

DRAFT MINUTES-

12/14/15



DRAFT MINUTES COUNCIL MEETING CITY OF STOCKBRIDGE

MONDAY, DECEMBER 14, 2015 6:00 PM

Mayor & City Council

Tim L. Thompson, Mayor
Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis Ward, Councilwoman

Administration

Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The Council meeting was called to order by Mayor Tim L. Thompson at 6:07PM. Deputy City Clerk, Randi Rainey was asked to proceed with a verbal roll call. All members of Council were present and a quorum was confirmed.

Invocation was provided by Mildred Reed.

Pledge was recited in unison.

Councilwoman Buschman motioned to amend the Agenda to move item #1 to follow Executive Session and to include four new items; second by Mayor Pro Tem Thomas; the motion passed 5-0.

Councilman Ford motioned to adopt the Minutes of 9/29/15, 10/12/15, 10/27/15, 10/27/15 SCM, 10/30/15 SCM; second by Councilwoman Gantt; the motion passed 5-0.

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

Harold Thibodeaux spoke in regards to seeing more transparency and being more responsible.

Kathy Gilbert spoke in regards to Mayor Thompson's "hot head" behavior and the incident with the City Clerk; also stated Council has the power to do something.

Leonard Yancey wanted clarification about the Ethics Board and the number of members.

Elton Alexander expressed his concerns with what is going on with council and stated citizens are calling for transparency; and spoke to the Mayor's behavior and had been personally insulted by Mayor Thompson.

Don Dunlap spoke in regards of restoring the training funds for mayor and council.

CEREMONIAL

Congratulations! Anita Gunnoe, Stockbridge Municipal Court Clerk honored as Georgia Municipal Association 2015 Court Clerk of the year.

Judge McCord presented Anita Gunnoe with the Georgia Municipal Association 2015 Court Clerk of the year Proclamation. Ms. Gunnoe thanked everyone.

Mayor Thompson congratulated the Eagles Landing Christian High school on winning the State Champion.

Mayor Thompson expressed that everyone deserves due process in America. It troubles him that people will jump to conclusions without having all of the facts, and encourages the citizens to research the facts.

NEW BUSINESS

Item #1 - CONSENT AGENDA

Councilwoman Lewis Ward motioned to approve the Consent Agenda; second by Councilman Ford; the motion passed 5-0.

RESOLUTION- Expansion of Main Street Boundaries

RESOLUTION- Honorarium Proposal to name the former Hamilton State Bank Operations Center the Carrie Mae Hambrick Cultural Arts & Enrichment Center in honor of Carrie Mae Hambrick for her dedication to the Stockbridge Community.

RESOLUTION- 2016 Water Rates

RESOLUTION- Write-Off of Expired Probation Fines \$82,968

RESOLUTION- Write-Off of City Bad Debt \$18,088.33

Item #2 – Resolution – Honorarium Proposal to name one of the State interchanges after M. L. King Sr. - Spearheaded by State Representative Andy Welch.

City Manager, Michael Harris stated State Representative Andy Welch determined it would be more prudent to look at naming a State bridge instead of an intersection to honor Martin Luther King Sr., with an historical marker along the M. L. King, Sr. Heritage Trail.

Mayor Pro Tem Thomas thanked Mr. Welch for engaging in this initiative.

Mayor Pro Tem Thomas motioned to approve the Resolution for the Honorarium Proposal to name one of the State interchanges after M. L. King Sr.; second by Councilwoman Gantt; the motion passed 5-0.

Item #3 – Ordinance – 2016 Meeting Schedule

Presented by: Randi Rainey, Deputy City Clerk

Councilwoman Gantt motioned to approve the 2016 Meetings Schedule; second by Councilman Ford; the motion passed 5-0.

Item #4 – Resolution – To Appoint City Manager as Local Agency Security Officer (LASO) for the City of Stockbridge

Presented by: Michael Williams, City Attorney

Councilwoman Buschman motioned to approve the City Manager as the Local Agency Security Officer; second by Councilwoman Gantt; the motion passed 5-0.

Item #5 – Resolution – Contract for Information Technology (IT) Services.

Presented by: Michael Harris, City Manager

Mr. Harris stated Council directed staff to put out an RFP for IT services; (8) eight proposals were received and the top three firms were interviewed. The consensus in favor of Liberty Technology, seeing this was the most appropriate firm to choose from.

Councilwoman Gantt motioned to approve the Resolution to contract with Liberty Technology for Information Technology (IT) Services; second by Councilman Ford; the motion passed 5-0.

Item #6 – Ordinance– City of Stockbridge Noise Ordinance

Presented by: Dale Hall, Administration and Community Services Director

Mr. Hall stated this Ordinance will amend the current Noise Ordinance to include number 17 (no music shall be audible no more than 150ft. from any park pavilion) and number 18 (amplified music is expressly prohibited unless permitted through the Special event permitting process).

Councilman Ford motioned to approve the Ordinance to amend the Noise Ordinance to include #17 & 18; second by Councilwoman Buschman; the motion passed 4-1 (Lewis Ward opposed).

CITY MANAGER'S COMMENTS

Michael Harris- None

COUNCIL'S COMMENTS

Councilwoman Buschman- Wished everyone a Merry Christmas and Happy Holidays.

Mayor Pro Tem Thomas- Thanked the citizens for allowing him to serve and hopes his tenure goes a long way. He also thanked the staff members and told the new elected officials to stay strong. Mr. Thomas expressed it was a pleasure working with Councilwoman Lewis Ward, Gantt and Councilman Ford and hopes they could not stay on course. Mr. Thomas also spoke in regards to the investigation and stated everyone should be accountable, and when violated, someone should be held accountable. He just wants the truth.

Councilman Ford- Congratulated Eagles Landing Christian Academy on their State Football Championship and Stockbridge High School for their outstanding season as well. Mr. Ford also mentioned this has been a learning experience for him and wished everyone a Merry Christmas and Happy Holidays.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

Councilman Ford motioned to convene into executive session at 7:09pm for items A-F and H, Personnel, Real Estate and Litigation; second by Councilwoman Buschman; the motion passed 4-0 (Mayor Pro Tem Thomas was not in attendance for vote).

Councilwoman Buschman motioned to end executive session at 10:08pm; second by Mayor Pro Tem Thomas; the motion passed 5-0.

Mayor Pro Tem Thomas motioned to reconvene into the regular council meeting; second by Councilman Ford; the motion passed 5-0.

Councilwoman Lewis Ward-Spoke about the December 12, 2015 Special Called Meeting. Councilwoman. Lewis Ward stated no one should be intimidated; and how the Mayor's investigation failed Council due to certain conversations being left out of the report. Councilwoman Lewis Ward stated it is the Council's responsibility to open the door for those who have been exposed to a hostile work environment. Councilwoman Lewis Ward also read into the record an email from a concerned citizen regarding the Mayor's behavior.

Councilwoman Gantt- stated she has prayed and asked for guidance and expressed employees deserves respect, not to be yelled at, and to be in a hostile environment. Councilwoman Gantt expressed how she deserves not to be scared, but she will speak the truth. Councilwoman Gantt also mentioned she is a woman and deserves not to be afraid leaving City Hall after being yelled at as Mayor Thompson did one night; she is also afraid Mayor Thompson would retaliate against her or her family if she voted against him. Councilwoman Gantt also expressed how disappointed she is that nothing has been done; and enough is enough. Councilwoman Gantt stated she will not be held liable when employees come and express how they have been working in a hostile environment.

MAYOR'S COMMENTS

Mayor Thompson- spoke on how there has been a lot of incorrect things said about him and how no one from City Hall has filed a complaint against him. Mayor Thompson stated this is a character assassination and it needs to stop.

City Attorney, Mike Williams stated the standards are much broader for individuals to speak out with him being a public figure.

Mayor Pro Tem Thomas expressed he is seeking the truth and facts with the investigation and he voted to approve the Council to waive confidentiality in this matter. Mr. Thomas commended City Clerk Vanessa Holiday for doing a great job and being professional.

Councilwoman Lewis Ward motioned to issue a 10-day hearing notice to Mayor Thompson pursuant to Section 2.17(b) (1); second by Mayor Pro Tem Thomas. There was not vote.

Councilman Ford stated it is with a heavy heart that he agreed with the initial investigation and was satisfied with the results. Mr. Ford stated he personally has not had any threats from Mayor Tim Thompson; and if there is bullying, it needs to be checked out.

Councilwoman Buschman stated Councilwoman Gantt brought guidelines on harassment to the City Council and it is Council's job to protect staff if they come to them.

Mayor Thompson stated it is all politics and no member of staff has filed a complaint on him. Mayor Thompson expressed it is with a heavy heart that he is resigning as Mayor effective immediately on December 14, 2015 at 10:57pm.

Councilwoman Buschman stated she still would like to continue and go forward with the investigation.

Councilman Ford stated there is no need for an investigation, but rather an HR assessment.

Councilwoman Lewis Ward withdrew her motion for the 10-day notice of a hearing.

Councilwoman Buschman motioned to accept the Mayors resignation; second by Councilwoman Lewis Ward; the motion passed 3-1 (Ford opposed) (Mayor Pro Tem Thomas did not participate in the vote).

OLD BUSINESS

Item #7 – Ordinance- Adoption of the FY16 Annual Operating Budget w/Organizational Chart, and Pay & Classifications and Job Descriptions

Presented by: Linda Nabers, Treasurer

Linda Nabers, Treasurer presented the proposed FY2016 Operating Budget and noted Mayor Thompson had proposed from the General Fund \$8,824,828. Ms. Nabers stated that included in the Council books are the recommendations for adjustments from the Finance Committee Meeting.

Councilman Ford motioned to approve the Ordinance to adopt the FY2016 budget along with the recommendations from the Finance Committee; second by Councilwoman Gantt; the motion passed 4-0 (Mayor Pro Tem Thomas did not participate in the vote).

Item # 8- Ordinance- Procedures for preparing agenda books for Council Meetings

Presented by: Michael Williams, City Attorney

City Attorney, Michael Williams stated this will amend Section 2.04.050 of the Charter in regards to preparing Agenda Books for council meetings; to allow Council to determine what items will be placed on the Agenda in advanced for the meeting date.

Councilwoman Gantt motioned to approve the Ordinance on the procedures for preparing Agenda books for Council meetings; second by Councilman Ford; the motion passed 4-0.

Item #9- Ordinance- Employee rights on non-department heads appointed employees

Presented by: Michael Williams, City Attorney

City Attorney, Michael Williams also stated this will amend Section 2.23.040, adopted pursuant to the authority under Section 4.15 (5) which allows establishment of personnel policies.

Councilwoman Gantt motioned to approve the Ordinance for Employee Rights of non-department heads appointed employees; second by Councilwoman Buschman; the motion passed 4-0.

Item #10- Resolution- Adopt conflict resolution policy for the employees of the City of Stockbridge

Presented by: Michael Williams, City Attorney

City Attorney, Michael Williams stated Council has the authority under Section 4.15 (5) to establish personnel policies, which is currently in place. Mr. Williams stated this Ordinance will put in place a grievance process for rank in file employees.

Councilwoman Lewis Ward motioned to table item until new council is appointed; second by Councilman Ford; the motion Passed 4-0.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

Councilwoman Buschman motioned to convene Executive Session for personnel matters at 11:31pm; second by Councilwoman Lewis Ward; the motion passed 4-0.

Councilwoman Lewis Ward motioned to adjourn Executive Session at 11:41pm; second by Councilwoman Buschman; the motion passed 4-0 (Mayor Pro Tem Thomas did not participate in the vote).

Councilwoman Buschman motioned to reconvene the Council Meeting; second by Councilman Ford; the motion passed 4-0 (Mayor Pro Tem Thomas did not participate in the vote).

ADJOURNED

Councilwoman Lewis Ward motioned to adjourn the meeting at 11:42pm; second by Councilman Ford; the motion passed 4-0 (Mayor Pro Tem Thomas did not participate in the vote).

Respectfully submitted by:

Randi Rainey, Deputy City Clerk

Anthony S. Ford, Mayor Pro-Tem

Stockbridge

Bringing People Together



AGENDA CITY COUNCIL MEETING

MONDAY, FEBRUARY 8, 2016 6:00 p.m.

Mayor & City Council

Mayor Pro Tem- Anthony S. Ford
Councilman Elton Alexander
Councilman John Blount
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson

Administration

Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

I. Call to Order

II. Invocation

III. Pledge of Allegiance

IV. Roll Call

Present

Absent

Councilman Alexander

Councilman Blount

Mayor Pro Tem Ford

Councilwoman Gantt

Councilwoman Robinson

V. Adoption of the Agenda

VI. Adoption of Minutes 12/14/2015, 12/21/2015 SCM, 1/7/2016

VII. State of the City – Mayor Pro Tem Anthony S. Ford

CEREMONIAL

Proclamation – Recognizing Black History Month 2016

Proclamation – Recognizing South Metro Development Outlook Conference 2016

PUBLIC COMMENTS

All persons wishing to speak for public comment must sign in with the City Clerk prior to the beginning of the meeting. You must sign your name, address, and phone number. You will be able to address the Mayor and Council for three (3) minutes. Speakers must respect all members of the elected body, officials, and staff. Defamation, unruliness and/or swearing will not be tolerated while meetings are in session.

OLD BUSINESS

ITEM #1 – RESOLUTION – Appointment of Vacated Main Street (Downtown Business or Property Owner) Board Member to serve remaining year of an initial 2-year term (Expires December 31, 2016)

ITEM #2 – RESOLUTION – Appointment of Vacated Downtown Development Authority Board Member to serve remaining four years of a 6-year term (Expires December 9, 2019); Appointment of Expired Downtown Development Authority Board Member to serve four-year term (Expires December 9, 2019)

_____ 6 year term Expires 12/9/2019

_____ 4 year term Expires 12/9/2019

ITEM #3 – RESOLUTION – Appointment of Zoning Advisory Board Member to serve remaining two years of a 3-year term (Expires July 2017)

ITEM #4 – RESOLUTION – Appointment of Ethics Board Members

_____ Selected by Mayor Pro Tem

_____ Selected by Mayor Pro Tem with
Confirmation of the City Council

_____ Selected by City Council

_____ Selected by City Council

_____ Selected by City Council

**ITEM #5 – RESOLUTION – Authorizing Lighting Service Agreement for Reeves Creek Trail @ Flippen Rd. Parking Area
Presented by: City Manager, Michael Harris**

NEW BUSINESS

ITEM #6 – RESOLUTION – Authorizing “Food Truck Tuesdays” In the City of Stockbridge – Vendor Atlanta Food Truck Company
Presented by: Councilwoman Gantt

ITEM #7 – ORDINANCE – Pay Scale Amendment
Presented by: Human Resources Manager, Renee Wheeler

COUNCIL DISCUSSION

ITEM #8 – Opportunity Zones Update
Presented by: Administration and Community Development Director, Dale Hall

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

- ☐ A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was [identify the case or claim discussed but not the substance of the attorney-client discussion].
- ☐ B. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
- ☐ C. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).
- ☐ D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- ☐ E. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(E).
- ☐ F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- ☐ G. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- ☐ H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was [identify the matter but not the substance of the discussion].

- I. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a) (1).

CITY MANAGER'S COMMENTS

Michael Harris

COUNCIL'S COMMENTS

Councilman Alexander

Councilman Blount

Councilwoman Gantt

Councilwoman Robinson

MAYOR PRO TEM'S COMMENTS

Anthony S. Ford

ANNOUNCEMENT OF UPCOMING MEETINGS & EVENTS

All meetings will be held at City Hall unless otherwise noted. Meeting dates and times are subject to change. Please visit the city's website www.cityofstockbridge.com, Facebook page or contact City Hall offices at 770.389-7900 for updates and detailed information.

- Town Hall Meeting Hosted by Senator Emanuel Jones Thursday, February 11, 2016 from 6pm - 8pm in City Hall Council Chamber. Discussion: Charter Changes, Downtown Development Authority.
- Town Hall Meeting Hosted by Commissioner Blake Prince – 4th District- Saturday, February 20, 2016 at 9am – J.P. Moseley Recreation Center 1041 Millers Mill Rd. Stockbridge, GA. Discussion: Focus on ESPLOST and Education Issues.
- Work Session Meeting Tuesday, February 23, 2016 at 6pm - Council Chamber.
- Coffee with a Cop, Spearheaded by Mayor Pro Tem Ford, Saturday, February 27, 2016 from 8:30 am to 10:00 am at Bridgeview Country Cooking 4727 N Henry Blvd, Stockbridge, GA 30281
- Career Expo in Partnership with Goodwill Industries, Thursday, March 3, 2016 at the Merle Manders Conference Center 111 Davis Drive Stockbridge GA at 10am - 3pm.
- Council Meeting Monday, March 14, 2016 at 6pm – City Hall Council Chamber.
- Work Session Meeting Tuesday, March 29, 2016 at 6pm - City Hall Council Chamber.

MOTION TO ADJOURN

DRAFT MINUTES-

12/21/15 SCM



DRAFT MIINUTES SPECIAL CALLED MEETING CITY OF STOCKBRIDGE

MONDAY, DECEMBER 21, 2015 5:00 PM

Mayor & City Council

Alphonso Thomas, Mayor Pro Tem
Robin Buschman, Councilwoman
Anthony S. Ford, Councilman
LaKeisha Gantt, Councilwoman
Regina Lewis Ward, Councilwoman

Administration

Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney

The Special Called Meeting was called to order by Mayor Pro Tem Alphonso Thomas at 5:02 p.m. City Clerk, Vanessa Holiday proceeded with a verbal roll call of the Council. All members were present excluding Councilwoman Buschman. A quorum was confirmed.

Reverend Bruce Smith, Sr. provided the invocation.

The pledge of allegiance was recited by all in attendance.

Councilman Ford made a motion to amend the Agenda to remove Item #3 and table the item to be heard at the January 11, 2016 City's Organizational Meeting; second by Councilwoman Gantt. Section 2.12 of the Charter was read into the record by the City Clerk; Approved 3-0 (Mayor Pro Tem Thomas did not participate in the vote).

NEW BUSINESS

Item #1- Personnel Matters

Presented By: Mayor Pro Tem Thomas

City Attorney Michael Williams referenced Merit pay increases in the amount of 5% for the City Treasurer and City Clerk. Motion to approve made by Councilwoman Gantt; second by Councilwoman Lewis Ward. Approved 3-0. (Mayor Pro Tem Thomas did not participate in the vote).

Item #2- Carrie Mae Hambrick Cultural Arts Enrichment Center Dedication

Presented By: Mayor Pro Tem Thomas

Mayor Pro Tem Thomas requested funding of the plaque for the building to be named in honor of Carrie Mae Hambrick. Motion to approve made by Councilwoman Gantt; second by Councilman Ford. Approved 3-0. (Mayor Pro Tem Thomas did not participate in the vote).

Item #3- Council Appointments and Vacancies

Item Tabled to be heard January 11, 2016.

Motion to adjourn made by Councilwoman Gantt; second by Councilman Ford. Approved 3-0.
(Mayor Pro Tem Thomas did not participate in the vote).

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor Pro Tem

DRAFT MINUTES-

1/7/16

Stockbridge

Bringing People Together



DRAFT MINUTES SPECIAL CALLED MEETING

THURSDAY, JANUARY 7, 2016 5:00 p.m.

Mayor & City Council

**Mayor – Vacant
Councilman Elton Alexander
Councilman John Blount
Councilman Anthony S. Ford
Councilwoman LaKeisha Gantt
Councilwoman Neat Robinson**

Administration

**Michael Harris, City Manager
Vanessa Holiday, City Clerk
Randi Rainey, Deputy City Clerk
Michael Williams, City Attorney**

City Clerk, Vanessa Holiday called the meeting to order and cited Section 2.04.040 of the City Charter.

Invocation by Kathy Gilbert.

The pledge was recited in unison.

City Clerk, Vanessa Holiday proceeded with Roll Call. All members of Council were present, a quorum was confirmed.

City Clerk, Vanessa Holiday recommended Council select a Presiding Officer for the remainder of the meeting.

Councilman Ford motioned to appoint LaKeisha Gantt as the Presiding Officer; second by Councilman Blount; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

I. Adoption of the Agenda

Councilman Ford motioned to adopt the Agenda as printed; second by Councilwoman Robinson; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

NEW BUSINESS

Councilman Ford motioned to convene Executive Session; second by Councilman Alexander; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

ITEM #1 - EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

- A. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-2(1) and 50-14-3(b)(1)(A). The subject discussed was [identify the case or claim discussed but not the substance of the attorney-client discussion].
- H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was [identify the matter but not the substance of the discussion].

Councilman Ford motioned to adjourn Executive Session; second by Councilman Alexander; motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

Councilman Ford motioned to reconvene the Special Called Meeting; second by Councilman Blount; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

City Attorney, Michael Williams stated that based on a recommendation of Legal Counsel, A. J. Welch, a motion would be in order to approve the Law Enforcement Services Agreement with Henry County as prepared by Counsel, and to authorize the Presiding Officer to sign agreement on behalf of the Council and Clerk to attest. Councilman Ford made a motion to approve; second by Councilman Blount; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

Councilman Alexander motioned to adjourn; second by Councilwoman Robinson; the motion passed 4-0. Councilwoman Gantt (Presiding Officer) did not participate in the vote.

Respectfully submitted by:

Vanessa Holiday, City Clerk

Anthony S. Ford, Mayor Pro-Tem

Excerpts from the 2016 Presidential Proclamation

NATIONAL AFRICAN AMERICAN HISTORY MONTH, 2016

Whereas, America's greatness is a testament to generations of courageous individuals who, in the face of uncomfortable truths, accepted that the work of perfecting our Nation is unending and strived to expand the reach of freedom to all.

Whereas, For too long, our most basic liberties had been denied to African Americans, and today, we pay tribute to countless good-hearted citizens -- along the Underground Railroad, aboard a bus in Alabama, and all across our country -- who stood up and sat in to help right the wrongs of our past and extend the promise of America to all our people.

Whereas, During National African American History Month, we recognize these champions of justice and the sacrifices they made to bring us to this point, we honor the contributions of African Americans since our country's beginning, and we recommit to reaching for a day when no person is judged by anything but the content of their character.

Whereas, Our Nation's young people still echo the call for equality, bringing attention to disparities that continue to plague our society in ways that mirror the non-violent tactics of the civil rights movement while adapting to modern times. Let us also not forget those who made the ultimate sacrifice so that we could make our voices heard by exercising our right to vote. Even in the face of legal challenges, every eligible voter should not take for granted what is our right to shape our democracy.

Whereas, While we've seen unemployment rates decrease, many communities, particularly those of color, continue to experience significant gaps in educational and employment opportunities, causing too many young men and women to feel like no matter how hard they try, they may never achieve their dreams.

Whereas, Our responsibility as citizens is to address the inequalities and injustices that linger, and we must secure our birthright freedoms for all people. As we mark the 40th year of National African American History Month, let us reflect on the sacrifices and contributions made by generations of African Americans, and let us resolve to continue our march toward a day when every person knows the unalienable rights to life, liberty, and the pursuit of happiness.

NOW, THEREFORE, I, Anthony S. Ford, by virtue of authority vested in me as Mayor Pro-Tem of the City of Stockbridge, Georgia, and on behalf of City Council Members Elton Alexander, John Blount, LaKeisha Gantt, and Neat Robinson, do hereby proclaim February 2016 as National African American History Month. We call upon public officials, educators, librarians, and all the people of the City of Stockbridge to observe this month with appropriate programs, ceremonies, and activities.

In witness whereof, I have hereunto set my hand on this 8th day of February 2016, and have caused the Official Seal of the great City of Stockbridge to be affixed hereto:

By: _____
Anthony S. Ford, Mayor Pro-Tem

Attested By: _____
Vanessa Holiday, City Clerk

roclamation

Of the Honorable Stockbridge City Council

Whereas, South Metro Development Outlook (SMDO) is the brainchild of Michael Hightower who is the Managing Partner at The Collaborative Firm, a land use planning, program management and real estate development company located in East Point, Georgia; and

Whereas, SMDO serves as a platform to convene elected officials and industry professionals with a common interest in examining and discussing relevant growth-related issues in the southern crescent. It highlights the following seven South Metro counties and the southern part of Atlanta: Clayton, Coweta, Douglas, Fayette, Henry, Spalding and South Fulton; and

Whereas, Each year, South Metro Development Outlook features highly acclaimed industry experts and government officials providing invaluable information on topics of interest, and SMDO 2016 is no exception. Specifically, the featured topics for this year's conference include 2016 Economic Forecast and Development Update; News from Atlanta Aerotropolis Alliance; The Digital Age and South Metro; New Education Legislation and its Impact on South Metro; and the Millennial Movement on the Move.



NOW, THEREFORE I, Anthony S. Ford, Mayor Pro-Tem of Stockbridge, by virtue of the authority vested in me by the laws of Stockbridge and Georgia, do hereby recognize February 18, 2016 as **South Metro Development Outlook Conference Day** in the City of Stockbridge along with Council Members Elton Alexander, John Blount, LaKeisha Gantt, and Neat Robinson.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of February, in the year of our Lord, two thousand sixteen, in the City of Stockbridge. Georgia.

Anthony S. Ford, Mayor Pro-Tem

Vanessa Holiday, City Clerk

ITEM 1: RESOLUTION- Appointment of
Vacated Main Street (Downtown Business or Property Owner)
Board Members to serve remaining year of an initial 2 year term
(Expires December 31, 2016)

Stockbridge Main Street

To: Stockbridge City Council

From: Kira Harris-Braggs
Manager
Stockbridge Main Street Program

Date: January 13, 2016 

Re: Stockbridge Main Street Advisory Board Appointment
Recommendation – Linda Jones

On behalf of the Main Street Advisory Board, I would like to recommend Mrs. Linda Jones, owner of C&L Family Beauty Salon (122 N. Berry Street / MLK, Sr. Heritage Trail) to be appointed to the Stockbridge Main Street Advisory Board to fill the currently vacant position of *Business Owner within the Main Street District*. This would be a two-year appointment.

Mrs. Jones' business has been in the same downtown location for over 10 years and she is very active in the community. Mrs. Jones participated in the 2015 *Small Business Saturday* event and has attended many of the 2015 City-hosted Downtown Events.

After speaking at length with Mrs. Jones, I have found her to be a concerned and committed citizen-stakeholder who would be a very contributory and welcomed addition to the Main Street Advisory Board.

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION NAMING AND APPOINTING A MEMBER OF THE MAIN STREET ADVISORY BOARD TO FILL CERTAIN VACANCIES; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, as the result of certain expirations of terms, two vacancies exist on the Main Street Advisory Board for the City of Stockbridge; and

WHEREAS, the City Council finds it necessary and proper to name certain individuals to fill such vacancies.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. **Board of Directors** – The Mayor and City Council of the City of Stockbridge resolve that there are hereby named and appointed as member of the Main Street Advisory Board the following:

Names

Terms of Office

until December 31, 2016

The Mayor and Council of the City further resolve that commencing with the date of adoption of this resolution each of the persons named above as directors shall serve in such capacity for the term set forth opposite his or her respective name.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the _____ day of January, 2016.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR PRO TEM

ATTEST:

VANESSA, HOLIDAY CITY CLERK

APPROVED AS TO FORM:

MICHAEL, WILLIAMS CITY ATTORNEY

ITEM 2: RESOLUTION- Appointment of
Vacated Downtown Development Authority Board Members to
serve remaining 4 years of a 6 year term (Expires December 9,
2019); Appointment of Expired Downtown Development Authority
Board Member to serve 4 year term (Expires December 9, 2019)

**STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE**

RESOLUTION NO. _____

A RESOLUTION NAMING AND APPOINTING DIRECTORS OF THE DOWNTOWN DEVELOPMENT AUTHORITY TO FILL CERTAIN VANCANT POSITIONS; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, as the result of certain resignations and expirations of terms, three vacancies exist on the Board of Directors of the Downtown Development Authority of the City of Stockbridge; and

WHEREAS, the City Council finds it necessary and proper to name certain individuals to fill such vacancies.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. Board of Directors – The Mayor and City Council of the City of Stockbridge resolve that there are hereby named and appointed as members of the Board of Directors of the Downtown Development Authority of the City the following three (3) named persons, each of whom, in the judgment of the Mayor and City Council, meets the qualifications set forth in the Downtown Development Authorities Law:

Names

Terms of Office

until December 9, 2019

until December 9, 2019

The Mayor and Council of the City further resolve that commencing with the date of adoption of this resolution each of the persons named above as directors shall serve in such capacity for the term set forth opposite his or her respective name.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

[Signatures on following page.]

SO RESOLVED, this the _____ day of January, 2016.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR PRO TEM

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

ITEM 3: RESOLUTION- Appointment of
Zoning Advisory Board Member to serve remaining two year of a 3
year term (Expires July 2017)

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION NAMING AND APPOINTING A MEMBER OF THE HENRY COUNTY ZONING ADVISORY BOARD TO FILL A CERTAIN VACANCY; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, as the result of a resignation a vacancy exists on the Henry County Zoning Advisory Board for the City of Stockbridge; and

WHEREAS, the City Council finds it necessary and proper to name an individual to fill such vacancy.

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. **Appointment** – The Mayor and City Council of the City of Stockbridge resolve that there is hereby named and appointed as a member of the Henry County Zoning Advisory Board the following one (1) named person:

Names

Term of Office

_____ until September 11, 2017

The Mayor and Council of the City further resolve that commencing with the date of adoption of this resolution the person named above shall serve in such capacity for the term set forth opposite his or her name.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

[Signatures on following page.]

SO RESOLVED, this the _____ day of January, 2016.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR PRO TEM

ATTEST:

VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL, WILLIAMS CITY ATTORNEY

**ITEM #4 – RESOLUTION –
Appointment of Ethics Board
Member**

**STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE**

RESOLUTION NO. _____

A RESOLUTION NAMING AND APPOINTING MEMBERS TO THE CITY OF STOCKBRIDGE BOARD OF ETHICS; PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, Section 2.40.060 of the Stockbridge Municipal Code establishes a five-member Board of Ethics;

WHEREAS, the Mayor or Mayor Pro Tem has appointed _____ to serve a four-year term as a member of the Board of Ethics;

WHEREAS, it is necessary for the Council to confirm the Mayor's nomination of _____ to serve a four-year term as a member of the Board of Ethics;

and

WHEREAS, it is further necessary for the Council to appoint three additional members to serve on the Board of Ethics, each with four-year terms;

NOW THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVE AS FOLLOWS;

Section 1. Board of Ethics – Council Appointments – The Mayor and City Council of the City of Stockbridge resolve that there are hereby named

and appointed as members of the Board of Ethics the following three (3) named persons:

<u>Names</u>	<u>Terms of Office</u>
_____	until February 8, 2020
_____	until February 8, 2020
_____	until February 8, 2020

The Mayor and Council of the City further resolve that commencing with the date of adoption of this resolution each of the persons named above as members shall serve in such capacity for the term set forth opposite his or her respective name.

Section 2. **Board of Ethics – Confirmation of Mayor’s Nomination**
– The Mayor and City Council of the City of Stockbridge resolve that the following person nominated by the Mayor to serve on the Board of Ethics is hereby approved:

<u>Name</u>	<u>Term of Office</u>
_____	until February 8, 2020

Section 3. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 4. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 5. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 6. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 8th day of February, 2016.

CITY OF STOCKBRIDGE, GEORGIA

ANTHONY S. FORD, MAYOR PRO TEM

ATTEST:

VANESSA, HOLIDAY CITY CLERK

APPROVED AS TO FORM:

MICHAEL, WILLIAMS CITY ATTORNEY

**ITEM #5 – RESOLUTION –
Authorizing Lighting Service Agreement
for Reeves Creek Trail @ Flippen Rd.
Parking Area**

RESOLUTION _____

A RESOLUTION AUTHORIZING LIGHTING SERVICE FOR THE REEVES CREEK TRAIL; AUTHORIZING THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; REPEALING INCONSISTENT RESOLUTIONS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation located within Henry County, Georgia duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

WHEREAS, the City finds it necessary and desirable to provide lighting service for Reeves Creek Trail;

THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE, GEORGIA, AS FOLLOWS:

1. **Approval of Execution.** The City hereby approves the service agreements to provide lighting service for Reeves Creek Trail, attached hereto as Exhibit A and the Mayor or Mayor Pro Tem is hereby authorized to execute said contract with such changes as are recommended by the City Attorney.
2. **Documents.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate the amendment, subject to approval as to form by the City Attorney.
3. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable or non-binding, that shall not affect the remaining portions of this Resolution.
4. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.
5. **Effective Date.** This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO BE IT RESOLVED this _____ day of _____ 2016.

ANTHONY S. FORD, Mayor Pro Tem

ATTEST:

VANESSA HOLIDAY, City Clerk

(SEAL)

APPROVED AS TO FORM:

MICHAEL WILLIAMS, City Attorney

EXHIBIT A

ITEM #6 – RESOLUTION –

**Authorizing “Food Truck Tuesdays” In the
City of Stockbridge – Vendor Atlanta Food
Truck Company**

Presented by: Councilwoman Gantt

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING FOOD TRUCK TUESDAYS

WHEREAS, the Atlanta Food Truck Company (The "Company") is an entity that works to bring food truck events to local communities;

WHEREAS, the Company has requested to partner with the City to provide an event to be known as "Food Truck Tuesdays" for the residents of the City of Stockbridge;

WHEREAS, the Mayor and Council find that an event providing Stockbridge residents with an opportunity to come to the downtown area, to socialize, mingle and eat is necessary and desirable for the promotion of the health, peace, security, good order, comfort, convenience, and general welfare of the City and its inhabitants; and

WHEREAS, the Mayor and Council believe that Food Truck Tuesdays would be in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Authorization of Career Expo** – The Mayor and Council of the City of Stockbridge hereby authorizes a partnership with the Atlanta Food Truck Company to establish "Food Truck Tuesdays" within the City of Stockbridge. The staff is hereby authorized to work collaboratively with the Company to establish this program. In the event a budget amendment is necessary to carry out the program, the staff shall bring such budget amendment before the Council as soon as is practicable.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the _____ day of February, 2016.

CITY OF STOCKBRIDGE, GEORGIA

MAYOR PRO TEM ANTHONY S. FORD

ATTEST:

VANESSA, HOLIDAY CITY CLERK

APPROVED AS TO FORM:

MICHAEL, WILLIAMS CITY ATTORNEY



City of Stockbridge FOOD TRUCK TUESDAYS PROPOSAL



PRESENTED ON JAN 26 2016
BY ATLANTA FOOD TRUCK PARK

WHO WE ARE:

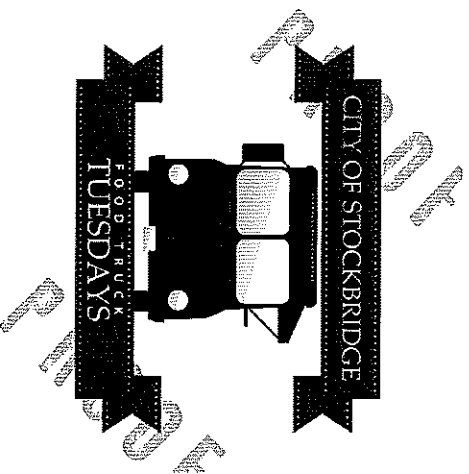
Tan Bowers – Owner, AFTP

Franz Kenney – Marketing Director, AFTP

Atlanta Food Truck Park (AFTP)

- Founded in 2012
- Only permanent Food Truck Park in State
- 2nd Largest Food Truck Park in US
- Largest Social Media following of any Food Truck organization
- Voted Best Outdoor dining in Atlanta

WHAT WE ARE PROPOSING:

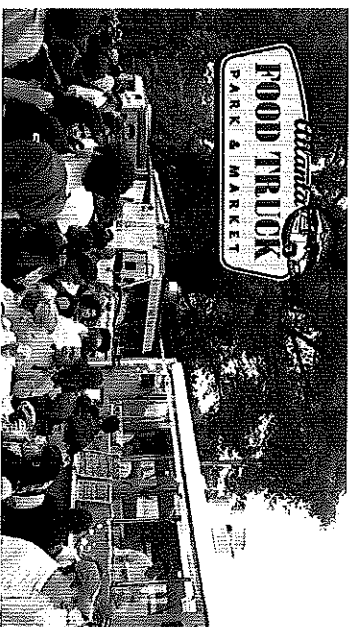


FOOD TRUCK TUESDAYS:

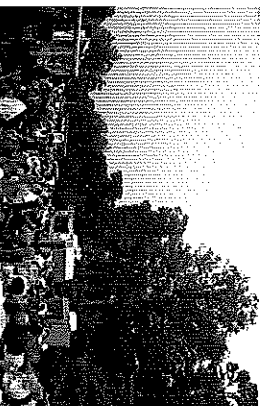
Weekly Community family friendly gathering (held each Tuesday) at the town center to build awareness and community interaction.

- Frequency: Each Tuesday March 1st through Nov 15th
- Location: 4640 N. Henry Blvd, Stockbridge GA
- Event Hours: 5-8:30P (Set-up begins at 4P)
- Food Trucks: 4-6 Savory, 1-2 Desserts
- Music/Entertainment: Local bands & Musicians

FOOD TRUCK WEEKLY EVENTS:



BROOKHAVEN



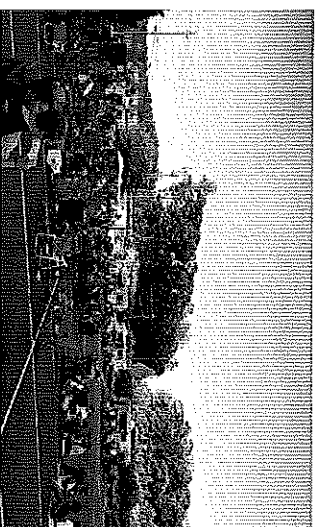
SMYRNA



ALPHARETTA



DULUTH



WEST COBB

HOW THIS WORKS:

City of Stockbridge:

- Permitting Ordinance
- Marketing
- Security
- Electricity
- Tables/Seating
- Trash Cans
- Signage/Banner

AFTP Team:

- Logo Creation
- Social Media Marketing
- Coordination & Scheduling of Trucks
- On-site Management
- Assistance in booking entertainment

FREQUENTLY ASKED QUESTIONS:

- How are other locations handling permitting?
- Why start in March?
- Why a weekly event?
- What are best practices from other locations?
- Are the Food Trucks insured?

**ITEM #7 – ORDINANCE – Pay Scale
Amendment**

**Presented by: Human Resources
Manager, Renee Wheeler**

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY BUDGET FOR FISCAL YEAR 2016 FOR THE CITY OF STOCKBRIDGE TO AMEND THE CITY PAY SCALE; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

WITNESSETH:

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City;

WHEREAS, the City adopted its final operating budget for fiscal year 2016 on December 14, 2015 which operating budget includes by reference the City Pay Scale;

WHEREAS, Section 6.27 (b) of the City Charter provides that the City Council by majority vote may make changes in the appropriations contained in the current operating budget at any regular meeting or special or emergency meeting called for such purposes;

WHEREAS, the City Council finds it necessary and desirable to amend the City Pay Scale;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY ORDAINS:

SECTION 1. Adoption by Reference. The document attached hereto as Exhibit "A" which is an amended City Pay Scale is incorporated herein by reference and is hereby adopted as an amendment to the Budget for Fiscal Year 2016 for the City of Stockbridge, Georgia.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Approval of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Ordinance.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Codification and Severability.

(a) It is hereby declared to be the intention of the City Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were upon their enactment believed by the City Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the City Council that to the greatest extent allowed by law each and every section, paragraph, sentence, clause or phrase of this ordinance is

severable from every other section, paragraph, sentence, clause or phrase of this ordinance. It is hereby further declared to be the intention of the City Council that to the greatest extent allowed by law no section, paragraph, sentence, clause or phrase of this ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this ordinance.

(c) In the event that any section, paragraph, sentence, clause or phrase of this ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining sections, paragraphs, sentences, clauses, or phrases of the ordinance and that to the greatest extent allowed by law all remaining Sections, paragraphs, sentences, clauses, or phrases of the ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

SECTION 5. Repeal of Conflicting Provisions. Except as otherwise provided herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 6. Effective Date. This ordinance shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO ORDAINED this _____ of February, 2016.

MAYOR OR MAYOR PRO TEM

ATTEST:

(SEAL)
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

MICHAEL WILLIAMS, CITY ATTORNEY

Date Presented to Mayor: _____

Date Received from Mayor: _____

*Proposed
Amendment 28-16*

City of Stockbridge 2016 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Program Assistant (PT)	Administration	Main Street Manager	10	\$ 11.00	\$ 16.26	\$ 22,440.00	\$ 33,170.40
General Maintenance Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Public Works Technician	Public Works	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Receptionist	Administration	City Clerk	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Sanitation Technician	Sanitation	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Stormwater Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Collections Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Water Systems Technician I	Water	Water Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Utility Billing Clerk	Sanitation	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Utility Billing Clerk	Sewer	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Mechanic	Public Works	General Maintenance Supervisor	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Collections Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20

Proposed Amendment 2-8-16

City of Stockbridge 2016 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Water Systems Technician II	Water	Water Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Administrative Assistant	Administration	City Clerk	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Public Works	Public Works Director	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Municipal Court	Court Clerk	14	\$ 14.63	\$ 21.51	\$ 30,430.40	\$ 44,740.80
Deputy Court Clerk	Municipal Court	Court Clerk	14	\$ 14.63	\$ 23.82	\$ 30,430.40	\$ 49,545.60
Conference Center Coordinator	Administration	Conference Center & Events Manager	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Accounts Payable Clerk	Administration	Treasurer	15	\$ 15.38	\$ 23.89	\$ 31,990.40	\$ 49,691.20
Crew Leader	Public Works	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Crew Leader	Sanitation	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Occupational Tax Clerk	Administration	City Clerk	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Payroll Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Purchasing Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Stormwater Supervisor	Stormwater	Public Works Director	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
GIS/Planner	Administration	Administration & Community Services Director	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60

*Proposed
Amendment 2-8-16*

City of Stockbridge 2016 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Code Enforcement Officer	Administration	Administration & Community Services Director	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Deputy City Clerk	Administration	City Clerk	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Mechanic/ASE Certified	Public Works	General Maintenance Supervisor	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Utility Billing Supervisor	Water	Treasurer	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator III	Sewer	Wastewater Reclamation Plant Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Water Systems Technician III	Water	Water Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator IV	Sewer	Wastewater Reclamation Plant Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Water Systems Technician IV	Water	Water Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Executive Assistant	Governing Body	Mayor & Council	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Executive Assistant	Administration	City Manager	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Wastewater Collections Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Wastewater Systems Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Water System Chief Operator	Water	Water Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Conference Center & Events Manager	MMCC	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00

*Proposed
Amendment 2-8-16*

City of Stockbridge 2016 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Court Clerk	Municipal Court	City Manager	21	\$ 20.58	\$ 33.60	\$ 42,806.40	\$ 69,888.00
Main Street Manager	Administration	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Human Resources Manager	Administration	City Manager	22	\$ 21.61	\$ 32.30	\$ 44,948.80	\$ 67,184.00
Lead Accountant	Administration	Treasurer	22	\$ 21.61	\$ 31.93	\$ 44,948.80	\$ 66,414.40
Facilities Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
General Maintenance Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Wastewater Reclamation Plant Superintendent	Sewer	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Water Superintendent	Water	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Public Works Director	Public Works	City Manager	27	\$ 27.58	\$ 42.76	\$ 57,368.40	\$ 88,940.80
City Clerk	Executive	Mayor & Council	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Treasurer	Executive	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Administration & Community Services Director	Administration	City Manager	34	\$ 39.54	\$ 55.15	\$ 82,243.20	\$ 114,712.00
City Manager	Executive	Mayor & Council	36	\$ 42.78	\$ 63.22	\$ 88,982.40	\$ 131,497.60

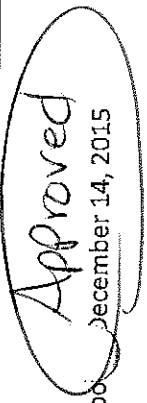
City of Stockbridge 2015 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Program Assistant (PT)	Administration	Main Street Manager	10	\$ 11.00	\$ 16.26	\$ 22,440.00	\$ 33,170.40
General Maintenance Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Public Works Technician	Public Works	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Receptionist	Administration	City Clerk	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Sanitation Technician	Sanitation	Crew Leader	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Stormwater Technician	Stormwater	Stormwater Supervisor	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Collections Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	10	\$ 11.00	\$ 16.26	\$ 22,880.00	\$ 33,820.80
Wastewater Systems Operator I	Sewer	Wastewater Reclamation Plant Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Water Systems Technician I	Water	Water Superintendent	11	\$ 12.00	\$ 17.72	\$ 24,960.00	\$ 36,857.60
Utility Billing Clerk	Sanitation	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Utility Billing Clerk	Sewer	Utility Billing Supervisor	12	\$ 12.90	\$ 19.06	\$ 26,832.00	\$ 39,644.80
Mechanic	Public Works	General Maintenance Supervisor	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Wastewater Collections Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20

Approved

City of Stockbridge 2015 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Wastewater Systems Operator II	Sewer	Wastewater Reclamation Plant Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Water Systems Technician II	Water	Water Superintendent	13	\$ 14.00	\$ 20.69	\$ 29,120.00	\$ 43,035.20
Administrative Assistant	Administration	City Clerk	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Public Works	Public Works Director	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Administrative Assistant	Municipal Court	Court Clerk	14	\$ 14.63	\$ 21.51	\$ 30,430.40	\$ 44,740.80
Deputy Court Clerk	Municipal Court	Court Clerk	14	\$ 14.63	\$ 23.82	\$ 30,430.40	\$ 49,545.60
Conference Center Coordinator	Administration	Conference Center & Events Manager	14	\$ 14.63	\$ 21.61	\$ 30,430.40	\$ 44,948.80
Accounts Payable Clerk	Administration	Treasurer	15	\$ 15.38	\$ 23.89	\$ 31,990.40	\$ 49,691.20
Crew Leader	Public Works	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Crew Leader	Sanitation	General Maintenance Supervisor	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Occupational Tax Clerk	Administration	City Clerk	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Payroll Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40
Purchasing Clerk	Administration	Treasurer	15	\$ 15.38	\$ 22.73	\$ 31,990.40	\$ 47,278.40


 Page 2 of 5 -- Proposed December 14, 2015

City of Stockbridge 2015 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Stormwater Supervisor	Stormwater	Public Works Director	15	\$ 15.38	\$ 28.17	\$ 31,990.40	\$ 58,593.60
GIS/Planner	Administration	Administration & Community Services Director	16	\$ 15.38	\$ 28.17	\$ 31,990.40	\$ 58,593.60
Code Enforcement Officer	Administration	Administration & Community Services Director	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Deputy City Clerk	Administration	City Clerk	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Mechanic/ASE Certified	Public Works	General Maintenance Supervisor	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Utility Billing Supervisor	Water	Treasurer	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator III	Sewer	Wastewater Reclamation Plant Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Water Systems Technician III	Water	Water Superintendent	16	\$ 16.13	\$ 23.82	\$ 33,550.40	\$ 49,545.60
Wastewater Systems Operator IV	Sewer	Wastewater Reclamation Plant Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Water Systems Technician IV	Water	Water Superintendent	17	\$ 16.93	\$ 25.01	\$ 35,214.40	\$ 52,020.80
Executive Assistant	Governing Body	Mayor & Council	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Executive Assistant	Administration	City Manager	18	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Wastewater Collections Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80

City of Stockbridge 2015 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Wastewater Systems Chief Operator	Wastewater	Wastewater Reclamation Plant Superintendent	21	\$ 17.78	\$ 26.26	\$ 36,982.40	\$ 54,620.80
Water System Chief Operator	Water	Water Superintendent	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Conference Center & Events Manager	MMCC	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Court Clerk	Municipal Court	City Manager	21	\$ 20.58	\$ 33.60	\$ 42,806.40	\$ 69,888.00
Main Street Manager	Administration	Administration & Community Services Director	21	\$ 20.58	\$ 30.40	\$ 42,806.40	\$ 63,232.00
Human Resources Manager	Administration	City Manager	22	\$ 21.61	\$ 32.30	\$ 44,948.80	\$ 67,184.00
Lead Accountant	Administration	Treasurer	22	\$ 21.61	\$ 31.93	\$ 44,948.80	\$ 66,414.40
Facilities Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
General Maintenance Supervisor	Public Works	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Wastewater Reclamation Plant Superintendent	Sewer	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Water Superintendent	Water	Public Works Director	25	\$ 25.01	\$ 36.96	\$ 52,020.80	\$ 76,876.80
Public Works Director	Public Works	City Manager	27	\$ 27.58	\$ 42.76	\$ 57,366.40	\$ 88,940.80
City Clerk	Executive	Mayor & Council	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00

Approved

City of Stockbridge 2015 Pay Scale

Job Title	Billing Department	Reports To	Pay Grade	Minimum	Maximum	Minimum	Maximum
Treasurer	Executive	City Manager	28	\$ 28.96	\$ 42.80	\$ 60,236.80	\$ 89,024.00
Administration & Community Services Director	Administration	City Manager	34	\$ 39.54	\$ 55.15	\$ 82,243.20	\$ 114,712.00
City Manager	Executive	Mayor & Council	36	\$ 42.78	\$ 63.22	\$ 88,982.40	\$ 131,497.60

Job Title: Planner/GIS Specialist

Job Summary: This position is responsible for supporting the comprehensive planning, community development and basic master planning efforts and for the collection and use of all geo-spatial data for the City of Stockbridge.

Major Duties:

- Analyzes planning issues and determines project schedules and priorities;
- Assists City staff in the enforcement of local ordinances and in interpreting city codes and comprehensive plans;
- Assists in maintaining the database of information for planning purposes, updating the division's maps and assigning addresses and street names per City standards;
- Assists in the development and implementation of zoning, subdivision regulations, capital improvement plans, land use plans, annexation studies, and other plans, studies, and codes to meet the City's needs;
- Attends various hearings and meetings as needed;
- Establishes and maintains effective working relationships with other employees, officials, and all members of the general public;
- Evaluates land use proposals for conformity to established plans and ordinances;
- Maintains and update official City maps, including the zoning, annexation, and similar maps;
- Organizes and administers research studies, conducts analyses and prepares reports/recommendations regarding land use, infrastructure improvement, environmental requirements and other matters;
- Organizes and employs resources to achieve project objectives;
- Performs a variety of routine and complex administrative, technical and professional work related to the development and implementation of land use and related municipal plans and policies;
- Plans, administers and coordinates multiple, complex advance/special projects;
- Prepares and makes presentations to decision-makers and the public;
- Prepares property site plans, zoning plans and sketches in ArcGIS and planning-related software;
- Responsible for the development and management of all GIS data for the City; maintains GIS datasets for utility billing, planning, parks, water, sewer and stormwater functions; develops maps, overlays and new data sets as required;

Job Title: Planner/GIS Specialist (continued)

- Reconciles City tax digest with GIS database annually; surveys inconsistencies to maintain accurate record of parcels within City limits;
- Performs field surveys to collect GIS data requiring the use of GPS and other computer-based survey equipment
- Provides customer service regarding parcel location, zoning and ownership boundary information;
- Develops maps and plats as needed by the City for various uses;
- Performs other duties as assigned.

Knowledge Required by the Position:

- Ability to establish and maintain effective working relationships with those encountered in the course of the work;
- Ability to exercise sound independent judgment within established guidelines;
- Ability to interpret and understand engineering and architectural plans, concepts and methodologies;
- Ability to interpret maps, site and building plans and specifications, graphs and statistical data;
- Ability to prepare clear and concise technical documents, reports, correspondence and other written materials, including staff reports to the City Council and other boards/committees;
- Ability to prepare clear visual displays;
- Ability to present ideas persuasively;
- Ability to research, analyze and summarize planning data both manually and with computer programs;
- Ability to understand and apply those aspects of federal, state and local laws, regulations, policies, procedures and standards pertaining to the planning process;
- Knowledge of local government organization and the functions and practices of a municipal planning unit;
- Knowledge of math concepts, including statistical analysis techniques and formulae relevant to the planning process;
- Knowledge of methods used in developing information for advance planning and capital improvement projects;
- Knowledge of terminology, symbols, methods, techniques and instruments used in planning.
- Knowledge of modern office procedures and equipment;
- Knowledge of City and County ordinances, policies and procedures;
- Knowledge of database development and management;
- Knowledge of City codes and ordinances;

Job Title: Planner/GIS Specialist (continued)

- Knowledge of general office equipment and software programs related to surveying and geographic information management;
- Skill in completing complex, technical assignments with frequent interruptions and within deadlines;
- Skill in using a variety of computer programs for administrative functions;
- Ability to communicate clearly and in a pleasant manner with the general public, elected officials and other City employees;
- Ability to use GPS survey equipment and geographic information systems;
- Ability to maintain digital and physical records;
- Ability to compile GIS data for a variety of different needs;
- Ability to establish and maintain effective working relationships with City officials, employees and the public.

Supervisory Controls: The work of this position is performed under the general supervision of the Administration & Community Services Director.

Guidelines: Guidelines include City code of ordinances, City and departmental safety manuals, policies and procedures.

Complexity: The work requires the application of highly technical skills and keen attention to detail.

Scope and Effect: The purpose of this position is to develop and manage all geographic information for the City in support of a variety of City functions.

Personal Contacts: Contacts are typically with co-workers, elected officials and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems and provide services.

Physical Demands: This work is typically performed in an office setting, requires standing and sitting and involves occasional light lifting.

Job Title: Planner/GIS Specialist (continued)

Work Environment: This work is performed indoors in an office setting, outdoors for field work and involves moderate exposure to inclement weather and slippery or uneven surfaces. The work may require use of protective devices such as hard hat, gloves and safety jacket.

Supervisory and Management Responsibility: None

Minimum Qualifications:

Bachelor's degree in urban planning, city planning, GIS or a closely-related field supplemented by two (2) years progressively responsible work experience in a related field; valid State of Georgia Driver's License; equivalent combination of education and experience.

Job Title: Wastewater Treatment Systems Chief Operator

Job Summary: This position is responsible for the technical and administrative work in directing and carrying out the operations of the Wastewater Treatment Plant (WWTP) in the City of Stockbridge. This position works under the direction of the Wastewater Reclamation Plant Superintendent.

Class Characteristics:

Major Duties for Wastewater Treatment Systems Chief Operator:

- Reviews and oversees the technical aspects of the work of the Wastewater System Operators assigned to the WWTP, provides training and instruction for these staff, and performs quality checks on their work.
- Assists the Wastewater Reclamation Plant Superintendent in the scheduling of work shift assignments for Wastewater System Operators.
- Conducts various tests on incoming and outgoing water to ensure safety standards set by national, state and local governments are adhered to; tests include but are not limited to settle ability, suspended solids, total solids and fecal chloroform; retrieves samples for further lab analysis;
- Responsible for upkeep and maintenance of all equipment in the Water Reclamation Facility; adheres to preventive maintenance program set by the Wastewater Plant Superintendent;
- Retrieves wastewater samples for lab analysis;
- Calibrates the dissolved oxygen meter, pH meter and inspects lab equipment;
- Records readings concerning output, efficiency and operational use of pumps and facility equipment; maintains record of findings;
- Operates various hand tools, power tools and light and heavy equipment for maintenance & repair of the city's collections system;
- Checks, maintains and cleans equipment, trucks, trailers and tools;
- Perform a variety of skilled and unskilled manual duties in the maintenance and care of the sewage system including repair of weir walls and other modifications to regulators, outfalls and manhole structures that may be required to insure proper operation;
- Participates in safety training including but not limited to confine space entry, explosion atmosphere, traffic, general safety;
- Performs other duties as assigned.

Job Title: Wastewater Treatment Systems Chief Operator

(continued)

Additional Duties for Wastewater Treatment Systems Chief Operator:

- Performs lab analysis of wastewater samples to gauge production of the Water Reclamation facility and the quality of the water being released by the facility;
- Maintains inventory of all lab supplies, plant chemical, spare parts, etc.
- Inspects grease traps utilized by commercial restaurants, regulates grease haulers and maintains detailed records of grease disposal;
- Requires 24/7/365 on call responsibility
- Inventories all materials utilized by the Sewage Department and maintains accurate records for audit compliancy;
- Train, direct and coordinate the work of lower level staff at the direction of the Wastewater Treatment Plant Superintendent.
- Fills in for Superintendent when unavailable.
- Requisitions materials, supplies and equipment.

Knowledge Required by the Position:

- Knowledge of City of Stockbridge infrastructure and geography;
- Knowledge of water reclamation facility operations including safety precautions, productivity and water treatment and testing;
- Knowledge of City ordinances, policies and procedures;
- Knowledge of basic mathematical functions such as addition, subtraction and division;
- Knowledge of basic chemistry and biology;
- Knowledge of OSHA, EPA, EPD, state and local rules and regulations;
- Knowledge of confined space entry;
- Knowledge of computer programs and functions;
- Skill operating a variety of water treatment and laboratory equipment;
- Skill operating a variety of tools, equipment and commercial vehicles;
- Ability to run, interpret and apply tests to Biological application;
- Ability to operate machinery requiring a high level of dexterity and perform duties in a variety of weather conditions;
- Ability to pay attention to detail;
- Ability to o Ability to work well with others;
- Ability to operate machinery requiring a high level of dexterity and perform duties in a variety of weather conditions;

Job Title: Wastewater Treatment Systems Chief Operator
(continued)

- Ability to adhere to safe equipment operating procedures and respond to dangerous situations accordingly;
- Ability to make decisions and solve problems;
- Ability to identify and troubleshoot malfunctions in the city's water reclamation facility;
- Ability to establish and maintain effective working relationships with City officials, employees and the public;
- Ability to communicate effectively with co-workers and the general public.

Supervisory Controls: The work of this position is performed under the general supervision of the Wastewater Treatment Plant Superintendent.

Guidelines: Guidelines include OSHA, EPA, EPD, state and federal safety regulations and City and departmental safety manuals, policies and procedures.

Complexity: The work consists of administrative and supervisory duties and manual labor involving the proper use of a variety of equipment.

Personal Contacts: Contacts are typically with co-workers, general public, vendors and state officials.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light to heavy objects and use equipment requiring a high degree of dexterity.

Work Environment: Work is performed in an indoor and outdoor environment with or within sewage where the employee is exposed to noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, slippery or uneven surfaces, confined spaces and possible sustained periods in hot, cold or inclement weather. The work may

Job Title: Wastewater Treatment Systems Chief Operator
(continued)

require use of protective devices such as gloves and safety jackets.

Supervisory and Management Responsibility: This position is responsible for the supervising of the Wastewater treatment plant operators, under the direction of the Wastewater Reclamation Plant Superintendent.

Minimum Qualifications:

- High school diploma or equivalent required, a minimum of Eight (8) years of related work experience is required of which at least (3) year of experience must be at a level equivalent to a Wastewater System Technician III, preferably with supervisory responsibilities, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job; must possess a valid State of Georgia Driver's License; must possess or obtain within 12 months of hire a Georgia Class II Wastewater License; Georgia Commercial Driver's License, Flaggers license, Confined Spaces Certification, and Trenching/Shoring and F.O.G. Inspector training

Job Title: Wastewater Collections Systems Chief Operator

Job Summary: This position is responsible for the technical and administrative work in directing and carrying out the operations of the City's wastewater collection system and appurtenances including preventive and corrective maintenance, safety considerations, and completing and maintaining required reports and records. This position works under the direction of the Wastewater Reclamation Plant Superintendent.

Class Characteristics:

Major Duties for Wastewater Collections Systems Chief Operator:

- Reviews and oversees the technical aspects of the work of the Wastewater Collections Systems Operators in the Sewage Department, provides training and instruction for these staff, and performs quality checks of their work.
- Assists the Wastewater Reclamation Plant Superintendent in the scheduling of work shift assignments for Wastewater Collections Systems Operators.
- Responsible for upkeep and maintenance of all equipment in the Collections Systems Group; adheres to preventative maintenance program set by the Wastewater Plant Superintendent.
- Operates various hand tools, power tools and light and heavy equipment for maintenance and repair of the city's collections system;
- Checks, maintains and cleans equipment, trucks, trailers and tools;
- Performs landscaping and grading functions at all sewage sites, on sewer right-of-ways, at lift stations, and the Water Reclamation Facility;
- Provides corrective and preventive maintenance on the collection system;
- Perform a variety of skilled and unskilled manual duties in the maintenance and care of the collection system including repair of weir walls and other modifications to regulators, outfalls and manhole structures that may be required to insure proper operation;
- Reports and log spills of the sewer system;
- Performs test on streams concerning spills;
- Records readings concerning output, efficiency and operational use of pumps and facility equipment; maintains record of findings;

Job Title: Wastewater Collections Systems Chief Operator

(continued)

- Cleans sewer lines using a variety of methods and equipment such as a jet machine and a rodding machine, video camera equipment and a vacuum truck;
- Assists in the repair of the collection system lines or stations;
- Uses chemicals for cleaning and odor control;
- Participates in safety training including but not limited to confine space entry, explosion atmosphere, traffic, general safety;
- Performs other duties as assigned.

Additional Duties:

- Runs dye tests of services or sewer line to determine if the service is in the collection system;
- Tracks down and documents collection system malfunctions and institutes proper corrective actions;
- Investigates and documents any and all claims of damage caused by the collection system;
- Investigates claims for abatements;
- Assists in effort to find illegal entry and dumping into the collection system;
- Requires 24/7/365 on call responsibility;
- Inventories all materials utilized by the Sewage Department and maintains accurate records for audit compliancy;

Knowledge Required by the Position:

- Knowledge of the City of Stockbridge infrastructure and geography;
- Knowledge of the City of Stockbridge collections system including sewers, manholes and fixtures, and sewage pump stations;
- Knowledge of or ability to learn operational characteristics, services, and activities of a wastewater collections maintenance program;
- Knowledge of or ability to learn principles and practices of program development and administration;
- Knowledge of or ability to learn pertinent federal, state, and local laws, codes, and regulations;
- Knowledge of or ability to learn current methods, terminology, equipment, tools, and materials utilized in the maintenance, repair, and construction of wastewater collection structures and systems including sewage mains and appurtenances;
- Knowledge of or ability to learn types and level of maintenance and repair activities generally performed in a wastewater collections maintenance program;
- Knowledge of or ability to learn backflow and cross-connection

control principles;

Job Title: Wastewater Collections Systems Chief Operator
(continued)

- Knowledge of or ability to learn wastewater boundaries within the city;
- Knowledge of or ability to learn principles and practices of record keeping and report preparation;
- Knowledge of or ability to learn occupational hazards and standard safety precautions;
- Knowledge of or ability to learn office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases;
- Ability to participate in the management of a utilities maintenance program;
- Ability to respond to requests and inquiries from the general public;
- Ability to interpret and apply federal, state, and local policies, laws, and regulations;
- Ability to ensure adherence to safe work practices and procedures;
- Ability to estimate time, material, and labor costs for maintenance and repair projects;
- Ability to compile data, maintain records and files, and participate in the preparation of clear and concise reports;
- Ability to participate in the provision of a high level of customer service to internal and external customers;
- Ability to read and interpret maps, plans, sketches, schematics, diagrams, and blueprints;
- Ability to operate office equipment including computers and supporting word processing, spreadsheet, and database applications;
- Ability to demonstrate an awareness and appreciation of the cultural diversity of the community;
- Ability to communicate clearly and concisely, both orally and in writing;
- Ability to establish and maintain effective working relationships with those contacted in the course of work;
- Knowledge of or ability to learn City of Stockbridge infrastructure and geography;
- Knowledge of or ability to learn City ordinances, policies and procedures;
- Skill operating a variety of tools, equipment and commercial vehicles.

Job Title: Wastewater Collections Systems Chief Operator
(continued)

Additional Duties:

- Train, direct and coordinate the work of lower level staff of the Collections System Group.

Supervisory Controls: The work of this position is performed under the general supervision of the Wastewater Treatment Plant Superintendent.

Guidelines: Guidelines include OSHA, EPA, EPD, state and federal safety regulations and City and departmental safety manuals, policies and procedures.

Complexity: The work consists of administrative and supervisory duties and manual labor involving the proper use of a variety of equipment.

Personal Contacts: Contacts are typically with co-workers and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light to heavy objects and use equipment requiring a high degree of dexterity.

Work Environment: Work is performed in an indoor and outdoor environment with or within sewage where the employee is exposed to noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, slippery or uneven surfaces, confined spaces and possible sustained periods in hot, cold or inclement weather. The work may require use of protective devices such as gloves and safety jackets.

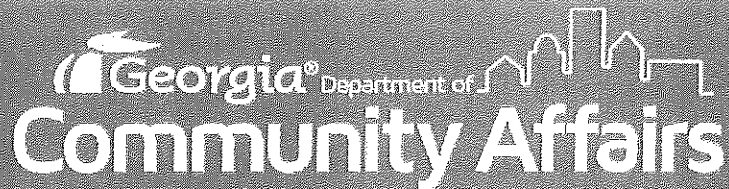
Supervisory and Management Responsibility: This position is responsible for the supervising of the Wastewater Collections System Operators, under the direction of the Wastewater Superintendent.

Job Title: Wastewater Collections Systems Chief Operator
(continued)

Minimum Qualifications:

- High school diploma or equivalent required, a minimum of eight (8) years of related work experience required of which at least three (3) years of experience must be at a level equivalent to a Collections Systems Operator II, preferably with supervisory responsibilities, or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job; Must possess a valid State of Georgia Driver's License; must possess, or obtain within 12 months of hire a Georgia Wastewater Collection License, a Georgia Commercial Driver's License; Flagger License, Confined Spaces Certification, and trenching/shoring.

ITEM #8 – Opportunity Zones Update
Presented by: Administration and
Community Development Director, Dale
Hall



Opportunity Zones

[Program Description](#) | [Community Assistance](#) | [Business Assistance](#) | [Designations and Maps](#)
[Job Tax Credits in an Opportunity Zone Presentation](#)

Program Description

Local governments which undertake redevelopment and revitalization efforts in certain older commercial and industrial areas can now qualify those areas for the State's maximum job tax credit of \$3,500 per job. The incentive, which is available for new or existing businesses that create two or more jobs, is a Job Tax Credit which can be taken against the business's Georgia income tax liability and payroll withholding tax. The credit is available for areas designated by DCA as an "Opportunity Zone". DCA will consider designations for areas that are within or adjacent to a census block group with 15% or greater poverty where an enterprise zone or urban redevelopment plan exists.

Opportunity Zone Tax Credit Incentives:

- the maximum Job Tax Credit allowed under law - \$3,500 per job created
- the lowest job creation threshold of any job tax credit program - 2 jobs
- use of Job Tax Credits against 100 percent of Georgia income tax liability and withholding tax
- provides for businesses of any nature to qualify, not just a defined "business enterprise"

Local Government Designations

For a local government interested in an Opportunity Zone designation, please [click here](#) to access information to assist in considering and applying for a designation.

Business Information

For businesses interested in the Opportunity Zone Job Tax Credit benefit, please [click here](#) to access information to assist in locating designated Opportunity Zones, local contacts for assistance, and information for businesses to take advantage of the Job Tax Credit in an Opportunity Zone.

Finding Opportunity Zone designations, local contacts, and maps, with location and address lookup

If you have an address and are interested in finding out if it is located within a designated Opportunity Zone, please [click here](#) and enter your address in box on the upper left-hand corner of the screen.

For detail on designated Opportunity Zones and maps, [click here](#).

For information on previous regulations and designations, go to the [Opportunity Zone Archive](#)

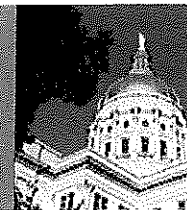
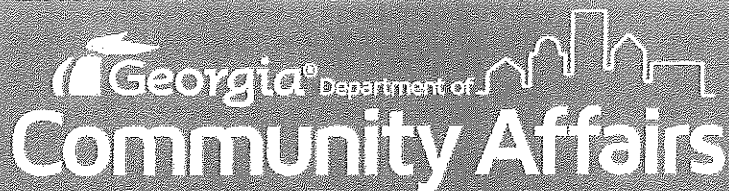
Contact Information

Local Communities: to learn more about applying for an Opportunity Zone designation, contact Cherie Bennett at (404) 831-2058, or contact the Economic Development Field Representative in your area for community assistance.

Businesses: to learn more about the Tax Credits available to businesses locating or expanding within a designated Opportunity Zone, contact Dawn Sturbaum at (404) 679-1585.

Georgia Department of Community Affairs
60 Executive Park South, N.E.
Atlanta, Georgia 30329-2231

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Opportunity Zones - Community Assistance

[Program Description](#) | [Downloads & Related Links](#) | [Contact Information](#) | [Opportunity Zones](#) | [Business Assistance](#) | [Designations and Maps](#)

Program Description

The Opportunity Zone designation is a provision under the Job Tax Credit Program, in O.C.G.A. 48-7-40.1(c)(4), which states:

"Any area which is within or adjacent to one or more contiguous census block groups with a poverty rate of 15 percent or greater as determined from data in the most current United States decennial census, where the area is also included within a state enterprise zone pursuant to Chapter 88 of Title 36 or where a redevelopment plan has been adopted pursuant to Chapter 61 of Title 36 and which, in the opinion of the commissioner of community affairs, displays pervasive poverty, underdevelopment, general distress, and blight."

Local governments interested in an Opportunity Zone designation can use the following tools to assist in determining if the area meets the criteria and, if so, to apply for a designation. First in the process would be to determine if the area meets the poverty criteria detailed above to be considered for an Opportunity Zone designation. The current interactive map of potential Opportunity Zone areas can assist in determining the census block groups in the area under consideration which meet the poverty criteria for the designation. If the poverty criterion is met, then the Opportunity Zone regulations can assist in detailing the additional criteria for designation, as well as clarifying what will be needed to substantiate these criteria for the consideration of an Opportunity Zone designation. Links to the State Enterprise Zone Law and the Redevelopment Plan Law are provided to assist in determining the best redevelopment tool for the area under consideration. The Application Checklist can then provide clarification of what must be submitted when applying for an Opportunity Zone designation. The other links below provide additional information to assist in the process.

Downloads & Related Links

[Interactive Map of Potential Opportunity Zone areas for 2015](#)
[HELP - Using the Interactive Opportunity Zone Map \(PDF\)](#)
[Opportunity Zone Tax Credit Regulations \(PDF\)](#)
[State Enterprise Zone Law \(PDF\)](#)
[Redevelopment Plan Law \(PDF\)](#)
[Application Checklist \(PDF\)](#)
[How Opportunity is Created \(PDF\)](#)
[Sample Urban Redevelopment Plan - Walton County \(PDF\)](#)
[Presentation on Opportunity Zone Strategy \(PowerPoint Presentation\)](#)

Annual Report Instructions

[Annual Report Form](#) (due from local government on an annual basis no later than January 31st)

To access additional detail on Opportunity Zones, including shapefiles and KML maps for DCA-approved Opportunity Zones, as well as poverty data for census block groups throughout the state, [click here](#) and scroll down to the Opportunity Zone Program Maps detail.

For communities which received an Opportunity Zone designation prior to 2013, the Census Block Group detail for those designations was based on 2000 Census boundaries. For assisting a business with the certification of a location within the designated Opportunity Zone, the map with the 2000 Census boundary detail should be utilized so the data matches the designation detail on file with DCA. The interactive Opportunity Zone map for 2012 includes all of the designation detail for the years 2012 and prior. You can access the map [here](#).

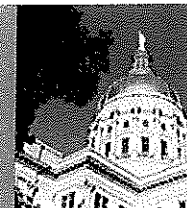
Contact Information

Local Communities: to learn more about applying for an Opportunity Zone designation, contact Cherie Bennett at (404) 831-2058, or contact the Economic Development Field Representative in your area for community assistance.

Businesses: to learn more about the Tax Credits available to businesses locating or expanding within a designated Opportunity Zone, contact Dawn Sturbaum at (404) 679-1585.

Georgia Department of Community Affairs
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 Atlanta, Georgia 30329-2231

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Opportunity Zones - Business Assistance for Job Tax Credits

[Program Description](#) | [Downloads & Related Links](#) | [Contact Information](#)
[Opportunity Zones](#) | [Community Assistance](#) | [Designations and Maps](#)

Program Description

The benefit to a business locating within the boundaries of a designated Opportunity Zone, where the business creates eligible net new jobs to Georgia, is the Georgia Job Tax Credit.

Eligible industries: Any lawful business may qualify for eligible net new jobs created at a business location within the boundaries of a designated Opportunity Zone.

Threshold Job Creation: Minimum of two (2) eligible net new jobs within a single tax year, but if only two jobs are created the persons in those jobs cannot be married to each other.

Net new jobs must meet three (3) criteria to be eligible for the Job Tax Credit:

- Must be permanent full-time jobs working a minimum of 35 hours per week;
- Must pay in excess of the lowest average wage of any county in the state; and
- Must be offered health insurance upon employment, although the employer is not required to pay for such insurance.

If the business meets the eligibility criteria, then the allowable Job Tax Credit is \$3,500 per eligible net new job.

The job tax credit is first applied against any income tax liability on the Georgia Corporate Income Tax Return, with any excess job tax credit eligible to claim against Georgia payroll withholding taxes if the proper steps are taken with the Department of Revenue. The credit is available to be claimed for five (5) years, as long as the jobs are maintained. Therefore, a small business which creates two (2) eligible net new jobs and then maintains those jobs for five (5) full years should be able to claim a \$7,000 tax credit each year (\$3,500 per job x 2 jobs) for five years, for a total tax credit of \$35,000 (\$7,000 tax credit x 5 years).

The tax credit has a ten (10) year carry forward provision from the year in which the jobs are created. The carry forward period is the same for job tax credit claimed against either income taxes or payroll withholding taxes.

There is no limit on the number of jobs that may be claimed under the Program, only that the jobs meet all eligibility requirements under Code and regulation. [Click here to access the Job Tax Credit page for additional information and forms.](#)

An overview of the job tax credit in an Opportunity Zone can be found [here](#), including the steps for filing for the job tax credit.

To determine if an area has an Opportunity Zone designation, you can access a [listing of current designations and maps specific to the designations here](#).

To determine if a location is within the boundaries of a designated Opportunity Zone, you can access a [listing of local contacts for each area here](#). The local contact person can assist in verifying the address. If the address is within the designated Opportunity Zone boundary, then the local person will certify the location for purpose of the Opportunity Zone Certification form, which can be accessed in the [Forms](#) section below.

To access additional detail on Opportunity Zones, including shapefiles and KML maps for DCA-approved Opportunity Zones, as well as poverty data for census block groups throughout the state, you can go to the [Data and Maps for Planning](#) site and scroll down to the Opportunity Zone Program Maps detail.

Downloads & Related Links

[Opportunity Zone Brochure for Businesses \(PDF\)](#)
[Presentation on How to Utilize the Job Tax Credit in an Opportunity Zone \(26.5MB PowerPoint\)](#)

Forms for Filing:

[Opportunity Zone Certification \(PDF\)](#)
[Link to Forms IT-CA and Form IT-WH on the Department of Revenue web site](#)

Contact Information

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