



**Where Community Connects**

**STOCKBRIDGE CITY COUNCIL**

**Mayor**

**Anthony Ford**

**Mayor Pro Tem John Blount**

**Councilwoman LaKeisha Gantt**

**Councilman Elton Alexander**

**Councilwoman Neat Robinson**

**Councilman Alphonso Thomas**

**CITY MANAGER**

**Randy Knighton**

**CITY CLERK**

**Vanessa Holiday**

**DEPUTY CLERK**

**Randi Rainey**

**CITY ATTORNEY**

**Michael Williams**

**Council Meeting  
Agenda  
May 13, 2019 6:00 PM**



**Stockbridge City Hall**

**4640 N. Henry Blvd.**

**Stockbridge, GA 30281**

**Website: [www.cityofstockbridge.com](http://www.cityofstockbridge.com)**

**Phone: 770-389-7900**

**Fax: 770-389-7912**



# **AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE**

**MONDAY, MAY 13, 2019 6:00 PM**

---

## **Mayor & City Council**

Mayor Anthony S. Ford  
Mayor Pro Tem John Blount  
Councilwoman LaKeisha Gantt  
Councilman Elton Alexander  
Councilwoman Neat Robinson  
Councilman Alphonso Thomas

## **Administration**

Randy Knighton, City Manager  
Camilla Moore, Asst. City Mngr.  
Vanessa Holiday, City Clerk  
Michael Williams, City Attorney  
Randi Rainey, Deputy City Clerk

## **CALL TO ORDER**

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **ADOPTION OF THE AGENDA**

## **ADOPTION OF THE MINUTES FOR THE FOLLOWING MEETINGS: 3/11/2019, 3/26/2019 SCM AND 3/26/2019**

- 1 Draft Minutes of 3/11/2019
- 2 Draft Minutes of 3/26/2019 Special Called Meeting
- 3 Draft Minutes of 3/26/2019

## **CEREMONIAL**

**Recognition of New Businesses**

**National Public Works Week Proclamation**

**Municipal Clerk's Week Proclamation**

**Public Service Appreciation Week**

## **PUBLIC COMMENTS**

### **OLD BUSINESS**

- 4 Council Consideration to approve the renewal of the City's Liability Insurance Policy
- 5 Council Consideration to approve the City-Wide Project Manager position.  
Funding Source: Various

### **NEW BUSINESS**

- 6 Council Consideration to approve the Jodeco Development Standards and Site Plan
- 7 Council Consideration to approve a Fire Hydrant Meter Policy and Application and Fee Schedule
- 8 Council Consideration to approve Painting of the City's (4) Four Water Towers with new branding in the amount of \$76,400.00 paid in (3) three installments in the amount of \$25,780.00. Funding Source: General Fund

### **DISCUSSION**

- 9 Council discussion of Parking Lot Expansion at Reeves Creek Trail head (Flippen Rd.) Engineering Preliminary Estimated of Probable Cost for construction =\$24,780.00. Funding Source: SPLOST

### **CITY MANAGER'S COMMENTS (Randy Knighton)**

### **CITY CLERK'S COMMENTS (Vanessa Holiday)**

### **COMMENTS FROM THE CITY COUNCIL**

### **MAYOR'S COMMENTS (Mayor Anthony Ford)**

### **ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS**

### **EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)**

### **ADJOURNMENT**



Where Community Connects

## SUMMARY MINUTES COUNCIL MEETING

MONDAY, MARCH 11, 2019 6:00 P.M.

---

### Mayor & City Council

Mayor Anthony S. Ford  
Councilman Elton Alexander  
Mayor Pro Tem John Blount  
Councilwoman LaKeisha Gantt  
Councilwoman Neat Robinson  
Councilman Alphonso Thomas

### Administration

Randy Knighton, City Manager  
Camilla Moore, Asst. City Manager/  
Community Development Director  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

---

The meeting was called to order by Mayor Ford.

Invocation by Henry County Board of Commissioners Chair June Wood

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except Councilwoman Robinson who was attending the National League of Cities Conference.

Mayor Pro Tem Blount motioned to amend the Agenda to Add Item #15 – Council Consideration to urge the Stockbridge Legislative Delegation to create a Public Facilities Authority; Add Item #16 – Council Consideration to amend the Job Classification for the Building Permit Coordinator from Non-Exempt to Exempt status; Add Item #17 – Council Consideration to approve use of the Merle Manders Conference Center on 3/25/2019 for a Henry County Clergy event; second by Councilwoman Gantt. The motion passed 4-0.

Councilwoman Gantt motioned to adopt the Minutes for the following meetings: 1/14/2019 & 1/31/2019; second by Councilman Alexander. The motion passed 4-0.

## **CEREMONIAL REVIEW**

Mayor Ford reviewed the following ceremonial items:

Women's History Month Proclamation – Celebration of City Staff

Women's History Month Celebration – Committee/Volunteer Appreciation

African-American Heritage Celebration – Committee/Volunteer Appreciation

Adopt-a-Street - Zeta Mu Nu Alumni Chapter of the Omega Si Phi Fraternity, Inc.

Proclamation - Sigma Gamma Rho Sorority - Youth Day Symposium 2019

Letter of Celebration - Red Oak United Methodist Women 150-year Anniversary

## **PUBLIC COMMENTS**

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Mildred Reed made a request to the Council on behalf of the Henry County Council on Aging for use of the Merle Manders Conference Center on September 8, 2019 (first choice) or September 5, 2019 (second choice) for a fundraising event.

## **STATE OF THE CITY ADDRESS – MAYOR ANTHONY S. FORD**

3. Mayor Ford presented the 2019 Mayor's State of the City Address.

## **VARIANCE REQUEST: VR-18-14-S**

4. Ngozi Ochulo of Locust Grove, GA has requested a Variance to reduce the minimum rear setback requirements from seventy-five feet (75') to forty-five feet (45') to construct a home on a golf course lot, on the property located at 845 Cog Hill, in Land Lot 17 of the 6<sup>th</sup> District. The property consists of 0.55 +/- acres.

Presented by Camilla Moore – Community Development Director

Ms. Moore noted the applicant, Ngozi Ocholu, is requesting a variance request of a rear setback from 75' feet to 45' feet for a single-family residence inside Eagles Landing County Club. Ms. Moore noted Henry County Planning & Zoning has recommended denial; however, City staff and the City's Planning Commission have recommended approval. Ms. Moore noted staff met with the HOA (Homeowners Association) of the Country Club who will allow a 50' foot setback instead of the requested 45' feet. Ms. Moore noted staff and the Planning Commission has recommended approval with conditions of a 50' feet rear yard setback; the applicant is in agreeance with the recommendation.

Public Hearing: No speakers in favor or opposed

Councilwoman Gantt motioned to approve with the following condition: At least 50' setback; second by Mayor Pro Tem Blount. The motion passed 3-0-1 (Alexander abstained).

## **NEW BUSINESS**

5. Council Consideration to approve a Resolution to adopt the Henry County Multi-Jurisdictional Hazard Mitigation Plan; to Transmit this Resolution to the Georgia Emergency Management Agency and the Federal Emergency Management Agency.

Presented by Decius Aaron – Public Works Director

Mr. Aaron noted this is a standard plan that is required by all local jurisdictions in Henry County.

Councilwoman Gantt motioned to approve the Resolution to adopt the Henry County Multi-Jurisdictional Hazard Mitigation Plan; and to Transmit this Resolution to the Georgia Emergency Management Agency and the Federal Emergency Management Agency; second by Councilman Alexander. The motion passed 4-0.

6. Council Consideration to adopt the revised 2019 Planning & Zoning schedule and Planning Commission meeting dates.

Presented by Camilla Moore – Community Development Director

Ms. Moore noted the City of Stockbridge will take over Planning Services effective April 1, 2019 from the County; and, will need to amend the Planning and Zoning schedule and Planning Commission meeting dates for the next year to allow enough time to have notices published. Ms. Moore stated public notices will also be sent to the legal organ on April 8, 2019, the Planning Commission will meet on Thursday, April 23, 2019, and those items will go before Council at the meeting on May 13, 2019.

Councilman Alexander motioned to approve the revised 2019 Planning & Zoning schedule and Planning Commission meeting dates; second by Councilwoman Gantt. The motion passed 4-0.

7. Council Consideration to approve an Ordinance creating Impact Fees for the City of Stockbridge.

Presented by Camilla Moore – Community Development Director

Ms. Moore noted that during the City's recent Retreat, Council was informed of three municipal jurisdictions: Sandy Springs, McDonough and Fayetteville to compare Impact Fees. Ms. Moore noted Attorney Williams created an Ordinance that would allow the creation of Impact Fees.

Councilman Alexander motioned to approve an Ordinance creating Impact Fees for the City of Stockbridge; second by Mayor Pro Tem Blount. The motion passed 4-0.

8. Council Consideration to adopt Impact Fee Schedule  
Presented by Camilla Moore – Community Development Director  
Ms. Moore noted the Impact Fees are a one-time charge for a new development for the increase in demand on public infrastructures.

Councilman Alexander motioned to approve the adoption of Impact Fees for the City of Stockbridge; second by Mayor Pro Tem Blount. The motion passed 4-0.

9. Council Consideration to adopt an Ordinance requiring Homeowner and Neighborhood Associations to register with the City.  
Presented by Camilla Moore – Community Development Director  
Ms. Moore noted several jurisdictions have registrations of Homeowner Associations and neighborhood groups that require the HOA Board to provide a list of their board members to the City; in the event there is a disaster, parking issues or public safety matters. Ms. Moore stated that registration will allow for notices to be sent from the City to the HOA President, and the board would disseminate to the residents free of charge. Ms. Moore also noted the requirement for registrations to be updated when there is a change in officers.

Councilwoman Gantt motioned to approve an Ordinance requiring Homeowner and Neighborhood Associations to register with the City; second by Mayor Pro Tem Blount. The motion passed 4-0.

10. Council Consideration to approve Resolution to move forward with an RFP for the creation of the City's Zoning Ordinance & Unified Development Code (UDC).  
Presented by Camilla Moore – Community Development Director  
Ms. Moore noted the City adopted its Comprehensive Land Use Plan last year which was submitted to DCA (Department of Community Affairs), which was approved and adopted by the State and ARC (Atlanta Regional Commission). Ms. Moore expressed the next step would be to adopt a Zoning Ordinance that reflects the plan and includes a Unified Development Code, by putting out an RFP to start the process for the Zoning Ordinance and Codes.

Councilman Alexander motioned to approve a Resolution to move forward with an RFP for the creation of the City's Zoning Ordinance & Unified Development Code (UDC); second by Councilwoman Gantt. The motion passed 4-0.

## DISCUSSION

### 11. Demolition Services.

Presented by Camilla Moore – Community Development Director

Ms. Moore noted in 2018 Council approved several City initiatives requiring demolition services, specifically the Old Police building which is associated with the Downtown RSVP and (3) three residential structures on Lee Street. Ms. Moore also noted under the Nuisance Abatement, burned and abandoned properties will also be demolished. Ms. Moore noted staff is in the process of selecting a vendor from the State Contract List, which should be available at the next scheduled meeting. Ms. Moore stated scheduled first will be the old police building, which should be completed by April along with the (3) houses off Lee Street.

No Action taken.

### 12. Annexation

Presented by Camilla Moore – Community Development Director

Ms. Moore noted staff has all documentation loaded on the City's website for annexation requests and will begin processing effective April 1, 2019.

No Action taken.

### 13. Update on Parking Requirements for subdivisions Presented by Camilla Moore – Community Development Director

Ms. Moore noted the Public Works Department has been getting approximate numbers of linear square footage and would like to do them in 1,000 intervals on subdivision streets. Ms. Moore noted the cost would be \$27,000 and to use the software would cost between \$15,000 - \$40,000. Ms. Moore noted this item will be presented to the Council for consideration at the April 8, 2019 Council Meeting.

No Action taken.

### 14. Update on RFP for Towing Services for Parking Requirements.

Presented by Camilla Moore – Community Development Director

Ms. Moore noted the scope of services will include: the day and time, license information, make and model of vehicle, physical address and the location the vehicle will be towed. Ms. Moore noted the RFP gives 2 (two) entities that can contact the towing services, which would be the City of Stockbridge designee and the president or designee of an HOA.

No Action taken.

### 15. Council Consideration to approve a Resolution to establish a Public Facilities Authority.

Presented by Michael Williams, City Attorney

Attorney noted staff has been in contact with the Legislative Delegation to clarify that the City wants a Public Facilities Authority instead of the legislative created Development Authority.

Councilman Alexander motioned to approve a Resolution to establish a Public Facilities Authority; second by Councilwoman Gantt. The motion passed 4-0.

16. Council Consideration to approve an Ordinance amending the Classification for the Building & Permit Coordinator position from Non-Exempt status to Exempt status.

Presented by Renee Wheeler, Human Resources Manager

Ms. Wheeler noted the job description approved during the budget process called for the position to be a Non-Exempt classification; due to reviewing the FLSA and Job Duties Test, the recommendation is to reclassify the position to Exempt.

Councilwoman Gantt motioned to approve an Ordinance amending the Classification for the Building & Permit Coordinator position from Non-Exempt status to Exempt status; second by Councilman Alexander. The motion passed 4-0.

17. Council Consideration to approve use of the Merle Manders Conference Center for a Clergy Roundtable Meeting on March 25, 2019 (at the request of Councilwoman Robinson).

Presented by Mayor Anthony S. Ford

Mayor Ford noted Councilwoman Robinson has requested use of the Merle Manders Conference Center for a Clergy Roundtable Meeting on March 25, 2019.

Mayor Pro Tem Blount motioned to approve use of the Merle Manders Conference Center for a Clergy Roundtable Meeting on March 25, 2019; second by Councilman Alexander. The motion passed 4-0.

### **COMMENTS FROM THE CITY MANAGER**

Randy Knighton thanked staff for their efforts; noted the City has received 100% of the construction plans for the amphitheater and will be putting out bids; noted tremendous progress is being made.

### **COMMENTS FROM THE CLERK'S OFFICE**

Vanessa Holiday thanked the Mayor & Council for the Women's History Month acknowledgements.

### **COMMENTS FROM THE CITY COUNCIL**

Councilman Thomas thanked Michael Hightower of the South Metro Development Organization for the Perseverance Award presented to the City; invited everyone to the 9<sup>th</sup> Annual Carrie Mae Hambrick Day Celebration on May 18<sup>th</sup> sponsored by the Stockbridge Civic Association; referenced the Cultural Arts Center named for Mrs. Hambrick; acknowledged Diane Miller as the new owner of the Green Front

Café and noted a special presentation during this year's event.

Mayor Pro Tem Blount also thanked Mr. Hightower for the distinguished honor during the SMDO event and noted the difference he is making not only in south metro, but the region; noted the City is moving forward, whereas in a time where so much change is occurring, moving forward has no color, race, or religion, it's simply progress; thanked the citizens for being a part to help promote and better the City; and noted things are being done right now that you never would have dreamed of twenty years ago, and they are historical; and thanked his fellow colleagues for being a part of the vision to move the City forward.

Councilwoman Gantt thanked everyone for coming out and asked for their continued prayers and support and noted there are 6 members of the Governing Body and 28,000 residents; thanked Mr. Hightower for recognizing the hard work of the City and the citizens of Stockbridge on a day-to-day basis; thanked staff for their work; referenced a neighborhood sign that spoke about volunteering, whether it be at schools, or picking up trash along the roadside – stating, it takes a village, and everyone has to do their part; asked that everyone respect where we live and make sure all areas of the City are pristine.

Councilman Alexander noted the City's media presence and referenced YouTube; echoed the SMDO comments further stating Mr. Hightower was a champion of the southside; noted it was good to recognize Women's History Month where 21 exceptional women were recognized including Judge Pandora Palmer, First Female State Court Judge in Henry County, Pam Bettis, First Female Solicitor General of Henry County, and First Lt. Andrea Lewis, First African American Female Pilot of the Georgia Air National Guard; noted the Council's support of legislation and policies passed in support of women regarding business and wages; spoke to the health issues of women; asked the community to support and advocate for the facility for the Youth and an Arts Center during the SPLOST V discussions; asked the Council to support three projects getting off the ground this year; spoke about the Keep Stockbridge Beautiful campaign along with Councilman Thomas' Don't Trash Stockbridge Initiative as both being collective efforts to help keep the City's roadways free of debris and entice travelers to exit in Stockbridge and contribute to the local businesses, because in doing so, keeps the City from having to impose a City Tax upon its residents, and further noted that being located along I-75 is a gift that comes with the responsibility of keeping the City clean.

## **COMMENTS FROM THE MAYOR**

Mayor Ford referenced remarks he made in the State of City Address earlier in the evening; noted he has a listening ear, encourages open dialogue and in doing so, helps the elected body make sound collective decisions; thanked Mr. Hightower for the Perseverance Award presented to the City, and thanked him for being a great supporter of the City and his work with the City's Comprehensive Plan; noted the City is on an upswing with everyone is coming together to get it done for the citizens.

God Bless, appreciates everyone for listening.

### **UPCOMING MEETINGS**

**Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website [www.cityofstockbridge.com](http://www.cityofstockbridge.com), Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.**

- Youth Council meeting, Wednesday, March 13, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room.
- Downtown Development Authority meeting, Monday, March 18, 2019 at 6:00 p.m. at City Hall in the Levi Meeting Room.
- Youth Council Advisory Committee, Wednesday, March 20, 2019 at 6:30 p.m. at City Hall in the Levi Meeting Room.
- Planning Commission meeting, Thursday, March 21, 2019 at 7:00 p.m. at City Hall in the Levi Meeting Room (note change in location).
- Work Session meeting, Tuesday, March 26, 2019 at 6:00 p.m. at City Hall in the Council Chamber.
- City Council meeting, Monday, March 8, 2019 at 6:00 p.m. at City Hall in the Council Chamber

### **UPCOMING EVENT(S) & ANNOUNCEMENTS**

- Monthly Bingo Bash – Wednesday, March 27, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Mayor Pro Tem Blount
- Paint Henry Blue – Raising Awareness for the Prevention of Child Abuse – Thursday, March 28, 2019. Stay tuned to the City's Social Media pages for more information.
- Keep Stockbridge Beautiful, Saturday, March 30, 2019 – Location TBD; spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- GMA Youth Summit (hosted by the City of Stockbridge Youth Council) March 22-24, 2019 at the Merle Manders Conference Center.

### **ONGOING INITIATIVES**

- Meet the Mayor Mondays with Mayor Anthony S. Ford from 10:00 a.m. - noon **every fourth Monday** of the month (appointment required). Please contact LaQuinda Jackson @ 678-833-3348 for more information and scheduling.
- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.

- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City’s website or Facebook page for dates and information.
- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City’s website or Facebook page for dates and information.
- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly *Welcoming Stockbridge* RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

### **EXECUTIVE SESSION**

Councilwoman Gantt motioned to convene into Executive Session for Real Estate, Personnel and Litigation; Councilwoman Alexander provided the second. The motion passed 4-0.

Councilwoman Gantt Motioned to adjourn Executive Session; Mayor Pro Tem Blount provided the second. The motion passed 4-0.

Councilman Alexander motioned to reconvene the meeting; Councilwoman Gantt provided the second. The motion passed 4-0.

Councilwoman Gantt motioned to retain the legal services of Jack Wilson to assist the City in its litigation and negotiation with Henry County on the Service Delivery Strategy (SDS) Agreement; Mayor Pro Tem Blount provided the second. The motion passed 4-0.

### **ADJOURN**

Councilwoman Gantt motioned to adjourn the meeting; Mayor Pro Tem Blount provided the second. The motion passed 4-0.

Respectfully submitted by:

---

Vanessa Holiday City Clerk, CMC

---

Anthony S. Ford, Mayor



Where Community Connects

## SUMMARY MINUTES SPECIAL CALLED MEETING

TUESDAY, MARCH 26, 2019 3:30 P.M.

---

### Mayor & City Council

Mayor Anthony S. Ford  
Councilman Elton Alexander  
Mayor Pro Tem John Blount  
Councilwoman LaKeisha Gantt  
Councilwoman Neat Robinson  
Councilman Alphonso Thomas

### Administration

Randy Knighton, City Manager  
Camilla Moore, Asst. City Manager/  
Community Development Director  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney

---

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

---

The meeting was called to order by Mayor Ford

Invocation by Mayor Ford.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except Councilman Alexander and Councilwoman Robinson.

Mayor Pro Tem Blount motioned to adopt the Agenda; second by Councilman Thomas. The motion passed 3-0.

### EXECUTIVE SESSION

#### **1. Personnel – O.C.G.A. § 50-14-3**

Mayor Pro Tem Blount motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Thomas. The motion passed 3-0.

Mayor Pro Tem Blount motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 3-0.

Councilman Alexander joined Executive Session at 5:45 p.m.

Mayor Pro Tem Blount motioned to reconvene the meeting; second by Councilman Alexander. The motion passed 4-0.

Mayor Pro Tem Blount motioned to adjourn the meeting; second by Councilwoman Gantt. The motion passed 4-0.

Respectfully submitted by:

---

Vanessa Holiday, City Clerk CMC

---

Anthony S. Ford, Mayor



Where Community Connects

## SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, MARCH 26, 2019 6:00 P.M.

---

### Mayor & City Council

Mayor Anthony S. Ford  
Councilman Elton Alexander  
Mayor Pro Tem John Blount  
Councilwoman LaKeisha Gantt  
Councilwoman Neat Robinson  
Councilman Alphonso Thomas

### Administration

Randy Knighton, City Manager  
Camilla Moore, Asst. City Manager/  
Community Development Director  
Vanessa Holiday, City Clerk  
Randi Rainey, Deputy City Clerk  
Michael Williams, City Attorney

*Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.*

---

The meeting was called to order by Mayor Ford

Invocation by Pastor Cecelia Green.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were in attendance except Councilwoman Robinson who arrived at 6:05 p.m.

Councilwoman Gantt motioned to amend the Agenda to remove item #8; second by Mayor Pro Tem Blount. The motion passed 4-0.

Review of the Minutes for the following meetings: No Action Taken

1. 2/11/2019
2. 2/26/2019
3. 2/28/2019
4. 3/01/2019

### PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. There were no Public Comments.

## **PRESENTATION**

### 5. DSPII (Discovering Soldiers Potential)

Presented by MSG Sandra Brownlee (Ret.)

MSG Brownlee (Ret.) explained Discovering Soldiers Potential is a veteran service that helps retired veterans to receive multiple services at once to include claims and benefits, housing, Social Security, etc. MSG Brownlee noted the VA only covers services in the metro Atlanta area and, she wanted to start Way-Point Veteran Services in the rural areas of Georgia. MSG Brownlee explained since opening in 2016, over 9,000 veterans have been serviced, with other locations in Clayton County and Macon Georgia. MSG Brownlee also met with some veterans to speak about services following the presentation.

## **OLD BUSINESS**

### 6. Council Consideration to approve Facilities Use Policy

Presented by Michael Williams – City Attorney

Attorney Williams noted (3) options were given to Mayor and Council; however, Option 3 deemed the better choice noting Option 3 Part 2 states Mayor and Council would be able to utilize the Merle Manders Conference Center for Council Initiatives once each year on a weekend (Friday-Sunday); and with approval from Council, utilize the Merle Manders Conference Center and Ted Strickland Community Center for additional Council Initiatives (Monday-Thursday). Attorney Williams suggested Council initiatives could not include a partnering organization and it would be purely for Initiatives and City business. Attorney Williams also noted Part 3 notes employees will receive a 25% discount, and Part 4 establishes a 20% discount for non-profit organizations.

Councilwoman Gantt explained they are seeing an increase of organizations requesting use of the Merle Manders Conference Center by partnering with the City without paying. Councilwoman Gantt suggests allowing Council use of the Merle Manders for 2 events each year with the approval of the Council to use the Ted Strickland. Councilwoman Robinson requested to see detailed data on who's renting the facility. Councilman Alexander stated the citizens should come first and have citizens pay for events and believes that should be the priority. Mayor Ford inquired as to what would happen if a citizen wanted to use the facility on a date Council has already been approved and booked; Attorney Williams' response was the facility would be booked on a first come, first serve basis. The City Clerk asked for clarification on the employee usage and asked whether the proposed policy pertained to both facilities, and how often. The Council agreed to once per year with one facility.

Councilman Alexander asked about the new branding banners being displayed. Mr. Knighton noted the City has been working on the approval from GDOT to place banners on their right- of- ways, in addition to working with Public Works to determine the placemen locations.

Councilwoman Gantt motioned to approve Option 3 w/amendments stating: each

Council member would be permitted use of the Merle Manders Conference Center once per year on the weekend (Fri-Sun) and once per year on a weekday (Mon-Thurs); with approval of Council to use the Ted Strickland Community Center for additional Council initiatives; and city employees shall receive a 25% discount once per year; second by Mayor Pro Tem Blount. The motion passed 3-2 (Alexander and Robinson opposed).

### **NEW BUSINESS**

7. Council Consideration to Partner with *A Friend's House* to allow for the Annual Fundraiser "Taste of Henry" April 12, 2019.

Presented by Angela Beaver of *A Friend's House*

Ms. Beaver of *A Friend's House* requested the annual partnership with the City of Stockbridge for the annual fundraiser Taste of Henry on April 12, 2019 to allow banners to be placed throughout the City and promotional material to be distributed for the Taste of Henry event.

Councilwoman Gantt motioned to approve the partnership with *A Friends House*; second by Councilman Alexander. The motion passed 5-0.

### **DISCUSSION**

8. Council Consideration of establishing a relationship with the SAB (Stockbridge Association of Businesses)

Presented by Michael Williams – City Attorney

Item removed from the Agenda.

Mayor Ford announced that all Comments would be limited to (3) three minutes, the same as what is offered to citizens during their public comments.

Councilman Alexander opposed the new rule and appealed to the City Attorney.

Attorney Williams' response was that Presiding Chair had the authority to institute the rule, noting it could be overturned by a majority vote of the Council.

Councilman Thomas, Mayor Pro Tem Blount, Councilwoman Gantt and Councilwoman Robinson all agreed to proceed with the 3-minute rule.

### **COMMENTS FROM THE CITY MANAGER**

Mr. Knighton commended staff for their continued efforts and professionalism; and ensured the citizens that Stockbridge is moving forward.

### **COMMENTS FROM THE CLERK'S OFFICE**

No Comments.

### **COMMENTS FROM THE CITY COUNCIL**

Councilman Thomas referenced some of the challenges in 2018, noting the new challenge is *Winning the Future* and referenced the vision of a vibrant city; noted the revitalization of Downtown Stockbridge as the heartbeat and is excited to implement the City's Comprehensive Plan developed largely by the community's input; looking forward to a robust downtown with the Cultural Arts Center and Amphitheater being anchors; and commended staff for their work.

Mayor Pro Tem Blount noted the future for the City looks bright and referenced a recent visit to the State Capitol which had a positive feel; referenced the struggle of the City in 2018 and recalled the prayer vigil on the City Hall steps noting he believes that is what got the City through and to see where we are now; noted great things are happening in Stockbridge; invited everyone out to attend the Seniors Bingo Bash (for ages 55+) tomorrow at the Ted Strickland Community Center from 10am - noon; thanked staff for their continuous hard work.

Councilwoman Gantt had no comments.

Councilman Alexander thanked everyone for tuning in and attending the meeting; noted the desire to move forward in an aggressive manor stating while there is the upcoming Amphitheater, we can do more as a city with multiple projects; referenced Sen. Jones who noted Stockbridge is the largest city in Henry County and no youth center or pool, noting students travel outside of the county to compete; asked the Council to be aggressive with funding and lead; referenced the purchase of land on Tye street and the possibilities for the community in that area; wants to look at funding sources to make things happen; referenced an upcoming Job Fair for REI on Thursday, March 28<sup>th</sup> with jobs paying up to \$22/hr.

Councilwoman Robinson apologized for missing the Special Called Meeting due to an emergency; referenced the recent Youth Symposium and noted the success of the event with the following Youth Councils in attendance: City of Stockbridge, Union City, Sugar Hill, Dublin, Newnan, Fayetteville, Walking in Authority (Clayton County), and Tybee Island and noted the outstanding efforts by staff; referenced Stockbridge Day at the State Capitol and is excited about the new days ahead in Stockbridge.

### **COMMENTS FROM THE MAYOR**

Mayor Ford referenced the Youth Symposium, noting it was the first one held in the Metro Atlanta area; referenced Stockbridge Day at the State Capitol where the City of Stockbridge received a Proclamation from Senator Emanuel Jones and Senator Brian Strickland who just last year were on opposite ends and have now come together in unity and to help to move the City forward; noted the City is moving forward and is sure that citizens will be proud; asked everyone to keep the faith, and to keep everyone in their prayers.

**UPCOMING MEETINGS**

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website [www.cityofstockbridge.com](http://www.cityofstockbridge.com), Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- City Council meeting, Monday, April 8, 2019 at 6:00 p.m. at City Hall in the Council Chamber
- Youth Council meeting, Wednesday, April 10, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room.
- Main Street Advisory Board, Friday, April 12, 2019 at 9:00 a.m. at City Hall in the Levi Meeting Room.
- Downtown Development Authority meeting, Monday, April 15, 2019 at 6:00 p.m. at City Hall in the Levi Meeting Room.
- Youth Council Advisory Committee, Wednesday, April 17, 2019 at 6:30 p.m. at City Hall in the Levi Meeting Room.
- Planning Commission meeting, Thursday, April 25, 2019 at 7:00 p.m. at City Hall in the Levi Meeting Room
- Work Session meeting, Tuesday, April 30, 2019 at 6:00 p.m. at City Hall in the Council Chamber.

**UPCOMING EVENT(S) & ANNOUNCEMENTS**

- Monthly Bingo Bash – Wednesday, March 27, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Mayor Pro Tem Blount
- Paint Henry Blue – Raising Awareness for the Prevention of Child Abuse – Thursday, March 28, 2019. Claude Gray Park 99 Frances Ward Dr. Locust Grove, GA 30248.
- Keep Stockbridge Beautiful, Saturday, March 30, 2019 – Location TBD; spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- First Responders Appreciation Luncheon; spearheaded by Councilman Thomas in partnership with 4<sup>th</sup> Dist. Commissioner Vivian Thomas 12:00 p.m. – 2:00 p.m.

**ONGOING INITIATIVES**

- Meet & Greet the Mayor Mondays with Mayor Anthony S. Ford from 10:00 a.m. - noon **every fourth Monday** of the month (appointment required). Please contact LaQuinda Jackson @ 678-833-3348 for more information and scheduling.
- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.
- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly *Welcoming Stockbridge* RoundTable – spearheaded by Councilwoman LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly *Homeowner and Neighborhood Association* RoundTable – spearheaded by Mayor Pro Tem Blount. Contact LaQuinda Jackson @ 678-833-3348 for more information.

### **EXECUTIVE SESSION**

Mayor Pro Tem Blount motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Thomas. The motion passed 5-0.

Councilman Thomas exited Executive Session at 8:20 p.m.

Councilman Alexander motioned to adjourn Executive Session; second by Councilwoman Robinson. The motion passed 4-0.

Councilman Alexander motioned to reconvene the meeting; second by Councilwoman Robinson. The motion passed 4-0.

Councilman Alexander motioned to approve a Settlement Agreement between the City of Stockbridge and DraPac; authorizing a Development Agreement pertaining to the Pine View subdivision; second by Councilwoman Gantt. The motion passed 3-0-1 (Councilwoman Robinson abstained from the vote).

### **ADJOURN**

Councilwoman Robinson motioned to adjourn; second by Councilwoman Gantt. The motion passed 4-0.

Respectfully submitted by:

---

Vanessa Holiday, City Clerk CMC

---

Anthony S. Ford, Mayor

## RESOLUTION

A RESOLUTION AUTHORIZING THE RENEWAL OF ITS GENERAL LIABILITY INSURANCE POLICIES; AUTHORIZING THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**WHEREAS**, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

**WHEREAS**, the City finds it necessary and desirable to renew its general liability insurance policies;

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA, AS FOLLOWS:

1. **Approval of Execution.** The City Council hereby approves the renewal of its general liability insurance policies as presented to the Mayor and Council on May 13, 2019. The Mayor or Mayor Pro Tem is hereby authorized to execute said policies with such changes as are recommended by the City Attorney.
2. **Documents.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate the amendment, subject to approval as to form by the City Attorney.
3. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.
4. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
5. **Effective Date.** This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO BE IT RESOLVED this 13<sup>th</sup> day of May, 2019.

---

ANTHONY S. FORD, Mayor

ATTEST:

---

VANESSA HOLIDAY, City Clerk (SEAL)

APPROVED AS TO FORM:

---

MICHAEL WILLIAMS, City Attorney

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AUTHORIZE AWARD OF BID FOR A PROJECT  
MANAGER CONTRACT POSITION**

WHEREAS, the City of Stockbridge (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to authorize the award of a bid for a construction project manager contract position;

WHEREAS, Keck & Wood, Inc. is the recommended winning bidder;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

**SECTION 1. Approval of Bidder.** The award of a bid for a project manager contract position to Keck & Wood, Inc. as presented to the City Council on May 13, 2019 is hereby approved by the City Council.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents, including the contract with such changes and modifications as recommended by the City Attorney, necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 13<sup>th</sup> day of May, 2019.

---

ANTHONY S. FORD, Mayor

ATTEST:

---

(SEAL)  
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

---

MICHAEL WILLIAMS, City Attorney

Council Consideration to approve  
the Jodeco Development  
Standards and Site Plan.  
Presented by Camilla Moore,  
Community Development Director



# City of Stockbridge

## Staff/Council Recommendation For Council Approval

Meeting Date

05/13/2019

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Approve fire hydrant meter policy and application.

### FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

### DESCRIPTION:

Approve fire hydrant meter policy and application.

APPROVED BY:

FINANCE DEPT.

*John Wiggins*

CITY MANAGER

*Don J. K. [Signature]*

AMOUNT

N/A

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO ADOPT A METER POLICY FOR FIRE HYDRANTS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a policy regarding the usage and metering of fire hydrants;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

**SECTION 1. Approval.** The policy attached hereto as Exhibit A is hereby approved.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

**SECTION 3. Authorization of Execution.** The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this 13<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
ANTHONY S. FORD, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
(SEAL)  
VANESSA HOLIDAY, City Clerk

\_\_\_\_\_  
MICHAEL WILLIAMS, City Attorney

EXHIBIT A

**FIRE HYDRANT METER POLICY**



## Fire Hydrant Meter Policy

---

Failure to comply with the regulations and procedures of this policy will result in the immediate suspension of hydrant meter privileges, forfeiture of the hydrant meter deposit and assessment of civil penalties

### I. PURPOSE

To establish regulations and procedures regarding the usage and metering of water from public and private fire hydrants for the purchase of bulk water by any person(s) or commercial business.

### II. GENERAL

All customers must complete a hydrant meter service application at the City of Stockbridge Utility Billing Office located at 4640 North Henry BLVD Stockbridge, GA 30281. Our hours of operation are Monday through Friday from 8:00 A.M. until 5:00 P.M. Hydrant meters will be set Monday through Friday, between the hours of 8:30 AM and 3:00 PM, except holidays. The application must be accompanied by a deposit per hydrant meter according to the published fee schedule. This deposit will be applied to the final bill. No cash will be accepted by the City for hydrant meter deposits.

The City of Stockbridge Water Department will determine which fire hydrants will be used before the hydrant meter assemblies are installed. Fire hydrants are to be flushed before the hydrant meter assembly is installed. The customer will need to be present when the hydrant meter assembly is installed to be given instructions on how to operate the assembly. The City of Stockbridge Water Department will turn the fire hydrant on when the hydrant meter is installed and the customer will then use the takeoff valve to get water when they need it. The customer will not need a hydrant wrench to use a hydrant meter. The customer will need to shut the takeoff valve off when the hydrant meter is not being used.

Only City of Stockbridge hydrant meters with approved backflow prevention devices provided by the City may be used to obtain bulk water from a fire hydrant in the City's service area. The use of any hydrant meter assembly other than those provided by the City of Stockbridge will be subject to the issuance of civil penalties. Customers must ensure that the hydrant meter assembly is registering usage and that no leaks are present. Any broken or leaking hydrant meter assembly shall be returned IMMEDIATELY to the City of Stockbridge for repair and/or replacement. Any leaking or broken fire hydrants shall be reported IMMEDIATELY.

At no time shall any hydrant meter/backflow assembly be disassembled or altered by anyone other than City of Stockbridge Water Department staff.

A chain or vinyl covered cable with a lock will be used to secure the hydrant meter assembly to the fire hydrant. An identification tag will be attached to the assembly to know what hydrant meter is assigned to that assembly.

### **III. HYDRANT METER RENTAL AND INSTALLATION**

The rental of hydrant meter assemblies will include the rental of associated equipment for the customer's needs. Customer must provide the City with service address at the time of rental. The customer shall have sole responsibility and risk of loss for said meter and liability for any damages thereto. The customer is responsible for DAMAGES to HYDRANT and/or METER and should contact the City of Stockbridge immediately if the hydrant is damaged before or after use. Customers are responsible for the cost of all hydrant meter repairs or replacement of meter assembly and/or fire hydrant.

The customer will need to give the City of Stockbridge Water Department forty-eight (48) hours' notice to install the hydrant meter in the beginning. The customer will need to give the Water Department twenty-four (24) hours' notice to move the hydrant meter to another hydrant or remove the hydrant meter when they are finished. There will not be a charge to install the hydrant meter the first time, but there will a fifty (\$50) fee every time a customer wants the hydrant meter moved or removed when they are finished with the hydrant meter. Hydrant meters will be installed, moved or removed by Water Department personnel only. The customer will be responsible for the hydrant meter until it is picked up.

The customer shall comply with all regulations and requirements regarding rental and use of meter. If the customer is found in violation of this policy, use of the hydrant meter will be SUSPENDED and the customer could be subject to a three-hundred (\$300.00) dollar fine.

### **IV. BILLING**

1. Customers will be billed on a monthly cycle by the City of Stockbridge for all water usage according to the published fee schedule. The customer is responsible for providing the meter reading to the Utility Billing Department at (770) 389-7901, on the tenth (10<sup>th</sup>) day of the month. It is the responsibility of the customer to notify the Utility Billing Department when the meter is not registering and/or recording the water usage. If readings are not received by the tenth (10<sup>th</sup>) day of the month it will result in a ten (10%) penalty or loss of hydrant meter. Failure to report readings for two (2) consecutive months will result in a fifty (\$50) dollar per month penalty to be deducted from the deposit

at the end of the rental period. Continued failure to report meter readings in a timely manner for billing or accounts that are not paid in full will result in the loss of hydrant meter privileges, forfeiture of hydrant meter deposits and permanent closing of the hydrant meter account with the City. The customer agrees that the rates and fees in effect at the time the meter is returned shall be used to calculate the amount due from the meter rental and water consumption.

2. All commercial backflow assemblies must be tested yearly. Therefore, all hydrant meter rental units shall be returned to the City of Stockbridge Water Department for renewal of the hydrant meter account and for annual backflow testing. Each yearly rental must be renewed within the month of the original rental period.
3. Upon return of the hydrant meter assembly and associated equipment, deposits shall be refunded to the customer. The cost of repairs or replacement for the hydrant meter, backflow assembly and missing or damaged accessories will be deducted from the deposit prior to any refund being processed. Deposits shall be refunded to the customer within thirty (30) days, provided all of the following has occurred:
  - a. Hydrant meter assembly and associated equipment have been returned in good working condition, with no excessive wear or damage.
  - b. Customer has paid for any damaged and/or missing equipment.
  - c. All outstanding water usage and rental charges for the hydrant meter assembly have been paid in full by the customer.

V. **FEES**

- |    |                            |          |
|----|----------------------------|----------|
| 1. | Hydrant Meter Deposit      | \$850.00 |
| 2. | Daily Hydrant Meter Rental | \$3.50   |
| 3. | Minimum Bill               | \$50.00  |

VI. **WATER TRUCKS, TANKS, CONTAINERS, ETC.**

1. All water trucks, tanks, containers, etc. MUST be inspected by the Water Superintendent and/or their representative for potential cross connections before they are filled.

VII. WATER RESTRICTIONS

All hydrant meters may be subject to immediate recall/return in the event of the implementation of the Water Shortage Response Plan.

No meter shall be used unless the temperature is thirty-five (35°) degrees Fahrenheit or above and rising. When the temperature falls to thirty-five (35°) degrees Fahrenheit, the fire hydrant will be closed and the hydrant meter disconnected by City of Stockbridge Water Department staff. Both the fire hydrant and hydrant meter can be damaged if used when the temperature is below freezing.



Where Community Connects

## Hydrant Meter Application

For the use of a fire hydrant meter to supply a temporary water service for construction use or other approved temporary uses, the undersigned agrees:

1. To pay the rate for water consumed plus a minimum charge of fifty (\$50) dollars. The meter reading will be the final means of assessment.
2. The meter and backflow device will be installed and removed **ONLY** by the City of Stockbridge Water Department. That the hydrant will be turned on and off by the same Department. The City provides the hydrant meter, backflow, shutoff and lock the meter to the hydrant.
3. An eight hundred and fifty (\$850.00) dollar deposit, per meter, will be held to cover the above costs and/or any damage to the city equipment. If damages are found upon inspection of the fire hydrant meter will be considered the responsibility of the undersigned.
4. Damages will be assessed for materials at the current price and labor at the average hourly rate plus benefits.
5. The cost of damages will be taken from the deposit and if in excess, the undersigned will be billed for the remainder.
6. In the case of an emergency, i.e. freezing weather or other necessity, the City may remove the hydrant meter without notice to the undersigned.

|                                                       |                |
|-------------------------------------------------------|----------------|
| Name:                                                 | Title:         |
| Company:                                              | Signature:     |
| Street Address:                                       |                |
| City, State:                                          |                |
| Phone Number:                                         | Location:      |
| Date Needed:                                          | Time Needed:   |
| Air Gap Being Used: (Circle One) Portable    On Truck |                |
| Other? (Please Explain)                               |                |
| Approved By:                                          | Date Approved: |
| Hydrant Location:                                     | Subdivision:   |
| Meter #:                                              | Make:          |
| Date Installed:                                       | Date Removed:  |
| Initial Reading:                                      | Final Reading: |
| Total Water Consumed:                                 | Invoice #:     |

Charge for use of a hydrant without permission or removal/tampering with backflow: 1st Offense - \$500.00; 2nd Offense - \$750.00; 3rd Offense - \$1,000.00.



# City of Stockbridge

## Staff/Council Recommendation For Council Approval

Meeting Date

May 13, 2019

### FUNDING SOURCE

- ☒ Action requested by City Council  
☐ For informational purposes only  
☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Lindell Y. Miller/Decius T. Aaron

ITEM/PROJECT/EVENT: ITB No. 17ITB082817-DRR Full Service Maint.  
Program Paint City's four (4) Water System Storage Tanks, City new logo

- ☒ GENERAL FUND  
☐ FUND BALANCE  
☐ SPLOST  
☐ CDBG  
☐ GRANT FUNDING  
☐ COUNCIL INITIATIVE  
☐ SPONSORSHIP/DEPT.  
☐ FUND BALANCE

### DESCRIPTION:

The Public Works Department request approval to Amend the agreement for Invitation To Bid (ITB) Number 17ITB082817-DRR, for Full Service Tank Maintenance Program from American Tank Maintenance and obtain services to paint the City's new logo on four (4) Water System Storage Tanks for an overall total cost of \$76,400.00.

On March 27, 2018, ITB. Number 17ITB082817-DRR, Resolution Number R18-925, for structured Full Service Perpetual Maintenance Program for Tank Maintenance was approved by Council for an amount not to exceed \$614,190.00. The term of the contract agreement is for one (1) year with nine (9), one (1) year renewable options.

American Tank Maintenance provides the City with all structured inspection services (washout & visual) and all repair and paintings of the water system storage tanks. Upon Council approval to Amend the agreement for ITB Number 17ITB082817-DRR, the Public Works Department will contact the vendor to schedule the painting of the tanks.

The overall cost to paint the four (4) water tanks is \$76,400.00, which can be distributed over a three (3) year period, for \$25,467.00 per year.

APPROVED BY:

FINANCE DEPT. John Higgins

CITY MANAGER Randy Knight

CITY ATTORNEY. \_\_\_\_\_

AMOUNT

\$76,400.00

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AUTHORIZE REPAINTING OF THE CITY'S  
WATER TANKS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to authorize the repainting of the City's water tanks;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

**SECTION 1. Approval of Purchase.** The repainting of the City's water tanks with new branding in the amount of \$76,400.00 to be paid in three annual installments as presented to the City Council on May 13, 2019 is hereby approved by the City Council.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 13<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
ANTHONY S. FORD, Mayor

ATTEST:

\_\_\_\_\_  
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
MICHAEL WILLIAMS, City Attorney



## **City of Stockbridge**

### **New Logo Install Pricing**

#### **1,000,000 Gallon Elevated Tank**

##### **Art Logo Install**

- Pressure Wash / Hand Tool / Spot Prime from the catwalk up
  - Block out existing logos and repaint the catwalk up
  - Install two new art logos
- \$32,800**

#### **500,000 Gallon Elevated Tank**

##### **Art Logo Install**

- Pressure Wash / Hand Tool / Spot Prime from the catwalk up
  - Block out existing logos and repaint the catwalk up
  - Install one new art logo
- \$20,800**

#### **100,000 Gallon Elevated Tank**

##### **Art Logo Install**

- Pressure Wash / Hand Tool / Spot Prime from the catwalk up
  - Block out existing logos and repaint the catwalk up
  - Install one new art logo
- \$16,133**

#### **300,000 Gallon Standpipe Tank**

##### **Art Logo Install**

- Move the complete exterior paint job up from Year 3 to Year 2 to block out existing logo
  - City will need to commit to paying through year 3 on this tank to bring paint job forward
  - Install one new art logo
- \$6,667**

**Grand Total      \$76,400**

***\* This amount can be spread out over 3 years by an addendum to existing contract. The total amount would be \$25,467 per year for 3 years.***

## ITSTOCKBRIDGE WATER SYSTEM STORAGE TANK INVENTORY

### 1,000,000 gal Elevated Tank @ 5199 N. Henry Blvd.30281

|                        |                            |
|------------------------|----------------------------|
| Material:              | Steel                      |
| Diameter:              | 50'                        |
| Highest water surface: | 1,040.00'                  |
| Minimum water surface: | 1,007.00'                  |
| Ground Elevation:      | 883.00'                    |
| Build Date:            | 2006                       |
| Builder:               | Caldwell Tanks             |
| Engineer               | S & P Project # S218-03-16 |

### 500,000 gal Elevated Tank @ 4081 N. Henry Blvd.30281

|                        |                            |
|------------------------|----------------------------|
| Material:              | Steel                      |
| Diameter:              | 50'                        |
| Highest water surface: | 1,040.00'                  |
| Average water surface: | 1,036.50'                  |
| Minimum water surface: | 1,003.00'                  |
| Ground Elevation:      | 885.00'                    |
| Build Date:            | 2000                       |
| Builder:               | Caldwell Tanks             |
| Engineer               | S & P Project # S218-98-07 |

### 100,000 gal. Elevated Tank @ 0000 N. Henry Blvd.30281

|                        |                                    |
|------------------------|------------------------------------|
| Material:              | Steel                              |
| Diameter:              | ?                                  |
| Highest water surface: | ?                                  |
| Average water surface: | Empty-Not in use.                  |
| Minimum water surface: | 908.80'                            |
| Ground Elevation:      | 825.80' Bench Mark V223            |
| Build Date:            | 1958                               |
| Builder                | R. D. Cole MFG. Co. of Newnan, Ga. |

### 300,000 gal Ground Storage Standpipe Tank @ 5199 N. Henry Blvd.

|                        |                                       |
|------------------------|---------------------------------------|
| Material:              | Steel                                 |
| Diameter:              | 38'                                   |
| Highest water surface: | 927.79'                               |
| Average water surface: | 919.72'                               |
| Minimum water surface: | 883.62'                               |
| Ground Elevation:      | 883.62'                               |
| Build Date:            | 1974                                  |
| Builder                | Brown Steel of Newnan, Ga. Job # 1272 |



# City of Stockbridge

## Staff/Council Recommendation For Council Approval

Meeting Date

05/13/2019

### FUNDING SOURCE

☐ Action requested by City Council

☒ For informational purposes only

☐ Budget Amendment Required

☐ GENERAL FUND

☐ FUND BALANCE

☒ SPLOST

☐ CDBG

☐ GRANT FUNDING

☐ COUNCIL INITIATIVE

☐ SPONSORSHIP

☐ DEPT. FUND BALANCE

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Reeves Creek Trail Parking Lot Expansion

### DESCRIPTION:

Project would add ten (10) additional parking spaces to the Reeves Creek Trail trailhead. Engineering preliminary estimate of probable cost is **\$24,780.00**. The preliminary cost estimate was prepared on **November 1, 2018**.

APPROVED BY:

FINANCE DEPT. *John Higgins*

CITY MANAGER *David Hight*

AMOUNT

\$24,780.00

# REEVES CREEK TRAIL - PARKING LOT EXPANSION

## CITY OF STOCKBRIDGE

### PRELIMINARY ESTIMATE OF PROBABLE COST

November 1, 2018

| ITEM NO.                                                            | ITEMS                                                                                                                                                          | UNITS | QUANTITY | UNIT PRICE  | TOTAL COST              |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------|-------------|-------------------------|
| 1                                                                   | MOBILIZATION AND TRAFFIC CONTROL                                                                                                                               | LS    | 1.0      | \$ 2,000.00 | \$ 2,000.00             |
| 2                                                                   | SITE GRADING                                                                                                                                                   | LS    | 1.0      | \$ 2,000.00 | \$ 2,000.00             |
| 3                                                                   | 8" GRADED AGGREGATE BASE COURSE COMPACTED TO 100% BY STANDARD PROCTOR                                                                                          | SY    | 350.0    | \$ 19.00    | \$ 6,650.00             |
| 4                                                                   | RECYCLED 2" ASPHALTIC CONCRETE 19 MM SUPERPAVE, INCLUDING BITUMASTIC MATERIAL W/ TYPE "H" LIME                                                                 | TONS  | 38.0     | \$ 140.00   | \$ 5,320.00             |
| 5                                                                   | ASPHALTIC PRIME COAT                                                                                                                                           | GAL   | 20.0     | \$ 5.00     | \$ 100.00               |
| 6                                                                   | PRECAST CONCRETE WHEEL STOP (COMPLETE INSTALLED)                                                                                                               | EA    | 10.0     | \$ 125.00   | \$ 1,250.00             |
| 7                                                                   | THERMOPLASTIC PARKING LOT STRIPE, 5 INCH WHITE                                                                                                                 | LF    | 200.0    | \$ 0.75     | \$ 150.00               |
| 8                                                                   | THERMOPLASTIC ADA HANDICAP PARKING STRIPING AND SIGNAGE (COMPLETE W/ REMOVAL OF EXISTING STRIPING, NEW STRIPING AND HANDICAP SYMBOLS, HATCHING, SIGNAGE, ETC.) | LS    | 1.0      | \$ 750.00   | \$ 750.00               |
| 9                                                                   | TEMPORARY CONSTRUCTION ENTRANCE                                                                                                                                | LS    | 1.0      | \$ 500.00   | \$ 500.00               |
| 10                                                                  | TYPE "S" SILT FENCE                                                                                                                                            | LF    | 120.0    | \$ 5.00     | \$ 600.00               |
| 11                                                                  | RELOCATION OF EXISTING IRRIGATION SYSTEM                                                                                                                       | LS    | 1.0      | \$ 1,000.00 | \$ 1,000.00             |
| 12                                                                  | PERMANENT GRASSING (BERMUDA SOD)                                                                                                                               | SF    | 1,000.0  | \$ 1.20     | \$ 1,200.00             |
| PRELIMINARY ESTIMATED CONSTRUCTION SUBTOTAL                         |                                                                                                                                                                |       |          |             | \$ 21,520.00            |
| 15% CONSTRUCTION CONTINGENCY                                        |                                                                                                                                                                |       |          |             | \$ 3,228.00             |
| <b><u>TOTAL PRELIMINARY PROBABLE CONSTRUCTION COST ESTIMATE</u></b> |                                                                                                                                                                |       |          | <b>\$</b>   | <b><u>24,748.00</u></b> |

**NOTES:**

ESTIMATE IS PRELIMINARY ONLY. ACCURACY OF THIS ESTIMATE CANNOT BE ASSUMED AND IS FOR BUDGET PURPOSES ONLY.