL offers corporate sponsors for the citizens who would like more visibility on their website; as well as city-page sponsors seeking visibility on the ChooseATL website.

Councilman Alexander thanked Ms. Simmons for attending and inquired on the cost of a city-page. Ms. Simmons the many different variables and would provide Councilman Alexander information on pricing.

## **NEW BUSINESS**

### **ITEM #1 – Ordinance to Amend FY2016 Operating Budget- SPLOST III Projects #2016-010, Municipal Court #2016-011 and Information Technology #2016-012.**

**Presented by: Linda Nabers, Treasurer**

Ms. Nabers referenced Budget Amendment #2016-010 that would re-align the SPLOST expenditures in SPLOST III, allocating the funds differently between line items and noted the money is located in the SPLOST balance.

Councilman Alexander requested the figures from the Finance Committee meeting to be cited for the public. Councilwoman Gantt stated there was discussion on the SPLOST II projects being completed and ways to clean up the budget by removing completed projects. Councilwoman Gantt included they were looking in SPLOST III funds to see what other projects could use those funds, since some projects in SPLOST III were completed in SPLOST II.

Councilwoman Gantt motioned to approve Budget Amendment # 2016-010 for SPLOST III; second by Councilman Blount; the motion passed 5-0.

Ms. Nabers stated the next budget amendment is for the court fines and forfeitures and expenses that are included. Ms. Nabers noted the fines were shifted from the City of Stockbridge Municipal Court to the Henry County State Court where \$1,100,583 was estimated for FY2016 prior to these funds moving to Henry County. Councilman Blount noted the County would rather pay the State the funds instead of the funds being paid to the City. Ms. Nabers estimated the loss of revenue for the remainder of the year is and estimated \$665,000 which will not be collected; and there will be a reduction from what was anticipated coming in, in the amount of \$508,000.

Councilwoman Gantt motioned to approve Budget Amendment #2016-011; second by Councilman Blount; the motion passed 5-0.

Ms. Nabers referenced Budget Amendment #2016-012 regarding Information Technology Ms. Nabers stated when it was first budgeted for 2016, the City was under contract with Total Tech, and an RFP was issued to bid on the services. Ms. Nabers noted, after the new company was selected, there was an overlap of services at the beginning of the year and this is for incremental I.T. expenses for the remainder of the year.

Councilwoman Gantt motioned to approve Budget Amendment 2016-012; second by Councilman Blount; the motion passed 5-0.

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## **PUBLIC HEARING**

### **ITEM #2 – Ordinance to Adopt the City Initiated Technical Update to Zoning Ordinance Unified Development Code (UDC) of the City of Stockbridge**

**Presented by: Dale Hall, Administration & Community Development Director and Bill Johnston, AICP of Strategic Planning Initiatives, LLC.**

Mr. Hall noted City Council had adopted the Zoning Codes in 1986, with the city still operating from those codes today. Mr. Hall stated Section 8.36 has been amended several times since then; there has not been a full update, which has presented conflicts and inconsistencies. Mr. Hall noted the City hired Bill Johnston, AICP of Strategic Planning Initiatives, LLC, to assist with preparing the entire zoning code sections, and make the document a Unified Land Development Code. Mr. Hall recommends further discussion at the next Council meeting.

Attorney Williams added this is very complex and it would need another 2 weeks to finish the documents and also recommends a continuance the Public Hearing to be heard at the July 26, 2016 Work Session for a final vote.

Councilman Blount asked that the document be reviewed as quickly as possible due to the all of the variance changes.

### **Public Hearing**

Speakers in favor: None

Speakers opposed: None

Mr. Williams noted this item can be open for the public to make comments at the next meeting.

No action taken.

## **PLANNING & ZONING**

### **ITEM #3 - PUBLIC HEARING**

**Annexation Request - AX16-46 Owner/Applicant: Tony and Cheryl Oglesby request annexation into the City of Stockbridge for property located at of 515 Country Club Dr. Stockbridge, GA 30281 in Land Lot 14 of the 6<sup>th</sup> District;**

**Parcel ID No. 051-D02008000.**

**Presented by: Dale Hall, Administration & Community Development Director**

Mr. Hall noted the applicants have requested to be annexed into the City using the 100% method.

### **PUBLIC HEARING**

Speakers in favor: None

Speakers opposed: None

Councilman Alexander motioned to annex AX16-46 515 Country Club Dr. Stockbridge, GA 30281 into the City limits; second by Councilman Blount; the motion passed 5-0.



**ITEM #4 –Resolution to approve Feasibility Study for Police Services****Presented by: Michael Harris, City Manager**

Mr. Harris stated there was detailed discussion at the last meeting on the police services; and it was Council's desire to move forward with a Feasibility Study. Mr. Harris expressed one proposal has been submitted, and asked Council if agreeable, to not let the amount exceed over \$25,000.

Councilman Alexander motioned to accept Mr. Harris's proposal to not exceed over \$25,000; second by Councilwoman Gantt; the motion passed 5-0.

**CITY MANAGER'S COMMENTS**

*Michael Harris – no comments.*

**COUNCIL'S COMMENTS**

*Councilman Alexander thanked everyone for coming out; noted his disappointment of the "No Vote" on the Library Item and the Library item being removed from the Agenda; asked for Council for leadership and to act; referenced the Food Truck Tasty Tuesday budget and noted the expectation of a budget amendment for this event was coming to the Council down the road; commended Councilwoman Robinson for beautification efforts throughout the City; and noted he and all of the other Council Members ran to promote youth and seniors services for the City.*

*Councilman Blount thanked everyone for coming out and noted the Council must have order; stated leadership is not belittling fellow council members; referenced his support of youth activities; encouraged the Council to act on facts and not emotions; noted each council member has one vote and that everything passed is a collective effort, not I but us.*

*Councilwoman Gantt thanked everyone for coming out and noted the time for healing of our country and thanked Henry County first responders and was glad to know that there were no such issues like that in Henry County; asked for continued prayers for the Council; stated that she is not going to tear down fellow council members; invited everyone to the next Food Truck Tuesday event, theme is Christmas in July and asked everyone to bring canned goods or donate school supplies.*

*Councilwoman Robinson thanked everyone for coming out; noted the Council is passionate about their ideas; teambuilding is in progress with more to come; referenced the local clergy meets with her for roundtable discussions on various items involving the City; plans to hold another roundtable soon and the information would be coming soon via the City's webpage and social media.*

## **MAYOR PRO TEM'S COMMENTS**

*Anthony S. Ford thanked everyone for attending; hats off to Merle Manders for her 35 years of public service and award; noted the country is healing; noted the Council needs to work as a team and no one individual runs the Council but rather the Council operates under a democracy.*

***Mayor Pro Tem Ford read the following announcements:***

### **ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS**

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- Food Truck Tasty Tuesdays – 5:30 – 9:00 p.m. EVERY TUESDAY – CITY HALL
- Sounds of Summer Concert, Saturday, July 16, 2016 on the Stockbridge City Lawn across from City Hall – 6pm – 9:30 pm. Liz Brasher & Drakarr & An Experience
- Downtown Development Authority Board Meeting, Monday, July 18, 2016 at 6:00 p.m. – Levi Meeting Room.
- Town Hall Meeting, spearheaded by Councilman Alexander, Monday, July 21, 2016 at 7pm. Eagle's Landing Baptist Church.
- City Council Work Session, Tuesday, July 26, 2016 6 p.m. Council Chamber
- Annual Back to School Kick-Off spearheaded by Councilman Blount, Saturday, July 30, 2016 10am – 2pm at the Merle Manders Conference Center

Councilwoman Gantt motioned to convene Executive Session for items 1-6 and 8; second by Councilwoman Robinson; the motion passed 5-0.

### **EXECUTIVE SESSION –1-6 and 8**

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilwoman Gantt; the motion passed 5-0.

Councilwoman Robinson motioned to reconvene the City Council meeting; second by Councilwoman Gantt; the motion passed 5-0.

Councilwoman Gantt motioned to approve the subpoenas for Network Solutions and Gmail; second by Councilwoman Robinson; the motion passed 4-0-1. (Alexander abstained).

Motion to approve the designate to the DDA (Downtown Development Authority) powers of the URA (Urban Redevelopment Agency) regarding bonds for City Hall made by Mayor Pro Tem Ford; second by Councilwoman Robinson. Passed 4-1 (Councilman Alexander Opposed stating his objection to turning powers over to the DDA).

Motion to adjourn made by Councilwoman Gantt; second by Councilwoman Robinson. Passed 5-0

Respectfully submitted by:

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Vanessa Holiday, City Clerk

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Anthony S. Ford, Mayor Pro Tem

# *Stockbridge*

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### **DRAFT MINUTES WORK SESSION**

**MONDAY, JULY 26, 2016 6:00 p.m.**

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#### **Mayor & City Council**

**Mayor Pro Tem- Anthony S. Ford  
Councilman Elton Alexander  
Councilman John Blount  
Councilwoman LaKeisha Gantt  
Councilwoman Neat Robinson**

#### **Administration**

**Michael Harris, City Manager  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney**

The Meeting was called to order by Mayor Pro-Tem Ford at 6:01pm.

The invocation was provided by Pastor Cecelia Greene.

The Pledge of Allegiance was recited in unison.

Deputy City Clerk, Randi Rainey was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Councilwoman Robinson motioned to adopt the Agenda as printed; second by Councilman Alexander; the motion passed 5-0.

#### **PUBLIC COMMENTS**

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Leonard Yancey spoke on enforcing the noise nuisance ordinance and how it's time to start writing citations; referenced the Transfer Station smelling bad and inquired about the petition that was signed a few months ago by residents of his subdivision.

## **OLD BUSINESS**

### **Continuation of Public Hearing**

#### **ITEM #1 – Ordinance to Adopt the City Initiated Technical Update to Zoning Ordinance Unified Development Code (UDC) of the City of Stockbridge**

**Presented by: Dale Hall, Administration & Community Development Director and Bill Johnston, AICP of Strategic Planning Initiatives, LLC.**

Mr. Hall noted Council had received at the last meeting the Technical Update to Zoning with minor issues in the chart and stated before them is a revised and final copy.

Mr. Hall further stated staff is recommending to have the document enacted as of October 1, 2016; which will allow time for the Planning Board to be formed.

Mayor Pro Tem noted this was an extensive document and he has not had an opportunity to read the document in its entirety, although he had reviewed several sections.

Attorney expressed the hopes are to adopt tonight, but will not go into effect until October 1, 2016. Attorney Williams noted the City is moving forward to adopt its own Zoning Advisory Board, and there are still a few zoning applications pending under the zoning codes that needs to be worked out; which would be cleared under existing codes and everything new will be under the new codes.

Councilman Alexander stated the City has been waiting for a while for the new codes and thinks the City should move forward.

#### **PUBLIC HEARING**

**Speakers in favor: None**

**Speakers opposed: None**

Councilwoman Gantt motioned to approve the Ordinance to Adopt the City Initiated Technical Update to Zoning Ordinance Unified Development Code (UDC) of the City of Stockbridge to be in effect October 1, 2016; second by Councilman Alexander; the motion passed 5-0.

## **NEW BUSINESS**

#### **ITEM #2 – Resolution to fill vacancies on the Main Street Advisory Board.**

**Presented by: Kira Harris-Braggs, Main Street Manager**

Mrs. Harris-Braggs noted the Main Street Program had received one application from Alison Ramsay to fill the Main Street Advisory Board vacancy. Ms. Ramsay is with the Academy Theatre as an actor and photographer. Mrs. Harris-Braggs noted there was a recent vacancy on the Main Street Advisory Board and the position has been advertised and now is ready to be filled. The appointee will finish the term ending December 31, 2016, and serve a one-year term ending December 31, 2017.

Councilwoman Gantt motioned to appoint Alison Ramsay to complete the term ending December 31, 2016, followed by a one-year term ending December 31, 2017; second by

Councilwoman Robinson; the motion passed 5-0.

**ITEM #3 – Resolution to request use of the Merle Manders Conference Center for Northside Women’s Imaging Center event to be held on Tuesday, August 16, 2016.**

**Presented by: Councilwoman Robinson**

Councilwoman Robinson referenced City’s recent ribbon cutting for the Imaging Center at Eagles Landing, which brought awareness to women with fibroids. Councilwoman Robinson stated she was amazed at the lack of information she has received and would like to ask Council if she could use the Merle Manders Conference Room on Tuesday, August 16 to host an event and bring awareness to the women. Councilwoman Robinson introduced Diane King; Ms. King informed Council there is a lack of awareness regarding fibroids and the types of procedures that can be done. Ms. King stated that at Northside Radiology, they make it a point to educate women on the opportunities and options they have.

Councilwoman Gantt inquired as to whether or not this initiative was a joint effort amongst Council or if Councilwoman Robinson will sponsor the event on behalf of Council.

Councilwoman Robinson explained this would be a Council initiative as well as becoming a partner to provide the information. Councilwoman Robinson stated she also spoke with the City Attorney to make sure this was allowable. Mr. Williams stated he expressed he understood this was a city-initiated healthcare awareness event; asking Northside to come in and provide the information.

Councilman Blount asked if Northside Radiology would be providing the information. Ms. King’s response was yes, they would be on site to provide information and educate women on their options.

Councilman Alexander motioned to approve the Resolution requesting use of the Merle Manders Conference Center for Northside Women’s Imaging Center event to be held on Tuesday, August 16, 2016; second by Councilwoman Robinson; the motion passed 5-0.

**ITEM #4 – Resolution to request use of the Merle Manders Conference Center for Pretty in Pink Breast Cancer event to be held on Thursday, October 20, 2016.**

**Presented by: Councilwoman Robinson**

Councilwoman Robinson made a request for use of the Merle Manders Conference Center on Thursday, October 20, 2016 for the Pretty-N-Pink Breast Cancer Awareness Luncheon. Councilwoman Robinson stated she wanted to have a Breast Cancer Walk, but found out the MMCC Manager, Cie Cie McGhee is a breast cancer survivor and instead would like to partner up to do the luncheon and bring awareness. Councilwoman Robinson also mentioned she has spoken with the City Attorney and Mr. Hall, the Director to the MMCC Manager about the event. Mr. Hall stated he has talked to the Ms. McGhee and stated there are some other options to (seeing this is the kick-off of this event and other events have already been scheduled) perhaps see what can be done next year and build on it; whether it is a City Initiative or a Council Initiative.

Councilwoman Gantt inquired as to whether or not a budget had been established. Mr. Hall informed Council there is no budgeted amount established for this event; however, was advised by Ms. McGhee that there would no cost to the City anything other than providing the facility space.

Mayor Pro tem Ford noted it was his understanding this is going to be a luncheon. Mr. Hall stated he would have to clarify with the Ms. McGhee, as he was also under the impression the city would provide just the facility. Councilwoman Robinson confirmed it is a luncheon, and no city funds will be used.

Councilman Blount motioned to approve a Resolution requesting the use of the Merle Manders Conference Center for Pretty in Pink Breast Cancer event to be held on Thursday, October 20, 2016 for the use of a City facility and no city funds included; second by Councilman Alexander; the motion passed 5-0.

## **PLANNING & ZONING**

### **ITEM #5 – Conditional Use – CU-16-05 PUBLIC HEARING 8-8-2016**

**Cobblestock Partners, LP of Dallas, TX requests a conditional use for the property located at 5365 North Henry Blvd, in Land Lot 59 of the 12<sup>th</sup> District. The property consists of 2.65 +/- acres, and the request is for a church in the C-2 (General Commercial) zoning district.**

**Presented by: Dale Hall, Administration & Community Development**

Mr. Hall stated the property currently exists on N. Henry Blvd. The applicant is asking for a church to operate in the existing facility. Mr. Hall noted there are existing multi-tenants located in the shopping center; the property is currently zoned C-2 (General Commercial) and the Ordinance code (the one being currently used) allows for a church or religious facility to be located in a commercial district subject to a Conditional Use. Mr. Hall further noted, this particular location has been brought before Council and was approved for a Conditional Use Church some years back, but has changed names and owners since then.

Councilman Alexander asked if this was the old Crossroads Christian Church location. Mr. Hall noted the location is across from the warehousing facility on N. Henry Blvd and that this item will be placed on the next meeting Agenda as a Public Hearing item.

NO ACTION. Item to be presented on August 8, 2016 - Public Hearing.

### **ITEM #6 – Resolution to request approval of the Short-Term Work Program and Capital Improvement Element Annual Update and Adoption and Amendment to the Henry County Comprehensive Plan.**

**Presented by: Dale Hall, Administration & Community Development**

Mr. Hall noted in order for the City to maintain qualified local government status, local governments must approve and adopt a Short-Term Work Program and Capital Improvements Element; which is a key implementation tool that reflects the activities and strategies the government has chosen over a five-year period. Mr. Hall further noted the five-year period the City is reporting is 2016-2020 and consist of major actions to be undertaken by the municipality to implement recommendations such as (e.g. feasibility studies and ordinance updates; include a time-frame for implementing major recommendations, a responsible party for implementing each recommendations and estimated cost. Mr. Hall stated the Capital Improvements Element is an annual report on the City's impact fees and audit of the processes. Mr. Hall apologized for not having updated copies ready for Council; and asked if they could review it first, then approve at the August 8, 2016 meeting to be sent to the DCA, and will be ready for a final approval at the October 10, 2016 meeting.

NO ACTION. Item to be presented on August 8, 2016

## **COUNCIL DISCUSSION**

### **ITEM #7 – Willow Springs & Southwinds Pump Station Rehabilitation Update C & S Project No. S9100.004/RFP #201606-08 Engineer: Martin C. Boyd, P.E. Carter & Sloope, Inc. Bid Date: July 26, 2016**

**Presented by: Brad Holtsinger, Waste Water Superintendent**

Mr. Holtsinger noted the City's plan to replace or rehab Willow Springs and Southwinds Pump Station, along with replacing three (3) man holes + 1,000 ft. Mr. Holtsinger noted the pump station is over 24 years old and over the years the City has spent monies trying to replace or rehab the pump station. Mr. Holtsinger stated an RFP was put out over 15 months ago to design the pump station, Carter Sloope was selected for the design phase. Mr. Holtsinger also noted the bid was put out for bidders and received 9 of them back today and will have a recommendation at the next council meeting.

Mayor Pro Tem Ford inquired if there was enough time to review with all of the bidders. Mr. Holtsinger replied yes there will be enough time.

NO ACTION. Item to be presented on August 8, 2016

### **ITEM #8 – Saturday Library Hours – Cochran Library Stockbridge, GA**

**Presented by: Councilman Alexander**

Councilman Alexander stated some members of Council requested to have more time and more information provided to them, and requested Ms. Fuller, Library Director to speak. Councilman Alexander also mentioned there has been discussion on reallocating the 32 hours and the limited resources.

Ms. Fuller expressed when they have a full staff at all of the branches, there are enough staff members, but no depth. Ms. Fuller explained what they did before in the past was take part of the Saturday staff to work one weekend, while the other part of staff worked the other weekend; however, in today's time, there are not enough workers to staff the building.

Councilman Alexander mentioned he attended the County's Millage Rate meeting and stated the City should see additional funding with the Millage Rate and a substantial roll back. Councilman Alexander asked about bring furlough staff back. Ms. Fuller expressed they will indeed use furloughed staff, with the full-time staff working 33 hrs. weekly. Ms. Fuller noted on Sundays, all of the full-time staff members would go to the McDonough location with an Assistant Director working, making sure every staff member gets an additional 4 hours once a month.

Mayor Pro Tem Ford noted the City's FY16 budget has been set and this would be a short-term fix, further noting the funding of the additional hours is not the City's responsibility, but rather the County's responsibility. Mayor Pro Tem Ford read a synopsis of Ms. Fuller's correspondence letter. Mayor Pro Tem Ford also referenced the election in November and that will have some changes with the County Government and hopes that would be helpful.

Ms. Fuller noted there are cities within the State of Georgia who receive support from County library systems. Ms. Fuller stated the library system receives funding from the Board of



Education as well. Mayor Pro Tem Ford stated if approved, there should be an Intergovernmental Agreement.

Councilwoman Robinson expressed she is happy to come to this point and inquired if it was possible to send a letter to someone from the national level to get a better understanding of where the City stands. Mayor Pro Tem Ford responded if it is legal and if Council agrees, he would sign the letter.

Councilwoman Gantt inquired on how the library funds would be allocated per library and asked if there were any other plans for the County to allocate additional funds for the long-term solution.

Ms. Fuller explained everyone gets the same amount for print books, audio books, DVD's and children's programs. Ms. Fuller stated if there is enough community pressure, the County could amend the budget. Ms. Fuller explained the State's dollar amount was cut and the money is coming in differently now, noting there had not been a salary increase in over 10 years, with the exception of this year, having received a 2.85% increase. Ms. Fuller noted the libraries are receiving book money and that has had help in purchasing several electronic resources and noted the State also pays a portion of the internet fees along with e-rate.

Councilman Blount noted funding for the library was around \$1.4 million and was raised to 1.8 million, an additional \$400,000; and inquired if they take into consideration the poverty levels and failing schools. Ms. Fuller responded there is a library branch around each failing school. Councilman Blount asked if they found more failing schools in the City of Stockbridge or McDonough, as there is a crisis in the City of Stockbridge and does not understand how funds are allocated when you have failing schools.

Ms. Fuller stated the extra funds they received was to cover rising cost. Councilman Blount also expressed he does not understand how the library system can allow other libraries to fail within the community where the schools are failing as well. Councilman Blount further stated he understands that to increase in a certain area, another area must decrease; and instead of adding more money, it would take less to shift funds.

Ms. Fuller stated she disagrees and believes they serve everyone as equitably as they can. Councilman Blount explained it is difficult for him to add something to a system that does not want to fix itself; and believes there are things that can be fixed within the system.

Councilwoman Robinson stated she posed the same questions as Councilman Blount; but got the understanding the School Board does help with funding and by it being a public library, funds are distributed equally. Councilwoman Robinson noted there are still more questions on how things should be handled and thinks everyone should sit down to gain a better understanding. Councilwoman Robinson further stated she would like to go to the school board to allow them to speak as well. Councilman Blount stated he is concerned about the Library Board who makes the decision.

Councilwoman Gantt stated the School Board's budget is three times larger than the County and was told the School Board had control over the hours. Councilwoman Gantt stated that perhaps the item may need to be tabled to be able to speak to the School Board and the County as the only feedback she is receiving is from the County.

Councilman Alexander stated based on the ARC statistics, Hampton has the highest poverty rate in the County, and the funding is insufficient to what they are trying to do. As the idea is that he doesn't want to close one library to open up another, he wants all of them open and feels very confident if the City plays their part, the County will join.

Councilman Alexander motioned to approve Saturday Library Hours until December 31, 2016 in the amount of \$10,080 between the hours of 1pm-5pm; second by Councilwoman Robinson; during discussion:

Councilwoman Gantt asked the Treasurer, Linda Nabers, where the funds would come from. Ms. Nabers noted the funds would come from Fund Balance. Councilman Blount noted the Fund Balance is the City's saving account and not the General Fund and further noted the City's Operating Budget has been set for 2016 with procedures that have been put in place and should be followed. Councilman Blount stated he is looking for responsibility and accountability.

Councilwoman Robinson noted Council understands the funds are coming from the City's savings and there was initial talk about opening up the library for 8 hrs.

Councilwoman Robinson wanted to confirm that a 4-hour work day in the amount of \$10,080 instead of an 8-hour day was feasible and further stating she wants the citizens to know, Council is not just spending money, they are sitting down making sure this something that can be done. Councilwoman Robinson stated she thinks they should move forward, the longer the delay, the more the students are being hindered.

Ms. Fuller proposed the hours of either 9am-1pm, 10am-2pm or 1pm-5pm, noting it would be easier to be open from 1pm-5pm, the same time the library is open on Sundays. Mayor Pro Tem Ford noted he is fine with whatever is recommended. Councilwoman Gantt recommended 1pm-5pm, Ms. Fuller agreed. The motion passed 4-1 (Councilman Blount opposed).

## **ITEM #9 – Code Enforcement**

### **Presented by: Councilman Alexander**

Councilman Alexander noted the beautification of the City is important and has noticed after riding through the City a many of the codes are not being enforced. Councilman Alexander stated he noticed a lot of tire shops on major roadways, signs in the right-of-ways which cause clutter in the City and wants it cleaned up and controls put in place and would like the Code Enforcement officers to crack down on businesses.

Mayor Pro Tem Ford read the speaking rules from the Charter.

Mr. Hall stated he noticed from the drive with Councilman Alexander a lot of collection boxes, for which there are no rules or regulations at the moment; and there were concerns about trash in the intersection. Mr. Hall noted the City has two Code Enforcement officers who work a 40-hour week and has just recently started periodic weekend coverage during 4-hour slots. Mr. Hall further noted, Code Enforcement picks up illegal signs in the right-of-way and if there are signs on private property, they can be cited. NO ACTION

## **ITEM #10 – Downtown Anchor Building/Amphitheatre**

### **Presented by: Councilman Alexander**

Councilman Alexander noted the City's recent S.P.L.O.S.T. meeting where the Council has a

goal of moving forward with projects. Councilman Alexander noted there was a suggestion of having an amphitheater built behind City Hall with staggered steps on the ball field.

Councilwoman Gantt noted there have been conversations of placing “something” behind City Hall and further noted the many events the City has had over the last year. Councilwoman Gantt also stated she is in favor of getting started with an “anchor building” and would also like to move forward with an amphitheater, pool, splash pad/ice rink, and a Welcome Center for Main Street. NO ACTION

### **ITEM #11 – Bike Friendly Zone Initiative**

**Presented by: Councilman Alexander**

Councilman Alexander stated he attended a Bike Friendly meeting at GMA and wants to look at widening the sidewalks for pedestrians to fellowship in open spaces. Councilman Alexander stated every time a new building is built, the codes should be updated; and suggests there should be a designated area in the city to share roadways. Mr. Hall noted this will be included in the Bike, Pedestrian Trail Plan and one of the outcomes is to designate a bike friendly path. NO ACTION

### **ITEM #12 – Renaming North Henry Blvd.**

**Presented by: Councilman Alexander**

Councilman Alexander stated one of the things that Council is attempting to do is revitalize and rebrand North Henry Blvd. Councilman Alexander recommended the renaming of North Henry Blvd. to Barack Obama Way, honoring the achievements and historic events of the current president. Councilman Alexander noted he has reached out to State Representative Sandra Scott who is a member Legislative Delegation to try to move it through the delegation.

Councilman Alexander also stated if N. Henry Blvd. is not chosen, there should a street in Henry County in honor of President Obama. Councilman Alexander further noted there are a few options the City can explore for an official name change, which would change the physical address; reaching out to businesses and making them whole; and an overlay can be done.

Mayor Pro Tem Ford noted that while he is a registered Democrat and voted for President Obama, he feels it is not proper at this point to change the street name of N. Henry Blvd., and thinks the City is not ready. Mayor Pro Tem Ford also noted there are more important things to do in the city and maybe in about 8 years they could revisit the name changing.

Councilman Blount stated every member of Council has their own personal views which may not be the desire of the whole governing body.

Councilwoman Robinson stated she was in agreement with Councilman Alexander’s statement saying it’s something the city could use, and also agreed with Mayor Pro Tem Ford on waiting, and suggested maybe renaming a bridge or a new development.

Councilman Alexander noted the City of Stockbridge was recently selected as the #7 favorable city for African-Americans to live.

Councilwoman Robinson stated maybe renaming the bridge on Rock Quarry heading toward the historic district by Eagles Landing. NO ACTION

## **CITY MANAGER'S COMMENTS**

*Michael Harris - absent*

## **COUNCIL'S COMMENTS**

Councilman Alexander thanked everyone for coming out and also commended Councilwoman Robinson on the Peace Forum; stated he is committed to redeveloping the Downtown area and moving forward; and thanked Carolyn Fuller from the library.

Councilman Blount thanked everyone for attending the meeting; commended Councilwoman Robinson on a job well done on the Peace Forum; invited all citizens out on Thursday, July 28, 2016 to the One Nation Civil Rights Symposium that will be located at 125 Red Oak Rd. at 7:00pm; invited all out to the 2<sup>nd</sup> annual back to School Kick-Off on July 30, 2016 at the Merle Manders Conference Center at 111 Davis Rd. from 10am-1pm.

Councilwoman Gantt thanked all for coming out; thanked staff on a good job; also wanted the citizens to know they are there for them; she is seeing things get done and sees Main Street starting to bloom and asked for continued support.

Councilwoman Robinson thanked all for coming out and also thanked the clergy and public safety officials who participated in the forum; mentioned putting a youth council together; thanked staff; and is excited about the library being open.

## **MAYOR PRO TEM'S COMMENTS**

Mayor Pro Tem Ford thanked all for coming out and mentioned how successful the Town Hall Meeting was; also asked the community to become involved; invited everyone out to Coffee with a Cop on Saturday, August 6, 2016 at Empson's Café & Deli located at 1445 Rock Quarry Rd. from 8:30am-10am.

Mayor Pro Tem Ford read the following News and Announcements:

### **ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS**

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website [www.cityofstockbridge.com](http://www.cityofstockbridge.com), Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Food Truck Tasty Tuesdays – 5:30 – 9:00 p.m. EVERY TUESDAY – CITY HALL
- GDOT Open House – SR42 Widening from SR138 to I-675, Thursday, July 28, 2016 from 5-7pm at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail (formerly N. Berry St.) Stockbridge, GA 30281
- One Nation Civil Rights Symposium spearheaded by Councilman Blount, Thursday, July 28, 2016 at 7:00 p.m. at Global Impact Christian Ministries 125 Red Oak Rd. Stockbridge, GA
- 2<sup>nd</sup> Annual Back to School Kick-Off spearheaded by Councilman Blount, Saturday,

July 30, 2016 10am – 2pm at the Merle Manders Conference Center

- Council Meeting Monday, August 8, 2016 at 6:00 p.m. Council Chamber.

Councilwoman Gantt motioned to convene Executive Session at 8:04pm to hear Items A-F & H; second by Councilwoman Robinson; the motion passed 5-0.

**EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)**

Councilwoman Robinson motioned to adjourn Executive Session at 10:22pm; second by Councilwoman Gantt; the motion passed 5-0.

Councilwoman Gantt motioned to reconvene the Work Session; second by Councilwoman Robinson; the motion passed 5-0.

Mayor Pro Tem Ford motioned to approve the Development Agreement for Jodeco/Atlanta South LLC with the additional changes as recommended by legal counsel; second by Councilman Alexander; the motion passed 5-0.

Councilwoman Gantt motioned to adjourn the Work Session Meeting at 10:23pm; second by Councilman Blount; the motion passed 5-0.

Respectfully submitted by:

\_\_\_\_\_  
Randi Rainey, Deputy City Clerk

\_\_\_\_\_  
Anthony S. Ford, Mayor Pro Tem

# Proclamation

Of the Honorable Stockbridge City Council

*Reverend Dr. Terrance Jerome Gattis*

*City Chaplain*

WHEREAS, on August 8, 2016, the Stockbridge City Council approved a Resolution to unanimously appoint Reverend Dr. Terrance J. Gattis of Mount Olive Baptist Church, Stockbridge, Georgia to the position of City Chaplain for the City Council; and

WHEREAS, Reverend Dr. Terrance J. Gattis holds a Bachelor of Science degree in Computer Science from Livingstone College, a Master of Divinity degree from the Emory University Candler School of Theology, and a Doctor of Ministry degree from the Morehouse School of Religion at the interdenominational Theological Center; and

WHEREAS, Reverend Dr. Terrance J. Gattis was licensed as a Minister of the Gospel on March 24, 2004 and was ordained on March 26, 2006; and

WHEREAS, the Chaplain, Reverend Dr. Terrance J. Gattis shall be available to the City Council to provide spiritual guidance and counsel on an as-needed basis whenever the circumstances shall require; and

WHEREAS, the Chaplain, Reverend Dr. Terrance J. Gattis shall be responsible for providing comfort to the City of Stockbridge during times of grief or discord within the community.

NOW, THEREFORE, I, Anthony S. Ford, Mayor Pro-Tem of Stockbridge, by virtue of the authority vested in me by the laws of Stockbridge and Georgia, along with Council Members Elton Alexander, John Blount, LaKeisha Gantt, and Neat Robinson, welcome this appointment and congratulate Reverend Dr. Terrance J. Gattis for being appointed the first City Chaplain for the City of Stockbridge, Georgia.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of August, in the year of our Lord, two thousand sixteen, in the City of Stockbridge, Georgia.

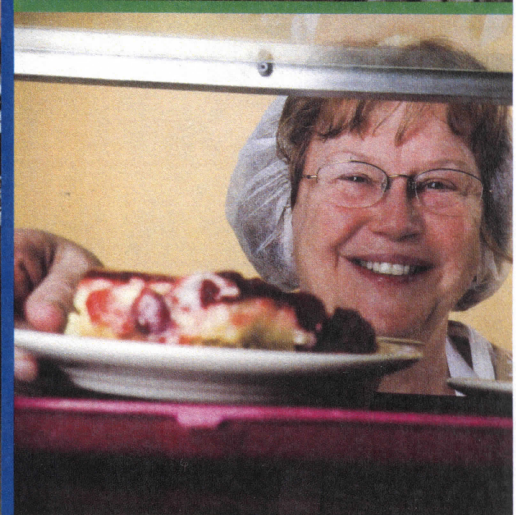
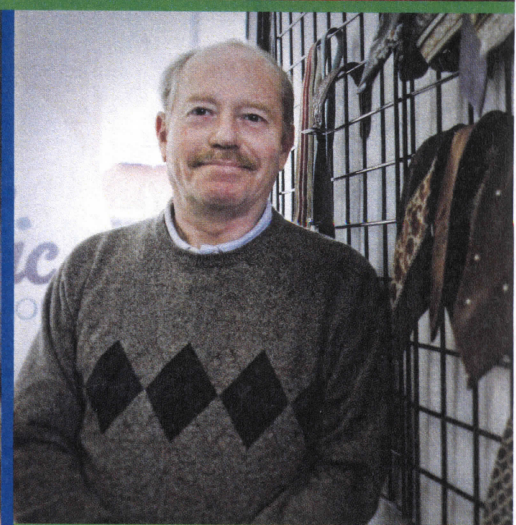
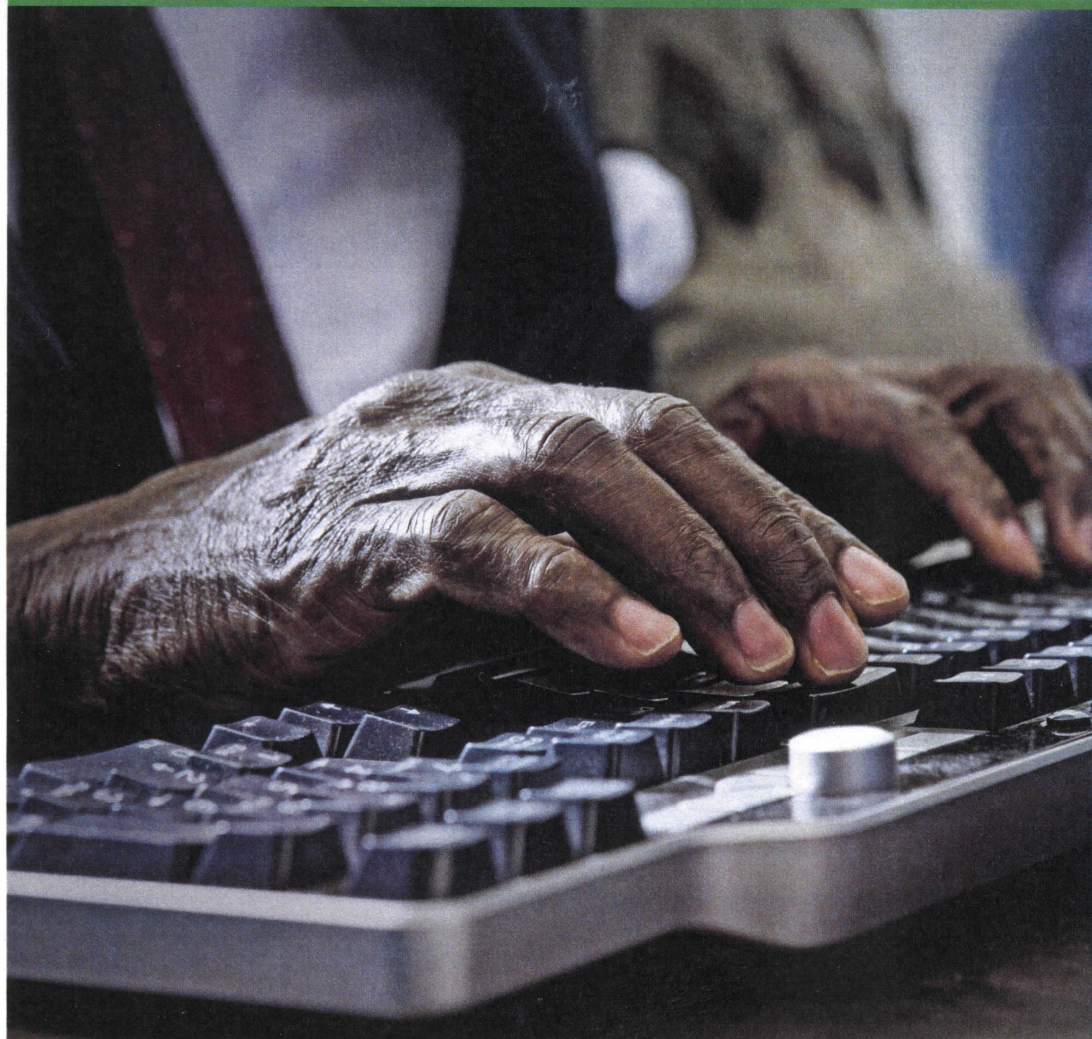
\_\_\_\_\_  
Anthony S. Ford, Mayor Pro Tem

\_\_\_\_\_  
Vanessa Holiday, City Clerk

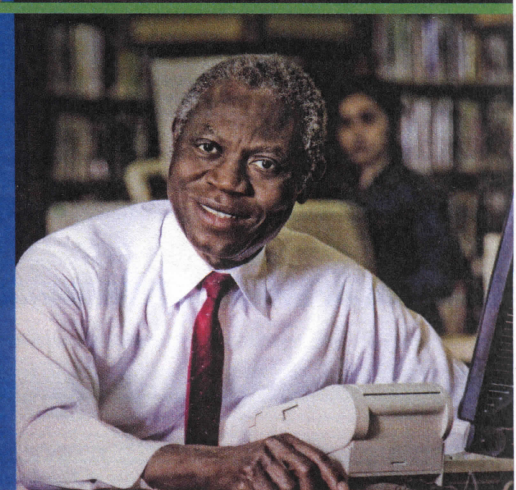


# ExperienceWorks

Formerly Green Thumb



The Power of Older Workers  
in the Workforce of Today  
and Tomorrow







## **Our Mission**

**Improve the lives of older people through training, community service and employment.**

## **Our Strengths**

- Assisting employers to take full advantage of the talents of older workers.
- Helping older people who are low income or at risk of becoming low income.
- Using community service as a path to employment.
- Building strong relationships in local communities.
- Addressing the challenges facing older people in rural America.

## **Our Beliefs**

- Older people should have an opportunity to learn new skills and contribute to their community throughout their lives.
- Employers who hire, train and retain older workers will be most successful.
- People who are productive and active throughout their lives will have better health, increased longevity, and a more positive impact on their community.

## **About Experience Works**

Experience Works is a national nonprofit whose programs improve the lives of low-income older workers. We began in 1965 as Green Thumb, a rural demonstration project that provided work for poor farmers, and have grown to become a leader in helping older adults develop skills to secure employment and break out of poverty. We now have over 400 employees and operations in 30 states and Puerto Rico. We are funded by grants from the U.S Department of Labor, states, foundations, sponsorships and contributions from companies and individuals. Today, through our capacity to meet individual and community needs for job skills training and job placement, older Americans are being included in the nation's economic recovery instead of being left behind.

## **Senior Community Service Employment Program**

This year, more than 30,000 older adults have received training and job placement assistance through Experience Works largest program—the Senior Community Service Employment Program (SCSEP). The SCSEP is the only federal program designed specifically for low-income adults who are age 55 and older. Funded under Title V of the Older Americans Act, the SCSEP gives seniors the opportunity to receive the minimum wage while improving their job skills at local community agencies such as senior centers, schools, and health and veterans facilities prior to transitioning into the workforce. In addition to gaining valuable new skills and experience, seniors enrolled in the SCSEP contributed more than 14 million hours of community service in the last program year, increasing the quality of life for citizens in virtually every county in the nation.





**John Ferguson, 66**

Office Clerk • Disability Network/Northern Michigan  
Traverse City, Michigan



**Beverly London, 74**

Customer Service Representative • Jefferson County  
Punxsutawney, Pennsylvania



**Milton Turner, 59**

Cook • Church's Chicken • Ozark, Alabama

## Low-income older people don't just want to work — they must work to make ends meet.

Many low-income seniors want and need to work. But when you are old, poor, isolated, and without the skills or education employers demand, your chances of finding a job are close to zero.

- Low-income older individuals are less likely to have completed high school than any other age group.
- Low-income seniors lack essential computer skills needed in today's labor market.
- Earned income makes up 24 percent of aggregate income for those 65-plus — up from 17.5 percent in 1996.
- The number of women age 55-plus in the workforce increased by 129 percent from 1979 to 2009.

***"I am very willing to learn and have taken advantage of opportunities offered to further develop my skills."***

*Dawn Williams, 68*

More than 9 million older Americans are at or near poverty, and that number is growing. Countless millions more are just one disaster away — the death of a spouse, a major illness, or a natural disaster could leave many older Americans destitute.

- 1 in 8 elderly women is poor.
- 1 in 4 African Americans and Hispanics is poor.
- 1 in 6 adults 50 to 64 has no health insurance.

**Experience Works** is a national, nonprofit, community-based organization that helps seniors get the training they need to find good jobs in their communities. We began in 1965 as Green Thumb — a small, rural, demonstration project — and have grown to be the leader in providing training, job placement, and community service for low-income older people. For more than 40 years we have devoted ourselves to helping people break out of poverty and reclaim their lives and dignity through work.

**ExperienceWorks**

*For more information visit your local office,  
contact our national office toll free 1-866-EXP-WRKS (397-9757),  
or visit our website at [www.experienceworks.org](http://www.experienceworks.org).*





## **FACADE GRANT PROGRAM GRANT APPLICATION SEPTEMBER 2016**



STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY  
4640 NORTH HENRY BLVD. STOCKBRIDGE, GA 30281

# APPLICATION CHECKLIST

Please assemble the application package in the sequence indicated below and label each item.  
Check off each item to ensure you are submitting:

- ☐ Completed Application
- ☐ Two color photographs that show existing building conditions (required)
- ☐ Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- ☐ Two bids on contractor letterhead (required)
- ☐ Additional information attached (optional)

Prior to submitting an application, applicants should meet with the Chairperson, or a member of the Facade Grant Program Committee in regards to their project.

**They must also be given any required approval from the Historic Commission before submitting their grant. This is not voluntary.**

## **I have:**

*Met and discussed my proposed project with:*

- ☐ Facade Grant Program Chairperson (Carlos Smith)
- ☐ Design Committee Member

Date of Meeting: \_\_\_\_\_ Committee Member: \_\_\_\_\_

*My project has been approved by Main Street*

Date of Meeting: \_\_\_\_\_ Commission Approval: \_\_\_\_\_



# GENERAL INFORMATION

Name of Applicant: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Project/Business Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Applicant is the:

☐ Property Owner

☐ Business Owner

☐ Other:

How long has the business been at the current location? \_\_\_\_\_

\_\_\_\_\_

When does your current lease expire? \_\_\_\_\_

Do you have the option to renew your lease? What are the terms? \_\_\_\_\_

\_\_\_\_\_

Property owner's name (if different from applicant): \_\_\_\_\_

Property owner's address: \_\_\_\_\_

\_\_\_\_\_

Property owner's phone number: \_\_\_\_\_

*Note: If you are not the property owner, please have the property owner or an authorized representative co-sign this application where indicated under "General Conditions."*

# PROJECT DETAILS

Please describe below in detail the proposed improvements to the property. The following must accompany this application (attach additional pages if necessary):

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions and materials)
- Two **detailed itemized** bids on contractor letterhead

Description of proposed improvements (e.g., new doors/windows, signs, lighting, paint, etc.):

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Proposed Project Budget: \_\_\_\_\_

How much funding assistance are you requesting? \_\_\_\_\_

Proposed start date: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

In conjunction with this project, are you completing any other renovation/rehabilitation work to the property (interior or exterior)?

☐ No

☐ Yes

If answer is "yes" to above question, describe additional work:

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Estimated cost of additional work to building: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

# GENERAL CONDITIONS

- It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinances, and other applicable regulations.
- It is expressly understood and agreed that work completed prior to final approval is ineligible for funding.
- It is expressly understood and agreed that the applicant will not seek to hold the Stockbridge Downtown Development Authority and/or its agents, employees, officers and/or directors liable for any property damage, personal injury, or other loss relating in any way to the Facade Improvement Program.
- The applicant shall be responsible for maintaining valid and sufficient insurance coverage for property damage and personal injury liability relating to the Facade Improvement Program.
- The applicant agrees to maintain the property and improvements, including, but not limited to, promptly removing graffiti, trash, and sweeping and shoveling in front of the property.
- The applicant agrees to return a pro-rated amount of the grant money received if the improvement is removed within two years.
- The applicant must begin the project within three months of being notified that they have been awarded the grant and must complete the facade project within twelve months of beginning the project.
- The applicant authorizes the Stockbridge Downtown Development Authority to promote an approved project, including but not limited to displaying a sign at the site, during and after construction, and using photographs and descriptions of the project in the SDDA and/or City of Stockbridge materials and press releases.
- The applicant has read and understands the "Stockbridge Downtown Development Authority Facade Improvement Program Overview" document outlining program guidelines and procedures.
- The applicant understands that the Stockbridge Downtown Development Authority reserves the right to make changes in conditions of the Facade Improvement Program as warranted.

**Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.*

## Owner Authorization

As owner of the property (insert address) \_\_\_\_\_

I have reviewed the above application and authorize operator of at said address to perform the facade improvements described above as part of the Stockbridge Downtown Development Authority Facade Improvement Program.

**Signature of property owner or authorized representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY USE ONLY

## SCORING FOR PROJECT

- \_\_\_ IMPACT (40%)
- \_\_\_ SUSTAINABILITY/PERMANENCE (30%)
- \_\_\_ COMMUNITY CONTRIBUTION (20%)
- \_\_\_ FINANCIAL LEVERAGE (10%)

## NOTES/COMMENTS

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Received: \_\_\_\_\_ Date: \_\_\_\_\_  
(COMMITTEE MEMBER)

Committee Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(CHAIRPERSON)

Board Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(BOARD CHAIRMAN)





# **FACADE IMPROVEMENT PROGRAM PROGRAM OVERVIEW SEPTEMBER 2016**

## **PROGRAM OBJECTIVES**

Design changes that take place at commercial properties are a critical part of any successful revitalization strategy. Customers want to shop in an attractive and inviting environment, not in one that is poorly designed or maintained. Property owners want to generate adequate rents from their commercial properties while lessees want to have pride in their place of business. Stockbridge Downtown Development Authority wishes to maintain and improve quality of life for its citizens by fostering economically viable Downtown district. In order to reach this goal, Stockbridge Downtown Development Authority, in collaboration with the City of Stockbridge, has established a Facade Grant Improvement Program. The program will be administered by the Facade Grant Committee of the Stockbridge Downtown Development Authority, and will offer technical and financial assistance to commercial property owners seeking to renovate or restore the exterior of their buildings.

## **FINANCIAL ASSISTANCE**

The City of Stockbridge provides matching grant money to be awarded to potential commercial projects in the Downtown Area (map attached) pursuant to the façade improvement program. Funding for approved façade projects will be paid through a reimbursement process. Only after an approved project has been complete and the work paid for will the applicant be reimbursed for up to 50% of that amount. How much an applicant is awarded is determined by the number of grant applications received and how the project scores within the set criteria. Grant assistance is limited by the amount available to the Stockbridge Downtown Development Authority, and an applicant may apply for only one grant annually per building.

## ELIGIBILITY CRITERIA

All improvements must comply with standards set forth in the City of Stockbridge Zoning Ordinance, Downtown Façade Guidelines and Objectives, and all applicable Building and Maintenance Codes. All signs and most exterior improvements must be approved by Main Street and the Planning & Zoning Dept. More information on these standards can be obtained at the City of Stockbridge Department of Planning & Zoning (678) 833-3314.

Applicants for participation in the program must meet the following eligibility criteria:

- Applicants must be property owners, or be tenants with written permission from property owner
- Properties must be up to date on all property and income taxes
- Property must be in the Downtown Area (map attached)\*\*
- Tenants must have a minimum of two years remaining on their lease or an option to renew
- The project must support a commercial business

## ELIGIBLE IMPROVEMENTS

- Removal of materials which cover original architectural details
- Repair and/or replacement of original architectural details
- Replace of original architectural details
- Window repair or replacement including window framing (must match original size, style, and scale)
- Repainting and repair of façade
- Exterior lighting
- Roofing, gutters, and downspouts
- Other improvements can be made if they meet the objectives of the program and have *prior written approval of the Stockbridge Downtown Development Authority*



## INELIGIBLE IMPROVEMENTS

- **IMPROVEMENTS MADE PRIOR TO GRANT APPROVAL**
- Interior improvements
- Removal of architecturally important features
- New construction and additions
- Sweat equity (payments for applicants own labor)
- Residential properties

## HOW ARE PROJECTS SELECTED?

Applications will be ranked and selected based on a clear and documented set of evaluative criteria. Depending on the number of applications, we may assign "waiting list" status to projects that qualify for selection, but do not rank as high as other applications selected for funding.

*The evaluative criteria are as follows:*

1. **Impact:** - Overall impact of the project on the Downtown Business District. Is the project in a highly visible location that has significant impact on surrounding properties? Does the project fall into a priority-funding category?
2. **Sustainability/Permanence:** - How permanent are the improvements (signs are more changeable than new glazing, for example), and is there a maintenance plan for improvements? Does the business own the building? If not, how much time remains on the lease?
3. **Community Contribution:** - Is the applicant a good neighbor? Is the area around the business kept clean and free of debris on a consistent basis? Does the applicant actively promote downtown Stockbridge and their own business?
4. **Financial Leverage:** - How much private investment will be leveraged versus just the grant funding.

## PROCEDURE

*The application process is as follow:*

1. Applicant obtains an application for a Facade Grant from the Stockbridge Downtown Development Authority by downloading it at <http://www.stockbridgegadda.com/>.
2. **All signs and most exterior improvements in the Downtown Area must be approved by the Planning & Zoning Dept. and/or Mainstreet before submitting an application.** For more information on the Mainstreet's meetings and on the standards used please contact Kira Harris-Braggs at 678-833-3306, or via email at [kharris-braggs@cityofstockbridge-ga.gov](mailto:kharris-braggs@cityofstockbridge-ga.gov).
3. Applicant mails an application postmarked on or before the deadline or deliver an application, along with color photographs that show existing building conditions, detailed sketches or drawings of the proposed improvements (including placement, color, dimensions, and materials), two separate itemized bids from two separate contractors on their letterhead, and any other additional information that may be considered during the review process. Mailing and Delivery Address: 4640 North Henry Boulevard, Stockbridge, Ga 30281.
4. The Stockbridge Downtown Development Authority will review all applications and determine which projects will be funded and what amounts each will receive. Applications will be scored based on the set criteria which included impact to the downtown business district and other factors. Projects that score higher are more likely to receive funding. Projects that do not score as high may not be funded or may be funded at a lesser amount.

## PROCEDURE (cont.)

5. The Stockbridge Downtown Development Authority will notify each recipient of the results within 60 days after the grant submission deadline. The successful applicant will need to sign a contract with the Stockbridge Downtown Development Authority before any work may begin, and within 30 days of being notified of the grant award.
6. When the Stockbridge Downtown Development Authority has received the signed contract, the applicant may begin their work. Applicant must start the work within 3 months of being notified of their grant status, and work must be completed within 12 months from the start of construction.
7. If applicant desires to make significant changes to a project or to a project's scope after signing a contract without written approval by the Stockbridge Downtown Development Authority, the Applicant may have to forfeit the grant.
8. Once the project begins, a Façade Improvement Program sign will be placed at the project location for the length of the project. (Sign will be provided)
9. A representative of the Stockbridge Downtown Development Authority or Planning & Zoning Dept. may conduct site inspections. Any minor changes in the approved work must have prior written approval of the Stockbridge Downtown Development Authority.
10. Applicant must submit copies of cost documentation (invoices, etc) along with copies of all cleared checks or method of payment to the Stockbridge Downtown Development Authority for reimbursement.



## **FUNDING AVAILABILITY**

The Stockbridge Downtown Development Authority reserves the right to discontinue or modify funding for this program, however, all approved grants will be fulfilled as per contracted agreement.

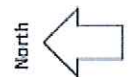
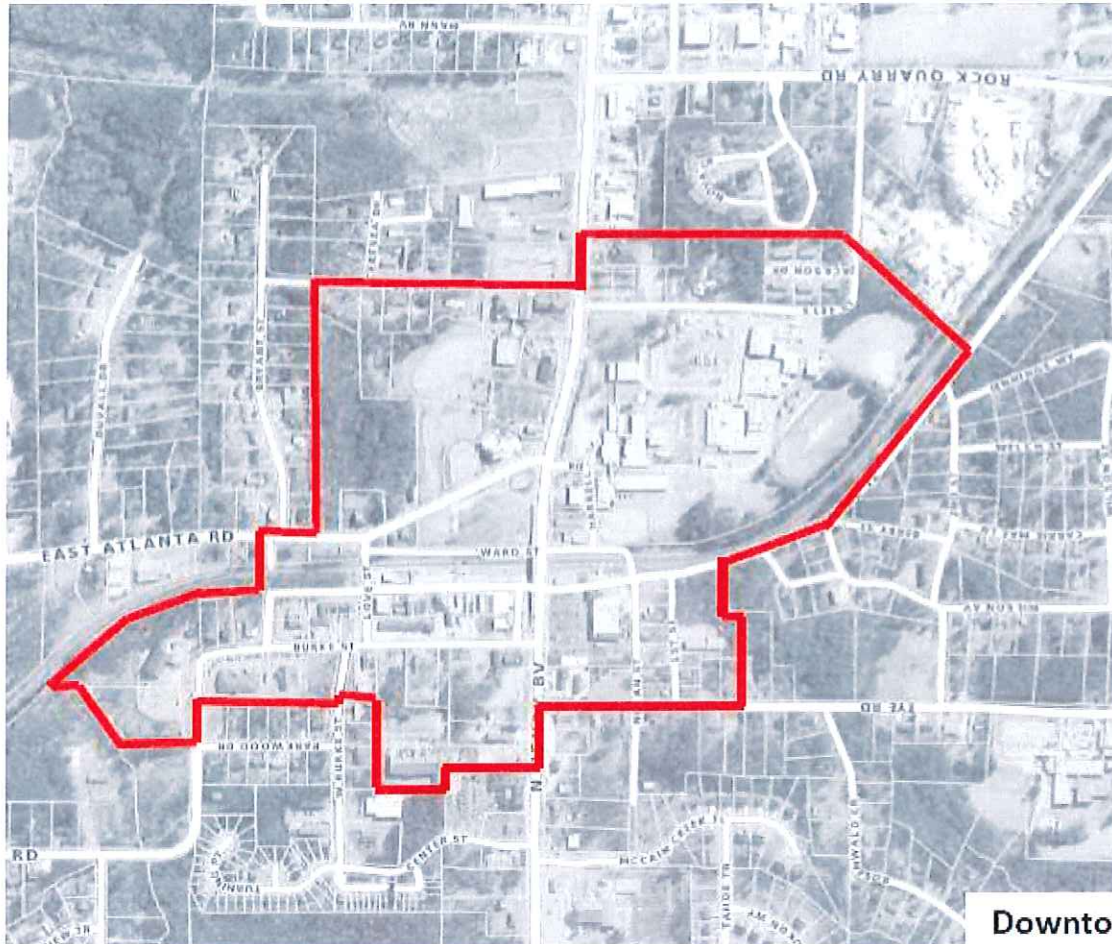
## **CHANGES TO THE FACADE AFTER COMPLETION**

Participants must agree not to change or alter the improved façade without prior written approval from the Stockbridge Downtown Development Authority for 2 years from the date of reimbursement.

## **APPLICATION & INFORMATION**

All applicants need to meet with either the Chairperson or a member of the Facade Grant Program Committee prior to filling out an application. To contact our Chairperson, Carlos Smith, call (404) 759-0751, or email [clsmith47@comcast.net](mailto:clsmith47@comcast.net).

# DOWNTOWN STOCKBRIDGE MAP FACADE GRANT BOUNDARIES



Not to Scale

**Downtown Development  
Authority Boundary**

STOCKBRIDGE DOWNTOWN DEVELOPMENT AUTHORITY  
4640 NORTH HENRY BLVD. STOCKBRIDGE, GA 30281

**ITEM #3 – Council Consideration –  
Branding Recommendations  
Presented by: Kira Harris-Braggs,  
Main Street Manager**

**ITEM #4 – Council Consideration –  
City Historic Preservation  
Recommendations  
Presented by: Kira Harris-Braggs,  
Main Street Manager**

**ITEM #3 – Council Consideration –  
Branding Recommendations  
Presented by: Kira Harris-Braggs,  
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100% Increase

| Fee Description | Fee Basis | Current Rate | Proposed Rate 2017 | Comparison 1<br>Jonesboro | Comparison 2<br>Fayetteville | Comparison 3<br>Duluth |
|-----------------|-----------|--------------|--------------------|---------------------------|------------------------------|------------------------|
|-----------------|-----------|--------------|--------------------|---------------------------|------------------------------|------------------------|

**BUSINESS & OCCUPATION TAX SCHEDULE**

|         |                    |             |            |           |        |          |
|---------|--------------------|-------------|------------|-----------|--------|----------|
| Class 1 | see attached chart | \$0.0002500 | \$0.000275 | \$0.00075 | \$1.00 | \$0.0005 |
| Class 2 | see attached chart | \$0.0002750 | \$0.000303 | \$0.00093 | \$1.25 | \$0.0006 |
| Class 3 | see attached chart | \$0.0003030 | \$0.000333 | \$0.00120 | \$1.50 | \$0.0007 |
| Class 4 | see attached chart | \$0.0003330 | \$0.000366 | \$0.00150 | \$1.75 | \$0.0008 |
| Class 5 | see attached chart | \$0.0003660 | \$0.000403 | \$0.00185 | \$2.00 | \$0.0009 |
| Class 6 | see attached chart | \$0.0004030 | \$0.000443 | \$0.00235 | \$2.25 | \$0.0010 |

|                  |          |          |          |                    |                    |                       |
|------------------|----------|----------|----------|--------------------|--------------------|-----------------------|
| Professional Tax | flat fee | \$250.00 | \$325.00 | Jonesboro<br>\$400 | McDonough<br>\$400 | Henry County<br>\$400 |
|------------------|----------|----------|----------|--------------------|--------------------|-----------------------|

|                                            |                       |                                        |                                        |  |  |  |
|--------------------------------------------|-----------------------|----------------------------------------|----------------------------------------|--|--|--|
| Solicitation Permit                        | flat rate for 60 days | \$20.00                                | \$100.00                               |  |  |  |
| Garage Sale (Commercial)                   | flat rate             | \$100 per day with a max of 2 per year | \$250 per day                          |  |  |  |
| Sidewalk Sale                              | flat rate             | \$100 per day with a max of 2 per year | \$250 per day with a max of 4 per year |  |  |  |
| Alcohol Caterers (not located in the City) | flat rate             | \$50.00                                | \$100.00                               |  |  |  |
| Special Events Permits                     | flat rate             | \$25.00                                | \$50.00                                |  |  |  |
| OT License Reprint                         | flat rate             | \$10.00                                | \$25.00                                |  |  |  |

**NOTARY**

|                   |               |        |        |
|-------------------|---------------|--------|--------|
| City Business     | per signature |        |        |
| Non-City Business | per signature | \$0.00 | \$5.00 |

# 10% Increase

| CLASS 1                      |                 |
|------------------------------|-----------------|
| Highest of the Range         | Cost at .000275 |
| \$0 to \$200,000             | \$55.00         |
| \$200,001 to \$500,000       | \$137.50        |
| \$500,001 to \$1,000,000     | \$275.00        |
| \$1,000,001 to \$1,500,000   | \$412.50        |
| \$1,500,001 to \$2,000,000   | \$550.00        |
| \$2,000,001 to \$5,000,000   | \$1,375.00      |
| \$5,000,001 to \$7,000,000   | \$1,925.00      |
| \$7,000,001 to \$10,000,000  | \$2,750.00      |
| \$10,000,001 to \$15,000,000 | \$4,125.00      |
| \$15,000,001 to \$30,000,000 | \$8,250.00      |
| \$30,000,001 to \$60,000,000 | \$16,500.00     |
| \$60,000,001 to \$99,000,000 | \$27,225.00     |

| CLASS 2                      |                 |
|------------------------------|-----------------|
| Highest of the Range         | Cost at .000303 |
| \$0 to \$200,000             | \$60.60         |
| \$200,001 to \$500,000       | \$151.50        |
| \$500,001 to \$1,000,000     | \$303.00        |
| \$1,000,001 to \$1,500,000   | \$454.50        |
| \$1,500,001 to \$2,000,000   | \$606.00        |
| \$2,000,001 to \$5,000,000   | \$1,515.00      |
| \$5,000,001 to \$7,000,000   | \$2,121.00      |
| \$7,000,001 to \$10,000,000  | \$3,030.00      |
| \$10,000,001 to \$15,000,000 | \$4,545.00      |
| \$15,000,001 to \$30,000,000 | \$9,090.00      |
| \$30,000,001 to \$60,000,000 | \$18,180.00     |
| \$60,000,001 to \$99,000,000 | \$29,997.00     |

| CLASS 3                      |                 |
|------------------------------|-----------------|
| Highest of the Range         | Cost at .000333 |
| \$0 to \$200,000             | \$66.60         |
| \$200,001 to \$500,000       | \$166.50        |
| \$500,001 to \$1,000,000     | \$333.00        |
| \$1,000,001 to \$1,500,000   | \$499.50        |
| \$1,500,001 to \$2,000,000   | \$666.00        |
| \$2,000,001 to \$5,000,000   | \$1,665.00      |
| \$5,000,001 to \$7,000,000   | \$2,331.00      |
| \$7,000,001 to \$10,000,000  | \$3,330.00      |
| \$10,000,001 to \$15,000,000 | \$4,995.00      |
| \$15,000,001 to \$30,000,000 | \$9,990.00      |
| \$30,000,001 to \$60,000,000 | \$19,980.00     |
| \$60,000,001 to \$99,000,000 | \$32,967.00     |

| CLASS 4                      |                 |
|------------------------------|-----------------|
| Highest of the Range         | Cost at .000366 |
| \$0 to \$200,000             | \$73.20         |
| \$200,001 to \$500,000       | \$183.00        |
| \$500,001 to \$1,000,000     | \$366.00        |
| \$1,000,001 to \$1,500,000   | \$549.00        |
| \$1,500,001 to \$2,000,000   | \$732.00        |
| \$2,000,001 to \$5,000,000   | \$1,830.00      |
| \$5,000,001 to \$7,000,000   | \$2,562.00      |
| \$7,000,001 to \$10,000,000  | \$3,660.00      |
| \$10,000,001 to \$15,000,000 | \$5,490.00      |
| \$15,000,001 to \$30,000,000 | \$10,980.00     |
| \$30,000,001 to \$60,000,000 | \$21,960.00     |
| \$60,000,001 to \$99,000,000 | \$36,234.00     |

| CLASS 5                      |                 |
|------------------------------|-----------------|
| Highest of the Range         | Cost at .000403 |
| \$0 to \$200,000             | \$80.60         |
| \$200,001 to \$500,000       | \$201.50        |
| \$500,001 to \$1,000,000     | \$403.00        |
| \$1,000,001 to \$1,500,000   | \$604.50        |
| \$1,500,001 to \$2,000,000   | \$806.00        |
| \$2,000,001 to \$5,000,000   | \$2,015.00      |
| \$5,000,001 to \$7,000,000   | \$2,821.00      |
| \$7,000,001 to \$10,000,000  | \$4,030.00      |
| \$10,000,001 to \$15,000,000 | \$6,045.00      |
| \$15,000,001 to \$30,000,000 | \$12,090.00     |
| \$30,000,001 to \$60,000,000 | \$24,180.00     |
| \$60,000,001 to \$99,000,000 | \$39,897.00     |

| CLASS 6                      |                  |
|------------------------------|------------------|
| Highest of the Range         | Cost at .0004433 |
| \$0 to \$200,000             | \$88.66          |
| \$200,001 to \$500,000       | \$221.65         |
| \$500,001 to \$1,000,000     | \$443.30         |
| \$1,000,001 to \$1,500,000   | \$664.95         |
| \$1,500,001 to \$2,000,000   | \$886.60         |
| \$2,000,001 to \$5,000,000   | \$2,216.50       |
| \$5,000,001 to \$7,000,000   | \$3,103.10       |
| \$7,000,001 to \$10,000,000  | \$4,433.00       |
| \$10,000,001 to \$15,000,000 | \$6,495.00       |
| \$15,000,001 to \$30,000,000 | \$13,299.00      |
| \$30,000,001 to \$60,000,000 | \$26,598.00      |
| \$60,000,001 to \$99,000,000 | \$43,886.70      |



### Occupational Tax Category Listing

| Category                               | First 2 digits of NAICS Code | Tax Class |
|----------------------------------------|------------------------------|-----------|
| Transportation by Air                  | 11                           | 1         |
| Wholesale-Durable Goods                | 42                           | 1         |
| Wholesale-Non-durable Goods            | 42                           | 1         |
| Retail-Auto Dealers/Service Station    | 44-45                        | 1         |
| Retail-Food Stores                     | 44-45                        | 1         |
| General Building Contractors           | 23                           | 2         |
| Special Trade Contractors              | 23                           | 2         |
| Health Services                        | 62                           | 2         |
| Eating & Drinking Places               | 72                           | 2         |
| Auto Repair & Service                  | 81                           | 2         |
| Membership Organization                | 81                           | 2         |
| Non-classifiable Establishment         | 81                           | 2         |
| Manufacturing-Textile Mill             | 31-33                        | 2         |
| Manufacturing-Transportation Equipment | 31-33                        | 2         |
| Retail-Furniture                       | 44-45                        | 2         |
| Retail-General Merchandise             | 44-45                        | 2         |
| Retail-Hardware/Garden                 | 44-45                        | 2         |
| Retail-Miscellaneous                   | 44-45                        | 2         |
| Local & Suburban Transportation        | 48-49                        | 2         |
| Transportation Services                | 48-49                        | 2         |
| Trucking & Warehousing                 | 48-49                        | 2         |
| Agricultural Services                  | 11                           | 3         |
| Fishing, Hunting, Trapping             | 11                           | 3         |
| Forestry                               | 11                           | 3         |
| Anthracite Mining                      | 21                           | 3         |
| Coal Mining                            | 21                           | 3         |
| Heavy Construction Excluding Building  | 23                           | 3         |
| Services-Motion Pictures               | 51                           | 3         |
| Insurance Carriers                     | 52                           | 3         |
| Administrative & Support               | 56                           | 3         |
| Waste Management Remediation           | 56                           | 3         |
| Social Services                        | 62                           | 3         |
| Hotels & Other Lodging                 | 72                           | 3         |
| Manufacturing-Furniture & Fixtures     | 31-33                        | 3         |
| Manufacturing-Leather Products         | 31-33                        | 3         |
| Manufacturing-Lumber & Wood            | 31-33                        | 3         |
| Manufacturing-Primary Metal Industries | 31-33                        | 3         |
| Manufacturing-Rubber & Misc. Plastic   | 31-33                        | 3         |
| Apparel & Accessory Stores             | 44-45                        | 3         |
| Agricultural Production-Crops          | 11                           | 4         |
| Agricultural Production-Livestock      | 11                           | 4         |
| Educational Services & Schools         | 61                           | 4         |
| Business Services                      | 81                           | 4         |
| Misc. Repair Services                  | 81                           | 4         |
| Personal Services                      | 81                           | 4         |
| Manufacturing-Apparel & Other Textile  | 31-33                        | 4         |
| Manufacturing-Fabricated Metal         | 31-33                        | 4         |
| Manufacturing-Food & Kindred Products  | 31-33                        | 4         |
| Misc. Manufacturing Industries         | 31-33                        | 4         |

|                                       |       |   |
|---------------------------------------|-------|---|
| Museums, Zoos, Gardens                | 71    | 5 |
| Services Not Elsewhere Classified     | 81    | 5 |
| Communications                        | 92    | 5 |
| Manufacturing-Electronic Equipment    | 31-33 | 5 |
| Manufacturing-Instruments, Optical    | 31-33 | 5 |
| Manufacturing-Machinery               | 31-33 | 5 |
| Manufacturing-Paper & Allied Products | 31-33 | 5 |
| Manufacturing-Petroleum & Coal        | 31-33 | 5 |
| Manufacturing-Printing & Publishing   | 31-33 | 5 |
| Manufacturing-Stone, Clay, Glass      | 31-33 | 5 |
| Metal Mining                          | 21    | 6 |
| Oil & Gas Extraction                  | 21    | 6 |
| Pipelines (Non-Natural Gas)           | 23    | 6 |
| Tobacco Products                      | 31    | 6 |
| Banking                               | 52    | 6 |
| Holding Cos./Other Investment         | 52    | 6 |
| Non-depository Finance Inst.          | 52    | 6 |
| Manufacturing-Chemical & Allied       | 31-33 | 6 |



*Jonoshoro*

Schedule of Fees

| Fee Description                                   | Fee Basis                     | Rate     |
|---------------------------------------------------|-------------------------------|----------|
| <b>BUSINESS &amp; OCCUPATION TAX SCHEDULE</b>     |                               |          |
| Administrative Fee                                | flat fee                      | \$75.00  |
| Class 1                                           | per \$1,000 of gross receipts | \$0.75   |
| Class 2                                           | per \$1,000 of gross receipts | \$0.93   |
| Class 3                                           | per \$1,000 of gross receipts | \$1.20   |
| Class 4                                           | per \$1,000 of gross receipts | \$1.50   |
| Class 5                                           | per \$1,000 of gross receipts | \$1.85   |
| Class 6                                           | per \$1,000 of gross receipts | \$2.35   |
| Professionals (choose flat fee or gross receipts) | flat fee                      | \$400.00 |
| Home Occupation                                   | per \$1,000 of gross receipts | 1.05     |

### Sec. 46-76. - Occupation tax structure and tax levied; restrictions.

- (a) An occupational tax shall be levied upon those businesses and practitioners of professions and occupations with one or more locations or offices within the corporate limits of the City of Fayetteville or upon the applicable out-of-state businesses with no location or office in Georgia pursuant to O.C.G.A. § 48-13-7 based upon the following criteria:  
Gross receipts of the business or practitioner in combination with the profitability ratio for the type of business, profession or occupation as measured by nationwide averages derived from statistics, classifications or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service or successor agencies of the United States.
- (b) Attached hereto as attachment "A," and incorporated herein by reference, is an alphabetized list of business descriptions with corresponding Standard Industrial Classification (SIC) codes, to be used in the computation of the city's occupational tax.
- (c) Attached hereto as attachment "B," and incorporated herein by reference, is a schedule of the Standard Industrial Classification (SIC) codes ranked according to nationwide averages of profitability ratios and corresponding occupational tax class, to be used in the computation of the city's occupational tax.
- (d) The tax class factor, and the corresponding tax class which establishes the tax rate relationship between tax classes to be used in the computation of the city's occupational tax, is as follows:

#### TAX CLASS FACTOR

| Tax Class | Tax Class Factor |
|-----------|------------------|
| 1         | 1.00             |
| 2         | 1.25             |
| 3         | 1.50             |
| 4         | 1.75             |
| 5         | 2.00             |
| 6         | 2.25             |

- (e) The standard occupational tax rate which shall progress by successive levels of taxation based upon the range of gross receipts, and levied upon each \$1,000.00 of gross receipts, or fraction thereof, pursuant to the following range of gross receipts and rate of tax per \$1,000.00 of gross receipts or fraction thereof:

#### STANDARD OCCUPATIONAL TAX RATE

| Range of Gross Receipts | Rate Per Thousand Dollars or Fraction Thereof |
|-------------------------|-----------------------------------------------|
| \$ 0— 250,000           | 0.30                                          |
| 250,001— 500,000        | 0.35                                          |
| 500,001— 750,000        | 0.40                                          |
| 750,001— 1,000,000      | 0.45                                          |
| 1,000,001— 1,500,000    | 0.50                                          |
| 1,500,001— 2,000,000    | 0.55                                          |
| 2,000,001— 3,000,000    | 0.60                                          |
| 3,000,001— 4,000,000    | 0.65                                          |
| 4,000,001— 5,000,000    | 0.70                                          |
| 5,000,001— 6,000,000    | 0.75                                          |
| 6,000,001— 7,000,000    | 0.80                                          |
| 7,000,001— 8,000,000    | 0.85                                          |
| 8,000,001— 9,000,000    | 0.90                                          |

|                       |      |
|-----------------------|------|
| 9,000,001–10,000,000  | 0.95 |
| 10,000,001–11,000,000 | 1.00 |
| 11,000,001 and above  | 1.05 |

- (f) The occupational tax herein levied and assessed shall be determined in accordance with the following formula:
- (1) Determination of the taxable gross revenue as defined by this article;
  - (2) Determination of the Standard Industrial Classification (SIC) code for the relevant business line by reference to attachment "A";
  - (3) Determination of the relevant tax class for the above-determined Standard Industrial Classification (SIC) by reference to attachment "B";
  - (4) Determination of the tax class factor by reference to the corresponding tax class contained in paragraph (d) above;
  - (5) Determination of the applicable occupational tax rate by multiplication of the standard occupational tax rate contained in paragraph (e) above by the relevant tax class factor;
  - (6) The occupational tax equals the product resulting from the multiplication of the applicable occupational tax rate determined above multiplied by the taxable gross revenues, as determined above, with any fraction of \$1,000.00 being considered as 1,000.
- (g) (1) No business or practitioner shall be required to pay more than one occupational tax for each of its locations.
- (2) No occupational tax will be required upon more than 100 percent of a business's gross receipts.
  - (3) No occupational tax will be required on receipts on which such tax has been levied in other localities or states.
  - (4) Registration and occupational tax shall be required from real estate brokers, agents, or companies whose offices are located outside the city and who sell property inside the city. The occupational tax shall be due and payable within ten days of the closing of the sale of property inside the city.
  - (5) An occupational tax shall not be levied in any other manner except as described in this article.
  - (6) Occupational taxes are limited to the gross receipts as defined herein.
  - (7) Out-of-state businesses with no location in Georgia shall be assessed occupational taxes based on the gross receipts of the business as defined in O.C.G.A. § 48-13-5 (see the definition of "gross receipts" in section 46-66(b) of this article) which are reasonably attributed to sales or services in the State of Georgia.
- (h) No person shall conduct a business subject to the city's occupational tax within the city, without first obtaining a city business registration.
- (i) The city business registration shall be issued upon the person registering with the city, paying applicable administrative fees, and paying the applicable occupational taxes.
- (j) All persons conducting a business subject to the city's occupational tax shall exhibit and display the business registration issued by the city in some conspicuous place in the business establishment at which address the registration was issued. Any person conducting a transient business within the city, which is subject to this article, shall carry the registration either upon his person or in any vehicle or in any other convenience which is used in the business, and the person shall exhibit it to any authorized enforcement officer of the city when so requested.
- (k) Business registration shall not be transferable, and a transfer of ownership of the business shall be considered as the termination of the prior business and the establishment of a new business. A new registration shall be required and issuance of a new registration shall be required for any new owner of the business.
- (l) Any person moving from one location to another shall notify the city of the move and the new address in writing, no later than the day of moving. The same business registration will be valid at the new location, provided the new location conforms to the zoning and other regulations of the city.
- (m) The business registration shall automatically expire on April 1 of the year subsequent to its issuance.

(Ord. No. 0-24-94, § 16-1, 11-21-94; Ord. No. 0-27-05, art. 1, §-4-05)



Duluth

## Estimated Gross Receipts

Information provided by a business or practitioner to the City of Duluth for the purpose of determining applicability and amount of the Occupation Tax or levying or collecting the Occupation Tax is **confidential**. Such information may be provided **only** to the governing authority of another local government for Occupation Tax purposes or pursuant court order for the purpose of collecting Occupation Tax prosecution for failure or refusal to pay Occupation Tax. *Georgia Open Records Act prohibits public viewing of gross receipts but the public may view other information on this application.*

Certain Practitioners of Professions may choose to pay a flat tax of \$400 (per practitioner) in lieu of paying a tax based on gross receipts. If your business is eligible, and all practitioners agree to pay the flat tax, please select "Option B" below.

Per Duluth Code section 7-5(D), the minimum tax due is \$50 per year and maximum \$12,500 per year, plus administrative fee.

**Option A:** Estimated gross receipts (estimated from business open date until December 31st of this year).

| Tax Class* | Tax Calculation Formula                                    |
|------------|------------------------------------------------------------|
| 1          | (Estimated Gross Receipts X .0005) + \$50 = Tax Amount Due |
| 2          | (Estimated Gross Receipts X .0006) + \$50 = Tax Amount Due |
| 3          | (Estimated Gross Receipts X .0007) + \$50 = Tax Amount Due |
| 4          | (Estimated Gross Receipts X .0008) + \$50 = Tax Amount Due |
| 5          | (Estimated Gross Receipts X .0009) + \$50 = Tax Amount Due |
| 6          | (Estimated Gross Receipts X .0010) + \$50 = Tax Amount Due |

| (A)<br>NAICS | (B)<br>Tax<br>Class | (C)<br>Estimated Gross<br>Receipts | (D)<br>Tax Class<br>Decimal | (E)<br>Subtotal<br>(C X D) | (F)<br>Administrative Fee | (G)<br>Tax Amount<br>Due (E + F)<br><small>Min \$100; Max not to<br/>exceed \$12500</small> |
|--------------|---------------------|------------------------------------|-----------------------------|----------------------------|---------------------------|---------------------------------------------------------------------------------------------|
|              | 2                   | \$200,000.00                       | 0.0006                      | \$100.00                   | \$50.00                   | \$150.00                                                                                    |

To calculate the tax amount due, please multiply the business's estimated gross receipts by its tax class decimal then add the administrative fee.  $(C \times D) = E$ .  $(E + F) = G$ . \*See attached forms to determine NAICS code and corresponding class.

**Option B:** Practitioners of Professions

State License Number(s):

☐

I elect to pay a FLAT TAX in lieu of paying a tax based on gross receipts.

Examples of professions that are eligible to pay a flat tax in lieu of paying a tax on gross receipts Per O.C.G.A. 48-13-9 include, but are not limited to: Architect, Chiropractor, Dealers in precious metals, Dentist, Embalmer, Engineer, Funeral Director, Land Surveyor, Landscape Architect, Lawyer, Locksmiths, Optometrist, Osteopath, Physician, Physiotherapist, Podiatrist, Psychologist, Public Accountant, Social Worker, Therapist, Veterinarian.

| (A)<br>Profession | (B)<br>Number of<br>Practitioners | (C)<br>Flat Tax | (D)<br>Subtotal<br>(B X C) | (E)<br>Administrative Fee<br>(one fee per<br>business) | (F)<br>Total Amount<br>Due<br>(D + E) |
|-------------------|-----------------------------------|-----------------|----------------------------|--------------------------------------------------------|---------------------------------------|
|                   |                                   | \$400           | \$0.00                     | \$50.00                                                | \$50.00                               |

To calculate the tax amount due, please multiply the number of practitioners by the flat tax; then add the administrative fee.  $(B \times C) = (D)$ .  $(D) + (E = \$50) = (F)$ .

## Certification

I hereby certify that I have provided complete and accurate information above. I acknowledge that failure to comply with the commercial occupation requirements may result in revocation of my Occupational Tax Certificate and/or zoning enforcement action under the City of Duluth Zoning Ordinance. Furthermore, I acknowledge that I have read and understand the rules and regulations for the operation of my business in the City of Duluth. I understand that any false information provided herein may void this application or become cause for revocation of my Occupational Tax Certificate.

Signature

Date

Print Name

Business Title



## Uneeda Smith-Sellers

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**From:** Pat Daniel <pdaniel@jonesboroga.com>  
**Sent:** Friday, August 12, 2016 1:04 PM  
**To:** OT  
**Subject:** Jonesboro Fee Schedule  
**Attachments:** Fee Schedule - 2016.xls



**Pat Daniel**  
Assistant City Clerk

City of Jonesboro, Georgia  
Office – (770)478-3800 ext. 105  
Fax – (770)478-3775

124 North Avenue  
Jonesboro, Georgia 30236



## MEMORANDUM

**TO:** Michael C. Harris, City Manager  
**FROM:** Dale A. Hall, Administration & Community Services Director  
**DATE:** August 19, 2016  
**SUBJECT:** Proposed Adjustment to Business License Fees

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The Administration & Community Services Department, along with the City Clerk and Business License is in the process of researching and updating our current fee schedule for the City of Stockbridge.

According to the State of Georgia O.C.G.A. § 48-13-10 (g) (2), local governments are allowed to charge an occupational tax of up to \$400 for registration of professional services (Attachment #1 – Georgia Code). Multiple neighboring jurisdictions have set their fees for occupational taxes at this maximum amount allowed by statute (Attachments #2 – Jurisdiction examples).

For the past ten years, the City has charged \$250.00 for practitioners (Attachment #3 – Stockbridge Code Excerpt).

***Therefore it is the recommendation of Staff that the City Council approve amending the occupational tax fee for practitioners to \$325.00 in 2017 and to \$400.00 in 2018.***

We currently have approximately 250 practitioners within the City limits. While it is not our intention to appear counter to business development, we feel that this increase will allow our City to continue to provide the level of services expected by our Citizens.

The Business License Department will be sending a letter out to each business if this recommendation is approved.

Staff will continue working on the overall Fee Schedule and will present further information at a future Work Session.

Pages: 4

GEORGIA CODE  
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\*\*\* Current Through the 2015 Regular Session \*\*\*

O.C.G.A. § 48-13-10 (2015)

§ 48-13-10. Determining amount of occupation tax; criteria for classification of businesses and practitioners; administrative fee; exemptions or reduction in fees for economic development; election of tax by practitioner

(a) In determining the amount of occupation tax to be levied on an individual business or practitioner, local governments shall classify all businesses or practitioners by the same criterion or combination of criteria. To assure uniformity, each and every business and practitioner shall be classified by the same criterion or combination of criteria. The criteria used for classification shall be one or more than one of the following criteria:

(1) The number of employees of the business or practitioner as computed on a full-time position basis or full-time position equivalent basis, provided that for the purposes of this computation an employee who works 40 hours or more weekly shall be considered a full-time employee and that the average weekly hours of employees who work less than 40 hours weekly shall be added and such sum shall be divided by 40 to produce full-time position equivalents;

(2) Profitability ratio for the type of business, profession, or occupation as measured by nation-wide averages derived from statistics, classifications, or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service, or successor agencies of the United States;

(3) Gross receipts of the business or practitioner in combination with the profitability ratio for the type of business, profession, or occupation as measured by nation-wide averages derived from statistics, classifications, or other information published by the United States Office of Management and Budget, the United States Internal Revenue Service, or successor agencies of the United States; or

(4) A flat fee classification which is applied uniformly to all businesses and practitioners of professions and occupations, so that each business or practitioner pays the same amount of tax for each office or location.

(b) Local governments which classify businesses and practitioners by the criterion described in paragraph (3) of subsection (a) of this Code section are authorized but not required to limit the geographic area in which gross receipts shall be taxed to that local government's jurisdiction.

(c) Local governments which classify by the criteria described in paragraph (2) or (3) of subsection (a) of this Code section shall rank the businesses and practitioners according to the profitability ratio described in paragraph (2) of subsection (a) of this Code section. After such



## Attachment #1 – Georgia Code

10/21/2015 Search - 1 Result - § 48-13-10. Determining amount of occupation tax; criteria for classification of businesses and practitioners; administrative fee; exe...

ranking, the local government shall establish profitability classifications which do not overlap before setting one or more rates of taxation for each classification. Such local governments are not authorized to apply to any classification a rate of taxation greater than the rate applied to another classification which includes a business or practitioner with a higher profitability ratio, except that local governments are authorized but not required to apply different rates of taxation within the same profitability classification by dollar range of gross receipts. Local governments using such different rates of taxation within the same profitability classification shall use the same dollar ranges of gross receipts for each profitability classification and shall not apply to any business or practitioner a rate of taxation greater than the rate applied to the same dollar range of gross receipts in another classification which includes a business or practitioner with a higher profitability ratio.

(d) Local governments which classify by the criterion described in paragraph (1) of subsection (a) of this Code section are authorized but not required to adopt more than one rate of taxation per employee.

(e) The occupation tax may include an administrative fee.

(f)(1) Notwithstanding any other provision of this article, local governments may by ordinance or resolution provide for an exemption or reduction in occupation tax or a credit against occupation tax owed to one or more types of businesses or practitioners of occupations or professions as part of a plan for economic development or attracting, encouraging, or maintaining selected types of businesses or practitioners of selected occupations or professions. Such exemptions or reductions in occupation tax shall not be arbitrary or capricious.

(2) Exemptions or reductions in occupation tax pursuant to paragraph (1) of this subsection may include but shall not be limited to the following:

(A) Absolute dollar amount limitations on the total amount of tax, either by criterion or combination of criteria used for classification or for businesses and practitioners, provided that a jurisdiction which provides an absolute dollar amount limitation on the total amount of tax shall levy and collect such maximum tax only once on each business entity or practitioner even if a business or practitioner has more than one office or location within the jurisdiction;

(B) Tax credits for the retention or creation of jobs, or for jobs of a specific description, including but not limited to entry level jobs or jobs with compensation of a specified range;

(C) Tax credits for other taxes paid to the local government, including but not limited to ad valorem taxes;

(D) A tax exemption or a lower rate of taxation for sales to customers outside the jurisdiction of the local government;

(E) A credit or rebate to businesses or practitioners who paid occupation taxes in the previous year;

(F) A limitation on the dollar or percentage amount of increase in tax from a base year to a subsequent year, provided that the limitation is made applicable to new businesses or practitioners by imputing the gross receipts, profitability ratio, or number of employees of the subsequent year to the base year in calculating tax for the base year, tax for the subsequent year, and the increase in tax; and

(G) A credit or reduction as an adjustment for seasonal fluctuations in the number of employees, other fluctuations in the number of employees, increases or decreases in the number of employees, or temporary employees.

(g) Practitioners of professions and occupations who are listed in paragraphs (1) through (18)



Attachment #1 – Georgia Code

10/21/2015 Search - 1 Result - § 48-13-10. Determining amount of occupation tax; criteria for classification of businesses and practitioners; administrative fee; exe...

of subsection (c) of Code Section 48-13-9 shall elect as their entire occupation tax one of the following:

(1) The occupation tax resulting from application of the other provisions of this article; or

(2) A fee to be set by the local government, not to exceed \$400.00 per practitioner who is licensed to provide the service, such tax to be paid at that practitioner's office or location; provided, however, that a practitioner paying according to this paragraph shall not be required to provide information to the local government relating to the gross receipts of the business or practitioner.

(h) Notwithstanding any other provision in this article, any local government levying an occupation tax is authorized to request payment of such occupation tax from and accept payment from a partnership, corporation, or other business entity composed of practitioners subject to the election set out in subsection (g) of this Code section for each such practitioner.

**HISTORY:** Code 1981, § 48-13-10, enacted by Ga. L. 1993, p. 1292, § 7; Ga. L. 1995, p. 419, § 1; Ga. L. 1999, p. 749, § 4.

Sec. 2-4-34. - Calculation of occupation taxes; tax returns; confidentiality.

- (a) Except as provided in subsections (b) and (c) of this Code section, the occupation tax provided by this article shall be calculated based upon minimum and maximum flat fees and a formula utilizing gross receipts and profitability ratios. The gross receipts of each business or occupation subject to taxation shall be determined based upon a return filed by each taxpayer, as hereinafter provided. Profitability ratios shall be determined by reference to the dominant line of business or service of the business or occupation and the standard industrial classification code for that business or occupation as published by the United States Office of Management and Budget, the Internal Revenue Service or successor agencies of the United States. The tax due from each business or occupation subject to taxation between the minimum and maximum flat fees shall be calculated by multiplying the business or occupation's gross receipts by the factors indicated in the following table, by profitability class. The minimum and maximum fees are also indicated on the table:

| Tax Class<br>by<br>Profitability<br>Ratio | Minimum<br>Tax | Maximum<br>Tax | Tax Rate                                                                 |
|-------------------------------------------|----------------|----------------|--------------------------------------------------------------------------|
| Class 1                                   | \$50.00        | \$6,050.00     | \$50.00 plus .02500<br>per cent of gross<br>receipts above<br>\$200,000  |
| Class 2                                   | 55.00          | 6,655.00       | \$55.00 plus .02750<br>per cent of gross<br>receipts above<br>\$200,000  |
| Class 3                                   | 61.00          | 7,320.00       | \$61.00 plus .030300<br>per cent of gross<br>receipts above<br>\$200,000 |
| Class 4                                   | 67.00          | 8,052.00       | \$67.00 plus .03330<br>per cent of gross<br>receipts above<br>\$200,000  |
| Class 5                                   | 73.00          | 8,857.00       | \$73.00 plus .03660<br>per cent of gross<br>receipts above<br>\$200,000  |

## Attachment #2 – Jurisdiction Examples

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|                |       |           |                                                                         |
|----------------|-------|-----------|-------------------------------------------------------------------------|
| Class <u>6</u> | 81.00 | 9,742.00  | \$81.00 plus .04030<br>per cent of gross<br>receipts above<br>\$200,000 |
| Class <u>7</u> | 89.00 | 10,716.00 | \$89.00 plus .04433<br>per cent of gross<br>receipts above<br>\$200,000 |

- (b) Practitioners of professions and occupations listed in paragraphs (1) through (18) of subsection (c) of OCGA Section 48-13-9 shall elect as their entire occupation tax either the occupation tax resulting from the calculation derived according to subsection (a) of this section or a flat fee of four hundred dollars (\$400.00).
- (c) Real estate brokers shall be subject to a business and occupation tax according to the criteria specified in OCGA Section 48-13-17 and subsection (a) of this Code section.
- (d) Gross receipts data to be utilized in calculating the tax due from each business or occupation shall be submitted to the county department charged with the duty of collecting the tax on a form to be provided by the county. Said gross receipts data shall be submitted on or before January 31 in each year beginning with 1997. In 1996, the information shall be submitted no later than March 1. All such information shall be submitted under oath.
- (e) All occupation taxes levied pursuant to this article shall be calculated based on the gross receipts of the business for the calendar year for which the tax is levied. However, for the convenience of the county and the taxpayer, each business or occupation subject to the tax shall, on or before the dates indicated in the preceding subsection (d), provide the county with the required information concerning gross receipts during the preceding calendar year. This information shall be utilized to calculate the estimated tax due from each business or occupation for the current calendar year. The actual and final amount of tax levied shall be paid in accordance with the gross receipts data submitted for the succeeding calendar year. If the amount of estimated tax paid is less than the actual amount due based upon the actual gross receipts of the business for the tax year, then the difference shall be due and payable by the taxpayer on or before the deadline for payment of taxes in the succeeding year. If the estimated amount paid for a tax year exceeds the amount due based upon the actual gross receipts of the business for the tax year, then the difference shall be refunded by the county or, if the business or occupation continues to be conducted during the succeeding tax year, the overpayment for the previous year will be credited by the county against the estimated tax due for the succeeding tax year.
- (f) Information provided to the county by a business or practitioner of an occupation or profession for the purpose of determining the amount of occupation tax for the business or practitioner of a profession shall be confidential and exempt from inspection or disclosure, except that the same may



## Attachment #2 – Jurisdiction Examples

8/18/2015

Henry County, GA Code of Ordinances

be disclosed to the governing authority of another local government for occupation tax purposes or pursuant to court order or for the purpose of collection of occupation tax or prosecution for failure or refusal to pay occupation tax.

- (g) If a business or a practitioner of a profession has more than one (1) location or office subject to taxation pursuant to this article, then the gross receipts of the business shall be allocated as follows:
- (1) Where the dollar amount of the gross receipts of the business or practitioner can be allocated to one (1) or more of the locations or offices on the basis of product manufactured in that location or office or service provided for compensation in that location or office, the gross receipts generated by each location or office shall be separately taxed;
  - (2) Where the dollar amount of gross receipts cannot reasonably be allocated among multiple locations or offices, the total gross receipts shall be divided by the number of locations or offices of the business or practitioner, and an equal percentage of the total gross receipts of the business or practitioner shall be allocated to each location or office;
  - (3) In no instance shall the sum of the portions of the total gross receipts of a business or practitioner exceed one hundred (100) percent of the total gross receipts of the business or practitioner.

(Ord. No. 95-03, 5-1-95; Ord. No. 96-01, § 1, 1-16-96)



8/18/2015

Jonesboro, GA Code of Ordinances

Sec. 18-44. - Professionals.

- (a) Practitioners of professions and occupations as described in O.C.G.A. § 48-13-9(c)(1)—(22) shall elect as their entire occupation tax one of the following:
- (1) The occupation tax based on gross receipts combined with profitability ratios as set forth in section 18-40; or
  - (2) A fee of \$400.00 per practitioner who is licensed to provide the service, each tax to be paid at the practitioner's office or location; provided, however, that a practitioner paying according to this subsection (a)(2) shall not be required to provide information to the local government relating to the gross receipts of the business or practitioner. The per-practitioner fee applies to each person in the business who qualifies as a practitioner under the state's regulatory guidelines and framework.
- (b) Pursuant to a settlement agreement dated June 22, 1998, attorneys, licensed by the state to practice law shall pay a fee of \$200.00 per practitioner subject to the rules listed under subsection (a)(2) of this section, or they may elect to pay based on subsection (a)(1) of this section, and an administrative fee may also be charged.
- (c) This election is to be made on an annual basis and must be done by January 1 of each year.  
(Ord. of 6-19-2000, § 1(3-2-8); Ord. of 8-14-2000(2), § 1(3-2-8))

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McDonough, GA Code of Ordinances

5.04.080 - Professionals as Classified in O.C.G.A. § 48-13-9(c)(1)—(c)(18).

- A. The following practitioners of professions and occupations, as described in O.C.G.A. § 48-13-9(c)(1) through (18), shall elect as their entire occupation tax either the option established in Subsection (2) or Subsection (3) of this Section, as outlined below:
1. Lawyers or attorneys-at-law;
  2. Physicians licensed under O.C.G.A. Title 43, Chapter 34;
  3. Osteopaths licensed under O.C.G.A. Title 43, Chapter 34;
  4. Chiropractors;
  5. Podiatrists;
  6. Dentists;
  7. Optometrists;
  8. Psychologists;
  9. Veterinarians;
  10. Landscape architects;
  11. Land surveyors;
  12. Practitioners of physiotherapy;
  13. Public accountants;
  14. Embalmers;
  15. Funeral directors;
  16. Civil, mechanical, hydraulic, or electrical engineers;
  17. Architects;
  18. Marriage and family therapists, social workers, and professional counselors.
- B. The occupation tax based on minimum fees and gross receipts combined with profitability ratios as set forth in Section 5.04.040 of this Chapter; or
- C. A fee of \$400.00 per practitioner who is licensed to provide the service, each tax to be paid at the practitioner's office or location; provided, however, that a practitioner paying according to this paragraph shall not be required to provide information to the City relating to the gross receipts of the business or practitioner. The per-practitioner fee applies to each person in the business who qualifies as a practitioner under the state's regulatory guidelines and framework.
- D. For purposes of this Section, a practitioner does not include an individual who is an employee of a business if such business pays an occupation tax.
- E. This election is to be made on an annual basis and must be done by January 15th of each year. If no election is made, the tax shall be levied as if Section 5.04.040 were elected.
- F. It is the intention of the Mayor and Council that no portion of this taxation plan be construed to be, or that the practical effect is the, regulation of, or operates as a precondition on the practice of state regulated professions. If any provision hereof shall be construed by a court of competent jurisdiction to be an unlawful regulation of such profession, then such provision shall be considered rescinded by the Mayor and Council as if such provision has not been adopted, and in such case, the remaining provisions of this chapter shall be applied to such practitioner.

## Attachment #2 – Jurisdiction Examples

8/18/2015

McDonough, GA Code of Ordinances

- G. For those entities defined in this Chapter and in O.C.G.A. 48-13-9(c)(1) as practitioners of professions and occupations who are lawyers or attorneys engaged in the practice of law, each such occupation tax levy shall be for the preceding calendar year, beginning in 2010 and continuing in succeeding years thereafter unless otherwise specifically provided. The occupation tax return and occupation tax from lawyers shall be due and payable January 15th of each year for the 12-month period ending December 31st of the preceding year, and if not paid by April 1st of each year, such practitioners shall be subject to a ten percent (10%) penalty for delinquency. In no event will a practitioner or occupant who is a lawyer or an attorney engaged in the practice of law be subject to the one hundred dollar (\$100.00) penalty for filing a late occupation tax return with the City.

(Ord. No. 10-10-4(E), § 1, 10-4-2010)

9.01.090 - Taxation of professionals.

- A. Practitioners of professions, as defined in Section 9.01.010 of this chapter, shall elect for their occupation tax either:
  - 1. The occupation tax as set forth in Section 9.01.040 of this chapter; or
  - 2. A tax of two hundred fifty dollars (\$250.00) for each practitioner who is licensed to provide the service, such tax to be paid at the practitioner's office or location.
- B. Election of the method of assessment shall be made on or before twelve (12:00) noon on the last Friday of each year. Prior to the actual assessment.
- C. In the event practitioners of professions are engaged in a firm or group of other practitioners of professions, the firm or group may choose to pay on behalf of the associated professionals pursuant to the code section set forth in Section 9.01.040 of this chapter, or two hundred fifty dollars (\$250.00) per individual practitioner as set forth in subsection (A)(2) of this section.

(Ord. 06-163 § 3, 2006)



## Chapter 9.12 - PEDDLERS, SOLICITORS AND DOOR-TO-SALES

**Sections:**

## FOOTNOTE(S):

--- (1) ---

**Editor's note**—Ord. No. OR 13-307, § 1, adopted April 8, 2013, repealed former Ch. 9.12, §§ 9.12.010—9.12.140, in its entirety and enacted new provisions as herein set out. Former Ch. 9.12 pertained to similar subject matter and derived from Ord. of 12-12-1983; Ord. of 12-9-1985, §§ 2—13; Ord. No. 97-4, §§ 1—10, 1997; Ord. No. 01-19, §§ 1, 2, 2001; Ord. No. 01-28, §§ 1, 2, 2001; Ord. No. 04-89, § 1—5, 2004;

9.12.010 - Definitions; permit required.

- A. For the purposes of this article, "solicitation" shall mean the act of going door-to-door or house-to-house in the residential areas of the city and engaging in any type of selling, seeking donations, or any other business, occupation or vocation which involves any attempt to obtain money, orders, donations, subscriptions or the like; whether such activity be on a temporary or permanent basis, and whether or not it be for any charitable, non-profit or profit-making organization or enterprise.
- B. "Solicitor" shall mean any person engaging in solicitation.
- C. "Solicitation permit badge" shall mean a photographic identification badge to be issued to authorized solicitors by the city.
- D. Any person engaged in or desiring to engage in any type of solicitation shall first register with the city clerk by completing a personal information questionnaire, submitting to a background check, and then obtaining a solicitation badge in accordance with the procedure described in Section 9.12.090.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.020 - Announced purpose of call.

At each dwelling, whether it be an apartment unit or private residence, every solicitor shall inform the occupant in unambiguous terms of the purpose of the call and shall not represent that the solicitor is participating in any contest, game, or other competitive endeavor, or that he is offering the occupant an opportunity to participate in any such contest, game, or competitive endeavor.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.030 - Decorum required.

No solicitor shall use vulgar, insulting, or threatening language which by its very utterance tends to incite the immediate breach of the peace in the course of any solicitation, nor shall he remain upon the premises after the occupant of the premises has verbally indicated that he does not wish to make a purchase or donation. For the purpose of this article, a solicitation shall be deemed to continue until the solicitor has left the premises.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.040 - Posted property.

No solicitor shall enter a dwelling except at the express invitation of the occupant. No solicitation shall be made at any dwelling or in any group of apartments where a conspicuous "No Soliciting," "No Solicitation," "No Peddlers," or other similar sign is displayed at or near the main entrance or driveway of the premises.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.050 - Prohibited acts.

It shall be a violation of this article:

1. For any person, business, partnership, corporation, association, organization, or a group of persons to engage in any solicitation without first obtaining a permit or, if exempted pursuant to Section 9.12.070, a confirmation letter;
2. For any person to violate any of the provisions of this article or to violate any other city ordinance while engaging in any solicitation;
3. For any person to violate any criminal law of this state or to violate any state or federal consumer protection law while engaging in any solicitation. For purposes of this section, "consumer protection law" includes, but is not limited to, the Georgia Fair Business Practices Act (O.C.G.A. § 10-1-390 et seq.), the Georgia Home Solicitation Sales Act (O.C.G.A. § 10-1-1 et seq.), O.C.G.A. § 43-17-1 et seq. (dealing with professional fund raising), and the Federal Consumer Credit Protection Act (truth-in-lending and truth-in-leasing);
4. For any person to lend, rent, or sell his permit card to another;
5. For any person to engage in any solicitation between the hours of 9:00 p.m. and 9:00 a.m., according to the standard time in effect at the time the violation is alleged to have occurred;
6. For any person to engage in any solicitation during a period in which his permit is in suspension or after his permit has been revoked;
7. For more than two (2) individuals to engage in solicitation upon any premises at the same time for the same goods or services; each individual member of a group engaged in solicitation in violation of this subsection shall be deemed to have violated this subsection;
8. For any person to make more than one (1) solicitation call at the same premises for identical goods or services within any consecutive two-week period without receiving a prior invitation therefor from the occupant of any such premises; this provision shall be construed to include solicitation upon the same premises by employees, agents, or representatives of any person more than once during the aforesaid period without a prior invitation as provided in this subsection;
9. For any person with a criminal record as described in Section 9.12.120, whether or not otherwise eligible for an exemption under Section 9.12.070, to engage in any solicitation;
10. For any person, at the time of initial contact with a prospective customer, to fail to verbally identify himself and the organization, company and product line he represents for the purpose of the solicitation;
11. For any person engaged in solicitation to misrepresent the purpose of his solicitation or use any false or deceptive statement or misrepresentation to induce a sale or contribution, or use any plan, scheme, or ruse which misrepresents the status or purpose of the person making the call; or
12. For any person to solicit or attempt to solicit at a place of residence at any entrance or part of the building other than the main entrance to the residence.

(Ord. No. OR 13-307, § 1, 4-8-2013)



9.12.060 - Reserved.

**Editor's note**— Ord. No. 14-345, § 17, adopted May 12, 2014 repealed former § 9.12.060 in its entirety which pertained to penalties for violation of this article [chapter] and derived from Ord. No. OR, 13-307, § 1, adopted April 8, 2013.

9.12.070 - Exemptions.

- A. Persons, businesses and organizations engaging in religious, non-profit, charitable or political activities not involving solicitation, or who are otherwise exempted from local regulation by operation of state or federal law, or by the Constitution of the United States, or of the state, are exempt from the requirements of this chapter.
- B. Representatives or agents of charitable or non-profit organizations, or non-profit corporations registered with the Secretary of State, or tax-exempt organizations which have been recognized as such by the Internal Revenue Service of the U.S. Treasury Department, which intend to engage in solicitation, shall be treated as exempt from the provisions of Sections 9.12.010, 9.12.080, 9.12.090, 9.12.100, and 9.12.110, provided that the organization first supplies proof of the recognized status to the city clerk and has received from the city written confirmation of its exempt status. The organization shall furnish each of its agents or representatives with a copy of the confirmation letter and furnish the city with a list of such agents or representatives to include name, date of birth, race, gender, and Social Security number. The organization shall promptly notify the city of changes in the list.
- C. Any person who calls upon prospective customers at their prior invitation shall be treated as exempt from the provisions of Sections 9.12.010, 9.12.080, 9.12.090, 9.12.100, and 9.12.110.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.080 - Permit application.

- A. The city clerk shall prepare a questionnaire for the purpose of obtaining pertinent information regarding the physical description, identity and background of each applicant for a permit. The questionnaire shall include the following:
  - 1. Name, local address, and telephone number;
  - 2. Date and place of birth;
  - 3. Driver's license number and issuing state;
  - 4. Social Security number;
  - 5. Race and gender;
  - 6. Height and weight;
  - 7. Eye color and hair color;
  - 8. Name, address and telephone number of the organization represented;
  - 9. Name and telephone number of immediate supervisor;
  - 10. Product or service; and
  - 11. A list of all criminal charges, convictions, and the disposition of each charge, other than minor traffic violations.
- B. The questionnaire form shall also bear the following statement: "O.C.G.A. § 16-10-71 provides that a person who makes a lawful oath or affirmation or who executes a document knowing that it purports to be an acknowledgment of a lawful oath or affirmation commits the offense of false swearing when,

in any matter or thing other than a judicial proceedings, he knowingly and willfully makes a false statement."

- C. The city shall review the application and cause to be performed a background check on the applicant for the purpose of ascertaining whether the applicant has pled to or has been convicted of a felony, or a misdemeanor involving violence or moral turpitude. After ascertaining that the questionnaire has been properly completed, the city clerk shall approve the application subject to the payment of a permit fee as provided in Section 9.12.080.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.090 - Fee; issuance.

Upon payment of the required permit fee of twenty dollars (\$20.00) to the city clerk, the applicant shall receive a copy of his permit approval if said application is approved. The applicant shall then be photographed and provided with a solicitation permit badge which shall bear the applicant's photograph, name, and organization and which shall identify the applicant as a solicitor.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.100 - Permit expiration and reapplication.

- A. All permits expire sixty (60) days from the date of issuance.
- B. Each permit shall indicate thereon the expiration date.
- C. Any solicitor desiring to continue solicitation within the city after the expiration of his permit must apply for a new permit pursuant to Sections 9.12.080 and 9.12.090 of this chapter.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.110 - Display of permit.

Each permit holder will be furnished a device suitable for attaching the solicitation permit badge to the outer clothing of the permit holder. No solicitor shall engage in any solicitation without wearing and displaying his solicitation permit badge in a conspicuous manner.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.120 - Denial or revocation.

- A. No solicitor's permit shall be issued to any person who has been found guilty of any misdemeanor involving violence or moral turpitude any time within five (5) years prior to the date of application; nor shall a permit be issued to any person convicted of a felony, except that a permit may be issued to a convicted felon if it appears that he either has been pardoned or that he has been free from any legal restriction for a period of five (5) or more years prior to the date of the application. For the purposes of this article, the terms "conviction" and "found guilty" shall be deemed to include verdicts or pleas of guilty or nolo contendere, except those that cannot be considered by law (such as first offender acts), entered by a court of this state, a court of any sister state, or any federal district court. Any permit issued as the result of willful false statements or omissions in the solicitor's application for the permit shall be deemed null and void from the time of its issue.
- B. The permit of any solicitor, who is convicted of a felony, or of a misdemeanor involving moral turpitude or violence, shall be deemed revoked from the time of the conviction. The permit of any solicitor convicted of having violated any provision of this article after issuance of the permit shall be deemed revoked from the time of the conviction.

C.



Any revocation occurring pursuant to the provisions of this article shall be effective by operation of law, whether or not any formal notification to the solicitor is given or received.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.130 - Surrender of permit.

- A. Any permit issued pursuant to the provisions of this article for the use of any person is, and shall remain, the property of the city. Each permit holder shall surrender his solicitation permit badge to the city clerk no later than three (3) business days following the expiration or revocation of the permit.
- B. Should any permit holder be arrested and charged with violating any law while engaging in solicitation, either within the city or in any other jurisdiction, then the city (or county as applicable) police chief or his designee shall be authorized to demand the immediate surrender of such permit holder's solicitation permit badge.
- C. Any permit holder who is forced to surrender his permit pursuant to subsection (B) of this section shall be entitled to appeal such decision pursuant to Section 9.12.140.

(Ord. No. OR 13-307, § 1, 4-8-2013)

9.12.140 - Appeal upon denial, surrender or revocation.

- A. In any case in which it appears to the city clerk that the solicitor's permit should not be issued to an applicant, the city clerk shall so inform the applicant and, upon the applicant's request, shall furnish the applicant with a reasonably detailed written statement of the reasons why the permit will not be issued.
- B. If the city clerk refuses to authorize the issuance of a permit, or in the event that a permit is surrendered pursuant to the provisions of Section 9.12.130, the applicant or permit holder shall have the right of review thereof by appeal to the governing body.
- C. Such appeal shall be by written petition filed in the office of the city clerk within fifteen (15) days after notification of the action of the city clerk.
- D. A hearing shall be conducted on each appeal within sixty (60) days of the date of filing with the city clerk.
- E. The decision of the governing body shall be final unless appealed within thirty (30) days of the date of such decision by certiorari to the Superior Court of Henry County.

(Ord. No. OR 13-307, § 1, 4-8-2013)

## 5.04.030 - Administrative and Regulatory Fee Structure.

A. A non-prorated, non-refundable administrative fee of \$50.00 shall be required on all business and occupation tax accounts for the initial start-up, renewal, or reopening of those accounts.

B. A regulatory fee will be imposed as permitted under O.C.G.A. 5 48-13-9 on applicable businesses for which regulations under the City's police power are adopted.

1. The regulatory fee schedule for persons in such occupations and professions is as follows:

|     | Occupation                                | Regulatory Fee |
|-----|-------------------------------------------|----------------|
| 1.  | Carnivals                                 | \$250.00       |
| 2.  | Taxicab and limousine operators           | 200.00         |
| 3.  | Tattoo artists                            | 250.00         |
| 4.  | Stables                                   | 150.00         |
| 5.  | Shooting galleries and firearm ranges     | 250.00         |
| 6.  | Scrap metal processors                    | 100.00         |
| 7.  | Pawnshops/precious metals/guns            | 1,500.00       |
| 8.  | Peddlers                                  | 150.00         |
| 9.  | Parking lots                              | 150.00         |
| 10. | Newspaper vending boxes                   | 150.00         |
| 11. | Modelling agencies                        | 200.00         |
| 12. | Massage parlors                           | 250.00         |
| 13. | Landfills                                 | 350.00         |
| 14. | Auto and motorcycle racing                | 250.00         |
| 15. | Boarding houses                           | 200.00         |
| 16. | Businesses which provide appearance bonds | 250.00         |
| 17. | Boxing/wrestling promoters                | 250.00         |
| 18. | Hypnotists                                | 250.00         |
| 19. | Handwriting analysts                      | 250.00         |
| 20. | Health clubs/gyms/spas                    | 250.00         |
| 21. | Fortunetellers                            | 250.00         |
| 22. | Escort bureau                             | 2,500.00       |
| 23. | Poolrooms                                 | 250.00         |
| 24. | Wrecker services                          | 250.00         |
| 25. | Dance establishments/night clubs          | 250.00         |
| 26. | Game rooms/arcades                        | 250.00         |
| 27. | Flea markets                              | 250.00         |
| 28. | Burglar and fire alarm installers         | 200.00         |
| 29. | Locksmiths                                | 200.00         |
| 30. | Adult Entertainment Business              | 5,000.00       |

C. The regulatory fee must be paid to the Occupation Tax Clerk before commencing business or the practice of a profession or occupation as a condition precedent for transacting business, or practicing a profession or occupation so regulated by the City.

D. Every business, individual and location subject to payment of a regulatory fee levied by this Chapter shall display a current regulatory fee certificate in a conspicuous place at the location for which such certificate was issued. If the business or person does not have a permanent location within the City, the regulatory fee certificate or an unaltered duplicate of such certificate shall be shown to the Occupation Tax Clerk or his/her designee or any public safety officer upon request.



Sec. 3-3-46. - Door to door canvassing and soliciting prohibited; exceptions.

It shall be unlawful for any person to engage in business as a canvasser or solicitor, calling on the residences within the unincorporated areas of the county for the purpose of soliciting orders, sales, subscriptions, or business of any kind, without first registering with the revenue collection officer and paying the appropriate regulatory fee. Each registrant shall furnish his/her name and permanent address, his/her signature, the name and address of his/her employer, the nature of products sold or displayed, and the proposed method of operation within the county. Each registrant shall be fingerprinted and photographed by an employee of the county.

(1) *Regulatory fee; identity cards.*

- (a) The revenue collection officer shall collect a fee of one hundred dollars (\$100.00) for each registration. Upon approval, a registration card will be issued showing the name of the firm or corporation and the name of the representative. Such registration shall be valid for ninety (90) days from the date of issuance. The registration may be renewed during the same calendar year for an additional ninety-day period without another investigation or additional fees.
- (b) Each registrant shall be issued an identity card bearing his/her name and photograph, the company name, and the expiration date of the registration. Each solicitor must carry such identity card at all times while soliciting or canvassing within the county and shall display such card to each customer and upon appearance at each residence and/or business establishment canvassed or solicited.

(2) *Hours of operation; other requirements.*

- (a) Soliciting or canvassing on the public streets, areas, or parks of the county shall be conducted only between the hours of 9:00 a.m. and 7:00 p.m.
- (b) Soliciting or canvassing or calling from house to house within the unincorporated areas of the county shall be conducted only between the hours of 9:00 a.m. and 6:00 p.m.
- (c) The number of solicitors or canvassers in the county for any single firm, corporation, or organization shall not exceed ten (10) in number at any one (1) time.
- (d) Prior to any solicitation of funds within the county, each canvasser or solicitor shall identify the organization which he represents. Additionally, each canvasser or solicitor must inform each person solicited of any minimum payment, deposit, or donation required for the acceptance of any merchandise, wares, goods, or any similar items provided by each canvasser or solicitor prior to such acceptance by each person solicited.
- (e) It shall be unlawful for a canvasser or solicitor to perform any of the following acts:
  - 1. Falsely represent, either directly or by implication, that funds being solicited are on behalf of any person other than the person registered with the business license division;
  - 2. Without the express prior permission of an occupant or property owner, to solicit at any residence, apartment complex, or shopping center, other than areas open to public parking, where a sign has been posted prohibiting such solicitation;
  - 3.

## Sec. 22-119. - Permit required.

- (a) It shall be unlawful for any person to engage in the business of soliciting or calling on residences door-to-door without first having obtained a permit in accordance with the provisions contained in this article.
- (b) The requirement of subsection (a) of this section is meant to apply to door-to-door solicitations for commercial transactions for profit only. The requirement:
  - (1) Is not meant to regulate solicitation for charitable, political or other nonprofit purposes provided that all sales proceeds are the property of and used by the nonprofit organization.
  - (2) Does not apply to officers or employees of the city, county, state or federal government, or any subdivision thereof, when on official business.
- (c) Each person shall at all times while soliciting in the city carry upon his person the permit so issued and the same shall be exhibited by such solicitor whenever he is requested to do so by any police officer or by any person solicited.
- (d) Each permit issued shall contain the name of the solicitor, the name and address of the person or association by whom the solicitor is employed or represents, a photograph of the solicitor and a physical description. The solicitor shall make themselves available for photographing and such other investigation as may be required by the city.
- (e) The permit shall state the expiration date thereof. In no event shall a permit be valid for more than six months.

(Ord. No. 2009-11-38, 11-30-2009)

## Sec. 22-120. - Permit applications.

- (a) Application for a permit shall be made upon a form provided by the city. The city manager shall have applications available on request. The applicant shall truthfully state in full the information requested on the application:
  - (1) Name and address of present place of residence and length of residence at such address; also business address if other than present address;
  - (2) Addresses of places of residence during the past three years if other than present address;
  - (3) Age of the applicant;
  - (4) Physical description of the applicant;
  - (5) Name and address of the person or association by whom the applicant is employed or represents and the length of time of such employment or representation;
  - (6) Name and address of employer during the past three years if other than the present employer;
  - (7) Description sufficient for identification of the subject matter of the soliciting in which the applicant will engage;
  - (8) Period of time for which the certificate is applied;
  - (9) Proposed route, including streets to be included on each day, which applicant intends to follow;
  - (10) The date, or approximate date, of the latest previous application for permit under this chapter, if any;



- (11) Whether the applicant has ever been convicted of a felony, a crime of moral turpitude or any other violation of any state or federal law;
  - (12) Names of magazines, books or journals to be sold;
  - (13) Names of the three most recent communities where the applicant has solicited house-to-house;
  - (14) Proposed method of operation;
  - (15) Description and license plate number of vehicles intended to be operated by the applicant;
  - (16) Signature of applicant; and
  - (17) Social Security number of applicant.
- (b) All statements made by the applicant upon the application or in connection therewith shall be under oath.
- (c) The applicant shall submit to a background investigation by the city police department or designee.
- (d) The city manager or designee shall cause to be kept in his office an accurate record of every application received and acted upon together with all other information and data pertaining thereto and all permits issued under the provisions of this chapter, and of the denial of applications. Applications for permits shall be numbered in consecutive order as filed, and every permit issued shall be identified with the duplicate number of the application upon which it was issued.
- (e) No permit shall be issued to any person:
- (1) Who has been convicted of a felony or crime of moral turpitude within five years of the date of the application;
  - (2) Who has been convicted of a violation of any of the provisions of this chapter; or
  - (3) Whose permit issued hereunder has previously been revoked as herein provided.
- (f) The nonrefundable fee for a permit for a six-month period for each solicitor shall be as established by resolution. **7500**
- (Ord. No. 2009-11-38, 11-30-2009)

Sec. 22-121. - Permit denial, suspension or revocation; hearings.

- (a) Any permit issued hereunder shall be denied, suspended or revoked by the city manager or designee if the applicant or holder of the permit is convicted of a violation of any of the provisions of this article, has made a false material statement in the application or otherwise becomes disqualified for the issuance of a permit under the terms of this article. Should the city manager or designee deny an application under this article, written notice of the denial shall be provided to the applicant by the city manager or designee setting forth the reason(s) for the denial, and advise the applicant of the right to appeal said decision to the city council within 30 days of the city manager's denial.
- (b) Whenever the city manager or designee determines there is cause to suspend or revoke the permit issued hereunder, the city manager or designee shall give the permit holder written notice at least 15 days prior to an administrative hearing of the time, place, purpose of the hearing, and a statement or the charge(s) upon which the administrative hearing before the city manager or designee shall be held in accordance with this section.
- (c)

**CITY OF STOCKBRIDGE  
PARK PAVILION/GAZEBO RENTALS  
PROPOSED FEES**

**CURRENT FEES**

**2016**

|               |                          |
|---------------|--------------------------|
| PARK PAVILION | \$50 PER DAY<br>FULL DAY |
| GAZEBO        | \$25 PER DAY<br>FULL DAY |

**2017**

| PARK PAVILION | 8AM - 2PM<br>4PM - CLOSE<br>APRIL - SEPTEMBER | FULL DAY |
|---------------|-----------------------------------------------|----------|
| CITY RESIDENT | \$75                                          | \$100    |
| NON-RESIDENT  | \$100                                         | \$150    |

| GAZEBO        | 8AM - 2PM<br>4PM - CLOSE<br>APRIL - SEPTEMBER | FULL DAY |
|---------------|-----------------------------------------------|----------|
| CITY RESIDENT | \$60                                          | \$75     |
| NON-RESIDENT  | \$75                                          | \$100    |

**WINTER MONTHS**

| PARK PAVILION | OCTOBER - MARCH | FULL DAY |
|---------------|-----------------|----------|
| CITY RESIDENT |                 | \$100    |
| NON-RESIDENT  |                 | \$150    |

**WINTER MONTHS**

| GAZEBO        | OCTOBER - MARCH | FULL DAY |
|---------------|-----------------|----------|
| CITY RESIDENT |                 | \$75     |
| NON-RESIDENT  |                 | \$100    |

| PAVILION RENTAL COMPARISONS |                     |         |           |  |
|-----------------------------|---------------------|---------|-----------|--|
|                             | JONESBORO           | FAYETTE | CLAYTON   |  |
| CITY RESIDENT               | \$50/HR - 3HR MIN.  | \$30/HR | \$40/HR   |  |
| NON-RESIDENT                | \$100/HR - 3HR MIN. | \$60/HR | \$40/HR   |  |
| CITY RESIDENT               | \$20 PER ADDT'L HR  |         | 2HR MIN.  |  |
| NON-RESIDENT                | \$25 PER ADDT'L HR  |         | \$10/PER  |  |
| DEPOSIT REQ'D               | \$100 /REFUNDABLE   |         | ADDT'L HR |  |





## CITY OF JONESBORO

124 North Avenue  
Jonesboro, Georgia 30236  
[www.jonesboroga.com](http://www.jonesboroga.com)

### LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET

"OFFICE OF THE CITY CLERK"



## Lee Street Park

155 Lee Street  
Jonesboro, Georgia 30236  
[www.jonesboroga.com](http://www.jonesboroga.com)

For additional information, please contact City Hall at (770)478-3800  
Monday – Friday, 8:00 a.m. – 5:00 p.m.



# LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET

"OFFICE OF THE CITY CLERK"

## GENERAL RENTAL INFORMATION

### PLEASE NOTE:

As with all our parks, reservations include only the area you have specifically requested. The activities of your event must be contained to the area reserved. The remainder of the park is still available to the general public to enjoy. There is no designated parking for event reservations. Please plan accordingly.

### RENTAL INFORMATION:

- Handicap accessible.
- Available daily, unless prior reserved.
- Available rental hours are between 8am – 11:00 pm unless otherwise approved
- Reservations may be made up to 1 year in advance, but no less than 30 days prior to use, unless they do not require supplemental documentation.

### THE FACILITY OFFERS THE FOLLOWING AMENITIES:

- Farmers Market Area w/ Electrical Outlets
- Large Amphitheatre Stage
- Small Stage to Accommodate Smaller Events
- Covered Pavilion
- \_\_\_ Capacity Limit
- Recycling & Garbage Receptacles
- Park Benches
- Wheelchair Accessible

### FEES AND RETURN POLICY

The Reservation fee is determined by the "Facility Rental Rate" chart located below. All renters pay a **Non-Refundable Cleaning Fee of \$50, and a Refundable Deposit as indicated below.** The refundable Deposit is to offset potential damage costs. If there is no damage, the deposit will be automatically refunded within five (5) business days after your reservation. To hold a reservation date, the Cleaning Fee, and Refundable Deposit (\$550) must be paid at the time of request. The **Reservation Fee must be paid 30 days prior to the reservation date** listed on the application.

*Facility Rental Rates*

|                                   | Rate I                                                                                                                                                                                                 | Rate II                                                                                                                                                                          | Rate III                                                                                                                                                                           |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type of Event:<br>*3 Hour Minimum | <ul style="list-style-type: none"><li>• Open or closed to public</li><li>• Generate NO sales</li><li>• NO Admission/Entry Fees</li><li>• NO Concessions</li><li>• NO Sponsor Signage Allowed</li></ul> | <ul style="list-style-type: none"><li>• Open to public</li><li>• Generate Sales</li><li>• Admission/Entry Fees</li><li>• Concessions</li><li>• Sponsor signage allowed</li></ul> | <ul style="list-style-type: none"><li>• Closed to public</li><li>• Generate Sales</li><li>• Admission/Entry Fees</li><li>• Concessions</li><li>• Sponsor Signage Allowed</li></ul> |
| Large Amphitheatre                | <ul style="list-style-type: none"><li>• \$200 per hour</li><li>• \$500 Refundable Deposit</li></ul>                                                                                                    | <ul style="list-style-type: none"><li>• \$300 per hour /</li><li>• \$500 Refundable Deposit</li></ul>                                                                            | <ul style="list-style-type: none"><li>• \$500 per hour</li><li>• \$500 Refundable Deposit</li></ul>                                                                                |
| Small Amphitheatre                | <ul style="list-style-type: none"><li>• \$100 per hour</li><li>• \$300 Refundable Deposit</li></ul>                                                                                                    | <ul style="list-style-type: none"><li>• \$200 per hour</li><li>• \$300 Refundable Deposit</li></ul>                                                                              | <ul style="list-style-type: none"><li>• \$400 per hour</li><li>• \$300 Refundable Deposit</li></ul>                                                                                |
| Farmers Market Area               | <ul style="list-style-type: none"><li>• \$50 per hour</li><li>• \$100 Refundable Deposit</li></ul>                                                                                                     | <ul style="list-style-type: none"><li>• \$100 per hour</li><li>• \$100 Refundable Deposit</li></ul>                                                                              | <ul style="list-style-type: none"><li>• \$150 per hour</li><li>• \$100 Refundable Deposit</li></ul>                                                                                |

# LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET

"OFFICE OF THE CITY CLERK"

## *Pavilion Rental*

|                                   | Rate I                                                                                                                             | Rate II                                                                                                                             | Rate III                                                                                |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Type of Event:<br>*3 Hour Minimum | <ul style="list-style-type: none"><li>City Resident</li></ul>                                                                      | <ul style="list-style-type: none"><li>Non Resident</li></ul>                                                                        | <ul style="list-style-type: none"><li>County School</li><li>Government Entity</li></ul> |
| Pavilion                          | <ul style="list-style-type: none"><li>\$50 per hour</li><li>\$20 per additional hour</li><li>\$150.00 Refundable Deposit</li></ul> | <ul style="list-style-type: none"><li>\$100 per hour</li><li>\$25 per additional hour</li><li>\$150.00 Refundable Deposit</li></ul> | <ul style="list-style-type: none"><li>Approval by Council</li></ul>                     |

Cancellations received 30 days or more prior to the reservation date will receive a refund of all fees. If the applicant fails to provide at least 30 days cancellation notice, 20% of the Reservation Fee will be deducted before the refund is issued. Changes made to a reservation, 30 days or less from the original reservation date, will be charged 10% of the original reservation fee. We will not accommodate any minor changes to the reservation with less than 7 days notice, major changes no less than 30 days notice.

### INSURANCE POLICY

If the applicant is using either of the Amphitheatre Areas (Large and/or Small Stage) for any of the activities listed below, and/or the activity includes more than 100 people, the applicant shall submit a Certificate of Liability Insurance in the amount of at least \$2,000,000 per occurrence with an endorsement naming the City of Jonesboro as an additional named insure before the application is approved.

1. Sale of Alcohol, food, beverages or souvenirs.
2. Event open to the General Public
3. Conducting Business (*trade shows*).
4. Involving animals
5. Non-Sanctioned sporting event.

### ALCOHOL

- Only Beer and Wine can be served.
- Permission to serve and/or sell alcohol is only granted if:
  1. Services is done by a Licensed Alcohol Caterer and/or State of GA permitted Alcohol Server.
  2. Service must be done in a designated, monitored area.
  3. A Certificate of Liability in the amount of \$2,000,000 must be obtained and must include Host Liquor Liability.
  4. A City of Jonesboro Alcohol Permit must be approved.



# LEE STREET PARK AMPHITHEATRE / PAVILION RENTAL PACKET

## "OFFICE OF THE CITY CLERK"

5. If alcohol will be sold or included as part of an admission price, permission will be granted if:
  - a. Jonesboro Temporary Sales License is obtained. It must be displayed or made available upon request during the scheduled event.
6. The consumption of alcohol is restricted to the area of the park that has been reserved.
7. The City Clerk must receive copies of the required documents 30 days prior to the event.
8. The State of GA Caterer License and/or Jonesboro's server's permit must be available upon request during the scheduled event.
9. If found to be in violation of any of the above mentioned requirements, the City reserves the right to terminate alcohol service.

### FOOD

- The City of Jonesboro is not responsible for health issues related to any food consumed at the event.
- Caterers are required to show proof of current Food Handlers Permit from Clayton County Board of Health.
- Individuals or groups planning to provide food at a public event, where it is prepared or served for consumption, are required to have proof of current Food Handlers Permit.

### DECORATIONS

- Use of scotch tape or masking tape is not permitted on any walls throughout the Park.
- ABSOLUTELY NO bird seed, metallic confetti or rice, it's harmful to our environment.
- Candles are limited to those in glass bowls, where the flame is no higher than the glass.
- No signs or decorations shall be affixed to any trees, utility poles, buildings, or structures unless the City provides prior approval.

### SEATING AND USE OF TENTS

- Extra seating and tents are the responsibility of the applicant.
- If seating is requested for any location on the lawn or amphitheater, only lawn or san-chair style seating is allowed. (This is a result of other chair puncturing the ground and damaging the irrigation system.)
- Tents requested for the lawn must be tethered down by weights, not by stakes. If weighted with water, the City of Jonesboro is not responsible for providing the water.

### MUSIC

- Use of amplified sound requires adherence to City of Jonesboro Code of Ordinances, which requires that music or sound must be contain within the boundaries of the park. We reserve the right to check decibel level at the boundaries of the park.



### **CLEAN UP PROCESS**

The applicant is responsible for removal of all decorations and any items of property brought to the Park. Trash shall be deposited in appropriate receptacles. If there is more trash than the receptacles will allow, the applicant is responsible for removal of extra trash from the grounds. Prior to leaving the facility, the applicant is responsible for cleaning and placing in order all areas used. If the site is left in good condition and no damage has occurred, the Deposit will be refunded within five (5) business days after the reservation fee. Any additional costs for clean up or damage above and beyond the Deposit amount shall be paid by the applicant.

### **APPROVAL OF APPLICATION**

The City Clerk and Mayor will determine if the reservation request is appropriate for the facility. **Reservations are not confirmed until all required documents, full payment of all fees and deposit have been received.** The City may cancel or deny the application of any person or group when it is determined by the City that the proposed use of the facility will not be in the best interest of the City. A copy of the approved permit will be provided to the applicant and notice of the event will be forwarded to the Police & Public Works Departments.

### **WEDDINGS / LARGE SPECIAL EVENTS**

- Mandatory meeting with City Clerk prior to event & application approval.
- Reservation time increase to 10pm for clean-up only.
- Only one event scheduled per day within 9am – 9pm time frame, as opposed to two per day for normal reservations.

### **SECURITY**

One (1), off-duty, City of Jonesboro Police Officer, when available, must be provided by the renter for every 100 persons. The Officer shall be compensated \$35 per hour. The name of the Officer(s) assigned, must be provided to the City Clerk no later than seven (7) days prior to the event.

HOME  
OPEN  
GOVERNMENT

AGENDAS/M

FORMS/DOC

FAYETTE  
MAPS

EMPLOYMENT

ABOUT  
FAYETTE

LIST OF  
DEPARTMENTS

BOARD OF  
COMMISSIONERS

BUILDING  
DEPT

COURTS

ELECTIONS/A

FINANCE/BU

LIBRARY

PLANNING/Z

PUBLIC  
SAFETY

PUBLIC  
WORKS

PURCHASING

# Fayette County, Georgia

*Where Quality is a Lifestyle*

CALENDAR

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SEARCH

## PARKS & RECREATION

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### Parks & Recreation

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Online Registration  
Youth & Adult Sports  
Activities & Programs  
Balloons Over Fayette  
Recreation Facilities  
Our Parks  
Staff  
Red Hat Club  
Special Olympics  
Sign up for Newsletter  
Program Evaluation  
Recreation Needs  
Assessment  
End of the Year Report  
Recreation Commission

### PARKS & RECREATION FACILITIES



Fayette County Parks are open from sunrise to sunset.

The Fayette County Parks & Recreation Department has picnic facilities at Brooks, Kenwood, Kiwanis, McCurry, Lake Horton, and Lake McIntosh Parks which may be reserved based on availability. Any group, organization or individual must complete a contract for rental, sign a clean-up procedure form, and pay usage fees according to the county in which they live. Reservations are taken on a "first-come, first

[RECREATION](#)[UTILITIES](#)[TAX  
ASSESSOR](#)[A-Z INDEX](#)[CONTACTS](#)

**Fayette  
County  
Administratio**

140 Stonewall  
Avenue West  
Suite 100  
Fayetteville,  
Georgia 30214

served" basis and may only be reserved once every six weeks in advance of the event. Reservations must be made in person Monday through Friday from 8:00 a.m. - 4:00 p.m. at the Activities House office. Reservations for the weekend must be made by noon on Thursday of that week. Proof of residency will be required! Reservation time should include setup time and cleanup time.

Fayette County Parks & Recreation Department  
Activities House  
980 Redwine Road  
Fayetteville, Georgia 30215

[Facilities Rental Guide](#) \*

[Reservations](#)

[Fees](#)

[Guidelines for Use of Facilities](#)

[Photos](#)

## RESERVATIONS

Fayette County Recreation Department has picnic facilities available for reservations. All reservations are taken on a "first-come, first-served" basis. Reservations can be made up to six weeks in advance of the event. Reservations must be made in person at the office:

**Fayette County Parks &  
Recreation Department  
Activities House  
980 Redwine Road  
Fayetteville, Georgia 30215**

[Top](#)

## FEES

Fees that apply are due at the time of reservation. The reservation charge may be in



the form of cash, check, or money order.

| <b>Fee Schedule</b>                                                                                                      |                  |
|--------------------------------------------------------------------------------------------------------------------------|------------------|
| Outdoor Facilities                                                                                                       |                  |
| Resident                                                                                                                 | \$30.00 per hour |
| Out-of-County Residents                                                                                                  | \$60.00 per hour |
| Parking Fee at Lake Horton and Lake McIntosh for Out-of-County Vehicle Tags - \$5.00 per vehicle upon entering the parks |                  |

Refunds for the reservation fee will not be given; however, if your event is canceled due to inclement weather, the Parks & Recreation Department will reschedule your event based on availability.

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## GUIDELINES FOR USE OF FACILITIES

The following is prohibited at all county facilities.

- Alcoholic beverages
- Camping or lodging
- Controlled substances
- Damaging or defacing property
- Erecting signs or banners
- Fireworks
- Live Bands
- Temporary carnival or amusement rides
- Vending or fund-raising
- Weapons
- Political activities
- Tobacco

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# Clayton County Parks and Recreation

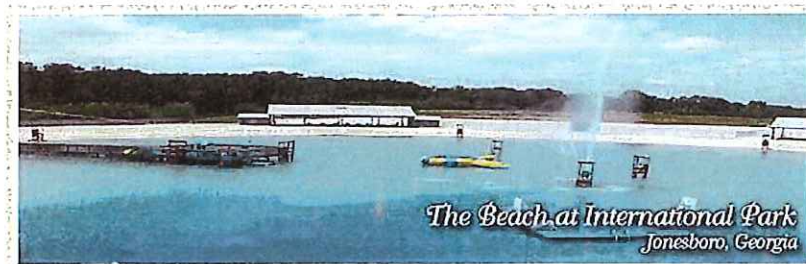
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**PARKS AND RECREATION  
HAS GONE MOBILE**


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## Pavilion Rentals

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[VIP Complex](#)


**Pavilion Rentals**  
The Parks and Recreation Department offers pavilion rentals throughout the county as well as specifically at International Park "The Beach"

**Park Pavilions Throughout the County Contact:**  
Athletics Division (770) 473-3800

**Park Pavilions at International Park "The Beach"** Contact: Sales Office (770) 603-4005

[Download Outdoor Policies Form](#)
[Download Customer Info Form](#)
[Download Alcohol Agreement Form](#)
[Download Credit Card Authorization Form](#)
[Download Pavilion Rental Fees Form](#)

### International Park "The Beach" Pavilions

All Pavilions are available for catered or non-catered events. Clients are permitted to bring in their own food. A \$150.00 refundable security deposit is required on all rentals in addition to rental fees. All fees are due at the time of booking and can be made payable to CCBOC or Clayton County Board of Commissioners. Acceptable forms of payment include cash, money orders or credit cards (Visa or Mastercard), 770-603-4005

| BEACH PAVILIONS | CAPACITY | RENTAL FEE |
|-----------------|----------|------------|
| St. John        | 500+     | \$500      |
| St. Martin      | 500+     | \$500      |
| St. Kitts       | 500+     | \$400      |

Rental of all on-beach pavilions require the purchase of a beach ticket in order to access the pavilion. Admission tickets to Beach Pavilions are \$8.00 per guest only when pre-purchased. The \$8.00 fee includes beach admission. Beach Pavilion rentals must provide a load-in and load-out time for clients to bring in food and supplies. This time may not exceed one hour. Beach tickets may be purchased the day of the event, with the exception of a Holiday weekend, for \$9 for kids and \$11 for adults.

Beach Pavilions are available for rental during the Beach Season only. Wednesday and Thursday from 10AM-6PM, Friday 11AM-6PM, Saturday 10AM-7PM, and Sunday 1PM-7PM. With a valid driver's license, volleyballs and horseshoes can be checked out during the Beach Season at no additional cost.

Playing music - DJ, Live or otherwise in the pavilion area is strictly prohibited on Saturdays and Holiday Weekends.

| PARK PAVILIONS  | CAPACITY | RENTAL FEE |
|-----------------|----------|------------|
| St. Thomas      | 500+     | \$600.00   |
| St. Vincent     | 100+     | \$300.00   |
| Sports Pavilion | 100+     | \$300.00   |
| Bermuda         | 100+     | \$300.00   |
| Aruba           | 100+     | \$450.00   |
| St. Barts       | 75+      | \$300.00   |

Fees for Park Pavilions include only the Pavilion. Access to The Beach requires an additional cost. Beach Tickets are \$8.00 per guest only when pre-purchased. Beach tickets may be purchased the day of the event, with the exception of a Holiday weekend, \$9 for kids and \$11 for adults. Rental of Park Pavilions are available everyday from 10AM until 8PM with the exceptions of some holidays. With a valid driver's license, volleyball and horseshoes can be checked out during the Beach Season at no additional cost.

| AGE CATEGORIES           | Beach Fees |
|--------------------------|------------|
| Adults (Ages 13-54)      | \$11.00    |
| Children (Ages 3-12)     | \$9.00     |
| Senior Adults (Ages 55+) | \$9.00     |



Children (2 and under)  
Swim Diaper Required

FREE

### Holiday Fees

All patrons ages three and above will be charged \$10.00 per person to enter the park on the following Holidays: 5/28/2016, 5/29/2016, 5/30/2016 and 7/2/2016, 7/3/2016, 7/4/2016. All clients who rent a pavilion on Holidays must have a member of your party present at your pavilion by 10AM. There will be no pre-sold tickets on Holiday weekends. Customer Appreciation Days are on the following days: 9/3/2016, 9/4/2016, 9/5/2016. On Customer Appreciation Days, admission is \$5 per person to enter the park. Enjoy fireworks and live entertainment on 5/28/2016 and 7/4/2016.

### Alcohol Permits and Fees

Alcohol is permitted at International Park under advised guidelines and restrictions. All request must be approved prior to an event through the Sales Office and will require either the use of a licensed bartender with a current pouring permit or a licensed caterer obtaining a Special Event Permit through the Community Development Office. For any questions or concerns, please contact a representative from the Sales Office at International Park 770-603-4005.

When serving alcohol at International Park, Security is required from the designated alcohol serving time until the duration of the event. Security must be booked through the Sales Office at a cost of \$45.00 an hour with a three hour minimum.

### County Park Pavilions

The following pavilions include covered picnic area, picnic tables, and grills where noted. Each additional hour is \$10 per hour. Park Pavilion Rentals 770-473-3800

| Location        | Rental Fee                                        | Capacity |
|-----------------|---------------------------------------------------|----------|
| Rum Creek       | \$40/2hrs                                         | 32       |
|                 | \$100/2hrs                                        |          |
| Flat Shoals     | \$25/each additional hr<br>Includes 1 (3X4) grill | 48       |
| Gerald Matthews | \$40/2hrs                                         | 32       |
| Panhandle       | \$40/2hrs<br>3 grills: 2 (15X20) 1 (28X36)        | 26       |

Water and electrical outlets are not available at the pavilions listed below. Park hours are 8:00am-Dusk.

| Location         | Rental Fee                              | Capacity |
|------------------|-----------------------------------------|----------|
| Pine Circle Park | Complimentary<br>Includes 1 (4X7) grill | 32       |
| Grant Road Park  | Complimentary<br>Includes 1 (4X7) grill | 20       |

*"We Connect Communities through People, Parks and Programs"*

Clayton County Parks and Recreation - 2300 Highway 138 S.E., Jonesboro, GA 30236 (USA) - (770) 477-3766  
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# How can my business become a partner?

## It's simple!

First, consider:

- Are you and your employees interested in helping the schools?
- What are the resources your company has to offer - human and material?
- How many employees can participate?
- How much time can your business invest in partnership activities?
- What age group do you prefer - elementary, middle, high school, or systemwide commitment?
- What school is most convenient to your business?

Then, call the Community Development Office at 770-957-6601. We'll be happy to answer questions and talk with you further about the program.

**Make your call today!**

**770-957-6601**



## Partners in Education



**Henry County Schools**  
33 N. Zack Hinton Parkway  
McDonough, Georgia 30253  
770-957-6601 • phone  
770-898-7912 • fax  
<http://www.henry.k12.ga.us>

**The Henry County Chamber of Commerce**  
1709 Highway 20 West  
McDonough, Georgia 30253  
770-957-5786 • phone  
770-957-8030 • fax

A program of the Henry County School System and the Henry County Chamber of Commerce designed to develop partnerships between schools and businesses, industries, and community groups to support student achievement.





## What is Partners in Education?

It's an opportunity to share your expertise, your time, your ideas and your experience to enrich the students in your community.

Partners agree to specific goals and activities for the benefit of students.

## How can my business help students?

Opportunities are virtually unlimited. These are just a few of the ways you can help:

- Assist/support school activities
- Provide tutoring and classroom help of all kinds
- Give certificates/awards for academic achievement, perfect attendance, good citizenship
- Bring your skills into the classroom: Teach employment readiness, make presentations on curriculum-related topics
- Help judge contests, be a career day speaker, help with field trips
- Donate supplies and equipment
- Award mini-grants to teachers
- Provide teacher of the year recognition, host teacher appreciation events

## How does it work?

There are two types of partners, designed to fit the needs of the business and the school.

### Partner in Education

Involves an on-going commitment between a business and a school that grows and develops throughout the school year. The school and partner develop a comprehensive plan of action designed to:

- Support and enrich the education of students

- Encourage and support the school staff
- Recognize and reciprocate the contributions of the partner

### Partner at Large

This type of partnership gives businesses the opportunity to work with a specific program, curriculum, or group across several schools.

The relationship between a school and business is limited to the offered program. It can be as simple as donating excess or outdated materials, or being a major contributor to a major project. It is not an ongoing relationship with one school.

## Reap the benefits!

Regardless of which partnership you choose, the most important result of your company's participation will be to broaden the learning experience of students by exposing them to your staff, your business, and to actual business situations.

Businesses also gain a heightened public awareness and the personal satisfaction that comes with having a role in the process that molds our future work force.

### Direct benefits are:

- A better educated work force
- An opportunity to become known as a community-involved company
- Recognition in school and community publications
- The introduction of your company to the school community

Many businesses report a positive effect on the morale of everyone involved and an increase in the visibility to potential customers.



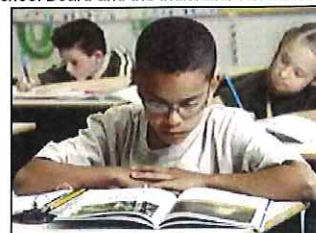
## School Partnership

Partners In Education, Inc. helps schools and businesses develop partnerships that support schools and students. The parties commit to specific activities intended to benefit students, improve student achievement and accomplish school improvement goals. A partnership is initiated in two ways: (1) a school recruits a partner from the business community, or (2) a prospective partner contacts either Partners In Education or an individual school. Businesses, government agencies and community-based organizations are eligible to become partners and do not need district approval. Rather, any restriction on a partnership is based on the appropriateness of the proposed activities. Each partnership shall comply with State and Federal law as well as all policies and guidelines established by both the School Board and the individual school. In addition, all individuals involved in a partnership are required to complete the Volunteer Application prior to working with students.

[Interested in a Partnership?](#)

[View List of Partners](#)

*(After clicking link, please allow time for page to load)*





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The Partners in Education Program, sponsored by the Board of Education and the Henry County Chamber of Commerce, links businesses and schools in an on-going commitment to strengthen and enrich educational opportunities for students. We thank our partners listed below.

## School Partners

- A+ Locksmith & Door Service
- ABC Lock and Key
- Affordable Lawncare Services
- Absolute Chiropractic
- Absolutely Flowers
- Alabaster Box
- All Star Trophy
- Always Flowers and Gifts
- American Eagle Awards
- Andrews Excavation Company
- Applebee's-McDonough/Stockbridge
- Apple Realty, Gerald Hudgins
- Atlanta Ear, Nose and Throat Assoc.
- Atlanta Motor Speedway
- Atlanta Signworx
- B B & T
- B.C.'s Pizza
- B. J.'s Wholesale Club
- Barber Broadcasting System
- Beasley's Advertising
- Beef 'O' Brady's
- Belk's of McDonough
- Bellamy Brothers Construction
- Black Tie Formal Wear
- Blimpie at Wal-Mart
- Brookwood Animal Clinic
- \$ Bruster's Ice Cream and Yogurt (Hwy. 155, McDonough)
- \$ Bruster's Ice Cream-Jodeco Road, McDonough
- Buck's Pizza
- Buckhead Colorado Steakhouse
- \$ Burger King, Ellenwood
- C & D Electric
- C.J.R. Satellites
- Cafe Chavez
- Cannon-Cleveland Funeral Home
- Car Wash Station
- Carver Tire
- Kroger, McDonough
- Kroger 433, Hwy. 155 at Price Quarters Road
- Kroger, Stockbridge
- Kroger, 493 at Hudson Bridge Rd.
- Legacy Ford-Mercury, Inc.
- Legacy Automotive
- Liliana Mejia, DDS
- Locust Grove Chiropractic
- Locust Grove Florist & Gifts
- Locust Grove Optimist Club
- Logo Matrix
- \$Longhorn Steak House, McDonough
- \$Longhorn Steak House, Mtn. Zion Blvd.
- Lowe's Home Improvement Warehouse
- Maddox Exterminating
- Mail & More
- Market Street Mortgage
- Mayfield Fence & Supply
- \$MK Independent Beauty Consultant (Debbie Towson)
- \$MK Independent Beauty Consultant (Julie Oliver)
- McDonald's/McDonough
- McDonald's Corporation #6374
- McDonald's/Fairview
- McDonough Flower and Gifts
- McDonough-Henry Self Storage
- McDonough Primary Care
- \$McGarity Insurance
- McIntosh State Bank, Locust Grove Branch
- Metalflex Mfg. Company
- Mid-State Plumbing
- Moye's Pharmacy, Hudson Bridge
- Moye's Pharmacy, Hampton
- Moye's Pharmacy, Jodeco Road



- \$ Car Wash Station
- Champion's Choice Award
- Chick-fil-A, Dwarf House Stockbridge
- Chick-fil-A, Eagle's Landing
- Chick-fil-A, Lovejoy
- Chick-fil-A, McDonough
- Chili's of McDonough
- Chuck's Yard Maintenance
- CiCi's Pizza, No.111
- CLM Sanitation
- Clark's Pest Remedy
- Coca Cola Bottling
- Cooke Residential Custom Homes
- Cotton Pickin Chix
- Courtesy Cleaners
- Countryside Land & Homes
- Cracker Barrel
- Cruises, Inc.
- \$ Curves for Women
- Dailey Grind Coffee Co.
- Dairy Queen
- Darity Printers
- Dolphin Graphics
- Donnie's Pizza & Subs
- Doodle's Children's Wear
- Dorsey Nursery and Garden Center
- Drs. Womble and Baker
- Dr. Richard Collins, Orthodontist
- Doug Crumbley/Coldwell Banker & Bullard Realty
- EZ Lawn Maintenance
- Estate & Financial Planning Services
- Eagle's Landing Auto
- Eagle's Landing Pediatrics
- Eagle's Landing Wellness & Chiropractic
- East West Karate
- Edson Homes
- Edward Jones Investments
- Ellenwood Printing Company
- Emily's Attic
- Encompass Group
- English Ivy Floral & Gifts
- Everyday, Inc.
- Expressions Photography
- Fairview Florist Shoppe
- Farmer's Furniture
- Fast Fix Jewelers
- Fazoli's
- First Nation Bank
- First National Bank, Griffin, Hampton Branch
- First State Bank, Fairview
- First State Bank, Hudson Bridge
- First State Bank, Hwy. 155
- First State Bank, Locust Grove
- First State Bank, McDonough
- Moye's Pharmacy, Locust Grove
- Moye's Pharmacy, McDonough
- Moye's Pharmacy, Stockbridge
- Mrs. Winners Restaurant
- Myolistic Massage Therapy
- Nail Heating & Air Conditioning
- New Birth South
- New Horizon Real Estate Group
- OB's Bar-B-Que
- O'Charley's
- Olympia Gymnastics
- \$ Outdoor Power Sports
- PJ's Restaurant
- Pacific Spice
- Paint Your Art Out
- PaPa John's Pizza, Fairview
- PaPa John's Pizza, McDonough
- PaPa John's Pizza, Stockbridge
- Paradise Beach Resort
- Park Avenue Bank
- Pasta Mia III Pizzeria
- Peachtree Music
- Pearl Vision Inc.
- Picadilly Restaurant
- Pizza Hut, McDonough
- Premier Elevator
- Preston Creek Apartments
- Pro Health Nutrition, Inc.
- \$Professional Auto Service
- Publix, Eagle's Landing
- Publix, Ellenwood
- Publix, Jonesboro
- \$Publix, Lake Dow
- Publix, Lovejoy
- Publix, McDonough
- Publix, Stockbridge
- Publix, Stockbridge Lakes
- RBC Centura Bank
- ReMax - Steve Redding
- Results: Speech Therapy
- Robinson, Whaley, Hammonds & Allison, PC
- Ron's Southern Skillet/Culinary
- Ryan's Steak House
- Salem Baptist Church
- Salmon & Associates
- Sam's Warehouse
- Scarlett's Retreat
- Seasonal Colors
- Secret Garden
- \$ Shane's Rib Shack
- \$ Shapers Fitness, Inc.
- Shirt Shack
- Showcase Signs
- Simmons Manufacturing
- Snapper
- Snapping Shoals EMC
- Sonic Drive-In, Stockbridge
- Southern Community Bank

- First State Bank, Stockbridge
- First State Bank, Union Grove
- First Bank of Henry County
- Fogle's Subs and Grille
- Food Depot
- Fortson Public Library
- Fulghum Sales
- Georgia Federal Credit Union
- Georgian Gallery
- Georgia Power Company
- Geranium House
- Glen Haven Baptist Church
- Golden Corral Restaurant, McDonough
- Great Clips
- Griffin Industries, Inc.
- Growing Things
- HVAC Concepts, Inc.
- Hampton Merchant's Assoc.
- Hargrave & Freeman, P.C.
- Henry Co. Scholarship Foundation, Inc.
- Henry County Medical Center
- Henry County Public Library - Hampton Branch
- Henry County YMCA
- Heritage Bank
- Heritage Cadillac
- Home Depot
- Home Interiors by V. O'Garro
- Horizon Pointe Church
- Howell House, Stockbridge
- Howell's Chevron, McDonough
- Hull-Dorsey Landscaping & Nursery
- Hurd-Prince & Associates
- Ingle's Market, Inc. - Ellenwood
- Image Builders
- In a Basket
- Industrial Wholesale
- J.F.S. International, Inc.
- JMI Services
- Jodeco Road Baptist Church
- Johnny's Pizza
- Jonesboro ATA Karate for Kids
- Kelly Adams, Realtor (Metro Brokers/GMAC)
- Key Curbing & Paving, Inc.
- Kickin Chicken, McDonough, Stockbridge, Locust Grove
- Kidz Plus Pamper Parlor
- Kim Mills Realtor
- Knowledge Points
- Kroger, Eagle's Landing
- Kroger, Ellenwood
- Kroger, #369
- Kroger, #405
- Southern Crescent Broadcasting
- Southern Crescent Paralegal Inc.
- Southeast Trophy & Awards
- Spence Art Gallery
- Spirit Catchers Portraits
- Starlite Skate Center
- Stockbridge Dwarf House
- Stockbridge Florist & Gifts
- Stockbridge Masonic Lodge #691
- Stockbridge True Value Hardware
- Subway- Fairview, Henry Town Center, Jonesboro Road
- Super Cuts, Lovejoy
- The American Legion
- The Country Store
- The Perfect Fit
- The UPS Store
- Triple T Contractors
- Tru-Kut
- Truett's Grill, McDonough
- Truman's Restaurant
- U. S. Postal Service, Hampton
- Uncle Sam's American Grill
- Vulcan Materials
- Wachovia Bank
- Waffle House #658
- Walker Nursery Farms, Inc.
- Wal-Mart, Stockbridge
- Wal-Mart, McDonough
- Walnut Creek Nursery
- Washington Mutual
- Waterford Landing Apartments
- Willis Contracting
- Windy Hollow Pet Grooming
- Zaxby's, McDonough and Stockbridge
- Zebra House, Inc.

### Partners at Large

- Apple Realty, Gerald Hudgins
- Atlanta Sign Worx
- Central Georgia EMC
- Georgia Power Company
- Henry Co. Chamber of Commerce
- Henry Medical Center
- Kroger
- Peachtree Music
- Publix
- Snapping Shoals EMC
- Spot Nor Wrinkle Janitorial Service
- Stantec Consulting Services, Inc.
- Triad Tae Kwon Jutsu
- Valic

For more information about the Partners in Education Program, please telephone 770-957-6601, or e-mail the Partnership Coordinator by clicking the mailbox below



The Henry County School System is not responsible for, nor does it necessarily endorse, the content of the non-school system sites which you can access from the school system's pages.

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 [tophoma.gif \(156 bytes\)](#)

**Henry County Schools**  
33 N. Zack Hinton Parkway  
McDonough, GA 30253  
USA

Phone 770-957-6601 \* Fax 770-898-7912

Revised: June 16, 2005.  
These pages maintained by [Sylvia Burch](#),  
Community Relations



Questions/Comments:



STATE OF GEORGIA  
COUNTY OF HENRY  
CITY OF STOCKBRIDGE

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A SEASONAL HOLIDAY JOB FAIR AT  
THE MERLE MANDERS CONFERENCE CENTER**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City is vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to conduct a seasonal holiday job fair for people who are residents of the City of Stockbridge;

WHEREAS, the City specifically finds that the proposed seasonal holiday job fair promotes and protects the safety, health, peace, security, good order, comfort, convenience, and general welfare of the city and its inhabitants;

WHEREAS, the Mayor and Council believe that the seasonal holiday job fair is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1.     **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes a seasonal holiday job fair to occur on October 6, 2016 at the Merle Manders Conference Center.

Section 2.     **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3.     **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4.     **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5.     **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO     RESOLVED,     this     the     \_\_\_\_\_     day     of  
\_\_\_\_\_, 2016.

**CITY OF STOCKBRIDGE, GEORGIA**

\_\_\_\_\_  
ANTHONY S. FORD, MAYOR PRO TEM

ATTEST:

\_\_\_\_\_  
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
MICHAEL WILLIAMS, CITY ATTORNEY

**From:** Christy Collier <[christy@visitmcdonoughga.com](mailto:christy@visitmcdonoughga.com)>

**Date:** August 24, 2016 at 1:59:45 PM EDT

**To:** <[Ealexander@cityofstockbridge-ga.gov](mailto:Ealexander@cityofstockbridge-ga.gov)>

**Subject:** McDonough Hospitality & Tourism

Mr. Alexander:

To follow up on our conversation this morning, it is not possible for our board president or myself to speak at your City Council Meeting next week.

As Stockbridge explores the possibility of establishing a DMO, I would suggest meeting with a representative from GACDECD. They will be able to provide you with a list of rules and guidelines necessary for DMOs. If the City establishes an exploratory committee, I will be happy to meet with them and explain who we are and what we do for the City of McDonough.

I would be remised if I did not reiterate my observation that the City of Stockbridge has a great asset should they choose to move forward in Kira Harris-Braggs. As Main Street director in McDonough, Kira was able to work closely with our former tourism director, collaborating in events and advertising. This and her background in law should prove very beneficial for the City of Stockbridge in this process.

As an overview, McDonough Hospitality and Tourism is a 501c6 DMO (Destination Marketing Organization), incorporated in 2002 and under contract with the City of McDonough. Our mission is to drive tourism to McDonough Georgia. Our current campaign of Eat, Shop, Stay and Play in McDonough is very successful. The majority of our advertising expense is the rental cost the 11 billboards we have along I-75 and I-85. In addition to the billboards, our marketing consist of a mix of digital; behavioral and geo-targeted advertising; print advertising in regional tourism publications, regional & local magazines, and the production and distribution of visitor guides, promoting McDonough throughout Georgia and as far North as Chattanooga, TN, Charlotte, NC and as far south as Lake City, FL.

I also suggest speaking with Jennifer Edwards at the Conyers CVB. Conyers CVB is actually a department of the City of Conyers and not a contracted DMO. She and her team are employees of the City of Conyers. Their model could provide an alternative structure for consideration.

I have included our FY17 budget, as you will see, advertising and promoting McDonough equates to 69% of our total budget. The revenue number was estimated based on growth in Hotel/Motel Tax revenue in this new fiscal year. We do have a new hotel under construction and anticipate it to open Jan-Feb 2017. With the opening of this new hotel, McDonough will have 16 Hotels in the city limits.

Below are a few websites that you may find helpful:

<http://www.gmanet.com/Services/Revenue/Hotel/Hotel-Motel-Taxes-and-Tourism-Q-A.aspx>

<http://blog.empowermint.com/meeting-planning-tips/cvb-dmo-dmc-whats-the-difference/>

Thank you,



**Christy Collier**

*Director of Tourism*

**McDonough Hospitality & Tourism Board Inc.**

**5 Griffin Street**

**McDonough, GA 30253**

**P 770-898-3196**

**[www.visitmcdonoughga.com](http://www.visitmcdonoughga.com)**

**Discover McDonough...A Town for All Seasons!**

**McDonough Hospitality & Tourism Board, Inc.**

**Budgeted Indirect Costs**

For The Fiscal Year End June 30, 2017

| Acct #                               | Budget<br>FY17      |                               |
|--------------------------------------|---------------------|-------------------------------|
| 60100 Office Equipment               | 18000.00            | * Includes Relocation Expense |
| 60100 Office Rent                    | 12000.00            | * Includes Relocation Expense |
| Payroll Taxes                        | 5015.52             |                               |
| 60122 Professional Fees              | 2400.00             |                               |
| 60125 Travel/Mileage                 | 3000.00             |                               |
| 60130 Postage                        | 250.00              |                               |
| 60140 Office Supplies                | 3300.00             |                               |
| 60150 Repairs & Maint.               | 3000.00             |                               |
| 60160 Merchant Services              | 100.00              |                               |
| 60180 Annual Registration & Licenses | 200.00              |                               |
| 60190 Insurance                      | 2000.00             |                               |
| 60926 Telephone/Data                 | 1560.00             |                               |
| 61933 Meals                          | 1575.00             |                               |
| 61977 Outside Services               | 1424.00             |                               |
|                                      | <u>\$ 53,824.52</u> |                               |

# McDonough Hospitality & Tourism Board, Inc.

## Annual Budget

For The Fiscal Year End June 30, 2017

| Acct # | Revenues                                        | Tourism       |  | MH&T<br>Activities |  |
|--------|-------------------------------------------------|---------------|--|--------------------|--|
|        |                                                 | Promotion     |  |                    |  |
| 44430  | Hotel/Motel Tax                                 | \$ 500,004.00 |  |                    |  |
| 47220  | Dues                                            | -             |  |                    |  |
| 43490  | Fund Raiser & Sponsorships                      | -             |  | 10,000.00          |  |
|        | Total Revenues                                  | \$ 500,004.00 |  | \$ 10,000.00       |  |
|        |                                                 |               |  |                    |  |
| Acct # | Direct Expenses                                 | Tourism       |  | MH&T<br>Activities |  |
|        |                                                 | Promotion     |  |                    |  |
| 60110  | Salaries & Wages                                | \$ 62,189.86  |  |                    |  |
|        | Director's Discretionary Fund                   | \$ 5,000.04   |  |                    |  |
| 60126  | Trade Conventions & Meetings                    | 12,000.00     |  |                    |  |
| 60129  | Training & CPE                                  | 4,000.00      |  |                    |  |
| 60185  | Dues & Subscriptions                            | 1,515.00      |  |                    |  |
| 60300  | Advertising - Digital, Design Svs, Partnerships | 56,400.00     |  |                    |  |
| 60310  | Radio & Broadcast                               | 2,000.00      |  |                    |  |
| 60320  | Billboards                                      | 143,400.00    |  |                    |  |
| 60330  | Print Advertising                               | 91,240.00     |  |                    |  |
| 60350  | Promotional Items                               | 12,000.00     |  |                    |  |
| 60460  | Mobile Website/ App                             | 2,000.00      |  |                    |  |
|        |                                                 |               |  |                    |  |
|        | Event Costs                                     | -             |  | 10,000.00          |  |
|        | Total Direct Expenses                           | \$ 391,744.90 |  | 10,000.00          |  |
|        | Indirect Expenses                               | 53,824.52     |  |                    |  |
|        |                                                 |               |  |                    |  |
|        | Total Expenses                                  | \$ 445,569.43 |  | \$ 10,000.00       |  |
|        |                                                 |               |  |                    |  |
|        | Net Fund Increase(Decrease)                     | \$ 54,434.57  |  | \$ -               |  |
|        |                                                 |               |  |                    |  |
|        | Total Advertising                               | 307,040.00    |  | 69%                |  |

Includes 2 new pt employees after relocation of office



**ITEM #10 – Council Discussion –  
Establishing a Boys/Girls Club.  
Presented by: Councilman  
Alexander**