



City of Stockbridge

Bringing People

Together

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem LaKeisha Gantt

Councilman Elton Alexander

Councilman John Blount

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
July 9, 2018 6:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, JULY 9, 2018 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF THE AGENDA

ADOPTION OF THE MINUTES

- 1 Draft Minutes for May 22, 2018
- 2 Draft minutes of June 11, 2018

PUBLIC COMMENTS

NEW BUSINESS

- 3 Council Consideration to award a bid to W.A.Y. Construction for Ground Floor Municipal Court renovation in the amount of \$47,735.00
- 4 Council Consideration to award but to W.A.Y.Construction for First Floor Municipal Court renovations in the amount not to exceed \$15,000.00

- 5 Council Consideration to award bid to Addison Smith Mechanical for HVAC Improvements for City Hall, Conference Center and Municipal Court building
1. City Hall Building Improvement: \$327,000.00
 2. Conference Center Building Improvements: \$321,000.00
 3. Municipal Court Building Improvements: 161,000.00
 4. Supplemental Work Allowances: \$45,000.00

CITY MANAGER'S COMMENTS (Randy Knighton)

CITY CLERK'S COMMENTS (Vanessa Holiday)

COMMENTS FROM THE CITY COUNCIL

MAYOR'S COMMENTS (Mayor Anthony Ford)

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENTS OF UPCOMING MEETINGS & EVENTS

ADJOURNMENT



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, MAY 22, 2018 4:00 P.M.

Mayor & City Council

**Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

The meeting was called to order by Mayor Ford.

Invocation by Councilman Blount.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present except Mayor Pro Tem Gantt and Councilwoman Robinson.

Councilman Blount motioned to adopt the Agenda as printed; second by Councilman Thomas. The motion passed 3-0.

Review of the Minutes of the following meetings:

1. 4/10/18 2. 4/11/2018 3. 4/25/2018 **No Action**

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Reverend Renea D. Slater, Interim Pastor for Red Oak UMC located at 3894 Walt Stephens Rd., Stockbridge spoke on behalf of the congregation regarding road and driveway improvements at their location.

Pastor Slater noted Red Oak UMC is a community meeting place and referenced the use of the church's Family Life Center; and further noted the backlog of traffic onto Walt Stephens Rd. during these events and asked the City to widen the road with a turning lane and widen the driveway of the church parking lot.

Staff and City Officials noted the requests and the concerns as presented by the church. Staff also referred to the limits of the municipality as it relates to private property and would also conduct a site visit and will follow up within the next 60 days.

Councilwoman Robinson joined the meeting at 4:30 p.m.

NEW BUSINESS:

PUBLIC HEARING

4. Conditional Use CU-18-05-S

Applicant: Reggie Sylvain 128 Bayberry Hills McDonough, GA 30253

Agent: Arkos Engineering 125 Westridge Industrial McDonough, GA 30253

Location: 2750 Highway 42 North Land Lot 1 of the 11th District

Parcel ID: 069-01008021

Request: Conditional Use for funeral home in C-2 (General Commercial) zoning. Proposed Use: Funeral Home Lot Size: 1.395 +/- acres

Henry County P&Z and COS Planning Commission Recommend Approval

Presented by: Camilla Moore, Assistant City Manager/Community Svc. Dir.

Ms. Moore noted staff has recommended approval with the condition the development remains consistent with the site plans.

Applicant's representative Charles Richards asked Council to approve the Conditional Use Request as recommended.

Public Hearing: In Favor: Jacob Dingle Opposed: None

Public Hearing Closed

Councilman Alexander motioned to approve as recommended by staff made; second by Councilman Blount. The motion passed 4-0.

5. Council Consideration to approve the selection of the City's Insurance and Risk Management Policy with J. Smith Lanier/Traveler's Insurance in the amount of \$191,661.00

Presented by: Randy Knighton, City Manager

Mr. Knighton stated this is the annual renewal of all City property and casual insurance, noting last year's premium was over \$200,000. Mr. Knighton noted the J. Smith Lanier/Traveler's was one of three bids and was the lowest at \$191,661.00.

Councilman Blount motioned to approve the City's Insurance and Risk Management Policy with J. Smith Lanier/Traveler's Insurance in the amt. of \$191,661.00; second by Councilwoman Robinson. The motion passed 4-0.

6. Council Consideration to authorize Overhead Doors to complete Building Repairs in the amount of \$25,350.00
Presented by: Donald Riley, Procurement Specialist
Mr. Riley noted Overhead Door is the recommended vendor to make repairs at the Administration, Merle Manders Conference Center and the Ted Strickland Community Center in the amount of \$25,350.00.

Councilman Thomas motioned to approve Overhead Doors to complete building repairs in the amount of \$25,350.00; second by Councilman Blount. The motion passed 4-0.

7. Council Consideration to approve use of the Ted Strickland Community Center for the Youth Council Retreat June 6 – 7, 2018.
Presented by: Councilwoman Robinson
Councilwoman Robinson made the request for use of the Ted Strickland Community Center for the Youth Council Retreat to be held on June 6 & 7, along with A/V equipment.

Councilman Blount motioned to approve the use the Ted Strickland Community Center for the Youth Council Retreat on June 6 & 7, 2018; second by Councilman Alexander. The motion passed 4-0.

DISCUSSION:

8. Review of City's Request and Work Management Software **See/Click/Fix**
Presented by: Camilla Moore, Assistant City Manager/Community Svc. Dir.
Ms. Moore gave a visual presentation of the See/Click/Fix software to citizens. The software allows citizens the opportunity to report issues on the City's website www.cityofstockbridge.com.
No Action taken.

COMMENTS FROM THE CITY MANAGER

None

COMMENTS FROM THE CITY CLERK

None

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas invited everyone to participate in the Don't Trash Stockbridge No Litter Campaign, noting the next event is scheduled to take place on June 2nd at City Hall at 10:00 a.m.

Councilman Blount thanked everyone for coming out; noted the Carrie Mae Hambrick Day celebration was a great event this past Saturday.

Councilman Alexander thanked everyone for coming out; thanked Red Oak UMC for participating and further thanked the church for always being courteous to him to hold meetings there as he sees them as a key partner in the community; noted the economic development opportunities for the City bringing in more jobs, partners and CID opportunities, as noted by Mr. Sledge of the Henry County Development Authority in his recent presentation; noted the City is committed to raising the standards; referenced the Hwy. 138 Overlay and the community's input in the City's upcoming Comprehensive Plan.

Councilwoman Robinson thanked Red Oak UMC for coming out; thanked staff; referenced the City's See/Click/Fix app for citizens to utilize; noted the Youth's Council 2nd year is kicking off with applications up for 8 in 2017 to 17 in 2018 and is excited about the upcoming year and thanked Council for their support of the program.

COMMENTS FROM THE MAYOR

Mayor Ford echoed the sentiments of Councilman Blount regarding the Carrie Mae Hambrick Day celebration and looks forward to next year's event; noted the Memorial Day March taking place on Monday, May 28th at 9am at the Merle Manders Conference Center, and noted the event would take place inside of the conference center in the event of rain.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Stockbridge Comprehensive Plan Steering Committee Meeting, Wednesday, May 23, 2018 at 6:30 – 8:00 p.m. at the Merle Manders Conference Center 111 Davis Road Stockbridge, GA
- Youth Council Retreat, June 6 - 7, 2018 at the Ted Strickland Community Center.
- Main Street Advisory Board, Friday, June 8, 2018 at 9:00 a.m. at City Hall in the Levi Meeting Room
- Council Meeting, Monday, June 11, 2018 at 6:00 p.m. at City Hall in the Council Chamber
- Downtown Development Authority Meeting, Monday June 18, 2018 at 6:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Comprehensive Plan Steering Committee Meeting, Tuesday, June 19, 2018 at 6:30 – 8:00 p.m. at the Merle Manders Conference Center

- Youth Council Advisory Committee Meeting, Wednesday, June 20, 2018 at 6:30 p.m. at City Hall in the Levi Meeting Room
- Planning Commission Meeting, Thursday, June 21, 2018 at 6:00 p.m. at City Hall in the Council Chamber
- Stockbridge Comprehensive Plan Final Open House Meeting, Tuesday, June 26, 2018 at 5:30 – 8:00 p.m. at the Merle Manders Conference Center
- Council Work Session Meeting, Wednesday, June 27, 2018 at 4:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, June 28, 2018 at 6:00 p.m. at the Ted Strickland Community Center 130 M L King, Sr. Heritage Trail

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Food Truck Tuesday begins, May 1st at Clark Park and will run through July 31st from 5:30 – 9:00 p.m. Excludes May 29th and July 3rd
- Don't Trash Stockbridge – No Litter Campaign – Saturday, June 2, 2018 at 10:00 a.m. at City Hall
- Stockbridge Main Street Summer FREE MOVIE Series – featuring *Peter Rabbit* - Saturday, June 9, 2018 at 8:00 p.m. on the City Hall lawn.
- Sounds of Summer FREE Concert Series - Saturday, June 16, 2018 at 6 – 9:30 p.m. on the City Hall lawn.

Councilman Blount motioned to adjourn the meeting; second by Councilman Thomas. The motion passed 4-0. Meeting adjourned at 5:15 p.m.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, JUNE 11, 2018 6:00 P.M.

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Mayor Pro Tem LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Camilla Moore, Asst. City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The meeting was called to order by Mayor Ford.

Invocation by Reverend Jacqueline Johnson.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present.

Councilman Blount motioned to adopt the Agenda; second by Councilwoman Gantt. The motion passed 5-0.

Approval of the Minutes of the following meetings:

1. 4/10/2018 2. 4/11/2018 3. 4/25/2018 4. 5/14/2018

Councilman Blount motioned to approve the Minutes; second by Councilman Alexander. The motion passed 5-0.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be

able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Mr. Derek Favors of the Falling Waters Community Association noted a home in the neighborhood is in violation of the City's parking ordinance and noted the homeowner had been cited for operating an illegal business in their home.

Mr. Knighton, City Manager, noted court action had taken place earlier today.

Ms. Molly Hammer referenced the comment made by Mr. Favors and noted the homeowner's blatant disregard for the law and the neighborhood covenants.

CEREMONIAL:

5. Mayor Ford presented a Proclamation to Elizabeth Bradley in honor of National Alzheimer's Awareness Month (also in attendance was Kevin Bradley and Debbie Watkins).
6. Mayor Ford presented a Proclamation to Ross Childress, co-founding member of the band Collective Soul of Stockbridge, Georgia.

Mayor Ford reviewed the Proclamation ceremony held prior to the meeting presented to Reverend Jacqueline Johnson and Minister Rick Johnson of Trinity UMC for their service to the Stockbridge community.

Mayor Ford reviewed the Letter of Recognition ceremony prior to the meeting that was presented to Jackie Watson and Chris Smith celebrating Caribbean American Heritage Month.

OLD BUSINESS:

7. Council Consideration to postpone the Western Parallel Lighting Agreement until further notice.
Presented by: Michael Williams, City Attorney
Attorney Williams noted the Resolution will postpone the Western Parallel Lighting Agreement until further notice.

Councilwoman Gantt motioned to approve the Resolution postponing the Western Parallel Lighting Agreement until further notice; second by Councilman Blount. The motion passed 4-0-1 (Alexander abstained).

8. Council Consideration to approve Vehicle Usage Policy.
Presented by: Michael Williams, City Attorney
Attorney Williams noted this is the final version which sets forth the conditions of how City vehicles are utilized. Attorney Williams also noted this policy includes a set of procedures for vehicles involved in accidents and will

have non-city employees sign a vehicle waiver before entering any vehicle.

Councilwoman Robinson expressed her concerns with the waiver policy and how she is still against having spouses riding in city vehicles and noted her due diligence to be conscious of spending taxpayer funds.

Councilman Blount motioned to approve the Vehicle Usage Policy; second by Councilman Thomas. The motion passed 3-2 (Alexander/Robinson opposed).

9. Council Consideration to extend the City's Truck Moratorium.

Presented by: Michael Williams, City Attorney

Attorney Williams noted the Council approved a Truck Moratorium last year that is set to expire in a few weeks and is recommending Council extend the moratorium until a revision of the Ordinance is presented at a future date.

Councilman Alexander noted his concerns for trucks having a location to park legally and not park in various locations within the City.

Ms. Moore noted the City's upcoming Comprehensive Plan will address this along with other issues regarding transportation and will be placed on hold until the City's roads have been assessed.

Councilwoman Gantt motioned to approve the extension of the City's Truck Moratorium; second by Councilman Blount. The motion passed 4-0-1 (Alexander abstained).

NEW BUSINESS:

10. Council Consideration to amend Title 9, Section 9.12 of the Stockbridge Municipal Code by hereby deleting and replacing Section 9.12 in its entirety, as it pertains to the Solicitation Permit and process.

Presented by: Michael Williams, City Attorney

Attorney Williams noted the current Ordinance provides all applications pertaining to permits come through the City Clerk's Office; this revision will change it to have all applications come through the administrative side the Community Services Department per the City's Organization Chart.

Councilman Blount motioned to approve to amend Title 9, Section 9.12 of the Stockbridge Municipal Code by hereby deleting and replacing Section 9.12 in its entirety, as it pertains to the Solicitation Permit and process; second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to amend Chapter 9.01 of the Stockbridge Municipal Code by hereby amending and adding a new Section 9.01.260 to provide for

Disabled Veterans engaging in operating businesses or practicing professions.

Presented by: Camilla Moore, Asst. City Mgr./Community Development Dir.
Ms. Moore noted this Ordinance will bring the City of Stockbridge into compliance with the State to allow veterans an exemption with regard to business licenses.

Councilman Alexander motioned to approve to amend Chapter 9.01 of the Stockbridge Municipal Code by hereby amending and adding a new Section 9.01.260 to provide for Disabled Veterans engaging in operating businesses or practicing professions; second by Councilwoman Gantt. The motion passed 5-0.

12. Council Consideration to approve selection of the City's Health and Wellness Insurance Policy - staff recommendation Cigna Healthcare

Presented by: Renee Wheeler, Human Resources Manager

Ms. Wheeler introduced Mr. Wendall Strickland of Strongside Solutions who noted the new rates will take effect on July 1, 2018. Mr. Strickland explained the City had a high medical utilization usage in the previous year; due to high claims experience. Mr. Strickland further noted the current insurance company, Cigna, had proposed an initial renewal of 30.04%, which equals an increase of \$232,740.00, further noting they were able to negotiate a final renewal with Cigna for 13.1% and will maintain the same medical plan. Mr. Strickland recommends renewing medical with Cigna for the 2018-2019 plan year, maintain the current level health reimbursement arrangement and maintain the level of the wellness plan. Mr. Strickland also recommends renewing with Humana Dental with the existing plan, and EyeMed Vision.

Councilman Alexander motioned to approve the selection of the City's Health and Wellness Insurance Policy with staff recommending Cigna Healthcare; second by Councilwoman Robinson. The motion passed 5-0.

13. Council Consideration to approve and amend the City of Stockbridge Personnel Policy to reflect Georgia State Law House Bill 673 (HB673) – Hands-Free Cell Phone Policy effective July 1, 2018.

Presented by: Renee Wheeler, Human Resources Manager

Ms. Wheeler noted this is a new Hands-Free Cell Phone Policy mandated by the State that will go into effect July 1, 2018.

Councilman Alexander posed the question of how the older trucks are were going to be equipped to be hands free. Ms. Wheeler noted most of the trucks have been replaced; only leaving both Code Enforcement trucks to be equipped for hands free capability.

Councilwoman Gantt motioned to approve and amend the City of Stockbridge Personnel Policy to reflect Georgia State Law House Bill 673 (HB673) – Hands Free Cell Phone Policy effective July 1, 2018; second by Councilman Thomas. The motion passed 5-0.

14. Council Consideration to approve and ratify Architectural firm TSW (Tunnell Spangler and Walsh) for No. 08-Project Assignment Agreement to construct the amphitheater.

Presented by: Randy Knighton, City Manager

Mr. Knighton made a request to hear the item following Executive Session.

Councilman Blount motioned for Item #14 to be heard following Executive Session; second by Councilwoman Gantt. The motion passed 5-0.

COMMENTS FROM THE CITY MANAGER

Mr. Knighton encouraged everyone to attend the Education and Information Town Hall meeting on Tuesday, June 12th at 7:00 p.m. taking place at the Merle Manders Conference Center and invited everyone to come out and enjoy Food Truck Tasty Tuesday taking place at Clark Park.

COMMENTS FROM THE CITY CLERK

Mrs. Holiday notified the public of the decision of the Henry County Elections Board voting not to have an early voting location in the City of Stockbridge for the run-off and that early voting would take place at the Elections Office in McDonough, with voting at your regular polling location on July 24th, election day.

COMMENTS FROM THE CITY COUNCIL

Councilman Thomas thanked everyone for their participation with the Don't Trash Stockbridge No Litter Campaign; commended Ms. Moore and staff for their work on the City's Comprehensive Plan and crisscrossing of the city.

Councilman Blount stated as elected officials, they are here to serve the citizens and do what is best for the City; noted there are many challenges facing the City and asked individuals to get involved; referenced the upcoming Back-To-School Kickoff on Saturday, July 28th and noted donations are being accepted and to contact the Ex. Asst. to Mayor & Council, LaQuinda Jackson for more information.

Councilwoman Gantt had no comment.

Councilman Alexander thanked citizens for tuning in and being engaged in the community; stated everyone needs to be engaged to move the City forward; reflected on the Letters of Recognition for Caribbean Heritage Month noting the contributions of the community and the importance of diversity in the community; noted the proposed city is an area of the City of Stockbridge; noted his personal experience seeking a business license years ago of not knowing that his residence

has a McDonough address and is located in the City of Stockbridge, and the same applies to his neighbors; noted Buckhead is an area of the City of Atlanta; referenced three groups in the proposed city hi-lighting the silent majority; noted that he is listening to their concerns along with the wants and needs of everyone in the entire City; wants to continue to move the city forward.

Councilwoman Robinson noted the Youth Council just completed a successful 2-day Retreat and thanked staff, and City Manager for their assistance, and specifically thanked the City Attorney for his assistance and leading the youth in the right direction; asked that everyone get engaged, as this is your City; noted they are leaders who sometimes make bad decisions; reiterated that everyone get involved.

COMMENTS FROM THE MAYOR

Mayor Ford noted his recent visit to Tasty Tuesday and the length of time it took find a parking space, which was a good thing noting Stockbridge has great diversity and is a great community; noted it was great to see so many people out and enjoying themselves; referenced the proclamations and noted his personal experience with his father's struggle with Alzheimer's; noted it was an honor to present the proclamation for Rev. Johnson as she truly deserved the recognition; and likewise to Ross Childress formerly of Collective Soul, noting he looks forward to seeing his performance at the Sounds of Summer Free Concert on Saturday, June 16th

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, June 13, 2018 at 5:30 p.m. at City Hall in the Levi Meeting Room
- Downtown Development Authority Meeting, Monday June 18, 2018 at 6:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Comprehensive Plan Steering Committee Meeting, Tuesday, June 19, 2018 at 6:30 – 8:00 p.m. at the Merle Manders Conference Center
- Youth Council Advisory Committee Meeting, Wednesday, June 20, 2018 at 6:30 p.m. at City Hall in the Levi Meeting Room
- Planning Commission Meeting, Thursday, June 21, 2018 at 6:00 p.m. at City Hall in the Council Chamber
- Stockbridge Comprehensive Plan Final Open House Meeting, Tuesday, June 26, 2018 at 5:30 – 8:00 p.m. at the Merle Manders Conference Center

- Council Work Session Meeting, Wednesday, June 27, 2018 at 4:00 p.m. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, June 28, 2018 at 6:00 p.m. at the Ted Strickland Community Center 130 M L King, Sr. Heritage Trail

UPCOMING EVENT(S) & ANNOUNCEMENTS

- Food Truck Tuesday begins, May 1st at Clark Park and will run through July 31st from 5:30 – 9:00 p.m. Excludes July 3rd
- Sounds of Summer FREE Concert Series - Saturday, June 16, 2018 at 6 – 9:30 p.m. on the City Hall lawn

Councilwoman Robinson motioned to convene Executive Session for Personnel, Litigation and Real Estate-Robinson; second by Councilman Alexander. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilman Thomas. The motion passed 5-0.

Councilman Thomas motioned to reconvene the meeting; second by Councilwoman Robinson. The motion passed 5-0.

Councilman Alexander motioned to approve Item #14; second by Councilman Thomas. The motion passed 5-0.

Councilwoman Robinson motioned to appoint Charles Michael Carly to the Henry County Board of Health; second by Councilwoman Gantt. The motion passed 5-0.

Mayor Ford noted a strong recommendation for candidate E. Jill Bolton would be presented to County Chair, June Wood to fill the remaining vacant position.

Councilman Thomas motioned to adjourn the meeting; second by Councilwoman Robinson. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

Anthony S. Ford, Mayor



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

07/09/2018

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT: 347-15650-541310

PRESENTER: DONALD R. RILEY, CPPB

ITEM/PROJECT/EVENT: 18RFQ043018-DRR MUNICIPAL COURT
LOWER LEVEL—RENOVATIONS (GROUND FLOOR)

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☒ SPLOST IV
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION: W.A.Y. Construction are to provide all necessary tools accessories, material, equipment, apparatus and services to provide renovations to the City Municipal Court Building Lower Level. W.A.Y. Construction must assume full responsibility for the coordination, to renovate interior lower level of the City's Municipal Court Building. The works shall be done as per scope of work, specifications and General contract conditions. This project requires an experienced registered contractor to design and execute the job. W.A.Y. Construction shall provide all labor, material tools, equipment, supervision and other related items required to complete the project as per scope of work and specifications. Summary of the Major Tasks • Renovation of lower level area which shall include the Court Room Area, Waiting/Drug Screening Area, Two (2) Probation Areas, Three (3) ATT/Client Areas, One (1) bathroom area (male/female), One (1) Cashier Area, and One (1) Lobby Area: Removing, Repairing, Painting, Installing and all things necessary to complete the renovation of the lower level Municipal Court. Interior Painting Work I. Preparations Observe manufacturer's recommendations in regard to preparation of surfaces to receive paint and application of paint itself. Procedures shall include, but not necessarily be limited to, the following: a. Cleaning – Clean and remove oil, grease and loose foreign matter, including, mold mildew, dirt damage to, or contamination of, the surroundings or the paint system to be applied;

APPROVED BY:

FINANCE DEPT. _____

CITY MANAGER _____

AMOUNT

\$ 47,735.00

b. Glossy Surfaces - Adequately scuff and/or solvent or chemically etch as appropriate to provide satisfactory adhesion for subsequent paint coats;

c. Filling - Fill cracks and holes with fillers, sealers or grouting cements as appropriate for the finishing system and substrate, and sand smooth, to ensure all coats finish smooth;

d. Drying - Unless otherwise specified, ensure that surfaces are cured and dry before applying additional coats of paint;

e. Generally - Remove weld spatter, slag, burrs, or any other objectionable surface irregularities. Remove any rust and apply rust primer;

f. Apply an oil-based primer to any bare timber surfaces; and

g. Light sanding between coats for the perimeter walls painting.

II. Paint Application a. Apply paint and related material with an undercoat plus two coats of selected finish color or with the number of coats specified in accordance with the manufacturer's recommendations. Allow each coat to harden for the drying time (or time between coats) recommended by the manufacturer. b. Finish - Ensure each coat of paint is uniform in color, gloss, thickness and texture and free of runs, sags, blisters, or other discontinuities. c. Wet Paint Warning - Place notices and do not remove until paint is dry.

III. Colors: a. color to the interior of building and walls should be the same as existing, weather guard white color for the walls and black for skirting. Preferably "Sherwin Williams Paint Super Paint Interior". b. All balustrades, painted timber, and front entry doors and frames: should be painted with the same colors as existing one. c. Repaint/Varnish all fascia and soffits, windows, window frames, doors and door frames: with same color. d. Repaint all cable runs, conduits and pipe work. e. Final paint shall be applied in two coats and according to the manufacturer's instructions.

IV. Work Area Protection Before painting in any section of the building, use drop sheets and masking tape wherever necessary to protect finished work or other surfaces liable to damage during painting.

V. Touch Up Clean off marks, paint spots and stains throughout including on glass, restoring damaged surfaces to their original condition.

VI. Paint Types and Specifications Where SAA (Society of American Archivists) Standard Specifications describe and define the standards required for specific materials, the materials used in the works shall conform to all applicable requirements of the relevant standard specification. Use only premium quality lines from approved manufacturers. Use only unadulterated paint except as per manufacturer directions. Do not combine paints from different manufacturers. On

clear timber finishes use only combinations of putty, stain and sealer recommended by the Manufacturer of the topcoats. Use only the type and quantity of thinners recommended by the paint manufacturer. Provide finish coats, which are compatible with prime and undercoat paints used. Provide barrier coats over incompatible primers or remove and reprise as required. Do not apply paints when surrounding temperatures and the paint manufacturer exceeds humidity conditions beyond that recommended. Do not store or mix paint in areas or on surfaces liable to damage.

VII. Surface preparations All painted surfaces are to present a clean and even appearance with no evidence of poor workmanship. Finished paint surfaces shall be free from sags, wrinkles, drips and other defects or imperfections. Do not paint over dirt, dust, scale, grease, moisture or conditions detrimental to the formation of a durable and acceptable finish.

VIII. Filling All holes, cracks and marks should be repaired with fillers, sealant, putties or grouting cements as appropriate for the finishing system and substrate, and treat to achieve the required finish in accordance with industry standards before painting. Tint the filler to match substrate if the finish is transparent. Walls should be wiped down as necessary before painting.

IX. Workmanship Standards Care shall be taken to ensure that the base surfaces are properly prepared and that the materials are used correctly. Where SAA or other approved Codes of Practice are applicable, the workmanship and procedures described by the relevant Codes shall be regarded as the minimum standard acceptable. Store and apply paint in accordance with the manufacturer's directions. Use applicators and techniques best suited for the type of material being applied. "Ridging" at roller overlaps shall not be permitted. Apply finish as heavily as possible without running to provide a uniform finish and color free from brush marks, hairs and other imperfections. Paint surfaces behind mobile equipment and furniture the same as similar exposed surfaces. Paint surfaces behind permanently fixed equipment or furniture. Finish exterior painted doors on tops, bottoms and side edges the same as the exterior face. Sand lightly between each successive coat where recommended by the paint manufacturer. Apply each coat of material at not less than the manufacturers recommended spreading rate.

X. Remove Hardware Remove all hardware, hardware accessories and similar items in place and not to be painted or provide surface applied protection prior to surface preparation and painting operations. After completions re-install all removed items. Exceptional care must be taken to assure tidiness of work. Suitable temporary covers, masking, drop sheets, drapes and/or barriers shall be provided and maintained effectively where necessary to protect carpeting and furniture or other finishes that are to be painted or not to ensure what they are not exposed to paint and put at risk. These are to be removed when the protection is no longer required. Provide "Wet Paint" signs as required to protect newly painted surfaces. Carefully remove and reinstate paint splatters from adjacent surfaces. Upon

completion of the work all paint cans, other materials, containers, debris and protective coverings shall be cleaned up and removed from site and the Contractor shall leave the area in a clean, neat, and orderly condition satisfactory to the Contracting Officer.

3.1 Wood Work Refinish • Apply aerosol spray paint stripper for small surface area, Spray the stripper evenly over the surface and let it sit for 5 to 10 minutes. The old finish will start to lift up off the wood. • Use a scraper tool to remove the old finish. Wipe the blade with cloth between scrapes. You may have to apply stripper and scrape more than once in order to remove the majority of the old finish. • Once stripping is done, and the surface is dry, wipe with mineral spirits using a clean cloth to remove any residual stripper. Allow the surface to fully dry before moving on to sanding. • To remove the last bits of finish, use a palm sander with medium-grit sandpaper (about 150-grit) until you see the bare wood. Then switch to fine sandpaper (200+ grit) until the entire piece is uniform. • Wipe down the whole surface with a tack cloth to remove any dust from sanding. • Staining is easiest to do with a staining pad. Dip the pad in the stain and wipe it on using long, even strokes. • Then use a clean wiping cloth to remove excess stain. Wipe lightly with the grain to avoid streaking. You'll need to apply multiple coats until you like the color. Keep following the same process but be sure to let the stain dry between coats so you can gauge what it looks like before deciding whether to add another coat. • Once the coat of stain is totally dry, apply an oil-based clear coat for a final layer of sheen and protection. Spray-on clear coat is easy to use and provides great coverage. Spray with a nice even motion following the natural lines of the piece. Apply two (2) coats, sanding in between with 200-grit or higher sandpaper after the first coat is dry. This technique will smooth any imperfections from first coat and give you a pro grade finish. Then spray on a final layer.

4.0 Bathrooms Renovation a) Works to be done are as explained below; i. Carefully remove the existing bathroom door and replace with a solid wall.

5.0 Tilling Work Execution • Lay tiles from the centerline of each space outward to obtain border tile of equal width and larger dimension. • Lay tiles (Security checkpoint/both Corridors and all three (3) Client Offices) are to be installed in a pattern which is 1/3x1/3x1/3x1/3 Staggard Grout Mapei 02 Pewter. As for the Lobby Area lay tiles in a herringbone pattern only in this space with same tile as border around it (Grout Mapei 02 Pewter). Align joints if adjoining tiles on floor and walls are the same size. Joints shall be uniform in width. • Set tile firmly on the mortar bed. Strings or pegs may be used to space tiles that have no spacers. Bring all surfaces to a true plane at the proper position or elevation. Thoroughly beat-in all tiles while the mortar bed is still plastic. • Make adjustment of tile before initial set of the mortar takes place. • Terminate work neatly at obstructions, edges, and corners without disturbing the pattern or joint alignment. • Grouting: before grouting, wet the joints between tiles if tiles have become dry, force a maximum amount of grout into the joints, and fill all gaps and skips. The finished grout shall

be uniform in color, smooth, and without voids, pinholes or low spots. • Cleaning: Upon completion of installation, clean all tile surfaces so they are free of foreign matter and leave finished installation clean and free of cracked, chipped, broken, non-bonded, or otherwise defective tile work.

Condition of Contract

- i. General. This is a firm fixed price turnkey job for the entire work and amount quoted shall include all work described in attached drawing, scope of work and general condition of contract. The lump sum price quoted shall be fixed and nothing extra will be entertained on any account without written permission and authorized by the City Manager. Contractor's staff is subject to such restriction for entry and exit as are required by the City's security requirement. Contractor's staff will be subject to security cleared as required by the City Manager or his designee. Contractor shall restore all surfaces disturbed by construction to match with existing finish. Any deviation from the original contract/scope of work shall be informed to the City Manager or his designee before work commences. No additional work or changes will be carried out without a contract modification.
- ii. Responsibilities of Contractor. Contractor shall be responsible for procuring, supplying, transporting, and providing all labor, materials, tools and plant and equipment etc., required for completion of the work in all respects and as per the scope of the work. All expenses towards mobilization at site and demobilization including bringing in equipment, workforce and materials, dismantling the equipment, clearing the site etc. shall be deemed to be included in the rates quoted by the contractor against various items of schedule of rates and no separate payment on such expenses shall be entertained. Contractor shall employ and provide one full time engineer to supervise the project and has experienced of carrying out such type of work. Contractor shall not proceed with next activity until previous activity will be checked and approved by the City Manager or his designee. Contractor shall mentioned all inspection dates in the schedule chart. Contractor should keep the site clean and accessible to the City's employee all time. The duration of the project shall not exceed one (1) month (thirty) working days.
- iii. Specifications. Work under this contract shall be carried out strictly in accordance with specifications attached and will meet US and Local codes.
- iv. Execution of Work. The Contractors are advised to review the material specifications and scope of work. The Contractor should visit and walk through the site to familiarize themselves with the site conditions to understand the exact quantum of work. On award of the work, Contractor shall submit all items below via email: a. Bar chart within three (3) days for approval by the City Manager or his designee. All dates and time schedule

agreed upon should be strictly adhered to. Contractor shall notify the COR in advance regarding anticipated problems through the project. b. Proposed start date c. Weekly schedule/activity plan for the duration of the project prior to the start date. For dismantling/blocking or making connection to any existing services or any shutdown, contractor shall inform the City Manager or his designee at least three (3) working days in advance and proceed with the work only after the permission from the City Manager or his designee.

- v. **Materials.** All materials used on this work shall be new and conforming to the contract specifications as per US and local codes. Materials shall conform to the latest US Standards specifications as amended to date and carry certification mark. Contractor shall submit material samples and catalog for preapproval. All materials used on the project shall be approved by City Manager or his designee before use. Any changes/substitutes on material shall be approved by the City Manager or his designee before proceeding.
- vi. **Storage of Materials.** All materials shall be stored in a proper manner protected from natural elements so as to avoid contamination and deterioration.
- vii. **Site Clearance and Cleanup.** The Contractor shall clear away all debris and excess materials accumulated at the site and dispose of it away from City's premises, maintaining a neat, and safe site condition.
- viii. **On completion of project,** Contractor shall remove all surplus materials and leave the site in a broom clean condition.
- ix. **Workmanship.** Workers working on the site shall be skilled in their job and have related job experience.
- x. **Working Hours.** Working hours shall be 8:00 A.M. to 5:00P.M. Monday to Friday; unless given written authorization to do so by the City Manager or his designee. No work shall be done holidays without prior approval of the City Manager or his designee.
- xi. **Security Clearance.** The Contractor shall inform and provide in writing transportation details (vehicle registration number, drivers name, and date of delivery) to the City Manager or his designee at least twenty-four (24) hours in advance for material deliveries. Contractor shall give workers names at least three (3) days in advance to get the security clearance. All the workers shall have an official photo ID or photo ID with the company name on it.
- xii. **Safety.** Contractor is responsible and shall continue management and implementation of a safety and health program throughout construction.

The City Manager and/or his designee has reserve the right to suspend work when and where Contractor's safety and health program is considered to be operating in an inadequate or non-complying manner. Contractor shall provide all Personal Protective Equipment for the workers as per the requirement of the site. Work will be stopped in case the proper protection equipment is not found with the workers and the lapse of time shall be at the Contractor's expense. Contractor will not leave the work site in an unsafe condition or any other condition that might cause injury to personnel, damage to existing work, plants or equipment. Contractor will use all safety gadgets e.g. hard hats, cotton gloves and goggles as required on site to avoid the accident. Any equipment or work considered dangerous shall be immediately discontinued.

- xiii. Warranty. The contractor shall guarantee that all work performed will be free from all defects in workmanship and materials and that all installation will provide the capacities and characteristics specified. The contract further guarantees that if, during a period of one year from the date of the certificate of completion and acceptance of the work, any such defects will be repaired by the contractor at his own cost.

6. PRICING SHEETS

The quoted price is for complete renovation of the Municipal Court Lower Level – Renovation.

100A (Courtroom Area)

1. Remove anchors from concrete floor;
2. Repair all damaged metal framing;
3. Remove all floor anchors;
4. Sheetrock repair;
5. Paint;
6. Base; and
7. Carpet.

105A (Waiting/Drug Screening Area)

1. Remove entry door with glass and replace with solid door
2. Paint;
3. Base; and
4. Carpet.

106A (Probation 2 Area)

1. Add three foot (3') door metal interior door (left hand swing) to access existing cashier room
2. Paint
3. Base
4. Carpet
5. Replace damaged and missing ceiling tiles

107A (Probation 1 Area)

1. Add three foot (3') door metal interior door (left hand swing) to access existing bathroom;
2. Paint;
3. Base;
4. Carpet; and
5. Replace damaged and missing ceiling tiles

108X (ATT/Client Area)

1. Repair all metal framing;
2. Sheetrock repair;
3. Paint;
4. Tile;
5. Base; and
6. Replace damaged and missing ceiling tiles.

109A (ATT/Client Area)

1. Sheetrock repair;
2. Paint;
3. Tile;
4. Base; and
5. Replace damaged and missing ceiling tiles.

110A (ATT/Client Area)

1. Sheetrock repair;
2. Paint;
3. Tile;
4. Base; and
5. Replace damaged and missing ceiling tiles.

111E (Employee Bathroom Area)

1. Remove door and close in with solid wall and paint.

112A (Cashier Area)

1. Remove entry door from hallway and close in;
2. Sheetrock repair;
3. Paint;
4. Base;
5. Carpet Replace glass at payment window with bullet proof glass; and
6. Wire for buzzer on outside of payment window.

116A (Lobby Area)

1. Center three foot (3') door in line with wall in Waiting/Drug Screen Area;
2. Sheetrock Repair;
3. Paint;
4. Tile;
5. Base; and
6. Replace damaged and missing ceiling tiles.

119A (Corridor Area)

1. Add three foot (3') door (use door from **Employee Bathroom Area**) at end of hallway;
2. Paint;
3. Tile;
4. Base; and

Replace damaged and missing ceiling tiles.



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

07/09/2018

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT: 347-15650-541310

PRESENTER: DONALD R. RILEY, CPPB

ITEM/PROJECT/EVENT: 18RFQ043018-DRR MUNICIPAL COURT

UPPER LEVEL —RENOVATIONS (1ST FLOOR)

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☒ SPLOST IV
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION: W.A.Y. Construction are to provide all necessary tools accessories, material, equipment, apparatus and services to provide renovations to the City Municipal Court Building Upper Level. W.A.Y. Construction must assume full responsibility for the coordination, to renovate interior Upper level of the City's Municipal Court Building. The works shall be done as per scope of work, specifications and General contract conditions. This project requires an experienced registered contractor to design and execute the job. W.A.Y. Construction shall provide all labor, material tools, equipment, supervision and other related items required to complete the project as per scope of work and specifications. Summary of the Major Tasks · Renovation of Upper level area which shall include the One (1) Corridor Area and the entire Upper Level Floor which shall include but not limited to: Cleaning, Repairing, Painting, and all things necessary to complete the renovation of the upper Municipal Court. Interior Painting Work I. Procedures shall include, but not necessarily be limited to, the following: a. Cleaning – Clean and remove oil, grease and loose foreign matter, including, dirt damage to, or contamination of, the surroundings or the paint system to be applied; UPPER LEVEL ENTIRE FLOOR 1. Sheetrock repair; 2. Paint; 3. Add a wall to create a partition; and 4. Replace damaged and missing ceiling tiles.

APPROVED BY:

FINANCE DEPT. _____

CITY MANAGER _____

AMOUNT

\$ 15,500.00



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

07/09/2018

FUNDING SOURCE

☒ Action requested by City Council

☐ For informational purposes only

☐ Budget Amendment Required

FROM ACCOUNT:

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Replace HVAC systems at City Hall, MMCC and Municipal Court

☐ GENERAL FUND
☒ FUND BALANCE
☐ SPLOST
☐ CDBG
☐ GRANT FUNDING
☐ COUNCIL INITIATIVE
☐ SPONSORSHIP
☐ DEPT. FUND BALANCE

DESCRIPTION: HVAC improvements for City Hall, MMCC and Municipal Court Building.

Vendor: Addison Smith Mechanical (Carrollton, GA)

City Hall HVAC Improvements \$327,000.00

Project will replace three (3) condensing units (15, 25 and 40 tons) with an 80-ton air-cooled water chiller (with scroll compressors and integrated water pumps) and replace three (3) DX cooling coils in the AHUs with three (3) chilled water cooling coils. Project will also modify/install electrical panels, boxes, receptacles and switches and other appurtenances necessary to provide a complete and working installation.

MMCC HVAC System Improvements \$321,000.00

Project will replace three (3) split systems serving the Ballroom with a four (4) pipe hydronic cooling and heating system – 40-ton chiller, gas fired heating-water boiler, air handling unit(s), new ductwork, chilled water piping and hot water piping. Project will also modify/install electrical panels, boxes, receptacles and switches and other appurtenances necessary to provide a complete and working installation.

Municipal Court Building HVAC System Improvements \$161,000.00

Project will install a 2 split system dehumidifier systems, each consisting of one (1) indoor dehumidifier air handling unit and one (1) outdoor condenser installing indoor dehumidifier unit, installing supply and return ductwork, installing ceiling diffusers and dampers, installing floor openings and return grilles, modifying existing ductwork, installing refrigerant and condensate lines, installing humidity control units for each system, installing a concrete pad and enclosure for outdoor unit and installing fencing around outdoor unit. Project will also modify/install electrical panels, boxes, receptacles and switches and other appurtenances necessary to provide a complete and working installation.

Supplemental Work Allowances \$45,000.00

APPROVED BY:

FINANCE DEPT. _____

CITY MANAGER _____

AMOUNT

\$854,000.00



Carter & Sloop
CONSULTING ENGINEERS

July 3, 2018

Mr. Randy Knighton
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

RE: City of Stockbridge
HVAC Improvements
C&S Project No.: S9100.018 / ITB# 181TB051018-CSI

Dear Mr. Knighton:

As you are aware, bids were received and opened for the referenced project on June 13, 2018 at 2:00 PM. We have checked, corrected and tabulated the base bids received as follows:

<u>Contractor</u>	<u>Total Base Bid</u>	<u>% Over Low Bid</u>
1. Addison Smith Mechanical	\$854,000.00	-
2. Waters Mechanical, Inc.	\$1,744,000.00	104.22%

Carter & Sloop has determined that **Addison Smith Mechanical is the responsive low bidder** for this project when evaluated on the basis of the Base Bid amount. Although we did not request any Add/Deduct alternates, Addison Smith Mechanical offered the following Add/Deduct pricing.

<u>Contract Addition / Deduction Items</u>	<u>Amount</u>
1. Alternate to relocate CU-5; add the amount of:	\$4,700.00
2. Alternate to run chilled water piping above grade, deduct the amount of:	(\$5,000.00)
3. Alternate to connect all three buildings to a central i-Vu control system, add the amount of:	\$56,781.25

After careful consideration of the Addition/Deduction pricing, we recommend the following:

1. Accept the additional cost for locating condensing unit CU-5 at the west end of the building because it would be less disruptive and would allow it to sit next to the other new condensing unit; however, we would need to confirm during shop drawing review that the system can accommodate the length of refrigerant run between the new air handling unit and the proposed location of the condensing unit.

Mr. Randy Knighton
Page 2

July 3, 2018

2. Accept the deductive cost for running the chilled water piping above-grade instead of buried because it would expedite installation since existing underground utilities are in the area.
3. Connecting all three buildings to a central i-Vu control system should save maintenance expenses and allow quicker response to mechanical issues. This feature was not included in the original bid package because of costs of this feature.

None of the Addition or Deduction Items is necessary to have a complete and functioning system; therefore, we recommend the project be awarded on the Base Bid amount. Since the low bidder appears to have adequate experience, technical ability, and financial capability to complete this project and has successfully completed similar projects, **Carter & Sloope recommends that this Contract be awarded to Addison Smith Mechanical in an amount equal to the Base Bid amount of \$854,000.00.**

We are enclosing one (1) copy of the certified "Bid Tabulation" for your records. We are also enclosing four (4) copies of the Notice of Award for this project. Please execute all four (4) copies of the Notice of Award and return them to our office as soon as possible. We will prepare four (4) originals of the Agreement and forward them to you when the Contractor has executed the Agreement and delivered all the necessary Payment and Performance bonds and Certificates of Insurance.

If you have any questions or need any additional information, please call us.

Sincerely,



Martin C. Boyd, P.E.

MCB:hdc

Enclosures: Certified Bid Tabulation – 1 copy
Notice of Award – 4 copies

BID TABULATION FOR ALL BIDS

RECEIVED AT THE CITY OF STOCKBRIDGE

4640 North Henry Blvd., Stockbridge, GA 30281

On June 13, 2018 @ 2:00 PM

**CARTER & SLOOPE, INC.
CONSULTING ENGINEERS
1031 Stonebridge Parkway**

PROJECT:		BIDDERS:	Addison Smith Mechanical 185 Mooyan Road Carrollton, GA 30116	Waters Mechanical, Inc. P.O. Box 23 Glennville, GA 30427
CITY OF STOCKBRIDGE HVAC Improvements C&S PROJECT NO.: S9100.018 / ITB# 181TB051018-CSI				
ITEM NO.	DESCRIPTION		LUMP SUM	LUMP SUM
1	City Hall HVAC Improvements: Bidder agrees to furnish all labor, equipment and materials necessary to construct the mechanical, electrical and HVAC improvements to City Hall as shown on the Drawings and as specified here, including, but not limited to, mobilization/demobilization, bonds, insurance, demolition, restoration, and work necessary to removing three (3) condensing units (15, 25, and 40 tons), installing an 80 ton air-cooled water chiller (with scroll compressors and integrated water pumps). Replacing three (3) DX cooling coils in the AHUs with three (3) chilled water cooling coils. Modify/installing electrical panels, boxes, receptacles & switches, and other appurtenances necessary to provide a complete and working installation.	\$	327,000.00	\$ 655,000.00
2	Merle Manders Conference Center HVAC Improvements: Bidder agrees to furnish all labor, equipment and materials necessary to construct the mechanical, electrical and HVAC improvements to the Merle Manders Conference Center as shown on the drawings and as specified here, including, but not limited to, mobilization/demobilization, bonds, insurance, demolition, restoration, and work necessary to install a 4-pipe hydronic cooling and heating system – 40 ton chiller, gas-fired heating-water boiler, air handling unit(s), new ductwork, chilled water piping, hot water piping, Modifying existing electrical panels, boxes, switches, receptacles, and all related appurtenances to make the project complete and working installation.	\$	321,000.00	\$ 659,000.00

PROJECT: CITY OF STOCKBRIDGE HVAC Improvements C&S PROJECT NO.: S9100.018 / ITB# 181TB051018-CSI		BIDDERS: Addison Smith Mechanical 185 Mooy Road Carrolton, GA 30116	Waters Mechanical, Inc. P.O. Box 23 Glennville, GA 30427
ITEM NO.	DESCRIPTION	LUMP SUM	LUMP SUM
3	Municipal Court Building HVAC Improvements: Bidder agrees to furnish all labor, equipment and materials necessary to construct the electrical and HVAC improvements to the Municipal Court Building as shown on the Drawings and as specified here, including, but not limited to, mobilization/demobilization, bonds, insurance, demolition, restoration, electrical, work necessary to install a 2 split system dehumidifier systems, each consisting of one (1) indoor dehumidifier air handling unit and one (1) outdoor condenser installing indoor dehumidifier unit, installing supply and return ductwork, installing ceiling diffusers and dampers, installing floor openings and return grilles, modifying existing ductwork, installing refrigerant and condensate lines, installing humidity control units for each system, installing a concrete pad and enclosure for outdoor unit, installing fencing around outdoor unit, modify/install electrical panels, boxes, installing receptacles & switches, and other appurtenances necessary to provide a complete and working installation.	\$ 161,000.00	\$ 385,000.00
4	Allowances a. Supplemental Work Allowance	\$ 45,000.00	\$ 45,000.00
TOTAL BASE BID FOR ITEMS 1-4 THE AMOUNT OF:		\$ 854,000.00	\$ 1,744,000.00

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on June 13, 2018.



Martin C. Boyd, P.E. #25423

NOTICE OF AWARD

To: Addison Smith Mechanical
185 Mooyin Road
Carrolton, GA 30116

Date: _____

PROJECT: **HVAC IMPROVEMENTS**

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated June 13, 2018 and Instructions to Bidders.

You are hereby notified that your BID has been accepted for items in the amount of

Eight hundred fifty-four thousand dollars and 00/100 Dollars (\$854,000.00)

You are required by the Instructions to Bidders to execute the Agreement and furnish the required CONTRACTOR's Performance BOND, Payment BOND and Certificates of Insurance with fifteen (15) calendar days from the date of the Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within fifteen (15) days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the OWNER.

Dated this ____ day of _____, 20 ____.

CITY OF STOCKBRIDGE

By: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by
_____ this _____ day of _____, 20__.

By: _____

Title: _____

END OF SECTION