



City of Stockbridge

Bringing People

Together

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem LaKeisha Gantt

Councilman Elton Alexander

Councilman John Blount

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
July 24, 2018 4:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, JULY 24, 2018 4:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Draft Minutes of 6/27/2018
- 2 Draft Minutes of 7/9/2018

PUBLIC COMMENTS

2ND QUARTER REPORTS

- 3 Youth Council & Advisory Board Committee
Main Street Advisory Board
Downtown Development Authority
Public Safety
Finance Department
Public Works Department
Community Development

OLD BUSINESS

- 4 Turning Lane for Red Oak United Methodist Church
- 5 Council Consideration to amend the City's Organizational Chart

NEW BUSINESS

- 6 Council Consideration to approve selection vendor for Janitorial Services
- 7 Council Consideration to approve Monument Sign

DISCUSSION

- 8 Council Discussion on Street Parking Ordinance

CITY MANAGER'S COMMENTS (Randy Knighton)

CITY CLERK'S COMMENTS (Vanessa Holiday)

COMMENTS FROM THE CITY COUNCIL

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES WORK SESSION MEETING

WEDNESDAY, JUNE 27, 2018 4:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The meeting was called to order by Mayor Ford at 4:00pm.

Invocation by Councilman Elton Alexander.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present.

Councilman Blount motioned to approve the Agenda as printed; second by Councilman Alexander. The motion passed 5-0.

Review of the Minutes for the following meetings: No action taken.

1. 5/22/2018
2. 6/11/2018

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Mr. Wendell Moore spoke about the Misty Ridge subdivision not being paved, while noticing street paving in other subdivisions; noted the pickup for limbs was a lengthy response time from Waste Industries and that they were difficult to contact; and spoke to the parking on the street in their subdivision – seeking a resolution.

Ms. Tamara Isbell noted she is a 17-year resident of the City and spoke to many of the same remarks as Mr. Moore, additionally noting locations of homes and/or businesses in the city that need to be addressed by the City's Code Enforcement department.

APPEAL TO MAYOR & COUNCIL:

3. Appellant Name: Jermaine Peterson
 Address: 3057 East Fairview Rd. McDonough, GA 30252
 Nature of Request: Denial of Business Permit
 Location: 1300 Rum Creek Pkwy. Stockbridge, GA 30281
 Presented by: Camilla Moore, Asst. City Mgr./Community Development Dir.
 Attorney Williams noted the City of Stockbridge had imposed a moratorium on truck related establishments. Attorney Williams noted the applicant is requesting an exemption specific to the route of the moratorium and noted the moratorium does not specify a specific process. Mr. Peterson, the applicant expressed it has been a year since he started the project; and, with the help of Attorney Williams, he was directed on the next steps to take. Mr. Peterson noted he has 5 years of previous experience with truck stops in Clayton County. Councilman Blount noted he would like to see a traffic analysis report completed, and stated his concern is having more trucks impeding traffic especially for emergency vehicles. Councilwoman Robinson agreed with Councilman Blount and expressed safety is her main concern. John Rogers, Mr. Peterson's business partner spoke of the safety of truckers who have been mandated to rest after a 10 hours and asked Council to overturn the denial of the application.

Ms. Moore stated that staff believes the land use is not consistent with what is being proposed and recommends allowing a plan process to be completed as staff looks at traffic patterns to determine the land use.

Councilman Alexander motioned to uphold the denial of the application; second by Councilwoman Gantt. The motion passed 5-0.

NEW BUSINESS:

4. Council Consideration to approve a Resolution to move forward with an RFP for the Old Fire Station located on M.L. Sr. Heritage Trail
 Presented by: Camilla Moore, Asst. City Mgr./Community Development Dir.

Ms. Moore noted the Council tasked staff to create an RFP that will be used to create ideas for use of the old fire station located on M.L. King Sr. Heritage Trail. Ms. Moore noted the RFP will be used for Commercial Use and a separate use for office space and is asking Council to approve the Resolution to move forward noting all information will be placed on the website for citizens to review.

Councilman Alexander motioned to approve the Resolution to move forward with an RFP for the Old Fire Station located on M.L. Sr. Heritage Trail; second by Councilman Blount. The motion passed 5-0.

5. Council Consideration to amend the City's Proclamation Policy

Presented by: Michael Williams, City Attorney

Attorney Williams noted staff is asking for clarification as to how Council would like to proceed with the handling of presenting proclamations as the current policy states only the Mayor or Mayor Pro Tem are able to present the proclamations during the Council meetings; and posed the question if proclamations should continue in the Chamber if not during a regular Council Meeting. Attorney Williams also noted there is also a time issue and needs Council to clarify exactly how they would like to proceed with proclamations. Councilwoman Robinson noted she would like to see consistency. Councilman Blount noted his preference to have ceremonial and proclamations items completed before the council meetings begin. Mayor Ford noted he likes reading the proclamations during the meetings, because it gives the audience a chance to see the individuals being recognized and is opposed to reading proclamations before the meetings. Mayor Ford also noted he is willing to compromise by taking pictures before the meeting starts. Councilman Alexander agreed with Mayor Ford and stated he would like to see additional proclamations added.

Councilman Blount motioned to approve to amend the City's Proclamation Policy by having all proclamations and ceremonial items at 5:30pm and be completed before the 6:00pm council meeting begins; second by Councilman Thomas. The motion passed 3-2 (Alexander and Robinson opposed).

6. Council Consideration to authorize the submittal of the 2018-2019 Georgia Department of Economic Development Tourism Product Development Resource Grant Funding Request

Presented by: Camilla Moore, Asst. City Mgr./Community Development Dir.

Ms. Moore requested approval to submit the 2018-2019 Georgia Department of Economic Development Tourism Product Development Resource Grant Funding for the Carrie Mae Hambrick building; with a match requirement of \$5,000.

Councilman Thomas motioned to authorize the submittal of the 2018-2019 Georgia Department of Economic Development Tourism Product Development Resource Grant Funding Request for Signage, Informational Brochures & Rack, Historic Marker, Interpretive Signage and Decorative Banners for the Green Front Café/& former owner Mrs. Carrie Mae Hambrick; second by Councilwoman Gantt. The motion passed 4-1 (Alexander opposed).

DISCUSSION:

7. Street and Off-Site Parking Ordinance

Presented by: Camilla Moore, Asst. City Mgr./Community Development Dir. Ms. Moore noted there have been issues with parking on subdivision streets. Ms. Moore noted developers were allowed at some point to develop subdivisions with streets being only 21-24 ft. wide; when the standard width starts at 27 ft. which allows for parking on the streets and emergency vehicles to pass through. Ms. Moore also noted there are homes with one car garages which also poses a problem when families have gatherings. Ms. Moore stated the issue will go before the Planning Commission, who will conduct public hearings starting with the Home Owners Associations in the City to collectively address the issues. Ms. Moore further stated the Planning Commission initially suggested using permits to accommodate parking for special occasions or events, and following the meeting in July, a recommendation from the Planning Commission that will include the input from all the HOA's will be presented to the Council at the July 24th meeting. Councilman Alexander preferred the City enforce what the City already has in place on the books now, and not delay enforcement.

Councilman Thomas motioned to direct staff to amend the Street and Off-Site Parking Ordinance to be heard by the Planning Commission on 7/19 and presented to the Council for approval at the 7/24 meeting to include a resolution to the street parking issues within the City; second by Councilwoman Robinson. The motion passed 4-1 (Alexander opposed).

COMMENTS FROM THE CITY MANAGER

Mr. Knighton reminded everyone of the Education and Information Town Hall taking place at Tabernacle of Praise International Church on Hwy. 42 in McDonough on tomorrow; gave notice of the upcoming repaving of the Trail taking place in approximately two weeks, noting the trails would be out of use during that time; and noted the City would be participating in the County's Hot Cars awareness campaign to educate and inform citizens about leaving kids and animals in hot vehicles.

COMMENTS FROM THE CITY CLERK

Mrs. Holiday referenced a phone call from the Henry Council Elections Superintendent regarding a change for the Early Voting for the July 24th runoff; schedule would be posted on the City's social media sites.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas thanked citizens for coming out and continuing to raise the issues and wants citizens to know the Council's heart is in the right place.

Councilman Blount thanked the City for participating in the Hot Cars Campaign, noting he rescues dogs and this is great to hear; and invited everyone to get the word about to Henry County students to come out to the Back-to-School Kickoff taking place on Saturday, July 28th at the Merle Manders Conference Center from 10am – 1pm.

Mayor Pro Tem Gantt referenced the recent GMA Annual Convention and Training Sessions where ideas and information would be shared with the DDA Board; noted the City's Work Session Meeting is an opportunity to bounce ideas off of each other, and to try to come up with the best solutions for the City; noted the cities of Georgia received a huge victory while attending the GMA Convention where the Georgia Municipal Legislative Council voted to include specific language regarding Municipal Incorporation; and thanked everyone for their continued prayers and support.

Councilman Alexander noted his appreciation to citizens for coming out and stated the Council must be held accountable and be more efficient; asked citizens to keep input coming; called for improvements in the City to include an Improvement Package; and referenced the requirements for the City's 12-month Capital Improvement Plan.

Councilwoman Robinson referred to the voice of the citizens as powerful; asked that citizens continue to come out; noted issues of the City should not take 3-5 years to resolve and did not want such matters to take place on her watch; noted her confidence that staff is fully capable; noted Work Sessions are for good dialogue and does not agree with rushing through items before the Council; noted GMA's support of the City and does not want to tear down bridges; asked that she and her colleagues be leaders and be out front as she is here to serve; and thanked everyone for coming out.

COMMENTS FROM THE MAYOR

Mayor Ford referenced the GMA convention, and thanked the entire Council and staff members who were present for being there to support and fight for Stockbridge and cities across the State for what is right, so they won't have to go through what Stockbridge is having to go through; wished everyone a Happy Fourth July; and asked everyone to keep the faith.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, July 11, 2018 at 5:30 p.m. at City Hall in the Levi Meeting Room
- Downtown Development Authority Meeting, Monday July 16, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Youth Council Advisory Committee Meeting, Wednesday, July 18, 2018 at 6:30 P.M. at City Hall in the Levi Meeting Room
- Special Called Meeting – Pre-Planning of Joint Meeting, Friday July 20, 2018 from 5-7 p.m. at City Hall in the Levi Meeting Room
- City Joint Meeting, Saturday, July 21, 2018 from 8:00 a.m. to 3:00 p.m. at City Hall in the Levi Meeting Room
- Planning Commission Meeting, Thursday, July 19, 2018 at 6:00 p.m. at City Hall in the Council Chamber
- Council Work Session Meeting, Tuesday, July 24, 2018 at 4:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, July 28, 2018 at 8:00 a.m. at the Ted Strickland Community Center 130 M L King, Sr. Heritage Trail
- Education/Information Town Hall – Thursday, June 28, 2018 at 7:00 p.m. at Tabernacle of Praise

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information.
- Food Truck Tuesday May 1st thru July 31st at Clark Community Park and will run through from 5:30 – 9:00 p.m.
- Food Truck Holiday Celebration, Tuesday, July 3rd. 5:00 p.m. to 9:00 p.m. at Clark Community Park spearheaded by Councilman Alexander
- Main Street FREE Movie – Saturday, July 14, 2018 at 8:00 p.m. on the City Hall Lawn (Featured movie – Coco).

- Sounds of Summer FREE Concert Series - Saturday, July 21, 2018 from 6 – 9:30 p.m. on the City Hall lawn

EXECUTIVE SESSION

Councilwoman Gantt motioned to convene into Executive Session for the purpose of Litigation, Personnel and Real Estate; Councilwoman Robinson provided the second. The motion passed 5-0.

Councilman Thomas motioned to adjourn Executive Session; Councilman Blount provided the second. The motion passed 4-0 (Mayor Pro Tem Gantt was not present for the vote).

Councilman Blount motioned to reconvene the Work Session meeting; Councilman Thomas provided the second. The motion passed 4-0 (Mayor Pro Tem Gantt was not present for the vote).

ADJOURN

Councilwoman Robinson motioned to adjourn the meeting; Councilman Thomas provided the second. The motion passed 4-0 (Mayor Pro Tem Gantt was not present for the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, JULY 9, 2018 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The meeting was called to order by Mayor Ford.

Invocation by Councilwoman Robinson.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except for Councilwoman Gantt.

Councilman Blount motioned to adopt the Agenda as printed; second by Councilman Thomas. The motion passed 4-0.

Councilwoman Robinson motioned to approve the Minutes of the following meetings: 5/22/2018 & 6/11/2018; second by Councilman Alexander. The motion passed 4-0.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session. None.

NEW BUSINESS:

1. Council Consideration to award bid to W.A.Y. Construction for Ground Floor Municipal Court renovations in the amount of \$ 47,735.00
Presented by: Donald Riley, Procurement Specialist
Mr. Riley sought approval to award a bid to W.A.Y. Construction for Ground Floor Municipal Court renovations in the amount of \$ 47,735.00 with a time frame of 30 days to complete. Mr. Riley and Mr. Aaron, Public Works Director noted the water intrusion has been repaired in both City Hall and Municipal Court and is under warranty.

Councilman Blount motioned to approve the bid to W.A.Y. Construction for Ground Floor Municipal Court renovations in the amount of \$ 47,735.00; second by Councilman Thomas. The motion passed 4-0.

2. Council Consideration to award bid to W.A.Y. Construction for First Floor Municipal Court renovations in the amount not to exceed \$15,500.00
Presented by: Donald Riley, Procurement Specialist
Mr. Riley sought approval to award a bid to W.A.Y Construction for First Floor Municipal Court renovations in the amount not to exceed \$15,500.00. Councilman Alexander inquired as to why there was remodeling for the first floor. Camilla Moore, Asst. City Manager/Community Development Director stated the Building and Permitting Dept. will need a permanent place with more functional space.

Councilwoman Robinson motioned to approve the bid to W.A.Y. Construction for First Floor Municipal Court renovations in the amount not to exceed \$15,500.00; second by Councilman Alexander. The motion passed 4-0.

3. Council Consideration to award bid to Addison Smith Mechanical for HVAC Improvements for City Hall, Conference Center and Municipal Court buildings:
 1. City Hall Building Improvements: \$327,000.00
 2. Conference Center Building Improvements: \$321,000.00
 3. Municipal Court Building Improvements: \$161,000.00
 4. Supplemental Work Allowances: \$56,481.25 (contingency)
 Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted staff was tasked with making repairs to the HVAC system at City Hall last year noting the City has spent over \$100,000 since 2013 making repairs to the air conditioner; and the Municipal Court building dealing with humidity located in the basement. Mr. Aaron noted the new system that will go to the Municipal Court will have a built in de-humidifier to control the humidity, whereas the Municipal Court building is currently using portable humidifiers that are emptied twice a day. Mr. Aaron added the supplemental work is on a contingency basis and if approved in part or in

whole, funds will come out of the reserve fund balance. Councilman Alexander inquired about the warranty time frame. Mr. Riley stated the HVAC system has a 10-year parts and warranty, with a 3-year labor agreement, with the option of remoting in off site. Mr. Knighton stated that if it is Council's desire to move forward with the projects, his recommendation would be to prioritize the Municipal Court building first to make sure the HVAC system has pulled out all the moisture from the de-humidifier.

Councilman Blount motioned to approve the bid to Addison Smith Mechanical for HVAC Improvements for City Hall, Conference Center and Municipal Court buildings as presented to Council; second by Councilwoman Robinson provided the second. The motion passed 4-0.

COMMENTS FROM THE CITY MANAGER

Mr. Knighton referenced the upcoming Town Hall meetings regarding De-Annexation within various subdivisions and to let the citizens know the City is available to come to their neighborhoods to education and inform on the De-Annexation and engage citizens where they are.

COMMENTS FROM THE CITY CLERK

Mrs. Holiday referenced the Henry County Early Voting Run-Off Location @ 40 Atlanta St. McDonough, and voting on election day, July 24th at your regular precinct.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas thanked everyone on behalf of the Council for their support and expressed appreciation for those in support of the City; noted the Council is dedicated moving the City forward and is dedicated to providing professional services for its citizens; and invited everyone to join him along with the Stockbridge Association of Business, Boy Scout Troop #255 and hopefully the City of Stockbridge Youth Council for the "Don't Trash Stockbridge" initiative on Saturday, August 4th at City Hall in their continuing effort to eliminate litter in the City.

Councilman Blount thanked everyone for viewing and coming out and to continue to join the City's efforts to inform and educate regarding de-annexation/annexation crisis that the City is dealing with; and invited everyone to attend the Back -To- School Kickoff initiative taking place on Saturday, July 28th from 10am -1pm at the Merle Manders Conference Center where bookbags will be filled and distributed to High School, Middle School and Elementary school students along with Teacher supplies, and the event will include a Health Fair and is looking forward to a festive event.

Councilman Alexander thanked everyone for attending and tuning in and participating; wants everyone to know the City is working hard every single day for improvements in the community; asked residents to keep the phone calls, emails

and inquiries coming in as he and the Council values the feedback as they continue to have their ear on the ground to continue to be informed and understand and address the issues and concerns; stated we are all one City and hope to remain as such; and noted the City wants to aspire to the City's mission statement where we strive to be the most progressive city in the Metro area.

Councilwoman Robinson thanked citizens and staff for their continued support of the City and the continued education at the town halls throughout the city and asked everyone to spread the word; referenced the upcoming Youth Council Beautification Day at City Hall and Cochran Library planting flowers within their own community; noted the upcoming Food Truck Tuesday event featuring the Youth Council; and stated the Youth Council would be participating in the August 4th Don't Trash Stockbridge event; and asked that everyone support these young ambassadors and they continue to support efforts throughout the Stockbridge community as they are here to serve.

Mayor Pro Tem Gantt joined the meeting without comment.

COMMENTS FROM THE MAYOR

Mayor Ford hoped everyone had a Happy Fourth of July with their friends and family; reminded everyone to vote, as it is very important and your constitutional right; and to keep the faith as we will keep the city whole, and that we will not split and will instead grow as we are on the right side of this issue.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, July 11, 2018 at 5:30 p.m. at City Hall in the Levi Meeting Room
- Main Street Advisory Board Meeting, Friday July 13, 2018 at 9:00 a.m. at City Hall in the Levi Meeting Room (cancelled)
- Downtown Development Authority Meeting, Monday July 16, 2018 at 6:00 p.m. at City Hall in the Levi Meeting Room (cancelled)
- Education/Information Town Hall – Monday, July 16, 2018 at 7:00 p.m. at Winslow Subdivision Club House – McDonough, GA
- Round Table Meeting with Homeowners Associations regarding Ordinance Revision for On-Street Parking in subdivisions - Tuesday, July 17, 2018 at 7:00 p.m. at the Ted Strickland Community Center 130 MLK Heritage Trail, Stockbridge, GA 30281

- Youth Council Advisory Committee Meeting, Wednesday, July 18, 2018 at 6:30 p.m. at City Hall in the Levi Meeting Room
- Planning Commission Meeting, Thursday, July 19, 2018 at 6:00 p.m. at City Hall in the Council Chamber
- Special Called Meeting – Pre-Planning of Joint Meeting, Friday July 20, 2018 from 5-7 p.m. at City Hall in the Levi Meeting Room
- City Joint Meeting, Saturday, July 21, 2018 from 8:00 a.m. to 3:00 p.m. at the Merle Manders Conference Center – Meeting Room 1, 2 and 3
- Education/Information Town Hall – Monday, July 23, 2018 at 9:00 a.m. at the Merle Manders Conference Center – Stockbridge, GA. (specifically for business owners/operators).
- Council Work Session Meeting, Tuesday, July 24, 2018 at 4:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, July 26, 2018 at 8:00 a.m. at the Ted Strickland Community Center 130 M L King, Sr. Heritage Trail
- Education/Information Town Hall – Thursday, July 26, 2018 at 7:00 p.m. at Fallings Waters Subdivision – Stockbridge, GA

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Don't Trash Stockbridge No Litter Campaign – Ongoing – spearheaded by Councilman Thomas. Contact: LaQuinda Jackson @ 678-833-3348 for more information
- Food Truck Tuesday May 1st thru July 31st at Clark Community Park and will run through from 5:30 – 9:00 p.m.
- Youth Council Beautification Day, Thursday, July 12, 2018 at 8:30 a.m. at City Hall
- Main Street FREE Movie – Saturday, July 14, 2018 at 8:00 p.m. on the City Hall Lawn (Featured movie – Coco)
- Sounds of Summer FREE Concert Series - Saturday, July 21, 2018 from 6 – 9:30 p.m. on the City Hall lawn
- Back to School Kick-Off – Saturday, July 28, 2018 from 10 a.m. – 1:00 p.m. at the Merle Manders Conference Center – spearheaded by Councilman Blount

Councilwoman Robinson motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilman Alexander. The motion passed 5-0.

Councilman Blount motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 3-0 (Councilman Thomas and Mayor Pro Tem Gantt were not present for the vote).

Councilman Alexander motioned to reconvene meeting; second by Councilman Blount. The motion passed 5-0.

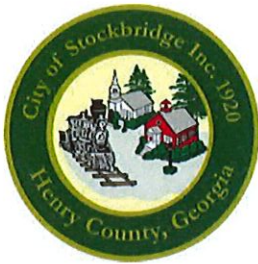
ADJOURN

Councilwoman Robinson motioned to the meeting; second by Councilman Blount. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor



Stockbridge Youth Advisory Committee

[Stockbridge Youth Council & Advisory Committee]

2nd Quarterly Report

May 01, 2018 to July. 31, 2018

Submission Date: July 6, 2018

Submitted by: Pastor Kenneth McFarland, Chairman

[Stockbridge Youth Advisory Committee]

[Stockbridge Youth Council]

This document was produced for review by Stockbridge's Mayor and Council

PROJECT Overview/Summary

Program Name:	<u>Stockbridge Youth Advisory Committee</u>
Activity Start Date And End Date:	<u>May 01, 2018 to July 31, 2018</u>
Name of Prime Implementing Partner:	<u>City of Stockbridge</u>
[Contract /Agreement] Number:	<u>770-474-8611</u>
Reporting Period:	<u>July, 6 2018</u>

Introduction

The Stockbridge Youth Council Mission is to offer an opening for the youth of Stockbridge to build leadership skills, learn about civic responsibility, gain a better understanding of municipal government, prepare for a lifetime of public and community service and to acquire a greater knowledge of, and appreciation for, the American political system.

The Youth Council Advisory Committee is to make recommendations to Council based on the following Terms of Reference;

1. To identify and advise on youth issues in the City of Stockbridge.
2. To advise Council on the development of policies that are responsive to the needs of youth.
3. To consult with local youth and feedback results of consultations to Council.
4. To assist in the ongoing development and delivery of youth-targeted projects and programs.
5. To create opportunities for youth leadership development by acting as a resource for youth activities.

Members: SYCB

Kenneth McFarland, (Chair)

Ericka Harvey, (Vice Chair)

Pamela Warner, (Secretary)

Joc'Quelyn Carter, (Treasurer)

Rosalynd Rawls

Tanesha McCoy-Washington

O. Elizabeth Martin

Diane Miller

Councilwoman Neat Robinson - Council Representative

Members: SYC

Kelli Crews (Chair)

Destiny Flanigan (Vice Chair)

Talia Clarke (Secretary)

Brittney Borowne (Media Coordinator)

Chasity Hopkins, Jayden Williams

Aaniyah Kendrick, Tiana Clarke

Sanaya Alexander, Nadiyah Timmons

Christina Wilcher, Simon McIntyre

Nia Thompson, Lauren Jenkins

Margan Wright, Seraya Harris

Indicators	Baseline FY YYYY	Annual Target	Q1 FY12	Q2 FY12	Q3 FY12	Q4 FY12	
Program Outline and Curriculum	May, 2018	May		/			
SYC Local Retreat	Jun., 2018	Jun.		/			
Food Truck w/City of Stockbridge	Jun., 2018	Jun.		/			
Movie Night w/Main Street	Jun., 2018	Jun.		/			
Food Truck w/City of Stockbridge	Jun., 2018	Jun.		/			
Stockbridge Assoc. of Businesses	Jun., 2018	Jun.		/		/	

Summary of Results to Date

Note: The Results Performance Column depicts level of achievement expressed as a percentage of Actual versus Planned.

June – Main Street Movie Night; Food Truck

July— Tasty Tuesday (SYC) ; Food Truck

July – Stockbridge Beautification Day; Swearing In Ceremony; Back to School event

September – Bridge Hispanic Fest

October – Personal Assessment Survey; Leadership Development part 1

November – Economic Development and Christmas Gala

December –Service Project

January – Youth Summit; MLK Parade; Mayors Day

February – A Day at the Capitol

March – Leadership Development part 2

April – Leadership Development part 3; selection process

ACTIVITY IMPLEMENTATION PROGRESS

Progress Narrative

The Stockbridge Youth Council offers community service credit hours.

The GOALS program is the Stockbridge Youth Council's community service platform.

Implementation Status

City of Stockbridge provides the youth of this city with a vehicle to learn about government, participate in the process and to represent and articulate the needs of youth in this city.

Implementation Challenges

SYC understands that the lives of young people are quite busy with many responsibilities. The SYC choose what they are interested in and make those interest happen.

MANAGEMENT AND ADMINISTRATIVE ISSUES

Youth gain knowledge about their local governments through hands-on learning experiences and witness first-hand the decision-making process. The objective of SYC is simple: to educate young citizens about the importance of being actively conscious of their local government environment and the opportunities available in the public sector. SYC provides civic education by exposing high school students to the role that local government plays and by introducing them to the leaders who make local governments work. As a result of SYC, youth become engaged in their communities and become better informed citizens, they also learn valuable leadership skills and have the opportunity to create and implement civic awareness projects.

Such as project staff changes, software and procurement issues, etc. Please also list all upcoming procurement actions that require A/COR approval/notification.

LESSON LEARNED

Throughout the state, city leaders are beginning to see their younger citizens as a resource for community problem-solving. In these cities, youth councils are working with elected officials and other city leaders to tackle important issues and discovering that their voice matters to their city leaders. Cities using effective approaches to youth participation are realizing benefits such as budget savings and revenue generation; increased support for city initiatives and improved policies and programs for youth.

Please provide a few examples of highlights of project learning. These can either be successes or failures, but show how adaptive learning is used in the program to improve implementation.

Partners are expected to provide at least one example of gender, sustainability and local capacity development each fiscal year.

PLANNED ACTIVITIES FOR NEXT QUARTER INCLUDING UPCOMING EVENTS

(Application for the Stockbridge Youth Council 2019-2020)

FINANCIAL MANAGEMENT

Stockbridge Financial Management & SYCB Financial Management

Stockbridge Main Street

Quarterly Program Report April – June 2018 (Q2)

City Branding Initiative

The City's Branding Initiative has been halted until further notice from the Assistant City Manager. Waiting for instructions on how to proceed with taglines and logo.

Downtown RSVP

The Downtown Renaissance Strategic Visioning Project (RSVP) Steering Committee met on May 11, 2018 to do a final review of consultant recommendations. The final project book will be available after Main Street Staff has completed the second round of edits. Final Draft edits will be due by July 13, 2018.

Little Free Library Project

An unveiling for the 3rd Little Free Library was held during Georgia Cities Week on Saturday, April 28th. In addition, there was a book drive that collected over 300 books and a mobile mural art project hosted in support of the project. The Little Free Library event was pictured in the June 5, 2018 edition of the GMA Magazine, which is a statewide publication. A photo of the celebration was included in the newsletters feature about Georgia Cities Week 2018.

Stockbridge Stories

- ***Welcome Home Tour*** – The Main Street Program hosted a Welcome Home Celebration for Winter Olympic Athlete Chris Kinney. Activities kicked off with a community reception and proclamation for the Stockbridge native on April 9th and a tour of Stockbridge Elementary and High Schools on April 10th. Local and Statewide Media Coverage was received by both events.
- ***Martin Luther King, Jr. Observance*** – The Main Street Program observed the 50th anniversary of Dr. Martin Luther King, Jr.'s death by placing a memorial photo in the City Hall Lobby. In addition, Main Street Staff placed its "*Daddy King*": A Stockbridge Story display on exhibit in City Hall near the City Council Chambers.
- ***Historic Preservation Month*** - The month of May was Historic Preservation Month. In recognition of this celebration, Main Street Programs across the state provide special programming. Stockbridge Main Street, via its *Stockbridge Stories Initiative*, hosted *Main Street Memories*, which was a series of Facebook-based posts that highlighted historic facts about Stockbridge.

Main Street Training

- **2018 National Main Street Conference** – In Mid-May, the Stockbridge Main Street Program Manager attended the National Main Street Conference in Kansas City.
- **2018 STS Marketing College** – In late June, both the Stockbridge Main Street Program Manager and Program Assistant attended the Southeastern Tourism Society (STS) Marketing College for a second year. Main Street Program Staff started this 3-year training course in May 2017 and will receive certifications in tourism marketing upon completing the final training next year. In addition, both staff members started the STS Marketing College Festivals and Events, special certification training that also takes 3 years to complete.
- **Human Trafficking Workshop** – Main Street Staff attended a special Hospitality Industry workshop on May 3rd. The session was hosted by the Henry County CVB.
- **DDA Training** - Main Street Program Assistant attended an informative workshop that highlighted DDA Basics in May 2018. The training was hosted by the Cobb Chamber of Commerce.

Downtown Discovery Tour: Dublin, GA

Main Street Staff hosted a Downtown Discovery Tour of Dublin GA on May 7th. Like Stockbridge, Dublin has a connection to the King Family Legacy and the Struggle for Civil Rights. They have expanded on this historic heritage to create a tourism site. While in Dublin, the Stockbridge delegation met with the Convention and Visitors Bureau representatives and economic developers who have worked to move Dublin forward as a vibrant live, work, and play community. The trip was very interesting and informative.

Main Street Movies

The Main Street Program hosted its first movie of the season, *Peter Rabbit*, on Saturday, June 9th on the Stockbridge City Hall Lawn. Movie activities started at 8:00 p.m. The movie was shown at sundown. The second movie in the series, *Coco*, will be sponsored by Kiss 104.1 Radio Station on Saturday, July 14th.

BridgeFest 2018

The Main Street Program staff has started initial planning for *BridgeFest 2018*. Main Street Staff will be coordinating with City Events Staff on the two-day event, which will be held in September.

Small Business Saturday 2018

The Main Street Program staff has started initial planning for *Small Business Saturday 2018*. “Save the Date” flyers were circulated at the June Sounds of Summer and Main Street Movie Events. Main Street Staff will make a presentation about at the July 2018 Stockbridge Association of Businesses (SAB) meeting.



Date: 7/6/2018

To: Randy Knighton-City Manager, City of Stockbridge

From: Stockbridge Downtown Development Authority

Re: **2018 2nd^Q QTR Report of Stockbridge Downtown Development Authority to the Board of Mayor and Council (BOMC)**

I. EVENTS

The SDDA has discussed with Camilla Moore Asst. City Manager about plans to have a Developer's Day and explore options for generating revenues from venues held with alcohol on premises.

II. MARKETING & BRANDING

- The SDDA voted to have the implementation of the Façade Grant for up to \$5000 in which businesses within the downtown could use and apply to improving facades. BarnBeautiful took advantage of the Façade Grant successfully revitalizing the façade along Main Street Corridor.
- The SDDA reviewed the process and submitted revisions for review by the board with intent to streamline and make the overall process smoother for applicants. The board decided to use the before and after photos to be coalesced and used to further market the Façade Grant Program.

The SDDA also joined Main Street and participated with the Renaissance Strategic Visioning & Planning Program.

We are hoping that once we fill our SDDA vacancy, we will once again have members who can focus on the crucial aspect of our mission.

III. BUSINESS RECRUITMENT & DEVELOPMENT

The plan is for the DDA to go out into the local city to reach out to local business owners, property owners, real estate brokers with hopes to have plans for a forthcoming strategic meeting. In addition to making contacts, these interview will be used to create a report for the DDA regarding opportunities as well as share concerns in the downtown of Stockbridge.



IV. REAL ESTATE & DEVELOPMENT

The DDA had discussions regarding vacant city-owned properties and to make available via the website for investors to view. Also the RSVP Steering Committee Meeting is forthcoming as it pertains to an overall plan for future developments to the downtown.

STRATEGIC PLANNING

The DDA is planning for a Retreat to discuss and learn more regarding:

- Financial Bonding Process
- Revolving Loan Program and,
- Implement use of Alcohol License and develop SOP

Overall goal is for the DDA to know how to properly function and be prepared for the anticipated growth to come.

Public Safety 2nd quarter reports

CITY OF STOCKBRIDGE AS OF JUNE 30, 2018

Description	2018 Budget Amended	2018 30-Jun Budget	YTD Actual	2018 Encumbrances	2018 Actual + Encumbrances	YTD 31-Mar Variances	% of YTD Budget
Taxes		*					
Licenses and Permits	\$8,672,075	\$2,916,038	\$2,691,138		\$2,691,138	(\$224,899)	92.29%
Intergovernmental	***	\$96,250	\$448,617		\$448,617	\$352,367	466.10%
Fines and Forfeitures	\$265,675	\$132,838	\$265,676		\$265,676	\$132,839	200.00%
Charges for Services	\$75,000	\$37,500	\$16,813		\$16,813	(\$20,687)	44.83%
Investment Income	\$1,150	\$575	\$47,707		\$47,707	\$47,132	8296.89%
Other Revenues	\$563,000	\$500	\$1,174		\$1,174	\$674	234.76%
Total General Fund Revenues	\$9,770,400	\$281,500	\$119,414		\$119,414	(\$162,086)	42.42%
		\$3,465,200	\$3,590,539	\$0	\$3,590,539	\$125,339	103.62%
Expenses							
General government	\$3,460,135	\$1,730,068	\$1,433,529	\$197,706	\$1,631,234	\$98,833	94.29%
Governing	\$305,775	\$152,888	\$145,008	\$10,945	\$155,953	(\$3,065)	102.00%
Executive	\$1,004,400	\$502,200	\$260,826	\$250	\$261,076	\$241,124	51.99%
Administrative	\$1,934,160	\$967,080	\$936,688	\$170,739	\$1,107,427	(\$140,347)	114.51%
Information Technology	\$215,800	\$107,900	\$91,007	\$15,772	\$106,779	\$1,121	98.96%
Judicial	\$149,225	\$74,613	\$56,595	\$335	\$56,930	\$17,682	76.30%
Public Safety	\$350,000	\$175,000	\$70,320	\$0	\$70,320	\$104,680	40.18%
Public Works and parks	\$3,387,255	\$1,693,628	\$994,198	\$897,836	\$1,892,035	(\$198,407)	111.71%
City Events	\$201,135	\$100,568	\$48,320	\$14,198	\$62,518	\$38,050	62.17%
Housing and development	\$679,735	\$339,868	\$329,185	\$293,164	\$622,350	(\$282,482)	183.12%
Code Enforcement	\$151,285	\$75,643	\$58,849	\$2,410	\$61,259	\$14,383	80.98%
Main Street Program	\$204,950	\$102,475	\$80,835	\$2,114	\$82,948	\$19,527	80.94%
Planning and Zoning	\$177,900	\$88,950	\$5,197	\$884	\$6,081	\$82,869	6.84%
Permitting Development	\$0	\$0	\$121,527	\$280,205	\$401,732	(\$401,732)	0.00%
GIS Planning	\$145,600	\$72,800	\$62,778	\$7,552	\$70,330	\$2,470	96.61%
Total expenses	\$8,227,485	\$4,113,743	\$2,932,148	\$1,403,239	\$4,335,387	(\$221,644)	105.39%
Operating income (loss)	\$1,542,915	(\$648,543)	\$658,391	(\$1,403,239)	(\$744,847)		
Other financing sources (uses):							
Transfer out							
MMCC subsidy	(\$333,915)	(\$228,697)	(\$228,697)	\$0	(\$228,697)	\$0	
URA debt service	(\$1,209,000)	(\$935,733)	(\$935,733)	\$0	(\$935,733)	\$0	
Total other financing sources (uses)	(\$1,542,915)	(\$1,164,430)	(\$1,164,430)	\$0	(\$1,164,430)	\$0	
Net Change in fund balances	\$0	(\$1,812,972)	(\$506,038)	(\$1,403,239)	(\$1,909,277)		

* Backed out Ga Power Franchise and Insurance Premium revenues from 1st quarter for comparison (Ga Power rec'd Feb for prior year; Insurance Premium rec'd Oct for prior year)
\$1,090,000 and \$1,750,000

** URA debt service payments due 2/1 and 8/1. *** Permitting Revenue and Expenses not budgeted

City of Stockbridge - June 2018- Unaudited
Summary Financial Statement as of June 30, 2018

REVENUES

Total General Fund revenues:

\$3,590,539

\$211,414	General Property Taxes, including franchise fees, intangible recording and real estate transfer taxes
\$1,419,785	General Sales and Use Taxes (Local Option Sales Tax / LOST and TAVT)
\$293,343	Sales and Use Taxes for beer, liquor, and wine
\$766,596	Business Taxes (occupational and insurance premium taxes)
\$448,617	License, Permits and Regulatory Fees
\$265,676	Intergovernmental - LMIG
\$47,707	Charges for Services (printing and bad check fees)
\$16,813	Fines and Forfeitures
\$1,174	Investment Income
\$90,667	Rents and Royalties (park pavilions, tower lease, etc.)
\$28,748	Other Revenues / Transfers In

EXPENSES

Total General Fund expenses:

\$4,008,912

\$145,008	Governing Body
\$260,826	Executive
\$635,404	Financial and Administrative
\$55,346	Business Services
\$91,007	Information Technology
\$215,453	Government Buildings and Property
\$245,938	De-Annexation
\$56,595	Judicial
\$70,320	Public Safety
\$750,771	Public Works
\$48,320	City Events
\$27,974	Parks
\$58,849	Code Enforcement
\$80,835	Main Street Program
\$5,197	Planning and Zoning
\$121,527	Permitting Development
\$62,778	GIS Planning
\$1,076,765	Debt Service Payment for URA and transfer for MMCC

City of Stockbridge - June 2018 - Unaudited

Financial Statement - Other Funds as of June 30, 2018

Hotel / Motel Fund

REVENUES	\$189,269		<u>\$189,269</u>
EXPENSES			
	\$0	City Rebranding	
	\$0	RSVP Program for Main Street	
	\$6,915	Newsletter	
	\$11,018	Tourism	
	\$66,244	To Chamber	
			<u>\$84,177</u>

Urban Redevelopment Fund

REVENUES	\$935,733	Transfers In	<u>\$935,733</u>
EXPENSES			
	\$650,000	Principal	
	\$285,733	Interest	
	\$0	Other	
			<u>\$935,733</u>

Capital Project Grant Fund - LCI/TE

REVENUES	\$0		<u>\$0</u>
EXPENSES			
	\$3,580	Admin	
	\$3,477	Davis Road	
	\$0	Other	
			<u>\$7,057</u>

City of Stockbridge - June 2018 - Unaudited

Financial Statement - Other Funds as of June 30, 2018

Water / Sewer Fund

REVENUES

Sewer Revenue	\$761,154
Water Revenue	\$897,943
SPLOST Contributed Capital	\$0
Interest Revenue	\$0

\$1,659,097

EXPENSES

Sewer Expenses	\$587,719
Water Expenses	\$680,169
GEFA Interest	\$17,726
Depreciation	\$0
Transfer Out	\$0

\$1,285,614

Stormwater Fund

REVENUES

Stormwater Revenue	\$18,552
--------------------	----------

\$20,056

EXPENSES

Stormwater Expenses	\$512,083
Depreciation	\$0
Transfer Out	\$0

\$512,083

Sanitation Fund

REVENUES

Sanitation Revenue	\$644,337
--------------------	-----------

\$644,337

EXPENSES

Sanitation Expenses	\$552,992
Depreciation	\$0

\$552,992

City of Stockbridge - June 2018 - Unaudited
Financial Statement - Other Funds as of June 30, 2018

MMCC Fund				
REVENUES				<u><u>\$228,697</u></u>
	\$87,665	Conference Center Revenues		
	\$141,032	Transfers In		
EXPENSES				<u><u>\$181,747</u></u>
	\$181,747	Conference Center Expenses		
	\$0	Depreciation		
	\$0	Other		
TSCC Fund				
REVENUES				<u><u>\$29,733</u></u>
	\$29,733	Community Center Revenues		
EXPENSES				<u><u>\$15,851</u></u>
	\$9,812	Community Center Expenses		
	\$0	Depreciation		
	\$0	Other		

City of Stockbridge - June 2018 - Unaudited
Financial Statement - Other Funds as of June 30, 2018

SPLOST III

REVENUES

\$196 SPLOST Interest Revenues \$196

EXPENSES

\$0 Land Acquisition - 115 Burke St
\$65,303 City Hall & Court Drainage
\$0 City Hall Renovation/New Sign
\$0 MMCC Parking Lot Lighting
\$0 Roads/Sidewalks
\$0 Multiplex Bldg/Renovation
\$63,166 GIS Update of Water, Sewer and Storm Pipes
\$0 WWTP Head Works, Phase 2
\$16,780 Wells Exploration
\$1,500 Park Improvements \$146,749

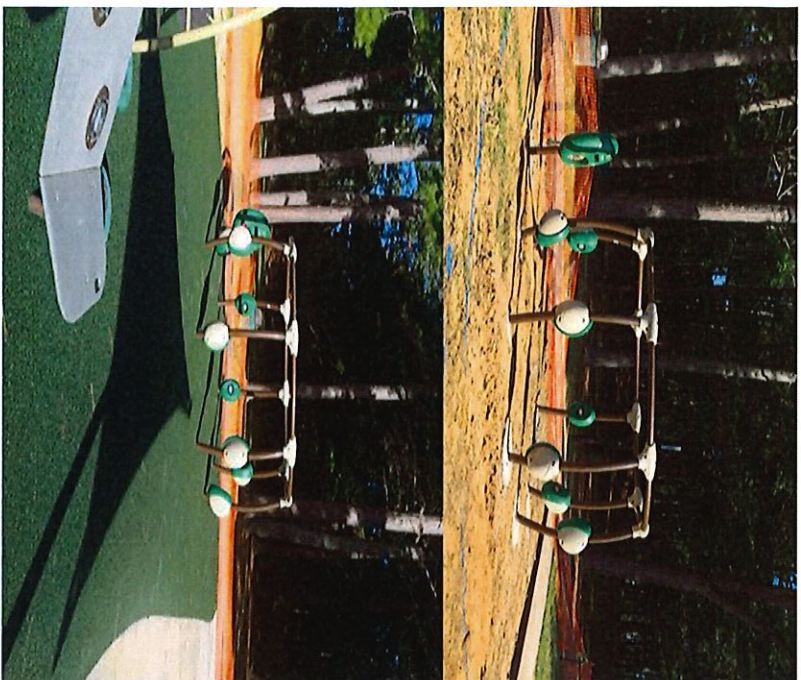
SPLOST IV

REVENUES

\$975,329 SPLOST Revenues
\$36,072 SPLOST Interest Revenues \$1,011,401

EXPENSES

\$0 Facilities Maintenance Building
\$3,705 Financial Administration
\$0 Land Acquisition - Tye Street
\$29,340 Water Meter Replacement
\$0 Road Resurfacing
\$5,000 Sewer Line Replacement - Willow Springs
\$0 Park Improvements \$38,045



PUBLIC WORKS 2018 SECOND QUARTER UPDATE

PROJECTS SUMMARY

INTRODUCTION

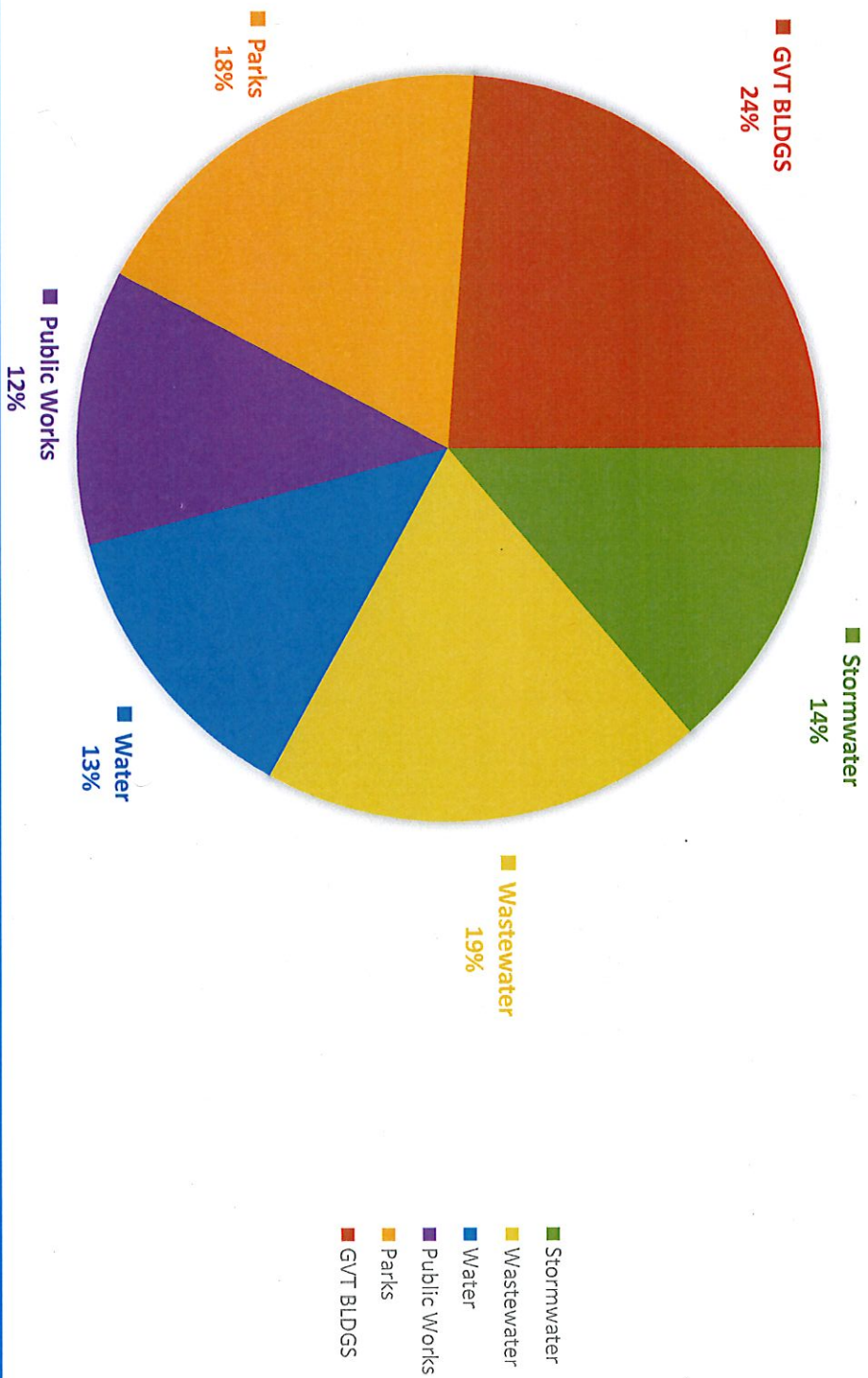
Infrastructure investment is critical to a city's continued economic success. And aging, deteriorating and obsolete infrastructure, along with rising expectations of what infrastructure should deliver, challenge a city's ability to meet public expectations. Cities must expand and modernize its infrastructure across various sectors to help ensure they continue to provide businesses, both large and small, an environment where they can successfully grow and operate. Research has shown that well designed investments in infrastructure can increase long-term economic growth, productivity and land values, while also providing significant positive spillovers to areas such as economic development, energy efficiency, public health and manufacturing. Improving infrastructure will not only create economic opportunity for residents, but also improve their fundamental quality of life.

PUBLIC WORKS PROJECTS SUMMARY BY DIVISIONS

DIVISION	CURRENT PROJECTS	COMPLETED PROJECTS	TOTAL
STORMWATER	4	11	15
WASTEWATER	16	5	21
WATER	9	5	14
PUBLIC WORKS	6	7	13
PARKS	12	8	20
GOVERNMENT BUILDINGS	13	14	27
TOTAL	60	50	110

45% of assigned/conceptualized projects have been completed.

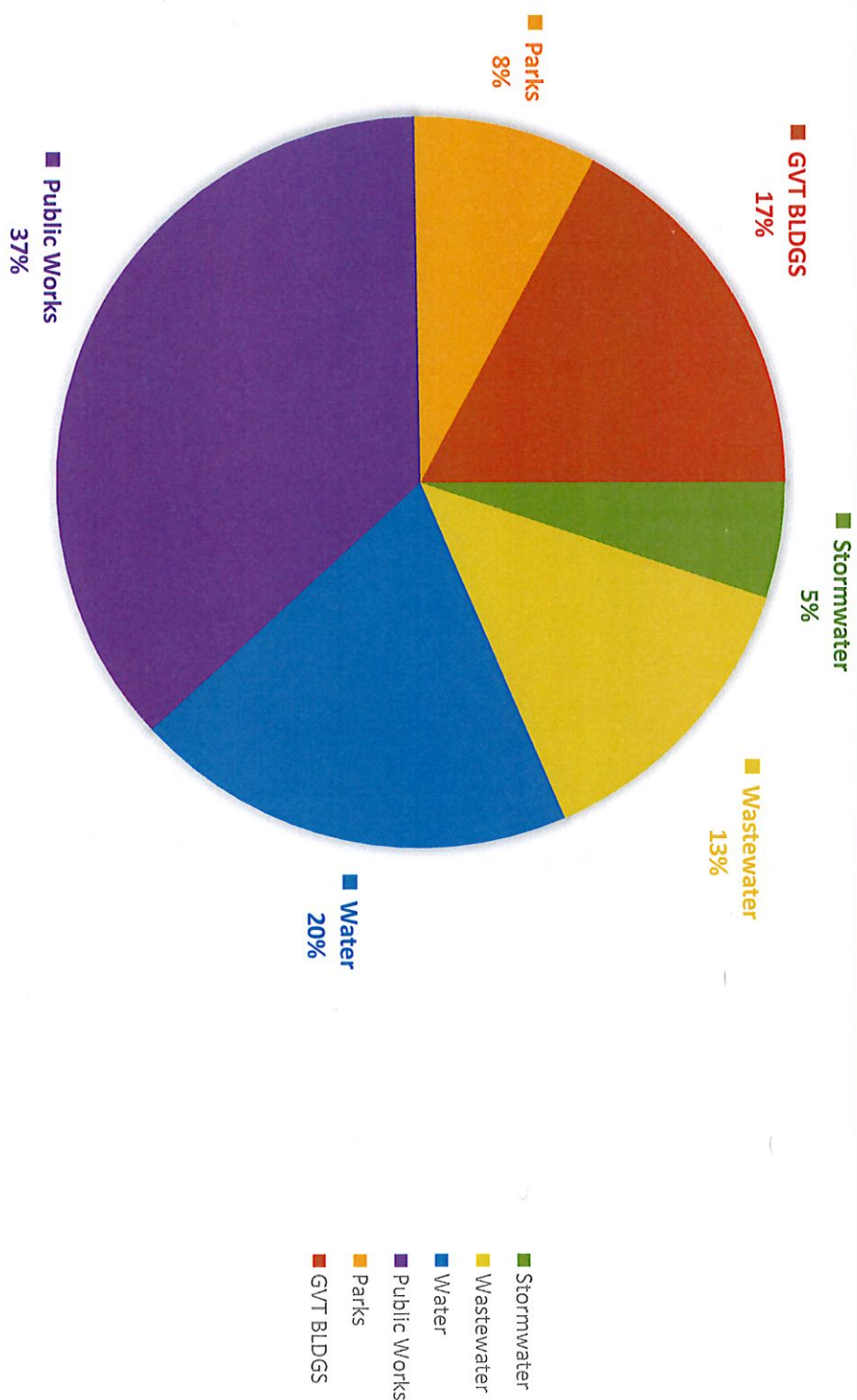
PUBLIC WORKS PROJECTS SUMMARY BY DIVISIONS



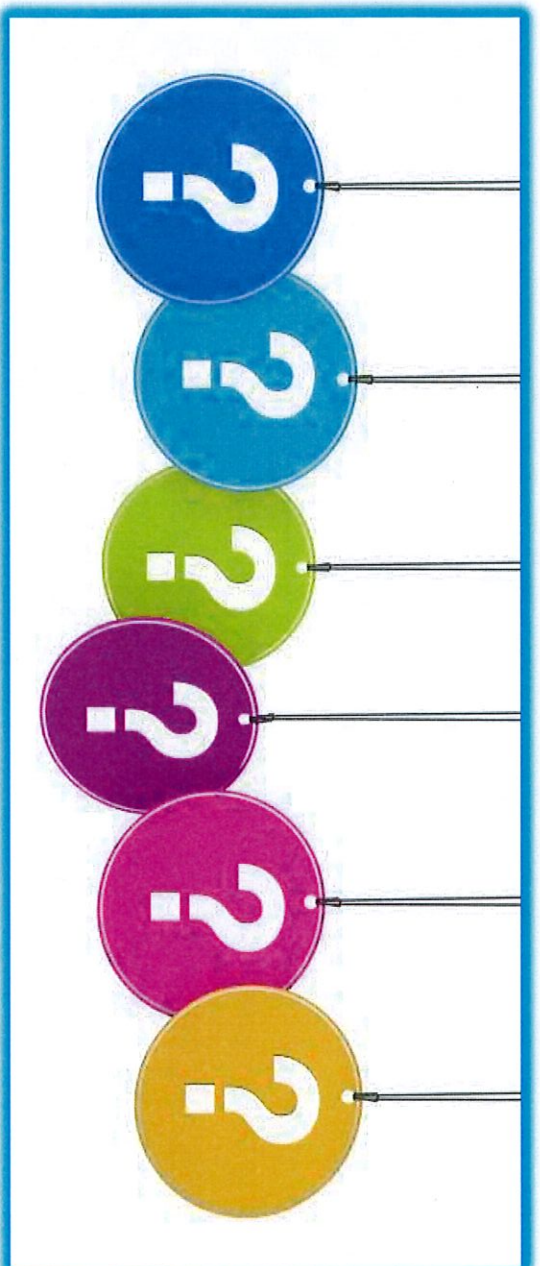
PUBLIC WORKS PROJECTS EXPENDITURES BY DIVISIONS

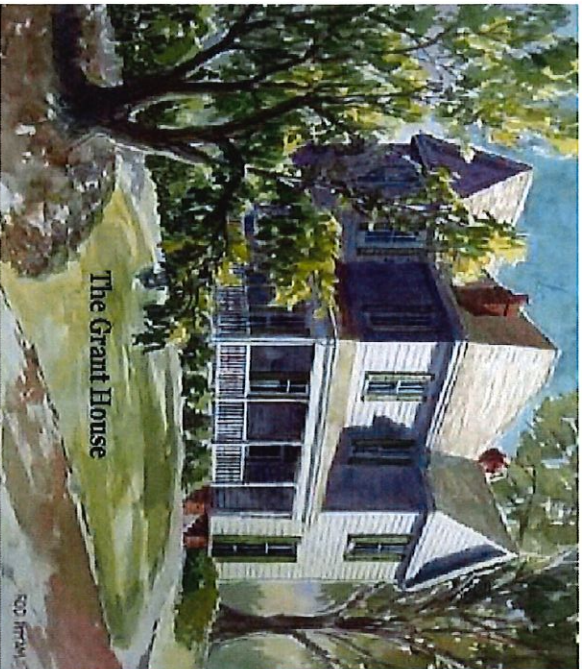
DIVISION	CURRENT PROJECTS	COMPLETED PROJECTS	TOTAL
STORMWATER	\$19,450.00	\$477,507.00	\$496,957.00
WASTEWATER	\$256,800.00	\$1,037,305.92	\$1,294,105.92
WATER	\$155,800.00	\$1,748,673.00	\$1,904,473.00
PUBLIC WORKS	\$2,505,955.25	\$1,022,888.88	\$3,528,844.13
PARKS	\$369,319.27	\$416,930.00	\$786,249.27
GOVERNMENT BUILDINGS	\$1,414,468.00	\$241,126.00	\$1,655,594.00
TOTAL	\$4,721,792.52	\$4,944,430.80	\$9,666,223.32

PUBLIC WORKS PROJECTS EXPENDITURES BY DIVISIONS



QUESTIONS





The vocation of every man and woman is to serve other people.
Leo Tolstoy

Community Development Services

QUARTERLY DEPARTMENTAL MONTHLY REPORT – 2ND QTR

Business Services

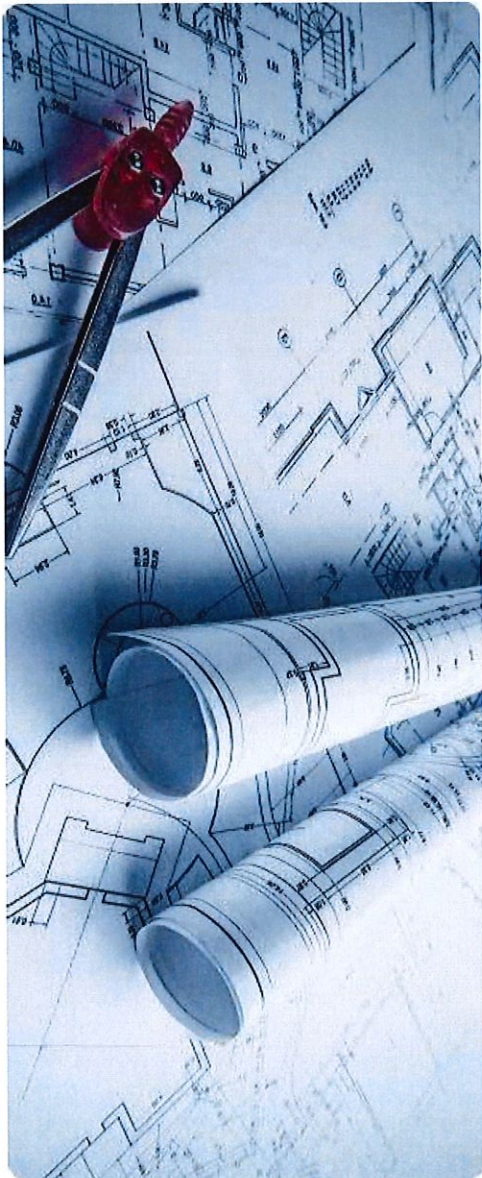


# of New Businesses	# of Businesses Closed	# of Renewals	# of Delinquents Accounts	# of Alcohol Licenses	# of Hotel Motel	Other Permits
HOME BASED - 23	99	10	0	0	0	Film - 166
COMMERCIAL – 47	10	49	256	6	1	Events - 17
TOTAL – 70	TOTAL - 109	TOTAL – 59	TOTAL – 256	TOTAL – 6	TOTAL – 1	TOTAL - 183

REVENUES	
Business Licenses	\$ 40,025.96
Other Permits	\$ 137,722.84
	\$ 177,748.80

Outstanding Amount Due from renewals: **\$46,004.27**

Planning & Zoning Numbers



# Sign Permit Review	# Re-Zonings	# of Variances	# Pre-Development Meetings & Plan Reviews	# Ordinance Updates	Zoning Verifications	GIS MAPPING	# SITE VISITS
1	0	0	10	N/A	112	419	5

Numbers

# OF WARNING NOTICES	# OF STOP WORK NOTICES	# OF PARKING NOTICES	# OF CITATIONS	# OF COURT CASES	# OF SIGN COLLECTED	# OF CLICK FIX REPORTS	# OF OC TAX RESET CASES TO BE SCHEDULED	REVENUES
116	3	21	24	51	155	17	11	\$1976.00

TOP FIVE (5) VIOLATIONS:

- Prohibited parking on posted streets
- Unsightly (high) grass and weeds
- Trash and debris curb-side (Courtesy Notices)
- Illegal signs/banners in public ROW,
- Illegal dumping



Building/Permitting Numbers

# Sign Permit	#of Building Permits	# of Inspections	# Pre-Development Meetings	# Of Plan Reviews	# of Ordinance Updates	# of Civil Plan Reviews	# of Land Disturbance Permits
33	235	908	11	110	0	34	96



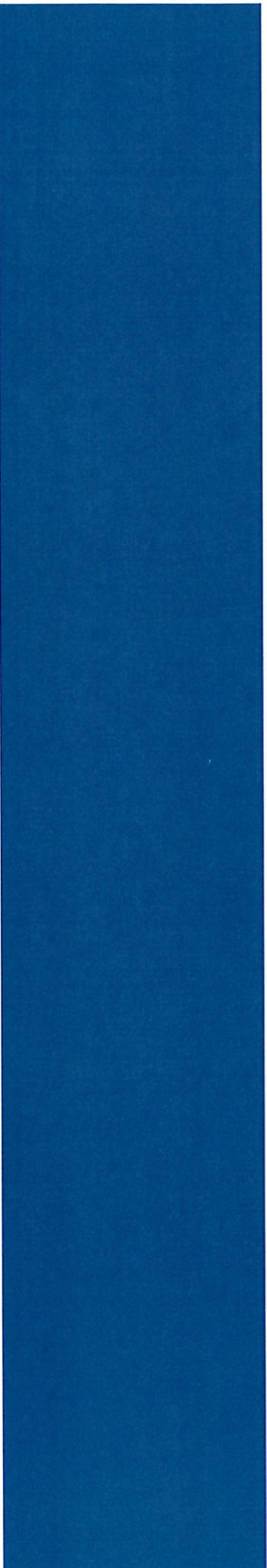
STOCKBRIDGE EDUCATIONAL CAMPAIGN ON THE IMPACT OF DE-ANNEXATION

MEETING TYPES

- TOWNHALL MEETINGS
 - City Hall
 - Faith-Base Institutions
- COMMUNITY MEETINGS
 - Home Owner Associations
 - Civic Groups
 - Chamber of Commerce
- BUSINESS OWNERS/GROUPS
 - Chamber of Commerce
- OTHER



QUESTIONS/ANSWERS



CITY OF STOCKBRIDGE

4640 NORTH HENRY BOULEVARD
STOCKBRIDGE, GEORGIA 30281
PHONE (770) 389-7900
FAX (770) 389-7912

July 16, 2018

MEMORANDUM

TO: Randy Knighton
City Manager

FROM:  Decius T. Aaron
Public Works Director

DATE: July 16, 2018

REFERENCE: Turning Lane for Red Oak United Methodist Church

On **May 22, 2018**, Reverend Renea D. Slater, Interim Pastor of Red Oak United Methodist Church spoke on behalf of the congregation regarding road and driveway improvements at their location. I visited the Red Oak United Methodist Church after the meeting on **May 22, 2018** and did not observe any issues with vehicles turning into the church and the church was serving as a polling location on this day. I revisited the location again on **July 16, 2018** and did not observe any traffic issues at the church.

Mr. Knighton, the current configuration of Walt Stephens RD is not conducive to adding a turning lane at the Red Oak UMC. In order, to add a turning lane for the Red Oak UMC, Walt Stephens RD would have to be widen.

If additional information is needed, please advise.

DTA:da



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

07/24/2018

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT: 100-15650-522214

TO ACCOUNT:

PRESENTER: DONALD R. RILEY, CPPB

ITEM/PROJECT/EVENT: 18ITB050418-DRR, JANITORIAL SERVICES

FUNDING SOURCE

- ☒ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION: Intercontinental Commercial Services (ICS) shall provide all chemicals, cleaning equipment, cleaning products, mops, brooms, 6' extension handles, ladders, buckets, trash can liners, trash bags, paper towels, toilet paper and any other items necessary to accomplish cleaning in an acceptable manner. Only extraction type machines that are pre-approved by the city will be allowed. ICS shall be held responsible for satisfactory work in accordance with the intent of the specifications. ICS personnel must be experienced or trained in proper custodial/janitorial procedures, methods and materials. ICS shall ensure employees are qualified to operate custodial equipment before assigning employees to tasks that require use of the equipment. The ICS will be held responsible for any breakage, damage or loss incurred through the carelessness, negligence or willful acts of its employees. ICS personnel are to wear clean uniforms and/or acceptable clothing for work being performed. Uniforms shall meet the approval of the city manager or his designee. ICS personnel are prohibited from bringing any weapons or contraband of any type in the city buildings. This is for the remainder of the FY 2018 replacing the current vendor.

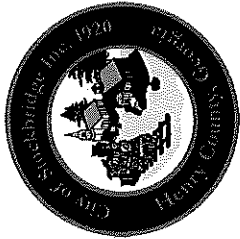
APPROVED BY:

FINANCE DEPT. _____

CITY MANAGER _____

AMOUNT

\$ 27,526.80



DEPARTMENT OF FINANCE, PURCHASING DIVISION
BID TABULATION SHEET #1 OF 3, JANITORIAL SERVICES

PROJECT TITLE: 18ITB052218-DRR
DONALD R. RILEY, CPPB, Procurement Specialist

DATE: JUNE 28, 2018
TOTAL NUMBER OF BIDDERS: 21

CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	E-VERIFY NUMBER
McNEIL'S CLEANING, LLC.	N/A	\$91,000.75	1201417
INTERCONTINENTAL COMMERCIAL SERVICES (ICS)	N/A	\$111,658.32	206424
AMERICAN FACILITY SERVICES, INC.	N/A	\$178,780.00	114358
HARPER SECURITY JANITORIAL, INC.	N/A	\$300,880.00	7796676
BUILDING MAINTENANCE SERVICES, INC.	N/A	\$246,055.00	189814
ALL BRIGHT JANITORIAL SERVICE	N/A	\$180,467.00	812794
S. B. H. GROUP, LLC.	N/A	\$141,790.00	1317861
UNIVERSAL COMMERCIAL AND DOMESTIC CLEANING SERVICES, LLC.	N/A	\$581,398.00	AMIL0490

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY THE CITY OF STOCKBRIDGE REPRESENTATIVES.



DEPARTMENT OF FINANCE, PURCHASING DIVISION

BID TABULATION SHEET #2 OF 3, JANITORIAL SERVICES

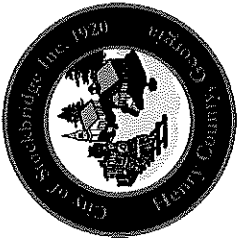
PROJECT TITLE: 18ITB052218-DRR
DONALD R. RILEY, CPPB, Procurement Specialist

DATE: JUNE 28, 2018

TOTAL NUMBER OF BIDDERS: 21

CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	E-VERIFY NUMBER
DIVERSIFIED MAINTENANCE	N/A	\$170,808.12	145825
EXECUTIVE CLEANING, INC.	N/A	\$233,884.00	381551
IMAGANN CLEANING SERVICES, INC.	N/A	\$149,499.00	693910
OOK JANITORIAL, INC.	N/A	\$277,144.00	1312740
R & D CLEANING SERVICE	N/A	\$251,886.00	1319088
CARRIE'S PLACE CLEANING SERVICES, LLC.	N/A	\$1,074,000.00	1318831
KIDD KLEANING	N/A	\$465,040.00	1319598
GKV HR SERVICES, LLC.	N/A	\$653,420.00	1314610

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY THE CITY OF STOCKBRIDGE REPRESENTATIVES.



DEPARTMENT OF FINANCE, PURCHASING DIVISION

BID TABULATION SHEET #3 OF 3, JANITORIAL SERVICES

PROJECT TITLE: 18ITB052218-DRR
DONALD R. RILEY, CPPB, Procurement Specialist

DATE: JUNE 28, 2018
TOTAL NUMBER OF BIDDERS: 21

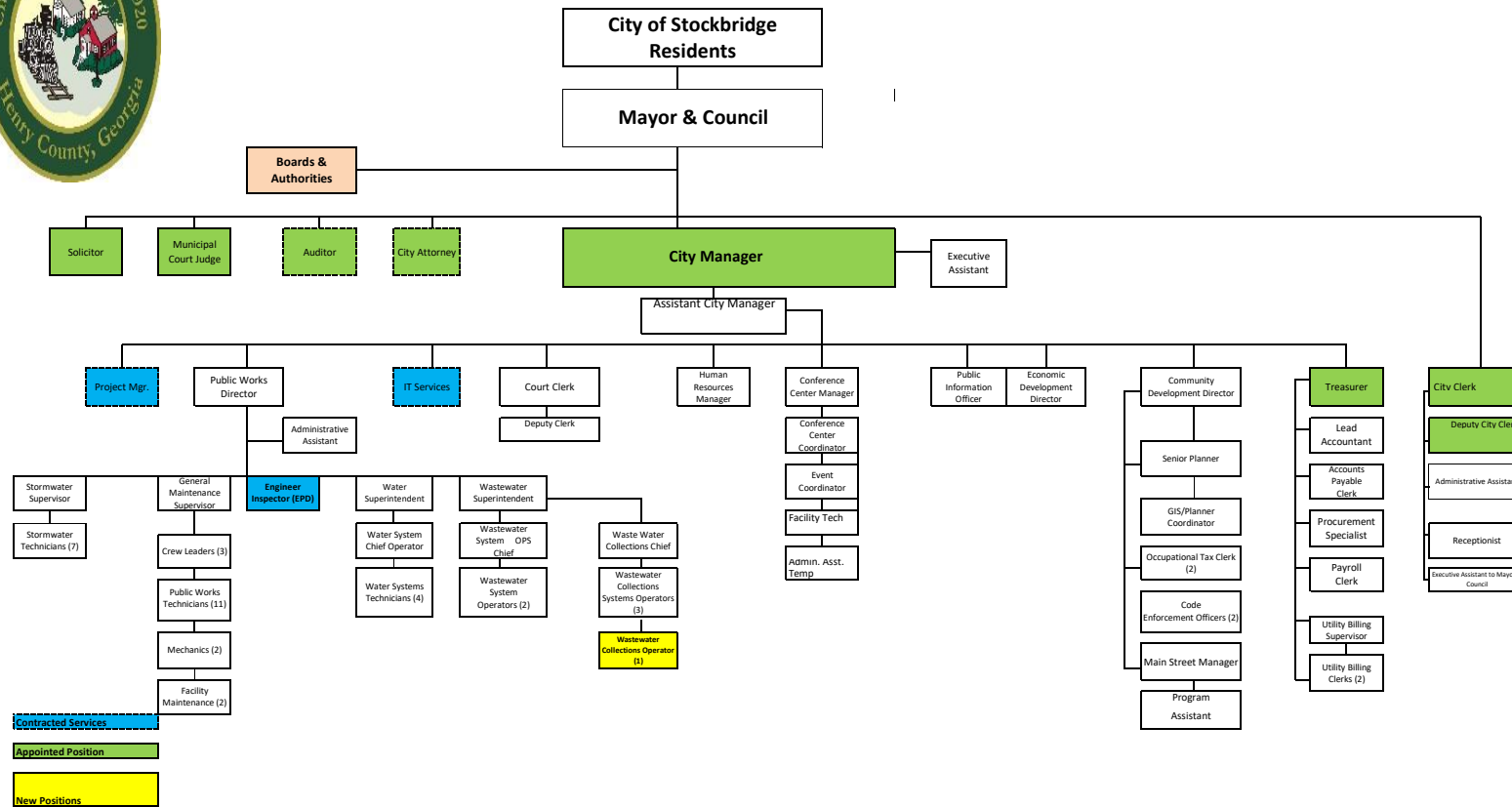
CONTRACTOR'S NAME	BID BOND YES/NO	TOTAL BASE BID AMOUNT	E-VERIFY NUMBER
B&B DIVERSIFIED SERVICES, LLC.	N/A	\$285,910.48	1202855
LURK ENTERPRISE SOLUTIONS, LLC.	N/A	\$150,807.00	765713
TOP LEVEL MANAGEMENT	N/A	\$154,165.59	228930
QUALITY CLEANING	N/A	\$173,421.95	376094
D&B JANITORIAL SERVICE, INC.	N/A	\$173,190.00	233366

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY THE CITY OF STOCKBRIDGE REPRESENTATIVES.

Council
Consideration to
approve the
Monument Sign.
Presented by: Randy
Knighton, City
Manager



City of Stockbridge -- Organizational Chart -- Approved for CY 2018



RESULTS OF ROUND TABLE DISCUSSIONS ON SUBDIVISION PARKING

TABLE 1	5 SUBDIVISIONS
Width of Paved area	Type of On-street Parking Allowed
Less than 27 feet	No parking allowed. Need Permit
27 feet to 34 feet	Parking allowed on ONE side
Greater than 34 feet	Parking allowed on BOTH sides
Special Event Permits Required	
Emergency waivers	
Holiday & Weekend Exemptions	
No double parking	
Clear signage would be necessary in order to provide adequate notice to residents and visitors as to the restrictions being imposed	Exemption for Trade Workers performing work at a home
Towing Vehicles by HOA or City	
A graduated fine structure to be determined (i.e. \$– first offense; \$ – second offense; \$– third offense and beyond)	

TABLE 2	4 SUBDIVISIONS
Width of Paved area	Type of On-street Parking Allowed
Less than 27 feet	Limited Parking (set time) both sides or left
27 feet to 34 feet	Limited Parking (set time) both sides or left
Greater than 34 feet	Limited Parking (set time) both sides or left
No overnight parking	
Special Event Permits Required	
Emergency waivers	
Holiday & Weekend Exemptions	
No double parking	
Limited hours of parking	
Clear signage would be necessary in order to provide adequate notice to residents and visitors as to the restrictions being imposed	Exemption for Trade Workers performing work at a home
Towing Vehicles by HOA or City	
A graduated fine structure to be determined (i.e. \$– first offense; \$ – second offense; \$– third offense and beyond)	

TABLE 3	4 SUBDIVISIONS
Width of Paved area	Type of On-street Parking Allowed
Less than 27 feet	No parking allowed. Need Permit
27 feet to 34 feet	HOA GUIDELINES
Greater than 34 feet	HOA GUIDELINES
No overnight parking	
Special Event Permits Required	
Emergency waivers	
Holiday & Weekend Exemptions	
No double parking	
Clear signage would be necessary in order to provide adequate notice to residents and visitors as to the restrictions being imposed	Exemption for Trade Workers performing work at a home
Towing Vehicles by HOA or City	
A graduated fine structure to be determined (i.e. \$– first offense; \$ – second offense; \$– third offense and beyond)	

RESULTS OF ROUND TABLE DISCUSSIONS ON SUBDIVISION PARKING

TABLE 4	4 SUBDIVISIONS
Width of Paved area	Type of On-street Parking Allowed
Less than 27 feet	No parking allowed. Need Permit
27 feet to 34 feet	Parking allowed on ONE side
Greater than 34 feet	Parking allowed on ONE side
Overnight parking with permit only	
Special Event Permits Required	
Emergency waivers	
Holiday & Weekend Exemptions	
Short Time Parking Permits	
No double parking	
Clear signage would be necessary in order to provide adequate notice to residents and visitors as to the restrictions being imposed	Exemption for Trade Workers performing work at a home
Towing Vehicles by HOA Board Members or City (after 3rd warning)	
A graduated fine structure to be determined (i.e. \$- first offense; \$ -- second offense; \$- third offense and beyond)	

TABLE 5	5 SUBDIVISIONS
Width of Paved area	Type of On-street Parking Allowed
Less than 27 feet	No parking allowed. Need Permit
27 feet to 34 feet	Parking allowed on ONE side - Left
Greater than 34 feet	Parking allowed on ONE side - Left
Special Event Permits Required	
Emergency waivers	
Holiday & Weekend Exemptions	
Two Courtesy permits per house	
No double parking	
Clear signage would be necessary in order to provide adequate notice to residents and visitors as to the restrictions being imposed	Exemption for Trade Workers performing work at a home
Towing Vehicles by HOA or City	
A graduated fine structure to be determined (i.e. \$- first offense; \$ -- second offense; \$- third offense and beyond)	

ADMINISTRATIVE QUESTIONS

Cost of permits
 Enforcement Agencies
 Graduated fine amounts
 Permit Guidelines
 Process to obtain permits
 Towing cost
 Turnaround time for permits