Stockbridge

Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem John Blount

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting Agenda
April 8, 2019 6:00 PM

Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912

AGENDA
COUNCIL MEETING
CITY OF STOCKBRIDGE

MONDAY, APRIL 8, 2019 6:00 PM

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

1 Adoption of the Minutes of February 11, 2019

2 Adoption of the Minutes of February 26, 2019

3 Adoption of the Minutes of February 28, 2019

4 Adoption of the Minutes of March 1, 2019

PUBLIC COMMENTS

CEREMONIAL REVIEW

Paint Henry Blue – Child Abuse Prevention Awareness Month
Proclamation presented by the Henry County Board of Elections

OLD BUSINESS

5 Council Consideration to amend Ordinance No. OR19-478 regarding Chapter 4.08 – Fire Prevention and protection of the Code of the City of Stockbridge, GA and amending Resolution No. R19-1029, Resolution No. R19-1030 an Resolution No. R19-1031 with an effective date of April 9, 2019.

6 Council Consideration to transfer Planning & Zoning services from Henry County to the City of Stockbridge effective April 9, 2019.

NEW BUSINESS

7 Council Consideration to approve the request for use of the Ted Strickland Community Center on May 1, 2019 for the Great Atlanta Homebuilders Association Luncheon

8 Council Consideration to approve the request for use of the Merle Manders Conference Center on September 8, 2019 for the Council on Aging Fundraiser event.

9 Council Consideration to approve the request for use of the Ted Strickland Community Center on April 19, 2019 from 6:00 p.m. to 9:00 p.m. for the Youth Council Art Show

10 Council Consideration to approve the request for use of the Merle Manders Conference Center on May 4, 2019 from 12:00 p.m. to 4:00 p.m. for the Youth Council Workshop

11 Council Consideration to approve the Printing and Marketing Services for the City to be awarded to - Curtis 1000, a Subsidiary of Taylor Strategic Relationships (TSR) RE: Contract No. 111815, City of Stockbridge Contract no. 2019008P not to exceed $50,000.00

12 Council Consideration to approve RFQ for qualified contractors to bid on the Amphitheater Project.

DISCUSSION

CITY MANAGER'S COMMENTS (Randy Knighton)

CITY CLERK'S COMMENTS (Vanessa Holiday)

COMMENTS FROM THE CITY COUNCIL

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT

Stockbridge

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING

MONDAY, FEBRUARY 11, 2019 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Councilman Elton Alexander
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration
Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by City Manager, Randy Knighton.

Pledge of Allegiance was recited unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present.

Mayor Pro Tem Blount motioned to adopt the Agenda as printed; second by Councilman Thomas. The motion passed 5-0.

Mayor Pro Tem Blount motioned to adopt the Minutes for the following meetings: December 10, 2018 and December 18, 2018; second by Councilman Alexander. The motion passed 5-0.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. There were no Public Comments.

CEREMONIAL REVIEW

Mayor Ford presented the 2019 Proclamation for African-American History Month to Councilman Thomas and referenced the recent event.

Mayor Ford also noted the Proclamation for Coach Kevin Whitley of Stockbridge High School would be presented at the school on Wednesday, February 13th at 8:30 a.m.

NEW BUSINESS

3. FY2018 Henry County Convention & Visitors Bureau DCA Report
   Presented by: Laura Luker, Director of Tourism
   Laura Luker noted tourism has become bigger over the year, bringing in over $283 million tourism dollars for the year 2017. Ms. Luker also noted the CVB has been working on a year-long research study as to when and why visitors visit the county and city; as well as working with individuals to write about their experiences while staying in Henry County and the City of Stockbridge. Ms. Luker reviewed the CVB Annual report and referenced the entities that were highlighted in the 2018 guide and those who will be featured in the 2019 brochure.

4. Council Consideration to approve use of the Merle Manders Conference Center for an event in partnership with the Psi Alpha Omega Chapter of Alpha Kappa Alpha and their non-profit: The Southern Crescent Pearl's Foundation for the Women in Business on March 17, 2019 event.
   Presented by: Councilwoman Robinson and Clayton County Superior Court Judge Shana Rooks Malone

   Councilwoman Robinson asked that this item be Tabled until further notice.

5. Authorization for Ground-Water Services, Inc.to compete (2) Test Wells - S.P.L.O.S.T. funding in the amount not to exceed $78,000.00.
   Presented by: Decius Aaron, Public Works Director
   Mr. Aaron noted staff is in the process of receiving permits to drill two (2) test wells to become apart of the city's water supply with using SPLOST funding which will be use not to exceed in the amount of $78,000.00. Mr. Aaron also noted staff will be looking to save around $10-$12,000 per month.

   Mayor Pro Tem Blount motioned to approve authorization for Ground-Water Services, Inc.to compete (2) Test Wells - S.P.L.O.S.T. funding in the amount not to exceed $78,000.00; second by Councilman Alexander. The motion passed 5-0.

6. Statutory requirements and expectations of transfer of Fire Prevention Services and Planning & Zoning Services Effective 4/1/2019
Presented by: Camilla Moore - Community Development Director
Ms. Moore introduced Linda Logan the new Senior Planner for the City. Ms. Moore noted Council authorized the transfer of a Fire Marshall and Planning and Zoning from the County to the City in December 2018. And noted there are statutory requirements that the Georgia General Assembly requires which are governed by law. Ms. Moore also noted both Fire and Planning & Zoning services were provided by the County, and now will be provided by the City. Ms. Moore state she hopes to have the Fire Marshal in place by April 1, 2019. Ms. Moore stated that bringing the Fire Marshal in-house will reduce the turn-around 7 – 15 days for inspections.

   Ms. Moore noted the statutory requirements for Planning and Zoning are governed by several statutes in which the County is responsible for going out and looking at all sites, zoning verifications, etc. Ms. Moore also noted the City will start out with one (1) Planner to determine case loads and will try to do so by April 1, 2019.

7. Council Consideration to approve Ordinance to amend Chapter 4.08 - Fire Prevention and Protection of the Stockbridge Municipal Code- Repeal & Replace – Effective 4/1/2019
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted the state requires an Ordinance to be adopted that is consistent with the transfer of services and asked for repeal and replace Chapter 4.08- Fire Marshal Prevention Services.

   Councilman Alexander motioned to approve and Ordinance to amend Chapter 4.08 - Fire Prevention and Protection of the Stockbridge Municipal Code - Repeal & Replace which will be effective 4/1/2019; second by Councilwoman Robinson. The motion passed 5-0.

8. Council Consideration to approve Resolution adopting Fire Services 2019 Fee Schedule – Effective 4/1/2019
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted this is a Fee Schedule for Fire Prevention Services.

   Councilwoman Gantt inquired if the fees are higher than normal.
   Ms. Moore noted staff looked at Henry County and cities of the same size and wanted to stay consistent.

   Councilwoman Gantt motioned to approve a Resolution adopting Fire Services 2019 Fee Schedule which will be Effective 4/1/2019; second by Councilman Alexander. The motion passed 5-0.

9. Council Consideration to approve Resolution to transfer Fire Services from the State of Georgia to the City of Stockbridge–Effective 4/1/2019
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted the state requires a Resolution to be adopted that transfers Fire Marshal Services from the State to the City effective April 1, 2019.

Councilwoman Gantt motioned to approve Resolution to transfer Fire Services from the State of Georgia to the City of Stockbridge which will become effective 4/1/2019; second by Councilman Alexander. The motion passed 5-0.

10. Council Consideration to approve Resolution to transfer Fire Services from Henry County to the City of Stockbridge - Effective 4/1/2019
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted the state requires a Resolution to be adopted that transfers Fire Marshal Services from the County to the City effective April 1, 2019.

Councilman Alexander motioned to approve Resolution to transfer Fire Services from Henry County to the City of Stockbridge which will become effective 4/1/2019; second Councilwoman Gantt provided the second. The motion passed 5-0.

11. Council Consideration to approve Resolution for 2019 Occupational Tax Fee Schedule/ Non-Regulatory.
Presented by: Camilla Moore - Community Development Director
Ms. Moore referenced approval of the Regulatory Fee Schedule in December 2018 noting this is approval of the non-regulatory Fee Schedule.

Councilwoman Gantt motioned to approve the Resolution for 2019 Occupational Tax Fee Schedule/Non-Regulatory; second by Mayor Pro Tem Blount. The motion Passed 5-0.

12. Council Consideration to adopt the 2018 CIE (Capital Improvements Element and Comprehensive Plan Update as approved by the ARC (Atlanta Regional Commission) January 3, 2019.
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted in August 2018, the Comprehensive Plan was submitted to DCA; however, upon analysis, some of the Public Works projects required further review and/or corrections. Ms. Moore noted the numbers have been reconciled and re-submitted to the State and approved.

Councilman Thomas referenced the report noting there was not an Economic Development Director on staff when the original report was submitted and following conversations with Mr. Knighton, recommends those items under Economic Development section of the report be the responsibility of the Economic Director.

Attorney Williams explained the Council can approve document as written and can amend as recommended at the next Council meeting.

Councilwoman Gantt motioned to approve document as approved by the DCA with an amendment to task the Economic Development Director with certain items of the report to be presented at next meeting on 2/26/2019; second by Councilwoman Robinson. The motion passed 5-0.

DISCUSSION

13. Council Discussion of Impact Fees
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted Impact Fees are put in place to make sure cost of new developments are not placed upon the citizens, and instead, passed on to the developers. Ms. Moore further noted Impact Fees would allow the City to attach a one (1) time fee to every single development that comes to the City; noting surrounding cities and the County impose Impact Fees. Further discussion will take place at the upcoming Retreat and presented to the Council for consideration at the March 11, 2019 meeting.

14. Update: On-Street Parking and Implementation.
Presented by: Camilla Moore - Community Development Director
Ms. Moore noted the Public Works staff has completed inventory of streets to be affected; mailer will go out to citizens in March regarding the Street Parking Ordinance, Policy and Procedures are being created; Warning Notices will be issued for (3) three months prior to citations being issued; however, HOA's currently have ability to tow (no booting); costs are still being analyzed.

Councilwoman Gantt motioned to amend the Agenda to discuss the creation of a Development Authority for the City and to present Local Legislation to the General Assembly; second by Councilman Alexander. The motion passed 5-0.

15. Council Consideration to the create a Development Authority for the City and to present Local Legislation to the General Assembly.
Presented by: Councilwoman Gantt, James Touchton, Economic Development Director and Raoul Clarke, DDA Chairman
Mr. Touchton noted during the DDA Retreat, there was a discussion with Former Senator Doug Stoner who explained expanding the territory of the DDA or creating a City-Wide Development Authority.

Attorney Williams noted the DDA Act provides that the City create a Resolution that designates a downtown area with no limitations attached, or a city-wide area in the Downtown District. Attorney Williams noted the City of Stockbridge already has a city-wide URA but has not been active in years.

Attorney Williams further noted the issue would be the membership of the board which holds between 7 to 9 members, with Council making the determination of long the terms of the board would be. Attorney Williams also noted the membership requires 4 members that are taxpayers, however, seeing the City does not have a tax for residents; business owners who pays into Occupational tax would be considered. Attorney Williams suggested having the General Assembly create a Development Authority by local legislation where Council would work with the local legislation delegation to determine what membership would be best for the City, stating this could be business owners or a combination, somewhat similar to the already established DDA.

Councilwoman Gantt motioned to approve Council Consideration to the create a Development Authority for the City and to present Local Legislation to the General Assembly; second by Councilwoman Robinson. The motion passed 5-0.

Mayor Pro Tem Blount motioned to suspend Council & Mayor Comments and the Meetings & Announcements portion of the Agenda to be heard following Executive Session; second by Councilman Thomas. The motion passed 4-1 (Alexander Opposed).

COMMENTS FROM THE CITY MANAGER

COMMENTS FROM THE CLERK'S OFFICE

COMMENTS FROM THE CITY COUNCIL

COMMENTS FROM THE MAYOR

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council meeting, Wednesday, February 13, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room.

- Downtown Development Authority meeting, Tuesday, February 19, 2019 at 6:00 p.m. at City Hall in the Levi Meeting Room. (note change in date).

- Youth Council Advisory Committee, Wednesday, February 20, 2019 at 6:30 p.m. at City Hall in the Levi Meeting Room.

- Planning Commission meeting, Thursday, February 21, 2019 at 7:00 p.m. at City Hall in the Council Chamber.

- Work Session meeting, Tuesday, February 26, 2019 at 6:00 p.m. at City Hall in the Council Chamber.

- Council Retreat – February 28 & March 1, 2019 Kennesaw, GA

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Rural African-American History Celebration – Saturday, February 16, 2019 at the Cochran Library, Stockbridge, GA– spearheaded by Councilman Alexander 1:00 p.m. – 2:30 p.m.

- Quarterly Town Hall – Tuesday, February 19, 2019 7:00 p.m. at: Red Oak UMC 3894 Walt Stephens Rd. Stockbridge, GA – spearheaded by Councilman Alexander

- Stockbridge Active – location: Pamela Bennett Fitness 272 E Atlanta Rd Suite 1D, Stockbridge, GA– Saturday, February 23, 2019 10: am – 12:00 pm Registration Required (space is limited) – spearheaded by Councilman Alexander

- Monthly Bingo Bash – Wednesday, February 27, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Mayor Pro Tem Blount

ONGOING INITIATIVES

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.

- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.

- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly *Welcoming Stockbridge* RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilwoman Robinson. The motion passed 5-0.

Councilman Alexander motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

Councilman Alexander motioned to reconvene meeting; second by Councilwoman Robinson. The motion passed 5-0.

Councilman Alexander thanked Stockbridge Youth Council Advisory Committee Chair Kenneth McFarland for his service and made a motion to accept his resignation and removal from the Stockbridge Youth Council Advisory Committee; second by Councilwoman Gantt: Mayor Ford asked for reconsideration stating this would be a mistake and rather to accept the resignation at the end of May 2019; Councilwoman Robinson thanked Mr. McFarland for his service and stated he had done an excellent job and thanked him for volunteering for the committee and agreed with the Mayor this would be a mistake and shameful and would cast a negative light upon the city. The motion passed 4-1 (Robinson opposed).

Motion to suspend Comments and Meeting and Announcements portion of the Agenda and adjourn the meeting.

Respectfully submitted by:

______________________________	______________________________
Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES
COUNCIL MEETING

TUESDAY, FEBRUARY 26, 2019 6:00 P.M.

Mayor & City Council
Mayor Anthony S. Ford
Councilman Elton Alexander
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration
Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Mayor Ford.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members were in attendance except Councilwoman Robinson who was attending the Legislative Black Caucus Annual Heritage event.

Mayor Pro Tem Blount motioned to amend the Agenda to add Item No. 6 – Council Consideration on HB302 and Item No. 7 – Council Consideration to approve a Resolution for local legislation for the creation of a Development Authority; second by Councilman Alexander. The motion passed 4-0.

Review of the Minutes for the following meetings:
1. 1/14/2019 2. 1/31/2019 No Action

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. There were no public comments.

OLD BUSINESS

3. Council Consideration to amend the 2018 CIE (Capital Improvements Element and Comprehensive Plan Update relating to the Economic Development Section of the Report.
   Presented by Randy Knighton, City Manager
   Mr. Knighton referenced the previous meeting where it was noted that all items under the Economic Development section of the Short-Term Work Program report would be assigned to the recently hired Economic Development Director (James Touchton) as the responsible party. Mr. Knighton also referenced a memorandum issued to the Mayor & Council that reflected this changed and confirmed the day-to-day operations as listed under Economic Development would be effective immediately and the 2019 report would reflect this action. There was no action required by the governing body.

4. Council Consideration to amend and extend the Moratorium on the acceptance of applications for certain businesses in the City.
   Presented by Michael Williams, City Attorney
   Attorney Williams noted there will be a request for an RFP at the next council meeting for a zoning re-write and would like to extend the Moratorium for certain businesses another 180 days and include the changes made. Mayor Pro Tem Blount requested a list of businesses currently in the hopper that would be excluded from this extension.

   Councilman Alexander motioned to extend the current Moratorium 180 days and to make sure Hair and Nail Salons and Vape Shops are included; with all applications in the hopper being excluded; second by Councilwoman Gantt. The motion passed 4-0.

NEW BUSINESS

5. Council Consideration to approve Citywide Furniture – State of Georgia Contract No. 99999-SPD000010
   Presented by Lindell Miller, Procurement Supervisor
   Ms. Miller noted this request is to a for authorization to utilize a state contract through February 2020 (if needed) and to purchase furniture for city staff.

   Councilwoman Gantt motioned to approve Citywide Furniture – State of Georgia Contract No. 99999-SPD000010; second by Councilman Thomas. The motion passed 4-0.

6. Council Consideration to approve a Resolution opposing HB302.
   Presented by Michael Williams, City Attorney
   Attorney Williams noted HB302 would grant regulations on building aesthetics and noted GMA is in opposition of the Resolution and encourages all cities to adopt a Resolution in opposition.

Attorney Williams also recommended the Council to direct staff to submit the Resolution if approved, to its local legislative delegation.

Mayor Pro Tem Blount motioned to approve a Resolution opposing HB302; second by Councilwoman Gantt. The motion passed 4-0.

7. Council Consideration to approve a Resolution requesting the General Assembly to approve the creation of a 7-member Development Authority for the City of Stockbridge consisting of (3) three residents of the City (1) of those being a member of the Governing Body and (4) four members to be Henry County residents with subject-matter expertise such as attorneys, realtors, developers and zoning experts and to have powers similar to the City of Clarkston, GA.
Presented by Michael Williams, City Attorney
Attorney Williams noted what is proposed is to ask the General Assembly to enact a local legislation in creating a Development Authority for the City, that is different from the normal statutory Development Authority. Attorney Williams noted staff recommends the creation of a 7-member Development Authority for the City of Stockbridge consisting of (3) three residents of the City (1) of those being a member of the Governing Body and (4) four members to be Henry County residents with subject-matter expertise such as attorneys, realtors, developers and zoning experts and to have powers similar to the City of Clarkston, GA.

Councilwoman Gantt motioned to approve Resolution; second by Councilman Alexander; the motion passed 4-0.

COMMENTS FROM THE CITY MANAGER
Mr. Knighton noted Stockbridge is a great city "Where Community Connects" and commended staff, and noted he is looking forward to moving the City forward.

COMMENTS FROM THE CLERK'S OFFICE
Mrs. Holiday referenced the City's upcoming Retreat and is looking forward great things to come out of the retreat.

COMMENTS FROM THE CITY COUNCIL
Councilman Thomas thanked Cotton Indian Elementary School for hosting the "Don't Trash Stockbridge" event he attended along Mrs. Jackson, noting there were mover 300 students in attendance.

Mayor Pro Tem Blount invited everyone out to the Bingo Bash tomorrow from 10:00 a.m. – noon at the Ted Strickland Community Center for lots of fun for the seniors in the community; and thanked the Public Works staff for the concrete cleanup.

Councilwoman Gantt thanked everyone for their continued prayers and support.

Councilman Alexander invited who have not registered to attend the 4th Annual Women's History Month Celebration on Sunday, March 3rd at 3pm at the Merle Manders Conference Center, tickets can be obtained through Eventbrite; thanked everyone who attended the recent Town Hall at Red Oak UMC noting great feedback for proposed city projects and referenced kids of the community having to leave the area to participate in activities; thanked everyone who participated in Stockbridge Active event at ClubSpin;; thanked Main Street for coordinating the event to recognize 1st Lt. Andrea Lewis, and her send-off, and thought it was fitting for Black History Month; referenced the Retreats and how Council must act, as it is up to the elected body to direct staff; and challenged fellow council members to move forward with projects in 2019.

COMMENTS FROM THE MAYOR

Mayor Ford noted he is looking forward to a productive Retreat based on financial and good logical sense; noted the great Main Street activity for 1st Lt. Lewis, the first African-American pilot in the Georgia National Guard and wishes her family all the best; referenced the City's attendance at the South Metro Development Conference where for the first time in 17 years of the conference, they issued the Perseverance and Leadership Award to the City of Stockbridge for victory to defeat the cityhood referendum, and stated the real heroes were the citizens who knocked on doors and voted, and noted the City still has a mission to heal and mend the city and embrace the entire community; noted the city is prepare for the 2020 census; thank Michael Hightower for the award; noting the City's work is not yet done; noted he would be bringing forward the State of the City at the March 11th meeting; and asked everyone to keep the faith; God Bless.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Council Retreat – February 28 & March 1, 2019 Kennesaw, GA
- Main Street Advisory Board meeting, Friday, March 8, 2019 at 9:00 a.m. at City Hall in the Levi Meeting Room.
- City Council meeting, Monday, March 11, 2019 at 6:00 p.m. at City Hall in the Council Chamber
- Youth Council meeting, Wednesday, March 13, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room.
- Downtown Development Authority meeting, Monday, March 18, 2019 at 6:00 p.m. at City Hall in the Levi Meeting Room.

- Youth Council Advisory Committee, Wednesday, March 20, 2019 at 6:30 p.m. at City Hall in the Levi Meeting Room.

- Planning Commission meeting, Thursday, March 21, 2019 at 7:00 p.m. at City Hall in the Council Chamber.

- Work Session meeting, Tuesday, March 26, 2019 at 6:00 p.m. at City Hall in the Council Chamber.

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Monthly Bingo Bash – Wednesday, February 27, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Mayor Pro Tem Blount

- Women's History Celebration Brunch, Sunday, March 3, 2019 at the MMCC, Stockbridge, GA– spearheaded by Councilman Alexander 3:00 p.m. RSVP required: ljackson@cityofstockbridge-ga.gov

- GMA Youth Summit (hosted by the City of Stockbridge Youth Council) March 22-24, 2019 at the Merle Manders Conference Center.

ONGOING INITIATIVES

- Mayor Mondays with Mayor Anthony S. Ford from 10:00 a.m. - noon **every fourth Monday** of the month (appointment required). Please contact LaQuinda Jackson @ 678-833-3348 for more information and scheduling.

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.

- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.

- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.

- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.

- Quarterly *Welcoming Stockbridge* RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Mayor Pro Tem Blount. The motion passed 4-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Thomas. The motion passed 4-0.

Councilman Alexander motion to reconvene the meeting; second by Councilman Thomas. The motion passed 4-0.

ADJOURN

Councilman Thomas motioned to adjourn the meeting; second by Councilwoman Gantt. The motion passed 4-0.

Respectfully submitted by:

____________________________	____________________________
Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

Retreat Summary Minutes
Thursday, February 28, 2019
8:30 A.M.

Embassy Suites – Kennesaw Town Center
620 Chastain Road
Kennesaw, GA 30144

2019 WINTER RETREAT / DAY 1

Facilitated by Randy Knighton, City Manager

Welcome - Mayor Ford

Call to Order – Mayor Ford

Roll Call – Members Present: Mayor Ford, Mayor Pro Tem Blount, Councilman Alexander, Councilwoman Gantt, and Councilman Thomas. Councilwoman Robinson was not present for the roll call (as she was attending Henry County Day at the State Capitol) and did join the meeting at 12:15 p.m.

Also present - Randy Knighton, Vanessa Holiday, Camilla Moore, Kira Harris-Braggs, James Touchton, John Wiggins and Michael Williams

City Manager's Report and Review of FY2018 Goals & Objectives
Randy Knighton reviewed the FY2018 goals, with the De-Annexation Referendum being the top priority, while noting the current objectives to be focusing on funding and timelines. Mr. Knighton also referenced the staff DISC Assessments currently underway, noting the importance of a cohesive team. Mr. Knighton referenced a proposed Referendum for the re-allocation of $4 million dollars of SPLOST funds; and noted the City of Stockbridge and other cities in Henry County should get their fair share of SPLOST funds and that the current 75%/25% does not line up with current population. A reference was made to the request to the County to return Title 14 and Title 16 infractions to City with an offer to split the revenue, noting the County has not responded.

Councilman Alexander referenced the City's Master Trail Plan and incorporating the Trail Plan with sidewalks throughout the city and providing funding in the City's Operating Budget.

City of Kennesaw Economic Development Presentation
Presented by: Mayor Derek Easterling
Mayor Easterling reviewed the State of the City for Kennesaw and showed a presentation of various city departments, and businesses while highlight their many success stories and noting the many years it took while building relationships and partnerships to make it happen.

TSW (Tunnel Spangler and Walsh) Architects
Heather Hubbell presented the Amphitheater design and referenced an estimated cost of $10 million dollars, noting that neither roads nor parking was included in that estimate. Ms. Hubbell also gave an estimated 12 to18 month timeline for completion.

Ms. Hubbell presented two concept designs of the proposed Cultural Arts Center with both a 1-Story building and 2-story building. Estimates were around $15 million dollars.

Ms. Hubbell presented the Monument Sign design to be located across from City Hall and in front of the fountain. The estimated cost is $167,000 with a 3-month timeline for completion. Ms. Hubbell noted the turning lane that was included in the RSVP has been accounted for in the design in coordination with Falcon Design & Engineering, GDOT and the Inspection officials.

Kennesaw City Hall Visit
Presenters: Darryl Simmons, P & Z Administrator & Bob Fox, Economic Development Director Both Mr. Simmons and Mr. Fox offered excellent information for the Governing Body to put forth their vision for the City, and then allow staff to carry it out. Additionally, they spoke about the collaborations and patience to make the vision a reality. Noting where in some cases land remained vacant until the time and project was right.

Tour of Downtown Kennesaw
The tour travelled through downtown Kennesaw noting businesses located along the railroad and the success of the mixed-use developments, while still incorporating some of the old charm.

Development Review/Permit Process
Ms. Moore reviewed the Permitting process noting Charles Abbott Associates contracted staff will process HVAC permits and the newly created Building Permit Coordinator position for the City would meet & greet prospective developers and process building permits.

Impact Fees
Ms. Moore reviewed Impact Fees and noted this item would be presented to the Council for Consideration at the March 11th. Meeting.

Convention & Visitor's Bureau (CVB) Discussion
Mrs. Harris-Braggs reviewed the report previously presented by Henry County CVB Tourism Director Laura Luker along with additional information regarding the role and purpose of the CVB. After discussion, the Council decided to start the process of moving away from the Henry County CVB and establishing its own. Motion made by: Alexander/Blount. Passed 4-1. Robinson opposed.

Review of Day 1 and Closing Remarks
Mr. Knighton noted he was pleased with the information on Day 1 and looks forward to Day 2. Ms. Moore provided a Legislative Update noting Senate Bill 453 sponsored by Senator Mullis will drop on 3/1/2019. Mr. Ford referenced all to review the Code of Conduct, all agreed.

Motion to adjourn: Blount/Robinson Passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

Retreat Summary Minutes

Friday, March 1, 2019

8:30 A.M.

Embassy Suites – Kennesaw Town Center

620 Chastain Road

Kennesaw, GA 30144

2019 WINTER RETREAT / DAY 2

Facilitated by: Randy Knighton, City Manager

Welcome - Mayor Ford

Call to Order – Mayor Ford

Roll Call – Members Present: Mayor Ford, Mayor Pro Tem Blount, Councilman Alexander, Councilwoman Gantt, Councilwoman Robinson and Councilman Thomas.

Also present - Randy Knighton, Vanessa Holiday, Camilla Moore, Decius Aaron, James Touchton, Rashonda Favors, John Wiggins and Michael Williams

City Manager's - Establish and Confirm Mayor and Council Fiscal Year 2019 Goals
Randy Knighton noted today's session would focus on financing, financial advice and the City's Overall financial picture.

Mr. Wiggins reviewed the City's 5-year CIP (Capitol Improvement Plan) noting FY2019 has $7.5 million in the approved plan. Mr. Aaron noted an estimated $12 million for road Improvements for the proposed RSVP to Lee Street. Mr. Knighton noted no commitment had been made to the Jodeco project for any funding at this point. Ms. Moore referenced an upcoming visit with the Interim Treasurer to the State Capitol to review SPLOST balances. Mr. Knighton recommended the city come to an agreement with Henry County regarding SPLOST, unlike the mediation on the SDS agreement due to the timing.

Mr. Aaron noted Falcon Design was completing a neighborhood survey of the Tye Street area regarding curb & gutter; and also noted a street and sidewalk assessment is funding through SPLOST IV and he will ask for funding in SPLOST I as well.

Councilwoman Robinson recommended reaching out to District 4 Commissioner Thomas to discuss projects prior to the March 7th meeting.

A consensus of the Council agreed to move forward with the monitor @ Monument Park as it falls under the City Manager's threshold.

Financial Advisor
Mr. Edmund J. Wall, Managing Director of Piper Jaffray gave an overview of the Piper Jaffray firm, reviewed the City's financial reports and presented the Council with a Financial Plan for the City.

Mr. Wall noted he would recommend a Sales Ration Study with the Tax Assessor's office (which state law requires every 3 years), would also recommend using Hotel/Motel tax to pay down the debt; gave a sample of a 1-2 mil tax and the funds that could be generated; noted the County has 12 mils; Board of Education 20 mils; and the Henry County Water Authority has 2 mils.

Financial Advisor
Mr. Courtney Rogers, Sr. V.P., Mr. Ricardo Cornejo, Sr. Vice President and Mr. Douglas Gebhardt, Vice President of Davenport & Company gave an overview of Davenport & Company and presented the Council with a Financial Plan for the City.

Mr. Rogers noted he attended the City's Branding launch and proposed spending $10 million dollars of fund balance on projects. And stated their role as Financial Advisors would be an extension of the City. It was also noted they are engaged by more municipalities than any other Financial Advisor in the state of Georgia.

Motion to approve Piper Jaffray as Financial Advisor for the City: Gantt/Robinson – Passed 4-0 (Councilman Thomas was not present for the vote).

Facility Use Policy
Presented by Michael Williams, City Attorney
Attorney Williams recommended the City have a consistent message regarding policy and use of facilities, and keep in mind the financial repercussions.

After discussion, Attorney Williams was tasked with bringing back to the Council a policy with limited use of the MMCC specifically.

Funding Projects / Grants / S.P.L.O.S.T.
Mr. Knighton noted with the approval to hire a Financial Advisor, their office will review and assess, and he will present the plan to the Council.

Mr. Aaron presented upcoming an in the works Public Works projects.

Ms. Moore referenced the Main Street "Alley Way" project.

Jessica Taylor, CEO of Azimuth Companies briefly reviewed the Grants strategy for the City.

Procurement Process
Lindell Miller, Procurement Supervisor gave an overview of the City's procurement process and procedures; and recommended one additional staff member be added to her team along with the Inventory Clerk.

Review of Day 2 and Closing Comments
Mr. Knighton noted with the approval to hire a Financial Advisor, their office will review and assess, and he will present the plan to the Council. Mr. Aaron presented upcoming an in the works Public Works projects. Ms. Moore referenced the Main Street "Alley Way" project.

Councilwoman Robinson notified the Council of a Special-Called meeting of the Youth Council Advisory Board tonight at 6:30 p.m. to address the reinstatement of members.

Motion to adjourn: Robinson/Blount – Passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC	Anthony S. Ford, Mayor

Council Consideration to amend Ordinance No. OR19-478 regarding Chapter 4.08 – Fire Prevention and protection of the Code of the City of Stockbridge, GA and amending Resolution No. R19-1029, Resolution No. R19-1030 an Resolution No. R19-1031 with an effective date of April 9, 2019.

Presented by Michael Williams, City Attorney

Council Consideration to transfer Planning & Zoning services from Henry County to the City of Stockbridge effective April 9, 2019.
Presented by Michael Williams, City Attorney

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE USE OF THE TED STRICKLAND COMMUNITY CENTER FOR THE METRO ATLANTA HOMEBUILDERS ASSOCIATION LUNCHEON

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City in vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare or the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to allow the use of the Ted Strickland Community Center for a Homebuilders Association meeting for the benefit of the City's residents;

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes the use of the Ted Strickland Community Center for a Homebuilders Association Meeting on May 1, 2019.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 8th day of April, 2019.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE USE OF THE MERLE MANDERS CONFERENCE CENTER FOR COUNCIL ON AGING FUNDRAISER EVENT

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City in vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare or the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to allow the use of the Merle Manders Conference Center for a Council for Aging fundraiser event for the benefit of the City's residents;

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes the use of the Merle Manders Conference Center for a Council for Aging fundraiser event on September 8, 2019.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 8th day of April, 2019.

CITY OF STOCKBRIDGE, GEORGIA

____

ANTHONY S. FORD, MAYOR

ATTEST:

____

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

____

MICHAEL WILLIAMS, CITY ATTORNEY

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE USE OF THE TED STRICKLAND COMMUNITY CENTER FOR THE YOUTH COUNCIL ART SHOW

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City in vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare or the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to allow the use of the Ted Strickland Community Center for a Youth Council Art Show for the benefit of the City's residents;

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes the use of the Ted Strickland Community Center for a Youth Council Art Show on April 19, 2019.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 8th day of April, 2019.

CITY OF STOCKBRIDGE, GEORGIA

____
ANTHONY S. FORD, MAYOR

ATTEST:

____
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

____
MICHAEL WILLIAMS, CITY ATTORNEY

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE USE OF THE MERLE MANDERS CONFERENCE CENTER FOR THE YOUTH COUNCIL WORKSHOP

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City in vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare or the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to allow the use of the Merle Manders Conference Center for a Youth Council Workshop for the benefit of the City's residents;

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes the use of the Merle Manders Conference Center for a Youth Council Workshop on May 4, 2019.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 8th day of April, 2019.

CITY OF STOCKBRIDGE, GEORGIA

____

ANTHONY S. FORD, MAYOR

ATTEST:

____

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

____

MICHAEL WILLIAMS, CITY ATTORNEY

City of Stockbridge

Staff Recommendation Form For Council Approval/Review

Meeting Date

April 8, 2019

- [x] **Action requested by City Council**
- [ ] **For informational purposes only**
- [ ] **Discussion Item**
- [ ] **Budget Amendment Required**
- [ ] **Presentation**

FUNDING SOURCE

- [ ] GENERAL FUND
- [ ] FUND BALANCE
- [ ] SPLOST
- [ ] CDBG
- [ ] GRANT FUNDING
- [ ] COUNCIL INITIATIVE
- [ ] SPONSORSHIP
- [ ] DEPT. FUND BALANCE

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Lindell Y. Miller

DEPARTMENT: Finance/Procurement

ITEM/PROJECT/EVENT: Printing and Marketing Services

DESCRIPTION: The City Departments request approval to award a contract to Curtis 1000, a subsidiary of Taylor Strategic Relationships (TSR), Inc, under the National Joint Powers Alliance (NJPA) (now known as Sourcewell as of June 6, 2018) Printing, Messaging, and Related Communications Products and Services Contract No. 111815, City of Stockbridge Procurement Contract No. 2019-0008P, for the purchase of Printing and Marketing Services, for an amount, not to exceed $50,0000 annually.

The Public Information Department, Main Street Division and City staff seek to purchase from Sourcewell (NJPA) Contract No. 111815, to procure printing, messaging, related communications Products and marketing Services from Curtis 1000. By utilizing the cooperative contract, the City is able to take advantage of lower costs available through competitive pricing.

The contract was competitively solicited from NJPA, Request For Proposal No. 111815, for Printing, Messaging, and Related Communications Products and Services, and was awarded to TSR, with an initial start date of January 19, 2016 and continuing for four years from that date with the option to renew for one additional year. City of Stockbridge Ordinance 3.30.080 - Summary of methods of procurement, authorizes the city to purchase services and incidental commodities from other federal, state or local governments, associations and non-profit organizations when determined to be in the best interest of the city.

APPROVED BY:

FINANCE John Wiggins

CITY MANAGER [signature]

CITY ATTORNEY ____________________

Annual Contract Amount

$ 50,000.00

ATTACHMENT(S:) [x]

Form E

Contract Acceptance and Award

(To be completed only by NJPA)

NJPA #111815 PRINTING, MESSAGING, AND RELATED COMMUNICATIONS PRODUCTS AND SERVICES

Taylor Strategic Relationships
Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined product/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be January 19, 2016 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: ______________ Dr. Chad Coauette
NJPA Executive Director (Name printed or typed)

Awarded this 19th day of January, 2016 **NJPA Contract Number # 111815-TSR**

NJPA Authorized signature: ______________ Scott Veronen
NJPA Board Member (Name printed or typed)

Executed this 19th day of January, 2016 **NJPA Contract Number # 111815-TSR**

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name Taylor Strategic Relationships, Inc.

Vendor Authorized signature: ______________ Tommy Merickel
(Name printed or typed)

Title: President

Executed this 20TH day of January, 2016 **NJPA Contract Number # 111815-TSR**

FORM P

Proposer Questionnaire

Payment Terms, Warranty, Products/Equipment/Services, Pricing and Delivery, Industry Specific

Proposer Name: Taylor Strategic Relationships, Inc.

Questionnaire completed by: The Taylor Team

Payment Terms and Financing Options

1. **Identify your payment terms if applicable. (Net 30, etc.)**

   Our standard terms are Net 30 PO transactions and Net 15 Summary

2. **Identify any applicable leasing or other financing options as defined herein.**

   All products and services being offered as part of our proposal do not require leasing or financing options.

3. **Briefly describe your proposed order process for this proposal and contract award. (Note: order process may be modified or refined during an NJPA member's final Contract phase process).**

   Taylor is prepared to offer NJPA members a suite of technology solutions, including an NJPA ordering portal. This portal will enable NJPA members to easily access Taylor's broad array of products. In addition, Taylor's sales representatives will engage directly with NJPA members and will secure orders outside of the ordering platform.

NJPA

General Ordering Portal

Our portal will allow members to fill out an electronic order blank, attach a purchase order and attach any corresponding artwork files.

- Used for commonly ordered products
- These common items will be listed on price lists, eliminating the need for a quote
- The work will be routed to an appropriate facility
- We will provide an order confirmation
- Each NJPA member will have a unique account number with Taylor.

Enterprise Opportunities

Taylor has technology solutions designated to serve larger organizations with unique brand and access points. Our solutions are field tested and used today by the majority of the Fortune 500.

We will work with high volume NJPA members to evaluate which technology solution will best fit their needs.

Enterprise Solutions

Corporate Identity

- Brand control - 'Lock down' key area of each product
- Ease of ordering - Total company access with secure login
- Approval process
- Typical products.
  - Business Cards
  - Letterheads
  - Memo Pads
  - Post-It Notes

Fulfillment & Distribution

- Can support thousands of items including non-profit
- Real time inventory and management controls
- Connected and integrated facilities.

Sales Automation/Marketing Software

- Brand control
- Variable data and personalization - print down to one
- Campaign Management
- Ideal for a distributed sales forces
- Print and electronic output (mail + email + mobile + social)
- Analytic tools provided

a) Please specify if you will be including your dealer network in this proposal. If so, please specify how involved they will be. (For example, will he Dealer accept the P.O.?), and how are we to verify the specific dealer is part of your network?

Taylor will not use a dealer network as part of our offering to NJPA. All products and services in our proposal will be manufactured and sold by Taylor employees.

4. Do you accept the P-card procurement and payment process?

Yes, we accept the P-card procurement and payment process.

NJPA

Warranty

5. Describe, in detail, your Manufacture Warranty Program including conditions and requirements to qualify, claims procedure, and overall structure.

We offer four main warranties: 1) printed products, 2) services provided by Fulfillment or Print on Demand, 3) equipment products and 4) promotional goods. Additional warranties are available for products and solutions outside of those listed below.

(1) Our printed product warranty states that for a period of one year from delivery to customer, the product will conform to our general product specifications; will conform to any additional specifications or samples provided by the customer and agreed to by Taylor, and will be free from defects. If any of these conditions are not met, the customer may request a replacement product, have us repair the product, or receive a credit in the amount of the price paid for the product, less an amount for usage.

(2) Our service warranty states that our services will be performed in a competent and professional manner. If any element of the services falls short of this, Taylor will re-perform the service at no charge to the customer. The services warranty period expires 90 days after the services have been rendered by Taylor.

(3) Our equipment warranty guarantees that all equipment sold by Taylor will be free from defects in workmanship and materials during normal operation of the equipment for ninety days. In the event the equipment does not perform according to this warranty, Taylor will either replace or repair the equipment during the warranty period.

(4) Taylor warrants to our clients that all Promotional Goods will be of the quality, size and dimensions ordered (the "Promotional Goods Warranty"). The Promotional Goods Warranty shall expire ninety (90) days from the date the Promotional Goods are shipped to Client. Taylor will pass through to the Client any and all allowable warranties it receives from the manufacturers of the Promotional Goods. When provided, the manufacturer warranties are included in any item packaging are applicable. This shall be Taylor's entire liability to Client and Client's exclusive remedy if the Goods do not conform to the Promotional Goods Warranty.

DISCLAIMER:

(a) THE WARRANTIES CONTAINED IN THIS SCHEDULE ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE FOR THE GOODS, THE PROMOTIONAL GOODS, OR THE SERVICES

(b) TAYLOR'S COMPLIANCE TO THE PAYMENT CARD INDUSTRY SECURITY STANDARDS COUNCIL ("PCI SSC") SECURITY STANDARDS REQUIRES ALL DATA RECEIVED PROCESSED, AT REST, OR STORED ON TAYLOR'S IT SYSTEMS AND INFRASTRUCTURE BE FREE OF ANY CREDIT CARD HOLDER DATA. IT IS A REQUIREMENT OF TAYLOR THAT CLIENT CONFIRMS AND ACKNOWLEDGES THAT TRANSMITTED DATA DOES NOT CONTAIN PCI CARDHOLDER DATA. CLIENT IS HEREBY ADVISED THAT ALL INPUT DATA ENTERING TAYLOR ENTERPRISE SYSTEMS WILL BE SCANNED FOR THE PRESENCE OF CARDHOLDER DATA NOT MEETING THE REQUIRED SECURITY STANDARDS. ANY FILE THAT IS IDENTIFIED AS HAVING NON-REDACTED CREDIT CARD INFORMATION WILL BE QUARANTINED FOR ANALYSIS WHICH MAY IMPACT SERVICE LEVEL AGREEMENTS SET FORTH IN THE AGREEMENT.

6. **Do all warranties cover all products/equipment parts and labor?**

The products and services offered in this proposal do not have equipment parts and labor associated with them

7. **Do warranties impose usage limit restrictions?**

These types of warranties are not applicable to our proposal offering. Taylor covers all expenses associated with our print production equipment.

8. **Do warranties cover the expense of technicians travel time and mileage to perform warranty repairs?**

These types of warranties are not applicable to our proposal offering. Taylor covers all expenses associated with our print production equipment.

NJPA

9. **Please list any other limitations or circumstances that would not be covered under your warranty.**

Taylor will deliver and meet all agreed to Service Level requirements. Anything outside of our Service Level Agreement with NJPA will not be covered under our warranty.

10. **Please list any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs. How will NJPA Members in these regions be provided service for warranty repair?**

All Taylor production facilities are equipped with certified technicians to support any repair items.

11. **Provide a general narrative description of the equipment/products and related services you are offering in your proposal.**

Our proposal offering covers the spectrum of printing, messaging and marketing related products and services. These products and services are highlighted below:

- Commercial Print
- Corporate Identity and Branding
- Forms
- Marketing Services and Solutions
- Plastic Printing
- Retail Graphics and Signage
- Technologies
- Warehousing and Distribution
- Compliance Products
- Customer Communications
- Labels
- Packaging
- Promotional Marketing
- Supplies
- Unique Processes

Council Consideration to approve RFQ for qualified contractors to bid on the Amphitheater Project. Presented by Randy Knighton – City Manager