



City of Stockbridge

Bringing People

Together

STOCKBRIDGE CITY COUNCIL

Mayor

Anthony Ford

Mayor Pro Tem LaKeisha Gantt

Councilman Elton Alexander

Councilman John Blount

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

**Council Meeting
Agenda
January 30, 2018 4:00 PM**



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

Fax: 770-389-7912



AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

TUESDAY, JANUARY 30, 2018 4:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Roll Call**

	Present	Absent
Mayor Ford	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____
- V. Adoption of the Agenda**
- VI. Review Minutes of the following meetings: 12/11/2017 and Work Session 12/19/2017**
 - Draft Minutes of December 11, 2017**
 - Draft Minutes for December 19, 2017**

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes.

PRESENTATION

Item # 1 - One Henry Incubator Initiative

Presented by: Regina Lewis-Ward

PUBLIC HEARING

Item # 2 - Continuation of Public Hearing: RZ-17-25-S

Applicant: STKR Investments 201 SE 12th St. Suite 100 Ft. Lauderdale, FL

Location: Campground Rd. Extensions and Hwy 42 N LL 33 & 34, 7th Dist.

Request: Rezoning from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

Parcel IDs: 071-01034001 and 071-01034019 Lot Size: 64.27 +/- Acres

Proposed Use: Commercial and Residential Development

Presented by: Camilla Moore

OLD BUSINESS

Item # 3 - HVAC for City Hall and Municipal Court Renovations

Presented by: Decius Aaron

Item # 4 - HVAC/Merle Manders Conference Center Renovations

Presented by: Decius Aaron

Item # 5 - Ordinance to amend the Zoning Code of the City of Stockbridge, GA as amended to clarify certain provisions relating to the Planning Commission, formally known as the Stockbridge Zoning Advisory Board

Presented by: Michael Williams

Item # 6 - Appointments to fill vacancies on the Planning Commission

Presented by: Michael Williams

NEW BUSINESS

**Item # 7 - Ordinance to amend the Zoning Code of the City of Stockbridge, GA
Section 12.02.088 Section A.1. Mixed Use Neighborhood Development**

Presented by: Camilla Moore

**Item # 8 - Council Consideration to approve Ordinance amending the
Stockbridge Municipal Code with respect to the procedure for preparing Agenda
Books Section 2.04.050 and Speaking Rules Section 2.04.100.**

Presented by: Michael Williams

**Item # 9 - Council Consideration to approve Resolution to appoint Mauldin &
Jenkins as City Auditor to perform the City's FY2017 Audit.**

Presented by: Michael Williams

**Item # 10 - Council Consideration to approve an Ordinance for Recombination
of Plats**

Presented by: Camilla Moore

**Item # 11 - Council Consideration to approve Final Plat of 103 Carrie Mae Lane,
in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres.**

Presented by: Camilla Moore

**Item # 12 - Council Consideration to approve Resolution selecting vendor C.M.
Rogers & Sons, Inc. for Annual Maintenance for Vacuum Cleaning/ Pumping
and Disposal Services in the amount of \$14,840**

Presented by: Decius Aaron

**Item # 13 - Council Consideration to approve a Resolution for Task Order
Release No.8 under Master Engineering Services Agreement between the City of
Stockbridge and Cater & Sloope, Inc. Re: Watershed Monitoring and Reporting
(2018-2020 Monitoring years) Fee Basis \$55,480 and not to exceed \$2,000 in
reimbursable expenses**

Presented by: Decius Aaron

**Item # 14 - Council Consideration to approve a Resolution selecting vendor
Ground-Water Services, Inc. for proposed supervision of Drilling two (2) Test
Wells @ Reeves Creek Walking Trail in the amount of \$31,520.00 SPLOST
FUNDING**

Presented by: Decius Aaron

Item # 15 - Council Consideration to approve a Resolution selecting vendor Aqua-Aerobic Systems, Inc. for Decaners for Wastewater Treatment Facility in the amount of \$13,420.38

Presented by: Decius Aaron

Item # 16 - Council Consideration to approve a Resolution for Site Engineering Change Order No. 1 in the amount of \$47,950.00 for Stormwater Improvement Projects. Original contract \$267,515.00, Proposed amended contract \$315,465.00

Presented by: Decius Aaron

COUNCIL DISCUSSION

Item # 17 - Discussion of a Supplier Diversity Policy

Presented by: Councilman Alexander

Item # 18 - Discussion of expansion of the DDA Boundaries Map

Presented by: Mayor Pro Tem Gantt

Item # 19 - Discussion of Embracing Diversity Resolution in the Stockbridge Community

Presented by: Mayor Pro Tem Gantt

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

Item # 20 - Downtown Development Authority Board Appointments

Presented by: Michael Williams

Item # 21 - Main Street Advisory Board Appointments

Presented by: Michael Williams

Item # 22 - Youth Council Advisory Committee Appointments

Presented by: Michael Williams

CITY MANAGER'S COMMENTS

Randy Knighton

CITY CLERK'S COMMENTS

Vanessa Holiday

COMMENTS FROM THE CITY COUNCIL

MAYOR'S COMMENTS

Mayor Anthony Ford

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING MEETINGS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Main Street Advisory Board Meeting, Friday, February 9, 2018 at 9:00 A.M. at City Hall in the Levi Meeting Room
- Council Meeting, Monday, February 12, 2018 at 6:00 P.M. at City Hall in the Council Chamber
- Planning Commission Meeting, Thursday, February 15, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Downtown Development Authority Meeting, Monday, February 19, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Youth Council Meeting, Wednesday, February 21, 2018 at 5:30 P.M. at City Hall in the Patrick Henry Meeting Room
- Youth Council Advisory Committee Meeting, Wednesday, February 21, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, February 22, 2018 at 6:00 P.M. at Ted Strickland Community Center 130 M L King, Sr. Heritage Trail.
- Council Work Session Meeting, Tuesday, February 27, 2018 at 4:00 P.M. at City Hall in the Levi Meeting Room

UPCOMING EVENT(S)

- Main Street Martin Luther King, Sr. Tribute to "Daddy King" at the Cochran Library, February 1, 2018. More information to follow.
- Main Street Small Business Bootcamp for Retail - February 26, 2018
More information to follow.

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, DECEMBER 11, 2017 6:00 P.M.

Mayor & City Council

Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Call to Order made by Mayor Neal.

Invocation by Randy Knighton, City Manager.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present except Councilman John Blount, a quorum was confirmed.

Councilwoman Robinson motioned to adopt the Agenda; second by Councilman Alexander. The motion passed 4-0.

Mayor Pro Tem Ford motioned to adopt the Minutes for the following meetings: 10/9/2017, SCM 10/24/2017 and Work Session 10/24/2017; second by Councilman Alexander. The motion passed 4-0.

CEREMONIAL REVIEW:

Mayor Neal recognized City Events partners and volunteers for the year of 2017.

There were no public comments.

PRESENTATION

1. Keep America Beautiful Program

Presented by: Councilman Alexander/Gordon Burkette

Councilman Alexander introduced Gordon Burkette of Keep America. Mr. Burkette gave a brief presentation of the Keep America Beautiful Program, noting the mission of the program is to promote clean and attractive sustainable communities which is accomplished through community partnerships and regular maintenance. No action was taken by the Council.

OLD BUSINESS

2. City Hall HVAC Update

Presented by: Decius Aaron, Public Works Director.

Mr. Aaron gave an update on the City Hall HVAC repairs, noting the scope of work should be completed by the end of the month, and then the bid would go out. No action was taken by the Council.

3. Municipal Court Renovations Update

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted Mr. Kimble, an Industrial Hygienist should complete the scope of work report within the next 2 weeks and the bid would go out. No action was taken by the Council.

4. City of Stockbridge Wells Report

Presented by: Decius Aaron, Public Works Director/

Mr. Aaron noted SPLOST funds were identified for the City to look for additional water sources. Mr. Aaron noted he contacted Dan Harmon of Groundwater Services, Inc to locate well sites, further noting Mr. Harmon identified two (2) location within the Reeves Creek Trail, with one site having 100 gallons/ minutes and the other with 50 gallons/minute; averaging about \$7,100/month on water. Mr. Aaron noted staff will come back in a few weeks to ask for approval to test both sites noting the recommendation of the wells are 600ft. for each well and cost is estimated at approximately \$15/foot.

PUBLIC HEARING

5. Water & Sewer Improvements – Smith Barnes Sanitary Sewer System – Inflow and Infiltration Evaluation of which \$100,000 to be funded by CDBG (Community Development Block Grant)

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted the Smith-Barnes basin is over 50 years old and staff would like to be proactive with improving the inflow and infiltration. Mr. Aaron noted funding will be allocated from the CDBG (Community Development Block Grant) not to exceed \$100,000 and will be completed in phases.

PUBLIC HEARING

In Favor: None

In Opposition: None

PUBLIC HEARING CLOSED.

Councilman Alexander motioned to approve the Water & Sewer Improvements – Smith-Barnes Sanitary Sewer System – Inflow and Infiltration Evaluation of which \$100,000 to be funded by CDBG (Community Development Block Grant); second by Councilwoman Robinson. The motion passed 4-0.

6. **Third Public Hearing –FY2018 Budget**

Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr. Ms. Favors noted this is the third and final Public Hearing for the Budget with no changes made. Mr. Knighton noted the final adoption will take place on December 19, 2018.

PUBLIC HEARING

In Favor: None

In Opposition: None

PUBLIC HEARING CLOSED.

No Action Taken by the Council.

7. **RZ-17-25-S**

STKR Investments, LLC of Fort Lauderdale, FL requests a rezoning from M-1(Light Manufacturing) to MUND (Mixed-Use Neighborhood Development for the property located on Campground Road Extension at the intersection with Highway 42 North, in Land Lot 97 of the 7th District. The property consists of 64.27 +/- acres, and the request is for a mixed-use neighborhood development.

Presented by: Randy Knighton, City Manager

Mr. Knighton noted the applicant is requesting a rezoning from M-1(Light Manufacturing) to MUND (Mixed Used Neighborhood Development). The property was recommended with conditions by the City's Planning Commission with the following conditions:

To the owner's agreement to abide by the following:

a. To the site plan received by the Department of Community Development on August 11, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.

2. Development plans shall require the approval of HCDOT.

3. Owner/Developer shall coordinate with HCDOT for access and median openings.

4. All access locations shall be required to have a deceleration lane/acceleration taper, be located to meet the minimum spacing requirements per the Henry County

Code and shall meet the minimum intersection sight distance requirements.

5. The site shall be developed in such a way to allow room for placement of a future deceleration lane into the site upon the widening of the Campground Road Extension to a four-lane section.

6. For access into the site from the extended West Campground Road & Right of Way, there shall be a public turnaround inside of dedicated public right-of-way prior to entering into the private property of the development.

7. To allow for U-turn movements to access the commercial portion of the site to the east of the creek, a U-turn bulb meeting GDOT standards shall be designed and constructed.

8. Only and emergency entrance shall provide access to the portion of the subject property north of the Campground Road Extension from the Campground Road Extension which shall be included on the approved development plans.

Mr. Knighton suggested tabling the item until more clarity can be provided on the conditions.

PUBLIC HEARING

In Favor: Wanda Moore, Falcon Design Consultants and Frank Harris

In Opposition: None

Public Hearing will continue at the City Council Meeting December 19, 2017.

8. VR-17-20-S

Deborah Ross of Stockbridge, GA requests a variance from development standards for the property located on 107 Wexford Court, in Land Lot 15 of the 6th District. The property consists of 0.139 +/- acres, and the request is reduction in setbacks.

Mr. Knighton noted the applicant is requesting to reduce the minimum rear setback requirements from twenty feet (20') to fourteen (14') to convert the back patio into an enclosed sunroom; and to reduce the minimum side yard setback requirements from six feet (6') to five feet (5'). Mr. Knighton stated the Planning Commission recommends approval with one condition:

To the owner's agreement to abide by the following:

- a. To the site plan received by the Department of Community Development on May 22, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.

PUBLIC HEARING

In Favor: None

In Opposition: None

PUBLIC HEARING CLOSED

Councilwoman Gantt motioned to approve VR-17-20-S with one (1) condition; second by Mayor Pro Tem Ford. The motion passed 4-0.

NEW BUSINESS

9. Council Consideration to approve 2018 Water/Sewer Rates.

Presented by: Rashonda Favors Lead Accountant and Decius Aaron, Public Works Director

Mr. Aaron noted Henry County Water Authority notified the City of a 2% water rate increase. Mr. Aaron stated staff is recommending the City add an additional 3% to help with additional cost that have been incurred by the new AMI Metering System.

Mayor Pro Tem Ford motioned to approve the 5% of the 2018 Water/Sewer rates; second by Councilwoman Gantt. The motion failed.

After some discussion, the Council and City Manager asked for more clarification and justification of the 5% recommended increase. The item tabled to the December 19, 2017 meeting.

10. Council Consideration to approve Development Projects Policy

Presented by: Michael Williams, City Attorney.

Attorney Williams noted this establishes a policy to avoid inadvertent release of information or also limit the potential for any undue influence on Economic Development Policies. Attorney Williams explained this policy will direct the City Manager and anyone acting on his behalf, to inform City staff not release information to Councilmembers pertaining to pending development applications or Economic Development inquires unless otherwise voted on by Council.

Councilman Alexander strongly objected noting information could be received via Open Records Request.

Councilwoman expressed concerns of being non-transparent.

No action was taken, the item will be heard at the City Council Meeting December 19, 2017.

COMMENTS FROM THE CITY MANAGER

Randy Knighton invited everyone to attend the GA DOT meeting on Thursday, December 14 at the McDonough Christian Center, 2000 Jonesboro Rd. for the Western Parallel meeting; thanked staff for their hard work and commended the City's successful events.

COMMENTS FROM THE CITY CLERK

No Comments

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for participating; loves the City of Stockbridge citizens and how they fellowship; noted events are well attended despite those being concerned about attendance of events; happy that citizens are showing love for the City.

Mayor Pro Tem Ford commended the Holiday Events, specifically the Christmas Gala and noted all City Events have been outstanding! Noted, if you build it, they will come; asked everyone to continue to be engaged; wished everyone Happy Holidays and Merry Christmas and to enjoy friends and family.

Councilwoman Gantt thanked everyone and wished Happy Holidays to all.

Councilwoman Robinson invited everyone to Trinity UMC for the Holiday Giveback from 9AM – 11AM on Saturday, December 16th; also referenced a Christmas event being held on Friday, December 15th at 7:30 P.M. at the Ted Strickland Community Center and all are encouraged to bring an unwrapped toy; noted she is here to serve the citizens and does not support creating bad policies to change things for one bad apple and that she is voting for you, your best interest and serving you well.

COMMENTS FROM THE MAYOR

No comments.

EXECUTIVE SESSION (if necessary)

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Mayor Pro Tem Ford. The motion passed 4-0.

Councilwoman Robinson motioned to adjourn Executive Session; second by Mayor Pro Tem Ford. The motion passed 4-0.

Councilman Alexander motioned to convene the meeting; second by Mayor Pro Tem Ford. The motion passed 4-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

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- Work Session Meeting, Tuesday, December 19, 2017 at 6:00 P.M. at City Hall – Budget Hearing and Adoption of Proposed FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

ADJOURN

Mayor Pro Tem Ford motioned to adjourn the meeting at 8:55PM; second by Councilman Alexander. The motion passed 4-0.

Respectfully submitted by:

Vanessa Holiday, CMC

Anthony S. Ford, Mayor



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



AGENDA COUNCIL WORK SESSION MEETING

TUESDAY, DECEMBER 19, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order made by Mayor Neal.

Invocation by Scott Gilbert.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday was asked to proceed with a verbal roll call. All members of Council were present; a quorum was confirmed.

Mayor Pro Tem Ford motioned to adopt the Agenda; second by Councilwoman Robinson. The motion passed 5-0.

Review of Minutes for the following meetings: 11/1/2017, 11/13/2017, and 11/28/2017.

Minutes will be approved at the January 8, 2018 meeting.

There were no public comments.

OLD BUSINESS

1. City Hall HVAC Update
Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr.
Mr. Aaron noted staff is still developing the Scope of Work. There were no additional updates.
2. Municipal Court Renovations Update
Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr.
Mr. Aaron noted staff is still in the process of developing the Scope of Work which should be completed within the next few weeks. Mr. Aaron also noted once completed an RFP will be put out for services.
3. Council Consideration to approve 2018 Water/Sewer Rates.
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the County has recommended a 2% increase for 2018 Water and Sewer rates, and staff recommends a 3.5% increase for Water and Sewer fees with the additional 1.5% to help with the cost of water and sewer expenses and the software maintenance of the AMI the new AMI Metering Systems.

Councilwoman Robinson motioned to approve the 2018 Water/Sewer Rates of 3.5%; second by Mayor Pro Tem Ford. The motion passed 3-2 (Blount and Gantt opposed).

4. Council Consideration to approve Development Projects Policy
Presented by: Michael Williams, City Attorney.
Attorney Williams noted this policy is related to inadvertent releases of Economic Development projects prematurely. Attorney Williams added the policy will also limit the potential for undue or inappropriate political involvement in Economic Development projects.

Camilla Moore, Community Development Director noted the intent of the policy is to protect the integrity of the development community; as well as not scaring potential businesses and development.

Councilman Alexander expressed opposition to the policy, noting information could be obtained via the Open Records Act.

Councilman Blount motioned to approve the Development Project Policy; second by Mayor Pro Tem. The motion passed 4-1 (Councilman Alexander Opposed).

PUBLIC HEARING

5. RZ-17-25-S

STKR Investments, LLC of Fort Lauderdale, FL requests a rezoning from RA (Residential Agricultural) to MUND (Mixed-Use Neighborhood Development for the property located on Campground Road Extension at the intersection with Highway 42 North, in Land Lot 97 of the 7th District. The property consists of 64.27 +/- acres, and the request is for a mixed-use neighborhood development.

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted staff was able to agree on the new conditions except for one; Item A- Façade requirements. Ms. Moore further explained staff placed a condition that requires the applicant to build a single-family detached unit in compliance with the Ordinance put in place, and noted according to the Ordinance, all MUND (Mixed Use Neighborhood Development) must be brick, stucco or stone. The applicant is requesting to be more consistent with what is in the area and would like to have 3 sides of material and to use hardy plank in the rear. Ms. Moore explained hardy plank is not permissible in the Ordinance. Ms. Moore also noted staff is more concerned with the zoning of the property and spoke with Henry County GDOT and asked them to submit a letter in writing in terms of where they were with complying. Ms. Moore mentioned staff recommendations are to add roads to it or put conditions on it; also, to get with GDOT and work out specifics to make the corridor apart of the Overlay District.

PUBLIC HEARING

In Favor:

None

Opposed:

None

After some discussion, Councilman Blount motioned to table this item and to continue the Public Hearing on 1/30/2018; second by Councilwoman Gantt. The motion passed 5-0.

6. Final Public Hearing and Adoption – Proposed FY2018 Operating Budget
Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr.
Mr. Knighton noted there was a minor change with the proposed budget noting an increase of \$2,000 proposed increase for advertising City events; and referenced the proposed Organizational Chart noting the Assistant City Manager position and the Project Manager, which will be in the Community Development Department.

PUBLIC HEARING

Mayor Neal exited the meeting at 7:00pm during the Public Hearing; Mayor Pro Tem Ford presided over the remainder of the meeting.

Alphonso Thomas expressed concerns regarding additional funding for National League of Cities training/travel and the Youth Council budget, goals, and objectives.

In Favor:

No Speakers

Opposed:

No Speakers

PUBLIC HEARING WAS CLOSED.

Mayor Pro Tem Ford motioned to increase Governing Body Account 100-11100-523910 in the amount of \$2,500 to be offset by Occupational Tax Revenue; second by Councilwoman Robinson. The motion passed 4-1-0 (Councilman Blount Opposed).

Mayor Pro Tem Ford motioned to increase Governing Body Account 100-11100-523500 in the amount of \$5,000 and Account 100-11100-523700 in the amount of \$5,000 to be offset by Occupational Tax Revenue; second by Councilwoman Gantt. The motion passed 4-1-0 (Councilman Alexander Opposed).

Councilwoman Gantt motioned to approve the 2018 budget; second by Councilman Alexander. The motion passed 5-0.

NEW BUSINESS

7. Council Consideration to approve the City's credit card cumulative limit.
Presented by: Randy Knighton, City Manager
Mr. Knighton explained the \$15,000 Credit limit is not enough for the day-to-day operations of the City and would like to increase the limit to \$25,000.

Councilwoman Gantt motioned to approve the City Credit card cumulative limit to \$25,000; second by Councilwoman Robinson. The motion passed 5-0.

8. Council Consideration to amend the City's Procurement policy.
Presented by: Randy Knighton, City Manager
Mr. Knighton noted the City Manager can approve up to \$10,000 without Councils approval noting no changes at this time.

No action was taken by the Council.

9. Council Consideration to approve the 2018 Workers Compensation Policy with provider J. Smith Lanier.
Presented by: Randy Knighton, City Manager
Mr. Knighton noted the recommendation is to approve the annual 2018 Workers Compensation Policy with provider J. Smith Lanier in the amount not to exceed \$100,000.

Councilwoman Gantt motioned to approve the annual 2018 Workers Compensation Policy with provider J. Smith Lanier in the amount not to exceed \$100,000; second by Councilwoman Robinson. The motion passed 4-0-1 (Councilman Alexander abstained).

10. Council Consideration to approve use of the Ted Strickland Community Center for a Youth Council event to be held on December 22, 2017.
Presented by: Michael Williams, City Attorney
Attorney Williams noted the Youth Council is requesting use of the Ted Strickland Community Center to host a dinner on December 22, 2017. Attorney Williams

further explained this is their public service project in which they chose to help a local foster home in the Henry County area; and, would like to host a holiday themed dinner as well as raise funds to provide some items on the foster children's Christmas list.

Councilman Alexander motioned to approve the use of the Ted Strickland Community Center for a Youth Council event to be held on December 22, 2017; second by Councilwoman Robinson. The motion passed 5-0.

DISCUSSION

11. Embracing Diversity

Presented by: Councilwoman Gantt

Request by Councilwoman Gantt to Table the item to be heard at the January 30, 2018 meeting.

12. Partnership between the City of Stockbridge and K-Piano.

Presented by: Councilwoman Gantt

Councilwoman Gantt noted she has had previous discussions with Mr. Kenneth Wilson of K- Piano partnering with the City. Ms. Gantt expressed Mr. Wilson of K- Piano is asking for Council's support in waving fees for his non-profit organization that would like to host a Stockbridge Winter Youth Concert on January 20, 2018 at 6:30pm at the Merle Manders Conference Center. Ms. Gantt included about 300-500 people are estimated to attend the concert.

Councilman Alexander motioned to approve the partnership between the City of Stockbridge and K-Piano for use of the Merle Manders Conference Center on Saturday, January 13, 2018; City Attorney to draft partnership documents; second by Councilwoman Robinson. The motion passed 4-0 (Councilwoman Gantt recused herself from the vote noting her daughter's participation in the afterschool program).

COMMENTS FROM THE CITY MANAGER

Randy Knighton noted the passing of staff member Robert Maness and extended condolences to the family who was very pleased with the support shown by the City where several members of staff attended services; and asked that Attorney Williams address the Council with an additional item.

COMMENTS FROM THE CITY CLERK

Vanessa Holiday expressed condolences to the family of colleague Robert Maness for their loss; commended the Council for putting together a great team noting staff works very well together and is thankful for fellow colleagues; and wished everyone a very Merry Christmas and Happy New Year.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for tuning in; noted the Work Session meetings for 2018 would take place in the Levi Meeting Room at City Hall with

broadcasting capabilities; asked everyone to remain vigilant during this holiday season and use the Safe Transaction location at 4545 North Henry Blvd. (Stockbridge North Police Precinct) especially for internet transactions, noting the location has video surveillance; thankful to all for 2017 as the City moves to the next chapter; and asked that everyone embrace the "Keep Stockbridge Together" movement and as united City.

Councilman Blount stated that during his absence, he received several calls from many businesses who want to really get involved with the community, and looks forward to their partnership with the City; thanked everyone for an awesome year; commended staff for their hard work and efforts; and asked that everyone have a safe holiday season as we start a new year in 2018.

Councilwoman Gantt wished everyone happy holidays, thanked the team and staff and asked everyone to remain safe; looks forward to a new and exciting year in 2018; and thanked everyone for their continued support and prayers.

Councilwoman Robinson expressed condolences to the family and the Public Works staff for the loss of Robert Maness; noted the hard work of everyone and that her prayer for 2018 is that everyone work together as a team and communicate; noted the comments of the Clerk where the City has put a great team together, and to allow staff to do their jobs; asked that everyone support one another, removing all negativity; asked for prayers for Council; and wished everyone a Merry Christmas and Happy New Year.

Mayor Pro Tem Ford, an Alabama University fan, acknowledged Auburn's win of Alabama in the 2017 Iron Bowl and is hope the National Championship game will be Alabama vs. the University of GA; wished everyone happy holidays and to keep the faith; noted the Council will be successful; and asked everyone to wrap your arms around your family.

Motion to convene Executive Session for Personnel, Litigation and Real Estate:
Gantt/Robinson: Passed 5-0.

EXECUTIVE SESSION (if necessary)

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Councilwoman Robinson. The motion passed 5-0.

Councilwoman Gantt motioned to adjourn Executive Session; second by Councilman Alexander. The motion passed 5-0.

Councilman Alexander motioned to reconvene the regular meeting; second by Councilwoman Gantt. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, January 3, 2018 at 5:30 P.M. at City Hall in the Patrick Henry Meeting Room
- Youth Council Advisory Committee Meeting, Wednesday, January 3, 2018 at 5:30 P.M. at City Hall in the Levi Meeting Room
- Municipal Court Arraignment, Monday, January 8, 2018 at 9:00 A.M. at City Hall in the Council Chamber
- Council Meeting, Monday, January 8, 2018 at 6:00 P.M. at City Hall in the Council Chamber
- Main Street Advisory Board Meeting, Friday, January 12, 2018 at 9:00 A.M. at City Hall in the Levi Meeting Room
- All City Offices will be closed on Monday, January 15, 2018 in observance of the Martin Luther King, Jr. holiday.
- Planning Commission Meeting, Thursday, January 18, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Downtown Development Authority Meeting, Monday, January 22, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Council Work Session Meeting, Tuesday, January 30, 2018 at 4:00 P.M. at City Hall in the Levi Meeting Room

UPCOMING COMMUNITY EVENT(S)

- NAACP Martin Luther King, Jr. Parade and Program – Monday, January 15, 2018 10:00 A.M. in McDonough, GA near the square and ending at the Henry County Performing Arts Center.

Councilman Alexander motioned to adjourn the meeting; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, CMC

Anthony S. Ford, Mayor



People, Partnership, & Economic Prosperity

Regina Lewis-Ward, M.A.

Regina Lewis-Ward
One Henry Economic Alliance
PSCS Subcommittee
Telephone: (770) 884-1938
Email: regina@reginalewisward.com
URL: www.onehenry.info

January 16, 2018

Mr. Randy Knighton
City Manager
City of Stockbridge
4640 North Henry Blvd
Stockbridge, GA 30281

Dear Mr. Knighton,

One Henry Economic Alliance (One Henry) is a broad-based community organization with the goal of increasing the quality of life in the County by focusing on workforce development, education, image and communication, transportation, and arts & leisure. The members of the Board of Directors of the 501(c)3 corporation consist of business and public leaders. In addition to the governing Board of Directors, there is a diverse steering committee consisting of a leader for an area of focus and community leaders.

The Professional Services and Corporate Solutions (PSCS) subcommittee were pioneers to partner with the Technology Association of Georgia (TAG). The PSCS sought a feasibility study, conducted by the Georgia Institute of Technology's Enterprise Innovation Institute (EI2), to determine if there are sufficient high-tech entrepreneurs in the community to lead a technology incubator.

Advanced Technology Development Center (ATDC) is Georgia's technology incubator which exists to provide services such as curriculum, coaching, and connections to technology entrepreneurs where they live, work, and play across the state. Programs are active in several cities where a community partner supports ATDC's efforts through the allocation of space, basic infrastructure, or support staff to assist with coaching, classes, and community-building events.

Lewis-Ward to Knighton
January 16, 2018
Page 2

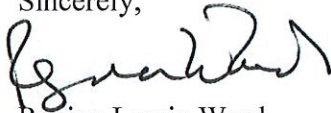
For Henry County's Tech Incubator program to have the greatest impact, it is of vital importance to work with community partners through a collaborative approach. We invite the City of Stockbridge to join us in creating a better tomorrow for Henry County through technology business development.

As a community partner, we would like for you to provide monthly meeting space to support entrepreneurial coaching. Although ATDC will cater several services for our program, we believe this partnership will complement your newly formed Stockbridge Association of Businesses.

At your request, I will attend the council meeting on January 30th to further discuss. Should you have any questions regarding this cooperation, please feel free to give me a call at (770) 884-1938.

Thank you and we hope to receive a favorable response soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'Regina Lewis-Ward', written over a horizontal line.

Regina Lewis-Ward
Member

cc: Richard Sylvia



Rezoning Evaluation Report
RZ-17-25-S

Applicant: STKR Investments, LLC
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Agent: Rob Stiegele
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Location: Campground Road Extension and Highway 42 N
Land Lots 33 & 34 of the 7th District

Request: Rezoning from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

Parcel IDs: 071-01034001 and 071-01034019

Proposed Use /Purpose: Commercial and Residential Development

Current Land Use: Undeveloped

Future Land Use: High-Density Residential

Sign Posted: **October 30, 2017**

ZAB Meeting: **November 16, 2017**

Council Meeting: **December 19, 2017**

Lot Size: 64.27 +/- acres

Road Access: Campground Road Extension (Major Arterial)

Zoning History:

The subject property is zoned **M-1 (Light Manufacturing)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. The subject property was originally zoned as an industrial part of the larger Eagles Landing planned development and annexed into the City of Stockbridge on April 13, 1998.

HENRY COUNTY PLANNING AND ZONING DEPARTMENT
RECOMMENDATION
APPROVAL W/CONDITIONS
M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

City of Stockbridge Planning & Zoning Department
RECOMMENDATION
APPROVAL W/CONDITIONS
M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

City of Stockbridge Zoning Advisory Board
November 16, 2017
RECOMMENDATION
APPROVAL W/CONDITIONS
M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development) With
Staff's Original Condition

CITY OF STOCKBRIDGE MAYOR/COUNCIL
December 19, 2017
ACTION

RECOMMENDATION

APPROVAL W/CONDITIONS: M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

Should the ZAB and Mayor/Council **APPROVE** the Application, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development on August 11, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. The two site plans, included with these conditions, are conceptual only and subsequent development plans must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
3. Development plans shall require the approval of HCDOT.
4. Owner/Developer shall coordinate with HCDOT for access and median openings.
5. All access locations shall be located to meet the minimum spacing requirements per the Henry County Code, shall meet the minimum intersection sight distance requirements, and where required shall have a deceleration land/acceleration taper.
6. If utilized, access from Old Ivy Path shall be improved per HCDOT development standards. The improvements may require either the extension of Old Ivy Path right-of-way through the site to connect with Campground Road Extension or a dedicated public turnaround located on site.
7. If Pod A is developed, access will be provided from Campground Road Extension. Should an emergency access be required it shall connect to White Petal Road.

8. Additional Conditions to clarify the intent of development requested by the Applicant:

The development shall meet the development standards as follows:

- A. Single Family Detached Residential Development Facad Standards shall comply wityh Section 12.02.088.
 - B. Singel Family Detacahed Residential Development Standards
 - i. Lots sizes area variable and shall be a minimum of 5,500 square feet to 21,780 sq. ft.
 - ii. Lot widths shall be a minimum of fifty feet (50').
 - iii. Minimum front yard setback shall be twelve feet (12').
 - iv. Minimum side yard setback shall be five feet (5').
 - v. Minimum rear yard setback shall be twenty feet (20').
 - vi. Private alleys are not required.
 - C. Single Family Attached Residential Development Standards shall meet the requirements of *Section 12.02.0311 Townhouses - Multiple Family District - RM-2; except as follows.*
 - i. Private alleys are not required.
 - ii. The amenity package shall be submitted to Community Development for review and approval prior to the issuance of the first Certificate of Occupancy.
 - D. Architectural standards shall be made up of brick, stone, stucco, and/or any combination therefore. Vinyl siding and cement board masonry siding shall be prohibited.
9. The development shall meet the commercial standards outlined in *Section 12.02.044 C-3 Highway Commercial District.*



Rezoning Evaluation Report
City of Stockbridge Zoning Advisory Board

Henry County Planning & Zoning

RZ-17-25-S

City of Stockbridge

Report Prepared By: Justin Kilgore, Planner I

Applicant: STKR Investments, LLC
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Agent: Rob Stiegele
201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

Location: Campground Road Extension and Highway 42 N
Land Lots 33 & 34 of the 7th District

Request: Rezoning from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development)

Parcel IDs: 071-01034001 and 071-01034019

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Zoning History:

The subject property is zoned **M-1 (Light Manufacturing)** according to the City of Stockbridge Official Zoning Map, adopted on February 13, 2017. The subject property was originally zoned as an industrial part of the larger Eagles Landing planned development and annexed into the City of Stockbridge on April 13, 1998. Table 1.0 illustrates the current zoning and land uses of surrounding properties.

Table 1.0 Current Zoning and Land Uses of Adjacent Properties

Current Zoning		Current Land Use
North	RM (Residential Multifamily)	Single-family Residences
East	RM (Residential Multifamily) and C-1 (Neighborhood Commercial)	Single-family Residences and Commercial Offices
South	RM (Residential Multifamily)	Single-family Residences
West	PD (Planned Development)	Single-family Residences

Source: City of Stockbridge Official Zoning Map, Henry County Official Zoning Map

Executive Summary:

The applicant intends to rezone 64.27+/- acres on Campground Road Extension adjacent to Highway 42 from M-1 (Light Manufacturing) to MUND (Mixed Use Neighborhood Development) consisting of single-family detached residences, single-family attached residences, and commercial pods.

Development Regulations Relevant to Request:

- City of Stockbridge Unified Development Code.
- Henry County/Cities Joint 2030 Comprehensive Plan.
- All other City and County Code sections regarding site development standards and requirements.

Analysis of Request (Sec. 12.02.09.C.2):***Criteria point 1: Consistency with the Comprehensive Plan.***

The proposed zoning change is consistent with the Future Land Use Map (FLUM) of the Henry County/Cities Joint 2030 Comprehensive Plan (Comp Plan). It should not have a negative effect on the character of the existing neighborhoods as the neighboring properties are currently zoned for similar uses. This area is comprised of residential and a small amount of commercial uses.

Criteria point 2: The relation that the proposed amendment bears to the purpose of the overall zoning scheme with due consideration given to whether or not the proposed change will help carry out the purposes of the City of Stockbridge Zoning Code.

The proposed rezoning meets all of the minimum development regulations of the MUND (Mixed Use Neighborhood Development) as described in the City of Stockbridge UDC.

Criteria Point 3: Potential positive effects of the amendment on the character of the proposed zoning district, a particular piece of property, neighborhood, a particular area, or community.

Rezoning the subject property will not affect the character of the area as it is comprised of a mixture of residential and commercial/industrial uses along a new road extension that is currently undeveloped.

Criteria Point 4: The physical conditions of the site relative to its capability to be developed as requested, including topography, drainage, access, and size and shape of the property.

The site appears to be suitable for the proposed rezoning. Any issues with regard to physical conditions will be addressed during the development plan review process. Issues regarding buffering, topography, drainage, access, size and shape of the property will be addressed through the development plan review phase.

Criteria Point 5: The impact upon adjacent property owners should the request be granted.

The subject property is currently undeveloped, surrounding uses are largely Single-family residential subdivisions. An increase in light, noise and traffic will be associated with the development of the subject properties.

Criteria Point 6: The potential impact of the rezoning on City infrastructure including water and sewage system.

Water and Sewer – The letter from the Henry County Water Authority Engineering Division dated September 28, 2017, states: “Water is currently available to only a portion of the property. *A water line extension will be required from Highway 42 to the furthest point of the property at the developer’s expense.*” “Sewage treatment and sewer line capacity are presently available to the property.” The site falls within the Walnut Creek Sewer Basin and the Big Cotton Indian Watershed Basin.

Schools – The letter from the Henry County School Board dated October 3, 2017, states the proposed rezoning will have an impact on Henry County Schools in the following manner: The schools that will serve this development are Walnut Creek Elementary or Flippen Elementary, Eagle’s Landing Middle, and Eagle’s Landing High. Currently none of these schools have trailers. The projected number of students at two children per home is 376 students. This would equate to fifteen new classrooms, if modular they would cost \$25,000 per classroom, and if permanent they would cost \$300,000 per classroom.

Criteria Point 7: The impact of the proposed amendment on adjacent thoroughfares and pedestrian and vehicular circulation and traffic volumes.

Streets and Sidewalks – The concept plan shows a full access entrance from the Campground Road Extension into the commercial portion of the site (eastern portion). The proposed full access entrance would conflict with the Campground Road Extension left turn lane approach to Highway 42. Any access into the eastern portion of the site along Campground Road Extension between the creek and Highway 42 should be a right-in/right-out access with no median openings along Campground Road Extension.

West of the creek, the two proposed entrances to the site could possibly be full access openings so long as the minimum spacing requirements between median openings are met, and all intersection sight distance requirements are met for a future four lane with a median footprint. For any median opening the owner/developer would be responsible for the design and construction of the median opening work including placement of the left turn lanes. Additionally, to allow for U-turn movements to access the commercial portion of the site to the east of the creek, a U-turn bulb meeting Georgia Department of Transportation (GDOT) standards should be designed and constructed.

All access locations shall be required to have a deceleration lane/acceleration taper, be located to meet the minimum spacing requirements per the Henry County Code and shall meet the minimum intersection sight distance requirements. The site should be developed in such a way to allow room for placement of a future deceleration lane into the site upon the widening of the Campground Road Extension to a four lane section (so that the future deceleration lane would not be in conflict with parking, lighting, landscaping, etc).

The City may want to consider providing for an additional access, even if it is simply emergency access (where it may be closed to public use, unless necessary), to The Magnolias at White Petal Cove since it is a large subdivision with only one way in and out with the majority of the subdivision behind a creek crossing.

For access into the site from the West Campground Road extended right-of-way there should be a public turnaround inside of dedicated public right-of-way prior to entering into the private property of the development.

Criteria Point 8: *The merits of the requested change in zoning relative to any other guidelines and policies for development, which the Zoning Advisory Board and Board of Commissioners may use in furthering the objective of the comprehensive plan.*

Approval of the request would be consistent with the Future Land Use Map.

Criteria Point 9: *The ability of the subject land to be developed as it is presently zoned.*

The subject property can be developed as presently zoned under M-1 (Light Manufacturing).

A report from the Community Development Director of Stockbridge would be required for the development of RM zoned properties in compliance with *Section 2.11.01(B)-Residential Growth Limitation* and *Section 2.11.01(C)-Administration*.

Recommendation:

Staff recommends **Approval** of the applicant's request with the following conditions:

1. Development plans shall require the approval of HCDOT.
2. Owner/Developer shall coordinate with HCDOT for access and median openings.
3. All access locations shall be required to have a deceleration lane/acceleration taper, be located to meet the minimum spacing requirements per the Henry County Code and shall meet the minimum intersection sight distance requirements.
4. The site shall be developed in such a way to allow room for placement of a future deceleration lane into the site upon the widening of the Campground Road Extension to a four lane section.
5. For access into the site from the extended West Campground Road & Right of Way, there shall be a public turnaround inside of dedicated public right-of-way prior to entering into the private property of the development.
6. To allow for U-turn movements to access the commercial portion of the site to the east of the creek, a U-turn bulb meeting GDOT standards shall be designed and constructed.
7. Only and emergency entrance shall provide access to the portion of the subject property north of the Campground Road Extension from the Campground Road Extension which shall be included on the approved development plans.

Attachments:

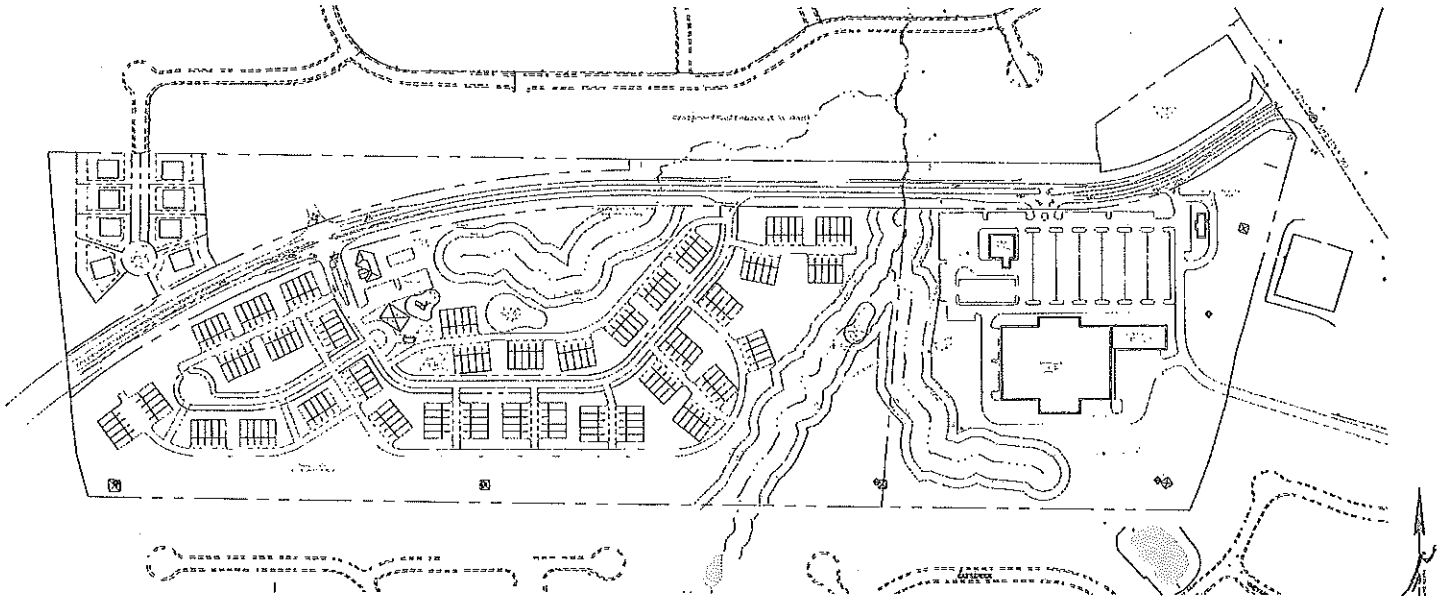
- Application
- Letter of Intent
- Survey/Site Plan
- Site Photos
- Exhibit Maps

Concept 2 - Master Development Plan for:

Campground Ext. at Eagles Landing

Land Lots 33 & 34 / District 7
City of Stockbridge / Henry County, Georgia

prepared for:
TDON Development
201 SE 12th Street / Suite 100
Fort Lauderdale, FL 33318



Land Use Map 2030

Future Land Use: Medium-High Density Residential
(3.6-6.0 Units/Acre)

Zoning Classification

Existing Zoning: M1 (Light Manufacturing)
Proposed Zoning: MUHD

Land Use Summary

Total Site Acres: 41.64/2

Single family - Detached

MUHD Developmental Standards

Minimum lot area: 10,000 square feet
Minimum lot width: 70 ft
Minimum front yard setback: 20 ft
Minimum side yard setback: 10 ft
Minimum rear yard setback: 30 ft
Max. Height: 10 feet for new development
70 ft. for all other situations

Note: zero lot line development is allowed by right as an optional development pattern for single family attached units in the MUHD zoning district.

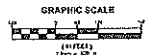
Single family - Attached

MUHD Developmental Standards

Total lots: 144
Density: 3.73 units/acre
Max. Density: 5 units/acre* (outside 100' floodplain)
Min. Lot Width: 100 ft.
Min. Unit Width: 20 ft.
Front Setback: 20 ft.
Min. Distance between buildings: 40 ft.
Min. Rear Yard Setback: 30 ft.
Max. Bldg. Ht.: 10 or 4 stories
Min. Finished Floor Area: 1 bedroom (1,000 sq ft)
2 bedroom (1,300 sq ft)
3 bedroom (1,400 sq ft)
Max. Units per Building: 3 units
Private Access required to rear yard
4' sidewalks required both sides of street
(*density bonus up to 8 units with conditions)

Commercial

Minimum lot area: 10,000 sq. ft.
Minimum lot width: 100 ft.
Minimum front yard setback: 70 ft.
Minimum side yard setback: None, except corner lots shall have a minimum street side yard of 30 feet
Minimum rear yard setback: 20 ft.
Maximum height: 6 stories



prepared by:



10-1-2017-2018

REZONING

CITY OF STOCKBRIDGE PUBLIC HEARING

RE: **MI** TO MUND

DATE: **NOV. 16, 2017**

TIME: **6:00 pm**

LOCATION: Stockbridge City Hall
4640 North Henry Blvd., Stockbridge, GA

FOR MORE INFO:

770-288-7526 / www.hcpz.org

10/30/2017



Legend

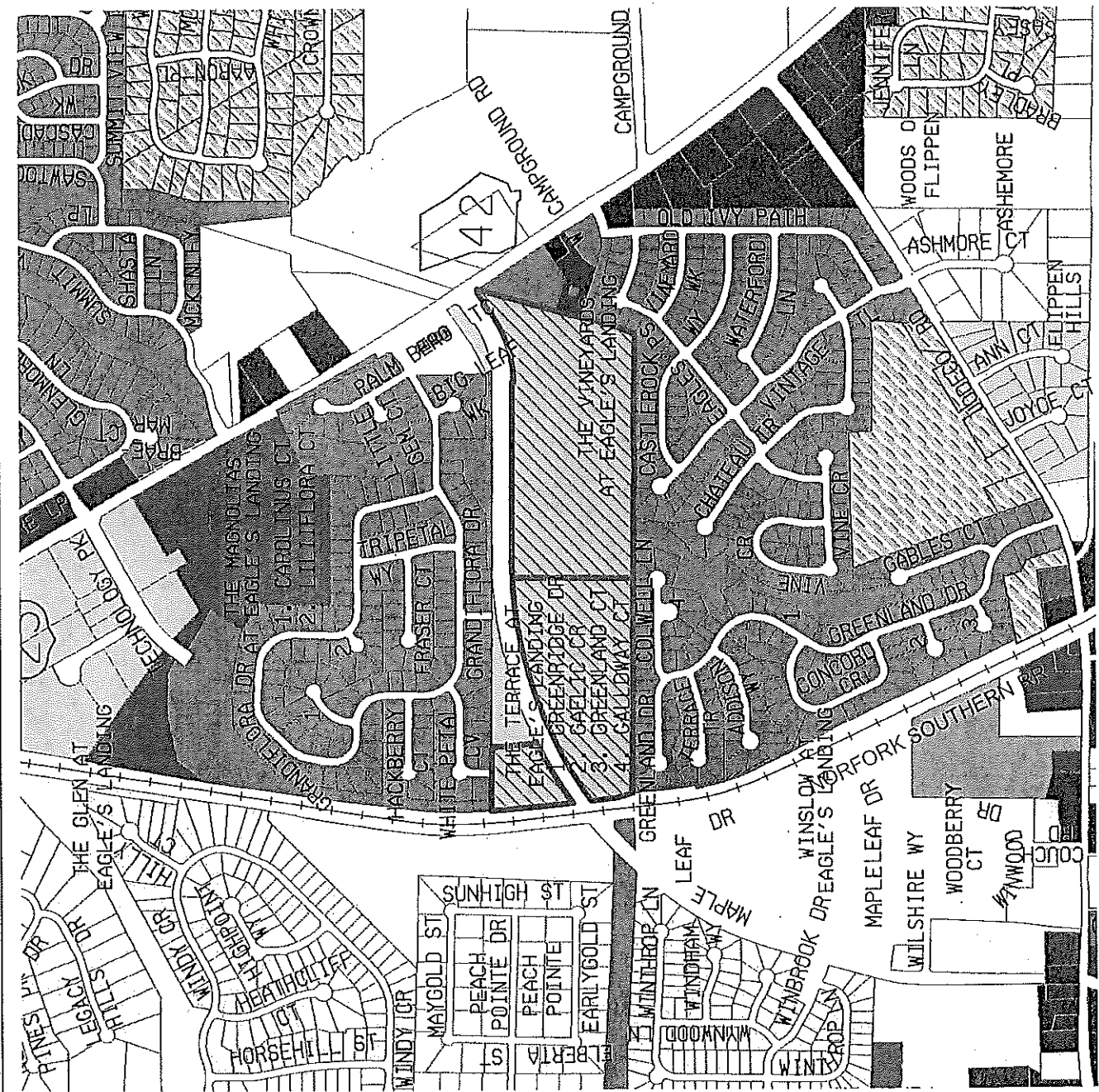
Request

	RZ-17-25-S
	RA
	R-1
	R-2
	R-3
	R-4
	RD
	RM
	RMH
	OI
	C-1
	C-2
	C-3
	M-1
	M-2
	PD
	CITY

Scale: 1"= 1000'

Current Zoning Map

This map is for graphical representation only. It is not a legal document.



SUMMIT VIEW DR
 MOSS POINTE
 WHITNEY LN
 AARON PL
 WHITNEY LN
 CROWN WALK
 CROWN WK
 TURNER LN
 MOYE DR
 JENNIFER
 WOODS OF
 FLIPPEN
 ASHMORE
 JOSECO RD
 OLD IVY PATH
 CASTLEROCK'S VINEYARD
 EAGLES WY WK
 WATERFORD LN
 CHATEAU DR VINTAGE
 VINE CR
 GABLES CT
 GREENLAND DR
 CONCORD CR
 WINDBROOK DREAGLE'S LANDING
 MAPLELEAF DR
 WILSHIRE WY
 WOODBERRY CT
 PEACH DR
 ORCHARD PARK DR
 RCHARD PARK AT
 AGLE'S LANDING
 SOUTHGATE AT
 AGLE'S LANDING
 SOUTHGATE BV
 1. STAFFORD CT
 2. STRATTON DR
 ELBERTA ST
 EARLY GOLD ST
 PEACH POINTE DR
 PEACH POINTE
 MAYGOLD ST
 WINDY CR
 HORSEHILL ST
 HATHCLIFF CT
 WY HIGHPOINT CT
 WINDY CR
 HILLY CT
 GRANDIFLORA DR AT EAGLE'S LANDING
 1. CAROLINUS CT
 2. LILIFLORA CT
 LITTLE PALM
 GEM
 TRIPETAL WY
 FRASER CT
 WHITE PETAL CV
 GRANDIFLORA DR
 THE TERRACE AT
 EAGLE'S LANDING
 1. GREENBRIDGE DR
 2. CAELIC DR
 3. GREENLAND CT
 4. CALLOWAY CT
 THE VINEYARDS AT EAGLE'S LANDING
 CAMPGROUND RD
 42
 SHASTA LN
 MCKINLEY
 BRAE C
 MAR C
 REYNOLDS

RR - Rural Residential

HD - Medium-High Density Residential

INDUS - Industrial

TCU - Transportation/Communication/Utilities

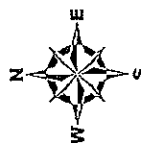
Request

RZ-17-25-S



AERIAL MAP

Scale: 1"= 1000'



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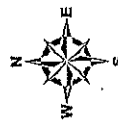
Request RZ-17-25-S

Request

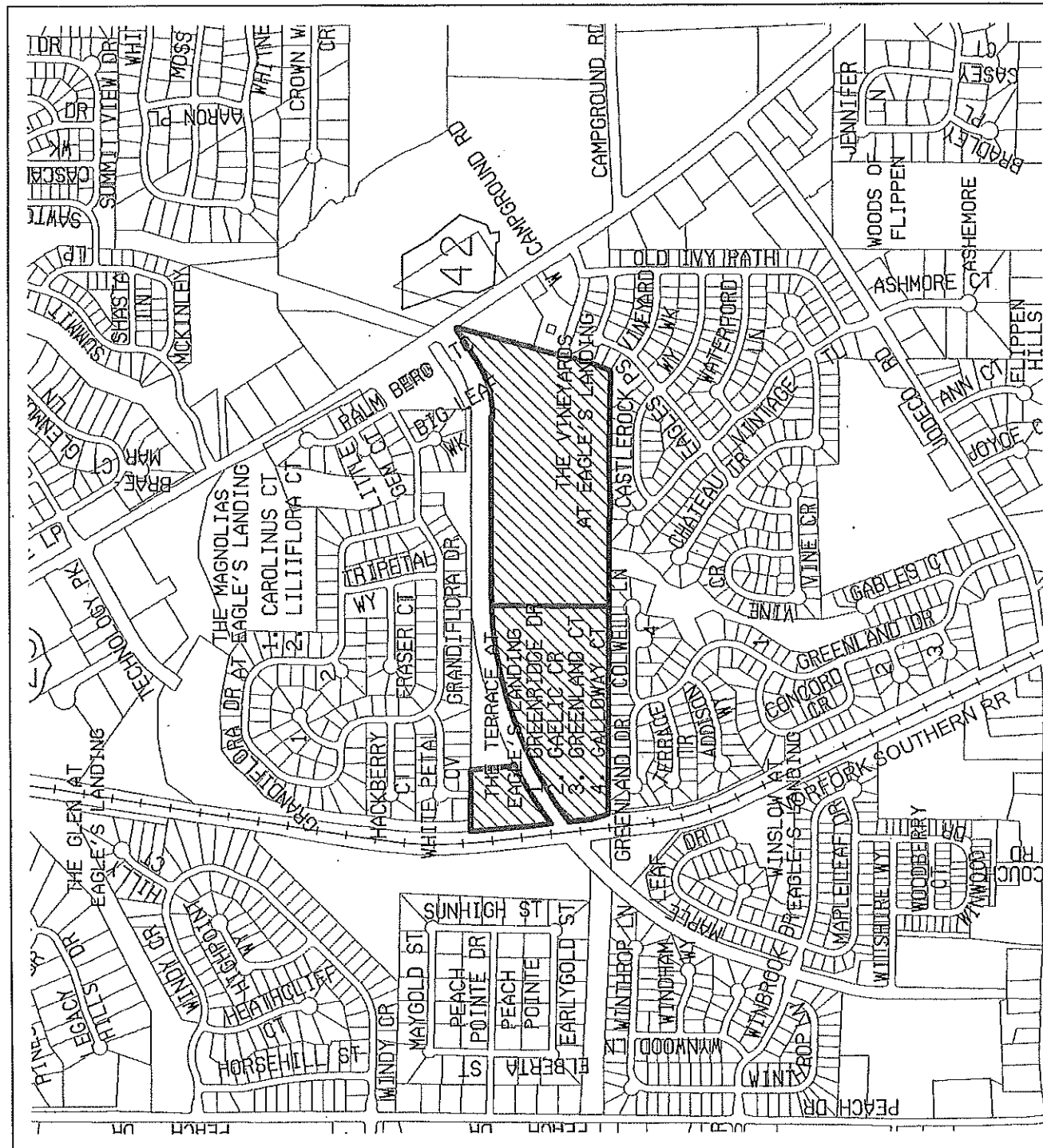
RZ-17-25-S

TAX MAP

Scale: 1" = 1000'



This map is for graphical representation only. It is not a legal document.



FALCON DESIGN CONSULTANTS

ENGINEERING • SURVEYING • LAND PLANNING

WWW.FALCONDESIGNCONSULTANTS.COM

Stockbridge Office
235 Corporate Center Dr., Suite 200
Stockbridge, GA 30281
Ph: 770-389-8666 * Fax 770-389-8666

Cumming Office
500 Pirkle Ferry Rd., Suite C
Cumming, GA 30040
Ph: 678-807-7100

Letter of Intent

October 2, 2017

Mr. Daunte Gibbs
Director-Henry County Planning & Zoning
140 Henry Parkway
McDonough, GA 30253

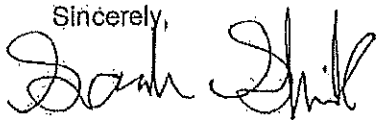
Re: Rezoning – 64.27 acres located on the Campground Road Extension at the intersection with Highway 42 N in Land Lot 33 & 34 / 7th District / Parcel ID No.: 071-01034019 & 071-01034001

Please accept this as our letter of intent for the above referenced property.

We are requesting a rezoning from M-1 Light Manufacturing to MUND (Mixed-Use Neighborhood Development) in the City of Stockbridge. The property is located on Campground Road Extension at the intersection with Highway 42 N and consists of +/- 64.276 acres. The request consists of +/- 20.0 acres of commercial zoning, +/- 39.78 acres of single-family attached and +/- 4.49 acres single-family detached units.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

FALCON DESIGN CONSULTANTS

ENGINEERING • SURVEYING • LAND PLANNING

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235 Corporate Center Dr., Suite 200
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Cumming Office
500 Pirkle Ferry Rd., Suite C
Cumming, GA 30040
Ph: 678-807-7100

Letter of Intent

October 2, 2017

Mr. Daunte Gibbs
Director-Henry County Planning & Zoning
140 Henry Parkway
McDonough, GA 30253

Re: Rezoning – 64.27 acres located on the Campground Road Extension at the intersection with Highway 42 N in Land Lot 97 / 7th District / Parcel ID No. 073-01010000, 073-01009000, 073-01008000, 073-01007000, 073-01006001 & 073-01006000

33 & 34

2

Please accept this as our letter of intent for the above referenced property.

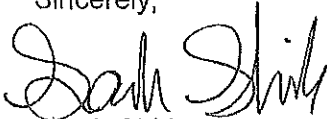
071-01034019

071-01034001

We are requesting a rezoning from RA Residential Agricultural to MUND (Mixed-Use Neighborhood Development) in the City of Stockbridge. The property is located on Campground Road Extension at the intersection with Highway 42 N and consists of +/- 64.276 acres. The request consists of +/- 20.0 acres of commercial zoning, +/- 39.78 acres of single-family attached and +/- 4.49 acres single-family detached units.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

FALCON DESIGN CONSULTANTS

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October 2, 2017

Mr. Daunte Gibbs
Director-Henry County Planning & Zoning
140 Henry Parkway
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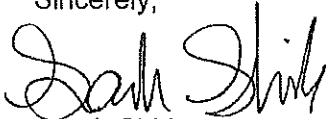
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Sincerely,



Sarah Shirk
Marketing/Permit Coordinator

COS

**Henry County Planning & Zoning
Rezoning Request Application**

Name of Applicant STKR Investments, LLC Phone: _____ Date: _____
Address Applicant: _____ Fax _____ Pager/Cell # _____
City: _____ State: _____ Zip: _____ E-mail: _____
Name of Agent Rob Stiegele Phone: _____ Date: _____
Address Agent: 201 SE 12th St., STE 100 Fax _____ Pager/Cell # _____
City: Fort Lauderdale State: FL Zip: 33316 E-mail: rstiegele@tdondevelopment.com

THE APPLICANT NAMED ABOVE AFFIRMS THAT THEY ARE THE OWNER OR AGENT OF THE OWNER OF THE PROPERTY DESCRIBED BELOW AND REQUESTS

Request from M-1 (Present Zoning) to MUND (Requested Zoning)

For the Purpose of _____
(Type of Development)

Address of Property: Highway 42 N (Street Address) Nearest intersection to the property: New Campground Road Extension

Size of Tract: +/- _____ acre(s), Land Lot Number(s): 33 & 34, District(s): 7

Gross Density: _____ units per acre Net Density: _____ units per acre

Property Tax Parcel Number: 071 - 010 - 340 - 19 (Required)
071 010 340 01

Witness Signature

Peter Osterman
Printed Name of Witness

Notary

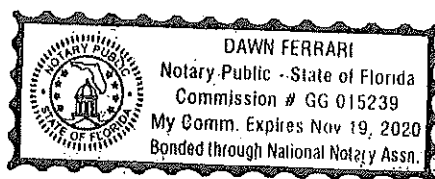
Signature of Applicant/s

Rob Stiegele
Printed Name of Applicant/s

*

Signature of Agent

NOTARY STAMP:



(For Office Use Only)

Received partial payment. \$669 outstanding **
Total Amount Paid \$ 4,800- Cash Check # 1013 Received by: SJR (FEES ARE NON-REFUNDABLE)
Requires Owner Letter + Full Application Fee
Application checked by: SJR Date: 10-5-17 Map Number(s): 71

Pre-application meeting: SK Date: 10-3-17

Recommendation of Zoning Advisory Board: _____

BOC Decision: _____

Planning Director's Signature: _____ Date: _____

Letter of Ownership

October 9, 2017

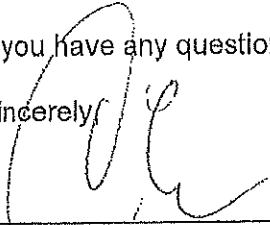
Henry County Planning & Zoning Department
140 Henry Parkway
McDonough, GA 30253

Re: Rezoning Application – Jodeco Road
+/- 62.42 acres; 7th District / LL 33 & 34

I, Carl Vasallo, am the Chairman of the Board of Directors for Warrior to Citizen Foundation, Inc., a Georgia non-profit corporation. I am granting authorization to Falcon Design Consultants, LLC to act on my behalf for all aspects of rezoning of the above-referenced property in conjunction with this application.

If you have any questions or need anything further, please do not hesitate to contact me.

Sincerely,



Carl Vasallo, Chairman

201 SE 12th Street
Suite 100
Fort Lauderdale, FL 33316

STKR INVESTMENTS, LLC
201 S.E. 12th St., Suite 100
Fort Lauderdale, FL 33316

September 29, 2017

Via Federal Express

Henry County Planning & Zoning Department
140 Henry Parkway
McDonough, GA 30253

Re: Rezoning Application -- Highway 42 N
+/- 62.42 Acres; 7th District / LL 33 & 34

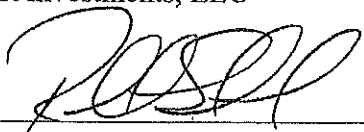
To whom it may concern:

The undersigned, Robert B. Stiegele, Jr., a Managing Member of STKR Investments, LLC ("Applicant"), a Florida limited liability company, hereby authorizes Falcon Design Consultants, LLC, to act on behalf of Applicant for all aspects of the rezoning of the above-referenced property in connection with the application submitted to Henry County by Applicant.

Applicant is the contract purchaser for the subject property, under a contract entered into with the owner of the property, Warrior to Citizens Foundation, Inc. If you have any questions or should need additional information, please do not hesitate to contact me.

Sincerely,

STKR Investments, LLC

By: 

Robert B. Stiegele, Jr.

JANUARY 30, 2018

WORK SESSION

ITEM #3 – MUNICIPAL
COURT/CITY HALL ASSESSMENT
REPORT

PRESENTED BY: DECIUS AARON
PUBLIC WORKS DIRECTOR



December 18, 2017

Mr. Decius Aaron
Public Works Director
City of Stockbridge
4640 N. Henry Blvd.
Stockbridge, GA 30281

**Subject: Limited Mold Assessment Report
Municipal Court Building (4602 North Henry Blvd) and the City Hall (4640 North
Henry Blvd)
Stockbridge, Georgia 30281
PENTA Project No. 17-3-5325**

Dear Mr. Aaron:

PENTA Engineering Group, Inc. (PENTA) is pleased to present this limited mold assessment survey report performed within the 2nd floor storage room of the City Hall building located at 4640 North Henry Boulevard and the Lower Level of the Municipal Court building located at 4602 North Henry Boulevard in Stockbridge, Georgia. Messrs. Stephen Kimble and Hunter Pierce with PENTA, performed the mold assessment survey on December 6, 2017, during normal working hours. This report summarizes our methods, findings, and recommendations. Our services were performed in general accordance with PENTA Proposal No. P17-3-5854.

BACKGROUND

Representatives of the City of Stockbridge (COS) informed PENTA that there had been prior water intrusion into the Lower Level of the Municipal Court building and that repairs had been made to mitigate periodic water intrusion. Suspect mold growth had been noted on surfaces generally throughout the lower level of the subject building. Additionally, COS informed PENTA that suspect mold growth had been observed on perimeter drywall materials in a small area of a storage room located on the 2nd floor of the City Hall building. COS subsequently requested that PENTA perform a visual mold assessment survey to document potential evidence of mold growth, and to develop Mold Remediation Protocols to address observed mold growth in each location.

FIELD SERVICES

PENTA held informal discussions with representatives of COS to develop an understanding of the history of water intrusion at the Municipal Court building, response actions and impacted areas of the facility, as well as to identify the area of concern within City Hall. PENTA visually observed the identified rooms/areas to identify potential microbial amplification sites, possible sources of odors or other factors that may contribute to potential indoor air quality concerns.

Per client request, no environmental measurements or sampling efforts were performed as part of this assessment.

4000 Miller Court West
Norcross, GA 30071
Phone: 678-282-1999
Fax: 678-282-1993
www.pentaeng.com

Observations within the Upper Level Mechanical Room, which houses the furnace units serving the facility did not indicate the presence of suspect mold growth. PENTA was informed that Air Handling Units (AHUs) Number 3 and 4 served the Lower Level. The HVAC system was operational at the time of our survey efforts and it is our understanding that the system has remained operational in attempts to maintain relative humidity at less than 60 percent in the Lower Level. Supply and return ventilation ductwork is ducted to floor openings to the floor below. PENTA observed a fresh air supply damper in the mechanical room that would allow fresh air into the mechanical room. PENTA did not observe any fresh air intakes associated with the AHUs.

RECOMMENDATIONS

1. Dispose of furniture and contents throughout the Lower Level.
2. Replace water stained ceiling tile.
3. Remove carpet and vinyl base molding throughout the Lower Level.
4. Remove wood paneling, clean, and store for re-installation.
5. Clean surfaces throughout the Lower Level with an anti-microbial cleaning solution and HEPA vacuums.
6. Clean the interior of the HVAC systems serving the Lower Level in accordance with the National Air Conditioning and Duct Cleaners Association (NADCA).
7. Refer to the attached Mold Remediation Plan for this area included in Attachment 2 of this report.
8. Assess the proper design of the fresh air intake to incorporate fresh air into the supply air stream of the HVAC system. Ensure relative humidity is maintained at less than 60 percent in all areas of the building.

QUALIFICATIONS OF REPORT

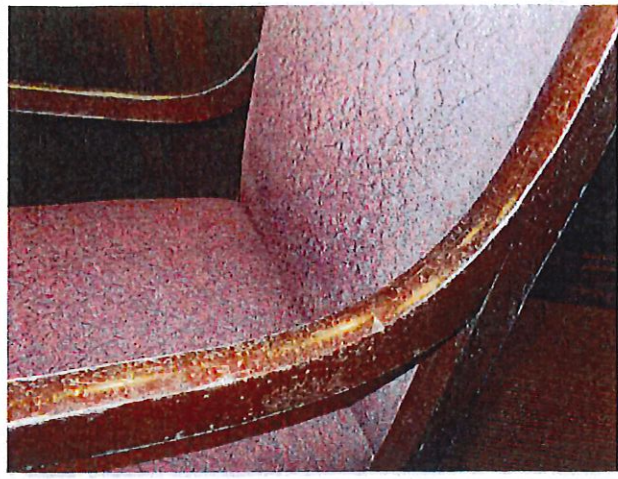
Our results and recommendations are based on the observations conducted only during PENTA's site visit. Actual conditions vary from day to day throughout the year.

This report has been prepared on behalf of and exclusively for the use of The City of Stockbridge. Should this report and the findings contained herein, in whole or in part, be disseminated or conveyed to any other party or be used or relied upon by any other party, in whole or in part, any interpretations made, opinions formed, and conclusions drawn, as a result of examining this report, those interpretations, opinions, and conclusions will be those made, formed, and drawn solely by that party.

ATTACHMENT 1
Representative Photographs



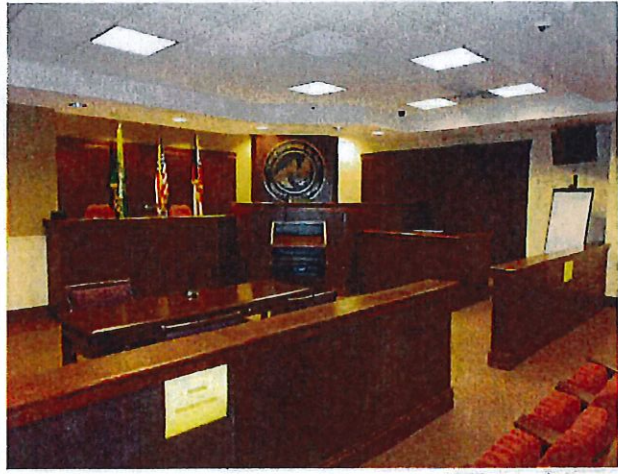
5. View of suspect mold growth on furniture within the Court Room (Municipal Court Building).



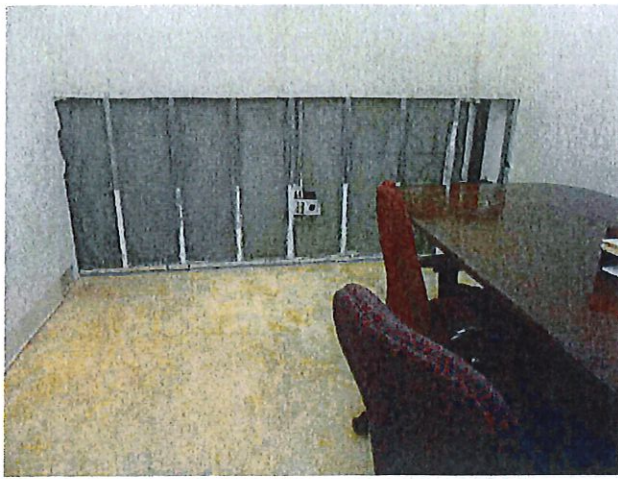
6. View of suspect mold growth on furniture within the Court Room (Municipal Court Building).



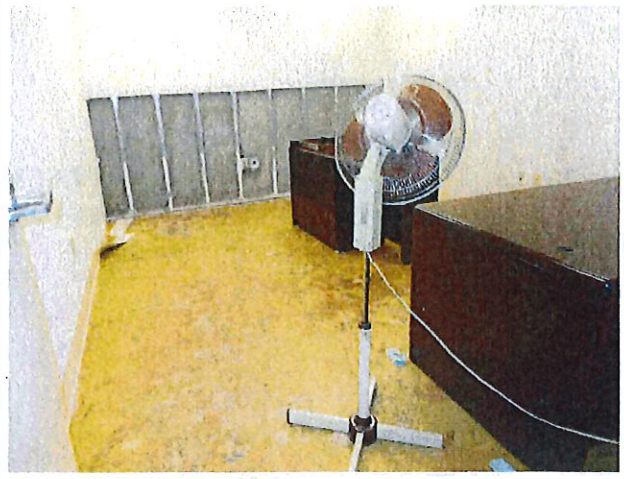
7. View of suspect mold growth on furniture within the Court Room (Municipal Court Building).



8. View of suspect mold growth on furniture within the Court Room (Municipal Court Building).



13. View of area of repaired water intrusion (Lower Level - Municipal Court Building).



14. View of area of repaired water intrusion (Lower Level - Municipal Court Building).



2nd floor Storage Room

Mold Remediation Protocol

Suspect mold growth was recently noted in the subject area of the facility, primarily impacting approximately two stored boxes and an approximate two feet by ten feet section of gypsum board along the perimeter wall. This project will generally include the removal of mold impacted contents and gypsum board within the subject area of the building.

BASE SCOPE OF WORK: The base scope of work shall include removal of the mold impacted gypsum board and contents. Mold-impacted gypsum board materials shall be removed to a point approximately two feet from the floor in the impacted area (approximately ten linear feet).

Contractor shall coordinate with City of Stockbridge (Owner) for allowable work hours. Contractor shall coordinate all work efforts and anticipated completion schedule with the Owner.

1. All work shall be performed in a safe manner, in accordance with applicable Federal, State, and local regulations and standards. Personnel performing the work shall be appropriately trained and experienced in mold remediation hazards and procedures, and necessary personal protective equipment (PPE).
2. Contractor shall provide copies of Safety Data Sheets (SDS) for each chemical to be used associated with work of this project. SDS submittal should include, but not be limited to anti-microbial cleaning solution, encapsulants, etc.
3. Contractor shall coordinate with the Owner to deactivate the HVAC system serving the subject area prior to initiation of demolition and cleaning efforts.
4. The work area shall be isolated from the remainder of the facility for the duration of demolition and cleaning efforts until acceptance of clearance criteria by construction of a mini-enclosure around the area of mold impacted gypsum board. Critical barriers shall be installed to isolate the area of the storage room with the impacted gypsum board from adjacent areas of the facility. Install polyethylene sheeting over HVAC supply and return duct openings, if found within the mini-enclosure work area. Install air locks at the entrance to the mini-enclosure. The nozzle of a HEPA vacuum shall be used to maintain the work area at a negative pressure compared to adjacent areas during demolition and initial cleaning efforts.
5. Demolition and Cleaning Efforts.
 - Demolition shall include an approximate 2-feet by 10-feet section of perimeter gypsum board wall. Evaluate the presence of mold growth on the backside of removed gypsum

ATTACHMENT 3
Mold Remediation Plan – Municipal Court Building

PROJECT DIRECTORY

	NAME/ADDRESS	REPRESENTATIVE
Owner/Project Manager:	City of Stockbridge 4640 North Henry Boulevard Stockbridge, Georgia 30281 (678) 833-3350 telephone (770) 474-1215 fax	Decius Aaron
Mold Consultant:	PENTA Engineering Group, Inc. 4000 Miller Court West. Norcross, Georgia 30071 (678) 282-1999 telephone (678) 282-1993 fax	Rick W. Welsch, P.E. Stephen K. Kimble
Remediation Contractor:	To Be Determined	
Laboratory:	To Be Determined	

CITY OF STOCKBRIDGE
MUNICIPAL COURT

Mold Remediation

3.14	Schedule of Air Samples (Mold Clearance).....	02080-19
3.15	HVAC System Cleaning.....	02080-20

CERTIFICATE OF WORKER'S ACKNOWLEDGEMENT	SF-1
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DRAWINGS

Lower Level Mold Remediation.....	MRD-1
2 nd floor AHU Cleaning (AHU's 3 and 4).....	MRD-2

NOTE: All information contained in or disclosed by this Specification is considered confidential and proprietary information of PENTA Engineering Group, Inc. It shall not be reproduced in whole or in part without expressed written permission of PENTA Engineering Group, Inc. Copies required for project construction will be supplied by PENTA Engineering Group, Inc.

-
- C. The Remediation Contractor is responsible to verify quantities of stored items for disposal, identified mold contaminated materials scheduled to be removed and/or cleaned, and ventilation ductwork to be cleaned.
 - D. Remediation Contractor shall furnish all labor, materials, facilities, equipment, services, insurance, and incidentals necessary to remove the identified mold-contaminated materials within the Lower Level of the Municipal Court Building and cleaning of HVAC systems as shown on Drawings MRD-1 and MRD-2 in accordance with these specifications.
 - E. Disturbance or dislocation of mold-contaminated materials may cause mold spores to be released into the atmosphere, thereby creating a potential health hazard to workers. Apprise all workers, supervisory personnel and Contractors who will be at the job site of the seriousness of the hazards and of proper work procedures that must be followed.
 - F. Where in the performance of the Work, workers, supervisory personnel, or Contractors may encounter, disturb, or otherwise function in the immediate vicinity of any identified mold contaminated materials, take appropriate continuous measures as necessary to protect all workers from the potential hazard of exposure to airborne mold spores. Such measures shall include, at a minimum, the procedures and methods described herein, and compliance with regulations of applicable Federal, State and local agencies.
 - G. Remediation Contractor is hereby notified that the conditions under which the Work of this Project must be performed include, but are not limited to: elevated work areas, high and or low temperature conditions, wet weather conditions, elevated noise levels, operating utilities in close proximity such as electricity, sharp edges and corners. These conditions could present potentially life-threatening or other situations of extreme consequences and will require paramount attention to safety and protection at all time. It is the complete and indivisible responsibility of the Remediation Contractor to maintain adequate protective equipment and procedures for all of its employees and those of subcontractors and suppliers at all times, and to instill in them a level of safety-consciousness for the duration of the Project.
 - H. Maintain existing area in a safe condition throughout the construction period.
 - I. If any other materials are found during the course of the project which are suspected of containing mold, notify the Owner's Consultant immediately.
 - J. Keep areas in the Work Area free from accumulation of waste, rubbish or construction debris.
 - K. Smoking or open fires will not be permitted within the Work Area.
 - L. Maintain personnel on the site at all times if any portion of the Work Area(s) are open or not properly secured. Secure work areas completely at the end of each working day.
 - M. Coordinate and schedule all phases of the Work with the Owner, Owner's Consultant, and other parties as necessary to ensure the complete cooperation between parties and proper execution of the Work.
 - N. Access to Premises: Ingress and egress shall be limited to the most direct access to the subject work areas. No vehicles or material shall be located, even temporarily, so as to hinder normal work functions of the facility. Coordinate with Owner for location of disposal dumpsters.
 - O. Parking: Parking on the Owner's premises for private vehicles operated by employees of the Contractor will be allowed. Parking will also be allowed for the Contractor's job trucks that are directly engaged in the work.

12. "Condition 2 (settled spores)" - an indoor environment which is primarily contaminated with settled spores that were dispersed directly or indirectly from a Condition 3 area, and which may have traces of actual growth.
13. "Condition 3 (actual growth)" - an indoor environment contaminated with the presence of actual mold growth and associated spores. Actual growth includes growth that is active or dormant, visible or hidden.
14. "Consultant" - firm (PENTA Engineering Group, Inc.) performing observations of the Remediation Contractor's work practices for compliance with this Specification Section and clearance sampling following mold remediation activities on behalf of the Owner.
15. "Containment" - a precaution used to minimize cross contamination from affected to unaffected areas by traffic or material handling. Containment normally consists of 6-mil polyethylene sheeting, often in combination with negative air pressure, to prevent cross contamination.
16. "Mold-contaminated" - the presence of indoor mold growth and/or mold spores, whose identity, location and quantity are not reflective of a normal fungal ecology for similar indoor environments, and which may produce adverse health effects, cause damage to materials and/or adversely affect the operation or function of building systems.
17. "Contractor" - primary firm responsible for furnishing materials as well as performing services using their employees and/or approved subcontractors.
18. "Cross-contamination" - the spread of contaminants from an affected area to an unaffected area.
19. "Disinfectant" - any chemical or physical process used on objects that destroys more than 99% of unwanted microorganisms. Disinfectants may not kill all spores, on inanimate surfaces. Descriptions of products of this type generally include the suffix "-cide", meaning to "kill"; e.g., bactericide, fungicide, virucide.
20. "Enclosure Work Area" - an area isolated from the surrounding areas by one or more layers of plastic sheeting to prevent migration of airborne mold spores from the work area to an adjacent area during work.
21. "EPA" - Environmental Protection Agency.
22. "Fungicide" - biocides that are used to prevent, control, or kill fungi.
23. "Fungus (plural 'fungi')" - one of the five kingdoms into which living things are categorized. The other kingdoms are Animal, Plant, Bacteria, and Protista. Fungi have distinct nuclei and include a variety of types, such as molds, mildews, yeast, and mushrooms. Fungi range in size generally from 2 to 20 microns and are ubiquitous in soils, water, and air. Unicellular fungi are called *yeasts*. Fungi formed by long chains of cells are called *molds*. Fungi are ubiquitous and are primarily found in moist environments.
24. "HEPA filter" - High Efficiency Particulate Air filter - A filter that is at least 99.97% efficient in removing monodisperse particles of 0.3 micrometers in diameter.
25. "HVAC" - Heating, Ventilating, and Air Conditioning.
26. "Manometer" - an analog or digital instrument that measures the static air pressure differential between two or more adjacent areas.
27. "Mildew" - a white growth on plant surfaces produced by parasitic fungi. See "fungi".

medical records of personnel as required by the applicable Federal, State and local regulations. The Remediation Contractor shall hold the Owner and Owner's Consultant harmless for failure to comply with any applicable Work, hauling, disposal, safety, health or other regulation on the part of himself, his employees, or his subcontractors.

- C. Federal Requirements which govern mold remediation work or hauling and disposal of mold-contaminated waste materials include but are not limited to the following:
 - 1. U.S. Department of Labor, Occupational Safety and Health Administration, (OSHA), including but not limited to:
 - a. Occupational Safety and Health Act of 1970 - General Duty Clause (Section 5)
 - b. Occupational Exposure to Asbestos, Tremolite, Anthophyllite, and Actinolite; Final Rules 29 CFR 1910.1001 and 29 CFR 1926.1101.
 - c. Lead in Construction Standard – 29 CFR 1926.62
 - d. Respiratory Protection - 29 CFR 1910.134
 - e. Construction Industry - 29 CFR 1926
 - f. Access to Employee Exposure and Medical Records - 29 CFR 1910.33
 - g. Means of Egress – 29 CFR 1926.34
 - h. Employee Emergency Action Plans – 29 CFR 1926.35
 - i. Hazard Communication - 29 CFR 1910.1200 and 29 CFR 1926.59
 - j. Sanitation - 29 CFR 1910.141
 - k. Head Protection - 29 CFR 1910.100
 - l. Face and Eye Protection - 29 CFR 1910.102
 - m. Scaffolding – 29 CFR 1926 Subpart L
 - 2. U. S. Environmental Protection Agency (EPA) including but not limited to:
 - a. National Emission Standards for Hazardous Air Pollutants (NESHAPs) - 40 CFR 61
 - b. Identification and Listing of Hazardous Wastes - 40 CFR 261
 - 3. U. S. Department of Transportation (DOT) including but not limited to:
 - Shippers--Hazardous Materials Regulations - 49 CFR 171 and 172
- D. State Requirements, which govern mold remediation work and the application of include but are not limited to the following:
 - 1. State of Georgia – GAC 40-21 Pesticide Use and Application
 - 2. Georgia Department of Agriculture – Commercial Applicator and Pesticide Contractor Licensing
- E. Federal Guidelines and Industry Standards associated with Mold Remediation include, but are not limited to the following:
 - 1. EPA “Mold Remediation in Schools and Commercial Buildings”

1.06 POST-JOB SUBMITTALS

At the conclusion of the work, submit three complete submittal packages to the Owner's Consultant for review. Electronic copies of submittals will be accepted. The Post-Job Submittal Package shall include the following items:

- A. Submit certificates for each employee of the Remediation Contractor who was on site and was not included in the Pre-Job Submittal Package as described in Paragraph 1.05(F).
- B. Daily worker sign-in log showing employees used during the project.
- C. Copies of the daily log forms used during the project.
- D. Other documentation that may be required by the Owner.

1.07 PERSONNEL AND VISITOR PROTECTION

- A. Remediation Contractor shall maintain adequate protective equipment and procedures for all of his employees and those of his subcontractors and suppliers at all times, and to instill in them a high level of safety-consciousness.
- B. Provide workers with personally issued and marked respiratory equipment, approved by NIOSH and suitable for the anticipated mold exposure level in the work areas.
- C. Provide respiratory protection from mold during each phase of work, including demolition and work area preparation phases. Respiratory protection for mold shall be at minimum a NIOSH approved N-95 respirator during work area preparation efforts. Respiratory protection from the beginning of remediation activities until acceptance of clearance criteria shall be at minimum half-face dual cartridge negative pressure respirators with HEPA filter cartridges, or as required by OSHA, during mold removal and cleaning activities.
- D. Provide eye protection from mold during each phase of work.
- E. Provide workers, Owner and Owner's Consultant with sufficient sets of eye protection and protective disposable clothing (full-body coveralls, head covers, gloves, and foot covers) of sizes to properly fit individual workers. During removal and cleaning phases, workers shall wear at least one layer of such protective disposable clothing.
- F. Permit no visitors, except for governmental inspectors having jurisdiction or as authorized by Owner or Owner's Consultant, in the work area after commencement of activities. Provide protective clothing for use by Owner's and Consultant.
- G. Remediation Contractor shall have a written contingency / emergency plan in effect during the project.
- H. Remediation Contractor shall have a written program for all areas in need of compliance such as OSHA Hazard Communications Standard, electrical safety, fall protection, respiratory protection, and any and all others that may be applicable to this job.

- E. Disinfectant/Sanitizer – Provide anti-microbial sanitizer for use during mold cleaning efforts (Fiberlock Shockwave or equivalent). Submit copies of SDS sheets and manufacturer information to Owner's Consultant in pre-job submittal package for approval.
- F. Mold Resistant Coatings and Sealants – Provide anti-microbial sealant for encapsulation of work areas following completion of mold remediation efforts (Foster 40-30 or equivalent). Submit copies of SDS sheets and manufacturer information to Owner's Consultant in pre-job submittal package for approval.

2.02 TOOLS AND EQUIPMENT

- A. Water sprayer - Airless or other low-pressure sprayer for anti-microbial application.
- B. Disposal Bags for Mold-Contaminated Materials: Provide 6-mil thick leak-tight clear or black polyethylene bags for disposal of mold-contaminated materials.
- C. Wetting materials:
 - 1. For wetting and damp cleaning of mold-contaminated materials, amend water with an approved biocide in accordance with the manufacturer's directions.

2.03 AIR PURIFYING RESPIRATORS

- A. During preparation and general demolition activities, provide a minimum of N-95 type respirator (Full-face respirator or Powered Air Purifying Respirator with P-100 filters recommended).
- B. During remediation and cleaning efforts: Respirator Bodies: Provide half face or full face type respirators. Equip full-face respirators with a nose cup or other anti-fogging device as would be appropriate for use in air temperatures less than 32 degrees Fahrenheit.
- C. During remediation and cleaning efforts: Filter Cartridges: Provide, at a minimum, P-100 HEPA type filters labeled with NIOSH Certification for "Radionuclides, Radon Daughters, Dust, Fumes, Mists including Asbestos-Containing Dusts and Mists", and color coded in accordance with ANSI Z88.7 (2001).
- D. Provide sufficient filters for replacement as necessary by the workers. New filters are to be installed each time a worker reenters the work area.

2.04 DECONTAMINATION UNIT MATERIALS

- A. Polyethylene Sheet: Provide flame resistant polyethylene film that conforms to requirements set forth by the National Fire Protection Association Standard 701, Small Scale Fire for Flame resistant Textiles and Films. Provide largest size practical to minimize seams 6 mils thick.
- B. Duct Tape: Provide duct tape in 2- to 4-inch widths, with an adhesive that is formulated to aggressively stick to sheet polyethylene.
- C. Spray Cement: Provide spray adhesive in aerosol cans, which is specifically formulated to stick tenaciously to sheet polyethylene.
- D. Wood framing and/or PVC piping: Provide 2 by 4-inch wood framing and/or PVC piping for constructing the decontamination unit attached to the Enclosure Work Area for removal of the asbestos-containing and mold-contaminated materials.
- E. Fasteners: Provide fasteners appropriate to fasten together the wood framing and/or PVC piping.

mold-contaminated materials. Do not remove wood wall panels or ceiling tiles until after completion of work area preparation efforts.

- D. Complete work area preparation activities.
- E. After completion of work area preparation efforts, complete removal of carpet, cove base molding, water-stained ceiling tiles, wall panels, and other items.
- F. Clean remaining surfaces within work areas for mold contamination.
- G. Obtain mold clearance for work area.
- H. Perform cleaning of identified AHUs and associated ventilation ductwork.

3.03 DISPOSAL OF STORED ITEMS AND FURNITURE

- A. Coordinate with Owner for placement of general construction dumpster. Dispose of all stored items, including, but not limited to Courtroom seating, furniture, shelves, desks, chairs, etc. Removal shall generally leave bare walls and floors within work areas.
- B. Place porous materials in polyethylene disposal bags prior to removing items from the facility. If materials are too large to fit into disposal bags, wrap with polyethylene sheeting. Alternatively, placing items in a secured dumpster lined with polyethylene sheeting is acceptable. If this method is used, dumpsters shall be sealed at the end of each work shift and prior to dumpster transportation.
- C. Damp wipe non-porous items with biocide prior to removing from facility and placing in dumpster.

3.04 DECONTAMINATION UNITS

- A. Decontamination Unit: Provide a single-stage Decontamination Unit to facilitate decontaminating personnel and equipment during and following the removal and cleaning activities within the Work Area(s). Require all persons without exception to pass through this decontamination unit before leaving the work site.
- B. The Decontamination Unit shall include a dirty room chamber with airlocks on each side.
- C. Construct the Decontamination Unit at the entrance to each Enclosed Work Area.
- D. Walls: Construct air tight walls and ceiling using polyethylene sheeting, at least 6 mils in thickness. To support the spans of sheeting, attach to temporary framework provided by the Remediation Contractor and/or existing framework.
- E. Floors: Use two layers (minimum) of six-mil polyethylene sheeting to cover floor in the Decontamination Unit. Doors: Fabricate from overlapping sheets with openings a minimum of 3 feet wide. Configure so that sheeting overlaps adjacent surfaces. Weight sheets at bottoms as required so that they quickly close after being released.
- F. Clean debris and residue from inside of the Decontamination Units at a minimum of twice daily. Wet wipe all surfaces after each shift change. Clean debris from shower pans on a daily basis.

3. Determining the Ventilation Requirements: Provide fully operational negative pressure systems supplying a minimum of one air change every 15 minutes. Determine the volume in cubic feet of the work area by multiplying floor area by floor-to-floor height. Determine total ventilation requirement in cubic feet per minute (CFM) for the work area by dividing this volume by the air change rate.

$$\text{Ventilation Required (CFM)} = \frac{\text{Volume of work area (cu. ft.)}}{15 \text{ (minutes)}}$$

4. Determine Number of Units needed to achieve 15 minute change rate by dividing the ventilation requirement (CFM) above by capacity of exhaust unit(s) used. Capacity of a unit for purposes of this Specification is the capacity in cubic feet per minute with fully loaded filters (pressure differential which causes loaded filter warning light to come on) in the machines labeled operating characteristics.

$$\text{Number of Units Needed} = \frac{\text{Ventilation Requirement (CFM)}}{\text{Capacity of Unit with Loaded Filters (CFM)}}$$

Add one (1) additional unit as a backup in case of equipment failure or machine shutdown for filter changing.

5. Location of Exhaust Units: Locate exhaust unit(s) so that make-up air enters the Enclosure Work Area primarily through decontamination facilities or other supplemental make-up air locations and traverses the Enclosure Work Area as much as possible. This may be accomplished by positioning the exhaust unit(s) at a maximum distance from the worker access opening or other make-up air sources.
6. Place exhaust duct from unit through an opening in the plastic barrier or wall covering and vent to outside of building. The plastic around the duct shall then be sealed with tape.
7. Supplemental Make-up Air Inlets: Where required for proper air flow through the work space, install HEPA-filtered Make-up Air Inlets in the perimeter enclosures that allow air from outside into the work area. Locate make-up air inlets as far as possible from the exhaust unit(s). Air inlets shall be designed to reseal automatically if the negative pressure system should shut down for any reason. The Owner's Consultant must approve location of make-up air inlets.
8. Demonstrate Operation of the negative pressure system to the Owner's Consultant. Demonstration will include, but not be limited to, the following:
 - a. Plastic barriers and sheeting move lightly in toward work area,
 - b. Curtain doorways of decontamination units move lightly in toward work area,
 - c. Manometer indicates a minimum of negative 0.02 inches of water pressure differential between work area and outside areas.

- C. Removal shall include carpet throughout the Lower Level as described on Drawings MRD-1. Remove carpet in accordance with Article 3.08 of this Specification.
- D. Removal shall include dismantling of wood paneling in the Court Room, removing panels from walls using methods that do not damage the panels as described on Drawing MRD-1 of these Specifications. Remove and clean wood paneling as described in Article 3.09 of this Specification.
- E. Removal shall include all vinyl cove base molding within the Lower Level in order to document the presence or absence of mold growth on gypsum board materials. Remove cove base molding as described in Article 3.10 of this Specification.
- F. For removal activities involving the identified mold-contaminated materials prepare the Work Area(s) as specified herein as necessary to prevent contamination of the surrounding area(s) during the removal activities.

3.07 REMOVAL OF WATER DAMAGED CEILING TILE

- A. Remove and properly dispose of all water damaged ceiling tile within the Lower Level as indicated in Drawing MRD-1 and as described in the Contract Documents.
- B. Prepare the Work Area as described in Article 3.05 of this Specification.
- C. Remove ceiling tile and place directly into disposal bag.
- D. Install replacement ceiling tile to maintain suspended ceiling barrier.
- E. Dispose of the removed mold-contaminated waste as described in Article 3.12 of this Specification.

3.08 REMOVAL OF MOLD-CONTAMINATED CARPET

- A. Remove and properly dispose of mold-contaminated carpet throughout the Lower Level as indicated in Drawing MRD-1 and as described in the Contract Documents.
- B. Prepare the Work Area as described in Article 3.05 of this Specification.
- C. Remove contaminated carpet throughout the work area using manual removal methods. Cut into manageable sections that will fit into disposal bags, or can be wrapped in polyethylene sheeting for disposal.
- D. Stop work and notify Owner's Consultant if suspect asbestos-containing floor tile or black mastic is observed beneath carpet materials.
- E. After removal of mold-contaminated material, clean all surfaces to remove residual accumulated material as described in Article 3.11 of this Specification.
- F. Dispose of the removed mold-containing/contaminated waste as described in Article 3.12 of this Specification.

3.09 REMOVAL OF MOLD-CONTAMINATED WOOD PANELING

- A. Remove, salvage, clean, and store for re-use wood paneling installed on walls within the Court Room as indicated in Drawing MRD-1 and as described in the Contract Documents in accordance with Federal, State, and local Regulations or as more stringently specified herein.
- B. Prepare the Work Area as described in Article 3.05 of this Specification.

2. Continue cleaning until visual observations indicate no visible accumulations of removed mold/asbestos-contaminated materials.
 3. Remediation Contractor shall bear all costs associated with the second round of retesting and recleaning. If observations by the Owner's Consultant following the second round of cleaning and retesting indicate that cleaning methods have been performed in accordance with these specifications and no visible evidence of suspect mold growth is observed within the work area, and the work area continues to fail clearance criteria, options for additional cleaning and clearance measures will be discussed with the Owner and Remediation Contractor for amenable compensation for additional work.
 4. Owner will deduct the cost of such follow-up visual observations from whatever remaining payments due to the Remediation Contractor.
- H. If Release Criteria are met satisfactorily, proceed with cleaning of the HVAC System as specified in Article 3.15 of these Specifications.

3.12 DISPOSAL OF MOLD-CONTAMINATED WASTE MATERIAL

- A. Bag all mold-contaminated waste material in 6-mil polyethylene disposal bags. For items that will not fit in disposal bags, wrap in 6-mil polyethylene sheeting.
- B. Coordinate location of disposal dumpster with representatives of Owner. Dispose of mold-contaminated materials as general construction debris, in an approved landfill.

3.13 WORK AREA CLEARANCE - MOLD REMEDIATION

- A. Upon completion of removal and cleaning efforts, install additional air scrubbers, deactivate negative air system, seal the work area, and allow a settling period of at least 8 hours. Air scrubbers are to continue to operate until acceptance of clearance criteria.
- B. Mold Remediation Contractor Release Criteria: The Mold Remediation Work Area is cleared when the work area is visually clean and Clearance Air Testing by Spore Trap Sampling indicates that the representative airborne mold spore concentrations meet the following criteria:
 1. Total inside airborne mold spore concentrations are less than total outside concentrations.
 2. Concentrations of individual Genera of mold spores from inside the work area are not significantly greater than concentrations outside.
 3. No *Stachybotrys* spores are observed in interior samples.
- C. In the event that release criteria are not met, Remediation Contractor shall bear all costs associated with the second round of retesting and recleaning. If observations by the Owner's Consultant indicate that cleaning methods have been performed in accordance with these specifications and no visible evidence of suspect mold growth is observed within the work area, and the work area continues to fail clearance criteria, options for additional cleaning and clearance measures will be discussed with the Owner and Remediation Contractor for amenable compensation for additional work.
- D. Clearance Spore Trap Sampling:
 1. Remediation Contractor will provide Owner's Consultant with electrical power and extension cords as necessary to perform clearance sampling.

A record of tape lift analysis results will be furnished to the Owner and the Remediation Contractor (upon request).

- B. When tested areas fail to meet the specified level of cleanliness, the area shall be re-cleaned by the Remediation Contractor and re-tested. Repeated cleaning and testing will be required until acceptable final clearance test results are achieved. Additional cleaning and testing costs shall be the Remediation Contractor's responsibility.
- C. Any questions concerning the asbestos abatement specifications or air monitoring procedures should be directed to the Owner's Consultant.

3.15 HVAC SYSTEM CLEANING

- A. Following receipt of acceptable clearance criteria for mold, remove critical barriers associated with AHU Nos. 3 and 4. Leave critical barriers on HVAC ventilation supply and return diffusers.
- B. Clean AHU Nos. 3 and 4 in accordance with NADCA Standard ACR 2006 "*Assessment, Cleaning, and Restoration of HVAC Systems*" or most current version.
- C. To the extent feasible, engineering controls must be used to assure worker safety and health, and to prevent cross-contamination. These engineering controls may include, but are not limited to source control, isolation barriers, pressure differentials, dust suppression methods, HEPA vacuuming and filtration, detailed cleaning, temperature and humidity control, and a sanitary approach.
- D. Maintain HVAC ducts at a negative pressure differential relative to surrounding indoor occupant spaces during all cleaning procedures. Achieve the negative pressure differential through the use of a negative air machines or HEPA filtered vacuum collection equipment designed specifically for the use of duct cleaning.
- E. Operate negative pressure equipment in close proximity to the connection point of the HVAC component being serviced. HVAC openings must be temporarily sealed and opened as required to maintain an appropriate pressure differential throughout the mechanical system. Installation of subsequent service openings in the portion of the HVAC system being cleaned must be performed while the system is under the appropriate pressure differential.
- F. All equipment must be maintained in good working order, consistent with applicable OSHA requirements, including, but not limited to vacuum collection equipment, power tools, pressurized air sources, electrical power cords and plugs, ground fault protection devices, vacuum collection hoses, fluid and pneumatic lines, manual and mechanical rotary brush systems, pneumatic cleaning systems, ductwork zoning devices, ladders, staging equipment, and hand tools.
- G. When using vacuum collection equipment exhausting within the building envelope, it is required that the equipment utilize HEPA filtration with 99.97% collection efficiency at 0.3 micron particle size.
- H. Use only products that comply with Federal, State, and local standards and/or laws regulating the use of such agents. Cleaning agents, antimicrobials, or other chemicals must be applied in accordance with the manufacturer's written recommendations for proper handling, usage, and disposal.
- I. Antimicrobials must be properly registered for use in HVAC systems by the EPA, or the applicable governing agencies and used in accordance with their registration listing specifically for HVAC applications. Any application of cleaning agents, antimicrobials, or other chemical agents must be performed in such a manner as to prevent employee and occupant exposure and cross-contamination.

- T. Completion of Abatement Work: Mold Abatement Work is substantially complete upon meeting the requirements herein.

END OF SECTION

JANUARY 30, 2018

WORK SESSION

ITEM #4 – CONFERENCE CENTER
HVAC UPDATE

PRESENTED BY: DECIUS AARON
PUBLIC WORKS DIRECTOR

STATE OF GEORGIA

CITY OF STOCKBRIDGE

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE ZONING CODE OF THE CITY OF STOCKBRIDGE, GEORGIA, AS AMENDED; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the governing authority of the City of Stockbridge is the Mayor and Council thereof;

WHEREAS, the governing authority of the City of Stockbridge, Georgia desires to amend the Zoning Code of the City of Stockbridge to clarify certain provisions relating to the Planning Commission, formally known as the Zoning Advisory Board; and,

WHEREAS, the health, safety, and welfare of the citizens of Stockbridge, Georgia, will be positively impacted by the adoption of this Ordinance.

NOW THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

Section 1. That the Stockbridge Municipal Code is hereby amended adding deleting Sections 12.10.010 through 12.10.017 with the same numbered sections attached hereto as Exhibit A.

Section 2. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 3. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

12.10.010 - The City of Stockbridge Planning Commission.

12.10.011 *Creation.* The City of Stockbridge Planning Commission (Planning Commission) is hereby established, and shall be referred to as the Planning Commission.

12.10.012 *Membership.*

A. Composition.

1. The Planning Commission shall be composed of six (6) qualified members.
2. Each member shall be appointed by the mayor and council. Members previously appointed to the body known as the City of Stockbridge Zoning Advisory Board by the mayor and council as of the date of the adoption of this amended Section 12.10.012 shall be deemed to be members of the Planning Commission.

B. Term of office.

1. All members shall be appointed for a term of two years. An appointment to fill any vacancy shall be for the remainder of the unexpired term of office.

C. Removal. Notwithstanding any provision to the contrary, a member may be removed by a majority vote of mayor and council.

D. Qualifications and Compensation.

1. In order to be qualified, all members shall complete training for Planning Commission members and shall receive a certificate of completion from an agency or organization competent to train appointed planning officials within one (1) year of appointment.
2. Each member shall be compensated in a manner prescribed by the mayor and council.

12.10.013 *Quorum.*

- A. Three (3) members shall constitute a quorum for the transaction of business. All rules, policies and procedures governing the Planning Commission shall be hereinafter governed by this requirement.
- B. It shall require the affirmative vote of three members of the Planning Commission to properly carry any motion before the Planning Commission.

12.10.014 *Officers.*

- A. The Planning Commission shall elect one of its appointed members as chair. The chair shall serve for one year or until re-elected or a successor is elected.
- B. A second appointed member shall be elected as vice chair and shall serve for one year or until re-elected or a successor is elected.
- C. The Planning Commission shall appoint a secretary, who may be an officer or an employee of the governing authority or a member of the Planning Commission.

12.10.015 *Meetings.*

- A. The Planning Commission shall meet once each month at a date and time established by the Planning Commission. This schedule may be altered due to unforeseen circumstances at the discretion of the Planning Commission.
- B. Additional meetings may be called according to procedures established by the Planning Commission.

12.10.016 *Rules and Operating Procedures.*

- A. The Planning Commission shall follow any by-laws and rules for the transaction of business adopted by the mayor and council.
- B. The Planning Commission shall maintain a record of its resolutions, transactions, findings, and determinations, which record shall be a public record.

12.10.017 *Duties and responsibilities.*

- A. The Planning Commission shall have the following powers and duties:
 - 1. Prepare and recommend for adoption by the City of Stockbridge a zoning ordinance or resolution and zoning map for the city. The zoning ordinance shall be contained within the Zoning Code.
- B. All city staff shall, upon request and within a reasonable time, furnish to The Planning Commission such available information as the board may require for performance of its work.
- C. Mayor and council may refer any matter to the Planning Commission for study, review, and recommendation prior to the mayor and council rendering a final decision on the matter.

ORDAINED this _____ day of January, 2018.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION NAMING AND RE-APPOINTING MEMBERS OF THE CITY OF STOCKBRIDGE PLANNING COMMISSION; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

WHEREAS, the City desires to re-appoint certain residents to the City's Planning Commission;

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. **Board Member Appointments** – The Mayor and City Council of the City of Stockbridge resolve that there are hereby named and re-appointed as members of the Planning Commission of the City the following named persons, each of whom, in the judgment of the Mayor and City Council, meets the qualifications set forth in the Stockbridge Municipal Code:

Askia Abdulah	beginning January 1, 2018 and expires on December 31, 2020.
Louis Goglia	beginning January 1, 2018 and expires on December 31, 2020.
Stanley Dumas	beginning January 1, 2018 and expires on December 31, 2020.
Shirley Wallace	beginning January 1, 2018 and expires on December 31, 2022.
Kimberly Bragg	beginning January 1, 2018 and expires on December 31, 2022.
Harold Thibodeaux	beginning January 1, 2018 and expires on December 31, 2022.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 30th day of January 2018.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

ORDINANCE _____

AN ORDINANCE OF THE CITY OF STOCKBRIDGE MAYOR AND CITY COUNCIL TO AMEND THE CODE OF ORDINANCES OF THE CITY OF STOCKBRIDGE, GEORGIA BY AMENDING SECTION 12.02.088(A)(1); TO PROVIDE SEVERABILITY; TO PROVIDE PENALTIES; TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR ADOPTION AND EFFECTIVE DATE; TO PROVIDE FOR CODIFICATION; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES .

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, State law permits the Mayor and City Council of the City of Stockbridge to establish ordinances to regulate uses and the number of similar uses; and

WHEREAS, the Mayor and City Council wishes to amend the ordinance to establish new architectural standards for single-family residential development in mixed-use developments and development agreements including single-family residential units; and

THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

SECTION 1. The Section 12.02.088 (A)(1) of Stockbridge, GA Code must be amended to establish new Architectural Standards as follows:

A. Residential lots shall meet the following requirements depending on dwelling type:

1. Single-family residential shall meet the same requirements for single-family residential as provided for in a TND, except the maximum net density is four du/nua but may be increased to five du/nua with density credits. Furthermore, single-family detached residences shall meet the following minimum architectural standards:

a) Standard Percentages

- i. Twenty-five (25) percent of the dwelling units shall have all sides made entirely of brick, except eaves and cornices and gables as the builder desires (note that where this ordinance refers to sides or siding, cornices, gables and eaves are excluded).
- ii. Twenty-five (25) percent of the dwelling units shall have all sides made entirely of brick, stone, stucco, or any combination thereof.
- iii. Twenty-five (25) percent shall have three sides made entirely of brick, stone, stucco, or any combination thereof with the back made of cement fiberboard siding.
- iv. Twenty-five (25) percent shall have front facades made of all brick, stone, stucco or a combination of with the remaining three sides made of cement fiberboard siding. A minimum "water table" of 3 feet shall be made up of primary materials around the three sides of each unit.

- b) Custom Homes - The City of Stockbridge encourages the development of exemplary neighborhoods with architecture intended to enhance the character and value of detached residences within the City. In order to allow for flexibility in approving customized architecture for detached residences within a Mixed-Use Neighborhood Development District, the following minimum architectural standards shall be met:
- i. A minimum of 2,500 square feet (SF)
 - ii. The front façade of each dwelling unit shall be comprised of no less than eighty (80) percent of either brick or stone, or a combination of brick and stone, and the remaining twenty (20) percent may be comprised of stucco, shake, and/or cement fiberboard siding. In determining the percentage of materials on the front façade, neither doors, windows, garage doors, gables nor eaves shall be included in such calculation.
 - iii. The side and rear facades of each dwelling unit may be comprised of any combination of primary materials including brick and/or stone and secondary materials including stucco, shake and/or cement fiberboard siding; provided, however, the proposed materials must be harmonious with the front façade materials for such dwelling unit.
 - iv. A minimum 'water table' of 3 feet shall be made up of primary materials around the entirety of each unit.
- c) Review and Approval Process. Site and Architectural Review will be done by the Community Development Department as part of the permitting process for the related site plan, subdivision plat, or other applicable development application. Such review shall be done prior to issuance of any permits.
- d) In no case shall vinyl, metal, or aluminum siding of any kind be used on the front, side or rear elevations of a dwelling unit, including the gables and eaves.
- e) Staggering of setbacks and building massing is encouraged. Variable setbacks and building massing establish a visually interesting streetscape and avoid monotony.
- f) The minimum architectural standards as spell out shall apply to all single-family residential development approved in any and all development agreements in which an application for building permits have not been obtained with an effective date of the approval of this Amendment.

SECTION 2 Intention of the Governing Body. It is the intention of the governing body, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of the City of Stockbridge, Georgia, and the sections of the ordinance may be renumbered to accomplish such intention.

SECTION 3. Approval of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Codification and Severability. (a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this ordinance is severable from every other section, paragraph, sentence, clause or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law no section, paragraph, sentence, clause or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 7. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter

SO ORDAINED this _____ day of _____, 2018.

ANTHONY S. FORD, MAYOR

ATTEST:

VANESSA HOLIDAY, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

Date Presented to Mayor: _____

Date Received from Mayor: _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE STOCKBRIDGE MUNICIPAL CODE WITH RESPECT TO THE PROCEDURE FOR PREPARING AGENDA BOOKS FOR COUNCIL MEETINGS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, Section 3.14(a) of the City Charter provides that “the city council shall adopt its rules of procedure and order of business consistent with the provisions of [the City Charter] and shall provide for keeping a journal of its proceedings which shall be a public record;”

WHEREAS, the City Council finds that it is necessary and desirable for proposals be presented to the Council in advance of any Council Meetings, whenever possible;

THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

SECTION 1. That Section 2.04.050 of the Stockbridge Municipal Code is hereby amended by deleting said section in its entirety and replacing in lieu thereof the following:

“2.04.050 - Order of business.

The order of business of the council at all regular or adjourned meetings shall be as set out in the agenda prepared by the City Manager and submitted by the City Clerk for such meeting.”

SECTION 2. That Section 2.04.100 of the Stockbridge Municipal Code is hereby amended by deleting said section in its entirety and replacing in lieu thereof the following:

“2.04.100 - Speaking rules.

No member, while council is in session, shall speak on the subject under discussion without first being recognized by the presiding officer, nor shall such member speak longer than three (3) minutes, nor more than twice upon the same question, without the consent of council. When more than one member of council desires to speak at, or nearly at, the same time, the presiding officer shall decide in favor of that one who first attracts his attention. Every speaker shall address the chair, and no member shall interrupt another while speaking, except to call him to order.”

SECTION 3. Intention of the Governing Body. It is the intention of the governing body, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of the City of Stockbridge, Georgia, and the sections of the ordinance may be renumbered to accomplish such intention.

SECTION 4. Approval of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 5. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 6. Codification and Severability.

(a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this ordinance is severable from every other section, paragraph, sentence, clause or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law no section, paragraph, sentence, clause or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 7. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO ORDAINED this _____ day of _____, 2018.

ANTHONY S. FORD, MAYOR

ATTEST:

(SEAL)
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

Date Presented to Mayor: _____

Date Received from Mayor: _____

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION APPOINTING THE CITY AUDITOR FOR THE 2017 FISCAL YEAR; AUTHORIZING THE MAYOR OR MAYOR PRO TEM TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; AUTHORIZING THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, The City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, Section 6.29 of the City Charter provides that there shall be an annual independent audit of all city accounts and financial transactions by a certified public accountant selected by the City Council;

WHEREAS, the City Council has determined that accountants at the accounting firm of Mauldin & Jenkins are certified public accountants and capable of providing an audit of the City's accounts and financial transactions;

WHEREAS, the City Council desires to appoint the independent accounting firm of **Mauldin & Jenkins** as the City Auditor for the 2017 Fiscal Year; and

WHEREAS, the City Council finds that the foregoing appointment is necessary and beneficial to its citizens and to the efficient operation of the City.

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE GEORGIA AS FOLLOWS:

SECTION 1. Appointment - The City Council hereby appoints Mauldin & Jenkins as the City Auditor for the 2017 Fiscal Year.

SECTION 2. Approval of Execution - The Mayor or Mayor Pro Tem is hereby authorized to sign all documents and to perform all other necessary acts necessary to effectuate this Resolution on behalf of the City of Stockbridge. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution.

SECTION 3. Severability - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

SECTION 4. Repeal of Conflicting Provisions - All City Resolutions inconsistent with this Resolution are hereby repealed.

SECTION 5. **Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO RESOLVED this _____ day of _____, 2018.

ANTHONY S. FORD, Mayor

ATTEST:

VANESSA HOLIDAY, City Clerk

(SEAL)

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney

WORK SESSION MEETING

JANUARY 30, 2018

ITEM NO. 10

Council Consideration to approve an
Ordinance for Recombination of Plats

Presented by: Camilla Moore,
Community Development Director

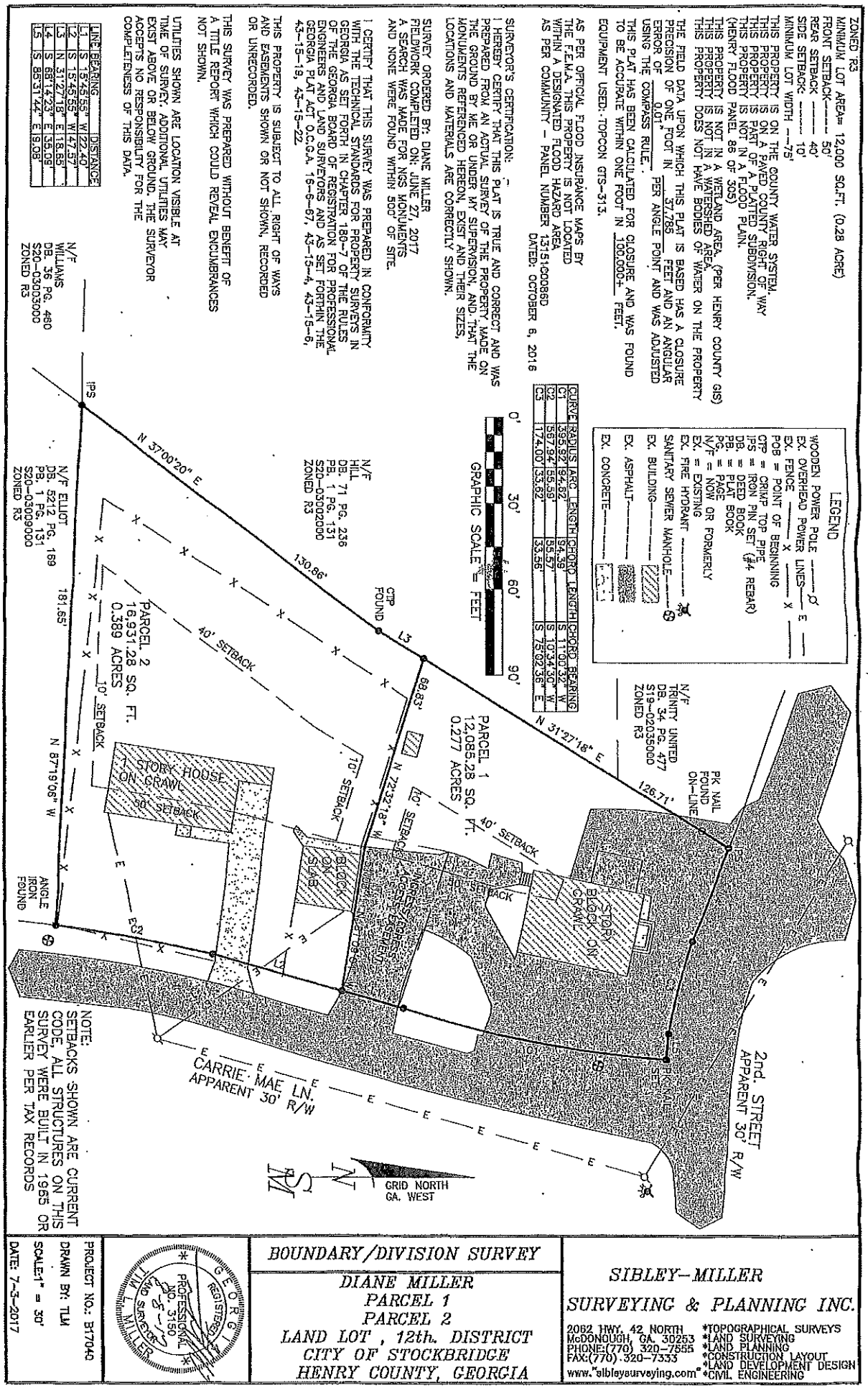
WORK SESSION MEETING

JANUARY 30, 2018

ITEM NO. 11

Council Consideration to approve Final Plat of 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres.

Presented by: Camilla Moore,
Community Development Director



ZONED R3
MINIMUM LOT AREA= 12,000 SQ.FT. (0.28 ACRE)
FRONT SETBACK= 50'
REAR SETBACK= 40'
SIDE SETBACK= 10'
MINIMUM LOT WIDTH= 75'

THIS PROPERTY IS ON THE COUNTY WATER SYSTEM.
THIS PROPERTY IS ON A PLATTED SUBDIVISION.
THIS PROPERTY IS NOT IN A FLOOD PLAIN.
(HENRY FLOOD PANEL 86 OF 305)

THIS PROPERTY IS NOT IN A WETLAND AREA. (PER HENRY COUNTY GIS)
THIS PROPERTY DOES NOT HAVE BODIES OF WATER ON THE PROPERTY
THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE
PRECISION OF ONE FOOT IN 37,765 FEET AND AN ANGULAR
ERROR OF 0.10" PER ANGLE POINT AND WAS ADJUSTED
USING THE COMPASS RULE.

THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND WAS FOUND
TO BE ACCURATE WITHIN ONE FOOT IN 100,000+ FEET.
EQUIPMENT USED: TOPCON GTS-313.

AS PER OFFICIAL FLOOD INSURANCE MAPS BY
THE FEMA, THIS PROPERTY IS NOT LOCATED
WITHIN A DESIGNATED FLOOD HAZARD AREA
AS PER COMMUNITY - PANEL NUMBER 1315100086D
DATED: OCTOBER 6, 2016

SURVEYOR'S CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AND WAS
PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON
THE GROUND BY ME OR UNDER MY SUPERVISION, AND THAT THE
MONUMENTS REFERENCED HEREON, EXIST AND THEIR SIZES,
LOCATIONS AND MATERIALS ARE CORRECTLY SHOWN.

SURVEY ORDERED BY: DIANE MILLER
FIELDWORK COMPLETED ON: JUNE 27, 2017
A SEARCH WAS MADE FOR NGS MONUMENTS
AND NONE WERE FOUND WITHIN 500' OF SITE.

I CERTIFY THAT THIS SURVEY WAS PREPARED IN CONFORMITY
WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN
GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES
OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE
GEORGIA PLAT ACT O.C.G.A. 16-6-67, 43-15-4, 43-15-6,
43-15-19, 43-15-22

THIS PROPERTY IS SUBJECT TO ALL RIGHT OF WAYS
AND EASEMENTS SHOWN OR NOT SHOWN, RECORDED
OR UNRECORDED.

THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF
A TITLE REPORT WHICH COULD REVEAL ENCUMBRANCES
NOT SHOWN.

UTILITIES SHOWN ARE LOCATION VISIBLE AT
TIME OF SURVEY. ADDITIONAL UTILITIES MAY
EXIST ABOVE OR BELOW GROUND. THE SURVEYOR
ACCEPTS NO RESPONSIBILITY FOR THE
COMPLETENESS OF THIS DATA.

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	399.82	184.82'	94.29'	S 11°00'32" W
C2	587.94	185.58'	95.57'	S 10°34'30" W
C3	174.00	33.62'	33.56'	S 75°02'36" E

LEGEND
WOODEN POWER POLE ---P
EX. OVERHEAD POWER LINES ---E
EX. FENCE ---X
POB = POINT OF BEGINNING
COP = CORNER TOP PIPE
IS = IRON PIN SET (#4 REBAR)
PB = PLAT BOOK
PS = PAGE
N/F = NOW OR FORMERLY
EX. = EXISTING
EX. FIRE HYDRANT ---H
SANITARY SEWER MANHOLE ---S
EX. BUILDING ---B
EX. ASPHALT ---A
EX. CONCRETE ---C

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	399.82	184.82'	94.29'	S 11°00'32" W
C2	587.94	185.58'	95.57'	S 10°34'30" W
C3	174.00	33.62'	33.56'	S 75°02'36" E

NOTE:
SETBACKS SHOWN ARE CURRENT
CODE. ALL STRUCTURES ON THIS
SURVEY WERE BUILT IN 1965 OR
EARLIER PER TAX RECORDS

PROJECT NO.: B17040
DRAWN BY: TLM
SCALE: 1" = 30'
DATE: 7-3-2017

BOUNDARY/DIVISION SURVEY
DIANE MILLER
PARCEL 1
PARCEL 2
LAND LOT, 12th. DISTRICT
CITY OF STOCKBRIDGE
HENRY COUNTY, GEORGIA

SIBLEY-MILLER
SURVEYING & PLANNING INC.
2082 HWY. 42 NORTH
MCDONOUGH, GA. 30253
PHONE: (770) 320-7855
FAX: (770) 320-7535
www.sibleysurveying.com

*TOPOGRAPHICAL SURVEYS
*LAND SURVEYING
*LAND PLANNING
*CONSTRUCTION LAYOUT
*LAND DEVELOPMENT DESIGN
*CIVIL ENGINEERING



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

01/30/2018

FUNDING SOURCE

☒ Action requested by City Council

☐ For informational purposes only

☐ Budget Amendment Required

FROM ACCOUNT: 505-43300-522235

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Vacuum Cleaning/Pumping and Disposal Services

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION:

Award bid for the Vacuum Cleaning/Pumping and Disposal Services for liftstations to CM Rogers & Sons, Inc. This was included in FY2018 budget.

Cost: \$14,840.00

APPROVED BY:

FINANCE DEPT.

Rashonda Favors

CITY MANAGER

Randy Kight

AMOUNT

\$14,840.00

Council Consideration to Approve Vendor C.M. Rogers & Sons, Inc. for Vacuum Cleaning/Pumping and Disposal Services.

Funding Source: FY2018 Budget

Cost: \$14,840.00

Description: C.M. Rogers & Sons, Inc. will clean/pump and dispose of sludge, grease, rags and sewage from the City's eleven (11) liftstations 2 to 3 times a year or as needed during 2018. The cleaning/pumping of the liftstations reduces the potential for sewage overflows in the collection system.

Council Consideration to Approve Task Release No. 8 Under Master Engineering Services Agreement Between the City of Stockbridge and Carter & Sloope, Inc. Watershed Monitoring 2018 – 2020.

Funding Source: FY2018 Budget

Cost: \$55,480

Description: To promote the goals of restoring and protecting Georgia's water resources, the Georgia Environmental Protection Division (GAEPD) requires that an entity (permittee) holding a permit for a wastewater treatment facility that intends to build a new water pollution control plant (WPCP), expand an existing facility, or that operates a WPCP designed for 1 MGD or greater conduct a Watershed Assessment and develop and implement a Watershed Protection Plan. The watershed assessment area is defined as all watersheds or sub-watersheds that are served by the permitted facility (service area) and contained within the permittee's jurisdictional boundaries. The Watershed Assessment and Watershed Protection Plan should be consistent and fit together with the overall objectives of determining the current condition of the watershed assessment area, and identifying and addressing the effects of urbanization, growth, development, and associated land use changes. The Watershed Assessment and Watershed Protection Plan represent a watershed approach for examining the factors that impact water quality and provide a means of achieving the goal of restoring and protecting the State of Georgia's waters. The information provided in these documents is primarily intended for the permittee's use in maintaining and improving water quality and biological integrity within the watershed assessment area.

As part of the Watershed Protection Plan, annual submittals to GAEPD are required, which consist of progress reports, monitoring data, support documentation, and a certification that the WPP is being implemented. The progress report summarizes accomplishments of the previous year, including water quality and biological monitoring conducted, and implementation of new or ongoing BMPs. Any modifications made to the WPP are also documented in the progress report.



**CITY OF STOCKBRIDGE
FINANCE DEPARTMENT – PURCHASING DIVISION**

**BID TABULATION SHEET
VACUUM CLEANING/PUMPING AND DISPOSAL SERVICES**

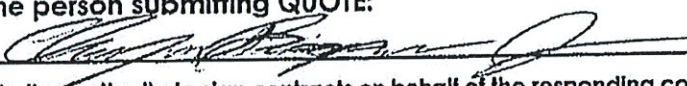
PROJECT NUMBER: 18RFQ121117-DRR DATE: DECEMBER 20, 2017
DONALD R. RILEY, CPPB, PROCUREMENT SPECIALIST TOTAL NUMBER OF BIDDERS: 1

CONTRACTOR'S NAME	TOTAL BASE BID AMOUNT	E-VERIFY NUMBER
C M ROGERS & SONS, INC.	\$14,840.00	235643

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY CITY OF STOCKBRIDGE REPRESENTATIVES.



Department of Purchasing
Donald R. Riley, CPPB, Procurement Specialist

REQUEST FOR QUOTE NUMBER:		18RFQ121117-DRR
WILL BE RECEIVED UNTIL		December 20, 2017
		3:00 p.m. EST
DESCRIPTION: Vacuum Cleaning/Pumping and Disposal Services		
Return to: Donald R. Riley, CPPB, Purchasing Specialist City of Stockbridge – Purchasing Department 4640 N. Henry Boulevard Stockbridge, Georgia 30281		
ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED <u>ONLY</u> TO THE PURCHASING SPECIALIST LISTED BELOW. QUOTEDERS MAY NOT HAVE CONTACT WITH CITY OFFICERS, ELECTED OFFICIALS OR CITY EMPLOYEES REGARDING THIS QUOTE PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR QUOTE BEING FOUND NON-RESPONSIVE. LAST DAY FOR QUESTIONS December 15, 2017 @ 3:00 P.M. EST.		
CONTACT NAME: Donald R. Riley, CPPB	E-Mail Address : DRiley@CityofStockbridge-ga.gov	Telephone Number: (770) 389-7912 (fax only)
All information requested on this sheet must be completed. The signature block and related information on each quote sheet must also be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by City of Stockbridge to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The City reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the City.		
Company Name: C M Rogers & Sons, Inc.		
Company Address: 1978 Phillips Road		
City Lithonia	State Georgia	Zip Code 30058
Telephone Number: 770-482-8746	Fax Number: 770-482-8920	E-Mail Address: rogers304@bellsouth.net
RESPONSES MUST BE DELIVERED/EMAILED TO THE PURCHASING OFFICE BY THE DATE INDICATED.		
Person submitting QUOTE: (Please Print) Cloyd M. Rogers, Jr.		Date 12/14/2017
Title Owner-President		
*Signature of the person submitting QUOTE: 		
*This person has binding authority to sign contracts on behalf of the responding company. By signing this form and all attachments, vendor agrees that their quote is an offer to sell. All Quoteders shall comply with all City of Stockbridge purchasing laws, policies, and procedures, as well as relevant state and federal laws— including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.		

NO QUOTE: ☐

REASON:

**REQUEST FOR E-QUOTE SPECIFICATIONS
VACUUM CLEANING/PUMPING AND DISPOSAL SERVICES
WATER SEWER DEPARTMENT**

1. DESCRIPTION

The City of Stockbridge Finance Department is soliciting quotes from qualified vendors to provide all necessary equipment, labor, material and apparatuses to perform cleaning/pumping, and disposal of sludge, grease, rags and sewage from Eleven (11) pump stations in the City for the Sewer Department.

PRE-QUOTE CONFERENCE (NON - APPLICABLE)

2. CONTACT PERSON

Please contact Donald R. Riley, CPPB, Purchasing Specialist, by e-mail at DRiley@cityofstockbridge-ga.gov or fax me at (770) 389-7912 only, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person via email only. No phone calls will be accepted. Any responses made by the City will be provided in writing to all Quoters by addendum. No verbal responses shall be authoritative.

3. TERM OF AGREEMENT

This procurement is from issuance of notice to proceed until 12/31/2018.

4. PRODUCT/SERVICE SPECIFICATIONS

The pricing sheets indicate only probable items intended for procurement. The City of Stockbridge reserves the right to limit the procurement only to the items actually required during the award period ending December 31, 2018.

Vendor is to furnish all labor, equipment, transportation, material, insurance, and other requirements necessary apparatuses to perform cleaning/pumping, and disposal of sludge, grease, rags and sewage from Eleven (11) pump stations in the City for the Sewer Department at various locations in the City of Stockbridge.

4.1. Vacuum Cleaning/Pumping and Disposal of Sludge Services

Cleaning/pumping 11 pump stations 2 to 3 times per year or as needed

The City of Stockbridge is requesting a quote for cleaning/pumping and disposal of sludge, grease, rags and sewage from the eleven (11) pump stations in the City 2 to 3 times a year or as needed during 2018. This generally tasked between 12 and 15 hours to complete each time. Please quote in a total hourly rate that includes labor and equipment and all associated costs. Quote disposal rate as an estimate by the ton.

Scope of work must include the following:

- 4.1.1. Cleaning of Eleven (11) ELEVEN lift stations up to (3) three times per year; 4.1.2. Pumping/Cleaning of pump station using Hydro Excavator;
- 4.1.3. Provide confined space entry where needed;
- 4.1.4. Transportation services;
- 4.1.5. Hydro excavator unit Truck;
- 4.1.6. Confined space operations;
- 4.1.7. Disposal Fee per ton; and
- 4.1.8. Other task to include in quote jetting and clearing of blockages of sewer lines on an on call twenty-four (24) hour emergency basis.

5. PRICING SHEETS

PRICING SHEETS LINE	DESCRIPTION	QUANTITY	TOTAL PRICE	
1	Clean (11) Eleven lift stations	3x times this year	\$4130.00 x 3	\$12,390.00 year
2	Mobilize One (1) vac truck, One (1) operator and One (1) tech	Per Hour	\$295.00	
3	Disposal Fee	Per Ton	\$80.00	
4	Non-emergency call (respond within 48 hours)	Each	\$900.00	
5	Emergency call (respond within 24 hours)	Each	\$1175.00	
Total Cost of All items		\$14,840.00		

6. INSURANCE & RISK MANAGEMENT PROVISIONS

- 6.1.1. **INSURANCE REQUIREMENTS:** Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia and acceptable to the City of Stockbridge. Insurance coverage must be current from time of award through the period of final acceptance from City of Stockbridge. The following requirements shall apply.
- 6.1.2. Policies and/or certificates certifying policies are to contain an agreement that the policies will not be changed and/or canceled without a ten (10) day prior notice to City of Stockbridge, as evidenced by return receipts of registered or certified letters.
- 6.1.3. Each respondent shall submit with the quote, evidence of insurability satisfactory to the City as to form and content. Either of the following forms of evidence are acceptable:
- 6.1.4. A letter from an insurance company stating that upon your firm/company being the successful bidder/respondent that a Certificate of Insurance shall be issued in compliance with the Insurance Requirements outlined below.
- 6.1.5. A Certificate of Insurance complying with the Insurance Requirements outlined below.
- 6.1.6. Upon award, the Contractor must maintain, at their expense, insurance in at least the following amounts and types outlined below. Any and all Insurance and Bonds required by this contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of the City.
- 6.1.7. The Contractor shall insure that the Request for Quote number and Project Description appear on the Certificate of Insurance.
- 6.1.8. The Certificate of Insurance shall identify the Certificate Holder as:

City of Stockbridge – Finance Department
Attn: Purchasing Specialist
4640 North Henry Boulevard
Stockbridge, GA 30281

6.2. WORKERS COMPENSATION – STATUTORY (In compliance with the Georgia Workers Compensation Act)

EMPLOYER'S LIABILITY	BY ACCIDENT -	EACH ACCIDENT -	\$500,000
INSURANCE	BY DISEASE -	POLICY LIMIT -	\$500,000
(Aggregate)	BY DISEASE -	EACH EMPLOYEE -	\$500,000

6.3. COMMERCIAL GENERAL LIABILITY INSURANCE (Including contractual Liability Insurance)

Bodily Injury and Property Damage Liability	Each Occurrence	-	\$1,000,000
(Other than Products/Completed Operations)	General Aggregate	-	\$2,000,000

To include Designated Per Project/Location Endorsement #CG2503/CG2504

Products\Completed Operation	Aggregate Limit	-	\$1,000,000
Personal and Advertising Injury	Limits	-	\$1,000,000
Fire Damage	Limits	-	\$ 100,000

6.4. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Combined Single Limits	Each Occurrence	-	\$1,000,000
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(Including operation of non-owned, owned, and hired automobiles).

6.5. UMBRELLA LIABILITY

(In excess of above noted coverage's) Each Occurrence - \$2,000,000

6.6. FIDELITY BOND

(Employee Dishonesty) Each Occurrence - \$ 100,000

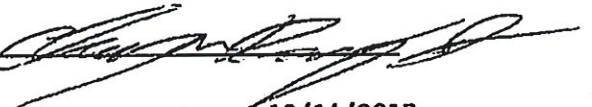
Insurance in no way Limits the Liability of the Respondent.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The successful contractor will agree to indemnify, save harmless and defend the City, its agents, servants, and employees from all lawsuits, claims, demands, liabilities, losses and expenses for or on account of any injury or loss in connection with the work performed under this contractor: Provided, however the contractor shall not be liable for any damages resulting from the sole negligent or intentional acts or omission of the City and its employees, agents or representatives.

THE RESPONDENT ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREES TO COMPLY WITH THE ABOVE STATEMENTS, AND IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING COMPANY.

COMPANY: C M Rogers & Sons, Inc. SIGNATURE:



NAME: Cloyd M. Rogers, Jr. (Buck) TITLE: Owner

DATE: 12/14/2017

7. STATE OF GEORGIA

CITY OF STOCKBRIDGE

GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Stockbridge and has registered with, is authorized to use, and uses, the federal work authorization program commonly known as EVerify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. 13-10-91. Furthermore, the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

235643

Federal Work Authorization User Identification Number

August 4, 2009

Date of Authorization

C M Rogers & Sons, Inc.

Name of Contractor

City of Stockbridge

Name of Project

City of Stockbridge

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on December 14 2017 in Stockbridge, Georgia.


Signature of Authorized Officer or Agent

Cloyd M. Rogers, Jr.

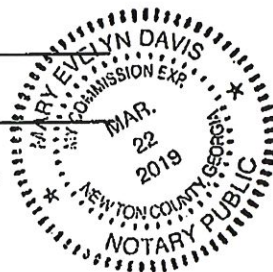
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 14th DAY of December, 2017.



My Commission Expires: March 22, 2019

NOTARY PUBLIC





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Winder Insurance Center 125 W. Athens St. Winder, GA 30680	CONTACT NAME: Cindy Shirley		
	PHONE (A/C, No. Ext): 770-867-7441 FAX (A/C, No.): (770) 867-1234		
	E-MAIL ADDRESS: cindy@winderinsclr.com		
INSURED CM Rogers & Sons, Inc. 1978 Phillips Road Lithonia, GA 30058	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Insurance		24066
	INSURER B: *		
	INSURER C: *		
	INSURER D: *		
	INSURER E: *		
	INSURER F: *		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GENL AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO. JECT ☐ LOC OTHER:		BKA56673765	04/03/2017	04/03/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		BAA56673765	04/03/2017	04/03/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS	☐ OCCUR ☐ CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	XWS56673765	04/03/2017	04/03/2018	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Stockbridge - Finance Dept
4640 North Henry Blvd
Stockbridge, GA 30281

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy S. Shirley

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Task Release

THIS ___ day of _____, 2017 the undersigned Owner offers and the undersigned Engineer agrees to provide and perform services as identified herein (the "Work") on a project identified herein (the "Project") under the terms and conditions set forth herein and in a certain extension of **Master Agreement** for engineering services, dated January 31, 2017, between the Owner and the Engineer (the "Master Agreement") which is incorporated herein by reference and made a part hereof as if fully restated herein.

1. The Project:

- 1.1 This Task Release is for a Project described as:
Watershed Monitoring and Reporting (2018-2020 Monitoring years)

2. The Work:

- 2.1 Engineer shall provide the following Work on the Project as defined herein and as follows:

- A. Water Quality Monitoring*
- B. Biological and Habitat Monitoring*
- C. Production/Submission of Annual Report*

A. Water Quality Monitoring

Water quality monitoring will be conducted at four (4) study locations. Sampling will be performed for three dry events and one wet event. A dry event is one with no rainfall for 72 hours prior to sampling. A wet event will be defined as > 0.2 inches of rainfall over previous 24 hours with dry conditions (no rainfall) for 72 hours prior. Rainfall information will be tracked (real-time) using the USGS website (<http://water.usgs.gov/realtime.html>) for nearby sites. Stream flow will be measured directly during the sampling events at each site, whenever possible. Single, discreet grab samples will be collected for the dry events. The wet sample will be collected across the hydrograph.

Samples from all study sites will be analyzed in the laboratory (GEPD-approved) for the following parameters: COD, BOD₅, TSS, hardness, alkalinity, total and ortho phosphorus, TKN, ammonia, nitrate-nitrite. The wet sample also will include analyses for total recoverable metals (Pb, Cu, Zn, and Cd).

In addition to laboratory analyses, the following *in situ* parameters will be measured during sample collection: air and water temperature, dissolved oxygen (DO), pH, turbidity, conductivity, and specific conductance. "Clean

metals” sampling, which requires a 2-person crew, will be used during the metals sampling.

In addition to the aforementioned parameters, bacteriological monitoring (fecal coliform and *E. coli*) also will be monitored during two periods (May – October). During each sampling period, a total of four grab samples will be collected on a regular schedule (regardless of weather) within a 30-day period. No sample will be collected within 24 hours of another sample. No flow measurements will be made during bacteriological monitoring.

All reporting will be done per the GEPD’s recent *Watershed Protection Plan Annual Reporting Requirements*.

B. Biological and Habitat Monitoring

Biological monitoring will be performed at the four study sites twice in a five year period. The macroinvertebrate and habitat assessments will be conducted under the GEPD’s current SOP *Macroinvertebrate Biological Assessment of Wadeable Streams in Georgia* dated March 2007 and under the GDNr’s Wildlife Resources Division current protocols for sampling, *Part I: Standard Operating Procedures for Conducting Biomonitoring on Fish Communities in Wadeable Streams in Georgia* (GDNr, 2005). The primary components of the biological monitoring plan included physical habitat assessments (including pebble counts) and benthic macroinvertebrate and fish sampling.

Biological sampling for fish will occur from April through October, and macroinvertebrate sampling will occur from October through February, as per the state protocols. In general, benthic macroinvertebrates will be collected via dip netting, and fish will be sampled by (backpack) electrofishing. Macroinvertebrate samples will be preserved and analyzed in the laboratory; whereas, the fish will be primarily processed (enumerated and identified) in the field and returned to the collection area of the stream. Some voucher fish specimens may be preserved and taken to the laboratory for identification.

Prior to biological surveys, water quality will be assessed via *in situ* measurements of the following parameters: air and water temperature, dissolved oxygen (DO), % DO, salinity, pH, turbidity, conductivity, and specific conductance. During both fish and macroinvertebrate monitoring efforts, the following water chemistry parameters will be sampled: TSS, alkalinity, hardness, ammonia, nitrate-nitrite, TKN, and total and ortho phosphorus. Total recoverable metals (cadmium, copper, lead, and zinc) also will be sampled during macroinvertebrate sampling.

All reporting will be done per the GEPD’s recent *Watershed Protection Plan Annual Reporting Requirements*.

C. Production/Submission of Annual Report

Prepare the *Annual Watershed Protection Plan Progress Report* for years specified for submittal to the GEPD by June 30 of the year following monitoring. The report should be provided to the City with sufficient time for their review prior to submitting to the GEPD. The *Annual Report* will include the Annual Certification of WPP Implementation Statement, Water Quality and Biology Monitoring Results (for the year where this occurs), Long-Term Monitoring Trends, a Summary of Best Management Activities, and any proposed revisions to the Watershed Protection Plan or any recommendations. Prepare the entire document, submit to the City of Stockbridge for review and signature, and submit to the EPD by the due date. The City will provide the previously collected water quality and biological data for the Long-Term Monitoring Trends analyses and with any BMP information.

3. **Contract Time:**

Upon execution of this Contract and commitment by Owner of funds to complete the Project, Engineer will commence performance of its services hereunder, and will complete same within a time period mutually established between Owner and Engineer to meet Project schedules.

4. **Fee Summary:**

Fee Basis

We propose to complete our work for Basic Services described herein for the lump sum amount as scheduled below. No fee amount may be exceeded without prior written approval from the Owner.

<u>Task No.</u>	<u>Description</u>	<u>Fee Basis</u>
1	Three Years of Watershed Monitoring and Reporting (LUMP SUM)	\$55,480

Hourly rates for Basic Services Additional Services are listed provided in the Master Agreement.

- 4.1 The Owner agrees to pay the Engineer for the Work described the **hourly amounts up to the not-to-exceed pricing provided herein** for the agreed upon scope described herein.
- 4.2 **Reimbursable Expenses:** Because the City has requested us to conduct two (2) site visits to look at various Headworks technologies, we are going to budget \$2,000 in reimbursable expenses to cover mileage and other travel related expenses associated with this project.

4.3 **Additional Services:** Services not included within the Basic Scope of Services above, which are considered Additional Services, are specifically excluded from the Scope of the Engineer's services, but can be provided on an hourly basis in accordance with Exhibit A in the Master Agreement executed between the Owner and the Engineer. Additional Services include, but are not limited to, the following:

- a. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer or its design requirements including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted reports, Drawings or Specifications, or other project related documents when such revisions are required by changes in Laws and regulations enacted subsequent to the date of this proposal or are due to any other causes beyond Engineer's control.
- b. Services required as a result of Owner providing incomplete or incorrect Project information to Engineer.
- c. Furnishing services of Engineer's Sub-Consultants, if any, for other than Basic Services.
- d. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
- e. Preparing additional Bidding Documents or Contract Documents for alternate bids or prices requested by Owner for the Work or a portion thereof.
- f. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
- g. Providing Construction Phase services beyond the construction Contract Times, which is estimated at 6 months, or man-hours listed herein.
- h. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project. Preparation time for deposition and trial testimony or arbitration will be charged at hourly rate multiplied by 1.25. Actual time for deposition, trial testimony or arbitration including travel time will be charged at hourly rate multiplied by 2.0. Reimbursable expenses will be charged at actual cost multiplied by 1.15.
- i. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner and not specifically provided in the Basic Services.
- j. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner so as to make compensation commensurate with the extent of the Additional Services rendered.
- k. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the Construction Contract in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.
- l. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work, (2) the presence at the Site of any Hazardous Materials and/or Environmental Conditions (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials), (3) Work damaged by fire or other cause during construction, (4) a

- ## 5. The Primary Contacts:

duplicate copies of this Task Release on the day and year first above written.

Carter & Sloop, Inc. ("Engineer")	City of Stockbridge ("Owner")
	
Signature	Signature
By: <u>Martin C. Boyd, PE.</u>	By: _____
Title: <u>Senior Engineer</u>	Title: <u>City Manager</u>
Date: _____, 2017	Date: _____, 2017



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

01/30/2018

- ☒ Action requested by City Council
- ☐ For informational purposes only
- ☐ Budget Amendment Required

FROM ACCOUNT: 505-43300-52222

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Decanter Repair at Wastewater Treatment Plant

FUNDING SOURCE

- ☐ GENERAL FUND
- ☐ FUND BALANCE
- ☐ SPLOST
- ☐ CDBG
- ☐ GRANT FUNDING
- ☐ COUNCIL INITIATIVE
- ☐ SPONSORSHIP
- ☐ DEPT. FUND BALANCE

DESCRIPTION:

Repair two (2) decanters at wastewater treatment plant.

Cost: \$13,420.38 (Will come from FY2018 Budget)

APPROVED BY:

FINANCE DEPT.

Rashonda Favors

CITY MANAGER

Ray K. K.

AMOUNT

\$13,420.38



AQUA-AEROBIC SYSTEMS, INC.
A Metawater Company

AFTERMARKET PROPOSAL # 47826

TO: STOCKBRIDGE WWTP (CITY OF)
4545 NORTH HENRY BLVD
STOCKBRIDGE
GEORGIA 30281
USA

PROJECT: STOCKBRIDGE WWTP GA
STOCKBRIDGE
GA
USA-MUN
PROPOSAL DATE: January 4, 2018

ATTN: BRAD HOLTSINGER

CC:

If billing and/or shipping address is different, please advise.

Qty	Description	Unit Price	Total Price
We are pleased to quote, for acceptance within 60 days of this date, prices and terms on equipment listed below. Shipment of equipment will be completed 7-9* weeks after receipt of purchase order with mutually acceptable terms and conditions, subject to credit approval. *Notes: Quoted lead-time is actual working weeks; Availability is quoted on an in-stock basis and may vary at the time of order.			
2	Decanter painted steel power section with #14-10 conductor power cable wired into a NEMA 4X stainless steel junction box with terminal strips for the single phase, 60 hertz actuator and limit switches.	\$5,913.39	\$11,826.78
2	Galvanized Decanter Mooring Frame Assembly	\$796.80	\$1,593.60
1	Aqua field service specialist on site for one (1) day to assist with installation of the decanter components. Customer is responsible for crane and all mobilization equipment required to complete the work. The service is provided at no charge with purchase of the equipment listed above.		

Notes:

1. Freight charges are not included in this proposal. Freight charges will be prepaid with actual charges to be added to invoice.
2. Payable net 30 days from date of shipment subject to credit review, no retainage allowed.
3. State and/or local taxes will be charged unless we receive a valid resale/exemption certificate.

Pricing Summary:

Equipment and/or Accessories:

\$13,420.38

Total Job Price:

\$13,420.38

Material and/or services not specifically listed in this proposal are not included in the quoted TOTAL JOB PRICE and are to be supplied by others.

Goods quoted above will be sold subject to the terms and conditions of sale set forth on the face hereof and the following pages entitled "Terms and Conditions of Aqua-Aerobic Systems, Inc. (A Metawater Company)": Any different or additional terms are hereby objected to.

TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC.

Page 1 of 2

This offer and all of the goods and sales of Aqua-Aerobic Systems, Inc. are subject only to the following terms and conditions. The acceptance of any order resulting from this proposal is based on the express condition that the Buyer agrees to all the terms and conditions herein contained. Any terms and conditions in any order, which are in addition to or inconsistent with the following, shall not be binding upon Aqua-Aerobic Systems, Inc. This proposal and any contract resulting therefrom, shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles.

PAYMENT

Unless specifically stated otherwise, quoted terms are Net 30 Days from shipping date. Past-due charges are 1.5% per month and will apply only on any past-due balance. Aqua-Aerobic Systems, Inc. does not allow retainage of any invoice amount, unless authorized in writing by an authorized representative of our Loves Park, Illinois office.

DURATION OF QUOTATION

This proposal of Aqua-Aerobic Systems, Inc. shall in no event be effective more than 30 days from date thereof, unless specifically stated otherwise, and is subject to change at any time prior to acceptance.

SHIPMENT

Shipping dates are not a guarantee of a particular day of shipment and are approximate, being based upon present production information, and are subject to change per the production schedules existing at time of receipt of purchase order. Aqua-Aerobic Systems, Inc. shall not be responsible for any delay in shipment for causes beyond its control including, but not limited to, war, riots, strikes, labor trouble causing interruption of work, fires, other casualties, transportation delays, modification of order, any act of governmental authorities or acts of God. Quoted shipment dates in this proposal are approximate dates goods will be shipped and, unless agreed to in writing by Aqua-Aerobic Systems, Inc., Buyer may not postpone or delay the dates of shipment of goods from our plant or from our supplier's plants beyond the dates set forth in this proposal.

TITLE AND RISK OF LOSS

All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois unless specifically stated otherwise. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.

TAXES

Prices quoted do not include any taxes, customs duties, or import fees. Buyer shall pay any and all use, sales, privilege or other tax or customs duties or import fees levied by any governmental authority with respect to the sale or transportation of any goods covered hereby. If Aqua-Aerobic Systems, Inc. is required by any taxing authority to collect or to pay any such tax, duty or fee, the Buyer shall be separately billed at such time for the amounts Aqua-Aerobic Systems, Inc. is required to pay.

INSURANCE

Unless the goods are sold on a CIF basis, the Buyer shall provide marine insurance for all risks, including war and general coverage.

SECURITY

If at any time the financial responsibility of the Buyer becomes unsatisfactory to Aqua-Aerobic Systems, Inc., or Aqua-Aerobic Systems, Inc. otherwise deems itself insecure as to receipt of full payment of the purchase price from Buyer hereunder, Aqua-Aerobic Systems, Inc. reserves the right to require payment in advance or security or guarantee satisfactory to Aqua-Aerobic Systems, Inc. of payment in full of the purchase price.

LIMITATION OF ACTION

No action shall be brought against Aqua-Aerobic Systems, Inc. for any breach of its contract of sale more than two years after the accrual of the cause of action thereof, and, in no event, unless the Buyer shall first have given written notice to Aqua-Aerobic Systems, Inc., of any claim of breach of contract within 30 days after the discovery thereof.

CANCELLATION CLAUSE

No acceptance of this proposal, by purchase order or otherwise, may be modified except by written consent of Aqua-Aerobic Systems, Inc. nor may it be cancelled except by prior payment to Aqua-Aerobic Systems, Inc. the following sums as liquidated damages therefor: 1) If cancellation is prior to commencement of production and prior to the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to 15% of the total purchase price; 2) If cancellation is after the commencement of production or after the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to the total of the direct, out-of-pocket expenses incurred to the date of cancellation for labor, machine time, materials and any charges made to us by suppliers for cancellation, plus 30% of the total purchase price. All charges and expenses shall be as determined by Aqua-Aerobic Systems, Inc. In the event any items are used by Aqua-Aerobic Systems, Inc. to fill a subsequent order, then upon receipt of payment for such order, Aqua-Aerobic Systems, Inc. shall pay the Buyer a sum equal to the direct out-of-pocket expenses previously charged and received from Buyer.

PROPRIETARY INFORMATION

This proposal, including all descriptive data, drawings, material, information and know-how disclosed by Aqua-Aerobic Systems, Inc. to Buyer in relation hereto is confidential information intended solely for the confidential use of Buyer, shall remain the property of Aqua-Aerobic Systems, Inc. and shall not be disclosed or otherwise used to the disadvantage or detriment of Aqua-Aerobic Systems, Inc. in any manner.



TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC.

Page 2 of 2

QUALIFIED ACCEPTANCE AND INDEMNITY

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.

UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by: _____

Offer Respectfully Submitted,

Tim Lamont, Senior Customer Service Representative
Aqua-Aerobic Systems, Inc.

By: _____ Date: _____



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

01/30/2018

- ☒ Action requested by City Council
☐ For informational purposes only

☒ Budget Amendment Required

FROM ACCOUNT: 510-42500-542515

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Change Order #1

FUNDING SOURCE

- ☐ GENERAL FUND
☐ FUND BALANCE
☐ SPLOST
☐ CDBG
☐ GRANT FUNDING
☐ COUNCIL INITIATIVE
☐ SPONSORSHIP
☒ DEPT. FUND BALANCE

DESCRIPTION:

Change Order #1 to make stormwater repairs at 536 Creekview Overlook, 104 Garden Walk and 5365 North Henry BLVD.

Stormwater Fund Balance \$47,950.00

This will increase stormwater improvement projects cost from \$267,515.00 to \$315,465.00.

APPROVED BY:

FINANCE DEPT.

Rachonda Favors

CITY MANAGER

Randy Light

AMOUNT

\$47,950.00



**STORMWATER
IMPROVEMENT PROJECTS
Bid #17ITB062017-FDC**

**Change Order
No. 1**

Date of Issuance: January 2, 2018

Effective Date: January 15, 2018

Owner: City of Stockbridge

Contract: Stormwater Improvement Projects

Contractor: Site Engineering, Inc.

Owner's Contract No.: 17ITB062017

Date: Notice to Proceed: November 27, 2017

Engineer's Project No.: N/A

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Addition of three new stormwater repair projects located at: 536 Creekview Overlook – Repair two catch basins and appurtenances; 104 Garden Walk – Remove and replace to sections of the existing 18" CMP storm sewer and related appurtenances; 5365 N. Henry Blvd. – Repair one catch basin on Escalade Drive and appurtenances. Additionally, install new sanitary sewer service on Landover Drive to mitigate conflict with new storm sewer piping.

Attachments (list documents supporting change): Price quotes from Site Engineering, Inc.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 267,515.00

No Change from previously approved Change Orders No. N/A to No. N/A:

\$ N/A

Contract Price prior to this Change Order:

\$ 267,515.00

Increase of this Change Order:

\$ 47,950.00

Contract Price incorporating this Change Order:

\$ 315,465.00

Original Contract Times: 120 Calendar days
Substantial completion days: 110 Calendar days
Ready for final payment days: 120 Calendar days

No Change from previously approved Change Orders No. N/A to No. N/A:

Substantial completion (days): No Change
Ready for final payment (days): No Change

Contract Times prior to this Change Order:

Substantial completion days: 110 Calendar days
Ready for final payment days: 120 Calendar days

Contract Time Change for this Change Order:

Substantial completion (days or date): 30
Ready for final payment (days or date): 30

Contract Times with all approved Change Orders:

Substantial completion days: 140 Calendar days
Ready for final payment days: 150 Calendar days

RECOMMENDED:

By: _____

Falcon Design Consultants, LLC

Date: January 2, 2018

ACCEPTED:

By: _____

City of Stockbridge, GA

Date: _____

ACCEPTED:

By: _____

Site Engineering, Inc.

Date: 1/3/18

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

From: David Hess
Sent: Tuesday, January 02, 2018 9:08 AM
To: Skip Layton
Subject: RE: Stockbridge - Stormwater Improvement Projects - Additional Project Work

Sorry, Cut and paste mistake...

Creekview has 2

Henry (Escalade) has 1.

- **536 Creekview Overlook** – two catch basins where settlement occurred when replacing a pipe between them causing the throats of the inlets to shift and not properly collect the water.
Demo and replace existing CB Thr&Tops.
Repair Curb and Gutter at CB.
Clean CB of debris
\$13,600
- **104 Garden Walk** – this is the area where you have the sketch from the video work done on the storm sewer and need to repair two sections of pipe that will involve sidewalks and driveways.
Complete point repairs for Blocked & Damaged pipe – 2 locations
Demo and repair Sidewalk where sinking (10" thick)
Demo and repair DW and Sidewalk for point repair work
Clean CB of debris
\$19,100
- **5365 N. Henry Blvd.** – directly behind this property on Escalade Drive is a catch basin that has a severely damaged top that needs to be replaced and the entire basin and pipeline needs to be cleaned.
Demo and replace existing CB's Thr&Tops.
Repair Curb and Gutter at CB's.
Clean CB of debris
\$7800

From: Skip Layton [<mailto:slayton@fdc-llc.com>]
Sent: Tuesday, January 02, 2018 8:50 AM
To: David Hess
Cc: Decius Aaron; Randy Willis; Leslie Norsworthy; Adam Price
Subject: RE: Stockbridge - Stormwater Improvement Projects - Additional Project Work

David,

Please clarify the price for the work on Escalade Drive (5365 N. Henry Blvd.). You are listing two structures in your price but there is only one in question.

Thanks,

Skip

From: David Hess [mailto:david@siteengineeringinc.com]

Sent: Tuesday, January 02, 2018 8:39 AM

To: Skip Layton <slayton@fdc-llc.com>

Subject: RE: Stockbridge - Stormwater Improvement Projects - Additional Project Work

Skip,

The following is the pricing on the three additional sites we looked at before the holidays.

- **536 Creekview Overlook** – two catch basins where settlement occurred when replacing a pipe between them causing the throats of the inlets to shift and not properly collect the water.
Demo and replace existing CB Thr&Tops.
Repair Curb and Gutter at CB.
Clean CB of debris
\$13,600
- **104 Garden Walk** – this is the area where you have the sketch from the video work done on the storm sewer and need to repair two sections of pipe that will involve sidewalks and driveways.
Complete point repairs for Blocked & Damaged pipe – 2 locations
Demo and repair Sidewalk where sinking (10" thick)
Demo and repair DW and Sidewalk for point repair work
Clean CB of debris
\$19,100
- **5365 N. Henry Blvd.** – directly behind this property on Escalade Drive is a catch basin that has a severely damaged top that needs to be replaced and the entire basin and pipeline needs to be cleaned.
Demo and replace existing CB's Thr&Tops.
Repair Curb and Gutter at CB's.
Clean CB of debris
\$7800

Please let me know if you have any questions. I will be at the current site tomorrow sometime to gather information for a December invoice and I will get with you regarding that also.

Thank you,
David
678-776-8084

David Hess, P.E.
Site Engineering, Inc.
7025 Best Friend Rd.
Atlanta, GA 30340
(678) 776-8084 (cell)

(770) 263-7234 ext. 223 voice
(770) 263-0892 fax
david@siteengineeringinc.com

CONFIDENTIAL DISCLOSURE STATEMENT

The documents accompanying this statement contain information from Site Engineering Inc., and are confidential. The information provided is intended to be for the use of the individual that it addresses. If you are not the intended recipient, be aware that the review, disclosure, copying, or use of the contents of this information is prohibited.

From: Skip Layton [<mailto:slayton@fdc-llc.com>]
Sent: Wednesday, December 20, 2017 10:42 AM
To: David Hess
Cc: Decius Aaron; Randy Willis; Leslie Norsworthy; Adam Price
Subject: Stockbridge - Stormwater Improvement Projects - Additional Project Work
Importance: High

David,

Per our phone conversation we will meet tomorrow at 9:30 AM to review the Landover / Davis project area and then we will go to three additional locations to review work that the city would like to change order into this project.

The addresses of the locations are approximate and as follows:

- **536 Creekview Overlook** – two catch basins where settlement occurred when replacing a pipe between them causing the throats of the inlets to shift and not properly collect the water.
- **104 Garden Walk** – this is the area where you have the sketch from the video work done on the storm sewer and need to repair two sections of pipe that will involve sidewalks and driveways.
- **5365 N. Henry Blvd.** – directly behind this property on Escalade Drive is a catch basin that has a severely damaged top that needs to be replaced and the entire basin and pipeline needs to be cleaned.

I look forward to our meeting tomorrow with the opportunity to bring these it additional areas into the scope of the current project. Thanks,

Skip

G.A. "Skip" Layton, Jr.
Director of Municipal Services
Falcon Design Consultants, LLC
235 Corporate Center Drive
Stockbridge, Georgia 30281
Mobile: 770-560-6992

From: David Hess
Sent: Tuesday, December 19, 2017 3:00 PM
To: Skip Layton
Subject: Stockbridge Stormwater Improvements Projects - Landover Dr sewer service conflict.
Attachments: Landover sewer service reconnection sketch 121917.pdf

Skip,

Site Engineering, Inc. has encountered a conflict with the sewer service lateral located for the house at 206 N. Davis Rd (intersection of Landover Dr.) The existing sewer service lateral is directly in the middle of the new proposed 30" HDPE storm line being installed. Site Engineering, Inc. has investigated the sewer main in the street and has determined that the service lateral can be reinstalled at a deeper grade and be reconnected to the existing sewer main in Landover Dr. The following is the breakout of the projected work required for this change.

Material:

PVC 6" for service lateral	= \$200
Cleanout Assembly	= \$300
Connection to Main	= \$150

Labor:

SEI Crew (1 day)	= \$2800
Street Cut (contract item) 20' @ \$150	= \$3000
Additional traffic control	= \$1000

Estimated total for service connection change = \$7450

Please let me know if you have any questions. Site Engineering, Inc. would like to begin this work by Thursday, 12/21/17, in order to have the first segment of the 30" HDPE installed before the holidays.

Thank you,
David
678-776-8084

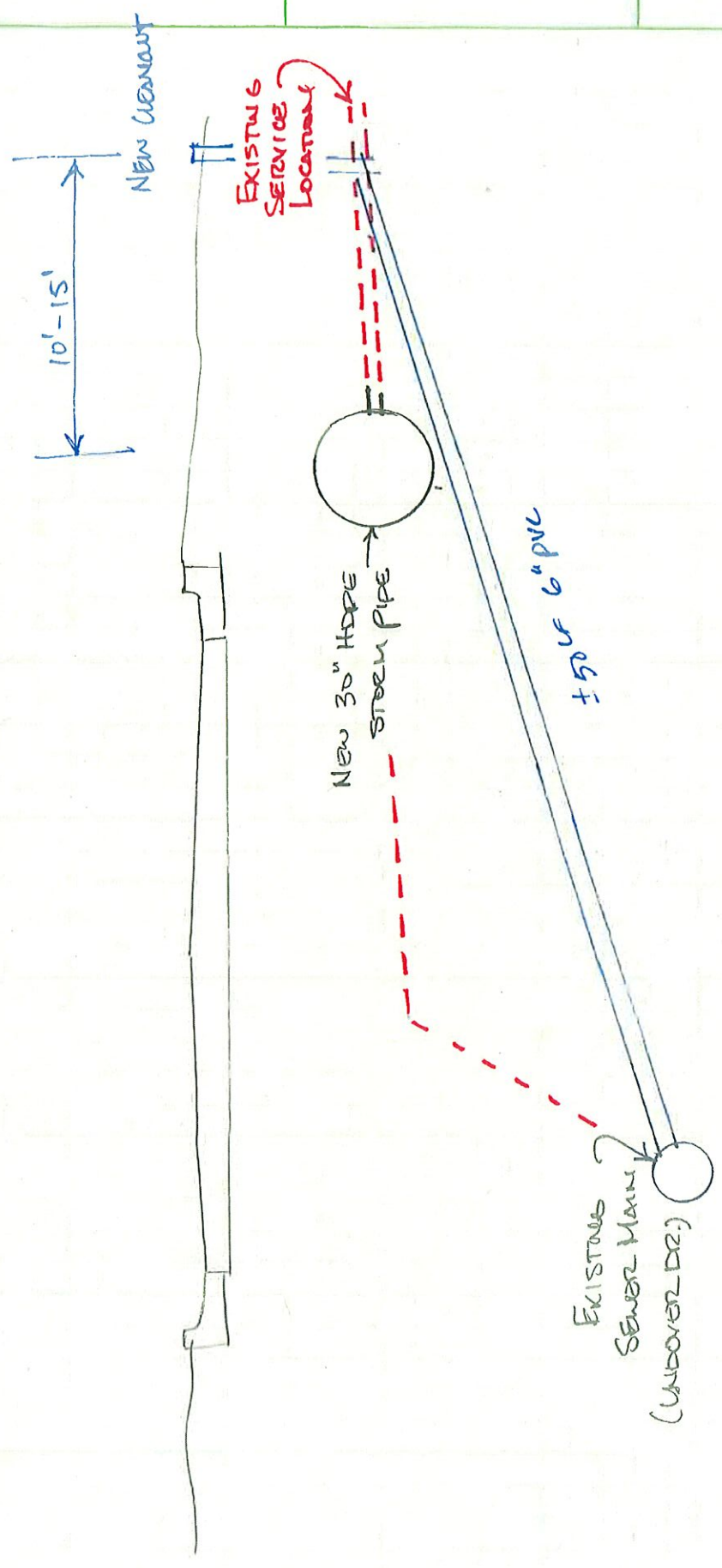
David Hess, P.E.
Site Engineering, Inc.
7025 Best Friend Rd.
Atlanta, GA 30340
(678) 776-8084 (cell)

(770) 263-7234 ext. 223 voice
(770) 263-0892 fax
david@siteengineeringinc.com

CONFIDENTIAL DISCLOSURE STATEMENT

The documents accompanying this statement contain information from Site Engineering Inc., and are confidential. The information provided is intended to be for the use of the individual that it addresses. If you are not the intended recipient, be aware that the review, disclosure, copying, or use of the contents of this information is prohibited.

UNDOVER DR @ DAVIS RD



Supplier Diversity Policy

The City of Stockbridge (City) is committed to diversifying the suppliers of its contracted goods and services and has elected to do so by maximizing the opportunities for small minority, women and disadvantaged business enterprises to participate in the City's contracts. Accordingly, the City has established this Supplier Diversity Policy in accordance with applicable law and regulations.

It is the policy of the City to ensure that all MBEs, WBEs and DBEs (as defined below) have an equal opportunity to receive and participate in City contracts. It is also the City's policy:

- To ensure nondiscrimination in the award and administration of all City contracts;
- To create a level playing field on which MBEs, WBEs and DBEs can compete fairly for City contracts;
- To ensure that the Supplier Diversity Policy is narrowly tailored in accordance with applicable law; and
- To help remove barriers to the participation of MBEs, WBEs and DBEs in City contracts.

Definitions

Disadvantaged Business Enterprise (DBE): A for-profit small business concern that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a publicly owned business, at least 51 percent of all classes of the stock are owned by one or more such individuals; whose management, policies, major decisions and daily business operations are independently managed and controlled by one or more of the socially and economically disadvantaged individuals who own it; is a Small Business Enterprise as defined by the U. S. Small Business Administration regulations (13 CFR Part 121), averaged over three years; and the person(s) meeting the criteria, as socially and economically disadvantaged, cannot have a personal net value over \$1,320,000.00.

Minority Business Enterprise (MBE): A sole proprietorship, partnership, limited liability company, or corporation owned, operated and controlled by Minority Group Members who (a) have at least 51% ownership of the business entity; (b) maintain day-to-day operational and managerial control of the business entity; and (c) have interest in capital and earning commensurate with the Minority Group Member(s)' percentage of ownership.

Women's Business Enterprise (WBE): A sole proprietorship, partnership, limited liability company, or corporation owned, operated and controlled by one or more women who (a) have at least 51% ownership of the business entity; (b) maintain day-to-day operational and managerial control of the business entity; and (c) have an interest in capital and earnings commensurate with women's percentage of ownership.

Diversity Goal

Based on applicable law, the City may (1) set goals for the participation of MBEs, WBEs and DBEs for any contracting opportunity; (2) help the prime contractor find qualified MBE, WBE and DBE subcontractors; and (3) monitor the performance of the prime contractor to ensure that it is using good faith efforts to meet the participation goals. Regardless of whether or not a goal is established for a contracting opportunity, the City encourages the full participation of all qualified businesses.

The City has established a goal of insuring that at least 25% of the value of all contracting opportunities is awarded to qualified MBEs, WBEs and DBEs.

Insuring Performance

It is the City's expectation that all prime contractors use their best good faith efforts to assist the City in meeting its supplier diversity goals. Best faith efforts can be demonstrated in a numerous ways. It is strongly encouraged that prime contractors utilize the numerous resources available to them to identify qualified MBEs, WBEs and DBEs. The following organizations can assist prime contractors in identifying methods to increase supplier diversity:

Georgia Minority Supplier Development Council

<http://www.gmsdc.org/>

National Association of Women Owned Businesses

<http://www.nawboatlanta.org/>

Additionally, the City recognizes certifications of MBEs, WBEs and DBEs from any of the following entities:

Georgia Department of Transportation

<http://www.dot.ga.gov/doingbusiness/dbePrograms/Pages/default.aspx>

Clayton County

http://www.claytoncountyga.gov/pdfs/central_svcs/SLBE%20Certified%20Vendors%20List.pdf

Fulton County

<http://www.fultoncountyga.gov/fcpccd-home>

DeKalb County

<http://www.dekalbcountyga.gov/purchasing/pdf/supplierList.pdf>

The City of Atlanta

<http://atlantaga.gov/index.aspx?page=130>

MARTA

<http://www.itsmarta.com/dbe-program.aspx>

U.S. Small Business Administration

<http://www.sba.gov/content/disadvantaged-businesses>

WORK SESSION MEETING

JANUARY 30, 2018

ITEM NO. 18

Discussion of expansion of the DDA
Boundaries Map

Presented by: Mayor Pro Tem Gantt
and Raoul Clarke, DDA Chairman

WELCOMING STOCKBRIDGE DIVERSITY
RESOLUTION NO. _____

Resolution affirming Stockbridge as a Welcoming City that respects the innate dignity of all people.

WHEREAS, fostering a welcoming environment for all individuals, regardless of race, ethnicity or place of origin, enhances Stockbridge's cultural fabric, economic growth, global competitiveness and overall prosperity for current and future generations; and

WHEREAS, Stockbridge has long been recognized as a hospitable and welcoming place where people, families and institutions thrive and the contributions of all are celebrated and valued; and

WHEREAS, Stockbridge is committed to continue to embrace diversity, build a welcoming and neighborly atmosphere in our community, where all are welcome, accepted and integrated; and

WHEREAS, Community efforts that promote understanding and collaboration between our native-born and foreign-born community members are crucial in encouraging and preserving Stockbridge's Welcoming environment; and

WHEREAS, Stockbridge encourages the business leadership, civic groups, other government agencies and community institutions to undertake their own initiatives, beyond this resolution to make Stockbridge not only a welcoming place for new residents from other countries but also a center of world commerce.

Now, Therefore, I, Anthony S. Ford, Mayor of Stockbridge, by virtue of the authority vested in me by the laws of Stockbridge and Georgia, along with Council Members Elton Alexander, John Blount, LaKeisha Gantt, Neat Robinson, and Alphonso Thomas do hereby recognize on this 30th day of January 2018, this Welcoming Stockbridge Initiative as helping to unite our community and ensure that all are welcome here. We urge all residents of Stockbridge to do their part in reaching out to and welcoming all who live, work, play and visit in our City.

CITY OF STOCKBRIDGE, GEORGIA

Anthony S. Ford, Mayor

ATTEST:

Vanessa Holiday, City Clerk

APPROVED AS TO FORM:

Michael Williams, City Attorney



DP05

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

2012-2016 American Community Survey 5-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Tell us what you think. Provide feedback to help make American Community Survey data more useful for you.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.

Subject	Stockbridge city, Georgia			
	Estimate	Margin of Error	Percent	Percent Margin of Error
SEX AND AGE				
Total population	27,692	+/-47	27,692	(X)
Male	12,584	+/-599	45.4%	+/-2.2
Female	15,108	+/-599	54.6%	+/-2.2
Under 5 years	1,839	+/-436	6.6%	+/-1.6
5 to 9 years	2,095	+/-456	7.6%	+/-1.6
10 to 14 years	1,949	+/-348	7.0%	+/-1.3
15 to 19 years	2,525	+/-419	9.1%	+/-1.5
20 to 24 years	2,182	+/-382	7.9%	+/-1.4
25 to 34 years	3,125	+/-486	11.3%	+/-1.8
35 to 44 years	3,876	+/-526	14.0%	+/-1.9
45 to 54 years	4,715	+/-561	17.0%	+/-2.0
55 to 59 years	1,721	+/-427	6.2%	+/-1.5
60 to 64 years	1,166	+/-290	4.2%	+/-1.0
65 to 74 years	1,375	+/-288	5.0%	+/-1.0
75 to 84 years	692	+/-198	2.5%	+/-0.7
85 years and over	432	+/-184	1.6%	+/-0.7
Median age (years)	35.3	+/-2.3	(X)	(X)
18 years and over	20,192	+/-711	72.9%	+/-2.6
21 years and over	18,722	+/-758	67.6%	+/-2.7
62 years and over	3,097	+/-414	11.2%	+/-1.5
65 years and over	2,499	+/-321	9.0%	+/-1.2
18 years and over	20,192	+/-711	20,192	(X)
Male	8,822	+/-623	43.7%	+/-2.4
Female	11,370	+/-553	56.3%	+/-2.4
65 years and over	2,499	+/-321	2,499	(X)
Male	830	+/-220	33.2%	+/-7.2

Subject	Stockbridge city, Georgia			
	Estimate	Margin of Error	Percent	Percent Margin of Error
Female	1,669	+/-262	66.8%	+/-7.2
DE				
Total population	27,692	+/-47	27,692	(X)
One race	26,623	+/-455	96.1%	+/-1.7
Two or more races	1,069	+/-463	3.9%	+/-1.7
One race	26,623	+/-455	96.1%	+/-1.7
White	7,208	+/-862	26.0%	+/-3.1
Black or African American	15,527	+/-939	56.1%	+/-3.4
American Indian and Alaska Native	32	+/-68	0.1%	+/-0.2
Cherokee tribal grouping	0	+/-24	0.0%	+/-0.1
Chippewa tribal grouping	0	+/-24	0.0%	+/-0.1
Navajo tribal grouping	0	+/-24	0.0%	+/-0.1
Sioux tribal grouping	0	+/-24	0.0%	+/-0.1
Asian	3,037	+/-662	11.0%	+/-2.4
Asian Indian	2,111	+/-612	7.6%	+/-2.2
Chinese	35	+/-57	0.1%	+/-0.2
Filipino	61	+/-69	0.2%	+/-0.2
Japanese	15	+/-30	0.1%	+/-0.1
Korean	24	+/-42	0.1%	+/-0.2
Vietnamese	189	+/-221	0.7%	+/-0.8
Other Asian	602	+/-404	2.2%	+/-1.5
Native Hawaiian and Other Pacific Islander	0	+/-24	0.0%	+/-0.1
Native Hawaiian	0	+/-24	0.0%	+/-0.1
Guamanian or Chamorro	0	+/-24	0.0%	+/-0.1
Samoan	0	+/-24	0.0%	+/-0.1
Other Pacific Islander	0	+/-24	0.0%	+/-0.1
Some other race	819	+/-435	3.0%	+/-1.6
Two or more races	1,069	+/-463	3.9%	+/-1.7
White and Black or African American	533	+/-305	1.9%	+/-1.1
White and American Indian and Alaska Native	56	+/-64	0.2%	+/-0.2
White and Asian	16	+/-21	0.1%	+/-0.1
Black or African American and American Indian and Alaska Native	0	+/-24	0.0%	+/-0.1
Race alone or in combination with one or more other races				
Total population	27,692	+/-47	27,692	(X)
White	7,959	+/-1,031	28.7%	+/-3.7
Black or African American	16,513	+/-853	59.6%	+/-3.1
American Indian and Alaska Native	205	+/-240	0.7%	+/-0.9
Asian	3,382	+/-749	12.2%	+/-2.7
Native Hawaiian and Other Pacific Islander	29	+/-38	0.1%	+/-0.1
Some other race	819	+/-435	3.0%	+/-1.6
HISPANIC OR LATINO AND RACE				
Total population	27,692	+/-47	27,692	(X)
Hispanic or Latino (of any race)	2,187	+/-618	7.9%	+/-2.2
Mexican	715	+/-464	2.6%	+/-1.7
Puerto Rican	894	+/-505	3.2%	+/-1.8
Cuban	81	+/-112	0.3%	+/-0.4
Other Hispanic or Latino	497	+/-236	1.8%	+/-0.9
Not Hispanic or Latino	25,505	+/-615	92.1%	+/-2.2
White alone	6,268	+/-665	22.6%	+/-2.4
Black or African American alone	14,998	+/-958	54.2%	+/-3.5
American Indian and Alaska Native alone	32	+/-68	0.1%	+/-0.2
Asian alone	3,007	+/-655	10.9%	+/-2.4
Native Hawaiian and Other Pacific Islander alone	0	+/-24	0.0%	+/-0.1

Subject	Stockbridge city, Georgia			
	Estimate	Margin of Error	Percent	Percent Margin of Error
Some other race alone	194	+/-299	0.7%	+/-1.1
Two or more races	1,006	+/-461	3.6%	+/-1.7
Two races including Some other race	0	+/-24	0.0%	+/-0.1
Two races excluding Some other race, and Three or more races	1,006	+/-461	3.6%	+/-1.7
Total housing units	10,767	+/-572	(X)	(X)
CITIZEN, VOTING AGE POPULATION				
Citizen, 18 and over population	18,993	+/-716	18,993	(X)
Male	8,286	+/-627	43.6%	+/-2.6
Female	10,707	+/-592	56.4%	+/-2.6

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data). The effect of nonsampling error is not represented in these tables.

For more information on understanding race and Hispanic origin data, please see the Census 2010 Brief entitled, Overview of Race and Hispanic Origin: 2010, issued March 2011. (pdf format)

While the 2012-2016 American Community Survey (ACS) data generally reflect the February 2013 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Explanation of Symbols:

1. An '***' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '****' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '*****' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.

WORK SESSION MEETING

JANUARY 30, 2018

ITEM NO. 20

Downtown Development Authority
Board Appointments

Presented by: Michael Williams,
City Attorney



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly-scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Gadson H. Woodall, III

Occupation: Business Owner

Employer: Serafino's Italian Restaurant

Home Address: 124 Orchard Park Drive

City: McDonough

Zip: 30253

Home Phone: (770) 893-6550

Home E-Mail: [REDACTED]

Work Phone: (770) 893-6550

Work E-Mail: [REDACTED]

Cell Phone: (770) 893-6550

Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Development Authority
- If applying for the Main Street Advisory Board, which position?
(see positions noted below) _____
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? ____ Years 8 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I am an experienced real estate developer.

j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Livable Centers Initiative
Transportation
Utility

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

*Signed via ScanSoftDocuSign

Gadson H Woodall III
Key: a1b3a42405d191f0b070c162c52a32f0a

Gadson H Woodall III

12/15/2017

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

City of Stockbridge

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

Downtown Development Authority (DDA) (Regular Meetings are held the 3rd Monday of each month or as necessary) -- The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. The DDA is comprised of seven (7) members who are:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council. Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (3) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (2) resident. The mayor shall appoint a fifth member, said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age; who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Main Street Advisory Board -- The Stockbridge Main Street Program is a community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the *Main Street Four-Point Approach*™ which explores the four areas of Downtown Design, Economic Restructuring, Promotion and Organization, the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the

City of Stockbridge

rebuilding of traditional commercial districts based on their unique assets---distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community. The Main Street Advisory Board is comprised of 11 members and will meet once per month (or as necessary). Each Board Member must agree to serve on at least one committee.

Position	Status	Term	Term Notes
City Council Member	Ex officio ¹ Board Member	1 year	Can be reappointed based on the calendar year, and approval by the City Council
Representative from the Downtown Development Authority	Ex Officio Member	1 year	Can be reappointed by the organization, then approved by the City Council.
2 - Stockbridge Residents	Regular Board Member	2 years	Can be reappointed by City Council
2 - Stockbridge Business or Property Owners / Operators (Within the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
2- Stockbridge Business or Property Owners / Operators (Outside of the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
Architect, Contractor, Interior Designer, or Landscape Architect (Henry County-based)	Regular Board Member	2 years	Can be reappointed by City Council
Representative from a Stockbridge-based Arts Organization	Regular Board Member	1 year	Can be reappointed by the organization, then approved by the City Council.
Representative from a Stockbridge-based financial institution	Regular Board Member	1 year	Can be reappointed by the financial institution, then approved by the City Council.

Main Street Advisory Board Offices² President Vice-President Secretary

¹ An Ex-Officio Board Member serves on the Board because of another office or position that he/she currently holds. The term is Latin, meaning literally "from the office", and the sense intended is "by right of office." Ex Officio members are afforded the same rights as regular Board members, including debate, making formal motions, and voting.

² There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retain all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive notice of the appointment.



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Mildred E. Reed

Occupation: Retired Employer: N/A

Home Address: 530 Creekview Overlook City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: (n/a) Work E-Mail: _____

Cell Phone: [REDACTED] Preferred E-Mail: ☒ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable) _____

City of Stockbridge

BOARD OR COMMISSION APPLICATION

a) Which Board(s) or Commission(s) do you wish to be appointed to? Downtown Development Authority

If applying for the Main Street Advisory Board, which position?
(see positions noted below)

b) How long have you been a resident or business owner/operator in the City of Stockbridge? 16 Years 4 Months

c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.
Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Having served on the SDDA since 2015 I feel I am qualified. As a private citizen of Stockbridge, I recognize there is a strong need to help the City and its citizens develop plans and ideas for the purchase and acquisition of buildings, structure or other improvements in the Downtown district. I know the DDA members need to be strong in some of the following areas: financing activities, contracts regarding the use of projects, extending credit and/or making loans to anyone for the cost of any projects. I am a home owner in the City of Stockbridge since 1999.

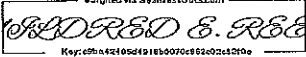
- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

(1) If I am not selected for the SDDA position, I would like to be considered for the position as Stockbridge Resident with the Main Street Advisory Board, if one is or becomes available.

(2) Ethics Board

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

eSigned via DocuSign

Key: 090420504918300708820201200

MILDRED E. REED

12/15/2017

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

City of Stockbridge

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

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(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council. Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (3) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (3) resident. The mayor shall appoint a fifth member; said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age; who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

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City of Stockbridge

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Position	Status	Term	Term Notes
City Council Member	Ex officio ¹ Board Member	1 year	Can be reappointed based on the calendar year, and approval by the City Council
Representative from the Downtown Development Authority	Ex Officio Member	1 year	Can be reappointed by the organization, then approved by the City Council.
2 - Stockbridge Residents	Regular Board Member	2 years	Can be reappointed by City Council
2 - Stockbridge Business or Property Owners / Operators (Within the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
2- Stockbridge Business or Property Owners / Operators (Outside of the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
Architect, Contractor, Interior Designer, or Landscape Architect (Henry County-based)	Regular Board Member	2 years	Can be reappointed by City Council
Representative from a Stockbridge-based Arts Organization	Regular Board Member	1 year	Can be reappointed by the organization, then approved by the City Council.
Representative from a Stockbridge-based financial institution	Regular Board Member	1 year	Can be reappointed by the financial institution, then approved by the City Council.

Main Street Advisory Board Offices² President Vice-President Secretary

¹ An Ex-Officio Board Member serves on the Board because of another office or position that he/she currently holds. The term is Latin, meaning literally "from the office", and the sense intended is "by right of office." Ex Officio members are afforded the same rights as regular Board members, including debate, making formal motions, and voting.

² There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retain all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive notice of the appointment.

RECEIVED

JAN 19 2018



City Of Stockbridge
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

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- Do I fully understand what this Board or Commission expects from me?
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- Will I attend meetings regularly, making them a priority for the duration of my appointment?
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- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name:

Calvin G. Eaton

Occupation:

Real Estate Broker

Employer:

Gleaton & Associates, Inc.

Home Address:

321 Winthrop Lane

City:

McDonough

Zip:

30253

Home Phone:



Home E-Mail:



Work Phone:

Work E-Mail:

Cell Phone:

Preferred E-Mail:

☒ Home

☐ Work

Name and address of the business entity you own, located within the city limits of Stockbridge (if applicable)

Elite Realty Group 5 Gresham Landing Stockbridge GA 30281

a) Which Board(s) or Commission(s) do you wish to be appointed to?

Downtown Development Auth.

If applying for the Main Street Advisory Board, which position? _____

b) How long have you been a resident of the City of Stockbridge?

8 Years ____ Months

c) Are you current with all of your financial obligations to the City?

☒ Yes ☐ No

d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City?

☒ Yes ☐ No

e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application.

Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No

f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge?

☐ Yes ☒ No If yes, please explain:

h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No

If yes, please explain:

City of Stockbridge

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I would like to share input and ideas that I have observed in my travels and involvement in other cities and real estate projects

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

ZAB

Main Street Advisory Board

Council on Aging

APPLICANT STATEMENT

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Calvin A. Eaton

Signature

Calvin A. Eaton

Printed Name

1-19-2018

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

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- (1) a taxpayer residing in the municipal corporation for which the authority is created; or
- (2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).
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Zoning Advisory Board (ZAB) -- The member representing the City of Stockbridge serves on the countywide ZAB and is responsible for reviewing applications for changes in land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendation on zoning changes to the Mayor and Council who makes the final decision to approve or deny an applicant's request during a public hearing on the proposal. The Board is comprised of six (6) members who represent Henry County; as well as one (1) member representing the City of Stockbridge, and one (1) member representing the City of Hampton.

Meetings are held every other month, although a called meeting may take place in rare circumstance. Meetings include a work session at 6:00 PM followed by a public hearing at 7:30PM. The meetings are televised. The members are appointed by the Mayor and Council and serve a 3-year term. There is a stipend for attendance. The applicant must reside within the city limits of Stockbridge, be a resident of this state and the United States; be at least eighteen (18) years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless the disability has been removed). Appointee can not hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of five (5) residents of the city to be appointed as follows: the mayor shall appoint two (2) residents; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint two (2) residents. The mayor shall appoint a fifth member, said appointment to be confirmed by the city council. The fifth member of the board of ethics shall serve as chairman, and shall be a member of the Georgia Bar in good standing. The chairman shall schedule and officiate meetings, set the agenda, coordinate investigations, administer the procedures established by this chapter and the board of ethics and vote only to break a tie. The board shall take no action without a quorum, which shall consist of the chairman and at least three (3) members of the board of ethics. All members of the board of ethics shall be residents of the city for at least one (1) year immediately preceding the date of taking office and shall remain a resident while serving on the board. The chairman, one (1) appointee by the mayor and one (1) appointee by the council shall serve a two-year term, and the remaining appointees shall serve a one year term so that the board's membership shall always be staggered. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on (continued)

the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

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The Main Street Advisory Board is comprised of 9 members and will meet once per month (or as necessary). Board member appointments are for two year terms.

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- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive a letter notifying them of their appointment.

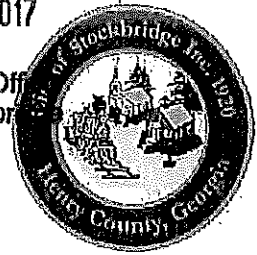


City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

RECEIVED

DEC 21 2017

City Clerk's Office
City of Stockbridge



APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

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- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
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- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Tequilla Pittman

Occupation: Mental Health Professional Employer: APEX Family Healthcare Services, LLC

Home Address: 1952 Oakwood Drive City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: _____

Work Phone: () Work E-Mail: _____

Cell Phone: () Preferred E-Mail: ☐ Home ☐ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

I am in the process of expanding my non-profit for underprivileged teens from Clayton County to Henry County.

BOARD OR COMMISSION APPLICATION

- a) Which Board(s) or Commission(s) do you wish to be appointed to? Downtown Development Authority
- If applying for the Main Street Advisory Board, which position? _____
(see positions noted below)
- b) How long have you been a resident or business owner/operator in the City of Stockbridge? 1 Years 2 Months
- c) Are you current with all of your financial obligations to the City? ☒ Yes ☐ No
- d) Are you willing and available to attend training sessions on-site and/or off-site if provided by the City? ☒ Yes ☐ No
- e) Available Boards and Commissions and their terms and meeting schedules are listed at the end of this application. Are you able to meet the attendance requirements of the position for which you are applying? ☒ Yes ☐ No
- f) Do you know of any circumstances that would result in you having to abstain from voting on any action before the Board or Commission? ☐ Yes ☒ No If yes, please explain:

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- h) Do you have any employment or contractual relationship with the City of Stockbridge that would create a continuing or frequently recurring conflict with regard to your participation on a Board or Commission? ☐ Yes ☒ No
If yes, please explain:

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- i) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

I am always looking for different opportunities to get involved with my community and assist with ways to bring awareness to different cultures, values, and ways to uplift and bring excitement to local citizens.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

COA

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eSigned via ScanSignDocuSign
Tequilla Pittman
Key: c0ba42165d691c0070c85202e8201a

Signature

Tequilla Pittman

Printed Name

12/21/2017

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912

Email: vholiday@cityofstockbridge-ga.gov

City of Stockbridge

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2 - Stockbridge Business or Property Owners / Operators (Within the Main Street District)	Regular Board Member	2 years	Can be reappointed by City Council
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Architect, Contractor, Interior Designer, or Landscape Architect (Henry County-based)	Regular Board Member	2 years	Can be reappointed by City Council
Representative from a Stockbridge-based Arts Organization	Regular Board Member	1 year	Can be reappointed by the organization, then approved by the City Council.
Representative from a Stockbridge-based financial institution	Regular Board Member	1 year	Can be reappointed by the financial institution, then approved by the City Council.

Main Street Advisory Board Offices² President Vice-President Secretary

¹ An Ex-Officio Board Member serves on the Board because of another office or position that he/she currently holds. The term is Latin, meaning literally "from the office", and the sense intended is "by right of office." Ex Officio members are afforded the same rights as regular Board members, including debate, making formal motions, and voting.

² There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

PROCEDURES FOR BOARD OR COMMISSION APPOINTMENT

- 1) Approximately four weeks before the end of a Board or Commission term, the City Manager will notify the Mayor and Council and the members of the Board or Committee affected of the positions and citizens whose terms will be expiring.
- 2) The City Manager will cause this information to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve. The Mayor and Council will set the timeframe for the acceptance of applicants.
- 3) Applications may be sent to the City Clerk. The Mayor and Council may interview candidates at its discretion. The Mayor and Council retain all responsibilities and rights to select candidates, nominate and confirm appointments as required by City Ordinance.
- 4) After any appointment, the new Board or Commission member, as well as the other members of that Board or Commission will receive notice of the appointment.

P

WORK SESSION MEETING
JANUARY 30, 2018

ITEM NO. 21

Main Street Advisory Board
Appointments

Presented by: Michael Williams,
City Attorney

Stockbridge Main Street Program

2018 Advisory Board Member Statement of Intent

Dear Advisory Board Member:

Your appointed term on the Stockbridge Main Street Advisory Board is coming to a close. Please provide us with an indication of your plans for involvement with this Board at the end of your term.

— Thank You!

Name: Alison Ramsay

Contact Address: 954 Wood Sage Ct.

City: Conyers State: GA Zip: 30013

Cell Phone: [REDACTED] Business Phone: [REDACTED]

Email Address: [REDACTED]

Name of Business(es) or Current Employer: Academy Theatre

Position Held on the Board: Community Art Representative

It is my intention to:

- ☒ Remain on the Board for another term.
☐ Terminate my Board term as of: December 31, 2017
☐ Other: _____

Signature: Alison Ramsay

Date: 1/12/18

Please complete and return this form to the Stockbridge Main Street Program:

Stockbridge Main Street Program
Stockbridge City Hall
4640 N. Henry Blvd.
Stockbridge, GA 30281

or mainstreet@cityofstockbridge-ga.gov

WORK SESSION MEETING
JANUARY 30, 2018

ITEM NO. 22

Youth Council Advisory Committee
Appointments

Presented by: Michael Williams,
City Attorney



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR YOUTH ADVISORY BOARD

Citizens provide a great insight and knowledge to City government. The Stockbridge Youth Advisory Board is an avenue to strengthen relationships between the youth and their community by creating programs and encouraging opportunities for youth to give back to the community.

REQUIREMENTS FOR PARTICIPATION:

- Must be a resident of City Limits of Stockbridge.
- Must be at least 18 years of age
- Must pass a background check

APPLICANT INFORMATION

Applicant Name: Latoya Bostic

Occupation: Educator

Home Address: 509 Twin Spring Ln City: Stockbridge Zip: GA

Home Phone: () Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: [REDACTED] Preferred E-Mail: ☐ Home ☒ Work

RECEIVED

JAN 10 2018

City Of Stockbridge

ACBryant

YOUTH ADVISORY BOARD APPLICATION

Page 2 of 2

a.) Why are you interested in participating?

I have a passion and mission to help as many young people build self esteem, leadership qualities and close the educational gap that I can reach within my lifetime. I am full of energy and ideas that I execute with my students.

b.) What pertinent skills/experiences and contributions can you bring to this program?

My career path:
I have worked in Higher Education as Finance Director and Career Services Director. I have also pursued the venture of owning my own childcare center. I currently am a 3rd grade educator and oversee leadership youth group. I have also had the pleasure of volunteering at Stockbridge High, Cotton Indian Elementary, Stockbridge Middle and have greatly enjoyed it.

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



STOCKBRIDGE ELEMENTARY SCHOOL

"STRIVING, EXCEEDING, SUCCEEDING"

Cynthia S. Jewell, Principal

Cheri D. Connor, Assistant Principal

JANUARY 10, 2018

To: Whom It May Concern
From: Cynthia S. Jewell
Re: Letter of Recommendation

It is with total confidence and great pride that I compose this letter in support of Mrs. LaToya Bostic for the Youth Advisory Board. Mrs. Bostic is a problem-solver, an innovator, and a dynamic member of our 3rd grade team.

Mrs. Bostic does not work or serve for awards or accolades, but simply to inspire and impact all those she comes in contact with each day. She has clearly delineated high standards of conduct for our students. She is aware of student behavior at all times and quietly corrects those who are off task. Her overall rapport with students is phenomenal.

Mrs. Bostic is to be commended for her quality of instruction and effective implementation of instructional plans. She teaches her students to strive for excellence, to love learning, and to respect each other. She is a dynamic teacher who provides students with many opportunities for hands-on learning. Mrs. Bostic sets high standards and expectations for every student in her class.

I am proud and honored to write a letter of recommendation for this elite professional, Mrs. Latoya Bostic. You will have someone who believes in public education, today's youth, and its value in today's society. Please do not hesitate to reach out if you require any additional information. I can be reached at 770-474-8743 or 404-317-7546.

Sincerely,

Cynthia S. Jewell
Principal

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

To whomever it may concern:

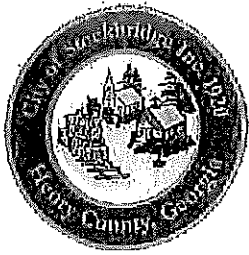
I've known LaToya Bostic for a year by way of Stockbridge Elementary School and she has been a model educator and an asset to the School. I would love for her to have an opportunity to continue her civic duty in your outstanding City.

I feel confident that she will continue to succeed on her career path. She is dedicated and thus far has been exemplary in her career. She has proven to be a leader who is able to have a positive impact on others.

Mrs. Bostic's leadership has been a great help to many of whom have taken time to share their respect with others regarding her superior and encouraging attitudes towards them.

It is for these reasons that I would like to see Mrs. Bostic make an impact in fine fashion with the city of Stockbridge, Ga.

Respectfully,
Pamela Jones-Howers



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR YOUTH ADVISORY BOARD

Citizens provide a great insight and knowledge to City government. The Stockbridge Youth Advisory Board is an avenue to strengthen relationships between the youth and their community by creating programs and encouraging opportunities for youth to give back to the community.

REQUIREMENTS FOR PARTICIPATION:

- Must be a resident of City Limits of Stockbridge.
- Must be at least 18 years of age
- Must pass a background check

APPLICANT INFORMATION

Applicant Name: LaWanda R. Wiggs

Occupation: Pre-k teacher

Home Address: 120 Centennial Drive

City: Stockbridge

Zip: 30281

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: _____

Cell Phone: [REDACTED]

Preferred E-Mail:

☒ Home

☐ Work

YOUTH ADVISORY BOARD APPLICATION

Page 2 of 2

a.) Why are you interested in participating?

I am interested in participating with the Youth Advisory Board because there is an extreme need for our youth to have positive role models in the lives and someone who understands their concerns and creativity to let them

b.) What pertinent skills/experiences and contributions can you bring to this program?

I taught children for over 17 years of various ages of children and youth. I have mentored girls at church and in my community throughout my lifetime. I have been involved with various events with youth such as Big Brother, Big Sister of Atlanta, United Way, YMCA of Greater Atlanta, YMCA, Boys and Girls Club of Conyers and Atlanta. I can set-up summer camps and youth conferences, college tours. I can plan fun events for youth such as game nights, bowling, skating.

eSigned via SecureDoc.com
LaWanda R Wiggs
Key: 1a2b3c4d5e6f7g8h9i0jklmnopqrstuv

LaWanda R. Wiggs

01/03/2018

Signature

Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR YOUTH ADVISORY BOARD

Citizens provide a great insight and knowledge to City government. The Stockbridge Youth Advisory Board is an avenue to strengthen relationships between the youth and their community by creating programs and encouraging opportunities for youth to give back to the community.

REQUIREMENTS FOR PARTICIPATION:

- Must be a resident of City Limits of Stockbridge.
- Must be at least 18 years of age
- Must pass a background check

APPLICANT INFORMATION

Applicant Name: Lee Stuart

Occupation: Retired Military Officer

Home Address: 101 Garden Walk City: Stockbridge, Zip: 30281

Home Phone: () Home E-Mail:

Work Phone: () Work E-Mail:

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

YOUTH ADVISORY BOARD APPLICATION

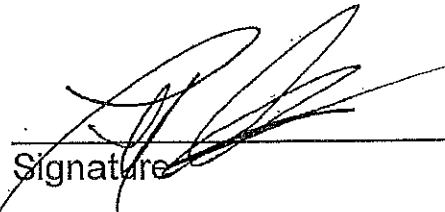
Page 2 of 2

a.) Why are you interested in participating?

When I served as Mayor this was one of my major initiatives I tried to get started but was opposed by then seated City Council members. I had the Sheriffs department give us 2 briefings on Youth Crimes and Gangs in the City of Stockbridge alone where we have 10+ known gangs but Council would not support program

b.) What pertinent skills/experiences and contributions can you bring to this program?

I am a Certified Level II Adventure Programing Facilitator and Trainer. I currently work with numerous organizations to build Character Education, Team Building and Self-Empowerment programs. I attended several seminars on Youth Programs in Georgia that are role models programs as the Mayor and I still have the information in my files. Are Youth are Our Future. My professional record and personal record will attest to the fact that my programs are Top Notch and professional. I have worked for Court Order Juvenile Justice programs. I have 6 children and 17 grandchildren so I Fully understand kids. I am the Lead Facilitator at our Youth Tribal Summer Camp since 2005.


Signature

Lee Stuart

Printed Name

4 January 2018

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR YOUTH ADVISORY BOARD

Citizens provide a great insight and knowledge to City government. The Stockbridge Youth Advisory Board is an avenue to strengthen relationships between the youth and their community by creating programs and encouraging opportunities for youth to give back to the community.

REQUIREMENTS FOR PARTICIPATION:

- Must be a resident of City Limits of Stockbridge.
- Must be at least 18 years of age
- Must pass a background check

APPLICANT INFORMATION

Applicant Name: Loren James

Occupation: Self Employed

Home Address: 110 Park Place

City: Stockbridge

Zip: 30281

Home Phone: [REDACTED]

Home E-Mail: [REDACTED]

Work Phone: [REDACTED]

Work E-Mail: [REDACTED]

Cell Phone: [REDACTED]

Preferred E-Mail: ☒ Home

☐ Work

YOUTH ADVISORY BOARD APPLICATION

Page 2 of 2

a.) Why are you interested in participating?

I believe children are the future. With proper planning and initiatives, children who were once deemed at risk can go onto do phenomenal things. In addition, very important children learn at a early age that there are people

b.) What pertinent skills/experiences and contributions can you bring to this program?

Current Casa Advocate for Clayton County
Two children, sons ages 4 and 8
Volunteer with the youth program at Community Bible in Stockbridge
Volunteer at Community Christian school in Stockbridge
Student of Psychology

eSigned via DocuSign.com
Loren James
Key: 1a2b3c4d5e6f7g8h9i0jklmnopqrstuv

Loren James

01/08/2018

Signature

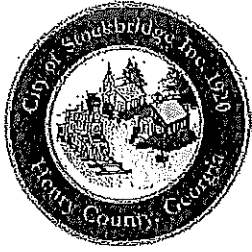
Printed Name

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov



City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281



APPLICATION FOR YOUTH ADVISORY BOARD

Citizens provide a great insight and knowledge to City government. The Stockbridge Youth Advisory Board is an avenue to strengthen relationships between the youth and their community by creating programs and encouraging opportunities for youth to give back to the community.

REQUIREMENTS FOR PARTICIPATION:

- Must be a resident of City Limits of Stockbridge.
- Must be at least 18 years of age
- Must pass a background check

APPLICANT INFORMATION

Applicant Name: Ericka Nichole Harvey

Occupation: Owner of SHOTS Bakery

Home Address: 11644 Gallup Dr City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: [REDACTED] Work E-Mail: [REDACTED]

Cell Phone: () Preferred E-Mail: ☒ Home ☐ Work

RECEIVED

JAN 10 2018

City Of Stockbridge

Ac Bryant

YOUTH ADVISORY BOARD APPLICATION

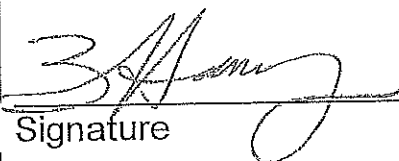
Page 2 of 2

a.) Why are you interested in participating?

I believe that Stockbridge has a lot to offer our youth and we have quite a few Youth Leaders in our community. I think I would be an asset to organize, develop and highlight our leaders of the next generation.

b.) What pertinent skills/experiences and contributions can you bring to this program?

I am the director of a 3 years established mentorship program/step team. I started it at Cotton Indian Elementary and we are now housed with the North Henry Tiger Football Program. I have a bachelors degree in management and I am a mother of 3.



Signature

Ericka N. Harvey

Printed Name

7/10/18

Date

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

RECEIVED

DEC 06 2017

City Clerk's Office
City of Stockbridge

City of Stockbridge
4640 North Henry Blvd.
Stockbridge, GA 30281

APPLICATION FOR BOARD OR COMMISSION APPOINTMENT

Citizens provide a great insight and knowledge to City government. An avenue that the City of Stockbridge uses to get this insight is through the various Boards and Commissions of the City of Stockbridge. The members of the Boards and Commissions make decisions and help recommend and review policies for the City of Stockbridge and its Mayor and Council. This questionnaire will assist the Mayor and Council in the review process and in determining applicant eligibility requirements and qualifications for Board or Commission membership.

Questions to consider before applying for membership on a Board or Commission:

- Do I fully understand what this Board or Commission expects from me?
- Am I committed to the goals and mission of this Board or Commission?
- Can I afford the demands on my time, resources and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Board or Commission meetings and prepare for each meeting?
- Can I work effectively with the other members of the Board or Commission?
- Am I willing to participate in necessary Board or Commission training, education and development activities that will improve my effectiveness in my position?

APPLICANT INFORMATION

Applicant Name: Troy A. Howard Jr

Occupation: Citizen Employer: Unemployed

Home Address: 116 Northtowne Cove City: Stockbridge Zip: 30281

Home Phone: [REDACTED] Home E-Mail: [REDACTED]

Work Phone: () Work E-Mail: [REDACTED]

Cell Phone: () Preferred E-Mail: ☐ Home ☒ Work

Name and address of the business entity you own/operate, located within the city limits of Stockbridge (if applicable)

- g) Do you or your employer, or your spouse, child, relative or their employers, do business with the City of Stockbridge
☐ Yes ☒ No If yes, please explain:

- Rev 11/16

City of Stockbridge

BOARD OR COMMISSION APPLICATION

- j) Please briefly explain your reasons for wishing to serve on the Board or Commission you select:

Over the years I have help people on a personal level not just from our community but nation-wide, the change is subtle at best. One year ago during a government class I took a full interest into the Stockbridge City government both the Y.C.A.B, M.S.A.B and a few other boards showed a outlet which grants an internal even more hands on approach for my passion of helping our people and our city move forward into a new light that has potential to guide the youth while supporting Stockbridge into a place where we not only sustain the quality of life but prosper within it.

- j) Are you willing to be considered for appointment to any of the other Boards or Commissions of the City if a position is not available on the Board or Commission of your first choice? ☒ Yes ☐ No If yes, please list the Boards or Commissions for which you would like to be considered (in order of interest):

Board of Ethics, Community Relations Committee, and Downtown Development Authority.

APPLICANT STATEMENT

I understand that I am applying for appointment to a Board or Commission office of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment; that I will be required to take an oath of office to uphold the City's charter and ordinances; that I may be removed from office for any reason permitted by law or City charter; and that my application will remain on file for consideration for a period of six (6) months, after which time, I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in this application are true to the best of my knowledge.

Troy A. Howard Jr.
Kwzr0h0426c60d01ehh070c953c02e9210a

Troy Anthony Howard Jr

12/05/2017

Signature _____

Printed Name _____

Date _____

Please return signed application to:

City Clerk
City of Stockbridge
4640 North Henry Blvd.
Stockbridge, Georgia 30281

Fax: 770.389.7912
Email: vholiday@cityofstockbridge-ga.gov

City of Stockbridge

BOARD AND COMMISSION INFORMATION

Council on Aging (COA) The Henry County Council on Aging is a 501(c)(3) non-profit organization made up of nineteen (19) volunteers who serve as directors. Directors are selected by each County Commissioner and City Council members of the four cities. The COA's primary objective is to support programs that serve Henry County senior citizens. Supported programs include Meal-on-Wheels, Nutrition Supplements, In-Home Services, Senior Centers, and Volunteer Activities. The council members serve as advocates on behalf of the senior citizens of Henry County. The COA's primary fundraising event is the Miles-for-Meals Campaign which is held annually on the first Saturday in May. To be eligible to serve as a representative for the City of Stockbridge, an applicant must reside within the city limits of Stockbridge.

Downtown Development Authority (DDA) (Regular Meetings are held the 3rd Monday of each month or as necessary) -- The DDA's mission is to oversee the revitalization and redevelopment of the central business district and to develop and promote for the public good and general welfare, trade, commerce, industry and employment opportunities. The DDA is comprised of seven (7) members who are:

(1) a taxpayer residing in the municipal corporation for which the authority is created; or

(2) an owner or operator of a business located within the downtown development area and a taxpayer residing in the county in which is located the City of Stockbridge; (one such director may be a member of the governing body of the City of Stockbridge and not less than four shall be or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area defined herein).

(3) one director who resides outside the county; in which the City of Stockbridge is located, provided, that director owns a business within the downtown development area and is a resident of the State of Georgia; or own and operate a business within the city. Four of the members must have a specific economic interest in the downtown area. The members are appointed by the Mayor and Council and each serve 4-year terms.

Zoning Advisory Board (ZAB) is responsible for reviewing applications for change in the land use and other items as required by the respective ordinances. The ZAB as a whole makes recommendations on zoning changes to the Mayor and Council who make the final decision to approve or deny an applicant's request during a public hearing on the proposal. The ZAB is comprised of five (5) members who are appointed by the City Council. Meetings are typically held once a month, although a called meeting may take place in rare circumstances.

The applicant must reside within the city limits of Stockbridge; be a resident of the United States; be at least 18 years of age; have a high school education or the equivalent; have no felony conviction or be judicially determined to be mentally incompetent (unless disability has been removed). Appointees cannot hold any other public office or position with the City.

Board of Ethics -- The Board of Ethics consists of three (3) residents of the city to be appointed as follows: the mayor shall appoint one (1) resident; and the council members, exclusive of the mayor and by an affirmative vote of the majority of its members, shall appoint one (3) resident. The mayor shall appoint a fifth member, said appointment to be confirmed by the city council. The third member of the board of ethics and all shall serve a two-year term. In the event of a vacancy due to resignation, death, incapacity, disqualification or removal for cause, the appointing party (i.e. the mayor or the council) shall appoint a new qualified resident to fill the remainder of the term. No person shall serve on the board of ethics if the person has, or has had within the preceding one (1) year period, any interest in any contract or contracting opportunity with the city or has been employed by the city. Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternative member of the board of ethics shall be selected in the same manner as the disqualified individual. No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or in any other state, unless such person's civil rights have been restored and at least ten (10) years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude. No person shall serve on the board of ethics who is less than twenty one (21) year of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Stockbridge.

Main Street Advisory Board -- The Stockbridge Main Street Program is a community-driven initiative that focuses on conscientious revitalization of the Historic Downtown area. Based on the *Main Street Four-Point Approach*™ which explores the four areas of **Downtown Design, Economic Restructuring, Promotion and Organization**, the underlying premise of the Main Street concept is to encourage economic development, within the context of historic preservation, in ways that are appropriate for today's marketplace. Main Street programs across the nation advocate a return to community self-reliance, local empowerment, and the

City of Stockbridge

rebuilding of traditional commercial districts based on their unique assets—distinctive architecture, a pedestrian-friendly environment, personal service, local ownership, and a sense of community. The Main Street Advisory Board is comprised of 11 members and will meet once per month (or as necessary). Each Board Member must agree to serve on at least one committee.

Position	Status	Term	Term Notes
City Council Member	Ex officio ¹ Board Member	1 year	Can be reappointed based on the calendar year, and approval by the City Council
Representative from the Downtown Development Authority	Ex Officio Member	1 year	Can be reappointed by the organization, then approved by the City Council.
2 - Stockbridge Residents	Regular Board Member	2 years	Can be reappointed by City Council
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Architect, Contractor, Interior Designer, or Landscape Architect (Henry County-based)	Regular Board Member	2 years	Can be reappointed by City Council
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Main Street Advisory Board Offices² President Vice-President Secretary

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² There is no need for a separate position of Treasurer – City Finance Team will handle financial needs.

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