



Where Community Connects

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem John Blount

Councilwoman LaKeisha Gantt

Councilman Elton Alexander

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting

Agenda

February 11, 2019 6:00 PM



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, FEBRUARY 11, 2019 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Mayor Pro Tem John Blount
Councilwoman LaKeisha Gantt
Councilman Elton Alexander
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Mngr.
Vanessa Holiday, City Clerk
Michael Williams, City Attorney
Randi Rainey, Deputy City Clerk

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES FOR THE FOLLOWING MEETINGS: 12/10/2018 & 12/18/2018

- 1 Draft Minutes of 12/10/2018
- 2 Draft Minutes of 12/18/2018

PUBLIC COMMENTS

CEREMONIAL

Proclamation for 2019 African- American History Month
Proclamation for Coach Kevin Whitley- Stockbridge High School

NEW BUSINESS

- 3 FY2018 Henry County Convention & Visitors Bureau DCA Report
- 4 Council Consideration to approve use of the Merle Manders Conference Center on March 17, 2019 for an event in partnership with the Psi Omega Chapter of Alpha Kappa Alpha and their non-profit: The Southern Crescent Pearl's Foundation for the Women in Business Event
- 5 Authorization for Ground-Water Services, Inc. to Complete (2) Test Wells - S.P.L.O.S.T. funding in the amount not to exceed \$78,000.00
- 6 Statutory requirements and expectations of transfer for Fire Prevention Services and Planning & Zoning Services
- 7 Council Consideration to approve Ordinance to amend Chapter 4.08- Fire Prevention and Protection of the Stockbridge Municipal Code- Repeal & Replace
- 8 Council Consideration to approve Resolution adopting Fire Services 2019 Fee Schedule
- 9 Council Consideration to approve Resolution to transfer Fire Services from the State of Georgia to the City of Stockbridge
- 10 Council Consideration to approve Resolution to transfer Fire Services from Henry County to the City of Stockbridge
- 11 Council Consideration to approve Resolution for 2019 Occupational Tax Fee Schedule/ Non-Regulatory
- 12 Council Consideration to adopt the 2018 CIE (Capital Improvements Element and Comprehensive Plan Update) as approved by the ARC (Atlanta Regional Commission) January 3, 2019

DISCUSSION

- 13 Council Discussion of Impact Fees
- 14 Update: On-Street Parking and Implementation

CITY MANAGER'S COMMENTS (Randy Knighton)

CITY CLERK'S COMMENTS (Vanessa Holiday)

COMMENTS FROM THE CITY COUNCIL

MAYOR'S COMMENTS (Mayor Anthony Ford)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ADJOURNMENT



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, DECEMBER 10, 2018 6:00 P.M.

Mayor & City Council

**Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas**

Administration

**Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

The meeting was called to order by Mayor Ford.

Invocation by Steve Cash.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except Mayor Pro Tem Gantt.

Councilman Thomas motioned to amend the Agenda to remove Item #13 and #16; second by Councilman Blount. The motion passed 4-0.

Councilwoman Robinson motioned to Adopt the Minutes for the following meetings; 1. 10/30/2018 & 2. 11/12/2018; second by Councilman Alexander. The motion passed 4-0.

CEREMONIAL REVIEW

Mayor Ford recognized various groups who participated in the Don't Trash Stockbridge initiative.

Mayor Ford read the National Day of Racial Healing Proclamation

Mayor Ford presented a Letter of Appreciation to Steve Cash for the Leader in Me Program.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Ms. Mildred Reed spoke unfavorably regarding the recent Town Hall initiative by Councilman Alexander and recommended a Task Force be established to unite the city.

Mr. Ronald Thomas stated that he has been a resident since 2001 and having attended the recent Town Hall initiative, was glad that he did; noted this was his first Council meeting and is glad be here, wants to get involved and is happy to help in whatever way that he can; noted as a resident of Winslow @ EL, streets have not been paved since 2001.

Ms. Jeanetta Roberts commended Councilman Alexander, who she has known for a long time, on the recent Town Hall initiative; noted the City needs to come together; asked the Council to consider a Senior Center in Stockbridge as Fairview and Heritage are both too far away, noting the elderly and babies always seem to be left behind; referenced a pot hole that needs to be repaired on Rock Quarry Rd; and noted streets in Winslow @ Eagles Landing needed to be paved.

Ms. Cheryl Shaw stated the recent Town Hall initiative by Councilman Alexander was impactful and that she understood that other individuals are concerned and wants to see Stockbridge move forward; and stated the City needs to hold more meetings with all officials present.

Ms. Ariel Shaw noted she had been called on to participate as a panelist at the recent Town Hall initiative by Councilman Alexander; agrees with moving the City forward; noted she is in favor of Council Districts.

Mr. Quintin McChristian noted he has a concern when it comes to Council Districts as he has always been able to reach out to any and all members of the Council and get results; and stated he is not in favor of Council Districts because there is a concern of competition among councilmembers for limited resources.

Mrs. Kathryn Gilbert noted she has been a City of Stockbridge resident for 20 years and served on the City Council from 2008 – 2012 and noted there were issues then and there are issues now; stated there is a need for Council Districts and recommends (6) six districts as that was the platform that she ran on as a candidate where there was a ground swell for equal representation, further noting

that you can always speak to any and all officials; she also stated her support of CID's (Community Improvement Districts) and said the City just needs to adopt the Ordinance; and noted businesses will not support the CID not knowing what the City will or will not do.

Dr. Marilyn Flynn noted she has been a City of Stockbridge resident for 28 years and wished everyone a Merry Christmas; requested an investigation and/or explanation regarding the mode of attack and lack of transparency; congratulated the Mayor & Council and staff noting the forums were both professional and informative, and gave a special praise to the citizens of Stockbridge for the overwhelming victory as they worked hard 24/7 to defeat the referendum while also identifying individuals who stepped up and questioned why the Council was insulting these individuals citing the fool me once adage and referenced the former Mayor's "mock trial", failed DDA, and noted members of the ELERC; she also stated the redistricting in 2010 led to Gerrymandering and asked the Council to take it slow and involve citizens in the process; against the CID and Eagles Landing Community Association.

Ms. Yolanda Barber noted her position as Chair of the Coalition to Keep Stockbridge Together; stated she was attracted by the Unity title to attend the recent Town Hall initiative by Councilman Alexander and upon arrival was disappointed to see the ELERC members on the panel noting no one on the panel represented those citizens of Stockbridge who were not allowed to vote on the referendum; stated she should not be expected to move on after 28 days considering her life for every day for the last 10 months has been in the fight to keep the City together and stated she was shocked to hear a member of the ELERC group state during the town hall that she had reached out to the State Representative (who had sponsored the bill to create the City of Eagles Landing) to carry legislation forward in 2019 and further noted she is prepared to defend the City again against any such action; she spoke unfavorable towards Councilman Alexander; defined statesman; asked the city to complete the donut holes and fill in the unincorporated areas before considering council districts; thanked Councilman Blount for meeting with the citizens on November 28th; referenced a newly formed citizen group – Stockbridge Alliance.

Mayor Pro Tem Gantt joined the meeting during Public Comments.

OLD BUSINESS

PUBLIC HEARING

3. Third Reading & Adoption of the FY2019 Operating Budget

Presented by: Randy Knighton, City Manager and
John Wiggins, Interim Treasurer

Mr. Knighton noted this is the third Public Hearing for the proposed FY2019 Operating Budget, with a proposed budget of \$10.819 million. Mr. Knighton further noted there are four (4) proposed positions which are: Fire Marshal, Building & Permitting Coordinator, Purchasing

Supervisor, which is a reclassification of the position and Inventory Clerk. Mr. Knighton noted there was a proposed increase in the general fund budget primarily due to the following items: Contingency- \$150,000; Roadway Exit Beautification- \$50,000; Nuisance Abatement- \$50,000; Health and Benefits Increase- \$109,000; Dental Increase- \$53,000; Annual COLA for staff (5% Total)- \$146,000; Information Technology Upgrades- \$50,000 and Amphitheater Management/ Start up- \$50,000; and expects to break ground in the first quarter of next year. Mr. Knighton noted adjustments being proposed are: \$17,000 for Georgia Municipal Association dues and proposed National League of City dues; \$3,000 increase to the Main Street budget to be consistent with the previous year and to reduce consulting fees from \$50,000 to \$30,000. Mr. Knighton noted the proposed Fire Marshal's salary was not included in the summary report.

Councilman Alexander stated he would like to see the exits ramps maintained and would like to discuss the CID and have sidewalks and trails added to the proposed FY2019 budget and the re-writing of the zoning codes. Mr. Knighton stated he would not recommend having the Master Trail Plan in the general fund budget as a funding source and recommends discussing it in SPLOST V. Mr. Knighton also noted there is \$100,000 allocated for re-writing the City's zoning codes.

Mayor Ford noted there was Resolution that passed to approve the Trail plan, and recommends before talking to other cities, staff should have a conversation as to how they want to implement first.

Councilwoman Robinson noted there was discussion in 2016 with Clayton County and GDOT and has been in the works since.

Councilman Thomas expressed concerns with the presentation to the adjustment schedule and changes that were requested by Council still remain in the proposed budget and therefore recommends not approving the budget until December 18th, so Council's questions are all answered.

Mayor Pro Tem Gantt stated once the budget has been approved, it cannot be changed; it can however be amended throughout the year.

Councilwoman Robinson asked that all questions and concerns regarding the youth Council be made to her.

PUBLIC HEARING

Speakers in In Favor: Oswin Jackson Speakers Opposed: None

Mayor Pro Tem Gantt motioned to continue the Budget Hearing to the December 18, 2018 Work Session; second by Councilman Thomas. The motion passed 5-0.

OLD BUSINESS

4. Council Consideration to approve the 2019 Meeting Schedules
No changes to the 2nd Monday 6pm Location: Council Chamber

- a) Option 1 Work Session 4:00 pm. – Location: Council Chamber
- b) Option 2 Work Session 6:00 pm. – Location: Council Chamber
- c) Option 3 Work Session 4:00 pm. – Location: Levi Meeting Room
- d) Option 4 Work Session 6:00 pm. – Location: Levi Meeting Room

Presented by: Vanessa Holiday, City Clerk

Mrs. Holiday noted the proposed schedule had been previously presented to the Council at the November 27th Work Session meeting. Mrs. Holiday noted there were no changes to the Regular 6:00pm meeting held on the 2nd Monday of every month in the Council Chamber as per the Charter; However, there were some recommendations from the Governing Body to move the Work Session meetings to 6:00 pm the Council Chamber, while other members of Council proposed to keep the time at 4:00pm, but move from the Levi Meeting Room to the Council Chamber; and other members of Council proposed to keep the Work Session meeting at 4:00pm in the Levi Meeting Room; and noted there was also a recommendation to have the Work Session Meeting at 6:00pm in the Levi Meeting Room.

Councilman Blount stated he thought an option would be to change the day from Tuesday to Monday. Mrs. Holiday responded that recommendation was not presented to the Clerk's Office.

Mayor Pro Tem Gantt motioned to approve Option No.4; second by Councilwoman Robinson. During the discussion, Mayor Pro Tem Gantt withdrew her motion.

Mayor Pro Tem Gantt motioned to approve Option No.2; second by Councilman Blount. The motion passed 5-0.

NEW BUSINESS

5. Council Consideration to approve the 2019 Municipal Court Arraignment Calendar

Presented by: Vanessa Holiday, City Clerk

Mrs. Holiday presented the 2019 Municipal Court Arraignment Calendar.

Mayor Pro Tem Gantt motioned to approve the 2019 Municipal Court Arraignment Calendar; second by Councilman Alexander. Motion passed 5-0.

6. Council Consideration to approve the 2019 Municipal Elections Voting Schedule

Presented by: Vanessa Holiday, City Clerk

Mrs. Holiday noted there are two proposals: Option No.1- 2 weeks of early voting to be held at the Henry County Elections Office, with one (1) Saturday at the Henry County Elections Office, with the final week of early voting held at the Henry County Elections Office and the City of Stockbridge's Municipal Court; and, on election day, voting at the regular polling location. Mrs. Holiday noted Option No.2- 2 weeks of early voting to be held at the Henry County Elections Office, with two (2) Saturdays one being held at the Henry County Elections Office and the City of Stockbridge's Municipal Court, with the third week of early voting at the City of Stockbridge's Municipal Court and the Henry County Elections Office; and, on election day, voting at the regular polling location. Mrs. Holiday noted there is a proposed County SPLOST V item scheduled to be on the ballot this year.

Mayor Pro Tem Gantt (who manages the elections for the City) is not required to have voting on Sunday for Municipal elections and does not have any resources committed; however, if the City chooses to include Sunday voting, the City would have to pay and staff for 100%.

Councilman Blount motioned to approve Option No.2 (with two Saturdays); second by Councilman Thomas. The motion passed 5-0.

7. Council Consideration to approve the City's 2019 Holiday Schedule

Presented by: Vanessa Holiday, City Clerk

Mrs. Holiday presented the City's 2019 Holiday Calendar which consisted of: 1/1- New Year's Day, 1/21- MLK, 4/19-Good Friday, 5/27-Memorial Day, 7/4- Independence Day, 9/2- Labor Day, 11/28-29-Thanksgiving Day and the day after Thanksgiving, 12/24-25-Christmas Eve and Christmas Day.

Mayor Pro Tem Gantt motioned to approve the 2019's Holiday Calendar; second by Councilman Blount. The motion passed 5-0.

8. Council Consideration to approve the selection of the Grants Writer.

Presented by: Renee Wheeler, Human Resources Manager

Ms. Wheeler noted staff interviewed 2 out of 3 bidders and recommends Azimuth for Grant Services, a firm has secured

\$38,000,000 of grants in 2018, and has served 81 Clients.

Councilman Alexander motioned to approve Azimuth Grant Services; second by Councilman Blount. The motion passed 4-0-1 (Gantt abstained as she was not present during the discussion).

9. Council Consideration to approve the 2019 Water/Sewer Rate Schedule Effective January 1, 2019
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the 2019 Water and Sewer Rates will remain the same as FY2018 with no increases.

Councilman Alexander motioned to approve the 2019 Water/Sewer Rate Schedule Effective January 1, 2019; second by Mayor Pro Tem Gantt. The motion passed 5-0.

10. Council Consideration to approve the addition of Sidewalks Assessment with the FY2019 Street Assessment
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted there were funds set aside in SPLOST for street assessment, and staff would like to include a sidewalk assessment as part of the street assessment to create a schedule for both. Mr. Aaron further noted there may be an additional funding request, but that is not known until the RFP is put out. Mr. Aaron noted Jacob Engineering completed the last road assessment for approximately \$11,000 in 2014.

Councilman Blount motioned to approve the addition of Sidewalks Assessment with the FY2019 Street Assessment; second by Councilman Thomas. The motion passed 5-0.

11. Council Consideration to approve 2019 LMIG Street Resurfacing
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted in November 2014 a street assessment was conducted and staff has been following the assessment. Mr. Aaron asked to have the 2019 list approved to be submitted to GDOT by 1/1/2019, with another assessment scheduled for 2019. Mr. Aaron further noted staff will re-evaluate all city streets.

Mr. Knighton noted the funding source was through SPLOST IV which funds are no longer and roughly \$600,000 would have to come from the fund balance to complete the 2019 LMIG list.

Mayor Pro Tem Gantt motioned to approve the 2019 LMIG Street Resurfacing; second by Councilwoman Robinson. The motion passed

4-1-0 (Alexander opposed).

12. Council Consideration to approve the Transportation Enhancement Agreement for the Davis Road Sidewalk Project.

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted this has been a 2-year project in which staff is trying to secure easements to install the sidewalks on Davis Road. Mr. Aaron noted staff has had meetings with GDOT and is in the process of losing funding if the easements are not secured, with the bid going out in March 2019. Mr. Aaron noted the Transportation Enhancement is required by GDOT which states staff will not discriminate and follow all rules and regulations outlined by GDOT. Mr. Aaron stated the County is resurfacing Davis Road, and the City has a TE grant applied for to install the sidewalks from Hwy. 42 to Clark Park; noting the city never received the easements from Shields Rd. to Clark park in which GDOT presented 2 options: return the money the City received, or shorten the length of the project to encompass the areas where the city received the easements. Mr. Aaron mentioned the city has received the easements for Hwy. 42 to Shields Rd; the previous City Manager's recommendation was to proceed with that portion, and at a later date start bidding with the residents from Shields Rd. to Clark park.

Mayor Pro Tem Gantt motioned to approve the Transportation Enhancement Agreement for the Davis Road Sidewalk Project; second by Councilman Thomas. The motion passed 5-0.

Councilman Blount motioned for a 5 minutes recess; second by Mayor Pro Tem Gantt. The motion passed 3-0.

Council Consideration to approve the Wrecker Service Bid award.

Presented by: Donald Riley, Procurement Specialist

Item removed from the Agenda.

13. Council Consideration to approve the 2019 Fee Schedule

Presented by: Camilla Moore, Asst. City Mgr./Community Dev. Dir.

Ms. Moore noted over a year ago Building/Permitting was brought to the City, this is the fee schedule for all areas of development including the cemetery.

Mayor Pro Tem Gantt motioned to approve the 2019 Fee Schedule; second by Councilwoman Robinson. The motion passed 5-0.

14. Council Consideration to approve the City of Stockbridge ADA Self-Evaluation and Transition Plan.

Presented by: Camilla Moore, Asst. City Mgr./Community Dev. Dir. Ms. Moore. noted GDOT has decided this year all cities in Henry County needed to do an ADA assessment of its streets, ramps and buildings. Ms. Moore noted staff would like to send to GDOT the Transition Plan and noted it must be brought into ADA compliance and will be very expensive. Ms. Moore mentioned the ramps alone will cost roughly \$2.3 million and recommends putting unused money that is left over every year into a Capital Improvement Plan budget to tackle the ADA compliance within the next few years; noting if the City does not comply, all federal dollars will come to a halt.

Councilman Alexander motioned to approve the City of Stockbridge ADA Self-Evaluation and Transition Plan to be submitted to GDOT; second by Councilwoman Robinson. The motion passed 5-0.

Randy Knighton, City Manager noted the City Offices will delay opening tomorrow morning until 10:00am due to the inclement weather.

15. Council Consideration to establish the Stockbridge Association of Business.

Presented by: Camilla Moore, Asst. City Mgr./Community Dev. Dir. Item removed from the Agenda.

16. Council Consideration to approve the City's Branding

Presented by: Kira Harris-Braggs, Main Street Manager

Mrs. Harris-Braggs noted staff has been working with Rhyme & Reason Design Group to help create the City's first ever brand and introduced Scarlett Rosier, Founder and Director of Operations for Rhyme & Reason to answer any questions. Mrs. Harris-Braggs also noted Rhyme & Reason helped shape the pathway to form the City's brand initiative by looking at who the City is as a whole, key markets and unique characteristics. Mrs. Harris-Braggs expressed staff has come up with a tagline "You're in good company" with two (2) proposed options that plays well with the City's current City Seal. Option 1 will use the colors all that jade (from the green family), Red/Orange and gold; and Option 2 will be similar with a difference that changes the whole feel of the brand, with a more laid-back approach.

Mayor Ford noted he likes the more laid-back approach but does not like the tagline and would like to see something more diverse and has a historic nature.

Other members of Council concurred that the tagline does not resonate with the City. Councilwoman Robinson referenced the colors are too close to Stockbridge High School colors and would like to see a more *executive* look. Mayor Pro Tem noted she likes the color scheme as presented.

Mrs. Harris-Braggs expressed she is open to different taglines and looks forward to hearing from Council.

Councilman Alexander motioned to approve Option 1, excluding the tagline "You're in Good Company"; second by Councilwoman Robinson. The motion passed 4-1 (Mayor Pro Tem Gantt opposed).

17. Council Consideration to approve the Main Street Board's amended By-Laws.

Presented by: Kira Harris-Braggs, Main Street Manager

Mrs. Harris-Braggs noted staff is recommending changes to the current Main Street By-laws by incorporating language that has been ratified by the National Main Street Center and to also stay in compliance with the 4-point approach. Mrs. Harris-Braggs also noted staff would like to standardize the Main Street Advisory Board terms and noted what has been recommended is the change of the City Council member and the DDA (Downtown District Representative). Mrs. Harris-Braggs noted instead of having a certain number of years, it would be their term of service, until resignation from the Main Street Advisory Board; and would also alleviate the annual appointing of new members.

Councilman Thomas motioned to approve the Main Street Board's amended By-laws; second by Mayor Pro Tem Gantt provided the second. The motion passed 3-2 (Councilman Blount and Councilwoman Robinson opposed).

18. Council Consideration to approve the Re-appointment of members of the Main Street Advisory Board.

Presented by: Kira Harris-Braggs, Main Street Manager

Mrs. Harris-Braggs noted there are four (4) members of the Main Street Advisory Board who have requested re-appointments and have been recommended by staff for re-appointment: Shomari Furtch, Willie Hopkins, Greg Horton and Anika Potts with terms ending 12/31/2021.

Mayor Pro Tem Gantt motioned to approve the re-appointments of: Shomari Furtch, Willie Hopkins, Greg Horton and Anika Potts with terms ending 12/31/2021; second by Councilman Alexander. The

motion passed 5-0.

19. Council Consideration to approve use of the Ted Strickland Community Center for a Bingo Bash on 12/12/2018 10am – noon.
Presented by: Councilman Blount
Councilman Blount requested the use of the Ted Strickland Community Center for a Bingo Bash to be held on December 12, 2018 between 10am-Noon.

Councilwoman Robinson motioned to approve use of the Ted Strickland Community Center for a Bingo Bash on 12/12/2018 10am – noon; second by Councilman Alexander. The motion passed 5-0.

20. Council Consideration to approve Facility Use for 2019
Presented by: LaQuinda Jackson, Executive Asst. to Mayor & Council
Ms. Jackson requested the approval of the Facility Use Schedule for 2019 to host events.

Councilman Alexander motioned to approve the Facility Use Schedule for 2019; second by Councilwoman Robinson. The motion passed 5-0.

21. Council Consideration to approve a Resolution regarding the establishment of Council Districts.
Presented by: Attorney Michael Williams
Attorney Michael Williams noted the Resolution drafted is neutral and states Council would consider districts after 2020. Attorney Williams stated there are three practical reasons: 1. establish districts, seeing the current boundaries are causing confusion as was highlighted during the Eagles Landing Referendum 2. communities requested to be annexed into the City, with no action taken; 3. the 2020 Census is coming up and the City would have to re-district afterwards and suggests having communities consolidated. Attorney Williams suggest retrieving as much information as needed about districts, seeing there are pros and cons to having districts, and noted if the set up for 2021 districts Attorney Williams also noted the census tabulations will not be complete until 2021, and the re-districting process will be with the 2022 general assembly.

Ms. Moore noted the city requests re-districting to then be forwarded to the Legislators with the City making the final decision.

Attorney Williams also note the Charter would have to be changed if districts are approved.

Mayor Pro Tem Gantt motioned to approve the Resolution regarding the establishment of Council Districts and direct staff to send copies to local legislation; second by Councilman Thomas. The motion passed 4-1.

COMMENTS FROM THE CITY MANAGER

Mr. Knighton noted the weather concerns for tomorrow morning and noted City offices would delay opening until 10:00 a.m. with the threat of black ice.

COMMENTS FROM THE CLERK'S OFFICE

Mrs. Holiday reminded everyone to sign up for CodeRed to receive weather alerts; commended the Events Team for a great Holiday Festival and wished everyone a Merry Christmas.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas thanked everyone who participated in the Don't Trash Stockbridge initiative and attended the ceremonial event with special thanks to Ms. Jackson for her assistance.

Councilman Blount invited everyone to come out to the 3rd Bingo Bash on Wednesday, December 12th at 10:00 a.m. at the Ted Strickland Community Center; noted Council is here to serve the whole City of Stockbridge; and referenced Stevie G. and the Rockerz and Susan Crumbley for the success of the Noel in November campaign as they collected a record number of toys & gifts this year.

Mayor Pro Tem Gantt thanked everyone for coming out; introduced the new Welcoming Stockbridge Roundtable initiative that will meet quarterly embracing all nationalities and contribute to the community and noted applications are currently being accepted and is available online.

Councilman Alexander thanked everyone for coming out, noting everyone is committed to moving the city forward; noted the streaming issue of the meeting was unacceptable; asked the Council to pass a Council Districts Resolution and tonight and send to the Legislative Body prior to the 2020 census; stated the recent Town Hall initiative was done from the heart and understands emotions are raw; referenced the Town Hall initiative held on January 25th as an early start to the de-annexation fight; noted he advocated for buses to go the capitol and suggested the city should have started the fight earlier; appreciates everyone who participated in the fight; and emphasized that the City must move forward; noted the community is 20 years behind our competitors of metro Atlanta and will stated the city could deteriorate if we don't move forward; stated no one fought harder to stop the referendum for you, not him; stated that in his opinion, 30 days is not too soon to move forward, forgive and move on; and stated the members of the panel

said they were committed to making Stockbridge the best community.

Councilwoman Robinson thanked everyone for coming out; referenced the Youth Council's participation in the Don't Trash Stockbridge campaign; referenced the Holiday Giveback taking place on Saturday, December 15th at Floyd Chapel Baptist Church where she is partnering with State Representative Sandra Scott and will distribute turkeys, coats and blankets; and also referenced the collection of toys and other items by the Kappa's on Friday, December 14th at the Ted Strickland Community Center; invited everyone to come to the Youth Council meeting this Wednesday at 5:30 p.m. and the Youth Council Advisory Committee meeting the following Wednesday at 6:30 p.m. to ask questions of the board.

COMMENTS FROM THE MAYOR

Mayor Ford congratulated Atlanta United for their Soccer Championship, noting Atlanta has a championship team (first one since the Atlanta Braves in 1995); asked for continued prayers for the officer shot in Henry County and to keep all public safety members in your prayers as they continue to protect and serve; noted the Christmas Gala was a wonderful and diverse crowd and is looking forward to 2019; noted the City is preparing for the 2020 Centennial celebration; asked that everyone keep the faith as there are good things to come.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, December 12, 2018 at 5:30 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Main Street Advisory Board Meeting, Friday, December 14, 2018 at 9:00 a.m. at City Hall in the Levi Meeting Room
- Downtown Development Authority Meeting, Monday, December 17, 2018 at 6:00 p.m. at City Hall in the Levi Meeting Room
- Work Session Meeting Tuesday, December 18, 2018 at 4:00 p.m. at City Hall in Levi Meeting Room.
- Youth Council Advisory Committee Meeting, Wednesday, December 19, 2018 at 6:30 p.m. at City Hall in the Levi Meeting Room

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Holiday Giveback Toiletry Drive – Thursday, December 13, 2018 at 7:00 p.m. at the Savoy Bar & Grill spearheaded by Councilwoman Neat Robinson
- Holiday Giveback Toy Drive – Friday, December 14, 2018 at 7:30 p.m. at the Ted Strickland Conference Center spearheaded by Councilwoman Neat Robinson in

partnership with the Dream Achievers Foundation – Stockbridge/Jonesboro Alumni Chapter of Kappa Alpha Psi Fraternity, Inc.

- Holiday Giveback Distribution - Blankets/Coats/Toiletries/Turkeys and Toys, Saturday, December 15, 2018 from 10:00 a.m. – 12:00 noon at Floyd Chapel Baptist Church spearheaded by Councilwoman Neat Robinson in partnership with Representative Sandra Scott, Dream Achievers Foundation – Stockbridge/Jonesboro Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. and Georgia Showcase Baseball Team. One Turkey per household (limited quantities)
- Adopt-A-Family Christmas Toy Giveaway, Saturday, December 22, 2018 from 10:00 a.m. – 12:00 noon at Red Oak United Methodist Church 3894 Walt Stephens Rd. Stockbridge spearheaded by Councilman Alexander in partnership with Red Oak United Methodist Church Vulcan Materials, Eagles Landing Baptist Church, Toys for Tots, Because We Care Henry – Atlanta South, Smoothie King – Eagles Landing Pkwy.

ONGOING INITIATIVES

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander.
- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.

NO EXECUTIVE SESSION

ADJOURNMENT

Councilman Thomas motioned to adjourn the meeting at 9:53pm: Mayor Pro Tem Gantt provided the second. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, DECEMBER 18, 2018 4:00 P.M.

Mayor & City Council

**Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas**

Administration

**Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

The meeting was called to order by Mayor Ford.

Invocation by Pastor Kenneth McFarland.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except for Mayor Pro Tem Gantt.

Councilman Blount motioned to adopt the Agenda; second by Councilman Thomas. The motion passed 4-0.

Review of the Minutes for the following meetings:

1. 11/27/2018 No Action

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session

Pastor Kenneth McFarland referenced the Stockbridge Youth Council noting the members participation at City events and Councilmember initiatives and was here to answering any questions or concerns from the Council.

Mr. Ronald Wong asked the Council to reconsider the 2019 LMIG list for street resurfacing and include streets of the Winslow subdivision; and noted the subdivision developer left the roads unfinished and uneven, and further noted this was a concern that was noted the proposed city referendum.

Mr. Clay Lloyd, a consultant, noted he had been invited by Councilman Alexander to speak to multi-use trails in the City and was available to help; noted he had been a Henry County resident since 1980 and has seen the community grow over the years; appreciates what the City has done thus far with its trails, and noted trails would be a good source of exercise for the community.

Mayor Pro Tem Gantt joined the meeting.

OLD BUSINESS

PUBLIC HEARING

2. Continuation of Third Reading & Adoption of the FY2019

Operating Budget

Presented by: Randy Knighton, City Manager and John Wiggins,
Interim Treasurer

Mr. Knighton presented the proposed FY2019 Operating Budget at **\$10,879,841.88**; and, included there are four (4) proposed positions which are: Fire Marshall, Building & Permitting Coordinator (will become a full-time position), Purchasing Supervisor (reclassification of the position) and Inventory Clerk. Mr. Knighton noted there was a proposed increase in the general fund budget primarily due to the following items: Contingency-\$150,000; Exist Beautification-\$50,000; Nuisance Abatement- \$50,000; Health and Benefits Increase- \$109,000; Dental Increase- \$53,000; Annual COLA for staff (5% Total)- \$146,000; Information Technology Upgrades- \$50,000 and Amphitheater Management/ Start up- \$50,000; and expect to break ground in the first quarter of next year. Mr. Knighton noted the adjustments being proposed a re: \$17,000 for Georgia Municipal Association dues and National League of City dues; \$3,000 to the Main Street budget to be consistent with the previous year's budget and to reduce consulting fees from \$50,000 to \$30,000 along with the Fire Marshal's salary.

Mayor Ford asked Council look at the last Master Trail Plan passed in 2016 before voting.

Councilwoman Robinson inquired about beautification funding that was approved with the previous City Manager.

Mayor Pro Tem Gantt requested Line Item 100-15160-531132 under the Business Services Department funds in the amount of \$30,000 be used only for the SAB (Stockbridge Association of Businesses) and not interchangeable within the department; Councilman Thomas agreed and requested the funds be set aside until the necessary steps are taken to establish the SAB Board by Resolution in January 2019 followed by the appointment of Board members. There were no objections.

Mayor Ford opened the Public Hearing: There were no speakers. The Public Hearing was closed.

Councilman Alexander motioned to approve the FY2019 Operating Budget; second by Mayor Pro Tem Gantt. The motion passed 5-0.

OLD BUSINESS

3. Council Consideration to approve the City's Branding Tagline
Presented by: Kira Harris-Braggs, Main Street Manager
Ms. Harris-Braggs noted Council approved the brand color palate and the brand standard typefaces at the previous meeting but opposed the tagline; the new proposed tagline is "Where Community Connects". Mrs. Harris-Braggs explained the new tagline takes you to another level of engagement, discovery and shaping the community while connecting.

Mayor Pro Tem Gantt motioned to approve the City's Branding tagline "Where Community Connects"; second by Councilman Alexander. The motion passed 5-0.

NEW BUSINESS

4. Council Consideration to approve a Site Agreement with Extenet Systems for AT&T small antennas – New poles cost = \$1500 per year; existing poles cost = \$500 per year.
Presented by: Michael Williams, City Attorney
Attorney Williams referenced a copy of a draft contract with Extenet Systems that would allow the set-up frame work to allow them to put small antennas in the City's Right-of-Way as a 3rd party provider, with the primary provider being AT&T. Attorney Williams also noted they are looking to add 12 more poles in the coming months; and recommends approving the contract which would be subjected to change at Council's discretion and noted the new poles would cost \$15,000 per year, and an existing pole connection would be \$500 per year to stay consistent with GMA. Attorney Williams added the City of Smyrna and the City of Alpharetta have already agreed.

Mayor Pro Tem Gantt motioned to approve a Site Agreement with Extenet Systems for AT&T small antennas –with the New poles cost = \$1500 per year; and existing poles cost = \$500 per year; second by Councilman Blount. The motion passed 4-0-1 (Alexander abstained as he was not present during the discussion).

COMMENTS FROM THE CITY MANAGER

Mr. Knighton thanked the Mayor & Council for their support and approval of the FY2019 Operating Budget; referenced information provided to the Governing Body by Camilla Moore regarding the SAB (Stockbridge Association of Businesses) and asked that Ms. Moore give a brief summary of the timeline. Ms. Moore referenced the history of the original (SBA) Stockbridge Business Association and its notation in the City's STWP (Short-Term Work Program) and spoke to the process to revamp and change the name to the (SAB) Stockbridge Association of Businesses where a Resolution would be presented to the Council to create the Board in January 2019; and introduced business owner LaSonya Cato who spoke to the proposed SAB's mission and vision for businesses of the City regarding retention, beautification, assisting with training, becoming Partners in Education and businesses being held accountable, further noting she is reading to jump in to help to make Stockbridge businesses wonderful.

COMMENTS FROM THE CLERK'S OFFICE

Mrs. Holiday wished everyone a Merry Christmas.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas thanked everyone who participated in the "Don't Trash Stockbridge" year-end celebration and noted the Spring kickoff would be approaching soon.

Councilman Blount thanked everyone who came out to the last Senior Bingo Bash where the seniors of the community come out and really enjoy themselves and noted the success of this event with more to come.

Mayor Pro Tem Gantt wished everyone Merry Christmas and Happy New Year noting now is the time to give; referenced the upcoming Welcoming Stockbridge Roundtable encouraging everyone to apply and attend; thanked staff for the Volunteer Appreciation Gala where a great time was had by all.

Councilman Alexander reflected on his three (3) years in office and the City's many accomplishments during that timeframe which includes the approval of the amphitheater, technology, extended hours at the Cochran library, beautification efforts in the City, extended Code Enforcement and he looks forward to the City's future projects including a Youth/Senior center and continuing to serve.

Councilwoman Robinson wished everyone Happy Holidays, thanked staff; referenced the Youth Council and asked that if there are any questions or concerns to attend the meetings or reach out to her; noted the Youth Council recently attended the National League of Cities Conference in Los Angeles and was paid for by business sponsors; noted the Youth Council recently completed their annual Service Project filling Christmas Stockings stuffed with love for the Henry County Public Safety Officers; and invited Youth Council Chair, Kelli Crews to say a few words: Miss Crews stated she had learned a lot over the past two (2) years about local government and is grateful for the opportunities and wished everyone a Merry Christmas and Happy Holidays; Councilwoman Robinson continued with an announcement that the City of Stockbridge is partnering with the Georgia Municipal Association to host the annual GMA Youth Conference March 22-24, 2019; asked that everyone get involve and noted the City is Better Together.

COMMENTS FROM THE MAYOR

Mayor Ford referenced the City's new tagline "Where Community Connects"; thanked everyone for the recent Volunteer Appreciation Gala; continues to look to move the City forward; asked that everyone enjoy family and friends during this holiday season, God Bless and enjoy the holidays.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Advisory Committee meeting, Wednesday, December 19, 2018 at 6:30 p.m. at City Hall in the Levi Meeting Room
- Youth Council meeting, Wednesday, January 9, 2019 at 5:30 p.m. at City Hall in the Levi Meeting Room
- Downtown Development Authority Retreat, Friday, January 11, 2019 and Saturday, January 12, 2019 Location: Smyrna, GA
- Stockbridge Main Street Advisory Board meeting scheduled for Friday, January 11, 2019 at 9:00 a.m. has been canceled. The next meeting will take place on Friday, February 8th in the Levi Meeting Room.
- Council meeting Monday, January 14, 2019 at 6:00 p.m. at City Hall in the Council Chamber.
- Planning Commission meeting, Thursday, January 17, 2019 at 6:00 p.m. at City Hall in the Council Chamber.
- Work Session meeting, Tuesday, January 29, 2019 at 6:00 p.m. at City Hall in the Council Chamber.

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Adopt-A-Family Christmas Toy Giveaway, Saturday, December 22, 2018 from 10:00 a.m. – 12:00 noon at Red Oak United Methodist Church 3894 Walt Stephens Rd. Stockbridge spearheaded by Councilman Alexander in partnership with Red Oak United Methodist Church Vulcan Materials, Eagles Landing Baptist Church, Toys for Tots, Because We Care Henry – Atlanta South, Smoothie King – Eagles Landing Pkwy.
- All City offices will be closed Monday, December 24th and Tuesday, December 25, 2018 in observance of the Christmas holiday.
- All City offices will be closed Tuesday, January 1, 2019 in observance of New Year's Day.
- Job Fair – Wednesday, January 16, 2019 from 10:00 a.m. – 2:00 p.m. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge, GA
- All City offices will be closed Monday, January 21, 2019 in observance of the Martin Luther King, Jr. holiday celebration.
- Monthly Bingo Bash – Wednesday, January 23, 2019 from 10:00 a.m. – noon at the Ted Strickland Community Center 130 ML King, Sr. Heritage Trail, Stockbridge, GA

ONGOING INITIATIVES

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Monthly Bingo Bash at the Ted Strickland Community Center – spearheaded by Councilman Blount. Visit the City's website or Facebook page for dates and information.
- Quarterly Town Hall – Ongoing – spearheaded by Councilman Alexander. Visit the City's website or Facebook page for dates and information.
- Keep Stockbridge Beautiful – Ongoing – spearheaded by Councilman Alexander. Contact LaQuinda Jackson @ 678-833-3348 for more information.
- Quarterly Welcoming Stockbridge RoundTable – spearheaded by Mayor Pro Tem LaKeisha Gantt. Contact LaQuinda Jackson @ 678-833-3348 for more information.

Councilwoman Robinson motioned to convene into Executive Session for the following: Personnel, Litigation and Real Estate; Councilman Alexander provided the second. The motion failed 2-3-0 (Councilman Blount, Mayor Pro Tem Gantt and Councilman Thomas opposed) The meeting was adjourned.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor

**Henry County Chamber of Commerce/Convention & Visitors Bureau
Annual Hotel/Motel Tax Report for:
City of Stockbridge - FY18**

Contracted Entity	Project Name & Description	Expenditure Amount
Henry County Chamber/CVB	I-75 Billboard Campaign w/ three static billboards promoting Henry County & attractions. Three digital billboards promoting Henry County & special events	\$20,424.71
Henry County Chamber/CVB	CVB Website/Online Marketing: • Website maintenance & SEO • Domain renewals • "BookDirect" software subscription renewal for hotel booking engine module • Website modifications, annual plug-in subscriptions and hosting	\$11,573.71
Henry County Chamber/CVB	<u>Advertising/Marketing/Promotion:</u> • Occasions Magazine (Full page print ad in annual issue) • Ad in 2019 Georgia Travel Guide (pre-payment) • Three (3) page spread in the 2018 Georgia Source Book • Ads in the 2018 Spring/Summer and Winter/Fall issues of Southbound Magazine • Full page ad in Atlanta Magazine in August & co-op ad in September magazines • 1/8 page ad in January 2019 Southern Living Magazine • Ad in CTM's "Discover Georgia" Metro Atlanta map that is distributed in all hotel brochure racks • Search engine marketing ads for wedding planning and things to do in Henry County • "Top 10 Reasons to Visit" sponsored content article on AtlantaMagazine.com in the travel section (with accompanying display ads) • Ads in four (4) Georgia Tourism e-newsletters • Videos ads on YouTube • Site re-messaging ads • Guest blogger program for monthly food/dining related content and images • Ambassador program with 365 Atlanta Traveler (includes four SEO rich blogs on their website, newsletter inclusion and social media posts) • Social Media Ambassador Program • Atlanta Metro Travel Association CVB Marketing Partnership Co-op • Theatre ads (History Has a Name videos played before the movies five (5) theatres on big opening weeks) • TheKnot.com featured storefront advertiser • Marketing and package fulfillment for a "Weekend Getaway" Contest • Marketing & package fulfilment for "Air Show Weekend" contest winner	\$55,250.11

	• Creation of e-newsletter template • Creation of all digital and print ads and marketing collateral • Photos of Henry County locations/events/activities to be used on CVB Website, in the Visitors Guide and other promotional material • Brochure distribution service to ensure Henry County Visitors Guide placement in Georgia Visitors Information Centers, Regional Visitors Information Centers, large businesses' employee areas, credit unions, military bases, etc. • Contract with Laurie Rowe Communications, a travel media PR company to assist with the creation of blogs/press releases and distribution to travel writers and bloggers as well as the management of Henry County's Travel Media Press Room; Coordination of two (2) press trips • Promoted social media posts • Creation of four (2) additional History Has a Name videos	
Henry County Chamber/CVB	Purchase of monthly multi-segment and weekly STAR report (Hotel Occupancy/ Revenue data for Henry County hotels and those in comparable communities) as well as weekly trend reports for Henry County hotels; Final payments for strategic tourism research study	\$11,802.29
Henry County Chamber/CVB	Atlanta Motor Speedway Race Weekend & Events: • Tent & Tables for booth in FanZone • Booth staffing	\$197.48
Henry County Chamber/CVB	<u>Stockbridge Events/Attraction Promotion:</u> • Radio ads for Bridgefest	\$5,360.00
Henry County Chamber/CVB	<u>Taste of Henry / Toast to Tourism:</u> CVB partnered with A Friend's House to promote tourism assets during Taste of Henry. • Facebook promoted posts • Radio ads on The Joy FM • Radio ads on 92.5 The Bear	\$1,108.05
Henry County Chamber/CVB	<u>Tournaments</u> • Hotels for umpires and directors for large tournaments • Exhibitor space, lodging travel expenses for USSSA Annual Convention for CVB Tourism Director and HCPRD Director	\$2,313.83
Henry County Chamber/CVB	<u>Conferences</u> • Governor's Conference on Tourism for both members of the CVB staff • Regional Visitors Information Center Conference	\$439.26
Henry County Chamber/CVB	Travel South Domestic Showcase – motorcoach /group travel show	\$297.26
Henry County Chamber/CVB	Association Memberships: Atlanta Metro Travel Association, Georgia Association of CVBs, Southeast Tourism Society	\$551.09
Henry County Chamber/CVB	Travel expenses associated with trade shows, conferences and conventions	\$483.47

Henry County Chamber/CVB	<u>Familiarization Tours</u> - Meals, hotel rooms, transportation and attraction admission and/or experiences for nine (9) travel writers/bloggers throughout the year and for the media liaison from LRC - Hosting of Atlanta Metro Travel Association Holiday Luncheon	\$1,896.45
Henry County Chamber/CVB	<u>Professional development:</u> - Digital Marketing Summit - Southeast Tourism Society Marketing College	\$324.41
Henry County Chamber/CVB	Printing expenses for business and collateral material including; new business cards; race booth signage; Taste of Henry "clean plates" & AMTA Holiday Luncheon Invitations	\$329.83
Henry County Chamber/CVB	<u>Promotional Items:</u> Bags for Legislator gifts, sunglasses; microfiber cleaning clothes; pizza cutters, tote bags, cups, ear buds, cell phone fans; items were giveaways for the NASCAR race, Georgia on my Mind Days, family reunion gift bags, USSSA Trade Show, etc.; additional logoed table clothes	\$3,750.79
Henry County Chamber/CVB	Miscellaneous	\$456.28
Henry County Chamber/CVB	2018 Henry County Visitors Guide (30,000 printed and distributed - cost off-set by ad sales)	\$3,723.26
Henry County Chamber/CVB	Tourism Marketing Grants for tourism businesses to extend their advertising reach or develop/update marketing material and websites	\$2,199.19
Henry County Chamber/CVB	CVB Administration Costs including: management, full-time Director of Tourism and full-time Digital Content Manager (salary, benefits, etc.); support staff including receptionist & clerical support; responsible for program financials/accountants and audits; printing & postage costs; Class A office space that also serves as a state recognized regional Visitor Information Center with signage on I-75.	\$53,263.06

TOTAL \$175,744.53*

* Amount contributed by the City of Stockbridge during the Henry County CVB's FY 18 totaled \$199,944.19. The difference between contributions and expenditures equaled \$24,199.66.

**The CVB's hotel/motel tax income was \$66,515.13 more than projected in FY 18. These additional funds are planned to be expended as part of the CVB FY 2019 Budget.

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE USE OF THE MERLE MANDERS
CONFERENCE CENTER FOR A CERTAIN EVENT**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, Section 1.12(b)(41) of the City Charter, the City is vested with certain broad powers "to exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants;"

WHEREAS, Section 1.12(b) of the City Charter states that "the powers of this city shall be construed liberally in favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city;"

WHEREAS, the City desires to allow the Psi Alpha Omega Chapter of Alpha Kappa Alpha and their non-profit group The Southern Crescent Pearl's Foundation to utilize the Merle Manders Conference Center for a certain event;

WHEREAS, the Mayor and Council believe that allowing such use is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization** – The Mayor and Council of the City of Stockbridge hereby authorizes an event to be conducted by the Psi Alpha Omega Chapter of Alpha Kappa Alpha and their non-profit group The Southern Crescent Pearl's Foundation at the Merle Manders Conference Center on March 17, 2019.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 11th day of February, 2019.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

02/11/2019

FUNDING SOURCE

☒ Action requested by City Council

☐ For informational purposes only

☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Completion of two (2) test wells.

- | | |
|-------------------------------------|--------------------|
| ☐ | GENERAL FUND |
| ☐ | FUND BALANCE |
| ☒ | SPLOST |
| ☐ | CDBG |
| ☐ | GRANT FUNDING |
| ☐ | COUNCIL INITIATIVE |
| ☐ | SPONSORSHIP |
| ☐ | DEPT. FUND BALANCE |

DESCRIPTION:

Completion of two (2) test wells.

Cost: \$78,000.00

Funding Source: SPLOST

APPROVED BY:

FINANCE DEPT.

CITY MANAGER

AMOUNT

\$78,000.00

GROUND-WATER SERVICES, INC.

Exploration and Development

3842 Crestmore Drive

Kennesaw, GA 30144

770-364-8442

www.groundwaterrock.com

email:support@groundwaterrock.com

January 29, 2019

Page 1 of 2

Mr. Decius Aaron
Public Works Director
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

Subject: Proposal For Completion of Well No. 106
and Well No. 105, Reeves Creek Walking Trail

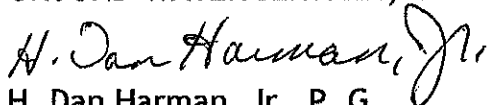
Dear Mr. Aaron:

Per your request, this proposal covers the completion of Well No. 106 (first test hole) and the completion of Well No. 105 (second test hole). The 6-inch steel casing in the first test hole is adequate for the well; grouting is needed, then the full water quality testing and 24-hour pumping test will be conducted.

Due to the caving sand and drilling rig settling issues at the first test hole, 12-inch steel casing (already on site) may be needed for the outer casing for the second test hole. Hydrofracing, which was not needed at the first test hole may be needed for the second test hole. Eight-inch steel casing and 8-inch reaming may also be needed for the second test hole (Well No. 105), followed by the full water quality testing and the 24-hour pumping test. The need for the above items will be assessed as the project proceeds and will be justified prior to using.

The not-to-exceed cost for the above is \$78,000.00. **PAYMENTS ARE DUE WITHIN 30 DAYS OF THE RECEIPT OF THE INTERIM REPORTS AND INVOICES. YOUR ATTENTION TO THIS REQUIREMENT WILL BE GREATLY APPRECIATED.** If you are in agreement with the above services, costs and payment terms, please sign a copy of this acceptance letter and return a copy to me, or issue a purchase order.

Sincerely,
GROUND-WATER SERVICES, INC.


H. Dan Harman, Jr. P. G.
Senior Hydrogeologist and President

Accepted: _____
(Authorized Signature)

Date: _____



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

ACTION

- ☐ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required
- ☐ Attachment (s)

- ☐ PUBLIC HEARING
- ☐ ORDINANCE
- ☐ RESOLUTION
- ☐ BID/RFP AWARD
- ☐ PRESENTATION
- ☒ DISCUSSION
- ☐ REPORT
- ☐ OTHER

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM: UPDATE ON THE TRANSFER OF FIRE AND PLANNING

DESCRIPTION:

In 2017, upon my hiring as Community Development Director, I requested authorization from Mayor/Council to allow the transfer of certain development services (Building Services and Planning) from Henry County to the City of Stockbridge. Details were provided on expectation of both Divisions and the necessary time needed to set up each (staffing, equipment, etc.).

After council authorization to transfer the above services, I began an assessment of what resources and man-power would be necessary to successfully launch both Building Services in November of 2017 and Planning in 2019. Five months into transferring Building Services, it became clear that only through the transfer of Fire Marshall services to the city, could Building and Development Services function properly.

Council authorization of the transfer of Fire Marshall services was approved December of 2018. Therefore in 2019, the City has committed to transferring both Fire Marshall Prevention and Planning & Zoning Services from Henry County to the City to be completed by February of 2019.

The following discussion will detail the Statutory requirements, expectations of the transfers, time-frame, and expected

APPROVED BY:

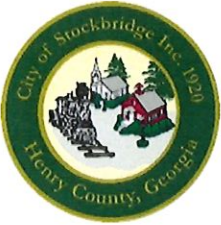
LEGAL: YES ☐ NO ☐

FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A

CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

DEPARTMENT: Community Development

PRESENTER: Camilla Moore

ITEM: REPEAL AND REPLACE CHAPTER 4.08—FIRE PREVENTION

ACTION

- ☐ PUBLIC HEARING
☒ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ OTHER

DESCRIPTION:

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA TO AMEND **Chapter 4.08 – FIRE PREVENTION AND PROTECTION** OF THE CODE OF THE CITY OF STOCKBRIDGE, GEORGIA; TO REPEAL AND REPLACE PROVISIONS PERTAINING TO THE REGULATION OF FIRE PREVENTION SERVICES AND RELATED PROVISIONS GOVERNING FIRE SAFETY AND PREVENTION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

APPROVED BY:

LEGAL: YES ☒ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

STATE OF GEORGIA
CITY OF STOCKBRIDGE

ORDINANCE # _____

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA TO AMEND CHAPTER 4.08 – FIRE PREVENTION AND PROTECTION OF THE CODE OF THE CITY OF STOCKBIRDGE, GEORGIA; TO REPEAL AND REPLACE PROVISIONS PERTAINING TO THE REGULATION OF FIRE PREVENTION SERVICES AND RELATED PROVISIONS GOVERNING FIRE SAFETY AND PREVENTION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WHEREAS, the Mayor and Council of the City of Stockbridge ("City Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Stockbridge; and

WHEREAS, the City Council has determined that it is appropriate from time to time to modify the Stockbridge Municipal to further protect the public health, safety, and welfare of the citizens of Stockbridge;

NOW THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

Section 1. That Chapter 4.08 of the Stockbridge Municipal Code is hereby deleted in their entirety and replaced with the provisions attached hereto as Exhibit A.

Section 2. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 3. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 5. Penalties in effect for violations of the City of Stockbridge at the time of the effective date of this Ordinance shall be and are hereby made applicable to this Ordinance and shall remain in full force and effect.

Section 6. The effective date of this Ordinance shall be November 1, 2018, provided however that the Director of Public Works shall immediately install the signage provided for herein.

ORDAINED this 11th day of February, 2019.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney

Date Presented to Mayor: _____

Date Received from Mayor: _____

ATTACHMENT A

Chapter 4.08 -- FIRE PREVENTION AND PROTECTION

ARTICLE I. -- FIRE DEPARTMENT

4.08.010 -- FIRE DEPARTMENT (Reserved.)

Editorial Note: Henry County will continue to provide all emergency response services including but not limited to Fire Suppression and Fire Rescue Services, the approval of permits for the sale or display of Fireworks, and the issuance of Burn Permits within the city of Stockbridge pursuant to this ordinance, an intergovernmental agreement or State Law, except as specifically listed in ARTICLE II -- FIRE PREVENTION set forth below.

ARTICLE II. -- FIRE PREVENTION

4.08.020 - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- *Apartment building* means buildings containing three or more living units with independent cooking and bathroom facilities, whether designated as an apartment house, tenement, garden apartment, or by any other name.
- *Battery backup* means any emergency power supply for power-assisted gates operated by electrical power.
- *Breakaway security gate* means any gate designed to fall away under pressure.
- *Case hardened metal* means a steel alloy formed by diffusing carbon or nitrogen into the outer layer of the steel at high temperature such that the metal cannot be cut with a saw and will not shatter.
- *Combustible* means any material that is capable of supporting ignition or the process of burning under heat exposure.
- *Delayed response* means any postponement of an emergency vehicle gaining access through security barriers.
- *Disposal* means the discharge, deposit, injection, dumping, spilling, leaking, or placing of any hazardous substances or hazardous waste into or on any land or water so that such substances or waste may enter the environment or be emitted into the air or discharged into any water, including groundwater.
- *Dormitory* means buildings or spaces in buildings where group sleeping accommodations are provided for persons not members of the same family group in one room or in a series of closely associated rooms under joint occupancy and single management, as in college dormitories or other housing for students, fraternity houses, military barracks; with or without meals, but without individual cooking facilities.
- *Emergency shutoff button* means a device used to release hydraulic pressure on power-assisted gates operated by hydraulic power.

- *Fire apparatus* means any vehicle or equipment used by fire and rescue services.
- *Fire Marshal* means a qualified officer who will perform fire marshal services for the city.
- *Gamewell lock box* means a box, sometimes called an elevator lock box, which must be opened with a special key carried on fire response vehicles.
- *Gravity gate* means a gate with no power assistance and which operates freely under manual manipulation.
- *Hazardous explosive chemicals* means all picric acids, nitro-based chemicals, ethers, peroxides, oxidizers, and such other chemicals as may be determined by the fire marshal to be hazardous explosives.
- *Hazardous substance* means a substance that satisfies any one of the following requirements:
 - (1) A substance which, because of the toxic or hazardous properties which it exhibits, is determined by the director of the environmental protection division of the state department of natural resources to represent a significant risk to the public health and safety as a result of foreseeable use, handling, accidental spill, exposure or contamination;
 - (2) A substance that is known to present a significant risk of personal injury or illness as the foreseeable result of use, handling, accidental spills, exposure or contamination; or
 - (3) A substance or material that has been determined to pose an unreasonable risk to health, safety, and property.
- *Hazardous waste* means any solid waste which has been defined as a hazardous waste in regulations promulgated by the administrator of the United States Environmental Protection Agency pursuant to the federal regulation in force and effective February 1, 1986, codified as 40 CFR 261—Identification and Listing of Hazardous Waste, as amended.
- *Hazardous waste generation* means the act or process of producing hazardous waste.
- *High-rise residential occupancy building* means residential properties, hotels, dormitories, apartments, lodging or room houses, or board and care facilities over 75 feet or 23 meters in height measured from the lowest level of fire department vehicle access to the floor of the highest occupied story.
- *Hotel/motel* means a building in which separate sleeping rooms are rented that provide sleeping accommodations for 15 persons or more on either a transient or permanent basis, with or without meals, whether designated as a hotel, inn, club, motel, or by any other name.
- *Improper storage* means storage of chemicals past the expiration date on the label or chemicals stored in any area or container not designed for storage of the particular chemical. If there is no date listed for the expiration date, the expiration date shall be 12 months past the date that the chemical was received by the person or entity storing the chemical.
- *Knox Box Rapid Entry System* means a key box that is authorized by section 506 of the International Fire Code and allows firefighting access for fire department purposes. Examples of structures or areas in which a key box is required include commercial and industrial structures protected by an automatic alarm system or automatic suppression system or structures that are secured in a manner that restricts access during an emergency; multi-family residential structures that have restricted access through locked doors and

have a common corridor for access to all the living units; governmental structures and nursing care facilities; hazardous material occupancies; and occupancies where a large number of medical or fire alarms occur and entry can be delayed.

- *Lodginghouse or roominghouse* means a building in which separate sleeping rooms are rented which provides sleeping accommodations for 15 or fewer persons on either a transient or permanent basis, with or without meals, but without separate cooking facilities for individual occupants.
- *Pad lock* means any lock that is not constructed of case-hardened metal.
- *Power assisted gate* means any gate that is operated through a power source, whether electrical, hydraulic or pneumatic.
- *Residential property* means buildings containing three or more living units with independent cooking and bathroom facilities, whether designated as apartment house, tenement, garden apartment, condominium or by any other name.
- *Substance* means any element, entity, compound, combination, or any mixture thereof, whether organic or inorganic.
- *Toggle switch* means a device used to operate a power-assisted gate and override the power supply to the gate.

4.08.021 - Scope.

1. The provisions of this chapter shall apply equally to both public and private property, and to all structures and their occupants, except as otherwise specified herein or by other applicable law.
2. The city shall have the authority to contract with any other government entity for the enforcement of this chapter and to enter into any intergovernmental agreements for the provision of Enforcement of State Minimum Fire Safety Standards.

4.08.022 - 4.08.029 - Reserved.

4.08.030 - Enforcement of State Minimum Fire Safety Standards

1. The City of Stockbridge, Georgia adopts the State minimum fire safety standards adopted in the rules and regulations promulgated pursuant to Chapter 2 of Title 25, including all subsequent revisions thereof.
2. The City of Stockbridge will enforce the State minimum fire safety standards as set forth in subsection (a) of O.C.G.A § 25-2-12 with respect to those buildings and structures listed in O.C.G.A § 25-2-13, except for hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
3. The Safety Fire Division of the office of the Insurance and Safety Fire Commissioner shall continue to perform those duties specified in O.C.G.A § 25-1- 12(a)(2) with respect to hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
4. The City of Stockbridge will be responsible for enforcing such fire safety standards within its jurisdiction and will:
 - (A) Conduct fire safety inspections on existing buildings and structures;

- (B) Review plans and specifications for proposed building and structures, issue building permits when plans are approved and conduct fire safety inspections of such buildings and structures;
 - (C) Issue permanent and temporary certificates of occupancy; and
 - (D) Conduct arson investigations.
5. The City of Stockbridge will charge and retain appropriate fees for performing the duties required in subparagraphs (A) and (B) of paragraph (2) of O.C.G.A. § 25-2-12.

4.08.031 - Duties of the fire marshal.

1. Other than those services provided by the county, the services to be performed by City of Stockbridge fire marshal shall include the inspections of new buildings and renovations to existing buildings for compliance with the fire code, including but not limited to the following:
 - (A) Reviewing and approving plans for both new construction and renovations of existing structures, fire sprinkler and suppression systems, and other required operational permits;
 - (B) Necessary mid-construction and final inspections for life safety for all commercial and multifamily buildings;
 - (C) Inspections for new business licenses, Occupational Tax Certificates, or change of occupancy, in conjunction with the building official; and
 - (D) Inspections required for setting occupancy load, in conjunction with the building official.
2. The fire marshal shall remit all plans receiving an approval for life safety by the fire marshal to the Henry County's fire chief.

4.08.032 - Construction plans approval.

It shall be unlawful to construct, erect or alter any building without construction documents approved by the fire marshal for fire department accessibility, fire hydrant requirements, fire code requirements, occupancy load, aboveground and underground flammable and combustible liquids tank installations and fire protection and suppression systems, including, but not limited to, sprinklers.

4.08.033 - Permits.

The city shall have the authority to issue permits and to collect fees for plan review, permit and inspection in connection with commercial and multifamily buildings constructed or renovated in the city in amounts set by resolution of the city council as well as for reimbursement for other review or inspection services provided in this chapter, in this Code or by law.

4.08.034 - 4.08.040 - Reserved.

4.08.041 - Adoption of state fire safety rules.

Pursuant to O.C.G.A. § 25-2-1 et seq. and as may hereinafter be amended, there is hereby adopted as if fully set forth herein the state minimum fire safety standards now and as may hereafter be

promulgated by the Georgia Safety Fire Commissioner. In the event the fire marshal determines that the provisions of the state minimum fire safety standards conflict with the provisions of the International Fire Code adopted in 4.08.042, then the most restrictive provision as determined by the fire marshal shall govern.

4.08.042. - Adoption of International Fire Code.

Pursuant to O.C.G.A. §§ 8-2-20 and 8-2-25 and as may hereinafter be amended, there is hereby adopted as if fully set forth herein the International Fire Code, including chapter 1, Administration. As allowed in O.C.G.A. § 8-2-25, the provisions of the International Fire Code are modified and amended in sections 4.08.043 through 4.08.046. In the event the fire marshal determines that the provisions of the International Fire Code conflict with the provisions of the state minimum fire safety standards adopted in section 4.08.041, then the most restrictive provision as determined by the fire marshal shall govern.

4.08.043. - The International Fire Code, Chapter 1, Administration, Section 108, is hereby amended by replacing "Board of Appeals" with "City of Stockbridge Planning and Zoning Commission".

4.08.044 - The International Fire Code is hereby amended by adopting Appendix C—Fire Hydrant Locations and Distribution and Appendix D—Fire Apparatus Access Roads.

4.08.045 - The International Fire Code, Section 308.1.4 Open Flame Cooking Devices, is hereby amended to read: Charcoal burners, solid fuel-fired cooking equipment, and other open-flame cooking devices, both covered and uncovered, shall not be operated on any combustible balconies and/or deck, shall not be operated on the premises of any commercial or multi-family occupancy within 30 feet of combustible construction and overhangs, within 75 feet of the Right of Way, and within 30 feet of any property boundary unless approved and permitted by the Fire Marshal and Building Safety Division as a permanent and fixed outdoor cooking facility or kitchen, and approved by the County Board of Health.

Exceptions:

1. One- and two-family dwellings.
2. Where buildings, balconies and decks are protected by an automatic sprinkler system.
3. L.P-gas cooking devices having LP-gas container with a water capacity not greater than 2 ½ pounds [nominal 1pound (0.454 kg) LP-gas capacity].

4.08.046 - The International Fire Code, Section is hereby amended by adopting Appendix C—Fire Hydrant Locations and Distribution and Appendix D—Fire Apparatus Access Roads

4.08.047. - Automatic fire extinguisher system required.

All new multi-family dwellings properties shall be fully sprinkled in accordance with the latest adopted edition of the National Fire Protection Association publications 13 (NFPA-13) or 13R (NFPA 13R).

4.08.048. - Violations and Penalties

1. It shall be unlawful for any person to violate the provisions of this chapter, to permit or maintain such a violation, to refuse to obey any provision thereof, or to fail or refuse to comply with any such provision or regulation.
2. Any person violating said codes shall be punished as provided in Section 1.04.080 of this code.

4.08.049 - Open burning regulated.

In order to regulate burning within the city limits, residents of the city shall be required to secure a permit at no charge at the fire station prior to commencing burning.

No commercial burning shall be permitted within the city limits of the city.

Article III. – Fireworks - Reserved.

Editorial Note: The Georgia General Assembly legalized the sale of fireworks and significantly limited the regulation of the sale or use of fireworks by local governments in 2015.



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

ACTION

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ OTHER

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM: 2019 FIRE PREVENTION FEE SCHEDULE

DESCRIPTION:

The City of Stockbridge is schedule to transfer Fire Prevention Services from Henry County and the State of Georgia, effective no later than March of 2019. Attached is the proposed Fee Schedule required for adoption prior to the transfer of services.

APPROVED BY:

LEGAL: YES ☐ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF STOCKBRIDGE TO ADOPT A 2019
SCHEDULE OF FEES FOR FIRE INSPECTION SERVICES AND
RELATED MATTERS AND TO PROVIDE FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, it is proposed that the City adopt a 2019 schedule of fees for fire inspection services and related matters;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The City Council of the City of Stockbridge hereby approves the schedule of fees for fire inspection services and related matters as shown on the attached Exhibit A.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Approval of Execution. The Mayor, City Clerk and City Treasurer are hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this resolution, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO RESOLVED this the 11th day of February, 2019.

ANTHONY S. FORD, MAYOR

ATTEST:

(SEAL)
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

EXHIBIT A

SCHEDULE OF FEES

2019 FIRE PREVENTIN FEE SCHEDULE

APPLICATION FEE APPLIES TO ALL PERMITS AND PLAN REVIEWS				\$25.00
OPERATIONAL PERMITS	DESCRIPTION		TERM	PERMIT FEE
Aerosol Products	Manufacture, store, or handle an aggregate quantity of Level 2 or 3 in excess of 500 lbs.		365 days	\$100.00
Amusement Building	Operation of a Special Amusement Building		30 days	\$100.00
Aviation Facilities	To use a Group H or S occupancy for aircraft servicing or repairs and aircraft fuel- servicing vehicles		365 days	\$100.00
Carnivals and Fairs	Mandatory Permit to conduct a Carnival or Fair		Single Event	\$150.00
Cellulose Nitrate Film	To store, handle, or use cellulose nitrate film in a Group A		365 days	\$100.00
Combustible Dust-Producing Operations	Mandatory Permit to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices, or sugar, or other operations producing combustible dusts as defined in Chapter 2 of the 2012 NC Fire Code		365 days	\$100.00
Combustible Fibers	To store or handle combustible fibers in quantities of more than 100 cu. ft.		365 days	\$100.00
Compressed Gases	To store, use, or handle at normal temperature and pressure of compressed gases over the amounts in Table 105.6.8 of the NC Fire Code		365 days	\$100.00
Covered Mall Buildings	1	Placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall (common areas)	30 days	\$100.00
	2	Display of liquid- or gas- fired equipment in the mall.	30 days	\$100.00
	3	Use of open-flame or flame-producing equipment in the mall.	7 days	\$50

OPERATIONAL PERMITS	DESCRIPTION		TERM	PERMIT FEE
Cryogenic Fluids	To produce, store, transport on site, use, handle, or dispense cryogenic fluids in excess of Table 105.6.10 of the NC Fire Code		365 days	\$100.00
Cutting and Welding	To conduct cutting and welding operations within the district		365 days	\$100.00
Dry Cleaning Plants	Engage in the business of dry cleaning (when flammable/hazardous solvents are used), or to change to a more hazardous cleaning solvent used in existing dry-cleaning equipment.		365 days	\$100.00
Exhibits and Trade Shows	Operate exhibits and trade shows		30 days	\$150.00
Explosives	Operational Permit for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks, or pyrotechnic special effects within the scope of Chapter 33 of the NC Fire Code. *Additional requirements including but not limited to insurance coverage and on- scene fire department personnel fees shall also apply			
	1	Blasting and/or storage of explosives	30 days	\$100.00
	2	Display of Fireworks/Pyrotechnics	Single Event	\$150.00
Flammable/Combustible Liquids	1	To use or operate a pipeline	365 days	\$100.00
	2	To store, handle, or use Class I liquids in excess of 5 gallons (inside) and more than 10 gallons (outside) of a building	365 days	\$100.00
	3	To store, handle, or use Class II or Class IIIA liquids in excess of 25 gallons (inside) and more than 60 gallons (outside)	365 days	\$100.00

OPERATIONAL PERMITS	DESCRIPTION		TERM	PERMIT FEE
		of a building		
	4	To store, handle, or use Class IIIB liquids in tanks or pourable tanks for fueling	365 days	\$100.00
	5	To remove Class I or II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved stationary on-site pumps	365 days	\$100.00
	6	To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel- dispensing stations, refineries, distilleries, and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed, or used	365 days	\$100.00
	7	To temporarily place out- of-service (more than 90 days) an underground, protected above-ground, or above-ground flammable or combustible liquid tank	30 days (after 90 days)	\$100.00
	8	To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was design and constructed	30 days	\$100.00
	9	To manufacture, process, blend, or refine flammable or combustible liquids	365 days	\$100.00
	10	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental,	365 days	\$100.00

OPERATIONAL PERMITS	DESCRIPTION		TERM	PERMIT FEE
		or manufacturing establishments (Gas Station)		
	11	To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at commercial, industrial, governmental or manufacturing establishments.	365 days	\$100.00
Floor Finishing		To finish or surface a floor exceeding 350 sq. ft. using Class I or Class II liquids	Per site	\$100.00
Fruit and Crop Ripening		To operate a fruit or crop ripening facility or conduct a fruit-ripening process using ethylene gas	365 days	\$100.00
Fumigation and Insecticidal Fogging		Operating a business of fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used	365 days	\$100.00
Hazardous Materials		To store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 105.6.20 of the NC Fire Code.	365 days	\$100.00
HPM Facilities		To store, handle, or use hazardous producing materials	365 days	\$100.00
High-Piled Storage		To use a building or portion thereof as a high-piled storage area exceeding 500 sq. ft.	365 days	\$100.00
Hot Work Operations		To conduct Hot Work Operations including cutting, welding, grinding, application of roof coverings with the use of open flame, or other operations determined by the Fire Marshal	60 days	\$100.00

OPERATIONAL PERMITS	DESCRIPTION	TERM	PERMIT FEE
Industrial Ovens	To operate an industrial oven as regulated by Chapter 21 of the International Fire Code	365 days	\$100.00
Lumber Yards and Woodworking Plants	To store or process lumber exceeding 100,000 board feet	365 days	\$100.00
Liquid- or Gas-fueled Vehicles in Assembly Buildings	To display, operate, or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings	30 days	\$150.00
Magnesium	To melt, cast, heat treat, or grind more than 10 pounds of magnesium	365 days	\$100.00
Miscellaneous Combustible Storage	To store in any building or upon any premises in excess of 2,500 cubic feet gross volume	365 days	\$100.00
Open Burning	Kindling or maintaining of an open fire on any public street, alley, road, or other public or private ground approved under City of Stockbridge Fire Code and City Code	1 day	\$100.00 (No charge for verified religious functions)
Open Flames and Candles	Operational Permit to use open flames or candles in connection with assembly areas, dining areas of restaurants, or drinking establishments.	365 days	\$100.00
Organic Coatings	For any organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day	365 days	\$100.00
Places of Assembly	Operate a place of assembly	365 days	\$100.00
Private Fire Hydrants	Removal from service, use operation of private fire hydrants (per hydrant)	365 days	\$50
Pyroxylin Plastics	To store or handle more than 25 pounds of cellulose nitrate plastics	365 days	\$100.00
Refrigeration Equipment	To operate a mechanical refrigeration unit or system (each system)	365 days	\$50.00

OPERATIONAL PERMITS	DESCRIPTION	TERM	PERMIT FEE
Repair Garages	To operate a repair garage and automotive, marine, and fleet motor fuel-dispensing facility	365 days	\$100.00
Rooftop Heliports	To operate a rooftop heliport	365 days	\$100.00
Spraying or Dipping Operations	To conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by the International Fire Code.	365 days	\$100.00
Storage of Scrap Tires and Tire Byproducts	To establish, conduct or maintain storage of scrap tires and tire byproducts that exceed 2500 cubic feet of total volume of scrap tires and for indoor storage of tires and tire byproducts.	365 days	\$100.00
Temporary Membrane Structures, Tents and Canopies	Permit to erect and operate an air-supported temporary membrane structure or a tent having an area in excess of 400 square feet (See exceptions in the 2012 International Fire Code section 105.6.43) Note: Any modifications made after initial permit is issued shall require a new permit	90 days	\$50 per tent
Tire Rebuilding Plants	To operate and maintain a tire rebuilding plant	365 days	\$100.00
Waste Handling	To operate wrecking yards, junk yards and waste material- handling facilities	365 days	\$100.00
Wood Products	To store chips, hogged material, lumber or plywood in excess of 200 cubic feet	365 days	\$100.00
CONSTRUCTION PERMITS	DESCRIPTION	TERM	PERMIT FEE
<i>Note: All permit fees include plan review</i> <i>Note: Plans that are not code-compliant after second review will incur an additional \$150.00 per review fee</i>			

CONSTRUCTION PERMITS	DESCRIPTION	TERM	PERMIT FEE
<i>Beginning work or maintaining an operation requiring any permits adopted by the City of Stockbridge without obtaining the proper permit(s) shall double the permit fee.</i> <i>A stop work order shall be issued until payment is received and permit issued.</i>			
Automatic & Manual Fire-Extinguishing Systems	Installation, modification, or removal from service of a sprinkler, standpipe system, or other Kitchen Suppression or Alternate Automatic Extinguishing System		
	Sprinkler Systems		
Tier 1	0 - 999 sq. ft.		\$150.00
Tier 2	1,000 - 2,499 sq. ft.		\$175.00
Tier 3	2,500 - 9,999 sq. ft.		\$200.00
Tier 4	10,000 - 49,999 sq. ft.		\$250.00
Tier 5	50,000 or more sq. ft.		\$300.00
	Standpipe Systems		\$300.00
	Automatic Extinguishing Systems		\$150.00
Battery Systems	Installation of stationary storage battery systems having a liquid capacity of more than 50 gallons		\$200
Compressed Gas Systems	Install, repair, abandon, remove, place out of service (temporarily), close, or substantially modify a compressed gas system when the amount of compressed gases in use or storage within the system exceeds the amounts listed in Table 105.6.8 of the International Fire Code.		\$200
Cryogenic Fluids	Installation of or alteration to outdoor stationary cryogenic fluid storage system where the capacity exceeds the amount listed in Table 105.6.10 of the International Fire Code		\$200
Fire Alarm and Detection Systems	Installation of, or modification to fire alarm and detection systems and related equipment.		
	New Construction		
Tier 1	0 - 999 sq. ft.		\$100.00
Tier 2	1,000 - 2,499 sq. ft.		\$125.00
Tier 3	2,500 - 9,999 sq. ft.		\$150.00
Tier 4	10,000 - 49,999 sq. ft.		\$250.00
Tier 5	50,000 or more sq. ft.		\$300.00
Fire and Life Safety Plan Review	Review proposed new and existing architectural/building plans to confirm fire and life safety compliance within the built environment		\$150.00
Fire Pumps and Related Equipment	Installation of, or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators. (Permit required in addition to other Automatic Fire Extinguishing System Construction Permits)		\$150.00

CONSTRUCTION PERMITS	DESCRIPTION		TERM	PERMIT FEE
Flammable and Combustible Liquid Facilities				
	1	Install, repair or modify a pipeline for the transportation of flammable or combustible liquids.		\$150
	2	Install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, transported, stored, dispensed, or used.		\$150
	3	Install, alter, remove, abandon, or otherwise dispose of a flammable or combustible liquid tank.		\$150
Hazardous Materials Facilities	Install, repair, abandon, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 27 when the hazardous materials in use or storage exceed the amounts listed in Table 105.6.20 of the 2012 International Fire Code			\$300
Industrial Ovens	Installation of industrial ovens as described in Chapter 21 of the 2012 International Fire Code			\$300
Private Fire Hydrants	To install, use or operate fire hydrants or valves intended for fire suppression purposes which are installed on water systems and accessible to a fire apparatus access road that is open to or generally used by the public.			\$50
Site/Land Development	1 - 50,000 sq. ft.			\$100.00
	>50,000 sq. ft.			\$150

FIRE INSPECTION FEES – Inspection fees are in addition to plan review and permit fees. Fee applies to all new structures, alterations and additions to existing structures, construction permits, operational permits, and annual inspections.			FEE
Structures shall be inspected for fire code violations on a structured timeline. Fee includes initial inspection and (1) re-inspection if all corrections are made. Subsequent re-inspections with corrections needed will assess additional fees. Note: Identified violation(s) of the Fire Code, or condition(s) deemed detrimental to the life safety of the occupants, that are not corrected shall be subject to reinspection fee of \$500.00/per violation. Note: Issuance of three (3) consecutive re-inspection fees without compliance, the owner, operator, or other responsible person shall be cited to court for violation of General Statute and International Fire Code			
Tier 1: 0 - 999 sq. ft.			\$50
Tier 2: 1,000 - 2,499 sq. ft.			\$75
Tier 3: 2,500 - 9,999 sq. ft.			\$100

FIRE INSPECTION FEES		FEE
Tier 4: 10,000 - 49,999 sq. ft.		\$200
Tier 5: 50,000 sq. ft. and above		\$300
Any inspection scheduled after 5:00 pm Mon-Fri, weekends, or City holidays will incur an additional inspection fee		\$100.00 / hour

OTHER FEES AND CHARGES		DESCRIPTION	FEE
Fire Incident Report		Copy of Fire Incident Report (Copy provided at no charge to Owner/Occupant)	\$3/copy
Accidental Alarm Ordinance****		All fees pursuant to the County Code for Accidental Alarm Management	
FIRE PENALTIES			FEE
	Authorization to issue and receive settlement of Civil Penalties for any violation of International Fire Code or City Code as authorized by Ordinance.		See City Code



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

DEPARTMENT: Community Development

PRESENTER: Camilla Moore

ITEM: TRANSFER OF FIRE SERVICES FROM STATE TO CITY

ACTION

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ OTHER

DESCRIPTION:

A RESOLUTOIN TRANSFERRING THE AUTHORITY OF FIRE PREVENTION SERVICES FROM THE STATE TO THE CITY OF STOCKBRIDGE.

APPROVED BY:

LEGAL: YES ☒ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

STATE OF GEORGIA
CITY OF STOCKBRIDGE

RESOLUTION _____

**A RESOLUTION TRANSFERRING THE AUTHORITY
OF CERTAIN FIRE PREVENTION SERVICES FROM
THE STATE OF GEORGIA AND HENRY COUNTY TO
THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge, Georgia desires to transfer the authority and the responsibilities of Fire Prevention Services from the State of Georgia and Henry County to the City of Stockbridge;

WHEREAS, Georgia law provides that municipalities having a population of less than 45,000, may adopt the State minimum safety standards adopted in these regulations promulgated pursuant to O.C.G.A. § 25-2-2 of the Official Code of Georgia;

WHEREAS, the City of Stockbridge intends to adopt the State minimum fire safety standards adopted in the rules and regulations promulgated pursuant state law, including all subsequent revisions thereof and will enforce the State minimum fire safety standards as set forth in O.C.G.A. § 25-2-12 with respect to those buildings and structures listed in O.C.G.A. § 25-2-13, except for hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State and shall:

- (A) Conduct firesafety inspections on existing buildings and structures;
- (B) Review plans and specifications for proposed building and structures, issue building permits when plans are approved and conduct fire safety inspections of such buildings and structures;
- (C) Issue permanent and temporary certificates of occupancy; and
- (D) Conduct fire investigations.

WHEREAS, The City of Stockbridge shall have the authority to charge and retain

appropriate fees for performing the duties required in subparagraphs (A) and (B) of paragraph 2 of O.C.G.A. § 25-2-12; and

WHEREAS, The City of Stockbridge is indicating its intention to adopt and enforce the State minimum fire safety standards by forwarding this resolution so indicating to the Safety Fire Commissioner.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council of the City of Stockbridge, Georgia, that:

1. The City of Stockbridge, Georgia will adopt the State minimum fire safety standards adopted in the rules and regulations promulgated pursuant to Chapter 2 of Title 25, including all subsequent revisions thereof.
2. The City of Stockbridge will enforce the State minimum fire safety standards as set forth in subsection (a) of Code Section 25-2-12 with respect to those buildings and structures listed in Code Section 25-2-13, except for hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
3. The Safety Fire Division of the office of the Insurance and Safety Fire Commissioner shall continue to perform those duties specified in O.C.G.A. Section 25-1-12(a)(2) with respect to hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
4. The City of Stockbridge will be responsible for enforcing such fire safety standards within its jurisdiction and will:
 - (A) Conduct fire safety inspections on existing buildings and structures;
 - (B) Review plans and specifications for proposed building and structures, issue building permits when plans are approved and conduct fire safety

inspections of such buildings and structures;

(C) Issue permanent and temporary certificates of occupancy; and

(D) Conduct arson investigations.

5. The City of Stockbridge will charge and retain appropriate fees for performing the duties required in subparagraphs (A) and (B) of paragraph (2) of O.C.G.A. § 25-2-12.

6. By adopting the foregoing, all fire marshal duties and responsibilities, except as expressly provided for herein shall be conducted by the Fire Marshal employed by the City of Stockbridge and shall no longer be conducted by the Henry County Fire Marshal.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Honorable Ralph T. Hudgens, Insurance and Safety Fire Commissioner, State of Georgia and the County Manager for Henry County.

IN WITNESS WHEREOF, the Mayor and Council for the City of Stockbridge duly adopts and has executed and delivered this Resolution

SO RESOLVED this 11th day of February, 2019.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

(SEAL)

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

DEPARTMENT: Community Development

PRESENTER: Camilla Moore

ITEM: TRANSFER OF FIRE SERVICES FROM HC TO STOCKBRIDGE

ACTION

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ OTHER

DESCRIPTION:

A RESOLUTOIN TRANSFERRING THE AUTHORITY OF FIRE PREVENTION SERVICES FROM HENRY COUTY TO THE CITY OF STOCKBRIDGE.

APPROVED BY:

LEGAL: YES ☒ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

STATE OF GEORGIA
CITY OF STOCKBRIDGE

RESOLUTION _____

**A RESOLUTION TRANSFERRING THE AUTHORITY
OF CERTAIN FIRE PREVENTION SERVICES FROM
THE STATE OF GEORGIA AND HENRY COUNTY TO
THE CITY OF STOCKBRIDGE**

WHEREAS, the City of Stockbridge, Georgia desires to transfer the authority and the responsibilities of Fire Prevention Services from the State of Georgia and Henry County to the City of Stockbridge;

WHEREAS, Georgia law provides that municipalities having a population of less than 45,000, may adopt the State minimum safety standards adopted in these regulations promulgated pursuant to O.C.G.A. § 25-2-2 of the Official Code of Georgia;

WHEREAS, the City of Stockbridge intends to adopt the State minimum fire safety standards adopted in the rules and regulations promulgated pursuant state law, including all subsequent revisions thereof and will enforce the State minimum fire safety standards as set forth in O.C.G.A. § 25-2-12 with respect to those buildings and structures listed in O.C.G.A. § 25-2-13, except for hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State and shall:

- (A) Conduct firesafety inspections on existing buildings and structures;
- (B) Review plans and specifications for proposed building and structures, issue building permits when plans are approved and conduct fire safety inspections of such buildings and structures;
- (C) Issue permanent and temporary certificates of occupancy; and
- (D) Conduct fire investigations.

WHEREAS, The City of Stockbridge shall have the authority to charge and retain

appropriate fees for performing the duties required in subparagraphs (A) and (B) of paragraph 2 of O.C.G.A. § 25-2-12; and

WHEREAS, The City of Stockbridge is indicating its intention to adopt and enforce the State minimum fire safety standards by forwarding this resolution so indicating to the Safety Fire Commissioner.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council of the City of Stockbridge, Georgia, that:

1. The City of Stockbridge, Georgia will adopt the State minimum fire safety standards adopted in the rules and regulations promulgated pursuant to Chapter 2 of Title 25, including all subsequent revisions thereof.
2. The City of Stockbridge will enforce the State minimum fire safety standards as set forth in subsection (a) of Code Section 25-2-12 with respect to those buildings and structures listed in Code Section 25-2-13, except for hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
3. The Safety Fire Division of the office of the Insurance and Safety Fire Commissioner shall continue to perform those duties specified in O.C.G.A. Section 25-1- 12(a)(2) with respect to hospitals, nursing homes, jails, ambulatory health care centers and penal institutions and except for buildings and structures which are owned and operated or occupied by the State.
4. The City of Stockbridge will be responsible for enforcing such fire safety standards within its jurisdiction and will:
 - (A) Conduct fire safety inspections on existing buildings and structures;
 - (B) Review plans and specifications for proposed building and structures, issue building permits when plans are approved and conduct fire safety

inspections of such buildings and structures;

(C) Issue permanent and temporary certificates of occupancy; and

(D) Conduct arson investigations.

5. The City of Stockbridge will charge and retain appropriate fees for performing the duties required in subparagraphs (A) and (B) of paragraph (2) of O.C.G.A. § 25-2-12.

6. By adopting the foregoing, all fire marshal duties and responsibilities, except as expressly provided for herein shall be conducted by the Fire Marshal employed by the City of Stockbridge and shall no longer be conducted by the Henry County Fire Marshal.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Honorable Ralph T. Hudgens, Insurance and Safety Fire Commissioner, State of Georgia and the County Manager for Henry County.

IN WITNESS WHEREOF, the Mayor and Council for the City of Stockbridge duly adopts and has executed and delivered this Resolution

SO RESOLVED this 11th day of February, 2019.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

(SEAL)

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

ACTION

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

- ☐ PUBLIC HEARING
☐ ORDINANCE
☒ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☐ DISCUSSION
☐ REPORT
☐ DISCUSSION

DEPARTMENT: Community Development

PRESENTER: Camilla Moore

ITEM(s): 2019 OCCUPATIONAL TAX FEE SCHEDULES—NON REG

DESCRIPTION:

Attached is the recommended 2019 Occupational Tax Fee Schedules—Non Regulatory

APPROVED BY:

LEGAL: YES ☐ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or N/A ☒
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE STOCKBRIDGE MUNICIPAL CODE WITH RESPECT TO THE OCCUPATIONAL TAX AND AUTHORIZING CERTAIN OTHER FEE INCREASES; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS AND RESOLVES:

SECTION 1. That Section 9.01.040 of the Stockbridge Municipal Code is hereby amended by deleting said section in its entirety and replacing it with the following:

“9.01.040 - Occupation tax levied.

“A. An occupation tax is levied upon those persons with one or more locations or offices within the corporate limits of the city and, pursuant to Official Code of Georgia Annotated Section 48-13-7, upon out-of-state persons with no location or office in Georgia in accordance with the occupation tax classification and ranges listed on Appendix I.

B. A person shall be placed in the profitability class based on the dominant line of business or service of the person and profitability ratios as measured by nationwide averages derived from statistics, classification, or other information published by the U.S. Office of Management and Budget, the U.S. Internal Revenue Service, or successor agencies of the United States shall be used to classify the dominant line of business by tax class. Profitability classes by North American Industry Classification System (NAICS) code shall be listed as Appendix II.

C. Persons with no physical location in the state, but which perform services or sell products within the corporate limits of the city, shall be subject to the administrative fee and occupation tax if such person has more than nominal business activity within the city, including:

- 1. One (1) or more employees who exert effort within the jurisdiction of the city for the purpose of soliciting business or serving customers or clients; or*
- 2. Owns real or personal property which is located within the jurisdiction of the city and which generates income or is used to generate income.”*

SECTION 2. That Section 9.01.090 of the Stockbridge Municipal Code is hereby amended by deleting said section in its entirety and replacing it with the following:

"9.01.090 - Taxation of professionals.

- A. Practitioners of professions, as defined in Section 9.01.010 of this chapter, shall elect for their occupation tax either:
 - (1) The occupation tax as set forth in Section 9.01.040 of this chapter; or*
 - (2) For calendar year 2017, a tax of three hundred twenty-five dollars (\$325.00) for each practitioner who is licensed to provide the service, such tax to be paid at the practitioner's office or location. For calendar year 2018 and beyond, a tax of four hundred dollars (\$400.00) for each practitioner who is licensed to provide the service, such tax to be paid at the practitioner's office or location.**
- B. Election of the method of assessment shall be made on or before twelve (12:00) noon on the last Friday of each year. Prior to the actual assessment.*
- C. In the event practitioners of professions are engaged in a firm or group of other practitioners of professions, the firm or group may choose to pay on behalf of the associated professionals pursuant to the code section set forth in Section 9.01.040 of this chapter, or as set forth in Section 9.01.090(A)(2). "*

SECTION 3. That the fees for certain city facilities shown on the attached Exhibit A are hereby approved.

SECTION 4. Intention of the Governing Body. It is the intention of the governing body, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of the City of Stockbridge, Georgia, and the sections of the ordinance may be renumbered to accomplish such intention.

SECTION 5. Approval of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 6. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 7. Codification and Severability.

(a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this ordinance is severable from every other section, paragraph, sentence, clause or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law no section, paragraph, sentence, clause or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 8. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 9. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO ORDAINED this 11th day of February, 2019.

ANTHONY S. FORD, MAYOR

ATTEST:

(SEAL)
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

Date Presented to Mayor: _____

Date Received from Mayor: _____

APPENDIX I

APPENDIX II

2019 OCCUPATIONAL TAX FEE SCHEDULE – NON-REGULATORY

CLASS 1			CLASS 2	
Highest of the Range	Cost at .000333		Highest of the Range	Cost at .000366
\$0 to \$200,000	\$66.60		\$0 to \$200,000	\$73.20
\$200,001 to \$500,000	\$166.50		\$200,001 to \$500,000	\$183.00
\$500,001 to \$1,000,000	\$333.00		\$500,001 to \$1,000,000	\$366.00
\$1,000,001 to \$1,500,000	\$499.50		\$1,000,001 to \$1,500,000	\$549.00
\$1,500,001 to \$2,000,000	\$666.00		\$1,500,001 to \$2,000,000	\$732.00
\$2,000,001 to \$5,000,000	\$1,665.00		\$2,000,001 to \$5,000,000	\$1,830.00
\$5,000,001 to \$7,000,000	\$2,331.00		\$5,000,001 to \$7,000,000	\$2,562.00
\$7,000,001 to \$10,000,000	\$3,330.00		\$7,000,001 to \$10,000,000	\$3,660.00
\$10,000,001 to \$15,000,000	\$4,995.00		\$10,000,001 to \$15,000,000	\$5,490.00
\$15,000,001 to \$30,000,000	\$9,990.00		\$15,000,001 to \$30,000,000	\$10,980.00
\$30,000,001 to \$60,000,000	\$19,980.00		\$30,000,001 to \$60,000,000	\$21,960.00
\$60,000,001 to \$99,000,000	\$32,967.00		\$60,000,001 to \$99,000,000	\$36,234.00
\$100,000,000 and above	\$33,300.00		\$100,000,000 and above	\$36,600.00

CLASS 3			CLASS 4	
Highest of the Range	Cost at .000403		Highest of the Range	Cost at .0004433
\$0 to \$200,000	\$80.60		\$0 to \$200,000	\$88.66
\$200,001 to \$500,000	\$201.50		\$200,001 to \$500,000	\$221.65
\$500,001 to \$1,000,000	\$403.00		\$500,001 to \$1,000,000	\$443.30
\$1,000,001 to \$1,500,000	\$604.50		\$1,000,001 to \$1,500,000	\$664.95
\$1,500,001 to \$2,000,000	\$806.00		\$1,500,001 to \$2,000,000	\$886.60
\$2,000,001 to \$5,000,000	\$2,015.00		\$2,000,001 to \$5,000,000	\$2,216.50
\$5,000,001 to \$7,000,000	\$2,821.00		\$5,000,001 to \$7,000,000	\$3,103.10
\$7,000,001 to \$10,000,000	\$4,030.00		\$7,000,001 to \$10,000,000	\$4,433.00
\$10,000,001 to \$15,000,000	\$6,045.00		\$10,000,001 to \$15,000,000	\$6,495.00
\$15,000,001 to \$30,000,000	\$12,090.00		\$15,000,001 to \$30,000,000	\$13,299.00
\$30,000,001 to \$60,000,000	\$24,180.00		\$30,000,001 to \$60,000,000	\$26,598.00
\$60,000,001 to \$99,000,000	\$39,897.00		\$60,000,001 to \$99,000,000	\$43,886.70
\$100,000,000 and above	\$40,300.00		\$100,000,000 and above	\$44,330.00

CLASS 5			CLASS 6	
Highest of the Range	Cost at .000488		Highest of the Range	Cost at .000537
\$0 to \$200,000	\$97.60		\$0 to \$200,000	\$107.40
\$200,001 to \$500,000	\$244.00		\$200,001 to \$500,000	\$268.50
\$500,001 to \$1,000,000	\$488.00		\$500,001 to \$1,000,000	\$537.00
\$1,000,001 to \$1,500,000	\$732.00		\$1,000,001 to \$1,500,000	\$805.50
\$1,500,001 to \$2,000,000	\$976.00		\$1,500,001 to \$2,000,000	\$1,074.00
\$2,000,001 to \$5,000,000	\$2,440.00		\$2,000,001 to \$5,000,000	\$2,685.00
\$5,000,001 to \$7,000,000	\$3,416.00		\$5,000,001 to \$7,000,000	\$3,759.00
\$7,000,001 to \$10,000,000	\$4,880.00		\$7,000,001 to \$10,000,000	\$5,370.00
\$10,000,001 to \$15,000,000	\$7,320.00		\$10,000,001 to \$15,000,000	\$8,055.00
\$15,000,001 to \$30,000,000	\$14,640.00		\$15,000,001 to \$30,000,000	\$16,110.00
\$30,000,001 to \$60,000,000	\$29,280.00		\$30,000,001 to \$60,000,000	\$32,220.00
\$60,000,001 to \$99,000,000	\$48,312.00		\$60,000,001 to \$99,000,000	\$53,163.00
\$100,000,000 and above	\$48,800.00		\$100,000,000 and above	\$53,700.00

RESOLUTION NO. _____

CITY OF STOCKBRIDGE, GEORGIA

**SHORT TERM WORK PROGRAM AND CAPITAL IMPROVEMENTS ELEMENT
ANNUAL UPDATE TRANSMITTAL**

WHEREAS, the City of Stockbridge, Georgia has prepared an annual update to its Short-Term Work Program and Capital Improvements Element; and

WHEREAS, the annual update of the **Short-Term Work Program and Capital Improvements Element** was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, as amended; and a Public Hearing was held on August 28, 2018, at Stockbridge City Hall;

NOW, THEREFORE BE IT RESOLVED THAT the Stockbridge City Council does hereby transmits the annual update of the Short-Term Work Program and Capital Improvements Element covering the five-year period 2018-2023, and this resolution to the Atlanta Regional Commission and Georgia Department of Community Affairs as required by the Georgia Planning Act.

BE IT SO RESOLVED this _____ day of February 2019.

Anthony Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk



City of Stockbridge

Agenda Request Form For Community Development

Meeting Date

FEBRUARY 11, 2019

- ☒ Action requested by City Council
☐ For informational purposes only
☐ Budget Amendment Required
☒ Attachment (s)

FROM ACCOUNT: N/A

TO ACCOUNT:

PRESENTER: Camilla Moore

ITEM: UPDATE ON ON-STREET PARKING

ACTION

- ☐ PUBLIC HEARING
☐ ORDINANCE
☐ RESOLUTION
☐ BID/RFP AWARD
☐ PRESENTATION
☒ DISCUSSION
☐ REPORT
☐ OTHER

DESCRIPTION:

Mayor and Council adopted Ordinance #OR18-474 to address on-street parking within subdivisions. Since its adoption, Staff has been working on developing guidelines to oversee the implementation and permitting process for parking. The attached document is an update.

APPROVED BY:

LEGAL: YES ☐ NO ☐
FINANCE DEPT: YES ☐ NO ☐ or ☒ N/A
CITY MANAGER: YES ☒ NO ☐

AMOUNT

\$ N/A



MEMEORANDUM

Mayor and Council adopted Ordinance **#OR18-474** to address on-street parking within subdivisions. Since its adoption, Staff has been working on developing guidelines to oversee the implementation and permitting process for parking as follows:

1. *Guidelines completed (February 20, 2019)*
2. *An inventory of all roads impacted by the Parking Ordinance as prepared by the Director of Public Works. (Completion date: February 15, 2019)*
3. *An RFP for a licensed towing service is being advertised specifically for the removal of vehicles from any street where parking is restricted provided that appropriate signage is installed directing owners and operators of motor vehicles where to locate their motor vehicles in the event such motor vehicles are removed. (Completion date: March 1, 2019)*
4. *Public Works and Planning identification of the number of signs needed, location, cost, and a determination if paint and/or stripe curbs to further designate parking restrictions as provided for in subsection (b) above is needed as well. (Completion date: February 15, 2019)*
5. *Public Works will begin purchasing signage (February 26, 2019)*
6. *Public Works will begin posting the appropriate signage on all residential roads restricting parking in compliance as provided for above once the streets have been identified. (Start date: March 15, 2019)*
7. *Permitting system ready for operation (March 25, 2019)*
8. *Code Enforcement issuance of "Warning Citations" for on-street parking during the day (March 1, 2019 – April 1, 2019)*
9. *Towing of vehicles (April 1, 2019)*
10. *Full implementation of Ordinance (June 1, 2019 – based on the ability to have all signage up)*

a. *Width of Paved area with parking conditions*

<i>For street width 27 feet or less (curb to curb)</i>
• No parking on streets without a Permit.
• Parking on left side of street only with Permits.
• Overnight Parking with Permit.
• Special Events (Parking Permits required for parties, graduations, etc.) Monday-Thursday
• Emergency Waiver Permit – medical (available upon request).
• Holiday & Weekend Exemptions (No Permit required to park on left side of street - 5:00 p.m. on Friday to 3:00 a.m. Sunday Morning).
• Towing of vehicles by HOA is permissible (must use city towing service).
• Towing by vehicles by City of Stockbridge for all violations.
• A graduated permit fee and structure to be determined by COS.
• Two Courtesy Permits per home.
• Exemption for "trade workers" performing work at a home.
• Vehicles must be parked in compliance with signage provided by the COS which will provide adequate notice to residents and visitors as to the restrictions being imposed.
• Parking areas designated by HOA's are exempt from parking conditions.
• Permits must be visible and located in the designated area as specified by COS

<i>For streets widths 28 feet to 34 feet (curb to curb)</i>
• Parking on left side of the street. No permit required.
• Overnight Parking with Permit.
• Special Events (Parking Permits required for parties, graduations, etc.) Monday-Thursday.
• Emergency Waiver Permit – medical (available upon request).
• Holiday & Weekend Exemptions (No Permit required to park on left side of street - 5:00 p.m. on Friday to 3:00 a.m. Sunday Morning).
• Towing of vehicles by HOA is permissible (must use city towing service).
• Towing by vehicles by City of Stockbridge for all violations.
• A graduated permit fee and structure to be determined by COS.
• Two Courtesy Permits per home.
• Exemption for "trade workers" performing work at a home.
• Vehicles must be parked in compliance with signage provided by the COS which will provide adequate notice to residents and visitors as to the restrictions being imposed.
• Parking areas designated by HOA's are exempt from parking conditions.
• Permits must be visible and located in the designated area as specified by COS

For street widths greater than 34 feet (curb to curb).

- Parking on both sides of the street. No permit required.
- Overnight Parking with Permit.
- Special Events (Parking Permits required for parties, graduations, etc.) Monday-Thursday.
- Emergency Waiver Permit – medical (available upon request).
- Holiday & Weekend Exemptions (No Permit required to park on left side of street - 5:00 p.m. on Friday to 3:00 a.m. Sunday Morning).
- Towing of vehicles by HOA is permissible (must use city towing service).
- Towing by vehicles by City of Stockbridge for all violations.
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