



Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem John Blount

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
March 11, 2019 6:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, MARCH 11, 2019 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Mngr.
Vanessa Holiday, City Clerk
Michael Williams, City Attorney
Randi Rainey, Deputy City Clerk

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES FOR THE FOLLOWING MEETINGS: 1/14/2019 & 1/31/2019

- 1 Draft Minutes of 1/14/2019
- 2 Draft Minutes of 1/31/2019

PUBLIC COMMENTS

- 3 Mayor's State of the City Address

PUBLIC HEARING

4 VARIANCE REQUEST: VR-18-14-S

Ngozi Ochulo of Locust Grove, GA has requested a Variance to reduce setback requirements from seventy-five feet (75') to forty-five feet (45') to construct a home on a golf course lot, on the property located at 845 Cog Hill, in Land Lot 17 of the 6th District. The property consist of 0.55+/- acres

NEW BUSINESS

- 5 Council Consideration to approve a Resolution to adopt the Henry County Multi-Jurisdictional Hazard Mitigation Plan: to Transmit this Resolution to the Georgia Emergency Management Agency and the Federal Emergency Management Agency
- 6 Council Consideration to adopt the revised 2019 Planning & Zoning schedule and Planning Commission meeting dates
- 7 Council Consideration to approve and Ordinance creating Impact Fees for the City of Stockbridge
- 8 Council Consideration to adopt Impact Fee Schedule
- 9 Council Consideration to adopt and Ordinance requiring Homeowners and Neighborhood Associations to register with the City
- 10 Council Consideration to approve a Resolution for creation of the City's Zoning Ordinance

DISCUSSION

- 11 Demolition Services
- 12 Update on Parking Requirements for Subdivisions
- 13 Update on RFP for Towing Services for Parking Requirements

CITY MANAGER'S COMMENTS (Randy Knighton)**CITY CLERK'S COMMENTS (Vanessa Holiday)****COMMENTS FROM THE CITY COUNCIL****MAYOR'S COMMENTS (Mayor Anthony Ford)****EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)****ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS**

ADJOURNMENT

CEREMONIAL

Stockbridge

Where Community Connects

SUMMARY MINUTES COUNCIL MEETING

MONDAY, JANUARY 14, 2019 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Pastor Cecilia Green

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present

Councilwoman Robinson motioned to amend the Agenda to remove Item #2 and add Item #8 & #9; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Robinson motioned to adopt the Minutes for the following meeting 11/27/2018: second by Councilman Alexander. The motion passed 5-0.

Review of Ceremonial

"Pop In" for City's New Branding Launch

Adopt a Family Volunteer Appreciation recognized by Councilman Alexander

Martin Luther King, Jr. Holiday Proclamation read by Mayor Ford

Human Trafficking Awareness Month

H.E.R.O. Award presented to the City by Strongside Solutions

Annie Carr of the Negro Council for Women thanked the City for partnering with them on the Diabetes Education Forum.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Mr. Greg Horton noted his confusion regarding the Stockbridge Association of Businesses (SAB) and asked that the Council meet with the businesses owners prior to a vote to establish to board as an independent entity outside of the City.

Mr. Roger Custin echoed Mr. Horton's sentiments, noted he appreciated funding from the City, and asked the Council to hold off on a vote until businesses owners had an opportunity to meet with Council.

OLD BUSINESS

2. Discussion of 2019 Voting Schedule for the City of Stockbridge
Presented by: Vanessa Holiday, City Clerk and Tina Lunsford, Henry County Elections Superintendent
Item Removed from Agenda

NEW BUSINESS

3. Delta Sigma Theta Ex-Offenders Job Fair Presentation
Presented by: Brenda Winston and Gloria Lee Hawkins
Gloria Lee Hawkins, President for Henry County Delta Sigma Theta Chapter noted the Henry County Chapter would like to partner with the City and choose a location to host an Ex-Offenders Job Fair that will be held on September 20, 2019 between the hours of 9am-3pm. Ms. Hawkins mentioned this would be the 4th annual event, which is normally held in Clayton County; but, would like to move it to Henry County in support of the community. Mayor Ford mentioned his attendance at the last event held at Clayton State University.

Mayor Pro Tem Gantt motioned to approve use of the Merle Manders Conference Center September 20, 2019 from 9am – 3pm for an Ex-Offenders Job Fair; Councilman Alexander provided the second. The motion passed 5-0.

4. Organizational Appointments: Appointment & Oath of the Municipal Court Judge

Mayor Pro Tem Gantt motioned to appoint Judge Matthew McCord as the City of Stockbridge Municipal Court Judge; second by Councilwoman Robinson. The motion passed 5-0. Oath was administered by Mayor Anthony S. Ford

Appointment of the Mayor Pro Tem

Councilman Alexander requested to talk about this appointment during Executive Session; noting his recommendation for Councilmembers to be able to serve 4-month terms.

Mayor Ford noted since serving as a Councilman, it has been his experience that most of the Mayor Pro Tem positions have served 2 years and the Charter states Council elects the Mayor Pro Tem.

Councilman Thomas noted the Charter stated Council elects the Mayor Pro Tem but does not state the tenure and will adhere to the code.

Councilman Blount noted Council should be careful about the things put out on one another and have the right to appoint whomever.

Councilwoman Robinson expressed how the negativity has impacted the Council and believes it is political and believes what the Mayor is stating, and will vote no.

Councilman Thomas motioned to appoint John Blount to serve as Mayor Pro Tem; second by Mayor Pro Tem. The motion passed 3-2 (Councilman Alexander and Councilwoman Robinson opposed).

Appointment of the City Auditor

Councilman Alexander motioned to appoint Mauldin & Jenkins as the City Auditor; Councilwoman Robinson provided the second. The motion passed 5-0.

Appointment of the City Attorney

Councilman Alexander requested to discuss in Executive Session. There was no second to the request.

Councilwoman Robinson motioned to appoint Michael Williams as the City Attorney; second by Councilwoman Gantt. The motion passed 4-1 (Councilman Alexander opposed).

NEW BUSINESS

5. Council Consideration to approve a Resolution authorizing the City of Stockbridge to join the *Henry County Complete Count Committee*.

Presented by: Randy Knighton, City Manager

Randy Knighton, City Manager noted the Resolution is to have the City run a complete count of citizens for the 2020 census. Mr. Knighton included the County is organizing to assemble a committee to insure all citizens are reached as the census count is made. Mr. Knighton included each Mayor of each City in Henry County will have 2 citizen appointees assuring the census reaches every organization and neighborhood and would like to have them appointed by the end of this month. Mr. Knighton noted funding will be excluded and will be shared by the County and Cities.

Councilwoman Gantt motioned to approve Resolution omitting funding; Councilwoman Robinson provided the second. The motion passed 5-0.

Councilwoman Robinson motioned to move Item #7 to Item #6; Councilman Alexander provided the second. The motion passed 5-0.

6. Council Consideration to approve use of the Merle Manders Conference Center March 22-24, 2019 for the GMA Youth Summit.
Presented by: Councilwoman Robinson

Councilwoman Robinson requested approval to use the Merle Manders Conference Center March 22-24, 2019 for the GMA (Georgia Municipal Association) Youth Summit.

Councilwoman Robinson motioned to approve use of the Merle Manders Conference Center March 22-24, 2019 for the GMA Youth Summit; second by Councilwoman Gantt. The motion passed 5-0.

7. Council Consideration to approve an Ordinance to establish the SAB (Stockbridge Association of Businesses) Option 1 City-Created Entity or Option 2 Business-Created Entity
Presented by Camilla Moore, Asst. City Mgr./Community Dev. Dir.
Ms. Moore noted in 2017 the acting City Manager instructed staff to create an organization that would not compete with the County Chamber Chambers, and to create an entity that was the liaison with city businesses, with 11 months to create. Ms. Moore referenced the previous administration created an SBA entity, which did not go well; and, with the newly elected officials, other instructions was given to staff to complete. Ms. Moore also noted staff would prefer the entity

to be a part of the City because it gives credibility, and there will be an election in a few months. Ms. Cato, Facilitator of the SAB expressed how she was under the impression the SAB would be a city entity.

Councilwoman Robinson noted there seemed to be a lack of communication and asked for clarification from the City Attorney on the issue.

Attorney Williams stated this is more of a policy issue rather than a legal opinion, and if it does become an outside entity, the City could still partner with the SAB.

Mayor Pro Tem Blount noted he had attended a few meetings and believes a process should be put into place before voting.

Councilman Alexander expressed he believes the businesses should make the decision and vote on how to proceed.

Mrs. Holiday noted Council approved the establishment of and SAB and read Section 4.1.1- Boards and Committees from the Charter and noted the Clerk's Office received a notice stating members had been appointed to the SAB; in which she replied and expressed that the applicants had not been submitted to the Council as required by Section 4.1.1 of the City Charter. Attorney Williams agreed and further noted that was the case only if the SAB was going to be a City entity; and, noted the City must decide on what level it wants to partner with the SAB.

Councilwoman Gantt recommended the item be tabled and does not want to do a dis-service to the community by making it an entity.

Councilman Thomas noted he wants the entity to be created the right way and does not care if it is a part of the city or not; he wants to see the businesses be successful and thrive.

Councilman Alexander motioned to Table the approval of an Ordinance to establish the SAB; second by Mayor Pro Tem Blount. The motion passed 5-0.

DISCUSSION

8. Council Consideration to approve membership with Welcoming America in the amount of \$1,500.00
Presented by: Councilwoman Robinson

Councilwoman Robinson noted she wanted to be transparent and mentioned suggestions were made after the budget was completed; and, would like to include a membership with Welcoming America. Councilwoman Gantt mentioned there is already a budget for memberships and asked for legal clarification. Attorney Williams noted the City Manager has the power to authorize anything under \$25,000 without Council's approval, however, it's prudent to seek further guidance from Council.

Councilwoman Gantt noted she used Council Initiative Funds last year to obtain a membership with Welcoming America and seeing the dues went up to \$1,500, she did not see why Council needed to vote on it.

Councilwoman Robinson noted dues were paid in the amount of \$500 in 2018 as a Council Initiative and if the city became a sponsor, it would become a City event; however, she would still support as a Council Initiative, and wanted to inform the public where monies were being spent.

Councilwoman Gantt motioned to approve a membership with Welcoming America in the amount of \$1,500.00; second by Mayor Pro Tem Blount. The motion passed 5-0.

9. Council Consideration to approve 1-year membership with Aerotropolis Atlanta in the amount of \$500.00
Presented by: Councilwoman Robinson
Mr. Knighton noted this is a 26-member board whom seeks to come together, plan and implement strategies that helps revitalize businesses around the Hartsfield-Jackson Airport and surrounding communities and noted the 1- year membership fee equal \$500.00 for entry-level.

Councilwoman Robinson motioned to approve the 1-year membership with Aerotropolis Atlanta in the amount of \$500.00; second by Councilwoman Gantt. The motion passed 5-0.

COMMENTS FROM THE CITY MANAGER

Mr. Knighton thanked the citizens who came out to participate in the City's unveiling of the City's new brand "Where Community Connects".

COMMENTS FROM THE CLERK'S OFFICE

Wished everyone a Happy New Year!

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas invited everyone out to the 8th Annual African-American Heritage Celebration taking place Saturday, February 9th at the Merle Manders Conference Center at 4:00 p.m. with Bishop Michael A. Strickland as the Keynote Speaker and featuring the 90+ member Henry County Community Senior Choir; and noted this event is free to the public.

Mayor Pro Tem Blount thanked everyone for coming out to the City's Brand Launch and for remaining for the meeting; thanked colleagues for the Mayor Pro Tem appointment; stated his greatest prayer is that every councilmember be successful, even as you agree to disagree; noted the upcoming Bingo Bash taking place on Wednesday, January 23rd from 10:00 a.m. – noon at the Ted Strickland Community Center.

Councilwoman Gantt wished everyone a Happy New Year! Thanked all of the business owners who have been involved with the SAB, along with staff and sees a great opportunity for businesses in the City; stated that citizens should start to see things happening in the City that they have asked for, as there are wheels in motion; thanked Main Street for their leadership with the City's branding efforts and thanked the citizens who participated in the surveys online and at the Food Truck events and focus groups; noted that while you can't satisfy all, the City hears your concerns and will do what is in the best interest of the City; asked everyone to sign up to participate in the Welcoming Stockbridge initiative where there will be a quarterly roundtable of diverse and all-inclusive group friends and neighbors of the Stockbridge community having a discussion and to visit the City's website for more information.

Councilman Alexander thanked everyone for attending and participating today; referenced the wonderful Adopt-A-Family event where there were numerous partnerships who distributed over 2200 toys to families and noted how the idea started as a gesture he had along with another empty-nester who were both blessed, and bestowed blessing upon others; referred to the City's new tagline "Where Community Connects"; noted the upcoming event of picking up litter on January 19th during the King Week celebration to take a day on/not a day off, and noted Henry County has approved the upcoming beautification project; noted the Eagle's Landing Community Association was not part of the Eagle's Landing Cityhood movement and thanked those residents for participating with the \$75 association fee to keep the roadway maintained; refuted claims where he is perceived as negative and referenced several city accomplishments; stated he did not take his seat to get re-elected; will do what is right and is guided by God.

Councilwoman Robinson thanked everyone for coming out; referenced the success of the DDA's 2-day Retreat and thanked Mr. Touchton for his planning efforts and also thanked staff for work; noted all members of the Council were elected and deserve to be heard; asked that you always show yourself friendly

because if you don't you will always have a negative halo surrounding you; invited everyone to come out to the MLK, Jr. Parade on Monday, January 21st where the Stockbridge Youth Council will be participating; and stated we are Better Together, cited the City's new tagline "Where Community Connects" and asked that everyone connect to love.

COMMENTS FROM THE MAYOR

Mayor Ford wished everyone a Happy New Year; referenced the City's new tagline "Where Community Connects"; referenced the DDA's 2-day Retreat and gave a special thanks to James Touchton and is looking forward things highlighted; referenced the upcoming Superbowl taking place in Atlanta and asked that everyone enjoy friends and family; kept the faith and hopefully some of the money being spent over the Superbowl weekend will make its way to Stockbridge.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Planning Commission meeting, Thursday, January 17, 2019 at 7:00 p.m. at City Hall in the Council Chamber.
- Work Session meeting, Tuesday, January 29, 2019 at 6:00 p.m. at City Hall in the Council Chamber.

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Job Fair – Wednesday, January 16, 2019 from 10:00 a.m. – 2:00 p.m. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA
- Keep Stockbridge Beautiful – Saturday, January 19, 2018 at 12:00 p.m. at the Walmart Hudson Bridge location – spearheaded by Councilman Alexander
- All City offices will be closed Monday, January 21, 2019 in observance of the Martin Luther King, Jr. holiday celebration.
- Monthly Bingo Bash – Wednesday, January 23, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA

ONGOING INITIATIVES

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.
- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.

- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Welcoming Stockbridge RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

Councilwoman Robinson motioned to convene into Executive Session for Personnel; Councilman Alexander provided the second. The motion failed 3-2 (Blount, Gantt and Thomas opposed).

The meeting was adjourned.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

Stockbridge

Where Community Connects

SUMMARY MINUTES WORK SESSION MEETING

THURSDAY, JANUARY 31, 2019 3:30 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.

The meeting was called to order by Mayor Ford.

Invocation by Vanessa Holiday

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except Mayor Pro Tem Gantt who was attending a two-day training conference.

Councilman Alexander motioned to adopt the Agenda as printed: second by Councilwoman Robinson. The motion passed 4-0.

Review of the Minutes for the following meetings:

1. 12/10/2018 2. 12/18/2018
- No Action taken.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

No Public Comments

NEW BUSINESS

3. Council Consideration for funding of the *Leader in Me Program*
Presented by: Steve Cash, Executive Director - Henry Council for Quality Growth

Mr. Steve Cash asked the Council to consider continuing participation with Cotton Indian Elementary and the Council for Quality Leadership in support of the Leader in Me program. Mr. Cash noted Cotton Indian Elementary had raised its Georgia report card score 27% in just two years, as well as dropping its disciplinary occurrences 35%. Mr. Cash added Cotton Indian Elementary has progressed from dead last to 12th best out of 28 elementary schools in its district. Mr. Cash also noted his disappointment that the Henry County Board of Education has not publicly recognized Cotton Indian and expressed he would like for Council to demand the program in each City in the County.

Councilman Thomas commended Mr. Cash on the program and believes Council should look at the resources and encouraged Council to look making improvements at all schools inside the city limits.

Councilman Alexander noted he had previously asked Mr. Cash for tangible results and noted the improvements. He further suggested trying to include other elementary schools like Stockbridge and Smith Barnes Elementary to the list and was given an estimated cost of approximately \$12,000 per school.

Attorney Williams recommended the City meet with the Henry County School Board prior to funding other schools.

Councilwoman Robinson expressed her disappointment noting funding for the school programs should be a priority.

Councilman Thomas motioned to properly align funding in the budget for such programs and to establish relationships with the current 4th and 5th District School Board Representatives to determine the needs at each of the schools in the City of Stockbridge where students reside and where improvements can be made to improve scores; second by Mayor Pro Tem Blount. Councilman Alexander and Councilwoman Robinson opposed. Mayor Ford voted in favor. The motion passed 3-2.

4. Council Consideration to approve use of the Merle Manders Conference Center February 20, 2019 for a musical event.
Presented by: Mayor Ford and Jerry Hesselink

Mr. Jerry Hesselink noted he serves on the board of the Henry County Arts Alliance and would like to host a musical event at the Merle Manders Conference Center on February 20, 2019 at 6:00pm for a one (1) hour musical event. Mr. Hesselink noted the event would be free admission for the community.

Councilwoman Robinson motioned to approve the use of the Merle Manders Conference Center on February 20, 2019 at 6:00 pm for a one (1) hour musical event; second by Mayor Pro Tem Blount. The motion passed 3-0. (Councilman Alexander was not present for the discussion and was not present for the vote).

5. Council Consideration to accept the bid from Coggins Construction Company LLC in the amount of \$237,017.71 for replacement of the Central Line Water Main. Funding is SPLOST IV.
Presented by Decius Aaron, Public Works Director
Mr. Aaron introduced new staff members Donnie Mullis, Water Superintendent and Gary Smith, Facility Supervisor.

Mr. Aaron then asked for approval to accept the bid from Coggins Construction Company, LLC. In the amount of \$237,017.71 for replacement of the Central Line Water Main using SPLOST IV funds.

Mayor Pro Tem Blount motioned to approve and accept the bid from Coggins Construction Company, LLC. In the amount of \$237,017.71 for replacement of the Central Line Water Main using SPLOST IV funds; second by Councilman Thomas. The motion passed 4-0.

6. Council Consideration to authorize bids for a Public Works Facility in the amount of \$3,000,000.
Presented by Decius Aaron, Public Works Director
Mr. noted the funds for the Public Works Facility had been identified in SPLOST IV with plans already in place and asked Council for permission to move forward with the construction of the Public Works Facility.

Mayor Pro Tem Blount asked if the plan is to still in place to have the only one level for the new facility.

Mr. Aaron noted adding a second level would cost an additional \$1 million dollars.

Mr. Knighton noted the soil in the proposed area would not allow a second level.

Councilman Alexander expressed his concerns for potential growth and being able to service the needs of a growing population and housing additional employees over the next decade or so.

Councilwoman Robinson motioned to authorize a bid for the Public Works Facility in the amount of \$3,000,000; second by Councilman Thomas. The motion passed 3-1 (Councilman Alexander opposed).

7. Council Consideration to approve 2018 Budget Amendments
Presented by: John Wiggins, Interim Treasurer
Contract Treasure, John Wiggins introduced new staff member Lindell Miller, Procurement Supervisor.
Mr. Wiggins introduced new staff member Lindell Miller, Procurement Supervisor.

Mr. Wiggins referenced Budget Amendment No. 2018-007 in the amount of \$1,746,789.21 included the cost of the De-Annexation, City wide project Fund and finishing up the contract for the Comprehensive Plan.

Councilman Alexander asked for a breakdown of funds for legal fees and lobbyist fees. Mr. Wiggins noted \$931,584.79 was used for legal fees with some lobbyist fees included with legal fees.

Mayor Pro Tem Blount motioned to approve the 2018 Budget Amendment No. 2018-007 in the amount of \$1,746,789.21; second by Councilman Thomas. The motion passed 3-0-1 (Councilman Alexander abstained).

8. Council Consideration to approve Budget Amendment 2019-001 to transfer Salary & Benefits from Stormwater to Events
Presented by: John Wiggins, Interim Treasurer
Mr. Wiggins noted there has been a need for additional help in the Events Department and staff would like to move one position from the Stormwater Department to the Events Department in the amount of \$43,029.70, this includes salary and benefits. Mr. Knighton noted staff looked at the many events being held at the Merle Manders Conference Center with only one dedicated staff member and having to use public works staff members and decided to pull one staff member from public work to events for better assistance.

Councilman Thomas motioned to approve Budget Amendment No. 2019-001 to transfer Salary & Benefits from Stormwater to Events in the amount of \$43,029.70; second by Mayor Pro Tem Blount. The motion passed 3-1 (Councilman Alexander opposed).

9. Council Consideration to approve bid selection of RFP18ITB103018-DRR for Broker Services from MSI Benefits Services.
Presented by Renee Wheeler, Human Resources Manager
Ms. Wheeler noted an RFP was conducted for new broker services, with the City receiving 10 proposals. Ms. Wheeler expressed staff has recommended MSI Benefits as the new broker services.

Councilman Alexander motioned to approve MSI Benefits as the City's New Broker Services; second by Councilwoman Robinson. The motion passed 4-0.

COMMENTS FROM THE CITY MANAGER

Randy Knighton announced the completion of certifications for: Randi Rainey - Municipal Clerk Certification, Shannon Maddox – Code Enforcement Certification and Renee Wheeler – Human Resources Certification.

COMMENTS FROM THE CLERK'S OFFICE

Vanessa Holiday thanked the Council for all they do and congratulated fellow staff members of their recent certifications.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas invited everyone to the 8th Annual African-American Heritage Celebration; read the City's Mission Statement; and noted his support of the SAB (Stockbridge Association of Businesses) with a focus on the three "p's" – Protocol, Process and Procedure.

Mayor Pro Tem Blount noted the Council is working diligently to make Stockbridge great and believes we are Better Together; noted citizens want to see progress; and noted while there may be differences, turn the negatives into positives, and asked that those differences be hashed out behind closed doors.

Councilman Alexander thanked everyone for tuning in, and is working towards moving the City forward; noted there will always be a process, but it is up to the Council to act, noting to act takes courage, vision and leadership; commended the GMA Mayor's Day Conference and speakers, and gained a wealth of knowledge and information on best practices; referenced the Leader in Me Program which demonstrated results as the low school scores are unacceptable and wants to find funding resources to replicate the program and other successes, noting funds were found for other activities and students and education should be a priority.

Councilwoman Robinson congratulated staff members on their certifications; recited a quote: "actions speak louder than words, something that is told to our students, and until your actions change, no progress will be visible" and asked that everyone remember that.

COMMENTS FROM THE MAYOR

Mayor Ford congratulated staff on their certifications; referenced the Mayor's Day Conference and specifically the Legislative Breakfast where officials noted Georgia being the 8th largest state population wise, and for (6) six consecutive years, Georgia is #1 for businesses, which started under Governor Deal; and referenced the upcoming Super Bowl taking place in Atlanta and to be aware of Human Trafficking during this very busy weekend and asked everyone to report suspected activities and enjoy the game.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Main Street Advisory Board meeting, Friday, February 8, 2019 at 9:00 a.m. at City Hall in the Levi Meeting Room.
- City Council meeting, Monday, February 11, 2019 at 6:00 p.m. at City Hall in the Council Chamber.
- Youth Council meeting, Wednesday, February 13, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room.
- Downtown Development Authority meeting, Monday, February 18, 2019 at 6:00 p.m. at City Hall in the Levi Meeting Room. – Meeting changed to Tuesday, February 19, 2019.
- Youth Council Advisory Committee, Wednesday, February 20, 2019 at 6:30 p.m. at City Hall in the Levi Meeting Room.
- Planning Commission meeting, Thursday, February 21, 2019 at 7:00 p.m. at City Hall in the Council Chamber.
- Work Session meeting, Tuesday, February 26, 2019 at 6:00 p.m. at City Hall in the Council Chamber.
- Council Retreat – February 28 & March 1, 2019 Kennesaw, GA

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Seniors Painting Event Thursday, February 7th at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Councilwoman Gantt
- 8th Annual African-American Heritage Celebration – Saturday, February 9, 2019 at 4:00 p.m. at the Merle Manders Conference – spearheaded by Councilman Thomas
- Rural African-American History Celebration – Saturday, February 16, 2019 at the Cochran Library, Stockbridge, GA– spearheaded by Councilman Alexander
- Quarterly Town Hall – Tuesday, February 19, 2019 Location: Red Oak UMC 3894 Walt Stephens Rd. Stockbridge, GA – spearheaded by Councilman Alexander

- Stockbridge Active – location: Pamela Bennett Fitness 272 E Atlanta Rd Suite 1D, Stockbridge, GA– Saturday, February 23, 2019 – spearheaded by Councilman Alexander
- Monthly Bingo Bash – Wednesday, February 27, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA spearheaded by Mayor Pro Tem Blount

ONGOING INITIATIVES

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.
- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.
- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Clergy RoundTable – spearheaded by Councilwoman Robinson. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Welcoming Stockbridge RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

Attorney Williams noted while there were no items for Executive Session Discussion, he had been made aware of the following item for Council Consideration.

10. Council Consideration to amend current moratorium on businesses to accept applications for the same type of business with a changed in ownership.

Presented by Camilla Moore Asst. City Mgr./Community Dev. Director City Attorney, Michael Williams noted the state is requiring certain businesses (barber shop and beauty salons) to register locally; however, the moratorium has directed staff to no accept any applications for any of the businesses. Mr. Williams noted clarification needs to be made to allow existing businesses to change ownership, and not the number or location of businesses, which would be a net neutral impact by the City. Camilla Moore Asst. City Mgr./Community Dev. Director stated the clarification was to address over saturation and wanted clarification on not to exceed a certain number of shops or sustain a certain number of shops. Mayor Ford noted to sustain the businesses.

Councilman Alexander motioned to approve Consideration to amend current moratorium on businesses to accept applications for the same type

of business with a changed in ownership; Mayor Pro Tem Blount provided the second. The motion passed 4-0.

Code Enforcement Office T. D. Johnson announced his retirement from the City, thanked the Mayor & Council for their support and noted it has been a pleasure working for the City.

Mayor Ford and Council Members expressed their thanks and appreciation and wished Mr. Johnson well in his retirement.

Councilman Alexander motioned to adjourn the meeting; second by Mayor Pro Tem Blount. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

Mayor

Anthony S. Ford

State of the

City Address

March 11, 2019



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

- ☐ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required
- ☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Public Hearing—Variance Request

ACTION

- ☒ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☐ BID/RFP AWARD
- ☐ PRESENTATION
- ☒ DISCUSSION
- ☐ REPORT
- ☐ DISCUSSION

DESCRIPTION:

VARIANCE REQUEST: VR-18-14-S

Ngozi Ochulo of Locust Grove, GA has requested a Variance to reduce the minimum rear setback requirements from seventy-five feet (75') to forty-five feet (45') to construct a home on a golf course lot, on the property located at 845 Cog Hill, in Land Lot 17 of the 6th District. The property consists of 0.55 +/- acres.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:



Variance Evaluation Report

City of Stockbridge

VR-18-14-S

Applicant:	Ngozi Ochulo
Agent:	Faizal Supariwala 9900 Torrey Pines Court McDonough, GA 30253 fmsupariwala@yahoo.com
Location:	845 Cog Hill Drive Stockbridge, Georgia
Parcel ID:	051F01244000
Proposed Use/Purpose:	Single-Family Residential. Applicant requests a variance to reduce the required rear-yard setback from 75 feet to 45 feet to allow for the construction of a single-family dwelling.
Current Zoning:	PD (Planned Development). According to the Official City of Stockbridge Zoning Map (adopted on February 13, 2017), the property is surrounded by PD zoning on properties to the north, south, east, and west.
Current Land Use:	Vacant residential lot. The Eagles Landing Golf Course borders the property to the north. Single-family dwellings border the property to the south, east, and west.
Future Land Use:	Single-family residential
Sign Posted:	January 30, 2019
Planning Commission Meeting:	February 21, 2019
Lot Size:	0.55 +/- acres
Road Access:	Cog Hill Drive (a private road inside of Eagles Landing Country Club), off Eagles Landing Parkway.
Zoning History:	Was rezoned from RA (Residential-Agricultural) to PD (Planned Development) with R-2 (Single-Family Residence), R-3 (Single-Family Residence), and golf course pods on August 14, 2000 (per rezoning case #RZ-00-003).



Variance Evaluation Report

City of Stockbridge

VR-18-14-S

RECOMMENDATIONS

HENRY COUNTY PLANNING AND ZONING DEPARTMENT

RECOMMENDATION: DENIAL

An undated "Variance Evaluation Report" was prepared by Stacey Jordan-Rudeseal, Chief Planner for the Henry County Planning & Zoning Department. It was addressed to the City of Stockbridge Zoning Advisory Board. The report noted that the subject property must comply with the development standards from the approved final plat; i.e., the "Eagles Landing Unit XI Development Standards (Circa 2006)." Those standards require a minimum lot area of 18,000 square feet and a minimum lot width of 100 feet. Further, the required minimum yard setbacks are as follows: a 40-foot minimum front yard setback, 10-foot minimum side yard setbacks, and a 75-foot minimum rear yard setback for a golf course lot. Based upon an evaluation of the required criteria for the granting of a variance, the Henry County report recommended a DENIAL of the requested variance.

CITY OF STOCKBRIDGE PLANNING & ZONING

RECOMMENDATION: APPROVAL WITH CONDITIONS

RECOMMENDATION:

APPROVAL FOR A VARIANCE OF REAR YARD SETBACK TO 50 FEET: The Applicant requested a variance to the rear yard setback from 75 feet to 45 feet. According to a copy of a letter that was included within the variance application, Eagles Landing Country Club approves of a rear yard setback reduction from 75 feet to 50 feet. The letter was signed by the General Manager, Doug Fisher.

The requested variance was reviewed by the Eagles Land POA and its architectural committee. The City of Stockbridge Community Development Department received an e-mail message on February 14, 2019 from Brenda Culpepper, the chairman of the Eagles Landing POA and its architectural review committee, which stated that the POA would approve a reduction in the rear yard setback to 50 feet.

Should the Planning Commission and Mayor/Council **APPROVE** the Application for a Variance, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 1. To the site plan received by the Department of Community Development on October 19, 2018. Said site plan is conceptual only and must meet or exceed the requirements of the



Variance Evaluation Report

City of Stockbridge

VR-18-14-S

Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.

2. **The rear yard setback shall be no less than 50 feet.** That is, the approval of this request shall be for a rear yard setback of 50 feet rather than 45 feet. The application states that the applicant requests the granting of a reduction in the rear yard setback from the required 75 feet to 45 feet, but the applicant stated in his Letter of Intent that the request was for 50 feet. Furthermore, since the Eagles Landing POA has approved a setback of 50 feet, any approval of this application should be conditioned upon a modification of the requested variance to allow for a reduction in the yard setback to no less than 50 feet.
3. **The property shall be developed in accordance with the design and specifications that are indicated on the "Lot Site Plan" which was included within the variance application package, prepared by Land Engineering and dated 10-19-2018.** Otherwise, if the site plan differs, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
4. **The property shall be developed in accordance with all other specifications that were approved for the Eagles Landing Planned Development (PD).**

CITY OF STOCKBRIDGE PLANNING COMMISSION

February 21, 2019

**RECOMMENDATION:
APPROVAL W/CONDITIONS**

CITY OF STOCKBRIDGE MAYOR/COUNCIL

March 11, 2019

ACTION:

**City of Stockbridge****Report Prepared By:** Stacey Jordan-Rudeseal, Chief Planner**Applicant:** Ngozi Ochulo
1100 Eagles Brooke Drive
Locust Grove, GA 30248**Agent:** Faizal Supariwala
900 Torrey Pines Court
McDonough, GA 30253
fmsupariwala@yahoo.com**Location:** 845 Cog Hill
Land Lot 17 of the 6th District**Parcel ID:** 051F01244000**Request:** Variance from development regulations to:
1) Reduce the minimum rear yard setback requirement from seventy-five feet (75') to forty-five feet (45') to construct a home on a golf course lot.**Proposed Use/
Purpose:** Single-family Residence**Current Land Use:** Vacant**Posted Sign:** January 30, 2019**PC Meeting:** February 21, 2019**Council Meeting:** March 11, 2019**Size of Tract:** 0.55 +/- acres**Road Access:** Cog Hill (Private Road)**Zoning History:**

According to the City of Stockbridge Official Zoning Map adopted on February 13, 2017, the subject property is zoned PD (Planned Development). The subject property was rezoned from RA (Residential-Agricultural) to PD (Planned Development) with R-2 (Single-Family Residence), R-3 (Single-Family Residence), and golf course pods on August 14, 2000 (RZ-00-003).

Table 1.0 illustrates the current zoning and land use of surrounding properties.

Table 1.0 Current Zoning & Land Use of Adjacent Properties

Current Zoning		Land Uses
North	PD (Planned Development)	Golf Course
East	PD (Planned Development)	Single-Family Residence
South	PD (Planned Development)	Single-Family Residence
West	PD (Planned Development)	Single-Family Residence

Source: *City of Stockbridge Official Zoning Map*

Executive Summary:

The applicant is requesting a variance from development regulations to reduce the required minimum rear yard setback from seventy-five feet (75') to forty-five feet (45') to accommodate the construction of the single-family residence. **Table 2.0** illustrates the development standards from the approved final plat.

Table 2.0 Eagles Landing Unit XI Development Standards (Circa 2006)

Development Feature	Standard
Minimum lot area	18,000 square feet
Minimum lot width	100 feet
Minimum front yard setback	40 feet
Minimum side yard setback	10 feet
Minimum rear yard setback	75 feet (golf course lot)

Source: Approved Final Subdivision Plat signed July 25, 2006

Criteria for Granting a Variance per Chapter 11: Section 11.02.03 (A-G)

A variance may be granted upon a finding by the Mayor and Council that all of the following criteria are met.

Criteria 1: There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography that are not applicable to other lands or structures in the same district.

There are no extraordinary or exceptional conditions pertaining to the subject property due to its size, shape or topography that are not applicable to other lands or structures in the planned development.

Criteria 2: A literal interpretation of the provisions of this UDC would deprive the applicant of rights commonly enjoyed by owners of other properties located in the same zoning district.

The provisions of this Chapter would not deprive the applicant of rights commonly enjoyed by other properties of the district. Variance procedures are in place to consider proposed deviations from development standards, and other property owners within this district may request a variance.

Criteria 3: Granting the variance requested will not confer upon the property owner any special privileges that are denied to other owners of property in the same zoning district.

Granting the rear yard variance would confer special privileges that are denied to other properties within the planned development.

Criteria 4: The variance will be consistent with the purposes and intent of this UDC, will be compatible with uses on neighboring properties, and will serve the public welfare.

The requested rear yard variance is in harmony with the purpose and intent of *Section 11.02.00 Variances*, of the Unified Development Code, as a variance is to compensate for a dimensional standard in a real property which would prevent the property from complying with a zoning development regulation. According to the application and the applicant's site plan dated October 19, 2019, they propose a reduction of the rear yard setback to 45 feet. However, the applicant's letter of intent requests a reduction to 50 feet. An e-mail from the General Manager of the Eagles Landing Country Club dated July 12, 2018, indicates no objection to a reduction of the rear yard setback to 50 feet.

Criteria 5: The extraordinary circumstances are not the result of the actions of the applicant.

The circumstances requiring the setback reduction are the result of the proposed actions by the applicant.

Criteria 6: The variance is the minimum relief that will allow the legal use of the land, building or structure.

The requested variance is the minimum needed to allow the subject property to accommodate the applicant's request. The subject property needs no variance to allow a legal use.

Criteria 7: *The variance is not a request to permit a use of land, buildings, or structures that is prohibited in the same zoning district.*

The requested variance will not permit a use of land, buildings, or structures which is not permitted within the planned development; however, a variance is not required to allow a single-family home to be constructed.

Recommendation:

Planning Staff recommends **Denial** of the requested variance.

Attachments:

- Application
- Letter of Ownership
- Letter of Intent
- Eagles Landing Country Club E-Mail
- Site Plan/Survey
- Sign Photo
- Site Photos
- Exhibit Maps

COS

Henry County Planning & Zoning
Variance Request Application

Name of Applicant NGOZI OCHULO Phone: 770-823-8799 Date: 12-10-18
Address Applicant: 1100 EAGLES BROOKE DR Fax: _____ Pager/Cell # 770-823-8799
City: LOCUST GROVE State: GA Zip: 30248 E-mail: ngozi666@yahoo.com
Name of Agent FAIZAL SUPARTWALA Phone: _____ Date: _____
Address Agent: 900 TORREY PINES CT Fax: _____ Pager/Cell # _____
City: MCDONOUGH State: GA Zip: 30253 E-mail: FMSUPARTWALA@YAHOO.COM

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Variance being requested: TO REDUCE THE REAR SETBACK TO 45 FT

Address of Property: 845 COG HILL (Street Address) Nearest intersection to the property: RETHPAGE DR

Size of Tract: 0.55 acre(s), Land Lot Number(s): 17, District(s): 6th

Property Tax Parcel Number: 051-F01 - 244 - 000 (Required)

Witness' Signature

Debbie Stokes
Printed Name of Witness

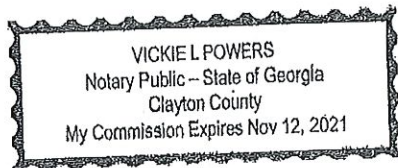
Notary

Signature of Applicant/s

NGOZI OCHULO
Printed Name of Applicant/s

Signature of Agent

NOTARY STAMP:



(For Office Use Only)

Total Amount Paid \$ 300 Cash _____ Check # 1501 Received by: S. Jordan (FEES ARE NON-REFUNDABLE)

Application checked by: S. Jordan Date: 10-17-18 Map Number(s): 051

Pre-application meeting: S. Jordan Date: 8-16-18

Zoning Advisory Board Decision: _____

BOC Decision: _____

COS

12/10/2018

SUBJECT: VARIANCE OF 845 COG HILL REAR SETBACKS

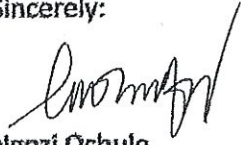
OWNER NAME: NGOZI OCHULO

TO WHOM IT MAY CONCERN:

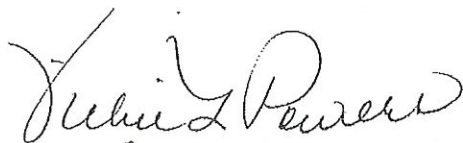
My name is Ngozi Ochulo currently residing at 1100 Eagles Brokke drive, Locust Grove, GA 30248. I am giving authorization to my builder/contract. Faizal Supariwala of A&A Construction to apply and go to hearing of the variance of my property located at 845 Cog Hill, McDonough, GA 30253. I am applying to reduce my rear setback to 45ft.

If you have any questions please feel free to contact me at 770-823-8799.

Sincerely:



Ngozi Ochulo



Notary Public
12/10/2018



LETTER OF INTENT

12/17/2018

To Whom It May Concern:

I am planning to build a very nice house in Eagles landing subdivision oat 845 Cog Hill, Mcdonough, GA 30253. My current rear setback of the property is a t 75ft, I have taken permission and approval from Eagles Landing Country Club to reduce the rear setbacks to 50ft. As I understand it several lots in this subdivision on the golf course have been given such variance by the county.

I am requesting a variance to reduced my rear setbacks to 50ft. I am also attaching my house elevation plans and the approval from the Club.

Sincereluy:


Ngozi Ochulo

YAHOO MAIL

Find messages, documents, photos or people

← Back ↶ ↷ → Archive Move Delete Spam

Re: 845 Cog Hill setbacks Yahoo/Inbox

DF Doug Fisher <Doug.Fisher@clubcorp.ca> Jul 12 at 11:42 AM
To: faizal supariwala

Faizal,

We approve the change of the set back from 75ft to 50ft.

Thank you

Doug Fisher
General Manager
Eagles Landing Country Club
706-897-9290

Doug.fisher@clubcorp.com

From: faizal supariwala <fmsupariwala@yahoo.com>
Sent: Tuesday, July 10, 2018 3:33:43 PM
To: Doug Fisher
Subject: 845 Cog Hill setbacks

Hi Doug

I wanted to request the rear setback of 845 Cog Hill McDonough to be reduced to 50ft from existing 75ft.

Please call me if you have any questions.

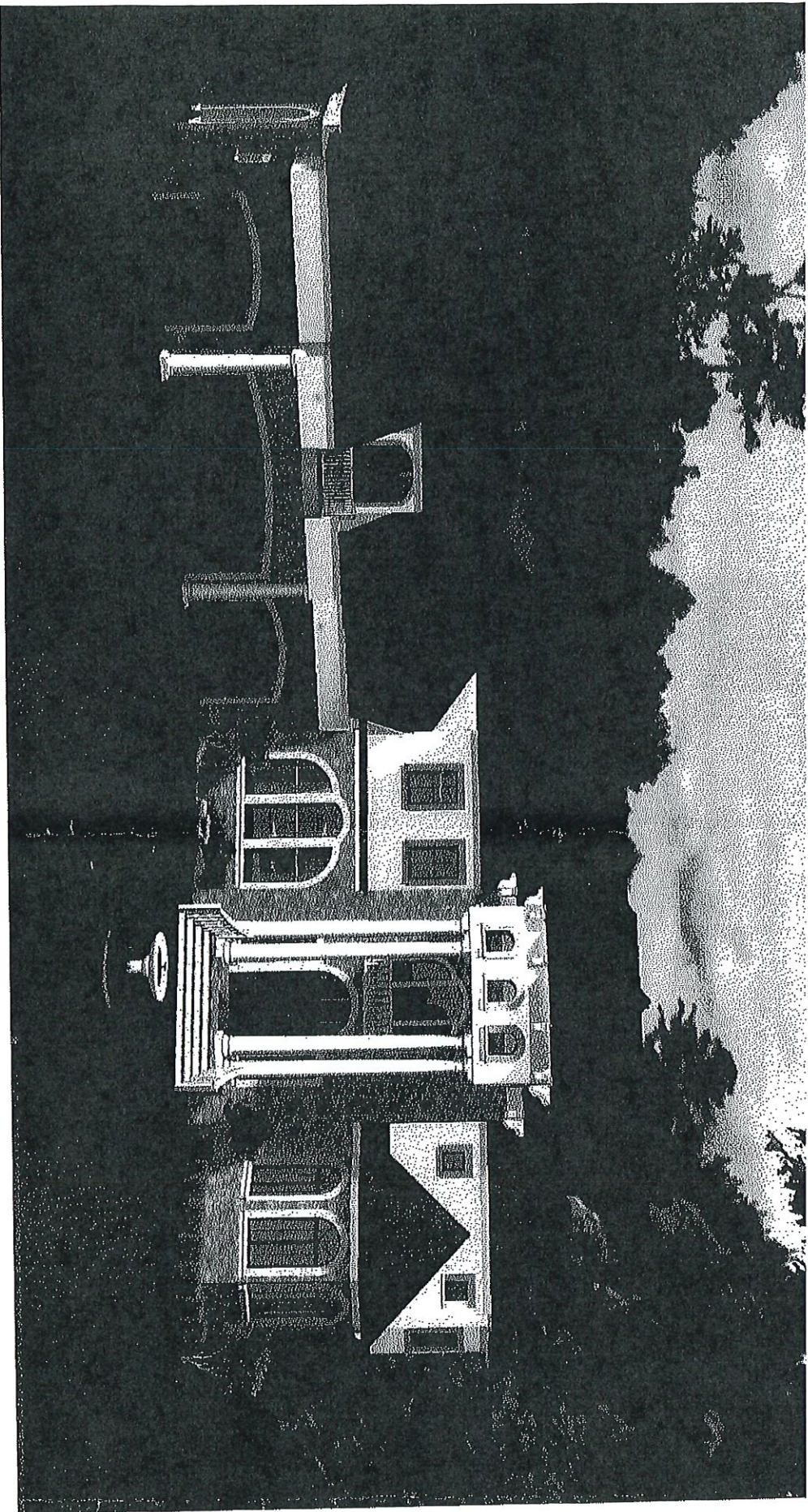
Thanks

Faizal Supariwala
404-717-6695 cell

Eagles landing club approval

QUAKER
Discover the extraordinary benefits of oats

107 H. GRIER
117 GLEN EAGLE... 1
120 ORCHARD ... 1
139 HUDSON BRID...
140 EAGLE SPRINGS
167 WOODS CREEK
205 HAWICK
205 LEGENDS-REN...
209 SOMERSET 16
250 PHARR RD 1
312 FAIRDALE TRACE
3348 KEENLAND
382 SUMMERHI... 5
625 BRENTS CO... 1
705 STRATTON
712 BETHPAGE
743 BETHPAGE 1
807 COG HILL 1
900 Torrey 1
ALPA LOTS
AMERICAN EXP... 9



ARTIST REPRESENTATION ONLY
OF HOME AT COMPLETION

A NEW RESIDENCE FOR:

DATE PLANS ARE NOT YET RELEASED FOR CONSTRUCTION:

Official School Plans, Nov 18, 2018

DR. JOSEPH and NGOZI OCHULO

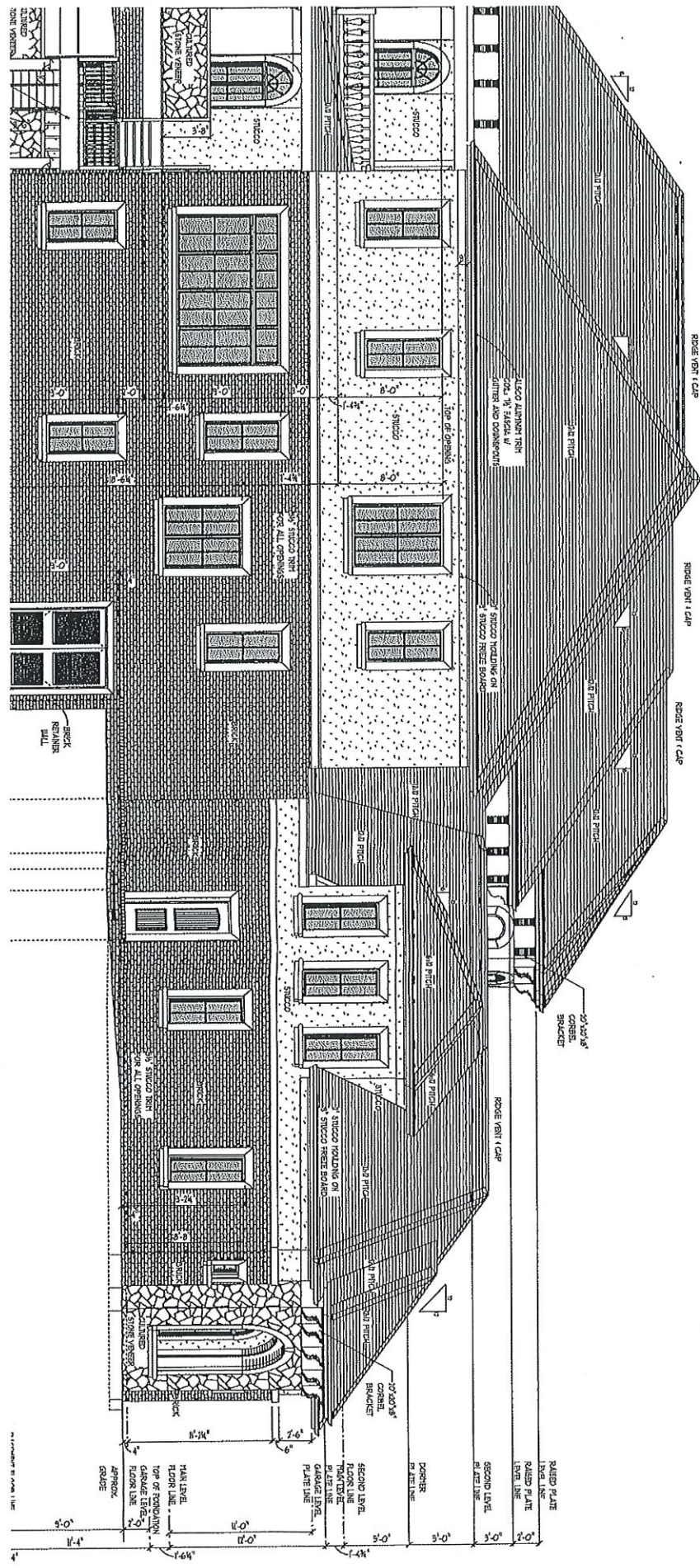
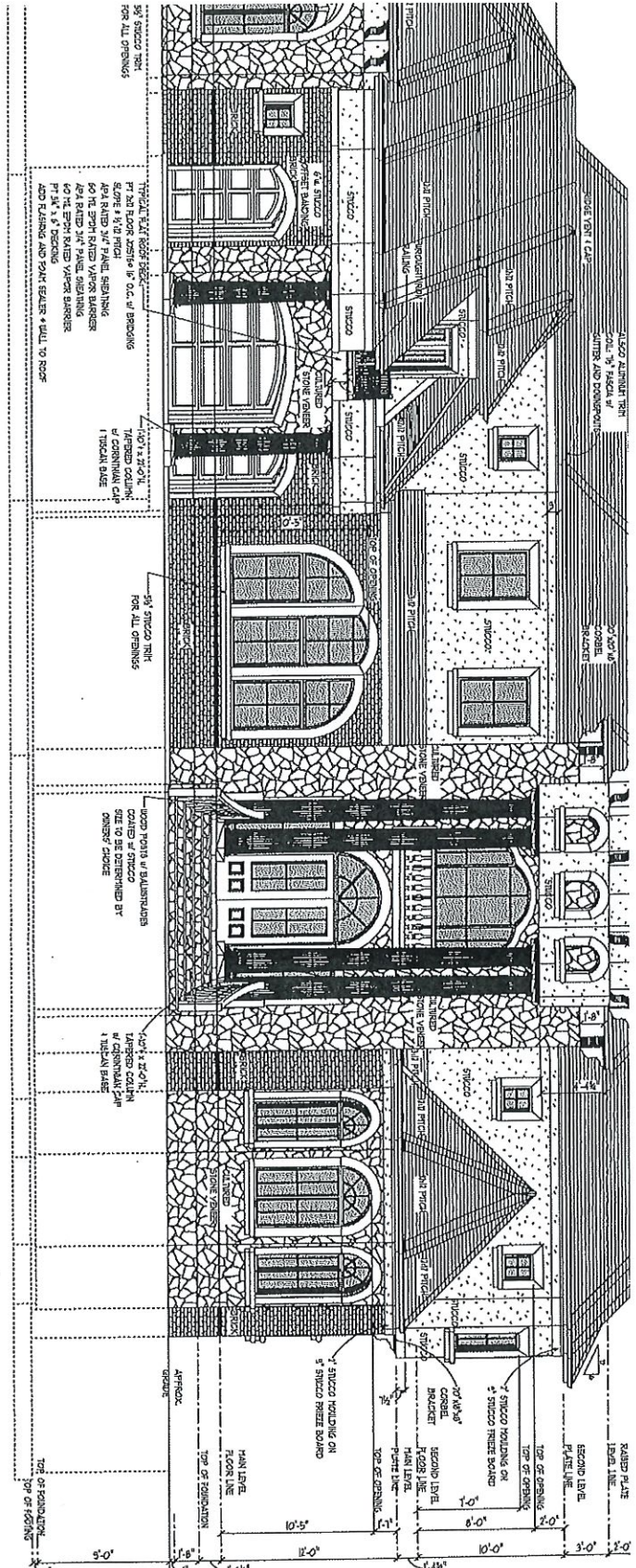
845 Cog Hill Drive

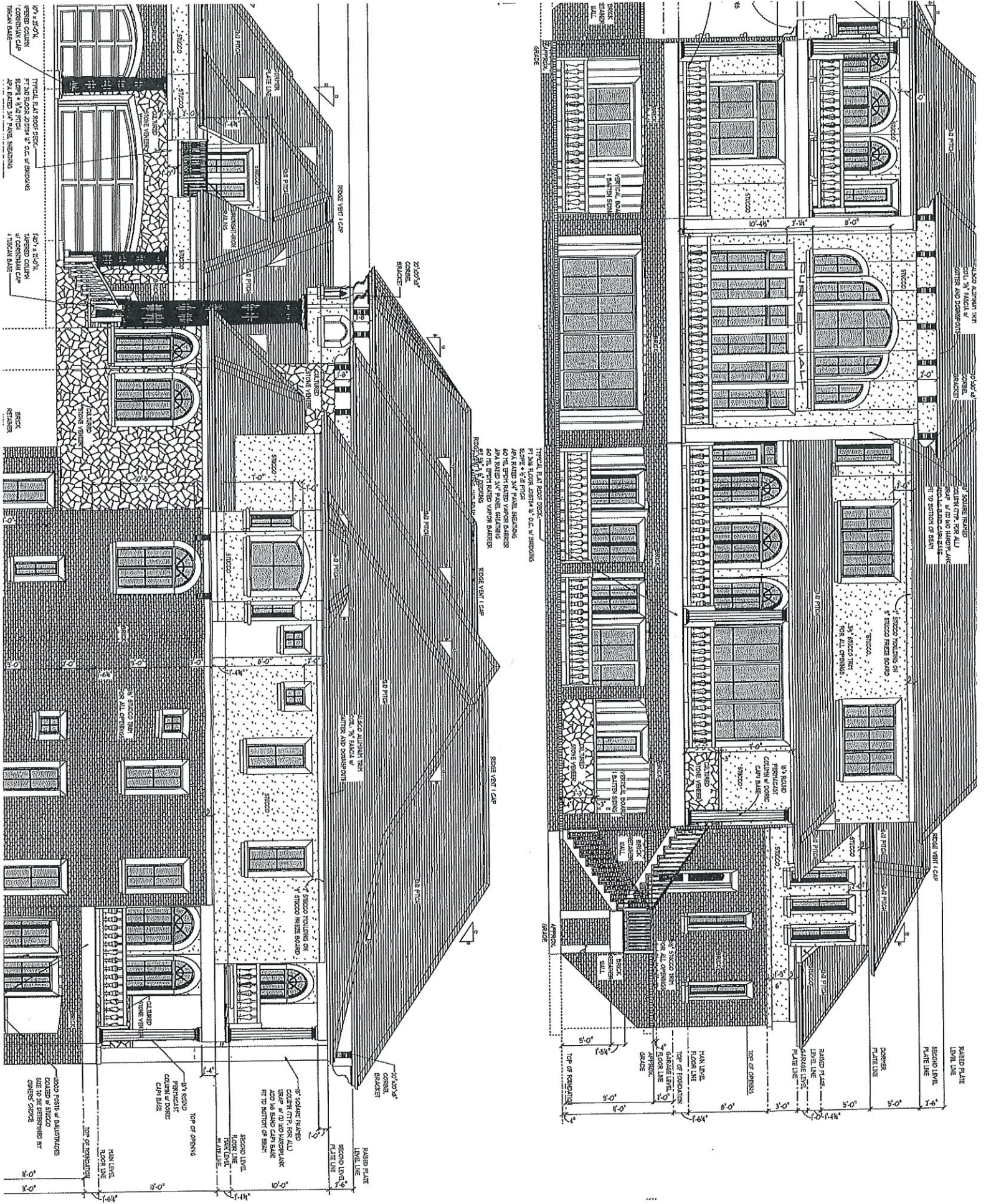
McDonough, Georgia 30281

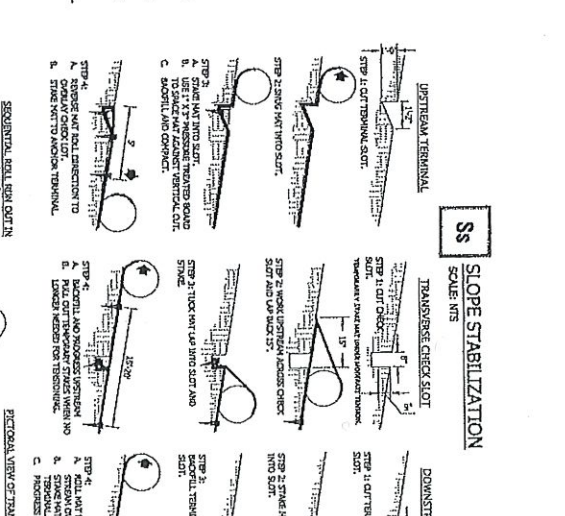
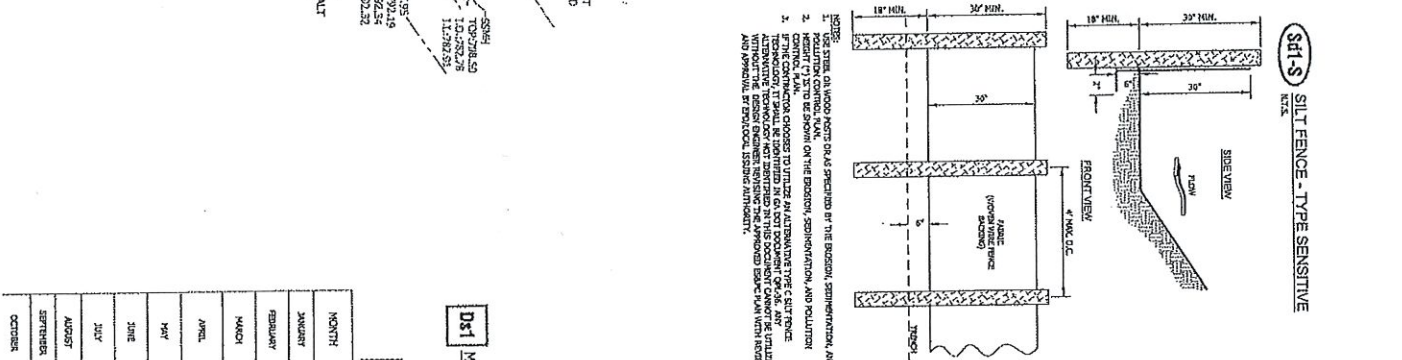
Point of Contact:

SHEET INDEX

- A - 1 COVER SHEET
- A - 2 BASEMENT PLAN
- A - 3 MAIN FLOOR PLAN
- A - 4 SECOND FLOOR PLAN
- A - 5 FRONT-LEFT EXTERIOR ELEVATIONS
- A - 6 REAR-RIGHT EXTERIOR ELEVATIONS
- A - 7 ROOF ELEVATION
- A - 8 CROSS SECTION A - A
- A - 9 CROSS SECTION B - B
- A - 10 DETAILS AND NOTES
- E - 1 BASEMENT ELECTRICAL PLAN





[illegible][illegible]

VARIANCE

845 Cog Hill
McDonough
Henry County
Georgia

CITY OF STOCKBRIDGE PUBLIC HEARING

RE: Development Regulations

DATE: PC: Feb 21/Cou: Mar. 11

TIME: 7:00 pm 6:00 pm

LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA

FOR MORE INFO:
770-288-7526 / www.hcpz.org

Ngozi Ochulo, 845 Cog Hill, VR-18-14-S



View to the West



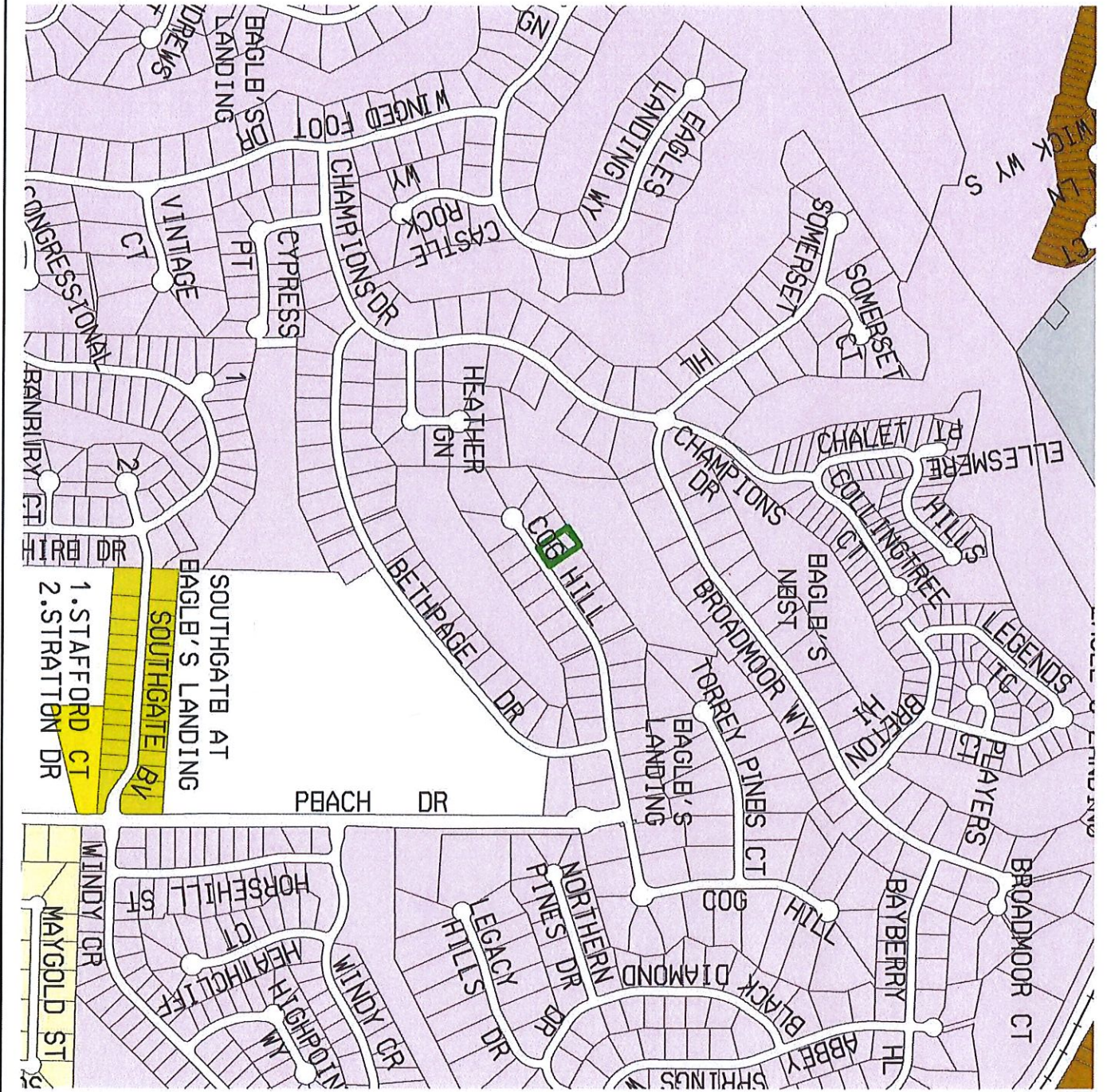
Subject Property



View to the South (Across Cog Hill)



View to the East



Legend

Request

VR-18-14-S

- RA
- R-1
- R-2
- R-3
- R-4
- RD
- RM
- RMH
- OI
- C-1
- C-2
- C-3
- M-1
- M-2
- MU
- PD
- CITY

Scale: 1" = 800'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.

Variance VR-18-14-S

845 Cog Hill

Reduce Rear setbacks

Aerial View





Jan 30, 2019 2:56:10 PM
845 Cog Hill
McDonough
Henry County
Georgia

Subject Property



View to the South (Across Cog Hill)



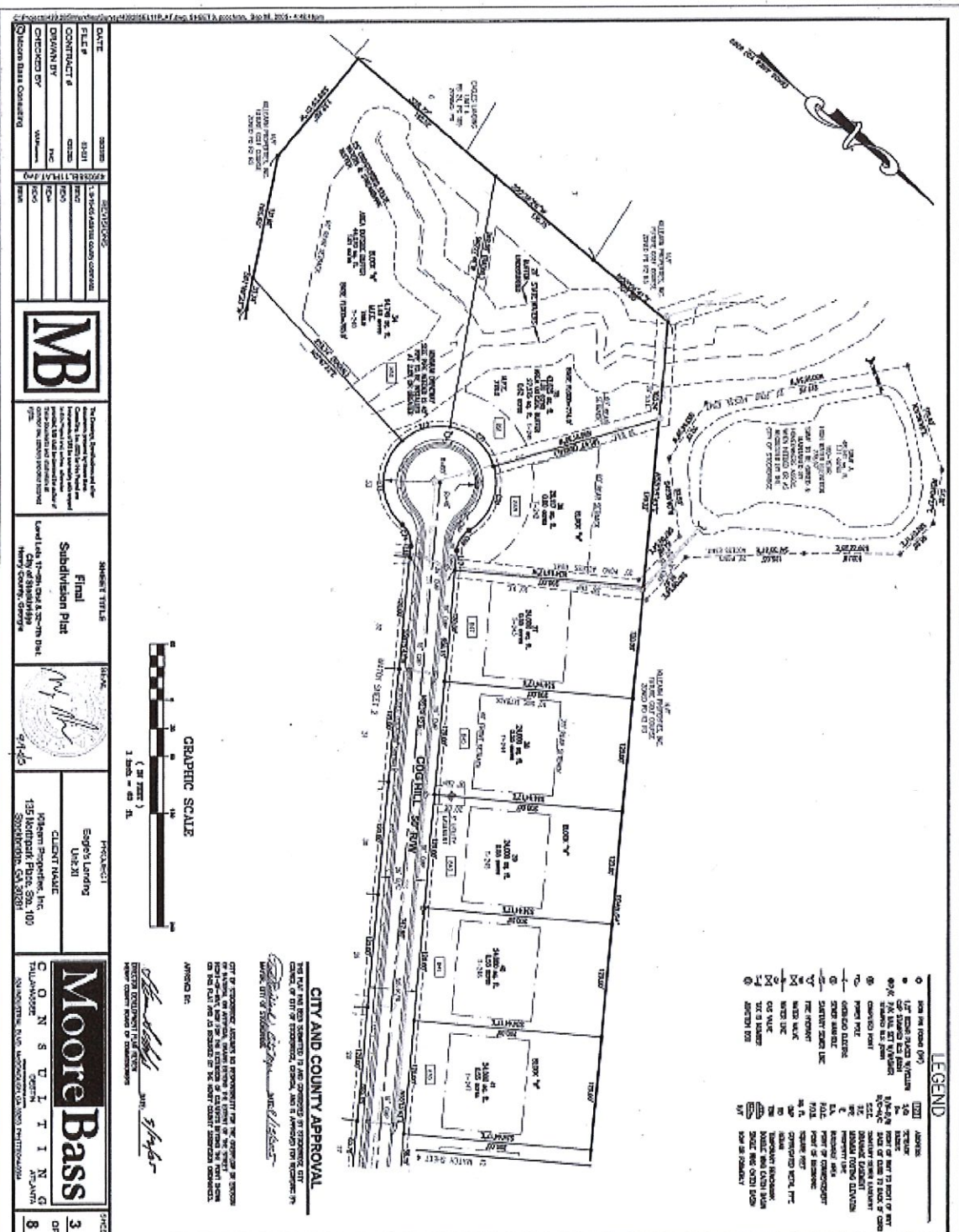
Henry County
Georgia

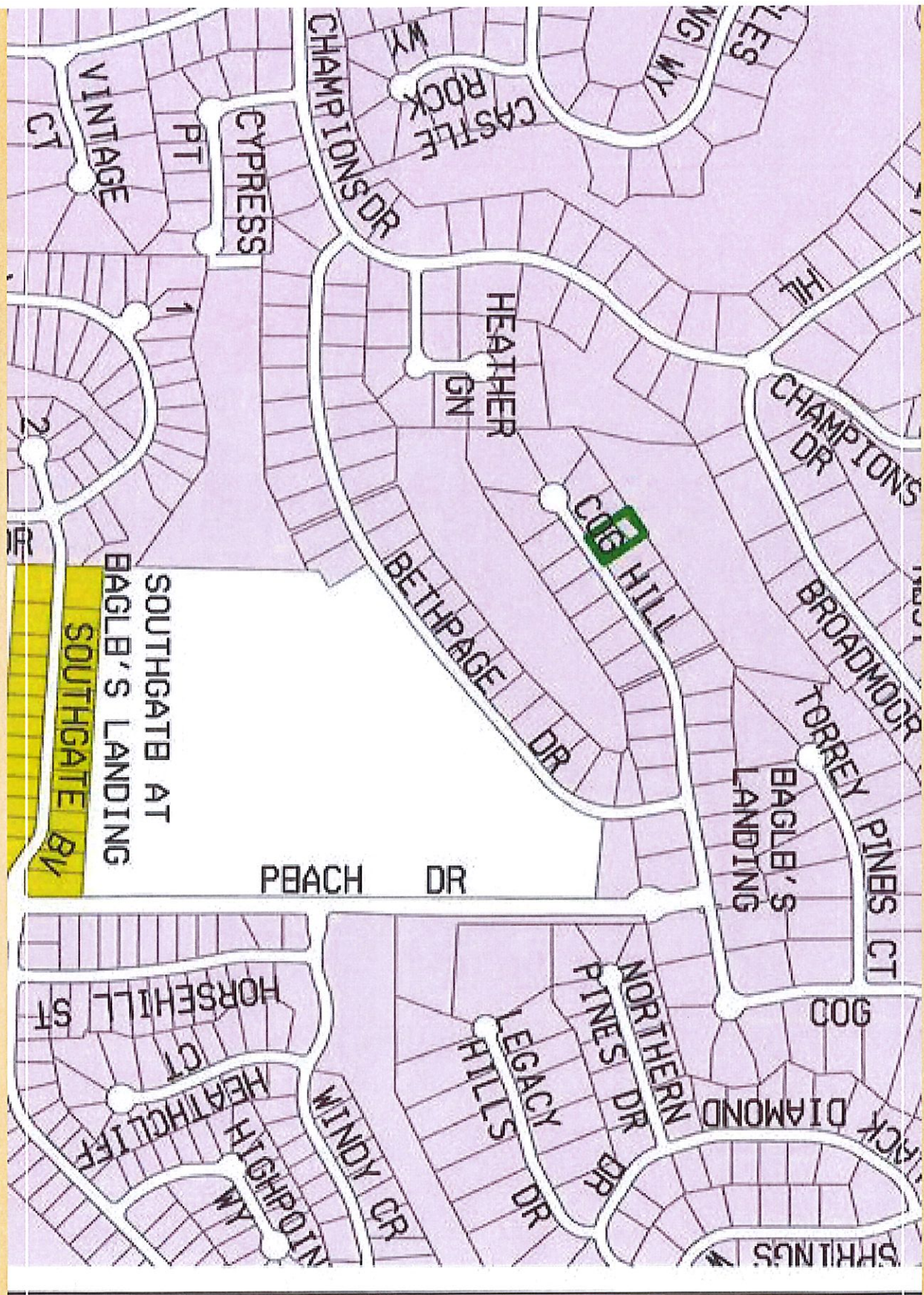
View to the West



View to the East

Final Plat





RESOLUTION NO. _____

A RESOLUTION TO ADOPT THE HENRY COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN; TO TRANSMIT THIS RESOLUTION TO THE GEORGIA EMERGENCY MANGEMENT AGENCY AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY; TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER ANY DOCUMENTS NECESSARY TO CARRY OUT THIS RESOLUTION; TO REPEAL INCONSISTENT PROVISIONS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

W I T N E S S E T H :

WHEREAS, the City of Stockbridge is vulnerable to an array of natural hazards that can cause loss of life, damages to public and private property; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the City Council of Stockbridge to protect their citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the City Council of Stockbridge to fulfill its obligation under the provisions of the Disaster Mitigation Act of 2000, local governments that complete Hazard Mitigation Plans will remain eligible for federal mitigation funding of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the City of Stockbridge; and

WHEREAS, Henry County, in coordination with Hampton, Locust Grove, McDonough, and Stockbridge, has prepared a multi-jurisdictional hazard mitigation plan, with input from the appropriate local and state officials; and

WHEREAS, the Georgia Emergency Management Agency and the Federal Emergency Management Agency have reviewed the Henry County Hazard Mitigation Plan for legislative compliance and has determined the plan meets all programmatic requirements of the Federal Hazard Mitigation Planning Standards contained in 44 CFR Section 201.6(b)-(d); pending the completion of local adoption procedures.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA, AS FOLLOWS:

1. **Authorization.** That the Stockbridge City Council hereby adopts the Henry County Multi-Jurisdictional Hazard Mitigation Plan (as attached hereto and incorporated herein as **Exhibit "A"**) and authorizes the Mayor to notify the Georgia Emergency Management Agency and the Federal Emergency Management Agency as necessary as its commitment to carry out the proposed actions in the Plan.

2. **Public Purpose.** The City finds that the foregoing actions constitute a major step in preserving the health, safety, well-being and economic vitality of the community and are, therefore, consistent with its public purposes and powers.
3. **Attestation.** That the Stockbridge City Council hereby authorizes the City Clerk to attest the signature of any City official appearing on documents necessary to carry out this Resolution, to affix the official seal of the City thereto, as necessary, and to place this Resolution and any related documents among the official records of the City for future reference.
4. **Severability.** To extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.
5. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
6. **Effective Date.** This Resolution shall take effect immediately.

THIS RESOLUTION adopted this ____ day of _____, 2019.

ANTHONY FORD, MAYOR

ATTEST:

APPROVED AS TO FORM:

Vanessa Holiday, City Clerk
(seal)

Michael Williams, City Attorney

EXHIBIT "A"

**HENRY COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN, AS
PREPARED BY ATKINS FOR HENRY COUNTY EMERGENCY MANGEMENT/E-911,
DATED _____**



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

ACTION

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Resolution adopting P&Z 2019 Schedule

DESCRIPTION:

The City of Stockbridge is schedule to transition Planning and Zoning Services from Henry County to the City with an effective date of April 1, 2019. The attached Resolution and P&Z schedule in consistent with an application process consistent with the proposed transition date. The revised Planning Commission meeting dates reflect the newly adopted P&Z Application process.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager: Randy Kight



City of Stockbridge
2019 Planning & Zoning Schedule
@6:30 P.M. City Council Chambers

Filing Deadline Date	Public Notification Sign Posting Deadline	Planning Commission Meeting	Mayor and Council Meeting
April 01, 2019	April 8, 2019	April 25, 2019	May 13, 2019
April 29, 2019	May 6, 2019	May 23, 2019	June 10, 2019
June 3, 2019	June 10, 2019	June 27, 2019	July 08, 2019
July 1, 2019	July 8, 2019	July 25, 2019	August 12, 2019
July 29, 2019	August 5, 2019	August 22, 2019	September 09, 2019
September 2, 2019	September 9, 2019	September 26, 2019	October 14, 2019
October 1, 2019	October 7, 2019	October 24, 2019	November 11, 2019
November 4, 2019	November 11, 2019	November 25, 2019	December 09, 2019
December 2, 2019	December 9, 2019	January 09, 2020	January 13, 2020

Changes in the scheduling of any of the above meetings or notification will be made in compliance with the City of Stockbridge Zoning Ordinance.



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

ACTION

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☒ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Ordinance for Impact Fees

DESCRIPTION:

Ordinance adopting Development Impact Fees

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☒ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Darryl Light



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

ACTION

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Resolution Adopting 2019 Impact Fees

DESCRIPTION:

Resolution adopting the following Impact Fee Schedules:

- Development
- Water & Sewer

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☒ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:



City of Stockbridge

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- ☐ PUBLIC HEARING
☒ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Required HOA/NA Registration

DESCRIPTION:

Ordinance requiring Home Owner and Neighborhood Associations to register with the City of Stockbridge for the purposes of ensuring compliance with city ordinances, i.e.. parking, safety, etc.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:



INTEROFFICE MEMEORANDUM

TO: MAYOR/COUNCIL
THROUGH: Randy Knighton, City Manager
FROM: Camilla J. Moore, Asst. City Manager, Development Services
RE: Registration of Home Owner Associations

With the transitioning of planning and zoning, fire prevention services from Henry County, and the implementation of internal parking requirement program for subdivisions, creating a format that allows neighborhoods to connect with the city is crucial.

The City of Stockbridge has over 70 Home Owner Associations and each neighborhood is unique in its people, its organization and its challenges, and no one understands that better than the residents who live there. In an effort to create a format in which valuable city information can be communication between a neighborhood and the city, the creation of a City's Neighborhood Notification Program is needed. The program aims to identify all Homeowner's Associations (HOA's) and other neighborhood groups within the City of Stockbridge and obtain accurate contact information through the registration process.

The purpose of the registration is to provide neighborhood leaders with enhanced opportunities to gain information about issues facing their community from planning and zoning, public safety, parking, etc. to code enforcement and emergency weather instructions. For example, notifications of zoning cases that could potentially impact neighborhoods within 1,500 feet of the property requesting a zoning change or Conditional Use Permit, would be provided to HOA presidents. In cases of weather emergencies or natural disasters, notices of shelter locations and other instructions would be sent to the HOA President or designee for distribution to residents within the HOA community.

To facilitate this process the City will be providing on-line registration. All information will be retained by the Community Development Department.



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☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Resolution-RFP Zoning Ordinance

DESCRIPTION:

Resolution releasing and RFP for the creation of a new zoning ordinance and Unified Development Code (UDC) for the City of Stockbridge. The City adopted its first Comprehensive Land Use Plan in 2018. A subsequent Zoning Ordinance and UDC needs adopting to reflect the City's new Comprehensive Land Use Plan.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Randy Light



City of Stockbridge

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☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☐ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☒ DISCUSSION
☐ REPORT
☐ DISCUSSION

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Demolition RFP

DESCRIPTION:

Discussion of an RFP for a demolition company to perform demolition work in preparation for the development of the amphitheater by the demolition of existing structures designated for parking, the old police station, and buildings associated with distressed housing as a result of a force clean-up.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A
FINANCE DEPT: YES ☒ NO ☐ or N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Randy Hester



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

- ☐ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required
- ☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Discussion on Annexation Process

ACTION

- ☐ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☐ BID/RFP AWARD
- ☐ PRESENTATION
- ☒ DISCUSSION
- ☐ REPORT
- ☐ DISCUSSION

DESCRIPTION:

Discussion on Annexation Process for potential applicants

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Randy Lighter



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

March 11, 2019

- ☐ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Discussion on Annexation Process

ACTION

- ☐ PUBLIC HEARING
☐ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☒ DISCUSSION
☐ REPORT
☐ DISCUSSION

DESCRIPTION:

Discussion on Annexation Process for potential applicants

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A
FINANCE DEPT: YES ☐ NO ☐ or N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Randy Lighter



INTEROFFICE MEMEORANDUM

TO: MAYOR/COUNCIL
THROUGH: Randy Knighton, City Manager
FROM: Camilla J. Moore, Asst. City Manager, Development Services
RE: Annexation Process

Pursuant to O.C.G.A. Title 36, Chapter 36, cities may annex properties into its jurisdiction through five measures.

- 100% Method
- 60% Method
- Resolution and Referendum
- Island Annexation
- Local Act of General Assembly

Over the last seven to nine months, a number of property owners have requested information regarding the annexation of their property into the City of Stockbridge by either the 100% and 60% Methods.

100% Method: The 100% method allows property owners of all the land in an area to seek to have their property annexed into an adjacent city by signing a petition.² It is up to the city council to determine whether to annex the property or not. However, counties have the power to prevent the expansion of a city into their county for the first time through the 100 percent method.

60% Method: This method allows for petitioners representing owners of at least 60% of the property in the area to be annexed and at least 60% of the resident electors in the area to be annexed to sign a petition to have their property annexed into an adjacent city. This method is available to cities with populations over 200 persons. The municipality is required to prepare a plan for servicing an area to be annexed and to hold a public hearing before adopting an ordinance annexing the area covered by the petition.

Island Annexation Municipalities with a population of 200 or more may unilaterally annex contiguous "unincorporated islands."⁷ "Unincorporated islands" are areas completely surrounded by one or more cities. To be eligible for this type of annexation the unincorporated island must have been such an island on January 1, 1991. All or any portion of such an unincorporated island may be annexed simply by the passage of an ordinance by the city council. The intent behind this authority is to allow cities to alleviate voting and service delivery issues caused by such areas.

In an effort to assist possible applicants desiring annexation, Staff has updated all pertinent forms and application materials which are now available on the Community Development Website. Information provided includes:

- **Frequently Asked Questions About Annexation**
- **More information about annexing into the City of Stockbridge**
- **COS Annexation Petition**

BENEFITS OF ANNEXATION

There are numerous reasons why property owners and citizens desire to have their property added to the city limits.

➤ **Increased Levels of Service**

Many residents are interested in obtaining higher levels of government services than are provided in the unincorporated area.

- Extensive code enforcement services seven (7) days a week
- An expansive park system that encompasses, playground equipment, tennis courts, walking trails
- Garbage, recycling, bulk and yard waste collection services
- Municipal water service at rates that are more cost efficient for homeowners for business and property owners,
- The City has streamlined procedures and centralized processes for permits, inspections and, business licensure and other crucial services to provide efficient services to its stakeholders

➤ **Livable Communities**

Many residents wish to take advantage of the efforts that cities have made to create more livable and prosperous communities.

- Active downtowns, a strong sense of community and professional planning service coordination and infrastructure improvements like sidewalks and parks
- Annexation often results in increased property value

➤ **More Responsive Local Government**

Many residents enjoy having access to a smaller and more responsive local government. In the metro Atlanta area, where counties contain hundreds of thousands of residents, being able to rely on a Mayor and Council that represent only a few thousand people allows for decision making that respects the needs of individuals and individual neighborhoods.

ANNEXATION PROCESS

There are intricacies inherent to each annexation method previously listed. However, a brief summarization of the process is as follows:

1. Application(s) requesting annexation
2. Verification of application and petitions
3. The City must notify the County by certified mail with within five (5) days of "receipt" of an annexation request.
4. The County has 30 days to respond to the notice of annexation. There is a strict list of procedures for the County to follow if they have objections to a proposed annexation. Additional information can be provided if the City becomes involved in such a matter.
5. If there is no objection to a proposed annexation from the County, the City is required to hold a properly advertised public hearing not less than 15 days nor more than 45 days from the date an application has been determined "complete and valid." Note that this date may be different from the "receipt" date.
6. The City must prepare a detailed report outlining the service strategies delivered to the annexation area at least 14 days prior to the public hearing.
7. The annexation can then be completed upon adoption of an annexation ordinance by the City Council. Adoption of this ordinance may occur after the public hearing but must be completed within 60 days of the application being validated.
8. Other reporting to residents, Local and State offices are required within 30 days of the effective date of annexation.



FREQUENTLY ASKED QUESTIONS ABOUT ANNEXATION

Q: What is annexation?

A: The process whereby a city expands its boundary to include a specific geographic area. Cities initiate annexation as an effort to provide areas of future growth and development.

Q: How does an area qualify for annexation?

A: To qualify for annexation, an area must meet specific requirements set forth in the State statute. An area must be adjacent to Stockbridge's city limits by at least one-eighth of the total boundary of the area that coincides with City of Stockbridge boundary. The area cannot lie within the boundaries of another incorporated municipality.

Q: What are the benefits of annexation to property owners and homeowners within annexation areas?

A: Beginning on the effective annexation date, property owners in the annexation areas become immediately eligible to receive City services, such as code enforcement, trash pick-up, street maintenance and local government representation.

Q: Why should I annex into the City?

A: Today the City of Stockbridge is the largest City in Henry County, with a territory of about 13.31 square miles, over 1,800 businesses and more than 27,000 residents. We are committed to making the City of Stockbridge... -Where You Want to Be."

For residents, the City of Stockbridge offers numerous world class services serving all communities in the City. Including an expansive park system that encompasses, playground equipment, tennis courts, walking trails. For business and property owners, the City has streamlined procedures and centralized processes for permits, inspections and, business licensure and other crucial services to provide efficient services to its stakeholders.

Q: Would my mailing address change?

A: Addresses might change to revise the city to the City of Stockbridge. It is important to ensure that addresses are correct due to the protection link provided by E9-1-1 telephone service and first responders.

Q: Would annexation negatively affect my property values?

A: No. Annexation into the City of Stockbridge should in fact, increase the property values and marketability of residential and commercial properties. Due to the availability of quality City services at reduced costs to City residents, business owners and property owners.

Q: Would annexation affect where my children go to school?

A: No. If annexed into the City of Stockbridge, residents would remain within the Henry County School system.

Q: How would my trash pick-up change?

A: Stockbridge offers superior waste services. Garbage, recycling, bulk and yard waste collection services are provided by the City's exclusive franchise hauler, Waste Industries. The following services are included: Weekly Curbside Garbage Collection (95 gallon cart included), Weekly Curbside Bulk Removal (by scheduled appointment

each time needed), Weekly Curbside Bagged Yard Waste Removal (no scheduled appointment needed), Weekly Curbside Yard Waste Removal (by scheduled appointment each time needed), Bi-Weekly Curbside Recycling Services (65 gallon cart included) (must sign up for recycling service).

Q: Would zoning change?

A: Property annexed into a city must be rezoned by the City. If the City and county have a common zoning ordinance, with respect to zoning classifications, the City can adopt a zoning immediately. Since the City of Stockbridge has many of the same zoning classifications as Henry County, property owners would maintain identical zonings until a rezoning occurs.

Q: Are parks available to Stockbridge residents

A: We strive to provide safe well-maintained parks and facilities in addition to professional high-quality programs and services that respond to changing needs with in our community.

Q: Is the City of Stockbridge a financially strong municipal government?

A: Yes. The City of Stockbridge is a financially sound government. The needs and services of the City of Stockbridge citizens and stakeholders are being met through funding from strong financial sources, SPLOST and LOST Sales Tax, user fees, permits, licenses, etc. The City Council is committed to maintaining the status of having an existing strong financial base.

Q: Would your property taxes increase?

A: Property tax rates would not increase as a result of annexation. While Unincorporated Henry County has a millage rate of ___ the City of Stockbridge currently does not have a municipal (city tax).

Q. What are response times for public safety?

A: Through an Inter-governmental Agreement, Henry County provides police services for residents of the City of Stockbridge. A dedicated police precinct is located on N. Henry Boulevard near city hall, which serves surrounding neighborhoods and commercial districts. Response times are defined as the length of time between a 9-1-1 dispatcher receiving a call for service and an officer arriving.

Q: How does the city's millage rate compare to the county's?

A: The City of Stockbridge's millage rate is the same as Henry County.

Q: Will I still have to pay county taxes?

A: Yes. However, you will discontinue paying the Special Service District (SSD) tax, County taxes that are collected from all property owners throughout the county, for services now being delivered by the City of Stockbridge.

The City of Stockbridge is committed to providing excellent services to its residents and business and would like to continue enhancing our service delivery to the local community. Service and related improvements are directly related to a city's population. When you annex into the City, you and your local community benefit greatly through an array of quality services.

GOVERNMENT OF THE CITY OF STOCKBRIDGE, GEORGIA

RANDY KNIGHTON
CITY MANAGER



CAMILLA J. MOORE
ASSISTANT CITY MANAGER
COMMUNITY DEVELOPMENT SERVICES

Greetings Potential City of Stockbridge Resident and/or Property Owner,

We thank you for taking the next steps of bringing your property into the City limits of Stockbridge. We have attached the necessary Annexation Petitions (100% and 60% Methods). Please complete the sections titled "Annexation Parcels" and "Applicant or Primary Point of Contact" on both pages 3 and 4 of the enclosed documents.

City Staff will assist in the completion of the remaining sections. All original signatures should be mailed back to the City at the following address:

Attn: Camilla J. Moore
Asst. City Manager, Development Services
4640 North Henry Blvd.
Stockbridge, GA 30336

We are excited to have you join our City of Stockbridge family! Please contact me directly if you have questions at CommDevelopment.info@cityofstockbridge-ga.gov or 770-389-7900.

We are looking forward to hearing from you.

All the best,

Camilla J. Moore

Asst. City Manager, Development Services



ANNEXATION METHOD	100% Methodology - We, the undersigned, all owners of all real property of the territory described herein respectfully request that the City Council annex this territory into the City of Stockbridge, Georgia, and extend the city boundaries to include the same. - The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. § 36-36-20) to the existing corporate limits of the City of Stockbridge, Georgia, and the description of such territory is as follows:				
	ANNEXATION PARCELS	Parcel ID#:	Address:	Print Name:	Signature:
An additional list for parcels and signatures is attached.					
APPLICANT OR PRIMARY POINT OF CONTACT	Name _____		ATTORNEY	Name _____	
	Address _____			Address _____	
Phone # _____			Phone # _____		
Email _____			Email _____		
UTILITIES		Existing		Proposed	
	Water				
	Sewer				
	Fire/ EMS				
	Police				
	Electricity				
PROPOSED DEVELOPMENT	Location Address: _____				
	Present Zoning: _____				
	Proposed Zoning: _____				
	Proposed Use of the Property (attach additional sheets if necessary): _____				
ATTACH LEGAL DESCRIPTION					



ANNEXATION METHOD	60% Methodology: 1. We, the undersigned, representing not less than 60 percent of the elector's resident in the territory described herein and the owners of not less than 60 percent of the real property within the territory described herein, do respectfully request that the City Council annex the territory described below to the City of Stockbridge, Georgia and extend the city boundaries to include the same. 2. The territory to be annexed is unincorporated and contiguous (as described in O.C.G.A. § 36-36-31) to the existing corporate limits of the City of Stockbridge, Georgia, and the description of such territory is as follows:					
ANNEXATION PARCELS	Parcel ID#:	Address:	Print Name and Sign:	Role at address:		Date:
				Owner ☐	Voter ☐	
				Owner ☐	Voter ☐	
				Owner ☐	Voter ☐	
				Owner ☐	Voter ☐	
				Owner ☐	Voter ☐	
				Owner ☐	Voter ☐	
<i>An additional list for parcels and signatures is attached.</i>						
APPLICANT OR PRIMARY POINT OF CONTACT	Name _____		ATTORNEY	Name _____		
	Address _____			Address _____		
	Phone # _____			Phone # _____		
	Email _____			Email _____		
UTILITIES		Existing	Proposed			
	Water					
	Sewer					
	Fire/ EMS					
	Police					
	Electricity					
PROPOSED DEVELOPMENT	Location Address: _____					
	Present Zoning: _____					
	Proposed Zoning: _____					
	Proposed Use of the Property (attach additional sheets if necessary): _____					
ATTACH LEGAL DESCRIPTION						



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- ☐ Budget Amendment Required
- ☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Discussion-Update on parking in subdv.

ACTION

- ☐ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☐ BID/RFP AWARD
- ☐ PRESENTATION
- ☒ DISCUSSION
- ☐ REPORT
- ☐ DISCUSSION

DESCRIPTION:

Discussion on the potential costs of implementation of on-street parking internal to subdivisions.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A

FINANCE DEPT: YES ☐ NO ☐ or N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Dandy Lighton



INTEROFFICE MEMEORANDUM

TO: MAYOR/COUNCIL
THROUGH: Randy Knighton, City Manager
FROM: Camilla J. Moore, Asst. City Manager, Development Services
**RE: Estimated Cost of "No Parking Signage" For Internal
Subdivision Streets**

According to the street assessment provided by the Public Works Director, the City has approximately **450,000** linear feet of paved roads. Signage could be installed per the following criteria:

1. **1,000' Intervals** – would require **450 ± 25** signs at a cost of **\$60** each for a total of **\$27,000**.
2. **750' Intervals** - would require **600 ± 25** signs at a cost of **\$60** each for a total of **\$36,000**.
3. **500' Intervals** - would require **900 ± 25** signs at a cost of **\$60** each for a total of **\$54,000**.

The **\$60** cost is for the normal "No Parking" sign. There may be additional costs to include the tow truck design on the sign while there may also be an opportunity for a price discount based on the size of the order.

Public Works suggests a deadline of **December 31, 2019** for complete installation as staff will be in the beginning of mowing season when the posting of signs commence. Also, other Public Works obligations and staffing size does not allow for a dedicated sign installation crew.

RECOMMENDATION:

Based on the options above, Staff recommends 1,000 feet intervals for an estimated cost of \$27,000. Based upon approval of Staff's Recommendation, staff will bring before council in April for 2019, a budget amendment to include expenditures for the purchase of the necessary signage.



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☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM/PROJECT/EVENT: Discussion: Update on Towing Services

ACTION

- ☐ PUBLIC HEARING
☐ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☒ DISCUSSION
☐ REPORT
☐ DISCUSSION

DESCRIPTION:

Discussion on update on Towing Services for parking on internal subdivision streets.

APPROVED BY:

LEGAL: YES ☒ NO ☐ or N/A
FINANCE DEPT: YES ☐ NO ☐ or N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

Signature of City Manager:

Dandy Lighton



INTEROFFICE MEMEORANDUM

TO: MAYOR/COUNCIL
THROUGH: Randy Knighton, City Manager
FROM: Camilla J. Moore, Asst. City Manager, Development Services
RE: Update on Towing Services

The RFP for Towing Services has been released for public solicitation with the following Scope of Services:

SCOPE OF SERVICES

- A. Work will include, but is not limited to, towing and wrecker services within the boundaries of the City of Stockbridge located in Stockbridge, Georgia's Towing and Wrecker Services Area. Work shall include removal, towing, recovery and wrecker services.
1. The successful Contractor shall pick up and transport vehicles from within the City of Stockbridge, which fail to have the appropriate parking permits, are parked in restricted parking areas, or as requested to do so by the City of Stockbridge.
 2. The Contractor shall keep a written record of all vehicles towed and for those moved for a period of not less than 120 days. The record shall consist of the following information:
 - a) Date and Time
 - b) License, Make, & Model of vehicle being towed
 - c) Physical address of location towed from
 - d) Physical address of location vehicle is towed to
 3. Damage to vehicles caused by the Contractor in the process of hooking, unhooking, and transporting the vehicles shall be the responsibility of the Contractor. The owning contractor must be licensed, insured, and bonded. The Contractor shall not subcontract any portion of the tasks noted herein without express written approval of the City Manager or his designee.