



City of Stockbridge

Bringing People Together

STOCKBRIDGE CITY COUNCIL

MAYOR

Anthony Ford

Councilman Elton Alexander

Councilman John Blount

Councilwoman LaKeisha Gantt

Councilwoman Neat Robinson

Councilman Alphonso Thomas

CITY MANAGER

Randy Knighton

CITY CLERK

Vanessa Holiday

DEPUTY CLERK

Randi Rainey

CITY ATTORNEY

Michael Williams

Council Meeting Agenda January 8, 2018 6:00 PM



Stockbridge City Hall

4640 N. Henry Blvd.

Stockbridge, GA 30281

Website: www.cityofstockbridge.com

Phone: 770-389-7900

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AGENDA COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, JANUARY 8, 2018 6:00 PM

Mayor & City Council

Mayor Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson
Councilman Alphonso Thomas

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

- I. Call to Order by City Clerk Vanessa Holiday**
- II. Invocation - Pastor Terrance Gattis, Mt. Olive Baptist Church**
- III. Pledge of Allegiance**

Swearing- In of officials - Judge Matthew McCord

Item # 1 - Mayor Anthony S. Ford
Councilwoman LaKeisha Gantt
Councilman Alphonso Thomas
Presented by:

V. Roll Call	Present	Absent
Mayor Ford	_____	_____
Councilman Alexander	_____	_____
Councilman Blount	_____	_____
Councilwoman Gantt	_____	_____
Councilwoman Robinson	_____	_____

- VI. Adoption of the Agenda**
- VII. Adoption of Minutes for the following meetings: 11/13/17 and 11/28/17**

CEREMONIAL

Item # 2 - Proclamations:

Martin Luther King, JR.

Human Trafficking Awareness Month

Presented by: Mayor Ford

Item # 3 - Organizational Appointments

Appointment of Municipal Court Judge

Swearing In of Municipal Court Judge - Mayor Anthony S. Ford

Appointment of City Attorney

Appointment of Council Representative- Downtown Development Authority

Appointment of Council Representative- Main Street Advisory Board

Council Selection - Mayor Pro Tem

Presented by: Mayor Ford

CITY MANAGER'S COMMENTS

Randy Knighton

CITY CLERK'S COMMENTS

Vanessa Holiday

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

MAYOR'S COMMENTS

Mayor Anthony Ford

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Acts)

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please check the city's website www.cityofstockbridge.com or contact City Hall offices at 770.389-7900 for information.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770-389-7900 for updates and detailed information.

- Youth Council Meeting, Wednesday, January 10, 2018 at 5:30 P.M. at City Hall in the Patrick Henry Meeting Room
- Main Street Advisory Board Meeting, Friday, January 12, 2018 at 9:00 A.M. at City Hall in the Levi Meeting Room
- All City Offices will be closed on Monday, January 15, 2018 in observance of the Martin Luther King, Jr. holiday.
- Youth Council Advisory Committee Meeting, Wednesday, January 17, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Planning Commission Meeting, Thursday, January 18, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Stockbridge Association of Businesses Meeting, Thursday, January 18, 2018 at 6:00 P.M. at Ted Strickland Community Center 130 M L King, Sr. Heritage Trail.
- Downtown Development Authority Meeting, Monday, January 22, 2018 at 6:00 P.M. at City Hall in the Levi Meeting Room
- Council Work Session Meeting, Tuesday, January 30, 2018 at 4:00 P.M. at City Hall in the Levi Meeting Room

UPCOMING COMMUNITY EVENT(S)

- NAACP Martin Luther King, Jr. Parade and Program – Monday, January 15, 2018 10:00 A.M. in McDonough, GA near the square and ending at the Henry County Performing Arts Center.

Motion to Adjourn.



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES COUNCIL MEETING

MONDAY, NOVEMBER 13, 2017 6:00 P.M.

Mayor & City Council

**Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

Call to Order by Mayor Neal. Mayor Neal congratulated Mayor-Elect Anthony Ford and Councilwoman LaKeisha Gantt on their re-election victories.

Invocation by Senior Pastor Robert G. Willy, Trinity Lakeside Church.

Pledge of Allegiance was recited in unison.

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present, and a quorum was confirmed.

Councilwoman Gantt motioned to amend the Agenda to remove Item #2,13,14,15 and to add Items 8A Health & Wellness vendor selection and 8B Youth Council Advisory Committee; second by Mayor Pro Tem Ford. The motion passed 5-0.

Mayor Pro Tem Ford motioned to adopt the Minutes of the following meetings: 9/7/2017, 9/14/2017 and 9/25/2017; second by Councilwoman Robinson. The motion passed 5-0.

There were no Public Comments.

OLD BUSINESS

1. Municipal Court Building Renovation Update

Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr. Mr. Aaron gave an update noting the analysis of the Municipal Court building and renovations was still ongoing. There was no action by the Council.

2. Council Consideration to approve Facilities Use Policy

Presented by: Michael Williams, City Attorney.

Item was removed from the Agenda.

3. Rezoning- RZ-17-19-S

Prasartporn and William Lenix of Jonesboro, GA requests a rezoning from RM (Multifamily Residential) to R-3 (Single-Family Residence) for the property located at 121 Rock Quarry Road, in Land Lot 62 of the 12th District. The property consists of 0.504 +/- acres, and the request is for a single-family residence.

Ms. Moore explained the applicant is requesting rezoning from RM (Multifamily Residential) to R-3 (Single-Family Residence) and follows the Future Land Use Map. Ms. Moore also noted the Henry County Planning and Zoning Department staff recommends approval with no conditions; however, City staff and the City's Planning Commission recommends approval with conditions the following conditions:

1. To the owner's agreement to abide by the following:

a. To the site plan received by the Department of Community Development on August 17, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.

PUBLIC HEARING

In Favor: William Lenix (applicant)

Opposed: None

Councilwoman Gantt motioned for approval of RZ-17-19-S with conditions as recommended by staff and the Planning Commission; second by Councilman Alexander. The motion passed 5-0.

4. Rezoning - RZ-17-20-S

Diane Miller of Stockbridge, GA requests a rezoning from R-3 (Single-Family Residence) to C-2 (General Commercial) for the property located at 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres, and the request is for a restaurant.

Ms. Moore explained this is a companion case with VR-17-19-S and the applicant is requesting rezoning from R-3 (Single-Family Residence) to C-2 (General Commercial). Ms. Moore noted the Henry County Planning & Zoning Department staff recommends approval from R-3 to C-2; however, staff and the City's Planning

Commission does not agree citing spot zoning as unfavorable. Ms. Moore further noted staff and the City's Planning Commission recommends rezoning from R-3 to R-3 with a Conditional Use Permit which would allow the facility to operate as a restaurant in a historic area, and adding that staff recommends approval of the variance VR-17-19-S as well.

CONDITIONS:

R3 TO R3 WITH A CONDITIONAL USE PERMIT. Approval of the subject site for C-2 would lead to "SPOT ZONING". Staff recommends that a request be approved as a "Use Permit" that would enable the Applicant to achieve their intended goal without changing the Current and Future Land Use Maps for the City of Stockbridge.

Should the ZAB and Mayor/Council APPROVE the Application, it should be subject to the owner's agreement to the following enumerated conditions. Where these conditions conflict with the stipulations and offerings contained in the Letter of Intent, these conditions shall supersede unless specifically stipulated by Mayor and Council.

1. To the owner's agreement to abide by the following:
 - a. To the site plan received by the Department of Community Development on July 3, 2017. Said site plan is conceptual only and must meet or exceed the requirements of the Zoning Resolution and these conditions prior to the approval of a Land Disturbance Permit. In the event the Recommended Conditions of Zoning cause the approved site plan to be substantially different, the applicant shall be required to complete the concept review procedure prior to application for a Land Disturbance Permit. Unless otherwise noted herein, compliance with all conditions shall be in place prior to the issuance of the first Certificate of Occupancy.
2. Registration as an historic site by the state of Georgia within three years from approval
3. If the historic structure is torn down, the Conditional Use Permit allowing the zoning exception will be removed and the property will revert to its current use as R-3 (Single- Family Residence).
4. Variance from development regulations:
 - 1) Reduce the minimum front yard setback from required 50'.
 - 2) Reduce the minimum lot width requirement from 100 feet to 83.50 +/- feet for "Parcel 1".
 - 3) Reduce the minimum side yard setback for corner lots from 30 feet to 24.98 +/- feet for "Parcel 1".
 - 4) Eliminate the buffer on " Parcel 1" to accommodate the existing structure and parking area.
 - 5) Allow accessory structure to be located in required buffer on rear property line of "Parcel 1".

- 6) Reduce accessory structure setback from 10 feet to 3 feet on "Parcel 2".
- 7) Reduce front setback for "Parcel 2" from 50 feet to 40 +/- feet.
- 8) Reduce accessory structure side setback on "Parcel 2" from 10 feet to 1 +/- feet.
- 9) Allow accessory dwelling on "Parcel 2" to be located in the front yard.
- 10) Allow accessory dwelling on "Parcel 2" to be located on a lot served by City sewer less than 18,000 square feet in size.

PUBLIC HEARING

In Favor: Diane Miller (applicant)

Opposed: None

Councilwoman Gantt motioned to approve RZ-17-20-S with Conditions and Variance VR-17-19-S; second by Councilman Blount. The motion passed 5-0.

5. Rezoning - RZ-17-21-S

C&C Fence of McDonough, GA requests a rezoning from C-2 (General Commercial) to C-3 (General Commercial) for the property located at Hwy 42 near East Lake Parkway, in Land Lot 1 of the 11th District. The property consists of 10.63 +/- acres, and the request is for a trade shop with outside storage.

Ms. Moore expressed the applicant is requesting a rezoning from C-2 (General Commercial) to C-3 (General Commercial); the County recommends approval, while the Planning Commission and staff recommends denial. Ms. Moore explained the parcel is surrounded by residential development and the residents' concerns are: the 18 wheelers turning around in their subdivision and the noises that comes.

PUBLIC HEARING

In Favor: Brent Moye & Linda Clark

Opposed: Jane Howard

Councilman Alexander motioned to deny the request; there was no second. The motion failed for lack of a 2nd.

The applicant withdrew the request.

6. Variance- VR-17-19-S

Diane Miller of Stockbridge, GA requests a variance from development standards for the property located at 103 Carrie Mae Lane, in Land Lot 36 of the 12th District. The property consists of 0.277 +/- acres, and the request is for a restaurant. The item was heard and approved in combination with Item # 4.

7. First Public Hearing – Proposed FY2018 Budget

Presented by: Rashonda Favors, Lead Accountant- Randy Knighton, City Manager

Mr. Knighton noted the proposed FY2018 Operating Budget had been presented to Council in accordance of the Charter and that this would be the First reading.

Mr. Knighton further noted copies of the Proposed FY2018 Operating Budget was available online and in City Hall. Mr. Knighton highlighted newly proposed positions in the Planning Dept. and an Asst. City Manager.

PUBLIC HEARING

In Favor: None

Opposed: None

There was no action by Council. The proposed FY2018 Operating Budget will be Presented for a Second reading on Tuesday, November 28, 2017 at 6:00 P.M.

NEW BUSINESS

8. Council Consideration to approve Resolution urging the Georgia General Assembly to oppose De-Annexation Legislation to create new municipalities. Presented by: Michael Williams, City Attorney.
Attorney Williams explained the Resolution calls for the Georgia General Assembly not to allow new cities to be created with property of established cities (de-annexation of property); and he also noted all Georgia cities have received the Resolution requesting of adopting such Resolution.

Councilman Alexander motion to approve the Resolution urging the Georgia General Assembly to oppose De-Annexation Legislation to create new municipalities; second by Mayor Pro Tem Ford. The motion passed 5-0.

- 8A. Council Consideration to approve a Resolution for the City's Health and Wellness Program in the amount of \$35,000.00
Presented by: Michael Williams, City Attorney
Attorney Williams noted that when the policy was adopted at the beginning of the year, the vendor was not named and recommends Council formally approve the City's vendor Atlanta Health Systems for the wellness program.

Councilwoman Gantt motioned to approve the Resolution to name Atlanta Health Systems as the City's vendor for Health and Wellness program in the amount of \$35,000; second by Mayor Pro Tem Ford. The motion passed 5-0.

- 8B. Ordinance to establish a Youth Council Advisory Committee
Presented by: Michael Williams, City Attorney
Attorney Williams noted the City Council previously voted earlier this year to adopt and establish a nine-person Youth Council Advisory Committee with one member of staff to help establish the program, develop a curriculum and adopt a budget. Attorney Williams noted this ordinance is being brought forward to address staffing concerns, formalize the committee, and formally establish a member of Council to serve as the Council Representative on the Committee. Attorney Williams noted the terms of the Committee will be (2) two years and will not be staggered, further noting, applicants must be a resident of the City and pass a criminal background check. Attorney Williams recommended appointing Councilwoman Robinson to serve as the Council Representative and have all current members of the committee remain in place.

Mayor Pro Tem Ford motioned to approve the Ordinance to establish Youth Council Advisory Committee with all members and Councilwoman Robinson as the Council appointee; second by Councilman Blount. The motion passed 4-0-1 (Councilwoman Gantt abstained).

9. Council Consideration to approve Development Projects Policy

Presented by: Michael Williams, City Attorney

Michael Williams, City Attorney stated there have been discussions on what could be done to help avoid any in averted release of information pertaining to developmental projects or avoid political arguments during the development process. Mr. Williams included the policy would state city staff is to not release any information to Council pertaining to pending development applications or inquiries, unless a vote is made by Council.

No action- item will be placed on the 11/28/17 mtg.

10. Council Consideration to fill vacancies on the Planning Commission (formerly known as the Zoning Advisory Board).

Presented by: Camilla Moore, Community Development Director

Ms. Moore noted the board should have 6 members appointed representative of the Mayor & Council members, and recommends appointing Harold Thibodeaux and Kimberly Bragg to the Planning Commission.

Councilman Blount motioned to approve the recommendation of appointing Harold Thibodeaux and Kimberly Bragg to the Planning Commission; second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to approve Stockbridge 2017 LMIG - Project Quantities – SPLOST \$693,438.80 and GDOT \$265,676.20

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted adoption of the 2017 LMIG list tonight would put the City of Stockbridge back in GDOT'S (Georgia Department of Transportation) LMIG cycle.

Councilwoman Gantt motioned to approve the Stockbridge 2017 LMIG - Project Quantities – SPLOST \$693,438.80 and GDOT \$265,676.20; second by Mayor Pro Tem Ford. The motion passed 5-0.

12. Council Consideration for approval to select the Collaborative Firm, LLC and Pond Co., LLC to complete City's the Comprehensive Plan Update in the amount of \$97,500.00

Presented by: Donald Riley, Procurement Specialist

Mr. Riley noted staff has recommended approval to award Collaborative Firm, LLC and Pond LLC to complete the City Comprehensive Plan Update in the amount of \$97,500.00.

Councilman Alexander motioned to approve the Collaborative Firm, LLC. and Pond LLC for Professional Services and Comprehensive Plan Update 17RFP-071717-DRR; second by Mayor Pro Tem Ford. The motion passed 5-0.

DISCUSSION

13. Building/Street honoring former President Barack Obama
Presented by: Councilman Alexander
Item was removed from the Agenda.
14. Building/Statue/Monument honoring M. L. King, Sr.
Presented by: Councilman Alexander
Item was removed from the Agenda.
15. Supplier Diversity Policy
Presented by: Councilman Alexander
Item was removed from the Agenda.
16. Leader in Me Program
Presented by: Steve Cash, Henry Council for Quality Growth
Councilwoman Robinson has recused herself from the discussion.

Mr. Steve Cash came before Council requesting \$5,500 for the Leader in Me Program, referencing the decline in disciplinary issues, and an overall positive environment at Cotton Indian Elementary school since the implementation of the Leader in Me Program. Mr. Cash noted the request to expand the program to other schools in the area.

No Action by the Council

COMMENTS FROM THE CITY MANAGER

None

COMMENTS FROM THE CITY CLERK

None

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander thanked everyone for tuning in and referenced the meeting that recently took place at the State Capitol regarding the proposed city of Eagles Landing and thanked citizens for attending and supporting the City of Stockbridge and commended staff for an excellent presentation; noted he has heard the citizens from the area and wants to work together to make Stockbridge a great community.

Councilman Blount invited everyone to attend the Noel in November toy drive on Saturday, November 18th at the Merle Manders Conference Center from 6:00 – 8:30 PM, bring an unwrapped toy to help make a child smile.

Mayor Pro Tem Ford echoed the sentiments previously stated regarding the citizens who came out to support the City and keeping Stockbridge together; noted the City's outstanding Veterans Day Parade and Luncheon with over 650 participants, the largest to date; stated he was humbled by his recent election as the City's next Mayor, noting he is up for the task and thanked everyone for their support; and wished everyone a Happy Thanksgiving and safe travels.

Councilwoman Gantt thanked everyone who supported her and is honored to serve another four years; and wished everyone a Happy Thanksgiving.

Councilwoman Robinson noted she too is listening to all constituents and that she is here to serve all City of Stockbridge citizens; referenced the meeting at the State Capitol and commended staff; asked for prayers as the Youth Council travels to National League of Cities Conference in North Carolina; thanked staff for their efforts; and welcomed the Executive Assistant, LaQuinda Jackson to the staff

COMMENTS FROM THE MAYOR

None

EXECUTIVE SESSION (if necessary)-

Councilwoman Gantt motioned to convene Executive Session for Personnel, Real Estate and Litigation; second by Councilman Alexander. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

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- Shop Small Saturday "Ideas Smash", Monday, November 13, 2017 at 6:00 P.M. in the Levi Meeting Room.
- RSVP Overview Community Meeting, Tuesday, November 14, 2017 at 6:00 P.M. at the Merle Manders Conference Center.
- Let's Keep Stockbridge Together Town Hall Meeting/Winslow Subdivision HOA Meeting, Wednesday, November 15, 2017 at 6:30 P.M. City Hall Chamber.
- Special Called Planning Commission Meeting, Thursday, November 16, 2017 at 6:00 P.M.- City Hall.
- Shop Small Saturday, November 25, 2017
- Work Session Meeting, Tuesday, November 28, 2017 at 6:00 P.M. at City Hall. Public Budget Hearing FY2018 Operating Budget for the City.
- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget Adoption of FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Noel in November, Friday, November 18, 2017 at 6:00 P.M. at the Merle Manders Conference Center 111 Davis Rd. Stockbridge

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Mayor Pro Tem Ford motioned to adjourn Executive Session; second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilman Blount. The motion passed 5-0.

ADJOURN

Councilman Alexander motioned to adjourn the meeting at 10:00pm; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk



Mission: To provide visionary leadership and superior municipal services that enhance the quality of life for citizens while creating a welcoming business atmosphere focused on sustainability and expansion of tourism and cultural events.



SUMMARY MINUTES WORK SESSION MEETING

TUESDAY, NOVEMBER 28, 2017 6:00 P.M.

Mayor & City Council

Mayor Judy Neal
Mayor Pro Tem Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Randy Knighton, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

Call to Order made by Mayor Neal.

Invocation by Tamarlon Carter, Executive Pastor of Grace Baptist Church.

Pledge of Allegiance was recited in unison by all in attendance

City Clerk, Vanessa Holiday proceeded with a verbal roll call; all members of Council were present; a quorum was confirmed.

Councilwoman Gantt motioned to amend the Agenda to remove Item #1, Item #6 and Item #14; second by Mayor Pro Tem Ford. The motion passed 5-0.

Review of Minutes of the following meetings: 10/9/2017, SCM 10/24/2017 and Work Session 10/24/2017 – No Action

There were no Public Comments.

OLD BUSINESS

1. City Hall HVAC Update

Presented by: Decius Aaron, Public Works Director and Randy Knighton, City Mgr.
Mr. Aaron gave an update on the City Hall HVAC repairs, noting staff is still going through the scope process in which Carter & Sloope are preparing, and should be

completed within the next 30 days where upon completion, will be available to bid out. No action was taken by the Council.

PUBLIC HEARING

2. Second Public Hearing – Proposed FY2018 Budget
Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr.
Ms. Favors presented the Departmental Summary of the proposed budget vs. FY2017 as follows:

Governing Body-	\$293,275	\$271,001 (2017)
Executive-	\$1,004,400	\$739,200 (2017)
Administration-	\$1,724,480	\$1,683,000 (2017)
Business Services-	\$209,680	*New Division Created for OT Dept.2018*
Information Technology-	\$215,800	\$195,000 (2017)
Events-	\$199,135	\$203,815 (2017)
General Gov't Bldg. Svcs. -	\$738,525	\$702,750 (2017)
Municipal Court-	\$149,225	\$265,275 (2017)
Parks-	\$203,500	\$65,500 (2017)
Planning Administration -	\$177,900	*New Department 2018*
Police Services-	\$350,000	\$400,000 (2017) * services moved/state*
Public Works-	\$2,445,230	\$2,134,380 (2017)
Code Enforcement-	\$151,285	\$192,840 (2017)
Main Street-	\$204,950	\$ 205,445 (2017)
Community Development -	\$145,600	\$351,900 (2017)
Financial Services-	\$1,542,915	\$1,490,645 (2017)

Total proposed 2018 Budget= \$9,755,900

Public Hearing

Lee Stuart noted he had dropped off a list of questions regarding the proposed FY2018 Operating Budget.

Public Hearing Closed

No Action taken by the Council.

Next Public Hearing scheduled for December 11, 2017 at 6:00 P.M.

NEW BUSINESS

3. Council Consideration to approve the City of Stockbridge Annual S.P.L.O.S.T. Report as required for publishing by O.C.G.A. 48-8-122).
Presented by: Rashonda Favors, Lead Accountant & Randy Knighton, City Mgr.
Ms. Favors noted this is the 2017 Annual S.P.L.O.S.T list that has to be published in the Legal Organ annual before the end of the year.

Mayor Pro Tem Ford motioned to approve the Stockbridge Annual S.P.L.O.S.T Report as required by O.C.G.A. 48-8-122; second by Councilwoman Gantt. The motion passed 5-0.

4. Council Consideration to approve 2017 Bad Debt Write-Offs of \$24,266.23.
Presented by: Rashonda Favors Lead Accountant
Ms. Favors noted this is an annual audit exercise recommended by the auditors where fees that have not been paid to the City, noting the Finance office will continue to make efforts to collect the monies due.

Councilwoman Gantt motioned to approve the 2017 Bad Debt Write-Offs in the amount of \$24,266.23; second by Mayor Pro Tem Ford. The motion passed 5-0.

5. Council Consideration to approve the 2018 Meeting Schedule for the City Council.
Presented by: Vanessa Holiday, City Clerk
Ms. Holiday noted the 2018 meeting schedule must be published in the legal organ prior to January and referenced the meeting schedule options that had been presented to the Council.

Mayor Pro Tem Ford motioned to maintain the current meeting schedule; second by Councilman Alexander. The motion failed.

Councilwoman Robinson referenced the County's 9:00 A.M. meeting, and Council should make meetings convenient for all citizens.

Councilman Alexander noted a scheduling conflict for the 4:00 P.M. meeting.

Councilwoman Gantt noted she was not prepared to vote, and needed more time to make a decide.

Councilwoman Robinson motioned to approve the 2018 Meeting Schedule as follows: 2nd Monday at 6:00 PM in the Council Chamber – Work Session Meeting, last Tuesday (or as otherwise noted) at 4:00 PM at City Hall in the Levi Meeting Room; second by Mayor Pro Tem Ford. The motion passed 3-1-1 (Alexander Opposed/Gantt Abstained)

6. Council Consideration to approve Change Order for Vault Installations (148 Rock Quarry Road, Best Value Inn and 555 Davis Road) Net change in contract price \$53,778.75 Ferguson Waterworks (SPLOST FUNDING)
Presented by: Decius Aaron, Public Works Director
Mr. Aaron noted the Change Order would be for the last three (3) locations to install the long arch water meters with vaults with SPLOST funding and the vendor would be Ferguson Waterworks with a contract price of \$53,778.75.

Councilwoman Robinson motioned to approve Change Order for Vault Installations (148 Rock Quarry Road, Best Value Inn and 555 Davis Road) Net change in contract price \$53,778.75 Ferguson Waterworks (SPLOST FUNDING); second by Mayor Pro Tem Ford. The motion passed 5-0.

7. Council Consideration to approve selection of an Architect for the City(TSW) Tunnel-Spangler Walsh
Presented by: Donald Riley, Procurement Specialist
Mr. Riley noted staff is recommending Tunnel-Spangler Walsh for the Professional Architectural & Engineering Services, noting a 1-year contract with a 2-year renewal; funding will come out of the Professional Services budget and is to be determined.

Mayor Pro Tem Ford motioned to approve the Architect for the City (TSW) Tunnel-Spangler Walsh; second by Councilwoman. The motion passed 5-0.

8. Council Consideration to approve 2017 Surplus List for auction on GovDeals.
Presented by: Donald Riley, Procurement Specialist
Mr. Riley noted the Surplus List consists of equipment that has been replaced or damaged and needs to be placed on GovDeals to be auctioned off.

Councilwoman Gantt motioned to approve the 2017 Surplus List for auction on GovDeals; second by Mayor Pro Tem Ford. The motion passed 5-0.

9. Council Consideration to approve selection of vendor for Wage & Salary Survey (Evergreen Solutions).
Presented by: Donald Riley, Procurement Specialist
Mr. Riley recommended Evergreen Solutions, LLC. to complete the Wage & Salary Survey not to exceed in the amount of \$15,500. Mr. Riley further noted a one (1) year contract to help allow the City to retain qualified workers with a fair salary.

Councilman Alexander motioned to approve selection of vendor for Wage & Salary Survey (Evergreen Solutions) not to exceed \$15,500; second by Mayor Pro Tem Ford. The motion passed 5-0.

10. Council Consideration to approve proposed compensation for Stockbridge Planning Commission members \$50.00 per meeting – Chairperson \$75 per meeting.
Presented by: Camilla Moore, Community Development Director
Ms. Moore stated the compensation would bring the City's Planning Commission in compliance with other Planning Commissions across the region. Ms. Moore further noted that while the City has voluntary boards and committees, the Planning Commission is a mandated board that is statutorily required by State law.

Councilwoman Robinson motioned to approve the proposed compensation for Stockbridge Planning Commission members \$50.00 per meeting – Chairperson \$75 per meeting; second by Councilwoman Gantt. The motion passed 5-0.

11. Council Consideration to approve Model Ordinance for the Environmental Protection Department (EPD) Soil Conservation
Presented by: Camilla Moore, Community Development Director
Ms. Moore noted for clarifications, this is a request for the model Ordinance according to EPD, the MOA will be presented to the Council for adoption on a later date.

Mayor Pro Tem Ford motioned to approve the Model Ordinance for the Environmental Protection Department (EPD) Soil Conservation; second by Councilman Alexander. The motion passed 5-0.

DISCUSSION/INFORMATIONAL

12. Reeves Creek Trail additional 10 – 15 parking spaces (SPLOST Funding)
Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted the lack of parking off Flippen Rd. at the Reeves Creek trail entrance and estimates 10-15 additional parking spaces can be added with an estimated cost of \$50,000 - \$75,0000 using SPLOST funding.

Mr. Aaron further stated staff would like to plan and start finalizing the project and will come back before Council for approval. Mr. Aaron also noted landscaping maintenance information would also be brought back before Council.

No action was taken by the Council.

13. Municipal Court Renovations Update

Presented by: Decius Aaron, Public Works Director

Mr. Aaron noted his commitment to submit an RFP to Council for renovations to be submitted to the Council during the 1st or 2nd month of 2018.

No action was taken by Council.

COMMENTS FROM THE CITY MANAGER

Randy Knighton invited the public to access the City's website for news and information on upcoming meetings and events and noted staff was available for any questions and/or concerns from all citizens.

COMMENTS FROM THE CITY CLERK

Vanessa Holiday noted the City of Stockbridge was participating in the Henry County "Fill the Bus" campaign where the bus will be stopping in various locations throughout the county to load the bus with toy donations for the Henry County Community Cares Toy Shop, and noted the bus will be at Stockbridge City Hall to pick up unwrapped toys on Monday, December 4th from 11:00 AM to 2:00 PM.

COMMENTS FROM THE CITY COUNCIL

Councilman Alexander offered condolences to the family of the victim who lost his life in Hampton, GA during an internet sale and reminded citizens of the free "Safe Internet" site located at the Henry County North Precinct 4545 North Henry Blvd.; noted the importance of celebrating an honoring our veterans; thanked staff for all they do; commended the City's holiday decorations and looks forward to the expansion throughout the City; wished everyone Happy Holidays!

Councilman Blount thanked everyone for participating in the Noel in November program with a special thanks to Susan Crumbley with Connecting Henry; wished everyone Happy Holidays!

Mayor Pro Tem Ford introduced the newly appointed Executive Assistant to Mayor & Council, LaQuinda Jackson; thanked everyone for continuing to be engaged, and wished everyone a wonderful holiday season!

Councilwoman Gantt thanked everyone for coming out; offered a special thanks to staff; commended Main Street staff for the success of "Shop Small Saturday" and asked everyone to continue to support small businesses as they are major contributors the community; wished everyone a safe and Happy Holiday; and is looking forward to the City's free upcoming Holiday Gala on Friday, December 7th.

Councilwoman Robinson thanked staff for all they do; noted the recent trip by three members of the Youth Council who were able to attend the National League of Cities Youth Conference in Charlotte, NC as an opportunity for experience on a national level, not just local experiences; agrees with staff to partner with businesses and commends the Community Development Director, Camilla Moore with spearheading the revamped Stockbridge Association of Businesses; thanked the City Attorney, Michael Williams for volunteering his time and transporting the Youth Council to/from the conference in Charlotte; thanked colleagues for granting the Youth Council the opportunity to attend and will report back to the Council; noted the desire to expand the Youth Council and asked for everyone to support the Youth Council's ongoing Popcorn Fundraiser to reimburse the City of expenses; and wished everyone Happy Holidays!

COMMENTS FROM THE MAYOR

No Comments

Councilwoman Gantt motioned to convene Executive Session for Personnel, Litigation and Real Estate; second by Mayor Pro Tem Ford. The motion passed 5-0.

UPCOMING OFFICIAL CITY MEETINGS/EVENTS/ANNOUNCEMENTS

Meeting will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Holiday Festival, Thursday, December 7, 2017 from 5:00 PM to 9:00 PM at the Merle Manders Conference Center 111 Davis Road, Stockbridge, GA
FREE Shuttle service begins pickup from City Hall at 4:30 PM
- Main Street Advisory Board Meeting, Friday, December 8, 2017 at 9:00 A.M. at City Hall
- City Council Meeting, Monday, December 11, 2017 at 6:00 P.M. at City Hall – Budget Hearing of Proposed FY2018 Operating Budget for the City.

UPCOMING COMMUNITY EVENT(S)

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Councilwoman Robinson motioned to adjourn Executive Session; second by Councilwoman Gantt. The motion passed 5-0

Councilwoman Robinson motioned to reconvene the meeting; second by Councilwoman Gantt. The motion passed 5-0.

Councilwoman Robinson motioned to adjourn the meeting at 10:10PM; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC

- Holiday Giveback – Friday, December 15, 2017 at the Ted Strickland Community Center – Spearheaded by Councilwoman Robinson.

Mayor Pro Tem Ford motioned to adjourn Executive Session; second by Councilman Blount. The motion passed 5-0.

Mayor Pro Tem Ford motioned to reconvene the meeting; second by Councilman Blount. The motion passed 5-0.

ADJOURN

Councilman Alexander motioned to adjourn the meeting at 10:00pm; second by Councilwoman Gantt. The motion passed 5-0.

Respectfully submitted by:

Vanessa Holiday, City Clerk CMC